

E. APPROVAL OF THE AGENDA

Motion Smith; support Carson to approve the agenda with the following changes:

- The addition of New Business item L-4 – Ian Bell’s Eagle Scout Project.
- The addition of Consideration of Variety Die IFT after the public hearing.

Unanimous voice vote approval.

F. PUBLIC HEARINGS

Mayor Keough opened the Public Hearing at 7:41 PM.

Michelle Aniol, Community Development Manager, provided background for Variety Die’s Industrial Facilities Tax Exemption Certificate Request at 2221 Bishop Circle East. The exemption would be 50% abatement of taxes on approximately \$703,000 in real property improvements at its facility. This is the fourth time that Variety Die has expanded since the building was constructed in 1990. The application is for a six-year abatement, and Variety Die will also be adding eight new full-time employees.

Johnathan Woods of Variety Die and Stamping provided information regarding his business. Variety Die will be adding muffler manufacturing and assembly space. They will begin shipping to China next year.

Mayor Keough closed the Public Hearing at 7:46 PM.

Consideration of: Variety Die and Stamping Industrial Facilities Tax Exemption Certificate

Motion Fisher; support Carson to approve the request from Variety Die and Stamping for an industrial facilities exemption certificate for real investments located at 2221 Bishop Circle East, Dexter, MI as presented.

Ayes: Carson, Knight, Semifero, Fisher, Smith, Tell, and Keough

Nays: None

Motion carries

G. NON-ARRANGED PARTICIPATION

Paul Cousins of 7648 Forest - Mr. Cousins spoke about the extension of the Boarder-to-Boarder Trail at Central Street. He suggested that the City needs to push harder to complete the project. He spoke about First Street Park a.k.a Horseshoe Park and a proposed shelter on the site. He stated that the horseshoe club cleaned-up the park, installed picnic tables and grills, and turned it into a park. He provided background on a proposed shelter.

Mayor Keough commented that Council would discuss this matter under the Community Development Manager’s presentation.

Question - Where was it originally designed to be placed? (Mr. Cousins pointed out the location). Mr. Cousins commented that the Club has volunteered to install and paint the shelter.

Question - Is the Edison extension used for parking? (Near the tree line, along Edison St., and near the DTE substation are all used for parking.)

H. COMMUNICATIONS:

1. Upcoming Meeting List
2. Sign Calendar

Council Member Smith noted that the Dexter Area Historical Society meeting was moved to Thursday, August 13th. He also noted that the Facility Committee meeting was moved to Wednesday, August 8th.

Council Member Fisher commented that it would be nice if someone from the Historical Society would let staff know that meetings have been changed.

I. REPORTS

1. Public Services Superintendent – Dan Schlaff

Mr. Schlaff submits his report as per packet. Mr. Schlaff gave the following updates:

- Question – How were our sewers (this afternoon)? (We received 1.5” of water in 20 minutes. We had some wash-out. It was a lot of rain in a short period of time.)
- Council Member Carson commented that staff has been diligent in fixing roads when they can. They are using the new equipment well. Council Member Fisher concurred.
- The Wastewater Treatment Plant had a blower fail. Blowers are used for aeration. Mr. Schlaff called Hoffman Bower and they no longer manufacture the same part. Other parts may provide energy savings and can tie into the SCADA controls.
- Question – When were they installed? (1999. The life expectancy is 20 years.)
- Question – How are the other blowers? (We are not able to take them off-line to examine them.)
- Question – What is the cost of replacement? (It could be as high as \$50,000.)
- Question – How soon would it provide cost recovery? (It will be covered in the report at a later date.)

3. Community Development Manager – Michelle Aniol

Ms. Aniol submits her report as per packet. Ms. Aniol gave the following updates:

- There will be a Business Summit on Thursday, August 13th at 7:30am at Utilities Instrumentation Service, 2290 Bishop Circle East. The event will provide opportunities to network and remind local businesses that the City has an Economic Development Corporation to help with major expansions. There are several companies that may be looking to expand.

- The Beer Grotto has submitted an application for outdoor seating.
- Hotel Hickman is planning an expansion of its outdoor seating through an open pavilion.
- Question – Are they [Hotel Hickman] in possession of the Flower Shop? (Not yet.)
- Question – We own the building [Hotel Hickman], do we also own the property? (Does not think so, likely owned by the flower shop).
- The Michigan Natural Resources Trust Fund is scheduled to visit on August 18th. Dairy Queen will be providing treats to the MNRTF Board.
- Question – What is next for the Target Market Analysis? (Michelle summarized the next steps and methodology.)
- Question – When will the final report be complete? (The Final Report may be done by the end of August, but Council may provide comments at any point.)
- Council Member Fisher noted that she would like to see an optional workshop.
- Michelle presented options for the shelter at First Street Park. Discussion followed.

4. Boards, Commissions. & Other Reports-“Bi-annual or as needed”

Western Washtenaw Area Value Express Representative – Jim Carson

- Mr. Carson noted that the RIDE is looking to expand the urban core to Scio Township, which would have implications for Dexter.
- The Scio Township Board has voted to place a public transit millage on the ballot. This could cause the Wagner route to move to Meijer at Jackson Rd. and AATA would contract with WAVE.

Roads Committee – Joe Semifero

- The Roads Committee met before the City Council meeting to discuss the status of various projects. Kurt and Dan will need to talk to Patrick Droze of OHM to follow-up on when Cadillac will begin work.
- Question – Council Member Semifero asked Council whether the City want to put out a bid for structures [manhole covers]? He noted that Cadillac has been quoted as the highest cost on a per structure basis and that the bid return would need to be quick. It was noted that the timing would not work because Cadillac has been asked to begin work as soon as possible.
- Council Member Semifero noted that the City should have work performed to get PASER ratings on the City’s roads. Discussion regarding the timing of such a project followed.

5. Subcommittee Reports

None

6. City Manager Report

Ms. Nicholls submits her report as per packet. Ms. Nicholls gave the following updates:

- The City has a contractor ready to perform the work on the Boarder-to-Boarder Trail at Central. She noted that the contractor is not able to perform any work without AMTRAK approval. Plans were re-submitted to AMTRAK two weeks ago after receiving comments on the first submission.
- A&W has submitted a request to be annexed into the City. Their request is based on issues with their septic system.
- Question – Does the City have criteria for annexing properties? (It is taken on a case-by-case basis, but those criteria should be established at some point.)
- Question – Will we have something from Scio Township stating that they approve of the annexation? (To have an island annexed, the Township and the City must agree to terms.)

7. Mayor's Report

Mr. Keough submits his report as per packet. Mr. Keough gave the following updates:

- The DDA did not meet due to a lack of quorum.

Motion Fisher; support Carson to move New Business item L-4 before item L-1

Unanimous voice vote approval.

J. CONSENT AGENDA

1. Consideration of: Bills and Payroll in the amount of \$181,421.36

Motion Fisher; support Smith to approve item 1 of the Consent Agenda.

Unanimous voice vote approval.

K. OLD BUSINESS-Consideration and Discussion of:

None

L. NEW BUSINESS-Consideration of and Discussion of:

4. Consideration of: Ian Bell's Eagle Scout Project

Motion Fisher; support Smith to approve Ian Bell's Eagle Scout project as presented, in an amount not to exceed \$1,000, for the construction of stairs, and bird and bat houses, with the locations of the animal houses to be determined at a later date.

Ayes: Carson, Knight, Semifero, Fisher, Smith, Tell, and Keough
Nays: None
Motion carries

1. Consideration of: Telephone System Upgrade

Motion Fisher; support Smith to award the telephone system upgrade contract to Comcast for the City Office, Department of Public Works, and Wastewater Treatment Plant in an amount not to exceed \$45,000 over the life of the 3-year contract.

Ayes: Semifero, Fisher, Smith, Carson, and Keough
Nays: Tell, and Knight
Motion carries 5-2

2. Consideration of: Award of Quote from UIS to Perform SCADA Upgrade

Motion Semifero; support Fisher to approve the quote from UIS for an amount not to exceed \$19,000.

Ayes: Fisher, Smith, Tell, Carson, Knight, Semifero, and Keough
Nays: None
Motion carries

3. Consideration of: Resolution of Support for Washtenaw county Road Millage

Motion Carson; support Smith to approve the resolution as presented with the additions of "as shown" to the end of the sixth paragraph and attaching the list of roadways that the City intends to provide as 2016 projects.

Ayes: Smith, Tell, Carson, Fisher, Knight, Semifero, and Keough
Nays: None
Motion carries

M. COUNCIL COMMENTS

Tell None

Fisher None

Semifero He noted that millennials are buying homes at the same rate as previous generations. It is a myth that millennials do not want to buy homes. He also noted that he was serious about Council giving consideration to purchasing the building on Grand Street. He would like the Facilities Committee to evaluate that building or a building of a similar type. Council Member Smith noted that there is already an option on the Grand building. Michelle Aniol commented that no offers have been accepted on the building.

Breyer Apologized for missing Council Members during votes.

Smith None

Knight None

Carson None

Keough None

N. NON-ARRANGED PARTICIPATION

None

O. ADJOURNMENT

Motion Smith; support Carson to adjourn at 9:52 PM.

Unanimous voice vote approval.

Respectfully submitted,

Justin Breyer

Assistant to the City Manager, City of Dexter Approved for Filing: _____

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Meeting Calendar

Board	Date	Time	Location	Website	City Representative
Washtenaw Area Transportation Study-Policy	8/19/2015	9:30 a.m.	Scio Township Hall	http://www.miwats.org/	Jim Carson
Dexter Area Fire Board	8/20/2015	6:00 p.m.	Dexter Township Hall	http://dexterareafire.org/	Shawn Keough/Jim Carson
Dexter Downtown Development Authority	8/20/2015	7:30 a.m.	Senior Center	http://www.dextermi.gov	Shawn Keough
Dexter City Council	8/24/2015	7:30 p.m.	Dexter Senior Center	http://www.dextermi.gov	
Western Washtenaw Area Value Express	8/25/2015	8:15 a.m.	Chelsea Community Hospital	http://www.ridethewavebus.org/	Jim Carson
Dexter City Arts, Culture & Heritage Committee	9/1/2015	7:00 p.m.	Dexter Senior Center	http://www.dextermi.gov	Donna Fisher
Washtenaw Area Transportation Study-Technical	9/2/2015	9:30 a.m.	Road Commission Offices	http://www.miwats.org/	Rhett Gronevelt
Dexter Area Historical Society Board	9/3/2015	7:00 p.m.	Dexter Area Historical Museum	http://www.dextermuseum.org/	
Dexter District Library Board	9/7/2015	7:00 p.m.	Dexter District Library	http://www.dexter.lib.mi.us/	Pat Cousins
5H - Dexter Coalition	9/8/2015	5:30 p.m.	Dexter Wellness Center		Becky Murillo
Dexter City Planning Commission	9/8/2015	7:00 p.m.	Senior Center	http://www.dextermi.gov	Jim Smith
City Facility Committee	9/9/2015	9:00 a.m.	City Offices	http://www.dextermi.gov	
Dexter Area Chamber of Commerce	9/9/2015	8:15 a.m.	Copeland Board Room	http://www.dexterchamber.org/	Donna Fisher
Gateway Initiative (Big 400)	9/11/2015	9:30 a.m.	Waterloo Recreation Area		Paul Cousins, Carol Jones

Due to the possibility of cancellations, please verify the meeting date with the listed website or City representative

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	Name of Group	Dates	Number Approved	Approval Date	Locations		Name of Group	Dates	Number Approved	Approval Date	Locations		
January	Dexter Senior Ctr-Winter Market	signs out week of 1/10 & 1/24	3-18X24 / 2-2'X4"	11/3/2014	1,2,4,5,44	July	St Andrews-Blood Drive	7/13-7/20	1-2'X3'	4/1/2015	8, 22		
	Friends of the Dexter Library	1/10	5 X 18 X 24	6/25/2014	1,4,17,19,51		St. Joseph-Flea Market	7/2-7/11	5 X 18 X 24	4/23/2015	1,2,4,5,44		
	Dexter KofC Ladies Auxiliary	1/27-2/9	5 X 18 X 24	1/14/2015	1,2,4,5,10		St. Joseph-Festival	7/12-7/19	5 - 18 X 24	4/23/2015	1,2,4,5,44		
	Dexter KofC Quarter Mania	1/14-1/22	5 X 18 X 24	1/14/2015	1,2,4,5,44		Dexter Wellness-Well walks	7/4-7/12	5 - 18 X 24	5/14/2015	1,2,4,5,44		
	DHS Drama Club-Grease	1/23-2/8	5 X 18 X 24	1/23/2015	1,2,4,5,44		Family Fun Day Spendthrift Trust	6/28-7/12	5 - 18 X 24	6/8/2015	1,2,3,4,10		
	St Andrews-Monthly dinner	1/30-2/5	1-2' X 3'	1/27/2015	8		Dexter Youth Football	7/17-7/31	5 - 18 X 24	6/23/2015	1,2,4,5,44		
February	Dexter Senior Ctr-Winter Market	signs out week of 2/7 & 2/21	3-18X24 / 2-2'X4"	11/3/2014	1,2,4,5,44		Dexter Youth Football-Golf Outing	7/1-7/11	5 - 18 X 24	6/23/2015	1,2,4,5,44		
	Dexter Comm. Band-Concerts	2/20-3/2	2 - 2' X 3'	10/12/2001	5 & 10		Dexter Soccer Club-"kickin it with the girls"	7/20-8/3	5 - 18 X 24	7/8/2015	1,2,4,5,44		
	Friends of the Dexter Library	2/7	5 X 18 X 24	6/25/2014	1,4,17,19,51		St. Andrews-Ice Cream Social	7/23-8/7	5- 18 X 24	6/8/2015	1,2,4,5,44		
		Dexter KofC Ladies Auxiliary	1/27-2/9	5 X 18 X 24	1/14/2015	1,2,4,5,10		St. James/Chicken BBQ Dexter Daze	8/8-8/15	2-18 X 24 and 1-24 X 24	7/15/2015	1,4,5	
		DHS Drama Club-Grease	1/23-2/8	5 X 18 X 24	1/23/2015	1,2,4,5,44							
	St Andrews-Monthly dinner	2/27-3/5	1-2' X 3'	1/27/2015	8								
	Dexter Comm. Orchestra	1/28-2/8	2- 2' X 3'	1/26/2015	5 & 9								
March	Dexter Senior Ctr-Winter Market	signs out week of 3/7 & 3/21	3-18X24 / 2-2'X4"	11/3/2014	1,2,4,5,44								
	Community Band - Concert	2/17-3/2	2-2 X 3	11/1/2013	5 & 9								
		Friends of the Dexter Library	3/7	5 X 18 X 24	6/25/2014	1,4,17,19,51	August	Dexter Daze 8/13, 8/14 and 8/15	5 X 18 X 24	6/25/2014	1,4,17,19,51		
		St Andrews-Monthly dinner	2/27-3/5	1-2' X 3'	1/27/2015	8			Dexter Wellness-Well walks	8/1-8/9	5 X 18 X 24	5/14/2015	1,2,4,5,44
		Dexter Comm. Orchestra	3/4-3/16	2- 2' X 3'	1/26/2015	5 & 9			St. James/Chicken BBQ Dexter Daze	8/8-8/15	1 - 18 X 24, 2 - 24 X 24	6/23/2015	1,4,5
	Peace Lutheran-Easter Egg	3/17-3/28	1-2' X 3'	3/16/2015	1			Dexter Soccer Club-"kickin it with the girls"	7/20-8/3	5 - 18 X 24	7/8/2015	1,2,4,5,44	
	K of C-Quarter Mania	3/18-3/26	5-18 X 24	3/18/2015	1,2,4,5,44			Dexter Daze festival	8/1-8/16	5- 18 X 24	4/30/2015	1,2,4,5,44	
April	Dexter Senior Ctr-Winter Market	signs out week of 4/4 & 4/18	3-18X24 / 2-2'X4"	11/3/2014	1,2,4,5,44		St. Andrews-Ice Cream Social	7/23-8/7	5- 18 X 24	6/8/2015	1,2,4,5,44		
	Dexter Comm. Band-Concerts	4/24-5/4	2 - 2' X 3'	10/1/2014	5 & 9								
	Friends of the Dexter Library	4/4	5 X 18 X 24	6/25/2014	1,4,17,19,51								
	St Andrews-Monthly dinner	4/3-4/9	1-2' X 3'	1/27/2015	8	September	Dexter Wellness-Well walks	9/5-9/13	5 - 18 X 24	5/14/2015	1,2,4,5,4		
	St Andrews-Blood Drive	4/10-4/20	1-2'X3'	4/1/2015	8, 22			St. Andrews-Monthly dinners	9/4-9/10	1 - 2' x 3"	8/18/2015	8	
Dexter Lacrosse-Spring season	4/1-4/12	5-18 X 24	4/1/2015	1,2,5,44,10			St. Andrews-American Red Cross Blood Drive	9/14-9/22	2 - 2' X 3'	8/18/2015	8 & 22		
DUMC-Rummage Sale	4/10-4/26	2-18" X 24"	4/1/2015	5 and 44									
	Dexter Drama-Sleeping Beauty	4/11-4/26	3-18" X 24" & 1-2.5' X 4' & 4' x 8	4/1/2015	2,4,5,44,3		October	Friends of the Dexter Library	10/3	5 X 18 X 24	6/25/2014	1,4,17,19,51	
	Hudson Mills-B2B 10K Race	4/24-5/2	5 - 18 X 24	4/23/2015	1,2,4,5,44			Dexter Wellness-Well walks	10/3-10/11	5 - 18 X 24	5/14/2015	1,2,4,5,44	
May	Dexter Comm. Band-Concerts	4/24-5/4	2 - 2' X 3'	10/1/2014	5 & 9								
	Friends of the Dexter Library	5/2	5 X 18 X 24	6/25/2014	1,4,17,19,51								
	St Andrews-Monthly dinner	4/30-5/7	1-2' X 3'	1/27/2015	8								
	Dexter Comm. Orchestra	5/6-5/18	2- 2' X 3'	1/26/2015	5 & 9								
	Dexter Garden Club Plant Sale	5/4-5/17	5 - 18 X 24	5/4/2015	2,4,5,44,10								
	St. Joseph-Plant Sale	5/2-5/17	5 - 18 X 24	4/16/2015	1,2,4,5,44	November	Friends of the Dexter Library	11/7	5 X 18 X 24	6/25/2014	1,4,17,19,51		
	Dexter K of C-Chicken Broil	5/15-5/26	5 - 18 X 24	5/15/2015	1,2,4,5,10			Dexter Wellness-Well walks	11/7-11/15	5 - 18 X 24	5/14/2015	1,2,4,5,44	
	St. Andrew's-Rummage sale	5/31-6/6	5 - 18 X 24	5/18/2015	1,2,3,4,10			St. Andrews-Monthly dinners	10/30-11/5	1 - 2' x 3"	8/18/2015	8	
	Friends of the Dexter Library	6/6	5 X 18 X 24	6/25/2014	1,4,17,19,51								
	Dexter Comm. Orchestra	6/3-6/13	2- 2' X 3'	1/26/2015	5 & 9								
June			2 - 4' X 4' X 5'	4/20/2015	1 & 44	December	Friends of the Dexter Library	12/8	5 X 18 X 24	6/25/2014	1,4,17,19,51		
		Dexter Boy Scouts-Rummage Sale	6/17-6/20	5'	4/20/2015		1 & 44		Dexter Wellness-Well walks	12/5-12/13	5 - 18 X 24		
		American Diabetes-bike race	6/5-6/7	5 - 18 X 24	4/28/2015		15, 19, 20		St. Andrews-Monthly dinners	11/27-12/3	1 - 2' x 3"	8/18/2015	8
		Relay for Life	6/2-6/14	5 - 18 X 24	5/12/2015		1,2,4,5, 44						
		Dexter Soccer Club-Tryouts	6/6-6/15	5 - 18 X 24	6/2/2015		1,2,4,5,44						
	Dexter Wellness-Wellness walks	6/6-6/14	5 - 18 X 24	5/14/2015									
	St. Andrew's-Rummage sale	5/31-6/6	5 - 18 X 24	5/18/2015	1,2,3,4,10								
	Dexter Wellness-Yoga in Park	6/1-6/14	5 - 18 X 24	5/6/2015	1,2,4,5,44								
	Family Fun Day	6/28-7/12	5 - 18 X 24	6/8/2015	1,2,3,4,10								

Location Listing: 1 - Baker/Main, 2 - Central/Mill, 3 - Dexter Ann Arbor/Copeland, 4 - Main/Alpine, 5 - Baker/Cemetery, 6 - Monument Park, 7 - Creekside, 8 - 7610 Dexter Ann Arbor, 9 - Peace Park, 10 - Dexter Ann Arbor/Limits, 11 - Cornerstone, 12 - Bates, 13 - 3443 Inverness, 14 - 7720 Ann Arbor Street, 15 - S. Main/Broad, 16 - N. Main/Broad, 17 - Edison/Ann Arbor Street, 18 - Dover/Fifth, 19 - Central/Fifth, 20 - Broad/Fifth, 21 - Mill Creek Middle School, 22 - Fourth/Inverness, 23 - Dexter Bakery, 24 - Lighthouse, 25 - Dexter Pharmacy, 26-Warrior Creek Park Driveway, 27-Dexter Flowers, 28-Terry B's, 29-7795 Ann Arbor St, 30 - 7915 Fourth, 31 - 7651 Dan Hoey, 32 - Wylie, 33-Lions Park, 35-Dexter Crossing Entrance, 36 - Dan Hoey/Dexter Ann Arbor; 37 - Dover/Main, 38 - Fourth/Central, 39 - Baker/Hudson, 40 - Inverness/Ann Arbor, 41 - Main/Jeffords, 42 - Third/Broad; 43 - 3rd/Dover; 44 - Ryan/Dexter Ann Arbor, 45 - Meadowview/Dexter Ann Arbor, 46 - Ice Rink, 47-Dexter Mill/RR tracks, 48-7444 Dexter-Ann Arbor, 49-Park entrance @ Farmers Mkt and Library, 50-2810 Baker/Dexter Wellness entrance, 51-Main/Central

** Dexter Farmers Market will place up to 5 signs on Friday, Saturday and Tuesday from May through October to advertise for the market

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WASHTENAW COUNTY OFFICE OF THE SHERIFF



JERRY L. CLAYTON
SHERIFF

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MARK A. PTASZEK
UNDERSHERIFF

To: Courtney Nicholls, Dexter City Manager
From: Beth Gieske, Sergeant
Through: Lisa King, Lieutenant
Cc: Marlene Radzik, Police Services Commander
Date: July 1st, 2015
Re: July 1st through July 31st Police Services Monthly Report

Agenda: 8/24/15
Item: I-1

During the month of July there were 297 Calls for service (including traffic stops). Deputies conducted 166 traffic stops during which they wrote 33 citations.

All assigned personnel are working their regular shifts (no long term leaves). Deputies continue to attend training throughout the year in efforts to improve overall service. Recent training initiatives include:

- Deputy Brian Ward is continuing his evidence technician training.

Other projects are: The Sheriff's Office is working to update our Emergency Contact information for local business' and establishments. Staff has been working to make contact with area establishments.

We will have increased staffing over Dexter Daze weekend. This will be provided through banked hours and a special contract.

Here is a recap of Calls for Service this past month:

- On July 1st an afternoon Deputy was dispatched to the 3200 block of Alpine on a Burglary Alarm. The location was checked and everything appeared secure.
- On July 3rd both the Scio Township Deputy and the Dexter Collaboration Deputy were dispatched to Baker Rd near Baker Heights in an attempt to locate an elderly female who appeared disoriented and was wondering along the roadway. The 83 year old Dexter City resident was located. The elderly lady was transported to the U of M hospital to get checked. The Dexter Deputy was able to locate her residence in Walk about Creek. The care giver arrived a short time later and was advised. A report was written and turned over to Adult Protective Services regarding the situation.
- On July 5th Deputies were dispatched to the area of Eastridge and Bridgeway to check on juveniles that were lighting off fireworks. Contact was made with the parents and juveniles.
- On July 6th an afternoon Deputy responded to the 8500 block of Parkridge Drive for a larceny from building investigation. The resident had a moving company at the location to assist in a move. It was discovered that money was missing from a container which had been moved from one area of the house to another by an unknown person. Follow up was conducted and at this time the case is inactive.

