

THE CITY OF DEXTER
REGULAR CITY COUNCIL MEETING
MONDAY, NOVEMBER 23, 2015

A. CALL TO ORDER AND PLEDGE OF ALLEGIANCE

The meeting was called to order at 7:30 PM by Mayor Keough at the Dexter Senior Center located at 7720 Ann Arbor Street in Dexter, Michigan.

The following newly elected Council Members were sworn in by the Interim City Clerk: Zach Michels, Jim Smith, and Ray Tell.

B. ROLL CALL: Mayor Keough	J. Carson	D. Fisher
	J. Knight	Z. Michels
	J. Smith	R. Tell

Also present: Courtney Nicholls, City Manager; Marie Sherry, Finance Director/Treasurer; Michelle Aniol, Community Development Manager; Dan Schlaff, Public Services Superintendent; Carol Jones, Interim City Clerk; Justin Breyer, Assistant to the City Manager; residents and media.

C. APPROVAL OF THE MINUTES

1. Regular City Council Meeting – November 9, 2015
2. Work Session City Council Meeting – November 9, 2015

Motion Smith; support Fisher to approve the minutes of the November 9, 2015 Regular City Council Meeting and the November 9, 2015 Work Session City Council Meeting with the following corrections:

- Regular City Council Minutes, page 5-Council Comments, Mr. Carson's comment should have said *thank* and not think.
- Work Session City Council Minutes, page 6 correct Village to *City*, President to *Mayor*, and add the following to Mayor Keough's comments – *and that the solid relationship is maintained. Scio helped the Village in 2013 by not objecting to the Dextech Annexation.*
- Work Session City Council Minutes, page 7, correct the spelling from Zach Michaels to *Zach Michels*.

Unanimous voice vote approval.

D. PREARRANGED PARTICIPATION

None

E. APPROVAL OF THE AGENDA

Motion Fisher; support Knight to approve the agenda with the addition of three pieces of information:

- Memorandum on Washtenaw Transportation Study from Patrick Droze of Orchard, Hiltz and McCliment.
- Revised Text Amendment for Article XVII, RD Research and Development District.
- First draft of Visitor's Guide for Dexter.

Unanimous voice vote approval.

F. PUBLIC HEARINGS

None

G. NON-ARRANGED PARTICIPATION

Paul Cousins of 7648 Forest, Dexter gave the following comments:

1. New Business item of the expansion of the Tasting Room in the Industrial Park – feel that Dexter is a progressive community and this is a progressive step. Have talked to businesses owners in the park and they like the idea. Few weeks ago visited my granddaughter at college near Chicago and went to a brew pub located in an industrial park.
2. Hope that Council will approve the outdoor seating for Hotel Hickman.
3. Also hope that a solution can be made on the abandonment of First Street so that things can move ahead as soon as possible in the spring.

H. COMMUNICATIONS:

1. Upcoming Meeting List
2. Sign Calendar
3. Community Garden Update
4. Communication from Huron Valley Ambulance

I. REPORTS

1. City Assessor – Chris Renius – written update

Mr. Renius' report included in the packet. Ms. Nicholls reported that the Board of Review will meet on December 16. Question – Has there been any issues with a large block store coming into the community? (Ms. Nicholls – Do not have a space large enough for such a business.)

2. Public Services Superintendent – Dan Schlaff

Mr. Schlaff submits his report as per packet. Mr. Schlaff gave the following updates:

- The Border to Border is getting close to being done with the storm water work. Hope by next week to have the remaining work completed.
- Poured concrete at the sewer plant for the blower.
- Question – What about cutting down the hill by the DPW building? (Have done so.)
- Question – Have the catch basins had a good clean out? (Hope so.)
- Question – The left turn light at Main and Baker doesn't seem to be working properly? (Cleaned the lens to get it working correctly.)
- Council Member Michels inquired about City policies with fire hydrants, cleaning of leaves and snow plowing.

3. Community Development Manager – Michelle Aniol

Ms. Aniol submits her report as per packet. Ms. Aniol answered questions and gave the following updates:

- Question – The time line in the packet was good on First Street Park, but were there any meetings between 2006 and 2013? (It was handled during this time by the Parks and Recreation Commission (PARCs). Will need to check their reports.)
- Question - From the information provided, has First Street been vacated? (It appears so, but can't say when. Only a title search can determine that.) What is the next step? (PARCs will meet with the Dexter Ringers.)
- Planning Commission is holding an educational work session on oil and gas exploration at their December 7 meeting beginning at 6 PM.
- Have had an inquiry about the zoning for a tattoo shop downtown. It is a personal service business and would be allowed in the Central Business District. (Why is it a personal service establishment? Referred to North American Industrial Classification System (NAICS) codes; a recognized industry standard. Who makes interpretation as a personal service establishment? Zoning Administrator per Section 22.02 of Zoning Ordinance).

4. Boards, Commissions. & Other Reports-“Bi-annual or as needed”

Western Washtenaw Area Value Express (WAVE) Representative – Jim Carson

Mr. Carson spoke about the breakdown of ridership and the usage of the WAVE. He reported that ridership was down slightly but usage is consistent. He also provided the October 2015 – September 2016 budget in the packet. Plans are in motion for a new bus for Dexter and need approval from the State of Michigan
Question – Has the WAVE considered advertising on the sides of the buses for revenue? (Have tried but it has not been successful.)

The public transportation millage did pass in Scio Township. That millage is huge for the WAVE. Ann Arbor Transportation buses will stop at the Jackson Road Meijer's beginning in May of 2016. They previously only went as far as

Varsity Ford on Jackson. In May of 2017 the service will continue down to Baker Road. This will benefit the Dexter/Chelsea Connector. Planning has started with the Connector routes.

5. Subcommittee Reports

Facilities – Did meet on Friday and getting a report together to describe options for facilities. Will be meeting more frequently in the future.

6. City Manager Report

Ms. Nicholls submits her report as per packet. Ms. Nicholls gave the following updates:

- Ms. Nicholls talked about a proposed sign at the DPW Building along the Border to Border trail. Discussion followed.
- Have asked Waste Management to extend yard waste pickup another week due to the recent snow fall. City will also extend pickup.
- Received a request for the use of the DPW building for the Luminary Project for 2015. The organizers are looking for a new fiduciary for their funds. The City will handle this but the City will not be responsible for any shortfall.
- Question – On the Dan Hoey demolition, was Habitat for Humanity contacted? (Yes, but they did not take much out.)
- Regarding the 2017-2020 Transportation Improvement Program and the City can submit for the non-motorized trail. Also should we include the pedestrian bridge from Huron Farms? Mr. Carson mentioned that there is a new ranking criterion for projects which may change Dexter's scoring.
- Ms. Sherry reported on receiving the Apportion Report from the County. Dexter is the lowest of the cities with taxes and the lowest in overall ratings.
- Mr. Breyer presented the preliminary Dexter Visitors Guide which is funded by the Ypsilanti Convention and Visitors Bureau. Discussion followed.

7. Mayor's Report

Mr. Keough submits his report as per packet. Mr. Keough gave the following updates:

- Asked for comments and feedback on the Dexter Area Fire Department budget to take back to the December 15 meeting.

J. CONSENT AGENDA

1. Consideration of: Bills and Payroll in the amount of \$389,664.05
2. Consideration of: 2016 Meeting Calendar

Motion Fisher; support Smith to approve items 1 and 2 of the Consent Agenda.

Unanimous voice vote approval.

K. OLD BUSINESS-Consideration and Discussion of:

None

L. NEW BUSINESS-Consideration of and Discussion of:

1. Consideration of: Recommendation from Planning Commission on Special Land Use for expansion of the Tasting Room to include a Dining Area at 2319 Bishop Circle East (Northern United Brewing)

Motion Carson; support Michels based on the Planning Commission's recommendation, information provided by the applicant and staff, and pursuant to Section 8.03, Special Land Use review standards, the Dexter City Council moves to approve the Special Land Use application for an expansion of the tasting room at Northern United Brewing Company (NUBCo), located at 2319 Bishop Circle E, to include a dining area for food service, subject to the following conditions:

1. The total area of the tasting room and proposed dining area shall not exceed 15% of the gross floor area of the NUBCo facility; and
2. Sewer discharge must be at or below permitted levels.

Ayes: Carson, Fisher, Michels, Smith, Tell and Keough

Nays: Knight

Motion carries

2. Consideration of: Recommendation from Planning Commission on Zoning Ordinance Text Amendments

Motion Tell; support Carson based on the Planning Commission's recommendation, a copy of the revised text amendment provided by staff, which removed the words "an" and "use" before the word "accessory" in proposed F.1, and reflected in the minutes of this meeting, City Council finds the text amendments to Article XVII, Section 17.02, Permitted Principal Uses and 17.03, Special Uses meets the required standards and finding for a text amendment, pursuant to Section 23.07, Criteria for Amendment to the Zoning Ordinance and approves the amendments, as cited herein.

Ayes: Fisher, Knight, Michels, Smith, Tell, Fisher and Keough

Nays: None

Motion carries

3. Consideration of: Recommendation from Planning Commission on Special Land Use for Outdoor Seating at 8054 Main Street (Hotel Hickman)

Motion Fisher; support Carson based on the recommendation by the Planning Commission and pursuant to Section 8.03, Special Land Use review standards, City Council moves to approve the Special Land Use application for the Outdoor Seating at 8054 Main Street.

The Special Land Use permit is granted with the following condition:

1. The encroachment of the pavilion overhang shall be eliminated.

Ayes: Knight, Michels, Smith, Tell, Carson, Fisher and Keough
Nays: None
Motion carries

M. COUNCIL COMMENTS

Tell None
Fisher None
Carson None
Jones The Dexter Area Museum was the featured museum in the Ann Arbor News (and other Mlive papers) this past weekend. It mentioned that the church was moved in 1971 but it was actually in 1974. The Historical Society was formed in 1971.
Smith None
Knight Welcome to Zach Michels and looking forward working with him. Happy Thanksgiving to all.
Michels Thank you for putting up with the questions from a new Council Member and don't tell me what happens on the Walking Dead as I am recording it.

