

DEXTER VILLAGE COUNCIL
REGULAR MEETING
MONDAY, DECEMBER 10, 2012

SWEARING IN CEREMONY

Prior to the meeting Carol Jones, Village Clerk was sworn in for a four-year term.

A. CALL TO ORDER

The meeting was called to order at 7:35 PM by President Keough at the Dexter Senior Center located at 7720 Ann Arbor Street in Dexter, Michigan.

B. ROLL CALL: President Keough

J. Carson
D. Fisher
J. Semifero

P. Cousins
J. Knight
R. Tell

Also present: Donna Dettling, Village Manager; Courtney Nicholls, Assistant Village Manager; Carol Jones, Village Clerk; Dan Schlaff, Public Services Superintendent; Laura Kreps, Carlisle/Wortman Associates; Scott Maurer, Water & Sewer Department; Pat Greve, Waste Management; Jeff Hauptman, Oxford Co.; residents and media.

C. APPROVAL OF THE MINUTES

- 1. Regular Council Meeting – November 26, 2012

Motion Fisher; support Knight to approve the minutes of the Regular Council Meeting of November 26, 2012 as presented.

Unanimous voice vote for approval

D. PREARRANGED PARTICIPATION

None

E. APPROVAL OF THE AGENDA

Motion Cousins; support Tell to approve the agenda with the following change:

Change New Business items L-2, Planning Commission Recommendation on Oxford Property Development and L-3 Planning Commission Recommendation on the Small Animal Clinic from *discussion* items to *consideration* items.

Ayes: Carson, Cousins, Knight, Semifero and Tell
Nays: Fisher and Keough

Motion carries 5 to 2

F. PUBLIC HEARINGS

Action on each public hearing will be taken immediately following the close of the hearing

None

G. NON-ARRANGED PARTICIPATION

Linden Thoburn of 9678 Spicer Road, Brighton Michigan spoke about Dr. Mary Cardeccia and her business stating that she would be an asset to the community. Dogs brought to her facility are on a leash and patrons cleanup after them. Ms. Thoburn also stated that she enjoys Dexter and that she shops in the community when she comes to Dexter.

Al Maghes, property owner of 8069 Third Street, Dexter identified himself as the one who initiated the petition from the neighboring homeowners. He stated that he felt that there would be a negative impact to property values and appraisals. He reviewed the PUD requirements and spoke about changes in the residential area.

Mary Kimmel of 3290 Central Street, Dexter spoke of her meeting with the new Postmaster regarding moving their facility to Dexter Crossing Mall. At first the Postmaster stated that the Federal government is not able to make such a move at this time but by the end of Mary's meeting with her, she seemed interested in the possibility.

Pam Koons of 23905 Heartwood, Novi explained the types of services provided by Dr. Cardeccia and the caring nature of the doctor.

Vivienne Young of 9565 Cherry Hill, Ypsilanti reiterated the kindness and gentleness of the doctor and the cleanliness of the current facility. She also commented that a building being utilized is much better than an empty building.

Kathryn Rowland of 2417 Corlett, Brighton spoke about the conditions of the dogs that Dr. Cardeccia treats and the other services that the doctor provides.

H. COMMUNICATIONS:

1. Upcoming Meeting List
2. Sign Calendar
3. Letter from Comcast
4. Information on Fluoridation from Dr. Brent Kolb
5. E-Mail Regarding Dexter Community Schools Superintendent Search

I. REPORTS

1. Boards, Commissions. & Other Reports-"Bi-annual or as needed"

None

2. Subcommittee Reports - None

Economic Preparedness
Facilities
Website

3. Village Manager Report

Mrs. Dettling submits her report as per packet. Mrs. Dettling gave the following verbal updates:

- Asked for feedback regarding the chuck wagon at 8050 Main Street and request to extend its display over the holidays.
- Last Friday (Dec. 7) was the last weekend for leaf pickup. Additional leaves now need to be bagged for Village pickup.
- Will have a follow up in the next report on the new Gardening Coordinators.
- Reminder that Council has a Work Session tomorrow evening.
- Mr. Murphy from Dexter Crossings is still upset that the roads in the subdivision are not as yet dedicated. Mr. Haeussler has plans for this to bring to Council in February.
- Rana Emmons will be at the second meeting in January with the audit.
- Inquired about revisiting the Bee Keeping ordinance.
- Questions were raised regarding the purchase of a sculpture for Mill Creek Park and signage at LaFontaine Chevrolet.
- Will be bringing to Council at the January 14 meeting 2013 Local Street Fund Project estimates.
- Ms. Nicholls asked for any comments on the winter flyer.
- Ms. Nicholls spoke on the Transportation Economic Development Fund Grant and resubmitting for the grant with modifications for FY 2014.

4. President's Report

Mr. Keough submits his report as per packet. In addition Mr. Keough gave the following verbal update:

- Met with resident Julie Boyd regarding the additional screening with trees and shrubbery at the Wellness project. There have been more trees moved in response to the request of the residents.
- The 2012 draft budget for the Dexter Area Fire Department was distributed and Council was asked for their input on the proposed budget.
- Spoke about working on Goals and Objectives to accomplish in January 2013.

J. CONSENT AGENDA

1. Consideration of: Bills and Payroll in the amount of \$120,818.58

Motion Fisher; support Semifero to approve item 1 of the Consent Agenda.

Unanimous voice vote for approval

K. OLD BUSINESS-Consideration and Discussion of:

1. Discussion of: Cityhood Next Steps

Trustee Carson spoke of having a discussion with the Scio Township Clerk, Nancy Hedberg, about waiting until the May election for the referendum vote.

L. NEW BUSINESS-Consideration of and Discussion of:

1. Consideration of: Three Year Contract Extension with Waste Management with No Change in Service and a 0, 1%, 2% Cost Increase

Motion Carson; support Semifero to approve the three year contract extension with Waste Management with no change in service and a 0, 1%, 2% cost increase.

Ayes: Cousins, Fisher, Knight, Semifero, Tell, Carson and Keough

Nays: None

Motion carries

2. Consideration of: Planning Commission Recommendation to Approve the Amendment to the Area Plan Presented by Oxford Development for Dexter Crossing

Motion Cousins; support Tell based on the information provided by the applicant and the provisions set forth in Section 19.08 C., Standards for Petition and Area Plan Review and the Planning Commission's recommendation the Village Council moves to approve the applicants request to amend the Dexter Crossing Area Plan in regard to outlot configuration.

Ayes: Fisher, Knight, Tell, Carson, Cousins and Keough

Nays: Semifero

Motion carries 6 to 1

3. Consideration of: Planning Commission Recommendation to Approve the Major Amendment to the Planned Unit Development over 8040 Fourth to Add "Small Animal Clinic" as a Permitted Use

Motion Cousins; support Carson based upon the information provided by the applicant and the provisions set forth in Section 19.13., and the Planning Commission recommendation the Village Council moves to approve the addition of "small animal clinic" as a permitted uses meets the intent of the Master Plan and the Planned Unit Development provisions with the following contingent requirements:

1. That "small animal clinic with no overnight boarding" is limited to the permitted uses listed for 8040 Fourth Street.
2. That final approval by the Village Council (execution of Resolution of PUD Agreement Amendment) is contingent upon the applicant closing taking possession of the property (8040 Fourth Street).
3. That appropriate parties sign off on the PUD Agreement Amendment.

Ayes: Knight, Tell, Carson, Cousins and Fisher

Nays: Semifero and Keough

Motion carries 5 to 2

4. Consideration of: Resolution of Support for Connecting Communities Grant

Motion Tell; support Knight to approve the resolution of support for Connecting Communities Grant.

Ayes: Semifero, Tell, Carson, Cousins, Fisher, Knight and Keough

Nays: None

Motion carries

5. Consideration of: Quote from Raymer to Clean/Inspect the Fifth Well for an Amount not to exceed \$7250

Motion Cousins; support Carson to approve the quote from Raymer to clean/inspect the Fifth Well for an amount not to exceed \$7250.

Ayes: Tell, Carson, Cousins, Fisher, Knight, Semifero and Keough

Nays: None

Motion carries

M. COUNCIL COMMENTS

Cousins None

Semifero None

Fisher None

Jones Thank you to Ms. Nicholls for taking Council minutes and Mr. Keough for taking the DDA minutes in my absence.

Knight Christmas at the Mansion was very successful.

Tell Maybe we need to look at ordinances with PUD's when the property is broken up; maybe a special land use would be better. Also have concerns regarding MIOSHA with problems with the Fire Department building. Be aware that MIOSHA will be coming down on these issues.

Carson Thanked the Village for sponsoring the long range planning meeting for WATS and thanked Mr. Semifero for speaking at the meeting. Friday morning (December 7) Terri Blackmore resigned from WATS and has accepted a position in Colorado.

N. NON-ARRANGED PARTICIPATION

Robert Murphy of 3713 Bristol Drive, Dexter stated that five years ago at a Council Meeting he asked Council when the roads in Dexter Crossing would be dedicated. He spoke of the split in Dexter Crossings due to the sale of some of the property. He commented that all residents in Dexter Crossings pay a \$250 Homeowners Association fee as well as paying a street millage through Village taxes but they have had no resolution to the roads. He mentioned that he may need to go to Lansing to get things resolved.

**O. CLOSED SESSION FOR THE PURPOSE OF DISCUSSING THE
POTENTIAL PURCHASE OF PROPERTY AND PENDING LITIGATION
IN ACCORDANCE WITH MCL 15.268**

Motion Carson; support Fisher to move into closed session for the purpose of discussing the potential purchase of property and pending litigation in accordance with MCL 15.268 at 10:29 PM

Ayes: Cousins, Fisher, Knight, Semifero, Tell, Carson and Keough
Nays: None
Motion carries

Motion Carson; support Semifero to leave closed session at 11:16 PM

Ayes: Fisher, Knight, Semifero, Tell, Carson, Cousins and Keough
Nays: None
Motion carries

Motion Fisher; support Tell to authorize the Village Manager to proceed as discussed in the closed session.

Ayes: Knight, Semifero, Tell, Carson, Cousins, Fisher and Keough
Nays: None
Motion carries

P. ADJOURNMENT

Motion Cousins; support Fisher to adjourn at 11:17 PM.

Unanimous voice vote for approval

Respectfully submitted,

Carol J. Jones
Clerk, Village of Dexter

Approved for Filing: _____

DEXTER VILLAGE COUNCIL
WORK SESSION
MONDAY, DECEMBER 11, 2012

A. CALL TO ORDER

The meeting was called to order at 6:22 PM by President Keough in the Dexter Senior Center at 7720 Dexter Ann Arbor Rd. in Dexter, Michigan

B. ROLL CALL: President Keough

J. Carson	P. Cousins
D. Fisher	J. Knight
J. Semifero	R. Tell

Also attending Village Manager, Donna Dettling; Assistant Village Manager, Courtney Nicholls; Council Clerk, Carol Jones; and Public Services Superintendent, Dan Schlaff.

C. ORGANIZATIONAL MATTERS

Discussion was held on firms and individuals that represent the Village. Assignments were made of Council members representative were made to organizations.

D. COUNCIL RULES

Discussion included frequency of reports to Council from Boards and Commissions and on the setting and preparing of the agenda for Council meetings.

E. ADJOURNMENT

Adjourned at 9:06 PM

This is a Special Council work session; action will NOT be taken.

"This meeting is open to all members of the public under Michigan Open Meetings Act"

Respectfully submitted,

Carol J. Jones
Clerk, Village of Dexter

Approved for Filing: _____

2012/2013 Upcoming Meetings

Board	Date	Time	Location	Website	Village Representative
Dexter Downtown Development Authority	12/20/2012	7:30 a.m.	Senior Center	http://www.villageofdexter.org	Shawn Keough
Dexter Area Fire Board	12/20/2012	6:00 p.m.	Dexter Township Hall	http://dexterareafire.org/	Ray Tell/Jim Seta
Dexter Village Council	12/26/2012	7:30 p.m.	Dexter Senior Center	http://www.villageofdexter.org	
Washtenaw County Board of Commissioners	1/2/2013	6:45 p.m.	Board Room, Admin Building	http://www.ewashtenaw.org/	
Washtenaw Area Transportation Study-Technic	1/2/2013	9:30 a.m.	Road Commission Offices	http://www.miwats.org/	Rhett Gronevelt
Dexter District Library Board	1/7/2013	7:00 p.m.	Dexter District Library	http://www.dexter.lib.mi.us/	Pat Cousins
Dexter Village Planning Commission	1/7/2013	7:30 p.m.	Senior Center	http://www.villageofdexter.org	Jim Carson
Dexter Village Arts, Culture & Heritage Commi	1/8/2013	7:00 p.m.	Dexter Senior Center	http://www.villageofdexter.org	
Scio Township Board	1/8/2013	7:00 p.m.	Scio Township Hall	http://www.sciotownship.org/	
Dexter Area Chamber of Commerce	1/9/2013	8:15 a.m.	Copeland Board Room	http://www.dexterchamber.org/	Paul Cousins
Regional Fire Consolidation	1/9/2013	8:30 a.m.	Scio Township Hall		Shawn Keough
Dexter Community Schools Board of Education	1/14/2013	7:00 p.m.	Creekside Intermediate School	http://dexterschools.org/	
Dexter Village Council	1/14/2013	7:30 p.m.	Dexter Senior Center	http://www.villageofdexter.org	
Scio Township Planning	1/14/2013	7:30 p.m.	Scio Township Hall	http://www.sciotownship.org/	
Dexter Township Board	1/15/2013	7:00 p.m.	Dexter Township Hall	http://www.twp-dexter.org/	
Dexter Village Parks Commission	1/15/2013	7:00 p.m.	Village Offices	http://www.villageofdexter.org	Donna Fisher
Webster Township Board	1/15/2013	7:30 p.m.	Webster Township Hall	http://www.twp.webster.mi.us/	

AGENDA 12-26-12
ITEM M-1

Due to the possibility of cancellations please verify the meeting date with the listed website or the Village Representative

2013 Temporary Sign Requests

AGENDA 12-26-12
ITEM 4-2

Month	Name of Group	Dates	Number Approved	Approval Date	Locations	June Cont	Name of Group	Dates	Number Approved	Approval Date	Locations
January	Friends of the Library - Book Sale	1/3-1/5	5 - 18" x 24"	12/5/2012	1,4,16, 19, 20						
February	Friends of the Library - Book Sale	1/31-2/2	5 - 18" x 24"	12/5/2012	1,4,16, 19, 20	July					
	Encore - Intermittent	2/7-3/3	1 - 36" x 24"	12/3/2012	15	August	Encore - Intermittent	7/11-8/11	1 - 36" x 24"	12/3/2012	15
March	Friends of the Library - Book Sale	2/28-3/2	5 - 18" x 24"	12/5/2012	1,4,16, 19, 20		Friends of the Library - Book Sale	8/8-8/10	5 - 18" x 24"	12/5/2012	1,4,16, 19, 20
	Encore - Intermittent	3/28-4/14	1 - 36" x 24"	12/3/2012	15	September					
April	Friends of the Library - Book Sale	4/4-4/6	5 - 18" x 24"	12/5/2012	1,4,16, 19, 20	October	Encore - Intermittent	9/26-10/20	1 - 36" x 24"	12/3/2012	15
	Encore - Intermittent	4/14-4/6	5 - 18" x 24"	12/5/2012	1,4,16, 19, 20		Friends of the Library - Book Sale	10/3-10/5	5 - 18" x 24"	12/5/2012	1,4,16, 19, 20
May	Friends of the Library - Book Sale	5/2-5/4	5 - 18" x 24"	12/5/2012	1,4,16, 19, 20	November	Friends of the Library - Book Sale	10/31-11/2	5 - 18" x 24"	12/5/2012	1,4,16, 19, 20
	Encore - Intermittent	5/16-6/9	1 - 36" x 24"	12/3/2012	15	December	Encore - Intermittent	11/22-12/22	1 - 36" x 24"	12/3/2012	15
June	Friends of the Library - Book Sale	5/30-6/1	5 - 18" x 24"	12/5/2012	1,4,16, 19, 20		Friends of the Library - Book Sale	12/5-12/7	5 - 18" x 24"	12/5/2012	1,4,16, 19, 20
<p>Location Listing: 1 - Baker/Main, 2 - Central/Mill, 3 - Dexter Ann Arbor/Copeland, 4 - Main/Alpine, 5 - Baker/Cemetery, 6 - Monument Park, 7 - Creekside, 8 - 7610 Dexter Ann Arbor, 9 - Peace Park, 10 - Dexter Ann Arbor/Limits, 11 - Cornerstone, 12 - Bates, 13 - 3443 Inverness, 14 - 7720 Ann Arbor Street, 15 - S. Main/Broad, 16 - N. Main/Broad, 17 - Edison/Ann Arbor Street, 18 - Dover/Fifth, 19 - Central/Fifth, 20 - Broad/Fifth, 21 - Mill Creek Middle School, 22 - Fourth/Inverness, 23 - Dexter Bakery, 24 - Lighthouse, 25 - Dexter Pharmacy, 26 - Warrior Creek Park Drive, 27 - Dexter Flowers, 28 - Terry B's, 29-7795 Ann Arbor St, 30 - 7915 Fourth, 31 - 7651 Dan Hoey, 32 - Wylie, 33-Lions Park, 35-Dexter Crossing Entrance, 36 - Dan Hoey/Dexter Ann Arbor, 37 - Dover/Main, 38 - Fourth/Central, 39 - Baker/Hudson, 40 - Inverness/Ann Arbor, 41 - Main/Jeffords, 42 - Third/Broad, 43 - 3rd/Dover, 44 - Ryan/Dexter Ann Arbor, 45 - Meadowview/Dexter Ann Arbor, 46 - Ice Rink</p>											
<p>** Dexter Farmers Market will place up to 5 signs on Saturday and Tuesday from May through October to advertise for the market.</p>											



AGENDA 12-26-12

ITEM H-3

December 10, 2012

Donna Dettling, Manager
Village of Dexter
8140 Main St.
Dexter, MI 48130

Dear Ms. Dettling:

We have been informed by Michigan Government TV (MGTV) that effective January 16, 2013, MGTV plans to focus its resources on a web-based format, which would allow for 24/7 access by anyone with an Internet connection, and will no longer be available on our cable lineup. In most Comcast systems, MGTV has been available on a part-time channel located on digital channel 389. MGTV's website is www.MGTV.org. Customers are being notified of this change via bill message.

Also, pursuant to P.A. 480 of 2006, Section 9 (4), Comcast Cable's local operating entity hereby reports that Comcast does not deny access to services to any group of potential residential subscribers because of the race or income of the residents in the local area. A similar report has been filed with the Michigan Public Service Commission.

Should you have any questions or concerns about this change, please feel free to contact me at 734-254-1888.

Sincerely,

Frederick G. Eaton
Government Affairs Manager
Comcast, Heartland Region
41112 Concept Drive
Plymouth, MI 48170

AGENDA 12-26-12

ITEM I-1

**DEXTER AREA FIRE BOARD
REGULAR MEETING**

December 20, 2012 at 6:00 PM.

Dexter Township Hall, 6880 Dexter Pinckney, Dexter, MI

AGENDA

- A. CALL TO ORDER**
- B. ROLL CALL**
 - CHAIRPERSON** J. Seta

 - BOARD MEMBERS** V. Kooyer H. Rider
D. Munzel R. Tell -Tr
J. Westman - V.C. P. Kelly
- C. APPROVAL OF MEETING MINUTES**
 - 1. From the November 15, 2012 meeting
- D. PRE-ARRANGED CITIZEN PARTICIPATION**
- E. APPROVAL OF AGENDA**
- F. NON-ARRANGED CITIZEN PARTICIPATION**
- G. COMMUNICATIONS**
- H. APPROVAL OF BILLS AND PAYROLL**
 - Total \$ 117,964.65 for November 2012
- I. REPORTS**
 - 1. Chief's Report
 - 2. Dexter Firefighter's Association
 - 3. Regional Fire Update (Pat Kelly)
- J. OLD BUSINESS**
 - 1. Inter Local Sub-Committee Update (deferred to December 20, 2012 Meeting)
 - 2. MIOSHA update
 - 3. Mileage reimbursement
 - 4. 2013 Budget
- K. NEW BUSINESS**
 - 1. Meeting dates for 2013
 - 2. Election of officers for 2013
- L. NON-ARRANGED CITIZEN PARTICIPATION**
- M. CONCERNS OF FIRE BOARD MEMBERS**
- N. FUTURE AGENDA ITEMS**
 - Next Meeting January 17, 2012 6:00 pm at Dexter Township Hall
- O. ADJOURNMENT**

