

Unanimous voice vote approval.

F. PUBLIC HEARINGS

None

G. NON-ARRANGED PARTICIPATION

None

H. COMMUNICATIONS:

1. Upcoming Meeting List
2. Sign Calendar

Council Member Smith noted that the Dexter Area Historical Society meeting will be held on March 12 instead of March 5.

I. REPORTS

1. Public Services Superintendent – Dan Schlaff

Mr. Schlaff submits his progress report of the DPW and Water/Sewer per packet.

Mr. Schlaff gave the following updates:

- Still working on removing the Christmas lights between the cold weather and snow storms.
- Still in the process of working on re-installing the Banner Pole on Main Street. Have made contact with the person at the company.
- Thought there might have been a problem with the methane gas as we were using the regular gas supply. Because of the cold, we did use all of the methane gas but needed to back it up with the regular gas. So the methane is working well.
- Question – Did staff dig out the mailboxes that were piled with snow? (Yes)
- Comment – The City should consider placing some sort of a sign on the DPW building identifying it to those walking on the Border-to-Border Trail.

2. Community Development Manager – Michelle Aniol

Ms. Aniol submits her report as per packet. Ms. Aniol gave the following updates:

- Had a meeting with DTE today regarding decommissioning the sub-station on the Broad Street site. Cost to the City is estimated around \$360,000.
- The DDA will be accepting proposals for real estate brokerage services 3045 Broad Street and hope to have them by the next DDA meeting in March. Will be working with the Mayor to put together a timeline of the task associated with the redevelopment of 3045 Broad Street. Discussion followed.

- The DDA moved forward with a RFP for a Retail Market Analysis and application for a grant from the County to help cover costs.
- Questions – Could the same vendor do both a Target Market Analysis and a Retail Market Analysis? (Yes) and Is there a check list for improving best practices in the Redevelopment Ready Communities program? (Yes)
- Council Member Carson commented on regulating oil drilling in the local area and the City has been invited to attend Scio Township’s meetings on the subject. Laura Robinson, founder of Oil Free Backyards, has been involved with the moratorium on oil drilling will address CAPT/DART (Chelsea Area Planning Team/Dexter Area Regional Team) on March 11 in the Chelsea City Chamber office at 7 PM. In April the CAPT/DART meeting will be in Dexter with a topic of the construction by MDOT of an extra lane on US 23 expressway.
- The second pre-application meeting for the 3441 Broad Street site was held and the property owner is doing his due diligence for this property and for the business. He is willing to work to meet the ordinances as much as possible.

3. Boards, Commissions. & Other Reports-“Bi-annual or as needed”

None

4. Subcommittee Reports

Facilities – Verbal Update from February 6th Meeting

- Town Hall meeting will be held at the Dexter District Library on February 28, 2015 at 10:00 AM.

Road Plan – Joe Semifero

Councilmember Semifero gave the following updates:

- Information is in the packet regarding the bidding for 2015 roadwork. Note that there are guidelines to contractors about notifying residents when work is being done.
- The bids are separated into two packages – a paving contract and a maintenance contact. This also includes some drainage improvements at Hudson and Grand as well as from Forest to Grand.
- Discussion followed.

5. City Manager Report

Ms. Nicholls submits her report as per packet. Ms. Nicholls gave the following verbal updates:

- Working on preparing for the May election. Voter cards are to be going out this week and next will be applications for absentee ballots.
- Question – What about reviewing backyard chickens? (Nothing planned at this time.)

6. Mayor’s Report

Mr. Keough submits his report as per packet. Mr. Keough gave the following updates:

- The Dexter Area Fire Department Board met last Thursday and has agreed on the wording for the job posting for the Dexter Fire Chief. It is posted currently on the City's website. Council Member Carson was appointed to the Safety Committee.
- On the Consent Agenda is the naming of Jack Donaldson for the Planning Commission vacancy. This was a difficult decision as there were two good candidates.

J. CONSENT AGENDA

1. Consideration of: Bills and Payroll in the amount of \$271,343.27
2. Consideration of: Appointment of Jack Donaldson to the Planning Commission
3. Consideration of: Request from Knights of Columbus to hold their Annual Tootsie Roll Drive on City Sidewalks from March 27 through March 29, 2015

Motion Fisher; support Smith to approve items 1, 2 & 3 of the Consent Agenda.

Unanimous voice vote approval.

K. OLD BUSINESS-Consideration and Discussion of:

None

L. NEW BUSINESS-Consideration of and Discussion of:

1. Consideration of Appointment of Renius & Renius as City Assessor

Motion Semifero: support Tell to approve the appointment of Renius & Renius as City Assessor at a cost of \$29,952 per year.

Ayes: Carson, Fisher, Knight, Semifero, Smith, Tell and Keough

Nays: None

Motion carries

2. Consideration of: Scope of Services from Orchard, Hiltz & McCliment for Safe Routes to School Project

Motion Carson; support Smith to approve the Scope of Services from Orchard, Hiltz & McCliment for construction engineering services for Safe Routes to School Project in an amount not to exceed \$42,000.

Ayes: Fisher, Knight, Smith, Tell, Carson and Keough

Nays: Semifero

Motion carries 6 to 1

3. Consideration of: Recommendation from Election Commission on Purchase of Election Equipment

Motion Semifero; support Tell to approve the recommendation from the Election Commission on the purchase of election equipment from Scio Township not to exceed \$3,300 and 20 voting booths from Election Source not to exceed \$4,000.

Ayes: Knight, Semifero, Smith, Tell, Carson, Fisher and Keough

Nays: None

Motion carries

4. Consideration of: Title VI Plan

Motion Tell; support Semifero to adopt the Title VI Plan as presented.

Ayes: Semifero, Smith, Tell, Carson, Fisher, Knight and Keough

Nays: None

Motion carries

5. Consideration of: Ordinance Revision Proposal from Carlisle Wortman

Motion Tell; support Carson to approve the Ordinance Revision Proposal from Carlisle Wortman Associates, dated February 2015, in an amount not to exceed \$19,355, with the MEDC (Michigan Economic Development Corporation) providing a technical assistance grant to cover 50% of the project cost and the City contributing a 50% match from funds budgeted in Fiscal Years 2014-15 and 2015-16.

Motion Smith; support Fisher to postpone action on the motion and send it back to the Planning Commission for clarification.

Ayes: Smith, Fisher, Semifero and Keough

Nays: Tell, Carson and Knight

Motion carries 4-3

6. Consideration of: Resolution to Set Meeting Dates for the 2015 Board of Review

Motion Tell; support Knight to adopt the following dates for the purpose of holding a Board of Review on property tax matters for the City of Dexter in 2015.

- City of Dexter Board of Review Organizational Meeting: Tuesday, March 3, 2015.
- Scio Township Board of Review for the purpose of hearing property tax appeals: As adopted by the Scio Township Board of Trustees.
- Webster Township Board of Review for the purpose of hearing property tax appeals: As adopted by the Webster Township Board of Trustees.
- City of Dexter Board of Review meeting for the purpose of correcting Qualified Errors as defined in State Tax Commission Bulletin 18 of 2014: Tuesday, July 21, 2015.

- City of Dexter Board of Review meeting for the purpose of correcting Qualified Errors as defined in State Tax Commission Bulletin 18 of 2014: Tuesday, December 15, 2015.

Ayes: Tell, Carson, Fisher, Knight, Semifero, Smith and Keough

Nays: None

Motion carries

7. Consideration of: Resolution to Set 2015 Hardship Exemption Guidelines

Motion Tell; support Fisher to adopt the resolution approving the policies and guideline for the application for and granting of Hardship Exemptions in the City of Dexter in 2015.

Ayes: Fisher, Knight, Semifero, Smith, Tell Carson and Keough

Nays: None

Motion carries

8. Consideration of: Resolution to Allow Local Residents to Protest in Writing to City Board of Review

Motion Semifero; support Smith that the City of Dexter adopts the resolution that the Board of Review shall receive letters of protest regarding assessment for resident taxpayers for the first Tuesday in March until it adjourns from the public hearings for which it meets to hear such protest and that all notices of assessment change and all advertisements of Board of Review meetings are to include a statement that the resident taxpayers may protest by letter to the Board. Due to the transition period in 2015 between the Townships and the City, this procedure will be in force starting with the 2016 tax season.

Ayes: Knight, Semifero, Smith, Tell, Carson, Fisher and Keough

Nays: None

Motion carries

9. Discussion of: 2017 Federal Aid Road Projects

The discussion included but was not limited to the option of the use of Federal funds to either work on Baker Road or Central Street as it does not appear that road projects can be switched after approval. Central Street may score well with features such as bicycle lanes, walk ability, and the Border to Border Trail. There may be an opportunity to do some of the needed improvements on Baker Road from the Street Fund after the completion of the 3-Year Road Plan.

M. COUNCIL COMMENTS

Carson None

Knight None

Smith None

Jones Was the Banner Pole that fell down the same one that when placed in the ground a number of years ago, was hard to set in place due to ground conditions? (Not known at this time)

Semifero In regards to the removal of the DTE sub-station, we may want to have DTE take care of it and cleanup the site as there may be some contamination issues with the property.
Fisher None
Tell None

N. NON-ARRANGED PARTICIPATION

None

O. CLOSED SESSION FOR THE PURPOSE OF DISCUSSING PENDING LITIGATION AND POTENTIAL PURCHASE OF PROPERTY IN ACCORDANCE WITH MCL 15.268

Motion Fisher; support Carson to move into closed session for the purpose of discussing pending litigation and potential purchase of property in accordance with MCL 15.260 at 10:27 PM.

Ayes: Semifero, Smith, Tell, Carson, Fisher, Knight and Keough
Nays: None
Motion carries

Motion Smith; support Fisher to leave closed session at 10:35 PM.

Ayes: Smith, Tell, Carson, Fisher, Knight, Semifero and Keough
Nays: None
Motion carries

P. ADJOURNMENT

Motion Smith; support Tell to adjourn at 10:36 PM.

Unanimous voice vote approval.

Respectfully submitted,

Carol J. Jones
Interim Clerk, City of Dexter

Approved for Filing: _____

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Meeting Calendar

Board	Date	Time	Location	Website	City Representative
City Facility Committee	3/6/2015	3:00 p.m.	City Offices	http://www.dextermi.gov	
Dexter City Council Budget Workshop	3/7/2015	8:00 a.m.	Copeland Board Room	http://www.dextermi.gov	
Dexter Community Schools Board of Education	3/9/2015	7:00 p.m.	Creekside Intermediate School	http://dexterschools.org/	
Dexter City Council	3/9/2015	7:30 p.m.	Dexter Senior Center	http://www.dextermi.gov	
Dexter City Tree Board	3/10/2015	6:00 p.m.	City Offices	http://www.dextermi.gov	
Chelsea Area Planning Team/Dexter Area Regional Team	3/11/2015	7:00 p.m.	City of Chelsea	http://www.ewashtenaw.org/	Jim Carson
Dexter Area Chamber of Commerce	3/11/2015	8:15 a.m.	Copeland Board Room	http://www.dexterchamber.org/	Donna Fisher
Dexter Area Historical Society Board	3/12/2015	7:00 p.m.	Dexter Area Historical Museum	http://www.dextermuseum.org/	
Gateway Initiative (Big 400)	3/13/2015	9:30 a.m.	Waterloo Recreation Area		Paul Cousins, Carol Jones
Dexter City Zoning Board of Appeals - if needed	3/16/2015	7:00 p.m.	Senior Center	http://www.dextermi.gov	Jim Carson
City Road Committee	3/17/2015	6:00 a.m.	City DPW	http://www.dextermi.gov	
Dexter City Parks Commission	3/17/2015	7:00 p.m.	City Offices	http://www.dextermi.gov	Julie Knight
Washtenaw Area Transportation Study-Policy	3/18/2015	9:30 a.m.	Scio Township Hall	http://www.miwats.org/	Jim Carson
Dexter Area Fire Board	3/19/2015	6:00 p.m.	Dexter Township Hall	http://dexterareafire.org/	Shawn Keough/Jim Carson
Dexter Downtown Development Authority	3/19/2015	7:30 a.m.	Senior Center	http://www.dextermi.gov	Shawn Keough
Healthy Community Steering Committee	3/19/2015	9:00 a.m.	Chelsea Hospital - White Oak Room		Julie Knight
Dexter Community Schools Board of Education	3/23/2015	7:00 p.m.	Creekside Intermediate School	http://dexterschools.org/	
Dexter City Council	3/23/2015	7:30 p.m.	Dexter Senior Center	http://www.dextermi.gov	
Western Washtenaw Area Value Express	3/24/2015	8:15 a.m.	Chelsea Community Hospital	http://www.ridethewavebus.org/	Jim Carson

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	Name of Group	Dates	Number Approved	Approval Date	Locations		Name of Group	Dates	Number Approved	Approval Date	Locations
January	Dexter Senior Ctr-Winter Market	signs out week of 1/10 & 1/24	3-18X24 / 2-2'X4"	11/3/2014	1,2,4,5,44	July					
	Friends of the Dexter Library	1/10	5 X 18 X 24	6/25/2014	1,4,17,19,51						
	Dexter KofC Ladies Auxiliary	1/27-2/9	5 X 18 X 24	1/14/2015	1,2,4,5,10						
	Dexter KofC Quarter Mania	1/14-1/22	5 X 18 X 24	1/14/2015	1,2,4,5,44						
	DHS Drama Club-Grease	1/23-2/8	5 X 18 X 24	1/23/2015	1,2,4,5,44						
	St Andrews-Monthly dinner	1/30-2/5	1-2' X 3'	1/27/2015	8						
February	Dexter Senior Ctr-Winter Market	signs out week of 2/7 & 2/21	3-18X24 / 2-2'X4"	11/3/2014	1,2,4,5,44						
	Dexter Comm. Band-Concerts	2/20-3/2	2 - 2' X 3'	10/1/2001	5 & 10						
	Friends of the Dexter Library	2/7	5 X 18 X 24	6/25/2014	1,4,17,19,51						
	Dexter KofC Ladies Auxiliary	1/27-2/9	5 X 18 X 24	1/14/2015	1,2,4,5,10						
	DHS Drama Club-Grease	1/23-2/8	5 X 18 X 24	1/23/2015	1,2,4,5,44						
	St Andrews-Monthly dinner	2/27-3/5	1-2' X 3'	1/27/2015	8						
	Dexter Comm. Orchestra	1/28-2/8	2- 2' X 3'	1/26/2015	5 & 9						
March	Dexter Senior Ctr-Winter Market	signs out week of 3/7 & 3/21	3-18X24 / 2-2'X4"	11/3/2014	1,2,4,5,44						
	Community Band - Concert	2/17-3/2	2-2 X 3	11/1/2013	5 & 9						
	Friends of the Dexter Library	3/7	5 X 18 X 24	6/25/2014	1,4,17,19,51	August	Friends of the Dexter Library	Dexter Daze 8/13, 8/14 and 8/15	5 X 18 X 24	6/25/2014	1,4,17,19,51
	St Andrews-Monthly dinner	2/27-3/5	1-2' X 3'	1/27/2015	8						
	Dexter Comm. Orchestra	3/4-3/16	2- 2' X 3'	1/26/2015	5 & 9						
April	Dexter Senior Ctr-Winter Market	signs out week of 4/4 & 4/18	3-18X24 / 2-2'X4"	11/3/2014	1,2,4,5,44						
	Dexter Comm. Band-Concerts	4/24-5/4	2 - 2' X 3'	10/1/2014	5 & 9						
	Friends of the Dexter Library	4/4	5 X 18 X 24	6/25/2014	1,4,17,19,51						
	St Andrews-Monthly dinner	4/3-4/9	1-2' X 3'	1/27/2015	8	September					
						October	Friends of the Dexter Library	10/3	5 X 18 X 24	6/25/2014	1,4,17,19,51
May	Dexter Comm. Band-Concerts	4/24-5/4	2 - 2' X 3'	10/1/2014	5 & 9						
	Friends of the Dexter Library	5/2	5 X 18 X 24	6/25/2014	1,4,17,19,51						
	St Andrews-Monthly dinner	4/30-5/7	1-2' X 3'	1/27/2015	8						
	Dexter Comm. Orchestra	5/6-5/18	2- 2' X 3'	1/26/2015	5 & 9						
						November	Friends of the Dexter Library	11/7	5 X 18 X 24	6/25/2014	1,4,17,19,51
June	Friends of the Dexter Library	6/6	5 X 18 X 24	6/25/2014	1,4,17,19,51						
	Dexter Comm. Orchestra	6/3-6/13	2- 2' X 3'	1/26/2015	5 & 9	December	Friends of the Dexter Library	12/8	5 X 18 X 24	6/25/2014	1,4,17,19,51

