

**THE VILLAGE OF DEXTER
VILLAGE COUNCIL MEETING
Monday, May 24, 2010**

*******7:30 pm*******

Dexter Senior Center, 7720 Dexter Ann Arbor Road

A. CALL TO ORDER AND PLEDGE OF ALLEGIANCE

B. ROLL CALL: President Keough

J. Carson	P. Cousins
D. Fisher	J. Semifero
J. Smith	R. Tell

C. APPROVAL OF THE MINUTES

1. Work Session – May 5, 2010
2. Regular Council Meeting – May 10, 2010

Page # 1-8

D. PRE-ARRANGED PARTICIPATION:

Pre-arranged participation will be limited to those who notify the Village office before 5:00 p.m. Tuesday of the week preceding the meeting, stating name, intent and time requirements. (10-minute limit per participant)

E. APPROVAL OF AGENDA:

F. PUBLIC HEARINGS

Action on each public hearing will be taken immediately following the close of the hearing

"This meeting is open to all members of the public under Michigan Open Meetings Act."

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G. NON-ARRANGED PARTICIPATION:

Non-arranged participation will include those in the audience not listed on the agenda that wish to speak. At the Village President's discretion, members of the audience may be called on to speak at any time. Those addressing the Council will state their name, and address. This section is limited to 5-minutes per participant or 10-minutes for group representatives.

H. COMMUNICATIONS:

1. Upcoming Meeting List
2. Joining Natural Resource Areas for Economic Sustainability Committee Information
3. Dexter Area Fire Fighters Local 4090 Request to Enter into Contract Negotiations with the Dexter Area Fire Department
4. Middle Huron River Watershed Update
5. Chelsea Area Planning Team/Dexter Area Regional Team Meeting Notes

Page # 9-32

I. REPORTS:

1. Allison Bishop, Community Development Manager – written report

Page # 33-46

2. Board, Commission, & Other Reports- “Bi-annual or as needed”

Arts, Culture & Heritage Committee
Chelsea Area Planning Team / Dexter Area Regional Team
Dexter Area Chamber
Dexter Area Fire Department
Downtown Development Authority Chair
Farmers Market Representative
Gordon Hall Mgmt Team Representative
Huron River Watershed Council Representative
Library Board Representative
Parks & Recreation Commission
Planning Commission
Tree Board Chair
Washtenaw Area Transportation Study Policy/Technical Committee Reps
Western Washtenaw Area Value Express Representative – Jim Carson

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3. Subcommittee Reports
 - Website
 - Downtown Fire Detection
 - Economic Preparedness

4. Village Manager Report **Page # 47-64**

5. President's Report **Page # 65-66**

J. CONSENT AGENDA

Bills & Payroll will be a standing item under consent agenda. Discussion of the Budget and Financial matters will be covered under the Presidents Report as a standing item. Items under consent agenda are considered routine and will be acted upon in one motion. There will be no separate discussion of these items unless a Council Member so requests, and the item will be removed from Consent and added to the regular agenda at the end of New Business.

1. Consideration of: Bills & Payroll in the amount of: \$152,429.34 **Page # 67-74**

2. Consideration of: Dexter Daze Committee request to place five (5) signs in the right of way from July 30 to August 15 **Page # 75-76**

3. Consideration of: St. Andrew's United Church of Christ request to place eight (8) signs in the right of way from June 1 to June 12 **Page # 77-78**

4. Consideration of: Dexter Community Garden request to place two (2) signs in the right of way from May 25 to June 15 **Page # 79-80**

5. Consideration of: Reappointment of Brian Brassow and Randy Herman to the Parks & Recreation Commission and John Coy and Sandy Hansen to the Tree Board **Page # 81-82**

6. Consideration of: Dexter Soccer Club request to place eight (8) signs in the right of way from May 28 to June 12 **Page # 83-86**

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K. OLD BUSINESS- Consideration and Discussion of:

1. Consideration of: Village Manager recommendation to hire Tom Ryan as village attorney for the cityhood process

Page # 87-124

L. NEW BUSINESS- Consideration and Discussion of:

1. Consideration of: Addition of reconstruction of Inverness between Forest and Main, including alley work to the water system project at a cost not to exceed \$120,000

Page # 125-132

2. Consideration of: Addition of corrosion control measures to the current water system project at a cost not to exceed \$43,000

Page # 133-138

3. Consideration of: Purchase of an Elgin Pelican street sweeper for an amount not to exceed \$148,000 and metering equipment for an amount not to exceed \$7,700

Page # 139-142

4. Consideration of: Contract with Norfolk Southern for Broad Street Crossing Review

Page # 143-144

5. Consideration of: Recommendation regarding the 2010-2011 sidewalk replacement program

Page # 145-146

M. COUNCIL COMMENTS

N. NON-ARRANGED PARTICIPATION

Same as item F. Those addressing the Council will state their name, and address. This section is limited to 5-minutes per participant or 10-minutes for group representatives.

O. ADJOURNMENT

"This meeting is open to all members of the public under Michigan Open Meetings Act."

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A. CALL TO ORDER

The meeting was called to order at 6:07 PM by President Keough in the Board Room of the Copeland Building at 7714 Dexter Ann Arbor Rd. in Dexter, Michigan

B. ROLL CALL: President Keough

J. Carson	P. Cousins
D. Fisher	J. Semifero
J. Smith	R. Tell-arrived at 6:17 pm

Also attending Village Manager, Donna Dettling; Assistant Village Manager, Courtney Nicholls; Finance Director, Marie Sherry; and Council Clerk, Carol Jones.

C. 2010-2011 BUDGET WORK SESSION

1. GENERAL FUND

Discussion was held on keeping the Village millage rate at 13.5562 with the GO Bond rate increasing to .8450. Projected cost and fund increases and decreases were discussed as well as notable reductions and increases in expenditures in the General Fund. No increase is proposed for the residential refuse rate as it is on track to cover costs in 2010-2011.

2. MAJOR, LOCAL, MUNICIPAL STREETS

Discussion followed on have the Central Street project plans ready in anticipation of any possible stimulus funds. Also discussed was the method of rehabilitating Inverness Street from Forest to Main, whether it be to pulverize and overlay or remove and re-place. Also mentioned was the desire of Council to have a break down of times spent by the Department of Public Works in the areas of the department.

3. WATER & SEWER

A 3% rate increase is recommended for both water and sewer.

D. ADJOURNMENT

Adjourned at 8:56 PM

This is a Special Council work session; action will NOT be taken.

"This meeting is open to all members of the public under Michigan Open Meetings Act"

Respectfully submitted,

Carol J. Jones
Clerk, Village of Dexter

Approved for Filing: _____

DEXTER VILLAGE COUNCIL
REGULAR MEETING
MONDAY, MAY 10, 2010

A. CALL TO ORDER AND PLEDGE OF ALLEGIANCE

The meeting was called to order at 7:30 by President Keough in the Dexter Senior Center located at 7720 Dexter Ann Arbor Rd. in Dexter, Michigan.

B. ROLL CALL: President Keough

- | | |
|-----------|-------------|
| J. Carson | P. Cousins |
| D. Fisher | J. Semifero |
| J. Smith | R. Tell |

C. APPROVAL OF THE MINUTES

1. Council Closed Session – April 21, 2010
2. Regular Council Meeting – April 26, 2010

Motion Smith; support Semifero to approve the minutes of the Council Closed Session of April 21, 2010 and the Regular Council Meeting of April 26, 2010 with two corrections on page 6 of the Regular Council Minutes under Old Business, item 2, Discussion of Facilities Next Steps, add *Should we* to the front of the second discussion point to read *Should we establish a task force of citizens to study suitability of a fire hall or a study committee from the Village Boards and Commissions*; and item 3, Discussion of the Use of Social Networking Websites, correct the motion to read *Motion Fisher; support Smith to proceed with the use of Facebook for the Village of Dexter.*

Unanimous voice vote for approval

D. PREARRANGED PARTICIPATION

None

E. APPROVAL OF THE AGENDA

Motion Smith: support Semifero to approve the agenda with the following changes:

- Add additional item J-5, Sign Request from the Chamber of Commerce, to the Consent Agenda
- Add additional information under L-6, Property Purchase

Unanimous voice vote for approval

F. PUBLIC HEARINGS

Action on each public hearing will be taken immediately following the close of the hearing

None

G. NON-ARRANGED PARTICIPATION

Paul Bishop of 5510 Vaughn Road, Dexter, asked about the State Boundary Commission hearing scheduled for May 13, 2010 and the purpose of the meeting.

H. COMMUNICATIONS:

1. Upcoming Meeting List
2. Citation List
3. Comcast Update
4. Dexter Senior Center Donation Acknowledgement
5. Fluoride Grant – Rejection Letter

I. REPORTS

1 Boards, Commissions. & Other Reports-“Bi-annual or as needed”

Arts, Culture & Heritage Committee – Paul Cousins & Courtney Nicholls
Mr. Cousins and Ms. Nicholls submit their report as per packet. In addition Mr. Cousins highlighted the upcoming Songs, Slams & S’mores event on May 22 at Warrior Creek Park and the committee’s participation at the Rotary’s Art, Food & Wine event on May 2.

Gordon Hall Mgmt Team Representative – Donna Fisher & Paul Bishop
Chairman Bishop reported that Gordon Hall is open and has been de-winterized. The Management team meets again on May 20. Mr. Bishop reported on the following events scheduled at Gordon Hall: May 1- Mother/Daughter Tea; Second Grade Tours in May; May 22-Show of Hope for Relay for Life; Movies on June 17, July 8 and August 12; Family Reunion in June; Weddings on July 24 and September 25; and Tours of Gordon Hall during Dexter Daze in August. Mr. Bishop also reported that the mortgage balance for Gordon Hall is \$360,000.

Planning Commission – Jim Carson

Mr. Carson mentioned two items that the Planning Commission is looking into – a review of the sandwich board sign ordinance dealing with the distance a sign can be placed from a business and allowing the keeping of chickens within the Village limits.

2. Subcommittee Reports

Website - None
Downtown Fire Detection - None
Economic Preparedness - None

3. Village Manager Report

Mrs. Dettling submits her report as per packet. In addition Mrs. Dettling gave the following updates: met on May 4 with John Carlson of Northern United Brewing and preparing options for both properties they are considering; getting information from Park Avenue Lighting on the LED lighting for the Village; Joe Semifero has volunteered to serve on the Village Finance

Committee; water and sewer improvements are on schedule; have received four applications from Michigan Municipal League for attorneys to handle legal issues with cityhood; explained the Dexter, Dexter, Webster Services Work Group and that there is more work to be done; and along with Christine Phillips answered Council question on the Dexter-Ann Arbor Road project in front of residential properties.

Ms. Bishop, Community Development Manager, replied to questions asked at a previous meeting regarding open and unfinished basements within the Village; reported that the refrigerator has been removed from the Mill Creek in Warrior Park; reported on information from the Department of Natural Resources and Environment regarding Segment D1 within the Border to Border Trail; and stated that there are over 120 Facebook fans on the new Village site.

4. President's Report

Mr. Keough submits his report as per packet. Mr. Keough reported that the Village has received some information back from the Municipal Employee Retirement System and asked how Council would like to proceed on this issue; and Mr. Keough reported that the May Regional Fire Meeting will be held on Tuesday, May 25 at 3 pm.

J. CONSENT AGENDA

1. Consideration of: Bills and Payroll in the amount of \$261,377.78
2. Consideration of: Request from Dexter Boy Scout Troop 477 to place three (3) signs in the Village right-of-way from June 23, 2010 to June 26, 2010
3. Consideration of: Request from the Village Arts, Culture & Heritage Committee to place a sign in the right of way on May 22, 2010
4. Consideration of: Setting a public hearing for June 14, 2010 on the 2010-2011 Budget, Water/Sewer/Refuse Rates, and the 2010 Millage Rate
5. Consideration of: Request from the Dexter Area Chamber of Commerce to place the Summer Music Series sign at Baker and Main from May 21, 2010 to June 7, 2010

Motion Fisher; support Smith to approve items 1, 2, 3, 4 and 5 of the consent agenda.

Unanimous voice vote for approval

K. OLD BUSINESS-Consideration and Discussion of:

1. Discussion of: Facilities Next Steps

Discussion followed on possible means of funding.

At 8:37 p.m. a recess was taken and the meeting re-convened at 8:41 p.m.

L. NEW BUSINESS-Consideration of and Discussion of:

1. Consideration of: 2010-2015 Capital Improvements Plan

Motion Semifero; support Smith that the Village of Dexter Village Council accepts the Planning Commission recommended 2010-2015 Capital Improvements Program as a guide in funding priority capital projects within the plan and to develop the Fiscal Year 2010-2011 Budget.

Ayes: Cousins, Fisher, Smith, Semifero, Tell, Carson and Keough

Nays: None

Motion carries

2. Consideration of: Entering into a one year contract extension with auditors Post, Smythe, Lutz and Ziel

Motion Semifero; support Fisher to enter into a one year contract extension with auditors Post, Smythe, Lutz and Ziel with fees held to the Fiscal Year 2008/2009 level.

Ayes: Smith, Semifero, Tell, Carson, Fisher, Cousins and Keough

Nays: None

Motion carries

3. Consideration of: Amendments to the Investment Policy

Motion Semifero; support Cousins to accept the proposed amendments to the Village of Dexter's Investment Policy.

Ayes: Semifero, Tell, Fisher, Carson, Cousins, Smith and Keough

Nays: None

Motion carries

4. Consideration of: Farmers Market / Community Garden Operating Plan

Motion Tell; support Carson to accept the Farmers Market / Community Garden Operating Plan with the following changes that both the Community Garden and the Farmers Market have the capability to work toward the goal being sustainable, fees for both the Farmers Market and the Community Garden should be identified only as to be determined annually and that the half plot for the Community Garden be corrected to a size of 20' x 10'.

Ayes: Tell, Carson, Cousins, Smith, Fisher, Semifero and Keough

Nays: None

Motion carries

5. Consideration of: Proposal from Dexter Builders to remove and replace the roof

on the Monument Park Gazebo in an amount not to exceed \$8,500

Motion Smith; support Fisher to approve the proposal from Dexter Builders to remove and replace the roof on the Monument Park Gazebo in an amount not to exceed \$8,500.

Ayes: Carson, Cousins, Fisher, Smith, Semifero, Tell and Keough
Nays: None
Motion carries

- 6. Consideration of: Authorizing the Village Manager and Village President to negotiate and enter into a purchase agreement with Mill Creek Properties to purchase a portion of parcel H-08-06-200-028 for \$115,000 and to work with Orchard, Hiltz & McCliment and Absolute Title to complete closing process

Motion Semifero; support Tell to authorize the Village Manager and Village President to negotiate and enter into a purchase agreement with Mill Creek Properties to purchase a portion of parcel H-08-06-200-028 for \$115,000, to work with Orchard, Hiltz & McCliment to complete the survey and land division for an amount not to exceed \$8,500, and closing cost from Absolute Title not to exceed \$3000.

Ayes: Fisher, Semifero, Tell, Carson and Keough
Nays: Cousins and Smith
Motion carries 5 to 2

M. COUNCIL COMMENTS

Tell None
Fisher None
Cousins Thank you to the staff for preparing the project update list; the Rotary event on May 2 raised close to \$10,000 for scholarships for students; suggested also looking at non-union personnel when working on contract negotiations; was asked to be on a committee for Natural Resource Areas for Economic Sustainability as a personal representative not as a Village representative.
Jones None
Smith None
Semifero None
Carson None

N. NON-ARRANGED PARTICIPATION

Jim Seta of 411 Cambridge, Dexter reported on attending the Dexter School Board meeting this evening and the resolution the School Board passed for a no-transport zone of 1.5 miles from school building a child would attend for the Village of Dexter as well as single tier bussing beginning next fall. Mr. Seta felt that there could be an issue of filling the Dexter subs with residents with this policy. Mr. Seta

also spoke as the Chairman of the Dexter Area Fire Department (DAFD) and that they are forming a committee to look at Capital Improvement Plans for the DAFD.

O. ADJOURNMENT

Motion Fisher support Smith to adjourn at 9:17 pm

Unanimous voice vote for approval

Respectfully submitted,

Carol J. Jones
Clerk, Village of Dexter

Approved for Filing: _____

2010 Upcoming Meetings

Board	Date	Time	Location	Website	Village Representative
Dexter Downtown Development Authority	5/20/2010	7:30 a.m.	Senior Center	http://www.villageofdexter.org	Shawn Keough
Healthy Community Steering Committee	5/20/2010	8:30 a.m.	Chelsea Hospital - White Oak Room		Paul Cousins
Dexter Community Schools Board of Education	5/24/2010	7:00 p.m.	Creekside Intermediate School	http://web.dexter.k12.mi.us/	
Dexter Village Council	5/24/2010	7:30 p.m.	Dexter Senior Center	http://www.villageofdexter.org	
Scio Township Planning	5/24/2010	7:30 p.m.	Scio Township Hall	http://www.twp.scio.mi.us/	
Regional Fire Consolidation	5/25/2010	3:00 p.m.	Dexter District Library		Shawn Keough
Scio Township Board	5/25/2010	7:00 p.m.	Scio Township Hall	http://www.twp.scio.mi.us/	
Western Washtenaw Area Value Express	5/25/2010	8:15 a.m.	Chelsea Community Hospital		Jim Carson
Dexter Village Arts, Culture & Heritage Committee	6/1/2010	7:00 p.m.	Senior Center	http://www.villageofdexter.org	Paul Cousins
Washtenaw Area Transportation Study- Technical	6/2/2010	9:30 a.m.	Road Commission Offices	http://www.miwats.org/	Rhett Gronevelt
Dexter Area Fire Board	6/3/2010	6:00 p.m.	Dexter Township Hall	http://dexterareafire.org/	Ray Tell/Jim Seta
Dexter Area Historical Society	6/3/2010	7:30 p.m.	Dexter Area Historical Museum	http://www.hvcn.org/info/dextermuseum/	
Dexter Community Schools Board of Education	6/7/2010	7:00 p.m.	Creekside Intermediate School	http://web.dexter.k12.mi.us/	
Dexter District Library Board	6/7/2010	7:30 p.m.	Dexter District Library	http://www.dexter.lib.mi.us/	
Dexter Village Planning Commission	6/7/2010	7:30 p.m.	Senior Center	http://www.villageofdexter.org	Jim Carson
Scio Township Board	6/8/2010	7:00 p.m.	Scio Township Hall	http://www.twp.scio.mi.us/	
Dexter Area Chamber of Commerce	6/9/2010	8:00 a.m.	Copeland Board Room	http://www.dexterchamber.org/	Paul Cousins
Dexter Village Council	6/14/2010	7:30 p.m.	Dexter Senior Center	http://www.villageofdexter.org	
Scio Township Downtown Development Authority	6/14/2010	12:00 p.m.	Scio Township Hall	http://www.twp.scio.mi.us/	
Scio Township Planning	6/14/2010	7:30 p.m.	Scio Township Hall	http://www.twp.scio.mi.us/	

Due to the possibility of cancellations please verify the meeting date with the listed website or the Village Representative

AGENDA 5-24-10
 ITEM 4-1

**Working Title:
JOINING NATURAL RESOURCE AREAS FOR ECONOMIC
SUSTAINABILITY
in the Region**

DRAFT WORKING AGENDA (4/6/10)

September 16-18, 2010

PRE-WORKSHOP EVENT (September 15, 2010)

- 6:00 – 7:00 **Kick-Off Reception and Share Fair**
Opportunity for participants, partners, and the public to share information and resources while encouraging interaction and networking.
- 7:00pm – 9:00pm **PUBLIC FORUM and OPENING SESSION: The Dollars and Sense of Protecting Community Character**
Ed McMahon, Urban Land Institute--CONFIRMED

→ How to write?

September 16, 2010

- 8:00am – 9:00am **Session 1: Welcome and Introductions**
(60 minutes – welcome, introductions)
- 9:00 – 10:00 **Session 2: Introduction to Gateway Communities and Overview of Region's Economy**
Susan Lackey, Legacy Land Trust—Confirmed
Dave Lorenz, Pure Michigan—Possible
- Describe revenue streams
 - Discuss rationale for developing a sustainable tourism based economy
 - Provide overview of tools needed.
- 10:00 – 10:15 **BREAK**
- 10:15 – 12:30 **Action Planning Part I: Asset Mapping**
What is Region's Community Character, What are region's assets? (includes time for report out)

12:30 – 1:30pm **LUNCH**

1:30 – 3:15

Session 3: Safeguarding Community Character and Maintaining a Viable Sustainable Tourism Economy
Ed McMahon, Urban Land Institute—CONFIRMED

This session explains the role and effects of tourism on communities and public lands, and presents methods to manage tourism to maximize its benefits while minimizing its negative impacts. Participants become conversant with the economic benefits and costs of tourism, the various types of tourism and tourists, and planning strategies that encourage repeat visits by tourists who pass through on their way to the attractions on public lands. The presentation will also cover the principles of sustainable place-based tourism and how communities can apply them. Several case examples illustrate the discussion.

3:15 – 3:30

BREAK

3:30 – 5:00

Session 4: Place-Based Education – Connecting to Community, Connecting to Youth

Meshella Zent (sp?), University of Michigan—Possible
Erin McDonough, Michigan United Conservation Clubs—Possible

This session will introduce place-based education as a way to engage youth and adults in local heritage, culture, landscapes and issues and foster stewardship of their communities and the water-based, agricultural, and natural resources across the region.

✓ 5:30 – 7:30

Cookout at Waterloo Discovery Center—Continue the day's discussions with your fellow workshop participants.

September 17, 2010

8:00am – 9:15

Session 5: The Value of Conservation for the Region—

This session provides information on the benefits and value of conservation to the region and would include recreational conservation; agricultural conservation; water quality conservation (might be a presentation or case study or a mix of the two)

Traverse City/Leelenau Case Study—Possible

*Donny
Leelenau*

Ta Brant, Pennsylvania Wilds Small Business Ombudsman
—Possible

Find out
on Wed

9:15 – 9:45

BREAK

9:45 – 11:30 Session 6: The Culture of Community Engagement in the Region

Tom Fricke, Chair, Anthropology Department, University of Michigan—Possible

Eastern Michigan University—Possible

This session will provide a brief introduction to community engagement through the context of the traditional culture of the region. It will help participants think about how the region's culture affects communication and engagement strategies and will explore ways to facilitate partner buy-in for future action and activities.

11:30 – 12:30

LUNCH

12:30 – 3:30

Action Planning Part II: Visioning, Goals, and Engaging Stakeholder Interests

(includes time for report out)

3:30 - 4:00

BREAK

4:00 – 5:00pm

Session 7: Transportation and Tourism Infrastructure

Terry Blackmore, Washtenaw Area Transportation Study—Possible

Confirmed

This session would provide overview of how transportation investments and resources for mitigation and enhancement dollars contribute to the area's tourism infrastructure and would cover the broadest sense of transportation: including ped/bike; bus, rail, and roads.

MDOT
Possible

September 18, 2010

8:00am – 9:30

Session 8: Resources for Implementation Across the Region

State CAT Team representative—Possible

The session provides an overview of organizational, outreach/marketing, and financial resources in the region with consideration on how to use for community-based or regionwide implementation. State and other partners will highlight various tools and resources.

- 9:30 – 12:30** **Action Planning Part III: Action Plan Development**
(includes time for break and working lunch)
- 12:30 – 1:30 pm** **Presentation of Action Plans**
- 1:30 – 2:30** **Facilitated Discussion on Next Steps for the Region**
- Group Discussion on prioritization of Action Plans;
 - Opportunities for Cross-marketing of resources;
 - Road-map for moving forward in the County & the Region
- 2:30** **Workshop Close**

JOINING NATURAL RESOURCE AREAS FOR ECONOMIC SUSTAINABILITY

April 6, 2010

WORKSHOP DESIGN TEAM MEETING NOTES

✓
Heather Pierce

Mary ?
Meeting Participants:

Susan Lackey (Legacy Land Conservancy), Chris Linfield (City of Chelsea), Mary Zucchero (Ypsilanti CVB), Nate Gregorich (Ypsilanti CVB), Gary Jones (Waterloo State Park), Bob Pierce (Chelsea Chamber of Commerce), Steve Olsen (Chelsea Chamber of Commerce), Ginny Trocchio (TCF), Kendra Brieche (TCF), Margarita Carey (TCF)

Workshop Agenda:

It was noted that the term "region" would replace "Waterloo" throughout the agenda, to be more inclusive of the other communities in the area. A number of potential speakers were identified; discussion on specific sessions was as follows:

Public Forum: The reception will run from 6-7 pm and Ed's presentation will go from 7-9 pm. Kendra reported that Ed is agreeable to having this session taped.

- **Bob will arrange for videotaping of the public forum**

Session 2 (Economy/Tourism): Mary suggested Dave Lorenz with Travel Michigan (to talk about Pure Michigan). Susan suggested an economic consultant, but also noted that she could present or co-present this session with input/data from other organizations.

- **Mary/Susan to approach the suggested presenters to assess preliminary interest/availability with Susan as lead presenter**

Session 4 (Place-Based Education): Contacts from Michigan United Conservation Club and University of Michigan were noted as potential sources to pursue for this session. Peg Kohring may also have some ideas.

- **Ginny to contact Meshella Zent (sp?), UM and Erin McDonough, MUCC.**

Thurs. Eve. Gathering: This will be a cookout/networking opportunity located at the Discovery Center.

Session 5 (Value of Conservation): Kendra noted that two potential case studies had previously been identified: Pennsylvania Wilds and Northern Michigan. Kendra reported that representatives from PA Wilds may be available to present a case study, but would need travel expenses covered. Bob will do further research on potential Northern Michigan case studies and coordinate with Ginny, who also has contacts in the region.

- **Bob/Ginny to identify potential Northern Michigan case studies**
- **Kendra will continue outreach on PA Wilds case study**

Session 6 (Culture/Comm. Engagement): Susan suggested a cultural anthropologist from the University of Michigan.

- **Susan to follow up with Tom Fricke of Anthropology at Univ. of Michigan**

Stamp
Michigan
University

Session 7 (Transp./Infra.): Kendra noted that this session is generally presented by an expert on the Enhancement Program and/or Context Sensitive Solutions (CSS) from a state DOT. Susan suggested someone from Travel Michigan as a potential. Christine suggested Terry Blackmore from the Washtenaw Area Transportation Study (WATS).

- **Susan/Christine to approach the suggested presenters to assess preliminary interest/availability**

Session 8 (Resources):

- **Susan to follow up with representative at CAT**

Next Steps Session: Kendra noted that the group had previously discussed use of a small group exercise during this session to promote cross-cultivation among teams.

Geographic Scope/Workshop Title:

The geographic scope will be of the larger region including Waterloo and Pinckney, as well as other communities surrounding the parks. The title still needs to be tweaked.

- **Kendra to work to refine workshop title**

Venue:

Bob reported that he and Steve have met with Andy Engle at the venue, and arranged for the workshop to be part of the 'community offering' program, through which the venue will handle registration and as well as some marketing. A fee of \$5 per registrant will cover this service. Customized questions can be added to the registration form; registration (non-mandatory) for the public session can be provided as well. Catering arrangements are being coordinated with Karen Carty. There's the potential to coordinate one or more lunches with the neighboring senior center, and potentially having a luncheon speaker present on the History of Waterloo.

- **Local team to provide artwork to Andy Engle for use in marketing**
- **Bob will confirm if the venue will provide name badges**

Marketing:

In addition to the marketing provided by the venue, the local team will need to market the workshop as well, including a mailing (hard copy or electronic) and follow up phone calls to promote team cultivation. Mary is in the process of drafting promotional materials, working with a local graphic designer/printer.

- **Mary to distribute draft promo materials for review by group**

Additional Partners: Susan working on outreach to Township of Grass Lake.

Next Steps:

The next conference call was scheduled for Tuesday, May 4th at 10:00 am.

Call-in number: (877) 924-9334 Passcode: 151624
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Workshop Planning Timeline:

Dec.-February:	Confirm venues/dates develop invite list/community targets; Draft agenda
January-March:	Confirm flow of agenda; draft invitation letters/registration forms/marketing materials; Begin outreach/marketing
April-June:	Invite speakers; Confirm agenda; Cultivate teams—outreach and marketing
April-July:	Outreach/marketing
July/August:	Finalize teams/registration; Finalize agenda; Produce notebook materials
September:	Deliver workshop

JOINING NATURAL RESOURCE AREAS FOR ECONOMIC SUSTAINABILITY

May 4, 2010

WORKSHOP DESIGN TEAM MEETING NOTES

Meeting Participants:

Gary Jones (Waterloo State Park), Bob Pierce (Chelsea Chamber of Commerce), Steve Olsen (Chelsea Chamber of Commerce), Mary Zucchero (Ypsilanti CVB), Nate Gregorich (Ypsilanti CVB), Heather Price (Sandhill Crane Vineyards), Paul Cousins (Village of Dexter), Ginny Trocchio (TCF), Kendra Briechele (TCF), Margarita Carey (TCF)

Announcements:

The schools food director, Karen Carty, is organizing all food service for the workshop, reception, and barbeque for less than \$25/participant. While she will be retiring this summer, she plans to open a B&B and may get involved with the chamber of commerce.

Kendra notified the group about the Kodak American Greenway Award program administered by The Conservation Fund, suggesting that the team may want to nominate a project. See link for more information http://www.conservationfund.org/kodak_awards

Steve reported on a community arts project underway whereby schoolchildren will decorate tiles to be incorporated into a pergola at the library. Assisted by Aubrey, this project will take place this fall as an afterschool program.

The community quest is coming along well: locations are set, boxes are being constructed, and the quest should launch before Memorial Day, however the wooden nickel idea may not work as they are very expensive to make.

A Racing for Wildlife Race is scheduled for the Michigan International Speedway on June 11th. RSVP to Ginny by May 24th for tickets.

Workshop Agenda:

Discussion on specific sessions was as follows:

Public Forum:

- **Bob/Steve will arrange for videotaping of the public forum**
- **Local team to decide on how to promote/coordinate the share fair**

Session 2 (Economy/Tourism): Susan Lackey is confirmed to present this session. Mary reported that her director will approach Dave Lorenz of Pure Michigan re: potential for serving as a co-presenter or a resource for Susan's presentation.