Dexter Area Fire Department
Check Register
 November 2012

Date	Num	Name	Split	Amount
1001 - CASH, CHECKING - CSR				
11/02/2012	DD	Burke, Tim	-SPLIT-	1,452.40 FT Payroll
11/02/2012	DD	Detling, Donald G	-SPLIT-	1,455.80 FT Payroll
11/02/2012	DD	Grissom, Michael R	-SPLIT-	2,184.09 FT Payroll
11/02/2012	DD	Hilbner, Jason G	-SPLIT-	1,166.53 FT Payroll
11/02/2012	DD	Jones, Kyle	-SPLIT-	1,752.31 FT Payroll
11/02/2012	DD	Root, Ed Charles	-SPLIT-	1,140.78 FT Payroll
11/02/2012	DD	Root, Lee J	-SPLIT-	1,844.11 FT Payroll
11/02/2012	DD	Wiseley, David R	-SPLIT-	1,251.27 FT Payroll
11/02/2012	DD	Yates, Loren P	-SPLIT-	1,069.74 FT Payroll
11/05/2012	DD	AT&T	1870 - COMMUNICATIONS	313.17
11/05/2012	DD	AT&T	1870 - COMMUNICATIONS	71.20
11/05/2012	DD	AT&T	1870 - COMMUNICATIONS	48.78
11/05/2012	DD	United States Treasury	-SPLIT-	4,812.19 Payroll Taxes
11/12/2012	13041	Jerry C Leo Company	1084 - CAPITAL OUTLAY/FIRE FT EQUIP	11,846.34
11/12/2012	13042	Sprint	1870 - COMMUNICATIONS	480.53
11/12/2012	13043	Allie Brothers	1920 - FT CLOTHING ALLOWANCE	104.95
11/12/2012	13044	Firehouse Software	1830 - COMPUTER SUPPORT	735.00
11/12/2012	13045	Fire Engineering	1820 - OPERATING SUPPLIES	29.95
11/12/2012	13046	7th Rue Accounting, PC	1720 - ACCOUNTING SERVICE	400.00
11/12/2012	13047	Staples Business Advantage	1820 - OPERATING SUPPLIES	159.38
11/12/2012	13048	Detling, Donald C	1815 - DUES & MEMBERSHIPS	308.47
11/12/2012	13049	DTE Energy	1880 - UTILITIES	408.29
11/12/2012	13050	American Messaging	1870 - COMMUNICATIONS	569.89
11/12/2012	13051	Charter Communications	1895.1 - EQUIPMENT RENTAL - STATION 2	42.19
11/12/2012	13052	Cribley Drilling Co., Inc.	1820 - OPERATING SUPPLIES	21.25
11/12/2012	13053	Huron Valley Ambulance, Inc	1790 - DISPATCH	1,239.98
11/12/2012	13054	Bound Tree Medical, LLC	1811 - MEDICAL SUPPLIES	2,313.14
11/12/2012	13055	Hamburg Fire Inc.	1703 - TRAINING	450.00
11/12/2012	13056	Marc Volger	1703 - TRAINING	720.00
11/12/2012	13057	AT&T	1870 - COMMUNICATIONS	48.72
11/12/2012	13058	NML Workers' Comp Fund	1780 - WORKERS' COMP. EXPENSE	2,049.00
11/12/2012	13059	Ann Arbor Cleaning Supply Company	1820 - OPERATING SUPPLIES	69.25
11/12/2012	13060	MISTRAS Group Inc.	1084 - PREVENTATIVE MAINTENANCE	725.00
11/12/2012	13061	Hackney Ace Hardware	1820 - OPERATING SUPPLIES	330.27
11/12/2012	13062	North Lake Marathon, Inc	1060.1 - FUEL - STATION 2	257.99
11/12/2012	13063	Michigan State Firemen's Association	1815 - DUES & MEMBERSHIPS	75.00
11/12/2012	13064	Ricoh Americas Corporation	1895 - EQUIPMENT RENTAL	155.14
11/12/2012	13065	Spears Fire & Safety Services, Inc	1084 - PREVENTATIVE MAINTENANCE	55.00
11/12/2012	13068	Avaya, Inc	1870 - COMMUNICATIONS	1.80
11/12/2012	13067	MSFA - Bookstore	1704 - TRAINING-CHIEF	71.10
11/13/2012	DD	Burke, Tim	-SPLIT-	18.92 FT OT
11/13/2012	DD	Detling, Donald O	-SPLIT-	255.18 FT OT
11/13/2012	DD	Grissom, Michael R	-SPLIT-	140.94 FT OT
11/13/2012	DD	Jones, Kyle	-SPLIT-	205.02 FT OT
11/13/2012	DD	Root, Lee J	-SPLIT-	91.81 FT OT
11/13/2012	DD	Wiseley, David R	-SPLIT-	208.01 FT OT
11/13/2012	DD	Andrews, Tim	-SPLIT-	189.20 POC Payroll
11/13/2012	DD	Armstrong, Douglas	-SPLIT-	17.57 POC Payroll
11/13/2012	DD	Ascher, Kenneth A	-SPLIT-	122.18 POC Payroll
11/13/2012	DD	Barnabo Jr, Richard L	-SPLIT-	18.40 POC Payroll
11/13/2012	DD	Boyce, Ben	-SPLIT-	17.67 POC Payroll
11/13/2012	DD	Farnell-Hansen, Zack	-SPLIT-	33.79 POC Payroll
11/13/2012	DD	Haas, Steven	-SPLIT-	22.53 POC Payroll
11/13/2012	DD	Mast, Glen G	-SPLIT-	104.73 POC Payroll
11/13/2012	DD	McAlister, Bryce R	-SPLIT-	17.67 POC Payroll
11/13/2012	DD	Rosa, Matthew W	-SPLIT-	110.39 POC Payroll
11/13/2012	13040	Schnur, John M	-SPLIT-	50.00 POC Payroll
11/13/2012	DD	Tarrier, William B	-SPLIT-	293.54 POC Payroll
11/13/2012	DD	Wagner, Robert L	-SPLIT-	191.69 POC Payroll
11/13/2012	DD	Williams, Michael S	-SPLIT-	10.69 POC Payroll
11/13/2012	DD	Zahn III, Benjamin J	-SPLIT-	314.69 POC Payroll
11/13/2012	DD	Zylka, Matt W	-SPLIT-	238.97 POC Payroll
11/14/2012	DD	United States Treasury	-SPLIT-	410.02 Payroll Taxes
11/14/2012	DD	United States Treasury	-SPLIT-	5,073.49 Payroll Taxes
11/14/2012	DD	Dexter Firefighters Association	1815 - DUES & MEMBERSHIPS	235.90
11/16/2012	DD	Rosa, Matthew W	-SPLIT-	358.37 Fill In Payroll
11/16/2012	DD	Burke, Tim	-SPLIT-	1,880.03 FT Payroll
11/16/2012	DD	Detling, Donald G	-SPLIT-	1,815.04 FT Payroll
11/16/2012	DD	Grissom, Michael R	-SPLIT-	1,507.89 FT Payroll
11/16/2012	DD	Hilbner, Jason G	-SPLIT-	1,282.57 FT Payroll
11/16/2012	DD	Jones, Kyle	-SPLIT-	1,858.43 FT Payroll

Dexter Area Fire Department
 Check Register
 November 2012

Date	Num	Name	Split	Amount
11/18/2012	DD	Root, Ed Charles	-SPLIT-	1,149.79 FT Payroll
11/18/2012	DD	Root, Lee J	-SPLIT-	1,510.84 FT Payroll
11/18/2012	DD	Wisely, David R	-SPLIT-	1,348.30 FT Payroll
11/18/2012	DD	Yates, Loren P	-SPLIT-	1,069.75 FT Payroll
11/18/2012	DD	AMERS	-SPLIT-	4,002.48 Retirement
11/19/2012	DD	United States Treasury	-SPLIT-	7,321.89 Payroll Taxes
11/20/2012	DD	MATPS	1228.20 - MI WITHHOLDINGS PAYABLE	1,665.00
11/20/2012	DD	Burke, Tim	-SPLIT-	1,358.90 PR Bonus
11/20/2012	DD	Delling, Donald C	-SPLIT-	2,023.23 PR Bonus
11/20/2012	DD	Grissom, Michael R	-SPLIT-	2,701.87 PR Bonus
11/20/2012	DD	Hilberer, Jason G	-SPLIT-	2,262.35 PR Bonus
11/20/2012	DD	Jones, Kyle	-SPLIT-	2,399.43 PR Bonus
11/20/2012	DD	Root, Ed Charles	-SPLIT-	1,894.65 PR Bonus
11/20/2012	DD	Root, Lee J	-SPLIT-	2,342.20 PR Bonus
11/20/2012	DD	Wisely, David R	-SPLIT-	2,420.97 PR Bonus
11/27/2012	DD	United States Treasury	-SPLIT-	4,416.40 Payroll Taxes
11/28/2012	DD	Yates, Loren P	1060.10 - VEHICLE ALLOWANCE- CHIEF	628.00
11/28/2012	DD	Dexter Firefighters Association	1015 - DUES & MEMBERSHIPS	235.00
11/30/2012	DD	Burke, Tim	-SPLIT-	1,025.35 FT Payroll
11/30/2012	DD	Delling, Donald C	-SPLIT-	1,455.87 FT Payroll
11/30/2012	DD	Grissom, Michael R	-SPLIT-	1,082.47 FT Payroll
11/30/2012	DD	Hilberer, Jason G	-SPLIT-	1,100.64 FT Payroll
11/30/2012	DD	Jones, Kyle	-SPLIT-	1,397.64 FT Payroll
11/30/2012	DD	Root, Ed Charles	-SPLIT-	1,149.76 FT Payroll
11/30/2012	DD	Root, Lee J	-SPLIT-	1,183.55 FT Payroll
11/30/2012	DD	Wisely, David R	-SPLIT-	1,251.27 FT Payroll
11/30/2012	DD	Yates, Loren P	-SPLIT-	1,009.74 FT Payroll
11/30/2012	DD	Rosa, Matthew W	-SPLIT-	464.49 Fill In Payroll
11/30/2012			1040 - MISCELLANEOUS	7.00 Bank Charges
Total 1001 - CASH, CHECKING- CSB				<u>117,064.65</u>
TOTAL				<u>117,064.65</u>

Dexter Area Fire Department
Statement of Revenues & Expenses Budget vs. Actual
January through November 2012

	Jan - Nov 12	Budget	\$ Over Budget	% of Budget
Income				
1628 - CHARGE FOR SERVICEWEBSTER TW	452,779.00	452,779.00	0.00	100.0%
1629 - CHARGE FOR SERVICEDEXTER TWP	330,524.35	360,572.00	(30,047.65)	91.67%
1631 - CHARGE FOR SERVICEWILL DEX	439,017.00	439,017.00	0.00	100.0%
1640 - CONTRACTS - CAFA	44,043.75	58,725.00	(14,681.25)	75.0%
1642 - DONATIONS - GOVT GRANTS	9,006.00			
1643 - DONATIONS - PRIVATE	19,605.00	200.00	19,405.00	9,802.5%
1665 - INTEREST INCOME	65.03	100.00	(34.97)	65.03%
1670.10 - HAZMAT REIMBURSEMENT	690.10	2,500.00	(1,809.90)	27.6%
1671 - MISCELLANEOUS/SUNDRY INCOME	0.00	2,650.00	(2,650.00)	0.0%
Total Income	1,295,730.23	1,316,543.00	(20,812.77)	98.42%
Expense				
1700 - PAYROLL-FULL TIME	349,529.47	418,338.00	(68,808.53)	83.55%
1700.01 - PAYROLL- FULL TIME OVERTIME	129,465.56	65,000.00	64,465.56	199.18%
1700.02 - EMPLOYEE BENEFITS- INSURANCE	132,125.98	160,000.00	(27,874.02)	82.58%
1700.03 - EMPLOYEE BENEFITS- RETIREMENT	40,910.17	41,000.00	(89.83)	99.78%
1700.05 - HOLIDAY PAY	27,684.48	27,600.00	84.48	100.31%
1700.06 - SICK-TIME BONUS	7,752.39	9,230.00	(1,477.61)	83.99%
1700.09 - SPECIALTY PAY	10,333.13	10,400.00	(66.87)	99.36%
1700.10 - LONGEVITY BONUS	2,750.00	2,750.00	0.00	100.0%
1700.12 - CONTRACT - PAY DOWN	6,081.50	6,100.00	(18.50)	99.7%
1701 - PAYROLL-PAID ON CALL	59,624.06	78,000.00	(18,375.94)	76.44%
1702 - SOC SEC & MED EXPENSE	45,304.88	47,400.00	(2,095.12)	95.58%
1703 - TRAINING	6,886.33	7,200.00	(313.67)	95.64%
1704 - TRAINING-CHIEF	215.10	500.00	(284.90)	43.02%
1720 - ACCOUNTING SERVICE	4,000.00	5,400.00	(1,400.00)	74.07%
1730 - PROFESSIONAL SERVICES	4,755.00	5,000.00	(245.00)	95.1%
1740 - LEGAL SERVICES	1,085.00	500.00	585.00	217.0%
1760 - AUDIT	3,600.00	3,600.00	0.00	100.0%
1775 - INSURANCE, VEHICLE/PROPERTY	44,921.00	44,000.00	921.00	102.09%
1780 - WORKERS' COMP. EXPENSE	29,559.00	24,000.00	5,559.00	123.16%

Dexter Area Fire Department
Statement of Revenues & Expenses Budget vs. Actual
January through November 2012

	Jan - Nov 12	Budget	\$ Over Budget	% of Budget
1790 - DISPATCH	15,058.98	17,500.00	(2,441.02)	86.05%
1800 - SUPPLIES, PRINTING, POSTAGE	1,086.63	1,200.00	(113.37)	90.55%
1815 - DUES & MEMBERSHIPS	2,510.02	3,200.00	(689.98)	78.44%
1816 - DUES - FITNESS CENTER	0.00	2,500.00	(2,500.00)	0.0%
1820 - OPERATING SUPPLIES	5,593.15	8,500.00	(2,906.85)	65.8%
1830 - COMPUTER SUPPORT	2,037.00	2,200.00	(163.00)	92.59%
1840 - QUARTERS	5,892.68	6,500.00	(607.32)	90.65%
1850 - RENT-BUILDING	11,886.00	22,000.00	(10,114.00)	54.03%
1850.1 - RENT -BUILDING - STATION 2	7,200.00			
1860 - UTILITIES	5,867.72	7,500.00	(1,632.28)	78.24%
1860.1 - UTILITIES - STATION 2	2,674.60			
1870 - COMMUNICATIONS	11,316.69	13,000.00	(1,683.31)	87.06%
1895 - EQUIPMENT RENTAL	3,041.49	3,500.00	(458.51)	86.9%
1895.1 - EQUIPMENT RENTAL - STATION 2	661.25			
1910 - MEDICAL EXPENSE	2,304.77	3,500.00	(1,195.23)	65.85%
1911 - MEDICAL SUPPLIES	3,661.28	4,500.00	(838.72)	81.81%
1920 - FT CLOTHING ALLOWANCE	4,529.42	5,800.00	(1,270.58)	78.09%
1930 - POC CLOTHING ALLOWANCE	5,062.68	11,000.00	(5,937.32)	46.02%
1940 - MISCELLANEOUS	31.20	500.00	(468.80)	6.24%
1956 - TRAVEL	404.10	750.00	(345.90)	53.88%
1960 - FUEL	13,939.01	16,000.00	(2,060.99)	87.12%
1960.1 - FUEL - STATION 2	3,063.29			
1960.10 - VEHICLE ALLOWANCE- CHIEF	5,775.00	6,300.00	(525.00)	91.67%
1962 - VEHICLE REPAIRS	23,352.32	26,000.00	(2,667.68)	89.74%
1964 - PREVENTATIVE MAINTENANCE	5,956.55	7,500.00	(1,544.45)	79.41%
1966 - EQUIPMENT REPAIRS	3,978.02	3,000.00	978.02	132.6%
1968 - RADIO REPAIR AND MAINTENANCE	884.18	4,500.00	(3,615.82)	19.65%
1970 - PUBLIC EDUCATION	472.01	1,500.00	(1,027.99)	31.47%
1975 - DONATIONS EXPENSE	10,353.98			
1983 - GRANTS & DONATIONS EXP	13,616.49			
1984 - CAPITAL OUTLAY/FIRE FT EQUIP	17,652.73	29,000.00	(11,347.27)	60.87%
1985 - CAPITAL OUTLAY/COMMUNICATIONS	11,070.00	12,000.00	(930.00)	92.25%

Dexter Area Fire Department
Statement of Revenues & Expenses Budget vs. Actual
January through November 2012

1996.10 - TRANSFER TO DEBT SERVICE
 Total Expense

Net Income

Jan - Nov 12	Budget	\$ Over Budget	% of Budget
101,337.85	101,400.00	(62.15)	99.94%
1,208,853.14	1,276,868.00	(68,014.86)	94.67%
86,877.09	39,675.00	47,202.09	218.97%

To: Dexter Area Fire Board
From: Chief Yates
Re: Activity Report for the December 20, 2012 Meeting

1. Run Update

Run total to-date for 2012 is 1021. We had 952 runs last year at this time. Run reports for the months of October 2012 and October 2011 are included in your packet for your review.

2. Engine 5-1 had the injectors replaced, at a cost of around \$3,900.00.

3. The new truck is running behind schedule. We are now told it should be ready around December 21st. Once we have confirmation that the truck is done, we will make arrangements to go inspect it and bring it back. This will probably be right after the first of the year. Most of the additional equipment for the truck is either here, or expected shortly.

4. The 2013 Budget has increased by approximately \$120,000.00. Most of this increase is due to the new truck payment of about \$78,000.00. This line will be reduced next year by \$101,000.00. The other major impact would be the additional coverage area at Portage Lake. It is projected to be an increase of 45-50 runs.

Dexter Area Fire Dept

Incident List by Township

Alarm Date Between {11/01/2011} And {11/30/2011}

Incident-Exp#	Alm Date	Alm Time	Location	Incident Type
Dexter Township				
11-0000837-000	11/01/2011	06:47:00	N Territorial RD & Dexter	622 No Incident found on
11-0000839-000	11/01/2011	18:19:00	13973 Aberdeen RD	321 EMS call, excluding
11-0000848-000	11/02/2011	20:24:48	10111 Island Lake RD	321 EMS call, excluding
11-0000850-000	11/03/2011	14:52:00	4222 Dexter Townhall RD	611 Dispatched & cancelled
11-0000855-000	11/04/2011	20:26:00	13363 North Lake RD	611 Dispatched & cancelled
11-0000857-000	11/05/2011	14:35:00	4644 Dexter Pinckney RD	561 Unauthorized burning
11-0000861-000	11/06/2011	14:41:00	10111 Island Lake RD	311 Medical assist, assist
11-0000863-000	11/07/2011	10:12:00	4825 Dexter Pinckney RD	631 Authorized controlled
11-0000865-000	11/08/2011	15:29:00	Dexter Pinckney RD & Wylie	631 Authorized controlled
11-0000866-000	11/09/2011	01:34:00	9274 Thumm RD /Pinckney,	611 Dispatched & cancelled
11-0000871-000	11/09/2011	18:07:00	9300 Toma RD	444 Power line down
11-0000875-000	11/09/2011	18:49:00	13746 Aberdeen RD	444 Power line down
11-0000881-000	11/11/2011	18:20:00	Island Lake RD & Jessica	322 Motor vehicle accident
11-0000884-000	11/14/2011	16:55:00	10111 Island Lake RD	321 EMS call, excluding
11-0000888-000	11/15/2011	10:03:00	14196 Fairway Dr	611 Dispatched & cancelled
11-0000891-000	11/17/2011	13:22:00	2484 Wylie RD	500 Service Call, other
11-0000894-000	11/19/2011	11:52:00	9389 Hidden Lake CIR	622 No Incident found on
11-0000897-000	11/21/2011	08:55:00	12088 N Territorial RD /b	500 Service Call, other
11-0000907-000	11/27/2011	22:44:00	7400 Dexter Townhall RD	321 EMS call, excluding
11-0000908-000	11/28/2011	13:46:00	5858 Dexter Pinckney RD	321 EMS call, excluding
11-0000910-000	11/29/2011	09:49:00	4189 Rider CT	321 EMS call, excluding
11-0000911-000	11/29/2011	17:10:00	6900 Eastbourne DR	321 EMS call, excluding
11-0000912-000	11/29/2011	18:14:00	14356 North Lake RD	114 Chimney or flue fire,
11-0000913-000	11/29/2011	20:13:00	10216 King Hill CT	445 Arcing, shorted
11-0000914-000	11/29/2011	21:38:00	13489 Riker RD	500 Service Call, other
Total by Township:				25
Lima Township				
11-0000886-000	11/14/2011	23:59:00	1327 Parker RD	321 EMS call, excluding
11-0000906-000	11/26/2011	13:15:00	2551 Parker RD	611 Dispatched & cancelled
Total by Township:				2
Mutual Aid				
11-0000840-000	11/01/2011	18:48:00	4141 WOODLAND DR	611 Dispatched & cancelled
11-0000853-000	11/04/2011	15:06:00	N Delhi RD & W Huron Rive	500 Service Call, other
11-0000862-000	11/06/2011	18:37:00	664 S Howell ST /Pinckney	111 Building fire
11-0000899-000	11/22/2011	14:07:00	8180 Main ST	321 EMS call, excluding
11-0000901-000	11/22/2011	22:58:00	4405 Shore View LN /Hambu	571 Cover assignment,
Total by Township:				5
Village of Dexter				
11-0000838-000	11/01/2011	12:45:00	7974 Grand ST	552 Police matter
11-0000843-000	11/02/2011	07:09:00	7415 Wall CT	321 EMS call, excluding
11-0000847-000	11/02/2011	19:04:00	473 Preston CIR	611 Dispatched & cancelled
11-0000852-000	11/04/2011	08:54:00	2200 Parker RD	321 EMS call, excluding
11-0000854-000	11/04/2011	19:10:00	3470 Dover ST	111 Building fire

Dexter Area Fire Dept

Incident List by Township

Alarm Date Between {11/01/2011} And {11/30/2011}

Incident-Exp#	Alm Date	Alm Time	Location	Incident Type
11-0000856-000	11/05/2011	13:58:00	2555 Bishop CIR W	321 EMS call, excluding
11-0000860-000	11/05/2011	18:08:00	7415 Wall CT	611 Dispatched & cancelled
11-0000864-000	11/08/2011	14:25:00	2200 Parker RD	321 EMS call, excluding
11-0000867-000	11/09/2011	07:10:00	8140 Main ST	321 EMS call, excluding
11-0000868-000	11/09/2011	11:18:00	7720 Ann Arbor ST	311 Medical assist, assist
11-0000887-000	11/15/2011	09:12:00	2200 Parker RD	321 EMS call, excluding
11-0000889-000	11/16/2011	00:21:00	Carrington & Preston CIR	300 Rescue, EMS incident,
11-0000893-000	11/18/2011	16:54:00	7974 Grand ST	321 EMS call, excluding
11-0000904-000	11/24/2011	14:00:00	7186 Ulrich DR	321 EMS call, excluding
11-0000905-000	11/26/2011	01:25:00	8128 Main ST	622 No Incident found on
11-0000917-000	11/30/2011	17:34:00	427 Cambridge DR	611 Dispatched & cancelled
11-0000918-000	11/30/2011	22:31:00	8425 Parkridge DR	611 Dispatched & cancelled

Total by Township: 17

Webster Township				
Incident-Exp#	Alm Date	Alm Time	Location	Incident Type
11-0000841-000	11/01/2011	19:49:00	7373 Webster Church RD	321 EMS call, excluding
11-0000842-000	11/02/2011	03:45:00	8303 Chamberlin RD	321 EMS call, excluding
11-0000844-000	11/02/2011	08:34:00	6162 Mast RD	321 EMS call, excluding
11-0000845-000	11/02/2011	14:24:00	Mast RD & Strawberry Lake	322 Motor vehicle accident
11-0000846-000	11/02/2011	15:08:00	7535 Jennings RD	736 CO detector activation
11-0000849-000	11/03/2011	05:13:55	4580 Farrell RD	321 EMS call, excluding
11-0000851-000	11/04/2011	03:28:00	8414 W Huron River DR	321 EMS call, excluding
11-0000858-000	11/05/2011	15:24:00	8257 Chamberlin RD	130 Mobile property
11-0000859-000	11/05/2011	16:17:00	N Territorial RD & Donova	324 Motor Vehicle Accident
11-0000869-000	11/09/2011	17:29:00	W Huron River DR & Strawb	611 Dispatched & cancelled
11-0000870-000	11/09/2011	17:47:00	7155 N Territorial RD	444 Power line down
11-0000872-000	11/09/2011	18:30:00	Webster Church RD & Farre	444 Power line down
11-0000873-000	11/09/2011	18:46:00	Gregory RD & W Huron Rive	444 Power line down
11-0000874-000	11/09/2011	18:48:00	W Huron River DR & Gregor	444 Power line down
11-0000876-000	11/09/2011	21:00:00	6080 Hickory LN	511 Lock-out
11-0000877-000	11/09/2011	21:23:00	1500 Eight Mile RD /Whitm	744 Detector activation, no
11-0000878-000	11/10/2011	00:03:00	1385 Eight Mile RD	444 Power line down
11-0000879-000	11/10/2011	03:52:00	7720 Chamberlin DR	700 False alarm or false
11-0000880-000	11/10/2011	13:15:00	8072 Walsh RD	321 EMS call, excluding
11-0000882-000	11/11/2011	23:18:00	4872 Whitman CIR	700 False alarm or false
11-0000883-000	11/13/2011	11:54:00	8366 Island Lake RD	631 Authorized controlled
11-0000885-000	11/14/2011	21:25:00	7500 Trotters LN /Whitmor	321 EMS call, excluding
11-0000890-000	11/16/2011	15:54:00	9832 S Hamburg RD	911 Citizen complaint
11-0000892-000	11/17/2011	17:12:00	5051 Mast RD	631 Authorized controlled
11-0000895-000	11/19/2011	15:03:00	8072 Walsh RD	321 EMS call, excluding
11-0000896-000	11/21/2011	07:39:00	4872 Whitman CIR /Ann Arb	300 Rescue, EMS incident,
11-0000898-000	11/21/2011	14:40:00	8750 W Huron River DR	321 EMS call, excluding
11-0000900-000	11/22/2011	14:33:00	Merrill RD & Barker RD	611 Dispatched & cancelled
11-0000902-000	11/23/2011	16:53:00	5580 N Territorial RD	321 EMS call, excluding
11-0000903-000	11/23/2011	23:17:00	4710 Cameron CR	552 Police matter
11-0000909-000	11/29/2011	06:36:00	6815 Walsh RD	445 Arcing, shorted

