

**THE VILLAGE OF DEXTER
VILLAGE COUNCIL MEETING
Monday, April 26, 2010**

*******7:30 pm*******

Dexter Senior Center, 7720 Dexter Ann Arbor Road

A. CALL TO ORDER AND PLEDGE OF ALLEGIANCE

B. ROLL CALL: President Keough

J. Carson

P. Cousins

D. Fisher

J. Semifero

J. Smith

R. Tell

C. APPROVAL OF THE MINUTES

1. Council Closed Session – April 12, 2010
2. Regular Council Meeting – April 12, 2010

Page # 1-10

D. PRE-ARRANGED PARTICIPATION:

Pre-arranged participation will be limited to those who notify the Village office before 5:00 p.m. Tuesday of the week preceding the meeting, stating name, intent and time requirements. (10-minute limit per participant)

Debbie Freer –Chelsea Area Planning Team/Dexter Area Regional Team (CAPT/DART) Access Plan Intern

DTE – Paul Ganz & Mike Witkowski

E. APPROVAL OF AGENDA:

F. PUBLIC HEARINGS

Action on each public hearing will be taken immediately following the close of the hearing

"This meeting is open to all members of the public under Michigan Open Meetings Act."

www.villageofdexter.org

G. NON-ARRANGED PARTICIPATION:

Non-arranged participation will include those in the audience not listed on the agenda that wish to speak. At the Village President's discretion, members of the audience may be called on to speak at any time. Those addressing the Council will state their name, and address. This section is limited to 5-minutes per participant or 10-minutes for group representatives.

H. COMMUNICATIONS:

1. Upcoming Meeting List
2. Notification regarding Fire Station Grant
3. Dexter Community Schools – Nice Job Note
4. County Clean Up Day
5. Chelsea Area Planning Team/Dexter Area Regional Team March 15, 2010 Meeting Minutes

Page # 11-20

I. REPORTS:

1. Community Development Manager – Allison Bishop **Page # 21-24**

2. Finance Director/Treasurer – Marie Sherry **Page # 25-44**
3rd Quarter Report

3. Board, Commission, & Other Reports- “Bi-annual or as needed”
Arts, Culture & Heritage Committee
Chelsea Area Planning Team / Dexter Area Regional Team
Dexter Area Chamber
Dexter Area Fire Department – Ray Tell/Jim Seta
Downtown Development Authority Chair
Farmers Market Representative
Gordon Hall Mgmt Team Representative – Donna Fisher
Huron River Watershed Council Representative
Library Board Representative
Parks & Recreation Commission – Joe Semifero
Planning Commission Chair
Tree Board Chair
Washtenaw Area Transportation Study Policy/Technical Committee Reps
Western Washtenaw Area Value Express Representative

4. Subcommittee Reports
 - Website
 - Downtown Fire Detection
 - Economic Preparedness

5. Village Manager Report

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6. President's Report

Page # 47-48

J. CONSENT AGENDA

Bills & Payroll will be a standing item under consent agenda. Discussion of the Budget and Financial matters will be covered under the Presidents Report as a standing item. Items under consent agenda are considered routine and will be acted upon in one motion. There will be no separate discussion of these items unless a Council Member so requests, and the item will be removed from Consent and added to the regular agenda at the end of New Business.

1. Consideration of: Bills & Payroll in the amount of: \$ 332,973.26

Page # 49-54

2. Consideration of: American Legion request to hold a poppy sale on Village sidewalks on Friday, May 21 and Saturday, May 22, 2010.

Page # 55-60

3. Consideration of: American Legion request to host the 62nd annual Memorial Day Parade beginning at 10 a.m. on May 31, 2010 pending Dexter Area Fire Department and Washtenaw County Sheriff approval

K. OLD BUSINESS- Consideration and Discussion of:

1. Discussion of: Mill Creek Park Next Steps

2. Discussion of: Village Office Next Steps

Page # 61-70

3. Discussion of: Use of Social Networking Websites (Facebook, Twitter, etc) as a Communication Tool

Page # 71-78

Motion to Postpone - Motion Smith: support Fisher to postpone discussion on the use of social networking websites as a communication tool.

Ayes: Carson, Fisher, Smith and Semifero

Nays: Cousins, Tell and Keough

Motion carries 4 to 3

L. NEW BUSINESS- Consideration and Discussion of:

1. Consideration of: Baker Road Pedestrian Crossing Grant Application

Page # 79-118

2. Discussion of: Next Steps Regarding the Railroad Viaduct Pedestrian Infrastructure

Page # 119-120

3. Discussion of: Community Garden

Page # 121-124

4. Consideration of: Reconciliation of Washtenaw County Road Commission charges to the Village and recommendation to unrestrict remaining reserved funds

Page # 125-128

5. Consideration of: 2009-2010 Budget Amendments

Page # 129-130

M. COUNCIL COMMENTS

N. NON-ARRANGED PARTICIPATION

Same as item F. Those addressing the Council will state their name, and address. This section is limited to 5-minutes per participant or 10-minutes for group representatives.

O. CLOSED SESSION FOR THE PURPOSE OF DISCUSSING PURCHASE OF PROPERTY IN ACCORDANCE WITH MCL 15.268 Sec. 8(d) – if necessary

P. ADJOURNMENT

**BUDGET WORK SESSION – MAY 5, 2010
6:00 p.m. – Copeland Board Room**

DEXTER VILLAGE COUNCIL
CLOSED SESSION
MONDAY, APRIL 12, 2010

AGENDA 4-26-10
ITEM C-1

A. CALL TO ORDER

The meeting was called to order at 5:48pm by President Keough in the Board Room of the Copeland Building at 7714 Dexter Ann Arbor Rd. in Dexter, Michigan

B. ROLL CALL: President Keough

J. Carson	P. Cousins
D. Fisher	J. Semifero
J. Smith	R. Tell

Also attending Council Clerk, Carol Jones

C. MOTION TO GO INTO CLOSED SESSION TO PREPARE FOR THE ANNUAL PERFORMANCE REVIEW OF THE VILLAGE MANAGER IN ACCORDANCE WITH MCL 15.268 SEC. 8(d)

Motion Fisher; support Smith to move into closed session at 5:49 pm to prepare for the Annual Performance Review of the Village Manager.

Ayes: Cousins, Fisher, Smith, Semifero, Tell, Carson and Keough

Nays: None

Motion carries

D. MOTION TO MOVE OUT OF CLOSED SESSION

Motion Smith; support Semifero to move out of closed session at 7:17 pm.

Ayes: Smith, Semifero, Tell, Carson, Fisher, Cousins and Keough

Nays: None

Motion carries

Respectfully submitted,

Carol J. Jones
Clerk, Village of Dexter

Approved for Filing: _____

1000

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DEXTER VILLAGE COUNCIL
REGULAR MEETING
MONDAY, APRIL 12, 2010

A. CALL TO ORDER AND PLEDGE OF ALLEGIANCE

The meeting was called to order at 7:30 by President Keough in the Dexter Senior Center located at 7720 Dexter Ann Arbor Rd. in Dexter, Michigan.

B. ROLL CALL: President Keough

J. Carson	P. Cousins
D. Fisher	J. Semifero
J. Smith	R. Tell

C. APPROVAL OF THE MINUTES

1. Regular Council Meeting – March 22, 2010

Motion Smith; support Carson to approve the minutes of the Regular Council Meeting of March 22, 2010

Unanimous voice vote for approval

D. PREARRANGED PARTICIPATION

None

E. APPROVAL OF THE AGENDA

Motion Smith: support Fisher to approve the agenda with the following changes:

Add additional information under I-4, Village Manager's Report
Add additional information under J-4, Consent Agenda, Dexter Community Schools Drama Department
Add additional item J-5, Consent Agenda, St. Andrew's Church Blood Drive
Add additional information K-3, Old Business-Mill Creek Park Next Steps
Move item L-5 – Consideration of Scope of Services from Orchard, Hiltz & McCliment to complete Baker Road Crosswalk Grant Application to the next item after Approval of the Agenda
and Postpone item K-4, Discussion of Village Office Next Steps until the April 26 Meeting

Unanimous voice vote for approval

L-5 Consideration of: Scope of Services from Orchard, Hiltz & McCliment for Evaluation of Village Crosswalks

Larry Cobler, President of the Dexter School Board, addressed Council regarding the Baker Road crossing and the possible funding through the Chelsea Wellness

Foundation grant. Some work has been done on the plans and will be presented to Council on April 26.

Motion Carson; support Fisher to approve the Scope of Services from Orchard, Hiltz & McCliment to complete the grant application for the Baker Road Pedestrian Crossing Project not to exceed \$4000.

Ayes: Semifero, Tell, Fisher, Carson, Cousins, Smith and Keough
Nays: None
Motion carries

F. PUBLIC HEARINGS

Action on each public hearing will be taken immediately following the close of the hearing

None

G. NON-ARRANGED PARTICIPATION

Chris Savage of 2367 Baker Road, Dexter, referring to himself as an evangelist for community gardens stated that such gardens bring people together and create community communication. Mr. Savage distributed a handout on community gardens.

H. COMMUNICATIONS:

1. Upcoming Meeting List
2. March Citation List
3. Thank You Letter for Participation in MAMSE Conference
4. Census New Construction Program
5. Webster Township Public Hearing Notice
6. Michigan Municipal League – Fiscal Year 2010/2011 Dues
7. Dexter Community Schools – Frequently Asked Questions Regarding the Transportation Study
8. Road Funding Press Release from the Michigan Transportation Team
9. SEMCOG – Ann Arbor / Detroit Rail System Update

I. REPORTS

1. Community Development Manager - Allison Bishop
3rd Quarter Report

Ms. Bishop submits her report as per packet. In addition, Ms. Bishop reported that the Capital Improvement Plan (CIP) will be presented in May and that an issue with the sandwich boards has come up. Ms. Bishop responded to questions regarding trash along Mill Creek (actually in Webster Township); new construction in Westridge and a request to inspect the construction site for safety issues; request to identify some items in the CIP as undetermined or under consideration rather than listing items by a year and she asked for any

input from Council on the CIP. It was also reported that Ms. Bishop will soon begin meeting with the DAPCO Redevelopment sub-committee.

2. Boards, Commissions. & Other Reports-“Bi-annual or as needed”

Huron River Watershed Council Representative – Paul Cousins

Mr. Cousins reported the recent newsletter and cleaning up phosphorus for a cleaner waterway. He mentioned that there will be an opportunity with the border to border trail and stream stabilization to do cleanup at Mill Creek. He also mentioned the means that the Watershed Council receives its money...membership dues, businesses and major corporations, units of government and grants.

3. Subcommittee Reports

a) Website – a report was included in the packet. Staff is very receptive to changes and improvements. A question was raised as to a dollar amount for the website to be included in next year’s budget.

b) Downtown Fire Detection – a report was included in the packet. A question was raised regarding any laws in the state that require fire safety and that it can be done for new construction but more difficult on existing buildings that are retro-fitted.

4. Village Manager Report

Mrs. Dettling submits her report as per packet. In addition Mrs. Dettling mentioned the update on meeting with residents on Ann Arbor Street and the issue about backing out onto the street. The four residents are arranging a meeting to discuss the issue and possible solutions. Mrs. Dettling also gave verbal updates on the following: will be getting the DAPCO Redevelopment team going; three samples of the LED lighting are in place downtown and they are labeled; graffiti has shown up under the Mill Creek bridge and will be working with Customrock to remove it and coat the area; the Washtenaw County Road Commission will meet on April 15 to discuss the pedestrian viaduct access; working with Kurt Augustine to purchase a new sweeper for the Village at a cost around \$80,000; and will be trying to set up a meeting with the Economic Development Committee composed of Jim Smith, Donna Fisher, Carol Jones and Donna Dettling.

5. President’s Report

Mr. Keough submits his report as per packet.

J. CONSENT AGENDA

1. Consideration of: Bills and Payroll in the amount of \$509,359,14
2. Consideration of: Request from the Dexter Area Historical Society and Museum to place four (4) signs in the Village right-of-way from April 16 through May 2 to advertise their Quilt Show

3. Consideration of: Request to place signage in the Village right-of-way advertising the Dexter Farmers Market on Tuesdays and Saturdays from May 8 to October 30
4. Consideration of: Request from Dexter Community Schools to place eleven (11) signs in the Village right-of-way from April 13 to April 25 advertising a play
5. Consideration of: Request from St. Andrew's United Church of Christ to place two (2) signs in the Village right-of-way from April 19 to April 26 and September 20 to September 27

Motion Fisher; support Smith to approve items 1, 2, 3 and 5 of the consent agenda and move item J-4 to item L-10 under New Business.

Unanimous voice vote for approval

At 8:52 p.m. a recess was taken and the meeting re-convened at 8:57 p.m.

K. OLD BUSINESS-Consideration and Discussion of:

1. Consideration of: Cityhood – Recommendation for Legal Services

Motion Tell; support Carson to direct the Village Manager to obtain proposals from other Charter Incorporation Attorneys provided by the Michigan Municipal League.

Ayes: Tell, Carson, Cousins, Smith, Fisher, Semifero and Keough

Nays: None

Motion carries

2. Consideration of: Cityhood – Determination of Boundary for Next Petition Submittal

Motion Semifero; support Carson to instruct staff to work with Orchard, Hiltz & McCliment to establish a new boundary for the Village as presented within the two modified areas.

Ayes: Carson, Cousins, Fisher, Semifero, Tell and Keough

Nays: Smith

Motion carries 6 to 1

3. Discussion of: Mill Creek Park Next Steps

Two proposals were included in the packet, with and without the Jeffords Road extension. Discussion followed on both proposals.

Motion Cousins; support Carson to table item K-3 until after item O.

Ayes: Cousins, Fisher, Smith, Semifero, Tell, Carson and Keough

Nays: None

Motion carries

L. NEW BUSINESS-Consideration of and Discussion of:

1. Consideration of: Downtown Landscaping Bid Award

Motion Carson; support Cousins to hire Creative Lawn and Landscape, LLC for a one year trial period with a three year renewal upon satisfactory performance.

Ayes: Smith, Semifero, Tell, Carson, Fisher, Cousins and Keough

Nays: None

Motion carries

2. Consideration of: Proposal from SME for testing services for the Ann Arbor Street Project

Motion Tell; support Carson to approve the proposal from Soil and Material Engineers (SME) for testing services for the Ann Arbor Street Project not to exceed \$5300.00.

Ayes: Semifero, Tell, Fisher, Carson, Cousins, Smith and Keough

Nays: None

Motion carries

3. Consideration of: Community Garden

Motion Cousins; support Carson to approve the resolution that the Village of Dexter will start and support in 2010 a Community Garden to be located at 7651 Dan Hoey Road and employ Melissa Kesterson as its coordinator with the Village Manager as her supervisor.

Motion Carson; support Semifero to amend the motion to add to the resolution under the auspices of the Farmers Market Committee after the Village of Dexter and change employ to contract with.

Ayes: Tell, Carson, Cousins, Smith, Fisher, Semifero and Keough

Nays: None

Motion carries

Amended Motion

Motion Cousins; support Carson to approve the resolution that the Village of Dexter under the auspices of the Farmers Market Committee will start and support in 2010 a Community Garden to be located at 7651 Dan Hoey Road and contract with Melissa Kesterson as its coordinator with the Village Manager as her supervisor.

Ayes: Carson, Cousins, Fisher, Smith, Semifero, Tell and Keough

Nays: None

Motion carries

4. Consideration of: Scope of Services from Orchard, Hiltz & McCliment for Evaluation of Village Crosswalks

Motion Carson; support Semifero to approve the scope of services from Orchard, Hiltz & McCliment to identify and evaluate the Village crosswalks at a cost not to exceed \$6500.00.

Ayes: Cousins, Fisher, Smith, Semifero, Tell, Carson and Keough

Nays: None

Motion carries

6. Consideration of: Planning Commission recommendation to adopt amendments to Article 17, RD Research and Development District of the Village of Dexter Zoning Ordinance

Motion Tell; support Semifero per Section 23.06, Criteria for Amendment to the Zoning Ordinance Text and the Planning Commission recommendation, the Village Council approves that the proposed amendments to Article 17, Research and Development District, Section 17.02K to include Retail/Showroom as a permitted use and changing special land use Recreation Center to Personal Fitness Center in order to correct problems and create consistency within the ordinance and to help promote implementation of the goals and objectives of the Master Plan.

Ayes: Smith, Semifero, Tell, Carson, Fisher, Cousins and Keough

Nays: None

Motion carries

7. Consideration of: Planning Commission recommendation to approve the Special Land Use Application from Gary Ouillette for the Absolute Fun Inc., an indoor recreation facility at 3219 Broad Street.

Motion Cousins; support Semifero based on the information provided by the applicant and the Planning Commission recommendation, the Village Council approves the special land use application submitted by Gary Ouillette for the Absolute Fun, Inc., an indoor recreation facility, located at 3219 Broad Street.

Ayes: Semifero, Tell, Fisher, Carson, Cousins, Smith and Keough

Nays: None

Motion carries

8. Consideration of: Recommendation to approve Ann Arbor Landscape for Spring 2010 Tree Planting

Motion Cousins; support Carson to approve the bid from Ann Arbor Landscape for Spring 2010 Tree Planting not to exceed \$10,000.00.

Ayes: Tell, Carson, Cousins, Smith Fisher, Semifero and Keough

Nays: None

Motion carries

9. Discussion of: Use of Social Networking Websites (Facebook, Twitter, etc) as a Communication Tool

Motion Smith: support Fisher to postpone discussion on the use of social networking websites as a communication tool.

Ayes: Carson, Fisher, Smith and Semifero

Nays: Cousins, Tell and Keough

Motion carries 4 to 3

10. Consideration of: Request from Dexter Community Schools to place eleven (11) signs in the Village right-of-way from April 13 to April 25 advertising a play

Motion Fisher; support Smith to approve the placement of five (5) signs plus the large sign at Copeland from the Dexter Community Schools from April 13 to April 25 to advertise a play.

Ayes: Cousins, Fisher, Smith, Semifero, Tell, Carson and Keough

Nays: None

Motion carries

M. COUNCIL COMMENTS

Semifero	The Village may want to look at buying lots in Westridge that are under receivership and is the Village following procedures for signage?
Carson	Dexter will be hosting the Chelsea Area Planning Team/Dexter Area Regional Team on April 19 from 7-8:30 at the Dexter Library
Smith	None
Jones	None
Tell	None
Fisher	None
Cousins	Dexter will be hosting the Huron River Watershed Council's Annual Meeting on April 29 at the Dexter Library. Thank you to Jim Carson and Donna Dettling for attending the Bridge Conference. Passed out Arts Alliance bookmarks which highlights their launch of a new website and announced there will be training for the site on the first Tuesday in May at the Dexter Library. Asked the following questions: Does Brenda receive compensation for work at the Farmer's Market; did Council approve size and costs of booths and hours of the market; and was the Farmer's Market Committee asked about participating in the Community Garden?

N. NON-ARRANGED PARTICIPATION

None

O. CLOSED SESSION FOR THE PURPOSE OF DISCUSSING PURCHASE OF PROPERTY IN ACCORDANCE WITH MCL 15.26 Sec. 8(d)

Motion Smith; support Fisher to go into closed session at 11:06 pm to discuss potential purchase of property

Ayes: Smith, Semifero, Tell, Carson, Fisher, Cousins and Keough
Nays: None
Motion carries

Motion Smith; support Tell to leave the closed session at 12:02 am

Ayes: Semifero, Tell, Fisher, Carson, Cousins, Smith and Keough
Nays: None
Motion carries

K-3 Discussion of: Mill Creek Park Next Steps (postponed earlier in the meeting)

Motion Tell; support Cousins to authorize staff to contact the consultants to get a quote to modify the permit application for work on the east side of the Mill Creek stream.

Ayes: Tell, Carson, Cousins, Smith, Fisher, Semifero and Keough
Nays: None
Motion carries

Motion Tell; support Cousins to authorize the negotiations to proceed as directed in closed session.

Ayes: Carson, Cousins, Semifero, Tell and Keough
Nays: Fisher and Smith
Motion carries 5 to 2

P. ADJOURNMENT

Motion Smith; support Fisher to adjourn at 12:04 am.

Unanimous voice vote for approval

Respectfully submitted,

Carol J. Jones
Clerk, Village of Dexter

Approved for Filing: _____

2010 Upcoming Meetings

Board	Date	Time	Location	Website	Village Representative
Washtenaw County Board of Commissioners	4/21/2010	6:45 p.m.	Board Room, Admin Building	http://www.ewashtenaw.org/government/boc/	
Webster Township Planning	4/21/2010	7:30 p.m.	Webster Township Hall	http://www.twp.webster.mi.us/	
Huron River Watershed Council	4/22/2010	5:30 p.m.	1100 N. Main, Suite 210, Ann Arbor	http://www.hrwc.org/	Paul Cousins
Dexter Community Schools Board of Education	4/26/2010	7:00 p.m.	Creekside Intermediate School	http://web.dexter.k12.mi.us/	
Dexter Village Council	4/26/2010	7:30 p.m.	Dexter Senior Center	http://www.villageofdexter.org	
Scio Township Planning	4/26/2010	7:30 p.m.	Scio Township Hall	http://www.twp.scio.mi.us/	
Scio Township Board	4/27/2010	7:00 p.m.	Scio Township Hall	http://www.twp.scio.mi.us/	
Western Washtenaw Area Value Express	4/27/2010	8:15 a.m.	Chelsea Community Hospital		Jim Carson
Dexter District Library Board	5/3/2010	7:30 p.m.	Dexter District Library	http://www.dexter.lib.mi.us/	
Dexter Village Planning Commission	5/3/2010	7:30 p.m.	Senior Center	http://www.villageofdexter.org	Jim Carson
Dexter Village Arts, Culture & Heritage Committee	5/4/2010	7:00 p.m.	Dexter District Library	http://www.villageofdexter.org	Paul Cousins
Washtenaw Area Transportation Study-Technical	5/5/2010	9:30 a.m.	Road Commission Offices	http://www.miwats.org/	Rhett Gronevelt
Village Council Budget Work Session	5/5/2010	6:00 p.m.	Copeland Board Room	http://www.villageofdexter.org	
Washtenaw County Board of Commissioners	5/5/2010	6:45 p.m.	Board Room, Admin Building	http://www.ewashtenaw.org/government/boc/	
Dexter Area Fire Board	5/6/2010	6:00 p.m.	Dexter Township Hall	http://dexterareafire.org/	Ray Tell/Jim Seta
Dexter Area Historical Society	5/6/2010	7:30 p.m.	Dexter Area Historical Museum	http://www.hvcn.org/info/dextermuseum/	
Dexter Community Schools Board of Education	5/10/2010	7:00 p.m.	Creekside Intermediate School	http://web.dexter.k12.mi.us/	
Dexter Village Council	5/10/2010	7:30 p.m.	Dexter Senior Center	http://www.villageofdexter.org	
Scio Township Downtown Development Authority	5/10/2010	12:00 p.m.	Scio Township Hall	http://www.twp.scio.mi.us/	
Scio Township Planning	5/10/2010	7:30 p.m.	Scio Township Hall	http://www.twp.scio.mi.us/	
Scio Township Board	5/11/2010	7:00 p.m.	Scio Township Hall	http://www.twp.scio.mi.us/	

Due to the possibility of cancellations please verify the meeting date with the listed website or the Village Representative

ITEM #1
 AGENDA 4-26-10

AGENDA 4-26-10ITEM 1-2**Courtney Nicholls**

From: Doug Armstrong [darms@med.umich.edu]
Sent: Monday, April 12, 2010 2:15 PM
To: Don Dettling; Loren Yates; Courtney Nicholls; Donna Dettling
Subject: Fwd: Reference: EMW-2009-FC-05433R

Unfortunately, we were not selected for the station grant - I just received this notification today.

Doug

>>> <firegrants@dhs.gov> 4/12/2010 1:52 PM >>>

Name: Douglas, Armstrong
Company: Dexter Area Fire Department
Address: 8140 Main Street
City/State/Zip: Dexter, Michigan 48130
Reference: EMW-2009-FC-05433R

Dear Station Construction Grant (SCG) Applicant:

Thank you for applying for a Fiscal Year (FY) 2009 American Recovery and Reinvestment Act (ARRA, P.L. 111-5) Station Construction Grant (SCG).