N. NON-ARRANGED PARTICIPATION

None

O. ADJOURNMENT

Motion Smith; support Knight to adjourn at 9:14 PM.

Unanimous voice vote approval.

Respectfully submitted,

Carol J. Jones
Interim Clerk, City of Dexter

Approved for Filing: _____

OFFICE OF THE CITY MANAGER

8140 Main Street • Dexter, Michigan 48130-1092 • (734) 426-8303 • Fax (734) 426-5614

Memorandum

To: Mayor Keough and City Council
From: Courtney Nicholls, City Manager
Re: Public Hearing: Pushcart Ordinance & Policy
Date: December 14, 2015

Attached for Council's review is an updated copy of the Pushcart Vending Ordinance & Policy. The name was updated due to the prohibition on food trucks. The ordinance has been drafted to specifically regulate pushcarts that sell food. The selling of non-food items is prohibited.

The policy states that one license will be issued per year. City Attorney Steve Estey commented that the availability of only one license could create a "monopoly" on the license if the vendor consistently renewed it for one year. If Council wanted to allow for more than one license in the future, it will not require a review of the entire ordinance, just an update to the policy.

A public hearing on the updated draft ordinance is scheduled for December 14, 2015.

AN ORDINANCE ESTABLISHING PROCEDURES FOR THE LICENSING OF PUSH CART VENDORS IN THE CITY OF DEXTER.

1. ORDINANCE OBJECTIVES:

- A. To protect the health, safety, and welfare of the residents of the City of Dexter.
- B. To protect businesses that pay property taxes located in the City of Dexter.
- C. To ensure that applicants meet all applicable federal, state, and local laws and health codes.
- D. To ensure that proposed businesses add to the vitality and aesthetic appeal of the community.

2. DEFINITIONS

- A. *Applicant* means any person who desires to conduct a pushcart vending operation on public property.
- B. *City* means the government organization that is the City of Dexter, Michigan.
- C. *Designated agent* means the person designated by the applicant to receive notices authorized by this ordinance on behalf of the applicant.
- D. *Food* means any products sold for human consumption, the sale of which is not prohibited by law.
- E. *Licensee* means an applicant who has obtained a license pursuant to this ordinance to conduct a pushcart vending operation on public property.
- F. *Pushcart vendor* means a person who engages in pushcart vending.
- G. *Pushcart Vendor License* means a license that permits a pushcart vendor to engage in pushcart vending.
- H. *Pushcart vending* means selling, serving, or offering food for sale from a pushcart located on public property. The vending, selling, serving, displaying or offering for sale of products other than food from a pushcart is prohibited on public property.
- I. *Mobile vending unit* means any motorized or non-motorized vehicle, cart, trailer, kiosk or other device designed to be portable and not permanently attached to the ground (other than a pushcart) that typically stops at a public or private property site for more than five minutes from which goods, wares, merchandise or food is vended, sold, served, displayed or offered for sale (e.g. food trucks). Vending, selling, serving, displaying or offering goods, wares, merchandise or food for sale from a mobile vending unit is prohibited on public property.
- J. *Public property* means any public street, highway, alleyway, parking space, park, sidewalk or other property owned by the City of Dexter or the City's Downtown Development Authority.
- K. *Pushcart* means a non-motorized cart, kiosk or portable stand under 10' x 10' designed to be readily moveable from which goods, wares, merchandise or food are sold.
- L. *Transitory vending unit* means a motorized vehicle that visits, or stops on, multiple public or private property locations on a daily basis for no more than five minutes per site per day from which food is

vended, sold, served, or offered for sale (e.g. ice cream trucks). Transitory vending is not subject to regulation under this ordinance section.

M. *Transitory vendor* means a person who sells, serves or offers to sell food, from a transitory vending unit. Transitory vendors are not subject to regulation under this ordinance section.

3. PUSCHART VENDOR LICENSING

A. No person shall engage in pushcart vending on public property, except as specifically authorized by a Pushcart Vendor License.

4. POLICY

A. The City Manager shall adopt, or approve for adoption, a policy containing rules and regulations respecting the acquisition of a license by an applicant or designated agent for pushcart vending. These regulations may include dates of operation, hours of operation, locations, liability insurance, refuse containment, outdoor storage, and any other regulations as may be deemed necessary to protect the health, safety, and welfare of the residents of Dexter.

B. An applicant for a Pushcart Vendor License shall file an application form provided by the City Manager or their designee, along with appropriate fees.

C. The City Manager or their designee shall issue a Pushcart Vendor License authorizing pushcart vending subject to state, county, local health rules and regulations, and all City ordinances and codes along with the requirements of this ordinance.

D. No person shall engage in pushcart vending, or employ or hire another to engage in such vending within the City, without possessing a valid license as provided in this ordinance.

E. Licenses issued pursuant to this ordinance shall not be transferable from one person to another. Any change in information provided in the application shall be provided to the City Manager or their designee within ten calendar days of any such change.

F. Any license issued to a pushcart vendor shall be displayed on the pushcart and shall be produced upon request of any law enforcement officer, city code inspector or county health inspector. Any required health inspection certificates shall also be displayed on the pushcart. Any change in the information provided in the application shall be provided to the City Manager or their designee within ten calendar days of any such change.

5. FEES

A. Each applicant to whom a license is granted under this article shall pay a nonrefundable fee in an amount established by City Council resolution.

6. LICENSE DENIAL; REVOCATION; SUSPENSION

A. Any application for a license may be denied, or any license may be revoked or suspended for a period up to one year by the City Manager or their designee for any of the following reasons:

1. Fraud, misrepresentation, or false statement contained in the application.
2. Any violation of the provisions of this ordinance or the accompanying policy regulating pushcart vending within one year prior to the date of application.
3. The applicant or designated agent has had any vendor license issued by any municipality revoked or suspended within the previous year.

4. The applicant has a suspended driver's license or has employed or hired a designated agent who has a suspended driver's license to transport the pushcart by motorized vehicle.

5. An application for a Pushcart Vendor License will be denied if the maximum number of Pushcart Vendor Licenses for the City as set forth in the pushcart vending policy has already been reached. Failure to use a Pushcart Vendor License may result in the City revoking the license.

B. In determining the appropriate administrative sanction, the City Manager or their designee shall consider the following factors: nature and timing of prior warnings; date(s) of violation; previous violations; duration of license; investment in business; circumstances of the violation; punishment imposed for previous violations; cooperation with City officials; and other aggravating or mitigating circumstances directly relating to any violation. If the City Manager or their designee determines that an application should be denied or that a license should be revoked or suspended, the City Manager or their designee shall notify the applicant or licensee in writing and identify the grounds by certified mail to the most recent mailing address as reflected in the records of the City Manager or their designee.

C. Appeals relating to the denial of a license application may be made to City Council. All such appeals shall be filed within 21 days after the City provides the applicant with written notice of the denial.

D. It shall be unlawful for any person to operate a pushcart vending operation while the license for the pushcart vending operation is suspended or revoked. No license suspended or revoked shall be reinstated until a fee has been paid.

7. EXEMPTIONS

A. The following persons are exempt from the licensing requirements of this ordinance:

1. Any person exempt from the licensing requirements of this chapter under state or federal law.
2. A person selling at a farmer's market, fair, festival or special event in connection with an approved special event.

8. VIOLATIONS AND PENALTIES

A. Any licensee, designated agent, or other person having control over any pushcart vending operation who causes, permits or facilitates any violation of any provision of this ordinance is guilty of a misdemeanor, pursuant to Chapter XXXX of the City of Dexter code and may be enforced by a police officer or other authorized City official. Each day any violation of any provision of this ordinance, or the failure to perform any act or duty required by this ordinance, exists shall constitute a separate violation or offense.

9. SAVINGS CLAUSE

A. The various parts, sections and clauses of this ordinance are declared to be severable. If any part, sentence, paragraph, section or clause is judged unconstitutional or invalid by a court of competent jurisdiction, the remainder of this ordinance shall not be affected.

10. REPEAL

A. This ordinance will supersede Ordinance Chapter 34 with regard to pushcart vending on public property. In all other regards, Ordinance Chapter 34 will control.

B. All regulatory provisions contained in other City ordinances which are inconsistent with the provisions of this ordinance are repealed.

11. EFFECTIVE DATE; PUBLICATION

A. This ordinance shall become effective upon publication of a notice in a newspaper circulated in the City, stating the date of the enactment and the effective date of the ordinance, a brief notice as to the subject matter of this ordinance, and such other facts as the City Manager or their designee shall deem pertinent and that a copy of the ordinance is available for public use and inspection at the City office.

PUSHCART VENDING POLICY – CITY OF DEXTER

1. OBJECTIVES

A. The objectives of this policy shall be in accordance with City Ordinance Section XX “An Ordinance establishing procedures for the licensing of pushcart vendors in the City of Dexter.”

B. Definitions for relevant terminology may be found in Ordinance XX, Section 1 “Definitions.”

2. APPLICATION REVIEW

A. Pushcart vendors will only be permitted to vend at specific locations in the City:

1. Grassy triangular piece of public property located immediately in front of 8060 Main St., between the businesses and Main Street.
2. The piece of public property located adjacent to 3203 Broad St., next to the free-standing clock.
3. The public alleyway adjacent to 8101 Main St. and 3150 Broad St.

B. No more than 1 pushcart vendors shall be licensed in the City at any given point in time. Failure to use a Pushcart Vendor License for 3 consecutive weeks may result in the license being revoked.

C. In accordance with City Ordinance XX, applicants must submit an application to the City Manager or their designee, along with appropriate fees to be eligible for a Pushcart Vendor License. Information to be included on the application shall include:

1. The applicant’s name, current business address and telephone number.
2. Current government-issued identification document with photo of the applicant and any designated agent or person proposed to conduct pushcart vending.
3. The name under which the pushcart vendor will be doing business.
4. The proposed location(s) or geographic area from which the applicant intends to engage in pushcart vending.
5. A brief description of the nature of the pushcart vending operation and the items to be sold.
6. County health permits, if applicable.
7. A description of the pushcart to be used in the pushcart vending operation.
8. Whether the applicant or his or her designated agent has ever had any vendor license revoked or suspended and the date and jurisdiction of the denial, suspension or revocation.

