

**THE CITY OF DEXTER  
CITY COUNCIL MEETING  
MONDAY, JUNE 27, 2016**

**A. CALL TO ORDER AND PLEDGE OF ALLEGIANCE**

The meeting was called to order at 7:30 PM by Mayor Keough at the Dexter Senior Center located at 7720 Ann Arbor Street in Dexter, Michigan.

<b>B. ROLL CALL:</b> Mayor Keough	J. Carson	D. Fisher
	J. Knight	Z. Michels
	J. Smith	R. Tell

Also present: Courtney Nicholls, City Manager; Michelle Aniol, Community Development Manager; Dan Schlaff, Public Services Superintendent; Justin Breyer, Assistant to the City Manager; Brenda Tuscano, Farmers Market Manager; Carol Jones, Interim City Clerk; residents and media.

**C. APPROVAL OF THE MINUTES**

1. Regular City Council Meeting – June 13, 2016

Motion Smith; support Knight to approve the minutes of the June 13, 2016, Regular City Council Meeting with the following corrections:

- Page 2, Motion by Tell - the last part should read, *and add language to the resolution that identifies that \$100,000 is committed to the Dexter Area Fire Department's capital funding.*
- Page 3, Change second sentence to read, *In the absence of Mr. Schlaff, staff responded to the following questions.*
- Page 4, Question regarding the MML Wage study should read, *Where will the money come from if a wage increase is proposed from the MML Wage Study?*

Unanimous voice vote approval

**D. PRE-ARRANGED PARTICIPATION**

None

**E. APPROVAL OF THE AGENDA**

Motion Smith; support Tell to approve the agenda with the addition of the following:

- New Business Item L-2, Updated page to replace page 70 in the packet.

- New Business Item L-5, Final Budget Amendments for Fiscal Year 2015-2016.

Unanimous voice vote approval

## **F. PUBLIC HEARINGS**

None

## **G. NON-ARRANGED PARTICIPATION**

None

## **H. COMMUNICATIONS:**

1. Upcoming Meeting List
2. Sign Calendar

## **I. REPORTS**

1. Public Services Superintendent – Dan Schlaff

Mr. Schlaff submits his written report as per packet. Mr. Schlaff gave the following updates and answered questions:

- Application of chloride in the alleys will begin July 6
- Question – What was the water complaint at the Dexter Commerce Building? (We think they have something wrong with their water softener, but they have not returned the call.)
- We are down to only one water meter in the City that needs to be estimated.
- Comment - Council Member Tell thanked Mr. Schlaff for being at the Playground Community Build on June 18 even with two graduation parties to attend.
- Question – What is meant by the review of Baker/Main utilities? (This was done because of a possible sale and also due to an issue of the light pole being hit by a truck.)

2. Community Development Manager – Michelle Aniol

Ms. Aniol submits her report as per packet. Ms. Aniol gave the following updates and answered questions:

- Comment – Support for placing sidewalks in new developments per the general code.
- Code enforcement issue regarding over grown weeds on 7711 Fourth Street property - working with the City Attorney so that the City can mow and put the charges on the tax bill.
- There is a court date in August for the 7555 Ann Arbor Street property and a court date of July 22 for 3536 Dover (this resident is not contesting).

- There will be a special meeting of the Planning Commission on July 19 to consider a potential Day Care at 7541 Ann Arbor Street.
- The ZBA will meet on July 18 for ground signs at 7200 Dan Hoey Road.
- The remodeling of 8060 Main Street will not include the changing of the doors at this time only the installation of a pergola.
- The applicant for Grandview Commons has requested that the Planning Commission reconsider a condition from the Dexter Area Fire Department regarding suppression. Discussion followed.
- Dan Kailing addressed Council. He is the purchaser of the sub-divided lot at Hudson and Forest and inquired about the installation of sidewalk on his property when there is none at present on either side to connect to. Katherine Becker spoke of sidewalk placement on her home being constructed on Alpine Street. Discussion followed.

### 3. Boards, Commissions. & Other Reports-“Bi-annual or as needed”

*Washtenaw County Sheriff – May Written Report*

### 4. Subcommittee Reports

*Facilities – Jim Smith*

Mr. Smith reported that he is still working on the history and that he should be done by July 4. He would like to have a Facilities Committee meeting on either July 8 or July 15 and then a joint meeting with the Committee and Council on Saturday July 23 at the Dexter Library.

### 5. City Manager Report

Ms. Nicholls submits her report as per packet. Ms. Nicholls gave the following updates and answered questions:

- The City has been informed that the Shield Road water main is in the way of the Shield Road Bridge replacement project and needs to be relocated. The cost is \$100,000 and we will be asking the Washtenaw County Road Commission for consideration of this cost within the project.
- Received an email from the Manager at Hackney Hardware regarding the 2-hour parking on Main Street and those not following the limit. The Sheriff’s Department will work with staff’s suggestion of using flyers and chalking tires.
- Received two traffic control order requests, one in Huron Farms at the Ryan and Meadowview round-a-bout to have two stop signs removed and the other in Dexter Crossing for signage on the newly dedicated road.

### 6. Mayor’s Report

Mr. Keough submits his report as per packet. Mr. Keough gave the following updates:

- Have a number of re-appointments to City Committees and Commissions.
- The 3045 Broad Street RFQ Committee met last week and will meet again with Foremost Development. It is likely we will have a forth general community meeting to refine the proposed plan.
- Have no real update from DTE for the substation.

- I will not be able to attend the Chamber of Commerce Annual Dinner.
- Question – How did union negotiation for the DAFD go? (About 2/3 through the process, working to clean up some areas, and will likely be giving some increases in salaries.
- Question – What about the condition of the ladder truck? (It is 32 years old and not in good working order. It would take a considerable amount to repair so now we are looking for the best option.)

**J. CONSENT AGENDA**

1. Consideration of: Bills and Payroll in the amount of \$421,162.09
2. Consideration of: Request from the Dexter Area Fire Association to Sell Alcohol during Dexter Daze Upon Satisfaction of Contingencies as Outlined in Staff's Memo
3. Consideration of: 2016-2017 WAVE Contracts
4. Consideration of: Annual Commission/Committee Reappointments

Motion Fisher; support Smith to approve items 1, 2, 3 and 4 of the Consent Agenda.

Unanimous voice vote approval

**K. OLD BUSINESS-Consideration and Discussion of:**

None

**L. NEW BUSINESS-Consideration of and Discussion of:**

1. Consideration of: Ordinance Adopting the 2016-2017 Water and Sewer Rates

Motion Carson; support Fisher to adopt the 2016-2017 Public Utility Rate Ordinance to cover Sewer Rates, Water Rates, Other Charges and Penalties, and Extra Strength Surcharges/Industrial Cost Recovery effective July 1, 2016.

Ayes: Carson, Fisher, Knight, Michels, Smith, Tell and Keough

Nays: None

Motion carries

2. Consideration of: General Appropriations Act to Adopt the Fiscal Year 2016-2017 Budget

Motion Michels; support Tell to adopt the City of Dexter Fiscal Year 2016-2017 General Appropriation Act.

Ayes: Fisher, Knight, Michels, Smith, Tell and Keough

Nays: Carson

Motion carries 6 to 1

3. Consideration of: Local Governing Body Resolution for a Charitable Gaming License for the Dexter Lacrosse Club

Motion Fisher; support Knight to adopt a Resolution recognizing the Dexter Lacrosse Association as a Nonprofit Organization.

Ayes: Michels, Smith, Tell, Carson, Fisher, Knight and Keough

Nays: None

Motion carries

4. Consideration of: Farmers Market Improvements

Motion Knight; support Michels based on a recommendation from the Farmers Market and Community Garden Oversight Committee to approve 1) the painting of three wrought iron Farmers market signs attached to the Farmers Market structure in two colors; 2) the installation of D-brackets and the purchase of six sun screens; and 3) the purchase of a storage shed for the Farmers Market of a total not to exceed \$850.

Ayes: Michels, Carson and Knight

Nays: Smith, Tell, Fisher and Keough

Motion fails 4 to 3

Motion Tell; support Smith to approve the purchase of a storage shed for the Farmers Market in an amount not to exceed \$400.

Ayes: Smith, Tell, Carson, Fisher, Knight, Michels and Keough

Nays: None

Motion carries

Motion Fisher; support Smith for the Farmers Market and Community Garden Oversight Committee to bring back to Council other options for means of shading the Market.

Ayes: Tell, Carson, Fisher, Knight, Michels, Smith and Keough

Nays: None

Motion carries

5. Consideration of: Final 2015-2016 Budget Amendments

Motion Carson; support Smith to approve the final 2015-2016 Budget Amendments as provided.

Ayes: Fisher, Knight, Michels, Smith, Tell, Carson and Keough

Nays: None

Motion carries

6. Consideration of: DDA 2015-2016 Budget Amendments

Motion Fisher; support Michels to approve the DDA Budget Amendments for the fiscal year 2015-2016 as provided.

Ayes: Knight, Michels, Smith, Tell, Carson, Fisher and Keough  
Nays: None  
Motion carries

**M. COUNCIL COMMENTS**

Michels I have noticed a lot of ground sign while coming into Dexter and we may want to limit these. I support not allowing people to park on the streets before a parade. I would like to see us incorporate the cleaning off of materials on sidewalks and drives into the road work contracts.

Knight None

Smith None

Jones A little history – in September of 1913 an ordinance was passed by council to prohibit running at large of domesticated rabbits, hares, chicken, ducks, geese or other poultry. Also it prohibits the practice of spitting or expectorating upon or throwing of banana or orange peels on sidewalks or streets or alleys, park or public grounds.

Fisher None

Carson At the June 15 WATS (Washtenaw Area Transportation Study) Annual Meeting I was re-elected to chair the Policy Committee. Last Friday (June 25), WATS signed a 10 year lease with Chelsea Area Construction Agency (CACCA) located on Jackson Road in Lima Township.

Tell None

**N. NON-ARRANGED PARTICIPATION**

None

**O. ADJOURNMENT**

Motion Smith; support Fisher to adjourn at 9:50 PM.

Unanimous voice vote approval

Respectfully submitted,

Carol J. Jones  
Interim Clerk, City of Dexter

Approved for Filing: \_\_\_\_\_

## Meeting Calendar

Agenda: 7/11/2016  
Item: H-1

Board	Date	Time	Location	Website	City Representative
Washtenaw Area Transportation Study - Technical	7/6/2016	9:30 a.m.	200 N Main St., Basement	<a href="http://www.miwats.org/">http://www.miwats.org/</a>	Rhett Gronevelt
Art Selection Committee	7/7/2016	7:00 p.m.	Dexter Senior Center	<a href="http://www.dextermi.gov">http://www.dextermi.gov</a>	
Gateway Initiative (Big 400)	7/8/2016	9:30 a.m.	Waterloo Recreation Area		Paul Cousins, Carol Jones
Dexter Community Schools Board of Education	7/11/2016	7:00 p.m.	Creekside Intermediate School	<a href="http://dexterschools.org/">http://dexterschools.org/</a>	
Dexter City Council	7/11/2016	7:30 p.m.	Dexter Senior Center	<a href="http://www.dextermi.gov">http://www.dextermi.gov</a>	
5H - Dexter Coalition	7/12/2016	5:30 p.m.	Dexter Wellness Center		Becky Murillo
CAPT/DART - As Needed	7/13/2016	7:00 p.m.	TBD	<a href="http://www.ewashtenaw.org/">http://www.ewashtenaw.org/</a>	Jim Carson
Dexter Area Chamber of Commerce	7/13/2016	9:00 a.m.	Copeland Board Room	<a href="http://www.dexterchamber.org/">http://www.dexterchamber.org/</a>	Julie Knight
Facilities Committee	7/15/2016	9:00 a.m.	City Offices		
Zoning Board of Appeals	7/18/2016	7:00 p.m.	Dexter Senior Center	<a href="http://www.dextermi.gov">http://www.dextermi.gov</a>	Zach Michels
Planning Commission - Special Meeting	7/19/2016	7:00 p.m.	Dexter Senior Center	<a href="http://www.dextermi.gov">http://www.dextermi.gov</a>	
Farmers Market/Community Garden Oversight	7/19/2016	5:30 p.m.	City Offices	<a href="http://www.dextermi.gov">http://www.dextermi.gov</a>	Julie Knight
Parks and Recreation Commission	7/19/2016	7:00 p.m.	City Offices	<a href="http://www.dextermi.gov">http://www.dextermi.gov</a>	Ray Tell
Washtenaw Area Transportation Study - Policy	7/20/2016	9:30 a.m.	Washtenaw County LRC, Huron Room	<a href="http://www.miwats.org/">http://www.miwats.org/</a>	Jim Carson
Dexter Area Fire Board	7/21/2016	6:00 p.m.	Dexter Township Hall	<a href="http://dexterareafire.org/">http://dexterareafire.org/</a>	Shawn Keough/Jim Carson
Downtown Development Authority	7/21/2016	7:30 a.m.	Dexter Senior Center	<a href="http://www.dextermi.gov">http://www.dextermi.gov</a>	Shawn Keough
Dexter Community Schools Board of Education	7/25/2016	7:00 p.m.	Creekside Intermediate School	<a href="http://dexterschools.org/">http://dexterschools.org/</a>	
Dexter City Council	7/25/2016	7:30 p.m.	Dexter Senior Center	<a href="http://www.dextermi.gov">http://www.dextermi.gov</a>	

**Due to the possibility of cancellations, please verify the meeting date with the listed website or City representative**

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	Name of Group	Dates	Number Approved	Approval Date	Locations		Name of Group	Dates	Number Approved	Approval Date	Locations	
January	Dexter Winter Marketplace-Farmers Market 2 X Mos.	1/4-1/9 & 1/18-1/23	2-2' X 3' & 3-18 X 24	9/8/2015	1,2,4,5,44	July	St. Andrews-American Red Cross Blood Drive	7/7-7/18	2-2' X 3'	9/17/2015	8 & 22	
	St. Andrews-American Red Cross Blood Drive	12/28-1/4	2-2' X 3'	9/17/2015	8 & 22		Dexter Wellness-Monthly Community Walks	7/4-7/9	5 - 18 X 24	2/9/2016	1,2,4,5,44	
	Dexter Community Players-Production of Avenue Q	1/9-1/23	2 - 18 X 24, 1 - 4' X 8'	11/12/2015	2 & 5		St. Joseph Festival Flea Market & Rummage Sale	6/26-7/10	5 - 18 X 24	3/30/2016	1,2,4,5,10	
	K of C Ladies Auxiliary-Quarter Mania	1/13-1/21	4 - 18 X 24	1/13/2016	1,2,4,44		St. Joseph Festival	7/5-7/18	5 - 18 X 24	3/30/2016	1,2,4,5,10	
	K of C Ladies Auxiliary-Rummage Sale	1/21-2/6	5 - 18 X 24	1/15/2016	1,2,4,5,10		Dexter Wellness Coalition-Dexter Fitness Festival	7/1-7/14	5 - 18 X 24	5/16/2016	1,2,4,5,44	
	Dexter Little League-Spring Registration	1/25-2/8	5 - 18 X 24	1/20/2016	1,2,4,5,44		Dexter Touchdown Club-Fundraising event golf out	6/28-7/12	5 - 18 X 24	6/23/2016	1,2,4,5,44	
	Friends of the Dexter District Library	1/3-1/10	5 - 18 X 24	1/20/2016	1,4,44,10,3		Dexter Youth Football League-Registration	7/22-8/3	5 - 18 X 24	6/24/2016	1,2,4,5,44	
	St. Andrews-Monthly Dinners	1/26-2/4	1 - 2 X 3	1/26/2016	8		Dexter Community Players-Little Mermaid	7/5-7/17	2 - 3' X 4'; 1 - 4' X 8'	6/30/2016	1,2,3	
	Dexter Winter Marketplace-Farmers Market 2 X Mos.	2/1-2/6 & 2/15-2/20	2-2' X 3' & 3-18 X 24	9/8/2015	1,2,4,5,44		St. Andrews-Ice Cream Social	7/22-8/4	5 - 18 X 24	6/28/2016	1,2,4,5,44	
	Dexter Community Orchestra Concerts	2/11-2/21	2 - 3' X 4'	9/28/2015	5 & 9		August	Friends of the Dexter District Library	8/6-8/14	5 - 18 X 24	1/20/2016	1,4,44,10,3
Dexter Drama Club-"Chicago"	1/30-2/14	2 - 2' X 4', 3 - 18 X 24	1/15/2016	1,2,4,44,10	Dexter Wellness-Monthly Community Walks	8/8-8/13		5 - 18 X 24	2/9/2016	1,2,4,5,44		
Dexter Little League-Spring Registration	1/25-2/8	5 - 18 X 24	1/20/2016	1,2,4,5,44	Dexter Wellness Coalition-Dexter Fitness Festival	8/1-8/14		5 - 18 X 24	5/16/2016	1,2,4,5,44		
Friends of the Dexter District Library	1/31-2/7	5 - 18 X 24	1/20/2016	1,4,44,10,3	St. James Episcopal Church/Chicken Dinner	8/6-8/13		1 - 2' X 10'	6/20/2016	3279 Broad		
St. Andrews-Monthly Dinners	1/26-2/4 & 2/23-3/3	1 - 2 X 3	1/26/2016	8	St. James Episcopal Church/Chicken Dinner	8/5-8/13		3 - 18 X 24	6/20/2016	1,4,5		
Dexter Lacrosse Assoc.-Spring Registration Boys	2/9-2/23	4 - 18 X 24	2/5/2016	1,2,36,45	St. Andrews-American Red Cross Blood Drive	9/8-9/19		2-2' X 3'	9/17/2015	8 & 22		
Dexter Wellness-Monthly Community Walks	2/8-2/13	5 - 18 X 24	2/9/2016	1,2,4,5,44	Dexter Wellness-Monthly Community Walks	9/5-9/10		5 - 18 X 24	2/9/2016	1,2,4,5,44		
Dexter Little League-Final week Spring Registration	2/25-3/1	5 - 18 X 24	2/18/2016	1,2,4,5,44	September							
Dexter Winter Marketplace-Farmers Market 2 X Mos.	2/29-3/6 & 3/14-3/19	2-2' X 3' & 3-18 X 24	9/8/2015	1,2,4,5,44								
Friends of the Dexter District Library	2/28-3/6	5 - 18 X 24	1/20/2016	1,4,44,10,3								
St. Andrews-Monthly Dinners	2/23-3/3 & 3/29-4/7	1 - 2 X 3	1/26/2016	8								
Dexter Wellness-Monthly Community Walks	3/7-3/12	5 - 18 X 24	2/9/2016	1,2,4,5,44								
Peace Lutheran Church-Easter Egg Hunt	3/5-3/19	1 - 2' X 3"	2/19/2016	1								
Columbus Ladies Auxiliary-Quarter Mania	3/9-3/17	4 - 18 X 24	3/9/2016	1,2,4,44								
							October	Friends of the Dexter District Library	9/25-10/2	5 - 18 X 24	1/20/2016	1,4,44,10,3
							Dexter Wellness-Monthly Community Walks	10/3-10/8	5 - 18 X 24	2/9/2016	1,2,4,5,44	
April	Dexter Winter Marketplace-Farmers Market 2 X Mos.	3/28-4/2 & 4/11-4/16	2-2' X 3' & 3-18 X 24	9/8/2015	1,2,4,5,44							
	St. Andrews-American Red Cross Blood Drive	4/7-4/18	2-2' X 3'	9/17/2015	8 & 22							
	Friends of the Dexter District Library	3/27-4/3	5 - 18 X 24	1/20/2016	1,4,44,10,3							
	St. Andrews-Monthly Dinners	3/29-4/7 & 4/26-5/5	1 - 2 X 3	1/26/2016	8							
	Dexter Wellness-Monthly Community Walks	4/4-4/9	5 - 18 X 24	2/9/2016	1,2,4,5,44							
	Red Cross/Blood Drive-In Memory of Jeremy Loy	4/15-4/26	5 - 18 X 24	4/14/2016	1,4,5,44,10							
	Dexter Drama Club /Hercules	4/23-5/9	3-18X24 & 2-5X10	4/15/2016	1,2,4,44,10							
	Dexter United Methodist/Spring Rummage Sale	4/21-5/1	2-2X3 & 3-18X24	4/19/2016	1,2,5,44,10							
May	Dexter Community Orchestra Concerts	5/5-5/15	2 - 3' X 4'	9/28/2015	5 & 9	November	Friends of the Dexter District Library	10/30-11/6	5 - 18 X 24	1/20/2016	1,4,44,10,3	
	Friends of the Dexter District Library	5/1-5/8	5 - 18 X 24	1/20/2016	1,4,44,10,3		Dexter Wellness-Monthly Community Walks	11/7-11/12	5 - 18 X 24	2/9/2016	1,2,4,5,44	
	St. Andrews-Monthly Dinners	4/26-5/5	1 - 2 X 3	1/26/2016	8							
	Dexter Wellness-Monthly Community Walks	5/9-5/14	5 - 18 X 24	2/9/2016	1,2,4,5,44							
	Ann Arbor Track Club-Dexter to Ann Arbor Run	5/22-6/6	5 - 18 X 24	3/28/2016	1,2,4,5,44							
	Dexter Area Historical Society/Railroad Workers Ball	5/27-6/13	5 - 18 X 24	4/11/2016	1,4,5,44,10							
	Gordon Hall-Train Days	5/27-6/13	5 - 18 X 24	4/11/2016	1,4,5,44,10							
	Dexter Drama Club /Hercules	4/23-5/9	3-18X24 & 2-5X10	4/15/2016	1,2,4,44,10							
	St. Joseph /Annual Plant Sale	5/3-5/15	5 - 18 X 24	4/20/2016	1,2,4,5,10							
	Rotary Club/Memorial Day Parade	5/16-5/30	5 - 18 X 24	4/21/2016	1,2,4,44,10							
Ann Arbor Trout Unlimited-2016 Dexter Trout Fest	5/5-5/14	1 - 18 X 24	5/5/2016	55								
St. Andrew's Church-Annual Rummage Sale	5/28-6/4	5 - 18 X 24	5/12/2016	1,2,4,5,10								
Knights of Columbus-Memorial Day Chicken Broil	5/18-5/31	5 - 18 X 24	5/17/2016	1,2,4,5,44								
Dexter Little League/Summer Baseball Registration	5/24-6/7	5 - 18 X 24	5/19/2016	1,2,4,5,44								
June	Dexter Community Orchestra Concerts	6/6-6/16	2 - 3' X 4'	9/28/2015	5 & 9							
	Friends of the Dexter District Library	5/29-6/4	5 - 18 X 24	1/20/2016	1,4,44,10,3							
	Dexter Wellness-Monthly Community Walks	6/6-6/11	5 - 18 X 24	2/9/2016	1,2,4,5,44							
	Ann Arbor Track Club-Dexter to Ann Arbor Run	5/22-6/6	5 - 18 X 24	3/28/2016	1,2,4,5,44							
	St. Joseph Festival Flea Market & Rummage Sale	6/26-7/10	5 - 18 X 24	3/30/2016	1,2,3,4,10							
	Dexter Lion's Club/White Cane Days Fundraiser	6/17-6/18	5 - 2 X 3	4/8/2016	49,50,51,52,53							
	Dexter Soccer Club-Tryouts	6/4-6/20	5 - 2 X 3	5/5/2016	1,2,4,5,44							
	Dexter Wellness Coalition-Dexter Fitness Festival	6/1-6/14	5 - 18 X 24	5/16/2016	1,2,4,5,44	December	Friends of the Dexter District Library	11/27-12/4	5 - 18 X 24	1/20/2016	1,4,44,10,3	
	Dexter Little League/Summer Baseball Registration	5/24-6/7	5 - 18 X 24	5/19/2016	1,2,4,5,44		Dexter Wellness-Monthly Community Walks	12/5-12/10	5 - 18 X 24	2/9/2016	1,2,4,5,44	
	American Legion-Flea Market/Rummage Sale	6/17-6/25	5 - 18 X 24	6/1/2016	1,2,4,5,10							
Dexter Touchdown Club-Fundraising event golf outing	6/28-7/12	5 - 18 X 24	6/23/2016	1,2,4,5,44								