- **Mary to follow up with Dave Lorenz**

Session 4 (Place-Based Education): Ginny reported that Meshella Zent was not suitable to present this session. Other potential presenters identified by the group were: professor from Eastern Michigan University (Ginny to ask Susan) and Steve Wright from U of M.

- **Ginny to contact Susan for name of EMU person**
- **Steve/Paul to approach Steve Wright**

Session 5 (Value of Conservation): Bob reported that he has made contact with the staff of Doug Luciani of Traverse City, but has not yet confirmed him to present the case study. Kendra reported that Bob Veilleux from Pennsylvania Wilds has been invited to present a case study; she expects to get final confirmation this week.

- **Bob to confirm Doug Luciani**
- **Kendra to confirm Bob Veilleux**

Session 6 (Culture/Comm. Engagement): [Susan was not present to provide an update.]

- **Susan to follow up with Tom Fricke of Anthropology at Univ. of Michigan**

Session 7 (Transp./Infra.): Terri Blackmore from the Washtenaw Area Transportation Study (WATS) is confirmed to present this session. Kendra noted the benefit of having a presenter from the Michigan DOT as well; to promote cross-communication between the community and the DOT and build awareness of the community's actions and needs as well as to gain knowledge of potential for future DOT enhancement or other funding.

- **Local team to discuss whether to pursue a DOT person to co-present the session**

Session 8 (Resources): [Susan was not present to provide an update.]

- **Susan to follow up with representative at CAT**

Venue/Logistics:

Catering for the event, including breakfast, lunch, break food, as well as food for the event events, has been secured for \$25/person. Bob and Steve reported that a minor correction is being made to the permit/venue contract to secure an additional meeting room. While Karen Carty, food director, will be retiring this summer, she is very excited about the workshop and may help out with the catering. Sharon, the catering director, is also on board with the workshop.

- **Bob/Steve will arrange for the public session to be videotaped and broadcast in Chelsea and will contact Sean _____? and Lewis Linkin about a Manchester broadcast.**
- **Paul to check on broadcast to Dexter.**

Marketing:

Mary and Nate are in the process of drafting promotional materials for both the public session and the workshop. Mary noted a potential opportunity to promote the workshop on a prominently located digital billboard. An ad will also appear in the *Community Connections* magazine, which is distributed to all located in the local school district.

- **Mary to distribute draft promo materials for review by group**
- **Kendra to send around potential workshop titles, for discussion and decision by the group**

Workshop Planning Timeline:

Dec.-February:	Confirm venues/dates develop invite list/community targets; Draft agenda
January-March:	Confirm flow of agenda; draft invitation letters/registration forms/marketing materials; Begin outreach/marketing
April-June:	Invite speakers; Confirm agenda; Cultivate teams—outreach and marketing
April-July:	Outreach/marketing
July/August:	Finalize teams/registration; Finalize agenda; Produce notebook materials
September:	Deliver workshop

Next Steps:

The local team plans to meet on May 21st. The next workshop design team conference call is scheduled on **Wednesday, June 2nd at 10:00 am.**

Call-in number: (877) 924-9334

Passcode: 151624

Partnerships for Prosperity: Linking Conservation, [Commerce], and Communities in the Waterloo and Pinckney Region

The Waterloo/Pinckney Region: Joining People, Parks and Prosperity

Capitalizing on Conservation and Community Connections in the Waterloo and Pinckney Region

Stronger Connections for a More Prosperous Waterloo and Pinckney Region

Connecting Communities and Natural Resource Areas for a More Prosperous Waterloo and Pinckney Region

Creating More Livable and Prosperous Communities in the Waterloo and Pinckney Region

Joining People, Parks and Business

Connecting Towns and Nature in the Waterloo/Pinckney Area

Linking/Forming the Emerald Necklace

Expanding the Pie

The Whole is Bigger than the Sum of the Parts

Balancing Nature and Commerce

Title Ideas from Kickoff Meeting

Joining Natural Resource Areas for Economic Sustainability [most popular]

Greenbacks for Green Communities

Economic Development

Nature/Natural

Promoting Parks and Recreation

Integrating? Balancing? Nature and Economic Development in Waterloo Area/Region

Sustaining Communities in Waterloo Region

Balancing Nature and Commerce in Waterloo Region

SmartZone Communications Center Collaboration Suite

millpond89@comcast.net

Waterloo Workshop Update

Wednesday, May 05, 2010 10:01:45 AM

From: kbriechle@conservationfund.org

To: kbriechle@conservationfund.org; susan@legacylandconservancy.org; steveolsen@opave.net; rayberg@att.net; nregorich@ypsilanti.org; jhanifan@city-chelsea.org; mikej@vogelsandfosters.com; jonesgar@michigan.gov; clinfield@city-chelsea.org; aubrey@chelseacenterforthearts.org; mcarey@conservationfund.org; bpierce@chelseamichamber.org; gltrocchio@a2gov.org; mzacchero@ypsilanti.org; heather@sandhillcranevineyards.com; pcousins@villageofdexter.org

Cc: khoellen@conservationfund.org

Attachments: possible titles.doc (22.7KB)

Waterloo_Agenda__5-4-10.doc (36.8KB)

WATERLOO_meeting_notes_05_04_10.doc (41.3KB)

Hi Folks,

The next workshop design team conference call is scheduled on Wednesday, June 2nd at 10:00 am.

Call-in number: (877) 924-9334

Passcode: 151624

Here are the updated agenda and call notes (THANKS Margarita!) from yesterday's planning call (see attachments). Please note speaker followup. This is a great time to confirm speakers before the summer vacations hit!

As promised, here are some additional workshop titles for you all to consider. I've included a few options (see below or attached file) and also list the brainstorming from the January kickoff meeting. Consider this a little brain food for you to chew on. I understand you will be deciding this at the GCI May 21st meeting.

Kendra
703-525-6300 main
703-908-5817 direct

Partnerships for Prosperity: Linking Conservation, [Commerce], and Communities in the Waterloo and Pinckney Region

The Waterloo/Pinckney Region: Joining People, Parks and Prosperity

Capitalizing on Conservation and Community Connections in the Waterloo and Pinckney Region

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Linking/Forming the Emerald Necklace

Title Ideas from Kickoff Meeting:

Joining Natural Resource Areas for Economic Sustainability [most popular]

Greenbacks for Green Communities

Economic Development

Nature/Natural

Promoting Parks and Recreation

Integrating? Balancing? Nature and Economic Development in Waterloo Area/Region

Sustaining Communities in Waterloo Region

Balancing Nature and Commerce in Waterloo Region

AGENDA 5-24-10

ITEM M-3

PLEASE ADD TO NEXT PACKET ON
MAY 24TH

THANKS,
SHAWN



DEXTER AREA FIRE FIGHTERS

LOCAL 4090

8140 Main Street • Dexter, MI 48130 • 734-426-4500 • Fax: 734-426-8537

April 28, 2010

Jim Seta
Chairperson
Dexter Area Fire Board
8140 Main St.
Dexter, MI 48130

Subject: **Contract Negotiations**

Dear Board Chairperson:

It does not seem that it has almost been three years; however, our current Collect Bargaining Agreement (CBA) expires December 31, 2010 and this letter is a formal request to initiate negotiations for a new CBA.

We support the appointment of the CBA committee and the balanced representation from all municipalities.

“Times, they are a changing” and as we talked about and I explained in the last regionalization meeting. We believe it would be counter-productive to negotiate twice for the same CBA. It is also not our wish to work under an expired CBA. As stated in the regionalization meeting, we would like to explore the possibility of working in good faith to merge the two current CBAs rather than negotiate a new agreement for DAFD and then start over developing a joint CBA. Successfully reaching this goal will require two important steps:

- 1) Each municipality connected with the consolidation discussions should pass a “Resolution of Support” for the outlined process
- 2) Agreement of all involved parties to extend the current CBA for a defined amount of time

This process will establish a calendar deadline for a committee decision on the feasibility of a possible merger and will eliminate the potential for members to work with an expired CBA. We support the ongoing efforts to evaluate the benefits of consolidation of the Dexter Area Fire Departments and Scio Township Fire Departments and we look forward to a healthy and productive discussion of how to merge the two CBAs in a fair and reasonable manner.

We have always enjoyed a fair and open working relationship with our Board & Fire Chief and request that we meet and talk about this proposal.

Sincerely

Donald Dettling
President

Cc/ Membership Local 4090
 Dan McMamara MPPFU
 Shawn Keough Regionalization Committee Chairperson



AGENDA 5-24-10

ITEM H-4

STATE OF MICHIGAN

DEPARTMENT OF NATURAL RESOURCES & ENVIRONMENT

JENNIFER M. GRANHOLM
GOVERNOR

LANSING

REBECCA A. HUMPHRIES
DIRECTOR

May 7, 2010

Ms. Donna Dettling
Village of Dexter WWTP
8360 Huron Street
Dexter, Michigan 48130

Mr. John Hanifan
City of Chelsea WWTP
680 McKinley Street
Chelsea, Michigan 48118

Mr. Spaulding Clark
Loch Alpine Sanitary Authority WWTP
4530 West Huron River Drive
Ann Arbor, Michigan 48103

Mr. Earl J. Kenzie
City of Ann Arbor WWTP
49 South Dixboro Road
Ann Arbor, Michigan 48105

Mr. Kipp Owen
Chrysler Group LLC
Chelsea Proving Grounds
3700 South M-52
Chelsea, Michigan 48118

Dear Ms. Dettling, Mr. Hanifan, Mr. Clark, Mr. Kenzie, and Mr. Owen:

SUBJECT: Middle Huron River Watershed – Ford and Belleville Lakes

This letter is to provide an update on the Middle Huron River watershed regarding the evaluation of nutrient levels in Ford and Belleville Lakes and the need for revisions to the Total Maximum Daily Load (TMDL) for Ford and Belleville Lakes.

The federal Clean Water Act [Section 303(d)] and the United States Environmental Protection Agency's (USEPA) Water Quality Planning and Management Regulations (Title 40 of the Code of Federal Regulations, Part 130) require TMDLs for water bodies that are not meeting applicable Water Quality Standards (WQS). The TMDL process identifies target values for various pollutants that are used to evaluate attainment of WQS in impaired water bodies.

Many impairments of designated uses in freshwater lakes in Michigan are a result of excess algal growth caused by human-induced additions of phosphorus to the system. It has been determined that nuisance blue-green algal blooms impair the designated uses of Ford and Belleville Lakes due to phosphorus.

In September 1987, the Michigan Water Resources Commission established a target value of 30 micrograms per liter (ug/l) total phosphorus for Belleville Lake in an effort to restore designated uses of the lake and reduce nuisance algal blooms. On December 5, 2000, the USEPA approved a TMDL that was developed using the 30 ug/l total phosphorous target value for Belleville Lake. On November 4, 2004, the USEPA approved revisions to the TMDL to add options on how waste load allocations for point source discharges would be met to satisfy the TMDL.

SUBJECT: Middle Huron River Watershed – Ford and Belleville Lakes

Page 2

May 7, 2010

In 2004, a Cooperative Agreement was entered into by the then Department of Environmental Quality, Water Division, and point and nonpoint source TMDL stakeholders in the Middle Huron River watershed with the goal of cooperatively reducing phosphorus sources to the lakes. Since that time, stakeholders have pursued significant point and nonpoint source reductions of phosphorus in the watershed as required by the TMDL.

Various agencies, including the Department of Natural Resources and Environment (DNRE), Water Bureau, have collected water chemistry data from Ford and Belleville Lakes, the Huron River, and several other tributaries in the watershed subsequent to TMDL development. These data have been used to evaluate the progress made toward meeting the 30 ug/l total phosphorus target in Belleville Lake, and attaining water quality standards (i.e., elimination of nuisance blue-green algal blooms).

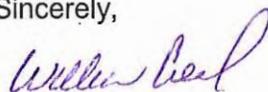
In 2009 the Water Bureau conducted an evaluation of the water chemistry data and the TMDL to review the continued appropriateness of the TMDL goals. Based on this review, the Water Bureau has determined that phosphorus concentrations in the Huron River, its tributaries, and Ford and Belleville Lakes are beginning to decline and will continue to do so if current efforts to reduce phosphorus are continued. However, the data confirm that the target value of 30 ug/l phosphorus for Belleville Lake has not yet been attained.

As part of the evaluation process, the target value for Belleville Lake was reexamined. This analysis indicated the phosphorus target value of 30 ug/l for Belleville Lake used to develop the TMDL remains appropriate as supported by extensive published literature for eutrophic lakes such as Belleville Lake. Accordingly, it has been determined that the DNRE will not propose revisions to the current TMDL for Ford and Belleville Lakes. The DNRE acknowledges that it may be some time before phosphorus in the sediments of Ford and Belleville Lakes is sufficiently depleted such that the target value can be achieved. During this period, external sources of phosphorus must continue to be reduced to meet the TMDL-specified loading goals.

Although attainment of WQS may take many years, reductions in phosphorus from within the watershed have already produced measurable water quality improvements in tributaries and the lakes. These changes are a direct result of the tremendous work and collaboration of you and the Middle Huron River Watershed Partners. We commend all of your actions to date and encourage all continued efforts to reduce phosphorus sources in the watershed.

We would like to meet with you and the Middle Huron River Watershed Partners and other stakeholders to present the findings of our evaluation. I will soon send a notice suggesting several dates for the meeting. We look forward to continuing our relationship with you to improve water quality in the Middle Huron River watershed.

Sincerely,



William Creal, Chief
Water Bureau
517-335-4176

SUBJECT: Middle Huron River Watershed – Ford and Belleville Lakes

Page 3

May 7, 2010

cc: Mr. Matthew Zimmerman, Varnum LLP
Ms. Laura Ruben, Huron River Watershed Council
Mr. Peter Swenson, USEPA
Mr. John Leone, Department of Attorney General
Ms. Dina Klemans, DNRE
Mr. Dan Dell, DNRE
Ms. Brenda Sayles, DNRE
Mr. Jon Russell, DNRE
Ms. Nicole Zacharda, DNRE
Ms. Sylvia Heaton/TMDL File, DNRE

(Proposed) Minutes of the CAPT/DART Meeting, Monday, April 19th, 2010, at the Dexter Library.

Members in attendance:

Mark Ferrall, Intern,
Daniel Vergun, Intern,
Spaulding Clark, Scio Twp.,
Edwin Greenleaf, Lima Twp.,
John Kingsley, Webster Twp.,
Robert Mester, Lyndon Twp.,

Ann Feeney, City of Chelsea,
Christine Green, Scio Twp.,
Jim Carson, Village of Dexter,
Pat Kelly, Dexter Twp.,
Terri Blackmore, WATS,
Paul Cousins, Village of Dexter.

No handouts.

The CAPT/DART meeting came to order at 7:04 PM under the direction of host Jim Carson of the Village of Dexter. Terri Blackmore began with a discussion of what the Access Plan is, what it does, and what it would look like. She raised a series of questions, and several answers. It seems the constituent communities are looking for something that does not change the character of the region, but improves access to amenities. Both North-South and East-West transportation need to be considered. The nature and priorities of the improvements proposed, the level and nature of integration among the communities' concerns and interests, and the process by which all of the participating communities approve the Access Plan, are issues requiring consideration.

The conversation expanded upon these issues. The roles of the Planning Commissions, the need to maintain a regional focus, the value of a destination based and deficiencies focused mapping process for organizing efforts and prioritizing efforts, and the sorts of projects involved were raised. Funding opportunities and procedures were briefly discussed. It was pointed out that the Access Plan is and must for a while be more a "visionary" than a "funded" plan. Such a plan gives the constituent communities huge leverage when the developers come back, as they probably will. Plan, or the contractors will ignore what the municipalities say. The Plan itself is not about changing land use, but about transportation.

The For Your Information section included mention of Lima Township's move to the new CACA building, community gardens, the Jackson Avenue Cruise, May 22nd, the County Cleanup, May 1st, the Tractor Supply store at the corner of Baker and Jackson Avenue, Chelsea's marketing plan, Jackson Avenue sidewalks, roadside cleanups, the decline in Township business due to the economy and the availability of information and forms online, and many other brief notes of interest.

The meeting was adjourned by mutual consent around 8:45 PM.

The next meeting is scheduled for 7:00 PM, Monday, May 17th, at Scio Township Hall.

Robert Mester, Lyndon Township.



Memorandum

To: Village Council and President Keough
Donna Dettling, Village Manager
From: Allison Bishop, AICP, Community Development Manager
Re: REPORT
Date: May 24, 2010

Westside Connector – Washtenaw County Parks is beginning preliminary engineering with URS on the Westside Connector link from Warrior Creek Park to a turn around approximately 100 feet beyond the historical railroad bridge. Draft site plans are included for your review. The County is still working towards fall construction and will be presenting final plans to the Village (PaRC, PC and VC) for review and approval in June and July.

Page 3 of the attached plans illustrates the proposed project, page 4 illustrates the Phase 2 connection from the turn around to the HCMA property line. The Phase 2 link is currently unfunded and is estimates to be between \$400-450,000. Construction of Phase 2 + the connection to Westridge would require a contribution from the Village in FY 2011-12, which is likely when HCMA would construct the Hudson Mills to HCMA property line segment. The Village should begin easement discussions with the Westridge HOA soon.

Page 6 of the plans shows the proposed elevated boardwalk and roof structure that will be required going underneath the railroad bridge. Revised plans will show a curved roof to match the existing contour of the historic bridge. Future plans will also be provided to show the elevation of the structure.

Page 7 of the plans shows the boardwalk and railing as proposed. A 10 wide boardwalk is proposed due to the ease of use and constraints of an 8 foot pathway. Photographs of a similar boardwalk and railing have also been provided to represent what the County is proposing for the project.

Segment D1 – Washtenaw County Parks has applied for the MDNRE permit for the construction of Segment D1 of the Border to Border (B2B) trail from the Village of Dexter DPW to Dexter Huron Park. Plans will be presented to the Village in conjunction with the Westside Connector plans for review and approval by the Village in June and July as well.

Mill Creek Park Update – Staff met with the Michigan Natural Resources Trust Fund Grant Administrators recently and has received a copy of the grant agreement. The Village Council will be asked to pass a resolution committing to the grant match at the next meeting. A draft of the resolution has been included for your review. The grant agreement also indicates that the project/grant must be completed by May 1, 2012, which essentially gives the Village one complete summer (2011) to complete the project. Based on the recent property purchase of the Berner Property staff has also coordinated with consultants to prepare to proceed with the MDNRE permit submittal. Based on items that must still be addressed and finalized it is anticipated that we will submit the permit the second week of June. Anticipating a 90 days

review period the Village hopes to start construction in September or October. The MDNRE permit submittal includes the revisions to the amphitheatre and ADA access that reduce the wetland fill and subsequent wetland mitigation requirements. Per the last DRAF calculation the Village may be able to stay under the 1/3 acre of wetland fill resulting in NO mitigation requirement. Design and development documents are currently being completed in anticipation of an August or September bid. The Village Council will be receiving additional scopes of work from JJR for the project bidding and contract administration that was NOT included in previous scope approvals and an additional scope from ECT to complete a wetland delineation of the Village's recent property acquisition. I hope to have the scopes for Council approval in June.

Ordinance Review –

Public Nuisance Ordinance – I have met with the Village Attorney to review the Village's option for addressing incomplete construction, including open excavations/basements. It was determined that the Village's best option is to revise our current public nuisance ordinance. We may also need to review being able to assess or place liens on property, which will also require an additional general code ordinance amendment. I will present something for Council's review at the next meeting.

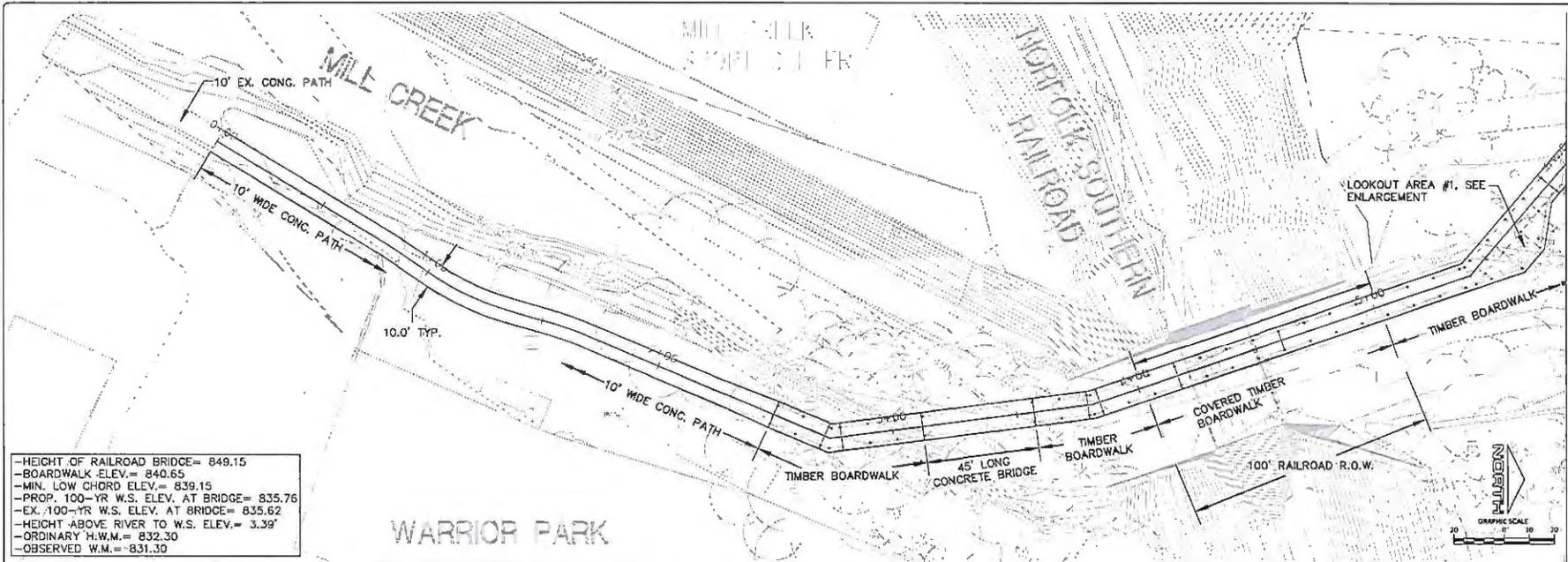
Animal Ordinance – Amendments are being proposed to the Village's General Code Animal Ordinance, Article 10 to address chickens, bees, livestock and other items currently not addressed in any Village Ordinance. The Planning Commission will look at the ordinance in June and then provide a recommendation to Council.

Sign Ordinance – The Planning Commission will be reviewing proposed amendments to Article 7, Signs based on recent communications with business owners and a need to review portable sign standards originally adopted by the Village in 2005.

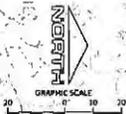
Gazebo – Dexter Builders is currently working on the Monument Park gazebo and the project should be complete by Friday, May 21st. A completion inspection will be conducted on Monday.

ZBA Notice of Decision – The ZBA ruled in favor of the variance request submitted by Fink Law for a ground sign waiver. The waiver request was from the 15 foot setback requirements. The request was for the sign to be placed at a 3 foot setback. The ZBA approved the sign to be placed at a 4 foot setback due to the extraordinary circumstances of existing landscaping and on street parking and substantial justice due to the other similar signage in the area.

PROPOSED PLAN - PHASE I



-HEIGHT OF RAILROAD BRIDGE= 849.15
-BOARDWALK ELEV.= 840.65
-MIN. LOW CHORD ELEV.= 839.15
-PROP. 100-YR W.S. ELEV. AT BRIDGE= 835.76
-EX. 100-YR W.S. ELEV. AT BRIDGE= 835.62
-HEIGHT ABOVE RIVER TO W.S. ELEV.= 3.39'
-ORDINARY H.W.M.= 832.30
-OBSERVED W.M.= 831.30

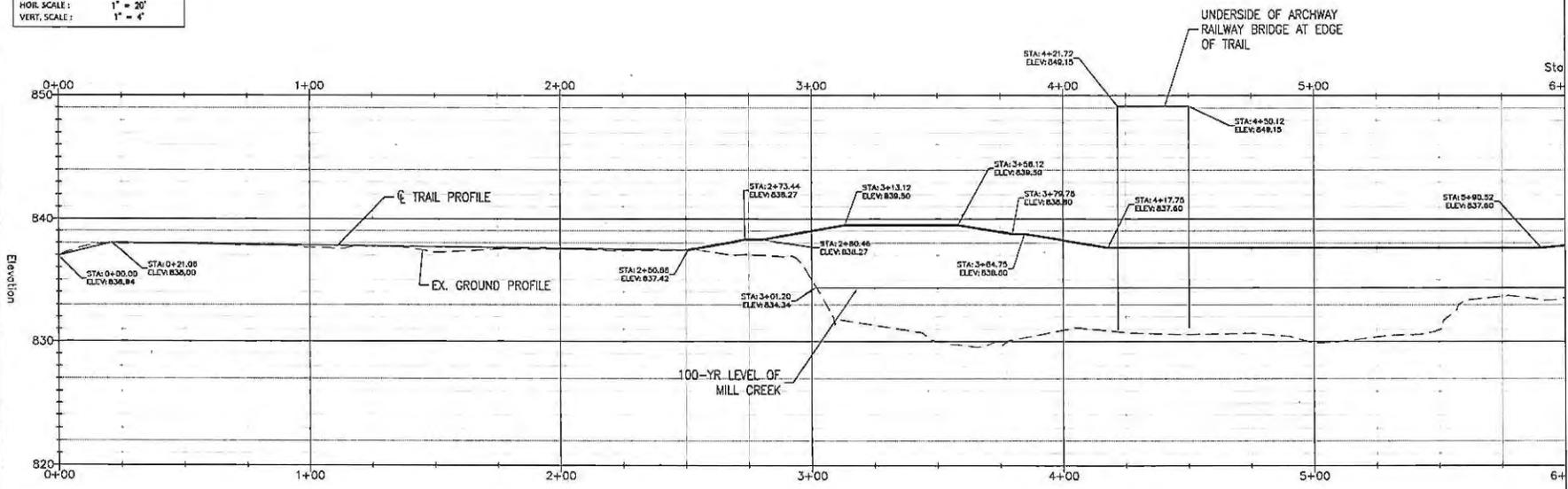


REFER TO SHEET 4 FOR CONTINUATION

DATE	ISSUED FOR
DR	
CK	
APP	
P. NO.	
BY	
DATE	

URS
WASHTENAW COUNTY PARKS & REC. COMM.
1111 EAST WASHINGTON
ANN ARBOR, MI 48106-1500
TEL: 734.769.4000

PLAN & PROFILE	
HOR. SCALE:	1" = 20'
VERT. SCALE:	1" = 4'



REFER TO SHEET 4 FOR CONTINUATION

WASHTENAW COUNTY PARKS & REC. COMM.
ORDER TO BORDER TRAIL CATCH FEASIBILITY STUDY
FLOSSON MILLS METROPARK TO WARRIOR PARK
TRAIL PLAN AND PROFILE
DEXTER, MI

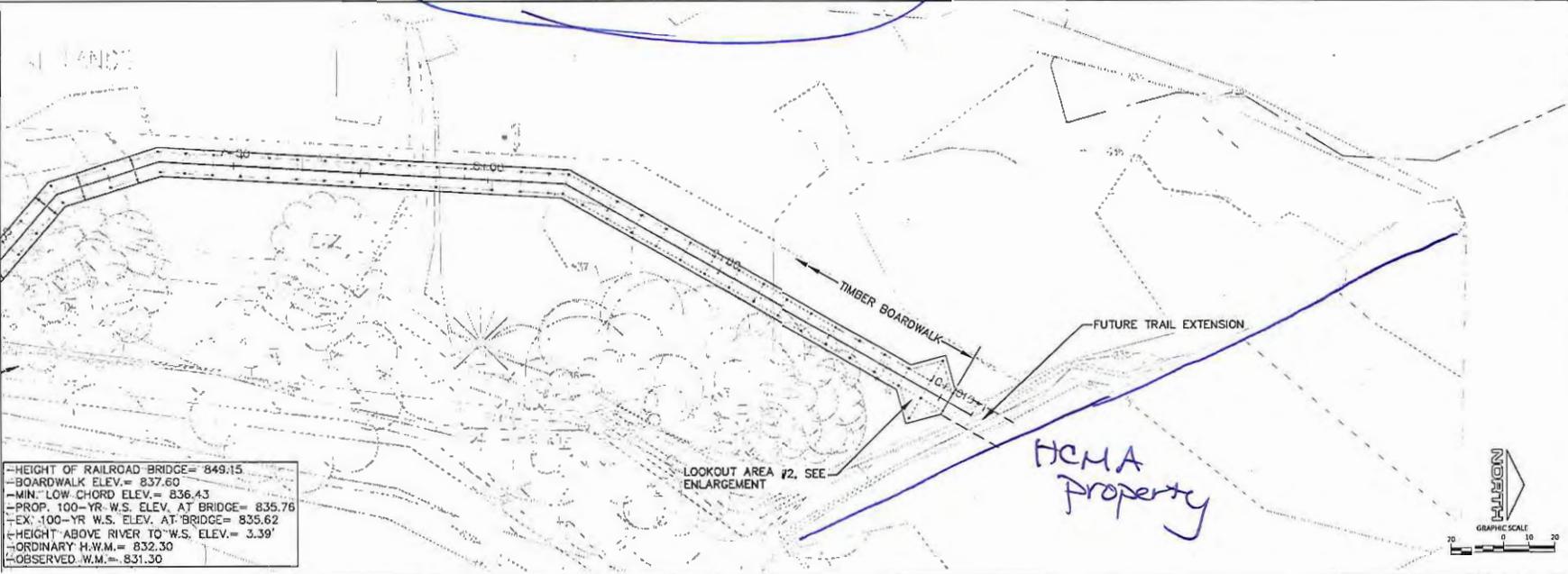
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FILE
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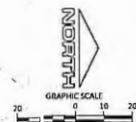
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ALTERNATE

MATCHLINE - REFER TO SHEET 3



--HEIGHT OF RAILROAD BRIDGE= 849.15
--BOARDWALK ELEV.= 837.60
--MIN. LOW CHORD ELEV.= 836.43
--PROP. 100-YR W.S. ELEV. AT BRIDGE= 835.76
--EX. 100-YR W.S. ELEV. AT BRIDGE= 835.62
--HEIGHT ABOVE RIVER TO "W.S. ELEV.= 3.39'
--ORDINARY H.W.M.= 832.30
--OBSERVED W.M.= 831.30