D. The City Manager or their designee will review applications for conformance with the stated requirements and grant the license or deny the application.

E. Applications will be considered on a first-come-first-served basis until the specified locations are reserved for any given period of time. The City Manager or their designee will coordinate the location of use.

3. LICENSE FEES

A. Each applicant to whom a license is granted under this article shall pay a nonrefundable fee based on the period of use in the following amounts:

1. Less than one year - \$250.00
2. Less than six months - \$125.00
3. Less than three months - \$75.00
4. Less than 24 hours - \$15.00

4. REQUIREMENTS – PUSCHART VENDORS

A. Pushcart vendors, with valid Pushcart Vendor Licenses, may engage in pushcart vending on public property at specifically designated locations in the City, subject to the following requirements:

1. Pushcart vending shall be subject to Chapter 54 of the City of Dexter’s Code of Ordinances “Traffic and Vehicles.”
2. Licensees shall not block or impair vehicular or pedestrian traffic.
3. Licensees shall not stop a on public property without being specifically approved for a specific location.
4. Licensees shall comply with all health requirements of the Federal Government, State of Michigan, and Washtenaw County health departments.
5. Licensees shall comply with Article 3 of the City of Dexter’s Code of Ordinances “Noise,” and specifically section 18-61 “Noise Restrictions.”
6. Tables, carts, chairs, umbrellas or other vending-related installations separate from the pushcart shall not be erected on public property.
7. Licensees shall contain all materials and supplies in the pushcart and shall not store supplies or other materials on public property.
8. A pushcart shall not be left unattended while on a public street, highway or public parking space for longer than 15 minutes.
9. Pushcart vending activity shall not violate the Americans with Disabilities Act.
10. No pushcart vendor shall operate between the hours of 11:00 p.m. and 8:00 a.m.
11. Any pushcart shall be removed from public property during the hours of non-operation.
12. Licensees shall keep the areas around their pushcart vending operation clean and free from litter at all times. A licensee shall remove all garbage and debris originating from its vending operation from the City and shall not dispose of its garbage and debris in City trash receptacles or City trash compactors unless authorized by the City.
13. Licensees shall supply a refuse container for public use that is capable of accommodating all refuse generated by the vending activity which shall be maintained and emptied regularly.
14. A pushcart vendor shall at no time make use of any outdoor cooking facilities, including grills.

15. A pushcart vendor shall at no time utilize outdoor storage, or warming or refrigeration devices, except for disposable tableware.

16. Licensees shall not connect a pushcart to a source of City electricity, water, or sewer.

17. Public property shall not be altered and permanent fixtures of any kind shall not be installed on public property by the licensee unless authorized by the City. A pushcart shall not be secured or affixed to any public structure unless authorized by the City.

18. Licensees shall not use amplification or noise-making devices.

19. A pushcart's wheels shall be safely secured while the licensee is conducting business.

5. INDEMNITY AND INSURANCE

A. The Licensee shall, to the fullest extent permitted by law, defend, indemnify, and hold the City harmless against any claim that may arise from its use of public property. The Licensee shall obtain and maintain during the term of the license a comprehensive general liability insurance policy written on an occurrence basis having policy limits of no less than \$300,000 per occurrence. A certificate of insurance naming the City as an additional insured shall be filed by licensee with the approved application. The certificate shall provide that the City will receive 30 days prior written notice of cancellation or non-renewal.

Meeting Calendar

Board	Date	Time	Location	Website	City Representative
Dexter Area Chamber of Commerce	12/9/2015	8:15 a.m.	Copeland Board Room	http://www.dexterchamber.org/	Donna Fisher
Gateway Initiative (Big 400)	12/11/2015	9:30 a.m.	Waterloo Recreation Area		Paul Cousins, Carol Jones
Dexter City Council	12/14/2015	7:30 p.m.	Dexter Senior Center	http://www.dextermi.gov	
Washtenaw Area Transportation Study-Policy	12/16/2015	9:30 a.m.	Scio Township Hall	http://www.miwats.org/	Jim Carson
Economic Development Corporation	12/16/2015	7:00 p.m.	City Offices	http://www.dextermi.gov	
Dexter Area Fire Board	12/17/2015	6:00 p.m.	Dexter Township Hall	http://dexterareafire.org/	Shawn Keough/Jim Carson
Dexter Downtown Development Authority	12/17/2015	7:30 a.m.	Senior Center	http://www.dextermi.gov	Shawn Keough
Chelsea Area Planning Team/Dexter Area Regional Team	12/21/2015	7:00 p.m.	Lima Township	http://www.ewashtenaw.org/	Jim Carson
Western Washtenaw Area Value Express	12/22/2015	8:15 a.m.	Chelsea Community Hospital	http://www.ridethewavebus.org/	Jim Carson
Dexter City Council	12/28/2015	7:30 p.m.	Dexter Senior Center	http://www.dextermi.gov	

Due to the possibility of cancellations, please verify the meeting date with the listed website or City representative

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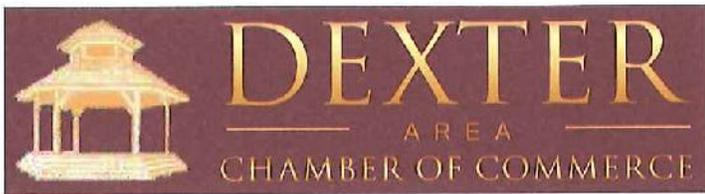
2015 Sign Requests