Location Listing: 1 - Baker/Main, 2 - Central/Mill, 3 - Dexter Ann Arbor/Copeland, 4 - Main/Alpine, 5 - Baker/Cemetery, 6 - Monument Park, 7 - Creekside, 8 - 7610 Dexter Ann Arbor, 9 - Peace Park, 10 - Dexter Ann Arbor/Limits, 11 - Cornerstone, 12 - Bates, 13 - 3443 Inverness, 14 - 7720 Ann Arbor Street, 15 - S. Main/Broad, 16 - N. Main/Broad, 17 - Edison/Ann Arbor Street, 18 - Dover/Fifth, 19 - Central/Fifth, 20 - Broad/Fifth, 21 - Mill Creek Middle School, 22 - Fourth/Inverness, 23 - Dexter Bakery, 24 - Lighthouse, 25 - Dexter Pharmacy 2, 26-Warrior Creek Park Driveway, 27-Dexter Flowers, 28-Terry B's, 29-7795 Ann Arbor St, 30 - 7915 Fourth, 31 - 7651 Dan Hoey, 32 - Wylie, 33-Lions Park, 35-Dexter Crossing Entrance, 36 - Dan Hoey/Dexter Ann Arbor; 37 - Dover/Main, 38 - Fourth/Central, 39 - Baker/Hudson, 40 - Inverness/Ann Arbor, 41 - Main/Jeffords, 42 - Third/Broad; 43 - 3rd/Dover; 44 - Ryan/Dexter Ann Arbor, 45 - Meadowview/Dexter Ann Arbor, 46 - Ice Rink, 47-Dexter Mill/RR tracks, 48-7444 Dexter-Ann Arbor, 49-Park entrance @ Farmers Mkt and Library, 50-2810 Baker/Dexter Wellness

** Dexter Farmers Market will place up to 5 signs on Friday, Saturday and Tuesday from May through October to advertise for the market

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HURON VALLEY
AMBULANCE

Agenda: 3/9/15

Item: H-3

1200 State Circle
Ann Arbor, Michigan 48108-1691
(734) 971-4420

A Nonprofit Community Service

*Accredited by the
Commission on Accreditation
of Ambulance Services*

February 13, 2015

Marie Sherry
Treasurer/Finance Director
City of Dexter
8140 Main Street
Dexter, MI 48130

Dear Director Sherry,

I am pleased to invite you to participate in **Inside HVA** sponsored by Huron Valley Ambulance, your nonprofit community ambulance service. Join local government officials from the region for an open discussion with HVA leaders about emergency medical services, the new services HVA is providing to the community, and the partnerships we are forming in response to the changes in health care.

HVA is a public-private partnership that functions successfully with no tax support while providing a crucial service to your residents. Whether you are new to a government position or welcome opportunities to learn more about community services, **Inside HVA** will help you better understand the emergency medical services provided to your residents.

Inside HVA also includes:

- Insights into how the local EMS system works
- Q & A with HVA Leadership
- Tours of our facility and the 9-1-1 Call Center
- Delicious Zingerman's breakfast or light dinner depending on time of day

There are two **Inside HVA** opportunities — attend the one that best fits into your schedule:

- Thursday, March 12, 2015 from 5 to 6:30 p.m.
- Thursday, April 16, 2015 from 7:30 to 9 a.m.

Inside HVA will be held at the HVA Central Operations Center – 1200 State Circle, Ann Arbor, Michigan 48108. This event is by invitation only. Please R.S.V.P. for the date most convenient for you by calling 734-477-6782 or emailing communityrelations@emergenthealth.org. We look forward to seeing you.

Sincerely,

Dale J. Berry
President and CEO

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Agenda: 3/9/15

Item: I-1

Public Services Department

8140 Main Street Dexter, MI 48130-1092

dschlaff@dextermi.gov

Phone (734)426-4572

MEMO

To: Mayor Keough and Council
From: Dan Schlaff, Public Services Superintendent
Date: March 4, 2015
Re: Utility & DPW Progress Reports

Provided for Council's review are Utility & DPW Progress Reports for the weeks of:

2/16/2015 to 2/22/2015

2/23/2015 to 3/1/2015

Please contact me, if you have any questions.

DPW Progress Report	2/16/2015	2/20/2015	5-Days		
Patch Roads	2	8 hours.			
Snow in parking spots	1	4 hours.			
Salted WTP, Well, 5 TH well	1	2 hours.			
Salted, Plowed streets	3	16 hours.			
Interviews DPW	3	5 hours.			
Christmas decoration	2	8 hours.			
Miss Diggs	4	8 hours.			
Parks	1	4 hours. Board walk snow.			
Traffic Signals	2	2 hours. Cleaned camera lense. Main, Broad st.			
Clock Downtown	2	1 hour. Reset clock.			
Final water reads/ beginning	2	1 hour.			
Maintenace GMC Truck	2	Hyd oil in GMC. 1 hour.			
New water meters	2	1.5 hours.			
New MXU's, wire	1	30 min.			
Clean Office, Break Room	1	2.5 hours.			
Street committee meeting	1				
Maintenance CL2 lines filter plant, 5 th well	2	3 hours.			
Cleaned work area					
HAS meeting Courtney.	2	3 hours.			
Back washed filters WTP	1	2 hours. 59,000 gal.			
Service call	6	4 hours. Notified residence that had frozen water service lines last winter.			

DPW Progress Report	2/16/2015	2/20/2015	5-Days		
Pre-inspection bucket truck	1	30 min			
Pre-inspection 1 ton trucks	1	30 min			
Pre-inspection GMC truck	1	30 min			
Pre-inspection International truck		30 min			
Pre-inspection front end loader	1	30 min			
Pre-inspection Case backhoe	1	30 min			
Pre-inspection Bobcat	1	30 min			
Bucket truck Inspection		30 min			
Maintenance generator	2	Research Park 3 hours.			
Bills payroll	1	1 hours.			
NUBCO water read	2	Meter # 71756943 read.		4649	
		Meter # 71307627 read.		124	1 hour.
5 TH well	1	28' 0"	1 hour.		
Power washed equipment	1	2 hours. 5 yd, RTV.			
Trash down town	1	4 hours.			
Morning reads WTP	1	7.5 hours.			
Total Work Hours in the Week	112				
Total Hours Accounted For	99				
Total work orders	56				

DPW Progress Report	2/23/2015	2/27/2015	5-Days		
Cleaned cross walks		2 Ann Arbor, Dan Hoey, sidewalks. 3 hours.			
Easter eggs to office		1 1.5 hours.			
Salted WTP, Well, 5 TH well		1 3 hours.			
Salted, Plowed streets		2 6 hours.			
Meeting about licenses		4 1.5 hours.			
Farmers Market		1 2-meeting Sandy Hansen 2 hour.			
Christmas decoration		3 12 hours.			
Parks		1 Swept all side walks, down town, board walk. 4 hours.			
Traffic Signals		2 Meadowview, Ann Arbor. Camera problem. 3 hours.			
Maintenance Kenworth truck		1 4 hours.			
Maintenance International Dump Truck		1 4 hours.			
Bobcat maintenance		1 3.5 hours.			
Maintenance 1 ton truck		1 1 hour.			
Clean Office, Break Room		1 2.5 hours.			
Worked on banner pole		2 4 hours.			
Back washed filters WTP		1 2 hours. 63,000 gal.			
Service call		2 Frozen water service line 4 hours.			
Pre-inspection bucket truck		1 30 min			
Pre-inspection 1 ton trucks		1 30 min			
Pre-inspection GMC truck		1 30 min			

DPW Progress Report	2/23/2015	2/27/2015	5-Days		
Pre-inspection International truck	1	30 min			
Pre-inspection front end loader	1	30 min			
Pre-inspection Case backhoe	1	30 min			
Pre-inspection Bobcat	1	30 min			
Bucket truck Inspection		30 min			
Cleaned van	1	2 hours.			
Backhoe maintenance	1	2 hours.			
Bills payroll	1	1 hours.			
Fueled trucks	2	2 hours.			
Loaded salt trucks	1	1 hour.			
Quarterly water meter reading	2	30 hours.			
NUBCO water read	2	Meter # 71756943 read.		4692	
		Meter # 71307627 read.		126	1 hour.
5 TH well	1	27' 5"	1 hour.		
Power washed equipment	1	3 hours.			
Maintenance tandem truck	2	3.5 hours			
Trash down town	1	4 hours.			
Morning reads WTP	1	7.5 hours.			
Maintenance Kubota	1	2 hours.			
Total Work Hours in the Week	136				
Total Hours Accounted For	124.5				
Total work orders	51				

utilities progress reports	2/16/2015	2/22/2015	7/Days		
sewer maintenance	3				
liftstations, Reads, Floats	4				
Hosing WWTP	1				
Maintenance air compressor	1	Order parts.			
Morning Rounds WTP	5				
Morning Rounds WWTP	5				
Activated sludge settling test	3				
Weekend Operation & Lab	2				
Flushed primary scum beaches	2				
Chem Cleaned sand filters	1	Maintenance on sand filter #2.			
Mixing primary digester for TAVA sample	3				
Pumped scum pit WWTP	2				
Decanting secondary digester	3	3 - days 30,000 gal.			
Open iron pond drain	2				
Activated sludge samples	5				
Sludge judge clarifiers	7				
Alternate outdoor, indoor screw pumps	2				
Primary clarifier sludge samples	7				
UIS program change WWTP hydrants	5				
DO reads activated sludge tank	7				

utilities progress reports	2/16/2015	2/22/2015	7/Days		
WATER DUTY SHEETS	DRINKING WATER LAB 7 DAYS PER WEEK.				
1	Daily grab lab:				
2	PH		7-Days Per Week		
3	Iron		7-Days Per Week		
4	Flouride		7-Days Per Week		
5	Orthoposphate		7-Days Per Week		
6	Free Chlorine		7-Days Per Week		
	WEEKLY LAB				
1	Raw Flouride			One Per Week	
2	Arsenic			One Per Week	
3	Raw iron Ryan drive wells			One Per Week	
	WEEKLY NPDES WFP				
1	PH		One Per Week		
2	Iron		One Per Week		
3	Suspended solids		One Per Week		
	DRINKING WATER REPORTING				
1	Data entry for MORs				
			State Every Month.		
	DRINKING WATER OTHER:				
1	Montly bacteriological testing				
WASTE WATER DUTY SHEETS	WASTE WATER LAB 7 DAYS PER WEEK.				
1	Daily grab lab		7-Days Per Week		
2	PH		7-Days Per Week		
3	Temp		7-Days Per Week		
4	DO		7-Days Per Week		
5	Fecal Coliform		7-Days Per Week		
6	Total Chlorine		7-Days Per Week		
7	Settlabilty		7-Days Per Week		
8	MSSS AT RAS		7-Days Per Week		
9	Wasting rates		7-Days Per Week		
	Daily Composite Lab:				
1	Dates:		2/16/2015	2/22/2015	
2	BOD		7-Days Per Week		
3	Suspended Solids		7-Days Per Week		
4	Phosphorous		7-Days Per Week		
5	Ammonia		7-Days Per Week		

utilities progress reports	2/16/2015	2/22/2015	7/Days		
	Sludge Lab:				
1	PH		7-Days Per Week		
2	Total Solids %		7-Days Per Week		
3	Alkalinity		7-Days Per Week		
	Paragon Sampling:				
1	Copper		1-Day Per Week		
2					
	WASTE WATER REPORTING:				
1	EDMR Submitted		State Every Month.		
	QA/QC:				
1	Log Sheets		One Per Week		
	ORDER SUPPLIES:				
1	Ink,NCL,Bod filters, Petri dishes.				
2	Paper towels.				
	ORDER CHEMICALS:				
1					
2					
	IPP:				
1	Alpha Metal				
2	Reports				
3	Other				
	IPP:				
1	NUBC				
2	Reports				
3	Other:				
	Miscellenous:				
1	Recondition ammonia probe.				
2	Worked on pollution prevention sheets.				
	Total Work Orders		230		

utilities progress reports	2/23/2015	3/1/2015	7/Days		
sewer maintenance	2				
water maintenance	2				
mxu's, Wire	2				
new meters	2				
Turned water on/off	2				
Mixing secondary digester	3				
Hosing WWTP	2				
Morning Rounds WTP	5				
Morning Rounds WWTP	5				
Activated sludge settling test	3				
Maintenance generators	1	Pulled started. Ind park.			
Weekend Operation & Lab	2				
Bisulfite delivery	1				
Flushed primary scum beaches	2				
Chem Cleaned sand filters	1	#3. Painted parts sand filter #2.			
Filled oiler, greased screw pumps	4				
Chlorine delivery	1				
Clear bar screen	2				
Open iron pond drain	2				
Activated sludge samples	5				
Sludge judge clarifiers	7				
Alternate outdoor, indoor screw pumps	2				

utilities progress reports	2/23/2015	3/1/2015	7/Days		
Cleaned lab	2				
Primary clarifier sludge samples	7				
Frozen water service lines	2	8076 Forest, 7950 Grand.			
UIS program change WWTP	1	WWTP.			
Ferric transfer	2				
DO reads activated sludge tank	7				
WATER DUTY SHEETS	DRINKING WATER LAB 7 DAYS PER WEEK.				
	1	Daily grab lab:			
	2	PH		7-Days Per Week	
	3	Iron		7-Days Per Week	
	4	Flouride		7-Days Per Week	
	5	Orthoposphate		7-Days Per Week	
	6	Free Chlorine		7-Days Per Week	
		WEEKLY LAB			
	1	Raw Flouride		One Per Week	
	2	Arsenic		One Per Week	
	3	Raw iron Ryan drive wells		One Per Week	
		WEEKLY NPDES WFP			
	1	PH		One Per Week	
	2	Iron		One Per Week	
	3	Suspended solids		One Per Week	
		DRINKING WATER REPORTING			
	1	Data entry for MORs			
				State Every Month.	
		DRINKING WATER OTHER:			
	1	Montly bacteriological testing			
WASTE WATER DUTY SHEETS	WASTE WATER LAB 7 DAYS PER WEEK.				
	1	Daily grab lab		7-Days Per Week	
	2	PH		7-Days Per Week	
	3	Temp		7-Days Per Week	

utilities progress reports	2/23/2015	3/1/2015	7/Days		
4 DO			7-Days Per Week		
5 Fecal Coliform			7-Days Per Week		
6 Total Chlorine			7-Days Per Week		
7 Settability			7-Days Per Week		
8 MSSS AT RAS			7-Days Per Week		
9 Wasting rates			7-Days Per Week		
	Daily Composite Lab:				
1 Dates:			2/23/2015	3/1/2015	
2 BOD			7-Days Per Week		
3 Suspended Solids			7-Days Per Week		
4 Phosphorous			7-Days Per Week		
5 Ammonia			7-Days Per Week		
	Sludge Lab:				
1 PH			7-Days Per Week		
2 Total Solids %			7-Days Per Week		
3 Alkalinity			7-Days Per Week		
	Paragon Sampling:				
1 Copper			1-Day Per Week		
2 Set up samples for pick up.					
	WASTE WATER REPORTING:				
1 EDMR Submitted			State Every Month.		
	QA/QC:				
1 Log Sheets			One Per Week		
	ORDER SUPPLIES:				
1					
2					
	ORDER CHEMICALS:				
1					
2					
	IPP:				
1 Alpha Metal					
2 Reports					
3 Other					
	IPP:				
1 NUBC					
2 Reports					



