

DEXTER VILLAGE COUNCIL  
REGULAR MEETING  
MONDAY, MAY 23, 2011

**A. CALL TO ORDER AND PLEDGE OF ALLEGIANCE**

The meeting was called to order at 7:30 PM by President Keough at the Dexter Senior Center located at 7720 Ann Arbor Street in Dexter, Michigan.

**B. ROLL CALL:** President Keough

J. Carson	P. Cousins
D. Fisher-absent	J. Semifero
J. Smith	R. Tell

Also present: Donna Dettling, Village Manager; Courtney Nicholls, Assistant Village Manager; Allison Bishop, Community Development Manager; Sgt. Beth Gieske, Washtenaw County Sheriff's Department; Carol Jones, Village Clerk; residents and media.

**C. APPROVAL OF THE MINUTES**

1. Regular Council Meeting – May 9, 2011
2. Work Session Minutes – May 4, 2011

Motion Smith; support Semifero to approve the minutes of the Regular Council Meeting of May 9, 2011 and the Work Session Minutes from May 4, 2011 with the following corrections:

Page 5; add the words *damages that occurred by* in front of pushing snow to Trustee Semifero's comments

Page 7; correct the time to read *6:19 PM* and not *6:19 AM* and remove the arrival time of 9:12 after Ms. Fisher's name

Unanimous voice vote for approval with Trustee Fisher absent

**D. PREARRANGED PARTICIPATION**

Juli Huddleston, Relay for Life logistics coordinator, spoke about the May 14/May 15 event. She reported many positive comments in using Monument Park. Sixteen teams participated with 227 individuals and so far the event has raised over \$50,000.

Trustee Fisher entered the meeting at 7:34 PM.

**E. APPROVAL OF THE AGENDA**

Motion Smith; support Fisher to approve the agenda as presented.

Unanimous voice vote for approval

**F. PUBLIC HEARINGS**

*Action on each public hearing will be taken immediately following the close of the hearing*

None

## **G. NON-ARRANGED PARTICIPATION**

None

## **H. COMMUNICATIONS:**

1. Upcoming Meeting List
2. Sign Calendar
3. April Citation List
4. United Methodist Retirement Communities -- Highlights from 2010 and Plans for 2011
5. Pure Michigan -- Community Development Workshops
6. Census Date
7. Complete Streets -- Public Meetings
8. Michigan Municipal League -- Membership Renewal
9. Cityhood Update
10. Tour de Cure

## **I. REPORTS**

1. Washtenaw County Sheriff's Office -- Sgt. Gieske

Sgt. Gieske reported that the department is preparing for the busy season. She has met with the Metro Parks regarding the July 3 fireworks and Portage Lake with a schedule of July 2 for fireworks (July 3 is the rain date) and will be working on a contingency plan should they happen again on the same day. Sgt. Gieske reviewed activities scheduled in June and July such as the Dexter-Ann Arbor Run, Triathlon, and St. Joe's Summer Festival. She reported that the department is currently fully staffed and will be increased to three deputies on weekends. The most recent complaints have been about bicyclists.

2. Community Development Manager -- Allison Bishop

Ms. Bishop submits her report as per packet. Ms. Bishop updated on the following: a) Medical Marihuana -- the law is very vague and the moratorium expires on July 19, would like feedback from Council regarding the next steps; b) Border to Border Trail -- was supposed to start this past week, but ground is too wet.; c) School Busing Plan -- Ms. Bishop explained that the school is not required by the state to get local agreements on projects but will be working with them to be sure they meet the right of way requirements and storm water requirements; and d) Mill Creek Park -- still evaluating the low bid.

3. Boards, Commissions, & Other Reports--"Bi-annual or as needed"

*Gordon Hall Mgmt Team Representative – Donna Fisher*

Ms. Fisher reported that HopkinsBurns will be doing a site plan for Gordon Hall, how to use the space and what should come first – out buildings or inside space. She also distributed a schedule on the upcoming Civil War Days at Gordon Hall and reported on the Lincoln Dinner.

3. Subcommittee Reports

Old DAPCO Site Redevelopment Team – see Village Manager report

Downtown Fire Detection

Economic Preparedness

Facilities – May 25 at 7:30 a.m. at the Village Offices

Website – update from May 16<sup>th</sup> meeting. Will be getting aggressive on scheduling meetings and have four meetings scheduled over the next two months. The committee will have some decisions by the end of July for a request for proposal for a new site.

5. Village Manager Report

Mrs. Dettling submits her report as per packet Mrs. Dettling gave the following verbal updates: a) L N J have begun work on planting and mulching; b) DIY Network will be in Dexter June 20-22 to work on the Penn's house on Broad Street for their Most Desperate Landscape show; c) the water tower was inspected last Thursday and all went well d) will be closing on the Forest Street property on May 24; e) we are getting applications for the Memorial Day Parade and the Legion Auxiliary would like to try to pull off a ceremony in Monument Park; f) the Community Garden was plowed on May 7 and opened on May 10 with 16 plots; g) an informational Economic Development Corporation meeting was held on May 17; h) included in the packet was information on the Gateway Initiative and in the future would like to include a report on this under Board, Commission & Other Reports; i) also included in the packet was information from Orchard, Hiltz and McCliment regarding the Water Main Project and State Revolving Fund for sludge handling; and j) will be changing the meeting date for the DAPCO Site Redevelopment Team to June 8 to review the proposals.