DATE	ISSUED FOR

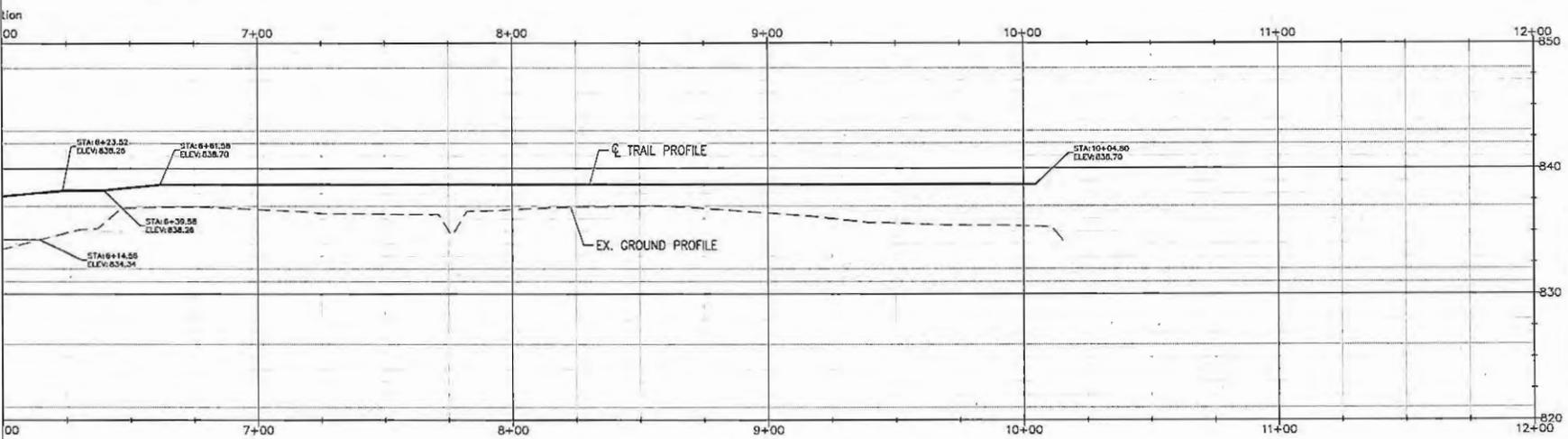
DATE	IN CHARGE



URS
 URS
 1500 BROADWAY, N.E.
 SUITE 1100
 ATLANTA, GA 30309
 PHONE 404.577.4000
 FAX 404.577.4001
 WWW.URS.COM

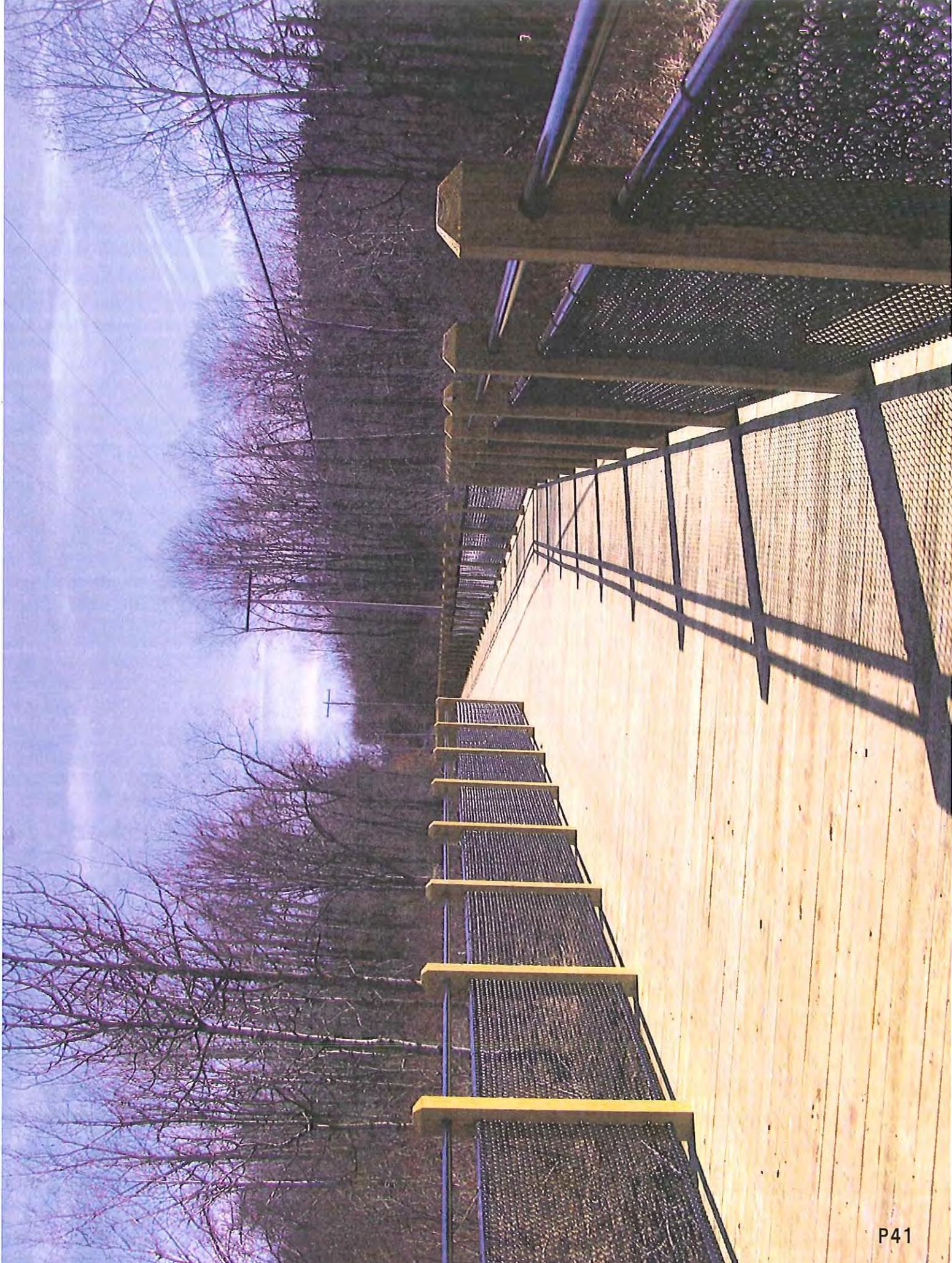
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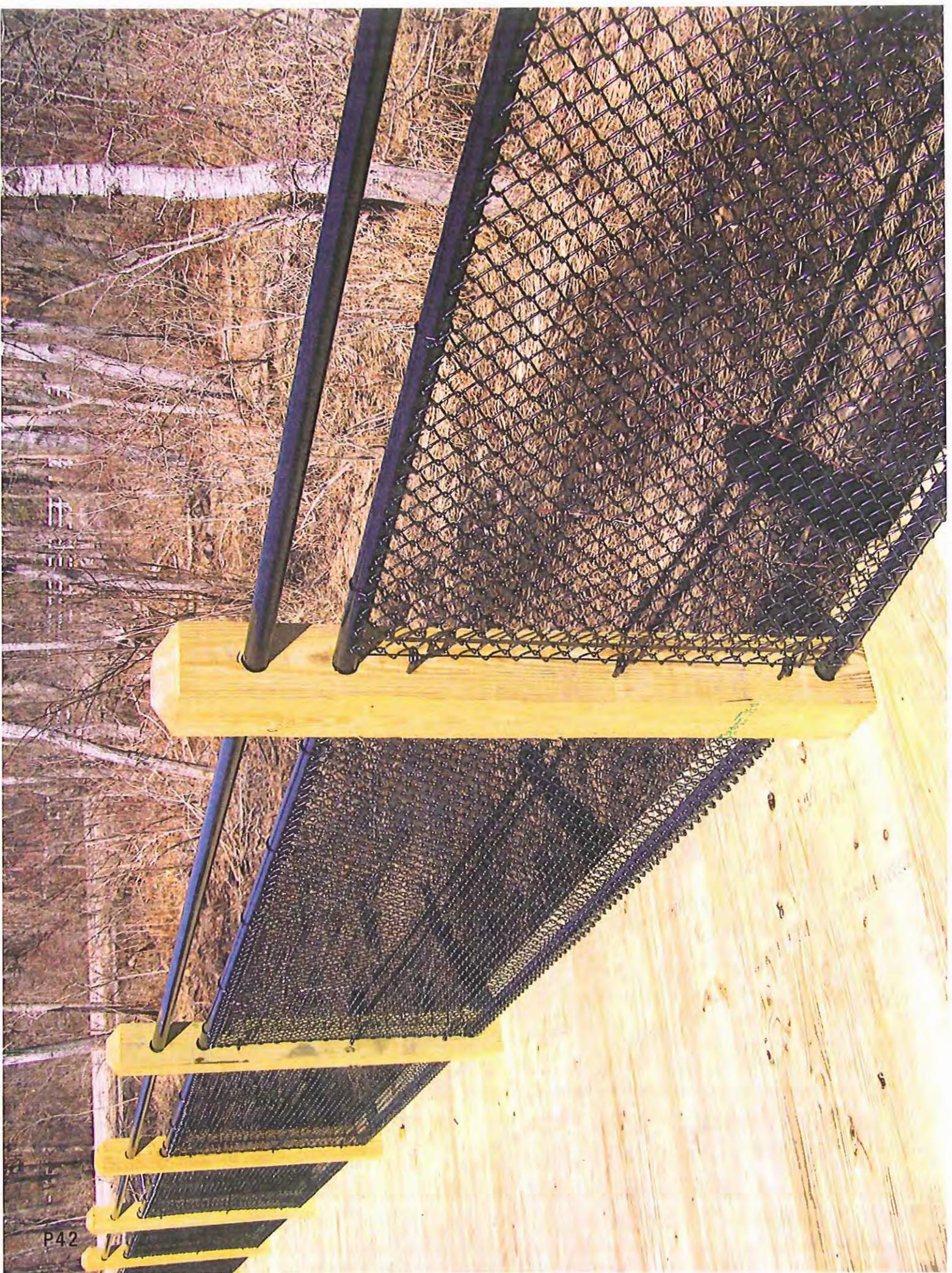
PLAN & PROFILE	
HOR. SCALE:	1" = 20'
VERT. SCALE:	1" = 4'



WASHTENAW COUNTY PARKS & REC. COMM.
 BORDER TO BORDER TRAIL OPTION FEASIBILITY STUDY -
 HUSSON MILLS METROPARK TO WARREN PARK
 DEXTER, MI
 TRAIL PLAN AND PROFILE

DRAWING
4
FILE
13650558

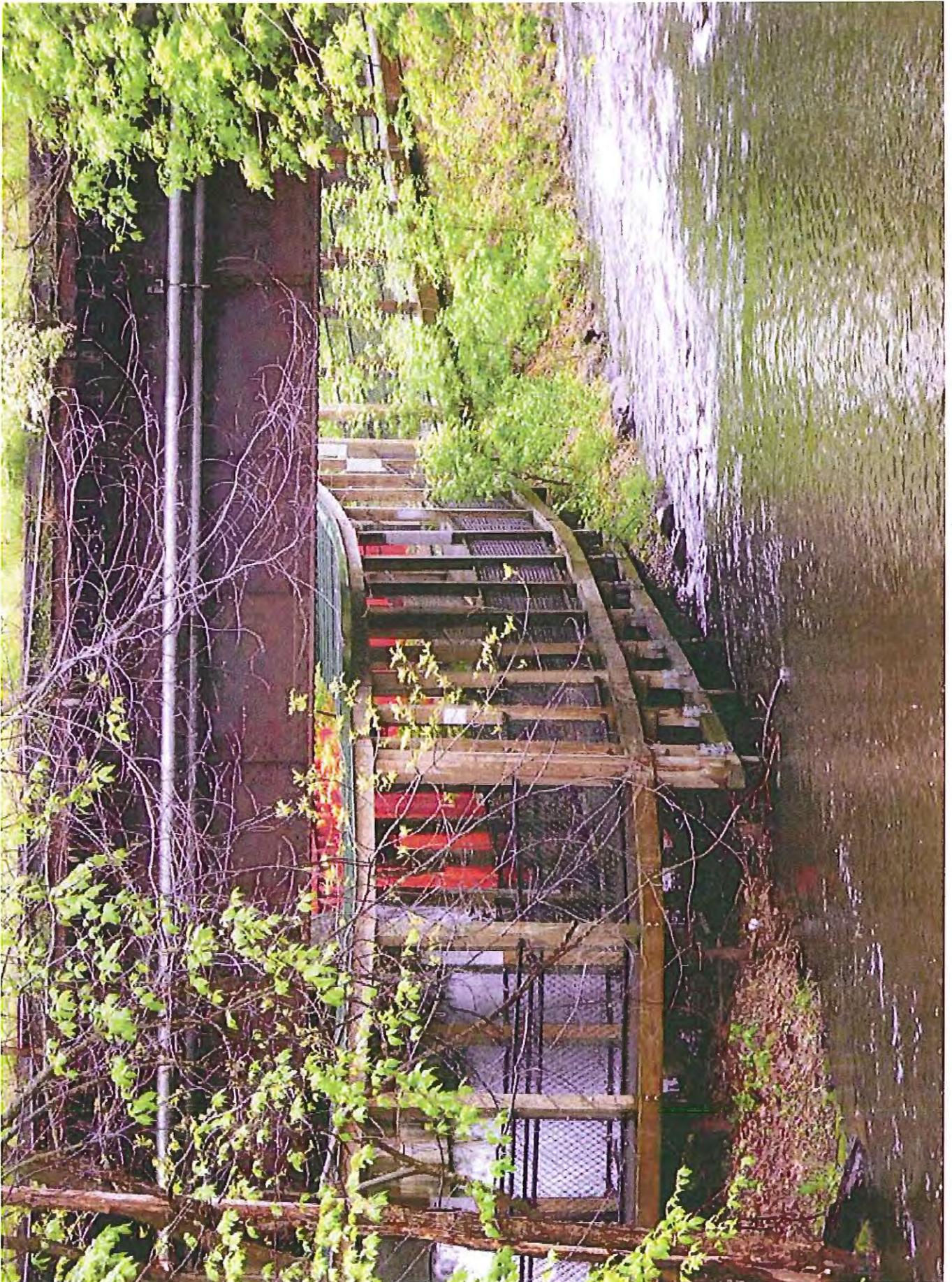




Marshall, MI



Marshall, MI



VILLAGE OF DEXTER**ddettling@villageofdexter.org**

8140 Main Street Dexter, MI 48130-1092 Phone (734)426-8303 ext 11 Fax (734)426-5614

MEMO

To: President Keough and Council Members
From: Donna Dettling, Village Manager
Date: May 19, 2010
Re: Assistant Village Manager &
Village Manager Report - Meeting of May 24, 2010

1. Meeting Review:
 - May 11th – OHM Project Update Meeting- Summary attached
 - May 12th – Staff, WCSD & Legion re: Discuss Memorial Day Parade
 - May 12th – Shelly Daley from the Community Observer re: Article on Revitalization efforts in the region
 - May 13th – Staff Review, Ed Lobdell
 - May 13th - Staff Review, Courtney Nicholls
 - May 14th – Staff Review, Allison Bishop
 - May 14th – Staff Review – Marie Sherry
 - May 17th – Staff and DDA re: DDA Budget 2010/11

2. Upcoming Meeting Review:
 - May 19th – Old DAPCO Site Redevelopment Team
 - May 20th – DDA Meeting
 - May 20th - Progress meeting Water Improvements
 - May 20th - Progress meeting Sewer Improvements

3. LED Grant. Mike Bergren from Park Avenue Lighting dropped off the LED Lighting Feasibility Study on Tuesday. A copy is included with my report. This will be a discussion item at the May DDA meeting on Thursday, May 20, 2010. The next step in implementing the grant and going out for bid. Once we have determined which light will work best for the Village the equipment and labor will be bid for a July/August installation.

4. Cityhood Process. We have received the updated boundary map and legal description from Orchard, Hiltz & McCliment. The next step of the cityhood process is gathering the petition signatures. We will be contacting those people that helped us with the signature gathering process last summer to see if they are interested in participating again. We will also use the e-mail update and Facebook site to advertise for circulators and let people know that the petitions are available to be signed. The signature requirement is 117 registered voters who are property owners. Once the signatures are collected the petition can be resubmitted to the State Boundary Commission

5. New location. Starting with the June 28th Council meeting and ending after the August 23, 2010 meeting, we will be relocated to the Creekside School cafeteria. Copeland will be under construction during this time period.

6. Community Garden Update To date 4 full plots and 4 half plots have been rented. A garden kick off meeting is planned for Tuesday, May 25th at 7:00 p.m.
7. Budget Update. New copies of the FY 10-11 Budget are provided for your review. A memo outlining the changes made since the May 5 work session is attached to this report. The public hearings on the budget, water/sewer/refuse rates and millage rate will be June 14.
8. DDA 2010/11 Budget Marie and I are working through revenue concerns with Tom Covert DDA Treasurer and Dan O'Haver to establish the DDA's 2010/11 Budget. Marie discovered that last April/May when establishing a DDA budget for 2009/10 we used an inflated budget reserve amount, which over stated revenue. During Fiscal year 2009/10 project expenses have used up most of the budget, which means moving into the 2010/11 DDA budget, there will be little reserves for projects. The DDA FY 2010/11 Budget will be on the June 28, 2010 Council Agenda for approval.
9. Scio Road Millage Scio Township met with Pam Byrnes office to discuss alternatives to help them get the funds they need for their Road Repairs. They discussed a Special Assessment District, but they came to the conclusion that the taxpayers would challenge an SAD as a tax. The dollars assessed must have a direct impact and benefit to the taxpayer or it's technically a tax. The only options they have is to put the Road Millage on the ballot and see if it passes, or try to work with the village on a payback arrangement that could be structured to suspend 1 mill of Village Street Millage and Scio would return the 1 mill they collect to the Village. Lew Kidder provided a summary of the meeting, which is attached to my report.
10. Dexter Road Rehabilitation Project I updated the property owners on the method of construction for areas between the mountable curb and the sidewalk, which is to be constructed with a reinforced base, topsoil and grass. The 3 property owners impacted are disappointed and feel that the decision is more about aesthetics than their personal safety exiting their driveways onto the busiest road in Dexter. They are also convinced that the grass will not grow in these areas and will look worse than it does now. One of the property owners shared with me that she would like to attend the Council meeting to voice her disappointment.

OHM Project Update Notes - May 11, 2010

SRF - EQ Basin - Bi-Weekly project update meeting are continuing. The walls are in and the area is being backfilled. Bypassing pumping the diversion chamber will begin the week of May 17.

SRF - Sewer Rehab - This work has been completed. Project closeout, including the payment of retainage, is expected in June.

DWRF - 5th Well/Wellhouse, Current Wellhouse - Bi-Weekly project update meeting are continuing.

DWRF - Grand, Forest, Inverness Watermain - Forest main is in; service connections will start this week. The Inverness main should also be completed this week. Additional road work on Inverness will be in front of Council on May 24.

Water System - Orthophosphate - OHM to provide details on remodeling of Water Treatment Plant and additional pumps that will be necessary to accommodate the new chemical.

Central Street - Received the contract from Norfolk Southern to review the Broad Street crossing. OHM will continue the design process per the approved scope.

Dexter Ann Arbor - Ready to proceed on June 14.

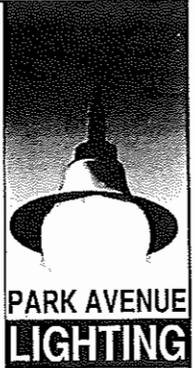
Boundary Survey - Draft Boundary map expected the week of May 17.

Crosswalks - Update meeting on this project the week of May 17.

Storm Water - Discussed the possibility of using SRF for storm water projects that could include regional stormwater work in the Grand Street area and portions of the Mill Creek Park project. Stimulus money is available for "green projects".

Federal Aid Funding - OHM to provide a memo on the various pools of money available for roads/trails, including types of projects, funding ranges, and TIP deadlines.

LED LIGHTING
FEASABILITY STUDY
FOR THE
VILLAGE OF DEXTER



SCOPE: To evaluate the current lighting system and its operation. Review current maintenance practices and gather information regarding the future of the lighting system.

Install test fixtures to examine operability and public opinion.

This information will be used to formulate recommendations as they pertain to upgrading the current system to a LED, solid state, lighting system.

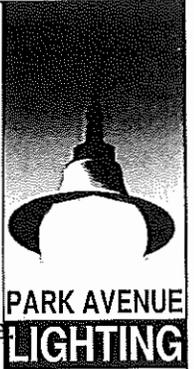
Step 1: Met with Village staff to determine the current system design and operational costs.

Received actual equipment/staff costs associated with operating the system. Receive input as to which approach to take regarding fixture replacement or retrofit of existing fixtures. It was decided that the approach would be to retrofit to help keep the project on budget.

STEP 2: Locate qualified light engine manufactures and request trial samples for installation. Determine the location for the test samples. Install the test samples.

Meet with Village staff during installation for operability of test sample.

Step 3: Prepare recommendation based on LED engine specifications as listed by the manufacture. Compile calculation worksheets for the samples.



FINDINGS:

Operability – All three test light engines fit within the existing glass globes. All were equal on ease of installation. All three operate on the required system voltage.

Functionality – All three light engines provided minimum light output of .5FC at 20' from pole

All three performed without distracting glare.

All three operate within the 4500 -5500 Kelvin temperature of white light.

FEASIBILITY: The Sylvania engine provides for a 5 year payback on investment but falls short on longevity. The manufacture states that lumen depreciation of 30% will occur at 50,000 hours. Based on 4300 hours of average use in a year this puts the lumen depreciation below acceptable standards in 11 years. With a yearly energy savings of \$5309 you would only have half the cost of full replacement.

The Relume engine provides for a 6 year payback on investment and provides for a 100,000 hour life before the 30% lumen depreciation. This is based on the 4300 hours of average use. This provides for a 23 year life with an annual energy savings of \$3200 would provide the full cost of replacement.

The Halophane engine provides for an 18 year payback on investment and provides for a 100,000 hour life before the 30% lumen depreciation. This is based on 4300 hours of average use. This product would cost prohibitive in the scope of the project.

RECOMMENDATIONS: We conclude that it is feasible to convert the current lighting system to a LED operation.

It is our recommendation that the Village proceed with the development of specifications for the bidding process. This bidding will provide bidders the opportunity to supply the type of engine that we have shown to provide the needed payback and energy savings to meet the future needs of the village of Dexter.



116 E. Washington suite 200 Ann Arbor, MI 48104 Phone/Fax 734-769-6030

Energy Calculator

Prepared for Village of Dexter

Costs used to generate savings and payback calculations were supplied by an independent study from University of Michigan.

Calculator - Master - Maint and Energy Comp_080608.xls

Maintenance Comparison

Fixture Comparison	Bulb Life (years)	Fixture Life (years)	Fixture Cost	Bulb Cost	Ballast Life (years) on 50% of the lights	Ballast Cost	Igniter Life on 10% of the lights	Igniter Cost	Replacement Labor Hours	Labor Cost per hour	Total Labor	Equipment & Boom Hours	Equipment Cost / Hr.	Total Equipment Cost
MH 70	2	0	\$0.00	\$25.00	5	\$35.00	5	\$35.00	1	\$40.32	\$40.32	1	\$36.00	\$36.00
Acom LED	12		\$500.00	\$0.00	12	n/a	n/a	n/a	1	\$75.00	\$75.00	1	\$0.00	\$0.00

Comparison using Savings for years based on today's costs.

Comparison Lamp

	Number	Unit Cost	Total Cost
Bulb Replacements	2.5	\$25.00	\$6,062.50
Bulb Labor & Equipment	2.5	\$75.32	\$18,265.10
Ballast	0.5	\$105.00	\$5,092.50
Igniter	0.10	\$85.00	\$824.50
Initial Fixture Cost	1	\$0.00	\$0.00
			\$30,244.60

Sylvania LED

	Number	Unit Cost	Total Cost
LED Street Light	97.0	\$500.00	\$48,500.00
LED Labor & Equipment	97.0	\$75.00	\$7,275.00
			\$55,775.00

Total Maintenance Savings

Total Maintenance Savings	Total Energy Savings	Payback
<input type="text" value="(\$25,530.40)"/>	<input type="text" value="\$26,545.25"/>	<input type="text" value="\$1,014.85"/>
		In today's dollars based on current energy prices

Special Notes
Replacement parts not adjusted for future inflation rate.

Calculations based on 100,000 Hour LEOs

Equipment 'Cost/Hour' has not been adjusted for fuel above \$2/gal.

- Savings do not take into account the following:
- New mandated MIOSHA requirements for road work.
 - Cost of annual procurement / inventory control
 - Additional work capability when lighting maintenance is eliminated.
 - 'Cost of Risk' associated with accidents (public). (being added in future version)

Cost analysis does not take into account inflation or the cost of disposing of HPS/MH Hazardous waste.

These calculations do not take into account additional energy wasted with aging lamps/ballasts which can easily increase consumption by 20%.

Do not run comparisons longer than LEO fixture life. HID fixture replacement costs not taken into account for these calculations.

Energy Comparison

From Energy Company

Energy Only kWh
Burn Hours/per year

Change bulb from ******* watts to watts = watts saved

(Divide by 1000) kWh kWh Annual Energy Savings

Number of Units Number of Years

Annual Energy Cost

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*** Insure 20W additional is added to lamp wattage for correct total wattage of energy consumption.



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Energy Calculator

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Calculator - Mastor - Maint and Energy Comp_080608.xls

Maintenance Comparison

Fixture Comparison	Bulb Life (years)	Fixture Life (years)	Fixture Cost	Bulb Cost	Ballast Life (years) on 50% of the lights	Ballast Cost	Igniter Life on 10% of the lights	Igniter Cost	Replacement Labor Hours	Labor Cost per hour	Total Labor	Equipment & Boom Hours	Equipment Cost / Hr.	Total Equipment Cost
MH 70	2	0	\$0.00	\$26.00	5	\$35.00	5	\$35.00	1	\$40.32	\$40.32	1	\$35.00	\$36.00
Acorn LED	12		\$600.00	\$0.00	12	n/a	n/a	n/a	1	\$75.00	\$75.00	1	\$0.00	\$0.00

Comparison using

Savings for years based on today's costs.

Comparison Lamp

	Number	Unit Cost	Total Cost
Bulb Replacements	3.0	\$26.00	\$7,275.00
Bulb Labor & Equipment	3.0	\$75.32	\$21,918.12
Ballast	0.6	\$106.00	\$6,111.00
Igniter	0.12	\$85.00	\$989.40
Initial Fixture Cost	1	\$0.00	\$0.00
			\$36,293.52

Total Maintenance Savings (\$19,481.48)	Total Energy Savings \$19,691.75	Payback \$210.27
		In today's dollars based on current energy prices

Relume LED

	Number	Unit Cost	Total Cost
LED Street Light	97.0	\$500.00	\$48,500.00
LED Labor & Equipment	97.0	\$75.00	\$7,275.00
			\$55,775.00

-\$19,481.48 Total Maintenance Savings

Special Notes
 Replacement parts not adjusted for future inflation rate.
 Calculations based on 100,000 Hour LEDs
 Equipment 'Cost/Hour' has not been adjusted for fuel above \$2/gal.
 Savings do not take into account the following:
 - New mandated MIOSHA requirements for road work.
 - Cost of annual procurement / inventory control
 - Additional work capability when lighting maintenance is eliminated.
 - 'Cost of Risk' associated with accidents (public). (being added in future version)
 Cost analysis does not take into account inflation or the cost of disposing of HPS/MH Hazardous waste.
 These calculations do not take into account additional energy wasted with aging lamps/ballasts which can easily increase consumption by 20%.
 Do not run comparisons longer than LED fixture life. HID fixture replacement costs not taken into account for these calculations.

Energy Comparison

From Energy Company

Energy Only kWh
 Burn Hours/per year 8760

Change bulb from *** watts to watts = 34 watts saved

(Divide by 1000) 832.2 kWh \$34.36 kWh \$33.83 Annual Energy Savings

Annual Energy Cost \$94.64 \$60.70

Number of Units 97 Number of Years 6

Total Energy Savings \$19,691.75

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*** Insure 20W additional is added to lamp wattage for correct total wattage of energy consumption.



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Energy Calculator

Prepared for Village of Dexter

Calculator - Master - Maint and Energy Comp_080608.xls

Maintenance Comparison

Costs used to generate savings and payback calculations were supplied by an independent study from University of Michigan.

Fixture Comparison	Bulb Life (years)	Fixture Life (years)	Fixture Cost	Bulb Cost	Ballast Life (years) on 50% of the lights	Ballast Cost	Igniter Life on 10% of the lights	Igniter Cost	Replacement Labor Hours	Labor Cost per hour	Total Labor	Equipment & Boom Hours	Equipment Cost / Hr.	Total Equipment Cost
MH 70	2	0	\$0.00	\$25.00	5	\$35.00	6	\$35.00	1	\$40.32	\$40.32	1	\$36.00	\$35.00
Acorn LED	12		\$1,700.00	\$0.00	12	n/a	n/a	n/a	1	\$75.00	\$75.00	1	\$0.00	\$0.00

Comparison using Savings for years based on today's costs.

Comparison Lamp

	Number	Unit Cost	Total Cost
Bulb Replacements	9.0	\$25.00	\$21,825.00
Bulb Labor & Equipment	9.0	\$75.32	\$65,754.38
Ballast	1.8	\$105.00	\$18,333.00
Igniter	0.36	\$85.00	\$2,968.20
Initial Fixture Cost	1	\$0.00	\$0.00
			\$108,880.66

Halophane LED

	Number	Unit Cost	Total Cost
LED Street Light	97.0	\$1,700.00	\$164,900.00
LED Labor & Equipment	97.0	\$75.00	\$7,275.00
			\$172,175.00

Total Maintenance Savings

Total Maintenance Savings (\$63,294.44)	Total Energy Savings \$64,287.78	Payback \$993.34
		In today's dollars based on current energy prices

Special Notes
 Replacement parts not adjusted for future inflation rate.

Calculations based on 100,000 Hour LEDs

Equipment 'Cost/Hour' has not been adjusted for fuel above \$2/gal.