The ARRA provided \$210 million for the FY 2009 ARRA SCG Program. The Federal Emergency Management Agency (FEMA) received more than 6,000 applications requesting approximately \$10 billion in Federal funding. Due to the competitiveness of the application process and the limited amount of available funding, less than two percent of those that applied will be awarded. Unfortunately, FEMA was not able to offer funds to many worthy applicants. Many Applicants were not considered because the application did not match up well in relation to the funding priorities and rating criteria for the FY 2009 ARRA SCG Program.

Funding priorities and rating criteria for the evaluation of FY 2009 ARRA SCG Program applications were established based on recommendations from a panel comprised of representatives from nine major fire service organizations. These priorities were included in the FY 2009 ARRA SCG Program Guidance and were reflected in the FY 2009 ARRA SCG application in the form of questions regarding the applicant's organization and community, as well as the proposed project. !

The answers to these questions were the !

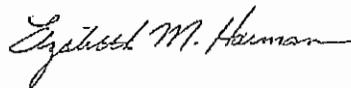
prim ary basis for determining whether an application warranted further evaluation in the peer review stage of the competition. To reach the second level of evaluation (the peer review), priority was given to the following:

1. Applicants whose proposed projects were consistent with the announced funding priorities
2. Communities that have been subject to significant increases in unemployment rates
3. Applicants whose projects could start soon after the award was made
- 4 .Applicants whose projects would positively affect firefighter and public safety in the near term

If you would like a more detailed account of how your application was rated, please register your request at www.firegrantsupport.com/turndowns within 30 days of this notice. FEMA will respond to these requests in t! he order in which they are received

I appreciate your interest in the ARRA SCG Program and look forward to working with you on future homeland security issues.

Sincerely,



Elizabeth M. Harman, Assistant Administrator
Grant Programs Directorate

Electronic Mail is not secure, may not be read every day, and should not be used for urgent or sensitive issues.



Our Mission:
"To Provide a Quality
Educational Experience for all
Students"

Superintendent's Office
Dexter Community Schools
7714 Ann Arbor Street
Dexter, MI 48130

AGENDA 4-26-10
DEXTER COMMUNITY SCHOOLS
RECOGNITION NOTICE
ITEM H-3

Nice Job Note

Thanks! *Paul*

Please recognize or say "THANKS" to:

Dedication
Excellence
eXtra effort
Thank you
Extraordinary
Responsibility

Name: Village Council of Dexter.

For: Thank you for your support of Dexter
Schools AND the STATE MAMSE CONFERENCE
Thank you for helping greet visitors on
opening Day! I SO appreciate all
your support you offer to Dexter Schools.

Signed Jani Brunson Date 3-10-10

Nice Job Notes will be recorded at a B.O.E meetings and a copy will be sent to the person being recognized.





Western Washtenaw Recycling Authority and the City of Chelsea are hosting a....

“County Clean-up Day”

Saturday, May 1st, 2010

9am-2pm

8025 Werkner Rd. Chelsea

at the WWRA MRF

734-475-6160

Acceptable Materials:

- Traditional recyclable materials – glass, cardboard, plastic, paper, scrap metal
 - Motor oil • Yard Waste
 - Freon appliances
- Household hazardous materials – cleaning supplies, motor oil, oil-based paints **Household Garbage Fees Apply!!!!**
 - Furniture • Old tires



A suggested donation of \$10 per car will be accepted. Residents can bring up to 4 tires for free, but will be asked to pay \$5 for each additional tire. Residents can bring 1 of the following items for free: television, washer, dryer, Freon containing appliance or computer. Residents will be asked to pay \$10 for each additional item.

Businesses and out-of-county residents are restricted from attending.

Questions, please call 475-7955 or 475-6160

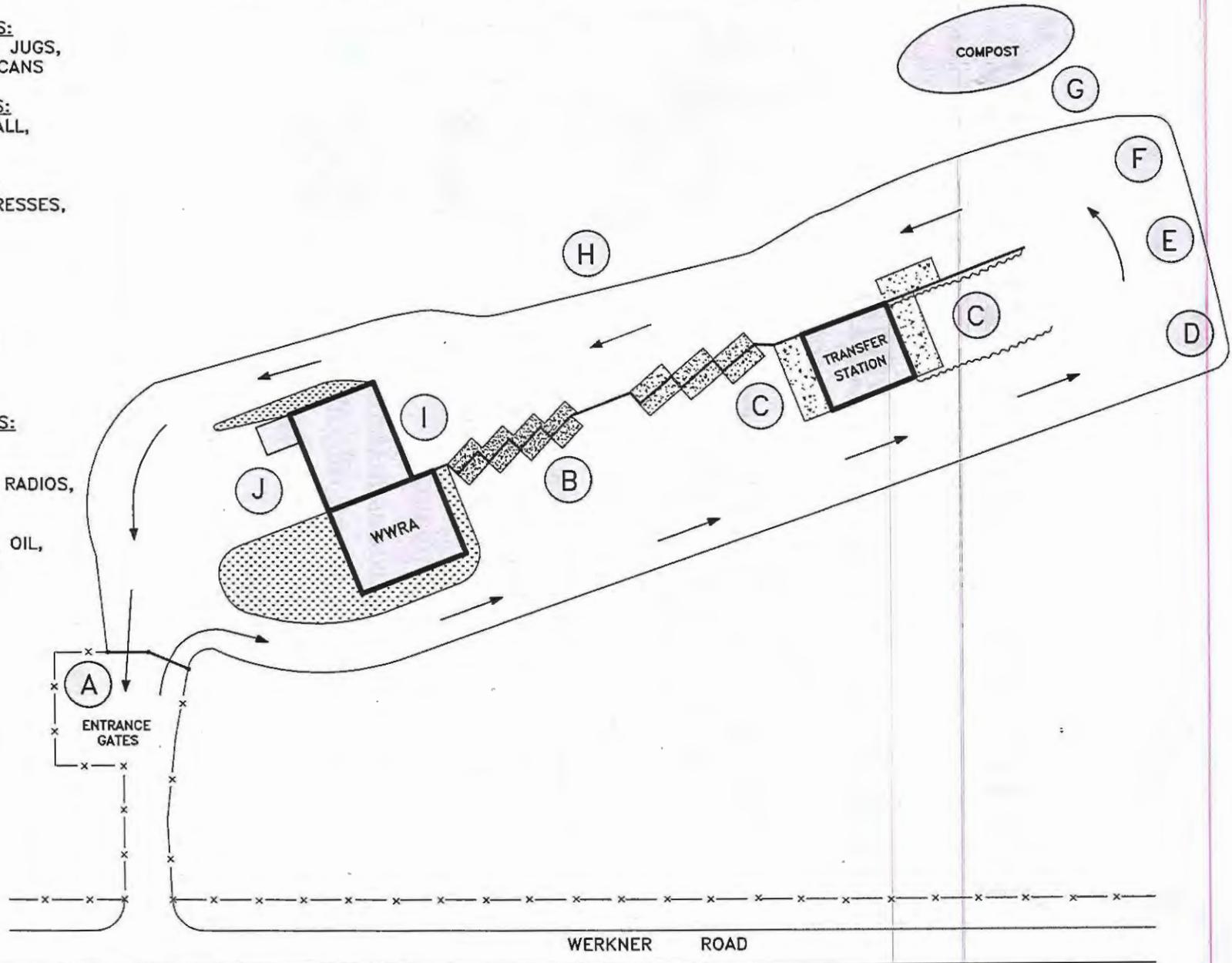


This Clean-up Day is sponsored by Dexter / Lyndon Townships, Washtenaw County and Veolia Arbor Hills

WASHTENAW COUNTY CLEANUP

LEGEND

- A. SMALL RECYCLABLES:
CARDBOARD, MILK JUGS,
NEWSPAPER, TIN CANS
- B. BUILDING MATERIALS:
CONCRETE, DRYWALL,
LUMBER
- C. TRANSFER STATION:
FURNITURE, MATTRESSES,
CARPET
- D. TIRES
- E. SCRAP METALS
- F. FREON APPLIANCES
- G. BRUSH
- H. LARGE RECYCLABLES:
PLASTICS
- I. ELECTRONICS: TV'S, RADIOS,
COMPUTERS
- J. HAZARDOUS: PAINT, OIL,
ANTIFREEZE, ETC.



AGENDA 4-26-10
ITEM 1-5

(Proposed) Minutes of the CAPT/DART Meeting, Monday, March 15th, 2010, at the Sylvan Township Hall.

Members in attendance:

Ed Greenleaf, Lima Twp.,	George Kinzer, City of Chelsea,
Eric Bombery, WATS,	Debbie Freer, Intern,
Jim Carson, Dexter Village,	Daniel Vergun, Intern,
LuAnn Koch, Sylvan Twp.,	Christine Green, Scio Twp.,
Bob Lange, Sylvan Twp.,	Mark Ouimet, Board of Commissioners,
Ann Feeney, City of Chelsea,	Robert Mester, Lyndon Twp..

Handouts for this meeting:

- Partnerships for Change Sustainable Communities, Requests for Grant Proposals.
- Tax Incentives for Historic Buildings.
- Off the interstate: Turning "Blue Highways" Green.

The CAPT/DART meeting came to order by mutual consent around 7:05 PM under the direction of host Bob Lange of Sylvan Township. The two interns present began the conversation with a discussion of goals and objectives. They noted that Master Plans, which they are reviewing, do not always reflect what the particular community actually wants. The Access Plan is intended as a tool to help manage change. It is not intended as a device promoting unwanted change. It is seen as part of the legal legs to pick desired development and shape development regionally for the benefit of the immediate communities.

The conversation briefly proceeded to the three handouts. Jim Carson noted that the Sustainable Communities grant had been discussed earlier and rejected at the time.

The dialogue then returned to the Access Plan, the role of transportation in development, the range and nature of projects involved, and the sorts of funding sources available. One example is the Wellness Foundation, which has grants to promote healthy communities. The roles and natures of historical preservation districts and more narrowly, specific historic designation buildings, was discussed. The conversation frequently touched upon the problems posed by large scale commercial development in areas poorly suited to it. The importance of regional planning of some sort to manage such development was also emphasized. Now is a good time to prepare for such future growth.

While the conversation remained wide ranging and diverse, in general it moved on to issues of how to bring about a coherent Access Plan constructed with an eye to what sorts of access the region really needs. Joint planning and overlay districts were discussed as examples of joint planning and cooperation, as was the Baker Road Corridor Study, involving Scio Township and the Village of Dexter.

The particulars of transportation itself were also raised. Existing transportation systems (WWAVE, AATA) were mentioned, as was the Western Washtenaw Transit Plan, and

the Safe Routes to School Initiative. Roundabouts, signs, historical sites, and the relative ease of getting to work in several adjacent communities were also included in this diverse section of discussions.

The conversation wound down with mention of the Intern visits to Planning Commissions, and the survey they are preparing.

In the For Your information section, Mark Ouimet discussed, in a somewhat more hopeful tone, the County's ongoing budgetary concerns, as well as a Veteran's Dinner, with 12 WWII veterans, which included a discussion of the battle of Iwo Jima. Work proceeds on the Dexter Cedars retirement community. The formal conversation ended with a brief discussion of microbusinesses.

The meeting was adjourned by mutual consent at around 8:45 PM.

The next meeting is scheduled for Monday, April 19th, at the Dexter Library. The meeting may be convened early, at 6:30 PM, because the library closes at 9:00 PM, although this awaits formal confirmation by e-mail nearer the meeting date.

Robert Mester, Lyndon Township.



AGENDA 4-26-10

ITEM I-1

Memorandum

To: Village Council and President Keough
 Donna Dettling, Village Manager
 From: Allison Bishop, AICP, Community Development Manager
 Re: REPORT
 Date: April 26, 2010

PARKS AND RECREATION COMMISSION (PaRC)

2010-2011 Budget Recommendations - The PaRC discussed priority projects and budget for next year and has recommended the attached budget be approved for next year. The project includes re-grading Monument Park to level the 14” differential that resulted in a deep ice rink. The re-grade will help reduce the depth of the water for next years ice rink installation. Other budget recommendations include additional funding for ice rink advertisement, signage and funding to purchase extension brackets and new liner to make the ice rink larger. Other new budget items include funding for the purchase of signage and brochures to place at the Jeffords/Main Plaza to advertise the Village’s plans for development of the Mill Creek Park. Other budget items are the same as last year and include general landscaping, equipment, equipment maintenance and woodchip replacement.

Ice Rink Close Out Discussion – The PaRC discussed the successes and learning experiences from this year’s ice rink. Generally everything went well, however a few adjustments will be made next year to make the experience even better and also to make an effort to support local businesses.

OTHER

Arbor Day Celebration – The Tree Board will be celebrating Arbor Day on April 30th with the rest of Michigan. The celebration will include tree planting along Dexter Ann Arbor Road and Dan Hoey Road on Thursday and Friday, hanging a banner across Main Street to encourage tree planting, and handing out seedlings to local day cares and at the Village Offices. The Village is also coordinating with the Rotary Club which plants trees annually for Arbor Day. The Rotary Club is considering planting about 6 trees along Fifth Street between Central and Broad.

7926 Ann Arbor Street – A site plan has been submitted for 7926 Ann Arbor Street, former Little Gingerbread House, and now owned by an attorney’s office. The plan will be reviewed administratively in accordance with Section 21.06. The plan includes the addition of a driveway and 2 car parking lot and required landscaping. The plan also includes stormwater management measures as required for an increase in impervious surface.

PLANNING COMMISSION

2010-2015 CIP Recommendation – May 3, 2010

CIP Summary Sheet - A revised CIP summary sheet is included for your review. Adjustments have been made to highlight the funding sources over time of a project and separates funding sources so that the project coordination is noted. Project worksheets will continue to be the primary source for the project details.

Mill Creek Park permit revisions – ECT had some scheduling conflicts over the last week and will have permit revision cost estimates to me by tomorrow (Thursday), which I will email out when received.

Please feel free to contact me if you have any questions.
Thank you.



VILLAGE OF DEXTER - PARKS AND RECREATION COMMISSION

8140 Main Street • Dexter, Michigan 48130-1092 • (734) 426-8303 • Fax (734) 426-5614

Memorandum

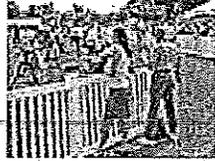
To: ~~Village Council and President Keough~~
From: Allison Bishop, AICP, Community Development Manager
Re: NON CIP FY 10-11 BUDGET REQUESTS
Date: April 26, 2010

On April 20, 2010 the Parks and recreation Commission met to discuss parks budget needs for FY 10-11. The PaRC moved to recommend that Council consider the following budget amounts when adopting the FY 10-11 budget based on the priorities of the PaRC

The following are items to consider for next year's Parks and Recreation Projects. These projects are above and beyond the current plans for Mill Creek Park.

FY 2010-11

- General Landscaping and Equipment Maintenance
 - annuals/planting bed maintenance, bench, trash can repairs
\$500 per Park \$3500.00
 - Equipment Purchases
 - benches, trash cans, etc. \$500 per Park \$3500.00
 - Miscellaneous Expenses/Printed Materials/Workshops \$2000.00
 - An increase is recommended to assist with showcasing and publicizing the improvements happening at Mill Creek Park such as a brochure about funding awards, signage showing park plans, regional trail connections, thank you for public involvement, etc.
 - Ice Rink – Extension kit to make rink larger, including new liner \$1500.00
 - Portable Event Fencing (reusable and replaces orange construction fencing, helps define an entrance and will assist is notification of rules, regulations, closures, etc)(example attached) \$5000.00
 - Maintenance \$1500.00
 - Installation/Disassembly \$3000.00
 - Additional Signage (A-frame, professional, banner) \$750
 - Re-grade Monument Park to reduce 14" differential \$2000.00
 - Woodchip replacement (Warrior Creek and Community Park) \$4000.00
- TOTAL \$26,750.00**



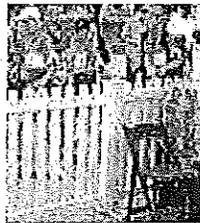
Signature Upscale Special Event Panels Signature Fencing is the world's premier portable fencing for special events and crowd control. From PGA tournaments to NASCAR tracks and from Walt Disney World to Busch Gardens and the San Diego Zoo, Signature PVC picket fencing has proven itself at thousands of events worldwide. It is the perfect upscale choice to spice up your next event and create the right image for your facility.

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- Attractive, classic white, expertly crafted and uniform panels are appealing from all points-of-view. Signature panels are a welcome alternative to traditional, heavy, wood or metal barricades. Freestanding Signature panels delineate traffic flow while enhancing the image of your event and facility.
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tools and with a minimum amount of labor. Signature panels utilize shock cord connectors hidden under caps. Panels lock together quickly and easily for increased stability and decorative caps are attached to prevent loss during set-up and tear-down.

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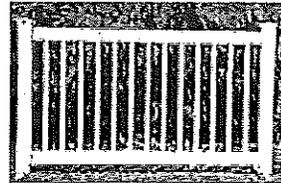
EVENT FENCING

SIGNATURE FENCING

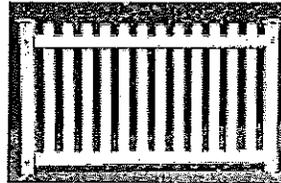
Frame: UV Inhibited, Titanium Dioxide additive, high impact, compounded PVC frame and fittings.

SP01	6ft Long x 42" H Traditional Style Panel, 27lbs.	\$106 \$109 per panel
SP02	6ft Long x 42" H Picket Style Panel, 29lbs.	\$112 \$109
SP06	6ft Long x 42" H Lattice Style Panel, 28lbs.	\$109 \$109
SP03	6ft Long x 42" H Display Style Panel, 32 lbs.	
SP04	6ft Long x 32" H Traditional Style Panel, 24lbs.	
SP05	6ft Long x 32" H Picket Style Panel, 24lbs.	
SP07	6ft Long x 32" H Lattice Style Panel, 25lbs.	

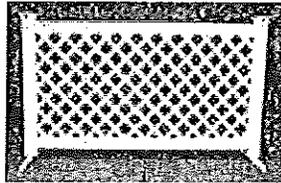
Available in multiple styles and heights



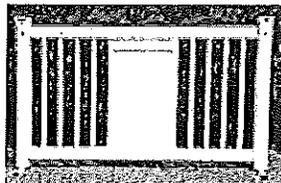
Traditional Style



Picket Style



Lattice Style



Display Style: Add your own graphics to personalize your event

AGENDA 4-26-10

ITEM I-2

**Treasurer/Finance Director's Report to Council
Fiscal Year 2009/2010
Third Quarter**

I am pleased to present you with the Treasurer/Finance Director's Report to Council for the Third Quarter of Fiscal Year 2009/2010.

In this report I will give Council a more detailed view of this department's activities, as well as an overview of the Village's financial outlook. As always, if you have any questions, please call me. I would be happy to sit down with you.

Department Activities

2009 Village Taxes

The Village tax season ended in February. Even with the problems in the housing market, the Village once again had a good collection rate. 95% of real property and 98% of personal property taxes have been collected by the end of this quarter. Delinquent real property has been turned over to the County Treasurer for payment, and there have been some personal property payments received in April so that collection rate will improve.

Fiscal Year 2009/2010 Audit

I would like to ask Council's permission to negotiate with our current auditing firm for a one year extension of our five year agreement. This would allow us to put into place some controls for the time-line of the audit to see how this would work moving forward, since we have been happy with the overall performance of our auditors except for timeliness issue. Then next year we could either go out for bids or negotiate a multi-year agreement with our current firm, depending on the results of the 09/10 audit.

Additionally, we will have to get a quote from the auditors for a single audit, which will be required as a part of the DWRP and SRF projects. This is a federal requirement, and we have done them in the past as a part of the Rural Development projects.

Investment Policy

Attached to this report is a proposed revision to the Village's Investment Policy. When I originally wrote the policy, my intention was to make it as broad as possible so as to not tie the hands of the investment officer. However, with what has happened in the investment markets over the past few years, I have

rethought this position. This proposed policy has considerably tightened what the investment officer can invest in, and has removed some language to make the overall policy cleaner and more understandable. I have also removed the procedures portion of the original policy so that they can be administered separately.

The other major change in this policy is the establishment of a Finance Committee. ~~The purpose of this committee would be one of oversight.~~ Although our internal controls are adequate from an auditing perspective, I feel that they can be improved. I would like this committee to meet quarterly to review banking transactions in greater detail than what is provided in my report to Council. This would include individual transfers, ACH and other transactions made during the quarter as well as a summary of bank reconciliations. Also, this committee would provide the investment officer with a gut check on whether or not the investment activities are going in the right direction as well as whether the investment procedures are working in actual practice. I would like at least three members, including myself, with whatever make up Council sees fit.

Village Website

I have begun to work with the Website Committee on upgrades to the Village's website. I am hoping to have some improvements made in the next month or so that will be apparent to the user.

Education and Committee Memberships

- I have been assigned as a mentor by the Michigan Government Finance Officers Association to another Village Treasurer. I am currently assigned to two treasurers, and have just completed my assignment with a third.
- I have been appointed as a budget reviewer for the Government Finance Officers Association's Distinguished Budget Award program. This is the award that the Village of Dexter received for the first time for our current budget. I have reviewed two communities so far, one in Texas and one in Florida, and am in the process of reviewing one in Pennsylvania.
- I am also a current member of the Michigan Municipal Treasurer Association's Education Committee.

Fiscal Year 2009/2010 Third Quarter Revenues and Expenditures

The Revenue/Expenditure Report is used to track how our revenue and expenditures compare to our budget. A general rule of thumb is that each quarter represents 25% of the budget, although certain departments may spend all of their budget at one time. I will give you an overview of the different funds, and then I will detail areas of concern.

The following is a summary of the revenues and expenditures for the Third Quarter:

		QTD Actual	% of Budget
Revenue		\$ 2,323,614.70	80.1%
Expenditures		\$ 1,926,606.60	65.2%
	Village Council	\$ 37,479.36	60.5%
	Village Manager	\$ 208,539.89	74.9%
	Finance Department	\$ 13,156.01	112.4%
	Attorney	\$ 5,207.00	13.0%
	Village Clerk	\$ 2,598.00	36.1%
	Village Treasurer	\$ 72,258.39	70.9%
	Buildings & Grounds	\$ 43,706.95	74.2%
	Village Tree Program	\$ 5,599.35	17.0%
	Law Enforcement	\$ 374,369.35	69.2%
	Fire Department	\$ 253,140.29	79.1%
	Planning Department	\$ 81,447.82	67.4%
	Zoning Board of Appeals	\$ 195.00	17.7%
	Dept of Public Works	\$ 145,730.32	65.8%
	Downtown Public Works	\$ 51,224.95	65.3%
	Storm Water	\$ 3,509.50	58.5%
	Engineering	\$ 12,670.00	77.7%
	Municipal Street Lights	\$ 42,884.05	75.2%
	Solid Waste	\$ 333,810.96	63.6%
	Parks & Recreation	\$ 99,039.15	48.8%
	Long-Term Debt	\$ 33,903.75	26.4%
	Insurance & Bonds	\$ 77,048.50	83.3%
	Contributions	\$ 16,499.97	71.0%
	Contingencies	\$ 12,588.04	48.2%
	Transfers Out	\$ -	0.0%

Revenue is on track. In the fourth quarter we will be receiving the balance of the real property tax revenue from Washtenaw County.

A majority of expenditures are at or near benchmark. The Finance Department is over budget due to bank fees from TCF. They charged us a substantial amount in January, and then smaller amounts in February and March. I am meeting with their cash management director and staff on April 29th to discuss ~~these fees as well as future fees. Because this departmental overage could~~ change as a result of this meeting, I am not submitting an amendment for it at this time.

Four large General Fund amendments are being submitted for Council's consideration at this time. The first is for Department 336 - Fire Department. An increase of \$32,000 is necessary to cover the increase in contracted services from the Dexter Area Fire Department. The second is an increase of \$6,000 to the health care line in Department 441 - DPW to cover a previously uncovered employee. The third is \$45,000 under transfers out for the bridge project costs that are mentioned in Donna Dettling's memo. The final one is for \$99,000 to reflect the transfer in from the Downtown Development Authority for bridge costs, which was also covered in Ms. Dettling's memo. This increased revenue will offset the expenditure amendments that need to be made.