Location Listing: 1 - Baker/Main, 2 - Central/Mill, 3 - Dexter Ann Arbor/Copeland, 4 - Main/Alpine, 5 - Baker/Cemetery, 6 - Monument Park, 7 - Creekside, 8 - 7610 Dexter Ann Arbor, 9 - Peace Park, 10 - Dexter Ann Arbor/Limits, 11 - Cornerstone, 12 - Bates, 13 - 3443 Inverness, 14 - 7720 Ann Arbor Street, 15 - S. Main/Broad, 16 - N. Main/Broad, 17 - Edison/Ann Arbor Street, 18 - Dover/Fifth, 19 - Central/Fifth, 20 - Broad/Fifth, 21 - Mill Creek Middle School, 22 - Fourth/Inverness, 23 - Dexter Bakery, 24 - Lighthouse, 25 - Dexter Pharmacy, 26 - Warrior Creek Park Driveway, 27-Dexter Flowers, 28-Terry B's, 29-7795 Ann Arbor St, 30 - 7915 Fourth, 31 - 7651 Dan Hoey, 32 - Wylie, 33-Lions Park, 35-Dexter Crossing Entrance, 36 - Dan Hoey/Dexter Ann Arbor; 37 - Dover/Main, 38 - Fourth/Central, 39 - Baker/Hudson, 40 - Inverness/Ann Arbor, 41 - Main/Jeffords, 42 - Third/Broad; 43 - 3rd/Dover; 44 - Ryan/Dexter Ann Arbor, 45 - Meadowview/Dexter Ann Arbor, 46 - Ice Rink, 47-Dexter Mill/RR tracks, 48-7444 Dexter-Ann Arbor, 49-Post Office, 50-8135 Main-gas station, 51-Hackney, 52-TCF, 53-DQ, 54-Busch's 55-Mill Creek Park

\*\* Dexter Farmers Market will place up to 5 signs on Friday, Saturday and Tuesday from May through October to advertise for the market

\*\* Dexter Area Chamber will place 4 signs on Friday night to announce the summer series (1, 2, 5, 44)

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**Dan Schlaff, Public Services Superintendent**  
**Two Week Report Ending July 3, 2016**

Agenda: 7/11/2016  
Item: I-1

**DPW**

- Checked sprinkler at Clock
- Meeting with IT Right
- Went to Chelsea for leaf machine demonstration
- Community Garden meeting
- Started generator at Community Garden
- Inspected and vactored stormceptors
- Participated in Big Truck Day
- Barricades for Relay For Life
- Garbage cans for Concert in the Park
- Worked with concrete levelers
- Fixed light poles
- Sidewalk inspections
- Checked traffic signals and cleaned lenses
- Worked with Hopp on paperwork for DTE
- Blocked off parking spots for DQ dumpster
- Finalized numbers for concrete bid
- Rototilled woodchips in play structures
- Cut down trees
- Picked up tables and extras from Community Build
- Ground down a stump
- Seeded area at Farmhouse
- Collected water bag count and performed installation
- Put corrugated pipe around small trees in parks
- Talked with Diubles about bobcat
- Swept
- Met playground installers
- Took auger back to Diubles
- Fixed traffic light at Main and Meadow View
- Hung Banners
- Straightened gates at dumpster area
- Fixed Ped Crossing sign downtown
- Picked up RTV from Boullions
- Fixed sweeper and backhoe
- Put out radar sign
- Filled water truck at Community Garden
- Fixed sprinklers in Monument Park
- Picked up LED traffic signals from Carrier and Gable

## **WATER**

- The average water use for the week of 6/20 to 6/26 was 0.729 MGD
- The average water use for the week of 6/27 to 7/03 was 0.791 MGD
- Morning rounds
- Reads (final, beginning, NUBCO)
- Performed water reads
- Meter install
- MXU install
- Depth at well 5: 6/2/2016 - 25.2; 5/17/2016 - 26.5
- Performed Miss Digs
- Performed ROW inspections
- Changed the CL2 pump element at well 5 and filter building
- Backwashed: 6/9/2016 - 53,500gals; 7/1/2016 - 46,000gals
- Grab samples: Arsenic, Fluoride and Iron from the Filter Building and Well House
- Changed the shut off valve on the fluoride line at well 5
- Filled all the chemical supplies at well 5
- CCR's handed out around town, certification to DEQ
- Monthly operating report to DEQ
- Emergency shutoff at 8134 Huron St.

## **WASTE WATER**

- Waste water training for two employees
- Submitted MAHL to DEQ
- Ferric tank site visits x6
- DTE did a site visit for Blower Project: Expect approval notice and check by end of August for energy savings due to Blower Project.
- Harper Electric installed LED lab lights
- Received ferric chloride delivery
- Review Grand View utility plan
- Checked account status with vendors
- WWTP yard restoration by F&V
- Staff cleared man hole blockage near Forest and Baker
- Completed sanitary man hole inspections report to follow
- WWTP brush removal around fence is on going

## STAFF REPORT

**To:** Mayor Keough and City Council  
Courtney Nicholls, City Manager

**From:** Michelle Aniol, Community Development Manager

**Date:** July 6, 2016

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### Planning Commission Updates

- Attached to this report you will find a matrix that illustrates the progress the Planning Commission has made in the Zoning Ordinance Update project. As you will read, the following amendments to the zoning ordinance have been completed (copies will be provided separately in your packet):
  - Article I, Enacting Clause, Title, Purpose
  - Article IV, Non-Conformities
  - Article VIII, Special Land Uses
  - Article XXI, Site Plan Review
  - Article XXII, Administration and Enforcement
  - Article XXIII, Ordinance Amendments
  - Article XXIV, Zoning Board of Appeals
  - New Article, Condominium Regulations

In addition, the Commission has completed a new District Use Table (provided separately in packet), and will start work on amendments to district regulations in September. Affected Articles include the following:

- Article X, R-1A and R-1B One Family Residential District
- Article XI, VR Village Residential District
- Article XII, R-3 Multiple Family Residential District
- Article XIII, MHP Mobile Home Park Residential District
- Article XIV, C-1 General Business District
- Article XIVA, PB Professional Business District
- Article XV, Village Commercial District
- Article XVA, CBD Central Business District
- Article XVB, ARC Dexter-Ann Arbor Road Corridor Overlay District
- Article XVC, HOD Heritage Overlay District
- Article XVD, BRC Baker Road Corridor Overlay District
- Article XVI, I-1, Limited Industrial District
- Article XVII, RD Research and Development District
- Article XVIII, PP Public Park District

Review of the following Articles will commence following amendments to the district regulations:

- Article II, Definitions
- Article III, General Provisions
- Article XX, Schedule of Regulations
- Article V, Parking and Loading
- Article VI, Landscape Standards
- Article VII, Signs

Initially the Planning Commission planned to conduct one public hearing to consider all amendments to the Zoning Ordinance. Following a discussion at its July 5, 2016 meeting, the Commission has decided it will hold a public hearing to consider amendments to the articles it has completed (Articles I, IV, VIII, XXI, XXII, XXIII, XXIV, XXV and site condo regs) so far, rather than waiting until all amendments are completed.

Staff anticipates the next public hearing will be scheduled once amendments have been drafted for the district regulations, definitions, general provisions, schedule of regulations and PUD regulations (probably after the first of the year).

The last public hearing will involve amendments to parking/loading, landscape and signs regulations (probably May or June 2017). The Commission determined it would be easier to digest the information if the amendment process was completed in sections.

During the July 5<sup>th</sup> meeting, the Commission also discussed changes to the Article 19, PUD Planned Unit Development. Their discussion focused on changes to the process. As Council is aware, the Area Plan process and procedures have proved cumbersome and confusing for the city and applicants, alike. The Commission decided to replace the area plan process and procedures with a conceptual plan process. With this new process no action would be taken by either the Planning Commission or City Council. However, it will allow an applicant to present his/her conceptual plan to both the Planning Commission and City Council, and get valuable input in return. Attached to this report you will find the flow chart of the current process, as well as one for the new process. Amendments to the regulations will be drafted and reviewed over the course of the next few months.

- The applicant for the Grandview Commons asked for the Planning Commission to clarify the condition of approval regarding "Recommendations, as cited in the DAFD review dated, May 11, 2016." Five of the seven members present (Schmid, Heatley, Carty, Kowalski, and Stoner) indicated they understood that the recommendation in the DAFD letter would become a requirement, when they voted it as a condition of approval. The Commission decided to continue the discussion to reconsider this specific condition of approval at their special meeting on July 19<sup>th</sup>. The primary reason for this centered on the fact that Commissioner Phillips was absent, and it was Commissioner Phillips who made the motion. The applicant has been advised.

### **Miscellaneous Updates**

- The Mill Creek Sports property has been sold. Staff received confirmation from John Evans. The new property owners are interested in developing a commercial recreation operation that involves kayak rentals.

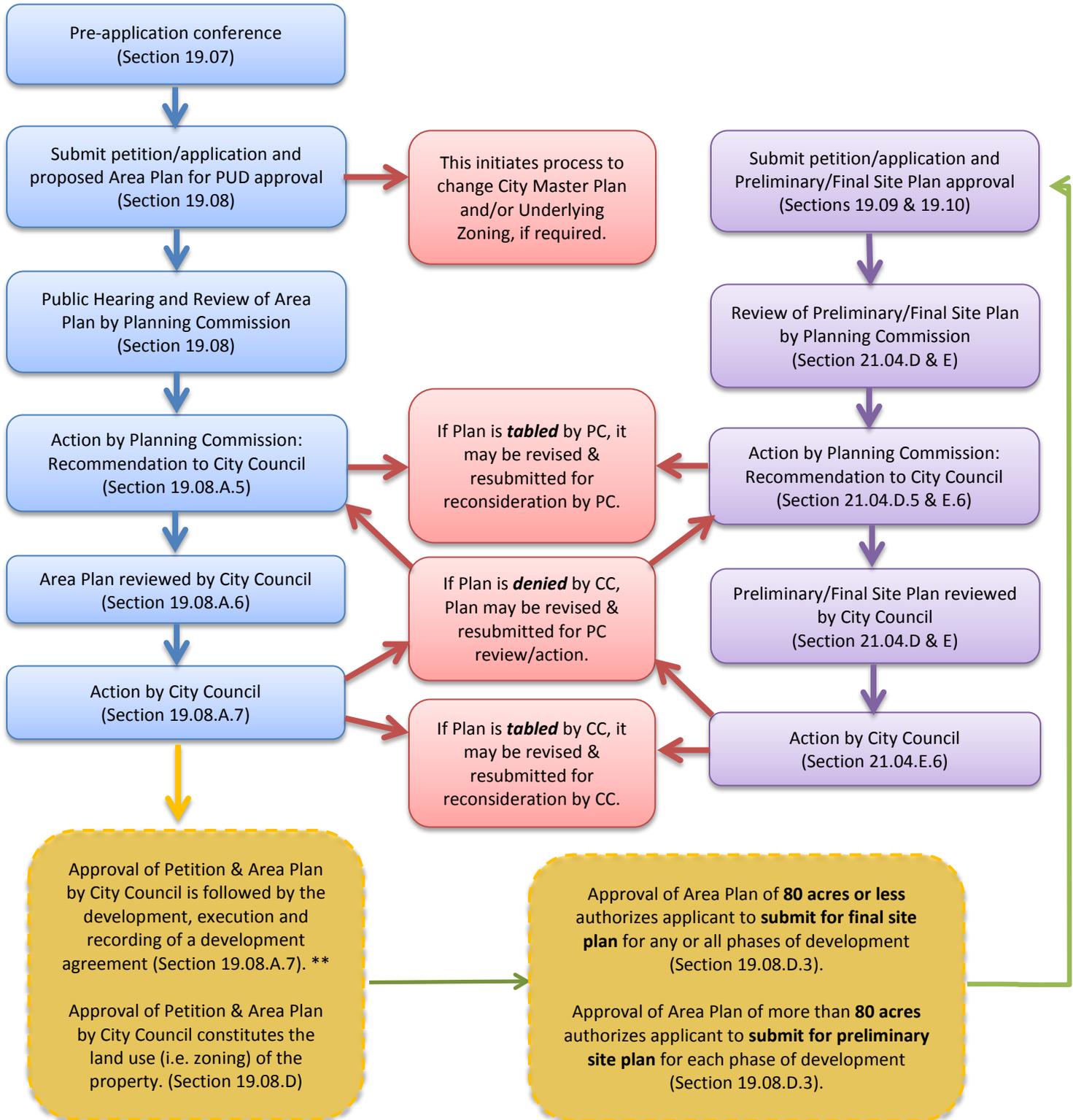
### **Enforcement Activity**

- Staff received the go-ahead from City Attorney Tom Stringer to have the lawn mowed at 7711 Fourth Street and lien the property to recover the cost.
- 3536 Dover Street, Public Nuisance – junk and rubbish in the front yard; court date, July 22, 2016
- 7555 Ann Arbor Street; Public Nuisance - unlicensed and inoperable vehicles not in an enclosed building; court date August 12, 2016.

