



## **E. APPROVAL OF THE AGENDA**

Motion Smith; support Fisher to approve the agenda with the addition of a Letter of Interest under communications.

Unanimous voice vote approval.

## **F. PUBLIC HEARINGS**

None

## **G. NON-ARRANGED PARTICIPATION**

Barb Fuller of 17750 Sharon Valley Road, Manchester introduced herself to Council and announced her candidacy for Michigan House District 52, Gretchen Driskell's seat.

## **H. COMMUNICATIONS:**

1. Upcoming Meeting List
2. Sign Calendar
3. Letter from Michigan Public Service Commission
4. Scio Township Planning Commission Public Hearing Notice
5. Letter of Interest regarding 8180 Main Street

## **I. REPORTS**

1. Finance Director/Treasurer – Marie Sherry

Ms. Sherry submits her written report as per packet. Ms. Sherry answered questions and gave the following updates:

- The annual audit this year will include GASB 68 reporting, which affects the look of the financial statement.
- Question – Does the City offer a 457 Plan for employees? (Yes)

2. Public Services Superintendent – Dan Schlaff

Mr. Schlaff submits his written report as per packet. Mr. Schlaff answered questions and gave the following updates:

- Question – What is a curb box repair kit? (Mr. Schlaff explained its use.)
- Received a call on January 4 from Alpha Metal regarding a nickel spill. We were able to divert the spill to the EQ basin and did testing on the discharge.
- Thursday's Huron Condo Fire – received a call about 7:30 PM that the fire department would be using a lot of water. I was very impressed on how they were able to contain the fire.
- The new blower is supposed to show up in two weeks.

- Mayor Keough praised the extra efforts of the Public Services Department for putting down salt and keeping the water available during the fire at the Huron Condos.
- Chief Smith also thanked Mr. Schlaff for the efforts during the Huron Condos fire and he reviewed the response of all involved in extinguishing the fire.

## 2. Community Development Manager – Michelle Aniol

Ms. Aniol submits her report as per packet. Ms. Aniol gave the following updates and answered questions:

- Grand Street/Baker Road redevelopment – will be meeting with AR Brouwer and Nathan Voght regarding the Brownfield TIF and Revitalization Project possibilities.
- Council was asked for their opinion on listening to a presentation from LEHI Inspections and Services. Discussion followed. Council declined presentation offer.
- The Adair Printing building on Second Street is under contract to a company from New Jersey, Wingits, and plans for its use will be coming to Planning Commission. There are concerns with the roadway and parking. Council directed City Manager and Engineer to prepare a cost estimate for improvements, and then bring back to Council.
  - Question – Why did Wingits pick Dexter? (One of the principals lives in the Pinckney area and wanted to spend less time traveling to New Jersey.)
- Question – Why did the Grand/Baker developer choose not to do a mixed use with commercial? (They did not feel that there was a need for additional commercial development in that area.)
- Tom Wackerman of ASTI Environmental has asked if the City needs his assistance anymore with the Broad Street property. If not he would like to work with Foremost Development. It was suggested to refer this item to the Broad Street Redevelopment Committee.
- Reviewed a preliminary agreement from Foremost Development and have referred this to the RFQ Committee.
- Met with Council Member Michels regarding draft zoning amendments and with the MEDC representative regarding Block Grant funding.
- The DexTech expansion and 8080 Grand Street proposal will to be coming to the predevelopment committee.

## 3. Boards, Commissions. & Other Reports-“Bi-annual or as needed”

None

## 4. Subcommittee Reports

None

## 5. City Manager Report

Ms. Nicholls submits her report as per packet. Ms. Nicholls gave the following updates and answered questions:

- The Organizational Matters meeting will be at Creekside on January 23.

- Did make some changes to the signage on the DPW Building and will be getting cost estimates for the sign.
- Question – Will Council get copies of the Park and Recreation Commission’s Master Plan? (Will have them for the next Council meeting.)

## 6. Mayor’s Report

Mr. Keough submits his report as per packet. Mr. Keough gave the following updates and answered questions:

- Spent the past week at the Tax Tribunal hearing. Chelsea Wellness Foundation spent the first six days with witnesses. Dexter’s portion will begin on Tuesday with hopes to wrap up on Wednesday.
- Question – Does MML (Michigan Municipal League) have a legal fund to assist municipalities with cases such as Dexter is involved in? (Not aware of any.)
- Question – How much has Dexter invested in the Tax Tribunal process? (\$146,000 divided between the City and the DDA over the past two and a half years.)
- Thanked Ms. Baird for her recent article in The Sun Times News regarding the Tax Tribunal case.
- Received a call from Nancy Paul from Faith in “Action requesting to be on the Pre-Arranged Participation at the next Council meeting.

## J. CONSENT AGENDA

1. Consideration of: Bills and Payroll in the amount of \$298,377.85

Motion Fisher; support Smith to approve item 1 of the Consent Agenda.

Unanimous voice vote approval.

## K. OLD BUSINESS-Consideration and Discussion of:

1. Consideration of: Mobile Food Vending Ordinance and Policy

Motion Tell; support Carson to adopt the Mobile Food Ordinance and Policy

Motion Michels; support Knight to amend the Mobile Food Ordinance and Policy with the following corrections:

- Application Review, Section B - allow 2 pushcart vendors to be licensed by the City at any one point.
- Requirements – Pushcart Vendors, Section A, number 8 remove *while on a public street, highway or public parking space*.
- Requirements – Pushcart Vendors, Section a, number 14 remove *unless authorized by the City* in both sentence one and sentence two.

Ayes: Knight, Michels, Tell and Keough

Nays: Carson, Fisher and Smith

Motion carries 4 to 3

Vote on the Original Motion Amended:

Motion Tell; support Carson to adopt the amended motion for the Mobile Food Ordinance and Policy which includes the following corrections:

- Application Review, Section B - allow 2 pushcart vendors to be licensed by the City at any one point.
- Requirements – Pushcart Vendors, Section A, number 8 remove while on a public street, highway or public parking space.
- Requirements – Pushcart Vendors, Section a, number 14 remove unless authorized by the City in both sentence one and sentence two.

Ayes: Knight, Michels, Tell and Keough

Nays: Fisher, Smith and Carson

Motion carries 4 to 3

**L. NEW BUSINESS-Consideration of and Discussion of:**

1. Consideration of: Promotion of Eric Hartman to Lead Operator – Sewer and Tim Stewart to Lead Operator – Water

Motion Fisher; support Knight to promote Eric Hartman to Lead Operator for Sewer and Tim Stewart to Lead Operator for Water.

Ayes: Knight, Smith, Tell, Carson, Fisher and Keough

Nays: Michels

Motion carries 6 to 1

2. Discussion of: Road Projects

Ms. Nicholls and Mr. Droze reported on the Road Projects submitted to the Federal Aid Committee. The Baker/Shield/Dan Hoey intersection was the highest ranking project in Washtenaw County. The amount of funding is \$400,000 for work in 2017 but the changes in the intersection are to be determined. Central Street improvements are slated for 2019 with \$520,000 in funding.

The Road Projects in the City were reviewed. We will be looking to keep the costs around \$300,000 and will be looking at the timing of the various projects.

Question – Dexter Crossings streets need to be done, could that work be done this fall? (It could.)

Question – I don't see anything listed on the roads in the Cedars? (These are private roads along with those in Walkabout Creek, Victoria Condos and Cottonwood.)

3. Consideration of: Scope of Services from Orchard, Hiltz & McCliment for Completion of a Water Reliability Study

Motion Fisher; support Smith to approve a Scope of Services from Orchard, Hiltz & McCliment for the completion of a Water Reliability Study not to exceed \$20,500.

Ayes: Michels, Smith, Tell, Carson, Fisher, Knight and Keough

Nays: None

Motion carries

**M. COUNCIL COMMENTS**

Michels Reported on mixing lingonberry juice with carbonated water in a Soda Stream machine and the results. The reason for my no vote on the promotion of two employees is not because they are not good workers, but as I read the City Charter, the City Manager can do this promotion without a vote.

Knight None

Smith None

Jones None

Carson Clemson is up on Alabama 14 to 7.

Fisher None

Tell None

**N. NON-ARRANGED PARTICIPATION**

None

**O. ADJOURNMENT**

Motion Smith; support Carson to adjourn at 9:18 PM.

Unanimous voice vote approval.

Respectfully submitted,

Carol J. Jones  
Interim Clerk, City of Dexter

Approved for Filing: \_\_\_\_\_



01.18.2016

City of Dexter  
City Council  
8140 Main St.  
Dexter, MI 48130

**Faith In Action, Inc.**

**Chelsea**  
603 S. Main Street  
Chelsea, MI 48118  
734-475-3305  
734-475-3136 FAX

**Dexler**  
7931 Grand Street  
Dexter, MI 48130  
734-426-7002

www.faithinaction1.org  
nancypaul@faithinaction1.org

Shawn Keough  
Jim Carson  
Donna Fisher  
Julie Knight  
Zach Michels  
Jim Smith  
Ray Tell

**Board of Trustees**

**Julie Frost**  
President  
Dexter

**Lynn Fox**  
Vice President  
Chelsea

**Juli Ripberger**  
Secretary  
Chelsea

**Mark Royce**  
Treasurer  
Chelsea

**Jeff Alber**  
Chelsea

**Jane Boyce**  
Dexter

**Ingrd Charlson**  
Dexter

**Doris Galvin**  
Chelsea

**Cindy Glahn**  
Dexter

**Tom Macaulay**  
Chelsea

**Lori Minnick**  
Chelsea

**Amy Murphy**  
Chelsea

**Lisa Nickel**  
Chelsea

**Director**  
Nancy Paul

**Program Coordinator**  
Doug Smith

**Program Support**  
Sarah Shugarl

Faith in Action is looking for a permanent home in the City of Dexter. As many of you may know, we have had a physical presence here since 2008, although services to residents of the Dexter school district area have been provided since the mid-1980s. In the past 7.5 years we have occupied 3 different spaces and are poised to need another move in the next few months. We sincerely desire a permanent home.

Our research has led us to see the property owned by the City on Dan Hoey Rd. as a possible building site for us and we are hereby making a more formal inquiry as to whether the City would consider entering into negotiation with our Board of Directors to see if such a sale of land is feasible. Conversations thus far have apprised us of some of the issues associated with the site, but a committee charged with a thorough analysis of those issues would give both of us a more clear picture of whether we can move forward.

The recent recession and the tornado of 2012 were both unfortunate occurrences that made it clear to us that our presence is needed and appreciated in this community. As we seek to fulfill our mission for the people of Dexter, we thank the Council in advance for a willingness to engage with us and to do so with care and diligence, as we are heedful of the need to make a decision as soon as possible.

Sincerely,

A handwritten signature in black ink that reads 'Nancy S. Paul'.

Nancy S. Paul  
Director

A handwritten signature in black ink that reads 'Julie Frost'.

Julie Frost  
Board President

**Mission**

Providing essential supports to alleviate the effects of hunger and poverty for those in the Chelsea and Dexter communities.

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## Meeting Calendar

Board	Date	Time	Location	Website	City Representative
Dexter Area Fire Board	1/21/2016	6:00 p.m.	Dexter Township Hall	<a href="http://dexterareafire.org/">http://dexterareafire.org/</a>	Shawn Keough/Jim Carson
Downtown Development Authority	1/21/2016	7:30 a.m.	Dexter Senior Center	<a href="http://www.dextermi.gov">http://www.dextermi.gov</a>	Shawn Keough
Healthy Community Steering Committee	1/21/2016	9:00 a.m.	Chelsea Hospital - White Oak Room		Julie Knight
Dexter Community Schools Board of Education	1/25/2016	7:00 p.m.	Creekside Intermediate School	<a href="http://dexterschools.org/">http://dexterschools.org/</a>	
Dexter City Council	1/25/2016	7:30 p.m.	Dexter Senior Center	<a href="http://www.dextermi.gov">http://www.dextermi.gov</a>	
Western Washtenaw Area Value Express	1/26/2016	8:00 a.m.	Catherine Crippen Building	<a href="http://www.ridethewavebus.org/">http://www.ridethewavebus.org/</a>	Jim Carson
Huron River Watershed Council	1/28/2016	5:30 p.m.	1100 N. Main, Suite 210, Ann Arbor	<a href="http://www.hrwc.org/">http://www.hrwc.org/</a>	Paul Cousins
Dexter District Library Board	2/1/2016	7:00 p.m.	Dexter District Library	<a href="http://www.dexter.lib.mi.us/">http://www.dexter.lib.mi.us/</a>	Pat Cousins
Planning Commission	2/1/2016	7:00 p.m.	Dexter Senior Center	<a href="http://www.dextermi.gov">http://www.dextermi.gov</a>	Jim Smith
Arts, Culture, and Heritage Committee	2/2/2016	6:30 p.m.	Dexter Senior Center	<a href="http://www.dextermi.gov">http://www.dextermi.gov</a>	Donna Fisher
Washtenaw Area Transportation Study - Technical	2/3/2016	9:30 a.m.	200 N Main St., Basement	<a href="http://www.miwats.org/">http://www.miwats.org/</a>	Rhett Gronevelt
Dexter Area Historical Society Board	2/4/2016	7:00 p.m.	Dexter Area Historical Museum	<a href="http://dexterhistory.org">http://dexterhistory.org</a>	
Dexter Community Schools Board of Education	2/8/2016	7:00 p.m.	Creekside Intermediate School	<a href="http://dexterschools.org/">http://dexterschools.org/</a>	
Dexter City Council	2/8/2016	7:30 p.m.	Dexter Senior Center	<a href="http://www.dextermi.gov">http://www.dextermi.gov</a>	

**Due to the possibility of cancellations, please verify the meeting date with the listed website or City representative**

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	Name of Group	Dates	Number Approved	Approval Date	Locations		Name of Group	Dates	Number Approved	Approval Date	Locations
<b>January</b>	Dexter Winter Marketplace-Farmers Market 2 X Mos.	1/4-1/9 & 1/18-1/23	2-2' X 3' & 3-18 X 24	9/8/2015	1,2,4,5,44	<b>August</b>					
	St. Andrews-American Red Cross Blood Drive	12/28-1/4	2-2' X 3'	9/17/2015	8 & 22						
	Dexter Community Players-Production of Avenue Q	1/9-1/23	2 - 18 X 24, 1 - 4' X 8'	11/12/2015	2 & 5						
	K of C Ladies Auxiliary-Quarter Mania	1/11-1/21	4 - 18 X 24	1/13/2016	1,2,4,44						
	K of C Ladies Auxiliary-Rummage Sale	1/21-2/6	5 - 18 X 24	1/15/2016	1,2,4,5,10						
	Dexter Little League-Spring Registration	1/25-2/8	5 - 18 X 24	1/20/2016	1,2,4,5,44						
<b>February</b>	Dexter Winter Marketplace-Farmers Market 2 X Mos.	2/1-2/6 & 2/15-2/20	2-2' X 3' & 3-18 X 24	9/8/2015	1,2,4,5,44						
	Dexter Community Orchestra Concerts	2/11-2/21	2 - 3' X 4'	9/28/2015	5 & 9						
	Dexter Drama Club-"Chicago"	1/30-2/14	2 - 2' X 4', 3 - 18 X 24	1/15/2016	1,2,4,44,10						
	Dexter Little League-Spring Registration	1/25-2/8	5 - 18 X 24	1/20/2016	1,2,4,5,44						
						<b>September</b>	St. Andrews-American Red Cross Blood Drive	9/8-9/19	2-2' X 3'	9/17/2015	8 & 22
<b>March</b>	Dexter Winter Marketplace-Farmers Market 2 X Mos.	2/29-3/6 & 3/14-3/19	2-2' X 3' & 3-18 X 24	9/8/2015	1,2,4,5,44						
						<b>October</b>					
<b>April</b>	Dexter Winter Marketplace-Farmers Market 2 X Mos.	3/28-4/2 & 4/11-4/16	2-2' X 3' & 3-18 X 24	9/8/2015	1,2,4,5,44						
	St. Andrews-American Red Cross Blood Drive	4/7-4/18	2-2' X 3'	9/17/2015	8 & 22						
<b>May</b>	Dexter Community Orchestra Concerts	5/5-5/15	2 - 3' X 4'	9/28/2015	5 & 9						
						<b>November</b>					
<b>June</b>	Dexter Community Orchestra Concerts	6/6-6/16	2 - 3' X 4'	9/28/2015	5 & 9						
						<b>December</b>					
<b>July</b>	St. Andrews-American Red Cross Blood Drive	7/7-7/18	2-2' X 3'	9/17/2015	8 & 22						

Location Listing: 1 - Baker/Main, 2 - Central/Mill, 3 - Dexter Ann Arbor/Copeland, 4 - Main/Alpine, 5 - Baker/Cemetery, 6 - Monument Park, 7 - Creekside, 8 - 7610 Dexter Ann Arbor, 9 - Peace Park, 10 - Dexter Ann Arbor/Limits, 11 - Cornerstone, 12 - Bates, 13 - 3443 Inverness, 14 - 7720 Ann Arbor Street, 15 - S. Main/Broad, 16 - N. Main/Broad, 17 - Edison/Ann Arbor Street, 18 - Dover/Fifth, 19 - Central/Fifth, 20 - Broad/Fifth, 21 - Mill Creek Middle School, 22 - Fourth/Inverness, 23 - Dexter Bakery, 24 - Lighthouse, 25 - Dexter Pharmacy 2, 26-Warrior Creek Park Driveway, 27- Dexter Flowers, 28-Terry B's, 29-7795 Ann Arbor St, 30 - 7915 Fourth, 31 - 7651 Dan Hoey, 32 - Wylie, 33-Lions Park, 35-Dexter Crossing Entrance, 36 - Dan Hoey/Dexter Ann Arbor; 37 - Dover/Main, 38 - Fourth/Central, 39 - Baker/Hudson, 40 - Inverness/Ann Arbor, 41 - Main/Jeffords, 42 - Third/Broad; 43 - 3rd/Dover; 44 - Ryan/Dexter Ann Arbor, 45 - Meadowview/Dexter Ann Arbor, 46 - Ice Rink, 47-Dexter Mill/RR tracks, 48-7444 Dexter-Ann Arbor

\*\* Dexter Farmers Market will place up to 5 signs on Friday, Saturday and Tuesday from May through October to advertise for the market

\*\* Dexter Area Chamber will place 4 signs on Friday night to announce the summer series (1, 2, 5, 44)

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January 8, 2016

Courtney Nicholls, Manager  
City of Dexter  
8140 Main St.  
Dexter, MI 48130

Dear Ms. Nicholls:

We recently made changes to our government affairs organization to most effectively serve our customers and maintain strong relationships with the communities we serve.

I am writing to introduce myself as your new Comcast government affairs liaison. In that role, I will be your key contact for government and regulatory matters.

I look forward to working with you and helping to ensure that Dexter and Comcast have an amicable and productive relationship, built on the understanding that our primary concern is excellent service for Comcast customers in your community.

My direct telephone number is 734-254-1557 and my e-mail address is  
[Kyle\\_Mazurek@cable.comcast.com](mailto:Kyle_Mazurek@cable.comcast.com).

Sincerely,

Kyle V. Mazurek  
Manager of External Affairs  
Comcast, Heartland Region  
41112 Concept Drive  
Plymouth, MI 48170

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## Open House Locations

**Monday, January 25, 2016**

Dexter Public Library  
5-7:30pm  
Basement Meeting Room

**Wednesday, January 27, 2016**

Ypsilanti District Library-Whittaker Rd.  
4:30-7:00pm  
Lobby

**Thursday, January 28, 2016**

Pittsfield Charter Township  
5-7:30pm  
Public Meeting Room

**Wednesday, February 10, 2016**

Ann Arbor District Library-Downtown  
5-8:30pm  
3rd Floor

## Attention Washtenaw County

### Open House Meetings for the

Share your comments and learn what projects are being proposed for funding at [miwats.org/tip](http://miwats.org/tip).