I am also submitting various small, clean-up amendments to reflect actual trends more accurately, and to add the codification project.

Fund 202 - Major Streets Fund				
			QTD Actual	% of Budget
Revenue			\$ 472,263.41	92.1%
Expenditures			\$ 423,406.58	82.6%
	Administration		\$ 32.83	32.8%
	Contracted Road Construction		\$ 53,488.65	67.7%
	Routine Maintenance		\$ 301,531.60	93.2%
	Traffic Services		\$ 18,555.25	58.5%
	Winter Maintenance		\$ 49,798.25	73.1%
Fund 203 - Local Streets Fund				
			QTD Actual	% of Budget
Revenue			\$ 526,381.73	98.2%
Expenditures			\$ 464,757.75	86.7%
	Administration		\$ 171.76	171.8%
	Contracted Road Construction		\$ 274,359.23	98.3%
	Routine Maintenance		\$ 138,252.36	85.4%
	Traffic Services		\$ 8,194.16	38.3%
	Winter Maintenance		\$ 43,780.24	68.7%
Fund 204 - Municipal Streets Fund				
			QTD Actual	% of Budget
Revenue			\$ 585,903.10	100.7%
Expenditures			\$ 751,310.53	92.2%
	Administration		\$ 4,310.53	11.2%
	Transfers Out		\$ 747,000.00	96.2%

Amendments are being presented for the bridge project. Towards the end of the fiscal year, amendments will need to be made to reflect where DPW employees actually performed work as opposed to budgeted. This is the reason that some of the departments are higher than benchmark. The Administration department in Fund 203 is over due to the bank fee issue, and will be handled in the same manner as detailed in the General Fund.

Fund 590 - Sewer Fund				
			QTD Actual	% of Budget
Revenue			\$ 981,781.88	79.3%
Expenditures			\$ 587,722.94	56.5%
	Administration		\$ 3,788.91	4.2%
	Sewer Utilities		\$ 462,842.40	69.0%
	Long-Term Debt		\$ 107,622.63	64.1%
	Contingencies		\$ -	0.0%
	Capital Improvements		\$ 13,469.00	13.5%
Fund 591 - Water Fund				
			QTD Actual	% of Budget
Revenue			\$ 598,966.54	78.6%
Expenditures			\$ 404,105.07	53.1%
	Administration		\$ 2,399.32	2.7%
	Water Utilities		\$ 241,787.55	62.5%
	Long-Term Debt		\$ 145,240.00	76.3%
	Contingencies		\$ -	0.0%
	Capital Improvements		\$ 14,678.20	18.3%

Sewer and water look good at this time. I am presenting a budget amendment to show the reimbursement for prior year expenditures for the SRF and DWRP projects.

Miscellaneous Funds

The miscellaneous funds are good at this time.

**Village of Dexter
Cash Accounts**

General Ledger Name	Bank & Account Name	Purpose	Balance 03/31/10	Status of Cash
General Fund				
Cash	TCF & National City Pooled	General operating	\$ 247,705.06	Unrestricted
Chelsea Bank CD	Chelsea Bank	General operating	\$ 203,789.39	Unrestricted
National City Bank CD	National City Bank	General operating	\$ 256,854.77	Unrestricted
CSB Investments Money Market	Chelsea Bank	General operating	\$ 272,879.98	Unrestricted
Comerica Bank CD	Comerica Bank	General operating	\$ 258,847.22	Unrestricted
Building Reserve Account	TCF Pooled	Reserved for future building project	\$ 207,198.36	Restricted
Main Street Bridge Project	TCF Pooled	Bridge project	\$ 177,924.85	Restricted
Petty Cash	Office	Small cash purchases	\$ 100.00	Unrestricted
Park Fund	Nat City Parks & Recreation	General parks use	\$ 12,969.23	Restricted
Tree Replacement Program	Nat City Parks & Recreation	Reserved for tree related activities	\$ 21,155.82	Restricted
Matching Funds for Park Grants	TCF Pooled	Reserved for grant match	\$ 48,000.00	Restricted
Property Tax Savings	TCF Property Tax Savings	Clearing account for undistributed tax collections	\$ 286,583.69	Restricted*
Property Tax Checking	TCF Property Tax Checking	Used to distribute taxes and make refunds	\$ 958.19	Unrestricted
Voluntary Public Parking	TCF Pooled	Reserved for parking activities	\$ 10,004.78	Restricted
Facilities Bond Debt	National City Bank	Debt retirement	\$ 38,284.96	Restricted
Subtotal Unrestricted			\$ 1,241,134.61	
Subtotal Restricted			\$ 802,121.69	
Total General Fund			\$ 2,043,256.30	

*This account contains undistributed taxes collections

Major Streets Fund

Cash	TCF Pooled	General operating for major streets activities	\$ 8,888.85	Unrestricted
Cash - Savings	TCF Major & Local Streets	General operating for major streets activities	\$ 55,226.57	Unrestricted*
5th/3rd Bank CD	Fifth Third Bank	General operating for major streets activities	\$ 202,581.35	Unrestricted**
Subtotal Unrestricted			\$ 64,115.42	
Subtotal Restricted			\$ 202,581.35	
Total Major Streets Fund			\$ 266,696.77	

*These funds come from the State in the form of Act 51 payments. I move money to the cash (pooled) account as needed. If we need more than what is available in this account, I will transfer funds from the Municipal Streets accounts, which is part of the budget.

**This is the reimbursement for the Ann-Arbor Street project, which must be used in Major Streets.

Village of Dexter
Cash Accounts

General Ledger Name	Bank & Account Name	Purpose	Balance 03/31/10	Status of Cash
Local Streets Fund				
Cash	TCF Pooled	General operating for major streets activities	\$ 22,027.85	Unrestricted
Cash - Savings	TCF Major & Local Streets	General operating for major streets activities	\$ 26,108.32	Unrestricted*
ROW Account (Pooled)	TCF Pooled	Reserved for ROW activities	\$ 67,296.56	Restricted
Dexter Crossings Streets	TCF Pooled	Reserved for Dexter Crossings street work	\$ -	Restricted
Subtotal Unrestricted			<u>\$ 48,136.17</u>	
Subtotal Restricted			<u>\$ 67,296.56</u>	
Total Local Streets Fund			<u>\$ 115,432.73</u>	

*These funds come from the State in the form of Act 51 payments. I move money to the cash (pooled) account as needed. If we need more than what is available in this account, I will transfer funds from the Municipal Streets accounts, which is part of the budget.

Municipal Streets Fund

Cash	TCF Pooled	Available for transfer to Major & Local Streets	\$ 60,376.64	Unrestricted
CDARS CD/CSB Investments	Chelsea State Bank	Available for transfer to Major & Local Streets	\$ 500,000.00	Unrestricted
Subtotal Unrestricted			<u>\$ 560,376.64</u>	
Subtotal Restricted			<u>\$ -</u>	
Total Municipal Streets Fund			<u>\$ 560,376.64</u>	

Streetscape Debt Service Fund

Cash	TCF Pooled	Tax collections for GO Bond payments	\$ 132,792.62	Restricted
Streetscape Debt Retire	Nat City Streetscape	Special Assessments for bond payments	\$ 70,754.74	Restricted
Subtotal Unrestricted			<u>\$ -</u>	
Subtotal Restricted			<u>\$ 203,547.36</u>	
Total Streetscape Debt Service Fund			<u>\$ 203,547.36</u>	

Village of Dexter
Cash Accounts

General Ledger Name	Bank & Account Name	Purpose	Balance 03/31/10	Status of Cash
Special Projects Fund				
Cash	TCF Pooled	Reserved for facilities improvements	\$ -	Restricted
2007 Bond Money Market	Fifth-Third Bank	Reserved for facilities improvements	\$ 26,819.46	Restricted
Subtotal Restricted			<u>\$ 26,819.46</u>	
Total Special Projects Fund			<u>\$ 26,819.46</u>	
Equipment Replacement Fund				
Cash	TCF Pooled	Reserved for vehicle expenses including capital p	\$ 217,009.69	Restricted
Subtotal Restricted			<u>\$ 217,009.69</u>	
Total Equipment Replacement Fund			<u>\$ 217,009.69</u>	
Sewer Enterprise Fund				
Cash	TCF Pooled	Sewer operating	\$ 85,352.94	Unrestricted
University Bank CD - Taps	University Bank Ann Arbor	Sewer tap-in fees	\$ 251,857.40	Unrestricted
RD Sewer Bond Reserve	Nat City RD Sewer Bond	Reserved for RD Sewer final year bond payment	\$ 176,096.89	Restricted
RD Sewer Repair & Improve	Nat City RD Sewer R&I	Reserved for infrastructure & equipment replacem	\$ 34,599.25	Restricted
Sewer Tap Fees Account	TCF Sewer & Water	Sewer tap-in fees	\$ 419,797.81	Unrestricted
Subtotal Unrestricted			<u>\$ 757,008.15</u>	
Subtotal Restricted			<u>\$ 210,696.14</u>	
Total Sewer Enterprise Fund			<u>\$ 967,704.29</u>	

Village of Dexter
Cash Accounts

General Ledger Name	Bank & Account Name	Purpose	Balance 03/31/10	Status of Cash
Water Enterprise Fund				
Cash	TCF Pooled	Water operating	\$ 393,502.78	Unrestricted
Bank of Ann Arbor CD	Bank of Ann Arbor	Water tap-in fees	\$ 251,390.28	Unrestricted
RD Water Debt Retirement	Nat City RD Water Debt	Reserved for RD Water bond payments	\$ 107,366.56	Restricted
RD Water Bond Reserve	Nat City RD Water Bond	Reserved for RD Water final year bond payment	\$ 153,522.82	Restricted
RD Water Repair & Improve	Nat City RD Water R&I	Reserved for infrastructure & equipment replacem	\$ 36,546.96	Restricted
Water Tap Fees Account	TCF Sewer & Water	Water tap-in fees	\$ 182,967.80	Unrestricted
Subtotal Unrestricted			\$ 827,860.86	
Subtotal Restricted			\$ 297,436.34	
Total Water Enterprise Fund			\$ 1,125,297.20	
Trust & Agency Fund				
Performance Guarantees	TCF Performance Guarantees	Escrows for development bonds such as tree bon	\$ 35,037.90	Restricted
Site Plan Review	TCF Pooled	Escrows for payment of development related fees	\$ 22,964.92	Restricted
Tree Escrow	TCF Pooled	Escrows for Tree Replacement	\$ -	Restricted
Subtotal Unrestricted			\$ -	
Subtotal Restricted			\$ 58,002.82	
Total Trust & Agency Fund			\$ 58,002.82	
Retiree Health Care Fund				
Cash	Mers	Funds reserved for OPEB	\$ 230,016.85	Restricted
Subtotal Unrestricted			\$ -	
Subtotal Restricted			\$ 230,016.85	
Total Trust & Agency Fund			\$ 230,016.85	
Payroll Fund				
Cash	TCF Payroll	Funds reserved for payment of accrued benefits	\$ 8,237.72	Restricted
Subtotal Unrestricted			\$ -	
Subtotal Restricted			\$ 8,237.72	
Total Trust & Agency Fund			\$ 8,237.72	
Total Unrestricted			\$ 3,498,631.85	
Total Restricted			\$ 2,323,765.98	
Grand Total Cash			\$ 5,822,397.83	

Village of Dexter
Cash Accounts

Summary of General Funds Available for Non-Operational Use

General Fund Unrestricted	\$ 1,241,134.61
15% Fundbalance	\$ (430,822.50)
Expected revenue (based on budget)	\$ 578,685.30
Expected expenditures (based on budget)	\$ (1,026,843.40)
<u>Available Unrestricted</u>	<u>\$ 362,154.01</u>
<u>Restricted for Parks</u>	<u>\$ 34,125.05</u>
<u>Restricted for Bridge Project</u>	<u>\$ 177,924.85</u>
<u>Restricted for Equipment</u>	<u>\$ 217,009.69</u>
<u>Restricted for Facilities (Includes Special Projects Fund accounts)</u>	<u>\$ 234,017.82</u>
<u>Restricted for Public Parking</u>	<u>\$ 10,004.78</u>
<u>Restricted for Grant Match</u>	<u>\$ 48,000.00</u>

**Village of Dexter
Washtenaw County, Michigan
Investment Policy**

1.0 Mission Statement:

It is the policy of the Village of Dexter ("the Village") to invest public funds in a manner which will provide the maximum security with best investment return, while meeting the daily cash flow demands of the Village and conforming to all federal, state and local statutes governing the investment of public funds.

2.0 Scope

This investment policy applies to all financial assets of the Village, including those of discreet component units such as the Downtown Development Authority ("DDA"). Except for certain designated debt retirement and savings accounts, the Village will consolidate cash balances from all funds to maximize investment earnings. Investment income will be allocated to the various funds based on their respective participation and in accordance with generally accepted accounting principles. These funds are accounted for in the Village's Comprehensive Annual Financial Report and include:

2.1 Funds Included in this Policy

- 2.1.1 General Fund (Fund 101)
- 2.1.2 Major Streets Fund (Fund 202)
- 2.1.3 Local Streets Fund (Fund 203)
- 2.1.4 Municipal Streets Fund (Fund 204)
- 2.1.5 Downtown Development Authority Fund (Fund 248)
- 2.1.6 Debt Retirement Fund (303)
- 2.1.7 DDA Debt Fund (394)
- 2.1.8 Equipment Replacement Fund (402)
- 2.1.9 DDA Project Fund (494)
- 2.1.10 Sewer Fund (590)
- 2.1.11 Water Fund (591)
- 2.1.12 Any new fund created by the Village, unless specifically exempted by the Village Council. This includes temporary construction funds.

2.2 Funds Excluded from this Policy

- 2.2.1 Trust and Agency Fund (701): Trust and agency deposits do not earn interest income.
- 2.2.3 Retiree Health Care Fund (736): The Village's other post retirement benefits ("OPEB") funds are invested with the Michigan Municipal

League's Health Care Funding Vehicle. Investments may be made in conformance with the Uniform Resolution establishing the OPEB fund, which was approved by the Village Council on January 26, 2009.

2.2.4 Payroll Fund (750): The Payroll Fund does not earn interest income.

2.2.5 Retirement/Pension Fund: The Village's retirement/pension funds are invested with the Michigan Municipal Employees Retirement System. Their Investment Policy may be reviewed on their website at www.mersofmich.com.

3.0 Standards of Care

3.1 Prudence

Investments shall be made with judgment and care - under circumstances then prevailing - which persons of prudence, discretion, and intelligence exercise in the management of their own affairs, not for speculation, but for investment, considering the probable safety of their capital as well as the probable income to be derived.

The standard of prudence to be used by investment officials shall be the "prudent person" standard and shall be applied in the context of managing an overall portfolio. Investment officers acting in accordance with written procedures and the investment policy, and exercising due diligence, shall be relieved of personal responsibility for an individual security's credit risk or market price changes, provided deviations from expectations are reported in a timely fashion and appropriate action is taken to control adverse developments.

3.2 Ethics and Conflicts of Interest

Officers and employees involved with in the investment process shall refrain from personal business activity that could conflict with the proper execution and management of the investment program, or that could impair their ability to make impartial decisions. Employees and investment officials shall disclose to the Village Manager any material interests in financial institutions with which they conduct business. They shall further disclose any personal financial/investment positions that could be related to the performance of the investment portfolio. Employees and officers shall refrain from undertaking personal investment transactions with the same individual with whom business is conducted on behalf of the Village.

3.3 Delegation of Authority

Authority to manage the Village's investment program is granted to the Treasurer, hereinafter referred to as the Investment Officer. This authority is derived from the following: The General Law Village Act, 1895 PA 3, as amended, and the Village of Dexter Code of Ordinances. Responsibility for the operation of the investment program is hereby delegated to the investment officer, who shall act in accordance with established written procedures and internal controls for the operation of the investment program consistent with this investment policy.

A Finance Committee shall be established to provide internal control as well as a broad oversight of investment activities and procedures. This committee shall consist of three members appointed by the Village Council, including the Investment Officer.

Procedures shall be developed by the Investment Officer and reviewed as necessary by the Finance Committee. They should include references to the following: safekeeping, investment accounting including internal control, wire transfer agreements, banking services, and depository agreements.

No person may engage in an investment transaction except as provided under the terms of this policy and the procedures established by the Investment Officer. In the event that investment activities are delegated by the Investment Officer to other staff member(s), ultimate responsibility for the transactions shall remain with the Investment Officer.

4.0 Objectives

The primary objectives, in priority order, of the Village's investment activities are safety, liquidity, and return on investment.

4.1 Safety

Safety of principal is the foremost objective of the investment program. Investments of the Village shall be undertaken in a manner that seeks to ensure the preservation of capital in the overall portfolio. To attain this objective, the Village will diversify by investing funds among a variety of investment types and financial institutions.

4.1.1 Credit Risk

The Village will minimize credit risk, the risk of loss due to the failure of the financial institution, security issuer or backer, by:

- Limiting investments to the safest types;
- Researching the stability and ratings of the financial institutions, broker/dealers, and advisors with which the Village will do business;
- Diversifying the investment portfolio so that potential losses will be minimized.

4.1.2 Interest Rate Risk

The Village will minimize the risk that the market value of securities in the portfolio will fall due to changes in general interest rates, by:

- Structuring the portfolio so that investments mature to meet cash requirements for ongoing operations, thereby avoiding the need to terminate them prior to maturity;
- Investing operating funds primarily in vehicles with limited maturities as set forth in paragraph 7.2.

4.2 Liquidity

The investment portfolio shall remain sufficiently liquid to meet all operating requirements that may be reasonably anticipated. This is accomplished by structuring the portfolio so that maturities are concurrent with anticipated cash flow demands. A portion of the portfolio may be placed in money market mutual funds or local government investment pools which offer same-day liquidity for short-term funds.

4.3 Return on Investment

The Village's investment policy shall be designed with the objective of attaining a market rate of return throughout budgetary and economic cycles, taking into account this policy's safety and liquidity requirements. Investments shall not be redeemed or sold prior to maturity with the following exceptions:

- A security with declining credit may be sold early to minimize loss of principal;
- Unforeseen circumstances require that non-liquid investments be terminated in order to provide emergency cash flow.

5.0 Safekeeping and Custody

5.1 Authorized Financial Dealers and Institutions

The Investment Officer will maintain a list of authorized financial institutions and broker/dealers. This list will be established based on the guidelines set forth in paragraph 4.1.1 of this policy.

All financial institutions and broker/dealers who desire to become qualified for investment transactions must supply the following (as appropriate):

- Audited financial statements;
- Proof of National Association of Securities Dealers (NASD) certification;
- Proof of state registration;
- Certification of having read, understood and agreed to compliance with the Village's investment policy.

An annual review of the financial condition and registration of qualified financial institutions and broker/dealers will be conducted by the investment officer. A current audited financial statement is required to be on file for each financial institution and broker/dealer in which the Village invests.

5.2 Internal Controls

The investment officer is responsible for establishing and maintaining an internal control procedure designed to ensure that the Village is reasonably assured of being protected from loss, theft or misuse. The concept of reasonable assurance recognizes that (1) the cost of a control should not exceed the benefits likely to be derived and (2) the valuation of costs and benefits requires estimates and judgments by management.

Accordingly, the investment officer shall establish a process for quarterly review of internal controls by the Finance Committee to assure compliance with investment policies and procedures. In addition, internal controls shall be reviewed by the Village's independent auditor as a part of the annual comprehensive audit.

The internal control investment procedures shall address the following points:

- Control of collusion
- Separation of transaction authority whenever practical
- Custodial safekeeping
- Avoidance of physical delivery mature investments
- Written authority for who is authorized to make transactions
- Written confirmation of all forms of investment transactions

6.0 Suitable and Authorized Investments

6.1 Investment Types

The following investments will be permitted by this policy and are those defined by state and local law where applicable:

- a. U.S. government obligations, U.S. government agency obligations, and U.S. government instrumentality obligations, which have a liquid market with a readily determinable market value;
- b. Certificates of deposit and other evidences of deposit at financial institutions, banker's acceptances, and commercial paper, rated in the higher tier (e.g., A-1,P-1,F-1, or D-1 or higher) by a nationally recognized rating agency;
- c. Investment-grade obligations of state, provincial and local governments and public authorities;
- d. Money market mutual funds regulated by the Securities and Exchange Commission and those portfolios consist only of dollar-denominated securities;
- e. Local government investment pools, either state-administered or through joint powers statutes and other intergovernmental agreement legislation; and
- f. Certificates of Deposit through the CDARS program as authorized by Michigan statute.

Investment in derivatives are not allowed.

6.2 Collateralization

Collateralization is not required by Michigan Public Act 20, however if it is available under the CDARS program it should be utilized.

6.3 Repurchase Agreements

Repurchase agreements are not allowed.

7.0 Investment Parameters

7.1 Diversification

The investments shall be diversified by:

- Avoiding over concentration in any one financial institution, broker/dealer, or specific security issuer (excluding U.S. Treasury securities),
- Limiting investments that have higher credit risks,
- Varying investment maturities; and
- Continuously investing a portion of the portfolio in readily available funds such as local government investment pools, money market funds or other approved short-term funding vehicles to ensure that appropriate liquidity is maintained.

7.2 Maximum Maturities

To the extent possible, the Village shall attempt to match its investments with anticipated cash flow requirements. The Village shall adopt weighted average maturity limitations (which often range from 90 days to 3 years), consistent with the investment objectives.

Reserve funds and other funds with longer-term investment horizons may be invested in securities exceeding five (5) years if the maturity of such investments are made to coincide as nearly as practicable with the expected use of funds. The intent to invest in longer maturities shall be disclosed in writing to the Village Council or DDA Board prior to making the investment.

8.0 Reporting

8.1 Methods

The investment officer shall prepare an a quarterly investment report that provides the status of the current investment portfolio. This report will be prepared in a manner which will allow the Village Council to ascertain whether investment activities during the reported period have conformed to the investment policy. The report will include ~~the following:~~ a listing

of individual investments held at the end of the reported period; the distribution of investments across funds, in the case of pooled and other shared accounts; a listing of investment by Maturity Date; and the percentage of the total portfolio which each type of investment represents.

The Finance Committee shall meet quarterly to review the Investment Officer's report and any significant underlying transactions as a part of their review of internal controls.

8.2 Performance Standards

The investment portfolio will be managed in accordance with the parameters specified within this policy. The portfolio should obtain a market average rate of return during a market/economic environment of stable interest rates.

9.0 Policy Considerations

9.1 Exemption

Any investment currently held that does not meet the guidelines of this policy shall be exempted from the requirements of this policy. At maturity or liquidation, such monies shall be reinvested only as provided by this policy.

9.2 Amendments

This policy shall be reviewed on an as-needed basis, but no longer than every five years. Any changes must be approved by the Village Council.

SVILLAGE OF DEXTERddettling@villageofdexter.org

8140 Main Street Dexter, MI 48130-1092 Phone (734)426-8303 ext 11 Fax (734)426-5614

MEMO

To: President Keough and Council Members
From: Donna Dettling, Village Manager
Date: April 20, 2010
Re: Village Manager Report April 26, 2010

1. Meeting Review:

- April 7th – Wellhead Protection Team Meeting
- April 8th – Progress meeting Water Improvements
- April 8th – Progress meeting Sewer Improvements
- April 9th – President Keough updates
- April 12th – Council Meeting
- April 13th – Staff Meeting
- April 13th – Jennifer Doemland, Downtown Landscape Contract Walkthrough
- April 15th – DDA Meeting
- April 15th – WCRC Viaduct Meeting
- April 16th – Mary Marshall review Safe Routes to School program
- April 19th – DDA Budget Meeting, Gary V. Tom C, Marie S.
- April 20th – Staff Budget Meeting

2. Upcoming Meeting Review:

- April 21st – Meet with Residents on Ann Arbor Street re: Project/Parking
- April 21st – Closed Work Session Performance Review
- April 22nd – Progress meeting Water Improvements
- April 22nd – Progress meeting Sewer Improvements
- April 22nd – Melissa Kesterson re: Community Garden
- April 23rd – Chamber Annual Dinner
- April 28th – Closed Session Manager Review
- May 5th – Dexter, Dexter, Webster Work Group with Sheriff Dept.
- May 6th – Progress meeting Water Improvements
- May 6th – Progress meeting Sewer Improvements
- May 10th – Council Meeting
- May 12th Budget Work Session

3. LED. We will continue to take feedback on the 3 LED retro-fit lamps until mid May. They are located in front of Hazels' Home Cookin, Dexter Flower Shop and the former Central Street Station.
4. Arts, Culture, & Heritage Committee. The Committee's May 4 meeting will be held at the Dexter District Library to facilitate an informational session with the Arts Alliance about their new website <http://www.a3arts.org>. The Committee has invited various community groups/artists/venues to attend with their laptops to get assistance with creating pages on the new website. Please pass the information about the meeting along to anyone you know who could benefit from using the site.

