



**G. NON-ARRANGED PARTICIPATION:**

*Non-arranged participation will include those in the audience not listed on the agenda that wish to speak. At the Village President's discretion, members of the audience may be called on to speak at any time. Those addressing the Council will state their name, and address. This section is limited to 5-minutes per participant or 10-minutes for group representatives.*

**H. COMMUNICATIONS:**

1. Upcoming Meeting List
2. Sign Calendar

**Page # 7-10**

**I. REPORTS:**

1. Board, Commission, & Other Reports- "Bi-annual or as needed"
  - Arts, Culture & Heritage Committee
  - Chelsea Area Planning Team / Dexter Area Regional Team
  - Dexter Area Chamber
  - Dexter Area Fire Department
  - Downtown Development Authority Chair
  - Farmers Market/Community Garden
  - Gateway Initiative
  - Gordon Hall Mgmt Team Representative
  - Huron River Watershed Council Representative
  - Library Board Representative
  - Parks & Recreation Commission
  - Planning Commission
  - Washtenaw Area Transportation Study Policy Rep
  - Western Washtenaw Area Value Express Representative
2. Subcommittee Reports
  - Old DAPCO Site Redevelopment Team
  - Downtown Fire Detection
  - Economic Preparedness
  - Facilities
  - Website**
3. Village Manager Report

**Page # 11-42**

*"This meeting is open to all members of the public under Michigan Open Meetings Act."*

**[www.villageofdexter.org](http://www.villageofdexter.org)**

4. President's Report

Page # 43-44

**J. CONSENT AGENDA**

*Bills & Payroll will be a standing item under consent agenda. Discussion of the Budget and Financial matters will be covered under the Presidents Report as a standing item. Items under consent agenda are considered routine and will be acted upon in one motion. There will be no separate discussion of these items unless a Council Member so requests, and the item will be removed from Consent and added to the regular agenda at the end of New Business.*

1. Consideration of: Bills & Payroll in the amount of: \$ 228,686.06

Page # 45-52

**K. OLD BUSINESS- Consideration and Discussion of:**

1. Discussion of: Cityhood Next Steps

Page # 53-54

**L. NEW BUSINESS- Consideration and Discussion of:**

1. Consideration of: Setting a Public Hearing for January 9, 2012 to consider Floodplain Construction Ordinance

Page # 55-66

2. Discussion of: 2012 Paving Projects – Should We Move Edison Up?

Page # 67-74

**M. COUNCIL COMMENTS**

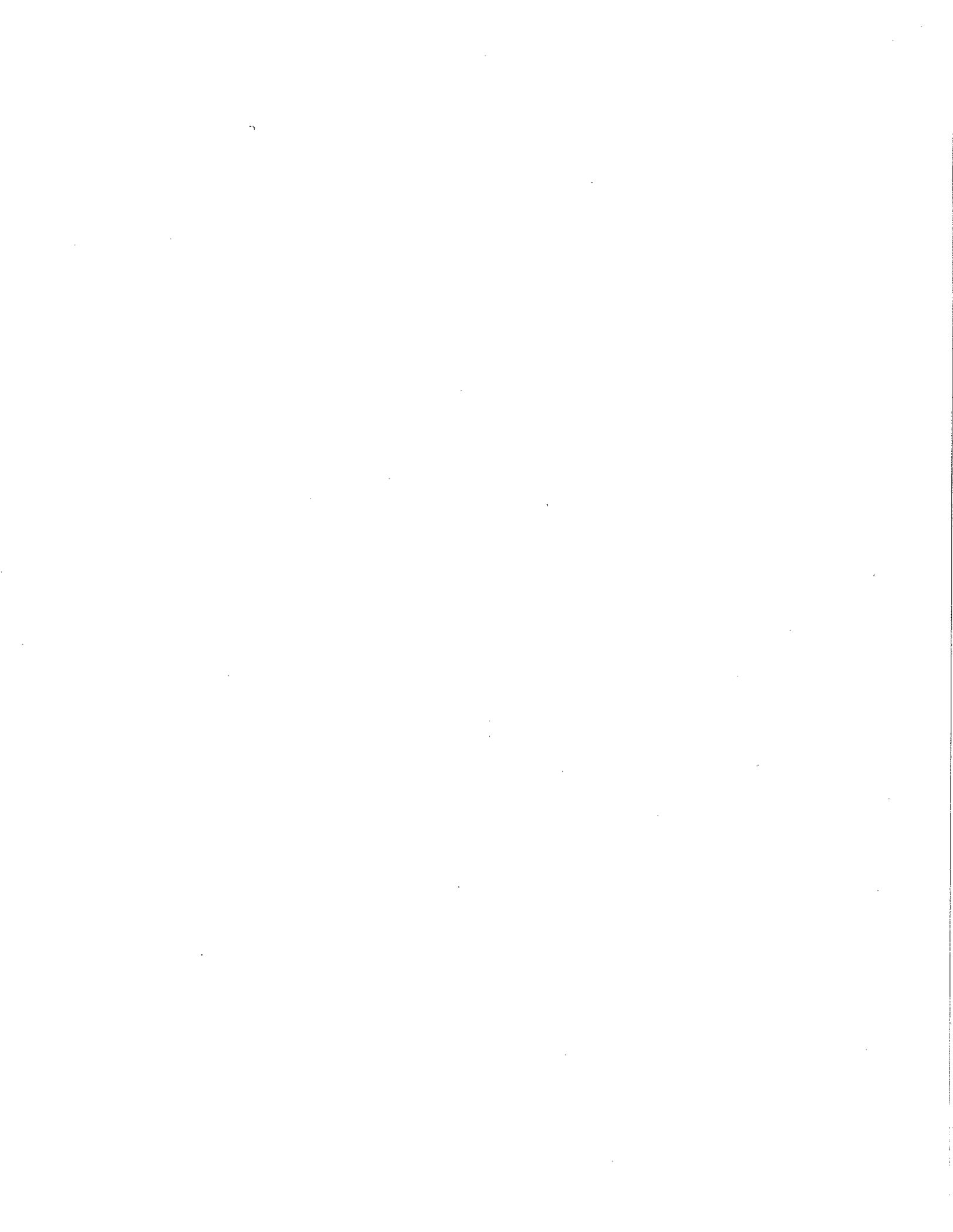
**N. NON-ARRANGED PARTICIPATION**

*Same as item F. Those addressing the Council will state their name, and address. This section is limited to 5-minutes per participant or 10-minutes for group representatives.*

**O. ADJOURNMENT**

*"This meeting is open to all members of the public under Michigan Open Meetings Act."*

**[www.villageofdexter.org](http://www.villageofdexter.org)**



DEXTER VILLAGE COUNCIL  
REGULAR MEETING  
MONDAY, DECEMBER 12, 2011

ITEM C-1

**A. CALL TO ORDER AND PLEDGE OF ALLEGIANCE**

The meeting was called to order at 7:30 PM by President Keough at the Dexter Senior Center located at 7720 Ann Arbor Street in Dexter, Michigan.

**B. ROLL CALL:** President Keough

J. Carson  
D. Fisher  
J. Smith

P. Cousins  
J. Semifero  
R. Tell

Also present: Donna Dettling, Village Manager; Courtney Nicholls, Assistant Village Manager; Allison Bishop, Community Development Manager; Carol Jones, Village Clerk; Kurt Augustine, Streets Foreman; Dan Schlaff, Public Utility Foreman; Matt LaFontaine of LaFontaine Chevrolet; residents and media.

**C. APPROVAL OF THE MINUTES**

- 1. Regular Council Meeting – November 28, 2011

Motion Smith; support Semifero to approve the minutes of the Regular Council Meeting of November 28, 2011.

Unanimous voice vote for approval

**D. PREARRANGED PARTICIPATION**

There was no pre-arranged participation on the agenda, however, President Keough called on Matt LaFontaine of LaFontaine Chevrolet in Dexter from the audience to speak. Mr. LaFontaine reported on the building progress and they are trying to get the building enclosed, pour the floors in January and then begin on the interiors. They hope to have Phase 1 completed in April and then tear down the existing building and begin on Phase 2. Mr. LaFontaine reported that the dealership is looking to be the first silver LEED (Leadership in Energy & Environmental Design) certified Chevrolet dealership in the nation. Mr. LaFontaine announced that he is working with a wind turbine company to produce power that would be stored in a battery for 7 street lights around the dealership. He also mentioned looking at the art display at the corner to be an educational aspect that would be used to highlight a LEED certified business.

**E. APPROVAL OF THE AGENDA**

Motion Smith; support Semifero to approve the agenda with additional items of updates on items I-3, Website; L-2 Police Service Contract; and a handout regarding a legal matter.

Unanimous voice vote for approval

## **F. PUBLIC HEARINGS**

*Action on each public hearing will be taken immediately following the close of the hearing*

Proposed amendments to the General Code of Ordinances – Chapter 18, Addition of Sections 18-35 and 18-36.

Consideration of: Amendments to the General Code of Ordinances – Chapter 18, Addition of Sections 18-35 and 18-36.

Hearing opened at 7:50 PM by Village President, Shawn Keough. Community Development Manager, Allison Bishop, gave the rationale for the ordinance and will now be able to abate the nuisance, and put that bill on the property taxes if it is not paid. The hearing was closed by President Keough at 7:52 PM.

Motion Tell; support Cousins to approve the Amendments to the General Code of Ordinances – Chapter 18, Addition of Sections 18-35 and 18-36.

Ayes: Cousins, Fisher, Smith, Semifero, Tell, Carson and Keough

Nays: None

Motion carries

## **G. NON-ARRANGED PARTICIPATION**

Owen Brooks of 3676 S. Downs Drive, Dexter introduced himself and that he was attending tonight's meeting as a requirement to earn a Boy Scout badge for Citizenship in the Community.

## **H. COMMUNICATIONS:**

1. Upcoming Meeting List
2. Sign Calendar
3. Energy Efficiency and Conservation Block Grant – Thank You
4. November Citation list
5. Letter from Comcast

## **I. REPORTS**

1. Community Development Manager – Allison Bishop

Ms. Bishop submits her report as per packet. Ms. Bishop gave the following verbal updates: a) the Ice Rink is up, however, since it is supposed to be 50 degrees this week it may be a couple of weeks before it opens; b) Mill Creek Park - the excavator are supposed to be on site this week; c) Border-to-Border Trail – the boardwalk to be completed later this week, then the roof and cleanup;

and d) answered questions regarding the Capital Improvement Plan regarding logo/branding and the next steps involved in logo/branding.

2. Boards, Commissions. & Other Reports-“Bi-annual or as needed”

*Western Washtenaw Area Value Express Representative – Jim Carson*

Mr. Carson provided a handout on the rider ship of the Western Washtenaw Area Value Express (WAVE), he noted that riders were up by 300 over the previous year and door to door rider ship was up considerably. The feeling that riders have increased is due to recent transit meetings and the recognition of the programs available. Will be presenting a program to The Cedars on Ride Connect and how to use the program more efficiently. Weekend transit will be available and it will be financed by a grant. Have adopted a budget for 2012 of \$540,000 and will have more information on that soon.

3. Subcommittee Reports

**Old DAPCO Site Redevelopment Team – Update from November 30**

Mrs. Dettling reported that the committee did meet on November 30 and have begun working with the current tenants. Looking at having a kick-off meeting with Bird/Houk during the second week in January.

Downtown Fire Detection

Economic Preparedness

Facilities

**Website – Jim Smith**

Mr. Smith reported on the changes from the updated handout on site map for the website and will be sending this back to the vendor. Mr. Smith answered question on the format and asked for Council input.

4. Village Manager Report

Mrs. Dettling submits her report as per packet. Mrs. Dettling gave the following verbal updates: a) MedHub will be asking for an Industrial Facilities Tax Exemption in the near future; b) Door Controls will also be asking for an Industrial Facilities Tax Exemption; c) will be visiting the Water Main site on Thursday morning and noted that some of the work will be left undone until spring; (President Keough spoke about concerns that some residents have with the culverts being installed) d) did meet with Dan Schlaff on the employment agreement and the Superintendent position; e) still not sure who's property the fence at the Forest/Broad Street property is actually on but it does have good support on the Fialkowski side; f) answered a question regarding the flood plain mapping, location, and the benefit of having an ordinance; and g) Ms. Nicholls reported on meeting with Paul Ganz from DTE about a meter upgrade (Smart Meter) to Dexter residents in the first quarter of 2012.

5. President's Report

Mr. Keough submits his report as per packet. Mr. Keough reported that the next Regional Fire Meeting will be December 21 and the Ann Arbor Observer will be doing an article on the Regional Fire Department.

**J. CONSENT AGENDA**

1. Consideration of: Bills and Payroll in the amount of \$618,839.48

Motion Fisher: support Smith to approve item 1 of the consent agenda.

Unanimous voice vote for approval

**K. OLD BUSINESS-Consideration and Discussion of:**

1. Discussion of: Cityhood Next Steps

President Keough reported that the Village's attorney, Tom Ryan, will be submitting to the Ingham County Court that he is representing Dexter as an interested party and a stay will be requested on the suit. The questionnaire to the Boundary Commission was submitted on Friday, December 10.

**L. NEW BUSINESS-Consideration of and Discussion of:**

1. Consideration of: Resolution Regarding Retire Health Care Funding

Motion Carson; support Semifero that for Fiscal Years 2012-2013 through 2016-2017 the Village will put \$75,000 of the constitutional revenue sharing increase into the retiree health care trust fund and continue to contribute an additional \$20,000 from the Streets/Water/Sewer funds for a total commitment of \$95,000.

Ayes: Smith, Semifero, Tell, Carson, Fisher, Cousins and Keough

Nays: None

Motion carries

2. Consideration of: Police Services Contract with the Washtenaw County Sheriff's Office from January 1, 2012 through December 31, 2015

Motion Carson; support Smith to authorize the Village President to sign the contract extension with the Washtenaw County Sheriff with an expiration date of December 31, 2015.

Ayes: Semifero, Tell, Fisher, Carson, Cousins, Smith and Keough

Nays: None

Motion carries

3. Consideration of: Computer Software/Hardware Upgrade to the Following Vendors:

Software – B.S.& A – (\$22,265 spread over 2 years)

Hardware – I.T. Right (\$3,376)

Installation – Absolute Computers (\$720-estimate)

Motion Cousins; support Fisher to approve the computer software/hardware upgrades from the following vendors – Software, B.S.& A for \$22,265 spread

over 2 years; Hardware, I.T. Right for \$3,376; and Installation, Absolute Computers for an estimate of \$720.

Ayes: Tell, Carson, Cousins, Smith, Fisher, Semifero and Keough

Nays: None

Motion carries

4. Discussion of: Roadway/Utility Standards

Discussion included but was not limited to a review of a previous punch list of the 6 to 8 roads in Dexter Crossings and to have developer Jim Haeussler come before the Council to discuss dedication. The question was raised whether Mr. Haeussler has been notified of the issues on his streets and to have staff meet with him to remedy the problems.

Robert Murphy, 3713 Bristol Drive, Dexter thanked Trustee Carson, Ms. Bishop and Ms. Nicholls for their efforts regarding the Dexter Crossing streets and asked about maintaining those streets

**M. COUNCIL COMMENTS**

Carson	None
Semifero	None
Smith	None
Jones	Wondered if the Smart Meters that DTE will be installing is a result of having to warn too many residents about keeping dogs inside on days meters are read.
Tell	Lights are off on Lexington between Mobil station and Dan Hoey Road.
Fisher	Also there are issues with some of the pole wrap lights.
Cousins	There was an issue with the Luminaries this year as the supply company could not deliver the supplies last week when needed, so only some of the Village will have the Luminary bags. There are also four lights out at the corner of Main and Inverness.

**N. NON-ARRANGED PARTICIPATION**

None

**O. ADJOURNMENT**

Motion Smith; support Fisher to adjourn at 9:18 PM.

Unanimous voice vote for approval

Respectfully submitted,

Carol J. Jones  
Clerk, Village of Dexter

Approved for Filing: \_\_\_\_\_



## 2011 Upcoming Meetings

Board	Date	Time	Location	Website	Village Representative
Dexter Village Council	12/12/2011	7:30 p.m.	Dexter Senior Center	<a href="http://www.villageofdexter.org">http://www.villageofdexter.org</a>	
Scio Township Planning	12/12/2011	7:30 p.m.	Scio Township Hall	<a href="http://www.twp.scio.mi.us/">http://www.twp.scio.mi.us/</a>	
Scio Township Board	12/13/2011	7:00 p.m.	Scio Township Hall	<a href="http://www.twp.scio.mi.us/">http://www.twp.scio.mi.us/</a>	
Dexter Area Chamber of Commerce	12/14/2011	8:00 a.m.	Copeland Board Room	<a href="http://www.dexterchamber.org/">http://www.dexterchamber.org/</a>	Paul Cousins
Dexter Area Fire Board	12/15/2011	6:00 p.m.	Dexter Township Hall	<a href="http://dexterareafire.org/">http://dexterareafire.org/</a>	Ray Tell/Jim Seta
Dexter Downtown Development Authority	12/15/2011	7:30 a.m.	Senior Center	<a href="http://www.villageofdexter.org">http://www.villageofdexter.org</a>	Shawn Keough
Healthy Community Steering Committee	12/15/2011	8:30 a.m.	Chelsea Hospital - White Oak Room		Paul Cousins
Chelsea Area Planning Team/Dexter Area Region	12/19/2011	7:00 p.m.	Webster Township Hall	<a href="http://www.ewashtenaw.org/">http://www.ewashtenaw.org/</a>	Jim Carson
Dexter Village Zoning Board of Appeals	12/19/2011	7:00 p.m.	Senior Center	<a href="http://www.villageofdexter.org">http://www.villageofdexter.org</a>	Ray Tell
Dexter Township Board	12/20/2011	7:00 p.m.	Dexter Township Hall	<a href="http://www.twp-dexter.org/">http://www.twp-dexter.org/</a>	
Dexter Village Parks Commission	12/20/2011	7:00 p.m.	Village Offices	<a href="http://www.villageofdexter.org">http://www.villageofdexter.org</a>	Joe Semifero
Webster Township Board	12/20/2011	7:30 p.m.	Webster Township Hall	<a href="http://www.twp.webster.mi.us/">http://www.twp.webster.mi.us/</a>	
Regional Fire Consolidation	12/21/2011	3:30 p.m.	Scio Township Hall		Shawn Keough
Webster Township Planning	12/21/2011	7:30 p.m.	Webster Township Hall	<a href="http://www.twp.webster.mi.us/">http://www.twp.webster.mi.us/</a>	
Washtenaw Area Transportation Study-Policy	12/21/2011	9:30 a.m.	Scio Township Hall	<a href="http://www.miwats.org/">http://www.miwats.org/</a>	Jim Carson
Scio Township Planning	12/26/2011	7:30 p.m.	Scio Township Hall	<a href="http://www.twp.scio.mi.us/">http://www.twp.scio.mi.us/</a>	
Western Washtenaw Area Value Express	12/27/2011	8:15 a.m.	Chelsea Community Hospital		Jim Carson
Dexter Village Council	12/27/2011	7:30 p.m.	Dexter Senior Center	<a href="http://www.villageofdexter.org">http://www.villageofdexter.org</a>	
Village Council Work Session	1/9/2012	6:00 p.m.	Dexter Senior Center		
Village Council Meeting	1/9/2012	7:30 p.m.	Dexter Senior Center		
Joint Meeting for Former DAPCO Redevelopment	1/12/2012	7:00 p.m.	Dexter Senior Center		
Regional Fire Roundtable	1/16/2012	TBD	Webster Township Hall		
Cityhood Public Hearing	1/17/2012	4:00 p.m.	Dexter District Library		
Village Council Work Session	1/23/2012	6:00 p.m.	Dexter Senior Center		
Village Council Meeting	1/23/2012	7:30 p.m.	Dexter Senior Center		

AGENDA 12-27-11  
ITEM H-1

Due to the possibility of cancellations please verify the meeting date with the listed website or the Village Representative



