



## **F. PUBLIC HEARINGS**

### **AN ORDINANCE ESTABLISHING PROCEDURES FOR THE LICENSING OF PUSHCART VENDORS IN THE CITY OF DEXTER**

Consideration of: An Ordinance establishing procedures for the licensing of pushcart Vendors in the City of Dexter

Consideration of: Pushcart Vending Policy

Mayor Keough opened the Public Hearing for Pushcart Vendors at 7:33 PM. Mayor Keough explained the proposed ordinance and policy. The question was raised about allowing only one vendor and the City Attorney's comments about this being a monopoly. Ms. Nicholls explained that the number of carts could be changed without rewriting the ordinance.

Mayor Keough closed the Public Hearing at 7:35 PM

Ms. Nicholls commented that this ordinance does not cover Ice Cream trucks as they are on the move and not parked. Suggestions were given under the definitions to add *City Manager*, moving the last sentence in H and I under definitions to Pushcart Vending Policy, and adding the term *unattached* to outdoor cooking in 14 and 15 of the Requirements for Pushcart Vendors. Discussion followed.

Ted Tear, 8090 Huron Street, Dexter inquired about why a food truck is not permitted in the ordinance. He felt that a food cart is not in the category of becoming an incubator restaurant business as a food truck could be. He also asked, "If I have an ice cream truck, why can't I park it?"

The Pushcart Ordinance and Policy is to be rewritten with the proposed changes and brought back to a future meeting.

## **G. NON-ARRANGED PARTICIPATION**

Donna Lasinski, 4977 St. Annes Ct., Ann Arbor introduced herself to Council as a candidate for Gretchen Driskell's seat in the 52<sup>nd</sup> District in the Michigan House of Representatives. She listed among her credentials that she is the current treasurer for Ann Arbor Public Schools and a business owner.

## **H. COMMUNICATIONS:**

1. Upcoming Meeting List
2. Sign Calendar
3. Dues renewal letter from the Dexter Area Chamber of Commerce

## **I. REPORTS**

1. Public Services Superintendent – Dan Schlaff

Mr. Schlaff submits his written report as per packet.

- Ms. Nicholls reported on communication radios for DPW workers and are deciding the number required.

## 2. Community Development Manager – Michelle Aniol

Ms. Aniol submits her report as per packet. Ms. Aniol answered questions and gave the following updates:

- Question – How is the Brouwer property on Grand Street zoned? (I-1)
- The RFQ (Request for Qualification) Committee conducted the second of two interviews of the two interested developers for the Broad Street property. The committee will make a recommendation of Foremost Development Company to the DDA for approval and then move to Council for approval.
- Question – What is the location of the 3040 Hudson Street property split? (The corner of Hudson and Forest.)
- Addressed questions provided by Council Member Michels with the Master Plan and Use Table from his emailed memo.

## 3. Boards, Commissions. & Other Reports-“Bi-annual or as needed”

### *Dexter Area Fire Department – Mayor Keough, Council Member Carson*

- Mayor Keough reported on the DAFD budget document stating that this budget reflects a meeting of many objectives that have not been met in the past.
- Questions were raised as to the percentage funded in MERS (59%), increase in accounting fees, the role of Assistant Chief being more defined than in the past, mutual aid runs, and reworking the cost allocation formula in the future.

### *Washtenaw County Sheriff – November Written Report*

- Included in the packet.
- Question - Are other communities experiencing an increase in larcenies?
- Question - It looks like traffic stops are down, are we short on personnel?
- Ms. Nicholls will inquire about these items.

## 4. Subcommittee Reports

*Facilities* – Met and are working on a report to bring before Council.

## 5. City Manager Report

Ms. Nicholls submits her report as per packet. Ms. Nicholls gave the following updates:

- The 2017-2020 Transportation Projects will be presented at the next meeting.
- Tree trimming in West Ridge is supposed to be completed today (December 14.)
- Attended a Public Services meeting. The Washtenaw County may be looking at a county wide millage for police services in 2017.

- Question – What is the cities cost for the March election? (This will be covered by the State of Michigan.)

## 6. Mayor's Report

Mr. Keough submits his report as per packet. Mr. Keough gave the following updates:

- Recommending Christopher Wallaker as the alternate to the Zoning Board of Appeals.
- The DTE agreement at 3045 Broad Street isn't finalized yet but looking at doing so in the First Quarter of 2016.
- Dextech is looking to move forward with another phase.
- On December 8, motions for summary dispositions and responses were due to the State Tax Tribunal.
- Council Organizational Meeting will be held on January 23 at 9 AM.
- Merry Christmas.

## J. CONSENT AGENDA

1. Consideration of: Bills and Payroll in the amount of \$418,540.61
2. Consideration of: Appointment of Christopher Wallaker as an Alternate to the Zoning Board of Appeals
3. Consideration of: Re-Adoption of Text Amendments to Article XVII, Research and Development Districts of the Zoning Ordinance (previously adopted unanimously on November 23, 2015)

Motion Fisher; support Smith to approve items 1, 2 and 3 of the Consent Agenda.

Unanimous voice vote approval.

## K. OLD BUSINESS-Consideration and Discussion of:

None

## L. NEW BUSINESS-Consideration of and Discussion of:

1. Consideration of: Hiring of Cody Allred to the Position of Public Utility Operator

Motion Smith; support Fisher to hire Cody Allred to the position of Public Utility Operator.

Ayes: Carson, Fisher, Knight, Michels, Smith, Tell and Keough

Nays: None

Motion carries

2. Consideration of: Expenditures related to Visitor's Guide Project

Motion Tell; support Knight to authorize up to \$1,600 as a match to the Ypsilanti Conventions and Visitors Bureau \$6,000 CTAP grant for design and printing of 10,000 Dexter Visitors Guides.

Ayes: Fisher, Knight, Michels, Smith, Tell, Fisher and Keough

Nays: None

Motion carries

**M. COUNCIL COMMENTS**

Michels I apologize if I have cut anyone off from speaking and will remember to raise my hand. I have started asking questions via email memo prior to the meeting. Maybe a means of raising funds for the fire department is turning an old fire truck into a food truck. Appreciate the references in last meetings comments, so this time I want to include Star Wars.

Knight Merry Christmas and Happy New Year

Smith Merry Christmas and Happy New Year

Jones Thank you to the City for stepping up to help continue the Luminary Project this year. We had a great response to putting together the kits and distributing them. Thank you also to Erin McKillen for her leadership on the project.

Carson Merry Christmas and Happy New Year

Fisher Merry Christmas and Happy New Year  
Tell

**N. NON-ARRANGED PARTICIPATION**

None

**O. ADJOURNMENT**

Motion Smith; support Knight to adjourn at 9:06 PM.

Unanimous voice vote approval.

Respectfully submitted,

Carol J. Jones  
Interim Clerk, City of Dexter

Approved for Filing: \_\_\_\_\_

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## Meeting Calendar

Agenda: 12/28/15

Item: H-1

Board	Date	Time	Location	Website	City Representative
Dexter District Library Board	1/4/2016	7:00 p.m.	Dexter District Library	<a href="http://www.dexter.lib.mi.us/">http://www.dexter.lib.mi.us/</a>	Pat Cousins
Planning Commission	1/4/2016	7:00 p.m.	Dexter Senior Center	<a href="http://www.dextermi.gov">http://www.dextermi.gov</a>	Jim Smith
Arts, Culture, and Heritage Committee	1/5/2016	6:30 p.m.	Dexter Senior Center	<a href="http://www.dextermi.gov">http://www.dextermi.gov</a>	Donna Fisher
Washtenaw Area Transportation Study - Technical	1/6/2016	9:30 a.m.	200 N Main St., Basement	<a href="http://www.miwats.org/">http://www.miwats.org/</a>	Rhett Gronevelt
Gateway Initiative (Big 400)	1/8/2016	9:30 a.m.	Waterloo Recreation Area		Paul Cousins, Carol Jones
Dexter Community Schools Board of Education	1/11/2016	7:00 p.m.	Creekside Intermediate School	<a href="http://dexterschools.org/">http://dexterschools.org/</a>	
Dexter City Council	1/11/2016	7:30 p.m.	Dexter Senior Center	<a href="http://www.dextermi.gov">http://www.dextermi.gov</a>	
5H - Dexter Coalition	1/12/2016	5:30 p.m.	Dexter Wellness Center		Becky Murillo
CAPT/DART - As Needed	1/13/2016	7:00 p.m.	TBD	<a href="http://www.ewashtenaw.org/">http://www.ewashtenaw.org/</a>	Jim Carson
Dexter Area Chamber of Commerce	1/13/2016	9:00 a.m.	Copeland Board Room	<a href="http://www.dexterchamber.org/">http://www.dexterchamber.org/</a>	

**Due to the possibility of cancellations, please verify the meeting date with the listed website or City representative**

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January	Name of Group	Dates	Number Approved	Approval Date	Locations	August	Name of Group	Dates	Number Approved	Approval Date	Locations
	Dexter Winter Marketplace-Farmers Market 2 X Mos.	1/4-1/9 & 1/18-1/23	2-2' X 3' & 3-18 X 24	9/8/2015	1,2,4,5,44						
	St. Andrews-American Red Cross Blood Drive	12/28-1/4	2-2' X 3'	9/17/2015	8 & 22						
	Dexter Community Players-Production of Avenue Q	1/9-1/23	2 - 18 X 24, 1 - 4' X 8'	#####	2 & 5						
<b>February</b>	Dexter Winter Marketplace-Farmers Market 2 X Mos.	2/1-2/6 & 2/15-2/20	2-2' X 3' & 3-18 X 24	9/8/2015	1,2,4,5,44						
	Dexter Community Orchestra Concerts	2/11-2/21	2 - 3' X 4'	9/28/2015	5 & 9						
						<b>September</b>	St. Andrews-American Red Cross Blood Drive	9/8-9/19	2-2' X 3'	9/17/2015	8 & 22
<b>March</b>	Dexter Winter Marketplace-Farmers Market 2 X Mos.	2/29-3/6 & 3/14-3/19	2-2' X 3' & 3-18 X 24	9/8/2015	1,2,4,5,44						
						<b>October</b>					
<b>April</b>	Dexter Winter Marketplace-Farmers Market 2 X Mos.	3/28-4/2 & 4/11-4/16	2-2' X 3' & 3-18 X 24	9/8/2015	1,2,4,5,44						
	St. Andrews-American Red Cross Blood Drive	4/7-4/18	2-2' X 3'	9/17/2015	8 & 22						
<b>May</b>	Dexter Community Orchestra Concerts	5/5-5/15	2 - 3' X 4'	9/28/2015	5 & 9						
						<b>November</b>					
<b>June</b>	Dexter Community Orchestra Concerts	6/6-6/16	2 - 3' X 4'	9/28/2015	5 & 9						
						<b>December</b>					
<b>July</b>	St. Andrews-American Red Cross Blood Drive	7/7-7/18	2-2' X 3'	9/17/2015	8 & 22						

