

G. NON-ARRANGED PARTICIPATION

None

H. COMMUNICATIONS:

1. Upcoming Meeting List
2. Sign Calendar
3. Invitation for Tour from Huron Valley Ambulance

I. REPORTS

1. Public Services Superintendent – Dan Schlaff

Mr. Schlaff submits his progress report of the DPW and Water/Sewer per packet.

Mr. Schlaff gave the following updates:

- Received a Michigan Municipal Risk Management Association's (MMRMA) RAP grant for SCADA in the amount of \$7000. The total project will cost \$18,000.
- Having a problem matching the existing Banner Pole so it looks like we will need to replace both and are now looking for two that will match up with the current bases.
- Had five frozen water lines this year as compared to 11 last year. One was a repeat from last year and using a steamer to thaw the lines.
- Question asked regarding the maintenance of the sand filter. (Mr. Schlaff explained the maintenance cleaning process.)

2. Community Development Manager – Michelle Aniol

Ms. Aniol submits her report as per packet. Ms. Aniol gave the following updates:

- The Oil and Gas Committee in Scio Township met on February 26 and it was a closed session. In order to attend these meetings, we will need to representative to attend (Mr. Carson and Ms. Aniol were suggested) but not sure what can be reported back as these are closed meetings. Will investigate this further.
- The barn on Dan Hoey Road will be taken down according to MC3 representatives. They have informed the Fire Department of this because of safety issues and difficulty doing a proper restoration.

3. Boards, Commissions. & Other Reports-“Bi-annual or as needed”

Washtenaw County Sheriff – February 2015 Written Update

Mayor Keough mentioned that he attended the recent Public Safety Steering Committee meeting.

4. Subcommittee Reports

Facilities – Verbal Update from February 6th Meeting

- Looking at either April 25 or May 9 for the next Town Hall meeting.

Road Plan – Joe Semifero

Councilmember Semifero gave the following updates:

- Information in the packet includes the minutes of the March 3 meeting and 2015 project maps.
- Will continue with the same contractor as last year. They will hold the price for crack sealing to what it was last year.
- Will put out bids for cape sealing and mill and overlay. Want to get the bids out soon.
- Will be doing PASAR ratings again this year with 1-2 staff members and OHM.
- Grand Street will have stormwater management improvements.
- Looking to install a mountable curb on the west side of Hudson Street between Forest and Grand to direct the water and protect the road edge. Also will add pads around two mailbox locations.
- There has been issues with low spots on Grand Street between Hudson and Baker, May not need to do anything with this as other changes being made may remedy this problem.
- Not looking at a crush and shape as a treatment option on Grand Street, but would look to remove and replace and include asphalt curbing or reconstructing the road. Cost would be approximately \$90,000 to remove, \$25,000 for curb and gutter and \$190,000 to rebuild the road.

5. City Manager Report

Ms. Nicholls submits her report as per packet. Ms. Nicholls gave the following verbal updates:

- The new City Assessor thinks he will be able to attend the March 23 meeting and will be ready to start with the City the second week of April.
- Have tickets to the Chamber Dinner for those interested.
- Question asked about the lower cost for the temporary art display. (Ms. Nicholls explained how the cost would be lowered).
- Question asked about an employee on medical leave and receiving disability, are we shorthanded and do we need to look for another employee? (Yes we are shorthanded but need to wait to see if the employee is retiring before hiring.)
- Question regarding the Paint Dexter Website. (A resident has volunteered to help streamline the website).

6. Mayor's Report

Mr. Keough submits his report as per packet. Mr. Keough gave the following updates:

- Have 25 applications for the Dexter Area Fire Department's Fire Chief position. The response has been good. Two fire chiefs from the area will be helping with reviewing the applications. Following the review, interviewing will begin.

J. CONSENT AGENDA

1. Consideration of: Bills and Payroll in the amount of \$362,706.37
2. Consideration of: Request from the Dexter Garden Club to close Central Street on May 16, 2015 for their Plant Sale

Motion Fisher; support Smith to approve items 1 & 2 of the Consent Agenda.

Unanimous voice vote approval.

K. OLD BUSINESS-Consideration and Discussion of:

None

L. NEW BUSINESS-Consideration of and Discussion of:

1. Consideration of Award of Bid/Acceptance of the Proposals for the Following:

Concord Excavating - \$292,558.83 for the completion of the Border to Border Trail

Concord Excavating - \$14,885 for stormwater work on Dover, Edison and Inverness

Concord Excavating - \$33,950 for the repair of the Community Park Path

OHM - \$22,000 for construction serves (includes materials testing)

MDOT/Amtrak - \$8,700 for railroad permitting/flagging requirements

Motion Fisher: support Carson to approve the bid from Concord Excavating and the proposal from OHM for the following work:

- Concord Excavating - \$292,558.83 for the completion of the Border to Border Trail
- Concord Excavating - \$14,885 for stormwater work on Dover, Edison and Inverness
- Concord Excavating - \$33,950 for the repair of the Community Park Path
- OHM - \$22,000 for construction serves (includes materials testing)
- MDOT/Amtrak - \$8,700 for railroad permitting/flagging requirements

Ayes: Carson, Fisher, Knight, Semifero, Smith, Tell and Keough

Nays: None

Motion carries

2. Consideration of: Changing the City's Federal Aid Road Project for 2017 from Baker Road to Central Street

Motion Tell; support Fisher to approve the change of the City's Federal Aid Road Project for 2017 from Baker Road to Central Street.

Ayes: Fisher, Knight, Semifero, Smith, Tell, Carson and Keough

Nays: None

Motion carries

M. COUNCIL COMMENTS

Carson None

Knight None

Smith None

Jones Over the weekend, Bailiwicks had a program on Fly Tying featuring a well known author and fisherman, Al Ritt, who was born and raised in Dexter and son of Coach Al Ritt.

Semifero None

Fisher None

Tell None

N. NON-ARRANGED PARTICIPATION

None

O. ADJOURNMENT

Motion Carson; support Fisher to adjourn at 8:26 PM.

Unanimous voice vote approval.

Respectfully submitted,

Carol J. Jones
Interim Clerk, City of Dexter

Approved for Filing: _____

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**THE CITY OF DEXTER
CITY COUNCIL
WORK SESSION
SATURDAY, MARCH 7, 2015**

A. CALL TO ORDER

The meeting was called to order at 8:01 AM by Mayor Keough at the Copeland Board Room at 7714 Ann Arbor Street in Dexter, Michigan

B. ROLL CALL: Mayor Keough

J. Carson	D. Fisher-arr at 8:11 AM
J. Knight	J. Semifero
J. Smith	R. Tell-arr at 8:31 AM

Also attending: Courtney Nicholls, City Manager; Michelle Aniol, Community Development Manager; Marie Sherry, Finance Director/Treasurer; Carol Jones, Interim City Clerk; Dan Schlaff, Public Services Superintendent; Justin Breyer, Assistant to the City Manager; and Scott Maurer, Assistant Public Service Superintendent.

C. GOALS AND OBJECTIVES

- Review Prior Goals & Objectives Document
- Discussion of New Goals

Discussion included but was not limited to budget, facilities, 3045 Broad Street and Mill Creek Park Phase 2. Request for an Executive Summary page for the goals.

D. DISCUSSION OF POTENTIAL GENERAL FUND PRIORITIES

- Facility Improvements – *Discussion included facility location, DTE and clarification of the timeline, DDA's relationship to the project, and looking at a possible public safety millage.*
- 3045 Broad Street Redevelopment - *Discussion included looking at the DDA/City relationship and viewing possible development proposals.*
- Mill Creek Park – Phase 2 – *Discussion included the Phase 2 Plan and the Master Plan.*

E. DISCUSSION OF STREET FUND PRIORITIES

Discussion included but was not limited to posting 2015-2016 street repairs on the City's website, what are the priorities for the City roads, having a complete study done on stormwater and finding a way to pay for it, review of the Road Plan, CIP for 2017-2018 for stormwater, and review of ½ mill for streets after May election.

F. DISCUSSION OF WATER/SEWER FUND PROJECTS AND RELATED TOPICS

- 6th Well Search
- NUBCO Growth Plans – *Based on a meeting with the company on March 5, information was presented regarding NUBCO's plans in Dexter for the next*

3-5 years with increases in production. Discussion included but was not limited to looking at the impact and cost effectiveness to treat wastes, water usage and effect on the water system, and involving the Department of Agriculture and MEDC for funding to study issues.

G. REVIEW BUDGET PROCESS SCHEDULE

- Draft Manager Budget Distributed April 24, 2015
- First Council Budget Meeting April 29, 2015
- Second Council Budget Meeting May 6 or May 13, 2015
- Final Budget Meeting (if necessary) May 27, 2015
- 2015-2016 Budget Public hearing June 8, 2015 (City Council Meeting)
- Adopt 2015-2016 Budget June 22, 2015 (City Council Meeting)

H. COMMENTS

- | | |
|--------|--|
| Tell | What about the use of a tablet vs. paper documents? |
| Knigh | Can we incorporate Gordon Hall somehow into City Commissions and discussions? |
| Aniol | Are we still committed to Redevelopment Ready Communities? |
| Sherry | Thanked Council for working on the goal process as this is necessary for setting the budget. Is Council interested in going paperless and using tablets? |
| Carson | Referenced the Historical Society in preserving the history of the Village, would like to work with staff to do this. |

I. ADJOURNMENT

Adjourned at 12:18 PM

Respectfully submitted,
Carol J. Jones
Interim Clerk, City of Dexter

Approved for Filing: _____

2015 Meeting Calendar

Board	Date	Time	Location	Website	City Representative
Dexter Area Fire Board	3/19/2015	6:00 p.m.	Dexter Township Hall	http://dexterareafire.org/	Shawn Keough/Jim Carson
Dexter Downtown Development Authority	3/19/2015	7:30 a.m.	Senior Center	http://www.dextertermi.gov	Shawn Keough
Healthy Community Steering Committee	3/19/2015	9:00 a.m.	Chelsea Hospital - White Oak Room		Julie Knight
Dexter Community Schools Board of Education	3/23/2015	7:00 p.m.	Creekside Intermediate School	http://dexterschools.org/	
Dexter City Council	3/23/2015	7:30 p.m.	Dexter Senior Center	http://www.dextertermi.gov	
Western Washtenaw Area Value Express	3/24/2015	8:15 a.m.	Chelsea Community Hospital	http://www.ridethewavebus.org/	Jim Carson
Farmers Market Vendor Dinner	3/30/2015	6:00 p.m.	Dexter District Library	http://www.dextertermi.gov	
City Council Work Session	3/31/2015	6:00 p.m.	Copeland Board Room	http://www.dextertermi.gov	
Washtenaw Area Transportation Study-Technical	4/1/2015	9:30 a.m.	Road Commission Offices	http://www.miwats.org/	Patrick Droze (OHM)
Dexter Area Historical Society Board	4/2/2015	7:00 p.m.	Dexter Area Historical Museum	http://www.dextermuseum.org/	
City Facility Committee	4/3/2015	9:00 a.m.	City Offices	http://www.dextertermi.gov	
Dexter District Library Board	4/6/2015	7:00 p.m.	Dexter District Library	http://www.dexter.lib.mi.us/	Pat Cousins
Dexter City Planning Commission	4/6/2015	7:30 p.m.	Senior Center	http://www.dextertermi.gov	Jim Smith
Dexter City Arts, Culture & Heritage Committee	4/7/2015	7:00 p.m.	Dexter Senior Center	http://www.dextertermi.gov	Donna Fisher
Dexter Area Chamber of Commerce	4/8/2015	8:15 a.m.	Copeland Board Room	http://www.dexterchamber.org/	Donna Fisher
Gateway Initiative (Big 400)	4/10/2015	9:30 a.m.	Waterloo Recreation Area		Paul Cousins, Carol Jones
Dexter City Council	4/13/2015	7:30 p.m.	Dexter Senior Center	http://www.dextertermi.gov	
5H - Dexter Coalition	4/14/2015	5:30 p.m.	Dexter Wellness Center		Becky Murillo
Washtenaw Area Transportation Study-Policy	4/15/2015	9:30 a.m.	Scio Township Hall	http://www.miwats.org/	Jim Carson

Due to the possibility of cancellations please verify the meeting date with the listed website or the City representative

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	Name of Group	Dates	Number Approved	Approval Date	Locations		Name of Group	Dates	Number Approved	Approval Date	Locations
January	Dexter Senior Ctr-Winter Market	signs out week of 1/10 & 1/24	3-18X24 / 2-2'X4"	11/3/2014	1,2,4,5,44	July					
	Friends of the Dexter Library	1/10	5 X 18 X 24	6/25/2014	1,4,17,19,51						
	Dexter KofC Ladies Auxiliary	1/27-2/9	5 X 18 X 24	1/14/2015	1,2,4,5,10						
	Dexter KofC Quarter Mania	1/14-1/22	5 X 18 X 24	1/14/2015	1,2,4,5,44						
	DHS Drama Club-Grease	1/23-2/8	5 X 18 X 24	1/23/2015	1,2,4,5,44						
	St Andrews-Monthly dinner	1/30-2/5	1-2' X 3'	1/27/2015	8						
February	Dexter Senior Ctr-Winter Market	signs out week of 2/7 & 2/21	3-18X24 / 2-2'X4"	11/3/2014	1,2,4,5,44						
	Dexter Comm. Band-Concerts	2/20-3/2	2 - 2' X 3'	10/1/2001	5 & 10						
	Friends of the Dexter Library	2/7	5 X 18 X 24	6/25/2014	1,4,17,19,51						
	Dexter KofC Ladies Auxiliary	1/27-2/9	5 X 18 X 24	1/14/2015	1,2,4,5,10						
	DHS Drama Club-Grease	1/23-2/8	5 X 18 X 24	1/23/2015	1,2,4,5,44						
	St Andrews-Monthly dinner	2/27-3/5	1-2' X 3'	1/27/2015	8						
	Dexter Comm. Orchestra	1/28-2/8	2- 2' X 3'	1/26/2015	5 & 9						
March	Dexter Senior Ctr-Winter Market	signs out week of 3/7 & 3/21	3-18X24 / 2-2'X4"	11/3/2014	1,2,4,5,44						
	Community Band - Concert	2/17-3/2	2-2 X 3	11/1/2013	5 & 9						
	Friends of the Dexter Library	3/7	5 X 18 X 24	6/25/2014	1,4,17,19,51	August	Friends of the Dexter Library	Dexter Daze 8/13, 8/14 and 8/15	5 X 18 X 24	6/25/2014	1,4,17,19,51
	St Andrews-Monthly dinner	2/27-3/5	1-2' X 3'	1/27/2015	8						
	Dexter Comm. Orchestra	3/4-3/16	2- 2' X 3'	1/26/2015	5 & 9						
April	Dexter Senior Ctr-Winter Market	signs out week of 4/4 & 4/18	3-18X24 / 2-2'X4"	11/3/2014	1,2,4,5,44						
	Dexter Comm. Band-Concerts	4/24-5/4	2 - 2' X 3'	10/1/2014	5 & 9						
	Friends of the Dexter Library	4/4	5 X 18 X 24	6/25/2014	1,4,17,19,51						
	St Andrews-Monthly dinner	4/3-4/9	1-2' X 3'	1/27/2015	8	September					
						October	Friends of the Dexter Library	10/3	5 X 18 X 24	6/25/2014	1,4,17,19,51
May	Dexter Comm. Band-Concerts	4/24-5/4	2 - 2' X 3'	10/1/2014	5 & 9						
	Friends of the Dexter Library	5/2	5 X 18 X 24	6/25/2014	1,4,17,19,51						
	St Andrews-Monthly dinner	4/30-5/7	1-2' X 3'	1/27/2015	8						
	Dexter Comm. Orchestra	5/6-5/18	2- 2' X 3'	1/26/2015	5 & 9						
						November	Friends of the Dexter Library	11/7	5 X 18 X 24	6/25/2014	1,4,17,19,51
June	Friends of the Dexter Library	6/6	5 X 18 X 24	6/25/2014	1,4,17,19,51						
	Dexter Comm. Orchestra	6/3-6/13	2- 2' X 3'	1/26/2015	5 & 9	December	Friends of the Dexter Library	12/8	5 X 18 X 24	6/25/2014	1,4,17,19,51

Location Listing: 1 - Baker/Main, 2 - Central/Mill, 3 - Dexter Ann Arbor/Copeland, 4 - Main/Alpine, 5 - Baker/Cemetery, 6 - Monument Park, 7 - Creekside, 8 - 7610 Dexter Ann Arbor, 9 - Peace Park, 10 - Dexter Ann Arbor/Limits, 11 - Cornerstone, 12 - Bates, 13 - 3443 Inverness, 14 - 7720 Ann Arbor Street, 15 - S. Main/Broad, 16 - N. Main/Broad, 17 - Edison/Ann Arbor Street, 18 - Dover/Fifth, 19 - Central/Fifth, 20 - Broad/Fifth, 21 - Mill Creek Middle School, 22 - Fourth/Inverness, 23 - Dexter Bakery, 24 - Lighthouse, 25 - Dexter Pharmacy 2, 26-Warrior Creek Park Driveway, 27-Dexter Flowers, 28-Terry B's, 29-7795 Ann Arbor St, 30 - 7915 Fourth, 31 - 7651 Dan Hoey, 32 - Wylie, 33-Lions Park, 35-Dexter Crossing Entrance, 36 - Dan Hoey/Dexter Ann Arbor; 37 - Dover/Main, 38 - Fourth/Central, 39 - Baker/Hudson, 40 - Inverness/Ann Arbor, 41 - Main/Jeffords, 42 - Third/Broad; 43 - 3rd/Dover; 44 - Ryan/Dexter Ann Arbor, 45 - Meadowview/Dexter Ann Arbor, 46 - Ice Rink, 47-Dexter Mill/RR tracks, 48-7444 Dexter-Ann Arbor, 49-Park entrance @ Farmers Mkt and Library, 50-2810 Baker/Dexter Wellness