# AGENDA 12-27-11

ITEM

M-2

2011 Sign Requests

Month	Name of Group	Dates	Number Approved	Approval Date	Locations	Name of Group	Dates	Number Approved	Approval Date	Locations
January	St. Andrews - Blood Drive	1/23-1/3	2-28" x 22"	12/9/2010	8, 22	Encore Theatre - Intermittent	6/23-7/31	2-36" x 24"	1/31/2011	15, 16
February	Friends of the Library - Book Sale	1/6-1/8	5-18" x 24"	11/19/2010	1, 4, 16, 19, 20	St. Joseph - Flea Market	7/6-7/10	2-18" x 24"	5/24/2011	1, 2, 5, 6, 10
	K of C - Rummage Sale	1/21-2/5	5-18" x 24"	1/7/2011	1, 5, 10, 6, 2	St. Andrews - Ice Cream Social	7/22-8/4	5-18" x 24"	7/8/2011	1, 9, 43
	St. Andrews's Monthly Dinner	1/28-2/8	1-36" x 24"	12/9/2010	6	Dexter Daze	7/31-8/14	5-18" x 24"	6/7/2011	1, 2, 4, 5, 36
	Encore Theatre - Intermittent	1/20 - 2/20	2-36" x 24"	1/31/2011	15, 16	Friends of the Library - Book Sale	8/11-8/13	5-18" x 24"	11/9/2010	1, 4, 16, 19, 20
	Friends of the Library - Book Sale	2/3-2/5	5-18" x 24"	11/19/2010	1, 4, 16, 19, 20	Dexter Band - Car Wash	8/10-8/13	5-18" x 24"	8/12/2011	1, 7, 39, 21, 45
	Knights of Columbus - Fish Fry	2/12-2/26	5-18" x 24"	12/4/2011	1, 6, 5, 2, 10	High School - Blood Drive	8/23-8/30	5-18" x 24"	8/3/2011	1, 4, 5, 2, 4, 4
	Community Band - Concert	2/14-2/27	2-2" x 4"	1/31/2011	1, 3, 5	Encore Theatre - Intermittent	8/18 - 9/18	2-36" x 24"	1/31/2011	15, 16
March	Community Orchestra - Concert	2/23-3/6	2-3" x 4"	1/3/2011	5, 9	Community Orchestra - Concert	8/28-9/11	2-3" x 4"	8/26/2011	5, 9
	St. Andrews's Monthly Dinner	2/25-3/5	1-36" x 24"	12/9/2010	8	St. Andrews's Monthly Dinner	9/2-9/8	1-36" x 24"	12/9/2010	8
	Friends of the Library - Book Sale	3/3-3/5	5-18" x 24"	11/19/2010	1, 4, 16, 19, 20	St. James - 9/11 Service	9/3-9/12	5-18" x 24"	9/2/2011	1, 2, 4, 4, 10
	Historical Society - Art Fair	3/7-3/19	3-18" x 24"	12/15/2010	1, 2, 5, 7, 10	Comerstone - Mom to Mom Sale	9/10-9/24	5-18" x 24"	8/18/2011	1, 4, 5, 4, 10
April	St. Andrews's - Festival of Hymns	3/21 - 4/4	1-36" x 24"	3/18/2011	8	Methodist Church - Rummage Sale	9/11-9/25	3-18" x 24"	3/4/2011	5, 10, 1, 2, 3
	Friends of the Library - Book Sale	3/31-4/2	5-18" x 24"	11/19/2010	1, 4, 16, 19, 20	St. Andrews - Blood Drive	9/15-9/26	2-28" x 22"	12/9/2010	8, 22
	St. Andrews's - Monthly Dinner	4/1-4/7	1-36" x 24"	12/9/2010	8	Touchdown Club - BBQ	9/13-9/18	5-18" x 24"	9/13/2011	1, 2, 10, 7, 21
	St. Andrews - Blood Drive	4/11-4/18	2-28" x 22"	12/9/2010	8, 22	Lion's Club - Apple Daze	9/19-10/1	5-18" x 24"	9/2/2011	1, 2, 4, 5, 10
	American Legion - Dinner	4/25-4/29	1-18" x 24"	4/25/2011	1	ABCD - Tallgate	9/24-10/1	5-18" x 24"	9/15/2011	1, 2, 4, 10, 44
May	Dexter High Drama - Play	4/18-5/1	1-4" x 8"	4/12/2010	3, 1, 19	Friends of the Library - Book Sale	9/28-10/1	3-18" x 24"	11/19/2010	1, 4, 16, 19, 20
	Community Band - Concert	4/18-5/1	1-18" x 24"	1/31/2011	1, 3, 5	Knights of Columbus - Dinner	9/18-10/3	5-18" x 24"	9/12/2011	1, 2, 4, 5, 10
	Historical Socy. - Civil War Meeting	4/28-5/2	5-22" x 14"	4/18/2011	1, 2, 9, 5, 4	St. Andrews's - Monthly Dinner	9/30-10/6	1-36" x 24"	10/9/2010	8
	Encore Theatre - Intermittent	4/7 - 5/8	2-36" x 24"	1/31/2011	15, 16	St. Andrews's - Sauerkraut Supper	10/5-10/19	5-18" x 24"	10/3/2011	1, 2, 4, 5, 36
	Methodist Church - Rummage Sale	4/18 - 5/1	3-18" x 24"	3/14/2011	5, 10, 1, 2, 3	Community Players - Play	10/8-10/31	2-4" x 3"	10/12/2011	5, 2
	St. Andrews's - Monthly Dinner	4/28-5/5	1-36" x 24"	12/9/2010	8	Remodelers Home Tour	10/21-10/23	5-18" x 24"	9/21/2011	1(2), 15, 42, 20
	Relay for Life	5/2-5/16	5-18" x 24"	5/2/2011	1, 4, 5, 6, (2)	Community Band - Concert	10/17-10/31	1-18" x 24"	10/1/2011	1, 3, 5
	St. Andrews's - Quilt Show	5/6-5/14	1-36" x 24"	12/9/2010	8	Community Orchestra - Concert	10/23-11/6	2-3" x 4"	8/26/2011	5, 9
	Friends of the Library - Book Sale	5/5-5/7	5-18" x 24"	11/19/2010	1, 4, 16, 19, 20	Wrestling Club	10/26-11/6	5-18" x 24"	10/24/2011	1, 4, 44, 5, 10
	Historical Socy. - Civil War Dinner	5/6-5/20	4-18" x 24"	5/2/2011	2, 6, 7, 21, 41	United Methodist - Craft Show	10/26-11/5	5-18" x 24"	10/26/2011	1, 4, 44, 5, 2
	St. Joseph - Plant Sale	5/7-5/15	2-18" x 24"	5/6/2011	1, 36	St. Andrews's Monthly Dinner	10/28-11/3	1-36" x 24"	12/9/2010	8
	Community Orchestra - Concert	5/11-5/22	2-3" x 4"	1/3/2011	5, 9	Friends of the Library - Book Sale	11/3-11/15	5-18" x 24"	11/19/2010	1, 4, 16, 19, 20
	Remodeled Home Tour	5/13-5/16	3-18" x 24"	5/4/2011	1, 15(2), 20, 42	American Legion - Fundraiser	11/2-11/14	5-18" x 24"	10/6/2011	1, 2, 4, 5, 10
	Knights of Columbus - Chicken Broil	5/15-5/30	5-18" x 24"	5/6/2011	1, 2, 5, 6, 10	Dexter Lions - Tree Sale	11/25-12/4	2-3" x 5"	10/5/2011	1, 10, 7
June	Encore Theatre - Intermittent	5/9-5/15	2-36" x 24"	1/31/2011	15, 16	St. Andrews's Monthly Dinner	11/25-12/1	1-36" x 24"	12/9/2010	8
	Ice Cream Social	5/22-6/4	5-18" x 24"	5/2/2011	1, 2, 6, 7, 36	Girl Scouts - Holiday Bazaar	11/19-12/3	2-18" x 24"	10/25/2011	1, 5
	Dexter Soccer Club - Registration	5/28-6/18	5-18" x 24"	5/2/2011	5, 10, 4, 32, 11	Friends of the Library - Book Sale	12/1-12/3	5-18" x 24"	11/19/2010	1, 4, 16, 19, 20
	Historical Socy. - Civil War Days	5/29-6/12	2-4" x 8"	5/2/2011	1, 1, 10	Home for the Holidays	11/19-12/4	5-18" x 24"	11/7/2011	1, 2, 4, 5, 44
	St. Andrews's - Rummage Sale	5/31-6/11	4-18" x 24"	5/25/2011	2, 4, 5, 6, 36	St. James - Cookie Walk	11/26-12/4	1-3" x 4"	11/23/2011	1
	Friends of the Library - Book Sale	6/2-6/4	5-18" x 24"	11/19/2010	1, 4, 16, 19, 20	Heritage Guild - Holiday Bazaar	11/27-12/4	5-18" x 24"	11/3/2011	1, 2, 4, 5, 10
	Community Orchestra - Concert	6/6-6/17	2-3" x 4"	1/3/2011	5, 9	Historical Society - Fundraiser	11/19-12/5	5-18" x 24"	11/4/2011	1, 2, 4, 10, 44
	Boy Scouts - Rummage Sale	6/15-6/18	2-4" x 5"	6/17/2011	1, 7	Community Band - Concert	11/28-12/12	1-18" x 24"	10/1/2011	1, 3, 5
	High School - Blood Drive	6/24-6/28	1-18" x 24"	6/24/2011	1, 4, 5, 10	Wrestling Club	12/1-12/15	5-18" x 24"	10/24/2011	1, 4, 44, 5, 10
	Community Orchestra - Concert	6/24-6/28	2-3" x 4"	6/24/2011	1, 4, 5, 10	Community Orchestra - Concert	12/4-12/18	2-3" x 4"	8/26/2011	5, 9



**VILLAGE OF DEXTER**

[ddettling@villageofdexter.org](mailto:ddettling@villageofdexter.org)

8140 Main Street Dexter, MI 48130-1092 Phone (734)426-8303 ext 11 Fax (734)426-5614

**MEMO**

**To: President Keough and Council Members**  
**From: Donna Dettling, Village Manager**  
**Date: December 21, 2011**  
**Re: Assistant Village Manager &**  
**Village Manager Report - Meeting of December 27, 2011**

1. Meeting Review:
  - December 8<sup>th</sup> – Meet with Shawn re: Mid-year review
  - December 9<sup>th</sup> – Paul Ganz DTE re: Meter upgrades
  - December 12<sup>th</sup> – Dan Schlaff re: Superintendent Position
  - December 14<sup>th</sup> – West Side Connector re: Water & Sewer Repair, see **attached** email from Coy Vaughn
  - December 14<sup>th</sup> – Moore Controls re: IFT inquiry
  - December 15<sup>th</sup> – DDA monthly meeting
  - December 15<sup>th</sup> – Water Main Project Site Visit
  - December 15<sup>th</sup> – Ross Childs of Northern United Brewing Co. re: Connection Fees
  - December 19<sup>th</sup> – WCRC re: Dexter-Pinckney Sidewalk Project
  - December 19<sup>th</sup> - OHM re: Pat Droze potential replacement for Christine Phillips
2. Upcoming Meeting Review:
  - December 22<sup>nd</sup> – Well Head Protection Meeting
  - January 5<sup>th</sup> – Jim Haeussler re: Dedication of Dexter Crossing
  - January 12<sup>th</sup> – Broad Street Redevelopment Team Kick Off Meeting
  - January 16<sup>th</sup> – Regional Fire Meeting
  - January 17<sup>th</sup> – Cityhood Public Hearing
3. Water Main Project Update. **Attached** to my report is a letter that was mailed on December 16<sup>th</sup> to the residents in the project area to give them an update on the project. We are starting to receive feedback, which will be collected for the punch list. Additional storm sewer improvements along Fifth Street on the Water Main side of the street to enclose the storm sewer from Central Street to Dover were authorized to achieve a final grade similar to what was there previously and to allow for a safe parking area. OHM estimated the improvements at \$14,000 to \$18,000. With this additional cost the project is still under budget.
4. Cedar Sidewalk. Allison Bishop and I met with representatives of Washtenaw County Road Commission on December 19, 2011 to review the preliminary layout for the Cedar's sidewalk connection. WCRC will present plans to the Village on the January 23, 2012 agenda for Council's review and approval. Also included will be a cost estimate and request for authorization to bid the project. WCRC requested that the Village enter into an agreement to allow WCRC to manage the contract. The agreement would include the sidewalk construction contract as well as work that the Road Commission will be completing on the traffic and pedestrian signals as part of the project.

5. Senior Center Rental Agreement. **Attached** is a letter from Kim Martini, Director of the Senior Center letting us know that we will be charged \$50 for use of the facility other than Mondays, the second Tuesday or the third Thursday.
6. S2 Grant Award **Attached** is a letter from MDEQ establishing the Village's eligibility to receive grant assistance for the Sludge Handling System Upgrades. The approved S2 Grand amount is \$210,246.
7. Office Closed over Holiday. REMINDER The Village office will be closed on Monday, January 2<sup>nd</sup> for the New Year Holiday.
8. WATS Federal Aid Committee **Attached** is a memo from Rhett Gronevelt WATS Technical Committee representative regarding a new application form to submit projects. Jim Carson and I recommend that we re-apply for FY 2014 to try to keep Central Street funding in tact. Since we have a Baker Road design started for a pedestrian crossing project, this project could be updated and submitted for intersection improvements at Dan Hoey and Shield with enhanced ped-crossing, sidewalks and pavement improvement funding.
9. 8077 Forest Street Fence. Staff has requested a survey and will provide the information in the next agenda.
10. Main Street Rehabilitation. Just a reminder that we will have a work session at 6:00 p.m. prior to the January 9, 2012 Council meeting to review the design documents for the Main Street Project as well as the Central Street Project. Sean Burton from Dexter Community Schools was invited and plans to attend the work session to get the Schools feedback on scheduling. The plan sets for both these projects will also go before Planning Commission at their January meeting for their review.
11. Saturday Work Session. Set a Council Work Session for a Saturday in January. We typically review Council Rules and Organizational Matters in January. This would also be a good opportunity to discuss the Village Manager's Mid Year review, and review an employment agreement for Dan Schaff to transition him to Superintendent. Shawn and I have discussed January 7<sup>th</sup> or the 14<sup>th</sup> as possibilities.
12. Water & Sewer Main Repair Claims. Attached is an email update from Coy Vaughn regarding the County's position on the outstanding water and sewer main claims against Anlaan.
13. Sign Regulation Workshop. **Attached** to my report is a sign regulation workshop registration form. Allison Bishop has signed up for the workshop and opened it up to Planning Commission and I wanted to open it up for others who might be interested. Allison, Thom Phillips and Jim Carson are signed up for the Thursday, January 12<sup>th</sup> session at Pittsfield Charter Township Hall.

14. Consulting Staff Changes. Christine Phillips announced that she will be leaving OHM at the end of January to pursue a career in Real Estate. Blair Selover also announced that he will be leaving Tetra Tech in early January.
15. Dexter Area Fire Department 2012 Budget. **Attached** is the 2012 Budget adopted by the Fire Board at their meeting on Thursday, December 15, 2011. The allocation is still in draft form to allow for the final/actual end of December runs. If the run allocation stays the same the Village will experience a \$69,000 increase in fire costs for 2012. Chief Yates pointed out that the \$58,000 contract with the Chelsea Area Fire Authority for Lima Township was kept separate to be used to build up a fund for equipment purchase, so it was not taken off the total allocation as it has been in previous years. Last year's revenue also included a state grant (\$67,000) and an additional payment of \$87,000 by Dexter Township due to their increase in service area. Expenditure changes include a reduction in overtime and an increase salary due to hiring a new firefighter.
16. Draft Resolution. At our last Council meeting Paul Cousins asked that staff draft a resolution to use a portion of the Constitutional revenue sharing payments towards future facility improvements. The **attached** resolution is for your review and discussion prior to placing it on the agenda for adoption.
17. Master Plan. Comments on the DRAFT Master Plan should be sent to Allison Bishop by January 9<sup>th</sup> for inclusion in the DRAFT. The Planning Commission will be recommending to Council distribution of the Master Plan to adjacent jurisdictions.
18. MedHub. **Attached** is a letter from MedHub requesting that the Village establish an Industrial Development district for the property located at 3515 Broad Street.
19. Audit. The audit was electronically submitted to the State on December 20<sup>th</sup>. The electronic version was also emailed to Council. The audit will be posted to the website. The printed audit will be available with the January 23<sup>rd</sup> Council agenda. Rana will be attending this meeting to review the audit.
20. Special Joint Meeting. A copy of the posting for a special joint work session for Council, Planning Commission, Downtown Development Authority, Parks Commission and the Broad Street Redevelopment Team is **attached** for your review. This is the kick-off meeting to review the Building and Site Evaluation completed by OHM/Bird Houk on the Former DAPCO site.

**Donna Dettling**

---

**From:** Coy Vaughn [vaughnc@ewashtenaw.org]  
**Sent:** Monday, December 19, 2011 4:24 PM  
**To:** Donna Dettling  
**Cc:** Allison Bishop  
**Subject:** Sewer/Water repairs

Hi Donna,

At our meeting last Wednesday, you requested that I let you know what the County's official response will be regarding the sewer and water main repairs. We met today with our legal counsel and Dick Beeckman. Our Attorney (Jim Reach) will draft a letter putting all three parties on notice (Anlaan, Kyle, & Precision & their insurance companies) that we intend to convene a meeting and that we fully expect a resolution for payment of the outstanding debt at this meeting. If it is not resolved, we will file suit against Anlaan in order to recover the money. Although the sewer breach and water main break will be handled as two separate insurance claims, we will handle them as one incident for purposes of this meeting and subsequent law suit if needed.

We hope that this request will lead to quick resolution of the matter. Let me know if you have any questions.

Coy

**Coy P. Vaughn, AICP**  
Superintendent of Park Planning  
Washtenaw County Parks & Recreation Commission  
2230 Platt Road  
Ann Arbor, MI 48107  
734-971-6337 #320 office  
734-368-0073 cell



# VILLAGE OF DEXTER

8140 Main Street • Dexter, Michigan 48130-1092 • (734) 426-8303 • Fax (734) 426-5614

## Village Council

Shawn Keough  
*President*

Ray Tell  
*President Pro-Tem*

Jim Carson  
*Trustee*

Paul Cousins  
*Trustee*

Donna Fisher  
*Trustee*

Joe Semifero  
*Trustee*

James Smith  
*Trustee*

## Administration

Donna Detting  
*Manager*

Carol Jones  
*Clerk*

Marie Sherry, CPFA  
*Treasurer/Finance Director*

Courtney Nicholls  
*Assistant Village Manager*

Allison Bishop, AICP  
*Community Development Manager*

THE VILLAGE OF  
DEXTER IS AN EQUAL  
OPPORTUNITY  
PROVIDER AND  
EMPLOYER

www.  
villageofdexter.org

December 16, 2011

Re: Fourth, Fifth, Hudson, Dover, Edison Water Main Improvements  
Project Update

Dear Village Resident:

The Village of Dexter would like to thank you for your patience during the 2011 infrastructure replacement program. The contractor is attempting to finish as much of the work as weather will allow on your street before the winter snowfall.

The Water Main replacement portion of the project has been completed. The contractor's efforts are now focused on the storm water management portion of the project. Improving drainage in the project area with new driveway culverts and vegetated swales is an essential component of the village's desire to implement comprehensive projects, to address drainage issues and better manage the storm water runoff. As you are aware, most of the streets in the project area are not curbed at this time and underground drainage is not available. Storm water management is necessary to protect motorists and extend the life of the roadway through the elimination of standing water. We have received some questions regarding how all of these improvements will look when the project is completed. In some cases, you may have a culvert where there previously wasn't one or a more obvious swale than existed before. We want you to know that we understand that in some cases the Village's right-of-way will look a little different than it did prior to the project, however, the drainage improvements are necessary and we will work hard to restore the areas in the most aesthetically pleasing manner possible. This letter provides an opportunity to get some feedback from you.

Final site grading will be completed this year. Mulch blankets will be tacked over the exposed swale areas and other soil erosion control measures will be used as necessary along steep slopes to minimize soil erosion during the winter. The final restoration in front of your home will be completed next spring, and will include grading to smooth out areas damaged over the winter and the application of top soil, sod or seed and mulch. Through the winter the Village and contractor will continue efforts to minimize any soil erosion.

If you have any unresolved concerns related to the project it is important that you complete the form included and submit it to the Village Office located at 8123 Main Street no later than February 1, 2012. (Drop off, mail, scan and email or fax)

We anticipate that some items will not be able to be addressed until the spring. However, this list is our way of documenting issues that need to be resolved by the



# VILLAGE OF DEXTER

8140 Main Street • Dexter, Michigan 48130-1092 • (734) 426-8303 •

Fax (734) 426-8311

contractor. Please include all areas of concerns such as sod, sprinklers, etc. even if you have already reported these items to us previously.

Again, we appreciate your cooperation and understanding during this construction project. If you have any additional questions or concerns, please call the Village office at (734) 426-8303. We are happy to assist you in any way.

Sincerely,

*Donna Dettling*  
\_\_\_\_\_  
Donna Dettling, Village Manager

## FOURTH, FIFTH, HUDSON, DOVER, EDISON WATER MAIN IMPROVEMENTS

**CONTACT NAME:** \_\_\_\_\_

**ADDRESS:** \_\_\_\_\_

**DAYTIME PHONE:** \_\_\_\_\_ **EVENING PHONE:** \_\_\_\_\_

**ISSUES:** (please use the back of this sheet if necessary)

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

---

---

# DEXTER SENIOR CENTER

---

---

"Serving Our Seniors"

December 14, 2011

Village of Dexter  
c/o Donna Dettling, Village Manager  
8123 Main Street  
Dexter, MI 48130

Donna,

Enclosed you will find a 2012 rental agreement for the Dexter Village Council meetings at the Dexter Senior Center. The rent of \$250 per month will include 5 meetings per month (3 Monday evenings, the second Tuesday evening and the third Thursday morning).