- Savings do not take into account the following:
- Now mandated MIOSHA requirements for road work.
 - Cost of annual procurement / inventory control
 - Additional work capability when lighting maintenance is eliminated.
 - 'Cost of Risk' associated with accidents (public). (being added in future version)

Cost analysis does not take into account inflation or the cost of disposing of HPS/MH Hazardous waste.

These calculations do not take into account additional energy wasted with aging lamps/ballasts which can easily increase consumption by 20%.

Do not run comparisons longer than LED fixture life. HID fixture replacement costs not taken into account for these calculations.

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Energy Comparison

From Energy Company

Energy Only kWh
 Burn Hours/per year

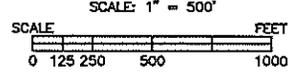
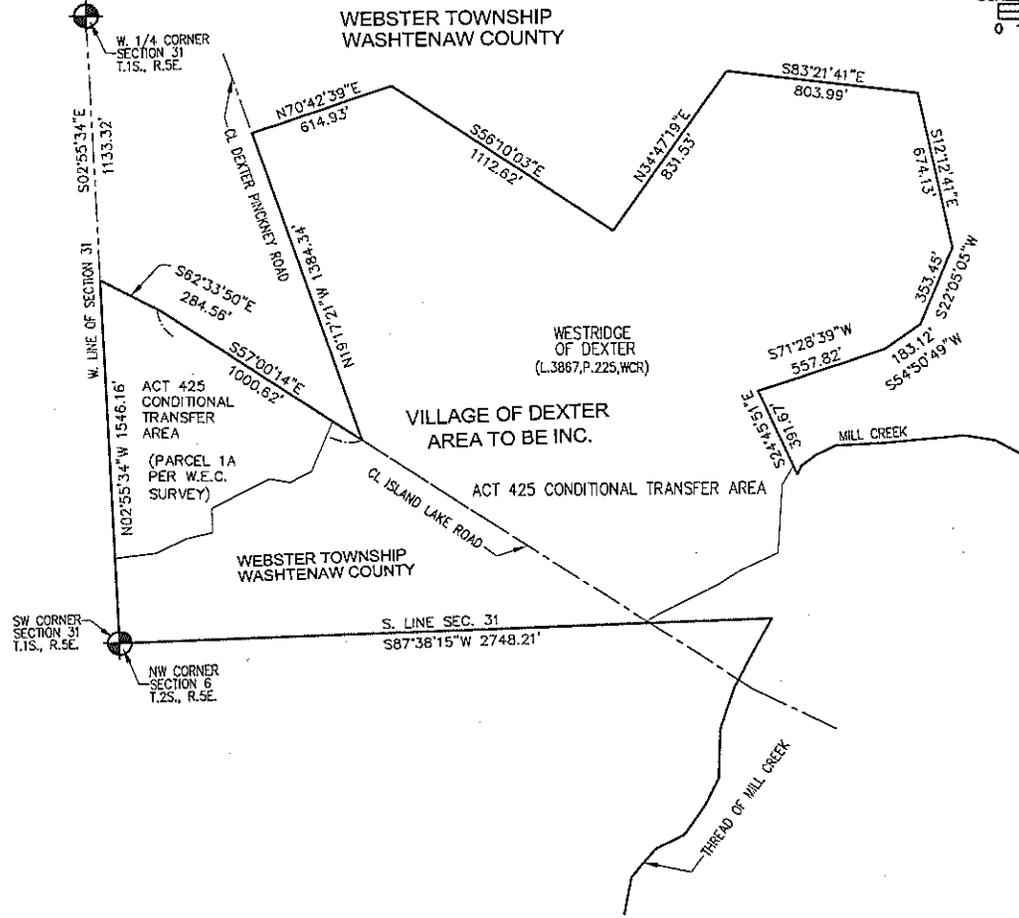
Change bulb from *** watts to watts = watts saved

(Divide by 1000) kWh kWh Annual Energy Savings

Annual Energy Cost

Number of Units Number of Years

*** Insure 20W additional is added to lamp wattage for correct total wattage of energy consumption.



DATE	BY	FOR	PROJECT	SCALE	DATE	BY	FOR	PROJECT	SCALE	DATE	BY	FOR	PROJECT	SCALE
01/20/20	JAS	31000	VILLAGE OF DEXTER	1" = 500'	01/20/20	JAS	31000	VILLAGE OF DEXTER	1" = 500'	01/20/20	JAS	31000	VILLAGE OF DEXTER	1" = 500'
31000 Plymouoth Road Livonia, MI 48150 P (734) 822-6711 E (734) 822-6717 WWW.OHM-ADVISORS.COM														

VILLAGE OF DEXTER BOUNDARY
DETAIL MAP

LEGAL DESCRIPTION
VILLAGE OF DEXTER

PARCELS OF LAND LOCATED IN T.1S., R.5E., WEBSTER TOWNSHIP, AND T.2S., R.5E., SCIO TOWNSHIP, WASHTENAW COUNTY, MICHIGAN, MORE PARTICULARLY DESCRIBED AS:

BEGINNING AT THE NORTH ¼ CORNER OF SECTION 8, T.2S., R.5E., SCIO TOWNSHIP, WASHTENAW COUNTY, MICHIGAN; THENCE PROCEEDING SOUTHERLY ALONG THE NORTH-SOUTH ¼ LINE OF SAID SECTION 8, A PORTION OF SAID LINE ALSO BEING THE EAST BOUNDARY LINE OF DEXTER CROSSING CONDOMINIUM, WASHTENAW COUNTY CONDOMINIUM SUBDIVISION PLAN NO. 293, RECORDED IN LIBER 3699, PAGE 504, WASHTENAW COUNTY RECORDS, TO THE CENTER CORNER OF SAID SECTION 8; THENCE WESTERLY ALONG THE EAST-WEST ¼ LINE OF SAID SECTION 8, SAID LINE ALSO BEING THE SOUTH BOUNDARY LINE OF SAID DEXTER CROSSING CONDOMINIUM, TO THE SOUTHEAST CORNER OF DEXTER BUSINESS AND RESEARCH PARK NO. 2, RECORDED IN LIBER 30, PAGES 48-54 OF PLATS, WASHTENAW COUNTY RECORDS; THENCE PROCEEDING WESTERLY ALONG THE SAID EAST-WEST ¼ LINE OF SAID SECTION 8, SAID LINE ALSO BEING THE SOUTH BOUNDARY LINE OF SAID DEXTER BUSINESS AND RESEARCH PARK NO. 2 TO THE SOUTHWEST CORNER OF SAID DEXTER BUSINESS AND RESEARCH PARK NO. 2; THENCE PROCEEDING NORTHERLY ALONG THE WEST BOUNDARY LINE OF SAID DEXTER BUSINESS AND RESEARCH PARK NO. 2, TO THE SOUTHEAST CORNER OF THE WALKABOUT CREEK APARTMENTS (WALKABOUT CREEK APARTMENTS PHASE I DEED IS RECORDED IN LIBER 2345 OF DEEDS, PAGE 631-639, WASHTENAW COUNTY RECORDS, AND CONTAINS THE NORTHERLY PORTION OF WALKABOUT CREEK APARTMENT. WALKABOUT CREEK APARTMENTS PHASE II DEED IS RECORDED IN LIBER 3182 OF DEEDS, PAGE 380-384, WASHTENAW COUNTY RECORDS, AND CONTAINS THE SOUTHERLY PORTION OF WALKABOUT CREEK APARTMENTS, ALONG WITH THE NARROW PARCEL EXTENDING WESTERLY TO BAKER ROAD (AS ESTABLISHED BY WASHTENAW COUNTY ROAD COMMISSION RECORDS)); THENCE WESTERLY ALONG THE SOUTH BOUNDARY LINE OF SAID WALKABOUT CREEK APARTMENTS TO THE SOUTHWEST CORNER OF SAID WALKABOUT CREEK APARTMENTS; THENCE NORTHWESTERLY ALONG THE WEST BOUNDARY LINE OF SAID WALKABOUT CREEK APARTMENTS; THENCE WESTERLY ALONG A SOUTHERLY BOUNDARY LINE OF SAID WALKABOUT CREEK APARTMENTS TO A POINT ON THE CENTERLINE OF BAKER ROAD (AS ESTABLISHED BY WASHTENAW COUNTY ROAD COMMISSION RECORDS); THENCE NORTHERLY ALONG SAID CENTERLINE OF BAKER ROAD TO A NORTHERLY BOUNDARY LINE OF SAID WALKABOUT CREEK APARTMENTS; THENCE EASTERLY ALONG SAID

NORTHERLY BOUNDARY LINE TO THE WEST BOUNDARY LINE OF SAID WALKABOUT CREEK APARTMENTS; THENCE NORTHERLY ALONG SAID WEST BOUNDARY LINE TO THE NORTH LINE OF SECTION 7, T.2S., R.5E., SCIO TOWNSHIP, WASHTENAW COUNTY, MICHIGAN; THENCE WESTERLY ALONG SAID NORTH LINE TO THE NORTH ¼ CORNER OF SAID SECTION 7; THENCE SOUTHERLY ALONG THE NORTH-SOUTH ¼ LINE OF SAID SECTION 7 TO A POINT ON THE CENTERLINE OF SHIELD ROAD (AS ESTABLISHED BY WASHTENAW COUNTY ROAD COMMISSION RECORDS); THENCE WESTERLY ALONG SAID CENTERLINE A DISTANCE OF 524.21 FEET TO THE SOUTHWEST CORNER OF THE PARCEL OF LAND DESCRIBED IN LIBER 1738 OF DEEDS, PAGE 738, WASHTENAW COUNTY RECORDS, LOCATED IN THE FRACTIONAL NORTHWEST ¼ OF SAID SECTION 7; THENCE NORTHERLY ALONG THE WEST BOUNDARY LINE OF SAID PARCEL TO THE NORTH LINE OF SAID SECTION 7; THENCE WESTERLY ALONG SAID NORTH LINE TO THE THREAD OF MILL CREEK; THENCE NORTHERLY ALONG THE THREAD OF MILL CREEK TO A POINT ON THE SOUTH LINE OF SECTION 31, T.1S., R.5E., WEBSTER TOWNSHIP, WASHTENAW COUNTY, MICHIGAN; THENCE ALONG SAID SOUTH LINE S.87°38'15"W., 2748.21 FEET TO THE SOUTHWEST CORNER OF SAID SECTION 31; THENCE N.02°55'34"W. (RECORDED AS N.02°53'00"W.), 1546.16 FEET ALONG THE WEST LINE OF SAID SECTION 31, A PORTION OF THIS LINE BEING THE WEST BOUNDARY LINE OF A PARCEL SHOWN AS "PARCEL 1A" ON A CERTIFICATE OF SURVEY COMPLETED BY WASHTENAW ENGINEERING COMPANY (JOB REFERENCE NUMBER 30479, DATED 11-20-06), TO A POINT ON THE CENTERLINE OF ISLAND LAKE ROAD (AS ESTABLISHED BY WASHTENAW COUNTY ROAD COMMISSION RECORDS); THENCE ALONG SAID CENTERLINE S.62°33'50"E. (RECORDED AS S.62°31'28"E.), 284.56 FEET AND S.57°00'14"E. (RECORDED AS S.56°57'50"E.), 1000.62 FEET TO A POINT ON THE CENTERLINE OF DEXTER PINCKNEY ROAD (AS ESTABLISHED BY WASHTENAW COUNTY ROAD COMMISSION RECORDS) ALSO BEING THE WEST LINE OF WESTRIDGE OF DEXTER CONDOMINIUM, WASHTENAW COUNTY CONDOMINIUM SUBDIVISION PLAN NO. 317, RECORDED IN LIBER 3867, PAGE 225, WASHTENAW COUNTY RECORDS; THENCE ALONG THE BOUNDARY LINE OF SAID WESTRIDGE OF DEXTER CONDOMINIUM THE FOLLOWING TEN (10) COURSES: 1) N.19°17'21"W. (RECORDED AS N.16°04'40"W.), 1384.34 FEET, 2) N.70°42'39"E. (RECORDED AS N.73°55'20"E.), 614.93 FEET, 3) S.56°10'03"E. (RECORDED AS S.52°57'22"E.), 1112.62 FEET, 4) N.34°47'19"E. (RECORDED AS N.38°00'00"E.), 831.53 FEET, 5) S.83°21'41"E. (RECORDED AS S.80°09'00"E.), 803.99 FEET, 6) S.12°12'41"E. (RECORDED AS S.09°00'00"E.), 674.13 FEET, 7) S.22°05'05"W. (RECORDED AS S.25°17'46"W.), 353.45 FEET, 8) S.54°50'49"W. (RECORDED AS S.58°03'30"W.), 183.12 FEET, 9) S.71°28'39"W. (RECORDED AS S.74°41'20"W.), 557.82 FEET, 10) S.24°45'51"E. (RECORDED AS S.21°33'10"E.), 448.03 FEET TO THE THREAD OF MILL CREEK; THENCE NORTHEASTERLY ALONG THE THREAD OF MILL CREEK TO THE POINT OF INTERSECTION WITH THE THREAD OF THE HURON RIVER; THENCE EASTERLY ALONG THE THREAD OF THE HURON RIVER TO THE INTERSECTION OF THE EXTENDED WEST

LINE OF THE PARCEL OF LAND DESCRIBED IN LIBER 1843 OF DEEDS, PAGE 869, WASHTENAW COUNTY RECORDS, LOCATED IN THE SOUTHWEST ¼ OF SECTION 32, T.1S., R.5E., WEBSTER TOWNSHIP, WASHTENAW COUNTY, MICHIGAN; THENCE NORTHERLY ALONG SAID EXTENSION OF WEST LINE TO THE NORTHWEST CORNER OF SAID PARCEL, SAID POINT ALSO BEING THE SOUTHWESTERLY CORNER OF THE PARCEL OF LAND DESCRIBED IN LIBER 1503 OF DEEDS, PAGE 849, WASHTENAW COUNTY RECORDS, LOCATED IN THE SOUTHWEST ¼ OF SECTION 32, T.1S., R.5E., WEBSTER TOWNSHIP; THENCE NORTHERLY ALONG THE WEST LINE OF SAID PARCEL TO THE CENTERLINE OF JOY ROAD (AS ESTABLISHED BY WASHTENAW COUNTY ROAD COMMISSION RECORDS); THENCE EASTERLY AND SOUTHEASTERLY ALONG SAID CENTERLINE TO THE INTERSECTION WITH THE EXTENDED WESTERLY LINE OF THE PARCEL OF LAND DESCRIBED IN LIBER 1601 OF DEEDS, PAGE 42, WASHTENAW COUNTY RECORDS, LOCATED IN SOUTHWEST ¼ OF SECTION 32, T.1S., R.5E., WEBSTER TOWNSHIP, WASHTENAW COUNTY, MICHIGAN; THENCE NORTHEASTERLY ALONG SAID WESTERLY LINE TO THE NORTHWEST CORNER OF SAID PARCEL; THENCE EASTERLY ALONG THE NORTH BOUNDARY LINE OF THE PARCEL OF LAND DESCRIBED IN LIBER 1601 OF DEEDS, PAGE 42, WASHTENAW COUNTY RECORDS TO THE NORTH-SOUTH ¼ LINE OF SAID SECTION 32; THENCE SOUTHERLY ALONG SAID NORTH-SOUTH ¼ LINE TO THE SOUTH ¼ CORNER OF SAID SECTION 32, SAID POINT ALSO BEING THE NORTHEAST CORNER OF THE PARCEL OF LAND DESCRIBED IN LIBER 3782 OF DEEDS, PAGE 215, WASHTENAW COUNTY RECORDS, LOCATED IN THE FRACTIONAL NORTHWEST ¼ OF SECTION 5, T.2S., R.5E., SCIO TOWNSHIP, WASHTENAW COUNTY, MICHIGAN; THENCE SOUTHERLY ALONG THE EAST BOUNDARY LINE OF SAID PARCEL TO THE SOUTHERLY CORNER OF SAID PARCEL; THENCE CONTINUING SOUTHERLY ON THE EXTENSION OF THE EAST BOUNDARY LINE OF SAID PARCEL OF LAND DESCRIBED IN LIBER 3782 OF DEEDS, PAGE 215, WASHTENAW COUNTY RECORDS TO IT'S POINT OF INTERSECTION WITH THE SOUTHERLY RIGHT OF WAY LINE OF THE NORFOLK SOUTHERN RAILROAD (AS SHOWN ON THE RIGHT OF WAY & TRACK MAP, OPERATED BY: THE MICHIGAN CENTRAL RAILROAD COMPANY (MAP #V,1-B-M,19), DATED 12/28/1917); THENCE SOUTHEASTERLY ALONG SAID SOUTHERLY RIGHT-OF-WAY LINE TO THE POINT OF INTERSECTION WITH THE SOUTH LINE OF SAID SECTION 5; THENCE WESTERLY ALONG THE SOUTH LINE OF SAID SECTIONS TO THE SOUTH ¼ CORNER OF SAID SECTION 5, SAID POINT ALSO BEING THE NORTH ¼ CORNER OF SAID SECTION 8 AND THE POINT OF BEGINNING.

SAID PARCEL INCLUDES THE FOLLOWING PLATTED SUBDIVISIONS:

- THE MAP OF VILLAGE OF DEXTER, RECORDED IN LIBER B, PAGE 341 OF PLATS, WASHTENAW COUNTY RECORDS: BLOCK 1, LOTS 1-13; BLOCK 5, LOTS 1-8; BLOCK 6, LOTS 1-8; BLOCK 7, LOTS 1-8; BLOCK 8, LOTS 1-8; BLOCK 9, LOTS 1-8; BLOCK 13, LOTS 1-8; BLOCK 14, LOTS 1-8; BLOCK 15, LOTS 1-8; BLOCK 16, LOTS 1-3; BLOCK 19, LOTS 1-6.

- THE PLAT OF THE VILLAGE OF DEXTER, RECORDED IN LIBER 27, PAGES 532 & 533 OF DEEDS, WASHTENAW COUNTY RECORDS: BLOCK 1, LOTS 1-13; BLOCK 2, LOTS 1-8; BLOCK 3, LOTS 6-8; BLOCK 4, LOTS 1-8; BLOCK 5, LOTS 1-8; BLOCK 6, LOTS 1-8; BLOCK 7, LOTS 1-8; BLOCK 8, LOTS 1-8; BLOCK 9, LOTS 1-8; BLOCK 10, LOTS 1-8; BLOCK 11, LOTS 4 & 6-8; BLOCK 12, LOTS 1-8; BLOCK 13, LOTS 1-8; BLOCK 14, LOTS 1-8; BLOCK 15, LOTS 1-8; BLOCK 16, LOTS 1-3; BLOCK 17, LOTS 1-13; BLOCK 18, LOT 1; BLOCK 19, LOTS 1-13; BLOCK 20, LOTS 1-25; BLOCK 21, LOTS 1-7; BLOCK 22, LOTS 1-6; BLOCK 23, LOTS 1-12; BLOCK 24, LOTS 1-8; BLOCK 25, LOTS 1-4; BLOCK 26; BLOCK 27, LOTS 1-9; BLOCK 28, LOTS 1-8; BLOCK 29, LOTS 1-8; BLOCK 30, LOTS 1-8; BURIAL GROUND.
- A MAP OF PART OF THE VILLAGE OF DEXTER, RECORDED IN LIBER F, PAGE 100 OF PLATS, WASHTENAW COUNTY RECORDS: BLOCK 18; BLOCK 19, LOTS 1-13; BLOCK 20, LOTS 1-16.
- THE PLAT OF THE ADDITION TO THE VILLAGE OF DEXTER BY THE DEXTER ESTATE, RECORDED IN LIBER 55, PAGE 477 OF DEEDS, WASHTENAW COUNTY RECORDS: BLOCK 31, LOTS 1-12; BLOCK 32, LOTS 1-12; BLOCK 33, LOTS 1-12; BLOCK 34, LOTS 1-7; BLOCK 35, LOTS 1-17; BLOCK 36, LOTS 1-23; BLOCK 37, LOTS 1-14; BLOCK 38, LOTS 1-14; BLOCK 39, LOTS 1-12; BLOCK 40, LOTS 1-12; BLOCK 41, LOTS 1-12.
- THE PLAT OF EAST SIDE OF BLOCK 18 VILLAGE OF DEXTER, RECORDED IN LIBER 60, PAGE 123 OF DEEDS, WASHTENAW COUNTY RECORDS: LOTS A, B, C & D.
- THE PLAT OF N.H. WING'S SUBDIVISION OF THE SOUTH WEST CORNER OF BLOCK NUMBER SIX OF THE VILLAGE OF DEXTER, RECORDED IN LIBER V, PAGE 726 OF PLATS, WASHTENAW COUNTY RECORDS: LOTS 1-23.
- THE PLAT OF MARY J. RAYWALT'S ADDITION TO THE VILLAGE OF DEXTER, RECORDED IN LIBER 60, PAGE 770 OF DEEDS, WASHTENAW COUNTY RECORDS: LOTS 1-18.
- THE PLAT OF THE MAP OF MARY J. RAYWALT'S 2ND ADDITION TO THE VILLAGE OF DEXTER, RECORDED IN LIBER 67, PAGES 306 & 307 OF DEEDS, WASHTENAW COUNTY RECORDS: LOTS 19-46.
- THE PLAT OF DEXTER HEIGHTS SUBDIVISION, RECORDED IN LIBER 11, PAGE 55 OF PLATS, WASHTENAW COUNTY RECORDS: LOTS 1-12.
- THE PLAT OF MEYERS' SUBDIVISION, RECORDED IN LIBER 13, PAGES 50 & 51 OF PLATS, WASHTENAW COUNTY RECORDS: LOTS 1-34.
- DEXTER CROSSING PLAT ONE, RECORDED IN LIBER 31, PAGES 16-18 OF PLATS, WASHTENAW COUNTY RECORDS: LOTS 1-34.
- DEXTER BUSINESS AND RESEARCH PARK, RECORDED IN LIBER 26, PAGES 29-36 OF PLATS, WASHTENAW COUNTY RECORDS: LOTS 1-25.
- DEXTER BUSINESS AND RESEARCH PARK, RECORDED IN LIBER 30, PAGES 48-54 OF PLATS, WASHTENAW COUNTY RECORDS: LOTS 26-44.

VILLAGE OF DEXTER

cnicholls@villageofdexter.org

8140 Main Street Dexter, MI 48130-1092

Phone (734)426-8303 ext 17 Fax (734)426-5614

MEMO

To: President Keough and Council Members
From: Courtney Nicholls, Assistant Village Manager
Date: May 17, 2010
Re: 2010-2011 Budget Updates

Provided for your review is an updated proposed 2010-2011 budget. The changes to the document since it was provided at the work session are described below:

General Fund

As described in item L-5 the \$13,000 in unused 09-10 sidewalk funds were added to the proposed 10-11 budget. If Council decides not to use the money in this way it will be removed.

The tree budget was reduced from \$23,000 to \$21,000. The Community Garden line item was moved from Village Council to Buildings and Grounds. Overtime attributable to the Farmers Market was moved from the Village Manager to Downtown Public Works.

The Downtown Development Authority's proposed budget eliminates the \$5000 subsidy for Christmas lights. This revenue was removed from 101-000-000-696.000 and line item 101-442-000-744-000 has been reduced to \$1,000 to cover bulb replacements and other necessary supplies. The salaries of the DPW employees hanging the lights will continue to be charged to the salary line in Downtown Public Works. The estimated amount spent for 2009-2010 in the Mill Creek Park line item has also been increased now that the property has been purchased and the permit/design work is moving forward.

A question was raised at the work session about the use of Act 51 money for sidewalks. Our Act 51 contact at the State confirmed that it can be used to repair, replace and add new sidewalks in the right of way.

Street Funds

Completing the Central Street design was added to the major streets budget. As described in item L-1 the Inverness work will technically occur in 09-10, so the budget has been adjusted to reflect this. A line for OPEB (retiree health care) was added in the administration department of both major and local streets.

Water/Sewer

The orthophosphate requirement (Item L-3) will be implemented in the water budget in 2010-2011. The budget shows an increase of \$43,000 in capital improvements to fund this additional requirement. A line for OPEB (retiree health care) was added in the administration department of both sewer and water.

The combined OPEB contribution in 2010-2011 is now budgeted to be \$20,000.

Donna Dettling

From: Donna Dettling
Sent: Wednesday, May 19, 2010 2:56 PM
To: skeough@wadetrim.com
Subject: FW: Summary of Meeting in Lansing

Shawn, I got this summary from Lew Kidder today, so I'm going to include it with my report.

From: Lew Kidder <lewkidder@comcast.net>
Date: May 18, 2010 7:39:11 PM EDT
To: DAVID READ <davidread@bitsoflight.com>, Douglas Fuller <fullerd@wccroads.org>
Subject: Summary

Here's my attempt to summarize today's meeting. Suggestions for amendment are welcomed.

PEOPLE:

Pam Byrnes, Speaker Pro Tem, Michigan House of Representatives

Larry Steckelberg, Legislative Liaison, Michigan Department of Treasury, 517-241-1186, steckelberg1@michigan.gov

William E. (Bill) Anderson, Legislative Liaison, Michigan Townships Association, 517-321-6467, bill@michigantownships.org.

Summer Minnick, Michigan Municipal League, 517-908-0301, sminnick@mml.org

David Read, Trustee, Scio Township

Doug Fuller, Commissioner, Washtenaw County Road Commission

Lew Kidder, Roads Committee, Scio Township

OPTIONS FOR FINANCING LOCAL ROADS:

SAD (Act 188).

Theoretically usable, but would be both a complicated enactment process and vulnerable to attack before the Michigan Tax Tribunal. Main benefit: Method to eliminate the Village of Dexter from the district. Problems. Biggest is that to satisfy court interpretations, amount each property owner pays must match benefit received by that parcel of property. That works for a township-wide SAD for safety (fire & law enforcement), because courts have already ruled the benefit (available for all property owners, worth 10x as much to the owner with a property with \$1,000,000 taxable value as it would be to an owner with a property with \$100,000 taxable value) is equal to the burden. One could

make the same general argument for a township-wide SAD for roads - i.e., a township-wide road system in topnotch shape benefits everyone in the township and further benefits a high-value property (Lowes, for example) 50x more than the ordinary property owner. But both Larry and Bill were pessimistic a court would buy that line of reasoning - and even if we eventually did win, we might find victory way too expensive (attorney fees).

TOWNSHIP WIDE MILLAGE

1. Constitution requires uniform rates of taxation across an entire political entity (be it State, County, Township, City, Village, etc.). Scio is one political entity and it includes the Village of Dexter. The Village is its own entity, but exists within (or more literally, "on top" or "underneath") the township - and this means people in the Village must pay Village taxes AND township taxes. So, if Scio wants to use the millage route, the proposal must apply to the entire township, including the Village, and must be submitted to the entire township electorate.

2. The township and the Village could work out a written agreement in advance of the millage election. Agreement could include such provisions as (a) township rebate to Village of all monies collected on the special road millage from Village residents, (b) Village agreement to reduce their special road millage proportionately, (c) terminating the agreement on Village attaining status as city; (d) agreement by Village to spend rebated monies on streets in Scio portion of the Village. This agreement would not appear as part of the ballot language, but would be extensively disclosed to township (and village) residents and form the basis of the campaign to approve the millage.

3. Complicating the problem for Scio is the fact that a portion of the Village lies in the Township of Webster. If there was an agreement between Scio and the Village for the latter to reduce its road millage proportionately to the township's new road millage, this would provide a tax-rate advantage for Village residents who live in Webster. Lew will follow-up with the Village to determine the exact size and nature of the problem.

Hello Residents and Council Members,

Here is a written update of my activities over the past couple of weeks and some things on my calendar looking ahead:

My activities since preparing my last report include:

I have spent a significant amount of time since the last Council meeting finalizing the purchase agreement with Mill Creek Properties for the approximately 13 to 15 acre purchase of property needed to complete the stream restoration desired for the Mill Creek park project. The interaction with the property owner has been steady and cooperative. I hope to have a signed purchase agreement to report to Council by the meeting on the 24th. If anyone has any questions on this, please feel free to contact me.

At the last meeting, I introduced the idea of a future General Obligation (GO) bond as a way to fund a future fire station or other facility improvements that we may feel are needed for the future of the Village. Our current general obligation bond that was used to fund the downtown streetscape improvements is expected to be paid off at the end of the 2016-2017 fiscal year. I believe our final payment is due by May of 2017, which may seem like a long way away, but in reality is within the planning horizon that we should be looking at as we plan the future financial stability of the Village. The idea would be to put a new GO bond in place in 2017 for facility improvements (i.e. a fire station and possible Village office improvements if we have not already addressed this issue). By waiting until 2017, we would not have to raise taxes for our residents and it would allow us sufficient time to plan this very well. I have already received some positive feedback from a couple Council members on this idea and I am looking for additional Council thought and encourage resident/property owner feedback as well. I really think this could be a very logical way to plan for our future facility needs. It allows us plenty of time to inform the public about the idea, plan the type/size of the facility(ies) we need and keep our tax structure one of the lowest in Washtenaw County. Over the past several years, Council has done a good job looking ahead at our financial challenges as well as our desired goals. I believe this could be another big step in that process.

Future Activities

May 19, 2010 - DAPCO Redevelopment Team meeting - the 1st meeting to discuss the future redevelopment of the old DAPCO property located along the west side of Broad between Forest and Grand adjacent to the future Mill Creek park will be taking place today.

May 20, 2010 - Village Downtown Development Authority meeting - we will be reviewing/discussing the budget for the 2010-2011 fiscal year. The DDA has spent the vast majority of the dollars from its 2006 Bond Fund and most of the dollars it had saved in its project fund. Tax capture revenues for 2010-2011 are predicted to be lower than expected. Based on some recent accounting projections, it looks like it will be a significant challenge for the DDA to fund or to contribute to projects in the 2010-2011 fiscal year. I expect the discussion to continue to focus on (1) what is our project prioritization in case funds are freed up, (2) on ways we can finish up the current Jeffords Street project as efficiently as possible, and (3) on what our current obligations are that will be carried into the next fiscal year.

May 24, 2010 - Village Council Meeting

May 25, 2010 - Regional Fire Department meeting at 3:00 pm at Dexter District Library - We are participating in this discussion with representatives of Scio Twp, Dexter Twp, Webster Twp and the Village of Dexter. I expect the group to review the first draft of a cost allocation formula prepared by Dr. Harvey, our regional fire consultant.