** Dexter Farmers Market will place up to 5 signs on Friday, Saturday and Tuesday from May through October to advertise for the market

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Agenda: 3/23/15

Item: I-1

Public Services Department

8140 Main Street Dexter, MI 48130-1092

dschlaff@dextermi.gov

Phone (734)426-4572

MEMO

To: Mayor Keough and Council
From: Dan Schlaff, Public Services Superintendent
Date: March 19, 2015
Re: Utility & DPW Progress Reports

Provided for Council's review are Utility & DPW Progress Reports for the weeks of:

3/2/2015 to 3/8/2015

3/9/2015 to 3/15/2015

Please contact me, if you have any questions.

utilities progress reports	3/2/2015	3/8/2015	7/Days		
sewer maintenance	2				
water maintenance	2				
Turned water on/off	9	7950 Grand.			
liftstations, Reads, Floats	4				
Mixing secondary digester	3				
Snow removal	8				
Hosing WWTP	2				
Monthly service Ferric/Bisulfite Chlorine pumps	6				
Morning Rounds WTP	5				
Morning Rounds WWTP	5				
Activated sludge settling test	3				
Weekend Operation & Lab	2				
Bisulfite delivery	1				
Flushed primary scum beaches	2				
Clear bar screen	2				
Mixing secondary digester	4	Frozen lid.			
Decanting secondary digester	2	4,000 gal.			
Open iron pond drain	2				
Pump, Flushed E.Q	1	Installed new therometer.			
Maintenance blower #3	2				
Activated sludge samples	5				
Sludge judge clarifiers	7				

utilities progress reports	3/2/2015	3/8/2015	7/Days		
Alternate outdoor, indoor screw pumps	2				
Cleaned lab	2				
Primary clarifier sludge samples	7				
Frozen water service lines	2	3212 Alpine, 7950 Grand.			
UIS program change WWTP	2	Influent meter.			
Ferric transfer	1				
DO reads activated sludge tank	7				
WATER DUTY SHEETS	DRINKING WATER LAB 7 DAYS PER WEEK.				
	1	Daily grab lab:			
	2	PH		7-Days Per Week	
	3	Iron		7-Days Per Week	
	4	Flouride		7-Days Per Week	
	5	Orthoposphate		7-Days Per Week	
	6	Free Chlorine		7-Days Per Week	
		WEEKLY LAB			
	1	Raw Flouride		One Per Week	
	2	Arsenic		One Per Week	
	3	Raw iron Ryan drive wells		One Per Week	
		WEEKLY NPDES WFP			
	1	PH		One Per Week	
	2	Iron		One Per Week	
	3	Suspended solids		One Per Week	
		DRINKING WATER REPORTING			
	1	Data entry for MORs		State Every Month.	
		DRINKING WATER OTHER:			
	1	Montly bacteriological testing			
WASTE WATER DUTY SHEETS	WASTE WATER LAB 7 DAYS PER WEEK.				

utilities progress reports		3/2/2015	3/8/2015	7/Days		
1	Daily grab lab			7-Days Per Week		
2	PH			7-Days Per Week		
3	Temp			7-Days Per Week		
4	DO			7-Days Per Week		
5	Fecal Coliform			7-Days Per Week		
6	Total Chlorine			7-Days Per Week		
7	Settlabililty			7-Days Per Week		
8	MSSS AT RAS			7-Days Per Week		
9	Wasting rates			7-Days Per Week		
	Daily Composite Lab:					
1	Dates:		3/2/2015	3/8/2015		
2	BOD			7-Days Per Week		
3	Suspended Solids			7-Days Per Week		
4	Phosphorous			7-Days Per Week		
5	Ammonia			7-Days Per Week		
	Sludge Lab:					
1	PH			7-Days Per Week		
2	Total Solids %			7-Days Per Week		
3	Alkalinity			7-Days Per Week		
	Paragon Sampling:					
1	Copper			1-Day Per Week		
2	Set up samples for pick up.					
	WASTE WATER REPORTING:					
1	EDMR Submitted			State Every Month.		
	QA/QC:					
1	Log Sheets			One Per Week		
	ORDER SUPPLIES:					
1						
2						
	ORDER CHEMICALS:					
1						
2						
	IPP:					
1	Alpha Metal					
2	Reports					
3	Other					

utilities progress reports	3/9/2015	3/15/2015	7/Days		
sewer maintenance	4				
water maintenance	3				
liftstations, Reads, Floats	4				
Hosing WWTP	3				
Morning Rounds WTP	5				
Morning Rounds WWTP	5				
Activated sludge settling test	3				
Weekend Operation & Lab	2				
Flushed primary scum beaches	2				
Chem Cleaned sand filters	1	#3			
Clear bar screen	2				
Decanting secondary digester	3	4,300 gal.			
Open iron pond drain	2				
Activated sludge samples	5				
Sludge judge clarifiers	7				
Alternate outdoor, indoor screw pumps	2				
Primary clarifier sludge samples	7				
Sewer cleaning Metro sewer	4	Liftstations, Sewer mains.			
Ferric transfer	1				
DO reads activated sludge tank	7				
WATER DUTY SHEETS	DRINKING WATER LAB 7 DAYS PER WEEK.				

utilities progress reports	3/9/2015	3/15/2015	7/Days		
2	Total Solids %		7-Days Per Week		
3	Alkalinity		7-Days Per Week		
	Paragon Sampling:				
1	Copper		1-Day Per Week		
2	Set up samples for pick up.				
	WASTE WATER REPORTING:				
1	EDMR Submitted		State Every Month.		
	QA/QC:				
1	Log Sheets		One Per Week		
	ORDER SUPPLIES:				
1					
2					
	ORDER CHEMICALS:				
1					
2					
	IPP:				
1	Alpha Metal				
2	Reports				
3	Other				
	IPP:				
1	NUBC				
2	Reports				
3	Other:				
	Miscellaneous:				
1	Misc cleaning.				
2	Put positive response on Tim's tablet.				
3	Updated Dan's excel spread sheets.				
4	Data entry February report EDMR.				
5					
6					
7					
8					
9					
10					

utilities progress reports	3/9/2015	3/15/2015	7/Days		
	Total Work Orders		229		

DPW Progress Report	3/2/2015	3/6/2015	5-Days		
Patch Roads	2	6 hours.			
Easter eggs to office	1	1.5 hours.			
Salted WTP, Well, 5 TH well	2	2 hours.			
Salted, Plowed streets	3	26 hours.			
Clean Downtown snow	2	6 hours.			
Christmas decoration	3	16 hours.			
Miss Diggs	4	1.5 hours.			
Changed chlorine tubing 5th well	1	1 hour.			
Final water reads/ beginning	5	1.5 hours.			
Maintenance Kenworth truck	1	2 hours.			
New water meters	4	3 hours.			
New MXU's, wire	2	1.5 hours.			
Clean Office, Break Room	1	2.5 hours.			
Filled flouride tank 5 th well	2	2 hours.			
Maintenance CL2 lines filter plant, 5 th well	2	1 hour.			
Sand on alley's	1	7 hours.			
Back washed filters WTP	1	2 hours. 58,000 gal.			
Service call	1	3212 Alpine frozen water line. 5 hours.			
		7950 Grand frozen water line. 6 hours			
Pre-inspection bucket truck	1	30 min			
Pre-inspection 1 ton trucks	1	30 min			

DPW Progress Report	3/2/2015	3/6/2015	5-Days		
Pre-inspection GMC truck	1	30 min			
Pre-inspection International truck	1	30 min			
Pre-inspection front end loader	1	30 min			
Pre-inspection Case backhoe	1	30 min			
Pre-inspection Bobcat	1	30 min			
Bucket truck Inspection		30 min			
Crane inspection	1	1 hour.			
Bills payroll	1	1 hours.			
Quarterly engine hours	1	1 hour.			
NUBCO water read	2	Meter # 71756943 read.		4732	
Filter plant	2	Meter # 71307627 read.		128	1 hour.
		Changed CL2 line 12 hours.			
5 TH well	2	26' 9"	1 hour.		
Cross connection inspection	1	1 hour.			
Checked, clean storm drains	3	12 hours.			
Trash down town	1	4 hours.			
Morning reads WTP	2	7.5 hours.			
Total Work Hours in the Week	140				
Total Hours Accounted For	126				
Total work orders	59				

DPW Progress Report	3/9/2015	3/13/2015	5-Days		
Patch Roads	2	11 hours.			
Ordered signs	6	2 hours.			
Street lights	1	4 hours.			
Closed ice rink	2	1 hour.			
Salted WTP, Well, 5 TH well	2	4 hours.			
Salted streets	2	6 hours.			
Fix plate bakery alley.	2	5 hours.			
Sand Downtown ice	2	4 hours.			
Christmas decoration	2	5 hours.			
Traffic conters	4	4 hours.			
Miss Diggs	5	2 hours.			
Parks	1	2 hours.			
Clock Downtown	1	1 hour.			
Final water reads/ beginning	8	3.5 hours.			
Turned water on/off	2	2 hours.			
Maintenance Kenworth truck	2	2 hours. Tighten chain.			
New water meters	1	1 hour.			
Clean Office, Break Room	1	2.5 hours.			
Moved city office around	2	2 hours.			
Victoria condo's	1	4 hours.			
Back washed filters WTP	1	2 hours. 55,000 gal.			
Service call	1	Frozen water line. 6 hours.			

DPW Progress Report	3/9/2015	3/13/2015	5-Days		
Pre-inspection bucket truck		30 min			
Pre-inspection 1 ton trucks	1	30 min			
Pre-inspection GMC truck		30 min			
Pre-inspection International truck	1	30 min			
Pre-inspection front end loader	1	30 min			
Pre-inspection Case backhoe	1	30 min			
Pre-inspection Bobcat	1	30 min			
Bucket truck Inspection		30 min			
Cleaned van	1	1.5 hours.			
Bills payroll	1	1 hours.			
Fueled trucks	2	1 hour.			
Sanded Alley's	1	2.5 hours.			
NUBCO water read	2	Meter # 71756943 read.		4772	
		Meter # 71307627 read.		130	1 hour.
5 TH well	2	26' 5"	1 hour.		
Checked, clean storm drains	4	4 hours. Pumped manhole behind pub.	3.5 hours.		
Power washed equipment	1	2 hours.			
Trash down town	1	6 hours.			
Morning reads WTP	2	7.5 hours.			
Total Work Hours in the Week	132				
Total Hours Accounted For	109				
Total work orders	74				

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Memorandum

To: Mayor Keough and City Council
Courtney Nicholls, City Manager

From: Michelle Aniol, Community Development Manager

Re: Report for March 23, 2015 Council Meeting

Date: March 18, 2015

Zoning Ordinance Updates Update

Staff continues to compile a list of recommended changes and clarifications to the Zoning Ordinance. Staff anticipates reviewing the list with the Planning Commission on April 6th, and then following up with Council at its first meeting in April.

Target Market Analysis RFP Update

The Target Market Analysis RFP was posted on Friday, March 13th. The following is the tentative timeline for the Project:

Event	Date(s)
RFP Submittals Due	March 25, 2015
Selection & Award	April 16, 2015
Work begins (following execution of contract)	April 27, 2015
Project Completion Date (3 mos.)	July 27, 2015

Retail Market Analysis Update

Staff received a call from Tony VanDerworp, Director of Community and Economic Development for Washtenaw County. According to Mr. VanDerworp only non-profit entities are eligible to apply for the Mini-Grant Program. Municipalities and DDA's are not non-profit according to the Washtenaw County Corporate Counsel. Therefore, staff is attempting to partner with either the Dexter Chamber of Commerce or Ann Arbor SPARK to secure funding for a Retail Market Analysis.

Tree Board Update

The Tree Board met on Tuesday, March 10th to review the following:

- FY 2014-15 Tree budget;
- 2015 Street Tree Resident-Cost Share Program; and
- 2015 Arbor Day Celebration

The Board received a request from Guardian Tree Experts to provide free tree trimming/pruning demonstration during our Arbor Day Events. The Board asked staff to find out Arbor Care (our current arborist) was interested in participating, as well. The trimming/pruning demonstration is planned to be held at Monument Park. Planning details are still being finalized.

In addition, the Board selected five (5) tree species for planting this year: Accolade Elm, English Oak, Sugar Maple and Yellowwood. The Board also decided to order 2 Shumard Oak trees for planting in Mill Creek Park.

This year's Arbor Day celebration will take place on Friday, April 24th. A variety of evergreen and deciduous seedlings will be distributed at the Dexter District Library and Downtown at the Clock, depending on the weather. The annual Arbor Day Proclamation is included in your packet for approval.

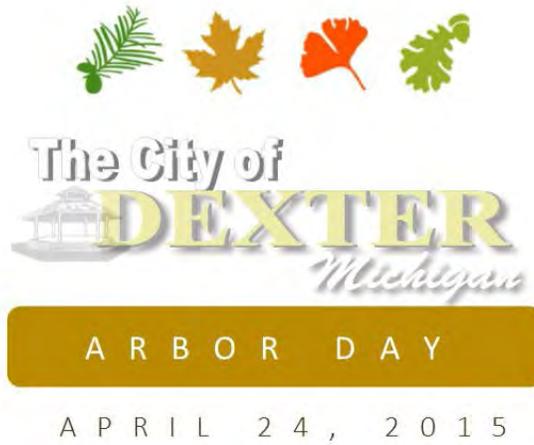
NUBC Update

You will recall that back in late January or early February, Northern United Brewing Company (NUBC) asked to meet with city officials and staff to discuss their future growth plans. It took a little time to coordinate schedule, but City staff and officials, together with representatives from the MEDC and Department of Agriculture met with NUBC on Thursday, March 5th. During that meeting NUBC explained it currently produces between 8,000 and 15,000 barrels of beer, per year, but wants to increase its beer production from 70,000 to 100,000 barrels per year over the next **3-5 years, and they want to expand in Dexter!**

On one hand, this makes perfect sense. After all NUBC has made a significant investment in real and personal property here in Dexter. They've also incorporated Dexter into their brand. For example, when NUBC recently opened its new Jolly Pumpkin restaurant in Detroit, they promoted it as "D-2-D" (Dexter-2-Detroit) during a news conference. Plus, the State of Michigan is strongly supportive the growth of the craft beer industry, a/k/a valued added agriculture. So much so that the Governor recently signed a nine-bill package of bi-partisan legislation designed to help create jobs and increase tourism by helping to expand the state's craft beer industry. Of particular interest is Public Act 42 of 2014 (a/k/a HB 4709), which allows microbrewers to increase production from 30,000 barrels per year to 60,000 barrels per year. This action aids a company like NUBC grow from a microbrewery to a brewery. Before this legislation passed, microbreweries, such as NUBC, could not produce more than 30,000 barrels per year.

However, on the other hand, we (the company and the city) need to determine if the City can accommodate their growth. After all, we know that the waste stream NUBC currently produces can overwhelm our treatment plant; not because of the volume, but because of the composition of the waste stream; the high BOD content produced by spent grain and yeast. Imagine the waste stream when NUBC ramps up its desired production.

The direction following the meeting was for the City's engineer, F & V and NUBC's engineer, Process Results to draft a proposal to study treatment options necessary to accommodate significant expansion of NUBC here in Dexter. In addition, staff is working on obtaining technical assistance grants from the Michigan Department of Agriculture (MDA) and the Economic Development Administration (EDA), to help offset the cost of the study. We anticipate a proposal will be ready for Council's consideration the first meeting in April.



Plant a tree the week of April 20th or pick up a **FREE** tree seedling to plant on Arbor Day, Friday, April 24th at one of the following locations:

- Dexter District Library 10 am to noon
- Downtown Clock 11:00 am
- Dexter Mill 1:00 -3:00 pm

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CITY OF DEXTER**cnicholls@dextermi.gov**

8140 Main Street Dexter, MI 48130-1092

Phone (734)426-8303 ext 17 Fax (734)426-5614

MEMO

To: Mayor Keough and Council Members
From: Courtney Nicholls, City Manager; Justin Breyer, Assistant to the City Manager
Date: March 17, 2015
Re: Farmers Market/Community Garden Report

Attached for Council's review is a plan put together by several market vendors, spearheaded by Jane Fink, for improvements to the Farmers Market. This is a compilation of various ideas that have been brought up as the Market has grown. Jane worked with Sandy Hansen, who volunteered to put together a visual depiction of their ideas, which include painting the Farmers Market wording on the pavilion, purchasing screens to both shade the vendors from the sun and stop cars from encroaching into the Market spaces and purchasing a small storage shed and additional tables. The Farmers Market/Community Garden Oversight Committee met and reviewed the plan on March 17, 2015. One idea that was raised was increasing the size of the screens so that a person could not attempt to walk between the screen and the pole to enter the market.

The purchase of the shed, additional tables and the painting of the pavilion could be completed within the budget of the Market in this fiscal year. The purchase of the screens would need to be budgeted for in 2015-2016. The removal of the trees and use of that space as the main entrance to the Market would likely be phased in in future years. Council's feedback is requested before any of the ideas are implemented.