*all Mondays per Kim*

Effective January 1<sup>st</sup> any additional meetings or work sessions will be billed by the Dexter Senior Center at \$50 per meeting. This will be done on a monthly basis.

If you have any questions, feel free to contact me.

Sincerely,



Kimberly R. Martini  
Director  
Dexter Senior Center

**Dexter Senior Center**  
**Rental Agreement**

Please fill out the front side of the rental agreement. The reverse side of the form lists renter responsibilities.

Date of Rental: \_\_\_\_\_

Time of Rental: \_\_\_\_\_

Name of group/person: \_\_\_\_\_

Contact person: \_\_\_\_\_

Address: \_\_\_\_\_

\_\_\_\_\_

Phone: \_\_\_\_\_

Rental fees: ~~\$150 a day plus \$75 deposit~~

Key received:

Deposit received: N/A

Check-off sheet: \_\_\_\_\_

Key returned: \_\_\_\_\_

Comments:

*\$250 per month for the following: 3 Monday evenings second Thurs. evening third Thurs. morning*

January 2012

*Any additional meeting will be billed at \$50 per meeting.*

*R. Marti*



RICK SNYDER  
GOVERNOR

STATE OF MICHIGAN  
DEPARTMENT OF ENVIRONMENTAL QUALITY  
LANSING



DAN WYANT  
DIRECTOR

December 13, 2011

Ms. Donna Dettling, Village Manager  
Village of Dexter  
8140 North Main  
Dexter, Michigan 48130

Dear Ms. Dettling:

SUBJECT: Notice of Grant Application Approval  
Village of Dexter  
Sludge Handling System Upgrades  
Grant Project Number 9188-01

The Michigan Department of Environmental Quality (DEQ), pursuant to Parts 52 and 53, Clean Water Assistance, of the Natural Resources and Environmental Protection Act, 1994 PA 451, as amended (NREPA), has reviewed your S2 Grant Application received on September 30, 2011, and determined that the application was administratively complete effective as of December 8, 2011. The DEQ certifies that the village of Dexter is eligible to receive grant assistance as provided by Part 5204a(3), of the NREPA and hereby approves the application. Exhibit A, attached, identifies the DEQ approved grant amount along with the approved project scope, budget items with approved project costs, effective grant period (start/end dates), and ineligible services if any.

By copy of this letter, we are requesting the Michigan Finance Authority (MFA), who will also receive a copy of your S2 Grant Application, to prepare a grant agreement for the amount stated in the attached exhibit for signature under the provisions set forth in Part 5204a(3), of the NREPA.

You may anticipate grant award in April 2012. Should you have any questions about this project, please contact the project manager, Ms. Karen Nickols, by phone at 517-241-8114, e-mail at NickolsK@michigan.gov, or by mail at DEQ, P.O. Box 30241, Lansing, Michigan 48909-7741, or you may contact me.

Sincerely,

Sonya T. Butler, Chief  
Revolving Loan Section  
Resource Management Division  
517-373-2161

Attachment

cc/att: Mr. Joe Fielek, Executive Director, MFA (w/copy of seven-page S2 Grant Application)  
cc: Mr. Rhett Gronevelt, Orchard, Hiltz & McCliment, Inc.  
Mr. Alan J. Lambert, Assistant Attorney General, Office of Attorney General  
Mr. Brent Bodnar, DEQ-Water Resources Division, Lansing District Office  
Ms. Karen Nickols and Ms. Debbie Martinson, DEQ-RMD

**S2 Grant Program****Exhibit A**

Grantee: Village of Dexter

Project Name: Sludge Handling System Upgrades

DEQ Approved Grant Amount: \$210,246 (Two Hundred Ten Thousand Two Hundred Forty-six Dollars)

Time Period for Eligible Costs: Start Date March 1, 2011

End Date June 30, 2012

Description of Approved Project Scope: Completion of a State Revolving Fund project plan, revenue system, and design engineering costs for the village of Dexter's sludge handling system upgrade project.

DEQ Approved Project Costs	
1. Planning Costs	\$54,597
2. Revenue System Development Costs	\$4,500
3. Design Engineering Costs	\$174,510
4. Eligible Cost Subtotal	\$233,607
5. LESS ( $\geq$ 10%) Local Match	\$23,361
6. Approved S2 Grant Amount (Line 4 minus Line 5)	\$210,246

# Memorandum



Date: December 14, 2011  
To: Donna Dettling  
Village Manager  
From: Rhett Gronevelt, PE  
CC: Jim Carson, WATS Policy Committee Chair Representative  
Re: WATS – Federal Aid Committee

Earlier this year the WATS staff introduced a new application form to submit projects for Federal Funding. The draft application was distributed for comments and a final draft distributed last week. The new application requests additional information regarding a project, particularly aspects of the project that pertain to the latest priorities identified through recent policies such as Complete Streets, Sustainability, and multi-modal transportation. WATS has indicated that the priorities are also consistent with prioritization that the FHWA is promoting.

As you are aware, the Fed-Aid committee typically has a call for projects in January of each year, for funding three years out. This year, the Committee instead made a call to re-apply for FY 2014 projects. This would be used as an opportunity to test the new application. The Village had funding assigned to the Central Street project in 2014, so it is proposed that this funding would be removed, but that all eligible agencies re-apply. Until the applications are submitted, and ranked, it is unknown whether the project funding would change. It has been stated that if the results of the ranking are unsatisfactory, the application may be further revised.

At this time it would be my recommendation that we submit applications for whatever project(s) we think would qualify and have the best chance of receiving funding. In the Village, the Federal-Aid eligible roads are Central St, Baker Rd., and Main St. (Dexter/Ann Arbor Rd.) I feel we should at least submit applications for Central St. and Baker. In my discussions with you and Mr. Carson, this seemed to be a mutual opinion. I can further discuss this with you or Council.

Another approach may be to submit applications for all of the streets, and see how they actually rank. While there is some effort involved in assembling the application, they are relatively straightforward, and I would estimate 4 – 8 hours of effort per application.

The deadline to submit the applications is January 11, 2012. I have attached the communication from WATS and the latest version of the application for your reference. If you have any questions, please give me a call.

# STP Funding Application

## Washtenaw Area Transportation Study

734-994-3127  
wats@miwats.org

### Applicant Information

Name of Requesting Agency	
Project Name	
Year of Project	
Long Range Plan #	Long Range Plan Year: _____
Project Limits	
Project Length	
Briefly describe existing pavement conditions	
Describe condition of existing non-motorized and ADA accommodations	
Briefly describe existing drainage facilities	
Briefly describe the proposed project work	

### PROJECT TYPE Pts. -6/0

1. **ROW needed?** Yes  No  If yes, please fill out the additional **ROW** section (Page 6)
2. Will federal funds be requested for ROW? Yes  No
3. Is EPE complete? Yes  No
4. Is final design: Complete  Initiated  Not Started
5. Is this a **standalone** ROW project? Yes  No  If so, please skip to the **ROW** Section (page 6)
6. **Will federal funds be requested for EPE?** Yes  No  If yes, please skip to **EPE** section (Page 6)
7. Has the project acquired all necessary State of Michigan permits?  
Yes  No, has yet to acquire permits  No state permits necessary

### PROJECT INFORMATION Pts. 0/30

1. **Is construction phase included in agency CIP?** Yes  No   
If no, attach financial commitment documentation
2. Was this project identified in a locally adopted Master Plan or Non-Motorized Plan, or in the WATS Non-Motorized Plan? Yes  No   
If yes, which plan(s)? \_\_\_\_\_

3. Current ADT: \_\_\_\_\_ Year of ADT: \_\_\_\_\_

4. Freight:  Provide direct access to freight facility/terminal/freeway  Class-A roadway  
 No Through Truck Restrictions  On truck route

Safety (Required for all project types except standalone ROW)

5. Provide crash history for the three most current years available.

Number of Property Damage Only Crashes \_\_\_\_\_  
 Number of Non-Motorized Crashes \_\_\_\_\_  
 Number of Injury Crashes \_\_\_\_\_  
 Number of Fatalities \_\_\_\_\_

6. How will this project mitigate crashes and improve roadway safety?

**PROJECT FUNDING**

Pts. 0/10

1. Total STP Funds Requested \_\_\_\_\_
2. List all Potential funding partners contributing to the local match. Attach explanation if funding source is time sensitive.  
 Outside funding can increase projects likelihood to secure STP funding

Source	Fund Type	Amount	Indicate if funding is potential or committed
	Local		
<b>TOTAL</b>			

Notes:

3. Is your agency planning to apply for EPA (1)(2), State DEQ, or other funding sources for stormwater management techniques?  
 Yes  No

**PROJECT COORDINATION**

Pts. 0/5

1. Please list jurisdictional responsibility for the following:
- i. Water system \_\_\_\_\_
  - ii. Sanitary sewer system \_\_\_\_\_
  - iii. Storm sewer system \_\_\_\_\_

2. Which agencies are you working with to coordinate this project?

# ROADWAY CHARACTERISTICS

Pts. 0/38

1. Enter the required information in the table below

Total Number of Travel Lanes	EXISTING		PROPOSED	
	General Purpose	Transit	General Purpose	Transit
Parking Lanes	<input type="checkbox"/> Yes <input type="checkbox"/> No Type: _____		<input type="checkbox"/> Yes <input type="checkbox"/> No Type: _____	
Shoulder Width in Feet				
Shoulder Surfacing	<input type="checkbox"/> Paved <input type="checkbox"/> Unpaved		<input type="checkbox"/> Paved <input type="checkbox"/> Unpaved	
Sidewalk Placement	<input type="checkbox"/> One Side <input type="checkbox"/> Both Sides <input type="checkbox"/> Intermittent <input type="checkbox"/> ADA Compliant <input type="checkbox"/> None		<input type="checkbox"/> One Side <input type="checkbox"/> Both Sides <input type="checkbox"/> Gap Fill <input type="checkbox"/> ADA Compliant <input type="checkbox"/> No change	
On Road Non-Motorized Facilities	<input type="checkbox"/> Bike Lanes <input type="checkbox"/> Sharrows Other _____		<input type="checkbox"/> Bike Lanes <input type="checkbox"/> Sharrows Other _____	

2. If the project does not include non-motorized facility improvements, please explain

3. Most recent PASER Rating (Average for segment): \_\_\_\_\_

4. Congestion data: Year congested in 2035 plan: \_\_\_\_\_

## Road

### Road Surfacing Improvements

1. Select all that apply from the following

- Reconstruction     
  3R     
  PM     
  New Roadway

### Non-motorized (Required for all project types)

- Will project connect to existing non-motorized facilities? Yes  No
- Will the project complete a gap or extend an existing non-motorized route? Yes  No
- Does this project include a Shared Use Path? Yes  No
- List type of pedestrian crossing (i.e. refuge island, countdown signals): \_\_\_\_\_
- Is project a stand-alone non-motorized project? Yes  No
- Will project provide direct access to:
 

Employment <input type="checkbox"/>	Lifeline destination <input type="checkbox"/>
Residential Area <input type="checkbox"/>	School <input type="checkbox"/>
Transit <input type="checkbox"/>	Park and Ride Lot <input type="checkbox"/>
	Recreation Area <input type="checkbox"/>

**Transit** (Required for all project types)

1. Is improvement on a transit route? Yes  No

If yes, list routes: \_\_\_\_\_

2. Does the project scope include transit enhancements? Yes  No

If yes, list enhancements: \_\_\_\_\_

Examples: Provides new transit service, bus pull-out, lead walks, queue jump lane, signal preemption, transit only lane

**Bridge**

1. Does project include bridge rehabilitation or reconstruction? Yes  No

2. Is the bridge Structurally Deficient or Functionally Obsolete? SD  FO

3. Is bridge closed? Yes  No

4. Is bridge weight restricted? Yes  No  Provide weight restriction: \_\_\_\_\_

**Other**

1. Describe any other improvements (e.g. signals, safety, signing) not captured in the Road, Non-Motorized, Transit, or Bridge sections above.

**SUSTAINABILITY**

*Pts. 0/12*

1. Has your agency adopted a green house gas reduction, sustainability, complete streets, or energy conservation plan, policy, ordinance, or resolution?

Yes  No  If yes, please provide a attach a copy of that policy to this form (only necessary to attach once if submitting multiple projects)

2. Describe your planned reuse of existing onsite materials (e.g. trails/farm lane, re-pavement, etc)

3. Is there any new landscaping (excluding restoration)? Yes  No

Will new landscaping use native vegetation (Native plant resource)? Yes  No

4. Will this project include the installation or replacement of street lighting? Yes  No

If so, will you be using energy efficient lighting? Yes  No  unknown at this time

5. Will the project install solar power panels or use on-site power generation technology to support facilities in the right of way? Yes  No

*For assistance with stormwater related questions, please contact the Washtenaw County Water Resources Commissioner's Office at 734-222-6860.*

6. Watershed(s) within the proposed project area (eWashtenaw Map) (County Watersheds Map)

Huron  Grand  Rouge  Stony Creek  Raisin  Swan Creek

7. List County drains within the project area (Maps)

*Note: If stormwater discharges into a county drain, then the project must apply for a permit with the Washtenaw County Water Resources Commissioner's Office*

8. Please list any stormwater best management practices (BMPs) and/or low-impact development (LID) techniques that you may consider (please refer the table: Stormwater BMPs and LID Techniques).

9. Please identify the level of stormwater management for proposed stormwater best management practices or low impact development techniques. Check all that apply:

First Flush       Bankfull Flood       100 Year Flood/1% Storm

10. For any wetlands that may be near the project or affected by the project, please provide the wetland(s) type and classification code from this Interactive Map. (Zoom to Washtenaw County; select "Wetlands" under Map Layers)

**SITE MAINTENANCE/LONG-TERM MAINTENANCE**

*Pts. 0/5*

1. Does the agency have a long-term maintenance plan for stormwater management techniques (as per the rules of the Washtenaw County Water Resources Commissioner's Office) Yes  No
  2. Will the non-motorized facilities have winter maintenance? Yes  No
-

**STP Program Application**  
**Washtenaw Area Transportation Study**

734-994-3127  
wats@miwats.org

**FOR ROW PROJECTS ONLY:**

Project will be constructed within 3 years of using funding for ROW? Yes  No/Not Eligible

---

**FOR EPE PROJECTS ONLY:**

Project will be constructed within 3 years of using funding for EPE? Yes  No/Not Eligible

Please attach letter of support for potential improvement from local community and/or agency board.

Is Agency requesting federal funds for ROW? Yes  No  Sources \_\_\_\_\_

**WATS Use Only:** Density of adjacent TAZ's. Residential \_\_\_\_\_ Employment \_\_\_\_\_

---

**FOR PREVENTIVE MAINTENANCE PROJECTS ONLY:**

Is your agency planning to use these funds for Preventive Maintenance on any roads where the most recent PASER ratings are less than five? Yes  No  If yes, explain

Average daily VMT on all roads being considered: \_\_\_\_\_

Total number of lane miles being considered for the Preventive Maintenance program: \_\_\_\_\_

Is your agency considering any in-road non-motorized improvements as part of the Preventive Maintenance program? Yes  No

How is your agency considering the effects of Preventive Maintenance methods on Non-Motorized facilities and users?

---

**From:** Eric Bombery  
**Sent:** Tuesday, December 13, 2011 3:41 PM  
**To:** Eric Bombery  
**Subject:** Urban FAC Call for FY 2014 Projects

Local agencies,

As agreed at the FAC meeting on December 6, WATS is now conducting a call for the Urban Surface Transportation Program for FY 2014. All previous projects in FY 2014 have been deleted and new or resubmitted projects will require an application in this call.

Attached are three word files, an application for transit projects, an application for non-transit projects, and a list of definitions. Also attached is an excel spreadsheet tracking agencies funding levels from 2004 through 2013 based on the FAC programs and obligation reports. The 2010 census populations are also provided in the excel spreadsheet. The agency funding amounts are for reference only and will not determine which projects are funded.

The application must be submitted by **12:00 PM on Wednesday, January 11, 2012** to [bomberye@miwats.org](mailto:bomberye@miwats.org). Providing the applications by the date requested allows time for staff to review and score projects before the January 18, 2012 FAC Urban meeting.

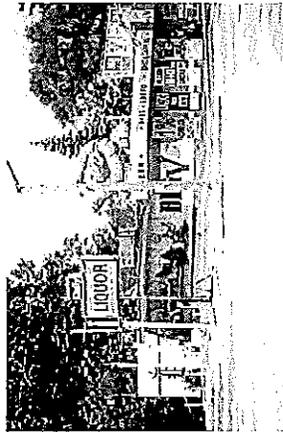
If your agency needs any help filling out the application please contact WATS.

Eric Bombery  
Transportation Planner  
Washtenaw Area Transportation Study  
705 N. Zeeb Rd.  
Ann Arbor, MI 48103  
734-994-3127  
[www.miwats.org](http://www.miwats.org)



**Scenic Michigan**  
and the  
**Planning and Zoning Center at MSU**  
Proudly Announce

**THE MOST IMPORTANT SIGN  
REGULATION WORKSHOP  
IN 20 YEARS!**



**It's Not Just Any  
Sign Workshop...  
It's About the New  
SIGN  
REGULATION  
GUIDEBOOK**

5 Michigan Locations  
January 10<sup>th</sup> through January 19<sup>th</sup>

**YOU DON'T WANT TO  
MISS THIS ONE**

Planning and Zoning Center at MSU  
310 Manly Miles Building  
1405 S. Harrison Rd  
East Lansing, MI 48823  
(517) 432-2222



Village of Dexter Clerk  
8140 Main Street, Dexter  
MI 48130

If you receive more than one brochure, please pass one to a friend.

48130\$1 092 C002



**It's Not Just Any Ole Workshop...  
IT'S ABOUT THE NEW SIGN  
REGULATION GUIDEBOOK**

Register today for one of five sign regulation workshops to be offered in mid-January 2012. These 3.5 hour programs will give you the necessary background and confidence to spot problems and risks associated with your local sign regulations and guidance on how to fix them.

The program is based on a new Sign Regulation Guidebook created for Scenic Michigan, a non-profit organization dedicated to protecting Michigan's scenic viewsheds and the aesthetic character of Michigan's communities. A CD of the Guidebook will be provided to everyone who registers for the workshop, and will not be distributed otherwise until after all five of the programs have been completed.

The Guidebook and training program were developed by Brian Connolly, a law student at the University of Michigan (with two degrees and experience in urban planning), and Mark Wyckoff, Director of the Planning & Zoning Center at Michigan State University, and Sr. Associate Director of the MSU Land Policy Institute. Wyckoff is a long-time planner and author of guidebooks in Michigan. He is also the editor of the monthly magazine *Planning & Zoning News*, now in its 30<sup>th</sup> year. This new Guidebook replaces one Wyckoff prepared for the Michigan Society of Planning Officials back in 1989.

The Guidebook was prepared with assistance from an Advisory Committee consisting of Don Wortman, of Carlisle Wortman; Doug Piggott of Rowe Engineering; Mark Graham, planning director of Delta Township; Larry Keisling, retired planning director of Troy and a member of the board of directors of Scenic Michigan; Peter Shakerre, retired attorney and a member of the board of directors of Scenic Michigan; Richard Norton, professor and director of the University of Michigan Urban and Regional Planning Program; and Gerald Fisher, professor of law at Cooley Law School. In addition, two special national legal advisors provided assistance on critical issues: professor Daniel Mandelker, law professor at Washington University in St. Louis Missouri, and professor Alan Weinstein, law professor at Cleveland State University.

Mark Wyckoff will be the trainer at these workshops with assistance from Briten Counolly on January 12<sup>th</sup>.

The Guidebook is over 150 pages in length and very thorough. See the list of chapters on the next panel. Four appendices accompany the guidebook and list all the major court decisions at the federal and state level related to these kinds of cases over the past thirty years.

The cost for these programs is very low because of donated time from the Planning & Zoning Center at MSU, and because of financial support from the Frey Foundation.

*This program has been submitted for approval to Master Citizen Planner CEUs at MSU.*

There are no plans at this time, to offer this session in additional locations this year, so register now!

**Who Should Come?**

One or more representatives of any community which has the following characteristics:

- An old sign ordinance or an old sign chapter in the local zoning ordinance.
- A community that has a sign court case pending, or has recently been to court.
- A community whose DDA is planning or executing a facade program that includes signs.
- A community that is preparing an update to its master plan to focus on placemaking or aesthetic improvements in the community
- A professional planner, zoning administrator, economic development director or community development director that is (or soon will be) working with the planning commission to prepare or update local sign regulations
- Planning commissioners concerned about a proliferation of signs in the community, or other sign problems like sign blight, or sign number, size, location or similar characteristics.
- Local officials concerned about digital signs, and other electronic message boards.
- Citizens concerned about billboards and their impact on community appearance.
- Municipal attorneys that handle sign cases or assist with writing, administering or enforcing sign regulations.
- Municipal attorneys that are involved in legal risk reduction activities in municipalities.
- A Master Citizen Planner that needs CEUs.
- A professional planner that wants an update on legal issues.