Location Listing: 1 - Baker/Main, 2 - Central/Mill, 3 - Dexter Ann Arbor/Copeland, 4 - Main/Alpine, 5 - Baker/Cemetery, 6 - Monument Park, 7 - Creekside, 8 - 7610 Dexter Ann Arbor, 9 - Peace Park, 10 - Dexter Ann Arbor/Limits, 11 - Cornerstone, 12 - Bates, 13 - 3443 Inverness, 14 - 7720 Ann Arbor Street, 15 - S. Main/Broad, 16 - N. Main/Broad, 17 - Edison/Ann Arbor Street, 18 - Dover/Fifth, 19 - Central/Fifth, 20 - Broad/Fifth, 21 - Mill Creek Middle School, 22 - Fourth/Inverness, 23 - Dexter Bakery, 24 - Lighthouse, 25 - Dexter Pharmacy 2, 26-Warrior Creek Park Driveway, 27-Dexter Flowers, 28-Terry B's, 29-7795 Ann Arbor St, 30 - 7915 Fourth, 31 - 7651 Dan Hoey, 32 - Wylie, 33-Lions Park, 35-Dexter Crossing Entrance, 36 - Dan Hoey/Dexter Ann Arbor; 37 - Dover/Main, 38 - Fourth/Central, 39 - Baker/Hudson, 40 - Inverness/Ann Arbor, 41 - Main/Jeffords, 42 - Third/Broad; 43 - 3rd/Dover; 44 - Ryan/Dexter Ann Arbor, 45 - Meadowview/Dexter Ann Arbor, 46 - Ice Rink, 47-Dexter Mill/RR tracks, 48-7444 Dexter-Ann Arbor

\*\* Dexter Farmers Market will place up to 5 signs on Friday, Saturday and Tuesday from May through October to advertise for the market

\*\* Dexter Area Chamber will place 4 signs on Friday night to announce the summer series (1, 2, 5, 44)

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**Dan Schlaff, Public Services Superintendent  
Two Week Report Ending December 21, 2015**

**DPW**

- Hung Banner
- Met contractor at Victoria condos twice
- Met Brenda Tuscano and Justin Breyer at Farmers Market to discuss potential projects
- Performed Leaf Pick-Up
- Set-Up Barricades for the Holiday Hustle
- Delivered file cabinet to City Office
- Unloaded and covered new playground equipment
- Met with representative from MERS
- Performed maintenance on Bucket Truck and 1-Ton
- Performed one day of snow maintenance
- Removed unused paper boxes from downtown
- Covered concrete on Meadow View
- Partial installation of Ice Rink - considering full installation on January 4<sup>th</sup>/5<sup>th</sup> depending on weather
- Swept streets
- Lowered and raised flags
- Installed Christmas lights
- Dumped leaves in Community Garden
- Picked-up compost bags
- Winterized mowers
- Temporarily leveled sidewalks
- Cleaned downtown
- Performed PASER Rating on roads (entire City)
- Picked-up trashcan from Richard Bros.

**WASTE WATER**

- Industrial Pollution Prevention Inspections
- Renewed Alpha Metals Permit
- Updated Emergency Response Plan 2015
- WWTP monthly report on MI-Waters
- Updated Radio FCC permit
- Annual generator service
- Performed coolant flush on West Ridge generator
- Monitored Sanitair as they performed an evaluation on an old diffuser
- Changed WWTP sand filter #2 lower level sensor
- Reviewed sanitary survey letter from DEQ.
- Repaired 2 light fixtures in lab
- Received new aerator motor and fan assembly for water filter building and repairs have been made
- Revised On-Call Rotation to 5 person rotation
- Bob received MXU repair training from Tim
- Trained new employee Rick in lab work

**WATER**

- Morning rounds
- Backwash
- Pulled and cleaned the clearwell transducer
- Right-of-way inspections
- Performed water shut-offs
- Reads (final, beginning, NUBCO)
- New meter and MXU install
- Performed Miss Digs
- Depth at well 5 12-7, 26.1, 12-14, 26.6
- Worked on aeration fan
- Installed new radio at the Ryan Rd. well house
- Drinking Water monthly report
- Drinking water bacti samples

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## OFFICE OF COMMUNITY DEVELOPMENT

8140 Main Street • Dexter, Michigan 48130-1092 • (734) 426-8303 • Fax (734) 426-5614

### STAFF REPORT

**To:** Mayor Keough and City Council  
Courtney Nicholls, City Manager

**From:** Michelle Aniol, Community Development Manager

**Date:** December 21, 2015

#### Grand St/Baker Rd Pre-Application meeting follow-up

- The Pre-application Meeting Committee met with Steve Brouwer and his team representing MMB Equities, on December 16, 2015. The purpose of the meeting was to review and discuss his concept plan for the southwest corner of Grand St and Baker Road. A copy of the concept plan was emailed to the Planning Commission and City Council, along with a summary of the discussion that took place during the pre-app meeting. Staff is collecting any and all feedback regarding the concept plan and anticipates sharing the information with the Planning Commission at its January 4, 2016 worksession.

The worksession will provide the Planning Commission an opportunity to discuss the concept in an informal setting, as well as review the PUD process and requirements. This review of the PUD process/requirements will be beneficial, especially for those members who are new to the Commission. A copy of the flow chart outlining the PUD process accompanies this report.

Additionally, staff is meeting with the city's planning and engineering consultants on December 22<sup>nd</sup> to discuss PUD process, procedures and requirements, as well as infrastructure issues.

#### Miscellaneous Updates

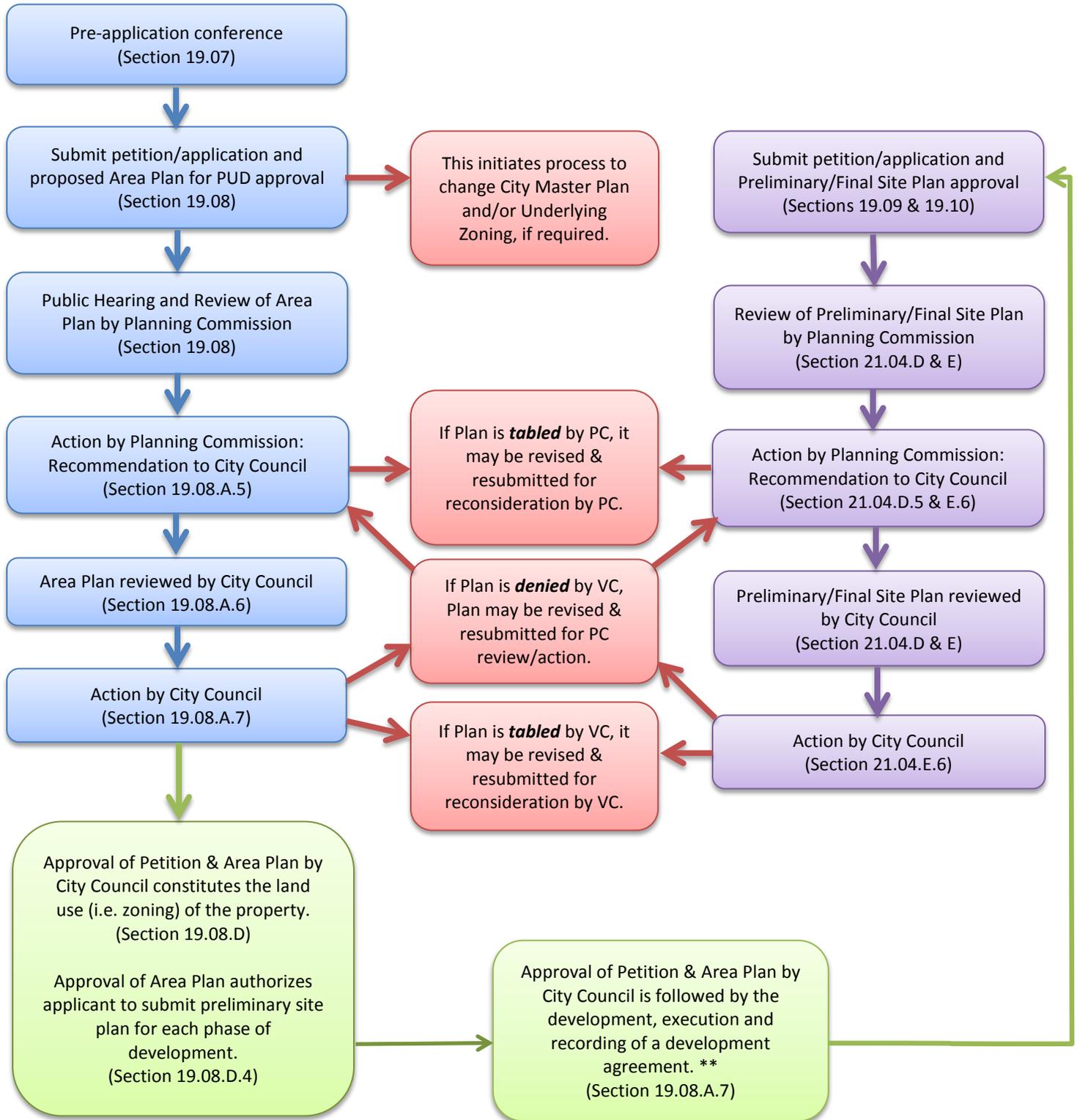
- The Planning Commission will conduct the following public hearings on January 4, 2016:
  - A public hearing to consider amendments to the Master Plan regarding oil and gas drilling operations. A copy of the proposed amendments was provided in your December 14, 2015 packet and can be viewed online as well.
  - A public hearing for Monday, January 4, 2016 to consider a rezoning of First Street Park from R-3 Multiple Family Residential and I-1 Limited Industrial to PP Public Park.
- The Annual EDC meeting took place on Wed, Dec. 16. The Board heard from EDC member Chris Timmis regarding Community Careers Network (CCN) and Excellence for Dexter Schools (E4DS) programs.

CCN was prompted by Steve Merz of MC3, as a way to show students and parent the types of jobs/careers currently in Dexter. The first step was a collection of business contact information.

The Excellence for Dexter Schools (E4DS) program is a crowd funding initiative that came about when looking for way to supplement revenue from the State. All school districts are facing funding challenges. A 501(c)3 was established to support operational needs. The existing Education Foundation is mostly for grant funding. Dr. Timmis said to think of it this way, if the ED Foundation is the icing on the cake, then E4DS is the cake.

The EDC expressed a desire to reconvene in the first quarter of 2016 for the purpose of developing goals and objectives for 2016 and beyond.

## CURRENT Article 19 Planned Unit Development Process



\*\*Staff is of the opinion that the development agreement may be amended to include development project details following preliminary and final site plan review.

**CITY OF DEXTER**

**[cnicholls@dextermi.gov](mailto:cnicholls@dextermi.gov)**

8140 Main Street Dexter, MI 48130-1092 Phone (734)426-8303 ext. 11 Fax (734)426-5614

**MEMO**

**To: Mayor Keough and Council Members**  
**From: Courtney Nicholls, City Manager**  
**Date: December 23, 2015**  
**Re: City Manager/Assistant to the Manager Report - Meeting of  
December 28, 2015**

1. Meeting Review:
  - December 10<sup>th</sup> – Police Services Steering Committee
  - December 14<sup>th</sup> – Developer Interview with Foremost
2. Upcoming Meetings:
  - December 28<sup>th</sup> – City Council Meeting
  - January 4<sup>th</sup> – Start of Tax Tribunal Trial for Dexter Wellness Center Case
  - January 5<sup>th</sup> – Arts, Culture & Heritage Committee
  - January 8<sup>th</sup> – Facility Committee
  - January 11<sup>th</sup> – City Council Meeting
3. **7651 Dan Hoey St. Demolition.** The gas line removal for 7651 Dan Hoey is scheduled for Tuesday, December 29, 2015. The demolition should follow soon after in January.
4. **2017-2020 Transportation Improvement Program.** Submissions for the 2017-2020 Transportation Improvement Program were submitted to the Washtenaw Area Transportation Study (WATS) on November 30, 2015. Attached are the project sheets that were submitted. WATS will open a 45 day public comment period on the projects on December 28, 2015. The projects will be ranked and reviewed by the Federal Aid Committee (January 14, 2016), WATS Technical Committee and WATS Policy Committee.
5. **2014-2015 Audit.** The 2014-2015 audit was filed on Tuesday, December 22, 2015. City Auditor Rana Emmons will give a report on the audit at the January 25, 2016 Council Meeting.
6. **Pending Legislation.** In the final late night session of the State' legislative session, both the House and Senate passed a bill that states the following - (3) EXCEPT FOR AN ELECTION OFFICIAL IN THE PERFORMANCE OF HIS OR HER DUTIES UNDER THE MICHIGAN ELECTION LAW, 1954 PA 116, MCL 168.1 TO 168.992, A PUBLIC BODY, OR A PERSON ACTING FOR A PUBLIC BODY, SHALL NOT, DURING THE PERIOD 60 DAYS BEFORE AN ELECTION IN WHICH A LOCAL BALLOT QUESTION APPEARS ON A BALLOT, USE PUBLIC FUNDS OR RESOURCES FOR A COMMUNICATION BY MEANS OF

RADIO, TELEVISION, MASS MAILING, OR PRERECORDED TELEPHONE MESSAGE IF THAT COMMUNICATION REFERENCES A LOCAL BALLOT QUESTION AND IS TARGETED TO THE RELEVANT ELECTORATE WHERE THE LOCAL BALLOT QUESTION APPEARS ON THE BALLOT.

