

**CITY OF DEXTER
PARKS AND RECREATION COMMISSION REGULAR MEETING
MEETING MINUTES
September 15, 2015**

The regular meeting of the City of Dexter Parks and Recreation Commission was called to order at 7:03 pm at the City Offices, 8123 Main Street.

ROLL CALL

Commissioners Present: Becky Murillo, Ellen Han, Toni Henkemeyer, Katie Koch, and Julie Knight

Commissioners Absent: John Coy

Other Present: Justin Breyer, Assistant to the City Manager

APPROVAL OF THE MINUTES

Motion by Knight, Seconded by Murillo to approve the minutes from August 18, 2015.
Motion Adopted

APPROVAL OF AGENDA

Motion by Koch, Seconded by Henkemeyer to approve the agenda as presented with the addition of Item C "Discussion of: First Street Park" under New Business.
Motion Adopted

CITIZENS WISHING TO ADDRESS THE COMMISSION

None

REPORTS AND COMMUNICATION

A. CHAIR

Becky Murillo reported that there was an issue with a member of the Dexter Wellness Coalition refusing to hand out fliers for the Dexter Wellness Center at the Dexter Daze Festival. As a result, at the last Dexter Wellness Coalition meeting, members of the Chelsea Wellness Foundation Board came to discuss the relationship between the three organizations.

B. COMMISSIONERS AND EX-OFFICIO

Julie Knight reported that at the City Council meeting on September 14th, City Council appointed Katie Koch to the Art Selection Committee. She also reported that City Council discussed the Dexter Daze Festival. Discussion of the Dexter Daze Festival followed.

C. STAFF REPORT

Justin Breyer submitted his report per the packet. He reported that a Mill Creek Park Work Day has been scheduled for October 3rd. He also reported that Dexter was given an award by the Keep Michigan Beautiful Foundation, which will be hosting an awards ceremony on October 16th. Mr. Breyer also provided the Commission with information relating to a possible grant opportunity through GameTime, and provided an update on Ian Bell's Eagle Scout project.

NEW BUSINESS

A. CONSIDERATION OF: APPOINTMENT OF KATIE KOCH TO THE ART SELECTION COMMITTEE

Motion Murillo, Seconded by Knight to recommend appointing Katie Koch to the Art Selection Committee as the Parks and Recreation Commission's representative.

Yeas: Knight, Koch, Henkemeyer, Han, Murillo

Nays: None

Absent: Coy

B. DISCUSSION OF: DONATION GUIDELINES AND VOLUNTEER MANAGEMENT PLAN

The Commission discussed the Donation Guidelines and Volunteer Management Plan document provided. Discussion included the previous development of the document, and the cost of listed donations. The Commission also expressed concern about funding Eagle Scout projects in the future as fundraising is supposed to be a part of the project. The Commission gave consensus that they would like to use the entire document as a policy/procedure guide. The Commission provided direction to staff to update the document for the November meeting.

C. DISCUSSION OF: FIRST STREET PARK

Justin Breyer provided an update on First Street Park with regard to City Council's discussion of vacating the road right-of-way and the building of a storage shed. The Commission was also made aware of the public hearing for partial vacation at the October 26th City Council meeting. The Commission discussed First Street Park, the partial right-of-way vacation, and the location of the shed. The Commission gave consensus that that the location seemed acceptable as presented, but would like to revisit the item at the next meeting.

OLD BUSINESS

A. DISCUSSION OF: MASTER PLAN AND PUBLIC SURVEY

Justin Breyer provided an update on the Parks and Recreation Master Plan survey. Commission members expressed concern about the length of the survey if more questions were added. The Commission directed staff to add an "other" and "i.e. regional parks and schools" option to questions involving facility use. The Commission discussed the need to gather more gift cards to provide survey-takers.

B. DISCUSSION OF: LIONS PARK PLAYGROUND EQUIPMENT

Justin Breyer provided an update on the Lions Park playground equipment project. GameTime has sent out a notice that they have a grant that will match 100% of purchasing dollars. The grant program ends in November, so this combined with the increased cost of the playground equipment means that the City should buy the equipment within the next month. The Commission discussed these details.

C. DISCUSSION OF: MISCELLANEOUS UPDATES

None

C. DISCUSSION OF: PARKS MAINTENANCE REQUESTS

None

CITIZENS WISHING TO ADDRESS THE COMMISSION

None

PROPOSED BUSINESS FOR FUTURE MEETINGS

None

ADJOURNMENT

Motion by Koch, Seconded by Murillo to adjourn at 8:20 pm
Motion Adopted

Justin Breyer
Assistant to the City Manager