

F. PUBLIC HEARINGS

Vacation of a Portion of First Street Right of Way

Consideration of: Resolution to Vacate Right of Way

Mayor Keough opened the Public Hearing to vacate 10,482 square feet of First Street at 7:32 PM. Ms. Aniol explained the reason as to why this portion of First Street needed to be vacated in order to allow for construction of a shelter for Horseshoe Park. There was no one from the audience that spoke. The hearing was closed at 7:35 PM.

Council Comments:

Council Member Fisher – Originally what was proposed for this space was a storage shed and now it has evolved into a shelter. Wonder about the cost.

Council Member Knight – The Parks and Recreation Commission are concerned about the porta-potty and the need for privacy screening.

Mayor Keough – What is the exact width and distance of this Right of Way? This needs to be evaluated.

Motion Semifero; support Fisher to postpone action on the Resolution to Vacate the First Street Right of Way until there is a corrected width of the street that is to be vacated.

Ayes: Fisher, Knight, Semifero, Smith and Keough

Nays: None

Absent: Carson and Tell

Motion carries

G. NON-ARRANGED PARTICIPATION

None

H. COMMUNICATIONS:

1. Upcoming Meeting List
2. Sign Calendar
3. Village of Clinton Water/Sewer Survey

Council Comments:

Council Member Semifero questioned the inclusion of millage rates on the Water/Sewer study from Clinton.

I. REPORTS

1. Finance Director/Treasurer - Marie Sherry

Ms. Sherry submits her report as per packet. Ms. Sherry gave the following updates:

- Commended Ms. Tuscano from the City Office for her fantastic job in handling the Summer Tax collection.
- The consequences of becoming a City and changing the tax id numbers was that we lost the online tax history and some residents had issues with their mortgage escrows. Writing letters to the mortgage companies to explain this.
- The audit field work is finished and working on putting together a Comprehensive Annual Financial Report (CAFR). Ms. Sherry explained the changes that will be made in this report.
- The date in the report for Winter Tax statement mailing was listed as November 1. It should be December 1.

2. Public Services Superintendent – Dan Schlaff

Mr. Schlaff submits his report as per packet. Mr. Schlaff gave the following updates:

- The storm work and drive way work is done on Third Street.
- F&V is working on the aeration tanks at the Waste Water Treatment plant.
- Hydrant flushing should be done late this week.
- The fences should be going up on Wednesday (October 28) this week on the Border to Border Trail.
- Have one more day of crack sealing and we may come in at a lower cost than expected.
- Had hydrant training last week.
- Question – What does crushed cars mean in the DPW report? (Kurt had the pleasure of crushing up some vehicles for fire fighter training.)
- Question - What happened to the spoils at Grand and Broad Street? (They will be sifted for larger pieces and brought back for use at Forest Lawn Cemetery.)
- Question – What does asphalt on Alpine and Third Streets refer to in the report? (Patching)
- Leaf Removal – The leaves are just now coming down nicely and will have a count of the amount of pickups next week.

3. Community Development Manager – Michelle Aniol

Ms. Aniol submits her report as per packet. Ms. Aniol gave the following updates:

- Question – In the Planning Commission update, why was the term restaurant used in the postponement motion when previously the term “dining room” was used? (Will be using “dining area” in future communications?)
- Question – Why doesn’t the NUBCo request simply become a request for a second tasting room or expanding the tasting room rather than a special use? (Ms. Aniol stated NUBCo’s zoning request was for an expansion of the tasting room to include a dining area. Mr. Smith commented that he felt the process had become more complicated than necessary, and asked Ms. Aniol to provide the Planning Commission with an alternative motion since the definition of a tasting room included food service. Ms. Aniol said she would need to research the request.)
- NUBCo is progressing on the pretreatment system with the system up and running, have some leaks and will be checking on this later in the week.

- There is a purchase offer on the Adair property on Second Street with a small portion of the building leased back to Adair and the rest used for a warehouse and distribution operation by the new owners.
- Question – What is the update on the Strawberry Alarm Clock? (They are working on finalizing plans and drawings.)

4. Boards, Commissions & Other Reports - “Bi-annual or as needed”

None

5. Subcommittee Reports

Facilities – The next meeting will be November 6 at 8:30 AM.

6. City Manager Report

Ms. Nicholls submits her report as per packet. Ms. Nicholls gave the following updates:

- Provided to Council – a map for the November 9 Work Session and information on the Huron Waterloo Pathways Initiative.
- Question – Would the Sloan/Kingsley property provide a tie into Dexter Crossings? (This is something to ask the developer.)
- Discussion among Council Members regarding the new play area next to Lions Park.
- Ms. Nicholls showed Council the newest award Dexter has received, the Keep Michigan Beautiful Award for Mill Creek Park.
- Question – What about the proposed painting of letters on the Farmer’s Market structure? (This was recommended by the Farmer’s Market and Community Garden Committee and will come before Council soon.)

7. Mayor’s Report

Mr. Keough submits his report as per packet. Mr. Keough gave the following updates:

- The Fire Board hired a new Fire Chief, Robert Smith, on October 15.
- Included in my report is the first draft of the Budget for the Dexter Area Fire Department.
- Met Monday afternoon with John Evans and Rene Papo regarding the Schulz property.
- The meeting on October 14 on the Baker/Shield/Dan Hoey Intersection was extremely well attended.
- Want to wish the City Manager a Happy Birthday tomorrow, October 27.

J. CONSENT AGENDA

1. Consideration of: Bills and Payroll in the amount of \$262,706.74
2. Consideration of: Appointment of Michael Cavanaugh to the Parks & Recreation Commission

Motion Fisher; support Smith to approve items 1 and 2 of the Consent Agenda.

Unanimous voice vote approval with Council Members Carson and Tell absent.

K. OLD BUSINESS-Consideration and Discussion of:

None

L. NEW BUSINESS-Consideration of and Discussion of:

1. Consideration of: Adoption of:

An ordinance establishing procedures for the purchase of City supplies, materials, equipment, contractual services or other forms of personal property and for the purchase, sale and lease of real property; and

Purchasing and Sales Policy

Motion Fisher; support Smith for the adoption of an ordinance establishing procedures for the purchase of City supplies, materials, equipment, contractual services or other forms of personal property and for the purchase, sale and lease of real property; and the adoption of the Purchasing and Sales Policy.

Ayes: Fisher, Knight, Semifero, Smith and Keough

Nays: None

Absent: Carson and Tell

Motion carries

2. Consideration of: Additional Payment to the Municipal Employees Retirement System of Michigan in the amount of \$20,000

Motion Semifero; support Fisher to make an additional payment to the Municipal Retirement System of Michigan (MERS) in the amount of \$20,000.

Ayes: Knight, Semifero, Smith, Fisher and Keough

Nays: None

Absent: Carson and Tell

Motion carries

3. Consideration of: Easement Agreement with Dexter Community Schools for Playground at Edison and Ann Arbor Street

Motion Knight; support Semifero to approve the easement agreement with Dexter Community Schools for the playground at Edison and Ann Arbor Street for the sum of \$1.

Ayes: Semifero, Smith, Fisher, Knight and Keough

Nays: None

Absent: Carson and Tell

Motion carries

4. Discussion of: Purchase of Equipment for the Playground at Edison and Ann Arbor Street

Mr. Breyer gave a report of the inclusion of handicap accessibility for the playground area and the addition of a special swing for special needs. He also stated that the City will be looking to the community to help with the installation and work on this facility in order to keep costs down.

M. COUNCIL COMMENTS

Fisher Happy Birthday tomorrow to Courtney
Semifero Not only is it Courtney's Birthday but also would like to wish a Happy Birthday to Shawn and Justin.
We are coming up on the end of road repairs for the season and need to do PASER ratings before the snow comes.
Also will not be at the next Council Meeting, so this is my final meeting.
Jones Happy Birthday to Courtney, Shawn and Justin. Who knows what happened in 1841 in Dexter? That is the year when the railroad came to Dexter and next year will mark the 175th Anniversary of that event.
Smith Happy Birthday to Courtney, Shawn and Justin.
Knight Happy Birthday to Courtney, Shawn and Justin and thank you to Joe for your service to the community.
Carson Absent
Tell Absent

N. NON-ARRANGED PARTICIPATION

Marie Sherry, City of Dexter Financial Director/ Treasurer added to her report that she had received three comments on the taxes noting that since now we are charging Administrative Fees, why doesn't the City include a return envelope with the statement. I have found a new vendor who will do this for a lesser cost than what is currently paid.

O. ADJOURNMENT

Motion Smith; support Knight to adjourn at 8:50 PM.

Voice vote approval with Council Member Semifero dissenting and Council Members Carson and Tell absent.

Respectfully submitted,

Carol J. Jones
Interim Clerk, City of Dexter

Approved for Filing: _____

Meeting Calendar

Board	Date	Time	Location	Website	City Representative
City Facility Committee	11/6/2015	8:30 a.m.	City Offices	http://www.dextermi.gov	
Dexter City Council Work Session	11/9/2015	6:00 p.m.	Dexter Senior Center	http://www.dextermi.gov	
Dexter City Council	11/9/2015	7:30 p.m.	Dexter Senior Center	http://www.dextermi.gov	
5H - Dexter Coalition	11/10/2015	5:30 p.m.	Dexter Wellness Center		Becky Murillo
Dexter City Arts, Culture & Heritage Committee	11/10/2015	7:00 p.m.	Dexter Senior Center	http://www.dextermi.gov	Donna Fisher
Dexter Area Chamber of Commerce	11/11/2015	8:15 a.m.	Copeland Board Room	http://www.dexterchamber.org/	Donna Fisher
Gateway Initiative (Big 400)	11/13/2015	9:30 a.m.	Waterloo Recreation Area		Paul Cousins, Carol Jones
Chelsea Area Planning Team/Dexter Area Regional Team	11/16/2015	7:00 p.m.	Lyndon Township	http://www.ewashtenaw.org/	Jim Carson
Dexter City Zoning Board of Appeals - if needed	11/16/2015	7:00 p.m.	Senior Center	http://www.dextermi.gov	Jim Carson
City Road Committee	11/17/2015	6:00 a.m.	City DPW	http://www.dextermi.gov	
Dexter City Parks Commission	11/17/2015	7:00 p.m.	City Offices	http://www.dextermi.gov	Julie Knight
Washtenaw Area Transportation Study-Policy	11/18/2015	9:30 a.m.	Scio Township Hall	http://www.miwats.org/	Jim Carson
Dexter Area Fire Board	11/19/2015	6:00 p.m.	Dexter Township Hall	http://dexterareafire.org/	Shawn Keough/Jim Carson
Dexter Downtown Development Authority	11/19/2015	7:30 a.m.	Senior Center	http://www.dextermi.gov	Shawn Keough
Healthy Community Steering Committee	11/19/2015	9:00 a.m.	Chelsea Hospital - White Oak Room		Julie Knight
Dexter City Council	11/23/2015	7:30 p.m.	Dexter Senior Center	http://www.dextermi.gov	

Due to the possibility of cancellations, please verify the meeting date with the listed website or City representative

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	Name of Group	Dates	Number Approved	Approval Date	Locations		Name of Group	Dates	Number Approved	Approval Date	Locations	
January	Dexter Senior Ctr-Winter Market	signs out week of 1/10 & 1/24	3-18X24 / 2-2'X4"	11/3/2014	1,2,4,5,44	July	St Andrews-Blood Drive	7/13-7/20	1-2'X3'	4/1/2015	8, 22	
	Friends of the Dexter Library	1/10	5 X 18 X 24	6/25/2014	1,4,17,19,51		St. Joseph-Flea Market	7/2-7/11	5 X 18 X 24	4/23/2015	1,2,4,5,44	
	Dexter KofC Ladies Auxiliary	1/27-2/9	5 X 18 X 24	1/14/2015	1,2,4,5,10		St. Joseph-Festival	7/12-7/19	5 - 18 X 24	4/23/2015	1,2,4,5,44	
	Dexter KofC Quarter Mania	1/14-1/22	5 X 18 X 24	1/14/2015	1,2,4,5,44		Dexter Wellness-Well walks	7/4-7/12	5 - 18 X 24	5/14/2015	1,2,4,5,44	
	DHS Drama Club-Grease	1/23-2/8	5 X 18 X 24	1/23/2015	1,2,4,5,44		Family Fun Day Spendthrift Trust	6/28-7/12	5 - 18 X 24	6/8/2015	1,2,3,4,10	
	St Andrews-Monthly dinner	1/30-2/5	1-2' X 3'	1/27/2015	8		Dexter Youth Football	7/17-7/31	5 - 18 X 24	6/23/2015	1,2,4,5,44	
February	Dexter Senior Ctr-Winter Market	signs out week of 2/7 & 2/21	3-18X24 / 2-2'X4"	11/3/2014	1,2,4,5,44		Dexter Youth Football-Golf Outing	7/1-7/11	5 - 18 X 24	6/23/2015	1,2,4,5,44	
	Dexter Comm. Band-Concerts	2/20-3/2	2 - 2' X 3'	10/1/2001	5 & 10		Dexter Soccer Club-"kickin it with the girls"	7/20-8/3	5 - 18 X 24	7/8/2015	1,2,4,5,44	
	Friends of the Dexter Library	2/7	5 X 18 X 24	6/25/2014	1,4,17,19,51		St. Andrews-Ice Cream Social	7/23-8/7	5 - 18 X 24	6/8/2015	1,2,4,5,44	
		Dexter KofC Ladies Auxiliary	1/27-2/9	5 X 18 X 24	1/14/2015	1,2,4,5,10		St. James/Chicken BBQ Dexter Daze	8/8-8/15	2-18 X 24 and 1-24 X 24	7/15/2015	1,4,5
		DHS Drama Club-Grease	1/23-2/8	5 X 18 X 24	1/23/2015	1,2,4,5,44						
	St Andrews-Monthly dinner	2/27-3/5	1-2' X 3'	1/27/2015	8							
	Dexter Comm. Orchestra	1/28-2/8	2-2' X 3'	1/26/2015	5 & 9							
March	Dexter Senior Ctr-Winter Market	signs out week of 3/7 & 3/21	3-18X24 / 2-2'X4"	11/3/2014	1,2,4,5,44							
	Community Band - Concert	2/17-3/2	2-2 X 3	11/1/2013	5 & 9							
		Friends of the Dexter Library	3/7	5 X 18 X 24	6/25/2014	1,4,17,19,51	August	Friends of the Dexter Library	Dexter Daze 8/13, 8/14 and 8/15	5 X 18 X 24	6/25/2014	1,4,17,19,51
		St Andrews-Monthly dinner	2/27-3/5	1-2' X 3'	1/27/2015	8			Dexter Wellness-Well walks	8/1-8/9	5 X 18 X 24	5/14/2015
		Dexter Comm. Orchestra	3/4-3/16	2-2' X 3'	1/26/2015	5 & 9		St. James/Chicken BBQ Dexter Daze	8/8-8/15	1 - 18 X 24, 2 - 24 X 24	6/23/2015	1,4,5
	Peace Lutheran-Easter Egg	3/17-3/28	1-2' X 3'	3/16/2015	1		Dexter Soccer Club-"kickin it with the girls"	7/20-8/3	5 - 18 X 24	7/8/2015	1,2,4,5,44	
	K of C-Quarter Mania	3/18-3/26	5-18 X 24	3/18/2015	1,2,4,5,44		Dexter Daze festival	8/1-8/16	5-18 X 24	4/30/2015	1,2,4,5,44	
April	Dexter Senior Ctr-Winter Market	signs out week of 4/4 & 4/18	3-18X24 / 2-2'X4"	11/3/2014	1,2,4,5,44							
	Dexter Comm. Band-Concerts	4/24-5/4	2 - 2' X 3'	10/1/2014	5 & 9							
	Friends of the Dexter Library	4/4	5 X 18 X 24	6/25/2014	1,4,17,19,51							
	St Andrews-Monthly dinner	4/3-4/9	1-2' X 3'	1/27/2015	8	Septem	Dexter Wellness-Well walks	9/5-9/13	5 - 18 X 24	5/14/2015	1,2,4,5,4	
	St Andrews-Blood Drive	4/10-4/20	1-2'X3'	4/1/2015	8, 22			St. Andrews-Monthly dinners	9/4-9/10	1 - 2' x 3"	8/18/2015	8
	Dexter Lacrosse-Spring season	4/1-4/12	5-18 X 24	4/1/2015	1,2,5,44,10		St. Andrews-American Red Cross Blood Drive	9/14-9/22	2 - 2' X 3'	8/18/2015	8 & 22	
	DUMC-Rummage Sale	4/10-4/26	2-18" X 24"	4/1/2015	5 and 44		St. Vladimir's Church/Russian Festival	9/6-9/20	5 - 18 X 24	8/21/2015	1,2,4,5,44	
							St. Andrews - Chelsea/Dexter Crop Hunger Walk	9/20-10/4	1 - 18 X 24	9/4/2015	8	
							Dexter Lions Club-Apple Daze	9/26-10/3	5 - 18 X 24	9/9/2015	2,4,5,44,10	
							K of C-Quarter Mania	9/16-9/24	4 - 18 X 24	9/16/2015	1,2,4,44	
							Cascades League/baseball/softball tryouts	9/23-10/3	4 - 18 X 24	9/23/2015	1 & 44	
							St. Andrews-Ticket sales-Sauerkraut Supper	9/28-10/12	1- 18 X 24 & 1-36"X 21"	9/29/2015	8 & 22	
	Dexter Drama-Sleeping Beauty	4/11-4/26	3-18" X 24" & 1-2.5' X 4' & 4' x 8'	4/1/2015	2,4,5,44,3	October	Friends of the Dexter Library	10/3	5 X 18 X 24	6/25/2014	1,4,17,19,51	
	Hudson Mills-B2B 10K Race	4/24-5/2	5 - 18 X 24	4/23/2015	1,2,4,5,44			Dexter Wellness-Well walks	10/3-10/11	5 - 18 X 24	5/14/2015	1,2,4,5,44
							Church World Service-Crop Hunger Walk	10/4 only	1 - 19" X 19"			
May	Dexter Comm. Band-Concerts	4/24-5/4	2 - 2' X 3'	10/1/2014	5 & 9		St. Andrews-Annual Sauerkraut dinner	10/1-10/15	4 - 18 X 24 & 1 - 2 X 3	9/9/2015	1,2,4,5,44	
	Friends of the Dexter Library	5/2	5 X 18 X 24	6/25/2014	1,4,17,19,51		Cascades League/baseball/softball tryouts	9/23-10/3	4 - 18 X 24	9/23/2015	1 & 44	
		St Andrews-Monthly dinner	4/30-5/7	1-2' X 3'	1/27/2015	8		Dexter Community Band-Concerts	10/29-11/8	2- 18 X 24 & 2 -2' X 4'	9/30/2015	1,2,5,14
		Dexter Comm. Orchestra	5/6-5/18	2-2' X 3'	1/26/2015	5 & 9		St. Andrews-Ticket sales-Sauerkraut Supper	9/28-10/12	1- 18 X 24 & 1-36"X 21"	9/29/2015	8 & 22
		Dexter Garden Club Plant Sale	5/4-5/17	5 - 18 X 24	5/4/2015	2,4,5,44,10		Dexter UMC-Winter Berry Fair	10/24-11/8	5 - 18 X 24	10/8/2015	1,4,5,44,10
							Dexter Drama Club-Pride and Prejudice	10/11-10/26	5 - 18 X 24	10/8/2015	1,2,4,5,44	
	St. Joseph-Plant Sale	5/2-5/17	5 - 18 X 24	4/16/2015	1,2,4,5,44	Novem	Friends of the Dexter Library	11/7	5 X 18 X 24	6/25/2014	1,4,17,19,51	
	Dexter K of C-Chicken Broil	5/15-5/26	5 - 18 X 24	5/15/2015	1,2,4,5,10			Dexter Wellness-Well walks	11/7-11/15	5 - 18 X 24	5/14/2015	1,2,4,5,44
	St. Andrew's-Rummage sale	5/31-6/6	5 - 18 X 24	5/18/2015	1,2,3,4,10		St. Andrews-Monthly dinners	10/30-11/5	1 - 2' x 3"	8/18/2015	8	
June	Friends of the Dexter Library	6/6	5 X 18 X 24	6/25/2014	1,4,17,19,51		Dexter Lions Club-Christmas Tree Sales	11/22-12/22	1 - 3 X 4	8/20/2015	1	
		Dexter Comm. Orchestra	6/3-6/13	2-2' X 3'	1/26/2015	5 & 9			3 - 18 X 24 & 2-3 X 4	9/8/2015	1,2,4,5,44	
								Dexter Winter Marketplace-Winter Farmers Mkt	11/16-11/22	3 - 18 X 24 & 2-3 X 4	9/8/2015	1,2,4,5,44
								Dexter Community Band-Concerts	10/29-11/8	2- 18 X 24 & 2 -2' X 4'	9/30/2015	4,5,14,44
								Dexter UMC-Winter Berry Fair	10/24-11/8	5 - 18 X 24	10/8/2015	1,4,5,44,10
							Dexter American Legion Auxiliary-Craft Show	11/7-11/16	5 - 18 X 24	10/12/2015	1,2,4,5,44	
							St. Andrews Veteran's Day Service	11/6-11/12	1 - 2' X 3'	10/20/2015	8	
								1-5'X5', 1-2'X3', 3-18X24				
							Dexter Community Players-Adams Family	10/30-11/9		10/28/2015	1,2,4,44,3	
							Dexter Historical Society/Christmas at Mansion	11/23-12/7	5-18X24	11/3/2015	1,4,5,44,10	
							Dexter Spirit Club-H.S.Competitive cheer team	11/3-11/14	5-18X24	11/4/2015	7,12,35,44	
	Dexter Boy Scouts-Rummage Sale	6/17-6/20	2 - 4' X 4' X 5'	4/20/2015	1 & 44	Decem	Friends of the Dexter Library	12/8	5 X 18 X 24	6/25/2014	1,4,17,19,51	
	American Diabetes-bike race	6/5-6/7	5 - 18 X 24	4/28/2015	15, 19, 20			Dexter Wellness-Well walks	12/5-12/13	5 - 18 X 24		
	Relay for Life	6/2-6/14	5 - 18 X 24	5/12/2015	1,2,4,5, 44		St. Andrews-Monthly dinners	11/27-12/3	1 - 2' x 3"	8/18/2015	8	
	Dexter Soccer Club-Tryouts	6/6-6/15	5 - 18 X 24	6/2/2015	1,2,4,5,44		Dexter Lions Club-Christmas Tree Sales	11/22-12/22	1 - 3 X 4	8/20/2015	1	
								3 - 18 X 24 & 2-3 X 4	9/8/2015	1,2,4,5,44		
	Dexter Wellness-Wellness walks	6/6-6/14	5 - 18 X 24	5/14/2015			Dexter Winter Marketplace-Winter Farmers Mkt	12/7-12/13	3 - 18 X 24 & 2-3 X 4	9/8/2015	1,2,4,5,44	
	St. Andrew's-Rummage sale	5/31-6/6	5 - 18 X 24	5/18/2015	1,2,3,4,10		Dexter Winter Marketplace-Winter Farmers Mkt	12/14-12/20	3 - 18 X 24 & 2-3 X 4	9/8/2015	1,2,4,5,44	
	Dexter Wellness-Yoga in Park	6/1-6/14	5 - 18 X 24	5/6/2015	1,2,4,5,44		Dexter Community Band-Concerts	12/3-12/13	2- 18 X 24 & 2 -2' X 4'	9/30/2015	4,5,14,44	
	Family Fun Day	6/28-7/12	5 - 18 X 24	6/8/2015	1,2,3,4,10							