Using a recent example, the wording of this legislation would have prevented the City from doing any education on Cityhood within 60 days of the election. The legislation has not been signed by the Governor as of December 22<sup>nd</sup>.

7. **Coal Tar.** The Huron River Watershed Council, through City representative Paul Cousins, has requested that the City consider a ban on the use of coal tar. This substance is most commonly found in sealant used on driveways. Staff is doing further research on this topic and will present Council with information in the first quarter of 2016.
8. **Art Selection Committee Sculpture Consideration – Lion’s Club.** On October 29, 2015 the Art Selection Committee met to discuss the proposed sculpture requested by the Lion’s Club. The Committee asked that a location suggestion be determined before they voted on whether to recommend the sculpture to City Council. The proposed location for the sculpture has been selected as Lion’s Park near the Gazebo. This will now be taken to the Art Selection Committee for consideration.
9. **Art Selection Committee Sculpture Consideration – Bicycle Sculpture.**  
Below is a summary on work that has been done towards finding a location for the bicycle sculpture.

Consideration by the Art Selection Committee (first review 8/29/13, second review 6/19/14) – Language from the 6/19/14 meeting memo is as follows. *At a previous Art Selection Committee meeting, the Committee looked at a bike sculpture proposal recommended by the Arts, Culture & Heritage Committee.*

*As a refresher, this idea was proposed by the Ann Arbor Bicycle Touring Society, through ACH Committee member Lynn Babcock. Lynn has worked to secure \$1500 in funding towards the sculpture from Aberdeen Bike in Chelsea, Dexter Bike, and the Touring Society. The proposed sculpture was designed by local artist Rick DeTroyer. At the last meeting the Committee had several ideas that were incorporated by Mr. DeTroyer in his updated design. The bikes have been moved up higher to deter climbing. He has also proposed adding a circular base at the bottom of the sculpture as further protection. A model of his idea will be available at the meeting. The proposed location is along the path to Dexter Huron Metropark that will start on Central St. The final location will be determined once the final alignment of the path is set.*

The Committee approved the sculpture with a location to be determined.

Due to the development of the Border-to-Border Trail near the Department of Public Works, this project was placed on hold.

Last Council Update on October 12, 2015 - *For the past several years the idea of a bike sculpture has been discussed by the Arts, Culture & Heritage Committee. The sculpture was approved by the Art Selection Committee in 2013, however I have not brought it up for Council approval because a location needs to be determined. The Ann Arbor Touring Bicycle Society has offered to make a donation towards the sculpture and requested that it be visible to the bicyclists that enter town on Mast/Central and turn onto Huron. The original idea was to place it alongside the Border to Border Trail to Dexter Huron. The plans, however, only call for a five foot grass area between the Department of Public Works drive and the Border to Border Trail, which will not be wide enough. The artist has asked whether it would be possible to incorporate the bike sculpture with the current championship sign at the corner of Huron and Central. His description is as follows: With all the school titles listed is in a nice little garden and just an ideal spot. What if we could simply mount their sign onto the lower section of the bike sculpture and add the bikes above and off to the sides. We could still position the directional sign parts to direct bikes and post the school teams records. Staff is looking for feedback on this idea. A drawing of the original idea for the sculpture is attached.*

Wednesday, November 18, 2015 – Justin Breyer met with Victoria Schon and Lynn Babcock – drove around to view sites suggested by Lynn Babcock. The sites suggested included the corner of Huron St. and Central St. near the Dexter Cider Mill; along Central St. at the end of the Border-to-Border Trail pathway fence, and in Mill Creek Park near the Cemetery. Lynn expressed the desire to have it in one of these locations because a number of bicyclists use the Huron River Dr. to Central St. to Huron St. route and she would like it to be easily observable by passing bicyclists. The group observed that there were a number of utilities at the corner of Huron and Central near the Dexter Cider Mill, and that there would likely be very few suitable locations for the sculpture throughout the City.

Thursday, December 10, 2015 – Justin Breyer met with Victoria Schon, Lynn Babcock, Paul Cousins (invited by Lynn Babcock), and Rick DeTroyer to walk proposed sculpture locations. Ann Arbor Bicycle Touring Society members added a proposed location adjacent to CMR Mechanical at the corner of Central St. and Huron St. The group wished to determine whether or not these locations would be feasible before requesting that the Art Selection Committee give consideration to any of the locations.

Tuesday, December 15<sup>th</sup> – Justin Breyer met with Patrick Droze, Chris Donajkowski, and Dan Schlaff to discuss the feasibility of locations along Central St. OHM staff was unsure about the interaction with railroad right-of-way with regards to the proposed location along the Border-to-Border fence. OHM staff agreed to assist with a utilities/right-of-way analysis. Dan Schlaff called in Miss Digs on the CMR Mechanical property. Based on the information gathered after this meeting, there are feasible locations near Huron St. and Central St. These locations include property on the CMR side of Central St. close to the railroad tracks, but not in railroad right-of-way; on CMR property at the corner of Central St. and Huron St. close to CMR's

existing ground sign; and in line with the Border-to-Border Trail fence near Central St.

Justin will be meeting with Dan Schlaff, Lynn Babcock, Paul Cousins, and the artist Rick DeTroyer on January 5, 2016 before calling an Art Selection Committee meeting in late-January to consider this item.

10. **Chemical Bid.** The City will be posting a bid for chemical delivery for a three-year period ending January 31, 2019. There are six chemicals included in the bid, which are used by the City's water treatment facility and Wastewater Treatment Plant. City Council should see this item at their January 25, 2016 meeting.
11. **Mill Creek Park Trail Phase 2.** Justin Breyer met with Paul Evanoff on Wednesday, December 16<sup>th</sup> regarding the Mill Creek Park Trail Phase 2. In preparation for a possible Michigan Department of Natural Resources Trust Fund Grant application, Mr. Evanoff is putting together a proposal to perform design and engineering work for this phase of the Trail as well as an estimate for the total project cost.
12. **Border to Border Trail.** Construction on the trail for this season is nearing completion. Over the winter the trail will be left with its limestone base. The water and sewer connections have been made to the Hafner property per the terms of the agreement for the property purchase. The asphalt paving will occur in the spring.



**Application for Federal STP Funds**

Primary Contact: Courtney Nicholls

Agency: City of Dexter

Number: 734-426-8303

Email: cnicholls@dextermi.gov

Section 1: Project Details				
Project Name	BAKER ROAD (HUDSON TO MAIN)		Project Year	2017
LRP Project #	20687		LRP Year	2017
Total STP Funds Requested	Total Project Cost		Year Funds Requested	
\$310,000.00	\$470,000.00			
Project Limits	Hudson Street to Main		Project Length	1700'
Approximate % of total cost invested in transit:	0		Approximate % of total cost invested in non-motorized:	1
Funds used for ROW?	Yes <input type="checkbox"/>	No <input checked="" type="checkbox"/>	Funds used for EPE?	Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>
Standalone ROW project?	Yes <input type="checkbox"/> No <input checked="" type="checkbox"/> <b>If yes, you're done!</b>			
Existing		Proposed		
Vehicle Lanes	General Purpose/Turning 2 _____ 1 _____	Parking Lane <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	General Purpose/Turning 2 _____ 1 _____	Parking Lane <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
Shoulder Surfacing	<input checked="" type="checkbox"/> Paved <input type="checkbox"/> Unpaved	Width: <u>CURB</u>	<input checked="" type="checkbox"/> Paved <input type="checkbox"/> Unpaved	Width: <u>CURB</u>
Sidewalk/path Details	Placement <input type="checkbox"/> One Side <input checked="" type="checkbox"/> Both Sides <input type="checkbox"/> Intermittent <input type="checkbox"/> None	Type <input type="checkbox"/> Shared Use ≥ 8 ft <input type="checkbox"/> Sidewalk < 8 ft	Placement <input type="checkbox"/> One Side <input type="checkbox"/> Both Sides <input type="checkbox"/> Gap Fill <input checked="" type="checkbox"/> No Change	Type <input type="checkbox"/> Shared Use ≥ 8 ft <input type="checkbox"/> Sidewalk < 8 ft
On Road Non-Motorized	<input type="checkbox"/> Bike Lane <input type="checkbox"/> Sharrows <input type="checkbox"/> Wide shoulders	<input type="checkbox"/> Other: _____ <input checked="" type="checkbox"/> None	<input type="checkbox"/> Bike Lane <input checked="" type="checkbox"/> Sharrows <input type="checkbox"/> Wide shoulders	<input type="checkbox"/> Other: _____ <input type="checkbox"/> None
Improvement Type	<input type="checkbox"/> Reconstruction <input type="checkbox"/> PM <input checked="" type="checkbox"/> 3R <input type="checkbox"/> New Roadway <input type="checkbox"/> Stand alone non-motorized			
List any transit enhancements included	None			
List pedestrian crossing types included	Improved pedestrian crossings at skewed intersections (Forest and Grand)			
Describe proposed work, include signage, signals, or other uncaptured details	Mill and overlay. Upgrade all signage to current retroreflectivity requirements.			

Section 2.1: LRP Goal – Safety and Security	
Project enhances safety for:	<input type="checkbox"/> Drivers <input checked="" type="checkbox"/> Pedestrians <input checked="" type="checkbox"/> Cyclists <input type="checkbox"/> Transit Users
How will this project improve safety?	<input checked="" type="checkbox"/> New infrastructure/ design targeting safety <input type="checkbox"/> Operations improvement <input type="checkbox"/> Better driving surface <b>only</b>
Describe safety improvement as needed	Reconfigure pedestrian crossing geometry near Grand/Forest intersections.