# WASHTENAW COUNTY TRANSPORTATION IMPROVEMENT PROGRAM

2017-2020



Suzann Flowers  
Transportation Planner  
[flowerss@miwats.org](mailto:flowerss@miwats.org)  
734-994-3127  
[www.miwats.org](http://www.miwats.org)

The Washtenaw Area Transportation Study works to promote a regional perspective on the transportation issues facing Washtenaw County. WATS provides a forum for local elected officials and the public to participate in a cooperative transportation decision making process.

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# WASHTENAW COUNTY OFFICE OF THE SHERIFF



JERRY L. CLAYTON  
SHERIFF

2201 Hogback Road ♦ Ann Arbor, Michigan 48105-9732 ♦ OFFICE (734) 971-8400 ♦ FAX (734) 973-4624 ♦ EMAIL [sheriff@ewashtenaw.org](mailto:sheriff@ewashtenaw.org)

MARK A. PTASZEK  
UNDERSHERIFF

To: Courtney Nicholls, Dexter City Manager  
From: Geoff Fox, Sergeant  
Through: Lisa King, Lieutenant  
Cc: Marlene Radzik, Police Services Commander  
Date: January 4, 2016  
Re: December 1<sup>st</sup> – December 31<sup>st</sup>, 2015 Police Services Monthly Report

Agenda: 1/25/2016  
Item: I-1

During the month of December there were 203 Calls for service (including traffic stops). Deputies conducted 76 traffic stops during this time.

- A 2015 training summary is included in the Year End report.
- In 2016 we do not have any vacant positions, except an injured deputy who is expected to be off for a couple months.

Several other projects and concerns have or are being addressed. They include:

- On 12/4/15 deputies responded to the Dexter Pharmacy for the report of some stealing a pair of nail clippers. We were advised that the suspect used his credit card to pay for other items but stole the clippers. The suspect, a 62 year old male from Dexter, was contacted and he advised that he did take the clippers and had no reason for doing so other than he has early onset of Alzheimer's and Dementia. He advised that sometimes he does things and forgets right away. Dexter Pharmacy did not wish to prosecute the suspect for the theft, but he was trespassed and told not to return to the property.
- On 12/6/15 a traffic stop was made for erratic driving in the area of Baker and Dan Hoey. Contact was made with the driver and he appeared to be intoxicated which was confirmed with on scene sobriety tests. The driver, a 35 year old male from Ann Arbor, also advised he had been drinking at The Alley prior to the traffic stop. The male was arrested and transported to the WC Jail.
- On 12/7/15 we responded to "Horseshoe Park" for the report of vandalism. Someone had thrown flowers and flower pots all over the parking area, along with leaving behind bottles of alcohol and other trash. DPW was notified and we have been checking the area at nights since this incident.
- On 12/10/15 we responded to Mugg and Bopps for the report of a suspicious incident. The investigation revealed that someone had placed a "skimming" device in one of the gas pumps where the credit card reader is located. This device captures peoples credit card information when they pay for gas and can be used later to conduct fraudulent financial purchases. The State of Michigan Weights and Measures Section was contacted and responded to the scene. According to them there have been numerous incidents like this in southeastern Michigan and they have suspects identified. Their investigation is ongoing and they have added this one to it.



# WASHTENAW COUNTY OFFICE OF THE SHERIFF



**JERRY L. CLAYTON**  
SHERIFF

2201 Hogback Road ♦ Ann Arbor, Michigan 48105-9732 ♦ OFFICE (734) 971-8400 ♦ FAX (734) 973-4624 ♦ EMAIL sheriff@ewashtenaw.org

**MARK A. PTASZEK**  
UNDERSHERIFF

## DECEMBER 2015

**DEXTER CITY MONTHLY POLICE SERVICES MEETING**

2015 Traffic Stops (YTD)	2014 Traffic Stops (YTD)	Percentage Change
YTD 1720	1624	+6%
MONTH 93	151	-38%

2015 Citations (YTD)	2014 Citations (YTD)	Percentage Change
YTD 318	468	-32%
MONTH 25	33	-24%

2015 Drunk Driving Arrest (YTD)	2014 Drunk Driving Arrest (YTD)	Percentage Change
YTD 24	17	+41%
MONTH 1	1	---

	2015 (YTD)	2014 (YTD)	Percentage Change
<b>Calls for Service (YTD)</b>	3018	2930	+3%
<b>Homes Invasions (YTD)</b>	1	0	---
<b>Larceny's (YTD)</b>	38	22	+73%
<b>Robbery's (YTD)</b>	0	0	---
<b>Assaultive Crimes (YTD)</b>	8	10	-20%
<b>Traffic Crashes (YTD)</b>	103	101	+2%
<b>Verified Traffic Stops CFS</b>	1638	1545	+6%
<b>Non-Terminal Medical CFS</b>	99	85	+16%

**1. Animal Control Updates: (Year to date)**

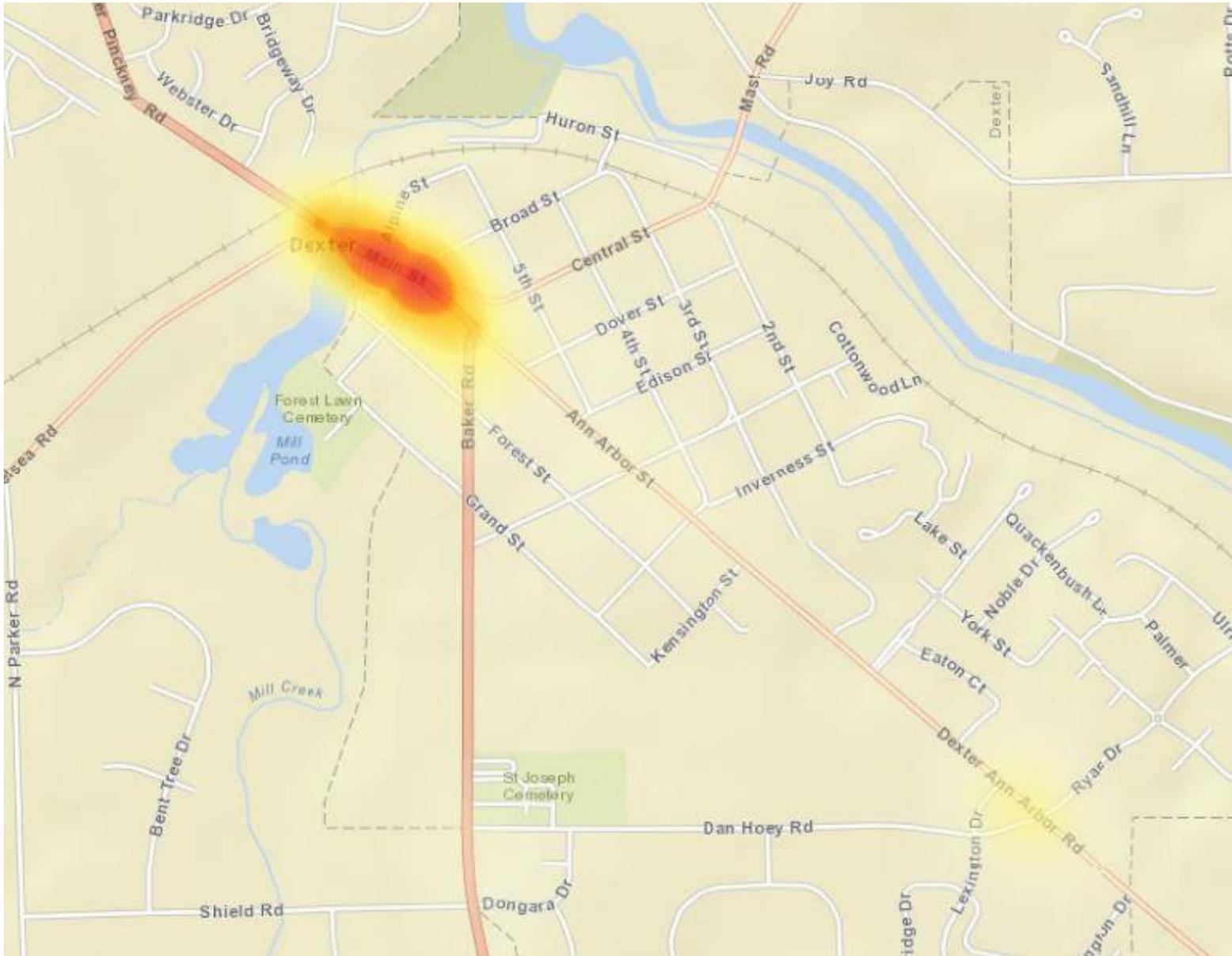
CALL FOR SERVICE	2015	2014	Change
Dexter City	26	39	-33%
Animal Control Service Request	4	13	-69%

## DEXTER CITY YEARLY REPORT 2015

<b>Incident Description</b>	<b>2012</b>	<b>2013</b>	<b>2014</b>	<b>2015</b>
AGGRAVATED/FELONIOUS ASSAULT	3	2	4	0
ALARMS	141	128	126	114
ANIMAL COMPLAINTS	33	22	38	26
BURGLARY -ENTRY WITHOUT FORCE (Intent to Commit)	3	4	0	2
BURGLARY -FORCED ENTRY	8	5	0	1
DAMAGE TO PROPERTY	15	23	10	15
DISORDERLY CONDUCT	0	3	0	2
EMBEZZLEMENT	4	1	3	3
FAMILY -ABUSE/NEGLECT NONVIOLENT	2	1	3	1
FRAUD -BAD CHECKS	0	6	2	1
FRAUD -CREDIT CARD/AUTOMATIC TELLER MACHINE	1	1	1	4
FRAUD -FALSE PRETENSE/SWINDLE/CONFIDENCE GAME	4	5	4	8
FRAUD -IMPERSONATION	0	2	4	4
HEALTH AND SAFETY	2	0	1	0
HIT and RUN MOTOR VEHICLE ACCIDENT	0	1	3	0
INTIMIDATION/STALKING	3	5	3	1
JUVENILE OFFENSES AND COMPLAINTS	46	63	52	41
LARCENY -OTHER	11	8	7	5
LARCENY -THEFT FROM BUILDING	10	6	7	11
LARCENY -THEFT FROM MOTOR VEHICLE	9	10	5	20
LARCENY -THEFT OF MOTOR VEHICLE PARTS/ACCESSORIES	1	1	2	2
LIQUOR VIOLATIONS -OTHER	3	2	2	1
MISCELLANEOUS COMPLAINTS	532	578	489	495
MISCELLANEOUS CRIMINAL OFFENSE	1	0	0	2
MISCELLANEOUS TRAFFIC COMPLAINTS	56	1460	1638	1363
MOTOR VEHICLE THEFT	2	1	1	1
NARCOTIC EQUIPMENT VIOLATIONS	1	2	3	0
NONAGGRAVATED ASSAULT	12	11	6	8
NON-CRIMINAL COMPLAINTS	117	181	251	610
OBSTRUCTING JUSTICE	2	3	3	1
OBSTRUCTING POLICE	1	3	1	2
OPERATING UNDER THE INFLUENCE OF LIQUOR OR DRUGS	2	17	17	24
RETAIL FRAUD -THEFT	5	7	5	4
SEX OFFENSE -OTHER	0	1	1	1
SEXUAL CONTACT FORCIBLE -CSC 2ND DEGREE	1	2	0	0
SEXUAL CONTACT FORCIBLE -CSC 4TH DEGREE	2	0	0	1
SEXUAL PENETRATION PENIS/VAGINA -CSC 1ST DEGREE	0	1	1	0
TRAFFIC CRASHES	106	104	101	103
TRAFFIC OFFENSES	8	2	9	13
TRESPASS	2	0	1	1
VIOLATION OF CONTROLLED SUBSTANCE ACT	4	5	1	3
WARRANTS	15	14	11	13

**HIGHEST TRAFFIC CRASH LOCATIONS (103 total crashes)**

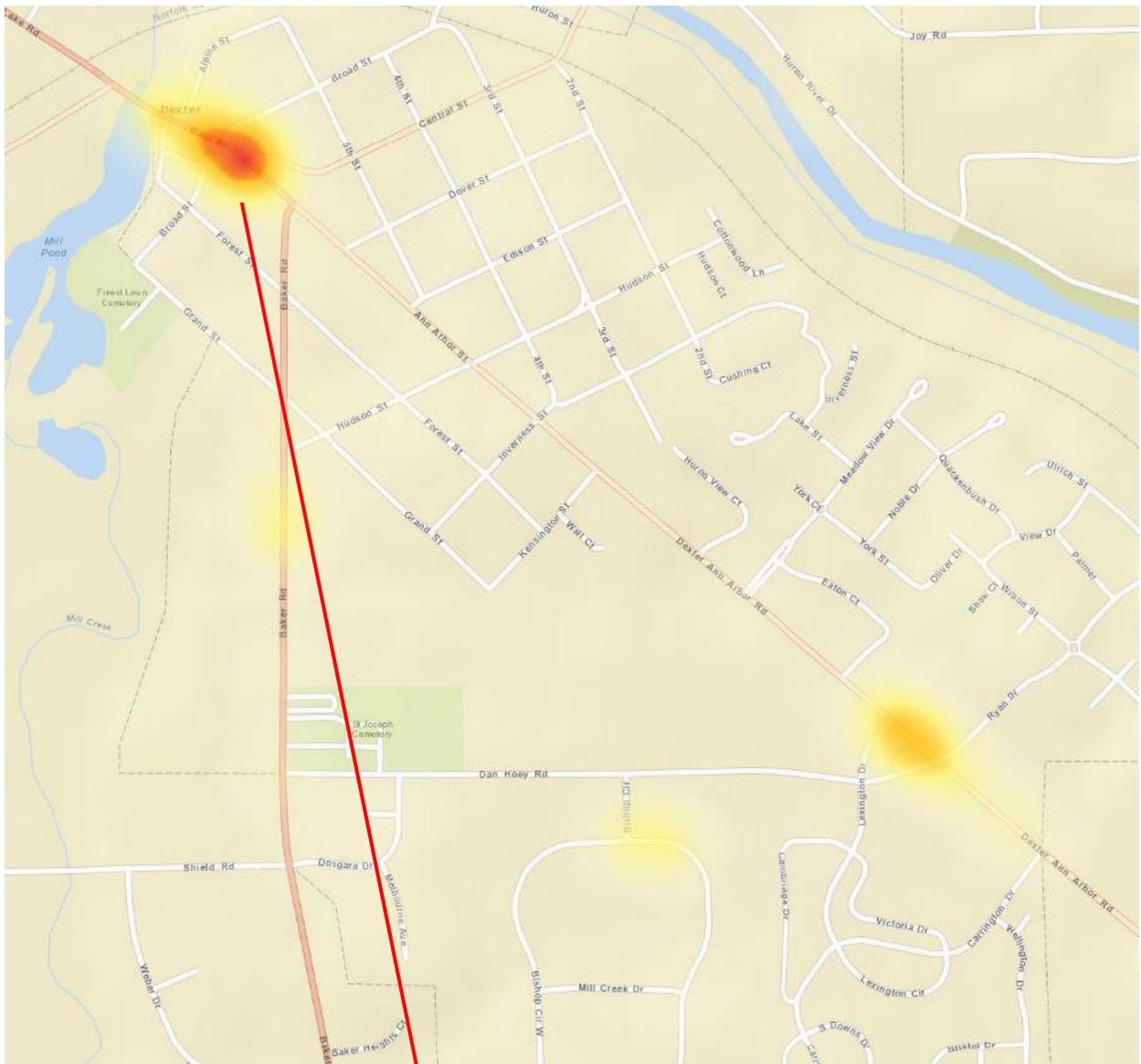
1. Main / Dexter Chelsea – 12
2. Main / Broad – 8
3. Main / Central – 6
4. Main / Baker – 5
5. Dexter AA / Dan Hoey - 5

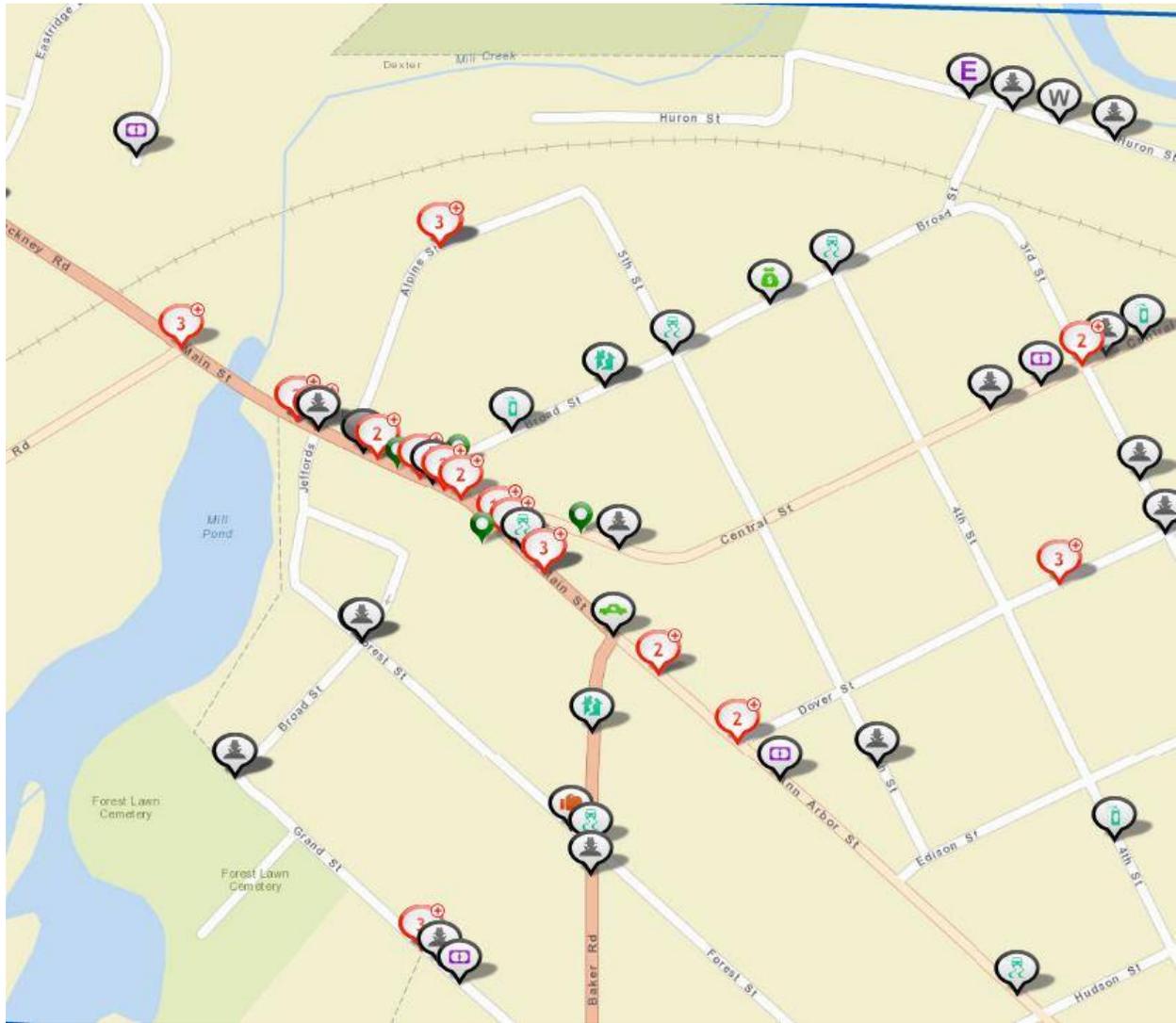


## **TOP 5 CFS CATEGORIES FOR 2015**

1. Suspicious vehicles/persons/ circumstances - 124
2. Alarms – 114
3. Larceny – 38
4. Animal Complaints - 26
5. Operating Under Influence alcohol/drugs - 24

## **CFS "HEAT MAP" FOR 2015 (excluding traffic stops, crashes, non-terminals)**





BURGLARY ALARM	34
SUSPICIOUS CIRCUMSTANCES	33
FRAUD	9
OPERATING UNDER THE INFLUENCE OF ALCOHOL / LIQUOR OWI	9
LARCENY	5
DAMAGE PROPERTY	4
MISDEMEANOR ARREST WARRANT	4
ASSAULT/ BATTERY/SIMPLE	3
FAMILY TROUBLE	2
EMBEZZLEMENT	1
FELONY ARREST WARRANT	1

## **2015 TRAINING SUMMARY**

### **WASHTENAW METRO SWAT TEAM**

The SWAT team is comprised of 31 law enforcement officers from five different agencies in Washtenaw County. They train as a team twice a month with an extra training day for officers assigned to the sniper and explosive breaching teams. Below is a list of some, but not all, of the training topics covered in 2015:

- Land navigation with GPS technology
- Firearms
- Shooting while utilizing night vision
- Execution of search warrants
- Dignitary protection details
- Explosive breaching techniques and exposure
- Active shooter response
- SCBA (self-contained breathing apparatus) Training
- The Team also hosted a sniper challenge involving multiple other agencies in August.