May 31, 2010 - I will graciously be accepting the American Legions invitation to participate in the Memorial Day Parade and activities.

June 14, 2010 - Village Council Meeting

Please note that I will be unable to attend the June 28th Village Council Meeting.

As always, I welcome you to contact me with any questions or comments on how we may do something better. See you around town and have a great week!

Shawn Keough

Village President

(734) 426-5486 (home number)

(313) 363-1434 (cell phone)

skeough@villageofdexter.org

AGENDA 5-24-10

ITEM 5-1

SUMMARY OF BILLS AND PAYROLL

24-May-10

Payroll Check Register 05/19/10 \$34,132.12 Bi-weekly payroll processing

Account Payable Check Register 05/24/10 \$118,297.22

\$152,429.34 TOTAL BILLS & PAYROLL EXPENDED ALL FUNDS

Summary Items from Bills & Payroll	Amount	Comments
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**ALL PAYABLES ARE WITHIN ACCEPTABLE BUDGET LIMITS
DETAIL VENDOR LIST AND ACCOUNT SUMMARY PROVIDED**

Exceptions:

"This is the summary report that will be provided with each packet. Approval of the total bills and payroll expended, all funds will be necessary."

VENDOR APPROVAL SUMMARY REPORT

Date: 05/19/2010

Time: 11:33am

Page: 1

Village of Dexter

Vendor Name	Vendor Number	Description	Check Amount	Hand Check Amount
ABSOLUTE COMPUTER SERVICES	ABSOLUTE C	ASUS 19" MONITOR-WWTP	999.65	0.00
ALEXANDER CHEMICAL CORPORATION	ALEXANDER	CHEMICALS	1,704.50	0.00
AMERICAN WATER WORKS ASS,MICH.	AWWA	BILL STUFFER: WHO KNEW?	491.55	0.00
ARBOR SPRINGS WATER CO.INC	ARBOR SPRI	2 5 GAL WATERS	11.50	0.00
AT&T	AT&T	734 424-1425 243 0	44.41	0.00
BLUE CARE NETWORK OF MICHIGAN	BLUE CARE	COVERAGE PERIOD 6/1-6/30/10	16,882.07	0.00
BRENDA TUSCANO	TUSCANO	EXPENSE REPORT	27.37	0.00
BS&A SOFTWARE	BS&A SOFTW	EQUALIZER ANNUAL SERVICE FEE	2,120.00	0.00
CHAMPION WATER TREATMENT	CHAMPION W	BALANCE DUE FOR WATER	10.50	0.00
COMCAST - DPW	COMCAST -	9588 353732-01-8	128.95	0.00
COURTNEY NICHOLLS	COUR	EXPENSE REPORT	37.63	0.00
CRIBLEY WELL DRILLING CO INC	CRIBLEY	7651 DAN HOEY	2,278.00	0.00
DEXTER BUILDERS	DEXTER BUI	GAZEBO ROOF	7,127.58	0.00
DEXTER MILL	DEX MILL	SUPPLIES	30.48	0.00
DEXTER VILLAGE	DEXVIL	CE03-003600-0000-01	789.24	0.00
DR. BARBARA WEHR	WEHR	CAROLE AUGUSTINE	200.00	0.00
FORT DEARBORN	FORT DEAR	AIKEN	116.70	0.00
FRED PRYOR SEMINARS	FRED PRYOR	AZ MICROSOFT ACCESS-2 DAY SEMI	299.00	0.00
GADALETO, RAMSBY & ASSOCIATES	FORT-GAD	GROUP # M05128-0001	539.92	0.00
GRIFFIN PEST CONTROL INC	PEST CONTR	QUARTERLY 8140 MAIN ST	139.00	0.00
HERITAGE NEWSPAPERS	HERITAGE N	LEGALS	557.50	0.00
KENCO, INC.	COUNTRY MA	CALGON SOFTNER	27.51	0.00
MELLISSA KESTERSON	KESTERSON	COMMUNITY GARDEN HOURS	555.00	0.00
KEITH KITCHEN	KIRCHEN/KE	EXPENSE REPORT	45.05	0.00
LOWE'S BUSINESS ACCOUNT	LOWE S	SUPPLIES	178.93	0.00
MATUSZAK & ASSOCIATES	MATUSZAK	BALANCE OWING ON WHITLEY	34.75	0.00
MICHIGAN MUNICIPAL LEAGUE	MI MUN LEA	REVOL. MARKETING/SOCIAL MEDIA	1,496.00	0.00
NEXTEL COMMUNICATIONS	NEXTEL COM	593543512-098	437.10	0.00
NORTH AMERICAN SALT COMPANY	NORTH AMER	BULK HWY COARSE W/YPS	2,592.66	0.00
NORTH CENTRAL LABORATORIES	NCL	WWTP-CHEMICALS	138.84	0.00
PARAGON LABORATORIES INC	PARA	CHEMICALS	115.00	0.00
PARTS PEDDLER AUTO SUPPLY	PARTS PEDD	APRIL INVOICES	420.43	0.00
SKY CREATIVE	SKY CREATI	SONGS,SLAMS & SMORES	251.43	0.00
SOUTHEASTERN EQUIPMENT CO. INC	SOUTHEASTE	PARTS	17.47	0.00
STAPLES BUSINESS ADVANTAGE	STAPLES OF	APRIL INVOICES	583.12	0.00
US BANK CORPORATE TRUST	US	STREETSCAPE SPECIAL	300.00	0.00
WASHTENAW COUNTY SOIL EROSION	SOIL EROSI	ACCT NO.SOI2009-00126	130.00	0.00
WASHTENAW COUNTY TREASURER	W CTY TREA	LAW ENF. MAY 2010	37,730.25	0.00
WASTE MANAGEMENT	WASTE MANA	RESIDENTIAL APRIL 2010	37,394.15	0.00
WASTE MANAGEMENT OF MICHIGAN	WASTE MGT	ROLL-OFF	1,059.73	0.00
BRUCE WHITLEY	WHITLEY/BR	REIMBURSE-DENTIST MATUSZAK	254.25	0.00
Grand Total:			118,297.22	0.00

INVOICE APPROVAL LIST BY FUND

Date: 05/19/2010
 Time: 12:39pm
 Page: 1

Village of Dexter

Fund Department Account	GL Number Abbrev	Vendor Name Invoice Description	Check Number	Invoice Number	Due Date	Amount
Fund: General Fund						
Dept: Village Council						
101-101.000-956.000	Council Di	COURTNEY NICHOLLS	0		05/18/2010	37.63
		EXPENSE REPORT				
101-101.000-958.000	Membership	MICHIGAN MUNICIPAL LEAGUE	0		05/18/2010	1,356.00
		MEMBERSHIP DUES				
101-101.000-959.000	Arts, Cult	SKY CREATIVE	0		05/18/2010	251.43
		SONGS, SLAMS & SMORES		2010038		
						1,645.06
Total Village Council						
Dept: Village Manager						
101-172.000-721.000	Health & L	BLUE CARE NETWORK OF MICHIGAN	0		05/17/2010	1,939.42
		COVERAGE PERIOD 6/1-6/30/10		101270002007		
101-172.000-721.000	Health & L	FORT DEARBORN	0		05/18/2010	116.70
		AIKEN		182820		
101-172.000-722.000	Life & Dis	GADALETO, RAMSBY & ASSOCIATES	0		05/18/2010	130.59
		GROUP # M05128-0001				
101-172.000-727.000	Office Sup	STAPLES BUSINESS ADVANTAGE	0		05/18/2010	48.23
		APRIL INVOICES				
101-172.000-977.000	Equipment	ABSOLUTE COMPUTER SERVICES	0		05/18/2010	834.00
		OPTIPLEX 780 MINI TOWER				
101-172.000-977.000	Equipment	STAPLES BUSINESS ADVANTAGE	0		05/18/2010	79.99
		APRIL INVOICES				
						3,148.93
Total Village Manager						
Dept: Village Clerk						
101-215.000-901.000	Printing &	HERITAGE NEWSPAPERS	0		05/18/2010	18.00
		LEGALS				
101-215.000-901.000	Printing &	HERITAGE NEWSPAPERS	0		05/18/2010	144.00
		LEGALS				
						162.00
Total Village Clerk						
Dept: Village Treasurer						
101-253.000-721.000	Health & L	BLUE CARE NETWORK OF MICHIGAN	0		05/17/2010	1,404.63
		COVERAGE PERIOD 6/1-6/30/10		101270002007		
101-253.000-722.000	Life & Dis	GADALETO, RAMSBY & ASSOCIATES	0		05/18/2010	38.02
		GROUP # M05128-0001				
101-253.000-902.000	Tax Bill P	BS&A SOFTWARE	0		05/17/2010	2,120.00
		EQUALIZER ANNUAL SERVICE FEE		65446		
						3,562.65
Total Village Treasurer						
Dept: Buildings & Grounds						
101-265.000-727.000	Office Sup	ARBOR SPRINGS WATER CO. INC	0		05/17/2010	11.50
		2 5 GAL WATERS		1190309		
101-265.000-727.000	Office Sup	STAPLES BUSINESS ADVANTAGE	0		05/18/2010	383.74
		APRIL INVOICES				
101-265.000-920.001	Telephones	NEXTEL COMMUNICATIONS	0		05/18/2010	109.28
		593543512-098				
101-265.000-955.000	Miscellaneous	WASTE MANAGEMENT OF MICHIGAN	0		05/18/2010	1,059.73
		ROLL-OFF		3791635-1389-6		
101-265.000-962.000	Community	MELLISSA KESTERSON	0		05/18/2010	555.00
		COMMUNITY GARDEN HOURS				
						2,119.25
Total Buildings & Grounds						
Dept: Law Enforcement						
101-301.000-803.000	Contracted	WASHTENAW COUNTY TREASURER	0		05/18/2010	1,529.50
		LOCAL UNIT OT		18819		
101-301.000-803.000	Contracted	WASHTENAW COUNTY TREASURER	0		05/18/2010	36,200.75
		LAW ENF. MAY 2010		18791		
101-301.000-920.000	Utilities	DEXTER VILLAGE	0		05/18/2010	105.23
		MA01-008140-0000-00				
						37,835.48
Total Law Enforcement						
Dept: Fire Department						
101-336.000-920.000	Utilities	DEXTER VILLAGE	0		05/18/2010	131.54
		MA01-008140-0000-00				
101-336.000-935.000	Bldg Maint	GRIFFIN PEST CONTROL INC	0		05/18/2010	139.00
		QUARTERLY 8140 MAIN ST		730398		
						270.54
Total Fire Department						
Dept: Planning Department						
101-400.000-721.000	Health & L	BLUE CARE NETWORK OF MICHIGAN	0		05/17/2010	1,404.63
		COVERAGE PERIOD 6/1-6/30/10		101270002007		

INVOICE APPROVAL LIST BY FUND

Date: 05/19/2010
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Village of Dexter

Fund	Department	Account	GL Number	Vendor Name	Check	Invoice	Due	Amount
			Abbrev	Invoice Description	Number	Number	Date	
Fund: General Fund								
Dept: Planning Department								
		101-400.000-722.000	Life & Dis	GDALETO, RAMSBY & ASSOCIATES GROUP # M05128-0001	0		05/18/2010	37.41
		101-400.000-960.000	Education	FRED PRYOR SEMINARS	0		05/18/2010	299.00
		101-400.000-960.000	Education	AZ MICROSOFT ACCESS-2 DAY SEMI MICHIGAN MUNICIPAL LEAGUE REVOL. MARKETING/SOCIAL MEDIA	0	11660797	05/19/2010	140.00
Total Planning Department								1,881.04
Dept: Zoning Board of Appeals								
		101-410.000-901.000	Printing &	HERITAGE NEWSPAPERS LEGALS	0		05/18/2010	31.50
Total Zoning Board of Appeals								31.50
Dept: Department of Public Works								
		101-441.000-721.000	Health & L	DR. BARBARA WEHR CAROLE AUGUSTINE	0		05/17/2010	200.00
		101-441.000-721.000	Health & L	BLUE CARE NETWORK OF MICHIGAN COVERAGE PERIOD 6/1-6/30/10	0	101270002007	05/17/2010	2,275.50
		101-441.000-721.000	Health & L	MATUSZAK & ASSOCIATES BALANCE OWING ON WHITLEY	0		05/18/2010	34.75
		101-441.000-721.000	Health & L	BRUCE WHITLEY REIMBURSE-DENTIST MATUSZAK	0		05/18/2010	254.25
		101-441.000-722.000	Life & Dis	GDALETO, RAMSBY & ASSOCIATES GROUP # M05128-0001	0		05/18/2010	39.56
		101-441.000-901.000	Printing &	HERITAGE NEWSPAPERS LEGALS	0		05/18/2010	45.00
		101-441.000-901.000	Printing &	HERITAGE NEWSPAPERS LEGALS	0		05/18/2010	45.00
		101-441.000-920.000	Utilities	DEXTER VILLAGE MA01-008140-0000-00	0		05/18/2010	26.31
		101-441.000-920.000	Utilities	DEXTER VILLAGE CE03-003600-0000-01	0		05/18/2010	90.64
		101-441.000-920.000	Utilities	COMCAST - DPW 9588 353732-01-8	0		05/18/2010	128.95
		101-441.000-920.001	Telephones	NEXTEL COMMUNICATIONS 593543512-098	0		05/18/2010	136.59
Total Department of Public Works								3,276.55
Dept: Downtown Public Works								
		101-442.000-730.000	Farmers Ma	HERITAGE NEWSPAPERS LEGALS	0		05/18/2010	139.00
		101-442.000-730.000	Farmers Ma	HERITAGE NEWSPAPERS LEGALS	0		05/18/2010	135.00
		101-442.000-730.000	Farmers Ma	BRENDA TUSCANO EXPENSE REPORT	0		05/18/2010	27.37
Total Downtown Public Works								301.37
Dept: Solid Waste								
		101-528.000-740.000	Operating	DEXTER MILL SUPPLIES	0	2049	05/18/2010	30.48
		101-528.000-740.000	Operating	LOWE'S BUSINESS ACCOUNT SUPPLIES	0		05/18/2010	178.93
		101-528.000-805.000	Solid Wast	WASTE MANAGEMENT COMMERCIAL TRASH APRIL 2010	0	3789556	05/18/2010	19,302.09
		101-528.000-805.000	Solid Wast	WASTE MANAGEMENT RESIDENTIAL APRIL 2010	0	3788335	05/18/2010	18,092.06
Total Solid Waste								37,603.56
Dept: Parks & Recreation								
		101-751.000-721.000	Health & L	BLUE CARE NETWORK OF MICHIGAN COVERAGE PERIOD 6/1-6/30/10	0	101270002007	05/17/2010	140.46
		101-751.000-722.000	Life & Dis	GDALETO, RAMSBY & ASSOCIATES GROUP # M05128-0001	0		05/18/2010	6.38
		101-751.000-937.000	Equip Main	DEXTER BUILDERS GAZEBO ROOF	0	102035	05/18/2010	7,127.58
		101-751.000-970.000	Capital In	WASHTENAW COUNTY SOIL EROSION ACCT. NO. SOI2010-00008	0	1000008-5410	05/18/2010	65.00
Total Parks & Recreation								7,339.42

Dept: Insurance & Bonds

INVOICE APPROVAL LIST BY FUND

Date: 05/19/2010
 Time: 12:39pm
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Village of Dexter

Fund	Department	Account	GL Number Abbrev	Vendor Name Invoice Description	Check Number	Invoice Number	Due Date	Amount	
Fund: General Fund									
Dept: Insurance & Bonds									
		101-851.000-721.001	Retiree He	BLUE CARE NETWORK OF MICHIGAN COVERAGE PERIOD 6/1-6/30/10	0	101270002007	05/17/2010	1,474.13	
								Total Insurance & Bonds	1,474.13
								Fund Total	100,651.48
Fund: Major Streets Fund									
Dept: Routine Maintenance									
		202-463.000-721.000	Health & L	BLUE CARE NETWORK OF MICHIGAN COVERAGE PERIOD 6/1-6/30/10	0	101270002007	05/17/2010	730.41	
		202-463.000-722.000	Life & Dis	GADALETO, RAMSBY & ASSOCIATES GROUP # M05128-0001	0		05/18/2010	33.18	
								Total Routine Maintenance	763.59
Dept: Traffic Services									
		202-474.000-721.000	Health & L	BLUE CARE NETWORK OF MICHIGAN COVERAGE PERIOD 6/1-6/30/10	0	101270002007	05/17/2010	224.74	
		202-474.000-722.000	Life & Dis	GADALETO, RAMSBY & ASSOCIATES GROUP # M05128-0001	0		05/18/2010	10.21	
								Total Traffic Services	234.95
Dept: Winter Maintenance									
		202-478.000-721.000	Health & L	BLUE CARE NETWORK OF MICHIGAN COVERAGE PERIOD 6/1-6/30/10	0	101270002007	05/17/2010	449.48	
		202-478.000-722.000	Life & Dis	GADALETO, RAMSBY & ASSOCIATES GROUP # M05128-0001	0		05/18/2010	20.42	
								Total Winter Maintenance	469.90
								Fund Total	1,468.44
Fund: Local Streets Fund									
Dept: Routine Maintenance									
		203-463.000-721.000	Health & L	BLUE CARE NETWORK OF MICHIGAN COVERAGE PERIOD 6/1-6/30/10	0	101270002007	05/17/2010	224.74	
		203-463.000-722.000	Life & Dis	GADALETO, RAMSBY & ASSOCIATES GROUP # M05128-0001	0		05/18/2010	10.21	
								Total Routine Maintenance	234.95
Dept: Traffic Services									
		203-474.000-721.000	Health & L	BLUE CARE NETWORK OF MICHIGAN COVERAGE PERIOD 6/1-6/30/10	0	101270002007	05/17/2010	56.19	
		203-474.000-722.000	Life & Dis	GADALETO, RAMSBY & ASSOCIATES GROUP # M05128-0001	0		05/18/2010	2.55	
								Total Traffic Services	58.74
Dept: Winter Maintenance									
		203-478.000-721.000	Health & L	BLUE CARE NETWORK OF MICHIGAN COVERAGE PERIOD 6/1-6/30/10	0	101270002007	05/17/2010	112.37	
		203-478.000-722.000	Life & Dis	GADALETO, RAMSBY & ASSOCIATES GROUP # M05128-0001	0		05/18/2010	5.10	
		203-478.000-740.000	Operating	NORTH AMERICAN SALT COMPANY BULK HWY COARSE W/YPS	0	70510306	05/18/2010	2,592.66	
								Total Winter Maintenance	2,710.13
								Fund Total	3,003.82
Fund: Streetscape Debt Service Fund									
Dept: Streetscape									
		303-570.000-992.000	Bond Fees	US BANK CORPORATE TRUST STREETSCAPE SPECIAL	0	2617107	05/18/2010	150.00	
								Total Streetscape	150.00
								Fund Total	150.00

Fund: Equipment Replacement Fund
 Dept: Department of Public Works

INVOICE APPROVAL LIST BY FUND

Date: 05/19/2010
 Time: 12:39pm
 Page: 4

Village of Dexter

Fund	Department	GL Number	Vendor Name	Check	Invoice	Due	Amount
Account	Abbrev	Invoice Description	Number	Number	Date		
Fund: Equipment Replacement Fund							
Dept: Department of Public Works							
402-441.000-939.000	Vehicle Ma	PARTS PEDDLER AUTO SUPPLY	0		05/18/2010		48.24
		APRIL INVOICES					
402-441.000-939.000	Vehicle Ma	SOUTHEASTERN EQUIPMENT CO. INC	0		05/18/2010		17.47
		PARTS		A48072			
Total Department of Public Works							65.71
Fund Total							65.71
Fund: Sewer Enterprise Fund							
Dept: Sewer Utilities Department							
590-548.000-721.000	Health & L	BLUE CARE NETWORK OF MICHIGAN	0		05/17/2010		5,156.30
		COVERAGE PERIOD 6/1-6/30/10		101270002007			
590-548.000-722.000	Life & Dis	GADALETO, RAMSBY & ASSOCIATES	0		05/18/2010		123.78
		GROUP # M05128-0001					
590-548.000-740.000	Operating	STAPLES BUSINESS ADVANTAGE	0		05/18/2010		71.16
		APRIL INVOICES					
590-548.000-742.000	Chem Plant	ALEXANDER CHEMICAL CORPORATION	0		05/17/2010		1,979.50
		CHEMICALS		432667			
590-548.000-742.000	Chem Plant	ALEXANDER CHEMICAL CORPORATION	0		05/17/2010		-275.00
		DEPOSIT FEE REFUND		432668			
590-548.000-743.000	Chem Lab	KENCO, INC.	0		05/18/2010		27.51
		CALGON SOFTNER		118252			
590-548.000-743.000	Chem Lab	NORTH CENTRAL LABORATORIES	0		05/18/2010		138.84
		WWTP-CHEMICALS		269076			
590-548.000-751.000	Gasoline &	PARTS PEDDLER AUTO SUPPLY	0		05/18/2010		370.00
		APRIL INVOICES					
590-548.000-802.000	Profession	WASHTENAW COUNTY SOIL EROSION	0		05/18/2010		65.00
		ACCT NO.S012009-00126		900126-5410			
590-548.000-824.000	Testing &	PARAGON LABORATORIES INC	0		05/18/2010		115.00
		CHEMICALS		62070			
590-548.000-920.000	Utilities	DEXTER VILLAGE	0		05/18/2010		435.52
		HU01-008360-0000-01					
590-548.000-920.001	Telephones	AT&T	0		05/17/2010		44.41
		734 424-1425 243 0					
590-548.000-920.001	Telephones	NEXTEL COMMUNICATIONS	0		05/18/2010		109.28
		593543512-098					
590-548.000-970.000	Capital Im	ABSOLUTE COMPUTER SERVICES	0		05/17/2010		165.65
		ASUS 19" MONITOR-WWTP		1194			
Total Sewer Utilities Department							8,526.95
Fund Total							8,526.95
Fund: Water Enterprise Fund							
Dept: Water Utilities Department							
591-556.000-721.000	Health & L	BLUE CARE NETWORK OF MICHIGAN	0		05/17/2010		1,289.07
		COVERAGE PERIOD 6/1-6/30/10		101270002007			
591-556.000-722.000	Life & Dis	GADALETO, RAMSBY & ASSOCIATES	0		05/18/2010		82.51
		GROUP # M05128-0001					
591-556.000-740.000	Operating	CHAMPION WATER TREATMENT	0		05/19/2010		10.50
		BALANCE DUE FOR WATER					
591-556.000-745.000	Uniform Al	KEITH KITCHEN	0		05/19/2010		45.05
		EXPENSE REPORT					
591-556.000-802.000	Profession	CRIBLEY WELL DRILLING CO INC	0		05/17/2010		2,278.00
		7651 DAN HOEY		46558			
591-556.000-920.001	Telephones	NEXTEL COMMUNICATIONS	0		05/18/2010		81.95
		593543512-098					
591-556.000-939.000	Vehicle Ma	PARTS PEDDLER AUTO SUPPLY	0		05/18/2010		2.19
		APRIL INVOICES					
591-556.000-961.000	Wellhead P	AMERICAN WATER WORKS ASS,MICH.	0		05/18/2010		491.55
		BILL STUFFER: WHO KNEW?		228141			
Total Water Utilities Department							4,280.82
Dept: Long-Term Debt							
591-850.000-992.000	Bond Fees	US BANK CORPORATE TRUST	0		05/18/2010		150.00
		DOWNTOWN WATER/SEWER		2617108			
Total Long-Term Debt							150.00

INVOICE APPROVAL LIST BY FUND

Date: 05/19/2010
 Time: 12:39pm
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Village of Dexter

Fund	GL Number	Vendor Name	Check	Invoice	Due	
Department	Abbrev	Invoice Description	Number	Number	Date	Amount
Account						

Fund: Water Enterprise Fund

Fund Total 4,430.82

Grand Total 118,297.22

Temporary Sign Request -- Village Property

Examples of Village Property include public parks, the area between the sidewalk and the curb, public plaza areas, and Village facilities.

Name of Organization: Dexter Daze

The organization qualifies as: non-profit charitable educational religious

Contact Person: Karen Bentley - Carol Jones

Organization Address: PO Box 31, Dexter

Contact Phone/E-mail: 424-1122 or 420-8114

Reason for Request: Dexter Daze Event

Dates Requested: July 30 - Aug 15, 2010

Number of Signs Requested** 5 Size** 18 x 24

**The Village's goal is to limit the number of signs and locations used for temporary signage. If the request exceeds five (5) signs and/or includes a sign larger than 18" x 24" please use the back of the form to explain why you need to exceed the guidelines.

Sign Locations: Select all that apply:
 Entrances to the Village - Baker, Central, Dexter Ann Arbor, Main St
 Baker/Main
 Monument Park
 Near Each of the Five Schools
 Other - please explain in detail:
+ cemetery *+ the mill* *near Busch's* *+ Alpine*

By signing this application I understand/agree that:
1 - The signs must be approved by Village Council before they are posted.
2 - My request must be received at least three (3) weeks prior to the starting date of the request.
(Village Council meets on the second and fourth Monday of every month and the request must be submitted by the Monday before the meeting)
3 - Placing the signs prior to Council approval is grounds for the request to be denied.
4 - The signs will be removed within 24 hours of the end of the approved period.

Karen Bentley 5/7/10
Signature of Applicant Date

Date Received: 5/10/10 Date Approved by Council: _____

Temporary Sign Request – Village Property

Examples of Village Property include public parks, the area between the sidewalk and the curb, public plaza areas, and Village facilities.

Name of Organization: St. Andrew's United Church of Christ

The organization qualifies as: non-profit charitable educational religious

Contact Person: Pati Wheeler, Office Manager and Financial Secretary

Organization Address: 7610 Ann Arbor Street, Dexter, MI 48130

Contact Phone/E-mail: (734) 426-8610 standrews@provide.net

Reason for Request: Advertise annual rummage sale fundraiser

Dates Requested: June 1 to June 12, 2010

Number of Signs Requested**	<u>2</u> <u>3</u> <u>Lg</u>	Size**	<u>36 X 24</u>
	<u>6</u> <u>Sm</u>		<u>18 X 24</u>

**The Village's goal is to limit the number of signs and locations used for temporary signage. If the request exceeds five (5) signs and/or includes a sign larger than 18" x 24" please use the back of the form to explain why you need to exceed the guidelines.

Sign Locations: Select all that apply:

- Entrances to the Village – Baker, Central, Dexter Ann Arbor, Main St
- Baker/Main
- Monument Park (Sm)
- Near Each of the Five Schools
- Other – please explain in detail: Lg signs at Area, St Andrews Church + St Andrews Cemetary

By signing this application I understand/agree that:

- 1 – The signs must be approved by Village Council before they are posted.
- 2 – My request must be received at least three (3) weeks prior to the starting date of the request.
(Village Council meets on the second and fourth Monday of every month and the request must be submitted by the Monday before the meeting)
- 3 – Placing the signs prior to Council approval is grounds for the request to be denied.
- 4 – The signs will be removed within 24 hours of the end of the approved period.

Carol J. Jones
Signature of Applicant Carol J. Jones
Church President

5/17/2010
Date

Date Received: 5/17/10 Date Approved by Council: _____

Temporary Sign Request – Village Property

Examples of Village Property include public parks, the area between the sidewalk and the curb, public plaza areas, and Village facilities.

Name of Organization: Village of Dexter Community Garden

The organization qualifies as: non-profit charitable educational religious

Contact Person: Donna Dettling

Organization Address: 8140 Main, Dexter MI 48130

Contact Phone/E-mail: 734 426 8303 x11 ddettling@villageofdexter.org

Reason for Request: advertise the new community garden

Dates Requested: May 25 - June 15

Number of Signs Requested** 2 Size** 18 x 24

**The Village's goal is to limit the number of signs and locations used for temporary signage. If the request exceeds five (5) signs and/or includes a sign larger than 18" x 24" please use the back of the form to explain why you need to exceed the guidelines.

Sign Locations: Select all that apply:

Entrances to the Village – Baker, Central, Dexter Ann Arbor, Main St

Baker/Main

Monument Park

Near Each of the Five Schools

Other – please explain in detail: _____

*Village Property only
right of way at 7651 Dan Hoey*

By signing this application I understand/agree that:

- 1 – The signs must be approved by Village Council before they are posted.
- 2 – My request must be received at least three (3) weeks prior to the starting date of the request.
(Village Council meets on the second and fourth Monday of every month and the request must be submitted by the Monday before the meeting)
- 3 – Placing the signs prior to Council approval is grounds for the request to be denied.
- 4 – The signs will be removed within 24 hours of the end of the approved period.

Donna Dettling
Signature of Applicant

5/17/10
Date

Date Received: 5/17/10 Date Approved by Council: _____

Dexter Village

Community Garden

NOW ACCEPTING PLOT APPLICATIONS

For Application and Info

Visit us at:

villageofdexter.org



AGENDA 5-24-10

ITEM J-5.

VILLAGE OF DEXTER

8140 Main Street Dexter, MI 48130-1092

Phone (734)426-8303

Fax (734)426-5614

MEMO

To: Council
From: President Keough
Date: May 19, 2010
Re: Re-Appointments

I would like to recommend the re-appointment of the following members of the Parks & Recreation Commission and Tree Board:

Parks & Recreation Commission Brian Brassow and Randy Herman
Tree Board Sandy Hansen and John Coy

These re-appointments are to three year terms.

Recommendations for Planning Commission re-appointments will be made at the June 14 meeting.

AGENDA 5-24-10

ATTN: COURTNEY NICHOLLS

ITEM J-6

Temporary Sign Request - Village Property

Examples of Village Property include public parks, the area between the sidewalk and the curb, public plaza areas, and Village facilities.

Name of Organization: Dexter Soccer Club

The organization qualifies as: non-profit charitable educational religious

Contact Person: Nick Janosi

Organization Address: P.O. Box 292 Dexter 48130

Contact Phone/E-mail: NJanosi@aol.com

Reason for Request: Publicize annual try-outs for DSC
- plan to put in same number as last year. Thanks!

Dates Requested: MAY 26²⁸ - June 12^{20 less than}

Number of Signs Requested** 8 Size** 24 x 18"

**The Village's goal is to limit the number of signs and locations used for temporary signage. If the request exceeds five (5) signs and/or includes a sign larger than 18" x 24" please use the back of the form to explain why you need to exceed the guidelines.