**Section 2.2: LRP Goal - Invest Strategically**

Project included in agency CIP?	Yes <input checked="" type="checkbox"/> No <input type="checkbox"/> If no, attach financial commitment documentation		
Was project identified local planning documents?	Yes <input checked="" type="checkbox"/> No <input type="checkbox"/> If yes, which? City of Dexter CIP		
Freight	<input checked="" type="checkbox"/> Provide direct access to freight facility/freeway <input checked="" type="checkbox"/> All Season road <input checked="" type="checkbox"/> No Through Truck Restrictions <i>(there are no restrictions)</i>		
Does project include bridge rehabilitation or reconstruction?	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	<b>Bridge Condition</b> <input type="checkbox"/> SD <input type="checkbox"/> FO	<input type="checkbox"/> Weight Restricted <input type="checkbox"/> Closed
Is the treatment best Asset Management practice for the roadway condition?	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No If not, why? Roadway PASER suggests mill/overlay based on condition		
Project Funding			
Source	Fund Type	Amount	Potential/Committed?
STP-U	Federal	\$310,000.00	COMMITTED
CITY OF DEXTER	Local	\$70,000.00	COMMITTED
CITY OF DEXTER	LOCAL - ENGINEERING	\$90,000.00	COMMITTED
<b>TOTAL</b>		\$470,000.00	

**Section 2.3: LRP Goal – Access and Mobility**

Does the project improve access to transit?	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	<b>Does project connect with existing non-motorized facilities?</b> <input checked="" type="checkbox"/> Pedestrian <input checked="" type="checkbox"/> Bike <input type="checkbox"/> None
Does the project reduce congestion?	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No ; If so, how?	

**Section 2.4 LRP Goal – Protect and Enhance the Environment**

Innovations to mitigate runoff, energy consumption, etc	Project will utilize solar powered RRFBs for mid-block crossings if warrants are met (dependent on traffic volume).
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**Section 2.5 LRP Goal – Link Transportation and Land Use**

Was this corridor identified as a regional priority in WATS' LRP?	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
Does the project improve direct access to	<input type="checkbox"/> Healthy Food <input checked="" type="checkbox"/> Employment <input checked="" type="checkbox"/> School <input type="checkbox"/> Hospitals/Urgent Care <input checked="" type="checkbox"/> Park

### Section 3 – Preventive Maintenance (Only)

<b>Does your agency develop your PM program as part of a comprehensive asset management strategy?</b>	<input type="checkbox"/> Yes <input type="checkbox"/> No
<b>Is your agency planning to use these funds on any roads where the PASER ratings &lt;5</b>	<input type="checkbox"/> Yes <input type="checkbox"/> No; If so, explain?
<b>Is your agency considering non-motorized improvements as part of the PM program (includes restriping for wide shoulders)</b>	<input type="checkbox"/> Yes <input type="checkbox"/> No



**Application for Federal STP Funds**

Primary Contact: Courtney Nicholls

Agency: City of Dexter

Number: 734-426-8303

Email: cnicholls@dextermi.gov

Section 1: Project Details				
Project Name	BROAD STREET AND THIRD STREET		Project Year	2020
LRP Project #	NONE - NEW PROJECT		LRP Year	NONE - NEW PROJECT
Total STP Funds Requested	Total Project Cost		Year Funds Requested	2020
\$680,000	1,210,000.00			
Project Limits	Fifth Street to Central Street		Project Length	1,400
Approximate % of total cost invested in transit:	0		Approximate % of total cost invested in non-motorized:	6%
Funds used for ROW?	Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>	Funds used for EPE?	Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>	
Standalone ROW project?	Yes <input type="checkbox"/> No <input checked="" type="checkbox"/> If yes, you're done!			
	Existing		Proposed	
Vehicle Lanes	General Purpose/Turning 2 _____ 0 _____	Parking Lane <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	General Purpose/Turning 2 _____	Parking Lane <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
Shoulder Surfacing	<input type="checkbox"/> Paved <input checked="" type="checkbox"/> Unpaved	Width: <u>5-8'</u>	<input checked="" type="checkbox"/> Paved <input type="checkbox"/> Unpaved	Width: <u>CURB</u>
Sidewalk/path Details	Placement <input type="checkbox"/> One Side <input checked="" type="checkbox"/> Both Sides <input type="checkbox"/> Intermittent <input type="checkbox"/> None	Type <input type="checkbox"/> Shared Use ≥ 8 ft <input type="checkbox"/> Sidewalk < 8 ft	Placement <input type="checkbox"/> One Side <input type="checkbox"/> Both Sides <input type="checkbox"/> Gap Fill <input checked="" type="checkbox"/> No Change	Type <input type="checkbox"/> Shared Use ≥ 8 ft <input type="checkbox"/> Sidewalk < 8 ft
On Road Non-Motorized	<input type="checkbox"/> Bike Lane <input type="checkbox"/> Sharrows <input type="checkbox"/> Wide shoulders	<input type="checkbox"/> Other: _____ <input checked="" type="checkbox"/> None	<input checked="" type="checkbox"/> Bike Lane <input type="checkbox"/> Sharrows <input type="checkbox"/> Wide shoulders	<input type="checkbox"/> Other: _____ <input type="checkbox"/> None
Improvement Type	<input checked="" type="checkbox"/> Reconstruction <input type="checkbox"/> PM <input type="checkbox"/> 3R <input type="checkbox"/> New Roadway <input type="checkbox"/> Stand alone non-motorized			
List any transit enhancements included	None			
List pedestrian crossing types included	The project will include intersection work to improve pedestrian crossings.			
Describe proposed work, include signage, signals, or other uncaptured details	Reconstruct roadway with hot mix asphalt. Work includes new storm sewer system, bike lanes and parking lanes.			

Section 2.1: LRP Goal – Safety and Security	
Project enhances safety for:	<input type="checkbox"/> Drivers <input checked="" type="checkbox"/> Pedestrians <input checked="" type="checkbox"/> Cyclists <input type="checkbox"/> Transit Users
How will this project improve safety?	<input checked="" type="checkbox"/> New infrastructure/ design targeting safety <input type="checkbox"/> Operations improvement <input type="checkbox"/> Better driving surface <b>only</b>
Describe safety improvement as needed	

Section 2.2: LRP Goal - Invest Strategically			
Project included in agency CIP?	Yes <input type="checkbox"/> No <input checked="" type="checkbox"/> If no, attach financial commitment documentation		
Was project identified local planning documents?	Yes <input type="checkbox"/> No <input checked="" type="checkbox"/> If yes, which?		
Freight	<input checked="" type="checkbox"/> Provide direct access to freight facility/freeway <input checked="" type="checkbox"/> All Season road <input checked="" type="checkbox"/> No Through Truck Restrictions (there are no restrictions)		
Does project include bridge rehabilitation or reconstruction?	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	Bridge Condition	<input type="checkbox"/> SD <input type="checkbox"/> FO <input type="checkbox"/> Weight Restricted <input type="checkbox"/> Closed
Is the treatment best Asset Management practice for the roadway condition?	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No If not, why? 2013 PASER: Broad (5) / 3rd (3). Recon Justified in 2020		
Project Funding			
Source	Fund Type	Amount	Potential/Committed?
STP-U	Federal	680,000.00	POTENTIAL
CITY OF DEXTER	Local	150,000.00	POTENTIAL
CITY OF DEXTER	LOCAL - PARKING	\$80,000.00	POTENTIAL
CITY OF DEXTER	LOCAL - LIGHTING	\$95,000.00	POTENTIAL
CITY OF DEXTER	LOCAL - ENGINEERING	\$225,000.00	
<b>TOTAL</b>		\$1,210,000.00	

Section 2.3: LRP Goal – Access and Mobility			
Does the project improve access to transit?	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	Does project connect with existing non-motorized facilities?	<input checked="" type="checkbox"/> Pedestrian <input checked="" type="checkbox"/> Bike <input type="checkbox"/> None
Does the project reduce congestion?	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No ; If so, how?		

Section 2.4 LRP Goal – Protect and Enhance the Environment	
Innovations to mitigate runoff, energy consumption, etc	The project will utilize stormwater BMPs to treat and infiltrate stormwater runoff.

Section 2.5 LRP Goal – Link Transportation and Land Use	
Was this corridor identified as a regional priority in WATS' LRP?	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
Does the project improve direct access to	<input checked="" type="checkbox"/> Healthy Food <input checked="" type="checkbox"/> Employment <input type="checkbox"/> School <input type="checkbox"/> Hospitals/Urgent Care <input checked="" type="checkbox"/> Park

2.3: Project will include bike lanes to connect downtown Dexter with the B2B trail.

2.5:

-Dexter Farmers Market located on 5th Street/Alpine near southern limit of project.

-Project beginning is near downtown Dexter.

### Section 3 – Preventive Maintenance (Only)

<b>Does your agency develop your PM program as part of a comprehensive asset management strategy?</b>	<input type="checkbox"/> Yes <input type="checkbox"/> No
<b>Is your agency planning to use these funds on any roads where the PASER ratings &lt;5</b>	<input type="checkbox"/> Yes <input type="checkbox"/> No; If so, explain?
<b>Is your agency considering non-motorized improvements as part of the PM program (includes restriping for wide shoulders)</b>	<input type="checkbox"/> Yes <input type="checkbox"/> No



**Application for Federal STP Funds**

Primary Contact: Courtney Nicholls

Agency: City of Dexter

Number: 734-426-8303

Email: cnicholls@dextermi.gov

Section 1: Project Details				
Project Name	Central Street		Project Year	2018
LRP Project #	2010633		LRP Year	2018
Total STP Funds Requested	Total Project Cost		Year Funds Requested	2020
\$520,000.00	\$1,040,000.00			
Project Limits	5th Street to 3rd Street		Project Length	1,200
Approximate % of total cost invested in transit:	0		Approximate % of total cost invested in non-motorized:	8%
Funds used for ROW?	Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>	Funds used for EPE?	Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>	
Standalone ROW project?	Yes <input type="checkbox"/> No <input checked="" type="checkbox"/> If yes, you're done!			
	Existing		Proposed	
Vehicle Lanes	General Purpose/Turning 2 _____ 0 _____	Parking Lane <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	General Purpose/Turning 2 _____ 0 _____	Parking Lane <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
Shoulder Surfacing	<input type="checkbox"/> Paved <input checked="" type="checkbox"/> Unpaved	Width: <u>8'-10'</u>	<input checked="" type="checkbox"/> Paved <input type="checkbox"/> Unpaved	Width: <u>CURB</u>
Sidewalk/path Details	Placement <input type="checkbox"/> One Side <input checked="" type="checkbox"/> Both Sides <input type="checkbox"/> Intermittent <input type="checkbox"/> None	Type <input type="checkbox"/> Shared Use ≥ 8 ft <input type="checkbox"/> Sidewalk < 8 ft	Placement <input type="checkbox"/> One Side <input type="checkbox"/> Both Sides <input type="checkbox"/> Gap Fill <input checked="" type="checkbox"/> No Change	Type <input type="checkbox"/> Shared Use ≥ 8 ft <input type="checkbox"/> Sidewalk < 8 ft
On Road Non-Motorized	<input type="checkbox"/> Bike Lane <input type="checkbox"/> Sharrows <input type="checkbox"/> Wide shoulders	<input type="checkbox"/> Other: _____ <input checked="" type="checkbox"/> None	<input checked="" type="checkbox"/> Bike Lane <input type="checkbox"/> Sharrows <input type="checkbox"/> Wide shoulders	<input type="checkbox"/> Other: _____ <input type="checkbox"/> None
Improvement Type	<input checked="" type="checkbox"/> Reconstruction <input type="checkbox"/> PM <input type="checkbox"/> 3R <input type="checkbox"/> New Roadway <input type="checkbox"/> Stand alone non-motorized			
List any transit enhancements included	None			
List pedestrian crossing types included	Bike lanes will be extended from existing lanes on Central. Bump outs will be provided at intersecitons.			
Describe proposed work, include signage, signals, or other uncaptured details	Reconstruct roadway with HMA. Construction new trunk sewer, include bike lanes, parking lanes, lighting and decorative crosswalks.			