**Sign Regulation Guidebook Chapter Titles**

- 1: Introduction
- 2: Defining Signs
- 3: Contemporary Sign Issues
- 4: Why Regulate Signs
- 5: Principles of Good Signage
- 6: Legal Context and Constitutional Considerations
- 7: The Sign Regulation Hierarchy
- 8: Ten Regulatory Principles
- 9: Special Cases and Problems
- 10: Major Regulatory Options for Sign Regulation
- 11: Nonconforming Signage
- 12: Review of Model Ordinances from a Michigan Perspective
- 13: Standard Ordinance Components
- 14: Sign Variances
- 15: Process for Establishing, Processing, and Enforcing Sign Regulations
- 16: Implementation and Enforcement
- 17: Summary and Closing Thoughts
- Appendix A: Common Terms Requiring Definition in Sign Regulations
- Appendix B: Index of Relevant Cases by Subject
- Appendix C: Index of Cases by Deciding Court and Year
- Appendix D: Digest of Relevant Court Cases

**Don't Delay.....Register Today!**  
**Space is limited in all locations. You can register by fax, mail or on-line. It is faster on-line.**  
<http://www.pzcenter.msu.edu/>  
 Check on Workshops and Conferences Registration.

**TRAINING PROGRAM AGENDA**

(Times are for four evening programs; daytime program in Pittsfield Twp. starts registration at 12:30 PM and follows same agenda but the times are different and it ends at 4:30 PM)

- 5:00 – 5:30 Registration
- 5:30 – 5:45 Welcome and Overview of Program
- 5:45 – 6:30 Background, Major Purposes and Issues Associated with Local Sign Regulation
  - Definitions
  - Major Issues
  - Purposes of Regulation
  - Principles of Good Signage
  - Exercise
- 6:30 – 7:15 Major Legal & Practical Issues
  - Legal Issues
  - Sign Regulation Hierarchy
  - Regulatory Principles
- 7:15 – 7:30 Refreshment Break
- 7:30 – 8:15 Major Legal & Practical Issues, continued
  - Special Problems
  - Major Regulatory Options
  - Regulating nonconforming signs
  - Exercise
- 8:15 – 9:00 Sample Approaches to Local Sign Regulation
  - Model Ordinances
  - Standard Ordinance Components
  - Sign Variances
  - Exercise
  - Processes
  - Implementation and Enforcement

Accommodations for people with disabilities may be requested by calling us at 517-432-2222 before the registration deadline (7 days before the training program). Requests received after that date will be met if possible.

Michigan State University programs and materials are open to all without regard to race, color, national origin, gender, religion, age, disability, political beliefs, sexual orientation, marital status or family status.

MSU is an affirmative-action, equal opportunity institution.

**WORKSHOP REGISTRATION FORM**

Please submit a separate form for each person. One check may pay for multiple participants from the same government agency or business. Please print legibly.

Name: \_\_\_\_\_  
 Title: \_\_\_\_\_  
 Gov't Agency or Business: \_\_\_\_\_  
 Address: \_\_\_\_\_  
 City: \_\_\_\_\_ Zip: \_\_\_\_\_  
 Daytime phone: \_\_\_\_\_  
 Fax number: \_\_\_\_\_  
 Email: \_\_\_\_\_  
 County you are in: \_\_\_\_\_

I will attend the following workshop (place checkmark before one location only):

- Petoskey: Holiday Inn Express Petoskey, 1751 US-131 South, Tuesday, January 10<sup>th</sup> from 5:00-9 PM
- Ann Arbor: Pittsfield Charter Township Hall, 6201 W. Michigan Ave., Thursday, January 12<sup>th</sup> from 12:30-4:30 PM
- Big Rapids: Department of Public Safety (DPS) Community Room, 435 N Michigan Ave., Tuesday, January 17<sup>th</sup> from 5:00-9 PM
- Kalamazoo: M-TEC Center (part of Kalamazoo Valley Community College), 7107 Elm Valley Drive, Wednesday, January 18<sup>th</sup> from 5:00-9 PM
- Frankenmuth: Bavarian Inn Lodge Conference Center, 1 Covered Bridge Lane, Thursday, January 19<sup>th</sup> from 5:00-9 PM

Note: fees include new guide-book (on CD), training handouts, instruction and refreshments.

Rate per person attending one workshop	Early	Late
\$45	\$45	\$55
Master Citizen Planner CEUs	\$10	\$10

\* Applies to all registrations received <7 days before the program. No refunds for cancellations <7 days before training.  
 Check box for FREE membership in scenic Michigan through 2012 for persons who are not presently members. Visit [www.scenicmichigan.org](http://www.scenicmichigan.org) for more information.

**What to Expect**

This presentation includes hundreds of slides including good and bad examples of signs from around the state. There will be some exercises to work on with other persons at the workshop as well.

**Some of the Issues Addressed at the Workshop Include:**

1. Why effective sign regulation is critical to broader economic and community development objectives.
2. When it is appropriate to include sign regulations in the zoning ordinance and when it makes more sense to adopt a separate sign code.
3. What it means to have a content-neutral set of sign regulations and the legal risks associated with not having content-neutral regulations.
4. How court rulings have evolved on content-neutrality issues and what issues are still unresolved.
5. How to draft sign regulations so that legal risks are reduced.
6. How to address issues associated with digital signs and electronic message boards in ways that do not undermine community character or traffic safety.
7. How to engage the business community and sign companies in the preparation of sign regulations.
8. Where to find model sign ordinances and what the strengths of the various approaches are.
9. How to regulate temporary signs in a manner that is reasonable, without permitting them to proliferate.
10. What some communities are doing that is innovative with regard to sign regulation.

**Learn About:**

- Regulating digital signs and electronic message boards
- Regulating billboard signs
- Regulating temporary signs
- Regulating political signs!

To register, please complete the registration form, make checks or money orders payable to Michigan State University, and mail to: Sign Regulation Workshop, c/o 101 Human Ecology Building, Michigan State University, East Lansing, MI 48824; or register online at [www.pzcenter.msu.edu/](http://www.pzcenter.msu.edu/); or call in your registration at 517-884-3957; or FAX 517-432-8108.

# DEXTER AREA FIRE DEPARTMENT 2012 BUDGET WORKSHEET

	Jan - Oct 11	Original Budget	Amended Budget	% Remaining	2012 Req Budget	% Inc(Dec)
<b>Income</b>						
1628 · CHARGE FOR SERVICE/WEBSTER TWP	407,509.50	407,510.00	407,510.00	0.0%	450,556.00	10.56%
1629 · CHARGE FOR SERVICE/DEXTER TWP	213,426.66	256,113.00	256,113.00	16.67%	364,595.00	42.36%
1631 · CHARGE FOR SERVICE/MILL DEX	368,400.00	368,400.00	368,400.00	0.0%	437,217.00	18.68%
1640 · CONTRACTS - CAFA	58,725.00	58,725.00	58,725.00	0.0%	58,725.00	0.0%
1641 · DEXTER TWP CONTRACT	72,500.00	87,000.00	87,000.00	16.67%		(100.0%)
1642 · GOVERNMENT GRANTS	58,192.00	67,198.00	67,198.00	13.4%		(100.0%)
1643 · DONATIONS - PRIVATE	0.00	400.00	400.00	100.0%	200.00	(50.0%)
1665 · INTEREST INCOME	71.09	200.00	200.00	64.46%	100.00	(50.0%)
1670.10 · HAZMAT REIMBURSEMENT	1,870.00				2,500.00	
1671 · MISCELLANEOUS/SUNDRY INCOME	3,863.21	5,849.00	5,849.00	33.95%	2,650.00	(54.69%)
1673 · INSURANCE REIMBURSEMENTS	13,898.98					
<b>Total Income</b>	<b>1,198,456.44</b>	<b>1,251,395.00</b>	<b>1,251,395.00</b>	<b>4.23%</b>	<b>1,316,543.00</b>	<b>5.21%</b>
<b>Expense</b>						
1700 · PAYROLL-FULL TIME	293,982.36	375,510.00	375,510.00	21.71%	418,338.00	11.41%
1700.01 · PAYROLL- FULL TIME OVERTIME	123,621.16	60,000.00	60,000.00	(106.04%)	65,000.00	8.33%
1700.02 · EMPLOYEE BENEFITS- INSURANCE	111,639.93	145,950.00	145,950.00	23.51%	160,000.00	9.63%
1700.03 · EMPLOYEE BENEFITS- RETIREMENT	30,315.20	37,000.00	37,000.00	18.07%	41,000.00	10.81%
1700.05 · HOLIDAY PAY	3,734.40	24,100.00	24,100.00	84.5%	27,600.00	14.52%
1700.06 · SICK-TIME BONUS	6,988.62	9,230.00	6,989.00	0.01%	9,230.00	32.06%
1700.09 · SPECIALTY PAY	6,599.88	10,400.00	10,400.00	36.54%	10,400.00	0.0%
1700.10 · LONGEVITY BONUS	2,750.00	2,750.00	2,750.00	0.0%	2,750.00	0.0%
1700.12 · CONTRACT - PAY DOWN	60,145.44	60,165.00	60,165.00	0.03%	6,100.00	(89.86%)
1701 · PAYROLL-PAID ON CALL	47,408.00	78,000.00	69,469.00	31.76%	78,000.00	12.28%
1702 · SOC SEC & MED EXPENSE	42,675.89	47,442.00	47,442.00	10.05%	47,400.00	(0.09%)
1703 · TRAINING	3,086.65	4,000.00	4,000.00	22.83%	7,200.00	80.0%
1704 · TRAINING-CHIEF	0.00	500.00	500.00	100.0%	500.00	0.0%
1720 · ACCOUNTING SERVICE	4,000.00	5,200.00	5,200.00	23.08%	5,400.00	3.85%
1730 · PROFESSIONAL SERVICES	0.00	3,000.00	3,000.00	100.0%	5,000.00	66.67%
1740 · LEGAL SERVICES	175.04	500.00	500.00	64.99%	500.00	0.0%
1760 · AUDIT	3,600.00	3,600.00	3,600.00	0.0%	3,600.00	0.0%
1775 · INSURANCE, VEHICLE/PROPERTY	42,604.00	39,000.00	42,604.00	0.0%	44,000.00	3.28%
1780 · WORKERS' COMP. EXPENSE	21,858.00	19,000.00	21,858.00	0.0%	24,000.00	9.8%

# DEXTER AREA FIRE DEPARTMENT 2012 BUDGET WORKSHEET

	Jan - Oct 11	Original Budget	Amended Budget	% Remaining	2012 Req Budget	% Inc(Dec)
1790 · DISPATCH	16,575.42	14,600.00	18,903.00	12.31%	17,500.00	(7.42%)
1800 · SUPPLIES, PRINTING, POSTAGE	785.81	1,000.00	1,000.00	21.42%	1,200.00	20.0%
1815 · DUES & MEMBERSHIPS	2,123.84	3,000.00	3,000.00	29.21%	3,200.00	6.67%
1816 · DUES - FITNESS CENTER	2,500.00	2,500.00	2,500.00	0.0%	2,500.00	0.0%
1820 · OPERATING SUPPLIES	6,498.05	8,000.00	8,000.00	18.77%	8,500.00	6.25%
1830 · COMPUTER SUPPORT	0.00	1,000.00	1,000.00	100.0%	2,200.00	120.0%
1840 · QUARTERS	2,361.71	2,500.00	2,500.00	5.53%	6,500.00	160.0%
1850 · RENT-BUILDING	19,358.00	21,000.00	21,000.00	7.82%	22,000.00	4.76%
1860 · UTILITIES	7,129.03	5,700.00	5,700.00	(25.07%)	7,500.00	31.58%
1870 · COMMUNICATIONS	9,485.92	13,000.00	13,000.00	27.03%	13,000.00	0.0%
1895 · EQUIPMENT RENTAL	2,367.49	3,100.00	3,100.00	23.63%	3,500.00	12.9%
1910 · MEDICAL EXPENSE	520.48	2,500.00	2,500.00	79.18%	3,500.00	40.0%
1911 · MEDICAL SUPPLIES & LICENSES	0.00	0.00	0.00		4,500.00	100.0%
1920 · FT CLOTHING ALLOWANCE	3,966.50	4,500.00	4,500.00	11.86%	5,800.00	28.89%
1930 · POC CLOTHING ALLOWANCE	1,403.18	3,000.00	3,000.00	53.23%	11,000.00	266.67%
1940 · MISCELLANEOUS	118.19	500.00	500.00	76.36%	500.00	0.0%
1956 · TRAVEL	637.22	750.00	750.00	15.04%	750.00	0.0%
1960 · FUEL	14,481.55	13,000.00	13,000.00	(11.4%)	16,000.00	23.08%
1960.10 · VEHICLE ALLOWANCE- CHIEF	5,250.00	6,300.00	6,300.00	16.67%	6,300.00	0.0%
1962 · VEHICLE REPAIRS	31,428.41	23,000.00	23,000.00	(36.65%)	26,000.00	13.04%
1964 · PREVENTATIVE MAINTENANCE	4,006.32	4,000.00	4,007.00	0.02%	7,500.00	87.17%
1966 · EQUIPMENT REPAIRS	1,922.76	2,500.00	2,500.00	23.09%	3,000.00	20.0%
1968 · RADIO REPAIR AND MAINTENANCE	2,088.97	2,500.00	2,500.00	16.44%	4,500.00	80.0%
1970 · PUBLIC EDUCATION	0.00	0.00	0.00		1,500.00	100.0%
1983 · GRANTS & DONATIONS EXP	46,974.48	70,198.00	70,198.00	33.08%		(100.0%)
1984 · CAPITAL OUTLAY/FIRE FT EQUIP	2,757.56	14,000.00	14,000.00	80.3%	14,000.00	0.0%
1985 · CAPITAL OUTLAY/COMMUNICATIONS	0.00	2,500.00	2,500.00	100.0%	2,500.00	0.0%
1986.10 · TRANSFER TO DEBT SERVICE	101,337.85	101,400.00	101,400.00	0.06%	101,400.00	0.0%
<b>Total Expense</b>	<b>1,091,263.31</b>	<b>1,251,395.00</b>	<b>1,251,395.00</b>	<b>12.8%</b>	<b>1,252,368.00</b>	<b>0.08%</b>
<b>Net Income</b>		<b>0.00</b>	<b>0.00</b>		<b>0.00</b>	

*will not be  
added until  
Dec 31*

MUNICIPALITY	2008	%	2009	%	2010	%	2011 YTD	2011 ACTUAL	%	Change
Dexter Village	259	31.59%	287	36.70%	292	32.59%	295	295	34.91%	1.03%
Dexter Township	202	24.63%	155	19.82%	203	22.66%	246	246	29.11%	21.18%
Lima Township	94	11.46%	84	10.74%	78	8.71%	0	0		-100.00%
Webster Township	265	32.32%	256	32.74%	323	36.05%	304	304	35.98%	-5.88%
Mutual Aid	77		65		87		69	69		-20.69%
<b>TOTAL RUNS</b>	<b>897</b>		<b>847</b>		<b>983</b>		<b>914</b>	<b>914</b>	<b>100.00%</b>	

2012 Recommended  
\$1,252,368

\$998,600

\$1,251,396

	2011	%	2012	Amount
<b>PANNAVAHAWA TOWNSHIP</b>				
Dexter Village	\$368,400	18.68%		\$437,217
Dexter Township	\$256,113	42.36%		\$364,595
Lima Township	\$0	#DIV/0!		\$0
Webster Township	\$407,510	10.56%		\$450,556

	2011	%	2012	Amount
<b>QUARTERLY</b>				
Dexter Village	\$92,100.00	18.68%		\$109,304
Dexter Township	\$64,028.25	42.36%		\$91,149
Lima Township	\$0.00	#DIV/0!		\$0
Webster Township	\$101,878.00	10.56%		\$112,639



**RESOLUTION #2011-**

**RESOLUTION ON USE OF  
CONSTITUTIONAL REVENUE  
SHARING PAYMENTS TOWARDS  
FUTURE FACILITY IMPROVEMENTS**

**Village of Dexter**  
County of Washtenaw  
State of Michigan

---

Minutes of a regular meeting of the Village Council of the Village of Dexter, County of Washtenaw, State of Michigan, held on the \_\_\_ day of \_\_\_\_, 2011.

PRESENT: Members:

ABSENT: Members:

The following preamble and resolution were offered by Member \_\_\_\_\_ and supported by Member \_\_\_\_\_

WHEREAS, the Village of Dexter saw a 74% growth in population from 2338 to 4067 with the completion of the 2010 census, and

WHEREAS, this population increase has led to a \$110,000 increase in the constitutional portion of the Village's State of Michigan revenue sharing payments, and

WHEREAS, over the past several years Village Council has discussed making improvements to current Village owned facilities and/or constructing new facilities, and

WHEREAS, a restricted fund has been created for this purpose that currently has approximately \$238,996,

NOW THEREFORE BE IT RESOLVED, that for Fiscal Years 2012-2013 through 2016-2017 the Village will put \$15,000 of the constitutional revenue sharing increase into the restricted facilities fund to save for future facility improvement projects.

AYES:

NAYS:

ABSENT:

**RESOLUTION DECLARED ADOPTED THIS \_\_\_ DAY OF \_\_\_\_, 2011**

\_\_\_\_\_  
Village President – Shawn W. Keough

**CERTIFICATION**

I hereby certify that the attached is a true and complete copy of a resolution adopted by the Village Council of the Village of Dexter, County of Washtenaw, State of Michigan, at a regular meeting held on the \_\_\_\_ day of \_\_\_\_, 2011.

\_\_\_\_\_  
Village Clerk – Carol J. Jones

# medhub

December 13, 2011  
Carol Jones  
City Clerk  
Village of Dexter  
8140 Main Street  
Dexter, Michigan 48130

Dear Carol,

3515 Broad St LLC respectfully requests the Village of Dexter to establish an Industrial Development District for our property located at 3515 Broad Street and parcel number: HD-03-31-475-011. The legal description is below.

Thank You.



Peter J. Orr  
President  
MedHub, Inc., and 3515 Broad St LLC

A 1.20 PARCEL OF LAND IN THE SE 1/4 SEC 31, T1S, R5E, VILLAGE OF DEXTER, INCL PORTIONS OF LOTS 25 & 26 OF MARY J RAYWALT'S SECOND ADDN , DESC AS: COM AT NE COR LOT 25, BEING POB; TH S 75-30-00 E 253.05 FT; TH S 26-48-05 W 151.80 FT; TH ALG CRV TO LEFT, RAD 2386.68 FT, RAD 2602.82 FT, CHD N 74-55-45 W 237.08 FT; TH S 20-53-47 W 6.25 FT; TH N 82-39-24 W 29.53 FT; TH N 82-57-45 W 54.49 FT; TH N 07-40-05 E 164.09 FT; TH S 75-30-00 E 119.91 FT TO POB.



## INDUSTRIAL PROPERTY TAX ABATEMENT (P.A. 198 OF 1974, AS AMENDED)

Industrial property tax abatements provide incentives for eligible businesses to make new investment in Michigan. These abatements encourage Michigan manufacturers to build new plants, expand existing plants, renovate aging plants, or add new machinery and equipment. High-technology operations are also eligible for the abatement. 'High-technology activity' is defined in the Michigan Economic Growth Authority (MEGA) Act as: advanced computing, advanced materials, biotechnology, electronic device technology, engineering or laboratory testing related to product development, medical device technology, product research and development and advanced vehicles technology or technology that assists in the assessment or prevention of threats or damage to human health or the environment. Abatements Under P.A. 198 can significantly reduce property taxes on new investment for eligible firms.

### ESTABLISHING THE DISTRICT

Tax benefits are granted by the legislative body of the city, township or village in which the investment will be located. A public hearing is held and a resolution is adopted to approve the establishment of an Industrial Development District (for a new project) or a Plant Rehabilitation District (for a rehabilitation project). A written request to establish the district must be filed with the clerk of the local unit of government prior to commencement of construction, alteration or installation of equipment.

Once the district is established, the company may apply for an abatement on property taxes (real and personal) for up to 12 years.

### APPLICATION PROCESS

Industrial property tax abatements must be approved at both the local and state levels. The eligible business files an application (Michigan Department of Treasury Form 1012) with the local clerk after the district has been established and no later than six months after commencement of the project. The local unit adopts a resolution approving the application and determines the length of years for the

abatement. After a local public hearing, the application is filed and reviewed by the State Tax Commission (STC) and the Michigan Economic Development Corporation<sup>SM</sup> (MEDC). The STC then grants final approval and issues the exemption certificate. Locally approved applications (with attachments) must be received by the STC no later than October 31, in order to receive consideration and action by December 31.

Applications to the STC must include an agreement signed by the local unit and the operator of the facility outlining the conditions of the abatement. This shall include an affidavit that no payment of any kind in excess of the fee allowed under the Act has been made or promised in exchange for favorable consideration of the exemption application.

Once approved, the firm pays an Industrial Facilities Exemption (IFE), instead of the property tax, that reflects the abatement savings.

