THE VILLAGE OF DEXTER
VILLAGE COUNCIL MEETING
Monday, April 11, 2011
********** 7:30 pm **********

DEXTER SENIOR CENTER – 7720 ANN ARBOR ST.

A. CALL TO ORDER AND PLEDGE OF ALLEGIANCE

B. ROLL CALL: President Keough

J. Carson	P. Cousins
D. Fisher	J. Semifero
J. Smith	R. Tell

C. APPROVAL OF THE MINUTES

1. Regular Council Meeting – March 28, 2011
2. Work Session – April 2, 2011

Page # 1-8

D. PRE-ARRANGED PARTICIPATION:

Pre-arranged participation will be limited to those who notify the Village office before 5:00 p.m. Tuesday of the week preceding the meeting, stating name, intent and time requirements. ***(10-minute limit per participant)***

E. APPROVAL OF AGENDA:

F. PUBLIC HEARINGS

Action on each public hearing will be taken immediately following the close of the hearing

None

G. NON-ARRANGED PARTICIPATION:

Non-arranged participation will include those in the audience not listed on the agenda that wish to speak. At the Village President's discretion, members of the audience may be called on to speak at any time. Those addressing the Council will state their name, and address. This section is limited to 5-minutes per participant or 10-minutes for group representatives.

H. COMMUNICATIONS:

1. Upcoming Meeting List
2. Sign Calendar
3. Washtenaw County Sheriff Community Message
4. March Citation List

Page # 9-20

I. REPORTS:

1. Administrative Public Works Superintendent – Blair Selover

Page # 21-24

2. Community Development Manager – Allison Bishop
   Report
   3rd Quarter Board and Commission Update

Page # 25-66

3. Board, Commission, & Other Reports- "Bi-annual or as needed"
   Arts, Culture & Heritage Committee
   Chelsea Area Planning Team / Dexter Area Regional Team
   Dexter Area Chamber
   Dexter Area Fire Department – Jim Seta/Ray Tell
   Downtown Development Authority Chair
   Farmers Market/Community Garden Representative
   Gordon Hall Mgmt Team Representative
   Huron River Watershed Council Representative – Paul Cousins
   Library Board Representative
   Parks & Recreation Commission
   Planning Commission
   Washtenaw Area Transportation Study Policy Rep
   Western Washtenaw Area Value Express Representative

4. Subcommittee Reports
   Old DAPCO Site Redevelopment Team
   Downtown Fire Detection
   Economic Preparedness
   Facilities – will be scheduled in May
   Website

5. Village Manager Report **Page # 67-84**

6. President's Report **Page # 85-86**

J. CONSENT AGENDA

Bills & Payroll will be a standing item under consent agenda. Discussion of the Budget and Financial matters will be covered under the Presidents Report as a standing item. Items under consent agenda are considered routine and will be acted upon in one motion. There will be no separate discussion of these items unless a Council Member so requests, and the item will be removed from Consent and added to the regular agenda at the end of New Business.

1. Consideration of: Bills & Payroll in the amount of: $ 142,058.06

2. Consideration of: Temporary Road Closures for the Dexter Ann Arbor Run on Sunday, June 5

3. Consideration of: Dexter Lions Club – White Cane Fundraising Drive on May 27 and May 28

4. Consideration of: American Legion Poppy Sale – May 20 and May 21

5. Consideration of: Appointment of Doug Finn to the Downtown Development Authority

Page # 87-106

K. OLD BUSINESS- Consideration and Discussion of:

L. NEW BUSINESS- Consideration and Discussion of:

1. Consideration of: Class C Liquor License Transfer Request from Monument Park Investments for 8031 Main Street

Page # 107-112

2. Consideration of: Hudson Mills Border to Border Non-Motorized Trail Funding Agreement between the Village of Dexter, Washtenaw County Parks & Recreation Commission, and Washtenaw County Road Commission

Page # 113-122

3. Consideration of: Recommendation from Planning Commission to adopt the 2011-2016 Capital Improvements Plan

Page # 123-126

4. Consideration of: Design Concept for the Warrior Creek Park/Alpine Street Stairway Connection

Page # 127-130

M. COUNCIL COMMENTS

N. NON-ARRANGED PARTICIPATION

Same as item F. Those addressing the Council will state their name, and address. This section is limited to 5-minutes per participant or 10-minutes for group representatives.

O. CLOSED SESSION FOR THE PURPOSE OF DISCUSSING POTENTIAL PURCHASE OF PROPERTY IN ACCORDANCE WITH MCL 15.268 Sec. 8

P. ADJOURNMENT

AGENDA 4-11-11
ITEM C-1

DEXTER VILLAGE COUNCIL
REGULAR MEETING
MONDAY, MARCH 28, 2011

A. CALL TO ORDER AND PLEDGE OF *ALLEGIANCE*

The meeting was called to order at 6:10 PM by President Keough at the Dexter Senior Center located at 7720 Ann Arbor Street in Dexter, Michigan.

B. ROLL CALL: President Keough

J. Carson	P. Cousins
D. Fisher	J. Semifero
J. Smith -absent	R. Tell

Also present: Donna Dettling, Village Manager and Courtney Nicholls, Assistant Village Manager.

C. CLOSED SESSION FOR THE PURPOSE OF DISCUSSING LABOR NEGOTIATIONS AND POTENTIAL PURCHASE OF PROPERTY IN ACCORDANCE WITH MCL 15.268 Sec. 8

Motion Tell; support Fisher to move into closed session at 6:11 PM.

Ayes: Carson, Fisher, Cousins, Semifero, Tell and Keough
Nays: None
Absent: Smith
Motion carries

Trustee Smith arrived at 6:19 PM

Motion Tell; support Carson to move out of closed session at 6:35 PM.

Ayes: Tell, Semifero, Cousins, Smith, Fisher, Carson and Keough
Nays: None
Motion carries

Meeting was called back to order at 7:30 PM by President Pro-tem Tell due to the absence of President Keough. Also attending the meeting: Carol Jones, Village Clerk; Allison Bishop, Community Development Director; Kurt Augustine, Dan Schlaff and Bruce Whitley; Department of Public Works; Brett Lenert, Washtenaw County Brownfield Redevelopment Authority; Alan Bloom, Joshua Bloom and Gary Laundroche of Bloom General Contracting; Louis Stultz, Canopus Environmental Group; Coy Vaughn, Supervisor of Park Planning for Washtenaw County; media and residents.

D. APPROVAL OF THE MINUTES

1. Regular Council Meeting – March 14, 2011
2. Work Session – March 14, 2011
3. Work Session – March 12, 2011

Motion Smith; support Semifero to approve the minutes of the Regular Council Meeting of March 14, 2011, the minutes of the Work Session of March 14, 2011 and the minutes of the Work Session of March 12, 2011 with the following corrections:

Page 1, correct President Keough from being absent to attending
Page 2, I-2 change *is streets* to *on streets*
Page 2, I-3, Planning Commission Report, add *is working* after the line Mr. Kowalski reported that the Planning Commission
Page 3, Website, change *member* to *members*
Page 9, Reverse order of items with Superintendent Transition as item *C* and *Goals and Objectives* as item *D*

Unanimous voice vote for approval

E. PREARRANGED PARTICIPATION

None

F. APPROVAL OF THE AGENDA

Motion Smith; support Cousins to approve the agenda as presented.

Unanimous voice vote for approval

G. PUBLIC HEARINGS

Action on each public hearing will be taken immediately following the close of the hearing

None

H. NON-ARRANGED PARTICIPATION

Richard Smith, 7835 Forest, Dexter commented on the water main project of 2010 and the letter residents received about the project indicating that the area would be returned as it was prior to the project. Mr. Smith would like to replace stone in front of his house in place of the mud that is currently there. Mr. Smith also indicated that he does want to cooperate with the Village.

I. COMMUNICATIONS:

1. Upcoming Meeting List
2. Sign Calendar
3. Webster Township – Zoning Board of Appeals Notification

J. REPORTS

1. Community Development Manager – Allison Bishop

Ms. Bishop submits her report as per packet. In addition Ms. Bishop updated on the following: Mill Creek Park – looking to have draft permit in hand by mid week and submit plans to the Trust Fund to have approval and release bids, will

also need to get a waterways review; hope to have the agreement with County Parks at the April 11 nmeeting; LaFontaine will demo collision shop in the next week or so; Capital Improvement Plan to be discussed at the Saturday, April 2 Workshop; the Village received a DTE Tree Planting Grant for $2800 for 22 trees in the park and 200 seedlings for Arbor Day.

2. Boards, Commissions. & Other Reports-"Bi-annual or as needed"

   None

3. Subcommittee Reports
   Old DAPCO Site Redevelopment Team
   Downtown Fire Detection
   Economic Preparedness – April 5 at 3:30 p.m.
   Facilities – Notes from March 21 meeting
   Website – March 29 at 4 p.m.

4. Village Manager Report

   Mrs. Dettling submits her report as per packet. Mrs. Dettling gave the following verbal updates: working with Kurt Augustine and Jimmy Spangler from Tetra Tech on a tracking tool for the Department of Public Works; setting up a tour of the new well house and Equalization Basin and also looking at training with the Dexter Area Fire Department for Technical Rescue in the basin; have been contacted by Daniel Kesterson to do a Eagle Scout project of 1-3 raised gardens in the Community Garden; citizens meeting scheduled for April 21 on the water main project and will provide a copy of the letter to the residents; and Ms. Nicholls explained the issues with the Village code and hope to have a resolution by the next meeting.

5. President's Report

   Mr. Keough submits his report as per packet.

K. CONSENT AGENDA

1. Consideration of: Bills and Payroll in the amount of $376,298.84

2. Consideration of: Relay for Life – Paint the Town Event – April 17 through April 24

Motion Fisher; support Smith to approve items 1 and 2 of the consent agenda.

Unanimous voice vote for approval

L. OLD BUSINESS-Consideration and Discussion of:

M. NEW BUSINESS-Consideration of and Discussion of:

1. Consideration of: Tentative Agreement with Teamsters Local 214

   Motion Carson; support Fisher to accept the three year contract agreement with Teamsters Local 214 with the following provisions: Health Care – benefit level and out of pocket expenses do not change, eliminate retiree health care for new employees, and establish a Health Savings Account for employees to voluntarily contribute to; Retirement – current employee bridge changes from 2.25% to 2 % multiplier effective July 1, 2011, current employee contributions raised to 4% July 1, 2011 and 5% July 1, 2012, close defined benefit plan to new employees, language added to contract that the Village will keep the MERS defined benefit program at a minimum of 80% funded; Salaries – eliminate longevity, 1% wage increase effective July 1, 2013, and new wage table for new hires and promotions of existing employees; and Time Off – can cash out a maximum of 40 hours of vacation.

   Ayes: Cousins, Fisher, Smith, Semifero, Tell and Carson
   Nays: None
   Absent: Keough
   Motion carries

2. Consideration of: Brownfield Redevelopment Plan for LaFontaine Chevrolet

   Brett Lenert of the Washtenaw County Brownfield Redevelopment Authority explained the process of using Tax Increment Financing to fund the project

   President Keough entered the meeting at 8:16 PM.

   Motion Carson; support Semifero to approve the Brownfield Plan for the LaFontaine Chevrolet Redevelopment Project located at 7120 Dexter Ann Arbor Road and that the proposed Brownfield Plan meets the requirements of the Act and constitutes a valid public purpose.

   Ayes: Smith, Semifero, Tell, Carson, Fisher, Cousins and Keough
   Nays: None
   Motion carries

At 8:22 PM a recess was taken and the meeting resumed at 8:27 PM with President Keough resuming leadership of the meeting.

3. Consideration of: 2011 Landscaping Contract

   Motion Cousins; support Fisher to approve the 2011 Landscaping Contract with L-n-J Lawn and Landscape not to exceed $16,890.

   Ayes: Semifero, Tell, Fisher, Carson, Cousins, Smith and Keough
   Nays: None
   Motion carries

4. Consideration of: Approval of Site Plan for Segment D-1 of the Border to Border Trail

Motion Semifero; support Smith based upon the information received from the applicant, reflected in minutes of this meeting, as recommended by the Planning Commission and Parks and Recreation Commission, and in conformance with Section 21.04(E)3 of the Village of Dexter Zoning Ordinance, the Village Council finds the Washtenaw County Parks Border to Border Trail plans for Segment D1 meets the requirements for approval of the combined site plans. In making this determination, the following additional considerations shall apply: execution of an easement agreement for construction, short and long term maintenance and relocation of the existing debris pile; receipt of an easement from the railroad; and approval of Village staff and engineers.

Ayes: Tell, Carson, Cousins, Smith, Semifero, Tell and Keough
Nays: None
Motion carries

5. Consideration of: Planning Commission Recommendation to Adopt an Amendment to the Zoning Ordinance, Article 20, Schedule of Regulations regarding Building Height Requirements for Existing Buildings in the Central Business District

Motion Carson; support Cousins per Section 23.06, Criteria for Amendment to the Zoning Ordinance Text, the Planning Commission recommendation that the Village Council approve the proposed amendments to Article 20, Schedule of Regulations to add *(7) Central Business District – Building Height Requirements shall be for new buildings. Existing one story buildings are considered conforming* to: eliminate a potentially structurally infeasible requirement; render existing one story buildings conforming; and improving the Village's ordinance techniques to deal with certain issues.

Ayes: Carson
Nays: Cousins, Fisher, Smith, Semifero, Tell and Keough
Motion fails

N. COUNCIL COMMENTS

Cousins	Announced a Rotary fund raiser on Thursday, March 31 at Dexter's Pub for shelter boxes for Japan with an auction at 7 PM
Carson	None
Fisher	None
Jones	None
Smith	None
Semifero	None
Tell	None

O. NON-ARRANGED PARTICIPATION

None

P. ADJOURNMENT

Motion Smith; support Fisher to adjourn at 8:55 PM.

Unanimous voice vote for approval

Respectfully submitted,

Carol J. Jones
Clerk, Village of Dexter

Approved for Filing:_____

AGENDA 4-11-11

ITEM C-2

DEXTER VILLAGE COUNCIL
WORK SESSION
SATURDAY, APRIL 2, 2011

A. CALL TO ORDER

The meeting was called to order at 9:05 AM by President Keough in the Dexter Senior Center at 7720 Dexter Ann Arbor Rd. in Dexter, Michigan

B. ROLL CALL: President Keough

J. Carson	P. Cousins
D. Fisher –arr at 9:12	J. Semifero
J. Smith	R. Tell

Also attending: Village Manager, Donna Dettling; Assistant Village Manager, Courtney Nicholls; and Council Clerk, Carol Jones.

C. ALPINE STREET STAIRWAY

A brief discussion was held on the possible options of design for the Alpine Street Stairway as part of the Mill Creek Park project and County funding swap.

D. PROJECT PRIORITY DISCUSSION

The following funds were reviewed to determine the priorities of projects:

Water
Sewer
Streets
General

Trustee Semifero left the meeting at 10:02 AM

E. DISCUSSION OF SUPERVISORY POSITION

Reviewed status on open supervisory position.

F. ADJOURNMENT

Adjourned at 12:00 Noon

This is a Special Council work session; action will NOT be taken.

"This meeting is open to all members of the public under Michigan Open Meetings Act"

Respectfully submitted,

Carol J. Jones
Clerk, Village of Dexter

Approved for Filing:_____

2011 Upcoming Meetings

Board	Date	Time	Location	Website	Village Representative
Washtenaw County Board of Commissioners	4/6/2011	6:45 p.m.	Board Room, Admin Building	http://www.ewashtenaw.org/government/boc/	
Dexter Area Historical Society	4/7/2011	7:30 p.m.	Dexter Area Historical Museum	http://www.hvcn.org/info/dextermuseum/	
Dexter Village Council	4/11/2011	7:30 p.m.	Dexter Senior Center	http://www.villageofdexter.org	
Scio Township Planning	4/11/2011	7:30 p.m.	Scio Township Hall	http://www.twp.scio.mi.us/	
Dexter Community Schools Board of Education	4/11/2011	7:00 p.m.	Creekside Intermediate School	http://web.dexter.k12.mi.us/	
Scio Township Board	4/12/2011	7:00 p.m.	Scio Township Hall	http://www.twp.scio.mi.us/	
Dexter Area Chamber of Commerce	4/13/2011	8:00 a.m.	Copeland Board Room	http://www.dexterchamber.org/	Paul Cousins
Chelsea Area Planning Team/Dexter Area Region	4/18/2011	7:00 p.m.	Scio Township Hall	http://www.ewashtenaw.org/	Jim Carson
Dexter Village Zoning Board of Appeals	4/18/2011	7:00 p.m.	Senior Center	http://www.villageofdexter.org	Ray Tell
Farmers Market/Community Garden Oversight	4/19/2011	6:00 p.m.	Village Offices	http://www.villageofdexter.org	Ray Tell
Webster Township Board	4/19/2011	7:30 p.m.	Webster Township Hall	http://www.twp.webster.mi.us/	
Dexter Township Board	4/19/2011	7:00 p.m.	Dexter Township Hall	http://www.twp-dexter.org/	
Dexter Village Parks Commission	4/19/2011	7:00 p.m.	Village Offices	http://www.villageofdexter.org	Joe Semifero
Washtenaw Area Transportation Study-Policy	4/20/2011	9:30 a.m.	Scio Township Hall	http://www.miwats.org/	Jim Carson
Webster Township Planning	4/20/2011	7:30 p.m.	Webster Township Hall	http://www.twp.webster.mi.us/	
Washtenaw County Board of Commissioners	4/20/2011	6:45 p.m.	Board Room, Admin Building	http://www.ewashtenaw.org/government/boc/	
Regional Fire Consolidation	4/20/2011	3:30 p.m.	Dexter District Library		Shawn Keough
Healthy Community Steering Committee	4/21/2011	8:30 a.m.	Chelsea Hospital - White Oak Room		Paul Cousins
Dexter Downtown Development Authority	4/21/2011	7:30 a.m.	Senior Center	http://www.villageofdexter.org	Shawn Keough
Dexter Area Fire Board	4/21/2011	6:00 p.m.	Dexter Township Hall	http://dexterareafire.org/	Ray Tell/Jim Seta
Dexter Village Council	4/25/2011	7:30 p.m.	Dexter Senior Center	http://www.villageofdexter.org	
Scio Township Planning	4/25/2011	7:30 p.m.	Scio Township Hall	http://www.twp.scio.mi.us/	
Dexter Community Schools Board of Education	4/25/2011	7:00 p.m.	Creekside Intermediate School	http://web.dexter.k12.mi.us/	
Western Washtenaw Area Value Express	4/26/2011	8:15 a.m.	Chelsea Community Hospital		Jim Carson
Scio Township Board	4/26/2011	7:00 p.m.	Scio Township Hall	http://www.twp.scio.mi.us/	
Huron River Watershed Council	4/28/2011	5:30 p.m.	1100 N. Main, Suite 210, Ann Arbo	http://www.hrwc.org/	Paul Cousins

AGENDA 4-11-11
ITEM H-1

Due to the possibility of cancellations please verify the meeting date with the listed website or the Village Representative

2011 Sign Requests

	Name of Group	Dates	Number Approved	Approval Date	Locations
January	St. Andrews - Blood Drive	Dec 23-3	2 - 28" x 22"	12/9/2010	8, 22
	Friends of the Library - Book Sale	6-8	5 - 18" x 24"	11/19/2010	1,4,16, 19, 20
February	K of C - Rummage Sale	Jan 21-5	5 - 18" x 24"	1/7/2011	1, 5, 10, 6, 2
	St. Andrew's - Monthly Dinner	Jan 28-3	1 - 36" x 24"	12/9/2010	8
	Encore Theatre - Intermittent	Jan 20 - 20	2 - 36" x 24"	1/31/2011	15,16
	Friends of the Library - Book Sale	3-5	5 - 18" x 24"	11/19/2010	1,4,16, 19, 20
	Knights of Columbus - Fish Fry	12-26	5 - 18" x 24"	1/24/2011	1, 6, 5, 2, 10
	Community Band - Concert	14-27	2 - 2' x 4' 1 - 18" x 24"	1/31/2011	1,3,5
March	Community Orchestra - Concert	Feb 23-6	2 - 3' x 4'	1/3/2011	5, 9
	St. Andrew's - Monthly Dinner	Feb 25-3	1 - 36" x 24"	12/9/2010	8
	Friends of the Library - Book Sale	3-5	5 - 18" x 24"	11/19/2010	1,4,16, 19, 20
	Historical Society - Art Fair	7-19	2 - 5' x 6' 3 - 18" x 24"	12/15/2010	1, 2, 5, 7, 10
April	St. Andrew's - Festival of Hymns	March 21 - 4	1 - 36" x 24"	3/18/2011	8
	Friends of the Library - Book Sale	March 31-2	5 - 18" x 24"	11/19/2010	1,4,16, 19, 20
	St. Andrew's - Monthly Dinner	1-7	1 - 36" x 24"	12/9/2010	8
	St. Andrews - Blood Drive	11-18	2 - 28" x 22"	12/9/2010	8, 22
May	Encore Theatre - Intermittent	April 7 - 8	2 - 36" x 24"	1/31/2011	15,16
	Community Band - Concert	April 18-1	2 - 2' x 4' 1 - 18" x 24"	1/31/2011	1,3,5
	Methodist Church - Rummage Sale	April 18 - 1	2 - 2' x 3' 3 - 18" x 24"	3/14/2011	5, 10, 1, 2, 3
	St. Andrew's - Monthly Dinner	April 29-5	1 - 36" x 24"	12/9/2010	8
	Friends of the Library - Book Sale	5-7	5 - 18" x 24"	11/19/2010	1,4,16, 19, 20
	Community Orchestra - Concert	11-22	2 - 3' x 4'	1/3/2011	5, 9
June	Friends of the Library - Book Sale	2-4	5 - 18" x 24"	11/19/2010	1,4,16, 19, 20

	Name of Group	Dates	Number Approved	Approval Date	Locations
June Cont.					
July	Encore Theatre - Intermittent	June 23-31	2 - 36" x 24"	1/31/2011	15,16
August	Friends of the Library - Book Sale	11-13	5 - 18" x 24"	11/19/2010	1,4,16, 19, 20
September	Encore Theatre - Intermittent	Aug 18 - 18	2 - 36" x 24"	1/31/2011	
	St. Andrew's - Monthly Dinner	2-8	1 - 36" x 24"	12/9/2010	8
	Methodist Church - Rummage Sal	11-25	2 - 2' x 3' 3 - 18" x 24"	3/14/2011	5, 10, 1, 2, 3
	St. Andrews - Blood Drive	15-26	2 - 28" x 22"	12/9/2010	8, 22
October	Friends of the Library - Book Sale	Sept 29-1	5 - 18" x 24"	11/19/2010	1,4,16, 19, 20
	St. Andrew's - Monthly Dinner	Sept 30-6	1 - 36" x 24"	12/9/2010	8
November	St. Andrew's - Monthly Dinner	Oct 28-3	1 - 36" x 24"	12/9/2010	8
	Friends of the Library - Book Sale	3-5	5 - 18" x 24"	11/19/2010	1,4,16, 19, 20
December	St. Andrew's - Monthly Dinner	Nov 25-1	1 - 36" x 24"	12/9/2010	8
	Friends of the Library - Book Sale	1-3	5 - 18" x 24"	11/19/2010	1,4,16, 19, 20

Location Listing: 1 - Baker/Main, 2 - Central/Mill, 3 - Dexter Ann Arbor/Copeland, 4 - Main/Alpine, 5 - Baker/Cemetery, 6 - Monument Park, 7 - Creekside, 8 - 7610 Dexter Ann Arbor, 9 - Peace Park, 10 - Dexter Ann Arbor/Limits, 11 - Cornerstone, 12 - Bates, 13 - 3443 Inverness, 14 - 7720 Ann Arbor Street, 15 - S. Main/Broad, 16 - N. Main/Broad, 17 - Edison/Ann Arbor Street, 18 - Dover/Fifth, 19 - Central/Fifth, 20 - Broad/Fifth, 21 - Mill Creek Middle School, 22 - Fourth/Inverness, 23 - Dexter Bakery, 24 - Lighthouse, 25 - Dexter Pharmacy 2, 26-Warrior Creek Park Driveway, 27-Dexter Flowers, 28-Terry B's, 29-7795 Ann Arbor St, 30 - 7915 Fourth, 31 - 7651 Dan Hoey, 32 - Wylie, 33-Lions Park, 34-Lions Park, 35-Dexter Crossing Entrance, 36 - Dan Hoey/Dexter Ann Arbor; 37 - Dover/Main, 38 - Fourth/Central, 39 - Baker/Hudson, 40 - Inverness/Ann Arbor

** Connexions Church received permission to place 4 signs on Sunday mornings through 2011 in locations - 1,5,36,21

AGENDA 4-11-11
ITEM H-2

AGENDA 4-11-11
ITEM 4-3

Courtney Nicholls

From: Washtenaw County Sheriff's Office [washtenaw-county-sheriffs-office@emails.nixle.com]
Sent: Friday, March 25, 2011 9:59 AM
To: Courtney Nicholls
Subject: Community Message: Washtenaw County Sheriff's Office Dexter Sub-Station News Release

Hi Courtney Nicholls,

Community Message has been issued by the Washtenaw County Sheriff's Office.

Friday March 25, 2011 9:50 AM EDT

Washtenaw County Sheriff's Office Dexter Sub-Station News Release

Washtenaw County Sheriff's Office
Jerry L. Clayton, Sheriff
Dexter Sub-Station News Release

For additional information regarding this release please contact Sergeant Beth Gieske at (734) 426-0228 or gieskeb@ewashtenaw.org

"Create Public Safety, Provide Quality Service, Build Strong and Sustainable Communities".

2010 was a very active year for the Sheriff Office Staff assigned to the Dexter Sub-Station. The Dexter-Substation provides law enforcement coverage 24 hours a day 365 days a year for: Dexter Township, Webster Township and Dexter Village. The spring and summer months, in particular, were hit hard with property crimes. We would like this opportunity to thank the citizens for their active participation in watching out for themselves, others and the community. The Sheriff's Office is focused on strategies that address root cause problems and targets long term solutions.

Through this relationship with the citizens, the collaboration among agencies and the intensive investigations we were able to solve many of the property crimes. Again we would like to thank the community for their involvement and share some of those successes. We look forward to being a partner with you in 2011. This reflects the Sheriff's Office Core Strategies of:
• Community Leadership-encourages input from an engaged community.
• Partnerships and Collaborations-partner with the community to improve the quality of life.
• Service Excellence-focusing on effective outcomes.

Some of the outstanding criminal cases completed by the Dexter Sub-Station deputies are listed below:

• Jan 13th while investigating a Juvenile Runaway Complaint in Dexter Township a Deputy recovered an I-Pod on the individual. Through the investigation it was determined that this I-Pod had been stolen from a victim in Chelsea. A wallet belonging to another individual was also located. It was determined that this item was stolen from a victim in Ann Arbor. Both items were returned to their rightful owners. The case(s) have been turned over to the court system and the appropriate jurisdiction.

• On March 24th a deputy was sent to a residence in Dexter Township where the caller had been the victim of a Larceny from Automobile. The stolen items had been left in an unlocked vehicle overnight,

while parked in a driveway. Taken was a substantial amount of checks and cash. The Metro Dispatcher working recalled taking information during the prior shift about a suspicious situation. There had been a report of 3 individuals burning items along a roadway in Lima Township. The dispatcher informed the deputy of this information. The investigation led to 3 suspects being positively identified. The case was forwarded to the prosecutor's office for review. The result is that all 3 individuals are in various stages of the court process.

While on routine patrol an alert deputy recalled previous information describing a suspect vehicle from an earlier burglary. He was able to stop the vehicle and identify one of the suspects through that contact. The investigation continued and it was determined that this individual and one other individual were suspects in several Home Invasions. This pair was linked to 14 Home Invasions within Washtenaw County. Not all of these Home Invasions fell within our jurisdiction. These individuals were identified and later charged with 5 different Felony Warrants each. The male is currently serving time in Prison resulting from a Burglary charge out of Oakland County.

o There was an extensive amount of property recovered as a result of this investigation. We may never know just how many Home Invasions these two were responsible for and we have still not identified all of the owners for the property that was recovered.

• On May 12, 2010 a deputy investigated a reported Malicious Destruction of Property and an attempt Home Invasion in Dexter Village. During the course of the investigation the deputy developed latent fingerprints from the scene. The latent prints lead to the suspect being positively identified for this crime. At the preliminary exam the suspect, a 27 year old female, plead guilty to the charges.

• On May 20th deputies investigated a Home Invasion in Dexter Township. During the day unknown subject(s) entered the residence and took $37,000. worth of property. Due to the hard work of the Deputy and support from the community a large quantity of property, approximately $33,600, was recovered in Detroit by our Detective Bureau. This investigation continues with the hopes that additional suspects may be identified and charges brought against them. The amount stolen in the 6 Home Invasions that the Dexter Station linked this property to was over $77,000. Additional suspects have been identified, through a painstaking follow-up investigation, and charges are being requested through the Washtenaw County Prosecutor's Office.

• On May 28th our Agency assisted in checking the area for a suspect vehicle and suspects in a Home Invasion that had just occurred in Lyndon Township. Sheriff Deputies located the vehicle traveling South on Mast Road and attempted to stop the vehicle. One of the suspects exited the vehicle along Huron River Drive and fled the area. The vehicle was eventually stopped on Jackson Avenue near Wagner Rd. At which time the driver was taken into custody on Jackson Avenue near Wagner for Fleeing and Eluding. The suspect has since pleaded guilty to Fleeing and Eluding Fourth Degree.

• On June 17th Deputies responded to a Felonious Assault near Central and Second Street, in Dexter Village. The suspect had pointed a pistol at two subjects and threatened them. The suspect was only known by first name and had he fled the scene prior to our arrival. The suspect was later identified and charged with Felonious Assault. He has since pled to two counts of Assault and Battery.

• July 10th and 11th Deputies investigated 3 reports relating to either a Larceny from an automobile or a Home Invasions where subjects took items from unlocked automobiles in the Carriage Hills Subdivision of Dexter Township. With the active involvement and information sharing from the community Deputies were able to identify a suspect. A large amount of suspected stolen property was recovered. The case was forwarded to the prosecutor's office for review. A 5 count felony warrant was authorized against the 19 year old male suspect.

• On July 25th, an alert citizen called to report that two juveniles had entered an unlocked vehicle and rummaged through it, in Webster Township. The witness made contact with the responding deputies and advised where the suspects were last seen. The investigation resulted in two suspects being identified and approximately $6000.00 worth of stolen items being recovered. Throughout the following day(s) and weeks Deputies continued this investigation and identified over a dozen individuals who had been victims of either a Larceny from Automobile(s) or Home Invasions that had been committed by these suspects. In many of these cases the victim(s) were not aware of the thefts prior to the Deputies contact with them regarding the recovered property. The cases were sent to the prosecutor's office. The suspects were charged with 10 Larceny from Automobile Charges and the cases have been adjudicated.

• On August 2nd, 2010 a Dexter Area Deputy assisted the Scio Township Deputy on a burglary investigation. A homeowner returned home to find their residence broken into on Sedgewood Drive. A K-9 Unit assisted with a track to try and locate the suspects. The track ended in a neighboring community. Because of the community contacts that had been previously developed Deputies received information about a potential suspect(s). The Deputies investigation resulted in 2 juvenile suspects being positively identified. The stolen property was recovered and returned to the rightful owner. These juveniles were responsible for 4 Home Invasions on that date. The cases were turned over to the Washtenaw County Prosecutors Office. The weapons that were stolen were recovered and returned to the owner.

• On August 18th Deputies investigated a Home Invasion on Joy Road. The ensuing investigation between Northfield Police Department, DEA and our agency lead to one suspect being charged in the federal system, due to the theft of firearms. Two other suspects had their probation violated; one was sent to state prison. The weapons that were stolen in the home invasion were recovered and returned to the owner.

• During several months last year Dexter Village, Scio Township, Webster Township and other surrounding jurisdictions have received reports of on an individual exposing himself to children and women. On August 17th the Deputy working midnights in the Dexter became aware of an Indecent Exposure call for holding in Lima Township. This call was similar in nature to these previous reports of Indecent Exposure Cases in the community. The Deputy responded to an area, in Dexter Village, where the Indecent Exposures had previously been reported. After a short period of time the Deputy observed a vehicle which matched the description of past incidents. The vehicle and driver were stopped and the suspect was detained and later arrested. This collaborative investigation between the Michigan State Police, Ann Arbor Police Department, Chelsea Police Department and our Agency resulted with connecting this suspect to 9 different Indecent Exposure cases within Washtenaw County.

Property crimes are very labor intensive to fully investigate. Involvement from the community is extremely important to our organization. It is through your community involvement, monitoring and reporting of suspicious activities where you live, work, and play that helps our agency keep the community safe. It is through this relationship, information sharing, and communication that contributed to our successes for 2010. We look forward to partnering with you in 2011.

Some helpful information regarding burglaries and identity theft are listed below. Just click on the link.

http://www.ewashtenaw.org/government/sheriff/community/neighborhood-watch-1/nhw-documents/responses-to-burglaries/at_download/file

http://www.ewashtenaw.org/government/sheriff/community/neighborhood-watch-1/nhw-documents/factors-contributing-to-burglaries/view

http://www.ewashtenaw.org/government/sheriff/community/neighborhood-watch-1/nhw-documents/factors-contributing-to-id-theft/view

http://www.ewashtenaw.org/government/sheriff/community/neighborhood-watch-1/nhw-documents/responses-to-id-theft/at_download/file

For full details, go to https://local.nixle.com/alert/4670567/?sub_id=454338.

Contact Information:
David Archer
Police Services
734-973-4694 archerd@ewashtenaw.org

To manage your text and email settings, please log into your account at https://local.nixle.com/accounts/login/.