- On July 8th a citation was issued for a vehicle parked improperly on Victoria Drive.
- On July 11th deputies responded to a bank alarm in the 8100 block of Main Street. The location was checked and everything appeared secure.
- On July 12th a Deputy was sent to investigate a Larceny from a building in the 7900 block of Grand Street. The investigation is ongoing however, suspects have been identified.
- On July 14th Deputies investigated a report of shots fired in the area of Third Street. Deputies were unable to determine where the noise came from.
- On July 15th a vehicle was tagged for removal, with the 48 hour notification, on the 3600 block of 3600 block of View Drive. The vehicle was removed from the location prior to being impounded.
- On July 16th a vehicle was tagged for removal, with the 48 hour notification, on the 400 block of Cambridge. The vehicle was removed from the location prior to being impounded.
- On July 18th a Deputy was flagged down by an individual who reported a suspicious person and vehicle in the area of Lake and Inverness Streets. The deputy responded to the area and made contact with an 18 year old Dexter resident who was sleeping in a vehicle. The individual was moved along and advised regarding trespassing on private property.
- On July 20th the midnight Deputy was sent to assist with searching for a 28 year old female who had walked away from her associate in the area of Baker and Grand Street. The female was located a short time later by her associate.
- On July 20th dayshift Deputies were sent to a suspicious person and vehicle in the 7700 block of Cottonwood Lane. A vehicle had backed into a driveway and driver exited the vehicle carrying a back pack. The reportee was familiar with the resident; knew the vehicle and subject did not belong there. Prior to Deputies arriving the driver and vehicle left. It is believed this person may have been visiting another residence and parked in the wrong driveway.
- On July 20th an afternoon Deputy was dispatched to the 8100 block of Main Street for a Disorderly subject. The subject was upset because she believed a business had her vehicle towed from the parking lot. The vehicle was located nearby and the situation was resolved.
- On July 20th an afternoon Deputy was dispatched to the 7200 block of Quackenbush for a suspicious incident. The reportee indicated someone rang the doorbell to the residence. The Deputy and homeowner checked the area but did not locate anything or anyone.
- On July 22nd the afternoon Deputies responded to an alarm in the 7100 block of Dexter-Ann Arbor Road. The business appeared secure.
- On July 23rd the midnight Deputy issued a parking violation to a vehicle improperly parked on Broad Street.

- On July 23rd a dayshift Deputy responded to the 3000 Dover for a report of a suspicious vehicle and person. The vehicle was described as a small boxy crossover vehicle. The vehicle left the area prior to the Deputy arriving.
- On July 23rd a dayshift Deputy investigated an injury crash at Dexter Ann Arbor and Dan Hoey. The at fault driver was cited for the crash.
- On July 23rd an afternoon Deputy investigated a property damage crash at Baker and Forest.
- On July 23rd an afternoon Deputy investigated a property damage crash at Main St and Dexter Chelsea. The at fault driver was cited for the crash.
- On July 25th a dayshift Deputy was sent to investigate a report of magazine solicitors in the 3000 block Oliver Drive. It was reported that the male subject was looking into the windows of the residences. The subjects were unable to be located.
- On July 26th deputies were dispatched to a Robbery Alarm in the 7100 block of Dexter Ann Arbor Road. The alarm was unfounded.
- On July 27th deputies were dispatched to a Robbery Alarm in the 7100 block of Dexter Ann Arbor Road. The alarm was unfounded.
- On July 27th an afternoon deputy was sent to the 3600 block for a report of fireworks being set off. Upon arrival it was all quiet and no subjects were found to be lighting off fireworks.
- On July 28th an afternoon deputy conducted a traffic stop in the area of Main and Jeffords. The 28 year old Scio Township resident was arrested on an Outstanding Warrant for No Operators License on Person violation. The subject was transported to the Washtenaw County Jail.
- On July 29th a dayshift Deputy was sent to investigate a group of kids running through the neighborhood, Webster Drive, who were ringing doorbells and then running away. The deputy was able to make contact 4 juveniles in the area. The youth admitted it was them doing it and thought they were ringing doorbells to friend's residences.
- On July 29th a dayshift Deputy was sent to the 7000 block of Wilson Drive. The reportee had her taxes falsely filled by unknown individuals.
- On July 29th a Deputy was dispatched to Ann Arbor St and Hudson for a property damage crash.
- On July 30th a resident from the 3600 block of Edison called to report a tree crew had trespassed on the property. All parties were advised.
- On July 31st deputies stood by while paperwork was dropped off at a residence in the 3000 block of Dover Street.



WASHTENAW COUNTY OFFICE OF THE SHERIFF



JERRY L. CLAYTON
SHERIFF

2201 Hogback Road ♦ Ann Arbor, Michigan 48105-9732 ♦ OFFICE (734) 971-8400 ♦ FAX (734) 973-4624 ♦ EMAIL sheriff@ewashtenaw.org

MARK A. PTASZEK
UNDERSHERIFF

July 2015

DEXTER CITY MONTHLY POLICE SERVICES MEETING

2015 Traffic Stops (YTD)	2014 Traffic Stops (YTD)	Percentage Change
YTD 1165	937	+24%
MONTH 166	171	-3%

2015 Citations (YTD)	2014 Citations (YTD)	Percentage Change
YTD 211	286	-26%
MONTH 33	55	-40%

2015 Drunk Driving Arrest (YTD)	2014 Drunk Driving Arrest (YTD)	Percentage Change
YTD 14	6	+133%
MONTH 0	3	-100%

	2015 (YTD)	2014 (YTD)	Percentage Change
Calls for Service (YTD)	1901	1698	+12%
Homes Invasions (YTD)	1	0	--
Larceny's (YTD)	15	10	+50%
Robbery's (YTD)	0	0	0
Assaultive Crimes (YTD)	4	6	-33%
Traffic Crashes (YTD)	56	56	--
Verified Traffic Stops CFS	1103	910	+21%
Non-Terminal Medical CFS	62	50	+24%

1. Animal Control Updates: (Year to date)

CALL FOR SERVICE	2015	2014	Change
Dexter City	16	18	-11%
Animal Control Service Request	3	5	-40%

Two Week Update

DPW

Main Street Banner Installation/Removal

Paint handrails in Mill Creek Park

Cut up pads for art displays

Filled both kayak launches with stone

Dexter Daze preparation

Installed art and art pads

Fixed water at farmhouse

Cut up tree at farmhouse

Replaced boards on gazebo

Traffic shift for banner pole painters

Trimmed brush at 5th and Dover

Pennant rope at parking at 3045 Broad

Met with Paint Dexter committee

Precon for 2015 Road Improvement Project

Barricaded off for wasps in 3 locations

Fixed lights around town and DPW

Asphalt patch on Hudson

Swept streets

Dealt with water over road during storm

Cut up tree that fell on boardwalk

Hung police only parking signs behind 8140 Maim

WATER DEPARTMENT

Morning rounds

Right-of-way inspection

Reads (final, beginning, NUBCO)

New meter and MXU's installed

Depth at Fifth Well: 8-4 25.7ft 8-10 25.1f

Miss Dig

Cleaned and replaced chlorine injectors at both the Filter Building and Fifth Well

Assisted DPW with Asphalt work

WASTE WATER DEPARTMENT

Received lead and copper test results: results meet State Standards. Report needs to be completed and submitted to state.

FOG inspections on going completed 25 out of 43

Cleaned and un plugged clarifier #2 back in service

Dan gave Jeff Surface, Pat Brennan (from the DEQ) and an MSU student a tour of our facilities

Decanted 65,900 gal to head of WWTP

Located / cleaned curb box at Second & Edison, 18in low and filled with dirt, installed new Meter & MXU

Continue to develop plans of action:

1. to replace Ferric Tank; and
2. replace Blower; and
3. maintenance of Aeration Tank Diffusers



OFFICE OF COMMUNITY DEVELOPMENT

8140 Main Street • Dexter, Michigan 48130-1092 • (734) 426-8303 • Fax (734) 426-5614

Memorandum

To: Mayor Keough and City Council
Courtney Nicholls, City Manager

From: Michelle Aniol, Community Development Manager

Re: Report for August 24, 2015 City Council Meeting

Date: August 17, 2015

Miscellaneous Updates

- You may recall a couple of weeks ago staff sent Council, DDA, Planning Commission and all attendees to the TMA workshop a link to access the preliminary findings for our Target Market Analysis. Attached to this memo you will find the handout Ms. Woods distributed at the July 28th workshop. Ms. Woods anticipates the final report will be completed by September 1st. Please send me any question or comment you have no later than Monday, August 24th. That way I can get them to Ms. Woods.

When the report is complete, Ms. Woods will make a presentation to each community. Staff anticipates the final presentation happening the last week in September or the first week in October; probably at the Library, if it's available

- Attached for your review you will find the report format for quarterly reports. The attached report covers all of FY 2014-15 (i.e. July 1, 2014 through June 30, 2015). There are still some bugs and kinks to work out, but having the BS&A software makes it so much easier to run reports.
- First Street Park – At your last meeting, staff was asked to research the possibility of narrowing the First Street road ROW. Staff is currently working with the City attorney, but there is a very good possibility that a portion of the road right-of-way can be vacated, provided it does not go beyond the centerline of the road. The vacated portion could then be combined with the property already owned by the City (i.e. First Street Park). Staff anticipates having more definitive information at your first meeting in September. In the meantime, a copy of the email staff sent to the City Attorney accompanies this memo.

PERMITS ISSUED LIST

Permit Type/Number of Permits

Change in Tenant	5
Demolition	2
Fence	6
Hawkers/Peddlers	2
Home Occupation	2
ROW PavementConstruction	21
ROW Work Within	8
Sign	27
Special Events/Park Use	1
Temp Structure Uses	1
Zoning Compliance - Final	40
Zoning Compliance - Prelim	97

Permit List

08/17/2015

Permit #	Address	Category	Applicant Name	Date Issued	Date Expires	Amount Billed
<u>Addition-Single Family</u>						
<u>PZCP14-0013</u>	8160 5TH ST Description: Porch addition to existing house	Addition-Single Family	SWAN, JAMES & CATHERINE	10/03/2014	04/03/2015	\$0.00
<u>PZCP14-0051</u>	7840 4 ST Description: PERMIT FOR PHASE 2 ADDITION	Addition-Single Family	Telesco, Stephen P & Laura A	10/03/2014	04/10/2015	\$25.00
<u>PZCP14-0053</u>	3280 EASTRIDGE DR Description:	Addition-Single Family	TRONCALLI KEVIN S & EDEN	10/15/2014	04/15/2015	\$25.00
<u>PZCP14-0055</u>	7285 YORK ST Description: Installation of new sunroom	Addition-Single Family	SALOMON, DENNIS & SARAH	11/13/2014	05/13/2015	\$0.00
<u>PZCP15-0079</u>	7153 PALMER ST Description: convert deck to screened porch	Addition-Single Family	ROBKE, ROBERT C	04/21/2015	10/18/2015	\$0.00
<u>PZCP15-0081</u>	3544 CENTRAL ST Description: 2nd floor addition (rear dormer) and expand existing front dormer	Addition-Single Family	Dexter Builders	04/27/2015	10/24/2015	\$0.00
<u>PZCP15-0089</u>	ISLAND LAKE RD 401 Cedar Ln Description: Remodel existing dwelling unit #401 to construct sunroom on existing concrete patio	Addition-Single Family	Peters Building Co.	05/21/2015	11/17/2015	\$0.00
<u>PZCP15-0092</u>	7690 GRAND ST Description: 1,290 sq ft addition to existing SF home received 9.5-ft varnace from the 15-ft required front yard setback on May 19, 2014, to allow a 5.5-foot front yard setback.	Addition-Single Family	COFFER, JONATHAN & MART	05/22/2015		\$0.00
<u>PZCP15-0102</u>	3365 BROAD ST Description: 2ND FLOOR BATHROOM ADDITION	Addition-Single Family	GREGG RASMUSSEN	06/19/2015	12/16/2015	\$0.00
Total: 9						Total: \$50.00
<u>Bldg Addition-Commercial/Indu</u>						
<u>PZCP14-0058</u>	2555 BISHOP W CIR Description: Construction of an addition to west side of building for mechanical equipment	Bldg Addition-Commercial/I	AR Brouwer	11/17/2014	05/17/2015	\$0.00
<u>PZCP15-0107</u>	2221 BISHOP E CIR Description: Construct 7,495 sq. ft. addition to an existing 44,623 sq. ft. industrial facility	Bldg Addition-Commercial/I	AR Brouwer	06/30/2015	12/30/2015	\$0.00
Total: 2						Total: \$0.00
<u>Comm office building</u>						
<u>PZCP14-0030</u>	7955 ANN ARBOR ST Description:	Comm office building	Dexter Builders	07/29/2014	12/29/2014	\$100.00
<u>PZCP14-0054</u>	7394 DEXTER ANN ARBOR RD Description: 1,400 sq. ft. addition to an existing commercial building Demolition included in PZC permit	Comm office building	KCEE LLC	10/29/2014	07/27/2015	\$0.00
Total: 2						Total: \$100.00

Permit List

08/17/2015

Permit #	Address	Category	Applicant Name	Date Issued	Date Expires	Amount Billed
<u>Addition-single family</u>						
PZCF15-0050	7840 4 ST	Addition-single family	Telesco, Stephen P & Laura A	06/19/2015	12/16/2015	\$0.00
Description: PHASE 2 OF ADDITION TO SF HOME						
Total: 1						\$0.00
<u>Comm Office Building</u>						
PZCF14-0028	7955 ANN ARBOR ST	Comm Office Building	Dexter Builders	11/10/2014	05/10/2015	\$0.00
Description:						
PZCF15-0046	7394 DEXTER ANN ARBOR RD	Comm Office Building	AR Brouwer	05/22/2015	11/18/2015	\$0.00
Description: 1,400 sq. ft. addition to an existing child care center						
Total: 2						\$0.00
<u>Deck</u>						
PZCF14-0025	8361 PARKRIDGE DR	Deck	Young Building LLC	10/07/2014	04/07/2015	\$0.00
Description:						
PZCF15-0049	7216 WILSON ST	Deck	RESKOVENSKY, GREGORY A	06/19/2015	12/16/2015	\$0.00
Description:						
Total: 2						\$0.00
<u>Interior Remodel</u>						
PZCF14-0006	2319 BISHOP E CIR	Interior Remodel	W.C.C.I.	12/02/2014	06/02/2015	\$0.00
Description: Expand existing tasting room by 1920 sq ft						
PZCF14-0009	7061 DEXTER ANN ARBOR RD 7	Interior Remodel	DEXTER CROSSING ASSOCIAT	08/13/2014		\$0.00
Description: Interior remodel to make white box ready						
PZCF14-0012	3520 LEXINGTON CIR	Interior Remodel	PRALL, BRADLEY S & KATHRY	08/26/2014	04/26/2015	\$0.00
Description:						
PZCF14-0018	2135 BISHOP E CIR # 4	Interior Remodel	Vanston O'Brien	09/02/2014	03/02/2015	\$0.00
Description:						
PZCF14-0019	2135 BISHOP E CIR # 6	Interior Remodel		09/02/2014	03/02/2015	\$0.00
Description:						
PZCF15-0033	7061 DEXTER ANN ARBOR RD 7	Interior Remodel	DEXTER CROSSING ASSOCIAT	01/13/2015	07/13/2015	\$0.00
Description:						
PZCF15-0039	MAIN ST Suite 203	Interior Remodel	MONUMENT PARK INVESTME	03/13/2015		\$0.00
Description:						

PZCF15-0045	8124 MAIN ST	Interior Remodel	Gezim Hoxha	11/03/2014	05/02/2015	\$0.00
Description:	CLEAN UP AND PAINT INTERIOR FOR NEW CONEY ISLAND RESTAURANT					
PZCF15-0048	2135 BISHOP E CIR # 2	Interior Remodel	DEXTER LAND LLC	06/19/2015	12/16/2015	\$0.00
Description:	Fusion Dental-New Tenant; manufacture of dental implants & crowns using 3D printing/modeling Interior remodel of existing space including new electrical and HVAC work					
Total: 9						Total: \$0.00

New Single Family

PZCF14-0008	8495 PARKRIDGE DR	New Single Family	NORFOLK DEVELOPMENT C	09/15/2014	03/31/2015	\$0.00
Description:						
PZCF14-0010	8301 PARKRIDGE DR	New Single Family	Peters Building Co.	08/15/2014	04/15/2015	\$0.00
Description:						
PZCF14-0011	8361 PARKRIDGE DR	New Single Family	WESTRIDGE OF DEXTER L.L	08/12/2014	04/12/2015	\$0.00
Description:						
PZCF14-0013	8343 PARKRIDGE DR	New Single Family	WESTRIDGE OF DEXTER L.L	08/28/2014	04/28/2015	\$0.00
Description:						
PZCF14-0014	8545 PARKRIDGE DR	New Single Family	NORFOLK DEVELOPMENT C	08/07/2014	02/07/2015	\$0.00
Description:						
PZCF14-0015	8409 PARKRIDGE DR	New Single Family	Peters Building Co.	07/15/2014	01/15/2015	\$0.00
Description:						
PZCF14-0016	8337 PARKRIDGE DR	New Single Family	Peters Building Co.	07/28/2014	01/28/2015	\$0.00
Description:						
PZCF14-0017	8532 PARKRIDGE DR	New Single Family	NDC OF DEXTER LTD	07/30/2014	01/30/2015	\$0.00
Description:						
PZCF14-0020	3253 EASTRIDGE DR	New Single Family	ICONOLAST HOMES, LLC.	09/08/2014	03/08/2015	\$0.00
Description:						
PZCF14-0021	8367 PARKRIDGE DR	New Single Family	Peters Building Co.	09/10/2014	03/10/2015	\$0.00
Description:						
PZCF14-0024	8300 PARKRIDGE DR	New Single Family	NDC OF DEXTER LTD	10/07/2014	04/07/2015	\$0.00
Description:						
PZCF14-0029	8506 PARKRIDGE DR	New Single Family	NDC OF DEXTER, LTD	11/25/2014	05/25/2015	\$0.00
Description:						
PZCF14-0031	8268 BRIDGEWAY DR	New Single Family	PITTS JEFFREY S & LISA B	12/19/2014		\$0.00
Description:						
PZCF14-0032	8325 PARKRIDGE DR	New Single Family	WESTRIDGE OF DEXTER L.L	12/22/2014	06/22/2015	\$0.00
Description:						
PZCF15-0034	7813 THIRD ST	New Single Family	ZABINSKY, JOSEPH & MARY	01/23/2015	07/22/2015	\$0.00
Description:						
PZCF15-0035	3241 EASTRIDGE DR	New Single Family	Jim Binder Building Co	02/03/2015		\$0.00
Description:						
PZCF15-0036	6923 WELLINGTON DR VCNT	New Single Family	Peters Building Co.	02/27/2015	08/27/2015	\$0.00
Description:						
PZCF15-0037	6871 WELLINGTON DR VCNT	New Single Family	Peters Building Co.	02/27/2015	08/26/2015	\$0.00
Description:						

Deck

PZCP14-0001	8361 PARKRIDGE DR	Deck	Young Building LLC	09/10/2014	03/10/2015	\$0.00
Description:	Deck added on					
PZCP14-0009	8408 PARKRIDGE DR	Deck	PALKOWSKI GREGORY & KEL	07/02/2014	01/02/2015	\$0.00
Description:	new deck					
PZCP14-0028	8268 BRIDGEWAY DR	Deck	Lucas Construction Services	08/22/2014	02/22/2015	\$25.00
Description:	new deck					
PZCP14-0034	3677 S DOWNS DR	Deck	GARLICK, MICHAEL J & RACH	10/23/2014	04/21/2015	\$25.00
Description:	received variance from zba 10/20/2014 Dexter Crossing HOA emailed approval letter 10-21-2014					
PZCP14-0041	3515 BROAD ST	Deck	Thomas May	08/29/2014	03/01/2015	\$350.00
Description:						
PZCP14-0060	8301 PARKRIDGE DR	Deck	Elemental Designs	11/24/2014	05/23/2015	\$0.00
Description:						
PZCP15-0074	3636 S DOWNS DR	Deck	PARSHALL, RYAN & VANESSA	04/13/2015	10/13/2015	\$0.00
Description:	Application for 16-foot by 26-foot deck					
PZCP15-0075	8368 PARKRIDGE DR	Deck	OLIVERO RENO W & JULIA M	04/13/2015	10/13/2015	\$0.00
Description:	16-foot x 20-foot deck					
PZCP15-0076	8325 PARKRIDGE DR	Deck	MATTHEW & REBECCA ALTER	04/13/2015	10/13/2015	\$0.00
Description:	8'x16' deck					
PZCP15-0083	7216 WILSON ST	Deck	RESKOVENSKY, GREGORY A	04/27/2015	10/24/2015	\$0.00
Description:						
PZCP15-0086	6981 WILSON DR	Deck	TOTAL BUILD	04/27/2015	10/24/2015	\$0.00
Description:	expand existing 16-foot x 16-foot deck by another 16-foot x 16-foot					
PZCP15-0087	3705 VIEW DR	Deck	TASCH, WILLIAM R & KAREN	05/08/2015	11/04/2015	\$0.00
Description:	CONVERT EXISTING DECK TO COVERED PORCH					
PZCP15-0090	6887 WELLINGTON DR VCNT	Deck	BBD CONTRACTING LLC	05/22/2015	11/18/2015	\$0.00
Description:	CONSTRUCT 21-FOOT BY 14-FOOT DECK					
PZCP15-0097	8343 PARKRIDGE DR	Deck	YOUNG BUILDING	06/02/2015	11/29/2015	\$0.00
Description:	16' X 14' DECK					
PZCP15-0099	8312 PARKRIDGE DR	Deck	MARK R. AND JENNIFER L. GA	06/15/2015	12/12/2015	\$0.00
Description:						
PZCP15-0100	6871 WELLINGTON DR VCNT	Deck	YOUNG BUILDING	06/16/2015	12/13/2015	\$0.00
Description:	12-foot x 10-foot deck					
PZCP15-0104	8244 BRIDGEWAY DR	Deck	GM CONSTRUCTION	06/26/2015	12/23/2015	\$0.00
Description:	CONSTRUCT 14' X 20' DECK					
Total:						\$400.00

Detached Structure

PZCP14-0031	2810 BAKER RD	Detached Structure	Dexter Wellness Center	08/12/2014	02/12/2015	\$25.00
Description:	Storage Shed for Dexter Wellness Center					
Total:						\$25.00

Exterior Remodel

<u>PZCP14-0006</u>	431 CAMBRIDGE DR	Exterior Remodel	WeatherGard Windows	09/30/2014	03/30/2015	\$0.00
Description:	Installing 11 vinyl replacement windows					
<u>PZCP14-0025</u>	7395 DEXTER ANN ARBOR RD	Exterior Remodel	Mallor Building	07/21/2014	01/21/2015	\$25.00
Description:	Remodling of exterior-detached structure and deck					
<u>PZCP14-0032</u>	7061 DEXTER ANN ARBOR RD 7	Exterior Remodel	Flaherty, Ed	08/25/2014	02/25/2015	\$25.00
Description:						
<u>PZCP14-0033</u>	8050 MAIN ST	Exterior Remodel	Thomas, Scott	09/11/2014	03/11/2015	\$25.00
Description:	outside walk in cooler					
<u>PZCP14-0050</u>	8070 MAIN ST	Exterior Remodel	Coffer Construction	10/17/2014	04/17/2015	\$0.00
Description:	\$100 paid, see Zoning Compliance-Preliminary Finished					
Total:	5					\$75.00

Fence

<u>PZCP14-0023</u>	7910 5TH ST	Fence	HOSFORD, JEAN	07/28/2014	02/28/2015	\$25.00
Description:						
Total:	1					\$25.00

Interior & Exterior Remodeling

<u>PZCP14-0057</u>	2555 BISHOP W CIR	Interior & Exterior Remodel	EXCALIBUR HOLDINGS, INC	08/29/2014	02/25/2015	\$0.00
Description:	Interior and exterior improvements to building, as well as improvements to an existing parking lot					
<u>PZCP14-0065</u>	8099 MAIN ST	Interior & Exterior Remodel	Dexter Builders	04/16/2015	12/16/2015	\$0.00
Description:	02/12/2015: New windows and airlock entry at 8099. Remodel waiting area at 8099. Mirror changes to kitchen at 8093. Frame two openings between 8099 and 8093.					
<u>PZCP15-0088</u>	7251 DEXTER ANN ARBOR RD	Interior & Exterior Remodel	MUNSON, LINDA K & NATHA	05/21/2015	11/17/2015	\$0.00
Description:	Dormer addition					
Total:	3					\$0.00

Interior Remodel

<u>PZCP14-0012</u>	7100 W HURON RIVER DR	Interior Remodel	PHOTO SYSTEMS INC	10/23/2014	04/21/2015	\$0.00
Description:	Interior remodel for new tenant, construction of 5-foot concrete sidewalk from parking lot to building, and installation of dumpster enclosure					
<u>PZCP14-0014</u>	2319 BISHOP E CIR	Interior Remodel	NORTHERN UNITED REAL ES	09/18/2014	03/18/2015	\$0.00
Description:	Administrative Review and Approval					
<u>PZCP14-0015</u>	8005 MAIN ST 15 & 19	Interior Remodel	RW & KW INC	07/14/2014		\$0.00
Description:	Combining suites 15 and 19, repair lighting, paint					

