

Unanimous voice vote approval.

F. PUBLIC HEARINGS

None

G. NON-ARRANGED PARTICIPATION

Boy Scout Nathan Miller introduced himself and reported that he was attending the meeting to earn a merit badge for communications.

H. COMMUNICATIONS:

1. Upcoming Meeting List
2. Sign Calendar
3. Letter from Dexter Area Historical Society
4. Letter from Dexter Senior Center

I. REPORTS

1. Washtenaw County Sheriff's Office Representative – Sgt. Keith Flores

Sgt. Flores gave the following verbal updates:

- He reported on the call volumes. For 2014 there were 1306 calls in Dexter, which was down slightly from 2013. Calls from January through April for 2015 was 375 compared to 425 for that time period in 2014, and 360 traffic stops in 2015 as compared to 503 in 2014.
- In 2011 there was a robbery and assault at Mugg and Bopps. Two suspects have been identified through DNA evidence.
- Banked Hours – the Dexter command will get through most of the year for events and have two deputies on duty due to having the banked hours.
- Sgt. Flores commented on an honest citizen who found a purse outside the flower shop with \$2000 in it and brought it to the station to be returned to the owner.
- On May 14 there was a situation on Hudson Street where the resident was lured outside while another person entered the home. The resident was able to scare off the home invader before anything was taken.
- Sgt. Flores announced that he has taken another position within the Sheriff's Department and will be leaving Dexter on June 1. Sgt. Gieske will fill in at Dexter through the end of summer until a new command officer is appointed.

2. Public Services Superintendent – Dan Schlaff

Mr. Schlaff provided the following verbal updates:

- Met with AZ Schmina on the secondary lid and it is working well. Also discussed was finalizing those items of the punch list from AZ Schmina that need to be completed.

- Had an opportunity to be in the Memorial Day Parade and was surprised at the participation and community support for the event.

3. Community Development Manager – Michelle Aniol

Ms. Aniol submits her report as per packet. Ms. Aniol gave the following updates:

- The Zoning Board of Appeals (ZBA) postponed a decision on 3441 Broad Street on their rear yard setback request. Planning Commission will meet on June 1 to discuss a special use on this property and the ZBA request may change after the Planning Commission meeting.
- Have a proposal from Carlisle Wortman Associates to update the ordinances. This will go to Planning Commission on June 1 and City Council should see it on June 8.
- It has been proposed in a State legislative committee that a significant amount of the Michigan Economic Development Corporation (MEDC) funding to go to road improvements. This could have a definite impact on economic development such as the 3045 Broad Street project.
- Question – Is there a summary from the recent ZBA meeting? (Mr. Tell commented that a lot of those people attending thought that the meeting was about allowing the building and not the actual action of allowing the rear yard setback. He encouraged those attending the ZBA meeting to come to the June 1 Planning Commission meeting where the special use of the property will be discussed.)

4. Boards, Commissions. & Other Reports-“Bi-annual or as needed”

None

5. Subcommittee Reports

Facilities

- No update at this time. The next meeting will be the second week in June.

Road Plan – Joe Semifero

- Information will be discussed under item L-2 of New Business.

6. City Manager Report

Ms. Nicholls submits her report as per packet. Ms. Nicholls gave the following verbal updates:

- City Finance Director/Treasurer, Ms. Sherry spoke about attending the Michigan Tax Commission meeting. They will certify the City’s tax roll at the June 9 meeting and the City will need to hold a Board of Review (possibly June 17). The Board of Review will uphold those decisions made by Scio and Webster but property owners do have a chance to come before the board. Notices will be sent to property owners. Ms. Sherry did have an opportunity to speak to the commission during public comments to clarify to them what had happened.
- Deer issue – Discussion followed on the problem.
- MLive delivery - Did not see the deliveries over the weekend. Discussion followed.

- Insurance Renewal and Refund – Discussion followed.

7. Mayor’s Report

Mr. Keough submits his report as per packet. Mr. Keough gave the following updates:

- The budget review will be on June 10 not June 3 as mentioned in report.
- The Fire Department is still searching for a Fire Chief. The second candidate withdrew on May 18. Question asked as to why he withdrew. (Disagreement within the department on choice).
- Chief Yates will officially retire on June 30. There will be a retirement party for him in July. Assistant Chief’s Wagner and Zahn will assume leadership until a Chief is selected.
- Thank you to Mr. Schlaff and his crew for the great job on the set-up and take down for the Memorial Day Parade.

J. CONSENT AGENDA

1. Consideration of: Bills and Payroll in the amount of \$147,477.60
2. Consideration of: Request of Road Closure on May 31, 2015 from 8:15 am to 9:10 am for the Dexter-Ann Arbor Run.

Motion Fisher; support Smith to approve items 1 and 2 of the Consent Agenda.

Unanimous voice vote approval.

K. OLD BUSINESS-Consideration and Discussion of:

None

L. NEW BUSINESS-Consideration of and Discussion of:

1. Consideration of: Dexter Community Orchestra Resolution

Motion Semifero; support Knight to approve a resolution to recognize the Dexter Community Orchestra as a 503(c) (3) Charitable Organization.

Ayes: Carson, Fisher, Knight, Semifero, Smith, Tell and Keough

Nays: None

Motion carries

2. Consideration of: 2015 Road Project Contract Awards
 - Cadillac Asphalt in an amount not to exceed TBD
 - Orchard. Hiltz & McCliment in an amount not to exceed TBD
 - Increase in the Highway Maintenance cape seal contract in the amount of TBD

Motion Fisher; support Smith to postpone consideration of the 2015 Road Project Contract awards until the next meeting.

Ayes: Fisher, Knight, Semifero, Smith, Tell, Carson and Keough
Nays: None
Motion carries

3. Consideration of: Setting Public Hearing Date for Proposed Ordinance Relating to Administration Fee, Interest on Delinquent Taxes, and Penalties on Delinquent Taxes

Motion Carson; support Smith to set a Public Hearing date for a proposed ordinance relating to Administration Fee, Interest on Delinquent Taxes, and Penalties on Delinquent Taxes.

Ayes: Knight, Semifero, Smith, Tell, Carson, Fisher and Keough
Nays: None
Motion carries

4. Consideration of: Approval to Submit Escrow Payment to Amtrak for Border to Border Trail Project

Motion Tell; support Smith to approve the submission of escrow payment to Amtrak for the Border to Border Trail Project in the amount of \$20,243.

Ayes: Semifero, Smith, Tell, Carson, Fisher, Knight and Keough
Nays: None
Motion carries

M. COUNCIL COMMENTS

- Tell None
- Fisher None
- Semifero None
- Jones Regarding the deer issue, back in the 1880’s there were no white-tailed deer left in the county. In the 1950’s deer hunting was always “up north”. Things have changed with the deer population in spite of the growing human population.
- Smith None
- Knight Thanked Council, Staff and those in the audience for their understanding on the passing of my mother.
- Carson None

N. NON-ARRANGED PARTICIPATION

Justin Breyer, Assistant to the City Manager, requested that at the next meeting (June 8) a group photo of City Council be taken to include in the budget documents.

O. ADJOURNMENT

Motion Smith; support Fisher to adjourn at 8:40 PM.

Unanimous voice vote approval.

Respectfully submitted,

Carol J. Jones
Interim Clerk, City of Dexter

Approved for Filing: _____

**THE CITY OF DEXTER
CITY COUNCIL SPECIAL MEETING
MONDAY, JUNE 1, 2015**

A. CALL TO ORDER AND PLEDGE OF ALLEGIANCE

The meeting was called to order at 6:00 PM by Mayor Keough at the Dexter Senior Center at 7720 Ann Arbor Street in Dexter, Michigan

B. ROLL CALL: Mayor Keough

J. Carson	D. Fisher
J. Knight	J. Semifero
J. Smith	R. Tell

Also attending: Courtney Nicholls, City Manager; Marie Sherry, Finance Director/Treasurer; Justin Breyer, Assistant to the Manager; Carol Jones, Interim City Clerk; and media.

C. APPROVAL OF AGENDA

Motion Tell; support Fisher to accept the agenda as presented.

Unanimous voice vote approval with Council Members Carson and Knight absent.

D. NON-ARRANGED PARTICIPATION

None

E. NEW BUSINESS

1. Consideration of: **RESOLUTION TO SET THE DATE FOR A SPECIAL MEETING OF THE CITY OF DEXTER BOARD OF REVIEW**

Motion Semifero; support Smith to approve the Resolution to set the date for a Special Meeting of the City of Dexter Board of Review for June 17, 2015.

Ayes: Fisher, Semifero, Smith, Tell and Keough

Nays: None

Absent: Carson and Knight

Motion carries

2. Consideration of: **RESOLUTION TO AMEND RESOLUTION 04-2015 TO ALLOW LOCAL RESIDENTS TO PROTEST IN WRITING TO THE CITY OF DEXTER BOARD OF REVIEW**

Motion Semifero; support Fisher to amend Resolution 04-2015 to allow local residents to protest in writing to the City of Dexter Board of Review.

Ayes: Semifero, Smith, Tell, Fisher and Keough

Nays: None

Absent: Carson and Knight
Motion carries

F. COUNCIL COMMENTS

None

G. NON-ARRANGED PARTICIPATION

None

H. ADJOURNMENT

Motion Fisher; support Smith to adjourn at 6:06 PM.

Unanimous voice vote approval with Council Members Carson and Knight absent.

Respectfully submitted,

Carol J. Jones
Interim Clerk, City of Dexter

Approved for Filing: _____

CITY OF DEXTERcnicholls@dextermi.gov

8140 Main Street Dexter, MI 48130-1092

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MEMO

To: Mayor Keough and Council Members
From: Courtney Nicholls, City Manager
Date: June 2, 2015
Re: 2015-2016 Millage Rate and Budget Public Hearing

The draft FY 15-16 budgets and the millage rates required to support those budgets are provided for Council's review and for the required public hearing. The document also includes a projected FY 16-17 budget.

Below is a compilation of the memos from the budget work sessions on April 29 and May 13 and updates on what has changed since the last work session (bold). An additional budget work session will be held on Wednesday, June 10, 2015 at 6 pm at the Copeland Board Room (7714 Ann Arbor Street).

The 2015-2016 millage rates, water/sewer/refuse rates and budget will all be voted on at the June 22, 2015 Council meeting.

General Fund Revenue

Taxable value for 2014 – 220,614,154

Taxable value for 2015 – 237,647,537

The tax revenue in 2014-2015 is \$36,694 lower than what was budgeted. \$15,000 was due to the timing of the Dexter Fastener Industrial Facilities Tax (IFT) Exemption. The Exemption wasn't processed by the State of Michigan in time to be included in the 2014 assessment roll, so it was added at the July Board of Review. Additional value was shifted from fully taxable to IFT for Northern United at the July Board of Review resulting in a \$4,000 reduction. Taxable value reductions were also granted by the Tax Tribunal to Dexter Crossing (shopping center) and Industrial Tectonics.

The amount of taxable value for properties with an Industrial Facilities Tax Exemption is \$13,717,293 in tax year 2015.

The GO Bond millage rate needed to make the streetscape bond payment was reduced from 0.7375 to 0.6276 due to the increase in taxable value.

Due to our incorporation as a City we have a new maximum millage rate of 17.5 mills: a cap of 12.5 mills for General Fund and 5 mills for Streets. The 0.1099 reduction in the GO Bond rate was used to raise the operating millage to 9.9906 while holding the overall millage rate constant at 14.0562.

The total tax revenue increase for 2015-2016 is \$148,301.

A line was created to show the addition of the administrative fee that we are permitted to include on the tax bill. This was previously collected by the township. The cap is 1% of the total tax bill. Revenue from a 0.8% fee is included in the 15-16 budget. A worksheet that shows more detail about the use of these funds is attached.

\$25,000 in revenue has been included from the Downtown Development Authority: \$5,000 to reimburse for general maintenance and \$20,000 for repayment of the purchase of the Forest Street houses.

Updates to Existing General Fund Expenses

Since the closing of the defined benefit program, the City MERS contribution is based on a flat rate. For 2015-2016 the flat rate is \$5,706 per month or \$68,472 per year. The defined benefit program now covers 9 active employees. For the past several years the City has been paying more than the minimum in an attempt to lower the unfunded liability and ease the cost burden in future years as the amortization period for the unfunded liability continues to be reduced. The 2014 actuarial valuation, along with an updated review of the impact of closing the defined benefit plan, should be available from MERS in June 2015. Provided for Council's review are three MERS funding options. Option 2 was included in the draft budgets.

\$75,000 was budgeted from general fund for retiree health care; a total of \$20,000 will be budgeted from roads, water and sewer.

The renewal for our current health care plan includes a 15% increase. In accordance with the terms of the union contract 20% of the increase would be covered by an increase in employee contributions. Our health care agent is currently putting together plan options for our review. The FY 15-16 budget uses a 9.5% increase until a final determination is made.

The employee salary spreadsheet for fiscal year 2015-2016 is provided for your review. The 2015-2016 wage spreadsheet includes a 2.5% increase in all salaries.

Per the contract with the Washtenaw County Sheriff the cost of a police service unit will increase 1% in year 2016 and 1% in 2017.

The Dexter Area Fire Department payment has been estimated to increase 5% in each budget year.

Construction on the completion of the Border to Border Trail along the DPW has not started. Since it is unlikely that it will be completed before the end of the current fiscal year, the \$52,000 in additional funds required to complete the project were included in 2015-2016. A copy of the current cost estimate is provided for Council's review.

Washtenaw Area Value Express (WAVE) requested an increase from \$32,000 to \$35,000 to cover the cost of transportation in the City of Dexter. This request was included in the draft. Additional documentation from WAVE is provided for Council's review.

\$10,000 was used as a placeholder for continued work on Facilities. This will be refined following the Town Hall meeting and further discussions on the direction of the facility improvement project.

Proposed One Time / New General Fund Expenses

A \$20,000 estimate was included to demolish the farmhouse on Dan Hoey.

\$30,000 was included for the Edison Street Playground. This was partially offset by a \$10,000 donation from the Dexter Lion's Club in the Contributions-Parks revenue line.

\$10,000 was included for document management software, which would be used to purchase the software and begin the process of having documents scanned. The project would take several fiscal years to complete.

\$10,000 was included for the purchase of a phone system. We have received bids and believe that this is a solid estimate to purchase an upgraded phone system that would be portable to a new location.

The payment in accordance with the Webster Township 425 was included at \$26,000.

Street Funds Revenue

The taxable value increase led to an increase in municipal street fund revenue. The millage rate for streets was held constant at 3.438.

The \$100,000 from the 0.5 Countywide road millage was included as a one-time revenue.

Street Funds Expense

The current estimate for implementation of the road improvement plan was included at \$20,000 for crack sealing (spread \$15,000 into local streets and \$5,000 into major streets), \$20,000 for DPW repairs, and \$661,000 for contracted repairs for cape seal, mill and overlay and inspection. \$50,000 is included in major streets and \$611,000 in local streets – though this will need to be shifted once the final project decisions are made.

Implementation of the 2016-2017 road improvement plan was included with a \$330,000 estimate in local streets for road projects and \$20,000 split between major and local for crack sealing.

\$5,000 was included in major streets – traffic to upgrade the detection at the Meadowview/Dexter Ann Arbor Street intersection. The current detection has failed several times over the past few months so staff would like to upgrade it for more reliability, likely by adding detection pucks to the roadway.

The 2015-2016 local street fund budget includes \$20,000 for ongoing sidewalk repairs and \$25,000 as an estimate for storm water work that is necessary at the cul-de-sac end of Third Street.

Fund 226 - Solid Waste Collection

The March 2015 increase in pricing from Waste Management was 2%, which has been incorporated into the budget estimates. A change in the refuse fee for residential customers will not be required for 2015-2016.

The City's contract with Waste Management expires on February 28, 2016. The City will need to have discussions in the next few months regarding whether to negotiate with Waste Management or seek bids for the services.

Fund 275 – Tree Replacement Fund

This fund is used to offset the \$8,000 in tree purchases made by the General Fund each year. This amount is shown as a transfer out to the General Fund.

Fund 303 – General Debt Service (voted bonds)

This fund tracks the payments for the streetscape bond. We have two tax collection years remaining (2015 and 2016) before this bond is paid off.

Fund 351 – General Debt Service (non-voted bonds)

This fund tracks the bond payment for the 2007 Facilities Bond and the 2014 Road Bond.

The remaining road bond funds will be spent from local streets this year, which is shown as a transfer out from this fund to local streets.

Fund 402 – Equipment Replacement

This fund tracks the internal equipment/vehicle usage from the General, Solid Waste, Major Streets and Local Streets funds to allow for funds to be collected for equipment/vehicle maintenance and replacement.

This year's equipment requests include a snow pusher for the backhoe and a new Bobcat. The Bobcat will be used for work such as road repair and snow removal. The purchase of these two items will be possible with 2015-2016 revenue, so it will not require the use of reserves.

Fund 590 – Sewer Fund

Sewer fund revenues are based on a 3% rate increase, which was calculated by taking the projection for FY 14-15 and adding 3%. The projection for the end of FY 14-15 was based on ten months of actual data and an estimate for the last two months (May and June).

Estimate for tap fees – Installment payment from DexTech, completion of 12 units at Victoria Condos and 20 residential lots.

There are currently 40 vacant lots in the neighborhoods and 42 units planned for Victoria Condos.

Projects budgeted for in 2015-2016 include the demolition of 8258 Huron, maintenance on the aeration tanks, cleaning the mud well and replacement of the bulk storage tank for ferric chloride.

Projects planned for 2016-2017 include the purchase of a van (50/50 water and sewer) and replacement or repair of the screw pumps.

Fund 591 – Water Fund

Water fund revenues are based on a 4% rate increase, which was calculated using the same method as the sewer fund revenue. Our water restrictions and wetter/milder summers have led to less consumption, which delays our need to establish a 6th well, but reduces water fund revenues.

Estimate for tap fees – Installment payment from DexTech, completion of 12 units at Victoria Condos and 20 residential lots.

The amount that was budgeted in FY 14-15 for the Ann Arbor Street watermain project did not include funds for inspection and contract administration attributable to the water main portion of the

project. This has led to a \$60,000 increase in the funds that will be spent out of reserves for this project.

Currently the water fund revenue is not covering the operating expense, which is why a 4% rate increase is proposed. Due to the large capital expenditure for the Ann Arbor Street project and the reduced consumption, the only capital project recommended by staff is exploratory drilling for a 6th well and continued repair of fire hydrants.

Projects planned for 2016-2017 include the purchase of a van and re-plumbing the meters at the Ryan Drive Wellhouse.

Staff will be working on updating the rate study with the estimated year end and projected budget information for Council's review at the June 10, 2015 work session.

CITY OF DEXTER
NOTICE OF PUBLIC HEARING ON THE PROPOSED 2015-2016 MILLAGE RATE
AND PROPOSED 2015-2016 BUDGET

Notice is hereby given that the Dexter City Council will hold a public hearing Monday, June 8, 2015 at 7:30 p.m. at the Dexter Senior Center, 7720 Dexter-Ann Arbor Road, Dexter, Michigan, for the purpose of hearing public comment regarding the proposed 2015-2016 Millage Rate and the Proposed Fiscal Year 2015-2016 Budget.

The proposed millage rate for real and personal property is 14.0562 levied as:

	<u>2015 (proposed)</u>	<u>2014 (current)</u>
General Operating	9.9906	9.8807
Streets	3.4380	3.4380
General Obligation Debt	0.6276	0.7375
Total	14.0562	14.0562

Information regarding the Proposed Fiscal Year July 1, 2015 through June 30, 2016 Budget is available for public inspection at the City Office, on the second floor of the PNC Bank Building, 8123 Main Street, Dexter MI weekdays between 9:00 am and 5:00 pm and online at <http://www.dextermi.gov>.

Statement as required by MCL 141.412 – “The property tax millage rate proposed to be levied to support the proposed budget will be a subject of this hearing”

Courtney Nicholls
City Manager

Publish: May 20, 2015

**City of Dexter
2015-2016 Budget Review Workshop No. 1
General Fund**

The draft General Fund budget (dated April 25, 2015) shows a surplus of \$113,475 for the upcoming 2015-2016 Fiscal Year. The draft General Fund budget is based on a 9.9906 Operating Millage for the 2015-2016 Fiscal Year. The draft General Fund budget includes a 0.8% Administrative Fee for tax collection.

The draft budget also includes a list of new one-time discretionary expenses totaling \$122,000 for the Edison Street Playground equipment (\$30,000 – offset by \$10,000 donation revenue item), the B2B Path near Central (\$52,000), demolition of the Dan Hoey house (\$20,000), document management software (\$10,000) and a new phone system (\$10,000). Council needs to verify that all of these are a priority for the 2015-2016 Fiscal Year. Without the proposed one-time discretionary expenses, the General Fund would show a \$225,475 surplus.

There are also many other recurring but discretionary expenses included throughout the draft budget such as tree trimming (\$15,000), OPEB payments (\$75,000), additional Defined Benefit Plan Investment (\$20,800) and contributions (\$59,300). These recurring expenses have been planned each year because Council has deemed them to be an important part of our financial planning and an important part of the services that we deliver.

In Fiscal Year 2016-2017, the City Manager has predicted that we will have a surplus of approximately \$204,200. There are no one-time discretionary expenses included in the 2016-2017 projection; however, the budget memo suggests items like document scanning (\$10,000 per year) will be more than just a one-time expense.

Looking Forward – Planning Our Priorities

As we plan for our future, my question to Council for discussion today as we review the draft General Fund Budget is, *“How should we best use the projected surplus?”*

Provided below for your review is a list of ideas/projects/ways that we could invest in our future:

- A. **Save the Surplus** – Council could choose to not spend the \$113,475 and simply let it remain in our Unrestricted Reserve account. As of March 31, 2015, our projected Available Unrestricted Reserve (non-operational) has a cash balance of \$416,380. We also have an additional \$397,290 in Savings that we often refer to as our “15% Fund Balance”.

- B. **Restrict the Surplus for a Future Use** – Council could direct a portion or the entire surplus to a specific project reserve account (such as Facilities, Mill Creek Park – Phase 2, or other). Our Restricted Facility Reserve account has \$288,795 as of March 31, 2015. We do not currently have any money set aside for Mill Creek Park – Phase 2.

- C. **Pay Down Debt** – Most of the City’s debt is in our Enterprise funds, however, we do have our 2006 Facility Bond that has 11 years remaining (and a principal balance of \$1,195,000) on it. We currently allocate approximately \$127,000 each year (principal plus interest) from our General Fund to make bond payments on this Facility Bond that we used to construct our DPW Building. Council could investigate if there is a way to use the surplus to refinance the remaining years of the bond or to somehow pay down this debt.

- D. **Increase our Defined Benefit Plan Assets (MERS)** – As of December 31, 2013, the Village/City is 83% funded in our defined benefit plan. The City has \$2,850,594 in Assets in the plan against an Accrued Liability of \$3,444,340 (based on a smoothed rate of return of 8%). This results in a projected unfunded liability of \$593,746. The draft General Fund budget already proposes that the City pay \$156,700 (from all funds) which is above our minimum required contribution of \$68,472. Council could use a portion or the entire surplus amount to make additional payments into the DB Plan. Our next valuation through December 31, 2014 should be available by July 1, 2015.

- E. **Increase our Retiree Health Care Fund (MERS)** – As of March 31, 2015, the City has saved \$756,358 for future health care costs associated with our retired employees. We have a projected liability of \$2,175,035 as of our last actuarial valuation completed by Burnham & Flowers as of June 30, 2014. This results in a projected unfunded liability of approximately \$1,418,000. The draft General Fund budget proposes to contribute \$75,000, with another \$20,000 coming from our enterprise and street funds for a total contribution of \$95,000. Council could use a portion or the entire surplus to increase the amount we invest in our Retiree Health Care Fund.

- F. **Purchase City Office Space in the Schulz Building** – Council and staff have identified that we need more functional office space for our City offices. The Schulz Building provides an opportunity for the City to step out of leasing space at PNC (saving \$10,800 per year) and own our own space. The City can create revenue for our DDA by helping add a building with taxable value to our downtown district. The City offices would be located across from our award winning park. Rough estimates to purchase/build (\$145/sqft) and finish the interior (\$40/sqft) between 5,000 and 7,000 square feet in the Schulz Building range from \$925,000 to \$1,295,000. Council would need to decide on how much space is needed and whether Council chambers need to be in the same building. We currently have \$288,795 in our Restricted Facility Fund and we have the ability to issue bonds in the amount of \$1,100,000 based on the Notice of Intent passed in 2006.

Two approximate scenarios for issuing bonds are presented below:

1. \$1,100,000 for 20 years would result in annual payments of approximately \$80,000
2. \$1,100,000 for 10 years would result in annual payments of approximately \$120,000

Previous estimates indicated that the Schulz Building would generate from \$15,000 to \$20,000 in tax capture for the Dexter DDA based on an estimated taxable value for the building and property between \$1,200,000 and \$1,500,000. These numbers would all need to be confirmed, but based on the DDA's current financial projection; new growth such as this building would really help generate extra revenue for the DDA. The sooner this building gets built, the greater the impact to the DDA's projection. Council could use the surplus to help pay the annual payment to purchase the new office space, gain an asset and increase the DDA's tax capture.

- G. **Assist the DDA in paying down DDA Debt** – The Dexter DDA has a significant amount of debt on its books and a financial projection that shows expenses greater than revenues for the next several years. The City could choose to help the DDA by making additional principal payments for the DDA to reduce the amount of debt and lower the annual amount of interest that the DDA currently pays.
- H. **Pay for a portion of the DTE Substation Relocation** – The DTE Substation will require a City/DDA contribution in order to initiate the relocation process. The total cost of relocating the substation has been estimated at \$362,000. Council could choose to use a portion of the surplus to help the DDA initiate the relocation process.
- I. **Lower Taxes or Reduce Administrative Fee** – While most of the above options focus on how we could save or spend the surplus, in fairness, we could also lower our General Fund taxes or collect less administrative fees. (Please note that I am not in favor of doing either of these options, but I feel that they should be included on this list)
- J. **Other Projects or Ideas (?)**

Recommendations

I am offering the following recommendations:

- Staff should review how long we believe we will have a surplus of approximately \$200,000.
- In July 2016, we will collect our final General Obligation revenue to make the final payment on the General Obligation Bond that was set up for the Streetscape. As I have mentioned many times previously, I believe that once this goes away, we are presented with an opportunity to approach our residents about a new General Obligation Bond of some sort. 1 mill represents approximately \$240,000 in tax capture based on our current taxable value. Council needs to continue to discuss if this is an appropriate way to fund fire station improvements or future public safety costs.

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GL NUMBER	DESCRIPTION	2013-14 ACTIVITY	2014-15 ORIGINAL BUDGET	2014-15 AMENDED BUDGET	2014-15 PROJECTED ACTIVITY	2015-16 RECOMMENDED BUDGET	2016-17 FUTURE PROJECTED BUDGET
ESTIMATED REVENUES							
Dept 000-ASSETS, LIABILITIES & REVENUE							
101-000-402.000	TAXES - REAL PROPERTY	1,520,300	1,988,400	1,988,400	1,623,700	2,102,000	2,133,000
	ACTUAL TAXABLE VALUE TIMES THE CURRENT MILLAGE RATE, LESS THE DDA CAPTURE						
	2016-2017 ASSUMED 1.5% INCREASE						
101-000-410.000	TAXES - PERSONAL PROPERTY	302,600			291,100		
	ZERO FOR BUDGET PURPOSES, NUMBER IS INCLUDED IN 402.000						
101-000-412.000	DELINQUENT TAXES - REAL PROP	52,300			36,800		
	ZERO FOR BUDGET PURPOSES, NUMBER IS INCLUDED IN 402,000						
101-000-420.000	DELINQUENT TAX - PERSONAL PROP	800			200		
101-000-445.000	TAXES - PENALTIES & INTEREST	5,200	5,000	5,000	5,000	5,000	5,000
	PENALTIES DUE TO DELINQUENT TAX PAYMENTS						
101-000-447.000	PROPERTY TAX ADMINISTRATION FEE					92,900	94,300
	0.8% ADMINISTRATION FEE						
101-000-452.000	CABLE TV FRANCHISE FEES	67,800	67,000	67,000	72,900	73,000	73,000
	QUARTERLY PAYMENTS AVERAGE - \$18,000						
101-000-476.000	BANNER PERMITS	3,000	3,000	3,000	2,400	3,000	3,000
	MAIN STREET BANNER PERMITS						
101-000-477.000	ZONING COMPLIANCE PERMITS	8,000	7,000	7,000	4,500	5,000	5,000
	ZONING COMPLIANCE, DEMO, FENCE/DECK						
101-000-478.000	PARK USE PERMITS	100	200	200	200	200	200
101-000-574.000	STATE SHARED REVENUE	305,600	320,000	320,000	324,000	326,000	330,000
	CONSTITUTIONAL REVENUE SHARING AND EVIP - BASED ON SALES TAX REVENUE						
101-000-575.000	STATE SHARED - LIQUOR LICENSES	3,100	3,000	3,000	3,800	3,000	3,000
	LOCAL PORTION OF LIQUOR LICENSE TRANSFERS						
101-000-580.000	STATE GRANTS			3,000	5,000	5,000	
	REIMBURSEMENT FOR ELECTIONS FROM STATE OF MICHIGAN						
101-000-582.000	SCHOOL FIRE RUN REIMBURSEMENT	6,400	5,000	5,000	5,000	5,000	5,000
101-000-590.000	ENTERPRISE FUND ADMIN FEES	144,500	150,000	150,000	146,000	140,000	142,000
101-000-590.001	ACT 51 ADMIN FEES	29,400	32,200	32,200	28,100	26,500	26,500
101-000-590.002	ADMIN FEES - DOWNTOWN DEVELOPMENT	10,000	5,000	5,000	5,000	5,000	5,000
	REVENUE FROM DDA TO OFFSET COST OF DOWNTOWN MAINTENANCE						
101-000-608.000	SITE PLAN REVIEW FEES	6,500	5,000	5,000	6,600	5,000	5,000
101-000-609.000	ZBA APPLICATION FEES	1,600			1,700	1,000	1,000
101-000-611.000	MISCELLANEOUS FEES	1,000			1,000	500	500
101-000-612.000	IFT APPLICATION FEE	800			400		
101-000-628.000	SOLID WASTE COLLECTION FEE	559,000					
	MOVED TO FUND 226						
101-000-634.000	UTILITY BILL PENALTIES	1,400					
101-000-645.000	SALES - RECYCLING PROGRAM	400					
	MOVED TO FUND 226						
101-000-657.000	PARKING VIOLATIONS		200	200	100	100	100
101-000-658.000	DISTRICT COURT FINES	5,600	5,000	5,000	8,000	7,000	7,000
101-000-665.000	INTEREST EARNED	7,400	7,000	7,000	8,500	7,000	7,000
101-000-667.000	RENTS (GENERAL)	7,500	7,500	7,500	7,500	7,500	7,500
	12 MONTHS - \$625 PER MONTH FROM HOTEL HICKMAN						
101-000-667.001	LEASE INCOME - DAFD	11,500	11,000	11,000	11,000	11,000	11,000
	RENT PAYMENT IN ACCORDANCE WITH INTERLOCAL AGREEMENT						
101-000-667.002	FARMERS MARKET	6,400	4,000	4,000	3,500	3,500	3,500
	VENDOR FEES						
101-000-667.004	COMMUNITY GARDEN PLOT RENTAL	1,300	1,400	1,400	1,400	1,400	1,400
101-000-671.000	OTHER REVENUE	24,500	5,000	5,000	6,700	5,000	5,000
101-000-675.001	CONTRIBUTIONS - PARK	1,500	1,200	1,200	200	10,300	300
	DONATION TO EDISON STREET PARK FROM LIONS, EASTER EGG HUNT REVENUE						
101-000-675.004	CONTRIBUTIONS-ARTS COMMITTEE	7,900	3,000	5,800	10,200	11,000	11,000
	DONATION, REVENUE FROM PLEIN AIR FESTIVAL						
101-000-675.006	CONTRIBUTIONS - ICE RINK	500	500	500			
101-000-679.000	MISCELLANEOUS GRANTS	9,700		4,000	12,000	5,000	