Section 2.1: LRP Goal – Safety and Security	
Project enhances safety for:	<input type="checkbox"/> Drivers <input checked="" type="checkbox"/> Pedestrians <input checked="" type="checkbox"/> Cyclists <input type="checkbox"/> Transit Users
How will this project improve safety?	<input checked="" type="checkbox"/> New infrastructure/ design targeting safety <input type="checkbox"/> Operations improvement <input type="checkbox"/> Better driving surface <b>only</b>
Describe safety improvement as needed	Bumpouts and bike lanes will be provided to improve safety for users.

**Section 2.2: LRP Goal - Invest Strategically**

Project included in agency CIP?	Yes <input checked="" type="checkbox"/> No <input type="checkbox"/> If no, attach financial commitment documentation		
Was project identified local planning documents?	Yes <input checked="" type="checkbox"/> No <input type="checkbox"/> If yes, which? City of Dexter CIP		
Freight	<input checked="" type="checkbox"/> Provide direct access to freight facility/freeway		<input checked="" type="checkbox"/> All Season road
	<input checked="" type="checkbox"/> No Through Truck Restrictions		
Does project include bridge rehabilitation or reconstruction?	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	Bridge Condition	<input type="checkbox"/> SD <input type="checkbox"/> FO <input type="checkbox"/> Weight Restricted <input type="checkbox"/> Closed
Is the treatment best Asset Management practice for the roadway condition?	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No If not, why?		
Project Funding			
Source	Fund Type	Amount	Potential/Committed?
STP-U	Federal	\$520,000.00	POTENTIAL
CITY OF DEXTER	Local	\$115,000.00	POTENTIAL
CITY OF DEXTER	TAP OR LOCAL - LIGHTING	\$165,000.00	POTENTIAL
CITY OF DEXTER	LOCAL - PARKING	\$70,000.00	POTENTIAL
CITY OF DEXTER	LOCAL - ENGINEERING	\$170,000.00	POTENTIAL
<b>TOTAL</b>		\$1,040,000	

**Section 2.3: LRP Goal – Access and Mobility**

Does the project improve access to transit?	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	Does project connect with existing non-motorized facilities?	<input checked="" type="checkbox"/> Pedestrian <input checked="" type="checkbox"/> Bike <input type="checkbox"/> None
Does the project reduce congestion?	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No ; If so, how?		

**Section 2.4 LRP Goal – Protect and Enhance the Environment**

Innovations to mitigate runoff, energy consumption, etc	Stormwater BMPs will be utilized to treat and infiltrate stormwater runoff.
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**Section 2.5 LRP Goal – Link Transportation and Land Use**

Was this corridor identified as a regional priority in WATS' LRP?	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
Does the project improve direct access to	<input type="checkbox"/> Healthy Food <input checked="" type="checkbox"/> Employment <input type="checkbox"/> School <input type="checkbox"/> Hospitals/Urgent Care <input checked="" type="checkbox"/> Park

### Section 3 – Preventive Maintenance (Only)

<b>Does your agency develop your PM program as part of a comprehensive asset management strategy?</b>	<input type="checkbox"/> Yes <input type="checkbox"/> No
<b>Is your agency planning to use these funds on any roads where the PASER ratings &lt;5</b>	<input type="checkbox"/> Yes <input type="checkbox"/> No; If so, explain?
<b>Is your agency considering non-motorized improvements as part of the PM program (includes restriping for wide shoulders)</b>	<input type="checkbox"/> Yes <input type="checkbox"/> No



**Application for Federal STP Funds**

Primary Contact: Courtney Nicholls

Agency: City of Dexter

Number: 734-426-8303

Email: cnicholls@dextermi.gov

Section 1: Project Details				
<b>Project Name</b>	East B2B Trail Connector		<b>Project Year</b>	2020
<b>LRP Project #</b>	NONE - NEW PROJECT		<b>LRP Year</b>	NONE - NEW PROJECT
<b>Total STP Funds Requested</b>	<b>Total Project Cost</b>		<b>Year Funds Requested</b>	2020
\$830,000.00	\$1,265,000.00			
<b>Project Limits</b>	Huron Farms Sub to B2B Trail (Dexter)		<b>Project Length</b>	1,000'
<b>Approximate % of total cost invested in transit:</b>	0		<b>Approximate % of total cost invested in non-motorized:</b>	100%
<b>Funds used for ROW?</b>	Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>		<b>Funds used for EPE?</b>	Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>
<b>Standalone ROW project?</b>	Yes <input type="checkbox"/> No <input checked="" type="checkbox"/> <b>If yes, you're done!</b>			
	Existing		Proposed	
<b>Vehicle Lanes</b>	General Purpose/Turning	Parking Lane <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	General Purpose/Turning	Parking Lane <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
<b>Shoulder Surfacing</b>	<input type="checkbox"/> Paved <input type="checkbox"/> Unpaved	Width: _____	<input type="checkbox"/> Paved <input checked="" type="checkbox"/> Unpaved	Width: 1' _____
<b>Sidewalk/path Details</b>	<b>Placement</b> <input type="checkbox"/> One Side <input type="checkbox"/> Both Sides <input type="checkbox"/> Intermittent <input type="checkbox"/> None	<b>Type</b> <input type="checkbox"/> Shared Use ≥ 8 ft <input type="checkbox"/> Sidewalk < 8 ft	<b>Placement</b> <input type="checkbox"/> One Side <input type="checkbox"/> Both Sides <input type="checkbox"/> Gap Fill <input type="checkbox"/> No Change	<b>Type</b> <input checked="" type="checkbox"/> Shared Use ≥ 8 ft <input type="checkbox"/> Sidewalk < 8 ft
<b>On Road Non-Motorized</b>	<input type="checkbox"/> Bike Lane <input type="checkbox"/> Sharrows <input type="checkbox"/> Wide shoulders	<input type="checkbox"/> Other: _____ <input type="checkbox"/> None	<input type="checkbox"/> Bike Lane <input type="checkbox"/> Sharrows <input type="checkbox"/> Wide shoulders	<input checked="" type="checkbox"/> Other: <u>New path / bridge</u> <input type="checkbox"/> None
<b>Improvement Type</b>	<input type="checkbox"/> Reconstruction <input type="checkbox"/> PM <input type="checkbox"/> 3R <input type="checkbox"/> New Roadway <input checked="" type="checkbox"/> Stand alone non-motorized			
<b>List any transit enhancements included</b>	None			
<b>List pedestrian crossing types included</b>	Construct a pathway between Huron Farms subdivision and B2B trail near Dexter-Huron metropark.			
<b>Describe proposed work, include signage, signals, or other uncaptured details</b>	Construct embankment and HMA pathway to bridge over Amtrak RR to connect subdivision with B2B trail. Eliminates illegal track crossings.			

Section 2.1: LRP Goal – Safety and Security	
<b>Project enhances safety for:</b>	<input type="checkbox"/> Drivers <input type="checkbox"/> Pedestrians <input checked="" type="checkbox"/> Cyclists <input type="checkbox"/> Transit Users
<b>How will this project improve safety?</b>	<input checked="" type="checkbox"/> New infrastructure/ design targeting safety <input type="checkbox"/> Operations improvement <input type="checkbox"/> Better driving surface <b>only</b>
<b>Describe safety improvement as needed</b>	The project will eliminate trespassing on Amtrak ROW to gain access to B2B Trail.

**Section 2.2: LRP Goal - Invest Strategically**

Project included in agency CIP?	Yes <input checked="" type="checkbox"/> No <input type="checkbox"/> If no, attach financial commitment documentation
Was project identified local planning documents?	Yes <input checked="" type="checkbox"/> No <input type="checkbox"/> If yes, which? City of Dexter CIP
Freight	<input type="checkbox"/> Provide direct access to freight facility/freeway <input type="checkbox"/> All Season road <input type="checkbox"/> No Through Truck Restrictions
Does project include bridge rehabilitation or reconstruction?	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No <b>Bridge Condition</b> <input type="checkbox"/> SD <input type="checkbox"/> Weight Restricted <input type="checkbox"/> FO <input type="checkbox"/> Closed
Is the treatment best Asset Management practice for the roadway condition?	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No If not, why? New construction

Project Funding			
Source	Fund Type	Amount	Potential/Committed?
STP-U	Federal	\$830,000.00	POTENTIAL
CITY OF DEXTER	Local	\$185,000.00	POTENTIAL
CITY OF DEXTER	LOCAL - ENGINEERING	\$250,000	POTENTIAL
<b>TOTAL</b>		\$1,265,000.00	

**Section 2.3: LRP Goal – Access and Mobility**

Does the project improve access to transit?	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	Does project connect with existing non-motorized facilities?	<input checked="" type="checkbox"/> Pedestrian <input checked="" type="checkbox"/> Bike <input type="checkbox"/> None
Does the project reduce congestion?	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No ; If so, how?		

**Section 2.4 LRP Goal – Protect and Enhance the Environment**

Innovations to mitigate runoff, energy consumption, etc	Bioswales will be used to infiltrate runoff.
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**Section 2.5 LRP Goal – Link Transportation and Land Use**

Was this corridor identified as a regional priority in WATS' LRP?	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
Does the project improve direct access to	<input type="checkbox"/> Healthy Food <input type="checkbox"/> Employment <input type="checkbox"/> School <input type="checkbox"/> Hospitals/Urgent Care <input checked="" type="checkbox"/> Park

### Section 3 – Preventive Maintenance (Only)

<b>Does your agency develop your PM program as part of a comprehensive asset management strategy?</b>	<input type="checkbox"/> Yes <input type="checkbox"/> No
<b>Is your agency planning to use these funds on any roads where the PASER ratings &lt;5</b>	<input type="checkbox"/> Yes <input type="checkbox"/> No; If so, explain?
<b>Is your agency considering non-motorized improvements as part of the PM program (includes restriping for wide shoulders)</b>	<input type="checkbox"/> Yes <input type="checkbox"/> No



**Application for Federal STP Funds**

Primary Contact: Courtney Nicholls

Agency: City of Dexter

Number: 734-426-8303

Email: cnicholls@dextermi.gov

Section 1: Project Details				
Project Name	Mill Creek Trail - Phase 2		Project Year	2017
LRP Project #	20697		LRP Year	2017
Total STP Funds Requested	Total Project Cost		Year Funds Requested	2017
\$800,000.00	\$1,230,000			
Project Limits	Shield Road to Grand Street		Project Length	2,800'
Approximate % of total cost invested in transit:	0		Approximate % of total cost invested in non-motorized:	100%
Funds used for ROW?	Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>	Funds used for EPE?	Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>	
Standalone ROW project?	Yes <input type="checkbox"/> No <input checked="" type="checkbox"/> If yes, you're done!			
	Existing		Proposed	
Vehicle Lanes	General Purpose/Turning	Parking Lane <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	General Purpose/Turning	Parking Lane <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
Shoulder Surfacing	<input type="checkbox"/> Paved <input type="checkbox"/> Unpaved	Width: _____	<input type="checkbox"/> Paved <input checked="" type="checkbox"/> Unpaved	Width: 1 _____
Sidewalk/path Details	Placement <input type="checkbox"/> One Side <input type="checkbox"/> Both Sides <input type="checkbox"/> Intermittent <input type="checkbox"/> None	Type <input type="checkbox"/> Shared Use ≥ 8 ft <input type="checkbox"/> Sidewalk < 8 ft	Placement <input type="checkbox"/> One Side <input type="checkbox"/> Both Sides <input checked="" type="checkbox"/> Gap Fill <input type="checkbox"/> No Change	Type <input type="checkbox"/> Shared Use ≥ 8 ft <input type="checkbox"/> Sidewalk < 8 ft
On Road Non-Motorized	<input type="checkbox"/> Bike Lane <input type="checkbox"/> Sharrows <input type="checkbox"/> Wide shoulders	<input type="checkbox"/> Other: _____ <input type="checkbox"/> None	<input checked="" type="checkbox"/> Bike Lane <input type="checkbox"/> Sharrows <input type="checkbox"/> Wide shoulders	<input type="checkbox"/> Other: _____ <input type="checkbox"/> None
Improvement Type	<input type="checkbox"/> Reconstruction <input type="checkbox"/> PM <input type="checkbox"/> 3R <input type="checkbox"/> New Roadway <input checked="" type="checkbox"/> Stand alone non-motorized			
List any transit enhancements included	None			
List pedestrian crossing types included	No crossings anticipated (extension of Phase 1)			
Describe proposed work, include signage, signals, or other uncaptured details	Construct a new pathway along the east side of Mill Creek from Mill Creek Park to Creekside School.			

