

- The decrease of \$253,000 in the General Fund Balance was planned. Total revenues in the General Fund stayed about the same.
- Solid waste revenues and expenditures are now in a separate reporting area.
- State shared revenues increased 4% and there was a slight increase in property taxes (3.9%) from property values increasing.
- Added \$10,000 more to revenue to Major and Local Streets.
- Water and Sewer tap revenues were down \$50,000.
- Water and Sewer revenues were down some probably due to less usage by residents and businesses.
- GASB (Government Accounting Standards Board) 68 has made changes this year with pension liability being shown upfront on the financial statement.
- Sensitivity of the net pension liability to changes in the discount rate.
- June 2017 will change how OPEB (Other Post Employment Benefits) is calculated and reported.
- Question – What two things about this audit make you excited and what two things do you see as challenges? (The two exciting things are paying down pension liability debt and the development activity in the City using grants and state funding to bring in increased revenue. The staff does a good job of handling finances.)
- Question – Are we putting enough aside in the water and sewer funds for long-term repairs? (A lot of the infrastructure is newer, which helps with repairs. Typically communities cover regular maintenance in the fee structure.)

Consideration of: Acceptance of Fiscal Year 2014-2015 Audit

Motion Fisher; support Carson to accept the Annual City Audit for the Fiscal Year 2014-2015.

Ayes: Carson, Fisher, Knight, Michels, Smith, Tell and Keough

Nays: None

Motion carries

E. APPROVAL OF THE AGENDA

Motion Smith; support Tell to approve the agenda with the addition of additional information for New Business Items L-2, L-4 and L-6 and change New Business Item L-2 to a discussion item from a consideration item.

Unanimous voice vote approval.

F. PUBLIC HEARINGS

None

G. NON-ARRANGED PARTICIPATION

Craig Swenson of 3770 Pleasant Lake Road, Lodi Township spoke about the Communications Millage on the March 8 ballot. Funds from the previous millage

built seven towers and purchased radios that allow police, fire and the Road Commission to communicate directly with each other during an emergency. Mr. Swenson spoke about the importance of this communication during the 2012 Dexter Tornado.

The proposal is a .2 mill renewal to maintain the system. Future ways of enhancing this system could be the use of texting to 911 and working with car computers.

Barb Fuller of 17750 Sharon Valley Road, Manchester and Washtenaw County Road Commissioner provide handout information on the Michigan's new road funding package and what it will mean for Washtenaw County.

Austin Wutt of Boy Scout Troop 442 introduced himself to Council.

H. COMMUNICATIONS:

1. Upcoming Meeting List
2. Sign Calendar
3. Letter from Comcast – Change in Government Representative
4. Washtenaw County Transportation Improvement Program Flyer

I. REPORTS

1. Washtenaw County Sheriff – Sgt. Fox

Sgt. Fox submits his written report as per packet but was unable to be present.

2. Public Services Superintendent – Dan Schlaff

Mr. Schlaff submits his written report as per packet. Mr. Schlaff answered questions and gave the following updates:

- Question – What about NUBCo requesting a reduction of September surcharge? (Staff is doing due diligence on this issue and anticipate having a response next week.)
- Question – Was the repaired light pole the City's or DTE's and can we recover charges? (It is ours and we will be billing the driver's insurance.)
- The accidental discharge of nickel from Alpha Metal was under the limit.
- Met with Sean Burton of Dexter Schools and reviewed snow removal, storm water, and upcoming projects in hopes of working together.
- Met with Chelsea DPW as they had a problem with their sweeper which is similar to what we have. Also discussed a new leaf machine that they bought and we are looking for more information on this machine.

2. Community Development Manager – Michelle Aniol

Ms. Aniol submits her report as per packet. Ms. Aniol gave the following updates and answered questions:

- Question – Do you have any further information on Wingits? (Waiting on more information from the City. Will be looking to improve parking on their property. Discussion on road use and road improvements followed.)
- Question - Is parking allowed in front of the Adair building? (Usually not in an I-1 district, however Planning Commission can waive this.)
- Question – Can we add improvements to Edison Street to the CIP? (Yes)
- Mr. Carson mentioned that Dextech is #17 on the top tax paying businesses in Washtenaw County.
- Question – Is there duplication in certain categories of issued permits? (Yes and staff is working on cleaning this up.)

3. Boards, Commissions. & Other Reports-“Bi-annual or as needed”

None

4. Subcommittee Reports

None

5. City Manager Report

Ms. Nicholls submits her report as per packet. Ms. Nicholls gave the following updates and answered questions:

- We have received an email from residents of Island Hills sub-division wanting to construct a sidewalk and connect with the City’s walk at The Cedars.
- Question – When will we deal with Trout Unlimited support? (Next meeting.)
- Question - Who do we address comments on the Parks and Recreation Master Plan? (Address them to Mr. Breyer.)
- Comment – Need to have some sort of guidelines in place to address issues with liquor licenses and guidelines for drones.

6. Mayor’s Report

Mr. Keough submits his report as per packet. Mr. Keough gave the following updates:

- The 3045 Broad Street Committee met this afternoon regarding the pre-development agreement with Foremost Development.
- Would like to form a group to meet with Faith in Action. Following discussion Mr. Smith, Ms. Fisher and Ms. Nicholls volunteered to be said group.

J. CONSENT AGENDA

1. Consideration of: Bills and Payroll in the amount of \$140,601.70
2. Consideration of: Closure of Central Street for Relay for Life from Saturday, June 25, 2016 at 7 am to Sunday, June 26, 2016 at 10 am.

Motion Fisher; support Smith to approve items 1 and 2 of the Consent Agenda.

Unanimous voice vote approval.

K. OLD BUSINESS-Consideration and Discussion of:

At 8:45 PM a recess of proceedings was taken and the meeting resumed at 8:50 PM.

L. NEW BUSINESS-Consideration of and Discussion of:

1. Discussion of: Letter Received from Swankee LLC Regarding Property Located at 8180 Main

Present at the meeting were the two principals of Swankee LLC, Laura Keefer and Cathy Swan, who are looking to purchase the 8180 Main Street property. They would like to be annexed into the City to connect with sewer but keep the existing well for water due to the large cost to connect to City water. It was suggested that a meeting be set up with the City, Scio and Webster Townships and the interested property owners. Discussion followed.

2. Discussion of: Proposal from Smith Group JJR to Assist with Michigan Natural Resource Trust Fund Grant

Ms. Nicholls reported looking for feedback on this project. A discussion was held on looking at doing a portion of the project due to costs and extend it into a third phase.

3. Consideration of: Rezoning of First Street Park

Motion Smith; support Knight based on the information provided at the January 25, 2016 City Council meeting, the recommendation of the Planning Commission and pursuant to Section 23.05, Criteria for Amendment of the Official Zoning Map, City Council moves to approve the request to rezone a portion of First Street Park (08-08-05-235-006), located at the intersection of Edison and First Streets, from R-3 Multiple Family Residential and I-1 Limited Industrial to PP Public Park.

Ayes: Fisher, Knight, Michels, Smith, Tell, Carson and Keough

Nays: None

Motion carries

4. Consideration of: Chemical Bid Award

Motion Fisher; support Carson to award the 2016 Chemical Bid for the City of Dexter to the following: Alexander Chemical for Sodium Bisulfate; PVS Nolwood for Ferric Chloride; and Elhorn for Bleach, Aquamag Polyphosphate, Orthophosphate, and Hydrofuosilicic Acid for the prices outlined on the bid tab for a period of three years.

Ayes: Knight, Michels, Smith, Tell, Carson, Fisher and Keough

Nays: None

Motion carries

5. Consideration of: Permit for Oversize/Overweight Loads Traveling Through Dexter

Motion Fisher; support Carson to approve the form for the Permit of Oversize/Overweight Loads traveling through Dexter and set a \$25 fee per round trip.

Ayes: Michels, Smith, Tell, Carson, Fisher, Knight and Keough

Nays: None

Motion carries

6. Consideration of: Resolution for Establishing Organizational Matters for the City of Dexter

Motion Smith; support Fisher to approve the Resolution for Establishing Organizational Matters for the City of Dexter as of January 25, 2016.

Ayes: Smith, Tell, Carson, Fisher, Knight, Michels and Keough

Nays: None

Motion carries

M. COUNCIL COMMENTS

Michels Is the Annual Audit placed on the City's website? (Yes) Suggested that if it is all right with the Winter Market people and there is room, Council Members could use the opportunity to sit at a table and talk to the people attending the market.

Knight I attended the WATS presentation this afternoon at the Library. A number of people were in attendance and asking questions about public transportation in Dexter. They also asked about the Federal funding programs and if there would be another public meeting. I want to publicly thank Courtney and Justin for input on passing motion amendments.

Smith None

Jones None

Carson None

Fisher None

Tell None

N. NON-ARRANGED PARTICIPATION

None

O. ADJOURNMENT

Motion Smith; support Carson to adjourn at 9:33 PM.

Unanimous voice vote approval.

Respectfully submitted,

Carol J. Jones
Interim Clerk, City of Dexter

Approved for Filing: _____

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DEXTER CITY COUNCIL
WORK SESSION
SATURDAY, JANUARY 23, 2016

A. CALL TO ORDER

The meeting was called to order at 9:08 AM by Mayor Keough at the Creekside Media Center at 2615 Baker Road in Dexter, Michigan.

B. ROLL CALL: Mayor Keough

J. Carson	D. Fisher
J. Knight	Z. Michels
J. Smith	R. Tell – arr at 9:50

Also attending: Courtney Nicholls, City Manager and Carol Jones, Interim Clerk.

C. REVIEW OF ORGANIZATIONAL MATTERS

Representatives and responsibilities within the City and on various organizations were discussed and assignments were made.

D. REVIEW OF COUNCIL RULES

Discussion was held on the Council Rules and various areas that possible changes and corrections that may be required or needed.

E. PRELIMINARY REVIEW OF POSSIBLE DATES FOR GOAL SETTING / BUDGET WORK SESSION

F. ADJOURNMENT

Adjourned at 11:00 AM

Respectfully submitted,

Carol J. Jones
Interim Clerk, City of Dexter

Approved for Filing: _____

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Meeting Calendar

Board	Date	Time	Location	Website	City Representative
Dexter Area Historical Society Board	2/4/2016	7:00 p.m.	Dexter Area Historical Museum	http://dexterhistory.org	
Dexter Community Schools Board of Education	2/8/2016	7:00 p.m.	Creekside Intermediate School	http://dexterschools.org/	
Dexter City Council	2/8/2016	7:30 p.m.	Dexter Senior Center	http://www.dextermi.gov	
5H - Dexter Coalition	2/9/2016	5:30 p.m.	Dexter Wellness Center		Becky Murillo
CAPT/DART - As Needed	2/10/2016	7:00 p.m.	TBD	http://www.ewashtenaw.org/	Jim Carson
Dexter Area Chamber of Commerce	2/10/2016	9:00 a.m.	Copeland Board Room	http://www.dexterchamber.org/	Julie Knight
Election Commission	2/11/2016	3:00 p.m.	City Offices	http://www.dextermi.gov	Donna Fisher, Carol Jones
Gateway Initiative (Big 400)	2/15/2016	9:30 a.m.	Waterloo Recreation Area		Paul Cousins, Carol Jones
City Tree Board - As Needed	2/16/2016	5:30 p.m.	City Offices	http://www.dextermi.gov	
Farmers Market/Community Garden Oversight	2/16/2016	5:30 p.m.	City Offices	http://www.dextermi.gov	Julie Knight
Parks and Recreation Commission	2/16/2016	7:00 p.m.	City Offices	http://www.dextermi.gov	Ray Tell
Zoning Board of Appeals - As Needed	2/16/2016 (Tues)	7:00 p.m.	Dexter Senior Center	http://www.dextermi.gov	Zach Michels
Washtenaw Area Transportation Study - Policy	2/17/2016	9:30 a.m.	Washtenaw County LRC, Huron Room	http://www.miwats.org/	Jim Carson
Dexter Area Fire Board	2/18/2016	6:00 p.m.	Dexter Township Hall	http://dexterareafire.org/	Shawn Keough/Jim Carson
Downtown Development Authority	2/18/2016	7:30 a.m.	Dexter Senior Center	http://www.dextermi.gov	Shawn Keough
Healthy Community Steering Committee	2/18/2016	9:00 a.m.	Chelsea Hospital - White Oak Room		Julie Knight
Dexter Community Schools Board of Education	2/22/2016	7:00 p.m.	Creekside Intermediate School	http://dexterschools.org/	
Dexter City Council	2/22/2016	7:30 p.m.	Dexter Senior Center	http://www.dextermi.gov	

Due to the possibility of cancellations, please verify the meeting date with the listed website or City representative

	Name of Group	Dates	Number Approved	Approval Date	Locations		Name of Group	Dates	Number Approved	Approval Date	Locations
January	Dexter Winter Marketplace-Farmers Market 2 X Mos.	1/4-1/9 & 1/18-1/23	2-2' X 3' & 3-18 X 24	9/8/2015	1,2,4,5,44	August	Friends of the Dexter District Library	8/6-8/14	5 - 18 X 24	1/20/2016	1,4,44,10,3
	St. Andrews-American Red Cross Blood Drive	12/28-1/4	2-2' X 3'	9/17/2015	8 & 22						
	Dexter Community Players-Production of Avenue Q	1/9-1/23	2 - 18 X 24, 1 - 4' X 8'	11/12/2015	2 & 5						
	K of C Ladies Auxiliary-Quarter Mania	1/13-1/21	4 - 18 X 24	1/13/2016	1,2,4,44						
	K of C Ladies Auxiliary-Rummage Sale	1/21-2/6	5 - 18 X 24	1/15/2016	1,2,4,5,10						
	Dexter Little League-Spring Registration	1/25-2/8	5 - 18 X 24	1/20/2016	1,2,4,5,44						
	Friends of the Dexter District Library	1/3-1/10	5 - 18 X 24	1/20/2016	1,4,44,10,3						
St. Andrews-Monthly Dinners	1/26-2/4	1 - 2 X 3	1/26/2016	8							
February	Dexter Winter Marketplace-Farmers Market 2 X Mos.	2/1-2/6 & 2/15-2/20	2-2' X 3' & 3-18 X 24	9/8/2015	1,2,4,5,44						
	Dexter Community Orchestra Concerts	2/11-2/21	2 - 3' X 4'	9/28/2015	5 & 9						
	Dexter Drama Club-"Chicago"	1/30-2/14	2 - 2' X 4', 3 - 18 X 24	1/15/2016	1,2,4,44,10						
	Dexter Little League-Spring Registration	1/25-2/8	5 - 18 X 24	1/20/2016	1,2,4,5,44						
	Friends of the Dexter District Library	1/31-2/7	5 - 18 X 24	1/20/2016	1,4,44,10,3						
	St. Andrews-Monthly Dinners	1/26-2/4 & 2/23-3/3	1 - 2 X 3	1/26/2016	8						
March	Dexter Winter Marketplace-Farmers Market 2 X Mos.	2/29-3/6 & 3/14-3/19	2-2' X 3' & 3-18 X 24	9/8/2015	1,2,4,5,44						
	Friends of the Dexter District Library	2/28-3/6	5 - 18 X 24	1/20/2016	1,4,44,10,3						
	St. Andrews-Monthly Dinners	2/23-3/3 & 3/29-4/7	1 - 2 X 3	1/26/2016	8						
April	Dexter Winter Marketplace-Farmers Market 2 X Mos.	3/28-4/2 & 4/11-4/16	2-2' X 3' & 3-18 X 24	9/8/2015	1,2,4,5,44						
	St. Andrews-American Red Cross Blood Drive	4/7-4/18	2-2' X 3'	9/17/2015	8 & 22						
	Friends of the Dexter District Library	3/27-4/3	5 - 18 X 24	1/20/2016	1,4,44,10,3						
	St. Andrews-Monthly Dinners	3/29-4/7 & 4/26-5/5	1 - 2 X 3	1/26/2016	8						
May	Dexter Community Orchestra Concerts	5/5-5/15	2 - 3' X 4'	9/28/2015	5 & 9	November	Friends of the Dexter District Library	10/30-11/6	5 - 18 X 24	1/20/2016	1,4,44,10,3
	Friends of the Dexter District Library	5/1-5/8	5 - 18 X 24	1/20/2016	1,4,44,10,3						
	St. Andrews-Monthly Dinners	4/26-5/5	1 - 2 X 3	1/26/2016	8						
June	Dexter Community Orchestra Concerts	6/6-6/16	2 - 3' X 4'	9/28/2015	5 & 9						
	Friends of the Dexter District Library	5/29-6/4	5 - 18 X 24	1/20/2016	1,4,44,10,3						
July	St. Andrews-American Red Cross Blood Drive	7/7-7/18	2-2' X 3'	9/17/2015	8 & 22						
						December	Friends of the Dexter District Library	11/27-12/4	5 - 18 X 24	1/20/2016	1,4,44,10,3

Location Listing: 1 - Baker/Main, 2 - Central/Mill, 3 - Dexter Ann Arbor/Copeland, 4 - Main/Alpine, 5 - Baker/Cemetery, 6 - Monument Park, 7 - Creekside, 8 - 7610 Dexter Ann Arbor, 9 - Peace Park, 10 - Dexter Ann Arbor/Limits, 11 - Cornerstone, 12 - Bates, 13 - 3443 Inverness, 14 - 7720 Ann Arbor Street, 15 - S. Main/Broad, 16 - N. Main/Broad, 17 - Edison/Ann Arbor Street, 18 - Dover/Fifth, 19 - Central/Fifth, 20 - Broad/Fifth, 21 - Mill Creek Middle School, 22 - Fourth/Inverness, 23 - Dexter Bakery, 24 - Lighthouse, 25 - Dexter Pharmacy 2, 26-Warrior Creek Park Driveway, 27-Dexter Flowers, 28-Terry B's, 29-7795 Ann Arbor St, 30 - 7915 Fourth, 31 - 7651 Dan Hoey, 32 - Wylie, 33-Lions Park, 35-Dexter Crossing Entrance, 36 - Dan Hoey/Dexter Ann Arbor; 37 - Dover/Main, 38 - Fourth/Central, 39 - Baker/Hudson, 40 - Inverness/Ann Arbor, 41 - Main/Jeffords, 42 - Third/Broad; 43 - 3rd/Dover; 44 - Ryan/Dexter Ann Arbor, 45 - Meadowview/Dexter Ann Arbor, 46 - Ice Rink, 47-Dexter Mill/RR tracks, 48-7444 Dexter-Ann Arbor

** Dexter Farmers Market will place up to 5 signs on Friday, Saturday and Tuesday from May through October to advertise for the market ** Dexter Area Chamber will place 4 signs on Friday night to announce the summer series (1, 2, 5, 44)



TREASURER/FINANCE DIRECTOR'S OFFICE

8140 Main Street • Dexter, Michigan 48130-1092 • (734) 426-8303 • Fax (734) 426-5614

**Report to the City Council
Second Quarter Fiscal Year 2015-2016**

I am pleased to present to Council the financial report for the City of Dexter, as well as the activity for the Treasurer/Finance Director's Office, for the Second quarter of Fiscal Year 2015-2016.

Activities Section

This report is intended to inform Council of activities throughout that may be of interest from a financial, operational or educational standpoint. Because it may address items included in the other two sections, it will go at the beginning of this report.

Revenue and Expenditure Section

Revenue and expenditure reports are used to track how the City is performing for a particular time period, as compared to its adopted budget. A general guideline is that each quarter represents 25% of the budget, although timing of receipts, projects or other types of expenses may cause a department to be over or under this guideline in any given quarter. If management is aware that a particular department or line item may become out of budgetary compliance, budget amendments will be submitted to Council for their consideration.

In its adopted budget document, the City identifies major funds, which are those funds that constitute more than 10% of the revenue and/or expenditures of the total appropriated budget or are of special interest to management. For the current fiscal year, these funds are the General Fund, Major Streets Fund, Local Streets Fund, Municipal Streets Fund, Solid Waste Fund, Sewer Fund and Water Fund. This report will present financial information for these funds on an individual basis, and will consolidate reporting for the City's non-major funds.

Cash Balances Section

Included in the financial section of this report are the City's cash balances, formatted by fund, which gives an overall picture of the cash flow available for the various activities. Some accounts are pooled, which means that the monies in those accounts are spread across several funds. Examples of this type of account are the Pooled Account and the Tax Savings Account. Included in this report is a table that shows available cash less the 15% fund balance that is set aside by budget policy, as well as the remaining expected revenue and expenditures for the fiscal year according to the revenue and expenditure reports.

Department Activities

2015 Winter Tax Collection

Winter tax bills were received by City taxpayers on or about December 1, 2015. For the first time, I used a service that completely processed the bills from printing to mailing. The process went flawlessly, and was slightly less expensive than my previous way of processing bills which included in-house printing. In addition, all three major tax servicing agencies are now being processed electronically, further reducing printing and mailing charges and well as processing time.

Due to February 14th being a Sunday and February 15th being a federal holiday, the last day to pay Winter Taxes before being charged a penalty is February 16th. The City will continue to collect both Summer and Winter taxes through Monday February 29th. After March 1st, real property taxes must be paid at the Washtenaw County Treasurer's office. I will continue to collect delinquent personal property taxes past that March 1st date.