### ELIGIBLE FACILITIES

Industrial plants eligible for tax abatement are those that primarily manufacture or process goods or materials by physical or chemical change. Related facilities of Michigan manufacturers such as offices, engineering, research and development, warehousing or parts distribution are also eligible for exemption.

\*Research and development laboratories, high-tech facilities and large communications centers can qualify throughout Michigan.

Facilities used for warehousing, distribution or logistics purposes can be eligible if they locate in specific border counties. At least 90% of the property, excluding the surrounding green space, must be used for warehousing, distribution, logistics or communications center and occupy a building or structure that is more than 100,000 square feet. Eligible border counties include Berrien, Branch, Cass, Chippewa, Dickinson, Gogebic, Hillsdale, Iron, Lenawee, Menominee, Monroe, St. Clair, St. Joseph and Wayne.

The exemption applies to buildings, building improvements, machinery, equipment, furniture and fixtures. Real and personal property are eligible whether owned or leased (provided the lessee is liable for payment of taxes on the property).

The exemption covers only the specific project that is the subject of the application. Any buildings and equipment that existed prior to construction of a new facility are not exempt. If the project is for rehabilitation, the value of any pre-existing obsolete property is exempt from ad valorem property taxes, but will be used as the base for the IFE. Similarly, any structures or equipment added after completion of the project are fully taxable.

Land is specifically excluded from the benefits of the act and is fully taxable.

#### **TAX IMPACT**

##### **The New Industrial Personal Property Exemption and IFE Treatment**

Under the reforms related to the Michigan Business Tax (MBT), industrial personal property situated on industrial parcels will automatically be exempt from the 6-mill State Education Tax (SET) and 18 mills for local schools. The automatic exemption of 24 mills will continue after the IFE expires. The remaining local mills will be abated 50% under P.A. 198.

##### **Real and Non-Industrial Personal Property IFE Treatment**

The IFE on a new plant and non-industrial personal property (like high-tech personal property) is computed at half the local property tax millage rate. This amounts to a reduction in property taxes of approximately 50%. In addition, the 6-mill SET may be abated 100%, 50% or not at all. Any SET abatement must be negotiated with the MEDC.

##### **Rehabilitation of Real or Personal Property IFE Treatment**

For an obsolete plant or machinery that is being replaced or restored, the IFE is frozen at the assessed value of the plant prior to improvement. This results in a 100% exemption from property tax on the value of the improvements.

##### **Speculative Building IFE Treatment**

In order for a speculative building to qualify for abatement, the local unit must approve a resolution declaring it as a speculative building prior to identifying occupants. Initial construction and finishing costs would be eligible for a reduction in property taxes of approximately 50%.

#### **ADDENDUM**

##### **Personal Property Tax Relief**

In addition to the automatic reduction of 24 mills on industrial personal property, manufacturers are allowed to claim a 35% tax credit on the MBT form for property taxes paid on the same industrial personal property. The estimated overall impact is a 65% reduction in property taxes on industrial personal property.

Commercial personal property will receive an automatic reduction of 12 mills for local schools on their property tax bill.

For more information, contact the MEDC Customer Assistance Center at 517.373.9808.

**SPECIAL JOINT MEETING  
VILLAGE COUNCIL, PLANNING COMMISSION,  
DOWNTOWN DEVELOPMENT AUTHORITY,  
PARKS COMMISSION  
AND  
BROAD STREET REDEVELOPMENT TEAM  
THURSDAY, JANUARY 12, 2012  
7:00 p.m. – 9:00 p.m.**

**Dexter Senior Center, 7720 Ann Arbor Street**

Members of the Dexter Village Council, Planning Commission, Downtown Development Authority, Parks Commission and the Broad Street Redevelopment Team will be meeting to review the findings presented by OHM/Bird Houk.

The Broad Street Redevelopment Team is working with a Consultant on the Redevelopment of the former DAPCO Site located at 3045 Broad Street. The OHM/Bird Houk group started the first task; Building and Site Evaluation at the end of October. This task included the bullet point items listed below. This joint meeting is a Kick-off for the project and an opportunity to present the findings from the Site Evaluation.

- Code compliance
- Accessibility (Site and Building)
- Mechanical, Electrical and Plumbing consideration
- Structural analysis
- Flexibility for alternative uses
- Existing infrastructure constraints
- Highest and best use
- Meeting with the Village to present findings



## Village President Report

AGENDA 12-27-11  
ITEM I-5

Hello Residents and Fellow Council Members,

Happy Holidays to everyone!

Here is a summary of my recent activities since the last Council meeting and future meeting schedule:

### Activities Since my Last Report

December 8, 2011 – Mid Year review meeting with Village Manager Donna Dettling and Courtney Nicholls – we discussed several topics including management of staff, goals for 2012 and discussed having a workshop with Council to continue the discussion.

December 15, 2011 – Downtown Development Authority Meeting – This was a very short meeting. We approved bills and gave project updates.

December 15, 2011 – Website Committee Meeting – We reviewed the draft site map for the new website.

December 20, 2011 – I met with Fred Schmid (Dexter Pharmacy) to hear his thoughts and comments from a business owner's perspective on our sign ordinance and some of the changes.

### Future Activities

December 27, 2011 – Village Council meeting – please note that this is a Tuesday meeting.

January 9, 2012 – Village Council meeting with workshop in advance of meeting to review road projects (Central Street and Main Street).

January 12, 2012 – DAPCO Redevelopment Team meeting – I plan to attend this meeting, but will not be able to be there at the start of the meeting.

January 16, 2012 – Joint Regional Fire Department meeting – This group discussion is planned the Councils/Boards from Dexter, Scio and Webster Township.

January 17, 2012 (4 pm) – State Boundary Commission Public Hearing at the Dexter District Library.

January 19, 2012 – Downtown Development Authority meeting

Please let me know if you have any questions. I hope to see you around our town and hope everyone is having a very safe and special holiday season. Happy New Year!

Shawn Keough

Village President

[skeough@villageofdexter.org](mailto:skeough@villageofdexter.org)

(734) 426-5486 (home) or (313) 363-1434 (cell phone)



SUMMARY OF BILLS AND PAYROLL			27-Dec-11
Payroll Check Register	12/14/11	\$52,890.83	Bi-weekly payroll processing Includes yearly health care cash-outs
Account Payable Check Register	12/27/11	\$175,795.23	
		<b>\$228,686.06</b>	<b>TOTAL BILLS &amp; PAYROLL EXPENDED ALL FUNDS</b>
Summary Items from Bills & Payroll		Amount	Comments
<b>ALL PAYABLES ARE WITHIN ACCEPTABLE BUDGET LIMITS</b>			
<b>DETAIL VENDOR LIST AND ACCOUNT SUMMARY PROVIDED</b>			
Exceptions:			
An amendment to Buildings and Grounds will be necessary to cover property taxes for 8077 and 8087 Forest			
<i>"This is the summary report that will be provided with each packet. Approval of the total bills and payroll expended, all funds will be necessary."</i>			

VENDOR APPROVAL SUMMARY REPORT

Date: 12/21/2011

Time: 12:58pm

Page: 1

Village of Dexter

Vendor Name	Vendor Number	Description	Check Amount	Hand Check Amount
ERIN M. AIKEN	AIKEN/ERIN	BOWS FOR BRIDGE	31.80	0.00
ALEXANDER CHEMICAL CORPORATION	ALEXANDER	CHEMICALS	2,309.50	0.00
ARBOR SPRINGS WATER CO.INC	ARBOR SPRI	OFFICE	11.50	0.00
BOULLION SALES	BOULLION	MAINTENANCE	521.30	0.00
CARLISLE-WORTMAN ASSOCIATES	CARL-WORT	GENERAL CONSULT	80.00	0.00
CHEMCO PRODUCTS INC	CHEMCO	CHEMICALS	4,283.82	0.00
CINTAS CORPORATION	CINTAS	NOV SERVICE	588.22	0.00
COMCAST	COMCAST	DPW	145.95	0.00
CUMMINS BRIDGEWAY LLC	CUMMINS	MAINTENANCE	49.95	0.00
DEPT. OF ENVIRN. QUALITY	DEQ	ANNUAL PERMIT FEE	2,100.00	0.00
DEXTER AREA CHAMBER	DEX CHAMBE	MEMBERSHIP RENEWAL	250.00	0.00
DEXTER COMMUNITY SCHOOLS	DEX SCHOOL	CROSSING GUARD	2,742.60	0.00
DEXTER LIONS CLUB	DEXTER LIO	GARLAND	375.00	0.00
DEXTER SENIOR CITIZENS CENTER	DEX SENIOR	RENT 1ST QUARTER 2012	750.00	0.00
DIUBLE EQUIPMENT INCORPORATED	DIUBLE EQU	MAINTENANCE	125.92	0.00
DTE ENERGY	DET EDISON	NOV USAGE	7,085.29	0.00
DTE ENERGY-STREET LIGHTING	DTE ENERGY	NOV SERVICE	6,024.45	0.00
DYKEMA GOSSETT PLLC	DYKEMA	BLACKKHAWK	144.00	0.00
EARTHLINK INC.	EARTH	RENEWAL	57.90	0.00
ETNA SUPPLY CO	ETNA SUPPL	SUPPLIES	2,830.52	0.00
GRAINGER	GRAING	SUPPLIES	341.42	0.00
HERITAGE NEWSPAPERS	HERITAGE N	LEGALS	99.00	0.00
JETT PUMP & VALVE, LLC	JETT	SUPPLIES	523.38	0.00
KAR LABORATORIES INC	KAR	LAB	200.00	0.00
KLAPPERICH WELDING	KLAPPERICH	BATTERY BOX MATERIAL	22.00	0.00
LINCOLN NATIONAL LIFE INS CO	LINCOLN LI	PERIOD 01/01/2012-01/31/2012	444.45	0.00
LOWE'S BUSINESS ACCOUNT	LOWE S	WWTP	307.24	0.00
MICHIGAN STATE UNIVERSITY	SIGN WORKS	WORKSHOP	45.00	0.00
MUNICIPAL EMPLOYEES RETIREMENT	MERS	OPEB	20,000.00	0.00
NEXTEL COMMUNICATIONS	NEXTEL COM	SERVICE PERIOD	264.05	0.00
NORTH CENTRAL LABORATORIES	NCL	CHEMICALS	510.53	0.00
ORCHARD, HILTZ & MCCLIMENT INC	OHM	INVOICES THRU NOV 5TH	59,400.00	0.00
PITNEY BOWES GLOBAL	LEASE	LEASE	135.00	0.00
PNC	CREDIT CAR	MAILING	15.25	0.00
PRINT-TECH, INC.	PRINT TECH	WINTER ROAD MAINT BROCHURE	810.61	0.00
RADTKE TRUCKING, LLC	ROY R	SAND	380.00	0.00
SENSUS METERING SYSTEMS	SENS	SYSTEM SUPPORT	1,452.00	0.00
SIGNS IN 1 DAY	SIGNS	FILL PORT SIGN	47.00	0.00
SMALL BUSINESS ASSOC OF MICH	SBAM	COVERAGE PERIOD 1/1/12-1/31/12	16,067.04	0.00
TESTING ENGINEERS & CONSULTANT	TESTING EN	SCOPE REPORT	255.00	0.00
UIS PROGRAMMABLE SERVICES INC	UIS PROGRA	WWTP	490.40	0.00
UNIQUE PAVING MATERIALS	UN	SUPPLIES	199.00	0.00
WASHTENAW COUNTY CONSORTIUM	CONSORTIUM	DUES	75.00	0.00
WASHTENAW COUNTY TREASURER	W CTY TREA	OCT 2011	3,215.50	0.00
WASTE MANAGEMENT	WASTE MANA	COMMERCIAL	38,831.31	0.00
WOLVERINE FREIGHTLINER-WESTSID	WOLVER FRE	SUPPLIES	1,157.33	0.00
Grand Total:			175,795.23	0.00

INVOICE APPROVAL LIST BY FUND

Date: 12/21/2011  
 Time: 12:59pm  
 Page: 1

Village of Dexter

Fund	Department	GL Number	Vendor Name	Check	Invoice	Due	Amount
Account	Account	Abbrev	Invoice Description	Number	Number	Date	
<b>Fund: General Fund</b>							
<b>Dept: Village Council</b>							
101-101.000-802.000	Profession		ORCHARD, HILTZ & MCCLIMENT INC INVOICES THRU NOV 5TH	0	12/20/11	12/20/2011	1,000.00
101-101.000-943.000	Council Ch		DEXTER SENIOR CITIZENS CENTER RENT 1ST QUARTER 2012	0	12/19/11	12/19/2011	600.00
101-101.000-958.000	Membership		WASHTENAW COUNTY CONSORTIUM DUES	0	12/19/11	12/19/2011	75.00
101-101.000-958.000	Membership		DEXTER AREA CHAMBER MEMBERSHIP RENEWAL	0	12/19/11	12/19/2011	250.00
Total Village Council							1,925.00
<b>Dept: Village Manager</b>							
101-172.000-721.000	Health & L		SMALL BUSINESS ASSOC OF MICH COVERAGE PERIOD 1/1/12-1/31/12	0		12/21/2011	1,878.88
101-172.000-722.000	Life & Dis		LINCOLN NATIONAL LIFE INS CO PERIOD 01/01/2012-01/31/2012	0	12/20/11	12/20/2011	116.38
Total Village Manager							1,995.26
<b>Dept: Attorney</b>							
101-210.000-810.000	Attorney F		DYKEMA GOSSETT PLLC BLACKKHAWK	0	1430248	12/20/2011	144.00
Total Attorney							144.00
<b>Dept: Village Clerk</b>							
101-215.000-901.000	Printing &		HERITAGE NEWSPAPERS LEGALS	0	12/20/11	12/20/2011	99.00
Total Village Clerk							99.00
<b>Dept: Village Treasurer</b>							
101-253.000-721.000	Health & L		SMALL BUSINESS ASSOC OF MICH COVERAGE PERIOD 1/1/12-1/31/12	0		12/21/2011	1,347.64
101-253.000-722.000	Life & Dis		LINCOLN NATIONAL LIFE INS CO PERIOD 01/01/2012-01/31/2012	0	12/20/11	12/20/2011	34.81
Total Village Treasurer							1,382.45
<b>Dept: Buildings &amp; Grounds</b>							
101-265.000-727.000	Office Sup		ARBOR SPRINGS WATER CO.INC OFFICE	0	1309794	12/20/2011	11.50
101-265.000-728.000	Postage		PNC MAILING	0	12/19/11	12/19/2011	15.25
101-265.000-920.000	Utilities		DTE ENERGY NOV USAGE	0	12/20/11	12/20/2011	703.92
101-265.000-935.000	Bldg Maint		CINTAS CORPORATION NOV SERVICE	0	12/19/11	12/19/2011	67.50
101-265.000-936.000	Equip Serv		PITNEY BOWES GLOBAL LEASE	0	12/20/11	12/20/2011	135.00
101-265.000-936.000	Equip Serv		EARTHLINK INC. RENEWAL	0	4463036-49	12/19/2011	57.90
Total Buildings & Grounds							991.07
<b>Dept: Law Enforcement</b>							
101-301.000-803.000	Contracted		WASHTENAW COUNTY TREASURER NOV 2011	0	20717	12/19/2011	2,153.50
101-301.000-803.000	Contracted		WASHTENAW COUNTY TREASURER OCT 2011	0	20565	12/19/2011	1,062.00
101-301.000-803.001	DCS Office		DEXTER COMMUNITY SCHOOLS CROSSING GUARD	0	1112-101	12/20/2011	2,742.60
Total Law Enforcement							5,958.10
<b>Dept: Planning Department</b>							
101-400.000-721.000	Health & L		SMALL BUSINESS ASSOC OF MICH COVERAGE PERIOD 1/1/12-1/31/12	0		12/21/2011	1,347.64
101-400.000-722.000	Life & Dis		LINCOLN NATIONAL LIFE INS CO PERIOD 01/01/2012-01/31/2012	0	12/20/11	12/20/2011	33.14
101-400.000-802.000	Profession		CARLISLE-WORTHMAN ASSOCIATES GENERAL CONSULT	0	2111290	12/19/2011	80.00
101-400.000-960.000	Education		MICHIGAN STATE UNIVERSITY WORKSHOP	0	12/19/11	12/19/2011	45.00
Total Planning Department							1,505.78

Dept: Department of Public Works

INVOICE APPROVAL LIST BY FUND

Date: 12/21/2011

Time: 12:59pm

Page: 2

Village of Dexter

Fund	Department	Account	GL Number Abbrev	Vendor Name Invoice Description	Check Number	Invoice Number	Due Date	Amount
Fund: General Fund								
Dept: Department of Public Works								
		101-441.000-721.000	Health & L	SMALL BUSINESS ASSOC OF MICH COVERAGE PERIOD 1/1/12-1/31/12	0		12/21/2011	1,266.19
		101-441.000-722.000	Life & Dis	LINCOLN NATIONAL LIFE INS CO PERIOD 01/01/2012-01/31/2012	0	12/20/11	12/20/2011	35.68
		101-441.000-745.000	Uniform Al	CINTAS CORPORATION NOV SERVICE	0	12/19/11	12/19/2011	260.00
		101-441.000-920.000	Utilities	COMCAST DPW	0	12/20/11	12/20/2011	145.95
		101-441.000-920.001	Telephones	NEXTEL COMMUNICATIONS SERVICE PERIOD	0	12/20/11	12/20/2011	132.03
Total Department of Public Works								1,839.85
Dept: Downtown Public Works								
		101-442.000-744.000	Holiday Di	ERIN M. AIKEN BOWS FOR BRIDGE	0	12/19/11	12/19/2011	31.80
		101-442.000-744.000	Holiday Di	DEXTER LIONS CLUB GARLAND	0	12/19/11	12/19/2011	375.00
		101-442.000-802.000	Profession	DEXTER SENIOR CITIZENS CENTER RENT 1ST QUARTER 2012	0	12/19/11	12/19/2011	150.00
		101-442.000-920.000	Utilities	DTE ENERGY NOV USAGE	0	12/20/11	12/20/2011	258.37
Total Downtown Public Works								815.17
Dept: Engineering								
		101-447.000-830.000	Engineerin	ORCHARD, HILTZ & MCCLIMENT INC INVOICES THRU NOV 5TH	0	12/20/11	12/20/2011	1,076.75
Total Engineering								1,076.75
Dept: Municipal Street Lights								
		101-448.000-920.003	St Lights	DTE ENERGY-STREET LIGHTING NOV SERVICE	0	12/19/11	12/19/2011	6,024.45
Total Municipal Street Lights								6,024.45
Dept: Solid Waste								
		101-528.000-805.000	Solid Waste	WASTE MANAGEMENT RESIDENTIAL	0	7172855	12/19/2011	19,350.84
		101-528.000-805.000	Solid Waste	WASTE MANAGEMENT COMMERCIAL	0	7174034	12/19/2011	19,480.47
Total Solid Waste								38,831.31
Dept: Economic Development								
		101-728.000-901.000	Printing &	ORCHARD, HILTZ & MCCLIMENT INC INVOICES THRU NOV 5TH	0	12/20/11	12/20/2011	1,606.00
Total Economic Development								1,606.00
Dept: Parks & Recreation								
		101-751.000-721.000	Health & L	SMALL BUSINESS ASSOC OF MICH COVERAGE PERIOD 1/1/12-1/31/12	0		12/21/2011	204.22
		101-751.000-722.000	Life & Dis	LINCOLN NATIONAL LIFE INS CO PERIOD 01/01/2012-01/31/2012	0	12/20/11	12/20/2011	5.76
Total Parks & Recreation								209.98
Dept: Insurance & Bonds								
		101-851.000-721.001	Retires He	SMALL BUSINESS ASSOC OF MICH COVERAGE PERIOD 1/1/12-1/31/12	0		12/21/2011	606.23
		101-851.000-723.001	Other Post	MUNICIPAL EMPLOYEES RETIREMENT OPEB	0	12/20/11	12/20/2011	10,000.00
Total Insurance & Bonds								10,606.23
Fund Total								75,010.40
Fund: Major Streets Fund								
Dept: Administration								
		202-248.000-723.001	Other Post	MUNICIPAL EMPLOYEES RETIREMENT OPEB	0	12/20/11	12/20/2011	1,450.00
Total Administration								1,450.00
Dept: Contracted Road Construction								
		202-451.000-974.000	CIP Capita	ORCHARD, HILTZ & MCCLIMENT INC INVOICES THRU NOV 5TH	0	12/20/11	12/20/2011	8,348.75