Dexter Area Fire Dept

Incident List by Township

Alarm Date Between {11/01/2011} And {11/30/2011}

Incident-Exp#	Alm Date	Alm Time	Location	Incident Type
11-0000915-000	11/30/2011	13:23:00	3000 N Territorial RD	321 EMS call, excluding
11-0000916-000	11/30/2011	14:53:00	8561 Cedar Hills DR	321 EMS call, excluding
Total by Township:		33		

Total Incident Count 82

Dexter Area Fire Dept

Incident List by Township

Alarm Date Between {11/01/2012} And {11/30/2012}

Incident-Exp#	Alm Date	Alm Time	Location	Incident Type
Dexter Township				
12-0000885-000	11/02/2012	17:59:00	4222 Dexter Townhall RD	611 Dispatched & cancelled
12-0000886-000	11/02/2012	19:19:00	McGregor RD & Portage Lak	631 Authorized controlled
12-0000887-000	11/03/2012	00:19:00	Dexter Pinckney RD & Bell	322 Motor vehicle accident
12-0000889-000	11/03/2012	05:51:00	Dexter Townhall RD & Colb	322 Motor vehicle accident
12-0000892-000	11/04/2012	03:09:00	6860 Dexter Pinckney RD	321 EMS call, excluding
12-0000895-000	11/04/2012	14:21:00	6180 Stofer RD	321 EMS call, excluding
12-0000908-000	11/10/2012	16:42:00	Dexter Pinckney RD & Bell	324 Motor Vehicle Accident
12-0000912-000	11/10/2012	22:48:00	9300 Fleming RD	324 Motor Vehicle Accident
12-0000914-000	11/11/2012	12:16:00	Dexter Pinckney RD & Bell	322 Motor vehicle accident
12-0000921-000	11/12/2012	21:50:00	13570 E Quail Hollow CT	412 Gas leak (natural gas
12-0000925-000	11/14/2012	08:30:00	10755 Quigley RD	321 EMS call, excluding
12-0000935-000	11/18/2012	04:19:00	9970 Winston RD /Pinckney	321 EMS call, excluding
12-0000943-000	11/20/2012	07:18:00	9970 Winston RD /Pinckney	321 EMS call, excluding
12-0000946-000	11/21/2012	06:42:00	4222 Dexter Townhall RD	611 Dispatched & cancelled
12-0000947-000	11/21/2012	10:18:00	4189 Rider CT	321 EMS call, excluding
12-0000949-000	11/21/2012	18:16:00	9723 Willis DR /Pinckney,	321 EMS call, excluding
12-0000954-000	11/23/2012	11:54:00	11050 Island Lake RD	445 Arcing, shorted
12-0000955-000	11/23/2012	13:08:00	6472 Lombardy DR /Chelsea	311 Medical assist, assist
12-0000962-000	11/27/2012	09:20:00	5300 McGuinness RD	600 Good intent call, Other
12-0000963-000	11/27/2012	09:41:00	10111 Island Lake RD	311 Medical assist, assist
12-0000969-000	11/30/2012	17:58:00	8801 N Territorial RD	321 EMS call, excluding
Total by Township:				21

Duma Township				
12-0000883-000	11/01/2012	13:13:00	75 Parker RD	321 EMS call, excluding
12-0000898-000	11/05/2012	02:24:00	2055 Parker RD	500 Service Call, other
12-0000909-000	11/10/2012	16:42:00	8067 Beechwood BLVD	321 EMS call, excluding
12-0000920-000	11/12/2012	12:21:00	1095 Parker RD	321 EMS call, excluding
12-0000929-000	11/15/2012	22:13:00	8043 Beechwood DR	300 Rescue, EMS incident,
12-0000933-000	11/17/2012	19:41:00	691 Parker RD	321 EMS call, excluding
12-0000948-000	11/21/2012	17:07:00	Dexter Chelsea RD & Parke	311 Medical assist, assist
Total by Township:				7

Mutual Aid				
12-0000899-000	11/05/2012	15:28:00	3595 W Delhi /Ann Arbor,	114 Chimney or flue fire,
12-0000900-000	11/05/2012	21:29:00	W Joy RD & Zeeb RD	600 Good intent call, Other
12-0000915-000	11/11/2012	13:29:00	8430 Jackson RD	561 Unauthorized burning
12-0000938-000	11/18/2012	17:14:00	Camp & Maute /Chelsea, MI	141 Forest, woods or
12-0000950-000	11/22/2012	10:46:00	2323 Baker RD	321 EMS call, excluding
12-0000965-000	11/27/2012	23:07:00	11361 Hillside DR /Gregor	111 Building fire
Total by Township:				6

Village of Dexter				
12-0000888-000	11/03/2012	01:06:00	8140 Main ST /2	322 Motor vehicle accident
12-0000891-000	11/04/2012	03:01:00	7812 Fourth ST	611 Dispatched & cancelled
12-0000897-000	11/04/2012	20:53:00	8041 Main ST	321 EMS call, excluding

Dexter Area Fire Dept

Incident List by Township

Alarm Date Between {11/01/2012} And {11/30/2012}

Incident-Exp#	Alm Date	Alm Time	Location	Incident Type
12-0000901-000	11/06/2012	05:49:00	7641 Ann Arbor ST	311 Medical assist, assist
12-0000903-000	11/07/2012	12:34:00	Parkridge DR & Eastridge	324 Motor Vehicle Accident
12-0000904-000	11/07/2012	15:52:00	2861 Baker RD	321 EMS call, excluding
12-0000906-000	11/08/2012	15:41:00	204 Katherine WAY	321 EMS call, excluding
12-0000907-000	11/10/2012	10:22:00	2125 Bishop CIR W	611 Dispatched & cancelled
12-0000911-000	11/10/2012	20:59:00	513 Coventry CIR	321 EMS call, excluding
12-0000913-000	11/11/2012	07:30:00	7661 Ann Arbor ST	311 Medical assist, assist
12-0000922-000	11/13/2012	06:47:00	3257 Broad ST	440 Electrical
12-0000923-000	11/13/2012	18:01:00	3625 Cushing CT	321 EMS call, excluding
12-0000924-000	11/14/2012	00:21:00	3679 Hudson ST	561 Unauthorized burning
12-0000927-000	11/14/2012	19:34:00	7305 Dexter Ann Arbor RD	710 Malicious, mischievous
12-0000928-000	11/15/2012	18:51:00	7244 Quakenbush DR	311 Medical assist, assist
12-0000931-000	11/16/2012	13:47:00	3290 Central ST	321 EMS call, excluding
12-0000932-000	11/17/2012	02:12:00	2460 Dongara DR /901	321 EMS call, excluding
12-0000939-000	11/19/2012	03:59:00	7250 Dan Hoey RD	554 Assist invalid
12-0000941-000	11/19/2012	17:45:00	7974 Grand ST	321 EMS call, excluding
12-0000942-000	11/20/2012	05:15:00	3135 Hudson ST	600 Good intent call, Other
12-0000944-000	11/20/2012	12:06:00	7222 W Huron River DR	700 False alarm or false
12-0000952-000	11/22/2012	20:37:00	8090 Huron ST	321 EMS call, excluding
12-0000956-000	11/24/2012	00:01:00	Main ST & Baker RD	300 Rescue, EMS incident,
12-0000960-000	11/26/2012	19:47:00	7080 Dexter Ann Arbor RD	311 Medical assist, assist
12-0000961-000	11/26/2012	23:57:00	7250 Dan Hoey RD	311 Medical assist, assist
12-0000964-000	11/27/2012	17:49:00	2125 Bishop CIR W	611 Dispatched & cancelled
12-0000966-000	11/28/2012	10:30:00	2200 Parker RD	321 EMS call, excluding
12-0000967-000	11/28/2012	20:42:00	7799 Kookaburra CT	600 Good intent call, Other
Total by Township:				28

Webster Township				
11-0000890-000	11/03/2012	10:04:00	W Joy RD & Zeeb RD	600 Good intent call, Other
12-0000884-000	11/01/2012	13:20:00	6010 Hickory LN	611 Dispatched & cancelled
12-0000893-000	11/04/2012	04:51:00	7700 Chamberlin DR	321 EMS call, excluding
12-0000894-000	11/04/2012	09:49:00	6805 Mast RD	321 EMS call, excluding
12-0000896-000	11/04/2012	14:45:00	8650 W Huron River DR	444 Power line down
12-0000902-000	11/06/2012	12:20:00	5665 Webster Church RD	412 Gas leak (natural gas
12-0000905-000	11/08/2012	09:46:00	7643 W Huron River DR	611 Dispatched & cancelled
12-0000910-000	11/10/2012	17:20:00	8366 Island Lake RD	561 Unauthorized burning
12-0000916-000	11/11/2012	15:40:00	Strawberry Lake RD & Base	440 Electrical
12-0000917-000	11/11/2012	16:06:00	3500 N Territorial RD	324 Motor Vehicle Accident
12-0000918-000	11/12/2012	09:07:00	Base Lake DR & Strawberry	445 Arcing, shorted
12-0000919-000	11/12/2012	12:10:00	7636 Jennings RD /Whitmor	661 EMS call, party
12-0000926-000	11/14/2012	10:26:00	7362 Pinefield DR	611 Dispatched & cancelled
12-0000930-000	11/16/2012	09:35:00	3880 W Joy RD	631 Authorized controlled
12-0000934-000	11/18/2012	02:27:00	5905 Walsh RD	321 EMS call, excluding
12-0000936-000	11/18/2012	08:10:00	Zeeb RD & Gregory RD	622 No Incident found on
12-0000937-000	11/18/2012	16:18:00	Webster Church RD & N Ter	322 Motor vehicle accident
12-0000940-000	11/19/2012	08:10:00	N Territorial RD & Zeeb R	621 Wrong location

Dexter Area Fire Dept

Incident List by Township

Alarm Date Between {11/01/2012} And {11/30/2012}

Incident-Exp#	Alm Date	Alm Time	Location	Incident Type
12-0000945-000	11/20/2012	12:30:00	Dexter Pinckney RD & Isla	324 Motor Vehicle Accident
12-0000951-000	11/22/2012	14:09:00	7803 Walsh RD	321 EMS call, excluding
12-0000953-000	11/22/2012	22:44:00	N Territorial RD & Jennin	611 Dispatched & cancelled
12-0000957-000	11/24/2012	05:38:00	7120 Chamberlin RD	320 Emergency medical
12-0000958-000	11/25/2012	07:56:00	8680 W Huron River DR	321 EMS call, excluding
12-0000959-000	11/26/2012	18:37:00	7201 Webster Station DR	611 Dispatched & cancelled
12-0000968-000	11/29/2012	15:58:00	8361 W Huron River DR	321 EMS call, excluding
12-0000970-000	11/30/2012	19:39:00	8348 Walsh RD	611 Dispatched & cancelled
Total by Township:		26		

Total Incident Count 88

12:13 PM
12/13/12

Dexter Area Fire Department
Paid Time Off List
December 13, 2012

Employee	Sick Available	Sick Used	Vacation Available	Vacation Used
Burke, Tim	1636.00	24.00	0.00	268.50
Defting, Donald C	2408.00	0.00	483.00	156.00
Grisson, Michael R	1755.00	15.00	435.00	346.00
Hilberer, Jason C	172.00	0.00	206.00	120.00
Jones, Kyle	1264.24	119.00	250.00	282.00
Root, Ed Charles	80.00	0.00	136.00	24.00
Root, Lee J	318.00	0.00	499.00	0.00
Miseley, David R	1387.00	0.00	163.00	237.00
Yates, Loren P	611.00	28.00	572.00	104.00



RICK SNYDER
GOVERNOR

STATE OF MICHIGAN
DEPARTMENT OF LICENSING AND REGULATORY AFFAIRS
MICHIGAN OCCUPATIONAL SAFETY AND HEALTH ADMINISTRATION
MARTHA B. YODER
DIRECTOR

STEVEN H. HILFINGER
DIRECTOR

December 3, 2012

Mr. Jason Hilberer, H S Officer
Dexter Area Fire Department
8140 Main Street
Dexter, Michigan 48130

Dear Mr. Hilberer:

Case Number: 36G12141

We received your "Certificate of Abatement" which states the actions that you have taken to correct the SERIOUS safety hazards found at your workplace. Based upon additional review of your case file, two items that were originally classified as serious hazard items (Item # 2 and #3) have now been considered as other-than-serious hazard items.

We are satisfied that you have corrected all of the identified SERIOUS hazards. We are pleased to see that you are striving to maintain a workplace that is free of safety and health hazards.

Thank you for using our onsite consultation services. If you have any questions about this letter or other concerns regarding safety, please do not hesitate to contact us.

We would appreciate it if you would take a moment and complete the enclosed customer satisfaction survey so that we may continually improve our programs.

Sincerely,

Nella Davis-Ray
Division Director

NDR:pjv
Enclosure

LARA is an equal opportunity employer/program.
Auxiliary aids, services and other reasonable accommodations are available upon request to individuals with disabilities.

CONSULTATION EDUCATION & TRAINING DIVISION
7150 Harris Drive • P.O. BOX 30643 • LANSING, MICHIGAN 48909-8143
www.michigan.gov/miosha • Phone (517) 322-1809 • Fax (517) 322-1318

Proposed DAFD 2013 Budget

Line Item Review

Note: The Proposed 2013 Budget reflects about a 3.4% increase over the current years, not including the new truck payment.

This Proposed Budget does not include funds to fund the new truck or the Jaws of Life needed for Station Two, at a cost of approximately \$13,000.00. It also does not include the purchase of the trailer needed to transport the new Gator, at a cost of approximately \$5,000.00-6,000.00.

Line Item 1700- Proposed 2013 Full Time Payroll

This line item reflects the cost of 8 full time personnel, plus the Chief's salary. It includes the 1% increase per the union contract. The 2012 Budget included another fulltime person for the full calendar year, but that person was not hired until May, which leaves a surplus. I would anticipate that this surplus will be transferred to the overtime line item.

Line Item 1700.01- Full Time Payroll Overtime

As you can see this line item is over budget in 2012. This is in part due to getting the new full time hired- in later than anticipated, the tornado, an unusual amount of training in 2012 and the lack of Paid on Call being available to man Station Two. I don't anticipate that the overtime expense for 2013 will be as high as 2012. We now have to fill only every third shift with overtime or Paid on Call personnel at Station Two. Another factor is that the union contract required that full time personnel take half of their vacation time, or lose it, which meant most of those shifts had to be covered with overtime personnel.

Line Item 1700.05 through 1700.12- Holiday, Sick/Bonus, Specialty, Longevity & Contract Pay Down Pay

All these line items are subject to the associated expenses of Social Security at .0765%, Work Comp at 3.62 per \$100 in wages, and Retirement at 8%, which also need to be considered. (Paid on Call work comp rate is \$6.25 per \$100 in wages).

Line Item 1701- Payroll Paid on Call

I have decreased this number. You can see it came in near budget this year. Again, the tornado and the amount of training this year has kept the number up. It could be adjusted if you decide to hire an additional full time person.

Line Item 1760- Audit

This is a hard number, as we have already received Karl Drake's proposal.

Line Item 1775- Insurance: Vehicle/Property

This number is an estimate, and it could be low, depending on the cost of insuring the new truck. We will not receive the quote until July 2013.

Line Item 1816- Fitness Center

This money remains in our account. An Invoice has never been received from the center. It is my understanding that few, if any, are using the facility.

Line Item 1840- Quarters

This line has been reduced because the equipment and furniture authorized by the Board has been purchased. It is not needed in the 2013 budget.

Line Item 1930- Paid on Cali Clothing Allowance

This line item shows a surplus. My recommendation is that it remains in the 2013 budget as is. The need remains for the equipment. It has had a lower priority due to other budgetary needs this year.

Line Items 1850, 1860, 1960- Rent, Utilities, Fuel

Your monthly reports will reflect two line items for all of these expenses, separating the costs between Station One and Two.

Line Item 1962, 1964, 1966- Vehicle Repair/Preventive Maint/Equipment Repair

Because of the age of our fleet, this number could change with a major repair. It is based on the best estimate of normal repairs that would be needed.

Line Item 1984- Capital Outlay Fire FT Equipment

This number is basically used to replace worn out or destroyed equipment. Technically, it is not used for capital improvements, but to replace equipment as necessary.

Line Item 1996.10- Transfer To Debt Service

This item covers the payments for new trucks. Because there is no Capital Improvement line in the budget, this line item either needs to be increased for 2013 for the new truck in the amount of approximately \$78,000.00, or the funds will have to come out of the reserves. It is my recommendation to budget for this, and save the funds we are currently holding in reserve. Due to the growth of the department, it may be timely to discuss establishing a Capital Improvement program. Typically departments dedicate 10% of their budget total for this item.

In closing, all the communities that we serve have to demonstrate fiscal responsibility and constraints in the current economy. The DAFD should be no different. However, with a conscientious look to the future, we should take into consideration what will be needed to protect our citizens. With no Capital Improvement program, the equipment needs are pulled little by little from line items in the budget. However, as the department expands, the population expands, and the current equipment ages and needs to be replaced, the budget should address those changes.

DEXTER AREA FIRE DEPARTMENT 2013 BUDGET WORKSHEET

	Jan - Nov 30	Original Budget	Amended Budget	% Remaining	2013 Req Budget	% Inc(Dec)	2011	2010
Income								
1628 · CHARGE FOR SERVICEWEBSTER TW	407,509.50	407,510.00	407,510.00	0.0%	471,045.00	15.59%	407,510.00	333,099.09
1629 · CHARGE FOR SERVICE/DEXTER TWP	213,426.66	256,113.00	256,113.00	16.67%	429,070.00	67.53%	256,114.99	202,576.74
1631 · CHARGE FOR SERVICE/MILL DEX	368,400.00	368,400.00	368,400.00	0.0%	472,599.00	28.28%	368,400.00	92,209.68
1640 · CONTRACTS - CAFA	58,725.00	58,725.00	58,725.00	0.0%	58,725.00	0.0%	58,725.00	374,304.73
1641 · DEXTER TWP CONTRACT	72,500.00	37,000.00	37,000.00	16.67%		(100.0%)	87,000.00	
1642 · GOVERNMENT GRANTS	58,192.00	67,198.00	67,198.00	13.4%		(100.0%)	58,192.00	42,235.00
1643 · DONATIONS - PRIVATE	0.00	400.00	400.00	100.0%		(100.0%)		
1665 · INTEREST INCOME	71.09	200.00	200.00	64.45%	75.00	(62.5%)	81.97	202.65
1670.10 · HAZMAT REIMBURSEMENT	1,870.00				100.00		1,870.00	511.43
1671 · MISCELLANEOUS/SUNDRY INCOME	3,863.21	5,849.00	5,849.00	33.95%	500.00	(91.45%)	3,863.21	263.33
1673 · INSURANCE REIMBURSEMENTS	13,988.98					#DIV/0!	13,998.98	90,460.94
	1,198,456.44	1,251,395.00	1,251,395.00	4.23%	1,432,114.00	14.44%	1,255,653.15	1,135,883.59
Total Income								

	Jan - Nov 30	Original Budget	Amended Budget	% Remaining	2013 Req Budget	% Inc(Dec)	2011	2010
Expense								
1700 · PAYROLL-FULL TIME	349,528.47	478,338.00	478,338.00	16.45%	426,704.00	2.0%	371,469.93	317,649.88
1700.01 · PAYROLL-FULL TIME OVERTIME	129,465.56	65,000.00	65,000.00	(99.18%)	93,500.00	43.85%	149,781.65	57,282.89
1700.02 · EMPLOYEE BENEFITS- INSURANCE	132,125.98	180,000.00	180,000.00	17.42%	165,000.00	3.13%	134,741.64	122,861.52
1700.03 · EMPLOYEE BENEFITS- RETIREMENT	40,910.17	41,000.00	41,000.00	0.22%	43,000.00	4.88%	45,302.71	45,308.75
1700.05 · HOLIDAY PAY	27,684.48	27,600.00	27,600.00	(0.31%)	29,000.00	5.07%	24,513.84	13,724.15
1700.06 · SICK-TIME BONUS	7,752.39	9,230.00	9,230.00	16.01%	9,700.00	5.09%	6,988.62	8,961.24
1700.09 · SPECIALTY PAY	10,333.13	10,400.00	10,400.00	0.64%	10,800.00	3.85%	8,066.52	8,066.52
1700.10 · LONGEVITY BONUS	2,750.00	2,750.00	2,750.00	0.0%	3,100.00	12.73%	2,750.00	
1700.12 · CONTRACT - PAY DOWN	6,081.50	6,100.00	6,100.00	0.3%	6,100.00	32.79%	60,145.44	
1701 · PAYROLL-PAID ON CALL	59,624.06	78,000.00	78,000.00	23.56%	68,000.00	(12.82%)	59,875.91	77,760.91
1702 · SOC SEC & MED EXPENSE	45,304.88	47,400.00	47,400.00	4.42%	48,200.00	1.69%	53,107.52	35,620.85
1703 · TRAINING	6,866.33	7,200.00	7,200.00	4.36%	7,200.00	0.0%	3,936.65	2,082.88
1704 · TRAINING-CHIEF	215.10	500.00	500.00	56.98%	500.00	0.0%		
1720 · ACCOUNTING SERVICE	4,000.00	5,400.00	5,400.00	25.93%	5,700.00	5.56%	4,800.00	5,600.00
1730 · PROFESSIONAL SERVICES	4,755.00	5,000.00	5,000.00	4.9%	1,000.00	(30.0%)		
1740 · LEGAL SERVICES	1,955.00	500.00	500.00	(117.0%)	500.00	0.0%	175.04	1,087.50
1760 · AUDIT	3,600.00	3,600.00	3,600.00	0.0%	3,800.00	5.56%	3,600.00	3,500.00
1775 · INSURANCE VEHICLE/PROPERTY	44,921.00	44,000.00	44,000.00	(2.09%)	47,000.00	6.82%	42,604.00	38,645.00
1780 · WORKERS' COMP. EXPENSE	29,559.00	24,000.00	24,000.00	(23.16%)	28,000.00	16.67%	18,688.00	15,840.00
1790 · DISPATCH	15,056.98	17,500.00	17,500.00	13.95%	16,200.00	4.0%	18,688.00	16,840.00