GL NUMBER	DESCRIPTION	2013-14 ACTIVITY	2014-15 ORIGINAL BUDGET	2014-15 AMENDED BUDGET	2014-15 PROJECTED ACTIVITY	2015-16 RECOMMENDED BUDGET	2016-17 FUTURE PROJECTED BUDGET
ESTIMATED REVENUES							
Dept 000-ASSETS, LIABILITIES & REVENUE							
101-000-695.000	TRANSFERS IN	600					
101-000-695.248	TRANSFER IN FROM DDA FUND 248	105,000			20,000	20,000	20,000
	REPAYMENT FOR PURCHASE OF FOREST STREET HOUSES						
101-000-695.275	TRANSFER IN FROM TREE FUND	8,000	8,000	8,000	8,000	8,000	8,000
	OFFSETS TREE PURCHASE EXPENSE IN 101-285-731-001						
Totals for dept 000-ASSETS, LIABILITIES & REVENUE		3,227,200	2,648,600	2,654,400	2,660,500	2,894,900	2,913,300
TOTAL ESTIMATED REVENUES		3,227,200	2,648,600	2,654,400	2,660,500	2,894,900	2,913,300
APPROPRIATIONS							
Dept 101-CITY COUNCIL							
101-101-702.000	SALARIES - ELECTED OFFICIALS	18,500	18,000	18,000	17,500	18,000	18,000
	6 COUNCIL MEMBERS X \$80 X 24 MEETINGS; 1 MAYOR X \$275 X 24 MEETINGS						
101-101-720.000	SOCIAL SECURITY & MEDICARE	1,400	1,400	1,400	1,300	1,400	1,400
	7.65% OF WAGES						
101-101-727.000	OFFICE SUPPLIES		100	100	400	200	100
101-101-802.000	PROFESSIONAL SERVICES	400	2,000	2,000		2,000	2,000
101-101-861.000	TRAVEL & MILEAGE		500	500		500	500
101-101-901.000	PRINTING & PUBLISHING	8,400	8,500	8,500	8,500	9,000	9,000
	NEWSLETTER; POSTCARDS						
101-101-943.000	COUNCIL CHAMBERS LEASE	2,400	4,500	4,500	4,500	4,500	4,500
	\$375 PER MONTH FOR DEXTER SENIOR CENTER						
101-101-955.000	MISCELLANEOUS	400	500	500	100	100	100
101-101-956.000	COUNCIL DISCRETIONARY EXPENSES	1,400	1,500	1,500	2,100	1,500	1,500
101-101-958.000	MEMBERSHIPS & DUES	4,100	3,500	3,500	3,500	3,500	3,500
	MML, DEXTER CHAMBER, SEMCOG, MEDA, HRWC						
101-101-959.000	ARTS, CULTURE & HERITAGE	22,800	16,000	18,800	20,000	20,000	20,000
	PLEIN AIR, TEMPORARY ART DISPLAY, \$15,000 OFFSET BY REVENUE AND GRANTS						
101-101-960.000	EDUCATION & TRAINING	700	500	500	400	500	500
Totals for dept 101-CITY COUNCIL		60,500	57,000	59,800	58,300	61,200	61,100
Dept 172-CITY MANAGER							
101-172-703.000	SALARIES - NON UNION	131,100	136,000	126,000	102,300	121,000	124,000
	100% OF COURTNEY AND JUSTIN						
101-172-703.001	SALARIES - PART TIME	600	3,000	3,000	5,000	5,000	5,000
	INTERN FOR OFFICE ASSISTANCE						
101-172-704.000	SALARIES - UNION	67,400	69,400	69,400	69,800	71,700	72,900
	100% OF ERIN, 54% OF BRENDA						
101-172-710.000	CAR ALLOWANCE	4,800	4,800	4,800	800		
101-172-712.000	VACATION/SICK TIME CASH OUT	700	700	700	2,900	700	700
101-172-720.000	SOCIAL SECURITY & MEDICARE	15,600	16,600	16,600	13,500	14,900	15,500
	7.65% OF WAGES						
101-172-721.000	HEALTH & DENTAL INSURANCE	46,400	57,500	57,500	60,500	59,900	65,300
101-172-721.002	PAY IN LIEU OF MEDICAL INSURANCE	4,000	3,000	3,000	2,100		
101-172-722.000	LIFE & DISABILITY INSURANCE	1,300	1,400	1,400	1,300	1,200	1,200
	100% OF COURTNEY, JUSTIN, BRENDA, ERIN						
101-172-723.000	DEFINED BENEFIT PLAN	8,100					
101-172-723.003	DEFINED CONTRIBUTION PLAN	1,400	2,400	2,400	3,700	3,100	3,100
	4% OF WAGES FOR COURTNEY & JUSTIN						
101-172-723.004	ICMA CONTRIBUTION	3,700	3,700	3,700	1,200	700	700
	1% OF WAGES FOR COURTNEY						
101-172-727.000	OFFICE SUPPLIES	1,300	700	700	900	700	700
101-172-745.000	UNIFORM ALLOWANCE	100	200	200	200	200	200
	\$100 FOR TWO EMPLOYEES						
101-172-802.000	PROFESSIONAL SERVICES	1,200	2,000		9,400	2,000	2,000

GL NUMBER	DESCRIPTION	2013-14 ACTIVITY	2014-15 ORIGINAL BUDGET	2014-15 AMENDED BUDGET	2014-15 PROJECTED ACTIVITY	2015-16 RECOMMENDED BUDGET	2016-17 FUTURE PROJECTED BUDGET
APPROPRIATIONS							
Dept 172-CITY MANAGER							
101-172-861.000	TRAVEL & MILEAGE	100	500	500	500	500	500
101-172-901.000	PRINTING & PUBLISHING				100	100	100
101-172-955.000	MISCELLANEOUS	700	500	500	400	500	500
101-172-958.000	MEMBERSHIPS & DUES MLGMA MEMBERSHIP	100	300	300	200	300	300
101-172-960.000	EDUCATION & TRAINING	700	1,500	1,500	3,300	2,000	2,000
Totals for dept 172-CITY MANAGER		289,300	304,200	292,200	278,100	284,500	294,700
Dept 201-FINANCE DEPARTMENT							
101-201-802.000	PROFESSIONAL SERVICES	2,900	8,000	8,000	5,200	9,000	5,000
101-201-802.001	ANNUAL DISCLOSURE STATEMENT, BS&A MAINTENACE FEES, OPEB ACTUARIAL FINANCIAL AUDIT	6,000	6,000	6,000	6,000	6,000	6,000
GENERAL FUND SHARE OF ANNUAL AUDIT							
101-201-840.000	BANK SERVICE CHARGES	1,300	1,600	1,600	1,900	1,600	1,600
Totals for dept 201-FINANCE DEPARTMENT		10,200	15,600	15,600	13,100	16,600	12,600
Dept 210-ATTORNEY							
101-210-810.000	ATTORNEY FEES	47,000	25,000	50,000	55,000	40,000	40,000
Totals for dept 210-ATTORNEY		47,000	25,000	50,000	55,000	40,000	40,000
Dept 215-CITY CLERK							
101-215-702.000	SALARIES - ELECTED OFFICIALS 24 MEETING X \$80 PER MEETING	2,100	2,000	2,000	2,000	2,000	2,000
101-215-703.001	SALARIES - PART TIME				400	500	500
101-215-720.000	SOCIAL SECURITY & MEDICARE 7.65% OF GROSS WAGES	200	200	200	200	200	200
101-215-802.000	PROFESSIONAL SERVICES	2,600					
101-215-815.000	ORDINANCE CODIFICATION YEARLY ACCESS FEE	2,600	700	700	700	1,700	700
101-215-901.000	PRINTING & PUBLISHING PUBLICATION OF MINUTES, PUBLIC HEARING NOTICES	2,600	5,000	7,000	8,600	3,500	3,500
Totals for dept 215-CITY CLERK		10,100	7,900	9,900	11,900	7,900	6,900
Dept 253-TREASURER							
101-253-703.000	SALARIES - NON UNION 100% OF MARIE	67,400	69,400	69,400	69,400	71,200	73,000
101-253-720.000	SOCIAL SECURITY & MEDICARE 7.65% OF WAGES	5,100	5,300	5,300	5,000	5,300	5,600
101-253-721.000	HEALTH & DENTAL INSURANCE 9.5% INCREASE	17,200	14,200	14,200	15,000	16,000	17,100
101-253-722.000	LIFE & DISABILITY INSURANCE	400	500	500	400	500	500
101-253-723.000	DEFINED BENEFIT PLAN	7,500					
101-253-727.000	OFFICE SUPPLIES	900	700	700	700	700	700
101-253-861.000	TRAVEL & MILEAGE	900	1,000	1,000	900	1,000	1,000
101-253-902.000	TAX BILL PRINTING & SERVICES TAX SOFTWARE WEB HOSTING, 2 TAX BILL MAILINGS, SOFTWARE SUPPORT	4,500	3,700	3,700	3,700	6,500	6,500
101-253-955.000	MISCELLANEOUS		500	500	100	500	500
101-253-958.000	MEMBERSHIPS & DUES	500	500	500	500	500	500
101-253-960.000	EDUCATION & TRAINING	700	1,000	1,000	800	1,000	1,000
101-253-977.000	EQUIPMENT		500	500		500	500
Totals for dept 253-TREASURER		105,100	97,300	97,300	96,500	103,700	106,900
Dept 257-ASSESSING DEPARTMENT							
101-257-803.000	CONTRACTED SERVICES ASSESSOR CONTRACT			8,000	7,500	30,000	30,000

GL NUMBER	DESCRIPTION	2013-14 ACTIVITY	2014-15 ORIGINAL BUDGET	2014-15 AMENDED BUDGET	2014-15 PROJECTED ACTIVITY	2015-16 RECOMMENDED BUDGET	2016-17 FUTURE PROJECTED BUDGET
APPROPRIATIONS							
Dept 257-ASSESSING DEPARTMENT							
101-257-960.000	EDUCATION & TRAINING			700	600	700	700
101-257-977.000	EQUIPMENT			7,500	10,800	1,000	500
	SOFTWARE SUPPORT						
Totals for dept 257-ASSESSING DEPARTMENT				16,200	18,900	31,700	31,200
Dept 262-ELECTIONS							
101-262-708.000	SALARIES - ELECTION WORKERS			3,000	2,400	6,000	6,000
	SALARY FOR NOVEMBER 2014 ELECTION AND PRESIDENTIAL PRIMARY						
	2016-2017: WORKER SALARY FOR AUGUST AND NOVEMBER 2016						
101-262-727.000	OFFICE SUPPLIES				900	1,000	1,000
101-262-727.001	ELECTION SUPPLIES					1,000	1,000
101-262-728.000	POSTAGE			1,100	1,100		
101-262-802.000	PROFESSIONAL SERVICES			1,600	1,600		
101-262-901.000	PRINTING & PUBLISHING					500	500
101-262-977.000	EQUIPMENT			6,500	7,500		
Totals for dept 262-ELECTIONS				12,200	13,500	8,500	8,500
Dept 265-BUILDINGS & GROUNDS							
101-265-727.000	OFFICE SUPPLIES	5,300	3,700	3,700	4,300	4,000	4,000
101-265-728.000	POSTAGE	3,000	3,200	3,200	2,700	3,200	3,200
101-265-802.003	DOCUMENT MANAGEMENT SYSTEM					10,000	10,000
	PURCHASE OF SOFTWARE LICENSES AND SCANNING OF DOCUMENTS						
	2016-2017: CONTINUED SCANNING OF DOCUMENTS						
101-265-803.000	CONTRACTED SERVICES	4,200	5,000	5,000	3,300	5,000	5,000
	COMPUTER REPAIRS, E-MAIL UPDATE LIST MANAGEMENT, BS&A SOFTWARE SUPPORT, GOOGLE, CIESA						
101-265-843.000	PROPERTY TAXES	1,800	2,000	2,000	2,000	2,100	2,200
	8050 MAIN						
101-265-920.000	UTILITIES	8,900	11,000	11,000	10,100	11,000	11,000
	COMCAST, DTE						
101-265-920.001	UTILITIES - TELEPHONES	300	400	400	1,000	1,000	1,000
101-265-935.000	BUILDING MAINTENANCE & REPAIR	13,300	3,000	3,000	3,300	3,000	3,000
	CINTAS, CMR						
101-265-935.001	OFFICE CLEANING	4,200	4,200	4,200	4,200	4,200	4,200
	\$80 PER WEEK						
101-265-936.000	EQUIPMENT SERVICE CONTRACTS	6,100	7,000	7,000	11,100	10,000	10,000
	COPY MACHINE LEASE AND COPIES, POSTAGE MACHINE LEASE						
101-265-937.000	EQUIPMENT MAINTENANCE & REPAIR	200	500	500	300	500	500
101-265-943.001	OFFICE SPACE RENT	10,800	10,800	10,800	10,800	10,800	10,800
	PNC RENT - \$900 PER MONTH						
101-265-955.000	MISCELLANEOUS		500	500		500	500
101-265-962.000	COMMUNITY GARDEN	1,700	1,000	1,000	1,000	1,000	1,000
101-265-977.000	EQUIPMENT	9,000	17,500	17,500	12,700	10,000	5,000
	PHONE SYSTEM						
Totals for dept 265-BUILDINGS & GROUNDS		68,800	69,800	69,800	66,800	76,300	71,400
Dept 285-CITY TREE PROGRAM							
101-285-731.000	LANDSCAPE SUPPLIES	1,100	1,000	1,000	2,700		
101-285-731.001	LANDSCAPE SUPPLIES - TREES	9,700	8,000	8,000	6,600	8,000	8,000
	PURCHASE OF TREES AS RECOMMENDED BY TREE BOARD - OFFSET BY RESTRICTED TREE FUND						
101-285-803.000	CONTRACTED SERVICES	3,200	15,000	15,000	14,200	15,000	15,000
Totals for dept 285-CITY TREE PROGRAM		14,000	24,000	24,000	23,500	23,000	23,000
Dept 301-LAW ENFORCEMENT							
101-301-807.000	CONTRACTED PUBLIC SAFETY	470,700	481,000	481,000	479,500	485,800	490,700
	CURRENT RATE - \$155,158, NEW RATE IN 2016 - \$156,709 PLUS OVERTIME COSTS						

GL NUMBER	DESCRIPTION	2013-14 ACTIVITY	2014-15 ORIGINAL BUDGET	2014-15 AMENDED BUDGET	2014-15 PROJECTED ACTIVITY	2015-16 RECOMMENDED BUDGET	2016-17 FUTURE PROJECTED BUDGET
APPROPRIATIONS							
Dept 301-LAW ENFORCEMENT							
101-301-807.001	DCS OFFICER & CROSSING GUARDS	80,400	80,300	80,300	82,100	83,000	84,000
	50% OF SCHOOL OFFICER, \$5,000 FOR CROSSING GUARD						
101-301-920.000	UTILITIES	4,500	4,800	4,800	5,100	5,000	5,000
	DTE AND WATER FOR PORTION OF 8140 MAIN						
101-301-935.000	BUILDING MAINTENANCE & REPAIR	1,300	1,000	1,000	300	1,000	1,000
	BUILDING REPAIR NEEDS						
Totals for dept 301-LAW ENFORCEMENT		556,900	567,100	567,100	567,000	574,800	580,700
Dept 336-FIRE DEPARTMENT							
101-336-807.000	CONTRACTED PUBLIC SAFETY	465,800	486,000	486,000	485,000	510,300	535,800
	2015 QUARTERLY PAYMENT - \$122,623, ESTIMATED 5% INCREASE FOR FY 16 AND FY 17						
101-336-920.000	UTILITIES	4,800	5,700	5,700	6,300	6,000	6,000
	PORTION OF DTE AND WATER FOR 8140 MAIN						
101-336-935.000	BUILDING MAINTENANCE & REPAIR	2,600	2,000	2,000	3,000	2,000	2,000
	OUTDOOR WARNING SIREN PM, HVAC, PEST CONTROL						
101-336-970.000	CONTRACTED CAPITAL IMPROVEMENTS		1,000	1,000		1,000	1,000
Totals for dept 336-FIRE DEPARTMENT		473,200	494,700	494,700	494,300	519,300	544,800
Dept 400-PLANNING DEPARTMENT							
101-400-703.000	SALARIES - NON UNION	31,400	50,500	50,500	50,500	51,800	53,100
	100% OF MICHELLE						
101-400-704.000	SALARIES - UNION	10,700	11,000	11,000	11,300	11,600	11,900
	30% OF BRENDA						
101-400-705.000	SALARIES - OVERTIME	500	500	500	200		
101-400-706.000	SALARIES - PLANNING COMMISSION	2,800	3,000	3,000		3,000	3,000
101-400-712.000	VACATION/SICK TIME CASH OUT	2,600			1,400	1,000	1,000
101-400-720.000	SOCIAL SECURITY & MEDICARE	3,500	4,700	4,700	4,700	5,000	5,300
	7.65% OF WAGES						
101-400-721.000	HEALTH & DENTAL INSURANCE	5,900	18,400	18,400	14,200	16,000	17,500
	9.5% INCREASE						
101-400-722.000	LIFE & DISABILITY INSURANCE	200	400	400	400	400	400
101-400-723.000	DEFINED BENEFIT PLAN	6,700					
101-400-723.003	DEFINED CONTRIBUTION PLAN	500	2,100	2,100	2,000	2,000	2,000
101-400-727.000	OFFICE SUPPLIES	600	500	500	500	500	500
101-400-802.000	PROFESSIONAL SERVICES	28,900	8,000	8,000	8,000	8,000	8,000
	PLANNING CONSULTANT - CARLISLE WORTMAN						
101-400-861.000	TRAVEL & MILEAGE		500	500	1,400	1,500	1,500
101-400-901.000	PRINTING & PUBLISHING	500	500	500	300	500	500
	PLANNING COMMISSION REQUIRED NOTICES						
101-400-955.000	MISCELLANEOUS	700	500	500	400	500	500
101-400-958.000	MEMBERSHIPS & DUES	1,400	2,000	2,000	1,800	1,500	1,500
101-400-960.000	EDUCATION & TRAINING	900	3,500	3,500	3,200	3,500	3,500
101-400-977.000	EQUIPMENT		13,000	13,000	11,100	1,500	1,000
	BS&A SOFTWARE SUPPORT						
Totals for dept 400-PLANNING DEPARTMENT		97,800	119,100	119,100	111,400	108,300	111,200
Dept 410-ZONING BOARD OF APPEALS							
101-410-802.000	PROFESSIONAL SERVICES		500	500	200	500	500
	CARLISLE WORTMAN REVIEW OF REQUESTS						
101-410-901.000	PRINTING & PUBLISHING	200	500	500	200	500	500
	PUBLIC HEARING NOTICES						
101-410-955.000	MISCELLANEOUS		100	100		100	100
Totals for dept 410-ZONING BOARD OF APPEALS		200	1,100	1,100	400	1,100	1,100
Dept 441-DEPARTMENT OF PUBLIC WORKS							

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APPROPRIATIONS							
Dept 441-DEPARTMENT OF PUBLIC WORKS							
101-441-703.000	SALARIES - NON UNION	5,100	10,100	10,100	8,800	8,800	9,100
	10% OF DAN						
101-441-703.001	SALARIES - PART TIME	600	1,000	1,000	1,500	1,500	1,500
101-441-704.000	SALARIES - UNION	33,200	49,000	46,700	36,600	43,000	44,100
	PORTION OF FOUR DPW EMPLOYEES						
101-441-705.000	SALARIES - OVERTIME	2,500	1,000	1,000	2,700	1,500	1,500
101-441-712.000	VACATION/SICK TIME CASH OUT	3,000	1,600	22,600	22,600	15,000	2,000
101-441-720.000	SOCIAL SECURITY & MEDICARE	3,000	4,800	4,800	5,900	5,400	4,500
	7.65% OF WAGES						
101-441-721.000	HEALTH & DENTAL INSURANCE	36,700	21,600	21,600	21,900	22,400	24,400
	9.5% INCREASE						
101-441-722.000	LIFE & DISABILITY INSURANCE	400	500	500	400	500	500
	PORTION OF BENEFITS FOR FOUR UNION EMPLOYEES						
101-441-723.000	DEFINED BENEFIT PLAN	7,300					
101-441-723.003	DEFINED CONTRIBUTION		200	200	200	1,200	1,200
101-441-740.000	OPERATING SUPPLIES	4,700	6,000	6,000	6,100	5,000	5,000
	TOOLS, WELDING SUPPLIES, SMALL ENGINE PARTS, CLEANING SUPPLIES						
101-441-745.000	UNIFORM ALLOWANCE	5,000	4,500	4,500	6,600	5,000	5,000
101-441-751.000	GASOLINE & OIL	15,100	14,000	14,000	17,400	15,000	15,000
101-441-802.000	PROFESSIONAL SERVICES		2,000	2,000	800	2,000	2,000
101-441-861.000	TRAVEL & MILEAGE		500	500		500	500
101-441-920.000	UTILITIES	20,500	19,000	19,000	26,900	25,000	25,000
	DTE (3600 CENTRAL AND A PORTION OF 8140 MAIN), WATER, COMCAST						
101-441-920.001	UTILITIES - TELEPHONES	2,200	2,300	2,300	2,400	3,000	3,000
	VERIZON, INCREASED DUE TO MOBILE INTERNET UNITS FOR TABLETS						
101-441-935.000	BUILDING MAINTENANCE & REPAIR	1,400	2,000	2,000	1,900	2,000	2,000
101-441-937.000	EQUIPMENT MAINTENANCE & REPAIR	300	1,000	1,000	400	1,000	1,000
101-441-941.000	EQUIPMENT RENTALS	3,800	3,500	3,500	3,000	3,500	3,500
	INTERNAL EQUIPMENT RENTAL (TRANSFER TO FUND 402)						
101-441-955.000	MISCELLANEOUS	1,900	500	500		500	500
101-441-957.000	MISCELLANEOUS FEES	100	100	100			
101-441-958.000	MEMBERSHIPS & DUES	400	500	500	800	1,000	1,000
101-441-960.000	EDUCATION & TRAINING	700	4,000	4,000	4,000	4,000	4,000
101-441-963.000	MEDICAL EXPENSES	300	400	400			
101-441-977.000	EQUIPMENT		5,000	5,000	4,300	5,000	5,000
Totals for dept 441-DEPARTMENT OF PUBLIC WORKS		148,200	155,100	173,800	175,200	171,800	161,300
Dept 442-DOWNTOWN PUBLIC WORKS							
101-442-703.001	SALARIES - PART TIME	13,200	13,500	13,500	16,000	15,000	15,000
101-442-704.000	SALARIES - UNION	25,700	27,500	27,500	23,000	25,000	25,700
	DPW TIME WORKING DOWNTOWN						
101-442-705.000	SALARIES - OVERTIME	2,600	2,000	2,000	1,900	1,500	1,500
	UNION STAFF WORKING AT FARMERS MARKET						
101-442-720.000	SOCIAL SECURITY & MEDICARE	3,200	3,300	3,300	2,900	3,100	3,300
	7.65% OF WAGES						
101-442-723.000	DEFINED BENEFIT PLAN	3,400					
101-442-723.003	DEFINED CONTRIBUTION PLAN					100	100
101-442-730.000	FARMERS MARKET SUPPLIES	5,000	2,000	2,000	2,000	3,000	3,000
101-442-731.000	LANDSCAPE SUPPLIES	1,100	2,000	2,000	2,000	2,000	2,000
	PLANT MATERIAL FOR DOWNTOWN LANDSCAPING						
101-442-740.000	OPERATING SUPPLIES	3,900	2,500	2,500	1,300	2,500	2,500
101-442-744.000	HOLIDAY DISPLAY SUPPLIES	4,200	5,000	5,000	4,600	5,000	5,000
101-442-802.000	PROFESSIONAL SERVICES	3,700	5,500	5,500	5,500	5,500	5,500
	PM ON CLOCK, SENIOR CENTER RENT FOR DDA, LIGHT POLE/TRASH CAN PAINTING						
101-442-920.000	UTILITIES	7,600	9,000	9,000	7,500	8,000	8,000
	METERED STREET LIGHTS						

GL NUMBER	DESCRIPTION	2013-14 ACTIVITY	2014-15 ORIGINAL BUDGET	2014-15 AMENDED BUDGET	2014-15 PROJECTED ACTIVITY	2015-16 RECOMMENDED BUDGET	2016-17 FUTURE PROJECTED BUDGET
APPROPRIATIONS							
Dept 442-DOWNTOWN PUBLIC WORKS							
101-442-977.000	EQUIPMENT		1,000	1,000			
Totals for dept 442-DOWNTOWN PUBLIC WORKS		73,600	73,300	73,300	66,700	70,700	71,600
Dept 447-ENGINEERING							
101-447-830.000	ENGINEERING CONSULTING	11,000	11,000	11,000	11,000	11,000	11,000
	GENERAL ENGINEERING CONSULTING						
Totals for dept 447-ENGINEERING		11,000	11,000	11,000	11,000	11,000	11,000
Dept 448-MUNICIPAL STREET LIGHTS							
101-448-920.003	UTILITIES - STREET LIGHTS	72,300	73,000	73,000	69,800	72,000	73,000
	UNMETERED STREET LIGHTS						
Totals for dept 448-MUNICIPAL STREET LIGHTS		72,300	73,000	73,000	69,800	72,000	73,000
Dept 528-SOLID WASTE							
101-528-703.000	SALARIES - NON UNION	1,700					
101-528-703.001	SALARIES - PART TIME	1,500					
101-528-704.000	SALARIES - UNION	34,200					
101-528-705.000	SALARIES - OVERTIME	900					
101-528-720.000	SOCIAL SECURITY & MEDICARE	2,900					
101-528-723.000	DEFINED BENEFIT PLAN	3,500					
101-528-740.000	OPERATING SUPPLIES	500					
101-528-805.000	CONTRACTED SOLID WASTE SERVICE	477,900					
101-528-806.000	CONTRACTED COMPOSTING	9,200					
101-528-901.000	PRINTING & PUBLISHING	200					
101-528-941.000	EQUIPMENT RENTALS	13,800					
Totals for dept 528-SOLID WASTE		546,300					
Dept 728-ECONOMIC DEVELOPMENT							
101-728-802.000	PROFESSIONAL SERVICES		2,000	2,000	2,400	2,500	2,500
	SPARK MEMBERSHIP						
101-728-901.000	PRINTING & PUBLISHING	900	1,000	1,000	700	1,000	1,000
	MARKETING MATERIALS/ADS						
101-728-960.000	EDUCATION & TRAINING		700	700	200	500	500
Totals for dept 728-ECONOMIC DEVELOPMENT		900	3,700	3,700	3,300	4,000	4,000
Dept 751-PARKS & RECREATION							
101-751-703.000	SALARIES - NON UNION	1,700	3,000	3,000	2,600	1,800	1,900
	2% OF DAN						
101-751-703.001	SALARIES - PART TIME	11,600	11,000	11,000	12,200	12,000	12,000
	PORTION OF SUMMER HELP, LANDSCAPING FOR MILL CREEK PARK						
101-751-704.000	SALARIES - UNION	21,500	22,000	22,000	17,000	17,000	17,500
	PORTION OF FOUR UNION EMPLOYEES						
101-751-705.000	SALARIES - OVERTIME	1,200	500	500	100	200	200
101-751-709.000	SALARIES - PARK COMMISSIONERS	1,000	1,000	1,000		1,000	1,000
101-751-720.000	SOCIAL SECURITY & MEDICARE	2,800	2,900	2,900	2,800	2,500	2,500
	7.65% OF WAGES						
101-751-721.000	HEALTH & DENTAL INSURANCE	3,200	3,400	3,400	3,000	3,500	3,800
	9.5% INCREASE						
101-751-722.000	LIFE & DISABILITY INSURANCE	100	100	100	100	100	100
	PORTION OF FOUR UNION EMPLOYEES						
101-751-723.000	DEFINED BENEFIT PLAN	2,300					
101-751-723.003	DEFINED CONTRIBUTION PLAN		100	100	100	100	100
101-751-731.000	LANDSCAPE SUPPLIES	3,900	4,000	4,000	4,000	4,000	4,000
	LANDSCAPING BED MAINTENANCE, WOOD CHIPS						
101-751-732.000	ICE RINK SUPPLIES	4,200	4,000	4,000	2,800	3,000	3,000

GL NUMBER	DESCRIPTION	2013-14 ACTIVITY	2014-15 ORIGINAL BUDGET	2014-15 AMENDED BUDGET	2014-15 PROJECTED ACTIVITY	2015-16 RECOMMENDED BUDGET	2016-17 FUTURE PROJECTED BUDGET
APPROPRIATIONS							
Dept 751-PARKS & RECREATION							
	INSTALLATION, MAINTENANCE, LINER						
101-751-740.000	OPERATING SUPPLIES	1,100	1,000	1,000	200	1,000	1,000
101-751-802.000	PROFESSIONAL SERVICES	12,000	30,000	30,000	33,900	6,000	6,000
	JJR FOR ASSISTANCE WITH GRANT APPLICATIONS AND REQUIRED STREAM MONITORING						
101-751-803.000	CONTRACTED SERVICES		5,000	5,000	6,300	6,500	6,500
	PLANT WISE FOR INVASIVE SPECIES CONTROL; MAINTENANCE OF RAIN GARDENS						
101-751-901.000	PRINTING & PUBLISHING	3,100	1,000	1,000	1,800	1,000	1,000
101-751-937.000	EQUIPMENT MAINTENANCE & REPAIR	4,200	6,000	6,000	300	5,000	5,000
	REPAIR OF EQUIPMENT AND BENCHES						
101-751-941.000	EQUIPMENT RENTALS	12,600	7,500	7,500	13,100	13,000	13,000
	INTERNAL EQUIPMENT RENTALS (TRANSFER TO FUND 402)						
101-751-944.000	PORTABLE TOILET RENTAL	5,100	3,700	3,700	4,200	5,000	5,000
101-751-955.000	MISCELLANEOUS	1,900	2,000	2,000	2,000	2,000	2,000
	LUMINARY SUPPORT, EASTER EGG HUNT						
101-751-958.000	MEMBERSHIPS & DUES	100	200	200	500	500	500
101-751-970.000	CONTRACTED CAPITAL IMPROVEMENTS		5,000	5,000	5,000	30,000	5,000
	EDISON STREET PARK						
101-751-977.000	EQUIPMENT	7,300	7,000	7,000	2,200	5,000	5,000
	NEW TRASH CANS, BENCHES						
Totals for dept 751-PARKS & RECREATION		100,900	120,400	120,400	114,200	120,200	96,100
Dept 850-LONG-TERM DEBT							
101-850-990.005	06 FACILITIES BOND PRINCIPAL	70,000					
101-850-992.000	BOND FEES	300					
101-850-996.004	06 FACILITIES BOND INTEREST	57,400					
Totals for dept 850-LONG-TERM DEBT		127,700					
Dept 851-INSURANCE & BONDS							
101-851-719.000	UNEMPLOYMENT COMPENSATION	500	500	2,800	2,700	2,700	2,700
101-851-721.001	RETIREE HEALTH INSURANCE	7,500	8,800	8,800	8,800	9,000	9,800
	9.5% INCREASE						
101-851-723.000	DEFINED BENEFIT PLAN		62,000	62,000	62,000	65,700	65,700
	ALL GENERAL FUND DEFINED BENEFIT PAYMENTS ACCOUNTED FOR IN THIS LINE						
101-851-723.001	OTHER POST EMPLOYMENT BENEFITS	75,000	75,000	112,000	112,000	75,000	75,000
101-851-723.002	ADDITIONAL MERS CONTRIBUTION			74,000	74,000		
101-851-726.001	VACATION/SICK ACCRUAL	2,200					
101-851-910.000	WORKERS COMPENSATION	6,900	8,000	8,000	7,000	8,000	8,000
101-851-911.000	LIABILITY INSURANCE	23,400	25,000	25,000	22,600	25,000	25,000
Totals for dept 851-INSURANCE & BONDS		115,500	179,300	292,600	289,100	185,400	186,200
Dept 875-CONTRIBUTIONS							
101-875-965.001	CONTRIBUTION TO WAVE	17,000	17,000	17,000	16,500	17,600	17,600
101-875-965.002	CONTRIBUTION TO COMMUNITY SERV	200	300	300	300	300	300
101-875-965.003	CONTRIBUTION TO SENIOR CENTER	1,000	1,000	1,000	1,000	1,000	1,000
101-875-965.004	CONT TO WAVE DOOR TO DOOR	15,000	15,000	15,000	15,500	17,400	17,400
101-875-965.006	WEBSTER TWP 425 AGREEMENT					26,000	26,500
Totals for dept 875-CONTRIBUTIONS		33,200	33,300	33,300	33,300	62,300	62,800
Dept 890-CONTINGENCIES							
101-890-955.000	MISCELLANEOUS					15,000	15,000
101-890-955.001	CONTINGENCY FOR CITYHOOD COSTS		30,000	4,600			
101-890-957.001	PROPERTY TAX REFUNDS	13,800	2,000	12,000	11,700	5,000	5,000
Totals for dept 890-CONTINGENCIES		13,800	32,000	16,600	11,700	20,000	20,000
Dept 901-CAPITAL IMPROVEMENTS							

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APPROPRIATIONS							
Dept 901-CAPITAL IMPROVEMENTS							
101-901-970.000	CONTRACTED CAPITAL IMPROVEMENTS	14,600	85,000	85,000	85,000	52,000	
	COMPLETION OF BORDER TO BORDER TRAIL AT THE DPW						
101-901-975.011	PROPERTY ACQUISITION	3,400				20,000	
	DEMOLITION OF FARMHOUSE						
101-901-975.016	CAPITAL IMPROVEMENTS - FACILITIES		20,000	20,000	15,000	10,000	
Totals for dept 901-CAPITAL IMPROVEMENTS		18,000	105,000	105,000	100,000	82,000	
Dept 965-TRANSFERS OUT - CONTROL							
101-965-999.202	TRANSFER OUT TO MAJOR STREETS			10,100	10,000		
101-965-999.351	TRANSFER OUT - BOND FUND (NON-VOTE)		129,900	129,900	129,900	127,000	129,000
Totals for dept 965-TRANSFERS OUT - CONTROL			129,900	140,000	139,900	127,000	129,000
TOTAL APPROPRIATIONS		2,994,500	2,698,800	2,871,700	2,822,900	2,783,300	2,709,100
NET OF REVENUES/APPROPRIATIONS - FUND 101		232,700	(50,200)	(217,300)	(162,400)	111,600	204,200