Sign Locations: Select all that apply:

- Entrances to the Village - Baker, Central, Dexter Ann Arbor, Main St
- Baker/Main *Baker + cemetery*
- Monument Park *Baker + main*
- Near Each of the Five Schools *Wylie Cornerstone*
- Other - please explain in detail: *Other locations*

- By signing this application I understand/agree that:
- 1 - The signs must be approved by Village Council before they are posted.
 - 2 - My request must be received at least three (3) weeks prior to the starting date of the request. (Village Council meets on the second and fourth Monday of every month and the request must be submitted by the Monday before the meeting)
 - 3 - Placing the signs prior to Council approval is grounds for the request to be denied.
 - 4 - The signs will be removed within 24 hours of the end of the approved period.

Signature of Applicant: *Nick Janosi* Date: 5/18/10

Date Received: 5/18/10 Date Approved by Council: _____

2010 Temporary Sign Requests

	Name of Group	Dates	Number Approved	Approval Date	Locations		Name of Group	Dates	Number Approved	Approval Date	Locations
January	Friends of the Library - Book Sale	7-9	9 - 18" x 24"	12/14/2009	1,4,16,17,18 19(2), 20(2)	July					
February	Knights of Columbus - Rummage Sale	Jan 26-7	6 - 18" x 24"	1/25/2010	1,2,5,6,10,11						
	Friends of the Library - Book Sale	4-6	9 - 18" x 24"	12/14/2009	1,4,16,17,18 19(2), 20(2)	August	Encore Theatre - Intermittent	July 19-22	2 sandwich 3 directional	11/23/2009	15,16
	Encore Theatre - Intermittent	4-21	2 sandwich 3 directional	11/23/2009	15,16		Friends of the Library - Book Sale	12-14	9 - 18" x 24"	12/14/2009	1,4,16,17,18 19(2), 20(2)
	Community Band - Concert	17-28	4 - 2' x 4'	2/8/2010	2,3,4,5						
March	Community Orchestra - Concert	Feb 24 - 7	4 - 3' x 4'	12/28/2009	2,4,5,9						
	Friends of the Library - Book Sale	4-6	9 - 18" x 24"	12/14/2009	1,4,16,17,18 19(2), 20(2)	September	St. Andrews - Dinner	4-8	1 - 24" x 36"	3/22/2010	8
	Knights of Columbus - Fish Fry	9-26	5 - 18" x 24"	3/8/2010	1,5,6,7,10		United Methodist - Rummage Sale	17-27	3 - 24" x 36" 4 - 18" x 24"	3/22/2010	
							St. Andrews - Blood Drive	20-27	2 - 28" x 22"	4/12/2010	8, 22
April	Friends of the Library - Book Sale	1-3	9 - 18" x 24"	12/14/2009	1,4,16,17,18 19(2), 20(2)	October	Friends of the Library - Book Sale	Sept 30 - 2	9 - 18" x 24"	12/14/2009	1,4,16,17,18 19(2), 20(2)
	Encore Theatre - Intermittent	March 15-18	2 sandwich 3 directional	11/23/2009	15,16		St. Andrews - Dinner	3-7	1 - 24" x 36"	3/22/2010	8
	St. Andrews - Dinner	4-8	1 - 24" x 36"	3/22/2010	8						
	Historical Society - Art Fair	4-17	6 - 28" x 25"	2/8/2010	1,5,7,10,12,13						
	Dexter High Drama - Play	15-25	1 - 4' x 8' 5 - 3' x 3'	4/12/2010	3						
	United Methodist - Rummage Sale	17-26	3 - 24" x 36" 4 - 18" x 24"	3/22/2010	1,2,4,6,7,10,21	November	St. Andrews - Dinner	Oct 31 - 4	1 - 24" x 36"	3/22/2010	8
	Community Band - Concert	14-25	4 - 2' x 4'	2/8/2010	2,3,4,5		Friends of the Library - Book Sale	4-6	9 - 18" x 24"	12/14/2009	1,4,16,17,18 19(2), 20(2)
	St. Andrews - Blood Drive	19-26	2 - 28" x 22"	4/12/2010	8, 22						
May	Historical Society - Quilt Show	April 16-2	4 - 21" x 24"	4/12/2010	1,5,6,10						
	Friends of the Library - Book Sale	April 29 - 1	9 - 18" x 24"	12/14/2009	1,4,16,17,18 19(2), 20(2)	December	St. Andrews - Dinner	Nov 28 - 2	1 - 24" x 36"	3/22/2010	8
	St. Andrews - Dinner	2-6	1 - 24" x 36"	3/22/2010	8		Friends of the Library - Book Sale	2-4	9 - 18" x 24"	12/14/2009	1,4,16,17,18 19(2), 20(2)
	Community Orchestra - Concert	12-23	4 - 3' x 4'	12/28/2009	2,4,5,9						
	ACH - Songs, Slams, Smores	22	1 - 3' x 2'	5/10/2010	26						
	Dexter Lions - White Cane Week	28-29	5 - 16"x30"	4/26/2010	23,24,25,10,16						
June	Friends of the Library - Book Sale	3-5	9 - 18" x 24"	12/14/2009	1,4,16,17,18 19(2), 20(2)						
	Dexter Chamber - Summer Music	May 21-7	1 - 8' x 3'	5/10/2010	1						
	Encore Theatre - Intermittent	May 17-20	2 sandwich 3 directional	11/23/2009	15,16						
	Community Orchestra - Concert	8-18	3 - 3' x 4'	3/8/2010	4,5,9						
	Boy Scouts - Rummage Sale	23-26	3 - 4' x 5'	5/10/2010	1,10,7						

Location Listing: 1 - Baker/Main, 2 - Central/Mill, 3 - Dexter Ann Arbor/Copeland, 4 - Main/Alpine, 5 - Baker/Cemetery, 6 - Monument Park, 7 - Creekside, 8 - 7610 Dexter Ann Arbor, 9 - Peace Park, 10 - Dexter Ann Arbor/Limits, 11 - Comerstone, 12 - Bates, 13 - 3443 Inverness, 14 - 7720 Ann Arbor Street, 15 - S. Main/Broad, 16 - N. Main/Broad, 17 - Edison/Ann Arbor Street, 18 - Dover/Fifth, 19 - Central/Fifth, 20 - Broad/Fifth, 21 - Mill Creek Middle School, 22 - Fourth/Inverness, 23 - Dexter Bakery, 24 - Lighthouse, 25 - Dexter Pharmacy 2, 26-Warrior Creek Park Driveway

**The Senior Center had signage approved on March 8 however they have informed the Village that they will not be putting out the sign.

**The Dexter Farmers Market received permission to place 8 signs on Tuesday & Saturday during the hours of the Market.

VILLAGE OF DEXTER

8140 Main Street Dexter, MI 48130-1092

Phone (734)426-8303

Fax (734)426-5614

MEMO

To: President Keough and Council
From: Donna Dettling, Village Manager
Date: April 24, 2010
Re: Recommendation for Legal Services
City Incorporation Process

I contacted the Attorneys with Charter and or incorporation experience on the list provided from Michigan Municipal League. I received three proposals from that list to include with the one received from Bill Beach and Scott Munzel. I have included the proposals for your review. Below is a list of the Attorneys contacted:

- | | |
|--|----------------------------------|
| • John Barr of Barr of Anhut & Associates | Conflict |
| • William Beach of Miller, Canfield, Paddock and Stone | Received Proposal 4/2/10 |
| • Thomas Domellan | Received Proposal 5/14/10 |
| • Bruce Laidlaw | Not Interested |
| • Jerry Lax | Not Interested |
| • Robert Marzano of Plunkett Cooney | Received Proposal 5/10/10 |
| • Daniel Matson | Not Interested |
| • Scott Munzel | Received Proposal 3/19/10 |
| • Thomas Ryan | Received Proposal 4/24/10 |

At this time I recommend that the Village engage the services of Thomas Ryan to assist us in our incorporation process. He was involved with the incorporation of the City of the Village of Clarkston and the Village of Oxford. His hourly rate is \$175.

Bill Beach assisted the communities of Caro, Caseville, Sebewaing, and he is currently working with Cass City and his hourly rate is \$310. Plunkett & Cooney has extensive Charter experience and their hourly rate is \$165 associate and \$185 partner, but they have not taken a community through the incorporation process. Thomas Donnellan hourly rate of \$180 is competitive, but he doesn't have experience helping a community through the incorporation process. Scott Munzel's hourly rate is \$165, but he doesn't have experience helping a community through the incorporation process.