### **POLICE SERVICE DOGS / K9 UNIT**

In 2015 the Washtenaw County Sherriff's K9 Unit experienced some change as a long time handler, Sgt Steve Armstrong and K9 Berry retired from the department. Two new handlers and K9's were added to the team, which now consists of three full time deputies that assist in the county across all shifts. All of the K9's have been certified by the United States Police Canine Association and the National Association of Professional Canine Handlers. All dogs are certified for patrol duties, narcotic detection, building searches, tracking, subject apprehension and article searches. The K9 Team trains numerous times a month to reinforce these areas of knowledge and learn new ones.

### **UNDERWATER SEARCH & RESCUE TEAM**

The Washtenaw County USRT trains a minimum of once per month but that can vary due to the weather, training needs and short notice opportunities. Below is a list of some, but not all, of the training topics covered in 2015:

- SCUBA Diving
- Small Object Searches
- Night Diving
- Surface Supplied Diving
- Hard Hat Diving
- SONAR Operations
- New Diver Training/Orientation

In addition the USRT assisted the DNR in affixing/removing buoys at Silver Lake.

### **WCSO CORE TRAINING IN 2015**

- CPR / First Aid
- Standard Field Sobriety Training
- Firearms Policy and Law
- Firearms Practical and Simulator
- Defensive Tactics
- ASR (Aerosol Subject Restraint)
- Taser Refresher
- Annual Firearms Qualifications
- Naloxone Administration to Heroin Users

### **ADDITIONAL TRAINING RECEIVED BY SELECT STAFF**

- DRE (Drug Recognition Expert) Instructor School
- Street Crimes
- Surveillance
- DDACTS (Data Driven Approach to Crime & Traffic Safety)
- Below 100
- Crime Scene Evidence Technician Team
- Problem Oriented Policing
- Accident Investigation & Reconstruction

**Dan Schlaff, Public Services Superintendent  
Two Week Report Ending January 19, 2016**

Agenda: 1/25/2016  
Item: I-2

**DPW**

- Chipped/Picked-up Christmas trees
- Cleaned catch basins
- Helped WWTP with fixing a pump
- Raised and lowered flags
- Took down Christmas tree in Monument Park
- Changed broom on Kubota
- Took tree bags off trees
- Logged quarterly engine hours
- Fixed light pole that was hit
- Attended two budget meetings
- Worked on drains in shop and had Metro come in to jet them
- Met with Chelsea DPW employees about our Kubota Sweeper
- Set time on clock downtown
- Fixed strobe lights on International
- Fixed kiosk by Meadow View
- Closed road for ice rink fill
- Replaced flag IP
- Researched rink liner pricing
- Winterized and put away hot box
- Took lights off of two Christmas trees
- Performed snow removal
- Spread leaves in community garden

**WATER**

- Performed morning rounds
- Performed water turn-on
- Reads (final, beginning, NUBCO)
- Performed MXU installation
- Performed Miss Digs
- Depth at well 5 1/4/2016 - 26.0, 1/11, 26.2
- Installed new batteries in MXU
- Backwashed
- Meter installation
- Right-of-way inspections
- Worked on backwash valve
- Attended budget meeting
- Marked water lines at farmhouse
- Filled Ice Rink with water
- Worked on water filtration building back wash schedule: Back washing filters to sanitary sewer
- Huron Commons Fire
  - Managed water supply
  - Shut off water service after event
  - Re winterized hydrants

**WASTE WATER**

- Alpha metal incident
  - DEQ visit from Jeff Surface
  - Sewer sampling for nickel
  - Pumped 241,000 gal from EQ Basin
- Reviewed replacement grease traps for Oxford at Dexter Crossings
  - Meeting with Washtenaw County plumbing inspector
  - Alpha Coney trap will be replaced by Oxford
  - Food Zone to be replaced by others
- Checked Dexter Crossings mall storm sewers for illicit dumping
  - No evidence of recent activity - catch basins were clean
- Snow removal at utility sites
- Metro Environmental cleaned lift stations and sewer line on Cambridge
- Assisted with 7651 Dan Hoey demo permit
- NUBCO sanitary and settling tank samples
  - NUBCO requesting reduction of September surcharge
- Industrial Pollution Prevention
  - Public notice NUBCO violation
  - Survey is ongoing, receiving responses
- Reporting
  - Monthly drinking water and sanitary sewer
  - Annual Water Filter Building, Well 5, Ryan Dr, and WWTP Sanitary Sewer
- Assisted with a drain issue at Hotel Hickman's, performed a grease inspection
- Power outage
- Maintenance
  - Filled diesel generators
  - Cover scum pits WWTP
  - Repaired autoclave WWTP lab
  - Return sludge pumps
  - Mixer oil changes
  - Greased blowers
  - Replaced light fixtures in barn
  - Trouble shot flair parts ordered
  - Updated on-call calendar
  - Cleaned and greased Bobcat

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## OFFICE OF COMMUNITY DEVELOPMENT

8140 Main Street • Dexter, Michigan 48130-1092 • (734) 426-8303 • Fax (734) 426-5614

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### STAFF REPORT

**To:** Mayor Keough and City Council  
Courtney Nicholls, City Manager

**From:** Michelle Aniol, Community Development Manager

**Date:** January 25, 2016

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#### Planned Unit Development Update

- In your last report, staff provided a flow chart of the Planned Unit Development (PUD) process. Upon further review, staff has updated it to provide greater detail regarding the next steps following Area Plan Approval. For example, an Approved Area Plan for a project 80 acres or less allows an applicant to submit for final site plan review, in accordance with Section 21.04.E. An Approved Area Plan for a project more than 80 acres allows an applicant to submit for preliminary site plan review. The flow chart has been updated to reflect these details.

#### Tree Board

- The Tree Board met on Tuesday, January 19<sup>th</sup> to review the bids received in response to the 2016 & 2017 Street Planting Request for Bids. The Board also reviewed the replacement tree planting for this spring and the budget. Due to the number of trees that need to be replaced, a request for additional funding from the tree replacement fund will be presented to City Council at its next meeting, along with the contract award.

#### 7850 Second St (Adair Printing Bldg.)

- As directed by Council, the City Engineer, Patrick Droze has prepared a concept plan for roadway and parking improvements to the Edison Street ROW, as well as a probable cost estimate (attached). This action was taken as a result of a potential new company purchasing the property and changing the use of the property to warehousing and distribution.

The concept plan calls for on-street parking and sidewalks on both sides of Edison Street, with a cul-de-sac at the end. This design anticipates the company making landscape improvements between the building and the parking area, and provides an opportunity for the City and company to partner and share the cost of roadway and parking improvements.

Mr. Droze estimates the probable cost for engineering design and construction of roadway and parking improvements to the Edison Street ROW at approximately \$400,000. Staff has spoken with Wingits representative and is scheduled to meet with him on Monday.

As you will recall the Adair Printing building is under contract to be sold to a company called Wingits ([www.wingits.com](http://www.wingits.com)). Wingits is a solutions company known for having the world's strongest fasteners and fixtures, such as grab bars, towel bars, and etc., primarily for the hospitality industry. The company holds several patents for their fastener and fixture technology.

The site (7850 Second St) is zoned I-1 Limited Industrial. Distribution and warehousing uses are allowed in the I-1 District as a special land use. The sale of the property is contingent upon the company obtaining special land use approval from the City.

The potential new owners are aware of the special land use review process and that improvements for parking and ingress/egress may be necessary due to the change in use, and the increase in truck traffic.

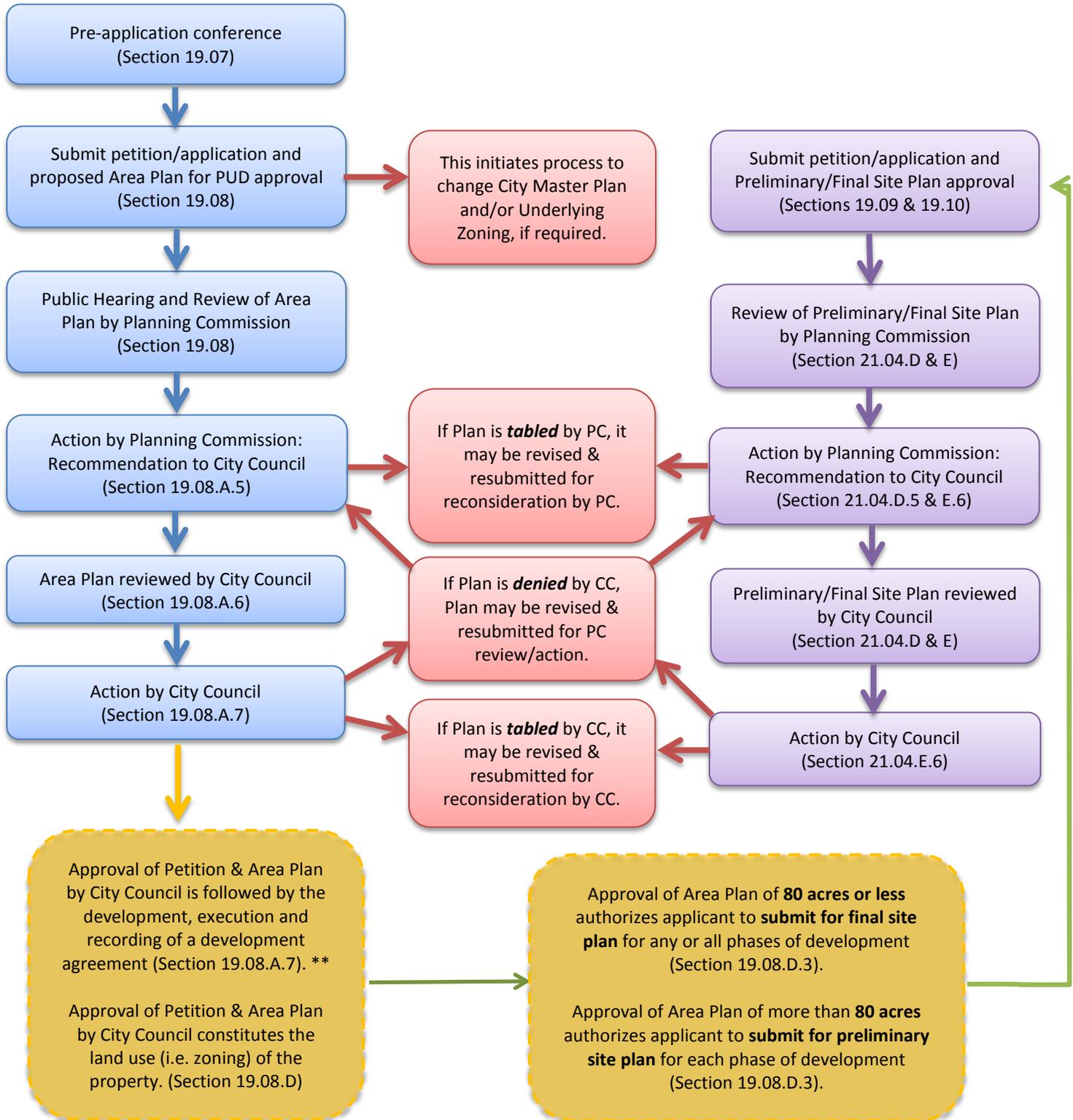
#### Quarterly and YTD Reports

- Accompanying this report you will find the fiscal year to date report of permits issued, list by category.

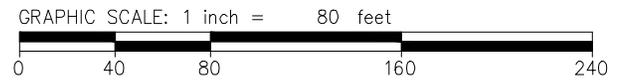
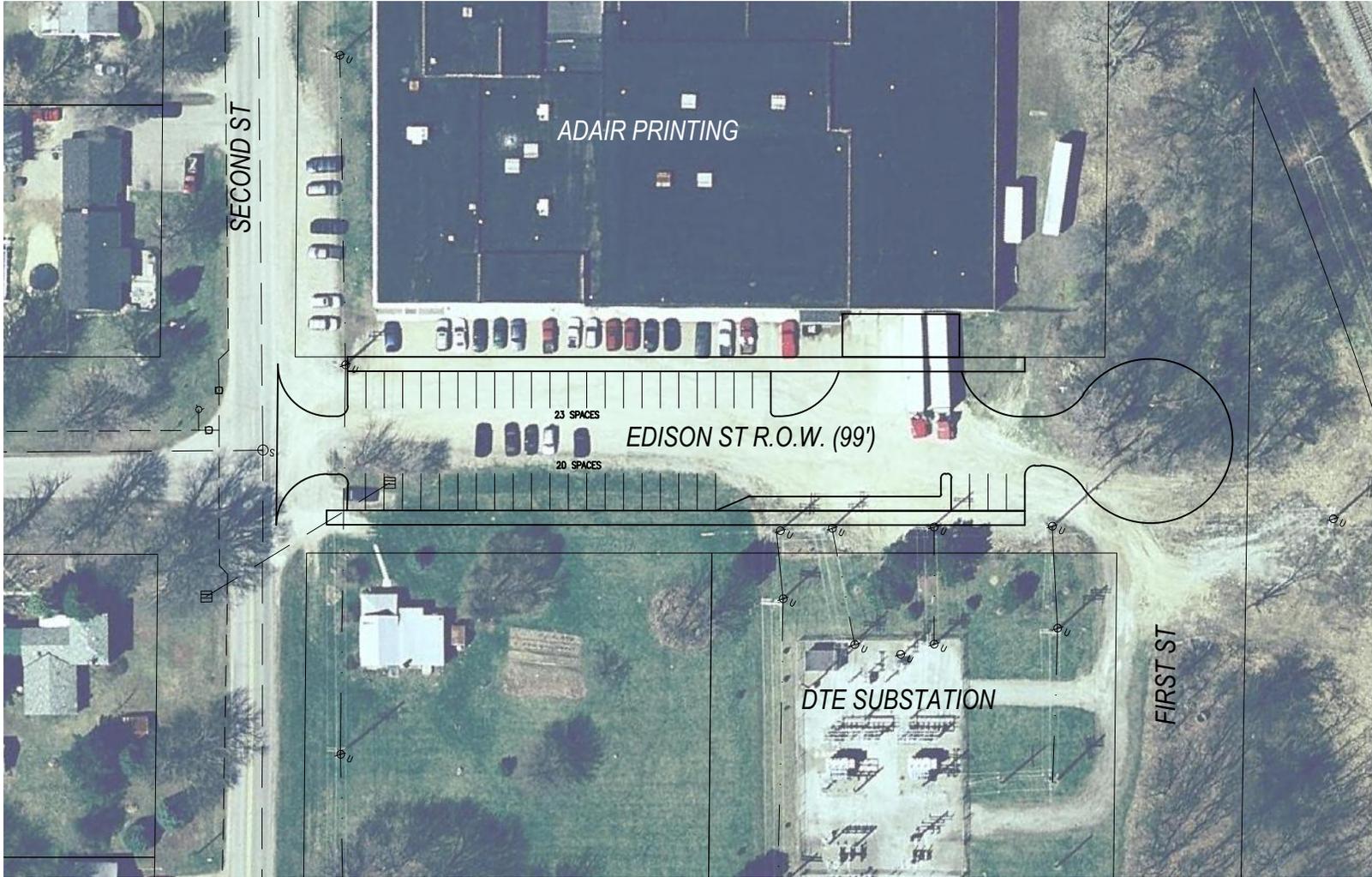
### **Miscellaneous Updates**

- The RFQ Committee is scheduled to meet on Monday, January 25<sup>th</sup> to review and discuss the draft Pre-Development with Foremost Development Company.
- The Dextech expansion project is smaller than had initially been considered. The project will be limited to the 40,000 sq. ft. "future addition" to the manufacturing building, which was identified on the final approved site plan; back in 2013 (Sheet C1.01 accompanies this report). The Final Site Plan was approved with parking, landscaping, parking lot lighting, stormwater, etc., included for future expansions. As such, a pre-app is not required nor is it really needed in the case. Therefore staff will just meet with the applicant to go over the development review process.
- Staff has been informed that construction has been halted on a house on Bridgeway. Apparently this action was precipitated by a dispute between the new homeowner and the builder. Staff will continue to monitor the situation in the hope of preventing the partially constructed home from becoming an issue.
- ASTI has decided not to be the environmental consultant for Foremost Development Company. Tom Wackerman cited the 16+ year history the company has had with the City as the primary reason for declining the job.

## CURRENT Article 19 Planned Unit Development Process



\*\*Staff is of the opinion that the development agreement may be amended to include development project details following final site plan review.



**EDISON STREET EXTENSION  
ROADWAY AND PARKING CONCEPT**

SCALE H: 1"=80'	V: NA
SHEET <b>1</b> OF 1	



CLIENT:  
**CITY OF DEXTER**

JOB #  
**0130-16-0011**

34000 Plymouth Road | Livonia, MI 48150 | P (734) 522-6711 | F (734) 522-6427 | WWW.OHM-ADVISORS.COM

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DRAWING PATH: T:\Livonia\CADD\DexterCulDeSac.dwg Jan 20, 2016 - 12:01pm



Client: City of Dexter  
 Project: Second St with Parking  
 OHM JN: 0130-16-0010  
 Sheet: ENGINEER'S OPINION OF PROBABLE COST  
 Date: 1/19/2016 By: TJL  
 Checked: PMD

**PROJECT WORK SHEET**

architects. engineers. planners.