Location Listing: 1 - Baker/Main, 2 - Central/Mill, 3 - Dexter Ann Arbor/Copeland, 4 - Main/Alpine, 5 - Baker/Cemetery, 6 - Monument Park, 7 - Creekside, 8 - 7610 Dexter Ann Arbor, 9 - Peace Park, 10 - Dexter Ann Arbor/Limits, 11 - Cornerstone, 12 - Bates, 13 - 3443 Inverness, 14 - 7720 Ann Arbor Street, 15 - S. Main/Broad, 16 - N. Main/Broad, 17 - Edison/Ann Arbor Street, 18 - Dover/Fifth, 19 - Central/Fifth, 20 - Broad/Fifth, 21 - Mill Creek Middle School, 22 - Fourth/Inverness, 23 - Dexter Bakery, 24 - Lighthouse, 25 - Dexter Pharmacy, 26 -Warrior Creek Park Driveway, 27-Dexter Flowers, 28-Terry B's, 29-7795 Ann Arbor St, 30 - 7915 Fourth, 31 - 7651 Dan Hoey, 32 - Wylie, 33-Lions Park, 35-Dexter Crossing Entrance, 36 - Dan Hoey/Dexter Ann Arbor; 37 - Dover/Main, 38 - Fourth/Central, 39 - Baker/Hudson, 40 - Inverness/Ann Arbor, 41 - Main/Jeffords, 42 - Third/Broad; 43 - 3rd/Dover; 44 - Ryan/Dexter Ann Arbor, 45 - Meadowview/Dexter Ann Arbor, 46 - Ice Rink, 47-Dexter Mill/RR tracks, 48-7444 Dexter-Ann Arbor, 49-Park entrance @ Farmers Mkt and Library, 50-2810 Baker/Dexter Wellness entrance, 51-Main/Central

** Dexter Farmers Market will place up to 5 signs on Friday, Saturday and Tuesday from May through October to advertise for the market

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DPW

Vactor catch basins

Lowered and raised flags

Cleaned leaves downtown

Inspected crack sealers - 4 days

Water licensing class

Put banner up

Cut up, chipped and disposed of felled tree limb across Inverness Street

Trimmed trees in Westridge (ongoing)

Fixed ditch at 4th and Dover, and seeded

Picked up bucket truck

Swept streets

Fixed cracked play structure in Community Park

Changed oil in 2 trucks

Cleaned catch basins

Met with OHM (Chris) on crackseal inspections

Met a couple of times about ADA requirements in Dexter Crossing

Met street painters

Worked on gathering information to provide to car wash on prior waste disposal

Checked weir plate at Cambridge (2)

16 loads of leaves

Addendum:

- as of 10.31.15 we have used 9000 lbs of Crack Seal material
- we would still like to crack seal around the downtown cross walks this season

WATER

Right-of-way inspections

Reads (final, beginning, NUBCO)

New meter and MXU install

Depth at well 5 10/20 27.4 10/28 26.5

Miss digs

Hydrant Flushing

Raised water curb box

Read Meters for the whole City

Backwashed

Morning rounds

Inspected Crack Sealers work.

WASTE WATER

Updated emergency contact list

Turned in 2014-2015 Bio solids report, mi-waters

Revising emergency response plan

Contractor cleaned Aeration-tank #3 and started rehab work

Resumed hydrant flushing in old town

Hydrant repair training by Etna & American Flow Control at DPW: Tim, Bob, Dan, Eric and two Chelsea DPW workers attended

Decanted 10,000 gal to EQ-basin

Aeration-tank #3 rehab completed and tested

Transferred volume of Aeration-tank #1 to #3

Decant 5,000 gal to EQ-basin.

Turned on heat at water tower, communication radio making abnormal buzzing sound. UIS stopped out to check, agreed that it was not normal. They are going to investigate but think it might be minor interference and had no immediate concern as we have not lost communications.

Contractors cleaned / rehabed Aeration-tank #1 and replaced all six control vales on Aeration-tanks.

City staff had to transfer volume of Aeration-tank #2 to #1 as after the valve replacement we restarted the blowers and could not get sufficient volume of air in to tank #2 to support the bugs. The oxygen level was less than 0.5 mg/l in the tank, after transferring to tank #1 we had oxygen levels over 4.5 mg/l. The target oxygen level is 2 to 4 mg/l.

Contact Biotech we are scheduled to start fall haul the week of November 9th

Finished flushing hydrants

NUBCO monthly / weekly reads, City staff checked settling tank and found tank to be 90% full of solids. Tank operates with 6 ft of liquid in, we found 5.5ft of solids on the influent side and 5 ft at the effluent side. NUBCO has a major influence on our sludge production at the WWTP and when this tank has over 4 ft of solids in it we start seeing higher sludge production in the primary clarifiers.

Ongoing high phosphorous levels coming in to WWTP above 9 mg/l resulting in using 40 gal/day ferric use compared to 25 gal/day. One day (10/18) the plant was over the 0.6 limit (actual was 0.75mg/l), however this will not result in a violation because the monthly average was under the requirements.

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OFFICE OF COMMUNITY DEVELOPMENT

8140 Main Street • Dexter, Michigan 48130-1092 • (734) 426-8303 • Fax (734) 426-5614

STAFF REPORT

To: Mayor Keough and City Council
Courtney Nicholls, City Manager

From: Michelle Aniol, Community Development Manager

Re: Report for November 9, 2015 Council Meeting

Date: November 2, 2015

The Planning Commission conducted the following public hearings on Monday, November 2nd:

1. **SLU #2015-03 Northern United Brewing Company** - Public hearing to consider a special land use request for an expansion of the existing tasting room to include a dining area at Northern United Brewing Company, located at 2319 Bishop Circle E.

The special land use request from Northern United was recommended to Council for approval with the following conditions:

- 1) The total area of the tasting room and proposed dining area shall not exceed 15% of the gross floor area of the NUBC facility
- 2) Sewer discharge must be at or below permitted levels

2. **TAZO#2015-01Text Amendment to the Zoning Ordinance** – Public hearing to consider text amendments to the following sections of the Zoning Ordinance:

- i) Amend Article II, Definitions, §2.02 Definitions to add a definition of microbrewery and amend the definition of a tasting room.
- ii) Amend Article XVII, RD Research and Development District, §17.03, Special Uses to add Microbrewery facility as a special land use.

Planning Commission recommended the text amendments to Council for approval. The amendments were modified to read as follows:

1. §17.03 Special Land Uses in the RD Research & Development District. Add a tasting room as a special land use, as follows:
 - E. Tasting Room, subject to the following provisions:
 1. A tasting room shall be an accessory use to a wine, beer and/or other alcoholic beverage manufacturing facility, licensed as such by the State of Michigan.
 2. The square footage of the tasting room shall not exceed 15% of the gross floor area of the principal facility.
2. §17.02 Permitted Principal Uses in the RD Research & Development District. Add wine, beer and other alcoholic beverage manufacturers, as follows:
 - D. Manufacturing of wine, beer and/or other alcoholic beverages.

- 3. SLU#2015-04 Outdoor Seating Area 8054 Main Street** – Public hearing to consider a special land use request for an outdoor seating area at 8054 Main Street.

The special land use request from Hotel Hickman was recommended to Council for approval.

- 4. RZ#2015-01 Rezoning First Street Park** – Public hearing to consider a city initiated rezoning of vacant property located on First Street (08-08-05-235-006), at the intersection with Edison Street, from R-3 Multiple Family Residential to PP, Public Park.

The Commission tabled this request after a discussion about who the park is benefiting. Staff will work on creating a timeline that clarifies the history of the development of First Street Park.

Staff will be out of the office from Tuesday, November 3-6. Verbal updates will be provided at your November 9th meeting.

STAFF REVIEW

To: Chairman Kowalski and Planning Commission
Courtney Nicholls, City Manager

From: Michelle Aniol, Community Development Manager

Re: UPDATE to Staff Review Re: #2015-03 Expansion of the Tasting Room to include a Dining Area at 2319 Bishop Circle E

Date: November 2, 2015

At the City Council meeting on Monday, October 26, 2015, staff was asked 1) if the process for considering NUBC's request for an expansion of the tasting room to include a dining area could be simplified and 2) doesn't the definition of a tasting room include food service. The concern voiced was that "things have gotten too complicated," with the public hearing for zoning ordinance amendments now to be considered. Staff was asked if the process could be simplified, and if staff could provide an alternative motion for the PC to consider.

It was staff's opinion that simplifying the process at this point would constitute a reconsideration of the NUBC request. As you know, staff was not able to connect with the City Attorney before your packet was distributed. However, staff and the City Attorney were able to connect via telephone. The following is a summary of his findings and recommendations:

Summary:

- The zoning ordinance does not contain a definition for a microbrewery, nor does it list a microbrewery as a permitted or special uses in any district.
- A microbrewery could be permitted as a principal use pursuant to Section 17.02, sub-section B, Permitted Principal Uses in the RD District, as a manufacturing operation, but wine, beer and other alcoholic beverage manufacturing should be specifically listed.
- There is a provision in Section 3.07 that states, *No use shall be permitted in a district under Section 3.07, Uses Not Otherwise Included within a District, if the use is listed as a principal permitted special or conditional use in another zoning district.* The intent of this provision is to close a loophole for use variances.
- The zoning ordinance contains a definition for a tasting room, but does not list a tasting room as a permitted or special use in any district.
- The zoning ordinance defines restaurant, and lists restaurant(s) as principal permitted, special or conditional uses in other zoning districts.
- The zoning ordinance does not contain a definition of a dining area, nor is a dining area listed as a principal permitted, special or conditional uses in any zoning district. Therefore, these terms restaurant and dining area are not interchangeable in this case. Furthermore, the Planning Commission could not have consideration of an expansion of the tasting room to include a restaurant under Section 3.07.
- NUBC received administrative approval for a new brewer/manufacturing operation, pursuant to Section 17.02; sub-section B, Permitted Principal Uses in the RD District.
- NUBC received special land use approval for a tasting room, pursuant to Section 3.07, Uses Not Otherwise Included within a District. A tasting room was not listed as a principal permitted, special or conditional use in any other zoning district, so using the Section 3.07 process was appropriate.

- The City adopted a definition of a tasting room, which states a tasting room may include food service.
- The October 5, 2015 public hearing notice stated the purpose of the public hearing was for the Planning Commission to hear comments regarding a special land use request for an expansion of the NUBC tasting room to include a restaurant. Staff erred when drafting the public hearing notice for the following reasons:
 - The determination made by the Planning Commission, based on Section 3.07 was for an expansion of the tasting room to consider a dining area, not a restaurant.
- The November 2, 2015 public hearing notice states the purpose of the public hearing is for the Planning Commission to hear comments regarding a special land use request for an expansion of the NUBC tasting room to include a dining area. This notice is accurate. As such, the Planning Commission has the authority to consider the request on November 2, 2015.

Recommendations:

- Conduct public hearing on November 2, 2015 to consider the request to expand the tasting room to include a dining area because:
 - The public hearing was properly noticed;
 - The proper process was used by the Planning Commission to make the special land use determination in this case;
 - Through the special land use process, the community health, safety and welfare of the community is protected; and
 - Through the special land use process the Planning Commission/City Council may establish relevant conditions.
- Add the phrase “for food service” after “dining area” in any motion to recommend approval.
- Amend the Zoning Ordinance 1) to add a tasting room as a special land use in the RD Research & Development District and 2) to add wine, beer or other alcoholic beverage manufacturing as a permitted principal use in the RD Research & Development District, as follows:
 1. §17.03 Special Land Uses in the RD Research & Development District. Add a tasting room as a special land use, as follows:
 - E. Tasting Room, subject to the following provisions:
 1. A tasting room shall be an accessory use to a wine, beer and/or other alcoholic beverage manufacturing facility, licensed as such by the State of Michigan.
 2. The square footage of the tasting room shall not exceed 15% of the gross floor area of the principal facility.
 2. §17.02 Permitted Principal Uses in the RD Research & Development District. Add wine, beer and other alcoholic beverage manufacturers, as follows:
 - D. Manufacturing of wine, beer and/or other alcoholic beverages.

Additionally, based on staff’s consultation with the City Attorney, the following revised motion is recommended for your consideration:

REVISED MOTIONS

Based on the information provided by the applicant and staff at the November 2, 2015 Planning Commission meeting and pursuant to Section 8.03, Special Land Use review standards, the Planning Commission recommends that the City Council (**APPROVE/ DENY**) the Special Land Use application for an expansion of the tasting room at Northern United Brewing Company (NUBC), located at 2319 Bishop Circle E, to include a dining area for food service, subject to the following conditions:

1. The total area of the tasting room and proposed dining area shall not exceed 15% of the gross floor area of the NUBC facility;
2. Sewer discharge must be at or below permitted levels; and
3. Amendments to the Article XVII, RD Research & Development District of the Zoning Ordinance shall adopted to include add wine, beer and other alcoholic beverage manufacturing as a permitted principal use and a tasting room as a special land use, as cited herein.