5. Recodification. Included in the budget amendments is an amendment to do supplement #2 to the Village General Code of Ordinances. This supplement will incorporate the 10 ordinances that have been adopted since 2005 into the online version of the Village Code of Ordinances and into our "hard copy" ordinance books.

6. Summer Help Update. Full-time, temporary summer hiring is completed in May for both the Streets and Utility Departments. Typically, local students are hired and we try to keep them for several summers while they are going to College. This helps reduce training and creates assistance that is familiar with expectations. This year our plan is to rehire Kyle Koch in the Street Department and Jacob Gross in the Utility Department in May. Both are graduates from Dexter and currently attend college. There are no other plans at this time to hire part-time or full-time temporary staff for the Village. I am looking for opinions from Council on this practice.

AGENDA 4-26-10

Village President Report

ITEM I-6

Hello Residents and Council Members,

Here is a written update of my activities over the past couple of weeks and some things on my calendar looking ahead:

My activities since preparing my last report include:

April 15, 2010 - Downtown Development Authority meeting - the meeting discussion focused on the Main Street Bridge project closeout, specifically the reimbursement by the DDA to the Village General Funds for bridge aesthetic improvements and the Jeffords Road Improvements. Other key discussions included the status of the permitting for Mill Creek Park (specifically the DDA's desire to keep the Jefford's Street Extension in the permit application) and the LED street light upgrades.

Future Activities

April 21, 2010 - Regional Fire Department meeting at 3:30 pm at Dexter District Library - We are participating in this discussion with representatives of Scio Twp, Dexter Twp, Webster Twp and the Village of Dexter.

April 21, 2010 - Special Meeting No. 2 (in closed session) for the Village Manager Performance Review with Village Council

April 26, 2010 - Village Council Meeting

April 28, 2010 - Special Meeting (in closed session) for the Village Manager Performance Review with Village Council and the Village Manager

May 5, 2010 - Budget Review Workshop - General Fund

May 10, 2010 - Village Council Meeting

May 12, 2010 - Budget Review Workshop - Water Fund, Sewer Fund and Street Fund

May 24, 2010 - Village Council Meeting

As always, I welcome you to contact me with any questions you may have. See you around town and have a great week!

Shawn W. Keough, Village President

(734) 426-5486 (home number)

(313) 363-1434 (cell phone)

skeough@villageofdexter.org

AGENDA 4-26-10

ITEM 51

SUMMARY OF BILLS AND PAYROLL

26-Apr-10

Payroll Check Register 04/21/10 \$33,711.26 Bi-weekly payroll processing

Account Payable Check Register 04/26/10 \$299,262.00

\$332,973.26 TOTAL BILLS & PAYROLL EXPENDED ALL FUNDS

Summary Items from Bills & Payroll	Amount	Comments
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**ALL PAYABLES ARE WITHIN ACCEPTABLE BUDGET LIMITS
DETAIL VENDOR LIST AND ACCOUNT SUMMARY PROVIDED**

Exceptions:

"This is the summary report that will be provided with each packet. Approval of the total bills and payroll expended, all funds will be necessary."

VENDOR APPROVAL SUMMARY REPORT

Date: 04/21/2010

Time: 10:06am

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Village of Dexter

Vendor Name	Vendor Number	Description	Check Amount	Hand Check Amount
1ST AYD CORPORATION	FIRST AYD	REWASHED NEAR WHT WIPES 50 LBS	309.80	0.00
4IMPRINT	4IMPRINT	REUSABLE GROCERY BAG-CNTRY MKT	1,210.80	0.00
ABSOLUTE COMPUTER SERVICES	ABSOLUTE C	PROF. SERVICES	90.00	0.00
ANN ARBOR LANDSCAPING INC.	AA LANDSCA	TREES	4,920.00	0.00
ARBOR SPRINGS WATER CO.INC	ARBOR SPRI	2 5 GAL WATERS-VILLAGE HALL	11.50	0.00
ATS	ATS	LAB SERVICES	60.00	0.00
BLUE CARE NETWORK OF MICHIGAN	BLUE CARE	COVERAGE PERIOD 5/1-5/31/10	16,066.42	0.00
BOULLION SALES	BOULLION	UDT FLUID 2.5 GAL	50.35	0.00
BRIDGEWATER TIRE COMPANY, INC.	BRIDGE TIR	PARTS AND REPAIR	1,986.68	0.00
CAROL A. BREUNINGER	CAROL BREU	4TH PAYMENT	2,500.00	0.00
CHAMPION WATER TREATMENT	CHAMPION W	3-5 GAL WATER	15.75	0.00
CORRIGAN OIL COMPANY	CORRIGAN O	GAS	1,115.63	0.00
COURTNEY NICHOLLS	COUR	EXPENSE REPORT	228.53	0.00
DEXTER MILL	DEX MILL	CLOTHING	29.00	0.00
DIUBLE EQUIPMENT INCORPORATED	DIUBLE EQU	PARTS	218.49	0.00
DOUGLAS N. HIGGINS, INC	DOUGLAS HI	2010 WATER SYSTEM IMPROV.	172,469.70	0.00
ETNA SUPPLY CO	ETNA SUPPL	SENSUS MXU BATTERIES	4,754.55	0.00
FIFTH STREET DENTAL CARE	FIFTH STRE	MICAYLA SCHLAFF	10.00	0.00
GADALETO, RAMSBY & ASSOCIATES	FORT-GAD	BILLING PERIOD 5/1-6/1/10	539.92	0.00
HERITAGE NEWSPAPERS	HERITAGE N	LEGALS	90.00	0.00
HOPP ELECTRIC, INC.	HOPPS	REPAIR TWO LIGHT POLES	595.88	0.00
JJR, LLC	JJR, LLC	WATERWAYS GRANT CANOE	1,736.00	0.00
LOWE'S BUSINESS ACCOUNT	LOWE S	SUPPLIES	25.65	0.00
MCNAUGHTON-MCKAY	MCNAUGHTON	SYLM400/U	200.52	0.00
METRO ENVIROMENTAL SERVICES	METRO ENVI	VACTOR/CONFINED SPACE SERVICE	1,530.00	0.00
MIDWESTERN CONSULTING	MIDWEST	PROF. SERVICES MARCH 2010	143.00	0.00
NEXTEL COMMUNICATIONS	NEXTEL COM	ACCOUNT NO. 593543512	442.42	0.00
NORTH CENTRAL LABORATORIES	NCL	QA/QC STANDARD	27.18	0.00
PARTS PEDDLER AUTO SUPPLY	PARTS PEDD	MARCH STATEMENT	144.66	0.00
STATE OF MICH	FINANCIAL	NPDES ANNUAL PERMIT FEE-2009	166.95	0.00
SYNAGRO CENTRAL	SYNAGRO	TESTING	740.81	0.00
WASHTENAW COUNTY ROAD	W CTY ROAD	PROJ. NO 460-008-693-08-BRIDGE	44,513.49	0.00
WASHTENAW COUNTY SOIL EROSION	SOIL EROSI	MAINT. INSP. FEE 3/30/2010	130.00	0.00
WASTE MANAGEMENT	WASTE MANA	RESIDENTIAL MARCH 10	36,584.25	0.00
WESTERN-WASH. AREA VALUE EXPR.	CATS	QTRLY PAYMENT APRIL-JUNE 2010	5,499.99	0.00
YSI INCORPORATED	YSI INC	RP, MOTOR ASSY	104.08	0.00
Grand Total:			299,262.00	0.00

INVOICE APPROVAL LIST BY FUND

Date: 04/21/2010
 Time: 10:08am
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Village of Dexter

Fund Department Account	GL Number Abbrev	Vendor Name Invoice Description	Check Number	Invoice Number	Due Date	Amount
Fund: General Fund						
Dept: Village Council						
101-101.000-802.000	Profession	COURTNEY NICHOLLS EXPENSE REPORT	0		04/20/2010	41.00
101-101.000-956.000	Council Di	COURTNEY NICHOLLS EXPENSE REPORT	0		04/20/2010	52.53
101-101.000-959.000	Arts, Cult	COURTNEY NICHOLLS EXPENSE REPORT	0		04/20/2010	42.00
Total Village Council						135.53
Dept: Village Manager						
101-172.000-721.000	Health & L	BLUE CARE NETWORK OF MICHIGAN COVERAGE PERIOD 5/1-5/31/10	0	100990002187	04/20/2010	1,835.87
101-172.000-722.000	Life & Dis	GADALETO, RAMSBY & ASSOCIATES BILLING PERIOD 5/1-6/1/10	0		04/20/2010	130.59
Total Village Manager						1,966.46
Dept: Village Clerk						
101-215.000-901.000	Printing &	HERITAGE NEWSPAPERS LEGALS	0		04/20/2010	90.00
Total Village Clerk						90.00
Dept: Village Treasurer						
101-253.000-721.000	Health & L	BLUE CARE NETWORK OF MICHIGAN COVERAGE PERIOD 5/1-5/31/10	0	100990002187	04/20/2010	1,327.25
101-253.000-722.000	Life & Dis	GADALETO, RAMSBY & ASSOCIATES BILLING PERIOD 5/1-6/1/10	0		04/20/2010	38.02
Total Village Treasurer						1,365.27
Dept: Buildings & Grounds						
101-265.000-727.000	Office Sup	ARBOR SPRINGS WATER CO.INC 2 5 GAL WATERS-VILLAGE HALL	0	1184570	04/20/2010	11.50
101-265.000-920.001	Telephones	NEXTEL COMMUNICATIONS ACCOUNT NO. 593543512	0		04/20/2010	110.61
Total Buildings & Grounds						122.11
Dept: Village Tree Program						
101-285.000-731.001	Trees	ANN ARBOR LANDSCAPING INC. TREES	0		04/20/2010	4,920.00
Total Village Tree Program						4,920.00
Dept: Planning Department						
101-400.000-721.000	Health & L	BLUE CARE NETWORK OF MICHIGAN COVERAGE PERIOD 5/1-5/31/10	0	100990002187	04/20/2010	1,327.25
101-400.000-722.000	Life & Dis	GADALETO, RAMSBY & ASSOCIATES BILLING PERIOD 5/1-6/1/10	0		04/20/2010	37.41
101-400.000-977.000	Equipment	ABSOLUTE COMPUTER SERVICES PROF. SERVICES	0	61983	04/20/2010	90.00
Total Planning Department						1,454.66
Dept: Department of Public Works						
101-441.000-721.000	Health & L	BLUE CARE NETWORK OF MICHIGAN COVERAGE PERIOD 5/1-5/31/10	0	100990002187	04/20/2010	2,150.15
101-441.000-722.000	Life & Dis	GADALETO, RAMSBY & ASSOCIATES BILLING PERIOD 5/1-6/1/10	0		04/20/2010	39.56
101-441.000-740.000	Operating	1ST AYD CORPORATION REWASHED NEAR WHT WIPES 50 LBS	0	431777	04/20/2010	309.80
101-441.000-740.000	Operating	PARTS PEDDLER AUTO SUPPLY MARCH STATEMENT	0		04/20/2010	84.75
101-441.000-745.000	Uniform Al	DEXTER MILL CLOTHING	0		04/20/2010	29.00
101-441.000-751.000	Gasoline &	CORRIGAN OIL COMPANY GAS	0		04/20/2010	240.03
101-441.000-920.001	Telephones	NEXTEL COMMUNICATIONS ACCOUNT NO. 593543512	0		04/20/2010	138.26
Total Department of Public Works						2,991.55
Dept: Downtown Public Works						
101-442.000-740.000	Operating	HOPP ELECTRIC, INC. REPAIR TWO LIGHT POLES	0	S3026	04/20/2010	595.88
101-442.000-740.000	Operating	MCNAUGHTON-MCKAY SYLM400/U	0	10780825-00	04/20/2010	32.00

INVOICE APPROVAL LIST BY FUND

Date: 04/21/2010

Time: 10:08am

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Village of Dexter

Fund	Department Account	GL Number Abbrev	Vendor Name Invoice Description	Check Number	Invoice Number	Due Date	Amount
Fund: General Fund							
Dept: Downtown Public Works							
						Total Downtown Public Works	627.88
Dept: Solid Waste	101-528.000-740.000	Operating	LOWE'S BUSINESS ACCOUNT SUPPLIES	0		04/20/2010	25.65
	101-528.000-805.000	Solid Wast	WASTE MANAGEMENT COMMERCIAL MARCH 10	0	3782866	04/20/2010	18,901.75
	101-528.000-805.000	Solid Wast	WASTE MANAGEMENT RESIDENTIAL MARCH 10	0	3782916	04/20/2010	17,682.50
	101-528.000-806.000	Contracted	CAROL A. BREUNINGER 4TH PAYMENT	0		04/20/2010	2,500.00
						Total Solid Waste	39,109.90
Dept: Parks & Recreation	101-751.000-721.000	Health & L	BLUE CARE NETWORK OF MICHIGAN COVERAGE PERIOD 5/1-5/31/10	0	100990002187	04/20/2010	132.73
	101-751.000-722.000	Life & Dis	GDALETO, RAMSBY & ASSOCIATES BILLING PERIOD 5/1-6/1/10	0		04/20/2010	6.38
	101-751.000-970.000	Capital Im	JJR, LLC WATERWAYS GRANT CANOE	0	74762	04/20/2010	1,736.00
	101-751.000-970.000	Capital Im	COURTNEY NICHOLLS EXPENSE REPORT	0		04/20/2010	32.00
	101-751.000-970.000	Capital Im	WASHTENAW COUNTY SOIL EROSION MAINT. INSP. FEE 3/30/2010	0	1000008-4610	04/20/2010	65.00
						Total Parks & Recreation	1,972.11
Dept: Insurance & Bonds	101-851.000-721.001	Retiree He	BLUE CARE NETWORK OF MICHIGAN COVERAGE PERIOD 5/1-5/31/10	0	100990002187	04/20/2010	1,473.87
						Total Insurance & Bonds	1,473.87
Dept: Contributions	101-875.000-965.001	CATS	WESTERN-WASH. AREA VALUE EXPR. QTRLY PAYMENT APRIL-JUNE 2010	0		04/20/2010	3,000.00
	101-875.000-965.004	WAVE	WESTERN-WASH. AREA VALUE EXPR. QTRLY PAYMENT APRIL-JUNE 2010	0		04/20/2010	2,499.99
						Total Contributions	5,499.99
						Fund Total	61,729.33
Fund: Major Streets Fund							
Dept: Contracted Road Construction							
	202-451.000-974.007	Washtenaw	WASHTENAW COUNTY ROAD PROJ. NO 460-008-693-08-BRIDGE	0		04/20/2010	44,513.49
						Total Contracted Road Construction	44,513.49
Dept: Routine Maintenance	202-463.000-721.000	Health & L	BLUE CARE NETWORK OF MICHIGAN COVERAGE PERIOD 5/1-5/31/10	0	100990002187	04/20/2010	690.17
	202-463.000-722.000	Life & Dis	GDALETO, RAMSBY & ASSOCIATES BILLING PERIOD 5/1-6/1/10	0		04/20/2010	33.18
						Total Routine Maintenance	723.35
Dept: Traffic Services	202-474.000-721.000	Health & L	BLUE CARE NETWORK OF MICHIGAN COVERAGE PERIOD 5/1-5/31/10	0	100990002187	04/20/2010	212.36
	202-474.000-722.000	Life & Dis	GDALETO, RAMSBY & ASSOCIATES BILLING PERIOD 5/1-6/1/10	0		04/20/2010	10.21
						Total Traffic Services	222.57
Dept: Winter Maintenance	202-478.000-721.000	Health & L	BLUE CARE NETWORK OF MICHIGAN COVERAGE PERIOD 5/1-5/31/10	0	100990002187	04/20/2010	424.72
	202-478.000-722.000	Life & Dis	GDALETO, RAMSBY & ASSOCIATES BILLING PERIOD 5/1-6/1/10	0		04/20/2010	20.42
						Total Winter Maintenance	445.14
						Fund Total	45,904.55

INVOICE APPROVAL LIST BY FUND

Date: 04/21/2010
 Time: 10:08am
 Page: 3

Village of Dexter

Fund	Department	Account	GL Number Abbrev	Vendor Name Invoice Description	Check Number	Invoice Number	Due Date	Amount
Fund: Local Streets Fund								
Dept: Routine Maintenance								
		203-463.000-721.000	Health & L	BLUE CARE NETWORK OF MICHIGAN COVERAGE PERIOD 5/1-5/31/10	0	100990002187	04/20/2010	212.36
		203-463.000-722.000	Life & Dis	GADALETO, RAMSBY & ASSOCIATES BILLING PERIOD 5/1-6/1/10	0		04/20/2010	10.21
								222.57
Total Routine Maintenance								
Dept: Traffic Services								
		203-474.000-721.000	Health & L	BLUE CARE NETWORK OF MICHIGAN COVERAGE PERIOD 5/1-5/31/10	0	100990002187	04/20/2010	53.09
		203-474.000-722.000	Life & Dis	GADALETO, RAMSBY & ASSOCIATES BILLING PERIOD 5/1-6/1/10	0		04/20/2010	2.55
		203-474.000-802.000	Profession	MIDWESTERN CONSULTING PROF. SERVICES MARCH 2010	0	3088A-70	04/20/2010	143.00
								198.64
Total Traffic Services								
Dept: Winter Maintenance								
		203-478.000-721.000	Health & L	BLUE CARE NETWORK OF MICHIGAN COVERAGE PERIOD 5/1-5/31/10	0	100990002187	04/20/2010	106.18
		203-478.000-722.000	Life & Dis	GADALETO, RAMSBY & ASSOCIATES BILLING PERIOD 5/1-6/1/10	0		04/20/2010	5.10
								111.28
Total Winter Maintenance								
								532.49
Fund Total								
Fund: Equipment Replacement Fund								
Dept: Department of Public Works								
		402-441.000-939.000	Vehicle Ma	BOULLION SALES GAUGE, OIL SIGHT	0	184597	04/20/2010	11.31
		402-441.000-939.000	Vehicle Ma	BOULLION SALES UDT FLUID 2.5 GAL	0	184650	04/20/2010	39.04
		402-441.000-939.000	Vehicle Ma	BRIDGEWATER TIRE COMPANY, INC. REPAIR AND PARTS	0	52651	04/20/2010	1,154.28
		402-441.000-939.000	Vehicle Ma	BRIDGEWATER TIRE COMPANY, INC. PARTS AND REPAIR	0	52652	04/20/2010	832.40
		402-441.000-939.000	Vehicle Ma	DIUBLE EQUIPMENT INCORPORATED TIRE ASSM	0	73921	04/20/2010	126.01
		402-441.000-939.000	Vehicle Ma	DIUBLE EQUIPMENT INCORPORATED PARTS	0	74319	04/20/2010	92.48
		402-441.000-939.000	Vehicle Ma	PARTS PEDDLER AUTO SUPPLY MARCH STATEMENT	0		04/20/2010	59.91
								2,315.43
Total Department of Public Works								
								2,315.43
Fund Total								
Fund: DWRP Project Fund								
Dept: Capital Improvements								
		404-901.000-970.000	Capital Im	DOUGLAS N. HIGGINS, INC 2010 WATER SYSTEM IMPROV.	0		04/20/2010	136,377.90
								136,377.90
Total Capital Improvements								
								136,377.90
Fund Total								
Fund: Sewer Enterprise Fund								
Dept: Sewer Utilities Department								
		590-548.000-721.000	Health & L	FIFTH STREET DENTAL CARE MICAYLA SCHLAF	0		04/20/2010	10.00
		590-548.000-721.000	Health & L	BLUE CARE NETWORK OF MICHIGAN COVERAGE PERIOD 5/1-5/31/10	0	100990002187	04/20/2010	4,896.34
		590-548.000-722.000	Life & Dis	GADALETO, RAMSBY & ASSOCIATES BILLING PERIOD 5/1-6/1/10	0		04/20/2010	123.78
		590-548.000-740.000	Operating	YSI INCORPORATED RP, MOTOR ASSY	0	411991	04/20/2010	104.08
		590-548.000-743.000	Chem Lab	NORTH CENTRAL LABORATORIES QA/QC STANDARD	0	267839	04/20/2010	27.18
		590-548.000-802.000	Profession	STATE OF MICH NPDES ANNUAL PERMIT FEE-2009	0	536832	04/20/2010	166.95
		590-548.000-802.000	Profession	METRO ENVIROMENTAL SERVICES VACTOR/CONFINED SPACE SERVICE	0	41552	04/20/2010	1,530.00

INVOICE APPROVAL LIST BY FUND

Date: 04/21/2010
 Time: 10:08am
 Page: 4

Village of Dexter

Fund	Department	Account	GL Number Abbrev	Vendor Name Invoice Description	Check Number	Invoice Number	Due Date	Amount
Fund: Sewer Enterprise Fund								
Dept: Sewer Utilities Department								
		590-548.000-802.000	Profession	SYNAGRO CENTRAL TESTING	0	32075	04/20/2010	740.81
		590-548.000-802.000	Profession	WASHTENAW COUNTY SOIL EROSION EQ BASIN MAINT FEE	0	0900126-4610	04/20/2010	65.00
		590-548.000-824.000	Testing &	ATS LAB SERVICES	0		04/20/2010	60.00
		590-548.000-920.001	Telephones	NEXTEL COMMUNICATIONS ACCOUNT NO. 593543512	0		04/20/2010	110.61
Total Sewer Utilities Department								7,834.75
Fund Total								7,834.75
Fund: Water Enterprise Fund								
Dept: Water Utilities Department								
		591-556.000-721.000	Health & L	BLUE CARE NETWORK OF MICHIGAN COVERAGE PERIOD 5/1-5/31/10	0	100990002187	04/20/2010	1,224.08
		591-556.000-722.000	Life & Dis	GADALETO, RAMSBY & ASSOCIATES BILLING PERIOD 5/1-6/1/10	0		04/20/2010	82.51
		591-556.000-740.000	Operating	CHAMPION WATER TREATMENT 3-5-GAL WATER	0	46380	04/20/2010	15.75
		591-556.000-751.000	Gasoline &	CORRIGAN OIL COMPANY GAS	0		04/20/2010	875.60
		591-556.000-920.001	Telephones	NEXTEL COMMUNICATIONS ACCOUNT NO. 593543512	0		04/20/2010	82.94
		591-556.000-937.000	Equip Main	MCNAUGHTON-MCKAY COIL	0	10775188-00	04/20/2010	168.52
		591-556.000-961.000	Wellhead P	4IMPRINT REUSABLE GROCERY BAG-BUSCH'S	0	5004787	04/20/2010	605.40
		591-556.000-961.000	Wellhead P	4IMPRINT REUSABLE GROCERY BAG-CNTRY MKT	0	5022575	04/20/2010	605.40
		591-556.000-977.000	Equipment	ETNA SUPPLY CO SENSUS METERS AND PARTS	0	1786945	04/20/2010	4,339.48
		591-556.000-977.000	Equipment	ETNA SUPPLY CO SENSUS MXU BATTERIES	0	1788925	04/20/2010	415.07
Total Water Utilities Department								8,414.75
Dept: Capital Improvements								
		591-901.000-974.000	CIP Capita	DOUGLAS N. HIGGINS, INC 2010 WATER SYSTEM IMPROV.	0		04/20/2010	36,091.80
		591-901.000-974.000	CIP Capita	COURTNEY NICHOLLS EXPENSE REPORT	0		04/20/2010	61.00
Total Capital Improvements								36,152.80
Fund Total								44,567.55
Grand Total								299,262.00

THE **A**ERICAN LEGION
8225 DEXTER-CHELSEA ROAD
DEXTER, MICHIGAN 48130
POST 557



AGENDA 4-26-10
ITEM J-2+3

April 6, 2010

To: Dexter Village Council

Re: Poppy Days and the Memorial Day Parade

The Dexter American Legion Post #557 has two requests of the village council. First, we would like permission to offer poppies on the sidewalks of Dexter on Friday, May 21 and Saturday May 22, 2010. Second, we would like permission to host the 62nd annual Memorial Day Parade and festivities on Monday, May 31, 2010. The parade will commence at 10 a.m. and would follow the same route in the past with the assistance of the Sheriff Dept. and the D.P.W. We would like the village president to ride with us in the parade and appear on the gazebo to issue his proclamation for the day.