**Barr,
Anhut &
Associates, P.C.**
ATTORNEYS AT LAW

105 Pearl Street
Ypsilanti, MI 48197
(734) 481-1234
Fax (734) 483-3871
www.barrlawfirm.com
e-mail: jbarr@barrlawfirm.com

John M. Barr
Karl A. Barr
~~~~~

Jesse O'Jack ~ Of Counsel  
William F. Anhut ~ Of Counsel - Retired  
Jane A. Slider ~ Legal Assistant

April 28, 2010

Ms. Donna Dettling, Village Manager  
Village of Dexter  
8140 Main Street  
Dexter MI 48130-1092

Dear Ms. Dettling:

Thank you for your invitation to submit a proposal to the Village of Dexter concerning village incorporation as a city.

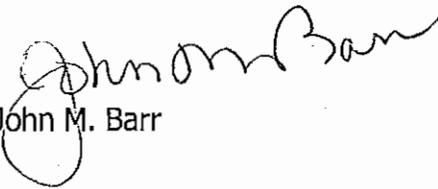
I was a member of the Michigan Boundary Commission when this matter originally was presented, therefore I feel that it would be improper for me to take a position on the matter.

I appreciate your thinking of this office.

You might wish to contact Attorney John Etter of Ann Arbor as I believe he is familiar with Boundary Commission issues.

Sincerely yours,

BARR, ANHUT & ASSOCIATES, P.C.

  
John M. Barr

jas



Founded in 1852  
by Sidney Davy Miller

# MILLER CANFIELD

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FAX (313) 496-8450  
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Miller, Canfield, Paddock and Stone, P.L.C.  
150 West Jefferson, Suite 2500  
Detroit, Michigan 48226  
TEL (313) 963-6420  
FAX (313) 496-7500  
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CHINA: Shanghai  
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POLAND: Gdynia  
Warsaw • Wroclaw

April 2, 2010

Via E-Mail

Ms. Donna Dettling  
Manager  
Village of Dexter  
8140 Main Street  
Dexter, MI 48130-1092

## PROPOSAL FOR LEGAL SERVICES

Dear Ms. Dettling:

It was a pleasure to talk to you the other day. I am greatly honored that the Village would consider using my services to assist it in the process of incorporation as a city. You asked me to use the proposal to walk the Village officials through the process and identify how an attorney could help the Village. Hopefully the following complies with your wishes.

Legal Sufficiency of the Application: My understanding is that the Village has already prepared the application to incorporate as a city and is about to send it in to the State Boundary Commission. Make sure that the application meets all of the requirements set forth in Rule 25 and 27 of the General Rules of the State Boundary Commission. They are very strict in enforcing those rules. I had one application rejected because the North South arrow was pointing in the wrong direction. I would be happy to review said application outside the scope of services of this proposal without charge if the Village needs an additional set of eyes to look at it prior to submission. In addition, please note that the Commission believes it is their task is to create even and/or regular boundaries for any new city it incorporates. It therefore takes upon itself at the legal sufficiency hearing to redraw the boundaries despite whatever the legal description or the map depicts in the City's application. It does this for the sole purpose of meeting the notice requirements for the public hearing. The Commission, by including the expanded boundaries, has given proper notice, even if it does not ultimately include all or any of that additional territory in the final order.

Donna Dettling

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April 2, 2010

Assuming that the application is declared legally sufficient, it is also my understanding that the Village is seeking legal assistance for the remainder of the incorporation process. I would be delighted to assist you in this endeavor.

Public Hearing: The public hearing is the next step. It is generally held between 60 to 90 days after the legal sufficiency hearing at a neutral site within the surrounding area of the Village, a high school auditorium or some other comparable facility. The purpose of said hearing is for the Boundary Commission to consider the reasonableness of the proposed incorporation. In doing so, the Commission measures the presentation against the 18 criteria set forth in Section 9 of the Boundary Commission Act (MCL §123.1009). I like to use a power point presentation, prepared and presented by Village staff. I will give you the outline and help you create the power point. I like to have the chairperson of the incorporation committee or the Village President make the presentation with the Village department heads supporting their portions of the power point. The Commission likes this because the most knowledgeable person about the subject is there to answer their questions. If the application was submitted by a committee, they would be given twenty (20) minutes to make a presentation. The Village then gets twenty (20) minutes to make its own presentation. The Township gets its own twenty (20) minutes. The Commission allows a period for rebuttal before turning the floor over to the public for comment. The hearing ends with questions from the Boundary Commission members. I have seen these sessions last an hour and a half or go as long as three days.

Additional Public Comment Period: The Boundary Commission allows additional public comment to be submitted in writing for thirty (30) days after the public hearing. Usually this is time to provide further information responding to questions from the Commission or points raised by the township. A seven (7) day rebuttal period is allowed after the Commission sends the Village its compilation of information gathered by their staff.

Findings of Fact: Approximately sixty (60) to ninety (90) days after the rebuttal period, an adjudication hearing is held by the Boundary Commission where the staff presents all of the information collected in the process. The staff makes its own recommendation about whether the criteria required by the rules have been met. This can become a heated discussion between attorneys asserting the sufficiency or insufficiency of the evidence presented.

Adoption of Facts and Recommendation: Approximately thirty (30) to sixty (60) days after the adjudication hearing, the Commission meets and adopts a findings of facts and makes a recommendation to approve or deny to the Director of the Energy, Labor & Economic Growth, who makes the final decision.

Referendum: Within forty five (45) days after the approval of the Director, objectors have the opportunity to file a petition to hold a referendum on the incorporation with the Commission. If the petitions are legally sufficient, the Commission set an election on the question of incorporation.

Legal Representation: An attorney with experience before the Boundary Commission can make the process move much faster and with a lot less aggravation. Their presence at the public hearing and the findings of fact steps can be crucial. This is where the advocacy skills comes into play. I would very much enjoy representing the Village for at least those two hearings. I have been through this process three times in the past two years. All three were approved by the Boundary Commission. Two of the incorporations were ultimately successful. The third died at referendum.

Charter Commission: Assuming there is no referendum or the electorate votes to incorporate, a second election is held to elect nine (9) charter commissioners. There first meeting has to be held within ten (10) days of the election. If hired to represent the charter commission, I generally use that meeting to do a seminar on writing a charter. I provide copies of new charters from the form of government they are looking to adopt and send them off on the task. My instructions are to proceed on an article by article basis, bringing in the city staff affected by their appropriate article. I really do not have to attend all of the meetings except to answer questions, which can be done by phone. I like to review the draft language as it evolves. I share the first complete draft with the Attorney General in Lansing for his comments. The process takes about a year. Once formally submitted, it goes to the Governor for approval. Once approved, the charter is put up for a vote by the people.

Division of Assets: If the charter is approved, the newly formed city has to sit down with the township and go through a process of dividing up the assets and liabilities of the township in proportion to the amount of property the city has carved out of the Township. In some instances, the new city has simply let things stay undivided. Other cities fight for every nickel and usually end up in court. There have been new demands to share unfunded liabilities by townships. There is no law in this area. Our firm is trying to create legislation to address this.

MILLER, CANFIELD, PADDOCK AND STONE, P.L.C.

Donna Dettling

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April 2, 2010

Attorney Fees: I will charge a preferred hourly rate of \$310. If there are no unexpected surprises, we should be able to get through the referendum period for less than \$5,000. If we have a sophisticated Charter Commission, the cost of drafting the Charter should not exceed a similar amount. I will use associates as much as possible to keep the costs down. I will keep the Village apprised of the hours spent and secure permission to exceed the above amounts. The firm will charge for its costs, including but not limited to faxes, mileage, copying, etc.

Summary: We are Miller Canfield would be honored to assist the Village of Dexter through this process and hope that you determine to hire us in this endeavor. If there are any questions feel free to call.

Very truly yours,

Miller, Canfield, Paddock and Stone, P.L.C.

By: \_\_\_\_\_

William B. Beach

WBB/sm

DISCLOSURE UNDER TREASURY CIRCULAR 230: The United States Federal tax advice contained in this document and its attachments, if any, may not be used or referred to in the promoting, marketing or recommending of any entity, investment plan or arrangement, nor is such advice intended or written to be used, and may not be used, by a taxpayer for the purpose of avoiding Federal tax penalties. Advice that complies with Treasury Circular 230's "covered opinion" requirements (and thus, may be relied on to avoid tax penalties) may be obtained by contacting the author of this document.

17,858,138.1M34223-00007

# Thomas M. Donnellan

1117 S. Franklin Ave. Flint, Mi 48503 *Attorney at Law*  
E-mail: tomdonnellan@live.com

May 10, 2010

Office: (810) 234-4851  
Facsimile: (810) 234-5432  
Cellular: (810) 410-5257

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Donna Dettling, Village Manager  
Village of Dexter  
8140 Main St.  
Dexter, MI 48130

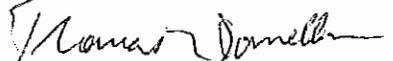
Dear Manager Dettling:

I am pleased to be considered as legal counsel to the Village of Dexter as it considers incorporation. I have reviewed the Village's Petition filed on November 17, 2009 and Kevin O'Brien's Legal Sufficiency Review submitted to the Boundary Commission on February 10, 2010. Both were available on the internet. I have also spoken briefly to Mr. O'Brien.

I have assisted a many cities in the process of developing charters, including Ypsilanti, Flint and Lansing. I have enclosed my curriculum vitae. My municipal reference is Kenneth Verberg.

My requirements would include an hourly fee of \$180 per hour and a charge of \$150 for each trip to Dexter.

Sincerely yours,

  
THOMAS M. DONNELLAN

# THOMAS M. DONNELLAN

Michigan Attorney Identification Number P-12872  
1117 S. Franklin Ave. Flint, MI 48503  
(313) 238-6300

## PROFESSIONAL EXPERIENCE

1991

### Office of City Attorney

Flint, Michigan

- \* Legal advisor and attorney for all departments
- \* Implemented simplified small claims procedure to eliminate need for attorney involvement
- \* Designed reform of traffic pre-trial procedure reducing City costs and increasing revenue
- \*
- \* Drafted model ordinance for Michigan Municipal League to discourage public bodies and officials from suing one another at public expense
- \* Charter consultant and lecturer, Michigan Municipal League
- \* Consultant to Genesee County Community Dispute Resolution Committee
- \* Instructor in Litigation, Mott Community College  
Outstanding Para-legal Instructor, 1990
- \* Humanities scholar in Constitutional Law, Library of Michigan

1983 - 1990

### Judge of the 68th District Court

Flint, Michigan

- \* Chief Judge
- \* Acting Court Administrator for seven months while carrying full caseload
- \* Eliminated delays while increasing output

1971 - 1983

### Private Practice

Flint, Michigan

- \* Administrative law and disability claims
- \* Special Assistant Attorney General for State of Michigan
- \* Legal Advisor to Flint City Council
- \* Township Attorney, Flint and Montrose Townships

1968 - 1971

### Executive Director/Attorney

Genesee County Legal Services

- \* Supervision of staff of nine lawyers and ten support staff
- \* Persuaded Michigan Supreme Court to adopt new rule requiring suspension of filing fees for indigent litigants

1962 - 1964

### Peace Corps

West Cameroon, Africa

- \* Instructor, Sasse College
- \* Civil Engineering

## EDUCATION

1967

### **Juris Doctor**

Fordham University

\* Law Review Scholarship

\* Class President

\* Founder/President

Law Students Civil Rights Research Council

1962

### **Bachelor of Arts**

Queens College, CUNY

\* Certified for New York State Graduate Fellowship

\* Awarded Student Senate Honor Key

## COMMUNITY INVOLVEMENT

1977

### **Flint Civil Service Commission**

\* Chairman

1976

### **Legal Aid Society**

\* President

1973 - 1974

### **Criminal Justice Study Committee - Genesee County**

\* Chairman

1972 - 1974

### **Urban League of Flint**

\* President

## AREA OF MAJOR INTEREST

Dispute Resolution (with published articles)



LEGAL SERVICES PROPOSAL

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VILLAGE OF DEXTER

SUBMITTED BY  
PLUNKETT COONEY

Contact:  
**Robert A. Marzano**  
38505 Woodward Ave.  
Suite 2000  
Bloomfield Hills, MI 48304  
Direct: (248) 594-6357  
rmarzano@plunkettcooney.com

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## Executive Summary

Established in 1913, Plunkett Cooney is one of Michigan's oldest and most accomplished full-service law firms. The firm has nine offices throughout the state and one each in Columbus, Ohio and Indianapolis, Indiana. Plunkett Cooney employs 320 people, including approximately 160 attorneys, many of whom are nationally recognized experts. With an extensive municipal law practice, the firm is exceptionally qualified to provide the legal services requested by the Village of Dexter.

Since 1983, Plunkett Cooney has had the distinction of serving as litigation defense counsel to the Michigan Municipal League Liability and Property Pool (MMLLPP), a nonprofit organization, which facilitates liability insurance coverage for 600 municipalities throughout the state. In addition, Plunkett Cooney directly represents numerous villages, cities, townships and counties as primary counsel.

Thank you for this opportunity to submit a legal services proposal to assist the Village of Dexter with its efforts to incorporate as a city. As detailed in this document, Plunkett Cooney's proposed legal team is familiar with all aspects of governmental law, including the municipal incorporation process, charter drafting and adoption, boundary considerations and other related issues such as expansion through annexation.

Our attorneys have appeared before the State Boundary Commission (SBC) on numerous occasions to assist municipalities petitioning for geographic changes to city, village and township limits in compliance with state statutory criteria and to assist clients seeking to change their incorporation status, which requires SBC petition review/approval of the related boundary issues.

Several of our attorneys are current or former elected and appointed local governmental officials. Their experience gives us a "practical edge" in dealings with major municipal actions such as incorporation, consolidation and annexation. Our collective firm experience includes not only advising municipalities, but being on the "client side" of the equation, which gives us unique insight and the ability to focus on the key issues that impact your proposed actions.

The members of Plunkett Cooney's Governmental Law Practice Group are familiar with all aspects of real estate holdings and public land development. Our attorneys have assisted communities with condemnation proceedings, land use and development, real estate purchases, TIFA district formations, annexations, intergovernmental agreements, and empowerment zone creation, among others.

Proposed legal team leader **Robert A. Marzano** currently serves as Plymouth City Attorney and the Northville City Attorney. He has extensive municipal law experience involving many of the issues cited above, and he is available to assist the Village of Dexter with its petition before the SBC. He will draw upon the collective expertise of his colleagues to ensure the village puts forth its best possible effort in securing approval in full compliance with state law.

## **Qualifications**

### **Overview of Charter Revision Experience & Expertise**

In its capacity as counsel to municipalities throughout the state of Michigan, the members of Plunkett Cooney's Government Law Practice Group provide legal assistance related to charter revision efforts. These activities include a range of services from providing legal opinions about specific charter provisions to drafting the final charter language for approval by voters.

Most recently, the members of Plunkett Cooney's proposed Village of Dexter legal team assisted a major suburban city with its charter revision process. Specifically, partner Robert A. Marzano assisted that community with its efforts to completely revise the City charter. He worked alongside City officials and elected charter revision commission members to craft a revised charter that not only met the City's needs but that was acceptable to state officials and the City's voters.

Other recent charter revision work conducted by Plunkett Cooney attorneys includes assisting the Village of Hopkins on the state's southwest side with its charter review, updating and approval process.

### **Overview of Municipal Law and Litigation Experience**

Founded in 1913, Plunkett Cooney is one of Michigan's premier law firms, offering a wide array of legal services to our clients. By selecting Plunkett Cooney to assist the Village of Dexter with their city incorporation, boundary contiguity and charter development; you will receive the benefit of the combined talents and experience of our 160 attorneys.

With the firm's extensive background representing numerous cities, townships and villages, our attorneys understand the many legal issues facing municipalities like the Village of Dexter. Our municipal attorneys have handled virtually every issue that involves municipalities and elected and appointed officials, including charter revisions and redrafting of master plans, zoning board issues, labor and employment law, collective bargaining contracts, construction law, environmental matters, election law, municipal finance, regulatory matters, telecommunications contracts, legislative affairs and real estate law, to name a few. Plunkett Cooney attorneys have also been successful in obtaining the dismissal of hundreds of municipal liability cases without the necessity of a trial through mediation and arbitration.

Plunkett Cooney attorneys have worked alongside elected officials, village/city/township managers, police officials and numerous other department heads and staff members. They have gained valuable insight into the day-to-day operations of municipalities and have contributed to the success of numerous projects.

The following is a list of all municipalities the firm previously or currently represents:

The villages of Cassopolis, Clinton, Hopkins, Marcellus, New Haven, Otisville and Romeo. Former clients include Birch Run, Constantine, Elk Rapids, Holly, Mackinaw City, Pinkney, and Vanderbilt.

The cities of Algonac, Alpena, Bay City, Benton Harbor, Boyne City, Corunna, Detroit, Davison, East Tawas, Eastpointe, Eaton Rapids, Ecorse, Flint, Fraser, Grosse Pointe, Grosse Pointe Farms, Kalamazoo, Kentwood, Lansing, Garden City, Gladwin, Harper Woods, Iron Mountain, Marine City, Marquette, Melvindale, Midland, Milan, Montrose, Mt. Clemens, New Baltimore, Northville, Petoskey, Plymouth, Rochester, Roseville, Saginaw, St. Clair, St. Louis, Tawas City, Taylor and Warren, West Branch and Wyandotte. Plunkett Cooney has worked with the following cities in the past: Birmingham, Burton, Cedar Springs, Dearborn, Fenton, Gaylord, Mackinac Island, Mt. Pleasant, Pleasant Ridge, Roosevelt Park, St. Johns, Sterling Heights and Swartz Creek.

The townships of Bay, Caseville, Clark, Clinton, Davison, Meridian, Northville, Van Buren, White Lake and Williamstown. Past clients include Center, Wilson, Birch Run, Breitung, Bridgeport, Brownstown, Canton, Central Lake, Coldsprings, Flint, Crawford, Otsego, Cross Village, Grand Blanc, Grand Haven, Grant, Grosse Ile, Little Traverse, Orion, Plymouth, Redford, Richfield, Shelby, Star and Sumpter.

The counties of Charlevoix, Emmet, Genesee, Macomb, Ottawa, Van Buren and Wayne. Former county clients include Alcona, Bay, Cambria, Chippewa, Crawford, Jackson, Menominee, Monroe, Montmorency, Oakland, Ogemaw, Otsego, St. Joseph and Washtenaw.

#### **Overview of Zoning & Land Use Experience & Expertise**

Plunkett Cooney has been active in the defense of planning commissions, zoning boards of appeal and elected officials concerning land use. Our attorneys have represented the townships of Mundy, Van Buren, Grosse Ile and Ypsilanti, as well as the cities of Warren, Taylor, Lansing and St. Johns in major zoning litigation.

Our attorneys have been involved in development agreements between municipalities for a variety of purposes, including Act 425 Agreements for water and sewer services. For example, Plunkett Cooney attorneys helped resolve a nearly 18-year dispute between a township and city utilizing an Act 425 agreement.

Plunkett Cooney's attorneys also advise their clients on the drafting of new zoning and land use ordinances, as well as re-zoning land for new uses.

### Overview of Litigation Experience & Expertise

Plunkett Cooney's Litigation Practice Group features the collective talents of attorneys who focus on the defense of all manners of civil litigation, including construction disputes, motor vehicle negligence, liquor liability, product liability, toxic torts and premises liability, including slip and falls, trip and falls and open and obvious dangers.

Members of the Litigation Practice Group have handled literally thousands of cases to successful conclusion, and they have significant trial experience at all levels of the state and federal court systems. In addition to aggressive trial and motion practices, Plunkett Cooney attorneys utilize alternative dispute resolution as a means of achieving the right result for the clients in an efficient and cost effective manner.

### Other Notable Municipal Experience

As previously stated, Plunkett Cooney has an extensive track record with respect to counseling and representing municipalities. Following is a list of the areas of state and federal municipal law in which our attorneys have noteworthy experience. This is, by no means, a complete list. However, it is an example of Plunkett Cooney's wide range of expertise.

**Condemnation Law** - Plunkett Cooney has developed an impressive track record in the area of condemnation law, representing numerous private clients, as well as public entities involved in condemnation proceedings and eminent domain real property acquisitions. The firm's experience covers a range of situations from counseling individual homeowners to defending municipalities involved in the taking of private property for public use. This experience includes representation of the City of Detroit in one of the largest urban condemnation projects in the United States.

Our attorneys represent clients in regulatory taking and inverse condemnation actions. In addition, expert appraisers work with the firm to determine fair compensation for property involved in eminent domain proceedings.

**Real Estate Law** - Plunkett Cooney offers a complete range of legal services in the area of real estate law, including purchases, sales, leasing, land development (commercial, residential and mixed use) and the financing transactions associated with such matters.

Our real estate attorneys have extensive experience investigating and resolving issues involving title and construction defects, zoning and other land use restrictions, engineering, survey and architectural requirements and environmental concerns. They prepare and review all necessary documents, including purchase and sales agreements, leases, land contracts, closing statements and loan

documents, ensure the proper recording of title documents and obtain discharges of tax, construction and other liens.

**Government Regulations** - Our East Lansing office keeps us in immediate touch with the daily events of state government and allows us to easily and promptly serve our clients who need assistance before the Michigan legislature and with state government agencies.

**Municipal Finance** - Members of the firm have counseled cities concerning budgets, including the review of state and federal grants, tax abatement issues and economic development councils.

**Michigan Governmental Immunity Statute** - Two members of Plunkett Cooney testified on behalf of the governmental immunity statute, and we have used the statute to great advantage in defending municipalities. Plunkett Cooney drafted the *Amicus Curiae* brief in the *Ross v Consumers Power Co.* (on rehearing), 420 Mich 567 (1984) decision, which led to the passage of the present favorable Governmental Immunity Statute in 1986.

**Premises Liability** - As counsel for the MMLPP, Plunkett Cooney provides a vigorous defense to slip, trip and fall cases, as well as other types of premises liability cases involving municipalities.

**Corporate and Transactional** - Plunkett Cooney offers a complete range of corporate and transactional services to private and public sector clients. These services include such practice areas as real estate; environmental compliance; mergers and acquisitions; contract drafting and negotiation; corporate compliance; financial transactions; tax law; international law and many others. The firm provides counsel on transactional matters to numerous nonprofits and public entities, including cities, townships and academic institutions.

**Alternative Dispute Resolution** - The strong litigation background of Plunkett Cooney's attorneys, coupled with their advance training in the various methods of ADR, make them particularly qualified to understand and fashion alternative methods of dispute resolution tailored to each client's needs. The process includes selecting an ADR method, reviewing and selecting qualified mediators or arbitrators to resolve disputes, and determining the appropriate time to bring the ADR action, which is often critical to successfully resolving the matter. In addition to assisting clients with their ADR matters, Plunkett Cooney attorneys serve as mediators and arbitrators.

**Appellate Law** - One quality that sets Plunkett Cooney apart is our expertise in the specialized practice area of appellate law. The members of the Appellate Practice Group are among the most experienced and accomplished in the Midwest.

Over the last 20 years, the members of the Appellate Practice Group have been involved in more than 1,500 cases decided by the Michigan state and federal appellate courts, including many precedent-setting decisions in the area of municipal law. By way of example, the appellate practice group authored an amicus brief in the leading case of *Ross v Consumers Power Co* (On Rehearing). The group likewise participated as counsel for amicus curiae in such notable cases as *Bivens v City of Grand Rapids*, *Haliw v City of Sterling Heights*, *Omelenchuk v City of Warren*, and *CS&P v City of Midland*.

**Labor and Employment Law** - Our Labor and Employment Group's more than 25 attorneys defend our clients in labor and employment matters before the National Labor Relations Board, the Equal Employment Opportunity Commission, the Michigan Department of Civil Rights, the Michigan Employment Relations Commission, and other labor and employment agencies. They represent management in negotiating labor agreements, in dealing with unfair labor practice charges, strikes, and arbitrations. Additionally, our attorneys have a strong trial orientation and aggressively defend employers in all types of employment claims in state and federal court.

At Plunkett Cooney, we believe that the best way to represent our clients in labor and employment matters is to advise and protect them before any charge is filed or any complaint is made. This includes providing clients with the most up-to-date advice on issues and problems they experience every day involving complicated and sometimes conflicting employment laws; assisting clients with difficult discipline and termination decisions, including ongoing advice and counsel in the areas of hiring, firing, discipline and employee investigations and determining if an employee's physical condition will trigger the ADA's requirement to offer a "reasonable accommodation;" and assistance in determining what that accommodation should be.

## Proposed Legal Team

Communication and coordination between a client and its law firm are keys to a lasting relationship. To accomplish our goal of providing quality legal services, we typically assign one attorney to have overall responsibility for a particular client's legal needs.

This attorney is responsible for coordinating legal services within his or her area(s) of practice and for seeking assistance from other attorneys when matters arise outside his or her area of expertise. This approach has been proven successful over time and assures that a legal specialist is available to provide the required service.

Plunkett Cooney's proposed legal team, led by **Robert A. Marzano**, a partner in the firm's Bloomfield Hills office, is ready to assist the Village of Dexter's in its petition to incorporate as a city. Our track record as a legal services provider to numerous municipalities directly and through the MMLPP demonstrates our ability to consistently deliver the right result for our municipal clients.



Robert A.  
Marzano

Mr. Marzano currently serves as Plunkett Cooney's Litigation Practice Group Leader. A member of the firm's Bloomfield Hills office, he concentrates his practice in the areas of municipal law and litigation.

Mr. Marzano's municipal law experience includes currently serving as City Attorney for the communities of Plymouth and Northville, Michigan. Apart from his typical duties as a city attorney, Mr. Marzano also handles specialized matters such as zoning issues, telecommunication matters, election law issues, charter revisions and annexation issues on behalf of municipal and private-commercial clients.

Plunkett Cooney proposes the following experienced municipal attorneys to assist Mr. Marzano as part of the Village of Dexter legal team:

**Dennis G. Cowan**, who serves as Plunkett Cooney's Business Law Department Leader, focuses his individual practice primarily on assisting clients in obtaining governmental approvals at the local, county and state levels. He has particular expertise advocating on behalf of clients seeking zoning, site plan and other land use approvals. He also represents clients before state administrative boards, including the Michigan Boundary Commission.



Dennis G.  
Cowan

In December 2001, Dennis completed 14 years of service on the Royal Oak City Commission. After six years as a City Commissioner, he was elected and served four consecutive two-year terms (1993-2001) as Royal Oak Mayor. As a result of his experience as a public official, Dennis offers a unique perspective in advising clients on legal issues related to all levels of government.

Randal M. Brown is a member of the firm's Litigation Department who concentrates his practice in the areas of municipal law, environmental liability, energy and resources law; general litigation and trucking and transportation matters. His municipal practice also includes an emphasis on employment and general tort liability.



Randal M.  
Brown

*Please see the following pages for more detailed biographical information about each of the above-mentioned attorneys.*

## ROBERT A. MARZANO



**Partner**  
 38505 Woodward Ave.  
 Suite 2000  
 Bloomfield Hills MI 48304  
  
 TEL: (248) 594-6357  
 FAX: (248) 901-4040  
*rmarzano@plunkettcooney.com*

Robert A. Marzano currently serves as Plunkett Cooney's Litigation Practice Group Leader. A member of the firm's Bloomfield Hills office, he concentrates his practice in the areas of municipal law and litigation.

Mr. Marzano's municipal law experience includes currently serving as City Attorney for the communities of Plymouth and Northville, Michigan. Apart from his typical duties as a city attorney, Mr. Marzano also handles specialized matters such as zoning issues, telecommunication matters, election law issues, charter revisions and annexation issues on behalf of municipal and private-commercial clients.

Mr. Marzano's litigation practice is devoted to representing individuals, national retailers and commercial clients in disputes involving premises liability claims, security guard litigation, liquor liability issues, general negligence claims, third-party auto negligence claims, food law and trucking litigation.

### Representative Client Work

- Election Commissioner for two municipalities
- Served as counsel for a Charter Revision
- Handled various complex election issues
- Handled various land use and zoning matters for both private entities and municipalities
- Handled annexation matters for private entities
- Represents several national retail companies in various aspects of commercial and premises litigation
- Negotiated cable franchises on behalf of municipalities

### Areas of Practice

- Construction Law
- Direct Representation of Municipalities
- Environment, Energy and Resources Law
- General Litigation
- Labor & Employment Law
- Liquor Liability
- Motor Vehicle Negligence
- Municipal Law
- Real Estate Law
- Retail Liability
- Trucking & Transportation
- Video & Cable Franchising

### Honors & Awards

- Managing Editor of Michigan State University Law Review
- Clark, Klein, & Beaumont Award for Alternative Dispute Resolution
- Research, Writing, and Advocacy Instructor

### Education

- Detroit College of Law, cum laude, J.D., 1995
- Michigan State University, B.S., 1992

### Bar & Court Admissions

- Michigan, 1996

## Professional Affiliations

- State Bar of Michigan (Negligence Law Section)
- Oakland County Bar Association
- International Conference of Shopping Centers

## Publications and Lectures

- "Taking Advantage of Michigan's Broad Economic Loss Doctrine," Michigan Defense Quarterly, Volume 15, No. 4, 1999.
- Various lectures on issues dealing with premises liability
- Various lectures on issues dealing with automobile/trucking liability
- Various lectures on issues dealing with municipal issues

## Publications

- Appeals Court Rules That Employer Can Be Properly Named as a Non-Party at Fault
- A Settling Tortfeasor has the Statutory Right to Seek Contribution Under MCL §600.2925a
- Michigan Court of Appeals Varies on Whether Snow and Ice is Open and Obvious

## DENNIS G. COWAN



**Partner**  
 38505 Woodward Ave.  
 Suite 2000  
 Bloomfield Hills MI 48304

TEL: (248) 901-4029  
 FAX: (248) 901-4040  
*dcowan@plunkettcooney.com*

Dennis G. Cowan currently serves as Plunkett Cooney's Business Law Department Leader and is a member of the firm's Telecommunications and Energy Industry practice groups.

Mr. Cowan focuses his individual practice primarily on assisting clients in obtaining governmental approvals at the local, county and state levels. He has particular expertise advocating on behalf of clients seeking zoning, site plan and other land use approvals. He also represents clients before state administrative boards.

In December 2001, Mr. Cowan completed 14 years of service on the Royal Oak City Commission. After six years as a City Commissioner, he was elected and served four consecutive two-year terms (1993-2001) as Royal Oak Mayor. As a result of his extensive experience as a public official, Mr. Cowan offers a unique perspective in advising clients on legal issues related to all levels of government.

In 2004, Mr. Cowan was elected Chairman of the Oakland County Republican Party for a two-year term. He was re-elected to that post and served through the 2008 election year.

### Representative Client Work

- Coordinated municipal approval efforts of \$350,000,000 hospital project.
- Represented corporate clients during State Attorney General investigation.
- Represented national gaming operator in Detroit casino bidding process.

### Areas of Practice

- Administrative & Regulatory Law
- Banking, Bankruptcy & Creditors' Rights Law
- Election Law
- Environment, Energy and Resources Law
- Government Affairs
- Municipal Law
- Real Estate Law
- Telecommunications Law
- Zoning & Land Use

### Honors & Awards

- Martindale-Hubbell's highest rating-AV. AV is a registered certification mark of Reed Elsevier Properties, Inc., used in accordance with the Martindale-Hubbell certification procedures, standards and policies
- Michigan Super Lawyer in Land Use and Zoning, Michigan Super Lawyers, a publication of Law & Politics magazine, 2006 - 2009

### Education

- Detroit College of Law, 1984, J.D., magna cum laude
- University of Massachusetts, 1978, B.A., magna cum laude

### Bar & Court Admissions

- Michigan, 1984
- U.S. Federal Court, Eastern District of Michigan, 1984

- Provided regular advice and counsel on land use matters for bank branch expansion program.
- Represented commercial landowners in annexation process and litigation.
- Headed legal team in client effort to stop state-wide ballot proposal.

## Professional Affiliations

- Oakland County Bar Association
- State Bar of Michigan (Real Property Law, Corporation and Business Law, and Public Corporations Law sections)
- American Bar Association (Corporate, Banking and Business Law Section)

## Public Service

- Chairman, Oakland County Republican Party (2004-2008)
- Michigan Delegate, Republican National Convention (2008)
- State of Michigan Building Authority (2002 – 2006)  
(Appointed by Governor Engler, March 2002)
- Member, Attorney General Mike Cox Transition Team (2002)
- Mayor, Royal Oak, 1993 - 2001
- City Commissioner, Royal Oak, 1987 – 1993  
Mayor Pro Tem, 1989-1991  
Member, Chamber of Commerce Liaison Committee  
Member, I-696/Woodward Developer Selection Committee
- Member, Royal Oak Plan Commission, 1993 - 2001
- Chairman, Royal Oak Solid Waste/Recycling Committee (1990-1991)
- Vice Chairman, Woodward Avenue Action Association (1999-2001)
- Member, State of Michigan Site Review Board  
(Appointed by Governor Engler, March, 1993)

## Community Involvement

- Walsh College Foundation (Board of Trustees, 2004-Present)
- Ticker Club, Inc. – Children's Hospital of Michigan (Board of Directors, 1987)
- Notre Dame High School Alumni Association
- Royal Oak Children's Choir (Board of Directors, 2002-2005)
- Royal Oak Optimist Club
- Royal Oak Youth Assistance Committee
- Royal Oak High School hockey team volunteer
- Boys' and Girls' Club of South Oakland County (Board of Directors, 1989 - 2001)
- Walsh College Presidents Advisory Council (2002-Present)

- University of Massachusetts Alumni Association
- Association for the Preservation of Civil War Sites

### **Publications, Lectures and Awards**

- "Powering your Community's Future/How to Ensure the Best Utility Infrastructure," Michigan Municipal League Annual Convention, Dearborn, MI, September, 2002
- "Home Rule for Cities and Senate Bill 653," Michigan Municipal League Legislative Conference, February 1996
- "Dealing With Governmental Entities in the Buying and Selling of Real Estate," Homeward Bound Seminar, Real Property Section, State Bar of Michigan, Grand Rapids and Troy, November, 1990

### **News**

- Cowan elected to Walsh College Board of Trustees
- Plunkett Cooney attorneys among Michigan 'Super Lawyers'
- Plunkett Cooney helps build Michigan's green energy future
- Plunkett Cooney attorneys among Michigan 'Super Lawyers'
- Plunkett Cooney Attorneys Named 2007 Michigan 'Super Lawyers'

## RANDAL M. BROWN



Associate  
Buhl Building  
535 Griswold St., Suite 2400  
Detroit MI 48226

TEL: (313) 983-4754  
FAX: (313) 983-4350  
*rbrown@plunkettcooney.com*

Randal M. Brown is a member of the firm's Litigation Department who concentrates his practice in the areas of environment, energy and resources law; general litigation; municipal law and trucking & transportation matters. His municipal practice includes an emphasis on employment and general tort liability.

Prior to joining the firm, Mr. Brown served as a summer associate in the Maryland Attorney General's office. He also previously assisted the Maryland Transit Administration Police Department and Maryland's Office of the Public Defender.

Mr. Brown graduated from Howard University School of Law in 2006. While in law school, he was a member of the Charles Hamilton Houston National Moot Court Team and the Phi Alpha Delta International Legal Society. Brown earned his undergraduate degree from the University of Delaware in 2003.

### Representative Client Work

- Obtained a "no cause" jury verdict in an auto negligence case for a major charitable organization in Wayne County Circuit Court
- Successfully drafted and argued a Motion to Dismiss on behalf of a local commercial real estate company in the Eastern District of Michigan
- Successfully drafted and argued a premises liability dispositive motion on behalf of a local tavern in Wayne County Circuit Court
- Obtained a "no cause" jury verdict in an employment matter for one of the largest school districts in Michigan

### Areas of Practice

- Environment, Energy and Resources Law
- General Litigation
- Municipal Law
- Trucking & Transportation

### Honors & Awards

- Phi Alpha Delta International Legal Society

### Education

- Howard University School of Law, J.D., 2006
- University of Delaware, B.A., 2003

### Bar & Court Admissions

- Michigan, 2006
- U.S. District Court, Eastern District of Michigan, 2006

- Successfully drafted and argued dispositive motions in federal court on various constitutional law matters including the 1st, 4th, 8th and 14th for local municipalities and counties

### **Professional Affiliations**

- State Bar of Michigan

### **Publications**

- Firefighter Promotional Exam Makes Grade Under Title VII Despite Statistical Disparate Impact on Minority Firefighters
- Court Clarifies Qualified Immunity for Public Employees in Intentional Tort Cases
- Location, Location, Location—It Matters in More Than Real Estate
- Court Upholds No-Fault Act's \$1 Million Property Damage Cap
- Wayne County Explores Potential Business Boon With Aerotropolis

## Proposed Legal Fees

We understand that controlling legal costs is a major challenge and goal for many of our clients. It is our goal at Plunkett Cooney to be your partner, not only by providing outstanding legal counsel, but by working with you to control legal costs.

Based on the services typically involved in municipal incorporations and related boundary matters, Plunkett Cooney is pleased to assist the Village of Dexter for the competitive hourly rates of \$185 for partners and \$165 for associate attorneys. Below are expenses typically charged by the firm:

- Internal copy expenses — .25 cents per copy
- External copy expenses — at actual cost
- Color copy expenses — .50 cents per copy
- Facsimiles — \$1 per page
- Electronic filing — .10 cents per page
- Mileage — .55 cents per mile (Based on current IRS rates)
- Overnight delivery service (only when necessary) — actual cost
- Electronic research (only when authorized) — actual cost

Plunkett Cooney normally charges for portal-to-portal travel. However, given the distance between our offices and the city, we do not anticipate a significant charge with respect to this aspect of our legal representation. Certainly, we are open to discussing this issue in more detail should it become a concern.

Extraordinary expenses (i.e., hotel, airfare, consultants, experts, etc.) will be charged in addition, but they will be incurred only when authorized, and charged back only at actual cost.

## Closing Statement

We wish to thank the Village of Dexter for taking the time to review Plunkett Cooney's legal services proposal. Our experience and array of services are second to none, and we will do our best to put all of our talents to work for you.

Should you wish to further discuss Plunkett Cooney's proposal, please contact **Robert A. Marzano** at **(248) 594-6357** or **[rmarzano@plunkettcooney.com](mailto:rmarzano@plunkettcooney.com)** with any questions regarding Plunkett Cooney's proposal.



DANIEL C. MATSON

ATTORNEY AT LAW

202 EAST WASHINGTON STREET  