6. President's Report

Mr. Keough submits his report as per packet. Mr. Keough gave updates on the following: a) highlighted the enclosed Transition Plan for the Regional Fire Department, are working on the Articles of Incorporations, and have had good participation from the township representatives; b) commented on a remark made by a Westridge resident regarding pickup of yard waste at the curb; c) asking that Council walk together for the Memorial Day Parade, have asked Trustee Carson to place a wreath at the monument and have a moment of silence in the Park; and d) the Downtown Development Authority did approve their budget at the May 19<sup>th</sup> meeting and it did include the \$9100 in 2011-2012 toward Village Maintenance.

**J. CONSENT AGENDA**

1. Consideration of: Bills and Payroll in the amount of \$187,789.13

Motion Fisher support Smith to approve item 1 of the consent agenda.

Unanimous voice vote for approval

**K. OLD BUSINESS-Consideration and Discussion of:**

Consideration of: Amending a Previous Motion for the Purpose of Allowing the Funds for the Purchase of 8077 Forest to come from Unrestricted General Fund Reserves

Motion Tell; support Cousins to amend item 2 of the motion made on May 9, 2011 in regards to the purchase of 8077 Forest to read: 2) Use \$58,000 in unrestricted general fund reserves with the understanding that this is a loan and repayment made by the Downtown Development Authority will be placed back into the general fund's unrestricted reserves.

Ayes: Cousins, Fisher, Smith, Semifero, Tell, Carson and Keough

Nays: None

Motion carries

**L. NEW BUSINESS-Consideration of and Discussion of:**

1. Consideration of: Resolution of Support for the Source Water Protection Policy and Administrative Procedures (needed for Wellhead Protection Grant submittal)

Motion Cousins; support Carson that the Village of Dexter does hereby agree to take action to: (1) protect the immediate Wellhead Protection Area and (2) take steps to update the zone of contribution to the wells and wellfield(s) in compliance with the State of Michigan Wellhead Protection Program; and be it further resolved that the Village of Dexter has established a "Budget Line Item" for wellhead protection in order to determine the zone of contribution to their well(s) or wellfield(s), and to implement their Wellhead Protection Program Plan; and be it also resolved that the Village of Dexter issue no land use permit or zoning permit until such time that there is evidence that proper application to the responsible municipal, county, state or federal agencies has been made and significant issues affecting the Wellhead Protection Area have been addressed. An Environmental Permits Checklist had already been put in place for administrative use when new, changed or expanded land use activities are proposed.

Ayes: Smith, Semifero, Tell, Carson, Fisher, Cousins and Keough

Nays: None

Motion carries

2. Consideration of: Setting a Public Hearing on June 27, 2011 on amendments to the General Code of Ordinances, Chapter 22-10a, Municipal Civil Infractions, Violations for Medical Marihuana Home

## Occupations

Motion Carson; support Smith to set a Public Hearing on June 27, 2011 on amendments to the General Code of Ordinances, Chapter 22-10a, Municipal Civil Infractions, Violations for Medical Marihuana Home Occupations.

Ayes: Semifero, Tell, Fisher, Carson, Cousins, Smith and Keough

Nays: None

Motion carries

3. Consideration of: Setting a Public Hearing on June 27, 2011 on amendments to the General Code of Ordinances, Chapter 54, Traffic and Vehicles

Motion Cousins; support Carson to set a Public Hearing on June 27, 2011 on amendments to the General Code of Ordinances, Chapter 54, Traffic and Vehicles.

Ayes: Tell, Carson, Cousins, Smith, Fisher, Semifero and Keough

Nays: None

Motion carries

## **M. COUNCIL COMMENTS**

Cousins	Noted that it took one and three quarters of an hour to get to this point and five minutes to do five business items.
Carson	None
Tell	None
Jones	None
Smith	None
Fisher	None
Semifero	None

## **N. NON-ARRANGED PARTICIPATION**

None

## **O. CLOSED SESSION FOR THE PURPOSE OF DISCUSSING POTENTIAL PURCHASE OF PROPERTY IN ACCORDANCE WITH MCL 15.268 Sec. 8 (if necessary)**

## **P. ADJOURNMENT**

Motion Cousins; support Smith to adjourn at 9:18 PM.

Unanimous voice vote for approval

Respectfully submitted,

Carol J. Jones  
Clerk, Village of Dexter

Approved for Filing: June 13, 2011

Resolution No.2011-12

Village of Dexter  
Washtenaw County, Michigan  
State of Michigan

**SOURCE WATER PROTECTION POLICY  
AND  
ADMINISTRATIVE PROCEDURES**

**PREAMBLE:**

**Statement of Purpose**

The purpose of this resolution is to set forth the policies and administrative procedures that will be used by the Village Of Dexter to protect the municipal water supply.