	Name of Group	Dates	Number Approved	Approval Date	Locations		Name of Group	Dates	Number Approved	Approval Date	Locations
January	Dexter Senior Ctr-Winter Market	signs out week of 1/10 & 1/24	3-18X24 / 2-2X4*	11/3/2014	1,2,4,5,44	July	St Andrews-Blood Drive	7/13-7/20	1-2X3'	4/1/2015	8, 22
	Friends of the Dexter Library	1/10	5 X 18 X 24	6/25/2014	1,4,17,19,51		St. Joseph-Flea Market	7/2-7/11	5 X 18 X 24	4/23/2015	1,2,4,5,44
	Dexter KofC Ladies Auxiliary	1/27-2/9	5 X 18 X 24	1/14/2015	1,2,4,5,10		St. Joseph-Festival	7/12-7/19	5 - 18 X 24	4/23/2015	1,2,4,5,44
	Dexter KofC Quarter Mania	1/14-1/22	5 X 18 X 24	1/14/2015	1,2,4,5,44		Dexter Wellness-Well walks	7/4-7/12	5 - 18 X 24	5/14/2015	1,2,4,5,44
	DHS Drama Club-Grease	1/23-2/8	5 X 18 X 24	1/23/2015	1,2,4,5,44		Family Fun Day Spenthrigt Trust	6/28-7/12	5 - 18 X 24	6/8/2015	1,2,3,4,10
	St Andrews-Monthly dinner	1/30-2/5	1-2' X 3'	1/27/2015	8		Dexter Youth Football	7/17-7/31	5 - 18 X 24	6/23/2015	1,2,4,5,44
February	Dexter Senior Ctr-Winter Market	signs out week of 2/7 & 2/21	3-18X24 / 2-2X4*	11/3/2014	1,2,4,5,44	Dexter Youth Football-Golf Outing	7/1-7/11	5 - 18 X 24	6/23/2015	1,2,4,5,44	
	Dexter Comm. Band-Concerts	2/20-3/2	2 - 2' X 3'	10/1/2001	5 & 10	Dexter Soccer Club-"kickin it with the girls"	7/20-8/3	5 - 18 X 24	7/8/2015	1,2,4,5,44	
	Friends of the Dexter Library	2/7	5 X 18 X 24	6/25/2014	1,4,17,19,51	St. Andrews-Ice Cream Social	7/23-8/7	5- 18 X 24	6/8/2015	1,2,4,5,44	
	Dexter KofC Ladies Auxiliary	1/27-2/9	5 X 18 X 24	1/14/2015	1,2,4,5,10	St. James/Chicken BBQ Dexter Daze	8/8-8/15	2-18 X 24 and 1-24 X 24	7/15/2015	1,4,5	
	DHS Drama Club-Grease	1/23-2/8	5 X 18 X 24	1/23/2015	1,2,4,5,44	Dexter Daze 8/13, 8/14 and 8/15	Friends of the Dexter Library	8/13-8/15	5 X 18 X 24	6/25/2014	1,4,17,19,51
	St Andrews-Monthly dinner	2/27-3/5	1-2' X 3'	1/27/2015	8		Dexter Wellness-Well walks	8/1-8/9	5 X 18 X 24	5/14/2015	1,2,4,5,44
Dexter Comm. Orchestra	1/28-2/8	2-2' X 3'	1/26/2015	5 & 9	St. James/Chicken BBQ Dexter Daze	8/8-8/15	1 - 18 X 24, 2 - 24 X 24	6/23/2015	1,4,5		
March	Dexter Senior Ctr-Winter Market	signs out week of 3/7 & 3/21	3-18X24 / 2-2X4*	11/3/2014	1,2,4,5,44	Dexter Soccer Club-"kickin it with the girls"	7/20-8/3	5 - 18 X 24	7/8/2015	1,2,4,5,44	
	Community Band - Concert	2/17-3/2	2-2 X 3	11/1/2013	5 & 9	Dexter Daze festival	8/1-8/16	5- 18 X 24	4/30/2015	1,2,4,5,44	
	Friends of the Dexter Library	3/7	5 X 18 X 24	6/25/2014	1,4,17,19,51	St. Andrews-Ice Cream Social	7/23-8/7	5- 18 X 24	6/8/2015	1,2,4,5,44	
	St Andrews-Monthly dinner	2/27-3/5	1-2' X 3'	1/27/2015	8	September	Dexter Wellness-Well walks	9/5-9/13	5 - 18 X 24	5/14/2015	1,2,4,5,44
	Dexter Comm. Orchestra	3/4-3/16	2- 2' X 3'	1/26/2015	5 & 9		St. Andrews-Monthly dinners	9/4-9/10	1 - 2' x 3'	8/18/2015	8
	Peace Lutheran-Easter Egg	3/17-3/28	1-2' X 3'	3/16/2015	1	St. Andrews-American Red Cross Blood Drive	9/14-9/22	2 - 2' X 3'	8/18/2015	8 & 22	
K of C-Quarter Mania	3/18-3/26	5-18 X 24	3/18/2015	1,2,4,5,44	St. Vladimir's Church/Russian Festival	9/6-9/20	5 - 18 X 24	8/21/2015	1,2,4,5,44		
April	Dexter Senior Ctr-Winter Market	signs out week of 4/4 & 4/18	3-18X24 / 2-2X4*	11/3/2014	1,2,4,5,44	St. Andrews - Chelsea/Dexter Crop Hunger Walk	9/20-10/4		9/4/2015	8	
	Dexter Comm. Band-Concerts	4/24-5/4	2 - 2' X 3'	10/1/2014	5 & 9	Dexter Lions Club-Apple Daze	9/26-10/3	5 - 18 X 24	9/9/2015	2,4,5,44,10	
	Friends of the Dexter Library	4/4	5 X 18 X 24	6/25/2014	1,4,17,19,51	K of C-Quarter Mania	9/16-9/24	4 - 18 X 24	9/16/2015	1,2,4,44	
	St Andrews-Monthly dinner	4/3-4/9	1-2' X 3'	1/27/2015	8	Cascades League/baseball/softball tryouts	9/23-10/3	4 - 18 X 24	9/23/2015	1 & 44	
	St Andrews-Blood Drive	4/10-4/20	1-2X3'	4/1/2015	8, 22	St. Andrews-Ticket sales-Sauerkraut Supper	9/28-10/12	1- 18 X 24 & 1-36" X 21"	9/29/2015	8 & 22	
	Dexter Lacrosse-Spring season	4/1-4/12	5-18 X 24	4/1/2015	1,2,5,44,10	October	Friends of the Dexter Library	10/3	5 X 18 X 24	6/25/2014	1,4,17,19,51
	DUMC-Rummage Sale	4/10-4/26	2-18" X 24"	4/1/2015	5 and 44		Dexter Wellness-Well walks	10/3-10/11	5 - 18 X 24	5/14/2015	1,2,4,5,44
						Church World Service-Crop Hunger Walk	10/4 only	1 - 19" X 19"			
						St. Andrews-Annual Sauerkraut dinner	10/1-10/15	4 - 18 X 24 & 1 - 2 X 3	9/9/2015	1,2,4,5,44	
						Cascades League/baseball/softball tryouts	9/23-10/3	4 - 18 X 24	9/23/2015	1 & 44	
						Dexter Community Band-Concerts	10/29-11/8	2- 18 X 24 & 2 -2' X 4'	9/30/2015	1,2,5,14	
						St. Andrews-Ticket sales-Sauerkraut Supper	9/28-10/12	1- 18 X 24 & 1-36" X 21"	9/29/2015	8 & 22	
Dexter Drama-Sleeping Beauty	4/11-4/26	3-18" X 24" & 1-2.5' X 4' & 4' x 8	4/1/2015	2,4,5,44,3	Dexter UMC-Winter Berry Fair	10/24-11/8	5 - 18 X 24	10/8/2015	1,4,5,44,10		
Hudson Mills-B2B 10K Race	4/24-5/2	5 - 18 X 24	4/23/2015	1,2,4,5,44	Dexter Drama Club-Pride and Prejudice	10/11-10/26	5 - 18 X 24	10/8/2015	1,2,4,5,44		
May	Dexter Comm. Band-Concerts	4/24-5/4	2 - 2' X 3'	10/1/2014	5 & 9	November	Friends of the Dexter Library	11/7	5 X 18 X 24	6/25/2014	1,4,17,19,51
	Friends of the Dexter Library	5/2	5 X 18 X 24	6/25/2014	1,4,17,19,51		Dexter Wellness-Well walks	11/7-11/15	5 - 18 X 24	5/14/2015	1,2,4,5,44
	St Andrews-Monthly dinner	4/30-5/7	1-2' X 3'	1/27/2015	8	St. Andrews-Monthly dinners	10/30-11/5	1 - 2' x 3"	8/18/2015	8	
	Dexter Comm. Orchestra	5/6-5/18	2- 2' X 3'	1/26/2015	5 & 9	Dexter Lions Club-Christmas Tree Sales	11/22-12/22	1 - 3 X 4	8/20/2015	1	
	Dexter Garden Club Plant Sale	5/4-5/17	5 - 18 X 24	5/4/2015	2,4,5,44,10	Dexter Winter Marketplace-Winter Farmers Mkt	11/2-11/8	3 - 18 X 24 & 2- 3 X 4	9/8/2015	1,2,4,5,44	
						Dexter Winter Marketplace-Winter Farmers Mkt	11/16-11/22	3 - 18 X 24 & 2- 3 X 4	9/8/2015	1,2,4,5,44	
					Dexter Community Band-Concerts	10/29-11/8	2- 18 X 24 & 2 -2' X 4'	9/30/2015	4,5,14,44		
St. Joseph-Plant Sale	5/2-5/17	5 - 18 X 24	4/16/2015	1,2,4,5,44	Dexter UMC-Winter Berry Fair	10/24-11/8	5 - 18 X 24	10/8/2015	1,4,5,44,10		
Dexter K of C-Chicken Broil	5/15-5/26	5 - 18 X 24	5/15/2015	1,2,4,5,10	Dexter American Legion Auxiliary-Craft Show	11/7-11/16	5 - 18 X 24	10/12/2015	1,2,4,5,44		
St. Andrew's-Rummage sale	5/31-6/6	5 - 18 X 24	5/18/2015	1,2,3,4,10	St. Andrews Veteran's Day Service	11/6-11/12	1 - 2' X 3'	10/20/2015	8		
June	Friends of the Dexter Library	6/6	5 X 18 X 24	6/25/2014	1,4,17,19,51	Dexter Community Players-Adams Family	10/30-11/9	1-5'X5', 1-2'X3', 3-18X24	10/28/2015	1,2,4,44,3	
	Dexter Comm. Orchestra	6/3-6/13	2- 2' X 3'	1/26/2015	5 & 9	Dexter Historical Society/Christmas at Mansion	11/23-12/7	5-18X24	11/3/2015	1,4,5,44,10	
	Dexter Boy Scouts-Rummage Sale	6/17-6/20	2 - 4' X 4' X 5'	4/20/2015	1 & 44	Dexter Spirit Club-H.S.Competitive cheer team	11/3-11/14	5-18X24	11/4/2015	7,12,35,44	
						Girl Scouts Dexter/Annual Christmas Bazaar	11/21-12/6	5 - 18 X 24	11/12/2015	1,2,4,5,44	
						St. James Annual Cookie Walk	11/21-12/5	1 - 2.5' X 4'	11/13/2015	1	
						Dexter Heritage Guild Museum/Holiday Bazaar	11/21-12/6	5 - 18 X 24	11/16/2015	1,2,4,5,44	
American Diabetes-bike race	6/5-6/7	5 - 18 X 24	4/28/2015	15, 19, 20	December	Friends of the Dexter Library	12/8	5 X 18 X 24	6/25/2014	1,4,17,19,51	
Relay for Life	6/2-6/14	5 - 18 X 24	5/12/2015	1,2,4,5, 44		Dexter Wellness-Well walks	12/5-12/13	5 - 18 X 24			
Dexter Soccer Club-Tryouts	6/6-6/15	5 - 18 X 24	6/2/2015	1,2,4,5,44		St. Andrews-Monthly dinners	11/27-12/3	1 - 2' x 3"	8/18/2015	8	
Dexter Wellness-Wellness walks	6/6-6/14	5 - 18 X 24	5/14/2015			Dexter Lions Club-Christmas Tree Sales	11/22-12/22	1 - 3 X 4	8/20/2015	1	
St. Andrew's-Rummage sale	5/31-6/6	5 - 18 X 24	5/18/2015	1,2,3,4,10		Dexter Winter Marketplace-Winter Farmers Mkt	12/7-12/13	3 - 18 X 24 & 2- 3 X 4	9/8/2015	1,2,4,5,44	
Dexter Wellness-Yoga in Park	6/1-6/14	5 - 18 X 24	5/6/2015	1,2,4,5,44		Dexter Winter Marketplace-Winter Farmers Mkt	12/14-12/20	3 - 18 X 24 & 2- 3 X 4	9/8/2015	1,2,4,5,44	
Family Fun Day	6/28-7/12	5 - 18 X 24	6/8/2015	1,2,3,4,10	Dexter Community Band-Concerts	12/3-12/13	2- 18 X 24 & 2-2' X 4'	9/30/2015	4,5,14,44		
					Dexter Heritage Guild Museum/Holiday Bazaar	11/21-12/6	5 - 18 X 24	11/16/2015	1,2,4,5,44		

Location Listing: 1 - Baker/Main, 2 - Central/Mill, 3 - Dexter Ann Arbor/Copeland, 4 - Main/Alpine, 5 - Baker/Cemetery, 6 - Monument Park, 7 - Creekside, 8 - 7610 Dexter Ann Arbor, 9 - Peace Park, 10 - Dexter Ann Arbor/Limits, 11 - Cornerstone, 12 - Bates, 13 - 3443 Inverness, 14 - 7720 Ann Arbor Street, 15 - S. Main/Broad, 16 - N. Main/Broad, 17 - Edison/Ann Arbor Street, 18 - Dover/Fifth, 19 - Central/Fifth, 20 - Broad/Fifth, 21 - Mill Creek Middle School, 22 - Fourth/Inverness, 23 - Dexter Bakery, 24 - Lighthouse, 25 - Dexter Pharmacy, 26 -Warrior Creek Park Driveway, 27-Dexter Flowers, 28-Terry B's, 29-7795 Ann Arbor St, 30 - 7915 Fourth, 31 - 7651 Dan Hoey, 32 - Wylie, 33-Lions Park, 35-Dexter Crossing Entrance, 36 - Dan Hoey/Dexter Ann Arbor, 37 - Dover/Main, 38 - Fourth/Central, 39 - Baker/Hudson, 40 - Inverness/Ann Arbor, 41 - Main/Jeffords, 42 - Third/Broad; 43 - 3rd/Dover; 44 - Ryan/Dexter Ann Arbor, 45 - Meadowview/Hoey Ann Arbor, 46 - Ice Rink, 47-Dexter Mill/RR tracks, 48-7444 Dexter-Ann Arbor, 49-Parque entrance @ Farmers Mkt and Library, 50-2810 Baker/Dexter Wellness entrance, 51- Main/Central

** Dexter Farmers Market will place up to 5 signs on Friday, Saturday and Tuesday from May through October to advertise for the market

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November 10, 2015

Dear Valued Chamber Member:

On behalf of the newly appointed 2016 Dexter Area Chamber of Commerce Board of Trustees we would like to thank you for your support in 2015 and welcome you for continued support in 2016!