DEXTER AREA FIRE DEPARTMENT

2013 BUDGET WORKSHEET

	Jan - Nov 30		2013 Req Budget		2011		2010	
	Original Budget	Amended Budget	% Remaining		% Inc(Dec)			
1800 - SUPPLIES, PRINTING, POSTAGE	1,086.83	1,200.00	9.45%	1,200.00	0.0%	785.81	494.53	
1815 - DUES & MEMBERSHIPS	2,510.02	3,200.00	21.56%	3,200.00	0.0%	2,224.64	2,290.63	
1816 - DUES - FITNESS CENTER	0.00	2,500.00	100.0%	2,500.00	0.0%	2,500.00	7,208.90	
1820 - OPERATING SUPPLIES	5,593.45	8,500.00	34.2%	8,000.00	(5.88%)	7,964.68	809.25	
1830 - COMPUTER SUPPORT	2,037.00	2,200.00	7.41%	2,200.00	0.0%	2,489.51	2,750.12	
1840 - QUARTERS	5,892.68	6,500.00	9.34%	4,000.00	(38.46%)	2,178.00	25,140.61	
1850 - RENT-BUILDING	19,086.00	22,000.00	13.25%	23,000.00	4.55%	8,974.61	5,632.43	
1860 - UTILITIES	8,542.82	7,500.00	(13.9%)	8,400.00	12.0%	11,922.35	13,034.47	
1870 - COMMUNICATIONS	11,316.69	13,000.00	12.95%	12,000.00	(7.69%)	2,579.92	3,361.01	
1895 - EQUIPMENT RENTAL	3,702.74	3,500.00	(5.79%)	3,500.00	0.0%	570.98	85.00	
1910 - MEDICAL EXPENSE	2,304.77	3,500.00	34.15%	3,000.00	(14.29%)	4,077.50	4,547.80	
1911 - MEDICAL SUPPLIES & LICENSES	3,681.28	4,500.00	18.19%	5,800.00	21.91%	1,885.39	1,669.76	
1920 - FT CLOTHING ALLOWANCE	4,528.42	5,800.00	21.91%	5,800.00	0.0%	637.22	130.04	
1930 - POC CLOTHING ALLOWANCE	5,062.68	11,000.00	53.98%	9,000.00	(18.18%)	18,239.46	11,575.71	
1940 - MISCELLANEOUS	31.20	500.00	93.76%	500.00	0.0%	6,300.00	5,300.00	
1956 - TRAVEL	404.10	750.00	46.12%	650.00	(13.33%)	26,386.47	23,974.18	
1960 - FUEL	17,002.90	16,000.00	(6.26%)	18,500.00	15.63%	4,006.32	4,622.74	
1960.10 - VEHICLE ALLOWANCE- CHIEF	5,775.00	6,800.00	8.33%	6,300.00	0.0%	2,327.29	867.97	
1960.20 - MILEAGE REIMBURSEMENT			#DIV/0!	1,500.00	(33.33%)	2,199.90	581.22	
1962 - VEHICLE REPAIRS	23,332.92	26,000.00	10.25%	27,000.00	3.85%	48,087.70	43,758.04	
1964 - PREVENTATIVE MAINTENANCE	5,955.55	7,500.00	20.59%	7,500.00	0.0%	2,939.32	13,252.99	
1966 - EQUIPMENT REPAIRS	3,978.02	3,000.00	(32.6%)	3,000.00	0.0%	1,259,868.00	1,372,714.00	
1968 - RADIO REPAIR AND MAINTENANCE	884.18	4,500.00	64.63%	4,500.00	80.0%	101,337.85	101,337.85	
1970 - PUBLIC EDUCATION	472.01	1,500.00	68.53%	1,000.00	(33.33%)	1,299,868.00	1,299,868.00	
1983 - GRANTS & DONATIONS EXP	10,363.98		#DIV/0!	0.00		1,372,714.00	1,135,025.47	
1984 - CAPITAL OUTLAY/FIRE FT EQUIP	17,662.73	14,000.00	(26.09%)	14,000.00	0.0%	1,299,868.00	1,299,868.00	
1985 - CAPITAL OUTLAY/COMMUNICATIONS	11,070.00	2,500.00	7.75%	2,500.00	(79.17%)	1,299,868.00	1,299,868.00	
1996.10 - TRANSFER TO DEBT SERVICE	101,337.85	101,400.00	0.06%	101,400.00	0.06%	1,299,868.00	1,299,868.00	
Total Expense	1,208,853.14	1,252,368.00	4.05%	1,259,868.00	4.05%	1,299,868.00	1,135,025.47	

Net Income

MUNICIPALITY	2009		2010		2011		2012 11/10/12		2012		2013 Recommended
	2009	%	2010	%	2011	%	YTD	ACTUAL	%	Change	
Dexter Village	287	-112.11%	282	-80.40%	285	-87.04%	304	304	34.43%	3.05%	\$137,714
Dexter Township	155	-60.55%	203	-62.89%	246	-80.92%	276	276	31.26%	12.20%	
Lima Township	84	-32.81%	78	-24.15%	0	0.00%	0	0	#DIV/0!	-0.33%	
Webster Township	256	-100.00%	323	-100.00%	304	-100.00%	303	303	34.31%	-0.33%	
Mutual Aid	65	7.67%	87	8.85%	69	7.55%	66	66	6.95%	-4.35%	
TOTAL RUNS	847		983		914		949	949	100.00%		

DAFD Budget

2012

ACCOUNT	2012		2013	
	2012	% Change	2013	Amount
Dexter Village	\$439,017	7.65%	\$472,589	
Dexter Township	\$360,572	19.00%	\$429,070	
Lima Township	\$0	#DIV/0!	\$0	
Webster Township	\$452,779	4.03%	\$471,045	

QUARTERLY

QUARTERLY	2012		2013	
	2012	% Change	2013	Amount
Dexter Village	\$109,755.00	7.65%	\$118,150	
Dexter Township	\$90,143.00	19.00%	\$107,266	
Lima Township	\$0.00	#DIV/0!	\$0	
Webster Township	\$113,194.00	4.03%	\$117,761	



Dexter Area Fire Department

Date: December 15, 2012

To: Village and Township Clerks

From: Loren Yates, Chief
Dexter Area Fire Department

Please post these meeting dates for the year 2013 for the Dexter Area Fire Board in Accordance with Section 15.265 of the Open Meetings Act. An agenda is available at 8140 Main St., Dexter, MI 24 hours prior to the scheduled Board Meeting.

Thank you for your assistance with this matter.

The Dexter Area Fire Department Board meetings will meet as scheduled at 6:00 PM.

All meetings will be held at Dexter Township Hall, 6880 Dexter Pinckney Rd., Dexter, MI

Any change of meeting dates, time or location will be posted at Village and Townships Halls.

January	17, 2013
February	21, 2013
March	21, 2013
April	18, 2013
May	16, 2013
June	20, 2013
July	18, 2013
August	15, 2013
September	19, 2013
October	17, 2013
November	21, 2013
December	19, 2013

Cc: Village of Dexter, Carol Jones
Dexter Township, Harley Rider
Webster Township, Mary Dee Heller

VILLAGE OF DEXTER

8140 Main Street Dexter, MI 48130-1092

ddetling@villageofdexter.org

Phone (734)426-8303 ext 11 Fax (734)426-5614

MEMO

To: President Keough and Council Members
From: Donna Dettling, Village Manager
Date: December 19, 2012
Re: Assistant Village Manager &
Village Manager Report - Meeting of December 26, 2012

1. Meeting Review:
 - December 3rd – Meet with potential Garden Coordinators-Todd & Olga Austin
 - December 3rd – Planning Commission Meeting
 - December 4th – Meet with Patrick Greve of Waste Management
 - December 5th – MS4 Stormwater Permit Workshop for new Application
 - December 5th – WATS Long Range Plan
 - December 6th – Scio Township re: property Dexter Fastener
 - December 10th – DEQ Workshop MS4 Permit Application
 - December 11th – Council Work Session
 - December 18th – December Park Board Meeting

2. Upcoming Meeting Review:
 - December 20th – December DDA Meeting

3. Dexter-Pinckney/Island Lake Road Sidewalk. I am working with UMRC-Cedars of Dexter to clear the new sidewalk installed on Dexter-Pinckney/Island Lake Road. UMRC committed to clearing the new sidewalk on their side of Dexter-Pinckney. They aren't comfortable authorizing their grounds maintenance person to cross Dexter-Pinckney to clear the other side. I worked with the Westridge Homeowners Association, Carolyn Collins who is newly appointed to the HOA and she feels that since they didn't install the sidewalk they don't want to be responsible for clearing it. She felt that the sidewalk was put in for Gordon Hall not the Westridge Subdivision. I have asked Dave Steptoe of Green Guys Landscaping, who has the contract for the common areas in Westridge if he could clear it. He has agreed to clear it when he's in the sub doing the common areas, for \$20 each time and invoice the Village.

4. Promotion Recommendation. On the January 14, 2013 Council agenda, Dan Schlaff and I will be requesting support from Council to promote Scott Maurer to Lead Operator. A draft memo outlining our intention is provided for your review. Both Dan and I would appreciate feedback from Council if there is anything further Council needs to support this promotion.

5. Car Wash & Laundry. Attached is the Preliminary zoning compliance for the Car Wash and Laundry on Second Street that was destroyed by the tornado. Allison approved the rebuild in June.

6. Audit Update. REMINDER. Village Auditor Rana Emmons will have the audit completed and filed by December 21, 2012. She will be attending the January 28, 2013 Council meeting to present her findings.
7. Arts, Culture & Heritage Committee. The Arts, Culture & Heritage Committee received a \$350 donation from Kiwanis. The money will be added to the account that contains the donations received at the Yellow Door breakfast fundraisers.
8. Arts Alliance Grant. The Village was not awarded the requested grant for the troll sculpture. The Arts Alliance will be offering a second round of mini-grants in 2013, however and we are able to resubmit. The Arts Alliance offered to meet with those who did not receive funding to talk about improvements to the application for a future submission.
9. Transportation Economic Development Fund Grant Request. The grant request was updated and submitted for Central Street between Second and Third. The request was for \$200,000. The estimated cost to the Village including construction cost match, design and inspection is \$210,000. The grant money would be received for the 2014 construction season.
10. Double Up Food Bucks. At the Farmers Market vendor dinner, the vendors expressed an interest in continuing to accept Bridge Cards at the Market. This past season we did not have anyone use a Bridge Card at the Market. One of the vendors did volunteer to run the machine each Saturday next season. This will allow us to do more advertising of the program because we know that the equipment will be available consistently. The Fair Food Network is offering the "Double Up Food Bucks" program again this year, which allows those using Bridge Cards to double the amount of money they can spend at the market. For example, if they use \$2 from the Bridge Card they would receive \$4 to spend. We are eligible to apply for this grant; the applications are due on January 15, 2013. Staff would like to apply for this grant to potentially allow us to provide this incentive to our residents.
11. Fireworks Law. Attached is memo from the Dexter Area Fire Department regarding a resolution they are requesting that we pass at the next meeting to allow them to take over the responsibility of doing inspections of locations that sell fireworks from the State of Michigan.
12. MiOSHA Update for 8140 Main Street. Attached is a summary from Jason Hilberer, Safety Officer for DAFD regarding the MiOSHA inspection. Several documents referred to in the summary are also included for your review. I was able to confirm with the State that Case #36G12141 is closed and no further action is expected. I was not able to secure a copy of the "Certificate of Abatement" from the MiOSHA which states that action has been taken to correct the SERIOUS safety hazards. I asked Mr. Hilberer to request a copy of the abatement document. I recommend that the Village; Staff and Council initiate a resolution of the ingress/egress situation at 8140 Main Street either immediately or when we take up the broader facility discussion.

VILLAGE OF DEXTERddettling@villageofdexter.org

8140 Main Street Dexter, MI 48130-1092

Phone (734)426-8303

Fax (734)426-5614

MEMO

To: President Keough and Council
From: Donna Dettling, Village Manager
and Dan Schlaff, Public Services Superintendent.
Date: DRAFT
Re: Classification Change Recommendation

Over the past six months Dan Schlaff and I have discussed the possibility of promoting Scott Maurer to Lead Operator. Dan and I are requesting to change the classification of Scott Maurer from Public Utility Operator to Lead Operator Utility. Scott Maurer was hired on May 26, 2011; he had a S3 Distribution license and a D4 Treatment license when he arrived. He upgraded his treatment license to a D3 and tested for the S2 Distribution licenses as well as the D-Wastewater license. Scott has proven to be a valuable asset to the village. We are requesting a promotion effective date of January 15, 2013 for Scott's promotion to Lead Operator Utility. This will permit Dan to better utilize Scott for the overall operation of Utilities and allow Dan to focus on restructuring the public services.

Scott Maurer regularly works out of his classification and provides direction and supervision to staff when Dan is not available. Scott's direction and supervision of staff is necessary to assist Dan with the efficient operation of both the water and wastewater systems. It is our intent to formalize Scott's responsibilities to provide direction and supervision to staff on an ongoing basis.

Scott is currently a level 4 Public Utility Operator \$15.45 on the "Wage Scale" for Employees hired after March 1, 2011. The promotion would take him to a level 1 Lead Operator Utility \$18.45. It will take 11 years for Scott to achieve the maximum wage for this position. Scott will also receive an additional \$.50 for each license he has earned, or an additional \$3.00 per hour for a total hourly rate of \$21.45. The net budget impact for 2012/13 is approximately \$5,300 including benefits.

- Due to the delay in placing the new hire the Water and Wastewater Funds for 2012/13 budget can support this expense.
- The promoted employee possesses comprehensive skills that will bring added value to all departments.
- The promotion will enhance operations and service delivery to the public.
- This promotion is vital in bringing control and stability to the overall operation of Water and Wastewater Facilities.
- This promotion is a necessary next step in bringing control and stability to the operations in the Department of Public Works.

This recommendation to promote Scott also impacts the expectations that have been placed on Dan Schlaff, the Public Services Superintendent. We believe this promotion is in the best interest of the village and is the next logical step. This promotion will allow Dan to spend more time at the DPW.

Dan Schlaff and I would appreciate your support for the promotion of Scott Maurer to Lead Operator effective January 15, 2013.

Fee: Remodel/Deck/Fence \$25.00, Residential Home \$50.00, Multi-Family/Commercial/Industrial/Quasi-Public \$100.00
 Receipt #: 12263 Date Received: 6/18/12

VILLAGE OF DEXTER PRELIMINARY ZONING COMPLIANCE

This application is to be used only for the items listed below. All other uses first require Site Plan Review by the Planning Commission and Village Council. A complete application shall include a scaled site plan (plot plan, survey), building plans, floor plan, elevations and fees.

- Approval is requested for:
- New Single Family Dwelling*
 - Addition to single-family dwelling
 - Detached structure (garage, fence*, etc)
 - Multiple Family Dwelling
 - Remodeling of an existing building
 - Commercial or Office Building
 - Deck
 - Other property alteration TORNADO REBUILD

7944 Second St. HD-0806-105-001 LAUNDRY C-1
 Property Address Tax Code I.D. Proposed Use Zoning District

Truckside Investment LLC 734-416-9650/734-416-9657
 Property Owner, Address, City, State, Zip Phone/Fax/email

3495 N. Territorial / Plymouth MI 48170 gregglasurjenor.com
 Applicant, Address, City, State, Zip Phone/Fax/email

Regulations and Standards (applicant must complete):
 In addition to the basic requirements for each zoning district, the following regulations also apply:

1. Corner Lots are considered to have two (2) front yards and two (2) side yards.
2. All additions to a dwelling, including attached garages and decks, are considered part of the dwelling and must meet the same setbacks.
3. Detached structures must be at least ten (10) feet from any other structure.
4. Detached structures may be placed not less than three (3) feet from any rear lot line or the rear yard portion of the side lot line.
5. Height limitations are 35 feet for dwellings, and 14 feet for detached accessory buildings. (Height is measured to the middle of the roofline for a pitched roof).
6. *Single Family Homes – Planting location of trees must be shown on plot plan to verify compliance with 30 foot tree separation requirement. Applicant – please notify contractor of requirement before trees are planted.
7. *Fences over six (6) feet require a permit from the Washtenaw County Building Department.

	<u>Requirements</u>	<u>Plan Submitted</u>
Front Yard Setback (ft) (<input checked="" type="checkbox"/>) check here if corner lot	<u>25'</u>	<u>21'</u>
Side Yard Setback (ft) -- Principal Structure	<u>10'</u>	<u>24'</u>
Accessory Structure	<u> </u>	<u>8'</u>
Rear Yard Setback (ft) -- Principal Structure	<u>25'</u>	<u>50'</u>
Accessory Structure	<u> </u>	<u>10'</u>
Lot Coverage (%) <u>3465/14892</u>	<u> </u>	<u>23%</u>
Height (ft) -- Principal Structure	<u>35'</u>	<u><35'</u>
Accessory Structure	<u>14'</u>	<u><14'</u>

Meg A. Bell 6/17/12
 Owner's Signature Date

 Applicant's Signature Date

STAFF REVIEW:

ACCEPTABLE
YES NO

Site Plan:

- | | | | |
|----|---|-------------------------------------|--------------------------|
| 1. | Date, north arrow and scale. | <input checked="" type="checkbox"/> | <input type="checkbox"/> |
| 2. | Property address and legal description, including the sf area of the property | <input checked="" type="checkbox"/> | <input type="checkbox"/> |
| 3. | Location and dimensions of <u>all</u> existing and proposed structures. | <input checked="" type="checkbox"/> | <input type="checkbox"/> |
| 4. | Setback dimensions to property lines for all existing and proposed structures. | <input checked="" type="checkbox"/> | <input type="checkbox"/> |
| 5. | A clear description of all existing and proposed uses, including those not within blgs. | <input checked="" type="checkbox"/> | <input type="checkbox"/> |

Building Plan:

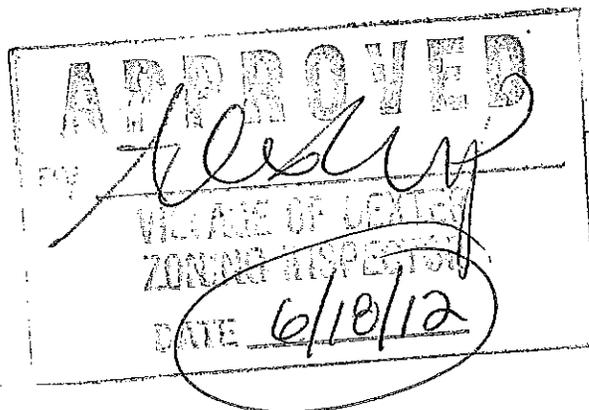
- | | | | |
|----|--|-------------------------------------|--------------------------|
| 1. | Floor plan of proposed structure or alteration/remodeling plan/use | <input checked="" type="checkbox"/> | <input type="checkbox"/> |
| 2. | Elevation views of the proposed structure. | <input checked="" type="checkbox"/> | <input type="checkbox"/> |
| 3. | Estimated tap fee: \$ _____ | <input checked="" type="checkbox"/> | <input type="checkbox"/> |

Date: 6/18/12 Approved

Reviewed by: ~~_____~~ Denied

REASONS FOR DENIAL:

APPROVAL STAMP



EXISTING NONCONFORMITIES, VARIANCES, OR SPECIAL LAND USE GRANTED

Buildings Non-conforming - rebuild permitted
due to tornado (3/15/12)

*** APPROVAL EXPIRES 6 MONTHS FROM THE APPROVAL DATE ***



Dexter Area Fire Department

Date: December 10, 2012

To: Village of Dexter; Dexter Township; Webster Township

From: Loren Yates, DAFD Chief *LY*

Re: Fireworks Inspections

In 2011 the State of Michigan enacted a Public Act allowing the sale of consumer fireworks (Section 19 of 2011 PA 256). This act allowed larger and more powerful fireworks to be sold to the public than in the past. At this time, the state is asking fire departments to become delegated inspectors for consumer fireworks sales facilities in their jurisdictions. For providing the local inspection service conducted by the DAFD's certified Fire Inspector, the state will split the revenue from permit application fees at an 80/20 split, with 80% going to the local fire department. The consumer fireworks application fee is \$800 for permanent certificates, and \$480 for temporary. The certification, plan review and citation functions will remain the responsibility of the Bureau of Fire Services.

Attached is an e-mail from the Office of Fire Safety, and a Delegation Agreement form for your municipality. Each municipality that chooses to support this effort must also pass a Resolution of Support.

As Fire Chief I support this process, and encourage all municipalities to also participate and support it. Although there will be revenue realized for the DAFD, the main benefit will be in the knowledge of the location and inventory of the applicants.

The Bureau of Fire Services is requiring that all approved agreements, resolutions and delegation of authority paperwork be returned by January 18, 2013.

If you have any questions, or would like myself or the Fire Inspector to answer questions for your municipality, please don't hesitate to call.

To: @comcast.net'; 'mnicholai@frenchtownfiredept.org'; 'jmaddox@frenchtownfiredept.org';
'gainestwfire@chartermi.net'; 'graafschapfire@hotmail.com'; 'gbfdchief@aol.com';
'tgerencer@ght.org'; 'info@gtmetrofire.org'; 'maym@cityofgrandville.com';
'kevin.gentry@greenoakfire.com'; 'linda.taylor@green-oak.mi.us';
'mlopez@harrisonsouthfire.org'; 'mail@hartlandareafire.com'; 'raydewalt@yahoo.com';
'apless@howellfire.net'; 'FIREMARSHAL@HOWELLFIRE.NET'; 'dmohr@hudsonville.org';
'egillman@hurtontownship-mi.gov'; 'irachief1@comcast.net'; 'williamsj@kalamazoocty.org';
'fcltfd@comcast.net'; 'dfouchia@lenoxtp.org'; 'Whitehead, Shadd'; 'tbelt@mqcty.org';
'redmtfd@chartermi.net'; 'janelleruff@marquettetownship.org';
'fdchief@cityofmarysville.mi.com'; 'cowper@meridian.mi.us'; 'jmosher@midland-mi.org';
'liz.parker@shorelinecity.com'; 'jlantz@nocfa.com'; 'mbarnes@oshtemo.org';
'pscholz@oxfordtownship.org'; 'try12966@msn.com'; 'chief@plainfieldfire.org';
'cmiller@porthurontownship.org'; 'director@raisintownship.com'; 'jcieslik@rochestermi.org';
'djones@rockford.mi.us'; 'mreus@rockford.mi.us'; 'gtijerina@roseville-mi.org';
'wilw@ci.royal.oak.mi.us'; 'jpeterson@stfd.com'; 'jswinkow@shelbytwpfd.com';
'gshepherd@shelbytwpfd.com'; 'mifarah@ci.southgate.mi.us'; 'dgildner@ci.southgate.mi.us';
'wise@shaes.org'; 'skovalcik@sterling-heights.net'; 'stclair10@sbcglobal.net';
'morehouseg@scsmi.net'; 'rsherman@coldwater.org'; 'thomas7315@aol.com';
'firthph@troy.mi.gov'; 'dsimpson@cityofwarren.org'; 'maltese@whitelaketwp.com'

Cc: Hooker, BreeAnn (LARA); Murdock, Robbie (LARA)

Subject: Fireworks Delegation of Authority

Attachments: BFS FORM - 504 FIREWORKS DELEGATION OF AUTHORITY AUTHORIZATION.pdf;
Delegation of Authority Agreement - Fireworks.doc

Importance: High

The State Fire Marshal, Assistant State Fire Marshal and the Bureau of Fire Services would like all interested parties that would like delegation of authority to have the opportunity to participate.

With that being said, we are extending the deadline date to return all appropriate documentation to our office by **Friday, January 18, 2012**. I hope this will help all with presenting the required documentation to your boards.

I have attached documentation we will need completed:

1. Form BFS-504 Fireworks Delegation of Authority Authorization (attached)
2. The Delegation of Authority Agreement (attached) -please do not fill in the expiration date

This documentation is not a form we have nor do we have a sample of the language. You will need to request this from your local unit of government:

1. Resolution signed by local unit Government (this would be documentation from the local unit of government giving authorization for fire department to complete firework inspections).

Thank you for your patience!

Julie Sworden
Senior Executive Management Assistant to
the State Fire Marshal
Department of Licensing & Regulatory Affairs
Bureau of Fire Services
swordenj@michigan.gov
(517) 241-2074

RICK SNYDER
GOVERNOR

State of Michigan
DEPARTMENT OF LICENSING AND REGULATORY AFFAIRS
BUREAU OF FIRE SERVICES
RICHARD W. MILLER
STATE FIRE MARSHAL

STEVEN H. HILFINGER
DIRECTOR

November 5, 2012

To: All Michigan Fire Departments

From: Richard W. Miller, State Fire Marshal

RE: Fireworks Inspection Delegation

The Bureau of Fire Services is seeking for departments that are interested in applying for inspection delegation for consumer fireworks sales facilities (CFRS) under Section 19 of 2011 PA 256. This delegation would be effective for 1 year. The fire department would be responsible to conduct inspections of the permanent and temporary CFRS locations within its jurisdiction. The certification, plan review, and citation functions will remain the responsibility of the Bureau. Fire departments that elect to have delegation will receive 80% of the application fee paid for the consumer fireworks certificate (\$800 for permanent and \$480 for temporary).