INVOICE APPROVAL LIST BY FUND

Date: 12/21/2011  
 Time: 12:59pm  
 Page: 3

Village of Dexter

Fund	Department	GL Number	Vendor Name	Check	Invoice	Due	Amount
Account	Account	Abbrev	Invoice Description	Number	Number	Date	
<b>Fund: Major Streets Fund</b>							
<b>Dept: Contracted Road Construction</b>							
						<b>Total Contracted Road Construction</b>	<b>8,348.75</b>
<b>Dept: Routine Maintenance</b>							
202-463.000-721.000	Health & L		SMALL BUSINESS ASSOC OF MICH COVERAGE PERIOD 1/1/12-1/31/12	0		12/21/2011	1,061.96
202-463.000-722.000	Life & Dis		LINCOLN NATIONAL LIFE INS CO PERIOD 01/01/2012-01/31/2012	0	12/20/11	12/20/2011	29.93
202-463.000-802.000	Profession		ORCHARD, HILTZ & MCCLIMENT INC INVOICES THRU NOV 5TH	0	12/20/11	12/20/2011	290.00
						<b>Total Routine Maintenance</b>	<b>1,381.89</b>
<b>Dept: Traffic Services</b>							
202-474.000-721.000	Health & L		SMALL BUSINESS ASSOC OF MICH COVERAGE PERIOD 1/1/12-1/31/12	0		12/21/2011	326.76
202-474.000-722.000	Life & Dis		LINCOLN NATIONAL LIFE INS CO PERIOD 01/01/2012-01/31/2012	0	12/20/11	12/20/2011	9.21
						<b>Total Traffic Services</b>	<b>335.97</b>
<b>Dept: Winter Maintenance</b>							
202-478.000-721.000	Health & L		SMALL BUSINESS ASSOC OF MICH COVERAGE PERIOD 1/1/12-1/31/12	0		12/21/2011	653.52
202-478.000-722.000	Life & Dis		LINCOLN NATIONAL LIFE INS CO PERIOD 01/01/2012-01/31/2012	0	12/20/11	12/20/2011	18.42
202-478.000-901.000	Printing &		PRINT-TECH, INC. WINTER ROAD MAINT BROCHURE	0	207500	12/21/2011	405.30
						<b>Total Winter Maintenance</b>	<b>1,077.24</b>
						<b>Fund Total</b>	<b>12,593.85</b>
<b>Fund: Local Streets Fund</b>							
<b>Dept: Administration</b>							
203-248.000-723.001	Other Post		MUNICIPAL EMPLOYEES RETIREMENT OPEB	0		12/20/2011	1,400.00
						<b>Total Administration</b>	<b>1,400.00</b>
<b>Dept: Storm Water</b>							
203-445.000-802.000	Profession		ORCHARD, HILTZ & MCCLIMENT INC INVOICES THRU NOV 5TH	0		12/20/2011	177.50
						<b>Total Storm Water</b>	<b>177.50</b>
<b>Dept: Routine Maintenance</b>							
203-463.000-721.000	Health & L		SMALL BUSINESS ASSOC OF MICH COVERAGE PERIOD 1/1/12-1/31/12	0		12/21/2011	326.76
203-463.000-722.000	Life & Dis		LINCOLN NATIONAL LIFE INS CO PERIOD 01/01/2012-01/31/2012	0	12/20/11	12/20/2011	9.21
203-463.000-740.000	Operating		UNIQUE PAVING MATERIALS SUPPLIES	0	217568	12/20/2011	199.00
203-463.000-740.000	Operating		RADTKE TRUCKING, LLC SAND	0	12/19/11	12/19/2011	380.00
						<b>Total Routine Maintenance</b>	<b>914.97</b>
<b>Dept: Traffic Services</b>							
203-474.000-721.000	Health & L		SMALL BUSINESS ASSOC OF MICH COVERAGE PERIOD 1/1/12-1/31/12	0		12/21/2011	81.69
203-474.000-722.000	Life & Dis		LINCOLN NATIONAL LIFE INS CO PERIOD 01/01/2012-01/31/2012	0	12/20/11	12/20/2011	2.30
						<b>Total Traffic Services</b>	<b>83.99</b>
<b>Dept: Winter Maintenance</b>							
203-478.000-721.000	Health & L		SMALL BUSINESS ASSOC OF MICH COVERAGE PERIOD 1/1/12-1/31/12	0		12/21/2011	163.38
203-478.000-722.000	Life & Dis		LINCOLN NATIONAL LIFE INS CO PERIOD 01/01/2012-01/31/2012	0	12/20/11	12/20/2011	4.60
203-478.000-901.000	Printing &		PRINT-TECH, INC. WINTER ROAD MAINT BROCHURE	0	207500	12/21/2011	405.31
						<b>Total Winter Maintenance</b>	<b>573.29</b>
						<b>Fund Total</b>	<b>3,149.75</b>

INVOICE APPROVAL LIST BY FUND

Date: 12/21/2011  
 Time: 12:59pm  
 Page: 4

Village of Dexter

Fund Department Account	GL Number Abbrev	Vendor Name Invoice Description	Check Number	Invoice Number	Due Date	Amount
<b>Fund: Municipal Streets</b>						
Dept: Administration						
204-248.000-721.001	Retiree He	SMALL BUSINESS ASSOC OF MICH COVERAGE PERIOD 1/1/12-1/31/12	0		12/21/2011	688.35
						688.35
Total Administration						688.35
Fund Total						688.35
<b>Fund: Equipment Replacement Fund</b>						
Dept: Department of Public Works						
402-441.000-939.000	Vehicle Ma	BOULLION SALES MAINTENANCE	0	211804	12/20/2011	170.68
402-441.000-939.000	Vehicle Ma	WOLVERINE FREIGHTLINER-WESTSID SUPPLIES	0	355594	12/19/2011	1,157.33
402-441.000-939.000	Vehicle Ma	BOULLION SALES MAINTENANCE	0	211657	12/19/2011	350.62
402-441.000-939.000	Vehicle Ma	DIUBLE EQUIPMENT INCORPORATED MAINTENANCE	0	94060	12/19/2011	125.92
						1,804.55
Total Department of Public Works						1,804.55
Fund Total						1,804.55
<b>Fund: SRF Project Fund</b>						
Dept: Sludge Project						
403-901.003-830.000	Engineerin	ORCHARD, HILTZ & MCCLIMENT INC INVOICES THRU NOV 5TH	0		12/20/2011	3,262.00
				12/20/11		3,262.00
Total Sludge Project						3,262.00
Fund Total						3,262.00
<b>Fund: DWRP Project Fund</b>						
Dept: Water Project Phase 2						
404-901.002-830.000	Engineerin	ORCHARD, HILTZ & MCCLIMENT INC INVOICES THRU NOV 5TH	0		12/20/2011	37,779.50
				12/20/11		37,779.50
Total Water Project Phase 2						37,779.50
Fund Total						37,779.50
<b>Fund: Mill Creek Park Project Fund</b>						
Dept: Capital Improvements						
405-901.000-830.000	Engineerin	TESTING ENGINEERS & CONSULTANT SCOPE REPORT	0		12/19/2011	255.00
				122289		255.00
Total Capital Improvements						255.00
Fund Total						255.00
<b>Fund: Sewer Enterprise Fund</b>						
Dept: Administration						
590-248.000-723.000	Retirement	MUNICIPAL EMPLOYEES RETIREMENT OPEB	0		12/20/2011	4,900.00
				12/20/11		4,900.00
Total Administration						4,900.00
Dept: Sewer Utilities Department						
590-548.000-721.000	Health & L	SMALL BUSINESS ASSOC OF MICH COVERAGE PERIOD 1/1/12-1/31/12	0		12/21/2011	3,267.58
590-548.000-721.001	Retiree He	SMALL BUSINESS ASSOC OF MICH COVERAGE PERIOD 1/1/12-1/31/12	0		12/21/2011	1,457.67
590-548.000-722.000	Life & Dis	LINCOLN NATIONAL LIFE INS CO PERIOD 01/01/2012-01/31/2012	0	12/20/11	12/20/2011	87.01
590-548.000-742.000	Chem Plant	ALEXANDER CHEMICAL CORPORATION CHEMICALS	0	0464838	12/19/2011	1,784.50
590-548.000-743.000	Chem Lab	NORTH CENTRAL LABORATORIES	0	296990	12/19/2011	144.79
590-548.000-743.000	Chem Lab	NORTH CENTRAL LABORATORIES LAB	0		12/19/2011	83.76
590-548.000-743.000	Chem Lab	NORTH CENTRAL LABORATORIES CHEMICALS	0	296394	12/19/2011	281.98

INVOICE APPROVAL LIST BY FUND

Date: 12/21/2011  
 Time: 12:59pm  
 Page: 5

Village of Dexter

Fund	Department	GL Number	Vendor Name	Check	Invoice	Due	Amount
Account	Account	Abbrev	Invoice Description	Number	Number	Date	
<b>Fund: Sewer Enterprise Fund</b>							
<b>Dept: Sewer Utilities Department</b>							
590-548.000-745.000		Uniform Al	CINTAS CORPORATION NOV SERVICE	0	12/19/11	12/19/2011	210.72
590-548.000-802.000		Profession	ORCHARD, HILTZ & MCCLIMENT INC INVOICES THRU NOV 5TH	0	12/20/11	12/20/2011	422.50
590-548.000-802.000		Profession	UIS PROGRAMMABLE SERVICES INC WWTP	0	530338527	12/19/2011	490.40
590-548.000-920.000		Utilities	DTE ENERGY NOV USAGE	0	12/20/11	12/20/2011	6,065.00
590-548.000-920.001		Telephones	NEXTEL COMMUNICATIONS SERVICE PERIOD	0	12/20/11	12/20/2011	79.22
590-548.000-935.000		Bldg Maint	CINTAS CORPORATION NOV SERVICE	0	12/19/11	12/19/2011	50.00
590-548.000-937.000		Equip Main	LOWE'S BUSINESS ACCOUNT WWTP	0	10622	12/19/2011	153.62
590-548.000-937.000		Equip Main	JETT PUMP & VALVE, LLC. SUPPLIES	0	9125	12/19/2011	523.38
590-548.000-957.004		State Lice	DEPT. OF ENVIRN. QUALITY ANNUAL PERMIT FEE	0	728889	12/19/2011	1,950.00
590-548.000-977.000		Equipment	GRAINGER SUPPLIES	0	9704163618	12/20/2011	37.98
590-548.000-977.000		Equipment	GRAINGER	0	9704163600	12/19/2011	124.00
<b>Total Sewer Utilities Department</b>							<b>17,214.11</b>
<b>Fund Total</b>							<b>22,114.11</b>
<b>Fund: Water Enterprise Fund</b>							
<b>Dept: Administration</b>							
591-248.000-723.000		Retirement	MUNICIPAL EMPLOYEES RETIREMENT OPEB	0	12/20/11	12/20/2011	2,250.00
591-248.000-802.001		Audit	ORCHARD, HILTZ & MCCLIMENT INC INVOICES THRU NOV 5TH	0	12/20/11	12/20/2011	996.25
<b>Total Administration</b>							<b>3,246.25</b>
<b>Dept: Water Utilities Department</b>							
591-556.000-721.000		Health & L	SMALL BUSINESS ASSOC OF MICH COVERAGE PERIOD 1/1/12-1/31/12	0		12/21/2011	816.88
591-556.000-721.001		Retiree He	SMALL BUSINESS ASSOC OF MICH COVERAGE PERIOD 1/1/12-1/31/12	0		12/21/2011	571.69
591-556.000-722.000		Life & Dis	LINCOLN NATIONAL LIFE INS CO PERIOD 01/01/2012-01/31/2012	0	12/20/11	12/20/2011	58.00
591-556.000-740.000		Operating	KLAPPERICH WELDING BATTERY BOX MATERIAL	0	220	12/19/2011	22.00
591-556.000-743.000		Chem Lab	CHEMCO PRODUCTS INC CHEMICALS	0	88188	12/19/2011	4,283.82
591-556.000-743.000		Chem Lab	ALEXANDER CHEMICAL CORPORATION	0	0464840	12/19/2011	525.00
591-556.000-802.000		Profession	ORCHARD, HILTZ & MCCLIMENT INC INVOICES THRU NOV 5TH	0	12/20/11	12/20/2011	1,262.50
591-556.000-802.000		Profession	SENSUS METERING SYSTEMS SYSTEM SUPPORT	0	ZA12012125	12/19/2011	1,452.00
591-556.000-824.000		Testing &	KAR LABORATORIES INC LAB	0	1155174	12/19/2011	200.00
591-556.000-920.000		Utilities	DTE ENERGY NOV USAGE	0	12/20/11	12/20/2011	58.00
591-556.000-920.001		Telephones	NEXTEL COMMUNICATIONS SERVICE PERIOD	0	12/20/11	12/20/2011	52.80
591-556.000-937.000		Equip Main	LOWE'S BUSINESS ACCOUNT WWTP	0	10622	12/19/2011	153.62
591-556.000-937.000		Equip Main	CUMMINS BRIDGEWAY LLC MAINTENANCE	0	006-18438	12/19/2011	49.95
591-556.000-957.004		State Lice	DEPT. OF ENVIRN. QUALITY PERMIT FEE	0	730199	12/20/2011	150.00
591-556.000-970.000		Capital Im	SIGNS IN 1 DAY FILL PORT SIGN	0	9160	12/19/2011	47.00
591-556.000-977.000		Equipment	GRAINGER SUPPLIES	0	9704163618	12/20/2011	37.98
591-556.000-977.000		Equipment	GRAINGER	0	9704163600	12/19/2011	124.13

INVOICE APPROVAL LIST BY FUND

Date: 12/21/2011  
 Time: 12:59pm  
 Page: 6

Village of Dexter

Fund Department Account	GL Number Abbrev	Vendor Name Invoice Description	Check Number	Invoice Number	Due Date	Amount
<b>Fund: Water Enterprise Fund</b>						
<b>Dept: Water Utilities Department</b>						
591-556.000-977.000	Equipment	ETNA SUPPLY CO	0	100292400.003	12/19/2011	59.32
591-556.000-977.000	Equipment	ETNA SUPPLY CO	0	100292400.002	12/19/2011	100.38
591-556.000-977.000	Equipment	ETNA SUPPLY CO SUPPLIES	0	100292400.001	12/19/2011	2,670.82
<b>Total Water Utilities Department</b>						<b>12,695.89</b>
<b>Dept: Capital Improvements</b>						
591-901.000-974.000	CIP Capita	GRAINGER SUPPLIES	0	9700566863	12/19/2011	17.33
<b>Total Capital Improvements</b>						<b>17.33</b>
<b>Fund Total</b>						<b>15,959.47</b>
<b>Fund: Trust &amp; Agency Fund</b>						
<b>Dept: Assets, Liabilities &amp; Revenue</b>						
701-000.000-253.052	K-Space	ORCHARD, HILTZ & MCCLIMENT INC INVOICES THRU NOV 5TH	0	12/20/11	12/20/2011	1,216.00
701-000.000-253.059	LaFontaine	ORCHARD, HILTZ & MCCLIMENT INC INVOICES THRU NOV 5TH	0	12/20/11	12/20/2011	608.50
701-000.000-253.061	DAPCO Addi	ORCHARD, HILTZ & MCCLIMENT INC INVOICES THRU NOV 5TH	0	12/20/11	12/20/2011	1,296.25
701-000.000-255.004	Forest Str	ORCHARD, HILTZ & MCCLIMENT INC INVOICES THRU NOV 5TH	0	12/20/11	12/20/2011	57.50
<b>Total Assets, Liabilities &amp; Revenue</b>						<b>3,178.25</b>
<b>Fund Total</b>						<b>3,178.25</b>
<b>Grand Total</b>						<b>175,795.23</b>

**STATE BOUNDARY COMMISSION**

**PUBLIC HEARING NOTICE**  
**JANUARY 17, 2012 AT 4:00 P.M.**  
**Dexter District Library**  
**3255 Alpine**  
**Dexter, MI 48130**

**THE STATE BOUNDARY COMMISSION WILL CONDUCT A PUBLIC HEARING  
ON THE PROPOSED INCORPORATION OF THE VILLAGE OF DEXTER AS A HOME RULE  
CITY (WASHTENAW COUNTY)  
(DOCKET #10-I-2)**

This public hearing will give the public and interested parties an opportunity to contribute information and testimony on the proposed incorporation and the following criteria:

Population; population density; land area and land uses; assessed valuation; topography, natural boundaries and drainage basins; the past and probable future urban growth, including population increase and business, commercial and industrial development in the area, need for organized community services; the present cost and adequacy of governmental services; the probable future needs for services; the practicability of supplying such services; the probable effect of alternative courses of action on the cost and adequacy of services, the probable increase in taxes relation to the benefits expected to accrue; and the financial ability of the municipality to maintain urban type services.

Oral or written comments may be presented in person at this hearing on January 17, 2012, or **submitted in writing by email or facsimile no later than 5:00 p.m., February 16, 2012.** All correspondence must be identified by Docket #10-I-2. Written comments submitted by U.S. mail must be either received or postmarked no later than February 16, 2012 to the following:

DEPARTMENT OF LICENSING AND REGULATORY AFFAIRS  
STATE BOUNDARY COMMISSION  
BUREAU OF CONSTRUCTION CODES  
P.O. BOX 30254 • LANSING, MICHIGAN 48909  
TELEPHONE: 517-241-6321 • FAX: 517-241-6301  
[obrienk@michigan.gov](mailto:obrienk@michigan.gov)

The purpose of this hearing is for the Boundary Commission to receive comment from the public and interested parties. It is not a time in which a vote or any decisions on the proposed incorporation will be made by the Commission. After considering the entire record of proceedings on this docket, the Commission will make a recommendation at an adjudicative meeting on whether to approve or deny the petition proposing incorporation.

.....  
Please make sure all cell phones, pagers, and other personal electronic devices are either turned off or set to vibrate. The meeting site is accessible and includes handicapped parking. Persons with disabilities who require additional accommodation in order to participate in the meeting should contact the State Boundary Commission Office by either telephone (517-241-6321) or email ([obrienk@michigan.gov](mailto:obrienk@michigan.gov)) at least ten business days in advance. In order to enhance accessibility for everyone, individuals attending the meeting are requested to refrain from wearing heavily scented personal care products.  
.....



AGENDA 12-27-11

ITEM 6-1

[cnicholls@villageofdexter.org](mailto:cnicholls@villageofdexter.org)

## **VILLAGE OF DEXTER**

8140 Main Street Dexter, MI 48130-1092

Phone (734)426-8303 ext 17 Fax (734)426-5614

### **MEMO**

**To: President Keough and Council Members**  
**From: Courtney Nicholls, Assistant Village Manager**  
**Date: December 27, 2011**  
**Re: Floodplain Construction Ordinance**

The Federal Emergency Management Agency (FEMA) has recently completed mapping of the Mill Creek and Huron River in the area of the Village of Dexter. Properties located in the floodplain could be required to obtain flood insurance by their mortgage companies or could choose to purchase flood insurance to protect their property from potential loss. For these properties to be eligible to purchase flood insurance, the Village must participate in the National Flood Insurance Program.

The first step towards participation is adopting the attached floodplain protection ordinance that states that the Village, through the County Building Department, will enforce the provisions of the Residential Building Code that deal with construction in a floodplain. Though these provisions are already in the existing Building Code that is used by the County in the Village, FEMA requires that participants pass an ordinance that specifically references enforcement of these sections of the code.

Please set a public hearing for January 9, 2012 on this proposed ordinance.

Also attached for your information is a floodplain management frequently asked questions list from the State of Michigan's website.

**ORDINANCE ADDRESSING FLOODPLAIN MANAGEMENT PROVISIONS  
OF THE STATE CONSTRUCTION CODE**

Community Name: Village of Dexter, County: Washtenaw County

**Ordinance number 2011-**

An ordinance to designate an enforcing agency to discharge the responsibility of the Village of Dexter located in Washtenaw County, and to designate regulated flood hazard areas under the provisions of the State Construction Code Act, Act No. 230 of the Public Acts of 1972, as amended.

The Village of Dexter ordains:

**Section 1. AGENCY DESIGNATED.** Pursuant to the provisions of the state construction code, in accordance with Section 8b(6) of Act 230, of the Public Acts of 1972, as amended, the Building Official of the County of Washtenaw is hereby designated as the enforcing agency to discharge the responsibility of the Village of Dexter under Act 230, of the Public Acts of 1972, as amended, State of Michigan. The County of Washtenaw assumes responsibility for the administration and enforcement of said Act through out the corporate limits of the community adopting this ordinance.

**Section 2. CODE APPENDIX ENFORCED.** Pursuant to the provisions of the state construction code, in accordance with Section 8b(6) of Act 230, of the Public Acts of 1972, as amended, Appendix G of the Michigan Building Code shall be enforced by the enforcing agency within the Village of Dexter.

**Section 3. DESIGNATION OF REGULATED FLOOD PRONE HAZARD AREAS.** The Federal Emergency Management Agency (FEMA) Flood Insurance Study (FIS) Entitled "Washtenaw County, Michigan (All Jurisdictions)" and dated April 3, 2012 and the Flood Insurance Rate Map(s) (FIRMS) panel number(s) of 26161C; 0207E, 0209E, and 0228E and dated April 3, 2012 are adopted by reference for the purposes of administration of the Michigan Construction Code, and declared to be a part of Section 1612.3 of the Michigan Building Code,

and to provide the content of the "Flood Hazards" section of Table R301.2(1) of the Michigan Residential Code.

