

CITY OF DEXTER
PARKS AND RECREATION COMMISSION REGULAR MEETING
Tuesday, June 18, 2019 @ 7:00 PM
Location: Dexter Senior Center
7720 Ann Arbor St, Dexter, MI 48130

A G E N D A

1. CALL TO ORDER

2. ROLL CALL

Becky Murillo - Chair
Scott Bell – Ex Officio
Joanne Wagner
Ronald Miller

Toni Henkemeyer – Vice Chair
Joy Gee
Anne Marques

Student Representatives
Adam Hauser
Nicholas Williamson

3. APPROVAL OF THE MINUTES – May 21, 2019

4. APPROVAL OF AGENDA

5. CITIZENS WISHING TO ADDRESS THE COMMISSION

6. REPORTS AND COMMUNICATION

- A. Chair
 - a. Huron Waterloo Pathways Initiative
- B. Commissioners and Ex Officio
 - a. Tree Board
 - b. City Council
 - c. Art Selection Committee
 - d. Student Representatives
- C. Staff Report

7. NEW BUSINESS

- A. Discussion of: Mill Creek Park Phase 2
- B. Discussion of: Photography Services RFP

8. OLD BUSINESS

- A. Discussion of: Park Maintenance Requests

9. CITIZENS WISHING TO ADDRESS THE COMMISSION

10. PROPOSED BUSINESS FOR FUTURE MEETINGS

11. ADJOURNMENT

**CITY OF DEXTER
PARKS AND RECREATION COMMISSION REGULAR MEETING
MEETING MINUTES
MAY 21, 2019**

The regular meeting of the City of Dexter Parks and Recreation Commission was called to order at 7:01 pm at the Dexter Senior Center, 7720 Ann Arbor St.

ROLL CALL

Commissioners Present: Henkemeyer, Bell, Gee, Marques, Miller, and Wagner

Commissioners Absent: Murillo

Others Present: Justin Breyer, City Clerk and Assistant to the City Manager; Adam Hauser, Student Representative

APPROVAL OF THE MINUTES

Motion by Bell, Seconded by Miller to approve the minutes from April 16, 2019 as presented with the following change:

- Add Toni Henkemeyer as being the second on the Minutes.

Unanimous Voice Vote
Motion Adopted

APPROVAL OF AGENDA

Motion by Miller, Seconded by Marques to approve the agenda as presented.

Unanimous Voice Vote
Motion Adopted

CITIZENS WISHING TO ADDRESS THE COMMISSION

None

REPORTS AND COMMUNICATION

A. CHAIR

Huron Waterloo Pathways Initiative – None

B. COMMISSIONERS AND EX-OFFICIO

Staff provided an update on the Mill Creek Hydrologic Study.

Tree Board – Joanne Wagner reported that the newly planted tree in Mill Creek Park appears to be dead and may need to be replaced.

City Council – Scott Bell reported that during the Council meeting on Monday night, Council voted to sign letter of intent for purchase of property for the MAVD site. Discussion followed on facilities and a facilities public meeting.

Art Selection Committee – Toni Henkemeyer and staff reported on the art selection process and the installation of sculptures.

Student Representatives – Adam Hauser asked the Committee about their expectations from him. Discussion followed.

C. STAFF REPORT

Justin Breyer submitted his report per the packet. Justin updated the Commission on the following items:

- Gazebo steps and brick pavers
- Lions Park sign plantings

NEW BUSINESS

A. DISCUSSION OF: APRIL 29TH ALL-COMMITTEE MEETING FOLLOW-UP

The Commission discussed the April 29th All-Committee meeting. The Committee indicated that the meeting went well and was worthwhile.

B. DISCUSSION OF: PHOTOGRAPHY SERVICES RFP

The Commission discussed the Photography Services RFP. Joy Gee indicated that she would be willing to help with proposal review and selection.

C. DISCUSSION OF: MILL CREEK PARK PHASE 2

The Commission discussed the Mill Creek Park Phase 2 Trail project. Staff provided a status update on the project.

OLD BUSINESS

None

PARKS MAINTENANCE REQUESTS

- Discussion about trash collection along Mill Creek and the Huron River
- Discussion about PFAS and drinking water
- Discussion about pickleball

CITIZENS WISHING TO ADDRESS THE COMMISSION

None

PROPOSED BUSINESS FOR FUTURE MEETINGS

- Mill Creek Park Trail Update
- Ordinances
- Photographer locations

ADJOURNMENT

Motion by Bell, Seconded by Gee to adjourn the meeting at 8:15pm.

