

DEXTER VILLAGE COUNCIL  
REGULAR MEETING  
MONDAY, APRIL 23, 2012

**A. CALL TO ORDER AND PLEDGE OF ALLEGIANCE**

The meeting was called to order at 7:30 PM by President Keough at the Dexter Senior Center located at 7720 Ann Arbor Street in Dexter, Michigan.

**B. ROLL CALL:** President Keough

J. Carson

P. Cousins

D. Fisher - ab

J. Semifero -ab

J. Smith

R. Tell

Also present: Donna Dettling, Village Manager; Courtney Nicholls, Assistant Village Manager; Allison Bishop, Carol Jones, Village Clerk; Allison Bishop, Community Development Manager; Rhett Gronevelt, Orchard, Hiltz & McCliment; Marc Breckenridge, Washtenaw County Sheriff's Office – Director of Emergency Services; and residents and media.

**C. APPROVAL OF THE MINUTES**

1. Regular Council Meeting – April 9, 2012
2. Work Session – April 11, 2012

Motion Smith; support Cousins to approve the minutes of the Regular Council meeting of April 9, 2012 and the minutes of the Work Session of April 11, 2012 as presented.

Unanimous voice vote for approval

Ms. Fisher entered the meeting at 7:35 PM

**D. PREARRANGED PARTICIPATION**

Marc Breckenridge, Washtenaw County Sheriff's Office – Director of Emergency Services, Regarding March 15, 2012 Tornado

Mr. Breckenridge gave a slide show presentation on Community Emergency Preparedness highlighting the top Washtenaw County Hazards with Connective Weather (Severe Winds, Lightning, Tornadoes and Hailstorms) ranked the number one hazard. Mr. Breckenridge reviewed the weather pattern of the tornado and reported on cost attributed to it...\$1.4 million for disaster response, \$8.3 million for residential and business damages, and \$1.1 million for public assistance damage. Mr. Breckenridge also mentioned changes in emergency procedures and that the county will now be able to go live with the media to warn the public of impending dangers.

## **E. APPROVAL OF THE AGENDA**

Motion Smith; support Fisher to approve the agenda with following additional information:

I-4, Village Manager's Report, Dexter Community Schools Project Update

Unanimous voice vote for approval

## **F. PUBLIC HEARINGS**

*Action on each public hearing will be taken immediately following the close of the hearing*

None

## **G. NON-ARRANGED PARTICIPATION**

None

## **H. COMMUNICATIONS:**

1. Upcoming Meeting List
2. Sign Calendar
3. Ann Arbor SPARK's 2012 Annual Meeting Notice

Trustee Smith reported that there will be a meeting on Thursday, April 26 at 7 PM at the Dexter Area Museum about the Memorial Day Parade.

## **I. REPORTS**

1. Community Development Manager – Allison Bishop

Ms. Bishop gave the following verbal updates:

- Mill Creek Park – progress is moving along and holding weekly meetings. The contractor has requested an extension until July 1 and has indicated that he will have the project done by then. It is felt that by giving an extension the contractor will be able to do the finishing work without rushing through it.

Mr. Semifero entered the meeting at 8:30 PM

Motion Carson; support Cousins to grant an extension to Cedroni from May 15 to July 1, 2012 on the Mill Creek Park making note that this is a one time extension and that Cedroni cooperates with JJR and that Cedroni attends all meeting with the Department of Environmental Quality.

Ayes: Cousins, Fisher, Smith, Semifero, Tell Carson and Keough  
Nays: None

Motion carries

- West Bank Landscaping – asking for Council’s input to proceed or put this on the shelf for now.
- Signage for the Park – working through this and will have more information at the second meeting in May. The Garden Club will be donating a bench with plaque for the Park.
- Lodi Farms are coming on Friday, April 27 to plant trees in the areas affected by the tornado.
- A comment was made about the bases for the kiosks for the Park and that the appearance is nice. Also mentioned was approaching the County to follow suit with their signage.
- Ms. Bishop also updated Council on Chamber of Commerce upcoming activities – Golf Outing with Chelsea on June 5, Summer Music Series to begin on June 15, and Take 2, the Annual Dinner, will be on May 22 at Aubree’s beginning at 5:30 PM

2. Boards, Commissions. & Other Reports-“Bi-annual or as needed”

*Huron River Watershed Council Representative – Paul Cousins*

- Thursday, April 26, is the Annual Meeting for the Watershed Council at the Dexter District Library with a meeting and refreshments.
- Spoke about how the trees fell during the tornado around the Huron River, falling parallel to the river and not into the river.
- Mentioned the budget for the Watershed Council that is just less than 1 million dollars this year. In 1969 the budget was \$37,000. Today most of the moneys come from state, local and federal grants.
- Last Saturday (April 21) was the Annual River Roundup with insect collecting done by volunteers.
- June 15<sup>th</sup> and 16<sup>th</sup> is the start of the Single Fly Contest.
- July 15<sup>th</sup> will be the Annual Base Lake Swim.
- The Watershed Council is now doing Geocaching and will be doing this on July 15<sup>th</sup> at Gallup Park.
- Mr. Cousins and Ms. Bishop are involved in developing the Water Trail in which Dexter is one of four communities to be a part of the trail. Dexter will be the first leg with the trail going from Portage Lake to Delhi.
- Suds on the River will take place in September.

3. Subcommittee Reports

Downtown Fire Detection  
Economic Preparedness  
Facilities

**Website – Jim Smith**

Mr. Smith reported that the committee completed the review of the design submitted by the vendor, made selections and suggestions and have sent these back to the vendor. The question was asked as to when the site will be up.