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ESTIMATED REVENUES							
Dept 000-ASSETS, LIABILITIES & REVENUE							
202-000-576.000	STATE SHARED REV-GAS & WEIGHT ACT 51	174,500	175,000	175,000	182,200	183,000	183,000
202-000-577.000	STATE SHARED REV-LOCAL ROADS ACT 51	6,100	6,500	6,500	6,100	6,500	6,500
202-000-665.000	INTEREST EARNED		100	100	100	100	100
202-000-671.000	OTHER REVENUE	18,300			5,100		
202-000-679.000	MISCELLANEOUS GRANTS		30,000	30,000			
202-000-695.101	TRANSFER IN FROM GENERAL FUND			10,100	10,000		
202-000-695.204	TRANS IN - MUNICIPAL STREETS	200,000	572,300	580,000	556,600	96,800	41,300
FUNDS TRANSFERRED IN FROM MUNICIPAL STREETS							
202-000-695.248	TRANSFER IN FROM DDA FUND 248			108,000	111,100		
202-000-695.351	TRANS IN - DEBT FUND (NON-VOTED)			128,500	102,000		
Totals for dept 000-ASSETS, LIABILITIES & REVENUE		398,900	783,900	1,038,200	973,200	286,400	230,900
TOTAL ESTIMATED REVENUES		398,900	783,900	1,038,200	973,200	286,400	230,900
APPROPRIATIONS							
Dept 248-ADMINISTRATION							
202-248-723.001	OTHER POST EMPLOYMENT BENEFITS	4,500	4,500	4,500	4,500	4,500	4,500
CONTRIBUTION TO RETIREE HEALTH CARE							
202-248-840.000	BANK SERVICE CHARGES	100	100	100	100	100	100
Totals for dept 248-ADMINISTRATION		4,600	4,600	4,600	4,600	4,600	4,600
Dept 445-STORMWATER							
202-445-703.001	SALARIES - PART TIME	300			400		
202-445-704.000	SALARIES - UNION	7,300	7,000	7,000	6,400	8,000	8,200
PORTION OF FOUR UNION EMPLOYEES							
202-445-720.000	SOCIAL SECURITY & MEDICARE 7.65% OF WAGES	600	400	400	500	600	700
202-445-723.000	DEFINED BENEFIT PLAN	900					
202-445-723.003	DEFINED CONTRIBUTION PLAN				100	100	100
202-445-740.000	OPERATING SUPPLIES	900	3,000	3,000	1,000	2,000	2,000
CULVERTS, BLOCKS, MORTAR BASIN LIDS							
202-445-802.000	PROFESSIONAL SERVICES	3,700	10,000	10,000	10,000	5,000	5,000
HRWC MIDDLE HURON PARTNERSHIP, OHM							
202-445-803.000	CONTRACTED SERVICES	3,500	5,000	5,000	5,000	5,000	5,000
CATCH BASIN VACTORING, CATCH BASIN REPAIR							
202-445-957.004	STATE LICENSE/PERMIT FEES	1,000	1,000	1,000	1,000	1,000	1,000
202-445-960.000	EDUCATION & TRAINING	200	500	500	100	500	500
Totals for dept 445-STORMWATER		18,400	26,900	26,900	24,500	22,200	22,500
Dept 451-CONTRACTED ROAD CONSTRUCTION							
202-451-803.000	CONTRACTED SERVICES	2,800					
202-451-932.000	SIDEWALKS			7,700	7,700		
202-451-974.000	CIP CAPITAL IMPROVEMENTS	9,000		125,000	107,000	50,000	
202-451-974.009	CENTRAL STREET PROJECT	57,500	272,000	272,000	272,000		
202-451-974.010	MAIN STREET RESURFACING		36,000	36,000			
202-451-975.015	ANN ARBOR STREET PROJECT	79,400	200,600	308,600	328,300		
202-451-975.017	CAPITAL IMP - SAFE ROUTES TO SCHOOLS	35,000	30,000	30,000	30,000		
202-451-976.000	NON-CONTRACTED CAPITAL IMPROVEMENTS			3,500			
Totals for dept 451-CONTRACTED ROAD CONSTRUCTION		183,700	538,600	782,800	745,000	50,000	
Dept 463-ROUTINE MAINTENANCE							
202-463-703.000	SALARIES - NON UNION 6% OF DAN	4,200	8,500	8,500	8,600	5,300	5,500

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APPROPRIATIONS							
Dept 463-ROUTINE MAINTENANCE							
202-463-703.001	SALARIES - PART TIME	200	1,000	1,000	200	1,000	1,000
	PORTION OF SUMMER HELP						
202-463-704.000	SALARIES - UNION	18,500	24,900	24,900	12,800	12,800	13,200
	PORTION OF FOUR UNION EMPLOYEES						
202-463-705.000	SALARIES - OVERTIME	1,500	500	500	2,100		
202-463-720.000	SOCIAL SECURITY & MEDICARE	1,900	1,600	1,600	1,800	1,500	1,600
	7.65% OF WAGES						
202-463-721.000	HEALTH & DENTAL INSURANCE	16,800	17,300	17,300	16,000	18,000	19,600
	9.5% INCREASE						
202-463-722.000	LIFE & DISABILITY INSURANCE	300	400	400	300	400	400
	PORTION OF FOUR UNION EMPLOYEES						
202-463-723.000	DEFINED BENEFIT PLAN	2,300					
202-463-723.003	DEFINED CONTRIBUTION PLAN		200	200	200	300	300
202-463-740.000	OPERATING SUPPLIES	4,400	3,000	3,000	2,300	3,000	3,000
	ASPHALT, GRAVEL, SAND, SOIL, CONCRETE						
202-463-802.000	PROFESSIONAL SERVICES	6,500	11,000	11,000	11,000	11,000	11,000
	OHM ATTENDANCE AT WATS, COST ESTIMATING						
202-463-803.002	PAVEMENT MANAGEMENT	6,900	10,000	10,000	10,500	5,000	5,000
	CRACK SEALING						
202-463-910.000	WORKERS COMPENSATION	600	700	700	600	700	700
202-463-911.000	LIABILITY INSURANCE	4,900	4,900	4,900	4,700	4,900	4,900
202-463-941.000	EQUIPMENT RENTALS	12,200	9,000	9,000	10,500	8,000	8,000
	INTERNAL EQUIPMENT RENTAL - TRANSFER TO FUND 402						
Totals for dept 463-ROUTINE MAINTENANCE		81,200	93,000	93,000	81,600	71,900	74,200
Dept 474-TRAFFIC SERVICES							
202-474-703.000	SALARIES - NON UNION	4,200	8,500	8,500	8,500	5,300	5,300
	6% OF DAN						
202-474-703.001	SALARIES - PART TIME	200	200	200	300	300	300
202-474-704.000	SALARIES - UNION	8,700	10,000	10,000	9,100	11,000	11,000
	PORTION OF FOUR UNION EMPLOYEES						
202-474-705.000	SALARIES - OVERTIME	2,000	800	800	1,000	800	800
202-474-720.000	SOCIAL SECURITY & MEDICARE	1,200	1,100	1,100	1,400	1,400	1,400
	7.65% OF WAGES						
202-474-721.000	HEALTH & DENTAL INSURANCE	5,200	5,400	5,400	4,800	5,600	5,600
	9.5% INCREASE						
202-474-722.000	LIFE & DISABILITY INSURANCE	100	200	200	100	200	200
	PORTION OF FOUR UNION EMPLOYEES						
202-474-723.000	DEFINED BENEFIT PLAN	1,500					
202-474-723.003	DEFINED CONTRIBUTION PLAN		200	200	200	300	300
202-474-740.000	OPERATING SUPPLIES	2,300	3,000	3,000	3,600	7,000	3,000
	BULBS, SIGNS, POSTS - INCREASED REPLACEMENT OF TRAFFIC SIGNAL BULBS WITH LED						
202-474-802.000	PROFESSIONAL SERVICES	10,600	10,000	10,000	10,000	12,000	12,000
	SIGNAL REPAIR, CONTRACTED PAVEMENT MARKINGS						
202-474-910.000	WORKERS COMPENSATION	200	300	300	200	300	300
202-474-911.000	LIABILITY INSURANCE	700	800	800	600	800	800
202-474-941.000	EQUIPMENT RENTALS	1,700	2,000	2,000	2,500	2,500	2,500
202-474-970.000	CONTRACTED CAPITAL IMPROVEMENTS					5,000	
	NEW DETECTION FOR MEADOWVIEW-ANN ARBOR ST LIGHT						
Totals for dept 474-TRAFFIC SERVICES		38,600	42,500	42,500	42,300	52,500	43,500
Dept 478-WINTER MAINTENANCE							
202-478-703.000	SALARIES - NON UNION	4,200	8,500	8,500	8,500	5,300	5,500
	6% OF DAN						
202-478-704.000	SALARIES - UNION	14,100	10,000	10,000	9,900	11,000	11,300

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APPROPRIATIONS								
Dept 478-WINTER MAINTENANCE								
PORTION OF FOUR UNION EMPLOYEES								
202-478-705.000	SALARIES - OVERTIME	11,600	5,000	5,000	7,000	5,000		5,000
202-478-705.001	SALARIES - CALL IN PAY		3,000	3,000	3,500	3,500		3,500
202-478-720.000	SOCIAL SECURITY & MEDICARE 7.65% OF WAGES	2,300	1,600	1,600	2,000	2,000		2,100
202-478-721.000	HEALTH & DENTAL INSURANCE 9.5% INCREASE	10,300	10,700	10,700	9,500	11,100		11,400
202-478-722.000	LIFE & DISABILITY INSURANCE	200	300	300	200	300		300
PORTION OF FOUR UNION EMPLOYEES								
202-478-723.000	DEFINED BENEFIT PLAN	2,300						
202-478-723.003	DEFINED CONTRIBUTION PLAN		200	200	200	300		300
202-478-740.000	OPERATING SUPPLIES	12,700	14,500	24,500	24,100	22,000		22,000
SALT								
202-478-802.000	PROFESSIONAL SERVICES	500	500	500		500		500
202-478-901.000	PRINTING & PUBLISHING	500	500	500	700	700		700
202-478-910.000	WORKERS COMPENSATION	300	500	500	300	500		500
202-478-911.000	LIABILITY INSURANCE	1,000	1,000	1,000	800	1,000		1,000
202-478-941.000	EQUIPMENT RENTALS	21,100	12,000	12,000	8,500	12,000		12,000
INTERNAL EQUIPMENT RENTAL - TRANSFER TO FUND 402								
Totals for dept 478-WINTER MAINTENANCE		81,100	68,300	78,300	75,200	75,200		76,100
Dept 890-CONTINGENCIES								
202-890-955.000	MISCELLANEOUS		10,000			10,000		10,000
Totals for dept 890-CONTINGENCIES			10,000			10,000		10,000
TOTAL APPROPRIATIONS		407,600	783,900	1,028,100	973,200	286,400		230,900
NET OF REVENUES/APPROPRIATIONS - FUND 202		(8,700)		10,100				

Fund: 203 LOCAL STREETS FUND

GL NUMBER	DESCRIPTION	2013-14 ACTIVITY	2014-15 ORIGINAL BUDGET	2014-15 AMENDED BUDGET	2014-15 PROJECTED ACTIVITY	2015-16 RECOMMENDED BUDGET	2016-17 FUTURE PROJECTED BUDGET
ESTIMATED REVENUES							
Dept 000-ASSETS, LIABILITIES & REVENUE							
203-000-573.000	ROW REVENUE	18,000	10,000	10,000	15,500	10,000	10,000
	ROW PERMIT & METRO ACT FEES - RESTRICTED FOR ROW ACTIVITIES						
203-000-576.000	STATE SHARED REV-GAS & WEIGHT ACT 51	69,500	73,000	73,000	75,800	75,700	75,700
203-000-577.000	STATE SHARED REV-LOCAL ROADS ACT 51	2,400	2,500	2,500	2,500	2,500	2,500
203-000-665.000	INTEREST EARNED		100	100	100	100	100
203-000-671.000	OTHER REVENUE	7,800			13,400	100,000	
	COUNTYWIDE ROAD MILLAGE						
203-000-675.008	CONTRIBUTIONS - DEXTER CROSSINGS F				10,000	10,000	
203-000-695.204	TRANS IN - MUNICIPAL STREETS	320,000	171,300	199,600	165,300	542,100	485,800
	TRANSFER IN FROM MUNICIPAL STREETS FUND 204						
203-000-695.351	TRANS IN - DEBT FUND (NON-VOTED)		450,000	572,000	551,600	146,400	
	Totals for dept 000-ASSETS, LIABILITIES & REVENUE	417,700	706,900	857,200	834,200	886,800	574,100
TOTAL ESTIMATED REVENUES		417,700	706,900	857,200	834,200	886,800	574,100
APPROPRIATIONS							
Dept 248-ADMINISTRATION							
203-248-723.001	OTHER POST EMPLOYMENT BENEFITS	4,500	4,500	4,500	4,500	4,500	4,500
	CONTRIBUTION TO RETIREE HEALTH CARE FUND						
203-248-840.000	BANK SERVICE CHARGES	100	100	100	100	100	100
	Totals for dept 248-ADMINISTRATION	4,600	4,600	4,600	4,600	4,600	4,600
Dept 445-STORMWATER							
203-445-703.001	SALARIES - PART TIME	100			500		
203-445-704.000	SALARIES - UNION	7,600	7,000	7,000	7,800	8,000	8,200
	PORTION OF FOUR UNION EMPLOYEES						
203-445-720.000	SOCIAL SECURITY & MEDICARE	600	500	500	600	700	700
	7.65% OF WAGES						
203-445-723.000	DEFINED BENEFIT PLAN	700					
203-445-723.003	DEFINED CONTRIBUTION PLAN				100	300	300
203-445-740.000	OPERATING SUPPLIES	600	1,000	1,000	500	1,000	1,000
	CULVERTS, BLOCK, MORTAR BASIN LIDS						
203-445-802.000	PROFESSIONAL SERVICES	2,500	2,000	2,000	2,300	2,000	2,000
	MIDDLE HURON INITIATIVE						
203-445-803.000	CONTRACTED SERVICES	7,600	10,000	10,000	10,000	10,000	10,000
	CATCH BASIN VACTORING, CATCH BASIN REPAIR						
203-445-957.004	STATE LICENSE/PERMIT FEES	1,000	1,000	1,000	1,000	1,000	1,000
203-445-960.000	EDUCATION & TRAINING		500	500	100	500	500
	Totals for dept 445-STORMWATER	20,700	22,000	22,000	22,900	23,500	23,700
Dept 451-CONTRACTED ROAD CONSTRUCTION							
203-451-803.000	CONTRACTED SERVICES	218,300			200	2,000	2,000
	ALLEY MAINTENANCE						
203-451-932.000	SIDEWALKS	3,000	20,000	37,300	36,700	20,000	30,000
	SIDEWALK REPAIR						
203-451-970.000	CONTRACTED CAPITAL IMPROVEMENTS		450,000	539,300	511,100	611,000	330,000
	CADILLAC, HIGHWAY MAINTENANCE, OHM, CONCORD						
	ESTIMATE FROM ROAD PLAN						
203-451-974.001	OTHER CAPITAL IMPROVEMENTS		30,000	30,000	27,000	25,000	
	THIRD STREET DRAINAGE						
203-451-976.000	NON-CONTRACTED CAPITAL IMPROVEMENTS			32,700	45,500	20,000	
	DPW REPAIRS TO ROADWAYS						
	Totals for dept 451-CONTRACTED ROAD CONSTRUCTION	221,300	500,000	639,300	620,500	678,000	362,000

GL NUMBER	DESCRIPTION	2013-14 ACTIVITY	2014-15 ORIGINAL BUDGET	2014-15 AMENDED BUDGET	2014-15 PROJECTED ACTIVITY	2015-16 RECOMMENDED BUDGET	FUTURE	2016-17 PROJECTED BUDGET
APPROPRIATIONS								
Dept 463-ROUTINE MAINTENANCE								
203-463-703.000	SALARIES - NON UNION 6% OF DAN	4,200	8,500	8,500	8,500	5,300		5,500
203-463-703.001	SALARIES - PART TIME PORTION OF SUMMER HELP	100	1,700	1,700	1,600	1,700		1,700
203-463-704.000	SALARIES - UNION	16,900	26,500	26,500	24,000	25,000		25,700
203-463-705.000	SALARIES - OVERTIME	1,200	200	200	2,600	500		500
203-463-720.000	SOCIAL SECURITY & MEDICARE 7.65% WAGES	1,700	2,500	2,500	2,600	2,500		2,600
203-463-721.000	HEALTH & DENTAL INSURANCE 9.5% INCREASE	5,200	5,300	5,300	4,300	5,600		6,100
203-463-722.000	LIFE & DISABILITY INSURANCE PORTION OF FIVE UNION EMPLOYEES	100	100	100	100	100		100
203-463-723.000	DEFINED BENEFIT PLAN	2,600						
203-463-723.003	DEFINED CONTRIBUTION PLAN		200	200	300	400		400
203-463-740.000	OPERATING SUPPLIES ASPHALT, GRAVEL, SOIL, SAND, CONCRETE	3,300	3,000	3,000	3,600	3,000		3,000
203-463-802.000	PROFESSIONAL SERVICES COST ESTIMATING,	4,800	8,000	8,000	5,100	8,000		8,000
203-463-803.002	PAVEMENT MANAGEMENT CRACK SEAL, PAVEMENT REPAIRS	6,000	10,000	21,000	24,600	15,000		15,000
203-463-910.000	WORKERS COMPENSATION	200	300	300	200	300		300
203-463-911.000	LIABILITY INSURANCE	1,000	1,000	1,000	1,200	1,000		1,000
203-463-941.000	EQUIPMENT RENTALS INTERNAL EQUIPMENT RENTALS - TRANSFER TO FUND 402	9,500	8,000	8,000	10,400	9,000		9,000
Totals for dept 463-ROUTINE MAINTENANCE		56,800	75,300	86,300	89,100	77,400		78,900
Dept 474-TRAFFIC SERVICES								
203-474-703.000	SALARIES - NON UNION 6% OF DAN	4,200	8,500	8,500	8,500	5,300		5,500
203-474-703.001	SALARIES - PART TIME	200	100	100	200	500		500
203-474-704.000	SALARIES - UNION PORTION OF FOUR UNION EMPLOYEES	6,300	8,000	8,000	6,600	8,000		8,200
203-474-705.000	SALARIES - OVERTIME	100	200	200	300	300		300
203-474-720.000	SOCIAL SECURITY & MEDICARE 7.65% OF WAGES	800	900	900	1,200	1,000		1,100
203-474-721.000	HEALTH & DENTAL INSURANCE 9.5% INCREASE	1,300	1,400	1,400	1,200	1,400		1,600
203-474-722.000	LIFE & DISABILITY INSURANCE PORTION OF FOUR UNION EMPLOYEES		100	100	100	100		100
203-474-723.000	DEFINED BENEFIT PLAN	1,400						
203-474-723.003	DEFINED CONTRIBUTION PLAN		200	200	200	300		300
203-474-740.000	OPERATING SUPPLIES SIGNS, POSTS, BULBS	600	3,000	3,000	1,000	3,000		3,000
203-474-802.000	PROFESSIONAL SERVICES SIGNAL REPAIR AND CONTRACTED STREET PAINTING	11,700	10,000	10,000	10,000	10,000		10,000
203-474-910.000	WORKERS COMPENSATION	100	100	100	100	100		100
203-474-911.000	LIABILITY INSURANCE	700	800	800	600	800		800
203-474-941.000	EQUIPMENT RENTALS INTERNAL EQUIPMENT RENTAL - TRANSFER TO FUND 402	1,000	2,000	2,000	1,300	1,500		1,500
Totals for dept 474-TRAFFIC SERVICES		28,400	35,300	35,300	31,300	32,300		33,000
Dept 478-WINTER MAINTENANCE								
203-478-703.000	SALARIES - NON UNION 6% OF DAN	4,200	8,500	8,500	8,500	5,300		5,500
203-478-704.000	SALARIES - UNION	14,100	10,000	10,000	7,600	10,000		10,300

GL NUMBER	DESCRIPTION	2013-14 ACTIVITY	2014-15 ORIGINAL BUDGET	2014-15 AMENDED BUDGET	2014-15 PROJECTED ACTIVITY	2015-16 RECOMMENDED BUDGET	2016-17 FUTURE PROJECTED BUDGET
APPROPRIATIONS							
Dept 478-WINTER MAINTENANCE							
PORTION OF FOUR UNION EMPLOYEES							
203-478-705.000	SALARIES - OVERTIME	9,900	5,000	5,000	9,100	5,000	5,000
203-478-705.001	SALARIES - CALL IN PAY		3,000	3,000	3,500	3,500	3,500
203-478-720.000	SOCIAL SECURITY & MEDICARE 7.65% OF WAGES	2,200	2,100	2,100	2,100	2,100	2,200
203-478-721.000	HEALTH & DENTAL INSURANCE 9.5% INCREASE	2,600	2,700	2,700	2,400	2,800	3,100
203-478-722.000	LIFE & DISABILITY INSURANCE	100	100	100	100	100	100
PORTION OF FOUR UNION EMPLOYEES							
203-478-723.000	DEFINED BENEFIT PLAN	2,300					
203-478-723.003	DEFINED CONTRIBUTION PLAN		200	200	300	400	400
203-478-740.000	OPERATING SUPPLIES	12,700	14,500	20,000	22,300	20,000	20,000
SALT							
203-478-901.000	PRINTING & PUBLISHING	500	500	500	700	700	700
203-478-910.000	WORKERS COMPENSATION	100	200	200	100	200	200
203-478-911.000	LIABILITY INSURANCE	700	900	900	800	900	900
203-478-941.000	EQUIPMENT RENTALS	23,000	12,000	12,000	8,300	10,000	10,000
INTERNAL EQUIPMENT RENTAL - TRANSFER TO FUND 402							
Totals for dept 478-WINTER MAINTENANCE		72,400	59,700	65,200	65,800	61,000	61,900
Dept 890-CONTINGENCIES							
203-890-955.000	MISCELLANEOUS		10,000			10,000	10,000
Totals for dept 890-CONTINGENCIES			10,000			10,000	10,000
TOTAL APPROPRIATIONS		404,200	706,900	852,700	834,200	886,800	574,100
NET OF REVENUES/APPROPRIATIONS - FUND 203		13,500		4,500			

GL NUMBER	DESCRIPTION	2013-14 ACTIVITY	2014-15 ORIGINAL BUDGET	2014-15 AMENDED BUDGET	2014-15 PROJECTED ACTIVITY	2015-16 RECOMMENDED BUDGET	FUTURE PROJECTED BUDGET	2016-17 PROJECTED BUDGET
ESTIMATED REVENUES								
Dept 000-ASSETS, LIABILITIES & REVENUE								
204-000-403.000	TAXES - STREETS (REAL)	444,600	691,800	691,800	565,000	723,300		745,000
204-000-410.000	TAXES - PERSONAL PROPERTY	89,000			101,300			
204-000-412.000	DELINQUENT TAXES - REAL PROP	15,300			12,700			
204-000-420.000	DELINQUENT TAX - PERSONAL PROP	200						
204-000-445.000	TAXES - PENALTIES & INTEREST	1,600			1,300	1,300		1,300
204-000-665.000	INTEREST EARNED	600			700	1,000		1,000
Totals for dept 000-ASSETS, LIABILITIES & REVENUE		551,300	691,800	691,800	681,000	725,600		747,300
TOTAL ESTIMATED REVENUES		551,300	691,800	691,800	681,000	725,600		747,300
APPROPRIATIONS								
Dept 248-ADMINISTRATION								
204-248-712.000	VACATION/SICK TIME CASH OUT			17,100	17,100	11,300		
204-248-720.000	SECOND INSTALLMENT OF RETIREE HEALTH CARE CASH OUT					900		
204-248-721.001	SOCIAL SECURITY & MEDICARE			1,300	1,300			
204-248-721.001	RETIREE HEALTH INSURANCE	7,700	9,500	9,500	11,200	11,000		12,000
204-248-723.000	DEFINED BENEFIT PLAN		23,200	23,200	23,200	24,500		24,500
204-248-802.001	FINANCIAL AUDIT	2,000	2,000	2,000	2,000	2,000		2,000
204-248-840.000	BANK SERVICE CHARGES	1,100	1,000	1,000	1,000	1,000		1,000
204-248-841.000	CITY ADMINISTRATIVE COSTS	29,400	32,200	32,200	28,000	26,500		26,500
204-248-957.001	PROPERTY TAX REFUNDS	4,000	2,000	3,500	3,200	3,500		3,500
Totals for dept 248-ADMINISTRATION		44,200	69,900	89,800	87,000	80,700		69,500
Dept 965-TRANSFERS OUT - CONTROL								
204-965-999.007	TRANSFER OUT - BRIDGE PROJECT		105,500					
204-965-999.202	TRANSFER OUT TO MAJOR STREETS	200,000	572,300	580,000	556,600	96,800		41,300
204-965-999.203	TRANSFER OUT TO LOCAL STREETS	320,000	171,300	199,600	165,300	542,100		485,800
204-965-999.351	TRANSFER OUT - BOND FUND (NON-VOTE)			123,700	97,000	83,100		87,700
Totals for dept 965-TRANSFERS OUT - CONTROL		520,000	849,100	903,300	818,900	722,000		614,800
TOTAL APPROPRIATIONS		564,200	919,000	993,100	905,900	802,700		684,300
NET OF REVENUES/APPROPRIATIONS - FUND 204		(12,900)	(227,200)	(301,300)	(224,900)	(77,100)		63,000

GL NUMBER	DESCRIPTION	2013-14 ACTIVITY	2014-15 ORIGINAL BUDGET	2014-15 AMENDED BUDGET	2014-15 PROJECTED ACTIVITY	2015-16 RECOMMENDED BUDGET	FUTURE	2016-17 PROJECTED BUDGET
ESTIMATED REVENUES								
Dept 000-ASSETS, LIABILITIES & REVENUE								
226-000-425.000	DELINQUENT UTILITY BILLS (TAX)				300			
226-000-628.000	SOLID WASTE COLLECTION FEE		559,000	559,000	567,900	574,000		580,000
226-000-634.000	UTILITY BILL PENALTIES		1,000	1,000	1,300	1,000		1,000
226-000-645.000	SALES - RECYCLING PROGRAM		400	400	400	400		400
226-000-695.101	TRANSFER IN FROM GENERAL FUND			100,000	98,100			
Totals for dept 000-ASSETS, LIABILITIES & REVENUE			560,400	660,400	668,000	575,400		581,400
TOTAL ESTIMATED REVENUES			560,400	660,400	668,000	575,400		581,400
APPROPRIATIONS								
Dept 248-ADMINISTRATION								
226-248-840.000	BANK SERVICE CHARGES		100	100				
Totals for dept 248-ADMINISTRATION			100	100				
Dept 528-SOLID WASTE								
226-528-703.000	SALARIES - NON UNION		2,900	2,900	2,600	1,800		1,800
226-528-703.001	SALARIES - PART TIME		1,300	1,300	6,100	5,700		5,700
226-528-704.000	SALARIES - UNION		37,000	37,000	34,000	35,000		36,000
226-528-705.000	SALARIES - OVERTIME		500	500	500	500		500
226-528-720.000	SOCIAL SECURITY & MEDICARE		3,000	3,000	3,000	3,300		3,400
226-528-723.003	DEFINED CONTRIBUTION PLAN		200	200	200	300		300
226-528-740.000	OPERATING SUPPLIES		1,000	1,000	1,000	1,000		1,000
226-528-805.000	CONTRACTED SOLID WASTE SERVICE		480,000	480,000	480,000	490,000		490,000
1% INCREASE EFFECTIVE MARCH 2015, CONTRACT EXPIRES MARCH 2016								
226-528-806.000	CONTRACTED COMPOSTING		8,000	8,000	8,500	8,000		8,000
PAYMENT FOR COMPOST SITE, USE OF SPECIAL WASTE DUMPSTERS FOR STREET SWEEPING								
226-528-901.000	PRINTING & PUBLISHING		300	300	300			300
226-528-941.000	EQUIPMENT RENTALS		14,000	14,000	22,000	22,000		22,000
INTERNAL EQUIPMENT RENTAL FOR LEAF PICKUP/BRUSH CHIPPING - TRANSFER TO FUND 402								
226-528-958.000	MEMBERSHIPS & DUES				100	100		100
Totals for dept 528-SOLID WASTE			548,200	548,200	558,300	567,700		569,100
TOTAL APPROPRIATIONS			548,300	548,300	558,300	567,700		569,100
NET OF REVENUES/APPROPRIATIONS - FUND 226			12,100	112,100	109,700	7,700		12,300

GL NUMBER	DESCRIPTION	2013-14 ACTIVITY	2014-15 ORIGINAL BUDGET	2014-15 AMENDED BUDGET	2014-15 PROJECTED ACTIVITY	2015-16 RECOMMENDED BUDGET	FUTURE PROJECTED BUDGET	2016-17 PROJECTED BUDGET
ESTIMATED REVENUES								
Dept 000-ASSETS, LIABILITIES & REVENUE								
275-000-665.000	INTEREST EARNED	1,600	1,300	1,300	1,900	1,800		1,800
Totals for dept 000-ASSETS, LIABILITIES & REVENUE		1,600	1,300	1,300	1,900	1,800		1,800
TOTAL ESTIMATED REVENUES		1,600	1,300	1,300	1,900	1,800		1,800
APPROPRIATIONS								
Dept 965-TRANSFERS OUT - CONTROL								
275-965-999.101	TRANSFER OUT TO GENERAL FUND	8,000	8,000	8,000	8,000	8,000		8,000
Totals for dept 965-TRANSFERS OUT - CONTROL		8,000	8,000	8,000	8,000	8,000		8,000
TOTAL APPROPRIATIONS		8,000	8,000	8,000	8,000	8,000		8,000
NET OF REVENUES/APPROPRIATIONS - FUND 275		(6,400)	(6,700)	(6,700)	(6,100)	(6,200)		(6,200)

Fund: 303 GENERAL DEBT SERVICE FUND (VOTED BONDS)

GL NUMBER	DESCRIPTION	2013-14 ACTIVITY	2014-15 ORIGINAL BUDGET	2014-15 AMENDED BUDGET	2014-15 PROJECTED ACTIVITY	2015-16 RECOMMENDED BUDGET	FUTURE	2016-17 PROJECTED BUDGET
ESTIMATED REVENUES								
Dept 000-ASSETS, LIABILITIES & REVENUE								
303-000-402.000	TAXES - REAL PROPERTY	137,700	150,000	150,000	135,600	124,700		125,900
303-000-410.000	TAXES - PERSONAL PROPERTY	24,100			21,700	20,100		20,000
303-000-412.000	DELINQUENT TAXES - REAL PROP	4,200			2,700			
303-000-420.000	DELINQUENT TAX - PERSONAL PROP	100						
303-000-445.000	TAXES - PENALTIES & INTEREST	400			300			
303-000-665.000	INTEREST EARNED	100	100	100	100	100		100
Totals for dept 000-ASSETS, LIABILITIES & REVENUE		166,600	150,100	150,100	160,400	144,900		146,000
TOTAL ESTIMATED REVENUES		166,600	150,100	150,100	160,400	144,900		146,000
APPROPRIATIONS								
Dept 248-ADMINISTRATION								
303-248-840.000	BANK SERVICE CHARGES	100	100	100	100	100		100
303-248-957.001	PROPERTY TAX REFUNDS	1,100	500	1,000	900	1,000		1,000
Totals for dept 248-ADMINISTRATION		1,200	600	1,100	1,000	1,100		1,100
Dept 570-STREETSCAPE								
303-570-990.003	02 GO BOND REFUNDING PRINCIPAL	140,000	140,000	140,000	140,000	140,000		140,000
303-570-991.003	02 GO BOND REFUNDING INTEREST	22,500	5,700	17,300	17,300	5,700		5,900
303-570-992.000	BOND FEES	200	200	200	200	200		200
Totals for dept 570-STREETSCAPE		162,700	145,900	157,500	157,500	145,900		146,100
TOTAL APPROPRIATIONS		163,900	146,500	158,600	158,500	147,000		147,200
NET OF REVENUES/APPROPRIATIONS - FUND 303		2,700	3,600	(8,500)	1,900	(2,100)		(1,200)

Fund: 351 GENERAL DEBT SERVICE (NON-VOTED BONDS)

GL NUMBER	DESCRIPTION	2013-14 ACTIVITY	2014-15 ORIGINAL BUDGET	2014-15 AMENDED BUDGET	2014-15 PROJECTED ACTIVITY	2015-16 RECOMMENDED BUDGET	FUTURE PROJECTED BUDGET	2016-17 PROJECTED BUDGET
ESTIMATED REVENUES								
Dept 000-ASSETS, LIABILITIES & REVENUE								
351-000-695.101	TRANSFER IN FROM GENERAL FUND		129,900	129,900	129,900	127,700		129,000
351-000-695.204	TRANS IN - MUNICIPAL STREETS		105,500	123,700	97,000	83,100		87,700
351-000-698.000	BOND PROCEEDS		800,000	800,000	800,000			
Totals for dept 000-ASSETS, LIABILITIES & REVENUE			1,035,400	1,053,600	1,026,900	210,800		216,700
TOTAL ESTIMATED REVENUES			1,035,400	1,053,600	1,026,900	210,800		216,700
APPROPRIATIONS								
Dept 248-ADMINISTRATION								
351-248-840.000	BANK SERVICE CHARGES			100	100	100		100
351-248-842.001	BOND ISSUANCE COSTS			18,200	18,200			
Totals for dept 248-ADMINISTRATION				18,300	18,300	100		100
Dept 850-LONG-TERM DEBT								
351-850-990.005	'06 FACILITIES BOND PRINCIPAL		75,000	75,000	75,000	75,000		80,000
351-850-990.011	'14 ROAD BOND PRINCIPAL		60,000	60,000	70,000	70,000		75,000
351-850-992.000	BOND FEES		800	800	300	300		300
351-850-996.004	'06 FACILITIES BOND INTEREST		55,000	55,000	54,600	51,600		48,600
351-850-996.011	'14 ROAD BOND INTEREST		45,000	45,000	8,100	13,100		12,700
Totals for dept 850-LONG-TERM DEBT			235,800	235,800	208,000	210,000		216,600
Dept 965-ASSETS, LIABILITIES & REVENUE								
351-965-999.202	TRANSFER OUT - MAJOR STREETS			128,500	102,000			
351-965-999.203	TRANSFER OUT TO LOCAL STREETS		450,000	572,000	551,600	146,400		
Totals for dept 965-TRANSFERS OUT - CONTROL			450,000	700,500	653,600	146,400		
TOTAL APPROPRIATIONS			685,800	954,600	879,900	356,500		216,700
NET OF REVENUES/APPROPRIATIONS - FUND 351			349,600	99,000	147,000	(145,700)		