OR

Based on the information provided at the November 2, 2015 Planning Commission meeting and pursuant to Section 8.03, Special Land Use review standards, the Planning Commission moves to (**POSTPONE**) the Special Land Use request submitted for an expansion of the tasting room at Northern United Brewing Company (NUBC) to include a dining area for food service, to allow the applicant more time to address the following:

1. _____
2. _____
3. _____

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WASHTENAW COUNTY OFFICE OF THE SHERIFF



JERRY L. CLAYTON
SHERIFF

2201 Hogback Road ♦ Ann Arbor, Michigan 48105-9732 ♦ OFFICE (734) 971-8400 ♦ FAX (734) 973-4624 ♦ EMAIL sheriff@ewashtenaw.org

MARK A. PTASZEK
UNDERSHERIFF

To: Courtney Nicholls, Dexter City Manager
From: Geoff Fox, Sergeant
Through: Lisa King, Lieutenant
Cc: Marlene Radzik, Police Services Commander
Date: November 3, 2015
Re: October 1st – October 31st, 2015 Police Services Monthly Report

Agenda: 11/9/15

Item: I-3

During the month of October there were 212 Calls for service (including traffic stops). Deputies conducted 81 traffic stops during this time with 44 citations issued.

Deputies continue to attend training throughout the year in efforts to improve overall service. Recent training initiatives include:

- All staff assigned to this area will be attending legal update and building search training over the course of the next couple months.
- We have one vacant position with hours being used to offset what would be billable overtime and add staff during the busy hours of the day.

Several other projects and concerns have or are being addressed. They include:

- On 10/18/15 a traffic stop was made on a suspected drunk driver in the area of Baker and Grand shortly after midnight. The driver, an Ypsilanti Township resident, advised he was leaving his daughter's wedding reception that was held at the Knights of Columbus Hall and had been drinking earlier. The subject was arrested and transported to the WC Jail. It was later determined that his blood alcohol content was over 3x the legal limit.
- On 10/21/15 we took a report of a retail fraud that occurred on 10/19/15 at the Dexter Pharmacy. While restocking the inventory an employee noticed empty boxes of Quad Cane which is a rubber stopper that is placed on the bottom of a cane so it doesn't slip. After reviewing the video, it was discovered that a male subject had stolen the items and then placed the empty boxes back on the shelf. The suspect has been identified and is a Brighton resident. The report has been filed and criminal charges are pending.
- On 10/22/15 at approximately 11:30pm, a subject was in his home in the 7700 block of Fourth Street when he heard glass breaking. He went to the front of his house and observed that someone had thrown a rock through his front window and then fled. He advised that he did not see anyone and has no idea who would have done this.
- On 10/23/15 we received the report of a vehicle being broken into sometime the night prior in the 7600 block of Grand Street. The victim had left his vehicle unlocked with his wallet inside and when he came out the next morning the wallet was gone.

- On 10/26/15 we investigated (and continue to investigate) the reports of two vehicles being broken into behind Aubree's Pizza. Both vehicles were locked and had their windows broken out to gain access to the interior. Nothing was taken in one of them and a bag containing clothes was stolen out of the other.

- Cider Mill parking
 - Earlier in the month there were issues with parking on both sides of the street even though it is clearly marked no parking on the south side. I added temporary "no parking" signs and we have not had any issues reported to us. Frequent checks of the area by staff have also helped in this matter.

- Traffic issues Westridge Subdivision
 - Patrol presence has been increased in the morning and afternoons hours. Numerous traffic stops have been made, but all subjects stopped have a residence in the neighborhood. We will continue to monitor the traffic flow and look for people cutting through.

- Bicycle Traffic
 - Complaints of bicyclists running the stop signs at Huron/Broad and Alpine/Main have been received. We have started observing the area of Huron/Broad and have advised numerous subjects on bikes that they have to stop at all posted signs. We will continue to monitor this issue and enforce as needed.



WASHTENAW COUNTY OFFICE OF THE SHERIFF



JERRY L. CLAYTON
SHERIFF

2201 Hogback Road ♦ Ann Arbor, Michigan 48105-9732 ♦ OFFICE (734) 971-8400 ♦ FAX (734) 973-4624 ♦ EMAIL sheriff@ewashtenaw.org

MARK A. PTASZEK
UNDERSHERIFF

October 2015

DEXTER CITY MONTHLY POLICE SERVICES MEETING

2015 Traffic Stops (YTD)	2014 Traffic Stops (YTD)	Percentage Change
YTD 1522	1344	+13%
MONTH 99	99	--

2015 Citations (YTD)	2014 Citations (YTD)	Percentage Change
YTD 273	401	-32%
MONTH 18	23	-22%

2015 Drunk Driving Arrest (YTD)	2014 Drunk Driving Arrest (YTD)	Percentage Change
YTD 21	11	+91%
MONTH 1	1	--

	2015 (YTD)	2014 (YTD)	Percentage Change
Calls for Service (YTD)	2621	2463	+6%
Homes Invasions (YTD)	1	0	--
Larceny's (YTD)	35	16	+119%
Robbery's (YTD)	0	0	--
Assaultive Crimes (YTD)	7	10	-30%
Traffic Crashes (YTD)	85	84	+1%
Verified Traffic Stops CFS	1451	1280	+13%
Non-Terminal Medical CFS	90	76	+18%

1. Animal Control Updates: (Year to date)

CALL FOR SERVICE	2015	2014	Change
Dexter City	0	1	-100%
Animal Control Service Request	3	12	-75%

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CITY OF DEXTER**cnicholls@dextermi.gov**

8140 Main Street Dexter, MI 48130-1092 Phone (734)426-8303 ext. 11 Fax (734)426-5614

MEMO**To: Mayor Keough and Council Members****From: Courtney Nicholls, City Manager****Date: November 4, 2015****Re: City Manager/Assistant to the Manager Report - Meeting of
November 9, 2015**

1. Meeting Review:
 - October 29th – E-Cities Luncheon
 - October 29th – Art Selection Committee
 - October 31st – Office Open for Absentee Ballot Requests
 - November 3rd – Election Day

2. Upcoming Meetings:
 - November 6th – Facility Committee
 - November 6th – Dan Hoey/Shield/Baker Traffic Study Meeting at Road Commission
 - November 9th – Work Session Regarding Former Sloan/Kingsley Property
 - November 9th – City Council Meeting
 - November 10th – Arts, Culture & Heritage Committee
 - November 17th – Parks & Recreation Commission
 - November 19th – Downtown Development Authority

3. **State of Michigan Road Funding.** On Tuesday, November 3, 2015 the Michigan House passed the Senate's version of the road funding bill, which is now in front of Governor Snyder for his signature. The plan is to increase road funding by increasing the fuel taxes and registration fees in 2017. Starting in 2019, an increased amount of State general fund money will also be used to fund roads. The legislation also expands the Homestead Property Tax credit and creates an income tax rollback trigger that could impact the states income tax rate starting in 2023. Attached is an article from mlive that breaks down the various provisions of the legislation.

4. **Border to Border Trail.** The fence along the Border to Border Trail has been installed. With the completion of the fence, the railroad requirements for inspection are complete. The original railroad estimate was ten days of flagging, but only three were required so we will receive a refund of a portion of our deposit. Concord is now onsite and is working on clearing the brush and trees from the work area. OHM is staking the pathway and storm sewer. Underground work, including the water line, sanitary sewer leads and storm water work, will begin on November 17, 2015. The paving of the path will follow the grading and storm water work.

5. **Art Selection Committee.** The Art Selection Committee met on October 29th to discuss the proposed Lion's sculpture project. The Committee requested that staff create a list of recommended sites that the Committee can then visit before the next meeting. The next meeting date is to be determined.
6. **City Council Election.** The City of Dexter held an Election for three City Council seats on Tuesday, November 3rd. A total of 365 voters (12% turnout) cast ballots. The three seats will be filled by Jim Smith, Ray Tell, and Zach Michels. The Swearing-In Ceremony will take place at the November 23, 2015 City Council meeting.
7. **Farmer's Market Improvements.** Painting the wrought iron signage at the Farmer's Market structure was discussed at the last City Council meeting. Before bringing forth the Farmer's Market structure painting item for Council's consideration, staff will be seeking input from the Downtown Development Authority at their next meeting. Any changes that would come from this item would not be done until the snow thaws in the spring of 2016.
8. **Road Commission Reimbursement.** The City has invoiced the Road Commission for the \$108,623.46 that was generated by City of Dexter taxpayers from the Countywide Road Millage. The Commissioners approved the payment at their November 3, 2015 meeting and we should be receiving the check within the next two weeks.
9. **Washtenaw County.** The City of Dexter received a check for \$9,314.47 from the Washtenaw County Water Resources Commissioner (WRC). According to the accompanying letter, in 2005 the Village petitioned the Water Resources Commissioner to relinquish jurisdiction of the Dexter Crossing Plat One Drain. At that time the money left in the drain fund was supposed to be returned to the Village, but was not, so they have now released it. The money was deposited into the local street fund.
10. **NPDES Permit Contested Case.** The City of Dexter has continued to be a party in a contested case action regarding our permit to discharge our Wastewater Treatment Plant effluent into the Huron River. The issue involves the phosphorous limits that were set by the State of Michigan. During the third week of October a hearing on the case was held in Lansing. Due to the complex nature of the case the Administrative Law Judge has requested post hearing briefs. The judge set various due dates for the briefs and rebuttals to the briefs in the April 2016 to August 2016 time frame, due to the workload of the Assistant Attorney General representing the State. A decision on the case will not come until after these submissions, unless an agreement between the parties can be reached in the meantime.
11. **Employee Retirement.** The Municipal Employees Retirement System of Michigan (MERS) has approved the non-duty disability retirement of one of our water/sewer employees. The official retirement date has not been confirmed, but it will likely be in November.

Michigar

Inside Michigan's new road funding deal: fuel taxes, registration fees, tax relief and more



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on November 04, 2015 at 10:25 AM, updated November 04, 2015 at 12:04 PM

LANSING, MI — It took four years to plan and over 12 hours to execute, but Michigan's Republican-led Legislature on Tuesday night sent **a long-term road funding plan** [\[http://www.mlive.com/lansing-news/index.ssf/2015/11/12b_road_funding_plan_heads_to.html\]](http://www.mlive.com/lansing-news/index.ssf/2015/11/12b_road_funding_plan_heads_to.html) to Gov. Rick Snyder's desk.

The long-sought deal will pump \$1.2 billion a year into Michigan's crumbling infrastructure by 2021 through a combination of dedicated tax increases and re-prioritized spending.

The plan also includes two tax relief components that could benefit residents but leave the state with less money to spend on other government services.

Here's a look under the hood of the new plan.

1. Snyder plans to sign it into law: It's not the plan Snyder first asked for several years ago, but it is apparently good enough for the governor, who held a press conference Tuesday night and made clear he intends to sign the bills into law.

"I'm ready," Snyder said. "So as soon as they're prepared, I'll look forward to signing them, and we'll make sure you know that date because I hope and I'm sure we'll get a lot of people excited to be there for that signing ceremony."

2. Fuel taxes would increase in 2017: Michigan's 15 cent per gallon diesel tax and 19 cent per gallon gasoline tax would each increase to 26.3 cents on January 1, 2017. Combined, the increases are projected to generate about \$400 million a year in new revenue for roads. Beginning in 2022, fuel tax rates could rise or fall with inflation.

3. Registration fees too: Vehicle registration fees would increase by 20 percent for passenger vehicles and trucks, beginning on January 1, 2017. That means a \$100 registration fee would become a \$120 registration fee. The increase is projected to generate \$200 million a year in new revenue for roads.

4. General fund money would come later: The state would eventually shift \$600 million a year from the general fund, which has traditionally been used to fund other government services around the state. That would start with \$150 million in fiscal year 2019, \$325 million in 2020 and then \$600 million in 2021 and beyond.

Taking money from the general fund will mean less money for other budget priorities. Critics have called the plan irresponsible. Snyder initially resisted such a large general fund dedication but said Tuesday that future revenue projections make him

MICHIGAN ROADS

Inside Michigan's new road funding deal: fuel taxes, registration fees, tax relief and more [\[http://www.mlive.com/lansing-news/index.ssf/2015/11/inside_mi\]](http://www.mlive.com/lansing-news/index.ssf/2015/11/inside_mi)

Michigan road funding deal: How they voted, what they're saying about \$1.2 billion plan [\[http://www.mlive.com/lansing-news/index.ssf/2015/11/michigan\]](http://www.mlive.com/lansing-news/index.ssf/2015/11/michigan)

Deal: \$1.2B road funding plan heads to Michigan Gov. Snyder's desk after legislative approval [\[http://www.mlive.com/lansing-news/index.ssf/2015/11/12b_road\]](http://www.mlive.com/lansing-news/index.ssf/2015/11/12b_road)

Breakthrough: Michigan Senate approves modified road funding plan, sends to House [\[http://www.mlive.com/lansing-news/index.ssf/2015/11/breakthrc\]](http://www.mlive.com/lansing-news/index.ssf/2015/11/breakthrc)

Michigan leaders working to finalize road funding deal: 'Today would be great,' says Cotter [\[http://www.mlive.com/lansing-news/index.ssf/2015/11/can_mich\]](http://www.mlive.com/lansing-news/index.ssf/2015/11/can_mich)

All Stories [\[http://topics.mlive.com/tag/michigan-roads/posts.html\]](http://topics.mlive.com/tag/michigan-roads/posts.html)

Snyder initially resisted such a large general fund dedication but said Tuesday that future revenue projections make him confident the state will not have to cut other areas of state government to fund roads.

5. The Homestead Property Tax Credit would increase: The plan would provide some income tax relief to low- and middle-income homeowners and renters by increasing and expanding the Homestead Property Tax Credit.

Beginning in tax year 2018, the state would increase the maximum credit from \$1,200 to \$1,500 and raise the household income cap from \$50,000 to \$60,000, meaning more people would qualify. Beginning in tax year 2021, the state would index the maximum credit and home value cap to inflation.

The changes are projected to save taxpayers — and cost the state's general fund — about \$200 million a year.

6. Income taxes could be automatically cut in future years: The final road funding plan includes a controversial income tax rollback trigger, but delays and minimizes the proposal approved last month by the House.

Beginning in 2023, the state would reduce its 4.25 percent income tax rate after any year that general fund revenue growth exceeds inflation times 1.425. In other words, general fund revenue would have to grow by more than just inflation.

If the same trigger were already in place, the income tax rate would have automatically dropped from 4.25 percent to 3.96 percent in tax year 2016, according to the HFA analysis, reducing available state revenue by \$593 million.

Critics called an earlier version of the income tax rollback a "fiscal time bomb," and some conservatives who generally support an income tax cut worry future Legislatures will simply undo the provision before the trigger is ever squeezed.

Michigan has a flat income tax, meaning that all residents pay the same rate. A rollback would mean a cut for all taxpayers, but on a dollar-to-dollar basis, higher earners could see bigger savings.

7. Motorists would pay about \$60 extra per year, but some taxpayers could save overall: Higher fuel taxes and vehicle registration fees will cost the average motorist about \$60 a year or \$5 a month, according to Snyder, who said he viewed that increase as "quite manageable."

And those estimates are before any tax savings. A family who makes between \$20,000 and \$30,000 a year could save anywhere from \$100 to \$200 dollars from the Homestead Property Tax expansion, according to Snyder, saving more than they'd be paying in higher fuel taxes or registration fees.

8. Full funding by 2021: Michigan already set aside \$400 million in general fund money for roads this budget year, and fuel tax and registration fees will generate \$452 million in fiscal year 2017. By 2018, total transportation funding would be up \$608 million, \$763 million by 2019, \$944 million by 2020 and \$1.23 billion by 2021, according to the non-partisan House fiscal Agency.

Despite the delayed phase in, Director Kurt Steudle said the promise of additional revenue could allow the Michigan Department of Transportation to accelerate some planned projects.

"It's good that it's the winter time now, it gives us a chance to plan, but what we're going to be looking at is of the 300-plus projects that are in the five-year plan, which of those can be moved forward as revenues come in," he said.

9. There's also a 'lockbox': Under the final roads plan, the first \$100 million a year in new fuel tax revenue would be set aside in the "roads innovation fund" and could only be released when the Legislature thinks the state is ready to build longer-lasting roads.

The package would require MDOT to form a "roads innovation" task force that would issue a report to the Legislature by March of 2016. The report would have to include "an evaluation of road materials and construction methods that could allow the department to build high quality roads that last longer than those typically constructed by the department, with a goal of roads last at least 50 years, higher quality roads, and reduced maintenance costs," according to the HFA.

10. Mass transit will see a smaller bump: The plan will devote less new money to mass transit than some previous road funding proposals because the general fund money will go straight to roads and bridges, bypassing a traditional transportation funding formula.

Once fully phased in, the \$1.2 billion plan would include \$54.6 million a year for public transportation, \$433.6 million for state highways, \$426.6 for county road agencies and \$238 million for cities and villages, according to the SFA.

11. Most Republicans voted for it, most Democrats were opposed: Bipartisan talks broke down last month, so Republican majorities mostly went it alone to finalize a long-sought road funding deal.

Senate Majority Leader Arlan Meekhof, R-West Olive, described Tuesday's action as another example of Republicans taking on and tackling big challenges.

"State government has a responsibility to maintain safe roads and bridges and the people of Michigan expect the legislature to address this issue and meet basic infrastructure needs," Meekhof said in a statement. "I had hoped that the legislature could pass a plan with strong bipartisan support, but unfortunately few Democrats were able to put politics aside and be part of a solution.

The main fuel tax and registration fee bills passed the House and Senate with just one Democratic vote in each chamber.

"Legislative Republicans have failed our state," House Minority Leader Tim Greimel, D-Auburn Hills, said in a statement. "The Republican proposal raises taxes on middle-class families, does nothing to lower truck weights, and drains funding from education and public safety. Even worse, it doesn't even start fixing our roads until 2021."

Jonathan Oosting is a Capitol reporter for MLive Media Group. [Email him](mailto:jonathan.oosting@mlive.com), find him on [Facebook](https://www.facebook.com/jonathan.oosting) [<https://www.facebook.com/jonathan.oosting>] or follow him on [Twitter](http://twitter.com/jonathanoosting) [<http://twitter.com/jonathanoosting>].