ITEM CODE	DESCRIPTION	UNIT	TOTAL	UNIT PRICE	COST
1	Mobilization, 10%	LS	1	\$ 27,500.00	\$ 27,500.00
2	SESC	LS	1	\$ 1,500.00	\$ 1,500.00
3	Sewer. Class IV, 12 Inch, Tr Det B	Ft	100	\$ 50.00	\$ 5,000.00
4	Sewer, Class IV, 30 inch, tr Det B	Ft	450	\$ 90.00	\$ 40,500.00
5	Dr Str, 24 Inch	Ea	6	\$ 1,800.00	\$ 10,800.00
6	Dr Str, 48 inch	Ea	2	\$ 2,750.00	\$ 5,500.00
7	Dr Str, 60 Inch	Ea	2	\$ 3,750.00	\$ 7,500.00
8	Station Grading	Sta	5	\$ 4,000.00	\$ 20,000.00
9	Agg Base. 8 inch	Syd	1411	\$ 8.00	\$ 11,288.89
10	Agg base, 10 inch	Syd	1643	\$ 14.00	\$ 23,003.56
11	HMA, 2C, 3 Inch	Ton	256	\$ 77.50	\$ 19,874.62
12	HMA, 3C, 2.5 Inch	Ton	369	\$ 85.00	\$ 31,384.83
13	HMA, 13A, 1.5 Inch	Ton	217	\$ 90.00	\$ 19,545.08
14	4" Walk	Sf	3875	\$ 4.50	\$ 17,437.50
15	Curb and Gutter, F4	Ft	1343	\$ 17.00	\$ 22,831.00
16	Slope Restoration, Type B	Syd	1681	\$ 4.50	\$ 7,565.00
17	Pavement Markings	LS	1	\$ 1,000.00	\$ 1,000.00
18	Storm Water Management *	LS	1	\$ 35,000.00	\$ 35,000.00

**SUBTOTAL** **\$307,230.47**  
**CONTINGENCY** 10% **\$30,723.05**

**TOTAL OPINION OF PROBABLE CONSTRUCTION COST =** **\$337,953.52**  
**ENGINEERING AN CONSTRUCTION FEE=** **\$67,600.00**

**TOTAL OPINION OF PROBABLE COST =** **\$405,553.52**

\* Storm Water Management Item does not include any enviromental remediation that may be required.

SUBJECT	BY	SHEET NO.	JOB NUMBER
	DATE		

1/20/2016

OF

(print date)

## PERMITS ISSUED LIST BY CATEGORY TOTALS

Categories/Number of Permits

Addition-single family	1
Addition-Single Family	7
Building Sign	4
Change In Tenant	2
Comm office building	1
Comm Office Building	1
Deck	8
Demolition	7
Demolition-Interior Only	1
Detached Structure	1
Exterior Remodel	4
Exterior Remodeling	2
Fence	8
Ground Sign	3
Interior Remodel	12
Interior Remodel/Change of	1
Multi family dwelling	4
New Single Family	5
New Single Family Dwelling	14
Other Property Alteration	1
ROW Residential	17

<b>ROW work in</b>	<b>12</b>
<b>Special Events/Other Temp</b>	<b>1</b>
<b>Temp Non Residential</b>	<b>1</b>
<b>Temp. Commercial Sign</b>	<b>4</b>

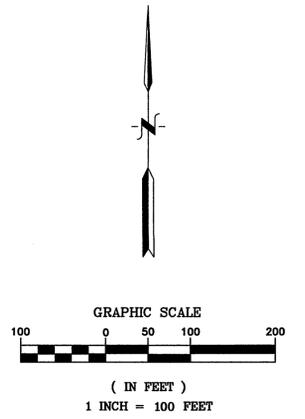
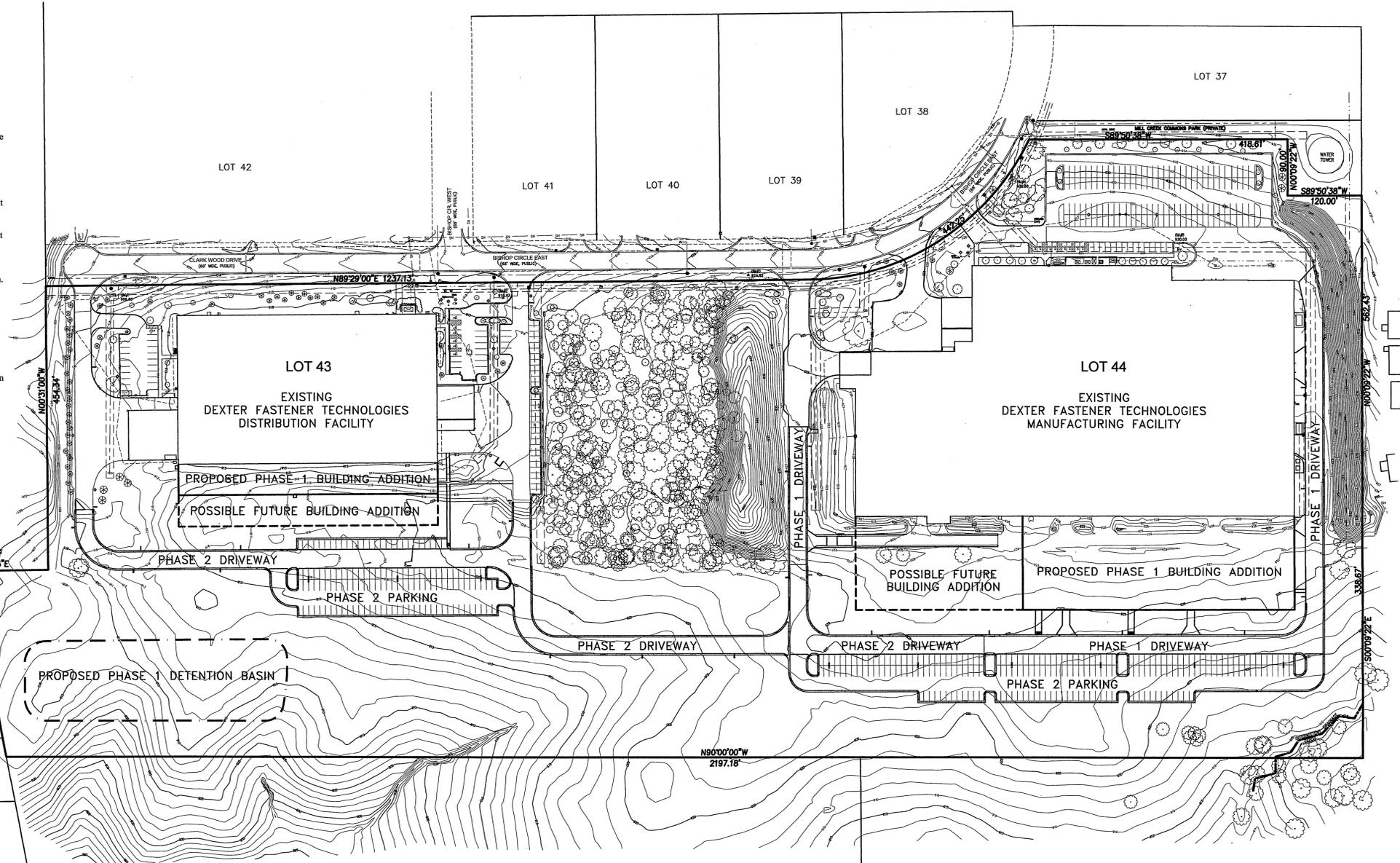
**122**

Population: All Records  
Permit.DateIssued Between 7/1/2015  
12:00:00 AM AND 6/30/2016 11:59:59 PM

**SITE DEVELOPMENT NOTES:**

- The proposed site improvements shall be constructed in two (2) Phases.
- Proposed Phase 1 site improvements include:
  - The proposed Phase 1 Distribution Building Addition.
  - The proposed Phase 1 Manufacturing Building Addition.
  - The proposed water main relocation for the Manufacturing facility.
  - The proposed sanitary sewer lead for the Manufacturing facility.
  - The proposed detention basin, control structure and outlet storm sewer.
  - The proposed storm sewer upstream of the detention basin.
  - Portions of the proposed loop driveway around the Manufacturing facility.
  - The proposed additional barrier free parking within the existing Manufacturing facility parking area.
- Proposed Phase 2 site improvements include:
  - The proposed water main extensions for the Distribution facility.
  - The proposed storm sewer within the proposed Distribution facility parking area.
  - The proposed loop driveway around the Distribution facility and portions of the proposed loop driveway around the Manufacturing facility.
  - The proposed Distribution facility parking area.
  - The proposed additional barrier free parking within the existing Distribution facility parking area.
  - The proposed connector drive between Distribution and Manufacturing facilities.
  - The proposed Manufacturing facility parking area.

The proposed Phase 2 site improvements shall be constructed in stages on an as needed basis for parking, per the direction of the Village of Dexter Planning Commission to avoid the creation of unnecessary impervious areas. Prior to commencement of each stage of construction, the Owner / Applicant shall, notify the Village of Dexter in writing of the intent to construct a stage of the Phase 2 site improvements, obtain administrative approval from the Village of Dexter for the limits of construction of the proposed stage and obtain all applicable Municipal Approvals and Permits necessary for construction of the proposed stage.
- The proposed Phase 1 site improvements are anticipated to commence on or about September 1, 2013.
- The proposed Phase 2 site improvements are anticipated to commence on or about September 1, 2014.
- The "Possible Future Building Additions" shown on the Overall Development Plan for the Distribution and Manufacturing buildings are not a part of this Site Plan. The "Possible Future Building Additions" are shown for illustration and informational purposes only. The proposed Phase 1 and Phase 2 site improvements have been designed to accommodate the "Possible Future Building Additions", including anticipated storm water runoff.
- Lots 43 & 44 of the Dexter Business and Research Park No. 2 and the proposed +/-16.66 acre Parcel located to the south of Lots 43 & 44 shall be combined under a single tax identification number in accordance with the Village of Dexter requirements as a part of the Dextech Fastener Technologies, Inc. Facility Expansion Project.



**LEGEND**

---	PROPERTY LINE
- - - -	EASEMENT LINE
---	EX. 1' CONTOUR
---	EX. 5' CONTOUR
---	EX. EDGE OF BRUSH
---	EX. CURB
---	EX. EDGE OF PAVT.
---	EX. SANITARY SEWER
---	EX. WATER MAIN
---	EX. STORM SEWER
---	PROP. EDGE OF PAVT.
---	PROP. CONCRETE CURB

- BM#1**  
ARROW ON TOP OF HYDRANT 50'± EAST OF THE WEST ENTRANCE TO DISTRIBUTION AT CLARK WOOD DRIVE.  
ELEV. = 909.63 (NAVD '88 DATUM)
- BM#2**  
ARROW ON TOP OF HYDRANT WEST OF THE EAST ENTRANCE TO DISTRIBUTION AT BISHOP CIRCLE EAST DRIVE.  
ELEV. = 918.67 (NAVD '88 DATUM)
- BM#3**  
ARROW ON TOP OF HYDRANT ON THE SOUTH SIDE OF EAST BISHOP CIRCLE 80'± WEST OF THE WEST ENTRANCE TO MANUFACTURING.  
ELEV. = 924.82 (NAVD '88 DATUM)
- BM#4**  
ARROW ON TOP OF HYDRANT ON THE SOUTH SIDE OF EAST BISHOP CIRCLE 80'± EAST OF THE EAST ENTRANCE TO MANUFACTURING.  
ELEV. = 930.86 (NAVD '88 DATUM)
- BM#5**  
ARROW ON TOP OF HYDRANT ON THE NORTH BUILDING FACE AT THE EAST END OF PARKING.  
ELEV. = 930.03 (NAVD '88 DATUM)

**SITE DATA:**

TOTAL SITE AREA: ±41.50 ACRES

ZONING: RD - RESEARCH & DEVELOPMENT  
(PROPOSED 16.66 ACRE PARCEL TO BE ANNEXED INTO VILLAGE UNDER RD ZONING)

**LOT COVERAGE:**

EXISTING DISTRIBUTION	6.0%
EXISTING MANUFACTURING	14.4%
PROPOSED PHASE 1	1.2%
PROPOSED PHASE 2	3.7%
TOTAL PROPOSED COVERAGE	25.4%
MAXIMUM ALLOWABLE	35.0%



DESIGN: CAG	REVISION #	DATE	REVISION-DESCRIPTION	REVISION #	DATE	REVISION-DESCRIPTION
DRAFT: JHG	1	7-26-13	REVISED PER VILLAGE REVIEW COMMENTS			
CHECK: CAG	2	8-13-13	REVISED SITE DEVELOPMENT NOTES PER VILLAGE REVIEW COMMENTS			

<p><b>DEXTER FASTENER TECHNOLOGIES, INC.</b></p>	<p><b>OVERALL DEVELOPMENT PLAN</b></p>	<p>CLIENT: DEXTER FASTENER TECHNOLOGIES, INC. 2110 BISHOP CIRCLE EAST DEXTER, MICHIGAN 48130</p>	<p>SCALE: 1in. = 100ft. PROJECT No.: 132193 DWG NAME: 2193-DEV ISSUED: AUG 13 2013</p>	<p>C1.01</p>
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**CITY OF DEXTER**

**[cnicholls@dextermi.gov](mailto:cnicholls@dextermi.gov)**

8140 Main Street Dexter, MI 48130-1092 Phone (734)426-8303 ext. 11 Fax (734)426-5614

**MEMO**

**To: Mayor Keough and Council Members**  
**From: Courtney Nicholls, City Manager**  
**Date: January 18, 2016**  
**Re: City Manager/Assistant to the Manager Report - Meeting of  
January 25, 2016**

1. Meeting Review:
  - January 13<sup>th</sup> – Testimony in front of the Michigan Tax Tribunal Judge for the Dexter Wellness Center case
  - January 14<sup>th</sup> – Washtenaw Area Transportation Study – Federal Aid Committee Meeting
  - January 15<sup>th</sup> - Budget Review with Administrative Staff
  - January 19<sup>th</sup> – Parks & Recreation Commission
  
2. Upcoming Meetings:
  - January 21<sup>st</sup> – Downtown Development Authority
  - January 21<sup>st</sup> – MML Preparation for Wage Survey
  - January 23<sup>rd</sup> – Organizational Matters Work Session
  - February 2<sup>nd</sup> – Arts, Culture & Heritage Committee
  - February 5<sup>th</sup> – Facility Committee
  
3. **7651 Dan Hoey Rd. Demolition.** The demolition contractor began work on the 7651 Dan Hoey Rd. property on Wednesday, January 6, 2016. The house has now been removed, and the well on site remains intact. The contractor should finish demolishing the remainder of the specified buildings and performing site work over the next few weeks.
  
4. **Parks and Recreation Master Plan.** The Parks and Recreation Master Plan began the required 30-day public input period on Friday, January 15, 2016. Electronic copies may be found on the City’s website and at the Dexter District Library. Additionally, hard copies of the draft Plan have been delivered to Councilmembers along with the January 25<sup>th</sup> meeting agenda packet. Staff asks that City Council provide feedback during the 30-day public comment period, which will end on February 15<sup>th</sup>. After this period, the Parks and Recreation Commission will be voting to approve the Plan on February 16<sup>th</sup>, and Council will be asked to vote to approve the Plan on February 25<sup>th</sup>. The deadline for submission of the Plan to the Michigan Department of Natural Resources is March 1, 2016.

5. **March 8, 2016 Absentee Ballots.** The City of Dexter will be hosting the Presidential Primary Election on March 8, 2016. Absentee ballot request forms are currently available for this election. To request an absentee ballot or for other elections-related questions, please contact Justin Breyer at [Jbreyer@dextermi.gov](mailto:Jbreyer@dextermi.gov) or by phone at 734-580-2234.
6. **First Street Park Update.** The Parks and Recreation Commission met with Paul Cousins, Mark Amsdill, Susan Amsdill, and Kim Sexton of the Dexter Ringers on January 19<sup>th</sup> regarding the future of First Street Park. The meeting was very positive and will serve to open up communications between the Parks and Recreation Commission and the Dexter Ringers. Commission members expressed their thoughts that everything stored on-site should be available to the public and publicly owned. At the end of the meeting, the Parks and Recreation Commission voted to recommend that City Council approve the building of the storage facility and pavilion at First Street Park with the caveat that the shed remain unlocked and publicly accessible.
7. **Parks Commission Updates.** During the January 19<sup>th</sup> Parks and Recreation Commission meeting, the Commission passed two motions to recommend approval of two items to City Council. These items will come before Council at a future meeting.

The first item was a motion to recommend to Council providing Trout Unlimited with a letter of support for building steps along and into Mill Creek and allowing the organization to maintain a path back to the steps. The motion of support was requested by Trout Unlimited so that they may request an MDEQ permit for the construction.

The second motion recommended support for a partnership with the Washtenaw Area Transportation Study (WATS) Committee to install pedestrian counters along the Border-to-Border Trail. During the week of January 11<sup>th</sup>, the City was contacted by the WATS to determine if the City would be interested in partnering with them to establish counters along the Trail. The WATS representative indicated that they would purchase the equipment and pay for data transmission, but the City or partnering organization would be responsible for installation and maintenance. Justin Breyer contacted Coy Vaughn of the Washtenaw County Parks Department to determine if they would be interested in participating in cost sharing for the project.

8. **Winter Ice Rink.** The Ice Rink opened on January 19, 2016.
9. **Art Selection Committee Meeting.** The Art Selection Committee will be meeting on Wednesday, February 24<sup>th</sup> at 7:00pm regarding the proposed sculpture donations from the Dexter Lions Club and the Ann Arbor Bicycle Touring Society. The Art Selection Committee will be making recommendations to City Council as to whether or not to accept the pieces of art.

10. **The Alley.** The Washtenaw County Sheriff's Office conducts periodic liquor control compliance checks throughout the City. During the summer of 2015, Liquor Control Commission staff and the Sheriff's Office conducted a compliance check at The Alley that resulted in several violations. Since this time, several drunk drivers have been pulled over and stated that they had been at the Alley prior to their arrest. A hearing by the Liquor Control Commission on the violations that occurred over the summer is scheduled for March 31, 2016 in Pittsfield Township. The Liquor Control Commission has the option of suspending or revoking a license for a violation of the LCC's rules after due notice and public hearing. A license can be suspended (after due notice and public hearing) for three or more separate violations (occurring in separate instances) within a 24-month period.

All liquor licenses in the City expire April 30<sup>th</sup> of each year. The businesses go through a renewal process that runs from March 1 to April 30. Liquor Control staff informed the Sheriff's Office that the City could choose to file an objection with the Commission asking that the businesses liquor license not be renewed. To do this we would need to send a notice to the licensee via certified mail and submit a copy of the findings made by Council, along with a resolution objecting to the renewal to the Liquor Control Commission. We would also need to establish local guidelines that describe the basis for requesting the non-renewal of license. The deadline to submit this information for non-renewal would be March 31 of each year. If Council wishes to have these guidelines in place, staff can create a sample set of guidelines for review.

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Hello Residents and Council members,

Here is a report of my activities over the past couple of weeks and my calendar looking ahead:

**Recent Activities**

New Drop Off Mailbox – the Postmaster has been notified that the City has poured a concrete pad in the boulevard island on Meadowview for the new drop off mailbox. The Postmaster will be scheduling the installation of the mailbox (weather dependent). We will let everyone know when this is available for use. It is our hope that this drop off mailbox location will alleviate some of the pedestrian/car congestion that occurs when people park along Baker in the vicinity of the existing Post Office.

Parks Commission Opening – I am currently interviewing three people who have applied for the open Parks and Recreation Commission opening. I plan to have a recommendation for the first meeting in February.

January 4<sup>th</sup> through 13<sup>th</sup> 2016- Tax Tribunal Hearing – I spent 8 days in attendance and testifying in front of Judge Marmon at the State Tax Tribunal related to the Chelsea Wellness Foundation’s petition for tax exempt status for the Dexter Wellness Center (2810 Baker Road). The hearing concluded on January 13<sup>th</sup>. Judge Marmon has requested that all parties provide written closing arguments by March 17, 2016. It is anticipated that the Judge will issue a written ruling by approximately May 1, 2016.