**Section 4. REPEALS.** All ordinances inconsistent with the provisions of this ordinance are hereby repealed.

**Section 5. PUBLICATION.** This ordinance shall be effective after legal publication and in accordance with the provisions of the Act governing same.

Adopted this Insert Day day of Insert Month, Insert Year.

This ordinance duly adopted on Insert Date at a regular meeting of the Village Council and will become effective Insert Date.

Signed on Insert Date by \_\_\_\_\_ (Signature), Carol J.

Jones, Clerk of the Village of Dexter.

Attested on Insert Date by \_\_\_\_\_ (Signature),

Shawn W. Keough President of the Village of Dexter.

www.michigan.gov  
(To Print: use your browser's print function)

Release Date: February 01, 2002  
Last Update: April 28, 2011

Contact: [Les Thomas](#) 517-335-3448

---

## Floodplain Management FAQs

---

- [What is a flood?](#)
- [What is the 100-year floodplain?](#)
- [How is the floodplain elevation determined?](#)
- [How are the floodplain maps developed?](#)
- [How can my property be floodplain, I have lived here for 20 years and I have not seen it flood yet?](#)
- [How do I know if my property/house is in the 100-year floodplain?](#)
- [How do I know what the flood elevation is on my property?](#)
- [What types of activities will require a state floodplain permit?](#)
- [Can I build in the floodplain?](#)
- [What is a floodway?](#)
- [What is a "harmful" interference?](#)
- [How much does a state floodplain permit cost?](#)
- [What is involved in a hydraulic analysis?](#)
- [I need to install a culvert in a stream, do I need a state floodplain permit?](#)
- [Do I need a state floodplain permit to put an addition onto a house that is in the floodplain?](#)
- [I plan to build a house near a lake, do I need a state floodplain permit?](#)
- [Do I need a State floodplain permit to install a culvert in a designated county drain?](#)
- [The runoff from my neighbor's property is causing flooding problems, what can I do?](#)
- [What is the National Flood Insurance Program \(NFIP\)?](#)
- [I have homeowners insurance, does that cover damage due to flooding?](#)
- [Where can I purchase flood insurance?](#)
- [How can I find out if my community \(city, village, or township\) participates in the NFIP?](#)
- [Why do I have to buy flood insurance?](#)
- [What is a special flood hazard area?](#)
- [My community does not have a flood insurance rate map, does that mean there no floodplains in this community?](#)
- [How does a community join the National Flood Insurance Program?](#)
- [My lender says I have to purchase flood insurance because my house is in the floodplain \(special flood hazard area\), how can I prove that I am not in the floodplain?](#)
- [My insurance agent says I cannot buy flood insurance because I live in the floodplain, is this true?](#)
- [How much does flood insurance cost?](#)
- [My house is located in flood insurance zone X \(outside of the 100-year floodplain\), do I have to buy flood insurance?](#)
- [My community has a flood insurance rate map, but does not want to participate in the NFIP, can the community drop out of the NFIP?](#)
- [If I want to purchase flood insurance, is there a waiting period?](#)

---

### What is a flood?

The National Flood Insurance Program defines a "flood" as a general and temporary condition of partial or complete inundation of normally dry land areas from overflow of inland or tidal waters or from the unusual and rapid accumulation or runoff of surface waters from any source.

---

### What is the 100-year floodplain?

The 100-year floodplain is the land adjacent to a river, lake or stream that will be inundated by water

during a flood which has a 1% chance of occurring of being exceeded in any given year. Every river, lake or stream has a floodplain associated with it.

---

#### **How is the floodplain elevation determined?**

The flood elevations for rivers and streams are based on engineering analyses of the hydrology (how much water will runoff the land during a flood event) of the watershed and the hydraulics (flow carrying capacity of a watercourse) of the river or stream.

The amount of runoff during a 100-year flood event is dependent on a number of factors, including rainfall (or snow melt), drainage area, vegetation cover, soil type, moisture content of the soil, land use, slope of land, and presence of wetlands & other flood storage areas. All of these factors are considered in computing the flow rates to be used in the hydraulic analysis. If the United States Geological Survey (USGS) maintains a gaging station (a location on a stream where discharge measurements are made and recorded) on the watercourse, this flow information will also be used in determining the 100-year flood flow.

The hydraulic analysis uses the flood flows to determine how high the water will get during the 100-year (1% chance) flood. The amount that a stream will rise during a flood event is dependent upon a number of factors such as the shape of the channel and the land adjacent to the channel, the slope of the stream, vegetation and obstructions in the stream, and man-made obstructions (including bridges, culverts, and dams). If past flood events have occurred in the area, the hydraulic model will be calibrated to reproduce past flood events. The hydraulic analysis will result in a flood profile being developed which will identify the 100-year flood elevation at any point along the reach of stream that has been studied.

---

#### **How are the floodplain maps developed?**

Once the 100-year (1% chance) flood elevation is determined, the flood elevation is then plotted on a topographic map (a map which shows ground elevations referenced to mean sea level). The accuracy of the floodplain maps will depend on the accuracy of the topographic maps. The floodplain maps are only a guide as to whether or not a parcel is located in the floodplain. The most accurate method of determining the location of the floodplain requires an elevation survey to be done by a licensed land surveyor or a professional engineer.

---

#### **How can my property be floodplain, I have lived here for 20 years and I have not seen it flood yet?**

The standard flood for floodplain management is the 1% chance (100-year) flood. It is possible to go a very long period of time without experiencing the 1% chance flood. It is also possible to have 1% chance floods two years in a row. There are areas along the Grand River that have not had a significant flood since 1904, while other areas of the state have received "100-year floods" in consecutive years. If you are located in the 100-year floodplain, we do not know when the 1% chance flood will occur, but at some point in time, it will occur.

If a house is located within the 100-year floodplain, it has a 26% chance of being flooded during the life of a 30-year mortgage. The same house during that same 30-year period has only a 1% chance of being damaged by fire.

---

#### **How do I know if my property/house is in the 100-year floodplain?**

There are various sources that may be checked to see if a floodplain map exists for your community.

Flood Insurance Rate Maps published by the Federal Emergency Management Agency (FEMA) are available on-line, or you can call the FEMA help line at 1-866-336-2627. You can also contact your community (City, Village or Township), your local library, or the MDEQ Water Resources Division.

FEMA has not published maps for every community in Michigan. If a floodplain map does not exist for your area you can contact the MDEQ Water Resources Division to see if your property is within the 100-year floodplain. To make a determination, the MDEQ will need a map showing your property

location, (preferably with a legal description), and an estimate as to how high the property is above the water level of the river, lake or stream. This information should be mailed/faxed to the District office. Because of workload, please allow about 4 to 8 weeks for such a determination.

---

#### **How do I know what the flood elevation is on my property?**

You may contact your community/county building official, or the DEQ District Office. If FEMA has prepared a detailed flood insurance study, the 100-year flood elevation may be listed on the community's Flood Insurance Rate Map (FIRM). If a flood elevation has not been established by FEMA, you can contact the DEQ District office, and request a floodplain determination.

---

#### **What types of activities will require a state floodplain permit?**

Any construction, fill or alteration of a floodplain of a river, stream, or drain which has a drainage area greater than or equal to 2 square miles will require a state floodplain permit under Part 31 of the Natural Resources and Environmental Protection Act. Such projects as building a house, placement of fill, installing a culvert or bridge, all would require a permit under Part 31.

---

#### **Can I build in the floodplain?**

In general, construction and fill may be permitted in the portions of the floodplain that are not floodway, provided local ordinance and building standards are met. In addition, compensating excavation must be provided that is equal to the volume of fill placed in the floodplain. Floodways are the channel of a river or stream and those portions of the floodplain adjoining the channel which are reasonably required to carry and discharge the 100 year flood; these are areas of moving water during times of flood. New residential construction is specifically prohibited in the floodway.

The current building codes in Michigan requires that new construction or substantially improved buildings within the 100-year floodplain have the lowest floor, elevated at least one-foot above the 100-year flood elevation. Basements that are below grade on all sides must be at or above the 100-year flood elevation.

---

#### **What is a floodway?**

The floodway includes the channel of a river or stream and area adjacent to the channel that will carry moving water during times of flood. This is a high hazard portion of the floodplain. The floodway is that portion of the floodplain that we see on television where the houses have been swept off their foundation. In addition to being a hazard to residents, the floodway also presents a hazard to rescue personnel.

Residential construction is prohibited within the floodway portion of the floodplain. Commercial construction may be permitted within the floodway, however, a hydraulic analysis may be required which demonstrates that the proposal will not harmfully increase flood stages or shift flood flows onto adjacent property owners.

If a Flood Insurance Study has been published for your community, the community may have a copy of the Flood Boundary and Floodway Map, or it may be available on-line, or in your local library.

If a floodway map has not been prepared, the District Floodplain Engineer may be able to provide some guidance into the location of the floodway. Because of workload, please allow 4 to 8 weeks for a determination.

---

#### **What is a "harmful" interference?**

The term harmful interference or harmful increase is used to determine if a project can be permitted under Part 31. Under the Part 31 rules harmful interference means causing an increased stage or change in direction of flow of a river or stream that causes or is likely to cause damage to property, a threat to life, a threat of personal injury or the pollution, impairment, or destruction of water or other natural resources. If the proposed project does not cause a harmful interference, the project may be permitted under Part 31.

A harmful increase in flood stage can vary from site to site. It is possible in an urban setting, which currently experiences flooding problems, that any increase in flood stage will be harmful. Under this setting, it would have to be demonstrated that the project would not cause any increase in flood stage, for a range of discharges up to and including the 100-year flow.

If a project results in an increase in flood stages, and the increase is not contained on the property of the individual proposing the project, it would be necessary to obtain damage waivers from upstream property owners that will be impacted by the increased flood stages. The damage waivers would state that the upstream property owners are aware of the increased flood potential, and have no objections.

If the increased flood stage is confined to the individual's property, or it is considered not harmful, the project may be permitted under Part 31.

---

#### **How much does a state floodplain permit cost?**

The cost to apply for a permit under Part 31 to alter the floodplain varies depending on what is being proposed. If the project is not located within the floodway portion of the floodplain, the project would meet the "minor" category, and the application fee is \$100.

If the project will involve work within the floodway, but is something that can be permitted without having a hydraulic analysis prepared, the application fee is \$500.

If the project will involve work within the floodway, but will require the submittal of a hydraulic analysis to demonstrate the effects of the floodway alteration, the application and review fee is \$2000.

[Download](#) a permit application or fee schedule.

---

#### **What is involved in a hydraulic analysis?**

A hydraulic analysis may be required when a project is proposed within the floodway portion of the floodplain, and it is necessary to demonstrate the impacts on flood stages. The analysis will require a detailed site plan, stream valley cross sections at locations where the proposed alteration will occur, representative photographs of the channel and overbank areas, and detailed hydraulic computations prepared by a professional engineer licensed in Michigan.

[Download](#) the hydraulic report guidelines.

---

#### **I need to install a culvert in a stream, river, or drain, do I need a state floodplain permit?**

If the drainage area of the stream is 2 square miles or greater, a permit will be required for the culvert installation. Whether or not a permit could be issued under Part 31 will depend on what impact the proposed culvert will have on upstream flood stages.

The culvert can be reviewed as a minor project (no hydraulic analysis required) if the proposed culvert crossing meets the all of the following criteria:

- Has an effective waterway opening that equals or exceeds the area of the channel
- Has no more than 1.5 feet of fill over the culvert
- Has approach fill that slopes to natural ground elevations within 10 feet of either side of the culvert

Another option which meets the minor project category is to install a clear span bridge that has the lowest bottom of the beam elevation at or above the natural ground elevations on either bank, and the approach fill sloping to natural ground elevations within 10 feet of either end of the bridge.

If the culvert will not meet the minor project category, a hydraulic analysis may be required to demonstrate that the project will not cause a harmful increase onto adjacent property owners. You should contact the [district floodplain engineer](#) to discuss the project.

**Do I need a state floodplain permit to put an addition onto a house that is in the floodplain?**

If the addition will increase the size of the "foot-print" of the house, and the addition is in the floodplain, a permit under Part 31 will be required. If the addition will not increase the size of the foot-print of the building (such as adding a second story), a permit under Part 31 will not be required. It should be noted that local building codes will require that the addition be elevated above the 100-year flood elevation.

---

**I plan to build a house near a lake, do I need a state floodplain permit?**

A state floodplain (Part 31) permit is not required for the construction of a house within the floodplain of a lake, provided the construction is not being proposed on the inlet or outlet of the lake. However, the local building code will require that the house be elevated above the 100-year flood elevation.

Following are other activities that do not require a permit under Part 31:

- Part 31 does not apply to a watershed that has a drainage area that is less than 2 square miles at the downstream limit of the proposed project.
- Excavating within the floodplain where dredged materials are placed in an upland (non floodplain) area.
- Utility crossing of a floodplain where the floodplain is restored to existing elevations.
- Planting or cutting of vegetation in the floodplain.

It should be noted that while these activities do not require a state floodplain permit, other state, county or local permits might still be required.

---

**Do I need a State floodplain permit to install a culvert in a designated county drain?**

If the drainage area of the county drain is 2 square miles or greater, and the culvert is not being installed under the authority of Act 40 of the Michigan Drain Code, a permit will be required from the DEQ under Part 31.

---

**The runoff from my neighbor's property is causing flooding problems, what can I do?**

The runoff from individual lots is considered a local drainage issue. You may want to talk with your neighbor to see if there is something that can be done to remedy the problem. You may also want to contact the community to see if there is assistance that can be provided by the community or the county. In some instances, the only remedy is through the court system to try to correct the situation.

Following are some answers to questions pertaining to the National Flood Insurance Program, a more detailed list of questions and answers may be found by clicking [here](#).

---

**What is the National Flood Insurance Program (NFIP)?**

The NFIP is a federal program enabling property owners to purchase flood insurance. The federal government makes flood insurance available to communities that agree to enforce requirements that will reduce future flood losses to new construction within the special flood hazard area (100-year floodplain). The NFIP came about following many years and billions of dollars spent on constructing dams, levees, and sea walls to try to reduce flood losses, only to see flood losses continue to rise.

The goal of the NFIP is to mitigate future flood damages by requiring proper construction methods, and to provide a method of insuring against damages due to flooding.

---

**I have homeowners insurance, does that cover damage due to flooding?**

Home owners insurance does not include damage due to flooding. Flood insurance is only available through the National Flood Insurance Program.

---

**Where can I purchase flood insurance?**

Flood insurance is available only within communities that participate in the National Flood Insurance

Program (NFIP). If your community participates in the NFIP, any licensed insurance agent can sell flood insurance, if they choose to. You may want to check with insurance agent that handles your homeowners policy. The flood insurance rates are set by the Federal Insurance Administration, and should not vary from agent to agent.

---

#### **How can I find out if my community (city, village, or township) participates in the NFIP?**

You may want to contact your community, contact the [DEQ](#), or obtain a National Flood Insurance Program [community status list](#) from the FEMA website.

---

#### **Why do I have to buy flood insurance?**

Under the National Flood Insurance Program Reform Act, if a building securing a loan is located within a federally identified special flood hazard area (100-year floodplain), and the lender is federally regulated, supervised or insured, flood insurance must be required as a condition of the loan. Under the Act, if the lender makes a loan on a structure that is in the special flood hazard area and does not require the flood insurance, they will be subject to fines.

---

#### **What is a special flood hazard area?**

The Special flood hazard area is another term for the 100-year (1% chance) floodplain. The Federal Emergency Management Agency (FEMA) has published [Flood Insurance Rate Maps \(FIRMs\)](#) which identify special flood hazard areas throughout the United States. Within Michigan there are floodplain maps published for about 750 communities.

---

#### **My community does not have a flood insurance rate map, does that mean there no floodplains in this community?**

If community does not have a flood insurance rate map, it means that there are currently no federally identified special flood hazard areas in the community. There would be no federal mandatory flood insurance purchase requirements as a condition of a loan. However, there is a floodplain associated with every river, lake, stream, or drain, even if it has not been identified by the FEMA. It is possible that a flood insurance rate map could be published at a later date. If you are considering purchasing property close to a watercourse, you may want to talk with local, county and state officials to determine if the area may be prone to flooding, and if there are any building restrictions or permit requirements. At the state level, you should contact the [DEQ district floodplain engineer](#).

---

#### **How does a community join the National Flood Insurance Program?**

Flood Insurance is available only in a community that participates in the National flood Insurance Program. Because of the state laws and building codes in effect in Michigan, every community meets the minimum requirements to participate in the NFIP. To join the NFIP, a community would have to pass a resolution indicating they would like to join, pass a resolution directing the building official to strictly enforce the flood resistant construction standards of the building code, and submit the application. In some communities, the county does the building inspection. In those communities, an agreement must be signed by the county and the community indicating building inspection is provided by the county. There is no fee or cost associated with joining the NFIP. There would be record keeping requirements for new construction within the floodplain.

Questions on joining the NFIP may be addressed to the [DEQ](#).

---

#### **My lender says I have to purchase flood insurance because my house is in the floodplain (special flood hazard area), how can I prove that I am not in the floodplain?**

To demonstrate that your house is not in the floodplain, the first thing is to get a copy of the Flood Insurance Rate Map (FIRM) for your community. If your house is shown to be within the special flood hazard area on the map, the lender must require the purchase of flood insurance. If only a portion of your property is within the floodplain, but the house is not in the floodplain, there are no federal requirements for the purchase of flood insurance. If you feel that the FIRM does not show your house to be within the

special flood hazard area, you should contact your lender to make sure that they have correctly located your property and your house.

If the house is shown to be within the floodplain on the FIRM, the only way to remove the flood insurance purchase requirement is to apply to FEMA for a letter of map amendment (LOMA). A LOMA requires that the property owner submit elevation information that demonstrates that the structure is above the 100-year flood elevation. The [elevation certificate](#) and the [LOMA application](#) can be downloaded from FEMA's website. These forms are also available from the [local DEQ office](#) or the Lansing DEQ office at 517-373-1170.

If the house was constructed before the date of the FIRM, it would have to be shown that the lowest ground elevation next to the house is above the 100-year flood elevation. If the house was constructed after the date of the FIRM, it would have to be demonstrated that the lowest ground elevation next to the house, and the lowest floor elevation (including basement) are above the 100-year flood elevation.

If you have questions on the LOMA process, you can also call the FEMA's toll-free help line at 1-877-336-2627.

---

### **My insurance agent says I cannot buy flood insurance because I live in the floodplain, is this true?**

Another common false statement that is received is: "my insurance agent said I could not buy flood insurance because I do not live in the floodplain". Actually, neither statement is correct. Flood insurance is available to any resident of a community that participates in the National Flood Insurance Program. It does not matter if you live in or out of the floodplain (special flood hazard area). However, the rates for the flood insurance are higher for property that is within the special flood hazard area (100-year floodplain).

---

### **How much does flood insurance cost?**

The cost of flood insurance varies depending on how much is being insured, when the house was built, if the house has a basement, and the elevation of the lowest floor of the house.

If the house was built before the date of the existing flood insurance rate map, it qualifies for a subsidized rate. For \$100,000 worth of structural coverage for a house with a basement in the 100-year floodplain, built before the date of the map, the coverage would cost about \$700/year.

If that same house did not have a basement, and if the lowest floor elevation were 1 foot above the 100-year flood elevation, the insurance rate for \$100,000 worth of structural coverage would fall to about \$320/year.

If the house is located outside of the 100-year floodplain, the insurance rate would be about \$241/year, for \$100,000 worth of structural coverage, and would include \$25,000 worth of contents coverage.

You may want to talk with your insurance agent, to discuss your particular situation.

---

### **My house is located in flood insurance zone X (outside of the 100-year floodplain), do I have to buy flood insurance?**

Federal mandatory flood insurance purchase requirements only apply to houses located within the 100-year floodplain. Zone X (or on some of the older flood insurance rate maps zones B and C) is outside of the 100-year floodplain. Flood insurance is available in zone X at a lower rate, but there are no federal requirements for the purchase of flood insurance as a condition of a loan. If the flood insurance is being required on a house in zone X as a condition of a loan, it is at the individual lender's discretion, another lender may not require flood insurance.

It should be noted that about 40% of the flood insurance claims occur outside of the 100-year floodplain. Even though a house may not be located in the 100-year floodplain, there is no guarantee that it will not flood.

**My community has a flood insurance rate map, but no longer wants to participate in the NFIP, can the community drop out of the NFIP?**

A community can withdraw from the National Flood Insurance Program at any time by simply passing a resolution, and notifying FEMA of their desire to drop out of the NFIP.

However, before dropping out of the NFIP, a community must consider the ramifications:

- When a community drops out of the NFIP, flood insurance is no longer available within the community.
  - Without flood insurance, lenders will not make a federally insured, regulated or supervised loan on a property that is in an identified special flood hazard area.
  - If there are existing loans within the special flood hazard areas, lenders may be forced to call the loans due, as flood insurance can not be purchased.
  - Federal money cannot be used within the special flood hazard area.
  - In the event of a presidential disaster declaration, federal money will not be available for repair of buildings in the special flood hazard area.
- 

**If I want to purchase flood insurance, is there a waiting period?**

Once you apply for flood insurance, there is a 30-day waiting period. The exception to the waiting period would involve new real estate transactions, when title is being transferred. Flood Insurance would become effective once the title is transferred.