Zoning Ordinance Update  
Project Status Report - July 6, 2016

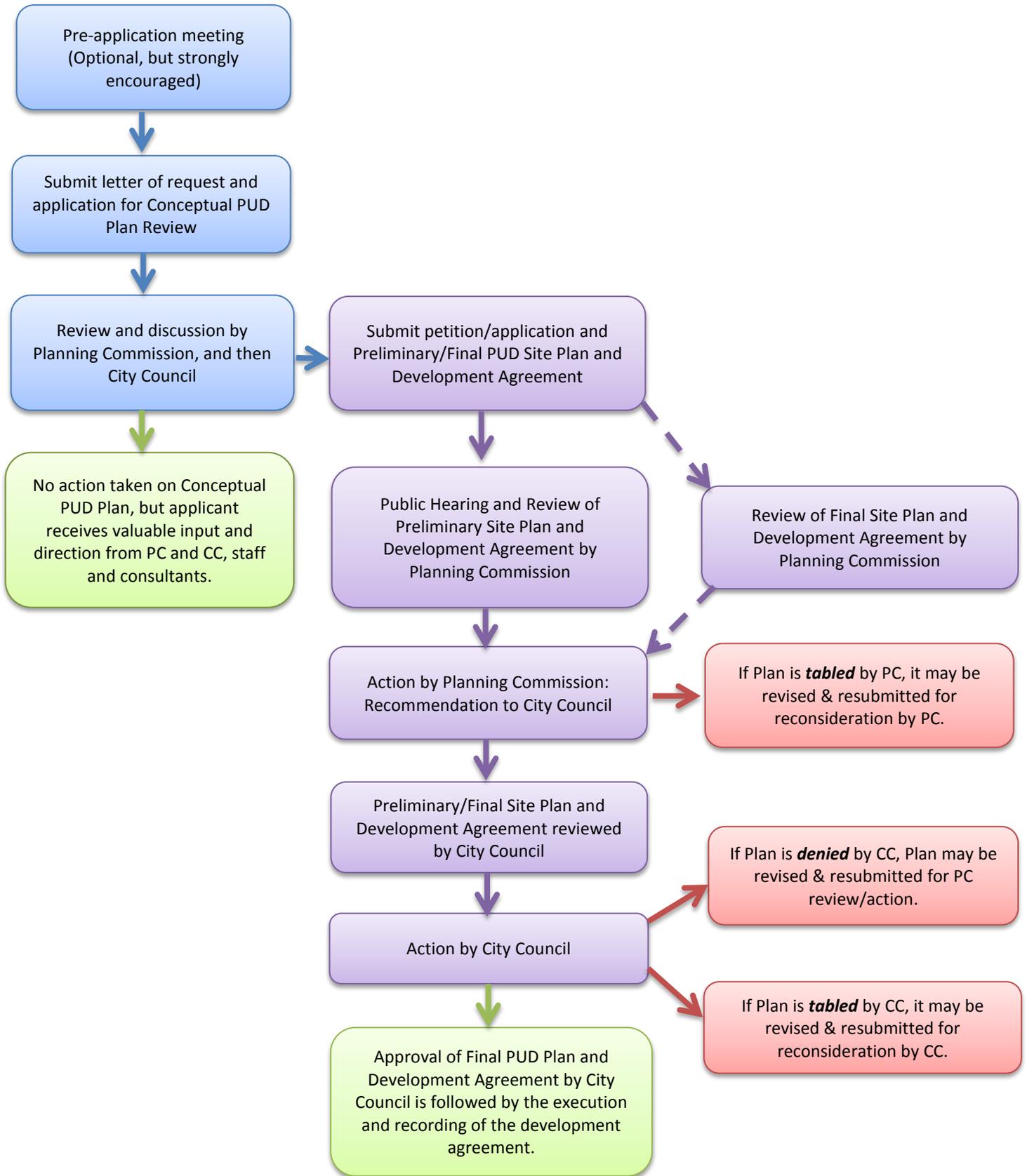
Article #	Article Name	Status	Timeline
1	Enacting Clause, Title, Purpose	Draft amendments completed	September public hearing (anticipated)
2	Definitions	Review, discussion and drafting of amendments to begin after District Use Table and Regulations are completed	September - December 2016
3	General Provisions	Review, discussion and drafting of amendments to begin after District Use Table and Regulations are completed	September - December 2016
4	Nonconformities	Draft amendments completed	September public hearing (anticipated)
5	Parking and Loading	Not started	January - April 2017
6	Landscape Standards	Not started	January 2016 - April 2017
7	Signs	Not started	January 2016 - April 2017
8	Special Land Uses	Draft amendments completed	September public hearing (anticipated)
9	Establishment of Zoning Districts/Map	Not started	September - December 2016
10	R-1A and R-1B One Family Residential District	New District Use Table drafted; next step, review, discuss and draft amendments to district regulations	September - December 2016
11	VR Village Residential District		
12	R-3 Multiple Family District		
13	MHP Mobile Home Park Residential District		
14	C-1 General Business District		
14A	PB Professional Business District		
15	VC Village Commercial District		
15A	CBD Central Business District		
15B	ARC Dexter-Ann Arbor Road Corridor Overlay District	New District Use Table drafted; next step, review, discuss and draft amendments to district regulations	September - December 2016
15C	HOD Heritage Overlay District		September - December 2016
15D	BRC Baker Road Corridor Overlay District		September - December 2016
16	I-1 Limited Industrial District	New District Use Table drafted; next step, review, discuss and draft amendments to district regulations	September - December 2016
17	RD Research and Development District		
18	PP Public Park District		
19	PUD Planned Unit Development District	PC review and discussion started 7-5-2016	July - November 2016
20	Schedule of Regulations	Review, discussion and drafting of amendments to begin after District Use Table and Regulations are completed	September - December 2016
21	SPR Site Plan Review	Draft amendments completed	September public hearing (anticipated)
22	Administration and Enforcement	Draft amendments completed	September public hearing (anticipated)
23	Ordinance Amendments	Draft amendments completed	September public hearing (anticipated)
24	Zoning Board of Appeals	Draft amendments completed	September public hearing (anticipated)
25	Severability, Repeal, Effective Date, Adoption	No changes anticipated	September public hearing (anticipated)
New	Site Condominium Regulations	Draft regulations completed	September public hearing (anticipated)
New	District Use Table	New District Use Table drafted; next step, review, discuss and draft amendments to district regulations	September - December 2016

## CURRENT Article 19 Planned Unit Development Process



\*\*Staff is of the opinion that the development agreement may be amended to include development project details following final site plan review.

## Proposed Article 19 Planned Unit Development Process



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**CITY OF DEXTER****[cnicholls@dextermi.gov](mailto:cnicholls@dextermi.gov)**

8140 Main Street Dexter, MI 48130-1092 Phone (734)426-8303 ext. 11 Fax (734)426-5614

**MEMO****To: Mayor Keough and Council Members****From: Courtney Nicholls, City Manager****Date: July 5, 2016****Re: City Manager/Assistant to the Manager Report - Meeting of  
July 11, 2016**

1. Meeting Review:
  - June 27<sup>th</sup> – City Council Meeting
  - June 30<sup>th</sup> – Dexter Area Chamber Annual Dinner
  - July 5<sup>th</sup> – Arts, Culture & Heritage Committee
  
2. Upcoming Meetings:
  - July 8<sup>th</sup> – Foremost Development
  - July 15<sup>th</sup> – Facility Committee
  
3. **Tax Tribunal Filing.** Dexter Shoppes, LLC has filed a tax tribunal case to dispute the taxes at 7050 Dexter Ann Arbor (Dexter Plaza). A copy of the filing is attached.
  
4. **Dragonfly Sculpture.** At their meeting on July 5<sup>th</sup>, the Arts, Culture, and Heritage Committee unanimously voted to recommend to the Art Selection Committee the purchase of the “Balancing Act” sculpture (a.k.a Dragonfly Sculpture) located along the path in Mill Creek Park North. The Art Selection Committee will be considering the item at their next meeting.
  
5. **Arts, Culture, and Heritage Master Plan.** At their meeting on July 5<sup>th</sup>, the Arts, Culture, and Heritage Committee also continued deliberation of their Master Plan document. The Committee discussed the Action Plan and reviewed individual projects. The Committee conducted an evaluation of the projects’ costs, status and funding sources in order to set priorities. The Committee should have the Plan complete in August or September.
  
6. **Annual Actuarial Valuation.** Attached for Council’s review is the 2015 Annual Actuarial Valuation from the Municipal Employees Retirement System (MERS). This report outlines the actuarially accrued value of both the assets and liabilities of our defined benefit pension system. Despite paying well over our required contribution for the past several years our funded percentage fell from 80% to 74%. This was due in large part to two changes in the actuarial tables in the area of mortality and assumed rate of return.
  
7. **Border to Border Trail.** Concord has completed the work on the Border to Border Trail along the DPW. Final payment will likely be made at the next meeting. As a

reminder, Washtenaw County Parks is contributing \$225,000 towards this project. A more comprehensive breakdown of the final costs will be provided at the next meeting.

8. **Road Project.** The 2016 cape seal project is now complete. MDOT specifications state that the roads should be allowed to sit for 30 days before final decisions are made on repairs.

# HALLAHAN & ASSOCIATES, P.C.

Attorneys at Law

Laura M. Hallahan  
Seth A. O'Loughlin

1750 S. Telegraph Road, Suite 202  
Bloomfield Hills, Michigan 48302  
phone (248) 731-3089 ◊ fax (248) 731-3086

lhallahan@hallahanlaw.com  
direct phone and fax  
(248) 731-3090

June 16, 2016

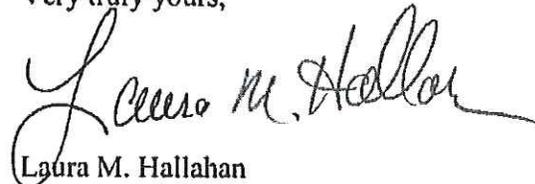
Michigan Tax Tribunal  
P.O. Box 30232  
Lansing, Michigan 48909

Re: *Dexter Shoppes, LLC v City of Dexter*  
MTT Docket No. 16-001934

Dear Sir/Madam:

Enclosed please find Proof of Service of Petitioner's Petition.

Very truly yours,



Laura M. Hallahan

LMH/ab  
Enclosure

cc: Assessor, City of Dexter (w/enc and Petition; via certified mail)  
Clerk, City of Dexter (w/enc and Petition; via certified mail)  
Equalization Director, Washtenaw County (w/enc and Petition; via mail)  
County Clerk, Washtenaw County (w/enc and Petition; via mail)  
Secy, Bd of Educ, Dexter Community Schools (w/enc and Petition; via mail)  
State Treasurer (w/enc and Petition; via mail)

**STATE OF MICHIGAN  
DEPARTMENT OF LICENSING & REGULATORY AFFAIRS  
MICHIGAN ADMINISTRATIVE HEARING SYSTEM  
MICHIGAN TAX TRIBUNAL**

Dexter Shoppes, LLC,  
Petitioner,

vs.

MTT Docket No. 16-001934

City of Dexter,  
Respondent.

---

LAURA M. HALLAHAN (P42101)  
HALLAHAN & ASSOCIATES, P.C.  
Attorney for Petitioner  
1750 S. Telegraph Road, Suite 202  
Bloomfield Hills, Michigan 48302-0179  
(248) 731-3089

---

**PROOF OF SERVICE**

On the date below I sent by *certified mail, return receipt requested*, a copy of the Petition, filed May 21, 2016, to:

City Assessor  
City of Dexter  
8140 Main Street  
Ann Arbor, MI 48130-1092

City Clerk  
City of Dexter  
8140 Main Street  
Ann Arbor, MI 48130-1092

On the date below I sent by *first class mail* a copy of the Petition, filed May 21, 2016, to:

Equalization Director  
Washtenaw County  
200 N. Main Street, Suite 210  
P.O. Box 8645  
Ann Arbor, MI 48107-8645

County Clerk  
Washtenaw County  
200 N. Main Street, Suite 210  
P.O. Box 8645  
Ann Arbor, MI 48107-8645

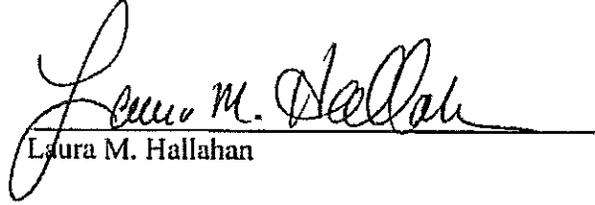
Secretary, Board of Education  
Dexter Community Schools  
7714 Ann Arbor Street  
Dexter, MI 48130

State Treasurer  
Department of Treasury  
Austin Building  
430 W. Allegan Street  
Lansing, MI 48922

Proof of Service - Petition  
MTT Docket No. 16-001934

I declare that the statements above are true to the best of my information, knowledge and belief.

Dated: June 16, 2016

  
\_\_\_\_\_  
Laura M. Hallahan

**STATE OF MICHIGAN  
DEPARTMENT OF LICENSING & REGULATORY AFFAIRS  
MICHIGAN ADMINISTRATIVE HEARING SYSTEM  
MICHIGAN TAX TRIBUNAL**

Dexter Shoppes, LLC,  
Petitioner,

MTT Docket No. 16-001934

vs.

Parcel No. 08-08-08-205-001  
plus additional parcels

City of Dexter,  
Respondent.

LAURA M. HALLAHAN (P42101)  
HALLAHAN & ASSOCIATES, P.C.  
Attorney for Petitioner  
1750 S. Telegraph Road, Suite 202  
Bloomfield Hills, Michigan 48302-0179  
(248) 731-3089

**PETITION**

Petitioner, the taxpayer/party-in-interest, by and through its attorneys, Hallahan & Associates, P.C., petitions this Tribunal as follows:

1. Petitioner is a Michigan Limited Liability corporation whose principal address is 4036 Telegraph Road, Suite 201, Bloomfield Hills, MI 48302-2073.
2. Respondent levies and collects the property taxes on the subject property.
3. The subject property, consisting of contiguous parcels, is:

Parcel Number	Address	Type	Classification
08-08-08-205-001	7050 Dexter-Ann Arbor Road	Real	Comm
08-08-08-205-002	7020 Dexter-Ann Arbor Rd	Real	Comm

4. The subject property is presently used for commercial purposes. Petitioner believes the original designated use of the subject property was commercial.

Petition  
Parcel No. 08-08-08-205-001

5. This matter involves issues relating to (a) valuation, (b) assessment, (c) taxable value, and (d) uniformity. At this time, Petitioner is not aware of any dispute relative to the value of an addition or loss in determining taxable value. If Petitioner hereafter becomes aware that such dispute exists, Petitioner reserves the right to amend this Petition to assert the nature of the dispute.

6. For tax year 2016, Respondent's values, Petitioner's value contentions, and the assessed, state equalized and taxable values in contention are:

TCV = true cash value; AV = assessed value; SEV = state equalized value; TV = taxable value.

Parcel Number	Respondent			Petitioner		SEV in contention
	TCV	AV and SEV	TV	TCV	AV, SEV and TV	
08-08-08-205-001	\$1,265,800	\$632,900	\$582,893	\$800,000	\$400,000	\$232,900
08-08-08-205-002	\$163,400	\$81,700	\$79,485	\$80,000	\$40,000	\$41,700
<b>Totals</b>	<b>\$1,429,200</b>	<b>\$714,600</b>	<b>\$662,378</b>	<b>\$880,000</b>	<b>\$440,000</b>	<b>\$274,600</b>

7. A protest to the board of review was not required and this petition is timely filed; therefore, this appeal is properly before the Tribunal.

8. The 2016 values imposed on Petitioner's property, and the taxes to be levied and collected thereon, are invalid and unlawful and operate as fraud upon the taxpayer for the reasons that:

(a) The assessed, state equalized and/or taxable values exceed the amounts permitted by the Michigan Constitution and applicable statutes;

(b) The assessed, state equalized and/or taxable values are at higher percentages of true cash value than permissible under the Michigan Constitution and applicable statutes;

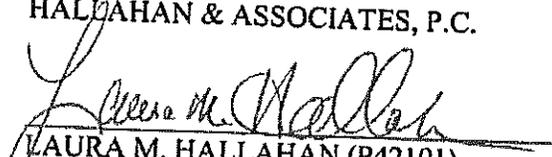
Petition  
Parcel No. 08-08-08-205-001

(c) The assessed, state equalized and/or taxable values are based upon an erroneous determination of the true cash value of that portion of Petitioner's property that is taxable under Michigan law and is based upon the application of wrong principles; and

(d) The assessed, state equalized and/or taxable values, and the mode of assessment adopted by Respondent, discriminate against Petitioner, its constitutional rights of uniformity, equal protection and due process of law.

WHEREFORE, Petitioner requests that the Tribunal reduce the total 2016 assessed and state equalized values of the subject property from \$714,600 to \$440,000 (see Paragraph 6 for a breakdown by parcel), reduce the total 2016 taxable value of the subject property from \$662,378 to \$440,000 (see Paragraph 6 for a breakdown by parcel), and order a refund with interest, as provided by the Tax Tribunal Act.

HALLAHAN & ASSOCIATES, P.C.

  
LAURA M. HALLAHAN (P42101)  
Attorney for Petitioner  
1750 S. Telegraph Road, Suite 202  
Bloomfield Hills, Michigan 48302-0179  
(248) 731-3089

Dated: May 21, 2016



**MUNICIPAL EMPLOYEES' RETIREMENT SYSTEM OF MICHIGAN**  
ANNUAL ACTUARIAL VALUATION REPORT DECEMBER 31, 2015  
DEXTER, CITY OF (8217)



Spring, 2016

Dexter, City of

In care of:  
Municipal Employees' Retirement System of Michigan  
1134 Municipal Way  
Lansing, Michigan 48917

This report presents the results of the Annual Actuarial Valuation, prepared as of December 31, 2015. The report includes the determination of liabilities and contribution rates resulting from the participation of Dexter, City of (8217) in the Municipal Employees' Retirement System of Michigan ("MERS"). MERS is a nonprofit organization, independent from the State, that has provided retirement plans for municipal employees for more than 65 years. Dexter, City of is responsible for the employer contributions needed to provide MERS benefits for its employees and former employees under the Michigan Constitution and the MERS Plan Document.

The purpose of the December 31, 2015 annual actuarial valuation is to:

- Measure funding progress
- Establish contribution requirements for the fiscal year beginning July 1, 2017
- Provide actuarial information in connection with applicable Governmental Accounting Standards Board (GASB) statements

This valuation report should not be relied upon for any other purpose. Reliance on information contained in this report by anyone for anything other than the intended purpose could be misleading.

The valuation uses financial data, plan provision data, and participant data as of December 31, 2015 furnished by MERS. In accordance with Actuarial Standards of Practice No. 23, the data was checked for internal and year to year consistency as well as general reasonableness, but was not otherwise audited. CBIZ Retirement Plan Services does not assume responsibility for the accuracy or completeness of the data used in this valuation.

The actuarial assumptions and methods are adopted by the MERS Retirement Board, and are reviewed every five years in an Experience Study. The most recent study was completed in 2015, and this December 31, 2015 valuation report reflects changes in assumptions and methods. Please refer to the division-specific assumptions described in table(s) in this report, and to the Appendix on the MERS website at:

[www.mersofmich.com/Portals/0/Assets/Resources/AAV-Appendix/MERS-2015AnnualActuarialValuation-Appendix.pdf](http://www.mersofmich.com/Portals/0/Assets/Resources/AAV-Appendix/MERS-2015AnnualActuarialValuation-Appendix.pdf).



The actuarial assumptions used for this valuation produce results that we believe are reasonable.

To the best of our knowledge, this report is complete and accurate, was prepared in conformity with generally recognized actuarial principles and practices, with the Actuarial Standards of Practice issued by the Actuarial Standards Board, and is in compliance with Act No. 220 of the Public Acts of 1996, as amended, and the MERS Plan Document as revised. All of the undersigned are members of the American Academy of Actuaries (MAAA), and meet the Qualification Standards of the American Academy of Actuaries to render the actuarial opinion contained herein. The Retirement Board of the Municipal Employees' Retirement System of Michigan confirms that the System provides for payment of the required employer contribution as described in Section 20m of Act No. 314 of 1965 (MCL 38.1140m).

This information is purely actuarial in nature. It is not intended to serve as a substitute for legal, accounting or investment advice.

**This report was prepared at the request of the Retirement Board and may be provided only in its entirety by the municipality to other interested parties (MERS customarily provides the full report on request to associated third parties such as the auditor for the municipality). CBIZ Retirement Plan Services is not responsible for the consequences of any unauthorized use.**

You should notify MERS if you disagree with anything contained in the report or are aware of any information that would affect the results of the report that have not been communicated to us. If you have reason to believe that the plan provisions are incorrectly described, that important plan provisions relevant to this valuation are not described, that conditions have changed since the calculations were made, that the information provided in this report is inaccurate or is in anyway incomplete, or if you need further information in order to make an informed decision on the subject matter in this report, please contact your Regional Manager at 1.800.767.MERS(6377).

Sincerely,

Cathy Nagy, MAAA, FSA  
Jim Koss, MAAA, ASA  
Curtis Powell, MAAA, EA  
Alan Sonnanstine, MAAA, ASA

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## Executive Summary

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### New Actuarial Assumptions and Methods

The actuarial assumptions and methods are adopted by the MERS Retirement Board, and are reviewed every five years in an Experience Study. The Experience Study is a comprehensive, detailed analysis that reviews MERS' funding policy and compares actual experience with the current actuarial assumptions; the study recommends adjustments as necessary. The most recent study was completed in 2015, and this December 31, 2015 valuation report reflects several changes in actuarial assumptions.

The main assumption and method changes were:

- The mortality table was adjusted to reflect longer lifetimes.
- The assumed annual rate of investment return, net of all expenses, was lowered from 8% to 7.75%.
- The asset smoothing was changed from 10 to 5 years.
- The amortization period was moved to a fixed period amortization for the December 31, 2014 annual valuations.
  - o The period will continue to gradually decrease for both open and closed divisions until the current unfunded accrued liability (UAL) is completely paid off.
  - o Moving to this type of "fixed period amortization" means that all unfunded liabilities will be fully funded by a specific date in the future.
  - o Once the amortization period drops below 15 years (10 years for closed divisions), any future liability and asset gains or losses will be spread over a 15-year fixed period for open divisions and a 10-year fixed period for closed divisions — creating "layers" of UAL on an annual basis.
  - o This transparent method allows tracking of what changed your UAL, and sets a fixed period in time in which that UAL change will be fully funded.

Various other actuarial assumptions were revised, but the revisions had a smaller impact than the two assumption changes above (first two bullets). For a summary of all of the actuarial assumptions and methods, please refer to the division-specific assumptions described on the last page of this report, and to the [Appendix](#).

The new amortization period layers and the new 5-year asset smoothing do not impact this 2015 annual valuation, other than the 6 year projections. These method changes will first impact the December 31, 2016 annual valuations.

