

VILLAGE OF DEXTER TREE BOARD
Tuesday, March 11, 2014
Regular Meeting

AGENDA

The meeting was called to order at 5:00 pm at the Village offices, 8123 Main Street.

Present: Coy, Peters, Henes, Aniol

Absent: Hansen

Also Present: Courtney Nicholls, Assistant Village Manager

Guest(s): None

Approval of the Minutes – Moved by Coy, supported by Peters to approve the February 11, 2014 meeting minutes with the words “the High School” replaced with the word “Creekside.” Motion carried.

Citizens Wishing to Address the Board - None

Public Hearing(s) – None

Pre-arrange Citizen Participation - None

Reports of Officers

A. Chair - None

B. Tree Board Members - None

C. Community Development Office or Department of Public Services – report included items on agenda for discussion

Old Business

A. 2014 Spring Planting

- 1) Bid Spec and Bid Log Review and Discussion: Member Aniol reviewed the bids received and the bid log with the Board. Board compared bids and discussed low versus high bidders citing that Lodi Farms was overall low bidder if tree support/staking not required, but Ann Arbor Landscaping was low bidder if tree staking was required. Milligan’s proposed price for a Magyar Ginkgo trees reflected the true cost of the tree.

Member Peters explained tree support/staking in municipal setting is common practice. Board consensus was to abide by bid specifications for trees support/staking.

Board discussed concerns regarding quality of service and requested that open-hole inspection be enforced. Member Peters offered to conduct open-hole inspections.

Motion by Peters support by Coy to recommend Ann Arbor Landscaping be the vendor of choice for 2 years. Motion carried.

Following vote member Coy states trees at Creekside have been planted in the same hole and have died each time. He made the suggestion to better prep the soil and make sure the trees are properly watered.

Member Peters provided a copy of the City of Livonia Tree Planting Bid Specifications and requested the Board review it before future bids are let. He also mentioned that future bid specs do not use term “DBH,” and that removal of basket or burlap needs to be consistent.

Board reiterated its desire to hand select trees this year. Member Henes suggested that Member Hansen could document what she/Board wants.

- 2) Resident Cost-Sharing Review and Discussion:

- a) *New Plantings* – Assistant Village Manager Nicholls updated the Board on the status of the Resident Cost Sharing Program. Member Henes requested that Board use its downtime in the summer to review the brochure and come up with a new format and design.

Board reviewed the Annual Resident Cost-Sharing Offering chart. Member Coy commented that he liked the way Accolade Elms have matured and would like to include them in next year's Resident Cost-Sharing program.

- b) *Warranty Replacements* – Board discussed list of trees that need to be replaced under warranty. Member Aniol updated Board on the addition of another tree on Wilson. Board decided not to replace Forest Lawn trees this year. Assistant Manager Nicholls stated that a couple trees may need to be replaced in Mill Creek Park. Board will wait for warmer weather to decide. She also thought the Board would need to replace a total of 10 trees this year.

Board discussed concentrating efforts on Broad Street this year and recognized Council would need to provide additional funding. Board decided tree planting on Baker Road would need to be postponed without additional funding.

Board engaged in extensive discussion regarding planting locations on Broad Street. Board decided to plant Zelkova, Yellow Wood, Hackberry and Autumn Blaze.

Member Coy proposed that he and Member Henes clean-up area by the Mill, where Broad Street becomes Third Street.

- 3) Seedlings: Member Aniol stated that 75 Hardwood and 100 evergreens were ordered for Arbor Day. She stated the seedlings needed to be picked up from the Washtenaw Farm Council Grounds at 8:00 pm on Thursday, April 24th. Member Coy offered to assist Member Aniol in picking up seedlings.
- 4) Planting locations: Board discussed planting location earlier in meeting.

B. 2014 Arbor Day Celebration Planning:

Member Aniol stated that Arbor Day is Friday - April 25, 2014. Member Henes asked if staff could locate and have ready the banners and signs. Assistant Village Manager Nicholls briefed the Board on staff's meeting with the children's librarian. Member Henes offered to bag and handout seedlings in the morning at the library and Member Coy agreed to hand-out seedlings in the afternoon at the Mill. Member Henes also provided a "how to plant seedlings" handout for Arbor Day.

C. Update Tree Board Goals and Objectives – Discussion tabled.

9. New Business - None

10. Proposed Business For Next Agenda

- A. Arbor Day Planning
- B. 2014 Spring Planting
- C. Next meeting date – April 1st at 5:00 pm

11. Adjournment – Meeting adjourned at 6:08 pm

Respectfully submitted,

Michelle Aniol
Community Development Manager