Disabled Veterans Exemptions

The December Board of Review granted two new disabled veterans exemptions, bringing the total in the City to three. These exemptions are required by PA 161 of 2013, which covers veterans that are determined by the United States Department of Veterans Affairs to be rated 100% totally and permanently disabled, and/or individually unemployable, and/or eligible for special adaptive housing. The total loss of revenue to the City from these exemptions is \$3,400.

Government Finance Officers Association (GFOA) Distinguished Budget Program

The City has once again received the Distinguished Budget Award for our Fiscal Year 2015-2016 budget. As you know, one of the aspects of the budget that I have been working hard on over the past years is the performance measures section, which while not a required element for the award is strongly encouraged and is possibly the most challenging aspect of the document. I want to share what one of the reviewers wrote, which reflects on the hard work of both Council in our goal setting process and the departments in their implementation of those goals:

“P1: An excellent strategic planning approach is incorporated into the budget document. The detailed approach offers a series of entity-wide goals and objectives supported by detailed action plans. In fact, the strong development of strategies throughout the organization supports these directives. The superior presentation offers an integration of objectives necessary to achieve long-term goals developed in response to the Coty's chosen direction.”

“O5: The budget offers an excellent presentation of unit goals and objectives. The linkage of these goals and objectives to the Council-mandated strategic directives is both clear and concise. Incorporating short-term entity-wide goals and objectives into broader long term directives demonstrates how the overall vision of the entity is carried through to

the unit level. The strength of the document's performance measures can then be drawn from this association with quantifiable objectives."

While I think there's still room for improvement in our budget measurement process, I am quite proud of this recognition of our efforts by this reviewer.

Fiscal Year 2014-2015 Audit

The audit was presented by our Auditor to Council at your January 25th meeting. Relevant filing dates are as follows:

Audit filed with the Department of Treasury: December 23rd.
Qualifying Statements for City and DDA filed with Treasury: December 23rd.
State Form 65 filed with Treasury: December 23rd.
Audit filed with the Municipal Securities Rulemaking Board: December 23rd.
Act 51 Report filed with the Michigan Department of Transportation: December 29th.

Michigan Municipal League's (MML) Classification and Compensation System

This process has been ongoing. Employee job duty interviews have been completed, and the MML is now in the process of sending out surveys to comparable communities. Project completion time is dependent on the cooperation of the comparable communities and how fast they return their surveys.

Delinquent Personal Property Taxes

All collectible Village delinquent personal property taxes have been collected. Those that are uncollectable (ie the company is out of business) will be struck from the rolls in a few years, when they become eligible.

Committee Memberships

- Member of the Michigan Municipal League's Municipal Finance Committee
- Member of the Michigan Municipal Treasurers Association's Fall Conference Committee
- Budget Reviewer for the Government Finance Officers Association's Distinguished Budget Award Program

Revenue and Expenditure Reports

General Fund 101

GL NUMBER	DESCRIPTION	2015-16	2015-16	YTD BALANCE	AVAILABLE	% BDGT USED
		ORIGINAL BUDGET	AMENDED BUDGET	12/31/2015	BALANCE	
000-ASSETS, LIABILITIES & REVENUE		2,894,900.00	2,894,900.00	2,488,435.06	406,464.94	85.96
TOTAL Revenues		2,894,900.00	2,894,900.00	2,488,435.06	406,464.94	85.96
101-CITY COUNCIL		61,200.00	61,200.00	29,285.10	31,914.90	47.85
172-CITY MANAGER		284,600.00	284,600.00	145,608.88	138,991.12	51.16
201-FINANCE DEPARTMENT		16,600.00	16,600.00	1,266.98	15,333.02	7.63
210-ATTORNEY		40,000.00	40,000.00	50,149.80	(10,149.80)	125.37
215-CITY CLERK		8,000.00	8,000.00	2,216.35	5,783.65	27.70
253-TREASURER		103,700.00	103,700.00	49,065.37	54,634.63	47.31
257-ASSESSING DEPARTMENT		32,700.00	32,700.00	18,197.86	14,502.14	55.65
262-ELECTIONS		8,500.00	8,500.00	3,785.49	4,714.51	44.54
265-BUILDINGS & GROUNDS		76,300.00	76,300.00	34,252.43	42,047.57	44.89
285-CITY TREE PROGRAM		23,000.00	23,000.00	7,820.00	15,180.00	34.00
301-LAW ENFORCEMENT		574,800.00	574,800.00	247,874.09	326,925.91	43.12
336-FIRE DEPARTMENT		519,300.00	519,300.00	248,786.70	270,513.30	47.91
400-PLANNING DEPARTMENT		133,400.00	133,400.00	58,967.91	74,432.09	44.20
410-ZONING BOARD OF APPEALS		1,100.00	1,100.00	0.00	1,100.00	0.00
441-DEPARTMENT OF PUBLIC WORKS		171,900.00	171,900.00	78,214.82	93,685.18	45.50
442-DOWNTOWN PUBLIC WORKS		70,700.00	70,700.00	43,253.24	27,446.76	61.18
447-ENGINEERING		11,000.00	11,000.00	3,742.75	7,257.25	34.03
448-MUNICIPAL STREET LIGHTS		72,000.00	72,000.00	28,132.86	43,867.14	39.07
728-ECONOMIC DEVELOPMENT		4,000.00	4,000.00	1,648.00	2,352.00	41.20
751-PARKS & RECREATION		120,200.00	147,700.00	106,205.69	41,494.31	71.91
851-INSURANCE & BONDS		185,400.00	205,400.00	136,507.32	68,892.68	66.46
875-CONTRIBUTIONS		62,300.00	62,300.00	17,500.00	44,800.00	28.09
890-CONTINGENCIES		20,000.00	20,000.00	15.01	19,984.99	0.08
901-CAPITAL IMPROVEMENTS		82,000.00	82,000.00	7,886.50	74,113.50	9.62
965-TRANSFERS OUT - CONTROL		127,000.00	127,000.00	26,036.26	100,963.74	20.50
TOTAL Expenditures		2,809,700.00	2,857,200.00	1,346,419.41	1,510,780.59	47.12
TOTAL REVENUES		2,894,900.00	2,894,900.00	2,488,435.06	406,464.94	85.96
TOTAL EXPENDITURES		2,809,700.00	2,857,200.00	1,346,419.41	1,510,780.59	47.12
NET OF REVENUES & EXPENDITURES		85,200.00	37,700.00	1,142,015.65	(1,104,315.65)	3,029.22

Revenue:

- Tax collection for all related lines is at 95%.

Expenditures:

- Department 210 – Attorney: An amendment is being presented for Council's approval. Higher than benchmark due to ongoing litigation.
- Department 751 – Parks & Recreation: Budgeted playground equipment has already been purchased.
- Department 851 – Insurance & Bonds: Higher than benchmark due to timing of insurance payments.

Major Streets Fund 202

GL NUMBER	DESCRIPTION	2015-16	2015-16	YTD BALANCE	AVAILABLE	% BDGT USED
		ORIGINAL BUDGET	AMENDED BUDGET	12/31/2015	BALANCE	
000-ASSETS, LIABILITIES & REVENUE		521,400.00	541,400.00	194,942.59	346,457.41	36.01
TOTAL Revenues		521,400.00	541,400.00	194,942.59	346,457.41	36.01
248-ADMINISTRATION		4,600.00	4,600.00	4,500.00	100.00	97.83
445-STORMWATER		22,200.00	22,200.00	8,131.86	14,068.14	36.63
451-CONTRACTED ROAD CONSTRUCTION		285,000.00	301,600.00	106,614.75	194,985.25	35.35
463-ROUTINE MAINTENANCE		71,900.00	71,900.00	46,982.57	24,917.43	65.34
474-TRAFFIC SERVICES		52,500.00	52,500.00	21,792.45	30,707.55	41.51
478-WINTER MAINTENANCE		75,200.00	75,200.00	19,170.67	56,029.33	25.49
890-CONTINGENCIES		10,000.00	10,000.00	0.00	10,000.00	0.00
TOTAL Expenditures		521,400.00	538,000.00	207,192.30	330,807.70	38.51
TOTAL REVENUES		521,400.00	541,400.00	194,942.59	346,457.41	36.01
TOTAL EXPENDITURES		521,400.00	538,000.00	207,192.30	330,807.70	38.51
NET OF REVENUES & EXPENDITURES		0.00	3,400.00	(12,249.71)	15,649.71	360.29

Revenue:

- Public Act 51 contributions from the Department of Transportation are at 50%.

Expenditures:

- Department 248 – Administration: Other Post Employment Benefits have been paid.
- Department 463 – Routine Maintenance: Fall maintenance projects have caused an increase in this department over the 25% benchmark.

Local Streets Fund 203

GL NUMBER	DESCRIPTION	2015-16	2015-16	YTD BALANCE	AVAILABLE	% BDGT USED
		ORIGINAL BUDGET	AMENDED BUDGET	12/31/2015	BALANCE	
000-ASSETS, LIABILITIES & REVENUE		707,800.00	561,400.00	242,395.95	319,004.05	43.18
TOTAL Revenues		707,800.00	561,400.00	242,395.95	319,004.05	43.18
248-ADMINISTRATION		4,600.00	4,600.00	4,500.00	100.00	97.83
445-STORMWATER		23,500.00	23,500.00	13,513.17	9,986.83	57.50
451-CONTRACTED ROAD CONSTRUCTION		499,000.00	352,600.00	161,724.27	190,875.73	45.87
463-ROUTINE MAINTENANCE		77,400.00	77,400.00	36,685.28	40,714.72	47.40
474-TRAFFIC SERVICES		32,300.00	32,300.00	7,966.10	24,333.90	24.66
478-WINTER MAINTENANCE		61,000.00	61,000.00	14,056.22	46,943.78	23.04
890-CONTINGENCIES		10,000.00	10,000.00	0.00	10,000.00	0.00
TOTAL Expenditures		707,800.00	561,400.00	238,445.04	322,954.96	42.47
TOTAL REVENUES		707,800.00	561,400.00	242,395.95	319,004.05	43.18
TOTAL EXPENDITURES		707,800.00	561,400.00	238,445.04	322,954.96	42.47
NET OF REVENUES & EXPENDITURES		0.00	0.00	3,950.91	(3,950.91)	100.00

Revenue:

- Public Act 51 contributions from the Department of Transportation are at 50%.

Expenditures:

- Department 248 – Administration: Other Post Employment Benefits have been paid.
- Department 445 – Stormwater: Fall maintenance projects have caused an increase in this department over the 25% benchmark.

Municipal Streets Fund 204

GL NUMBER	DESCRIPTION	2015-16	2015-16	YTD BALANCE	AVAILABLE	% BDGT USED
		ORIGINAL BUDGET	AMENDED BUDGET	12/31/2015	BALANCE	
000-ASSETS, LIABILITIES & REVENUE		725,600.00	725,600.00	717,994.94	7,605.06	98.95
TOTAL Revenues		725,600.00	725,600.00	717,994.94	7,605.06	98.95
248-ADMINISTRATION		80,700.00	80,700.00	45,451.28	35,248.72	56.32
965-TRANSFERS OUT - CONTROL		778,000.00	778,000.00	171,382.50	606,617.50	22.03
TOTAL Expenditures		858,700.00	858,700.00	216,833.78	641,866.22	25.25
TOTAL REVENUES		725,600.00	725,600.00	717,994.94	7,605.06	98.95
TOTAL EXPENDITURES		858,700.00	858,700.00	216,833.78	641,866.22	25.25
NET OF REVENUES & EXPENDITURES		(133,100.00)	(133,100.00)	501,161.16	(634,261.16)	376.53

Solid Waste Fund 226

GL NUMBER	DESCRIPTION	2015-16	2015-16	YTD BALANCE	AVAILABLE	% BDGT USED
		ORIGINAL BUDGET	AMENDED BUDGET	12/31/2015	BALANCE	
000-ASSETS, LIABILITIES & REVENUE		575,400.00	575,400.00	194,657.74	380,742.26	33.83
TOTAL Revenues		575,400.00	575,400.00	194,657.74	380,742.26	33.83
248-ADMINISTRATION		100.00	100.00	88.89	11.11	88.89
528-SOLID WASTE		567,700.00	567,700.00	248,528.69	319,171.31	43.78
TOTAL Expenditures		567,800.00	567,800.00	248,617.58	319,182.42	43.79
TOTAL REVENUES		575,400.00	575,400.00	194,657.74	380,742.26	33.83
TOTAL EXPENDITURES		567,800.00	567,800.00	248,617.58	319,182.42	43.79
NET OF REVENUES & EXPENDITURES		7,600.00	7,600.00	(53,959.84)	61,559.84	710.00

Expenditures:

- Department 248 – I am experimenting with changing the allocation of bank fees. An amendment will be submitted at a future meeting.

Sewer Fund 590

GL NUMBER	DESCRIPTION	2015-16	2015-16	YTD BALANCE	AVAILABLE	% BDGT USED
		ORIGINAL BUDGET	AMENDED BUDGET	12/31/2015	BALANCE	
000-ASSETS, LIABILITIES & REVENUE		1,329,500.00	1,336,500.00	491,415.55	845,084.45	36.77
TOTAL Revenues		1,329,500.00	1,336,500.00	491,415.55	845,084.45	36.77
248-ADMINISTRATION		83,700.00	83,700.00	59,670.80	24,029.20	71.29
548-SEWER UTILITIES DEPARTMENT		633,000.00	640,000.00	306,830.92	333,169.08	47.94
850-LONG-TERM DEBT		463,300.00	463,300.00	334,356.13	128,943.87	72.17
890-CONTINGENCIES		15,000.00	15,000.00	0.00	15,000.00	0.00
901-CAPITAL IMPROVEMENTS		55,000.00	345,000.00	110,359.00	234,641.00	31.99
TOTAL Expenditures		1,250,000.00	1,547,000.00	811,216.85	735,783.15	52.44
TOTAL REVENUES		1,329,500.00	1,336,500.00	491,415.55	845,084.45	36.77
TOTAL EXPENDITURES		1,250,000.00	1,547,000.00	811,216.85	735,783.15	52.44
NET OF REVENUES & EXPENDITURES		79,500.00	(210,500.00)	(319,801.30)	109,301.30	151.92

Revenue:

- July's utility billing revenue was moved back to Fiscal Year 2014-2015.

Expenditures:

- Department 248 – Administration: This department is higher than benchmark due mainly to the payment of Other Post Employment Benefits, however a future amendment will be necessary for attorney fees and property taxes.
- Department 850 – Long Term Debt: The principal payments on the SRF Bonds have been made in full.

Water Fund 591

GL NUMBER	DESCRIPTION	2015-16	2015-16	YTD BALANCE	AVAILABLE	% BDGT USED
		ORIGINAL BUDGET	AMENDED BUDGET	12/31/2015	BALANCE	
000-ASSETS, LIABILITIES & REVENUE		798,000.00	798,000.00	330,423.14	467,576.86	41.41
TOTAL Revenues		798,000.00	798,000.00	330,423.14	467,576.86	41.41
248-ADMINISTRATION		77,700.00	77,700.00	47,014.63	30,685.37	60.51
556-WATER UTILITIES DEPARTMENT		408,400.00	408,400.00	184,997.39	223,402.61	45.30
850-LONG-TERM DEBT		257,500.00	257,500.00	174,137.02	83,362.98	67.63
890-CONTINGENCIES		15,000.00	15,000.00	0.00	15,000.00	0.00
901-CAPITAL IMPROVEMENTS		10,000.00	10,000.00	3,775.00	6,225.00	37.75
TOTAL Expenditures		768,600.00	768,600.00	409,924.04	358,675.96	53.33
TOTAL REVENUES		798,000.00	798,000.00	330,423.14	467,576.86	41.41
TOTAL EXPENDITURES		768,600.00	768,600.00	409,924.04	358,675.96	53.33
NET OF REVENUES & EXPENDITURES		29,400.00	29,400.00	(79,500.90)	108,900.90	270.41

Revenue:

- July's utility billing revenue was moved back to Fiscal Year 2014-2015.

Expenditures:

- Department 248 – Administration: This department is higher than benchmark due mainly to the payment of Other Post Employment Benefits.
- Department 850 – Long Term Debt: The principal payments on the DWRF Bonds have been made in full.

Non-Major Funds

There are no budget-to-actual abnormalities in any of the non-major funds in this quarter.

Cash Balances by Fund				
General Ledger Name	Bank & Account Name	Purpose	Balance 12/31/15	Status of Cash
General Fund - 101				
Cash	TCF & PNC Pooled	General operating	\$ 1,006,020.58	Unrestricted
Future Facility Improvements	TCF Pooled	Reserved for future building project	\$ -	Restricted
Arts, Culture & Heritage	TCF Pooled	Reserved for Arts, Culture & Heritage	\$ 8,061.90	Restricted
Property Tax Savings	TCF Property Tax Savings	Clearing account for undistributed tax collections	\$ 33,775.91	Unrestricted
Chelsea Bank CD	Chelsea Bank	General operating	\$ 257,883.46	Unrestricted
Future Facility Improvements CD	Ann Arbor State Bank	Reserved for future building project	\$ 291,222.79	Restricted
Petty Cash	Office	Small cash purchases	\$ 100.00	Unrestricted
Cash Drawer #1	Office	Cash Drawer	\$ 100.00	Unrestricted
Cash Drawer #2	Office	Cash Drawer	\$ 100.00	Unrestricted
Traverse City State Bank CD	Multi-Bank Securities	General Operating	\$ 249,000.00	Unrestricted
Isabella Bank CD	Multi-Bank Securities	Reserved for future building project	\$ -	Restricted
Bank of Northern Michigan CD	Multi-Bank Securities	General Operating	\$ 200,000.00	Unrestricted
MBIA Class	MBIA Class	General operating	\$ 250,808.09	Unrestricted
Subtotal Unrestricted			\$ 1,997,788.04	
Subtotal Restricted			\$ 299,284.69	
Total General Fund			\$ 2,297,072.73	
Major Streets Fund - 202				
Cash	TCF Pooled	General operating for major streets activities	\$ 10,230.33	Unrestricted
Subtotal Unrestricted			\$ 10,230.33	
Subtotal Restricted			\$ -	
Total Major Streets Fund			\$ 10,230.33	
Local Streets Fund - 203				
Cash	TCF Pooled	General operating for local streets activities	\$ 7,223.43	Unrestricted
Metro Act Account (Pooled)	TCF Pooled	Reserved for right of way activities	\$ 17,685.00	Restricted
Subtotal Unrestricted			\$ 7,223.43	
Subtotal Restricted			\$ 17,685.00	
Total Local Streets Fund			\$ 24,908.43	
Municipal Streets Fund - 204				
Cash	TCF Pooled	Available for transfer to Major & Local Streets	\$ 638,116.92	Unrestricted
Property Tax Savings	TCF Property Tax Savings	Available for transfer to Major & Local Streets	\$ 3,608.04	Unrestricted
Subtotal Unrestricted			\$ 641,724.96	
Subtotal Restricted			\$ -	
Total Municipal Streets Fund			\$ 641,724.96	
Solid Waste Fund - 226				
Cash	TCF Pooled	Available for Solid Waste activities	\$ 46,008.03	Unrestricted
Subtotal Unrestricted			\$ 46,008.03	
Subtotal Restricted			\$ -	
Total Solid Waste Fund			\$ 46,008.03	
Tree Replacement Fund - 275				
Cash	TCF Pooled	Restricted for Trees	\$ 472.61	Restricted
Restricted Tree Replacement	PNC Bank	Restricted for trees	\$ -	Restricted
Multi-Bank CD	Multi-Bank Securities	Restricted for trees	\$ 125,000.00	Restricted
MBIA Class	MBIA Class	Restricted for trees	\$ 24,256.23	Restricted
Subtotal Unrestricted			\$ -	
Subtotal Restricted			\$ 149,728.84	
Total Tree Replacement Fund			\$ 149,728.84	