The impacts of the assumption changes on the funded ratio and the required employer contributions are displayed on the next few pages. While these changes in assumptions will mean larger liabilities and contributions than anticipated by the prior assumptions for most employers, they will ensure each employer makes reasonable progress towards funding the unfunded liabilities of the employer. When

discussing changes in assumptions it is important to remember that, although the assumptions used impact the annual contributions, the true cost of the plan will be based on what will actually happen in the future – independent of the assumptions used. MERS recognizes that many municipalities are already taking steps to reduce their UAL. The MERS Board approved a “phase in” of the total impact of the assumption changes over the next 5 years (impacting fiscal years beginning 2017 – 2021) as an option for you. Of course, if the employer pays less in the first 4 years, they will likely have to pay somewhat more in later years.

MERS created a dedicated resource page on their website, [www.mersofmich.com](http://www.mersofmich.com), regarding this topic, with links to frequently asked questions, upcoming events and additional details.

### **Impacts from the Assumption Changes**

The new actuarial assumptions changed your December 31, 2015 percent funded from 78% to 74%, a change of -4%.

The new assumptions changed your total monthly employer contribution requirement, before any phase-in, from \$8,034 to \$9,767, a change of \$1,733 (a 22% increase). Under the 5-year phase-in the first year increase is instead 4% (from \$8,034 to \$8,379 monthly).

Additional detail is shown on the following pages.

## Funded Ratio and Required Employer Contributions

The MERS Defined Benefit Plan is an agent multiple-employer plan, meaning that assets are pooled for investment purposes but separate accounts are maintained for each individual employer. Each municipality is responsible for their own plan liabilities; MERS does not borrow from one municipality's account to pay for another.

The funded ratio of a plan is the percentage of the dollar value of the accrued benefits that is covered by the actuarial value of assets.

### Your Funded Ratio:

For comparison purposes, we have included your December 31, 2015 funded ratio if it had been calculated under the previous assumptions. Note: Your actual funded level as of December 31, 2015 is the amount listed under the new assumptions.

	New Assumptions	Previous Assumptions	
	12/31/2015	12/31/2015	12/31/2014
<b>Funded Ratio</b>	74%	78%	80%

Michigan Law requires that pension plans be pre-funded, meaning money is set aside now to pay for future benefits. Pension plans are usually funded by employer and employee contributions, and investment income.

How quickly a plan attains the 100% funding goal depends on many factors such as:

- The current funded ratio
- The future experience of the plan
- The amortization period

It is more important to look at the trend in the funded ratio over a period of time than at a particular point in time.

**Your Required Employer Contributions:**

Your computed employer contributions are shown in the following table. Employee contributions, if any, are in addition to the computed employer contributions. Note: Your minimum required contribution is the amount listed under the new assumptions, with phase-in. For comparison purposes, we have included your computed employer contribution if it had been calculated under the previous assumptions.

	Percentage of Payroll				Monthly \$ Based on Valuation Payroll			
	New Assumptions		Previous Assumptions		New Assumptions		Previous Assumptions	
	Phase-in	Full Impact			Phase-in	Full Impact		
Valuation Date:	12/31/2015	12/31/2015	12/31/2015	12/31/2014	12/31/2015	12/31/2015	12/31/2015	12/31/2014
Fiscal Year Beginning:	July 1, 2017	July 1, 2017	July 1, 2017	July 1, 2016	July 1, 2017	July 1, 2017	July 1, 2017	July 1, 2016
Division								
01 - General	-	-	-	-	\$ 8,379	\$ 9,767	\$ 8,034	\$ 7,052
<b>Municipality Total</b>					<b>\$ 8,379</b>	<b>\$ 9,767</b>	<b>\$ 8,034</b>	<b>\$ 7,052</b>

Under the new assumptions, both the full impact and the phased in employer contribution requirements are shown in the table above. The phase in allows the employer to spread the increase of the new actuarial assumptions over 5 fiscal years. By default, MERS will invoice you the phased in contribution amount. However, MERS strongly encourages employers to contribute more than the minimum required contribution, including paying the full amount of the impact of the changes, if possible.

Employee contribution rates reflected in the valuations are shown below:

Valuation Date:	Employee Contribution Rate	
	12/31/2015	12/31/2014
Division		
01 - General	5.00%	5.00%

The employer may contribute more than the minimum required contributions, as these additional contributions will earn investment income and may result in lower future contribution requirements. **MERS strongly encourages employers to contribute more than the minimum contribution shown above.**

Assuming that experience of the plan meets actuarial assumptions:

- To accelerate to a 100% funding ratio in 10 years, estimated monthly employer contributions for the entire employer would be \$ 13,656, instead of \$ 9,767.

If you are interested in making additional contributions, please contact MERS and they can assist you with evaluating your options.

## How and Why Do These Numbers Change?

In a defined benefit plan contributions vary from one annual actuarial valuation to the next as a result of the following:

- Changes in benefit provisions (see Table 2)
- Changes in actuarial assumptions and methods (see the [Appendix](#))
- Experience of the plan (investment experience and demographic experience); this is the difference between actual experience of the plan and the actuarial assumptions

Actuarial valuations do not affect the ultimate cost of the plan; the benefit payments (current and future) determine the cost of the plan. Actuarial valuations only affect the timing of the contributions into the plan. Because assumptions are for the long term, plan experience will not match the actuarial assumptions in any given year (except by coincidence). Each annual actuarial valuation will adjust the required employer contributions up or down based on the prior year's actual experience.

## Comments on Asset Smoothing

The actuarial value of assets, used to determine both your funded ratio and your required employer contribution, is based on a smoothed value of assets (10-year smoothing prior to 2016; 5-year smoothing beginning in 2016). A smoothing method reduces the volatility of the valuation results, which affects your required employer contribution and funded ratio. The smoothed actuarial rate of return for 2015 was 5.21%.

As of December 31, 2015 the actuarial value of assets is 113% of market value. This means that meeting the actuarial assumption in the next few years will require average annual market returns that exceed the 7.75% investment return assumption.

If the December 31, 2015 valuation results were based on market value on that date instead of smoothed funding value: i) the funded percent of your entire municipality would be 65% (instead of 74%); and ii) your total employer contribution requirement for the fiscal year starting July 1, 2017 would be \$ 151,116 (instead of \$ 117,204).

The asset smoothing method is a powerful tool for reducing the volatility of your required employer contributions. **However, if the current 13% difference between the smoothed value and the market value of assets is not made up, the result would be gradual increases in your employer contribution requirement over the next few years (to around the levels described above).**

## Risk Characteristics of Defined Benefit Plans

It is important to understand that retirement plans, by their nature, are exposed to certain risks. While risks cannot be eliminated entirely, they can be mitigated through various strategies. Below are a few examples of risk (this is not an all-inclusive list):

- Economic - investment return, wage inflation, etc.
- Demographic - longevity, disability, retirement, etc.
- Plan Sponsor and Employees - contribution volatility, attract/retain employees, etc.

The MERS Retirement Board adopts certain assumptions and methods to mitigate the economic and demographic risks, and the contribution volatility risks. For example, the investment risk is the largest economic risk and is mitigated by having a balanced portfolio and a clearly defined investment strategy. Demographic risks vary based on the age of the workforce and are mitigated by preparing special studies called experience studies on a regular basis to determine if the assumptions used are reasonable compared to the experience. Risk may be mitigated through a plan design that provides benefits that are sustainable in the long run. An Experience Study is completed every five years to review the assumptions and methods. The next Experience Study will be completed in 2020.

## Alternate Scenarios to Estimate the Potential Volatility of Results ("What If Scenarios")

The calculations in this report are based on assumptions about long-term economic and demographic behavior. These assumptions will never materialize in a given year, except by coincidence. Therefore the results will vary from one year to the next. The volatility of the results depends upon the characteristics of the plan. For example:

- Open divisions that have substantial assets compared to their active employee payroll will have more volatile employer contribution rates due to investment return fluctuations.
- Open divisions that have substantial accrued liability compared to their active employee payroll will have more volatile employer contribution rates due to demographic experience fluctuations.
- Small divisions will have more volatile contribution patterns than larger divisions because statistical fluctuations are relatively larger among small populations.
- Shorter amortization periods result in more volatile contribution patterns.

The analysis in this section is intended to review the potential volatility of the actuarial valuation results. It is important to note that calculations in this report are mathematical estimates based upon assumptions regarding future events, which may or may not materialize. Actuarial calculations can and do vary from one valuation to the next, sometimes significantly depending on the group's size.

Many assumptions are important in determining the required employer contributions.

For example:

- Lower investment returns would result in higher required employer contributions, and vice-versa.

- Smaller than projected pay increases would lower required employer contributions.
- Reductions in the number of active employees would lower required contribution dollars, but would usually increase the contribution rate expressed as a percentage of (the now lower) payroll.
- Retirements at earlier ages than projected would usually increase required employer contributions.
- More non-vested terminations of employment than projected would decrease required contributions.
- More disabilities or survivor (death) benefits than projected would increase required contributions.
- Longer lifetimes after retirement than projected would increase required employer contributions.

In the table below, we show the impact of varying one actuarial assumption: the future annual rate of investment return. Lower investment returns would result in higher required employer contributions, and vice-versa.

The relative impact of each investment return scenario below will vary from year to year, as the participant demographics change. The impact of each scenario should be analyzed for a given year, not from year to year. The results in the table are based on the December 31, 2015 valuation, and are for the municipality in total, not by division. These results do not reflect a 5-year phase in of the impact of the new actuarial assumptions.

	Assumed Future Annual Smoothed Rate of Investment Return			
	Lower Future Annual Returns		Valuation Assumption	Higher Returns
	5.75%	6.75%	7.75%	8.75%
<b>12/31/2015 Valuation Results</b>				
Accrued Liability	\$ 5,303,655	\$ 4,715,764	\$ 4,220,094	\$ 3,799,371
Valuation Assets	\$ 3,128,686	\$ 3,128,686	\$ 3,128,686	\$ 3,128,686
Unfunded Accrued Liability	\$ 2,174,969	\$ 1,587,078	\$ 1,091,408	\$ 670,685
<b>Funded Ratio</b>	59%	66%	74%	82%
Monthly Normal Cost	\$ 4,701	\$ 3,198	\$ 2,080	\$ 1,239
Monthly Amortization Payment	\$ 13,627	\$ 10,629	\$ 7,687	\$ 4,778
<b>Total Employer Contribution<sup>1</sup></b>	\$ 18,328	\$ 13,827	\$ 9,767	\$ 6,017

<sup>1</sup> If assets exceed accrued liabilities for a division, the division's amortization payment is negative and is used to reduce the division's employer contribution requirement. If the overfunding credit is larger than the normal cost, the division's full credit is included in the municipality's amortization payment above but the division's total contribution requirement is zero. This can cause the displayed normal cost and amortization payment to not add up to the displayed total employer contribution.

## Six Year Projection Scenarios

The table on the following page illustrates the plan's projected liabilities and computed employer contributions for the next six fiscal years, under the new actuarial assumptions and under three future economic/assumption scenarios. All four projections take into account the past financial losses that will continue to affect the smoothed rate of return for the next four years. Under the 7.75% scenarios, two sets of projections are shown:

- Based on the phase-in over 5 fiscal years (beginning in 2017) of the increased contribution requirements associated with the new actuarial assumptions. This projects your minimum required contribution.
- Based on no phase-in of the increased contribution requirements.

The 7.75% scenarios provide an estimate of computed employer contributions based on current actuarial assumptions, and a projected 7.75% market return. The other two scenarios may be useful if the municipality chooses to budget more conservatively, and make contributions in addition to the minimum requirements. The 6.75% and 5.75% projections provide an indication of the potential required employer contribution if MERS were to realize investment returns of 6.75% and 5.75% over the long-term.

Valuation Year Ending 12/31	Fiscal Year Beginning 7/1	Actuarial Accrued Liability	Valuation Assets	Funded Percentage	Computed Annual Employer Contribution
<b>7.75% Assumed Interest Discount Rate and Future Annual Market Rate of Return</b>					
<b>WITH 5-YEAR PHASE-IN</b>					
2015	2017	\$ 4,220,094	\$ 3,128,686	74%	\$ 100,548
2016	2018	4,352,119	3,127,451	72%	123,996
2017	2019	4,495,189	3,142,621	70%	151,032
2018	2020	4,643,770	3,172,096	68%	183,540
2019	2021	4,791,244	3,215,159	67%	223,368
2020	2022	4,933,333	3,368,549	68%	255,156
<b>NO 5-YEAR PHASE-IN</b>					
2015	2017	\$ 4,220,094	\$ 3,128,686	74%	\$ 117,204
2016	2018	4,352,119	3,127,451	72%	134,940
2017	2019	4,495,189	3,151,923	70%	156,288
2018	2020	4,643,770	3,196,779	69%	183,288
2019	2021	4,791,244	3,249,424	68%	217,932
2020	2022	4,933,333	3,407,917	69%	248,904
<b>6.75% Assumed Interest Discount Rate and Future Annual Market Rate of Return</b>					
<b>NO 5-YEAR PHASE-IN</b>					
2015	2017	\$ 4,715,764	\$ 3,128,686	66%	\$ 165,924
2016	2018	4,853,915	3,097,664	64%	186,372
2017	2019	5,002,255	3,117,899	62%	210,528
2018	2020	5,154,987	3,184,406	62%	241,188
2019	2021	5,305,115	3,259,181	61%	281,208
2020	2022	5,448,164	3,446,259	63%	320,700
<b>5.75% Assumed Interest Discount Rate and Future Annual Market Rate of Return</b>					
<b>NO 5-YEAR PHASE-IN</b>					
2015	2017	\$ 5,303,655	\$ 3,128,686	59%	\$ 219,936
2016	2018	5,447,939	3,067,875	56%	243,468
2017	2019	5,601,462	3,087,102	55%	270,900
2018	2020	5,758,143	3,181,304	55%	305,772
2019	2021	5,910,529	3,284,048	56%	351,948
2020	2022	6,053,915	3,490,159	58%	402,696

## Employer Contribution Details (Without a 5-year Phase-In) For the Fiscal Year Beginning July 1, 2017

Table 1

Division	Amort. Period for Unfund. Liab. <sup>4,5</sup>	Employer Contributions <sup>1</sup>			Blended Employer Contribut. <sup>6</sup>	Employee Contribution Rate	Employee Contribut. Conversion Factor <sup>2</sup>
		Normal Cost	Unfunded Accrued Liability	Total Computed Employer Contribut.			
<b>Percentage of Payroll</b>							
01 - General	17	-	-	-		5.00%	
<b>Estimated Monthly Contribution<sup>3</sup></b>							
01 - General	17	\$ 2,080	\$ 7,687	\$ 9,767			
<b>Total Municipality</b>		<b>\$ 2,080</b>	<b>\$ 7,687</b>	<b>\$ 9,767</b>			
<b>Estimated Annual Contribution<sup>3</sup></b>		<b>\$ 24,960</b>	<b>\$ 92,244</b>	<b>\$ 117,204</b>			

<sup>1</sup> The above employer contribution requirements are in addition to the employee contributions, if any.

<sup>2</sup> If employee contributions are increased/decreased by 1.00% of pay, the employer contribution requirement will decrease/increase by the Employee Contribution Conversion Factor. The conversion factor is usually under 1%, because employee contributions may be refunded at termination of employment, and not used to fund retirement pensions. Employer contributions will all be used to fund pensions.

<sup>3</sup> For divisions that are open to new hires, estimated contributions are based on projected fiscal year payroll. Actual contributions will be based on actual reported monthly pays, and will be different from the above amounts. For divisions that will have no new hires, invoices will be based on the above dollar amounts which are based on projected fiscal year payroll. See description of Open Divisions and Closed Divisions in the [Appendix](#).

<sup>4</sup> If projected assets exceed projected liabilities as of the beginning of the July 1, 2017 fiscal year, the negative unfunded accrued liability is amortized (spread) over 10 years. This amortization is used to reduce the employer contribution rate. Note that if the overfunding credit is larger than the normal cost, the full credit is shown above but the total contribution requirement is zero. This will cause the displayed normal cost and unfunded accrued liability contributions to not add across.

<sup>5</sup> If the division is closed to new hires, with new hires not covered by MERS Defined Benefit Plan or Hybrid Plan provisions, the amortization period will decrease as follows: Under Amortization Option A, the period will decrease by 2 years each valuation year, until it reaches 6 or 5 years. Then it decreases by 1 year each valuation year until the UAL is paid off. Under Amortization Option B, the period will decrease by 2 years each valuation year, until it reaches 16 or 15 years. Thereafter, the period will reduce by 1 year each valuation year, until the UAL is paid off. This will result in amortization payments that increase faster than the usual 3.75% each year. If the division is closed to new hires, with new hires (and transfers) covered by MERS Defined Benefit Plan or Hybrid Plan provisions, the standard open division amortization period will apply.

<sup>6</sup> For linked divisions, the employer will be invoiced the Total Required Employer Contribution rate shown above for each linked division (a contribution rate for the open division; a contribution dollar for the closed-but-linked division), unless the employer elects to contribute the Blended Employer Contribution rate shown above, by contacting MERS at 800-767-2308.

**Note** that the Employer Contribution Details shown in Table 1 do **not** reflect phase-in over 5 fiscal years (beginning in 2017) of the increased contribution requirements associated with the new actuarial assumptions. The full contribution without phase-in is shown in Table 1 above. The contribution requirements including the 5-year phase-in are shown on page 8.

**Please see the Comments on Asset Smoothing.**

## Benefit Provisions

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**Table 2**

**01 - General: Closed to new hires**

	<b>2015 Valuation</b>	<b>2014 Valuation</b>
<b>Benefit Multiplier:</b>	Bridged Benefit: 2.25% Multiplier (80% max) Frozen FAC; to 2.00% Multiplier (no max)	Bridged Benefit: 2.25% Multiplier (80% max) Frozen FAC; to 2.00% Multiplier (no max)
<b>Bridged Benefit Date:</b>	06/30/2011	06/30/2011
<b>Normal Retirement Age:</b>	60	60
<b>Vesting:</b>	10 years	10 years
<b>Early Retirement (Unreduced):</b>	55/25	55/25
<b>Early Retirement (Reduced):</b>	50/25	50/25
	55/15	55/15
<b>Final Average Compensation:</b>	3 years	3 years
<b>Employee Contributions:</b>	5%	5%
<b>DC Plan for New Hires:</b>	3/1/2011	3/1/2011
<b>Act 88:</b>	No	No

## Participant Summary

**Table 3**

Division	2015 Valuation		2014 Valuation		2015 Valuation		
	Number	Annual Payroll <sup>1</sup>	Number	Annual Payroll <sup>1</sup>	Average Age	Average Benefit Service <sup>2</sup>	Average Eligibility Service <sup>2</sup>
01 - General							
Active Employees	8	\$ 524,662	9	\$ 559,560	50.8	18.8	18.8
Vested Former Employees	2	18,578	2	18,578	42.8	7.0	13.6
Retirees and Beneficiaries	11	234,937	11	222,291	61.5		
<b>Total Municipality</b>							
<b>Active Employees</b>	<b>8</b>	<b>\$ 524,662</b>	<b>9</b>	<b>\$ 559,560</b>	<b>50.8</b>	<b>18.8</b>	<b>18.8</b>
<b>Vested Former Employees</b>	<b>2</b>	<b>18,578</b>	<b>2</b>	<b>18,578</b>	<b>42.8</b>	<b>7.0</b>	<b>13.6</b>
<b>Retirees and Beneficiaries</b>	<b>11</b>	<b>234,937</b>	<b>11</b>	<b>222,291</b>	<b>61.5</b>		
<b>Total Participants</b>	<b>21</b>		<b>22</b>				

<sup>1</sup> Annual payroll for active employees; annual deferred benefits payable for vested former employees; annual benefits being paid for retirees and beneficiaries.

<sup>2</sup> Description can be found under Miscellaneous and Technical Assumptions in the [Appendix](#).