<u>PZCP14-0016</u>	7100 W HURON RIVER DR	Interior Remodel	Joel J. Sanborn	07/29/2014	01/29/2015	\$0.00
Description:	Office build-out; adding 1,776 square feet of office space inside existing building					
<u>PZCP14-0017</u>	3115 BROAD ST	Interior Remodel	Peter Potsois	07/29/2014	01/29/2015	\$0.00
Description:	Removal of two columns and replace with King's Post Truss to open up floor space for dance floor					
<u>PZCP14-0018</u>	461 PRESTON CIR	Interior Remodel	WOLFE, KEENAN B	08/09/2014	02/09/2015	\$0.00
Description:	Basement build-out; add 2 bedrooms and 1 bathroom; draywall and carpet					
<u>PZCP14-0019</u>	3717 BRISTOL DR	Interior Remodel	Soudet, Sue	08/29/2014	03/29/2015	\$0.00
Description:	build-out basement; add 1 bedroom and 1 bathroom and a living area					
<u>PZCP14-0020</u>	7050 DEXTER ANN ARBOR RD 1	Interior Remodel	Sushi Time	08/12/2014	03/12/2015	\$0.00
Description:	interior build-out for new restaurant-					
<u>PZCP14-0021</u>	7840 4 ST	Interior Remodel	Telesco, Stephen P & Laura A	09/10/2014	03/10/2015	\$0.00
Description:	Phase 1, kitchen remodel					
<u>PZCP14-0022</u>	8301 PARKRIDGE DR	Interior Remodel	Machniak Chris L & Wisniewski, El	09/15/2014	03/15/2015	\$25.00
Description:	Construct new partitions & finish exterior walls on interior of basement; ad 1 bedroom and 1 bathroom and new recreation room					
<u>PZCP14-0024</u>	8070 MAIN ST	Interior Remodel	KITCHEN, EMILY A	09/18/2014	03/18/2015	\$25.00
Description:	REmoval of one interior wall and construction of new walls, new paint and carpet for new Edward Jones office					
<u>PZCP14-0037</u>	2135 BISHOP E CIR # 5	Interior Remodel		09/02/2014	03/02/2015	\$0.00
Description:						
<u>PZCP14-0042</u>	7061 DEXTER ANN ARBOR RD 7	Interior Remodel	Flaherty, Ed	08/13/2014	02/13/2015	\$25.00
Description:						
<u>PZCP14-0052</u>	3580 EDISON ST	Interior Remodel	DeKroub, Anthony	10/14/2014	04/14/2015	\$0.00
Description:						
<u>PZCP14-0056</u>	7200 DEXTER ANN ARBOR RD	Interior Remodel	Old National Bank	12/29/2014	06/29/2015	\$0.00
Description:	Interior remodeling and installation of new outside condensing unit					
<u>PZCP14-0059</u>	8097 MAIN ST	Interior Remodel	Peter Landrum	11/19/2014	05/18/2015	\$0.00
Description:	Construction of interior non-load bearing wall and new doorway for second means of ingress/egress to create a basement office space.					
<u>PZCP14-0062</u>	8124 MAIN ST	Interior Remodel	Gezim Hoxha	12/07/2014		\$0.00
Description:	Paint, clean carpet					
<u>PZCP15-0067</u>	Change of Tenant, new restaurant-Riverview Cafe MAIN ST Suite 203	Interior Remodel	MONUMENT PARK INVESTME	01/12/2015	07/12/2015	\$0.00
Description:						
<u>PZCP15-0068</u>	6991 WILSON DR	Interior Remodel	James Willoughby	02/16/2015	08/16/2015	\$0.00
Description:	finish bathroom in basement					
<u>PZCP15-0069</u>	7998 GRAND ST 4	Interior Remodel	R.B. Co	02/19/2015		\$0.00
Description:	Repair Fire Damage to utility room					
<u>PZCP15-0071</u>	8522 PARKRIDGE DR	Interior Remodel	ROBERTS DONNA M	03/09/2015	09/05/2015	\$0.00
Description:						
<u>PZCP15-0072</u>	3578 TAYLOR CT	Interior Remodel	SCHNEIDER CONSTRUCTION	04/16/2015	10/16/2015	\$0.00
Description:	repair water damage					
<u>PZCP15-0073</u>	2135 BISHOP E CIR # 2	Interior Remodel	VANSTON OBRJEN	04/13/2015	10/13/2015	\$0.00
Description:	Fusion Dental-New Tenant; manufacture of dental implants & crowns using 3D printing/modeling					
<u>PZCP15-0077</u>	8349 PARKRIDGE DR	Interior Remodel	COPE GARRETT J & ELIZABET	04/17/2015	10/14/2015	\$0.00
Description:	Interior remodel of existing space including new electrical and HVAC work					
	Partially finishing basement. Creating one bedroom and finishing exterior walls on less than one half of basement.					

PZCP15-0078	7832 FOREST ST	Interior Remodel	KOCHINJI, STEPHEN THOMA	04/21/2015	10/18/2015	\$0.00
Description:	Remodel to convert laundry room into full bath; remove closet and build wall for shower enclosure within current room					
PZCP15-0080	7300 DEXTER ANN ARBOR RD S	Interior Remodel	MAV DEVELOPMENT CO	04/23/2015	10/20/2015	\$0.00
Description:						
PZCP15-0084	521 COVENTRY CIR	Interior Remodel	JUDD, JASON D & LAURA	04/02/2015	09/29/2015	\$0.00
Description:	Frame and install electrical in basement					
PZCP15-0085	6889 WELLINGTON DR	Interior Remodel	DAILEY, ALAN & SUZANNE	04/02/2015	09/29/2015	\$0.00
Description:	Finish basement by adding a family room, bathroom and office space; 3 new rooms created					
PZCP15-0094	3728 VIEW DR	Interior Remodel	JEFF DAVIES	05/26/2015	11/22/2015	\$0.00
Description:	RENOVATE EXISTING BASEMENT REC ROOM TO ADD SLEEPING AREA					
PZCP15-0096	3111 HUDSON ST	Interior Remodel	Benjamin Birney	06/02/2015	11/29/2015	\$0.00
Description:						
PZCP15-0101	3365 BROAD ST	Interior Remodel	GREGG RASMUSSEN	06/19/2015	12/16/2015	\$0.00
Description:	ADD A/C, UPDATE DUCTWORK, UPDATE VENTILATION, SHOREUP FOUNDATION, UPDATE PLUMBING, INSULATION AND ADD DRYWALL					
PZCP15-0103	2110 BISHOP E CIR	Interior Remodel	GREAT LAKES CEILING & CA	06/25/2015	12/22/2015	\$0.00
Description:	Finish existing room; install lay in ceiling, lights, duct work. Turn sprinkler heads down into new ceiling. Furr existing block walls and drywall.					
PZCP15-0105	2135 BISHOP E CIR # 3	Interior Remodel	YOSSEF ZEKIC	06/30/2015	12/27/2015	\$0.00
Description:	Dividing existing office space on first floor and finishing existing 2nd floor					
PZCP15-0106	3219 BROAD ST Unit 104	Interior Remodel	Dexter Builders	06/30/2015	12/27/2015	\$0.00
Description:	add bathroom and kitchenette					
PZCP15-0109	6925 KINGSLEY CIR VCNT	Interior Remodel	TODD BIGGS	04/02/2015	09/29/2015	\$0.00
Description:	FINISH BASEMENT, INCLUDING ELECTRIC AND HEAT					
Total: 35						Total: \$75.00

Multi Family Dwelling

PZCP14-0007	272 Victoria DR	Multi Family Dwelling	DEPUTY HOMES LLC	09/18/2014		\$0.00
Description:	Building A- Units 272, 274, 276, 278, 280, 282					
PZCP14-0046	264 VICTORIA DR	Multi Family Dwelling	DEPUTY HOMES LLC	10/23/2014	04/21/2015	\$100.00
Description:	BUILDING B- UNITS 264, 266, 268 & 270					
PZCP14-0047	256 VICTORIA DR	Multi Family Dwelling	DEPUTY HOMES LLC	10/23/2014	04/21/2015	\$100.00
Description:	BUILDING - UNITS 256, 258, 260 & 262					
PZCP14-0048	265 VICTORIA DR	Multi Family Dwelling	DEPUTY HOMES LLC	10/23/2014	04/21/2015	\$100.00
Description:	BUILDING I-UNITS 265, 267, 269 & 271					
PZCP14-0049	259 VICTORIA DR	Multi Family Dwelling	DEPUTY HOMES LLC	10/23/2014	04/21/2015	\$100.00
Description:	BUILDING J-UNITS 259, 261 & 263					
Total: 5						Total: \$400.00

New Single Family Dwelling

PZC14-0003	6887 WELLINGTON DR VCNT	New Single Family Dwelling	Peters Building Co.	10/03/2014	04/04/2015	\$0.00
Description:	New Residential Home					
PZCP14-0008	8509 PARKRIDGE DR	New Single Family Dwelling	NDC OF DEXTER, LTD	07/08/2014	01/15/2016	\$0.00
Description:	New construction SF residence					

PZCP14-0011	8268 BRIDGEWAY DR	New Single Family Dwelling	Brad Byarski	12/25/2014	02/25/2015	\$0.00
Description:	New home construction					
PZCP14-0026	3241 EASTRIDGE DR	New Single Family Dwelling	Binder, Jim	07/21/2014		\$50.00
Description:	New Home					
PZCP14-0029	8532 PARKRIDGE DR	New Single Family Dwelling	NDC OF DEXTER LTD	07/14/2014	01/14/2015	\$50.00
Description:	6925 KINGSLEY CIR VCNT					
PZCP14-0043	6923 WELLINGTON DR VCNT	New Single Family Dwelling	Peters Building Co.	09/12/2014	03/12/2015	\$50.00
Description:	6923 WELLINGTON DR VCNT					
PZCP14-0044	6871 WELLINGTON DR VCNT	New Single Family Dwelling	Peters Building Co.	09/02/2014	03/02/2015	\$50.00
Description:	6871 WELLINGTON DR VCNT					
PZCP14-0045	3230 EASTRIDGE DR	New Single Family Dwelling	Peters Building Co.	09/02/2014	03/02/2015	\$50.00
Description:	3230 EASTRIDGE DR					
PZCP14-0061	8260 BRIDGEWAY DR	New Single Family Dwelling	TROWBRIDGE HOMES OF WE	12/09/2014	06/07/2015	\$0.00
Description:	8260 BRIDGEWAY DR					
PZCP14-0063	6839 WELLINGTON DR VCNT	New Single Family Dwelling	TROWBRIDGE HOMES OF WE	12/18/2014	06/09/2015	\$0.00
Description:	6839 WELLINGTON DR VCNT					
PZCP15-0066	6875 WELLINGTON DR VCNT	New Single Family Dwelling	Peters Building Co.	02/05/2015	08/05/2015	\$0.00
Description:	6875 WELLINGTON DR VCNT					
PZCP15-0070	6927 WELLINGTON DR VCNT	New Single Family Dwelling	Peters Building Co.	03/06/2015	09/06/2015	\$0.00
Description:	6927 WELLINGTON DR VCNT					
PZCP15-0082	8503 PARKRIDGE DR	New Single Family Dwelling	NDC OF DEXTER, LTD.	06/03/2015	11/30/2015	\$0.00
Description:	New sf home construction					
PZCP15-0093	6889 KINGSLEY CIR VCNT	New Single Family Dwelling	DEXTER DEVELOPMENT LLC	06/02/2015	11/29/2015	\$0.00
Description:	New single-family dwelling in Dexter Crossing					
Total:	15					Total: \$250.00

Other Property Alteration

PZCP14-0027	7504 ANN ARBOR ST	Other Property Alteration	Dexter Block	08/01/2014	02/01/2015	\$25.00
Description:						
Total:	1					Total: \$25.00

Pool

PZCP14-0036	6964 WILSON DR	Pool	AZ Pools	09/15/2014	03/15/2015	\$0.00
Description:	Inground swimming pool					
Total:	1					Total: \$0.00

Number of Permits: 97

Total Billed: \$1,425.00

<u>PZCF15-0038</u>	6925 KINGSLEY CIR VCNT	New Single Family	Peters Building Co.	02/27/2015	12/27/2015	\$0.00
Description:						
<u>PZCF15-0040</u>	8487 PARKRIDGE DR	New Single Family	NDC OF DEXTER, LTD	04/23/2015	10/20/2015	\$0.00
Description:						
<u>PZCF15-0041</u>	8499 PARKRIDGE DR	New Single Family	NDC OF DEXTER LTD	04/23/2015	10/20/2015	\$0.00
Description:						
<u>PZCF15-0042</u>	6887 WELLINGTON DR VCNT	New Single Family	DEXTER DEVELOPMENT LLC	03/24/2015	09/24/2015	\$0.00
Description:						
<u>PZCF15-0043</u>	3237 EASTRIDGE DR	New Single Family	TROWBRIDGE HOMES OF WE	03/30/2015	09/30/2015	\$0.00
Description:						
<u>PZCF15-0044</u>	3257 EASTRIDGE DR	New Single Family	ICONOLAST HOMES, LLC	05/11/2015	11/07/2015	\$0.00
Description:						
Total:	24					Total: \$0.00

Other Property Alt.

<u>PZCF14-0027</u>	7100 W HURON RIVER DR	Other Property Alt.	John Shipman	10/30/2014		\$0.00
Description:	Conducted inspection of Interior buildout for new tenant (PZCP14-0016), and 5-foot concrete sidewalk from parking lot to building, and installation of dumpster enclosure with John Shipman.					
	Observed trailer with debris and junk between 7100 and 7200 and garbage and debris behind 7200.					
Total:	1					Total: \$0.00

Reconstruct SF

<u>PZCF14-0023</u>	7158 WILSON ST	Reconstruct SF	WHITE, JR, MECHIAL E	10/24/2014	04/22/2015	\$0.00
Description:	Tornado home					
Total:	1					Total: \$0.00

Number of Permits: 40

Total Billed: \$0.00

Population: All Records
 PermitType = Zoning Compliance - Final AND
 PermitDateIssued Between 7/1/2014 12:00:00 AM AND
 6/30/2015 12:00:00 AM

Permit.DateIssued Between 7/1/2014 12:00:00 AM AND
6/30/2015 12:00:00 AM AND
Permit.PermitType = Zoning Compliance - Prelim

From: [Michelle Aniol](#)
To: "sestey@dykema.com"
Subject: First Street Vacation
Date: Wednesday, August 12, 2015 1:04:00 PM
Attachments: [ROW vacation.jpg](#)

Steve,

Attached you will find a diagram of the area I spoke with you about.

As you can see, the area within the dashed yellow line is the portion of First Street that the City would like to vacate.

First Street is an unimproved street from the original Village of Dexter Plat.

The City owns the property that abuts the portion of First Street to be vacated. This property is designated as First Street Park. Improvements to the park include horseshoe pits. As you can see, the horseshoe pits have been placed in the First Street ROW.

The City doesn't want to vacate the entire ROW, just half of it, so it can be attached to the park

Let me know your thoughts on this. Thanks!

Michelle Aniol

Community Development Manager

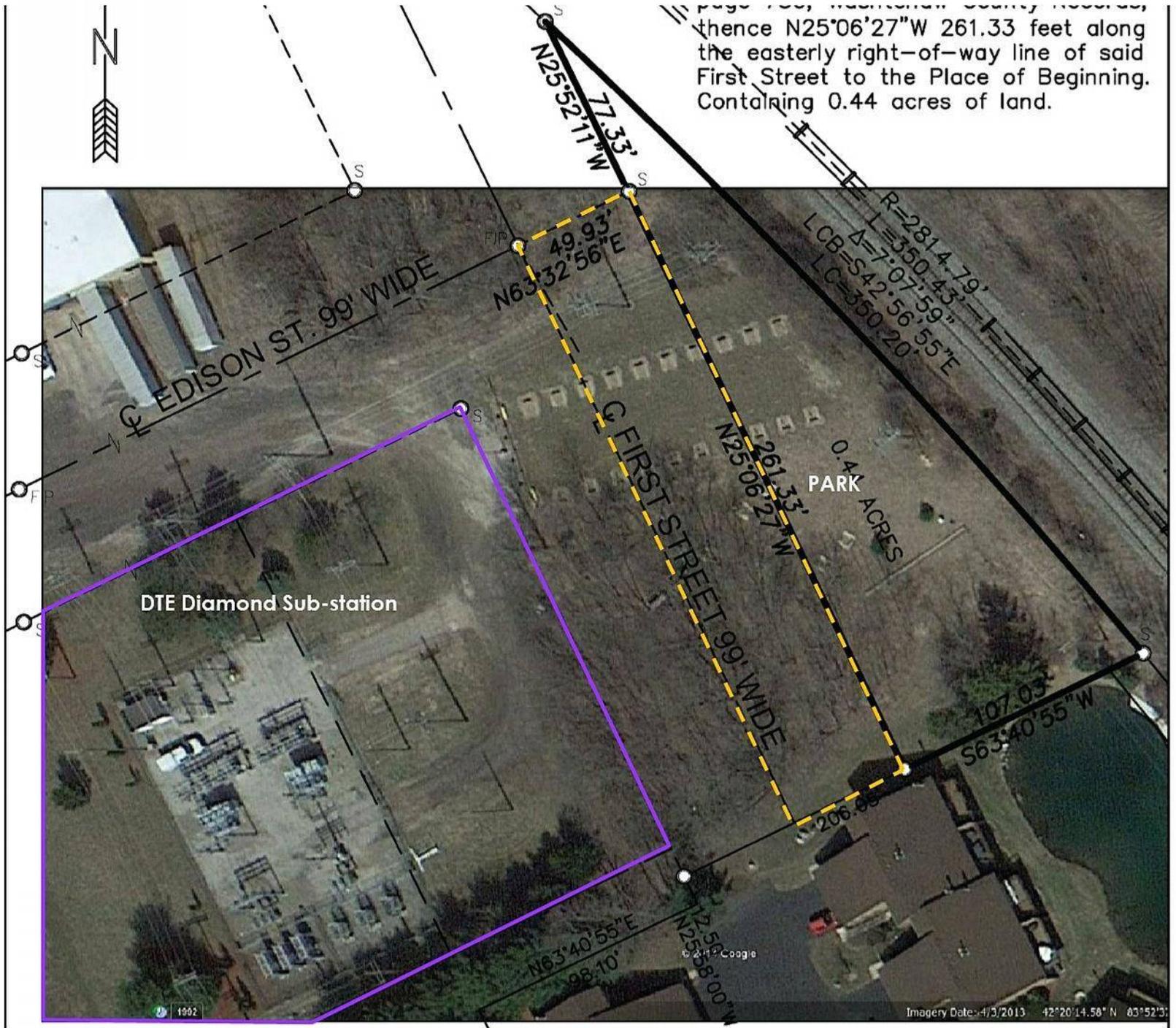
City of Dexter
8140 Main Street
Dexter, MI 48130-1092

734-426-8303 ext. 15 (o)
248-721-5076 (m)

maniol@dextermi.gov
www.dextermi.gov



Page 100, Washington County Records, thence N25°06'27"W 261.33 feet along the easterly right-of-way line of said First Street to the Place of Beginning. Containing 0.44 acres of land.



CITY OF DEXTER**cnicholls@dextermi.gov**

8140 Main Street Dexter, MI 48130-1092 Phone (734)426-8303 ext. 11 Fax (734)426-5614

MEMO**To: Mayor Keough and Council Members****From: Courtney Nicholls, City Manager****Date: August 19, 2015****Re: City Manager/Assistant to the Manager Report - Meeting of
August 24, 2015**

1. Meeting Review:
 - August 10th – City Council Meeting
 - August 12th – Facility Committee
 - August 17th – 22nd – Paint Dexter Plein Air Festival
 - August 18th – DTE regarding substation removal
 - August 18th – Michigan Natural Resources Trust Fund Board Visit
 - August 18th – Parks & Recreation Commission
 - August 19th – Farmers Market/Community Garden Oversight Committee
 - August 20th – Downtown Development Authority

2. Upcoming Meetings:
 - August 24th – Proposed date for Sergeant Interviews
 - August 24th – City Council Meeting
 - August 26th – Baker Rd/Shield/Dan Hoey Intersection Design Kick Off Meeting
 - September 9th – Facility Committee

3. **Dexter Art Gardens Temporary Sculptures.** The four temporary art sculptures, as approved by the Art Selection Committee and City Council, have been installed throughout Dexter. These sculptures will remain on display through August of 2016. Two of the sculptures will also have complimentary garden displays designed by local garden enthusiasts to enhance the artwork.

4. **Paint Dexter Plein Air Festival.** As of August 19th, the Paint Dexter Plein Air Festival is in full-swing. The History of Plein Air Painting Presentation at the Dexter District Library was held on Monday, August 17th. The artist reception at Terry B's was very well attended. Artwork submitted on the morning of Friday, August 21st will be for sale the remainder of the day Friday through 2:30pm on Saturday, August 22nd. A schedule of events can be found at <http://paintdexter.org>.

5. **Parks and Recreation Commission Update.** The Parks and Recreation Commission met on Tuesday, August 18th. There are a number of updates to come out of this meeting. As the Parks and Recreation Commission moves towards completing the 5-Year Parks and Recreation Master Plan, the next step that must be undertaken is the "public input" section of the Plan. The Michigan Department of Natural Resources requires that communities seek two types of public input before creating the "action

plan” section of the plan, which details the projects that the community expects to undertake and/or request MDNR Trust Fund funding in the next five years. To complete this section, the Commission has discussed the distribution of a survey and a public input session, with the latter being guided by the results of the former. The survey will be distributed in the next few weeks.

The second important update is that the Parks and Recreation Commission approved a design for the Lion’s Park playground at Edison Street. There is some final design work that needs to take place, and Council will see the design in conjunction with the site easement at a future meeting.

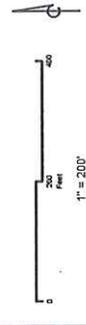
6. **Sergeant Interviews.** The Washtenaw County Sheriff’s Office has posted the open Sergeant positions. Interest letters are due on August 20, 2015. Lt. King is planning to schedule interviews with the candidates on Monday, August 24, 2015. I, along with Dexter Township Supervisor Harley Rider will be participating with the interviews.
7. **A & W Annexation.** While reviewing the files on the Dexter Schools sanitary sewer main extension, an easement document and agreement was found that states that in exchange for a 7.5’ sanitary sewer easement, the property at 8220 Dexter Chelsea may receive sewer service without coming into the City. They are also only required to pay a \$1,000 tap fee and \$125 for the meter. There are two additional properties along Dexter Chelsea with a similar agreement – 8256 and 8260. The City has easement agreements with 5 other properties along Dexter Chelsea but no similar agreements regarding connecting to the sewer system have been located. It was also discovered that the easements were never filed with the County Register of Deeds. We did locate the originals at OHM and we will be filing them with the County. Attached is a map that shows the parcels that have sewer leads to the property line. Those with the sewer tap in agreements are circled. Staff will be meeting with the owner of the A & W to make him aware of the easement.
8. **2015 Construction Projects.** The storm water work on Grand between Hudson and Baker has started. Residents will be individually notified if access to their home will be impacted. We have not yet received the right to enter permit from Amtrak for the Border to Border Trail project.
9. **DTE Agreement.** Mayor Keough and I met with representatives from DTE to discuss the agreement to remove the substation at 3045 Broad. The discussion was very productive and we believe we have come to terms that both sides can accept. DTE is willing to let the DDA put 25% of the cost down and pay the remainder over 5 years. They will also take responsibility for any necessary environmental clean-up of the site. They did state that their preliminary environmental testing confirmed that they will need to remove the building. We are working with Scott Munzel to update the agreement document and will present it for approval at an upcoming meeting.



Dexter Chelsea Road Sanitary Sewer

City of Dexter

- Sanitary Manholes
- Gravity Main
- Force Main
- Properties with Sewer Laterals
- Parcel
- Dexter Boundary



Source: Data provided by Washtenaw County and the City of Dexter. OHM Advisors does not warrant the accuracy of the data and/or the map. This document is intended to assist in the approximate spatial location of the proposed features within the Community and all use is strictly at the user's own risk.

Coordinate System: NAD 1983 StatePlane Michigan South FIPS 2113 Feet

Map Published: August 11, 2015



888.522.8711 | ohm-advisors.com



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Hello Residents and Fellow Council Members,

Presented below is my report for the August 24, 2015 meeting.

Recent Meetings/Conversations

August 12, 2015 – Facility Committee meeting – the facility committee reviewed response time data from 2014 from our existing stations. We will share this information with Council in the near future once we have had a chance to understand it and compare it. Future response time analysis is expected to focus on the impact (added time or decreased time) of moving the fire station.

As of the date of my report, I have not received any updates from John Evans of Swisher Commercial regarding the cost of space for City offices in the Mill Creek Terrace building. It is my understanding that Mr. Evans is working with AR Brouwer to see if there is a less expensive way to build the overall building before they come up with potential cost scenarios for our situation.

Dexter Wellness Center Tax Tribunal Case – I listened on a conference call with Judge Marmon on August 13, 2015. The Judge granted the site visit that our attorney Scott Munzel had requested. The site visit is set for August 24, 2015 at 9:30 pm.

August 13th and 19th, 2015 – Fire Chief Selection Committee – the committee has met twice over the past couple of weeks to review resumes and discuss potential interview candidates. The next set of interviews will take place on Monday, August 31, 2015.

August 13, 2015 – Third Street Drainage meeting with the Kromrei's and Berry's (please see New Business Item)

August 13, 2015 – Drafted a Proclamation in recognition of the 125th Anniversary of the Dexter Area Fire Department (see attached)

August 14th and 15th, 2015 – Dexter Daze weekend – was a lot of fun. I thought the turnout was great.

August 18, 2015 – Michigan Natural Resources Trust Fund site visit to Mill Creek Park – We welcomed approximately 40 people from the MDNR, MDEQ, SEMCOG, multiple Counties and other watershed interest groups to Mill Creek Park for a tour of the park and some ice cream from Dairy Queen. Washtenaw County Parks and HCMA also assisted in the tour. We received many compliments for the park that we have created and about our town. It is always nice to hear so many compliments about our community. We encouraged them all to come back and visit as often as they would like.