If you have other questions on the floodplain permitting process or the National Flood Insurance Program in Michigan, [click here](#) for a list of contacts.

Copyright © 2011 State of Michigan



**VILLAGE OF DEXTER**

8140 Main Street Dexter, MI 48130-1092

Phone (734)426-8303 ext 17 Fax (734)426-5614

**MEMO**

**To: President Keough and Council Members**  
**From: Courtney Nicholls, Assistant Village Manager**  
**Date: December 20, 2011**  
**Re: 2012 Paving Projects**

President Keough requested that staff provide Council with information to facilitate a discussion about changing the 2012 street repair priorities. Now that the 2011 water main project is coming to a close it is obvious that Edison Street did not hold up well. It is still possible to change the priority and complete a rehabilitation of Edison instead of Main Street in 2012. Main Street could be completed in 2013.

Attached are the current construction cost estimates for Central Street and Main Street, the memo with the construction cost estimates for Dover and Edison provided in January 2011 and an estimate of Municipal Street Funds through upcoming fiscal years. Cost estimates are for construction only and do not include design/construction engineering/contract administration/inspection.

The construction cost estimate for Edison can be reduced approximately \$16,000 due to the stormwater improvements that were completed as part of the 2011 water main project.

The current budgeted amounts for the projects are:

- Central - \$374,000 – entered into design contract for \$41,500
- Main - \$334,000 – entered into design contract for \$18,300

As was discussed at the September 26, 2011 meeting the original construction cost of the Central Street project has increased due to the additional sidewalk, crosswalk enhancements and lighting that were approved to be added to the project. The current construction cost estimate is \$361,000.



**ORCHARD, HILTZ & McCLIMENT, INC.**  
 34000 Plymouth Road, Livonia, Michigan, 48150

## OPINION OF PROBABLE CONSTRUCTION COST

Telephone: (734) 522-6711 FAX: (734) 466-4557

PROJECT: Central Street Reconstruction  
 LOCATION: Village of Dexter  
 WORK: Reconstruction of Central St from Second St to the Mast Road Bridge

DATE: Dec 21, 2011

PROJECT #: 0130-09-0029

DESCRIPTION	AMOUNT	UNIT	UNIT PRICE	TOTAL COST
<i>CATEGORY 1 -Road Reconstruction</i>				
Mobilization, Max.	1	LS	\$ 10,000.00	\$ 10,000.00
Audio Video Route Survey	1	LS	\$ 3,000.00	\$ 3,000.00
Tree, Rem, 6 inch to 18 inch	1	Ea	\$ 300.00	\$ 300.00
Dr Structure, Rem	5	Ea	\$ 300.00	\$ 1,500.00
Sewer, Rem, Less than 24 inch	175	Ft	\$ 7.00	\$ 1,225.00
Curb and Gutter, Rem	665	Ft	\$ 5.00	\$ 3,325.00
Sidewalk, Rem	300	Syd	\$ 2.00	\$ 600.00
Pavt, Rem, Modified	2950	Syd	\$ 3.00	\$ 8,850.00
Sign, Rem	6	Ea	\$ 200.00	\$ 1,200.00
Granular Material, CI II	335	Cyd	\$ 20.00	\$ 6,700.00
Station Grading	7	Sta	\$ 1,000.00	\$ 7,000.00
Subgrade Undercut and Refill, 1 inch x 3 inch	100	Cyd	\$ 20.00	\$ 2,000.00
Subgrade Undercut and Refill, 21AA	100	Cyd	\$ 15.00	\$ 1,500.00
Exploratory Excavation	5	Ea	\$ 500.00	\$ 2,500.00
Erosion Control, Inlet Protection, Geotextile and Stone	15	Ea	\$ 155.00	\$ 2,325.00
Erosion Control, Silt Fence	1000	Ft	\$ 12.00	\$ 12,000.00
Aggregate Base, 6 inch, Modified	590	Syd	\$ 6.00	\$ 3,540.00
Aggregate Base, 10 inch, Modified	2570	Syd	\$ 9.00	\$ 23,130.00
Maintenance Aggregate, 21AA	200	Ton	\$ 20.00	\$ 4,000.00
Sewer, CI E, 12 inch, Tr Det B	200	Ft	\$ 40.00	\$ 8,000.00
Sewer, CI E, 18 inch, Tr Det B	110	Ft	\$ 50.00	\$ 5,500.00
Dr Structure Cover, Type B	1	Ea	\$ 400.00	\$ 400.00
Dr Structure Cover, Type D	6	Ea	\$ 400.00	\$ 2,400.00
Dr Structure Cover, Type E	5	Ea	\$ 400.00	\$ 2,000.00
Dr Structure, 24 inch dia	3	Ea	\$ 800.00	\$ 2,400.00
Dr Structure, 48 inch dia	6	Ea	\$ 1,200.00	\$ 7,200.00
Dr Structure, 60 inch dia	2	Ea	\$ 1,500.00	\$ 3,000.00
Utility Structure, Adj, Add Depth	15	Ft	\$ 250.00	\$ 3,750.00
Storm Water Treatment Structure	1	Ea	\$ 25,000.00	\$ 25,000.00
Dr Structure, Frame and Cover Adj	5	Ea	\$ 500.00	\$ 2,500.00
Utility Structure, Adj, Case 1	5	Ea	\$ 500.00	\$ 2,500.00
Cold Milling HMA Surface	90	Syd	\$ 3.00	\$ 270.00
HMA, 2C	550	Ton	\$ 62.00	\$ 34,100.00
HMA, 3C	310	Ton	\$ 62.00	\$ 19,220.00
HMA, 13A	320	Ton	\$ 62.00	\$ 19,840.00
HMA Approach	46	Ton	\$ 75.00	\$ 3,450.00
Conc Pavt, Nonreinf, 6 inch	630	Syd	\$ 33.00	\$ 20,790.00
Conc Pavt, Nonreinf, 8 inch	160	Syd	\$ 35.00	\$ 5,600.00
Curb and Gutter, Conc, Det F4, Modified	1350	Ft	\$ 13.00	\$ 17,550.00

Detectable Warning Surface	80 Ft	\$	10.00	\$	800.00
Sidewalk, Conc, 4 inch	4620 Sft	\$	3.00	\$	13,860.00
Sidewalk, Conc, 6 inch	455 Sft	\$	4.00	\$	1,820.00
Conc Pavt, Decorative, Nonreinf, 8 inch	320 Sft	\$	12.00	\$	3,840.00
Landscape Block Retaining Wall	80 Ft	\$	125.00	\$	10,000.00
Mailbox, Relocate	6 Ea	\$	500.00	\$	3,000.00
Traffic Control Signage (Perm.)	1 LS	\$	5,000.00	\$	5,000.00
Pavt Mrkg, Ovly Cold Plastic, 6 inch, Crosswalk	100 Ft	\$	1.00	\$	100.00
Pavt Mrkg, Ovly Cold Plastic, 24 inch, Stop Bar	120 Ft	\$	2.00	\$	240.00
Pavt Mrkg, Ovly Cold Plastic, Bike	2 Ea	\$	250.00	\$	500.00
Pavt Mrkg, Ovly Cold Plastic, Directional Arrow Sym	2 Ea	\$	250.00	\$	500.00
Pavt Mrkg, Ovly Cold Plastic, Railroad Sym	2 Ea	\$	120.00	\$	240.00
Pavt Mrkg, Polyurea, 4 inch, White	2200 Ft	\$	0.75	\$	1,650.00
Pavt Mrkg, Polyurea, 4 inch, Yellow	1200 Ft	\$	0.75	\$	900.00
PTS System, Portable, Temp, Furn	1 Ea	\$	2,000.00	\$	2,000.00
PTS System, Portable, Temp, Oper	1 Ea	\$	12,000.00	\$	12,000.00
Restoration, Sod	1330 Syd	\$	5.00	\$	6,650.00
Street Lighting Cable and Conduit	1000 Ft	\$	5.00	\$	5,000.00
Ornamental Street Light and Foundation	6 Ea	\$	2,000.00	\$	12,000.00
<b>CATEGORY 2 -DPW Drive</b>					
Station Grading	5 Sta	\$	1,000.00	\$	5,000.00
Aggregate Base, 6 inch, Modified	20 Syd	\$	6.00	\$	120.00
Aggregate Base, 10 inch, Modified	1120 Syd	\$	9.00	\$	10,080.00
Shoulder, Cl II, 6 inch	240 Syd	\$	6.00	\$	1,440.00
Sewer, Cl E, 12 inch, Tr Det B	300 Ft	\$	40.00	\$	12,000.00
Dr Structure, 24 inch dia	1 Ea	\$	800.00	\$	800.00
Utility Structure, Adj, Case 1	1 Ea	\$	500.00	\$	500.00
HMA, 2C	220 Ton	\$	62.00	\$	13,640.00
HMA, 3C	130 Ton	\$	62.00	\$	8,060.00
HMA, 13A	130 Ton	\$	62.00	\$	8,060.00
HMA Approach	5 Ton	\$	75.00	\$	375.00
Restoration, Seed	280 Syd	\$	3.00	\$	840.00
<b>SUBTOTAL FOR CATEGORY 1 -Road Reconstruction</b>				<b>\$</b>	<b>361,000.00</b>
<b>SUBTOTAL FOR CATEGORY 2 -DPW Drive</b>				<b>\$</b>	<b>61,000.00</b>
<b>CONTINGENCY ( 5% )</b>				<b>\$</b>	<b>22,000.00</b>
<b>TOTAL OPINION OF PROBABLE CONSTRUCTION COST =</b>				<b>\$</b>	<b>444,000.00</b>



Engineering Advisors

**ORCHARD, HILTZ & McCLIMENT, INC.**

34000 Plymouth Road, Livonia, Michigan, 48150

## OPINION OF PROBABLE CONSTRUCTION COST

Telephone: (734) 522-6711 FAX: (734) 466-4557

PROJECT: Main St Resurfacing

Village of Dexter

WORK: Resurface Main St from Jeffords St to Baker Rd

PROJECT #: 0130-11-0031

DESCRIPTION	AMOUNT	UNIT	UNIT PRICE	COST
<i>CATEGORY 1 - Road Resurfacing</i>				
Mobilization, Max.	1	LS	\$ 12,000.00	\$ 12,000.00
Curb and Gutter, Rem	300	Ft	\$ 5.50	\$ 1,650.00
Sidewalk, Rem	225	Syd	\$ 7.00	\$ 1,575.00
Erosion Control, Inlet Protection, Fabric Drop	15	Ea	\$ 75.00	\$ 1,125.00
Aggregate Base, 4 inch	225	Syd	\$ 3.75	\$ 843.75
Dr Structure Cover, Adj, Case 1	3	Ea	\$ 550.00	\$ 1,650.00
Cold Milling HMA Surface	6400	Syd	\$ 2.50	\$ 16,000.00
Pavt Joint and Crack Repr, Det 7	2400	Ft	\$ 3.50	\$ 8,400.00
Pavt Joint and Crack Repr, Det 8	500	Ft	\$ 6.50	\$ 3,250.00
Hand Patching	170	Ton	\$ 75.00	\$ 12,750.00
HMA, 13A	920	Ton	\$ 65.00	\$ 59,800.00
HMA Approach	160	Ton	\$ 110.00	\$ 17,600.00
Curb and Gutter, Conc, Det C4	300	Ft	\$ 15.00	\$ 4,500.00
Sidewalk, Conc, 4 inch	1000	Sft	\$ 2.50	\$ 2,500.00
Sidewalk Ramp	1000	Sft	\$ 5.00	\$ 5,000.00
Detectable Warning Surface	80	Ft	\$ 250.00	\$ 20,000.00
Pavt Mrkg, Ovly Cold Plastic, 24 inch, Stop Bar	135	Ft	\$ 12.50	\$ 1,687.50
Pavt Mrkg, Ovly Cold Plastic, Handicap Sym	1	Ea	\$ 75.00	\$ 75.00
Pavt Mrkg, Ovly Cold Plastic, Lt Turn Arrow Sym	6	Ea	\$ 150.00	\$ 900.00
Pavt Mrkg, Ovly Cold Plastic, Lt Turn Only	3	Ea	\$ 150.00	\$ 450.00
Pavt Mrkg, Ovly Cold Plastic, Rt Turn Arrow Sym	2	Ea	\$ 150.00	\$ 300.00
Pavt Mrkg, Ovly Cold Plastic, Rt Turn Only	2	Ea	\$ 150.00	\$ 300.00
Pavt Mrkg, Thermopl, 4 inch, White	1180	Ft	\$ 0.25	\$ 295.00
Pavt Mrkg, Thermopl, 4 inch, Yellow	2240	Ft	\$ 0.25	\$ 560.00
Pavt Mrkg, Thermopl, 12 inch, Crosswalk	1310	Ft	\$ 0.50	\$ 655.00
Barricade, Type III, High Intensity, Furn	4	Ea	\$ 85.00	\$ 340.00
Barricade, Type III, High Intensity, Oper	4	Ea	\$ 1.00	\$ 4.00
Flag Control	1	LS	\$ 2,500.00	\$ 2,500.00
Lighted Arrow, Type B, Furn	2	Ea	\$ 750.00	\$ 1,500.00
Lighted Arrow, Type B, Oper	1	Ea	\$ 15.00	\$ 15.00
Minor Traf Devices	1	LS	\$ 7,500.00	\$ 7,500.00
Pavt Mrkg, Type NR, Paint, 4 inch, Yellow, Temp	2000	Ft	\$ 0.10	\$ 200.00
Plastic Drum, High Intensity, Furn	120	Ea	\$ 35.00	\$ 4,200.00
Plastic Drum, High Intensity, Oper	120	Ea	\$ 1.00	\$ 120.00

Main St Resurfacing

Estimate 12/21/11

Page 1

Sign Cover	10 Ea	\$	30.00	\$	300.00
Sign, Type B, Temp, Prismatic, Furn	460 Sft	\$	4.50	\$	2,070.00
Sign, Type B, Temp, Prismatic, Oper	460 Sft	\$	1.00	\$	460.00
Monument Box, Adj	1 Ea	\$	500.00	\$	500.00
Monument Preservation	1 Ea	\$	800.00	\$	800.00
<b>CATEGORY 2 - Stamped, Colored Crosswalk</b>					
Pavt, Rem	420 Syd	\$	15.00	\$	6,300.00
Stamped Colored Concrete, 9 inch	3780 Sft	\$	15.00	\$	56,700.00
<b>SUBTOTAL FOR CATEGORY 1 -Road Rehab</b>					<b>\$ 195,000.00</b>
<b>SUBTOTAL FOR CATEGORY 2 -Stamp Clrd X-walk</b>					<b>\$ 63,000.00</b>
<b>CONTINGENCY ( 15% )</b>					<b>\$ 39,000.00</b>
<b>TOTAL OPINION OF PROBABLE CONSTRUCTION COST=</b>					<b>\$ 297,000</b>
Assumptions:					
1. Mill 2-1/2" and 3-1/2" of HMA					
2. Existing Pavement will hold up under traffic after milling and prior to HMA placement					
3. Geotechnical investigation will determine pavement thickness and proposed overlay					
4. Two stages of construction/ One-way traffic					

# Memorandum



Date: January 18, 2011  
To: Donna Dettling, Village Manager  
From: Rhett Gronevelt, PE  
Christine Phillips, PE  
Re: Possible Capital Work in conjunction with the DWRP FY 2011 project  
Edison and Dover Street

As you are aware, the Village is progressing on the design of water main replacement along five streets in the Village - Fifth, Fourth, Dover, Edison, and Hudson Streets. The Village is considering the possibility of completing additional roadwork in conjunction with the 2011 Water Main Upgrades project. While the water main work can be completed without significant pavement impact, clearly some efficiencies are recognized if the work is done together. To that end, we explored the preliminary costs associated with completing a road project on either Edison Street or Dover Street.

These two streets, Edison and Dover, were considered for a few reasons. First, the PASER ratings (3 and 4) on these streets were the lowest out of the five streets (Fourth, Fifth, Dover, Edison and Hudson) where work will be completed as part of the 2011 Water Main Improvements project. The other streets, Fourth, Fifth, and Hudson were cape sealed in 2009 providing prolonged road life as long as the road maintenance continues. In addition, Edison Street is currently listed in the Capital Improvements Plan for sidewalk construction.

Note that only 4 blocks in the Village have lower PASER ratings. These include Dover St from Main St to Fifth St (water main along this block is 8-inch water main), Hudson St from Second St to Cottonwood Condos, and Inverness St from Second St to Third St. All were rated at a 2 on the PASER scale. There are no roads in the Village rated as a 1.

The following table details the estimated construction costs of either rehabilitating or reconstructing the streets. The rehabilitation that was considered is a "pulverize and overlay" option similar to what was completed on Third Street. Due to the existing cross-section of the roadways, the rehabilitation included additional aggregate to provide adequate road stability. Reconstruction involves work similar to the work completed on Inverness Street last year. It involves full removal and replacement of the aggregate and asphalt pavement. An option to add storm sewer and curb and gutter along the roadways is also included. The estimated construction costs below assume a 27-ft wide roadway with the existing road being 21-ft wide. Narrowing the proposed road width by 2 ft reduces estimated construction costs by approximately \$15,000 on each option.

	Rehabilitation	Reconstruction	Reconstruct with Curb
Edison (from Second to Fifth)	\$375,000.00	\$451,000.00	\$573,000.00
Dover (from Third to Fifth)	\$282,000.00	\$340,000.00	\$430,000.00

P&O = pulverize and overlay; R&R = remove and replace

*does not include design, construction engineering*

The estimated costs above are based on several assumptions. Both options assume that swales would be constructed on both sides of the road to address drainage (except for along the parking spaces on Dover Street). New culverts would be placed under the driveways to accommodate drainage in the swales. Each driveway would receive a new drive approach to connect to the new roadway. We have estimated the approaches at 15 feet long, and assumed they would be constructed with asphalt, unless concrete or brick already existed, then it would be replaced in-kind. The cross-section of the reconstructed road would be 6 inches of sand under 8 inches of aggregate under 4 inches of asphalt pavement. Sidewalk would only be placed on one side of the road in all scenarios, similar to what was completed on Third Street. However, the access ramps within the project area would be constructed to current ADA guidelines.

Note that the costs on Dover Street include 350 ft of parking spaces adjacent to St. Joseph Catholic Church. The approximate cost associated with rehabilitating the parking spaces is \$75,000. To reconstruct the parking spaces, it is estimated that it would cost \$90,000 without curb and \$110,000 with curb.

The estimated costs provided in this memo are preliminary and will vary depending on the exact work that is done. Items that impact costs include the exact location of utilities (existing and proposed), elevations, existing drainage, to name a few. For the purpose of selecting a potential project, these should suffice. Assuming the Village would want to incorporate this work into the plans and water main contract, we would need to confirm the desired roadwork by March 1 to fit it with the DWRP funding schedule.

## Municipal Streets Fund Account Activity

Fund Balance at the end of 2010-2011	\$623,521	
Revenue Expected Millage 2011-2012	\$526,100	Budget
Revenue Major/Local Streets Act 51/Interest	\$225,000	Budget
Expense Local Streets Operating 2011-2012	(\$220,100)	Budget
Expense Major Streets Operating 2011-2012	(\$222,900)	Budget
Expense Municipal Streets Admin 2011-2012	(\$40,300)	Budget
Expense Main Street	(\$374,000)	Budget
Expense Central	(\$334,000)	Budget
 Expected Fund Balance at the end of 2011-2012	 \$183,321	Estimate
 Major Streets Also Has a Fund Balance that must be used for a Major Street project (reimbursement of advance construct money from 2008 Dexter Ann-Arbor Project)	 \$203,266	Actual
 Total Estimated Streets Fund Balance at the end of 2011-2012	 \$386,587	Estimate
Revenue Expected Millage 2012-2013	\$526,033	Estimate
Revenue Major/Local Streets Act 51/Interest	\$225,000	Estimate
Expense Local Streets Operating 2012-2013	(\$188,200)	Estimate
Expense Major Streets Operating 2012-2013	(\$233,600)	Estimate
Expense Municipal Streets Admin 2012-2013	(\$40,300)	Estimate
 Expected Fund Balance at the end of 2012-2013	 \$675,520	Estimate
Revenue Expected Millage 2013-2014	\$526,033	Estimate
Revenue Major/Local Streets Act 51/Interest	\$225,000	Estimate
Expense Local Streets Operating 2013-2014	(\$188,200)	Estimate
Expense Major Streets Operating 2013-2014	(\$233,600)	Estimate
Expense Municipal Streets Admin 2013-2014	(\$40,300)	Estimate
 Expected Fund Balance at the end of 2013-2014	 \$964,453	Estimate