Washtenaw County Sheriff's Activity Log

Area: 39 Dexter Village
Date Range: 03/01/2011 - 03/31/2011

Activity Log Citation by Area Report

Log ID: 208200 **Date:** 03/02/2011 **Location:** ANN ARBOR/INVERNESS **Ticket #:** NONE
Log ID: 208200 **Date:** 03/02/2011 **Location:** CENTRAL/HURON **Ticket #:** NONE
Log ID: 208200 **Date:** 03/02/2011 **Location:** CENTRAL/HURON **Ticket #:** NONE
Log ID: 218670 **Date:** 03/03/2011 **Location:** MAIN/JEFFORDS **Ticket #:** NONE
Log ID: 250306 **Date:** 03/04/2011 **Location:** MAIN X BROAD
Log ID: 250877 **Date:** 03/01/2011 **Location:** BAKER/DAN HOEY **Ticket #:** SH1027
Citation 1: C/I Defective headlights
Log ID: 250906 **Date:** 03/01/2011 **Location:** MAIN / ALPINE
Log ID: 250951 **Date:** 03/01/2011 **Location:** MAIN/BROAD **Ticket #:** 11WD263
Citation 1: C/I Careless driving
Log ID: 251078 **Date:** 03/04/2011 **Location:** AA/KENS **Ticket #:** 11WD282
Citation 1: C/I Other: impede
Log ID: 251191 **Date:** 03/03/2011 **Location:** DEXTER CHELSEA/N PARKER
Log ID: 251191 **Date:** 03/03/2011 **Location:** DEXTER ANN ARBOR/DAN HOEY
Log ID: 251316 **Date:** 03/03/2011 **Location:** ANN ARBOR/KENSINGTON **Ticket #:** SH 26674
Citation 1: C/I 30/25
Log ID: 251560 **Date:** 03/04/2011 **Location:** ANN ARBOR / INVERNESS **Ticket #:** SH-271082
Citation 1: C/I Violation of posted speed limit **Citation 2:** C/I License & Registration
Log ID: 251703 **Date:** 03/05/2011 **Location:** ANN ARBOR/INVERNESS **Ticket #:** SH 266752
Citation 1: C/I 30/25
Log ID: 251703 **Date:** 03/05/2011 **Location:** ANN ARBOR/DOVER **Ticket #:** SH 266751
Citation 1: C/I 30/25 **Citation 2:** C/I No proof Ins. **Citation** MISD Expired License
Log ID: 251703 **Date:** 03/05/2011 **Location:** BROAD/THIRD **Ticket #:** SH 266747
Citation 1: C/I 30/25
Log ID: 251703 **Date:** 03/05/2011 **Location:** ANN ARBOR/INVERNESS **Ticket #:** SH 266749
Citation 1: MISD Expired Plate **Citation 2:** C/I 30/25
Log ID: 251703 **Date:** 03/05/2011 **Location:** BROAD/THIRD **Ticket #:** SH 266748
Citation 1: C/I 30/25
Log ID: 251703 **Date:** 03/05/2011 **Location:** ANN ARBOR/KENSINGTON **Ticket #:** SH 266750
Citation 1: C/I 30/25
Log ID: 251859 **Date:** 03/06/2011 **Location:** DEX A2/MAIN **Ticket #:** SH267862
Citation 1: C/I Violation of basic speed **Citation 2:** C/I Other: Insurance
Log ID: 251861 **Date:** 03/07/2011 **Location:** DEXTER/BAKER **Ticket #:** SH 270658
Citation 1: C/I Disobey traff signal
Log ID: 251861 **Date:** 03/07/2011 **Location:** HUDSON/DEX-A2 **Ticket #:** SH 270659
Citation 1: C/I Disobey stop sign
Log ID: 252006 **Date:** 03/07/2011 **Location:** ANN ARBOR/KENSINTON **Ticket #:** SH 268508

AGENDA 4-11-11
ITEM H-4

Citation 1: C/I 30/25

Log ID: 252006 **Date:** 03/07/2011 **Location:** EDISON/ANN ARBOR **Ticket #:** SH 268504
Citation 1: C/I Disregard Stop Sing **Citation 2:** C/I No Proof of Ins

Log ID: 252006 **Date:** 03/07/2011 **Location:** ANN ARBOR/INVERNESS **Ticket #:** SH 268505
Citation 1: C/I 30/25

Log ID: 252006 **Date:** 03/07/2011 **Location:** ANN ARBOR/KENSINGTON **Ticket #:** SH 268506
Citation 1: C/I 30/25 **Citation 2:** C/I No Proof of Ins

Log ID: 252193 **Date:** 03/08/2011 **Location:** ANN ARBOR/KENSINGTON **Ticket #:** SH 268509
Citation 1: C/I 30/25 **Citation 2:** C/I Disregard Stop Sign **Citation** MISD Fail to yield to police vehicle

Log ID: 252326 **Date:** 03/09/2011 **Location:** DEXTER ANN ARBOR/LEXINGTON **Ticket #:** SH270661
Citation 1: C/I no proof of insurance

Log ID: 252326 **Date:** 03/09/2011 **Location:** DEXTER ANN ARBOR/DAN HOEY **Ticket #:** SH70662
Citation 1: C/I speeding 30/25

Log ID: 252333 **Date:** 03/09/2011 **Location:** DAN HOEY/BISHOP CIR **Ticket #:** 11WD325
Citation 1: C/I Other: no insurance

Log ID: 252344 **Date:** 03/09/2011 **Location:** MAIN/BAKER
Citation 1: C/I Avoiding Red-light

Log ID: 252575 **Date:** 03/10/2011 **Location:** BAKER/MARSHALL

Log ID: 252610 **Date:** 03/10/2011 **Location:** ANN ARBOR/KENSINGTON
Citation 1: C/I Speed

Log ID: 252610 **Date:** 03/10/2011 **Location:** EDISON/ANN ARBOR
Citation 1: C/I Disregard Stop Sign

Log ID: 252610 **Date:** 03/10/2011 **Location:** ANN ARBOR/KENSINGTON

Log ID: 252610 **Date:** 03/10/2011 **Location:** ANN ARBOR/KENSINGTON **Ticket #:** SH 268513
Citation 1: C/I 30/25

Log ID: 252831 **Date:** 03/11/2011 **Location:** ANN ARBOR/KENSINGTON **Ticket #:** SH 268516
Citation 1: C/I 30/25 **Citation 2:** C/I No proof of INs.

Log ID: 252976 **Date:** 03/12/2011 **Location:** DEXTER ANN ARBOR/IVERNESS

Log ID: 252999 **Date:** 03/12/2011 **Location:** DAN HOEY/LEXINGTON

Log ID: 252999 **Date:** 03/12/2011 **Location:** DAN HEY/LEXINGTON **Ticket #:** SH267549

Log ID: 252999 **Date:** 03/12/2011 **Location:** MAIN/DOVER

Log ID: 252999 **Date:** 03/12/2011 **Location:** BAKER/SHIELD

Log ID: 253053 **Date:** 03/12/2011 **Location:** CENTRAL ST/SECOND ST **Ticket #:** N/A

Log ID: 253079 **Date:** 03/13/2011 **Location:** BAKER/DAN HOEY

Log ID: 253079 **Date:** 03/14/2011 **Location:** BAKER/DAN HOEY **Ticket #:** SH270306
Citation 1: C/I Other: No proof insurance

Log ID: 253138 **Date:** 03/13/2011 **Location:** BAKER & DAN HOEY

Log ID: 253138 **Date:** 03/13/2011 **Location:** BAKER & DAN HOEY

Log ID: 253309 **Date:** 03/15/2011 **Location:** PRESTON **Ticket #:** 11WD338
Citation 1: C/I Other: impede

Log ID: 253450 **Date:** 03/15/2011 **Location:** INVERNESS/DEXTER ANN ARBOR

Log ID: 253615 **Date:** 03/16/2011 **Location:** DEX-A2/MEADOW VIEW **Ticket #:** SH
Citation 1: C/I Disobey traff signal

Log ID: 253615 **Date:** 03/16/2011 **Location:** DEX-A2/MEADOW VIEW **Ticket #:** SH 270664

Citation 1: C/I Defective headlights

Log ID: 253831 **Date:** 03/17/2011 **Location:** BAKER/GRAND **Ticket #:** SH 270665
Citation 1: C/I Defective headlights

Log ID: 253847 **Date:** 03/17/2011 **Location:** BAKER RD **Ticket #:** 11WD383
Citation 1: C/I Other: seatbely

Log ID: 253847 **Date:** 03/17/2011 **Location:** BAKER RD **Ticket #:** 11WD387
Citation 1: C/I Other: impede

Log ID: 253847 **Date:** 03/17/2011 **Location:** BAKER RD

Log ID: 253847 **Date:** 03/17/2011 **Location:** BAKER RD **Ticket #:** 11WD380
Citation 1: C/I Other: impede

Log ID: 253847 **Date:** 03/17/2011 **Location:** FOREST **Ticket #:** 11WD377
Citation 1: C/I Other: impede

Log ID: 253873 **Date:** 03/17/2011 **Location:** ANN ARBOR/KENSINGTON
Citation 1: C/I Speed

Log ID: 253978 **Date:** 03/17/2011 **Location:** 4TH / EDISON

Log ID: 253978 **Date:** 03/17/2011 **Location:** CENTRAL / THIRD

Log ID: 254069 **Date:** 03/18/2011 **Location:** ANN ARBOR/INVERNESS **Ticket #:** SH 268517
Citation 1: C/I 30/25

Log ID: 254069 **Date:** 03/18/2011 **Location:** ANN ARBOR/DOVER **Ticket #:** SH 268518
Citation 1: C/I 30/25

Log ID: 254244 **Date:** 03/19/2011 **Location:** DEXTER ANN ARBOR/LEXINGTON **Ticket #:** SH217665
Citation 1: C/I one headlight

Log ID: 254283 **Date:** 03/19/2011 **Location:** ANN ARBOR/INVERNESS **Ticket #:** SH 268519
Citation 1: C/I 30/25 **Citation 2:** C/I No proof of INs.

Log ID: 254283 **Date:** 03/19/2011 **Location:** ANN ARBOR/INVERNESS **Ticket #:** SH 268520
Citation 1: C/I No seatbelt driver **Citation 2:** C/I No proof of Ins. **Citation** C/I Speed

Log ID: 254325 **Date:** 03/19/2011 **Location:** CENTRAL/FIFTH **Ticket #:** SH 267864
Citation 1: C/I Other: drove around rr gates

Log ID: 254325 **Date:** 03/19/2011 **Location:** COTTAGE INN LOT

Log ID: 254393 **Date:** 03/20/2011 **Location:** DEXTER ANN ARBOR/INVERNESS

Log ID: 254426 **Date:** 03/20/2011 **Location:** ANN ARBOR/EDISON
Citation 1: C/I Speed

Log ID: 254426 **Date:** 03/20/2011 **Location:** ANN ARBOR/HUDSON **Ticket #:** SH 268525
Citation 1: MISD Fail yield to police signal **Citation 2:** C/I 30/25

Log ID: 254426 **Date:** 03/20/2011 **Location:** ANN ARBOR/INVERNESS **Ticket #:** SH 268521
Citation 1: C/I 30/25

Log ID: 254426 **Date:** 03/20/2011 **Location:** ANN ARBOR/DOVER **Ticket #:** SH 268523
Citation 1: C/I 30/25 **Citation 2:** C/I No Registration on person

Log ID: 254426 **Date:** 03/20/2011 **Location:** ANN ARBOR/KENSINGTON **Ticket #:** SH 268522
Citation 1: C/I 30/25

Log ID: 254426 **Date:** 03/20/2011 **Location:** ANN ARBOR/KENSINGTON **Ticket #:** SH 268524
Citation 1: C/I 30/25

Log ID: 254566 **Date:** 03/21/2011 **Location:** DEXTER ANN ARBOR/LEXINGTON

Log ID: 254566 **Date:** 03/21/2011 **Location:** DEXTER ANN ARBOR/HURON VIEW

Log ID: 254711 **Date:** 03/21/2011 **Location:** ANN ARBOR ST/INVERNESS ST **Ticket #:** N/A

Log ID: 254711 Date: 03/21/2011 Location: DEXTER ANN ARBOR RD/MEADOW VIEV Ticket #: N/A

Log ID: 254842 Date: 03/22/2011 Location: MAIN / BAKER

Log ID: 254893 Date: 03/22/2011 Location: ANN ARBOR / DOVER

Log ID: 254893 Date: 03/22/2011 Location: ANN ARBOR / DOVER Ticket #: SH271037
Citation 1: C/I No Proof of Valid Insurance

Log ID: 254893 Date: 03/22/2011 Location: ANN ARBOR / DOVER

Log ID: 254955 Date: 03/22/2011 Location: CENTRAL ST/SECOND ST Ticket #: N/A

Log ID: 254955 Date: 03/22/2011 Location: DEXTER ANN ARBOR RD/MEADOW VIEV Ticket #: N/A

Log ID: 254955 Date: 03/22/2011 Location: DEXTER ANN ARBOR RD/MEADOW VIEV Ticket #: N/A

Log ID: 254975 Date: 03/22/2011 Location: HURON / BROAD

Log ID: 254975 Date: 03/22/2011 Location: 4TH / DOVER

Log ID: 255184 Date: 03/23/2011 Location: BAKER RD/DAN HOEY RD Ticket #: N/A

Log ID: 255184 Date: 03/23/2011 Location: DEXTER ANN ARBOR RD/MEADOW VIEV

Log ID: 255184 Date: 03/23/2011 Location: ANN ARBOR ST/INVERNESS ST Ticket #: N/A

Log ID: 255253 Date: 03/24/2011 Location: DEX-A2/MEADOW VIEW Ticket #: SH 270353
Citation 1: C/I Defective headlights

Log ID: 255253 Date: 03/24/2011 Location: DEX-A2/MEADOW VIEW Ticket #: SH 270677
Citation 1: C/I Defective headlights

Log ID: 255266 Date: 03/24/2011 Location: BROAD/2ND

Log ID: 255282 Date: 03/24/2011 Location: ANN ARBOR/INVERNESS Ticket #: SH 269504
Citation 1: C/I 30/25

Log ID: 255282 Date: 03/24/2011 Location: ANN ARBOR/INVERNESS
Citation 1: C/I Speed

Log ID: 255282 Date: 03/24/2011 Location: ANN ARBOR/INVERNESS Ticket #: SH 269505
Citation 1: C/I 30/25 Citation 2: C/I No proof of Ins

Log ID: 255282 Date: 03/24/2011 Location: ANN ARBOR/KENSINGTON Ticket #: SH 269503
Citation 1: C/I 30/25 Citation 2: C/I No proof of Ins.

Log ID: 255282 Date: 03/24/2011 Location: ANN ARBOR/INVERNESS Ticket #: SH 269506
Citation 1: C/I 30/25

Log ID: 255497 Date: 03/25/2011 Location: BAKER/MAIN Ticket #: SH270216
Citation 1: MISD EXPIRED PLATE

Log ID: 255564 Date: 03/25/2011 Location: ANN ARBOR/INVERNESS
Citation 1: C/I Speed

Log ID: 255613 Date: 03/25/2011 Location: BAKER/DAN HOEY

Log ID: 255629 Date: 03/25/2011 Location: DEX-A2/INVERN

Log ID: 255704 Date: 03/26/2011 Location: ANN ARBOR/INVERNES Ticket #: SH 269509
Citation 1: C/I 30/25

Log ID: 255704 Date: 03/26/2011 Location: ANN ARBOR/KENSINGTON Ticket #: SH 269508
Citation 1: C/I No proof of Ins Citation 2: C/I Speed

Log ID: 255704 Date: 03/26/2011 Location: ANN ARBOR/KENSINGTON
Citation 1: C/I Speed

Log ID: 255704 Date: 03/26/2011 Location: ANN ARBOR/INVERNESS
Citation 1: C/I Speed

Log ID: 255704 Date: 03/26/2011 Location: ANN ARBOR/INVERNESS Ticket #: SH 269507

Citation 1: C/I No proof of Ins **Citation 2:** C/I Speed

Log ID: 255754 **Date:** 03/26/2011 **Location:** BAKER RD/DAN HOEY RD **Ticket #:** N/A

Log ID: 255754 **Date:** 03/26/2011 **Location:** ANN ARBOR ST/HUDSON ST **Ticket #:** N/A

Log ID: 255754 **Date:** 03/26/2011 **Location:** ANN ARBOR ST/DOVER ST **Ticket #:** N/A

Log ID: 255851 **Date:** 03/27/2011 **Location:** ANN ARBOR/KENSINGTON **Ticket #:** SH 269512

Citation 1: C/I 30/25 **Citation 2:** C/I No proof of Ins **Citation** C/I Windshield

Log ID: 255851 **Date:** 03/27/2011 **Location:** ANN ARBOR/KENSINGTON **Ticket #:** SH 269511

Citation 1: C/I No proof of Ins **Citation 2:** C/I Speed

Log ID: 255851 **Date:** 03/27/2011 **Location:** ANN ARBOR/INVERNESS

Citation 1: C/I Speed

Log ID: 255851 **Date:** 03/27/2011 **Location:** ANN ARBOR/INVERNESS

Citation 1: C/I Speed

Log ID: 255851 **Date:** 03/27/2011 **Location:** ANN ARBOR/INVERNESS **Ticket #:** SH 269510

Citation 1: C/I 30/25

Log ID: 255923 **Date:** 03/27/2011 **Location:** ANN ARBOR ST/INVERNESS ST **Ticket #:** N/A

Log ID: 255923 **Date:** 03/27/2011 **Location:** BAKER RD/DAN HOEY RD **Ticket #:** N/A

Log ID: 255923 **Date:** 03/27/2011 **Location:** BAKER RD/DAN HOEY RD **Ticket #:** N/A

Log ID: 255923 **Date:** 03/27/2011 **Location:** BAKER RD/GRAND ST **Ticket #:** N/A

Log ID: 255975 **Date:** 03/28/2011 **Location:** BAKER/MAIN

Log ID: 255975 **Date:** 03/28/2011 **Location:** DEXTER PINCKNEY/LEXINGTON **Ticket #:** SH217667

Citation 1: C/I no proof of insurance

Log ID: 256046 **Date:** 03/29/2011 **Location:** ANN ARBOR/KENSINGTON **Ticket #:** 11WD00466

Citation 1: C/I Violation of posted speed limit

Log ID: 256261 **Date:** 03/29/2011 **Location:** ANN ARBOR ST/INVERNESS ST **Ticket #:** N/A

Log ID: 256512 **Date:** 03/31/2011 **Location:** DEX-A2/MEADOW VIEW **Ticket #:** SH270356

Citation 1: C/I Violation of posted speed limit

Log ID: 256512 **Date:** 03/31/2011 **Location:** BAKER/HUDSON

Log ID: 256512 **Date:** 03/31/2011 **Location:** MAIN/BAKER **Ticket #:** SH 270355

Citation 1: C/I Other: NO PROOF INS

Total Traffic Stops: 126

Activity Log Citation by Area Report

Total Citations Issued: 96

Total Citation1's: 73

Total Citation2's: 19

Total Citation3's: 4

Tickets Not Issued: 63

Traffic Stops that ended in an Arrest: 0

AGENDA 4-11-11

ITEM I-1.

TETRA TECH

H. Blair Selover
Plant Operations Group Leader

April 5, 2011

Ms. Donna Dettling, Village Manager
Village of Dexter
8140 Main Street
Dexter, Michigan 48130

Re: Project Status Report

Dear Ms. Dettling:

This is the monthly Village of Dexter Administrative Public Works Supervisor Report. Staff has continued to progress and a significant amount of work has been accomplished since my last report on March 14, 2011. This is my final report for this project. During the course of the project there has been significant growth on the part of your staff in both responsibility and ability. The recent utilization of temporary assistance has minimized the impact of shrinking staff. The impact is still being observed, however it is less significant than what was observed last month.

Since my last update the following project milestones have been accomplished.

- The Training and Certification plan has been provided in the areas of drinking water distribution. Study guides have been provided.
- Task tracking tools have been developed for the Streets department and similar tools are expected to be completed for the water and wastewater department before the close of the project.
- A plan to achieve compliance of the existing cross connection program for the drinking water system has been developed.
- Continued budget training and reviews have been provided.

MDEQ: The February daily and monthly Michigan Department of Environmental Quality reports were completed by Andrea. The Village maintained full compliance with all parameters for the month of February 2011.

The annual drinking water cross connection report was completed and submitted to MDEQ. During the review of this program it was noted that there are severe deficiencies associated with the Village's administration of the program. Some of these deficiencies

Tetra Tech, Inc.
710 Avis Drive Ann Arbor, MI 48108
Tel 734.213.4014 Fax 734.665.2750 www.tetratech.com

are related to changes in requirements at the State level. Recent rule changes have allowed for a three year period to upgrade existing programs. The rule changes take full effect 2011 with the reports due in 2012. Other deficiencies are the result of inadequate tracking of inspections and monitoring. Lists and plans to improve this system have been developed.

Michigan Department of Environmental Quality Drinking Water staff performed the five year sanitary survey of the drinking water system. MDEQ's final report is not available at the time of this writing but will also serve as a guide to maintaining compliance with current drinking water standards.

Department Activities:

Both supervisors, Kurt and Dan have been involved in continuing budget review and tracking, and are continuing to clarify and organize their associated budget line items. This will improve overall tracking of their expenditures.

The recent construction improvements and modifications of the disinfection chemical feed system at the drinking water filtration plant are complete.

Modifications to the planned phosphate feeding system have been proposed by your staff. These modifications will also allow the village to achieve its requirement of corrosion control in the distribution system and should result in a savings of approximately $70,000 dollars.

The wastewater treatment plant new Geo-membrane sludge dewatering system is proving to be successful and performing above expectations. The goals of reducing the loading to the headwork's of the plant and eliminating the annual permit exeedances has been achieved. This success is due to the efforts of your staff by embracing the technology and implementing the training they received at start up.

A plan has been developed to implement changes in the operations of the secondary treatment system (Activated Sludge and Secondary clarification). These changes should result in increased storage capacity, higher quality effluent and lower power, sludge production and chemical cost to the Village.

Staff also completed numerous routine and non-routine preventative and corrective maintenance activities, including corrosion protection and housekeeping tasks. These types of task are challenging due to the lack of staff and available time to perform these sorts of endeavors. The addition of part time help has aided in the completion of some of these tasks. Housekeeping and preventive maintence activities are critical to the long range economical performance and operation of the facilities.

The Streets Department has been busy with seasonal activities maintaining winter related efforts to maintain the streets and storm water system and perform preventive maintenance to prepare for spring and summer activities. As mentioned earlier in this report, Kurt and Jimmy Spangler have also spent a considerable amount of time documenting and tracking the activities of the staff. The tracking tool breaks the streets department tasks down to 35 different activities and will assist the village in not only tracking the streets department's expenditures but will also assist in assessing its current and future staff needs.

Project Summary / Future Recommendations:

Over the last six month a variety project goals have been accomplished. Areas of strengths and areas of improvement have been identified. My preceding reports have outlined those observations and are highlighted as follows:

- Strong, motivated staff with regard to work performance.
- Competent in the performance of the work that has been assigned to staff.
- Staff accomplishes tasks without a great deal of supervision.
- Staff responsibility and personal ownership of work product has increased.
- Staff embraces new challenges and levels of responsibility.
- Staff open to looking at new ways of doing things.
- Staff took initiative to provide in-house safety training.
- Dan and Andrea completed compliance audit of the water and wastewater systems with the Department of Agriculture. They provided the required information to satisfy the intent of the audit.
- Initiative on the lockout/tag out station constructed in-house by Keith saving village money.
- Initiative by staff to tear down and troubleshoot unit process of the grit chamber improving plant function and saving the village approximately $40,000.
- Initiative on the electrical system in grit dewatering building which resulted in improved safety and electrical savings.
- Staff trained in operation procedures for equalization basin. Training staff to maintain and operate the all equipment will extend the life of the equipment and increase the lifespan and effectiveness of the equipment
- Staff took lead on Geo-membrane sludge dewatering system. Very successful implementation of system. This system has the potential to result in a savings of more than two million dollars in infrastructure improvements and to achieve the same results from a treatment perspective.
- Future phosphate application improvements have been implemented by staff. This is providing a more cost effective solution vs. originally planned improvements. Estimated financial savings of $70,000.

TETRA TECH

- Area for improvement is in overall safety training. Safe work practices and training need to become a higher priority. This problem is acutely aggravated by lack of staff. This area has extreme consequences due to the lack of training and not having adequate safety equipment.
- All staff require additional technical training. Ongoing certification and equipment training and techniques will pay dividends in the long run with savings on equipment lifespan and the cost associated with inefficient practices.
- Wastewater Treatment Plant additional training on process control, efficient work procedures.
- Streets Department requires ongoing training regarding ADA, safe work practices, equipment maintenance and technical training for storm water equipment operations and maintenance.
- Update and train employees on the Emergency Plan.
- Comprehensive safety manual and program development will be a large undertaking requiring considerable time and commitment. Concern that this commitment will not be sustained.
- Additional training of proper sampling, operational assistance and analysis protocols.
- All staff utilizing computers need training in basic computer skills, Microsoft Word and Excel. Use of computerized record keeping and scheduling needs to be continually expanded.
- Water and wastewater staff need greater motivation to obtaining and maintaining certification. This will mitigate the current gaps in certification as well as improve operations as staff increases its knowledge and abilities.

It has been a pleasure to serve the Village of Dexter for this important project. I have watched your staff grow and succeed through this transitional period. My hope is that the department continues to succeed, grow, develop and mature further.

Again I would like to express my appreciation of all the cooperation and efforts of your staff. Please contact me if you have any concerns at 810.252.8884 or via e-mail at blair.selover@tetratech.com.

Sincerely,

Blair Selover
Plant Operations Group Leader

AGENDA 4-11-11
ITEM I-2

VILLAGE OF DEXTER - COMMUNITY DEVELOPMENT OFFICE
8140 Main Street • Dexter, Michigan 48130-1092 • (734) 426-8303 • Fax (734) 426-5614

Memorandum

To: Village Council and President Keough
Donna Dettling, Village Manager
From: Allison Bishop, AICP, Community Development Manager
Re: REPORT
Date: April 6, 2011

Mill Creek Park Update – Attached is the MDEQ/MDNRE DRAFT permit for the Mill Creek Park project. The Village will return the permit signed, agreeing to the conditions, and an official permit will be issued. Following approval of the plans and specification of the granting agencies the Village will bid the project. It is anticipated that we will bid the project mid-April, Council will award the bid at the second meeting in May and construction would start early June. This projected timeline depends entirely on approval of the granting agencies. Based on the permit limitations on working in the stream and wetlands construction would not likely start until June.

Washtenaw County Parks – Segment D1 of the B2B – The County is still working through the project details with the railroad, no new information.

Westside Connector – The MDEQ/MDNRE is required to make a decision on the Subdivision Connector permit by June. A public hearing can be requested up to the end of this month. If the project is permitted by June the Village will work with URS and the County to amend the existing Anlaan contract due to the County funding the project as part of the funding exchange agreement. (Agenda item).

School Busing Plans – Attached are OHM's review/comments regarding the school busing plans. The information has been shared with the schools and a meeting has been requested to discuss the comments.

Parks Commission Updates

Easter Egg Hunt – Details for the April 23rd event are attached. The Village will be selling advance tickets to have an idea of how many participants to expect.

DTE Workday – As part of the Village's DTE Tree Planting Grant I have been in contact with DTE about volunteering opportunities. DTE will be coming to the Village the week of April 18th to do a park clean up workday at Community Park.

Other

Baker Road Storm Project – Attached is the MDEQ/MDNRE permit for the Baker Road Storm project. The project is described on the permit, however is essentially a necessary repair to an

existing storm outlet that is failing and compromising the safety of pedestrians near the school and the long term stability of the sidewalk at the location. The project is detailed in the CIP as a much more comprehensive channel restoration. The permitted project is only the immediate improvements necessary to stabilize the structure. The project will be bid and budget information will be provided for inclusion in the FY 11-12 budget and for construction starting July 1.

Medical Marihuana – I have attached an article that includes some valuable information on medical marihuana across the country.

LaFontaine Temporary Parking request – The Village has been working with LaFontaine Chevrolet on a temporary use permit for parking of 40-50 vehicles on the Dexter Crossing parking lot. The temporary use would not exceed 6 months and would not be used for sales, only storage. The request is likely to be submitted within the next month when demolition starts on the site.

Please feel free to contact me if you have any additional questions. Thank you.

MICHIGAN DEPARTMENT OF ENVIRONMENTAL QUALITY PERMIT

ISSUED TO:

Village of Dexter
Attn: Allison Bishop
8140 Main Street
Dexter, MI 48130

Permit No. 09-81-0074-P
Issued
Extended
Revised
Expires

DRAFT

This permit is being issued by the Michigan Department of Environmental Quality (MDEQ) under the provisions of the Natural Resources and Environmental Protection Act, 1994 PA 451, as amended (NREPA) and specifically:

☒ **Part 301 Inland Lakes and Streams**
☐ **Part 315 Dam Safety**
☐ **Part 325 Great Lakes Submerged Lands**
☐ **Part 323 Shorelands Protection and Management**
☒ **Part 303 Wetlands Protection**
☐ **Part 353 Sand Dune Protection and Management**
☒ **Part 31 Floodplain/Water Resources Protection**

Permission is hereby granted, based on permittee assurance of adherence to State requirements and permit conditions to:

Permitted Activity: **********DRAFT MODIFIED PERMIT**********
Mill Creek: Construct temporary cofferdams and pump the stream flow around the construction area. Excavate 2,850 cubic yards of material and place 527 cubic yards of fill to realign approximately 1,320 feet of Mill Creek. Place 648 cubic yards of rock within the stream channel to construct four cross vanes, and place 80 cubic yards of rock along 472 feet of the stream channel to create a stable stream channel and banks. Install fish habitat structures within the new channel. Floodplain: Excavate 4,445 cubic yards of material from and place 775 cubic yards of fill within the 100-year floodplain of Mill Creek to provide connectivity between the creek and its floodplain, create a rain garden, and construct a pedestrian path from downtown Dexter to Mill Creek Park. Construct 759 feet of open pile boardwalk and an overlook within the floodplain.

****Permitted Activity Continued on Page 2****

Water Course Affected: Mill Creek
Property Location: Washtenaw **County,** Scio Township, **Section** 6
Subdivision, Lot **Town/Range** 2S, 5E **Property Tax No.** HD-08-06-210-047+

Authority granted by this permit is subject to the following limitations:

A. Initiation of any work on the permitted project confirms the permittee's acceptance and agreement to comply with all terms and conditions of this permit.
B. The permittee in exercising the authority granted by this permit shall not cause unlawful pollution as defined by Part 31, Floodplain/Water Resources Protection of the NREPA.
C. This permit shall be kept at the site of the work and available for inspection at all times during the duration of the project or until its date of expiration.
D. All work shall be completed in accordance with the plans and the specifications submitted with the application and/or plans and specifications attached hereto.
E. No attempt shall be made by the permittee to forbid the full and free use by the public of public waters at or adjacent to the structure or work approved herein.
F. It is made a requirement of this permit that the permittee give notice to public utilities in accordance with Act 53 of the Public Act of 1974 and comply with each of the requirements of that act.
G. This permit does not convey property rights in either real estate or material, nor does it authorize any injury to private property or invasion of public or private rights, nor does it waive the necessity of seeking federal assent, all local permits or complying with other state statutes.
H. This permit does not prejudice or limit the right of a riparian owner or other person to institute proceedings in any circuit court of this state when necessary to protect his rights.
I. Permittee shall notify the MDEQ within one week after the completion of the activity authorized by this permit, by completing and forwarding the attached, preaddressed post card to the office addressed thereon.
J. This permit shall not be assigned or transferred without the written approval of the MDEQ.
K. Failure to comply with conditions of this permit may subject the permittee to revocation of permit and criminal and/or civil action as cited by the specific State Act, Federal Act and/or Rule under which this permit is granted.
L. Work to be done under authority of this permit is further subject to the following special instructions and specifications:

Permitted Activity Continued from Page 1

Extend an existing storm sewer outlet 32 feet. Place 120 cubic yards of riprap within the floodplain, for channel stabilization. Construct two canoe launches. Wetland: Place 1,748 cubic yards of fill within 0.25 acre of wetland and excavate 3,341 cubic yards of material from 1.3 acres of wetland. Construct 346 feet of open pile boardwalk. Place 96 cubic yards of riprap within the wetland, for channel stabilization. Refer to Impact Tables on Plan Sheets P-2, P-3, and S-2 for additional details. All work shall be completed in accordance with the attached modified plans and specifications of this permit.

SPECIFICATIONS

1) This permit is being issued for the maximum time allowed under Part 301, Inland Lakes and Streams, Part 303, Wetlands Protection, and the Floodplain Regulatory Authority of Part 31, Water Resources, of the Natural Resources and Environmental Protection Act, 1994 PA 451, as amended, including all permit extensions allowed under the administrative rules R 281.813 and R 281.923 of Parts 301 and 313. Therefore, no extensions of this permit will be granted. Initiation of the construction work authorized by this permit indicates the permittee's acceptance of this condition. The permit, when signed by the MDEQ, will be for a five-year period beginning at the date of issuance.

2) All work shall be completed in accordance with the attached modified plans and the terms and conditions of this permit.

3) Prior to initiating construction, authorized by this permit, the permittee is required to provide a copy of the permit to the contractor(s) for review.

4) The property owner, contractor(s), and any agent involved in exercising this permit are held responsible to ensure the project is constructed in accordance with all drawings and specifications contained in this permit. The contractor is required to provide a copy of the permit to all subcontractors doing work authorized by this permit.

5) Prior to initiation of construction, a preconstruction meeting shall be held with the contractor, permittee or her/his representative(s), and representatives of the MDEQ. To arrange the required meeting, please contact James Sallee, at:

   4th Floor State Office Building
   301 East Louis Glick Highway
   Jackson, Michigan 49201
   (517) 780-7910

6) Notification shall be made to the MDEQ's Water Resources Division, five days prior to starting the project. Please notify James Sallee at the address and telephone number listed above.