General Ledger Name	Bank & Account Name	Purpose	Balance 12/31/15	Status of Cash
Debt Service Fund - Streetscape Bond - 303				
Cash	TCF Pooled	Tax collections for GO Bond payments	\$ 143,911.44	Restricted
Property Tax Savings	TCF Property Tax Savings	Tax collections for GO Bond payments	\$ 658.73	Restricted
Subtotal Unrestricted			\$ -	
Subtotal Restricted			\$ 144,570.17	
Total Streetscape Debt Service Fund			\$ 144,570.17	
Debt Service Fund - Facilities Bond - 352				
Cash	TCF Pooled	Restricted for Facilities Bond Payments	\$ -	Restricted
Subtotal Unrestricted			\$ -	
Subtotal Restricted			\$ -	
Total Streetscape Debt Service Fund			\$ -	
Debt Service Fund - Road Bond - 353				
Cash	TCF Pooled	Restricted for Road Bond Payments	\$ -	Restricted
Subtotal Unrestricted			\$ -	
Subtotal Restricted			\$ -	
Total Streetscape Debt Service Fund			\$ -	
Equipment Replacement Fund - 402				
Cash	TCF Pooled	Reserved for vehicle maintenance and purchase	\$ 71,462.16	Restricted
Subtotal Unrestricted			\$ -	
Subtotal Restricted			\$ 71,462.16	
Total Equipment Replacement Fund			\$ 71,462.16	
Road Bond Construction Fund - 406				
Cash	TCF Pooled	Restricted for bond funded road construction	\$ -	Restricted
Subtotal Unrestricted			\$ -	
Subtotal Restricted			\$ -	
Total Streetscape Debt Service Fund			\$ -	
Sewer Enterprise Fund - 590				
Cash	TCF Pooled	Sewer operating	\$ 7,600.26	Unrestricted
Sewer Tap Fees Account	TCF Sewer & Water	Sewer tap-in fees	\$ 46,302.11	Unrestricted
Sewer Tap Fees Account	PNC Bank	Sewer tap-in fees	\$ 265,603.81	Unrestricted
Property Tax Savings	TCF Property Tax Savings	Tax collections for delinquent utilities	\$ -	Unrestricted
Bank of Holland	Multi-Bank Securities	Sewer tap-in fees	\$ 100,000.00	Unrestricted
Sewer Tap Fees Account	Michigan Class Sewer/Water	Sewer tap-in fees	\$ 125,504.68	Unrestricted
Subtotal Unrestricted			\$ 545,010.86	
Subtotal Restricted			\$ -	
Total Sewer Enterprise Fund			\$ 545,010.86	
Water Enterprise Fund - 591				
Cash	TCF Pooled	Water operating	\$ 112,354.59	Unrestricted
Water Tap Fees Account	TCF Sewer & Water	Water tap-in fees	\$ 62,826.10	Unrestricted
Water Tap Fees Account	PNC Bank	Water tap-in fees	\$ 200,290.02	Unrestricted
Property Tax Savings	TCF Property Tax Savings	Tax collections for delinquent utilities	\$ -	Unrestricted
Water Tap Fees Account	Michigan Class Sewer/Water	Water tap-in fees	\$ -	Unrestricted
Subtotal Unrestricted			\$ 375,470.71	
Subtotal Restricted			\$ -	
Total Water Enterprise Fund			\$ 375,470.71	

General Ledger Name	Bank & Account Name	Purpose	Balance 12/31/15	Status of Cash
Trust & Agency Fund - 701				
Site Plan Review	TCF Pooled	Escrows for payment of development related fees	\$ (45,320.22)	Restricted
Performance Guarantees	TCF Performance Guarantees	Escrows for development bonds	218,672.70	Restricted
Tree Escrow	TCF Pooled	Escrows for Tree Replacement	\$ -	Restricted
Subtotal Unrestricted			\$ -	
Subtotal Restricted			\$ 173,352.48	
Total Trust & Agency Fund			\$ 173,352.48	
Note: Unpaid Accounts Receivable in Site Plan Review Account = \$95,260.68 for County share of Border to Border project. Payment received 2/2016.				
Current Tax Collection Fund - 703				
Proeprty Tax Savings	TCF Property Tax Savings	Tax collections for other units of government	\$ 1,925,021.97	Restricted
Subtotal Unrestricted			\$ -	
Subtotal Restricted			\$ 1,925,021.97	
Total Trust & Agency Fund			\$ 1,925,021.97	
Retiree Health Care Fund - 736				
Cash	Mers	Funds reserved for OPEB	\$ 840,844.10	Restricted
Subtotal Unrestricted			\$ -	
Subtotal Restricted			\$ 840,844.10	
Total Trust & Agency Fund		*Balance as of December 31, 2015	\$ 840,844.10	
Payroll Fund - 750				
Cash	TCF Payroll	Funds reserved for payment of accrued benefits	\$ 6,291.91	Restricted
Bancorp Acct for FSA	Bankcorp	Funds reserved for payment of FSA charges	\$ 500.00	Restricted
Subtotal Unrestricted			\$ -	
Subtotal Restricted			\$ 6,791.91	
Total Trust & Agency Fund			\$ 6,791.91	
Total Unrestricted			\$ 3,623,456.36	
Total Restricted			\$ 3,628,741.32	
Grand Total Cash			\$ 7,252,197.68	
Summary of General Funds Available for Non-Operational Use				
	General Fund Unrestricted		\$ 1,997,788.04	
	15% Fundbalance (based on revenue budget)		\$ (434,235.00)	
	Expected revenue (based on budget)		\$ 406,464.94	
	Expected expenditures (based on budget)		\$ (1,510,778.36)	
	Available Unrestricted		\$ 459,239.62	
	Restricted for Streets		\$ 676,863.72	
	Restricted for Equipment		\$ 71,462.16	
	Restricted for Facilities		\$ 291,222.79	
	Restricted for Arts, Culture & Heritage		\$ 8,061.90	
	Restricted for Trees		\$ 149,728.84	

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DPW

- Salted roads
- Called about LED replacements
- Took Kenworth dump truck in for service
- Ordered Christmas bows
- Met with Sean Burton and Brian Schuler (DCS)
- Installed snow-plowing blades on Kenworth dump truck
- Took Christmas lights down
- Hung banner
- Met with staff about signage
- Worked on Jeffords' light issue
- Street meeting
- Took Christmas decorations to old shop
- Fixed pressure switch on Fire Department air compressor
- Took signs back to WCRC
- Checked street name sign for Michelle Aniol
- Changed windshield wiper motor on GMC dump truck
- Picked up Christmas trees
- Picked up order of Cold Patch
- Moved boxes for Courtney
- Marked drains and property lines on DPW/B2B Trail
- Cold patched streets
- Worked on PASER Ratings for city roads
- Welded new pieces of metal on the box of 1-Ton (previously had to cut out rust)
- Chipped
- Cleaned traffic lens
- Serviced Kenworth and International in-house (oil change, filters, grease and lube)
- Changed bulbs in 3 green poles
- Received a 100 ton delivery of salt
- Changed fuel filters on bucket truck
- Sanded alleys
- Took computer to Best Buy
- Changed filters on diesel fuel and gas pumps

WATER

- Performed morning rounds
- Performed reads (final, beginning, NUBCO)
- Performed Miss Digs
- Depth at well 5 1/19/2016 - 25.7, 1/25 - 28.6
- Installed new batteries in MXU
- Backwash
- Right-of-way inspections
- Meter installation
- Streets Meeting
- MXU install
- Water meeting
- Checked residents' water meter: registering high use
- Assisted with chlorine delivery at the Filter Building and Well Five
- Replace chlorine feed line at the filter building
- Took samples for arsenic and fluoride testing from the filter building and Well house

WASTE WATER

- Repainted and labeled digester building water lines
- Reviewed DTE 2016 efficiency rebates
 - Blower project may qualify
- Two trips to NUBCO to grab samples
- Installed replacement flair parts
- Clean/organize barn and finished lighting project
- Repaired barn door
- Checked Forest St sewer after complaint on 1-22
- Routine boiler check and adjustments
- Mixed secondary digester twice
- Created Maximum Contamination Level posters for water system
- Created SCADA settings poster for WWTP
- Serviced primary sludge pumps
- Submitted Industrial pollution prevention report
- Industrial Pollution Prevention survey is on going
- Started reliability study
- DEQ webinar for E-Coli and Total Maximum Daily Load
- Alpha Metal report
- Paragon Lab pickup
 - Lead/Copper
 - Arsenic

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OFFICE OF COMMUNITY DEVELOPMENT

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STAFF REPORT

To: Mayor Keough and City Council
Courtney Nicholls, City Manager

From: Michelle Aniol, Community Development Manager

Date: February 8, 2016

Development Updates

- On February 1, 2016 A.R. Brouwer submitted a request for Planning Commission consideration of a PUD Area Plan, for the property at the southwest corner of Grand Street and Baker Road. The proposed PUD infill redevelopment project will be the first since the city revised the PUD ordinance in 2007. The project has been named Grandview Commons. The Planning Commission will conduct a public hearing at its March 7, 2016 meeting.

On Thursday, January 28, 2016 Ex-officio member, Jim Smith requested the Pros and Cons of the PUD and Site Plan Review ordinances, in order to better understand these development review tools, in regards to the pending Grand Street and Baker Road project. Staff presented the following information to the Planning Commission on Monday, February 1, 2016:

Pros and Cons for the Planning Commission to consider this development as a PUD

- o Flexibility in the regulation of land (Pro)
- o Encourage innovative land use in terms of variety of design, layout and type of structures constructed (Pro)
- o Enables negotiation with Developer (Pro)
- o The Ordinance was substantially amended in 2007, but neither the PC nor the City Council has had an opportunity to use this tool since then. Consequently, PC is not familiar with the standards and regulations in the current version of the PUD. (Con)

Pros and Cons for the Planning Commission if they choose to consider a development with appropriate zoning changes (from the current industrial) applied to the property.

- o Known process (Pro)
- o Prohibits negotiation with Developer (Con)
- o Strict adherence to existing regulations, which may require variances from Zoning Board of Appeals (Con)
- o The zoning districts from which to choose from (i.e. VR Village Residential and R-3 Multiple Family Residential) have limited applicability in this case (Con)

Staff provided the Planning Commission with a copy of the PUD ordinance prior to 2007, the proposed black-lined amendment to the PUD, and the current PUD ordinance. Copies of these documents accompany this memo. You will see, as the Planning Commission did, the PUD ordinance was extensively amended to address concerns the Planning Commission and Council had following PUD developments, such as Dexter Crossing, Huron Farms, Huron View Court Condominiums, and the Bluewater Building project.

While there are still some improvements to be made to the current PUD ordinance, it is substantially a better tool for the City, when compared to the ordinance prior to 2007 amendment.

- The RFQ Committee met with DDA Attorney, Scott Munzel, who reviewed the Pre-Development Agreement from Foremost. Another meeting with the attorney has been scheduled for Thursday, February 4th.
- On Monday, February 1st, the Planning Commission adopted a resolution recommending that City Council adopt the Master Plan Amendment regarding Oil and Gas Drilling Operations. Council will be asked to consider a Resolution to Adopt the Master Plan Amendment, as recommended by the Planning Commission, at its next meeting.
- Attached to this report you will find a report from Bridge Magazine. It's a Quality of Life piece about the loss of young talent the State continues to experience. It's an interesting read. Some of the comments that come after the report were thought-provoking, as well.



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Quality of life

Young talent continues to flee Michigan

19 January 2016

by **Ted Roelofs**
 Bridge Magazine contributor

140



Sarah Noffze, 22, a 2014 graduate of Michigan State University, said she was happy to land a full-time job in Minneapolis, where there's lots to do despite the cold. (Courtesy photo)

It's not as if Sarah Noffze dislikes Michigan.

After all, she grew up in suburban Detroit, went to Michigan State University and served on the homecoming court. She remains loyal to her beloved Sparty.

But as she neared graduation in 2014, the marketing major set her sights on a job elsewhere.

“My original goal was to move someplace warmer. I was thinking maybe California,” recalled Noffze, 22.

But in early 2015, Noffze landed a job at Hormel Foods in Minneapolis, where she is now a regional retail sales manager. She gets the irony.

“Hormel ended up offering me a full-time job,” she said. “I couldn't turn down the offer.”

And now? She doesn't mind the cold – while growing to appreciate the array of

diversions that Minneapolis offers.

“There's always lots of things to do – beer fests, a Shania Twain concert, Christmas parades. There's lots of young people living here, which is very attractive to me. There's actually lots of people from Michigan and Michigan State here.”

As Noffze said, she has plenty of company.

According to the U.S. Census, Michigan had a **net domestic migration loss** of 38,911 people in the one-year period from July 2014 to July 2015. Translation: That's how many more people left for other states than moved in. That's the sixth highest population loss in the nation.

And just as notably, Michigan continues to lose a particularly valuable human resource: Young people with college degrees.

Census figures show that Michigan had an estimated net migration loss of 0.7 percent of those age 22-to-34 with a bachelor's degree or higher.

While that's less of a percentage loss than previous years, it extends a troubling pattern of young, educated people leaving the state in greater numbers than those coming to Michigan.

“We are still seeing young people, especially people from elite universities, going elsewhere,” said demographic expert Kurt Metzger, director emeritus of Data Driven Detroit, a low-profit limited liability research organization.

“They have so many more options. We are just not capturing those people,” said Metzger, now mayor of Pleasant Ridge, which borders Detroit.



Demographic expert Kurt Metzger: “We are still seeing young people, especially people from elite universities, going elsewhere.” (Courtesy photo)

Loss of talent, loss of clout

The overall exodus has been in play for more than a decade, a drain that reflects the economic struggles of a Rust Belt state and results in a continued loss of national political clout. Since 2001, more than 700,000 more people have left Michigan than have moved in, even as overall population in the state has begun to slowly rise.

Gov. Jennifer Granholm pointed to the issue in 2003, when she launched her “Cool Cities” initiative, which channeled state funds to local governments for projects to make their cities attractive to young knowledge workers. The amounts were modest – in its first year, 2004 – the state awarded \$1.9 million in state funds for 19 projects.

Dave Murray, spokesman for Gov. Rick Snyder, said Snyder is well aware what's at stake.

Moving out



Like many states, Michigan has always seen people leave the state for opportunity or retirement. But the state has endured more than a decade of annual net losses to other states, with a substantial uptick last year that was also felt by states across the Northeast and the Midwest.

“One of the things that inspired the governor to run was that his children were approaching college age and he – like most parents – wanted them to be able to find good jobs and remain in Michigan after graduation,” Murray said in an email.

Murray noted there are **more than 80,000 jobs** posted on the state’s employment site, figures that the governor’s office has cited for years.

“One of the governor’s priorities is to increase the collaboration between businesses, higher education and K-12 districts so students can graduate with in-demand skills for the jobs of today and tomorrow. Our challenge is to make sure our college graduates have the skills to fill those jobs and stay here in Michigan.”

Doug Rothwell, president and CEO of Business Leaders for Michigan, the state’s business roundtable, called the ongoing loss of young professional talent a “serious demographic crisis that threatens economic growth as our workforce ages and population growth is stagnant.”

In a statement, he added: “We believe the best long-term solution is to grow more good jobs in growth industries and to boost college enrollments. There is no better tool than good-paying jobs in growing industries for attracting people to come here for work and attracting more students to go to school here in Michigan.”

Metzger, the demographer, said population projections show Michigan will lose one more congressional seat in 2020, which would leave it with 13. The state had 19 in 1970 – and has lost **at least one seat** every decade since then. Metzger sees nothing on the horizon to reverse that trend.

“The way the (national) population continues to grow in the South and Southwest, there’s no likelihood we could make up the numbers between now and 2020.”

Susan Demas, publisher of Inside Michigan Politics, a Lansing political newsletter, said the loss of another congressional seat would be one more reminder how this once-mighty manufacturing state has fallen.

“It shows that our state continues to struggle, even as we’ve clawed our way out of a decade-long recession,” Demas said. “We’re still not retaining and attracting people, which is a fault line in Michigan’s economic growth.”

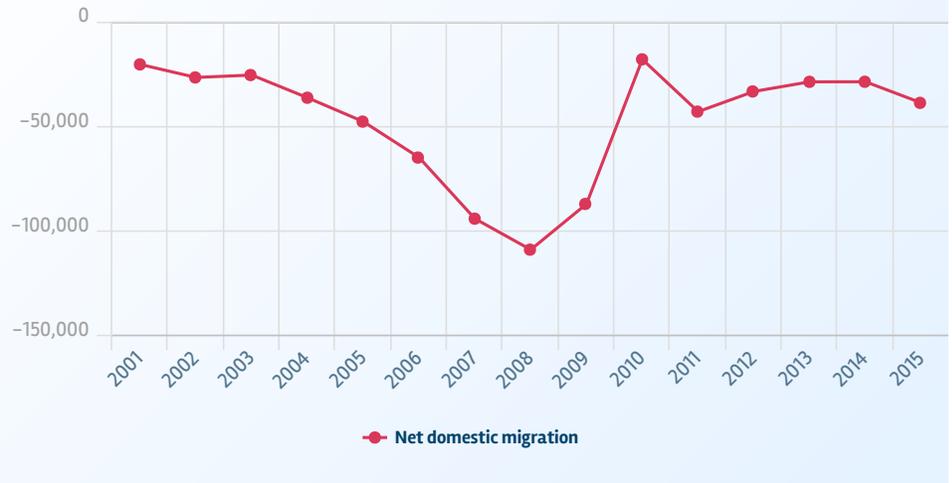
“The second problem is that we’d probably lose clout in Washington...The auto bailout of 2008 probably wouldn’t have happened if the strong Michigan delegation hadn’t flexed its muscles.”

Heading South and West

Even as more people left than entered

Domestic migration

Michigan, 2001–2015



Source: U.S. Census Bureau population estimates

Michigan's shrinking clout

As Michigan's population has not kept pace with the growing South and Southwest areas of the country, the state has continued to lose Congressional seats each decade. The tepid growth experienced so far in the 2010s indicates the state will lose another seat in 2020.

Michigan from other states, Michigan's overall population nudged up in 2015, to 9,922,576 – a .06 percent rise.

That's because Michigan had more births than deaths and 24,000 in international migration – leaving it with a net population gain of 6,270. That's better than losing people, but ranks just 44th in the nation in percentage growth. It is less than a tenth of the U.S. average rise of .73 percent, a disparity that is expected to continue – hence the loss of another congressional seat.

It's worth noting that Michigan's overall population has now grown, if slightly, for four straight years, after seven consecutive years of losses. But it's also true the 2015 total still stands below the 2000 state population of 9,952,450.

If it's any consolation, Michigan has ample company in the Midwest and Northeast.

The 12-state Midwest, which includes North and South Dakota, Nebraska, Kansas, Minnesota, Iowa, Missouri, Wisconsin, Illinois, Indiana, Ohio and Michigan, lost nearly 240,000 people to domestic migration from 2014 to 2015, while the Northeast lost about 325,000.

New York led the nation in domestic migration loss from 2014 to 2015, with about 157,000, with Illinois second at 105,000.

The biggest winners: Florida, which gained just over 200,000 in domestic migration in that year; and Texas, which gained about 170,000, underscoring gains across the South and West.

Metzger said the migration losses in Michigan are surely linked to the plunge in manufacturing jobs over the first decade this century, **a steeper fall** than in any other state. According to Michigan's Department of Technology, Management & Budget, Michigan shed more than **430,000 manufacturing jobs** from 1999 to 2009, tumbling from nearly 900,000 jobs in 1999 to 463,100 in 2009. The state lost more than 700,000 jobs of all types during that time.

In 2008 and 2009, in the depth of the Great Recession, Michigan lost a net of nearly 200,000 people to other states.

Finding reasons to stay

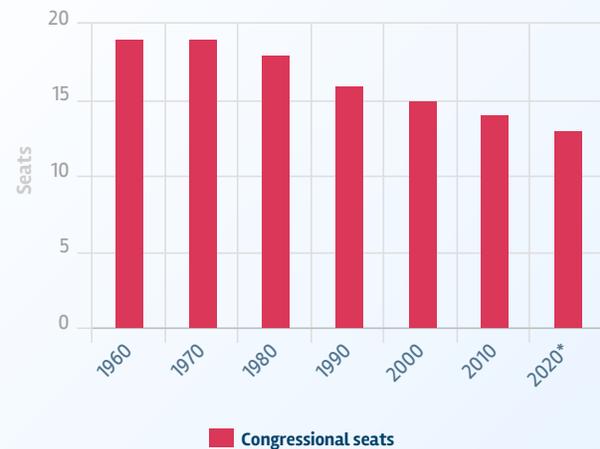
Though the economy has since revived – with an unemployment rate of 5.1 percent in November 2015 compared with nearly 12 percent five years ago – Metzger said Michigan continues to lose out to regions and cities that young professionals find more enticing places to live.

“You have places like Austin, Houston, Dallas, places with very dynamic economies,” Metzger said. “Cities like Denver and Salt Lake City are investing in regional transit. These cities and regions are getting the importance of investing in infrastructure. Millennials want bike lanes and they want mass transit, all these things we keep hearing from millennials.”

Lou Glazer, president and co-founder of Michigan Future Inc., a nonprofit Ann Arbor-based economic research organization, said Michigan can ill afford to lose this race for young, well-educated professionals. He noted that **Michigan ranks 35th** in per capita income and 34th in the portion of adults with a college degree.

Congressional seats

Michigan, 1960–2020*



*2020 total is predicted based on current population trends.

“We are now in a knowledge-driven economy,” Glazer said. “The common characteristic, except for a few driven by high energy prices, of prosperous states is a high proportion of adults with a four-year degree or more. Young talent particularly are concentrating in vibrant central cities.”

He added: “Michigan needs to have big cities, Detroit and Grand Rapids mainly, that provide quality basic services and amenities; terrific alternatives to driving; density; and being welcoming to all. Combine those features with an entrepreneurial culture and you have a place where talent – from across the planet – wants to live and work.”

On the knowledge front, Michigan has a ways to go. Of 171 cities with over 150,000 population, Detroit ranked 159th in percentage of those 25 to 34 with a bachelor's degree in 2013. Grand Rapids fared better, at 53rd.

In Grand Rapids in 2013, just over 40 percent of those age 25 to 34 had a bachelor's degree. Just 15.9 percent in that age group had a college degree in Detroit. By comparison, Minneapolis ranked 17th in the nation at 56 percent, while nearly 71 percent in that age group in San Francisco had college degrees.

Perhaps counter-intuitively, analysts attribute some flight from Rust Belt cities to an improving economy, which brings with it rising home values. That allowed homeowners who had been frozen in place because their houses were “underwater” – worth less than their mortgage – to sell, and move to warmer climes. In Michigan, **nearly 40 percent of mortgages** in 2010 were underwater, compared with about 20 percent today.