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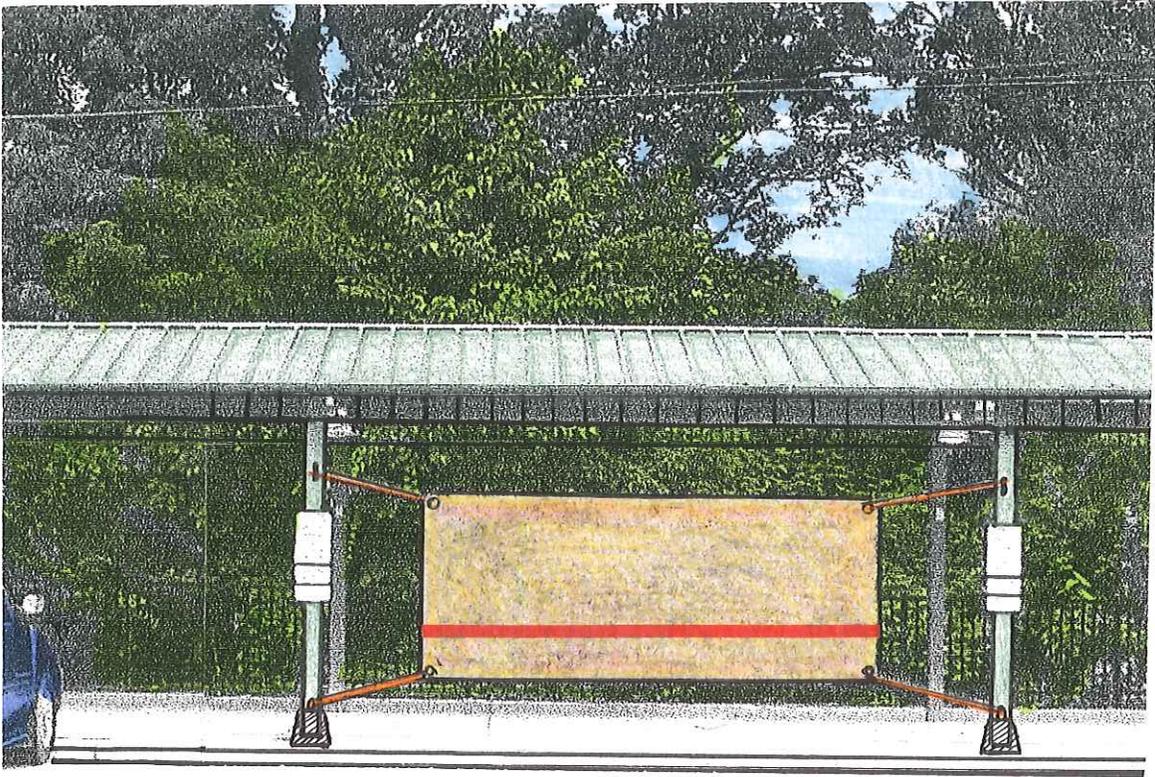
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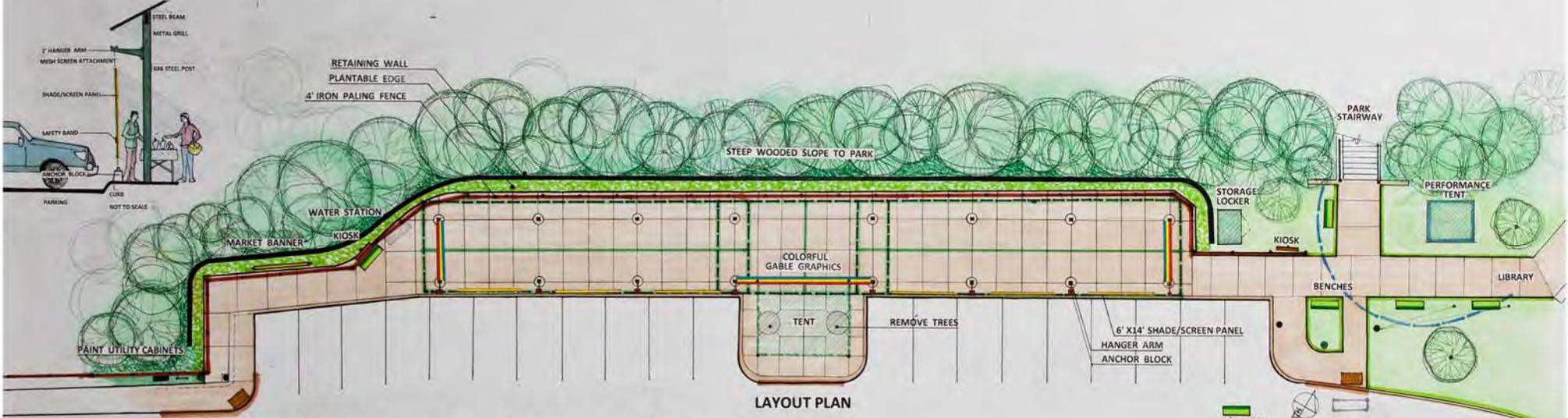
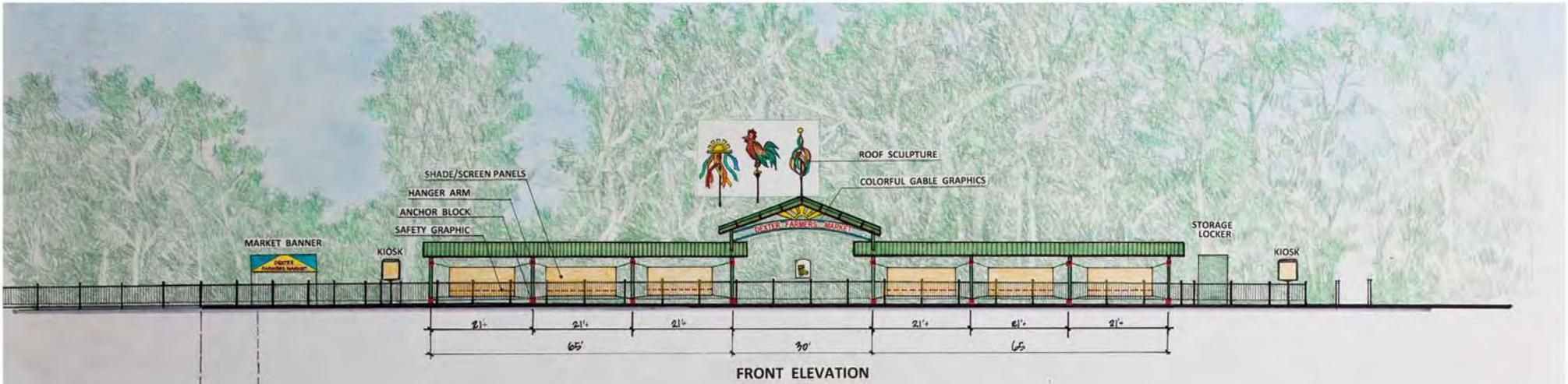
[▶ Ad Choices](#)



14' x 6' shade panel with safety strip

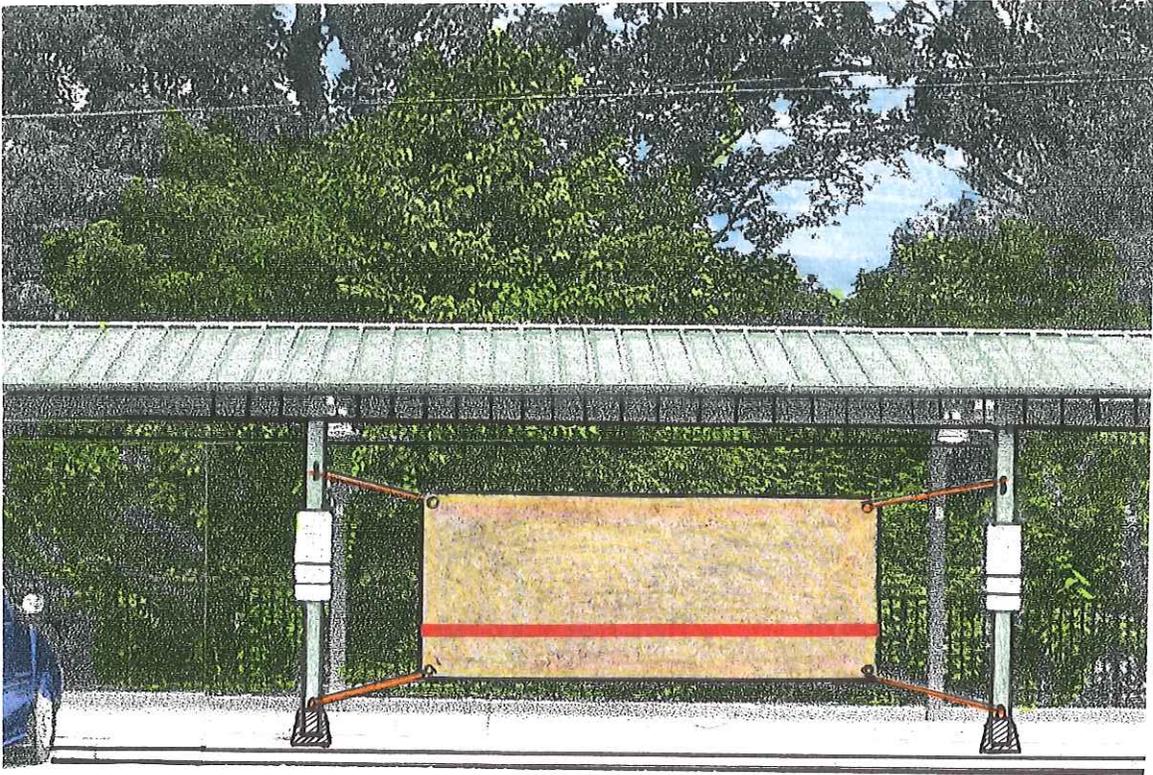


Paint metal identity features in 3 end gables



DEXTER FARMERS MARKET
A PROPOSAL FOR FARMERS MARKET IMPROVEMENTS





14' x 6' shade panel with safety strip



Paint metal identity features in 3 end gables

**Mayor Report
Shawn Keough
November 9, 2015**

Hello Residents and Council members,

Here is a report of my activities over the past couple of weeks and my calendar looking ahead:

Recent Activities

October 22, 2015 – Southeast Michigan Council of Governments (SEMCOG) General Assembly meeting – Governor Snyder spoke about the importance of developing talent in our region to help us sustain our economic growth.

October 26, 2015 – I met with John Evans and Rene Papo regarding the Mill Creek Terrace building on Jeffords. Mr. Evans indicated that Mr. Papo also has interest to take over the property from the Schultz family. John asked that I share the City's space needs analysis to Mr. Papo so that he can develop a few scenarios for our review and possible consideration. I shared the recent space needs analysis that was prepared by Partner's in Architecture during their evaluation this past year.

October 27, 2015 – I met with Superintendent Schlaff, City Manager Nicholls, Community Development Manager Aniol and Blair Selover (F&V) to discuss Northern United Brewing Companies recent wastewater discharge reports. The goal of the meeting was to understand how the City is overseeing the current Significant Industrial User permit that NUBC is currently operating under. We discussed making sure the City was issuing the necessary compliance reports following the monthly monitoring. We also discussed possible ways to make sure that there were compliance dates being developed by NUBC as part of the quarterly permit issuance so that NUBC works toward a plan to get within their permit limits for BOD and phosphorus.

October 29, 2015 – eCities Luncheon – I attended the luncheon and awards presentation. The City of Dexter was presented a Five-Star Community award based on community factors (i.e. such as placemaking, effective community development interaction, public engagement, and shared services) that influence entrepreneurship, economic development and job growth. We were one of 18 communities recognized in the Five-Star category across the State of Michigan.

October 31, 2015 – I ran into Bill Phillips of Trout Unlimited in Mill Creek Park on Saturday afternoon and he asked if Trout Unlimited could provide some manpower to create a small (weed whacked) trail from the area near the end of the Forest Lawn Cemetery upstream along Mill Creek. Mr. Phillips would like to help maintain this pathway to provide more access for fishing other areas of Mill Creek. Mr. Phillips is interested in working with our Parks Commission to request the appropriate permission and is hoping that the small section of natural trail could align well with the woodchip path that the City's Parks Commission was discussing earlier this spring. I have conveyed this conversation to City Manager Nicholls and Assistant City Manager Breyer and asked them to share it with the Parks Commission at their November meeting so that we can get feedback to Mr. Phillips. I think this sounds like a good idea and start on our goal of providing a trail in the Phase 2 area upstream of Mill Creek Park.

November 2, 2015 - DAFD Budget Review meeting with DAFD Chair Harley Rider, Vice Chair John Westman and Fire Chief Robert Smith. Attached is a memo with analysis of the 2016 Budget.

Upcoming Activities

November 5, 2015 – DAFD Budget Review meeting with DAFD Chair Harley Rider, Vice Chair John Westman and Fire Chief Robert Smith.

November 6, 2015 – Facility Committee meeting

November 6, 2015 – Baker Road/Shield Road/Dan Hoey Intersection – Meeting at the Road Commission to review the summary of citizen comments received from the October 14th public meeting.

November 9, 2015 – City Council/Joint Workshop with Scio Township (6 pm) – Discussion of letter received from Jim Haeussler regarding future use of Scio Township property along Baker Road south of the City of Dexter. This is a joint workshop with Scio Township representatives.

November 9, 2015 – City Council meeting (to follow workshop)

November 19, 2015 – Dexter Downtown Development Authority meeting

November 19, 2015 – Dexter Area Fire Department meeting

I am nearly finished with the State of the City message and will be working with staff to incorporate that into a November 2015 newsletter.

Please feel free to contact me at any time with questions or suggestions.

I hope everyone is doing well and I look forward to seeing you around our town.

Shawn Keough

Mayor, City of Dexter

skeough@DexterMI.gov

(313) 363-1434 (cell)

Memorandum

To: City Council
From: Mayor Keough; Courtney Nicholls, City Manager; Marie Sherry, Finance Director/Treasurer
Re: Comments on draft DAFD 2016 budget
Date: October 28, 2015

Below are comments on the draft 2016 DAFD Budget.

Additional Costs in FY 2016 Budget compared to 2015.

Capital Reserves	\$160,000
Air Packs	\$149,500
Additional payment to MERS	\$70,000
Increase to Paid on Call Line	\$50,000
Suburban	\$50,000
Increase in possible PTO cash out line	\$45,000
New Hire	\$45,000 (salary only)
Turnout Gear	\$45,000
Extraction Equipment	\$17,000
Communication Equipment	\$17,000
Utility/Maintenance Cost for Station 2	\$16,100
Increase to Training Budget	\$13,000
Wage Increase	\$10,700
Increased Medical Testing Expense	\$10,000
Medical Equipment (Capital)	\$8,500
Part Time Administrative Assistance	\$7,100
Washer for Station 1	\$7,000
New Hire Physical/Background	\$4,800

Other budget thoughts:

Budget does not include furnishings for Station 2.

DAFD has not completed an actuarial valuation of its Other Post Employment Benefit (OPEB) liability. No funds have been set aside to pay this liability for the employees once they are retired.

Defined benefit calculation in draft budget is using 9% of payroll instead of the required 11.65%

Attached spreadsheet shows MERS actual payments versus required payments. Using the reported payroll versus the employer and employee contribution percentages seems to indicate that the required payments aren't being made and that an employer payment may have been applied as an employee payment.

I'm not sure why DAFD would want to show a projected raise in a negotiation year.

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SUMMARY OF BILLS AND PAYROLL			11/9/2015
Payroll Check Register	10/28/15	\$37,041.53	Regular Pay
Employer Costs (paid via electronic transfer)	10/28/15	\$3,323.51	Regular Pay
Account Payable Check Register		\$103,227.06	
		\$143,592.10	TOTAL BILLS & PAYROLL EXPENDED ALL FUNDS
<p>The due date column on the accounts payable worksheets represents the date of the Council meeting</p>			
<p>ALL PAYABLES ARE WITHIN ACCEPTABLE BUDGET LIMITS DETAIL VENDOR LIST AND ACCOUNT SUMMARY PROVIDED</p>			
<p><i>"This is the summary report that will be provided with each packet. Approval of the total bills and payroll expended, all funds will be necessary."</i></p>			

BANK CODE: POOL

Claimant	Amount Claimed	Amount Owed	Amount Rejected
1. A1 JANITORIAL SUPPLY	131.26		
2. ARBOR CARE TREE SURGEONS	1,000.00		
3. AT&T	14.00		
4. BOBBI WAGNER	50.00		
5. BOSTWICK COMPANY	4,800.00		
6. BRENDA TUSCANO	102.24		
7. CADILLAC ASPHALT, LLC	157.00		
8. CARLISLE-WORTMAN ASSOCIATES	1,670.00		
9. CMR MECHANICAL	160.00		
10. COMCAST	168.70		
11. CORRIGAN OIL COMPANY	1,354.45		
12. CRIBLEY WELL DRILLING CO INC	4.75		
13. DETROIT SALT COMPANY	7,872.52		
14. DTE ENERGY	10,600.53		
15. DTE ENERGY-STREET LIGHTING	5,504.46		
16. DYKEMA GOSSETT PLLC	4,470.89		
17. ELECTION SOURCE	104.40		
18. GOOGLE INC	125.00		
19. GRACIELA DEMERATH	101.00		
20. GRAINGER	355.00		
21. GRISSOM JANITORIAL	400.00		
22. HACH COMPANY	150.00		
23. INDUSTRIAL TEST SYSTEMS, INC	157.22		
24. K & B ASPHALT SEALCOATING, INC	9,108.00		
25. KCI	712.40		
26. KENCO, INC.	31.04		
27. MARK'S AUTO SERVICE, INC.	88.74		
28. MCNAUGHTON-MCKAY	283.68		
29. METRO ENVIRONMENTAL SERVICES	4,115.00		
30. MICHIGAN GOVERNMENT FINANCE OF	115.00		
31. MML WORKERS COMPENSATION FUND	3,221.00		
32. NORTH CENTRAL LABORATORIES	745.29		
33. PARAGON LABORATORIES INC	75.00		
34. PLANNING & ZONING NEWS	350.00		
35. PM TECHNOLOGIES	488.00		
36. PNC	910.10		
37. RENIUS & RENIUS	2,496.00		
38. RICHARD BROTHERS PAINTING	190.00		
39. RICOH AMERICAS CORPORATION	764.94		
40. THE SUN TIMES	287.55		
41. UTILITIES INSTRUMENTATION SERV	508.00		
42. VERIZON WIRELESS	494.65		
43. WASHTENAW COUNTY TREASURER	38,789.25		
TOTAL ALL CLAIMS	103,227.06		