We are truly excited to serve the Dexter business community and help reinvigorate and reinvent what the DACC does within the community and for our member businesses. Local chambers of commerce play an important role in helping give businesses a unified voice and direction within the community. This is an essential part we play for all our members and truly important to make sure that Dexter Area Businesses have a voice in how our newly formed city grows and expands in the future.

We have many unique plans for the coming year, including revamping our DACC website, reinstating and reinventing our member deals programs, and finding other value added services we can offer to membership businesses like yours. The first major project we are undertaking for 2016 is to partner with the City in commissioning a retail market study to provide insight into what businesses our community can support and to identify potential area's for growth. We look forward to being able to share more details of that project as it is completed.

While we have many plans for the coming year, we as a board will not be able to accomplish anything if not for the help and participation of you our member business. To that end myself and the other newly elected board members want to reach out and meet all of our members personally, whether it's just to shake a hand and say nice to meet you or to sit down over some coffee and find out what we can do for you, please look forward to use contacting you soon.

To start the contact process as part of the renewal invoice we have included several contact fields so we can update and refresh all our membership information logs. Please complete the contact information and send it back to the chamber office along with your renewal.

We look forward to seeing you soon!

Sincerely,

James Lippens
DACC Board - President

Payroll Vault -Managing Partner

James.Lippens@payrolvault.com

*dues renewal letter
\$250 per year*

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Public Services Superintendent Dan Schlaff

Three Week Report - 12.8.2015

DPW

Leaves -17 loads
Got Kubota and Kenworth ready for snow
Snow removal
Met Zach Michels
Concord meeting regarding trail project
Took down little flags on light poles
Winterized sprinkler system
Changed bulbs in Christmas lights
Cleaned downtown
Met Gino, Dan, Courtney and Shawn in West Ridge re: tree trimming (see City Manager report for details)
Put out Santa box
Winterized asphalt roller and put away
Hung banner over Main Street
Winterized drinking fountain
Put up pole wraps and Christmas tree with lights
Put lights on gazebo
Hung garland and lights on bridge
Dropped off and picked up RTV at Klapperich welding
Vehicle maintenance on International and GMC

The use of cell phones while operating a vehicle that requires a CDL is prohibited by the Federal Motor Carrier Safety Administration (FMCSA). We currently have only cell phone communication and no active radios. Kurt and I are working with Tim Andrews of Washtenaw Communications on 2 different quotes priced at "MI Deal" contract prices. Washtenaw Communications supplies radios to emergency service agencies and municipalities throughout Washtenaw County including the Dexter Area Fire Department.

DPW Driveway/B2B Trail- Water and Sewer lines to the duplex have been completed. Filter Plant Sewer line has not been completed. B2B Trail Path is being cut down to grade. Storm water work is completed except between the walking path and DPW driveway.

WATER

Morning rounds
Daily Lab work
Backwash filters
Dye test to check for toilet leaks for high water use complaint
Right-of-way inspections

Shut water off

Reads (final, beginning, NUBCO)

New meter and MXU install

Miss Digs

Depth at well 5 11-16 26.6 11-25 26.6 12-1 27.2

Provided feedback on sanitary survey follow up questions. Every 5 years the DEQ comes to our facility and performs the State of Michigan mandated Sanitary Survey. This is a bit deceiving as it actually has nothing to do with Sewer, but pertains to Water only. We passed all the current standards and will need to update our reliability study.

WASTE WATER

Morning rounds

Daily Lab work

Nubco IPP permit review and paperwork

Revision of emergency response plan is on going

Hydrant repairs on going - 3 to go (waiting on parts)

Biotech finished sludge hauling total near 500,000 gallons

Sent old diffusers to Sanitair for evaluation

Pumped supernatant from EQ basin

Started annual generator service

TV sewer lead under DPW drive

Repaired water service under DPW drive

Installed replacement gauges on sludge pump #2

Calibrated and tested gas detector in digester building

Installed new radiator on water filtration plant generator with PM services

Cleaned Huron lift station, grit build up was causing low level alarm



OFFICE OF COMMUNITY DEVELOPMENT

8140 Main Street • Dexter, Michigan 48130-1092 • (734) 426-8303 • Fax (734) 426-5614

STAFF REPORT

To: Mayor Keough and City Council
Courtney Nicholls, City Manager

From: Michelle Aniol, Community Development Manager

Date: December 14, 2015

Future Development Discussion

- Staff had a conversation with Steve Brouwer regarding the status of his Grand St/Baker Rd property. One of the things he needed to know is what the density would be for the property. Staff looked in the master plan and discovered the following:
 - Ground floor retail with office and/or multiple family uses on the upper floors is identified as appropriate uses in the Downtown – Mixed Use Future Land Use category. However, density for the multiple family uses has not been established. Additionally, the Central Business District (CBD) is identified as the ONLY compatible zoning district to the Downtown – Mixed Use Future Land Use category, but a minimum floor area for residential use has not been established for the CBD.
 - Single and multiple family residences are identified as appropriate uses in the Village Commercial Future Land Use category, and the Village Commercial (VC) District is identified as the ONLY compatible zoning district to the Village Commercial Future Land Use category. The MP does not establish density for the Village Commercial Future Land Use category and the ZO does not establish a minimum floor area for single or multiple residential uses in the VC District.
 - For context, the Village Residential Future Land Use category has a density of 4 to 6 dwelling units per acre. Isn't it logical to conclude that the density for Downtown – Mixed Use Future Land Use categories would be greater than the density for the Village Commercial Future Land Use category and the density for the Village Commercial Future Land Use category would be greater than the density for the Village Residential Future Land Use category?

Staff consulted with PC Chair Kowalski and Planning Consultant, Doug Lewan. In the short term we believe that Article 19, Planned Unit Development (PUD) is an option. According to Section 19.03, sub-section A.1 the PC/City has the ability to make a determination regarding density in cases where a parcel is not zoned for residential use immediately prior to a PUD rezoning request. Density determination is based on existing and planned residential densities in the surrounding area, the availability of utilities and services, and the natural features and resources of a subject site. In addition to the Master Plan, the Planning Commission could consider the information in the Target Market Analysis when making density determination. You can access the document on the City's website, by going to the DDA page (<http://dextermi.gov/downtown-development-authority>).

Staff received a request from Brouwer to schedule a pre-application meeting for Wed, December 16th at 4:00 pm. Staff has emailed the Pre-application/Site plan Review Committee to determine their availability.

- Tattoo Shop follow-up: As you will recall, when staff briefed Council on the tattoo shop zoning inquiry a concern was raised that if tattoo shops are not specifically listed as a permitted (or special) land use, why wouldn't the Planning Commission use the process set forth in Section 3.07 to determine compatibility and conditions by which use may be permitted. Staff consulted with PC Chair Kowalski and Planning Consultant, Doug Lewan; both supported staff's interpretation that a tattoo shop is a personal service establishment.

Staff did subsequent research and determined if Council was not comfortable with that interpretation Council could need to agree (via a formal vote) to request an interpretation from the Zoning Board of

Appeals. If the Zoning Board determined that a tattoo shop was not a personal service establishment, then the Planning Commission could consider it under Section 3.07.

- Staff received a zoning inquiry regarding a "nanobrewery" in the VC Village Commercial District. In Michigan, a "nanobrewery" is a facility that produces less than 1,000 barrels of beer per year, but is licensed as a microbrewery. Currently the only zoning district that allows manufacturing of alcoholic beverages is the RD, Research and Development District. As you know, in the RD District, the production of beer or other alcoholic beverages is required to be the principal use and a tasting room/dining area is accessory to the manufacturing of beer or other alcoholic beverages.

The Planning Commission will tackle this issue over the next few months as the Commission completes its update to the zoning ordinance.

Development Updates

- The RFQ Committee conducted a one-on-one interview with Home Renewal Systems, LLC on Friday, December 4th. The Committee will interview Foremost Development on Monday, December 14th.
- Staff received an application for land division of a platted lot of record at 3040 Hudson Street. The Community Development Manager reviews land division applications for tentative approval and the City Assessor reviews the application for final approval. Final approval was granted following the payment of winter 2015 taxes on Monday, December 7th.

Planning Commission Updates

- The Planning Commission conducted an educational worksession on oil and gas drilling operations on Monday, December 7, 2015. Representatives from the Michigan Department of Environment Quality (MDEQ) made a brief presentation (attached). The worksession was well attended. The public hearing to consider amendments to the Master Plan regarding oil and gas drilling operations is scheduled for Monday, January 4, 2016. A copy of the proposed amendments is attached to this report.
- The Planning Commission received a draft District Use Table from Carlisle Wortman (CWA) for review and feedback. A copy of CWAs correspondence and draft District Use Table is attached to this report, along with comments from the Planning Commission and staff to CWA questions regarding district uses and other areas of concern in the zoning ordinance.
- The Planning Commission scheduled a public hearing for Monday, January 4, 2016 to consider a rezoning of First Street Park from R-3 Multiple Family Residential and I-1 Limited Industrial to PP Public Park.