That wasn't an issue for former Kentwood resident Charlie Scarborough. Scarborough and his wife, Crissy, pulled up stakes in Michigan for one simple reason: He found a better job with better pay in Wisconsin.

“We really liked it in West Michigan,” said Scarborough, 55, who lived in Michigan 21 years before moving in 2015 to a small Wisconsin community south of Green Bay.

He is now a regional business director for Mercury Marine, a manufacturer of marine engines, a step up in pay and responsibility from his former job as supply chain manager for Atwood Marine near Grand Rapids.

Scarborough recalled that his former Michigan employer shrunk to half its size during the Great Recession, years he described as a “pretty scary time.”

And though Atwood has since rebounded, and his position was secure, Scarborough said the opportunity in Wisconsin was too enticing to ignore.

“It was a hard decision to leave. But this was too big and too good a career move to pass up.”

Parker Murasky, 23, is a 2014 graduate of Michigan State University. With a degree in construction management, the Rochester native said goodbye to Michigan that year to take a job with an engineering firm in Vail, Colo.



Charles Scarborough, pictured here at a New York City boat show, left Michigan for a sales director with Wisconsin-based Mercury Marine. (Courtesy photo)



Michigan State University graduate Parker Murasky, hired as a safety engineer in San Diego, has taken advantage of the climate to learn sailing. (Courtesy photo)

A few months later, he landed a job as a construction safety engineer with a firm in San Diego. With an apartment about a mile from the Pacific Ocean, he's taken up sailing and surfing. He laughs at the locals who bundle up when the temperature is in the 60s, as if that qualifies as cold weather.

Murasky said he might consider moving back to Michigan some day. But for now, life feels alright in California.

“Michigan is a good place to raise a family so maybe I would move back for that,” he said. “But for the time being, I really enjoy being some place different.”

Ted Roelofs worked for the Grand Rapids Press for 30 years, where he covered everything from politics to social services to military affairs. He has earned numerous awards, including for work in Albania during the 1999 Kosovo refugee crisis.

65 comments from Bridge readers.

Matt

January 19, 2016 at 9:50 am

After all Bridge's past columns, you mean it's not diversity, liberal attitudes, public transportation, beer friendly, free college, massive public spending and it all boils down to that our young people move to where they are offered the best jobs???

David Waymire

January 19, 2016 at 10:01 am

Matt, the comments by the young lady at the start of the story, Metzger and Glazer clearly say that is it about being welcoming to all, having public transit, and the kinds of establishments (beer or not) and bike friendly/walkable areas that young people want to live near. Young talent can go where ever it wants and find good jobs. What it cannot find in Michigan today, (with the possible exception of Grand Rapids, which just passed major millages for mass transit and has benefited from millions of dollars in state support to built major arenas and museums in the last 20 years, along with more millions to support the movement of GVSU operations toward downtown) is a cool city that really works.

And in Grand Rapids, the pay for jobs college grads fill is among the lowest of any major city in the nation, data shows.

Matt

January 21, 2016 at 10:56 am

David I read it over again and I think you're reading into it what isn't there. The reason these folks give for leaving is for the best, highest prospect job, nothing else is really pointed to. Obviously family and avocations play a role in our choice of where we all live. I'd like to move to Montana, my wife and career dictate otherwise! and, since you brought it up I seriously question your assessment of the Grand Rapids mass transit bus line, the new park and ride lots sit there 25% full (I drive past them every day) and the buses run back and forth similarly full. Pretty typical for city buses. The citizens were conned so that GVSU wouldn't have to run busses between their campi, then these riders were counted as increased ridership.

kincaid

January 19, 2016 at 5:59 pm

You missed the point. There are lots of jobs here. Young people are leaving because we don't have a good infrastructure (roads, schools, social contract) and lifestyle amenities. We need to seriously buff up our public services and develop our outdoor recreational assets.

Matt

January 21, 2016 at 11:01 am

None of the people interviewed here even mentioned roads and infrastructure...???, I understand you may want this priority but that doesn't make it everyone else's. Judging by the failure of prop A seems people really aren't all that worried about it.

Dennis

January 26, 2016 at 5:49 pm

“Judging by the failure of prop A seems people really aren't all that worried about it.” You may have felt that



WASHTENAW COUNTY OFFICE OF THE SHERIFF



JERRY L. CLAYTON
SHERIFF

2201 Hogback Road ♦ Ann Arbor, Michigan 48105-9732 ♦ OFFICE (734) 971-8400 ♦ FAX (734) 973-4624 ♦ EMAIL sheriff@ewashtenaw.org

MARK A. PTASZEK
UNDERSHERIFF

To: Courtney Nicholls, Dexter City Manager
From: Geoff Fox, Sergeant
Through: Lisa King, Lieutenant
Cc: Marlene Radzik, Police Services Commander
Date: February 3, 2016
Re: January 1st – January 31st, 2016 Police Services Monthly Report

Agenda: 2/8/16

Item: I-4

During the month of January there were 282 Calls for service (including traffic stops). Deputies conducted 137 traffic stops during this time with 32 citations issued.

Deputies continue to attend training throughout the year in efforts to improve overall service. Recent training initiatives include:

- All staff assigned to this area will be attending procedural justice training over the course of the next few months. This training focuses on the idea of fairness in the processes that resolve disputes and allocate resources.
- We have one vacant position due to an injury and one deputy that is off due to a medical for the month of February. Some hours will be used to offset the cost of maintaining minimum staffing while any extra hours will be banked for use in the future.

Several other projects and concerns have or are being addressed. They include:

- On 1/12/16 deputies responded to the 4500 block of Inverness for the report of a structure fire. Upon arrival deputies observed the building to be engulfed in flames and subjects exiting. Deputies assisted in notifying those still inside of the situation and helping them evacuate. The building was a total loss and was deemed an accidental fire.
- On 1/24/16 deputies responded to the 7100 block of Dexter-Ann Arbor (Dexter Mobile) for the report of an alarm. Upon arrival they observed the front glass door to be broken out. It was later determined that an unknown subject broke out the glass, entered the store and stole a bag of money that was to be used for the start of the next business day. This incident is currently under investigation and there are no suspects at this time.



WASHTENAW COUNTY OFFICE OF THE SHERIFF



JERRY L. CLAYTON
SHERIFF

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MARK A. PTASZEK
UNDERSHERIFF

January 2016

DEXTER CITY MONTHLY POLICE SERVICES MEETING

2016 Traffic Stops (YTD)	2015 Traffic Stops (YTD)	Percentage Change
YTD 137	194	-29%
MONTH 137	194	-29%

2016 Citations (YTD)	2015 Citations (YTD)	Percentage Change
YTD 32	36	-11%
MONTH 32	36	-11%

2016 Drunk Driving Arrest (YTD)	2015 Drunk Driving Arrest (YTD)	Percentage Change
YTD 0	0	--
MONTH 0	0	--

	2016 (YTD)	2015 (YTD)	Percentage Change
Calls for Service (YTD)	274	301	-9%
Homes Invasions (YTD)	1	0	--
Larceny's (YTD)	0	2	-100%
Robbery's (YTD)	0	0	--
Assaultive Crimes (YTD)	1	1	--
Traffic Crashes (YTD)	16	8	+100%
Verified Traffic Stops CFS	116	190	-39%
Non-Terminal Medical CFS	11	13	-15%

1. Animal Control Updates: (Year to date)

CALL FOR SERVICE	2016	2015	Change
Dexter City	1	3	-67%
Animal Control Service Request	0	1	-100%

CITY OF DEXTER

cnicholls@dextermi.gov

8140 Main Street Dexter, MI 48130-1092 Phone (734)426-8303 ext. 11 Fax (734)426-5614

MEMO

To: Mayor Keough and Council Members
From: Courtney Nicholls, City Manager
Date: February 3, 2016
**Re: City Manager/Assistant to the Manager Report - Meeting of
February 8, 2016**

1. Meeting Review:
 - January 27th – Meeting with Cape Seal Contractor
 - January 27th – Kickoff for Water Reliability Study
 - January 28th – Qualified Voter File Training
 - January 29th – Pre-Development Agreement Review
 - February 1st – Paul Evanoff re: Mill Creek Park Phase II
 - February 2nd – Arts, Culture & Heritage Committee

2. Upcoming Meetings:
 - February 4th – Faith in Action
 - February 5th – Facility Committee
 - February 8th – City Council Meeting
 - February 16th – Parks & Recreation Commission

3. **Parks and Recreation Master Plan.** The Parks and Recreation Master Plan began the required 30-day public input period on Friday, January 15, 2016. Hard copies of the draft Plan were delivered to Councilmembers along with the January 25th meeting agenda packet. Staff asks that City Council provide feedback on the Plan by Friday, February 12th. The public comment period will end on February 15th. After this period, the Parks and Recreation Commission will be voting to approve the Plan on February 16th, and Council will be asked to vote to approve the Plan on February 25th. The deadline for submission of the Plan to the Michigan Department of Natural Resources is March 1, 2016.

March 8, 2016 Absentee Ballots. The City of Dexter will be hosting the Presidential Primary Election on March 8, 2016. Absentee ballot request forms are currently available for this election. The Election Commission will hold a meeting on February 11th at 3:00pm in the City Office to appoint election inspectors. To request an absentee ballot, to serve as an election inspector, or for other elections-related questions please contact Justin Breyer at Jbreyer@dextermi.gov or by phone at 734-580-2234.

The City will be hosting four elections this year:

- March 8, 2016 – Presidential Primary Election
- May 3, 2016 – Washtenaw Intermediate School District Ballot Initiative

- August 2, 2016 – General Primary Election
 - November 8, 2016 – General Election
4. **Farmers Market and Community Garden.** The 2016 applications for each, the Dexter Farmers Market and the Community Garden are available on the City website.
 5. **Regulation of Drones.** Attached for Council’s review are two sample ordinances regulating drone use. One ordinance bans their use in public parks (Ferrysburg), the other limits their use to property owned by the user only (DeWitt). Staff is looking for feedback on the direction Council would like to take any proposed ordinance before working on drafting one for Dexter.
 6. **Cape Seal Project.** Staff and OHM met with Jeff Demek from Highway Maintenance regarding the 2016 cape seal project. We provided Highway Maintenance with the updated list of streets and talked through the timing of the project. The current plan is to start prep work and the chip sealing in late May or early June, with total project completion by the end of June. We expect to have an updated price from Highway Maintenance in the next few weeks.
 7. **Border to Border Trail.** We have received the first payment from Washtenaw County for the Border to Border Trail. We will be receiving a total of \$225,000 from Washtenaw County to complete the project.

ORDINANCE NO. 2015-02

**ORDINANCE TO AMEND SECTION 30-36 OF ARTICLE II (ENTITLED NUISANCES)
OF CHAPTER 30 (ENTITLED ENVIRONMENT) TO REGULATE THE OPERATION
OF UNMANNED AIRCRAFT**

THE CITY OF DEWITT ORDAINS:

Section 1. Preamble. The purpose of Ordinance No. 2015-02 is to allow the City of DeWitt to regulate the operation of unmanned aircraft in the City of DeWitt.

Section 2. Amendment of Section 30-36.

(15) Operation of any unmanned aircraft.

A. Definitions:

1. Unmanned aircraft means an aircraft that is operated without the possibility of direct human intervention from within or on the aircraft. The term unmanned aircraft includes drones. The term “unmanned aircraft” does not include (1) a glider or hand-tossed small unmanned aircraft that is not designed for and is incapable of sustained flight; (2) a small unmanned aircraft that is capable of sustained flight and is controlled by means of a physical attachment, such as a string or wire.
2. Public Gathering Space means any structure, enclosed area or other demarcated space used for the assembly of persons in the open air, including, but not limited to, amusement parks, stadiums, athletic fields, automotive speed ways, aviation fields, band stands, beach enclosures, grandstands, observation platforms, outdoor public swimming pools, outdoor theaters, race tracks, reviewing stands, street festivals or parade routes.

B. Regulations:

No person, firm or corporation shall operate any unmanned aircraft so as to interfere with the privacy, safety, peace or repose of persons or endanger the health of another, recklessly, carelessly or in violation of Federal law, including but not limited to the following regulations:

1. Operation of the unmanned aircraft shall be completely prohibited within 500 feet of a school, police investigation, fire, traffic accident, medical emergency, fire investigation, Public Gathering Space, or such place that may endanger person or property or interfere with persons discharging their public duties.
2. No unmanned aircraft shall be operated directly over any person who is not involved in the operation of the unmanned aircraft, without such person’s consent; or directly over property that the operator does not own, without the property owner’s consent, and subject to any restrictions that the property owner may place on such operation;
3. The unmanned aircraft shall not be operated outside the visual line of sight of the operator.
4. An unmanned aircraft shall not be operated within 500 feet of any electric generating facility, substation or control center, or within 100 feet of any electric transmission facility, or within 25 feet of any electric distribution facility or of any overhead wire, cable, conveyor or similar equipment for the transmission of sounds or signal, or of heat, light or power, or data, upon or along any public way within the City, without the facility or equipment owner’s consent, and subject to any restrictions that the facility or equipment owner may place on such operation;
5. The operation of unmanned aircraft will be for recreational purposes only.

C. Exceptions:

Notwithstanding the prohibitions set forth in this section, nothing in this section shall be construed to (1) prohibit any person who is authorized by the Federal Aviation Administration to operate an unmanned aircraft in City air space from conducting such operations in accordance with the terms of such authorization and, if applicable, in accordance with this section or (2) from the City operating an unmanned aircraft.

Section 3. Validity and Severability. If any portion of this Ordinance or its application to any person or circumstance shall be found to be invalid by a court, such invalidity shall not affect the remaining portions or applications of the Ordinance which can be given effect without the invalid portion or applications, provided the remaining portions are not determined by the court to be inoperable, and to this end Ordinances are declared to be severable.

Section 4. Repealer Clause. Any ordinances or parts of ordinances in conflict herewith are hereby repealed only to the extent necessary to give this Ordinance full force and effect.

Section 5. Effective Date. This Ordinance shall be effective upon publication.

James F. Rundborg, Mayor

Lisa Grysen, Clerk

CITY OF FERRYSBURG

Ordinance No. ____

An Ordinance to amend Chapter 94 of the Ferrysburg City Code regarding Park Rules and Regulations.

THE CITY OF FERRYSBURG ORDAINS:

Section 1. Chapter 94 of the Ferrysburg City Code is amended by adding the following:

Section 94.35 USE OF MOTORIZED MODEL AIRPLANE, CAR, BOAT, DRONE PHOHIBITED

- (A) No person shall use or operate any motorized model airplane, car, boat, drone or similar devise in a park or on City property located at 17290 Roosevelt Road and 408 Fifth Street.
- (B) Permitting - Use of a drone may be allowed for commercial uses and Amateur Hobby Clubs, and formed groups under certain circumstances. On forms provided by the City, a Permit Application shall be submitted to the City Manager. The City Manager shall either issue the permit as applied for, or shall deny the permit as applied for and shall state the reasons for the permit denial.

Section 2. Section 94.99 ENFORCEMENT AND PENALTIES is amended as follows:

- (A) Any person in Coast Guard Park, Fire Barn Park, William Ferry Park, or Sunnyside Park who violates any provision of this chapter shall be deemed guilty of a misdemeanor subject to a fine of up to \$500 and costs of prosecution or a jail sentence of up to 90 days, or both. A person who violates any provision of this chapter may also be evicted from the park where the violation occurred. In addition, any person convicted of an act of vandalism or property destruction shall reimburse the city for the total amount of damages as determined by the court plus costs of prosecution.
- (B) The city may recover damages from the parents or parent of an un-emancipated minor, living with his or her parents or parent, who has maliciously or willfully destroyed real or personal property in a park.
- (C) Any person in Kitchel-Lindquist-Hartger Dunes Preserve or Mike Herman Memorial Field who violates any provision of this chapter is trespassing.
- (D) Violations of this chapter may also be enforced by civil actions at law or at equity. Violations of this chapter are nuisances per se.

(E) Parking violations arising from the parking of a vehicle in a park are subject to the parking regulations of the City Code, as amended.

Section 3 The foregoing Ordinance was approved and adopted by the Ferrysburg City Council on the ___ day of _____, 2015 and shall take effect upon publication in the Grand Haven Tribune, a newspaper of general circulation in the City of Ferrysburg.

Daniel S. Ruiter

Debbie Wierenga, City Clerk

**Mayor Report
Shawn Keough
Prepared on February 3, 2016**

Hello Residents and Council members,

Here is a brief report of my activities over the past couple of weeks and my calendar looking ahead:

Recent Activities

I don't have very much to report over the past week or so. I was out of town on business (my day job as a Professional Engineer) from January 26th through the 28th and came home with a heck of cold/cough. In addition to the meetings below, I will be participating in the upcoming Union Negotiations with the Firefighters, Local Area 4090 on behalf of the Dexter Area Fire Department (DAFD) Board. I will keep City Council aware as those meetings are set up.

January 29, 2016 - 3045 Broad Street Redevelopment Committee meeting – available members of the committee reviewed the pre-development agreement with the DDA attorney Scott Munzel.

Upcoming Activities

February 4, 2016 – 3045 Broad Street Redevelopment Committee meeting – the committee will be reviewing an updated draft of a pre-development agreement.

February 5, 2016 – Facilities Committee meeting

February 8, 2016 - City Council meeting

February 18, 2016 – Downtown Development Authority meeting

February 18, 2016 – Dexter Area Fire Department Board meeting

February 22, 2016 – City Council meeting

Council Goal Setting Sessions – my apologies for not covering this under my previous report at the January 25th meeting. I believe we were able to set March 19th as one date for Goal Setting. I would like to propose Wednesday, March 2nd as an initial date to kick this off a little sooner. Please check your calendars and remind me to cover this at the meeting. Although February 29th is an unused 5th Monday, I have a conflict on that date, thus March 2nd is presented instead. Thank you!

I have finally completed a solid draft of my first State of the City address. I will scheduling a time over the next week or so with our City Manager and Finance Director to verify a few details before it gets incorporated into our newsletter.

Please feel free to contact me at any time with questions or suggestions.

I look forward to seeing you around our town.

Shawn Keough

Mayor, City of Dexter

skeough@DexterMI.gov

(313) 363-1434 (cell)

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SUMMARY OF BILLS AND PAYROLL			2/8/2016
Payroll Check Register	02/03/16	\$39,756.84	Regular Payroll
Employer Costs (FICA/MERS/ICMA) paid via electronic transfer	02/03/16	\$3,619.66	Regular Payroll
Account Payable Check Register	02/03/16	\$89,425.53	
		\$132,802.03	TOTAL BILLS & PAYROLL EXPENDED ALL FUNDS

The due date column on the accounts payable worksheets represents the date of the Council meeting

**ALL PAYABLES ARE WITHIN ACCEPTABLE BUDGET LIMITS EXCEPT AS NOTED BELOW
 DETAIL VENDOR LIST AND ACCOUNT SUMMARY PROVIDED**

"This is the summary report that will be provided with each packet. Approval of the total bills and payroll expended, all funds will be necessary."