GL NUMBER	DESCRIPTION	2013-14 ACTIVITY	2014-15 ORIGINAL BUDGET	2014-15 AMENDED BUDGET	2014-15 PROJECTED ACTIVITY	2015-16 RECOMMENDED BUDGET	FUTURE	2016-17 PROJECTED BUDGET
ESTIMATED REVENUES								
Dept 000-ASSETS, LIABILITIES & REVENUE								
402-000-665.000	INTEREST EARNED	100	200	200	100	100		100
402-000-667.003	EQUIPMENT RENTAL	98,900	70,000	70,000	79,600	81,500		81,500
	INTERNAL EQUIPMENT RENTALS FROM FUNDS 101, 202, 203, AND 226							
	Totals for dept 000-ASSETS, LIABILITIES & REVENUE	99,000	70,200	70,200	79,700	81,600		81,600
TOTAL ESTIMATED REVENUES		99,000	70,200	70,200	79,700	81,600		81,600
APPROPRIATIONS								
Dept 248-ADMINISTRATION								
402-248-840.000	BANK SERVICE CHARGES	300		500	300	400		500
	Totals for dept 248-ADMINISTRATION	300		500	300	400		500
Dept 441-DEPARTMENT OF PUBLIC WORKS								
402-441-939.000	VEHICLE MAINTENANCE & REPAIRS	33,500	35,000	35,000	34,000	35,000		35,000
	MAINTENACE AND REPAIR OF CITY VEHICLES AND EQUIPMENT							
	Totals for dept 441-DEPARTMENT OF PUBLIC WORKS	33,500	35,000	35,000	34,000	35,000		35,000
Dept 903-CAPITAL IMPROVEMENTS-VEHICLES								
402-903-981.000	VEHICLES	40,800	30,000	81,500	81,400	45,000		
	SNOW PUSHER FOR BACKHOE, NEW BOBCAT FOR SNOW REMOVAL/ROAD REPAIR							
	Totals for dept 903-CAPITAL IMPROVEMENTS-VEHICLES	40,800	30,000	81,500	81,400	45,000		
TOTAL APPROPRIATIONS		74,600	65,000	117,000	115,700	80,400		35,500
NET OF REVENUES/APPROPRIATIONS - FUND 402		24,400	5,200	(46,800)	(36,000)	1,200		46,100

GL NUMBER	DESCRIPTION	2013-14 ACTIVITY	2014-15 ORIGINAL BUDGET	2014-15 AMENDED BUDGET	2014-15 PROJECTED ACTIVITY	2015-16 RECOMMENDED BUDGET	2016-17 FUTURE PROJECTED BUDGET
ESTIMATED REVENUES							
Dept 000-ASSETS, LIABILITIES & REVENUE							
590-000-425.000	DELINQUENT UTILITY BILLS (TAX)				600		
590-000-633.002	UTILITY BILLS - SEWER	996,100	1,074,800	1,074,800	1,050,000	1,081,500	1,111,000
	3% INCREASE ON ESTIMATED 14-15 YEAR END PROJECTION						
	3% INCREASE ON 15-16 BUDGET AMOUNT						
590-000-634.000	UTILITY BILL PENALTIES	3,400	3,000	3,000	3,900	3,000	3,000
590-000-635.000	SEWER SURCHARGE	48,800	36,000	36,000	72,000	50,000	20,000
590-000-636.001	SEWER TAP IN FEES	241,400	175,000	175,000	185,000	185,000	200,000
	DEX TECH INSTALLMENT (\$25,000), 20 UNITS AT VICTORIA CONDOS, 15 RESIDENTIAL UNITS						
590-000-665.000	INTEREST EARNED	1,200	1,000	1,000	900	1,000	1,000
590-000-671.000	OTHER REVENUE	10,500	1,000	1,000	10,600	1,000	1,000
590-000-672.000	REIMBURSEMENT FOR GASOLINE	7,900	7,500	7,500	8,000	8,000	8,000
	FUEL REIMBURSEMENT FROM WAVE						
590-000-695.403	TRANSFER IN FROM SRF PROJECT FUND	17,600					
	Totals for dept 000-ASSETS, LIABILITIES & REVENUE	1,326,900	1,298,300	1,298,300	1,331,000	1,329,500	1,344,000
TOTAL ESTIMATED REVENUES		1,326,900	1,298,300	1,298,300	1,331,000	1,329,500	1,344,000
APPROPRIATIONS							
Dept 248-ADMINISTRATION							
590-248-723.001	OTHER POST EMPLOYMENT BENEFITS	6,000	6,000	6,000	6,000	6,000	6,000
	CONTRIBUTION TO RETIREE HEALTH CARE						
590-248-802.001	FINANCIAL AUDIT	7,500	3,000	3,000	2,500	2,500	2,500
590-248-811.000	ATTORNEY FEES - MISCELLANEOUS	11,400	5,000	5,000	5,600	5,000	5,000
	CONTESTED NPDES PERMIT REGARDING PHOSPHOROUS LEVELS						
590-248-840.000	BANK SERVICE CHARGES	100	200	200	100	200	200
590-248-841.000	CITY ADMINISTRATIVE COSTS	72,300	75,000	75,000	69,800	70,000	71,000
	PAYMENT TO GENERAL FUND FOR ADMINISTRATIVE STAFF SUPPORT						
590-248-843.000	PROPERTY TAXES	3,500	3,600	3,600	3,700		
	Totals for dept 248-ADMINISTRATION	100,800	92,800	92,800	87,700	83,700	84,700
Dept 548-SEWER UTILITIES DEPARTMENT							
590-548-703.000	SALARIES - NON UNION	33,300	41,300	41,300	39,000	26,500	26,500
	PORTION OF SUPERINTENDENT SALARY						
590-548-703.001	SALARIES - PART TIME	1,200	4,000	4,000	4,000	4,000	4,000
	PORTION OF SUMMER HELP						
590-548-704.000	SALARIES - UNION	138,500	125,900	125,900	137,100	165,000	170,000
	75% ANDREA, 75% DOUG, 50% NEW HIRE, 75% ERIC, 100% BOB						
590-548-705.000	SALARIES - OVERTIME	21,600	10,000	10,000	16,900	10,000	10,000
590-548-705.001	SALARIES - CALL IN PAY		3,900	3,900	4,500	4,500	4,500
590-548-712.000	VACATION/SICK TIME CASH OUT	4,100	3,000	3,000	3,000	1,000	1,000
590-548-720.000	SOCIAL SECURITY & MEDICARE	15,400	14,400	14,400	15,400	15,300	15,700
	7.65% OF WAGES						
590-548-721.000	HEALTH & DENTAL INSURANCE	41,100	25,000	25,000	22,900	25,000	27,300
	9.5% INCREASE						
590-548-721.001	RETIREE HEALTH INSURANCE	10,300	15,400	15,400	15,500	17,000	19,000
	9.5% INCREASE						
590-548-721.002	PAY IN LIEU OF MEDICAL INSURANCE	1,500	4,400	4,400	2,600	1,500	1,500
	HEALTH CARE CASH OUT FOR ONE EMPLOYEE						
590-548-722.000	LIFE & DISABILITY INSURANCE	1,100	1,200	1,200	1,200	1,200	1,200
	PORTION OF WATER/SEWER EMPLOYEES						
590-548-723.000	DEFINED BENEFIT PLAN	18,300	23,500	23,500	23,500	27,000	27,000
	FLAT AMOUNT						
590-548-723.003	DEFINED CONTRIBUTION PLAN	2,000	2,400	2,400	3,300	4,000	4,500
590-548-728.000	POSTAGE	1,500	1,300	1,300	1,000	1,000	1,000
	PORTION OF UTILITY BILLING POSTAGE						

GL NUMBER	DESCRIPTION	2013-14 ACTIVITY	2014-15 ORIGINAL BUDGET	2014-15 AMENDED BUDGET	2014-15 PROJECTED ACTIVITY	2015-16 RECOMMENDED BUDGET	FUTURE	2016-17 PROJECTED BUDGET
APPROPRIATIONS								
Dept 548-SEWER UTILITIES DEPARTMENT								
590-548-740.000	OPERATING SUPPLIES	7,000	7,000	7,000	8,000	8,000		8,000
590-548-741.000	ROAD REPAIR SUPPLIES	1,800	4,000	4,000	500	1,000		1,000
ROAD REPAIR DUE TO MAIN BREAKS								
590-548-742.000	CHEMICAL SUPPLIES - PLANT	39,300	33,000	33,000	38,100	38,000		38,000
WASTEWATER TREATMENT PLANT CHEMICALS								
590-548-743.000	CHEMICAL SUPPLIES - LAB	11,900	11,000	11,000	11,300	11,000		11,000
590-548-745.000	UNIFORM ALLOWANCE	4,100	3,500	3,500	4,100	4,000		3,500
590-548-751.000	GASOLINE & OIL	23,100	24,000	24,000	16,100	17,000		18,000
590-548-802.000	PROFESSIONAL SERVICES	45,900	30,000	30,000	20,000	25,000		25,000
OHM, F & V, BS&A SOFTWARE								
590-548-803.003	SLUDGE HAULING	99,600	64,000	64,000	55,000	50,000		50,000
REMOVAL OF SLUDGE								
590-548-803.004	SEWER INVESTIGATION & REPAIR	8,000	5,000	5,000	10,800	5,000		5,000
INVESTIGATION AND REPAIR OF SEWER LINE ISSUES								
590-548-803.005	SEWER LINE MAINTENANCE	9,300	13,000	13,000	13,000	15,000		15,000
ROUTINE MAINTENANCE OF SEWER LINES								
590-548-824.000	TESTING & ANALYSIS	3,300	3,500	3,500	5,000	5,000		5,000
590-548-861.000	TRAVEL & MILEAGE	200	500	500		500		500
590-548-901.000	PRINTING & PUBLISHING	400	500	500	300	500		500
590-548-910.000	WORKERS COMPENSATION	3,700	4,000	4,000	3,700	4,000		4,000
590-548-911.000	LIABILITY INSURANCE	16,300	16,500	16,500	15,800	16,500		16,500
590-548-920.000	UTILITIES	72,600	60,000	60,000	64,000	60,000		60,000
DTE, WATER, COMCAST								
590-548-920.001	UTILITIES - TELEPHONES	4,800	4,600	4,600	3,000	4,000		4,000
AT&T, VERIZON								
590-548-935.000	BUILDING MAINTENANCE & REPAIR	9,000	10,000	10,000	4,900	5,000		5,000
PREVENTATIVE MAINTENANCE/BUILDING REPAIR								
590-548-937.000	EQUIPMENT MAINTENANCE & REPAIR	15,600	15,000	15,000	18,700	20,000		10,000
MAINTENANCE WORK ON EQUIPMENT, CLEANING OF MUD WELL								
590-548-938.000	LAB EQUIPMENT MAINTENANCE & REPAIR	4,900	11,000	11,000	9,800	5,000		5,000
REPLACEMENT OF LAB EQUIPMENT								
590-548-938.001	SCADA MAINTENANCE	4,000	12,000	12,000	12,800	12,000		10,000
INCLUDES \$7000 FOR RAP GRANT MATCH								
590-548-939.000	VEHICLE MAINTENANCE & REPAIRS	2,900	1,500	1,500	3,000	3,000		3,000
590-548-955.000	MISCELLANEOUS	8,500	500	500	5,200	500		500
590-548-957.004	STATE LICENSE/PERMIT FEES	5,300	5,000	5,000	3,100	3,500		3,500
590-548-958.000	MEMBERSHIPS & DUES	100	500	500	1,200	1,500		1,500
590-548-960.000	EDUCATION & TRAINING	2,800	9,800	9,800	9,000	5,000		5,000
590-548-977.000	EQUIPMENT	7,000	5,000	5,000	9,400	10,000		10,000
PURCHASE OF NON CAPITAL EQUIPMENT								
Totals for dept 548-SEWER UTILITIES DEPARTMENT		701,300	630,100	630,100	632,700	633,000		631,700
Dept 850-LONG-TERM DEBT								
590-850-995.005	SRF #1 (2009) BOND PRINCIPAL	70,000	70,000	70,000	70,000	70,000		75,000
FINAL PAYMENT IN 2032								
590-850-995.006	SRF #2 (2012) BOND PRINCIPAL		130,000	130,000	130,000	130,000		135,000
FINAL PAYMENT IN 2033								
590-850-995.007	2012 SEWER BOND PRINCIPAL (RD REF)	90,000	90,000	90,000	90,000	90,000		100,000
FINAL PAYMENT IN 2031								
590-850-996.005	SRF #1 (2009) BOND INTEREST	37,800	36,100	36,100	36,000	36,000		32,500
FINAL PAYMENT IN 2032								
590-850-996.006	SRF #2 (2012) BOND INTEREST	59,900	80,900	80,900	81,600	81,600		74,300
FINAL PAYMENT IN 2033								
590-850-996.007	2012 SEWER BOND INTEREST (RD REF)	57,500	55,700	55,700	55,700	55,700		52,000
FINAL PAYMENT IN 2031								

Fund: 590 SEWER ENTERPRISE FUND

GL NUMBER	DESCRIPTION	2013-14 ACTIVITY	2014-15 ORIGINAL BUDGET	2014-15 AMENDED BUDGET	2014-15 PROJECTED ACTIVITY	2015-16 RECOMMENDED BUDGET	FUTURE	2016-17 PROJECTED BUDGET
APPROPRIATIONS								
Dept 850-LONG-TERM DEBT								
	Totals for dept 850-LONG-TERM DEBT	315,200	462,700	462,700	463,300	463,300		468,800
Dept 890-CONTINGENCIES								
590-890-955.000	MISCELLANEOUS		15,000	15,000		15,000		15,000
	Totals for dept 890-CONTINGENCIES		15,000	15,000		15,000		15,000
Dept 901-CAPITAL IMPROVEMENTS								
590-901-970.005	CAPITAL IMPROVEMENTS - SLUDGE PRO	15,100	340,000	340,000	315,000			
590-901-974.000	CIP CAPITAL IMPROVEMENTS	40,300	50,000	50,000	44,200	30,000		50,000
	REPLACEMENT OF TANK FOR BULK STORAGE OF FERRIC							
	REPAIR/REPLACEMENT OF SCREW PUMPS							
590-901-975.011	PROPERTY ACQUISITION					10,000		
	DEMOLITION OF 8258 HURON							
590-901-978.000	CAPITAL EQUIPMENT	26,100	43,000	43,000	24,600	15,000		
	EQUIPMENT REPLACEMENT IN AERATION TANK							
590-901-981.000	VEHICLES		15,000	15,000	17,500			17,500
	REPLACEMENT VAN							
	Totals for dept 901-CAPITAL IMPROVEMENTS	81,500	448,000	448,000	401,300	55,000		67,500
Dept 965-TRANSFERS OUT - CONTROL								
590-965-999.403	TRANSFER OUT TO SRF FUND	132,900						
	Totals for dept 965-TRANSFERS OUT - CONTROL	132,900						
TOTAL APPROPRIATIONS		1,331,700	1,648,600	1,648,600	1,585,000	1,250,000		1,267,700
NET OF REVENUES/APPROPRIATIONS - FUND 590		(4,800)	(350,300)	(350,300)	(254,000)	79,500		76,300

GL NUMBER	DESCRIPTION	2013-14 ACTIVITY	2014-15 ORIGINAL BUDGET	2014-15 AMENDED BUDGET	2014-15 PROJECTED ACTIVITY	2015-16 RECOMMENDED BUDGET	2016-17 FUTURE PROJECTED BUDGET
ESTIMATED REVENUES							
Dept 000-ASSETS, LIABILITIES & REVENUE							
591-000-579.000	MDOT WELL GRANT	600				5,000	
	WELLHEAD PROTECTION GRANT						
591-000-633.003	UTILITY BILLS - WATER	656,400	711,800	711,800	648,100	673,000	693,000
	4% INCREASE ON 2014-2015 ESTIMATED YEAR END PROJECTION						
	3% INCREASE ON ESTIMATED 2015-2016 PROJECTION						
591-000-634.000	UTILITY BILL PENALTIES	2,000	2,000	2,000	1,500	2,000	2,000
591-000-636.002	WATER TAP IN FEES	145,700	105,000	105,000	105,500	111,000	120,000
	INSTALLMENT FROM DEXTER FASTENER (\$15,000), 12 UNITS AT VICTORIA CONDOS, 20 RESIDENTIAL UNITS						
	INSTALLMENT FROM DEX TECH, 20 VICTORIA CONDOS, 15 RESIDENTIAL LOTS						
591-000-646.000	SALES-2ND WATER METERS	10,100	3,000	3,000	7,100	5,000	5,000
591-000-665.000	INTEREST EARNED	2,400	2,000	2,000	800	1,000	1,000
591-000-671.000	OTHER REVENUE	3,300	1,000	1,000	13,900	1,000	1,000
	Totals for dept 000-ASSETS, LIABILITIES & REVENUE	820,500	824,800	824,800	776,900	798,000	822,000
TOTAL ESTIMATED REVENUES		820,500	824,800	824,800	776,900	798,000	822,000
APPROPRIATIONS							
Dept 248-ADMINISTRATION							
591-248-723.001	OTHER POST EMPLOYMENT BENEFITS	5,000	5,000	5,000	5,000	5,000	5,000
	CONTRIBUTION TO RETIREE HEALTH CARE FUND						
591-248-802.001	FINANCIAL AUDIT	1,500	1,500	1,500	1,500	1,500	1,500
591-248-811.000	ATTORNEY FEES - MISCELLANEOUS	1,100	1,000	1,000	900	1,000	1,000
591-248-840.000	BANK SERVICE CHARGES	100	200	200	200	200	200
591-248-841.000	CITY ADMINISTRATIVE COSTS	72,300	75,000	75,000	69,800	70,000	71,000
	PAYMENT TO GENERAL FUND FOR ADMINSTRATIVE STAFF SUPPORT						
	Totals for dept 248-ADMINISTRATION	80,000	82,700	82,700	77,400	77,700	78,700
Dept 556-WATER UTILITIES DEPARTMENT							
591-556-703.000	SALARIES - NON UNION	24,800	38,400	38,400	34,300	17,500	17,500
	PORTION OF SUPERINTENDENT SALARY						
591-556-703.001	SALARIES - PART TIME	1,200	4,000	4,000	4,000	4,000	4,000
	PORTION OF SUMMER HELP						
591-556-704.000	SALARIES - UNION	88,800	76,400	76,400	87,700	112,000	115,000
	25% OF ANDREA, 25% OF DOUG, 25% OF ERIC, 50% OF NEW HIRE, 75% OF TIM						
591-556-705.000	SALARIES - OVERTIME	20,700	10,000	10,000	6,600	7,000	7,000
591-556-705.001	SALARIES - CALL IN PAY		3,900	3,900	3,100	3,900	3,900
591-556-712.000	VACATION/SICK TIME CASH OUT	4,300	4,000	4,000		2,000	2,000
591-556-720.000	SOCIAL SECURITY & MEDICARE	10,700	10,600	10,600	10,200	11,200	11,500
	7.65% OF WAGES						
591-556-721.000	HEALTH & DENTAL INSURANCE	23,800	16,000	16,000	15,000	16,500	18,000
	9.5% INCREASE						
591-556-721.001	RETIREE HEALTH INSURANCE	5,100	7,000	7,000	7,800	8,000	8,000
	9.5% INCREASE						
591-556-721.002	PAY IN LIEU OF MEDICAL INSURANCE	1,500	2,700	2,700	2,600	1,500	1,500
	EMPLOYEE HEALTH CARE CASH OUT						
591-556-722.000	LIFE & DISABILITY INSURANCE	700	800	800	800	900	900
	PORTION OF WATER/SEWER EMPLOYEES						
591-556-723.000	DEFINED BENEFIT PLAN	9,400	10,600	10,600	10,600	11,600	11,600
	FLAT AMOUNT						
591-556-723.003	DEFINED CONTRIBUTION PLAN	2,000	2,700	2,700	3,000	3,500	3,700
591-556-728.000	POSTAGE	1,000	1,000	1,000	1,000	1,000	1,000
591-556-740.000	OPERATING SUPPLIES	6,800	8,000	8,000	6,000	8,000	8,000
591-556-741.000	ROAD REPAIR SUPPLIES	18,300	4,000	4,000	15,700	5,000	5,000
	ROAD REPAIR DUE TO MAIN BREAKS						
591-556-743.000	CHEMICAL SUPPLIES - LAB	26,300	29,000	29,000	24,700	25,000	25,000

GL NUMBER	DESCRIPTION	2013-14 ACTIVITY	2014-15 ORIGINAL BUDGET	2014-15 AMENDED BUDGET	2014-15 PROJECTED ACTIVITY	2015-16 RECOMMENDED BUDGET	2016-17 FUTURE PROJECTED BUDGET
APPROPRIATIONS							
Dept 556-WATER UTILITIES DEPARTMENT							
FLUORIDE, ORTHOPHOSPHATE, POLYPHOSPHATE							
591-556-745.000	UNIFORM ALLOWANCE	2,600	2,500	2,500	2,900	3,000	3,000
591-556-751.000	GASOLINE & OIL	7,700	7,500	7,500	10,100	8,000	9,000
591-556-802.000	PROFESSIONAL SERVICES	10,500	15,000	15,000	17,200	20,000	15,000
TEST WELLS FOR 6TH WELL SEARCH, OHM, UIS, WILLIAMS & WORKS, BS&A SOFTWARE							
591-556-824.000	TESTING & ANALYSIS	1,500	2,000	2,000	2,800	4,000	4,000
591-556-861.000	TRAVEL & MILEAGE	200	500	500		500	500
591-556-901.000	PRINTING & PUBLISHING	1,000	500	500	700	700	700
591-556-910.000	WORKERS COMPENSATION	1,500	1,700	1,700	1,500	1,500	1,500
591-556-911.000	LIABILITY INSURANCE	5,600	5,600	5,600	5,400	5,600	5,600
591-556-920.000	UTILITIES	52,400	57,000	57,000	36,500	37,000	38,000
DTE, WATER, COMCAST							
591-556-920.001	UTILITIES - TELEPHONES	4,200	4,000	4,000	2,100	3,000	3,000
VERIZON, AT&T							
591-556-935.000	BUILDING MAINTENANCE & REPAIR	1,100	1,000	1,000	1,200	1,000	1,000
REPAIRS AND UPKEEP OF BUILDINGS							
591-556-937.000	EQUIPMENT MAINTENANCE & REPAIR	28,000	15,000	15,000	17,600	15,000	15,000
591-556-938.000	LAB EQUIPMENT MAINTENANCE & REPAIR	3,100	17,000	17,000		1,000	1,000
REPLACEMENT OF LAB EQUIPMENT							
591-556-939.000	VEHICLE MAINTENANCE & REPAIRS	1,300	1,500	1,500	3,800	1,500	1,500
591-556-941.000	EQUIPMENT RENTALS	200					
591-556-955.000	MISCELLANEOUS	1,900	500	500	200	500	500
591-556-957.004	STATE LICENSE/PERMIT FEES	2,900	3,000	3,000	1,500	2,000	2,000
591-556-958.000	MEMBERSHIPS & DUES	400	500	500		500	500
591-556-960.000	EDUCATION & TRAINING	2,900	8,000	8,000	7,500	5,000	5,000
591-556-961.000	WELLHEAD PROTECTION PROGRAM	300				10,000	
UPDATE WELLHEAD PROTECTION PLAN							
591-556-977.000	EQUIPMENT	71,800	50,000	50,000	64,900	50,000	40,000
CONTINUED METER REPAIR/REPLACEMENT							
Totals for dept 556-WATER UTILITIES DEPARTMENT		446,500	421,900	421,900	409,000	408,400	390,400
Dept 850-LONG-TERM DEBT							
591-850-995.008	DWRF #1 (2010) BOND PRINCIPAL	50,000	50,000	50,000	50,000	55,000	55,000
FINAL PAYMENT IN 2030							
591-850-995.009	DWRF #2 (2011) BOND PRINCIPAL	35,000	35,000	35,000	35,000	35,000	40,000
FINAL PAYMENT IN 2031							
591-850-995.010	2012 WATER BOND PRINCIPAL (RD REF)	70,000	80,000	80,000	80,000	80,000	80,000
FINAL PAYMENT IN 2031							
591-850-996.008	DWRF #1 (2010) BOND INTEREST	27,500	26,300	26,300	26,200	25,000	23,600
FINAL PAYMENT IN 2030							
591-850-996.009	DWRF #2 (2011) BOND INTEREST	21,300	20,500	20,500	20,400	20,000	18,600
FINAL PAYMENT IN 2031							
591-850-996.010	2012 WATER BOND INTEREST (RD REF)	45,400	44,000	44,000	43,900	42,500	40,700
FINAL PAYMENT IN 2031							
Totals for dept 850-LONG-TERM DEBT		249,200	255,800	255,800	255,500	257,500	257,900
Dept 890-CONTINGENCIES							
591-890-955.000	MISCELLANEOUS		15,000	15,000		15,000	15,000
Totals for dept 890-CONTINGENCIES			15,000	15,000		15,000	15,000
Dept 901-CAPITAL IMPROVEMENTS							
591-901-974.000	CIP CAPITAL IMPROVEMENTS	25,100	26,000	26,000	11,800	10,000	10,000
CONTINUED HYDRANT REPAIR							
CONTINUED HYDRANT REPAIR; REPIPING OF METERS AT THE RYAN DRIVE WELLHOUSE							
591-901-974.001	OTHER CAPITAL IMPROVEMENTS	11,500					

GL NUMBER	DESCRIPTION	2013-14 ACTIVITY	2014-15 ORIGINAL BUDGET	2014-15 AMENDED BUDGET	2014-15 PROJECTED ACTIVITY	2015-16 RECOMMENDED BUDGET	FUTURE PROJECTED BUDGET	2016-17 PROJECTED BUDGET
APPROPRIATIONS								
Dept 901-CAPITAL IMPROVEMENTS								
591-901-975.015	ANN ARBOR STREET PROJECT	33,000	278,500	323,500	380,000			
591-901-981.000	VEHICLES		15,000	15,000	17,500			17,500
	REPLACEMENT VAN							
Totals for dept 901-CAPITAL IMPROVEMENTS		69,600	319,500	364,500	409,300	10,000		27,500
TOTAL APPROPRIATIONS		845,300	1,094,900	1,139,900	1,151,200	768,600		769,500
NET OF REVENUES/APPROPRIATIONS - FUND 591		(24,800)	(270,100)	(315,100)	(374,300)	29,400		52,500
ESTIMATED REVENUES - ALL FUNDS		7,009,700	8,771,700	9,300,300	9,193,700	7,935,700		7,659,100
APPROPRIATIONS - ALL FUNDS		6,794,000	9,305,700	10,320,600	9,992,800	7,937,400		7,212,100
NET OF REVENUES/APPROPRIATIONS - ALL FUNDS		215,700	(534,000)	(1,020,300)	(799,100)	(1,700)		447,000

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CITY OF DEXTER

cnicholls@dextermi.gov

8140 Main Street Dexter, MI 48130-1092

Phone (734)426-8303 ext 11 Fax (734)426-5614

MEMO

To: Mayor Keough and Council Members
From: Courtney Nicholls, City Manager
Date: June 3, 2015
Re: Public Hearing for Water, Sewer, Refuse Rates

A public hearing to hear comment on water, sewer, and refuse rates is scheduled for June 8, 2015. Attached is the public hearing notice. Due to the requirements of the City Charter we will need to hold a second public hearing on the water and sewer rates to set them via ordinance. This hearing will be held on June 22, 2015.

The water, sewer and refuse rates will be adopted on June 22, 2015.

NOTICE OF PUBLIC HEARING ON PROPOSED WATER AND SEWER RATE INCREASE

Notice is hereby given that the Dexter City Council will hold a public hearing on Monday, June 8, 2015 at 7:30 p.m. at the Dexter Senior Center – 7720 Ann Arbor Street, Dexter, Michigan for the purpose of hearing public comment regarding a proposed Water and Sewer Rate Increase.

<u>Water Rates</u>	<u>Current Rates</u>	<u>Proposed 4% increase</u>
Ready To Serve Monthly Fee	\$7.34	\$7.63
First Meter Per 1,000 Gallons	\$3.31	\$3.44
Second Meter Per 1,000 Gallons	\$4.47	\$4.65

<u>Sewer Rates</u>	<u>Current Rates</u>	<u>Proposed 3% increase</u>
Ready to Serve Monthly Fee	\$6.91	\$7.12
Per 1,000 Gallons	\$8.50	\$8.76

<u>Other Charges and Penalties</u>	<u>Current Rates</u>	<u>Proposed Rates</u>
Penalties on Late Charges	2% Cumulative	2% Cumulative
Turn-on and Turn-off Charges	\$35	\$35
Meter Calibration Charge	\$35	\$35
Water Only Meter 1 inch	\$350	\$350

<u>Refuse Rates</u>	<u>Current Rates</u>	<u>Proposed Rate</u>
Monthly Charge	\$17.50	\$17.50

The chart below illustrates the impact the proposed rate adjustment will have on a family using 10,000 gallons of water during a 2-month billing cycle. The overall increase during a 2-month billing cycle would be \$4.88 each billing cycle or \$2.44 per month. The overall percentage increase is 2.69%.

<u>WATER- 4%</u>	<u>Current</u>	<u>Proposed</u>
Ready to Serve Charge	\$14.68	\$15.27
Commodity Charge 10,000 gallons	\$33.10	\$34.42

<u>SEWER- 3%</u>	<u>Current</u>	<u>Proposed</u>
Ready to Serve Charge	\$13.82	\$14.23
Commodity Charge 10,000 gallons	\$85.00	\$87.55

<u>REFUSE</u>	<u>Current</u>	<u>Proposed</u>
	\$35	\$35
	\$181.60	\$186.48

Public comment will also be received on proposed Sewer Surcharge Rate Increase. Extra Strength Surcharges and Industrial Cost Recovery Charges are assessed on commercial/industrial (non-residential) users whose wastewater exceeds certain limits.

<u>Extra Strength Surcharges:</u>	<u>Current</u>	<u>Proposed – 3% increase</u>
BOD in excess of 300 mg/l	\$0.66/pound	\$0.68/pound

Suspended solids in excess of 275 mg/l	\$0.22/pound	\$0.23/pound
Phosphorous as P in excess of 12 mg/l	\$4.84/pound	4.99/pound

Industrial Cost Recovery:

Water usage in excess of 22 gpepd	\$0.30 per 1,000 gal.	\$0.31 per 1,000 gal.
BOD in excess of 300 mg/l	\$0.66/pound	\$0.68/pound
Suspended solids in excess of 275 mg/l	\$0.22/pound	\$0.23/pound
Phosphorous as P in excess of 12 mg/l	4.84/pound	\$4.99/pound

Courtney Nicholls
Dexter City Manager

Publish: May 20, 2015

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City of Dexter
Treasurer/Finance Director's
Office

Memo

To: City Council and City Manager
From: Marie Sherry, Treasurer
Date: 6/3/2015
Re: Proposed Ordinance Setting the Tax Payment Schedule, Collection Charges, Penalties and Interest to be Added to Taxes, Charges and Assessments on the City Tax Roll

Section 10.19 of the City Charter requires that the City Council adopt an ordinance regarding the collection of taxes by the City Treasurer, specifically for timing, interest, and penalties. Council will hold a public hearing on the proposed ordinance on June 8, 2015 and can consider the ordinance following the hearing.

The proposed ordinance contains the following:

Tax Collection Dates: This is set forth in the Charter. While not necessary for this Ordinance, I thought including it fit in well with the rest of the ordinance.

Schedule of Payment of Collected Taxes to Other Taxing Jurisdictions: We can negotiate with the intermediate school district and community college for the dates that they get paid their taxes if we want it to be different than everyone else, which is 10 business days after the 1st and 15th of each month, but I didn't think that made much sense.

Property Tax Collection Charges: I didn't want to set the amount in the ordinance, so I left it to be set in the same manner as millage rates ie each year by Council.

Delinquent Tax Monthly Interest Charges: From reading the Act, it appears that if your charter was adopted after 1982, then the Council has to set these, even though the 1% is specifically spelled out in the Act, so I included it in the proposed ordinance.

Delinquent Tax Penalties: This is the penalty for people who pay between February 15th and the end of the tax year (~February 28th). We had adopted this several years ago for the Village, so it is simply continuing the procedure.

Applicability to Special Assessments: Based on an article published by the Michigan Townships Association and promulgated on the Michigan Municipal Treasurers Listserv, I added this section to state that the administration fee and penalties do not apply to special assessments such as delinquent utility bills.

Effective Date: This is the day of publication by one of the three manners listed in the Charter (newspaper, website, posting).

CITY OF DEXTER
ORDINANCE NO. ____-2015

AN ORDINANCE SETTING THE TAX PAYMENT SCHEDULE, COLLECTION CHARGES,
PENALTIES AND INTEREST TO BE ADDED TO TAXES, CHARGES AND ASSESSMENTS ON
THE CITY TAX ROLL.

The City of Dexter Ordains:

Section 1: Tax Collection Dates

City and other property taxes as permitted by state law are due and payable on the dates set forth in Section 10.17 of the City of Dexter Charter.

Section 2: Schedule for Payment of Collected Taxes to Other Taxing Jurisdictions

Instead of negotiating individual payment schedules with other taxing jurisdictions, the City Treasurer shall account for and deliver to them their tax collections as set forth in MCL 211.43(3).

Section 3: Property Tax Collection Charges

Pursuant to MCL 211.44(3), the City of Dexter shall add a property tax administration fee of not more than 1% of the total tax bill per parcel, this fee to be determined at the same time and in the same manner in which the City's annual millage rate is set.

Section 4: Delinquent Tax Monthly Interest Charges

Interest will be charged on all taxes not paid by the due date at a rate of 1% per month, as set forth in MCL 211.44(3).

Section 5: Delinquent Tax Penalties

On all taxes paid between February 14th and the time taxes are returned as delinquent to the County Treasurer, a late penalty will be charged that is equal to 3% of the taxes due, as set forth by MCL 211.44(3). The City of Dexter will not charge the late penalty upon parcels where the taxpayer a filed valid tax deferment request under MCL 211.51(2).

