

**THE CITY OF DEXTER
CITY COUNCIL MEETING
MONDAY, JUNE 13, 2016**

A. CALL TO ORDER AND PLEDGE OF ALLEGIANCE

The meeting was called to order at 7:30 PM by Mayor Keough at the Dexter Senior Center located at 7720 Ann Arbor Street in Dexter, Michigan.

B. ROLL CALL: Mayor Keough	J. Carson	D. Fisher
	J. Knight -ab	Z. Michels
	J. Smith	R. Tell

Also present: Courtney Nicholls, City Manager; Marie Sherry, Finance Director/Treasurer; Michelle Aniol, Community Development Manager; Justin Breyer, Assistant to the City Manager; Carol Jones, Interim City Clerk; Robert Smith, Dexter Area Fire Department Chief; Blair Selover and Elaine Venema, Fleis & VandenBrink; and media.

C. APPROVAL OF THE MINUTES

1. Regular City Council Meeting – May 23, 2016
2. City Council Work Session – May 18, 2016

Motion Smith; support Michels to approve the minutes of the May 23, 2016, Regular City Council Meeting and the minutes of the May 18, 2016, City Council Work Session with one correction on page 7, Work Session, under Discussion it should read ½ mill not ½ %.

Unanimous voice vote approval with Council Member Knight absent.

D. PRE-ARRANGED PARTICIPATION

None

E. APPROVAL OF THE AGENDA

Motion Smith; support Fisher to approve the agenda with the addition of information for New Business item L-4, Assessor Recommendation.

Unanimous voice vote approval with Council Member Knight absent.

F. PUBLIC HEARINGS

1. Fiscal Year 2016/2017 Millage Rate and Budget

Consideration of: 2016/2017 Millage Rate and Administration Fee

Mayor Keough opened the Public Hearing at 7:33 PM. Mayor Keough spoke of two possible proposals for the 2016/2017 Millage rates, one to leave it at the current rate and the other to increase the General Fund Millage by a ½ mill. There were no members of the audience that spoke. The Public Hearing was closed at 7:36 PM

Motion Carson; support Smith to set the 2016-2017 Millage Rate for the City of Dexter at 9.9906 mills for the General Fund, 3.4075 mills for Streets, and 0.6581 for General Obligation Bonds for a total of 14.0562 mills and that the administration fee to be levied on the 2016-2017 tax bill will be 1 %.

Ayes: Carson and Tell
Nays: Fisher, Michels, Smith and Keough
Absent: Knight
Motion fails 4 to 2

Motion Tell; support Fisher to set the 2016-2017 Millage Rate for the City of Dexter at 10.2406 mills for the General Fund, 3.4075 mills for Streets, and 0.6581 for General Obligation Bonds for a total of 14.3062 mills; that the administration fee to be levied on the 2016-2017 tax bill will be 1 %; and add language to the resolution ~~that~~ identifies that ~~\$100,000~~ is committed to the Dexter Area Fire Department's capital funding.

Deleted: the

Deleted: a ½ mill

Ayes: Fisher, Michels, Smith, Tell and Keough
Nays: Carson
Absent: Knight
Motion carries 5 to 1

2. Ordinance Setting the Fiscal Year 2016/2017 Utility Rates.

Mayor Keough opened the Public Hearing at 8:15 PM. Mayor Keough explained the public hearing is required by City ordinance to set the rates and he explained the rate increases with the water and sewer rates. Elaine Venema of Fleis and VandenBrink spoke of the possible need to lower the phosphorus levels proposed in the ordinance due to the Maximum Allowable Headworks Loading Study. Mayor Keough closed the Public Hearing at 8:19 PM.

Action on the Utility Rates and Budget will be taken at the June 27, 2016 meeting.

G. NON-ARRANGED PARTICIPATION

None

H. COMMUNICATIONS:

1. Upcoming Meeting List
2. Sign Calendar

I. REPORTS

1. Public Services Superintendent – Dan Schlaff

Mr. Schlaff submits his written report as per packet. In the absence of Mr. Schlaff, staff responded to the following question:

Deleted: S

- Question – I noticed on the report about filling a pool, how is that handled? (The fill is monitored, and sewer usage is corrected.)
- Comment – When re-doing the streets, the stone chips at the edge of the road can make it slippery.

2. Community Development Manager – Michelle Aniol

Ms. Aniol submits her report as per packet. Ms. Aniol gave the following updates and answered questions:

- Ms. Aniol explained the enforcement activity on the 7711 Fourth Street property. There is a bankruptcy filing on this property but it has not been finalized and the landowner is still responsible for the cleanup. We need to follow the letter of the law before getting involved.
- There is an issue with a property in Westridge regarding a retaining wall encroaching on another lot.
- Ms. Aniol asked for input regarding the placement of sidewalk on the south side of Forest Street by a potential buyer of a vacant lot. Discussion followed.
- Question – Regarding an enforcement issue of an inoperable vehicle on Ann Arbor Street, are you aware of a them erecting a tent to cover the vehicle? (Yes)
- Comment – In Ms. Aniol’s report she reported on the Grandview Commons action at the Planning Commission meeting and that there were concerns from two Commissioners regarding the last minute submittal and the proper review by staff and consultants. Discussion followed.