GL Number	Inv. Line Desc	Vendor	Invoice Desc.	Invoice	Due Date	Amount	check #
Fund 101 GENERAL FUND							
Dept 101 CITY COUNCIL							
101-101-959.000	ARTS, CULTURE & HERITAGE	BOBBI WAGNER	REFUND	11-03-15	11/09/15	50.00	
						Total For Dept 101 CITY COUNCIL	50.00
Dept 172 CITY MANAGER							
101-172-861.000	TRAVEL & MILEAGE	BRENDA TUSCANO	EXPENSES	11-03-15	11/09/15	80.50	
101-172-960.000	EDUCATION & TRAINING	PNC	AWARD PROGRAM	11-03-15	11/09/15	50.00	
						Total For Dept 172 CITY MANAGER	130.50
Dept 210 ATTORNEY							
101-210-810.000	ATTORNEY FEES	DYKEMA GOSSETT PLLC	LEGAL	11-03-15	11/09/15	4,110.89	
						Total For Dept 210 ATTORNEY	4,110.89
Dept 215 CITY CLERK							
101-215-901.000	PRINTING & PUBLISHING	THE SUN TIMES	PUBLIC NOTICE	46741	11/09/15	76.95	
						Total For Dept 215 CITY CLERK	76.95
Dept 253 TREASURER							
101-253-902.000	TAX BILL PRINTING & SERVICE	KCI	POSTAGE	11-03-15	11/09/15	712.40	
101-253-958.000	MEMBERSHIPS & DUES	MICHIGAN GOVERNMENT FI	MEMBERSHIP	11-03-15	11/09/15	115.00	
						Total For Dept 253 TREASURER	827.40
Dept 257 ASSESSING DEPARTMENT							
101-257-803.000	CONTRACTED SERVICES	RENIUS & RENIUS	NOV 2015 SERVICES	11-03-15	11/09/15	2,496.00	
						Total For Dept 257 ASSESSING DEPARTMENT	2,496.00
Dept 262 ELECTIONS							
101-262-727.000	OFFICE SUPPLIES	ELECTION SOURCE	ELECTION	29617	11/09/15	104.40	
101-262-901.000	PRINTING & PUBLISHING	THE SUN TIMES	PUBLIC NOTICE	46661	11/09/15	12.15	
101-262-901.000	PRINTING & PUBLISHING	THE SUN TIMES	PUBLIC NOTICE	46741	11/09/15	16.20	
						Total For Dept 262 ELECTIONS	132.75
Dept 265 BUILDINGS & GROUNDS							
101-265-728.000	POSTAGE	BRENDA TUSCANO	EXPENSES	11-03-15	11/09/15	5.75	
101-265-728.000	POSTAGE	PNC	POSTAGE	11-03-15	11/09/15	9.60	
101-265-803.000	CONTRACTED SERVICES	GOOGLE INC	DEXTERMI.GOV	3358904161	11/09/15	125.00	
101-265-920.000	UTILITIES	COMCAST	OFFICE	11-03-15	11/09/15	168.70	
101-265-920.000	UTILITIES	DTE ENERGY	OCT 2015	11/04/15	11/09/15	632.73	
101-265-920.001		AT&T	U-VERSE	11-03-15	11/09/15	14.00	
101-265-935.001		GRISSOM JANITORIAL	OCTOBER 2015	133	11/09/15	400.00	
101-265-936.000		RICOH AMERICAS CORPORA	LEASE	11-03-15	11/09/15	764.94	
						Total For Dept 265 BUILDINGS & GROUNDS	2,120.72
Dept 285 CITY TREE PROGRAM							
101-285-803.000	CONTRACTED SERVICES	ARBOR CARE TREE SURGEO	TREES	11/04/15	11/09/15	1,000.00	
						Total For Dept 285 CITY TREE PROGRAM	1,000.00
Dept 301 LAW ENFORCEMENT							
101-301-807.000		WASHTENAW COUNTY TREAS	PSU NOV 2015	27139	11/09/15	38,789.25	
101-301-920.000	UTILITIES	DTE ENERGY	OCT 2015	11/04/15	11/09/15	262.15	
						Total For Dept 301 LAW ENFORCEMENT	39,051.40
Dept 336 FIRE DEPARTMENT							
101-336-920.000	UTILITIES	DTE ENERGY	OCT 2015	11/04/15	11/09/15	262.15	

GL Number	Inv. Line Desc	Vendor	Invoice Desc.	Invoice	Due Date	Amount	check #
Fund 101 GENERAL FUND							
Dept 336 FIRE DEPARTMENT							
Total For Dept 336 FIRE DEPARTMENT						262.15	
Dept 400 PLANNING DEPARTMENT							
101-400-802.000	PROFESSIONAL SERVICES	CARLISLE-WORTMAN ASSOC	OIL& GAS	2137171	11/09/15	742.50	
101-400-802.000	PROFESSIONAL SERVICES	CARLISLE-WORTMAN ASSOC	ZONING ORDINANCE UPDATE	2137168	11/09/15	647.50	
101-400-802.000	PROFESSIONAL SERVICES	CARLISLE-WORTMAN ASSOC	GENERAL CONSULT	2137169	11/09/15	160.00	
101-400-802.000	PROFESSIONAL SERVICES	CARLISLE-WORTMAN ASSOC	OIL& GAS	2137508	11/09/15	40.00	
101-400-802.000	PROFESSIONAL SERVICES	CARLISLE-WORTMAN ASSOC	GENERAL CONSULT	2137507	11/09/15	40.00	
101-400-802.000	PROFESSIONAL SERVICES	CARLISLE-WORTMAN ASSOC	ZONING ORDINANCE UPDATE	2137506	11/09/15	40.00	
101-400-861.000	TRAVEL & MILEAGE	BRENDA TUSCANO	EXPENSES	11-03-15	11/09/15	1.15	
101-400-901.000	PRINTING & PUBLISHING	THE SUN TIMES	ZONING ORDINANCE	46666	11/09/15	48.60	
101-400-901.000	PRINTING & PUBLISHING	THE SUN TIMES	PUBLIC NOTICE	46661	11/09/15	133.65	
101-400-958.000	MEMBERSHIPS & DUES	PNC	MEMBERSHIP	11-03-15	11/09/15	375.00	
101-400-960.000	EDUCATION & TRAINING	PLANNING & ZONING NEWS	SUBSCRIPTION	11-03-15	11/09/15	350.00	
101-400-960.000	EDUCATION & TRAINING	PNC	TRAINING	11-03-15	11/09/15	45.00	
Total For Dept 400 PLANNING DEPARTMENT						2,623.40	
Dept 441 DEPARTMENT OF PUBLIC WORKS							
101-441-740.000	OPERATING SUPPLIES	CRIBLEY WELL DRILLING	DPW	11/04/15	11/09/15	4.75	
101-441-751.000	GASOLINE & OIL	CORRIGAN OIL COMPANY	DPW	6149382	11/09/15	471.93	
101-441-920.000	UTILITIES	DTE ENERGY	OCT 2015	11/04/15	11/09/15	1,303.70	
101-441-920.001	UTILITIES - TELEPHONES	VERIZON WIRELESS	CELLULAR	11-03-15	11/09/15	190.00	
101-441-935.000	BUILDING MAINTENANCE & REPAIR	CMR MECHANICAL	DPW	17501	11/09/15	160.00	
101-441-935.000	BUILDING MAINTENANCE & REPAIR	MCNAUGHTON-MCKAY	DPW	14200680-00	11/09/15	149.24	
Total For Dept 441 DEPARTMENT OF PUBLIC WORKS						2,279.62	
Dept 442 DOWNTOWN PUBLIC WORKS							
101-442-730.000	FARMERS MARKET SUPPLIES	BRENDA TUSCANO	EXPENSES	11-03-15	11/09/15	14.84	
101-442-740.000	OPERATING SUPPLIES	MCNAUGHTON-MCKAY	DPW	14200680-00	11/09/15	134.44	
101-442-920.000	UTILITIES	DTE ENERGY	OCT 2015	11/04/15	11/09/15	671.09	
Total For Dept 442 DOWNTOWN PUBLIC WORKS						820.37	
Dept 448 MUNICIPAL STREET LIGHTS							
101-448-920.003	UTILITIES - STREET LIGHTS	DTE ENERGY-STREET LIGH	STREETLIGHTS	11-03-15	11/09/15	5,504.46	
Total For Dept 448 MUNICIPAL STREET LIGHTS						5,504.46	
Dept 751 PARKS & RECREATION							
101-751-901.000	PRINTING & PUBLISHING	GRACIELA DEMERATH	DESIGN AD	191	11/09/15	101.00	
101-751-937.000	EQUIPMENT MAINTENANCE & REPAIR	RICHARD BROTHERS PAINT	DPW	21317	11/09/15	190.00	
Total For Dept 751 PARKS & RECREATION						291.00	
Dept 851 INSURANCE & BONDS							
101-851-910.000		MML WORKERS COMPENSATI	QUARTERLY PAYMENT	11-03-15	11/09/15	1,626.61	
Total For Dept 851 INSURANCE & BONDS						1,626.61	
Total For Fund 101 GENERAL FUND						63,404.22	
Fund 202 MAJOR STREETS FUND							
Dept 445 STORMWATER							
202-445-803.000	CONTRACTED SERVICES	METRO ENVIRONMENTAL SE	DPW	55239	11/09/15	1,720.00	
Total For Dept 445 STORMWATER						1,720.00	
Dept 463 ROUTINE MAINTENANCE							
202-463-803.002	PAVEMENT MANAGEMENT	K & B ASPHALT SEALCOAT	CRACK FILL	4814	11/09/15	148.17	
202-463-910.000		MML WORKERS COMPENSATI	QUARTERLY PAYMENT	11-03-15	11/09/15	148.17	

GL Number	Inv. Line Desc	Vendor	Invoice Desc.	Invoice	Due Date	Amount	check #
Fund 202 MAJOR STREETS FUND							
Dept 463 ROUTINE MAINTENANCE							
Total For Dept 463 ROUTINE MAINTENANCE						1,969.77	
Dept 474 TRAFFIC SERVICES							
202-474-910.000		MML WORKERS COMPENSATI	QUARTERLY PAYMENT	11-03-15	11/09/15	51.54	
Total For Dept 474 TRAFFIC SERVICES						51.54	
Dept 478 WINTER MAINTENANCE							
202-478-740.000	OPERATING SUPPLIES	DETROIT SALT COMPANY	SALT	51169	11/09/15	3,936.26	
202-478-910.000		MML WORKERS COMPENSATI	QUARTERLY PAYMENT	11-03-15	11/09/15	75.69	
Total For Dept 478 WINTER MAINTENANCE						4,011.95	
Total For Fund 202 MAJOR STREETS FUND						7,753.26	
Fund 203 LOCAL STREETS FUND							
Dept 445 STORMWATER							
203-445-803.000	CONTRACTED SERVICES	BOSTWICK COMPANY	DPW	14996	11/09/15	2,400.00	
203-445-803.000	CONTRACTED SERVICES	METRO ENVIRONMENTAL SE	DPW	55185	11/09/15	2,395.00	
Total For Dept 445 STORMWATER						4,795.00	
Dept 463 ROUTINE MAINTENANCE							
203-463-740.000	OPERATING SUPPLIES	BOSTWICK COMPANY	DPW	14996	11/09/15	2,400.00	
203-463-740.000	OPERATING SUPPLIES	CADILLAC ASPHALT, LLC	DPW	282260	11/09/15	157.00	
203-463-803.002	PAVEMENT MANAGEMENT	K & B ASPHALT SEALCOAT	CRACK FILL	4814	11/09/15	7,286.40	
203-463-910.000		MML WORKERS COMPENSATI	QUARTERLY PAYMENT	11-03-15	11/09/15	45.09	
Total For Dept 463 ROUTINE MAINTENANCE						9,888.49	
Dept 474 TRAFFIC SERVICES							
203-474-910.000		MML WORKERS COMPENSATI	QUARTERLY PAYMENT	11-03-15	11/09/15	16.11	
Total For Dept 474 TRAFFIC SERVICES						16.11	
Dept 478 WINTER MAINTENANCE							
203-478-740.000	OPERATING SUPPLIES	DETROIT SALT COMPANY	SALT	51169	11/09/15	3,936.26	
203-478-910.000		MML WORKERS COMPENSATI	QUARTERLY PAYMENT	11-03-15	11/09/15	35.43	
Total For Dept 478 WINTER MAINTENANCE						3,971.69	
Total For Fund 203 LOCAL STREETS FUND						18,671.29	
Fund 590 SEWER ENTERPRISE FUND							
Dept 248 ADMINISTRATION							
590-248-811.000	ATTORNEY FEES - MISCELLANF	DYKEMA GOSSETT PLLC	LEGAL	11-03-15	11/09/15	180.00	
Total For Dept 248 ADMINISTRATION						180.00	
Dept 548 SEWER UTILITIES DEPARTMENT							
590-548-740.000	OPERATING SUPPLIES	KENCO, INC.	WWTP	60328	11/09/15	31.04	
590-548-743.000		NORTH CENTRAL LABORATO	WWTP	363088	11/09/15	257.22	
590-548-743.000		NORTH CENTRAL LABORATO	WWTP	362891	11/09/15	488.07	
590-548-743.000	CHEMICAL SUPPLIES - LAB	PARAGON LABORATORIES I	WWTP	42155-87343	11/09/15	75.00	
590-548-751.000		CORRIGAN OIL COMPANY	WWTP	6149383	11/09/15	387.89	
590-548-910.000		MML WORKERS COMPENSATI	QUARTERLY PAYMENT	11-03-15	11/09/15	869.67	
590-548-920.000	UTILITIES	DTE ENERGY	OCT 2015	11/04/15	11/09/15	4,707.71	
590-548-920.001	UTILITIES - TELEPHONES	VERIZON WIRELESS	CELLULAR	11-03-15	11/09/15	227.15	
590-548-937.000	EQUIPMENT MAINTENANCE & RE	Al JANITORIAL SUPPLY	WWTP	AlS12461	11/09/15	131.26	
590-548-937.000	EQUIPMENT MAINTENANCE & RE	PNC	WWTP	11-03-15	11/09/15	430.50	
590-548-937.000	EQUIPMENT MAINTENANCE & RE	UTILITIES INSTRUMENTAT	WWTP	530346825	11/09/15	608.00	

INVOICE GL DISTRIBUTION REPORT FOR CITY OF DEXTER
 EXP CHECK RUN DATES 11/04/2015 - 11/04/2015
 JOURNALIZED OPEN AND PAID
 BANK CODE: POOL

GL Number	Inv. Line Desc	Vendor	Invoice Desc.	Invoice	Due Date	Amount	check #
Fund 590 SEWER ENTERPRISE FUND							
Dept 548 SEWER UTILITIES DEPARTMENT							
590-548-939.000	VEHICLE MAINTENANCE & REPAIR	MARK'S AUTO SERVICE, I	WWTP	49202	11/09/15	88.74	
						<u>8,202.25</u>	
Total For Dept 548 SEWER UTILITIES DEPARTMENT						8,202.25	
Total For Fund 590 SEWER ENTERPRISE FUND						<u>8,382.25</u>	
Fund 591 WATER ENTERPRISE FUND							
Dept 248 ADMINISTRATION							
591-248-811.000	ATTORNEY FEES - MISCELLANEOUS	DYKEMA GOSSETT PLLC	LEGAL	11-03-15	11/09/15	180.00	
						<u>180.00</u>	
Total For Dept 248 ADMINISTRATION						180.00	
Dept 556 WATER UTILITIES DEPARTMENT							
591-556-740.000	OPERATING SUPPLIES	GRAINGER	WWTP	9872220760	11/09/15	119.00	
591-556-740.000	OPERATING SUPPLIES	GRAINGER	WWTP	9872780532	11/09/15	236.00	
591-556-743.000	CHEMICAL SUPPLIES - LAB	HACH COMPANY	WWTP	9634994	11/09/15	150.00	
591-556-743.000	CHEMICAL SUPPLIES - LAB	INDUSTRIAL TEST SYSTEM	WWTP	1050219	11/09/15	157.22	
591-556-751.000		CORRIGAN OIL COMPANY	WWTP	6145919	11/09/15	494.63	
591-556-910.000		MML WORKERS COMPENSATION	QUARTERLY PAYMENT	11-03-15	11/09/15	352.69	
591-556-920.000	UTILITIES	DTE ENERGY	OCT 2015	11/04/15	11/09/15	2,761.00	
591-556-920.001	UTILITIES - TELEPHONES	VERIZON WIRELESS	CELLULAR	11-03-15	11/09/15	77.50	
591-556-937.000	EQUIPMENT MAINTENANCE & REPAIR	TECHNOLOGIES	FILTER PLANT GENERATOR	86522	11/09/15	488.00	
						<u>4,836.04</u>	
Total For Dept 556 WATER UTILITIES DEPARTMENT						4,836.04	
Total For Fund 591 WATER ENTERPRISE FUND						<u>5,016.04</u>	

GL Number	Inv. Line Desc	Vendor	Invoice Desc.	Invoice	Due Date	Amount	check #
Fund Totals:							
			Fund 101 GENERAL FUND			63,404.22	
			Fund 202 MAJOR STREETS FUND			7,753.26	
			Fund 203 LOCAL STREETS FUND			18,671.29	
			Fund 590 SEWER ENTERPRISE FUND			8,382.25	
			Fund 591 WATER ENTERPRISE FUND			5,016.04	
			Total For All Funds:			<u>103,227.06</u>	

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CITY OF DEXTER

8140 Main Street Dexter, MI 48130-1092

Phone (734) 426-8303

Fax (734) 426-5614

MEMO

To: Council

From: Mayor Keough

Date: November 4, 2015

Re: Appointment

I would like to recommend the following re-appointment:

Economic Development Corporation

- Dr. Chris Timmis to a term ending in December 2021

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CITY OF DEXTER**cnicholls@dextermi.gov**

8140 Main Street Dexter, MI 48130-1092

Phone (734)426-8303 ext 11 Fax (734)426-5614

MEMO

To: Mayor Keough and Council Members
From: Courtney Nicholls, City Manager
Date: November 2, 2015
Re: Consideration of: 3 Year Contract Extension with Waste Management

Over the past few months Mayor Keough and staff have been meeting with Waste Management representative Pat Greve, to discuss our contract for refuse disposal which expires March 1, 2016.