Starting for the 2015 season, Justin will be working on establishing a more formal structure for the Farmers Market/Community Garden Oversight Committee including establishing a regular meeting date and producing agendas, packets and minutes similar to our other established Committees. We do need to seek new Committee members to represent the Chamber of Commerce, a Market Vendor representative and a member at-large.

The 2015 vendor dinner to kick off the season will be held on Monday, March 30, 2015 at 6 pm at the Dexter District Library. Council members are welcome to attend.

RECOMMENDATION FOR THE ENHANCEMENT OF THE DEXTER FARMERS
MARKET

- I. Success of 2014 Dexter Farmers Market
- II. Identification of the Problems.
- III. Solutions explored.
- IV. Final Recommendation

Submitted by The Committee for The Enhancement of the Dexter Farmers Market, a committee of Vendors and Consumers focused on making a great market even better.

Jane Fink 734 426-2695

Jane Kelly 734 646-5151

Enhancement Design by Sandy Hansen, LA

I. Success of 2014 Dexter Farmers Market:

The 23 – 24 vendors at the market offered a wide variety of high quality products. Six of the best local produce farms sold at our market. When surveyed at the end of the season, vendors remarked 2014 was their best year yet indicating a higher number of regular consumers and an increase in sales receipts.

The market averaged 300 consumers per Saturday in May and June, over 500 during July, August and September and 300 during October. When consumers were surveyed all remarked on the quality of the market (“this is the best market around”), the convenience of parking and the friendly and lively atmosphere. They also stated that the market brought them into Dexter to shop in local businesses or eat at local restaurants.

The market improved as a community-making space in Dexter. Local musicians, many of them students, provided music at the market, a KIDZ BIDZ booth was made available for the purpose of providing a vendor experience for school aged children, a non-profit booth was set up where local non-profit groups could discuss their work with consumers. Five special events for families were held at the market and efforts were made to coordinate with other Dexter events (Green Day, Dexter Daze, Apple Days, Border to Border Run, Yoga in the Park and Wellness Walks).

II. Problems:

All 16 vendor booths on the west sheltered side of the market are full with seasonal vendors. Seven vendors were placed on the unsheltered side of the market just inside the parking curb. The remaining eight booths were either not filled or filled until the sun and heat drove the vendors out. Vendors on the East side of the market pavilion are endangered because of the direct sun, extreme heat and market parking. To protect themselves and their products from the sun, vendors tried mesh screens but there is no efficient manner of hanging them so they interfered with booth space and vendor comfort. Standing sun umbrellas were tried but when the wind caught them they blew over on to parked cars. Vendors with sun heat sensitive products refuse to sell at Dexter Farmers Market if they are given an east side booth. Although the parking is convenient, several east side vendors have been bumped by a parking car. In addition some consumers have expressed anxiety about bumping into the east side vendors when they use the market spaces. Because of these issues, the Dexter Farmers Market cannot grow.

III. Possible Solutions:

1. Close Alpine Street 7 a.m. – 1:15 p.m. on market Saturdays. Place vendors on the east side of Alpine street. Alpine street would be a pedestrian area during the market.
- 2 Purchase and install permanent retractable awnings on the East side of the pavilion.

Six awnings would be required.

Product Cost: Manually operated (Lowes) 12x10 = \$1599.95 each. Total = \$9,599.70

Motorized (Lowe's) 11x10 = \$2708.15 each. Total = \$16,249.00
Installation costs not included.

- Place all vendors on the west sheltered side of the pavilion. Extend the market by adding 1 10x10 tent at the south end and 5 8x8 tents on the north end. These north end tents would be placed on the grass areas either side of the stairs to Warrior Park.
Costs: Landscaping – leveling grass areas on North end and removing iron fencing.
We received a bid from L-n-J = \$12,000.
Tents each \$170 from EZ UP x6 = \$1,020.

VI. Recommended for 2015:

Purchase of 6 sun screen mesh panels each 6 x 14. These would be fastened as needed on market day to brackets welded on pavilion poles and cleats sunk into anchor blocks. Fasteners would be high quality Bungee cords. These panels and cords would be stored on site and could be put up by the vendor. The panels would act as a visual barrier from the parking side so cars would not hit vendors and the panels would provide needed sun protection. The mesh would allow movement of air and light.
Product costs: screens (on sale) \$246 each x 6 = \$1,476.00
Bungee cords 24 – pack of 10 = \$13.00 total = \$40.00
Welding costs = *we will get a quote from Gary Klapperich*

NOTES: CEM recommends that the City of Dexter adopt all aspects of the Dexter Farmers Market design plan presented by Sandy Hansen:

- Sun Panels
- Removal of trees from the Central entrance to the market creating a gathering space where market demonstrations, events and Central Information Booth would be placed along with the KIDZ BIDZ booth and the non-profit group booth and solo musicians.
- Approval of volunteers (all ready to go) and provision of paint and paint supplies to paint the wrought iron entrance signs in bright, attractive colors so they can be seen and read clearly.
- Purchase of an attractive storage shed for City property that is used at the Market.
- Contracting with Gary Klapperich for two information boards at the Market.

The following people have been involved in discussions and investigations: Brenda Tuscano, Dexter Farm Market Manager, the Oversight Committee for the Dexter Farmers Market and the Community Garden, Kurt Augustine – head of the DPW, Vendors and Consumers of the 2013-14 Dexter Farmers Market, City Council members (Julie Knight, Donna Fisher) and members of the Committee for the Enhancement of the Dexter Farmers Market.

DEXTER FARMERS MARKET

Proposed elements, continuing development

March 2015

MARKET IDENTITY

- Paint 'DEXTER FARMERS MARKET' and SUNRISE in end gables (3)
Paint
- New MARKET BANNER above fence, south approach
Banner, custom fabricated
Support posts (2)
- Remove 2 Serviceberry trees (front of central pavilion)
Removal, including roots
Infill concrete
- SCULPTURE (metal) roof feature, top of central pavilion

FURNISHINGS

- Information KIOSKS (2), match existing kiosks (Klapperich Welding)
- BENCHES (relocate 2 existing)
- EVENT CANOPY in street-side plaza
SLEEVES in pavement

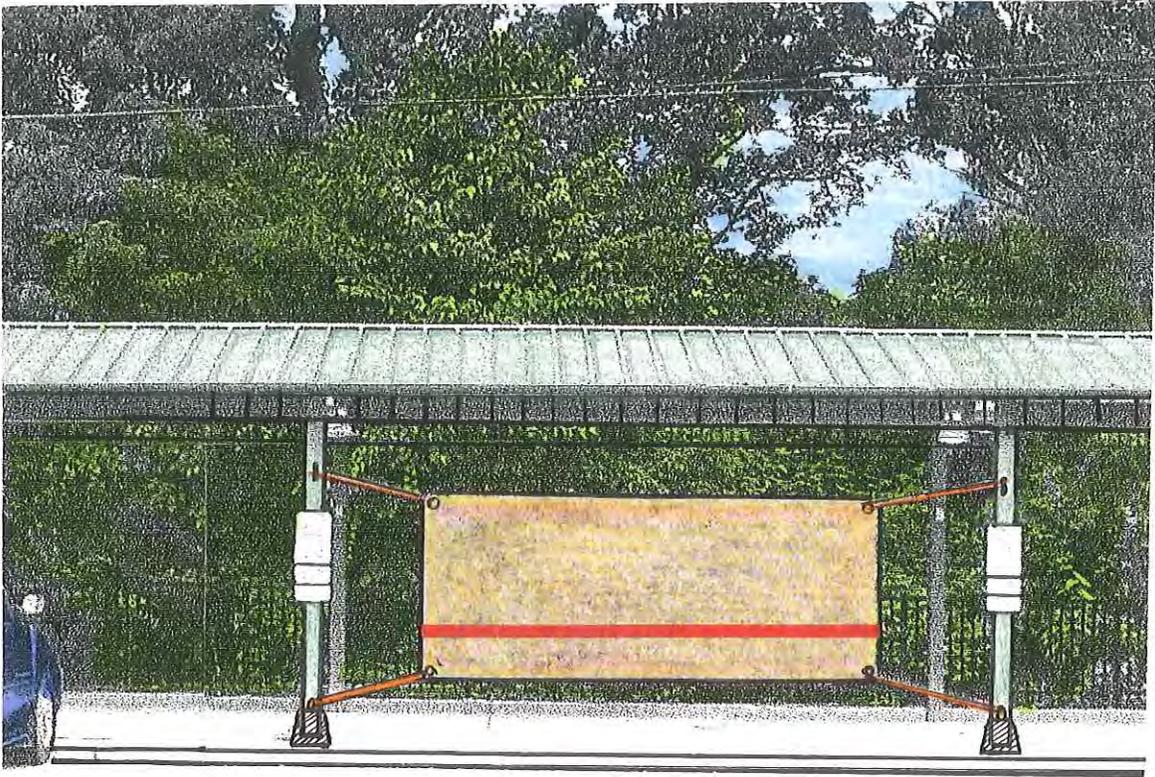
TENT/CANOPY(approx dimensions 16' x 20')

Performance TENT (8-10 feet square) on north lawn
TENT purchase
SLEEVES in lawn for tent support

CLIMATE CONTROL / SAFETY / STORAGE

Woven mesh SCREEN PANELS across 6 street-side market bays
8 hanger arms -- design, fabrication, and installation
6 woven poly mesh 6' x 14' panels, w/ attachment fittings
SAFETY GRAPHIC across full width of all screen panels
8 concrete ANCHOR BLOCKS w/ top ring
8 HANGER ARMS -- design, fabrication, and installation

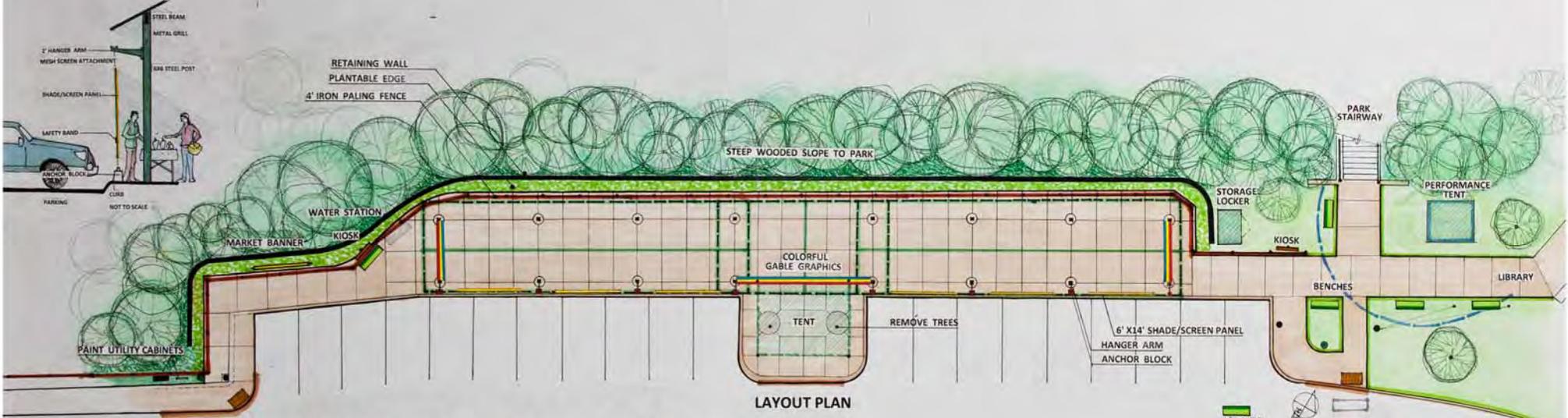
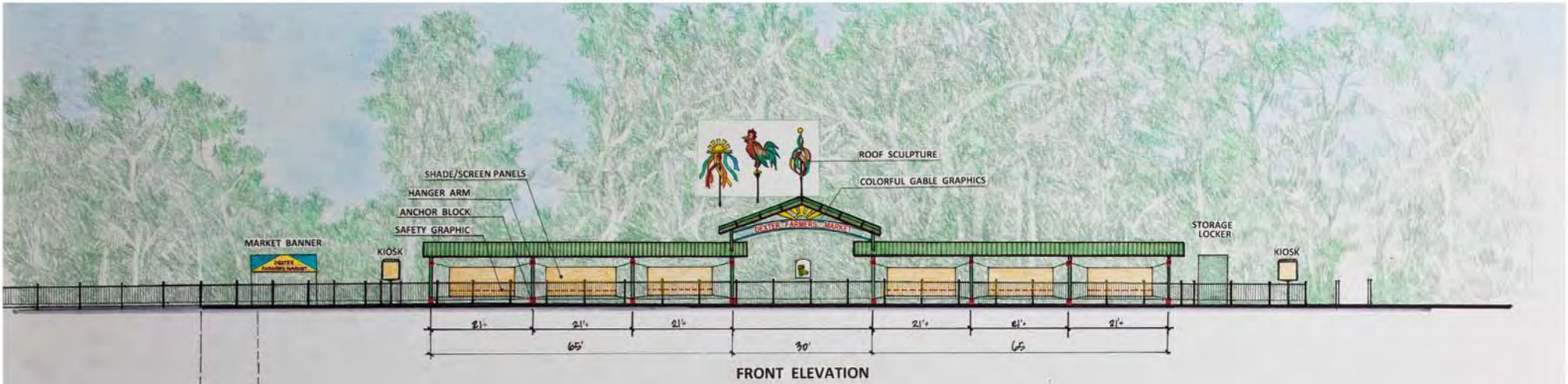
STORAGE SHED for tents, shade panels/fittings, tables, folding chairs
level site, relocate three fence sections