OFFICE OF COMMUNITY DEVELOPMENT

8140 Main Street • Dexter, Michigan 48130-1092 • (734) 426-8303 • Fax (734) 426-5614

Memorandum

To: Mayor Keough and City Council
Courtney Nicholls, City Manager

From: Michelle Aniol, Community Development Manager

Re: Report for March 9, 2015 Council Meeting

Date: March 4, 2015

3045 Broad Street

- Administration and staff, the Economic Development Preparedness Committee and Jim Smith met with DTE representatives on Monday, February 23rd. The Economic Development Preparedness Committee includes Mayor Keough, Donna Fisher and Jim Carson. Mayor Keough asked Mr. Smith to attend in place of Ms. Fisher, who was out of town.

DTE presented a cost proposal and preliminary timeline to decommission of the Dexter substation (a/k/a Broad Street sub-station). As you will recall, the City and DTE have been working to decommission and relocate the sub-station in order to facilitate redevelopment of 3045 Broad Street (a/k/a DAPCO property).

According to the representatives, DTE is interested in the land swap with the City, for City owned property on Dan Hoey, which was previously discussed in concept. As you can well imagine, there are many details that have to be worked out, but given that we now have a commitment from DTE, the City and DTE can take the next steps in decommissioning the substation later this year.

Those next steps include developing an agreement with DTE to describe the details of the land swap, the timeline, future permitting of any new substation and new utility poles on the Dan Hoey, etc. Mayor Keough and City Manager Nicholls offered to draft a framework for this agreement.

In addition, Mayor Keough and staff will be working together on a summary schedule of activities/future steps to share with DDA, Council and the Planning Commission. A project of this magnitude really requires that all steps and activities be illustrated on a timeline, in order to understand and make necessary decisions. As the Mayor has said, "we still have a long way to go, but learning that the substation can be decommissioned is a great first step."

- Staff met with our local Michigan State Housing Development Authority (MSHDA) outreach specialist, Nicol Brown, on Wednesday, February 25, 2015. Nicol reviewed the various MSHDA housing and placemaking assistance programs it offers to communities. Staff will report on these programs in greater detail at your April meeting. In the meantime, staff received word that our TMA grant application has been approved, and we should be receiving the grant agreement in about two weeks. Next steps include:
 - Request for Proposals (RFP) for Joint Target Market Analysis in Washtenaw County
 - Draft and post RFP
 - Review TMA proposals
 - Interview potential vendors
 - Hire TMA consultant

- TMA Grant Agreement with MSHDA
 - Review and execute agreement
- Execute Memorandum of Understanding (MOU) with Chelsea, Saline and Ypsilanti

Planning Commission Update

- Staff attended the Scio Township Oil and Gas Committee meeting on Thursday, February 26, 2015. While at the meeting, staff was informed that membership of the committee is done via an appointment (by Scio Township officials), and the appointment results in members being agents of the Township. In addition, the meetings are closed and subject to attorney client privilege. Consequently, Council may decide they want someone other than staff to be appointed. The next committee meeting is Wednesday, March 4, 2015. After consultation with the City Manager, staff informed Mr. Lewan that until City Council has had a chance to fully consider the scope of membership in the Oil and Gas Committee; staff will not participate in the March 4th meeting.

In addition, the Planning Commission directed staff to work with the Planning Consultant on this issue and bring forward information as it becomes available.

- At its March 2nd meeting the Planning Commission discussed Council's request for specific examples of in the zoning ordinance that the Planning Commission feels needs to be clarified, refined or amended. Mayor Keough, Councilwoman Fisher, Councilman Carson and Planning Consultant, Laura Kreps attended the meeting and aided in the discussion.

As a result, staff, with the assistance of the Chair, Matt Kowalski will document specific sections in the ordinance that need to be clarified, refined or amended. This information will be presented to Council at its March 26th meeting, in hopes that Council will take affirmative action to update the zoning ordinance.

- The Planning Commission voted to change its meeting start time from 7:30 pm to 7:00 pm, starting April 6, 2015.
- Training Update: Staff, along with Planning Commissioners Carty, Heatley, Smith and Stoner, recently attended workshops conducted by the Michigan Association of Planning. Coincidentally, the City's Planning Consultant, Doug Lewan was the presenter at the workshop staff, Commissioners Carty, Smith and Stoner attended on Thursday, Feb 26th. Commissioner Heatley attended a workshop in Kalamazoo in January.

DDA Update

- Listing services for 3045 Broad Street:
 - The DDA voted to post an informal RFP to consider listing services proposals from other brokers/agents, in additional to Mr. Chaconas and Mr. Allen.
 - Since the listing agreement with Colliers has expired, the DDA decided if they were to select Mr. Chaconas, they would want an entirely new agreement.
 - The DDA invited Professor Allen to submit a proposal for listing services.
- Letter of Interest from Foremost Development Company regarding the redevelopment of 3045 Broad Street:
 - The DDA selected Mayor Keough and Doug Finn to participate in meeting with Foremost Development representatives. This meeting has been scheduled for Friday, March 6th.
 - The Board continues to discuss the process for moving forward.
 - The DDA directed staff to send an email to the board and city council when a meeting/tour of site is requested.

- In regards to the process for persons expressing an interest in the property, if a developer wants further contact, a letter of interest would be the next step.
- Washtenaw County Mini-Grant program
 - Following a productive discussion, the DDA voted unanimously to move forward with the development of a Request for Proposals (RFP) for a Retail Market Study (to identify a preferred proposal, presumably at its next meeting) and then have staff apply for a mini-grant.

Business Update

- Jack Savas, the new owner of 3441 Broad Street met with the Pre-Application Committee for a second time on Friday, February 20th, to review and discuss his revised concept plan to develop a European style café. Staff anticipates Mr. Savas will be submitting an application for Combined Preliminary and Final Site Plan Review, and that this case could be on the May Planning Commission agenda.

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WASHTENAW COUNTY OFFICE OF THE SHERIFF



JERRY L. CLAYTON
SHERIFF

2201 Hogback Road ♦ Ann Arbor, Michigan 48105-9732 ♦ OFFICE (734) 971-8400 ♦ FAX (734) 973-4624 ♦ EMAIL sheriff@ewashtenaw.org

MARK A. PTASZEK
UNDERSHERIFF

To: Courtney Nicholls, Dexter City Manager
From: Keith Flores, Sergeant
Through: Michael Marocco, Lieutenant
Cc: Marlene Radzik, Police Services Commander
Date: March 3rd, 2015
Re: February 1st through February 28th Police Services Monthly Report

Agenda: 3/9/15
Item: I-3

During the month of February there were 232 Calls for service (including traffic stops). Deputies conducted 143 traffic stops during which they wrote 17 citations.

All assigned personnel are working their regular shifts (no long term leaves). Deputies continue to attend training throughout the year in efforts to improve overall service. Recent training initiatives include:

- Deputy Webb continued to instruct other deputies throughout the county on standardized field sobriety tests (SFST) as all deputies are required to attend this four hour block of training every two years. SFST's are the new requirement from the court system on obtaining the necessary evidence on drunk drivers during the investigation process prior to arrest.

Several other projects and concerns have or are being addressed. They include:

- On February 6th at approx. 3:25pm deputy responded to 3000blk of Broad St for a larceny complaint. Sometime on January 26th between 11am and 5pm a contractor was in the victim's residence doing work. The victim advised that the contractors were in the home alone for some time throughout the day. When she returned she discovered two older cell phones and an Ipad missing from her residence. Later, she made a call to the contractor's boss only to get the response that he didn't believe his workers would steal from her. This was when she called 911. Investigation ongoing.
- On February 11th at approx. 3:45pm deputy responded to 7000blk of Dexter Ann Arbor for a suspicious call. The caller advised she received a letter, addressed to her, at her place of employment. The letter began with, "My dear sweet attractive & very desirable" then her name. The letter was 15 pages of all capital letters with numerous words, phrases and sentences underlined. It included proposals to get to know her new "Luv doctor" along with very provocative invitations of pleasure, romance, etc. The caller knew this was too good to be true and called 911 to report the letter. The letter ended by stating that he, "was waiting for her discreet email call so they can come together to enjoy their destined ball." It is believed that this is a blanket letter from overseas somewhere intending to defraud people. There were no threats or requests to send personal financial information at this time. We will continue to monitor in case similar letters develop.
- On February 14th at approx. 2am, deputies were sent to the 2000blk of Baker for an assault that had just occurred. The 911 call revealed a female on the line yelling, "get out of here". Upon arrival it was discovered that a green truck and a yellow Jeep were the two parties involved in the altercation. Both parties were gone upon our arrival.

- On February 19th at approx. 8:40pm deputy responded to 2000blk of Central for a fraud report. The victim advised that someone used her Visa card at a Macy's down in Florida on February 17th for \$350.00. A second use was attempted on the 19th for \$120.00 but was declined. A report was completed and the victim was referred to the local police jurisdiction in Florida to make a report with them.
- On February 24th at 6:35pm deputies were dispatched to the 2000blk of Baker for a semi-truck stuck in the back of the location after striking a pole. Upon contact with the driver, he stated he was at the truck stop on Baker and was bored, so he searched out some local bars where he could go have a few drinks. After discovering one right up the road on Baker, he called to ensure he could park his semi-truck somewhere near the premises. Once discovering he could, he drove to the bar and pulled around back getting stuck in a snow bank. He also struck a utility pole in the process causing the business to lose power. DAFD and the electric company were notified to restore power. During the interview, the deputy smelled intoxicants coming from him, however the driver denied drinking anything. After failing several sobriety tests and blowing .17 in the PBT, the Indiana resident and CDL holder was arrested and transported to the WC Jail for further testing. A blood test was obtained and will be sent to MSP Crime Lab for analysis.

Roads Committee - March 3, 2015 - 5pm - DPW

Attendees: Dan Schlaff, Scott Maurer, Kurt Augustine, Courtney Nicholls, Patrick Droze, Shawn Keough, Joe Semifero

Crack Sealing

- Quality and costs from contractor were very good.
- Areas to be crack sealed include any cracking in asphalt applications from 2014, along with asphalt to curb, and areas not completed last year (e.g., 3rd)
- **Recommend Council approve continuing with contractor from last year at last year pricing.**

Cape Seal

- Bid document is ready to go, with modification to start date of 7/15/2015, based on availability of contractor, with two week window to complete.
- **Recommend to Council that bid be issued as prepared with a per unit bid request and potential additional applications.**
- Map of proposed areas to be cape sealed will be given to Council. Primarily:
 - Huron Farms neighborhood
 - Areas not Mill and Overlay in 2014 north of Main / Ann Arbor Rd.
 - Parkridge in Westridge neighborhood
 - Per contractor, Ann Arbor Rd. (from approx. Huron View Ct. to Ryan) would be excellent candidate for cape seal.
 - Need to discuss current life of road section, reason for this condition, etc.

PASER Ratings

- Potential for staff to get additional training, through WATS and / or L-TAP
- Plan to do rating with 1-2 members of staff and OHM. All will do ratings independently with a comparison of ratings done afterwards.
- Planning for a "qualitative" approach, as opposed to a strictly "quantitative" approach, to better define ratings and best treatments
- Need to coordinate with license training for staff

Mill and Overlay

- Bid document is ready to go, with start date of post-7/1/2015, based on availability of contractor.
- **Recommend Council to issued bid as prepared with a per unit bid request.**
- Map of proposed areas to be cape sealed will be given to Council. Areas include:
 - Forest St
 - Hudson St
 - Samuel Dr (Need to confirm with HCMA this is OK)
 - Repair area on Parkridge
 - Areas in Huron Farms neighborhood
 - Huron View Court