The most recent meeting with Waste Management occurred on October 2, 2015. At this meeting we discussed a three year contract with no increases. After reviewing the proposal with Waste Management administration, Pat Greve has provided the attached contract with the following terms:

- No increase in the residential rate for three years
- A 2% increase for commercial customers in year 2 and 3
- Recycle rebate and fuel surcharge remains the same
- Per ton rate for disposal of compost would increase at the actual rate of increase to Waste Management in year 2 and 3, capped at 2%.

Currently residents are charged \$17.50 per month for solid waste collection divided as follows:

- \$13.81 to Waste Management for trash, recycle and compost
- \$3.69 to the City for leaf pick-up, brush chipping, Christmas tree pick-up

Commercial customers pay the actual rate charged by Waste Management plus a 3% administration fee.

Solid waste is currently budgeted in its own fund, which does have a small fund balance. Renewing the contract with no change in the residential rate should allow us to keep the monthly rate charged to the residents flat for the next three years.

Staff is recommending that Council accept Waste Management's proposal to extend the contract for three years as outlined above. Accepting this extension will allow us to maintain our current cost structure and ensure that residents will continue to have the excellent level of service that they have come to expect from Waste Management.

DEXTER CONTRACT 2015 EXTENSION SUMMARY

Current Service Weekly Trash, Recycle w Bin/Can and Yardwaste (Apr-Nov)	3/1/2015				
Current Rate/Unit/Month	\$13.81				
Fuel Surcharge Addition	\$0.00				
Annual Rate/Unit	\$165.72				
Annual Contract Amount (Residential 1,509 units)	\$250,071				
Current Fuel Surcharge Base Rate/Gal.	\$3.57				
Extension Proposal					
Current Service Weekly Trash, Recycle w Bin/Can and Yardwaste (Apr-Nov)		3/1/2016	3/1/2017	3/1/2018	
Contract Extension Rate/Unit/Month		\$13.81	\$13.81	\$13.81	
Fuel Surcharge Addition		\$0.00	\$0.00	\$0.00	
Annual Rate/Unit		\$165.72	\$165.72	\$165.72	
Annual Contract Amount (Residential 1,509 units)		\$250,071	\$250,071	\$250,071	
Fuel Surcharge Base Rate/Gal.		\$3.57	\$3.57	\$3.57	

Other Items for Term of Extension:

- Commercial annual service rate increases limited to 0% in year 1, 2% in year 2 and 2% in year 3 of the extension
- Fuel base rate shall remain flat for term of extension
- Commercial and YW disposal rates shall be the same as the commercial percentage change
- Most recent (Oct 2015) commercial monthly billing \$21,597.18 (includes rolloff)
- Recycle rebate share to continue above and below \$30/ton in current contract
- Most recent recycle (Oct 2015) charge: \$10.43/month and total YTD \$10.43



WASTE MANAGEMENT
MICHIGAN/OHIO AREA
48797 Alpha Drive – Suite 100
Wixom, MI 48393
(248) 596-3500
(248) 596-3595 Fax

October 23, 2015

Ms. Courtney Nicholls, City Manager
City of Dexter
8140 Main Street
Dexter, Michigan 48130

RE: Solid Waste Collection Contract

Ms. Nicholls:

Introduction

Waste Management is proud to be your trusted provider for solid waste, recycling and yardwaste services. The partnership between the City of Dexter and Waste Management has resulted in a successful program for this vital community service. Maintaining excellent service is always important considering the service expectations of your residents. WM will ensure the best service in the industry continues to be the standard while maintaining costs that fit your budget.

As is the case in every community we service, the City can rest assured that solid waste collection, a vital and core service provided by the City to its residents will remain a top priority of Waste Management. Our goal is to complete this work each week on time and in a manner that will meet or exceed your expectations. If we make mistakes, the level of effort we put forth to ensure corrective action in a timely and professional manner will be second to none given the success of the partnership we have established with the City.

Simply put, we seek to ensure the complete and total satisfaction of your residents when it comes to the proper delivery of solid waste collection and disposal services.

Solid Waste Service Contract Extension

The term of the current agreement between the City and Waste Management ends on February 29, 2016. The contract terms let the parties mutually agree to extend the agreement. Waste Management is interested in extending the contract for an additional three-year period. To this end, we have provided the proposed pricing and terms for the extension. Please see the enclosed pricing schedule and service summary for details.

Ms. Courtney Nicholls, City Manager
October 23, 2015
Page 2

The proposed extension continues the solid waste service program that is in place at this time. The price for the residential portion of the service will not increase for the next 3 years. The price for the commercial portion of the service is slightly lower than benchmark pricing in Washtenaw County at this time. The commercial pricing will not increase for the initial year of the extension followed by a modest 2% increase in years 2 and 3 of the extended contract.

Conclusion and Summary

In conclusion, by extending the contract with WM the City can achieve the following:

1. Ensure that it continues to provide a critical service to its residents maintaining the current level of service that has met with their satisfaction.
2. Ensure that service continues in an economically responsible manner that fits the City budget including no increase for residential service and only a modest increase for the commercial service in years 2 and 3 of the extended contract.
3. Rest assured knowing that WM will do everything it possibly can to provide top quality service within the community given our established relationship as a community partner.

Please contact me at 248-640-9089 with questions. Thank you for your consideration of this matter.

Sincerely,
Patrick G. Greve
Public Sector Solutions Representative

Enclosed Information:

Extension Proposal Pricing & Solid Waste Services Summary

**FOURTH AMENDMENT TO CONTRACT BETWEEN
CITY OF DEXTER AND WASTE MANAGEMENT OF MICHIGAN, INC.**

This Fourth Amendment (“Fourth Amendment”) is made and entered into this ____ day of _____ 2015, by and between the City of Dexter (formerly Village of Dexter), a Michigan municipal corporation (“City”) and Waste Management of Michigan, Inc., a Michigan corporation (“WMM”).

1. Statement of Purpose

1.1 The parties entered into a Contract dated January 28, 2002, and amended such Contract on April 12, 2004, January 25, 2010 and February 20, 2013 (collectively, the “Contract”), and the Contract generally provides for WMM’s provision of solid waste collection and disposal services, yard waste and recycling services for the benefit of the City.

1.2 The Contract term currently extends from March 1, 2013 through February 29, 2016, and the term of the Contract may be extended upon mutual agreement of the parties.

1.3 In addition, the City, under the provisions of the Natural Resources and Environmental Protection Act, MCL §324.11902(b), has the authority to enter into contracts to provide for the handling and disposal of solid waste, upon the negotiation of acceptable contract terms.

1.4 On October 23, 2015, WMM submitted to City a proposal to extend the term of the Contract and to modify certain aspects of the pricing and terms.

1.5 The City has reviewed the terms set forth in the WMM proposal, and has determined them to be financially advantageous, subject to WMM’s acceptance of the terms set forth in this Fourth Amendment.

1.6 In consideration of the mutual benefits set forth herein, the parties now desire to amend the terms of the Contract, in accordance with the following.

2. Amendments to Contract

2.1 Extension of Contract Term. The term of the Contract is hereby extended for a period of three (3) years. The Contract shall remain in effect through February 28, 2019, and may thereafter be further extended upon mutual agreement of the parties.

2.2 Rate Increases. With the exception of the residential rate which shall not increase during the term of this Fourth Amendment, all rates set forth in the Contract including commercial shall increase by two percent (2%), effective March 1, 2017, and shall further increase by two percent (2%) over the then applicable rates on March 1, 2018.

2.3 Fuel Surcharge. The fuel surcharge program in place on February 29, 2016 shall continue for the extended term of the Contract with the applicable rates for residential services and commercial services subject to a fuel adjustment if the rate of diesel fuel increases above \$3.57 per gallon on or after March 1, 2016.

2.4 Yard Waste Processing. The yardwaste processing rate of \$8.27/ton shall not increase in year one of the extended term and in years two and three of the extended term shall be limited to 2% or the actual percentage increase charged to WM for yard waste processing whichever is less.

No fuel surcharge or credit shall apply if fuel is below the per gallon rate listed above, inasmuch as WMM will absorb all fuel costs up to the per gallon rates listed above.

3. Ratification.

All other terms and conditions of the Contract not specifically amended herein shall remain in effect during the extended term of the Contract. The Contract, as amended by the terms of this Third Amendment, is hereby ratified and affirmed, and shall remain in full force and effect.

The parties have entered into this Agreement by their duly authorized representatives on the date set forth above.

CITY OF DEXTER

WASTE MANAGEMENT OF MICHIGAN, INC.

By _____

By _____

Its: _____

Denise J. Gretz, President

By _____

Its: _____

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OFFICE OF THE CITY MANAGER8140 Main Street • Dexter, Michigan 48130-1092 • (734) 426-8303 • Fax (734) 426-5614

Memorandum

To: Mayor Keough and City Council

From: Courtney Nicholls, City Manager
Justin Breyer, Assistant to the City Manager

Re: Consideration of: Purchase of Playground Equipment for Lions Park

Date: November 2, 2015

In June 2015, the Parks and Recreation Commission posted a Request for Proposals for Playground Equipment for the proposed park at Edison St. and Ann Arbor St. adjacent to the Dexter Senior Center. The Commission received 25 proposals from 11 vendors. The proposals ranged between \$18,491.60 and \$35,000, with and without installation support, and included a variety of equipment types. Based on the criteria listed in the RFP, such as the proposed equipment being made for a younger age bracket, the Commission reduced the number of options being given consideration down to nine. The nine options were then compared using a rating sheet (included as an attachment) for formal evaluation. This process provided the Commission with their top three preferred options.

After further discussion at the July 21, 2015 meeting, the Commission selected Sinclair Recreation as the preferred vendor, and "Option 3" as the preferred option. The Commission selected Sinclair's Option 3 for a number of reasons, including: quality, perceived appeal to ages 5 – 12, the uniqueness of the equipment, and style of the play structure.

In moving forward with Sinclair, the Parks and Recreation Commission requested certain modifications to the design, including equipment changes, structure height, and color scheme. The Parks and Recreation Commission preferred the look of blue, black, and grey so that the structure would blend with the Ann Arbor St. Corridor.

Based on the most recent quote from Sinclair Recreation, the attached equipment costs \$33,041.41. This cost includes all play equipment (structure, slide, swings, and spinner), the border enclosure, and Sinclair staff support during the community build day. It does not include grading and leveling of the site or wood chips. The Parks and Recreation Commission would like to purchase the equipment before the end of the year in preparation for a spring installation. The goal is to install the playground equipment through a community build day.

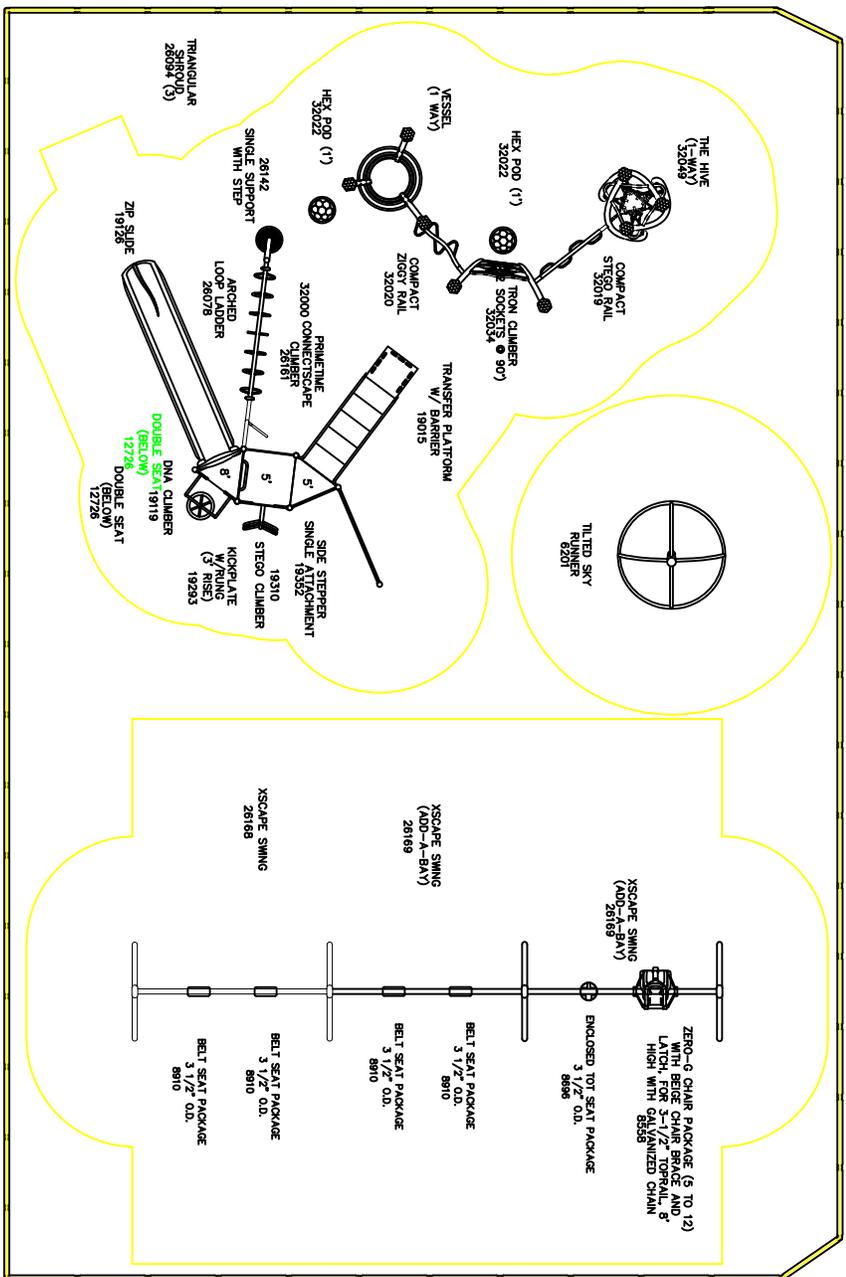
Staff reached out to Allen Park and Frankfurt, Michigan to check references for Sinclair, and received positive feedback on their performance. In particular, Sinclair has worked on three similarly-sized projects with Allen Park. Allen Park staff indicated that they were happy with the installation support that they received in addition to the quality of the play equipment.

In the current fiscal year, City Council has budgeted \$30,000 for the completion of this project, with \$10,000 coming from the Dexter Lions Club. Superintendent Dan Schlauff received a preliminary quote from Knight's Excavating for \$5,000 to grade the area. Justin Breyer is actively working to fundraise the final \$7,000 - \$10,000 that will be required to complete the project (grading and woodchips). So far, the City has secured a total of \$1300 in contributions from Boullion Sales and Doors & Drawers.

Council is asked to accept the recommendation of the Parks and Recreation Commission to approve the purchase of the playground equipment from Sinclair Recreation in an amount not to exceed \$33,100.



CITY OF DEXTER
Edison Street Park - Option Five (1)



Parking Lot

72'

48'



City of Dexter
 Edison Street Park
 Option Five
 Representative
 Sinclair Recreation

This unit includes play events and routes in travel specifications designed in consultation with the manufacturer that these play events and routes of travel conform to the ADA (Americans with Disabilities Act)

Total Elevated Play Components	Accessible By Ramp	0	Required	0
Total Elevated Play Components Accessible By Transfer	0	Required	0	
Total Accessible Ground Level Components Shown	0	Required	0	
Total Different Types Of Ground Level Components	0	Required	0	

This play equipment is recommended for children ages 5-12

Minimum Area Required:
 Scale: 1" = 5'-0"
 This drawing can be scaled only when in an 18" x 24" format

IMPORTANT: Soft resilient surfacing should be installed in the play area. Equipment, as specified for each type of equipment, and at depths to meet the critical fall heights as specified by the U.S. consumer Product Safety Commission, ASTM standard F 1487 and Canadian Standard CAN/CSA-Z614

Drawn By: DLS
 Date: 5-4-15 / 6-24-15 / 7-31-15
 Drawing Name: Dexter - Option Five



GameTime c/o Sinclair Recreation
 PO Box 1409
 Holland, MI 49422-1409
 Ph: 800-444-4954
 Fax: 616-392-8634

QUOTE
 #64147

10/26/2015

City of Dexter - Edison Street Park - Option Five - Grant and Check with Order

City of Dexter
 Attn: Justin Breyer
 8140 Main Street
 Dexter, MI 48130
 Phone: 734-426-8303

Project #: P54279
 Ship To Zip: 48130

Quantity	Part #	Description	Unit Price	Amount
1	RDU	Game Time - Custom Play Structure (1) 32000 -- Vessel (1-Way) (8) 32009 -- Hex Topper (1) 32019 -- Stego Rail (Compact) (1) 32020 -- Ziggy Rail (Compact) (2) 32022 -- Hex Pod Step (1') (1) 32034 -- Tron Climber (Socket @ 90) (1) 32049 -- The Hive (1-Way) (2) 12026 -- 3 1/2" Uprt Ass'Y Alum 11' (1) 12068 -- 3 1/2"Uprt Ass'Y Alum 13' (2) 12726 -- Double Seat (1) 18200 -- 36" Sq Punched Deck P/T 1.3125 (2) 18201 -- 36" Tri Punched Deck P/T (1) 19015 -- Transfer Platform w/ Barrier (5') (1) 19119 -- DNA (8') (1) 19126 -- 7'6" & 8' Zip Slide (Standard) (1) 19293 -- 3' Kickplate w/ Rung (1) 19310 -- Stego Climber 5' & 5'6" (1) 19352 -- Side Stepper (Single) (1) 26078 -- Arched Loop Ladder Overhead (4) 26094 -- Triangular Shroud (1) 26142 -- Single with Step (1) 26161 -- 5'-0" ConnectScape Climber (1) G12023 -- 3 1/2"Uprt Ass'Y Galv 8' (1) G12068 -- 3 1/2"Uprt Ass'Y Galv 13' (3) G12069 -- 3 1/2"Uprt Ass'Y Galv 14'	\$30,657.00	\$30,657.00
1	RDU	Game Time - 3 Bay Xscape Swing with Seat Packages (1) 8696 -- Encl Seat 3 1/2"(8696) (1) 26168 -- XScape Swing 3 1/2" x 8' (2) 26169 -- Xscape Swing Add a Bay 3 1/2" x 8' (4) 8910 -- Belt Seat 3 1/2"Od(8910)	\$4,006.00	\$4,006.00



GameTime c/o Sinclair Recreation
PO Box 1409
Holland, MI 49422-1409
Ph: 800-444-4954
Fax: 616-392-8634

QUOTE
#64147

10/26/2015

City of Dexter - Edison Street Park - Option Five - Grant and Check with Order

Quantity	Stock ID	Description	Unit Price	Amount
		(1) 8558 -- 3 1/2" Zero-G Chair (5-12)-Galv Chain		
59	4860	Game Time - 12"Playcurb Pkg Recycled Black	\$47.00	\$2,773.00
1	6201	Game Time - Tilted Sky Runner (F/S)	\$3,533.00	\$3,533.00
1	INSTALL	Installation - Supervised Installation of your volunteers - <i>Supervision Includes: Two Supervisors from Sinclair Recreation Tool Crib with all the tools necessary for the build Concrete for the footings</i>	\$2,500.00	\$2,500.00

Price does NOT include:
 Grading and Leveling of the site
 Woodchips or other matng material

SubTotal: \$43,469.00
 Grant: (\$12,836.76)
 Freight: \$2,409.17
Total Amount: \$33,041.41

NOTE: To qualify for the GameTime Grant, you must complete the application form for pre-approval. Upon approval, a 65% Matching Grant (reflected in the pricing shown above) is good toward the purchase of a new Powerscape, PrimeTime, XScape, Or Ionix Structure only. The order MUST be received no later than October 31, 2015 with payment in full to allow for processing, and your order will ship within 3-5 weeks from date of order placement. The Grant does not apply toward Freight, Freestanding Items, Surfacing or Installation. To qualify for the maximum 65% matching grant amount, a check for the full amount MUST accompany your order.