Future Activities

August 20, 2015 – Dexter Downtown Development Authority meeting

August 20, 2015 – Dexter Area Fire Department Board meeting

August 24, 2015 – City Council meeting

August 31, 2015 – Fire Chief Selection committee – Fire Chief Interviews will be conducted.

September 9, 2015 - Facility Committee meeting

Please let me know if you have any questions. I look forward to seeing you around our town.

Shawn Keough
Mayor, City of Dexter

skeough@DexterMI.gov

(313) 363-1434 (cell)

CITY OF DEXTER PROCLAMATION

WHEREAS, on July 11, 1890, the Dexter Fire Department was established, consisting of 7 members with 4 titles, including one Chief, one Captain, engineers and hose men; and

WHEREAS, the original engine house was located on Alpine in the Village of Dexter; in 1907, it moved to Broad Street; and

WHEREAS, in 1946, the Dexter Fire Department began officially serving the Townships of Dexter, Lima, Scio and Webster; for an annual maintenance fee of \$500 and a \$25 per run fee; this date represents the historic importance and birth of regionalized fire service in the Dexter Community; and

WHEREAS, in 1955, the Dexter Fire Department moved into the Main Street Station to better serve the community from this central location; and

WHEREAS, in 1955 the Dexter Fire Department purchased its first medical response vehicle (“a suburban”) to use to respond to medical emergencies, car accidents, and drowning’s; this decision was a major step forward and an increase in service response beyond the traditional service of fighting fires; in order to better provide emergency response on medical runs, Dexter firefighters sought training from Detroit Edison Company in order to learn basic CPR for use on medical responses; and

WHEREAS, in 1975, the Dexter Fire Department chose Lime Green as their department color for all vehicles because studies showed that this “new color” was the most visible in all conditions; this choice reflected the importance of safety for the firefighters as well as for the public at large; and

WHEREAS, in 1985, the Townships of Dexter, Lima, Scio and Webster and the Village of Dexter entered into a cooperative agreement to form the Dexter Area Fire Department to provide regional fire services to the Dexter Community; and

WHEREAS, while circumstances have led to Scio and Lima Township pursuing other means for providing their own fire services, the Dexter Area Fire Department continues to serve the City of Dexter, Dexter Township and Webster Township and provide mutual aid response in cooperation with the other two Townships; and

WHEREAS, July 11, 2015 marked the incredible 125th Anniversary of the Dexter Fire Department, now serving as the Dexter Area Fire Department; and

NOW, THEREFORE, BE IT RESOLVED THAT the Dexter City Council does hereby recognize 125 years of outstanding service and congratulate the Dexter Area Fire Department for their longstanding commitment to serving and protecting the residents of the Dexter Community; we thank them for all that they have done and continue to do to serve our residents and this wonderful community.

Thank you for keeping us safe!

August 14, 2015

Shawn W. Keough, Mayor

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SUMMARY OF BILLS AND PAYROLL			8/24/2015
Payroll Check Register	08/19/15	\$37,513.11	Regular Pay
Employer Costs (paid via electronic transfer)	08/19/15	\$3,286.07	Regular Pay
Account Payable Check Register		\$116,776.85	
		\$157,576.03	TOTAL BILLS & PAYROLL EXPENDED ALL FUNDS
<p>The due date column on the accounts payable worksheets represents the date of the Council meeting</p>			
<p>ALL PAYABLES ARE WITHIN ACCEPTABLE BUDGET LIMITS DETAIL VENDOR LIST AND ACCOUNT SUMMARY PROVIDED</p>			
<p><i>"This is the summary report that will be provided with each packet. Approval of the total bills and payroll expended, all funds will be necessary."</i></p>			

BANK CODE: POOL

Claimant	Amount Claimed	Amount Owed	Amount Rejected
1. ALEXANDER CHEMICAL CORPORATION	990.40		
2. AT&T	402.01		
3. BOULLION SALES	637.64		
4. CADILLAC ASPHALT, LLC	1,146.67		
5. CHAMPION WATER TREATMENT	9.50		
6. CHELSEA LUMBER COMPANY	151.58		
7. CINTAS CORPORATION	1,349.70		
8. CMYK IMPERIAL PRINTING	660.00		
9. COMCAST - DPW	151.90		
10. CONCORD EXCAVATING & GRADING INC	21,766.94		
11. CONTRACTOR CONNECTION	200.60		
12. CORRIGAN OIL COMPANY	628.70		
13. COUGAR SALES AND RENTAL	15.18		
14. DAN O'NEILL	150.00		
15. DEPT. OF ENVIRN. QUALITY	140.00		
16. DETROIT PUMP & MANUFACTURING	159.77		
17. DEXTER MILL	433.02		
18. DORNBOS SIGN & SAFTEY INC.	348.50		
19. DTE ENERGY	12,515.46		
20. ECONO	1,793.62		
21. ENVIRONMENTAL RESOURCE ASSOC	294.24		
22. G2 CONSULTING GROUP, LLC	565.00		
23. GREEN GUYS LAWN AND LANDSCAPE	99.00		
24. GREENTECH IMAGING	75.26		
25. HACH COMPANY	4,038.04		
26. HACKNEY HARDWARE	1,171.29		
27. INDUSTRIAL TEST SYSTEMS, INC	125.68		
28. JOE KRAJKIEWCZ	700.00		
29. KENNEDY INDUSTRIES, INC.	110.00		
30. KEVIN BARTON	600.00		
31. LANDUSE USA, LLC	15,000.00		
32. MARTHA GIRSCH	100.00		
33. MASTERCRAFT PLUMBING	298.00		
34. METRO ENVIROMENTAL SERVICES	2,515.00		
35. MICHELLE ANIOL	867.74		
36. MICHIGAN MINERAL RESOURCES, LL	1,807.00		
37. MICHIGAN MUNICIPAL LEAGUE	90.70		
38. PAMELA REITHMEIER	700.00		
39. PARTS PEDDLER AUTO SUPPLY	382.31		
40. PLANT WISE	1,282.50		
41. PNC	1,899.64		
42. RADTKE TRUCKING, LLC	495.00		
43. RICHARD BROTHERS PAINTING	190.00		
44. RICOH AMERICAS CORPORATION	1,793.45		
45. SCOTT E. MUNZEL, PC	7,255.50		
46. SHANE SOVIA	700.00		
47. SIGNS IN 1 DAY	374.00		
48. SMALL BUSINESS ASSOC OF MICH	22,934.32		
49. STAPLES BUSINESS ADVANTAGE	1,117.34		
50. TERRY B'S	1,090.00		

Claimant	Amount Claimed	Amount Owed	Amount Rejected
51. TESS TOBOLIC	250.00		
52. THE SUN TIMES	176.18		
53. UNUM LIFE INSURANCE	718.54		
54. USA BLUE BOOK	173.43		
55. WASHTENAW COUNTY TREASURER	2,656.50		
56. WILLIAMS & WORKS, INC.	480.00		
TOTAL ALL CLAIMS	116,776.85		

GL Number	Inv. Line Desc	Vendor	Invoice Desc.	Invoice	Due Date	Amount	check #
Fund 101 GENERAL FUND							
Dept 000 ASSETS, LIABILITIES & REVENUE							
101-000-255.001	DEPOSITS FOR PAYMENT TO OJLANDUSE USA, LLC		TARGET MARKET ANALYSIS	08/18/15	08/24/15	15,000.00	
						Total For Dept 000 ASSETS, LIABILITIES & REVENUE	15,000.00
Dept 101 CITY COUNCIL							
101-101-901.000	PRINTING & PUBLISHING	ECONO	NEWSLETTER	56301	08/24/15	1,793.62	
101-101-956.000	COUNCIL DISCRETIONARY EXP	PNC	COUNCIL	08/18/15	08/24/15	30.21	
101-101-959.000	ARTS, CULTURE & HERITAGE	CMYK IMPERIAL PRINTING	PAINT DEXTER	1725	08/24/15	495.00	
101-101-959.000	ARTS, CULTURE & HERITAGE	DAN O'NEILL	PAINT DEXTER	08/19/15	08/24/15	150.00	
101-101-959.000	ARTS, CULTURE & HERITAGE	JOE KRAJKIEWCZ	PAINT DEXTER	08/18/15	08/24/15	700.00	
101-101-959.000	ARTS, CULTURE & HERITAGE	KEVIN BARTON	PAINT DEXTER	08/19/15	08/24/15	600.00	
101-101-959.000	ARTS, CULTURE & HERITAGE	MARTHA GIRSCH	PAINT DEXTER	08/19/15	08/24/15	100.00	
101-101-959.000	ARTS, CULTURE & HERITAGE	PAMELA REITHMEIER	PAINT DEXTER	08/18/15	08/24/15	700.00	
101-101-959.000	ARTS, CULTURE & HERITAGE	PNC	PAINT DEXTER	1368056	08/24/15	60.00	
101-101-959.000	ARTS, CULTURE & HERITAGE	PNC	PAINT DEXTER	1364884	08/24/15	1,240.00	
101-101-959.000	ARTS, CULTURE & HERITAGE	SHANE SOVIA	PAINT DEXTER	08/18/15	08/24/15	700.00	
101-101-959.000	ARTS, CULTURE & HERITAGE	SIGNS IN 1 DAY	PAINT DEXTER	27411	08/24/15	234.00	
101-101-959.000	ARTS, CULTURE & HERITAGE	TERRY B'S	DONATION	08/20/15	08/24/15	1,090.00	
101-101-959.000	ARTS, CULTURE & HERITAGE	TESS TOBOLIC	PAINT DEXTER	08/18/15	08/24/15	250.00	
						Total For Dept 101 CITY COUNCIL	8,142.83
Dept 172 CITY MANAGER							
101-172-721.000	HEALTH & DENTAL INSURANCE	SMALL BUSINESS ASSOC O	SEPT 2015	08/19/15	08/24/15	6,014.28	
101-172-722.000	LIFE & DISABILITY INSURANC	UNUM LIFE INSURANCE	SEPT 2015	08/20/15	08/24/15	124.96	
						Total For Dept 172 CITY MANAGER	6,139.24
Dept 210 ATTORNEY							
101-210-810.000	ATTORNEY FEES	SCOTT E. MUNZEL, PC	LEGAL	1595	08/24/15	255.00	
101-210-810.000	ATTORNEY FEES	SCOTT E. MUNZEL, PC	LEGAL	1593	08/24/15	238.00	
101-210-810.000	ATTORNEY FEES	SCOTT E. MUNZEL, PC	LEGAL	1594	08/24/15	561.00	
101-210-810.000	ATTORNEY FEES	SCOTT E. MUNZEL, PC	LEGAL	1592	08/24/15	6,201.50	
						Total For Dept 210 ATTORNEY	7,255.50
Dept 215 CITY CLERK							
101-215-901.000	PRINTING & PUBLISHING	THE SUN TIMES	PUBLIC NOTICE	45758	08/24/15	54.68	
101-215-901.000	PRINTING & PUBLISHING	THE SUN TIMES	PUBLIC NOTICE	45828	08/24/15	121.50	
						Total For Dept 215 CITY CLERK	176.18
Dept 253 TREASURER							
101-253-721.000	HEALTH & DENTAL INSURANCE	SMALL BUSINESS ASSOC O	SEPT 2015	08/19/15	08/24/15	1,565.36	
101-253-722.000	LIFE & DISABILITY INSURANC	UNUM LIFE INSURANCE	SEPT 2015	08/20/15	08/24/15	36.50	
101-253-727.000	OFFICE SUPPLIES	STAPLES BUSINESS ADVAN	JULY 2015	08/20/15	08/24/15	103.20	
						Total For Dept 253 TREASURER	1,705.06
Dept 257 ASSESSING DEPARTMENT							
101-257-977.000	EQUIPMENT	STAPLES BUSINESS ADVAN	JULY 2015	08/20/15	08/24/15	486.69	
						Total For Dept 257 ASSESSING DEPARTMENT	486.69
Dept 265 BUILDINGS & GROUNDS							
101-265-727.000	OFFICE SUPPLIES	STAPLES BUSINESS ADVAN	JULY 2015	08/20/15	08/24/15	90.93	
101-265-920.000	UTILITIES	DTE ENERGY	JULY 2015	08/19/15	08/24/15	666.66	
101-265-920.001	UTILITIES - TELEPHONES	AT&T	FARMERS MARKET	08/18/15	08/24/15	74.74	
101-265-935.000		CINTAS CORPORATION	JULY SERVICE	08/18/15	08/24/15	49.46	
101-265-935.000	BUILDING MAINTENANCE & REI	CINTAS CORPORATION	OFFICE	08/18/15	08/24/15	104.49	
101-265-936.000		RICOH AMERICAS CORPORA	LEASE	95238823	08/24/15	1,793.45	

GL Number	Inv. Line Desc	Vendor	Invoice Desc.	Invoice	Due Date	Amount	check #
Fund 101 GENERAL FUND							
Dept 265 BUILDINGS & GROUNDS							
101-265-955.000	MISCELLANEOUS	HACKNEY HARDWARE	ACCT # 6431	08/18/15	08/24/15	88.97	
						<u>88.97</u>	
Total For Dept 265 BUILDINGS & GROUNDS						2,979.70	
Dept 301 LAW ENFORCEMENT							
101-301-807.000		WASHTENAW COUNTY TREAS	JULY 2015	26734	08/24/15	2,656.50	
101-301-920.000	UTILITIES	DTE ENERGY	JULY 2015	08/19/15	08/24/15	262.15	
						<u>262.15</u>	
Total For Dept 301 LAW ENFORCEMENT						2,918.65	
Dept 336 FIRE DEPARTMENT							
101-336-920.000	UTILITIES	DTE ENERGY	JULY 2015	08/19/15	08/24/15	262.15	
101-336-935.000	BUILDING MAINTENANCE & REPAIR	MASTERCRAFT PLUMBING	FIRE DEPT	17636	08/24/15	298.00	
						<u>298.00</u>	
Total For Dept 336 FIRE DEPARTMENT						560.15	
Dept 400 PLANNING DEPARTMENT							
101-400-721.000	HEALTH & DENTAL INSURANCE	SMALL BUSINESS ASSOC O	SEPT 2015	08/19/15	08/24/15	1,584.68	
101-400-722.000	LIFE & DISABILITY INSURANCE	UNUM LIFE INSURANCE	SEPT 2015	08/20/15	08/24/15	31.99	
101-400-861.000	TRAVEL & MILEAGE	MICHELLE ANIOL	REIMBURSEMENT	08/18/15	08/24/15	837.49	
101-400-955.000	MISCELLANEOUS	MICHELLE ANIOL	REIMBURSEMENT	08/18/15	08/24/15	30.25	
101-400-960.000	EDUCATION & TRAINING	PNC	CONFERENCE	08/18/15	08/24/15	455.00	
						<u>455.00</u>	
Total For Dept 400 PLANNING DEPARTMENT						2,939.41	
Dept 441 DEPARTMENT OF PUBLIC WORKS							
101-441-720.000	SOCIAL SECURITY & MEDICARE	UNUM LIFE INSURANCE	SEPT 2015	08/20/15	08/24/15	202.15	
101-441-721.000	HEALTH & DENTAL INSURANCE	SMALL BUSINESS ASSOC O	SEPT 2015	08/19/15	08/24/15	2,090.67	
101-441-722.000	LIFE & DISABILITY INSURANCE	UNUM LIFE INSURANCE	SEPT 2015	08/20/15	08/24/15	37.78	
101-441-740.000	OPERATING SUPPLIES	CHAMPION WATER TREATME	DPW	08/17/15	08/24/15	9.50	
101-441-740.000	OPERATING SUPPLIES	CHELSEA LUMBER COMPANY	DPW	1433257	08/24/15	79.66	
101-441-740.000	OPERATING SUPPLIES	HACKNEY HARDWARE	ACCT # 6431	08/18/15	08/24/15	63.91	
101-441-740.000	OPERATING SUPPLIES	HACKNEY HARDWARE	ACCT # 6431	08/18/15	08/24/15	73.24	
101-441-740.000	OPERATING SUPPLIES	STAPLES BUSINESS ADVAN	JULY 2015	08/20/15	08/24/15	159.98	
101-441-745.000		CINTAS CORPORATION	JULY SERVICE	08/18/15	08/24/15	513.17	
101-441-920.000		COMCAST - DPW	DPW	08/20/15	08/24/15	151.90	
101-441-920.000	UTILITIES	DTE ENERGY	JULY 2015	08/19/15	08/24/15	1,303.70	
						<u>1,303.70</u>	
Total For Dept 441 DEPARTMENT OF PUBLIC WORKS						4,685.66	
Dept 442 DOWNTOWN PUBLIC WORKS							
101-442-731.000	LANDSCAPE SUPPLIES	HACKNEY HARDWARE	ACCT # 6431	08/18/15	08/24/15	402.21	
101-442-920.000	UTILITIES	DTE ENERGY	JULY 2015	08/19/15	08/24/15	466.00	
						<u>466.00</u>	
Total For Dept 442 DOWNTOWN PUBLIC WORKS						868.21	
Dept 728 ECONOMIC DEVELOPMENT							
101-728-960.000	EDUCATION & TRAINING	PNC	EDUCATION	08/18/15	08/24/15	114.43	
						<u>114.43</u>	
Total For Dept 728 ECONOMIC DEVELOPMENT						114.43	
Dept 751 PARKS & RECREATION							
101-751-721.000	HEALTH & DENTAL INSURANCE	SMALL BUSINESS ASSOC O	SEPT 2015	08/19/15	08/24/15	337.21	
101-751-722.000	LIFE & DISABILITY INSURANCE	UNUM LIFE INSURANCE	SEPT 2015	08/20/15	08/24/15	6.09	
101-751-731.000	LANDSCAPE SUPPLIES	GREEN GUYS LAWN AND LA	LANDSCAPING	08/18/15	08/24/15	99.00	
101-751-803.000	CONTRACTED SERVICES	PLANT WISE	RAIN GARDEN	15-1581	08/24/15	1,282.50	
101-751-937.000	EQUIPMENT MAINTENANCE & REPAIR	CHELSEA LUMBER COMPANY	DPW	1433257	08/24/15	71.92	
101-751-937.000	EQUIPMENT MAINTENANCE & REPAIR	RADTKE TRUCKING, LLC	DPW	08/17/15	08/24/15	495.00	
101-751-937.000	EQUIPMENT MAINTENANCE & REPAIR	RICHARD BROTHERS PAINT	DPW	21106	08/24/15	190.00	
101-751-955.000	MISCELLANEOUS	CMYK IMPERIAL PRINTING	WELCOME SIGN	1727	08/24/15	404.00	
101-751-970.000	CONTRACTED CAPITAL IMPROVEMENT	CONCORD EXCAVATING & G	DPW DRIVEWAY	08/18/15	08/24/15	21,766.94	
						<u>21,766.94</u>	

GL Number	Inv. Line Desc	Vendor	Invoice Desc.	Invoice	Due Date	Amount	check #
Fund 101 GENERAL FUND							
Dept 751 PARKS & RECREATION							
101-751-970.000	CONTRACTED CAPITAL IMPROVE	G2 CONSULTING GROUP, L	PATHWAY PROJECT	15144	08/24/15	565.00	
Total For Dept 751 PARKS & RECREATION						24,978.66	
Dept 851 INSURANCE & BONDS							
101-851-721.001	RETIREE HEALTH INSURANCE	SMALL BUSINESS ASSOC O	SEPT 2015	08/19/15	08/24/15	795.27	
Total For Dept 851 INSURANCE & BONDS						795.27	
Total For Fund 101 GENERAL FUND						79,745.64	
Fund 202 MAJOR STREETS FUND							
Dept 463 ROUTINE MAINTENANCE							
202-463-721.000	HEALTH & DENTAL INSURANCE	SMALL BUSINESS ASSOC O	SEPT 2015	08/19/15	08/24/15	1,753.47	
202-463-722.000	LIFE & DISABILITY INSURANCE	UNUM LIFE INSURANCE	SEPT 2015	08/20/15	08/24/15	31.69	
202-463-740.000	OPERATING SUPPLIES	CADILLAC ASPHALT, LLC	DPW	276687	08/24/15	906.37	
202-463-740.000	OPERATING SUPPLIES	CADILLAC ASPHALT, LLC	DPW	274511	08/24/15	240.30	
202-463-740.000	OPERATING SUPPLIES	HACKNEY HARDWARE	ACCT # 6431	08/19/15	08/24/15	84.47	
202-463-740.000	OPERATING SUPPLIES	HACKNEY HARDWARE	ACCT # 6431	08/18/15	08/24/15	90.94	
202-463-740.000	OPERATING SUPPLIES	MICHIGAN MINERAL RESOU	DPW	2176	08/24/15	903.50	
Total For Dept 463 ROUTINE MAINTENANCE						4,010.74	
Dept 474 TRAFFIC SERVICES							
202-474-721.000	HEALTH & DENTAL INSURANCE	SMALL BUSINESS ASSOC O	SEPT 2015	08/19/15	08/24/15	539.53	
202-474-722.000	LIFE & DISABILITY INSURANCE	UNUM LIFE INSURANCE	SEPT 2015	08/20/15	08/24/15	9.75	
202-474-740.000	OPERATING SUPPLIES	DORNBOS SIGN & SAFTEY	DPW	21818	08/24/15	348.50	
Total For Dept 474 TRAFFIC SERVICES						897.78	
Dept 478 WINTER MAINTENANCE							
202-478-721.000	HEALTH & DENTAL INSURANCE	SMALL BUSINESS ASSOC O	SEPT 2015	08/19/15	08/24/15	1,079.06	
202-478-722.000	LIFE & DISABILITY INSURANCE	UNUM LIFE INSURANCE	SEPT 2015	08/20/15	08/24/15	19.50	
Total For Dept 478 WINTER MAINTENANCE						1,098.56	
Total For Fund 202 MAJOR STREETS FUND						6,007.08	
Fund 203 LOCAL STREETS FUND							
Dept 463 ROUTINE MAINTENANCE							
203-463-721.000	HEALTH & DENTAL INSURANCE	SMALL BUSINESS ASSOC O	SEPT 2015	08/19/15	08/24/15	539.52	
203-463-722.000	LIFE & DISABILITY INSURANCE	UNUM LIFE INSURANCE	SEPT 2015	08/20/15	08/24/15	9.75	
203-463-740.000	OPERATING SUPPLIES	CONTRACTOR CONNECTION	DPW	7088878	08/24/15	200.60	
203-463-740.000	OPERATING SUPPLIES	DEXTER MILL	SUPPLIES	08/19/15	08/24/15	109.90	
203-463-740.000	OPERATING SUPPLIES	MICHIGAN MINERAL RESOU	DPW	2176	08/24/15	903.50	
Total For Dept 463 ROUTINE MAINTENANCE						1,763.27	
Dept 474 TRAFFIC SERVICES							
203-474-721.000	HEALTH & DENTAL INSURANCE	SMALL BUSINESS ASSOC O	SEPT 2015	08/19/15	08/24/15	134.88	
203-474-722.000	LIFE & DISABILITY INSURANCE	UNUM LIFE INSURANCE	SEPT 2015	08/20/15	08/24/15	2.44	
203-474-740.000	OPERATING SUPPLIES	SIGNS IN 1 DAY	DPW	27455	08/24/15	140.00	
Total For Dept 474 TRAFFIC SERVICES						277.32	
Dept 478 WINTER MAINTENANCE							
203-478-721.000	HEALTH & DENTAL INSURANCE	SMALL BUSINESS ASSOC O	SEPT 2015	08/19/15	08/24/15	269.76	
203-478-722.000	LIFE & DISABILITY INSURANCE	UNUM LIFE INSURANCE	SEPT 2015	08/20/15	08/24/15	4.88	
Total For Dept 478 WINTER MAINTENANCE						274.64	