Section 2.1: LRP Goal – Safety and Security	
Project enhances safety for:	<input type="checkbox"/> Drivers <input checked="" type="checkbox"/> Pedestrians <input checked="" type="checkbox"/> Cyclists <input type="checkbox"/> Transit Users
How will this project improve safety?	<input checked="" type="checkbox"/> New infrastructure/ design targeting safety <input type="checkbox"/> Operations improvement <input type="checkbox"/> Better driving surface <b>only</b>
Describe safety improvement as needed	Route will connect schools with downtown area and will eliminate pedestrian/street interaction on Baker.

### Section 2.2: LRP Goal - Invest Strategically

Project included in agency CIP?	Yes <input checked="" type="checkbox"/> No <input type="checkbox"/> If no, attach financial commitment documentation		
Was project identified local planning documents?	Yes <input checked="" type="checkbox"/> No <input type="checkbox"/> If yes, which? City of Dexter CIP		
Freight	<input type="checkbox"/> Provide direct access to freight facility/freeway	<input type="checkbox"/> All Season road	
	<input type="checkbox"/> No Through Truck Restrictions		
Does project include bridge rehabilitation or reconstruction?	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	Bridge Condition	<input type="checkbox"/> SD <input type="checkbox"/> FO <input type="checkbox"/> Weight Restricted <input type="checkbox"/> Closed
Is the treatment best Asset Management practice for the roadway condition?	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No If not, why? New construction.		

#### Project Funding

Source	Fund Type	Amount	Potential/Committed?
STP-U	Federal	\$800,000.00	PARTIALLY COMMITTED
CITY OF DEXTER	Local	\$180,000.00	POTENTIAL
CITY OF DEXTER	TAP / TRUST FUND	??	POTENTIAL
CITY OF DEXTER	LOCAL - ENGINEERING	\$250,000.00	POTENTIAL
<b>TOTAL</b>		\$1,230,000.00	

### Section 2.3: LRP Goal – Access and Mobility

Does the project improve access to transit?	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	Does project connect with existing non-motorized facilities?	<input checked="" type="checkbox"/> Pedestrian <input checked="" type="checkbox"/> Bike <input type="checkbox"/> None
Does the project reduce congestion?	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No ; If so, how?		

### Section 2.4 LRP Goal – Protect and Enhance the Environment

Innovations to mitigate runoff, energy consumption, etc	Trail will be built aside wetland and will use BMPs to treat and infiltrate runoff.
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### Section 2.5 LRP Goal – Link Transportation and Land Use

Was this corridor identified as a regional priority in WATS' LRP?	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
Does the project improve direct access to	<input type="checkbox"/> Healthy Food <input checked="" type="checkbox"/> Employment <input type="checkbox"/> School <input type="checkbox"/> Hospitals/Urgent Care <input checked="" type="checkbox"/> Park

### Section 3 – Preventive Maintenance (Only)

<b>Does your agency develop your PM program as part of a comprehensive asset management strategy?</b>	<input type="checkbox"/> Yes <input type="checkbox"/> No
<b>Is your agency planning to use these funds on any roads where the PASER ratings &lt;5</b>	<input type="checkbox"/> Yes <input type="checkbox"/> No; If so, explain?
<b>Is your agency considering non-motorized improvements as part of the PM program (includes restriping for wide shoulders)</b>	<input type="checkbox"/> Yes <input type="checkbox"/> No

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**Mayor Report  
Shawn Keough  
December 28, 2015**

Hello Residents and Council members,

Here is a report of my activities over the past couple of weeks and my calendar looking ahead:

**Recent Activities**

New Drive up/Drop off Mailbox on Meadowview – our efforts to get a new drive up/drop off mailbox in the City of Dexter are nearly complete. At my recent meeting with the Post Master, we confirmed the location on Meadowview. Following confirmation, the City has had a new concrete pad poured in the center island of Meadowview which will serve as the home of the Drive up/Drop off Mailbox. Once the concrete cures, the City will be notifying the Post Master and he will coordinate the installation of the new mailbox. Please watch the City's email notification to receive notice of when this mailbox is active.

December 16, 2015 – Economic Development Corporation Annual meeting

December 16, 2015 – Pre-Application meeting with AR Brouwer (MMB Equities) for property at the southwest corner of Baker Road and Grand Street.

December 17, 2015 – Downtown Development Authority meeting – the DDA received an update on the Retail Market Assessment that is being performed by Chuck Eckenstahler and Carl Baxmeyer. Mr. Eckenstahler attended the DDA meeting and provided an overview of the typical model for evaluating retail opportunity and potential within a populated area like Dexter. The preliminary findings show that our excellent school system, community sense of place, geographic location and growing number of households are all strong indicators that our community will support additional retail. The final study will provide more insight and attempt to predict how much additional retail space our town could support. This information was well received by the DDA Board.

The DDA also voted to recommend that City Council authorize the 3045 Broad Street Committee to negotiate a pre-development agreement with Foremost Development (please see New Business Item L-1).

December 17, 2015 – Dexter Area Fire Department Board meeting – the Board voted to approve a very robust budget for 2016. The budget takes some initial steps to better position the Department for additional training, sets up capital equipment, facility and apparatus reserves and is presented in a more thorough manner than in past years. The 2016 revenue and spending plan is a tool that will serve the Board and our new Fire Chief well in 2016. As we look ahead to the City of Dexter's Budget Planning Sessions, City Council will need to incorporate additional funding into the City budget due to the proposed increases required to start addressing the deficiencies and unfunded liabilities of our fire department.

December 22, 2015 - Tax Tribunal Update – Judge Marmon issued an Order based on his review of the various Motions for Summary Disposition and Responses to those Motions. The Judge's Order outright dismisses the Chelsea Health & Wellness Foundation's claims based on one section of the tax law (MCL 211.7r), but requires a hearing in January 2016 to clarify various questions of fact before making a ruling on other sections of the tax law.

**Upcoming Activities**

January 4, 2016 through January 15, 2016 – Tax Tribunal for 2810 Baker Road

January 8, 2016 – Facility Committee Meeting – my attendance at this meeting will depend on the tax tribunal schedule.

January 11, 2016 – City Council meeting

Please feel free to contact me at any time with questions or suggestions.

I hope everyone has a Merry Christmas and Happy New Year!

I look forward to seeing you around our town.

Shawn Keough

Mayor, City of Dexter

[skeough@DexterMI.gov](mailto:skeough@DexterMI.gov)

(313) 363-1434 (cell)

<b>SUMMARY OF BILLS AND PAYROLL</b>			<b>12/28/2015</b>
Payroll Check Register	12/23/15	\$37,252.51	Regular Payroll
Employer Costs (paid via electronic transfer)	12/23/15	\$3,385.53	Regular Payroll
Account Payable Check Register		\$186,921.41	
		<b>\$227,559.45</b>	<b>TOTAL BILLS &amp; PAYROLL EXPENDED ALL FUNDS</b>
<b>The due date column on the accounts payable worksheets represents the date of the Council meeting</b>			
<b>ALL PAYABLES ARE WITHIN ACCEPTABLE BUDGET LIMITS EXCEPT AS NOTED BELOW DETAIL VENDOR LIST AND ACCOUNT SUMMARY PROVIDED</b>			
The line item for attorney fees will need to be increased due to the Wellness Center Tax Tribunal litigation. A budget amendment will be presented with the second quarter amendments.			
<i>"This is the summary report that will be provided with each packet. Approval of the total bills and payroll expended, all funds will be necessary."</i>			

Jser: erin  
DB: Dexter

BANK CODE: POOL CHECK DATE: 12/23/2015 INVOICE PAY DATE FROM 12/21/2015 TO 12/23/2015

Check Date	Bank	Check #	Vendor Code	Vendor Name	Amount	# Invoices
12/23/2015	POOL	00000043302	APWA	AMERICAN PUBLIC WORKS ASSOC	209.00	1
12/23/2015	POOL	00000043303	ARBOR CARE	ARBOR CARE TREE SURGEONS	1,565.00	2
12/23/2015	POOL	00000043304	ARBOR SPRI	ARBOR SPRINGS WATER CO.INC	19.50	1
12/23/2015	POOL	00000043305	AT&T	AT&T	74.71	1
12/23/2015	POOL	00000043306	BOBCAT	BOBCAT COMPANY	36,118.74	1
12/23/2015	POOL	00000043307	CARL-WORT	CARLISLE-WORTMAN ASSOCIATES	2,317.50	3
12/23/2015	POOL	00000043308	CIESA	CIESA DESIGN	198.00	1
12/23/2015	POOL	00000043309	COMCAST BU	COMCAST BUSINESS	1,205.74	1
12/23/2015	POOL	00000043310	CONCORD	CONCORD EXCAVATING & GRADING INC	95,262.49	1
12/23/2015	POOL	00000043311	CORRIGAN O	CORRIGAN OIL COMPANY	640.38	3
12/23/2015	POOL	00000043312	CULLIGAN	CULLIGAN WATER CONDITIONING	71.19	1
12/23/2015	POOL	00000043313	DEQ	DEPT. OF ENVIRN. QUALITY	2,160.00	3
12/23/2015	POOL	00000043314	DIUBLE EQU	DIUBLE EQUIPMENT INCORPORATED	611.38	1
12/23/2015	POOL	00000043315	DYKEMA	DYKEMA GOSSETT PLLC	588.00	1
12/23/2015	POOL	00000043316	ECONO	ECONO	54.95	1
12/23/2015	POOL	00000043317	EJ	EJ USA, INC.	622.31	1
12/23/2015	POOL	00000043318	ELHORN	ELHORN ENGINEERING CO	5,806.40	2
12/23/2015	POOL	00000043319	ERIC H	ERIC HARTMAN	213.05	1
12/23/2015	POOL	00000043320	GRAING	GRAINGER	190.16	3
12/23/2015	POOL	00000043321	IDEXX DIST	IDEXX DISTRIBUTION CORP	677.56	1
12/23/2015	POOL	00000043322	COUNTRY MA	KENCO, INC.	43.34	3
12/23/2015	POOL	00000043323	KENNEDY IN	KENNEDY INDUSTRIES, INC.	587.50	1
12/23/2015	POOL	00000043324	KLAPPERICH	KLAPPERICH WELDING	585.00	1
12/23/2015	POOL	00000043325	LESSORS	LESSORS WELDING SUPPLY	54.45	1
12/23/2015	POOL	00000043326	MARK S AUT	MARK'S AUTO SERVICE, INC.	10.00	1
12/23/2015	POOL	00000043327	MCNAUGHTON	MCNAUGHTON-MCKAY	2.90	1
12/23/2015	POOL	00000043328	MMTA	MICHIGAN MUNICIPAL TREASURERS	85.00	1
12/23/2015	POOL	00000043329	MWEA	MWEA	400.00	1
12/23/2015	POOL	00000043330	NCL	NORTH CENTRAL LABORATORIES	442.58	2
12/23/2015	POOL	00000043331	NORTHERN	NORTHERN SAFETY CO INC	177.44	1
12/23/2015	POOL	00000043332	PARA	PARAGON LABORATORIES INC	55.00	1
12/23/2015	POOL	00000043333	LEASE	PITNEY BOWES GLOBAL	166.92	1
12/23/2015	POOL	00000043334	CREDIT CAR	PNC	13.25	1
12/23/2015	POOL	00000043335	SCOTT MUNZ	SCOTT E. MUNZEL, PC	9,412.11	1
12/23/2015	POOL	00000043336	SHULTS EQU	SHULTS EQUIPMENT, INC.	166.00	1
12/23/2015	POOL	00000043337	SIEMENS	SIEMENS ENERGY, INC	331.08	1
12/23/2015	POOL	00000043338	SITE	SITE ONE LANDSCAPE SUPPLY	52.60	1
12/23/2015	POOL	00000043339	SBAM	SMALL BUSINESS ASSOC OF MICH	20,623.56	1
12/23/2015	POOL	00000043340	STAPLES OF	STAPLES BUSINESS ADVANTAGE	93.89	1
12/23/2015	POOL	00000043341	UMUN LIFE	UNUM LIFE INSURANCE	398.05	1
12/23/2015	POOL	00000043342	USA BLUE B	USA BLUE BOOK	139.94	1
12/23/2015	POOL	00000043343	VERIZON	VERIZON WIRELESS	506.27	1
12/23/2015	POOL	00000043344	W CTY CLER	WASHTENAW COUNTY CLERK	793.73	1
12/23/2015	POOL	00000043345	W CTY TREA	WASHTENAW COUNTY TREASURER	3,174.74	2