3. Boards, Commissions. & Other Reports-“Bi-annual or as needed”

Gateway Initiative (Big 400) – Carol Jones

Ms. Jones encouraged Council Members to join the Big 400 at a cost of \$4 for a lifetime membership and to attend the upcoming tour of Big 400 on June 24.

4. Subcommittee Reports

None

5. City Manager Report

Ms. Nicholls submits her report as per packet. Ms. Nicholls gave the following updated updates and answered questions:

- There has been a Tax Tribunal filing by Chelsea Wellness Foundation for 2016 taxes.
- Todd Viebahn has transferred from the DPW to the Utilities Department and we will be advertising the vacant DPW position.
- Comment – The drone presentation at the Planning Commission meeting on June 6 was good. Discussion followed on the information learned at the meeting.
- Question – Where will the money come from if a wage increase is proposed from the MML Wage Study? (Will give an explanation at the meeting in July when MML presents.)
- Mr. Breyer explained what the Arts, Culture and Heritage would like to see in the art selection process from the Art Selection Committee and from art donations.

6. Mayor's Report

Mr. Keough submits his report as per packet. Mr. Keough gave the following updates:

- Attended a meeting today along with Mr. Carson and Ms. Nicholls at the Washtenaw County Road Commission to review the recommendations for the Baker/Shield/Dan Hoey intersections. They are recommending two roundabouts with an alternative recommendation of two signals. Each would cost about the same around \$1.1 – \$1.2 million.
- What about pedestrian crossings in a roundabout? (There would be a pedestrian island.)
- The June 10 tour with Senator Peters was canceled and will be rescheduled.

J. CONSENT AGENDA

1. Consideration of: Bills and Payroll in the amount of \$506,707.72

Motion Fisher; support Smith to approve item 1 of the Consent Agenda.

Unanimous voice vote approval with Council Member Knight absent.

K. OLD BUSINESS-Consideration and Discussion of:

None

L. NEW BUSINESS-Consideration of and Discussion of:

1. Discussion of: Maximum Allowable Headworks Loading Study

Ms. Nicholls reported that in 2013 Fleis and VandenBrink (F&V) was commissioned to do a Maximum Allowable Headworks Loading Study (MAHL). However, it was not formally approved by the State of Michigan Department of

Environmental Quality (MDEQ). Ms. Venema of F&V explained areas of the study including phosphorous limits, BOD capacity, NUBCo issues and future capacity. The MAHL study has been updated and will be submitted to the MDEQ for review and approval.

2. Consideration of: Purchase of Lift Station Pump from Kennedy Industries

Motion Fisher; support Smith to approve the quote from Kennedy Industries for the purchase of the Lift Station pump in an amount not to exceed \$8,000.

Ayes: Michels, Smith, Tell, Carson, Fisher and Keough

Nays: None

Absent: Knight

Motion carries

3. Consideration of: Update of Organizational Matters Resolution to Include Justin Breyer as a Signer on City Accounts

Motion Smith; support Fisher to approve the addition of Justin Breyer, Assistant to the City Manager, to be added to the list of Bank Signatories on the 2016 Resolution for the purpose of Establishing Organization Matters for the City of Dexter.

Ayes: Smith, Tell, Carson, Fisher, Michels and Keough

Nays: None

Absent: Knight

Motion carries

4. Consideration of: Assessor Recommendation

Motion Smith; support Fisher to approve the hiring of Laurie Pettinaro as a part-time City Assessor effective Thursday, June 16, 2016 at a rate of \$39 per hour for 16 hours per week.

Ayes: Tell, Carson, Fisher, Michels, Smith and Keough

Nays: None

Absent: Knight

Motion carries

M. COUNCIL COMMENTS

Tell None

Fisher How did the meeting regarding the Car Wash issue go? (Haven't been able to meet with the resident yet due to scheduling conflicts.)

Carson None

Jones None

Smith Why was information provided in the packet from The Alley? (Their Manager provided information on how they have been handling issues that they were cited for in the past.)

Michels Thank you for the facility information included in this packet. How soon will we have a work session on this? Also Chief Smith's presentation at Webster Township is being broadcast on the Dexter Township's website.
Knight Absent

N. NON-ARRANGED PARTICIPATION

Chief Smith, Dexter Area Fire Department, thanked those who attended the presentation on June 7 at Webster Township.

Justin Breyer, Assistant to the City Manager, asked about actions taken at a previous meeting that sent one of the Art Selection Committee's proposals (the Bike sculpture) back to the Committee, however, there was no motion made for the Lion's Park sculpture.

Motion Fisher; support Smith to send the proposal for the Lion's Park sculpture back to the Art Selection committee for further information.

Ayes: Fisher, Michele, Smith, Tell, Carson and Keough
Nays: None
Absent: Knight
Motion carries

O. ADJOURNMENT

Motion Smith; support Fisher to adjourn at 9:46 PM.

Unanimous voice vote approval with Council member Knight absent.

Respectfully submitted,

Carol J. Jones
Interim Clerk, City of Dexter

Approved for Filing: _____