BANK CODE: POOL

Claimant	Amount Claimed	Amount Owed	Amount Rejected
1. ALEXANDER CHEMICAL CORPORATION	1,660.91		
2. ARBOR SPRINGS WATER CO.INC	32.50		
3. AT&T	11.15		
4. CARLISLE-WORTMAN ASSOCIATES	1,885.00		
5. CITY OF DEXTER	1,541.38		
6. COMCAST BUSINESS	740.24		
7. COMCAST	159.52		
8. CORRIGAN OIL COMPANY	621.17		
9. COURTNEY NICHOLLS	68.56		
10. D.HILL ENVIROMENTAL	150.00		
11. DEXTER SENIOR CITIZENS CENTER	1,200.00		
12. DOWNTOWN DECORATIONS INC.	775.15		
13. DTE ENERGY-STREET LIGHTING	5,701.04		
14. DYKEMA GOSSETT PLLC	1,336.00		
15. ETNA SUPPLY CO	51.90		
16. F&V OPERATIONS	2,945.19		
17. GOOGLE INC	137.09		
18. GRACIELA DEMERATH	1,417.50		
19. GRISSOM JANITORIAL	400.00		
20. INDUSTRIAL TEST SYSTEMS, INC	1,356.23		
21. KENCO, INC.	11.82		
22. KOLBI PIUIPE MARKER CO	65.50		
23. LOWE'S BUSINESS ACCOUNT	171.41		
24. MICHAEL RAATZ	100.00		
25. MICHIGAN ELECTION RESOURCES	95.86		
26. MML WORKERS COMPENSATION FUND	3,219.00		
27. NORTH CENTRAL LABORATORIES	58.30		
28. NORTHERN SAFETY CO INC	177.54		
29. ORCHARD, HILTZ & MCCLIMENT INC	46,960.00		
30. PARAGON LABORATORIES INC	215.00		
31. PNC	152.00		
32. POSTMASTER	225.00		
33. PRINT-TECH, INC.	35.20		
34. RITE-TECH ENTERPRISES INC.	479.24		
35. SCOTT E. MUNZEL, PC	9,693.58		
36. THE SUN TIMES	311.85		
37. VARNUM, RIDDERING, SCHMIDT	4,054.87		
38. VERIZON WIRELESS	498.36		
39. WATERWORKS SYSTEMS & EQUIP	650.00		
40. WESTECH	60.47		
TOTAL ALL CLAIMS	89,425.53		

GL Number	Inv. Line Desc	Vendor	Invoice Desc.	Invoice	Due Date	Amount	check #
Fund 101 GENERAL FUND							
Dept 000 ASSETS, LIABILITIES & REVENUE							
101-000-628.000	SOLID WASTE COLLECTION FEE	PRINT-TECH, INC.	UTILITY BILLS	230223	02/08/16	11.73	
						Total For Dept 000 ASSETS, LIABILITIES & REVENUE	11.73
Dept 101 CITY COUNCIL							
101-101-943.000	COUNCIL CHAMBERS LEASE	DEXTER SENIOR CITIZENS	RENT	02/02/16	02/08/16	1,000.00	
101-101-959.000	ARTS, CULTURE & HERITAGE	GRACIELA DEMERATH	VISITOR'S GUIDE	194	02/08/16	708.75	
						Total For Dept 101 CITY COUNCIL	1,708.75
Dept 172 CITY MANAGER							
101-172-861.000	TRAVEL & MILEAGE	COURTNEY NICHOLLS	MILEAGE	02/02/16	02/08/16	68.56	
						Total For Dept 172 CITY MANAGER	68.56
Dept 210 ATTORNEY							
101-210-810.000	ATTORNEY FEES	DYKEMA GOSSETT PLLC	LEGAL	3034431	02/08/16	1,336.00	
101-210-810.000	ATTORNEY FEES	SCOTT E. MUNZEL, PC	LEGAL SERVICE	1812	02/08/16	9,693.58	
						Total For Dept 210 ATTORNEY	11,029.58
Dept 215 CITY CLERK							
101-215-901.000	PRINTING & PUBLISHING	THE SUN TIMES	PUBLIC NOTICE	47636	02/08/16	56.70	
101-215-901.000	PRINTING & PUBLISHING	THE SUN TIMES	PUBLIC NOTICES	47500	02/08/16	113.40	
						Total For Dept 215 CITY CLERK	170.10
Dept 262 ELECTIONS							
101-262-727.001	ELECTION SUPPLIES	MICHIGAN ELECTION RESO	ELECTION	35129	02/08/16	95.86	
						Total For Dept 262 ELECTIONS	95.86
Dept 265 BUILDINGS & GROUNDS							
101-265-727.000		ARBOR SPRINGS WATER CO	OFFICE	1595768	02/08/16	32.50	
101-265-728.000	POSTAGE	POSTMASTER	FIRST CLASS PERMIT	02/01/16	02/08/16	225.00	
101-265-803.000	CONTRACTED SERVICES	GOOGLE INC	DEXTERMI.GOV	3359639231	02/08/16	137.09	
101-265-803.000	CONTRACTED SERVICES	PNC	DNS TECHNOLOGIES INC.	341793	02/08/16	19.95	
101-265-920.001		AT&T	426 8302	02/01/16	02/08/16	11.15	
101-265-920.001	UTILITIES - TELEPHONES	COMCAST BUSINESS	PHONES SYSTEM	40597657	02/08/16	515.03	
101-265-935.001		GRISSOM JANITORIAL	JANUARY SERVICE	143	02/08/16	400.00	
						Total For Dept 265 BUILDINGS & GROUNDS	1,340.72
Dept 301 LAW ENFORCEMENT							
101-301-920.000	UTILITIES	CITY OF DEXTER	WATER BILLS	02/02/16	02/08/16	153.32	
						Total For Dept 301 LAW ENFORCEMENT	153.32
Dept 336 FIRE DEPARTMENT							
101-336-920.000	UTILITIES	CITY OF DEXTER	WATER BILLS	02/02/16	02/08/16	191.65	
						Total For Dept 336 FIRE DEPARTMENT	191.65
Dept 400 PLANNING DEPARTMENT							
101-400-727.000	OFFICE SUPPLIES	PNC	SUPPLIES	02/01/16	02/08/16	23.99	
101-400-802.000	PROFESSIONAL SERVICES	CARLISLE-WORTMAN ASSOC	ZONING	2138428	02/08/16	995.00	
101-400-802.000	PROFESSIONAL SERVICES	CARLISLE-WORTMAN ASSOC	GENERAL CONSULTATION	2138429	02/08/16	155.00	
101-400-802.000	PROFESSIONAL SERVICES	CARLISLE-WORTMAN ASSOC	GENERAL CONSULTATION	2138430	02/08/16	585.00	
101-400-802.000	PROFESSIONAL SERVICES	CARLISLE-WORTMAN ASSOC	OIL & GAS	2138431	02/08/16	150.00	
101-400-901.000	PRINTING & PUBLISHING	THE SUN TIMES	PUBLIC NOTICES	47500	02/08/16	76.95	
101-400-901.000	PRINTING & PUBLISHING	THE SUN TIMES	PUBLIC NOTICE	47434	02/08/16	56.70	
101-400-955.000	MISCELLANEOUS	PNC	WORK SESSION	02/02/16	02/08/16	47.96	

GL Number	Inv. Line Desc	Vendor	Invoice Desc.	Invoice	Due Date	Amount	check #
Fund 101 GENERAL FUND							
Dept 400 PLANNING DEPARTMENT							
Total For Dept 400 PLANNING DEPARTMENT						2,090.60	
Dept 441 DEPARTMENT OF PUBLIC WORKS							
101-441-740.000	OPERATING SUPPLIES	LOWE'S BUSINESS ACCOUN	SUPPLIES	02/03/16	02/08/16	43.57	
101-441-751.000		CORRIGAN OIL COMPANY	DPW	6188596	02/08/16	555.01	
101-441-920.000	UTILITIES	CITY OF DEXTER	WATER BILLS	02/02/16	02/08/16	93.31	
101-441-920.000	UTILITIES	VERIZON WIRELESS	CELLULAR	02/02/16	02/08/16	206.68	
101-441-920.001	UTILITIES - TELEPHONES	COMCAST BUSINESS	PHONES SYSTEM	40597657	02/08/16	103.75	
101-441-937.000	EQUIPMENT MAINTENANCE & RE PNC		DPW	02/03/16	02/08/16	60.10	
Total For Dept 441 DEPARTMENT OF PUBLIC WORKS						1,062.42	
Dept 442 DOWNTOWN PUBLIC WORKS							
101-442-744.000	HOLIDAY DISPLAY SUPPLIES	DOWNTOWN DECORATIONS I	DPW	02/02/16	02/08/16	775.15	
101-442-802.000	PROFESSIONAL SERVICES	DEXTER SENIOR CITIZENS	RENT	02/02/16	02/08/16	200.00	
Total For Dept 442 DOWNTOWN PUBLIC WORKS						975.15	
Dept 447 ENGINEERING							
101-447-830.000	ENGINEERING CONSULTING	ORCHARD, HILTZ & MCCLI	INVOICES THRU OCT 31ST 15'	02/02/16	02/08/16	2,666.50	
Total For Dept 447 ENGINEERING						2,666.50	
Dept 448 MUNICIPAL STREET LIGHTS							
101-448-920.003	UTILITIES - STREET LIGHTS	DTE ENERGY-STREET LIGH	STREETLIGHT	02/03/16	02/08/16	5,701.04	
Total For Dept 448 MUNICIPAL STREET LIGHTS						5,701.04	
Dept 728 ECONOMIC DEVELOPMENT							
101-728-901.000	PRINTING & PUBLISHING	GRACIELA DEMERATH	VISITOR'S GUIDE	194	02/08/16	708.75	
Total For Dept 728 ECONOMIC DEVELOPMENT						708.75	
Dept 751 PARKS & RECREATION							
101-751-802.000	PROFESSIONAL SERVICES	ORCHARD, HILTZ & MCCLI	INVOICES THRU OCT 31ST 15'	02/02/16	02/08/16	3,250.75	
Total For Dept 751 PARKS & RECREATION						3,250.75	
Dept 851 INSURANCE & BONDS							
101-851-910.000		MML WORKERS COMPENSATI	COMPENSATION FUND	02/01/16	02/08/16	1,625.60	
Total For Dept 851 INSURANCE & BONDS						1,625.60	
Dept 901 CAPITAL IMPROVEMENTS							
101-901-970.000	CONTRACTED CAPITAL IMPROVE	ORCHARD, HILTZ & MCCLI	INVOICES THRU OCT 31ST 15'	02/02/16	02/08/16	20,911.75	
Total For Dept 901 CAPITAL IMPROVEMENTS						20,911.75	
Total For Fund 101 GENERAL FUND						53,762.83	
Fund 202 MAJOR STREETS FUND							
Dept 463 ROUTINE MAINTENANCE							
202-463-802.000	PROFESSIONAL SERVICES	ORCHARD, HILTZ & MCCLI	INVOICES THRU OCT 31ST 15'	02/02/16	02/08/16	4,558.75	
202-463-910.000		MML WORKERS COMPENSATI	COMPENSATION FUND	02/01/16	02/08/16	148.07	
Total For Dept 463 ROUTINE MAINTENANCE						4,706.82	
Dept 474 TRAFFIC SERVICES							
202-474-910.000		MML WORKERS COMPENSATI	COMPENSATION FUND	02/01/16	02/08/16	51.50	
Total For Dept 474 TRAFFIC SERVICES						51.50	
Dept 478 WINTER MAINTENANCE							
202-478-910.000		MML WORKERS COMPENSATI	COMPENSATION FUND	02/01/16	02/08/16	75.65	

GL Number	Inv. Line Desc	Vendor	Invoice Desc.	Invoice	Due Date	Amount	check #
Fund 202 MAJOR STREETS FUND							
Dept 478 WINTER MAINTENANCE							
Total For Dept 478 WINTER MAINTENANCE						75.65	
Total For Fund 202 MAJOR STREETS FUND						<u>4,833.97</u>	
Fund 203 LOCAL STREETS FUND							
Dept 451 CONTRACTED ROAD CONSTRUCTION							
203-451-970.000	CONTRACTED CAPITAL IMPROVE	ORCHARD, HILTZ & MCCLI	INVOICES THRU OCT 31ST 15'	02/02/16	02/08/16	2,843.75	
203-451-974.001	OTHER CAPITAL IMPROVEMENTS	ORCHARD, HILTZ & MCCLI	INVOICES THRU OCT 31ST 15'	02/02/16	02/08/16	5,720.38	
Total For Dept 451 CONTRACTED ROAD CONSTRUCTION						<u>8,564.13</u>	
Dept 463 ROUTINE MAINTENANCE							
203-463-910.000		MML WORKERS COMPENSATI	COMPENSATION FUND	02/01/16	02/08/16	45.07	
Total For Dept 463 ROUTINE MAINTENANCE						<u>45.07</u>	
Dept 474 TRAFFIC SERVICES							
203-474-910.000		MML WORKERS COMPENSATI	COMPENSATION FUND	02/01/16	02/08/16	16.09	
Total For Dept 474 TRAFFIC SERVICES						<u>16.09</u>	
Dept 478 WINTER MAINTENANCE							
203-478-910.000		MML WORKERS COMPENSATI	COMPENSATION FUND	02/01/16	02/08/16	35.41	
Total For Dept 478 WINTER MAINTENANCE						<u>35.41</u>	
Total For Fund 203 LOCAL STREETS FUND						<u>8,660.70</u>	
Fund 402 EQUIPMENT REPLACEMENT FUND							
Dept 441 DEPARTMENT OF PUBLIC WORKS							
402-441-939.000	VEHICLE MAINTENANCE & REP	RITE-TECH ENTERPRISES	DPW	10670	02/08/16	479.24	
Total For Dept 441 DEPARTMENT OF PUBLIC WORKS						<u>479.24</u>	
Total For Fund 402 EQUIPMENT REPLACEMENT FUND						<u>479.24</u>	
Fund 590 SEWER ENTERPRISE FUND							
Dept 000 ASSETS, LIABILITIES & REVENUE							
590-000-043.000	DUE FROM PRIVATE ENTITIES	F&V OPERATIONS	WWTP	1364	02/08/16	2,945.19	
590-000-043.000	DUE FROM PRIVATE ENTITIES	PARAGON LABORATORIES I	WWTP	42155-90161	02/08/16	70.00	
590-000-633.002	UTILITY BILLS - SEWER	PRINT-TECH, INC.	UTILITY BILLS	230223	02/08/16	11.73	
Total For Dept 000 ASSETS, LIABILITIES & REVENUE						<u>3,026.92</u>	
Dept 248 ADMINISTRATION							
590-248-811.000	ATTORNEY FEES - MISCELLANE	VARNUM, RIDDERING, SCH	LEGAL	964541	02/08/16	4,054.87	
Total For Dept 248 ADMINISTRATION						<u>4,054.87</u>	
Dept 548 SEWER UTILITIES DEPARTMENT							
590-548-740.000	OPERATING SUPPLIES	KOLBI PIUIPE MARKER CO	WWTP	101868	02/08/16	65.50	
590-548-742.000	CHEMICAL SUPPLIES - PLANT	ALEXANDER CHEMICAL COR	WWTP	10041771	02/08/16	990.62	
590-548-742.000	CHEMICAL SUPPLIES - PLANT	ALEXANDER CHEMICAL COR	WWTP	10041972	02/08/16	670.29	
590-548-743.000		NORTH CENTRAL LABORATO	WWTP	367323	02/08/16	58.30	
590-548-743.000	CHEMICAL SUPPLIES - LAB	NORTHERN SAFETY CO INC	WWTP	901778226	02/08/16	88.77	
590-548-743.000	CHEMICAL SUPPLIES - LAB	PARAGON LABORATORIES I	590548743	02/01/16	02/08/16	105.00	
590-548-743.000	CHEMICAL SUPPLIES - LAB	PARAGON LABORATORIES I	WWTP	02/01/16	02/08/16	40.00	
590-548-802.000	PROFESSIONAL SERVICES	ORCHARD, HILTZ & MCCLI	INVOICES THRU OCT 31ST 15'	02/02/16	02/08/16	2,931.87	
590-548-901.000	PRINTING & PUBLISHING	THE SUN TIMES	PUBLIC NOTICE	47636	02/08/16	8.10	
590-548-910.000		MML WORKERS COMPENSATI	COMPENSATION FUND	02/01/16	02/08/16	869.13	
590-548-920.000	UTILITIES	CITY OF DEXTER	WATER BILLS	02/02/16	02/08/16	1,103.10	
590-548-920.000	UTILITIES	COMCAST	WWTP	02/02/16	02/08/16	79.76	

GL Number	Inv. Line Desc	Vendor	Invoice Desc.	Invoice	Due Date	Amount	check #
Fund 590 SEWER ENTERPRISE FUND							
Dept 548 SEWER UTILITIES DEPARTMENT							
590-548-920.001	UTILITIES - TELEPHONES	COMCAST BUSINESS	PHONES SYSTEM	40597657	02/08/16	60.73	
590-548-920.001	UTILITIES - TELEPHONES	VERIZON WIRELESS	CELLULAR	02/02/16	02/08/16	210.01	
590-548-935.000	BUILDING MAINTENANCE & REPAIR	LOWE'S BUSINESS ACCOUNTS	SUPPLIES	02/03/16	02/08/16	127.84	
590-548-937.000	EQUIPMENT MAINTENANCE & REPAIR	WATERWORKS SYSTEMS & EQUIPMENT		8987	02/08/16	650.00	
590-548-960.000	EDUCATION & TRAINING	D.HILL ENVIROMENTAL	EDUCATION	02/02/16	02/08/16	150.00	
Total For Dept 548 SEWER UTILITIES DEPARTMENT						8,209.02	
Total For Fund 590 SEWER ENTERPRISE FUND						15,290.81	
Fund 591 WATER ENTERPRISE FUND							
Dept 000 ASSETS, LIABILITIES & REVENUE							
591-000-633.003	UTILITY BILLS - WATER	PRINT-TECH, INC.	UTILITY BILLS	230223	02/08/16	11.74	
Total For Dept 000 ASSETS, LIABILITIES & REVENUE						11.74	
Dept 556 WATER UTILITIES DEPARTMENT							
591-556-703.000	SALARIES - NON UNION	COMCAST BUSINESS	PHONES SYSTEM	40597657	02/08/16	60.73	
591-556-740.000	OPERATING SUPPLIES	NORTHERN SAFETY CO INC	WWTP	901778226	02/08/16	88.77	
591-556-743.000	CHEMICAL SUPPLIES - LAB	INDUSTRIAL TEST SYSTEM	WWTP	1051846	02/08/16	1,356.23	
591-556-743.000	CHEMICAL SUPPLIES - LAB	KENCO, INC.	WWTP	02/01/16	02/08/16	11.82	
591-556-751.000		CORRIGAN OIL COMPANY	WWTP	6188597	02/08/16	66.16	
591-556-802.000	PROFESSIONAL SERVICES	ORCHARD, HILTZ & MCCLI	INVOICES THRU OCT 31ST 15'	02/02/16	02/08/16	2,712.75	
591-556-910.000		MML WORKERS COMPENSATION	FUND	02/01/16	02/08/16	352.48	
591-556-920.000	UTILITIES	COMCAST	WWTP	02/02/16	02/08/16	79.76	
591-556-920.001	UTILITIES - TELEPHONES	VERIZON WIRELESS	CELLULAR	02/02/16	02/08/16	81.67	
591-556-937.000	EQUIPMENT MAINTENANCE & REPAIR	WESTECH	WWTP	57586	02/08/16	60.47	
591-556-955.000	MISCELLANEOUS	MICHAEL RAATZ	REFUND WATER ONLY METER	02/03/16	02/08/16	100.00	
591-556-961.000	WELLHEAD PROTECTION PROGRAM	ORCHARD, HILTZ & MCCLI	INVOICES THRU OCT 31ST 15'	02/02/16	02/08/16	90.00	
591-556-977.000	EQUIPMENT	ETNA SUPPLY CO	WWTP	S101700742.001	02/08/16	51.90	
Total For Dept 556 WATER UTILITIES DEPARTMENT						5,112.74	
Total For Fund 591 WATER ENTERPRISE FUND						5,124.48	
Fund 701 TRUST & AGENCY FUND							
Dept 000 ASSETS, LIABILITIES & REVENUE							
701-000-254.000-0MEDOF SPR-DAN HOEY MEDOFFICE		ORCHARD, HILTZ & MCCLI	SERVICE THRU 10/31/15 AND 12/05/15	02/02/16	02/08/16	563.25	
701-000-254.000-0MEDOF SPR-DAN HOEY MEDOFFICE		ORCHARD, HILTZ & MCCLI	SERVICE THRU 10/31/15 AND 12/05/15	02/02/16	02/08/16	647.75	
701-000-254.100-VARIET CONST E - VARIETY DIE & ST		ORCHARD, HILTZ & MCCLI	SERVICE THRU 10/31/15 AND 12/05/15	02/02/16	02/08/16	62.50	
Total For Dept 000 ASSETS, LIABILITIES & REVENUE						1,273.50	
Total For Fund 701 TRUST & AGENCY FUND						1,273.50	

GL Number	Inv. Line Desc	Vendor	Invoice Desc.	Invoice	Due Date	Amount	check #
Fund Totals:							
			Fund 101 GENERAL FUND			53,762.83	
			Fund 202 MAJOR STREETS FUND			4,833.97	
			Fund 203 LOCAL STREETS FUND			8,660.70	
			Fund 402 EQUIPMENT REPLACEMENT FUND			479.24	
			Fund 590 SEWER ENTERPRISE FUND			15,290.81	
			Fund 591 WATER ENTERPRISE FUND			5,124.48	
			Fund 701 TRUST & AGENCY FUND			1,273.50	
Total For All Funds:						<hr/>	89,425.53

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**OFFICE OF THE CITY MANAGER**8140 Main Street • Dexter, Michigan 48130-1092 • (734) 426-8303 • Fax (734) 426-5614

Memorandum

To: Mayor Keough and City Council

From: Courtney Nicholls, City Manager

Re: 2015-2016 Second Quarter Budget Amendments

Date: February 2, 2016

Proposed for Council's consideration are several large general fund budget amendments. Though the reasons for these amendments are not a surprise, they do come at a good time to return to the discussion of general fund priorities.

The general fund budget was originally adopted with an \$85,200 surplus of revenues over expenditures. The first quarter budget amendments (completion of Community Park Path across fiscal years and extra MERS contribution), reduced this to \$37,700. We now need to make amendments for attorney fees, the 2016 payments to the fire department and the completion of the Border to Border Trail on Central Street. After using contingencies and postponing the document management project, the proposed amendment is \$133,000. Two of the items that require amendments, attorney fees and the Border to Border project are onetime expenses that will not carry over into next year. The fire department increase will be an ongoing responsibility.

After this amendment is made our estimated general fund reserves will be reduced to approximately \$326,000. Coming up on the agenda is an item for Smith Group JJR to provide assistance with a Michigan Natural Resources Trust Fund Grant. Using the lower estimate for the project, the projected use of City dollars would be approximately \$250,000. This number will be further refined during the design process.

The projected 2016-2017 budget (with no capital expenditures included) showed revenue over expenses of \$203,200. We will need to budget an additional \$107,000 for the fire department, which brings the number down to \$96,200. Other upcoming expenses for general fund include the refunding of the 2006 Facility Bond to remove the portion of the property that will be sold to DTE. That will require at least a \$100,000 cash contribution to the bond refinancing. Depending on the cash position of the Downtown Development Authority, we may need to assist them with the removal of the DTE substation. The down payment on that project is proposed to be \$91,000. It is unknown at this time how much funding may be required for a Facility project. The future facility project fund has \$ 291,222 in it at this time. Council has also made paying down debt related to the defined benefit pension and retiree health care a priority.