7) Prior to the start of construction, all non-work wetland and floodplain areas shall be bounded by properly trenched filter fabric fence and orange construction fencing to prevent sediment from entering the wetland and floodplain and to prohibit construction personnel from entering or performing work in these areas. Fence shall be maintained daily throughout the construction process. Upon project completion, the erosion barrier shall then be removed in its entirety and the area restored to its design configuration and cover.

8) All dredge/excavated spoils including organic and inorganic soils, vegetation, and other material removed shall be placed only in approved locations and stabilized with sod and/or seed and mulch in such a manner to prevent and ensure against erosion of any material into any waterbody, wetland, or floodplain.

9) All fill/backfill shall be CONTAINED in such a manner so as not to erode into any surface water, floodplain, or wetland. All raw areas associated with the permitted activity shall be STABILIZED with sod and/or seed and mulch, riprap, or other technically effective methods as necessary to prevent erosion.

10) Prior the commencement of dredging/excavation within the channel of Mill Creek, cofferdams of steel sheet piling or sand bags shall be installed to isolate all construction activities from the stream flow. The cofferdams shall be maintained in good working order throughout the duration of the project. Upon project completion, the cofferdams shall be removed in their entirety.

11) During the dredging/excavation within the channel of Mill Creek, the stream flow shall be pumped around the construction area. Water shall be discharged into Mill Creek downstream of the construction area with appropriate treatments to remove suspended particles and to dissipate energy. An extra pump shall be kept on site in the event of failure.

12) Riprap shall consist of clean stone or rock (free of paint, soil or other fines, asphalt, soluble chemicals, or organic material). The riprap shall be of appropriate weight and dimension necessary to achieve the intended grade stabilization and erosion protection.

13) Upon completion of the project, the site shall be restored to the design contour elevations and stabilized with sod and/or seed and mulch to prevent erosion.

14) No fill, excess soil, or other material shall be placed in any wetland or surface water area not specifically authorized by this permit, its plans, and specifications.

15) If the project, or any portion of the project, is stopped and lies uncompleted for any length of time other than that encountered in a normal work week, every precaution shall be taken to protect the uncompleted work from erosion.

16) No work shall be occur in the wetland from January 1 to May 15 and from September 30 to December 31 to avoid impacts to hibernating, breeding, and nesting wildlife.

17) Construction must be undertaken and completed during the dry period of the wetland.

18) If the area does not dry out, construction shall be done on equipment mats to prevent compaction of the soil.

19) No in-stream work shall occur between March 1 and May 31 to minimize impacts on spring fish migrations.

20) No work shall be done in the stream during periods of above-normal flows except as necessary to prevent erosion.

21) Fish habitat structures shall be firmly anchored to prevent flotation or lateral movement. The structures shall be placed in such a manner as to minimize hazards to navigation.

22) Boardwalk structures shall be firmly anchored to prevent flotation or lateral movement.

23) The design flood or 100-year floodplain elevation at this location on Mill Creek ranges from 843.3 feet N.A.V. Datum of 1988 to 839.3 feet N.A.V. Datum of 1988 at the downstream project location.

24) Permittee shall submit "As-Built" construction plans of the four rock cross vanes to this office within 60 days of project completion. The "as-built" plans shall be signed by a professional surveyor licensed in the State of Michigan.

25) Permittee shall submit an annual monitoring report to the MDEQ documenting the physical condition of the four cross vanes and the physical condition of the bed and banks of Mill Creek by December 31 of each year for a period of three years. The report shall document any observed changes in the condition of the cross vanes and stream channel of Mill Creek during the three year monitoring period and shall include a proposal for the correction of any problems that are observed.

26) This permit is limited to authorizing the construction as specified above and carries with it no assurances or implications that associated wetland or floodplain areas can be developed and serviced by the structures authorized by this permit.

27) If any change or deviation from the permitted activity becomes necessary, the permittee shall request, in writing, a revision of the permitted activity from the MDEQ. Such revision requests shall include complete documentation supporting the modification and revised plans detailing the proposed modification. Proposed modifications must be approved, in writing, by the MDEQ prior to being implemented.

28) This permit may be transferred to another person upon written approval of the MDEQ. The permittee must submit a written request to the MDEQ to transfer the permit to the new owner. The new owner must also submit a written request to accept transfer of the permit. The new owner must agree, in writing, to accept all conditions of the permit. A single letter signed by both parties which includes all the above information may be provided to the MDEQ. The MDEQ will review the request and if approved, will provide written notification to the new owner.

29) In issuing this permit, the MDEQ has relied on the information and data that the permittee has provided in connection with the permit application. If, subsequent to the issuance of this permit, such information and data prove to be false, incomplete, or inaccurate, the MDEQ may modify, revoke, or suspend the permit, in whole or in part, in accordance with the new information.

30) The permittee shall indemnify and hold harmless the State of Michigan and its departments, agencies, officials, employees, agents and representatives for any and all claims or causes of action arising from acts or omissions of the permittee, or employees, agents, or representatives of the permittee, undertaken in connection with this permit. This permit shall not be construed as an indemnity by the State of Michigan for the benefit of the permittee or any other person.

31) Issuance of this permit does not obviate the need for the permittee to comply with the requirements of Part 201, Environmental Remediation, of the Natural Resources and Environmental Protection Act, 1994 PA 451, as amended (NREPA), for the proper management of soils within the former impoundment.

32) Authority granted by this permit does not waive permit requirements under Part 91, Soil Erosion and Sedimentation Control, of the NREPA, or the need to acquire applicable permits from the Washtenaw County Water Resources Commissioner's Office, 705 North Zeeb Road, Ann Arbor, Michigan, 48107. Contact Katie Lee at 734-222-3978.

33) The authority to conduct the activity as authorized by this permit is granted solely under the provisions of the governing act as identified above. This permit does not convey, provide, or otherwise imply approval of any other governing act, ordinance, or regulation, nor does it waive the permittee's obligation to acquire any local, county, state or federal approval or authorization, necessary to conduct the activity.

34) Please provide the name, address, and telephone number of the person responsible for compliance of these permit conditions, and who has the authority to stop work on the project, whom the MDEQ shall contact if necessary:

Name:
Print_____

Sign_____

Date_____

Address_____

_____

Telephone Number_____

FAX Number_____

35) This permit placard shall be kept posted at the work site, in a prominent location at all times for the duration of the project, or until permit expiration.

This permit shall become effective on the date of the MDEQ representative's signature. Upon signing by the permittee named herein, this permit must be returned to the MDEQ's Water Resources Division, 301 East Louis Glick Highway, Jackson, Michigan 49201 for final execution.

Permittee hereby accepts and agrees to comply with the terms and conditions of this permit.

X

_____

Permittee Date

X

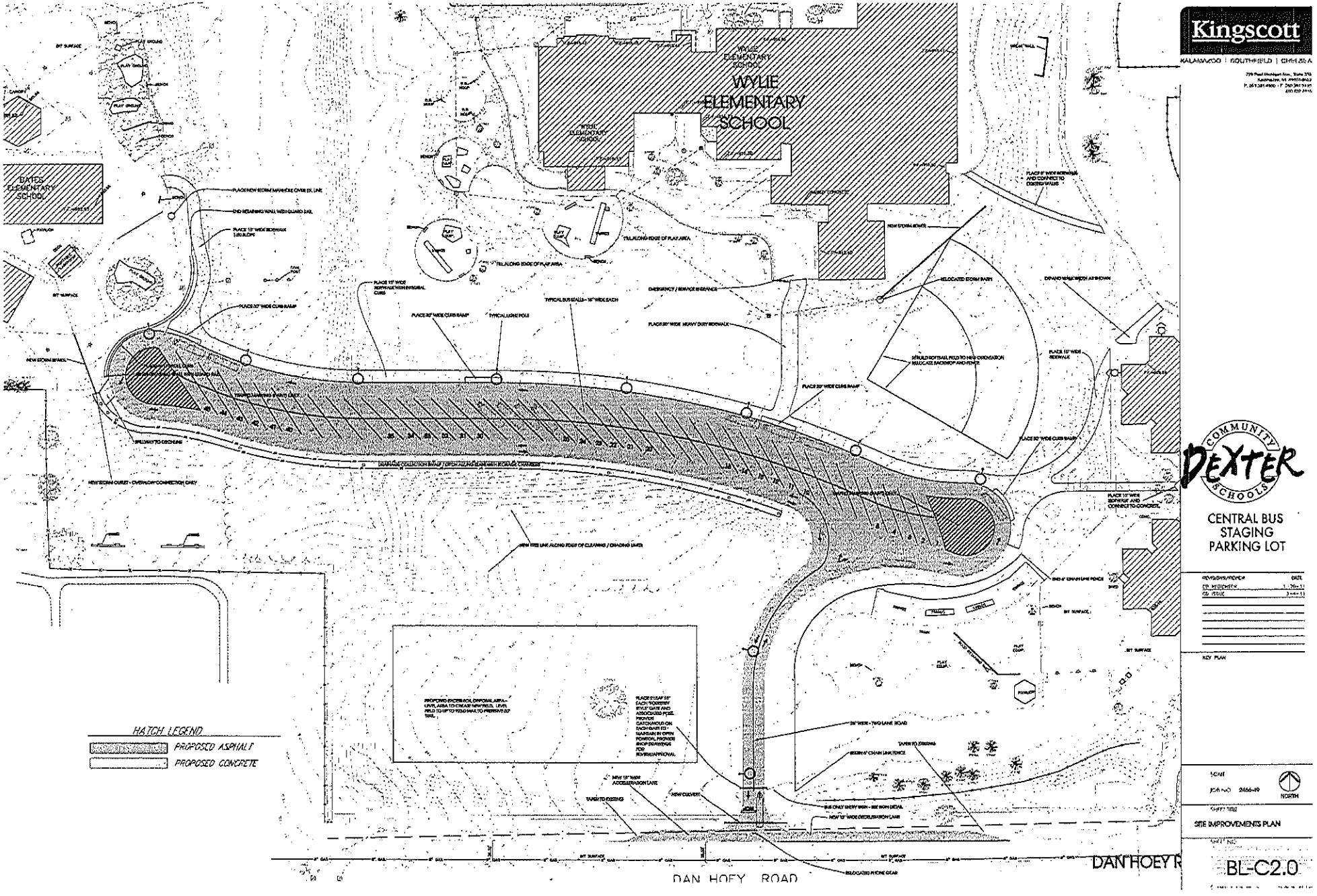
_____

Printed Name and Title of Permittee

Dan Wyant, Director
Department of Environmental Quality

By_____
James Sallee
Water Resources Division

cc: Ms. Katie Lee, Washtenaw County Water Resources Commission
Ms. Wendy Melgin, United States Environmental Protection Agency
Ms. Andrea Kline, ECT
Mr. Paul Evanoff, JJR



SITE IMPROVEMENTS PLAN
SCALE 1" = 40'

April 6, 2011

VILLAGE OF DEXTER
8140 Main Street
Dexter, MI 48130

OHM
Engineering Advisors

Attention: Ms. Allison Bishop
Community Development Manger

Regarding: **Dexter Community Schools – Central Bus Staging Parking Lot**
OHM Job # 0130-11-1021

Dear Ms. Bishop:

The design plans dated March 4, 2011 for the above-mentioned project has been reviewed for conformance with the requirements for final site plans as indicated in the Village of Dexter Engineering Standards Manual. Also, we note that alternates are shown, and may or may not be constructed. Comments were provided on all proposed changes, including the alternates. We offer the following comments based on the review.

Requirements regarding work in the Village's right-of-way or near the Village's Public Utilities

1. The Village's Engineering Standards and Details should be adhered to during the construction of this project. The details need to be attached to the plans. They can be found on the Village of Dexter's website, www.villageofdexter.org, in Appendix A of the Engineering Standards in the Reference Desk section.
2. The Village's Standard Notes for construction need to be shown on the plans.
3. A Village Right-of-Way permit will be needed for work within the right-of-way. Any work completed within the Village right-of-way or near Village utilities will require the Village supervision to ensure that the area is constructed in accordance with Village Engineering Standards.
4. We note that two signs are proposed for relocation on Dan Hoey Road. The type of sign should be shown on the plans. In addition, due to the new retro-reflectivity requirements, the signs should be replaced. The proposed location for the signs should be called out on the plans and approved by the Village DPW.
5. Per the Village's Standards, curb and gutter needs to be proposed on the acceleration and deceleration lanes as well, similar to what exists at the Cornerstone Elementary driveway. The Village requires either C4 or F4 curb and gutter. For the taper areas, a 2-foot wide, 6-inch deep gravel shoulder must be placed beyond the edge of pavement.
6. Should the Village allow the construction of the acceleration and deceleration without curb and gutter, the grades shown along the tapers suggest that runoff will collect along the edge of pavement, which is not good for the integrity of the pavement. In addition, the grading proposed at the driveway entrance would direct runoff across the entrance, as opposed to off the road and through the proposed culvert. It is recommended that the grading be such that the runoff collects within a proposed swale between the sidewalk and the edge of pavement and through the culvert. The proposed grading should direct runoff off the roadway as quickly as possible.
7. The proposed inverts for the culvert end sections at the entrance need to be shown on the plans. It is not likely that the ditch lines in this area will remain as they exist.
8. It needs to be confirmed that the 15" culvert under the driveway entrance is sized appropriately. In addition, the slope at which the culvert will be placed needs to be shown on the plans. Finally, the culvert needs to be C76 Class IV RCP, and should be noted on the plans as such. Compacted sand backfill must be placed over the culvert.

34000 Plymouth Road | Livonia, Michigan 48150
p. (734) 522-6711 | f. (734) 522-6427
www.ohm-advisors.com

9. A cross-section of the proposed swale needs to be provided. If possible, a 2-foot wide swale bottom should be provided.
10. Additional information is required on the plans indicating how the tapers will tie into the existing pavement on Dan Hoey Road.
11. For work within the right-of-way, a heavy duty pavement is required. This applies to the tapers and the driveway entrance on Dan Hoey Road. A cross-section of 5.5 inches of asphalt on 10 inches of 21AA Limestone on 6 inches of Class II sand is required.
12. Per the current ADA standards, the sidewalk needs to extend through the driveway entrance on Dan Hoey Road and the three driveway entrances on Baker Road where the asphalt is being removed. The cross-section for the sidewalk through the driveways needs to include 8 inches of concrete.
13. The water main should be shown on the site improvements plan, as sidewalk construction and grading are proposed near the existing 16-inch transmission water main. This transmission main is vital to supply water to the Village. A note must be placed on the plans indicating that extra care must be taken in the area of the water main.
14. Work is proposed around the existing sanitary sewer along Dan Hoey Rd. A note should be placed on the plans indicating that the contractor should take care when working near the sanitary sewer.
15. For Site Improvements Plan – 1 on Sheet ST-C2.0, it is noted that a treed area west of the proposed building is proposed to be removed, the slope filled, and seed placed in this area. This is adjacent to a channel that outlets to Mill Creek. The channel currently experiences a significant amount of soil erosion. The removal of the vegetation may promote additional erosion and have a negative impact on the channel. This should be reviewed, and the impact on the channel confirmed. This area should be landscaped to prevent any further erosion of the channel. Any work in the floodplain, or any change to the geometry or alignment of the channel **REQUIRES approval from the MDEQ.** Grading and removal impacts should be limited to outside of the floodway or influence of the channel.
16. We note that a gate is shown at the entrance. This should be approved by the Dexter Area Fire Department.

<u>Work on the School's Property</u>

General:

17. Plans should be signed and sealed by an engineer or architect registered in the State of Michigan.
18. Adjacent right-of-way should be shown on the plans, including information on Dan Hoey Road and Baker Road. Property information, including sidwell number, property description and property lines showing bearing and distance, should also be provided on the plans. This will help to clarify what work is proposed on site and on the school's property.
19. Two USGS benchmarks using NAVD 88 should be provided on the plans.
20. Soil borings should be completed on the site to confirm that the soils on site are conducive to infiltration. In addition, at Creekside, borings should be completed to confirm that an adequate aggregate base exists in the areas of pavement replacement.
21. Dimensions for aisles and parking spaces should be provided, along with the angle on the parking spaces.
22. The two-way circulation aisle on the south side of the bus parking appears to be approximately 15' wide. This is not wide enough to accommodate two-way circulation.
23. A landscape plan should be provided. Note that no utilities within 6 feet of a utility should be permitted.
24. Proposed soil erosion and sedimentation control measures should be provided with the plans.
25. We note that a retaining wall is proposed. Signed and sealed calculations for the retaining wall showing that it is capable of handling the bus loads should be shown on the plans.

26. For the guardrail proposed on the retaining wall, it should be constructed per MDOT Standard Plan R-60.

27. The pull-through bus parking loop appears to require difficult turning maneuvers for buses entering the spaces located on the east end of the lot and for buses leaving the spaces located on the west end of the lot. The plans should include turning radius information or Auto Turn simulations demonstrating the proposed bus maneuvers.
28. The 26' two-lane roadway is shown with a center pavement marking. This marking appears to end at the line between spaces 10 and 11. The line should either terminate at the end of the driveway or should continue to the end of the two way drive circulation aisle.
29. Bus wheelchair lifts are located towards the middle of the bus. With the proposed parking orientation an adjacent bus will block access to the wheelchair lift. Are students requiring wheelchair lifts going to use this bus loop or will they be accommodated elsewhere?

Drainage:

30. On the site drainage sheet, Sheet BL-C2.2., the following information should be shown in the plan view:
    a. Existing storm sewer information including existing and proposed rim elevations, existing and proposed invert elevations, existing and proposed end section inverts, etc.
    b. Existing and proposed length between structures.
    c. Type, class and size of pipe.
    d. A progressive numbering system on storm structures and end sections should be shown on the plans.
    e. Existing and proposed grade information
31. Not enough information was provided to sufficiently review the adequacy of the storm sewer system. Due to the lack of information, the ultimate impact of the proposed storm sewer rehabilitation was not reviewed to ensure that any changes to the storm sewer system do not adversely impact the surrounding properties and the Village's existing storm drainage system.
32. Storm sewer and catch basins are proposed in several locations. Information on drainage areas was not provided on the plans. Therefore, it is unclear if the proposed storm sewer is of sufficient size and slope to handle the storm runoff flowing to the storm sewer. Prior to installing the storm sewer and catch basins, the pipe size and slope should be reviewed to ensure that the pipe is of sufficient size to handle the runoff. The Village's engineering standards require that storm sewer can handle a 10-yr storm event.
33. The Village requires at a minimum 12-inch C76 Class IV RCP for storm sewer pipe. The type of proposed storm sewer is not shown. It is recommended that the pipe have adequate pipe strength for the proposed depth and load.
34. It should be noted that runoff may pond in the following areas due to proposed grading:
    a. On the east side of the parking area in a small pond
    b. At the southeast corner of Wylie Elementary
35. The proposed rim of 915.50 of the catch basin at the southeast corner of Wylie and the proposed rim of 912.19 do not appear to be at such elevations that they would collect runoff. In addition, the proposed grading at the invert of the proposed storm inlet at the southeast corner of Wylie Elementary School and the proposed grading around the proposed catch basin east of Bates Elementary does not appear to direct runoff into the storm sewer. It is recommended that the grading be reviewed to direct runoff into existing and proposed catch basins and culverts.
36. For storm sewer entering the catch basin east of the playground east of Bates Elementary, the storm sewer extending to the south does not show an outlet, but will be under the proposed sidewalk. The ultimate outlet of that storm sewer should be determined, and whether that connection is important to maintain.

37. We note that detention is proposed through the chambers along the south edge of the parking area. However, the outlet elevation as proposed is significantly lower than the rim elevations for the chambers further to the east. Information should be provided regarding how much detention is being provided with the outlet elevation as proposed, and at which point the overflow outlet will begin to function. In addition, the amount of discharge that will be allowed through the overflow pipe should be noted on the plans.
38. It should be confirmed that the receiving storm sewer in the Bates parking area can handle the additional runoff. Should this manhole fill with water due to lack of capacity in the pipe, it appears that other catch basins may pond water prior to the parking lot. The location of this ponding water should be evaluated, and any necessary changes made to the plans.
39. Some storm structures on the properties are shown as "full of water" or "full of dirt". It is recommended that the existing storm structures on site be inspected prior to connection. The structures may need to be cleaned, and a connection to the existing storm system be reestablished or constructed.

Paving and Grading:

40. It is noted that a light duty pavement cross-section is proposed for the parking lot. It is recommended that heavy duty pavement be proposed due to the type of vehicles that will use this parking area. The Village's requirements for a heavy duty pavement are 5.5 inches of asphalt on 10 inches of 21AA Limestone on 6 inches of Class II sand.
41. We note that curb and gutter is proposed along the west edge of the parking area. Per the Village's Standards, the parking area must have curb and gutter around the entire lot. In addition, a detail of the proposed curb should be provided on the plans.
42. Current ADA standards must be met on site and on the proposed sidewalk within the right-of-way. Currently, some areas show slopes of 5% within the sidewalk ramps and upwards to 10% along the sidewalk. These slopes exceed allowable slopes along sidewalks. Additional grades should be provided to confirm that ADA standards are met. In addition, ADA standards must also be met within the parking lot along the paths where persons with disabilities may traverse. The latest version of MDOT Detail R-28 needs to be used.
43. We note that grades south of the parking area are proposed at 1 to 3. The maximum slope allowed within the Village is 1 on 4. This should be revised.

Should there be any questions or comments, please contact this office at (734) 522-6711.

Sincerely,
ORCHARD, HILTZ & McCLIMENT, INC.

Christine AC Phillips

Christine Phillips, PE
Project Engineer

cc: Ms. Donna Dettling, Village Manager
Mr. Dan Schlaff, Village Water and Sewer
Mr. Kurt Augustine, Village DPW
Mr. Aaron Felske, PE, Kingscott, 229 East Michigan, Suite 335, Kalamazoo, MI 49007-6403
File

Join the Easter Bunny for an Easter Egg Hunt at Community Park

Sponsored by:
The Village of Dexter
The Parks & Recreation Commission
Dexter Pharmacy
Stucchis and Lazer Planet
LaFontaine Chevrolet, Dexter Lions Club and Dexter Rotary Club
Dexter United Methodist Church Youth Group

WHEN: Saturday, April 23, 2011 from 10 am – noon

WHERE: Community Park, 3575 Ryan Drive

AGES: 10 and under

COST: $2, per child, advance tickets available at the Village Offices
$3, per child, available the day of the event

WHAT: Hunt for Easter Eggs with treats and surprises
Come early and bring your camera for pictures with the Easter Bunny, games and face painting. Egg gathering to start at approximately 10:30 by age group (3 and under, 4-6, 7-10)

PARKING IS LIMITED

Parking is available on the streets at Community Park. However, PLEASE NOTE:
Additional parking is available at LaFontaine Chevrolet entering off of Dexter-Ann Arbor Road.
Parking attendants will be on hand to direct traffic.

MICHIGAN DEPARTMENT OF NATURAL RESOURCES AND ENVIRONMENT
PERMIT

ISSUED TO:

Village of Dexter
8140 Main Street
Dexter, MI 48130

Permit No.	11-81-0001-P
Issued	March 7, 2011
Extended	
Revised	
Expires	March 7, 2016

This permit is being issued by the Department of Natural Resources and Environment (DNRE) under the provisions of the Natural Resources and Environmental Protection Act, 1994 PA 451, as amended (NREPA) and specifically:

- ☒ **Part 301 Inland Lakes and Streams**
- ☐ **Part 315 Dam Safety**
- ☐ **Part 325 Great Lakes Submerged Lands**
- ☐ **Part 323 Shorelands Protection and Management**
- ☐ **Part 303 Wetlands Protection**
- ☐ **Part 353 Sand Dune Protection and Management**
- ☐ **Part 31 Floodplain/Water Resources Protection**

Permission is hereby granted, based on permittee assurance of adherence to State requirements and permit conditions to:

Permitted Activity:

Extend an existing 36–inch diameter outlet pipe an additional 24 feet by placement of a maximum of 35 cubic yards of clean granular fill for pipe bedding and riprap. Remove the failing retaining wall and create a stable 1:4 slope from the new pipe end section to the sidewalk. All work shall be completed in accordance with the attached plans dated March 7, 2011.

Water Course Affected: Mill Creek
Property Location: Washtenaw **County,** Village of Dexter, **Section** 6
Subdivision, Lot **Town/Range** 2S, 5E **Property Tax No.** hd-08-06-300-029

Authority granted by this permit is subject to the following limitations:

A. Initiation of any work on the permitted project confirms the permittee's acceptance and agreement to comply with all terms and conditions of this permit.
B. The permittee in exercising the authority granted by this permit shall not cause unlawful pollution as defined by Part 31, Floodplain/Water Resources Protection of the NREPA.
C. This permit shall be kept at the site of the work and available for inspection at all times during the duration of the project or until its date of expiration.
D. All work shall be completed in accordance with the plans and the specifications submitted with the application and/or plans and specifications attached hereto.
E. No attempt shall be made by the permittee to forbid the full and free use by the public of public waters at or adjacent to the structure or work approved herein.
F. It is made a requirement of this permit that the permittee give notice to public utilities in accordance with Act 53 of the Public Act of 1974 and comply with each of the requirements of that act.
G. This permit does not convey property rights in either real estate or material, nor does it authorize any injury to private property or invasion of public or private rights, nor does it waive the necessity of seeking federal assent, all local permits or complying with other state statutes.
H. This permit does not prejudice or limit the right of a riparian owner or other person to institute proceedings in any circuit court of this state when necessary to protect his rights.
I. Permittee shall notify the DNRE within one week after the completion of the activity authorized by this permit, by completing and forwarding the attached, preaddressed post card to the office addressed thereon.
J. This permit shall not be assigned or transferred without the written approval of the DNRE.
K. Failure to comply with conditions of this permit may subject the permittee to revocation of permit and criminal and/or civil action as cited by the specific State Act, Federal Act and/or Rule under which this permit is granted.
L. Work to be done under authority of this permit is further subject to the following special instructions and specifications:

1) This permit is being issued for the maximum time allowed under Part 301, Inland Lakes and Streams, of the Natural Resources and Environmental Protection Act, PA 451 of 1994, as amended, including all permit extensions allowed under administrative rule R 281.813. Therefore, no extensions of this permit will be granted. Initiation of the construction work authorized by this permit indicates the permittee's acceptance of this condition. The permit, when signed by the DNRE, will be for a five-year period beginning at the date of issuance.

2) All work shall be completed in accordance with the attached plans and the terms and conditions of this permit.

3) Prior to initiating construction, authorized by this permit, the permittee is required to provide a copy of the permit to the contractor(s) for review.

4) The property owner, contractor(s), **and any agent involved in exercising this permit** are held responsible to ensure the project is constructed in accordance with all drawings and specifications contained in this permit. The contractor is required to provide a copy of the permit to all subcontractors doing work authorized by this permit.

5) The riprap shall consist of clean stone or rock (free of paint, soil or other fines, asphalt, soluble chemicals, or organic material). The riprap shall be of appropriate weight and dimension necessary to achieve the intended stream protection.

6) The placement of the new culvert and the initial placement of fill in the stream shall be done in the dry. The major placement of fill shall be done in the dry where erosion and siltation will be minimized. The fill material used in this initial placement shall be washed gravel, coarse aggregate, or rock.

7) If the project, or any portion of the project, is stopped and lies incomplete for any length of time (other than that encountered in a normal work week) every precaution shall be taken to protect the incomplete work from erosion, including the placement of temporary gravel bag riprap or other acceptable temporary protection.

8) All raw areas resulting from the permitted construction activity shall be promptly and effectively stabilized with sod and/or seed and mulch (or other technology specified by this permit or project plans) in a sufficient quantity and manner to prevent erosion and any potential siltation to surface waters or wetlands.

9) No work shall be done in the stream during periods of above-normal flows except as necessary to prevent erosion.

10) No fill, excess soil, or other material shall be placed in any wetland or surface water area not specifically authorized by this permit, its plans, and specifications.

11) In issuing this permit, the DNRE has relied on the information and data that the permittee has provided in connection with the permit application. If, subsequent to the issuance of this permit, such information and data prove to be false, incomplete, or inaccurate, the DNRE may modify, revoke, or suspend the permit, in whole or in part, in accordance with the new information.

12) If any change or deviation from the permitted activity becomes necessary, the permittee shall request, in writing, a revision of the permitted activity and/or mitigation plan from the DNRE. Such revision requests shall include complete documentation supporting the modification and revised plans detailing the proposed modification. Proposed modifications must be approved, in writing, by the DNRE prior to being implemented.

13) This permit may be transferred to another person upon written approval of the DNRE. The permittee must submit a written request to the DNRE to transfer the permit to the new owner. The new owner must also submit a written request to accept transfer of the permit. The new owner must agree, in writing, to accept all conditions of the permit. A single letter signed by both parties which includes all the above information may be provided to the DNRE. The DNRE will review the request and if approved, will provide written notification to the new owner.

14) The permittee shall indemnify and hold harmless the State of Michigan and its departments, agencies, officials, employees, agents and representatives for any and all claims or causes of action arising from acts or omissions of the permittee, or employees, agents, or representatives of the permittee, undertaken in connection with this permit. This permit shall not be construed as an indemnity by the State of Michigan for the benefit of the permittee or any other person.

15) Authority granted by this permit does not waive permit requirements under Part 91, Soil Erosion and Sedimentation Control, of the NREPA, or the need to acquire applicable permits from the Washtenaw County Water Resources Commissioner's Office, 705 North Zeeb Road, Ann Arbor, MI 48107-8645. Contact Ms. Katie Lee, telephone 734-222-3978.

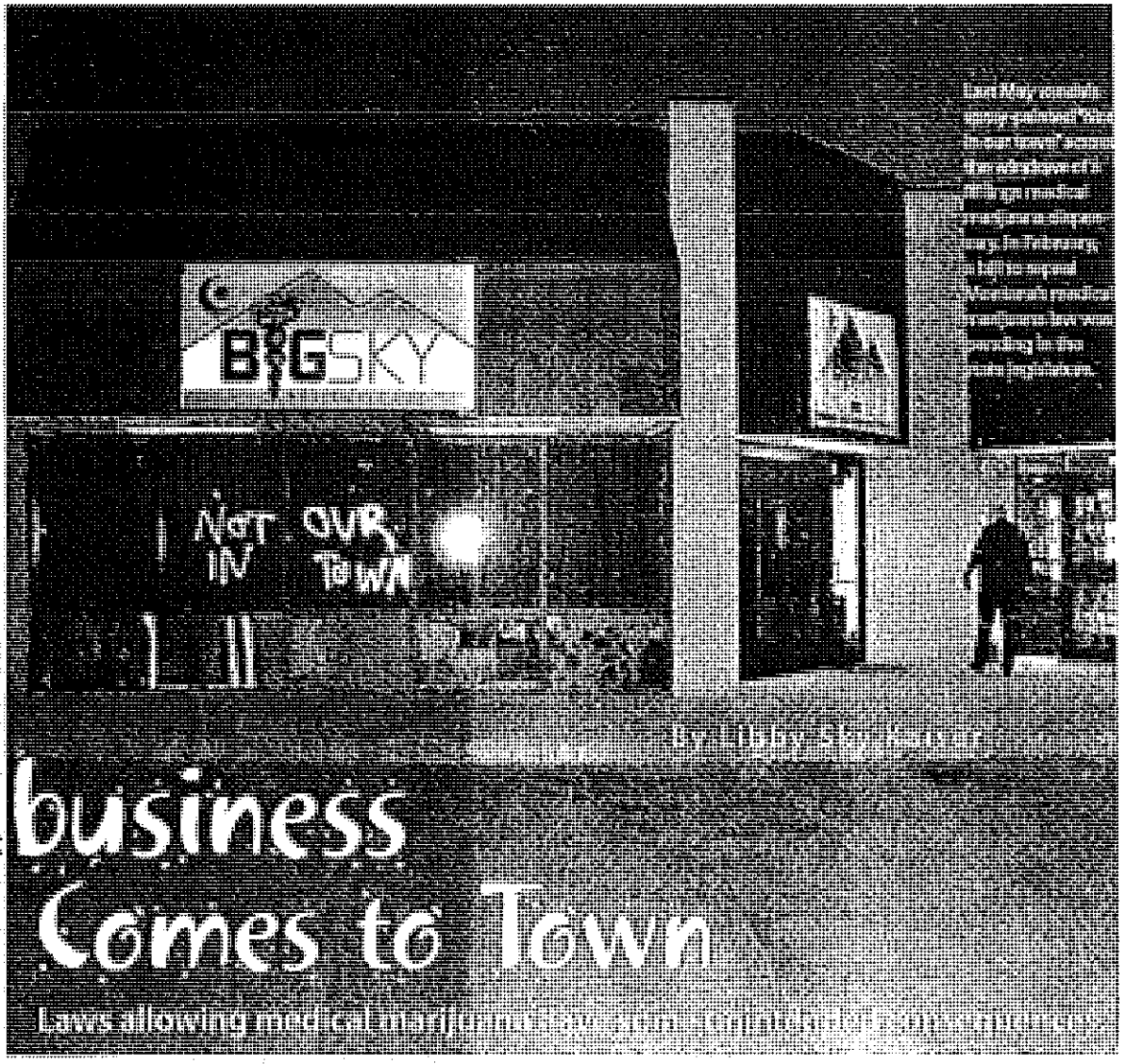
16) The authority to conduct the activity as authorized by this permit is granted solely under the provisions of the governing act as identified above. This permit does not convey, provide, or otherwise imply approval of any other governing act, ordinance, or regulation, nor does it waive the permittee's obligation to acquire any local, county, state or federal approval or authorization, necessary to conduct the activity.

17) This permit placard shall be kept posted at the work site, in a prominent location at all times for the duration of the project, or until permit expiration.