Section 6: Applicability to Special Assessments

The administration fee under Section 3 of this ordinance does not apply to special assessments, including delinquent utility bills and other charges allowed by City Ordinances.

Section 7: Effective Date

This Ordinance shall take effect upon publication as required by Section 15.12 of the City of Dexter Charter.

Roll Call Vote:

YEAS:

NAYS:

ABSENT:

I, Carol Jones, City Clerk for the City of Dexter, State of Michigan, do hereby certify that the foregoing is a true and correct copy of an ordinance adopted at a regular meeting of the City of Dexter City Council held on June 22, 2015.

Carol Jones, City Clerk

Meeting Calendar

Agenda: 06/08/2015

Item: H-1

Board	Date	Time	Location	Website	City Representative
Dexter City Council	6/8/2015	7:30 p.m.	Dexter Senior Center	http://www.dextermi.gov	
5H - Dexter Coalition	6/9/2015	5:30 p.m.	Dexter Wellness Center		Becky Murillo
Dexter Area Chamber of Commerce	6/10/2015	8:15 a.m.	Copeland Board Room	http://www.dexterchamber.org/	Donna Fisher
City Council Work Session	6/10/2015	6:00 p.m.	Copeland Board Room	http://www.dextermi.gov	
Gateway Initiative (Big 400)	6/12/2015	9:30 a.m.	Waterloo Recreation Area		Paul Cousins, Carol Jones
Chelsea Area Planning Team/Dexter Area Regional Team	6/15/2015	7:00 p.m.	Dexter Township Hall	http://www.ewashtenaw.org/	Jim Carson
Dexter Community Schools Board of Education	6/15/2015	7:00 p.m.	Creekside Intermediate School	http://dexterschools.org/	
Dexter City Zoning Board of Appeals - if needed	6/15/2015	7:00 p.m.	Senior Center	http://www.dextermi.gov	Jim Carson
City Road Committee	6/16/2015	6:00 a.m.	City DPW	http://www.dextermi.gov	
Dexter City Parks Commission	6/16/2015	7:00 p.m.	City Offices	http://www.dextermi.gov	Julie Knight
Washtenaw Area Transportation Study-Policy	6/17/2015	9:30 a.m.	Scio Township Hall	http://www.miwats.org/	Jim Carson
Dexter Area Fire Board	6/18/2015	6:00 p.m.	Dexter Township Hall	http://dexterareafire.org/	Shawn Keough/Jim Carson
Dexter Downtown Development Authority	6/18/2015	7:30 a.m.	Senior Center	http://www.dextermi.gov	Shawn Keough
Dexter City Council	6/22/2015	7:30 p.m.	Dexter Senior Center	http://www.dextermi.gov	
Western Washtenaw Area Value Express	6/23/2015	8:15 a.m.	Chelsea Community Hospital	http://www.ridethewavebus.org/	Jim Carson

Due to the possibility of cancellations, please verify the meeting date with the listed website or City representative

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2015 Sign Requests

	Name of Group	Dates	Number Approved	Approval Date	Locations		Name of Group	Dates	Number Approved	Approval Date	Locations
January	Dexter Senior Ctr-Winter Market	signs out week of 1/10 & 1/24	3-18X24 / 2-2'X4"	11/3/2014	1,2,4,5,44	July	St Andrews-Blood Drive	7/13-7/20	1-2'X3'	4/1/2015	8 , 22
	Friends of the Dexter Library	1/10	5 X 18 X 24	6/25/2014	1,4,17,19,51		St. Joseph-Flea Market	7/2-7/11	5 X 18 X 24	4/23/2015	1,2,4,5,44
	Dexter KofC Ladies Auxiliary	1/27-2/9	5 X 18 X 24	1/14/2015	1,2,4,5,10		St. Joseph-Festival	7/12-7/19	5 - 18 X 24	4/23/2015	1,2,4,5,44
	Dexter KofC Quarter Mania	1/14-1/22	5 X 18 X 24	1/14/2015	1,2,4,5,44		Dexter Daze festival	8/1-8/16	5 - 18 X 24	4/30/2015	1,2,4,5,44
	DHS Drama Club-Grease	1/23-2/8	5 X 18 X 24	1/23/2015	1,2,4,5,44		Dexter Wellness-Well walks	7/4-7/12	5 - 18 X 24	5/14/2015	1,2,4,5,44
	St Andrews-Monthly dinner	1/30-2/5	1-2' X 3'	1/27/2015	8						
February	Dexter Senior Ctr-Winter Market	signs out week of 2/7 & 2/21	3-18X24 / 2-2'X4"	11/3/2014	1,2,4,5,44						
	Dexter Comm. Band-Concerts	2/20-3/2	2 - 2' X 3'	10/1/2001	5 & 10						
	Friends of the Dexter Library	2/7	5 X 18 X 24	6/25/2014	1,4,17,19,51						
	Dexter KofC Ladies Auxiliary	1/27-2/9	5 X 18 X 24	1/14/2015	1,2,4,5,10						
	DHS Drama Club-Grease	1/23-2/8	5 X 18 X 24	1/23/2015	1,2,4,5,44						
	St Andrews-Monthly dinner	2/27-3/5	1-2' X 3'	1/27/2015	8						
March	Dexter Comm. Orchestra	1/28-2/8	2- 2' X 3'	1/26/2015	5 & 9						
	Dexter Senior Ctr-Winter Market	signs out week of 3/7 & 3/21	3-18X24 / 2-2'X4"	11/3/2014	1,2,4,5,44						
	Community Band - Concert	2/17-3/2	2-2 X 3	11/1/2013	5 & 9						
	Friends of the Dexter Library	3/7	5 X 18 X 24	6/25/2014	1,4,17,19,51	August	Dexter Daze 8/13, 8/14 and 8/15	8	5 X 18 X 24	6/25/2014	1,4,17,19,51
	St Andrews-Monthly dinner	2/27-3/5	1-2' X 3'	1/27/2015	8		Dexter Wellness-Well walks	8/1-8/9	5 X 18 X 24	5/14/2015	1,2,4,5,44
	Dexter Comm. Orchestra	3/4-3/16	2- 2' X 3'	1/26/2015	5 & 9						
Peace Lutheran-Easter Egg	3/17-3/28	1-2' X 3'	3/16/2015	1							
K of C-Quarter Mania	3/18-3/26	5-18 X 24	3/18/2015	1,2,4,5,44							
April	Dexter Senior Ctr-Winter Market	signs out week of 4/4 & 4/18	3-18X24 / 2-2'X4"	11/3/2014	1,2,4,5,44						
	Dexter Comm. Band-Concerts	4/24-5/4	2 - 2' X 3'	10/1/2014	5 & 9						
	Friends of the Dexter Library	4/4	5 X 18 X 24	6/25/2014	1,4,17,19,51						
	St Andrews-Monthly dinner	4/3-4/9	1-2' X 3'	1/27/2015	8	September	Dexter Wellness-Well walks	9/5-9/13	5 - 18 X 24	5/14/2015	1,2,4,5,4
	St Andrews-Blood Drive	4/10-4/20	1-2'X3'	4/1/2015	8 , 22						
	Dexter Lacrosse-Spring season	4/1-4/12	5-18 X 24	4/1/2015	1,2,5,44,10						
DUMC-Rummage Sale	4/10-4/26	2-18" X 24"	4/1/2015	5 and 44							
Dexter Drama-Sleeping Beauty	4/11-4/26	3-18" X 24" & 1-2.5' X 4' & 4' x 8'	4/1/2015	2,4,5,44,3	October		Friends of the Dexter Library	10/3	5 X 18 X 24	6/25/2014	1,4,17,19,51
Hudson Mills-B2B 10K Race	4/24-5/2	5 - 18 X 24	4/23/2015	1,2,4,5,44			Dexter Wellness-Well walks	10/3-10/11	5 - 18 X 24	5/14/2015	1,2,4,5,44
May	Dexter Comm. Band-Concerts	4/24-5/4	2 - 2' X 3'	10/1/2014	5 & 9						
	Friends of the Dexter Library	5/2	5 X 18 X 24	6/25/2014	1,4,17,19,51						
	St Andrews-Monthly dinner	4/30-5/7	1-2' X 3'	1/27/2015	8						
	Dexter Comm. Orchestra	5/6-5/18	2- 2' X 3'	1/26/2015	5 & 9						
	Dexter Garden Club Plant Sale	5/4-5/17	5 - 18 X 24	5/4/2015	2,4,5,44,10						
	St. Joseph-Plant Sale	5/2-5/17	5 - 18 X 24	4/16/2015	1,2,4,5,44	November	Friends of the Dexter Library	11/7	5 X 18 X 24	6/25/2014	1,4,17,19,51
Dexter K of C-Chicken Broil	5/15-5/26	5 - 18 X 24	5/15/2015	1,2,4,5,10	Dexter Wellness-Well walks		11/7-11/15	5 - 18 X 24	5/14/2015	1,2,4,5,44	
St. Andrew's-Rummage sale	5/31-6/6	5 - 18 X 24	5/18/2015	1,2,3,4,10							
June	Friends of the Dexter Library	6/6	5 X 18 X 24	6/25/2014	1,4,17,19,51						
	Dexter Comm. Orchestra	6/3-6/13	2- 2' X 3'	1/26/2015	5 & 9						
	Dexter Boy Scouts-Rummage Sale	6/17-6/20	2 - 4' X 4' X 5'	4/20/2015	1 & 44		December	Friends of the Dexter Library	12/8	5 X 18 X 24	6/25/2014
	American Diabetes-bike race	6/5-6/7	5 - 18 X 24	4/28/2015	15, 19, 20	Dexter Wellness-Well walks		12/5-12/13	5 - 18 X 24		
	Relay for Life	6/2-6/14	5 - 18 X 24	5/12/2015	1,2,4,5, 44						
	Dexter Soccer Club-Tryouts	6/6-6/15	5 - 18 X 24	6/2/2015	1,2,4,5,44						
Dexter Wellness-Wellness walks	6/6-6/14	5 - 18 X 24	5/14/2015								
St. Andrew's-Rummage sale	5/31-6/6	5 - 18 X 24	5/18/2015	1,2,3,4,10							
Dexter Wellness-Yoga in Park	6/1-6/14	5 - 18 X 24	5/6/2015	1,2,4,5,44							

Location Listing: 1 - Baker/Main, 2 - Central/Mill, 3 - Dexter Ann Arbor/Copeland, 4 - Main/Alpine, 5 - Baker/Cemetery, 6 - Monument Park, 7 - Creekside, 8 - 7610 Dexter Ann Arbor, 9 - Peace Park, 10 - Dexter Ann Arbor/Limits, 11 - Cornerstone, 12 - Bates, 13 - 3443 Inverness, 14 - 7720 Ann Arbor Street, 15 - S. Main/Broad, 16 - N. Main/Broad, 17 - Edison/Ann Arbor Street, 18 - Dover/Fifth, 19 - Central/Fifth, 20 - Broad/Fifth, 21 - Mill Creek Middle School, 22 - Fourth/Inverness, 23 - Dexter Bakery, 24 - Lighthouse, 25 - Dexter Pharmacy, 26 - Warriior Creek Park Driveway, 27-Dexter Flowers, 28-Terry B's, 29-7795 Ann Arbor St, 30 - 7915 Fourth, 31 - 7651 Dan Hoey, 32 - Wylie, 33-Lions Park, 35-Dexter Crossing Entrance, 36 - Dan Hoey/Dexter Ann Arbor, 37 - Dover/Main, 38 - Fourth/Central, 39 - Baker/Hudson, 40 - Inverness/Ann Arbor, 41 - Main/Jeffords, 42 - Third/Broad; 43 - 3rd/Dover; 44 - Ryan/Dexter Ann Arbor, 45 - Meadowview/Dexter Ann Arbor, 46 - Ice Rink, 47-Dexter Mill/RR tracks, 48-7444 Dexter-Ann Arbor, 49-Park entrance @ Farmers Mkt and Library, 50-2810 Baker/Dexter Wellness entrance, 51-Main/Central

** Dexter Farmers Market will place up to 5 signs on Friday, Saturday and Tuesday from May through October to advertise for the market

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OFFICE OF COMMUNITY DEVELOPMENT

8140 Main Street • Dexter, Michigan 48130-1092 • (734) 426-8303 • Fax (734) 426-5614

Memorandum

To: Mayor Keough and City Council
Courtney Nicholls, City Manager

From: Michelle Aniol, Community Development Manager

Re: Report for June 8, 2015 City Council Meeting

Date: June 3, 2015

DDA Updates

The DDA release two bid opportunities:

1. **Downtown Development Opportunity Request for Qualifications (RFQ).** Respondents must submit their proposal for the Downtown Development RFQ no later than 2:00 pm on July 1, 2015. Any and all questions related to this RFQ must be submitted in writing by 5:00 pm, June 8, 2015. No questions will be accepted after that time. Answers to questions will be provided on the City's website (<http://www.dextermi.gov/doing-business-village-2>) on, or before June 17, 2015.
2. **City/Chamber Retail Market Study Request for Proposals (RFP).** Respondents must submit their proposals for the Retail Market Analysis RFP no later than 10:00 am on June 30, 2015. All inquiries and questions related to this RFP must be submitted in writing by 5:00 pm, June 5, 2015. Answers to inquiries/questions will be provided on the City's website (<http://www.dextermi.gov/doing-business-village-2>) or before June 12, 2015.

Development News

AR Brouwer informed staff that it will be submitting an application for preliminary site plan review for a new office development, located on the south side of Dan Hoey, west of Lexington Drive.

Planning Commission update

- Strawberry Alarm Clock Special Land Use: Following the public hearing on Monday, June 1st, the Planning Commission voted unanimously to recommend approval of a special land use for the Strawberry Alarm Clock Café, located at 3441 Broad Street, to Council subject to the following conditions:
 1. Site Plan Approval;
 2. Address concerns in Engineer and DAFD review letters;
 3. Rubber pads for dumpster; and
 4. Provide softer design elevation on the west side of the building.
- Strawberry Alarm Clock Combine Site Plan Review: The Planning Commission also considered the combined site plan for the Strawberry Alarm Clock, located on the first floor of a two-story mixed-used building, with an apartment on the second floor. Action on the plan was postponed to allow the applicant time to revise the plans to address the following concerns:
 1. Soften the elevation on the west side of the building;
 2. Address the issues cited in the Planning and Engineering Consultants review letters, and the DAFD review letter;
 3. Address the issues cited in the municipal review letter; and

4. Special Use Approval.
- Variety Die and Stamping: The Planning Commission voted unanimously to recommend approval of the combined site plan for an addition to the Variety Die and Stamping facility at 2221 Bishop Cr E, to City Council, subject to the following conditions:
 1. Issues cited in the Planning Consultants review must be addressed, with the exception to allow 2 loading spaces and waive the requirement of 8 trees; and
 2. Engineering and DAFD review letters.

Miscellaneous Updates

The next SEMCOG General Assembly is scheduled for Thursday, June 25, 2015 at the Detroit Zoo. There will be a tour of the Zoo, followed by the business meeting and then dinner. Dexter is a member of SEMCOG, therefore attendance is free. Please let staff know if you are interested in attending the SEMCOG General Assembly meeting.

The International Council of Shopping Centers (ICSC) Idea Exchange is scheduled for Thursday, July 23rd at the Suburban Collection in Novi. The ICSC forum is very informative and provides Dexter with the opportunity to promote downtown Dexter and the City overall, as well as to highlight things that are happening in the city, as they pertain to attracting retailers. If you are interested in attending, please let staff know.



WASHTENAW COUNTY OFFICE OF THE SHERIFF



JERRY L. CLAYTON
SHERIFF

2201 Hogback Road ♦ Ann Arbor, Michigan 48105-9732 ♦ OFFICE (734) 971-8400 ♦ FAX (734) 973-4624 ♦ EMAIL sheriff@ewashtenaw.org

MARK A. PTASZEK
UNDERSHERIFF

Agenda: 06/08/2015
Item: I-3

To: Courtney Nicholls, Dexter City Manager
From: Keith Flores, Sergeant
Through: Lisa King, Lieutenant
Cc: Marlene Radzik, Police Services Commander
Date: June 3rd, 2015
Re: May 1st through May 31st Police Services Monthly Report

During the month of May there were 291 Calls for service (including traffic stops). Deputies conducted 167 traffic stops during which they wrote 35 citations.

All assigned personnel are working their regular shifts (no long term leaves). Deputies continue to attend training throughout the year in efforts to improve overall service. Recent training initiatives include:

- Deputy Brian Ward will be attending 56 hours of crime scene evidence tech training. These trainings are held on Wednesdays once or twice a month over the next several months. The course teaches officers how to record and document crime scenes while collecting evidence properly. It will also include practical and lecture time on crime scene documentation, photography, latent print processing, firearms/handling of them, trace evidence, impression evidence, body fluids, DNA, blood stain pattern recognition and evidence packaging.

Several other projects and concerns have or are being addressed. They include:

- On May 2nd at approx. 1:30am deputy conducted a traffic stop on a vehicle driving 39mph on Ann Arbor. Upon contact with the driver, the deputy smelled a strong odor of unburnt marijuana coming from inside the vehicle. A search of the vehicle revealed a clear glass jar of marijuana in the driver's purse. She advised she likes to smoke it to calm her nerves, however had not smoked any prior to driving. No signs of intoxication.
- On May 2nd at approx. 7:20pm deputies were sent to the 8000blk of Main for a public intoxication complaint. Dispatch advised there was a male and female at this location licking each other in a public space and appeared to be intoxicated. Prior to police arrival, the couple was observed getting into a Dodge pick-up truck. Once the deputy arrived, the couple had moved locations over to the Broad and Main St location where they were sitting near the corner. Upon contact, both subjects advised the deputy that he had no right to question them about their behavior. Both appeared intoxicated and/or under the influence of some sort of drug. In addition, both emitted a strong odor of alcohol. After interviewing several witnesses that put the female as the driver from the Dairy Queen to the corner of Broad and Main, the female was arrested for driving under the influence of alcohol and/or an illegal substance. Upon refusing to submit to a breath or blood test, a search warrant was drafted, signed and executed at the hospital to determine her level of intoxication. On May 26th, the results came back from MSP Crime Lab with results of .18 blood alcohol content. Pending prosecutor review.
- On May 4th at approx. 1:40pm deputy responded to the 2000blk of Melbourne for a larceny complaint. The caller advised he opened his garage to use his leaf blower and discovered it missing. The last time he used the blower was last fall. Case closed

- On May 10th at approx. 3:45pm deputy was dispatched to 3000blk of Huron View Ct. for a dog bite complaint. Upon arrival, it was discovered that the dog in question belongs to the mother of the victim. Apparently the dog does not like the daughter and when she arrived to the residence, she was encouraged to pet the dog. When she leaned down to pet the dog, the dog lunged toward her and bit her in the face. Injuries were not serious and the dog was placed under quarantine for 10 days. Investigation ongoing.
- On May 12th at approx. 2:30pm deputy responded to the 7000blk of Dexter Ann Arbor for an illegal entry complaint. The owners of the business stated they have noticed small amounts of money missing over the past several weeks. Upon setting up and watching the store video, they discovered the suspect to be one of their employees. This particular employee had stopped coming to work, but still had a key and the combination to the safe. It was discovered that the employee would enter the business after hours by using his key that the owners never got back and entered the safe taking small amounts of money each time. Sometime between the filing of this complaint and our interview with the suspect, he returned all of the money that he stole from the business which totaled \$595. Seeing as how the business received their money back, they decided not to prosecute the suspect stating they did not want to ruin his life. Case closed.
- On May 14th at approx. 3:00pm deputies were dispatched to the 3000blk of Hudson for a home invasion report. The homeowner stated she heard a knock at her door with a young black male standing there. He advised he was doing surveys for posts and needed to know where her property line was. As she was walking her property line with the first suspect, she realized something was wrong and responded back into her home. Remembering her bathroom door being open, but now being partially closed, she opened the door to see another black male standing inside. The subject stated he had an upset stomach and had to use the bathroom. The homeowner told him to get out of her house. Both subjects fled to Forest and Hudson where they entered a beige colored pick-up truck and left the area down Baker Rd. Investigation ongoing.
- On May 19th at approx. 6:30pm deputies were dispatched to the 3000blk of Edison for a medical assist. The caller advised that her son was in a deep sleep and his breathing was very faint. Thinking he may have overdosed on something she called 911. Earlier in the day they were both at the lake house working on the property. He began to stumble around so she brought him home where he fell asleep. Once his breathing became shallow, she called 911. Upon deputy's arrival the subject was in and out of consciousness. Unable to get answers from the subject, he was transported to the hospital for treatment. Through the process of elimination, it was discovered that the subject took 4 of his mother's Vicodin pills.
- On May 23rd at 1:50am deputy was in the area of Ann Arbor and Meadowview when he observed a vehicle traveling 39mph in a 25mph zone. As the deputy got behind the vehicle, he observed the vehicle swerving back and forth crossing over the lanes of travel. The deputy then conducted a stop near the Mobil gas station. As the driver was looking for her vehicle information, the deputy could smell a strong odor of alcohol coming from her. When asked if she was drinking, she stated no and stated the passenger (boyfriend) was the one drinking in the vehicle. Unwilling to look at the deputy was she was talking, he had her step out of the vehicle to perform some sobriety tests. She advised they were at a local bar where she only had a ¼ of a beer. They arrived at 11pm and left at 10:30pm. When asked again what time they arrived and left, she stated the same thing. After failing several sobriety tests and blowing a .09 in a PBT, she was arrested and transported to WC Jail for further testing.
- On May 25th at approx. 10:30pm deputy was dispatched to 3000blk of Central for an MDOP (malicious destruction of property) complaint. The homeowners just arrived home and had to park on the street. As they entered their home, they heard a glass break outside. Upon investigating, they discovered that somebody threw a 40oz. bottle of Bud Lite at their vehicle window shattering it. The victim has no idea who may have done this.

- On May 27th at approx. 4:45pm deputy was in the city actively looking for a grey Volkswagen vehicle that was involved in a fraud at the PNC Bank in Scio. The vehicle entered the city on Baker so the deputy attempted to conduct a traffic stop. The suspect vehicle then began to flee at a high rate of speed. After leaving the city and leading the deputies in a short vehicle pursuit, the vehicle came to a stop Fletcher and Dexter Chelsea. After arresting the male driver, the deputies located several credit cards and almost \$3000 in cash. The female passenger was also taken into custody for questioning after locating \$1800 in cash. Neither subject could advise on employment status to determine where the money was coming from. Investigation ongoing
- On May 29th at approx. 2:45pm deputies were dispatched to Lafontaine for a stolen vehicle complaint. Earlier, a female entered Lafontaine and produced an Illinois license to purchase a convertible Chevy Camaro vehicle. After running her credit, checking her identification and signing all of the paperwork, the vehicle was sold to the female after approx. 3 hours. During this time, there was a male sitting out in the parking lot waiting for the suspect. A short time later, Lafontaine received a call from Les Stanford Chevrolet in Dearborn stating the same female was in their dealership trying to purchase a vehicle, but this time her information came back fraudulent. Chevrolet and law enforcement were able to get On Star activated and the couple were apprehended in Farmington on the same date. A photo lineup was generated and showed to the staff at Lafontaine with the female that was arrested being unanimously selected as the same female that drove the Camaro off their lot. Couple will be arraigned in Oakland County. Charges pending in Washtenaw County.

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CITY OF DEXTER **cnicholls@dextermi.gov**
8140 Main Street Dexter, MI 48130-1092 Phone (734)426-8303 ext. 11 Fax (734)426-5614

MEMO

To: Mayor Keough and Council Members
From: Courtney Nicholls, City Manager
Date: June 2, 2015
**Re: City Manager/Assistant to the Manager Report - Meeting of
June 8, 2015**

1. Meeting Review:
 - May 30th – Dexter Trout Day
 - June 2nd – Arts, Culture & Heritage Committee

2. Upcoming Meetings:
 - June 5th – Jim Haeussler re: Dexter Crossing Concrete
 - June 8th – City Council Meeting
 - June 10th – Budget Work Session
 - June 12th – Facility Committee (will be rescheduled)
 - June 12th – Start of Civil War Days
 - June 13th – Relay for Life
 - June 16th – Parks & Recreation Commission
 - June 18th – Downtown Development Authority
 - June 19th – Start of Dexter Summer Music Series

3. **Tax Tribunal.** On Tuesday, May 26, 2015 we received a Notice of Filing from the Tax Tribunal for the Dexter Crossing shopping center. This will be handled by our Assessor Chris Renius, who will need the assistance of an attorney. I asked Scott Munzel (who is currently handling the Dexter Wellness Center tax appeal) if he was interested in doing additional Tribunal work. He is interested in continuing to assist the City on these cases. I also checked with the other firm listed on our Resolution of Organizational Matters, Dykema. They are unable to do the work due to representing private clients in Tax Tribunal cases. I have asked that Scott work with our assessor on this matter. A copy of the Tribunal filing is attached.

4. **Kiosk Repair.** The summer DPW help will be making repairs to all six kiosks over the next week. The foam backing is in poor shape, which creates difficulties with posting flyers and getting the Velcro that holds them to stay affixed to the backing. The summer help will be removing the foam backing and adding a green vinyl backing to replace it.

5. **Arts, Culture & Heritage Update.** On May 19, the Arts, Culture and Heritage Committee, through its association with the Chelsea River Gallery, sent out the 2015-16 call for outdoor sculptures for the Dexter Art Gardens program. The program is designed for the installation of four new outdoor sculptures along with

complimentary garden displays throughout Dexter. The Dexter Art Gardens timeline calls for the installation of the sculptures in mid-August.

On June 1, the Arts, Culture and Heritage Committee published the call for participating artists for the 2015 Paint Dexter Plein Air Festival. Participation in the festival's competitions is limited to 70 artists. The Paint Dexter Plein Air Festival will take place August 17 – 22.

6. **Truck Weights.** Staff received a question from the company planning to construct the Rover Pipeline regarding permits/fees for overweight trucks coming through the City of Dexter. The City does not have any specific ordinances that govern enforcement of this issue. The Road Commission does have a permit process to allow overweight trucks on the roads surrounding the City. If Council is interested in pursuing a policy for the City, staff can research the issue.
7. **Road Funding.** The Washtenaw County Road Commission will again be requesting that the Washtenaw County Board of Commissioners include 0.5 mills on the winter tax bill for road work. They have asked that we submit the streets we would like included in the 2016 road plan by August 12, 2015.
8. **DDA Bond Refunding.** Expected for Council's June 22, 2015 meeting is a resolution to authorize the refunding of the 2008 DDA taxable bond that was used to purchase 3045 Broad. The refunding is expected to result in a significant reduction in the interest rate. Closing on the refunding is tentatively planned to occur by the end of July.
9. **Standard and Poor's.** Staff has been asked to participate in a bond rate update with Standard and Poor's. Their last assessment of Dexter was in 2012. We provided them with answers to a questionnaire and will have a follow up phone call during the refunding process for the 2008 DDA taxable bond mentioned above.
10. **Sludge Project.** Attached is a letter from OHM with an update on the close out of the sludge project.

memorandum

Date: June 2, 2015

To: Courtney Nicholls, City Manager

cc: Dan Schlaff, Superintendent of Public Services

From: Rhett Gronevelt, PE

Re: Sludge Handling Improvement – Contract Closeout

Courtney-

Based upon recent actions by the Contractor and their team, the outstanding punchlist items for this project have been satisfactorily completed. Throughout the winter, as the system was run for the first time through the colder temperatures, some problems were identified. In addition to those, a few items from the original punchlist lingered until this spring. The WWTP staff and OHM worked with the Contractor to see that these were resolved.

The final contract amount had been negotiated last spring at, however, some of the issues addressed over the past 6 months resulted in claims from both the City and the Contractor against each other. All parties recently met to review and resolve those claims and reached a resolution.

Based on that meeting, AZS has agreed to a \$5,000 deduction against retainage funds owed to them for costs that Dexter incurred.

OHM is finalizing a final pay estimate for the City. At that time final payment can be made and the SRF Loan can be closed.

OHM has also submitted updated O/M manuals to the City.

On a recent project visit it was very nice to see that the new facility is functioning well. It appears the staff has taken ownership of the project and is operating and maintaining it exceptionally. The sludge digestion appears to be meeting and exceeding expectations with 40 – 45% volatile solids reduction. We appreciated the opportunity to work with Dexter on this project and look forward to its continued success.

STATE OF MICHIGAN
MICHIGAN TAX TRIBUNAL

Dexter Crossing Associates, LLC,

Petitioner,

v.

MTT Docket No. 15-001244
[Parcel No(s). 08-08-200-021]

Dexter,

Respondent.

PROOF OF SERVICE

STATE OF MICHIGAN)
) ss.
COUNTY OF WAYNE)

A. MARIA SORENSEN, being duly sworn, deposes and says that she is employed by HONIGMAN MILLER SCHWARTZ AND COHN LLP, attorneys for Petitioner, and that on 5-21-15, she did serve a copy of Petitioner's Petition upon the parties named on the attached list.



A. Maria Sorensen

400.00

15-0138

BY CERTIFIED UNITED STATES MAIL, RETURN RECEIPT REQUESTED:

CLERK
DEXTER
8140 MAIN STREET
DEXTER, MI 48130-1092

ASSESSOR
DEXTER
8140 MAIN STREET
DEXTER, MI 48130-1092

AND BY FIRST-CLASS UNITED STATES MAIL:

CLERK
WASHTENAW COUNTY
PO BOX 8645
ANN ARBOR, MI 48107-8645

DIRECTOR OF EQUALIZATION
WASHTENAW COUNTY
PO BOX 8645
ANN ARBOR, MI 48107-8645

SECRETARY OF SCHOOL BOARD
DEXTER COMMUNITY SCHOOLS
7714 ANN ARBOR ST.
DEXTER, MI 48130-1322

STATE TREASURER
MICHIGAN DEPARTMENT OF TREASURY
TREASURY BUILDING
430 W. ALLEGAN ST.
LANSING, MI 48922

STATE OF MICHIGAN
MICHIGAN TAX TRIBUNAL

Dexter Crossing Associates, LLC,

Petitioner,

v.

MTT Docket No. 15-001244
[Parcel No(s). 08-08-200-021]

Dexter,

Respondent.

PETITION

Dexter Crossing Associates, LLC ("Petitioner"), through its attorneys, HONIGMAN MILLER SCHWARTZ AND COHN LLP, says:

1. Petitioner's principal office address is 210 S. 5th Avenue, Ann Arbor, MI 48104. Petitioner is a party in interest with respect to property taxes on tax parcel no(s). 08-08-200-021 ("Petitioner's Property"), at 7061 Dexter-Ann Arbor Road. If this petition includes more than one (1) real property tax parcel, the tax parcels are contiguous.

2. Respondent, Dexter, assesses and collects property taxes on Petitioner's Property.

3. In 2015, Respondent determined the taxable value of Petitioner's Property to be \$1,623,300 and assessed Petitioner's Property at \$1,732,500, which

will result in a state equalized value in the same amount based upon the tentative equalization factor.

4. Petitioner's Property is classified as Commercial Real. Petitioner's Property is presently used or available for use for Retail purposes. Petitioner believes that Petitioner's Property was originally designed to be used for Retail purposes.

5. This matter involves issues relating to: (a) valuation, (b) assessment, (c) taxable value and (d) uniformity.

6. At this time, Petitioner believes, as it relates to taxable value, that there is a dispute relative to the value of a loss.

7. If P.A. 174 of 2006 requires a board of review protest for Petitioner's Property, a board of review protest was filed in March, 2015.

8. The 2015 assessment, including state equalized value and taxable value, imposed on Petitioner's Property, and the taxes to be levied and collected thereon, are invalid and unlawful and operate as a fraud upon the taxpayer for the reasons that:

(a) The assessment, including state equalized value and/or taxable value, exceeds the amount permitted by the Michigan Constitution and applicable statutes;

(b) The assessment, including state equalized value and/or taxable value, are at higher percentages of true cash value than permissible under the Michigan Constitution and applicable statutes;

(c) The assessment, including taxable value and/or state equalized value, are based upon an erroneous determination of the true cash value of that portion of Petitioner's Property that is taxable under Michigan law, and are based upon the application of wrong principles; and,

(d) The assessment, including state equalized value and/or taxable value, and the mode of assessment adopted by Respondent, discriminate against Petitioner and deny Petitioner its constitutional rights to uniformity, equal protection and due process of law.

WHEREFORE, Petitioner requests that the Tax Tribunal enter an Order reducing the 2015 taxable value of Petitioner's Property from \$1,623,300 to \$1,275,000, and reducing the 2015 state equalized value of Petitioner's Property from \$1,732,500 to \$1,275,000, and requiring Respondent to pay Petitioner the refunds attributable to such reductions, plus interest and costs.

Respectfully submitted,

HONIGMAN MILLER SCHWARTZ AND COHN LLP
Attorneys for Petitioner

By: _____



Mark A. Burstein (P27359)
660 Woodward Avenue
2290 First National Bldg.
Detroit, Michigan 48226-3506
(313) 465-7322

Dated: 05/19/2015

**Mayor Report
Shawn Keough
June 8, 2015**

Hello Residents and Fellow Council Members,

Presented below is my report for the June 8, 2015 meeting.

Budget Review Workshops

Our last budget review workshop is planned for Wednesday, June 10, 2015 (6 pm). I am hoping that we can have a full council at this workshop. Please try to reserve this date.

Recent Meetings/Conversations

April and May 2015 – Dexter Area Fire Board - Fire Chief Search Committee – the Search Committee continues to look at the next set of candidates.

May/June 2015 – Following our meeting on May 7th with our union representatives, I spoke with our former health care agent about several misunderstandings that our employees had regarding the way the new health care plans worked, particularly the deductible period vs. the coverage period vs. the plan period. These terms all created confusion in one way or another for several of our employees who choose the Health Saving Account Health Care plan. City Manager Nicholls and I have sent a letter (dated May 26, 2015) to our former agent requesting their assistance to remedy these misunderstandings for these employees. It is my opinion that a shared approach to solving this problem should be brought before Council once we hear back from our former health care agent.