Thank you very much for your consideration of these worthwhile events for the community of Dexter.

Larry Stalker
Adjutant Post # 557

THE AMERICAN LEGION
8225 DEXTER-CHELSEA ROAD
DEXTER, MICHIGAN 48130
POST 557



April 6, 2010

To: Dexter village president

Re: Proclamation for Memorial Day 2010

WHEREAS: WE HOLD IN HIGHEST ESTEEM THE MEN AND WOMEN WHO HAVE SERVED THEIR COUNTRY, AND

WHEREAS: WE WISH TO PAY TRIBUTE TO THOSE WHO HAVE MADE THE SUPREME SACRIFICE IN DEFENSE OF THEIR COUNTRY, AND

WHEREAS: DEXTER POST # 557 THE AMERICAN LEGION HAS FOR THE PAST 62 YEARS PLANNED AND COORDINATED THE DEXTER AREA MEMORIAL DAY PROGRAM, AND THE PEOPLE OF OUR COMMUNITY THINK HIGHLY OF THIS OBSERVANCE,

THEREFORE: BY VIRTUE OF MY OFFICE AND IN THE BEST INTEREST OF THE VILLAGE OF DEXTER, I PROCLAIM MAY 31, 2010 AS MEMORIAL DAY AND INVITE EACH ONE OF YOU TO BE A PART OF THE DEXTER MEMORIAL DAY PROGRAM.



VILLAGE OF DEXTER

8140 Main Street • Dexter, Michigan 48130-1092 • (734) 426-8303 • Fax (734) 426-5614

APPLICATION FOR MISCELLANEOUS USE OF RIGHT-OF-WAY for Special Events

DESCRIPTION OF EVENT:

FEE: \$50 REC#

DATE REQUESTED:	MONDAY MAY 31, 2010
TYPE OF EVENT:	ANNUAL MEMORIAL DAY PARADE
DESIRED LOCATION OF EVENT:	PARADE ROUTE & USE OF THE GAZEBO (MONUMENT PARK)
TIME: (START AND FINISH)	PARADE STARTS @ 10 A.M. AND ENDS ABOUT 11:45 A.M.
SCHEDULE OF EVENTS:	PLEASE ATTACH DETAILED EVENTS/TIMES/LOCATION
BUSINESS OR ORGANIZATION NAME AND ADDRESS:	DEXTER AMERICAN LEGION POST # 557 8225 DEXTER-CHELSEA RD. DEXTER, MI 48130
CONTACT NAME AND PHONE: (please list 2 contacts)	LARRY STALKER (313) 938-3908 JAMES DEMPSEY (734) 424-0168
RAIN DATE:	NONE
FOR ROAD CLOSURE LIST ROUTE AND CLOSURE TIMES (Consult with the WCSD for requirements)	
INSURANCE CO: (ATTACH COPY OF POLICY)	
OTHER:	
EMERGENCY RESPONSE CONTACT:	LARRY STALKER (313) 938-3908

NAME AND SIGNATURE OF FIRE AND POLICE OFFICIALS NOTIFIED OF EVENT

(Attach agreements):

Print name/Washtenaw County Sheriff Official

approval pending

Signature of Official

Print name/Fire Department Official

approval pending

Signature of Official

FOR OFFICE USE ONLY

DATE APPROVED BY COUNCIL:

DATE APPROVED BY VILLAGE:

INSTRUCTIONS AND REQUIREMENTS FOR APPLICATION

1. Application must be filed, and complete, at least 3 weeks prior to scheduled event (includes administrative approval). It is strongly encouraged that meetings be held with the Sheriff's Dept. and Fire Dept. as early as possible.

2. General liability insurance in the amount of \$1,000,000 must be provided and must name the Village of Dexter as additionally insured. The insurance shall not be cancelled without 30-day advance written notice to the Village of Dexter. In addition the hold harmless/indemnification waiver (below) must be signed and dated.
3. Contact the Washtenaw County Sheriff Department substation in Dexter to evaluate the need for contracted officers for event, routes, times and fee. Provide copy of agreement/contract with WCSD. This can take up to 3 weeks, please plan accordingly.
4. Contact the Dexter Area Fire Department to evaluate the need for contracted officers for event, routes, times and fee. Provide copy of agreement/contract with the DAFD.
5. The Washtenaw County Road Commission may require additional Road Closure permits. Road closure permits are not required if the closure does not impact roads under the Washtenaw County Road Commission's jurisdiction. If WCRC permits are required please attach approved permit.
6. Signage- The Village of Dexter has limited road closure signage. Contracts should be obtained with POCO or Spartan for appropriate road closure signage. Please provide a copy of the agreement/contract. POCO-734-397-1677; Spartan- 313-292-2488, if applicable.
7. Road Closures require that the applicant notify all residents/businesses affected by the closure. Notification must be completed a minimum of 2 weeks prior to the event. Please indicate on the permit the date in which notification will be completed.
8. Loading and Unloading is NOT permitted within parks and on the grass unless permission is specifically granted. If loading and unloading is required temporary road closures may be arranged. A deposit will be required for loading and unloading within the parks and on grass to cover the costs of repairs is applicable.
9. Alcoholic beverages are NOT permitted for road closure events, unless approved by Council. Application must note if alcoholic beverages will be served at your event. Additional liability insurance is required and a copy should be provided.
10. Provide a diagram/map of events activities.
11. A complete diagram/map/routes for events and road closures must include distances, schedule, etc.
10. Waste Management – You are responsible for clean up after your event. Arrangements should be made with Waste Management for trash disposal: (800) 971-7490 .
11. Event Coordination – Please research and list other events in the area scheduled for the same day/time.
12. Provide information on the services that will be required by the village, i.e. barricades, detour signs, etc.
13. Publication Methods – Please circle all that apply:(Village event calendar, village newsletter, Dexter Leader Chamber Newsletter, Flyers, Brochures, Banners, Others _____)

HOLD HARMLESS AGREEMENT

"To the fullest extent permitted by law, DEXTER AMERICAN LEGION agrees to defend, pay in behalf of, indemnify, and hold harmless the Village of Dexter, its elected and appointed officials, employees and volunteers and others working for or in behalf of the Village of Dexter, against any and all claims, demands, suits, or loss, including all costs connected therewith, and for any damages which may be asserted, claimed or recovered against or from the Village of Dexter, its elected and appointed officials, employees, volunteers or others working in behalf of the Village of Dexter, by reason of personal injury, including bodily injury and death; and/or property damage, including loss of use thereof, which arises out of or is in any way connected or associated with this Contract."

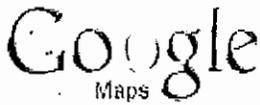
Signature

Date

Signature of Witness

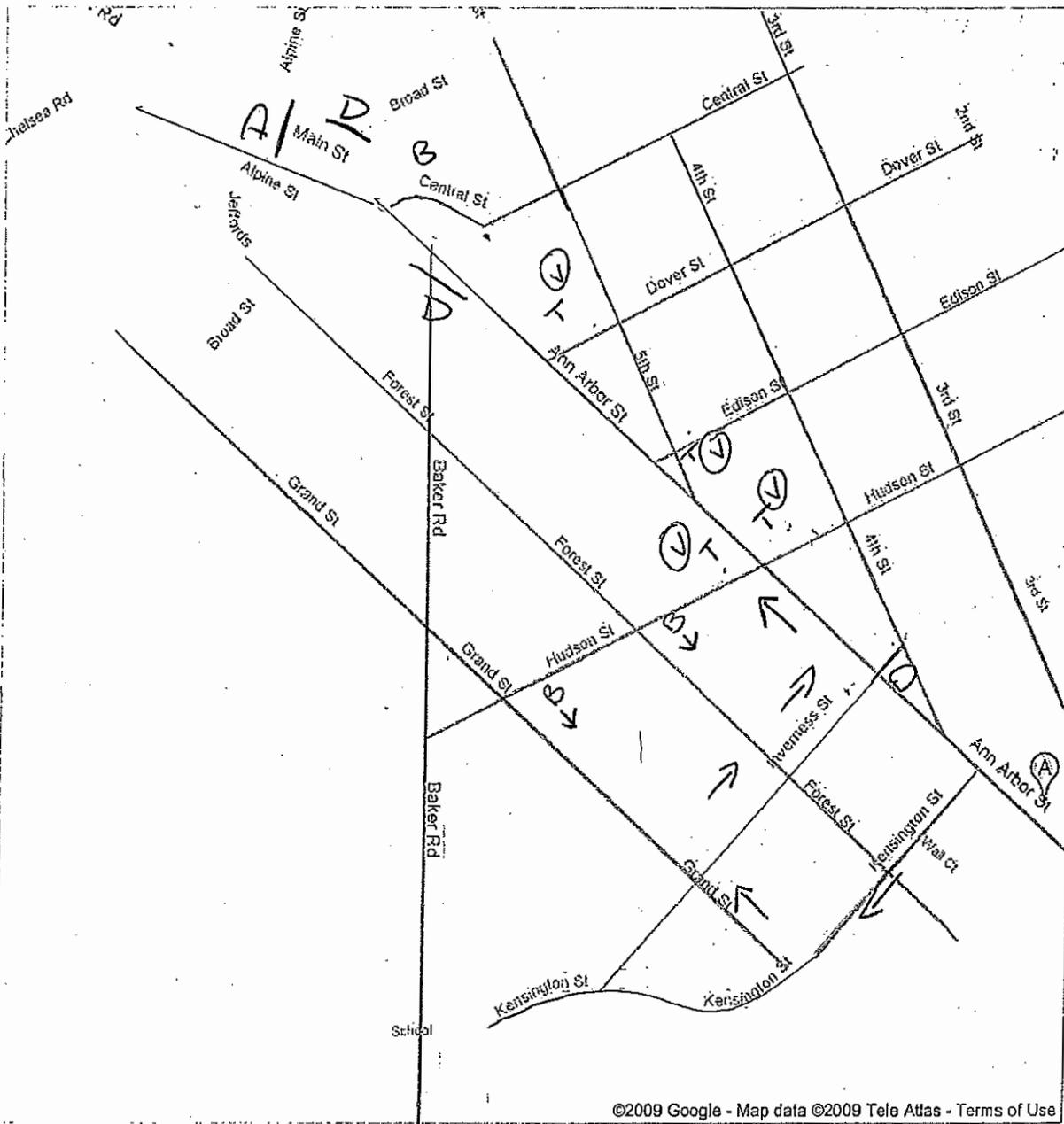
Date

10 AM PARADE



Address Dexter, MI

Get Google Maps on your phone
Text the word "GMAPS" to 466453



BARRICADES @ HUDSON/GRAND + INVERNESS/GRAND.
 INVERNESS
 Kensington + Dex AZ - DEPUTY
 Broad + MAIN "
 ALPINE + MAIN "
 BAKER + MAIN "

T = TAPE
 B = BARRICADE
 (V) = VOLUNTEER

AGENDA ~~4-12-10~~ 4-26-10

ITEM ~~K-4~~ K-2

VILLAGE OF DEXTER

8140 Main Street Dexter, MI 48130-1092

Phone (734)426-8303 Fax (734)426-5614

MEMO

To: Council
From: President Keough
Date: April 6, 2010
Re: Village Office Next Steps

postpone to
4-26-10

To assist in determining the next steps in the Village Office process two documents that were distributed at the February 6 Work Session are provided for your review:

- Trustee Smith's Facilities February 6 Work Session Agenda
- Trustee Cousins' Village Facility Proposal

**Dexter Village Council
Facilities Work Session
February 6, 2010**

AGENDA

1. Discussion Guidelines
 - a. Identify what facility items are to be discussed (#2)
 - b. In summary, note specifics about the particular item (preferably in one sentence or less) (#2)
 - c. Prioritize the discussion order (#3)
 - d. Focus initial discussion on the "what" and "why" (#4)
 - e. Follow-up discussion on other issues such as "cost" will occur after all initial discussions have been completed (#5)
 - f. Next Steps/Wrap-up

2. What items do we wish to discuss today? Add summary statements.
 - a. Village Offices
 - i. Need for additional space
 - ii. Council decision to designate 8140 Main as future location
 - iii.
 - iv.
 - v.

 - b. Fire Hall
 - i. Need for additional space
 - ii. Future use of Dan Hoey property
 - iii.
 - iv.
 - v.

c. Public Rest Rooms

- i. Location
- ii.
- iii.
- iv.
- v.

d. Park Access

- i. Does Warrior Creek Park need elevator access?
- ii.
- iii.
- iv.
- v.

e. Old DAPCO Building

- i. Committee
- ii.
- iii.

f. Others

3. What are the priorities for discussion of above items?

Make notation of discussion order agreed upon on part two above.

4. Discussion of facility items listed in part two in the order determined in part three.
Focus initial discussion on the "what" and "why".

5. Follow-up discussion on any of the items discussed previously (takes place after all initial discussions have been completed).

6. Next Steps for Council/Wrap-up

PROPOSAL - 8140 MAIN STREET
Renovation from Fire Hall to Village Offices

See Diagram #1

Facts: 8140 Main = 4510 sq ft
(Fire Dept – 3400 sq ft, Police Dept – 1110 sq ft)

This square foot area with projected needs for Police and Village offices is not enough space, that being with the philosophy of “a needed police presence in the downtown”.

Thus, two options are considered.

OPTION #1

Renovate old storage area below the present fire hall for more for adequate space for police.
ANALYSIS: Expensive and would place police off of Main Street.

OPTION #2

Expand area on east side of present fire hall to house a new bathroom and storage area. This provides enough space for police and Village offices on the same level, using shared bathroom and break area.

See Diagram # 2 and 3

1. Proposes two sets of bathrooms at the present (fire station) level. One for park/public use and one for Village offices.
2. Different entry levels could be designed. This area would also be used for storage of village records, etc.
3. Provides enhanced public safety with police visibility in downtown and park areas.
4. Creates a plaza over the addition and fills in the area to create a walkway from the Farmer’s Market to the downtown, and creates angle parking along Alpine, which generates an increase in parking spaces, from 3 to 12. The created plaza in the developing corridor along Alpine matches the DDA/Mill Creek park design with the potential for landscaping, pavers, seating and public art.
5. Develops pedestrian access from the Farmer’s Market and library areas via the plaza, eliminating the need to walk in the street.
6. Public would enter the Village offices via the plaza elevation, or the park level or the Main Street level, which eliminates the need for a footbridge.
7. Creates an elevator in the Southeast corner of the fire hall.
 - A. Provides handicap access to the park from downtown.
 - B. Provides access to public bathrooms
 - C. Provides access to the plaza/downtown from the park
 - D. Provides access to the Village hall from the plaza, downtown and park levels
 - E. Provides access to the Border-to-Border Trail from downtown
8. Concept eliminates the need for (3B) handicap sidewalk to Warrior Creek from downtown.
9. Tied to #9 in the master park plan, and with increased Warrior Creek parking (#13 in master park plan) and incorporating public restrooms parking (#15 in master park plan) reduces future expenses in the Park Master Plan.

SAVINGS SUMMARY:

#15 \$181,000 – outside bathrooms
3B \$155,000 – access ramp
#13 \$107,000 – parking lot

\$443,000 Total

10. Accelerates the completion of the Park Plan

*PARKING SOLUTIONS IN THIS PORPOSAL

Activity in the new Mill Creek Park will increase the demand for parking. With it serving as a trailhead for the Border-to-Border Trail, more parking will be needed. A new Village hall will also increase the demand for parking. With some of these activities, long term parking will be necessary. New parking spaces are needed to relieve the demand on parking in the business areas.

See Diagram #4

- 1) This plan provides for 43 paved spaces accessible from behind the fire hall.
- 2) This plan provides 12 angle parking spaces on alpine Street (12 – 3 = 9)

See Diagram #5

- 1) This plan provides 8-plus spaces in front of the present fire hall, for a total of 60-plus new spaces.
- 2) It allows parking of police cars under the fire hall.

Estimated cost depends on the type of paving used and the treatment of storm water – Approximately \$110,000 to \$150,000.

This proposal anticipates the renovation of the police area at 8140 main Street, thus the cost for those renovations and a percentage of other improvements for the 8140 conversion should be included as *Public Safety Benefits*.

A possible formula to anticipate costs: 1110 sq ft at \$100 per sq ft = \$110,000. 1110 sq ft is one-fourth of the total area renovated.

OTHER IMPROVEMENTS

\$150,000 – parking
\$400,000 – elevator
\$ 30,000 – break room / bathrooms

\$580,000 divided by 4 = \$145,000

\$145,000 + 110,000 = \$225,000 which is police share of the proposal

ESTIMATED COSTS FOR 8140 MAIN STREET RENOVATION

- A. New Area – 43x23 – bathrooms / storage – 946 sq ft @ \$150 per sq ft = \$142,000
- B. Remodel 8140 - 3400 + 1110 sq ft = 4510 sq ft @ \$100 per sq ft = \$450,000
- C. Parking lot - \$150,000
- D. Elevator - \$400,000
- E. Plaza / Alpine parking - \$100,000

Total estimate \$1,242,000

(\$4.65 sq ft concrete, \$7.95 sq ft asphalt – substrate)

*OFFICE / VILLAGE HALL NEEDS

(Based on Redstone, OHM, R. Henes, Office Staff input)

	Sq footage
Village Manager	200
Asst. Village Manager	150
Community Dev. Mgr.	150
Finance Director	150
Future office need	150
Work Room	150
Work Stations	200
Council Chambers	1200
?Conference Room	300
Mechanical	50
Electrical – IT	50

(Possible location of Mech. & IT in lower area w/ elev. mech.-est.168 sq ft)

2750 sq ft

Shared bathroom-break room plus 300 =

3050 sq ft

Police area plus 1110 =

4160 sq ft

Four bathrooms, storage, hall plus 946 =

5106 sq ft

Approx. 350 sq ft remains for hallways and lobby or adjustments in office space. It does not include 376 sq ft of space for lobby/hallways in the newly created bathroom/storage area.

***FUNDING**

In this plan, all of the renovation of 8140 Main requires moving the present fire hall.

Options for relocation of fire hall:

- 1) Receive grant for 1.7 million to renovate present fire hall or build a new hall
- 2) Bond for New fire hall (procedure same as previous bonds)
- 3) Ask voters to approve bond for public safety improvements
- 4) Others

Funding sources for 8140 renovations are based on the success of the above.

Suggested possibilities:

\$205,000	Building reserve
\$100,000	DDA payback on bridge project
\$130,000	remaining from bridge project
\$500,000	½ of present bond project
Remaining ½ to match NRTF grants in 2010 - \$250,000 and 2011 - \$250,000 = \$500,000	
\$255,000	Police fair share
\$250,000	DDA
<hr/>	
\$1,430,000	

1.7 million bond = \$127,000 per year OR 1.1 million bond = \$90,000 per year

\$1,475,000

\$1,242,000

\$197,000 Difference Plus

SUMMARY

(Items in no order of importance)

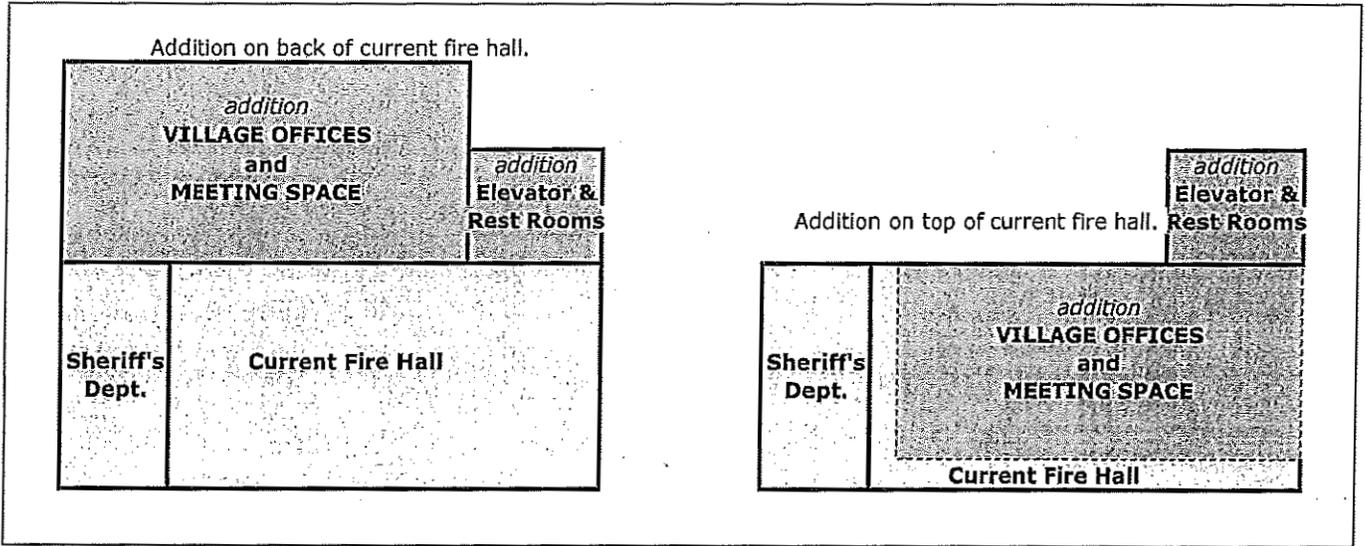
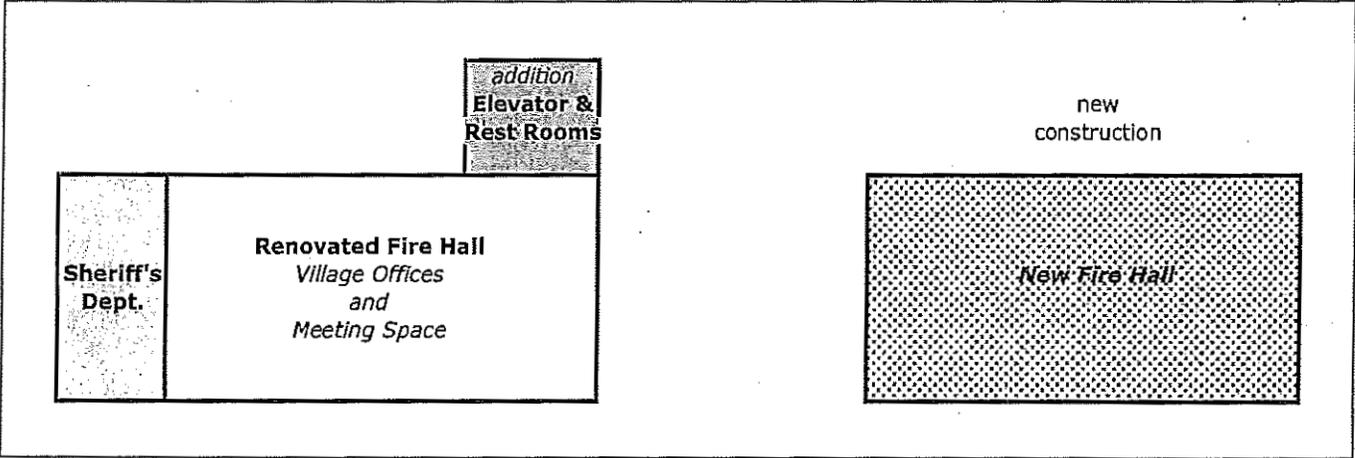
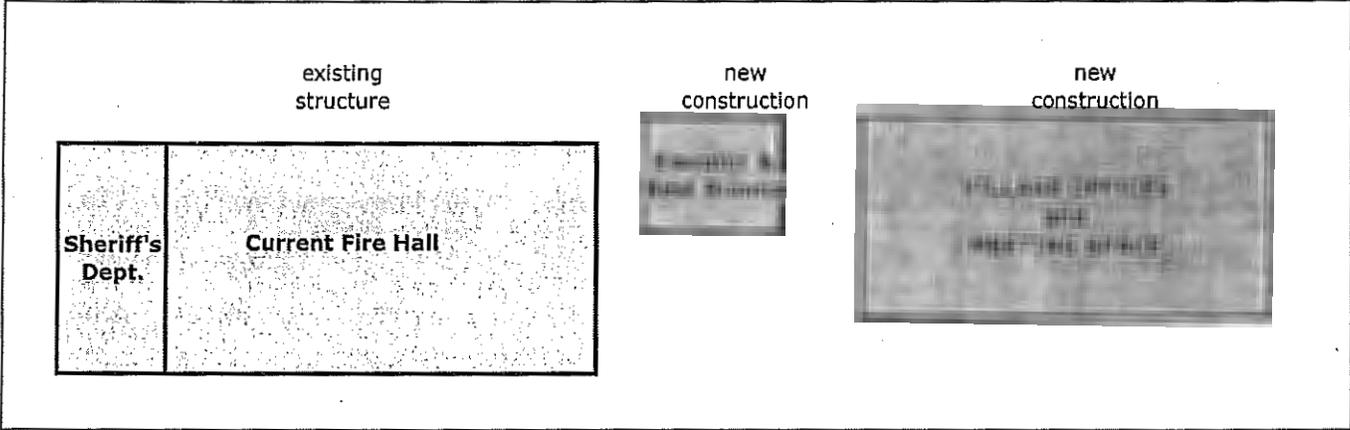
- x) The proposals provide adequate, but not excessive areas for both police and Village offices/hall for many years to come. Both could be expanded in the future to meet needs if necessary.
- x) Continued visual police presence in the downtown area
- x) The timing for the building trades as per our recent projects in cost savings is best now.
- x) The cost savings for the Mill Creek Master Plan is significant.
- x) The plaza design eliminates the footbridge and compliments the park DDA designs, as well as, walk-ability.
- x) Eliminates the cost of present rentals (\$12,000 per year) for office and meeting space and eliminates conflicts in scheduling.