January 12, 2016 – Dexter Area Fire Department Board (Subcommittee) – Preparation for Union Negotiations with DAFD Board members Jim Seta and Dan Munzel. We reviewed the current Firefighter Agreement with new Fire Chief Smith.

**Upcoming Activities**

January 21, 2016 – Downtown Development Authority meeting

January 21, 2016 – Dexter Area Fire Department Board meeting

January 25, 2016 – 3045 Broad Street Redevelopment Committee meeting – the committee will be reviewing a draft of a pre-development agreement with Foremost Development.

January 25, 2016 – City Council meeting

February 5, 2016 – Facility Committee meeting

I will be completing the State of the City address in January 2016. It will be sent out to all residents and businesses via the City Newsletter.

Please feel free to contact me at any time with questions or suggestions.

I hope everyone is adjusting and travelling safely in the cold weather. I look forward to seeing you around our town.

Shawn Keough

Mayor, City of Dexter

[skeough@DexterMI.gov](mailto:skeough@DexterMI.gov)

(313) 363-1434 (cell)

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<b>SUMMARY OF BILLS AND PAYROLL</b>			<b>1/25/2016</b>
Payroll Check Register	01/11/16	\$480.00	Fourth Quarter Clerk
Payroll Check Register	01/20/16	\$40,682.01	Regular Payroll
Employer Costs (FICA/MERS/ICMA) paid via electronic transfer	01/11/16	\$36.72	Fourth Quarter Clerk
Employer Costs (FICA/MERS/ICMA) paid via electronic transfer	01/20/16	\$3,728.23	Regular Payroll
Account Payable Check Register		\$95,674.74	
		<b>\$140,601.70</b>	<b>TOTAL BILLS &amp; PAYROLL EXPENDED ALL FUNDS</b>
<b>The due date column on the accounts payable worksheets represents the date of the Council meeting</b>			
<b>ALL PAYABLES ARE WITHIN ACCEPTABLE BUDGET LIMITS EXCEPT AS NOTED BELOW            DETAIL VENDOR LIST AND ACCOUNT SUMMARY PROVIDED</b>			
The line item for attorney fees will need to be increased due to the Wellness Center Tax Tribunal litigation. A budget amendment will be presented with the second quarter amendments.			
<i>"This is the summary report that will be provided with each packet. Approval of the total bills and payroll expended, all funds will be necessary."</i>			

BANK CODE: POOL

Claimant	Amount Claimed	Amount Owed	Amount Rejected
1. AT&T	57.27		
2. BANDIT INDUSTRIES, INC.	97.44		
3. CINTAS CORPORATION	1,440.27		
4. COMCAST - DPW	40.19		
5. COMCAST	532.49		
6. CORRIGAN OIL COMPANY	926.90		
7. CRIBLEY WELL DRILLING CO INC	9.50		
8. CULLIGAN WATER CONDITIONING	111.14		
9. DEXTER AREA FIRE DEPARTMENT	2,688.25		
10. DIUBLE EQUIPMENT INCORPORATED	119.90		
11. DONALD RESTAURI	72.40		
12. DTE ENERGY	10,509.80		
13. ECONO	972.72		
14. ETNA SUPPLY CO	475.00		
15. F&V OPERATIONS	1,461.25		
16. KCI	299.27		
17. LESSORS WELDING SUPPLY	54.45		
18. METRO ENVIRONMENTAL SERVICES	2,317.50		
19. MICHIGAN RECREATIONAL CONSTR	1,680.00		
20. NORTH CENTRAL LABORATORIES	299.86		
21. PNC	679.90		
22. RADTKE TRUCKING, LLC	300.00		
23. RICOH AMERICAS CORPORATION	437.57		
24. SENSUS TECHNOLOGIES, INC.	1,838.00		
25. SMALL BUSINESS ASSOC OF MICH	22,840.96		
26. STAPLES BUSINESS ADVANTAGE	1,420.28		
27. STATE OF MICHIGAN-MDOT	250.00		
28. TIM STEWART	69.00		
29. TRACTOR SUPPLY CREDIT PLAN	157.96		
30. UNUM LIFE INSURANCE	486.16		
31. WASHTENAW COUNTY TREASURER	660.00		
32. WASTE MANAGEMENT OF MICHIGAN	42,369.31		
***TOTAL ALL CLAIMS***	95,674.74		

GL Number	Inv. Line Desc	Vendor	Invoice Desc.	Invoice	Due Date	Amount	check #
Fund 101 GENERAL FUND							
Dept 172 CITY MANAGER							
101-172-721.000	HEALTH & DENTAL INSURANCE	SMALL BUSINESS ASSOC O	FEB 16'	01-19-16	01/25/16	6,019.28	
101-172-722.000	LIFE & DISABILITY INSURANC	UNUM LIFE INSURANCE	FEBUARY SERVICE	01/19/16	01/25/16	121.56	
101-172-727.000	OFFICE SUPPLIES	STAPLES BUSINESS ADVAN	SUPPLIES	01-19-16	01/25/16	91.99	
Total For Dept 172 CITY MANAGER						6,232.83	
Dept 253 TREASURER							
101-253-721.000	HEALTH & DENTAL INSURANCE	SMALL BUSINESS ASSOC O	FEB 16'	01-19-16	01/25/16	1,565.36	
101-253-722.000	LIFE & DISABILITY INSURANC	UNUM LIFE INSURANCE	FEBUARY SERVICE	01/19/16	01/25/16	36.50	
101-253-727.000	OFFICE SUPPLIES	STAPLES BUSINESS ADVAN	SUPPLIES	01-19-16	01/25/16	34.94	
101-253-960.000	EDUCATION & TRAINING	PNC	REGISTRATION	01/19/16	01/25/16	103.00	
101-253-977.000	EQUIPMENT	STAPLES BUSINESS ADVAN	SUPPLIES	01-19-16	01/25/16	500.00	
Total For Dept 253 TREASURER						2,239.80	
Dept 257 ASSESSING DEPARTMENT							
101-257-902.001	ASSESSING NOTICE PRINTING	KCI	ASSESSOR	249367	01/25/16	299.27	
Total For Dept 257 ASSESSING DEPARTMENT						299.27	
Dept 265 BUILDINGS & GROUNDS							
101-265-727.000	OFFICE SUPPLIES	STAPLES BUSINESS ADVAN	SUPPLIES	01-19-16	01/25/16	292.67	
101-265-920.000	UTILITIES	COMCAST	OFFICE	01/19/16	01/25/16	121.40	
101-265-920.000	UTILITIES	DTE ENERGY	12/01/-01/04	01-19-16	01/25/16	610.11	
101-265-920.001		AT&T	FARMERS MARKET	01/19/16	01/25/16	57.27	
101-265-935.000		CINTAS CORPORATION	DEC 2015	01/20/16	01/25/16	215.49	
101-265-936.000		RICOH AMERICAS CORPORA	COPIER	5039799455	01/25/16	437.57	
101-265-977.000	EQUIPMENT	STAPLES BUSINESS ADVAN	SUPPLIES	01-19-16	01/25/16	170.59	
Total For Dept 265 BUILDINGS & GROUNDS						1,905.10	
Dept 285 CITY TREE PROGRAM							
101-285-731.000	LANDSCAPE SUPPLIES	PNC	SUBSCRIPTION	01/19/16	01/25/16	15.00	
Total For Dept 285 CITY TREE PROGRAM						15.00	
Dept 301 LAW ENFORCEMENT							
101-301-807.000		WASHTENAW COUNTY TREAS	ENFORCEMENT	27842	01/25/16	660.00	
101-301-920.000	UTILITIES	DTE ENERGY	12/01/-01/04	01-19-16	01/25/16	262.15	
Total For Dept 301 LAW ENFORCEMENT						922.15	
Dept 336 FIRE DEPARTMENT							
101-336-807.000	CONTRACTED PUBLIC SAFETY	DEXTER AREA FIRE DEPAR	DAFD	01/19/16	01/25/16	2,688.25	
101-336-920.000	UTILITIES	DTE ENERGY	12/01/-01/04	01-19-16	01/25/16	262.15	
Total For Dept 336 FIRE DEPARTMENT						2,950.40	
Dept 400 PLANNING DEPARTMENT							
101-400-721.000	HEALTH & DENTAL INSURANCE	SMALL BUSINESS ASSOC O	FEB 16'	01-19-16	01/25/16	1,563.55	
101-400-722.000	LIFE & DISABILITY INSURANC	UNUM LIFE INSURANCE	FEBUARY SERVICE	01/19/16	01/25/16	30.99	
101-400-727.000	OFFICE SUPPLIES	STAPLES BUSINESS ADVAN	SUPPLIES	01-19-16	01/25/16	48.48	
Total For Dept 400 PLANNING DEPARTMENT						1,643.02	
Dept 441 DEPARTMENT OF PUBLIC WORKS							
101-441-721.000	HEALTH & DENTAL INSURANCE	SMALL BUSINESS ASSOC O	FEB 16'	01-19-16	01/25/16	1,962.91	
101-441-722.000	LIFE & DISABILITY INSURANC	UNUM LIFE INSURANCE	FEBUARY SERVICE	01/19/16	01/25/16	36.12	
101-441-740.000	OPERATING SUPPLIES	CRIBLEY WELL DRILLING	DPW	01/19/16	01/25/16	9.50	
101-441-740.000	OPERATING SUPPLIES	LESSORS WELDING SUPPLY	DPW	300056	01/25/16	54.45	
101-441-740.000	OPERATING SUPPLIES	STAPLES BUSINESS ADVAN	SUPPLIES	01-19-16	01/25/16	65.98	
101-441-745.000		CINTAS CORPORATION	DEC 2015	01/20/16	01/25/16	599.34	

GL Number	Inv. Line Desc	Vendor	Invoice Desc.	Invoice	Due Date	Amount	check #
Fund 101 GENERAL FUND							
Dept 441 DEPARTMENT OF PUBLIC WORKS							
101-441-745.000	UNIFORM ALLOWANCE	TRACTOR SUPPLY CREDIT	DPW	253866	01/25/16	157.96	
101-441-751.000		CORRIGAN OIL COMPANY	DPW	6179697	01/25/16	237.79	
101-441-920.000		COMCAST - DPW	DPW	01/19/16	01/25/16	40.19	
101-441-920.000	UTILITIES	DTE ENERGY	12/01/-01/04	01-19-16	01/25/16	1,303.70	
101-441-935.000	BUILDING MAINTENANCE & REPAIR	METRO ENVIRONMENTAL SE	DPW	55854	01/25/16	395.00	
101-441-955.000	MISCELLANEOUS	STATE OF MICHIGAN-MDOT	TRANSFER	383656	01/25/16	250.00	
Total For Dept 441 DEPARTMENT OF PUBLIC WORKS						5,112.94	
Dept 442 DOWNTOWN PUBLIC WORKS							
101-442-730.000	FARMERS MARKET SUPPLIES	STAPLES BUSINESS ADVAN	SUPPLIES	01-19-16	01/25/16	14.29	
101-442-920.000	UTILITIES	DTE ENERGY	12/01/-01/04	01-19-16	01/25/16	724.61	
Total For Dept 442 DOWNTOWN PUBLIC WORKS						738.90	
Dept 751 PARKS & RECREATION							
101-751-721.000	HEALTH & DENTAL INSURANCE	SMALL BUSINESS ASSOC O	FEB 16'	01-19-16	01/25/16	316.60	
101-751-722.000	LIFE & DISABILITY INSURANCE	UNUM LIFE INSURANCE	FEBUARY SERVICE	01/19/16	01/25/16	5.83	
101-751-732.000	ICE RINK SUPPLIES	MICHIGAN RECREATIONAL	DPW	215375A	01/25/16	1,680.00	
Total For Dept 751 PARKS & RECREATION						2,002.43	
Dept 851 INSURANCE & BONDS							
101-851-721.001	RETIREE HEALTH INSURANCE	SMALL BUSINESS ASSOC O	FEB 16'	01-19-16	01/25/16	732.87	
Total For Dept 851 INSURANCE & BONDS						732.87	
Total For Fund 101 GENERAL FUND						24,794.71	
Fund 202 MAJOR STREETS FUND							
Dept 463 ROUTINE MAINTENANCE							
202-463-721.000	HEALTH & DENTAL INSURANCE	SMALL BUSINESS ASSOC O	FEB 16'	01-19-16	01/25/16	1,646.31	
202-463-722.000	LIFE & DISABILITY INSURANCE	UNUM LIFE INSURANCE	FEBUARY SERVICE	01/19/16	01/25/16	30.30	
Total For Dept 463 ROUTINE MAINTENANCE						1,676.61	
Dept 474 TRAFFIC SERVICES							
202-474-721.000	HEALTH & DENTAL INSURANCE	SMALL BUSINESS ASSOC O	FEB 16'	01-19-16	01/25/16	506.56	
202-474-722.000	LIFE & DISABILITY INSURANCE	UNUM LIFE INSURANCE	FEBUARY SERVICE	01/19/16	01/25/16	9.32	
Total For Dept 474 TRAFFIC SERVICES						515.88	
Dept 478 WINTER MAINTENANCE							
202-478-721.000	HEALTH & DENTAL INSURANCE	SMALL BUSINESS ASSOC O	FEB 16'	01-19-16	01/25/16	1,013.11	
202-478-722.000	LIFE & DISABILITY INSURANCE	UNUM LIFE INSURANCE	FEBUARY SERVICE	01/19/16	01/25/16	18.64	
202-478-740.000	OPERATING SUPPLIES	RADTKE TRUCKING, LLC	DPW	01/19/16	01/25/16	300.00	
202-478-901.000	PRINTING & PUBLISHING	ECONO	BROCHURE	56908	01/25/16	486.36	
Total For Dept 478 WINTER MAINTENANCE						1,818.11	
Total For Fund 202 MAJOR STREETS FUND						4,010.60	
Fund 203 LOCAL STREETS FUND							
Dept 463 ROUTINE MAINTENANCE							
203-463-721.000	HEALTH & DENTAL INSURANCE	SMALL BUSINESS ASSOC O	FEB 16'	01-19-16	01/25/16	506.54	
203-463-722.000	LIFE & DISABILITY INSURANCE	UNUM LIFE INSURANCE	FEBUARY SERVICE	01/19/16	01/25/16	9.32	
Total For Dept 463 ROUTINE MAINTENANCE						515.86	
Dept 474 TRAFFIC SERVICES							
203-474-721.000	HEALTH & DENTAL INSURANCE	SMALL BUSINESS ASSOC O	FEB 16'	01-19-16	01/25/16	126.64	
203-474-722.000	LIFE & DISABILITY INSURANCE	UNUM LIFE INSURANCE	FEBUARY SERVICE	01/19/16	01/25/16	2.33	

GL Number	Inv. Line Desc	Vendor	Invoice Desc.	Invoice	Due Date	Amount	check #
Fund 203 LOCAL STREETS FUND							
Dept 474 TRAFFIC SERVICES							
Total For Dept 474 TRAFFIC SERVICES						128.97	
Dept 478 WINTER MAINTENANCE							
203-478-721.000	HEALTH & DENTAL INSURANCE	SMALL BUSINESS ASSOC O	FEB 16'	01-19-16	01/25/16	253.28	
203-478-722.000	LIFE & DISABILITY INSURANCE	UNUM LIFE INSURANCE	FEBUARY SERVICE	01/19/16	01/25/16	4.66	
203-478-901.000	PRINTING & PUBLISHING	ECONO	BROCHURE	56908	01/25/16	486.36	
Total For Dept 478 WINTER MAINTENANCE						744.30	
Total For Fund 203 LOCAL STREETS FUND						1,389.13	
Fund 204 MUNICIPAL STREETS							
Dept 248 ADMINISTRATION							
204-248-721.001	RETIREE HEALTH INSURANCE	SMALL BUSINESS ASSOC O	FEB 16'	01-19-16	01/25/16	776.21	
Total For Dept 248 ADMINISTRATION						776.21	
Total For Fund 204 MUNICIPAL STREETS						776.21	
Fund 226 SOLID WASTE COLLECTION FUND							
Dept 528 SOLID WASTE							
226-528-805.000	CONTRACTED SOLID WASTE SEF	WASTE MANAGEMENT OF MI	DECEMBER 15TH	8377485	01/25/16	42,369.31	
Total For Dept 528 SOLID WASTE						42,369.31	
Total For Fund 226 SOLID WASTE COLLECTION FUND						42,369.31	
Fund 402 EQUIPMENT REPLACEMENT FUND							
Dept 441 DEPARTMENT OF PUBLIC WORKS							
402-441-939.000	VEHICLE MAINTENANCE & REPAIR	BANDIT INDUSTRIES, INC	DPW	573588	01/25/16	97.44	
402-441-939.000	VEHICLE MAINTENANCE & REPAIR	DIUBLE EQUIPMENT INCOR	DPW	38350	01/25/16	119.90	
Total For Dept 441 DEPARTMENT OF PUBLIC WORKS						217.34	
Total For Fund 402 EQUIPMENT REPLACEMENT FUND						217.34	
Fund 590 SEWER ENTERPRISE FUND							
Dept 548 SEWER UTILITIES DEPARTMENT							
590-548-721.000	HEALTH & DENTAL INSURANCE	SMALL BUSINESS ASSOC O	FEB 16'	01-19-16	01/25/16	1,582.16	
590-548-721.001	RETIREE HEALTH INSURANCE	SMALL BUSINESS ASSOC O	FEB 16'	01-19-16	01/25/16	2,103.42	
590-548-722.000	LIFE & DISABILITY INSURANCE	UNUM LIFE INSURANCE	FEBUARY SERVICE	01/19/16	01/25/16	108.35	
590-548-740.000	OPERATING SUPPLIES	PNC	WWTP	47199	01/25/16	81.90	
590-548-740.000	OPERATING SUPPLIES	STAPLES BUSINESS ADVAN	SUPPLIES	01-19-16	01/25/16	118.24	
590-548-743.000	CHEMICAL SUPPLIES - LAB	CULLIGAN WATER CONDITI	WWTP	01/19/16	01/25/16	111.14	
590-548-743.000		NORTH CENTRAL LABORATO	WWTP	366147	01/25/16	299.86	
590-548-745.000		CINTAS CORPORATION	DEC 2015	01/20/16	01/25/16	150.06	
590-548-751.000		CORRIGAN OIL COMPANY	WWTP	6179698	01/25/16	299.30	
590-548-751.000		CORRIGAN OIL COMPANY	WWTP	6181697	01/25/16	62.99	
590-548-751.000		CORRIGAN OIL COMPANY	WWTP	6177057	01/25/16	122.47	
590-548-802.000	PROFESSIONAL SERVICES	F&V OPERATIONS	WWTP	1368	01/25/16	1,461.25	
590-548-803.005	SEWER LINE MAINTENANCE	METRO ENVIRONMENTAL SE	WWTP	55818	01/25/16	1,922.50	
590-548-920.000	UTILITIES	COMCAST	WWTP	01/19/16	01/25/16	205.54	
590-548-920.000	UTILITIES	DTE ENERGY	12/01/-01/04	01-19-16	01/25/16	4,521.08	
590-548-960.000	EDUCATION & TRAINING	PNC	WWTP	28827	01/25/16	240.00	
Total For Dept 548 SEWER UTILITIES DEPARTMENT						13,390.26	
Total For Fund 590 SEWER ENTERPRISE FUND						13,390.26	

INVOICE GL DISTRIBUTION REPORT FOR CITY OF DEXTER  
 EXP CHECK RUN DATES 01/20/2016 - 01/20/2016  
 JOURNALIZED OPEN AND PAID  
 BANK CODE: POOL