To qualify for inspection delegation, the fire department must enter into a written agreement with the Bureau. A copy of the agreement is provided for your reference. All inspections shall be conducted by a currently state-certified fire inspector using the promulgated Fireworks Fire Safety Rules and documented on Bureau-approved forms. In addition, departments shall send their personnel to a training session in Lansing during the week of February 4, 2013. Details of the training will be posted on the Bureau's website.

Please fill out the information below to indicate your interest in this delegation program and return prior to 5pm on November 19, 2012:

Fire Department: Dexter Area Fire Department

Chief's Signature: 

- The department has certified fire inspectors
- The department will have personnel attend the training session

Please return this form to:
Bureau of Fire Services
Attn: Julie Sworden
PO Box 30700
Lansing, MI 48909-7200
Fax: 517-335-4061
E-mail: swordenj@michigan.gov

If you have additional questions about the delegation program or process, please contact Julie Sworden at 517-241-8847 or swordenj@michigan.gov.

BUREAU OF FIRE SERVICES
525 W. Allegan, 4th Floor, PO Box 30700, Lansing, MI 48909
Telephone: (517) 241-8847 FAX (517) 335-4061
www.michigan.gov/bfs

PLEASE SUBMIT FORM TO:
 DEPARTMENT OF LICENSING & REGULATORY AFFAIRS
 BUREAU OF FIRE SERVICES
 ATTN: ROBBIE MURDOCK
 PO BOX 30700
 LANSING, MI 48909

	Initials indicating approval for Delegation of Authority
	Initials indicating we received Resolution of Governing Body
	Expiration Date of Delegation of Authority

FIREWORKS DELEGATION OF AUTHORITY AUTHORIZATION PURSUANT TO PA 256

Submitter Name:	Village of Dexter	Today's Date:	12/9/12
Submitter Phone Number:		E-Mail:	
Additional Contact Name:		E-Mail:	
Mailing Address of Fire Dept or Local Unit of Government:	8140 Main St. Dexter MI 48130	FDID #:	8105
Name of Fire Department:	Dexter Area Fire Department	Fire Chief E-Mail:	Lorenyates@aol.com
Name of Fire Chief:	Loren Yates		

Please list the Fire Inspectors in the Agency or Fire Department that would like to participate below:

Name of Certified Fire Inspector:	Donald C. Dettling	Certified Fire Inspector No:	03-615
Certified Fire Inspector's E-Mail:	dcdettling@dexterareafire.org	Exp. Date of Certification:	12-31-12
Name of Certified Fire Inspector:		Certified Fire Inspector No:	
Certified Fire Inspector's E-Mail:		Exp. Date of Certification:	
Name of Certified Fire Inspector:		Certified Fire Inspector No:	
Certified Fire Inspector's E-Mail:		Exp. Date of Certification:	

You will receive a certificate when your Delegation of Authority Form has been approved and the certificate will be e-mailed and a hard copy mailed back to you.
 Note: It is important to have at least (1) current e-mail addresses listed above.

REQUIRED DOCUMENTATION TO SUBMIT: PLEASE ATTACH A COPY OF PROOF OF RESOLUTION SIGNED BY LOCAL UNIT OF GOVERNMENT TO PERFORM DELEGATION INSPECTIONS.

If you do not submit the form by the deadline date, you will not be considered for Fireworks Delegation of Authority Inspections.

Signature of the State Fire Marshal or Assistant State Fire Marshal is required.

DEADLINE DATE: January 4, 2013

State Fire Marshal Signature

Training information for Delegation of Authority will be forthcoming.

Assist. State Fire Marshal Signature

In accordance with PA 207 of 1941, as amended, Subsection 29.2b, Section 3: The authority delegated under subsection (1) may be delegated for not more than 2 years, but may be renewed under subsection (1) for subsequent 2-year periods. The authority shall be revoked by the bureau, if the bureau finds that the employee not in compliance with subsection (1) or if the governing body of the employing city, village, or township, by resolution, requests the revocation.



RICK SNYDER
GOVERNOR

STATE OF MICHIGAN
DEPARTMENT OF LICENSING AND REGULATORY AFFAIRS
BUREAU OF FIRE SERVICES
RICHARD W. MILLER
STATE FIRE MARSHAL

STEVEN H. HILFINGER
DIRECTOR

DELEGATION AGREEMENT

between

The Michigan Department of Licensing & Regulatory Affairs
Bureau of Fire Services
and
Village of Dexter
EXPIRATION

I. Purpose

This agreement is entered into for the purpose of delegation of Fireworks Inspections in accordance with the Michigan Fireworks Safety Act, PA 256 of 2011 as amended MCL 28469.

II. Local Agency Responsibilities

The **Village of Dexter**(Agency) agrees:

- A. To abide by all terms of this agreement including all attachments (i.e. procedures).
- B. To the use of State Certified Inspectors to perform all delegated inspections.
- C. To complete all delegated inspections within the time frames as specified by the Department of Licensing & Regulatory Affairs and Bureau of Fire Services.
- D. To complete all delegated inspections using the appropriate rules promulgated in accordance with MCL 28.470.
- E. To utilize all report forms and reporting formats required by the Department of Licensing & Regulatory Affairs, Bureau of Fire Services, for all consumer fireworks retail sales delegated inspections.
- F. To follow and apply all Department of Licensing & Regulatory Affairs, Bureau of Fire Services, procedures regarding the inspection of Consumer Fireworks Retail Sales facilities.
- G. To the proper conduct and demeanor of their employee(s) while performing delegated inspections in accordance with this agreement.

H. To attend training opportunities provided by the Department of Licensing & Regulatory Affairs, Bureau of Fire Services, necessary for the proper completion of delegated inspections.

III. Department of Licensing & Regulatory Affairs, Bureau of Fire Services, Responsibilities

The Department of Licensing & Regulatory Affairs, Bureau of Fire Services agrees:

- A. To abide by the terms of this agreement including all attachments.
- B. To provide the technical assistance and supervision necessary for the proper administration of this agreement.
- C. To provide any report forms and reporting formats required by the Department of Licensing & Regulatory Affairs, Bureau of Fire Services, for the reporting of inspections performed in accordance with this agreement.
- D. To provide the **Dexter Area Fire Department** with copies of Department of Licensing & Regulatory Affairs, Bureau of Fire Services, procedures. Manuals or other documents necessary for the implementation of this agreement shall be the responsibility of said agency.
- E. To provide the opportunity for training for an appropriate number of employees of the **Dexter Area Fire Department**, as determined by the Department of Licensing & Regulatory Affairs, Bureau of Fire Services, regarding rules, laws, or procedures necessary for the completion of inspections delegated in accordance with this agreement.
- F. To review the delegation of authority to perform inspections each year in accordance with MCL 28.455.
- G. To notify the Agency, in writing, of intent to revoke delegated authority if the Department of Licensing & Regulatory Affairs, Bureau of Fire Services, finds that the terms of the agreement have not been kept, or if the Department intends to withdraw from the delegation program.
- H. To revoke the authority of the employee(s) to perform delegated inspections upon notification of the **Village of Dexter** that the request for delegation has been rescinded.
- I. To inform the State Fire Safety Board of all decisions by the Department of Licensing & Regulatory Affairs, Bureau of Fire Services, in delegating or revoking the authority delegated under MCL 28.469.

IV. Conflict of Interest

The **Village of Dexter and/or Dexter Area Fire Department** and the Department of Licensing & Regulatory Affairs, Bureau of Fire Services, are subject to the provisions of Act No. 317, PA of 1968, as amended, being MCLA 15.321 et seq, and Act No. 196, PA of 1973, as amended, being MCLA 15.341 et seq.

V. Liability

- A. All liability and/or loss or damage as a result of claims, demands, costs, or judgments arising out of activities that are the responsibility of the **Village of Dexter and/or Dexter Area Fire Department]** or unit of government pursuant to the terms of this agreement shall be the responsibility of the governing body if the liability, loss, or damage is caused by, or arises out of, the actions or failure to act on the part of the unit of government or its employees either directly or indirectly, provided that nothing herein shall be construed as a waiver of any governmental immunity available to the government body or unit of government or its employees by common law, statute, or court decision.
- B. All liability to third parties, and/or loss, or damage as a result of claims, demands, costs, or judgments arising out of activities that re the responsibility of the Department if the liability, loss, or damage is caused by, or arises out of, the action or failure to act on the part of the Department of Licensing & Regulatory Affairs, Bureau of Fire Services, or its employees, provided that nothing herein shall be construed as a waiver of any governmental immunity available to the State, its agencies, the Department of Licensing & Regulatory Affairs, Bureau of Fire Services, or the employees of any of them as provided by common law, statute, or court decision.
- C. In the event that liability to third parties, and/or loss, or damages arises as a result of activities which go beyond the mere fact of agreement between the **Village of Dexter and/or the Dexter Area Fire Department]** and the Department of Licensing & Regulatory Affairs, Bureau of Fire Services, in fulfillment of their responsibilities under this agreement, such a liability, loss or damage shall be borne in relation to each party's responsibilities under that joint activity, provided that nothing herein shall be construed as a waiver of an governmental immunity available to the governing body, unit of government, the State and the Department of Licensing & Regulatory Affairs, Bureau of Fire Services, or the employees of any of them, as provided by common law, statute, or court decision.

VI. Statutory Authority

Authority to perform Consumer Firework Retail Sales inspections is delegated to the certified fire inspector(s) of the **Dexter Area Fire Department** by the Department of Licensing & Regulatory Affairs, Bureau of Fire Services, under provision of Michigan Fireworks Safety Act, PA 256 of 2011 as amended, MCL 28.469.

Shawn Keough Board Chair

Date

Loren Yates Fire Chief

Date

Director, Bureau of Fire Services

Date



December 19, 2012

Dear Donna,

Chief Yates has asked me to send you this letter in regards to the open MiOSHA hazards for 8140 Main St Dexter MI (DAFD station #1). As you know, the Dexter Area Fire Department had a courtesy inspection by MiOSHA on April 2, 2012. During that inspection, the Inspector, George Zagresky, found eight items that were a concern to him. Out of the eight items, six of these items were small repairs to the interior of the building or domination related items. Those items were abated by the DAFD within 60 days of the inspection. The other two items are on a larger scale, since they required changes to the structure.

When you and I talked in April, we decided to get a few rough quotes to install a door and staircase to the second floor of the building. Chief Yates and I have had several conversations with Mr. Zagresky on different ideas for a staircase. These ideas were a wood deck with stairs and a landing on the rear of the building, a doorway to the porch roof with stairs to the ground, or a doorway with a spiral staircase. In conversations with Mr. Zagresky on several occasions about the different ideas for egress; we had questions he needed to discuss the different options with other colleagues in his department.

At this time, the only option that will for certain meet the requirements for MiOSHA and Michigan building codes would be the deck with a staircase at the rear of the building. I think the door opening with a spiral staircase would be sufficient egress. However, that cannot be determined without drawings submitted to the building department and MiOSHA to look at.

I have applied three times for an extension on the two remaining hazards. The most recent was granted November 27, 2012. This gave us an extension until February 28, 2013, to complete the necessary repairs.

In my last conversation with Mr. Zagresky, he was concerned we were asking for a third extension and we were making no progress to mitigate the hazards. He specified if he had an open case in his office for too long, he would have to turn it over to the enforcement department of MiOSHA. At that time, they would be returning to the site to start implementing deadlines and penalties.

In regards to the letter you referenced in your last email. I have just received and read it today. I would like to make it clear. I **did not**; nor am I aware of anyone, from DAFD sending a

certificate of abatement to state we have corrected the hazards, pertaining to the second floor egress. I assume the letter changing the classification for the hazards was directed by Mr. Zagresky, to help grant us more time to correct the hazard.

In speaking with Chief Yates, he stated when he last talked to Mr. Zagresky about the second floor egress. Mr. Zagresky understood we were looking at every option possible to correct the hazards and we would get the egress resolved as soon as possible.

In regards to the estimates, we have received them for different ideas to resolve the egress problem. None of the estimates have firm pricing. This is due to the fact we do not have any drawings or specifications for the contractors to bid. They were merely approximations to what this would cost. I have included the three estimates I have received, with the MiOSHA extension dated November 27, 2012.

Sincerely,

Jason Hilberer
Dexter Area Fire Department
Health & Safety



RICK SNYDER
GOVERNOR

STATE OF MICHIGAN
DEPARTMENT OF LICENSING AND REGULATORY AFFAIRS
MICHIGAN OCCUPATIONAL SAFETY AND HEALTH ADMINISTRATION
MARTHA B. YODER
DIRECTOR

STEVEN H. HILFINGER
DIRECTOR

December 3, 2012

Mr. Jason Hilberer, H S Officer
Dexter Area Fire Department
8140 Main Street
Dexter, Michigan 48130

Dear Mr. Hilberer:

Case Number: 36G12141

We received your "Certificate of Abatement" which states the actions that you have taken to correct the SERIOUS safety hazards found at your workplace. Based upon additional review of your case file, two items that were originally classified as serious hazard items (Item # 2 and #3) have now been considered as other-than-serious hazard items.

We are satisfied that you have corrected all of the identified SERIOUS hazards. We are pleased to see that you are striving to maintain a workplace that is free of safety and health hazards.

Thank you for using our onsite consultation services. If you have any questions about this letter or other concerns regarding safety, please do not hesitate to contact us.

We would appreciate it if you would take a moment and complete the enclosed customer satisfaction survey so that we may continually improve our programs.

Sincerely,

Nella Davis-Ray
Division Director

NDR:pjv
Enclosure

LARA is an equal opportunity employer/program.
Auxiliary aids, services and other reasonable accommodations are available upon request to individuals with disabilities.

CONSULTATION EDUCATION & TRAINING DIVISION
7150 Harris Drive • P.O. BOX 30643 • LANSING, MICHIGAN 48909-8143
www.michigan.gov/miosha • Phone (517) 322-1809 • Fax (517) 322-1318



STATE OF MICHIGAN

DEPARTMENT OF LICENSING AND REGULATORY AFFAIRS
MICHIGAN OCCUPATIONAL SAFETY AND HEALTH ADMINISTRATION
MARTHA B. YODER
DIRECTOR

RICK SNYDER
GOVERNOR

STEVEN H. HILFINGER
DIRECTOR

November 27, 2012

Mr. Jason Hilberer, H S Officer
Dexter Area Fire Department
8140 Main Street
Dexter, Michigan 48130

Dear Mr. Hilberer:

Case Number: 36G12141

Your request for a time extension on the following uncorrected serious hazards has been reviewed and as a result your abatement time is extended with the understanding that interim measures have been taken to protect employees.

Accompanying this letter is a List of Serious Hazards found during this visit. This list must be posted, unedited, at a prominent location where it is readily observable by all employees for three working days, or until the hazards have been corrected, whichever is later. Included on the list is a description of the hazard and the date by which the hazard must be corrected.

Please contact George Zagresky at 734-671-0513 or zagreskyg@michigan.gov, if you need further assistance or have any questions regarding abatement. A "Certificate of Abatement" form is enclosed for your return.

ITEM NUMBER

EXTENDED DATE

2 and 3

February 28, 2013

This should provide a reasonable amount of time to correct these items. We would like to thank you for all your efforts to correct these hazards. Please let us know as soon as these two remaining items are abated.

Please note that if an inspector visits your firm prior to your correction of items found by our hazard survey, any uncorrected hazards could be subject to citations and monetary penalties.

We would like to thank you again for the opportunity to provide onsite consultation service.

Sincerely,

Debra Gundry
Onsite Safety Supervisor

DG:pjv
Enclosures

LARA is an equal opportunity employer/program.

Auxiliary aids, services and other reasonable accommodations are available upon request to individuals with disabilities.

CONSULTATION EDUCATION & TRAINING DIVISION
7150 Harris Drive • P.O. BOX 30643 • LANSING, MICHIGAN 48909-8143
www.michigan.gov/miosha • Phone (517) 322-1809 • Fax (517) 322-1318

Dexter Area Fire Department

8140 Main Street

Dexter, Michigan 48130

PH: 734-426-4500

FX: 734-426-8537

Case #

36G12141

CERTIFICATE OF ABATEMENT

Michigan Occupational Safety & Health Administration

Consultation Education & Training Division

Safety Onsite Consultation

7150 Harris Drive, PO.Box 30643

Lansing, Michigan 48909-8143

Telephone: (517) 322-1809

Fax: (517) 322-1318

Correction Due Date Extended Until: 02/28/2013

For each serious hazard, please provide written verification that the hazard has been corrected. The written verification must include a narrative description of the corrective action taken. Verification may include pictures, and other proof of hazard correction (ex: receipts for controls purchased, etc.).

Abatement is in conformance with the Consultation Education and Training Division's Onsite Consultation Program. If this completed form is not returned by the abatement date, you will be sent a facsimile and/or an email from our office reminding you of the agreement to submit written documentation after correcting a serious hazard.

Item Number	Action Taken	Date Abated
2		
3		

I CERTIFY THAT THE ABOVE SERIOUS HAZARD ITEMS HAVE BEEN ABATED

Signature (Chief Executive or Designee)		Date:
--	--	-------

OSC-SH-002 (Rev. 02-09)
Paid in part with Federal OSHA funds.

Authority: P.A. 154 of 1974
Completion: Voluntary
Penalty: None

The Department of Licensing and Regulatory Affairs will not discriminate against any individual or group because of race, sex, religion, age, national origin, color, marital status, disability, or political beliefs. If you need assistance with reading, writing, hearing, etc., under the Americans with Disabilities Act, you may make your need known to this agency.

P55

LIST OF SERIOUS HAZARDS

This list of serious hazards must be posted, unedited, in a prominent place where it is readily observable by all affected employees for three (3) working days, or until the hazards are corrected, whichever is later.

Dexter Area Fire Department
8140 Main Street
Dexter, Michigan 48130

VISIT NUMBER: 505458505
VISIT DATE(S): 04/02/2012

This is a notification of serious hazards identified during the consultation visit. This notification is **not** a citation. Dexter Area Fire Department is a voluntary participant in the onsite consultation program and has agreed to correct the hazards on this list within the correction due date specified. Dexter Area Fire Department has also agreed to make information on other-than-serious hazards as well as corrective action proposed by the consultant available to you upon request.

The following are the serious hazards observed at your firm:

- Item 2 **CONDITION:** A building or structure was not constructed, arranged, equipped, maintained or operated in a manner so as to avoid undue danger to the lives and safety of its occupants during the period of time reasonably necessary for escape in case of fire or other emergency.
Fire fighters sleeping/lounge quarters in upper part of building of fire station have no exit egress for exit discharge; only has a stairway to main floor.
STANDARD: Fire Exits 4081 611(2)
EXTENDED CORRECTION DUE DATE: February 28, 2013
- Item 3 **CONDITION:** Insufficient number of exit doors. Fire fighters sleeping/lounge quarters in upper level of building have no exit door for exit, exit access, and exit discharge.
STANDARD: Fire Exits 4081 635(1)
EXTENDED CORRECTION DUE DATE: February 28, 2013

If you have any questions regarding this list of serious hazards which cannot be answered by your employer, please contact George Zagresky, Onsite Safety Consultant, at 734-671-0513.

Dexter Area Fire Department

8140 Main Street

Dexter, Michigan 48130

PH: 734-426-4500

FX: 734-426-8537

Case #

36G12141

EXTENSION REQUEST FORM

Michigan Occupational Safety & Health Administration

Consultation Education & Training Division

Safety Onsite Consultation

7150 Harris Drive, PO Box 30643

Lansing, Michigan 48909-8143

Telephone: 517-322-1809

Fax: 517-322-1318

Extensions: If you find that the time allotted for correction of any item is inadequate, a written or faxed request for an extension not to exceed 30 days should be sent to this office **before the original abatement date expires**. You may use this form or send a letter that includes all required information. If you need assistance, contact your consultant.

NOTE: If your firm discontinues use of equipment, machinery, or processes until the recommended correction is done no extension is required. MIOSHA considers this a method of abating the hazard.

Item Number	REASON abatement date cannot be met <u>and</u> description of the INTERIM PROTECTION being used to protect the employees until abatement. In order to grant an extension, ALL boxes must be filled in and SIGNED.	Projected Completion Date
	<i>REASON abatement date cannot be met:</i> <i>INTERIM PROTECTION being used to protect the employees:</i>	
	<i>REASON abatement date cannot be met:</i> <i>INTERIM PROTECTION being used to protect the employees:</i>	
	<i>REASON abatement date cannot be met:</i> <i>INTERIM PROTECTION being used to protect the employees:</i>	

Signature (Chief Executive or Designee)		Date:
OSC-SH-002 (Rev. 01-12) Paid in part with Federal OSHA funds. Authority: P.A. 154 of 1974 Completion: Voluntary Penalty: None	The Department of Licensing and Regulatory Affairs will not discriminate against any individual or group because of race, sex, religion, age, national origin, color, marital status, disability, or political beliefs. If you need assistance with reading, writing, hearing, etc., under the Americans with Disabilities Act, you may make your need known to this agency.	



Job #121358

November 15, 2012

Dexter Area Fire Dept.
Jason Hilberer
8140 Main St.
Dexter, MI 48130

**Subject: Proposal for Construction Services at
8140 Main Street in Dexter, MI**

Dear Jason:

We are pleased to submit this proposal to provide construction services at your home. This proposal outlines our scope of services, schedule, and project costs.

SCOPE OF SERVICES

All work summarized below is according to our discussions and inspection of the second story egress. Any change from the scope of services presented may require cost adjustment (add or deduct), a written change order will be prepared for signature prior to initiating the change.

Demo/Framing

- Remove existing second story window
- Remove existing block below window to floor
- Correct block around new doorway

Interior Finish

- Install 3' wide by 6'8 tall steel door with half window (\$410 allowance)
 - 3'x 6'8 solid steel door with single side light (additional \$225 allowance)
- Install door closure, handle and lockset (\$ 165 allowance)
- Insulate exposed exterior walls with R-13 fiberglass bats
- Install and finish ½" drywall on either side of door
- Install baseboard and casing to match existing

DEXTER BUILDERS

8820 Jackson Road, Dexter, MI 48130
8820 Jackson Road, Dexter, MI 48130
Phone: (734) 426-3852 Fax: (734) 426-4336

QUALIFIED
Remodeler

7th in the state is good

7th in the state is good

1st with our customers is what matters

Top **500**
Remodelers 2011

- Caulk and paint new drywall and trim

Exterior Finish

- Install concrete pad and footing at base of stairs
- Install galvanized steel staircase with 3' by 3' landing (\$3,500 allowance)
- Install AZEK trim boards around door
 - Install brick siding to match existing an additional \$685
- Caulk and paint exterior trim

SCHEDULE

If this proposal is acceptable, work will be scheduled as soon as possible. The project will be completed in approximately 4 days.

PROJECT COST

Our cost to complete the scope of work described above is \$ 10,175. This includes the cost of all labor, material, and expenses except as noted. The schedule of payments is presented below. Each payment will be due when the associated task is completed.

Payment Schedule

<u>Description</u>	<u>Amount</u>
Initial Payment (Sign Contract)	\$ 5,175
Final Payment (Finish Scope)	\$ 5,000
Total	\$10,175

If you have questions or need any additional information regarding this proposal, please contact us at (734) 426-3852. Thank you for this opportunity.