P.O. BOX 190  
DEWITT, MICHIGAN 48820

TELEPHONE (517) 669-2095  
FAX (517) 669-2073

DAN SKORICH  
OF COUNSEL

April 29, 2010

Donna Dettling, Village Manager  
Village of Dexter  
8140 Main St.  
Dexter MI 48130-1092

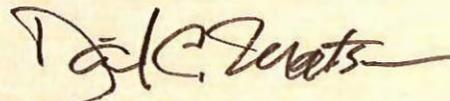
Dear Ms. Dettling:

I am responding to your letter of April 23, requesting a proposal for legal assistance in the incorporation of the Village of Dexter as a City and related boundary issues.

I appreciate your inquiry; however, at this time I must decline to accept an assignment of this nature due to other work constraints.

I do wish your community the very best in its plans for the future. The process can be very rewarding and I applaud your efforts.

Sincerely,



Daniel C. Matson

DCM/kwk



**Scott E. Munzel, P.C.**  
**Attorney at Law**  
**Of Counsel to the Reach Law Firm**

121 W. Washington Street, Suite 400  
Ann Arbor, MI 48104  
T 734 994 6610/F 734 994 6615

---

To: Dexter Village Council Trustees  
Donna Dettling

From: Scott Munzel

Re: Response to Request for Proposal- Incorporation as a City

Date: March 19, 2010

### **I. Introduction**

I am pleased to respond to Ms. Dettling's request for a proposal to assist the Village in pursuing incorporation as a city. I am certain that I have the skills and knowledge to successfully assist the Village. I have reviewed the city incorporation process, reviewed the materials the Village has already prepared for the State Boundary Commission, and conducted some additional research on this issue. I would look forward to working with the Village officials and staff to present a persuasive case for incorporation to the Commission, in the most cost-effective manner possible.

### **II. State Boundary Commission Application and Process**

The key legal part of the incorporation process is participation in the hearings before the State Boundary Commission. The most important of these hearings is the initial public hearing, although there are subsequent hearings at which legal issues may arise. These public hearings are both judicial and administrative in nature; I have substantial experience with both types of proceedings. The key to success is knowing the applicable law, presenting clear facts, conveying a compelling argument, and clearly answering any opposing arguments. The Commission evaluates the application according to numerous criteria (contained at MCL 123.1009); we would need to prepare all witnesses and submittals to clearly meet the criteria and support the Village's request for incorporation as a city.

I will note that an important issue for the Commission is "contiguity" and "compactness" of boundaries. This may be an issue with some of the proposed boundaries, particularly on the western side of the Village, and perhaps to a lesser extent on the southwest side. While the recent application contemplated incorporating only the areas currently within the Village or served by Act 425 agreements, the proposed boundaries may need to be addressed. I also note that the Commission has the legal authority to unilaterally revise the boundaries of a proposed city, which could change the proposed boundaries notwithstanding the Village's preferences.

March 19, 2010

Page Two

### **III. Statement of Qualifications**

I will be candid in informing you that I have not represented a client before the State Boundary Commission in the past. I have, however, represented clients before many different administrative tribunals, including the Michigan Tax Tribunal, the State Historic Preservation Officer, numerous city zoning boards of appeals, planning commissions, and councils. I also have represented clients before judicial bodies, including circuit and district courts in numerous counties, as well as the Michigan Court of Appeals. I am confident that my experiences before these administrative and judicial bodies have equipped me to successfully represent the Village of Dexter before the State Boundary Commission. The key is preparation of the case as I described above.

I would also note that I am Of Counsel to the Reach Law Firm, and can draw on the expertise of several other attorneys who practice in the same office as me. In particular, Jim Reach, who represents Washtenaw County, has a wealth of experience with administrative and judicial bodies. Finally, I would note that I know two of the members of the State Boundary Commission (although not so close as to present any type of conflict of interest issue). While my familiarity with these two Commissioners would not impact their decision on the merits of the case, it certainly can be helpful in creating a positive environment for the Village's interaction with the Commission.

### **IV. Fee Schedule**

I propose to represent the Village on an hourly basis, and that my hourly rate for this matter would be the same as I charge the Village for other legal work, equal to \$165/hour, plus any expenses incurred on behalf of the Village.

### **V. Conclusion**

I am confident that I have the experience and knowledge to be an effective attorney for the Village before the State Boundary Commission, and that I could represent the Village in a cost-effective manner. Please contact me if you have any questions or need additional information, and thank you for considering me for this matter, which is of utmost importance to the Village.

**Donna Dettling**

---

**From:** Thomas J. Ryan [sylvanlaw@aol.com]  
**Sent:** Monday, April 26, 2010 1:52 PM  
**To:** Donna Dettling  
**Subject:** Incorporation as a City

Dear Ms. Dettling:

Thank you for your letter of April 23, 2010, relative to the Village of Dexter soliciting proposals relative to the process of incorporation as a city.

I am familiar with this area of law. I was involved with the incorporation of the City of the Village of Clarkston, which began in 1988 and I am currently its City Attorney. I have also worked with the Village of Oxford, which incorporation petition was approved by the Boundary Commission but was challenged in a referendum election and unfortunately it did not go to ballot.

My hourly rate is \$175 per hour and I will bill for mileage at the standard IRS rate. Dexter is not that far from my office so I would not bill for travel time just for mileage.

→ 49.84 miles one way  
50

As far as municipal experience, I currently represent the following:

1. The Village of Beverly Hills and their Village Clerk is Ellen Marshall and she can be reached at (248)646-6404.
2. The Village of Village of Clarkston and the City Manager is Dennis Ritter, and he can be reached at (248)625-1559.
3. The City of Keego Harbor and their City Manager is Dale Stuart, and he can be reached at (248)681-1930
4. The City of Orchard Lake Village and their City Clerk is Janet Green, and she can be reached at (248)682-2400.

I would be pleased to assist the Village if so chosen. I appreciate your interest and I look forward to hearing from you.

Sincerely,

Thomas J. Ryan

Thomas J. Ryan, P.C.  
2055 Orchard Lake Road  
Sylvan Lake, MI 48320  
(248)334-9938  
(248)858-8508 - fax

**NOTICE – CONFIDENTIAL**

The information in this transmittal is confidential and protected by law. It is intended for and should only be used by the individual or entity named above. If you are not the intended recipient or an authorized agent or employee of the designated recipient able to deliver it to such person, you are notified that any disclosure, copying, distribution or use of this information, including any attachments, is strictly prohibited. If you have received this email in error, please contact the person identified above immediately (you may call or send a reply by email) and destroy this message. Thank you for your cooperation.



AGENDA 5-24-10

ITEM

L-1

[cnicholls@villageofdexter.org](mailto:cnicholls@villageofdexter.org)

## VILLAGE OF DEXTER

8140 Main Street Dexter, MI 48130-1092

Phone (734)426-8303 ext 17 Fax (734)426-5614

### MEMO

**To: President Keough and Council Members**  
**From: Courtney Nicholls, Assistant Village Manager**  
**Date: May 19, 2010**  
**Re: Additional Inverness Road Work**

As discussed at the May 5 budget work session, Orchard, Hiltz, & McCliment has provided a proposal to extend the current contract with Higgins to include additional road/alley work on Inverness. Due to the timing of the water main project Higgins will be proceeding with this work in late May/June, which means that a majority of the work will be paid for from the 2009-2010 budget year. The proposed budget that is included in your packet reflects this change. Reserves will be used in 2009-2010 to pay for the work, but will then be replenished in 2010-2011.

Included in the project is the radii reduction at Inverness and Forest. If Council does not want to proceed with this reduction it can be left as is.

Suggested motion – To incorporate the reconstruction of Inverness from Forest to Main including alley work into the current water system project at a cost not to exceed \$120,000 for construction, testing and engineering.

May 18, 2010

Village of Dexter  
8140 N. Main St  
Dexter, MI 48130



Attn: Ms. Donna Dettling  
Village Manager

Re: Inverness Street Paving  
Proposal for Construction Services

Dear Ms. Dettling:

Thank you for this opportunity to provide professional engineering services for the above referenced project. We have prepared the following project understanding and scope of services to be provided by Orchard, Hiltz, and McCliment, Inc (OHM).

#### PROJECT UNDERSTANDING

The Village would like to complete additional road improvements along Inverness Street from Forest Street to Ann Arbor Street and along the alley extending northwest off of Inverness Street between Grand Street and Forest Street. This work would be in addition to the Dexter 2010 DWRF Water System Improvements project, such that Inverness St from Grand St to Ann Arbor St would be removed and repaved.

In 2008, Inverness St between Grand St and Ann Arbor St was rated a 3 on the PASER scale, with 10 being a newly paved road and a 1 being a failed roadway. Due to the condition of the roadway two years ago, this roadway would be a good candidate for road replacement. The remove and replace option includes removing and replacing the pavement and aggregate base.

Also, it is noted that large radii exist at the intersection of Inverness St and Forest St. It is recommended that these radii be removed and reconstructed with smaller radii, as has been completed on previous road projects such as Third Street. This will create a more walkable intersection due to pedestrians having less distance to cross the street. This is especially beneficial knowing that it is likely that students will walk along Inverness St on their way to school, as Inverness St leads to Wylie Elementary School. Finally, tighter radii will cause drivers to slow down when making a turn at the intersection.

As for the alley extending northwest from Inverness St between Grand St and Forest St, paving improvements could be completed as well. It is recommended that a paved road be extended along the alley from the proposed edge of Inverness St to just beyond the second driveway for the home at 3055 Inverness St (approximately 140 ft). It appears that this home and the home at 3035 Inverness St are the only two homes in the vicinity that have access off the alley to access their garages. Improving the alley beyond this point does not appear to be necessary, though it could be extended further if desired.

Because the roadwork is proposed as an addition to an existing contract, OHM proposes to complete this work as a "log-style" project. Minimal design would be completed with most of the work occurring in the field. OHM defined the scope of work and requested a quote from Douglas N. Higgins to complete the additional work, removing and replacing Inverness from Forest St to Ann Arbor St and paving a portion of the alley. The attached quote for the construction came in at approximately \$90,000. A contingency was not included with this quote, and it is recommended that the Council approve the project with a 10% contingency for \$100,000. This assumes that the additional work will become part of the Dexter 2010 DWRP Water System Improvements project and be constructed under that contract, but would not be funded through the DWRP loan.

Grades in the area are proposed to remain substantially unchanged. Currently, improved or enclosed drainage facilities do not exist in the area. Substantial drainage improvements in the area would not be proposed as part of the road improvements. It is assumed that storm runoff would travel along the roadways and along the alley itself through rear yards.

## SCOPE OF SERVICE

OHM proposes to complete the additional paving work using the "log-style" approach, where adequate information is provided to the field engineer and contractor to complete the work. This work is in addition to the construction services already being provided for the Dexter 2010 DWRP Water System Improvements Project.

**Additional Design Services** shall consist of the following, some of which has already been completed in order to present this item to Council:

- a. Completion of a site visit of Inverness Street and determination of potential road repair and drainage needs.
- b. Preparation of engineering drawings for the additional paving work, including design of the Forest St/Inverness St intersection.
- c. Identification of existing utilities in the area and provision of that information to the field engineer and contractor.
- d. Preparation of an estimate of additional work. A quote for that work will be obtained.

**Construction Staking Services** shall consist of the following:

- a. Evaluation of existing pavement prior to total removal so that the high points and low points can be re-established and necessary corrections made to specific problem areas that were not properly draining.
- b. Staking at a minimum of 50-foot intervals.
- c. Finalization of offsets, as discussed with the field engineer and contractor.

**Inspection Services** shall consist of the following:

- a. Full-time observation of the work progress by the contractors on days when work is performed. Should the work be unacceptable and in need of correction, this will be communicated to the contractor's supervisor. Removal and replacement of specific work elements will be organized if the situation warrants.
- b. Completion of inspector daily reports (IDR's), including sketches, logs, and records, documenting pay item quantities and the general work progress for the day. Quantities will be measured and computed, and appropriate documentation will be made of all materials incorporated in the work and items of work completed.

- c. Interaction with the residents and Village staff to address any items that may arise during the course of construction.

Contract Administration and Construction Engineering (CACE) Services shall consist of the following:

- a. Supervision of the construction observation staff to provide appropriate project staffing and project documentation.
- b. Resolution of construction problems, issues, discrepancies, or other items which may arise. Written documentation of the resolution of such issues will be completed.
- c. Review of any contract claims and recommendation to the Village as to their resolution.
- d. Preparation of change order for the work. Approval of the change order will be obtained from the MDNRE.
- e. Coordination of the efforts of the materials testing consultant and review materials testing reports to check for compliance with contract documents.
- f. Preparation of pay estimates based on quantities provided with the IDR's. It is expected that one pay estimate will be completed for this work alone.
- g. Appropriate communication throughout the project to the Village residents and staff.

Materials Testing shall be provided as noted in the subconsultant's scope of services.

## COMPENSATION

The Village will be invoiced monthly for both services rendered on an hourly basis, with a not to exceed amount. Compensation due will be based on the actual hours worked during each phase of the project. The following budgets are presented for your consideration:

|                      |                |
|----------------------|----------------|
| Additional Design    | \$4,900        |
| Construction Staking | \$2,700        |
| Inspection Services  | \$4,600        |
| CACE Services        | <u>\$5,400</u> |
| Total =              | \$17,600       |
| Materials Testing    | \$2,500        |

## SCHEDULE

It is anticipated that the additional Inverness Street paving will be completed as part of the Dexter 2010 Water System Improvements project. The contractor is hoping to move forward immediately once approved, and needs approval now to schedule the work with the water systems project.

**CONTRACT TERMS AND CONDITIONS**

The attached Standard Terms and Conditions, dated March 2003 and as shown as Exhibit 1, are incorporated into this proposal by reference.

We thank you for the opportunity to provide professional consulting services. Should there be any questions, please do not hesitate to contact us. Should you find our scope of services acceptable, please execute the attached agreement and return one copy to us for our files.

Sincerely,  
ORCHARD, HILTZ & McCLIMENT, INC.

*Christine AC Phillips*

---

Christine Phillips, PE  
Project Engineer

Village of Dexter  
Inverness Street Paving

Accepted by: \_\_\_\_\_

Printed Name: \_\_\_\_\_

Title: \_\_\_\_\_

Date: \_\_\_\_\_

Inverness Street from Forest to Main and Alley  
Removal and replacement of pavement

| Description                         | Estimated Quantity |     | Unit Price              | Amount                   |
|-------------------------------------|--------------------|-----|-------------------------|--------------------------|
| Traffic Maintenance and Control     | 1                  | LS  | \$ 1,500. <sup>00</sup> | \$ 1,500. <sup>00</sup>  |
| Soil Erosion Control                | 1                  | LS  | \$ 1,500. <sup>00</sup> | \$ 1,500. <sup>00</sup>  |
| Pavt, Rem                           | 1800               | Syd | \$ 3. <sup>30</sup>     | \$ 5,940. <sup>00</sup>  |
| Concrete, Rem                       | 5                  | Syd | \$ 35. <sup>00</sup>    | \$ 175. <sup>00</sup>    |
| Curb and Gutter, Rem                | 25                 | Lft | \$ 7. <sup>00</sup>     | \$ 175. <sup>00</sup>    |
| Sidewalk, Rem                       | 12                 | Syd | \$ 4. <sup>00</sup>     | \$ 48. <sup>00</sup>     |
| Culvert, Rem, Less than 24 inch     | 3                  | Ba  | \$ 50. <sup>00</sup>    | \$ 150. <sup>00</sup>    |
| Sign, Remove and Reset              | 1                  | Ba  | \$ 45. <sup>00</sup>    | \$ 45. <sup>00</sup>     |
| Post, Mailbox, Remove and Reset     | 2                  | Ba  | \$ 175. <sup>00</sup>   | \$ 350. <sup>00</sup>    |
| Trench Undercut and Backfill        | 55                 | Cyd | \$ 5. <sup>00</sup>     | \$ 275. <sup>00</sup>    |
| Construct Swale                     | 800                | Ft  | \$ 8. <sup>00</sup>     | \$ 6,400. <sup>00</sup>  |
| Culv, Cl A, 12 inch                 | 100                | Ft  | \$ 15. <sup>50</sup>    | \$ 1,550. <sup>00</sup>  |
| Culv End Sect, CMP, 12 inch         | 6                  | Ba  | \$ 62. <sup>00</sup>    | \$ 372. <sup>00</sup>    |
| Gate Valve and Well, Adj, Case 2    | 1                  | Ba  | \$ 395. <sup>00</sup>   | \$ 395. <sup>00</sup>    |
| Aggregate Base, 21AA                | 870                | Ton | \$ 27. <sup>00</sup>    | \$ 24,012. <sup>00</sup> |
| Valley Gutter                       | 25                 | Lft | \$ 30. <sup>00</sup>    | \$ 750. <sup>00</sup>    |
| HMA, 36A, 1.5 inch                  | 1690               | Syd | \$ 10. <sup>00</sup>    | \$ 16,900. <sup>00</sup> |
| HMA, 2C, 2.5 inch                   | 1690               | Syd | \$ 13. <sup>30</sup>    | \$ 22,477. <sup>00</sup> |
| HMA, 36A, 3 inch, Driveway Approach | 70                 | Syd | \$ 38. <sup>00</sup>    | \$ 2,660. <sup>00</sup>  |
| Sidewalk, Conc, 4 inch              | 275                | Sft | \$ 3. <sup>30</sup>     | \$ 880. <sup>00</sup>    |
| Sidewalk Ramp, ADA                  | 100                | Sft | \$ 12. <sup>00</sup>    | \$ 1,200. <sup>00</sup>  |
| Topsoil and Sod, 3 inch             | 50                 | Syd | \$ 6. <sup>30</sup>     | \$ 315. <sup>00</sup>    |
| Topsoil, Seed and Mulch, 3 inch     | 800                | Syd | \$ 2. <sup>55</sup>     | \$ 2,040. <sup>00</sup>  |
| TOTAL COST:                         |                    |     |                         | \$ 90,109. <sup>00</sup> |

NOTE: AGGREGATE BASE, 21AA PAY ITEM IS \$10/TON MORE  
THAN THE ORIGINAL CONTRACT DUE TO MACHINE  
GRADING TO EXCAVATE PROPOSED ROAD CROSS-SECTION.

David Wilbur 4/21/10  
Douglas N. Higgins, Inc.



Soil and Materials Engineers, Inc.  
 The Kramer Building  
 43980 Plymouth Oaks Blvd.  
 Plymouth, MI 48170-2584  
 tel (734) 454-9900  
 fax (734) 454-0629  
 www.sme-usa.com

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 Founder

Mark K. Kramer, PE  
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 Gerald M. Belfian, PE  
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 James M. Harless, PhD, CHMM  
 Larry P. Jersels, PE  
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 Timothy J. Mitchell, PE  
 Robert C. Rabaler, PE  
 Daniel O. Rosser, PG

Daniel R. Cassidy, CPG  
 Andrew J. Emmert, CPA  
 Sheryl K. Fountain, SPHR  
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 Mark L. Michener, LEED GA, CDT  
 Louis J. Northouse, PE  
 Joel W. Rinkel, PE  
 Jason A. Schwartzberger, PE  
 Larry W. Shook, PE  
 Thomas H. Skotzke  
 Michael J. Thelen, PE  
 John C. Zarzecki, CET, CDT, NDE

May 17, 2010

Ms. Christine Phillips, PE  
 Project Engineer  
 Orchard, Hiltz & McCliment, Inc.  
 34000 Plymouth Road  
 Livonia, Michigan 48150

Via electronic mail: [Christine.Phillips@ohm-advisors.com](mailto:Christine.Phillips@ohm-advisors.com)

RE: Proposal for Additional Construction Materials Services  
 Dexter 2010 DWRP Water System Improvements  
 Dexter, Michigan 48130  
 SME Proposal No. P10-0555

Dear Ms. Phillips:

Soil and Materials Engineers, Inc. (SME) would be pleased to provide additional Construction Materials Services (CMS) for the proposed 2010 Drinking Water Revolving Fund (DWRP) projects located in Dexter, Michigan. This proposal is submitted in response to our conversation on May 14, 2010.

Project Description

This project will consist of extending the pavement removal/replacement for Inverness St. (currently part of project site "A") about 500 lineal feet from Forest to Ann Arbor St.

Scope of Services

Our services provided to OHM will consist of soil, concrete and asphalt testing. We anticipate our scope of services for this project will include:

- Observing a proofroll of the pavement subgrade. Performing in-place density tests on compacted backfill, as well as subbase and aggregate base courses;
- Performing plastic field tests and molding compressive strength specimens on the exterior concrete. Fresh concrete will be sampled in general accordance with ASTM C172 guidelines, and our concrete tests are performed in general accordance with ACI 301 standard specifications and include slump, air content, temperature, unit weight, and yield;

OFFICES  
 Indiana  
 Michigan  
 Ohio

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consultants in the geosciences, materials, and the environment

- Reviewing the asphalt paving procedures including loose thickness and temperature verification, in-place density tests on compacted HMA concrete, and performing gradation/extraction tests in our laboratory.

### Fee Estimate

We have prepared a fee estimate for our services based on our understanding of the project scope from our discussions on May 14, 2010. Additionally, we understand MDOT 2003 standard specifications will govern construction within the village right-of-way. Our fee estimate assumes the following:

#### Project A

- 1 visit for subgrade proofroll
- 1 visit for in-place density testing on aggregate base course materials,
- 1 visit for exterior concrete placements,
- 2 days for asphalt paving,
- 4 concrete cylinders, and
- 2 bituminous gradation/extraction tests.

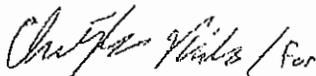
### Authorization

We intend to provide these additional services in accordance with our previously agreed upon terms and conditions, and fee schedules. As acknowledgement of your acceptance of the additional services, please sign one copy of this proposal in the space provided below.

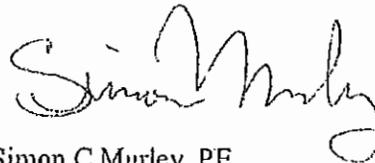
We look forward to the opportunity to be of continued service on this project. Please contact us if you have any questions regarding this proposal.

Yours very truly,

**SOIL AND MATERIALS ENGINEERS, INC.**



Walid M Tarabah  
Senior Engineer



Simon C Murley, PE  
Project Manager

T:\prop\2010\P10-0555.doc



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consultants in the geosciences, materials, and the environment

**VILLAGE OF DEXTER**

[cnicholls@villageofdexter.org](mailto:cnicholls@villageofdexter.org)

8140 Main Street Dexter, MI 48130-1092

Phone (734)426-8303 ext 17 Fax (734)426-5614

MEMO

**To: President Keough and Council Members**  
**From: Courtney Nicholls, Assistant Village Manager**  
**Date: May 19, 2010**  
**Re: Corrosion Control Treatment**

As originally discussed at the March 22 Council meeting, the Michigan Department of Natural Resources and Environment has informed the Village that we are required to implement measures to reduce the amount of copper in our drinking water. Orchard, Hiltz and McCliment has developed a plan to add the additional treatment to the current and new well houses in conjunction with our current water system project.

This work is not expected to occur until after July 1 and has been incorporated in the draft 2010-2011 budget.

Suggested motion – To incorporate the addition of corrosion control treatment into the current water system project at a cost not to exceed \$43,000 for engineering and construction.

May 19, 2010

**OHM**

Engineering Advisors

Village of Dexter  
8140 N. Main Street  
Dexter, Michigan 48130

Attention: Ms. Donna Dettling  
Village Manager

Regarding: Village of Dexter  
Evaluation of Corrosion Control Treatment

Dear Ms. Dettling:

Per your request, we have reviewed background information, capital costs, and yearly operational and maintenance costs associated with adding corrosion control treatment systems at the existing Water Treatment Plant (WTP) and Fifth Well House to meet the requirements of the Michigan Department of Natural Resources & Environment (MDNRE), as stated in a letter dated February 23, 2010. The corrosion control systems are required for minimizing the amount of copper in the drinking water supply. This is done by reducing corrosion of water pipes and household plumbing that contain copper.

#### Equipment Required at the Fifth Well House

The Fifth Well House is currently designed with a polyphosphate chemical feed system that will sequester the iron in the raw water. It is anticipated that the containment area and equipment that was provided for iron treatment can be modified to accommodate both the iron treatment and corrosion control by changing the chemical that was initially proposed and replacing the chemical feed pumps.

It is recommended that instead of the polyphosphate that was originally proposed that a blend of orthophosphate and polyphosphate be used. The addition of orthophosphate will enhance corrosion control, while the polyphosphate will sequester the iron. Bench testing by the chemical supplier should be conducted to effectively evaluate the most optimum chemical blend.

The chemical feed pumps currently proposed are for polyphosphate only. Redesign of the chemical feed pumps will be necessary in order to appropriately size the chemical feed pumps to handle the ortho- and polyphosphate blend.

#### Equipment Required at the Water Treatment Plan

The existing WTP is currently undergoing major improvements to the chemical feed facilities. These modifications were in response to the addition of the fluoride feed systems. At the time of the design improvements, it was not yet known that the Village would be required to address the corrosion issues. Therefore, space allocations for an additional feed system were not included in the design.

The critical issue at the existing WTP is the apparent lack of floor space to accommodate the additional orthophosphate equipment. While a larger building addition could be constructed to accommodate the orthophosphate chemical feed system, it appears less costly to make a slight redesign of the WTP improvements currently underway to provide sufficient space for the corrosion control treatment. The redesign would involve simply moving one wall of the Chemical Room approximately 5 feet into the Filter Tank Room (see attached drawing).

The existing facilities would be modified to expand the proposed fluoride storage area (previously the chlorine room). This modification involves the relocation of the wall between the fluoride storage area and pump room. Both the fluoride and the orthophosphate chemicals and pumps could be accommodated with containment in this enlarged space. This conceptual plan is attached to this letter.

The proposed corrosion control equipment would consist of an equipment scale for a 30 gallon carboy, feed pump(s), double anti-siphon devices on pump discharge, and necessary piping, valves and electrical devices required for operation. Additionally, the chemicals should be located within a containment area suitable for containing overflows, storage of a one-month supply of the chemical, and/or burst containers and meet Michigan Department of Natural Resources and Environment requirements.

#### Capital and Operation & Maintenance Costs

The capital costs associated with the purchase and installation of the additional chemical feed equipment and the building modification are approximately \$34,000, including a 10% contingency.

Based on current usage, the yearly chemical cost to add corrosion control chemicals to the Village's water supply is roughly \$7,000 to \$15,000. This cost is based on an average flowrate of 1.5 million gallons per day (MGD) usage and dependent on the exact chemical that is chosen.

Additionally, it should be noted that vacuum testing for the anti-siphon devices and multi-purpose valves are required by the MDNRE to be completed twice a year and at least once a year these devices must be dismantled and visually inspected. We are unaware if the additional operation and maintenance effort can be added to the responsibilities of the existing staff, or if additional staff or contract labor would be required. The cost for this maintenance would need to be added to the above chemical costs.

#### Scope of Services

Assuming the Village chooses to move forward with the addition of corrosion control treatment in their water system, additional engineering effort will be necessary to implement the treatment process. The addition of the corrosion control treatment can be completed under the same contract as the Dexter 2010 DWRP Water System Improvements project. However, this work is not eligible for DWRP loan funding. Additionally, since this is a change in the treatment process and equipment is being installed, the Village will need to obtain a construction permit through the MDNRE to install the chemical feed process.

To complete the additional engineering as part of the Dexter 2010 DWRP Water System Improvements project the following effort is needed:

*Design*

- Complete design of the existing WTP, including plumbing, electrical, and masonry components, to accommodate the orthophosphate chemical and feed pump, and provide to the contractor. Modification of the fluoride chemical feed area is also included.
- Coordination with a chemical supplier to perform on-site bench testing to confirm chemical feed rates and storage requirements.
- Coordinate additional work with the contractor, including obtain quote for the equipment purchase and installation, and negotiate prices, if necessary.
- Obtain appropriate MDNRE permits.

*Inspection*

- Inspect the work part-time on the days the work is performed. Any unacceptable work will be communicated to the contractor's supervisor. Removal and replacement of specific work elements will be organized if necessary.
- Complete inspector daily reports (IDR's) for days the work is inspected. Appropriate documentation will be made of all materials incorporated in the work and items of work completed.

*Contract Administration and Construction Engineering*

- Resolve construction problems, issues, discrepancies, or other items which may arise. Written documentation of the resolution of such issues will be completed.
- Review equipment submittals for conformance with contract documents.
- Review any contract claims and make a recommendation to the Village as to their resolution.
- Prepare change order for the work. Obtain approval of the change order from the MDNRE.
- Prepare pay estimates based on quantities provided with the IDR's. It is expected that one pay estimate will be completed for this work alone.
- Appropriate communication throughout the project to the Village residents and staff.

COMPENSATION

The Village will be invoiced monthly for both services rendered on an hourly basis, with a not to exceed amount. Compensation due will be based on the actual hours worked during each phase of the project. The following budgets are presented for your consideration:

|            |                |
|------------|----------------|
| Design     | \$4,500        |
| Inspection | \$1,200        |
| CACE       | <u>\$2,500</u> |
| Total =    | \$8,200        |

## SCHEDULE

It is anticipated that addition of orthophosphate to the water supply will be completed as part of the Dexter 2010 Water System Improvements project. The contractor is hoping to move forward immediately once approved, and needs approval now to schedule the work with the water systems project.

## CONTRACT TERMS AND CONDITIONS

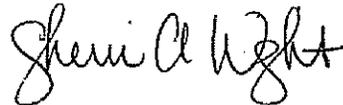
The attached Standard Terms and Conditions, dated March 2003 and as shown as Exhibit 1, are incorporated into this proposal by reference.

We thank you for the opportunity to provide professional consulting services. Should there be any questions, please do not hesitate to contact us. Should you find our scope of services acceptable, please execute the attached agreement and return one copy to us for our files.

Very truly yours,  
ORCHARD, HILTZ & McCLIMENT, INC.



Rhett Gronevelt, P.E.  
Client Representative



Sherri Wright, P.E.  
Project Engineer

cc: Ed Lobdell, Superintendent of Public Services

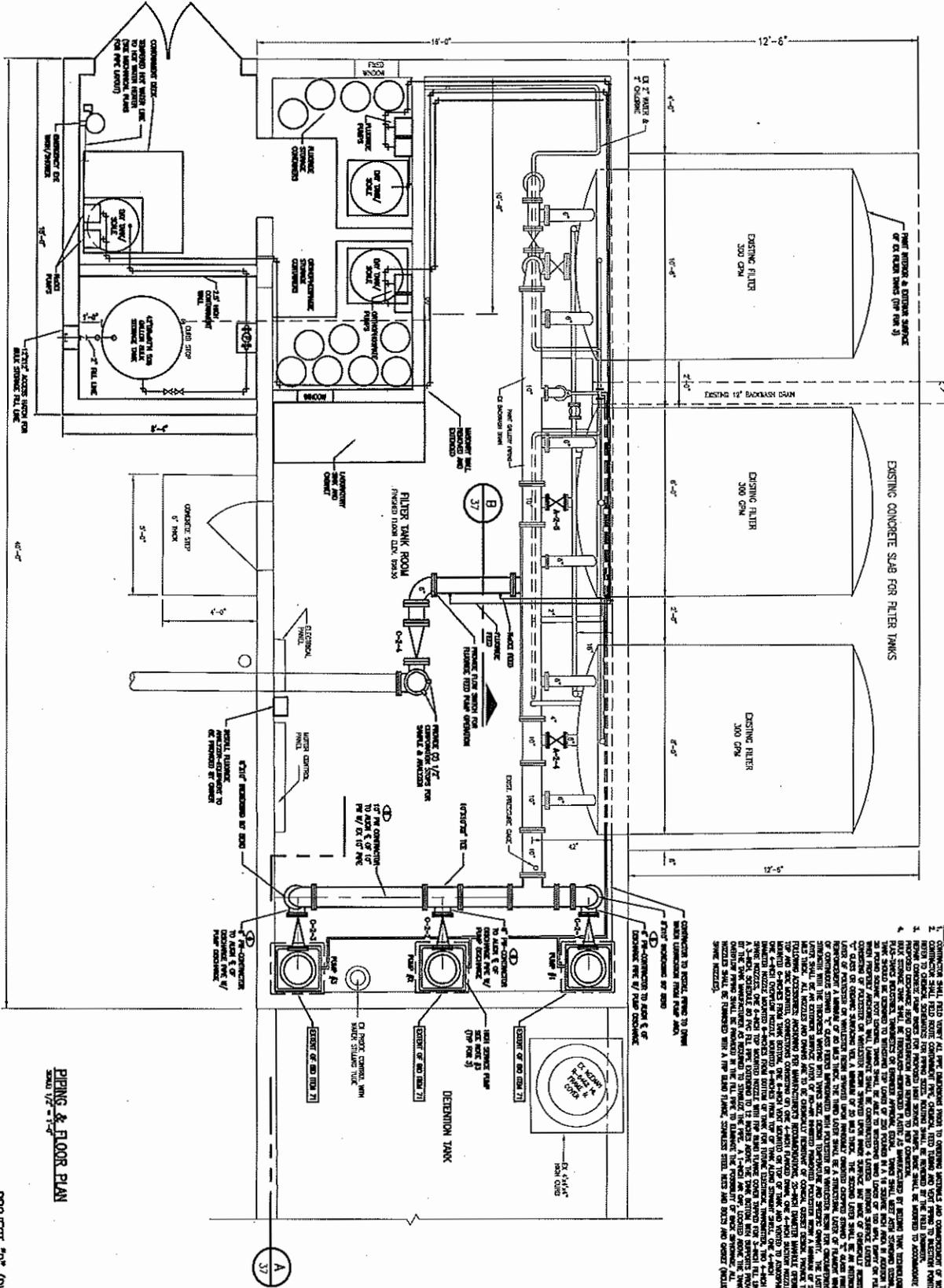
Village of Dexter  
Corrosion Control Treatment

Accepted by: \_\_\_\_\_

Printed Name: \_\_\_\_\_

Title: \_\_\_\_\_

Date: \_\_\_\_\_



**NOTES:**

- CONTRACTOR SHALL VERIFY ALL PIPE DIMENSIONS FROM TO EXISTING STRUCTURES AND COMPONENTS OF WORK.
- ALL EXISTING STRUCTURES TO BE REMOVED SHALL BE DEMOLISHED BY THE FIELD CONTRACTOR. ALL EXISTING STRUCTURES TO BE REPAIRED SHALL BE REPAIRED BY THE FIELD CONTRACTOR.
- PROPOSED EXISTING PIPE CONDUITS SHALL BE REPAIRED AND REINSTALLED TO EXISTING LOCATIONS.
- EXISTING FILTER TANK SHALL BE REPAIRED/REBUILT IN PLACE AS INDICATED BY THE FIELD CONTRACTOR. THE CONTRACTOR SHALL BE RESPONSIBLE FOR OBTAINING ALL NECESSARY PERMITS AND APPROVALS FROM THE LOCAL HEALTH DEPARTMENT AND ALL APPLICABLE REGULATORY AGENCIES. THE CONTRACTOR SHALL BE RESPONSIBLE FOR OBTAINING ALL NECESSARY PERMITS AND APPROVALS FROM THE LOCAL HEALTH DEPARTMENT AND ALL APPLICABLE REGULATORY AGENCIES. THE CONTRACTOR SHALL BE RESPONSIBLE FOR OBTAINING ALL NECESSARY PERMITS AND APPROVALS FROM THE LOCAL HEALTH DEPARTMENT AND ALL APPLICABLE REGULATORY AGENCIES.

PROJECT "D" (DWRF INELIGIBLE)

PIPING & FLOOR PLAN  
SCALE 1/2" = 1'-0"

|                                                                                                      |          |    |      |       |         |                   |         |      |        |       |              |          |              |                                                                 |
|------------------------------------------------------------------------------------------------------|----------|----|------|-------|---------|-------------------|---------|------|--------|-------|--------------|----------|--------------|-----------------------------------------------------------------|
| DATE                                                                                                 | REV      | BY | CHKD | APP'D | SECTION | TITLE             | PROJECT | CITY | COUNTY | STATE | PROJECT NO.  | DATE     | SCALE        | PROJECT NAME                                                    |
| 11/10/08                                                                                             | 01       |    |      |       |         | VILLAGE OF DEXTER | DEXTER  | MI   | WAYNE  | MI    | 0130-08-0080 | 11/10/08 | 1/2" = 1'-0" | DEXTER 2010 DWRF WATER TREATMENT PLANT IMPROVEMENTS PIPING PLAN |
| ISSUED FOR CONSTRUCTION                                                                              | 01/04/09 |    |      |       |         |                   |         |      |        |       |              |          |              |                                                                 |
| 34000 Plymouth Road   Livonia, MI 48150   P (734) 522-6711   F (734) 522-6427   WWW.OHM-ADVISORS.COM |          |    |      |       |         |                   |         |      |        |       |              |          |              |                                                                 |



AGENDA 5-24-10

ITEM L-3.

## VILLAGE OF DEXTER

[cnicholls@villageofdexter.org](mailto:cnicholls@villageofdexter.org)

8140 Main Street Dexter, MI 48130-1092

Phone (734)426-8303 ext 17 Fax (734)426-5614

MEMO

**To: President Keough and Council Members**  
**From: Courtney Nicholls, Assistant Village Manager**  
**Date: May 18, 2010**  
**Re: DPW/Water & Sewer Purchases**

Attached are memos from Ed Lobdell and Kurt Augustine regarding purchases in the DPW and water/sewer departments.

The street sweeper will arrive in July and be paid for in fiscal year 10-11 from the equipment replacement fund – 402.903.000.981.000.

The meter reading equipment will be paid for in the current fiscal year from equipment line items in the water account 591.556.000.977.000 and sewer account 590.548.000.977.000. This purchase will cause the equipment line item in sewer to be over budget, however, the entire department is projected to be under budget, so a budget amendment will not be necessary.

The suggested motion is to approve the purchase of an Elgin Pelican sweeper for an amount not to exceed \$148,000 and metering equipment for an amount not to exceed \$7,700.



## VILLAGE OF DEXTER D.P.W.

3600 Central Street • Dexter, Michigan 48130-1092 • (734) 426-8530

---

Donna,

We have received three bids for replacement of our Elgin Pelican sweeper. As you know our sweeper is 22 years old, the brakes don't work, and the transmissions is making a terrible sound. Now seems like the best time for replacement. We bid the Elgin Pelican because it is what we have now, and it is the type of machine that is best suited for the Village (with the rear wheel steering). Elgin only allows one dealer per state, so we went with the nearest dealers. All prices are net.

|                                        |           |
|----------------------------------------|-----------|
| Standard Equipment<br>Chicago Illinois | \$182,700 |
|----------------------------------------|-----------|

|                                |           |
|--------------------------------|-----------|
| Jack Dohenny<br>Twinsberg Ohio | \$188,062 |
|--------------------------------|-----------|

|                                 |           |
|---------------------------------|-----------|
| Bell Equipment<br>Lake Orion Mi | \$147,634 |
|---------------------------------|-----------|

I recommend Bell Equipment not only for the price; they also provide us with excellent service, parts, and training.

Kurt Augustine

# VILLAGE OF DEXTER

PUBLIC SERVICES DEPT.

8360 HURON ST.

DEXTER MI 48130

(734) 426-4572 FAX (734)426-5466

DATE: 5-17-10

DONNA DETTLING  
VILLAGE MANAGER  
RE: METER READ EQUIPMENT

DONNA;

The current meter read equipment is ten years old and has become obsolete, and will no longer be serviced by either Etna Supply or Sensus. We contacted both Sensus and Etna about repairing the charging stand and were told that they no longer service that model of read unit. They both also stated that the model we have is no longer available.

The meter reader is used on a daily basis for obtaining reads, new meter installation, meter repair, and MXU maintenance along with bimonthly meter reading and for billing.

The quote for this is \$7,700.00 including any software needed to upgrade the billing system. This will be paid for out of both water and sewer.

This a sole source provider for this equipment to be compatible with the current billing and reading system in place.

I am looking for an approval to purchase an upgraded model of meter read equipment. Thank you in advance for any assistance you can give for this badly needed purchase.

Sincerely;



Ed Lobdell  
Public Services Supt.



AGENDA 5-24-10  
ITEM L-4

**AGREEMENT FOR PRELIMINARY ENGINEERING SERVICES**

This agreement made by and between the VILLAGE of Detroit (hereinafter called "VILLAGE"), and Norfolk Southern Railway Company, (hereinafter called "COMPANY").

The VILLAGE will submit plans and specifications to said COMPANY for work which will involve or affect COMPANY facilities at the following location:

Town, County, State: Dexter, Washtenaw, Michigan  
AAR-DOT#: 545227A  
Street /Bridge Name: Broad Street  
Description: Proposed multi-use path adjacent to the at grade crossing in the vicinity of MP MH-46.95

Preliminary Engineering Cost Estimate: \$10,000

Therefore, in consideration of the benefits moving to each of the parties hereto, they do mutually agree as follows:

**ARTICLE 1. REIMBURSEMENT.** The VILLAGE agrees to reimburse the COMPANY for actual cost of preliminary engineering necessary in connection with the project.

The COMPANY shall submit to the VILLAGE fair and reasonable costs of the aforesaid work performed as evidenced by detailed invoices acceptable to the VILLAGE. The VILLAGE shall reimburse the COMPANY in the amount of the approved costs so submitted.

**ARTICLE 2. EFFECTIVE DATE OF AGREEMENT.** This agreement shall take effect at the time it is approved and signed by both the VILLAGE and the COMPANY.

**ARTICLE 3. STARTING OF WORK.** This agreement covers preliminary engineering services performed starting February 27, 2010. The COMPANY agrees to provide preliminary engineering services at the request of VILLAGE or its agent, whether written or verbal.

IN WITNESS WHEREOF, the VILLAGE and the COMPANY have caused these presents to be signed by their duly authorized officers:

VILLAGE  
Signature: \_\_\_\_\_  
Name: \_\_\_\_\_  
Title: \_\_\_\_\_  
Date: \_\_\_\_\_

COMPANY  
Signature: \_\_\_\_\_  
Name: \_\_\_\_\_  
Title: \_\_\_\_\_  
Date: \_\_\_\_\_



AGENDA 5-24-10

ITEM L-5

## VILLAGE OF DEXTER

8140 Main Street Dexter, MI 48130-1092

[ddettling@villageofdexter.org](mailto:ddettling@villageofdexter.org)

Phone (734)426-8303

Fax (734)426-5614

### MEMO

**To: President Keough and Council**  
**From: Donna Dettling, Village Manager**  
**Date: May 24, 2010**  
**Re: Sidewalk Repair Recommendation**

It was originally my plan to submit a recommendation for sidewalk repairs to be completed before June in order to use the remaining \$13,800 in this fiscal year budget. Kurt provided a list of sidewalks that need repair and after reviewing the list and scrutinizing the current cost per square foot, I felt it would be beneficial to re-bid sidewalk repair.

I am recommending that Council allow the \$13,800 in the current budget to go back into General Fund reserves, but commit to using it in FY 2010/11. This would give us a total of \$25,000 for FY 2010/11. This also allows time to refine the sidewalk list and bid the project. It is the goal to get closer to the \$4 per square foot price in a recent project bid. The Village's current bid price is \$5.35 per square foot. If we are successful in securing a bid price closer to the \$4 per square foot, the village will be able to complete more repairs.

Kurt and I are also looking at standardizing criteria to determine which flags of sidewalk will be replaced. The practice was to replace a complete block of old sidewalk when a repair was needed on several flags in that block. In areas with newer sidewalk only the flags that needed repair were replaced. It is our plan to focus on replacing only the flags that are damaged and not replace old concrete that is good condition. Kurt also plans to evaluate a grinding option in areas where the concrete is new and good quality, but simply needs to have raised areas (less than an inch) ground down.