## Reported Assets (Market Value)

**Table 4**

Division	2015 Valuation		2014 Valuation	
	Employer and Retiree <sup>1</sup>	Employee <sup>2</sup>	Employer and Retiree <sup>1</sup>	Employee <sup>2</sup>
01 - General	\$ 2,381,858	\$ 373,766	\$ 2,483,766	\$ 374,257
<b>Municipality Total</b>	<b>\$ 2,381,858</b>	<b>\$ 373,766</b>	<b>\$ 2,483,766</b>	<b>\$ 374,257</b>
<b>Combined Reserves</b>	<b>\$ 2,755,624</b>		<b>\$ 2,858,023</b>	

<sup>1</sup> Reserve for Employer Contributions and Benefit Payments

<sup>2</sup> Reserve for Employee Contributions

The December 31, 2015 valuation assets are equal to 1.135382 times the reported market value of assets (compared to 1.059937 as of December 31, 2014). The derivation of valuation assets is described, and detailed calculations of valuation assets are shown, in the [Appendix](#).

## Flow of Valuation Assets

**Table 5**

Year Ended 12/31	Employer Contributions		Employee Contributions	Investment Income	Benefit Payments	Employee Contribution Refunds	Net Transfers	Valuation Asset Balance
	Required	Additional						
2005	\$ 68,130		\$ 27,936	\$ 121,237	\$ (55,738)	\$ 0	\$ 0	\$ 1,975,646
2006	90,348		42,346	162,099	(94,056)	0	0	2,176,383
2007	99,298		42,368	182,587	(101,342)	(4,735)	(348,425)	2,046,134
2008	88,802		36,172	104,873	(72,337)	0	0	2,203,644
2009	87,403		34,961	136,124	(72,128)	0	0	2,390,004
2010	123,776		34,721	163,543	(76,758)	0	0	2,635,286
2011	61,627	\$ 19,171	27,983	135,430	(161,273)	0	0	2,718,224
2012	41,144	29,105	31,333	121,176	(167,883)	0	(8,591)	2,764,508
2013	45,007	28,092	32,992	163,780	(183,785)	0	0	2,850,594
2014	56,652	118,872	29,864	168,346	(195,004)	0	0	3,029,324
2015	64,812	79,188	27,015	152,989	(224,642)	0	0	3,128,686

**Notes:**

Transfers in and out are usually related to the transfer of participants between municipalities, and to employer and employee payments for service credit purchases (if any) that the governing body has approved.

Additional employer contributions, if any, are shown separately starting in 2011. Prior to 2011, additional contributions are combined with the required employer contributions.

In the actuarial valuation additional employer contributions are combined with required contributions and used to reduce computed future required employer contributions.

The investment income column reflects the recognized investment income based on the smoothed value of assets. It does not reflect the market value investment return in any given year.

## Actuarial Accrued Liabilities and Valuation Assets As of December 31, 2015

Table 6

Division	Actuarial Accrued Liability	Valuation Assets <sup>1</sup>	Percent Funded	Unfunded (Overfunded) Accrued Liabilities
01 - General				
Active Employees	\$ 1,612,115	\$ 520,707	32.3%	\$ 1,091,408
Vested Former Employees	46,933	46,933	100.0%	0
Retirees And Beneficiaries	2,557,941	2,557,941	100.0%	0
Pending Refunds	<u>3,105</u>	<u>3,105</u>	100.0%	<u>0</u>
Total	<b>\$ 4,220,094</b>	<b>\$ 3,128,686</b>	<b>74.1%</b>	<b>\$ 1,091,408</b>
<b>Total Municipality</b>				
<b>Active Employees</b>	<b>\$ 1,612,115</b>	<b>\$ 520,707</b>	<b>32.3%</b>	<b>\$ 1,091,408</b>
<b>Vested Former Employees</b>	<b>46,933</b>	<b>46,933</b>	<b>100.0%</b>	<b>0</b>
<b>Retirees and Beneficiaries</b>	<b>2,557,941</b>	<b>2,557,941</b>	<b>100.0%</b>	<b>0</b>
<b>Pending Refunds</b>	<b><u>3,105</u></b>	<b><u>3,105</u></b>	<b>100.0%</b>	<b><u>0</u></b>
<b>Total Participants</b>	<b>\$ 4,220,094</b>	<b>\$ 3,128,686</b>	<b>74.1%</b>	<b>\$ 1,091,408</b>

<sup>1</sup> Includes both employer and employee assets.

**Please see the Comments on Asset Smoothing.**

See the MERS Fiscal Responsibility Policy on the MERS website at:

[http://www.mersofmich.com/Portals/0/Assets/PageResources/MERS/PlanDocument/Pension/MERSPlanDocument\\_Section46.pdf](http://www.mersofmich.com/Portals/0/Assets/PageResources/MERS/PlanDocument/Pension/MERSPlanDocument_Section46.pdf).

## Actuarial Accrued Liabilities - Comparative Schedule

**Table 7**

Valuation Date December 31	Actuarial Accrued Liability	Valuation Assets	Percent Funded	Unfunded (Overfunded) Accrued Liabilities
2001	\$ 1,469,988	\$ 1,271,105	86%	\$ 198,883
2002	1,784,208	1,417,789	79%	366,419
2003	1,978,833	1,630,529	82%	348,304
2004	2,370,866	1,814,081	77%	556,785
2005	2,715,100	1,975,646	73%	739,454
2006	2,985,549	2,176,383	73%	809,166
2007	2,785,187	2,046,134	73%	739,053
2008	3,286,312	2,203,644	67%	1,082,668
2009	3,033,468	2,390,004	79%	643,464
2010	3,370,134	2,635,286	78%	734,848
2011	3,130,767	2,718,224	87%	412,543
2012	3,254,029	2,764,508	85%	489,521
2013	3,444,340	2,850,594	83%	593,746
2014	3,801,257	3,029,324	80%	771,933
2015	4,220,094	3,128,686	74%	1,091,408

Notes: Actuarial assumptions were revised for the 2004, 2008, 2009, 2010, 2011, 2012 and 2015 actuarial valuations.

## Division 01 - General

### Table 8-01: Actuarial Accrued Liabilities - Comparative Schedule

Valuation Date December 31	Actuarial Accrued Liability	Valuation Assets	Percent Funded	Unfunded (Overfunded) Accrued Liabilities
2005	\$ 2,715,100	\$ 1,975,646	73%	\$ 739,454
2006	2,985,549	2,176,383	73%	809,166
2007	2,785,187	2,046,134	73%	739,053
2008	3,286,312	2,203,644	67%	1,082,668
2009	3,033,468	2,390,004	79%	643,464
2010	3,370,134	2,635,286	78%	734,848
2011	3,130,767	2,718,224	87%	412,543
2012	3,254,029	2,764,508	85%	489,521
2013	3,444,340	2,850,594	83%	593,746
2014	3,801,257	3,029,324	80%	771,933
2015	4,220,094	3,128,686	74%	1,091,408

Notes: Actuarial assumptions were revised for the 2008, 2009, 2010, 2011, 2012 and 2015 actuarial valuations.

### Table 9-01: Computed Employer Contributions - Comparative Schedule

Valuation Date December 31	Active Employees		Computed Employer Contribution <sup>1</sup>	Employee Contribution Rate <sup>2</sup>
	Number	Annual Payroll		
2005	19	\$ 946,516	9.49%	4.00%
2006	21	1,055,372	9.65%	4.00%
2007	15	812,681	9.81%	4.00%
2008	15	941,034	11.95%	4.00%
2009	15	838,362	10.07%	4.00%
2010	14	781,444	11.12%	4.00%
2011	12	704,861	\$ 4,933	4.00%
2012	12	692,056	\$ 5,096	5.00%
2013	10	591,332	\$ 5,706	5.00%
2014	9	559,560	\$ 7,052	5.00%
2015	8	524,662	\$ 9,767	5.00%

<sup>1</sup> For open divisions, a percent of pay contribution is shown. For closed divisions, a monthly dollar contribution is shown.

<sup>2</sup> For each valuation year, the computed employer contribution is based on the employee rate. If the employee rate changes during the applicable fiscal year, the computed employer contribution will be adjusted.

**Note:** The contributions shown in Table 9 for the 12/31/2015 valuation do **not** reflect phase-in over 5 fiscal years (beginning in 2017) of the increased contribution requirements associated with the new actuarial assumptions. The full contribution without phase-in is shown in Table 9 above. The contribution requirements including the 5-year phase-in are shown on page 8.

See the Benefit Provision History on page 23 for past benefit provision changes.

## GASB 68 Information

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The following information has been prepared to provide some of the information necessary to complete GASB Statement No. 68 disclosures. Statement 68 is effective for fiscal years beginning after June 15, 2014. Additional resources, including an Implementation Guide, are available at [www.mersofmich.com](http://www.mersofmich.com).

Actuarial Valuation Date:	12/31/2015
Measurement Date of Total Pension Liability (TPL):	12/31/2015

At 12/31/2015, the following employees were covered by the benefit terms:

Inactive employees or beneficiaries currently receiving benefits:	11
Inactive employees entitled to but not yet receiving benefits:	2
Active employees:	<u>8</u>
	21

Total Pension Liability as of 12/31/2014 measurement date:	\$	3,701,936
Total Pension Liability as of 12/31/2015 measurement date:	\$	4,108,454
Service Cost for the year ending on the 12/31/2015 measurement date:	\$	48,112

Change in the Total Pension Liability due to:

- Benefit changes <sup>1</sup> :	\$	0
- Differences between expected and actual experience <sup>2</sup> :	\$	86,538
- Changes in assumptions <sup>2</sup> :	\$	198,382

<sup>1</sup> A change in liability due to benefit changes is immediately recognized when calculating pension expense for the year.

<sup>2</sup> Changes in liability due to differences between actual and expected experience, and changes in assumptions, are recognized in pension expense over the average remaining service lives of all employees.

Average expected remaining service lives of all employees (active and inactive):	3
Covered employee payroll: (Needed for Required Supplementary Information)	\$ 524,662

Sensitivity of the Net Pension Liability to changes in the discount rate:

	1% Decrease (7.00%)	Current Discount Rate (8.00%)	1% Increase (9.00%)
Change in Net Pension Liability as of 12/31/2015:	\$ 475,506	-	\$ (402,779)

Note: The current discount rate shown for GASB 68 purposes is higher than the MERS assumed rate of return. This is because for GASB 68 purposes, the discount rate must be gross of administrative expenses, whereas for funding purposes it is net of administrative expenses.

## Benefit Provision History

The following benefit provision history is provided by MERS. Any corrections to this history or discrepancies between this information and information displayed elsewhere in the valuation report should be reported to MERS. All provisions are listed by date of adoption.

### 01 - General

7/1/2012	Member Contribution Rate 5.00%
7/1/2011	Benefit B-2
6/30/2011	Frozen FAC
3/1/2011	DC Adoption Date 03-01-2011
1/1/2006	E 2% COLA Adopted (01/01/2006)
1/1/2005	E 2% COLA Adopted (01/01/2005)
6/1/2004	Temporary 23 Years & Out (06/01/2004 - 08/03/2004)
1/1/2004	E 2% COLA Adopted (01/01/2004)
1/1/2003	E 2% COLA Adopted (01/01/2003)
3/1/1999	Benefit B-3 (80% max)
1/1/1998	E 2% COLA Adopted (01/01/1998)
1/1/1997	E 2% COLA Adopted (01/01/1997)
1/1/1996	E 2% COLA Adopted (01/01/1996)
1/1/1995	E 2% COLA Adopted (01/01/1995)
1/1/1992	E 2% COLA Adopted (01/01/1992)
11/1/1991	E 2% COLA Adopted (11/01/1991)
10/1/1991	Benefit FAC-3 (3 Year Final Average Compensation)
10/1/1991	Benefit C-2/Base B-1
10/1/1991	Benefit F55 (With 25 Years of Service)
1/1/1988	E 2% COLA Adopted (01/01/1988)
3/1/1980	Fiscal Month - March
3/1/1980	Benefit FAC-5 (5 Year Final Average Compensation)
3/1/1980	10 Year Vesting
3/1/1980	Benefit C-1 (Old)
3/1/1980	Member Contribution Rate 4.00%

## Plan Provisions, Actuarial Assumptions, and Actuarial Funding Method

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Details on MERS plan provisions, actuarial assumptions, and actuarial methodology can be found in the [Appendix](#). Some actuarial assumptions are specific to this municipality and its divisions. These are listed below.

### Increase in Final Average Compensation

Division	FAC Increase Assumption
All Divisions	1.00%

### Withdrawal Rate Scaling Factor

Division	Withdrawal Rate Scaling Factor
All Divisions	100%

### Miscellaneous and Technical Assumptions

Loads – None.

### Amortization Policy for Closed Divisions

Closed Division	Amortization Option
All Closed Divisions	Option A

**Mayor Report  
Shawn Keough  
Prepared on July 6, 2016**

Agenda: 7/11/2016  
Item: I-6

Hello Residents and Council members,

Here is a report of my activities over the past couple weeks and my calendar of activities looking ahead:

**Recent Activities**

2016 Cape Seal Project – As the various streets have been worked on, I have received and followed up on a few comments and questions regarding our choice of maintenance treatments (i.e. cape seal and micro-surfacing), the contractor’s workmanship and why the Chip Seal doesn’t look like the Micro-surfacing. I have also assisted the City Manager in discussing replies to residents that have been sent via email directly to the City. I believe our email messaging is a very effective way to reach our community. And we are getting replies with feedback also. With this project, sending out the schedule of contractor activity ahead of time has been a valuable tool for communicating with our residents. Our staff and OHM are doing a very good job of following up with questions as they receive them.

Dexter Wellness Center Cross Appeal Appellant Brief – our written brief outlining our cross appeal was due on June 29<sup>th</sup>. City Manager Nicholls and I both reviewed the 50 page document prepared by our attorney Scott Munzel. The appeals process will be ongoing for several months.

**Upcoming Activities**

July 8, 2016 – Meeting with Foremost Development to review the latest concept plan and determine next steps. We are working toward a project “pro-forma” that outlines the cost of the potential project so that the City/DDA can get an idea of the value of the property.

July 11, 2016 – City Council meeting

July 13, 2016 – Meeting with Gary Reed of Kandler, Reed, Khoury & Muchmore – I was contacted directly by this company a few weeks ago. They are a lobbyist for the Petroleum Industry and they have asked to visit Dexter to review our draft Oil & Gas Drilling Ordinance. I have asked Michelle to attend this meeting with me. Other Council members are welcome to attend if there is interest.

July 18<sup>th</sup> or 20<sup>th</sup>, 2016 – Potential meeting with the Dexter Community Schools regarding the cost of fire runs and our existing 425 Agreement. Dexter Community Schools has asked the City to waive certain charges and modify the 425 Agreement that was signed. City Manager Nicholls and I will be trying to meet with the Schools first prior to bringing this full discussion to Council.

July 21, 2016 – Downtown Development Authority meeting

July 21, 2016 - Dexter Area Fire Department (DAFD) meeting

July 25, 2016 – City Council meeting

Please feel free to contact me at any time with questions or suggestions. I look forward to seeing you around our town.

Shawn Keough

Mayor, City of Dexter  
[skeough@DexterMI.gov](mailto:skeough@DexterMI.gov)

(313) 363-1434 (cell)

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<b>SUMMARY OF BILLS AND PAYROLL</b>			<b>7/11/2016</b>
Payroll Check Register	06/23/16	\$5,420.00	Commissioner Annual Pay
	06/28/16	\$4,930.00	Council Pay
	07/06/16	\$38,653.85	Regular Pay
Employer Costs (FICA/MERS/ICMA) paid via electronic transfer	06/23/16	\$416.43	Commissioner Annual Pay
	06/28/16	\$377.14	Council Pay
	07/06/16	\$3,493.37	Regular Pay
Account Payable Check Register		\$141,828.34	
		<b>\$195,119.13</b>	<b>TOTAL BILLS &amp; PAYROLL EXPENDED ALL FUNDS</b>
<b>The due date column on the accounts payable worksheets represents the date of the Council meeting</b>			
<b>ALL PAYABLES ARE WITHIN ACCEPTABLE BUDGET LIMITS EXCEPT AS NOTED BELOW            DETAIL VENDOR LIST AND ACCOUNT SUMMARY PROVIDED</b>			
<i>"This is the summary report that will be provided with each packet. Approval of the total bills and payroll expended,            all funds will be necessary."</i>			

User: erin

EXP CHECK RUN DATES 06/29/2016 - 07/06/2016

DB: Dexter

BOTH JOURNALIZED AND UNJOURNALIZED OPEN AND PAID

BANK CODE: POOL

Claimant	Amount Claimed	Amount Owed	Amount Rejected
1. A-1 RENTAL, INC	250.00		
2. ALLIED EAGLE SUPPLY CO	23.06		
3. ARBOR SPRINGS WATER CO.INC	26.00		
4. BELL EQUIPMENT CO	273.15		
5. CARRIER & GABLE, INC.	1,248.00		
6. CITY OF CHELSEA	125.00		
7. CITY OF DEXTER	745.04		
8. COMCAST	159.52		
9. CONCRETE LEVELERS	4,250.00		
10. CORRIGAN OIL COMPANY	1,486.78		
11. COURTNEY NICHOLLS	58.32		
12. DANIEL SCHLAFF	127.18		
13. DEXTER MILL	386.76		
14. DTE ENERGY-STREET LIGHTING	6,113.39		
15. ELHORN ENGINEERING CO	527.00		
16. ETNA SUPPLY CO	202.00		
17. F&V OPERATIONS	1,567.50		
18. G2 CONSULTING GROUP, LLC	350.00		
19. GREEN GUYS LAWN AND LANDSCAPE	99.00		
20. GRISSOM JANITORIAL	320.00		
21. HACKNEY HARDWARE	398.23		
22. HARPER ELECTRIC, INC	1,850.00		
23. I & C SALES NORTH, INC	594.00		
24. JC MECHANICAL	352.50		
25. KENCO, INC.	31.01		
26. KENNEDY INDUSTRIES, INC.	7,391.00		
27. KLAPPERICH WELDING	65.00		
28. KOLBI PIPE MARKER CO	32.67		
29. KURT AUGUSTINE	29.99		
30. LESSORS WELDING SUPPLY	55.00		
31. LOWE'S BUSINESS ACCOUNT	103.76		
32. METRO ENVIRONMENTAL SERVICES	3,790.00		
33. MICHIGAN MUNICIPAL LEAGUE	365.36		
34. MICHIGAN MUNICIPAL RISK	24,000.00		
35. NORTH CENTRAL LABORATORIES	100.87		
36. OLGA AUSTIN	435.00		
37. PARTS PEDDLER AUTO SUPPLY	242.61		
38. PNC BANK REALTY SERVICES	5,400.00		
39. PNC	635.83		
40. POST COMMUNICATION LLC	480.00		
41. POSTER COMPLIANCE	207.00		
42. PRINT-TECH, INC.	217.03		
43. PVS NOLWOOD CHEMICALS	4,933.52		
44. QUALITY ASSURANCE SERVICE	140.00		
45. RADTKE TRUCKING, LLC	435.00		
46. RICOH AMERICAS CORPORATION	764.94		
47. ROBERT MESTER	416.13		
48. SCOTT E. MUNZEL, PC	3,382.00		
49. THE SUN TIMES	863.10		
50. THOMAS J RYAN P.C	630.00		

User: erin

EXP CHECK RUN DATES 06/29/2016 - 07/06/2016

DB: Dexter

BOTH JOURNALIZED AND UNJOURNALIZED OPEN AND PAID

BANK CODE: POOL

Claimant	Amount Claimed	Amount Owed	Amount Rejected
51. TRACTOR SUPPLY CREDIT PLAN	671.84		
52. WASHTENAW COUNTY ROAD COMMISSION	16,550.00		
53. WASHTENAW COUNTY TREASURER	39,177.25		
54. WESERN WASH. AREA VALUE EXP.	8,750.00		
***TOTAL ALL CLAIMS***	141,828.34		