Num Checks: 44

Num Stubs: 0

Num Invoices: 58

Total Amount: 186,921.41

GL Number	Inv. Line Desc	Vendor	Invoice Desc.	Invoice	Due Date	Amount	Check
Fund 101 GENERAL FUND							
Dept 172 CITY MANAGER							
101-172-721.000	HEALTH & DENTAL INSURANC	SMALL BUSINESS ASSOC	JAN 2015	12/22/15	12/28/15	6,019.28	43339
101-172-722.000	LIFE & DISABILITY INSURA	UNUM LIFE INSURANCE		JANUAR 2016	12/28/15	121.56	43341
Total For Dept 172 CITY MANAGER						6,140.84	
Dept 210 ATTORNEY							
101-210-810.000	ATTORNEY FEES	DYKEMA GOSSETT PLLC	LEGAL	3026534	12/28/15	588.00	43315
101-210-810.000	ATTORNEY FEES	SCOTT E. MUNZEL, PC	LEGAL	1686	12/28/15	9,412.11	43335
Total For Dept 210 ATTORNEY						10,000.11	
Dept 253 TREASURER							
101-253-721.000	HEALTH & DENTAL INSURANC	SMALL BUSINESS ASSOC	JAN 2015	12/22/15	12/28/15	1,565.36	43339
101-253-722.000	LIFE & DISABILITY INSURA	UNUM LIFE INSURANCE		JANUAR 2016	12/28/15	36.50	43341
101-253-958.000	MEMBERSHIPS & DUES	MICHIGAN MUNICIPAL TR	DUES	12/22/15	12/28/15	50.00	43328
101-253-960.000	EDUCATION & TRAINING	MICHIGAN MUNICIPAL TR	DUES	12/22/15	12/28/15	35.00	43328
Total For Dept 253 TREASURER						1,686.86	
Dept 262 ELECTIONS							
101-262-802.000	PROFESSIONAL SERVICES	WASHTENAW COUNTY CLER	BALLOTS	120820153	12/28/15	300.00	43344
101-262-901.000	PRINTING & PUBLISHING	WASHTENAW COUNTY CLER	BALLOTS	120820153	12/28/15	493.73	43344
Total For Dept 262 ELECTIONS						793.73	
Dept 265 BUILDINGS & GROUNDS							
101-265-727.000	OFFICE SUPPLIES	ARBOR SPRINGS WATER C	OFFICE	1592095	12/28/15	19.50	43304
101-265-727.000	CONTRACTED SERVICES	STAPLES BUSINESS ADVA	SUPPLIES	8037006615	12/28/15	93.89	43340
101-265-803.000	CONTRACTED SERVICES	CISSA DESIGN	WEBSITE SITE	12531	12/28/15	198.00	43308
101-265-920.001	UTILITIES - TELEPHONES	AT&T	424 1790	12/21/15	12/28/15	74.71	43305
101-265-920.001	EQUIPMENT SERVICE CONTRA	COMCAST BUSINESS	ACCT. NO. 900560627	39979040	12/28/15	514.46	43309
101-265-936.000	EQUIPMENT SERVICE CONTRA	PITNEY BOWES GLOBAL	LEASE	12/22/15	12/28/15	166.92	43333
Total For Dept 265 BUILDINGS & GROUNDS						1,067.48	
Dept 285 CITY TREE PROGRAM							
101-285-803.000	CONTRACTED SERVICES	ARBOR CARE TREE SURGE	TREES	12/22/15	12/28/15	1,200.00	43303
101-285-803.000	CONTRACTED SERVICES	ARBOR CARE TREE SURGE	TREES	12/21/15	12/28/15	365.00	43303
Total For Dept 285 CITY TREE PROGRAM						1,565.00	
Dept 301 LAW ENFORCEMENT							
101-301-807.000	WASHTENAW COUNTY TREA	11/15 MTT/STC	ENFORCEMENT	27314	12/28/15	1,612.74	43345
101-301-807.000	WASHTENAW COUNTY TREA	ENFORCEMENT		27340	12/28/15	1,562.00	43345
Total For Dept 301 LAW ENFORCEMENT						3,174.74	
Dept 400 PLANNING DEPARTMENT							
101-400-721.000	HEALTH & DENTAL INSURANC	SMALL BUSINESS ASSOC	JAN 2015	12/22/15	12/28/15	1,563.55	43339
101-400-722.000	LIFE & DISABILITY INSURA	UNUM LIFE INSURANCE		JANUAR 2016	12/28/15	30.99	43341
101-400-802.000	PROFESSIONAL SERVICES	CARLISLE-WORTMAN ASSO	GENERAL CONSULT	2138228	12/28/15	235.00	43307
101-400-802.000	PROFESSIONAL SERVICES	CARLISLE-WORTMAN ASSO	ZONING ORDINANCE	2138227	12/28/15	1,752.50	43307
101-400-802.000	PROFESSIONAL SERVICES	CARLISLE-WORTMAN ASSO	OIL & GAS	2138229	12/28/15	330.00	43307
Total For Dept 400 PLANNING DEPARTMENT						3,912.04	
Dept 441 DEPARTMENT OF PUBLIC WORKS							
101-441-721.000	HEALTH & DENTAL INSURANC	SMALL BUSINESS ASSOC	JAN 2015	12/22/15	12/28/15	1,962.91	43339
101-441-722.000	LIFE & DISABILITY INSURA	UNUM LIFE INSURANCE		JANUAR 2016	12/28/15	36.12	43341
101-441-740.000	OPERATING SUPPLIES	LESSORS WELDING SUPPL	DPW	28444	12/28/15	54.45	43325
101-441-751.000	UTILITIES - TELEPHONES	CORRIGAN OIL COMPANY	DPW	6169374	12/28/15	302.13	43311
101-441-920.001	UTILITIES - TELEPHONES	COMCAST BUSINESS	ACCT. NO. 900560627	39979040	12/28/15	325.58	43309

GL Number	Inv. Line Desc	Vendor	Invoice Desc.	Invoice	Due Date	Amount	Check
Fund 101 GENERAL FUND							
Dept 441 DEPARTMENT OF PUBLIC WORKS							
101-441-920.001	UTILITIES - TELEPHONES	VERIZON WIRELESS		12/22/15	12/28/15	230.64	43343
101-441-958.000	MEMBERSHIPS & DUES	AMERICAN PUBLIC WORKS		12/22/15	12/28/15	209.00	43302
101-441-960.000	EDUCATION & TRAINING	DEPT. OF ENVRN. QUAL EDUCATION		12/22/15	12/28/15	60.00	43313
			Total For Dept 441 DEPARTMENT OF PUBLIC WORKS			3,180.83	
Dept 442 DOWNTOWN PUBLIC WORKS							
101-442-744.000	HOLIDAY DISPLAY SUPPLIES	MCNAUGHTON-MCKAY		14281112-01	12/28/15	2.90	43327
			Total For Dept 442 DOWNTOWN PUBLIC WORKS			2.90	
Dept 751 PARKS & RECREATION							
101-751-721.000	HEALTH & DENTAL INSURANC	SMALL BUSINESS ASSOC		12/22/15	12/28/15	316.60	43339
101-751-722.000	LIFE & DISABILITY INSURA	UNUM LIFE INSURANCE		JANUAR 2016	12/28/15	5.83	43341
			Total For Dept 751 PARKS & RECREATION			322.43	
Dept 851 INSURANCE & BONDS							
101-851-721.001	RETIREE HEALTH INSURANCE	SMALL BUSINESS ASSOC		12/22/15	12/28/15	732.87	43339
			Total For Dept 851 INSURANCE & BONDS			732.87	
			Total For Fund 101 GENERAL FUND			32,579.83	
Fund 202 MAJOR STREETS FUND							
Dept 463 ROUTINE MAINTENANCE							
202-463-721.000	HEALTH & DENTAL INSURANC	SMALL BUSINESS ASSOC		12/22/15	12/28/15	1,646.31	43339
202-463-722.000	LIFE & DISABILITY INSURA	UNUM LIFE INSURANCE		JANUAR 2016	12/28/15	30.30	43341
202-463-740.000	OPERATING SUPPLIES	GRAINGER		12/22/15	12/28/15	14.42	43320
			Total For Dept 463 ROUTINE MAINTENANCE			1,691.03	
Dept 474 TRAFFIC SERVICES							
202-474-721.000	HEALTH & DENTAL INSURANC	SMALL BUSINESS ASSOC		12/22/15	12/28/15	506.56	43339
202-474-722.000	LIFE & DISABILITY INSURA	UNUM LIFE INSURANCE		JANUAR 2016	12/28/15	9.32	43341
			Total For Dept 474 TRAFFIC SERVICES			515.88	
Dept 478 WINTER MAINTENANCE							
202-478-721.000	HEALTH & DENTAL INSURANC	SMALL BUSINESS ASSOC		12/22/15	12/28/15	1,013.11	43339
202-478-722.000	LIFE & DISABILITY INSURA	UNUM LIFE INSURANCE		JANUAR 2016	12/28/15	18.64	43341
			Total For Dept 478 WINTER MAINTENANCE			1,031.75	
			Total For Fund 202 MAJOR STREETS FUND			3,238.66	
Fund 203 LOCAL STREETS FUND							
Dept 463 ROUTINE MAINTENANCE							
203-463-721.000	HEALTH & DENTAL INSURANC	SMALL BUSINESS ASSOC		12/22/15	12/28/15	506.55	43339
203-463-722.000	LIFE & DISABILITY INSURA	UNUM LIFE INSURANCE		JANUAR 2016	12/28/15	9.32	43341
203-463-740.000	OPERATING SUPPLIES	SITE ONE LANDSCAPE SU		74239529	12/28/15	52.60	43338
			Total For Dept 463 ROUTINE MAINTENANCE			568.47	
Dept 474 TRAFFIC SERVICES							
203-474-721.000	HEALTH & DENTAL INSURANC	SMALL BUSINESS ASSOC		12/22/15	12/28/15	126.64	43339
203-474-722.000	LIFE & DISABILITY INSURA	UNUM LIFE INSURANCE		JANUAR 2016	12/28/15	2.33	43341
			Total For Dept 474 TRAFFIC SERVICES			128.97	
Dept 478 WINTER MAINTENANCE							
203-478-721.000	HEALTH & DENTAL INSURANC	SMALL BUSINESS ASSOC		12/22/15	12/28/15	253.28	43339
203-478-722.000	LIFE & DISABILITY INSURA	UNUM LIFE INSURANCE		JANUAR 2016	12/28/15	4.66	43341