GL Number	Inv. Line Desc	Vendor	Invoice Desc.	Invoice	Due Date	Amount	check #
Fund 591 WATER ENTERPRISE FUND							
Dept 556 WATER UTILITIES DEPARTMENT							
591-556-721.000	HEALTH & DENTAL INSURANCE	DONALD RESTAURI	PATIENT: ERIC HARTMAN	01/19/16	01/25/16	72.40	
591-556-721.000	HEALTH & DENTAL INSURANCE	SMALL BUSINESS ASSOC O	FEB 16'	01-19-16	01/25/16	1,335.00	
591-556-721.001	RETIREE HEALTH INSURANCE	SMALL BUSINESS ASSOC O	FEB 16'	01-19-16	01/25/16	831.16	
591-556-722.000	LIFE & DISABILITY INSURANCE	UNUM LIFE INSURANCE	FEBUARY SERVICE	01/19/16	01/25/16	72.24	
591-556-740.000	OPERATING SUPPLIES	STAPLES BUSINESS ADVAN	SUPPLIES	01-19-16	01/25/16	83.10	
591-556-745.000		CINTAS CORPORATION	DEC 2015	01/20/16	01/25/16	475.38	
591-556-751.000		CORRIGAN OIL COMPANY	WWTP	01/19/16	01/25/16	204.35	
591-556-861.000	TRAVEL & MILEAGE	TIM STEWART	MILEAGE	01/19/16	01/25/16	69.00	
591-556-920.000	UTILITIES	COMCAST	WWTP	01/19/16	01/25/16	205.55	
591-556-920.000	UTILITIES	DTE ENERGY	12/01/-01/04	01-19-16	01/25/16	2,826.00	
591-556-960.000	EDUCATION & TRAINING	PNC	WWTP	28827	01/25/16	240.00	
591-556-977.000	EQUIPMENT	ETNA SUPPLY CO	WWTP	S101687851.001	01/25/16	475.00	
591-556-977.000	EQUIPMENT	SENSUS TECHNOLOGIES, I	WWTP	ZA16011269	01/25/16	1,838.00	
Total For Dept 556 WATER UTILITIES DEPARTMENT						8,727.18	
Total For Fund 591 WATER ENTERPRISE FUND						8,727.18	

GL Number	Inv. Line Desc	Vendor	Invoice Desc.	Invoice	Due Date	Amount	check #
Fund Totals:							
			Fund 101 GENERAL FUND			24,794.71	
			Fund 202 MAJOR STREETS FUND			4,010.60	
			Fund 203 LOCAL STREETS FUND			1,389.13	
			Fund 204 MUNICIPAL STREETS			776.21	
			Fund 226 SOLID WASTE COLLECTION FUND			42,369.31	
			Fund 402 EQUIPMENT REPLACEMENT FUND			217.34	
			Fund 590 SEWER ENTERPRISE FUND			13,390.26	
			Fund 591 WATER ENTERPRISE FUND			8,727.18	
Total For All Funds:						<hr/>	95,674.74

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**Application and Release of Liability for Special Events, Park Use, Facility Use  
and/or Road Closures - Page 4**

**Applicant Information**

Event Name: Relay For Life of Dexter Date(s): June 25, 2016

Event Description: Relay For Life event - 12 hour event

Location: Monument Park + Hazabo

Park Use                      Facility Use                       Road Closure                      Fire/Open Burn

Organization Name (if applicable): American Cancer Society, Inc.

Applicant Name: Heather Dixon Phone: 248-663-3427

Applicant Email: heather.dixon@cancer.org

Applicant/Organization Address: 20450 Civic Center Dr, Southfield MI 48076

Additional Contact: Holly Kipfmiller, hkipfmiller@gmail.com  
734-646-9165

**Type of Activity (check all that apply)**

Road closure.  
Notification date: Sat 7am - 1 AM

Parade.

Exhibitions, erection of any temporary building or structure, and/or selling or giving away food, drink or merchandise.

Hold an assembly involving thirty (30) or more participants.

Hold an assembly involving less than thirty (30) participants.

Private event such as a wedding or birthday party.

Furnish or sell alcoholic beverages.

Fire or open burn.

City services such as barriers, barricades, detour signs, or other use of City equipment or personal are requested. Please provide details below.

Additional information: Need detour barricades set up + barrier signs, if Fire Dept wants to oversee the Luminaria ceremony on Sat. night, will utilize that service as well

**Application and Release of Liability for Special Events, Park Use, Facility Use  
and/or Road Closures - Page 5**

**Hold Harmless Agreement:** To the fullest extent permitted by law, American Cancer Society agrees to defend, pay in behalf of, indemnify, and hold harmless the City of Dexter, its elected and appointed officials, employees, volunteers, and others working on behalf of the City of Dexter, against all claims, demands, suits, or loss, including all costs connected therewith, and for any damages, which may be asserted, claimed, or recovered against or from the City of Dexter, its elected and appointed officials, employees, volunteers, and others working on behalf of the City of Dexter, by reason of personal injury or death and/or property damage, including loss of use thereof, which arises out of or is in any way connected or associated with this agreement.

Heather Dixon 10/5/15 \_\_\_\_\_  
 Applicant's Signature Date Co-Applicant's Signature Date

Staff Review: Fee: \$ — Date Received: 12-3-15 Receipt #: —

**Required Pre-Approvals:**

City Council Date: \_\_\_\_\_  
 Washtenaw County Sheriff Date: 11/24/15 Signature: [Signature]  
 Dexter Area Fire Dept. Date: 12-3-15 Signature: [Signature]

**Attachment Check List:**

Yes	No	N/A	Description
<input checked="" type="checkbox"/>			Damage Deposit.
		<input checked="" type="checkbox"/>	Homeowners Insurance.
<input checked="" type="checkbox"/>			General Liability Insurance.
		<input checked="" type="checkbox"/>	Michigan Liquor Control Permit.
<input checked="" type="checkbox"/>			Road Closure Diagram or Map.
		<input checked="" type="checkbox"/>	Washtenaw County Sheriff Department Contract.
		<input checked="" type="checkbox"/>	Dexter Area Fire Department Contract.
<input checked="" type="checkbox"/>			Sign permit.
		<input checked="" type="checkbox"/>	Controlled Burn Permit.
			Other: _____

Approved Denied Date: \_\_\_\_\_

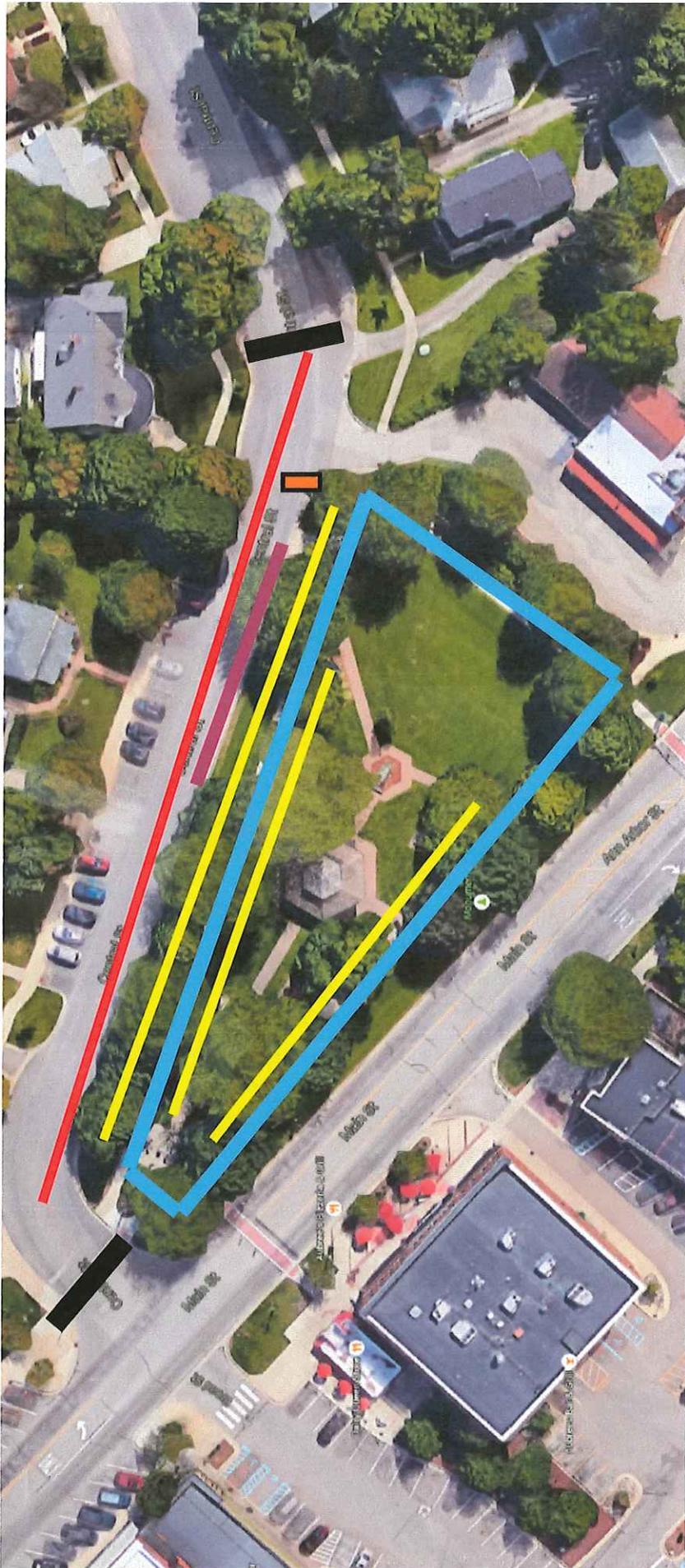
APPROVED OR DENIED BY: \_\_\_\_\_

CONDITIONS OF APPROVAL: \_\_\_\_\_

REASONS FOR DENIAL: \_\_\_\_\_

APPROVAL STAMP:

# Relay For Life of Dexter—2016 Site Map



- Walking Path
- Emergency Vehicle Path
- Designated Campsite Locations
- Food Wagon Locations
- Portable Restrooms with Space for  
Emergency Vehicles
- Road Closures

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1/8/2016

**To:** Dexter City Community Development Director  
Webster Township Zoning Administrator  
Scio Township Planning Consultant

**Subject:** Redevelopment of 8180 Main St Dexter, MI 48103

We are writing to outline the pertinent information supporting a request for Dexter City annexation and a Dexter, MI code of ordinance variance for 8180 Main St. Dexter, the former Mill Creek Sport Center.

This property is located in an area adjacent to the city of Dexter, next to the Mill Creek, Mill Creek Park and the Border to Border Bike Path, all of which are of significant commercial and cultural importance to the city of Dexter.

The property is currently part of Webster and Scio Townships with on-site septic storage tank and on-site well. As part of our purchase contract due-diligence investigation, the existing septic and well were found non-compliant when reviewed by the Washtenaw environmental health Senior Sanitarian, Denise Bernbeck. Test soils were evaluated for feasibility of locating a new septic field onsite.

In a written letter, dated November 17<sup>th</sup>, the Washtenaw County Environmental Health Division advised permitting for a new well and septic will not be issued if municipal water treatment is available. In subsequent phone discussions they have agreed a well permit exception may be made if the quoted fee (\$250k) to route municipal water to the site makes the project infeasible.

We are requesting Dexter City Annexation to enable access to the Dexter sewer. We are also requesting a variance to the Dexter, MI Code of Ordinances section 58-78 within provision of clause (e) allowing exemption to nonconforming wells outside the restricted zone annexed into the city after the effective date of the division.

It is our intention to not only improve the aesthetics of the site but our end-use (destination shopping) will bring additional retail to Dexter.

This property contractual period started September 2015 and the closing was deferred twice to complete investigations and determine feasible resolutions for both parties. Finalizing a plan for the sanitation systems is critical to the sale and redevelopment of the property. Your respective planning commission board support is required to proceed to closing.

We appreciate your consideration. We can be reached at 734-424-9140 should you have additional questions.

Regards,

Laura Keefer (Swankee LLC)

Cathy Swan (Swankee LLC)

Sec. 58-78. - Private water wells prohibited.

No person, firm, association, corporation, or any other entity shall install, construct, maintain or use a water well within the village for any purpose whatsoever, except for the following:

- (a) Wells installed and maintained for the purpose of groundwater monitoring and/or remediation as part of a response activity approved or required by the Michigan Department of Environmental Quality;
- (b) Wells installed for construction dewatering, provided that the water generated by that activity is handled and disposed of in accordance with all applicable laws and regulations. Exacerbation, as defined by MCL 324.20101, caused by the use of wells under this exception shall be the responsibility of the person operating the dewatering well, as provided in Part 201 of 1994 PA 451, the Natural Resources and Environmental Protection Act (NREPA);
- (c) The Type II municipal wells operated by the Village of Dexter, provided that these wells are subject to groundwater monitoring under the oversight of the Michigan Department of Environmental Quality (MDEQ) Water Division its successor, and/or its designee, in accordance with Act 399 of 1976, the Michigan Safe Drinking Water Act, being MCL 325.1001—325.1023 et seq. and the applicable Part 7 Administrative Rules promulgated thereunder;
- (d) Wells installed and maintained outside of the "restricted zone" to supply industrial cooling water or for large-scale irrigation purposes, as may be approved on a case-by-case basis by the village council and MDEQ;
- (e) Nonconforming private wells outside of the restricted zone that service any property or structure (i) within the Village of Dexter on the effective date of this division or (ii) annexed into the village after the effective date of this division. Private owners and operators may continue to use such nonconforming wells subject to all applicable state and local laws; provided, however, that any nonconforming well that fails to produce adequate water for the intended use or is not actively used shall be properly abandoned in accordance with the Washtenaw County Department of Environment and Infrastructure standards. Exceptions to this subsection may be approved on a case-by-case basis by the village council; or
- (f) In exceptional cases outside of the restricted zone, the village may approve a new private well within the village if municipal water is not reasonably accessible. Such requests must be approved by the village council.

(Ord. No. 5-2004, § 3, 4-12-2004)

**OFFICE OF COMMUNITY DEVELOPMENT**

8140 Main Street • Dexter, Michigan 48130-1092 • (734) 426-8303 • Fax (734) 426-5614

**STAFF REVIEW**

**To:** Mayor Keough and City Council  
 Courtney Nicholls, City Manager

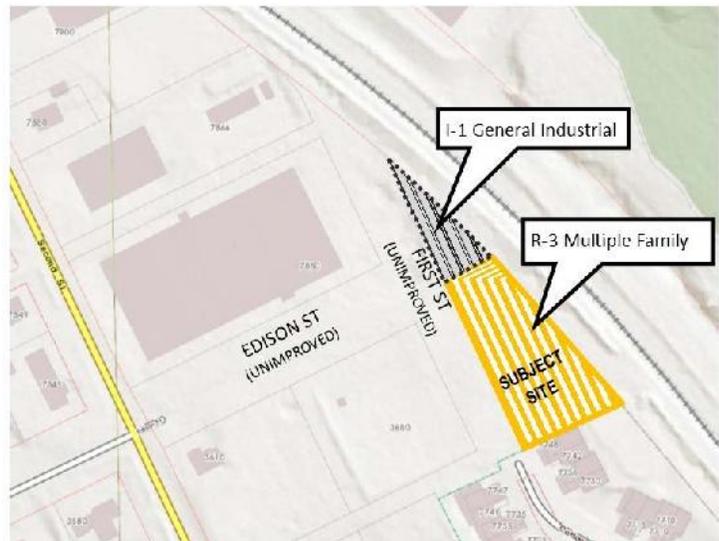
**From:** Michelle Aniol, Community Development Manager

**Re:** RZ #2015-02 Rezoning First Street Park (08-08-05-235-006)

**Date:** January 15, 2016

**PLANNING COMMISSION ACTION**

On January 4, 2016, following a duly noticed public hearing, the Planning Commission voted 6-1 to recommend approval of the rezoning of First Street Park from R-3 Multiple Family Residential and I-1 Limited Industrial District to PP Public Park. Staff's review letter accompanies this letter.



**PUBLIC HEARING COMMENTS**

Paul Cousins, 7648 Forest, spoke in support of the proposed rezoning. He stated he talked to residents of Cottonwood Condominiums, who expressed concern that trees would be cut down and about a "no trespassing sign" that was to be installed. He stated the Ringers would contribute all labor necessary to construct the planned shelter.

**PLANNING COMMISSION COMMENTS**

Mr. Carty expressed his concern that the rezoning would eliminate the possibility of future development on the site for any use other than park use.

**ADDITIONAL INFORMATION**

- On February 22, 1988, the City (then Village) entered into an Exchange Agreement with Edward and Donna Palmer in which the Palmer's conveyed 0.94 acres of property to the Village in exchange for Village vacating a portion of First Street, a public alley and an easement area. This exchange of property facilitated the development of Cottonwood Condos. Staff had OHM transcribe the legal description and discovered that a portion of First Street, from Cottonwood Condos to its terminus behind the Adair Printing building had already been vacated or abandoned. Please see attached survey.
- On June 22, 1998 Village Council designated the 0.94 acres, formerly known as the Palmer Property, as Village park land. It should be noted, this designation did not mean land use approval had been granted.
- On April 3, 2006 the Parks Commission requested special land use approval for the 0.94-acre Village owned property, previously designated as Village parkland, for park use. The property was zoned R-3, Multiple Family Residential. Park use was a special land use in the R-3 Zoning District. The purpose of the request was due to the Dexter Ringers asking the Parks Commission if the group could construct horseshoe pits in the park. Staff noted in her memo the following:

- Any conditions of approval would be placed on the Parks Commission
- The Parks Commission would have to work with the Dexter Ringers to meet the conditions of approval
- Additional funding requests would have to be made to the Village Council, if desired by the Parks Commission
- On April 3, 2006 the Planning Commission recommended that the Village Council approve the Special Land Use application submitted by the Parks Commission to officially designate First Street Park and to permit the Dexter Ringers to construct horseshoe pits at the park, subject to the following conditions:
  - The hours of operation of First Street will be from dawn to dusk;
  - The DPW to install a "private property - no trespassing" sign at the Cottonwood Condos property line; and
  - The Parks Commission should consider adding a split rail fence along the railroad tracks and should work with the Dexter Ringers to determine how the bathroom situation is to be addressed. A fence and bathroom should be added to the Park Commission's CIP. The Planning Commission also granted a request to waive landscaping requirements, in accordance with Article VI, Landscaping.
- On April 10, 2006 Village Council voted to approve the recommendation from the Planning Commission to grant special land use approval for the end of Edison Street.
- On May 1, 2013 Village Council discussed the "need for improvements to Horseshoe Park"; the "need for seed money to begin building a shelter and storage facilities," and estimated the cost between \$3,000 and \$5,000, during a budget worksession.
- On May 21, 2013 the Community Development Manager (at that time) updated the Parks and Recreation Commission regarding clean-up of "Horseshoe Park", following up on an apparent discussion at the PaRC's April 2013 meeting. In addition, the PaRC was provided with a rendering of a 20' x 20' shelter on a concrete slab.
- On May 22, 2013 Village Council discussed "improvements to Horseshoe Park", during a budget worksession.
- On June 10, 2013 Village Council discussed "improvements to Horseshoe Park" during its public hearing to consider the budget for FY 2013-14.
- On June 24, 2013 Village Council, in a 3-2 vote, approved \$5,000 for the First Street Park shelter.

Based on the information found in our records, as well as a conversation with Donna Palmer, it appears that a portion of First Street has already been vacated. The exact date/time period in which the vacation may have occurred is not known at this time. According to the City Assessor, it would take a title search to determine when the vacation or abandonment became official.

