



## 2014 DEXTER FARMERS MARKET APPLICATION

Located at: 3233 Alpine Street, Dexter MI 48130

MAIL APPLICATION TO: 8140 MAIN STREET, DEXTER, MICHIGAN 48130

(734) 426-8303 x 10; Fax: (734) 426-5614 or email: [btuscano@dextermi.gov](mailto:btuscano@dextermi.gov)

### CONTACT INFORMATION

Name

Street Address

City, State, Zip Code

Email/Website:

Home/Cell Phone

Work Phone

**Products: Please indicate the products that will be sold on the product inventory sheet provided.**

If you do not intend to be at the market weekly from May – October please provide a general idea of the months you will be attending by: Y or N, or in the line below indicate specific dates you will be absent.

May \_\_\_\_\_ June \_\_\_\_\_ July \_\_\_\_\_ August \_\_\_\_\_ Sept. \_\_\_\_\_ October \_\_\_\_\_

License & Inspections:

List the license numbers and inspection numbers required for the operation of your business or sale of product:

Michigan Sales Tax: License Number: \_\_\_\_\_

Nursery/Plant Dealer: License Number: \_\_\_\_\_ Date of Last Inspection: \_\_\_\_\_

Date of Last Health Inspection: \_\_\_\_\_

**Note: A Health Inspection may be required on all products such as baked goods (Cottage Food exempt), candy, cider, poultry, honey, etc. The Health agencies that govern this market operation are: Washtenaw County Environmental Health:**

**<http://www.ewashtenaw.org> and Michigan Department of Agriculture: <http://www.michigan.gov/mdard>.**

**Copies of any inspections by these agencies and licenses must be attached with a sample of your label.**

### Agreement and Signature

By submitting this application, I affirm that the facts set forth in it are true and complete. By signing below, I certify that I have read, understand and will adhere to all applicable guidelines as stated in the Operating Guidelines. I further understand that failure to comply with these specific guidelines, my participation in the Dexter Farmer's Market could be terminated.

Name (printed)

Signature

Date:

### Our Policy

It is the policy of this organization to provide equal opportunities without regard to race, color, religion, national origin, gender, sexual preference, age or disability.

## Operating Guidelines

### 1) **Registration and Fees:**

Vendors will be required to complete the attached application and Hold Harmless Agreement. Village staff shall verify information is complete and fees are paid. **Seasonal fees are \$120 per season per stall** (a savings of \$140, which include Tuesdays free) or \$10 per stall per market day. If you rent two stalls you are required to pay double fees. If you wish to come on Tuesday's only you may pay \$50 for the seasonal fees or \$5 per day. All vendors who pay for seasonal fees will be listed on the website as a regular vendor at the market. **Seasonal fees are to be paid by May 3, 2014 if you want the same assigned space as last season otherwise stalls will be assigned on a first come first served basis.**

### 2) **Hours and Days of Operation/Loading and Unloading:**

Opening day is May 3, 2014. Market hours are: Saturdays from 8 am to 1 pm, Tuesdays from 2 pm to 6 pm until October 25, 2014. Selling will not begin prior to official opening time (8 am Saturday/ 2 pm Tuesday) and will end promptly at 1 pm Saturday and 6 pm Tuesday. Set-up and unloading shall take place one hour prior to market opening, please remove vehicle immediately after unloading. Vendors with assigned spaces must be at their space by 7:30 am unless prior arrangements have been made with the Market Manager. You may contact the Market Manager at the Village offices at 734-426-8303 x 10, Mon-Fri 8:30 am - 4:30 pm or call or text: 734-972-1822. **Vendors shall NOT park in on-street spaces on Alpine Street during market hours. Parking is available behind PNC Bank 8123 Main Street or in Mill Creek Park behind the Fire Dept. at 8140 Main Street, Dexter.**

### 3) **Application and Products to be sold:**

All vendors must complete an application listing the types of products to be sold during the season and all produce must be grown within a 100 mile radius within the State of Michigan. Fresh, high quality fruits, vegetables, herbs, honey, jams and jellies, baked goods, cheese, vinegars, cider, maple syrup, flowers, bedding plants, potted plants, handmade crafts, artwork and other items at the discretion of the Market Committee. Craft vendors must make their own crafts or artwork, if you do not make what you sell please indicate who makes it and it must be handmade by a local Michigan crafter.