GL Number	Inv. Line Desc	Vendor	Invoice Desc.	Invoice	Due Date	Amount	Check
Fund 101 GENERAL FUND							
Dept 101 CITY COUNCIL							
101-101-960.000	EDUCATION & TRAINING	PNC	2016 ANNUAL DINNER	06/30/16	07/11/16	50.00	43992
			Total For Dept 101 CITY COUNCIL			50.00	
Dept 172 CITY MANAGER							
101-172-861.000	TRAVEL & MILEAGE	COURTNEY NICHOLLS	TRAINING	06/30/16	07/11/16	58.32	43965
101-172-960.000	EDUCATION & TRAINING	PNC	2016 ANNUAL DINNER	06/30/16	07/11/16	50.00	43992
			Total For Dept 172 CITY MANAGER			108.32	
Dept 210 ATTORNEY							
101-210-810.000	ATTORNEY FEES	SCOTT E. MUNZEL, PC	WELLNESS CENTER	1883	07/11/16	2,413.00	44002
101-210-810.000	ATTORNEY FEES	SCOTT E. MUNZEL, PC	BROAD ST	1878	07/11/16	374.00	44002
101-210-810.000	ATTORNEY FEES	SCOTT E. MUNZEL, PC	TAX APPEAL	1879	07/11/16	204.00	44002
101-210-810.000	ATTORNEY FEES	SCOTT E. MUNZEL, PC	TAX APPEAL	1880	07/11/16	255.00	44002
101-210-810.000	ATTORNEY FEES	SCOTT E. MUNZEL, PC	TAX APPEAL	1881	07/11/16	136.00	44002
101-210-810.000	ATTORNEY FEES	THOMAS J RYAN P.C	PROF. SERVICES	6-30-16	07/11/16	630.00	44004
			Total For Dept 210 ATTORNEY			4,012.00	
Dept 215 CITY CLERK							
101-215-901.000	PRINTING & PUBLISHING	POSTER COMPLIANCE	PLAN RENEWAL	2640379-RN	07/11/16	207.00	43995
101-215-901.000	PRINTING & PUBLISHING	THE SUN TIMES	PUBLIC NOTICE	49461	07/11/16	109.35	44003
			Total For Dept 215 CITY CLERK			316.35	
Dept 265 BUILDINGS & GROUNDS							
101-265-727.000		ARBOR SPRINGS WATER C	OFFICE	1618509	07/11/16	26.00	43957
101-265-727.000		HACKNEY HARDWARE	ACCOUNT 6430	6/30/16	07/11/16	6.78	43975
101-265-803.000	CONTRACTED SERVICES	POST COMMUNICATION LL	06/2016-05/2017	5005	07/11/16	480.00	43994
101-265-843.000	PROPERTY TAXES	CITY OF DEXTER	TAXES 8050 MAIN ST	7-1-16	07/11/16	745.04	43961
101-265-935.001		GRISSOM JANITORIAL	JUNE 2016	166	07/11/16	320.00	43974
101-265-936.000		RICOH AMERICAS CORPOR	COPIER	97045866	07/11/16	764.94	44000
101-265-943.001		PNC BANK REALTY SERVI	LEASE	1027185	07/11/16	5,400.00	43993
101-265-962.000	COMMUNITY GARDEN	KOLBI PIPE MARKER CO	WWTP	108278	07/11/16	32.67	43982
101-265-962.000	COMMUNITY GARDEN	OLGA AUSTIN	COMMUNITY GARDEN	07/01/16	07/11/16	435.00	43990
			Total For Dept 265 BUILDINGS & GROUNDS			8,210.43	
Dept 285 CITY TREE PROGRAM							
101-285-731.000	LANDSCAPE SUPPLIES	DEXTER MILL	SUPPLIES	6-30-16	07/11/16	203.40	43967
			Total For Dept 285 CITY TREE PROGRAM			203.40	
Dept 301 LAW ENFORCEMENT							
101-301-807.000		WASHTENAW COUNTY TREA	JULY 2016	28399	07/11/16	39,177.25	44007
			Total For Dept 301 LAW ENFORCEMENT			39,177.25	
Dept 400 PLANNING DEPARTMENT							
101-400-901.000	PRINTING & PUBLISHING	THE SUN TIMES	PUBLIC NOTICE	49259	07/11/16	60.75	44003
101-400-955.000	MISCELLANEOUS	PNC	WORK SESSION	06/30/16	07/11/16	45.85	43992
			Total For Dept 400 PLANNING DEPARTMENT			106.60	
Dept 441 DEPARTMENT OF PUBLIC WORKS							
101-441-740.000	OPERATING SUPPLIES	ALLIED EAGLE SUPPLY C	DPW	861356	07/11/16	23.06	43956
101-441-740.000	OPERATING SUPPLIES	HACKNEY HARDWARE	ACCOUNT 6431	6-30-16	07/11/16	198.93	43975
101-441-740.000	OPERATING SUPPLIES	LESSORS WELDING SUPPL	DPW	302666	07/11/16	55.00	43984
101-441-740.000	OPERATING SUPPLIES	LOWE'S BUSINESS ACCOU	JUNE 2016	07/01/16	07/11/16	58.80	43985
101-441-740.000	OPERATING SUPPLIES	TRACTOR SUPPLY CREDIT	DPW	06/30/16	07/11/16	7.98	44005
101-441-745.000	UNIFORM ALLOWANCE	TRACTOR SUPPLY CREDIT	CLOTHING	06/30/16	07/11/16	127.97	43954

GL Number	Inv. Line Desc	Vendor	Invoice Desc.	Invoice	Due Date	Amount	Check
Fund 101 GENERAL FUND							
Dept 441 DEPARTMENT OF PUBLIC WORKS							
101-441-745.000	UNIFORM ALLOWANCE	DEXTER MILL	SUPPLIES	6-30-16	07/11/16	28.95	43967
101-441-745.000	UNIFORM ALLOWANCE	KURT AUGUSTINE	EXPENSE REPORT	6-30-16	07/11/16	29.99	43983
101-441-745.000	UNIFORM ALLOWANCE	PNC	CLOTHING	248796	07/11/16	259.98	43992
101-441-745.000	UNIFORM ALLOWANCE	TRACTOR SUPPLY CREDIT	DFW	06/30/16	07/11/16	239.98	44005
101-441-751.000		CORRIGAN OIL COMPANY	DFW	6260963	07/11/16	347.42	43964
101-441-751.000		CORRIGAN OIL COMPANY	DFW	07/01/16	07/11/16	463.31	43964
101-441-901.000	PRINTING & PUBLISHING	PNC	MLIVE	07/01/16	07/11/16	230.00	43992
			Total For Dept 441 DEPARTMENT OF PUBLIC WORKS			2,071.37	
Dept 442 DOWNTOWN PUBLIC WORKS							
101-442-730.000	FARMERS MARKET SUPPLIES	DEXTER MILL	SUPPLIES	6-30-16	07/11/16	16.00	43967
101-442-730.000	FARMERS MARKET SUPPLIES	THE SUN TIMES	AD LISTINGS	6-8-16	07/11/16	450.00	44003
101-442-731.000	LANDSCAPE SUPPLIES	DEXTER MILL	SUPPLIES	6-30-16	07/11/16	28.00	43967
101-442-731.000	LANDSCAPE SUPPLIES	HACKNEY HARDWARE	ACCOUNT 6431	6-30-16	07/11/16	64.60	43975
101-442-740.000	OPERATING SUPPLIES	DEXTER MILL	SUPPLIES	6-30-16	07/11/16	82.85	43967
101-442-740.000	OPERATING SUPPLIES	KLAPPERICH WELDING	DFW	1903	07/11/16	65.00	43981
			Total For Dept 442 DOWNTOWN PUBLIC WORKS			706.45	
Dept 448 MUNICIPAL STREET LIGHTS							
101-448-920.003	UTILITIES - STREET LIGHT	DTE ENERGY-STREET LIG	STREETLIGHTS	06/30/16	07/11/16	6,113.39	43968
			Total For Dept 448 MUNICIPAL STREET LIGHTS			6,113.39	
Dept 751 PARKS & RECREATION							
101-751-802.000	PROFESSIONAL SERVICES	GREEN GUYS LAWN AND L	FERTILIZER	07/01/16	07/11/16	99.00	43973
			Total For Dept 751 PARKS & RECREATION			99.00	
Dept 851 INSURANCE & BONDS							
101-851-719.000	UNEMPLOYMENT COMPENSATIO	MICHIGAN MUNICIPAL LE	QUARTERLY REPORT	06/30/16	07/11/16	315.46	43987
101-851-911.000	LIABILITY INSURANCE	MICHIGAN MUNICIPAL RI	ANNUAL	07/01/16	07/11/16	10,320.00	43988
			Total For Dept 851 INSURANCE & BONDS			10,635.46	
Dept 875 CONTRIBUTIONS							
101-875-965.001	CONTRIBUTION TO WAVE	WESERN WASH. AREA VAL	CONNRCTOR	07/01/16	07/11/16	4,625.00	44008
101-875-965.004	CONT TO WAVE DOOR TO DOO	WESERN WASH. AREA VAL	CONNRCTOR	07/01/16	07/11/16	4,125.00	44008
			Total For Dept 875 CONTRIBUTIONS			8,750.00	
Dept 901 CAPITAL IMPROVEMENTS							
101-901-970.000	CONTRACTED CAPITAL IMPRO	G2 CONSULTING GROUP,	PROF. SERVICES	161221	07/11/16	350.00	43972
			Total For Dept 901 CAPITAL IMPROVEMENTS			350.00	
Fund 202 MAJOR STREETS FUND							
Dept 445 STORMWATER							
202-445-803.000	CONTRACTED SERVICES	METRO ENVIRONMENTAL S	DPW	57072	07/11/16	1,901.25	43986
			Total For Dept 445 STORMWATER			1,901.25	
Dept 451 CONTRACTED ROAD CONSTRUCTION							
202-451-970.006	BAKER/DAN HOBY/SHIELD IM	WASHTENAW COUNTY ROAD	TRAFFIC STUDY	16-15	07/11/16	16,550.00	44006
			Total For Dept 451 CONTRACTED ROAD CONSTRUCTION			16,550.00	
Dept 463 ROUTINE MAINTENANCE							
202-463-740.000	OPERATING SUPPLIES	CITY OF CHELSEA	DPW	17443	07/11/16	125.00	43960
202-463-740.000	OPERATING SUPPLIES	RADTKE TRUCKING, LLC	DPW	06/30/16	07/11/16	217.50	43999

GL Number	Inv. Line Desc	Vendor	Invoice Desc.	Invoice	Due Date	Amount	Check
Fund 202 MAJOR STREETS FUND							
Dept 463 ROUTINE MAINTENANCE							
202-463-911.000	LIABILITY INSURANCE	MICHIGAN MUNICIPAL RI	ANNUAL	07/01/16	07/11/16	2,160.00	43988
			Total For Dept 463 ROUTINE MAINTENANCE			2,502.50	
Dept 474 TRAFFIC SERVICES							
202-474-740.000	OPERATING SUPPLIES	CARRIER & GABLE, INC. DPW		257232	07/11/16	1,248.00	43959
202-474-911.000	LIABILITY INSURANCE	MICHIGAN MUNICIPAL RI	ANNUAL	07/01/16	07/11/16	288.00	43988
			Total For Dept 474 TRAFFIC SERVICES			1,536.00	
Dept 478 WINTER MAINTENANCE							
202-478-911.000	LIABILITY INSURANCE	MICHIGAN MUNICIPAL RI	ANNUAL	07/01/16	07/11/16	360.00	43988
			Total For Dept 478 WINTER MAINTENANCE			360.00	
Fund 203 LOCAL STREETS FUND							
Dept 451 CONTRACED ROAD CONSTRUCTION							
203-451-932.000	SIDEWALKS	CONCRETE LEVELERS		3232	07/11/16	4,250.00	43963
			Total For Dept 451 CONTRACED ROAD CONSTRUCTION			4,250.00	
Dept 463 ROUTINE MAINTENANCE							
203-463-740.000	OPERATING SUPPLIES	DEXTER MILL		6-30-16	07/11/16	15.00	43967
203-463-740.000	OPERATING SUPPLIES	RADTKE TRUCKING, LLC	DPW	06/30/16	07/11/16	217.50	43999
203-463-911.000	LIABILITY INSURANCE	MICHIGAN MUNICIPAL RI	ANNUAL	07/01/16	07/11/16	559.20	43988
			Total For Dept 463 ROUTINE MAINTENANCE			791.70	
Dept 474 TRAFFIC SERVICES							
203-474-911.000	LIABILITY INSURANCE	MICHIGAN MUNICIPAL RI	ANNUAL	07/01/16	07/11/16	280.80	43988
			Total For Dept 474 TRAFFIC SERVICES			280.80	
Dept 478 WINTER MAINTENANCE							
203-478-911.000	LIABILITY INSURANCE	MICHIGAN MUNICIPAL RI	ANNUAL	07/01/16	07/11/16	360.00	43988
			Total For Dept 478 WINTER MAINTENANCE			360.00	
Fund 402 EQUIPMENT REPLACEMENT FUND							
Dept 441 DEPARTMENT OF PUBLIC WORKS							
402-441-939.000	VEHICLE MAINTENANCE & RE	A-1 RENTAL, INC		AR495806	07/11/16	250.00	43955
402-441-939.000	VEHICLE MAINTENANCE & RE	BELL EQUIPMENT CO	DPW	0120195	07/11/16	273.15	43958
402-441-939.000	VEHICLE MAINTENANCE & RE	HACKNEY HARDWARE	ACCOUNT 6431	6-30-16	07/11/16	38.98	43975
402-441-939.000	VEHICLE MAINTENANCE & RE	PARTS PEDDLER AUTO SU	PARTS	3880	07/11/16	92.71	43991
			Total For Dept 441 DEPARTMENT OF PUBLIC WORKS			654.84	
Fund 590 SEWER ENTERPRISE FUND							
Dept 548 SEWER UTILITIES DEPARTMENT							
590-548-740.000	OPERATING SUPPLIES	DANIEL SCHLAFF	EXPENSE REPORT	6-29-16	07/11/16	127.18	43966
590-548-740.000	OPERATING SUPPLIES	HACKNEY HARDWARE	ACCOUNT 6432	6-30-16	07/11/16	54.18	43975
590-548-740.000	OPERATING SUPPLIES	LOWE'S BUSINESS ACCOU	JUNE 2016	07/01/16	07/11/16	44.96	43985
590-548-740.000	OPERATING SUPPLIES	PARTS PEDDLER AUTO SU	PARTS	3880	07/11/16	149.90	43991
590-548-742.000	CHEMICAL SUPPLIES - PLAN	PVS NOLWOOD CHEMICALS	CHEMICALS	516912	07/11/16	4,933.52	43997
590-548-743.000	CHEMICALS	NORTH CENTRAL LABORAT	CHEMICALS	374426	07/11/16	100.87	43989
590-548-745.000	UNIFORM ALLOWANCE	ROBERT MESTER	EXPENSE REPORT	6-29-16	07/11/16	299.98	44001
			Total For Fund 402 EQUIPMENT REPLACEMENT FUND			654.84	

GL Number	Inv. Line Desc	Vendor	Invoice Desc.	Invoice	Due Date	Amount	Check
<b>Fund 590 SEWER ENTERPRISE FUND</b>							
<b>Dept 548 SEWER UTILITIES DEPARTMENT</b>							
590-548-745.000	UNIFORM ALLOWANCE						
590-548-751.000		TRACTOR SUPPLY CREDIT	UNIFORM ALLOWANCE	279199	07/11/16	295.91	44005
590-548-802.000	PROFESSIONAL SERVICES	CORRIGAN OIL COMPANY	GAS	6260393	07/11/16	676.05	43964
590-548-802.000	PROFESSIONAL SERVICES	F&V OPERATIONS	WWTP	1539	07/11/16	526.00	43971
590-548-803.005	SEWER LINE MAINTENANCE	F&V OPERATIONS		1538	07/11/16	1,041.50	43971
590-548-911.000	LIABILITY INSURANCE	METRO ENVIRONMENTAL S	VACTOR SERVICE	56810	07/11/16	1,888.75	43986
590-548-920.000	UTILITIES	MICHIGAN MUNICIPAL RI	ANNUAL	07/01/16	07/11/16	7,200.00	43988
590-548-935.000	BUILDING MAINTENANCE & R	COMCAST	09588 358642-02-2 WATER DEPT	6-30-16	07/11/16	79.76	43962
590-548-937.000	EQUIPMENT MAINTENANCE &	HARPER ELECTRIC, INC	REPAIR	17748	07/11/16	1,850.00	43976
590-548-938.000	LAB EQUIPMENT MAINTENANC	JC MECHANICAL	SERVICE	2445	07/11/16	352.50	43978
590-548-938.000	LAB EQUIPMENT MAINTENANC	KENNEDY INDUSTRIES, I	SERVICE	570319	07/11/16	411.00	43980
590-548-938.000	LAB EQUIPMENT MAINTENANC	QUALITY ASSURANCE SER	SERVICE	6181602	07/11/16	140.00	43998
590-548-960.000	EDUCATION & TRAINING	ROBERT MESTER	EXPENSE REPORT	6-29-16	07/11/16	116.15	44001
590-548-977.000	EQUIPMENT	I & C SALES NORTH, IN	EQUIPMENT	100827	07/11/16	594.00	43977
Total For Dept 548 SEWER UTILITIES DEPARTMENT						20,882.21	
<b>Dept 901 CAPITAL IMPROVEMENTS</b>							
<b>590-901-978.000 CAPITAL EQUIPMENT</b>							
		KENNEDY INDUSTRIES, I	EQUIPMENT	570377	07/11/16	6,980.00	43980
Total For Dept 901 CAPITAL IMPROVEMENTS						6,980.00	
Total For Fund 590 SEWER ENTERPRISE FUND						27,862.21	
<b>Fund 591 WATER ENTERPRISE FUND</b>							
<b>Dept 556 WATER UTILITIES DEPARTMENT</b>							
591-556-740.000	CHEMICAL SUPPLIES - LAB	HACKNEY HARDWARE	ACCOUNT 6433	6-30-16	07/11/16	29.97	43975
591-556-743.000	CHEMICAL SUPPLIES - LAB	ELHORN ENGINEERING CO	FUEL	265326	07/11/16	527.00	43969
591-556-745.000	UNIFORM ALLOWANCE	KENCO, INC.	LAB SUPPLIES	138964	07/11/16	31.01	43979
591-556-901.000	PRINTING & PUBLISHING	DEXTER MILL	SUPPLIES	6-30-16	07/11/16	12.56	43967
591-556-901.000	PRINTING & PUBLISHING	PRINT-TECH, INC.	DOORHANGERS	232450	07/11/16	217.03	43996
591-556-911.000	LIABILITY INSURANCE	THE SUN TIMES	PUBLIC NOTICE	49259	07/11/16	243.00	44003
591-556-920.000	UTILITIES	MICHIGAN MUNICIPAL RI	ANNUAL	07/01/16	07/11/16	2,472.00	43988
591-556-937.000	EQUIPMENT MAINTENANCE &	COMCAST	09588 358642-02-2 WATER DEPT	6-30-16	07/11/16	79.76	43962
591-556-977.000	EQUIPMENT	HACKNEY HARDWARE	ACCOUNT 6433	6-30-16	07/11/16	4.79	43975
Total For Dept 556 WATER UTILITIES DEPARTMENT						3,819.12	
Total For Fund 591 WATER ENTERPRISE FUND						3,819.12	

GL Number	Inv. Line Desc	Vendor	Invoice Desc.	Invoice	Due Date	Amount Check
Fund Totals:						
			Fund 101 GENERAL FUND			80,910.02
			Fund 202 MAJOR STREETS FUND			22,849.75
			Fund 203 LOCAL STREETS FUND			5,682.50
			Fund 402 EQUIPMENT REPLACEMENT FUND			654.84
			Fund 590 SEWER ENTERPRISE FUND			27,862.21
			Fund 591 WATER ENTERPRISE FUND			3,819.12
Total For All Funds:						141,778.44

*Application and Release of Liability for Special Events, Park Use, Facility Use  
and/or Road Closures - Page 4*

**Applicant Information**

Event Name: Dexter High School Home Coming Parade Date(s): Sept. 23rd

Time of Event: 1:30 pm to 2:40 pm Time of Road Closure (if necessary) 1:30 pm to 2:30 pm

Event Description: Parade through down town Dexter

Location: Dexter

Park Use                      Facility Use                      Road Closure                      Fire/Open Burn

Organization Name (if applicable): Dexter H.S. Student Council

Applicant Name: Al Snider Phone: 734-424-4240

Applicant Email: snidera@dexterschools.org

Applicant/Organization Address: 2200 N. Parker Dexter, MI 48130

Additional Contact: Kit Moran

**Type of Activity (check all that apply)**

- Roads to be Closed, Dates and Times of Road Closures  
Parker Rd 1:30 to 1:40. Dexter/Chelsea road 1:40 to 1:55. Main St. 1:55 to 2:05. Baker 2:05 to 2:30. (Baker to Bates service drive up to Wylie. Grand to Baker). Baker to Shield Rd. 2:30 - 2:40.
- Date that Public Will be Notified of Road Closures Sept. 1, 2016
- Parade.
- Exhibitions, erection of any temporary building or structure, and/or selling or giving away food, drink or merchandise.
- Hold an assembly involving thirty (30) or more participants.
- Hold an assembly involving less than thirty (30) participants.
- Private event such as a wedding or birthday party.
- Furnish or sell alcoholic beverages.
- Fire or open burn.
- City services such as barriers, barricades, detour signs, or other use of City equipment or personal are requested. Please provide details below.