Regulatory Structure Oil and Gas Industry

Jack Lanigan, Area Geologist
Office of Oil, Gas, and Minerals
Department of Environmental Quality

City of Dexter

Planning Commission Study Session
December 7, 2015

Introduction



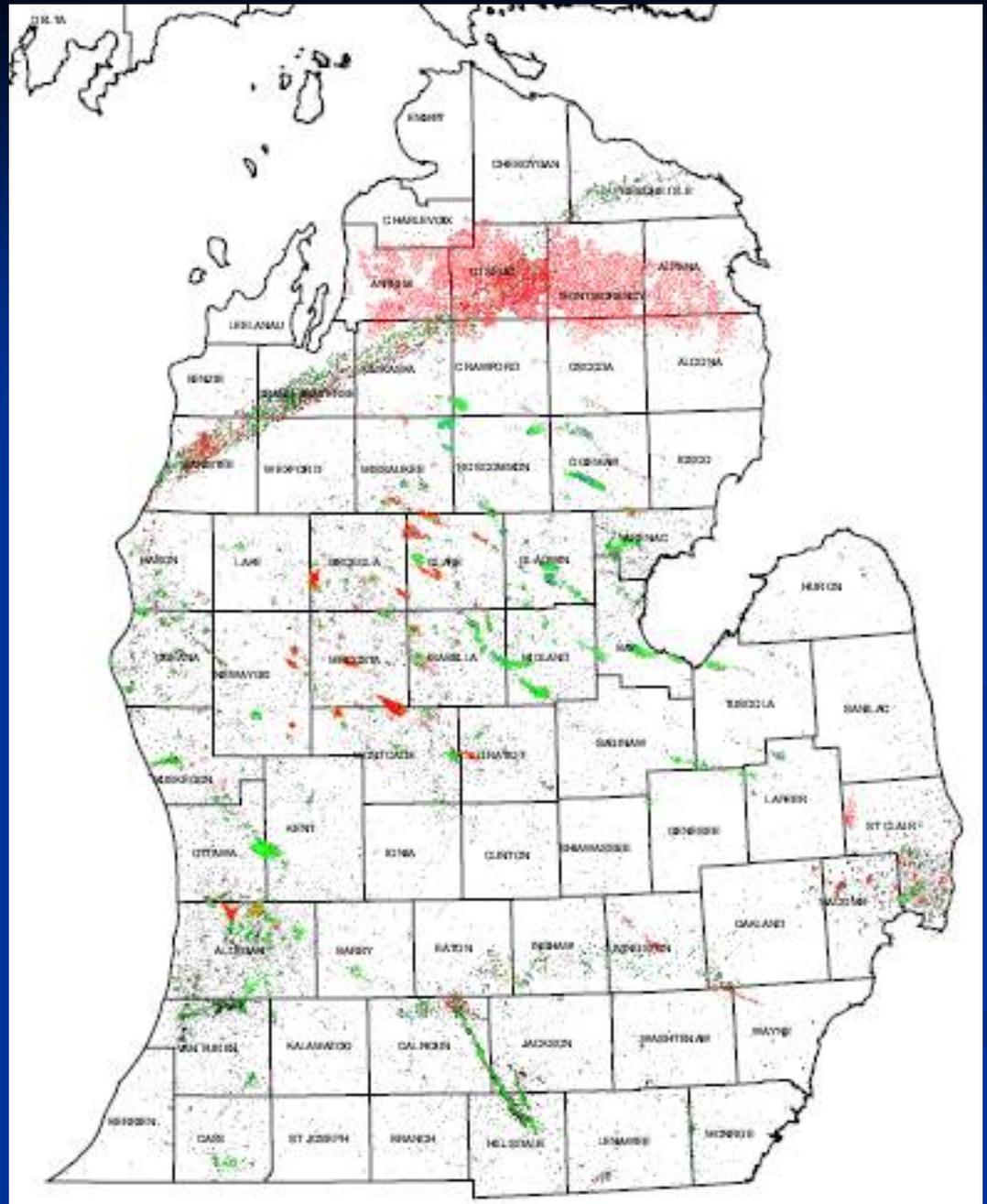
- Brief overview of the DEQ's structure and authority
- Our regulatory responsibilities and focus during specific activities
- Primer to drilling and completing oil and gas wells
- Protecting water resources, public health, and the environment
- Answer your questions