Dan Wyant, Director
Department of Natural Resources and Environment

By James Sallee
James Sallee
Water Resources Division

:c: Ms. Katie Lee, Washtenaw County Water Resources Commissioner's Office
Washtenaw County Road Commission
Ms. Mary Marshall, Dexter Community Schools



Billings Police Department

Cannabusiness Comes to Town

Laws allowing medical marijuana [illegible]

The war on marijuana may be slowly receding, but the NIMBY war on medical marijuana businesses is just heating up. Fifteen states and Washington, D.C., have passed medical marijuana laws decriminalizing the use of cannabis by seriously ill individuals. As a result, cities in California, Colorado, and Montana, in particular, are experiencing explosive growth in medical marijuana culture, manufacturing, and dispensaries. Much of this growth has occurred in the absence of local regulations dictating how and where cannabusinesses can operate.

While some city officials and residents welcome the new industry and its attendant taxes, others say it is akin to porn shops and liquor stores, according to Colorado Springs city council member Sean Paige. Some people don't want them anywhere in their community, as evidenced by countless local bans against marijuana-related uses; some just don't want them near their homes, schools, churches, parks, day care centers, or drug treatment facilities.

"Concerns arise when it's so blatantly in their face and in their local strip mall, and that's something that requires a psychological as well as a regulatory adjustment," Paige says.

Not in our town

Until last year, local officials in Billings, Montana, had received a "surprising" lack of complaints regarding the city's 80 or so dispensaries, says planning director Candis Beaudry, AICP. But last April, when David Couch opened Yellowstone Patient Care in a strip mall within 1,000 feet of a grade school, there was an outcry against the lack of local control over dispensaries. "That was the business that lit the fuse," Beaudry says.

Just weeks later, two assailants tossed a Molotov cocktail through Yellowstone Patient Care's glass door, igniting a small fire in the entryway. The vandals also spray-painted "Not in Our Town" across the storefront. Another pot shop was vandalized the next morning, and that night, May 10, the Billings city council set a moratorium on medical marijuana businesses.

The city has also delayed passing a draft zoning ordinance that could control how and where dispensaries operate, as it waits for the state to clarify its medical marijuana law, passed in 2004. Couch is frustrated by the city's inaction. "Don't say, 'Not in our town,'" says Couch, whose patients range from an 11-year-old with autism and seizures to a 92-year-old with arthritis and insomnia. "Say, 'If you're going to do it in our town, you have to do it right.'"

Agreed, says Jane Usher, a public attor-

ney and a former head of the city planning commission who helped Los Angeles draft a medical marijuana ordinance. But, she adds, developing a local regulatory framework for the sale, cultivation, and processing of a new, barely legal medicine is easier said than done.

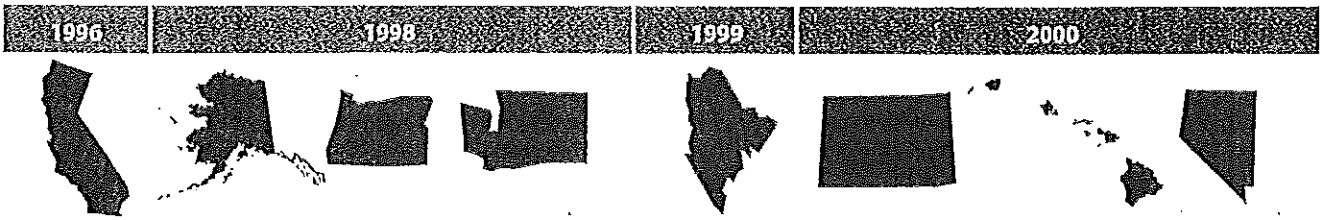
Cannabis is still illegal under federal law. Doctors can't prescribe it and pharmacies can't dispense it. Nevertheless, physicians have recommended marijuana to hundreds of thousands of people. Colorado alone has 115,000 medical marijuana patients. While state medical marijuana laws allow patients, or their designated caregivers, to possess and grow a limited amount of dried weed or plants, many of the laws fail to address how someone can legally obtain the medicine if they don't want to, or can't, grow and process it themselves.

Under former President George W. Bush, the growth of the industry was kept in check by the Drug Enforcement Agency, which frequently raided dispensaries, shutting down dozens. The Obama administration has taken a different approach. In March 2009, the U.S. Attorney General's office announced that the DEA would no longer raid dispensaries in states that allow medical marijuana. With the feds out of the way, the industry boomed.

The wild, wild West

Local governments have struggled to tighten the reins. While they considered their options, cannabusiness pushed onward. "As medical marijuana is approved state by state, the early adopters simply come in and set up shop before the municipality has had a chance to decide what its regulatory framework should be," Usher says. Nowhere has this been more evident than Los Angeles.

Medical marijuana laws are in effect in 15 states and Washington, D.C. For details, see http://medicalmarijuana.procon.org.



CALIFORNIA	ALASKA	OREGON	WASHINGTON	MAINE	COLORADO	HAWAII	NEVADA
Proposition 215	Ballot Measure 8	Ballot Measure 67	Initiative 692	Ballot Question 2	Ballot Ammendment 20	Senate Bill 862	Ballot Question 9
Fee: $66	Fee: $25	Fee: $100	Fee unknown	Fee $100	Fee $90	Fee $25	Fee $150
Amount allowed: 8 ounces usable 18 plants	Amount allowed: 1 ounce usable 6 plants	Amount allowed: 24 ounces usable 24 plants	Amount allowed: 2 ounces dried plants undetermined	Amount allowed: 2.5 ounces usable 6 plants	Amount allowed: 2 ounces usable 6 plants	Amount allowed: 3 ounces usable 7 plants	Amount allowed: 1 ounce usable 7 plants

In July 2005, nine years after California passed the country's first medical marijuana law, only five dispensaries were operating in Los Angeles. By 2009, despite a moratorium enacted in 2007, nearly 1,000 were operating, far more than the city's 250 to 300 licensed pharmacies, Usher says.

"We were a bit of a laughingstock. The running joke was that we have more dispensaries than Starbucks," she adds.

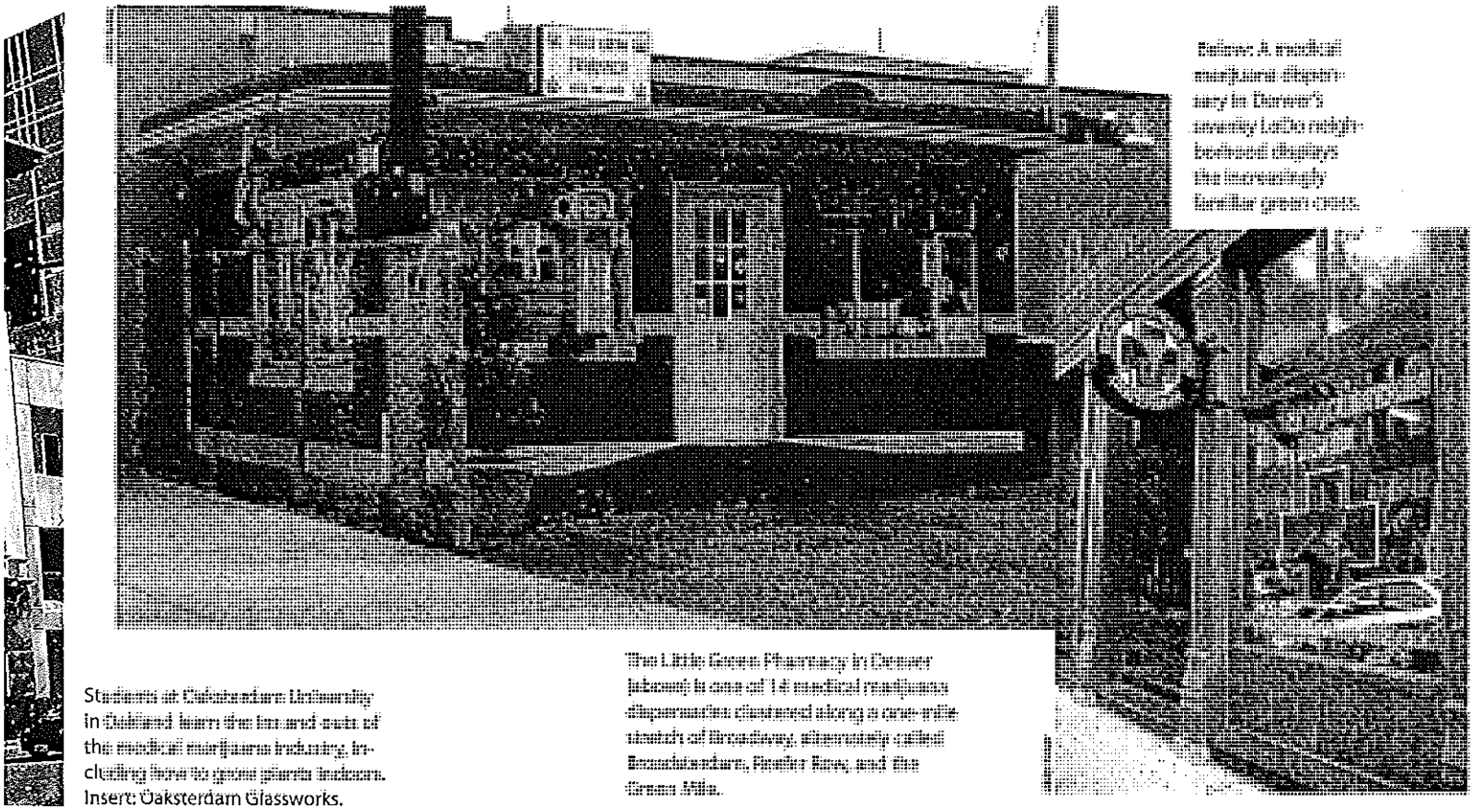
Before long, the joke hit Denver, now home to about 140 dispensaries. About 14 of the pot shops line a one-mile section of South Broadway, often referred to as Broadsterdam. Even conservative Colorado Springs has about 80 dispensaries. "This is cannabis capitalism run amuck," said Denver city council member Charlie Brown at an informational meeting about dispensaries in late 2009. "It's the fastest growing business in our city."

Trying to take control

In January 2010, both the Los Angeles and Denver city councils approved adding medical marijuana ordinances to the public health sections of their municipal codes. The ordinances, which define the requirements for obtaining a dispensary license, include many provisions common to other communities' medical marijuana ordinances. Licensing conditions include security cameras and alarms, limit hours of operation, and prohibit on-site consumption. Further, dispensaries are forbidden from setting up within 1,000 feet of schools, day care centers, and other dispensaries.

Denver dispensaries may not locate in residential districts, and Los Angeles says dispensaries can't abut, be across a street or alley from, or share a corner with a residential lot.

"You really have to look at this industry and all its pieces at once, both spatially and



Below: A medical marijuana dispensary in Denver's trendy LoDo nightlife neighborhood displays the increasingly familiar green cross.

Students at Oaksterdam University in Oakland learn the ins and outs of the medical marijuana industry, including how to grow plants indoors. Insert: Oaksterdam Glassworks.

The Little Green Pharmacy in Denver (above) is one of 14 medical marijuana dispensaries clustered along a one-mile stretch of Broadway, alternately called Broadsterdam, Pusher Row, and the Green Mile.

2004		2006	2007	2008		2010	
MONTANA Initiative 148 Fee $25 Amount allowed: 1 ounce usable 6 plants	VERMONT Senate Bill 76 Fee $50 Amount allowed: 2 ounces usable 9 plants	RHODE ISLAND Senate Bill 0710 Fee $75 Amount allowed: 2.5 ounces usable 12 plants	NEW MEXICO Senate Bill 523 Fee $0 Amount allowed: 6 ounces usable 16 plants	MICHIGAN Proposal 1 Fee $100 Amount allowed: 2.5 ounces usable 12 plants	ARIZONA Proposition 203 Fee unknown Amount allowed: 2.5 ounces usable 12 plants	District of Columbia Amendment Act B18-622 Fee unknown Amount allowed: 2 ounces dried plants to be determined	NEW JERSEY Senate Bill 119 Fee unknown Amount allowed: 2 ounces usable plants to be determined

Source: ProCon.org, http://medicalmarijuana.procon.org/view.resource.php?resourceID=000861

Saying 'Yes' to Other LULUs

Recession-weary residents are hungry for jobs and local governments are starving for tax revenue. That's why municipalities are giving controversial projects a second look. Last year, just 54 percent of people would oppose a new Wal-Mart, compared to 68 percent in 2007, according to an annual survey conducted by The Saint Consulting Group of Massachusetts. More people are also willing to welcome what are typically locally unwanted land uses like nuclear power plants, prisons, and casinos to their communities.

That attitude shift is necessary, says Patricia Salkin, a professor at the Albany Law School in New York. "Planners and local officials shouldn't shy away from controversial uses, but should consider their economic development impact and the question of whether communities can actually use and benefit from the particular use."

In December, the planning and zoning commission in Payette County, Idaho, approved a rezoning for a dual unit nuclear power plant, one of the last steps in final approval. The mayors of Payette, Fruitland, and New Plymouth have all endorsed the project, as has the Fruitland Chamber of Commerce. The power plant "is exactly what we need in Payette County; our interaction with the public has proven they want it and our community needs the jobs and future prosperity a nuclear power plant will provide," says Carrie Draper, the chamber president.

Construction will require nearly 5,000 workers over four years, and 1,000 permanent jobs will be created when the plant opens. Wages will average $60,000 for construction and $80,000 during operation. Property taxes are expected to generate $84 million annually for Payette County, an amount that could help fund roads, schools, police, fire, and emergency services.

"It's like having a jail in your backyard. Nobody wants one until they have one. When they have one, they see the economy pick up," says Deuny Croner, commander of the VFW in Payette and a former recruiter of nuclear-trained service members.

In Mendota, California, city officials and residents are happy to see a long-awaited prison in the hiring stages. "People in this area are looking for a different kind of work," says Mayor Robert Silva. Once known as the cantaloupe capital of the world, Mendota has seen its farms dry up and unemployment hover at 40 percent in 2009, the highest in California. For 10 years, the city has sought a prison to provide job alternatives to farm work. "Years ago we made the commitment to diversify the economy," Silva says.

The medium-security federal prison is filling more than 300 positions, from cooks to psychologists. Set to open in the spring, the prison is already spurring demand in local goods and services, says Silva, and infrastructure upgrades that the prison made will foster future growth.

After years of opposition, Maryland voters approved five casinos in November 2008 to help balance the budget, fund education, and subsidize the horse racing industry. Last September, the Hollywood Casino in rural Perryville became the first to open; it has 1,500 slot machines.

Located near a transit stop connecting to Baltimore and Washington, D.C., the casino expects to attract visitors from throughout the mid-Atlantic region. It will also help keep Maryland gamblers from spending their money at casinos in Delaware, says Mary Ann Skilling, Perryville's town planner.

That stay-in-Maryland money increased public support for the project. More important, though, was the town's requirement that the casino be part of a larger mixed use project.

"The town was very adamant that they did not want just a casino—that they wanted other amenities that other people in the town could enjoy," Skilling says. Besides the 75,000-square-foot casino, the development includes shops, restaurants, and a hotel. A movie theater is planned. The casino alone created 350 jobs, and the town expects it to generate significant tax revenue.

Those kinds of spinoffs don't guarantee a happy reception. Local concerns about traffic congestion and inadequate parking almost derailed a casino project in Anne Arundel County, Maryland, where a rezoning that allowed the state's largest casino to be built near Arundel Mills Mall barely squeaked by the voters.

Patrick Fox, president of The Saint Consulting Group, isn't surprised. "It is a significant trend that more Americans say they support projects and fewer are opposed," says Fox. "But anyone wanting to get a project approved should also know that three out of four Americans believe their city or town is already overdeveloped or fine the way it is."

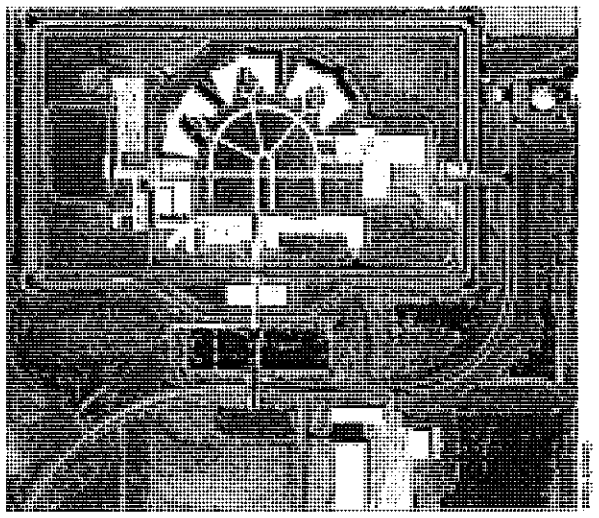
in terms of business operations," said Tina Axelrad, a principal planner for the city of Denver, during an APA web conference about regulating controversial land uses that occurred last fall. Although Denver considered regulating dispensaries through zoning, the city ultimately decided that it is equally, or more, important to regulate internal business operations than location. Axelrad noted that it can be easier for a city to enforce its licensing powers than its zoning authority.

In fact, Denver's new form-based code, effective last June, doesn't define marijuana-related uses, although that could change. Last summer, the Colorado legislature approved statewide licensing rules for dispensaries, growing operations, and facilities that manufacture marijuana-infused products, like brownies and lotion. The Colorado Medical Marijuana Code requires cities and counties that haven't banned dispensaries to develop their own licensing regulations. As a result, Denver is updating its medical marijuana licensing ordinance to include cultivation and processing activities, and the city is considering whether it must define such uses for zoning purposes.

"There's nothing in the zoning that distinguishes handling of medical marijuana products differently than any other growing or food manufacturing products," says Peter Park, Denver's planning director. The city has approved 214 plant husbandry permits since January 2009, and none of them specifies whether marijuana plants are being grown.

Colorado Springs is combining licensing and zoning. In January, the city council approved a zoning code amendment that allows dispensaries, grow operations, and

Federal Correctional Institution and Satellite Prison Camp at Mendota, California, seen from the air.



manufacturing facilities in all commercial and industrial zone districts and establishes parking requirements for each use. The planning commission originally recommended a 1,000-foot separation from schools and day care centers, but the city council reduced the distance to 400 feet and removed preschools and colleges from the list of buffered uses.

"From a planning department point of view, we're concerned about being too exclusionary," says Larry Larsen, AICP, a senior planner with the Colorado Springs planning department, in explaining why his city is trying to accommodate medical marijuana facilities.

If existing cannabusinesses can't meet the new regulations, they will have to seek a variance, close, or move, Larsen says. Denver opted to allow existing, noncompliant dispensaries to continue operating as legal, nonconforming uses. Los Angeles has used its ordinance to force the closure of hundreds of dispensaries, sparking a wave of litigation against the city.

A Superior Court judge last December issued a preliminary injunction against the LA ordinance, saying it violated equal protection and due process. "The fight's not over yet," says David Welch, an attorney who is representing 62 of the dispensaries that were told to close.

At issue is how the city tried to grandfather businesses that registered before its moratorium. Ouly those that registered by November 2007 were technically allowed to keep operating during the moratorium, but the city failed to say that registered dispensaries would be the ouly ones allowed to operate under a future ordinance. The city also failed to provide a notice or hearing to dispensaries ordered to shut down.

Had Los Angeles issued rules in 2004, as Oakland did, the city could have gotten ahead of the industry and avoided a legal fiasco, Welch says. But, attorney Jane Usher points out, "the issues are really complicated in determining what's important to a municipality, what it wants to regulate, and in some respects the city of Los Angeles was the big fat guinea pig."

Model city

Oakland became the first U.S. city to tax and regulate dispensaries when it added a dispensary permits ordinance to the business regulation section of its municipal code. The law set a special tax of $18 on every $1,000 of gross receipts and a limit of four nonprofit dispensaries. Last November the city pushed the tax to $50 and doubled the number of dispensaries to eight to better accommodate increasing demand.

"Oakland adopted regulation when nobody else was doing it, and it's been a great success," says Oakland city council member Rebecca Kaplan, who credits medical marijuana businesses with helping to revitalize Uptown. Just a decade ago, the area was full of vacant properties, but the dispensaries moved in and literally began cleaning up the neighborhood, she says. "Dispensary operators would go out and sweep the sidewalks," Kaplan adds.

Today, the area known as Oaksterdam is home to dispensaries, doctors' offices, a patient identification card center, a glassblowing studio, a bike rental shop, numerous restaurants, clubs, hotels, and the historic Fox Theater. Located there, too, is Oaksterdam University, a non-accredited, 30,000-square-foot training facility for people who want to enter the industry. The university attracts 60 percent of its students from out of state for such classes as horticulture, processing, and marijuana law, says university founder Richard Lee.

Now Oakland is on track to become the first city to explicitly permit medical marijuana growing operations. Until now dispensaries have relied on a mishmash of covert growers for their supplies of medicine. Some grow weed in gutted homes at risk of fire from overloaded electrical circuits and high-wattage lighting. Others sow seeds in parks and forests, where the growers' use of pesticides could damage the environment.

Kaplan says the city's plan to approve four industrial-sized, medical marijuana cultivation and processing facilities is the next step to decriminalizing the industry and protecting the public, labor, and the environment. "By creating a method to have oversight over the growing, you can get criminal elements out of the business," Kaplan says.

Cannabucks

For communities that have struggled to regulate the emerging medical marijuana industry, sales tax revenues may be a reward. California has reaped up to $105 million annually in tax revenue from the industry since 2005. Next year, Los Angeles residents will vote on applying a $50 tax per every $1,000 of gross receipts, similar to Oakland's, to help restore vital services hit hard by the recession.

Last year Colorado and Denver each collected $2.2 million in dispensary sales taxes through November. Colorado Springs had collected $380,000. Although the amounts accounted for less than one percent of total sales tax revenue in each locale, local officials say every little bit helps.

"Like a lot of cities, we're hurting for sales tax revenue, so there's no question that we benefit," Paige says. The industry has also created jobs, boosted real estate activity, and stimulated a need for ancillary services, but Paige says Colorado Springs isn't pandering to cannabusiness for economic development. "We get accused of selling out to the medical marijuana indnstry, but that's not it at all. We're respectful of the right of the patient, and we're a pro-business community."

Libby Sky Kaiser is a freelance writer and planner in Denver.

FROM APA

"California Cities Wrestle With Rules for Pot Dispensaries" (News, May/June 2010). "Medical Marijuana Meets Zoning: Can You Grow, Sell, and Smoke That Here?" (*Planning & Environmental Law*, August 2010).

IT'S THE LAW

Colorado Denver Municipal Code, Chapter 24 Public Health and Sanitation, Article XI Medical Marijuana Dispensaries: http://library.municode.com/index.aspx?clientId=10257&stateId=6&stateName=Colorado. Colorado Revised Statutes, Title 12 Professions and Occupations, Health Care, Article 43.3 Medical Marijuana: www.michie.com/colorado/lpext.dll?f=templates&fn=main-h.htm&cp.

California Los Angeles Municipal Code, Chapter IV Public Welfare, Article 5.1 Medical Marijuana Collective: www.amlegal.com/nxt/gateway.l?f=templates&fn=default.htm&vid=amlegal:lamc_ca;Oakland Municipal Code, Title 5 Business Taxes, Permits and Regulations, Chapter 5.80 Medical Cannabis Dispensary Permits and Cultivation Facility Permits: http://library.municode.com/index.aspx?clientId=16308&stateId=5&stateName=California.

Almost nobody likes the unwieldy Michigan Medical Marihuana Act -- right down to its spelling of marijuana with an "H."

The law is written without clarity on some key issues, such as what constitutes a bonafide doctor-patient relationship and the conditions under which marijuana cultivation is permitted.

Unless clarifying legislation is enacted, enforcement of the law will largely depend on what Michigan courts rule in cases brought by prosecutors and patients. Since 2009, lower courts have issued a multitude of sometimes-conflicting decisions about how much protection from prosecution the law provides for marijuana users, growers and sellers.

At the same time, the attitude of law enforcement officials toward medical marijuana varies widely from jurisdiction to jurisdiction.

Last week, the murky law had several key state lawmakers vowing to fix it once the budget debates end, and Attorney General Bill Schuette was filing briefs with the Michigan Supreme Court and Court of Appeals in cases of patients accused of abusing the act.

"We are getting slammed from every direction," said Steve Greene, 43, of South Lyon.

Greene is a medical marijuana patient whose home was raided twice by police. He launched a weekly radio show at noon Saturday, called "High Noon," on WDTW-AM (1310) -- on which he hopes to rally political support for wider access to the drug.

Not so fast, Oakland County Prosecutor Jessica Cooper said.

"Our concern is the crime this is causing, and our concern is the kids," Cooper said.

Budding momentum for changing Michigan medical marijuana law

When Colorado voters passed a ballot proposal to allow medical marijuana in 2000, they unleashed problems like those sprouting in Michigan.

There were frequent police raids to arrest patients accused of being drug dealers. And Colorado had hundreds of medical marijuana sales outlets "popping up all over the state -- people in the cannabis business with no regulatory oversight," said Matt

Cook, director of enforcement in the Colorado Department of Revenue.

That all changed in July 2010, when state lawmakers passed regulations. In the eight months since, the state licensed 816 sales outlets -- called dispensaries -- along with 1,237 growers and 321 "infused-products makers" of marijuana-laced foods, oils and ointments. Colorado has brought in $8.2 million in fees in that time, Cook said.

"We have a very good relationship with all law enforcement in Colorado. They told us, 'As long as people are compliant with the laws, we're not going to target them,' " he said.

In Michigan, lawmakers from both parties want to make similar repairs to the Medical Marihuana Act, which was passed by state voters in 2008.

"The voters spoke (and) the first try was not quite right, but now we can get it right," state Rep. Ellen Cogen Lipton, D-Huntington Woods, said last week. She spent the last year discussing medical marijuana with a task force of stakeholders, Lipton said.

"There are situations where people have contacted the Oakland County Sheriff's Office with questions and the answer was, 'We don't have to give you an answer because the statute is so messed up,' " she said.

Oakland County Sheriff Michael Bouchard and other law enforcement officials have said repeatedly that the act is rife with loopholes, and Bouchard's investigators have testified that they found widespread evidence of drug dealing. Michigan's top law enforcer -- Attorney General Bill Schuette -- filed briefs Monday in cases against patients from Oakland and Isabella counties -- including one sent to the Michigan Supreme Court -- and issued a statement saying some Michiganders "are attempting to exploit the law to essentially legalize marijuana."

Yet patients bitterly complain of police harassment and the need for safe access to the drug.

"We need our rights spelled out, so law enforcement can't keep arresting people -- like me," said Adam Brook, 42, of Royal Oak. Brook -- who was prescribed marijuana for chronic back pain and thyroid cancer -- was arrested at his home in March for marijuana possession and intent to deliver the drug.

Brook served as emcee of Saturday's 40th annual Hash Bash in Ann Arbor, where thousands of pot fans gathered on the University of Michigan campus. This year, the event was to champion medical marijuana rights, Brook said.

So will a new weekly radio show called "High Noon," hosted by Steve Greene, 43, of Lyon Township. Greene grows marijuana varieties called Juicy Fruit and Super Lemon Haze in his home, which has been raided twice by police. His show launched at noon Saturday, with a live feed from the Hash Bash, on WDTW-AM (1310). "We're out to make history here" by pushing for changes in the law, Greene said.

Repealing or amending the act would require a three-quarters supermajority in both the state House and Senate, perhaps an impossible standard in the contentious Legislature.

But adding regulations to the act's existing language could be done with a simple majority, said state Sen. Rick Jones, R-Grand Ledge. He is chairman of the powerful Senate Judiciary Committee and has introduced one bill with plans for more in order to fix the act.

"We've had everyone from police and prosecutors to patients and medical personnel and the Michigan Municipal League meeting on this," he said. "It's not a quick process. It's going to take a few weeks" to pass the regulations, once the debates on the state budget end, he said.

"I want to ban medical marijuana bars. We don't have Vicodin bars or Oxycodone bars," he said, naming two addictive painkillers frequently used by drug abusers. "If you need (medical marijuana), you (should) take it home and consume it," said Jones, a former Eaton County sheriff.

"I do feel some urgency" about improving the madical marijuana act, said state Sen. Steve Bieda, D-Warren. Bieda is on the Senate Judiciary Committee and has conferred with Jones. He said he wants to model changes after those in Colorado.

Because Michigan's act is vague, "we have local governments creating a patchwork of ordinances, so it's really time for (state lawmakers) to act," he said.

Adding regulations would also mean licensing revenues that could cover the costs of administering the law.

Before Colorado officials issue medical marijuana business licenses, "we do very in-depth background checks. Anyone going into business must be a Colorado resident for two years -- so we don't have outsiders doing this. They have to be 21. They cannot have any felony drug convictions, and must pay license fees of $7,500-$18,000 a year," Colorado Department of Revenue spokeswoman Julie Postlethwaite said.

It's time for similar regulations in Michigan, Oakland County Prosecutor Jessica Cooper said.

"We regulate alcohol. We regulate other medicines. There needs to be a significant regulatory apparatus" for medical marijuana, she said.

Freep.com

Editorial: Bringing clarity to Michigan's medical marijuana law

Apr 3, 2011|

Of marijuana, two things can be said with confidence:

• A significant majority of Michigan voters believe doctors should be allowed to prescribe the drug for patients to whom it provides relief from illness and pain.

• The law those voters adopted in November 2008 to protect patients and doctors from prosecution for the prescription, cultivation or use of medical marijuana has overwhelmed the state bureaucrats charged with administering it, created loopholes for traffickers, left police and prosecutors too much discretion to harass authorized users, and spawned dozens of court cases that will effectively force judges to make policy as they go -- unless state legislators do the responsible thing and fix the troubled statute.

Today, the Free Press examines some of the difficulties created by the Michigan Marihuana Act -- and suggests how lawmakers can address them without thwarting the compassionate objective Michigan voters have overwhelmingly embraced.

How to fix Michigan's medical marijuana law

Two years after Michigan voters legalized medical marijuana, 10 full-time workers in the state Department of Community Health are struggling to process 550 applications a day from Michigan residents seeking permits to cultivate and use the drug.

The new law obliges the state to approve or disapprove applications within 15 days; last week, state workers were just processing requests that arrived in early December. So far the state has authorized about 64,000 patients to use marijuana and another 25,000 caregivers to grow and administer it. More than 24,000 applications are still pending -- and DCH is already receiving requests for the annual renewals mandated by the new law.

Meanwhile, several Michigan counties are pressing criminal charges against -- and being sued by -- individuals who claim to be cultivating and selling marijuana for

Freep.com

medical use, or providing venues for its consumption by registered users. In other counties, entrepreneurs doing the same thing face little threat of prosecution, much less official regulation.

What a mess!

Almost everyone agrees that Michigan's medical marijuana law isn't working the way it's supposed to.

But there's no consensus on how to fix it -- or even on what needs fixing.

A group of law enforcement officials spearheaded by Oakland County Prosecuting Attorney Jessica Cooper and Oakland County Sheriff Michael Bouchard contend that unscrupulous physicians are prescribing marijuana promiscuously for ill-defined maladies, and that opportunistic entrepreneurs are forging an extra-legal and unregulated market for a controlled substance whose sale and public use remains illegal.

Medical marijuana advocates counter that conscientious physicians and legitimate users are being harassed by law enforcement officials who refuse to reconcile themselves to a legal sea change supported by nearly two-thirds of Michigan voters.

Caught in between are judges, criminal defense lawyers and bureaucrats who complain that the current law simply doesn't address many of the practical questions they're asked to answer every day:

• How can medical marijuana be lawfully obtained?

• Where can it be lawfully consumed?

• What restrictions can local governments, health care providers, employers and landlords impose on authorized users?

• How can registered users be certain the marijuana they're ingesting is pure, safe and appropriate for treating their particular illnesses or symptoms?

• And how can a state that is scrapping for money to provide the most basic government services pay for the bureaucratic machinery required to make it all work?

Two simplistic solutions proposed by advocates at either end of the political spectrum seem equally unworkable. Those who favor outright repeal of the two-year-old medical marijuana law on grounds it has proved impossible to administer are flying in the face of an electorate that has

overwhelmingly endorsed the principle behind the law. And while wholesale decriminalization of marijuana use would render many questions surrounding the new law moot, there is no public mandate for such a move, and plenty of problems associated with legalizing a controlled substance whose use remains proscribed by federal law.

The challenge for legislators is to address the practical problems that stand in the way of the mandate Michigan voters have embraced.

Problem No. 1 Where will medical marijuana come from?

The Medical Marihuana Act clearly authorizes card-carrying patients and caregivers to cultivate marijuana plants in limited quantities for personal use. But it does not specify how plants or even seeds may be lawfully obtained, nor protect unlicensed parties who grow or provide marijuana for purely medical use.

Dispensaries that provide marijuana on a wholesale scale appear to fall outside the scope of existing law -- and some state lawmakers and municipalities want to outlaw them explicitly. But as a practical matter, the state will need to develop procedures for authorizing and licensing suppliers to meet the demands of legitimate users.

Whether the mechanisms for distributing liquor or those for distributing other prescription drugs provide the better model remains an open question.

But the need for some sort of state-approved distribution system is clear -- and the fees that could be imposed for the right to operate such lucrative franchises are a logical source of funds needed to administer the law.

Problem No. 2 Who will make sure prescriptions are appropriate?

Law enforcement critics complain that the state is rubber-stamping marijuana prescriptions without adequately investigating the medical claims on which they're based. But it's unreasonable to expect outmanned Department of Community Health workers to subject medical marijuana applications to a level of scrutiny beyond that required of pharmacists filling prescriptions for other drugs.

Doctors who habitually overprescribe any medication should continue to face scrutiny and discipline by the medical licensing

board, as they do now. But harassment or overzealous prosecution of physicians who appear to be complying with the law should be recognized as an illegitimate effort to thwart the will of the voters.

Problem No. 3 How can Michigan hold up its end?

The resources available to process applications for medical marijuana cards are clearly insufficient to comply with the 15-day processing deadline imposed by Michigan's existing statute.

"We're having difficulty keeping up with the volume," concedes Rae Ramsdell, director of the Bureau of Health Professions division that oversees the application process. And she foresees no let-up in the deluge now that the medical marijuana program's first patients are beginning to seek annual renewals.

But it's unreasonable to make patients endure lengthy waits for a treatment to which they're legally entitled.