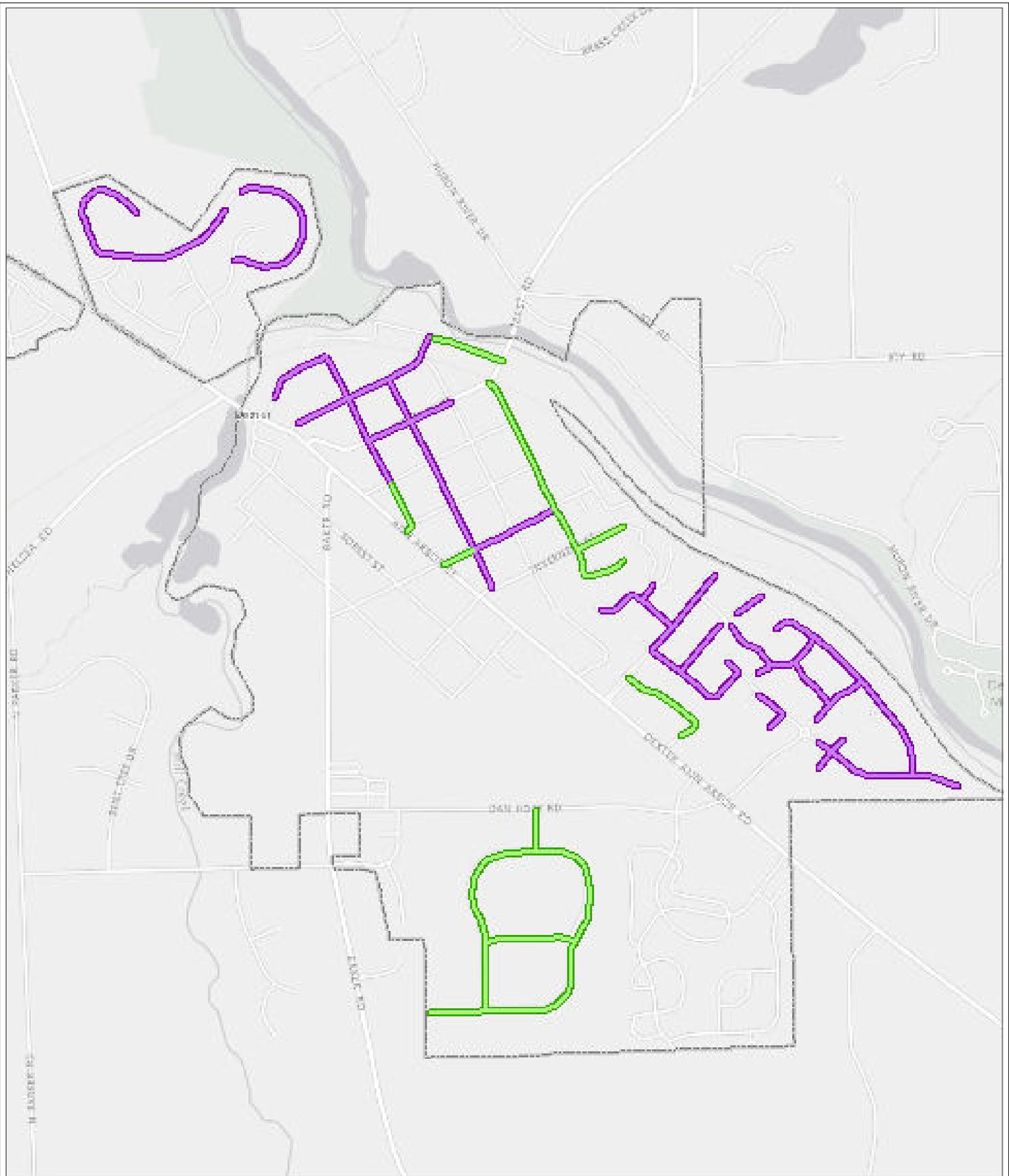
Grand St – Storm Water Management Improvements

- Proposal from OHM for improved management of storm water include:
 - General proposed intersection improvements for capturing water from Grand (approx. \$40K).
 - 7 catch basins in area of Grand and Hudson intersection
 - 1 end section

- Increased diameter pipe
- Concrete curb at inside corners of Hudson and Grand to direct storm water
- Mountable curb on "west" side of Hudson between Forest and Grand (approx. \$5K for asphalt, \$10K for concrete).
- Paved bump outs at mailboxes (\$10K)
- **Recommendation from committee to proceed with the above items. Map / diagram provided.**
 - Previous work on Forest has reduced flow of water to the Grand / Hudson area.
 - Catch basins on Grand and upgraded pipe sizes across Hudson will capture water from Grand and Hudson and direct through storm drains across Baker.
 - Curb along Hudson will prevent storm water from Hudson flowing towards Baker and through properties west of Hudson.
 - These items combined will likely resolve much of the issue in alley north of Grand and west of Hudson. (north of Mugg and Bopps)
 - Alley area will only need to manage local storm water, with flow on streets to be directed to catch basins.
 - Monitor to determine if future additional improvements will be necessary.

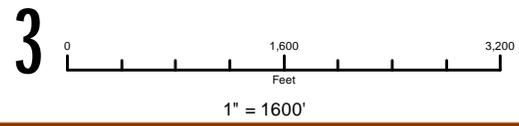
Grand St - Treatment Options

- Crush and Shape - Doing C&S would raise roadway and result in water collecting on sidewalks and yards - not recommended.
- Remove approx. 5" of asphalt and replace asphalt, implement asphalt curbs (approx. \$89K + base repair costs, which are unknown)
- Remove and Replace 5", implement concrete curbs (additional \$25K, or approximately \$114K + base repair costs, which are unknown)
- Full reconstruct - replace base and install new asphalt roadway lower than current road, curb & gutter. (est. \$189K, need some design work done)
- **Recommend Council authorize bid to be issued with Remove and Replace as well as Reconstruction (as optional) to get quotes from contractors.**
- Decision on course to take would be determined by Council once bids returned, at a Council meeting in April.



City of Dexter Recommended 2015 Road Projects

- Crack and Seal
- Microsurface
- City Limits



Source: Data provided by the City of Dexter. OHM Advisors does not warrant the accuracy of the data and/or the map. This document is intended to depict the approximate spatial location of the mapped features within the Community and all use is strictly at the user's own risk.

Coordinate System: NAD 1983 StatePlane Michigan South FIPS 2113 Feet Intl

Map Published: March 4, 2015



CITY OF DEXTER**cnicholls@dextermi.gov**

8140 Main Street Dexter, MI 48130-1092 Phone (734)426-8303 ext. 11 Fax (734)426-5614

MEMO**To: Mayor Keough and Council Members****From: Courtney Nicholls, City Manager****Date: March 3, 2015****Re: City Manager/Assistant to the Manager Report - Meeting of
March 9, 2015**

1. Meeting Review:

- February 25th – Dexter Outdoor Sculpture Display
- February 26th – Safe Routes to School Project Pre-Construction Meeting
- February 26th – Bids Due for Border to Border Trail Project
- February 27th – Prospective Health Care Agent – CIC Benefit Consulting Group
- February 27th – Paint Dexter Website
- February 28th – Facilities Town Hall Meeting
- March 3rd – Road Committee
- March 3rd – Arts, Culture & Heritage Committee Meeting

2. Upcoming Meetings:

- March 5th – Northern United Brewing Company re: future plans
- March 6th – Foremost Development re: 3045 Broad
- March 6th – Facility Committee
- March 7th – City Council Work Session
- March 9th – Training for Detroit Institute of Arts Inside Out Program
- March 13th – Paint Dexter Website
- March 17th – Parks & Recreation Commission
- March 19th – Downtown Development Authority
- March 24th – March 25th – MML Capitol Conference in Lansing

3. **MLGMA Fellowship Application**. On February 25, we submitted an application to be a host community for the Michigan Local Government Management Association's (MLGMA) Fellowship Program. The MLGMA has established a program in which it will annually partner with two Michigan universities to provide a summer fellowship to two masters of public administration students. Communities will host the students at no cost to those communities. This year, the MLGMA has partnered with Central Michigan University and Eastern Michigan University. The MLGMA Board of Directors will review communities' applications and place the students in April. The selected fellows will begin work at their host communities in June, and will stay through August.

4. **Employee Update.** One of our water/wastewater employees is currently on a medical leave and is receiving short term disability benefits. Due to his medical situation he is pursuing a disability retirement through MERS. The short term disability benefits will last for 12 weeks. It is expected that MERS will make a determination regarding the disability retirement within this timeframe.
5. **Health Care Agent.** Marie Sherry and I met with CIC Benefit Consulting Group as a potential health care agent. I was introduced to this organization at the Michigan Local Government Manager's Association Conference. They have excellent customer service which is available directly to the employees who have questions about their coverage. They will also provide the City with options and assistance through the annual health care renewal process. We are currently checking references before making a final decision. We do not pay the agent directly for their services; they receive a commission on the insurance we select.
6. **Board of Review.** The first meeting of the City Board of Review was held on Tuesday, March 3, 2015. Draft meeting minutes will be provided to Council at the next meeting.
7. **Arts, Culture & Heritage Committee.** The Arts, Culture & Heritage Committee met on March 3, 2015. Victoria Schon, Cristen Rinderknect, Justin Breyer and I updated the Committee on a meeting we had with Patti Schwarz who had submitted a proposal to assist the City with our temporary sculpture display. To address the concerns raised at Council regarding the cost of the project, she is going to submit an updated proposal that just covers assistance with the application process. We expect to have this proposal by the end of the week of the 2nd. The Committee also discussed the upcoming Plein Air Festival. The next steps are completing the website, soliciting corporate sponsors and issuing the call for artists. The Committee also discussed the Katharine Dexter McCormick project, which is the commission of a play based on her life. Staff is going to contact the McCormick Foundation in Chicago to determine whether any grant funding is available to assist with this project.

**Mayor Report
Shawn Keough
March 9, 2015**

Hello Residents and Fellow Council Members,

Presented below is my report for the March 9, 2015 meeting. Please contact me if you have any questions.

City Transition Update

On February 23, 2015, City Council approved the recommendation to hire the Assessing Firm of Renius & Renius to provide Assessing Services for the City of Dexter. They will officially begin on April 1, 2015. They will be establishing regular office hours at City offices to be accessible to the public.

Goal Setting and Budget Review Workshops

The first Goal Setting Session is set for Saturday, March 7, 2015 from 8 am to 11 am. The second Goal Setting Session is scheduled for Wednesday, April 1, 2015 from 6 pm to 9 pm.

Recent Meetings/Conversations

February 19, 2015 – Dexter Area Fire Department Meeting – the DAFD Board approved the job description and job posting for the new Fire Chief position and authorized the Job Posting to be advertised.

February 20, 2015 – Pre-Application Meeting with the Owner of 3441 Broad – the new property owner at 3441 Broad (near the old train depot) is proposing to build a new coffee shop. A small group of staff, Council and Planning Commission met to provide feedback on the proposed development.

February 23, 2015 – The Economic Preparedness Committee met with Detroit Edison regarding the decommissioning of the Broad Street Substation. DTE has provided a proposal to the City to decommission the station. The City needs to decide on the timing and how to pay for this, but the fact that DTE has agreed to do it and figured out a way to serve the City without it, is a big step. The City and DDA need to discuss a possible land swap as part of the potential deal. The City/DDA goal in decommissioning the DTE substation is to obtain the land from DTE in order to help spur the redevelopment of the Broad Street area.

February 28, 2015 – Town Hall Meeting - Facility Concepts Presentation at the Dexter District Library – I would like to thank the 45 people that attended the Town Hall meeting to hear the presentation about the potential facility improvements for our Fire Station and City offices. On behalf of the Facility Committee, Council and staff, we appreciate the questions, interest in the project and participation. If you weren't able to attend, please find the presentation materials online at www.dextermi.gov/facilities. We welcome your feedback!

March 2, 2015 – Planning Commission meeting – I attended the planning commission meeting to hear the discussion on the proposed ordinance revisions and to thank them for their work in putting the Capital Improvement Plan together.

March 3, 2015 – Road Committee meeting – discussion of 2015 Road Improvement Plan and preparation for going out to bid.

Future Activities

As part of my role on the DAFD Board, I will be meeting with DAFD Chair Harley Rider and Vice Chair John Westman to review applications for the new Fire Chief position. These meetings will be ongoing during the month of March. In the future, I will be taking part in formal interviews, however, that won't occur until later in the process.

March 4, 2015 – Police Services Steering Committee

March 5, 2015 – Meeting with Northern United Brewing Company to discuss their plans for growth

March 6, 2015 – Meeting with Foremost Development – they have submitted a letter of interest to redevelop 3045 Broad Street. Representatives of the City and DDA will be meeting with them.

March 6, 2015 – Facility Committee meeting

March 7, 2015 – City Council Goal Setting Session

March 9, 2015 – City Council Meeting

March 19, 2015 – Downtown Development Authority meeting

March 19, 2015 – Dexter Area Fire Department meeting

I am making progress on my written State of the City address, but still need some more time to finish it before publishing it in the Newsletter.

As always, please let me know if you have any ideas or questions. I look forward to seeing you around our town.

Shawn Keough, Mayor of Dexter

skeough@DexterMI.gov

(313) 363-1434 (cell)

BANK CODE: POOL

Claimant	Amount Claimed	Amount Owed	Amount Rejected
1. ALEXANDER CHEMICAL CORPORATION	1,755.38		
2. ALLIED EAGLE SUPPLY CO	191.31		
3. ALRO STEEL CORP	1,373.60		
4. ARBOR SPRINGS WATER CO.INC	28.75		
5. AT&T	170.16		
6. BASIC CORPORATE	100.00		
7. BOULLION SALES	392.00		
8. BS&A SOFTWARE	750.00		
9. CARLISLE-WORTMAN ASSOCIATES	340.00		
10. COMCAST - DPW	161.40		
11. COMCAST CABLE	90.34		
12. COMCAST	330.10		
13. CONTRACTOR CONNECTION	330.00		
14. CORRIGAN OIL COMPANY	1,713.94		
15. DEPT. OF ENVIRN. QUALITY	2,000.00		
16. DTE ENERGY-STREET LIGHTING	5,781.26		
17. DYKEMA GOSSETT PLLC	122.77		
18. ECONO	40.00		
19. ENVIRONMENTAL RESOURCE ASSOC	294.24		
20. ETNA SUPPLY CO	6,871.84		
21. F&V OPERATIONS	4,242.60		
22. G2 CONSULTING GROUP, LLC	1,600.00		
23. GRAINGER	165.43		
24. GRIFFIN PEST SOLUTIONS	154.00		
25. GRISSOM JANITORIAL	320.00		
26. HACH COMPANY	44.28		
27. HOPP ELECTRIC, INC.	346.98		
28. I.T. RIGHT INC.	274.00		
29. JOHN'S SANITATION	210.00		
30. KENNEDY INDUSTRIES, INC.	14,650.00		
31. KNIGHT'S GRADING & EXCAVATING	5,467.50		
32. LESSORS WELDING SUPPLY	49.50		
33. METRO ENVIROMENTAL SERVICES	425.00		
34. MICHELLE ANIOL	515.25		
35. MICHIGAN MUNICIPAL LEAGUE	100.00		
36. MICHIGAN PIPE & VALVE	1,179.96		
37. MICHIGAN RURAL WATER ASSOC	250.00		
38. NORTH CENTRAL LABORATORIES	378.07		
39. NOVOPRINT USA, INC.	595.00		
40. ORCHARD, HILTZ & MCCLIMENT INC	1,820.00		
41. PARAGON LABORATORIES INC	65.00		
42. PM TECHNOLOGIES	506.75		
43. PNC	5,936.94		
44. PRINT-TECH, INC.	447.06		
45. RAYMER	7,717.00		
46. RICOH AMERICAS CORPORATION	1,178.11		
47. SCIO TOWNSHIP	3,260.30		
48. SCOTT E. MUNZEL, PC	3,637.50		
49. SMALL BUSINESS ASSOC OF MICH	17,698.19		
50. SOUTHEAST MICHIGAN COUNCIL	740.00		

Claimant	Amount Claimed	Amount Owed	Amount Rejected
51. STAPLES BUSINESS ADVANTAGE	788.38		
52. THE BANK OF NEW YORK MELLON NA	79,976.89		
53. THE SUN TIMES	160.61		
54. US BANK CORPORATE TRUST	134,366.25		
55. USA BLUE BOOK	682.93		
56. UTILITIES INSTRUMENTATION SERV	4,341.58		
57. VERIZON WIRELESS	682.30		
58. WATERWORKS SYSTEMS & EQUIP	5,720.60		
TOTAL ALL CLAIMS	323,531.05		