GL Number	Inv. Line Desc	Vendor	Invoice Desc.	Invoice	Due Date	Amount	check #
Fund 203 LOCAL STREETS FUND							
Total For Fund 203 LOCAL STREETS FUND						2,315.23	
Fund 204 MUNICIPAL STREETS							
Dept 248 ADMINISTRATION							
204-248-721.001	RETIREE HEALTH INSURANCE	SMALL BUSINESS ASSOC O	SEPT 2015	08/19/15	08/24/15	1,025.83	
Total For Dept 248 ADMINISTRATION						1,025.83	
Total For Fund 204 MUNICIPAL STREETS						1,025.83	
Fund 402 EQUIPMENT REPLACEMENT FUND							
Dept 441 DEPARTMENT OF PUBLIC WORKS							
402-441-939.000	VEHICLE MAINTENANCE & REPAIR	BOULLION SALES	DPW	261196	08/24/15	637.64	
402-441-939.000	VEHICLE MAINTENANCE & REPAIR	COUGAR SALES AND RENTALS	DPW	4268303	08/24/15	15.18	
402-441-939.000	VEHICLE MAINTENANCE & REPAIR	PARTS PEDDLER AUTO SUPPLIES		08/18/15	08/24/15	381.22	
Total For Dept 441 DEPARTMENT OF PUBLIC WORKS						1,034.04	
Total For Fund 402 EQUIPMENT REPLACEMENT FUND						1,034.04	
Fund 590 SEWER ENTERPRISE FUND							
Dept 548 SEWER UTILITIES DEPARTMENT							
590-548-721.000	HEALTH & DENTAL INSURANCE	SMALL BUSINESS ASSOC O	SEPT 2015	08/19/15	08/24/15	2,946.95	
590-548-721.001	RETIREE HEALTH INSURANCE	SMALL BUSINESS ASSOC O	SEPT 2015	08/19/15	08/24/15	1.41	
590-548-722.000	LIFE & DISABILITY INSURANCE	UNUM LIFE INSURANCE	SEPT 2015	08/20/15	08/24/15	120.64	
590-548-740.000	OPERATING SUPPLIES	DEXTER MILL	SUPPLIES	08/19/15	08/24/15	78.45	
590-548-740.000	OPERATING SUPPLIES	GREENTECH IMAGING	WWTP	209833	08/24/15	75.26	
590-548-740.000		HACKNEY HARDWARE	ACCT# 6432	08/18/15	08/24/15	115.68	
590-548-740.000	OPERATING SUPPLIES	STAPLES BUSINESS ADVANCE	JULY 2015	08/20/15	08/24/15	138.27	
590-548-742.000	CHEMICAL SUPPLIES - PLANT	ALEXANDER CHEMICAL CORP	WWTP	10035602	08/24/15	990.40	
590-548-743.000	CHEMICAL SUPPLIES - LAB	INDUSTRIAL TEST SYSTEM	WWTP	1048471	08/24/15	125.68	
590-548-745.000		CINTAS CORPORATION	JULY SERVICE	08/18/15	08/24/15	237.19	
590-548-745.000	UNIFORM ALLOWANCE	DEXTER MILL	SUPPLIES	08/19/15	08/24/15	105.17	
590-548-751.000		CORRIGAN OIL COMPANY	WWTP	6108253	08/24/15	33.91	
590-548-751.000		CORRIGAN OIL COMPANY	WWTP	6105061	08/24/15	328.53	
590-548-803.005	SEWER LINE MAINTENANCE	METRO ENVIROMENTAL SERVICES	WWTP	54636	08/24/15	2,515.00	
590-548-824.000	TESTING & ANALYSIS	ENVIRONMENTAL RESOURCE	WWTP	764208	08/24/15	294.24	
590-548-901.000	PRINTING & PUBLISHING	MICHIGAN MUNICIPAL LEASING	CLASSIFIED AD	08/20/15	08/24/15	45.35	
590-548-920.000	UTILITIES	DTE ENERGY	JULY 2015	08/19/15	08/24/15	6,685.80	
590-548-920.001		AT&T	U-VERSE	08/18/15	08/24/15	76.50	
590-548-920.001		AT&T	426 4572	08/18/15	08/24/15	87.14	
590-548-937.000	EQUIPMENT MAINTENANCE & REPAIR	DETROIT PUMP & MANUFACTURING	WWTP	1035841	08/24/15	79.88	
590-548-937.000	EQUIPMENT MAINTENANCE & REPAIR	HACKNEY HARDWARE	ACCT # 6430	08/18/15	08/24/15	171.81	
590-548-937.000	EQUIPMENT MAINTENANCE & REPAIR	KENNEDY INDUSTRIES, INC	WWTP	563523	08/24/15	110.00	
590-548-938.000	LAB EQUIPMENT MAINTENANCE	HACH COMPANY	WWTP	9470078	08/24/15	4,038.04	
590-548-960.000	EDUCATION & TRAINING	DEPT. OF ENVIRONMENTAL QUALITY		08/20/15	08/24/15	70.00	
590-548-960.000	EDUCATION & TRAINING	DEPT. OF ENVIRONMENTAL QUALITY	WWTP	08/20/15	08/24/15	70.00	
Total For Dept 548 SEWER UTILITIES DEPARTMENT						19,541.30	
Total For Fund 590 SEWER ENTERPRISE FUND						19,541.30	
Fund 591 WATER ENTERPRISE FUND							
Dept 556 WATER UTILITIES DEPARTMENT							
591-556-721.000	HEALTH & DENTAL INSURANCE	SMALL BUSINESS ASSOC O	SEPT 2015	08/19/15	08/24/15	1,988.47	
591-556-721.001	RETIREE HEALTH INSURANCE	SMALL BUSINESS ASSOC O	SEPT 2015	08/19/15	08/24/15	267.97	
591-556-722.000	LIFE & DISABILITY INSURANCE	UNUM LIFE INSURANCE	SEPT 2015	08/20/15	08/24/15	80.42	
591-556-740.000	OPERATING SUPPLIES	HACKNEY HARDWARE	ACCT# 6433	08/18/15	08/24/15	80.06	

GL Number	Inv. Line Desc	Vendor	Invoice Desc.	Invoice	Due Date	Amount	check #
Fund 591 WATER ENTERPRISE FUND							
Dept 556 WATER UTILITIES DEPARTMENT							
591-556-740.000	OPERATING SUPPLIES	PARTS PEDDLER AUTO SUP	SUPPLIES	08/18/15	08/24/15	1.09	
591-556-740.000	OPERATING SUPPLIES	STAPLES BUSINESS ADVAN	JULY 2015	08/20/15	08/24/15	138.27	
591-556-740.000	OPERATING SUPPLIES	USA BLUE BOOK	WWTP	707208	08/24/15	173.43	
591-556-745.000		CINTAS CORPORATION	JULY SERVICE	08/18/15	08/24/15	334.39	
591-556-745.000	UNIFORM ALLOWANCE	DEXTER MILL	SUPPLIES	08/19/15	08/24/15	139.50	
591-556-751.000		CORRIGAN OIL COMPANY	WWTP	6108724	08/24/15	54.82	
591-556-751.000		CORRIGAN OIL COMPANY	WWTP	6108726	08/24/15	172.19	
591-556-751.000		CORRIGAN OIL COMPANY	WWTP	6108721	08/24/15	39.25	
591-556-802.000	PROFESSIONAL SERVICES	WILLIAMS & WORKS, INC.	WWTP	77026	08/24/15	480.00	
591-556-901.000	PRINTING & PUBLISHING	MICHIGAN MUNICIPAL LEA	CLASSIFIED AD	08/20/15	08/24/15	45.35	
591-556-920.000	UTILITIES	DTE ENERGY	JULY 2015	08/19/15	08/24/15	2,869.00	
591-556-920.001		AT&T	U-VERSE	08/18/15	08/24/15	76.50	
591-556-920.001		AT&T	426 4572	08/18/15	08/24/15	87.13	
591-556-937.000	EQUIPMENT MAINTENANCE & RE	DETROIT PUMP & MANUFAC	WWTP	1035841	08/24/15	79.89	
Total For Dept 556 WATER UTILITIES DEPARTMENT						7,107.73	
Total For Fund 591 WATER ENTERPRISE FUND						7,107.73	

GL Number	Inv. Line Desc	Vendor	Invoice Desc.	Invoice	Due Date	Amount	check #
Fund Totals:							
			Fund 101 GENERAL FUND			79,745.64	
			Fund 202 MAJOR STREETS FUND			6,007.08	
			Fund 203 LOCAL STREETS FUND			2,315.23	
			Fund 204 MUNICIPAL STREETS			1,025.83	
			Fund 402 EQUIPMENT REPLACEMENT FUND			1,034.04	
			Fund 590 SEWER ENTERPRISE FUND			19,541.30	
			Fund 591 WATER ENTERPRISE FUND			7,107.73	
Total For All Funds:						<hr/>	116,776.85

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CITY OF DEXTER

cnicholls@dextermi.gov

8140 Main Street Dexter, MI 48130-1092

Phone (734)426-8303 ext 11 Fax (734)426-5614

MEMO

To: Mayor Keough and Council Members

From: Courtney Nicholls, City Manager / Michelle Aniol, Community Development Manager

Date: August 17, 2015

Re: Master Plan Amendments

In April 2015 Council approved a proposal from Carlisle Wortman to assist in amending the Master Plan and Zoning Ordinance to develop and establish appropriate regulations for oil and gas operations.

At its August meeting, Planning Commission reviewed the draft changes to the Master Plan and recommended that they be forwarded to Council. The next step in the process will be distributing the updates to neighboring jurisdictions and regional entities.

While these amendments are in the review period, the Zoning Ordinance amendments will be drafted.

Council is asked to approve the distribution of the draft Master Plan updates to neighboring jurisdictions and regional entities.



CARLISLE

WORTMAN
associates, inc.

605 S. Main Street, Ste. 1
Ann Arbor, MI 48104

(734) 662-2200
(734) 662-1935 Fax

MEMORANDUM

TO: City of Dexter City Council
Courtney Nicholls, City Manager

FROM: Doug J. Lewan, City Planner
Laura K. Kreps, City Planner

DATE: August 18, 2015

RE: DRAFT Master Plan Update for Distribution

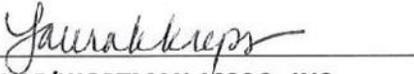
At the August 3rd Planning Commission meeting we discussed potential changes to the Master Plan associated with Oil and Gas wells and ancillary uses. The attached information was provided to the Planning Commission and discussed. No changes to the draft materials were proposed, and the Planning Commission recommended the City Council review and approve the draft for distribution to adjacent communities and regional agencies for public comment.

Further, our memo to the Planning Commission also stated, *in addition to these changes, please come to the working session prepared to discuss potential modifications to the Village Residential description and appropriate uses listed (Page 36), as well as the Baker Road Corridor (Page 42) regarding density and compatible zoning districts.* This reference was in relation to the staff’s request to potentially look at these areas of the Plan as they relate to contradictions found in the Zoning Ordinance. The Planning Commission felt these items are warranted for discussion at a later date, and they are not reflected in the attached materials presented for distribution and public comment.

Please feel free to contact us directly with any questions or comments.



CARLISLE/WORTMAN ASSOC., INC.
Douglas J. Lewan, PCP, AICP
Principal



CARLISLE/WORTMAN ASSOC., INC.
Laura K. Kreps, AICP
Associate

#241-1412



CARLISLE

WORTMAN
associates, inc.

605 S. Main Street, Ste. 1
Ann Arbor, MI 48104

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MEMORANDUM

TO: City of Dexter Planning Commission
Michelle Aniol, Community Development Manager

FROM: Doug J. Lewan, City Planner
Laura K. Kreps, City Planner

DATE: July 23, 2015

RE: DRAFT Master Plan

In response to our informational memo dated June 29, 2015, and our discussion during the Planning Commission's working session prior to the regular meeting on July 6th, we have prepared an updated draft of the Master Plan. In addition to updating all references from "Village" to "City" (including Maps), the following other modifications have been provided:

- Acknowledgements Page has been updated to reflect current City Council, Planning Commission and staff assignments.
- Table of Contents has been modified to reflect any changes in page numbering.
- Page 13 – A new heading entitled "Oil and Gas Drilling" has been added under City Planning Initiatives.
- Page 19 – The introductory paragraph has been modified to include protection of resources.
- Page 21 – A new bullet (last bullet) under City of Dexter Goals was added.
- Page 22 – Objective #9 under Natural Resources was added (numbering modified for inclusion).
- Page 32 – Objective #3 under Transportation was added (number modified for inclusion).
- Page 34 – Objective #9 under Community Facilities was added.
- Page 45 – Oil and gas exploration and development was added to the listing of appropriate uses in the Light Industrial Future Land Use Category.
- Page 46 – Oil and gas exploration and development was added to the listing of appropriate uses in the Light Industrial Future Land Use Category.
- Page 77 – Water Resources (bottom of page) was re-drafted to include language related to conservation and protection of water bodies as a single interconnected hydrologic system.

- Page 87 – Bullet #5 under Zoning Requirements modified to include natural resource reference.
- Page 88 – (First Bullet on page) Last bullet under Zoning Requirements was added.
- Page 88 – Item #7 has been added under Zoning Adjustments.
- Page 89 – Items #2-4 have been added under Zoning Adjustments.

In addition to these changes, please come to the working session prepared to discuss potential modifications to the Village Residential description and appropriate uses listed (Page 36), as well as the Baker Road Corridor (Page 42) regarding density and compatible zoning districts.

We look forward to reviewing these proposed Master Plan amendments at your August 3 Planning Commission working session.


CARLISLE/WORTMAN ASSOC., INC.
Douglas J. Lewan, PCP, AICP
Principal


CARLISLE/WORTMAN ASSOC., INC.
Laura K. Kreps, AICP
Associate

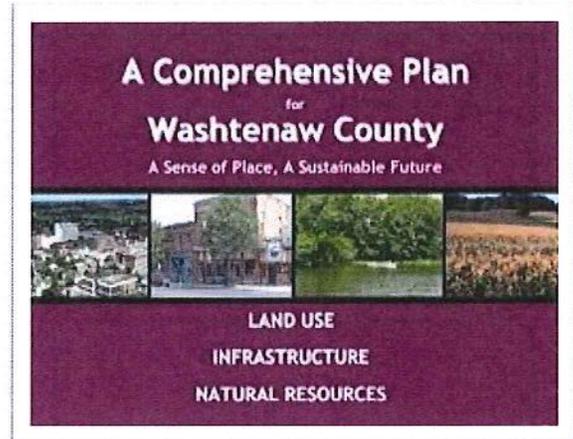
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Oil and Gas Drilling - The City of Dexter has experienced increased interest in oil and gas exploration and development, which the City will balance with other community goals for existing and planned land uses, including natural resource protection.

County Planning Initiatives

A number of planning initiatives recently took place in Washtenaw County and the City of Dexter which have relevance to the current Plan. Elements of these various plans and initiatives are incorporated throughout this document.

2004 Washtenaw County Comprehensive Plan – While the County Plan is now becoming dated, there are elements of this plan that remain relevant for the City of Dexter. The 2004 Comprehensive Plan for Washtenaw County recommends a development pattern for the City of Dexter described and illustrated below as follows:



- * Sustainable small city and village development encouraging social interaction and environmental health;
- * Reduce negative impacts and made future development more livable by changing existing land use patterns in areas surrounding villages;
- * Development within one-half (1/2) mile of existing village limits should be developed at higher densities, and a grid system of roads with sidewalks should be required to provide convenient and alternative vehicle and pedestrian access to downtown main streets;
- * Encourage infill development opportunities, particularly by encouraging urban service districts; and
- * Develop model ordinance to ensure desired character of community is retained such as architectural guidelines, landscaping, signs, lighting and parking standards.

Washtenaw Area Transportation Study (WATS)(Updated 2011) - The Washtenaw Area Transportation Study has updated a long-range transportation plan for the County. The plan includes goals and capital and operating improvement projects which involve reconstruction or resurfacing, transit improvements, intersection and widening projects, as well as non-motorized projects (see Transportation Plan (pg. 49) for additional information).

Washtenaw County Non-Motorized Plan (2006) - WATS was also involved in the Washtenaw County Non-Motorized Plan which inventoried existing County-wide, non-motorized transportation facilities, identified missing links and provided

Community Goals and Objectives

The City of Dexter is a growing community that faces the difficult challenge of accommodating increasing growth and development, and private land uses and values, while retaining its small town character, protecting natural resources, including air, water and public land. A key component of the City of Dexter Master Plan is the articulation of a vision for the City's future growth and the formulation of community goals which reflect the community desires regarding how to respond to future development.

The goals of the community attempt to balance the various interests and ensure that each development decision is consistent with the overall vision for the City. They help convey preferred development strategies and outline development policies for the City.

The goals were developed with input from residents, property and business owners, the Planning Commission, the City Council and other City officials. Public participation was sought through an on-line survey of residents. A summary of the survey findings can be found in the Appendix.

Public Participation

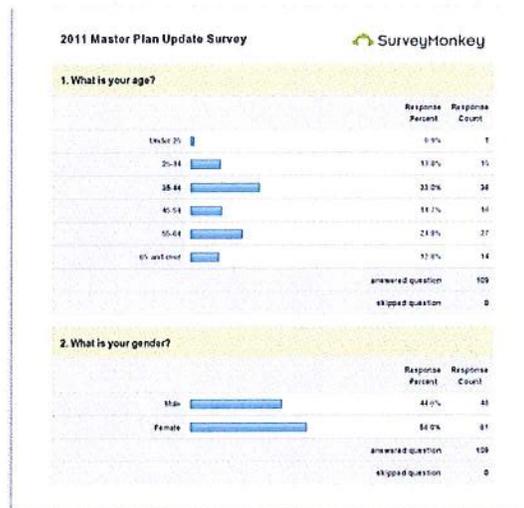
Master Plan Update Survey

In early 2011, the City of Dexter began a comprehensive survey of its residents. Surveys are an important tool in obtaining the input of participants on many important issues facing the community. This input will assist the City's elected and appointed officials in the process of preparing a Master Plan. The responses provided will help guide the City in the process of preparing land use and transportation, arts and culture, recreation and leisure activities and other City policies.

An on-line community survey was made available to residents in early 2011. A total of 162 people participated in the survey which concluded in spring 2011.

The survey included four (4) sub-topics of questions:

- (1) Demographics – inquired about age, gender, educational attainment, household income, employment status, etc.
- (2) Strengths and Weaknesses – these questions were primarily open-ended in nature. They asked respondents what they like best/least about the City of



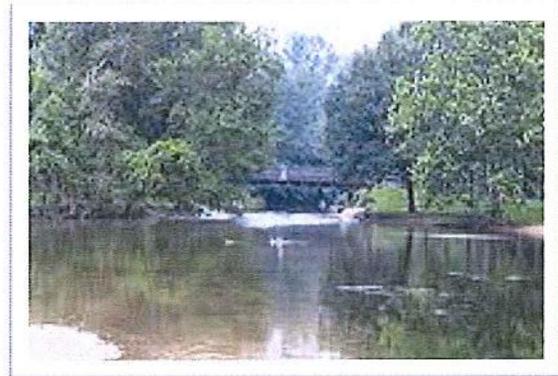
- * Encourage development in the Baker Road and Dexter-Ann Arbor Road corridors that is separate and distinct from the Downtown that serves the needs of Dexter's growing population.
- * Encourage common design elements, such as: architecture, streetscape, signage, and landscaping that promote continuation of the downtown theme along the Baker Road corridor.
- * Provide commercial areas that meet the needs of City residents in terms of location and services offered.
- * Promote quality, job producing economic development within the City that serves the needs of the City residents.
- * Provide a variety of safe, efficient modes of transportation to meet the needs of City residents and visitors.
- * Provide timely, efficient and quality governmental services to City residents.
- * Assure that new development , and existing residential, commercial and industrial areas, protect the City's small town character, open space, natural resources and recreational values of the City from activities and land uses related or ancillary to mineral, sand and gravel, and oil and gas exploration and development.

Natural Resources

Protect and maintain the City's natural resources, particularly the Huron River and Mill Creek areas.

Objectives:

1. Guide development to foster the responsible use of land, preserve natural features, and to make the best use of existing public services, utilities, and infrastructure.
2. Protect and enhance the Huron River and Mill Creek. Collaborate with Huron-Clinton Metropolitan Authority, Washtenaw County Water Resources, Huron Watershed Council and Washtenaw County, when possible to improve water quality.
3. Promote protection and maintenance of the City's natural landscape.
4. Protect and preserve existing trees and wooded areas within the City.



5. Promote street tree planting to help preserve the residential character and tree-lined streets of the City.
6. Promote safe management of disposal of all waste materials, both hazardous and non-hazardous, which are generated within or transported through the City through coordination with state and local agencies to ensure that contaminated sites are returned to an acceptable environmentally safe condition.
7. Reduce noise and air pollution and site lighting levels so as to minimize their impact on residential areas.
8. Continue to concentrate efforts on wellhead protection and groundwater quality to protect this vital community resource through the protection program initiated by the City.
9. Protect the water quantity and quality of the City's rivers, streams, groundwater, springs, lakes, ponds, wetlands, and creeks, particularly the Huron River and Mill Creek, as a single interconnected hydrologic system.
10. Continue to monitor and improve the City's wastewater treatment and stormwater management systems to minimize negative impacts on City residents, the Huron River and Mill Creek.
11. Utilize progressive stormwater management and erosion control techniques to ensure that development will not adversely impact natural resources and surrounding property. Incorporate Federal Phase II Stormwater Requirements and Guidelines into planning review process of the City.
12. Encourage the use of best management practices and low impact development (LID) strategies to minimize stormwater run-off.

Recreation / Open Space

Provide various passive and active recreational opportunities for all residents of the City including programs and activities offered by the City and other agencies.

Objectives:

1. Meet present and future community needs for parks, greenways, trails and recreation by planning and developing a system of parks, greenways, open space and recreation facilities and encouraging the preservation of green space and the development of new parks and/or recreation assets when opportunities arise.

Transportation

Provide a variety of safe, efficient modes of transportation to meet the needs of City residents and visitors.

Objectives:

1. Maintain a transportation network that maximizes the capacity of existing roads while maintaining roadways and facilitating safe and efficient movement of vehicles and pedestrians throughout the Village.
2. Continue to evaluate and resolve issues with Village “through traffic” constraints by coordinating and cooperating with the County Road Commission.
3. Evaluate the impact of traffic generated by existing development and new or expanded land uses, including extractive uses, and work toward improvements, compatibility with other existing and planned uses, and safety concurrent with new development and uses.
4. Continue to implement access management standards for new development in order to improve the function and appearance of local streets, streetscapes and alleys; providing adequate rights-of-ways and appropriate improvements for traffic volume.
5. Encourage new streets to be designed in an interconnecting network with flexibility within the neo-traditional residential pattern, similar to the existing street network.
6. Coordinate transportation improvements with the County Road Commission and state agencies, including participation in Washtenaw Area Transportation Study (WATS).
7. Provide a variety of transportation choices including public transit and non-motorized transportation, and areas for bike parking.
8. Expand upon existing connections to create a City-wide, non-motorized network to provide opportunities for pedestrian activity such as walking, jogging and bicycling.

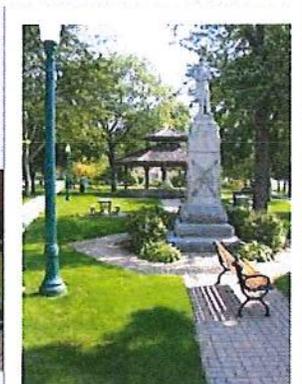
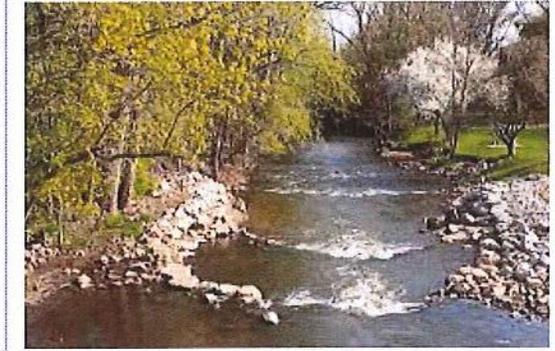


Community Facilities + Services

Provide timely, efficient and quality governmental services to City residents.

Objectives:

1. Provide and maintain open space, parks and recreation facilities to meet the needs of Village residents as formulated in the Parks and Recreation Master Plan.
2. Work with adjacent municipalities and Washtenaw County to provide area residents with high quality community services and facilities.
3. Provide adequate level of services regarding police, fire and safety services.
4. Provide adequate and affordable sewer and water service for Village residents.
5. Provide a public restroom facility in the Downtown area.
6. Provide adequate storm and seasonal services to Village residents.
7. Initiate stormwater upgrades as necessary and investigate whether a stormwater utility would be cost-effective for the Village.
8. Work with adjacent communities, Washtenaw County Water Resources Department, and the Huron River Water Shed Council to protect the area watershed.
9. Evaluate impact of new development and new and expanded land uses on community services and facilities, such as police, fire, and parks, and work to ensure there are adequate regulatory tools and resources available to support new development and uses while protecting existing and planned uses and environmental quality, in particular where uses involve a higher risk of release, discharge, or spill of hazardous substances, pollutants, or similar substances.



Light Industrial

Intent: The Future Land Use Map establishes only one (1) area for Light Industrial use. This designation is intended to allow the continued operation of the current industrial uses.

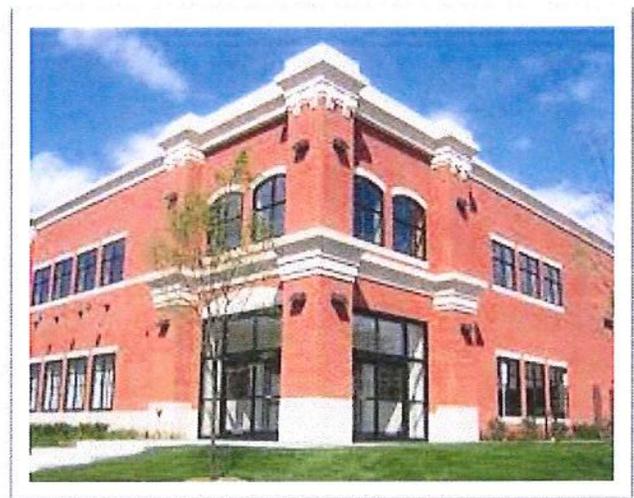
Description: The Light Industrial area is located along Huron River Drive in the northeast corner of the City.

Relationship to Physical and Natural Features: Direct access to this area is provided via Huron River Drive. Municipal sewer and water are also available within this area.