14' x 6' shade panel with safety strip

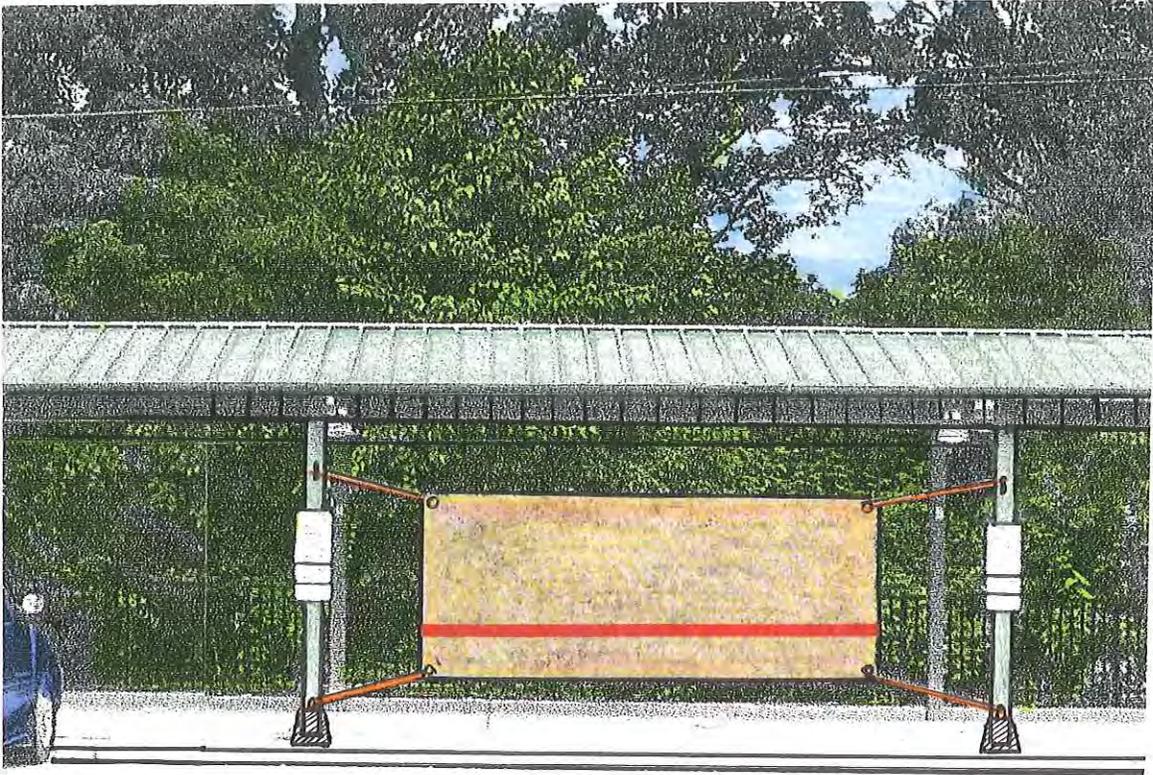


Paint metal identity features in 3 end gables



DEXTER FARMERS MARKET
A PROPOSAL FOR FARMERS MARKET IMPROVEMENTS





14' x 6' shade panel with safety strip



Paint metal identity features in 3 end gables

Draft List of Proposed National Functional Classification Revisions

County: Washtenaw

Date: February 12, 2015

Proposal	City, Village, or Township	Road Name	"From" Limit	"To" Limit	Length (Miles)	Existing NFC Designation	Proposed NFC Designation	Reason For Change
1	Chelsea (Chelsea small urban area)	W. North St.	Hayes	N. Main St. (M-52)	0.36	Local	Major Collector	This all season corridor connects M52 (Minor Arterial) with W. Middle Street (Major Collector) and is used as the primary west bypass for M52 in the event of emergency closures/construction projects for both MDOT and the railroad in downtown Chelsea. This section of roadway is also the main trucking/employee access for Chelsea Milling Company (Jiffy Mix) which operates a 400,000 sq ft manufacturing facility with a 361 peak employee workforce.
	Chelsea (Chelsea small urban area)	Hayes St.	W. Middle St.	W. North St.	0.13	Local	Major Collector	
2	Chelsea (Chelsea small urban area)	Manchester Rd.	M-52	Old US-12	0.5	Local	Major Collector	This city major street connects Old US 12 (Major Collector) with M52 (Minor Arterial) and is used as a southern bypass due to daily traffic congestion on M52 for also during emergency closures of M52/I-94.
3	Chelsea (Chelsea small urban area)	Dewy	M-52	McKinley St.	0.16	Local	Minor Collector	This corridor connects M52 (Minor Arterial) with Dexter-Chelsea Road (Major Collector) and is used as the primary east bypass for M52 used by semi/low trucks due to the level railroad crossing at Freer Road. This section of roadway is also the main commuter route for Chelsea & Stockbridge residents traveling to Dexter, Michigan. Portions of this road have been constructed to all season standards.
	Chelsea (Chelsea small urban area)	McKinley St.	Dewy	Railroad St.	0.14	Local	Minor Collector	
4	Chelsea (Chelsea small urban area)	Middle	McKinley St.	Madison	0.07	Local	Minor Collector	This corridor connects two Major Collector streets, serves as an alter eastbound access to Chelsea and receives a tremendous amount of non local and school bus traffic.
	Chelsea (Chelsea small urban area)	Madison	Middle	Washington	0.34	Local	Minor Collector	
	Chelsea (Chelsea small urban area)	Washington	Madison	Freer	0.46	Local	Minor Collector	
5	Ann Arbor	E. Medical Center	Fuller	W. Medical Center	0.05	Local	Major Collector	This heavily traveled short segment of road connects Fuller Rd and Maiden Lane with the U-M hospital campus and other school buildings. The segment should have been upgraded long ago, but was overlooked.
6	City of Dexter	Third	Central	Broad	0.12	NFC Local	Major Collector	Broad Street (Main to Third) and Third Street (Broad to Central) currently function as the primary north and south corridor by linking Main Street (minor arterial) on the south to Central Street on the north which connects with several major collector roads serving points north of Dexter. The designated road segments are also the City's signed truck route and provide the only north-south link between business and industry north of Dexter to the I-94 corridor south of Dexter.
	City of Dexter	Broad	Third	Main	0.293	NFC Local	Major Collector	
7	Salem Twp - Superior Twp	Curtis	Six Mile	Ann Arbor Road	4.75	Rural Minor	Rural Major	This route, together with Currie Rd north of 6 Mile, is a significant north/south through route in northeast Washtenaw County. Recent traffic counts range from 2,780 on the south end to 4,415 on the north end, consistent with other Major Collectors in the area. In addition, the Major Collector segments along parallel Gotfredson Rd and Chubb Rd are being downgraded in classification as they are low volume road segments, and because the proposed connection between these two roads will not be built in the near future.
8	Scio Twp - Webster Twp	Island Lake	Dexter-Chelsea	Dexter-Pinkney	0.32	Major Collector	Minor Arterial	With the removal of the proposed extension of Parker to Dexter Pinkney as a Minor Arterial, this upgrade in NFC is needed to maintain connectivity in Arterial routes.
Deletions								
9	Chelsea	Bypass around west side of	Werkner	M-52	2.72	Future NFC - Major Collector		Will not be constructed during Current TIP timeframe
10	Ann Arbor	Extension of Clark	US-23	Huron Parkway	0.74	Future NFC - Major Collector		Will not be constructed during Current TIP timeframe
11	Lima Twp - Dexter Twp	Connecting road between	Beach	Island Lake	0.95	Future NFC - Major Collector		Will not be constructed during Current TIP timeframe
12	Scio Twp - Webster Twp	Connecting road between	Dexter-Chelsea	Island Lake	0.56	Future NFC - Minor Arterial		Will not be constructed during Current TIP timeframe
13	Northfield Twp	An extension of 7 Mile	Donna	Main	1.2	Future NFC - Major Collector		Will not be constructed during Current TIP timeframe
14	Ypsilanti Twp	Connecting road between	Morgan	Whittaker/Huron St.	1.34	Future NFC - Major Collector		Will not be constructed during Current TIP timeframe

15	Salem Twp	Connecting road between	Brookville	5 Mile	1.4	Future NFC - Major Collector		Will not be constructed during Current TIP timeframe		
16	Lima Twp	Dancer	Dexter-Chelsea	Beach	0.81	Major Collector	Local	federal-aid roads on each end	-	-
17	Ypsilanti Twp	Morgan	Munger	Ellis	0.76	Major Collector	Local	federal-aid roads on each end	-	-
18	Salem Twp	Gottfredson	N. Territorial	Brookville	0.23	Major Collector	Local	federal-aid roads on each end	-	-
19	Salem Twp	Chubb	5 Mile	6 Mile	1.2	Major Collector	Local	federal-aid roads on each end	-	-

memorandum

Date: March 17, 2015

To: Courtney Nicholls, City Manager

cc: Mayor and City Council

From: Patrick Droze, P.E.

Re: US-23 Environmental Assessment

At the March Technical Committee meeting of the Washtenaw Area Transportation Study, the Michigan Department of Transportation presented a summary of their Environmental Assessment of the US-23 Active Traffic Management (US-23 ATM) project. This project will include widening the existing highway to convert the inner shoulders into traffic lanes for use during peak hours to alleviate congestion between M-36 and the M-14 interchange. The improvement would include overhead, changeable signage which would alert drivers of available lanes to increase roadway capacity during peak travel periods. The improvement is an application that would be the first of its kind in Michigan and is proposed as an innovative method to mitigate congestion at a reduced dollar figure when compared to the cost of typical highway expansion. In addition to the ATM improvements, MDOT would also complete the reconstruction of several bridges and interchanges as part of the project.

In addition to the presentation, the meeting included a vote for amendments to the Southeastern Michigan transportation improvement program (TIP) which is a budgeting and funding document for various local transportation projects. This amendment included several changes to the TIP including the addition and deletion and modification of various road and transit projects. The most prominent change was the addition of the previously mentioned US-23 ATM project for the calendar years of 2015 and 2016. The change included the addition of design, right of way acquisition and construction costs to allow for the project to proceed.

As the amendments went to vote, a significant period of discussion occurred centered exclusively on the US-23 project. Several committee members including those from the non-motorized community, Ann Arbor DDA, University of Michigan, Environmental, WATS staff and the Disabled community expressed concern regarding the Environmental Assessment process and the fact that a selected alternative has not yet been finalized. Moreover, the same group expressed concern that the high occupancy vehicle (HOV) alternative had been dismissed during the alternative screening.

Many members felt that this decision by MDOT was in conflict with many of the goals being established by WATS in 2040 Transportation Plan which references a recently completed community values surveys. These goals include providing transportation users with mode choices (car, bus, bikes, transit, etc) and encouraging development within traditional urban cores (such as Dexter) versus suburban sprawl. Several members cited that the project would not drive towards these objectives and would shift traffic problems from the studied corridor to points "downstream" of the US-23 / M-14 (west tri-level) interchange such as the Main Street off-ramp on M-14 and the eastern US-23 / M-14 trilevel. When asked this question, MDOT confirmed that this would be indeed the case. Several other questions were asked of MDOT about why HOV was dismissed, but due to the constraints of the Environmental Process, they could only gather comments. MDOT stated that questions would be answered after the public comment period closes on March 17, 2015.



Due to the level of uncertainty in the actual project and the lack of answers for a number of the questions asked, it was eventually decided to table portions of the TIP amendment that included the US-23 ATM project. The Committee voted unanimously to pass the other TIP amendments and resolved to revisit the US-23 project at the April meeting.

As it currently stands, I anticipate that there will be a close vote on this subject at the April WATS technical committee meeting. We are providing this memorandum to inform council on the project and solicit a recommendation on how OHM should vote on this topic on the City's behalf.

As context to other meetings, OHM attends monthly WATS Technical Committee meetings and almost exclusively votes consistent with recommendations from the staff of WATS. Most issues brought to vote are routine and are grounded in pre-established processes and technical aspects and are generally free of controversy. WATS staff typically ensures that all items brought to the technical committee are complete and are consistent with County and community transportation planning efforts. As noted previously, there is some question whether the project as submitted is indeed consistent with WATS' planning efforts. Moreover, the improvement could have indirect impacts on the City of Dexter. While the City was outside MDOT's study area, it could be reasoned that congestion on US-23 has some degree of effect on the City, though quantifying this is not feasible without a more robust traffic model.

I will be in attendance at the Monday meeting if there are any questions on this issue. I have included information on the US-23 ATM project below for Staff and Council's review.

Referenced Information:

WATS 2040 Plan: <http://www.miwats.org/2040lrp/home>

Presentation: http://www.michigan.gov/documents/mdot/MDOT_US-23_M-14_Corridor_Presentation_121213_442682_7.pdf

Study Website: http://www.michigan.gov/mdot/0,4616,7-151-9621_11058-316825--,00.html



US-23 Improvements

Silver Lake Road to M-14, Livingston and Washtenaw counties

Project Overview

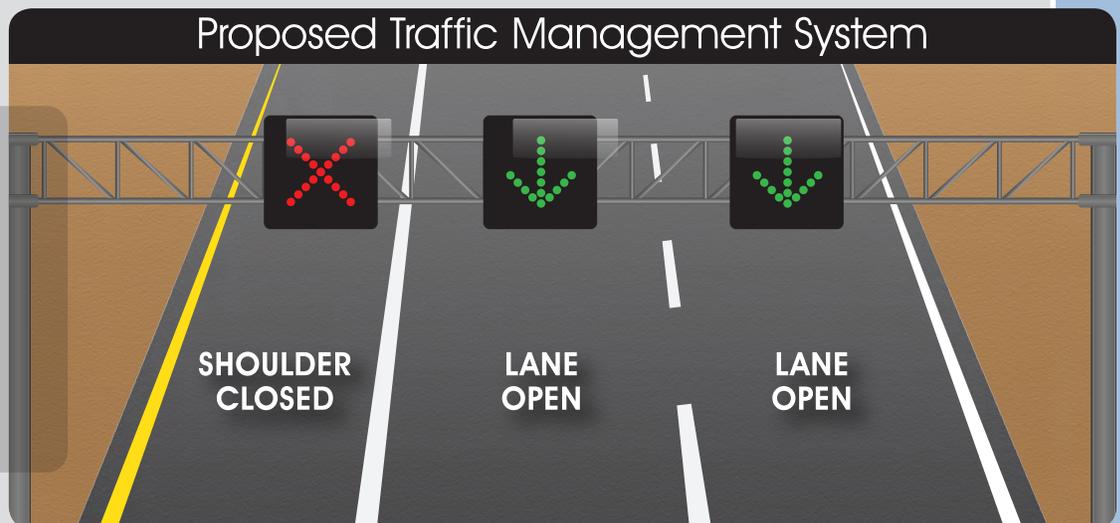
The Michigan Department of Transportation (MDOT) is proposing to make the following improvements along a busy corridor in the Ann Arbor/Brighton area:

- Repair pavement along US-23 between Silver Lake Road and M-14, as well as upgrading the median shoulder on US-23 between M-14 and M-36 (9 Mile Road);
- Replace bridges at 6 Mile Road, 8 Mile Road and N. Territorial Road;
- Widen bridges at Barker Road and the railroad bridge;
- Repair bridges at Joy Road and Warren Road;
- Upgrade ramps at N. Territorial Road, 6 Mile Road, 8 Mile Road and M-36; and
- Install additional Intelligent Transportation System (ITS) hardware, including cameras and electronic message boards.

Also as part of the project, MDOT is considering installing an active traffic management system along US-23 between M-14 and M-36 using innovative technology to help manage peak-hour congestion. This system would use the upgraded median shoulders on US-23 to help improve traffic flow and increase safety along the corridor. Overhead lane control signs will let drivers know when the system is active. The system would be monitored by MDOT's Statewide Transportation Operations Center (STOC), through the use of expanded ITS technology, with assistance from the Freeway Courtesy Patrol (FCP).

Next Steps

Based on input from previous public meetings, MDOT is preparing an Environmental Assessment for the proposed improvements to US-23. View study details and comment on the proposed improvements at: www.michigan.gov/mdotstudies.



Contact Us:

Brighton Transportation Service Center, 810-227-4681



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CITY OF DEXTER**cnicholls@dextermi.gov**

8140 Main Street Dexter, MI 48130-1092 Phone (734)426-8303 ext. 11 Fax (734)426-5614

MEMO**To: Mayor Keough and Council Members****From: Courtney Nicholls, City Manager****Date: March 17, 2015****Re: City Manager/Assistant to the Manager Report - Meeting of
March 23, 2015**

1. Meeting Review:
 - March 7th – City Council Work Session
 - March 9th – Training for Detroit Institute of Arts Inside Out Program
 - March 9th – City Council Meeting
 - March 10th – Border to Border Trail Run Planning Meeting
 - March 13th – Paint Dexter Website
 - March 17th – Farmers Market/Community Garden Oversight Committee
 - March 17th – Parks & Recreation Commission
2. Upcoming Meetings:
 - March 19th – Downtown Development Authority
 - March 23rd – City Council Meeting
 - March 24th – March 25th – MML Capitol Conference in Lansing
 - March 30th – Farmers Market Vendor Dinner
 - March 31st – City Council Work Session
 - April 3rd – Facility Committee
 - April 4th – Easter Egg Hunt
 - April 7th – Arts, Culture & Heritage Committee
3. **Temporary Staffing.** To fill the temporary vacancy created by the water/wastewater employee on medical leave staff is planning to hire a temporary employee. Several current employees know of licensed operators who have recently retired and have asked them to submit applications. The temporary employee will be employed full time through the duration of our full time employee's medical leave.
4. **Board of Review.** Attached are the draft minutes from the first meeting of the Board of Review.
5. **Arts, Culture & Heritage Committee.** We have received an updated proposal from Patti Schwarz of the River Gallery to assist with the temporary art display. The cost has been reduced from \$7,950 to \$4,800. This reduction was achieved by contracting only for the application process. The coordination of the installation and marketing of the display will be handled by staff. The amount that will be paid to each artist was also reduced from \$750 to \$700. The total cost of the display will be covered with funds from the Arts, Culture & Heritage Committee reserve which currently has a

balance of \$5,900. If Council is comfortable with this pricing we will move forward with seeking applications for the display.

6. **Edison Street Playground.** Justin met with Sean Burton from the Dexter School District on Thursday, March 5th to discuss an easement for a parcel owned by the School District at Edison St. and Ann Arbor St. Justin will be attending a Dexter School Board meeting on Monday, March 23rd to further this project. In the next two weeks, Justin, Becky Murillo, and I will be meeting to discuss this project with the Dexter Lions Club, and the homeowner located to the northeast of the parcel. When these steps are complete, the City will go out to bid for playground equipment.
7. **Election Update.** In the last two weeks, we have made significant progress towards preparing for the May 5th Election. The City has: received its Accuvotes and AutoMark from Scio Township; received our order of voting booths; and submitted the ballot order to Washtenaw County Elections. Additionally, as residents request absentee ballots, we have been sending and receiving absentee ballot request forms. To receive an absentee ballot request form, please call Justin at 734-426-8303, or e-mail Jbreyer@Dextermi.gov. As a reminder, any purchases made specifically for the May 5th election are reimbursable from the State of Michigan.
8. **Easter Eggstravaganza.** The City of Dexter is proud to host the 5th Annual Easter Eggstravaganza on Saturday, April 4! The event will be held at Community Park (3575 Ryan Dr.) from 10 am – 12 pm. Come for a fun-filled family experience with egg scrambles, pictures with the Easter Bunny, and face painting!

Advance tickets are \$2 per child or \$4 for two or more children. Tickets at the event will be \$3 per child or \$5 for two or more children. To purchase advance tickets, please visit Dexter City Hall at 8123 Main St., Second Floor of the PNC bank building. The first 100 tickets are free, courtesy of our generous sponsors.

March 9, 2015
Dexter Arts, Culture & Heritage Committee
Contact: Victoria Schon, Chair
734.358.1744



Proposal for Annual Outdoor Rotating Sculpture Exhibition

Scope of Project:

We are both delighted and excited to bring forward our fine art services to the City of Dexter. We thoroughly enjoyed our meeting and want to thank you for considering River Gallery. We also want to say how impressed we are with what you have already accomplished with the sculptures thus far. Your community has many dedicated volunteers that have already done a lot of work to create the arts and culture in Dexter. Great Job!

We talked about placing 4 sculptures outdoors annually, 3 of which are within walking distance of downtown. Our goal is to make the sculptures authentic to Dexter; ie, rural, community, connection and recreation. It was also suggested that the sculptures be more representational, as that is what the community, at this point, tends to be drawn to. We talked about a theme: nature... since Dexter sits right in the heart of it. Another possible addition to this project, included the garden exchange program with other local communities, creating gardens around each of the sculptures. A real possibility that we are willing to explore. Because that part is not yet defined, this proposal will not include fees to coordinate that part. Happy to chat further, and...Dexter Garden Club may want to take this part of the project on. So...here is what we are proposing.