GL Number	Inv. Line Desc	Vendor	Invoice Desc.	Invoice	Due Date	Amount	check #
Fund 101 GENERAL FUND							
Dept 101 CITY COUNCIL							
101-101-901.000	PRINTING & PUBLISHING	PRINT-TECH, INC.	POSTCARDS	225241	03/09/15	447.06	42201
101-101-958.000	MEMBERSHIPS & DUES	SOUTHEAST MICHIGAN COU	MEMBERSHIP	03/03/15	03/09/15	740.00	42206
101-101-959.000	ARTS, CULTURE & HERITAGE	PNC	PLEIN AIR	03-02-15	03/09/15	60.00	42200
101-101-959.000	ARTS, CULTURE & HERITAGE	PNC	PLEIN AIR	03-02-15	03/09/15	2,400.00	42200
Total For Dept 101 CITY COUNCIL						3,647.06	
Dept 172 CITY MANAGER							
101-172-721.000	HEALTH & DENTAL INSURANCE	SMALL BUSINESS ASSOC O	COVERAGE MARCH 2015	03/03/15	03/09/15	5,665.25	42205
101-172-727.000	OFFICE SUPPLIES	STAPLES BUSINESS ADVAN	SUPPLIES	03/03/15	03/09/15	34.49	42207
101-172-960.000	EDUCATION & TRAINING	MICHIGAN MUNICIPAL LEA	COURTNEY	03-02-15	03/09/15	100.00	42192
101-172-960.000	EDUCATION & TRAINING	PNC	TRAINING AND TESTING	03/03/15	03/09/15	2,000.00	42200
Total For Dept 172 CITY MANAGER						7,799.74	
Dept 201 FINANCE DEPARTMENT							
101-201-802.000	PROFESSIONAL SERVICES	BASIC CORPORATE	JAN & FEB 2015	82201	03/09/15	100.00	42163
Total For Dept 201 FINANCE DEPARTMENT						100.00	
Dept 210 ATTORNEY							
101-210-810.000	ATTORNEY FEES	DYKEMA GOSSETT PLLC	LEGAL SERVICE	1597529	03/09/15	122.77	42174
101-210-810.000	ATTORNEY FEES	SCOTT E. MUNZEL, PC	LEGAL SERVCIES	1478	03/09/15	3,637.50	42204
Total For Dept 210 ATTORNEY						3,760.27	
Dept 215 CITY CLERK							
101-215-901.000	PRINTING & PUBLISHING	THE SUN TIMES	PUBLIC NOTICE	44266	03/09/15	57.71	42209
101-215-901.000	PRINTING & PUBLISHING	THE SUN TIMES	PUBLIC NOTICE	44118	03/09/15	57.34	42209
101-215-955.000	MISCELLANEOUS	SCIO TOWNSHIP	ELECTION EQUIPMENT	03-03-15	03/09/15	3,260.30	
Total For Dept 215 CITY CLERK						3,375.35	
Dept 253 TREASURER							
101-253-721.000	HEALTH & DENTAL INSURANCE	SMALL BUSINESS ASSOC O	COVERAGE MARCH 2015	03/03/15	03/09/15	1,369.37	42205
101-253-727.000	OFFICE SUPPLIES	STAPLES BUSINESS ADVAN	SUPPLIES	03/03/15	03/09/15	149.77	42207
Total For Dept 253 TREASURER						1,519.14	
Dept 265 BUILDINGS & GROUNDS							
101-265-727.000	OFFICE SUPPLIES	ARBOR SPRINGS WATER CO	SUPPLIES	OFFICE	03/09/15	28.75	42161
101-265-727.000	OFFICE SUPPLIES	STAPLES BUSINESS ADVAN	SUPPLIES	03/03/15	03/09/15	72.05	42207
101-265-920.000	UTILITIES	COMCAST	OFFICE	03/03/15	03/09/15	330.10	42167
101-265-935.000	BUILDING MAINTENANCE & REI	HOPP ELECTRIC, INC.	HOTEL HICKMAN	6463	03/09/15	346.98	42184
101-265-935.001		GRISSOM JANITORIAL	FEBRUARY SERVICE	103	03/09/15	320.00	42182
101-265-936.000		RICOH AMERICAS CORPORA	LEASE	94146590	03/09/15	1,178.11	42203
101-265-977.000	EQUIPMENT	I.T. RIGHT INC.		20144210	03/09/15	274.00	42185
101-265-977.000	EQUIPMENT	PNC	EQUIPMENT	03/03/15	03/09/15	299.99	42200
Total For Dept 265 BUILDINGS & GROUNDS						2,849.98	
Dept 336 FIRE DEPARTMENT							
101-336-935.000	BUILDING MAINTENANCE & REI	GRIFFIN PEST SOLUTIONS	8140 MAIN	1224120	03/09/15	154.00	42181
Total For Dept 336 FIRE DEPARTMENT						154.00	
Dept 400 PLANNING DEPARTMENT							
101-400-721.000	HEALTH & DENTAL INSURANCE	SMALL BUSINESS ASSOC O	COVERAGE MARCH 2015	03/03/15	03/09/15	1,360.81	42205
101-400-727.000	OFFICE SUPPLIES	MICHELLE ANIOL	EXPENSES	03/03/15	03/09/15	25.92	42191
101-400-727.000	OFFICE SUPPLIES	STAPLES BUSINESS ADVAN	SUPPLIES	03/03/15	03/09/15	29.99	42207
101-400-802.000	PROFESSIONAL SERVICES	CARLISLE-WORTMAN ASSOC	3045 BROAD	2134712	03/09/15	330.00	42166
101-400-802.000	PROFESSIONAL SERVICES	CARLISLE-WORTMAN ASSOC	GENERAL CONSULT	2134711	03/09/15	37.50	42166

GL Number	Inv. Line Desc	Vendor	Invoice Desc.	Invoice	Due Date	Amount	check #
Fund 101 GENERAL FUND							
Dept 400 PLANNING DEPARTMENT							
101-400-802.000	PROFESSIONAL SERVICES	CARLISLE-WORTMAN ASSOC	GENERAL CONSULT	2134036	03/09/15	75.00	42166
101-400-861.000	TRAVEL & MILEAGE	MICHELLE ANIOL	EXPENSES	03/03/15	03/09/15	328.90	42191
101-400-901.000	PRINTING & PUBLISHING	THE SUN TIMES	PUBLIC NOTICE	44185	03/09/15	24.30	42209
101-400-955.000	MISCELLANEOUS	MICHELLE ANIOL	EXPENSES	03/03/15	03/09/15	155.43	42191
101-400-960.000	EDUCATION & TRAINING	MICHELLE ANIOL	EXPENSES	03/03/15	03/09/15	5.00	42191
Total For Dept 400 PLANNING DEPARTMENT						2,172.85	
Dept 410 ZONING BOARD OF APPEALS							
101-410-802.000	PROFESSIONAL SERVICES	CARLISLE-WORTMAN ASSOC	MILL CREEK	2134037	03/09/15	97.50	42166
Total For Dept 410 ZONING BOARD OF APPEALS						97.50	
Dept 441 DEPARTMENT OF PUBLIC WORKS							
101-441-721.000	HEALTH & DENTAL INSURANCE	SMALL BUSINESS ASSOC O	COVERAGE MARCH 2015	03/03/15	03/09/15	795.32	42205
101-441-740.000	OPERATING SUPPLIES	ALLIED EAGLE SUPPLY CO	DPW	769812	03/09/15	45.14	42159
101-441-751.000		CORRIGAN OIL COMPANY	DPW	6027820	03/09/15	601.47	42171
101-441-920.000		COMCAST - DPW	DPW	03/03/15	03/09/15	161.40	42168
101-441-920.001	UTILITIES - TELEPHONES	VERIZON WIRELESS	CELLULAR	03/03/15	03/09/15	190.82	42212
101-441-960.000	EDUCATION & TRAINING	PNC	TRAINING AND TESTING	03/03/15	03/09/15	500.00	42200
Total For Dept 441 DEPARTMENT OF PUBLIC WORKS						2,294.15	
Dept 448 MUNICIPAL STREET LIGHTS							
101-448-920.003	UTILITIES - STREET LIGHTS	DTE ENERGY-STREET LIGH	STREET LIGHTING	03/03/15	03/09/15	5,781.26	42173
Total For Dept 448 MUNICIPAL STREET LIGHTS						5,781.26	
Dept 728 ECONOMIC DEVELOPMENT							
101-728-901.000	PRINTING & PUBLISHING	ECONO	CHAMBER OF COMMERCE	55177	03/09/15	40.00	42175
101-728-901.000	PRINTING & PUBLISHING	NOVOPRINT USA, INC.	CHAMBER OF COMMERCE	506467	03/09/15	595.00	42196
Total For Dept 728 ECONOMIC DEVELOPMENT						635.00	
Dept 751 PARKS & RECREATION							
101-751-721.000	HEALTH & DENTAL INSURANCE	SMALL BUSINESS ASSOC O	COVERAGE MARCH 2015	03/03/15	03/09/15	128.28	42205
101-751-944.000	PORTABLE TOILET RENTAL	JOHN'S SANITATION	PARKS	A-40950	03/09/15	210.00	42186
101-751-955.000	MISCELLANEOUS	PNC	EGG HUNT	670419363	03/09/15	166.86	42200
101-751-955.000	MISCELLANEOUS	PNC	EGG HUNT	03-02-15	03/09/15	510.09	42200
Total For Dept 751 PARKS & RECREATION						1,015.23	
Dept 851 INSURANCE & BONDS							
101-851-721.001	RETIREE HEALTH INSURANCE	SMALL BUSINESS ASSOC O	COVERAGE MARCH 2015	03/03/15	03/09/15	727.54	42205
Total For Dept 851 INSURANCE & BONDS						727.54	
Dept 901 CAPITAL IMPROVEMENTS							
101-901-970.000	CONTRACTED CAPITAL IMPROVE	G2 CONSULTING GROUP, L	REORT ON GEOTECHNICAL INVESTIGATION	142806	03/09/15	1,600.00	42179
Total For Dept 901 CAPITAL IMPROVEMENTS						1,600.00	
Total For Fund 101 GENERAL FUND						37,529.07	
Fund 202 MAJOR STREETS FUND							
Dept 445 STORMWATER							
202-445-957.004	STATE LICENSE/PERMIT FEES	DEPT. OF ENVIRN. QUALI	DPW	906037	03/09/15	1,000.00	42172
Total For Dept 445 STORMWATER						1,000.00	
Dept 463 ROUTINE MAINTENANCE							
202-463-721.000	HEALTH & DENTAL INSURANCE	SMALL BUSINESS ASSOC O	COVERAGE MARCH 2015	03/03/15	03/09/15	667.04	42205

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Fund 202 MAJOR STREETS FUND							
Dept 463 ROUTINE MAINTENANCE							
						Total For Dept 463 ROUTINE MAINTENANCE	667.04
202-474-721.000	HEALTH & DENTAL INSURANCE	SMALL BUSINESS ASSOC O	COVERAGE MARCH 2015	03/03/15	03/09/15	205.24	42205
						Total For Dept 474 TRAFFIC SERVICES	205.24
Dept 478 WINTER MAINTENANCE							
202-478-721.000	HEALTH & DENTAL INSURANCE	SMALL BUSINESS ASSOC O	COVERAGE MARCH 2015	03/03/15	03/09/15	410.49	42205
						Total For Dept 478 WINTER MAINTENANCE	410.49
						Total For Fund 202 MAJOR STREETS FUND	2,282.77
Fund 203 LOCAL STREETS FUND							
Dept 445 STORMWATER							
203-445-957.004	STATE LICENSE/PERMIT FEES	DEPT. OF ENVIRN. QUALI	DPW	906037	03/09/15	1,000.00	42172
						Total For Dept 445 STORMWATER	1,000.00
Dept 463 ROUTINE MAINTENANCE							
203-463-721.000	HEALTH & DENTAL INSURANCE	SMALL BUSINESS ASSOC O	COVERAGE MARCH 2015	03/03/15	03/09/15	205.25	42205
						Total For Dept 463 ROUTINE MAINTENANCE	205.25
Dept 474 TRAFFIC SERVICES							
203-474-721.000	HEALTH & DENTAL INSURANCE	SMALL BUSINESS ASSOC O	COVERAGE MARCH 2015	03/03/15	03/09/15	51.31	42205
						Total For Dept 474 TRAFFIC SERVICES	51.31
Dept 478 WINTER MAINTENANCE							
203-478-721.000	HEALTH & DENTAL INSURANCE	SMALL BUSINESS ASSOC O	COVERAGE MARCH 2015	03/03/15	03/09/15	102.62	42205
						Total For Dept 478 WINTER MAINTENANCE	102.62
						Total For Fund 203 LOCAL STREETS FUND	1,359.18
Fund 204 MUNICIPAL STREETS							
Dept 248 ADMINISTRATION							
204-248-721.001	RETIREE HEALTH INSURANCE	SMALL BUSINESS ASSOC O	COVERAGE MARCH 2015	03/03/15	03/09/15	924.20	42205
						Total For Dept 248 ADMINISTRATION	924.20
						Total For Fund 204 MUNICIPAL STREETS	924.20
Fund 402 EQUIPMENT REPLACEMENT FUND							
Dept 441 DEPARTMENT OF PUBLIC WORKS							
402-441-939.000	VEHICLE MAINTENANCE & REP	BOULLION SALES	DPW	263657	03/09/15	392.00	42164
						Total For Dept 441 DEPARTMENT OF PUBLIC WORKS	392.00
						Total For Fund 402 EQUIPMENT REPLACEMENT FUND	392.00
Fund 590 SEWER ENTERPRISE FUND							
Dept 000 ASSETS, LIABILITIES & REVENUE							
590-000-043.000	DUE FROM PRIVATE ENTITIES	WATERWORKS SYSTEMS & E	WWTP	8904	03/09/15	5,720.60	42213
						Total For Dept 000 ASSETS, LIABILITIES & REVENUE	5,720.60
Dept 548 SEWER UTILITIES DEPARTMENT							
590-548-721.000	HEALTH & DENTAL INSURANCE	SMALL BUSINESS ASSOC O	COVERAGE MARCH 2015	03/03/15	03/09/15	2,022.70	42205
590-548-721.001	RETIREE HEALTH INSURANCE	SMALL BUSINESS ASSOC O	COVERAGE MARCH 2015	03/03/15	03/09/15	1,277.06	42205
590-548-740.000	OPERATING SUPPLIES	ALLIED EAGLE SUPPLY CO	WWTP	767565	03/09/15	146.17	42159
590-548-740.000	OPERATING SUPPLIES	CONTRACTOR CONNECTION	WWTP	7083529	03/09/15	146.00	42170