THIS QUOTATION IS SUBJECT TO POLICES IN THE CURRENT GAMETIME PARK AND PLAYGROUND CATALOG AND THE FOLLOWING TERMS AND CONDITIONS. OUR QUOTATION IS BASED ON SHIPMENT OF ALL ITEMS AT ONE TIME TO A SINGLE DESTINATION, UNLESS NOTED, AND CHANGES ARE SUBJECT TO PRICE ADJUSTMENT. PURCHASES IN EXCESS OF \$1,000.00 TO BE SUPPORTED BY YOUR WRITTEN PURCHASE ORDER MADE OUT TO GAMETIME, C/O SINCLAIR RECREATION.

Pricing: f.o.b. factory, firm for 30 days from date of quotation.
 Sales Tax will be added at time of invoicing unless a tax exempt certificate is provided at the time of order entry.

Payment terms: Payment in full, check submitted with order.

Shipment: Order shall ship within 30-45 days after GameTime's receipt and acceptance of your purchase order, color selections, approved submittals, and receipt of deposit, if required.

Installation: Shall be by a Certified GameTime Installer. Customer shall be responsible for scheduling coordination and site preparation. Site should be level and permit installation equipment access. Purchaser shall be responsible for unknown conditions such as buried utilities, tree stumps, bedrock or any concealed materials or conditions that may result in additional labor or material costs. Payment terms for installation is Net 10 Days.

Submittals: Our design proposal reflects the spirit and intent of the project plans and specifications. While some variations may exist between our quotation and the project design, the differences do not materially affect the intended use. GameTime designs and specifications are unique and not intended to be identical in all respects to other manufacturers. We shall submit for review and approval by the owner's representative detailed drawings depicting the equipment to be furnished accompanied by specifications describing materials. Once approved, these drawings and specifications shall constitute the final documents for the project and shall take precedence over all other requirements.

Exclusions: Unless specifically included, this quotation excludes all site work and landscaping; removal of existing equipment; acceptance of equipment and off-loading; storage of goods prior to installation; equipment assembly and installation; safety surfacing; borders and drainage provisions.



GameTime c/o Sinclair Recreation
PO Box 1409
Holland, MI 49422-1409
Ph: 800-444-4954
Fax: 616-392-8634

QUOTE
#64147

10/26/2015

City of Dexter - Edison Street Park - Option Five - Grant and Check with Order

Acceptance of quotation:

Proposed By Diane Sinclair: _____

Accepted By (printed): _____

Signature: _____

Title: _____

Facsimilie: _____

P.O. No: _____

Date: _____

Phone: _____

Purchase Amount: **\$33,041.41**

Order Information:

Bill To: _____

Contact: _____

Address: _____

Address: _____

City, State, Zip: _____

Tel: _____

Ship To: _____

Contact: _____

Address: _____

Address: _____

City, State, Zip: _____

Tel: _____

SALES TAX EXEMPTION CERTIFICATE #: _____ (PLEASE PROVIDE A COPY OF CERTIFICATE)

Playground Equipment Comparison Sheet

	Cost	Unique Equipment?	Appeal to age 5-8?	Appeal to Age 9-12?	Risk Level	Value
Miracle Midwest						
Option 1	\$ 31,195.00					
Sinclair Recreation						
Option 3	\$ 31,600.00					
Play Environments Inc.						
Option 1	\$ 21,000.00					
Great Lakes Recreation						
Option 3	\$ 29,474.00					
Play & Park Structures						
Option 2	\$ 32,273.04					
Playworld Midstates						
Option 2	\$ 25,668.46					
Option 3	\$ 31,281.14					
Midwest Recreation						
Option 1	\$ 33,813.00					
Option 3	\$ 32,640.00					

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TREASURER/FINANCE DIRECTOR OFFICE

 8140 Main Street • Dexter, Michigan 48130-1092 • (734) 426-8303 • Fax (734) 426-5614

Memorandum

To: Mayor Keough and City Council
Courtney Nicholls, City Manager

From: Marie Sherry, Treasurer/Finance Director

Re: Budget Amendments for New Bond and Construction Funds

Date: November 2, 2015

Included in this Memorandum are proposed budget amendments to move previously approved line items from their original funds to the bond and construction funds that were created as part of our audit fieldwork. As a result of these amendments, Fund 351 General Debt Service (Non-Voted) Fund will be completely closed.

➤ **Amendments to Move Revenue and Expenditures to New Facilities Bond Debt Service Fund:**

There are three funds involved in this group of amendments.

- The amendment for the General Fund is a simple transaction, moving the budgeted expense from Transfer Out – Bond Fund (Non-Voted) to Transfer Out – Facilities Bond Debt Service Fund.
- The amendments to the General Debt Service (Non-Voted) Fund and the Facilities Bond Debt Service Fund are similar. Revenue and expenditure budgets relating to the Facilities Bond are simply moved from one fund to the other, with one exception. The \$100 budget for bank fees in the General Debt Service (Non-Voted) Fund is combined with \$100 from the bond fees line to equal the \$200 expenditure budget for bond fees in the Facilities Bond Debt Service Fund.
- These amendments have the following overall affect:
 - There will be no change in the General Fund's net of revenues and expenditures due to this amendment.
 - The General Debt Service (Non-Voted) Fund's revenue budget will decrease by \$127,700 to \$83,100, and the expenditure budget will decrease by \$126,800 to \$229,700.
 - The Facilities Bond Debt Service Fund's revenue will increase from zero to \$127,700, and the expenditures will increase from zero to \$126,800.

Amendments to Move Revenues and Expenditures to the New Facilities Bond Debt Service Fund							
General Fund 101							
Line Number	Line Description	New Line # ?	Revenue or Expenditure?	Original Adopted Budget	Previously Amended Budget	Amendment Amount	Budget After Current Amendment
101-965-999.351	Transfer Out - Bond Fund (Non-Voted)	No	Expenditure	\$ 127,000	\$ 127,000	\$ (127,000)	\$ -
101-965-999.352	Transfer Out - Facilities Bond Debt Service	Yes	Expenditure	\$ -	\$ -	\$ 127,000	\$ 127,000
General Debt Service (Non-Voted) Fund 351							
Line Number	Line Description	New Line # ?	Revenue or Expenditure?	Original Adopted Budget	Previously Amended Budget	Amendment Amount	Budget After Current Amendment
351-000-695.101	Transfer In From General Fund	No	Revenue	\$ 127,700	\$ 127,700	\$ (127,700)	\$ -
351-248-840.000	Bank Service Charges	No	Expenditure	\$ 100	\$ 100	\$ (100)	\$ -
351-850-990.005	06 Facilities Bond Principal	No	Expenditure	\$ 75,000	\$ 75,000	\$ (75,000)	\$ -
351-850-992.000	Bond Fees	No	Expenditure	\$ 300	\$ 300	\$ (100)	\$ 200
351-850-996.004	06 Facilities Bond Interest	No	Expenditure	\$ 51,600	\$ 51,600	\$ (51,600)	\$ -
Facilities Bond Debt Service Fund 352							
Line Number	Line Description	New Line # ?	Revenue or Expenditure?	Original Adopted Budget	Previously Amended Budget	Amendment Amount	Budget After Current Amendment
352-000-695.101	Transfer In From General Fund	Yes	Revenue	\$ -	\$ -	\$ 127,700	\$ 127,700
352-850-990.005	06 Facilities Bond Principal	Yes	Expenditure	\$ -	\$ -	\$ 75,000	\$ 75,000
352-850-992.000	Bond Fees	Yes	Expenditure	\$ -	\$ -	\$ 200	\$ 200
352-850-996.004	06 Facilities Bond Interest	Yes	Expenditure	\$ -	\$ -	\$ 51,600	\$ 51,600

➤ **Amendments to Move Revenues and Expenditures to the New Road Bond Debt Service Fund:**

There are three funds involved in this group of amendments.

- The amendment for the Municipal Streets Fund is a simple transaction, moving the budgeted expense from Transfer Out – Bond Fund (Non-Voted) to Transfer Out – Road Bond Debt Service Fund.
- The amendments to the General Debt Service (Non-Voted) Fund and the Road Bond Debt Service Fund are similar. Revenue and expenditure budgets relating to the Road Bond are simply moved from one fund to the other. Please note that the \$200 in the bond fees remaining after the Facilities Bond was addressed is being moved to the Road Bond Fund.
- These amendments have the following overall affect, taking into consideration the amendments for the Facilities Bond Debt Service and the Road Bond Debt Service:
 - There will be no change in the Municipal Streets Fund’s net of revenues and expenditures due to this amendment.
 - The General Debt Service (Non-Voted) Fund’s revenue budget will decrease from \$83,100 to zero, and the expenditure budget will decrease from \$229,700 to \$146,400.
 - The Road Bond Debt Service Fund’s revenue will increase from zero to \$83,100 and the expenditures will increase from zero to \$83,300. (Please note that there is a small fund balance in this fund after the Fiscal Year 2014-2015 changes were made, so having more expenditures than revenue is acceptable.)

Amendments to Move Revenues and Expenditures to the New Road Bond Debt Service Fund 353							
Municipal Streets Fund 204							
Line Number	Line Description	New Line # ?	Revenue or Expenditure?	Original Adopted Budget	Previously Amended Budget	Amendment Amount	Budget After Current Amendment
204-965-999.351	Transfer Out - Bond Fund (Non-Voted)	No	Expenditure	\$ 83,100	\$ 83,100	\$ (83,100)	\$ -
204-965-999.353	Transfer Out - Road Bond Debt Service	Yes	Expenditure	\$ -	\$ -	\$ 83,100	\$ 83,100
General Debt Service (Non-Voted) Fund 351							
Line Number	Line Description	New Line # ?	Revenue or Expenditure?	Original Adopted Budget	Previously Amended Budget	Amendment Amount	Budget After Current Amendment
351-000-695.204	Transfer In - Municipal Streets	No	Revenue	\$ 83,100	\$ 83,100	\$ (83,100)	\$ -
351-850-990.011	14 Road Bond Principal	No	Expenditure	\$ 70,000	\$ 70,000	\$ (70,000)	\$ -
351-850-992.000	Bond Fees	No	Expenditure	\$ 300	\$ 200	\$ (200)	\$ -
351-850-996.011	14 Road Bond Interest	No	Expenditure	\$ 13,100	\$ 13,100	\$ (13,100)	\$ -
Road Bond Debt Service Fund 353							
Line Number	Line Description	New Line # ?	Revenue or Expenditure?	Original Adopted Budget	Previously Amended Budget	Amendment Amount	Budget After Current Amendment
352-000-695.204	Transfer In - Municipal Streets	Yes	Revenue	\$ -	\$ -	\$ 83,100	\$ 83,100
351-850-990.011	14 Road Bond Principal	Yes	Expenditure	\$ -	\$ -	\$ 70,000	\$ 75,000
351-850-992.000	Bond Fees	Yes	Expenditure	\$ -	\$ -	\$ 200	\$ 200
351-850-996.011	14 Road Bond Interest	Yes	Expenditure	\$ -	\$ -	\$ 13,100	\$ 51,600

➤ **Amendments to Move Revenues and Expenditures to the New Road Bond Construction Fund 406:**

There are three funds involved in this group of amendments.

- The amendment for the Local Streets Fund is a simple transaction. The expenditure budget has been reduced by the amount of the road bond proceeds that had been budgeted to be transferred in.
- Because the road bond proceeds were moved to the new bond construction fund as part of the Fiscal Year 2014-2015 audit, the funds are no longer in the General Debt Service (Non-Voted) Fund and therefore cannot be transferred.
- The Road Bond Construction Fund’s expenditures are increased to reflect the \$146,400 in project costs that had been previously budgeted in the Local Streets Fund.
- These amendments have the following overall affect, taking into consideration the amendments for the Facilities Bond Debt Service and the Road Bond Debt Service:
 - There will be no change in the Local Streets Fund’s net of revenues and expenditures due to this amendment.
 - The General Debt Service (Non-Voted) Fund’s expenditure budget will decrease from \$146,400 to zero.
 - The Road Bond Construction Fund’s expenditures will increase from zero to \$146,400.

Amendments to Move Revenues and Expenditures to the New Road Bond Construction Fund 406							
Local Streets Fund 203							
Line Number	Line Description	New Line # ?	Revenue or Expenditure?	Original Adopted Budget	Previously Amended Budget	Amendment Amount	Budget After Current Amendment
203-000-695.351	Trans In - Debt Service Fund (Non-Voted)	No	Revenue	\$ 146,400	\$ 146,400	\$ (146,400)	\$ -
203-451-970.000	Contracted Capital Improvements	No	Expenditure	\$ 452,000	\$ 452,000	\$ (146,400)	\$ 305,600
General Debt Service (Non-Voted) Fund 351							
Line Number	Line Description	New Line # ?	Revenue or Expenditure?	Original Adopted Budget	Previously Amended Budget	Amendment Amount	Budget After Current Amendment
351-965-999.203	Transfer Out to Local Streets	No	Expenditure	\$ 146,400	\$ 146,400	\$ (146,400)	\$ -
Road Bond Construction Fund 406							
Line Number	Line Description	New Line # ?	Revenue or Expenditure?	Original Adopted Budget	Previously Amended Budget	Amendment Amount	Budget After Current Amendment
406-511-970.000	Construction on Local Streets	Yes	Expenditure	\$ -	\$ -	\$ 146,400	\$ 146,400

Suggested motion: I move to accept the budget amendments for the new Facilities Bond Debt Service Fund, the Road Bond Debt Service Fund, and the Road Bond Construction as presented/with the following changes:_____.

Budget Amendments

General Fund 101

Line Number	Line Description	New Line # ?	Revenue or Expenditure?	Original Adopted Budget	Previously Amended Budget	Amendment Amount	Budget After Current Amendment
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101-751-970.000 Parks & Rec - Capital Improvements No Expenditure \$ 30,000 \$ - \$ 27,500 \$ 57,500

Reason for Amendments Replacement of Community Park Path was budgeted for in 2014-2015, but work was performed in both 2014-2015 and 2015-2016. The money in this fund was intended to be used for the Edison Street Playground.

101-851-723.002 Additional MERS Contribution No Expenditure \$ - \$ - \$ 20,000 \$ 20,000

Reason for Amendments Council approved an additional payment to MERS on October 26, 2015

Total change in Revenue - increase /(decrease): \$ -
 Total change in Expenditures - increase /(decrease): \$ 47,500
 Change to Overall Budget's revenue over expenditures: \$ (47,500)

Current general fund budget shows revenue over expenditures of \$85,200 so use Source of Reserves, if applicable: of reserves will not be necessary

Major Streets 202

Line Number	Line Description	New Line # ?	Revenue or Expenditure?	Original Adopted Budget	Previously Amended Budget	Amendment Amount	Budget After Current Amendment
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202-000-576.000- State Shared Revenue - Act 51 No Expenditure \$ 183,000 \$ 20,000 \$ 203,000

Reason for Amendments Increase in Act 51 funds

202-451-970-006 Dan Hoey/Shield/Baker Improvements Yes Expenditure \$ - \$ - \$ 16,600 \$ 16,600

Reason for Amendments Agreement with Road Commission to fund traffic study approved by Council on July 27, 2015

Total change in Revenue - increase /(decrease): \$ 20,000
 Total change in Expenditures - increase /(decrease): \$ 16,600
 Change to Overall Budget's revenue over expenditures: \$ 3,400

Source of Reserves, if applicable: N/A

Budget Amendments

General Debt Service 303

Line Number	Line Description	New Line # ?	Revenue or Expenditure?	Original Adopted Budget	Previously Amended Budget	Amendment Amount	Budget After Current Amendment
303-570-991-003	Streetscape Bond Interest	No	Expenditure	\$5,700		\$6,000	\$11,700
Reason for Amendments Error in spreadsheet used to create budget							

Total change in Revenue - increase //(decrease): \$ -
Total change in Expenditures - increase //(decrease): \$ 6,000
Change to Overall Budget's revenue over expenditures: \$ (6,000)

Source of Reserves, if applicable: Funds will come from restricted reserves in fund 303

Sewer 590

Line Number	Line Description	New Line # ?	Revenue or Expenditure?	Original Adopted Budget	Previously Amended Budget	Amendment Amount	Budget After Current Amendment
590-000-679-000	Miscellaneous Grants	Yes	Expenditure	\$ -		\$ 7,000	\$ 7,000
Reason for Amendments Receipt of \$7,000 grant for SCADA upgrades							
590-548-938.001	Sewer Investigation and Repair	No	Expenditure	\$ 12,000		\$ 7,000	\$ 19,000
Reason for Amendments Increase due to work related to grant - offset by revenue							
590-901-970-007	Capital Improvements - Blower Project	Yes	Expenditure	\$ -		\$ 290,000	\$ 290,000
Reason for Amendments Maximum cost of blower project							

Total change in Revenue - increase //(decrease): \$ 7,000
Total change in Expenditures - increase //(decrease): \$ 297,000
Change to Overall Budget's revenue over expenditures: \$ (290,000)

Current adopted budgeted included \$79,500 in revenue over expenditures that will be used for the project. Current cash reserve balance - \$453,000; reserve balance is low due to \$250,000 in bond payments that were made in the first quarter of the

Source of Reserves, if applicable: fiscal year

Budget Amendments

Approved by the City Council on November 9, 2015

Carol J. Jones, Interim City Clerk

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OFFICE OF THE CITY MANAGER

8140 Main Street • Dexter, Michigan 48130-1092 • (734) 426-8303 • Fax (734) 426-5614

Memorandum

To: Mayor Keough and City Council
From: Courtney Nicholls, City Manager
Re: Discussion of: Mobile Vending Ordinance & Policy
Date: November 9, 2015

At the October 12, 2015 public hearing Council discussed several items in the mobile vending ordinance. Below is a compilation of that discussion.