Project Management Fees:

- Design and oversee "call for entries"
send out email broadcast announcements to art websites, arts organizations and electronic media
- Collect, organize, and first round of jurying submissions
- Submit submissions to committie

River Gallery + Exhibits Management fees:	\$2,000
• Artist Stipends: 4@ \$700 (4 artists loan the work for 1 year)	\$2,800
Total	\$4,800

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Hello Residents and Fellow Council Members,

Presented below is my report for the March 23, 2015 meeting. Please contact me if you have any questions.

Goal Setting and Budget Review Workshops

The second Goal Setting Session is currently scheduled for Tuesday, March 31, 2015 from 6 pm to 9 pm. This is a change from the previously scheduled date of Wednesday, April 1, 2015.

Appointment Recommendation

I am recommending the appointment of Phil Arbour to fill the open spot on the City of Dexter Arts, Culture & Heritage (ACH) Committee. This item is on the consent agenda for approval.

Recent Meetings/Conversations

March 11, 2015 – Tour of MC3 with Scott Merz – I was invited to tour the new MC3 facility. Workers continue to get the facility ready and Scott Merz, the owner of MC3, indicated that they would be moving in this month. He is very excited to be moving his business to Dexter and has plans to grow his employee count from 30 to approximately 50 in the next year.

March 12, 2015 – Conference Call with Community Development Manager Michelle Aniol and Michigan Economic Development Corporation (MEDC) representatives regarding the Redevelopment Ready Communities program – I participated in this call because MEDC asked that at least two people participate. The State indicated that they would not be flexible in changing their requirement that the City of Dexter give up Council approval of site plans as one of the requirements of meeting the State's Redevelopment Ready criteria. I tried to explain to the two MEDC members that Dexter has gone through a remarkable transformation over the last 30 plus years including:

- development of our Industrial Park to move our industrial businesses out of downtown,
- our streetscape enhancements which define our quaint, charming, walkable downtown,
- the addition of three new neighborhoods which have doubled our population,
- the redevelopment of many buildings and addition of new buildings in our downtown

I stated that if any town has shown that it is redevelopment ready, I think Dexter has. I don't think we fit the traditional mold of what the State is trying to suggest we do.

March 13, 2015 – Proposal 1 Conference call with Governor Snyder. I was able to learn about the additional street fund revenue and state revenue sharing that Dexter would receive if Proposal 1 passes. I believe this proposal is good for our State and Dexter. Communities around the State are passing resolutions of support for Proposal 1 and I would like to ask Council if they are interested in doing the same. (some additional information on the revenue sharing and additional Act 51 street funding is attached to my report for Council to review).

March 18, 2015 – Under the Radar – I was invited by Councilperson Smith to meet with two members of the Under the Radar team. City Manager Courtney Nicholls was also in attendance.

Future Activities

As part of my role on the DAFD Board, I will be meeting with DAFD Chair Harley Rider (Dexter Township) and Vice Chair John Westman (Webster Township) to review applications for the new Fire Chief position. These meetings will be ongoing during the month of March. In the future, I will be participating in formal interviews. We have received approximately 30 applications so far and hope to conduct the initial interviews by the beginning of April 2015.

March 19, 2015 – Downtown Development Authority meeting

March 19, 2015 – Dexter Area Fire Department meeting

March 20, 2015 – Meet with Faith in Action – I was contacted by Julie Frost and asked to meet with them. I will provide more of an update at the Council meeting. I believe that they are looking for a more permanent place in Dexter.

March 23, 2015 – City Council Meeting

March 31, 2015 – Council Goal Setting Session #2

April 3, 2015 – Facility Committee meeting

April 20, 2015 – Regional Planning Meeting regarding Baker Road/Dan Hoey/Shield Intersection

April 25, 2015 – Town Hall Meeting – The main topic for this future Town Hall meeting will be a continued presentation of information regarding facility improvement concepts. Our goal is to have a short presentation and then several breakout sessions so that we can maximize the opportunity for community input.

I am making continued progress on my written State of the City address, but still need some more time to finish it before publishing it in the Newsletter. I want to make sure I reflect discussions from our Council Goal Setting Sessions.

As always, please feel free to contact me if you have any ideas or questions.

I look forward to seeing you around our town.

Shawn Keough

Mayor of Dexter
skeough@DexterMI.gov
(313) 363-1434 (cell)

TRANSPORTATION FUNDING PACKAGE

Impact on Constitutional Revenue Sharing Payments to Locals

	FY 2016 Estimate ¹	Tax on Internet Sales	May 2015 Ballot Proposal	FY 2016 Revised Estimate
Amounts in millions				
Constitutional Revenue Sharing	\$782.5	\$6.0	\$88.0	\$876.5
Percent change from FY16 estimate		1%	11%	12%

Constitutional Revenue Sharing – Current Law

Cities, villages, and townships (CVTs) receive unrestricted state support through Constitutional Revenue Sharing payments. The Michigan Constitution (Article IX, §10), earmarks 15% of the first 4% of the sales tax for assistance to CVTs on a population basis as provided by law. Current law provides for the distribution of Constitutional Revenue Sharing funds on a per capita basis.

How the Transportation Funding Package Impacts Constitutional Revenue Sharing ...

1. Tax on Internet Sales

Public Acts 553 and 554 of 2014 amend the General Sales Tax Act and the Use Tax Act to address taxation of remote sales. For fiscal 2016, an estimated \$60 million in new state revenue will be collected and distributed to the School Aid Fund (\$44 million) and the General Fund (\$10 million). Constitutional Revenue Sharing will receive an estimated \$6 million, increasing per capita payments to CVTs by nearly 1% over current estimates.

Unlike other components of the transportation funding agreement, PA 553 and 554 are not tied to voter approval of the proposed constitutional amendment outlined in House Joint Resolution UU. Once enacted, tax on internet sales takes effect on the date specified in the acts, October 1, 2015.

2. May 2015 Ballot Proposal

Voter approval to amend the Michigan Constitution will impact Constitutional Revenue Sharing payments in two ways: additional funding of \$163 million by increasing the sales tax rate by 1%; decreased funding of \$75 million by exempting gasoline and diesel fuels from the sales tax.

In combination, Constitutional Revenue Sharing will receive an estimated \$88 million under the May 2015 ballot proposal, increasing per capita payments to CVTs by 11% over current estimates.

The attached document identifies FY 16 estimates of Constitutional Revenue Sharing payments to cities, villages, and townships, including \$88 million in additional funding provided voters approve the amendment to the Michigan Constitution as outlined in HJR UU.

¹ Current estimate of the amount available for FY 16 distribution under Constitutional Revenue Sharing is based on sales tax revenue collection estimates of the January 2015 Consensus Revenue Estimating Conference.

Local Unit Type	Unit Name	County Name	Current Law Estimate (January 2015 Consensus)	Tax on Internet Sales (PA 553/554)	Revised Current Law Estimate	May 2015 Ballot Proposal (HJR UU)	Potential FY 2016 Payments
Township	Sharon	Washtenaw	137,953	1,058	139,011	15,514	154,525
Township	Superior	Washtenaw	1,037,070	7,952	1,045,022	116,629	1,161,652
Township	Sylvan	Washtenaw	224,998	1,725	226,723	25,303	252,026
Township	Webster	Washtenaw	502,572	3,854	506,425	56,519	562,945
Township	York	Washtenaw	631,789	4,844	636,633	71,051	707,684
Township	Ypsilanti	Washtenaw	4,238,027	32,496	4,270,523	476,611	4,747,134
City	Ann Arbor	Washtenaw	9,048,515	69,382	9,117,897	1,017,601	10,135,498
City	Chelsea	Washtenaw	392,654	3,011	395,665	44,158	439,823
City	Milan	Washtenaw	299,415	2,296	301,710	33,672	335,383
City	Saline	Washtenaw	699,693	5,365	705,058	78,688	783,746
City	Ypsilanti	Washtenaw	1,543,534	11,835	1,555,369	173,587	1,728,956
Village	Barton Hills	Washtenaw	23,350	179	23,529	2,626	26,155
Village	Dexter	Washtenaw	323,002	2,477	325,479	36,325	361,804
Village	Manchester	Washtenaw	166,068	1,273	167,341	18,676	186,017
Township	Brownstown	Wayne	2,432,406	18,651	2,451,057	273,550	2,724,607
Township	Canton	Wayne	7,161,568	54,913	7,216,481	805,393	8,021,875
Township	Grosse Ile	Wayne	823,668	6,316	829,984	92,630	922,614
Township	Huron	Wayne	1,261,115	9,670	1,270,785	141,826	1,412,611
Township	Northville	Wayne	2,263,241	17,354	2,280,595	254,525	2,535,120
Township	Plymouth	Wayne	2,185,965	16,761	2,202,726	245,835	2,448,561
Township	Redford	Wayne	3,840,925	29,451	3,870,377	431,952	4,302,329
Township	Sumpter	Wayne	758,385	5,815	764,200	85,288	849,488
Township	Van Buren	Wayne	2,288,973	17,551	2,306,524	257,419	2,563,943
City	Allen Park	Wayne	2,240,447	17,179	2,257,626	251,962	2,509,588
City	Belleville	Wayne	316,966	2,430	319,397	35,646	355,043
City	Dearborn	Wayne	7,794,786	59,769	7,854,555	876,606	8,731,160
City	Dearborn Heights	Wayne	4,588,429	35,183	4,623,612	516,017	5,139,629
City	Detroit	Wayne	56,593,805	433,948	57,027,753	6,364,567	63,392,320
City	Ecorse	Wayne	755,128	5,790	760,919	84,922	845,841
City	Flat Rock	Wayne	784,514	6,015	790,529	88,227	878,756
City	Garden City	Wayne	2,199,307	16,864	2,216,171	247,335	2,463,506
City	Gibraltar	Wayne	369,781	2,835	372,616	41,586	414,202
City	Grosse Pointe	Wayne	430,538	3,301	433,839	48,418	482,257
City	Grosse Pointe Farms	Wayne	752,825	5,772	758,598	84,663	843,261
City	Grosse Pointe Parks	Wayne	917,543	7,035	924,578	103,187	1,027,766
City	Grosse Pointe Shores	Wayne	232,622	1,784	234,406	26,161	260,567
City	Grosse Pointe Woods	Wayne	1,281,447	9,826	1,291,273	144,112	1,435,385
City	Hamtramck	Wayne	1,763,608	13,523	1,777,130	198,336	1,975,467
City	Harper Woods	Wayne	1,130,628	8,669	1,139,297	127,151	1,266,448
City	Highland Park	Wayne	935,254	7,171	942,425	105,179	1,047,604
City	Inkster	Wayne	2,014,814	15,449	2,030,263	226,587	2,256,850
City	Lincoln Park	Wayne	3,029,409	23,229	3,052,637	340,689	3,393,326
City	Livonia	Wayne	7,699,164	59,035	7,758,200	865,852	8,624,051
City	Melvindale	Wayne	850,989	6,525	857,514	95,703	953,216
City	Northville	Wayne	217,532	1,668	219,200	24,464	243,664
City	Plymouth	Wayne	725,266	5,561	730,827	81,564	812,391
City	River Rouge	Wayne	627,659	4,813	632,471	70,587	703,058
City	Riverview	Wayne	991,642	7,604	999,246	111,521	1,110,766
City	Rockwood	Wayne	261,213	2,003	263,216	29,376	292,593
City	Romulus	Wayne	1,905,214	14,609	1,919,823	214,261	2,134,084
City	Southgate	Wayne	2,386,342	18,298	2,404,640	268,369	2,673,009
City	Taylor	Wayne	5,013,884	38,445	5,052,329	563,864	5,616,193
City	Trenton	Wayne	1,497,311	11,481	1,508,792	168,388	1,677,181
City	Wayne	Wayne	1,397,242	10,714	1,407,955	157,134	1,565,090
City	Westland	Wayne	6,669,639	51,141	6,720,780	750,071	7,470,851
City	Woodhaven	Wayne	1,022,537	7,841	1,030,377	114,995	1,145,372
City	Wyandotte	Wayne	2,055,636	15,762	2,071,398	231,178	2,302,576
Township	Antioch	Wexford	64,728	496	65,224	7,279	72,503
Township	Boon	Wexford	44,237	339	44,576	4,975	49,551
Township	Cedar Creek	Wexford	139,541	1,070	140,611	15,693	156,304
Township	Cherry Grove	Wexford	188,782	1,448	190,230	21,231	211,460
Township	Clam Lake	Wexford	195,930	1,502	197,432	22,034	219,467
Township	Colfax	Wexford	66,713	512	67,225	7,503	74,727
Township	Greenwood	Wexford	46,620	357	46,977	5,243	52,220

**Distribution Schedule for Michigan Transportation Funding by City/Village
Draft 12/19/2014 - Estimate Fuel Tax Change - \$1.2 Billion MTF Increase
Assumes May 2015 Ballot Proposal Passes**

City/Village	Existing Revenue Actual Fiscal Year 2014	Estimated Year One Fiscal Year 2016	Estimated Year Two Fiscal Year 2017	Estimated Year Three and Beyond Fiscal Year 2018
Addison	55,004	67,107	79,209	91,312
Adrian	1,343,479	1,639,080	1,934,682	2,230,283
Ahmeek	16,774	20,465	24,156	27,846
Akron	39,534	48,233	56,931	65,630
Alanson	63,214	77,123	91,031	104,940
Albion	611,286	745,786	880,285	1,014,784
Algonac	263,929	322,000	380,072	438,143
Allegan	368,866	450,026	531,186	612,347
Allen	10,836	13,220	15,604	17,989
Allen Park	1,762,634	2,150,460	2,538,286	2,926,112
Alma	637,639	777,937	918,235	1,058,532
Almont	161,429	196,948	232,466	267,985
Alpena	820,050	1,000,483	1,180,915	1,361,348
Alpha	34,898	42,577	50,255	57,934
Ann Arbor	7,535,530	9,193,546	10,851,563	12,509,579
Applegate	33,716	41,134	48,553	55,971
Armada	106,664	130,133	153,602	177,072
Ashley	52,593	64,165	75,736	87,308
Athens	78,346	95,584	112,822	130,060
Au Gres	82,302	100,410	118,519	136,627
Auburn	146,869	179,184	211,499	243,814
Auburn Hills	1,393,558	1,700,178	2,006,798	2,313,417
Augusta	74,269	90,610	106,951	123,292
Bad Axe	219,906	268,291	316,676	365,061
Baldwin	113,014	137,880	162,746	187,612
Bancroft	53,459	65,222	76,984	88,747
Bangor	156,182	190,546	224,910	259,274
Baraga	145,926	178,034	210,142	242,249
Baroda	63,357	77,297	91,237	105,178
Barryton	28,710	35,026	41,343	47,660
Barton Hills	12,239	14,932	17,625	20,318
Battle Creek	4,920,516	6,003,161	7,085,805	8,168,449
Bay City	2,675,081	3,263,670	3,852,259	4,440,848
Bear Lake	26,141	31,893	37,645	43,397
Beaverton	83,456	101,819	120,181	138,544
Belding	445,523	543,550	641,577	739,604
Bellaire	94,856	115,727	136,598	157,469
Belleville	219,278	267,525	315,772	364,018
Bellevue	96,880	118,196	139,512	160,828
Benton Harbor	736,028	897,973	1,059,919	1,221,865

Charlotte	559,299	682,360	805,421	928,481
Chatham	37,390	45,617	53,844	62,071
Cheboygan	424,969	518,473	611,977	705,482
Chelsea	320,844	391,438	462,033	532,627
Chesaning	192,132	234,407	276,681	318,955
Clare	231,466	282,395	333,324	384,253
Clarkston	54,822	66,885	78,947	91,010
Clarksville	35,794	43,669	51,545	59,421
Clawson	666,992	813,749	960,505	1,107,261
Clayton	36,686	44,758	52,830	60,902
Clifford	46,240	56,414	66,588	76,762
Climax	58,985	71,963	84,941	97,920
Clinton	146,936	179,266	211,596	243,926
Clio	161,327	196,823	232,319	267,815
Coldwater	804,027	980,934	1,157,841	1,334,748
Coleman	114,425	139,602	164,778	189,955
Coloma	119,447	145,728	172,010	198,291
Colon	98,668	120,378	142,088	163,797
Columbiaville	66,879	81,594	96,309	111,024
Concord	94,546	115,348	136,151	156,954
Constantine	162,387	198,116	233,846	269,575
Coopersville	289,783	353,544	417,304	481,064
Copemish	40,835	49,820	58,804	67,789
Copper City	19,631	23,950	28,269	32,589
Corunna	242,516	295,876	349,235	402,595
Croswell	200,348	244,430	288,512	332,593
Crystal Falls	182,050	222,105	262,161	302,217
Custer	32,513	39,667	46,821	53,975
Daggett	40,275	49,136	57,998	66,859
Dansville	39,196	47,820	56,444	65,068
Davison	305,055	372,175	439,295	506,415
DeWitt	287,556	350,826	414,095	477,365
Dearborn	6,525,554	7,961,349	9,397,144	10,832,939
Dearborn Heights	3,369,027	4,110,302	4,851,577	5,592,852
Decatur	144,068	175,766	207,465	239,164
Deckerville	84,461	103,045	121,629	140,213
Deerfield	71,805	87,604	103,403	119,201
Detour	71,406	87,118	102,829	118,540
Detroit	54,202,186	66,128,105	78,054,024	89,979,944
Dexter	254,905	310,991	367,077	423,163
Dimondale	84,186	102,709	121,232	139,756
Douglas	148,350	180,991	213,632	246,273
Dowagiac	443,807	541,456	639,106	736,755
Dryden	66,674	81,344	96,014	110,684
Dundee	292,200	356,491	420,783	485,075
Durand	227,980	278,142	328,304	378,466
Eagle	13,078	15,956	18,833	21,711
East Grand Rapids	754,167	920,104	1,086,041	1,251,977
East Jordan	222,509	271,467	320,424	369,382
East Lansing	2,735,412	3,337,276	3,939,139	4,541,002

A Resolution in Support of Proposal 1 for Safer Roads

WHEREAS, Michigan’s roads and bridges threaten driver safety and contribute to countless accidents each year, as drivers swerve to avoid potholes and other road hazards; and

WHEREAS, 38 percent of Michigan’s state- and locally-owned urban roads and 32 percent of the state’s state- and locally-owned rural roads are in poor condition; and

WHEREAS, Michigan has relied on Band-Aid, short-term fixes for our roads instead of investing enough money to fix our roads for the long term; and

WHEREAS, Michigan invests less per capita in transportation than any state in the United States of America; and

WHEREAS, the longer we wait to fix Michigan’s roads, the more it will cost us; and

WHEREAS, in addition to threatening public safety, Michigan’s crumbling roads hurt our economy; and

WHEREAS, Proposal 1 on the May 5 ballot is Michigan’s last, best chance to finally fix our roads with funds that the politicians can’t divert somewhere else – while also supporting Michigan’s long-term future by investing in our public schools and local communities;

NOW THEREFORE BE IT RESOLVED: That the City/Village/Township of __ (your city/village/township)___ supports Proposal 1 on the May 5 ballot to provide the funding needed to finally fix our roads for the long term; and

RESOLVED: That the City/Village/Township of __ (your city/village/township)___ knows the 1-cent increase in the sales tax will benefit local communities and help ensure drivers’ safety on the roads; and

RESOLVED: That the City/Village/Township of __ (your city/village/township)___ formally supports Safe Roads Yes! because if it passes, every penny we pay at the pump in state gas taxes is guaranteed in the constitution to go to transportation.