GL Number	Inv. Line Desc	Vendor	Invoice Desc.	Invoice	Due Date	Amount	check #
Fund 590 SEWER ENTERPRISE FUND							
Dept 548 SEWER UTILITIES DEPARTMENT							
590-548-740.000	OPERATING SUPPLIES	LESSORS WELDING SUPPLY WWTP		274911	03/09/15	49.50	42189
590-548-740.000	OPERATING SUPPLIES	STAPLES BUSINESS ADVAN SUPPLIES		03/03/15	03/09/15	223.45	42207
590-548-743.000	CHEMICAL SUPPLIES - LAB	ALEXANDER CHEMICAL COR WWTP		10028722	03/09/15	620.29	42158
590-548-743.000	CHEMICAL SUPPLIES - LAB	NORTH CENTRAL LABORATO WWTP		351368	03/09/15	378.07	42195
590-548-751.000		CORRIGAN OIL COMPANY WWTP		6030592	03/09/15	180.74	42171
590-548-802.000	PROFESSIONAL SERVICES	BS&A SOFTWARE WWTP		099385	03/09/15	375.00	42165
590-548-802.000	PROFESSIONAL SERVICES	PM TECHNOLOGIES WWTP		80310	03/09/15	506.75	42199
590-548-802.000	PROFESSIONAL SERVICES	UTILITIES INSTRUMENTAT WWTP		530345017	03/09/15	3,603.58	42211
590-548-803.005	SEWER LINE MAINTENANCE	METRO ENVIROMENTAL SER WWTP		53227	03/09/15	425.00	42190
590-548-901.000	PRINTING & PUBLISHING	THE SUN TIMES PUBLIC NOTICE		44185	03/09/15	21.26	42209
590-548-920.000	UTILITIES	COMCAST CABLE WWTP		03/03/15	03/09/15	45.17	42169
590-548-920.001		AT&T WWTP		03/03/15	03/09/15	85.08	42162
590-548-920.001	UTILITIES - TELEPHONES	VERIZON WIRELESS CELLULAR		03/03/15	03/09/15	165.89	42212
590-548-937.000	EQUIPMENT MAINTENANCE & RE	GRAINGER WWTP		9662687459	03/09/15	125.07	42180
590-548-937.000	EQUIPMENT MAINTENANCE & RE	GRAINGER WWTP		9661376161	03/09/15	40.36	42180
590-548-938.000	LAB EQUIPMENT MAINTENANCE	HACH COMPANY WWTP		9210795	03/09/15	44.28	42183
590-548-938.001	SCADA MAINTENANCE	UTILITIES INSTRUMENTAT WWTP		530345045	03/09/15	738.00	42211
590-548-955.000	MISCELLANEOUS	VERIZON WIRELESS CELLULAR		03/03/15	03/09/15	200.00	42212
590-548-960.000	EDUCATION & TRAINING	F&V OPERATIONS HEALTH AND SAFETY PROGRAM		1017	03/09/15	2,121.30	42178
Total For Dept 548 SEWER UTILITIES DEPARTMENT						13,724.72	
Dept 850 LONG-TERM DEBT							
590-850-995.007	2012 SEWER BOND PRINCIPAL	US BANK CORPORATE TRUS 2012 GO BOND		03/04/15	03/09/15	45,000.00	
590-850-996.005	SRF #1 (2009) BOND INTEREST	THE BANK OF NEW YORK M 0674-MFA		03-03-15	03/09/15	17,566.12	42208
590-850-996.006	SRF #2 (2012) BOND INTEREST	THE BANK OF NEW YORK M 0674-MFA		03-03-15	03/09/15	39,625.00	42208
590-850-996.007	2012 SEWER BOND INTEREST	US BANK CORPORATE TRUS 2012 GO BOND		03/04/15	03/09/15	27,615.00	
Total For Dept 850 LONG-TERM DEBT						129,806.12	
Dept 901 CAPITAL IMPROVEMENTS							
590-901-974.000	CIP CAPITAL IMPROVEMENTS	KENNEDY INDUSTRIES, IN WWTP		558224	03/09/15	14,650.00	42187
Total For Dept 901 CAPITAL IMPROVEMENTS						14,650.00	
Total For Fund 590 SEWER ENTERPRISE FUND						163,901.44	
Fund 591 WATER ENTERPRISE FUND							
Dept 556 WATER UTILITIES DEPARTMENT							
591-556-721.000	HEALTH & DENTAL INSURANCE	SMALL BUSINESS ASSOC O COVERAGE MARCH 2015		03/03/15	03/09/15	1,213.02	42205
591-556-721.001	RETIREE HEALTH INSURANCE	SMALL BUSINESS ASSOC O COVERAGE MARCH 2015		03/03/15	03/09/15	572.69	42205
591-556-740.000	OPERATING SUPPLIES	STAPLES BUSINESS ADVAN SUPPLIES		03/03/15	03/09/15	278.63	42207
591-556-743.000	CHEMICAL SUPPLIES - LAB	ALEXANDER CHEMICAL COR WWTP		10028726	03/09/15	464.80	42158
591-556-743.000	CHEMICAL SUPPLIES - LAB	ALEXANDER CHEMICAL COR WWTP		10028727	03/09/15	670.29	42158
591-556-751.000	GASOLINE & OIL	CORRIGAN OIL COMPANY WWTP		6024504	03/09/15	367.89	42171
591-556-751.000	GASOLINE & OIL	CORRIGAN OIL COMPANY WWTP		6027821	03/09/15	563.84	42171
591-556-802.000	PROFESSIONAL SERVICES	BS&A SOFTWARE WWTP		099385	03/09/15	375.00	42165
591-556-802.000	PROFESSIONAL SERVICES	KNIGHT'S GRADING & EXC WWTP		03-02-15	03/09/15	5,467.50	42188
591-556-824.000	TESTING & ANALYSIS	ENVIRONMENTAL RESOURCE WWTP		744456	03/09/15	294.24	42176
591-556-824.000	TESTING & ANALYSIS	PARAGON LABORATORIES I WWTP		42155-84256	03/09/15	65.00	42198
591-556-920.000	UTILITIES	COMCAST CABLE WWTP		03/03/15	03/09/15	45.17	42169
591-556-920.001		AT&T WWTP		03/03/15	03/09/15	85.08	42162
591-556-920.001	UTILITIES - TELEPHONES	VERIZON WIRELESS CELLULAR		03/03/15	03/09/15	125.59	42212
591-556-937.000	EQUIPMENT MAINTENANCE & RE	ALRO STEEL CORP WWTP		FBT6042AA	03/09/15	1,373.60	42160
591-556-960.000	EDUCATION & TRAINING	F&V OPERATIONS HEALTH AND SAFETY PROGRAM		1017	03/09/15	2,121.30	42178
591-556-960.000	EDUCATION & TRAINING	MICHIGAN RURAL WATER A WWTP		AC 2015 007	03/09/15	1,150.00	42194

INVOICE GL DISTRIBUTION REPORT FOR CITY OF DEXTER
EXP CHECK RUN DATES 03/04/2015 - 03/04/2015
JOURNALIZED OPEN AND PAID
BANK CODE: POOL

GL Number	Inv. Line Desc	Vendor	Invoice Desc.	Invoice	Due Date	Amount	check #
Fund 591 WATER ENTERPRISE FUND							
Dept 556 WATER UTILITIES DEPARTMENT							
591-556-977.000	EQUIPMENT	ETNA SUPPLY CO	WWTP	S101352061.001	03/09/15	2,551.84	42177
591-556-977.000	EQUIPMENT	ETNA SUPPLY CO	WWTP	S101347493.001	03/09/15	4,320.00	42177
591-556-977.000	EQUIPMENT	MICHIGAN PIPE & VALVE	WWTP	J97961	03/09/15	1,179.96	42193
591-556-977.000	EQUIPMENT	USA BLUE BOOK	WWTP	560196	03/09/15	682.93	42210
Total For Dept 556 WATER UTILITIES DEPARTMENT						23,068.37	
Dept 850 LONG-TERM DEBT							
591-850-995.010	2012 WATER BOND PRINCIPAL	US BANK CORPORATE TRUS	2012 GO BOND	03/04/15	03/09/15	40,000.00	
591-850-996.008	DWRF #1 (2010) BOND INTEREST	THE BANK OF NEW YORK M	0674-MFA	03-03-15	03/09/15	12,802.83	42208
591-850-996.009	DWRF #2 2011) BOND INTEREST	THE BANK OF NEW YORK M	0674-MFA	03-03-15	03/09/15	9,982.94	42208
591-850-996.010	2012 WATER BOND INTEREST	US BANK CORPORATE TRUS	2012 GO BOND	03/04/15	03/09/15	21,751.25	
Total For Dept 850 LONG-TERM DEBT						84,537.02	
Dept 901 CAPITAL IMPROVEMENTS							
591-901-974.000	CIP CAPITAL IMPROVEMENTS	RAYMER	WWTP	16874	03/09/15	7,717.00	42202
Total For Dept 901 CAPITAL IMPROVEMENTS						7,717.00	
Total For Fund 591 WATER ENTERPRISE FUND						115,322.39	
Fund 701 TRUST & AGENCY FUND							
Dept 000 ASSETS, LIABILITIES & REVENUE							
701-000-254.000-DEXTEC SPR - DEXTECH EXPANSION	ORCHARD, HILTZ & MCCLI SERVICES THRU 11/30/14			03-02-15	03/09/15	365.00	42197
701-000-254.000-MILLCR SPR - MILL CREEK EXTENSION	ORCHARD, HILTZ & MCCLI SERVICES THRU 11/30/14			03-02-15	03/09/15	372.00	42197
701-000-254.000-MORNIN SPR - MORNINGSTAR	ORCHARD, HILTZ & MCCLI SERVICES THRU 11/30/14			03-02-15	03/09/15	434.00	42197
701-000-254.100-MC3-00 CONSTRUCTION ESCROW	ORCHARD, HILTZ & MCCLI SERVICES THRU 11/30/14			03-02-15	03/09/15	124.00	42197
701-000-254.100-MORNIN CONSTRUCTION ESCROW	ORCHARD, HILTZ & MCCLI SERVICES THRU 11/30/14			03-02-15	03/09/15	525.00	42197
Total For Dept 000 ASSETS, LIABILITIES & REVENUE						1,820.00	
Total For Fund 701 TRUST & AGENCY FUND						1,820.00	

GL Number	Inv. Line Desc	Vendor	Invoice Desc.	Invoice	Due Date	Amount	check #
Fund Totals:							
			Fund 101 GENERAL FUND			37,529.07	
			Fund 202 MAJOR STREETS FUND			2,282.77	
			Fund 203 LOCAL STREETS FUND			1,359.18	
			Fund 204 MUNICIPAL STREETS			924.20	
			Fund 402 EQUIPMENT REPLACEMENT FUND			392.00	
			Fund 590 SEWER ENTERPRISE FUND			163,901.44	
			Fund 591 WATER ENTERPRISE FUND			115,322.39	
			Fund 701 TRUST & AGENCY FUND			1,820.00	
Total For All Funds:						<u>323,531.05</u>	

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CITY OF DEXTER**cnicholls@dextermi.gov**

8140 Main Street Dexter, MI 48130-1092

Phone (734)426-8303 ext 17 Fax (734)426-5614

MEMO

To: Mayor Keough and Council Members
From: Courtney Nicholls, City Manager
Date: March 3, 2015
Re: Consideration of: Approvals for 2015 Projects

Bids for the completion of the Border to Border Trail from Dexter Huron to Central Street were received on Thursday, February 26, 2015. The low bidder is Concord Excavating. Concord recently worked on the first phase of the Central Street project in 2012.

Included for Council's review are memos from OHM regarding the bid award, the project cost, and a scope of services to assist during the construction phase. Depending on when the permit is received from MDOT to begin the work, it is likely that it will overlap with the Safe Routes to School project. Every effort will be made to control costs by using City staff when possible and coordinating OHM's inspection time between the two projects.

The most recent estimate for the project was provided in December 2014 and showed a total project cost of \$329,700. The current estimated project cost is \$362,650. Washtenaw County Parks & Recreation will be funding \$225,000 of the project. Now that the bid results are in, staff will be contacting Washtenaw County Parks & Recreation to determine whether any additional funding for the project is available. The City has \$85,000 budgeted towards completion of the path in FY 14-15. If no further funding from the County is available the remaining \$52,650 in funds will need to come from General Fund Reserves or, depending on the timing of the project, budgeted for in 2015-2016.

Also included with this bid was work on the Community Park Path and additional stormwater work on Dover, Edison and Inverness which were part of the 2014 street project. The Community Park Path was bid with a possible extension of the path along the south side of the park. Staff is recommending that we proceed only with the necessary repairs to the path, in the amount of \$33,950. \$25,000 was budgeted for the project; however, we should have enough funds in the Park budget to cover the cost without a budget amendment due to the \$5,000 in unspent funds for the First Street Park Shelter. The deteriorating pathway is a safety concern and needs to be addressed. The stormwater work is also recommended for approval. Funds for that project will come from municipal streets reserves.

The recommended motion is to approve the bid from Concord Excavating and the proposal from OHM for the following work:

- Concord - \$292,000 for the completion of the Border to Border Trail
- Concord - \$14,885 for stormwater work on Dover, Edison and Inverness
- Concord - \$33,950 for the repair of the Community Park Path
- OHM - \$22,000 for construction services (includes materials testing)
- MDOT/Amtrak - \$8,700 for railroad permitting/flagging requirements

March 2, 2015

City of Dexter
8140 Main Street
Dexter, MI 48130

Attention: Courtney Nicholls
City Manager

Regarding: DPW Driveway and Border to Border Trail
Recommendation Letter
OHM Job # 0130-14-0051

Dear Ms. Nicholls:

Bids for the DPW Driveway and Border to Border Trail project were received on Thursday, February 26, 2015 at the City of Dexter offices. Bids were received from eight (8) bidders, with bids ranging from \$357,234.91 to \$647,629.60, as shown on the attached tabulation. The apparent low bid was received from Concord Excavating and Grading, Inc., 13000 Homer Rd., PO Box 250, Concord, MI 48237 in the amount of \$357,234.91. Our review confirmed Concord Excavating and Grading Inc. as the low bidder. Total prices for Category 1, 2 and 3 were \$292,558.83, \$49,791.08 and \$14,885.00 respectively.

DIVISION 1 – DPW DRIVEWAY AND B2B TRAIL

The scope of work within the base includes the construction of 1,300 feet of pathway, 600 feet of driveway and restoration. The work will also include construction of 1500' of 4' and 8' high fencing along the pathway to protect users from high speed trains and provide property separation requested by a homeowner. In general, the low bid was found to be 10% higher than the engineer's opinion of probable cost which was estimated at approximately \$270,000 in July of 2014. In reviewing the contractor's bid, we note the clearing, aggregate; asphalt and fencing comprised the majority of this.

DIVISION 2 – COMMUNITY PARK PATHWAY

Division 2 of the bid included work to crush and shape the existing pathway within the Community Park (Ryan Drive). The bid also included work to construct a new pathway in the southwest portion of the parkway (see attached sketch). This was included within the bid as a method to solicit additional quotes. Quotes for this work were obtained in 2014 but were cost prohibitive at that time. It should be noted that the fall 2014 bids did not include the construction of the new pathway. For comparison purposes, Concorde's Bid for this work (crushing, shaping, paving and restoring the pathway area) is estimated at \$33,949.80.

DIVISION 3 – 2014 STREET PROJECT DRAINAGE

Division 3 included miscellaneous culvert and ditching work related to storm water improvements on Dover, Edison and Inverness Streets. These issues were discovered during the local street work and included within the bid to obtain pricing to perform the work.



We have contacted the Contractor's project references enclosed with their bid and find them to be in good standing. In addition, they have performed work with the Village previously (Central Street – 2012). Based on the information submitted in the bid, their references and our positive prior experiences with the Contractor and crews, it is felt that Concord Excavating and Grading Inc. is capable of performing the work.