What's needed is a schedule of licensing fees for users and/or distributors that supports the costs associated with a reasonably efficient system, like pharmacies use to distribute other prescription drugs.

Problem No. 4 What about rest of us?

The needs of medical marijuana patients should not supersede the legitimate demands of employers and communities who want to safeguard workplaces and roads, or of landlords who want to protect tenants from secondhand smoke. Some conflicts are doubtless destined to be sorted out by the courts, but lawmakers can help by establishing clearer boundaries between the rights of registered marijuana users and the rights of those around them.

Because the Medical Marihuana Act was enacted by voter initiative, substantive changes in the law will require a two-thirds super-majority of both the state House and Senate. That means policymakers seeking a viable fix will have to chart a reasonable path between prohibitionists who want to repeal the law outright and zealots who seek an accelerated path to wholesale legalization.

The existing statute has established that voters are lousy draftsmen. But their desired outcome is clear: a state in which patients for whom marijuana offers relief from illness or chronic pain enjoy the right to obtain it without fear of prosecution or

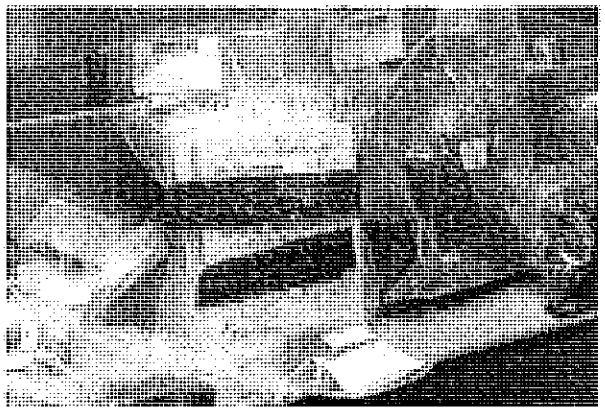
Freep.com

harassment.

The job of our elected representatives is to realize that vision, not to sabotage it.

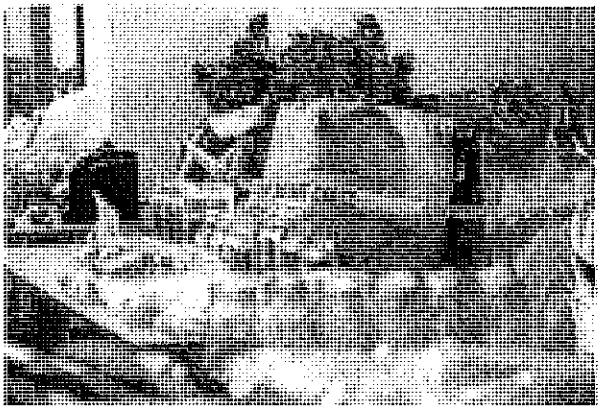
Zoom

WILLIAM ARCHIE/Detroit Free Press



Zoom

PATRICIA BECK/Detroit Free Press



Zoom

Evidence seized during raids related to medical marijuana clinics are displayed for the news media during a news conference at the Oakland County Sheriff's Office last August. / PATRICIA BECK/Detroit Free Press

111,451 63,869 24,976 23,617 8,510 12 5 $100

Applications to use or provide

Patients registered

Caregiver cards issued

Applications pending

VILLAGE OF DEXTER - COMMUNITY DEVELOPMENT OFFICE
8140 Main Street • Dexter, Michigan 48130-1092 • (734) 426-8303 • Fax (734) 426-5614

MEMORANDUM

TO:	Village Council / Planning Commission Donna Dettling, Village Manager
FROM:	Allison Bishop, AICP, Community Development Manager
SUBJECT:	3rd Quarter Board and Commission Update FY 10-11
DATE:	April 6, 2011

Attached you will find the FY 10-11 3rd quarter Board and Commission update, Zoning/Ordinance Activity report, and Project Summary. You will also find an update on current Village projects and a summary of ongoing projects and activity from the Community Development Office.

Parks and Recreation Commission (PaRC)

Westside Subdivision Connector – Project has been submitted for MDEQ/MDNRE permit review. The Village should have a permit by June 2011. Due to funding exchange with County Parks project will likely be added to existing B2B/Warrior Creek Trail connector project awarded to Anlaan and be under construction in the summer 2011. All easements and agreements are signed and in place.

Mill Creek Park – Project is currently being reviewed by grant administrators. Upon approval of plans, specification and bidding documents the project will be bid and likely under construction by June 2011. Project to be completed by May 2012.

Warrior Creek Stairway Project – Final design and engineering being completed. Project will be bid as alternate with Mill Creek Park project and completed summer 2011.

Ice Rink – Rink was closed March 2011. Rink was a success again this year. Liner replacement necessary for next year. New white vinyl fence was a vast improvement for aesthetics of the rink downtown.

Programming and Marketing – The PaRC is preparing for Easter Egg Hunt in April. Staff planned and coordinated event, including sponsorship and volunteer recruitment. Event anticipated to bring people to Community Park and highlight the park assets on the Village's east side of town.

Budget Recommendations – The PaRC provided recommendations for funding in the FY 11-12 budget.

Geocaching – The PaRC researched and has recommended a small investment in a geocache trail to help bring more people to Dexter and to the Village's parks.

Master Plan – The PaRC reviewed and provided input into the Master Plan survey.

Planning Commission

Zoning Ordinance –

Medical Marihuana ordinance amendments (Articles 2, 3, 8, 14 and Chapter 22) were reviewed and recommended; amendments pending at Council.
Article 20 zoning ordinance amendments for building height regulations were reviewed and recommended; amendments were not approved by Council.

2011-2016 CIP – The Planning Commission reviewed and held a pubic hearing on the 2011-2016 CIP. The CIP was recommended for approval on March 7, 2011 after 3 months of work sessions and review. The CIP was presented to Council for approval on April 11, 2011. Staff coordinated project updates within the CIP with all departments and consultants to assure most recent information and data was available within the CIP.

Master Plan – The Master Plan update/review was initiated. The survey was reviewed and recommendations provided. The survey was posted March 29, 2011. Background studies with the new census data will be the next stage of the Master Plan update.

Ordinance Review – The Planning Commission is currently reviewing Article 7, Signs as requested by the ZBA in lieu of a variance request. Article 15B (ARC) and 15D (BRC) based on material design standards that were discussed during a recent site plan review.

Medical Marihuana – Continue to provide information and education on issues as they are being considered by the Board. Participation in the regional collaboration meetings to determine the best course of action for the Dexter area and the Village.

Other

Project Management – Provided detail day to day management of numerous trail projects being coordinated in and around the Village. Coordinated necessary easements, agreements, specifications and bidding. Facilitated design of project elements to assure consistency in trail, railing, bridge, bench, boardwalk design.

OHM Update Meetings – Participated in meetings and project coordination of water main projects and trees, stormwater projects and parks, stormwater projects and other grant proposals currently under review, coordination and update information into the CIP.

Spring Tree Planting – Bid and awarded 2011 Spring tree planting project for completion during Arbor Day week.

Arbor Day Celebration – Planned and coordinated Arbor Day Celebration, including volunteers and collaboration with the Dexter Library.

Baker Road Storm Project – Prepared and submitted permit. Permit granted 3/11. Project to be bid next quarter and construction to start July 1.

Downtown Fire Subcommittee – No Action.

DAPCO Redevelopment Subcommittee – postponed. Contributed to the RFQ process.

Water Trails Meetings – Participate in Huron River Water Trails meetings to continue to promote Dexter as a destination for paddlers and park users as an alternative economic development initiative.

FACEBOOK –Over 680 (up from 650 fans last quarter). Continue to provide updates on a variety of information in and around the Village, including project information, event information, board and commission meeting information, news press on the Village, environmental education and economic development. Add photographs of events, activities when available.

Newsletter – Contributed to the newsletter, ordinance reminders, project/trail updates, parks, tree planting, environmental education, other.

Grants – Awarded DTE Tree Planting Grant for 22 trees for Mill Creek Park and 200 seedlings for Arbor Day Celebration.

Chamber Board – I continue to participate on the Chamber Board and look for ways to coordinate Village activities and economic development opportunities for members, Village residents and business owners. The relationship has resulted in great information sharing and community collaboration.

Please feel free to contact me if you have any questions.
Thank you.

Village of Dexter
3rd Quarter Update 2010-11
January 1, 2011 – March 31, 2011

Dexter Crossing – Blackhawk Development / Signature Home Traditions

NO NEW ACTIVITY

Victoria Condominiums

Preliminary Zoning Compliance	1*
Final Zoning Compliance	0
Units Not Sold (Total Units)	106(114)
Single Family Homes Final Zoning Compliance	0

CONDOS

- * Permit has been reopened for the existing open basement. Not a new permit.
- A maximum of five buildings may be under construction at any one time.
- Homestead exemption forms will be required for each Final Zoning Compliance request.
- Nuisance Violation for open basement being pursued.

SINGLE FAMILY

- 8 vacant single-family home sites remain in Dexter Crossing under BHD control.
- The roads within Phases 1-5A were milled and resurfaced – October 2009

COMMERCIAL

- Dexter Pharmacy, Pack N Mail Plus, Movie Planet, Monica's and Frivolities have vacated the mall leaving occupancy at less than 37% (based on square footage).
- No new information on potential new tenants.
- Dedication of underground utilities still required.

Dexter Crossing (Phases 6-8) - Peters Building Company

NO NEW ACTIVITY

Preliminary Zoning Compliance	1
Final Zoning Compliance	1
Units Remaining (ready for occupancy, not sold)	0
Vacant Lots	50

- Final punch list walk through conducted October 2006. Another final walk necessary prior to dedication.
- An assessment of road maintenance is recommended due to the age of the roads and due to the future request for road dedication.

West Ridge of Dexter –Hazel Ravine Partnership, Peters Building Company and Robertson Brothers

Preliminary Zoning Compliance	0
Final Zoning Compliance	0
Units Remaining (ready for occupancy, not sold)	0
Vacant Lots	79

- Robertson Brothers controls 34 lots.
- Hazel Ravine Partnership controls 24 lots. The basement at lot 62 was removed in December 2010.

- Westridge of Dexter (Peters Building) controls 30 vacant lots. Construction has recently been completed or is underway on several lots.
- HOA granted easement to Village for construction of Subdivision Connector.
- HCMA and HOA granted Village 100 foot easement for the construction of the B2B Trail and Subdivision Connector.
- Trail construction slated to start after May 15, 2011.
- Proposed HCMA trail alignment flagged in January 2011.

Cedars of Dexter – UMRC / Gordon Hall Project

Preliminary Zoning Compliance	0
Final Zoning Compliance	1 (3 units)
Total Units	60

- The Planning Commission recommended approval of the Final site plan on May 7, 2007. The Village Council approved the final site plan on September 24, 2007.
- The development agreement was approved by the Village Council on January 14, 2008.
- Water and sewer permits were granted by the MDEQ in May 2008.
- The Club House was completed in October 2010. $86,968 has been paid for 10.8 tap fees this FY. No new tap fees have been paid in the second quarter.
- The tree contribution of $240,188.52 has been submitted.
- EDC approved Cedars of Dexter Project Plan/Council approved 12-13-10.

Dexter Pharmacy (Phase 1)

- Final Site Plan was approved September 14, 2009 plan date 8-13-09.
- Demolition and site development started in December 2009.
- Site construction started spring 2010.
- Project was completed in September 2010 and the Pharmacy opened in October 2010.
- Tenant (Total Smiles Dentistry) build out occurring on second floor for approximately 1/3 of the available space.

Dexter Wellness Center (Former Colorbok site)

- The Village Council approved the final site plan for the overall site development on October 8, 2007. An extension has been granted until October 8, 2011.
- Water and Sewer permits for the project were issued by the MDEQ in October 2008.
- Brownfield Plan approved by DDA and Council March 2011.
- 5 year timeline requirement to complete project.

Schulz Development – Mill Creek Building

- The Planning Commission recommended approval of the combined site plan on November 5, 2007. The Village Council approved the combined site plan on November 26, 2007.
- The final site plan and development agreement were granted an extension by the DDA and Village Council to December 1, 2010. A second extension of

the site plan and development agreement by the DDA and Village Council until December 1, 2012.

- Developer still interest in the development, however financing cannot be awarded until property is 70% leased.

Plans Approved

- LaFontaine Chevrolet Combined Site Plan Approved December 27, 2010.

Plan Reviews

NONE

Grants

- MNRTF-Michigan Natural Resources Trust Fund - $450,000 (Grant administration review stage)
- Connecting Communities Initiative (CCI) – Application submitted December 2010 (Not Awarded)
- Waterways Infrastructure - $48,000 (Grant administration review stage)
- DTE Tree Planting Grant - $2,830 (Mill Creek Park)

Village of Dexter
3rd Quarter Report 2010-11
January 1-March 31, 2011

3rd Quarter Activity January 1-March 31, 2011	1st Qtr. July-Sept.	2nd Qtr. Oct-Dec	3rd Qtr. Jan-March	4th Qtr. April-June	10-11 YTD Total	09-10 YTD Total	08-09 YTD Total	07-08 YTD Total	06-07 YTD Total	2005 YTD Total	2004 YTD Total	2003 YTD Total
Prelim. Zoning Compli. Permits	15	6	5		26	65	32	32	98	67	211	161
(New Construction)	1	2	1		4	8	2	2	11	12	107	75
Condominium Units	18	0	0		18	39	0	2	0	1	21	2
(Commercial/Office)	3	2	1		6	8	5	5	30	8	3	
(Additions/Remodels/Build outs))	2	1	2		5	20	13	10	21	5	5	3
(Fences)	3	0	0		3	0	2	2	8	2	5	11
(Accessory structure)	1	0	0		1	1	2	1	4	1	5	3
(Decks)	5	1	1		7	9	8	10	24	38	65	65
Final Zoning Compli. Permits	8	11	15		34	36	29	44	58	188	157	122
(New Construction)	1	2	2		5	8	2	10	9	38	85	78
(Additions/Remodels/Build Outs)	4	2	3		9	7	9	10	4	19	6	1
(Fences/decks)	0	3	0		3	7	0	13	25	121	58	43
(Accessory structure)	0	0	0		0	0	0	2	0	2	1	0
(Commercial/Office)	1	3	7		11	6	18	6	19			
(Condominium Units)	6	0	3		9	15	0	3	0	8	7	0
PERMITS/OTHER												
(Temporary Uses/Structures)	0	0	1		1	7	0	6	7	11	7	0
Land Division / Combination	0	0	0		0	2	3	4	2	0	3	2
Ordinance Amendments	2	4	1		7	9	4	15	11	9	11	6
Rezoning or Conditional Rezoning	0	0	0		0	1	2	0	1	0	1	0
Special Use Permits	0	0	0		0	1	1	0	8	6	1	3
Preliminary Site Plan Approvals	0	0	0		0	0	0	1	4	3	0	1
Final Site Plan Approvals	0	1	0		1	0	0	2	4	3	0	2
Combined Site Plan Approvals	0	1	0		1	2	1	3	1	2	0	1
PUD Area Plan	0	0	0		0	0	0	0	1	0	0	2
(Sign Permits)	2	3	2		7	9	10	12	21	13	11	14
(Temporary Signs/Sandwich)	6	3	9		18	32	13	21	37	21	14	
Outdoor Seating Permits	1	0	0		1	10	6	2	5	6		
(ZBA Cases) Non-Residential	0	1	1		2	2	1	1	2	3	5	3
(ZBA Cases) Residential	0	0	0		0	0	2	2	4	4	3	2
Variances Granted	0	1	0		1	2	2	2	5	7	7	5
Demolition Permits	0	1	0		1	6	2	2	6	5	2	4
Right-of-way permits	0	1	1		2	7	1	2	0	4	3	
Park Use	4	1	0		5	15	14	6	7	4		

Village of Dexter
3rd Quarter Report 2010-11
January 1-March 31, 2011

3rd Quarter Activity January 1-March 31, 2011	1st Qtr. July-Sept	2nd Qtr. Oct-Dec	3rd Qtr. Jan-March	4th Qtr. April-June	10-11 YTD Total	09-10 YTD Total	08-09 YTD Total	07-08 YTD Total	06-07 YTD Total	2005 YTD Total	2004 YTD Total	2003 YTD Total
Home Occupation Permits	0	0	0		0	0	0	2	3	2	2	1
Freedom of Information Requests	0	0	0		0	0	1	1	1	1	8	4
Hawkers & Peddlers Permits	1	1	2		4	12	9	9	12	10	7	4
Requests for service/Correspondence	-				0	1	14	9	28	15	33	-
Resident/Merchant/Business Communic.	10	2	1		13	92	6	24	48	38		
Enforcement					0	0	116	200	0			
Initial Notice	55	68	59		182	156	108	181	123	83	155	113
Second Notice	6	3	4		13	9	11	11	8	10	11	20

*** General Code Amendment : Chapter 46 Complete Streets effective January 2, 2011**

Pending Ordinance Amendments: Art. 2, Definitions, Art. 3, General Provisions, Art. 8, Special Land Uses, Art. 14, C-1 District: Medical Marihuana; Chapter 22: Municipal Civil Infraction; Amendents to Article 20 - DENIED

*** Zoning Ordinance Amendments:** None

*** Site Plans : County Parks, Segment D1; Subdivision Connector**

*** Sign Permits: The Cleaning Goddess, Dexter Area Chamber; Northern Pizza**

*** Rezoning: None**

*** Special Use Permits: None**

*** Resolutions/Support : Medical Marihuana Moratorium extended to July 19, 2011**

*** Enforcement :6 signs, 1 nuisance/waste, 5 vehicles, 36 snow, 10 ROW Obstruction, 1 Dog**

*** ZBA : 2820 Baker Road - Second Story sign - DENIED**

*** Modification requests: none**

Revenue -

Through September 30, 2010
Zoning Compliance Permits: $950
Site Plan Review Fees: $0
Misc. Planning/Zoning Fees: $0

Through December 31, 2010
Zoning Compliance Permits: $2110
Site Plan Review Fees: $1515
Misc. Planning/Zoning Fees: $0

Through February 28, 2011
Zoning Compliance Permits: $2,890
Site Plan Review Fees: $1,865
Misc. Planning/Zoning Fees: $0

Through May 31, 2011

AGENDA 4-11-11
ITEM I-5

VILLAGE OF DEXTER **ddettling@villageofdexter.org**
8140 Main Street Dexter, MI 48130-1092 Phone (734)426-8303 ext 11 Fax (734)426-5614

MEMO

To: **President Keough and Council Members**
From: **Donna Dettling, Village Manager**
Date: **April 5, 2011**
Re: **Assistant Village Manager &**
Village Manager Report - Meetiug of April 11, 2011

1. Meeting Review:
   - March 21st – Jamie Cobb of L-n-J Landscape re: discussed 2011 Contract
   - March 21st – Dennis Finnegan of Elite Defense re: Old DAPCO Redevelopment
   - March 21st – Facility Committee
   - March 23rd – Selection Team re: set interview schedule
   - March 28th – Council Meeting
   - March 29th – 5H Coalition Meeting
   - March 30th – OHM Water and Wastewater Project Status, **see attached update.**
   - March 31st – Interview Public Utility Operator
   - April 1st – Interview Public Utility Operator
   - April 1st – Interview Public Utility Operator
   - April 5th – Interview Public Utility Operator

2. Upcoming Meeting Review:
   - April 12th – MERS meeting re: Benefit Change
   - April 13th – Daniel Kesterson re: Eagle Scout project
   - April 18th – CAPT & DART at Scio Township
   - April 19th – Farmers Market and Community Garden Committee meeting
   - April 21st – April DDA meeting
   - April 21st – DWRF Water Main Project Residents meeting

3. Dexter 5H Coalition. There was a Dexter Area Health Coalition meeting on March 29, 2011 at 7:00 p.m. at the Dexter Library. Paul Cousins and Donna Dettling attended. Efforts to build the coalition continue with the goal of attracting representation from several more areas listed on the civic assessment. The next meeting will be in April TBD, and the group will start filling out the civic assessment. A copy of the civic assessment and the coalition development graphic are attached to my report.

4. Hiring process and Interview update. Based on the discussion and direction from the Council Work Session last Saturday the attached memo is presented. Please review the memo and candidate matrix and let me know if I have accurately characterized Council's direction. I'll follow-up at the next meeting with a timeline and offer letter to transition Dan Schlaff into the Superintendent position.

5. Ordinance Review. Dykema is reviewing Chapter 54-Traffic and Vehicle section of the Village Code. They did not receive the historical files from long term storage until the afternoon of March 31st. Dan Schairbaum will be out of the office until April 11. Though he offered to have another lawyer review the information, we would prefer to wait until he is back, since he is the lawyer with the most experience with Village matters.

6. DWRF Water Main Project Citizen meeting. A meeting with the residents in the area impacted by the Water Main Project that is scheduled for construction in the fall is being planned for

April 21, 2011 at 6:30 p.m. at the Library. It is our plan to have a second meeting with the residents in the fall after the contractor is selected. A copy of the letter that was sent to the residents in the project area is attached.

7. Fluoride. Public notification on the May 2nd start of Village water system fluoridation has started. Information will be available in the following sources/locations: Village newsletter, e-mail update, Dexter Library LCD Display, e-mail to Homeowners Associations, and it will be on the May water bill. We are also sending a letter to dentists in Chelsea, Dexter and Ann Arbor.

8. MERS Meeting. The purpose of the April 12 meeting with MERS is to work with them to prepare the proper paperwork for adopting the bridge benefit and closing the defined benefit program. We will also be receiving specific details on their defined contribution program. The goal is to have all the paperwork prepared and on the agenda for the April 25th Council meeting.

9. Adams Billboard. We are working with Adams Billboard to secure our billboard location for 2011. We are requesting a billboard similar to last year, which advertised the Farmers Market, Summer Series, Dexter Daze and Apple Daze hopefully in a location along I-94.

10. Arts, Culture & Heritage Committee. The Committee met on April 5th and continued work on the public art plan. It is the Committee's intention to have a draft plan ready to present to Council on April 25th. The Committee also has two events coming up. The first is a "Creative Connections" event in partnership with the Arts Alliance on May 10. This will be a walk through the artistic offerings in downtown Dexter including the Side Door Gallery, Artistica, Joe & Rosie's, Dexter Arts Center, and Encore Theatre (unconfirmed). The second event is the 3rd Songs, Slams and Smores which will be on May 21st at Community Park.

11. Memorial Day Parade. Included with my report is an update regarding the Memorial Day Parade. The application for the parade will be on the agenda at the next meeting.

Memorandum

OHM

Date: April 1, 2011

To: Donna Dettling, Village Manager

From: Rhett Gronevelt, PE
Christine Phillips, PE

Re: Engineering Project Update

The Village has several ongoing projects in the design and construction phases. Some have just begun, while others are near completion. This memo is to provide an update on some of those projects.

Equalization Basin Project

The equalization (EQ) basin and diversion control structure are operational, and have already been utilized during periods of high sewage flows. The Village staff was trained on the new equipment, and we understand they have done well operating it.

The Equalization Basin Project is mostly complete with some minor punch list items remaining. These items include a valve installation, relocation of the sensors that read the water level in the EQ basin, provision of power to the blower in the diversion control structure, and growth of the grass. Other project items that have been completed include a draft of the Operations and Maintenance Manual and the record drawings.

We have begun the contract closeout process with Sorenson Gross. Several documents are necessary for closeout, so it is expected that the final closeout should be complete by the end of June. Required documents include the Contractor's Declaration, Contractor's Affidavit, Consent of Surety, Sworn Statement and release of permits. Also, because of the federal funding that was received, additional documentation is needed regarding wage rates and the "Buy American" provision. We are still awaiting some certified payrolls and material certifications confirming that products were made in the USA.

As you are aware, we anticipate the project will be approximately 5% over budget, but within the 6% contingency included in the loan. As stated before, this is primarily due to the electrical service upgrade, Parshall Flume connection point, and HVAC upgrades. At this point, further payments to the contractor will not be made until the punch list is completed and all documents have been received.

Water System Improvements Project

The Fifth Well is ready for operation, and the Water Treatment Plant (WTP) has continued to supply water to the Village. Like the EQ Basin project, the Dexter 2010 DWRF Water System Improvements Project is mostly complete with the exception of some minor punch list items. These currently include painting the exterior door and floor at the WTP, installing door vents at both the Fifth Well House and WTP, and replacing some equipment at the WTP that was damaged during construction. Also, the contractor needs to ensure that adequate grass growth occurs at the WTP.

34000 Plymouth Road | Livonia, Michigan 48150
p. (734) 522-6711 | f. (734) 522-6427
www.ohm-advisors.com

While the additional capacity that the Fifth Well provides may only be needed during the summer, it is recommended that the Fifth Well be used throughout the first year of operation (i.e. no winterization) to monitor water quality effects and identify any warranty issues. Items that need to be field tested include the SCADA system operation and final chemical addition. Expect that the optimization of the Fifth Well operation may take a year, as any operational issues are worked out. Once an optimum operation has been determined, the Fifth Well can be brought online only as needed.

The fluoride system is also ready to be used with a target date to begin adding fluoride to the water system of May 2, 2011. The permit for the fluoride is currently being processed by MDEQ. Representatives from the Michigan Department of Environmental Quality have made several site visits, and have offered positive feedback on the work that was completed. They have specifically noted the improvements at the WTP, and are pleased.

As we close out the project, the DWRF project is coming in slightly below the bid amount. The contract closeout process is very similar to the EQ basin project. The same documents are necessary for closeout, including the Contractor's Declaration, Contractor's Affidavit, Consent of Surety, Sworn Statement and release of permits (Washtenaw County Building and Washtenaw County Road Commission). We are still awaiting some certified payrolls and certifications indicating that products were made in the USA. It is expected that the contract will not be closed out until the end of June.

Corrosion Control Treatment

The layout for the additional corrosion control equipment at the WTP has been finalized. The additional chemical feed system will be comprised of a double-walled container in the piping room at the WTP. This will pump an orthophosphate/polyphosphate blend into the water to help reduce pipe corrosion.

The plans are being finalized, and will be provided to three contractors for a quote to complete the work. A permit will need to be obtained from the MDEQ. We will submit for the permit in the beginning of April. It is expected that construction will be completed in June.

This project addresses the elevated copper levels identified during the lead and copper sampling required by MDEQ. In 2010 the MDEQ required the Village to address the corrosion concerns. The MDEQ is aware of the above schedule and it is acceptable.

2012 SRF Project Plan

We met with Village staff on March 30, 2011 to discuss the options for the sludge handling at the wastewater treatment plant (WWTP). The sludge handling evaluation will include three options – 1) anaerobic digestion (currently exists at the plant), 2) anaerobic digestion with incorporation of the Cannibal Solids Reduction Process, and 3) either the bio bag as a permanent option, aerobic digestion, or incorporation of a belt filter press. The sludge handling evaluation will take into consideration capital costs, operations and maintenance costs, and personnel workload.

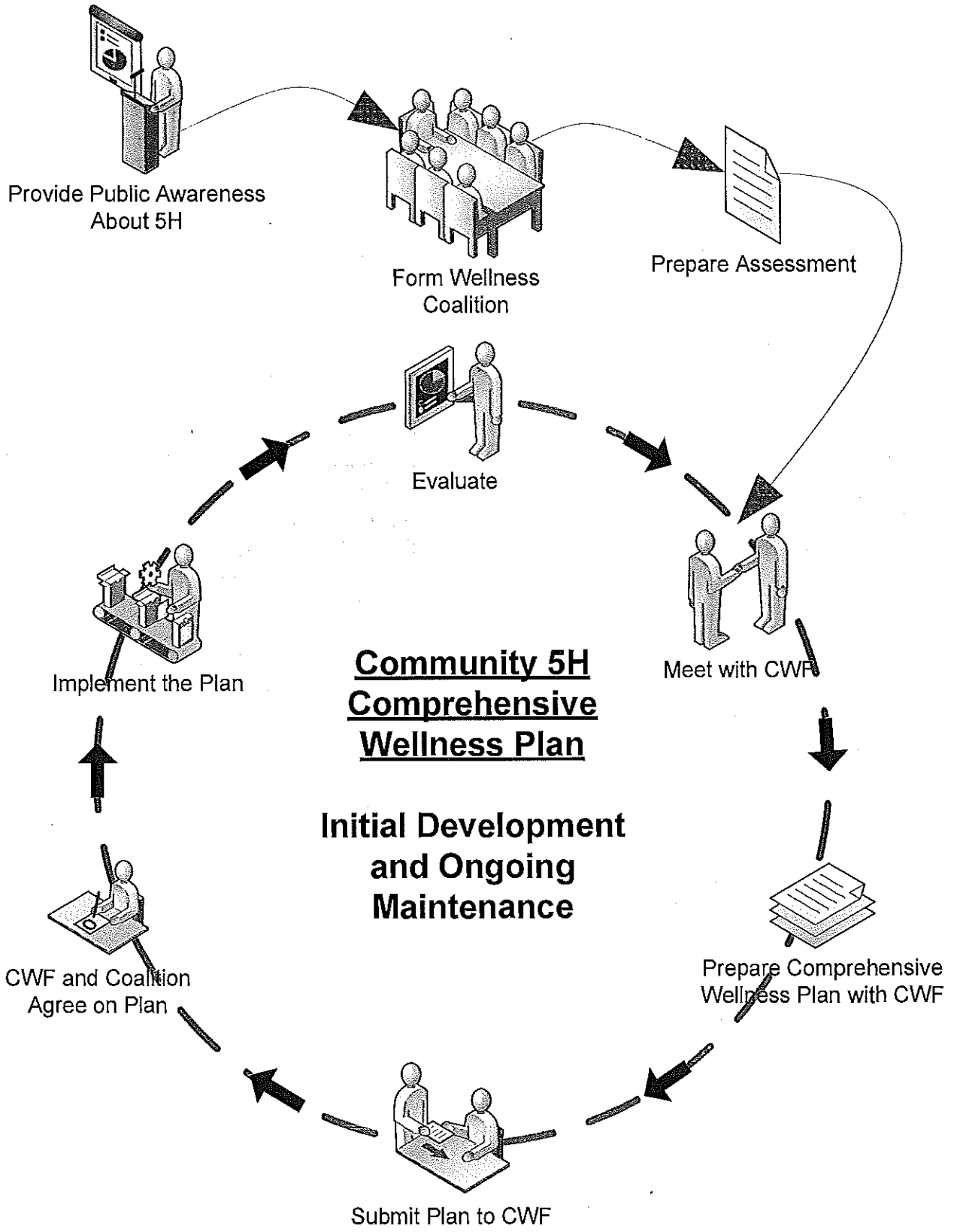
Current design calculations of the sludge process have shown that the primary digester (first stage of the two-stage process) appears to be capable of handling the existing flows and design flows. However, it was confirmed that the sludge storage tank (second stage) is inadequately sized

according to 10 States Standards, which requires 120 – 180 days of storage, when considering the design flows of the WWTP. Currently, the sludge storage tank can handle approximately 150 days of storage with current flows at approximately 0.36 MGD. However, it can only handle approximately 95 days of storage when the plant operates at capacity, approximately 0.58 MGD.

The Asset Management Report completed in January 2011 identified a capital improvement plan for the wastewater system over the next 5 years. We went through that list with Village staff, and identified major areas of repair beyond the sludge handling system that will be incorporated into the SRF Project Plan. These areas are the grit chamber and macerator, building renovation at the WWTP including the HVAC system and laboratory renovation, and overall improvements to the SCADA system.

2011 Water Main Upgrades

The design of the Dexter 2011 Water Main Upgrades project is on hold while we await comments from the MDEQ and Village. We will incorporate the Village's and DEQ's comments at the same time. Also, some items in the field are being confirmed. A public meeting is scheduled for April 21, 2011 to obtain resident feedback. As previously discussed, this project would be bid at the end of June.


Provide Public Awareness About 5H
Form Wellness Coalition
Prepare Assessment
Evaluate
Meet with CWF
Prepare Comprehensive Wellness Plan with CWF
Submit Plan to CWF
CWF and Coalition Agree on Plan
Implement the Plan
Community 5H Comprehensive Wellness Plan
Initial Development and Ongoing Maintenance

Civic Assessment

The purpose of this assessment is to catalogue strengths (capacity) within a community. It will be important for the community and the Chelsea-Area Wellness Foundation to consider the community's readiness to plan and implement a successful comprehensive wellness initiative.

Community_____

Submitted by_____ Title_____

Contact info: phone_____ e-mail:_____

Check the box of any of the following who are represented on your Wellness Coalition (see Glossary for Wellness Coalition description):

☐City/ Village Council President
☐Mayor
☐Chamber of Commerce
☐Restaurants
☐Downtown Development
☐School Administrator
☐Other school representative
☐Recreation council's
☐Youth (21 years of age or younger)
☐Library
☐City/Village Manager
☐Township government
☐Grocery stores
☐Other business/employer representatives
☐School Board member
☐Service & other community-based group (including senior organizations)
☐Health Care Provider/s
☐Religious organizations
☐Other – please list

Please list the methods citizens in your community use to stay informed about community related news and events. If possible, rank the methods from most to least frequently employed (consider newspaper circulation, hits to the city/village website, school district e-mail circulation…).

The following section of this civic assessment addresses leadership.

Describe a recent, successful community effort and how community leaders engaged and included citizens, if at all.

List up to two organizations that take a leadership role in your community. Describe how you can identify the organizations as leading.

The following section addresses collaboration.

Neighborhood Organizations Collaborations

Civic Assessment

Describe recent (within 2 years) projects of any kind demonstrating cooperation between

- the city/village government and the surrounding township governmental bodies
- the school systems and local governments.
- Other community-wide efforts involving multiple organizations.
- your community and a nearby community. Explain who represented your community, their role and how the effort impacted your community.

Describe a positive outcome from one of the efforts.

Describe an unsatisfactory outcome from one of the efforts.

The following section addresses the community's recent efforts to impact wellness. Efforts should be related to the CWF vision (eat better, move more, connect with others in healthy ways and avoid tobacco & other unhealthy substances).

Describe any ways local businesses, particularly restaurants and grocery stores, if possible, have demonstrated an interest in or commitment to community wellness.