Respectfully Submitted,



Casey Peters
Dexter Builders





Job #121358

November 1, 2012

Dexter Area Fire Dept.
Jason Hilberer
8140 Main St.
Dexter, MI 48130

**Subject: Proposal for Construction Services at
8140 Main Street in Dexter, MI**

Dear Jason:

We are pleased to submit this proposal to provide construction services at your home. This proposal outlines our scope of services, schedule, and project costs.

SCOPE OF SERVICES

All work summarized below is according to our discussions and inspection of the second story egress. Any change from the scope of services presented may require cost adjustment (add or deduct), a written change order will be prepared for signature prior to initiating the change.

Demo/Framing

- Remove existing second story window
- Remove existing block below window to floor
- Correct framing for new 3' doorway

Interior Finish

- Install 3' wide by 5'3 tall steel door (\$375 allowance)
- Install door closure, handle and lockset (\$ 150 allowance)
- Insulate exposed exterior walls with R-13 fiberglass bats
- Install and finish ½" drywall on either side of door
- Install baseboard and casing to match existing
- Caulk and paint new drywall and trim

DEXTER BUILDERS

8820 Jackson Road, Dexter, MI 48130
Phone: (734) 426-3852 Fax: (734) 426-4336

*7th in the state is good
1st with our customers is what matters*

QUALIFIED
Remodeler

Top **500**
Remodelers 2011

Exterior Finish

- Install concrete pad and footing at base of stairs
- Install galvanized steel staircase with 3' by 3' landing (\$3,500 allowance)
- Install AZEK trim boards around door
- Caulk and paint exterior trim

SCHEDULE

If this proposal is acceptable, work will be scheduled as soon as possible. The project will be completed in approximately 4 days.

PROJECT COST

Our cost to complete the scope of work described above is \$ 8,995. This includes the cost of all labor, material, and expenses except as noted. The schedule of payments is presented below. Each payment will be due when the associated task is completed.

Payment Schedule

<u>Description</u>	<u>Amount</u>
Initial Payment (Sign Contract) . . .	\$ 4,995
Final Payment (Finish Scope) . . .	\$ 4,000
Total	\$ 8,995

If you have questions or need any additional information regarding this proposal, please contact us at (734) 426-3852. Thank you for this opportunity.

Respectfully Submitted,



Casey Peters
Dexter Builders





KYLE BUILDERS, inc.

"Always Imitated ... Never Duplicated"

Toll Free: 1-888-881-KYLE (5953)

Fax: 586-254-9881

www.kylebuilders.com

West Side:
143 Cadycentre, #78
Northville, MI 48167

East Side:
4445 22 Mile Road
Shelby Twp., MI 48316

586-254-9880
Kyle

DATE.....: April 30, 2012
PLAN NUMBER.....: Plan # 5749 - A
TO.....: Dexter fire station
PROJECT.....: Deck and egress
SPECIFICATIONS....:

- (Yes) Permits
- (One) Exterior door (\$ 400 door allowance) installed
- (One) Raise header (Assuming that the wall is not supportive and we can simply raise up the header without too much structural work)
- (59) Feet of composite railing with aluminum spindles
- (26) Feet of detailed skirting
- (14) Boxed steps – 4'-0" wide
- (64) Square feet of deck area
 - 6" decking over
 - Treated wood joists over
 - Treated wood beams / posts
 - NO ground covering

NOT INCLUDED.....: (Some items need to be addressed and may delay the process of installation)

- Broken underground utility lines (sprinkler, sump, drain tiles, gutter extensions, phone, cable, etc...) – Unless location is marked, these will be an extra charge if hit. Homeowner to call Miss Dig ahead of time (This service is free and locates gas, electrical, and phone lines)
- Damaged landscaping / sod due to project is being done over existing area.
- Any gutter / downspout work, any re-locating of A.C. units or existing vents and / or pipes for high efficiency units or exhausts – (if needed)
- Any electrical
- Painting
- Labor / cement to dig and pour larger or deeper footings than standard (due to any bad soil conditions)

*** * PRICE SHEET AND OPTIONS * ***

COSTING EXPLANATION:

We, at Kyle Builders, Inc. have come upon a dilemma. We don't like playing games with the bids, yet most of our competitors seem to be giving a "bare bones" package price (The type where the price only goes up from there with "extras"). We want this bid to be reflective of what you desired, therefore, the price of the bid is usually the end price, as well. So we need you, the customer, to be aware of this fact. There are items that you may not even have thought about, yet are included in our price.

We want to educate you about the types of products available, as well as the options. You trust us, the professionals and we don't take advantage of that trust. Instead, we take it very seriously and are humbled.

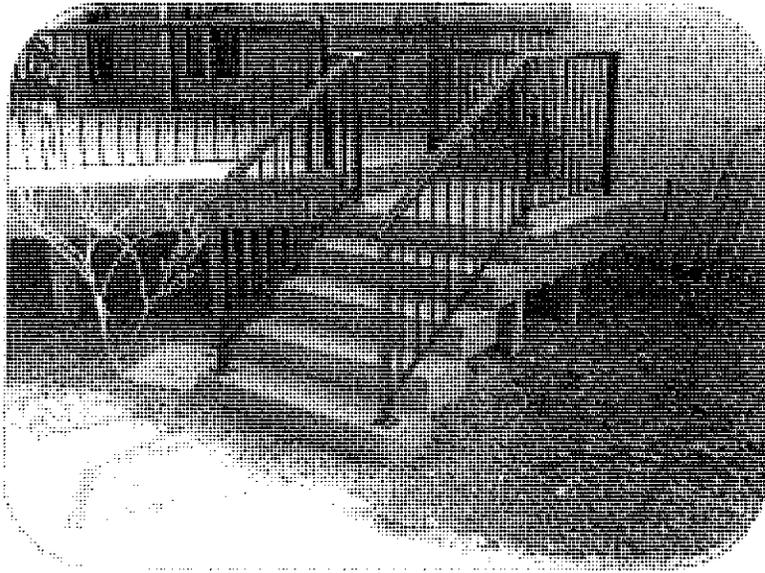
PRICING:

PLAN "A" with COMPOSITE decking / trim & railing:

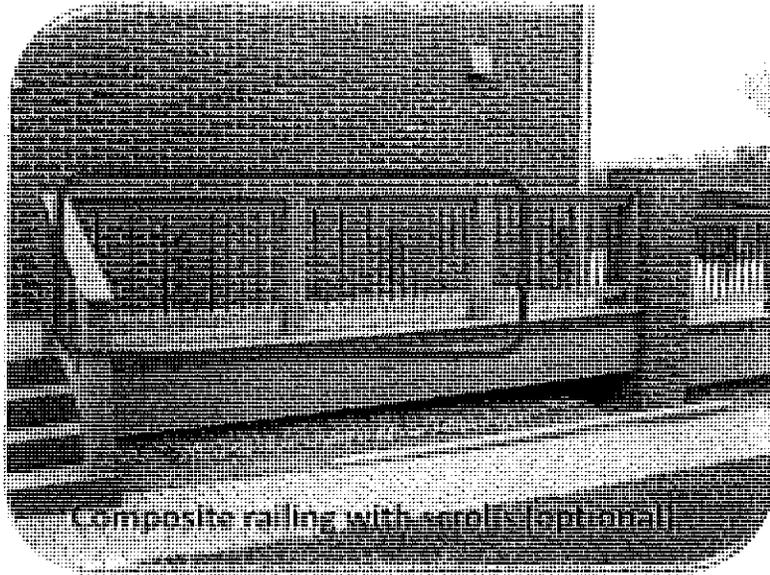
\$ 12,250.00 (As bid and per plan)

NOTE: Prices are good for 30 days (After that, the prices are subject for review)

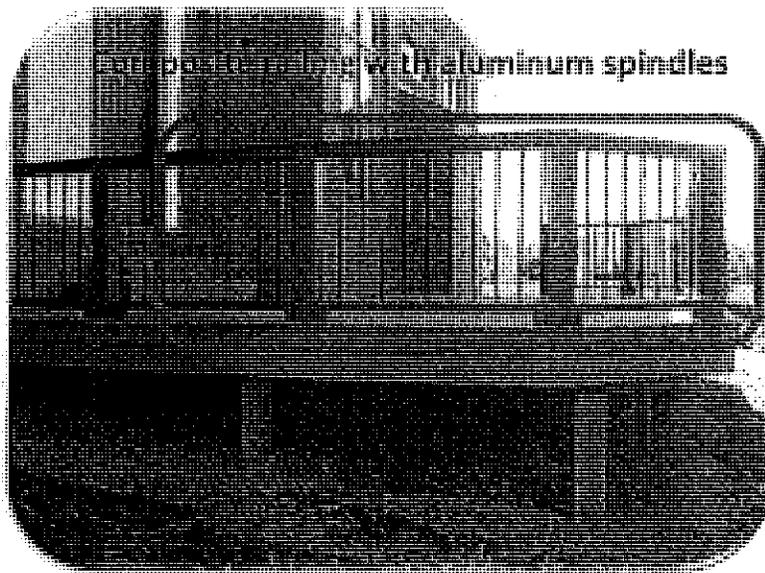
Examples of boxed steps



Examples of railings

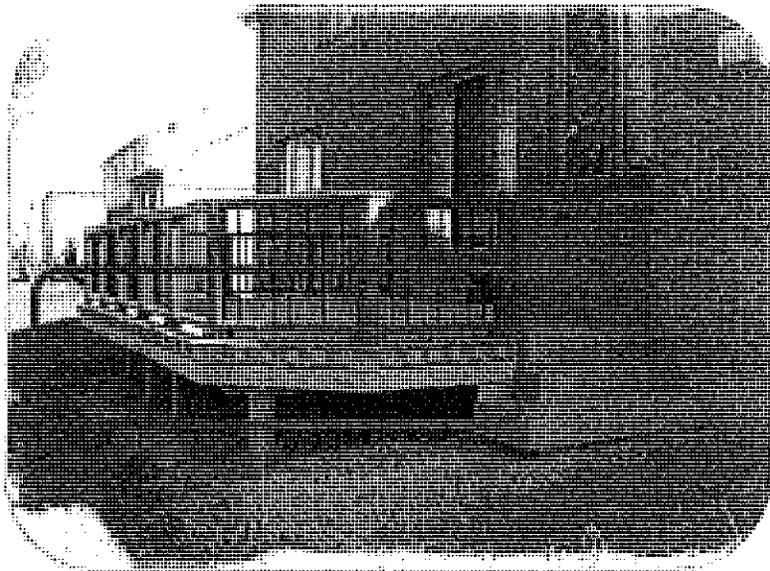
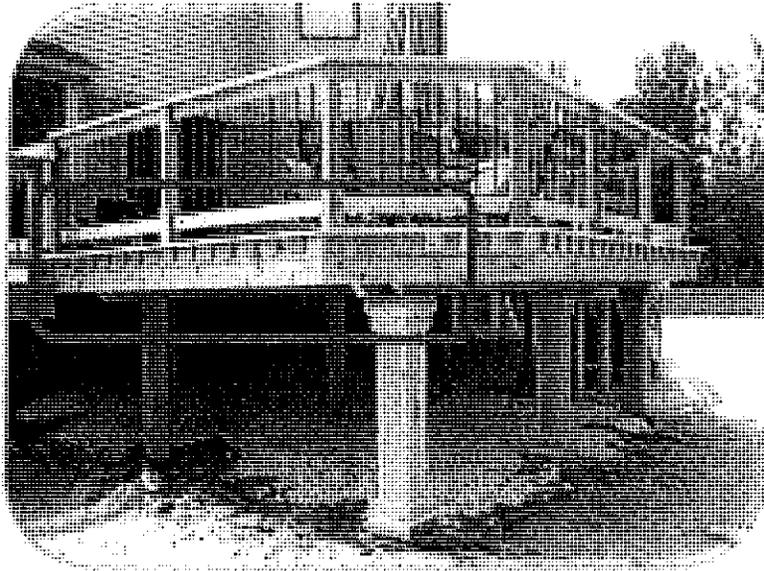


Composite railing with scrolls (optional)



Composite railing with aluminum spindles

Examples of detailed skirting



Hello Residents and Fellow Council Members,

Merry Christmas and Happy New Year to everyone!

Here is a summary of my recent activities and some of my planned activities for the future:

Recent Activities

December 6, 2012 – Donna Dettling and I met with the Sloan Family and the Scio Township Supervisor and Planning Consultant. Dexter Fastener has contacted the Sloan Family about the potential of acquiring property adjacent to the southern border of the Dexter Business and Research Park. The meeting was requested by the Sloan Family to simply discuss the idea and how it might work if the business expanded outside of the Village and into Scio Township. Issues such as the process for requesting rezoning were discussed. Dexter Fastener was not present and it is unclear whether they are just exploring all options or interested in this option.

December 11, 2012 – Council Workshop to discuss Organizational Matters – please see minutes under Agenda Item C.

December 12, 2012 – Regional Fire Department meeting – the committee met for the first time since October. Discussion continued on the two biggest unresolved issues: 1) how to best arrive at a future name and 2) the issue of representation. The committee will be getting an updated draft of the agreement which incorporates some of the small revisions that have been discussed over the past several months. The committee decided to invite a small subset of the Dexter Fire Fighters Association and the Scio Township Department to a meeting on January 7, 2013 to get input on potential new names.

December 20, 2012 – Village of Dexter Downtown Development Authority meeting – most of this meeting was spent in closed session discussing the potential purchase of property.

Future Activities

December 26, 2012 – Village Council Meeting – please note that this meeting is on a Wednesday due to the Christmas eve holiday falling on our normal 4th Monday of the month.

January 7, 2013 – Regional Fire Department meeting with the Firefighters (still needs to be confirmed)

January 14, 2013 – Village Council Meeting

Goals and Objectives for January 2013

1. Schedule goal setting, village manager review and budget review meetings (please see attached list of proposed dates).
2. Discuss with Council/Staff dates for Special Workshops on "Developing a Street Improvement Plan" and "Fire Station Improvements" (please see attached list of proposed dates).
3. Discuss with Council/Staff dates for Town Hall Meetings – I think we should get 3 dates planned and advertised.
4. Identify a Street or Sidewalk Improvement project for the 2012-2013 budget year.
5. Develop fact sheet on Cityhood and discuss information sharing plan with Council.
6. Review impacts of elimination of personal property tax.

Once again, I would like to wish everyone a Merry Christmas and Happy New Year!

I look forward to seeing you around our town in 2013!

Shawn Keough, Village President
skeough@villageofdexter.org
(313) 363-1434 (cell)

Hello Council,

Here are a list of tentative dates for the various workshops we will be having over the next 6 months. Please check on your availability and let me know what works well for you.

Proposed Goal Setting, Project and 2013-2014 Budget Review Workshops

- January 19th or 26th (Saturday mornings) – A workshop focused on “Fire Station Improvements”.
- February 16th or 23rd (Saturday mornings) – A workshop focused on “Developing a Street Improvement Plan”.
- March 9th or 16th (Saturday mornings) – Goal Setting Session #1
- April 3rd (Wednesday evening) – Goal Setting Session #2
- May 1st (Wednesday evening) – Budget Review Session #1 (General Fund)
- May 8th (Wednesday evening) – Budget Review Session #2 (Streets, Water & Sewer)
- May 22nd (Wednesday evening) – Budget Review Session (if necessary)

Proposed Village Manager Review Workshop

- April 17th (Wednesday evening)

Proposed 2013 Town Hall Meeting Dates

- February 6th, 12th or 13th (Tuesday or Wednesday during the first or second week of February)
- April 23rd, 24th, or 30th (Tuesday or Wednesday during the last week of April)
- Fall 2013 (date to be determined)

I did my best to space these out. I look forward to your input.

User: erin

DB: Dexter

EXP CHECK RUN DATES 12/19/2012 - 12/20/2012

JOURNALIZED OPEN AND PAID

BANK CODE: POOL

Claimant	Amount Claimed	Amount Owed	Amount Rejected
1. A.Z.SHMINA	225,052.20		
2. ABSOLUTE COMPUTER SERVICES	312.33		
3. ALEXANDER CHEMICAL CORPORATION	2,200.80		
4. ALLIED EAGLE SUPPLY CO	431.30		
5. ARBOR SPRINGS WATER CO.INC	17.25		
6. ATS	1,050.00		
7. BIOTECH	19,552.27		
8. BOULLION SALES	410.55		
9. BRIDGEWATER TIRE COMPANY, INC.	1,221.75		
10. BRUCE WHITLEY	120.00		
11. CALL CENTER SHARED SERVICES	78.75		
12. CARLISLE-WORTMAN ASSOCIATES	3,602.50		
13. CIESA DESIGN	3,075.00		
14. CINTAS CORPORATION	211.82		
15. COMCAST	145.95		
16. CORRIGAN OIL COMPANY	1,438.18		
17. CRIBLEY WELL DRILLING CO INC	8.50		
18. DEPT. OF ENVIRN. QUALITY	2,100.00		
19. DETROIT EDISON	927.30		
20. DEXTER COMMUNITY EDUCATION	35.00		
21. DEXTER COMMUNITY SCHOOLS	2,357.82		
22. DEXTER MILL	18.95		
23. DTE ENERGY	293.05		
24. DTE ENERGY-STREET LIGHTING	6,232.14		
25. DYKEMA GOSSETT PLLC	3,361.00		
26. EASTERN MICHIGAN KENWORTH	363.96		
27. ELHORN ENGINEERING CO	1,136.13		
28. GRAINGER	396.65		
29. GRANT'S AUTOMOTIVE & TRUCKING	55.00		
30. GRIFFIN PEST CONTROL INC	149.00		
31. HERITAGE NEWSPAPERS	63.00		
32. JOHNSON SIGN COMPANY, INC.	300.00		
33. KURT AUGUSTINE	25.00		
34. LA FONTAINE	298.70		
35. LINCOLN NATIONAL LIFE INS CO	475.31		
36. MCNAUGHTON-MCKAY	2,612.98		
37. METRO ENVIROMENTAL SERVICES	395.00		
38. MICHIGAN AGRI-TOURISM ASSOC	120.00		
39. MICHIGAN LOCAL GOVERNMENT	110.00		
40. MICHIGAN MUNICIPAL TREASURERS	50.00		
41. MICHIGAN RECREATIONAL CONSTR	1,600.00		
42. MUNICIPAL SUPPLY CO.	1,951.75		
43. MUNN TRACTOR SALES, INC.	35.25		
44. NORTH CENTRAL LABORATORIES	146.27		
45. ORCHARD, HILTZ & MCCLIMENT INC	37,607.75		
46. PARAGON LABORATORIES INC	40.00		
47. PITNEY BOWES GLOBAL	135.00		
48. PNC	330.84		
49. PURCHASE POWER	800.00		

EXP CHECK RUN DATES 12/19/2012 - 12/20/2012
JOURNALIZED OPEN AND PAID
BANK CODE: POOL

Claimant	Amount Claimed	Amount Owed	Amount Rejected
50. ROARK SUPPLY, INC.	418.96		
51. SCIO TOWNSHIP	1,160.29		
52. SCOTT E. MUNZEL, PC	676.50		
53. SERVICE SPECIALISTS OF AMERICA	317.00		
54. SMALL BUSINESS ASSOC OF MICH	16,757.22		
55. SOUTHEASTERN EQUIPMENT CO. INC	221.37		
56. STAPLES BUSINESS ADVANTAGE	535.40		
57. US BANK CORPORATE TRUST	225.00		
58. USA BLUE BOOK	437.90		
59. WASHTENAW COUNTY TREASURER	1,435.67		
60. WASTE MANAGEMENT OF MICHIGAN	503.12		
61. WASTE MANAGEMENT	39,678.47		
TOTAL ALL CLAIMS	385,818.90		

User: erin
Dexter

EXP CHECK RUN DATES 12/17/2012 - 12/20/2012
JOURNALIZED OPEN AND PAID
BANK CODE: POOL

DP72

GL Number	Inv. Line Desc	Vendor	Invoice Desc.	Invoice	Due Date	Amount Check
Fund 101 GENERAL FUND						
Dept 101.000 VILLAGE COUNCIL						
101-101.000-802.000	PROFESSIONAL SERVICES	CIESA DESIGN	WEBSITE	10195	12/19/12	2,450.00
101-101.000-802.000	PROFESSIONAL SERVICES	CIESA DESIGN	WEBSITE	10344	12/19/12	625.00
101-101.000-956.000	COUNCIL DISCRETIONARY EX	PNC	WORK SESSION DINNER	12/19/12	12/19/12	54.55
101-101.000-958.000	MEMBERSHIPS & DUES	MICHIGAN LOCAL GOVERN	MEMBERSHIP	12/17/12	12/19/12	110.00
101-101.000-959.000	ARTS, CULTURE & HERITAGE	DEXTER COMMUNITY EDUC	ROOM RENTAL	12/17/12	12/19/12	35.00
101-101.000-959.000	ARTS, CULTURE & HERITAGE	JOHNSON SIGN COMPANY,	CONCRETE PAD	16880	12/19/12	300.00
101-101.000-959.000	ARTS, CULTURE & HERITAGE	ORCHARD, HILTZ & MCCL	INVOICES THRU 10-28	12/17/12	12/19/12	103.00
			Total For Dept 101.000 VILLAGE COUNCIL			3,677.55
Dept 172.000 VILLAGE MANAGER						
101-172.000-721.000	HEALTH & DENTAL INSURANC	SMALL BUSINESS ASSOC	COVERAGE 01/13	12/17/12	12/19/12	1,620.27
101-172.000-722.000	LIFE & DISABILITY INSURA	LINCOLN NATIONAL LIFE	COVERAGE 01/13	12/17/12	12/19/12	119.04
101-172.000-727.000	OFFICE SUPPLIES	STAPLES BUSINESS ADVA	SUPPLIES	12/17/12	12/19/12	28.18
101-172.000-960.000	EDUCATION & TRAINING	DYKEMA GOSSETT PLLC	RIGHT TO WORK UPDATE	12/19/12	12/19/12	25.00
			Total For Dept 172.000 VILLAGE MANAGER			1,792.49
Dept 210.000 ATTORNEY						
101-210.000-810.000	ATTORNEY FEES	DYKEMA GOSSETT PLLC	LEGAL FEES	1490846	12/19/12	3,336.00
101-210.000-810.000	ATTORNEY FEES	SCOTT E. MUNZEL, PC	DDA-TUPPER	935	12/19/12	676.50
			Total For Dept 210.000 ATTORNEY			4,012.50
Dept 215.000 VILLAGE CLERK						
101-215.000-901.000	PRINTING & PUBLISHING	HERITAGE NEWSPAPERS	LEGALS	12/19/12	12/19/12	63.00
			Total For Dept 215.000 VILLAGE CLERK			63.00
Dept 253.000 TREASURER						
101-253.000-721.000	HEALTH & DENTAL INSURANC	SMALL BUSINESS ASSOC	COVERAGE 01/13	12/17/12	12/19/12	1,166.05
101-253.000-722.000	LIFE & DISABILITY INSURA	LINCOLN NATIONAL LIFE	COVERAGE 01/13	12/17/12	12/19/12	35.00
101-253.000-727.000	OFFICE SUPPLIES	STAPLES BUSINESS ADVA	SUPPLIES	12/17/12	12/19/12	108.32
101-253.000-958.000	MEMBERSHIPS & DUES	MICHIGAN MUNICIPAL TR	DUES	12/19/12	12/19/12	50.00
			Total For Dept 253.000 TREASURER			1,359.37
Dept 265.000 BUILDINGS & GROUNDS						
101-265.000-727.000		ARBOR SPRINGS WATER C	OFFICE	12/17/12	12/19/12	5.75
101-265.000-727.000		ARBOR SPRINGS WATER C	SUPPLIES	1382923	12/19/12	11.50
101-265.000-727.000	OFFICE SUPPLIES	STAPLES BUSINESS ADVA	POSTAGE	12/17/12	12/19/12	11.59
101-265.000-728.000	POSTAGE	PURCHASE POWER	POSTAGE	12/19/12	12/19/12	800.00
101-265.000-803.000	CONTRACTED SERVICES	ABSOLUTE COMPUTER SER	ESCAN SOFTWARE	3798	12/19/12	312.33
101-265.000-843.000	PROPERTY TAXES	SCIO TOWNSHIP	8050 MAIN ST	16978	12/19/12	1,160.29
101-265.000-935.000	EQUIPMENT SERVICE CONTRA	CINTAS CORPORATION	LEASE	12/19/12	12/19/12	70.36
101-265.000-936.000		PITNEY BOWES GLOBAL	LEASE	1503400-DC12	12/19/12	135.00
			Total For Dept 265.000 BUILDINGS & GROUNDS			2,506.82
Dept 301.000 LAW ENFORCEMENT						
101-301.000-807.000		WASHTENAW COUNTY TREA	ENFORCEMENT	22045	12/19/12	1,435.67
			Total For Dept 301.000 LAW ENFORCEMENT			1,435.67
Dept 336.000 FIRE DEPARTMENT						
101-336.000-935.000	BUILDING MAINTENANCE & R	GRIFFIN PEST CONTROL	QUARTERLY 8140 MAIN	997748	12/19/12	149.00
			Total For Dept 336.000 FIRE DEPARTMENT			149.00