GL Number	Inv. Line Desc	Vendor	Invoice Desc.	Invoice	Due Date	Amount	Check
Fund 203 LOCAL STREETS FUND							
Dept 478 WINTER MAINTENANCE							
			Total For Dept 478 WINTER MAINTENANCE			257.94	
Fund 204 MUNICIPAL STREETS							
Dept 248 ADMINISTRATION							
204-248-721.001	RETIREE HEALTH INSURANCE	SMALL BUSINESS ASSOC	JAN 2015	12/22/15	12/28/15	776.21	43339
			Total For Dept 248 ADMINISTRATION			776.21	
Fund 402 EQUIPMENT REPLACEMENT FUND							
Dept 441 DEPARTMENT OF PUBLIC WORKS							
402-441-939.000	VEHICLE MAINTENANCE & RE	DIUBLE EQUIPMENT INCO	DPW		12/28/15	611.38	43314
402-441-939.000	VEHICLE MAINTENANCE & RE	KLAPPERICH WELDING	DPW		12/28/15	585.00	43324
402-441-939.000	VEHICLE MAINTENANCE & RE	SHULTS EQUIPMENT, INC	DPW	0001434	12/28/15	166.00	43336
			Total For Dept 441 DEPARTMENT OF PUBLIC WORKS			1,362.38	
Dept 903 CAPITAL IMPROVEMENTS-VEHICLES							
402-903-981.000	VEHICLES	BOBCAT COMPANY	BOBCAT SKID-STEER LOADER	122610	12/28/15	36,118.74	43306
			Total For Dept 903 CAPITAL IMPROVEMENTS-VEHICLES			36,118.74	
Fund 590 SEWER ENTERPRISE FUND							
Dept 548 SEWER UTILITIES DEPARTMENT							
590-548-721.000	HEALTH & DENTAL INSURANCE	SMALL BUSINESS ASSOC	JAN 2015	12/22/15	12/28/15	899.89	43339
590-548-721.001	RETIREE HEALTH INSURANCE	SMALL BUSINESS ASSOC	JAN 2015	12/22/15	12/28/15	1,128.29	43339
590-548-722.000	LIFE & DISABILITY INSURANCE	UNUM LIFE INSURANCE	JANUARY 2016		12/28/15	55.49	43341
590-548-728.000	POSTAGE	PNC	MAILING	12/21/15	12/28/15	13.25	43334
590-548-740.000	OPERATING SUPPLIES	ECONO	WWTP	56981	12/28/15	27.47	43316
590-548-740.000	OPERATING SUPPLIES	GRAINGER	WWTP		12/28/15	25.45	43320
590-548-740.000	OPERATING SUPPLIES	USA BLUE BOOK	WWTP	816040	12/28/15	139.94	43342
590-548-743.000	CHEMICAL SUPPLIES - LAB	CULLIGAN WATER CONDIT	WWTP	12/21/16	12/28/15	71.19	43312
590-548-743.000		NORTH CENTRAL LABORAT	WWTP	364248	12/28/15	249.61	43330
590-548-743.000		NORTH CENTRAL LABORAT	WWTP	365484	12/28/15	192.97	43330
590-548-751.000	UNIFORM ALLOWANCE	ERIC HARTMAN	EXPENCE REPORT	12/21/15	12/28/15	213.05	43311
590-548-824.000	TESTING & ANALYSIS	CORRIGAN OIL COMPANY	WWTP	6172566	12/28/15	194.92	43311
590-548-824.000	TESTING & ANALYSIS	KENCO, INC.	WWTP	60542	12/28/15	23.64	43322
590-548-824.000	TESTING & ANALYSIS	KENCO, INC.	WWTP	60565	12/28/15	11.82	43322
590-548-824.000	TESTING & ANALYSIS	KENCO, INC.	WWTP	150775	12/28/15	7.88	43322
590-548-920.001	UTILITIES - TELEPHONES	COMCAST BUSINESS	ACCT. NO. 900560627	39979040	12/28/15	182.85	43309
590-548-920.001	UTILITIES - TELEPHONES	VERIZON WIRELESS	CELLULAR	12/22/15	12/28/15	197.97	43343
590-548-937.000	EQUIPMENT MAINTENANCE &	KENNEDY INDUSTRIES, I	WWTP	566212	12/28/15	587.50	43323
590-548-937.000	EQUIPMENT MAINTENANCE &	SIEMENS ENERGY, INC	WWTP	90114518	12/28/15	331.08	43337
590-548-957.004	STATE LICENSE/PERMIT FEE	DEPT. OF ENVIRN. QUAL	WWTP	946429	12/28/15	1,950.00	43313
			Total For Dept 548 SEWER UTILITIES DEPARTMENT			6,504.26	
Fund 591 WATER ENTERPRISE FUND							
Dept 556 WATER UTILITIES DEPARTMENT							
591-556-721.000	HEALTH & DENTAL INSURANCE	SMALL BUSINESS ASSOC	JAN 2015	12/22/15	12/28/15	1,100.04	43339
591-556-721.001	RETIREE HEALTH INSURANCE	SMALL BUSINESS ASSOC	JAN 2015	12/22/15	12/28/15	506.11	43339
591-556-722.000	LIFE & DISABILITY INSURANCE	UNUM LIFE INSURANCE	JANUARY 2016		12/28/15	36.99	43341

GL Number	Inv. Line Desc	Vendor	Invoice Desc.	Invoice	Due Date	Amount	Check
Fund 591 WATER ENTERPRISE FUND							
Dept 556 WATER UTILITIES DEPARTMENT							
591-556-740.000	OPERATING SUPPLIES	ECONO	WWTP	56981	12/28/15	27.48	43316
591-556-740.000	OPERATING SUPPLIES	GRAINGER	WWTP	9912880607	12/28/15	87.87	43320
591-556-740.000	OPERATING SUPPLIES	GRAINGER	WWTP	9912859320	12/28/15	14.42	43320
591-556-740.000	OPERATING SUPPLIES	GRAINGER	WWTP	12/22/15	12/28/15	48.00	43320
591-556-740.000	OPERATING SUPPLIES	MARK'S AUTO SERVICE,	WWTP	49954	12/28/15	10.00	43326
591-556-740.000	OPERATING SUPPLIES	NORTHERN SAFETY CO IN	WWTP	12/21/15	12/28/15	177.44	43331
591-556-743.000	CHEMICAL SUPPLIES - LAB	ELHORN ENGINEERING CO	WWTP	260945	12/28/15	2,492.60	43318
591-556-743.000	CHEMICAL SUPPLIES - LAB	ELHORN ENGINEERING CO	WWTP	262414	12/28/15	3,313.80	43318
591-556-743.000	CHEMICAL SUPPLIES - LAB	PARAGON LABORATORIES	WWTP	204660	12/28/15	55.00	43332
591-556-751.000		CORRIGAN OIL COMPANY	WWTP	6169375	12/28/15	143.33	43311
591-556-824.000	TESTING & ANALYSIS	IDEXX DISTRIBUTION CO	WWTP	295822250	12/28/15	677.56	43321
591-556-920.001	UTILITIES - TELEPHONES	COMCAST BUSINESS	ACCT. NO. 900560627	39979040	12/28/15	182.85	43309
591-556-920.001	UTILITIES - TELEPHONES	VERIZON WIRELESS	CELLULAR	12/22/15	12/28/15	77.66	43343
591-556-937.000	EQUIPMENT MAINTENANCE &	EJ USA, INC.	3913790	15-23374	12/28/15	622.31	43317
591-556-957.004	STATE LICENSE/PERMIT FEE	DEPT. OF ENVIRN. QUAL	WWTP	947501	12/28/15	150.00	43313
591-556-960.000	EDUCATION & TRAINING	MWEA	WWTP	E16002	12/28/15	400.00	43329
Total For Dept 556 WATER UTILITIES DEPARTMENT						10,123.46	
Total For Fund 591 WATER ENTERPRISE FUND						10,123.46	
Fund 701 TRUST & AGENCY FUND							
Dept 000 ASSETS, LIABILITIES & REVENUE							
701-000-254.000-COUNT SPR - COUNTY PARKS		CONCORD EXCAVATING &	DPW DRIVEWAY B2B	12/22/15	12/28/15	95,262.49	43310
Total For Dept 000 ASSETS, LIABILITIES & REVENUE						95,262.49	
Total For Fund 701 TRUST & AGENCY FUND						95,262.49	

GL Number	Inv. Line Desc	Vendor	Invoice Desc.	Invoice	Due Date	Amount	Check
Fund Totals:							
	Fund 101	GENERAL FUND				32,579.83	
	Fund 202	MAJOR STREETS FUND				3,238.66	
	Fund 203	LOCAL STREETS FUND				955.38	
	Fund 204	MUNICIPAL STREETS				776.21	
	Fund 402	EQUIPMENT REPLACEMENT FUND				37,481.12	
	Fund 590	SEWER ENTERPRISE FUND				6,504.26	
	Fund 591	WATER ENTERPRISE FUND				10,123.46	
	Fund 701	TRUST & AGENCY FUND				95,262.49	
Total For All Funds:						186,921.41	

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## OFFICE OF COMMUNITY DEVELOPMENT

8140 Main Street • Dexter, Michigan 48130-1092 • (734) 426-8303 • Fax (734) 426-5614

### STAFF MEMORADUM

**To:** Mayor Keough and City Council  
Courtney Nicholls, City Manager

**From:** Michelle Aniol, Community Development Manager

**RE:** Downtown Redevelopment Opportunity – DDA Recommendation

**Date:** December 21, 2015

On Thursday, December 17, 2015 the Dexter DDA voted unanimously to recommend to City Council that the RFQ Committee negotiate the terms of a pre-development agreement with Foremost Development Company.

In accepting the RFQ Committee's recommendation the DDA determined the RFQ Committee had conducted a thorough vetting process, which included a Request for Qualifications (RFQ), a public interview, and two face-to-face interviews. The DDA also accepted the Committees findings, as follows:

- Conventional financing (i.e. investors/partners)
- Proposed a well thought out timeline/schedule
- Continual engagement in process
- Experience with other similar success development projects
- Qualified team of consultants
- Thorough check of references
- Commitment to community input
- Communicated an understanding of existing site conditions

#### SUGGESTED MOTION

Based on the findings of the RFQ Committee and the Dexter Downtown Development Authority, as well as their respective recommendations, City Council moves to authorize the RFQ Committee to pursue a Pre-Development Agreement with Foremost Development Company. The RFQ Committee is Shawn Keough, Donna Fisher, Jim Carson, Don Darnell and Tom Covert, with assistance from Community Development Manager Michelle Aniol, City Manager Courtney Nicholls and City/DDA Attorney Scott Munzel.

This approval is subject to the following condition:

1. The Downtown Development Authority will review the Pre-Development Agreement and make a recommendation to City Council. City Council shall have final authority to approve or deny the Agreement.

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