Describe efforts, in the last two years, to impact wellness. Include policy recommendations, budgetary or purchasing commitments, projects, curriculum or other efforts by the

- school district or in an individual school building
- your municipality (including city, village or townships)
- health care providers (community-wide efforts, not patient specific)

Provide a list of individuals and organizations in your community who have preliminarily agreed to involvement in the comprehensive wellness initiative. Organizations may be religious, service, food service, health care provider, youth, corporate, governmental, citizen led or others

Organization	Name, phone number & e-mail address

VILLAGE OF DEXTER ddettling@villageofdexter.org
8140 Main Street Dexter, MI 48130-1092 Phone (734)426-8303 Fax (734)426-5614

MEMO

To: **President Keough and Council**
From: **Donna Dettling, Village Manager**
Date: **April 11, 2011**
Re: **Interview Update and Recommendation**

Attached is a candidate matrix that provides a complete list of candidates and identifies the candidates selected for further review and interviews. Although we felt two of the candidates interviewed had skills, experience and personal qualities that we were looking for and we are prepared to choose one for the position, at this time the team is recommending to delay the hire until such time as the following items have been resolved and we can reevaluate the situation:

- Have a better idea of funding available in the Water and Wastewater Funds.
- Use the next 60 to 90 days to sort out the Public Services Superintendent situation. Develop an offer letter and timeline to promote Dan Schlaff into that position. This would include setting specific expectations for the Superintendent role, for example cross training.
- Further refine service activities and appropriate staffing levels for Water, Wastewater, General Fund and Street Fund. I am working with both Dan and Kurt on an activity tracking tool that will assist with this analysis and help us determine service delivery changes and future staffing needs.

Per our discussion at the Project Prioritization Work Session last Saturday, this strategy was recommended to keep moving forward on staffing needs.

I'm preparing an S-3 license follow-up for Pat Brennan, our DEQ Representative. He suggested during his last visit that we would need to retain a certified distribution operator (S-3) who can serve until we hire an S-3 and or Dan Schlaff and Andrea Dorney become an S-3 operators. Dan and Andrea take the test in May, but technically become certified when they receive the license which may not be until July.

Pat Brennan suggested that we hire someone (with the S-3 license) to be on 24-hour standby for emergencies, and show up 2 days per week to check in. I will work with Pat to see if we can reduce this to one day per week and set up a temporary contract with Tetra Tech to cover our S-3 license needs until July.

	S3 Distribution D3 Treatment C Sewer				Licenses						
Rank	Applicant		Address	Phone & Email						Reference Check	Comments
	Chevtchenko	Natalia	27975 Trailwood Court Farmington Hills MI 48331	313-737-8161 natchev@ymail.com	D				$15/hour expected	Summary sheet with reference feedback prepared.	last employment ended 3-2010
	Clements	Darrell	115 S. State Street Nashville, MI 49073	517-852-2209 or 269-838-1406 Jr9591@sbcglobal.net	D3	S3	L2	CDL	$15/hour expected	Summary sheet with reference feedback prepared.	Village of Nashville MI ended 11-2008see wage history. **Interviewed 4-1-11**
	Craigmile	Don	218 West McKay Saline, MI 48176	734-429-2492 Craigmile2@AOL.com	S3?				Not provided	Summary sheet with reference feedback prepared.	Laid off 11-2011 from OHM Experience in Water and Wastewater Operations- hired FT Temp Village licenses inactive **Interviewed 4-5-11**
	Friedrich	Richard	469 Dailey Court Fowlerville, MI 48836	810-357-6966 friedrich295@gmail.com	D1	S1	F3	A,B,C,D ,L,L2	$22/hour expected	Summary sheet with reference feedback prepared.	last employment ended 12-2010
	Mauer	Scott	7741 Clyde Road Fenton, MI 48430	810-280-8918 tjguy30@yahoo.com	D4	S3		CDL-B	Not provided	Summary sheet with reference feedback prepared.	Laid off from Milford **Interviewed 3-31-11**
	Mazur	Paul	28494 Lorraine Drive Farmington Hills, MI 48336	810-686-9882 mann0213@aol.com				B,C,D	$24/hour expected	Summary sheet with reference feedback prepared.	last employment ended 11/2009
	Santure	Paul	831 Stetson Tecumseh, MI 49289	734-649-9900 paulsanture@gmail.com	D	S4	D4		$15/hour expected	Summary sheet with reference feedback prepared.	last employment ended 7-2009 licenses inactive **Interviewed 4-1-11**
	Halliwell	Robert	12559 Wolf Lake Forest Jackson, MI 49201	734-660-4786 bahyr09@yahoo.com	D2	F4	S2		$61,568 Salary	Removed himself from consideration couldn't make wage and benefit package work	Currently employed by Infrastructure Alternatives
	Markose	Raju	16929 Ryan Livonia, MI 48154	734-261-8343 313-729-6856				A,B,C,D	Not provided	Removed himself from consideration couldn't make wage and benefit package work	Currently employed Pinnacle Foods
	Bell	Brent	3200 Jeanette Drive Chelsea, MI 48118	734-433-1427 bsmggbell@sbcglobal.net	None				$23 per hour		
	Bokros	Edward	12800 McKinley Heights Drive Chelsea, MI 48118	734-433-0435 734-216-7622	None				Not provided		Independent Contractor
	Green	Michael	5936 S. Mohawk Ypsilanti, MI 48197	517-605-1798				CDL			
	Hamilton	John	2789 Golfside Road Apt 102 Ypsilanti, MI 48197	734-635-3034 Hamiltonjohn25@yahoo.com	None				Not provided		
	Heldt	Ronald	12601 Hitchingham Road Milan, MI 48160	734-320-3759 raheldt@sbcglobal.net	None				$9 per hour		
	King	Lawrence	3668 Spyglass Drive Oakland, MI 48363	248-726-9672 589-413-7397 wolf3592@sbcglobal.net	None				Not provided		
	Mercer	Jeffrey	9610 Fleming Road Dexter, MI 48130	734-426-3894 jeffreymercer6121@sbcglobal.net				CDL	19.00 per hour		
	Skalski	Michael	9910 Riverview Pinckney, MI 48169	810-923-1054 askalski@live.com	None				Not provided		
	Sproull	Frederick	11103 McGregor Road Pinckney, MI 48169	734-878-2015 jsproull2015@yahoo.com	None				19.73 per hour		
	Tommelleo	Rick	2801 Lakeside Drive Lexington, OH 44904	419-884-2073 419-565-8386 rtommello@gmail.com	None				Not provided		Village of Lexington OH
	Uphaus	Joseph	17675 W. Pleasant Lake Road Manchester, MI 48158	589-907-4252	None				Not provided		
	Walton	Fredrick	11610 Louis Lane Whitmore Lake, MI 48189	734-777-1623 fredbuck1@juno.com	None				Not provided		
	Wolf	David	14400 Island Lake Road Chelsea, MI 48118	734-433-0625 or 355-5075	None				Not provided		

VILLAGE OF DEXTER

ddettling@villageofdexter.org

8140 Main Street Dexter, MI 48130-1092 Phone (734)426-8303 Fax (734)426-5614

MEMO

To: **Larry Stalker, Adjutant Post #557**
Fax# 426-5513
From: Donna Dettling, Village Manager
Date: April 6, 2011
Re: Memorial Day Parade and Memorial Service for Veterans

Attached is a partially filled out Application. The main difference in the application from prior years: we've combined the Park Permit and the use of Right-Of-Way/Special Event application into one document. Our goal was to simplify the process, and reduce the burden on those coordinating worthwhile events in our community.

The intent is to keep your event exempt as a "Community Event" even though the Legion is located outside the Village. However, we will need to collect the Damage Deposit, which we will return to you the following day.

I've noted that the application will be on the Council consent agenda for the April 25, 2011 meeting. Approval can be granted by Council contingent upon staff working through any remaining items on the application. Note the insurance requirement has been met. As in years past the Village will be coordinating a meeting with the Sheriff Department, Dexter Area Fire Department, Village staff and Legion volunteers to finalize the parade route and work through any other outstanding concerns. I included a copy of last year's parade route map, which could be used for this application.

Except for the signatures from both DAFD and WCSD, which can be secured at the coordination meeting, there aren't many loose ends for the application process. Please contact me after your meeting with the Legion to submit the application and set up a time for a coordination meeting. I look forward to another successful event this year.

VILLAGE OF DEXTER-PARKS COMMISSION

8140 Main Street • Dexter, Michigan 48130-1092 • (734) 426-8303 • Fax (734) 426-5614

Date Received:_____

APPLICATION FOR PARK/FACILITY USE
AND RELEASE OF LIABILITY WAIVER

Applicant/Sponsoring Party American Legion Post 557 Phone/Email 8225 Dexter-Chelsea Road Dexter MI

Primary Contact Larry Stalker Phone/Email 313-938-3908

Secondary Contact Jim Dempsey Phone/Email 424-0168

Address (City, State, Zip) 11717 Island Lake Road Dexter MI

Brief Description of the Event:
(1) Memorial Day Parade
(2) Memorial Service for veterans

Day and hours for which the permit is desired, and rain date, if applicable:
Parade @ 10:00 am Service @ ~~11:00 am~~ 7:00am-Noon May 30, 2011

CHECK ALL THAT APPLY

Park Use ☑ Facility Use ☐ List the Facility _____ Road Closure ☑ Fire/Burning ☐

FEES

Residents – $25/4 hours
Non Village Residents -$150/4 hours, $50 each additional hour.
✓ Exempt from Fee: Chamber, Non-profits (501(C)3), Community Events
Damage Deposit Required - $200 for ALL users

THE FOLLOWING ACTIVITIES REQUIRE A PARKS/FACILITY USE PERMIT (check ALL that apply)

☐ Conduct exhibitions.
☑ Hold a parade.
☐ Display, or offer for sale, any article in any park or recreation area.
☑ Hold assembly involving 30 participants or more (exempts classroom activities).
☐ Construct or erect any building or structure of whatever kind, whether permanent or temporary or sell or give away from such tent, stand or other structure any food, drink, or other thing, or run or string any public service utility into, upon or across such lands.
☐ Distribute, deliver or place any bill, billboard, placard, banner, circular, or other advertisement.
☐ Furnish and/or consume any beer, wine, or other alcoholic beverage within the boundaries of any park or recreation area.
☑ Road Closure
☐ Fire Pit or other fire activities

INSTRUCTIONS AND REQUIREMENTS FOR APPLICATION

1. Application must be filed, and complete, at least 3 weeks prior to scheduled event (includes administrative approval). It is recommended that contact be made with the Sheriff's Dept. and Fire Dept. immediately if road closures, contracts and authorizations will be necessary.

2. Contact the Washtenaw County Sheriff Department substation in Dexter (734) 426-0228 to evaluate the need for contracted officers for event, routes, times and fee. Provide copy of agreement/contract with WCSD. This can take up to 3 weeks, please plan accordingly.

3. Contact the Dexter Area Fire Department (734) 426-4500 to evaluate the need for contracted officers for event, routes, times and fee. Provide copy of agreement/contract with the DAFD and obtain approval signatures.

   _____ _____ _____ _____
   DAFD Signature Date WCSD Signature Date

4. The Washtenaw County Road Commission (734) 761-1500 may require additional Road Closure permits for events within their jurisdiction.

4-25-11 ✓ 5. Council Notification Required for all special events, excluding general park or facility use requests. Request must be submitted a minimum of 2 weeks prior to scheduled event.
   DATE OF COUNCIL APPROVAL/CONSENT: _____

✓ 6. General liability insurance in the amount of $1,000,000 must be provided by all groups/organizations and must name the Village of Dexter as additionally insured. The insurance shall be provided for the day of the event only. Individuals issued permits for facility use shall check with their homeowners insurance policy to assure that coverage is provided for hosted events off site. Received 4-5-11

7. Hold harmless/indemnification waiver (below) must be signed and dated.

8. Signage – Council approval is required for all temporary signs advertising an event. Provide the Village with a road closure sign plan indicating where signs are required. The Village of Dexter has limited road closure signage therefore contracts may be required with a road sign company. Contact Poco-734-397-1677; or Spartan- 313-292-2488, if applicable.

9. A complete diagram/map/routes for events and road closures must include distances, schedule, etc.

N/A 10. Road Closures require that the applicant notify all residents/businesses affected by the closure. Notification must be completed a minimum of 2 weeks prior to the event. Please indicate on the permit the date in which notification will be completed. DATE COMPLETED:_____

11. Loading and Unloading is NOT permitted within parks and on the grass unless permission is specifically granted. If loading and unloading is required temporary road closures may be arranged.

12. Application must note if there will be alcoholic beverage sales at your event. Additional liability insurance is required for events with alcohol sales and a copy of the insurance must be provided.

12. Waste Management – You are responsible for clean up after your event. Arrangements should be made with Waste Management for trash disposal: (800) 971-7490.

✓ 13. Provide information on the village services that will be requested, i.e. barricades, detour signs, etc.
   DPW to coordinate with Legion for barricades.

14. Publication Methods – Please circle all that apply:(Village event calendar, village newsletter, Dexter Leader, Chamber Newsletter, Flyers, Brochures, Banners,
   Others_____)

TERMS OF USE

As a representative for and on behalf of the Sponsoring Party, the applicant acknowledges the following:

Exempt

1. Sponsoring parties, that are individual residents, or commercial or non-profit enterprises with a State registered operating address within the Village of Dexter, are entitled to use the Village parks and assets of the parks at no charge. All other sponsoring parties will be charged non-resident fees at a *minimum* rate of $150. This rate is a block rate and allows the Sponsoring Party a maximum of four contiguous hours of rental use. Additional hours may be requested and authorized at a rate of $50 per hour.
2. If the Sponsoring Party is authorized to use a park gazebo or other designated facility or space, expect to have exclusive use of that gazebo, facility or designated space for the period defined in this permit.
3. The park, in which the authorized activity will be located, will continue to be open for use by the public during the period of the authorized activity and the authorized activity or use of the park will not unreasonably interfere with or detract from the general public's enjoyment of the park during the authorized hours of the event.
4. The authorized activity or use will not unreasonably interfere with the promotion of public health, welfare, safety and recreation consistent with Dexter's mission.
5. The authorized activity or use will not include or cause violence, crime or disorderly conduct on the part of any individual participating in the authorized event, activity, or use.
6. Village of Dexter parks and park facilities are valuable community assets and, as such, are to be treated with respect and care including, but not limited to, all structures, lighting, benches, and related physical assets. No modifications are to be made to any park or park asset without the express written consent of the Village of Dexter. Modifications include affixing anything to the gazebos. All natural areas, trees, boulders, and other landscaping, and memorials are to be protected from damage and not subject to wear and tear from either human or animal activity.
7. A $200 damage deposit will be required for all events. The damage deposit is to assure that potential repair costs are covered, if applicable, and determined solely by the Village of Dexter. The deposit will be returned upon inspection of the facilities the following workday.
8. The Sponsoring Party agrees that all site clean-up is the responsibility of the Sponsoring Party and not the Village of Dexter.
9. To the best of the Sponsoring Party's ability, the authorized activity will not require or cause unanticipated or unauthorized expense by the Village of Dexter, its departments, units or services, or its community police operations. The Village of Dexter and/or its community police operation reserve the right to invoice the Sponsoring Party for additional costs incurred as a result of the authorized use specified in this application. It will be the responsibility of the Sponsoring Party to pay such costs. Such costs may be related but not limited to police services, damage to facilities, landscaping, sidewalks, grass, or other park assets, or post-activity area or facility clean-up.
10. Rental fees and damage deposits, if applicable, must be paid in full before the permit is granted.
11. The Sponsoring Party must provide a copy of the permit, if requested, at the event.

HOLD HARMLESS AGREEMENT

To the fullest extent permitted by law, American Legion Post 557, the Sponsoring Party, agrees to defend, pay in behalf of, indemnify, and hold harmless the Village of Dexter, its elected and appointed officials, employees and volunteers and others working in behalf of the Village of Dexter against any and all claims, demands, suits, or loss, including all costs connected therewith, and for any damages which may be asserted, claimed or recovered against or from the Village of Dexter, its elected and appointed officials, employees, volunteer or others working in behalf of the Village of Dexter, by reason of personal injury, including bodily injury or death and/or property damage, including loss of use thereof, which arises out of or is in any way connected or associated with this contract.

Date _____ Signed _____

FOR OFFICE USE ONLY

Approved/Denied on _____ By: _____
Title: _____

Approval Granted with the following conditions:

_____

- ☐ Village Resident ($25)
- ☐ Non-Village Resident ($150)
- ☐ Chamber (No Fee)
- ☐ $50 Additional Fee for Special Event Road Closure
- ☐ Damage Deposit (ck#_____)

POSTED: _____
FEE: _____ **REC#:** _____

Thank you for supporting Dexter Parks and the Village of Dexter.

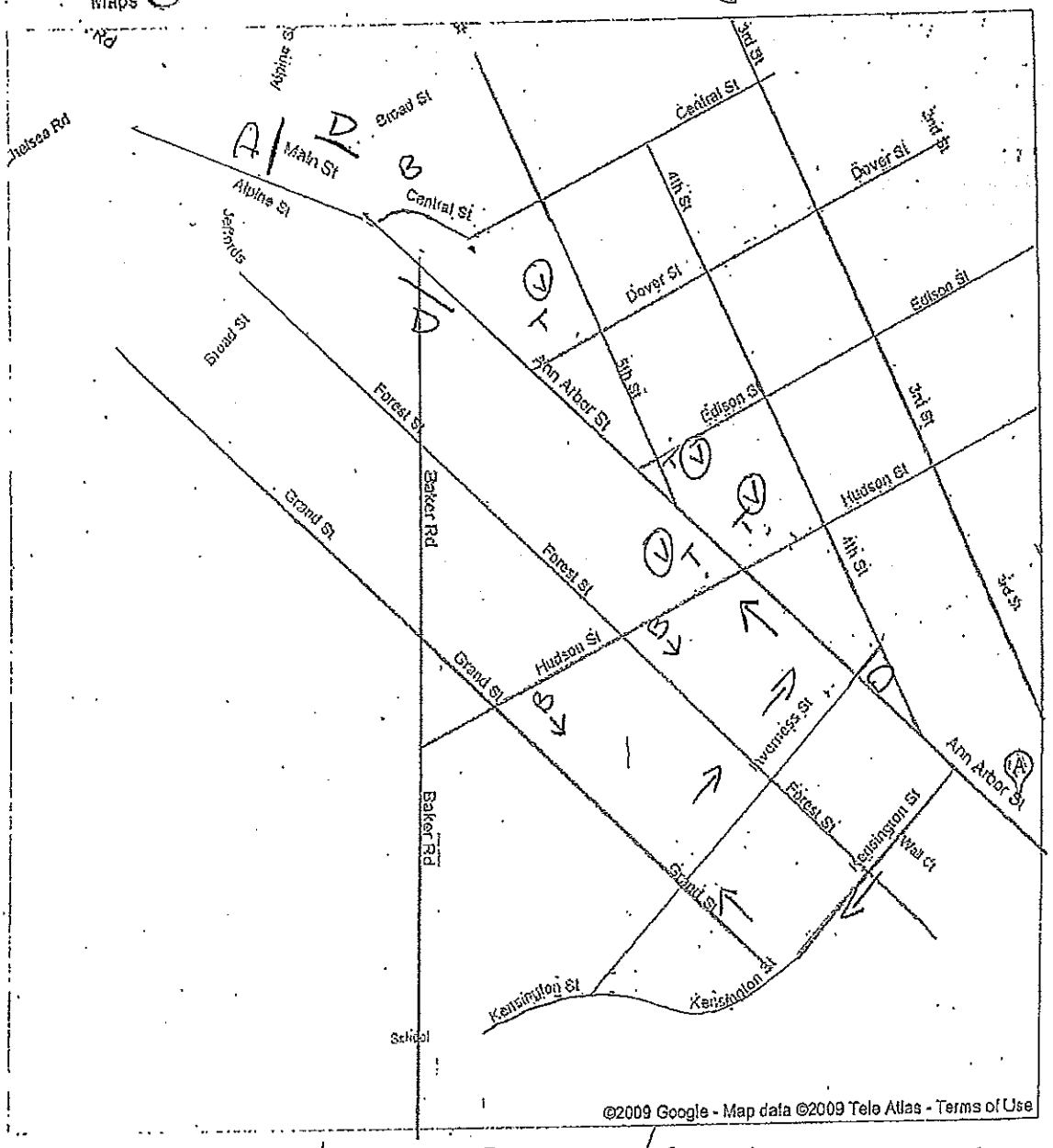
Please let us know how we can help by contacting the Village offices at 734-426-8303.

We encourage you to contact the Dexter Chamber of Commerce at 734-426-0887 if you are in need of catering or other commercial service assistance.

10 AM PARADE

Google Maps

Address Dexter, MI



BARRICADES @ HUDSON / GRAND + INVERNESS / GRAND.
~~Kensington~~ INVERNESS + DEX AZ - DEPUTY
Broad + MAIN "
Alpine + MAIN "
BAKER + MAIN "

T = TAPE
B = BARRICADE
(V) = Volunteer
Staging area

AGENDA 4-11-11
ITEM I-6.

Village President Report

Hello Residents and Fellow Council Members,

Here is a summary of my activity since my last report and some of my future planned activities:

Activities Since my Last Report

March 31, 2011 – Regional Medical Marijuana meeting with representatives of Dexter Twp, Lima Twp, Scio Twp, Webster Twp and the Village of Dexter. I will be working to set up the next meeting and consistent with the discussion at the first meeting, I plan to invite the County Sheriff and our County Commissioners that represent us in this area.

April 1, 2011 – Lunch with State Representative Mark Ouimet – we discussed Governor Snyder's revenue sharing plan, the positive impact of the new census numbers on the Village and several of the regional initiatives going on in the area.

April 2, 2011 – Capital Improvement Plan – Priority Project Workshop

Future Activities

April 11, 2011 – Village Council Meeting

April 20, 2011 – Regional Fire Department meeting

April 21, 2011 – Downtown Development Authority Meeting

April 25, 2011 – Village Council Meeting

Village Manager Review Process - I would like to complete the Village Manager Review process during the month of April. In the past we have had a Council workshop to discuss Council thoughts and then last year, following the group workshop, I met individually with the Village Manager to complete the review. I would like to take this approach again this year and would like to suggest the evening of Wednesday, April 20th for the Council workshop. Alternate Wednesdays could also work. Please let me know your availability for this date.

Please let me know if you have any questions. I hope to see you around our town.

Shawn Keough

Village President

(734) 426-5486 (home) or (313) 363-1434 (cell phone)

AGENDA 4-11-11

ITEM 5-1

SUMMARY OF BILLS AND PAYROLL 11-Apr-11

Payroll Check Register	04/06/11	$40,446.19	Bi-weekly payroll processing includes quarterly payment to Council
Account Payable Check Register	04/11/11	$101,611.87	
		$142,058.06	TOTAL BILLS & PAYROLL EXPENDED ALL FUNDS

Summary Items from Bills & Payroll	Amount	Comments

ALL PAYABLES ARE WITHIN ACCEPTABLE BUDGET LIMITS
DETAIL VENDOR LIST AND ACCOUNT SUMMARY PROVIDED

Exceptions:

Line items associated with Ed's cashouts and the longevity cashouts may need to be adjusted depending on the overall expenditures of the relevant departments

Line Item 101-210-000-810-000 will need an amendment to cover additional attorney fees

"This is the summary report that will be provided with each packet. Approval of the total bills and payroll expended, all funds will be necessary."

VENDOR APPROVAL SUMMARY REPORT

Date: 04/06/2011
Time: 11:24am
Village of Dexter Page: 1

Vendor Name	Vendor Number	Description	Check Amount	Hand Check Amount
ABSOLUTE COMPUTER SERVICES	ABSOLUTE C	SPYWARE REMOVAL	90.00	0.00
AESCHLIMAN EQUIPMENT CO.	AESCHLIMAN	VALVE	395.49	0.00
ALEXANDER CHEMICAL CORPORATION	ALEXANDER	CHEMICALS	1,769.50	0.00
ARBOR SPRINGS WATER CO.INC	ARBOR SPRI	office	5.75	0.00
BELL EQUIPMENT COMPANY	BELL EQUIP	MAINTENANCE	274.61	0.00
ALLISON BISHOP	BISHOP	Arbor Day	401.50	0.00
CARLISLE-WORTMAN ASSOCIATES	CARL-WORT	MASTER PLAN	1,375.00	0.00
CARLSON COMMUNICATION	CARLSON	PHONE SERVICE	173.00	0.00
CINTAS CORPORATION	CINTAS	MARCH INVOICES	715.94	0.00
CMR MECHANICAL	CMR	LABOR	8,860.00	0.00
COMCAST	COMCAST	WWTP	65.28	0.00
CORRIGAN OIL COMPANY	CORRIGAN O	WWTP	2,853.77	0.00
COURTNEY NICHOLLS	COUR	POSTAGE	18.30	0.00
CULLIGAN WATER CONDITIONING	CULLIGAN	WWTP	37.44	0.00
CUMMINS BRIDGEWAY	CUMMINS	LABOR	1,759.41	0.00
DEXTER PHARMACY	DEX PHARMA	SHIPPING	10.53	0.00
DIUBLE EQUIPMENT INCORPORATED	DIUBLE EQU	FILTERS	637.39	0.00
DR. BARBARA WEHR	WEHR	Patient: Kurt Augustine	46.25	0.00
DYKEMA GOSSETT PLLC	DYKEMA	MARCH INVOICE	2,037.60	0.00
GRISSOM JANITORIAL	GRISSOM	MARCH SERVICE	320.00	0.00
HACH COMPANY	HACH CO	CHEMICALS	194.40	0.00
HACKNEY HARDWARE	HACKNEY	MARCH INVOICES	930.98	0.00
HERITAGE NEWSPAPERS	HERITAGE N	LEGALS	49.50	0.00
LOWE'S BUSINESS ACCOUNT	LOWE S	OFFICE LOCK	129.97	0.00
MICHIGAN PRINTER SERVICE	MPS	PRINTER REPAIR	294.50	0.00
NORTH CENTRAL LABORATORIES	NCL	LAB	369.45	0.00
PARTS PEDDLER AUTO SUPPLY	PARTS PEDD	MARCH INVOICES	447.86	0.00
SCIO TOWNSHIP	SCIO	FIRE STUDY	161.25	0.00
MARIE A. SHERRY	SHERRY/MA	MILEAGE	89.32	0.00
SPRINGFIELD WORKSHOP, INC	SPRING FIE	EASTER EGG HUNT	394.63	0.00
~~TANNER EXCAVATING~~	~~TANNER~~	~~SOIL EROSION REPAIRS~~	~~1,100.00~~	~~0.00~~
UIS PROGRAMMABLE SERVICES INC	UIS PROGRA	WWTP	528.00	0.00
VARNUM, RIDDERING, SCHMIDT	VARNUM, RI	LEGAL SERVICES	458.25	0.00
WASHTENAW COUNTY SOIL EROSION	SOIL EROSI	MAINTENANCE	130.00	0.00
WASHTENAW COUNTY TREASURER	W CTY TREA	LAW ENFORCEMENT	37,648.75	0.00
WASTE MANAGEMENT	WASTE MANA	ROLL OFF	36,838.25	0.00
		Grand Total:	101,611.87	0.00

Fund / Department / Account	GL Number Abbrev	Vendor Name / Invoice Description	Check Number	Invoice Number	Due Date	Amount
Fund: General Fund						
Dept: Village Council						
101-101.000-802.000	Profession	SCIO TOWNSHIP FIRE STUDY	0	1926	04/04/2011	161.25
				Total Village Council		161.25
Dept: Village Manager						
101-172.000-977.000	Equipment	MICHIGAN PRINTER SERVICE PRINTER REPAIR	0	11H0144	04/04/2011	98.17
				Total Village Manager		98.17
Dept: Attorney						
101-210.000-810.000	Attorney F	DYKEMA GOSSETT PLLC MARCH INVOICE	0	1384982	04/04/2011	2,037.60
				Total Attorney		2,037.60
Dept: Village Clerk						
101-215.000-901.000	Printing &	HERITAGE NEWSPAPERS LEGALS	0	04/04/11	04/04/2011	49.50
				Total Village Clerk		49.50
Dept: Village Treasurer						
101-253.000-861.000	Travel & M	MARIE A. SHERRY MILEAGE	0	04/04/11	04/04/2011	89.32
				Total Village Treasurer		89.32
Dept: Buildings & Grounds						
101-265.000-727.000	Office Sup	ARBOR SPRINGS WATER CO.INC office	0	1255442	04/04/2011	5.75
101-265.000-935.000	Bldg Maint	CINTAS CORPORATION MARCH INVOICES	0	04/04/11	04/04/2011	140.67
101-265.000-935.001	Office Cle	GRISSOM JANITORIAL MARCH SERVICE	0	137X	04/04/2011	320.00
101-265.000-937.000	Equip Main	ABSOLUTE COMPUTER SERVICES SPYWARE REMOVAL	0	62948	04/04/2011	90.00
101-265.000-955.000	Miscellane	LOWE'S BUSINESS ACCOUNT OFFICE LOCK	0	04/04/11	04/04/2011	129.97
				Total Buildings & Grounds		686.39
Dept: Village Tree Program						
101-285.000-731.001	Trees	ALLISON BISHOP Arbor Day	0	04/04/11	04/04/2011	400.00
				Total Village Tree Program		400.00
Dept: Law Enforcement						
101-301.000-803.000	Contracted	WASHTENAW COUNTY TREASURER LAW ENFORCEMENT	0	100210X	04/06/2011	37,648.75
				Total Law Enforcement		37,648.75
Dept: Planning Department						
101-400.000-802.000	Profession	CARLISLE-WORTMAN ASSOCIATES MASTER PLAN	0	2113-128	04/04/2011	1,250.00
101-400.000-802.000	Profession	CARLISLE-WORTMAN ASSOCIATES PLANNING	0	2113-127	04/04/2011	125.00
101-400.000-861.000	Travel & M	ALLISON BISHOP Arbor Day	0	04/04/11	04/04/2011	1.50
				Total Planning Department		1,376.50
Dept: Department of Public Works						
101-441.000-721.000	Health & L	DR. BARBARA WEHR Patient: Kurt Augustine	0	04/04/11	04/04/2011	46.25
101-441.000-740.000	Operating	HACKNEY HARDWARE MARCH INVOICES	0	04/04/11	04/04/2011	39.55
101-441.000-740.000	Operating	PARTS PEDDLER AUTO SUPPLY MARCH INVOICES	0		04/04/2011	359.36
101-441.000-745.000	Uniform Al	CINTAS CORPORATION MARCH INVOICES	0	04/04/11	04/04/2011	281.45
101-441.000-751.000	Gasoline &	CORRIGAN OIL COMPANY DPW	0	5522439	04/04/2011	1,926.24
101-441.000-937.000	Equip Main	AESCHLIMAN EQUIPMENT CO. VALVE	0	C111708	04/04/2011	395.49
101-441.000-937.000	Equip Main	BELL EQUIPMENT COMPANY MAINTENANCE	0	0075903	04/04/2011	274.61

Fund / Department / Account	GL Number Abbrev	Vendor Name / Invoice Description	Check Number	Invoice Number	Due Date	Amount
Fund: General Fund						
Dept: Department of Public Works						
101-441.000-937.000	Equip Main	DIUBLE EQUIPMENT INCORPORATED FILTERS	0	04/04/11	04/04/2011	637.39
101-441.000-937.000	Equip Main	HACKNEY HARDWARE MARCH INVOICES	0	04/04/11	04/04/2011	22.85
				Total Department of Public Works		3,983.19
Dept: Solid Waste						
101-528.000-805.000	Solid Wast	WASTE MANAGEMENT COMMERCIAL SERVICE	0	7109661	04/06/2011	18,803.09
101-528.000-805.000	Solid Wast	WASTE MANAGEMENT RESIDENTIAL SERVICE	0	7108352	04/06/2011	17,705.05
101-528.000-806.000	Contracted	WASTE MANAGEMENT ROLL OFF	0	04/05/11	04/05/2011	330.11
				Total Solid Waste		36,838.25
Dept: Parks & Recreation						
101-751.000-977.000	Equipment	SPRINGFIELD WORKSHOP, INC EASTER EGG HUNT	0	S3481	04/04/2011	394.63
				Total Parks & Recreation		394.63
					Fund Total	83,763.55
Fund: Mill Creek Park Project Fund						
Dept: Capital Improvements						
405-901.000-830.000	Engineerin	TANNER EXCAVATING SOIL EROSION REPAIRS	0	04/4/11	04/04/2011	1,100.00
405-901.000-830.000	Engineerin	WASHTENAW COUNTY SOIL EROSION MAINTENANCE	0	1000008-32211	04/04/2011	65.00
				Total Capital Improvements		1,165.00
					Fund Total	1,165.00
Fund: Sewer Enterprise Fund						
Dept: Administration						
590-248.000-811.000	Atty Misc	VARNUM, RIDDERING, SCHMIDT LEGAL SERVICES	0	841872	04/04/2011	458.25
				Total Administration		458.25
Dept: Sewer Utilities Department						
590-548.000-728.000	Postage	COURTNEY NICHOLLS POSTAGE	0	04/04/11	04/04/2011	18.30
590-548.000-742.000	Chem Plant	ALEXANDER CHEMICAL CORPORATION CHEMICALS	0	0449821	04/04/2011	635.00
590-548.000-742.000	Chem Plant	ALEXANDER CHEMICAL CORPORATION CHEMICALS	0	0450254	04/04/2011	1,134.50
590-548.000-743.000	Chem Lab	HACH COMPANY CHEMICALS	0	7170543	04/04/2011	194.40
590-548.000-743.000	Chem Lab	HACKNEY HARDWARE MARCH INVOICES	0	04/04/11	04/04/2011	407.37
590-548.000-743.000	Chem Lab	NORTH CENTRAL LABORATORIES LAB	0	284066	04/04/2011	369.45
590-548.000-745.000	Uniform Al	CINTAS CORPORATION MARCH INVOICES	0	04/04/11	04/04/2011	112.77
590-548.000-802.000	Profession	UIS PROGRAMMABLE SERVICES INC WWTP	0	530337315	04/04/2011	528.00
590-548.000-802.000	Profession	WASHTENAW COUNTY SOIL EROSION MAINTENANCE	0	0900126-32211	04/04/2011	65.00
590-548.000-803.003	Sludge hau	HACKNEY HARDWARE MARCH INVOICES	0	04/04/11	04/04/2011	224.59
590-548.000-824.000	Testing &	DEXTER PHARMACY SHIPPING	0	04/04/11	04/04/2011	10.53
590-548.000-920.001	Telephones	COMCAST WWTP	0	04/04/11	04/04/2011	32.64
590-548.000-935.000	Bldg Maint	CMR MECHANICAL LABOR	0	6339	04/04/2011	220.00
590-548.000-935.000	Bldg Maint	CINTAS CORPORATION MARCH INVOICES	0	04/04/11	04/04/2011	85.06
590-548.000-935.000	Bldg Maint	HACKNEY HARDWARE MARCH INVOICES	0	04/04/11	04/04/2011	31.91

Fund / Department / Account	GL Number Abbrev	Vendor Name / Invoice Description	Check Number	Invoice Number	Due Date	Amount
Fund: Sewer Enterprise Fund						
Dept: Sewer Utilities Department						
590-548.000-977.000	Equipment	CMR MECHANICAL LABOR	0	6261	04/04/2011	8,640.00
590-548.000-977.000	Equipment	MICHIGAN PRINTER SERVICE PRINTER REPAIR	0	11H0144	04/04/2011	98.17
				Total Sewer Utilities Department		12,807.69
					Fund Total	13,265.94
Fund: Water Enterprise Fund						
Dept: Water Utilities Department						
591-556.000-740.000	Operating	HACKNEY HARDWARE MARCH INVOICES	0	04/04/11	04/04/2011	204.71
591-556.000-740.000	Operating	PARTS PEDDLER AUTO SUPPLY MARCH INVOICES	0		04/04/2011	88.50
591-556.000-740.000	Operating	CARLSON COMMUNICATION PHONE SERVICE	0	6316	04/04/2011	173.00
591-556.000-745.000	Uniform Al	CINTAS CORPORATION MARCH INVOICES	0	04/04/11	04/04/2011	95.99
591-556.000-751.000	Gasoline &	CORRIGAN OIL COMPANY WWTP	0	5522438	04/04/2011	927.53
591-556.000-802.000	Profession	CULLIGAN WATER CONDITIONING WWTP	0	07770886	04/04/2011	37.44
591-556.000-920.001	Telephones	COMCAST WWTP	0	04/04/11	04/04/2011	32.64
591-556.000-937.000	Equip Main	CUMMINS BRIDGEWAY LABOR	0	013-51894	04/04/2011	1,759.41
591-556.000-977.000	Equipment	MICHIGAN PRINTER SERVICE PRINTER REPAIR	0	11H0144	04/04/2011	98.16
				Total Water Utilities Department		3,417.38
					Fund Total	3,417.38
					Grand Total	101,611.87

AGENDA 4-11-11

ITEM 5-2

VILLAGE OF DEXTER-PARKS COMMISSION

8140 Main Street • Dexter, Michigan 48130-1092 • (734) 426-8303 • Fax (734) 426-5614

Date Received: 3/29/11

APPLICATION FOR PARK/FACILITY USE
AND RELEASE OF LIABILITY WAIVER

Applicant/Sponsoring Party Ann Arbor Track Club Phone/Email dxA2@champsforCharity.com

Primary Contact Will Smith Phone/Email will@champsforcharity.com

Secondary Contact Andrea Highfield Phone/Email (734)213-1033

Address (City, State, Zip) 3780 Santa Fe Trail, Ann Arbor, MI 48108

Brief Description of the Event:
The 38th Annual Dexter-Ann Arbor Run offers a half-marathon that starts at Creekside Intermediate, and runs through the Village as it heads toward HRD and downtown Ann Arbor.