Oil and Gas Wells in Michigan

90 years of records

Over 61,000 Well Permits

13,000+ Active Oil/Gas Wells Today



STAFF IN THE OFFICE OF OIL, GAS, AND MINERALS

54 Total Staff Members

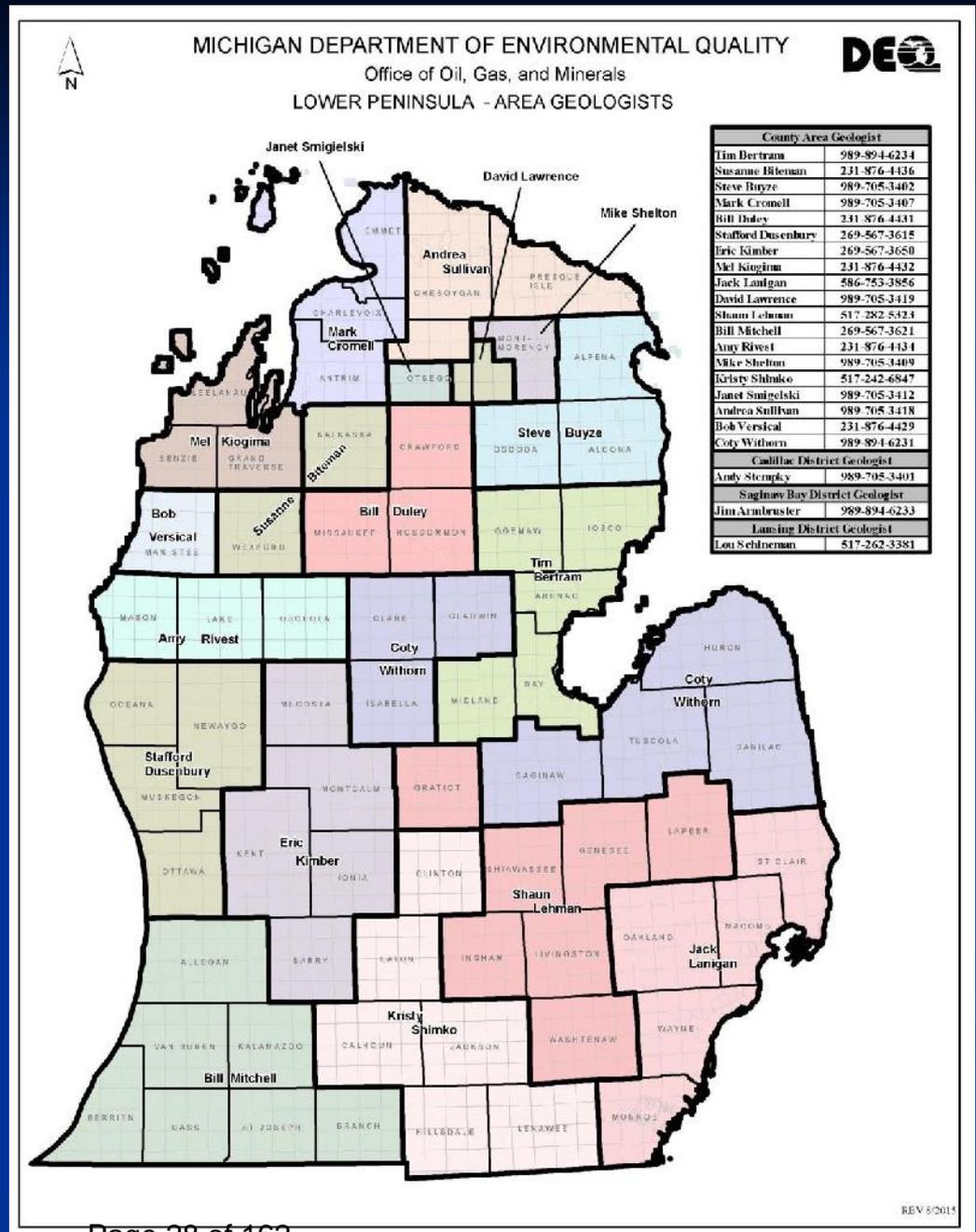
State Geologist –
Hal Fitch, since 1996

29 Field Geologists

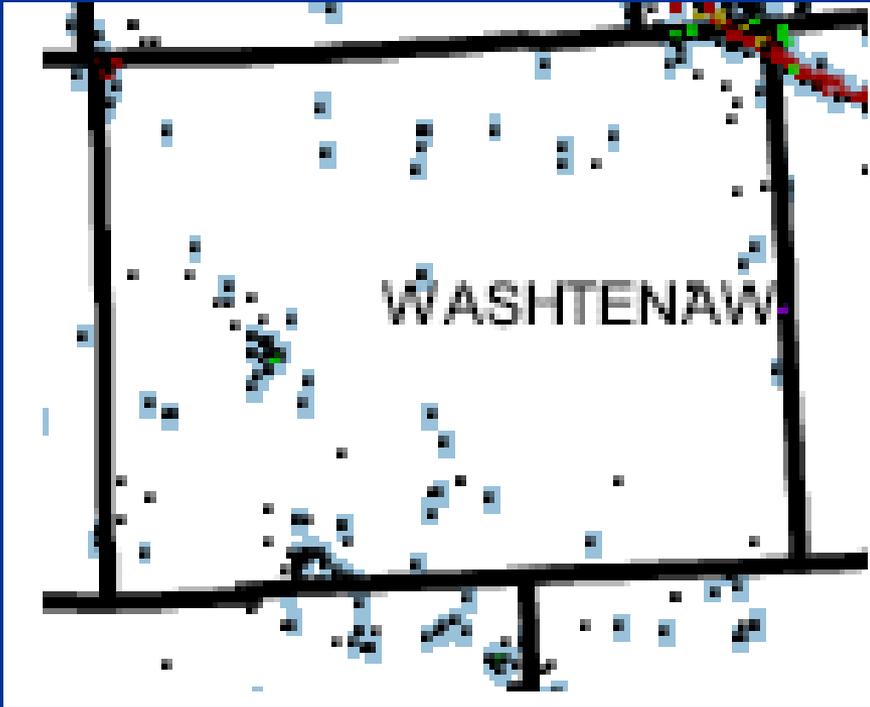
13 Technical Specialists

4 Permit Writers

7 Supporting Staff



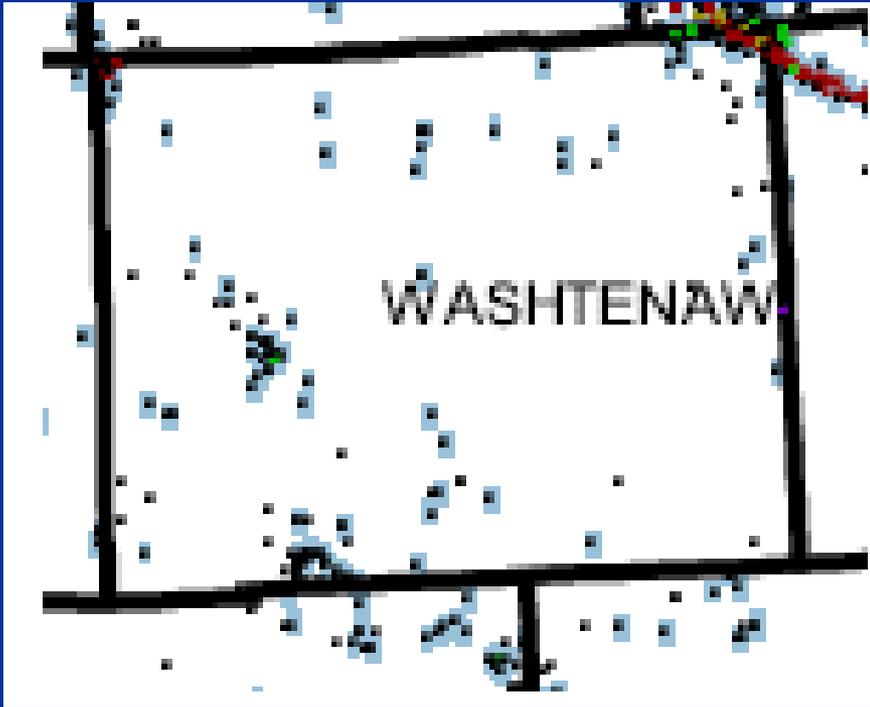
Oil and Gas Activity in Washtenaw County



287 Permitted Well Locations

- 46 Oil (34 active)
 - 12 Gas (1 active)
 - 1 BDW (Plugged)
 - 27 Gas Storage (5 active)
 - 2 Mineral and Other Wells
 - 171 Dry Holes
 - 28 Not Drilled (7 waiting)
-
- Produced 282,864 BO during 2014

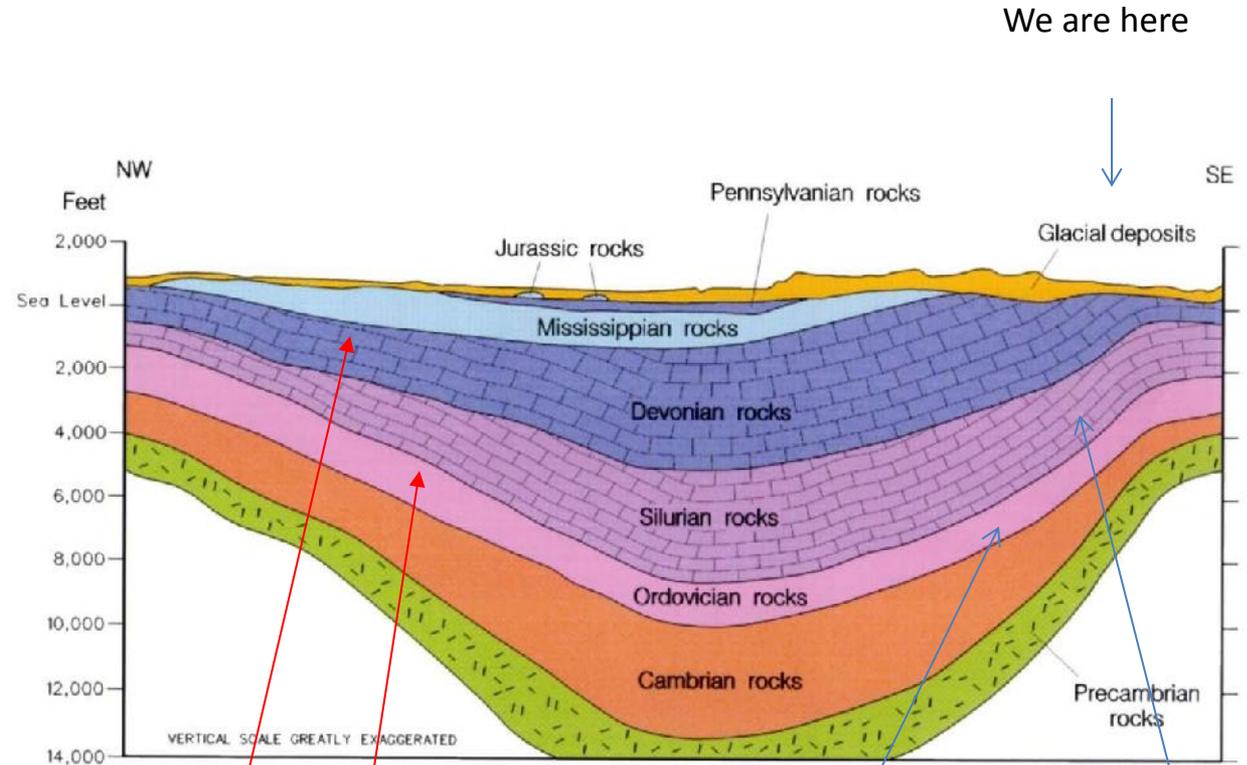
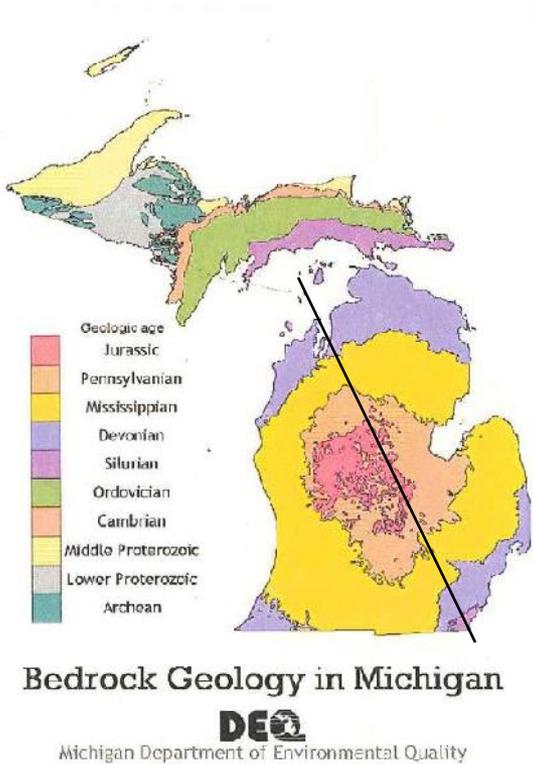
Oil and Gas Activity in Washtenaw County



287 Permits by Township

Augusta	1	Bridgewater	41
Dexter	2	Freedom	30
Lima	2	Lodi	8
Lyndon	17	Manchester	7
Northville	6	Salem	78
Saline	60	Scio	4
Sharon	5	Superior	5
Sylvan	7	Webster	6
York	2	Ypsilanti	5
Ann Arbor	0	Pittsfield	0

Michigan Basin Geology



We are here



Antrim Shale

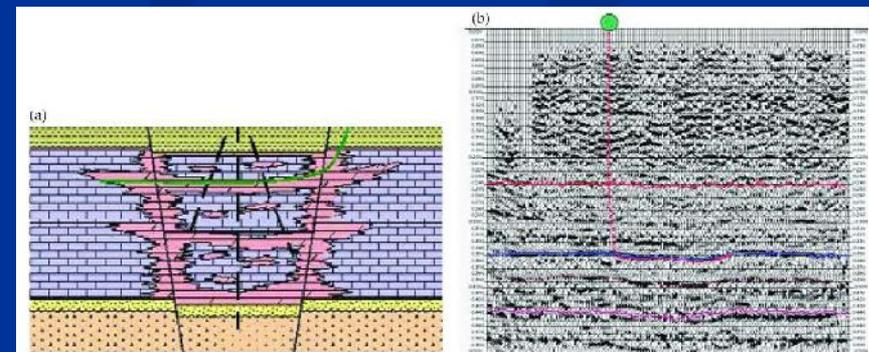
Utica-Collingwood

Trenton/
Black River

Niagaran

Trenton Carbonates

Past & Present

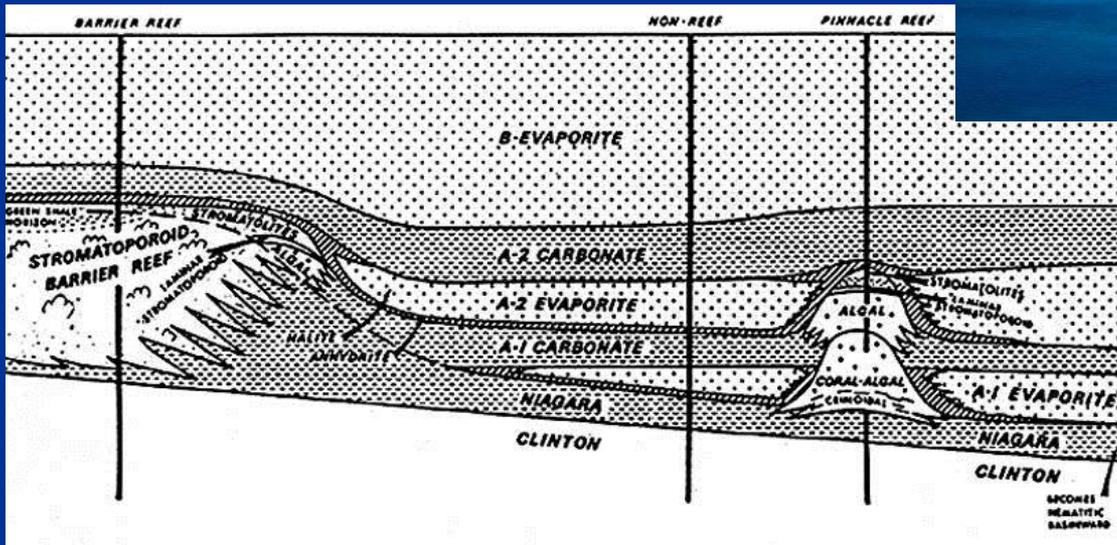


Pinnacle Reefs

Past & Present



AS SEEN ON
The Pinnacle List



Michigan's Natural Resources and Environmental Protection Act (PA 451 of 1994) Oil and Gas Regulations, Part 615