At this time, staff is recommending that we proceed with the grant submission to the Trust Fund (item L-2) and allow for the further refinement of the estimated project cost. A continued discussion of general fund priorities will need to occur as we would through the goal setting/budgeting process over the next few months.

Budget Amendments

General Fund 101

Line Number	Line Description	New Line # ?	Revenue or Expenditure?	Original Adopted Budget	Previously Amended Budget	Amendment Amount	Budget After Current Amendment
101-210-810-000	Attorney Fees	No	Expenditure	\$ 40,000	\$ -	\$ 50,000	\$ 90,000
Reason for Amendments		Increase in expenditures due to Wellness Center case					
101-336-807.000	Fire - Contracted Services	No	Expenditure	\$ 510,300	\$ -	\$ 57,000	\$ 567,300
Reason for Amendments		Increase in DAFD 2016 Budget					
101-901-970.000	Capital Improvements - Border To Border Trail	No	Expenditure	\$ 52,000	\$ -	\$ 51,000	\$ 103,000
Reason for Amendments		Completion of Border to Border Trail - \$34,000 of FY 14-15 budget was unspent due to timing of project					
101-265-802.003	Document Management System	No	Expenditure	\$ 10,000	\$ -	\$ (10,000)	-
Reason for Amendments		Postpone Project					
101-890-955.000	Contingency	No	Expenditure	\$ 15,000	\$ -	\$ (15,000)	-
Reason for Amendments		Use to cover increase in expenditures					

Total change in Revenue - increase/(decrease): \$ -
Total change in Expenditures - increase/(decrease): \$ 133,000
Change to Overall Budget's revenue over expenditures: \$ (133,000)

Current general fund budget shows revenue over expenditures of \$37,700. Total estimated unrestricted reserves (including the \$37,700) is currently \$459,000. This Source of Reserves, if applicable: amendment will reduce unrestricted reserves to \$326,000.

Approved by the City Council on February 8, 2016

Carol J. Jones, Interim City Clerk



OFFICE OF THE CITY MANAGER

8140 Main Street • Dexter, Michigan 48130-1092 • (734) 426-8303 • Fax (734) 426-5614

Memorandum

To: Mayor Keough and City Council

From: Courtney Nicholls, City Manager
Justin Breyer, Assistant to the City Manager

Re: Consideration of: Contract Award to SmithGroupJJR for Assistance with a Michigan Department of Natural Resources Trust Fund Grant Application

Date: January 27, 2016

At the January 25, 2016 City Council meeting, staff presented information for discussion regarding Mill Creek Park Phase 2. Councilmembers gave indication that there was interest in pursuing a Michigan Department of Natural Resources Trust Fund Grant, and constructing the Mill Creek Park Trail for whatever distance the cumulative grant funding would support, with the goal being ending at the Grand St. redevelopment property.

Attached for Council's review is a proposal from Smith Group JJR, along with two cost estimates for the project. One cost estimate shows boardwalk the entire length of the current proposed segment along the water and the other shows it as asphalt path. In order to determine how much of the path will be boardwalk and how much will be asphalt, the City will need to work with the Department of Environmental Quality to determine how much of this area is considered wetland. If the area is predominantly wetland, then we will need to construct more boardwalk. The project as proposed would create a 0.95 mile loop. Paul Evanoff feels that creating a loop is important to make the project appealing to the Michigan Natural Resources Trust Fund Board. Depending on the final site plan of the Grand/Baker project it is possible that a portion of the loop will be completed as part of that project.

One of the sources of funding we are planning to use is federal funding via the County Transportation Improvement Plan (TIP). Using this source of money requires a boardwalk that is 14 feet wide and strong enough to hold an ambulance. Asphalt path would need to be 10 foot wide with 2 foot gravel shoulders on each side. Building this section of the trail with 14 foot boardwalk would add significant cost to the project. If it is determined that the majority of the trail can be asphalt path, we will use this money towards that portion of the project.

Staff is recommending waiting to applying for another potential source of grant funding, the Transportation Alternatives Program (TAP), until we know more about the wetland delineation of the area. Use of this funding would require that the entire project be constructed to federal design standards as outlined with the TIP grant program. If it is determined that the area is no longer wetland, then we could apply for this grant to construct asphalt path. If there are wetlands and required boardwalk, then the City may wish to consider applying for the grant for a future phase to avoid the high cost of constructing 14' wide boardwalk.

The proposal from SmithGroupJJR outlines three tasks, but at this time City Council is asked to consider approving funding for the following:

Task 1: Grant Assistance for \$5,300. Paul Evanoff has detailed the actions to be taken as a part of Task 1 in his proposal. At the same time as staff working with SmithGroupJJR to develop the grant application, staff will also be contacting local and regional organizations to request letters of support for the project for the grant application package.

Task 2: Wetland delineation for \$14,800. This work needs to occur during the growing season. To allow us to budget for as much of this as possible in 2016-2017, we are asking that Council approve this now, but will

work with Paul Evanoff to begin the work as close to July 1 as possible, while still achieving the goals of the study.

In order to submit the grant application to the Michigan Department of Natural Resources, the City of Dexter must hold a public hearing on the project before the April 1st submission deadline. This would likely be held at the first or second City Council meeting in March. Once the grant application is submitted, the City may expect to hear a response from the Michigan Department of Natural Resources by October 2016.

January 26, 2016

Transmitted – Via Email

Mr. Justin Breyer
Assistant to City Manager
City of Dexter
8140 Main Street
Dexter, MI 48130

Re: Proposal of Professional Services
Mill Creek Park Phase 2

Dear Justin:

On behalf of SmithGroupJJR, Inc., (“SmithGroupJJR”) we are pleased to submit this proposal to the City of Dexter (City) for the next phase of work at Mill Creek Park. The following is our understanding of the services which are to be provided.

UNDERSTANDING OF THE PROJECT

The City of Dexter, Parks and Recreation Commission is interested in advancing Phase 2 of the Master Plan and SmithGroupJJR met with said Commission on January 19, 2016 to outline an approach. At this meeting, we discussed preliminary budget, grant submittals, trail geometry, environmental permitting, development at the corner of Grand and Baker (7931 Grand), supplemental phasing (cost driven) and two habitat zones that would occur within this area of study.

Conclusions drawn at the meeting included:

- Budget constraints: The Commission felt that the project would not gain support from the City Council if the entire trail shown on the Master Plan was brought forward. Project costs for the remainder of the trail (Phase 1 to the High School trail) could exceed \$2 million if most of the walk was required to be boardwalk which was not an assumption identified in the Master Plan cost appendix.
- The extent of regulated wetlands to be impacted is currently unknown since there has been no formal delineation performed since the dam removal. While most of the Phase 2 occurs within the Mill Creek 100-year floodplain, the extent of original wetlands may now be much smaller due to the lowering of the water table since dam removal. Knowing this limits would help refine project costs and increase options to trail design and soil disposal over the current more costly boardwalk scenario.
- The proposed development at 7931 Grand would grant an easement on this property to allow the City to construct a trail connecting Grand/Baker to the Park adding an additional +/- 1 mile loop not currently shown on the Master Plan. SmithGroupJJR prepared an opinion of probable construction costs for this loop and issued to the City the following day and will become the basis for advancing the next phase of work (Phase 2).
- The two proposed habitat enhancement areas would require minor earthwork and water control structures to increase the depths of standing water that more closely follows pre-dam removal hydrology. This has benefits to the park which would provide lost habitat for water fowl, migratory birds and herpetofauna, could be constructed in association with the Phase 2 trail and would be relatively easy to permit through MDEQ.

SCOPE OF SERVICES

The following tasks are brought forward to assist the city under this next phase of work.

City of Dexter	Mill Creek Park – Phase 2 Recreation Enhancements Dexter, MI	SmithGroupJJR
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- Task 1: Grant Assistance
- Task 2: Wetland Determination for Phase 2
- Task 3: Planting Plans for Restoration of Slope Below Farmers Market

Task 1: Grant Assistance

Under this task, SmithGroupJJR will assist the City in the development a Trust Fund grant application to be submitted to the State of Michigan under the next grant cycle. Our assistance under this task include:

- Update Master Plan Graphic
- Update Opinion of Probable Construction Costs
- Provide writing assistance to the City
- Meet with Parks and Recreation Commission at two evening workshop to strategize and discuss/review completed documentation being prepared for the submittal
- Attend a City Council meeting to assist in gaining support for advancing the application and budget

Task 2: Wetland Determination

Under this task, SmithGroupJJR proposes to identify the extent of existing wetlands in the Phase 2 Project area by monitoring groundwater levels during the growing season. The purpose of this task is to determine more accurately the limits of potential wetland impacts, cost considerations and preferred alignment of trail. Utilizing the services of King and MacGregor Environmental, Inc. (wetland consultants specializing in complex delineations) the site will be monitored for a period of no more than three months during the growing season in spring 2016 then meet with MDEQ to agree to the established boundaries based on these findings. The Work under this task will include the following:

- Meet on site in mid-April and install up to 6 shallow monitoring wells at critical locations where existing wetland boundaries are in question
- Record groundwater elevations twice/month and compile information into a spread sheet format
- Delineate preliminary wetland boundaries based on the analysis of data
- Submit a request to MDEQ Wetland Identification Program for a Level 3 Wetland Assessment and pay application fee
- Meet with MDEQ on site to review and finalize wetland boundaries

Task 3: Planting Plan for Restoration of Slope below Farmers Market

The hillside along the edge of Mill Creek Park – North between the Library and fire station is overgrown, contains invasive species, was previously used as a dumping area for household products (bottles and cans) and does not compliment the adjacent park in an aesthetic manner. Under this Task, SmithGroupJJR will prepare a slope restoration plan that can be used by the City to; self-perform the work, recruit volunteers or competitively bid the work to local contractors. The work under this task will included the following:

- Site Clearing Plan: Identifies trees and understory to be removed to reduce plant competition, open up the slope to more sunlight, remove invasive species and clean-up old debris. Large specimen trees will not be impacted
- Prepare a planting plan, planting details and planting specification to include a full spectrum of ground plain perennials, shrubs and flowering tree species with emphasis on using native plants where ever possible Emphasis on four-season color along the wood steps connecting the library to the park and at the proposed outdoor seating area at the library will be emphasized

- Opinion of probable construction costs
- Phasing strategy if necessary
- Meeting with Parks and Recreation Commission to present the plans

OWNER RESPONSIBILITIES

City's responsibility during the planning process will include the following:

- Serve as applicant for the Trust Fund grant submittal
- Assume responsibility for obtaining letters of support for critical stakeholders
- Attendance at review meetings

SCHEDULE

Task 1: City has indicated that they intend to submit to the Trust Fund grant program prior to the April 1, 2106 submittal deadline

Task 2: To be completed by mid-July, 2016 due to the duration of monitoring

Task 3: The Plans and specifications will be complete by May 1, 2016

COMPENSATION

City shall compensate SmithGroupJJR for the Scope of Services outlined above a fixed fee lump sum per task (inclusive of reimbursable expenses) as outlined below:

- Task 1: Grant Assistance.....\$ 5,300.00
- Task 2: Wetland Determination for Phase 2.....\$ 14,800.00
- Task 3: Planting Plans for Restoration of Slope Below Farmers Market.....\$ 6,600.00
- Total Project Costs:.....\$ 26,700.00

ADDITIONAL SERVICES

Requests for additional services or staff will be documented by SmithGroupJJR (if given verbally), and the work will commence upon City's approval of an estimated fee for that effort or, if not agreed otherwise, City shall reimburse SmithGroupJJR on an hourly basis of SmithGroupJJR's project staff actively engaged for all man hours worked on the project. Extra Services may include, but are not limited to, the following:

- Perform site surveys including; topography, tree inventories, T&E species.
- Geotechnical Investigations
- Presentation graphics
- Revise drawings or other documents when the revisions are inconsistent with written approvals or instructions previously given; required by the enactment or revision of codes, laws or regulations subsequent to the preparation of such documents; and/or due to other causes not solely within SmithGroupJJR's control.
- Attend meetings or making presentations to interested groups or agencies other than those specifically provided herein.

PAYMENTS

City of Dexter	Mill Creek Park – Phase 2 Recreation Enhancements Dexter, MI	SmithGroupJJR
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Invoices will be prepared monthly on the basis of services rendered.

All payments due to SmithGroupJJR shall be made monthly upon presentation of the statement of services rendered. All payments due SmithGroupJJR under this agreement shall bear interest at one-and one-half (1½%) percent per month commencing thirty (30) days after the date of billing.

DELIVERY OF CADD GRAPHIC FILES

Any electronic/data/digital files (Files) from SmithGroupJJR shall be deemed Instruments of Service, and/or Work Product, as the case may be, for the Project identified above. City's covenants and agrees that: 1) the Files are Instruments of Service of SmithGroupJJR, the author, and/or Work Product of SmithGroupJJR, as the case may be; 2) in providing the Files, SmithGroupJJR does not transfer common law, statutory law, or other rights, including copyrights; 3) the Files are not Contract Documents, in whole or in part; and 4) the Files are not As-Built files. City agrees to report any defects in the Files to SmithGroupJJR, within 45 days of the initial Files transmittal date (Acceptance Period). It is understood that SmithGroupJJR will correct such defects, in a timely manner, and retransmit the Files. City further agrees to compensate SmithGroupJJR, as Additional Services, for the cost of correcting defects reported to SmithGroupJJR after the Acceptance Period. City understands that the Files have been prepared to SmithGroupJJR's criteria and may not conform to City's drafting or other documentation standards. City understands that, due to the translation process of certain CADD formats, and the transmission of such Files to City that SmithGroupJJR does not guarantee the accuracy, completeness or integrity of the data, and that City will hold SmithGroupJJR harmless for any data or file clean-up required to make these Files usable. City understands that even though SmithGroupJJR may have computer virus scanning software to detect the presence of computer viruses, there is no guarantee that computer viruses are not present in the Files, and that City will hold SmithGroupJJR harmless for such viruses and their consequences, as well as any and all liability or damage caused by the presence of a computer virus in the Files. City agrees, to the fullest extent permitted by law, to indemnify and hold SmithGroupJJR harmless from any and all damage, liability, or cost (including protection from loss due to attorney's fees and costs of defense), arising from or in any way connected with and changes made to the Files by City.

Under no circumstances shall transfer of Files to City be deemed a sale by SmithGroupJJR. SmithGroupJJR makes no warranties, express or implied, of merchantability or fitness for any particular purpose.

LIMITATION OF LIABILITY

NOTWITHSTANDING ANYTHING TO THE CONTRARY AND TO THE FULLEST EXTENT PERMITTED BY LAW, CITY AGREES THAT THE TOTAL LIABILITY OF SMITHGROUPJJR IN CONNECTION WITH THIS AGREEMENT, WHETHER IN CONTRACT, TORT, NEGLIGENCE, BREACH OR OTHERWISE, SHALL NOT EXCEED AND SHALL BE LIMITED TO THE TOTAL COMPENSATION RECEIVED BY SMITHGROUPJJR UNDER THIS AGREEMENT.

MISCELLANEOUS PROVISIONS

SmithGroupJJR will use reasonable professional efforts and judgment in responding in the design to applicable federal, state and local laws, rules, codes, ordinances and regulations. City acknowledges that certain state and local laws, rules, codes, ordinances and regulations may reference standards that are outdated and/or contrary with today's industry requirements. SmithGroupJJR cannot and does not warrant or guarantee that the Project will comply with all such outdated and/or contrary federal, state and local laws, rules, codes, ordinances and regulations

Notwithstanding anything to the contrary, nothing contained herein shall be construed: i) to constitute a guarantee, warranty or assurance, either express or implied, that the SmithGroupJJR's Services will yield or accomplish a

perfect outcome for this Project; or ii) to obligate the SmithGroupJJR to exercise professional skill or judgment greater than the standard of care exercised by other similarly situated design professionals currently practicing in the same locale as this Project, under the same requirements of this Agreement; or iii) as an assumption by the SmithGroupJJR of liability of any other party.

SmithGroupJJR will use reasonable professional efforts and judgment to interpret applicable ADA requirements and other federal, state and local laws, rules, codes, ordinances and regulations as applicable to this Project. City acknowledges that requirements of ADA, as well as other federal, state and local laws, rules, codes, ordinances and regulations, will be subject to various and possibly contradictory interpretations. SmithGroupJJR cannot and does not warrant or guarantee that the Project will comply with all interpretations of the ADA requirements and/or the requirements of other federal, state and local laws, rules, codes, ordinances and regulations.

Thank you for contacting SmithGroupJJR. We look forward to working with you on this project.

Sincerely,



Senior Landscape Architect

This document will serve as an agreement between us, and you may indicate your acceptance by signing in the space provided below and returning one (1) signed copy for our files.



SmithGroupJJR (Signature)

City of Dexter (Signature)

Patrick M. Doher, Senior Vice President

(Printed name and title)

(Printed name and title)

January 26, 2016

Date

Date

Attachment 'A' – Standard Fee and Reimbursement Schedule
Attachment 'B' – Overall Trail Plan with Phase 2 Highlighted in Blue



**Standard Fee and Reimbursement Schedule
Ann Arbor, Michigan
January 1, 2015**

PROFESSIONAL AND TECHNICAL STAFF

Principal/ Level 5	\$215.00/hour
Principal/ Level 4	\$210.00/hour
Principal/ Level 3	\$195.00/hour
Principal/ Level 2	\$175.00/hour
Principal/ Level 1	\$165.00/hour
Professional Staff/ Level 10	\$155.00/hour
Professional Staff/ Level 9	\$140.00/hour
Professional Staff/ Level 8	\$130.00/hour
Professional Staff/ Level 7	\$120.00/hour
Professional Staff/ Level 6	\$110.00/hour
Professional Staff/ Level 5	\$100.00/hour
Professional Staff/ Level 4	\$95.00/hour
Professional Staff/ Level 3	\$90.00/hour
Professional Staff/ Level 2	\$85.00/hour
Professional Staff/ Level 1	\$80.00/hour
Technical Staff/ Level 2	\$85.00/hour
Technical Staff/ Level 1	\$70.00/hour

These billing rates are subject to semi-annual review and revision.

A surcharge of fifty percent (50%) will be added to hourly rates for expert witness testimony and/or for participation at hearings, depositions, etc.

REIMBURSABLE EXPENSES

Mileage	\$.575/mile
Travel and Subsistence	Cost
FedEx, Postage, etc.	Cost
Copies (8-1/2" x 11")	\$0.10/copy
Color Copies (8-1/2" x 11")	Cost + 10%
Color Copies (11" x 17")	Cost + 10%
Plotting	Cost + 10%
Reproduction and Printing	Cost + 10%
Materials	Cost + 10%
Equipment Rental	Cost
Subcontract Services	Cost + 10%

INVOICES

Progress invoices shall be issued monthly and payment is due upon receipt. Balances remaining unpaid after thirty (30) days are subject to a monthly finance charge of 1% (12% annually) until paid.