Day and hours for which the permit is desired, and rain date, if applicable:

Sunday-June 5, 2011 · Starts @ 8:30am.

CHECK ALL THAT APPLY

Park Use ☑ Facility Use ☑ List the Facility Monument Park Gazebo Road Closure ☑ Fire/Burning ☐

FEES

Residents – $25/4 hours
Non Village Residents -$150/4 hours, $50 each additional hour,
*Exempt from Fee: Chamber, Non-profits (501(C)3), Community Events
Damage Deposit Required - $200 for ALL users

THE FOLLOWING ACTIVITIES REQUIRE A PARKS/FACILITY USE PERMIT (check ALL that apply)

☐ Conduct exhibitions.
☐ Hold a parade.
☐ Display, or offer for sale, any article in any park or recreation area.
☑ Hold assembly involving 30 participants or more (exempts classroom activities).
☐ Construct or erect any building or structure of whatever kind, whether permanent or temporary or sell or give away from such tent, stand or other structure any food, drink, or other thing, or run or string any public service utility into, upon or across such lands.
☐ Distribute, deliver or place any bill, billboard, placard, banner, circular, or other advertisement.
☐ Furnish and/or consume any beer, wine, or other alcoholic beverage within the boundaries of any park or recreation area.
☑ Road Closure
☐ Fire Pit or other fire activities

INSTRUCTIONS AND REQUIREMENTS FOR APPLICATION

1. Application must be filed, and complete, at least 3 weeks prior to scheduled event (includes administrative approval). It is recommended that contact be made with the Sheriff's Dept. and Fire Dept. immediately if road closures, contracts and authorizations will be necessary.

2. Contact the Washtenaw County Sheriff Department substation in Dexter (734) 426-0228 to evaluate the need for contracted officers for event, routes, times and fee. Provide copy of agreement/contract with WCSD. This can take up to 3 weeks, please plan accordingly.

3. Contact the Dexter Area Fire Department (734) 426-4500 to evaluate the need for contracted officers for event, routes, times and fee. Provide copy of agreement/contract with the DAFD and obtain approval signatures.

   DAFD Signature _____ Date 3-29-11 WCSD Signature _____ Date 3-29-11

4. The Washtenaw County Road Commission (734) 761-1500 may require additional Road Closure permits for events within their jurisdiction.

5. Council Notification Required for all special events, excluding general park or facility use requests. Request must be submitted a minimum of 2 weeks prior to scheduled event.
   DATE OF COUNCIL APPROVAL/CONSENT: _____

6. General liability insurance in the amount of $1,000,000 must be provided by all groups/organizations and must name the Village of Dexter as additionally insured. The insurance shall be provided for the day of the event only. Individuals issued permits for facility use shall check with their homeowners insurance policy to assure that coverage is provided for hosted events off site.

7. Hold harmless/indemnification waiver (below) must be signed and dated.

8. Signage – Council approval is required for all temporary signs advertising an event. Provide the Village with a road closure sign plan indicating where signs are required. The Village of Dexter has limited road closure signage therefore contracts may be required with a road sign company. Contact Poco-734-397-1677; or Spartan- 313-292-2488, if applicable.

9. A complete diagram/map/routes for events and road closures must include distances, schedule, etc.

10. Road Closures require that the applicant notify all residents/businesses affected by the closure. Notification must be completed a minimum of 2 weeks prior to the event. Please indicate on the permit the date in which notification will be completed. DATE COMPLETED:_____

11. Loading and Unloading is NOT permitted within parks and on the grass unless permission is specifically granted. If loading and unloading is required temporary road closures may be arranged.

12. Application must note if there will be alcoholic beverage sales at your event. Additional liability insurance is required for events with alcohol sales and a copy of the insurance must be provided.

12. Waste Management – You are responsible for clean up after your event. Arrangements should be made with Waste Management for trash disposal: (800) 971-7490.

13. Provide information on the village services that will be requested, i.e. barricades, detour signs, etc.

14. Publication Methods – Please circle all that apply: (Village event calendar, village newsletter, Dexter Leader, Chamber Newsletter, Flyers, Brochures, Banners,
    Others Facebook, Village Update)

TERMS OF USE

As a representative for and on behalf of the Sponsoring Party, the applicant acknowledges the following:

1. Sponsoring parties, that are individual residents, or commercial or non-profit enterprises with a State registered operating address within the Village of Dexter, are entitled to use the Village parks and assets of the parks at no charge. All other sponsoring parties will be charged non-resident fees at a *minimum* rate of $150. This rate is a block rate and allows the Sponsoring Party a maximum of four contiguous hours of rental use. Additional hours may be requested and authorized at a rate of $50 per hour.
2. If the Sponsoring Party is authorized to use a park gazebo or other designated facility or space, expect to have exclusive use of that gazebo, facility or designated space for the period defined in this permit.
3. The park, in which the authorized activity will be located, will continue to be open for use by the public during the period of the authorized activity and the authorized activity or use of the park will not unreasonably interfere with or detract from the general public's enjoyment of the park during the authorized hours of the event.
4. The authorized activity or use will not unreasonably interfere with the promotion of public health, welfare, safety and recreation consistent with Dexter's mission.
5. The authorized activity or use will not include or cause violence, crime or disorderly conduct on the part of any individual participating in the authorized event, activity, or use.
6. Village of Dexter parks and park facilities are valuable community assets and, as such, are to be treated with respect and care including, but not limited to, all structures, lighting, benches, and related physical assets. No modifications are to be made to any park or park asset without the express written consent of the Village of Dexter. Modifications include affixing anything to the gazebos. All natural areas, trees, boulders, and other landscaping, and memorials are to be protected from damage and not subject to wear and tear from either human or animal activity.
7. A $200 damage deposit will be required for all events. The damage deposit is to assure that potential repair costs are covered, if applicable, and determined solely by the Village of Dexter. The deposit will be returned upon inspection of the facilities the following workday.
8. The Sponsoring Party agrees that all site clean-up is the responsibility of the Sponsoring Party and not the Village of Dexter.
9. To the best of the Sponsoring Party's ability, the authorized activity will not require or cause unanticipated or unauthorized expense by the Village of Dexter, its departments, units or services, or its community police operations. The Village of Dexter and/or its community police operation reserve the right to invoice the Sponsoring Party for additional costs incurred as a result of the authorized use specified in this application. It will be the responsibility of the Sponsoring Party to pay such costs. Such costs may be related but not limited to police services, damage to facilities, landscaping, sidewalks, grass, or other park assets, or post-activity area or facility clean-up.
10. Rental fees and damage deposits, if applicable, must be paid in full before the permit is granted.
11. The Sponsoring Party must provide a copy of the permit, if requested, at the event.

HOLD HARMLESS AGREEMENT

To the fullest extent permitted by law, the Ann Arbor Track Club, the Sponsoring Party, agrees to defend, pay in behalf of, indemnify, and hold harmless the Village of Dexter, its elected and appointed officials, employees and volunteers and others working in behalf of the Village of Dexter against any and all claims, demands, suits, or loss, including all costs connected therewith, and for any damages which may be asserted, claimed or recovered against or from the Village of Dexter, its elected and appointed officials, employees, volunteer or others working in behalf of the Village of Dexter, by reason of personal injury, including bodily injury or death and/or property damage, including loss of use thereof, which arises out of or is in any way connected or associated with this contract.

Date 3/29/11 Signed William J. Smith

FOR OFFICE USE ONLY

Approved/Denied on _____ By: _____
Title: _____

Approval Granted with the following conditions:

_____

- ☐ Village Resident ($25)
- ☐ Non-Village Resident ($150)
- ☐ Chamber (No Fee)
- ☐ $50 Additional Fee for Special Event Road Closure
- ☐ Damage Deposit (ck#_____)

POSTED: _____
FEE: _____ **REC#:** _____

Thank you for supporting Dexter Parks and the Village of Dexter.

Please let us know how we can help by contacting the Village offices at 734-426-8303.

We encourage you to contact the Dexter Chamber of Commerce at 734-426-0887 if you are in need of catering or other commercial service assistance.

CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY): 1/24/2011

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER
STAR Insurance - Fort Wayne Office
2130 East DuPont Road
Fort Wayne IN 46825

CONTACT NAME: Janice Routt
PHONE (A/C, No, Ext): (260) 467-5690 FAX (A/C, No): (260) 467-5651
E-MAIL ADDRESS: janice.routt@starfinancial.com
PRODUCER CUSTOMER ID #: 00050950

INSURER(S) AFFORDING COVERAGE	NAIC #
INSURER A: NATIONAL CASUALTY COMPANY	119901
INSURER B: NATIONWIDE LIFE INSURANCE CO.	66869
INSURER C:	
INSURER D:	
INSURER E:	
INSURER F:	

INSURED
ROAD RUNNERS OF AMERICA/2011
& ITS MEMBER CLUBS
7410 SKYLINE DRIVE
FREDERICK MD 21702-3652

COVERAGES CERTIFICATE NUMBER: 2011 ADDITIONAL INSURED REVISION NUMBER:

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSR	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS	
A	GENERAL LIABILITY X COMMERCIAL GENERAL LIABILITY CLAIMS-MADE X OCCUR X LEGAL LIAB. TO PARTIC. $1,000,000 GEN'L AGGREGATE LIMIT APPLIES PER: X POLICY PRO-JECT LOC			KRO00000001300600 A&M AGGREGATE $5,000,000	12/31/2010 12:01 A.M.	12/31/2011 12:01 A.M.	EACH OCCURRENCE DAMAGE TO RENTED PREMISES (Ea occurrence) MED EXP (Any one person) PERSONAL & ADV INJURY GENERAL AGGREGATE PRODUCTS - COMP/OP AGG	$ 1,000,000 $ 500,000 $ 5,000 $ 1,000,000 $ NONE $ 1,000,000 $ 500,000
A	AUTOMOBILE LIABILITY ANY AUTO ALL OWNED AUTOS SCHEDULED AUTOS X HIRED AUTOS X NON-OWNED AUTOS			KRO00000001300600	12/31/2010 12:01 A.M.	12/31/2011 12:01 A.M.	COMBINED SINGLE LIMIT (Ea accident) BODILY INJURY (Per person) BODILY INJURY (Per accident) PROPERTY DAMAGE (Per accident)	$ 1,000,000 $ $ $
	UMBRELLA LIAB OCCUR EXCESS LIAB CLAIMS-MADE DEDUCTIBLE RETENTION $						EACH OCCURRENCE AGGREGATE	$ $
	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? Y/N (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below	N/A					WC STATU-TORY LIMITS OTH-ER E.L. EACH ACCIDENT E.L. DISEASE - EA EMPLOYEE E.L. DISEASE - POLICY LIMIT	$ $ $
A	EXCESS MEDICAL & ACCIDENT ($250 DEDUCTIBLE/CLAIM)			SPX-00000039016-00	12/31/2010 12:01 A.M.	12/31/2011 12:01 A.M.	EXCESS MEDICAL AD & SPECIFIC LOSS	$10,000 $2,500

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (Attach ACORD 101, Additional Remarks Schedule, if more space is required)
CERTIFICATE HOLDER IS NAMED AS AN ADDITIONAL INSURED AS RESPECTS THEIR INTEREST IN THE OPERATIONS OF THE NAMED INSURED. DATE & EVENT: 06/05/11 Dexter-Ann Arbor Run (Half-Marathon, 10K, 5K & Kids Run) INSURED CLUB: Ann Arbor Track Club, Attn: William L. Smith; P.O. Box 7551, Ann Arbor, MI 48107

CERTIFICATE HOLDER

06/05/11 Village of Dexter
Attn: Allison Bishop
8140 Main Street
Dexter, MI 48130

CANCELLATION

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE
John Lefever/JWE

CERTIFICATE OF LIABILITY INSURANCE

OP ID JS

DATE (MM/DD/YYYY) 01/21/11

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER

Kleinschmidt Agency, Inc.
450 South Maple Road
Ann Arbor MI 48103
Phone:734-662-3100 Fax:734-662-5379

CONTACT NAME:
PHONE (A/C, No, Ext): FAX (A/C, No):
E-MAIL ADDRESS:
PRODUCER CUSTOMER ID #: CHAMP-5

INSURER(S) AFFORDING COVERAGE	NAIC #
INSURER A: NSI	
INSURER B:	
INSURER C:	
INSURER D:	
INSURER E:	
INSURER F:	

INSURED

Champions for Charity
3780 Santa Fe Trail
Ann Arbort MI 48108

COVERAGES CERTIFICATE NUMBER: REVISION NUMBER:

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSR	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS	
	GENERAL LIABILITY							
A	X COMMERCIAL GENERAL LIABILITY			NSQ1326472	04/08/10	04/08/11	EACH OCCURRENCE	$ 1000000
	CLAIMS-MADE X OCCUR						DAMAGE TO RENTED PREMISES (Ea occurrence)	$ 100000
		X					MED EXP (Any one person)	$ EXCLUDED
							PERSONAL & ADV INJURY	$ 1000000
							GENERAL AGGREGATE	$ 2000000
	GEN'L AGGREGATE LIMIT APPLIES PER:						PRODUCTS - COMP/OP AGG	$ 2000000
	POLICY PRO-JECT LOC							$
	AUTOMOBILE LIABILITY						COMBINED SINGLE LIMIT (Ea accident)	$
	ANY AUTO						BODILY INJURY (Per person)	$
	ALL OWNED AUTOS						BODILY INJURY (Per accident)	$
	SCHEDULED AUTOS						PROPERTY DAMAGE (Per accident)	$
	HIRED AUTOS							$
	NON-OWNED AUTOS							$
	UMBRELLA LIAB OCCUR						EACH OCCURRENCE	$
	EXCESS LIAB CLAIMS-MADE						AGGREGATE	$
	DEDUCTIBLE							$
	RETENTION $							$
	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY Y/N						WC STATU-TORY LIMITS OTH-ER	
	ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH)	N/A					E.L. EACH ACCIDENT	$
	If yes, describe under DESCRIPTION OF OPERATIONS below						E.L. DISEASE - EA EMPLOYEE	$
							E.L. DISEASE - POLICY LIMIT	$

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (Attach ACORD 101, Additional Remarks Schedule, if more space is required)
Village of Dexter is shown as additional insured ATIMA regarding the Dexter-Ann Arbor Run (Half-Marathon, 10k, 5K) Sunday June 5 2011.

CERTIFICATE HOLDER

VILLA-1

Village of Dexter
8140 Main St.
Dexter MI 48130

CANCELLATION

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE

CHAMPIONS FOR CHARITY
3780 SANTA FE TRAIL • ANN ARBOR, MI 48108 • 734.213.1033 OFFICE • 734.585.5054 FAX

March 28, 2011

Village of Dexter
Attn. Allison Bishop
8140 Main Street
Dexter, MI 48130

Re: Dexter-Ann Arbor Run; Sunday – June 5, 2011

Allison,
The 38th annual Dexter-Ann Arbor Run is scheduled for Sunday – June 5, 2011 and will once again run through the Village of Dexter. The half-marathon will start on Baker Road at Dan Hoey Road at 8:30am. I anticipate Baker Road to be closed approximately 30-45 minutes prior to the race start (this will be determined by the Police Officer closing the road race morning) to prepare the starting line and timing equipment.

This year's route will not change from 2010. The route and therefore affected roads are:

- South on Baker Road
- West on Shield Road
- North on Parker Road
- East on Dexter-Chelsea Road
- South on Main Street
- East on Central Street
- East on Huron River Drive to downtown Ann Arbor

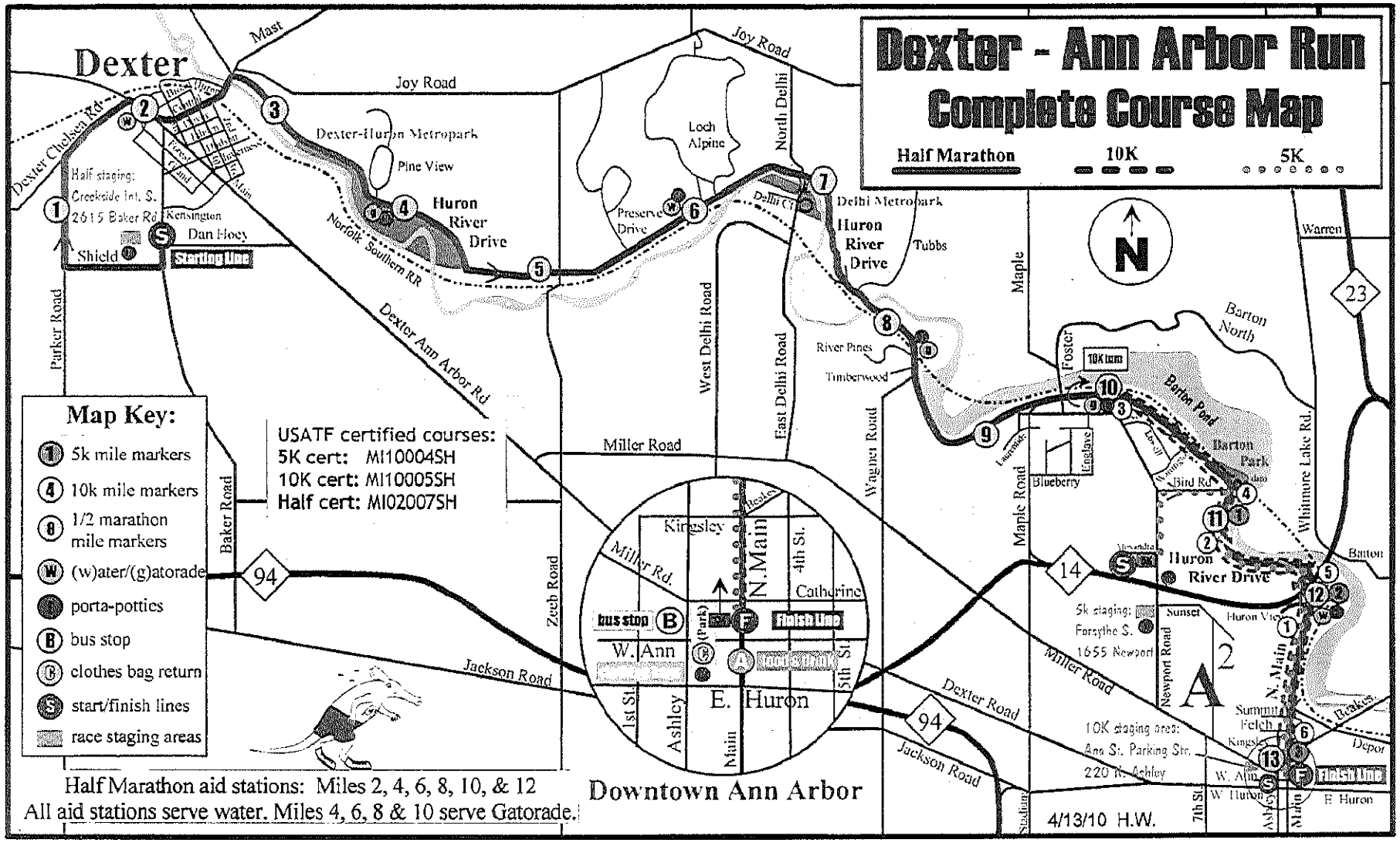
As we discussed over the phone you were going to put out a notice to the community on the Village FaceBook page, Village Update and the April Newsletter. Here is some brief copy that you may want to include:

Notice: The 38th annual Dexter-Ann Arbor Run is returning Sunday – June 5th. The half-marathon will impact the Village of Dexter and residents along Huron River Drive as the race moves East toward downtown Ann Arbor. The half-marathon will start in Dexter at 8:30am and affect the Village for approximately 45 minutes. Please help spread the word and direct any questions to Champions For Charity, the DxA2 Run race management company. Information can be found at www.dexterannarborrun.com. (734) 213-1033 / dxa2@champsforcharity.com

I have touched base with the five churches surrounding the Village so that they are aware of the race again this year. I have made arrangements with the churches to email them information (date, time, maps, etc.) about the event closer to June 5th. They will help notify their congregations through their weekly bulletins, newsletters, bulletin boards, etc.

Do not hesitate to contact me if you have additional questions or concerns.

Regards,
-Will
William L. Smith, Director of Operations
will@champsforcharity.com


Dexter - Ann Arbor Run
Complete Course Map
Half Marathon
10K
5K
Map Key:
5k mile markers
10k mile markers
1/2 marathon mile markers
(w)ater/(g)atorade
porta-potties
bus stop
clothes bag return
start/finish lines
race staging areas
USATF certified courses:
5K cert: MI10004SH
10K cert: MI10005SH
Half cert: MI02007SH
Half Marathon aid stations: Miles 2, 4, 6, 8, 10, & 12
All aid stations serve water. Miles 4, 6, 8 & 10 serve Gatorade.
Downtown Ann Arbor
Dexter
Joy Road
Dexter-Huron Metropark
Pine View
Huron River Drive
Loch Alpine
Delhi Metropark
Tubbs
Dexter Ann Arbor Rd
Norfolk Southern RR
Dexter Chelsea Rd
Parker Road
Baker Road
Zeeb Road
Jackson Road
Miller Road
Dexter Road
Maple Road
Wagner Road
West Delhi Road
East Delhi Road
North Delhi
Barton Pond
Barton Park
Whitmore Lake Rd.
Half staging: Creekside Int. S. 2615 Baker Rd
Starting line
Finish line
10K turn
5k staging: Forsythe S. 1655 Newport
10K staging area: Ann St. Parking Str. 220 N. Ashley
4/13/10 H.W.

April 4, 2011

AGENDA 4-11-11
ITEM J-3

Dexter Village Council

To whom it may concern,

The Dexter Lions Club is requesting a permit to conduct their annual White Cane solicitation on May 27 & 28, 2011. We intend to have our member's, with sandwich board style signs, at three locations in downtown Dexter in the vicinity of the Dexter Bakery /Hackney Hardware, Joe & Rosie's coffee shop and possibly the Dairy Queen. Other locations would be at Busch's Market, Dexter Pharmacy, the Post Office and Dexter's Party Store.

100% of the White Cane solicitation donations will be used to support various programs for the blind and visually impaired. An example of this would be the Leader Dog's For the Blind in Rochester, MI, which is supported in part by the International Lions Club.

Respectfully submitted,

Dennis Berry
Dexter Lions Club
White Cane Chairman

THE AMERICAN LEGION
8225 DEXTER-CHELSEA ROAD
DEXTER, MICHIGAN 48130
POST 557

AGENDA 4-11-11
ITEM S-4

March 4, 2011

TO: DEXTER VILLAGE COUNCIL

RE: POPPY DAYS AND THE MEMORIAL DAY PARADE

THE DEXTER AMERICAN LEGION POST # 557 HAS TWO REQUESTS OF THE VILLAGE COUNCIL. FIRST WE WOULD LIKE PERMISSION TO OFFER POPPIES ON THE SIDEWALKS OF THE VILLAGE OF DEXTER ON FRIDAY, MAY 20, AND SATURDAY, MAY 21, 2011.. SECOND, WE WOULD LIKE PERMISSION TO HOST THE 63RD ANNUAL MEMORIAL DAY PARADE AND FESTIVITIES ON MONDAY, MAY 30, 20011. THE PARADE WILL COMMENCE AT 10 A.M. AND WOULD FOLLOW THE SAME ROUTE IN THE PAST WITH THE ASSISTANCE OF THE SHERIFF DEPT. AND THE D.P.W. WE WOULD LIKE THE VILLAGE PRESIDENT TO RIDE WITH US IN THE PARADE AND APPEAR ON THE GAZEBO TO ISSUE HIS PROCLAMATION FOR THE DAY.

THANK YOU VERY MUCH FOR YOUR CONSIDERATION OF THESE WORTHWHILE EVENTS FOR THE COMMUNITY OF DEXTER.

LARRY STALKER
ADJUTANT POST # 557

INSURANCE CERTIFICATE ENCLOSED

AGENDA 4-11-11
ITEM J-5

Village of Dexter

8140 Main St. Dexter, Michigan 48130
Phone (734) 426-8303
Fax (734) 426-5614

Application for Appointment as Commission or Committee Member

Date April 4, 2011

Name Douglas J. Finn

Address 4741 Oak Hollow Ct Dexter, MI 48130 Email Doug@Finnsins.com

Phone 734-717-2568 Best time to call Days

& 3261 Broad St. Dexter, MI 48130

Which Commission/Committee are you applying for?

___ Zoning Board of Appeals

X Downtown Development Authority

___ Planning Commission

___ Parks Commission

___ Arts, Culture & Heritage Committee

___ Tree Board

___ Farmers Market Oversight Committee

___ Other (Specify) _____

Why are you interested in serving on this Commission/Committee? Are there current events that have spurred your interest? To help develop and maintain a Vibrant Downtown Business District.

What particular skills and/or background do you feel that you could bring to this appointment? What other, if any, commissions or committees have you served on?
Business leader and Commercial Real Estate owner. Have served previously as Chair of Pittsfield Township Parks & Recreation Commission.

Please list/attach any other information that you would like to have considered.
Currently serve on a Number of For Profit & Non profit Boards

AGENDA 4-11-11
ITEM L-1

VILLAGE OF DEXTER

cnicholls@villageofdexter.org
8140 Main Street Dexter, MI 48130-1092 Phone (734)426-8303 ext 17 Fax (734)426-5614

MEMO

To: **President Keough and Council Members**
From: **Courtney Nicholls, Assistant Village Manager**
Date: **April 6, 2011**
Re: **Liquor License Transfer**

Presented for your consideration is a liquor license transfer request from Monument Park Investments. The liquor license would be for 8031 Main Street, formerly North Point Seafood & Steakhouse. A completed Liquor License Transfer Application is included.

Along with the Class C license that allows for on-premises consumption, they are also requesting a SDM license, which allows for the sale of alcohol that will be consumed off the premise. The applicant has indicated that this license would be used for their carry-out business, as it is in their other locations. This gives their customers the option of purchasing beer as part of their carryout order. They are also requesting that the State grant them an outdoor seating license that would allow them to serve outside in a defined outdoor seating area. The applicant will also have to go through the Village's outdoor seating permit process.

All of these licenses will be up for approval by the Liquor Control Commission at the same time, once local approval of the Class C license transfer is granted by the Village.

The applicant will be at the meeting to answer any questions.

Request ID # 577745

RESOLUTION

At a Regular meeting of the Village Council
(Regular or Special) (Township Board, City or Village Council)

called to order by _____ on _____ at _____ P.M.

The following resolution was offered:

Moved by _____ and supported by _____

That the request to TRANSFER OWNERSHIP OF ESCROWED 2010 CLASS C LICENSED BUSINESS, LOCATED AT 1220 S UNIVERSITY, SUITE 212, ANN ARBOR, MI 48104, WASHTENAW COUNTY, FROM KLEE, INC. TO DEXTER CAPITAL LLC; AND TRANSFER LOCATION (GOVERNMENTAL UNIT) (MCL 436.1531(1) TO 8031 MAIN, SUITE 100, DEXTER, MI 48130, WASHTENAW COUNTY.

be considered for _____
(Approval or Disapproval)

APPROVAL	DISAPPROVAL
Yeas: _____	Yeas: _____
Nays: _____	Nays: _____
Absent: _____	Absent: _____

It is the consensus of this legislative body that the application be:

_____ for issuance
(Recommended or Not Recommended)

State of Michigan _____)

County of _____)

I hereby certify that the foregoing is a true and complete copy of a resolution offered and

adopted by the _____ at a _____
(Township Board, City or Village Council) (Regular or Special)

meeting held on _____
(Date)

(Signed)_____
(Township, City or Village Clerk)

SEAL

_____
(Mailing address of Township, City or Village)

LC-1305 (Rev. 08/2008) Authority: MCL 436.1501 Completion: Mandatory Penalty: No License	The Department of Labor & Economic Growth will not discriminate against any individual or group because of race, sex, religion, age, national origin, color, marital status, disability, or political beliefs. If you need help with reading, writing, hearing, etc., under the Americans with Disabilities Act, you may make your needs known to this agency.

VILLAGE OF DEXTER - COMMUNITY DEVELOPMENT OFFICE
8140 Main Street • Dexter, Michigan 48130-1092 • (734) 426-8303 • Fax (734) 426-5614

VILLAGE OF DEXTER
LIQUOR LICENSE TRANSFER APPLICATION

Date Rec'd: 4/4/11

8031 Main Street	HD-08-06-210-027	CBD
Property Address	Tax Code I.D.	Zoning

Monument Park Investments LLC, 7444 Dexter-Ann Arbor Rd., Ste. F, Dexter 734-426-9980
Property Owner, Address, City, State, Zip — Phone

Dexter Capital LLC
Applicant,

11805 Mayfield, Livonia, MI 48150 abulszewicz@live.com — (734) 458-1800
Applicant Address, City, State, Zip — E-Mail/Phone

Name, address and type of license as it appears on current liquor license:

Klee, Inc. - Class C

1220 S. University, Ste. 212, Ann Arbor, MI 48104

Name of all persons listed on current liquor license:

Cleo Savas
Mitchell Savas

Type of license that you are requesting (new, permit, transfer of ownership, transfer into the Village):

Transfer of ownership, transfer into Village, Class C, SDM, Sunday Sales, official (food) permit and outdoor seating.

Name, address and type of license as it is proposed (if change is approved):

Dexter Capital LLC

11805 Mayfield

Livonia, MI 48150

Class C

Provide the names of all persons listed on the proposed liquor license (partners):

Amy Bulszewicz Ronald Evangelista

Steven Brouwer

Anticipated opening date (for a new business): Mid-June 2011

Please provide a summary of the plan of operation including hours of operation, description of establishment (including anticipated food sales to alcohol sales ratio), and whether outdoor seating will be requested.

The Dexter location will mark the 6th restaurant for Aubree's Pizzeria & Tavern. The hours are Mon - Th 11am - 11pm, Fri & Sat 11am - 12am and Sunday 11am - 11pm. Aubree's Pizzeria & Tavern is a family friendly sports bar delivering excellent food and over-the-top friendly service. The menu includes pizza offerings as well as a variety of salads, fresh-baked breads, sandwiches, burgers and pasta entrees to please everyone at the table.