Additional information: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

*Application and Release of Liability for Special Events, Park Use, Facility Use  
and/or Road Closures - Page 5*

**Hold Harmless Agreement:** To the fullest extent permitted by law, Dexter High School agrees to defend, pay in behalf of, indemnify, and hold harmless the City of Dexter, its elected and appointed officials, employees, volunteers, and others working on behalf of the City of Dexter, against all claims, demands, suits, or loss, including all costs connected therewith, and for any damages, which may be asserted, claimed, or recovered against or from the City of Dexter, its elected and appointed officials, employees, volunteers, and others working on behalf of the City of Dexter, by reason of personal injury or death and/or property damage, including loss of use thereof, which arises out of or is in any way connected or associated with this agreement.

A.D. Smith                      6/7/16  
 Applicant's Signature                      Date                      Co-Applicant's Signature                      Date

Staff Review:      Fee: \$                             Date Received: 7/1/16                      Receipt #       

**Required Pre-Approvals:**

City Council                      Date: \_\_\_\_\_  
 Washtenaw County Sheriff      Date: 7/5/16                      Signature: [Signature]  
 Dexter Area Fire Dept.      Date: 7-5-16                      Signature: [Signature]

**Attachment Check List:**

Yes	No	N/A	Description
		<input checked="" type="checkbox"/>	Damage Deposit.
		<input checked="" type="checkbox"/>	Homeowners Insurance.
<input checked="" type="checkbox"/>			General Liability Insurance.
		<input checked="" type="checkbox"/>	Michigan Liquor Control Permit.
<input checked="" type="checkbox"/>			Road Closure Diagram or Map.
		<input checked="" type="checkbox"/>	Washtenaw County Sheriff Department Contract.
		<input checked="" type="checkbox"/>	Dexter Area Fire Department Contract.
		<input checked="" type="checkbox"/>	Sign permit.
		<input checked="" type="checkbox"/>	Controlled Burn Permit.
		<input checked="" type="checkbox"/>	Other:

Approved                      Denied                      Date: \_\_\_\_\_

APPROVED OR DENIED BY: \_\_\_\_\_

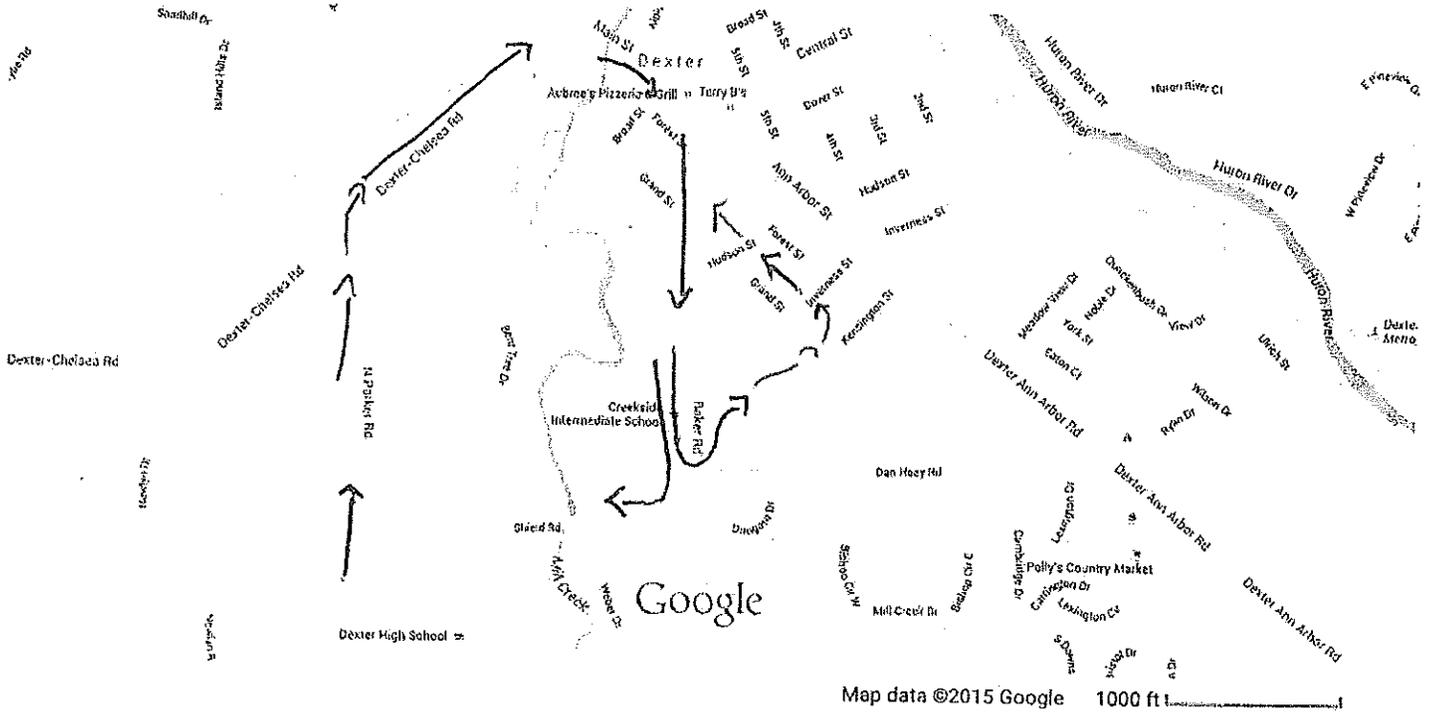
CONDITIONS OF APPROVAL: \_\_\_\_\_

\_\_\_\_\_

REASONS FOR DENIAL: \_\_\_\_\_

\_\_\_\_\_

APPROVAL STAMP:



- PARKER TO DEXTER-CHELSEA
- DEXTER-CHELSEA TO MAIN
- MAIN TO BAKER
- BAKER TO BATES & SERVICE DRIVE TO WP TO WYLIE
- GRAND TO BAKER
- BAKER TO SHIELD

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**OFFICE OF THE CITY MANAGER**

8140 Main Street • Dexter, Michigan 48130-1092 • (734) 426-8303 • Fax (734) 426-

5614

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## Memorandum

**To:** Mayor Keough and City Council  
**From:** Courtney Nicholls, City Manager  
**Re:** Van Purchase  
**Date:** 7/5/16

---

The 2016-2017 budget for water and sewer includes \$17,500 in each fund towards the replacement of a van. The current van, which is used by staff 365 days a year, is a 2005 and is in need of significant repair.

Staff received a quote from Red Homan Buick GMC using Mi-Deal pricing for \$29,662. We also received a quote for a Chevy Van from LaFontaine Chevrolet for \$29,934.40.

Staff is recommending that Council accept the quote from LaFontaine in an amount not to exceed \$30,000. This will be paid for with \$15,000 from sewer and \$15,000 from water.



Vehicle Locator

Dealer Information  
 LAFONTAINE CHEVROLET  
 7120 DEXTER-ANN ARBOR RD  
 DEXTER, MI 48130  
 Phone: 734-426-4677-7456 JOHNNY OLER  
 Fax: 734-426-5540

Model Year: 2016 Event Code: 5000-Delivered to Dealer  
 Make: Chevrolet Order #:   
 Model: Express MSRP: \$37,675.00  
 CG33705-3500 Extended Cargo Van  
 PEG: 1WT-Gas Work Truck Equipment Group Order Type: TRE-Retail Stock  
 Primary Color: G7C-Red Hot Stock #: N/A  
 Trim: 93G-Trim, Cloth, Med Dark Pewter Inventory Status: Available  
 Engine: L96-Engine: Vortec 6.0L V8 342HP 37316/FT Total Cash Allowance: Not Available  
 Transmission: MYD-6-Speed Auto Trans w/Overdrive

Additional Vehicle Information

Vehicle Options

Chargeable Options	MSRP
AS5-Seat: Front Bucket Deluxe	\$50.00
DAA-Vinyl Sunshade	\$10.00
G80-Differential, Locking, Heavy-Duty, Rear	\$325.00
KG3-Alternator, 145 Amp	\$75.00
L96-Engine: Vortec 6.0L V8	\$995.00
MYD-6-Speed Auto Trans w/Overdrive	\$0.00
U0H-AM/FM Stereo, w/ MP3 Player and USB Port	\$100.00
Z82-Trailer Equipment, Heavy Duty	\$265.00
ZW2-Glass, Rear Doors, Fixed	\$60.00

No Cost Options  
 1WT-Gas Work Truck Equipment Group  
 C6Y-GVWR--9600 LBS  
 FE9-Federal Emissions  
 ZX2-Seating, Driver and Passenger, High-Back Bucket

PRICE for CITY OF DEXTER = \$ 26,969.40

TITLE = 15.00

\$ 26,984.40

BULKHEAD w/ SHELVING - \$ 1350

LO-PRO LED STROBE BAR - \$ 475 EA...  
 w/ 4" ELEN 15" MINI -

4 CORNER STROBE - \$ 650

\$ 29,934.40

Other Options

5C6-Hook Cargo Tie-Down	93G-Trim, Cloth, Med Dark Pewter
A12-Glass, Rear Door Window, Fixed	A31-Power Windows
AK5-Air Bags, Frontal, Driver & Rt Front Passenger	ASF-Head Curtain Side Airbags
AU3-Power Door Locks	AXK-VEHICLE TYPE TRUCK
B38-Floor Covering, Vinyl, Frt & RR, Full Width	BA3-Console with Swing-out Storage Bin
C60-Air Conditioning, Front Manual	D31-Mirror, Inside, Rearview, Tilt
DE2-Mirrors, Outside Rearview, Black	E24-Door, Swing-Out Pass. Side 60/40 Split
EF7-Country Code--USA	FHS-Vehicle Fuel--Gasoline E85
G7C-Red Hot	GU6-Rear Axle, 3.42 Ratio
JL4-StabiliTrak, Stability Control System	KI4-110 Volt Electrical Receptacle, In Cab
PPC-Rear Door Trim Panel	QB5-Wheel 16 X 6.5, Steel
UJM-Tire Pressure Indicator	USR-USB Port / Receptacle
UY7-Trailer Wiring	V14-Transmission Oil Cooler, External
VK3-License Plate Mounting Provisions, Front	X88-Chevrolet
XLP-Tires, Front LT245/75R16E All-Season, B/W	YLP-Tires, Rear LT245/75R16E All-Season, B/W
ZLP-Tires, Spare LT245/75R16E All-Season, B/W	ZQ2-Power Door Locks & Windows Pkg.
ZW9-Standard Body	ZY1-Paint, Exterior Solid

"~" indicates vehicle belongs to Trading Partner's inventory

**Disclaimer:**

GM has tried to make the pricing information provided in this summary accurate. Please refer to actual vehicle invoice, however, for complete pricing information. GM will not make any sales or policy adjustments in the case of inaccurate pricing information in this summary.

Prepared For:  
Tim Stewart  
Village of Dexter  
Dexter, MI  
Phone: (248) 420-1924  
Email: tstewart@dextermi.go

v

Prepared By:  
Paul Roop  
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Westland, MI 48185  
Phone: (734) 713-1064  
Fax: (734) 721-1780  
Email: paul\_roop@hotmail.com

2016 Fleet/Non-Retail GMC Savana Cargo Van RWD 3500 155" TG33705

**PRICING SUMMARY**

PRICING SUMMARY - 2016 Fleet/Non-Retail TG33705 RWD 3500 155"

Oakland County /Dexter

Price \$29,662.00

Includes  
HD Bulkhead  
Interior Shelf Pkg.  
(2) LED Lo-Pro LED Strobe Lightbars  
4-Corner Strobe Light Pkg.

Van is in stock via dealer trade and available for immediate delivery.

Report content is based on current data version referenced. Any performance-related calculations are offered solely as guidelines. Actual unit performance will depend on your operating conditions.

GM AutoBook, Data Version: 442.0, Data updated 6/7/2016  
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Customer File:

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## 2016 Fleet/Non-Retail GMC Savana Cargo Van RWD 3500 155" TG33705

### **SELECTED MODEL & OPTIONS**

#### SELECTED MODEL - 2016 Fleet/Non-Retail TG33705 RWD 3500 155"

<u>Code</u>	<u>Description</u>
TG33705	2016 GMC Savana Cargo Van RWD 3500 155"

#### SELECTED VEHICLE COLORS - 2016 Fleet/Non-Retail TG33705 RWD 3500 155"

<u>Code</u>	<u>Description</u>
-	Interior: Medium Pewter
-	Exterior 1: Cardinal Red
-	Exterior 2: No color has been selected.

#### SELECTED OPTIONS - 2016 Fleet/Non-Retail TG33705 RWD 3500 155"

##### CATEGORY

<u>Code</u>	<u>Description</u>
BODY CODE	
ZW9	BODY, STANDARD
EMISSIONS	
NE1	EMISSIONS, CONNECTICUT, DELAWARE, MAINE, MARYLAND, MASSACHUSETTS, NEW JERSEY, NEW YORK, OREGON, PENNSYLVANIA, RHODE ISLAND, VERMONT AND WASHINGTON STATE REQUIREMENTS
ENGINE	
L20	ENGINE, VORTEC 4.8L V8 SFI
TRANSMISSION	
MYD	TRANSMISSION, 6-SPEED AUTOMATIC, HEAVY-DUTY, ELECTRONICALLY CONTROLLED
AXLE	
GU6	REAR AXLE, 3.42 RATIO
SIDE DOOR	

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Page 2

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Fax: (734) 721-1780  
Email: paul\_roop@hotmail.com

## 2016 Fleet/Non-Retail GMC Savana Cargo Van RWD 3500 155" TG33705

### **SELECTED MODEL & OPTIONS**

#### **SELECTED OPTIONS - 2016 Fleet/Non-Retail TG33705 RWD 3500 155"**

##### CATEGORY

<u>Code</u>	<u>Description</u>
SIDE DOOR	
E24	DOOR, SWING-OUT PASSENGER-SIDE; 60/40 SPLIT
PREFERRED EQUIPMENT GROUP	
1WT	PREFERRED EQUIPMENT GROUP
SPARE TIRE	
ZLP	TIRE, SPARE LT245/75R16 ALL-SEASON, BLACKWALL
PAINT SCHEME	
ZY1	PAINT, SOLID
PAINT	
G7C	CARDINAL RED
SEAT TYPE	
AS5	SEATS, FRONT BUCKET WITH CUSTOM CLOTH TRIM
SEAT TRIM	
93G	MEDIUM PEWTER, CUSTOM CLOTH SEAT TRIM
SEATING ARRANGEMENT	
ZX2	SEATING ARRANGEMENT, DRIVER AND FRONT PASSENGER HIGH-BACK BUCKETS
AIR CONDITIONING	
C60	AIR CONDITIONING, SINGLE-ZONE MANUAL
RADIO	
U0H	AUDIO SYSTEM, AM/FM STEREO WITH MP3 PLAYER AND USB PORT
ADDITIONAL EQUIPMENT	
ZQ3	CONVENIENCE PACKAGE, TILT-WHEEL AND (K34) CRUISE CONTROL
G80	DIFFERENTIAL, HEAVY-DUTY LOCKING REAR
UA1	BATTERY, HEAVY-DUTY 770 COLD-CRANKING AMPS, MAINTENANCE-FREE
Z82	TRAILERING EQUIPMENT, HEAVY-DUTY
UY7	TRAILER WIRING, 7-PIN SEALED CONNECTOR
USR	AUDIO SYSTEM FEATURE, USB PORT

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## 2016 Fleet/Non-Retail GMC Savana Cargo Van RWD 3500 155" TG33705

### **SELECTED MODEL & OPTIONS**

#### SELECTED OPTIONS - 2016 Fleet/Non-Retail TG33705 RWD 3500 155"

##### CATEGORY

<u>Code</u>	<u>Description</u>
ADDITIONAL EQUIPMENT	
BA3	CONSOLE, ENGINE COVER WITH SWING-OUT STORAGE BIN
K34	CRUISE CONTROL
DRJ	MIRROR, INSIDE REARVIEW
DAA	VISORS, DRIVER AND FRONT PASSENGER
UVC	REAR VISION CAMERA
SPECIAL EQUIPMENT OPTIONS	
5H1	KEY EQUIPMENT, TWO ADDITIONAL KEYS FOR SINGLE KEY SYSTEM
OPTIONS TOTAL	

Report content is based on current data version referenced. Any performance-related calculations are offered solely as guidelines. Actual unit performance will depend on your operating conditions.

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## Memorandum

**To:** Mayor Keough and City Council

**From:** Courtney Nicholls, City Manager  
Justin Breyer, Assistant to the City Manager

**Re:** Consideration of: Purchase of Playground Mulch

**Date:** July 5, 2016

---

### Item Introduction

With the construction of the Lions Park playground equipment on June 18<sup>th</sup>, the next step towards getting the park into usable condition is to erect the outside border and place an order for the mulch that will serve as the safety surfacing material for the playground. Although the new Lions Park playground area is the most obvious location in need of safety surfacing, during a review of existing conditions of the City's parks in April 2016, Terry VanDoren of the Michigan Municipal Risk Management Association (MMRMA) identified that the levels of safety surfacing (mulch) in Community Park and Mill Creek Park were low and should be addressed to limit the City's risk exposure.

Mr. VanDoren indicated that the City should have 12" deep of safety surfacing in all areas with play structures or swings. Mr. VanDoren recommended first "fluffing" the woodchips to determine how much of the existing mulch material was still in good quality. Two weeks ago DPW staff completed this task by rototilling existing mulched playground and swing set areas. While the existing mulch is in good quality, the "fluffing" brought these areas up to 7" – 9" (depending on the area) of safety surfacing, which is still shy of the recommended 12".

The mulch that is used for playground areas must be certified as impact-rated safety surfacing material (it is spongier than standard woodchips). It is typically installed via blower truck, which shoots the mulch into the needed areas. As instructed by Sinclair Recreation, Lions Park requires 170 cubic yards of playground mulch. To fill the Lions Park play area and bring the other areas up to the 12" standard, staff has estimated that 250 cubic yards will be needed.

Staff solicited quotes from four safety surfacing suppliers for 170 and 250 cubic yards of mulch. The least expensive per yard quote for a volume of 250 cubic yards of certified playground mulch with installation came from Superior Groundcover for \$6,250.00. Superior Groundcover also provides playground mulch for the Dexter Community Schools and all of the Metroparks.

### Suggested Motion

To award a contract to Superior Groundcover for the delivery and installation of 250 cubic yards of certified playground mulch in an amount not to exceed \$6,250.