- Add to definition of goods and wares – sale of which is not prohibited by law
- Change to food vending only – no selling of wares
- Remove food trucks – keep food carts only
- Make sure that something like the Lion’s trailer couldn’t be brought downtown
- Limit transitory mobile vendors to public streets only
- Pull peddler fees out of ordinance – set by policy/resolution
- Reach out to downtown businesses for feedback
- Table ordinance/policy until the demand for permits becomes a problem

Attached is a copy of the ordinance and the policy as they were presented at the meeting.

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AN ORDINANCE ESTABLISHING PROCEDURES FOR THE LICENSING OF MOBILE VENDORS IN THE CITY OF DEXTER.

1. ORDINANCE OBJECTIVES:

- A. To protect the health, safety, and welfare of the residents of the City of Dexter.
- B. To protect businesses that pay property taxes located in the City of Dexter.
- C. To ensure that applicants meet all applicable federal, state, and local laws and health codes.
- D. To ensure that proposed businesses add to the vitality and aesthetic appeal of the community.

2. DEFINITIONS

- A. *Applicant* means any person who desires to conduct a mobile vending operation on public property.
- B. *City* means the government organization that is the City of Dexter, Michigan.
- C. *Designated agent* means the person designated by the applicant to receive notices authorized by this ordinance on behalf of the applicant.
- D. *Food* means any products sold for human consumption, the sale of which is not prohibited by law.
- E. *Goods, wares, and merchandise* means, and shall include but not be limited to, plants, flowers, apparel, jewelry, cosmetics and beauty aids, health products, medicines, household goods or furnishings.
- F. *Licensee* means an applicant who has obtained a license pursuant to this ordinance to conduct a mobile vending operation on public property.
- G. *Mobile food vendor* means a person who sells, serves or offers for sale items which shall consist of not less than eighty (80%) percent food products from a pushcart or stationary mobile vending unit on public property.
- H. *Mobile food vendor license* means a license that permits a mobile food vendor to sell, serve or offer for sale items which shall consist of not less than eighty (80%) percent food products from a pushcart or stationary mobile vending unit on public property, granted pursuant to this ordinance.
- I. *Mobile vending* means vending, selling, serving, displaying or offering for sale, goods, wares, merchandise or food from a mobile vending unit located on public property.
- J. *Mobile vendor* means a person who vends, sells, serves, displays or offers to sell goods, wares, or merchandise, other than food, from a pushcart or stationary mobile vending unit on public property.
- K. *Mobile vendor license* means a license that permits a mobile vendor to vend, sell, serve, display or offer to sell goods, wares, or merchandise, other than food, from a pushcart or stationary mobile vending unit on public property, granted pursuant to this ordinance.

L. *Mobile vending unit* means any pushcart, stationary mobile vending unit or transitory mobile vending unit.

M. *Public property* means any public street, highway, alleyway, parking space, park, sidewalk or other property owned by the City of Dexter or the City's Downtown Development Authority.

N. *Pushcart* means a cart, kiosk or portable stand under 10' x 10' designed to be readily moveable from which goods, wares, merchandise or food are sold.

O. *Stationary mobile vending unit* means any motorized or non-motorized vehicle, cart, trailer, kiosk or other device designed to be portable and not permanently attached to the ground (other than a pushcart) that typically stops at a public or private property site for more than ten minutes from which goods, wares, merchandise or food is vended, sold, served, displayed or offered for sale (e.g. food trucks).

P. *Transitory mobile vending unit* means a vehicle that visits, or stops on, multiple public or private property locations on a daily basis for no more than ten minutes per site per day from which goods, wares, merchandise or food is vended, sold, served, displayed or offered for sale (e.g. ice cream trucks).

Q. *Transitory mobile vendor* means a person who vends, sells, serves, displays or offers to sell goods, wares, merchandise, and/or food, from a transitory mobile vending unit.

R. *Transitory mobile vendor license* means a license that permits a transitory mobile vendor to vend, sell, serve, display or offer to sell goods, wares, merchandise, and/or food, from a transitory mobile vending unit that visits, or stops on, multiple public or private property locations on a daily basis for no more than ten minutes per site per day, granted pursuant to this ordinance.

3. MOBILE VENDOR LICENSING

A. No person shall engage in mobile vending on public property, except as specifically authorized by a mobile vendor, mobile food vendor or transitory mobile vendor license.

Comment [LE1]: If food trucks will be prohibited add: B. Mobile vending from a stationary mobile vending unit is prohibited.

4. POLICY

A. The City Manager shall adopt, or approve for adoption, a policy containing rules and regulations respecting the acquisition of a license by an applicant or designated agent for mobile vending. These regulations may include dates of operation, hours of operation, locations, liability insurance, refuse containment, outdoor storage, and any other regulations as may be deemed necessary to protect the health, safety, and welfare of the residents of Dexter.

B. An applicant for a mobile vendor, mobile food vendor or transitory mobile vendor license shall file an application form provided by the City Manager or their designee, along with appropriate fees.

C. The City Manager or their designee shall issue a mobile vendor, mobile food vendor or transitory mobile vendor license authorizing mobile vending subject to state, county, local health rules and regulations, and all City ordinances and codes along with the requirements of this ordinance.

D. No person shall engage in mobile vending, or employ or hire another to engage in such vending within the City, without possessing a valid license as provided in this ordinance.

E. Licenses issued pursuant to this ordinance shall not be transferable from one person to another. Any change in information provided in the application shall be provided to the City Manager or their designee within ten calendar days of any such change.

F. Any license issued to a mobile vendor, mobile food vendor or transitory mobile vendor shall be displayed on the mobile vending unit and shall be produced upon request of any law enforcement officer, city code inspector or county health inspector. In the case of a mobile food vendor or a transitory mobile vendor who sells food, any required health inspection certificates shall also be displayed on the mobile vending unit. Any change in the information provided in the application shall be provided to the City Manager or their designee within ten calendar days of any such change.

5. FEES

A. Each applicant to whom a license is granted under this article shall pay a nonrefundable fee in an amount established by City Council resolution.

6. LICENSE DENIAL; REVOCATION; SUSPENSION

A. Any application for a license may be denied, or any license may be revoked or suspended for a period up to one year by the City Manager or their designee for any of the following reasons:

1. Fraud, misrepresentation, or false statement contained in the application.
2. Any violation of the provisions of this ordinance or the accompanying policy regulating mobile vending within one year prior to the date of application.
3. The applicant or designated agent has had a mobile vendor, mobile food vendor, ~~transitory mobile vendor~~ or any other vendor license issued by any municipality revoked or suspended within the previous year. Deleted: or
4. The applicant has a suspended driver's license or has employed or hired a designated agent who has a suspended driver's license to operate a motorized mobile vending unit or to transport the mobile vending unit by motorized vehicle.
5. An application for a transitory mobile vendor license will be denied if the maximum number of transitory mobile vendor licenses for the City as set forth in the mobile vending policy has already been reached. Failure to use a transitory mobile vendor license may result in the City revoking the license.

B. In determining the appropriate administrative sanction, the City Manager or their designee shall consider the following factors: nature and timing of prior warnings; date(s) of violation; previous violations; duration of license; investment in business; circumstances of the violation; punishment imposed for previous violations; cooperation with City officials; and other aggravating or mitigating circumstances directly relating to any violation. If the City Manager or their designee determines that an application should be denied or that a license should be revoked or suspended, the City Manager or their designee shall notify the applicant or licensee in writing and identify the grounds by certified mail to the most recent mailing address as reflected in the records of the City Manager or their designee.

C. Appeals relating to the denial of a license application may be made to City Council. All such appeals shall be filed within 21 days after the City provides the applicant with written notice of the denial.

D. It shall be unlawful for any person to operate a mobile vending operation while the license for the mobile vending operation is suspended or revoked. No license suspended or revoked shall be reinstated until a fee has been paid.

7. EXEMPTIONS

A. The following persons are exempt from the licensing requirements of this ordinance:

1. Any person exempt from the licensing requirements of this chapter under state or federal law.
2. A person selling at a farmer's market, fair, festival or special event in connection with an approved special event.

8. VIOLATIONS AND PENALTIES

A. Any licensee, designated agent, or other person having control over any mobile vending operation who causes, permits or facilitates any violation of any provision of this ordinance is guilty of a misdemeanor, pursuant to Chapter XXXX of the City of Dexter code and may be enforced by a police officer or other authorized City official. Each day any violation of any provision of this ordinance, or the failure to perform any act or duty required by this ordinance, exists shall constitute a separate violation or offense.

9. SAVINGS CLAUSE

A. The various parts, sections and clauses of this ordinance are declared to be severable. If any part, sentence, paragraph, section or clause is judged unconstitutional or invalid by a court of competent jurisdiction, the remainder of this ordinance shall not be affected.

10. REPEAL

A. This ordinance will supersede Ordinance Chapter 34 with regard to mobile vending on public property. In all other regards, Ordinance Chapter 34 will control.

B. All regulatory provisions contained in other City ordinances which are inconsistent with the provisions of this ordinance are repealed.

11. EFFECTIVE DATE; PUBLICATION

A. This ordinance shall become effective upon publication of a notice in a newspaper circulated in the City, stating the date of the enactment and the effective date of the ordinance, a brief notice as to the subject matter of this ordinance, and such other facts as the City Manager or their designee shall deem pertinent and that a copy of the ordinance is available for public use and inspection at the City office.

MOBILE VENDING POLICY – CITY OF DEXTER

1. OBJECTIVES

A. The objectives of this policy shall be in accordance with City Ordinance Section XX “An Ordinance establishing procedures for the licensing of mobile vendors in the City of Dexter.”

B. Definitions for relevant terminology may be found in Ordinance XX, Section 1 “Definitions.”

2. APPLICATION REVIEW

A. Mobile vendors and mobile food vendors utilizing pushcarts will only be permitted to vend at specific locations in the City:

1. Grassy triangular piece of public property located immediately in front of 8060 Main St., between the businesses and Main Street.
2. The piece of public property located adjacent to 3203 Broad St., next to the free-standing clock.
3. The public alleyway adjacent to 8101 Main St. and 3150 Broad St.

Comment [LE1]: If food trucks are prohibited instead state: A. Mobile vendors and mobile food vendors will only be permitted to vend from pushcarts at specific locations in the City

Deleted: .¶

B. Mobile food vendors utilizing stationary mobile vending units will only be permitted to vend at one specific location in the City:

1. On Central St. adjacent to Monument Park. The mobile vending unit must be located at least 150 ft., but no more than 450 ft. from the intersection of Main St. and Central St.

Comment [LE2]: REMOVE IF NO FOOD TRUCKS ALLOWED

C. Transitory mobile vendors can be permitted to vend from a transitory mobile vending unit on any public property in the City.

Comment [LE3]: Currently there are not any provisions limiting the area where transitory mobile vendors can vend. You may want to add restrictions here if you want to narrow the area in which they can sell.

D. No more than two mobile food vendors utilizing pushcarts shall be licensed in the City at any given point in time.

E. Failure to use any mobile food vending license for 3 consecutive weeks may result in the license being revoked.

F. In accordance with City Ordinance XX, applicants must submit an application to the City Manager or their designee, along with appropriate fees to be eligible for a mobile vendor, mobile food vendor or transitory mobile vendor license. Information to be included on the application shall include:

1. The applicant’s name, current business address and telephone number.
2. Current government-issued identification document with photo of the applicant and any designated agent or person proposed to conduct mobile vending.
3. The name under which the mobile vendor will be doing business.
4. Whether a mobile vendor, mobile food vendor or transitory mobile vendor license is sought.
5. The proposed location(s) or geographic area from which the applicant intends to engage in mobile vending.

6. A brief description of the nature of the mobile vending operation and the items to be sold, including whether the licensee will be selling food products.

7. County health permits, if applicable.

8. A description of all mobile vending units to be used in the mobile vending operation, including the Michigan license plate number(s) and a complete copy of the current Michigan vehicle registration(s) and proof of vehicle insurance for each proposed mobile vending unit.

9. Whether the applicant or his or her designated agent has ever had a mobile vendor, mobile food vendor, transitory mobile vendor or any other vendor license revoked or suspended and the date and jurisdiction of the denial, suspension or revocation.

G. The City Manager or their designee will review applications for conformance with the stated requirements and grant the license or deny the application.

H. Applications will be considered on a first-come-first-served basis until the specified locations are reserved for any given period of time. The City Manager or their designee will coordinate the location of use.

3. LICENSE FEES

A. Each applicant to whom a license is granted under this article shall pay a nonrefundable fee based on the period of use in the following amounts:

1. Less than one year - \$250.00
2. Less than six months - \$125.00
3. Less than three months - \$75.00
4. Less than 24 hours - \$15.00

4. REQUIREMENTS – MOBILE VENDORS AND MOBILE FOOD VENDORS

A. Mobile vendors and mobile food vendors, with valid mobile vendor and mobile food vendor licenses, may engage in mobile vending from a pushcart or stationary mobile vending unit on public property at specifically designated locations in the City, subject to the following requirements:

1. Mobile vending shall be subject to Chapter 54 of the City of Dexter's Code of Ordinances "Traffic and Vehicles."
2. Licensees shall not block or impair vehicular or pedestrian traffic.
3. Licensees shall not stop a pushcart or stationary mobile vending unit on public property without being specifically approved for a specific location.
4. Licensees shall comply with all health requirements of the Federal Government, State of Michigan, and Washtenaw County health departments.
5. Licensees shall comply with Article 3 of the City of Dexter's Code of Ordinances "Noise," and specifically section 18-61 "Noise Restrictions."

6. Tables, carts, chairs, umbrellas or other vending-related installations separate from the pushcart or stationary mobile vending unit shall not be erected on public property.
7. Licensees shall contain all materials and supplies in the pushcart or stationary mobile vending unit and shall not store supplies or other materials on public property.
8. A mobile vending unit shall not be left unattended while on a public street, highway or public parking space for longer than 15 minutes.
9. Mobile vending activity shall not violate the Americans with Disabilities Act.
10. No mobile vendor or mobile food vendor shall operate between the hours of 11:00 p.m. and 8:00 a.m.
11. Any pushcart or stationary mobile vending unit shall be removed from public property during the hours of non-operation.
12. Licensees shall keep the areas around their mobile vending operation clean and free from litter at all times. A licensee shall remove all garbage and debris originating from its vending operation from the City and shall not dispose of tis garbage and debris in City trash receptacles or City trash compactors unless authorized by the City.
13. Licensees shall supply a refuse container for public use that is capable of accommodating all refuse generated by the vending activity which shall be maintained and emptied regularly.
14. A mobile food vendor shall at no time make use of any outdoor cooking facilities, including grills.
15. A mobile food vendor shall at no time utilize outdoor storage, or warming or refrigeration devices, except for disposable tableware.
16. Licensees shall not connect a pushcart or stationary mobile vending unit to a source of City electricity, water, or sewer.
17. Public property shall not be altered and permanent fixtures of any kind shall not be installed on public property by the licensee unless authorized by the City. A pushcart or stationary mobile vending unit shall not be secured or affixed to any public structure unless authorized by the City.
18. Licensees shall not use amplification or noise-making devices.
19. A pushcart or stationary mobile vending unit's wheels shall be safely secured while the licensee is conducting business.

5. REQUIREMENTS – TRANSITORY MOBILE VENDORS

A. Transitory mobile vendors, with valid transitory mobile vendor licenses, may engage in mobile vending from a transitory mobile vending unit on public property subject to the following requirements:

1. Mobile vending shall be subject to Chapter 54 of the City of Dexter's Code of Ordinances "Traffic and Vehicles."
2. Licensees shall not block or impair vehicular or pedestrian traffic.
3. Licensees shall not stop a transitory mobile vending unit on any major public road.

4. Licensees shall come to a complete stop and maintain the vehicle in park before vending.
5. Licensees shall comply with all health requirements of the Federal Government, State of Michigan, and Washtenaw County health departments.
6. Licensees shall comply with Article 3 of the City of Dexter's Code of Ordinances "Noise," and specifically section 18-61 "Noise Restrictions."
7. A transitory mobile vending unit shall not be left unattended while on a public street, highway or public parking space for longer than 15 minutes.
8. Mobile vending activity shall not violate the Americans with Disabilities Act.
9. No transitory mobile vendor shall operate between the hours of 9:00 p.m. and 8:00 a.m.
10. Any transitory mobile vending unit shall be removed from public property during the hours of non-operation.

6. INDEMNITY AND INSURANCE

A. The Licensee shall, to the fullest extent permitted by law, defend, indemnify, and hold the City harmless against any claim that may arise from its use of public property. The Licensee shall obtain and maintain during the term of the license a comprehensive general liability insurance policy written on an occurrence basis having policy limits of no less than \$300,000 per occurrence. A certificate of insurance naming the City as an additional insured shall be filed by licensee with the approved application. The certificate shall provide that the City will receive 30 days prior written notice of cancellation or non-renewal.