Community involvement is very important to the Aubree's Pizzeria & Tavern family. We strive to be good corporate neighbors by supporting local schools, community events, fund-raisers and charities.

The Aubree's license would like permission for the continuation of the prior operations where outdoor seating had been granted with a clearly defined eating area designated by a movable, hard railing.

* applicant will complete outdoor seating permit application which is handled administratively

Date Signed:

Corporate Name/Doing Business As: Aubree's Pizzaria and Tavern

By: _____
A. Bulszewicz, President

_____
Name/Title

For Office Use Only

Date Considered by Council _____ Approved _____

Denied _____

amt 2/24/11

Michigan Department of Energy, Labor & Economic Growth
MICHIGAN LIQUOR CONTROL COMMISSION (MLCC)
7150 Harris Drive, P.O. Box 30005
Lansing, Michigan 48909-7505

FOR MLCC USE ONLY
Request ID # 577745
Business ID # 225409

LOCAL APPROVAL NOTICE

[Authorized by MCL 436.1501]

January 26, 2011

Received 2/28/11 cw

TO: DEXTER VILLAGE COUNCIL
ATTENTION CLERK
8140 MAIN STREET
DEXTER, MI 48130-1092

APPLICANT: DEXTER CAPITAL LLC

Home Address and Telephone No. or Contact Address and Telephone No.:
STEVEN P. BROUWER, 7444 DEXTER-ANN ARBOR ROAD, SUITE F, DEXTER, MI 48130 H(734)426-8290/B(734)426-9980
AMY L. BULSZEWICZ, 11404 CEDAR BEND DRIVE, PINCKNEY, MI 48169 H&B(734)954-9994
RONALD A. EVANGELISTA, 2096 DEER PATH TRAIL, COMMERCE TOWNSHIP, MI 48390 H&B(248)982-1690

The MLCC cannot consider the approval of an application for a new or transfer of an on-premises license without the approval of the local legislative body pursuant to the provisions of MCL 436.1501 of the Liquor Control Code of 1998. For your information, local legislative body approval is also required for DANCE, ENTERTAINMENT, DANCE-ENTERTAINMENT AND TOPLESS ACTIVITY PERMITS AND FOR OFFICIAL PERMITS FOR EXTENDED HOURS FOR DANCE AND/OR ENTERTAINMENT pursuant to the provisions of MCL 436.1916 of the Liquor Control Code of 1998.

For your convenience a resolution form is enclosed that includes a description of the licensing application requiring consideration of the local legislative body. The clerk should complete the resolution certifying that your decision of approval or disapproval of the application was made at an official meeting. **Please return the completed resolution to the MLCC as soon as possible.**

If you have any questions, please contact Unit 3 of the Retail Licensing Division at (517) 636-0204.

PLEASE COMPLETE ENCLOSED RESOLUTION AND RETURN TO THE LIQUOR CONTROL COMMISSION AT ABOVE ADDRESS

sfs

I gan Department of Energy, Labor & Economi owth
MICHIGAN LIQUOR CONTROL COMMISSION (MLCC)
7150 Harris Drive, P.O. Box 30005
Lansing, Michigan 48909-7505

amt 2/24/11

LOCAL GOVERNMENT 15-DAY NOTICE

[Authorized by R 436.1105 (2d) and (3)]

January 26, 2011

DEXTER VILLAGE COUNCIL
ATTENTION CLERK
8140 MAIN STREET
DEXTER, MI 48130-1092

Received 2/28/11

Request ID #: 577745

The Michigan Liquor Control Commission has received an application from DEXTER CAPITAL LLC FOR A NEW SDM LICENSE TO BE HELD IN CONJUNCTION WITH PENDING REQUEST TO TRANSFER OWNERSHIP OF ESCROWED 2010 CLASS C LICENSED BUSINESS, LOCATED AT 1220 S UNIVERSITY, SUITE 212, ANN ARBOR, MI 48104, WASHTENAW COUNTY, FROM KLEE, INC.; AND TRANSFER LOCATION (GOVERNMENTAL UNIT) (MCL 436.1531(1) TO 8031 MAIN, SUITE 100, DEXTER, MI 48130, WASHTENAW COUNTY.

Home address and telephone number:
STEVEN P. BROUWER, 7444 DEXTER-ANN ARBOR ROAD, SUITE F, DEXTER, MI 48130
H(734)426-8290/B(734)426-9980
AMY L. BULSZEWICZ, 11404 CEDAR BEND DRIVE, PINCKNEY, MI 48169 H&B(734)954-9994
RONALD A. EVANGELISTA, 2096 DEER PATH TRAIL, COMMERCE TOWNSHIP, MI 48390
H&B(248)982-1690

Specially Designated Merchant (SDM) licenses permit the sale of beer and wine for consumption off the premises only. Specially Designated Distributor (SDD) licenses permit the sale of alcoholic liquor, other than beer and wine under 21 per cent alcohol by volume, for consumption off the premises only.

For your information, part of the investigation of the application is conducted by the local law enforcement agency and investigative forms will be released to them either in person or by mail.

Although local governing body approval is not required by the Michigan Liquor Control Code, Rules and Related Laws for off-premise licenses, the local governing body, or its designee, may notify the Commission at the above address within 15 days of receipt of this letter if the applicant location will not be in compliance with all appropriate state and local building, plumbing, zoning, fire, sanitation and health laws and ordinances, or if the applicant is considered ineligible due to other factors.

All conditions of non-compliance must be outlined in detail, indicating the applicable laws and ordinances. A copy of the law and/or ordinance may be submitted with the notification.

If you have any questions, please contact Unit 3 of the Retail Licensing Division at (517) 636-0204.

sfs

LC-3104(Rev. 09/05) Authority: R436.1105(2d) and (3) Completion: Mandatory Penalty: No License	The Department of Labor & Economic Growth will not discriminate against any individual or group because of race, sex, religion, age, national origin, color, marital status, disability, or political beliefs. If you need help with reading, writing, hearing, etc., under the Americans with Disabilities Act, you may make your needs known to this agency.

AGENDA 4-11-11

ITEM L-2

VILLAGE OF DEXTER - COMMUNITY DEVELOPMENT OFFICE
8140 Main Street • Dexter, Michigan 48130-1092 • (734) 426-8303 • Fax (734) 426-5614

Memorandum

To:	Village Council and President Keough
	Donna Dettling, Village Manager
From:	Allison Bishop, AICP, Community Development Manager
Re:	County Park, Road Commission, Village funding agreement
Date:	April 6, 2011

Attached is the Parks Funding Exchange Agreement prepared by the Village, County Parks and the Road Commission detailing the funding exchange for the trail and parks projects in and around the Village of Dexter.

Due to the use of various funding sources, project timing, the administration of the funds and eligibility requirements it is recommended that the Village enter into the attached agreement.

The Village has redesignated the STP-U (Federal Transportation Urban Funding-$458,000) through WATS to the Hudson Mills Trail and in return the Village is receiving County Parks funding for the following projects (please note that until bids are received project costs are estimates):

1. Subdivision Connector - $150,000
2. Warrior Creek Park/Alpine Street Stairs - $100,000
3. Mill Creek Park - $208,000

All the proposed Village projects receiving funding from the County contribute to the Border to Border (B2B) Initiative.

The Washtenaw County Road Commission is essentially leading the administration and construction of the Hudson Mill Trail project due to their eligibility to use the funds and due other Federal Funds designated to the project. The Federal funding sources being used for the Hudson Mills link could not be used until 2012; therefore the transfer and administration meet the needs of the actual project timeline and funding requirements.

The County Parks attorney is currently reviewing the agreement and if changes are recommended the revised document will be emailed to Council prior to the meeting.

Please feel free to contact me if you have any additional questions. Thank you.

HUDSON MILLS BORDER-TO-BORDER NON-MOTORIZED TRAIL FUNDING AGREEMENT

Village of Dexter – Washtenaw County Parks & Recreation Commission – Washtenaw County Road Commission

This contract is made and entered into by and between:

The **Village of Dexter**, a Michigan Municipal Corporation, with offices at 8140 Main Street, Dexter, Michigan 48130 (the "**Village**"); and

The **Washtenaw County Parks & Recreation Commission**, a Michigan Municipal Corporation, with offices at 2230 Platt Road, Ann Arbor, Michigan 48104 (the "**County Parks**"); and

The **Board of County Road Commissioners of the County of Washtenaw**, a Michigan Municipal Corporation, with offices at 555 Zeeb Road, Ann Arbor, Michigan 48103 (the "**Road Commission**").

1.0 ACKNOWLEDGMENTS

1.1 The Huron-Clinton Metropolitan Authority ("[1]HCMA"[2]), in cooperation with the Village, County Parks and the Road Commission, desires to construct a non-motorized pathway from the Village of Dexter to its existing facility in the Hudson Mills Metro Park (the "Hudson Mills B2B Project").

1.2 The HCMA, the Village, County Parks and the Road Commission have applied for and received preliminary approval for several sources of local, state and federal funding for the Project. The Michigan Department of Transportation (the "MDOT") will only distribute federal funds on behalf of the Federal Highway Administration (the "FHWA") to agencies eligible to receive Public Act 51 of 1951 funds. Due to this mandate, the Road Commission agrees to accept approximately $780,000 of FY2012 Surface Transportation Program – Enhancement (STE) funds and approximately $100,000 of FY2012 Surface Transportation Program – Urban (STU) funds for the Project on behalf of the HCMA.

1.3 County Parks has approved approximately $600,000 in local county park funds for the Project.

1.4 The Village has programmed approximately $458,000 in FY2012 STU funds for the construction of a non-motorized path from the Village of Dexter to Hudson Mills Metropark designated as the Border to Border Trail Project #2002167 (the "Border to Border Non-Motorized Pathway[3]").

1.5 The Road Commission will administer the Project through the MDOT Local Agency Programs and oversee construction of the Project in conjunction with HCMA.

NOW, THEREFORE, in exchange for their mutual promises as set forth in Section 1.0 and other good and valuable consideration, the parties agree as follows:

2.0 CONTRACT

2.1 In order to most efficiently administer and construct both the Hudson Mills B2B Project and the Border to Border Non-Motorized Pathway, the Village will request that the Washtenaw Area Transportation Study (WATS) transfer approximately $458,000 in STU funds currently allocated to the Border to Border Non-Motorized Pathway to the Project. A summary of estimated funding for the Hudson Mills B2B Project is attached hereto as Exhibit A[4]

2.2 The Village of Dexter has planned 3 improvement projects in the vicinity of the Border to Border ~~trail~~[5]Non-Motorized Pathway[6] that will be additional assets to the non-motorized trail network that the County Parks is trying to create. They are identified as the Mill Creek Park Non-Motorized Pathway, the Stairway from Warrior Creek Park to Alpine Street and the Subdivision Connector (collectively, the "Village Projects")[7].

2.3 In order to maintain full funding for both the Project and the Village~~'s improvement projects~~[8] Projects[9], County Parks will transfer approximately $458,000 in local county parks funds from the Hudson Mills B2B Project to the ~~Mill Creek Park Non-Motorized Pathway, the Stairway from Warrior Creek Park to Alpine Street and the Subdivision Connector.~~[10] ~~A summary of estimated funding for the Hudson Mills B2B Project is attached hereto as Exhibit A~~[11]Village for use by the Village for the construction of the Village Projects (the "Village Reimbursement"). [12].

2.4 The Road Commission will coordinate design and construction engineering efforts with HCMA, authorize MDOT to advertise and let bids for the Hudson Mills B2B Project, hire a contractor, and enter into a contract to complete the Hudson Mills B2B Project, in the ordinary and normal course, and according to the Road Commission's and MDOT's standard practices and procedures.

2.5 The Village ~~of Dexter~~[13]will coordinate design and construction of the Village Projects. The Village[14] will invoice County Parks monthly for the construction costs related to the ~~projects detailed in Section 2.3~~[15]Village Projects[16] up to the approximate $458,000 STU Funds, it being the intent of County Parks and the Village that the Village receive a dollar for dollar reimbursement for the funds allocated by the Village to the Project[17].

~~2.6~~ [18]2.6 [19]Upon completion of construction [20]all of the ~~projects~~[21]Village Projects[22], a review of the ~~funding transfer~~[23]Village Reimbursement[24] will be conducted to insure that the County Parks transfers to the Village ~~equate to~~[25]equal the same amount allocated by the Village to the Project (estimated to be[26] approximately $458,000)[27] as originally intended. ~~Additional~~[28]If the Village has not received the dollar for dollar reimbursement (the "Reimbursement Shortfall"), additional[29] Village projects may ~~need to be identified following this review~~[30]be

identified by the Village which will be funded by the County Parks in an amount equal to the Reimbursement Shortfall in the same manner as provided in Section 2.5 above[31].

2.7 If the Hudson Mills B2B Project fails to materialize for any reason and provided the County Parks have transferred funds to the Village as contemplated by Section 2.5 above[32], the Village will reprogram the ~~$458,000 in STU funds~~[33] amount of the funds actually received by the Village[34] to a future federally eligible County Parks non-motorized project in or surrounding the Village of Dexter. If the Village does not receive any funds from the County Parks for completion of the Village Projects then the Village shall have no obligation to reprogram funds to the County Parks. [35]

3.0 GENERAL PROVISIONS

3.1 All notices and invoices under this contract are deemed given when mailed by first class mail, postage pre-paid, or personally delivered as follows:

For the Village

Community Development Manager
Village of Dexter
8140 Main Street
Dexter, MI 48130

For the County Parks

Director
Washtenaw County Parks & Recreation Commission
P.O. Box 8645
2230 Platt Road
Ann Arbor, MI 48104

For the Road Commission

Managing Director
Washtenaw County Road Commission
555 Zeeb Road
Ann Arbor, MI 48103

3.2 This contract constitutes the entire contract between the parties and all previous communications between the parties, whether written or oral with reference to the subject matter of this contract, are hereby canceled and superseded.

3.3 If any provision of this contract violates any law, the remaining provisions of this contract shall continue in full force and effect.

3.4 This contract shall be interpreted and construed in all respects in accordance with the laws of the State of Michigan.

3.5 This contract has been jointly drafted by the parties and, therefore, shall be construed and interpreted accordingly.

3.6 Failure or delay in performance of this contract by any party shall not be deemed to be a breach thereof when such failure or delay is occasioned by or due to any act of God, labor strike, lock-out, war, riot, epidemic, explosion, terrorism, breakage or accident to machinery or lines of pipe, the binding order of any court or governmental authority or any other cause, whether of the kind enumerated here or otherwise, not within the control of the party claimed to be responsible for such failure or delay or other similar alleged breach of this contract.

3.7 Without the prior written consent of the governing body of any party, neither this contract, any interest created by this contract, or any claim arising under this contract shall be transferred or assigned by either party.

3.8 The parties agree and it is specifically understood that the parties' performance under this contract does not and shall not confer upon the Road Commission any right, title or interest in the Project and does not confer upon the Village or County Parks any right, title or interest in any road work improvements associated with the Project.

3.9 This contract does not create or vest any rights or privileges in any third party not a party to this contract. Notwithstanding any other provision of this contract, this contract and actions taken by either party under this contract, will not and shall not be construed by any third party or any court of law as vesting any rights or privileges in any third party under any circumstances.

3.10 Nothing herein shall be construed to constitute any party to this contract, or their member communities, contractors, agents or assigns, as a joint venturer or agent or general partner of the other, nor do the parties intend to create or engage in a joint venture or joint venture partnership by entering into and satisfying the terms and conditions of this contract.

3.11 This contract shall be effective and binding on the date on which the last of the parties signs this contract. It may be executed in counterpart originals, one of which shall be retained by each party and each of which may serve as the original of this contract.

3.12 If applicable, this contract will be null and void if the Road Commission does not enter into contract(s) between the Road Commission and the MDOT.

IN WITNESS WHEREOF, the parties have set their hands to this contract the day and year here written.

VILLAGE OF DEXTER

Dated: _____, 2011

_____
By: Shawn W. Keough
Its: Village President

Dated: _____, 2011

_____
By: Donna Dettling
Its: Village Manager

WASHTENAW COUNTY PARKS & RECREATION COMMISSION

Dated: _____, 2011

_____
By: Robert Tetens
Its: Director

Dated: _____, 2011

_____
By: ??
Its: Title??

WASHTENAW COUNTY ROAD COMMISSION

Dated: _____, 2011

_____
By: Steven M. Puuri
Its: Managing Director

Dated: _____, 2011

_____
By: Douglas E. Fuller
Its: Board Chair

Hudson Mills Border-To-Border Trail
Project Funding

EXHIBIT A

	Original Project Funding	Funding Revisions	Revised Project Funding
Hudson Mills Border-To-Border Trail Construction Funding			
Federal Enhancement Funds (STE)	$780,000.00	$0.00	$780,000.00
Federal Urban Funds (STU) - WCRC	$100,000.00	$0.00	$100,000.00
Federal Urban Funds (STU) - Village of Dexter	$0.00	$458,000.00	$458,000.00
Huron Clinton Metropolitan Authority Funds	$100,000.00	$0.00	$100,000.00
MDNR Trust Funds	$500,000.00	$0.00	$500,000.00
Washtenaw County Parks & Rec Funds	$600,140.00	($458,000.00)	$142,140.00
Hudson Mills Border-To-Border Trail TOTAL	**$2,080,140.00**	**$0.00**	**$2,080,140.00**
Mill Creek Park Non-Motorized Path Construction Funding			
Federal Urban Funds (STU) - Village of Dexter	$458,000.00	($458,000.00)	$0.00
MDNR Trust Funds	$450,000.00	$0.00	$450,000.00
Village of Dexter - General Fund	$4,000.00	$250,000.00	$254,000.00
Village of Dexter - Restricted Parks Fund	$35,000.00	$0.00	$35,000.00
Village of Dexter - Restricted Tree Fund	$60,000.00	$0.00	$60,000.00
Village of Dexter - Restricted Waterways	$48,000.00	$0.00	$48,000.00
Washtenaw County Parks & Rec Funds	$0.00	$208,000.00	$208,000.00
Waterways Grant	$45,000.00	$0.00	$45,000.00
Mill Creek Park Non-Motorized Path TOTAL	**$1,100,000.00**	**$0.00**	**$1,100,000.00**
Stairway (Warrior Creek Park to Alpine Street) Construction Funding			
Village of Dexter - General Fund	$100,000.00	($100,000.00)	$0.00
Washtenaw County Parks & Rec Funds	$0.00	$100,000.00	$100,000.00
Stairway (Warrior Creek Park to Alpine Street) TOTAL	**$100,000.00**	**$0.00**	**$100,000.00**

March 2, 2011

Hudson Mills Border-To-Border Trail
Project Funding

EXHIBIT A

Subdivision Connector			
Construction Funding			
Village of Dexter - General Fund	$150,000.00	($150,000.00)	$0.00
Washtenaw County Parks & Rec Funds	$0.00	$150,000.00	$150,000.00
Subdivision Connector	**$150,000.00**	**$0.00**	**$150,000.00**
TOTAL			

March 2, 2011

MILL CREEK PARK

Project Description/Status:

Project includes construction of the elements detailed in the Mill Creek Park master plan, Phase 1. Included is the mass grading, stream restoration, boardwalk and pathway construction, amphitheatre, landscaping, habitat restoration, storm outlet vegetation. Permitting for the project is imminent and bidding is expected to occur March 2011.

Construction Cost:	$950,000-$1,100,000
Engineering Cost:	$65,600
(JJR Scope February 2011)	
Project Cost:	$1,015,600-$1,165,600

Project Participant/Funding Allocation:

MNRTF Grant	$450,000
Waterways Grant	$45,000
Parks Restricted Funds	$35,000
County Parks (STPU Exchange)*	$208,000
Village MATCH (General Fund)	$170,000-$320,000
Village Restricted Waterways	$48,000
Village Restricted Tree Fund - Landscaping within park	$60,000

Timeline:
Construction Summer 2011

SUBDIVISION CONNECTOR

Project Description/Status:

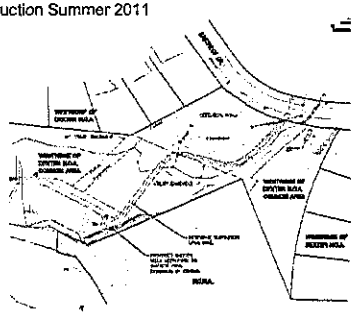
Project includes approximately 400 feet of trail connecting the Westridge of Dexter Subdivision to the B2B Trail. Project is entirely on Westridge HOA Common Space in which an easement is being obtained. The includes approximately 150 feet of boardwalk and 250 feet of concrete or asphalt paving. Project has been designed for Village by URS and permit submittal occurred in February.

Construction Cost:	$150,000
Engineering Cost:	$0
(URS current Contract)	
Project Cost:	$150,000

Project Participant/Funding Allocation:

County Parks (STPU Exchange)*	$150,000
Village General Fund (add to County project/negotiate w/ Anlaan)**	$0
or	
Village General Fund (new contract)	$6,000

Timeline:
Construction Summer 2011



Village Potential Investment	
Parks Restricted Fund	$35,000
Village General Fund	$170,000-$320,000
Village Restricted Waterways	$48,000
Village Restricted Tree Fund	$60,000
Stairway Engineering Fee	$12,000
TOTAL	$325,000-$475,000
Restricted Funds Already set aside	$143,000
TOTAL FUNDING NEED TO BE DETERMINED	$182,000-$332,000

* County Parks (STPU Exchange) = $458,000 swap with Village
** $0 more likely scenario at this time

STAIRWAY - Warrior Creek to Alpine St.

Project Description/Status:

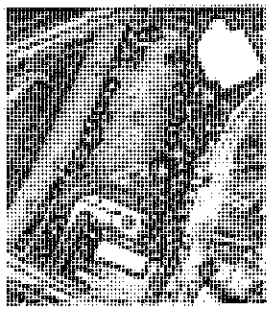
Project includes construction of a staircase between Warrior Creek Park and the Dexter Library, Farmers Market and Alpine Street to serve as an additional access to downtown, destinations and a continuation of the B2B connection to Segment D1 located at Central Street and the Railroad Crossing (DPW Site). Map element 18 shown below. Project submitted for County Connecting Communities in 2010, project denied.

Construction Cost:	$100,000
Engineering Cost:	$12,000
(JJR Estimate February 2011)	
Project Cost:	$112,000

Project Participant/Funding Allocation:

County Parks (STPU Exchange)*	$100,000
Village General Fund	$12,000

Timeline:
Construction Summer 2011



AGENDA 4-11-11

ITEM L-3.

VILLAGE OF DEXTER - COMMUNITY DEVELOPMENT OFFICE
8140 Main Street • Dexter, Michigan 48130-1092 • (734) 426-8303 • Fax (734) 426-5614

Memorandum

To: Village Council and President Keough
Donna Dettling, Village Manager
From: Allison Bishop, AICP, Community Development Manager
Re: 2011-2016 CIP Recommendation from the Planning Commission
Date: April 6, 2011

The Planning Commission held a public hearing on Monday, March 7, 2011 to hear public comment on the 2011-2016 Capital Improvements Plan (CIP).

The Planning Commission began review of the CIP in December 2010 and has subsequently had workshops in January and February.

Discussion about the CIP has included, but is not limited to:

1. Streets Projects and Central Street construction timing and funding
2. Storm water projects and funding
3. Improved pedestrian accessibility along Lexington Drive and Dan Hoey
4. Improving stormwater along Grand and Hudson
5. Crosswalk evaluation study
6. Executive Summary
7. New Projects
8. Completed Projects

The CIP is a program that projects and coordinates public expenditures for improvements to the transportation and utility systems, municipal facilities, and other improvements over a six-year period. Preparation of the capital improvements plan is done under the authority of the Municipal Planning Commission Act (PA 33 of 2008). It is the Village Planning Commission's goal that the CIP be used as a tool to implement the Village's Master Plan and assist is the Village's financial planning.

Included in your packet you will find the Planning Commission recommended 2011-2016 CIP, including:

Executive Summary
Project Worksheets
Project and Fund Summary

Revisions that were implemented this year include adding more detail to existing streets projects regarding parking and additional information to alley projects given the Village recent discussions with the Washtenaw County Road Commission on maintenance. Project descriptions and maps were improved and updates were made to the executive summary with more detail and improved policy direction.

On pages 28-32 note the 2011-2012 Capital Improvements Budget (CIB). The CIB is recommended projects slated for completion in FY 11-12 within the project worksheets. Available funding must be considered.

The Planning Commission passed the attached resolution and Council is being asked to adopt a similar resolution accepting the document for Village Council use as a guide to developing the FY 11-12 budget.

Please feel free to contact me if you have any questions.

Thank you.

VILLAGE OF DEXTER
WASHTENAW COUNTY, MICHIGAN

RESOLUTION ACCEPTING THE 2011 - 2016 CAPITAL IMPROVEMENTS PLAN RECOMMENDATION FROM THE PLANNING COMMISSION

WHEREAS, the Village of Dexter Planning Commission adopted the Master Plan on April 11, 2005, as amended, and is currently working on a revision to the Master Plan, the said Master Plan recommends the adoption of an annually updated Capital Improvements Program to evaluate, prioritize, and structure the financing of public improvement projects; and

WHEREAS, the Village of Dexter Planning Commission has systematically reviewed the 2011 – 2016 Capital Improvements Program, as well as the proposed improvements related to the Master Plan and its Addendums, the improvements proposed by the Village Department Heads, the Parks and Recreation Commission, the Downtown Development Authority; and

WHEREAS, the 2011 – 2016 Capital Improvements Program has been prepared to address said review of projects, and presents a public improvements program that focuses on the current and future needs of the residents of Dexter; and

WHEREAS, a duly noticed public hearing was held by the Planning Commission on March 7, 2011;

WHEREAS, the Planning Commission recommended adoption of the 2011-2016 Capital Improvements Plan on March 7, 2011;

BE IT THEREFORE RESOLVED, that the Village of Dexter Village Council accepts the Planning Commission recommended 2011 – 2016 Capital Improvements Program as a guide in funding priority capital projects within the plan and to develop the FY 2011-2012 Budget.

MOVED BY: SUPPORTED BY:

YEAS:

NAYS:

RESOLUTION DECLARED ADOPTED THIS 11th DAY OF APRIL 2011.

_____

Shawn Keough, Village President

CERTIFIED BY:

_____

Carol Jones, Village Clerk

VILLAGE OF DEXTER
WASHTENAW COUNTY, MICHIGAN

RESOLUTION OF ADOPTION
2011 - 2016 CAPITAL IMPROVEMENTS PROGRAM UPDATE

WHEREAS, the Village of Dexter Planning Commission adopted the Master Plan on April 11, 2005, as amended, and is currently working on a revision to the Master Plan, the said Master Plan recommends the adoption of an annually updated Capital Improvements Program to evaluate, prioritize, and structure the financing of public improvement projects; and

WHEREAS, the Village of Dexter Planning Commission has systematically reviewed the 2011 – 2016 Capital Improvements Program, as well as the proposed improvements related to the Master Plan and its Addendums, the improvements proposed by the Village Department Heads, the Parks and Recreation Commission, the Downtown Development Authority; and

WHEREAS, the 2011 – 2016 Capital Improvements Program has been prepared to address said review of projects, and presents a public improvements program that focuses on the current and future needs of the residents of Dexter; and

WHEREAS, a duly noticed public hearing was held by the Planning Commission on March 7, 2011;

BE IT THEREFORE RESOLVED, that the Village of Dexter Planning Commission hereby adopts the 2011 – 2016 Capital Improvements Program; and

BE IT FURTHER RESOLVED that the Village of Dexter Planning Commission recommends that the Village Council use the 2011 – 2016 Capital Improvements Program as a guide to developing the FY 2011 – 2012 Budget.

MOVED BY: Clugston SUPPORTED BY: McCormack

YEAS: Carson, Clugston, Phillips, Wilcox, Wade, McCormack

NAYS: None

ABSENT: Kimmel, Bell

RESOLUTION DECLARED ADOPTED THIS 7th DAY OF March 2011.

_____

Matthew Kowalski, Village Planning Commission Chair

CERTIFIED BY:

_____

Carol J. Jones, Village Clerk

AGENDA 4-11-11

ITEM L-4

VILLAGE OF DEXTER-PARKS & RECREATION COMMISSION
8140 Main Street • Dexter, Michigan 48130-1092 • (734) 426-8303 • Fax (734) 426-5614

TO: Village Council and President Keough
Donna Dettling, Village Manager

FROM: Allison Bishop, AICP, Community Development Manager

RE: Warrior Creek to Alpine Street Stairway

DATE: April 6, 2011

Attached is the recommended preliminary layout for the Warrior Creek to Alpine Street stairway project. The stairway would be bid as an alternate in conjunction with the Mill Creek Park project and constructed this summer. The project would be funded as part of the agreement that the Village will enter into with Washtenaw County Parks and the Washtenaw County Road Commission for the Federal funding exchange (item L-2 on agenda).

The connection from the stair to the new B2B trail is currently being designed and will likely be presented by the meeting. (Included in packet)

Input to Date

An email with several options for stairway alignment was sent out on Thursday, March 31st. Based on the feedback received to date 6 of the 7 (one out of country) Parks and Recreation Commissioners preferred the attached option. The reduced construction and grading disruption to the hillside, potential reduced cost and the ease of use for bicyclists were the determining factors in the selection of the design.

The design includes a bike ramp on the south side of the structure for bicyclists.

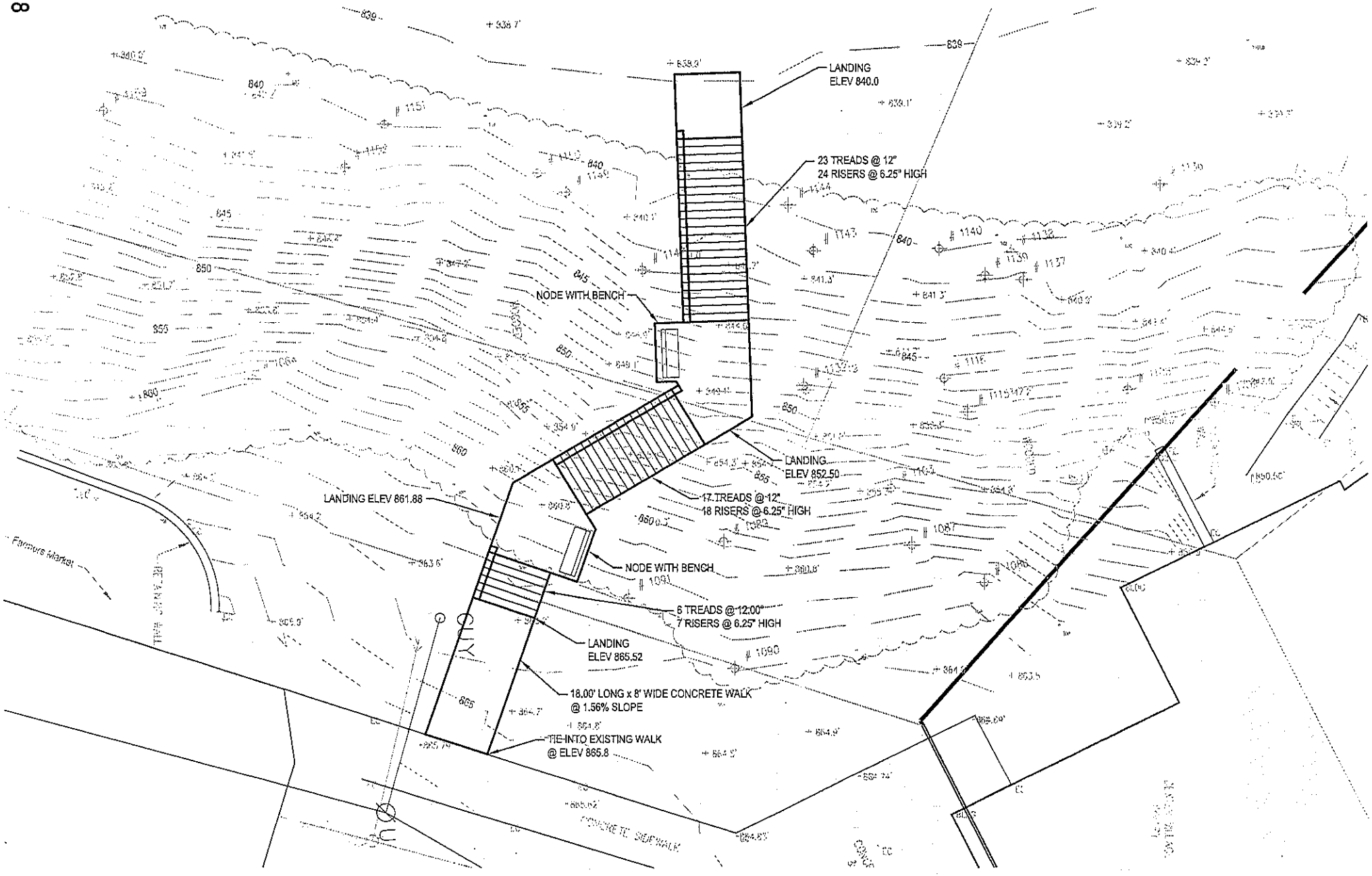
The Friends of the Dexter Library are being contacted about a possible bench(s) sponsorship.

Action

Council is being asked to approve the straight stairway concept with alternating benches in order for JJR to finalize the engineering, design and specification for bidding the project.

Please contact me prior to the meeting with any questions.

Thank you.


LANDING
ELEV 840.0
23 TREADS @ 12"
24 RISERS @ 6.25" HIGH
NODE WITH BENCH
LANDING
ELEV 852.50
17 TREADS @ 12"
18 RISERS @ 6.25" HIGH
LANDING ELEV 861.88
NODE WITH BENCH
8 TREADS @ 12.00"
7 RISERS @ 6.25" HIGH
LANDING
ELEV 865.52
18.00' LONG x 8' WIDE CONCRETE WALK
@ 1.56% SLOPE
TIE-INTO EXISTING WALK
@ ELEV 865.8
Farmers Market

GUY
ØU
OH ELEC