

**THE CITY OF DEXTER
CITY COUNCIL MEETING
MONDAY, AUGUST 14, 2017**

A. CALL TO ORDER AND PLEDGE OF ALLEGIANCE

The meeting was called to order at 7:30 PM by Mayor Keough at the Dexter Senior Center located at 7720 Ann Arbor Street in Dexter, Michigan.

B. ROLL CALL: Mayor Keough

J. Carson	D. Fisher
J. Knight	Z. Michels
J. Smith	R. Tell

Also present: Courtney Nicholls, City Manager; Michelle Aniol, Community Development Manager; Dan Schlaff, Public Services Superintendent; Justin Breyer, Assistant to the City Manager/Clerk; Carol Jones, Recording Secretary; Patrick Droze, Orchard, Hiltz & McCliment; Chief Robert Smith, Dexter Area Fire Department; residents and media.

C. APPROVAL OF THE MINUTES

1. Regular City Council Meeting – July 24, 2017

Motion Smith; support Knight to approve the minutes of the July 24, 2017 Regular City Council Meeting with the following corrections:

Page 6, Council Comments, correct Council Member Smith’s comments to read as follows - Due to the construction on Hudson Street, *Forest Street* residents now need to make left turns onto Baker Road. I would like to see the first two parking spaces at the corner of Baker Road and Forest Street blocked off to improve the site line for turning. There are a number of additional spaces down Baker Road and across the street. I also noticed signs on Forest and *Inverness* Streets that say “the crossing street does not stop.” I would also like to see such a sign at Grand and *Hudson Streets*.

Unanimous voice vote approval.

D. PRE-ARRANGED PARTICIPATION

None

E. APPROVAL OF THE AGENDA

Motion Smith; support Carson to approve the agenda with the addition of the following:

- Subcommittee Reports, I-5, add a report from Facilities.

Unanimous voice vote approval.

F. PUBLIC HEARINGS

None

G. NON-ARRANGED PARTICIPATION

None

H. COMMUNICATIONS:

1. Upcoming Meeting List
2. Sign Calendar
3. Letter from Comcast

I. REPORTS

1. Washtenaw County Sheriff's Office – Sgt. Fox

Sgt. Fox submits his written report as per packet.

2. Public Services Superintendent – Dan Schlaff

Mr. Schlaff submits his written report as per packet. Mr. Schlaff gave the following updates:

- Thank you to Kurt Augustine, the DPW Staff, and Ms. Nichols for their help during Dexter Daze.
- Hudson Street project update - GM & Sons will be in on Tuesday to do curbing and on Friday or Saturday to lay asphalt.

3. Community Development Manager – Michelle Aniol

Ms. Aniol submits her written report as per packet. Ms. Aniol gave the following updates:

- I finally have been able to touch base with Scott Munzel regarding the closing out of the soil erosion permit on the Mill Creek Adventure Center. Mr. Pound will either need to install landscaping per the original plan or submit a revised landscaping plan.
- There was ordinance enforcement action recently on Dexter's Pub to either move the outdoor tables in front of the building or submit a change request.
- Planning Commission postponed action on landscape modifications at Doors & Drawers as they wanted to see what the modification would look like. Doors & Drawers have since withdrawn their request.
- Planning Commission would like to begin a text amendment on the parking ordinance to remove the monetary amount of \$2,500 from the ordinance.

4. Boards, Commissions, & Other Reports-“Bi-annual or as needed”

None

5. Subcommittee Reports

Facilities

Mr. Smith provided a handout which showed concepts from a study summary from the Facilities Notebook from May 2016 for comparison with the cost comparisons between B1 and B2 concepts recently requested from Partners in Architecture.

6. City Manager Report

Ms. Nicholls submits her written report as per packet. Ms. Nicholls gave the following updates:

- Dan, Kurt and I met with Jerry Cyr and another member of the Huron Clinton Metropolitan Authority (HCMA). They have a maintenance agreement with Washtenaw County for the B-2-B Trail and HCMA did ask for Dexter's help if they cannot get to a maintenance issue in time.
- The DDA Bond refunding will be on the agenda at the next meeting.
- The Paint Dexter Plein Air Festival began today.
- Hudson Street project budget – There has been some additional work and costs. There will be a change order at the end of the project if needed.
- The federal funds of \$580,000 through WATS should allow us to mill and overlay most of Baker Road in the City.
- Samples were taken from the railroad ties at the Third Street barn for analysis.
- The Dexter Plaza tax tribunal case settled the 2016 case.