Appropriate Uses: Desirable land uses and elements of the Light Industrial category are:

- * Light manufacturing, assembly, packaging, and testing facilities that provide:
 - o Abundant landscaping
 - o Screening of services and loading areas
 - o Landscape buffering to protect adjacent residential uses

- * Oil and gas exploration and development, and similar extractive activities, to the extent the activities and uses are: sufficiently setback from incompatible uses, such as residential, office, commercial, recreation/conservation, and environmentally sensitive areas and natural resources; and the ancillary activities and uses generating potential nuisance effects such as traffic, lights, vibration, and noise will not be incompatible with surrounding existing or planned uses.



Land intensive industrial uses should not be permitted within the City limits due to the associated off-site impacts that have the potential to significantly detract from the quality of life in the City's residential neighborhoods.

Compatible Zoning Districts: The I-1, Light Industrial zoning district is compatible to the Light Industrial future land use classification.

Research/Development

Intent: The Research/Development land use classification provides for a diverse range of wholesale, parts assembly, high-tech industry, research facilities, laboratories and light fabrication operations.

Description: The Future Land Use Map designates two (2) areas for Research/Development use. The Dexter Business and Research Park is located south of Dan Hoey Road and is a subdivided industrial park targeted toward research and development activities. A second Research/Development area is located between Second Street and the Railroad. In this area, the Research/Development designation is intended to allow the continued operation of its current uses.

Relationship to Physical and Natural Features: Utilities are available throughout the Dexter Business and Research Park development area, and soils are generally good for building construction. A woodlands buffer exists to the south of the industrial park providing screening from uses within Scio Township.

The area between Second Street and the railroad has access via Second Street with proximity to rail available to the rear. Municipal sewer and water are also available within this area. Additional screening of the existing facility is appropriate due to its proximity to an established single-family neighborhood.

Appropriate Uses: Desirable land uses and elements of the Research/Development category are:

- * Wholesale, parts assembly, high-tech industry and light fabrication operations that provide:
 - Well-designed circulation systems
 - Supportive facilities such as utilities
 - Abundant landscaping, screening of services and loading areas
 - Landscape buffering to protect adjacent residential uses.
- * Oil and gas exploration and development, and similar extractive activities, to the extent the activities and uses are: sufficiently setback from incompatible uses, such as residential, office, commercial, recreation/conservation, and environmentally sensitive areas and natural resources; and the ancillary activities and uses generating potential nuisance effects such as traffic, lights, vibration, and noise will not be incompatible with surrounding existing or planned uses.

Compatible Zoning Districts: The RD, Research and Development, zoning district is compatible to the Research/Development future land use designation.

Public/Semi-Public

Intent: The Future Land Use Map designates uses such as existing and planned municipal buildings and facilities, parks, churches, cemeteries, public schools, and other uses providing public or semi-public services within this category. The Master Plan also designates areas for additional neighborhood parks in the City to assist in meeting the recreational needs associated with future population increases and the

2010, a Tree Replacement Account was set up with a significant contribution from the United Methodist Retirement Community for tree removal that occurred as part of the Cedars of Dexter site development. When considering land to be annexed, saving existing natural features and protecting habitats should be a priority.

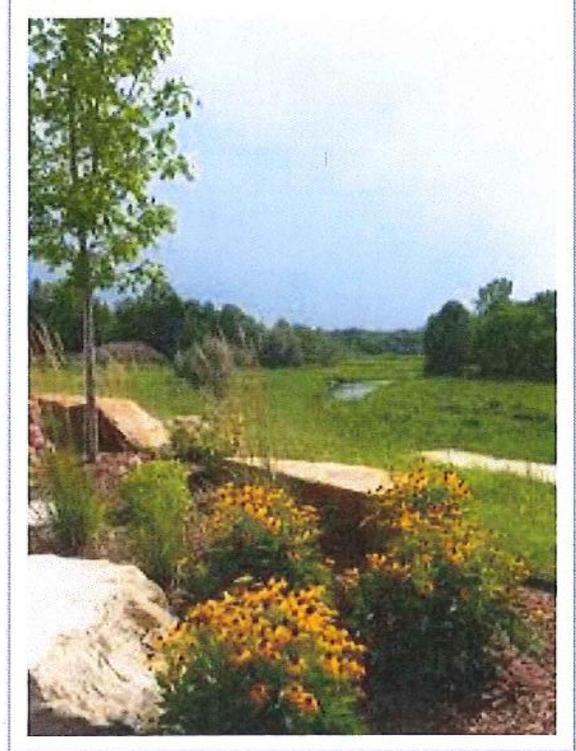
The Village's northeastern border along the Huron River remains the most naturally preserved. This section of town is within the Village's Public Park Zone, as can be seen in the City zoning map. The Public Park Zone has the greatest potential for becoming a link to the Washtenaw Counties regional greenway system due to its location adjacent to the Huron River and the abundant natural resources and recreation opportunities available.

The Mill Creek within the City provides residents with considerable access to natural resources. The Mill Creek, just west of downtown, was re-established in 2008 following the removal of the dam built by Henry Ford in 1932. In 2011-12 the City will begin the process of reclaiming the former dam impoundment into the Mill Creek Park with assistance from several grants, general funds and Washtenaw County Parks. Stream restoration efforts, habitat enhancement, boardwalks, fishing and observation decks, boat launches, an amphitheater and stone seating areas will be constructed within Mill Creek Park. Washtenaw County Parks and Huron Clinton Metropolitan Authority (HCMA) will also complete a portion of the Border-to-Border Trail north of the City by the fall of 2012. A subdivision connector to the Westridge Subdivision will also be completed in 2011. The combined trails north and east of the City will compile over fifteen (15) miles of non-motorized pathways around the Village's borders. The Mill Creek Park and the newly accessible areas will remain a place for wildlife to subsist and for residents and visitors to enjoy.

The City of Dexter is within the scenic and natural open areas of the Middle Huron River Watershed, which consists of plans to further develop the existing natural areas within the City to enhance the small town feel. The Village's goal is also to provide wildlife habitat and recreation opportunities for City residents and guarantee that the resources that exist today continue to be preserved into the future.

Water Resources

The Huron River and its largest tributary, the Mill Creek, encircle the City of Dexter. The Huron River constitutes primarily the northern border of the Village, with some minor exceptions. The Mill Creek is the west border of the Village, although a site condominium project (Westridge of Dexter) was also annexed beyond the Mill Creek. It is essential to the health of these water bodies to conserve and protect



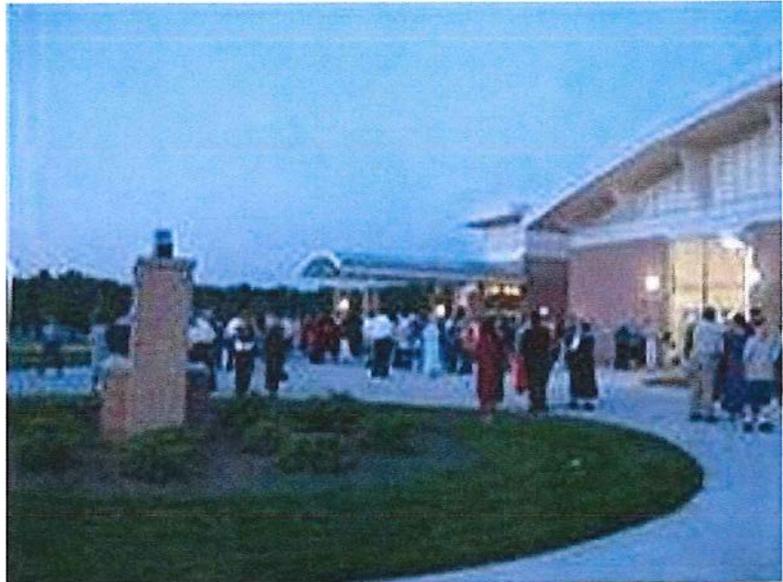
water quality and quantity and to regulate in a manner that recognizes that groundwater, springs, creeks, streams, lakes, ponds, and wetlands are a single interconnected hydrologic system.

The Huron River Watershed Council (HRWC) is staffed with experts in the fields of watershed management, river ecosystems and river habitats. The HRWC provides information on watershed management and protection and organizes community groups and volunteers for river clean-up days and other habitat monitoring and restoration projects. The HRWC is a regional organization that the City participates with and is a member of, although the HRWC has taken the lead in the conservation and education of the river and its tributaries.

The Village, as well many communities along the middle stretch of the Huron River, is under a total maximum daily load for phosphorous into the Huron River. The City is working to address this through a cooperative effort with other impacted municipalities to reduce loading.

School Facilities

Dexter Community Schools are ranked in the top twenty percent (20%) of schools within the State of Michigan. The Dexter Community School District campus size has also dramatically increased in the past decade along with the Village's population. In 1998, two (2) new schools were built, Cornerstone Elementary and Mill Creek Middle School, and in 2002 a new high school opened.



Dexter Community School facilities include: two (2) kindergarten through second grade elementary schools (Bates and Cornerstone); one (1) third and fourth grade elementary school (Wylie); one (1) fifth and sixth grade intermediate school (Creekside); one (1) seventh and eighth grade middle school (Mill Creek); and Dexter High School for grades nine through twelve. The City collaborates with the school district on many initiatives given that a majority of the school's campus is located within the City limits.

Implementation

The Master Plan is essentially a statement of goals and objectives designed to accommodate future growth and redevelopment. As stated in the introduction of this document, the Master Plan is the officially-adopted document that sets forth an agenda for the achievement of goals and policies. It helps develop a balance of orderly change in a deliberate and controlled manner that permits controlled growth. As such, it provides the basis upon which zoning and land use decisions are made.

The Plan forms the philosophical basis for the more technical and specific implementation measures. It must be recognized that development and change will occur either with or without planning, and that the Plan will have little effect upon future development unless adequate implementation programs are established. This section identifies actions and programs that will be useful if the Plan is to be followed.

A variety of programs or administrative tools are available to allow the Plan to succeed. These include:

Zoning Requirements

Zoning is the development control that has been most closely associated with planning. Originally, zoning was intended to inhibit nuisances and protect property values. However, zoning should also serve additional purposes that include:

- * To promote orderly growth in a manner consistent with land use policies and the Master Plan.
- * To promote attractiveness in the Village's physical environment by providing variation in lot sizes, architectural design guidelines and appropriate land uses.
- * To accommodate special, complex or unique uses through mechanisms such as planned unit developments, overlay districts, or special land use permits – specifically within the areas designated for mixed use in order to allow complimentary uses and design guidelines.
- * To guide development away from conflicting land uses (i.e. industrial uses adjacent to residential areas).
- * To preserve and protect existing land uses, natural resources, air, land, water, and other significant natural features in accordance with the Master Plan.
- * To promote the positive redevelopment of underutilized areas of the Village.

- * To balance the increased interest in activities and land uses related or ancillary to oil and gas exploration and development with other community goals to ensure the uses occur in a manner consistent with other existing and planned uses, and in a manner that protects the open space, natural resources, recreation, and other priorities in the City.

The Zoning Ordinance and Future Land Use map by themselves should not be considered as the major long range planning policy of the Village. Rather, the Master Plan should be regarded as a statement of planning policy, and zoning should be used to assist in implementing that policy.

Zoning Adjustments

Certain areas of the City have been designated for a land use classification in the Master Plan which conflicts with either existing zoning or existing land uses. These designations were developed in order to guide the desired development of these areas. Certain areas may benefit from a Village-initiated rezoning in order to provide more consistency. Additionally, other areas may continue with an existing zoning designation that, although currently conflicting with the Future Land Use designation, may be rezoned in the future once the existing use terminates or conditions change. It is at this future time the land use recommendations will provide guidance as to the proper zoning. The City Planning Commission should further study and make decisions with regard to which areas warrant Village-initiated rezoning. The following should be considered for Village-initiated rezoning:

1. Encourage new residential developments to provide contiguous internal recreational amenities.
2. Modify the CBD zoning district to ensure redevelopment, increased viability, adequate parking, walkability and the reuse of the upper floors of the existing structures.
3. Create a tree preservation ordinance.
4. Create a Huron River, Mill Creek overlay zone to ensure natural feature preservation.
5. Evaluate the adequacy of the noise, air and light standards of the Zoning Ordinance.
6. Create provisions requiring bike parking for government, commercial and educational institutions.
7. Evaluate likely potential effects of mineral, sand and gravel, and oil and gas exploration and development, on the public health, safety, and welfare; and review existing zoning and other police power ordinances to ensure they balance the need for those uses with their effects on other existing and planned uses in a manner that furthers and protects community goals and priorities, including land use, land preservation and

the protection of natural resources and water quantity and quality, transportation, and safety and community facilities and services.

Adopt land development regulations that provide standards and regulations specific to various elements within the Village:

1. Develop Stormwater Management Regulations that comply with Phase II and encourage use of Best Management Practices.
2. Adopt regulations that recognize the connection of groundwater and surface water, and include limitations that protect, and prevent pollution, impairment or diminishment of, the quantity and quality of available water resources, including aquifers, springs, rivers, creeks, ponds, and wetlands, for existing and future water needs for residential recreation, commercial, industrial, and for protection and preservation of water bodies and their natural resources and uses.
3. Review City Ordinances to ensure the City is sufficiently reviewing and collecting data and information regarding the likely effects of land uses on the public health, safety, and welfare, including the effects on the City's environmental and natural resources.
4. Review ordinances to ensure the City requires sufficient disclosure of information and permits, with sufficient conditions, to allow the fire and police to provide an emergency response adequate to protect the public health, safety, and welfare to the spill or other release of hazardous or other dangerous substances or pollutants during transport of use.
5. Create development design guidelines as a means of preserving the existing architectural character of the Village. The emphasis of the guidelines shall be placed upon major renovation projects and new construction.
6. Work to create incentives for the maintenance and rehabilitation of the existing residential structures, such as Rental Rehabilitation and Façade Rehabilitation programs through the MEDC.
7. Continue coordination with the Washtenaw County Brownfield Authority and upon identifying a site, adopt a Brownfield Redevelopment Plan.
8. Pursue a property maintenance ordinance, a component of which would recognize property owners who further the historic character of the Village.
9. Continue to coordinate a Village-wide path system that requires developers to construct a pathway and/or contribute to the system which links new residential developments to downtown, local parks and/or schools.

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CITY OF DEXTER

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Phone (734)426-8303 ext 11 Fax (734)426-5614

MEMO

To: Mayor Keough and Council Members
From: Courtney Nicholls, City Manager; Dan Schlaff, Public Services Superintendent
Date: August 20, 2015
Re: Wastewater Treatment Plant Blower Replacement

At the last Council meeting, Public Services Superintendent Dan Schlaff updated Council that one of the three blowers that provide air to the aeration tanks at the Wastewater Treatment Plant was no longer operational. After a preliminary review of the situation by staff and Fleis & Vandenbrink, it was determined that the best course of action for the plant both now and for the future is replacement of the blower and rehabilitation of the aeration tanks.

Presented for Council's review is a scope of services from F & V, which includes a preliminary cost estimate for the projects. At this time, staff is asking that Council approve the completion of 30% design plans for an amount not to exceed \$5,400. This will be paid for by the sewer professional services line – 590-548-802-000.

Completing the 30% design will provide a more refined project cost estimate for Council to consider. This is a time sensitive project because, to meet our permit levels, we must operate with two blowers at all times. With the third blower out of service, we do not have a back-up.



August 18, 2015

DRAFT

Dan Schlaff, Superintendent of Public Services
City of Dexter
8140 Main Street
Dexter, MI 48130

RE: Proposal to provide Design/Build Services for Blower Replacement and optional Aeration Tank Improvements at the WWTP Facility

Dear Dan:

Please accept this proposal to provide turnkey design/build services for the above referenced project.

As a point to consider related to design/build delivery, we are part of F&V Companies, Inc., that includes our F&V Operations that you are familiar with, Fleis & VandenBrink, and F&V Construction. Fleis & VandenBrink (F&V) works with numerous communities throughout Michigan providing design services for treatment facilities. F&V Construction is the "build" portion of our design/build delivery system.

Highlights of F&V's experience that benefit this project include:

- We have vast expertise in WWTP facility design, construction and operations.
- Our turnkey delivery features a designer-led approach that we've used successfully to construct over 120 projects.
- F&V provides expert staff in all areas that may be needed for this project including; civil, process, structural electrical engineering, permitting, and construction management.
- Offers a single source for project planning, design, delivery and accountability.
- We hold all contracts and warrantee the project.
- We meet all bonding and insurance requirements for the project.
- Open book accounting.

Based on recent discussions with you, we understand the project scope as follows:

The City of Dexter's wastewater treatment plant (WWTP) operates an activated sludge secondary treatment process using three Aeration Tanks. There are three blowers in the basement of the Operations Building that provide air to the Aeration Tanks. Diffusers at the bottom of the aeration tank are used to evenly supply air to the micro-organisms living in the Aeration Tanks and which are vital to reducing the organic and ammonia loads to below permit levels.

One of the three blowers recently failed and is not operable. There is no spare blower at this time; current BOD and ammonia loadings to the WWTP require that both of the remaining blowers must be in service at all times to meet current air demands. If one of the remaining blowers fails for any reason, the plant will violate its NPDES effluent permit. Higher than normally expected pressures have been recorded through the diffusers; this is likely due to fouling as the aerators are overdue for inspection and

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cleaning. This elevated back-pressure on the diffuser network increases the likelihood of a second blower failure.

Cleaning or replacement of the diffusers to reduce backpressure is thus an immediate need. A number of factors are complicating immediate cleaning of the diffusers. First, due to more stringent effluent limitations in the summer/fall period, *all three* Aeration Tanks must be in service (under existing loading conditions).

Based on our site visit and teleconference with WWTP staff the week of August 3, 2015, this task order will include the following improvements:

BLOWER UPGRADE

Design and install one new, larger blower capable of operation in a more energy efficient manner to replace the failed blower. Included F&V will:

- Provide professional engineering services to achieve a 30% design level in order to:
 - i. Evaluate and recommend the new blower type and location.
 - ii. Develop preliminary layout drawing of new blower system.
 - iii. Perform life cycle cost evaluation.
 - iv. Evaluate potential energy savings compared to the existing blowers.
 - v. Meet with City staff to review and agree on recommended blower type and location.
 - vi. Obtain quotes from Contractors for work to develop Guaranteed Maximum Price (GMP) or if preferred, a cost plus with fixed fee.
- Perform final design new blower.
- Submit and coordinate Part 41 permit for MDEQ.
- Identify blowers that may be available on an expedited schedule to help mitigate risk of permit exceedance.

AERATION TANK IMPROVEMENTS (OPTIONAL)

Replace the diffusers in all three Aeration Tanks as soon as possible to minimize concerns with potential failure of the remaining blowers while maintaining effluent permit compliance. F&V will:

- Coordinate with City ways to temporarily reduce loadings to the WWTP by utilizing the plant's Equalization Basin to reduce influent flows to the Aeration Tanks during draining and diffuser replacement.
- Coordinate draining of the Aeration Tanks. The City will drain each Tank, one at a time.
- Remove settled grit from the floor of each tank.
- Replace ceramic disc diffusers with similar type diffusers.
- Repair any broken header pipes.

COSTS AND FEES (BLOWER REPLACEMENT)

We feel a 2-step approach will benefit the City. Step 1 will be to authorize and proceed with the 30% design efforts. This will finalize the direction and facilitate preliminary pricing. Once pricing is received, the City will have options to proceed with the project, increase or reduce scope before incurring further design costs. Or if desired, the City can authorize the full design fee to expedite the work. Our fees are as follows:

Design to 30% \$ 5,400

Step-2 will include final design, permitting, trade contract execution, and construction phase basic services. Construction phase services (Basic Services) include supervision, construction engineering and management, shop drawing review, and administration.

Final Design \$12,600
Basic Services \$15,000

If the optional aeration tank improvements are desired, please add \$5,800 to our basic services fee. In addition to the above, our overhead and profit fee is an 8.5% mark up on trade bids and general conditions expenses.

If you have any questions or require additional information, please feel free to contact me at 810.252.8884. We appreciate this opportunity and look forward in continuing providing services to the City.

Sincerely,

FLEIS & VANDENBRINK



Blair Selover
Group Manager

DESIGN/BUILD Blower

FVC

Job Name: **WWTP Blower Replacement / Upgrade**

Estimator: **REH**

Date: **8/13/2015**

Location: **City of Dexter**

Design By: **F&V**

Bid Date: **08/01/15**

Job Number:

Check By: **ADC**

08/18/15

Duration: 3 weeks (Installation)

<u>Trade Category / Contract</u>	<u>Subcontractor</u>	<u>Notes</u>	<u>Estimate of Bid Amount</u>
1 Process Mechanical	TBD		\$ 35,000
2 Concrete	TBD	Blower pad, incl excavation	\$ 10,500
3 Electrical	TBD		\$ 22,500
PO Blower Purchase	Vendor	1200 CFM	\$ 74,000
Total of Trade Bids			\$ 142,000
General Conditions			\$ 2,500
Sub Total			\$ 144,500
Overhead & Construction Management Fee (8.5%)			\$ 12,283
Sub Total			\$ 156,783
Design Engineering			\$ 26,000
Basic Services (Supervision, Admin, Constr Eng)			\$ 8,000
Estimated Construction Subtotal			\$ 190,783
Construction Contingency* (5%)			\$ 9,539
Estimated Project Total			\$ 200,322

Initial

Date

Owner _____

FVC _____

DESIGN/BUILD Aeration Tanks

FVC

Job Name: **WWTP Aeration Tanks (3) Cleaning & Diffusers**

Estimator: **REH**

Date: **8/13/2015**

Location: **City of Dexter**

Design By: **F&V**

Bid Date: **08/01/15**

Job Number:

Check By: **ADC**

08/18/15

Duration: 3 weeks

<u>Trade Category / Contract</u>	<u>Subcontractor</u>	<u>Notes</u>	<u>Estimate of Bid Amount</u>
1 Tank Cleaning	TBD	Grit removal	\$ 25,000
2 New Diffusers	TBD		\$ 20,000
3 Air piping repairs	TBD	Allowance	\$ 5,000
Total of Trade Bids			\$ 50,000
General Conditions			\$ 2,500
Sub Total			\$ 52,500
Overhead & Construction Management Fee (8.5%)			\$ 4,463
Sub Total			\$ 56,963
Design Engineering			\$ -
Basic Services (Supervision, Admin, Constr Eng)			\$ 5,800
Estimated Construction Subtotal			\$ 62,763
Construction Contingency* (5%)			\$ 3,138
Estimated Project Total			\$ 65,901

Initial

Date

Owner _____

FVC _____

Dexter WWTP
Conceptual Design Considerations and Benefits for New Blower

Conceptual Design Considerations *(to be confirmed with City during design)*

1. One replacement blower (1,200 scfm capacity) was selected to provide for complete WWTP aeration capacity, with the two smaller blowers (500 scfm each) remaining, providing 100% back-up capabilities.
2. Blower capacity of 1,200 scfm selected based on preliminary evaluation of recent (2014) organic and ammonia loadings to the WWTP and the ability to provide at least half the air for an expanded WWTP facility. These loadings include the current brewery loads and the decant loads from the rehabilitated digester.
3. A positive displacement type hybrid blower was selected for the conceptual design. This type of blower is not susceptible to failure due to “surge conditions” (high discharge pressure/low flow) like the existing multi-stage centrifugal blowers.
4. New blower to have one 60 to 75-hp motor, compared to the 2 x 50-hp motors required to deliver 1000 cfm with the current blowers. During our initial evaluation of replacement blowers, this was the most efficient blower found to handle the wide range of expected air requirements.
5. New blower would have a variable frequency drive (VFD) to adjust the air output (and power usage) to match actual aeration needs. The blower could be connected to a Programmable Logic Controller (PLC) tied to the dissolved oxygen probes in the Aeration Tanks in the future to further reduce energy usage.
6. New blower is assumed to be located outside, in a weather and sound enclosure. This decision was made for the following reasons:
 - Outside location avoids basement flooding of existing blowers (which has occurred in the past).
 - There is sufficient space for the unit, and similar larger units, outside. There is not enough room in the basement. This will also increase limited floor space for future improvements in the operations building basement.
 - Other wastewater treatment facilities in Michigan have similar type of blowers located outside.
 - Inlet filter for new blower can be located in sheltered alcove next to existing inlet filters to remove cottonwood seeds that could blind the filter.

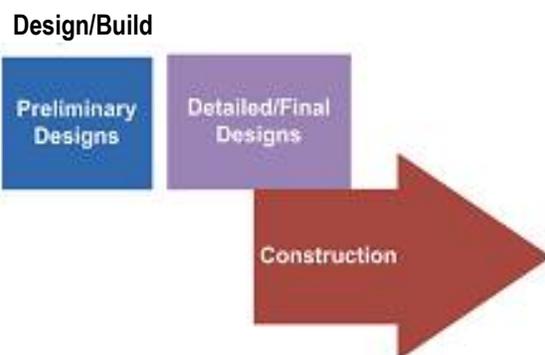
Summary of Benefits of New Blower

1. New larger blower will replace obsolete blower.
2. Greater energy efficient than existing blowers by 20% to 30%.
3. Additional energy savings in the future when dissolved oxygen readings used to control speed
4. Outside location is not susceptible to flooding.
5. Larger margin of safety for current WWTP loadings.
6. New blower equipped with pressure relief valve to relieve excessive pressure from closed discharge valve or excessively clogged diffusers.