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SUMMARY OF BILLS AND PAYROLL			3/23/2015
Payroll Check Register	03/18/15	\$35,906.83	
Employer Retirement Contributions (paid via electronic transfer)	03/18/15	\$3,431.91	
Account Payable Check Register	03/18/15	\$165,033.37	
		\$204,372.11	TOTAL BILLS & PAYROLL EXPENDED ALL FUNDS

The due date column on the accounts payable worksheets represents the date of the Council meeting

**ALL PAYABLES ARE WITHIN ACCEPTABLE BUDGET LIMITS
DETAIL VENDOR LIST AND ACCOUNT SUMMARY PROVIDED**

Accounts Payable Notes

Knight's Grading & Excavating Invoices are for work on frozen water lines on Alpine, Grand and Forest. This will likely require a budget amendment to be made in the water fund with the 3rd quarter amendments.

"This is the summary report that will be provided with each packet. Approval of the total bills and payroll expended, all funds will be necessary."

BANK CODE: POOL

Claimant	Amount Claimed	Amount Owed	Amount Rejected
1. ALEXANDER CHEMICAL CORPORATION	1,660.69		
2. ARBOR SPRINGS WATER CO.INC	28.75		
3. AT&T	113.05		
4. BATTERIES PLUS	104.95		
5. BRIDGEWATER TIRE COMPANY, INC.	2,305.54		
6. CARRIER & GABLE, INC.	195.18		
7. CINTAS CORPORATION	1,093.07		
8. CITY OF DEXTER	1,325.55		
9. CORRIGAN OIL COMPANY	2,571.60		
10. CULLIGAN WATER CONDITIONING	93.64		
11. DAPPRICH ENTERPRISES INC.	240.00		
12. DEPT. OF ENVIRN. QUALITY	325.00		
13. EARTHLINK INC.	57.30		
14. GAINSLEY ELECTRIC	109.70		
15. GOOGLE INC	104.16		
16. GRAINGER	288.50		
17. GREEN GUYS LAWN AND LANDSCAPE	355.00		
18. HACKNEY HARDWARE	438.65		
19. INDUSTRIAL TEST SYSTEMS, INC	147.31		
20. JOHNSON SIGN COMPANY, INC.	175.00		
21. KNIGHT'S GRADING & EXCAVATING	6,175.00		
22. LOWE'S BUSINESS ACCOUNT	820.22		
23. MASTERCRAFT PLUMBING	3,453.00		
24. MCNAUGHTON-MCKAY	181.85		
25. METRO ENVIROMENTAL SERVICES	2,720.00		
26. MICHIGAN ECONOMIC DEVELOPERS	365.00		
27. MICHIGAN PIPE & VALVE	206.55		
28. NORTH CENTRAL LABORATORIES	195.75		
29. ORCHARD, HILTZ & MCCLIMENT INC	9,465.25		
30. PARAGON LABORATORIES INC	55.00		
31. PARTS PEDDLER AUTO SUPPLY	445.82		
32. PLANNING & ZONING CENTER, INC.	350.00		
33. PLATINUM MECHANICAL, INC	2,875.41		
34. PM TECHNOLOGIES	1,643.90		
35. PNC	776.49		
36. QUALITY FIRST AID & SAFETY, INC	30.27		
37. ROARK SUPPLY, INC.	85.11		
38. SOUTHEASTERN EQUIPMENT CO. INC	1,347.89		
39. STATE OF MICHIGAN	145.00		
40. THE SUN TIMES	145.81		
41. USA BLUE BOOK	419.05		
42. UTILITIES INSTRUMENTATION SERV	123.00		
43. WASHTENAW COUNTY TREASURER	41,429.25		
44. WASTE MANAGEMENT OF MICHIGAN	79,846.11		
TOTAL ALL CLAIMS	165,033.37		

GL Number	Inv. Line Desc	Vendor	Invoice Desc.	Invoice	Due Date	Amount	check #
Fund 101 GENERAL FUND							
Dept 215 CITY CLERK							
101-215-802.000	PROFESSIONAL SERVICES	ORCHARD, HILTZ & MCCLI	INVOICES THRU JAN 10, 2015	03/17/15	03/23/15	186.50	
101-215-901.000	PRINTING & PUBLISHING	THE SUN TIMES	PUBLIC NOTICE	44397	03/23/15	42.53	
101-215-901.000	PRINTING & PUBLISHING	THE SUN TIMES	PUBLIC NOTICE	44334	03/23/15	103.28	
						332.31	
Total For Dept 215 CITY CLERK							
Dept 265 BUILDINGS & GROUNDS							
101-265-727.000		ARBOR SPRINGS WATER CO	OFFICE	1543253	03/23/15	28.75	
101-265-727.000		HACKNEY HARDWARE		6430	03/23/15	5.58	
101-265-727.000	OFFICE SUPPLIES	PNC	MAILING	03/17/15	03/23/15	6.49	
101-265-803.000	CONTRACTED SERVICES	EARTHLINK INC.	DOMAIN	480980207	03/23/15	28.95	
101-265-803.000	CONTRACTED SERVICES	EARTHLINK INC.	DOMAIN	481713104	03/23/15	28.35	
101-265-803.000	CONTRACTED SERVICES	GOOGLE INC	DEXTERMI	1115563742	03/23/15	104.16	
101-265-920.001		AT&T	424-1790	03/17/15	03/23/15	68.05	
101-265-935.000		CINTAS CORPORATION	OFFICE	03-17-15	03/23/15	123.56	
101-265-943.001		PNC	FARMERS MARKET ASSOCIATION	03/17/15	03/23/15	150.00	
						543.89	
Total For Dept 265 BUILDINGS & GROUNDS							
Dept 285 CITY TREE PROGRAM							
101-285-731.001	LANDSCAPE SUPPLIES - TREES	PNC	TREES	03/17/15	03/23/15	121.00	
						121.00	
Total For Dept 285 CITY TREE PROGRAM							
Dept 301 LAW ENFORCEMENT							
101-301-807.000		WASHTENAW COUNTY TREAS	ENFORCEMENT	26174	03/23/15	2,640.00	
101-301-807.000		WASHTENAW COUNTY TREAS	ENFORCEMENT	26110	03/23/15	38,789.25	
101-301-920.000	UTILITIES	CITY OF DEXTER	UTILITY BILLS	03/17/15	03/23/15	172.02	
101-301-935.000	BUILDING MAINTENANCE & REPAIR	STATE OF MICHIGAN	MAINTENANCE	56618	03/23/15	145.00	
						41,746.27	
Total For Dept 301 LAW ENFORCEMENT							
Dept 336 FIRE DEPARTMENT							
101-336-920.000	UTILITIES	CITY OF DEXTER	UTILITY BILLS	03/17/15	03/23/15	215.02	
						215.02	
Total For Dept 336 FIRE DEPARTMENT							
Dept 400 PLANNING DEPARTMENT							
101-400-958.000	MEMBERSHIPS & DUES	MICHIGAN ECONOMIC DEVE	MEMBERSHIP	9858	03/23/15	270.00	
101-400-958.000	MEMBERSHIPS & DUES	PNC	MEMBERSHIP	03/17/15	03/23/15	250.00	
101-400-960.000	EDUCATION & TRAINING	MICHIGAN ECONOMIC DEVE	2015 CAPITAL DAY	9880	03/23/15	95.00	
101-400-960.000	EDUCATION & TRAINING	PLANNING & ZONING CENT	SUBSCRIPTION	03/17/15	03/23/15	350.00	
101-400-960.000	EDUCATION & TRAINING	PNC	TRAINING	03/17/15	03/23/15	99.00	
						1,064.00	
Total For Dept 400 PLANNING DEPARTMENT							
Dept 441 DEPARTMENT OF PUBLIC WORKS							
101-441-740.000		HACKNEY HARDWARE	DPW	6431	03/23/15	40.77	
101-441-745.000		CINTAS CORPORATION	FEB 2015	03/17/15	03/23/15	355.86	
101-441-751.000		CORRIGAN OIL COMPANY	DPW	603330	03/23/15	491.93	
101-441-920.000	UTILITIES	CITY OF DEXTER	UTILITY BILLS	03/17/15	03/23/15	106.93	
101-441-935.000	BUILDING MAINTENANCE & REPAIR	MCNAUGHTON-MCKAY	DPW	13773276-00	03/23/15	51.80	
101-441-935.000	BUILDING MAINTENANCE & REPAIR	MCNAUGHTON-MCKAY	FIREHALL	13657287-00	03/23/15	130.05	
						1,177.34	
Total For Dept 441 DEPARTMENT OF PUBLIC WORKS							
Dept 442 DOWNTOWN PUBLIC WORKS							
101-442-730.000	FARMERS MARKET SUPPLIES	PNC	FARMERS MARKET	03/17/15	03/23/15	150.00	
						150.00	
Total For Dept 442 DOWNTOWN PUBLIC WORKS							
Dept 447 ENGINEERING							

GL Number	Inv. Line Desc	Vendor	Invoice Desc.	Invoice	Due Date	Amount	check #
Fund 101 GENERAL FUND							
Dept 447 ENGINEERING							
101-447-830.000	ENGINEERING CONSULTING	ORCHARD, HILTZ & MCCLI	INVOICES THRU JAN 10, 2015	03/17/15	03/23/15	1,050.75	
						Total For Dept 447 ENGINEERING	1,050.75
Dept 751 PARKS & RECREATION							
101-751-732.000	ICE RINK SUPPLIES	GREEN GUYS LAWN AND LA	ICE RINK	2772	03/23/15	355.00	
101-751-901.000	PRINTING & PUBLISHING	JOHNSON SIGN COMPANY,	SIGN	1575	03/23/15	175.00	
						Total For Dept 751 PARKS & RECREATION	530.00
						Total For Fund 101 GENERAL FUND	46,930.58
Fund 202 MAJOR STREETS FUND							
Dept 451 CONTRACTED ROAD CONSTRUCTION							
202-451-974.009	CENTRAL STREET PROJECT	ORCHARD, HILTZ & MCCLI	INVOICES THRU JAN 10, 2015	03/17/15	03/23/15	1,875.83	
202-451-975.015	ANN ARBOR STREET PROJECT	ORCHARD, HILTZ & MCCLI	INVOICES THRU JAN 10, 2015	03/17/15	03/23/15	1,382.22	
						Total For Dept 451 CONTRACTED ROAD CONSTRUCTION	3,258.05
Dept 463 ROUTINE MAINTENANCE							
202-463-802.000	PROFESSIONAL SERVICES	ORCHARD, HILTZ & MCCLI	INVOICES THRU JAN 10, 2015	03/17/15	03/23/15	600.00	
						Total For Dept 463 ROUTINE MAINTENANCE	600.00
Dept 474 TRAFFIC SERVICES							
202-474-802.000	PROFESSIONAL SERVICES	CARRIER & GABLE, INC.		251376	03/23/15	195.18	
202-474-802.000	PROFESSIONAL SERVICES	DAPPRICH ENTERPRISES I	MEADOWVIEW AND ANN ARBOR	2015-2	03/23/15	240.00	
						Total For Dept 474 TRAFFIC SERVICES	435.18
						Total For Fund 202 MAJOR STREETS FUND	4,293.23
Fund 203 LOCAL STREETS FUND							
Dept 445 STORMWATER							
203-445-740.000	OPERATING SUPPLIES	MICHIGAN PIPE & VALVE	SUPPLIES	J98023	03/23/15	206.55	
						Total For Dept 445 STORMWATER	206.55
Dept 463 ROUTINE MAINTENANCE							
203-463-802.000	PROFESSIONAL SERVICES	ORCHARD, HILTZ & MCCLI	INVOICES THRU JAN 10, 2015	03/17/15	03/23/15	279.00	
						Total For Dept 463 ROUTINE MAINTENANCE	279.00
						Total For Fund 203 LOCAL STREETS FUND	485.55
Fund 226 SOLID WASTE COLLECTION FUND							
Dept 528 SOLID WASTE							
226-528-805.000	CONTRACTED SOLID WASTE	SEFWASTE MANAGEMENT OF MI		8370757	03/23/15	39,426.02	
226-528-805.000	CONTRACTED SOLID WASTE	SEFWASTE MANAGEMENT OF MI	JAN 2015	03/17/15	03/23/15	39,856.60	
226-528-806.000	CONTRACTED COMPOSTING	WASTE MANAGEMENT OF MI	JAN 2015	03/17/15	03/23/15	563.49	
						Total For Dept 528 SOLID WASTE	79,846.11
						Total For Fund 226 SOLID WASTE COLLECTION FUND	79,846.11
Fund 402 EQUIPMENT REPLACEMENT FUND							
Dept 441 DEPARTMENT OF PUBLIC WORKS							
402-441-939.000	VEHICLE MAINTENANCE & REPAIR	BRIDGEWATER TIRE COMPA	DPW	03/17/15	03/23/15	2,305.54	
402-441-939.000	VEHICLE MAINTENANCE & REPAIR	LOWE'S BUSINESS ACCOUN	SUPPLIES	03/17/15	03/23/15	212.64	
402-441-939.000		PARTS PEDDLER AUTO SUP	SUPPLIES	03/17/15	03/23/15	242.44	
402-441-939.000	VEHICLE MAINTENANCE & REPAIR	SOUTHEASTERN EQUIPMENT	DPW	S58839	03/23/15	1,347.89	
						Total For Dept 441 DEPARTMENT OF PUBLIC WORKS	4,108.51