May 21, 2015 – Downtown Development Authority meeting – the DDA delayed passing its budget for 2015/2016 to allow for a few more updates to the budget document.

May 29, 2015 – At the request of our legal counsel, I attended and listened to the first portion of Amy Heydlauff's (Executive Director of Chelsea Wellness Foundation) deposition related to the DWC Tax Tribunal case. Her deposition will continue on June 4th.

Future Activities

June 4, 2015 – Deposition of Amy Heydlauff (CWF) – continued from May 29th.

June 5, 2015 – Dexter Crossing Concrete meeting

June 8, 2015 – Dexter City Council meeting

June 10, 2015 – Budget Work Session

June 12, 2015 – Facility Committee meeting – I have a work conflict on this date and am going to ask staff to help me reschedule this meeting.

June 18, 2015 – Dexter Downtown Development Authority meeting

June 18, 2015 – Dexter Area Fire Department Board meeting

I hope everyone is having a great Spring. I look forward to seeing you around our town.

Shawn Keough
Mayor of Dexter

skeough@DexterMI.gov

(313) 363-1434 (cell)

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SUMMARY OF BILLS AND PAYROLL			6/8/2015
Payroll Check Register	05/27/15	\$41,172.89	
Employer Costs (paid via electronic transfer)	05/27/15	\$3,353.78	
Account Payable Check Register	06/03/15	\$94,660.87	
		\$139,187.54	TOTAL BILLS & PAYROLL EXPENDED ALL FUNDS
The due date column on the accounts payable worksheets represents the date of the Council meeting			
ALL PAYABLES ARE WITHIN ACCEPTABLE BUDGET LIMITS			
DETAIL VENDOR LIST AND ACCOUNT SUMMARY PROVIDED			
<i>"This is the summary report that will be provided with each packet. Approval of the total bills and payroll expended, all funds will be necessary."</i>			

BANK CODE: POOL

Claimant	Amount Claimed	Amount Owed	Amount Rejected
1. ALEXANDER CHEMICAL CORPORATION	1,660.69		
2. ALLIED EAGLE SUPPLY CO	64.24		
3. ANN ARBOR LANDSCAPING INC.	300.00		
4. ARBOR SPRINGS WATER CO.INC	19.50		
5. AT&T	170.33		
6. BEST BLOCK COMPANY	64.00		
7. BOULLION SALES	7.05		
8. CADILLAC ASPHALT, LLC	176.58		
9. CARLISLE-WORTMAN ASSOCIATES	385.00		
10. CITY OF DEXTER	1,360.98		
11. COMCAST	405.48		
12. CONTRACTOR CONNECTION	1,640.00		
13. CORRIGAN OIL COMPANY	1,468.20		
14. CRIBLEY WELL DRILLING CO INC	4.75		
15. DAPPRICH ENTERPRISES INC.	340.00		
16. DOUG SCHLAFF	31.79		
17. DTE ENERGY-STREET LIGHTING	5,781.48		
18. DYKEMA GOSSETT PLLC	120.00		
19. ERIN M. AIKEN	1,580.00		
20. GOOGLE INC	124.45		
21. GOVERNMENTAL BUSINESS SYSTEMS	270.00		
22. GRAINGER	242.46		
23. GREEN GUYS LAWN AND LANDSCAPE	574.00		
24. GRISSOM JANITORIAL	400.00		
25. HACH COMPANY	189.79		
26. HACKNEY HARDWARE	624.84		
27. JANE FINK	90.00		
28. LESSORS WELDING SUPPLY	54.45		
29. MICHIGAN ELECTION RESOURCES	599.02		
30. MID STATES BOLT & SCREW CO	827.83		
31. NORTH CENTRAL LABORATORIES	627.26		
32. PRINTING SYSTEMS	128.10		
33. PRINT-TECH, INC.	379.85		
34. RICHARD BROTHERS PAINTING	190.00		
35. RICOH AMERICAS CORPORATION	1,428.26		
36. SMALL BUSINESS ASSOC OF MICH	22,668.43		
37. VARNUM, RIDDERING, SCHMIDT	90.45		
38. VERIZON WIRELESS	466.36		
39. VICTOR STANLEY, INC.	2,316.00		
40. WASHTENAW COUNTY TREASURER	38,789.25		
41. WESERN WASH. AREA VALUE EXP.	8,000.00		
TOTAL ALL CLAIMS	94,660.87		

GL Number	Inv. Line Desc	Vendor	Invoice Desc.	Invoice	Due Date	Amount	check #
Fund 101 GENERAL FUND							
Dept 000 ASSETS, LIABILITIES & REVENUE							
101-000-667.002	FARMERS MARKET	JANE FINK	FARMERS MARKET	06/02/15	06/08/15	90.00	
						<u>90.00</u>	
Total For Dept 000 ASSETS, LIABILITIES & REVENUE						90.00	
Dept 172 CITY MANAGER							
101-172-721.000	HEALTH & DENTAL INSURANCE	ERIN M. AIKEN	DENTAL	06-02-15	06/08/15	1,580.00	
101-172-721.000	HEALTH & DENTAL INSURANCE	SMALL BUSINESS ASSOC O	JUNE 2015	06/02/15	06/08/15	5,695.54	
						<u>7,275.54</u>	
Total For Dept 172 CITY MANAGER						7,275.54	
Dept 210 ATTORNEY							
101-210-810.000	ATTORNEY FEES	DYKEMA GOSSETT PLLC	LEGAL FEES	1633652	06/08/15	120.00	
						<u>120.00</u>	
Total For Dept 210 ATTORNEY						120.00	
Dept 253 TREASURER							
101-253-721.000	HEALTH & DENTAL INSURANCE	SMALL BUSINESS ASSOC O	JUNE 2015	06/02/15	06/08/15	1,565.36	
101-253-902.000	TAX BILL PRINTING & SERVICE	PRINT-TECH, INC.	TAX ENVELOPES	226702	06/08/15	344.65	
						<u>1,910.01</u>	
Total For Dept 253 TREASURER						1,910.01	
Dept 262 ELECTIONS							
101-262-727.001	ELECTION SUPPLIES	MICHIGAN ELECTION RESO	ELECTIONS	34209	06/08/15	599.02	
101-262-802.000	PROFESSIONAL SERVICES	GOVERNMENTAL BUSINESS	ELECTION	15-22551	06/08/15	270.00	
						<u>869.02</u>	
Total For Dept 262 ELECTIONS						869.02	
Dept 265 BUILDINGS & GROUNDS							
101-265-727.000		ARBOR SPRINGS WATER CO	OFFICE	1560059	06/08/15	19.50	
101-265-727.000	OFFICE SUPPLIES	PRINTING SYSTEMS	CHECKS	90386	06/08/15	128.10	
101-265-803.000	CONTRACTED SERVICES	GOOGLE INC	DEXTERMI	3337393275	06/08/15	124.45	
101-265-920.000	UTILITIES	COMCAST	OFFICE	06/02/15	06/08/15	318.40	
101-265-935.001		GRISSOM JANITORIAL	MAY SERVCIE	113	06/08/15	400.00	
101-265-936.000		RICOH AMERICAS CORPORA	LEASE	94683855	06/08/15	1,428.26	
						<u>2,418.71</u>	
Total For Dept 265 BUILDINGS & GROUNDS						2,418.71	
Dept 285 CITY TREE PROGRAM							
101-285-731.001	LANDSCAPE SUPPLIES - TREES	ANN ARBOR LANDSCAPING	TREES	06/03/15	06/08/15	250.00	
101-285-803.000	CONTRACTED SERVICES	ANN ARBOR LANDSCAPING	TREES	06/03/15	06/08/15	50.00	
						<u>300.00</u>	
Total For Dept 285 CITY TREE PROGRAM						300.00	
Dept 301 LAW ENFORCEMENT							
101-301-807.000		WASHTENAW COUNTY TREAS	JUNE 2015	26511	06/08/15	38,789.25	
101-301-920.000	UTILITIES	CITY OF DEXTER	WATER BILLS	06/02/15	06/08/15	153.12	
						<u>38,942.37</u>	
Total For Dept 301 LAW ENFORCEMENT						38,942.37	
Dept 336 FIRE DEPARTMENT							
101-336-920.000	UTILITIES	CITY OF DEXTER	WATER BILLS	06/02/15	06/08/15	191.40	
						<u>191.40</u>	
Total For Dept 336 FIRE DEPARTMENT						191.40	
Dept 400 PLANNING DEPARTMENT							
101-400-721.000	HEALTH & DENTAL INSURANCE	SMALL BUSINESS ASSOC O	JUNE 2015	06/02/15	06/08/15	1,563.55	
101-400-802.000	PROFESSIONAL SERVICES	CARLISLE-WORTMAN ASSOC	OIL & GAS	2135657	06/08/15	37.50	
101-400-802.000	PROFESSIONAL SERVICES	CARLISLE-WORTMAN ASSOC	7910 5TH ST	2135655	06/08/15	190.00	
101-400-802.000	PROFESSIONAL SERVICES	CARLISLE-WORTMAN ASSOC	GENERAL CONSULT	2135656	06/08/15	157.50	
						<u>1,948.55</u>	
Total For Dept 400 PLANNING DEPARTMENT						1,948.55	
Dept 441 DEPARTMENT OF PUBLIC WORKS							
101-441-721.000	HEALTH & DENTAL INSURANCE	SMALL BUSINESS ASSOC O	JUNE 2015	06/02/15	06/08/15	1,955.76	

GL Number	Inv. Line Desc	Vendor	Invoice Desc.	Invoice	Due Date	Amount	check #
Fund 101 GENERAL FUND							
Dept 441 DEPARTMENT OF PUBLIC WORKS							
101-441-740.000	OPERATING SUPPLIES	CRIBLEY WELL DRILLING	DPW	06/02/15	06/08/15	4.75	
101-441-740.000		HACKNEY HARDWARE	ACCT # 6431	06/03/15	06/08/15	119.55	
101-441-740.000	OPERATING SUPPLIES	LESSORS WELDING SUPPLY	DPW	276999	06/08/15	54.45	
101-441-920.000	UTILITIES	CITY OF DEXTER	WATER BILLS	06/02/15	06/08/15	90.40	
101-441-920.001	UTILITIES - TELEPHONES	VERIZON WIRELESS	CELLULAR	06/02/15	06/08/15	118.98	
Total For Dept 441 DEPARTMENT OF PUBLIC WORKS						2,343.89	
Dept 442 DOWNTOWN PUBLIC WORKS							
101-442-703.000	SALARIES - NON UNION	HACKNEY HARDWARE	ACCT # 6431	06/03/15	06/08/15	56.45	
101-442-740.000		HACKNEY HARDWARE	ACCT # 6431	06/03/15	06/08/15	51.58	
101-442-802.000	PROFESSIONAL SERVICES	RICHARD BROTHERS PAINT	DPW	20848	06/08/15	190.00	
Total For Dept 442 DOWNTOWN PUBLIC WORKS						298.03	
Dept 448 MUNICIPAL STREET LIGHTS							
101-448-920.003	UTILITIES - STREET LIGHTS	DTE ENERGY-STREET LIGH	STREETLIGHTS	06/03/15	06/08/15	5,781.48	
Total For Dept 448 MUNICIPAL STREET LIGHTS						5,781.48	
Dept 751 PARKS & RECREATION							
101-751-721.000	HEALTH & DENTAL INSURANCE	SMALL BUSINESS ASSOC O	JUNE 2015	06/02/15	06/08/15	315.45	
101-751-731.000	LANDSCAPE SUPPLIES	GREEN GUYS LAWN AND LA	PARKS	06/03/15	06/08/15	574.00	
101-751-731.000	LANDSCAPE SUPPLIES	HACKNEY HARDWARE	ACCT # 6431	06/03/15	06/08/15	19.99	
101-751-740.000	OPERATING SUPPLIES	HACKNEY HARDWARE	ACCT # 6431	06/03/15	06/08/15	85.45	
101-751-977.000	EQUIPMENT	VICTOR STANLEY, INC.	DPW	S131480	06/08/15	2,316.00	
Total For Dept 751 PARKS & RECREATION						3,310.89	
Dept 851 INSURANCE & BONDS							
101-851-721.001	RETIREE HEALTH INSURANCE	SMALL BUSINESS ASSOC O	JUNE 2015	06/02/15	06/08/15	795.27	
Total For Dept 851 INSURANCE & BONDS						795.27	
Dept 875 CONTRIBUTIONS							
101-875-965.001	CONTRIBUTION TO WAVE	WESERN WASH. AREA VALU	JULY - SEPT 2015	784431	06/08/15	4,250.00	
101-875-965.004	CONT TO WAVE DOOR TO DOOR	WESERN WASH. AREA VALU	JULY - SEPT 2015	784431	06/08/15	3,750.00	
Total For Dept 875 CONTRIBUTIONS						8,000.00	
Total For Fund 101 GENERAL FUND						74,595.16	
Fund 202 MAJOR STREETS FUND							
Dept 445 STORMWATER							
202-445-740.000	OPERATING SUPPLIES	HACKNEY HARDWARE	ACCT # 6431	06/03/15	06/08/15	7.16	
Total For Dept 445 STORMWATER						7.16	
Dept 463 ROUTINE MAINTENANCE							
202-463-721.000	HEALTH & DENTAL INSURANCE	SMALL BUSINESS ASSOC O	JUNE 2015	06/02/15	06/08/15	1,640.32	
202-463-740.000	OPERATING SUPPLIES	CADILLAC ASPHALT, LLC	DPW	2719	06/08/15	62.64	
202-463-740.000	OPERATING SUPPLIES	CONTRACTOR CONNECTION	DPW	7083692	06/08/15	410.00	
Total For Dept 463 ROUTINE MAINTENANCE						2,112.96	
Dept 474 TRAFFIC SERVICES							
202-474-721.000	HEALTH & DENTAL INSURANCE	SMALL BUSINESS ASSOC O	JUNE 2015	06/02/15	06/08/15	504.71	
202-474-740.000	OPERATING SUPPLIES	GRAINGER	DPW	024494868	06/08/15	109.50	
202-474-740.000	OPERATING SUPPLIES	HACKNEY HARDWARE	ACCT # 6431	06/03/15	06/08/15	22.99	
202-474-802.000	PROFESSIONAL SERVICES	DAPPRICH ENTERPRISES I	DPW	2015-10	06/08/15	340.00	
Total For Dept 474 TRAFFIC SERVICES						977.20	

GL Number	Inv. Line Desc	Vendor	Invoice Desc.	Invoice	Due Date	Amount	check #
Fund 202 MAJOR STREETS FUND							
Dept 478 WINTER MAINTENANCE							
202-478-721.000	HEALTH & DENTAL INSURANCE	SMALL BUSINESS ASSOC	O JUNE 2015	06/02/15	06/08/15	1,009.43	
Total For Dept 478 WINTER MAINTENANCE						1,009.43	
Total For Fund 202 MAJOR STREETS FUND						4,106.75	
Fund 203 LOCAL STREETS FUND							
Dept 463 ROUTINE MAINTENANCE							
203-463-721.000	HEALTH & DENTAL INSURANCE	SMALL BUSINESS ASSOC	O JUNE 2015	06/02/15	06/08/15	504.70	
203-463-740.000	OPERATING SUPPLIES	BEST BLOCK COMPANY	DPW	0535855	06/08/15	64.00	
203-463-740.000	OPERATING SUPPLIES	CADILLAC ASPHALT, LLC	DPW	271551	06/08/15	57.78	
203-463-740.000	OPERATING SUPPLIES	CADILLAC ASPHALT, LLC	DPW	271878	06/08/15	56.16	
203-463-740.000	OPERATING SUPPLIES	CONTRACTOR CONNECTION	DPW	7083692	06/08/15	410.00	
Total For Dept 463 ROUTINE MAINTENANCE						1,092.64	
Dept 474 TRAFFIC SERVICES							
203-474-721.000	HEALTH & DENTAL INSURANCE	SMALL BUSINESS ASSOC	O JUNE 2015	06/02/15	06/08/15	126.18	
Total For Dept 474 TRAFFIC SERVICES						126.18	
Dept 478 WINTER MAINTENANCE							
203-478-721.000	HEALTH & DENTAL INSURANCE	SMALL BUSINESS ASSOC	O JUNE 2015	06/02/15	06/08/15	252.36	
Total For Dept 478 WINTER MAINTENANCE						252.36	
Total For Fund 203 LOCAL STREETS FUND						1,471.18	
Fund 204 MUNICIPAL STREETS							
Dept 248 ADMINISTRATION							
204-248-721.001	RETIREE HEALTH INSURANCE	SMALL BUSINESS ASSOC	O JUNE 2015	06/02/15	06/08/15	1,025.83	
Total For Dept 248 ADMINISTRATION						1,025.83	
Total For Fund 204 MUNICIPAL STREETS						1,025.83	
Fund 226 SOLID WASTE COLLECTION FUND							
Dept 528 SOLID WASTE							
226-528-901.000	PRINTING & PUBLISHING	PRINT-TECH, INC.	UB BILLS	226798	06/08/15	11.73	
Total For Dept 528 SOLID WASTE						11.73	
Total For Fund 226 SOLID WASTE COLLECTION FUND						11.73	
Fund 402 EQUIPMENT REPLACEMENT FUND							
Dept 441 DEPARTMENT OF PUBLIC WORKS							
402-441-939.000	VEHICLE MAINTENANCE & REPAIR	BOULLION SALES	DPW	268373	06/08/15	7.05	
Total For Dept 441 DEPARTMENT OF PUBLIC WORKS						7.05	
Total For Fund 402 EQUIPMENT REPLACEMENT FUND						7.05	
Fund 590 SEWER ENTERPRISE FUND							
Dept 248 ADMINISTRATION							
590-248-811.000	ATTORNEY FEES - MISCELLANEOUS	VARNUM, RIDDERING, SCH	LEGAL	949315	06/08/15	90.45	
Total For Dept 248 ADMINISTRATION						90.45	
Dept 548 SEWER UTILITIES DEPARTMENT							
590-548-721.000	HEALTH & DENTAL INSURANCE	SMALL BUSINESS ASSOC	O JUNE 2015	06/02/15	06/08/15	2,326.45	
590-548-721.001	RETIREE HEALTH INSURANCE	SMALL BUSINESS ASSOC	O JUNE 2015	06/02/15	06/08/15	1,401.55	
590-548-740.000	OPERATING SUPPLIES	ALLIED EAGLE SUPPLY CO	WWTP	784431	06/08/15	64.24	
590-548-740.000	OPERATING SUPPLIES	GRAINGER		9738907865	06/08/15	30.02	

GL Number	Inv. Line Desc	Vendor	Invoice Desc.	Invoice	Due Date	Amount	check #
Fund 590 SEWER ENTERPRISE FUND							
Dept 548 SEWER UTILITIES DEPARTMENT							
590-548-740.000		HACKNEY HARDWARE	ACCT # 6432	06/03/15	06/08/15	70.14	
590-548-742.000	CHEMICAL SUPPLIES - PLANT	ALEXANDER CHEMICAL COR	WWTP	10032358	06/08/15	990.40	
590-548-743.000	CHEMICAL SUPPLIES - LAB	HACH COMPANY	WWTP	9385488	06/08/15	189.79	
590-548-743.000		HACKNEY HARDWARE	ACCT # 6430	06/03/15	06/08/15	111.99	
590-548-743.000		NORTH CENTRAL LABORATO	WWTP	355617	06/08/15	415.02	
590-548-743.000		NORTH CENTRAL LABORATO	WWTP	355935	06/08/15	212.24	
590-548-751.000		CORRIGAN OIL COMPANY	WWTP	6059367	06/08/15	428.53	
590-548-751.000		CORRIGAN OIL COMPANY	WWTP	6069114	06/08/15	521.19	
590-548-751.000		CORRIGAN OIL COMPANY	WWTP	6062778	06/08/15	518.48	
590-548-901.000	PRINTING & PUBLISHING	PRINT-TECH, INC.	UB BILLS	226798	06/08/15	11.73	
590-548-920.000	UTILITIES	CITY OF DEXTER	WATER BILLS	06/02/15	06/08/15	926.06	
590-548-920.000	UTILITIES	COMCAST	590548920	06/03/15	06/08/15	43.54	
590-548-920.001		AT&T	426 4572	06-02-15	06/08/15	85.17	
590-548-920.001	UTILITIES - TELEPHONES	VERIZON WIRELESS	CELLULAR	06/02/15	06/08/15	209.15	
590-548-935.000	BUILDING MAINTENANCE & REPAIR	GRAINGER	WWTP	9743295272	06/08/15	102.94	
590-548-937.000	EQUIPMENT MAINTENANCE & REPAIR	CONTRACTOR CONNECTION	WWTP	7083691	06/08/15	410.00	
590-548-937.000	EQUIPMENT MAINTENANCE & REPAIR	MID STATES BOLT & SCREW	WWTP	30510849	06/08/15	294.33	
590-548-937.000	EQUIPMENT MAINTENANCE & REPAIR	MID STATES BOLT & SCREW	WWTP	30530930	06/08/15	533.50	
Total For Dept 548 SEWER UTILITIES DEPARTMENT						9,896.46	
Total For Fund 590 SEWER ENTERPRISE FUND						9,986.91	
Fund 591 WATER ENTERPRISE FUND							
Dept 556 WATER UTILITIES DEPARTMENT							
591-556-721.000	HEALTH & DENTAL INSURANCE	SMALL BUSINESS ASSOC O	JUNE 2015	06/02/15	06/08/15	1,367.97	
591-556-721.001	RETIREE HEALTH INSURANCE	SMALL BUSINESS ASSOC O	JUNE 2015	06/02/15	06/08/15	618.00	
591-556-740.000		HACKNEY HARDWARE	ACCT # 3433	06/03/15	06/08/15	79.54	
591-556-745.000	UNIFORM ALLOWANCE	DOUG SCHLAFF	REPLACEMENT CHECK	06/02/15	06/08/15	31.79	
591-556-901.000	PRINTING & PUBLISHING	PRINT-TECH, INC.	UB BILLS	226798	06/08/15	11.74	
591-556-920.000	UTILITIES	COMCAST	590548920	06/03/15	06/08/15	43.54	
591-556-920.001		AT&T	426 4572	06-02-15	06/08/15	85.16	
591-556-920.001	UTILITIES - TELEPHONES	VERIZON WIRELESS	CELLULAR	06/02/15	06/08/15	138.23	
591-556-977.000	EQUIPMENT	ALEXANDER CHEMICAL COR	WWTP	10032267	06/08/15	670.29	
591-556-977.000	EQUIPMENT	CONTRACTOR CONNECTION	WWTP	7083691	06/08/15	410.00	
Total For Dept 556 WATER UTILITIES DEPARTMENT						3,456.26	
Total For Fund 591 WATER ENTERPRISE FUND						3,456.26	

GL Number	Inv. Line Desc	Vendor	Invoice Desc.	Invoice	Due Date	Amount	check #
Fund Totals:							
			Fund 101 GENERAL FUND			74,595.16	
			Fund 202 MAJOR STREETS FUND			4,106.75	
			Fund 203 LOCAL STREETS FUND			1,471.18	
			Fund 204 MUNICIPAL STREETS			1,025.83	
			Fund 226 SOLID WASTE COLLECTION FUND			11.73	
			Fund 402 EQUIPMENT REPLACEMENT FUND			7.05	
			Fund 590 SEWER ENTERPRISE FUND			9,986.91	
			Fund 591 WATER ENTERPRISE FUND			3,456.26	
Total For All Funds:						94,660.87	

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CITY OF DEXTER

8140 Main Street Dexter, MI 48130-1092

Phone (734) 426-8303

Fax (734) 426-5614

MEMO

To: Council
From: Mayor Keough
Date: June 3, 2015
Re: Annual Commission/Committee Appointments

I would like to recommend the following re-appointments:

Arts, Culture & Heritage Committee – All with a Term Ending 2018

- Re-appointment of Angela Noble, Lynn Babcock and Rich Bellas

Downtown Development Authority – All with a Term Ending June 2019

- Re-appointment of Patrick Becker and Dan O’Haver

Parks & Recreation Commission

- Re-appointment of Becky Murillo and Toni Henkemeyer

Planning Commission – All with a Term Ending June 2018

- Re-appointment of Scott Stewart, Alison Heatley and Matt Kowalski

Tree Board – All with a Term Ending 2018

- Re-appointment of Cindy Henes** and Jeff Peters
** Mrs. Henes has asked that we advertise for a replacement. She will serve until one is found.

Zoning Board of Appeals – All with a Term Ending June 2018

- Re-appointment of Jon Rush and Brian Gray (alternate)
- Bob Stacey has decided to retire as an alternate so we will be advertising to fill that position.

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CITY OF DEXTERcnicholls@dextermi.gov

8140 Main Street Dexter, MI 48130-1092

Phone (734)426-8303 ext 11 Fax (734)426-5614

MEMO

To: Mayor Keough and Council Members
From: Road Committee and Courtney Nicholls, City Manager
Date: June 2, 2015
Re: 2015 Road Plan Approvals

Over the past few months staff, OHM and the Road Committee have been working to finalize a recommendation for the 2015 Road Plan. This was due, in part, to our need to do work on Forest and Grand to be eligible to receive the \$108,000 from the countywide road millage. The majority of work on these streets had been eliminated from consideration after the bid results were received. The revised plan for Council's consideration re-designates segments of Grand and Forest which will ensure that all of the City's millage allocation can be utilized under this project.

Provided for Council's review and approval are two options for the 2015 Road Plan.

The difference between the two options is the cape seal of Broad Street. To keep the project close to the budgeted amount of \$701,000, Option 2 removes the cape seal of Broad from the plan. Option 1 would result in an estimated reserve fund balance of \$45,300; Option 2 would result in an estimated reserve fund balance of \$97,700. Staff is recommending Option 2 to keep the reserve balance close to \$100,000.

Approvals needed for Option 1:

- OHM for construction services not to exceed \$24,500
- Increase in cape seal contract to \$412,100
- Award of bid to Cadillac for \$285,300

Approvals needed for Option 2:

- OHM for construction services not to exceed \$24,500
- Increase in cape seal contract to \$374,700
- Award of bid to Cadillac for \$285,300

Option 1 (All Streets)				
Road Name	To	From	Cape Seal	Mill & Overlay
Dexter Ann Arbor	Kensington St	Ryan Dr	\$ 50,000.00	
Wilson Dr	3579 Wilson	Wilson Cts	\$ 3,616.73	
5th St	Central St	Dover St	\$ 5,880.69	
5th St	Broad St	Central St	\$ 5,625.15	
5th St	Alpine St	Broad St	\$ 6,024.77	
Alpine St	3200 Alpine	5th St	\$ 12,316.08	
Broad St	Main St	5th St	\$ 18,209.66	
Broad St	5th St	4th St	\$ 6,350.93	
Broad St	4th St	3rd St	\$ 6,462.98	
Broad St	3rd St	Huron St	\$ 6,378.22	
Central St	5th St	4th St	\$ 6,714.78	
Central St	4th St	3rd St	\$ 6,602.69	
Fourth St	Hudson St	Inverness St	\$ 6,005.90	
Fourth St	Edison St	Hudson St	\$ 6,576.01	
Fourth St	Dover St	Edison St	\$ 6,859.85	
Fourth St	Central St	Dover St	\$ 9,638.33	
Fourth St	Broad St	Central St	\$ 6,674.40	
Hudson St	4th St	3rd St	\$ 4,419.18	
Hudson St	3rd St	2nd St	\$ 5,801.35	
Lake St			\$ 5,613.66	
Lake St			\$ 6,710.05	
Meadow View Dr			\$ 4,439.95	
Meadow View Dr			\$ 5,551.34	
Meadow View Dr			\$ 3,742.49	
Noble Dr			\$ 8,603.26	
Noble Dr			\$ 4,432.39	
Oliver Dr			\$ 4,944.22	
Palmer St			\$ 7,678.57	
Parkridge Dr			\$ 22,115.58	
Parkridge Dr			\$ 7,589.15	
Parkridge Dr			\$ 7,790.27	
Parkridge Dr			\$ 11,509.57	
Parkridge Ct			\$ 5,883.73	
Quackenbush Dr			\$ 8,169.29	
Ryan Dr			\$ 2,792.71	
Taylor Ct			\$ 2,687.22	
Ulrich St			\$ 956.62	
Ulrich St			\$ 7,562.23	
Ulrich St			\$ 973.76	
Ulrich St			\$ 975.28	

Option 1 (All Streets)				
Ulrich St	7035 Ulrich	Wilson Dr	\$	6,479.68
Ulrich St	Ryan St	7035 Ulrich	\$	7,819.52
Ulrich St			\$	7,065.95
Ulrich St			\$	5,426.47
View Dr.			\$	2,036.51
View Dr			\$	4,509.12
View Dr			\$	3,388.51
S Wilson Ct			\$	3,057.44
N Wilson Ct			\$	2,284.02
Wilson Dr	Ulrich St	End of cul-de-sac	\$	6,708.76
Wilson Dr	Wilson Cts	Ulrich St	\$	12,289.67
As Needed Contingency			\$	40,155.31
Forest	Baker Rd	pavement change		\$ 7,090.56
Forest	pavement change	Jeffords		\$ 20,805.41
Meadowview	Dexter-Ann Arbor	Eaton Ct		\$ 8,632.79
Meadowview	Eaton Ct	York St		\$ 10,672.99
Quackenbush	Noble Dr	Meadowview Dr		\$ 10,672.99
Ryan	Dexter Ann Arbor Rd	Wilson St		\$ 30,258.83
Shaw	Wilson St	Circle		\$ 5,640.51
Wilson	Shaw Ct	View		\$ 3,872.35
Wilson	View	Oliver Dr		\$ 5,096.46
Wilson	Taylor Ct	Ryan Dr		\$ 8,496.78
York	Meadowview Dr	Circle		\$ 3,808.36
Grand	Hudson St	Baker Rd		\$ 21,786.12
Huron View	Main St	Cul-de-sac		\$ 29,614.78
Asphalt Paving Mobilization and Incidentals				\$ 60,267.68
Net Totals:			\$	412,100.00
			\$	226,716.61

Road Segment Subtotal	\$	638,816.61
Storm Water Work:	\$	58,500.00
Crack Seal:	\$	20,000.00
OHM Inspection:	\$	24,500.00
2014 Stormwater Work	\$	15,000.00
Option 1 Total:	\$	756,816.61

Option 2 (minus Broad St. Cape Seal)				
Road Name	To	From	Cape Seal	Mill & Overlay
Dexter Ann Arbor	Kensington St	Ryan Dr	\$ 50,000.00	
Wilson Dr	3579 Wilson	Wilson Cts	\$ 3,616.73	
5th St	Central St	Dover St	\$ 5,880.69	
5th St	Broad St	Central St	\$ 5,625.15	
5th St	Alpine St	Broad St	\$ 6,024.77	
Alpine St	3200 Alpine	5th St	\$ 12,316.08	
Central St	5th St	4th St	\$ 6,714.78	
Central St	4th St	3rd St	\$ 6,602.69	
Fourth St	Hudson St	Inverness St	\$ 6,005.90	
Fourth St	Edison St	Hudson St	\$ 6,576.01	
Fourth St	Dover St	Edison St	\$ 6,859.85	
Fourth St	Central St	Dover St	\$ 9,638.33	
Fourth St	Broad St	Central St	\$ 6,674.40	
Hudson St	4th St	3rd St	\$ 4,419.18	
Hudson St	3rd St	2nd St	\$ 5,801.35	
Lake St			\$ 5,613.66	
Lake St			\$ 6,710.05	
Meadow View Dr			\$ 4,439.95	
Meadow View Dr			\$ 5,551.34	
Meadow View Dr			\$ 3,742.49	
Noble Dr			\$ 8,603.26	
Noble Dr			\$ 4,432.39	
Oliver Dr			\$ 4,944.22	
Palmer St			\$ 7,678.57	
Parkridge Dr			\$ 22,115.58	
Parkridge Dr			\$ 7,589.15	
Parkridge Dr			\$ 7,790.27	
Parkridge Dr			\$ 11,509.57	
Parkridge Ct			\$ 5,883.73	
Quackenbush Dr			\$ 8,169.29	
Ryan Dr			\$ 2,792.71	
Taylor Ct			\$ 2,687.22	
Ulrich St			\$ 956.62	
Ulrich St			\$ 7,562.23	
Ulrich St			\$ 973.76	
Ulrich St			\$ 975.28	
Ulrich St	7035 Ulrich	Wilson Dr	\$ 6,479.68	
Ulrich St	Ryan St	7035 Ulrich	\$ 7,819.52	
Ulrich St			\$ 7,065.95	
Ulrich St			\$ 5,426.47	

Option 2 (minus Broad St. Cape Seal)				
View Dr.			\$	2,036.51
View Dr			\$	4,509.12
View Dr			\$	3,388.51
S Wilson Ct			\$	3,057.44
N Wilson Ct			\$	2,284.02
Wilson Dr	Ulrich St	End of cul-de-sac	\$	6,708.76
Wilson Dr	Wilson Cts	Ulrich St	\$	12,289.67
As Needed Contingency			\$	40,155.31
Forest	Baker Rd	pavement change		\$ 7,090.56
Forest	pavement change	Jeffords		\$ 20,805.41
Meadowview	Dexter-Ann Arbor	Eaton Ct		\$ 8,632.79
Meadowview	Eaton Ct	York St		\$ 10,672.99
Quackenbush	Noble Dr	Meadowview Dr		\$ 10,672.99
Ryan	Dexter Ann Arbor Rd	Wilson St		\$ 30,258.83
Shaw	Wilson St	Circle		\$ 5,640.51
Wilson	Shaw Ct	View		\$ 3,872.35
Wilson	View	Oliver Dr		\$ 5,096.46
Wilson	Taylor Ct	Ryan Dr		\$ 8,496.78
York	Meadowview Dr	Circle		\$ 3,808.36
Grand	Hudson St	Baker Rd		\$ 21,786.12
Huron View	Main St	Cul-de-sac		\$ 29,614.78
Asphalt Paving Mobilization and Incidentals				\$ 60,267.68
Net Totals:			\$	374,698.21
			\$	226,716.61