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Fund 101 GENERAL FUND						
Dept 400.000 PLANNING DEPARTMENT						
101-400.000-721.000	HEALTH & DENTAL INSURANC	SMALL BUSINESS ASSOC	COVERAGE 01/13	12/17/12	12/19/12	1,166.05
101-400.000-722.000	LIFE & DISABILITY INSURA	LINCOLN NATIONAL LIFE	COVERAGE 01/13	12/17/12	12/19/12	33.50
101-400.000-727.000	OFFICE SUPPLIES	STAPLES BUSINESS ADVA	SUPPLIES	12/17/12	12/19/12	31.75
101-400.000-802.000	PROFESSIONAL SERVICES	CARLISLE-WORTMAN ASSO	PLANNING	2121275	12/19/12	2,940.00
101-400.000-802.000	PROFESSIONAL SERVICES	CARLISLE-WORTMAN ASSO	PLANNING	2121276	12/19/12	662.50
101-400.000-901.000	PRINTING & PUBLISHING	CALL CENTER SHARED SE	PLANNING	12/17/12	12/19/12	78.75
		Total For Dept 400.000	PLANNING DEPARTMENT			4,912.55
Dept 441.000 DEPARTMENT OF PUBLIC WORKS						
101-441.000-721.000	HEALTH & DENTAL INSURANC	SMALL BUSINESS ASSOC	COVERAGE 01/13	12/17/12	12/19/12	1,590.49
101-441.000-722.000	LIFE & DISABILITY INSURA	LINCOLN NATIONAL LIFE	COVERAGE 01/13	12/17/12	12/19/12	35.87
101-441.000-740.000	OPERATING SUPPLIES	ALLIED EAGLE SUPPLY C	DPW	519406	12/19/12	198.20
101-441.000-740.000	OPERATING SUPPLIES	STAPLES BUSINESS ADVA	SUPPLIES	12/17/12	12/19/12	171.03
101-441.000-745.000	OPERATING SUPPLIES	CINTAS CORPORATION	SUPPLIES	12/19/12	12/19/12	70.73
101-441.000-751.000	UTILITIES	CORRIGAN OIL COMPANY	DPW	5714182	12/19/12	528.98
101-441.000-920.000	MISCELLANEOUS	COMCAST	DPW	12/17/12	12/19/12	145.95
101-441.000-955.000	MISCELLANEOUS	BRUCE WHITLEY		12/19/12	12/19/12	120.00
101-441.000-955.000	MISCELLANEOUS	KURT AUGUSTINE		12/19/12	12/19/12	25.00
		Total For Dept 441.000	DEPARTMENT OF PUBLIC WORK			2,886.25
Dept 442.000 DOWNTOWN PUBLIC WORKS						
101-442.000-730.000	FARMERS MARKET SUPPLIES	MICHIGAN AGRI--TOURISM	MEMBERSHIP	12/19/12	12/19/12	120.00
101-442.000-740.000	OPERATING SUPPLIES	ALLIED EAGLE SUPPLY C	DPW	519406	12/19/12	233.10
		Total For Dept 442.000	DOWNTOWN PUBLIC WORKS			353.10
Dept 447.000 ENGINEERING						
101-447.000-830.000	ENGINEERING CONSULTING	ORCHARD, HILTZ & MCCL	INVOICES THRU 10-28	12/17/12	12/19/12	1,336.50
		Total For Dept 447.000	ENGINEERING			1,336.50
Dept 448.000 MUNICIPAL STREET LIGHTS						
101-448.000-920.003	UTILITIES - STREET LIGHT	DTE ENERGY-STREET LIG	STREETLIGHTS	12/19/12	12/19/12	6,232.14
		Total For Dept 448.000	MUNICIPAL STREET LIGHTS			6,232.14
Dept 528.000 SOLID WASTE						
101-528.000-805.000	SOLID WASTE	WASTE MANAGEMENT	RESIDENTIAL	7236842	12/19/12	19,899.81
101-528.000-805.000	SOLID WASTE	WASTE MANAGEMENT	COMMERCIAL	7230624	12/19/12	19,778.66
101-528.000-805.000	SOLID WASTE	WASTE MANAGEMENT OF M	ROLL OFF	7252758--1389-9	12/19/12	503.12
		Total For Dept 528.000	SOLID WASTE			40,181.59
Dept 751.000 PARKS & RECREATION						
101-751.000-721.000	HEALTH & DENTAL INSURANC	SMALL BUSINESS ASSOC	COVERAGE 01/13	12/17/12	12/19/12	256.53
101-751.000-722.000	LIFE & DISABILITY INSURA	LINCOLN NATIONAL LIFE	COVERAGE 01/13	12/17/12	12/19/12	5.79
101-751.000-732.000	ICE RINK SUPPLIES	MICHIGAN RECREATIONAL	ICE RINK	212353A	12/19/12	1,600.00
101-751.000-937.000	EQUIPMENT MAINTENANCE &	GRAINGER		9008005309	12/19/12	199.40
		Total For Dept 751.000	PARKS & RECREATION			2,061.72
Dept 850.000 LONG-TERM DEBT						
101-850.000-996.004	'06 FACILITIES BOND INTE	US BANK CORPORATE TRU	G O BOND	3269892	12/19/12	225.00
		Total For Dept 850.000	LONG-TERM DEBT			225.00

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Fund 101 GENERAL FUND							
Dept 851.000 INSURANCE & BONDS							
101-851.000-721.001	RETIREE HEALTH INSURANCE	SMALL BUSINESS ASSOC	COVERAGE 01/13	12/17/12	12/19/12	556.82	
			Total For Dept 851.000 INSURANCE & BONDS			556.82	
			Total For Fund 101 GENERAL FUND			73,742.07	
Fund 202 MAJOR STREETS FUND							
Dept 445.000 STORMWATER							
202-445.000-960.000	EDUCATION & TRAINING	PNC	SEMINAR	12/17/12	12/19/12	112.49	
			Total For Dept 445.000 STORMWATER			112.49	
Dept 451.000 CONTRACTED ROAD CONSTRUCTION							
202-451.000-974.009	CENTRAL STREET PROJECT	DETROIT EDISON	REMOVAL OF OH STREELIGHTS	12/17/12	12/19/12	927.30	
202-451.000-974.009	CENTRAL STREET PROJECT	ORCHARD, HILTZ & MCCL	INVOICES THRU 10-28	12/17/12	12/19/12	1,493.25	
			Total For Dept 451.000 CONTRACTED ROAD CONSTRUCT			2,420.55	
Dept 463.000 ROUTINE MAINTENANCE							
202-463.000-721.000	HEALTH & DENTAL INSURANC	SMALL BUSINESS ASSOC	COVERAGE 01/13	12/17/12	12/19/12	1,333.96	
202-463.000-722.000	LIFE & DISABILITY INSURA	LINCOLN NATIONAL LIFE	COVERAGE 01/13	12/17/12	12/19/12	30.09	
202-463.000-802.000	PROFESSIONAL SERVICES	ORCHARD, HILTZ & MCCL	INVOICES THRU 10-28	12/17/12	12/19/12	1,240.00	
			Total For Dept 463.000 ROUTINE MAINTENANCE			2,604.05	
Dept 474.000 TRAFFIC SERVICES							
202-474.000-721.000	HEALTH & DENTAL INSURANC	SMALL BUSINESS ASSOC	COVERAGE 01/13	12/17/12	12/19/12	410.45	
202-474.000-722.000	LIFE & DISABILITY INSURA	LINCOLN NATIONAL LIFE	COVERAGE 01/13	12/17/12	12/19/12	9.26	
202-474.000-740.000	OPERATING SUPPLIES	MCNAUGHTON-MCKAY	LIGHTPOLE	12155781-00	12/19/12	2,463.68	
			Total For Dept 474.000 TRAFFIC SERVICES			2,883.39	
Dept 478.000 WINTER MAINTENANCE							
202-478.000-721.000	HEALTH & DENTAL INSURANC	SMALL BUSINESS ASSOC	COVERAGE 01/13	12/17/12	12/19/12	820.90	
202-478.000-722.000	LIFE & DISABILITY INSURA	LINCOLN NATIONAL LIFE	COVERAGE 01/13	12/17/12	12/19/12	18.52	
			Total For Dept 478.000 WINTER MAINTENANCE			839.42	
Fund 203 LOCAL STREETS FUND							
Dept 445.000 STORMWATER							
203-445.000-960.000	EDUCATION & TRAINING	PNC	SEMINAR	12/17/12	12/19/12	112.50	
			Total For Dept 445.000 STORMWATER			112.50	
Dept 463.000 ROUTINE MAINTENANCE							
203-463.000-721.000	HEALTH & DENTAL INSURANC	SMALL BUSINESS ASSOC	COVERAGE 01/13	12/17/12	12/19/12	410.46	
203-463.000-722.000	LIFE & DISABILITY INSURA	LINCOLN NATIONAL LIFE	COVERAGE 01/13	12/17/12	12/19/12	9.26	
203-463.000-802.000	PROFESSIONAL SERVICES	ORCHARD, HILTZ & MCCL	INVOICES THRU 10-28	12/17/12	12/19/12	2,054.00	
			Total For Dept 463.000 ROUTINE MAINTENANCE			2,473.72	
Dept 474.000 TRAFFIC SERVICES							
203-474.000-721.000	HEALTH & DENTAL INSURANC	SMALL BUSINESS ASSOC	COVERAGE 01/13	12/17/12	12/19/12	102.61	
203-474.000-722.000	LIFE & DISABILITY INSURA	LINCOLN NATIONAL LIFE	COVERAGE 01/13	12/17/12	12/19/12	2.31	
			Total For Dept 474.000 TRAFFIC SERVICES			104.92	

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Fund 203 LOCAL STREETS FUND						
Dept 478.000	WINTER MAINTENANCE					
203-478.000-721.000	HEALTH & DENTAL INSURANC	SMALL BUSINESS ASSOC	COVERAGE 01/13	12/17/12	12/19/12	205.22
203-478.000-722.000	LIFE & DISABILITY INSURA	LINCOLN NATIONAL LIFE	COVERAGE 01/13	12/17/12	12/19/12	4.63
		Total For Dept 478.000	WINTER MAINTENANCE			209.85
Fund 204 MUNICIPAL STREETS						
Dept 248.000	ADMINISTRATION					
204-248.000-721.001	RETIREE HEALTH INSURANCE	SMALL BUSINESS ASSOC	COVERAGE 01/13	12/17/12	12/19/12	603.60
		Total For Dept 248.000	ADMINISTRATION			603.60
Fund 402 EQUIPMENT REPLACEMENT FUND						
Dept 441.000	DEPARTMENT OF PUBLIC WORKS					
402-441.000-939.000	VEHICLE MAINTENANCE & RE	BOULLION SALES	MAINTENANCE	226227	12/19/12	410.55
402-441.000-939.000	VEHICLE MAINTENANCE & RE	BRIDGEWATER TIRE COMP	MAINTENANCE	61629	12/19/12	1,221.75
402-441.000-939.000	VEHICLE MAINTENANCE & RE	EASTERN MICHIGAN KENW	DPW	74542D	12/19/12	363.96
402-441.000-939.000	VEHICLE MAINTENANCE & RE	MUNN TRACTOR SALES, I	LOADER	70595	12/19/12	35.25
402-441.000-939.000	VEHICLE MAINTENANCE & RE	SOUTHEASTERN EQUIPMEN		18661	12/19/12	221.37
		Total For Dept 441.000	DEPARTMENT OF PUBLIC WORK			2,252.88
Fund 403 SRF PROJECT FUND						
Dept 907.000	SLUDGE PROJECT					
403-907.000-830.000	ENGINEERING CONSULTING	ORCHARD, HILTZ & MCCL	INVOICES THRU 10-28	12/17/12	12/19/12	23,971.25
403-907.000-970.000	CAPITAL IMPROVEMENTS	A. Z. SHMINA	WWTP IMPROVEMENTS	12/19/12	12/19/12	225,052.20
		Total For Dept 907.000	SLUDGE PROJECT			249,023.45
Fund 404 DWRP PROJECT FUND						
Dept 906.000	WATER PROJECT PHASE 2					
404-906.000-830.000	ENGINEERING CONSULTING	ORCHARD, HILTZ & MCCL	INVOICES THRU 10-28	12/17/12	12/19/12	6,198.00
		Total For Dept 906.000	WATER PROJECT PHASE 2			6,198.00
Fund 590 SEWER ENTERPRISE FUND						
Dept 548.000	SEWER UTILITIES DEPARTMENT					
590-548.000-721.000	HEALTH & DENTAL INSURANC	SMALL BUSINESS ASSOC	COVERAGE 01/13	12/17/12	12/19/12	3,194.53
590-548.000-721.001	RETIREE HEALTH INSURANCE	SMALL BUSINESS ASSOC	COVERAGE 01/13	12/17/12	12/19/12	1,247.93
590-548.000-722.000	LIFE & DISABILITY INSURA	LINCOLN NATIONAL LIFE	COVERAGE 01/13	12/17/12	12/19/12	103.23
590-548.000-740.000	OPERATING SUPPLIES	DEXTER MILL	GLOVES	20822	12/19/12	18.95
590-548.000-740.000	OPERATING SUPPLIES	GRANT'S AUTOMOTIVE &	MAINTENANCE	2093	12/19/12	55.00
590-548.000-740.000	OPERATING SUPPLIES	ROARK SUPPLY, INC.	SUPPLIES	211523	12/19/12	209.48
590-548.000-740.000	OPERATING SUPPLIES	STAPLES BUSINESS ADVA	SUPPLIES	12/17/12	12/19/12	171.03
590-548.000-742.000	CHEMICAL SUPPLIES - PLAN	ALEXANDER CHEMICAL CO	CHEMICALS	0484986	12/19/12	620.40
590-548.000-742.000	CHEMICAL SUPPLIES - PLAN	ALEXANDER CHEMICAL CO	CHEMICALS	0484984	12/19/12	950.40
590-548.000-743.000	CHEMICAL SUPPLIES - LAB	ATS	SUPPLIES	3733	12/19/12	1,050.00

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Fund 590 SEWER ENTERPRISE FUND							
Dept 548.000 SEWER UTILITIES DEPARTMENT							
590-548.000-743.000	CHEMICAL SUPPLIES - LAB	NORTH CENTRAL LABORAT		313899	12/19/12	146.27	
590-548.000-743.000		CINTAS SPECIALISTS O	WWTP	15688	12/19/12	317.00	
590-548.000-745.000		CORRIGAN OIL COMPANY	WWTP	5714183	12/19/12	35.37	
590-548.000-802.000	PROFESSIONAL SERVICES	METRO ENVIRONMENTAL SE	JET SERVICE	47508	12/19/12	909.20	
590-548.000-802.000	PROFESSIONAL SERVICES	ORCHARD, HILTZ & MCCL	INVOICES THRU 10-28	12/17/12	12/19/12	395.00	
590-548.000-803.003	SLUDGE HAULING	BIOTECH	WWTP SLUDGE HAULING	916	12/19/12	139.25	
590-548.000-824.000	TESTING & ANALYSIS	PNC	SHIPPING	12/19/12	12/19/12	19,552.27	
590-548.000-920.000	UTILITIES	DTE ENERGY	NOV USAGE	12/19/12	12/19/12	51.30	
590-548.000-935.000	BUILDING MAINTENANCE & R	MCAUGHTON-MCKAY	SUPPLIES	12403265-0	12/19/12	110.00	
590-548.000-937.000	EQUIPMENT MAINTENANCE &	USA BLUE BOOK	WWTP	832533	12/19/12	149.30	
590-548.000-955.000	MISCELLANEOUS	CRIBLEY WELL DRILLING	WATER	56192	12/19/12	158.97	
590-548.000-955.000	MISCELLANEOUS	DEPT. OF ENVIRN. QUAL	ANNUAL PERMIT	792215	12/19/12	8.50	
			Total For Dept 548.000 SEWER UTILITIES DEPARTMENT			1,950.00	
			Total For Fund 590 SEWER ENTERPRISE FUND			31,543.38	
Fund 591 WATER ENTERPRISE FUND							
Dept 556.000 WATER UTILITIES DEPARTMENT							
591-556.000-721.000	HEALTH & DENTAL INSURANCE	SMALL BUSINESS ASSOC	COVERAGE 01/13	12/17/12	12/19/12	1,558.05	
591-556.000-721.001	RETIRE HEALTH INSURANCE	SMALL BUSINESS ASSOC	COVERAGE 01/13	12/17/12	12/19/12	513.30	
591-556.000-722.000	LIFE & DISABILITY INSURA	LINCOLN NATIONAL LIFE	COVERAGE 01/13	12/17/12	12/19/12	68.81	
591-556.000-740.000	OPERATING SUPPLIES	GRAINGER	WWTP	9011514719	12/19/12	132.85	
591-556.000-740.000	OPERATING SUPPLIES	ROARK SUPPLY, INC.	SUPPLIES	211523	12/19/12	209.48	
591-556.000-740.000	OPERATING SUPPLIES	STAPLES BUSINESS ADVA	SUPPLIES	12/17/12	12/19/12	13.50	
591-556.000-743.000	CHEMICAL SUPPLIES - LAB	ALEXANDER CHEMICAL CO	CHEMICALS	0484815	12/19/12	630.00	
591-556.000-743.000	CHEMICAL SUPPLIES - LAB	ELHORN ENGINEERING CO	WWTP	249372	12/19/12	902.00	
591-556.000-745.000		CINTAS CORPORATION		12/19/12	12/19/12	35.36	
591-556.000-824.000	PROFESSIONAL SERVICES	ORCHARD, HILTZ & MCCL	INVOICES THRU 10-28	12/17/12	12/19/12	412.00	
591-556.000-920.000	TESTING & ANALYSIS	PARAGON LABORATORIES	WWTP	73327	12/19/12	40.00	
591-556.000-920.000	UTILITIES	DEXTER COMMUNITY SCHO	5TH WELL	12/17/12	12/19/12	2,357.82	
591-556.000-920.000	UTILITIES	DTE ENERGY	NOV USAGE	12/19/12	12/19/12	183.05	
591-556.000-935.000	BUILDING MAINTENANCE & R	GRAINGER	WWTP	9011036770	12/19/12	64.40	
591-556.000-935.000	BUILDING MAINTENANCE & R	USA BLUE BOOK	WWTP	828932	12/19/12	278.93	
591-556.000-937.000	EQUIPMENT MAINTENANCE &	ELHORN ENGINEERING CO	WWTP	250054	12/19/12	234.13	
591-556.000-937.000	EQUIPMENT MAINTENANCE &	LA FONTAINE	MAINTENANCE	106961	12/19/12	298.70	
591-556.000-937.000	EQUIPMENT MAINTENANCE &	MUNICIPAL SUPPLY CO.	CURB STOP	64449	12/19/12	860.07	
591-556.000-937.000	EQUIPMENT MAINTENANCE &	MUNICIPAL SUPPLY CO.	ANNUAL PERMIT	644448	12/19/12	1,091.68	
591-556.000-957.004	STATE LICENSE/PERMIT FEE	DEPT. OF ENVIRN. QUAL	ANNUAL PERMIT	793537	12/19/12	150.00	
			Total For Dept 556.000 WATER UTILITIES DEPARTMENT			10,034.13	
			Total For Fund 591 WATER ENTERPRISE FUND			10,034.13	
Fund 701 TRUST & AGENCY FUND							
Dept 000.000 ASSETS, LIABILITIES & REVENUE							
701-000.000-254.000-D	SPR - DEXTER WELLNESS	ORCHARD, HILTZ & MCCL	INVOICES THRU 10-28	12/17/12	12/19/12	243.00	
701-000.000-254.000-L	SPR - LAFONTAINE	ORCHARD, HILTZ & MCCL	INVOICES THRU 10-28	12/17/12	12/19/12	417.50	
			Total For Dept 000.000 ASSETS, LIABILITIES & REV			660.50	

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Fund 701 TRUST & AGENCY FUND						660.50	
			Total For Fund 701 TRUST & AGENCY FUND			660.50	
			Fund Totals:				
			Fund 101 GENERAL FUND			73,742.07	
			Fund 202 MAJOR STREETS FUND			8,859.90	
			Fund 203 LOCAL STREETS FUND			2,900.99	
			Fund 204 MUNICIPAL STREETS			603.60	
			Fund 402 EQUIPMENT REPLACEMENT FUND			2,252.88	
			Fund 403 SRF PROJECT FUND			249,023.45	
			Fund 404 DWRP PROJECT FUND			6,198.00	
			Fund 590 SEWER ENTERPRISE FUND			31,543.38	
			Fund 591 WATER ENTERPRISE FUND			10,034.13	
			Fund 701 TRUST & AGENCY FUND			660.50	
			Total For All Funds:			385,818.90	

**VILLAGE OF DEXTER
2013 MEETING SCHEDULE**

AGENDA 12-26-12
J-2

* Holiday week

VILLAGE COUNCIL 2nd & 4th Monday at 7:30 PM	PLANNING COMMISSION 1st Monday at 7:30 PM	PARKS COMMISSION (Village Offices) 3rd Tuesday at 7 PM	ZONING BOARD OF APPEALS 3rd Monday at 7 PM	DOWNTOWN DEVELOPMENT AUTHORITY 3rd Thursday at 7:30 AM
January 14, 2013 January 28, 2013 February 11, 2013 February 25, 2013 March 11, 2013 March 25, 2013 April 8, 2013 April 22, 2013 May 13, 2013 May 28, 2013* Tues. June 10, 2013 June 24, 2013 July 8, 2013 July 22, 2013 August 12, 2013 August 26, 2013 September 9, 2013 September 23, 2013 October 14, 2013 October 28, 2013 November 11, 2013 November 25, 2013 December 9, 2013 December 23, 2013	January 7, 2013 February 4, 2013 March 4, 2013 April 1, 2013 May 6, 2013 June 3, 2013 July 1, 2013 August 5, 2013 September 3, 2013*(Tues) October 7, 2013 November 4, 2013 December 2, 2013	January 15, 2013 February 19, 2013 March 19, 2013 April 16, 2013 May 21, 2013 June 18, 2013 July 16, 2013 August 20, 2013 September 17, 2013 October 15, 2013 November 19, 2013 December 17, 2013	January 22, 2013*(Tues) February 20, 2013*(Wed) March 18, 2013 April 15, 2013 May 20, 2013 June 17, 2013 July 15, 2013 August 19, 2013 September 16, 2013 October 21, 2013 November 18, 2013 December 16, 2013	January 17, 2013 February 21, 2013 March 21, 2013 April 18, 2013 May 16, 2013 June 20, 2013 July 18, 2013 August 15, 2013 September 19, 2013 October 17, 2013 November 21, 2013 December 19, 2013

All meetings are held at the Senior Center, 7720 Ann Arbor Street, unless otherwise noted.