Accelerated Project Delivery verses Traditional Method

Design / Build

Traditionally, a project is designed, put out for bid to construction firms, then, built by the winning bidder (design-bid-build). Design-Build (DB) is an alternate method of project delivery in which the design and construction phases are combined into one contract, eliminating the separate bid phase and allowing certain aspects of design and construction to take place at the same time. This can provide significant time savings compared with the design-bid-build approach, where the design and construction phases must take place in sequence. With DB project delivery, the designer-builder assumes responsibility for the majority of the design work and all construction activities. This provides the designer-builder with increased flexibility to be innovative, along with greater responsibility and risk. In addition to the time savings, a DB contract provides savings in cost and improvement in quality. Cost savings are realized by transferring many of the construction engineering and inspection costs from the contracting agency to the designer-builder. The arrangement also results in fewer change orders or claims for errors or delays. Finally, the ongoing involvement of the design team throughout the process puts a greater focus on quality control and assurance, and allows better coordination between the needs of the project and the contractor's capabilities.



At F&V, we offer designer-led delivery – true design/build, where the professional leads the team, from planning through construction.

CITY OF DEXTER

cnicholls@dextermi.gov

8140 Main Street Dexter, MI 48130-1092

Phone (734)426-8303 ext 11 Fax (734)426-5614

MEMO

To: Mayor Keough and Council Members
From: Courtney Nicholls, City Manager
Date: August 17, 2015
Re: Third Street Storm water Project

Attached is a memo from Orchard, Hiltz & McCliment regarding a storm water issue at the south end of Third Street. \$25,000 was included in the FY 15-16 local streets budget (line item - 203-451-974.001) to address this issue. Prices were obtained from Cadillac Asphalt, who has started the storm water work in the City as part of the 2015 asphalt project. It is best that the project be completed in conjunction with the road work because it will impact Huron View Court, which is scheduled for mill and overlay. Doing the projects together will prevent having to impact the new asphalt at a future date.

A budget amendment to cover the additional cost of the project will be proposed once the final costs are determined. It is anticipated that the additional Act 51 money we will be receiving from the State of Michigan will cover any costs over the \$25,000 that are incurred.

Council is asked to add the additional work to the Cadillac Asphalt contract in an amount not to exceed \$34,100.

memorandum

0

Date: August 20, 2015

To: Courtney Nicholls, City Manager
Mayor Shawn Keough

cc: City Council

From: Patrick M. Droze, P.E.

Re: Third Street Drainage Improvements

On Thursday, August 13, 2015, Mayor Shawn Keough Dan Schlaff and Patrick Droze met with residents of 7500 Third Street (Mr. and Mrs. Dennis Berry) and 7504 Third Street (Mr. and Mrs. Robert Kromrei). The meeting was called to discuss an existing drainage issue affecting these homes as well as a review of potential fixes for the problems. This memorandum is written to summarize the drainage issues, potential solutions and cost estimates,

CHRONOLOGY

The area at the southernmost end of Third Street has historically drained towards the northeast which is currently occupied by the Huron View Court Condominium development. This historic drainage pattern is confirmed in the 1999 site plan for Huron View Court which showed drainage entering the site from Third Street and Kensington (vacated) right of way.

Between that date (1999) and present, a few notable changes have occurred which altered this historic drainage:

1. In 2008, Third Street was paved which included the construction of sidewalk and a cul-de-sac at the southern end of the roadway. This did not alter overall drainage, but it did increase runoff rates.
2. In 2011, a new home is constructed at 7500 Third Street (vacated Kensington Street right of way). This home and driveway were placed in a manner that blocked historic drainage patterns from the cul-de-sac and 7504 Third Street.
3. In 2012, the City performed drainage improvements and pavemen alterations at the southern end of the cul-de-sac and in the right of way in front of 7500 Third Street. These improvements intercepted and diverted the runoff generated from the right of way and conveyed it downstream to Huron View Court where it could be captured by the existing storm sewer system. These improvements essentially re-established the historic drainage pattern.
4. In 2013, limestone was added between the driveways of 7500 and 7504 Third Street to assist in promoting infiltration. This was placed in response to standing water present between the properties. The residents report that this has had a minimal effect on drainage.



Figure 1: Cul-de-sac in 2008 (Prior to Home Construction)



Figure 2: Newly Constructed Home in 2011



EXISTING CONDITIONS

The series of drainage improvements have been effective in eliminating the progression of runoff from the public right of way onto private property. Despite these efforts, the residents are still reporting standing water on their properties. Based on our review of the site and discussions with the residents, it is believed that this water is generated entirely from private property but due to the construction of the home and associated improvements, there is no outlet. This is further validated by our review of historic topographic surveys and county GIS data and obtained field elevations.

FINDINGS AND SOLUTIONS

OHM and the City reviewed the site on several occasions over the past year during rain events and have observed standing water between the driveways. It is evident that the solution to the drainage issue will require work between the driveways and will need to provide some form of drainage (catch basin or French drain system) to carry water from this localized low area back to the historic drainage outlet.

Determination of an Outlet

The previous outlet for this area is located in the rear yard of the property of 7500 Third Street. When discussing this with residents, there was little interest in this option due to the impact to the yards. The second option would convey drainage from the localized low area to the Huron View Court cul-de-sac. This option was well-received by the residents and is also preferred by City staff as the public right of way can be used for the majority of the solution.

Development of Solution

Working upstream from the catch basins within Huron View Court, we believe that the best solution involved constructing underground with storm sewer. This sewer would run upstream from the catch basins in Huron View Court to the Third Street cul-de-sac where it would terminate within a catch basin. This catch basin would work to capture runoff from the cul-de-sac that is currently carried via the previously discussed swale. This would also include construction of a perforated pipe "French Drain" between the two driveways immediately north of the right of way. This would provide drainage to the reported low area. With a 5% contingency, we estimate this work at approximately \$34,000.00

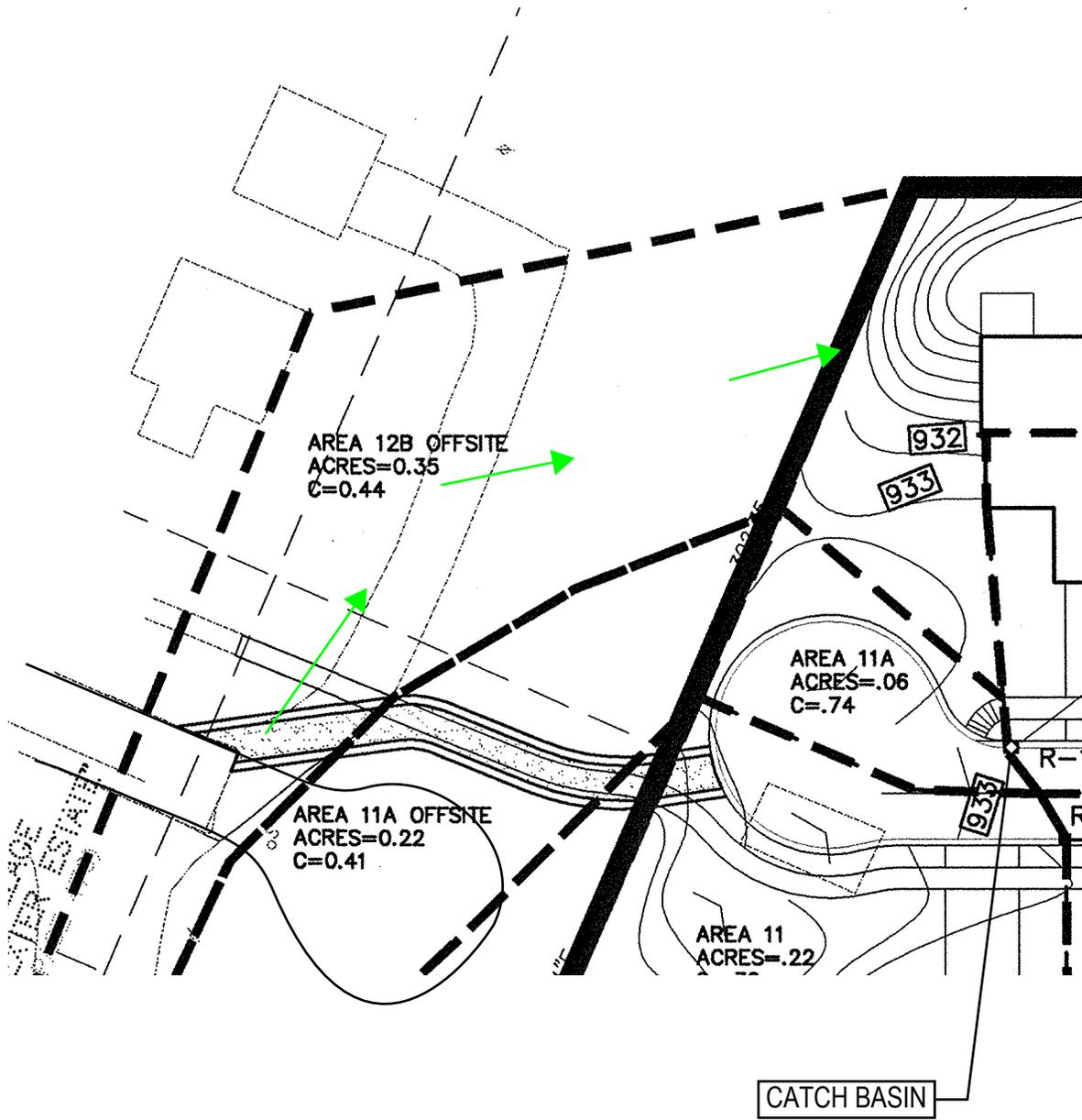
ACTION

The implementation of these drainage improvements can be performed using Cadillac's underground contractor which began work within the City on Hudson Street on August 19. Based on a review of unit prices, we believe the prices included in the 2015 Asphalt Paving bid are reasonable.

It is asked that Council approve this proposal so that storm sewer can be constructed within Huron View Court. The timing of this action is important as this roadway is slated to receive a mill and overlay later this month. OHM and the City hope to line this work up such that the underground work is completed before new asphalt is installed.

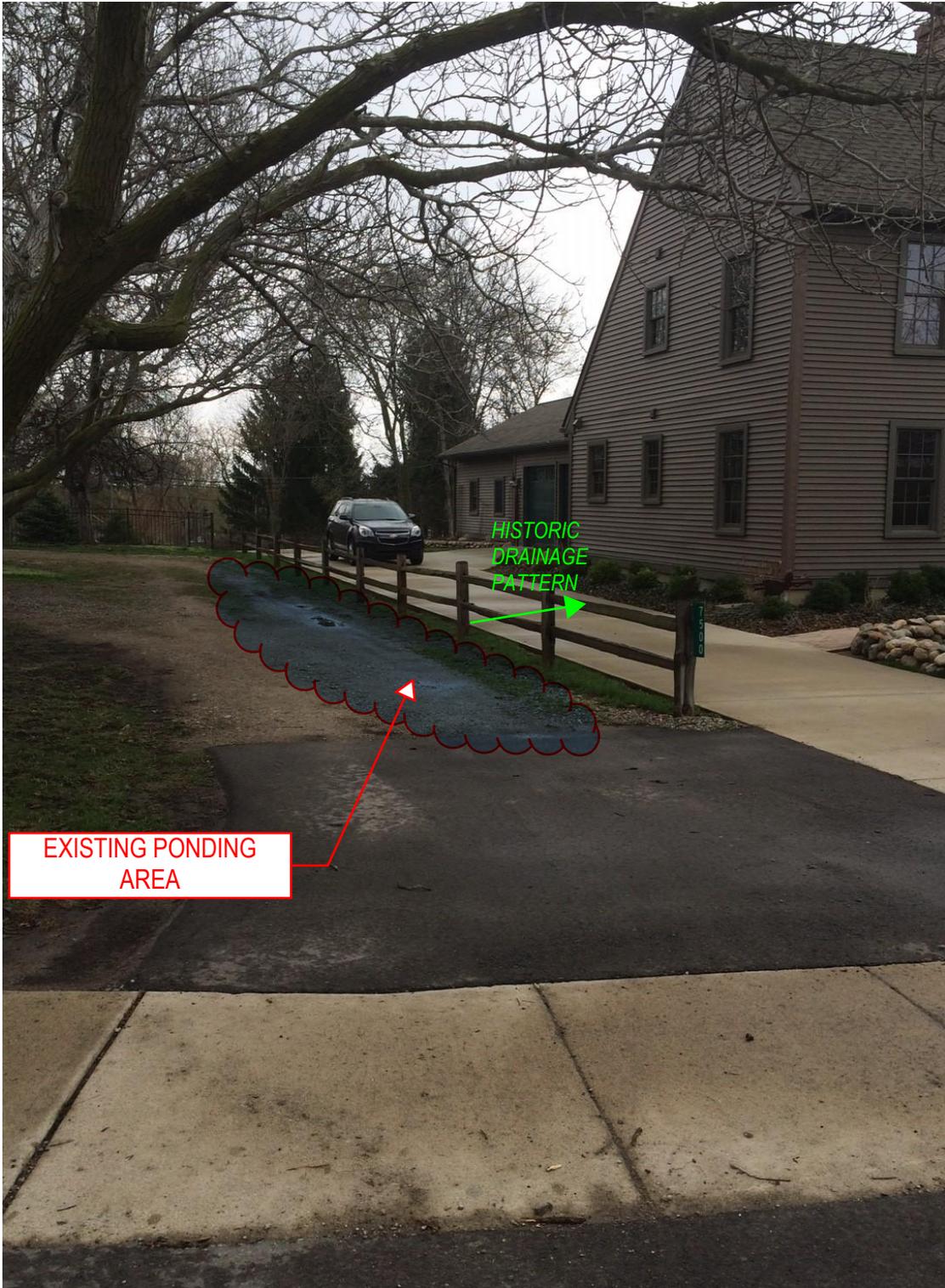
Attachments:

- Exhibit 1 – 1999 Site Plan
- Exhibit 2 – Existing Conditions - Photo
- Exhibit 3 – Existing Conditions Drainage Pattern
- Exhibit 4 – Proposed Solution
 - Estimate



CLIENT:		JOB #		SCALE H: 1"= V: 1"=	
				SHEET	
				BY DROZE	
34000 Plymouth Road Livonia, MI 48150 P (734) 522-6711 F (734) 522-6427 WWW.OHM-ADVISORS.COM					
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EXISTING PONDING
AREA

HISTORIC
DRAINAGE
PATTERN

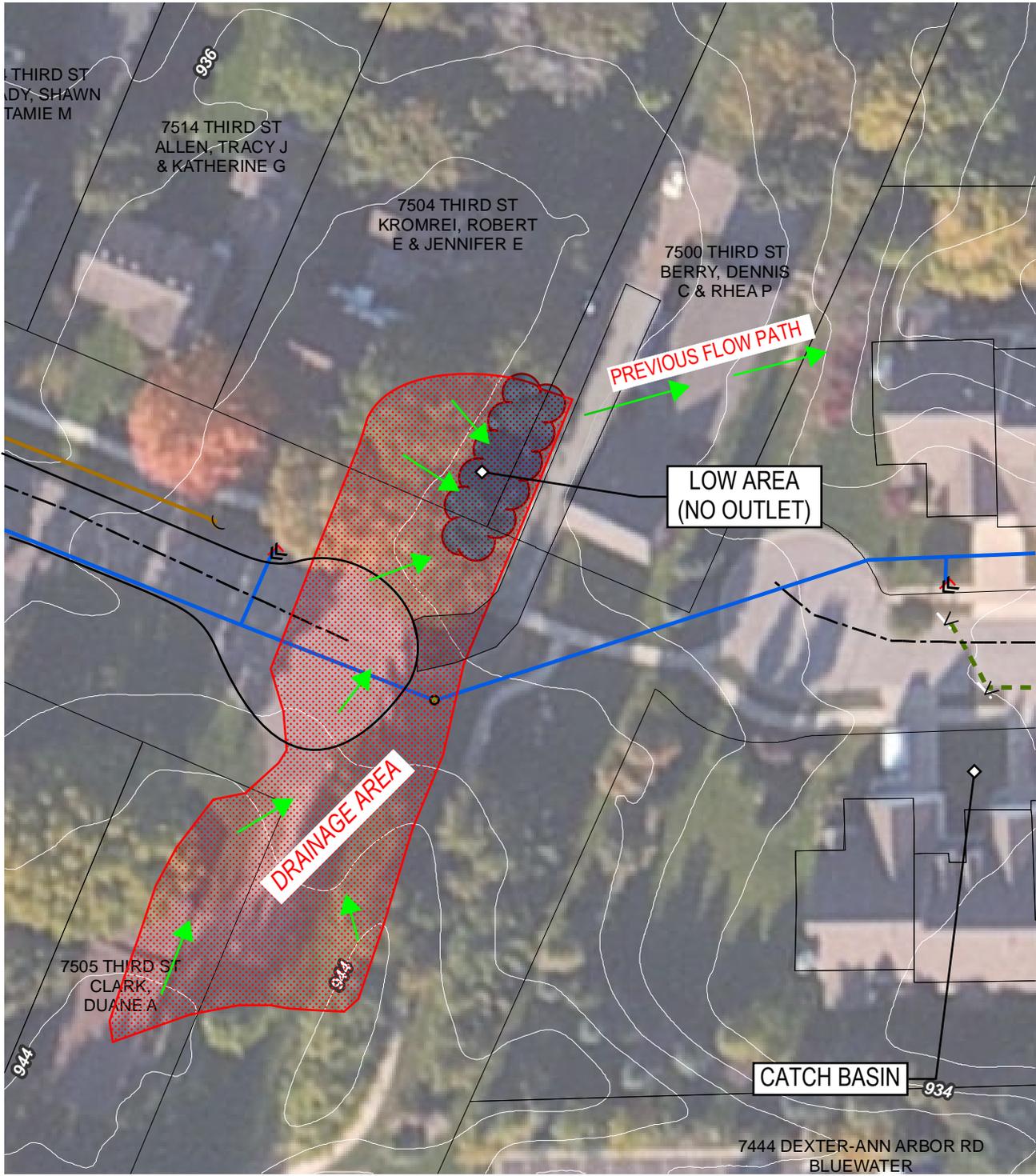
SCALE	
H: 1"=	V: 1"=
SHEET	
BY	
DROZE	

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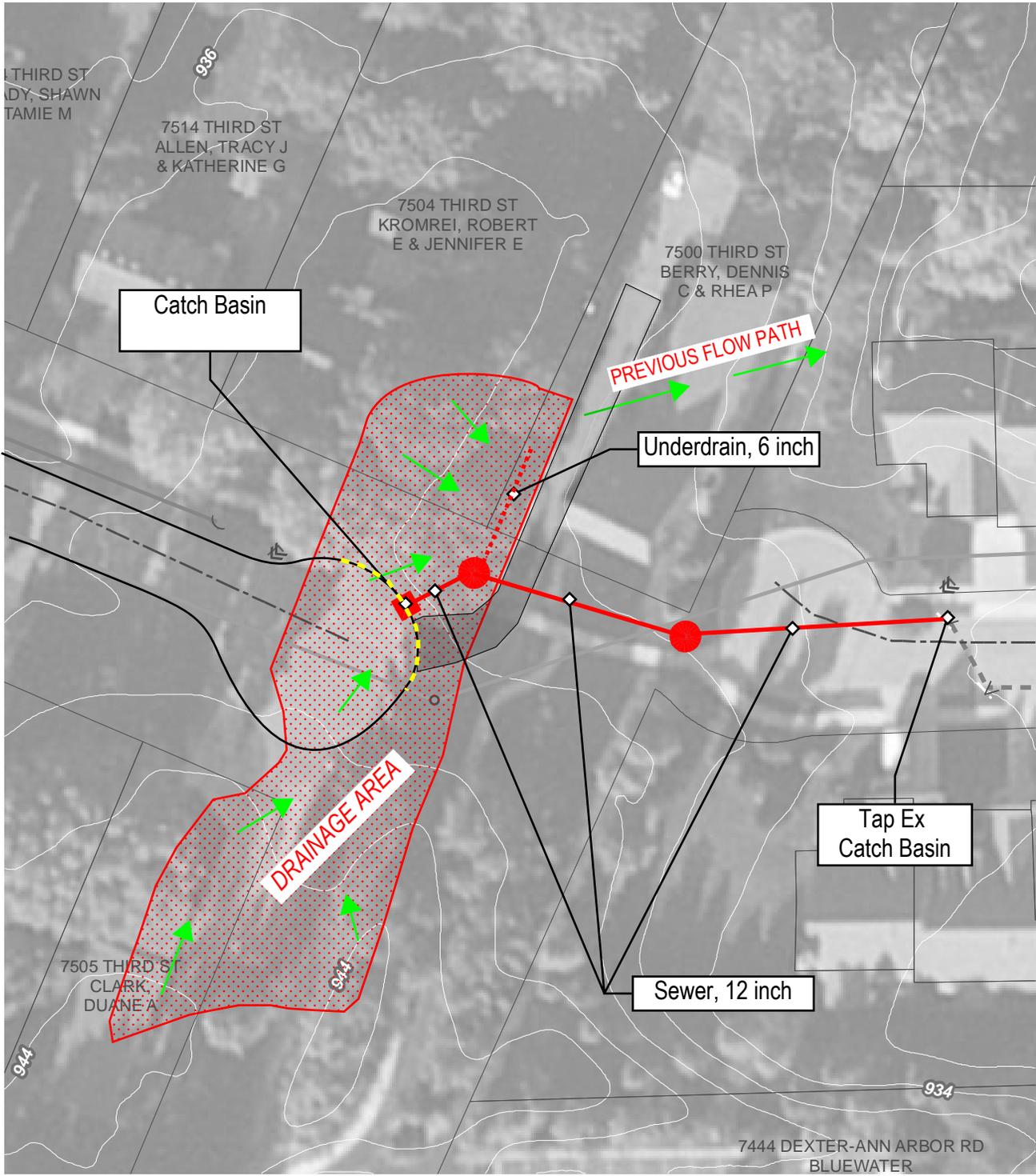
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DRAWING PATH: C:\Users\droze\Documents\PMO_GRID.dwg Mar 19, 2012 - 11:50am



CLIENT:		JOB #		SCALE H: 1"= V: 1"=	
				SHEET	
				BY DROZE	
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SCALE	
H: 1"=	V: 1"=
SHEET	
BY	
DROZE	
CLIENT:	JOB#



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Client: CITY OF DEXTER
 Project: Third Street Drainage
 OHM JN: 0130-15-0011
 Sheet: ENGINEER'S OPINION OF PROBABLE COST
 Date: 8/14/2015 By: MZ
 Checked: PD

PROJECT WORK SHEET

architects. engineers. planners.

PROPOSED ALTERNATIVE (BID PRICES)

ITEM CODE	DESCRIPTION	UNIT	TOTAL	UNIT PRICE	COST
1	Pavt, Rem	Syd	250	\$9.00	\$2,250.00
2	Curb and Gutter, Rem	Ft	40	\$9.00	\$360.00
3	Sidewalk, Rem	Syd	8	\$9.00	\$75.00
4	Aggregate Base, 8 inch	Syd	130	\$10.40	\$1,352.00
5	Underdrain, 6 inch	Ft	50	\$11.00	\$550.00
6	Dr Structure, 24 inch	Ea	1	\$1,975.00	\$1,975.00
7	Dr Structure, 48 inch	Ea	2	\$2,500.00	\$5,000.00
8*	Dr Structure, Tap, 12 inch	Ea	1	\$300.00	\$300.00
9	Sewer, 12 inch, CI E, Tr Det B	Ft	266	\$47.00	\$12,502.00
10	HMA, 3C, 3.0 inch	Syd	100	\$20.00	\$2,000.00
11	HMA, 13A, 1.5"	Syd	100	\$6.60	\$660.00
9	HMA, Approach	Syd	30	\$80.00	\$2,400.00
12	Curb and Gutter, Conc, Det F4	Ft	40	\$30.00	\$1,200.00
13	Sidewalk, Conc, 6 inch	Sft	50	\$10.00	\$500.00
14	Restoration, Sod	Syd	133	\$10.00	\$1,333.33

* Item requires a price quote from the contractor. Estimated value used for planning purposes.

SUBTOTAL **\$32,457.33**
 CONTINGENCY 5% **\$1,622.87**

TOTAL OPINION OF PROBABLE CONSTRUCTION COST = \$34,080.20

SUBJECT	BY	SHEET NO.	JOB NUMBER
	DATE <u>8/18/2015</u>	<u>1</u> OF <u>2</u>	.

(print date)

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CITY OF DEXTER

cnicholls@dextermi.gov

8140 Main Street Dexter, MI 48130-1092

Phone (734)426-8303 ext 11 Fax (734)426-5614

MEMO

To: Mayor Keough and Council Members
From: Courtney Nicholls, City Manager
Date: August 17, 2015
Re: Acting City Manager During Temporary City Manager Absences

City Charter Section 7.03(c) states that “The City Manager, with the consent and approval of the Council, may designate an administrative officer or employee of the city to act as City Manager if the City Manager is temporarily absent from the city or unable to perform the duties of the office.”