4. Village Manager Report

Mrs. Dettling submits her report as per packet. Mrs. Dettling gave the following verbal updates:

- The owner of Jake's Place has asked for his rent to be suspended for two months while he reorganizes his business. He does have a two year lease and it has been suggested that the missed rent could be added onto the remaining rent in the contract.
- Mrs. Dettling reported on her participation in the Washtenaw County Sheriff Department Sgt. Interview and that Sgt. Flores will start in early May. He will be introduced at the May 14 meeting.
- Mentioned the upcoming meeting on Personal Property Tax that State Rep. Mark Ouimet is hosting.
- At the May 14 meeting a Notice of Intent for the Sludge Project will be on the agenda.
- Working on the agenda for the upcoming Stormwater Workshop.
- Working with Sandy Hansen to make changes in the Downtown Landscape Contract.
- Also working with Dexter Community Schools on their Summer Improvement Projects.
- Ms. Nicholls reported on a rating call regarding the Rural Development Refunding Bonds.
- Ms. Nicholls also spoke about contracting a service to handle the email list for \$15 per month.
- Questions were asked regarding the Mail Box on Inverness Street and salt purchase for the Department of Public Works.

#### 5. President's Report

Mr. Keough submits his report as per packet. In addition Mr. Keough gave the following verbal updates:

- Thanked all for participating in goal setting session.
- Thanked Ms. Fisher for initiating the meeting of interested community members for the planning of Memorial Day festivities.

#### **J. CONSENT AGENDA**

1. Consideration of: Bills and Payroll in the amount of \$230,494.11

Motion Fisher support Smith to approve item 1 of the Consent Agenda.

Unanimous voice vote for approval

#### **K. OLD BUSINESS-Consideration and Discussion of:**

1. Discussion of: Cityhood Next Steps

President Keough reported that it looks like the next meeting of the State Boundary Commission will be on May 9 at 1:30 PM and at that time they will make their recommendations of going forward or not.

**L. NEW BUSINESS-Consideration of and Discussion of:**

1. Consideration of: 2012 Pavement Marking Bid Award to M & M Pavement Marking in an Amount Not to Exceed \$10,000

Motion Cousins; support Fisher to award the 2012 Pavement Marking Bid to M & M Pavement Marking in an amount not to exceed \$10,000.

Ayes: Smith, Semifero, Tell, Carson, Fisher, Cousins and Keough

Nays: None

Motion carries

2. Consideration of: Scope of Services from Orchard, Hiltz & McCliment for Central Street Post Bid Analysis, Layout, Construction Engineering, Contract Administration, Inspection, and Testing in an Amount Not to Exceed \$86,600

Motion Cousins; support Carson to approve the Scope of Services from Orchard, Hiltz & McCliment for the Central Street Post Bid analysis, layout, construction engineering, contract administration, inspection and testing in an amount not to exceed \$86,600.

Ayes: Semifero, Tell, Fisher, Carson, Cousins, Smith and Keough

Nays: None

Motion carries

3. Consideration of: Amended Scope of Services from Orchard, Hiltz & McCliment for Completion of the Engineering Standards in the Amount of \$10,200

Motion Carson; support Cousins to approve the amended Scope of Services from Orchard, Hiltz & McCliment for completion of the Engineering Standards in the amount of \$10,200.

Ayes: Tell, Carson, Cousins, Smith, Fisher and Keough

Nays: Semifero

Motion carries 6 to 1

4. Consideration of: Proposal from ASTI to Complete Due Diligence Environmental Assessments, Bearing Capacity Analysis and Well Abandonment for 3045 Broad in an Amount Not To Exceed \$20,000

Motion Carson; support Cousins accept the proposal from ASTI to complete due diligence environmental assessments, bearing capacity analysis and well abandonment for 3045 Broad Street in an amount not to exceed \$20,000.

Ayes: Carson, Cousins, Fisher, Smith, Semifero, Tell and Keough

Nays: None

Motion carries

5. Consideration of: Acceptance of Bid from Dexter Block to Complete Masonry

Work at 8140 Main in an Amount Not To Exceed \$5,800

Motion Smith; support Carson to accept the bid from Dexter Block to complete the masonry work at 8140 Main Street in an amount not to exceed \$5,800.

Ayes: Cousins, Fisher, Smith, Semifero, Tell, Carson and Keough  
Nays: None  
Motion carries

6. Consideration of: 3<sup>rd</sup> Quarter 2011-2012 Budget Amendments

Motion Fisher; support Carson to approve the 3<sup>rd</sup> Quarter Budget Amendments as proposed by the Village Finance Director/Treasurer.

Ayes: Smith, Semifero, Tell, Carson, Fisher, Cousins and Keough  
Nays: None  
Motion carries

**M. COUNCIL COMMENTS**

Carson	There will be a 9-hole miniature golf course at this year's Ice Cream Social.
Semifero	For the budget, will we have a plan for road maintenance for the next few years?
Smith	None
Jones	None
Fisher	Reminded all of The Event at this year's Civil War Days.
Tell	None
Cousins	Asked if the millings picked up from Main Street and used on the last portion of Edison Street saved the Village money? Thought that this was a good idea to recycle. May 8 will be the first meeting of the Public Arts Selection Committee. June 2 and August 10 will be Yellow Door Event Breakfast Fundraisers for Arts, Culture & Heritage.

**N. NON-ARRANGED PARTICIPATION**

None

**O. ADJOURNMENT**

Motion Smith; support Carson to adjourn at 9:23 PM.

Unanimous voice vote for approval

Respectfully submitted,

Carol J. Jones  
Clerk, Village of Dexter

Approved for Filing: May 14, 2012