Although the property on First Street was dedicated as parkland in 1998, the property was not identified in the 2003 Park and Recreation Facilities Master Plan. The first time First Street Park appears in a Park and Recreation Master Plan is 2009, which is logical considering it received special use approval as a park in 2006.

According to the 2009 P&R Master Plan, First Street Park was classified as a "mini-park", and was developed "as a horseshoe throwing park." A mini-park is the smallest park type and typically services an area with a 0.25-mile radius. Mini-parks usually comprises 0.25 - 0.5 acres per 1000 people and specializes in a particular age group, such as tot lots. In this case, a horseshoe throwing park. A mini-

park is typically between 0.05 and 1 acre in size. Furthermore, the P&R Inventory described First Street Park as having horseshoe pits, picnic tables, porta-johns, and grills.

Improvements to First Street Park (a/k/a Horseshoe Park) were added to the FY 2014-2019 CIP to reflect Council's decision to fund a shelter in FY 2014-15.

The Dexter Ringers are scheduled to attend and discussion First Street Park with the PaRC, at the Commissions meeting on Tuesday, January 19, 2016.

**SUGGESTED MOTIONS – Rezoning from R-3 Multiple Family Residential and I-1 Limited Industrial to PP Public Park**

Based on the information provided at the January 11, 2016 City Council meeting, the recommendation of the Planning Commission and pursuant to Section 23.05, Criteria for Amendment of the Official Zoning Map, City Council moves to **(APPROVE/ DENY)** the request to rezone a portion of First Street Park (08-08-05-235-006), located at the intersection of Edison and First Streets, from R-3 Multiple Family Residential and I-1 Limited Industrial to PP Public Park.

OR

Based on the information provided at the January 11, 2016 City Council meeting, the recommendation of the Planning Commission and pursuant to Section 23.05, Criteria for Amendment of the Official Zoning Map, City Council **(POSTPONE)** the request to rezoning of a portion of First Street Park (08-08-05-235-006), located at the intersection of Edison and First Streets, from R-3 Multiple Family Residential and I-1 Limited Industrial to PP Public Park until **(DATE)**, to allow the applicant more time to address the following:

1. \_\_\_\_\_
2. \_\_\_\_\_
3. \_\_\_\_\_

Please feel free to contact me prior to the meeting if you have any questions. Thank you.

## STAFF REVIEW

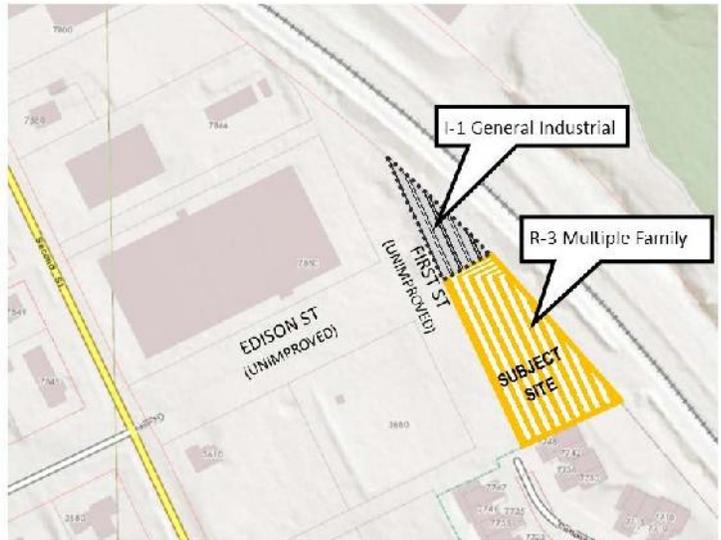
**To:** Chairman Kowalski and Planning Commission  
 Courtney Nicholls, City Manager

**From:** Michelle Aniol, Community Development Manager

**Re:** RZ #2015-02 Rezoning First Street Park (08-08-05-235-006) – Public Hearing

**Date:** January 4, 2016

As you will recall, Parcel 08-08-05-235-006 is split zoned as I-1 General Industrial and R-3 Multiple Family Industrial. The map below shows the current zoning districts. Only the portion zoned R-3 was publicly noticed for rezoning to PP Public Park. Consequently, the Planning commission is conducting another public hearing to include the vacated portion of First Street, as well as the portion of the park zoned I-1.



As you will recall, the City has initiated the rezoning for consistency with the use of the property and to facilitate future park improvements.

On November 2, 2015, following a public hearing to consider the above referenced rezoning of a portion of First Street Park from R-3 Multiple Family to PP Public Park, Commission Carty, with support by Commission Donaldson, made a motion to deny the rezoning request. Following the Planning Commission’s discussion, Commission Smith, with support by Commission Phillips made a motion to table the main motion and request additional information. The Planning Commission voted on the Smith/Phillips motion, which passed with a 6-2 vote.

### ADDITIONAL INFORMATION

- On February 22, 1988, the City (then Village) entered into an Exchange Agreement with Edward and Donna Palmer in which the Palmer’s conveyed 0.94 acres of property to the Village in exchange for Village vacating a portion of First Street, a public alley and an easement area. This exchange of property facilitated the development of Cottonwood Condos. Staff had OHM transcribe the legal description and discovered that a portion of First Street, from Cottonwood Condos to its terminus behind the Adair Printing building had already been vacated or abandoned. Please see attached survey.
- On June 22, 1998 Village Council designated the 0.94 acres, formerly known as the Palmer Property, as Village park land. It should be noted, this designation did not mean land use approval had been granted.
- On April 3, 2006 the Parks Commission requested special land use approval for the 0.94-acre Village owned property, previously designated as Village parkland, for park use. The property was zoned R-3, Multiple Family Residential. Park use was a special land use in the R-3 Zoning District. The purpose of the request was due to the Dexter Ringers asking the Parks Commission if the group could construct horseshoe pits in the park. Staff noted in her memo the following:

- Any conditions of approval would be placed on the Parks Commission
- The Parks Commission would have to work with the Dexter Ringers to meet the conditions of approval
- Additional funding requests would have to be made to the Village Council, if desired by the Parks Commission
- On April 3, 2006 the Planning Commission recommended that the Village Council approve the Special Land Use application submitted by the Parks Commission to officially designate First Street Park and to permit the Dexter Ringers to construct horseshoe pits at the park, subject to the following conditions:
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  - The Parks Commission should consider adding a split rail fence along the railroad tracks and should work with the Dexter Ringers to determine how the bathroom situation is to be addressed. A fence and bathroom should be added to the Park Commission's CIP. The Planning Commission also granted a request to waive landscaping requirements, in accordance with Article VI, Landscaping.
- On April 10, 2006 Village Council voted to approve the recommendation from the Planning Commission to grant special land use approval for the end of Edison Street.
- On May 1, 2013 Village Council discussed the "need for improvements to Horseshoe Park"; the "need for seed money to begin building a shelter and storage facilities," and estimated the cost between \$3,000 and \$5,000, during a budget worksession.
- On May 21, 2013 the Community Development Manager (at that time) updated the Parks and Recreation Commission regarding clean-up of "Horseshoe Park", following up on an apparent discussion at the PaRC's April 2013 meeting. In addition, the PaRC was provided with a rendering of a 20' x 20' shelter on a concrete slab.
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- On June 24, 2013 Village Council, in a 3-2 vote, approved \$5,000 for the First Street Park shelter.

Based on the information found in our records, as well as a conversation with Donna Palmer, it appears that a portion of First Street has already been vacated. The exact date/time period in which the vacation may have occurred is not known at this time. According to the City Assessor, it would take a title search to determine when the vacation or abandonment became official. Consequently, the request for council to vacate a portion of First Street has been withdrawn.

Although the property on First Street was dedicated as parkland in 1998, the property was not identified in the 2003 Park and Recreation Facilities Master Plan. The first time First Street Park appears in a Park and Recreation Master Plan is 2009, which is logical considering it received special use approval as a park in 2006.

According to the 2009 P&R Master Plan, First Street Park was classified as a "mini-park", and was developed "as a horseshoe throwing park." A mini-park is the smallest park type and typically services an area with a 0.25-mile radius. Mini-parks usually comprise 0.25 – 0.5 acres per 1000 people and

specialize in a particular age group, such as tot lots. In this case, a horseshoe throwing park. Mini-parks are typically between 0.05 and 1 acre in size. Furthermore, the P&R Inventory described First Street Park as having horseshoe pits, picnic tables, porta-johns, and grills.

There is conflicting information regarding improvements to First Street Park. The First Street Park CIP worksheet for FY 2009-2014 indicates the Park was added to the Capital Improvements Plan (CIP) in 2005. However, a review of the 2005-2009 CIP did not confirm. First Street Park improvements show up in FY 2007-2012, FY 2008-2013 and 2009-2014 CIPs. According to the minutes of the January 19, 2010 PaRC meeting, the Commission decided to remove the First Street Park improvements project from the FY 2010-2015 CIP. The minutes did not include any reason(s).

Improvements to Horseshoe Park (a/k/a First Street Park) were added back into the FY 2014-2019 CIP to reflect Council's decision to fund a shelter for FY 2014-15.

### **ZONING AMENDMENT PROCESS**

The process for an amendment to the official zoning map requires the Planning Commission to conduct a public hearing, followed by a recommendation of approval or denial to City Council. City Council is responsible for taking final action to approve or deny the proposed amendment, subject to the criteria set forth in Section 23.05 of the Zoning Ordinance.

### **ZONING DESIGNATION ANALYSIS AND CONSIDERATIONS**

Staff has reviewed the proposed rezoning pursuant to Section 23.05, and offers the following comments:

**1. Consistency with the goals, policies and future land use map of the Dexter Master Plan.**

The future land use map designates the subject site as OPEN SPACE/RECREATION. The goal of the OPEN SPACE/RECREATION is to provide various passive and active recreational opportunities for all resident of the City, including programs and activities offered by the City and other agencies. Open Space/Recreation areas are also meant to strengthen the boundaries of the City and create a greenbelt. The use of sound planning practices is one objective to ensuring the City's park and recreation assets remain available for enjoyment, now and in the future. The proposed rezoning implements this objective.

Appropriate uses for the Open Space/Recreation areas include active and passive recreational uses, such as that which currently exist at the subject site. Additionally, the Master Plan identifies the PP, Public Park zoning district as compatible with the Open Space/Recreation future land use classification.

The goals, objectives, and policies within the Dexter Master Plan support proposed rezoning.

**2. Compatibility of the site's physical, geological, hydrological and other environmental features with the host of uses permitted in the proposed zoning district.**

The subject site is currently used as a public park. Horseshoe pits have been installed. The site provides residents and visitors active and passive recreational opportunities.

According to the United States Department of Agriculture (USDA) Soil Survey, the subject site contains soils classified as BnB – Boyer loamy sand, 1 to 6 percent slopes. This classification has no limitations for active and/or passive recreational use, including potential future construction of a shelter.

The proposed rezoning is compatible with the sites physical, geological, hydrological, and other environmental features.

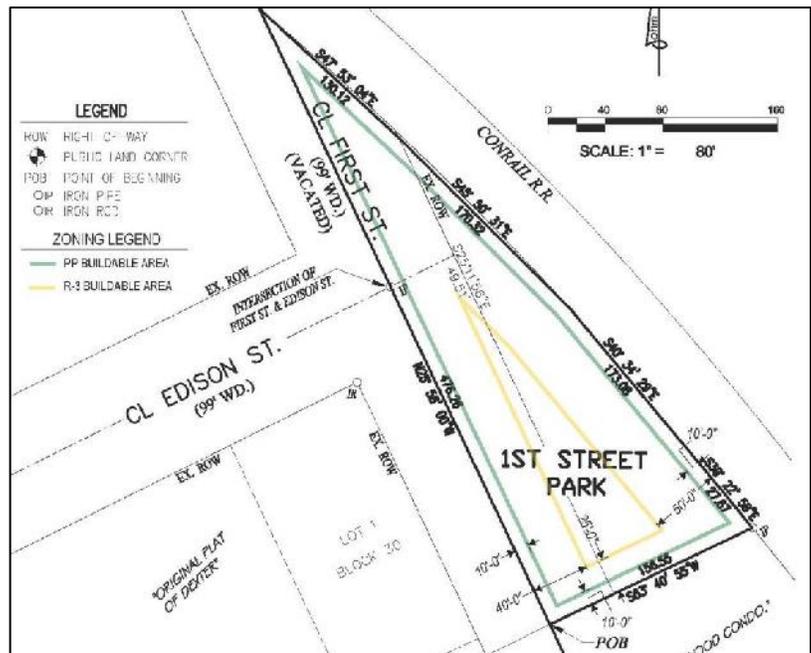
**3. Evidence the applicant cannot receive a reasonable return on investment through developing the property with at least one (1) of the uses permitted under the current zoning.**

Principal permitted uses in the R-3 Multiple Family zoning district includes a variety of attached, mixed density dwellings, such as duplexes, townhouses, rowhouses, and garden apartments, activity center buildings for the elderly, family day care homes, child care centers, day care centers and family foster care homes, and adult foster care homes, adult foster care small group homes and adult day care. Special land uses include public swimming pools, parks, playgrounds, and playfields, places of worship, public and private pre, primary and secondary schools, colleges and universities, boarding and rooming houses, government/community-owned facilities, funeral homes, adult congregate care facilities and bed and breakfast inns.

Permitted uses in the I-1 Limited Industrial zoning district includes research oriented and light industrial park uses, manufacturing compounding, process, or treatment of such products, assembly of merchandise, packaging of previously prepared materials, but not including the bailing of discards, old iron or other metal, wood, lumber, glass, paper, rags, cloth, or other similar material, Printing, lithographic, blueprinting, commercial laundries, dry cleaning establishments, wholesale business, ice and cold storage plants, lumber, fuel and feed supply yards, and other similar uses, "clean" light manufacturing industrial uses, research and testing facilities, automobile repair garages, construction and farm equipment sales, accessory uses, buildings or structures, and essential service structures. Special land uses include, restaurants/cafeteria facilities and child care facilities for employees in a separate building, bus, taxi and rail terminals, open air display for sale of manufactured products, warehousing and material distribution centers and contractors' establishments, light-metal cutting, essential service buildings, radio, television microwave and cellular phone towers, and wholesale businesses, not including junkyards or used auto wrecking establishments or business handling wastes, coal yards, junk; the incubation, raising or storing of poultry; the slaughtering of animals or, poultry; and those businesses which are offensive by reason of odor, dust smoke or vibration to the surrounding neighborhood.

A park is not a permitted or special land use in the I-1 Limited Industrial District.

As stated previously, the City owns the subject site and granted special use approval for use as a park in 2006. Under the current R-3 zoning, a 40-foot front yard setback and a 50-foot rear yard setback are required for buildings or structures, as illustrated by the yellow line in the graphic to the right. The front and rear yard setbacks in the PP zoning district are 10 feet, respectively and are depicted by the green line. The subject site is triangular and at its widest point measures 156.55 feet. Under the current zoning, the required front and rear yard setbacks would limit placement of a shelter and could impact the location of other future improvements.



In addition, only the portion of the park that was zoned R-3 received special use approval in 2006. The portion zoned I-1, Limited Industrial has not received land use approval for a park. Rezoning the subject site to PP Public Park accomplishes the following:

- Reduces the front and rear yard requirements, thus allowing placement of shelter and other potential future improvements, in terms of convenience and practicality; and
- Eliminates the illegal non-conformity of a park in an industrial zoning district.

**4. The compatibility of all the potential uses allowed in the proposed zoning district with surrounding uses and zoning in terms of land suitability, impacts on the environment, density, nature of use, traffic impacts, aesthetics, infrastructure and potential influence on property values.**

The principal permitted uses within the PP Public Park zoning include passive and active recreational amenities, park structures, such as shelters, gazebos, bathroom facilities, access ramps, seating areas, etc. Special land use in the PP district include commercial outdoor recreation facilities, such as, but not limited to canoe/kayak/liveries, concession stands, swimming pools; provided that any necessary facilities or accessory buildings, structures or uses are constructed and located so as to cause minimal encroachment and/or intrusion upon any natural resource area, and to minimize any negative effects on adjacent residential properties.

The permitted and special land uses in the PP district are compatible with the surrounding land uses and zoning because the uses will be open space, passive and active recreation. The subject site is suitable for open space, recreation uses.

The site is currently accessible by vehicle and pedestrian traffic. The use of the subject site as a park has not had an adverse impact on adjacent properties, and is not anticipated to have an adverse impact on adjacent properties in the future.

The proposed PP zoning district and the uses allowed would be compatible with surrounding uses and zoning, without negative impact on property values.

**5. The capacity of the City's infrastructure and services sufficient to accommodate the uses permitted in the requested district without compromising the "health, safety and welfare".**

Use of the subject site has been and would continue to consist of active and passive recreation uses with limited infrastructure. Health, safety and welfare will not be compromised by proposed rezoning.

**6. The apparent demand for the types of uses permitted in the requested zoning district in the Dexter area in relation to the amount of land currently zoned and available to accommodate the demand.**

The subject site is currently designated and used as a park. Rezoning to Public Park would, not only be consistent with the use, but facilitate planned improvements to the park.

**7. The request has not been previously submitted within the past one (1) year, unless conditions have changed or new information has been provided.**

The City of Dexter owns the subject property. A request to rezone of the subject site has not been submitted within the past year.

**8. Other factors deemed appropriate by the Planning Commission and City Council.**

The proposed rezoning, as well as, City Council's consideration of a partial vacation of the First Street right-of-way, is necessary to ensure implementation of future park improvements.

**CONCLUSION(S)**

As documented in the sections above, staff has determined the criterion required within Article 23 to rezone First Street Park to PP Public Park has been met, based on the following findings:

- The goals, objectives, and policies within the Dexter Master Plan support designating the subject property as PP Public Park.
- The proposed rezoning is compatible with the sites physical, geological, hydrological, and other environmental features.
- Rezoning the subject site to PP Public Park would allow potential future improvements.
- The proposed rezoning would be compatible with surrounding uses, without negative impact on property values.
- Health, safety and welfare will not be compromised by proposed rezoning.
- Rezoning to Public Park would be consistent with the current use of the subject site, and would facilitate improvements to the park in the future.
- A rezoning request for the subject site has not been submitted within the past year.

**SUGGESTED MOTIONS – Rezoning from R-3 Multiple Family Residential to PP Public Park**

Based on the information provided at the January 4, 2016 Planning Commission meeting and pursuant to Section 23.05, Criteria for Amendment of the Official Zoning Map, the Planning Commission recommends that City Council (**APPROVE/ DENY**) the request to rezone a portion of First Street Park (08-08-05-235-006), located at the intersection of Edison and First Streets, from R-3 Multiple Family Residential and I-1 Limited Industrial to PP Public Park.