GL Number	Inv. Line Desc	Vendor	Invoice Desc.	Invoice	Due Date	Amount	check #
Fund 402 EQUIPMENT REPLACEMENT FUND							
Total For Fund 402 EQUIPMENT REPLACEMENT FUND						4,108.51	
Fund 590 SEWER ENTERPRISE FUND							
Dept 548 SEWER UTILITIES DEPARTMENT							
590-548-740.000	OPERATING SUPPLIES	PARTS PEDDLER AUTO SUP	SUPPLIES	03/17/15	03/23/15	121.90	
590-548-740.000	OPERATING SUPPLIES	QUALITY FIRST AID & SA	WWTP	62427	03/23/15	30.27	
590-548-742.000	CHEMICAL SUPPLIES - PLANT	ALEXANDER CHEMICAL COR	WWTP	10029144	03/23/15	990.40	
590-548-743.000	CHEMICAL SUPPLIES - LAB	CULLIGAN WATER CONDITI	WWTP	WWTP	03/23/15	93.64	
590-548-743.000		NORTH CENTRAL LABORATO	WWTP	351720	03/23/15	195.75	
590-548-745.000		CINTAS CORPORATION	FEB 2015	03/17/15	03/23/15	357.89	
590-548-751.000		CORRIGAN OIL COMPANY	WWTP	6038140	03/23/15	432.50	
590-548-751.000		CORRIGAN OIL COMPANY	WWTP	6039014	03/23/15	377.89	
590-548-751.000		CORRIGAN OIL COMPANY	WWTP	6037090	03/23/15	639.16	
590-548-751.000		CORRIGAN OIL COMPANY	WWTP	603331	03/23/15	630.12	
590-548-802.000	PROFESSIONAL SERVICES	METRO ENVIROMENTAL SER	WWTP	53371	03/23/15	2,720.00	
590-548-802.000	PROFESSIONAL SERVICES	ORCHARD, HILTZ & MCCLI	INVOICES THRU JAN 10, 2015	03/17/15	03/23/15	93.00	
590-548-802.000	PROFESSIONAL SERVICES	UTILITIES INSTRUMENTAT	WWTP	530345112	03/23/15	123.00	
590-548-824.000	TESTING & ANALYSIS	PARAGON LABORATORIES I	WWTP	42155-84667	03/23/15	55.00	
590-548-920.000	UTILITIES	CITY OF DEXTER	UTILITY BILLS	03/17/15	03/23/15	831.58	
590-548-920.001		AT&T	U-VERSE	03/17/15	03/23/15	22.50	
590-548-935.000	BUILDING MAINTENANCE & REI	GAINSLEY ELECTRIC	WWTP	27514	03/23/15	109.70	
590-548-937.000	EQUIPMENT MAINTENANCE & RE	BATTERIES PLUS	WWTP	389-309517	03/23/15	104.95	
590-548-937.000	EQUIPMENT MAINTENANCE & RE	GRAINGER	WWTP	9684735617	03/23/15	288.50	
590-548-937.000	EQUIPMENT MAINTENANCE & RE	HACKNEY HARDWARE	WWTP	6432	03/23/15	268.12	
590-548-937.000	EQUIPMENT MAINTENANCE & RE	LOWE'S BUSINESS ACCOUN	SUPPLIES	03/17/15	03/23/15	54.26	
590-548-937.000		PARTS PEDDLER AUTO SUP	SUPPLIES	03/17/15	03/23/15	39.48	
590-548-937.000	EQUIPMENT MAINTENANCE & RE	ROARK SUPPLY, INC.	WWTP	234088	03/23/15	85.11	
590-548-937.000	EQUIPMENT MAINTENANCE & RE	USA BLUE BOOK	WWTP	578709	03/23/15	419.05	
590-548-977.000	EQUIPMENT	PLATINUM MECHANICAL, I	WWTP	12404	03/23/15	2,875.41	
590-548-977.000	EQUIPMENT	PM TECHNOLOGIES	WWTP	80704	03/23/15	1,643.90	
Total For Dept 548 SEWER UTILITIES DEPARTMENT						13,603.08	
Total For Fund 590 SEWER ENTERPRISE FUND						13,603.08	
Fund 591 WATER ENTERPRISE FUND							
Dept 556 WATER UTILITIES DEPARTMENT							
591-556-740.000		HACKNEY HARDWARE	WWTP	6432	03/23/15	28.23	
591-556-741.000	ROAD REPAIR SUPPLIES	KNIGHT'S GRADING & EXC	WWTP	03/17/15	03/23/15	4,955.00	
591-556-741.000	ROAD REPAIR SUPPLIES	KNIGHT'S GRADING & EXC	WWTP	03/18/15	03/23/15	1,220.00	
591-556-745.000		CINTAS CORPORATION	FEB 2015	03/17/15	03/23/15	255.76	
591-556-824.000	TESTING & ANALYSIS	INDUSTRIAL TEST SYSTEM	WWTP	1045947	03/23/15	147.31	
591-556-920.001		AT&T	U-VERSE	03/17/15	03/23/15	22.50	
591-556-937.000	EQUIPMENT MAINTENANCE & RE	HACKNEY HARDWARE	WATER	6433	03/23/15	95.95	
591-556-937.000	EQUIPMENT MAINTENANCE & RE	LOWE'S BUSINESS ACCOUN	SUPPLIES	03/17/15	03/23/15	553.32	
591-556-937.000		PARTS PEDDLER AUTO SUP	SUPPLIES	03/17/15	03/23/15	42.00	
591-556-960.000	EDUCATION & TRAINING	DEPT. OF ENVIRN. QUALI	TRAINING	03/17/15	03/23/15	325.00	
591-556-977.000	EQUIPMENT	ALEXANDER CHEMICAL COR	WWTP	10029227	03/23/15	670.29	
591-556-977.000	EQUIPMENT	MASTERCRAFT PLUMBING	WWTP	17195	03/23/15	913.00	
591-556-977.000	EQUIPMENT	MASTERCRAFT PLUMBING	WWTP	17209	03/23/15	2,540.00	
Total For Dept 556 WATER UTILITIES DEPARTMENT						11,768.36	
Dept 901 CAPITAL IMPROVEMENTS							
591-901-975.015	ANN ARBOR STREET PROJECT	ORCHARD, HILTZ & MCCLI	INVOICES THRU JAN 10, 2015	03/17/15	03/23/15	3,455.20	
Total For Dept 901 CAPITAL IMPROVEMENTS						3,455.20	

INVOICE GL DISTRIBUTION REPORT FOR CITY OF DEXTER
 EXP CHECK RUN DATES 03/18/2015 - 03/18/2015
 JOURNALIZED OPEN AND PAID
 BANK CODE: POOL

GL Number	Inv. Line Desc	Vendor	Invoice Desc.	Invoice	Due Date	Amount	check #
Fund 591 WATER ENTERPRISE FUND							
Total For Fund 591 WATER ENTERPRISE FUND						15,223.56	
Fund 701 TRUST & AGENCY FUND							
Dept 000 ASSETS, LIABILITIES & REVENUE							
701-000-040.000-DEXTEC AR - DEXTECH EXPANSION		ORCHARD, HILTZ & MCCLI	INVOICES THRU 01/10/2015	03/18/15	03/23/15	271.25	
701-000-254.100-MC3-00 CONSTRUCTION ESCROW		ORCHARD, HILTZ & MCCLI	INVOICES THRU 01/10/2015	03/18/15	03/23/15	89.50	
701-000-254.100-MORNIN CONSTRUCTION ESCROW		ORCHARD, HILTZ & MCCLI	INVOICES THRU 01/10/2015	03/18/15	03/23/15	182.00	
Total For Dept 000 ASSETS, LIABILITIES & REVENUE						542.75	
Total For Fund 701 TRUST & AGENCY FUND						542.75	

GL Number	Inv. Line Desc	Vendor	Invoice Desc.	Invoice	Due Date	Amount	check #
Fund Totals:							
			Fund 101 GENERAL FUND			46,930.58	
			Fund 202 MAJOR STREETS FUND			4,293.23	
			Fund 203 LOCAL STREETS FUND			485.55	
			Fund 226 SOLID WASTE COLLECTION FUND			79,846.11	
			Fund 402 EQUIPMENT REPLACEMENT FUND			4,108.51	
			Fund 590 SEWER ENTERPRISE FUND			13,603.08	
			Fund 591 WATER ENTERPRISE FUND			15,223.56	
			Fund 701 TRUST & AGENCY FUND			542.75	
Total For All Funds:						165,033.37	

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CITY OF DEXTER

8140 Main Street Dexter, MI 48130-1092

Phone (734) 426-8303

Fax (734) 426-5614

MEMO

To: Council
From: Mayor Keough
Date: March 18, 2015
Re: Appointment

I would like to recommend the following appointment:

Arts, Culture & Heritage Committee

Appointment of Phil Arbour to a term expiring June 2016



CITY OF DEXTER

8140 Main Street · Dexter, Michigan 48130-1092 · (734) 426-8303 · Fax (734) 426-5614

APPLICATION FOR APPOINTMENT AS COMMISSION OR COMMITTEE MEMBER

Name: _____ Date: _____

Address: _____

Email: _____

Phone: _____ Best time to call: _____

Which Commission/Committee are you applying for?

Zoning Board of Appeals

Downtown Development Authority

Planning Commission

Parks Commission

Arts, Culture & Heritage Committee

Tree Board

Farmers Market Oversight Committee

Election Commission

Board of Review

Other (Specify) _____

Why are you interested in serving on this Commission/Committee? Are there current events that have spurred your interest? _____

What particular skills and/or background do you feel that you could bring to this appointment? What other, if any, commissions or committees have you served on? _____

Please list/attach any other information that you would like to have considered. _____



Arbor Day Proclamation

Agenda: 3/23/15

Item: J-3



Whereas, in 1872, J. Sterling Morton proposed to the Nebraska Board of Agriculture that a special day be set aside for the planting of trees, and

Whereas, this holiday, called Arbor Day, was first observed with the planting of more than a million trees in Nebraska, and

Whereas, Arbor Day is now observed throughout the nation and the world, and

Whereas, trees can reduce the erosion of our precious topsoil by wind and water, cut heating and cooling costs, moderate the temperature, clean the air, produce life-giving oxygen, and provide habitat for wildlife, and

Whereas, trees are a renewable resource giving us paper, wood for our homes, fuel for our fires, and beautify our communities, and

Whereas, trees wherever they are planted, are a source of joy and spiritual renewal,

Now, therefore, the City of Dexter Council, in conjunction with the State of Michigan, does hereby proclaim the last Friday in April (April 24, 2015) as Arbor Day in the City of Dexter, and urge all citizens to celebrate Arbor Day and to support efforts to protect our trees and woodlands, and

Further, we urge all citizens to plant trees to gladden the heart and promote the well-being of this and future generations.

Dated this 23th day of March 2015

Shawn W. Keough, Mayor

Carol J. Jones, City Clerk

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CITY OF DEXTER**cnicholls@dextermi.gov**

8140 Main Street Dexter, MI 48130-1092

Phone (734)426-8303 ext 17 Fax (734)426-5614

MEMO

To: Mayor Keough and Council Members
From: Courtney Nicholls, City Manager; Dan Schlaff, Public Services Superintendent
Date: March 16, 2015
Re: DPW Worker Vacancy

Over the past two months staff has been working through the process of evaluating candidates for the open position in the Department of Public Works. Applications were due by January 9, 2015. The applications were evaluated and eight candidates were selected for interviews. These interviews were conducted with me, Justin Breyer and/or Dan Schlaff. Five candidates then received second interviews with Justin Breyer, Dan Schlaff and Kurt Augustine.

Staff's recommendation is to hire Shawn Chamberlain to fill the position. Shawn has worked as a part time employee for the past two summers. In 2014 he was asked to stay on into the fall to assist with the road project. He was an employee until the end of December 2014. Our Department of Public Works employees, Kurt Augustine, Todd Viebahn, and Harold Gross strongly supported Shawn's interest in becoming a full time employee. They feel that the work ethic and eagerness to learn that he exhibited during his time as an employee will make him a valuable asset to the City.

During the process the goal of staff was to find a candidate that was mechanically inclined to assist with the vehicle maintenance that we have historically been able to do in house. Shawn was able to work with our recently retired employee Bruce Whitley over the past summer and assisted in performing preventative maintenance on various pieces of City equipment. He also has experience performing maintenance on vehicles and small engine repair. Shawn also received his Commercial Driver's License (CDL) in December 2014. Though he does not have years of experience operating heavy equipment, staff feels that he will be able to start getting that experience over the summer in preparation for next winter's snow removal season.

Shawn's initial responsibilities at the DPW will include assisting with training and overseeing part time summer employees, preparing the summer equipment for the season (mowers, edgers, etc), training on the street sweeper, chipping brush, and assisting with road patching and repairs. The DPW has been given the opportunity to begin handling additional water system duties and Shawn has expressed an interest in getting involved with this work also.

In accordance with the union contract Shawn will receive a starting salary of \$30,284 which will increase to \$31,054 after the six month probationary period. He will also receive the benefits outlined in the contract including one of our two health care plans, a defined contribution pension (6% employee, 4% employer), twelve vacation days and eight sick days.

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CITY MANAGER'S OFFICE

8140 Main Street • Dexter, Michigan 48130-1092 • (734) 426-8303 • Fax (734) 426-5614

Memorandum

To: Mayor Keough and City Council
Courtney Nicholls, City Manager

From: Justin Breyer, Assistant to the City Manager

Re: Boardwalk Steps Project

Date: March 18, 2015

On Tuesday, March 17, 2015, the Parks & Recreation Commission heard a presentation from Ian Bell of Dexter Eagle Scout Troop 442. The proposal addressed the need for steps leading from the Border to Border Trail boardwalk west of Jeffords down to the lawn area of Mill Creek Park. Currently, access to the lawn area is limited because it requires stepping down more than 30" in some places. The Parks & Recreation Commission agreed that there is a need for an access point. The Commission did ask to see two design concepts: one for access at the north end of the lawn area and one at the south end of the lawn area.

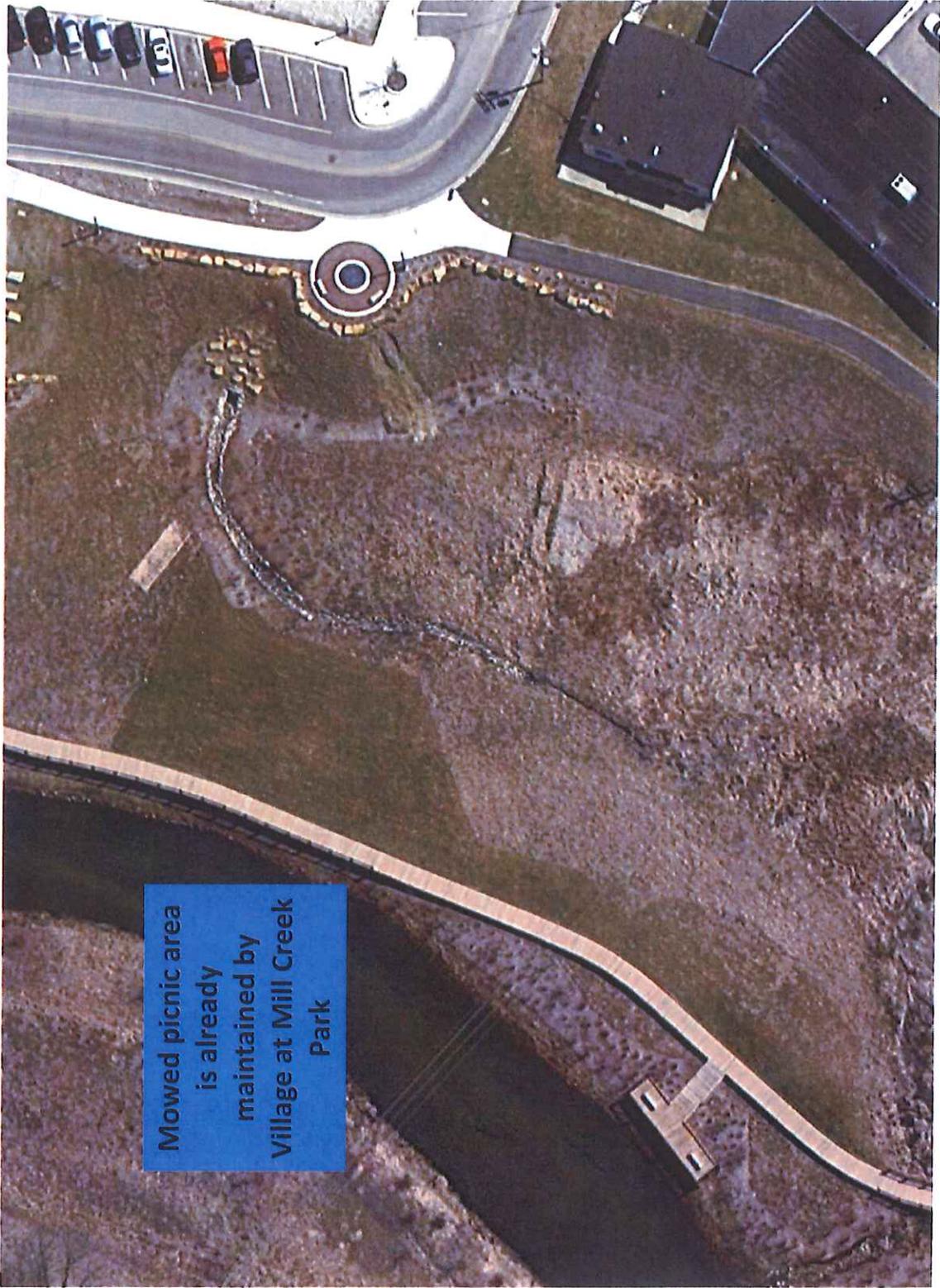
The goal for City Council's discussion of the project on March 23rd is to give approval of the concept, so that Mr. Bell can move forward with the design. If Council approves the project concept, then Mr. Bell will return with designs to the Parks and Recreation Commission, which will in turn make a recommendation to City Council.

A copy of the presentation that Mr. Bell presented to the Parks & Recreation Commission is provided for Council's review.