Road Segment Subtotal	\$	601,414.82
Storm Water Work	\$	58,500.00
Crack Seal	\$	20,000.00
OHM Inspection	\$	24,500.00
2014 Stormwater Work	\$	15,000.00
Option 2 Total:	\$	704,414.82

Municipal Streets Fund Account Activity
Assumptions - Flat Millage Rate and Taxable Value; 3% Operating Cost Increase in Estimated Years

	Fund Balance at the end of 2013-2014	\$404,743	
2014-2015			
Revenue	Expected Millage	\$679,015	Actual
Revenue	Major/Local Streets Act 51/Interest	\$292,153	Fiscal Year End Estimate
Revenue	Bond Proceeds	\$800,000	Actual
Revenue	Dexter Crossing Road Contribution from Peters Building	\$10,000	Fiscal Year End Estimate
Revenue	Transfer in from DDA for Street Lights	\$111,100	Actual
Revenue	Transfer in from General Fund (use of public parking fund)	\$10,017	Actual
Revenue	Project Reimbursement from St. Joe's	\$10,575	Actual
Expense	Bond Issuance Cost	(\$18,333)	Actual
Expense	Retiree Health Care Cash Out	(\$18,403)	Actual
Expense	Central Street	(\$282,592)	Fiscal Year End Estimate
Expense	Ann Arbor Street	(\$318,406)	Fiscal Year End Estimate
Expense	Safe Routes to School	(\$40,000)	Fiscal Year End Estimate
Expense	Huron Street Outfall	(\$27,042)	Actual
Expense	Bond Payment	(\$78,066)	Actual
Expense	Local Streets Operating	(\$194,256)	Fiscal Year End Estimate
Expense	Sidewalk/Curb Work Major/Local	(\$44,392)	Actual
Expense	Major Streets Operating	(\$222,701)	Fiscal Year End Estimate
Expense	Municipal Streets Admin	(\$68,597)	Fiscal Year End Estimate
Expense	Crack Sealing	(\$35,089)	Actual
Expense	Road Improvement & Maintenance Plan	(\$653,620)	Actual
	Expected Fund Balance at the end of 2014-2015	\$316,106	Fiscal Year End Estimate
2015-2016			
Revenue	Expected Millage	\$723,300	Budget
Revenue	Major/Local Streets Act 51/Interest	\$280,200	Budget
Revenue	Countywide Road Millage	\$108,000	Budget
Revenue	Dexter Crossing	\$10,000	Budget
Expense	Local Streets Operating	(\$185,300)	Budget
Expense	Major Streets Operating	(\$221,400)	Budget
Expense	Municipal Streets Admin	(\$68,500)	Budget
Expense	Major/Local Contingency	(\$20,000)	Budget
Expense	Bond Payment	(\$83,100)	Budget
Expense	Third Street Stormwater	(\$25,000)	Budget
Expense	Retiree Cash Out	(\$12,200)	Budget
Expense	Sidewalk Repair	(\$20,000)	Budget
Expense	Crack Seal	(\$20,000)	Budget
Expense	Road Improvement & Maintenance Plan	(\$681,000)	Budget
	Expected Fund Balance at the end of 2015-2016	\$101,106	Budget
2016-2017			
Revenue	Expected Millage	\$745,000	2 Year Budget
Revenue	Major/Local Streets Act 51/Interest	\$280,200	2 Year Budget
Expense	Local Streets Operating	(\$142,200)	2 Year Budget
Expense	Major Streets Operating	(\$215,900)	2 Year Budget
Expense	Municipal Streets Admin	(\$69,500)	2 Year Budget
Expense	Major/Local Contingency	(\$20,000)	2 Year Budget
Expense	Sidewalk Repair	(\$30,000)	2 Year Budget
Expense	Bond Payment	(\$87,700)	2 Year Budget
Expense	Crack Seal	(\$20,000)	2 Year Budget
Expense	Road Improvement & Maintenance Plan	(\$330,000)	2 Year Budget
	Expected Fund Balance at the end of 2016-2017	\$211,006	2 Year Budget
2017-2018			
Revenue	Expected Millage	\$745,000	Estimate
Revenue	Major/Local Streets Act 51/Interest	\$280,200	Estimate
Expense	Local Streets Operating	(\$146,466)	Estimate
Expense	Major Streets Operating	(\$222,377)	Estimate
Expense	Major/Local Contingency	(\$20,000)	Estimate
Expense	Municipal Streets Admin	(\$71,585)	Estimate
Expense	Bond Payment	(\$86,970)	Actual
Expense	Road Improvement & Maintenance Plan	(\$200,000)	Estimate
	Expected Fund Balance at the end of 2017-2018	\$488,808	Estimate

**OFFICE OF COMMUNITY DEVELOPMENT**8140 Main Street • Dexter, Michigan 48130-1092 • (734) 426-8303 • Fax (734) 426-5614

Memorandum

To: Mayor Keough and City Council
Courtney Nicholls, City Manager

From: Michelle Aniol, Community Development Manager

Re: Landuse USA Proposal for a Target Market Analysis (TMA)

Date: June 2, 2015

As you will recall, we received one proposal to our TMA Request for Proposals (RFP). It was submitted by Landuse USA. Landuse USA is a Michigan State Housing Development Authority (MSHDA) approved vendor.

In its proposal, Landuse USA anticipates a minimum of 300 professional hours will be devoted to the project, at a professional rate of \$100/hour, resulting in a total budget of \$30,000.

Staff met with staff from Chelsea, Saline and Ypsilanti to review the proposal. We determined the proposal meets the scope of work outlined in our RFP. All three communities have agreed to award the contract to Landuse USA for \$30,000.

If Council is satisfied with the proposal, staff recommends a motion to award the contract to Landuse USA, in an amount not to exceed our total budget of \$30,000. The grant match will be \$3,750 - \$1,875 from the General Fund and \$1,875 from the Downtown Development Authority.

Meetings and Formal Presentations

Our scope of work includes all of the items that you requested, as outlined in your Request for Proposals. This section of our proposal is intended to address the kick-off meeting and presentations, and also describes the roles and information that we will seek from the four partner communities during our work.

- (1) *Steering Committee Member Roles* – We typically ask your steering committee members to plan on attending at least two meetings, the TMA Tutorial, and review the draft and final TMA study results. Here is a more detailed list of ways that committee members can become involved:
 - Attend a project kick-off meeting that includes a tutorial on the TMA approach.
 - After the TMA Tutorial, participate in a driving tour of their community.
 - Provide local resources or contacts that might influence the study and results.
 - Provide contact information for stakeholders that we should talk with.
 - Participate in a phone conference to review the draft study results.
 - Read the TMA study and provide questions and/or comments back to the chair.
 - Attend at least one formal presentation with a larger assembly of stakeholders.
- (2) *Meeting Arrangements* – We will also ask that you provide a conference room for the kick-off meeting; a larger auditorium, council chambers, or classroom for a TMA Tutorial; and presentation space in each of four (4) subareas for a final presentation. We ask that you make the invitations to your coordinating group members and any other stakeholders that you would like to participate in the kick-off meeting and presentations.
- (3) *Project Kick-off Meeting* – We will ask that you invite only your steering committee to participate in the kick-off meeting for team introductions and to review the project objectives, process, timeline, and approach. At the meeting, we will also address any new questions that may have surfaced since this proposal.
- (4) *Public Open House and TMA Tutorial* – The kick-off meeting will be followed by a 1-hour tutorial on the Target Market Analysis approach and methodology. The tutorial will also describe current housing trends that are unique to the four partner communities, and will explain the national trends that are driving a renewed interest in downtown living.

The TMA Tutorial is usually provided in a large class-room meeting of all stakeholders and all four communities, gathered together for one shared Tutorial. We recommend that you invite local developers and real estate professionals to the tutorial, leaders in the business community, and any other stakeholders that might have an interest in the study results.

- (5) *Market Tours* – The kick-off meeting and TMA tutorial can be followed by a driving tour of the four cities, with a focus on their downtowns and urban neighborhoods. Typically the kick-off meeting and TMA Tutorial takes place on the first day, and the tours are sequenced during the second day. The tours can involve a bus of all committee members, or a van that rotates to pick up and drop off an ambassador in each community. We would seek your help in making arrangements for the tours.
- (6) *Field Work and Photo Inventories* – Immediately after the kick-off meeting, TMA Tutorial, and market tours, we will then extend our visit to complete independent fieldwork and photo inventories of each City and its downtown subarea. The photo inventory will focus on existing choices among attached housing units; downtown housing choices; and Placemaking amenities.
- (7) *Phone Conference to Review Draft Workbook* – Upon completion of the draft Target Market Analysis Workbook, we will arrange for a phone conference to review the materials with the chair of the coordinating group and any other participants that you choose to invite. Each coordinating group member may also be asked to spend at least 4 hours reviewing the study results of the TMA study, either before or after the phone conference.
- (8) *Formal Presentations* – Over the span of two consecutive days we will provide up to 4 formal presentations for the project stakeholders. These can be provided to the key stakeholders as a group (i.e., your steering committee), and/or gatherings of city and county-level stakeholders. A suggested schedule is provided below, which may be customized to best meet your needs.
- (9) *Presentation Schedule* – We anticipate providing the presentations to the Cities of Dexter and Chelsea during the noon and evening of first day; the City of Saline in the morning of the second day, and the City of Ypsilanti and all other stakeholders over noon of the second day. However, this schedule is flexible and can be adapted to best suit your needs. The county representatives should plan on attending at least the last meeting. You might also like to invite the media.

General Scope of Work

Our scope of work involves a detailed study of optimal market potential among lifestyle clusters who, based on their preferences, will find the four partner communities as desirable places to live. We will complete a TMA that will identify the characteristics of such target market and household type living in the study area; and households with high movership rates and living in Washtenaw County. We will also customize the study to inform your city staff and leadership, stakeholders, coordinating group, and local developers on the services, amenities, and nearby businesses that will attract and help to retain those target markets.

At a minimum, we will complete the Joint TMA and fully address all of the following questions:

1. What are the current demographic, income, employment and housing trends in the four partner communities and their downtown its subareas? What are they projected to be in five years (through 2020)?
2. What types of housing are currently available in the study area, in terms of price points, amenities offered, and floor plans/structure type?
3. What types of amenities are available in the study area? These will include commercial enterprises, gathering places, cultural resources, public infrastructure, community anchors, and other major employers.
4. What types of placemaking activities are underway in the study area? How successful have they been in attracting new populations or new economic development opportunities to the area?
5. Who will the target market(s) be for attached (i.e., multi-family) residential units, including potential new developments as well as rehabilitations and conversions of existing buildings? What are the demographic, employment, income, and social attributes of these target market(s)?
6. What is the potential demand for attached (i.e., multi-family) housing projects of the above type(s) in the study area?
7. What types of projects (owner or renter) will capture the broadest number of target market households? Where will these be located within the study area? What types of amenities/floor plans/site plans will appeal most to the target market(s)? What price points will be offered (sale prices and rental prices)?
8. With a variety of potential residential development sites ranging from adaptive reuse of school buildings, waterfront, to potential for mixed-use development, what target populations will be identified for the different housing locations?
9. Gap Analysis: Given the description of current housing conditions and the estimate of the target market potential, provide a range of new product that will be in demand by the identified target market.
10. Identify the realistic target densities for the markets and any sites that have been identified.
11. Provide illustrative examples of similar housing types this study identifies as good market targets for the different locations within the study area.
12. What are the retail, service, and institutional amenities that can be supportive for resident retention and attraction into the study area?
13. What are the impediments to development of housing meeting the defined markets in the study area? What important ingredients are missing?
14. Other issues not listed but deemed important will be included.

The TMA description of the study area will include the following:

1. A map of the study area will be included showing major transportation routes, important places, neighborhoods, and other basic geographic information.
2. Current population and household counts will be provided with five year (through 2020) estimates and a description of the pattern of population and household change since 2000 and 2010 Census.
3. Current employment figures will be provided, as well as a breakdown of industries and occupations in the area.
4. Current housing conditions will be presented describing:
 - a. Mix of owner and renter;
 - b. Description of building types;
 - c. Contract rents being received in the market by existing projects;
 - d. Amenities offered by existing projects;
 - e. Vacancy rates from existing projects;
 - f. Prices of for-sale housing offered in the study area;
 - g. Amenities included in for-sale housing in the area; and a
 - h. Map detailing the locations of rental housing projects in the study area.

Finally, we will also include a listing and description of the Placemaking attributes and amenities in the study area, and a description of the successes of these efforts in increasing the population or economic activity in the area (increased commercial occupancy rates, more foot traffic, recent housing construction, etc.). We will also include a description of the study area in terms of transportation networks and linkages describing:

1. Major transportation corridors, and development efforts around them.
2. Locations in the study area that exhibit high levels of walkability or “bikeability”.
3. Existing public transportation opportunities.

Detailed Scope of Work

The Request for Proposals submitted for this project generally aligns with MSHDA guidelines for Target Market Analyses in the State of Michigan. The following scope of work more precisely matches MSHDA’s requirements, and does not deviate from their expectations. We are committed to both you and MSHDA in meeting all of the work tasks in this TMA project.

- 1 We will include an Executive Summary of the basic findings of the analysis, including:
 - 1.1 Type and number of units that could be developed under a “Placemaking” Approach;
 - 1.2 The locations where this type of development will see maximum success;
 - 1.3 building types, and supportive building and neighborhood amenities;
 - 1.4 The size and composition of the target market segments for the areas identified;
 - 1.5 An estimate of the absorption rate and period; and
 - 1.6 Any major impediments to this type of development that can be described.

- 2 We will prepare materials that describe the study area, including:
 - 2.1 A map of the study area will be included, showing major transportation routes, important places, neighborhood sub areas, and other basic geographic information.
 - 2.2 Current population and household counts will be noted with five-year estimates.
 - 2.3 Current employment figures, as well as a breakdown of industries and occupations in the area, will be studied and included.
 - 2.4 We will address and describe current housing conditions, including:
 - 2.4.1 The mix of owner and renter households in the area.
 - 2.4.2 A description of building types in the area currently.
 - 2.4.3 Renter and owner prices among available attached units.
 - 2.4.4 Vacancy rates among existing projects.
 - 2.4.5 Prices for for-sale housing on offer in the area.
 - 2.4.6 A map showing the locations of rental housing projects in the study area.
 - 2.4.7 A map showing recent sales of single-family housing in the area; and
- 3 We will also address Placemaking Issues, including:
 - 3.1 A listing and description of the Placemaking attributes and amenities in the study area.
 - 3.2 A description of the successes of these efforts in increasing the population or economic activity in the area (increased commercial occupancy rates, more foot traffic, recent housing construction, etc.).
 - 3.3 A description of the study area in terms of transportation networks and linkages, describing:
 - 3.3.1 Major transportation corridors, and development efforts around them;
 - 3.3.2 Locations in the study area that exhibit high levels of "walkability" or "bikeability"; and
 - 3.3.3 Existing public transportation opportunities.
- 4 Target Market Analysis – Reflecting on the information gathered so far, we will then identify the optimum market potential for projects that align with Placemaking principles. We will include the following items in this step of the work:
 - 4.1 A discussion of commuting and migration patterns into and out of the study area.
 - 4.2 A description of the likely types of households that would be attracted to housing developed along Placemaking principles, in terms of their demographics, employment profile, economic situation and housing preferences, including any immigrant preferences not otherwise indicated.
 - 4.3 A defensible tie between migration patterns and the size of the in-migrating target market.
 - 4.4 "Gap Analysis" – Reflecting the estimates of the optimal market potential and current housing conditions, we will determine how much new product (again developed along Placemaking principles) will be demanded by the target markets. We will provide estimates in the form of a range.

- 5 We will provide recommendations on the ideal attributes of new housing, including:
 - 5.1 A description of the locations within the study area that are most conducive to Placemaking developments;
 - 5.2 A description of the building type that would result in the maximum capture of the target market demand;
 - 5.3 A description of amenities that would provide the maximum capture of potential target market demand;
 - 5.4 A description of the amenities needed for the maximum capture of potential target market demand;
 - 5.5 A listing of the price points that would be most successful with target market households; and
 - 5.6 Description of areas where targeted rehabilitation / residential incentives would be most impactful.

- 6 We will address any impediments to new developments, including:
 - 6.1 What exists in the study area that limits the possibility of development guided by Placemaking.
 - 6.2 Whether there any apparent other hindrances to achieving Placemaking objectives.

- 7 We will develop conclusions and address any issues pertaining to the optimal market potential, and will provide:
 - 7.1 A statement of the general findings of the study will be provided in this section.
 - 7.2 In addition, other issues that we consider important will also be addressed.

Work Product Contents

We will prepare a professional report with narrative and an appendix of charts, maps, tables, photos, and other attachments to substantiate the work, conclusions, recommendations, and strategy. The report will be delivered as electronic PDF copies, and up to four (4) printed copies upon request. The report will include an executive summary with the optimal market potential and recommended strategy, and in a format that is easy to distribute among local stakeholders.

A professional report will be submitted with narrative and Workbook of supporting charts, maps, tables, photos, and other attachments to substantiate the work, conclusions, recommendations, and strategy. We will also provide detailed profiles on the target markets in a separate work product that will also be delivered electronically.

The deliverables will be carefully designed to be a work product that is easy to duplicate, transmit, and share with various stakeholders; plus more robust documentation of all supporting materials and methodologies in a Workbook.

Deliverable Contents	Pages
01 TMA Market Strategy Report	75+
02 TMA Workbook	75+
03 Supply-Demand Workbook	<u>75+</u>
Total Pages, All Deliverables	225+

To help manage direct costs for printing, most other stakeholders will be asked to accept copies of the report as .pdf files that they can print as needed. In addition, .pdf electronic copies will also be provided to key staff members at MSHDA.

Fee Schedule

Completing a Target Market Analysis involves an intense process of gathering and analyzing data, setting-up and running models, studying the results, and developing place-based recommendations that are appropriate to the four partner communities, and the downtown subareas. Our budget is allocated based on estimates of the professional time required to complete these steps.

We anticipate dedicating a minimum of 300 hours of professional time to this joint TMA. Sharon Woods’ professional rate is \$100 per hour, resulting in a total budget of \$30,000. Itemized tasks and costs are provided on the following page.

Joint Target Market Analysis – Project Budget
 Cities of Dexter, Chelsea, Saline, and Ypsilanti

TMA Tasks	Not-to-Exceed Budget
Admin. Time, Project Planning, Communications	\$ 0. (waived fee)
Qualitative Assessment, Placemaking Attributes	\$ 1,000.
Desk-top Research, Discovery, Data Collection	\$ 3,000.
Real Estate Analysis of Housing Market	\$ 2,000.
Setting Up, Testing, & Refining Analytic Models	\$ 3,000.
Finalizing the Models, Analyzing the Results	\$ 3,000.
Studying the Results, Drawing Conclusions	\$ 2,000.
Developing Recommendations, Strategies	\$ 2,000.
Preparing Data Tables of the Gap Results	\$ 2,000.
Preparing Summary Maps, Demographic Tables	\$ 2,000.
Assembling Materials into a Workbook	\$ 2,500.
Preparing Summary Tables and Exhibits	\$ 3,000.
Writing Narrative Report & Executive Summary	\$ 4,000.
Advisory Report of Next-Steps	\$ 500.
Addressing Questions, Special Requests	<u>\$ 0.</u> (waived fee)
	\$ 30,000.
Kick-off Meeting, Tutorial, and Market Tours	\$ 0. (waived fee)
Phone Conference – Interim Review Session	\$ 0. (waived fee)
Meetings and Discussions with MSHDA Staff	\$ 0. (waived fee)
Formal Presentations (2 consecutive days)	\$ 0. (waived fee)
Total Meetings and Presentations	\$ 0. (waived fee)
Materials costs	\$ 0. (waived fee)
Travel expenses	\$ 0. (waived fee)
Shipping and handling costs	<u>\$ 0.</u> (waived fee)
Total Project Not-To-Exceed Budget	\$ 30,000.

In summary, fees for professional time for this Residential TMA represent a lump sum, not-to-exceed amount of \$30,000. All direct costs, including materials, travel, shipping, and handling, will be absorbed internally at LandUse|USA as overhead expenses and will not be invoiced to you or any of the four partner communities.

Project Timeline

From prior experience, we know that it typically takes at least 3 months to complete a TMA analysis and address all of the items that MSHDA requires. Given the complexity of this Joint TMA project (four cities, plus four downtown subareas), we will ask for three (3) months to complete the work.

This schedule also includes time to ensure that the coordinating group is engaged in the TMA process with committee phone conferences. We will also need to allow some time for committee members to review and comment on the draft report.

Therefore, a fourth month will be needed to finalize the study and to prepare PowerPoint presentations. Assuming that this assignment and our work commences by the end of April, then we will work on the analysis and draft workbooks through May and June of 2015, and will ask for July to finalize the work. The road tour of public meetings can take place in early August.

Joint Target Market Analysis – Project Schedule Cities of Dexter, Chelsea, Saline, and Ypsilanti

Work Deliverables	Status	Targeted Dates	Delivery Format
Project Commencement	Start	April 27, 2015	Signed Agreement
Formal Kick-off	Meet	May 18-29, 2015	Round-Table Meeting
TMA Tutorial	Meet	May 18-29, 2015	Auditorium Format
Market Tours	Meet	May 18-29, 2015	Bus, Trolley, or Van
02 TMA Workbook	Draft	May 18-29, 2015	At Kick-off Meeting
03 Supply-Demand Workbook	Draft	May 18-29, 2015	At Kick-off Meeting
01 Market Strategy Results	Draft	June 30, 2015	Phone Conference
01 Market Strategy Narrative	Draft	July 31, 2015	Email Correspondence
All Final Work Products	Final	July 31, 2015	Email Correspondence
Public Presentations	Present	August, 2015	Public Presentations

~ end of proposal ~

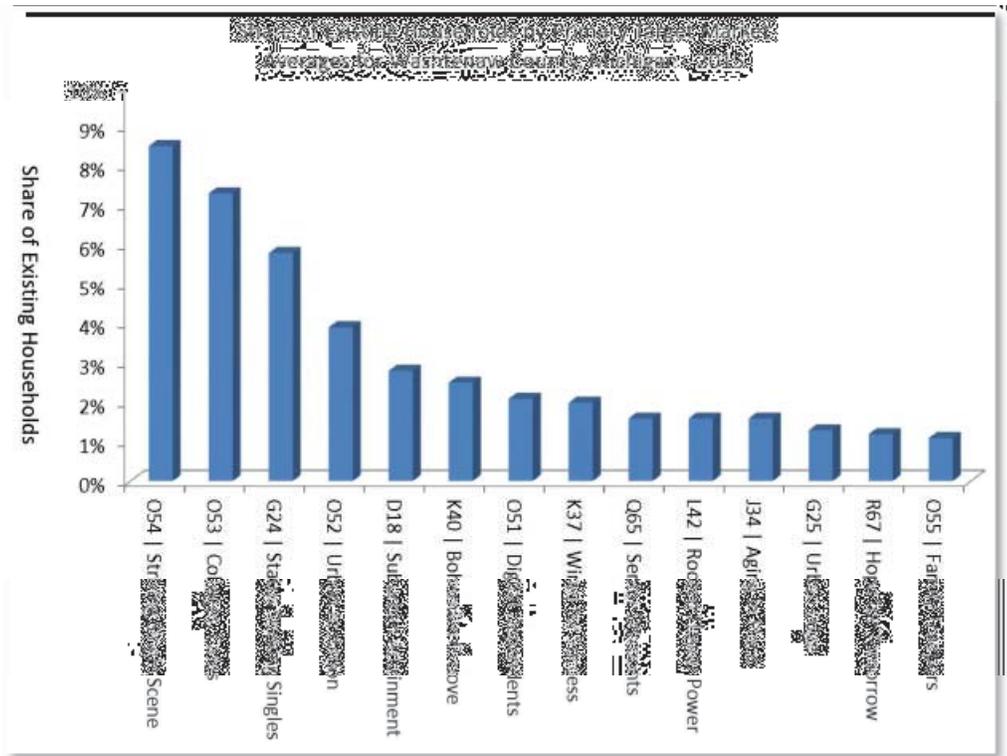


Chart reflects data through December 2014.

The Cities of Dexter, Chelsea, Saline, and Ypsilanti
Washtenaw County, Michigan
Joint Target Market Analysis (TMA)
Attachments

MSHDA-Approved
TMA Consultant



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**OFFICE OF COMMUNITY DEVELOPMENT**8140 Main Street • Dexter, Michigan 48130-1092 • (734) 426-8303 • Fax (734) 426-5614

Memorandum

To: Mayor Keough and City Council
Courtney Nicholls, City Manager

From: Michelle Aniol, Community Development Manager

Re: Carlisle Wortman Associates Proposal to Update the Zoning Ordinance

Date: June 2, 2015

The Planning Commission considered a new Zoning Ordinance Update proposal, submitted by Carlisle Wortman Associates (CWA). CWA reviewed staff's memo dated, April 29, 2015, regarding possible changes to the current Zoning Ordinance, noting that possible changes are cited for almost every section of the ordinance.

Some of the changes are minor, while others would be more extensive. CWA proposes an analysis of three to four sections at a time, working closely with the Planning Commission, City Council and staff to fine tuning and reformat the Ordinance.

Ten meetings are proposed, with deliverables to include a reformatted version of the updated Zoning Ordinance document, along with 3 bound hardcopies, at a total not-to-exceed cost of \$25,000.

If Council is satisfied with the proposal and the manner of funding, the following motion is provided for your consideration:

- Motion to approve Carlisle Wortman Associates' proposal to Update the Dexter Zoning Ordinance, dated May 2015, in an amount not to exceed \$25,000.00.

If Council accepts the proposal, the \$25,000 will be included in the FY 15-16 budget when it is presented for adoption on June 22, 2015.

Thank you.



CARLISLE | WORTMAN ASSOCIATES, INC.

ZONING ORDINANCE UPDATE

CITY OF DEXTER

PROPOSAL
MAY 2015





We have reviewed the April 29, 2015 memorandum from Community Development Manager, Michelle Aniol, with regard to possible changes to the current City Zoning Ordinance. Ms. Aniol has provided an extensive analysis of the ordinance, suggesting possible changes in almost every section as outlined in the memorandum.

Some of the suggested changes are minor in nature and some are possibly more extensive and include work that we have previously submitted proposals to the City for. To address the more comprehensive nature of the issues raised, we propose the more comprehensive analysis and work plan as noted below.

We will work closely with the Planning Commission and City Council through the development of the ordinance. Regular interaction and communication via telephone, e-mail, and face-to-face meetings will help facilitate an updated zoning ordinance tailored to the City of Dexter and to address the issues raised by Ms. Aniol.

WORK PROGRAM

The following work program outlines the suggested approach our firm would undertake in revising the City of Dexter Zoning Ordinance.

TASK 1.0 ZONING ORDINANCE ASSESSMENT

- 1.1 Using Ms. Aniol's memorandum of April 29, 2015 as a starting point, evaluate the existing Zoning Ordinance.
- 1.2 Review Zoning Ordinance with consideration to the City Master Plan.
- 1.3 Meet with Planning Commission or sub-committee to review potential changes and prioritize those changes. (Meetings 1 and 2)
- 1.4 After completion of Task 1.0, provide a revised cost estimate for the ordinance amendments. This will be based on the priorities of the study group.

TASK 2.0 IDENTIFY NECESSARY AMENDMENTS

- 2.1 After review and prioritization of Task 1.0, provide assessment to Planning Commission with regard to organization, appearance, format, and content of the ordinance. Review proposed recommendations with Planning Commission or sub-committee. (Meeting 3)



TASK 3.0 DEVELOPMENT OF DRAFT ZONING REGULATIONS (BASED ON PRIORITIZATION)

Based on the results of Task 2.0 with the Planning Commission or sub-committee, draft sections of the ordinance will be completed and provided for review. We would propose analysis of three to four sections at a time in front of either the Planning Commission, or a sub-committee of the Planning Commission, and City Council. (Meetings 4-6)

TASK 4.0 FULL DRAFT FOR REVIEW

Following the meetings with study group noted in Task 3.0 above, a full draft of the Zoning Ordinance will be provided for review. The draft will incorporate all changes raised by the study group during Task 3.0.

The review of the full draft will occur over the course of two meetings. One full revision of the full ordinance will result from these meetings. (Meetings 7 and 8)

TASK 5.0 REFORMAT ZONING ORDINANCE

Reformat remaining Zoning Ordinance Articles in web-ready document with applicable hyperlinks. The existing Ordinance will have to be reformatted from the current Word document into an InDesign file in order to provide a web-ready document. A PDF version will be made available to the City in web-ready format. Present to Planning Commission.

TASK 6.0 PRESENT FULL DRAFT

Present full draft to Planning Commission to set for public hearing. (Meetings 9 and 10)



Based on the work program, we estimate a total cost of \$25,000. This includes all tasks noted in the work plan as well as meeting attendance as noted. This is a "not to exceed" cost, so assistance with City staff or the exclusion of updates to some of the sections outlined by Ms. Aniol would lower the total cost. As noted in Task 1.0 a revised cost estimate would be provided at the conclusion of the Zoning Ordinance Assessment based on the actual priorities of the group.

EXPENSES	RATE
Supplies, Prints, Mailing	cost + 20%

MEETINGS: Based on reviewing the full Zoning Ordinance, we plan approximately ten (10) meetings with the Planning Commission or sub-committee. Additional meetings will be billed at hourly rates.

PRINTING: The Carlisle|Wortman Associates, Inc. proposal includes the cost of three (3) bound copies of the final zoning ordinance, but all draft copies will be directly billed to the Township as an additional expense.

DELIVERABLES: A reformatted version of the updated Zoning Ordinance document as described in Task 5.0 along with three (3) bound hard copies will be provided to the City.



DOUG LEWAN, AICP, PRINCIPAL-IN-CHARGE received his Masters of Urban Planning from Wayne State University and a Bachelors Degree in Community Planning from Northern Michigan University. He acts as Managing Director of CWA, and was made a shareholder of the firm in 2002. Doug has more than twenty-five years of professional practice experience in the public and private sector, and has worked in site plan review, zoning ordinance amendments, corridor studies, land use planning, and recreation planning. He has also written zoning ordinances and master plans for numerous communities in Michigan. Additionally, he has acquired extensive experience with zoning questions and interpretations while working with the Zoning Board of Appeals in various communities. He leads the firm's Municipal Services Division, and is a Certified Zoning Administrator. Doug is a trainer and regular speaker for the Michigan Association of Planning and has taught several of the sections of the MSU Citizen Planner program.



EDUCATION

Masters of Urban Planning, Wayne State University

Bachelors of Science, Community Planning, Northern Michigan University

EXPERIENCE

Principal, Carlisle|Wortman Associates, Inc.
Ann Arbor, MI, 2002-Present

Community Planner, Carlisle|Wortman Associates Inc.,
Ann Arbor, MI, 1993 - 2002

Associate Planner, McKenna Associates., Farmington Hills, MI, 1992 - 1993

Planning and Economic Development Coordinator,
Charter Twp. of Springfield, Davisburg, MI, 1988 - 1992

CAD Operator/Construction Inspector, Hubbell, Roth and Clark,
Bloomfield Hills, MI, 1984 - 1988

PROFESSIONAL AFFILIATIONS AND CREDENTIALS

American Institute of Certified Planners License No.
013020

Professional Community Planner, State of Michigan,
Registration No. 654

American Planning Association

Michigan Association of Planning

Certified Zoning Administrator
Planning & Zoning Center - MSU



LAURA K. KREPS, AICP is a community planner with over thirteen years of experience working as a professional planner both in municipal government and consulting. Mrs. Kreps has extensive experience in zoning, land use, site plan review, and comprehensive planning. Mrs. Kreps is also proficient in Tax Increment Financing, economic development, capital improvement project programming, downtown development, and grant writing/administration. Prior to joining Carlisle|Wortman Associates in 2007, Mrs. Kreps worked for the City of Monroe in the capacities of land use planner, grant writer/administrator, Downtown Development Authority staff planner, and assisted in program planning for CDBG.

In 2011, Mrs. Kreps completed the "Wayne County Housing Needs Assessment" in coordination with Wayne County EDGE and Hennessey Engineering. She currently serves as planner in numerous communities in Monroe, Wayne, and Washtenaw Counties. Mrs. Kreps is also a certified Main Street Manager.



EDUCATION

BS, Urban and Regional Planning | Michigan State University

EXPERIENCE

Community Planner, Carlisle|Wortman Associates, Inc.
Ann Arbor, MI, 2007-Present

Community Planner/Land Use Planner, City of Monroe
Michigan, 2000-2007

Site Acquisition Specialist, Prudential Dickson Hughes
Michigan, 1999-2000

PROFESSIONAL AFFILIATIONS

American Planning Association

Michigan Association of Planning

PROFESSIONAL CERTIFICATIONS

AICP Membership No. 120124

Certified Zoning Administrator
Planning & Zoning Center - MSU

Michigan Municipal League Parliamentary
Procedure Training

Certified Main Street Manager

Michigan Economic Development
Association Practitioners Certification

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CITY OF DEXTER**cnicholls@dextermi.gov**

8140 Main Street Dexter, MI 48130-1092

Phone (734)426-8303 ext 11 Fax (734)426-5614

MEMO

To: Mayor Keough and Council Members
From: Courtney Nicholls, City Manager
Date: June 2, 2015
Re: Consideration of Road Closure for SWAT Training

The Washtenaw County Sheriff's Office would like to use the Dan Hoey Farmhouse (7651 Dan Hoey) for a SWAT training exercise on June 24, 2015 from 9 am to 3 pm. They would like to close Dan Hoey in front of the farmhouse at that time. Traffic from the School/Industrial Park traffic will be routed down Dan Hoey to Dexter Ann Arbor. Detour signs for truck traffic will be posted.