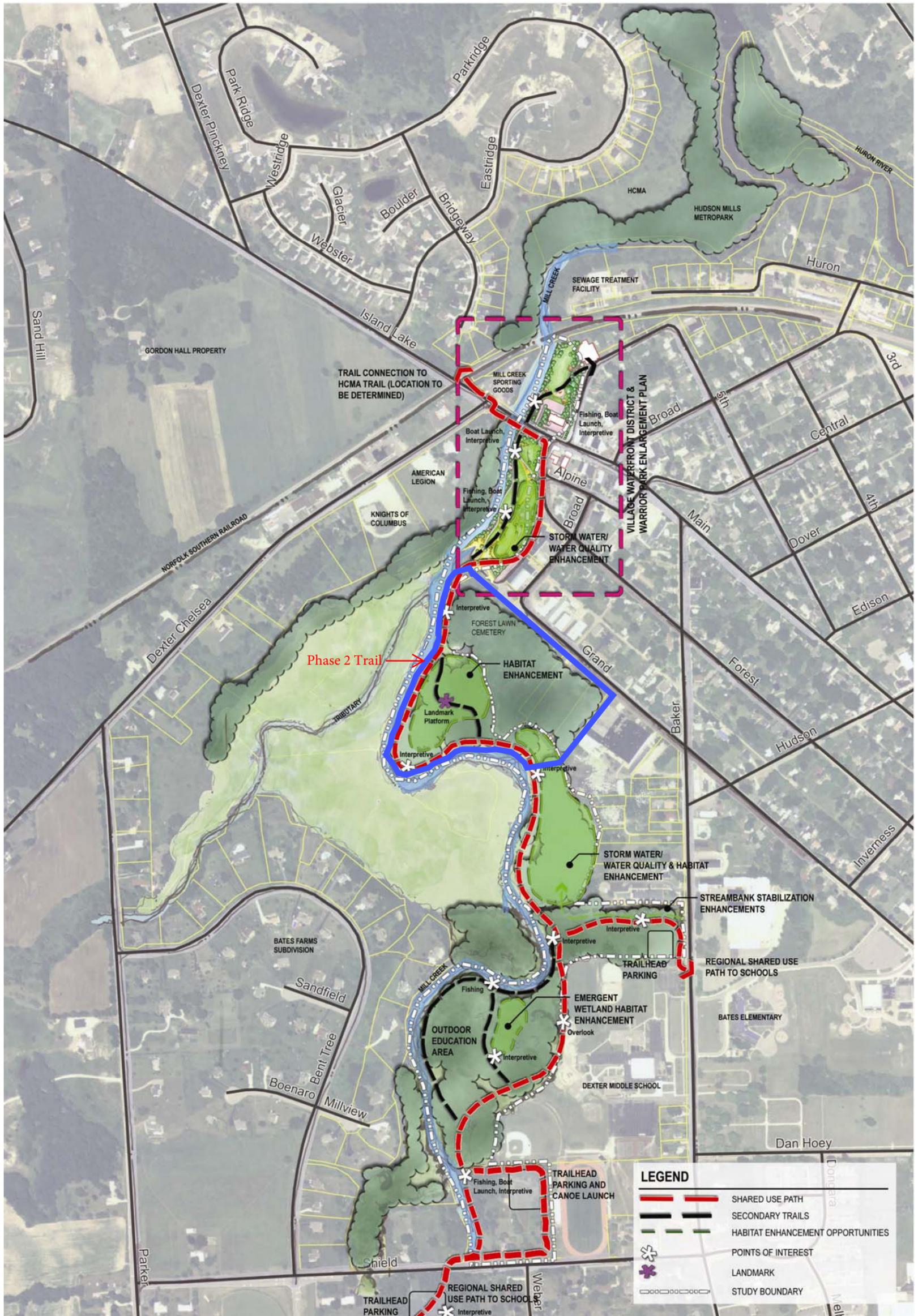


Figure 6: Overall Trail System

	A	B	C	D	E
1	Mill Creek Park Recreation Master Plan				
2	Phase 2 Opinion of Probable Construction Costs				
3	Prepared By: SmithGroupJJR				
4	2/1/2016				
5					
6					
7			Option 1	Option 2	
8	Description	Quantity	Total Cost	Total Cost	Remarks
9					
10	Phase 2 - 0.90 Mile Loop and Habitat Amenities				
11	Non-Motorized Path				
12	Floodplain Boardwalk w/out Rail	2,400 LFT	\$840,000	\$0	10' wide with timber piles, \$35/SFT
13	Floodplain Boardwalk w/out Rail	480 LFT	\$0	\$168,000	10' wide with timber piles, \$35/SFT
14	Change 80% of Floodplain Boardwalkw/out Rail to Asphalt Path on Agg. Base	1,920 LFT	\$0	\$192,000	18" Agg Base with geogrid stabilization fabric, \$10/SFT
15	Earth Excavation for Path (18" Deep)	1,000 CYD	\$0	\$25,000	15" deep, off-site disposal, \$25/CYD
16	Asphalt Path on Agg. Base - Property Under Development	400 LFT	\$20,000	\$20,000	10' wide/4" Asphalt, \$5/SFT
17	Asphalt Path on Agg. Base - Grand	1,500 LFT	\$75,000	\$75,000	10' wide/4" Asphalt, \$5/SFT
18	Earthwork - excavate to subbase	1,500 CY	\$12,000	\$12,000	Off-site disposal, \$8/CYD
19	Restoration	Allowance	\$4,000	\$4,000	Seed and Mulch in upland areas
20	Subtotal		\$951,000	\$496,000	
21					
22	Contingency (15%)		\$142,600	\$74,700	
23	Survey		\$12,000	\$12,000	
24	Geotechnical		\$10,000	\$10,000	
25	Permitting (MDEQ)		\$15,000	\$15,000	
26	Design and Construction Administration		\$150,000	\$115,000	
27	Subtotal		\$329,600	\$226,400	
28					
29	Total Phase 2 Non-Motorized Path		\$1,280,600	\$722,400	High/Low Range
30					
31					
32	Grants:				
33	Washtenaw Area Transportation Study - TIP		\$180,000	\$180,000	
34	MDNR - Trust Fund		\$300,000	\$300,000	
35	MDOT/SEMCOG - TAP		\$0	\$0	
36					
37					
38					
39					
40	Phase 2 Habitat Feature - @ Landmark Platform - 2 Acres				
41	Earthwork cut and fill (balance on-site)	2,000 CYD	\$24,000	\$24,000	Construct open water and nesting islands, \$12/CYD
42	Water Control Structure	1	\$10,000	\$10,000	Stop log structure
43	Habitat Features	Allowance	\$5,000	\$5,000	Woody Debris and bird boxes
44	Invasive Species Control (2 years)	2	\$6,000	\$6,000	
45	Restoration Seeding	2 ACRES	\$6,000	\$6,000	
46	Interpretive Platform	625 SFT	\$156,000	\$156,000	Timber, ADA Accessible with 2 or 3 levels, \$250/SFT
47	Connecting Boardwalk	400 LFT	\$70,000	\$70,000	5' wide with timber piles, \$35/SFT
48	Boardwalk Railing	400 LFT	\$20,000	\$20,000	To match existing, \$50/LFT
49	Interpretive Panels	6 EACH	\$15,000	\$15,000	to match existing, \$2,500 EA
50	Subtotal		\$312,000	\$312,000	
51					
52	Contingency (15%)		\$46,800	\$46,800	
53	Geotechnical		\$2,000	\$2,000	
54	Survey		\$5,000	\$5,000	
55	Permitting (MDEQ)		\$0	\$0	Included above
56	Design and Construction Administration		\$75,000	\$75,000	
57	Subtotal		\$128,800	\$128,800	
58					
59	Total Phase 2 Habitat Features		\$440,800	\$440,800	
60					

OFFICE OF THE CITY MANAGER

8140 Main Street • Dexter, Michigan 48130-1092 • (734) 426-8303 • Fax (734) 426-5614

Memorandum

To: Mayor Keough and City Council

From: Courtney Nicholls, City Manager
Justin Breyer, Assistant to the City Manager

Re: Consideration of: Providing a Letter of Support to Trout Unlimited for the Construction and Maintenance of a Path and Steps In and Around Mill Creek

Date: January 20, 2016

Towards the end of December, Trout Unlimited contacted the City to determine if the City would support: 1) allowing Trout Unlimited to construct a set of steps that would enter Mill Creek at a currently unimproved area (which is located along the proposed Mill Creek Park Trail); and 2) allowing Trout Unlimited to create and maintain trail to access the steps. Staff requested that Trout Unlimited provide a written request for their proposal. On January 19th, Trout Unlimited provided the requested documentation. A request letter along with the proposed location of the steps and trail are included as attachments. Trout Unlimited is required to secure a letter of support from City Council for any MDEQ permit request for the construction of the stairs.

The Parks and Recreation Commission considered this item during their January 19th meeting and unanimously voted to recommend that City Council provide Trout Unlimited with a letter of support for building steps, weed whacking a path to the steps, and placing warning signage at the entrance to the path, under the conditions that staff have the opportunity to review any plans and specifications, and that Trout Unlimited meet all MDEQ requirements.

The Commission intentionally limited the creation and maintenance of the path to weed whacking a 3' – 4' section of vegetation to allow access. However, due to the uneven nature of the ground in the proposed area, the Commission also recommends that Trout Unlimited erect warning signage at the start of the path to the effect of "traverse at your own risk." The Commission did not recommend that City Council provide funding to this project.

City Council is asked to (approve/deny) providing Trout Unlimited with a letter of support for building steps, weed whacking a path to the steps at the presented locations, and placing warning signage at the entrance to the path, with conditions that staff have the opportunity to review any plans and specifications, and that Trout Unlimited meet all MDEQ requirements.



Dexter Parks and Recreation Commissioners
Dexter City Council,

January 4, 2016

I am Bill Phillips. I am the Ann Arbor Chapter of Trout Unlimited 'Mill Creek Brown Trout Project' Facilitator. I represent our chapter in working with the Michigan Department of Natural Resources Fisheries Division and the Michigan Trout Unlimited Office to implement our joint "Six Year Mill Creek Brown Trout Research Project". The purpose of this project is to evaluate Mill Creek as a suitable habitat for establishing a brown trout fishery.

To determine the suitability of Mill Creek as a possible brown trout fishery, we have taken the following actions.

1. Conducted water temperature studies at specific locations throughout Mill Creek for five years and continuing, to determine the suitability of water temperatures in Mill Creek for the survivability and viability of brown trout.
2. Identified (and continue to identify) and record food sources and food abundance in Mill Creek suitable for brown trout.
3. Annually stock young brown trout (4-6 inches long); 500 from AATU and 2,400 from the Michigan Department of Natural Resources Fisheries Division.
4. Evaluated multi-year survival, annual growth and the abundance of brown trout in Mill Creek using the data collected from our "Hook and Line" angler catch reporting and catch data from our annual "Mill Creek Brown Trout Electro Shocking Count Day".
5. Evaluated the public sections of Mill Creek to determine the locations, abundance, and types of protective cover related to food sources for brown trout and other fish in Mill Creek.

To expand public access for anglers, kayakers and canoers throughout the Public Sections of Mill Creek, we have,

1. Recruited, trained, established and utilized a joint Huron River Watershed Council and Ann Arbor Chapter of Trout Unlimited "Woody Debris Management Team" of volunteers which provides and maintains an unobstructed water route for the entire public section suitable for wade-fishing, canoeing, and kayaking.
2. Established awareness of this project and are working to develop positive mutually supportive relationships with the following organizations.
 - a. Scio Township Board of Supervisors
 - b. Dexter Public Schools Administration
 - c. City of Dexter, Parks and Recreation Commissioners
 - d. The City Council Members of The City of Dexter

- e. The Mayor of the City of Dexter
- f. Additional organizations, groups, and individuals with connections, responsibilities, and interests related to Mill Creek.

As an important part of this project, we are working to develop access for our research teams to the public sections of Mill Creek so they can collect relevant information on brown trout and other fish, that we are studying in Mill Creek.

We are identifying sites needed for stair access into and out of Mill Creek for wade-fishing anglers to utilize in the public sections of the creek to insure that angler activity does not contribute to erosion of the banks of Mill Creek.

The angler access sites are being identified to avoid crowding of anglers in Mill Creek Parks North and South and to provide high quality fishing experiences throughout the public sections of Mill Creek. These access sites will respect the creek environment and the integrity of the connected land areas.

We have established a joint Mill Creek Woody Debris Management Team, with the Huron River Watershed Council that has cleared a water path for kayaks, canoes and wade-fishing from the North End of The Sloan Preserve to the Huron River. The water pathway will maintain the natural environment of Mill Creek. We will conduct monthly maintenance of the water pathway when weather and water conditions allow.

In June, we will begin conducting annual Mill Creek Cleanup Days to remove the tires, car parts and other trash from the creek. This will be scheduled for early June when water levels in the creek are low enough for the volunteers to be able to easily and safely remove the trash from the public section of Mill Creek.

An equally important part of this project requires us to be proactive in establishing the infrastructure necessary to provide excellent habitat for brown trout as well as an aesthetically pleasing, high quality environment for anglers that are fishing in Mill Creek for brown trout as well as the other sport fish. To this end, I am requesting the support of the Dexter Parks and Recreation Commissioners and the Dexter City Council with the following two issues.

1. I am requesting a **letter of support** from the Dexter Parks and Recreation Commissioners and Dexter City Council for AATU to attach to our application to the Michigan Department of Environmental Quality to allow AATU to install a set of stairs with a hand rail on Mill Creek for access into and out of the creek at a specific location on Mill Creek (GPS Coordinates 83degrees53'33.171"W, 42degrees20'8.156"N).

These stairs will allow anglers that are wade-fishing in this section of Mill Creek to avoid the deeper unwadeable water with high stream banks between the site of the

access stairs and the foot path between Mill Creek Park South and Forest Lawn Cemetery, while protecting the creek bank of Mill Creek from foot traffic caused erosion. The stairs will additionally serve as an entrance and exit point for volunteers for the annual Mill Creek Clean Up Days to begin in June 2016.

2. I am also asking for **support for our volunteers** in cutting, mowing, leveling and compacting a narrow (two to three foot wide) dirt foot path from the stairs to the established path between Mill Creek and Forest Lawn Cemetery that connects to the south end of the Mill Creek Park South Pathway.

The stairs and narrow path will complete access from Mill Creek Park South upstream to the Sloan Preserve for anglers to wade-fish the entire public section of Mill Creek by providing a path around the unwadeable section of creek in the public section of Mill Creek.

The narrow foot path will not be noticeable by people not using the path. The Carolina reed grass grows high and thick in this section of creek bank.

Respectfully submitted,

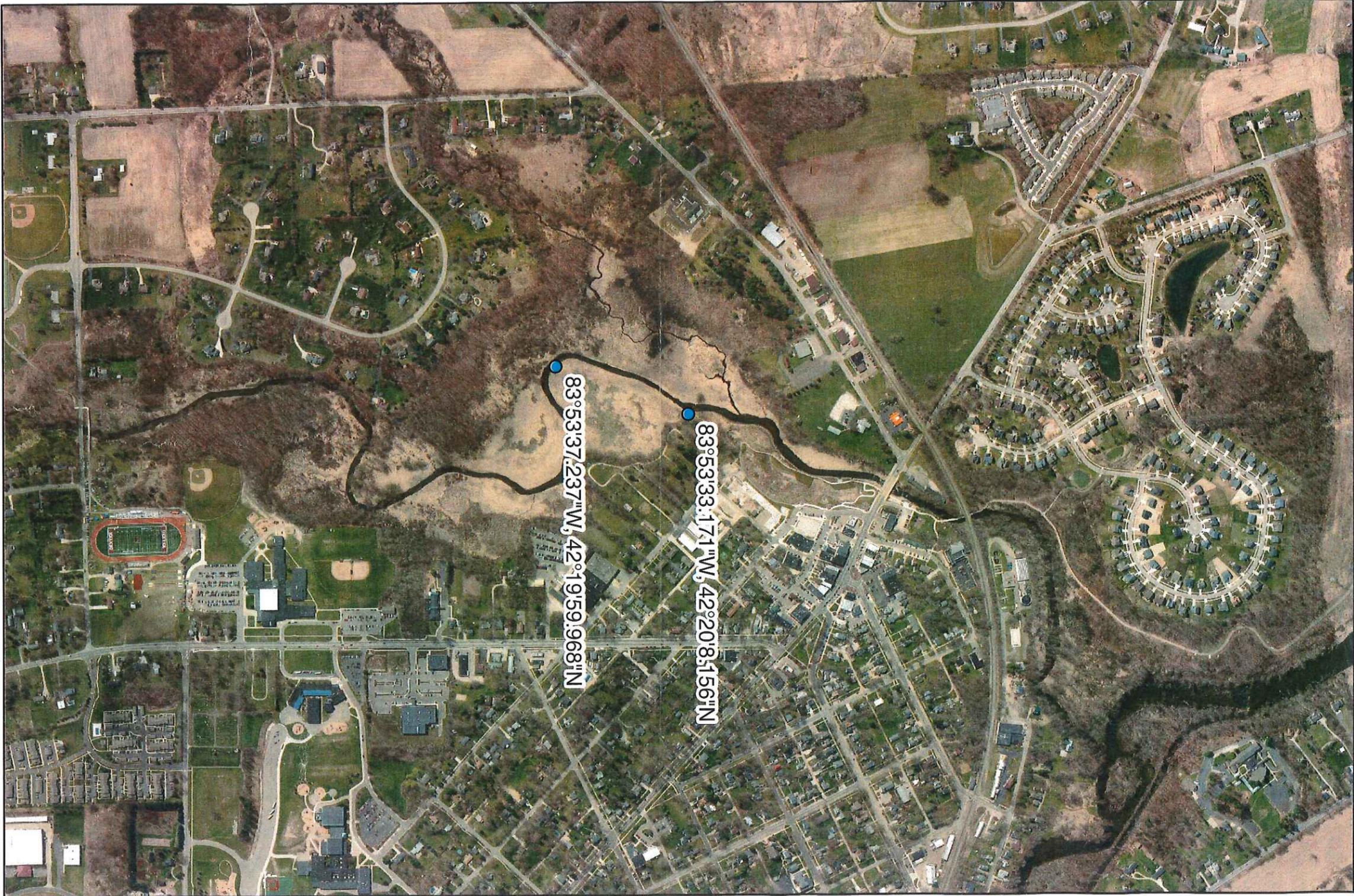
William Phillips
Ann Arbor Chapter of Trout Unlimited
Mill Creek Brown Trout Project Facillitator
734 883 5738
<greyghostbp@gmail.com>

What we need is:

- 1. A letter of support from the Dexter City Council to the Michigan Department of Environmental Quality** asking AATU to be allowed to install the steps at the designated site on the bank of Mill Creek.
- 2. Clean fill dirt** for leveling the path by filling and compacting any uneven ground on the path. Based on our surveys of the proposed route of the path very little clean fill dirt will be needed.
- 3. Any additional people power and equipment** that Dexter Parks and Recreation and Dexter City Council is willing to provide for the construction of the path and stairs entrance, exit to Mill Creek as stated above.

What we will provide.

- 1. Wood and cement for the steps and railings.**
- 2. Volunteers with experience and proper tools to construct the stairs with railings, as well as the path.** AATU can supply this. We prefer to invite all interested members from the Community of Dexter, who would like to help with this project, to join with us to make this a joint Dexter Community/AATU Project.



0 200 400 800 Feet

1 inch = 800 feet





OFFICE OF THE CITY MANAGER

8140 Main Street • Dexter, Michigan 48130-1092 • (734) 426-8303 • Fax (734) 426-5614

Memorandum

To: Mayor Keough and City Council

From: Courtney Nicholls, City Manager
Justin Breyer, Assistant to the City Manager

Re: Consideration of: Agreement with WATS for Installation and Maintenance of Pedestrian Counters

Date: January 27, 2016

During the week of January 11th, the City was contacted by WATS to determine if the City would be interested in partnering with them to install pedestrian counters along the Border-to-Border Trail. The WATS representative indicated that their organization would purchase the equipment and pay for data transmission, but the City or partnering organization(s) would be responsible for installation and maintenance.

Staff contacted the pedestrian counter manufacturer to get a cost estimate for the City's share of the project. According to the manufacturer's representative, it costs approximately \$2,000 for one day's worth of installation, testing, and staff training for two to three systems. Also according to the manufacturer's representative, maintenance includes the replacement of two batteries every two years at a total of \$200 per replacement and touching-up the loops with sealant every 2 years. The equipment comes with a two year warranty.

The WATS representative indicated that it is their intent to purchase the equipment before the end of their fiscal year, but that the City could wait until after the July 1st fiscal year start to install the equipment. Justin Breyer also contacted Coy Vaughn of the Washtenaw County Parks Department to determine if they would be interested in participating in cost sharing for the project. Mr. Vaughn indicated that Washtenaw County Parks would not be able to participate in cost sharing at this time.

At their meeting on January 19th, the Parks and Recreation Commission unanimously voted to recommend to Council partnering with WATS to install and maintain pedestrian counters along the Border-to-Border Trail. The Commission felt that it would be beneficial to have data on the usage of the paths in Dexter. Collecting usage data would help to quantify the value of the paths to Dexter, which could be used as an economic development tool and as supplementary data for grant applications. Should both City Council and WATS be interested in installing two systems, it is recommended that one be placed in Mill Creek Park North at the start of the trail, and that one be placed on the path near the Department of Public Works.

City Council is asked to (approve/deny) entering into an agreement with the Washtenaw Area Transportation Study Commission whereby WATS will purchase one to three pedestrian counters and the City will provide installation and maintenance to the system. If council approves entering into the agreement the installation will be included in the 2016-2017 budget and completed in July 2016.

Overview of Urban-Multi Pedestrian and Bicycle Counter

WATS is excited to partner with our local communities to begin the collection of bicycle and pedestrian data with reliable technology. The company that we are encouraging our communities to work with is called Eco-Counter.

WATS will commit to doing the following:

1. Purchase of one Urban Multi-Counter with post and 2 loops for directional traffic (\$5,400 per unit)
2. Pay for 5 years of data transmission (\$420 per unit/per year)
3. Pay for 5 years of battery replacement (\$500 per unit/over 5 years)

Community responsibility:

1. Installation of bicycle/pedestrian counter (\$1500-\$2000 estimated)
2. General maintenance and inspection of equipment (\$250 per year estimated)

Urban Multi System

We have been collecting information on the urban multi system which will collect pedestrian and bicycle count data. The information presented above is for this system.

Accuracy of the Urban Multi-System

The accuracy of an Urban MULTI counter on a dedicated facility, would be upwards of 95% for bikes and between 85% -95% for pedestrian depending on the pedestrian traffic on the facility. In occurrences of side-by-side pedestrians events, the PYRO sensor may undercount due to the masking effect (occlusion). In addition, correction factors can be set and applied within the software to make up for undercounting. The counter can perform with temperatures of (-40°F to 120°F) and is rated IP 66.

Maintenance

The Urban MULTI counter requires a battery replacement every 2 years that costs \$125 dollars. If the unit has automatic data transmission, there is an additional battery to power the modem that costs \$75 and must also be replaced every 2 years.

Once the internal 10 year logger battery runs out, you would simply have to have the battery replaced by sending the logger back to us so that we can make the switch. The costs of this process would be the replacement battery, an hour of labor and shipping making the total cost somewhere around \$250 plus whatever inflation there is in 10 years.