- x) Provides for addition of 60-plus parking spaces
- x) Provides elevator for access to Warrior Creek park
- x) Provides public bathroom in park/downtown area
- x) Does not dip into the 15% reserve of present or future budgets.
- x) Continues to allow for the \$250,000 NRTF (Natural Resources Trust Fund) grant match for 2010.
- x) Allows for future NRTF grant matches up to \$250,000
- x) Does not reduce any other present reserves

With the explanation of these issues to the Village citizens and with the support of the Village Council, its Commissions, and the DDA, the case can be made to moving with the proposal forward.

Dexter Village is the only unit of Government in Washtenaw County without its own offices and Village hall. There is opportunity to do this as well as we have done other projects in the Village.

It is possible. The Village has the resources. Is there the will?





AGENDA 4-12-10 4-26-10
 ITEM L-9 K-3

Postpone to 4-26-10

Memorandum

To: Village Council and President Keough
 Donna Dettling, Village Manager
 From: Allison Bishop, AICP, Community Development Manager
 Re: Social Networking sites
 Date: April 12, 2010

M: Smith
 S: Fisher

A few weeks ago it was brought up to the Village Council whether or not the Village wanted to use Facebook and other networking sites as a way to provide information to residents and other people interested in the Village of Dexter.

Staff is looking for some direction on whether or not this is something that we want to do.

Attached is information from a list serv that illustrates the benefits that many people/communities find by using Facebook. It should also be noted that Dexter Community Schools, the Dexter Library, the Huron River Watershed Council and the State of Michigan, to name only a few, are on Facebook.

I have also attached what I have started to develop if the Village decides to pursue creating a Facebook page. The page is NOT published. The "Village of Dexter, Michigan" name has been taken by me; therefore no one else will be able to establish a page.

Please feel free to contact me if you have any questions.
 Thank you.

Village of Dexter, Michigan

Become a Fan

Wall Info Photos Discussions Events Notes

What's on your mind?

Attach:

Everyone

This page has not been published



Village of Dexter, Michigan Parade, music, performances, crafts, booths and social tent

Dexter Daze

Time: 9:00AM Friday, August 13th
Location: Downtown Dexter

February 13 at 3:32pm · Comment · Like · Share · RSVP to this event



Village of Dexter, Michigan

Zoning Board of Appeals

3rd Monday of the month at 7:00pm at the Dexter Senior Center - 7720 Dexter Road, as requested. See www.villageofdexter.org for agendas and minutes.

February 13 at 3:29pm · Comment · Like · Share



Village of Dexter, Michigan

Parks & Recreation Commission Meetings

3rd Tuesday of each month at 7:00 pm at the Village Offices, 8123 Main Street www.villageofdexter.org for agendas and minutes.

February 13 at 3:27pm · Comment · Like · Share



Village of Dexter, Michigan

Planning Commission Meetings

1st Monday of each month at 7:30 pm at the Dexter Senior Center - 7720 Dexter Road. See www.villageofdexter.org for agendas and minutes.

February 13 at 3:25pm · Comment · Like · Share



Village of Dexter, Michigan

Village Council Meetings

2nd and 4th Mondays of each month at 7:30 pm at the Dexter Senior Center - Ann Arbor Road. See www.villageofdexter.org for agendas and minutes.

February 13 at 3:23pm · Comment · Like · Share



Village of Dexter, Michigan

Dexter Daze 2010

Time: 9:00AM Friday, August 13th
Location: Downtown Dexter

February 11 at 9:42pm · Comment · Like · Share · RSVP to this event





Village of Dexter, Michigan Points of interest in the Village of Dex



Dexter Sights

13 new photos

February 11 at 9:36pm · Comment · Like · Share

RECENT ACTIVITY

Village of Dexter, Michigan edited their Phone, Location and Website.

Village of Dexter, Michigan joined Facebook.

I was very interested with the email that circulated about Village's having a "Facebook Policy". I am wondering how many communities have actually done a Facebook page for their Villages or Cities, and how it is working out for you?

Mary Deb Rabourn, Clerk

Village of Kalkaska
200 Hyde Street
Kalkaska, MI 49646
(231) 258-9191

Mary,

We have created a Fan Page for the Village of Kingsley. It is a nice piece of additional communication.

Adam J. Umbrasas, Village Manager

(231)263-7778 Office
(231)263-7575 Direct
(231)263-2278 Fax
(231)883-2059 Mobile
207 S. Brownson
Kingsley, Michigan
49649

We have a facebook page for Quincy and it has been very well received. The clerk, chamber president, and I keep it updated. WE look at it as another tool to get info out.

Eric Zuzga
Village Manager
Village of Quincy
47 Cole Street
Quincy, MI 49082
517.639.9065, ext. 11
517.639.8645-fax
517.204.2859-cell

We have a fan page and it works well. One thing we do is we also have a blog, and whenever we post a new blog we use the facebook page to link to it and at least give our "fans" the ability to read it if the headline interests them.

Tim Wolff
Lake Isabella Village Manager
www.lakeisabellami.org & www.lakeisabella.blogspot.com

989.644.8654

I created a Village of Roscommon Facebook Fan Page and it has been a positive with over 500 "fans". I also do what Tim talks about, where I link my blog posts to the Facebook fan page, and the headline shows up and a link if they are interested.

Also, I have found that residents who have moved away or have family in the area post quite a bit and are interested in the happenings of the community.

Tom Gromek
Village Manager
Village of Roscommon
989-275-5743 (work)
989-710-7165 (cell)
tom@roscommonvillage.com

The Village of Bellevue has a fan page on Facebook that has been very well received. Overwhelmingly the posts have been very positive. The community has used it as a way to stay informed about upcoming events. Our experience has been we have almost as many former residents fans as current residents as fans. The former residents comments have been some of the most fun to read as they share memories.

Travis Brininstool
Village Manager
Village of Bellevue

We have a page for our "downtown" but we announce a lot of stuff on it. So far we have 600 + fans without any publicity. No policy in place as I am the only one who accesses it.

Good Luck,

Victor

Victor Cardenas

Village Manager

Village of Brooklyn

121 N. Main

P.O. Box 90

Brooklyn, MI 49230

Ph: (517) 592-2591

Fax: (517) 592-2277

victorcardenas@villageofbrooklyn.com

<http://www.villageofbrooklyn.com>

Jonesville has a Facebook page with 1,215 friends (as of today), it is a great public communication tool. Same as Brooklyn, no policy. AS

Adam R. Smith, Manager

Village of Jonesville

265 E. Chicago St.

Jonesville, MI 49259

(517) 849-2104 office

(517) 849-9037 fax

manager@jonesville.org

It (Facebook) working great for us, and we have just started using Twitter as a way to keep our citizens informed of public events and the feedback from our residents has been highly positive, we (Council) could not be more pleased. Of course we do have a growing Senior population that does avoid using some technology. Also have a publication called "Crosswind" that is going online, but it is available at a few locations as a hard copy for those that do not have excess to computers or are not computer friendly, but the whole publication "Crosswind" will be available online.

It does save cost and time, and we are lucky that we have an employee (part-time) that is leading the way for us, and we also use Interns when ever possible.

Take care,

Bill

William Filber

Village President

Village of Spring Lake

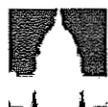
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Email

Sign Up

Facebook and Government is on Facebook

Sign up for Facebook to connect with Facebook and Government.



Facebook and Government

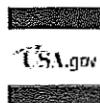
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United Marine Official
300,338
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1,092 F
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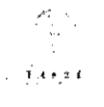
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1,271 F
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National Capital Planning Commission
265 Fans
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President of Adv Scienc Techn
99 Fans
Visit No

Po

AGENDA 4-26-10

ITEM 1-1

VILLAGE OF DEXTER

8140 Main Street Dexter, MI 48130-1092

ddettling@villageofdexter.org

Phone (734)426-8303

Fax (734)426-5614

MEMO

To: President Keough and Council
From: Donna Dettling, Village Manager
Date: April 26, 2010
Re: UPDATE -Baker Road Pedestrian Crossing Project
CWF Full Grant Application & Scope of Services

The Chelsea Wellness Foundation Full Grant Application for the proposed Pedestrian Infrastructure Improvement on Baker Road is attached for your review, along with documents necessary to provide additional information. Below is a list of the documents included with this memo. Christine and I are still working on language to provide flexibility in the application for the type of Crossing Infrastructure desired for Baker Road. The biggest challenge is setting a dollar figure for the CWF Grant request from the range of costs associated with several options as shown in the PBIC Case Study. Christine will provide additional information at the meeting comparing potential pedestrian-activated traffic signal options.

- Draft Application
- Sample Budget - HAWK Signal with Pedestrian Island
- Figure 1- Road Network within School Zone
- Figure 2- Walking Routes between Transportation Hub and Schools
- Figure 3- Key Access to the West
- Figure 4- Key Access to the East
- PBIC Case Study- Tucson AZ "Bringing Life to Transportation"
- 2008 Ranking of STATE Pedestrian Fatality Rates
- Gap Analysis
- Photo of a HAWK Signal
- Road Safety Audits- Case of six new HAWK signals.
- USA Today Article "Cities try to improve crosswalk safety"

Update on meeting regarding Safe Routes To School (SR2S). Mary Marshall, Assistant Superintendent and Lily Guzman, Health Educator with Washtenaw County Public Health and the Village Manager met on Friday April 16, 2010 to discuss the status of the SR2S Program.

Mary Marshall mentioned that SR2S Grant Application for infrastructure funding is due June 30, 2010. She is preparing to submit for the Baker Road Crossing. Lily felt that that our project would have a good chance of getting funded provided the funding extensions continue for SR2S. Currently there are 80 approved projects in the queue waiting for SR2S funding. Lily believes that the State will continue funding these projects and encouraged us to turn in an application.

I shared that the Village is working on a Crosswalk Analysis Program, which could be used to submit projects for SR2S Infrastructure Projects.



Chelsea Area Wellness Foundation Full Grant Application

eGrant Application #: 103234

Organization Name: Village of Dexter
Address: 8140 Main Street
Address, cont.: _____
City/State/Zip: Dexter MI 48130
Federal Tax ID Number: 38-6004671
Fiscal Agent (if needed): _____
Project Contact: Donna Dettling
Contact Title: Village Manager
Contact Phone: 734-426-8303
Contact Email: ddettling@villageofdexter.org
Fax: 734-426-5614
Website: www.villageofdexter.org
Executive Director (if different from above): _____
Organization's Purpose/Mission: _____

Summary of organization's health and wellness objectives and goals

As an original member of Chelsea Community Hospital's Healthy Community Committee, the Village of Dexter promotes health and wellness within their community. This is evident through their actions.

One of the most important ways the Village promotes health and wellness in the community is by creating a walkable community. The goals of walkability are found in various planning documents, such as the 5-year Master Plan, Parks and Recreation Master Plan, and 5-year Capital Improvement Plan. Notable goals in these documents relate to creating safer pedestrian/bike connections to schools and parks, expanding walkability and providing pedestrian connections and linkages throughout the Village. A goal in the Parks & Recreation Master Plan is to encourage healthy lifestyles for Village residents through recreation including offering residents active and passive recreation opportunities, and offering residents multiple opportunities to walk, run, bike, skate or paddle within the community.



Chelsea Area Wellness Foundation Full Grant Application

What area of the CWF Vision will your program primarily impact? Exercise

Which community in our service area will your program primarily impact? Dexter

Type of project: New

Primary Type of Support Requested: Capacity Building

Population Served: Youth

Project Title: Baker Rd Pedestrian Crossing

Date Funds Required: 8/2/2010

Proposed Date for Program Impact Evaluation by CWF: 9/15/2010

Amount Requested: \$134,200

Total project budget: \$134,200

Other organizations solicited for support (include name, amount requested, date requested, and amount received):

The Village of Dexter and Dexter Community Schools are working together to obtain funding from the Safe Routes to School program administered by the State of Michigan. The School in collaboration with the Village plans to submit a proposal to the State of Michigan in June 2010. The specific details of this submittal will depend upon the outcome of this application to the CWF for Baker Road improvements and include other crosswalk improvements that will be prioritized in the Village's Crosswalk Analysis Program to be completed in May. It is unlikely that SR2S will provide timely funding for the Baker Road Project, which makes securing funds from CWF critical.

- Project Budget:
- Project Budget Narrative (if instructive):
- Bibliography/references (if applicable):
- Letter of Commitment from collaborator (if applicable):
- Letter of Commitment from an additional collaborator (if applicable):
- Additional Documentation:

I certify that this application is submitted with the approval of the Executive Director and/or Trustees of this organization.



Chelsea Area Wellness Foundation Full Grant Application

Describe the purpose of the program you are proposing and how it relates to CWF's Vision.

The Village of Dexter, with Dexter Community Schools, is proposing to construct a mid-block pedestrian crossing on Baker Road, which includes a pedestrian refuge island with pedestrian-activated traffic signal. This crosswalk will facilitate students crossing Baker Road, the road that separates Creekside Intermediate School from the other elementary and middle schools (see Figure 1).

During the 2010-2011 school year, the Schools are initiating a Walk Zone within the Village limits and instigating a central Transportation Hub. Currently, students are bused from within the Village limits to each of the individual six schools within the School District. In 2010-2011, those students within the Village limits that live south and west of the railroad track will no longer receive busing. They will either need to walk to schools or be dropped off by parents.

To be reworded based on current information

The Transportation Hub will be established along the school driveway between Bates and Wylie Schools. From the hub, students will walk to their respective schools (see Figure 2). Currently, four of the schools have properties adjacent to each other and students have no need to cross a road. However, Creekside School is on the other side of Baker Road from the Transportation Hub.

Under both of these initiatives, one of the concerns noted by parents is the students' ability to cross Baker Road, the busiest road within the Village carrying approximately 12,000 vehicles per day. A mid-block pedestrian crossing with a pedestrian-activated traffic signal that stops the traffic will help students safely cross Baker Road.

This project easily relates to two of the four vision statements of CWF - move more and connect with others. The Baker Road pedestrian crosswalk will be an integral link for walking routes within the Village encouraging residents to move more. It will also provide a connection for students between the Village neighborhoods, the Transportation Hub and the school. In addition, the Baker Road crosswalk provides a link for the community access as shown Figures 3 and 4.



Chelsea Area Wellness Foundation Full Grant Application

Estimate the total number and describe the residents who will benefit from your program.

The residents that will be most impacted by the crosswalk are the students at Creekside Intermediate School, composed of children in Grades 5 and 6. While the student population fluctuates, it is safe to estimate the number of students at the school at 600. Based on the changes occurring with the transportation operations at the school, it is anticipated that 60% of the students will ride the bus. This results in approximately 360 students using the crosswalk to walk from the Transportation Hub to Creekside in the mornings, and then those same students walking from Creekside to the Transportation Hub after school. In addition, it is expected that classes will also use the crosswalk throughout the day to walk between school buildings. This is estimated at approximately 60 crossings per hour (30 trips traveling from east to west and 30 trips traveling from west to east). Therefore, it is estimated that the crosswalk will be used approximately 1000 times per day.

Keep in mind that the estimated numbers above solely consider the student population. The Baker Road crosswalk is a vital link in the walking routes within the Village. It is expected that Village residents will also use the crosswalk to travel from the east side of the Village to access school sporting events (at Creekside and the High School) and the planned Border2Border Trail and Mill Creek Park. Likewise, the crossing will be used by residents traveling from the Village's west side and Border2Border Trail to access the Community Swimming Pool and Community Garden.



Chelsea Area Wellness Foundation Full Grant Application

Describe any models or best practice examples of other successful programs similar to the one you are proposing, if known.

The City of Tucson, Arizona has installed several different types of pedestrian-activated signals. This was prompted by the fact that in 1998, the State of Arizona rated the second worst for pedestrian fatalities in the nation with a pedestrian fatality rate of 3.26 per 100,000 people (see Pedestrian and Bicycle Information Center (PBIC) Case Study: Bringing Life to Transportation).

One such signal that was installed is the High-intensity Activated crossWalk (HAWK) signal. The HAWK signal was installed to stop traffic to allow a pedestrian to cross the road. Since the installation of the HAWK signal and various other pedestrian-activated traffic signals, the pedestrian fatality rate in Arizona has dropped to 1.85 in 2008 according to the Fatality Analysis Reporting System.

Specifically, studies have been completed on the HAWK signal that reveal a significant difference in the number of motorists who adhere to the pedestrian right-of-way when pedestrian-activated traffic signals are installed. In the previously referenced PBIC Case Study, the data shows an increase in motorists who give the pedestrians right-of-way from 31% to 93% when a HAWK signal was used. This suggests that the HAWK signal is an effective tool for providing pedestrians an adequate location to cross a road.

Based on these statistics, the Village of Dexter is confident that a pedestrian-activated traffic signal will encourage motorists to yield to pedestrians allowing them to cross the busy Baker Road.



Chelsea Area Wellness Foundation Full Grant Application

Briefly summarize any collected data and/or research that demonstrates a need for your program.

Dexter Community Schools had their traffic engineering consultant complete a traffic analysis (See the attached Dexter Community School District Baker Road Crosswalk analysis) to review the existing location of the mid-block crosswalk on Baker Road and determine if another location would be better suited for a mid-block crosswalk on Baker Road. The study involved a site inspection, review of existing requirements for a mid-block crossing, and a traffic count with gap (distance between vehicles) analysis.

The site inspection revealed that the existing crosswalk has several points of conflict with motorists. In addition, the crossing is a long crossing without a place for pedestrians to wait for vehicles to pass. This long crossing requires significant time for a pedestrian to cross the road, thus the pedestrians need to wait for significant gap in the traffic.

The proposed crosswalk will be constructed in a location with less points of conflict with motorists. In addition, a pedestrian refuge island is proposed for the center left-turn lane to give pedestrians a place of refuge, if needed. It will allow pedestrians to cross half of Baker Road, and then wait at the refuge island until a sufficient gap exists to cross the other half of the road.

The traffic count with gap analysis captures information about the number of vehicles traveling on Baker Road and the distance between those vehicles. The gap analysis examines the distance, and therefore time, between vehicles. The larger the "gap" between vehicles, the more time available for a pedestrian to cross the road.

The study revealed that adequate gaps do not exist on Baker Road to allow pedestrians to safely cross the roadway. The lack of gaps reveals a need for a pedestrian island so that pedestrians can cross half the roadway at any given time.

Finally, the studies completed in Tucson, reveal the motorists do not tend to yield to pedestrians in a standard mid-block crosswalk. Thus, a pedestrian-activated traffic signal will encourage motorists to yield to pedestrians.



Chelsea Area Wellness Foundation Full Grant Application

What are the expected outcomes of your program and how will you measure them?

The Dexter Community Schools and the Village of Dexter expect that the proposed project will have two outcomes: 1) Sufficient gaps in traffic will be created such that pedestrians can cross Baker Road; and 2) As the Village of Dexter constructs additional infrastructure to create a more walkable community, more residents will choose to walk within the community.

These outcomes will be measured by observing the number of pedestrians that use the Baker Road crosswalk. The easiest tool to measure the effectiveness of the crosswalk will be to count the students that use the crosswalk on any given school day. The Baker Road crosswalk will be tested as the new Transportation Hub is established. It is hoped that as parents see the reliability of the crosswalk and observe pedestrians using the crosswalk, parents will encourage their children to walk to school or be bused to the Transportation Hub.

The more difficult outcome to measure is Village residents choosing to walk within the community. As stated previously, while the Schools experience the largest impact from the crosswalk, the Village residents also benefit from the crosswalk, as the crosswalk is a connection between the west and east sides of the Village. The use of the crosswalk during school sporting events (such as football, soccer, and baseball games), community festivals, and to access the Border2Border Trail and Community Pool will need to be observed during non-school hours.



Chelsea Area Wellness Foundation Full Grant Application

How will your program promote collaboration among residents, organizations, and/or communities?

First, the project promotes significant collaboration between the Dexter Community School District and the Village of Dexter. The lack of an acceptable crosswalk along Baker Road between Bates Elementary School and Creekside Intermediate School has been discussed for several years. As both organizations recognize the need for a viable crossing of Baker Road, they also recognize the need to work together. The crosswalk will largely benefit the school district. However, the crosswalk is within the Village of Dexter right-of-way, which the Village improves and maintains. The organizations need to work together to see the project come to fruition.

In addition, the Pedestrian and Bicycle Information Center (PBIC) notes how walking promotes social interaction among the residents of a community. The need for a walkable community, including adequate road crossings and trails, is important to promote positive social interaction among residents and improve the quality of life. The PBIC states, "By providing appropriate pedestrian facilities and amenities, communities enable the interaction between neighbors and other citizens that can strengthen relationships and contribute to a healthy sense of identity and place." Construction of the crosswalk on Baker Road is an appropriate pedestrian facility that connects the Village residents to each other.



Chelsea Area Wellness Foundation Full Grant Application

Describe your plan for the sustainability of your program.

The Village has a designated budget for maintaining and rehabilitating roads and signals within their community. The Baker Road crosswalk is within the Village's right-of-way and will be maintained with these funds. The budgets for road maintenance are funded through the Village taxpayers and the State and Federal governments.

Through the competent management of these funds, the Village successfully maintains and rehabilitates 14 miles of roadway within their community. Annually, the Village sustains their roadways through routine maintenance, including pavement striping and signal maintenance. In addition, capital improvements are also completed annually on the Village road system. Once constructed, the Baker Road crosswalk will become part of the Village's road network and will be maintained and improved as such.

Baker Road Pedestrian Crossing Project Budget
Village of Dexter
20-Apr-10

This Project Budget includes costs associated with the construction of a mid-block crosswalk on Baker Road with a pedestrian island and HAWK signal.

ITEM	COST
HAWK Signal - Material Costs	\$ 26,700.00
HAWK Signal Installation Costs*	\$ 53,400.00
Pedestrian Island	\$ 27,100.00
TOTAL CONSTRUCTION COSTS	\$ 107,200.00
Engineering Costs (25% of Construction)	\$ 27,000.00
TOTAL PROJECT COSTS	\$ 134,200.00

*Installation costs calculated at 2 times the material costs.

