

**CITY OF DEXTER
PARKS AND RECREATION COMMISSION REGULAR MEETING
MEETING MINUTES
MARCH 20, 2018**

The regular meeting of the City of Dexter Parks and Recreation Commission was called to order at 7:04 pm at the City Offices, 8123 Main Street.

ROLL CALL

Commissioners Present: Becky Murillo, Joanne Wagner, Paul Arnold, Toni Henkemeyer, and Anne Marques (arr. 7:20pm)

Commissioners Absent: Ron Miller, and Ray Tell (Ex-officio)

Others Present: Justin Breyer, Assistant to the City Manager; and residents.

APPROVAL OF THE MINUTES

Motion by Henkemeyer, Seconded by Wagner to approve the minutes from February 20, 2018 as presented with the following changes:

- Addition of detail to New Business Item C, Lion's Park Sign.

Unanimous Voice Vote
Motion Adopted

APPROVAL OF AGENDA

Motion by Murillo, Seconded by Henkemeyer to approve the agenda as presented.

Unanimous Voice Vote
Motion Adopted

CITIZENS WISHING TO ADDRESS THE COMMISSION

None

REPORTS AND COMMUNICATION

A. CHAIR

Huron Waterloo Pathways Initiative – None

B. COMMISSIONERS AND EX-OFFICIO

Tree Board – Joanne Wagner reported that she met with the Tree Board today. They are interested in seeing trees in the south side of Mill Creek Park. The Tree Board wanted to know if there was any interest from the Parks and Recreation Commission. She also reported that there would be an Arbor Day celebration on April 27th.

City Council – None

Art Selection Committee – Toni Henkemeyer reported that the next Art Selection Committee date had been set for Thursday, April 12th.

C. STAFF REPORT

Justin Breyer submitted his report per the packet. Justin updated the Committee on the following projects:

- Mill Creek Trail Phase 2
- Easter Eggstravaganza
- A Possible Tree/Bush Donation
- Trees in Mill Creek Park

NEW BUSINESS

A. DISCUSSION OF: FIRST STREET PARK COMMUNITY WORK DAY

The Parks and Recreation Commission discussed the following items related to the First Street Park Community Work Day:

- Property lines;
- Project priorities;
- Responsibilities prior to the Community Work Day;
- Which items the Department of Public Works would be able to assist with;
- Setting a date for the Work Day.

Motion by Murillo, Seconded by Wagner to recommend to City Council the approval of a budget of not to exceed \$20,000 for the purposes of hosting a Community Work Day to beautify First Street Park, with a tentative date of Saturday, June 2, 2018.

Ayes: Henkemeyer, Marques, Wagner, Arnold, and Murillo

Nays: None

Absent: Miller and Tell

B. DISCUSSION OF: LION'S PARK SIGN

Motion by Murillo, seconded by Arnold to recommend to City Council the installation of a park identification sign in Lion's Park at the corner of Edison St. and Ann Arbor St. in an amount not to exceed \$8,500.

Ayes: Wagner, Henkemeyer, Arnold, Marques, and Murillo

Nays: None

Absent: Miller and Tell

Motion by Arnold, Seconded by Murillo to recommend to City Council the inclusion of \$15,000 in the FY 2018-19 Budget to improve recycling efforts in City Parks.

Ayes: Arnold, Henkemeyer, Marques, Wagner, and Murillo

Nays: None

Absent: Miller and Tell

C. CONSIDERATION OF: FRIENDS OF THE B2B TRAIL DONATION

Motion by Murillo, seconded by Henkemeyer to recommend to City Council the acceptance of a bicycle repair stand donation from the Friends of the Border to Border Trail with the following conditions:

1. That the bicycle repair stand be installed near the bottom of the stairs to the Farmer's Market;
2. That the bicycle repair stand be dark green in color;
3. That the installation take place in conjunction with the Library patio sidewalk project.

Ayes: Wagner, Arnold, Henkemeyer, Marques, and Murillo

Nays: None

Absent: Miller and Tell

D. DISCUSSION OF: TRAIL TOWN PLAN

The Commission discussed the following items related to the Huron River Watershed Council's Trail Town Plan:

- The look of the Plan;
- Action Items;
- Inviting the HRWC to give a presentation in May.

E. DISCUSSION OF: BY-LAWS

The Commission discussed the By-laws as presented and indicated that they would like to have an updated copy presented in April based on the conversation.

OLD BUSINESS

None

PARKS MAINTENANCE REQUESTS

The Commission discussed a letter provided by Mr. Rush. The Commission discussed etiquette on the City's pathways and Border-to-Border Trail.

CITIZENS WISHING TO ADDRESS THE COMMISSION

None

COMMISSIONER COMMENTS

None

PROPOSED BUSINESS FOR FUTURE MEETINGS

Mill Creek Park Walking Meeting

First Street Park

ADJOURNMENT

Motion by Murillo, Seconded by Henkemeyer to adjourn the meeting at 9:37pm.

Unanimous Voice Vote

Motion Adopted

Justin Breyer

Assistant to the City Manager / City Clerk