* If meetings are not on the regularly scheduled day due to a holiday, please check meeting location changes.

Accepted by Village Council:

Village of Dexter

8140 Main St. Dexter, Michigan 48130
Phone (734) 426-8303
Fax (734) 426-5614

Application for Appointment as Commission or Committee Member

Date December 10, 2012
Name James E. DAVIS
Address 8396 Parkridge Pr Email davis@mail.uic.edu
Phone 734 253-2311 Best time to call almost anytime

Which Commission/Committee are you applying for?

- Zoning Board of Appeals
- Downtown Development Authority
- Planning Commission
- Parks Commission
- Arts, Culture & Heritage Committee
- Tree Board
- Farmers Market Oversight Committee
- Other (Specify) _____

Why are you interested in serving on this Commission/Committee? Are there current events that have spurred your interest?

please see attached sheet

What particular skills and/or background do you feel that you could bring to this appointment? What other, if any, commissions or committees have you served on?

please see attached sheet

Please list/attach any other information that you would like to have considered.

After teaching in Dearborn, Michigan, starting in 1963, my wife and I moved in 1971 to Jacksonville, in central Illinois, where we continued our teaching until I retired in 2011. Wanting to be closer to our daughters and their families, we closely examined Plymouth, Northville, South Lyon, Dexter, and Saline, visiting each and learning much about each. The attractive civic spirit in Dexter was manifested in various ways, including the magnificent library and the fine schools. A close cousin who sent her kids to Dexter schools sang the praises of the village. I have attended a number of civic events in the village, including the Memorial Day ceremony in Monument Park, the Civil War days in June, several events at Gordon Hall (including the tea last Saturday), and all but one of the Friday evening concerts. I have also attended a number of board meetings, including the recent Arts, Culture and Heritage meeting. Each meeting revealed intelligent, dedicated, and creative people devoting time and energy toward improving life in Dexter. Strong civic spirit and community cohesion graced all these meetings, greatly impressing and encouraging me..

I hope to bring my skills and background to this appointment. My degrees are in history, and all of my publications deal with 19th century American history. My most recent book, *Frontier Illinois* (Indiana University Press, 1998) stresses the 19th century, as do my articles, essays, and reviews. Most of the courses I taught beginning in 1963 focused on American history, culture, and art, topics that greatly interest me. In 1986 I was asked to be the first chair of the Heritage Cultural Center, which was tasked with the job of creating the city's first museum. Within a year and a half we had a museum, one that attracted the attention of the two colleges in town, which put student interns into the museum from time to time. In the late 1990s I was asked to serve on the Duncan Mansion Board, which had the responsibility of overseeing the restoration of the home in Jacksonville of Joseph Duncan, Governor of Illinois 1840-1844. Prior to that I served as president of the Morgan County Historical Society, Vice President of the Illinois State Historical Society, and I also was chief researcher in a successful effort to get the building of the former Ayers Bank placed on the National Register. I also wrote a history of Elliott State Bank in the early 1990s and I was editor of a popular picture book on Jacksonville. In short, for decades I have studied and furthered the history and culture of America.

Some organizational skills and "people" skills are evident in my work. I was sole leader of trips to the USSR/Russia in 1990 and 1995 and co-leader for a trip to the USSR in 1987. I was co-leader for trips to Israel and to Turkey, and I was sole leader of several trips to Vicksburg, the French Country of Missouri and Illinois, four trips to Washington, and numerous trips in and around Illinois. I was President of The Club, a men's literary society founded in late 1861, and I have held a number of offices in church. I was an evaluator for the NEH, IHC, and such presses as Wiley and the University of Illinois Press, I have done consulting work for the Department of Education, and I was an expert witness at a national trial, which required me to go to Colorado to place six words from 1836 in their proper context. Moreover, I chaired my department, division, and Faculty Senate a number of times. Now and then I have been on TV and radio, including NPR. Finally, I served a term on the Jacksonville City Council (1975-1977) and on related committees.

Although I have not painted or sketched much of anything for a couple of decades, my interest in art persists. I always stressed the roles of art in history, and I have taken students to art galleries in a number of places, including St. Louis, Chicago, and Washington, DC. For six weeks in 1992 and six weeks in 1994 I studied Russian art and architecture in Russia in Summer Institutes sponsored by the NEH. In 2003, 2009, and 2011 I directed NEH-sponsored Summer Seminars for K-12 teachers, which took us to art galleries in Illinois and elsewhere. These visits and visits my wife and I have taken to a number of countries have inspired me to "do" some oils, watercolors, pastels, and other media.

Please feel free to contact me if you have any questions or need additional information.

James E. Davis

-2013

RESOLUTION FOR THE PURPOSE OF ESTABLISHING ORGANIZATIONAL MATTERS FOR THE VILLAGE OF DEXTER

At a regular meeting of the Village Council of the Village of Dexter, Michigan called to order by President Shawn Keough on _____ at 7:30 p.m., the following resolution was offered:

Moved by: Supported by:

WHEREAS, the Village intends to utilize various firms and individuals for particular matters to coincide with the regular village election every November of even years, and

WHEREAS, the following firms and individual appointments can be changed as deemed necessary by Council by a simple majority vote of Council at any point during this time period.

NOW, THEREFORE, BE IT RESOLVED, that the Village Council does confirm using the following firms and individuals as needed in their respective responsibilities:

1. Bank Signatories: President Shawn Keough, Treasurer Marie Sherry, President Pro Tem Ray Tell, Assistant Village Manager Courtney Nicholls, and Village Manager Donna Dettling
2. President Pro Tem: Ray Tell
3. Attorney for enforcement of Traffic Laws: Tom Stringer
4. Attorney for Bonding Matters: Miller Canfield
5. Attorney for General Legal Matters: Dykema and Scott Munzel
6. Attorney for Contested NPDES Permit: Varnum, Riddering, Schmidt & Howlett
7. Consultants for Planning and Zoning Matters: Carlisle/Wortman Associates, Inc.
8. Financial Consultant: Tom Traciak, Umbaugh & Associates
9. General Consultant for Engineering Matters: Orchard, Hiltz and McCliment
10. Specialized Water & Sewer Engineering & Consulting: Williams & Works; Flies & Vandenbrink
11. Auditor: PSLZ, LLC
12. Freedom of Information Officer: Assistant Village Manager
13. Street Administrator: Kurt Augustine
14. As representatives to the following organizations:
 - Arts, Culture & Heritage Committee Paul Cousins
 - Chamber of Commerce Julie Knight
 - Dexter Area Fire Department Board Ray Tell, Jim Seta

- Parks & Recreation Commission Ex-officio Donna Fisher
- Planning Commission, Ex-officio Joe Semifero
- Zoning Board of Appeals Jim Carson
- DHS- Gordon Hall Management Team Donna Fisher
- CAPT/DART Jim Carson
- Gateways Initiative Paul Cousins, Carol Jones
- Healthy Communities Committee/5-H Julie Knight, Paul Cousins
- Huron River Watershed Council Paul Cousins
- SEMCOG Shawn Keough
- Stormwater Phase II Citizen Advisory Group Carol Jones
- WATS Jim Carson, Alternate-Paul Cousins
- WAVE Jim Carson
- 3045 Broad Site Redevelopment Representative Jim Carson, Shawn Keough
- Economic Preparedness Jim Carson, Donna Fisher
- Facilities Committee Shawn Keough, Paul Cousins, Julie Knight
- Farmer's Market/Community Garden Committee Julie Knight, Alternate - Donna Fisher
- Utilities Committee Joe Semifero, Ray Tell
- Website Jim Smith, Donna Fisher, Shawn Keough

BE IT FURTHER RESOLVED, that the Village of Dexter is committed to the purchase of local goods and the use of local business, and

BE IT FURTHER RESOLVED, that the regular meeting of the Village Council shall be held the 2nd and 4th Monday of each month at 7:30 p.m. at the Dexter Senior Center – 7720 Dexter Ann Arbor Road.

That, all representatives shall report to Council as scheduled, review significant issues and proposals with Council for input and discussion, as needed, and forward copies of meeting agendas and minutes to Village Council in a timely fashion,

That the Regular Meeting of the Village Planning Commission shall be held the 1st Monday of each Month at 7:30 p.m. at the Dexter Senior Center – 7720 Dexter Ann Arbor Road.

That the Regular Meeting of the Village Parks & Recreation Commission shall be held the 3rd Tuesday of each month at 7:00 p.m. at the Village Offices 8123 Main Street.

That the Regular Meeting of the Zoning Board of Appeals shall be held the 3rd Monday of each month at 7:00 p.m. at the Dexter Senior Center – 7720 Main Street. Meetings of the Z.B.A. will only be held when requests are pending.

AYES:

NAYS:

RESOLUTION DECLARED ADOPTED THIS ___ DAY OF JANUARY 2013.

Carol Jones, Village Clerk

DEXTER VILLAGE COUNCIL RULES

Adopted: April 1986	Amended: April 13, 1992	Amended: April 12, 2004
August 24, 1987	Amended: June 8, 1992	Amended: May 9, 2005
Amended: September 14, 1987	Amended: September 28, 1992	Amended: January 28, 2008
Amended: March 26, 1991	Amended: May 12, 2003	Amended: December 22, 2008
Amended: September 23, 1991	Amended: October 27, 2003	Amended: January

RULE 1: MEETING OF THE COUNCIL

All meetings, regular and special, of the Council shall be held in Dexter Senior Center, 7720 Dexter Ann Arbor Road. However, any meeting of the Council can be adjourned to another location in order to accommodate the public.

The Council shall hold its regular meetings on the second and fourth Mondays of each month at 7:30 p.m.

Whenever a regular meeting falls on a legal holiday or Election Day it shall be held on the following day (Tuesday) at 7:30 P.M., or as determined by Council with adequate public notice.

RULE 2: REGULAR MEETING AGENDA

2.1 Preparation of agenda and materials

The Village President and Village Manager and/or other responsible administrative officers or employees at Village office, shall prepare the agenda of business for regularly scheduled council meetings. Any other member or representative of committees, boards or commissions desiring to place a matter on the agenda shall notify the Village President and Village Manager and/or other responsible administrative officers or employees at the Village office of such items by 5 p.m. on the Monday preceding the next meeting. Items that are not received by the stated deadline shall not be considered by the Council except upon the unanimous consent of the members present.

2.2 Distribution of agenda and materials

Upon completion of the agenda the Village Manager and/or other responsible administrative officer or employee at the Village office, shall distribute the agenda and support materials on Wednesday prior to the next meeting. The Village Manager and/or other responsible administrative officer or employee or designee at the Village office may distribute such material by mail, email or personal delivery.

2.3 Order of Business

The Village Manager in accordance with the following shall prepare an agenda for each Council Meeting:

- A** CALL TO ORDER / PLEDGE OF ALLEGIANCE
- B** ROLL CALL OF TRUSTEES
- C** APPROVAL OF THE MINUTES
- D** PRE-ARRANGED PARTICIPATION
Pre-arranged participation will be limited to those who notify the Village office before 5:00 p.m. Monday preceding the meeting, stating their name, intent and time requirements. (10-minute limit)
- E** APPROVAL OF AGENDA
- F** PUBLIC HEARINGS/SHOW CAUSE HEARINGS
Action on each public hearing or show cause hearing will be taken immediately following the Hearing.
- G** NON-ARRANGED PARTICIPATION

DEXTER VILLAGE COUNCIL RULES

Non-arranged participation will include those not listed on the printed agenda that wish to speak. A time limit of 5 minutes will apply, unless speaking for a bona fide group, in which case ten minutes shall be allowed. A notation will appear on the agenda. The Village President, at his discretion, may call on members of the audience to speak at any time, or respond to their concerns. Any questions posed at this time will be responded to by the Village Manager or his/her designee within 48 hours.

H COMMUNICATIONS SPOKEN or WRITTEN

I REPORTS "As Scheduled"

1. VILLAGE STAFF AND DEPARTMENTS - Written & Oral Reports
 - a. ~~Village Manager~~
 - b.a. Exofficio representatives of Planning and Parks & Recreation Commission - monthly
 - e.b. Community Development Manager – Minimum Quarterly, or as circumstances require
 - d.c. Sheriff Department – Minimum Quarterly, or as circumstances require
 - e.d. Finance Officer/Treasurer – Minimum Quarterly, or as circumstances require
 - f.e. Public Services Superintendent – Minimum Quarterly, or as circumstances require
 - g. ~~Assistant Village Manager – Minimum Quarterly, or as circumstances require~~

2. BOARDS AND COMMISSIONS – Written & Oral Reports
Minimum ~~twice-once~~ per year, on a pre-arranged schedule ~~as set by Resolution~~.
 - a. Arts, Culture & Heritage Committee
 - b. Chamber of Commerce
 - b.c. Dexter Area Fire Board (DAFD)
 - e.d. Downtown Development Authority (DDA)
 - e. Farmers Market / Community Garden Oversight Committee
 - d.f. Gateways Initiative
 - e.g. Gordon Hall Management Team
 - h. Healthy Communities Committee/5-H
 - f.i. Huron River Watershed Council (HRWC)
 - g.j. Library Board
 - h.k. Parks & Recreation Commission
 - t.l. Planning Commission
 - m. Tree Board
 - n. WATS
 - j.o. WAVE

3. SUB COMMITTEES – Monthly report from active committees, oral or written.

4. Village Manager/Assistant Village Manager Report

5. VILLAGE PRESIDENT WRITTEN REPORT

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J CONSENT AGENDA

Bills & Payroll will be a standing item under consent agenda. Discussion of Budget and Financial Matters will be covered as a standing item on the Presidents Report, as needed under the Village Manager's report or during a quarterly Financial Report by the Treasurer. Items under Consent Agenda are considered

DEXTER VILLAGE COUNCIL RULES

routine by the Village Council and will be enacted in one motion. There will no separate discussion of these items, unless a Council Member so requests, in which event, the items will be removed from Consent Agenda and added to the regular agenda at the end of Old or New Business

K OLD BUSINESS

This portion of the agenda is for action items previously tabled or postponed from a prior meeting.

L NEW BUSINESS

This portion of the agenda is for consideration of action items as well as discussion of items not previously tabled or postponed by Council.

M COUNCIL COMMENTS

This portion of the agenda is intended to provide elected officials an opportunity to share comments that benefit the Board as well as the community. These will not be actionable items, except that issues may be referred to committee or placed on an upcoming agenda.

N NON-ARRANGED PARTICIPATION

Non-arranged participation will include those not listed on the printed agenda that wish to speak. A time limit of 5 minutes will apply, unless speaking for a bona fide group, in which case ten minutes shall be allowed. A notation will appear on the agenda. The Village President, at his discretion, may call on members of the audience to speak at any time, or respond to their concerns. Any questions posed at this time will be responded to by the Village Manager or his/her designee within 48 hours.

O ADJOURNMENT

RULE 3: RECORD OF MEETINGS:

3.1 Recording responsibility

The Clerk shall be responsible for maintaining the official record and minutes of each meeting of the Council. The minutes shall include all the action of the Council with respect to motions. The record shall include the names of the mover and seconded and the vote of the Council. The record shall also state whether the vote was by voice or by roll call, and when by roll call, the record shall show the "yes", "no" and abstention for each member. The Clerk shall be responsible for maintaining a written record of the summary of comments made by members of the public. The Clerk shall maintain copies of minutes, resolutions and ordinances or other matters acted upon by the Council.

3.2 Requests for remarks to be included

Any member of the Council may request to have his or her comments printed as part of the record. If there are no objections by any members of Council, the comments may be included. If there is an objection to such printing of the comments, the Council shall decide the matter by majority vote. Such comments to be included, as part of the official record shall be provided in writing by the member or transcribed exactly by the Clerk.

DEXTER VILLAGE COUNCIL RULES

3.3 Public access to meeting records

The Clerk shall make available to members of the public the records and minutes of official meetings in accordance with the Freedom of Information Act. Minutes prepared by the Clerk, but not approved by the body shall be available for public inspection not more than 8 business days following the meeting or less. Minutes approved by the body shall be available within 5 business days from the date of the meeting at which they were approved. The Clerk shall also promptly send copies of minutes to persons who have requested them.

3.4 Publication of minutes

The Clerk shall be responsible for posting minutes as established by Council by Resolution.

RULE 4: BEHAVIOR OF COUNCIL MEMBERS

The President or any Trustee may request a roll call of the Council, and the Clerk shall note the names of absentees. The Council shall take such action, as it deems appropriate to reprimand Council members absent without reasonable excuse.

The Council shall determine if the behavior of any of its members, or any Village Official present at the meeting, is interfering with Council business. Upon concurrence of 2/3 of Council any member or official shall be excused from the Council meeting.

RULE 5: VOTING

All votes of the Council shall be by roll call, except approval of the minutes, agenda, and the consent agenda, and adjournment. The Village President shall be the last to vote on all roll call votes, and all other trustees shall vote in random order. All Trustees shall vote on all matters before the Council, unless a Trustee has a financial interest in any matter before the Council, in which case the Trustee shall not vote on the matter (Abstain). For a motion or resolution to pass it must receive four votes of the members of council (MCL 65.5).

RULE 6: CONDUCT OF DISCUSSION – DEBATE

During Council discussion and debate, no trustee shall speak until recognized by the President. Discussion and debate must be addressed to the President not other trustees or public. A trustee shall confine their comments to the question at hand and avoid personalities and or character insult. Each trustee shall speak no more than two times on a given question and for no longer than five minutes each time, unless the Trustees give unanimous consent. Debate will be limited to voting members of Council and those participants recognized by the Village President.

Conduct Norms

- Be prepared for the meeting and contact the Manager to get questions answered prior to the meeting.
- Listen to one another
- Debate issues not persons
- Respect one another's views in spite of differences in opinion
- Respect the fact that we will not always agree on issues; indeed, the diversity of views and perspective may strengthen the decision-making process
- Members must abide by the decision of the Council once a decision has been made.
- Resist the temptation, when you disagree with a decision, to try and undermine the decision; continuing concerns about a decision should be expressed privately.

RULE 7: PUBLIC HEARINGS

DEXTER VILLAGE COUNCIL RULES

Any citizen may address Council at a Public Hearing. The citizen must give their name and address to be recorded by the Village Clerk. The citizen must limit their presentation to five minutes. Any citizen representing a bona fide group may speak for ten minutes.

RULE 8: RIGHT TO DELAY CERTAIN PROCEEDINGS

No resolution or proceeding of the Council imposing taxes or assessments or requiring the payment, expenditure of money or property, or creating a debt or liability, shall be allowed at the same meeting at which it is introduced, if objection be made by one member, unless by a two-thirds vote of the members present. Two-thirds = for 7 members present 5 votes, 6 members present 4 votes, 5 members present 4 votes. Any motion to adjourn shall always be in order, except when the last preceding business was a motion to adjourn. That and motions to lie on the table and to limit debate, shall be decided without debate.

RULE 9: ORDER OF MOTIONS DURING DEBATE

When any question is under debate, no motion shall be received but the following, and they shall have precedence in the order listed below:

MOTION TO ADJOURN
 MOTION TO LAY ON TABLE
 MOTION TO LIMIT DEBATE
 MOTION TO POSTPONE TO A CERTAIN DAY
 MOTION TO REFER TO COMMITTEE
 MOTION TO AMEND
 MAIN MOTION

RULE 10: MOTION TO LIMIT DEBATE

At any time during a discussion or debate of a question, a Trustee may move to limit debate. This motion after receiving the affirmative votes of at least two-thirds of the Trustees present, (Two-thirds = or 7 members present 5 votes, 6 members present 4 votes, 5 members present 4 votes.) will have the effect of limiting any member to speak for not more than one additional five-minute period on the basic question, provided that member has not spoken twice, in which case they may not speak again. This motion, upon being made and supported shall not be debated.

RULE 11: RECONSIDERATION OF QUESTION

When a question has been taken it shall be in order for any member voting with the prevailing side to move a reconsideration thereof at the same or next regular meeting, but no question shall be considered a third time.

RULE 12: ALTERING AND AMENDING COUNCIL RULES

Council rules shall be reviewed and adopted within 60 days after the General Election and/or a change in the membership of the Council. Council adopted rules may be altered or amended by a vote of a majority of the members, if notice of the proposed change shall have been given at a preceding meeting of the Council, and a written copy of the proposed change has been distributed to all members.

RULE 13: TAPING OF COUNCIL MEETINGS

DEXTER VILLAGE COUNCIL RULES

Any citizen may tape a Council meeting by audio or video machines. All recording equipment or personnel shall be positioned behind the last row of the audience chairs in such a manner as not to interfere with the audience's view.

RULE 14: ABSENCE OF RULES

In the absence of a Council rule, Robert's Rules of Order will prevail. An abbreviated version of Robert's Rules shall be made part of this document.

RULE 15: WAIVING COUNCIL RULES -SUSPEND RULES

Any Council rule shall be waived by a two-thirds majority of the Council members present, unless the rule to be waived requires more than a simple majority of consent. (7 members present 5 votes, 6 members present 4 votes, and 5 members present 4 votes)

RULE 16: BOARDS & COMMISSIONS

Council members may serve as regular members of Village Boards and Commissions. The Village President shall annually appoint during the organizational meeting trustees to serve on Boards and Commission. Commissions will include, but not be limited to the following:

Planning Commission
 Zoning Board of Appeals
 Parks & Recreation Commission
 Dexter Area Fire Department
 Farmers Market
 Arts, Culture & Heritage

Appointments: The Village President shall make appointments to all Boards and Commissions upon confirmation by Village Council. Appointment recommendations will be affirmed by a majority of Council (Requires 4 votes to affirm an appointment)

To avoid issues of incompatible offices or legal liability, other than the appointments under this section, the Village President and Trustees will not be permitted serve Boards and Commissions as paid staff or contracted employees. See GLV 64.21 for further clarification.

RULE 17: FILLING VACANCY ON COUNCIL

When an elected position becomes vacant for any reason, the following process shall be followed and the position shall be filled as quickly as possible. An exception shall be made if the vacancy occurs in the office of President. In this case, the remaining Trustees may immediately elect a President from the current membership with a simple majority vote. If no Trustee obtains majority support, the process will proceed as stated below.

- 1.) Officially vacate the trustee position if required.
- 2.) Provide adequate notification to the public regarding the open position through the village newsletter, a newspaper, the Internet, or any other means deemed appropriate.
- 3.) The applicant will write a letter of intent or fill out an application in accordance with the advertised deadline, a copy of which will be provided to the Council in the Council packet.

DEXTER VILLAGE COUNCIL RULES

- 4.) At the next council meeting the President or Presiding Officer will announce all the applicants and provide copies of applications or letters of intent.
- 5.) The President or Presiding Officer makes a nomination from the applications received.
- 6.) The nominee is then voted on.
- 7.) If this nominee received four votes, he or she is then appointed and sworn into office.
- 8.) In the event this nominee does not receive 4 votes, the process begins again at step 5.