HAWK Signal - Material Costs

ITEM	Estimated Quantity	Unit Cost	Amount
HAWK Signal	4 Ea	\$ 1,170.00	\$ 4,680.00
Pedestrian Signal with Countdown Controller for Signal	2 Ea	\$ 480.00	\$ 960.00
Push Button for Ped Signal	1 Ea	\$ 8,500.00	\$ 8,500.00
Mast Arm	2 Ea	\$ 367.00	\$ 734.00
		\$ 5,883.00	\$ 11,766.00
		SUBTOTAL	\$ 26,700.00

Pedestrian Island

ITEM	Estimated Quantity	Unit Cost	Amount
Mobilization	1 LS	\$ 3,500.00	\$ 3,500.00
Traffic Control	1 LS	\$ 1,500.00	\$ 1,500.00
Mill Pavement	170 Sy	\$ 4.00	\$ 680.00
Curb and Gutter	100 Lft	\$ 25.00	\$ 2,500.00
Brick Pavers	220 Sf	\$ 12.00	\$ 2,640.00
Stamped Concrete	400 Sf	\$ 15.00	\$ 6,000.00
HMA, 4"	100 Sy	\$ 30.00	\$ 3,000.00
Sidewalk	250 Sf	\$ 6.00	\$ 1,500.00
Signage	44 Sf	\$ 30.00	\$ 1,320.00
Stop Bar	22 Ea	\$ 15.00	\$ 330.00
Crosswalk Pav't Marking	132 Ft	\$ 8.00	\$ 1,056.00
Grass Restoration	1 LS	\$ 500.00	\$ 500.00
		SUBTOTAL	\$ 24,600.00
		10% Contingency	\$ 2,460.00
		TOTAL	\$ 27,100.00

FIGURE 1
ROAD NETWORK within
SCHOOL ZONE

Village of Dexter
 CWF Grant Application
 April 2010

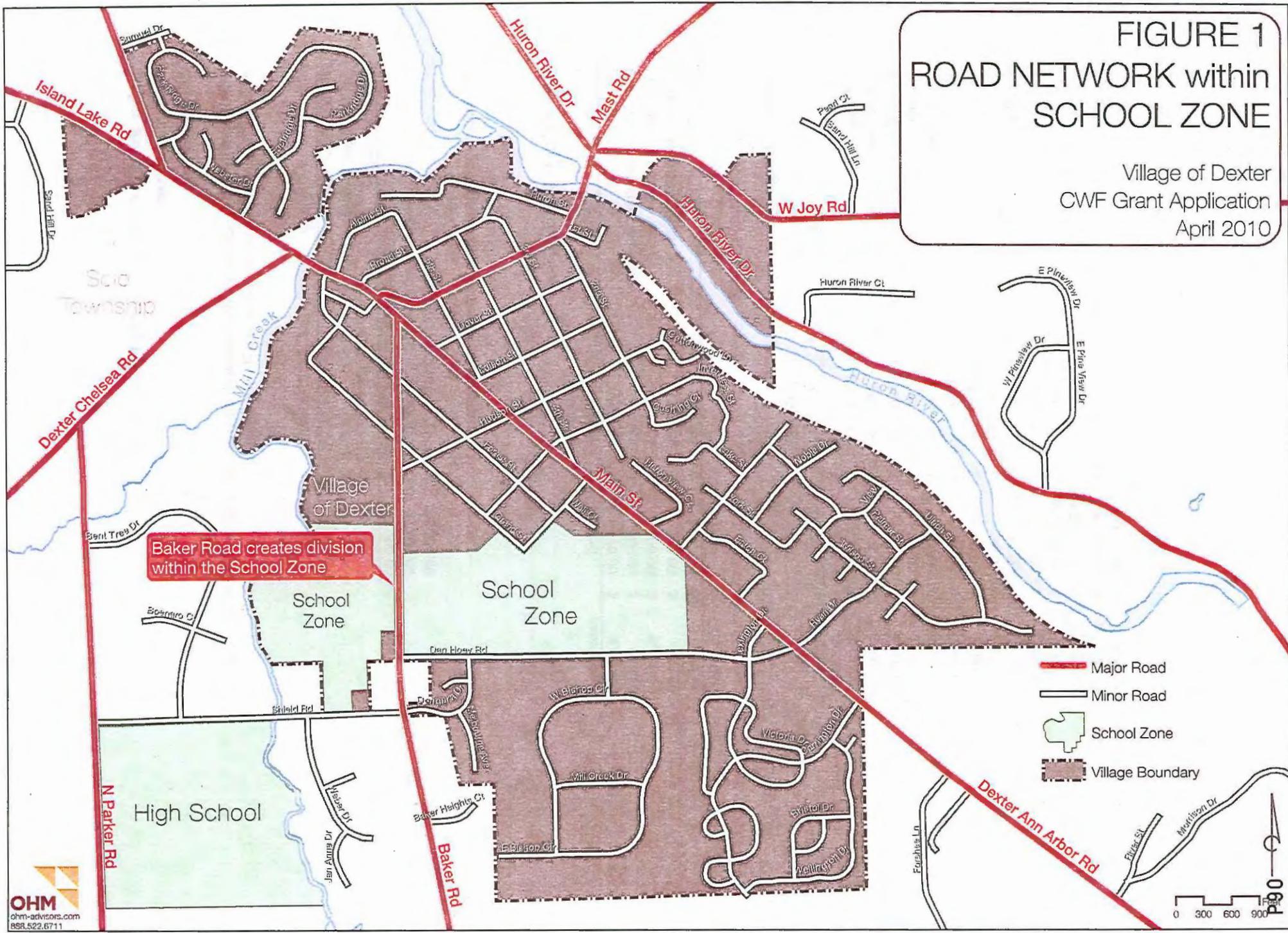


FIGURE 2 WALKING ROUTES between TRANSPORTATION HUB and SCHOOLS

Village of Dexter
CWF Grant Application
April 2010

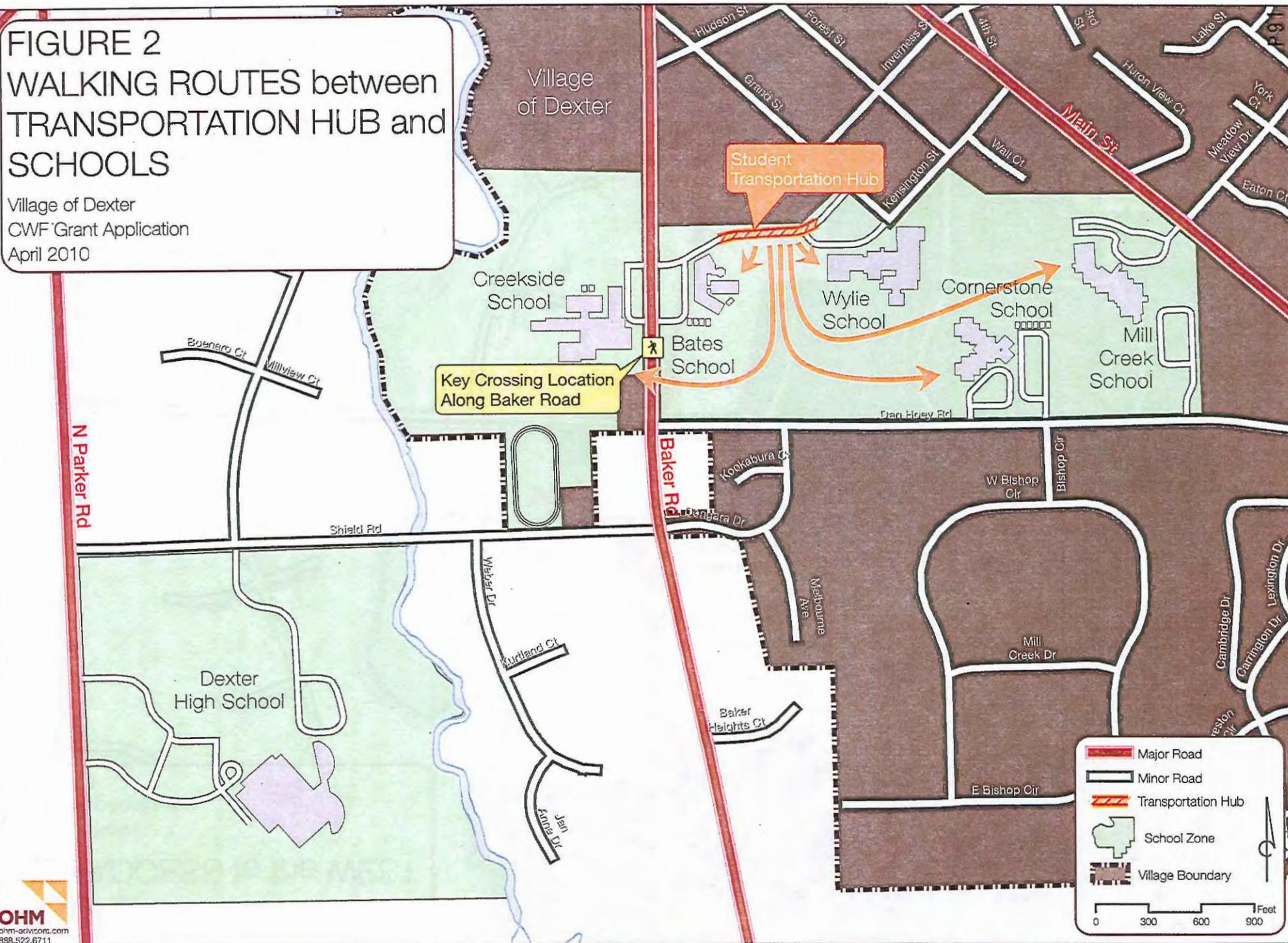


FIGURE 3 KEY ACCESS to the WEST

Village of Dexter
CWF Grant Application
April 2010

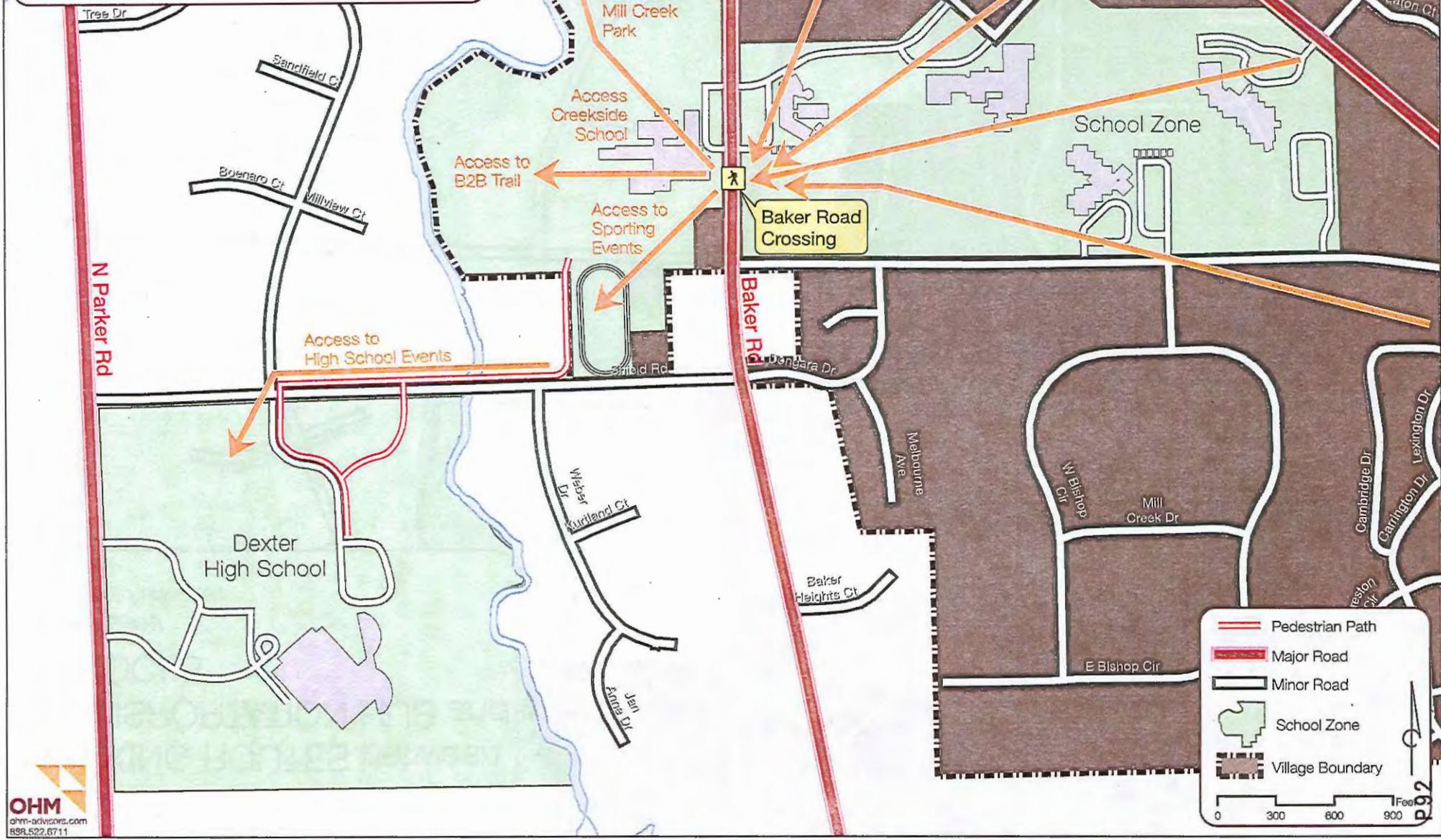
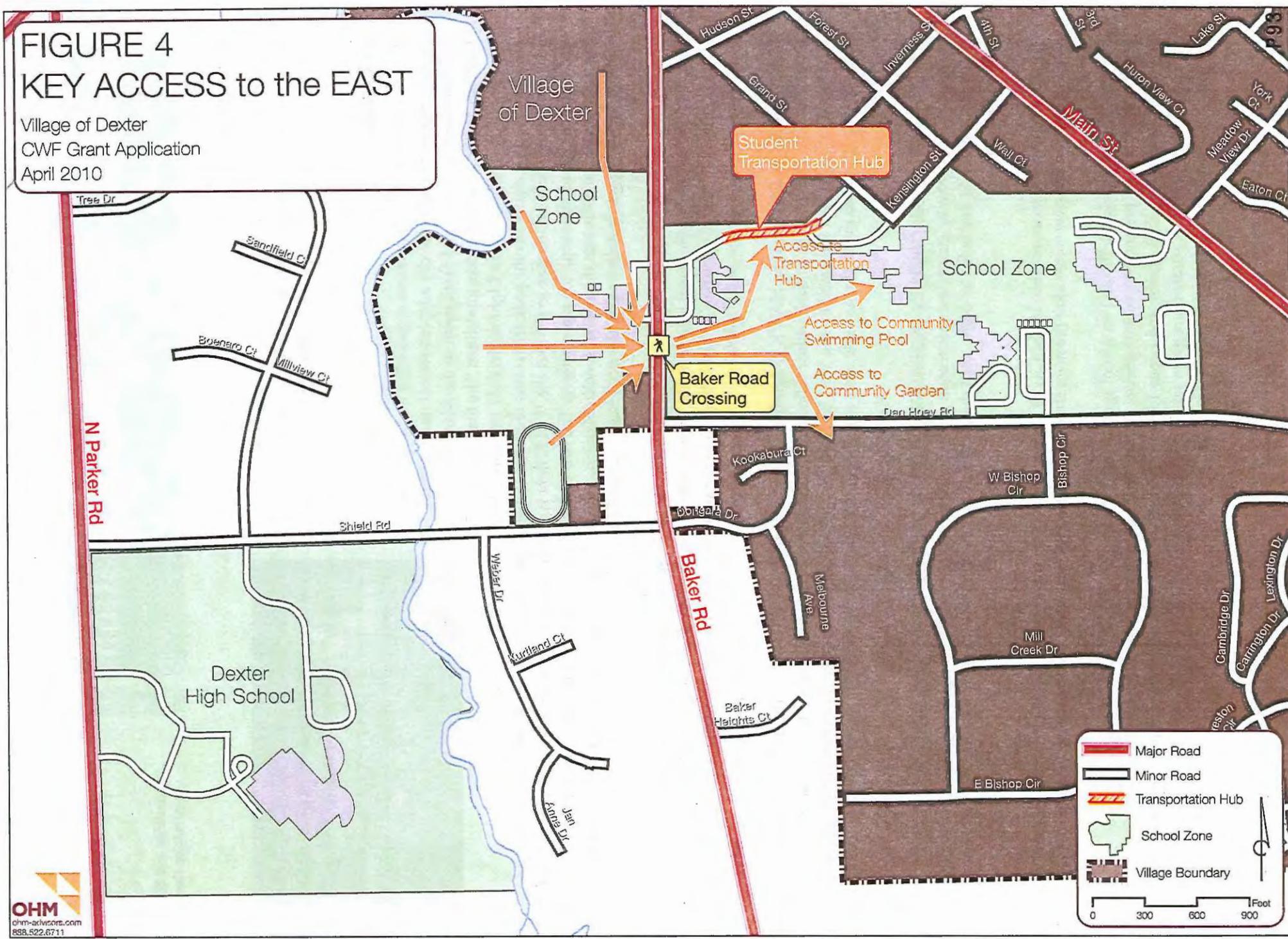


FIGURE 4 KEY ACCESS to the EAST

Village of Dexter
CWF Grant Application
April 2010





Bringing Life to Transportation



Pedestrian and Bicycle
Information Center

Problem

Arizona ranks as the second worst state in the nation for pedestrian fatalities, and in 1998 the City of Tucson had a pedestrian fatality rate of 3.26 per 100,000 citizens.

Solution

Tucson pursued two main avenues: engineering and education. On the engineering side, the city adopted several traffic control measures used in Europe and fitted them to the Manual on Uniform Traffic Control Devices guidelines. The first of these was the PELICAN (PEdestrian LIght ActivationN) crossing. This midblock crossing signal has the pedestrian cross the street in two stages. The first signal changes to yellow upon activation by the pedestrian, then to red and the WALK light is shown. The pedestrian then activates a second signal at the median island, following the same pattern. The two crossings only delay the pedestrian minimally and allow the signal operation to fit into the arterial synchronization, thus reducing the potential for stops and accidents. This mid-block crossing was installed along the city's busiest arterial street at a cost of \$200,000.



The second system, the TOCAN (TwO CAN) was installed at an intersection frequented by both pedestrians and bicyclists. The "smart" traffic signal lengthens the crossing time when cameras detect bicycles and pedestrians in the same crossing. The ease of activation — just riding up to the stop bar — is a convenience for bicyclists. The signal was implemented on a budget of \$175,000.

A third system installed was the HAWK (High intensity Activated crossWALK). When the unit is activated by a pedestrian, the signal begins to flash yellow followed by an indication advising motorists to stop. The signal then is changed to a solid red, indicated by the WALK signal for pedestrians. The beacon then converts to a flashing red, allowing drivers to proceed when safe after stopping at the crosswalk. The HAWK was installed on a budget of \$65,000.

A fourth signal, the "baby" PUFFIN (Pedestrian User Friendly Intelligent Crossing), was primarily for school crossings. School crossing guards use this version of the device to control the WALK signal remotely, allowing them to freeze the red light and hold the traffic until the children have adequate time to finish crossing. The device cost only \$100 per unit.

The final engineering measure taken by the City of Tucson was the implementation of lagging left turn signals. In this system, the left turn arrow comes after the main street traffic is stopped, separating pedestrians and turning traffic.

Tucson's education program focused on school age children through the "Traffic Safe Kids Program." Their innovative 25 minute presentation to 2nd graders incorporated humor, magic, video clips, and a coloring and activity book featuring Zack Rabbit and Lenny Lizard acting out various risky situations and the proper behavior. At the end of the presentation, students are given safety reflective wrist bands and blinking safety lights to wear when out after dark in addition to coupons for rides and food.

Bringing Life to Transportation — Tucson, AZ

Results

The HAWK signal was evaluated for its effectiveness and found to make a dramatic difference in the number of compliant motorists, raising the percentage of yielding motorists from 31 percent before to 93 percent afterwards. The lagging turn signals were also found to save time, reduce accidents, and lower insurance rates. Tucson's pedestrian fatality rate fell each of the four years after implementation, dropping from 3.26 per 100,000 citizens in 1998 to 2.76 in 2002.

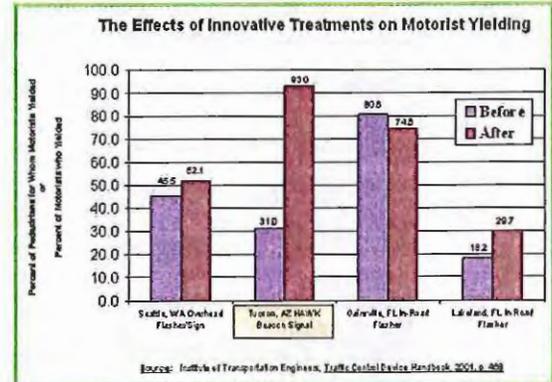
Contact

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Image Sources:

Institute of Transportation Engineers Pedestrian Project Awards Application. Tucson Traffic Engineering.
<http://www.ite.org/awards/pedproject/Tucson.pdf>

Institute of Transportation Engineers, Traffic Control Device Handbook, 2001, p. 468



*** 2008 Ranking of STATE Pedestrian Fatality Rates - State : Arizona**

SELECT REPORT CRITERIA: STATE: YEAR: VIEW

Rank	State	Pedestrians Killed	Population (Thousands)	Pedestrian Fatality Rate p
1	Florida	490	18,328	2.67
2	Delaware	21	873	2.41
3	Louisiana	106	4,411	2.40
4	South Carolina	100	4,480	2.23
5	Nevada	56	2,600	2.15
6	Maryland	116	5,634	2.06
7	New Mexico	39	1,984	1.97
8	Arizona	120	6,500	1.85
9	North Carolina	160	9,222	1.73
10	Texas	416	24,327	1.71
11	Mississippi	50	2,939	1.70
12	California	620	36,757	1.69
13	Arkansas	45	2,855	1.58
14	Kentucky	67	4,269	1.57
15	Hawaii	20	1,288	1.55
16	New Jersey	135	8,683	1.55
17	District of Columbia	9	592	1.52
18	Georgia	146	9,686	1.51
19	New York	294	19,490	1.51
20	Alabama	66	4,662	1.42
21	Oklahoma	51	3,642	1.40
22	Oregon	51	3,790	1.35
23	Wyoming	7	533	1.31
24	Utah	32	2,736	1.17
25	Massachusetts	75	6,498	1.15
26	Michigan	114	10,003	1.14
27	Montana	11	967	1.14
28	Rhode Island	12	1,051	1.14
29	South Dakota	9	804	1.12
30	Pennsylvania	137	12,448	1.10
31	Missouri	63	5,912	1.07

Rank	State	Pedestrians Killed	Population (Thousands)	Pedestrian Fatality Rate p
32	Connecticut	37	3,501	1.06
33	Illinois	135	12,902	1.05
34	Virginia	76	7,769	0.98
35	Tennessee	60	6,215	0.97
36	Washington	63	6,549	0.96
37	North Dakota	6	641	0.94
38	Wisconsin	53	5,628	0.94
39	Maine	12	1,316	0.91
40	Colorado	44	4,939	0.89
41	Indiana	54	6,377	0.85
42	Ohio	98	11,486	0.85
43	Idaho	11	1,524	0.72
44	West Virginia	13	1,814	0.72
45	Kansas	19	2,802	0.68
46	Iowa	17	3,003	0.57
47	New Hampshire	7	1,316	0.53
48	Minnesota	26	5,220	0.50
49	Alaska	3	686	0.44
50	Nebraska	5	1,783	0.28
51	Vermont	1	621	0.16
	USA	4,378	304,060	1.44

Dexter Community School District Baker Road Crosswalk

1.0 - Introduction and Executive Summary

The Dexter Community Schools has authorized Midwestern Consulting to review the existing pedestrian crosswalk across Baker Road between the Bates Elementary School and the Creekside Intermediate School to determine if another location is better suited for the crosswalk in terms of safety and ease of pedestrian travel across Baker Road.