Defines authority and responsibilities of the Supervisor of Wells (in the Office of Oil, Gas, and Minerals) when regulating oil, gas, brine disposal, gas and fluid injection, gas storage, and other wells for all phases of operations, state-wide.

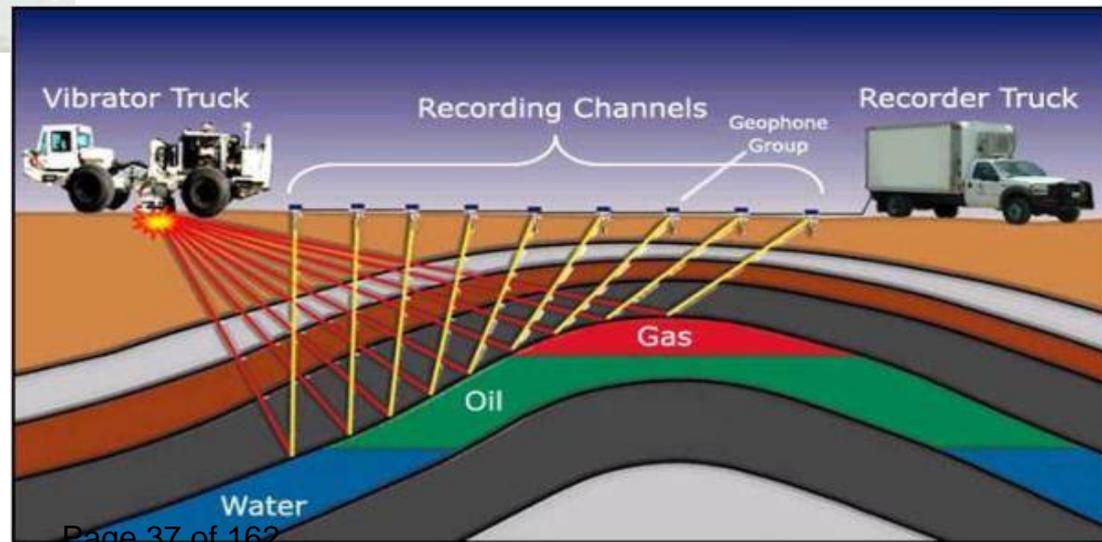
Office of Oil, Gas, and Minerals Regulates:

- Permitting -- Site Selection, Soil Erosion Control, Environmental Impact, Design, Well Control Features
- Drilling and Completing – Casing, Cementing, Hydraulic Fracturing, Water Management, All Tests
- Production -- Secondary Containment, Records, Inspections, Flow-line Tests, Groundwater Monitoring, Remediation, Changes in Status
- Plugging – Procedures, Instructions, and Site Restoration
- Records Keeping - Forever

How Does This Happen?

- The operator believes there is a reasonable chance to find economic quantities of hydrocarbons at a location.
- The operator leases the mineral rights from the owner.
- The operator submits an application to DEQ to drill a well.
- We (the DEQ) examine the application against the statutes and the rules. If it is compliant, we are obligated to issue a permit.
- That permit does not alleviate the operator from getting other state, federal, or local permits that may be required.

Discovery



Field Review For New Location





State of Michigan
 Department of Environmental Quality
 Office of Oil, Gas, and Minerals
 P.O. Box 30256
 Lansing, MI 48909-7756

PERMIT TO

DRILL AND OPERATE **DEEPEN AND OPERATE**

GRANTED UNDER THE PROVISIONS OF
 Part 615 Supervisor of Wells, Act 451, PA 1994, as amended

Violation of and/or non-compliance with the provisions of this act or its rules, instructions or orders of the supervisor, or these permit conditions may result in penalties. This permit includes as requirements all the operations and methods proposed by the applicant in the application to drill, unless rejected or altered by the DEQ. This permit is also subject to the general and specific conditions identified on this page and/or attached to it. Initiation of any work under this permit confirms the permittee's acceptance and agreement to comply with its terms and conditions.

PERMIT NO. 60840	ISSUE DATE 10/10/2013	EXPIRATION DATE 10/10/2015
WELL NAME AND NUMBER RHINESS I-6		
FORMATION AT TOTAL DEPTH PRAIRIE DU CHIEN	COMPLETION FORMATION TRENTON-BLACK RIVER	
PERMITTED TOTAL DEPTH (MEASURED) 2800 FT.	PERMITTED TOTAL DEPTH (CMD) 2800 FT.	
TYPE OF PERMIT Oil Well	API NUMBER 21-115-60840-00-00	
ISSUED TO: WEST BAY EXPLORATION CO STE 200 13685 S WEST BAYSHORE DR TRAVERSE CITY, MI 49684		

LOCATION AND FOOTAGES: **S41: NE SW NE, SEC 6, 7S 6E, SUMMERFIELD TWP, MONROE CO.
 1505 FT. FROM N AND 1962 FT. FROM E SECTION LINE.
 1079 FT. FROM S AND 614 FT. FROM E DRILLING UNIT LINE.**

CASING AND SEALING REQUIREMENTS

HOLE DEPTH	HOLE DIA.	CASING O.D.	WT/LF	GRADE	CONDITION	DEPTH (MED)	SACKS CMT	CEMENT TOP	MUD WL
60'	Driven	16"	55	H-40	NEW	60			
500'	14 3/4"	11 3/4"	42	J-55	NEW	500	300	SURFACE	9.5
1350'	10 5/8"	8 5/8"	24	J-55	NEW	1350'	375	SURFACE	8.5
2800'	7 7/8"	5 1/2"	15.5	J-55	NEW	2800'	250	800	8.5

SPECIFIC PERMIT CONDITIONS

- Project area may have occurrence of State threatened species smallmouth salamander (*Ambystoma texanum*). To protect State threatened species, if occurrence is noted, please avoid / minimize disruption. The area geologist shall be immediately notified. Earthwork activities should be minimized in the spring; actual occurrence may result in additional restrictions.
- A temporary water well for onsite freshwater is allowed. The Area Geologist shall be notified at least 5-days in advance prior to commencement of water well installation. Well will be installed in accordance with R403(2) of Part 615 and Supervisor of Wells Instruction 1-2013.
- Construct earthen perimeter berms, place silt fence at toe of berms.
- Well control equipment shall be installed on the 11 3/4" and 8 5/8" casing. All well control features shall be tested according to Rule 324.405.
- Area Geologist shall be notified prior to excavation, pit liner installation and pit encapsulation.
- Pursuant to RULE 497(7)(b), drilling fluids generated or utilized while drilling below the base of the Detroit River Anhydrite SHALL NOT be placed in the lined pit. Cuttings and the solid fraction of drilling muds generated or utilized while drilling below the base of the Detroit River Anhydrite may be placed in the lined reserve pit if they DO NOT contain free liquids as determined by the US EPA, paint filter test, method 9095, September 1986 edition. Drilling muds and cuttings which contain weighting or lost circulation materials, and which cannot reasonably be treated to eliminate free liquids may be placed in the reserve pit if approved by the authorized representative of the supervisor.
- Salt cuttings are to be dissolved and removed from the mud system for proper disposal.
- Copies of all Electric Logs run on this well shall be submitted to the Lansing Office of Oil, Gas, and Minerals on paper and electronic format. Log ASCII Standard (LAS) and Tag Image File Format (TIFF) files shall be submitted on a compact disc. These files should be named using the well's permit number with the log type name.

GENERAL PERMIT CONDITIONS

- The permittee is required to give notice to public utilities in accordance with Act 53, PA 1974, M.C.L. 460.701-460.718.
- This permit does not convey property rights in either real estate or mineral, neither does it authorize any injury to any public or personal property.
- This permit does not preclude the necessity of obtaining other local, state, or federal permits which may apply to the drilling or operation of this well.
- All trash and garbage shall be removed from the drill site at the completion of drilling; no garbage may be buried on site.
- This permit allows a well containing hydrogen sulfide to be drilled and tested subject to the Hydrogen Sulfide Management Provisions of the Rules promulgated under Part 615, 1994 PA 451, as amended. Contact the Air Quality Division prior to producing a sour well to determine if an Air Quality Installation or Operation Permit is required.

OFFICE TO BE RETURNED PRIOR TO PREPARING LOCATION AND PRIOR TO MOVING DRILLING EQUIPMENT
 Southeast Michigan Office (586) 753-3700

PERMIT ISSUED FOR THE SUPERVISOR OF WELLS BY


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OFFICE TO BE NOTIFIED PRIOR TO PREPARING LOCATION

PERMIT ISSUED FOR THE SUPERVISOR OF WELLS