### 4) **Space:**

Stalls are approximately 8' x 6'. Spaces will be assigned by the Market Manager. Please set up at the same stall every week. Vendors who need more than one stall should make arrangements with the Market Manager by April 15, 2014. **If a vendor is not at their stall for more than 2 consecutive weeks without prior consent from the Market Manager, you will forfeit your stall space and may have to re-locate to a new stall space.**

### 5) **Signage:**

Vendors must clearly display the name of their business and post prices for all items being sold.

**Produce Vendors must provide signage that specifically indicates where food is grown, produced or if purchased from another farm.**

### 6) **Market Manager:**

When possible, vendors will share the duties of the Market Manager i.e. placement and collection of signs, collecting daily market fees and operating the EBT machine.

### 7) **Clean-up:**

Vendors are responsible for cleaning all trash and waste within and around their allotted space. A refuse container will be provided on site for end of day clean-up. Please bring a broom to clean your stall if necessary.

### 8) **Licenses, Inspections and Hold Harmless Agreement:**

All vendors are required to secure proper licenses and inspections for their products and to provide this information with the application. The Dexter Farmer's Market and the Village of Dexter are not liable for any non-compliance with Michigan Department of Agriculture or the Washtenaw County Health Department. Please sign the attached Hold Harmless agreement and return with your application.

### 9) **Cottage Food Vendors:**

**Please be sure to read the current information obtained from the State of Michigan's website regarding the new Cottage Food Laws. The Village of Dexter would like to encourage vendors who operate under this law to obtain Liability Insurance and provide a copy with your application.**

### 10) **Disputes and Grievances:**

If a dispute or grievance arises between vendors or any other persons or parties at the Farmer's Market and cannot be resolved peacefully between the parties involved please bring it to the attention of the Market Manager for resolution. If any loud verbal or physical confrontation occurs between the parties, the Market Manager may ask the parties to leave the market immediately and the vendor or vendors involved may be dismissed permanently from the market.

**11) Michigan Raised Beef, Poultry or other meats:**

Vendors selling meats at the market must be licensed by the USDA and a copy of the license must be displayed at their stall and included with their application.

**12) Weather Policy:**

If the National Weather Service has issued a severe thunderstorm warning that carries lightening before or during the Market hours the Market Manager will cancel the market. If there is a tornado warning during market hours the market vendors can take cover in the basements of the Dexter District Library or the Dexter Area Fire Department at 8140 Main Street. If a vendor feels they need to leave the market due to bad weather conditions please notify the Market Manager or advise another vendor.

**13) Spraying pesticides:**

The Village of Dexter will no longer spray for insects of any kind at the Farmer's Market unless there is a serious problem. If we must spray there will be signs posted and an email notification will be sent to the vendors. If a vendor has an issue with insects at the market, please refrain from spraying chemicals. Please notify the Market Manager if you need assistance at 734-972-1822.

\*Dexter Farmer's Market is a non-smoking Market



INDEMNIFICATION, HOLD HARMLESS/RELEASE AND ASSUMPTION OF RISK AGREEMENT

To the fullest extent permitted by law, I agree to defend, pay on behalf of, indemnify, and hold harmless the Village of Dexter, its elected and appointed officials, employees and volunteers and others working on behalf of the Village of Dexter any and all claims, demands, suits, or loss, including all costs and attorney fees connected therewith, and for any damages which may be asserted, claimed or recovered against or from the Village of Dexter, its elected and appointed officials, employees, volunteers or others working on behalf of the Village of Dexter, by reason of personal injury, including bodily injury or death and/or property damage, including loss of use thereof, which arises out of or in any way connected or associated with my participation in the Dexter Farmers Market.

CAUTION: This document release liability, results in assumption of risk, and provides for indemnification and hold harmless of the Village of Dexter by Participant. Please read carefully before signing.

VILLAGE OF DEXTER

PARTICIPANT:

By: \_\_\_\_\_

\_\_\_\_\_  
Signature of Participant

Its: \_\_\_\_\_

\_\_\_\_\_  
Print Name of Participant

Dated: \_\_\_\_\_

Return an executed copy of this document to:

Village of Dexter  
Brenda Tuscano  
Market Manager  
8140 Main Street  
Dexter, MI 48130

Office: 734-426-8303 x 10

Fax# 734-426-5614

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