It is recommended that the DPW Driveway and Border to Border Trail contract be awarded to Concord Excavating and Grading Inc. in the amount representing the total of the selected categories designated by Council.

Should there be any questions, please contact this office at (734) 522-6711.

Sincerely,
OHM Advisors, Inc.

A handwritten signature in black ink that reads "Patrick M. Droze". The signature is fluid and cursive, written over a horizontal line.

Patrick M. Droze, P.E.
Project Engineer

cc: Dan Schlaff, Utilities Department
Concord Excavating and Grading, Inc., 13000 Homer Rd., PO Box 250, Concord, MI

Item No.	Description	Estimated Quantity		Unit Price		Amount		Unit Price		Amount		Unit Price		Amount	
		Quantity	Unit	Price	Amount	Price	Amount	Price	Amount	Price	Amount	Price	Amount		
Division 1 - Base Bid															
1)	Mobilization, 5% Max	1	LS	\$9,000.00	\$9,000.00	\$16,000.00	\$16,000.00	\$17,000.00	\$17,000.00	\$22,500.00	\$22,500.00	\$19,848.95	\$19,848.95	\$15,682.78	\$15,682.78
2)	Clearing	2	Acre	\$6,950.00	\$13,900.00	\$500.00	\$1,000.00	\$7,980.00	\$15,960.00	\$2,500.00	\$5,000.00	\$3,000.00	\$6,000.00	\$3,535.89	\$7,071.78
3)	Tree, Rem, 19 inch to 36 inch	8	Ea	\$750.00	\$6,000.00	\$700.00	\$5,600.00	\$750.75	\$6,006.00	\$490.00	\$3,920.00	\$650.00	\$5,200.00	\$548.12	\$4,384.96
4)	Tree, Rem, 37 inch or Larger	1	Ea	\$1,450.00	\$1,450.00	\$1,000.00	\$1,000.00	\$1,575.00	\$1,575.00	\$1,250.00	\$1,250.00	\$1,250.00	\$1,250.00	\$1,398.26	\$1,398.26
5)	Tree, Rem, 6 inch to 18 inch	21	Ea	\$190.00	\$3,990.00	\$150.00	\$3,150.00	\$162.75	\$3,417.75	\$200.00	\$4,200.00	\$300.00	\$6,300.00	\$223.72	\$4,698.12
6)	Fence, Rem	210	Ft	\$7.00	\$1,470.00	\$7.00	\$1,470.00	\$5.75	\$1,207.50	\$9.00	\$1,890.00	\$5.50	\$1,155.00	\$10.07	\$2,114.70
7)	Pavt, Rem	346	Syd	\$6.00	\$2,076.00	\$8.00	\$2,768.00	\$10.58	\$3,660.88	\$4.70	\$1,626.20	\$3.00	\$1,038.00	\$5.75	\$1,989.50
8)	Exploratory Excavation	3	Ea	\$450.00	\$1,350.00	\$250.00	\$750.00	\$862.50	\$2,587.50	\$500.00	\$1,500.00	\$350.00	\$1,050.00	\$973.94	\$2,921.82
9)	Station Grading, Pathway	13.3	Sta	\$1,100.00	\$14,630.00	\$750.00	\$9,975.00	\$977.50	\$13,000.75	\$3,050.00	\$40,565.00	\$1,300.00	\$17,290.00	\$1,508.87	\$20,067.97
10)	Station Grading, Driveway	6.14	Sta	\$1,400.00	\$8,596.00	\$1,500.00	\$9,210.00	\$2,530.00	\$15,534.20	\$3,500.00	\$21,490.00	\$1,500.00	\$9,210.00	\$4,537.37	\$27,859.45
11)	Subgrade Undercutting, Type II (Modified)	162	Cyd	\$30.00	\$4,860.00	\$20.00	\$3,240.00	\$40.25	\$6,520.50	\$63.00	\$10,206.00	\$50.00	\$8,100.00	\$64.93	\$10,518.66
12)	Erosion Control, Gravel Access Approach	1	Ea	\$500.00	\$500.00	\$800.00	\$800.00	\$632.50	\$632.50	\$1,250.00	\$1,250.00	\$1,500.00	\$1,500.00	\$1,597.40	\$1,597.40
13)	Erosion Control, Inlet Protection, Geotextile and Stone	1	Ea	\$200.00	\$200.00	\$100.00	\$100.00	\$178.25	\$178.25	\$150.00	\$150.00	\$105.00	\$105.00	\$129.86	\$129.86
14)	Erosion Control, Silt Fence	500	Ft	\$1.50	\$750.00	\$3.00	\$1,500.00	\$3.16	\$1,580.00	\$2.20	\$1,100.00	\$2.00	\$1,000.00	\$3.25	\$1,625.00
15)	Aggregate Base, 21AA Limestone, 10 inch	1576	Syd	\$11.94	\$18,817.44	\$9.00	\$14,184.00	\$13.80	\$21,748.80	\$12.85	\$20,251.60	\$12.75	\$20,094.00	\$13.45	\$21,197.20
16)	Aggregate Base, 21AA Limestone, 6 inch	2381	Syd	\$7.44	\$17,714.64	\$8.00	\$19,048.00	\$10.35	\$24,643.35	\$12.25	\$29,167.25	\$10.25	\$24,405.25	\$8.46	\$20,143.26
17)	Shoulder, Cl II	142	Ton	\$30.00	\$4,260.00	\$25.00	\$3,550.00	\$40.25	\$5,715.50	\$35.50	\$5,041.00	\$35.00	\$4,970.00	\$38.46	\$5,466.00
18)	Sewer, Cl IV, 12 inch, Tr Det A	440	Ft	\$42.00	\$18,480.00	\$50.00	\$22,000.00	\$31.05	\$13,662.00	\$40.00	\$17,600.00	\$50.00	\$22,000.00	\$53.97	\$23,746.80
19)	Sewer, Cl IV, 12 inch, Tr Det B	118	Ft	\$46.00	\$5,428.00	\$60.00	\$7,080.00	\$32.20	\$3,799.60	\$57.00	\$6,726.00	\$62.00	\$7,316.00	\$64.93	\$7,661.74
20)	Dr Structure, 48 inch dia	2	Ea	\$1,850.00	\$3,700.00	\$1,700.00	\$3,400.00	\$4,025.00	\$8,050.00	\$2,100.00	\$4,200.00	\$2,200.00	\$4,400.00	\$2,292.00	\$4,584.00
21)	Infiltration Basin	3	Ea	\$36.00	\$108.00	\$20.00	\$60.00	\$5.75	\$17.25	\$3,050.00	\$9,150.00	\$3,600.00	\$10,800.00	\$2,292.00	\$6,876.00
22)	HMA, 2C	226	Ton	\$86.10	\$19,458.60	\$105.00	\$23,730.00	\$84.00	\$18,984.00	\$80.00	\$18,080.00	\$89.00	\$20,114.00	\$93.18	\$21,058.68
23)	HMA, 3C	207	Ton	\$89.25	\$18,474.75	\$105.00	\$21,735.00	\$87.15	\$18,040.05	\$93.00	\$17,181.00	\$89.00	\$18,423.00	\$103.01	\$21,323.07
24)	HMA, 13A	393	Ton	\$79.80	\$31,361.40	\$112.00	\$44,016.00	\$91.35	\$35,900.55	\$87.00	\$34,191.00	\$89.00	\$34,977.00	\$98.35	\$38,651.55
25)	HMA Approach	71	Ton	\$115.50	\$8,200.50	\$140.00	\$9,940.00	\$96.60	\$6,858.60	\$92.00	\$6,532.00	\$135.00	\$9,585.00	\$106.18	\$7,538.78
26)	Driveway, Nonrein Conc, 8 inch	28	Syd	\$100.00	\$2,800.00	\$100.00	\$2,800.00	\$131.25	\$3,675.00	\$125.00	\$3,500.00	\$165.00	\$4,620.00	\$179.90	\$5,017.20
27)	Fence Gate, 8 foot, for 96 inch Chain Link Fence	1	Ea	\$1,200.00	\$1,200.00	\$2,500.00	\$2,500.00	\$2,139.90	\$2,139.90	\$2,038.00	\$2,038.00	\$1,200.00	\$1,200.00	\$2,279.73	\$2,279.73
28)	Fence, Chain Link, PVC Coated, 96 inch	1040	Ft	\$21.50	\$22,360.00	\$30.00	\$31,200.00	\$19.95	\$20,748.00	\$19.00	\$19,760.00	\$29.00	\$30,160.00	\$21.26	\$22,110.40
29)	Fence, Salvaged, Reset	40	Ft	\$18.50	\$740.00	\$35.00	\$1,400.00	\$26.25	\$1,050.00	\$25.00	\$1,000.00	\$10.50	\$420.00	\$27.97	\$1,118.80
30)	Fence, Chain Link, PVC Coated, 48 inch	430	Ft	\$17.25	\$7,417.50	\$20.00	\$8,600.00	\$26.25	\$11,287.50	\$24.00	\$10,320.00	\$23.50	\$10,105.00	\$26.85	\$11,545.50
31)	Reset Salvaged Gate	1	Ea	\$500.00	\$500.00	\$1,500.00	\$1,500.00	\$2,625.00	\$2,625.00	\$2,500.00	\$2,500.00	\$2,100.00	\$2,100.00	\$2,796.52	\$2,796.52
32)	B2B Sign, Foundation	1	Ea	\$1,000.00	\$1,000.00	\$250.00	\$250.00	\$1,265.00	\$1,265.00	\$900.00	\$900.00	\$680.00	\$680.00	\$1,947.87	\$1,947.87
33)	B2B Sign, Erect	1	Ea	\$1,000.00	\$1,000.00	\$250.00	\$250.00	\$287.50	\$287.50	\$400.00	\$400.00	\$1,750.00	\$1,750.00	\$3,895.75	\$3,895.75
34)	Cobble Check Dam	5	Ea	\$300.00	\$1,500.00	\$300.00	\$1,500.00	\$575.00	\$2,875.00	\$425.00	\$2,125.00	\$520.00	\$2,600.00	\$698.96	\$3,494.80
35)	Slope Restoration, Type A	6621	Syd	\$3.00	\$19,863.00	\$2.50	\$16,552.50	\$3.16	\$20,922.36	\$4.00	\$26,484.00	\$3.50	\$23,173.50	\$4.48	\$29,662.08
36)	Slope Restoration, Type C	101	Syd	\$6.00	\$606.00	\$2.75	\$277.75	\$13.80	\$1,393.80	\$5.02	\$507.02	\$8.70	\$878.70	\$5.62	\$567.62
37)	Water Serv	1	Ea	\$3,000.00	\$3,000.00	\$8,500.00	\$8,500.00	\$9,775.00	\$9,775.00	\$9,500.00	\$9,500.00	\$10,500.00	\$10,500.00	\$16,232.28	\$16,232.28
38)	Utility Structure Adjust	1	Ea	\$500.00	\$500.00	\$500.00	\$500.00	\$747.50	\$747.50	\$880.33	\$880.33	\$300.00	\$300.00	\$908.05	\$908.05
39)	Lateral, PVC, 6 inch	142	Ft	\$27.50	\$3,905.00	\$40.00	\$5,680.00	\$24.15	\$3,429.30	\$94.00	\$13,348.00	\$155.00	\$22,010.00	\$90.90	\$12,907.80
40)	Wye Connection	2	Ea	\$500.00	\$1,000.00	\$1,500.00	\$3,000.00	\$747.50	\$1,495.00	\$1,500.00	\$3,000.00	\$5,050.00	\$10,100.00	\$1,298.58	\$2,597.16
TOTAL DIVISION 1:					\$292,558.83		\$315,756.25		\$345,503.94		\$381,029.40		\$376,728.40		\$393,803.34
Division 2 - Community Park Pathway															
41)	Station Grading, Pathway	3.15	Sta	\$1,500.00	\$4,725.00	\$750.00	\$2,362.50	\$977.50	\$3,079.13	\$975.00	\$3,071.25	\$1,100.00	\$3,465.00	\$2,473.79	\$7,792.44
42)	Erosion Control, Gravel Access Approach	1	Ea	\$500.00	\$500.00	\$800.00	\$800.00	\$977.50	\$977.50	\$1,250.00	\$1,250.00	\$1,500.00	\$1,500.00	\$1,597.40	\$1,597.40
43)	Erosion Control, Silt Fence	500	Ft	\$1.50	\$750.00	\$3.00	\$1,500.00	\$3.45	\$1,725.00	\$2.20	\$1,100.00	\$3.00	\$1,500.00	\$2.52	\$1,260.00
44)	Aggregate Base, 21AA Limestone, 6 inch	427	Syd	\$7.44	\$3,176.88	\$8.00	\$3,416.00	\$10.35	\$4,419.45	\$17.00	\$7,259.00	\$13.50	\$5,764.50	\$8.11	\$3,462.97
45)	HMA Base Crushing and Shaping	1226	Syd	\$6.75	\$8,275.50	\$5.00	\$6,130.00	\$8.05	\$9,869.30	\$5.50	\$6,743.00	\$4.20	\$5,149.20	\$5.71	\$7,000.46
46)	Underdrain, Subgrade, Open-Graded, 6 inch	250	Ft	\$8.50	\$2,125.00	\$20.00	\$5,000.00	\$19.55	\$4,887.50	\$21.00	\$5,250.00	\$17.50	\$4,375.00	\$12.99	\$3,247.50
47)	HMA, 13A	287	Ton	\$86.10	\$24,710.70	\$105.00	\$30,135.00	\$101.85	\$29,230.95	\$97.00	\$27,839.00	\$93.00	\$26,691.00	\$93.18	\$26,742.66
48)	Slope Restoration, Type A	1382	Syd	\$4.00	\$5,528.00	\$2.50	\$3,455.00	\$4.60	\$6,357.20	\$4.00	\$5,528.00	\$7.20	\$9,950.40	\$4.48	\$6,191.36
TOTAL DIVISION 2:					\$49,791.08		\$52,798.50		\$60,546.03		\$58,040.25		\$58,395.10		\$57,294.79
Division 3 - 2014 Street Program Storm Repairs															
49)	Ditch, Regrade	300	Ft	\$10.00	\$3,000.00	\$20.00	\$6,000.00	\$23.00	\$6,900.00	\$6.25	\$1,875.00	\$12.00	\$3,600.00	\$12.65	\$3,795.00
50)	Culv End Sect, Conc, 12 inch	5	Ea	\$450.00	\$2,250.00	\$500.00	\$2,500.00	\$172.50	\$862.50	\$700.00	\$3,500.00	\$705.00	\$3,525.00	\$584.36	\$2,921.80
51)	Sewer, Cl IV, 12 inch, Tr Det B	90	Ft	\$45.00	\$4,050.00	\$50.00	\$4,500.00	\$42.55	\$3,829.50	\$64.00	\$5,760.00	\$67.00	\$6,030.00	\$64.93	\$5,843.70
52)	Dr Structure, 48 inch dia	1	Ea	\$1,850.00	\$1,850.00	\$2,500.00	\$2,500.00	\$4,025.00	\$4,025.00	\$2,200.00	\$2,200.00	\$3,000.00	\$3,000.00	\$22.92	\$22.92
53)	Cobble Check Dam	2	Ea	\$200.00	\$400.00	\$300.00	\$600.00	\$575.00	\$1,150.00	\$425.00	\$850.00	\$520.00	\$1,040.00	\$698.96	\$1,397.92
54)	Slope Restoration, Type C	667	Syd	\$5.00	\$3,335.00	\$2.75	\$1,834.25	\$8.05	\$5,369.35	\$5.02	\$3,348.34	\$14.50	\$9,671.50	\$5.62	\$3,748.54
TOTAL DIVISION 3:					\$14,885.00		\$17,934.25		\$22,136.35		\$17,533.34		\$26,866.50		\$17,729.88
TOTAL BID AMOUNT:					\$357,234.91		\$386,489.00		\$428,186.32		\$456,602.99		\$461,990.00		\$468,828.01
ADDITIONAL BIDDERS		TOTAL BID AMOUNT													
Evergreen Civil, LLC		\$472,401.01													
Nagle Paving Company		\$647,629.60													
CORRECTIONS															
1	Bidder's multiplication error corrected.														
2	Bidder's summation error corrected.														
3	Bidder's total adjusted to reflect corrections.														

memorandum

Date: March 2, 2015

To: Courtney Nicholls, City Manager
From: Patrick M. Droze, P.E.