**Background**

Groundwater is an essential source of fresh water for the public water supply system of the Village Of Dexter.

Virtually any activity on the surface of the ground, which involves hazardous substances, may contaminate the groundwater. Once polluted, groundwater is difficult, and sometimes impossible, to clean. The natural microorganisms which help break down some pollutants on the surface of the ground and in the top soil layers are not present (or not present in sufficient quantities) in groundwater. The slow rates of groundwater flow, ranging from one foot per day to one foot in fifty years, limit dilution or dispersal of contaminants. Groundwater contaminated by today's land uses and activities may remain contaminated for hundreds of years.

The State Of Michigan (Department of Environmental Quality) Wellhead Protection Program is encouraging all public water suppliers to develop local Wellhead Protection Programs. A complete program submission includes the following key elements:

- Defining roles and duties of government units, water supply agencies and other key personnel.
- Delineating a Wellhead Protection Area for each water supply source.
- Identifying potential and existing contaminant sources within each Wellhead Protection Area.
- Utilizing management approaches for protection of the groundwater, including but not limited to education and regulatory approaches.
- Creating contingency plans for public water supply sources including the location of alternate drinking water sources.
- Assuring proper siting on new water sources to minimize potential contamination.
- Encouraging public participation.

As defined, the WHPA is "the surface and subsurface area surrounding a water well or wellfield, supplying a public water system, through which contaminants are reasonably likely to move toward and reach such water well or well field." In order to develop a Wellhead Protection Plan, each of the above-mentioned elements must be addressed.

The Michigan Department of Environmental Quality recognizes the importance of local leadership and commitment for effective Wellhead Protection Programs. A wide range of management strategies, including land use planning, zoning, subdivision controls, interagency cooperation and community education may be useful in a Wellhead Protection Program Plan.

It is the intent of the Village Of Dexter to alert persons applying for land use, zoning, or subdivision approvals about state requirements for environmental protection. Any land uses or activities which may pose a threat to the public water supply and groundwater shall be properly managed to minimize the possibility of contamination.

**RESOLUTION:**

**WHEREAS**, the Village Of Dexter recognizes the importance of its groundwater supply as a natural resource used for drinking; and

**WHEREAS**, it is within the responsibility of the Village Of Dexter, as a public water supplier, to consider the health, safety and welfare of its customers; and

**WHEREAS**, groundwater contamination can and does occur as a consequence of a variety of land use activities; and

**WHEREAS**, it is desirable to preserve and protect the quality and quantity of our groundwater resources to assure a continued safe, adequate, and useable supply both now and in the future; and

**WHEREAS**, the protection of current and potential future sources of groundwater used for drinking water is worthwhile from the standpoint of resource protection; and

**WHEREAS**, state, county and municipal laws and regulations require certain land uses to obtain permits and approvals for construction and operation; and

**WHEREAS**, state agencies are not always aware of new development proposals and the owners or developers of proposed new land uses are not always aware of state, county and municipal permit and approval requirements; and

**WHEREAS**, local government officials, through adopted zoning ordinances, have the legal authority to review and/or approve land uses for the purposes of meeting the needs of the state's residents for natural resource protection and public services, including public water supplies;

**NOW THEREFORE BE IT RESOLVED** that the Village Of Dexter does hereby agree to take action to: (1) protect the immediate Wellhead Protection Area and (2) take steps to update the zone of contribution to the wells or wellfield(s) in compliance with the State of Michigan Wellhead Protection Program; and

**BE IT FURTHER RESOLVED** that the Village Of Dexter has established a "Budget Line Item" for wellhead protection in order to determine the zone of contribution to their well(s) or wellfield(s), and to implement their Wellhead Protection Program Plan; and

**BE IT ALSO RESOLVED** that the Village Of Dexter issue no land use permit or zoning permit until such time that there is evidence that proper application to the responsible municipal, county, state or federal agencies has been made and significant issues affecting the Wellhead Protection Area

have been addressed. An Environmental Permits Checklist has already been put in place for administrative use when new, changed or expanded land use activities are proposed.

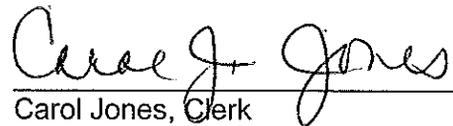
Adopted this 23<sup>rd</sup> day of May, 2011

Moved by Trustee Cousins supported by Trustee Carson that the foregoing Resolution No. 2011-12 be adopted.

AYES: Cousins, Tell, Fisher, Smith, Semifero, Carson, Keough  
NAYS: None  
ABSENT: None

Resolution No. 2011-12 declared adopted at the regular meeting of the Dexter Village Council held on May 23, 2011.

  
\_\_\_\_\_  
Shawn Keough, President

  
\_\_\_\_\_  
Carol Jones, Clerk

I hereby certify that the foregoing is a true and exact copy of the resolution adopted by the Dexter Village Council at a regular meeting held on May 23, 2011.

  
\_\_\_\_\_  
Carol Jones, Village Clerk