



## Meter Installation Request Form

Date: \_\_\_\_\_

Meter Installation requested by: \_\_\_\_\_

Address for meter installation: \_\_\_\_\_

Lot No: \_\_\_\_\_

Phone number: \_\_\_\_\_ Contact person: \_\_\_\_\_

Water/Sewer tap fees: \$8000.00: \_\_\_\_\_ Water only Meter Fee: \$350.00: \_\_\_\_\_

*Note: Meter fee includes the cost for inspection of the installed meter. If additional inspections are required either due missed appointments or failed inspections, they will be billed at a rate of \$50.00 for each occurrence.*

Meter inspection scheduled date: \_\_\_\_\_ Time: \_\_\_\_\_

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**FOR TAP REQUESTS:** If a well is going to be abandoned as part of the tap check here \_\_\_\_\_, the well must be abandoned per the Washtenaw County Department of Environmental Health Regulation.

*Office Use Only: If above is checked please fax form to 734-222-3930*

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3/4" Primary Meter ID: \_\_\_\_\_ 1" Water Only Meter ID: \_\_\_\_\_

Meter Reading: \_\_\_\_\_ Meter Reading: \_\_\_\_\_

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**TAP FEE**

*By signing the "Meter Installation Request Form" the applicant understands and acknowledges these tap fees are based on estimates for usage of water and impact on the City's water and sewer treatment system and do not necessarily correspond to actual usages and impacts. The fees are non-negotiable and not refundable and are intended to offset current and historical costs in the water and sewer system including, but not limited to, debt previously incurred to construct and maintain the system, ongoing repairs, and capital improvements. The fees are based on what is expected to be the usage by one residential equivalent unit, or REU, on average. One REU is not necessarily equivalent to any given residential unit. Additionally, the applicant acknowledges that the impact of non-residential users of the City's water and sewer system may be affected by a variety of factors other than raw volume, including but not limited to, flow and peaking patterns and waste characteristics that may differ from those expected from a residential user. In any case, the applicant hereby acknowledges and agrees that no portion of this fee will be refunded based on any standard including, but not limited to, actual usage or any type of volumetric measure.*

**Second Meter Procedures and Requirements**

1. A second meter for water only (no sewer charges will be assessed on the account) can be purchased for \$250.00.
2. A minimum billing of \$200 will begin with the billing cycle immediately after the homeowner receives the meter. The water only billing will be on a separate bill. You will receive a water bill for domestic water use and one for irrigation water used.
3. The homeowner will be responsible for hiring and paying for a plumber to install the meter.
4. The City must be contacted by the homeowner to inspect and activate the meter.
5. After the meter is activated, an actual reading will be used to determine the credit or shortfall on your account.

***Please Note:***

The City requests your cooperation with an odd/even-watering schedule. This would require that those with an odd numbered addresses water on odd numbered days during the month, and those with even numbered addresses water on even numbered days during the month.

This request is voluntary, but there may be times that the City will determine that an emergency exists and prescribe emergency regulations for restricted water use. The odd/even water schedule would become mandatory, and a fine of \$500 for each violation would be charged to those violating the water restriction. Notification of water restrictions will be posted at the City office and publicly announced by means of broadcasts, and may cause announcement to be further declare in newspapers of general circulation when feasible.

\_\_\_\_\_  
Homeowner's Signature

\_\_\_\_\_  
Address

\_\_\_\_\_  
Phone Number

\_\_\_\_\_  
Date

*The property owner's signature signifies that they understand the City's expectations with regard to second water meters.*



**OFFICE OF COMMUNITY DEVELOPMENT**

8140 Main Street • Dexter, Michigan 48130-1092 • (734) 426-8303 • Fax (734) 426-5614

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*City to keep a signed copy of this document and provide a copy to the homeowner.*