7. Mayor's Report

Mr. Keough submits his written report as per packet. Mr. Keough gave the following updates:

- The public meeting regarding the Baker Road roundabouts will be on Tuesday at 6 PM at Creekside.
- I received an email from Mr. Haeussler's attorney regarding reports and placement on the agenda. I responded back to Mr. Haeussler directly.
- I had a good time over the weekend at Dexter Daze and there were no significant injuries or accidents.

J. CONSENT AGENDA

1. Consideration of: Bills and Payroll in the amount of \$317,540.20
2. Consideration of: Setting a Public Hearing for an Industrial Facilities Tax Exemption for Doors & Drawers on September 11, 2017
3. Consideration of: Setting a Public Hearing for the Re-Codification of the General Code of Ordinances on September 11, 2017

Motion Fisher; support Smith to approve items 1, 2 and 3 of the Consent Agenda.

Unanimous voice vote approval.

K. OLD BUSINESS-Consideration and Discussion of:

None

L. NEW BUSINESS-Consideration and Discussion of:

1. Discussion of: Main Street Signal Timing Study

Patrick Droze of Orchard, Hiltz & McCliment explained the options for the Main Street/Baker Road and Main Street/Broad Street traffic signals. Such options include changing the timing of light intervals, changing the left turn on Baker to allow turning when the lane is clear, right turns without needing to stop, and prohibiting left turns at Central Street. The timing of signals at Island Lake/Dexter-Pinckney, Meadowview/Dexter-Ann Arbor, and Baker/Dan Hoey were considered but determined to be more than 2500 feet from downtown. Some of the possible changes will require new signal equipment. Discussion followed.

2. Consideration of: MDOT Long-Term Occupancy Permit

Motion Michels; support Smith to approve the Michigan Department of Transportation (MDOT) Rail-Corridor Long-Term Occupancy Permit as presented.

Ayes: Fisher, Smith, Carson, Knight, Michels, Tell and Keough

Nays: None

Motion carries

3 Consideration of: Quote from A1 Concrete Leveling to Perform Concrete Leveling for an amount not to exceed \$6,500

Motion Fisher; support Carson to approve the quote from A1 Concrete Leveling in an amount not to exceed 6,500 to perform concrete leveling throughout the City.

Ayes: Tell, Michels, Knight, Carson, Smith, Fisher and Keough

Nays: None

Motion carries

4. Consideration of: Approval of Contract for Document Scanning Vendor

Motion Tell; support Michels to approve a contract with FutureNet Groups Inc. to perform document scanning for one year in an amount not to exceed \$5,000.

Ayes: Knight, Fisher, Smith, Carson, Tell, Michels and Keough

Nays: None

Motion carries

5. Consideration of: Approval of Contract for Marketing Video Vendor

Motion Fisher; support Michels to approve a contract with M-1 Studios to develop a Marketing Video for the City of Dexter in an amount not to exceed \$4,500.

Ayes: Carson, Knight, Tell, Fisher, Michels, Smith and Keough

Nays: None

Motion carries

M. COUNCIL COMMENTS

Michels Do you think the Planning Commission would like to see recognizable benefits of codification? When doing our Council goals next year, I will advocate for a housing board.

Knight I would like to commend the Dexter Daze Committee for all of the work they did on this year's event. Also Ray did a very good job as Parade Chairman.

Smith Having the parking space blocked off at Baker Road and Forest Streets is working and I would like to see this continue after the construction on Hudson Street.

Jones How long do I have to leave the blue flag in my front yard? My Dad really lit up Facebook with the sale of conservation easements on both of his farms on Mast Road.

Carson None

Fisher None

Tell I would also like to congratulate the Dexter Daze Committee and thank the City of Dexter because without the ~~City~~ Dexter Daze Committee this event would not happen.

N. NON-ARRANGED PARTICIPATION

Ted Tear of 8090 Huron Street, Dexter commented that if you extend Baker Road to Central Street, what would you do with the beer tent during Dexter Daze? Mr. Tear also commented on the ordinance requirements for a new building in the downtown and requiring \$9,500 for replacement parking spaces when there is no place to put additional parking in the downtown.

O. ADJOURNMENT

Motion Smith; support Carson to adjourn the meeting at 8:57 PM.

Unanimous voice vote approval.

Respectfully submitted,

Justin Breyer
Assistant to the City Manager/Clerk

Approved for Filing: _____