Unanimous Voice Vote

Motion Adopted

Justin Breyer

Assistant to the City Manager / City Clerk

STAFF REPORT

To: Parks and Recreation Commission

From: Justin Breyer, Assistant to the City Manager/Clerk

Date: June 14, 2019

Photographer RFP

Staff met with the RFP review group on May 30, 2019. This group included a Parks and Recreation Commission representative, an Arts, Culture, and Heritage Committee representative, a photographer and a graphic designer that the ACH Committee has worked with. The group unanimously recommended Jen Prouty Photography, and City Council approved the recommendation during their June 10th meeting. The City will be working with Jen Prouty over the next year to take photographs around the community. The photographs will be used in the City's online and print publications. The Parks and Recreation Commission may wish to discuss locations and events that would provide the photographer with good photographic opportunities.

Ordinance Updates

The Parks and Recreation Commission had been discussing updates to the General Code of Ordinances – Chapter 30, Parks and Recreation, and Chapter 54, Traffic and Vehicles. These discussions were last had in July 2017 and revolved around a prohibition of motorized vehicles on non-motorized trails, and the consumption of alcohol in the Parks. Due to other projects taking priority, these discussions trailed-off. Staff will be looking at these ordinances and will come back to the Commission with some recommendations.

Lions' Mill Creek Park Project

Staff has not received an update regarding the treehouse project idea. Staff did send an e-mail regarding the Mill Creek Park slide idea, but also have not heard any follow-up.

City Website

The City has been working with Revize Software on an update to the City's website. The website should go live in late-summer or early-fall.

Central Street

Starting in early July, the City will be reconstructing Central Street from Third to just west of Fifth Street. This project will continue many of the streetscape elements that are present on Central from the City limits to Third Street, including street lighting, designated parallel parking and stamped colored concrete crosswalks. Central will be closed to thru traffic during the construction. Work is expected to last for approximately three months.

Pedestrian Safety Project

The City is in the final stages of planning a pedestrian safety project that will be completed this summer. Currently under consideration is the placement of rapid flashing beacons at the four designated school crossings located at Baker and the refuge island, Ann Arbor Street at Kensington, Dan Hoey near the driveway to Mill Creek Middle School and Dan Hoey near the driveway to Walkabout Creek. Due to the higher traffic volumes, the rapid flashing beacons on Baker and Ann Arbor Street may be supplemented with crossing guards for one hour before and one hour after school hours as part of a one-year pilot program. The crossing guard location currently at Meadowview and Dexter Ann Arbor will be relocated to Kensington and Ann Arbor Street. Along with the rapid flashing beacons, a sidewalk will be added on the north side of Forest from Baker to Kensington. Additional lighting is also planned to be provided at the school crossing locations.

Plastic Bag Recycling

The City of Dexter has partnered with Recycle Ann Arbor and Washtenaw County through the Plastic Pollution Solution Collection Network to offer a single-use plastic recycling drop-off location to City residents/business owners. The green drop-off bin is located at the Dexter City Offices, 8123 Main St., 2nd Floor of the PNC Bank. This program allows for the recycling of dry and clean plastic bags (grocery, zip seal, bubble wrap) and similar soft plastics. Since March 22, 2019, the City has collected 10 large bags of single-use plastics, which have all been delivered to the recycling processing center.

August 6, 2019 Election

An Election will be held on Tuesday, August 6, 2019 to consider a proposal from the Washtenaw Intermediate School District.

Trash and Recycle Changes

In cooperation with Waste Management the City will be switching to a toter-based collection system for refuse and recycling service. All residents in the City will be provided with toters for trash (green lid) and recycle (yellow lid) service under the City's new five-year contract with Waste Management. The standard toter sizes that will be initially delivered will be 96-gallons for trash and 64-gallons for recycling. Residents will have an opportunity to request an increase to a larger container for recycle and/or a smaller toter for trash by returning a postcard that will be included with the initial container delivery. If a residence requires more than one toter, an additional toter can be provided by Waste Management for a monthly fee.

Collection will continue to occur on Mondays. The first collection day using the new toters will be Monday, July 15. Delivery of the toters is currently scheduled for the week of July 8th. If you have a toter with a lift bar that you would like to continue to use for trash, please leave it out at the curb the week of July 8th and if Waste Management determines it is an acceptable style cart, they will not deliver a new trash container. All residences will receive new recycle containers with the yellow lid.

Waste Management will only collect what has been placed in the toters except during specific bulk item collection days. This is a change that the waste collection industry is making across the country because haulers are having an increasingly difficult time recruiting employees to

pick up trash by hand, and with a toter-based system, routes can be serviced with a single driver. Bulk item pick-up will now occur on the first Monday of each month. City-wide clean-up days will be held in the Spring and Fall. Residents who have bulk items that need to be picked up on other days can request and pay for a special pickup from Waste Management. Residents who wish to dispose of their current cans may set them out during the bulk collection day on August 5, 2019. Cans must be clearly identified as trash.