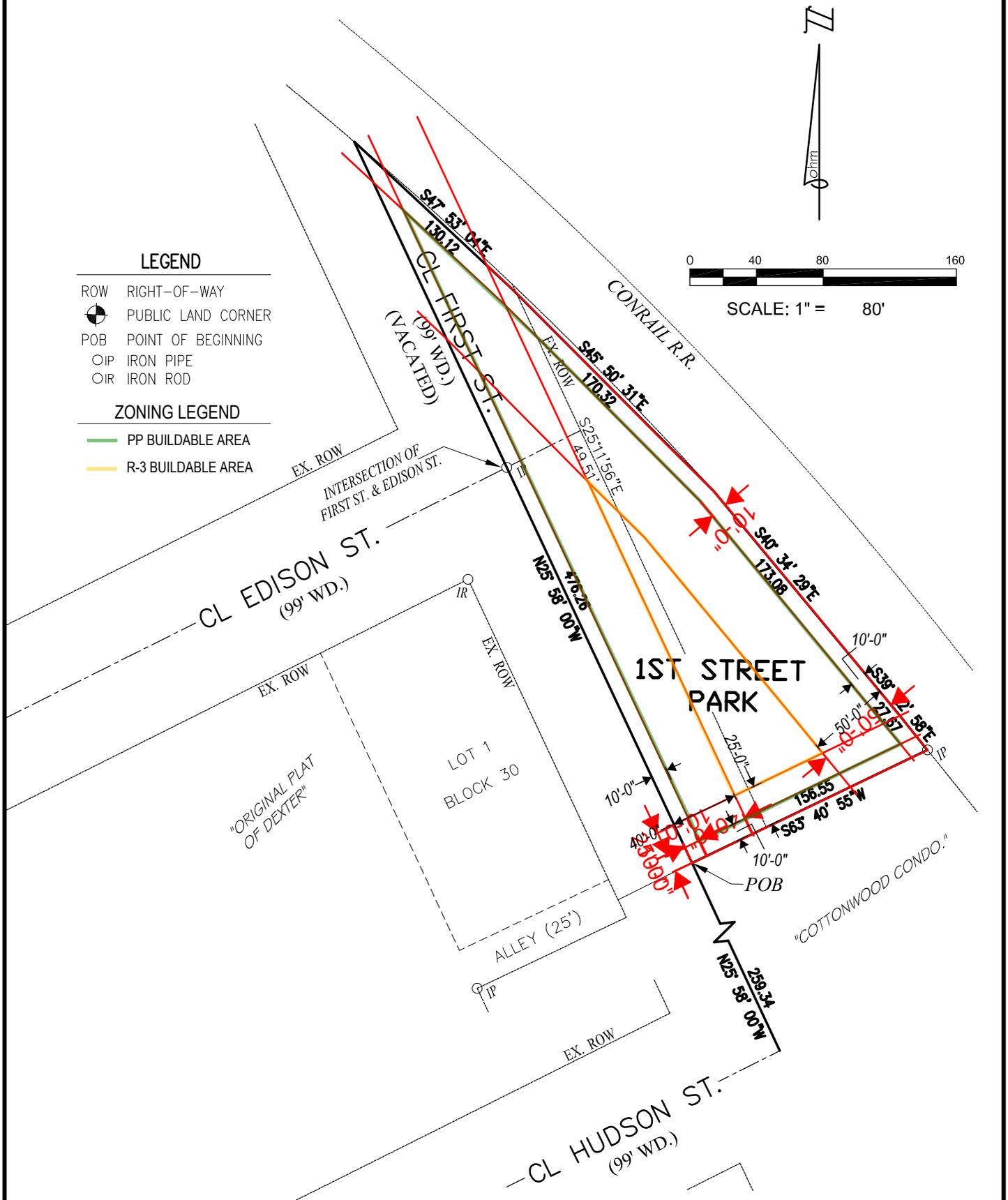
OR

Based on the information provided at the January 4, 2016 Planning Commission meeting and pursuant to Section 23.05, Criteria for Amendment of the Official Zoning Map, the Planning Commission moves to (**POSTPONE**) the request to rezoning of a portion of First Street Park (08-08-05-235-006), located at the intersection of Edison and First Streets, from R-3 Multiple Family Residential and I-1 Limited Industrial to PP Public Park until (**DATE**), to allow the applicant more time to address the following:

1. \_\_\_\_\_
2. \_\_\_\_\_
3. \_\_\_\_\_

Please feel free to contact me prior to the meeting if you have any questions. Thank you.

# EXCHANGE AGREEMENT SKETCH

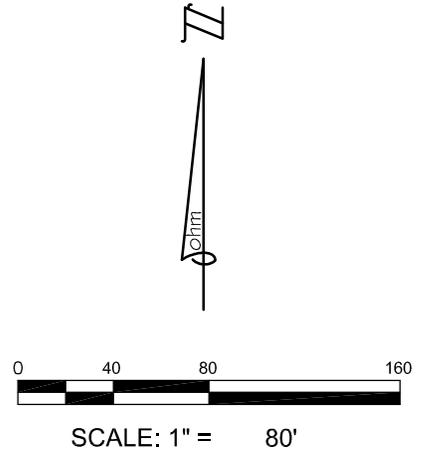


**LEGEND**

- ROW RIGHT-OF-WAY
- PUBLIC LAND CORNER
- POB POINT OF BEGINNING
- IRON PIPE
- IRON ROD

**ZONING LEGEND**

- PP BUILDABLE AREA
- R-3 BUILDABLE AREA



**LEGAL DESCRIPTION** (per Exchange Agreement)

A 0.94 acre (41,040 S.F.) parcel of land in part of the N  $\frac{1}{2}$  of Section 6, T2S, R5E, Village of Dexter, Washtenaw County, Michigan, and in part of the "Original Plat of the Village of Dexter" as recorded in Liber 27 of Deeds, Page 532, Washtenaw County Records, described as: Commencing at the intersection of the centerline of First Street with the centerline of Hudson Street; thence N 25°58'00" W 259.34 feet along the centerline of First Street to a point on the northeasterly extension of the centerline of the Alley in Block 30 of said "Original Plat of the Village of Dexter", said point being the POINT OF BEGINNING; thence N 25°58'00" W 476.26 feet along the centerline of First Street; thence S 47°53'04" E 130.12 feet along the Southwesterly line of the Conrail Railroad Right-of-Way; thence S 45°50'31" E 170.32 feet along said Southwesterly line; thence S 40°34'29" E 173.08 feet along said Southwesterly line; thence S 39°22'58" E 27.67 feet along said Southwesterly line; thence S 63°40'55" W 156.55 feet along the northeasterly extension of the centerline of the Alley in Block 30 of said "Original Plat of the Village of Dexter" to the POINT OF BEGINNING.

**SKETCH AND DESCRIPTION**

PART OF THE NW 1/4 OF SECTION 5  
TOWN 2 SOUTH, RANGE 5 EAST, SCIO TOWNSHIP  
WASHTENAW COUNTY, MICHIGAN

CLIENT: CITY OF DEXTER



34000 Plymouth Road | Livonia, MI 48150  
p (734) 522-6711 | f (734) 522-6427

*Advancing Communities*

DATE: 11-12-15  
DRAWN BY: CHN  
DWG: EXCHANGE AGREEMENT

SHEET  
1 OF 1

JOB NO.  
0130-15-0011

**OFFICE OF THE CITY MANAGER**

8140 Main Street • Dexter, Michigan 48130-1092 • (734) 426-8303 • Fax (734) 426-5614

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**Memorandum**

**To:** Mayor Keough and City Council

**From:** Courtney Nicholls, City Manager  
Justin Breyer, Assistant to the City Manager

**Re:** Consideration of: 2016 Chemical Bid Award

**Date:** January 19, 2016

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To ensure the City is receiving the best price for its chemicals, a bid was released on December 18, 2015. The bid was posted on MITN and distributed to suppliers throughout the state. The bids were due by January 15, 2016, and the results are provided on the attached spreadsheet. A second spreadsheet is provided to show the cost of the contract over the three year period using an estimated amount of chemicals. The bid prices are for three years.

Alexander Chemical and Elhorn Engineering are current suppliers to the City. Elhorn Engineering and Alexander Chemical are subsidiaries of Carus Corporation, from whom we have purchased chemicals in the past. Elhorn Engineering will continue to supply chemicals that previously came from Chemco, Carus, and Alexander Chemical. PVS Nolwood is a major regional chemical distributor, and we have used PVS Nolwood for ferric chloride distribution in the past when Alexander Chemical was unable to meet a delivery date. Northwest Pools, based in Toledo, Ohio, also services the Cities of Saline, Ann Arbor, and Dearborn. Staff spoke to Bob Scull, Saline's Wastewater Treatment Superintendent about the Northwest Pools' services, and he indicated that they are reliable and accommodating.

The bid prices for all chemicals except for ferric chloride either went down or were held at the same rates. The current bid pricing takes into account that the bulk storage tank for ferric chloride is currently out of commission and needs to be replaced. Until the replacement of the tank is made, the ferric chloride must be delivered in 330 gallon totes, which is more expensive than bulk delivery. Although Kimera was the apparent low bidder for bulk ferric chloride (by \$.01 per gallon), their proposal involved non-NSF approved material. Since the City requires National Sanitation Foundation (a public health and safety organization) approved material, staff recommends awarding the bid for ferric chloride to PVS Nolwood.

Awarding the bid (with ferric chloride totes) will result in approximately 11% reduction in current price. We hope to bid the replacement of the bulk tank in February, which would result in a savings of approximately 13%. The reason for such a significant cost change between the totes and bulk ferric chloride order is that at 10,000 gallons, ferric chloride is the largest order for the City out of this group of chemicals.

The contracts with the four suppliers would begin on February 1, 2016 and end on February 1, 2019. Chemicals are paid from both the water and sewer funds – line 590-548-742-000 and 591-556-742-000.

Council is asked to award the 2016 Chemical Bid to Northwest Pools (bleach), Alexander Chemical (Sodium Bisulfate), PVS Nolwood (Ferric Chloride), and Elhorn (aquamag polyphosphate, orthophosphate, hydrofluosilicic acid) for the prices outlined on the bid tab for a period of three years.

2016 -2019 Chemical Bid Tab

Company	Year One (price per gallon)						
	Bleach	Sodium Bisulfate	Ferric Totes	Ferric Bulk	Polyphosphate	Orthophosphate	Fluoride
Northwest Pools	\$1.50	x	x	x	x	x	x
O.P. Aquatics	\$1.68	x	x	x	x	x	x
JCL Jones	x	x	x	x	x	x	x
Kemira	x	x	x	\$1.10	x	x	x
Alexander	\$1.79	\$2.11	x	\$2.57	x	x	\$5.65
PVS	\$1.88	\$2.85	\$2.47	\$1.11	x	x	\$8.00
Univar	?	x	x	x	x	x	x
Elhorn	\$1.69	x	x	x	\$9.80	\$9.80	\$5.00
Shannon	x	x	x	x	\$12.97	\$12.77	x

Chemical	Low Bidder	Current Price	Year 1 Price	Year 2 Price	Year 3 Price	Approximate Gallons Per Year	Approx. Current Price	Approx. Price Year 1	Approx. Price Year 2	Approx. Price Year 3
Bleach	Northwest Pools	\$1.88	\$1.50	\$1.53	\$1.56	6,000	\$11,280.00	\$9,000.00	\$9,180.00	\$9,360.00
Sodium Bisulfite	Alexander	\$2.88	\$2.11	\$2.11	\$2.11	3,000	\$8,640.00	\$6,330.00	\$6,330.00	\$6,330.00
Ferric Chloride (Totes)	PVS	\$2.60	\$2.47	\$2.47	\$2.47	10,000	\$26,000.00	\$24,700.00	\$24,700.00	\$24,700.00
Ferric Chloride (Bulk)	PVS	\$1.16	\$1.11	\$1.15	\$1.15	10,000	\$11,600.00	\$11,100.00	\$11,500.00	\$11,500.00
Aquamag	Elhorn	\$9.80	\$9.80	\$9.80	\$9.80	500	\$4,900.00	\$4,900.00	\$4,900.00	\$4,900.00
Orthophosphate	Elhorn	\$9.80	\$9.80	\$9.80	\$9.80	200	\$1,960.00	\$1,960.00	\$1,960.00	\$1,960.00
Fluoride	Elhorn	\$5.00	\$5.00	\$5.00	\$5.00	150	\$750.00	\$750.00	\$750.00	\$750.00
Cost with Totes							\$53,530.00	\$47,640.00	\$47,820.00	\$48,000.00
Cost Reduction From Current Price with Totes								-11.00%		
Cost with Bulk							\$39,130.00	\$34,040.00	\$34,620.00	\$34,800.00
Price Reduction from Current Price with Bulk								-13.01%		

Bleach is used at the Wastewater Treatment Plant, Water Treatment Plant and the 5th Wellhouse. Sodium Bisulfate and Ferric Chloride are used at the Wastewater Treatment Plant. Aquamag polyphosphate is used at the 5th Well. Orthophosphate is used at the Water filtration plant. Hydrofluosilicic acid is used at the Water Treatment Plant and at the 5th Well.

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**OFFICE OF THE CITY MANAGER**

8140 Main Street • Dexter, Michigan 48130-1092 • (734) 426-8303 • Fax (734) 426-5614

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**Memorandum**

**To:** Mayor Keough and City Council  
**From:** Courtney Nicholls, City Manager  
**Re:** Oversize/Overweight Loads  
**Date:** January 19, 2016

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Several weeks ago, staff brought up the issue of regulating oversize/overweight vehicles coming through Dexter. After further research, it was determined that the state laws regarding weight limits were adopted by reference back in 1995. Attached is a form, modeled after the Washtenaw County Road Commission, that will be required to be completed by haulers requesting to bring these loads through Dexter. The form will allow us to gather contact and insurance information so that we can contact the haulers and be aware of the large loads moving through town.

Staff is requesting that Council make a motion to approve the form and set a \$25 fee per round trip.

**CITY OF DEXTER  
 SINGLE MOVE PERMIT**

As Owner, I (we) hereby request permission to transport the following oversize and/or overweight vehicle(s) on the roads under jurisdiction of the City of Dexter and attest that these loads do not exceed the weights and/or dimensions listed below.

APPLICANT (OWNER)

ADDRESS	PHONE
CITY/STATE/ZIP	FAX
SIGNATURE	TITLE

It is understood this Single Move Permit is being issued for vehicles with the following axle loading or overall dimensions and that exceeding these limits will void the permit. Failure to follow the special provisions on page 2 of the permit will void the permit.

POWER UNIT NUMBER	MAKE/MODEL/YEAR
LICENSE	VIN

OVERALL WIDTH	OVERALL HEIGHT	OVERALL LENGTH	VEHICLE WIDTH
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Axle Number	Axle Weight in Pounds Loaded Vehicle	Number of Tires, Tire Size, & Tire Width (in inches)	Axle Spacing in Feet & Inches	
1			1 to 2 ___Ft. ___In.	6 to 7 ___Ft. ___In.
2				
3			2 to 3 ___Ft. ___In.	7 to 8 ___Ft. ___In.
4				
5			3 to 4 ___Ft. ___In.	8 to 9 ___Ft. ___In.
6				
7			4 to 5 ___Ft. ___In.	9 to 10 ___Ft. ___In.
8				
9			5 to 6 ___Ft. ___In.	10 to 11 ___Ft. ___In.
10				
11			Total # of Tires	Tot. Tire Width on Axle
Total				

LOAD DESCRIPTION

ROUTE AS FOLLOWS

*If the proposed move utilizes state highways or county streets, permission must be obtained from the state or county authorities.*

THIS SECTION TO BE COMPLETED BY STAFF	DATE RECEIVED	START DATE	END DATE
	APPROVED BY	POSTED FEE	INSURANCE PROVIDED

**CITY OF DEXTER  
SINGLE MOVE PERMIT**

**SINGLE MOVE PERMIT SPECIAL PROVISIONS**

1. Permits are automatically invalidated by the violation of any of the conditions specified by the terms of the permit or by false information given on the application. Failure to comply with the conditions of this permit shall be just cause for the immediate suspension or revocation of any or all permits and the operator and/or owner of the vehicle subject to appropriate legal action.
2. Oversize permits are issued for daylight hours only, Monday through Saturday. Permits are not valid from 12 noon on the day preceding and continuing until daylight of the 1<sup>st</sup> day after the holidays here listed: New Year's Day, Memorial Day, Fourth of July, Labor Day, Thanksgiving Day, Christmas, except with the approval of the Permits Department when emergency repair movements are necessary in the best interest of public safety and welfare. Permit valid only if favorable driving and traffic provisions prevail.
3. The movement shall not impede other traffic in an unreasonable manner and at no time shall traffic be blocked from use of the City street. Vehicles and loads shall not be parked on the City street at any time.
4. Vehicles shall be registered as required by the Michigan vehicle code and will not violate any statute or valid ordinance, rule or regulation by any state agency or sub-division of the state. Vehicles are to comply with all statutory provisions as to other permits, licensing, motor vehicle equipment and operation.
5. The driver of the vehicle shall carry an approved copy of the permit in the vehicle to which it applies and shall have it available for inspection by any weighmaster of the Washtenaw County Sheriff's Office.
6. Applicant shall be responsible for any damage caused to wires, mailboxes, trees, buildings, or the road, including the structures and appurtenances, and shall reimburse the appropriate parties for any damage caused by the moving of said vehicle or load. Applicant shall save harmless, indemnify, defend, and represent the Board against any and all claims for bodily injury or property damage, or any other claim arising out of or related to the moving of said vehicle, load, or its presence on or use of the City street by said vehicle and load.
7. Permits are not valid if insurance expires. Applicant to present evidence that at least the following insurance coverage is in full force and effect on each vehicle while operating on the public streets under special permit:

Bodily Injury liability – each person .....	\$500,000.00
Bodily Injury liability – each accident .....	\$1,000,000.00
Property Damage liability – each accident .....	\$1,000,000.00
Single Limit policy .....	\$1,000,000.00
Worker's Compensation .....	Statutory Coverage
8. The permittee or contractor shall name the City of Dexter as additional insured and certificate holder, by name, on any general comprehensive liability insurance or commercial general liability insurance carried by the permittee or contractor worded as follows:

The Dexter City Council, the City of Dexter, and their officers, agents and employees, are named as additional insured parties.
9. Permits will be issued only for vehicles owned by the applicant or operated under a bona fide lease or rental agreement. The applicant may be required to deposit a reasonable inspection fee and to furnish a good and sufficient cash bond to cover any damage that might occur to roads, bridges, or structures, by the movement of vehicles and objects under the proposed permit.
10. Permits will not be issued for oversize or overweight vehicles or loads that can be readily dismantled, reduced or otherwise rearranged to come within the legal limits or lightest load possible. Permits will in no way supersede posted axle loading limits on any City street. The applicant agrees to reimburse the City of Dexter for any damage resulting from disregard of such postings.
11. The equipment shall be loaded on the vehicle in such a manner to reduce to a minimum the excess over statutory size or weight limitations and the least width or length dimensions becomes the width of the load. On movements exceeding legal height, the permittee certifies that he has checked the route as necessary for vertical clearance and overhead obstructions prior to any movement. Striking or damage to any structure or facility will be perceived to be noncompliance with this section and will result in termination of this permit.
12. The City of Dexter may temporarily suspend or revoke a Single Move Permit, either in its entirety or in respect to certain of its provisions, due to seasonal conditions, other special conditions or if it is in the interest of the public's safety.
13. The vehicle shall not be loaded or unloaded within the outer shoulder limits of any road unless permitted by an officer or the City of Dexter.
14. The movement requires the display of clean, plain, red or orange flags of at least 18 inches square. One flag shall be displayed at each of the four corners of the vehicle or load; and if any portion of the load extends beyond the width of the corner flag, one additional flag shall be displayed at the widest point on each side of the vehicle or load. Flags should be securely fastened by at least one corner or securely mounted on a staff.
15. When width exceeds 12 feet: Shall be followed by one escort vehicle (passenger car or pickup truck) with at least one flashing or rotating amber light on top of cab, a reasonable distance in rear of the movement when moving on 4 or more lanes. To be preceded by one escort vehicle (passenger car or pickup truck) with at least on flashing or rotating amber light on top of cab, a reasonable distance in front of the movement when on less than 4 lanes. Amber lights are to be visible for 360 degrees for a distance of 500 ft.
16. The vehicle covered by this permit shall adhere to all City speed limits, and shall not exceed 30 M.P.H. at any time.

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