In terms of maintenance, it would be good to inspect and potentially the loops with loops sealant every 2 years.

Warranty

In terms of reliability, the counter come with a two year warranty.

Processing and storage of data from different sensors

The Eco-MULTI Urban Post¹ + ZELT Inductive loops is an all-inclusive counting system specifically designed to blend into the urban environment. The counter has the capacity of differentiating between cyclists and pedestrians on shared areas, or counting pedestrians on sidewalks and cyclists on high street. The complete system brings together different sensor technologies, each sensor being dedicated to a single user type. The different signals are analyzed by an intelligent system, the SMART Connect, which is able to prioritize choices in order to classify the different user types.

¹ For more information about the Urban Post itself, please refer to the "Urban Post Counter" technical sheet.

Counting System General Characteristics

Technology	PYRO Sensor: Passive Infrared Pyroelectric ZELT Sensor: Electromagnetic ZELT
Battery Life	1 or 2 ZELT loops: 2 years More than 2 ZELT loops: 1 year
Calibration/Adjustments	Autocalibration
Settings	Sensitivity can be set up with delivered Software
Direction	Direction recognition possible with a bidirectional PYRO Sensor, or with option direction recognition by the ZELT Loops
Covered Width	Up to 6m (19.5')
Data Backup	60-minute or 15-minute data recording interval
Memory	15-minute data recording interval: 330 days 60-minute data recording interval: 640 days
Waterproofness	IP 6.6.
Temperature Resistance	-40°C to + 50°C (-40°F to 120°F)
Configurations	Standard : Urban Post installed on the edge of the path. Specific : Urban Post centered in the middle of the past with detection on both sides.

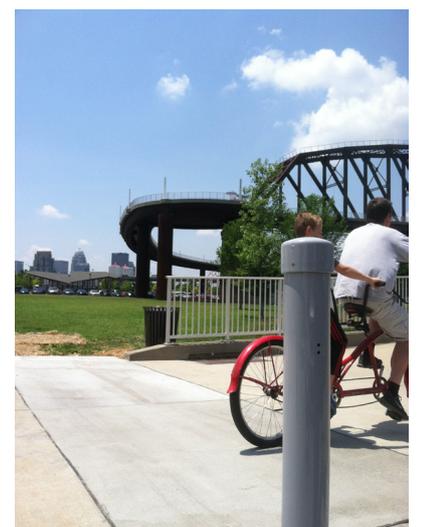


Example of an Eco-MULTI differentiating between cyclists and pedestrians on a shared area



Physical Characteristics / Environment

PYRO Sensor	
External Dimensions	Unidirectional Sensor (or without direction detection) : 18 mm x 40 mm x 110 mm (0.7" x 1.6" x 4.5") Bidirectional Sensor : 18 mm x 40 mm x 110 mm (0.7" x 1.6" x 4.5") PYRO-Zoom Sensor: 18 mm x 40mm x 103 mm (0.7" x 1.6" x 4")
Cells Dimensions	Ø 10 mm (0.4") / Thickness: 0.7 mm (0.03")
Cable Length	4 m (13')
Cells Material	Short- and medium-range PYRO Sensors: High-density Polyethylene (HDPE) PYRO-Zoom option: Germanium
Sensor Body Material	Polyvinyl chloride
Connections	Buccaneer
Min. Sensitivity	1°C (2°F) from the ambient environment
Range of the Sensor	1 m (3.5'), 4 m (13') or 15 m (50')
Installation Height	80 cm (31")
Setup	Sensor positioned vertically, perpendicular to the path
Beam Angle	Short- and medium-range PYRO Sensors: 7° PYRO-Zoom Sensor: 4,5°



The Urban Post is specifically designed to resist vandalism

Europe | Worldwide

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North America

604-3981 St-Laurent Blvd | Montreal, QC | H2W 1Y5, Canada
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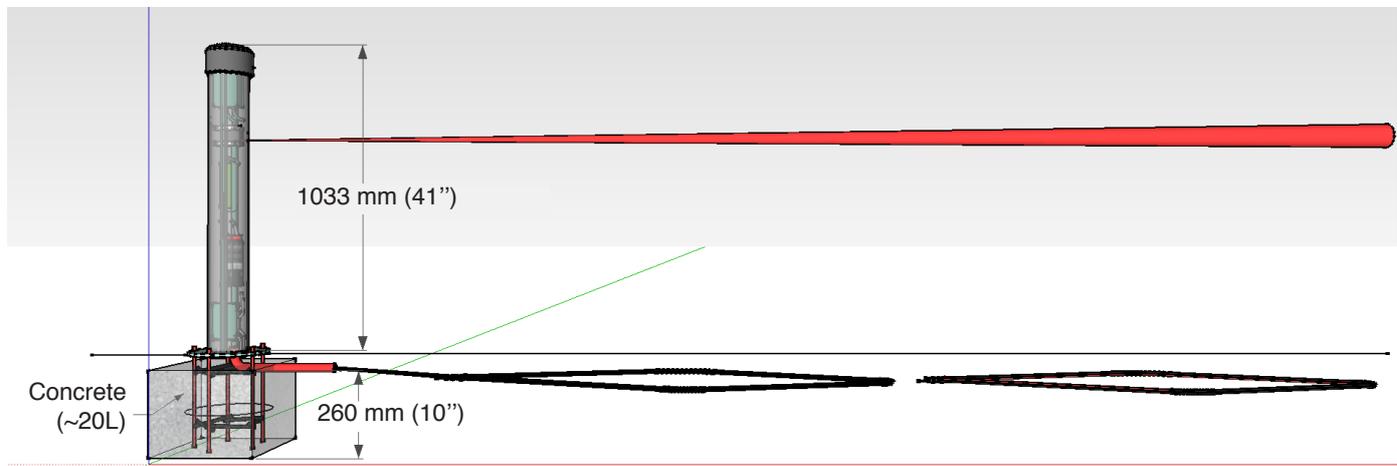


ZELT Sensor

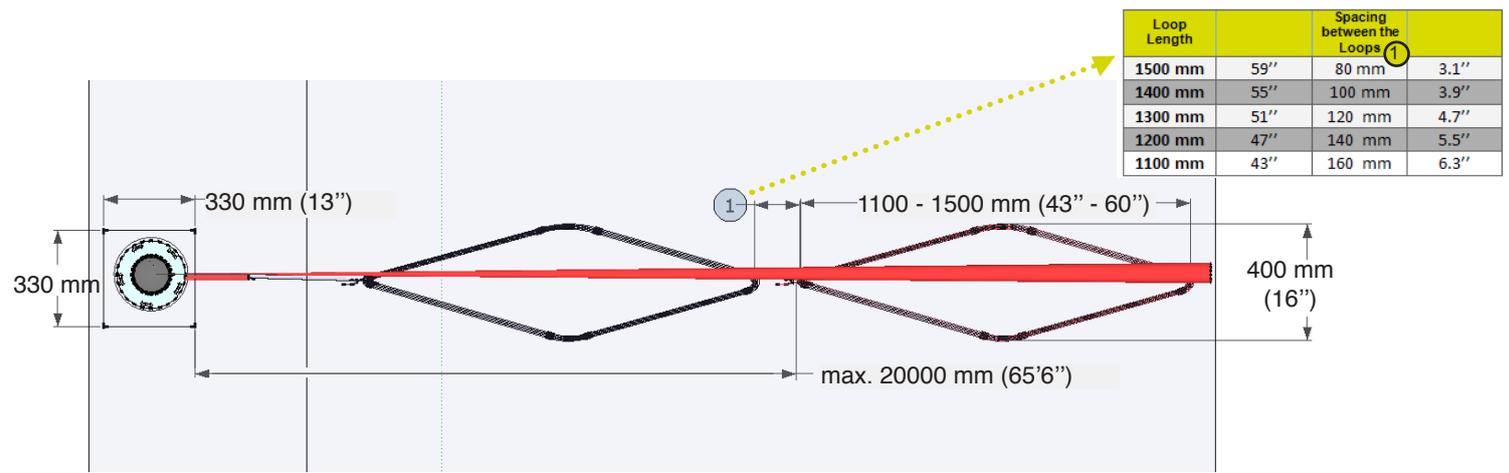
Power Supply	7,2 V / 34 Ah
Dimensions	Length: 110 cm to 150 cm (3.6' to 4.9')
	Width: 40 cm (15.7")
	Spacing between two loops installed side by side: 8 cm to 16 cm (3.1" to 6.2")
Installation	Trenches Depth: 4 to 5 cm (1.5" to 1.9")
	Trenches Width: 2 cm (0.8")



Installation Example with Medium-Range PYRO Sensor and Two ZELT Inductive Loops for Bicycles



Side View



* Up to 20 m (65'6") on request

Aerial View

All Eco-Counter products are designed and manufactured in France.

Europe | Worldwide

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Non contractual documentation. Specifications subject to change without notice.

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OFFICE OF COMMUNITY DEVELOPMENT

8140 Main Street • Dexter, Michigan 48130-1092 • (734) 426-8303 • Fax (734) 426-5614

STAFF MEMO

To: Mayor Keough and City Council
Courtney Nicholls, City Manager

From: Michelle Aniol, Community Development Manager

Re: Tree Board Request for Additional Funding

Date: February 8, 2016

The Tree Board met on Tuesday, January 19th to review the bids received in response to the 2016 & 2017 Street Planting Request for Bids, which was posted on the Michigan Intergovernmental Trade Network (MITN). We received seven bids. A copy of the bid log accompanies this memo. After careful review and consideration, the Board voted unanimously to select the bid from Ann Arbor Landscaping, based on his experience working with Dexter, submittal of a complete bid packet and overall, the lowest bid per tree. A copy of the Ann Arbor Landscaping bid accompanies this memo.

The Board also reviewed the replacement tree planting for this spring and determined that replacements alone would consume nearly its entire budget, even with the DTE Tree Grant. As a result, there would be no funding for the Resident Cost Sharing program or plantings in Mill Creek and First Street Parks.

The City's replacement tree program operates as follows: resident's, staff or the DPS identifies tree/trees that are dead, dying or diseased. The tree/trees are evaluated and a determination made to rehabilitate (a/k/a provide a little TLC) or to remove and replace. As you will recall, last year the Tree Board decided to target dead, dying or diseased trees in the newer subdivisions for replacement. The Board anticipates approximately 40 trees will need to be replaced. The list of replacements currently stands at 33 trees, but the list does not include all of the trees to be replaced in Huron Farms. A copy of the list accompanies this memo.

Through the Resident Cost-Sharing program the City and Resident split the cost a new tree(s) 50/50; as a way to encourage homeowners to plant new street trees. Its staffs understanding that this program is not intended to replace trees removed by the City because they are dead, dying or diseased. Even though the program has not been announced for 2016, staff logs in requests made by residents, in anticipation of the program having funding.

In 2015 the Tree Board began implementing a plan to planting trees in Mill Creek Park on an annual basis. Three trees were planted last year. Staff worked with Paul Evanoff on the planting locations. This year the plan is to plant 3 trees in Mill Creek Park, again with Mr. Evanoff's assistance. In regards to First Street Park, the Board plans to coordinate the number and location of tree to be planted with the Park and Rec Commission. Staff estimates there will be 3 trees.

The cost to replace 40 trees, based on an average cost of \$300/tree totals \$12,000. The Tree Board budget is \$8,000 for FY 15-16. With the additional \$4,000 from the DTE Energy Tree Grant program, the Board has a total budget of \$12,000; just enough to cover the cost to replace the 40 trees cited above. However, without an additional allocation of funds from the City's Tree Fund, the Board will not be able to offer the Resident Cost Sharing Tree Planting program or install additional trees in Mill Creek Park and First Street Park.

Consequently, the Board voted unanimously to request the City Council provided an additional \$4,000 from the Tree Fund, to ensure the Residential Cost Sharing Tree planting program and tree planting in the parks can go forward in the spring.

Council is asked to authorize \$4,000 from the City's Tree Fund and to authorize staff to execute a contract with Ann Arbor Landscaping.

CITY OF DEXTER
 2016 & 2017 STREET TREE PLANTING BID LOG
 BID OPENING ON 2016-01-15 AT 4:00 PM

		Vendor	Vendor	Vendor	Vendor	Vendor	Vendor	Vendor
		KLM Landscape 70570 Powell Armada, MI 48005 rec'd 2016-01-14	Ann Arbor Landscaping, Inc 3200 E. North Territorial Rd Ann Arbor, MI 48105 rec'd 2016-01-14	Lodi Farms 2880 S. Wagner Road Ann Arbor, MI 48103 rec'd 2016-01-15 9:34 am	County Line Nurseries 65625 Cr 376 Bangor, MI 49013 rec'd 2016-01-15 12:00 pm	Natures Garden Ctr. 6400 E. Michigan Ave. Saline, MI 48176 rec'd 2016-01-15 12:40 pm	Agroscaping, Inc 6443 Grand Blanc Road Swartz Creek, MI 478473 rec'd 2016-01-15 2:37 pm	Margolis Companies 9600 Cherry Hill Ypsilanti, MI 48198 rec'd 2016-01-15 3:54 pm
VARIETY	CALIPER	Unit Price	Unit Price	Unit Price	Unit Price	Unit Price	Unit Price	Unit Price
Accolade Elm <i>Ulmus 'Morton' Accolade</i>	2" - 2 1/2"	\$475.00	\$295.00	\$300.00	\$295.00	\$335.00	\$270.00	XXXXXX
Baldcypress <i>Taxodium distichum</i>	2" - 2 1/2"	\$475.00	\$275.00	\$300.00	\$275.00	\$300.00	\$280.00	\$290.00
Red Maple <i>Acer rubrum</i>	2" - 2 1/2"	\$475.00	\$275.00	\$300.00	\$225.00	\$310.00	\$255.00	\$330.00
Sugar Maple (Green Mountain) <i>Acer saccharum</i>	2" - 2 1/2"	\$475.00	\$295.00	XXXXXX	\$295.00	\$310.00	\$260.00	\$330.00
Magyar Ginkgo (male only) <i>Ginkgo biloba</i>	2" - 2 1/2"	\$475.00	\$340.00	\$325.00	\$350.00	\$375.00	\$330.00	\$420.00
Thornless Honeylocust (Skyline) <i>Gleditsia triacanthos</i>	2" - 2 1/2"	\$475.00	\$275.00	\$300.00	\$225.00	\$375.00	\$275.00	\$280.00
English Oak <i>Quercus robur</i>	2" - 2 1/2"	\$475.00	\$325.00	XXXXXX	\$295.00	\$320.00	\$285.00	\$320.00
Norther Red Oak <i>Quercus rubra</i>	2" - 2 1/2"	\$475.00	\$320.00	\$300.00	\$295.00	\$320.00	\$285.00	\$290.00
Scarlet Oak <i>Quercus coccinea</i>	2" - 2 1/2"	\$475.00	\$320.00	\$300.00	\$295.00	\$320.00	\$285.00	\$390.00
Shumard Oak <i>Quercus shumardii</i>	2" - 2 1/2"	\$475.00	\$320.00	\$300.00*	\$295.00	\$320.00	\$295.00	XXXXXX
Tulip Tree <i>Liriodendron tulipifera</i>	2" - 2 1/2"	\$475.00	\$295.00	\$300.00	\$275.00	\$300.00	\$280.00	\$280.00
Yellowwood <i>Cladrastis kentukea</i>	2" - 2 1/2"	\$475.00	\$340.00	\$300.00	\$295.00	\$350.00	\$320.00	\$440.00
Hackberry <i>Celtis occidentail</i>	2" - 2 1/2"	\$475.00	\$275.00	XXXXXX	\$295.00	\$325.00	\$285.00	\$320.00
OPTIONAL Tree Removal Services		XXXXXX	\$45 for each 1"-3" caliper trees	XXXXXX	\$500.00	DEPENDS ON TREE SIZE	\$250.00	XXXXXX

~~XXXXXX~~ No Bid Provided
 *Substitution: White Oak

BID FORM

SPRING 2016 & 2017 STREET TREE PLANTING
CITY OF DEXTER

Ann Arbor Landscaping

The Undersigned has read, fully understands and agrees with the specifications and bidding instructions and hereby accepts the conditions and requirements as part of this proposal.

The Undersigned deposes and says that as a responsible bidder submitting this bid, its agents, officers, or employees have not directly or indirectly entered into any kind of agreement, participated in any collusion, or otherwise taken any action in restraint of free and competitive bidding in connection with this proposal for this project.

The Undersigned further agrees to provide street tree planting in spring 2016 and 2017, subject to the terms, time schedules, and conditions set forth in the Request for Bids.

Submitted herewith is a bid for spring 2016 and 2017 Street Tree Planting within the road right-of-way throughout the City of Dexter, and other public areas. The bid includes labor, materials, equipment, transportation, and other costs necessary to provide the requested services.

TREES FOR SPRING 2016 and 2017 PLANTING

Species quantities will be selected following receipt of pricing.

<u>QTY</u>	<u>VARIETY</u>	<u>CALIPER*</u>	<u>UNIT PRICE</u>
TBD	Accolade Elm <i>Ulmus 'Morton' Accolade</i>	2" - 2 1/2"	\$ 295
TBD	Baldcypress <i>Taxodium distichum</i>	2" - 2 1/2"	\$ 275
TBD	Red Maple <i>Acer rubrum</i>	2" - 2 1/2"	\$ 275
TBD	Sugar Maple (Green Mountain) <i>Acer saccharum</i>	2" - 2 1/2"	\$ 295
TBD	Magyar Ginkgo (male only) <i>Ginkgo biloba</i>	2" - 2 1/2"	\$ 340
TBD	Thornless Honeylocust (Skyline) <i>Gleditsia triacanthos</i>	2" - 2 1/2"	\$ 275
TBD	English Oak <i>Quercus robur</i>	2" - 2 1/2"	\$ 325
TBD	Norther Red Oak <i>Quercus rubra</i>	2" - 2 1/2"	\$ 320
TBD	Scarlet Oak <i>Quercus coccinea</i>	2" - 2 1/2"	\$ 320
TBD	Shumard Oak <i>Quercus shumardii</i>	2" - 2 1/2"	\$ 320
TBD	Tulip Tree <i>Liriodendron tulipifera</i>	2" - 2 1/2"	\$ 295
TBD	Yellowwood <i>Cladrastis kentukea</i>	2" - 2 1/2"	\$ 340
TBD	Hackberry <i>Celtis occidentali</i>	2" - 2 1/2"	\$ 275

OPTION: Tree removal and disposal services

* as measured 1-2 feet above grade.

\$45 per 1" to 3" cal.

BID FORM (cont.)

By affixing his/her signature, Bidder certifies that he/she understands the scope of work, has inspected the work sites and agrees to perform services under existing conditions and those stated herein.

Signature: John Reding Bid Date: 14 Jan 16

Name and Title (printed): John Reding Pres-owner

Complete Legal Name of Company: ANN ARBOR/LANDSCAPING, INC.
3200 E. NORTH TERRITORIAL RD.
ANN ARBOR, MI 48105

Mailing Address: _____

Email Address: AnnArborland@sbcglobal.net

Phone: 734-665-3311 Cell Phone: 734-845-1722

ANY AND ALL DEVIATIONS FROM PRECEDING SPECIFICATIONS ARE TO BE LISTED ON THE FOLLOWING LINES:

START DATE: _____ END DATE: _____

LOCATION OF GROWING NURSERY (include necessary certifications if stock received from outside of Michigan): Wholesale Tree, Great Lakes Ornamentals, A Brownlee Nursery Inc

DELIVERY DATE: _____ TERMS: _____

END OF BID FORM

Resident Name	Street #	Street/Location	1st choice	QTY
TREE BOARD PLANTING				
			Spring 2015	0
OTHER/VILLAGE REMOVALS/REPLACEMENTS			Ann Arbor Landscape	
Onesti	8059	Huron	TBD	1
Haworth	3471	Edison	English Oak	1
Gordon	7909	Third		1
	7815	Forest	TBD	1
	7725	Third (corner of Hudson)	TBD	1
	3530	Hudson		1
	8069	Hudson		1
	7750	Grand		1
	2913	Baker Rd		1
Dexter Library	3255	Alpine	TBD	1
Westridge				
Odenweller	8424	Parkridge	TBD	2
	3262	Eastridge	TBD	1
	3254	Eastridge	TBD	1
	8308	Parkridge	TBD	1
	8400	Parkridge	TBD	1
	8396	Parkridge	TBD	1
	8416	Parkridge	TBD	1
	8424	Parkridge	TBD	1
	3231	Boulder Ct	TBD	1
Bahr	3277	Eastridge		1
Dexter Crossing				
Diez	301	Cambridge	TBD	1
	311	Cambridge		1
Worden	6935	Wellington	TBD	1
	6919	Wellington		2
	6884	Wellington		1
	6848	Wellington		1
	513	Coventry		1
	489	Coventry		1
Grant	3660	S. Downs		1
		Intersection of Carrinton and Cambridge		1
		Corner of Victoria and Lexington		1
Huron Farms				
		Wilson Court Island		1
Bailey	3583	Shaw Ct		1
Mariouw	3729	Ryan		3
			Sub-total:	33
WARRANTY REPLACEMENT				
			Sub-total:	0
RESIDENT COST SHARE- BILL REMOVALS SEPARATELY				
Odenweller	8424	Parkridge		
			Sub-total:	0

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