Eagle Scout Project Presentation

Ian Bell – Troop 442

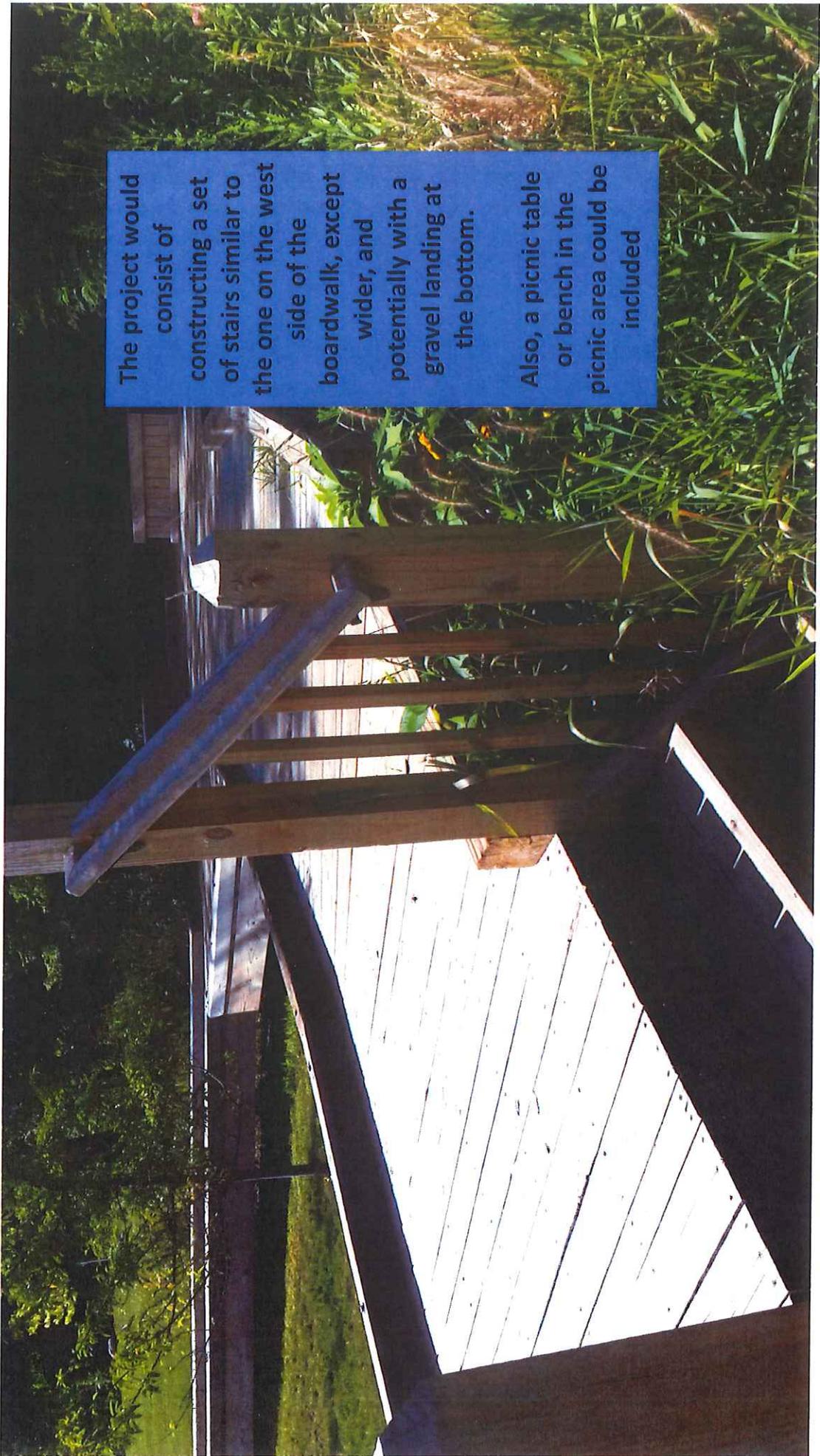
Email: bloogispash@gmail.com



Mowed picnic area
is already
maintained by
Village at Mill Creek
Park

However, access to this area is limited because it requires stepping down more than 30" in some places.





The project would consist of constructing a set of stairs similar to the one on the west side of the boardwalk, except wider, and potentially with a gravel landing at the bottom. Also, a picnic table or bench in the picnic area could be included

Next Steps:

- Looking for feedback from Parks Commission
- If the Commission likes the idea, I must get approval from the Troop
- Introduce concept to City Council and request funding
- After which, I will develop the concept more fully and return to the Parks Commission and request endorsement for City Council



CITY MANAGER'S OFFICE

8140 Main Street • Dexter, Michigan 48130-1092 • (734) 426-8303 • Fax (734) 426-5614

Memorandum

To: Mayor Keough and City Council
Courtney Nicholls, City Manager

From: Justin Breyer, Assistant to the City Manager

Re: Clerk and Election Inspector Pay

Date: March 16, 2015

The City of Dexter will conduct an election on May 5, 2015. Because this election will be a State Special Election, all costs uniquely associated with conducting this election will be reimbursed by the State of Michigan. In preparation for May 5th, City Council must make a motion to establish the pay scale for election inspections. Subsequently, the Election Commission will have the responsibility to appoint election inspectors to work at the polls on Election Day.

Washtenaw County has recommended that the City of Dexter use twelve (12) election inspectors for the May 5, 2015 election. This will provide six (6) precinct workers at each of the City's two (2) precincts. Poll workers will be at the polls from 6 am – 8 pm. Two election inspectors from each precinct are required to return to the City Offices to return election supplies and deliver memory cards containing the election results. This will add approximately one hour to their pay. In Webster Township Chairpersons receive \$14 an hour and other workers receive \$12 an hour. In Scio Township Chairpersons receive \$12 an hour and other workers receive \$10 an hour. It is my recommendation that we offer \$13 for the Chairperson and \$12 for the Inspectors.

Each precinct will have one precinct chairperson. The difference in pay between precinct chairpersons and election inspectors is that precinct chairpersons will carry more responsibility, which includes oversight of the election inspectors working in their precinct, coordination with office staff, and management of difficult election transactions (notably spoiling and challenged ballots). Precinct chairpersons are also expected to be in regular contact with office staff via the use of their personal cell phones.

Additionally, as Interim Clerk, Carol Jones will be putting forth significant time and effort towards conducting the May 5th election. In order to compensate her for that time, it is recommended that City Council pass a motion that the Interim Clerk receive \$15 per hour for any time spent on elections related work, including attending and completing required State of Michigan training. We are estimating that approximately 80 hours of work will be necessary, which includes time that has already been spent completing required training. As with the precinct worker salary, all payments specifically dedicated to the May election will be reimbursed by the state.

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OFFICE OF COMMUNITY DEVELOPMENT

8140 Main Street • Dexter, Michigan 48130-1092 • (734) 426-8303 • Fax (734) 426-5614

Memorandum

To: Mayor Keough and City Council
Courtney Nicholls, City Manager

From: Michelle Aniol, Community Development Manager

Re: FY 2015-20 Capital Improvements Plan (CIP)

Date: March 17, 2015

PLANNING COMMISSION ACTION

The Planning Commission held a public hearing on Monday, March 2, 2015 to obtain public comment on the 2015-2020 Capital Improvements Plan (CIP). The only public comment voiced was from the Mayor, who thanked the Planning Commission for their work. Following the public hearing, the Planning Commission approved a resolution adopting the 2015-2020 Capital Improvements Program Update.

Background

Assessment of the CIP was conducted by Staff, individual departments, and various Boards and Commissions, including Downtown Development Authority (DDA), and the Parks and Recreation Commission between September (2014) and January (2015). The Planning Commission reviewed a draft of updates, edits and recommendations for CIP projects at a work session on February 2, 2015.

Discussion centered on the following topics:

1. CIP process
2. New projects
3. Road Maintenance Projects
4. Completed projects
5. Worksheet formatting
6. Executive summary
7. Project and funding summary

The CIP is a program that projects and coordinates public expenditures for improvements to the transportation and utility systems, municipal facilities, and other improvements over a six-year period. Preparation of the capital improvements plan is done under the authority of the Municipal Planning Commission Act (PA 33 of 2008), as amended. It is the goal of the Planning Commission that the CIP be used as a tool to implement the City Master Plan and assist in the City's financial planning.

EXCERPT FROM EXECUTIVE SUMMARY

A total of 105 projects, including Cooperative and DDA, were carried over or initiated for this year's CIP with a six-year funding need of \$17,991,000 (including \$9,046,000 for DDA, Federal Funding, Grants, Others and Cooperative). Several major projects are not included in total project costs due to unknown costs, completion year and funding source. The total six-year funding need decreased 23% from the previous year's CIP, which anticipated \$21,153,000 in funding need during fiscal years 2014-2019. The decrease is likely due to refined construction costs for sidewalk and road projects, and a reduced number of newly identified projects.

Attached you will find the Planning Commission recommended 2015-2020 CIP, including:

- Executive Summary (attached to this report)
- Project Worksheets (included separately in your packet)
- Project and Fund Summary (included separately in your packet)

ACTION REQUESTED

The Planning Commission passed the attached resolution and Council is asked to adopt a similar resolution accepting the document for City Council use as a guide to developing the FY 15-16 budget.

Please feel free to contact me if you have any questions/comments. Thank you.

**CITY OF DEXTER
WASHTENAW COUNTY, MICHIGAN**

**RESOLUTION OF ADOPTION
2015 - 2020 CAPITAL IMPROVEMENTS PROGRAM UPDATE**

WHEREAS, the City of Dexter Planning Commission adopted the Master Plan on June 4, 2012, the said Master Plan recommends the adoption of an annually updated Capital Improvements Program to evaluate, prioritize, and structure the financing of public improvement projects; and

WHEREAS, Preparation of the capital improvements plan is done under the authority of the Municipal Planning Commission Act (PA 33 of 2008), as amended. It is the City Planning Commission's goal that the CIP be used as a tool to implement the City's Master Plan and assist in the City's financial planning; and

WHEREAS, The State of Michigan provides for the development and use of a capital improvements plan in the Municipal Planning Act (Section 65, Act 33 of the Public Acts of 2008), as amended.

“To further the desirable future development of the local unit of government under the master plan, a planning commission, after adoption of a master plan, shall annually prepare a capital improvements program of public structures and improvements, unless the planning commission is exempted from this requirement by charter or otherwise. If the planning commission is exempted, the legislative body either shall prepare and adopt a capital improvements program, separate from or as a part of the annual budget, or shall delegate the preparation of the capital improvements program to the chief elected official or a non-elected administrative official, subject to final approval by the legislative body. The capital improvements program shall show those public structures and improvements, in the general order of their priority that in the commission's judgment will be needed or desirable and can be undertaken within the ensuing 6-year period. The capital improvements program shall be based upon the requirements of the local unit of government for all types of public structures and improvements. Consequently, each agency or department of the local unit of government with authority for public structures or improvements shall upon request furnish the planning commission with lists, plans, and estimates of time and cost of those public structures and improvements.”

WHEREAS, the City of Dexter Planning Commission has systematically reviewed the 2015–2020 Capital Improvements Program, as well as the proposed improvements related to the Master Plan and its Addendums, the improvements proposed by the City Department Heads, the Parks and Recreation Commission, the Downtown Development Authority; and

WHEREAS, the 2015–2020 Capital Improvements Program has been prepared to address said review of projects, and presents a public improvements program that focuses on the current and future needs of the residents of Dexter; and

WHEREAS, a duly noticed public hearing was held by the Planning Commission on March 2, 2015; and

WHEREAS, the Planning Commission has recommended approval of the 2015–2020 Capital Improvements Plan;

BE IT THEREFORE RESOLVED, the City of Dexter City Council accepts the Planning Commission recommended 2015–2020 Capital Improvements Program as a guide in funding priority capital projects within the plan and for use in developing the FY 2015–2016 Budget.

MOVED BY: SUPPORTED BY:

YEAS:

NAYS:

RESOLUTION DECLARED ADOPTED THIS 23rd DAY OF MARCH 2015.

Shawn W. Keough, Mayor

CERTIFIED BY:

Carol J. Jones, City Clerk



OFFICE OF COMMUNITY DEVELOPMENT

8140 Main Street • Dexter, Michigan 48130-1092 • (734) 426-8303 • Fax (734) 426-5614

Memorandum

To: Mayor Keough and City Council
Courtney Nicholls, City Manager

From: Michelle Aniol, Community Development Manager

Re: Oil and Gas Drilling Moratorium

Date: March 19, 2015

As you know, staff met with Doug Lewan and Laura Kreps of Carlisle Wortman Associates (CWA) to discuss regulation of oil and gas drilling and other extractive processes, as directed. Based on that meeting we determined the following:

- The Dexter Zoning Ordinance does not contain a definition for extractions pertaining to gas, oil or mining.
- The extraction of gas, oil or other extractions uses (i.e. mining) is not listed as a permitted or special land use, therefore it is not permitted.
- The provisions/process set forth in Section 3.07 Uses Not Otherwise Included within a District, could be used in the event someone wanted to establish a gas, oil or other extraction operation within the city in the short term.
- The city could consider establishing a moratorium to properly study the issue and develop appropriate and defensible regulations and standards.

Recently City Council was informed that an oil and gas lease had been recorded for property in the Dexter Business and Research Park. In light of this information, staff feels it's necessary that Council establish a moratorium regarding oil and gas operations 1) to allow the City an opportunity to investigate the likely effects of oil and gas operations on the local public health, safety and welfare, and 2) amend the Master Plan and Zoning Ordinance, in order to develop and establish appropriate regulations, as authorized in the Michigan Zoning Enabling Act (PA 110 of 2006, as amended).

The City's Planning Consultant, Doug Lewan is drafting a resolution establishing a moratorium regarding oil and gas operations for your review and approval; however it was not completed in time for the packet. The resolution will be forwarded to Council, as soon as it is received and reviewed.

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CITY OF DEXTER

MEMO

To: Mayor Keough and Council Members
From: Courtney Nicholls, City Manager
Date: March 18, 2015
Re: Banner Pole

Staff has been working on getting a quote for the replacement of the banner pole on Main Street. As of the time of the printing of the packet, the quote has not been received. The item is on the agenda in hopes that we receive the quote prior to the meeting. We would like to get approval as soon as possible so that the replacement pole can be ordered.

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OFFICE OF COMMUNITY DEVELOPMENT

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Memorandum

To: Mayor Keough and City Council
Courtney Nicholls, City Manager

From: Michelle Aniol, Community Development Manager

Re: Resolution to Continue the City's Participation in the MEDC RRC Program

Date: March 18, 2015

On February 23, 2015 the MEDC presented City Council with a report of findings, which outlined recommended strategies for satisfying the RRC Best Practice standards. During the presentation Council was informed that it would need to adopt a resolution within 30 days to demonstrate a commitment to move forward with certification.

However, one of the strategies set forth in the report called for the City to "streamline site plan approval process and eliminate council approval of site plans for permitted uses", as a way to demonstrate the community promptly acts on development requests. It was staffs understanding that "promptly acting on development requests was an evaluation criterion, while streamlining the site plan approval process and eliminating council approval was simply a recommended action." This issue generated much discussion and concern; thus staff addressed the following points with MEDC, after the meeting:

1. When the City was selected to participate in the RRC program, the Best Practices Guide that we were given are not the ones MEDC is using now, nor are they the ones that MEDC used to evaluate Dexter's "redevelopment readiness."
2. In the new Best Practices Guide it states "a community may choose alternate approaches to accomplish Best Practice requirements. "
3. There is a difference between a recommendation and a requirement.

MEDC then asked to meet with staff and at least one other city official to discuss these issues. So, staff met with MEDC RRC representatives in person and the Mayor participated via telephone (March 12th). During our meeting we were told the only way to satisfy the evaluation criteria of promptly acting on development requests, would be to amend the zoning ordinance to streamline site plan approval process and eliminate council approval of site plans for permitted uses.

Staff is disappointed that MEDC has drawn a line in the sand because, according to the published Best Practices Guide, communities may choose alternate approaches to accomplish Best Practice requirements. Bottom line; MEDC is doing to us, and others that entered the program, exactly what it doesn't want communities to do to developers- provide inconsistent information and change the rules midway through the game.

Next Step

In order to continue on with the certification process, MEDC requires City Council to adopt a resolution within 30 days of the presentation of its Report of Findings. As a reminder, the RRC Program is voluntary, and as such, the City is not obligate to continue. However, in the event the Council does wish to proceed, you will find a Resolution to Continue the City's Participation in the MEDC RRC Program attached to this memo.

Please feel free to contact me if you have any questions/comments. Thank you.

**CITY OF DEXTER
WASHTENAW COUNTY, MICHIGAN**

**A RESOLUTION AUTHORIZING THE CITY OF DEXTER
TO CONTINUE PARTICIPATION IN THE
MICHIGAN ECONOMIC DEVELOPMENT CORPORATION (MEDC)
REDEVELOPMENT READY COMMUNITIES PROGRAM**

WHEREAS, the Michigan Economic Development Corporation (MEDC), selected the City of Dexter as one of seventeen communities to participate in the Redevelopment Ready Communities Program (RRC); and

WHEREAS, the expectation of the RRC program is for participating communities remove barriers to development/redevelopment by establishing deliberate, fair and consistent processes; and

WHEREAS, the RRC Program looks to foster communities that creatively reuse space, embrace economic innovation and proactively plan for the future – making them more attractive for investments that create places where people want to live, work and play; and

WHEREAS, RRC communities are committed to improving its redevelopment readiness by undergoing a rigorous assessment and evaluation, based on six (6) RRC Best Practice standards, which are key elements of community and economic development; and

WHEREAS, an assessment and evaluation of the City of Dexter’s redevelopment readiness was conducted by an RRC team through interviews, observation and data analysis; and

WHEREAS, the RRC team presented the Dexter City Council with a report of findings on February 23, 2015, which outlined recommended strategies for satisfying the Best Practice standards; and

WHEREAS, the City of Dexter may choose alternate approaches to accomplish Best Practice requirements, as stated in the RRC Best Practices Guide, revision dated January 2015; and

NOW, THEREFORE, it is resolved as follows:

1. After review of the RRC Report of Findings, the Dexter City Council is willing to implement strategies to meet RRC Program Best Practice standards.
2. This resolution shall take effect upon authorization by the Dexter City Council.
3. All resolutions and parts of resolutions are, to the extent of any conflict with this resolution, rescinded.

Date: March 23, 2015

Yeas:

Nays:

Abstain:

Absent:

RESOLUTION DECLARED:

CERTIFICATION

I, Carol Jones, the duly appointed and acting City Clerk, for the City of Dexter, Washtenaw County, Michigan, certify that this is a true and complete copy of a resolution adopted by the Dexter City Council at a meeting held on March 23, 2015.

Carol Jones, City Clerk