In accordance with this section, I would like to request Council’s consent and approval to designate Finance Director/Treasurer Marie Sherry as the person to act in my absence. This would be in effect for temporary absences due to vacation/illness. If the City Manager position were to become vacant, the following provision would apply (Section 7.03(b)):

“The Council shall appoint a City Manager within one-hundred eighty (180) days after any vacancy exists in such position. The Council may, upon majority vote, extend this period up to an additional one-hundred eighty (180) days. The Council may appoint an interim manager during the period of a vacancy in the office.”

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CITY OF DEXTER

cnicholls@dextermi.gov

8140 Main Street Dexter, MI 48130-1092

Phone (734)426-8303 ext 11 Fax (734)426-5614

MEMO

To: Mayor Keough and Council Members
From: Courtney Nicholls, City Manager
Date: August 17, 2015
Re: Purchasing Ordinance

The City Charter states that Council should adopt a purchasing ordinance that covers the purchase of goods and services and the sale, purchase or lease of property. In the past, Council has set purchasing requirements through the adoption of a policy. The new documents, which are provided for Council's review, divide the purchasing information into an ordinance with an accompanying policy. The documents are still in draft form, so Council is encouraged to provide feedback.

Staff is requesting that the required public hearing on the purchasing ordinance be set for September 14, 2015.

ARTICLE 13

PURCHASES, SALES, CONTRACTS AND LEASES

Section 13.01 ESTABLISHMENT OF PROCEDURES BY ORDINANCE

The City Council shall provide, by ordinance, a purchasing procedure to be followed in purchasing city supplies, materials, equipment, contractual service, or other forms of personal property. Before making any such purchase or contract to purchase, competitive bids shall be obtained except:

- (a) In the securing of professional services for the city,
- (b) When the purchasing agent for the city is exempted by the purchasing ordinance because of value, or when the City Council shall determine that no advantage to the city would result from competitive bidding, or
- (c) Upon the occurrence of an emergency.

The City Council shall provide in the ordinance required by this section the definition of "lowest responsible bidder," the dollar limit within which the purchasing agent of the city may make purchase without the necessity of obtaining competitive bids, and the dollar limit within which purchases may be made without the necessity of Council approval.

Section 13.02 PURCHASE, SALE AND LEASE OF PROPERTY

The Council shall establish by ordinance the procedures for the purchase, sale or lease of real property for the city. The ordinance shall provide a dollar limit within which purchases, sales or leases of real property may be made without necessity of securing competitive bids, and the dollar limit within which purchases or leases may be made without the necessity of prior Council approval.

Section 13.03 LIMITATIONS ON CONTRACTUAL POWER

- (a) No contract shall be made with any person, firm or corporation in default to the city.
- (b) The Council's power to sell or dispose of any real property shall be conditioned on the conducting of a public hearing thereon, receiving five (5) affirmative Council votes, and the requisite electoral approval if required by state law.

Section 13.04 INSTALLMENT CONTRACTS

The city may enter into installment contracts for the purchase of property or capital equipment. Each such contract shall not extend over a period greater than that permitted by state law nor shall the total amount of principal payments under all such contracts exceed a sum permitted by state law. Each such payment shall be included in the budget for the year in which each respective installment is payable.

Section 13.05 RESTRICTION ON POWERS TO SELL OR LEASE PROPERTY

The city may not sell any park or cemetery, or any part thereof, unless the sale is permitted by a two-thirds (2/3) majority vote of City Council and a majority of city electors voting on the proposed sale.

The transfer or assignment of any agreement or contract for the renting or leasing of public property may be made only upon approval of the Council, but approval of such transfer shall not be subject to referendum.

AN ORDINANCE ESTABLISHING PROCEDURES FOR THE PURCHASE OF CITY SUPPLIES, MATERIALS, EQUIPMENT, CONTRACTUAL SERVICE, OR OTHER FORMS OF PERSONAL PROPERTY AND FOR THE PURCHASE, SALE AND LEASE OF PROPERTY

1. PROCUREMENT OBJECTIVES:

- A. To procure for the City supplies and contractual services of the highest quality and at the least expense to the City;
- B. To endeavor to obtain as full and open competition as possible on all purchases and sales;
- C. To exploit the possibility of buying in sufficient substantial quantities as to take full advantage of available discounts;
- D. To act so as to procure for the City all tax exemptions to which it is entitled;
- E. To promote local supplies and contractual services by identifying local suppliers and contractors, and providing notice and opportunity to bid to local suppliers and contractors in the City bid process. Nothing in this guideline, however, shall be interpreted to be in conflict with Act 196 of the Public Acts of 1973, as amended;
- F. To join with other units of government in cooperative purchase plans when the best interests of the City would be served thereby;
- G. To declare vendors who default on their quotations irresponsible bidders and to disqualify them from receiving any business from the City for a stated period of time;
- H. To authorize the City Manager or designee, consistent with this chapter, and with the approval of the City Manager, to adopt an operational policy relating to the execution of cost effective procurement for the City of supplies and services.

2. PURCHASING AGENT:

- A. In accordance with City Charter Article 7.04 (i), the City Manager shall act as the Purchasing Agent for the City and establish and maintain, or appoint an authorized representative to establish and maintain, a central purchasing service.
- B. The City Manager shall adopt, or approve for adoption, any necessary rules respecting requisitions and purchase orders in accordance with this ordinance and Article 13 of the City Charter.

3. AUTHORITY OF THE PURCHASING AGENT AND CITY COUNCIL: PURCHASES AND SALES.

A. Purchases and Contracts At Or Above Five Thousand Dollars. Any expenditure or contract obligating the City for an amount at or above \$5,000 shall be approved by the City Council and shall be governed by the provisions of this section.

- 1. Such expenditure shall be made the subject of a written contract. A written proposal/quote shall be sufficient written contract only in cases where the expenditure is in the usual and ordinary course of the City's affairs, and in no case shall it be sufficient for the construction of public works or the contracting for supplies or services over any period of time where the quality of the good or materials or the scope of the services bargained for is not wholly standardized.

2. Notice inviting sealed competitive bids or proposals shall be published in accordance with the regulations regarding the publication of notices, ordinances or proceedings found in Section 15.12 of the City Charter. The City Manager may adopt additional regulations and policies regarding the publication of notices.

3. The City Manager or designee shall solicit competitive bids or proposals from a reasonable number of known qualified prospective bidders by ensuring that notices are distributed and bid documents are accessible to bidders in accordance with this ordinance and the City Charter Section 15.12.

4. Unless prescribed by the City Council, the City Manager shall prescribe the amount of any security to be deposited with any bid, which deposit shall be in the form of a certified or cashier's check or, if authorized by the City Manager, a bond written by a surety company authorized to do business in the State of Michigan. The amount of such security shall be expressed in terms of a percentage of the bid submitted. Unless fixed by the City Council, the City Manager shall fix the amount of the performance bond and, in the case of construction contracts, the amount of the labor and material bond to be required of the successful bidders.

5. Sealed bids shall be opened in public, at the time and place designated in the notice requesting bids, in the presence of the City Manager or designee and, when possible, the head of the department most closely concerned with the subject of the contract. The bids shall thereupon be carefully examined and tabulated and reported to the City Council with the recommendation of the City Manager at the earliest possible scheduled City Council meeting. After tabulation, all bids may be inspected by the competing bidders.

6. When such bids are submitted to the City Council, if City Council shall find any of the bids to be satisfactory, it shall award the contract to the lowest responsible bidder. The City Council shall authorize the contract upon execution of the contract by the successful bidder. Contracts shall only be executed after the filing of any bonds which may have been required, which bonds shall first be approved by the City Attorney as to form and content. Such award may be by motion, resolution or ordinance. City Council retains any other rights provided for in this chapter in the awarding or rejecting of bids.

(a) The definition of lowest responsible bidder is a qualified bidder with the lowest or best bid price, and whose business and financial capabilities, past performance, and reputation meet the required standards.

7. At the time the contract is executed, the contractor shall file a bond executed by a surety company authorized to do business in Michigan, in favor of the City, conditioned upon the performance of said contract, and further conditioned upon payment of all laborers, mechanics, subcontractors and material, as well as all just debts, dues and demands incurred in the performance of such work. The contractor shall also file evidence of public liability insurance in an amount satisfactory to the City Manager or designee, and agree to save the City harmless from loss or damage caused to any person or property by reason of the contractor's negligence.

8. All bids and deposits of certified or cashier's check may be retained by the City Finance Director/Treasurer or City Engineering Consultant until the contract is awarded and signed or until they are released by the City Manager. If any successful bidder fails or refuses to enter into the contract awarded to him or her within fifteen days after the same has been awarded, or to file the bond required within the same time, the deposit accompanying his or her bid shall be forfeited to the City, and the City Council may, in its discretion, award the contract to the next lower qualified bidder, or the contract may be re-advertised.

9. An exception may be made where the Council shall determine by a two-thirds majority vote of those present at the meeting that the public interest will be best served by joint purchase with,

or purchase from, another unit of government. No sale or purchase shall be divided for the purpose of circumventing the limitation established by this ordinance. The City Council may authorize the making of public improvements or the performance of any City work by any City administration without need of competitive bidding.

B. Purchases and contracts Under Five Thousand Dollars. The City Manager, subject to budgetary appropriations, is authorized to make purchases and contracts in an amount not to exceed \$5,000 without further approval of the City Council. Such purchases or contracts shall be made consistent with the authority elsewhere granted the City Manager in this chapter. Purchases shall, when practicable, be based on at least three competitive bids or quotes.

C. Sale of Personal Property. Personal property may be sold by the City Manager after receiving competitive quotations therefore, for the best price obtainable, or may be traded to the vendor of new equipment replacing it.

D. Purchasing Methodology. The City Manager, subject to this ordinance and Article 13 of the City Charter, shall adopt policies regarding Emergency Purchases, Requests for Proposals, Requests for Qualifications, Sole Source Procurement, and any other policy as required to perform the purchasing duties of the City.

4. PURCHASE, SALE AND LEASE OF PROPERTY

A. The purchase, sale and lease of City property shall require Council approval.

B. The sale or lease of property shall be done either through competitive bid, direct negotiation, and/or request for proposal or qualifications.

PURCHASING POLICY – CITY OF DEXTER

1. PROCUREMENT OBJECTIVES

A. The procurement objectives of this policy shall be in accordance with the City Purchasing Ordinance, Section 1 “Procurement Objectives.”

2. PURCHASING AGENT

A. In accordance with City Charter Article 7.04 (i), the City Manager shall act as the Purchasing Agent for the City and establish and maintain, or appoint an authorized representative to establish and maintain, a central purchasing service.

B. The powers and authority of the Purchasing Agent shall be in accordance with Section 3 of the City Purchasing Ordinance.

3. SEALED BIDS; EXCEPTIONS; ALTERNATIVE PROCEDURES; INSPECTIONS.

A. All purchases of, and all contracts for acquisition or delivery of, durable goods, equipment, replacement parts and components, consumable tools or commodities, fuel materials, supplies and consumer items, and supplies, and all sales of personal property which may have become obsolete or unusable, shall, except as specifically provided herein, be based upon competitive bids or proposals as provided in Section 3 of the City Purchasing Ordinance and administrative regulations issued by the City Manager implementing the same, or, within the limitations hereinafter stated, shall be based upon alternative price quotation procedures as provided in subsection (B) hereof. When competitive bids or proposals are so obtained, the sale or purchase shall be approved by the City Council and sealed bids shall be obtained in accordance with the procedures established by City Charter and Ordinance.

1. Purchases shall be made from the lowest qualified bidder meeting specifications, unless the City Council shall determine that the public interest will be better served by accepting a higher bid. Sales shall be made to the bidder whose bid is most advantageous to the City. In any case where a bid other than the lowest is accepted, the City Council shall set forth its reason therefore in its motion or resolution accepting such bid. The City council shall have the right to reject all bids.

2. Professional service contracts or essential service contracts as approved by City Council (such as police, fire, trash hauling) shall be authorized and regulated under certain guidelines to be established by the City Manager and maintained in the office of the City Finance Officer.

a. The City Council shall reserve the right to review and extend or terminate ANY professional service or essential service contract held by the City of Dexter.

3. When selecting firms to perform services under a professional services contract, the City of Dexter will utilize the following steps to make a qualification based selection:

a. The City will identify the general scope of work and set a selection schedule

b. A list of professional firms is compiled and qualification documents are requested

c. Qualification documents are received and evaluated

d. A shortlist of firms to be interviewed is composed

e. Interviews are conducted

f. Firms are ranked for selection

g. A detailed scope of work is negotiated with the top ranked firm

h. Contract is negotiated with the top ranked firm

1. If an agreement cannot be reached, those negotiations are ended and the negotiations begun with the second ranked firm, and so on until an agreement is reached and a firm is selected

i. All firms involved receive post selection communication and the process is evaluated

4. For the acquisition or delivery of, durable goods, equipment, replacement parts and components, consumable tools or commodities, fuel materials, supplies and consumer items, and supplies, and professional and essential services, the City Council shall reserve the right to forgo the City's bidding process in order to participate in federal, state and local group purchasing programs.

5. In the event no sealed bids are received or all bids are rejected, the City Council may, after stating the reason therefore, as a part of its motion or resolution therefore, order that further bids be solicited or that the City Manager purchase the materials, supplies or services concerned in the open market, or, if practicable, secure the performance of services concerned by an appropriate officer or department of the City.

B. Informal Bids. Purchases of supplies, materials or equipment, the cost of which is \$5,000 or less, may be made in the open market, but such purchases shall, where practicable, be based on at least three competitive bids or quotes and shall be awarded to the lowest responsible bidder. The City Manager or designee may solicit bids or quotes verbally or by telephone, or may contact prospective bidders by written communication. A record shall be kept of all open market orders and the bids or quotes submitted thereon, which records shall be available for public inspection. Any or all bids or quotes may be rejected. Purchases costing \$5,000 or less may be made without the prior approval of the City Council under the authority granted the City Manager in this chapter.

4. SOLE SOURCE PROCUREMENT

A. A contract may be awarded without competition when the City Manager determines in writing, after he or she or their designee has conducted a good faith review of market for a particular product or service. The City Manager or designee or other appropriate designee of the City Manager shall conduct negotiations, as appropriate and under the supervision of the City Manager, as to price, delivery and terms. A record of sole source procurement shall be maintained as a public record and shall list each contractor's name, the amount and type of each contract, a listing of the items procured under each contract and the date of the contract.

5. EMERGENCY DIRECT PURCHASE PROCUDRE

A. In case of an emergency, any officer or department head may make direct purchase of materials, supplies or services, where the immediate procurement thereof is essential to the conduct of his or her office or department and the delay caused by following established purchasing procedures would vitally affect the public health, safety or welfare, provided that a purchase order therefore shall be filed with and approved by the Finance Officer as to the sufficiency of funds for such purchase, and provided, further, that the City Manager shall advise Council at its next regular meeting after the emergency purchase of the circumstances for and terms of said procurement.

6. PURCHASES OVER \$500; PURCHASES FROM PETTY CASH

A. All departmental purchases over \$500 shall be authorized and approved by the City Manager or the appropriate department head prior to purchase.

B. All departmental petty cash funds shall be authorized and approved by the City Manager. Purchases from petty cash shall not individually exceed \$40.

C. The City Manager may impose sanctions on a City employee for violations of this section consistent with governing employee contract provisions, if applicable.

8. DEBARMENT

After reasonable notice to the person or firm involved and reasonable opportunity for that person or firm to be heard, the City Manager, after consulting with the City Attorney, is authorized to debar a person or firm for cause from consideration for award of contracts. The debarment shall be for a period of not more than one year. The causes for debarment include:

A. A violation of contract provisions, as set forth herein, of a character which is regarded by the City Manager to be so serious as to justify debarment action, such as:

1. Deliberate failure, without good cause, to perform in accordance with the specifications or within the time limit provided in the contract; or

2. A recent record of failure to perform or of unsatisfactory performance in accordance with the terms of one or more contracts, provided that failure to perform or unsatisfactory performance caused by acts beyond the control of the contractor shall not be considered to be a basis for debarment; and

3. A violation of the provision of this chapter or any other City policy, regulation or law.

B. The City Manager shall issue a written decision to debar. The decision shall state the reasons for the action taken and inform the debarred person involved of his or her rights concerning administrative or judicial review. A copy of the decision shall be mailed or otherwise furnished upon the rendering of a decision by the City Manager to the debarred person. A decision to debar shall be final and conclusive, unless the debarred person, within ten days after receipt of the decision, takes an appeal to the City Council or commences a timely action in court in accordance with applicable law.

9. BID PROTESTS

A. Any actual or prospective bidder, offeror or contractor who is aggrieved in connection with the solicitation or award of a contract may protest to the City Council. Protestors are directed to seek resolution of their complaints initially with the City Manager. A protest with respect to an invitation for bids or request for proposals shall be submitted in writing prior to the opening of bids or the closing date of proposals, unless the aggrieved person did not know and should not have known of the facts giving rise to such protest prior to bid opening or the closing date for proposals. The protest shall be submitted within ten days after such aggrieved person knows or should have known of the facts giving rise thereto. In the event of a timely protest under this section, the City Manager or designee shall not proceed further with the solicitation or award of the contract until all administrative and judicial remedies have been exhausted or until the City Council makes a determination on the record that the award of a contract without delay is necessary to protect a substantial interest of the City.

10. NOTICE OF FEDERAL AND STATE PUBLIC POLICY REQUIREMENTS; NOTICE OF CITY POLICY REQUIREMENTS

A. For any contract that is subject to one or more Federal, State or Municipal public policy requirement, whether or not such contract is being funded in whole or in part by assistance from a Federal or State agency, the City Manager or designee shall include contract provisions giving the contractor notice of these requirements, and, where appropriate, shall include in those contract provisions the requirement that the contractor give similar notice to all of its subcontractors.

B. The City Manager or designee shall take affirmative steps to assure that local businesses are utilized when possible as sources of supplies, services and construction items. Affirmative steps to be taken shall include:

1. Including qualified local businesses on solicitation lists;
2. Assuring that local businesses are solicited whenever they are potential sources;
3. When economically feasible, dividing total requirements into smaller tasks or quantities so as to permit maximum participation;
4. Where the requirements permit, establishing delivery schedules which will encourage local business participation;
5. Preference shall be given to local businesses in awarding contracts if the lowest responsible bids are for the same amount and each bidder is equally qualified.

11. RECORDS PUBLIC ACCESS

A.. All procurement records shall be retained and disposed of by the City in accordance with records retention guidelines and schedules established by the City Records Retention Schedule.

12. CONFLICTS OF INTEREST

A. It shall be unethical and against this policy for any City employee to benefit directly or indirectly from a procurement contract, except as provided in Act 317 of the Public Acts of the 1968, as amended.

13. GRATUITIES; SANCTIONS

A. It shall be unethical for any person to offer, give or agree to give any City employee or officer or former City employee or officer, or for any City employee or officer or former City employee or officer to solicit, demand, accept or agree to accept from another person, gratuity or an offer of employment in connection with any decision, approval, disapproval, recommendation or preparation of any part of a program requirement or a purchase request, influencing the content of any specification or procurement standard, rendering of advice, investigating or auditing, or in any other advisory capacity in any proceeding or application, request for ruling determination, claim or controversy, or other particular matter, pertaining to any program requirement, contract or subcontract, or to any solicitation or proposal therefore.

B. The prohibition against gratuities prescribed in this section shall be conspicuously set forth in every contract and solicitation therefore.

C. The City Manager may impose sanctions on a City employee for violations of this section consistent with governing employee contract provisions, if applicable.

**TREASURER/FINANCE DIRECTOR'S OFFICE**8140 Main Street • Dexter, Michigan 48130-1092 • (734) 426-8303 • Fax (734) 426-5614

Memorandum

To: Mayor Keough and City Council
Courtney Nicholls, City Manager

From: Marie Sherry, Treasurer/Finance Director

Re: Fiscal Year 2015-2016 Budget Document

Date: August 19, 2015

It is the intention of staff to once again submit our budget document to the Government Finance Officers Association for their Distinguished Budget Document Award Program, which we have done every year since 2009. Because this document is an informational and policy document as well as being a budget, I would like to request that Council accept this document as the official budget document for the city. Once this happens, I can place it onto our website and submit it for the award.

With the exception of streamlining the document to reduce the page count and updating for current (City) information and items discussed at budget meetings, there are no significant changes from last year. Please see pages 1-3 for the Manager's message and pages 15-16 for short-term factors affecting the budget.

Suggested motion: I move to accept the City of Dexter's Fiscal Year 2015-2016 budget document as presented.

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CITY OF DEXTER

cnicholls@dextermi.gov

8140 Main Street Dexter, MI 48130-1092

Phone (734)426-8303 ext 11 Fax (734)426-5614

MEMO

To: Mayor Keough and Council Members
From: Courtney Nicholls, City Manager
Date: August 17, 2015
Re: Purchase of New Bobcat

Included in the FY 15-16 Equipment Replacement Fund Budget was the purchase of a new Bobcat Skid-Steer Loader. Currently the City has two Bobcats – one at the Wastewater Treatment Plant (WWTP) and one at the Department of Public Works (DPW). This new piece of equipment will go to the DPW and the current Bobcat at the DPW will go the WWTP. The Bobcat at the WWTP will be traded in to reduce the purchase price by \$14,300. The DPW uses the Bobcat for tasks such as snow removal, stump removal and asphalt repairs. The bid that was received is part of the State of Michigan contract, which is why only one quote is presented.

Council is asked to approve the purchase for an amount not to exceed \$36,118.74. Funds will be taken from the \$45,000 budgeted in line 402-903-981.000.



Bobcat

Product Quotation

Quotation Number: CMS-29035v1
Date: 2015-08-10 08:36:23

Customer Name/Address:	Bobcat Dealer	ORDERS TO BE PLACED WITH: Contract Holder/Manufacturer
VILLAGE OF DEXTER Attn: KURT AUGUSTINE 8360 HURON ST DEXTER, MI 48130 Phone: (734) 216-5664 Fax: (734) 426-5466	Steve Diuble Equipment Inc, 4365 SOUTH PARKER ROAD ANN ARBOR MI 48103-9318 Phone: (734) 994-1313 Fax: (734) 994-7872	Bobcat Company PO Box 6000 West Fargo, ND 58078 Phone: 701-241-8719 Fax: 701-280-7860 Contact: Crystal Stram Crystal.stram@doosan.com

Description

S770 T4 Bobcat Skid-Steer Loader

92 HP Turbo Tier 4 Diesel Engine
Air Intake Heater (Automatically Activated)
Auxiliary Hydraulics: Variable Flow
Backup Alarm
Bob-Tach
Bobcat Interlock Control System (BICS)
Controls: Bobcat Standard
Engine/Hydraulic Systems Shutdown
Horn
Instrumentation: Engine Temp and Fuel Gauges, Hourmeter, RPM and Warning Lights

Part No	Qty	Price Ea.	Total
M0283	1	\$39,867.10	\$39,867.10

Lift Arm Support
Lift Path: Vertical
Lights, Front & Rear
Operator Cab

- Includes: Adjustable Cushion Seat, Top & Rear Windows, Parking Brake, Seat Bar, Seat Belt
- Roll Over Protective Structure (ROPS) meets SAE-J1040 & ISO 3471
- Falling Object Protective Structure (FOPS) meets SAE-J1043 & ISO 3449, Level I; (Level II is available through Bobcat Parts)

Tires: 12-16.5 12 PR Bobcat Heavy Duty
Warranty: 12 Months, Unlimited Hours

Factory Installed	A91 Option Package	Part No	Qty	Price Ea.	Total
		M0283-P01-A91	1	\$7,095.90	\$7,095.90

Cab enclosure with Heat and AC
High Flow Hydraulics
Sound Reduction
Hydraulic Bucket Positioning
Power Bob-Tach
Deluxe Instrument Panel
Keyless Start

Two Speed Travel with SAPR Parking Brake
Suspension Seat with 3-Point Belt
Engine Block Heater
Attachment Control Kit
Cab Accessories Package

	Strobe	M0283-R16-C03	1	\$269.00	\$269.00
	Radio	M0283-R26-C02	1	\$291.90	\$291.90
Attachments	96" Snow Blade - Heavy Duty	7207862	1	\$2,894.84	\$2,894.84

Total of Items Quoted		\$50,418.74
Trade-in	BC 873, 2001 yr, SN 514115618, 650 Hrs #40760	(\$13,000.00)
Trade-in	BC Backhoe Model 8709 #40667	(\$1,000.00)
Trade-in	Kwik-way Blade 8' #40654	(\$300.00)
Quote Total - US dollars		\$36,118.74

***Prices off Michigan State Contract# 071B0200331. Contract Period: thru 08-19-2016**

***MUST Be a Member of the MI State Coop**

***Terms Net 30 Days. Credit cards accepted.**

***FOB: Destination within the 48 Contiguous States.**

***Delivery: 90 days from ARO.**

***State Sales Taxes apply unless Tax Exempt**

***TID# 38-0425350**

***Orders Must be Placed With: Clark Equipment Company dba Bobcat Company, Govt Sales, PO Box 6000, West Fargo, ND 58078.**

Prices & Specifications are subject to change. Please call before placing an order. Applies to factory ordered units only.

ORDER ACCEPTED BY:

SIGNATURE

DATED

PRINT NAME AND TITLE

PURCHASE ORDER #

SHIP TO ADDRESS: _____

BILL TO ADDRESS (if different than Ship To): _____



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