Re: Border to Border Trail Improvements – Construction Phase Work

The table below provides updated information on anticipated and incurred costs for the work. The table includes design, land acquisition, construction as well as construction engineering services, materials testing as well as estimated railroad permitting and inspection costs when work occurs near the Amtrak railroad.

Design and Land Costs	Cost
Design Costs	\$ 13,500.00
Property Acquisition	\$ 26,450.00
Concord Excavating Bid	Cost
Border to Border Trail & Driveway	\$ 243,000.00
3616 Central Improvements	\$ 24,000.00
Amtrak Fencing	\$ 25,000.00
Construction Sub Total	\$ 292,000.00
Engineer's Estimate	\$ 262,000.00
Variance	\$ (30,000.00)
Construction Phase Costs	
Construction Layout	\$ 3,300.00
Construction Observation	\$ 9,900.00
Construction Engineering	\$ 1,900.00
Contract Administration	\$ 2,900.00
Railroad Permitting (10 days of flagging estimated)	\$ 8,700.00
Materials Testing (Density and Asphalt Testing)	\$ 4,000.00
Project Cost Summary	
Total Project Costs	\$ 362,650.00
<i>WCPRC Funding Commitment</i>	<i>\$ 225,000.00</i>
<i>Total City Cost</i>	<i>\$ 137,650.00</i>

OHM Construction Services



It is envisioned that the construction phase can be handled using a combination of OHM and City DPW forces to cover inspection of the improvements. OHM has discussed this arrangement with Dan Schlaff and will explore inspection teaming more closely as the project approaches its construction phase. It is envisioned that full time inspection will only be necessary during utility work and when asphalt paving is being performed. A construction engineering proposal has been provided which describes the proposed arrangement in greater detail.

A firm start date is not known due to the weather limitations and the Amtrak permit. Once this information is determined, OHM and staff will set up a schedule and responsibility matrix to help determine the appropriate levels of inspection for the various items of work. The fee estimate is intended to represent a maximum cost based on

December 4, 2014 Estimate



Construction Costs	Cost
Border to Border Trail	\$130,000.00
DPW Driveway	\$ 82,000.00
3616 Central Improvements	\$ 26,000.00
Construction Contingency (10%)	\$ 24,000.00

Construction Subtotal **\$262,000.00**

Other Costs	
Survey, Design Engineering and Bidding	\$ 10,000.00
Construction Phase (20 work days)	\$ 18,000.00
Railroad Permitting (10 days of flagging estimated)	\$ 8,700.00
Property Acquisition	\$ 25,000.00
Materials Testing (Borings and Materials Testing)	\$ 6,000.00

Project Cost Summary

WCPRC Funding Commitment	\$225,000.00
Village Funding Commitment	\$ 85,000.00
Total Project Costs	\$329,700.00
PROJECT SURPLUS / SHORTFALL	\$ (19,700.00)



ARCHITECTS. ENGINEERS. PLANNERS.

March 3, 2015

CITY OF DEXTER

8140 Main Street
Dexter, MI 48130

Attention: Courtney Nicholls, City Manager

Re: **DPW Driveway and Border to Border Trail
Construction Services**

Dear Ms. Nicholls:

OHM Advisors (OHM) is pleased to submit this proposal for construction engineering, contract administration, observation, and construction staking for the DPW Driveway and Border to Border Trail project.

PROJECT UNDERSTANDING

City Council will have the opportunity on March 9, 2015 to award portions of the contract to Concord Excavating and Grading. The construction schedule calls for completion of the project by mid-June. The City proposes to utilize OHM to assist in Contract Administration, Construction Engineering and Layout. OHM will also assist City Staff in Observation Services.

The proposed scope of work for the project includes the construction of storm sewer, HMA pathway, driveways and parking as well as fencing and site restoration.

SCOPE OF SERVICES

We offer the following scope of services for construction phase portion of the project:

Construction Layout

1. Clearing limits and tree removals will be staked.
2. Stakes providing proper line and grade will be provided for all proposed storm sewer, drainage structures and swales.
3. Staking for proper line and grade of the pathway and driveway will be provided along the alignment. Staking will be provided at 50 foot intervals.

Construction Observation

4. Full-time observation will be provided for underground construction which includes storm sewer and utility improvements. Daily field reports will be prepared documenting pay item quantities and general progress for the day. Checking line and elevation for compliance with contract documents will also be provided as part of the construction observer's regular responsibilities. Specific items of work that have been included in this scope include:
 - a. Storm sewer construction (5 days)
 - b. Water Service tap (0.5 day)



- c. Sanitary Sewer taps (1 day)
5. Spot inspection will be provided for sidewalk subgrade and aggregate sub-base preparation. OHM will perform measurements of placed aggregate base for contractor payment. A half day has been proposed for both grade checks.
6. Full-time paving observation will be conducted by City staff. City staff will obtain HMA load tickets for use in preparing contractor payment.
7. A project engineer will oversee and supervise observation. In addition, the engineer will be responsible for resolving any interpretations or issues which may arise with the plans or contract documents.

Construction Engineering and Contract Administration

8. Assist the City in execution of the contract documents.
9. Convene a pre-construction meeting with the successful bidder and prepare meeting notes.
10. Conduct (3) Bi-weekly (or as determined) progress meetings to coordinate project details, and communicate project status.
11. A submittal log will be developed for review and approval of all shop drawings, catalogue sheets and samples related to the proposed work.
12. Respond to Contractor requests for information providing design clarifications or revisions as necessary.
13. Request and review construction progress schedule from the Contractor. Progress will be monitored throughout the project to ensure timely construction of the contract work items.
14. Prepare construction pay estimates. It is assumed that two (2) monthly estimates will be prepared for the project.
15. Assist in claim resolution and review and process any change order requests from the Contractor and provide recommendations on action to the City.
16. Prepare a final punch list and monitor resolution of these items as well as final restoration until completion of the project.

Additional Services

The services outlined herein constitute the total obligation of the parties. If additional services are requested, they can be provided in accordance with OHM's Hourly Rate Schedule for the year in which the services are performed or at an agreed upon fee.

Construction Testing Services

OHM Advisors will seek proposals from G2. An estimated cost of testing services has been provided in the fee table for your consideration.

ASSUMPTIONS

The City of Dexter will provide spot inspections of the various improvements during times when OHM is not present. The City of Dexter will oversee pathway and driveway paving operations and will be responsible for scheduling of materials testing if desired. Material certifications and load tickets will be collected and retained at the City DPW for periodic pickup by OHM staff. Designated City inspection staff will attend the necessary online training for Amtrak Railroad Safety requirements.



COMPENSATION

The City will be invoiced monthly for services rendered on an hourly basis, with a not to exceed amount. Compensation due will be based on the actual hours worked during each phase of the project. For your consideration, effort for tasks within the scope of services is provided below. In addition, costs for testing are provided under additional services.

<u>TASK</u>	<u>FEE</u>
Construction Layout	\$3,300.00
Construction Observation	\$9,900.00
Construction Engineering/Contract Administration	\$4,800.00
TOTAL CONSTRUCTION FEE	\$18,000.00

Additional Services

Materials Testing Services (TBD)	\$4,000.00
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SCHEDULE

It is anticipated that DPW Driveway and Border to Border Trail project will begin in April with construction complete in in June of 2015.

CONTRACT TERMS AND CONDITIONS

The attached Standard Terms and Conditions, dated March 2003 and as shown as Exhibit 1, are incorporated into this proposal by reference, with Section 7 omitted at the request of the City.

We thank you for this opportunity to provide professional engineering services. Please do not hesitate to contact us if you have questions. Should you find our proposal acceptable, please execute the agreement below and return a copy to us for our files.

Very truly yours,
OHM Advisors



Patrick M. Droze, P.E.
Project Engineer

City OF DEXTER
DPW Driveway and Border to Border Trail
Construction Phase Engineering Services

Accepted By: _____

Printed Name: _____

Title: _____

Date: _____

CITY OF DEXTER**cnicholls@dextermi.gov**

8140 Main Street Dexter, MI 48130-1092

Phone (734)426-8303 ext 17 Fax (734)426-5614

MEMO

To: Mayor Keough and Council Members
From: Courtney Nicholls, City Manager
Date: March 3, 2015
Re: Consideration of: Modification of 2017 Federal Aid Road Project

Currently the City of Dexter is on the Transportation Improvement Plan for funding in 2017 to resurface Baker Road. At the February 23, 2015 Council meeting a discussion occurred regarding changing the 2017 project to Central Street. The Central Street and Baker Road projects were both submitted to WATS during their last call for projects. The cost estimates that were provided for both of these projects are attached.

Over the past several years, the reconstruction and streetscape of Central Street has been a priority and a combination of local, state and federal funds have been used to accomplish the goal of improving the corridor from the City limits to Third Street. The Central Street roadway is currently in worse condition than Baker Road, which did have a surface treatment in 2009. Due to the City's current focus on local streets, the continuation of the improvement of the Central Street corridor in the near future will require the use of federal funds.

The recommended motion is to request that the Washtenaw Area Transportation Study amend the 2017 Transportation Improvement Plan to show the City's 2017 project as Central Street instead of Baker Road.

The City of Dexter is also on the TIP to receive funds for the completion of Phase II of Mill Creek Park. Both of these projects are good candidates for funding from the Transportation Alternatives Program. Grant applications for this program are accepted by MDOT on an ongoing basis so the sooner the funds are applied for the better. Prior to the submission of an application a discussion will need to occur about which project should be pursued.

memorandum

Date: February 17, 2015

To: Courtney Nicholls, City Manager

From: Patrick Droze, P.E.

Re: Central Street and Baker Road Project Estimates

On Monday, February 9, 2015, the City Council's Road Committee convened a meeting prior to the regular council meeting with the intention to discuss upcoming changes in federally funded road projects. This memorandum is provided as a summary of the upcoming changes, current scheduled projects through 2017 and potential next steps to modify these segments.

FEDERAL AID ELIGIBLE ROADS

As a brief summary for the federal funding program, several streets within the City limits qualify to receive funding at a level equal to 80% of a road reconstruction or rehabilitation project's cost. These particular road segments are determined largely due to the amount of traffic and the road's overall function within the overall transportation system. These roads include:

- Main Street (West City Limit to Baker)
- Ann Arbor (Baker to Dan Hoey)
- Central Street (Main to North City Limit)
- Baker (South City Limit to Main)

As Council will recall, there was recent discussion to potentially add an additional segments to this list (Broad from Main to Third and Third from Broad to Central). These changes are currently in process and should be known within the next few months.

FEDERAL FUNDING THROUGH 2017

The City is scheduled to receive federal funds in 2017 for two projects. This includes Baker Road (Dan Hoey to Main - \$400,000) and the proposed Mill Creek pathway (\$181,000). These funds were secured through several applications which were submitted in 2012 to the Washtenaw Area Transportation Study (WATS). Under the current arrangement with WATS, there is a degree of flexibility with use of these funds with respect to eligible road segments. If a road segment other than those specified becomes more of a priority as 2017 approaches, the local road agency (Dexter) can switch projects. In Dexter's case, there is also a submitted project on Central Street between 5th Street and Third Street which could be funded in 2017 if desired.



POTENTIAL PROGRAM CHANGES

As discussed at the Road Committee meeting, there are several upcoming changes with respect to the disbursement of federal funding. One of the more significant potential changes is the elimination of the ability to switch road segments as discussed previously. What this means is that a definitive plan must now be in place for 2017's road construction projects. While the actual change has not yet occurred, there have been strong indications from the WATS staff and the WATS Policy Committee that these changes will be forthcoming. We anticipate that a decision will likely be made within the year.

FUTURE PROJECTS

In anticipation of coming change, it will be important for the City to designate the preferred project for 2017. Other than Baker Road, Central Street is another project that has been proposed in the past. In addition, there are also discussions occurring with the Washtenaw County Road Commission regarding improvements to traffic operations at Shield/Dan Hoey and Baker intersections. This project is still within a study phase and therefore the scope of work is unknown at the time of writing this memorandum.

To help evaluate how a switch from Baker to Central might affect City budgets, we are providing updated cost figures for known projects. As additional information is made available about the intersection project or others, estimates can be provided for additional consideration. A summary of project costs are shown in the table below.

TABLE 1: BAKER ROAD IMPROVEMENTS

Road Improvements (Federal Aid Eligible)	Cost
Mill and Resurface Roadway	\$450,000.00
Construct Crosswalk Improvements	\$60,000.00
Streetscape (Federal Aid Ineligible)	Cost
Street Lighting	\$165,000.00
Total Eligible Road Construction Costs	\$510,000.00
Federal Share (\$400,000 cap)	\$400,000.00
Local Share (Total Road less Federal Share)	\$110,000.00
Other Local Costs (Ineligible Items)	\$165,000.00
Engineering	\$45,000.00
Construction Engineering / Testing	\$76,000.00
TOTAL PROJECT COST	\$796,000.00
LOCAL COSTS	\$396,000.00

Requested/Approved Federal Share for 2017: \$400,000



TABLE 2: CENTRAL STREET IMPROVEMENTS

Reconstruct Roadway and Storm Sewer	\$630,000.00
Streetscape (Federal Aid Ineligible)	
	Cost
* Street Lighting	\$165,000.00
* Parking Lanes	\$70,000.00
Total Eligible Road Construction Costs	\$630,000.00
Federal Share (\$400,000 cap)	\$400,000.00
Local Share (Total Road less Federal Share)	\$230,000.00
* Other Local Costs (Ineligible Items)	\$235,000.00
Engineering	\$70,000.00
Construction Engineering / Testing	\$100,000.00
TOTAL PROJECT COST	\$1,035,000.00
MINIMUM LOCAL COSTS	\$635,000.00

Requested/Approved Federal Share for 2017: \$400,000

*Items with * denote TAP Grant Eligible Costs*

If there are any questions, I will plan to attend the meeting February 23, 2015 Council Meeting.