...The Superior Solution for Your Media Placement Needs

Jordan Dykstra  
 Direct: 616.889.1698  
[jordan@superiorgroundcover.com](mailto:jordan@superiorgroundcover.com)  
[www.superiorgroundcover.com](http://www.superiorgroundcover.com)

City of Dexter Certified Playground Mulch Express Blower Truck Installation			
Prepared For:	Justin Breyer @ City Of Dexter		
Proposal Date:	June 23, 2016		
Location/FOB	Cubic Yard Volume	Cost/Cubic Yard	Total Cost
City Of Dexter Playgrounds	250	\$25.00	\$6,250.00
		<b>Total Cubic Yard Volume:</b>	<b>250</b>
		<b>Total Cost:</b>	<b>\$6,250.00</b>

Pricing Includes Material, Delivery, Installation, and Cleanup  
 Tax On Material Is Extra, If Applicable  
 Minimum Volumes May Apply Depending On Location  
 Other Materials Available Upon Request

Representative/Title/Date

Thank You For The Opportunity!  
[www.superiorgroundcover.com](http://www.superiorgroundcover.com)

**OFFICE OF THE CITY MANAGER**

8140 Main Street • Dexter, Michigan 48130-1092 • (734) 426-8303 • Fax (734) 426-

5614

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## Memorandum

**To:** Mayor Keough and City Council  
**From:** Courtney Nicholls, City Manager  
**Re:** Coal Tar Regulation  
**Date:** 7/5/16

---

At the May 23, 2016 Council meeting, Council discussed moving forward with an ordinance banning coal tar in conjunction with continued advertisement on the adverse impacts of its use. Attached for Council's review is a draft ordinance based on the recommended ordinance created by the Huron River Watershed Council. A similar ordinance has been adopted by Scio Township and the City of Ann Arbor. One difference in the City of Ann Arbor's ordinance is the requirement that all commercial applicators of sealants register with the City. A copy of that ordinance is provided for Council's review.

**Action Requested**

If Council wishes to move forward with adopting the ordinance, please set a public hearing for Monday, July 25, 2016.

# ORDINANCE REGULATING COAL TAR SEALANT PRODUCTS

## A CITY ORDINANCE REGULATING THE USE OF COAL TAR BASED SEALER PRODUCTS

ORDINANCE NO. \_\_\_\_\_

**AN ORDINANCE TO ENFORCE THE STATUTORY PROHIBITION ON THE USE AND SALE OF COAL TAR AND OTHER HIGH PAH CONTENT SEALANT PRODUCTS WITHIN THE CITY OF DEXTER.**

**THE CITY COUNCIL OF THE CITY OF DEXTER DOES ORDAIN:**

### **SECTION 1. PURPOSE.**

The City of Dexter understands that lakes, rivers, streams and other bodies of water are natural assets which enhance the environmental, recreational, cultural and economic resources and contribute to the general health and welfare of the community.

The use of sealers on asphalt driveways is a common practice. However, scientific studies on the use of driveway sealers have demonstrated a relationship between the use of coal tar-based sealers and certain health and environmental concerns, including increased cancer risk to humans and impaired water quality in streams.

The purpose of this ordinance is to prohibit the use and sale of sealant products containing >0.1% Polycyclic Aromatic Hydrocarbons (PAHs) by weight, including coal tar-based sealer in the City of Dexter, in order to protect, restore, and preserve the quality of its waters and protect the health of its residents.

### **SECTION 2. DEFINITIONS.**

Except as may otherwise be provided or clearly implied by context, all terms shall be given their commonly accepted definitions. For the purpose of this ordinance, the following definitions shall apply unless the context clearly indicates or requires a different meaning:

***ASPHALT BASED SEALER.*** A petroleum based sealer material that is commonly used on driveways, parking lots, and other surfaces.

***COAL TAR.*** A byproduct of the process used to manufacture coke from coal.

***COAL TAR SEALANT PRODUCT.*** A surface applied sealing product containing coal tar, coal tar pitch, coal tar pitch volatiles, RT-12, Refined Tar or any variation assigned the Chemical Abstracts Service (CAS) numbers 65996-92-1, 65996-93-2, 65996-89-6, or 8007-45-2 or related substances containing more than 0.1% PAHs, by weight.

***CITY.*** The City of Dexter.

**HIGH PAH CONTENT SEALANT PRODUCT.** A surface-applied product containing steam cracked petroleum residues, steam-cracked asphalt, pyrolysis fuel oil, heavy fuel oil, ethylene tar, or any variation of those substances assigned the chemical abstracts service number 64742-90-1, 69013-21-4 or related substances containing more than 0.1% PAHs, by weight.

**PAHs.** Polycyclic Aromatic Hydrocarbons. A group of organic chemicals formed during the incomplete burning of coal, oil, gas, or other organic substances. Present in coal tar and known to be harmful to humans, fish, and other aquatic life.

### **SECTION 3. PROHIBITIONS.**

In accordance with

- A. No person shall apply a coal tar or other high PAH content sealant product on asphalt paved surfaces within the City of Dexter.
- B. No person shall sell a coal tar or other high PAH content sealant product that is formulated or marketed for application on asphalt-paved surfaces within the City of Dexter.
- C. No person shall allow a coal tar or other high PAH content sealant product to be applied upon property that is under that person's ownership or control.
- D. No person shall contract with any commercial sealer product applicator, residential or commercial developer, or any other person for the application of any coal tar or other high PAH content sealant product to any driveway, parking lot, or other surface within the City.
- E. No commercial sealer product applicator, residential or commercial developer, or other similar individual or organization shall direct any employee, independent contractor, volunteer, or other person to apply any coal tar or other high PAH content sealant product to any driveway, parking lot, or other surface within the City.

### **SECTION 4. ASPHALT BASED SEALCOAT PRODUCTS.**

The provisions of this ordinance shall only apply to coal tar or other high PAH content sealant products in the City and shall not affect the use of asphalt based sealer products within the City.

**SECTION 5. PENALTY.**

Any person convicted of violating any provision of this ordinance is guilty of a misdemeanor and shall be punished by a fine not to exceed one thousand dollars (\$1,000.00) or imprisonment for not more than ninety (90) days, or both, plus the costs of prosecution in either case.

**SECTION 6. SEVERABILITY.**

If any provision of this ordinance is found to be invalid for any reason by a court of competent jurisdiction, the validity of the remaining provisions shall not be affected.

**SECTION 7. EFFECTIVE DATE.**

This ordinance becomes effective on the date of its publication.

Passed by the Council this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_\_.

\_\_\_\_\_

**Mayor**

**Attested:**

\_\_\_\_\_

**Clerk**

ORDINANCE NO. ORD-16-12

First Reading: June 6, 2016  
Public Hearing: June 20, 2016

Approved: June 20, 2016  
Published: June 23, 2016  
Effective: July 3, 2016

AN ORDINANCE TO AMEND THE CODE OF THE CITY OF ANN ARBOR BY ADDING A NEW CHAPTER, WHICH CHAPTER SHALL BE DESIGNATED CHAPTER 71, PAVEMENT SEALANT, OF TITLE VI, FOOD AND HEALTH, OF SAID CODE

The City of Ann Arbor Ordains:

Section 1. That a new Chapter 71, Pavement Sealant, be added to Title VI of the Code of the City of Ann Arbor to read as follows:

**CHAPTER 71**

**PAVEMENT SEALANT**

**6:500. Title.**

This chapter shall be known as the "Pavement Sealant Ordinance" of the City of Ann Arbor.

**6:501. Intent and Purpose.**

- (1) The Ann Arbor City Council finds that lakes, rivers, streams and other bodies of water are natural assets which enhance the environmental, recreational, cultural and economic resources and contribute to the general health and welfare of the community.
- (2) The Ann Arbor City Council finds that the use of sealers on asphalt driveways is a common practice. However, scientific studies on the use of driveway sealers have demonstrated a relationship between the use of coal tar-based sealers and certain health and environmental concerns, including increased cancer risk to humans and impaired water quality in streams.
- (3) The purpose of this ordinance is to prohibit the use and sale of pavement sealant products containing >0.1% Polycyclic Aromatic Hydrocarbons (PAHs) by weight, including coal tar-based sealer in the City of Ann Arbor in order to protect, restore, and preserve the quality of its waters and protect the health of its residents.
- (4) It is the further purpose and intent of this chapter to regulate the use and application of coal tar sealant products, to require the registration of commercial

and institutional applicators of coal tar sealant products within the city, and to require the distribution of informational literature to consumers about the use and effect of coal tar sealant products.

### **6:502. Definitions.**

Except as may otherwise be provided or clearly implied by context, all terms shall be given their commonly accepted definitions. For the purpose of this ordinance, the following definitions shall apply unless the context clearly indicates or requires a different meaning:

- (1) *Applicator.* Any person who applies pavement sealant product in the city including, but not limited to, homeowners, occupants of rental property, and property managers.
- (2) *Asphalt-Based Sealant Product.* A surface applied, petroleum-based pavement sealing product that typically contains less than 0.1% PAHs, by weight.
- (3) *Coal Tar.* A byproduct of the process used to manufacture coke from coal.
- (4) *Coal Tar Sealant Product.* A surface applied pavement sealing product containing coal tar, coal tar pitch, coal tar pitch volatiles, RT-12, Refined Tar or any variation assigned the Chemical Abstracts Service (CAS) numbers 65996-92-1, 65996-93-2, 65996-89-6, or 8007-45-2 or related substances containing more than 0.1% PAHs, by weight.
- (5) *Commercial Applicator.* Any person who applies pavement sealant product in the city in exchange for money, goods, services, or other valuable consideration.
- (6) *Commercial Seller.* Any person who sells or displays for sale any pavement sealant product in the city.
- (7) *High PAH Content Sealant Product.* A surface-applied pavement sealing product containing steam cracked petroleum residues, steam-cracked asphalt, pyrolysis fuel oil, heavy fuel oil, ethylene tar, or any variation of those substances assigned the chemical abstracts service number 64742-90-1, 69013-21-4 or related substances containing more than 0.1% PAHs, by weight.

- (8) *PAHs (Polycyclic Aromatic Hydrocarbons)*. A group of organic chemicals formed during the incomplete burning of coal, oil, gas, or other organic substances. Present in coal tar and known to be harmful to humans, fish, and other aquatic life.
- (9) *Pavement Sealant*. Any surface-applied pavement sealing product used to maintain asphalt surfaces. This may include but is not limited to asphalt-based sealant products and coal tar sealant products
- (10) *Sealant Program Administrator*. The Water Quality Manager, or other person designated to administer this chapter by the City Administrator.

**6:503. Prohibitions.**

- (1) No person shall apply a coal tar or other high PAH content pavement sealant product on surfaces within the City of Ann Arbor.
- (2) No person shall sell a coal tar or other high PAH content sealant product that is formulated or marketed for application on surfaces within the City of Ann Arbor.
- (3) No person shall allow a coal tar or other high PAH content sealant product to be applied upon property that is under that person's ownership or control.
- (4) No person shall contract with any commercial applicator, residential or commercial developer, or any other person for the application of any coal tar or other high PAH content sealant product to any driveway, parking lot, or other surface within the City.
- (5) No commercial applicator, residential or commercial developer, or other similar individual or organization shall direct any employee, independent contractor, volunteer, or other person to apply any coal tar or other high PAH content sealant product to any driveway, parking lot, or other surface within the City.

**6:504. Registration and Reporting Requirements and Procedures for Commercial Applicators.**

- (1) All commercial applicators shall register with the city prior to applying pavement sealant in the city in any calendar year.
- (2) Registration under this chapter shall be valid until expiration. Registration shall begin on January 1 and shall expire on December 31 of each calendar year.

- (3) Commercial applicators shall submit a complete registration application to the Pavement Sealant Program Administrator on forms furnished by the City Clerk, along with the registration fee according to the schedule established by resolution of City Council. The fee shall be calculated to include the cost of registration application review and periodic field inspection.
- (4) The following information shall be included in a complete application for registration:
  - (a) The legal name of the commercial applicator, any other names used, the address, telephone number and contact person for the applicant.
  - (b) The product name, type of use, and PAH content including CAS numbers.
  - (c) A notarized, sworn statement signed by an owner or duly authorized representative of a commercial applicator indicating that the applicator will comply with the requirements of the Pavement Sealant Ordinance of the city throughout the registration period
  - (d) All other information requested on the application.
- (5) The Pavement Sealant Program Administrator shall approve a registration if the application is complete, the applicator has complied with the previous year's reporting requirement, and the use of pavement sealant complies with this chapter.
- (6) The application for registration shall be approved or denied within 21 days by the Pavement Sealant Program Administrator.
- (7) The Pavement Sealant Program Administrator shall maintain a current list of all registered commercial applicators.
- (8) A registered applicator shall notify the Pavement Sealant Program Administrator in writing of any change in the information in the application for registration within 7 days of any such change.

**6:505. Asphalt-Based Sealant Products.**

The provisions of this ordinance shall only apply to coal tar or other high PAH content sealant products in the City and shall not affect the use of asphalt-based sealer products within the City as long as those products contain less than 0.1% PAHs, by weight.

**6:506 Penalty.**

Ordinance No. ORD-16-12 Cont.

A violation of any provision of this chapter shall be a civil infraction punishable by a civil fine of not more than \$10,000.00.

Section 2. In the event any court of competent jurisdiction shall hold any provision of this Ordinance invalid or unenforceable, such holding shall not invalidate or render unenforceable any other provision thereof.

Section 3. That This Ordinance shall take effect on the tenth day following legal publication.

**CERTIFICATION**

I hereby certify that the foregoing ordinance was adopted by the Council of the City of Ann Arbor, Michigan, at its regular session of June 20, 2016.

\_\_\_\_\_  
Jacqueline Beaudry, City Clerk

\_\_\_\_\_  
Date

\_\_\_\_\_  
Christopher Taylor, Mayor

I hereby certify that the foregoing ordinance received legal publication on the City Clerk's webpage on June 23, 2016.

\_\_\_\_\_  
Jacqueline Beaudry, City Clerk

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**OFFICE OF THE CITY MANAGER**

8140 Main Street • Dexter, Michigan 48130-1092 • (734) 426-8303 • Fax (734) 426-

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## Memorandum

**To:** Mayor Keough and City Council  
**From:** Courtney Nicholls, City Manager  
**Re:** Race Signage  
**Date:** 7/5/16

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Staff was contacted by Mary Ellen Kearney, Development Director for the Cystic Fibrosis Foundation, regarding a 62 mile bike ride that will be coming through the City of Dexter on Saturday, August 20, 2016. Ms. Kearney stated that they expect approximately 50 bicyclists to come through Dexter between 10:30 am and 12:30 pm. Bicyclists are directed to obey all traffic control devices and act as any other vehicle on the road.

She has requested to place wayfinding signage for the riders either as "stick in the ground" signs or as biodegradable arrow stickers. Since the number of signs requested is greater than the five that are allowed to be approved administratively, Council is asked to consider the request.

Staff recommends that Council approve the request to place the wayfinding signage on Friday, August 19, 2016 in the City using the biodegradable arrow stickers.



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June 21, 2016

Dexter City Council Members,

Planning for the 2<sup>nd</sup> Annual CF Cycle for Life event is underway. This exciting event will be taking place on Saturday, August 20, 2016, and will start and end at the Washtenaw Farm Council. CF Cycle for Life will help raise vital funds to support the mission of the Cystic Fibrosis Foundation and provides individuals the chance to make a difference in the CF community while leading an active lifestyle.

This year's event offers two route options – 33 miles or 62 miles. The 62 mile route goes through the City of Dexter and will need to post directional signage for our cyclists. We are currently asking for approval to post directional signage throughout the City of Dexter. Our signage options include the following:

- round, yellow signs with arrows, approximately 10" in diameter, which would be put in place on metal yard stakes
- “road arrows” – biodegradable arrow stickers that would be “removed” within about 2 weeks of their placement from wear of car tires and weather

All markings would be placed on the afternoon of Friday, August 19. If we placed the signs these would all be removed by the evening of Saturday, August 20. We are willing to use whichever marking the City would prefer.

Included you will find a map of the proposed route through the City of Dexter, marked to show where we feel we would need directional signage. I have also included an informational brochure about the CF Cycle for Life event. Our goal is to provide a safe route for our cyclists, who will be riding on the open road and adhering to all road laws, without causing too much disturbance in the communities through which they will ride.

Please feel free to contact me with any questions or concerns. I look forward to working with the City of Dexter and thank you for your time and consideration.

Sincerely,

Mary Ellen Kearney  
Sr. Development Director

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Michigan Chapter  
2265 Livernois, Ste. 410 Troy, MI 48083-1606  
P: (248) 269-8759 Fax: (248) 362-2608 Email: [mkearney@cff.org](mailto:mkearney@cff.org)



# CYCLE CHAMPIONS



## FOR CF PATIENTS

### IMPORTANT NOTES ON ATTENDANCE AT FOUNDATION EVENTS:

To reduce the risk of getting and spreading germs at CF Foundation-sponsored events, we ask that everyone follow basic best practices by regularly cleaning your hands with soap and water or with an alcohol-based hand gel; covering your cough or sneeze with a tissue or your inner elbow; and maintaining a safe 6-foot distance from anyone with a cold or infection.

Medical evidence shows that germs may spread among people with CF through direct and indirect contact, as well as through droplets that travel short distances when a person coughs or sneezes. These germs can lead to worsening symptoms and speed decline in lung function. To further help reduce the risk of cross-infection, the Foundation's attendance policy recommends that all people with CF maintain a safe 6-foot distance from each other at all times while attending an outdoor Foundation-sponsored event.



### FOR MORE INFORMATION CONTACT YOUR LOCAL CYSTIC FIBROSIS FOUNDATION CHAPTER

#### Michigan Chapter - Serving Michigan and Northwest Ohio

2265 Livernois, Suite 410  
Troy, MI 48083

(248) 269-8759

<https://www.cff.org/Michigan/>



[WWW.CFF.ORG](http://WWW.CFF.ORG)  
1-800-FIGHT CF

## August 20, 2016

Washtenaw Farm Council  
Ann Arbor, MI

**REGISTER NOW**  
<http://fightcf.cff.org/MICycle>

Join us for the CF Foundation's premier cycling event, CF Cycle for Life. Our 2nd annual bicycle event will take you through some of the most scenic terrain in Ann Arbor. CF Cycle for Life features well-stocked rest stops every 10-12 miles, bike mechanics along the route, support vehicles, great food and entertainment, and much more.

## TEAM UP

## WITH THE CYSTIC FIBROSIS FOUNDATION!

Cystic fibrosis is a life-threatening genetic disease that primarily affects the lungs and digestive system. An estimated 30,000 children and adults in the United States (70,000 worldwide) have CF.

A nonprofit and donor-supported organization, the Cystic Fibrosis Foundation is the world's leader in the search for a cure for CF. The Foundation funds lifesaving research and works to provide access to quality, specialized care and effective treatments for people with CF.

The Cystic Fibrosis Foundation is one of the most efficient organizations of its kind and is an accredited charity of the Better Business Bureau's Wise Giving Alliance.

Nearly every CF drug available today was made possible because of Foundation support. Through its efforts, the life expectancy of a child with CF has doubled in the last 30 years, and research to find a cure is more promising than ever before.

To learn more about cystic fibrosis and the CF Foundation, visit: [www.cff.org](http://www.cff.org).



Choose from two routes: a 33-mile route perfect for any skill level, or the 62-mile route for a more challenging ride. Whatever route you choose, you can cycle at your own pace. This is not a race, so enjoy the ride!

*Team Camille's Champions at the 2015 MI CF Cycle for Life.*

# HOW TO GET YOUR WHEELS IN MOTION

**REGISTER TODAY AT** <http://fightcf.cff.org/MICycle>

### Registration Dates and Fees

01/01/2016 – 03/01/2016	\$15
03/02/2016 – 07/31/2016	\$25
08/01/2016 – 08/20/2016	\$35

**Minimum Pledge Requirement** \$150

Turn in your \$150 fundraising minimum due by August 20, 2016 to earn a long-sleeved official event T-shirt. Raise more money for a chance to earn other great prizes!

The average amount raised per participant is \$585. Please note that registration fees are non-refundable and do not count toward your fundraising minimum. Helmets are required.

For more information call **(248) 269-8759** or visit <https://www.cff.org/Michigan/>

**Minimum Pledge Requirement Policy:** The minimum pledge requirement is due by the event day. However, you will have one month after the event to continue fundraising. By doing so, you have the opportunity to earn more great cycling prizes including the official event jersey.

**Policy for Minors:** All participants must be 16 years of age or older on the day of the ride. No one under the age of 16 will be permitted to participate in CF Cycle for Life.

*To improve safety and efficiency, the Cystic Fibrosis Foundation is moving towards a cashless system in 2016. You can help us go cashless by converting your cash into money orders or checks!*

Join CF Cycle for Life with a team of four or more people and make a difference.



*2015 MI CF Cycle for Life cyclists in action.*