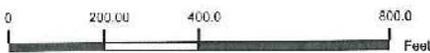
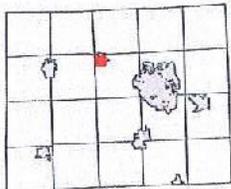
Staff has an e-mail list of Industrial Park businesses and will contact Walkabout Creek and Dexter Community Schools to inform them of the exercise and the temporary road closure. We will also directly notify the residents of the houses in that area that are in Scio Township, the community gardeners and put a general message out via the e-mail update/Facebook page and website so that the residents are aware that it is only an exercise.

Staff is requesting that Council approve the closure of Dan Hoey in front of 7651 Dan Hoey on June 24, 2015 from 9 am to 3 pm.



Road Closed

7651
Don Hoey



1:4,800

6/3/2015



NOTE: Parcels may not be to scale.

The information contained in this cadastral map is used to locate, identify and inventory parcels of land in Washtenaw County for appraisal and taxing purposes only and is not to be construed as a "survey description". The information is provided with the understanding that the cartographer draws from such information are solely the responsibility of the user. Any assumption of legal status of this data is hereby disclaimed.

THIS MAP REFLECTS THIS PARCELS AT THE TIME OF PRINTING. THE OFFICIAL PARCEL TAX MAPS ARE MAINTAINED SOLELY BY THE WASHTENAW COUNTY EQUALIZATION DEPARTMENT AND CAN BE OBTAINED BY CONTACTING THAT OFFICE AT 734-222-6062.

CITY OF DEXTER

cnicholls@dextermi.gov

8140 Main Street Dexter, MI 48130-1092

Phone (734)426-8303 ext 17 Fax (734)426-5614

MEMO

To: Mayor Keough and Council Members
From: Courtney Nicholls, City Manager
Date: June 1, 2015
Re: Consideration of: Setting a Public Hearing on June 22, 2015 for Water and Sewer Rates

The City Charter requires that rates for our public utilities be set via ordinance. Since the language for the public hearing on June 8, 2015 didn't specifically reference an ordinance we need to hold an additional public hearing before the rates are adopted. Council is asked to set the public hearing for June 22, 2015.

CITY OF DEXTER ORDINANCE NO. _____-2015

AN ORDINANCE SETTING THE WATER AND SEWER RATES EFFECTIVE JULY 1, 2015

The City of Dexter Ordains:

Section 1: SEWER RATES

Ready to Serve Monthly Fee	\$7.12
Per 1,000 Gallons	\$8.76

Section 2: WATER RATES

Ready To Serve Monthly Fee	\$7.63
First Meter Per 1,000 Gallons	\$3.44
Second Meter Per 1,000 Gallons	\$4.65

Section 3: OTHER CHARGES AND PENALTIES

Penalties on Late Charges	2% Cumulative
Turn-on and Turn-off Charges	\$35
Meter Calibration Charge	\$35
Water Only Meter 1 inch	\$350

Section 4: EXTRA STRENGTH SURCHARGES/INDUSTRIAL COST RECOVERY

Extra Strength Surcharges:

BOD in excess of 300 mg/l	\$0.68/pound
Suspended solids in excess of 275 mg/l	\$0.23/pound
Phosphorous as P in excess of 12 mg/l	\$4.99/pound

Industrial Cost Recovery:

Water usage in excess of 22 gpepd	\$0.31 per 1,000 gal.
BOD in excess of 300 mg/l	\$0.68/pound
Suspended solids in excess of 275 mg/l	\$0.23/pound
Phosphorous as P in excess of 12 mg/l	\$4.99/pound

Section 5: Effective Date

This Ordinance shall take effect upon publication as required by Section 15.12 of the City of Dexter Charter.

Roll Call Vote:

YEAS:

NAYS:

ABSENT:

I, Carol Jones, City Clerk for the City of Dexter, State of Michigan, do hereby certify that the foregoing is a true and correct copy of an ordinance adopted at a regular meeting of the City of Dexter City Council held on _____, 2015.

Carol Jones, City Clerk

City of Dexter
Assessing Department

Memo

To: City Council and City Manager

From: Chris Renius, City Assessor

Date: June 3, 2015

Re: July and December Board of Review Dates

MCL 211.53b(7)(b) authorizes the governing body of a city or township to authorize by adoption of a resolution one or more alternative meeting dates for the purpose of the Board of Review meeting in July and December. I am requesting that the City Council adopt the attached resolution to allow the Board of Review to meet on the Wednesday during the week of the third Monday in July and to meet on the Wednesday during the week of the second Monday in December.

RESOLUTION # ___-2015

**RESOLUTION TO SET THE DATES FOR THE JULY
AND DECEMBER MEETINGS OF THE CITY OF
DEXTER BOARD OF REVIEW**

City of Dexter
County of Washtenaw
State of Michigan

At a regular meeting of the City Council of the City of Dexter, County of Washtenaw, State of Michigan, held on the 8th day of June, 2015, at 7:30 p.m. Eastern Time,

PRESENT:

ABSENT:

The following preamble and resolution were offered by Council Member _____ and supported by Council Member _____:

WHEREAS, MCL 211.53b(7)(b) authorizes the governing body of a city or township to authorize by adoption of a resolution one or more alternative meeting dates for the purpose of the Board of Review meeting in July and December. To be held on and to meet on

NOW, THEREFORE, BE IT RESOLVED that that the July 2015 meeting will be held on July 22, 2015, which is the Wednesday during the week of the third Monday in July, and the December 2015 meeting will be held on December 16, 2015, which is the Wednesday during the week of the second Monday in December.

AYES:

NAYS:

ABSENT:

RESOLUTION DECLARED ADOPTED THIS __DAY OF ____, __.

Mayor – Shawn W. Keough

CERTIFICATION

I hereby certify that the attached is a true and complete copy of a resolution adopted by the City Council of the City of Dexter, County of Washtenaw, State of Michigan, at a regular meeting held on the _____.

City Clerk – Carol J. Jones

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OFFICE OF COMMUNITY DEVELOPMENT

8140 Main Street • Dexter, Michigan 48130-1092 • (734) 426-8303 • Fax (734) 426-5614

Memorandum

To: Mayor Keough and City Council
Courtney Nicholls, City Manager

From: Michelle Aniol, Community Development Manager

Re: Request for Road ROW Alternative Institutional Control Approval

Date: June 2, 2015

Request Summary

Attached for your review is a memo from ASTI Environmental, regarding the Michigan Department of Environmental Quality (MDEQ) Road ROW Alternative Institutional Control (AIC) form. You may recall the City received a request from Timmermans Environmental Services (TES), on behalf of Fast Track Ventures, the party responsible for a historical petroleum release at 8135 Main Street (currently the BP Gas Station). Timmermans is working to get the historical release for the site closed with the Michigan Department of Environmental Quality (MDEQ). Sampling has shown that gasoline compounds remain in the groundwater on-site. The company can use the City's current ordinances to restrict access to the groundwater for the property itself. However, the roads west and north of the site (Jeffords, Main and Alpine) do not appear to be covered by the ordinance. Therefore, Timmermans need an additional institutional control to address these areas from a potential exposure stand point.

AIC Background

The MDEQ has created a document in the case where contamination has migrated beneath a road ROW and is allowed to be left in place. The document, which is called Road ROW Alternative Institutional Control (attached) basically states that the roadway is and will be a road for the foreseeable future, and therefore its presence would provide a barrier to exposure of the petroleum and it would be protective of human health and the environment. Section 5 pertains to the Local Unit of Government (LUG), where in this case, the city would sign indicating they exercise control over the roadway and that it can be used as an institutional control to prevent exposures to the regulated substances below the road surface. The property title owner would execute Section 3, and a Timmermans would be signing in Section 4, as the preparer.

Overview

Staff has reviewed the memo and consulted with Mr. Kuberski directly. The following key points are provided for your consideration:

- The AIC is voluntary.
- The city is not required to sign the AIC.
- If the city were to agree to the AIC,
 - The city would not be held responsible for the remedial actions/corrective actions from the releases at 8135 Main Street, as long as the city was not responsible for the cause of the release.
 - The city would be responsible for the proper handling and disposal of any soil or groundwater in accordance with state and federal regulations.
 - If groundwater is encountered during any future construction which requires dewatering, the groundwater would have to be containerized and properly disposed in accordance with state and federal regulations.

- o The city would be responsible for managing the risk to its contractors using the road ROW included in the AIC.
- o The city would be required to track the location of the AIC and provide notice of the impacted groundwater to any contractor completing work in the area of the AIC.
- o The city could require the responsible party requesting the AIC to complete a cleanup, require a permit, or require bonding to address the contamination in the road ROW for approval of the AIC.

Staff has not found any compelling reasons that the City should enter into this agreement. We have contacted the current owner of the BP Gas Station in an effort to determine what, if any, impact there would be on him if the city chooses not to approve the AIC. Staff will report this information back to council.

MEMO

ASTI Environmental

Date: May 13, 2015
To: Michelle Aniol, City of Dexter
From: Brian Kuberski
CC: Courtney Nichols
Subject: Proposed Institutional Control for Jeffords Street and Main Street

The City of Dexter requested ASTI to review and comment on a proposed Road Right-Of-Way (ROW) Alternate Institutional Control (AIC) for Jeffords Street and Main Street for a potential Leaking Underground Storage Tank site at 8135 Main Street. ASTI was provided with an email request from Tom Sampson with Timmermans Environmental Services (TES) for completion of the AIC, a Free Product Recovery Status Report dated February 20, 2012, and Laboratory Analytical Report dated August 9, 2012. The following is a discussion of the information provided.

Site History

Limited information was provided to ASTI in regard to the past environmental investigations completed at the 8135 Main Street (Site) location. Based on the information provided and easily obtainable public information, releases have occurred at 8135 Main Street in 1989 and 1991. Free product or free phase Non-Aqueous Phase Liquid (NAPL) was reported in two monitoring wells in 2008 on the northern and western portions of the Site. The product was determined to be weathered gasoline. The soil lithology at the site is indicated as consisting of fill sand to depths of a 2 to 15 feet below ground surface (bgs) underlain by sand with intermittent clay layers to 40 feet bgs. Groundwater was determined to be located in a shallow aquifer and a deep aquifer at 2 to 29 feet bgs on the Site and adjoining properties with the shallower groundwater near Mill Creek. Based on groundwater monitoring completed in 2009, the groundwater is general encountered between 18-29 feet bgs in the area of the Site and between 12-20 feet bgs in the Road ROW area. The groundwater flow direction of the shallow groundwater unit was determined to flow in a northwest direction and the deeper groundwater unit flow was determined to flow in a westerly direction.

According to the information provided, the pathways at the Site are the soil and groundwater volatilization to indoor air and groundwater surface water interface. The drinking water pathway was indicated as not complete based on the use of municipal water at the Site and the provision of a Village of Dexter Ordinance #5-2004 that prohibits the installation of water wells in the area of the Site with the exception of under Main Street and Jeffords Street. The migration via utility corridor was indicated as an incomplete pathway based on the lithology at the Site being primarily sand and that impacted groundwater is generally found at the Site at a depth of 20 feet or greater which was indicated as deeper than the utilities in the area. The direct contact pathway was also listed as not complete based on the depth of the free product/impacted soil at a depth of 25 feet bgs. No documentation has been provided for the potential exposure pathways in the road ROWs.



10448 Citation Drive, #100
P.O. Box 2160
Brighton, Michigan 48116
Phone: 810.225.2800 Fax: 810.225.3800

Free product was encountered at the Site in 2008 that was indicated as a result of the removal of the dam at Mill Creek which lowered the water table at the Site by three feet. The free product was removed in 2008 by hand bailing and use of a vacuum truck which removed a total of 6,162 gallons of petroleum-impacted groundwater and free product. No free product was observed at the Site during monitoring events in 2009 and 2011.

Groundwater analytical data provided from 2012 reported petroleum compounds in groundwater on the northern and western portions of the Site above the drinking water (DW) and groundwater surface water interface (GSI) cleanup criteria. Historical groundwater data indicates that monitoring wells sampled along the northern Main Street ROW and western Jeffords Street ROW were non-detect for petroleum compounds.

Road Right-Of-Way Alternate Institutional Control

TES has requested that the City of Dexter sign the AIC for the city-maintained Main Street and Jeffords Street ROWs. The AIC would be used by TES to complete a Closure Report for the responsible party at 8135 Main Street. The purpose of the AIC is to foster the completion of a closure of a release to soil or groundwater within a road ROW that would ensure that the contamination is appropriately managed and potential risks are controlled. The AIC if approved, would be submitted with a Closure Report. The City of Dexter is not required to agree to the AIC.

In order for the completion of the AIC, the City of Dexter would have to verify that there are no current plans to relocate, vacate, or abandon the portion of the roads where the contamination has been identified. If the portions of Main Street or Jeffords Street discussed in the AIC are planned be relocated, vacated, or abandoned, the AIC should not be signed. If the city signs the AIC and the portions of Main Street or Jeffords Street discussed in the AIC are relocated, vacated, or abandoned, the city would have to notify the Michigan Department of Environmental Quality (DEQ) and would then notify the party relying on the AIC that it no longer restricts the land use and must be replaced with an intuitional control acceptable to the DEQ.

If the City of Dexter where to agree to the AIC, the city would not be held responsible for the remedial actions/corrective actions from the releases at 8135 Main Street as long as the city was not responsible for the cause of the release. The City of Dexter would be responsible for the proper handling and disposal of any soil or groundwater in accordance with state and federal regulations. If the City of Dexter were to complete activities within the portions of the road ROWs discussed in the AIC, the city would be responsible for the cost associated with the soil or groundwater handling and disposal associated with the construction activities. If groundwater is encountered during any future construction which requires dewatering, the groundwater would have to be containerized and properly disposed in accordance with state and federal regulations. Note that the contaminated groundwater is at an estimated depth of 12-20 feet bgs under the road ROW and may not be encountered during construction. The city would also be responsible for managing the risk to its contractors using the road ROW included in the AIC. The agreement would also require the City of Dexter to track the location of the AIC and provide notice of the impacted groundwater to any contractor completing work in the area of the AIC.

As discussed above, the AIC is voluntary for the City of Dexter and is not required to be signed. The City of Dexter may at its discretion require the responsible party requesting the AIC to complete a cleanup, require a permit, or require bonding to address the contamination in the road ROW for approval of the AIC.



10448 Citation Drive, #100
P.O. Box 2160
Brighton, Michigan 48116
Phone: 810.225.2800 Fax: 810.225.3800



ROAD RIGHT-OF-WAY ALTERNATE INSTITUTIONAL CONTROL

When environmental contamination is proposed to remain in place within a road right-of-way (ROW) owned or controlled by a local unit of government (LUG), tribal government, or other authority, except the Michigan Department of Transportation, the "Road Right-of-Way Alternate Institutional Control" may serve as an alternate institutional control pursuant to Section 20114d(5)(a) of Part 201, Environmental Remediation, or Section 21310a(4) of Part 213, Leaking Underground Storage Tanks, of the Natural Resources and Environmental Protection Act, 1994 PA 451, as amended (NREPA). Acceptance of this institutional control by the LUG or other road ROW authority is discretionary and voluntary. Furthermore, the LUG or other road ROW authority may require approval of certain permits, license agreements, or financial bonding that may be necessary for the road ROW as a condition of their authorization of this alternate institutional control mechanism. The party proposing to use the road ROW alternate institutional control (AIC) shall complete Sections 1 through 4. If any underlying fee simple title ownership interests exist in the affected road ROW, the submitter shall obtain consent, as appropriate, of all parties in Section 3. The LUG, tribal government, or other authority that owns or controls the affected road ROW, except the Michigan Department of Transportation, shall complete Section 5. The party proposing this AIC shall submit the completed form and all attachments with a No Further Action Report pursuant to Part 201 or a Final Assessment Report or Closure Report pursuant to Part 213 to the appropriate District Office. The MDEQ Reference Number can be obtained by contacting the Remediation and Redevelopment Division at deq-rrd@michigan.gov or by calling 517-284-5153.

SECTION 1. SUBMITTER INFORMATION:		MDEQ REFERENCE NUMBER:	
SITE OR FACILITY NAME:		SITE OR FACILITY ID NUMBER:	
STREET ADDRESS:			
CITY:	ZIP:	COUNTY:	
NAME OF PARTY PROPOSING ROW AIC:		EMAIL ADDRESS:	
STREET ADDRESS:		CITY:	STATE: ZIP:
CONTACT PERSON:		PHONE:	FAX:
DEQ District Office: <input type="checkbox"/> Cadillac <input type="checkbox"/> Gaylor <input type="checkbox"/> Grand Rapids <input type="checkbox"/> Jackson <input type="checkbox"/> Kalamazoo <input type="checkbox"/> Lansing <input type="checkbox"/> Saginaw Bay <input type="checkbox"/> SE Michigan <input type="checkbox"/> Upper Peninsula			

SECTION 2. AFFECTED ROAD RIGHT-OF-WAY INFORMATION:	
1. Name of affected road ROW(s) and nearest intersection:	
2. Known or Suspected Contaminant(s) Type (Check all that apply): <input type="checkbox"/> Petroleum <input type="checkbox"/> Volatile Organic Compounds <input type="checkbox"/> Metals <input type="checkbox"/> Other	
3. Is residual/mobile NAPL present in the affected road ROW: <input type="checkbox"/> YES <input type="checkbox"/> NO	
4. Media Contaminated: a. <input type="checkbox"/> Soil Depth to contaminated soil: b. <input type="checkbox"/> Groundwater Depth to contaminated groundwater: Predominant groundwater flow direction:	
5. Contamination present within affected road ROW construction zone as defined by road ROW authority for maintaining road ROW: <input type="checkbox"/> YES <input type="checkbox"/> NO If yes, depth of construction zone in feet:	
6. Presence of utilities in the affected road ROW: <input type="checkbox"/> YES <input type="checkbox"/> NO If present, show the location, depth and cross section of each utility on a Scaled Drawing (see #10) Impact to stormwater system: <input type="checkbox"/> YES <input type="checkbox"/> NO Impact to stormwater permit and discharge limits: <input type="checkbox"/> YES <input type="checkbox"/> NO Is the stormwater system classified as a Municipal Separate Storm Sewer System (MS4): <input type="checkbox"/> YES <input type="checkbox"/> NO	
7. a. Are there easement holders in the road ROW: <input type="checkbox"/> YES <input type="checkbox"/> NO b. If yes, are those easement holders affected by the contamination present: <input type="checkbox"/> YES <input type="checkbox"/> NO c. Have all affected easement holders in the road ROW received notification of existing conditions as part of a corrective action plan or pursuant to the due care requirements: <input type="checkbox"/> YES <input type="checkbox"/> NO	
8. Does the affected road ROW have any underlying fee simple title ownership interests: <input type="checkbox"/> YES <input type="checkbox"/> NO If yes, was consent of underlying fee title holders obtained (see Section 3) to the use of this AIC: <input type="checkbox"/> YES <input type="checkbox"/> NO	
9. Exposure risks present: <input type="checkbox"/> Drinking Water <input type="checkbox"/> Direct Contact <input type="checkbox"/> Groundwater <input type="checkbox"/> Soil Excavation/Relocation a. Based on the exposure risks identified above, insert a paragraph below which describes the affected media, the nature and extent of the hazardous substances, the cleanup criteria exceeded, the routes of potential exposure, any response activities or corrective actions that have been taken to address the contamination, and any activities that could result in exposure to hazardous substances that would cause this alternate institutional control to not be	

9.a. (continued)

protective of public health, safety, and welfare (e.g. use of the groundwater for consumption, irrigation, or any other use; any excavation or intrusive activity that would result in contaminated soils to be placed at the ground surface or otherwise exacerbate the extent of contamination). See example language below.

Example language if contaminated groundwater is an exposure risk and construction activities would require dewatering or management of groundwater:

Management and disposal of the groundwater for short-term dewatering for construction purposes should be conducted in accordance with all applicable local state, and federal laws and regulations and in a manner that does not cause or result in a new release, exacerbation of existing contamination, or any other violation of local, state, and federal environmental laws and regulations.

Example language if contaminated soil is an exposure risk and construction activities would require soil excavation, relocation and/or disposal:

Management of all contaminated soils, media and/or debris located in the road right-of-way shall be in accordance with the applicable requirements of Section 20120c or Section 21304b of the NREPA; Part 111, Hazardous Waste Management, of the NREPA; Subtitle C of the Resource Conservation and Recovery Act, 42 U.S.C. Section 6901 *et seq.*; the administrative rules promulgated thereunder; and all other relevant state and federal laws.

10. Provide a Scaled Drawing and Property Description, or survey if available, that describes the source property, obtained from a title commitment or vesting deed. At a minimum, the Scaled Drawing should include:

- A north arrow.
- A graphical scale bar and scale statement (e.g. 1"=50').
- The limits of the source property plotted, to scale, showing the relationship to the LUG or other authority ROW and other affected parcels.
- The roadway(s) name identified.
- A statement identifying the Township, Range, Section, and Quarter Section where the parcel is located.
- The limits of the affected road ROW plotted to scale. This area should be hatched and labeled appropriately.
- The location of significant site features such as buildings, drives, parking lots, and road surface.
- Cross section illustrating depth of construction zone, affected road ROW, media, utilities and distribution of contaminated media.
- Most recent analytical data illustrating contaminant compounds and concentrations within the contaminated media.

11. Is the LUG, tribal government, or authority requiring permanent marker(s) placed within affected ROW: YES NO

SECTION 3. CONSENT OF FEE SIMPLE TITLE OWNER, IF APPLICABLE:

I, as the underlying fee simple title owner, do hereby consent to the use of this alternate institutional control and acknowledge: 1) that there are hazardous substances within the affected road ROW that may present exposure risks as described in this document; 2) that there are controls to address these risks; and 3) the LUG, tribal government, or other authority is exercising its authority to control activities within the ROW to prevent these exposure risks.

Signature	Print	Property Identification #	Date
Signature	Print	Property Identification #	Date
Signature	Print	Property Identification #	Date
Signature	Print	Property Identification #	Date

SECTION 4. SUBMITTER SIGNATURE:

I, as the submitter identified in Section 1, or the qualified consultant authorized to complete this document on the submitter's behalf, hereby attest to the accuracy of the statements in this document and all attachments. I further certify that the language on this document has not been modified.

Signature	Print	Date

SECTION 5. LUG OR OTHER AUTHORITY CONFIRMATION OF ROAD RIGHT-OF-WAY INSTITUTIONAL CONTROL:

Name of Local Unit of Government or other Authority:

The aforementioned LUG, tribal government, or other authority attests that the current use of the affected road right-of-way is for public transportation. The LUG, tribal government, or other authority has no current plans to relocate, vacate, or abandon the portion of the affected road right-of-way. The LUG, tribal government, or other authority understands that the submitter intends to rely upon the existence of said road right-of-way to prevent unacceptable exposure to hazardous substances that may be present in the soil and/or groundwater within the affected road right-of-way. The LUG, tribal government, or other authority understands that there may be additional costs to the LUG, tribal government, or other authority when disturbing the area of impact in the future. The LUG, tribal government, or other authority has a reliable mechanism to track the location and will provide notification of the contamination in the affected road right-of-way to parties requesting access.

The LUG, tribal government, or other authority executing this alternate institutional control certifies that EITHER of the following conditions has been met:

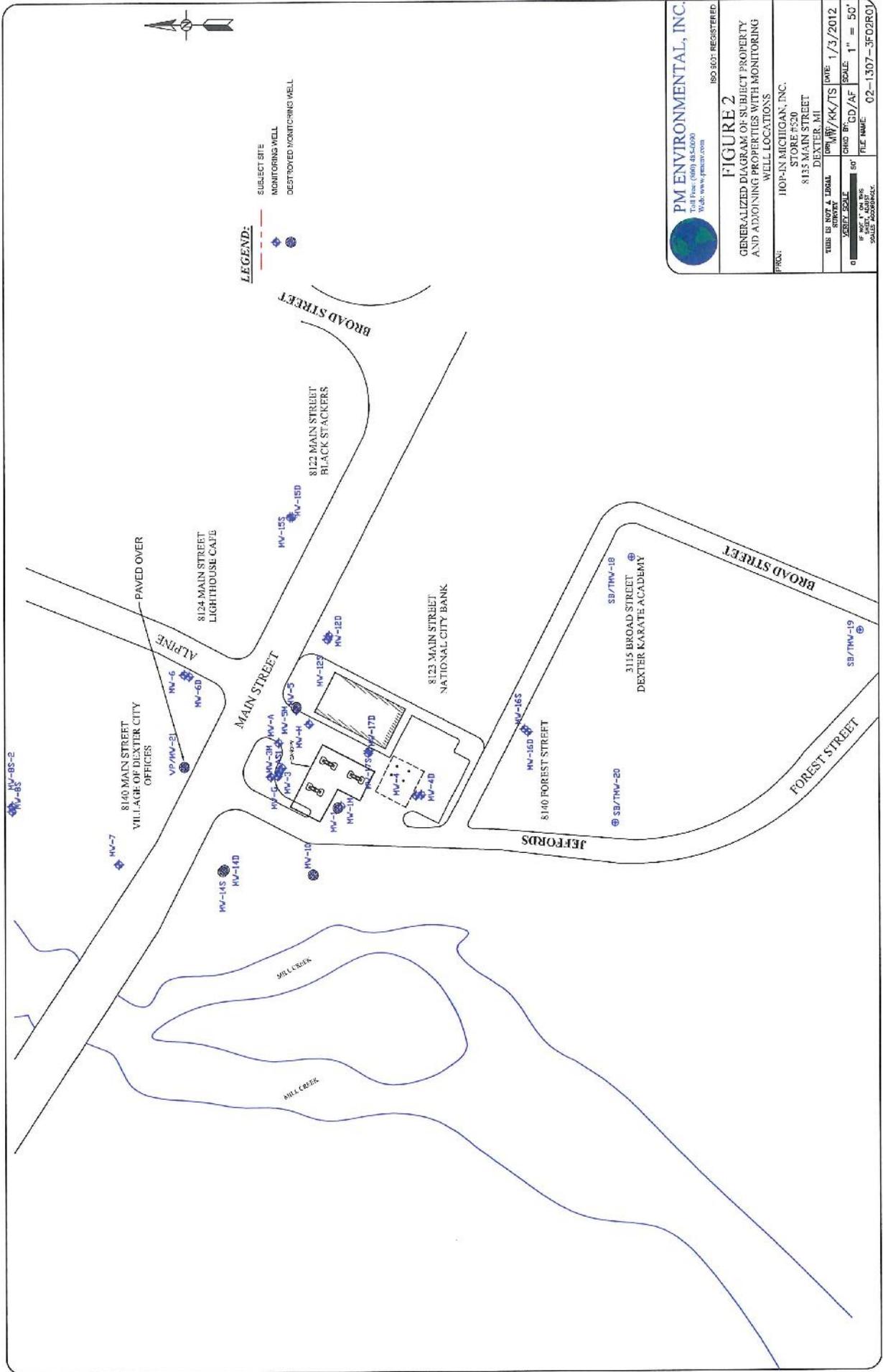
- a. Based on representations of the submitter, all/any persons with ownership interests in the property/properties underlying the affected road right-of-way described in this document have been notified regarding the conditions that are known at the time this alternate institutional control is executed, and consent for use of this alternate institutional control from fee simple title ownership interests has been obtained where necessary.*

-OR-

- b. The LUG, tribal government, or other authority exercises exclusive control over the affected road right-of-way and the portions of the properties underlying the affected road right-of-way identified in this alternate institutional control and is exercising its authority to assure the reliability of this alternate institutional control to prevent exposure to hazardous or regulated substances located below the road surface.*

If the affected road right-of-way is proposed to be relocated, vacated or abandoned, or other conditions that result in revocation of this alternate institutional control, the LUG, tribal government, or other authority agrees to notify the appropriate Michigan Department of Environmental Quality District Office, identified in Section 1, and any adjacent/underlying property owners no less than 90 days prior to the road being relocated, vacated, or abandoned. With my signature below, I certify that I am legally authorized to sign on behalf of the LUG, tribal government, or other authority.

Signature of Authorized LUG or Authority Official		Print Authorized LUG or Authority Official	
Title of Authorized LUG or Authority Official		Date	
Name of Local Unit of Government		Address, City, State, Zip	
Phone Number	Fax Number	Email Address	

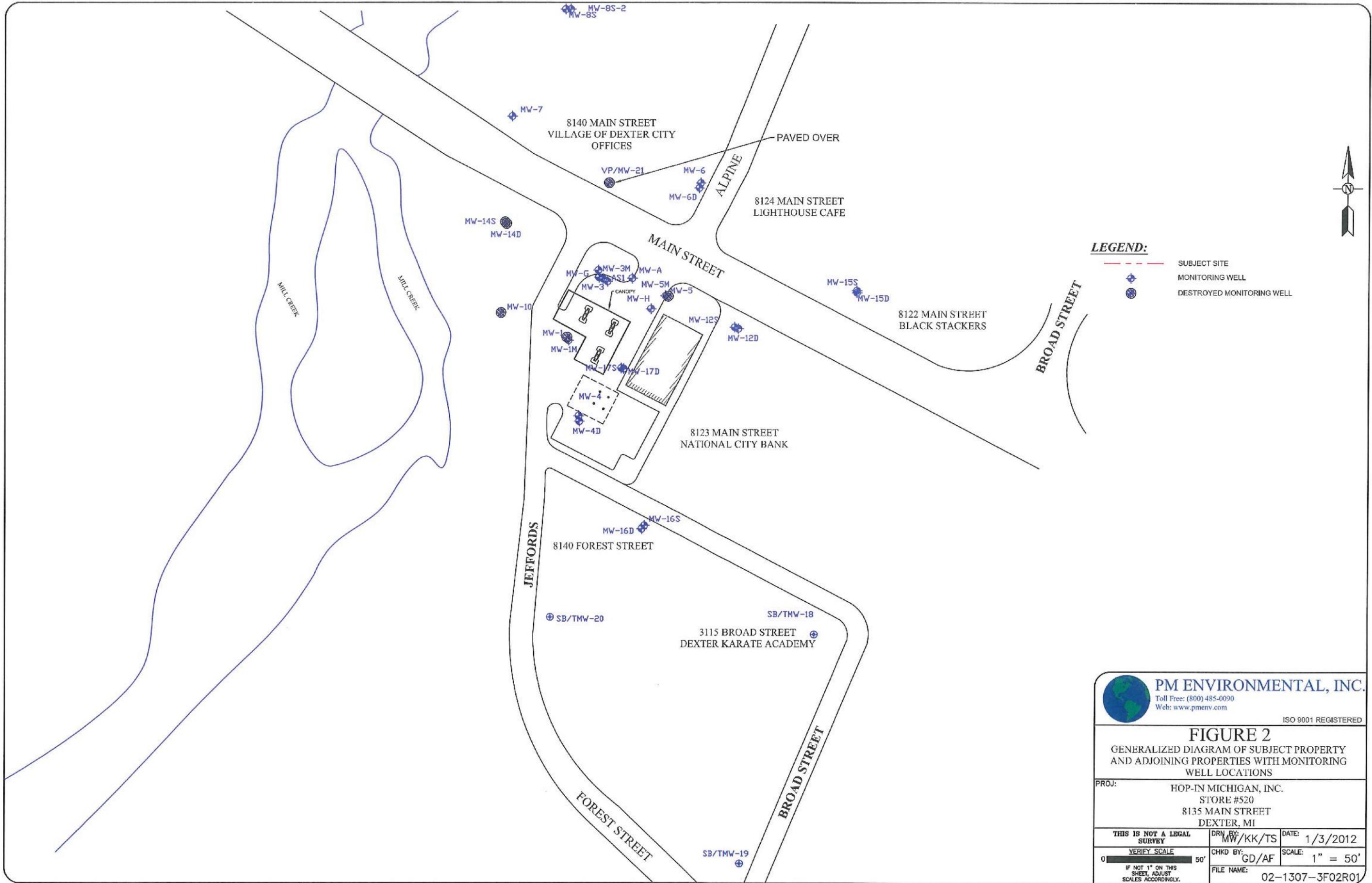


PM ENVIRONMENTAL, INC.
 ISO 9001 REGISTERED
 Toll Free: (800) 454-0090
 Web: www.pmeinc.com

FIGURE 2
 GENERALIZED DIAGRAM OF SUBJECT PROPERTY
 AND ADJOINING PROPERTIES WITH MONITORING
 WELL LOCATIONS

PROJ: HOP-IN MICHIGAN, INC.
 STORE #520
 8135 MAIN STREET
 DEXTER, MI

THIS IS NOT A LEGAL SURVEY	DATE: 1/3/2012
VERTICAL SCALE IF NOT SHOWN SCALE: 1" = 50'	CD/AF
FILE NAME: 02-1307-3F02R01	



LEGEND:

- SUBJECT SITE
- ◆ MONITORING WELL
- ⊕ DESTROYED MONITORING WELL

 PM ENVIRONMENTAL, INC. Toll Free: (800) 485-0090 Web: www.pmenv.com		
ISO 9001 REGISTERED		
FIGURE 2 GENERALIZED DIAGRAM OF SUBJECT PROPERTY AND ADJOINING PROPERTIES WITH MONITORING WELL LOCATIONS		
PROJ: HOP-IN MICHIGAN, INC. STORE #520 8135 MAIN STREET DEXTER, MI		
THIS IS NOT A LEGAL SURVEY	DRN BY: MW/KK/TS	DATE: 1/3/2012
VERIFY SCALE 0 ————— 50'	CHKD BY: GD/AF	SCALE: 1" = 50'
IF NOT 1" ON THIS SHEET, ADJUST SCALES ACCORDINGLY.		
FILE NAME: 02-1307-3F02R01		