Midwestern Consulting, in the course of this study, has performed a site review of the area, gathered existing traffic counts in the area including a twenty-four hour machine count to determine the availability of gaps in traffic along Baker Road. This report highlights the methodologies and reasoning used in determining the location and type of the crosswalk to provide the safest pedestrian crossing environment while not unreasonably delaying vehicular traffic along Baker Road.

Baker Road is currently a 30 mile per hour roadway with a single lane of travel to the north and to the south. A center left-turn lane extends well past the frontage of the Creekside Intermediate and the Bates Elementary Schools.

The proposed crosswalk location is just south of the drop off exit driveways for both Schools. The existing crosswalk, located just north of the Bates inbound / Creekside outbound drive, will be removed. The proposed new crosswalk location will serve as the only pedestrian crossing of Baker Road for use of walking students from the Creekside building to a centralized bus staging area to be implemented as part of the DCS bond project.

A pedestrian refuge island will be installed at the new crosswalk location as a result of too few traffic gaps in the Baker Road traffic stream during the school peak hours of the day. These refuge island will allow pedestrians to cross halfway across Baker Road, and then wait for another acceptable crossing gap to occur in the opposite travel direction.

It is recommended that enhanced advanced warning signs, high emphasis crosswalk markings, in-pavement induction LED lighting and a high-intensity activated crosswalk (HAWK) signal be installed to significantly increase motorist visibility of the crosswalk location and provide a safe student crossing environment.

2.0 - Proposed Crosswalk Location

The photographs below show the proposed location of a crosswalk along the south property line of Bates Elementary and extending across Baker Road to the Creekside property. This crosswalk location would directly connect the sidewalk leading around the drop off area of the Bates Elementary School on the east side of Baker Road to the sidewalk leading to the front door and drop-off lane of the Creekside Intermediate School on the west side of Baker Road. Thus, the pedestrian travel path between the two sites is reduced from the current crosswalk configuration.



Eastbound view of proposed crosswalk location at the Baker Road and Creekside / Bates Exit only drives intersection.



Aerial of Creekside Intermediate and Bates Elementary

3.0 - Existing Crosswalk Location

The existing crosswalk is located just north of the intersection of the entry only drive to the Bates Elementary School and Baker Road. This intersection is aligned across from the one-way out driveway just south of the parking lots on the north side of the Creekside Intermediate School.



Eastbound View of the Existing Crosswalk Location



Existing Crosswalk Location

4.0 - Comparison of Proposed vs. Existing Crosswalk Location

The proposed crosswalk location allows students of either school or other pedestrian traffic to cross Baker Road with much fewer points of conflict. A student leaving either school to cross Baker Road would only need to follow the sidewalk that runs along the exit only drive of each school. The only point of conflict between pedestrians and vehicles occurs at the proposed crosswalk at Baker Road. The exit times of either school are staggered to where pedestrians will need to assess gaps in traffic along Baker Road and to be aware of traffic primarily exiting only of the schools.

The existing crosswalk requires students to cross at least three points of conflict:

Existing Conflict Points from East to West

- #1. The crossing of the entry drive to the Bates Elementary School to reach the sidewalk closest to the existing crosswalk across Baker Road;
- #2. The existing crosswalk across Baker Road itself
- #3. Either the crossing between the side walk leading west from the Baker Road crosswalk to the sidewalk along the drop off lane of the Creekside Intermediate School (or the two crossings that span the Creekside Intermediate School exit only drives on the west of Baker Road.

5.0 - Disadvantages of the Proposed Crosswalk Location

Moving the Baker Road crosswalk to this new location is not without some disadvantages. One problem would be the increase in distance traveled for a pedestrian that wishes to cross Baker Road from the Bates Elementary School to reach the ball fields on the northern side of the Creekside Intermediate School.

Another disadvantage would be that as students leave each school, they would be crossing at an intersection that would have a heavier outbound turning volume on one of the school approaches than the existing crosswalk location. Mitigating this disadvantage is the fact that the existing crosswalk location is located very close to the inbound Creekside Intermediate driveway and pedestrians that may get caught in the center turn lane are at a greater risk of being struck by a driver entering the center-turn lane.

6.0 - MDOT Traffic and Safety Note 401B – Mid-Block Pedestrian Crosswalks Considerations

The MDOT Traffic and Safety Note 401B pertaining to Mid-Block Pedestrian Crosswalks list a number of items that are considered when a pedestrian crossing is being evaluated.

- #1. The proposed crosswalk should be more than 500 feet from the nearest existing crosswalk or crossroad.

The proposed new crosswalk would be located over 500 feet north of the existing crosswalk at Shield Road and Baker Road. The existing crosswalk on the north side of the inbound drive to the Bates Elementary School (and the middle outbound driveway to Creekside Intermediate) will be removed as part of this recommendation.

- #2. Curbside parking should be prohibited for a minimum of 100 feet in advance of and 20 feet beyond the crosswalk.

This is done to prevent line of sight issues at a crosswalk. As there is no on street parking allowed along Baker Road, this item can be ignored.

- #3. A Traffic Gap Study should show adequate gaps in traffic for pedestrians to cross the roadway. If the gap study indicates inadequate gaps, consideration should be given to either not installing the mid-block crosswalk or signaling the crosswalk. A minimum of 20 pedestrian crossing per peak hour (or 15 or more elderly and / or child pedestrian crossings per peak hour) should be present for an unsignalized marked pedestrian crossing. To be signalized, a mid-block crosswalk must satisfy the Minimum Pedestrian Volume Warrant and other criteria as shown in Section 4 of the Michigan Manual on Uniform Traffic Control Devices (MMUTCD).

A traffic gap study will be provided in the next section.

- #4. Local Ordinances which will encourage pedestrian to assume right-of-way should be discouraged.

- #5. Signing and pavement markings as shown on page 3 should be present. Placement of warning signs and pavement markings shall be in accordance to Sections 2 and 3 of the MMUTCD. Fluorescent yellow green should be considered for the warning signs.

The proposed crosswalk will be signed and marked in compliance with the 2005 MMUTCD.

- #6. The placement of an overhead illuminated CROSSWALK sign may be considered.

An overhead sign is not planned for this crosswalk because most of the crossing movements will occur during daylight conditions. A rectangular rapid flashing beacon is proposed to provide a high-intensity light warning of crosswalk use.

- #7. Consider providing (additional) nighttime street lighting for pedestrian areas with nighttime pedestrian activity where illumination is inadequate at crosswalk location.

Baker Road is not lighted in the vicinity of this proposed crosswalk, no additional lighting is proposed near the crosswalk in keeping with the area's character.

- #8. In school zones where the crossing is not signalized, a pedestrian crossing guard is highly recommended. The school should provide the crossing guard.

Well trained school crossing guards are a valuable asset to minimizing the risks of accidents involving students. The spring and fall demand for pedestrian traffic across Baker Road is currently unknown. Observations made on a cold day in February indicated that there were few if any pedestrians during the afternoon school peak hours. The use of an adult school crossing guard should be considered based upon the pedestrian volumes involved after the crosswalk installation has been completed.

- #9. The roadway posted speed limit should be 40 MPH or less.

The posted speed limit along Baker Road is 30 miles per hour.

- #10. Mid-block pedestrian crosswalks should not be considered for roadways with ADT 10,000 or greater.

The 24-hour volume along Baker Road at the proposed crossing is 11,124.

- #11. Bus Stops should be located on the far side of uncontrolled marked crosswalks.

Bus traffic uses the drive approximately 250 feet south of the drop off exit drives where the proposed crosswalk will be located. There are no Bus Stops along Baker Road along the frontage of the two schools.

- #12. Landscaping should be considered to direction the flow of pedestrian traffic on to designated crosswalk areas. Refer to the Department's Landscaping Guidelines.

A sidewalk currently runs in a direct path towards the proposed crosswalk location, minimizing the need for any additional landscaping.

7.0 - Gap Study

A gap study was performed along Baker Road at the location of the proposed pedestrian crossing. The machine count recorded the number and length of the available traffic gaps on March 11, 2009 for all 24 hours of that day in 15 minute intervals. The school peak times occur between 7:00-9:00 AM, 11:45-1:00 PM, and 2:00-4:15 PM.

The acceptable gap time for a pedestrian crossing movement is calculated according to the following formula:

$$\text{Gap}_{\text{acceptable}} = \text{Distance} / \text{Pedestrian Walking Speed} + \text{Pedestrian Reaction Time} + (\text{Number of Rows of Crossing Pedestrians} - 1) \times 2$$

The following assumptions are used:

Distance	=	40	feet
Pedestrian walking Speed	=	3.0	feet/second
Reaction Time	=	3.0	seconds
Number of Rows	=	1	row of five pedestrians

Therefore:

$$\text{Gap}_{\text{acceptable}} = [40 \text{ ft} / (3 \text{ ft/sec})] + [3 \text{ seconds}] + [0 \text{ seconds}] = 16.3 \text{ seconds}$$

Note: The assumption for pedestrian walking speed can vary from 3.0 feet per second (a very conservative walking speed) to 3.5 feet per second referenced in an Institute of Transportation Engineer's publication "A Program for School Crossing Protection" to 4.0 feet per second which is referenced in the MMUTCD in their warrant applications for pedestrian crossing signals. A speed of 3.0 seconds was used to present a more conservative and therefore safer recommendation. The number of rows for pedestrians could not be determined during the 3/11/09 count as the weather was cold and there were few recorded pedestrian crossings and so a single row of pedestrians was assumed given the lack of actual recorded pedestrian crossings.

Table 7.1 illustrates the raw data gap results for the peak school hours. The number of acceptable gaps are those that are in the 17-18 second column or greater.

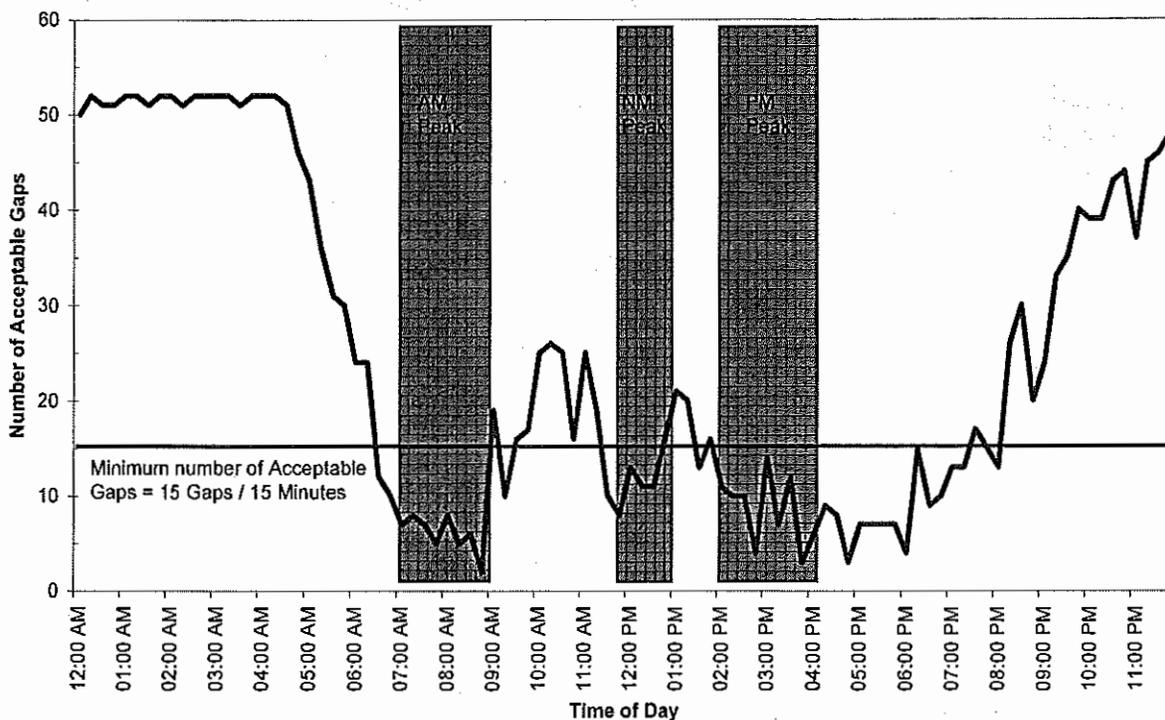
During each of the morning, noon, and afternoon peak hours of the day, there was only a single 15 minute period where there were enough gaps to be considered acceptable (greater than 17 seconds).

Table 7.1 – Baker Road Gap Study – Peak School Times

Time	Gap Size (in seconds)															Gaps /Min	
	1-4	5-6	7-8	9-10	11-12	13-14	15-16	17-18	10-20	21-22	23-24	25-26	27-28	29-999	<17s		>17s
7:00 AM	159	34	12	4	4	3	3	2	2	0	0	1	1	1	219	7	0.47
7:15 AM	132	29	12	17	5	3	3	2	2	0	0	2	1	1	201	8	0.53
7:30 AM	164	37	13	9	5	1	2	1	2	1	1	0	0	2	231	7	0.47
7:45 AM	126	30	18	5	8	4	3	1	1	1	0	1	0	1	194	5	0.33
8:00 AM	129	27	18	10	10	2	1	1	1	1	0	1	0	4	194	8	0.53
8:15 AM	141	30	17	13	6	3	2	0	0	1	0	2	0	2	212	5	0.33
8:30 AM	131	28	14	11	7	3	3	2	2	0	0	1	0	1	197	6	0.40
8:45 AM	183	45	17	7	6	1	2	0	1	0	0	0	0	1	261	2	0.13
11:45 AM	70	17	19	12	4	4	7	1	1	2	1	0	1	2	133	8	0.53
12:00 PM	97	22	14	9	5	4	2	2	1	4	1	0	2	3	153	13	0.87
12:15 PM	82	24	17	11	5	6	2	0	2	2	1	3	3	0	147	11	0.73
12:30 PM	80	20	11	8	13	6	1	2	0	3	1	3	0	2	139	11	0.73
12:45 PM	58	16	10	14	6	4	4	5	0	3	2	1	1	4	112	16	1.07
2:00 PM	77	20	8	7	10	5	5	1	0	3	2	0	2	3	132	11	0.73
2:15 PM	96	15	14	9	8	6	5	3	0	1	2	2	0	2	153	10	0.67
2:30 PM	135	27	17	14	6	1	3	2	4	1	0	0	0	3	203	10	0.67
2:45 PM	153	29	11	8	7	2	3	1	0	0	0	1	1	1	213	4	0.27
3:00 PM	109	15	18	8	8	4	4	2	4	1	2	1	2	2	166	14	0.93
3:15 PM	127	22	17	9	10	3	3	2	2	1	0	0	0	2	191	7	0.47
3:30 PM	133	25	19	12	4	3	1	5	1	2	2	0	0	2	197	12	0.80
3:45 PM	208	28	16	7	8	4	1	1	1	1	0	0	0	0	272	3	0.20
4:00 PM	141	25	18	17	8	4	1	2	0	1	0	1	0	2	214	6	0.40

A complete printout all of the recorded and unmodified gap data is included in the Appendix.

Gap Study 3/11/09



The chart above illustrates the gap study data in terms of the acceptable number of gaps found throughout the day. As Table 7.1 has indicated and the above chart illustrates, the peak periods did not have an acceptable number of gaps where pedestrians can cross Baker Road safely as currently configured.

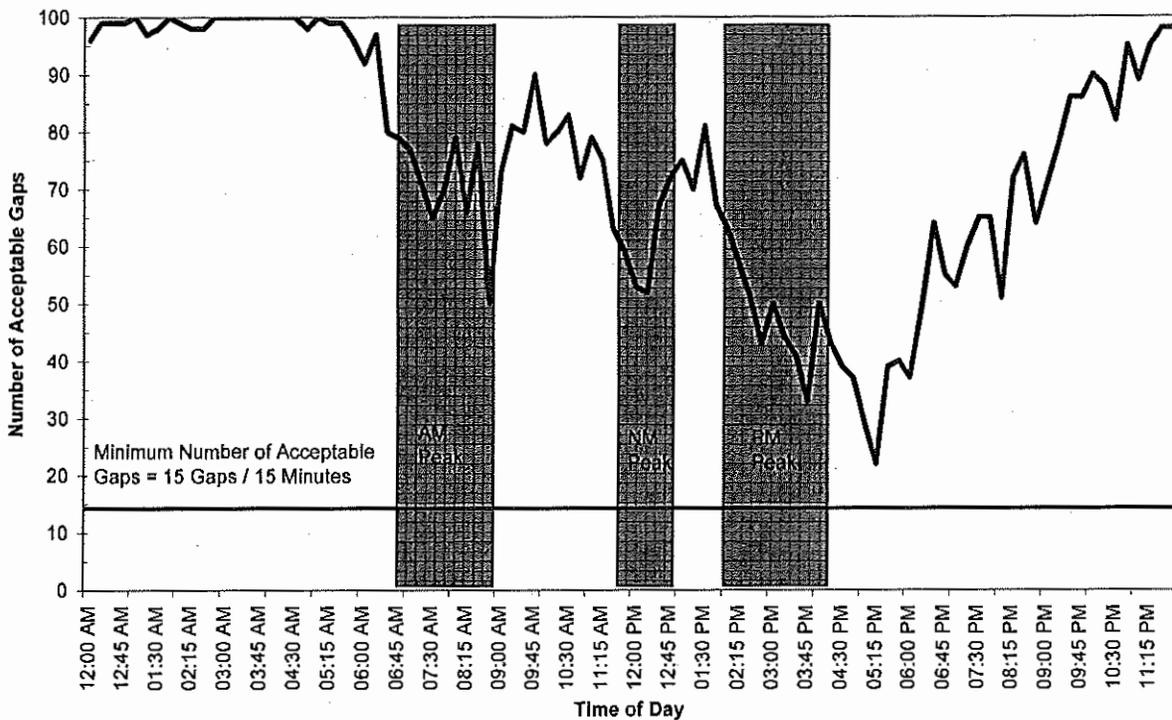
8.0 Solution to the Lack of Available Gaps along Baker Road

Currently there are not enough acceptable traffic few gaps in the two-way traffic stream along Baker Road during the peak hours of the day to allow pedestrians to cross the entire width of Baker Road at one time.

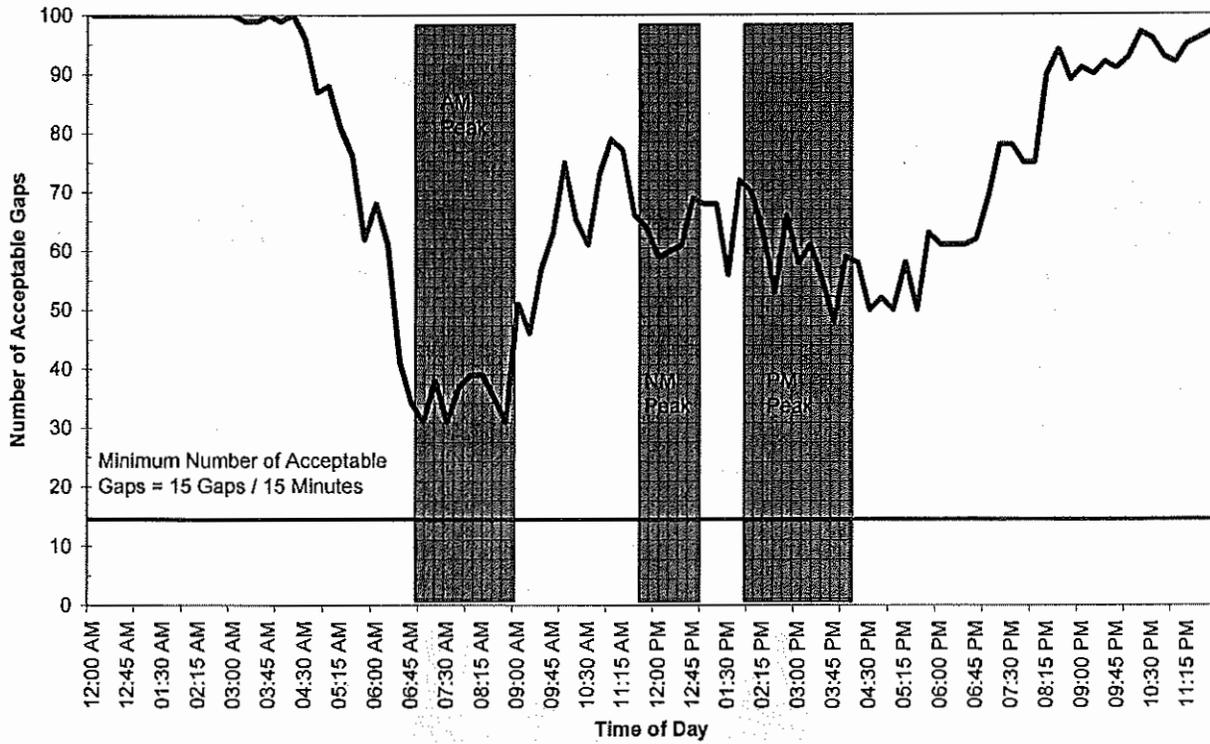
The proposed solution to mitigate the lack of available gaps is to break up each crossing into two separate moves by installing a protected pedestrian refuge island in the middle of Baker Road where the center left-turn lane is currently located. Pedestrians can then cross a shorter portion (an assumed distance of 15 feet to a refuge island versus the entire 40 feet across Baker Road) of Baker Road while only having to concentrate on finding the gaps in a single direction of travel.

The two graphs show the number of gaps in the northbound and southbound traffic when separated into two distinct movements.

Gap Study - NB Traffic Only 3/11/09



Gap Study - SB Traffic Only - 3/11/09



The two charts, representing the number of available gaps in the northbound and southbound traffic, indicate that at all times during the day, there would be sufficient gaps to allow for the shorter crossing distances to and from the center refuge island across Baker Road.

9.0 Sample Refuge Islands

Here are two photographs that illustrate some pedestrian refuge islands. These islands can be designed to fit the character of an area in which they are installed and customized with respect to landscaping, size, and appearance.



10. Conclusions and Recommendations

As this study has shown, there is a lack of safe pedestrian crossing gaps available along Baker Road at the existing and proposed crosswalk locations to allow for pedestrians to cross safely.

Midwestern Consulting recommends the following to provide safer pedestrian access across Baker Road:

- Remove the existing crosswalk and associated signage at the existing crosswalk location, north of the Bates inbound / Creekside outbound drive.
- Install a new crosswalk located just south of the two drop-off exit drives.
 - A design of the crosswalk complete with signage and a landscaped pedestrian refuge island is attached.
 - Include high visibility advanced crosswalk warning signs, high emphasis crosswalk pavement markings and HAWK signal to further emphasize the crosswalk location and to indicate times when pedestrians are using the crosswalk.



Road Safety Audits (RSA)

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APPENDIX A RSA CASE STUDIES

RSA NUMBER 8

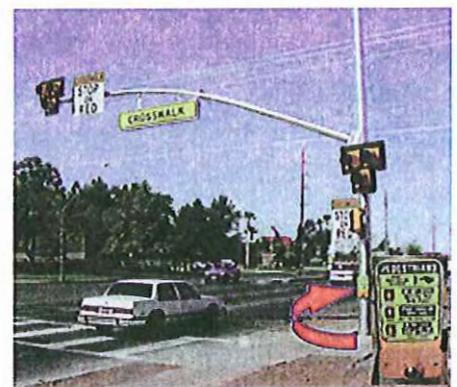
CITY OF TUCSON (ARIZONA): RSA OF PEDESTRIAN CROSSING IMPROVEMENTS

Project: installation of six new HAWK signalized pedestrian crossings			
<i>Planned Improvements:</i> installation of HAWK signals at six existing pedestrian crosswalks			
<i>Project Environment:</i>	<input checked="" type="checkbox"/> urban	<input checked="" type="checkbox"/> suburban	<input type="checkbox"/> rural
<i>Project Design Stage:</i>	<input type="checkbox"/> conceptual (0 to 30%)	<input type="checkbox"/> preliminary (40 to 80%)	<input checked="" type="checkbox"/> advanced (over 80%)
<i>Project Cost:</i>	<input checked="" type="checkbox"/> < \$100,000 per crossing	<input type="checkbox"/> \$100,000 - \$1,000,000	<input type="checkbox"/> >\$1,000,000
<i>Project Owner:</i>	City of Tucson		

Road Safety Audit	
<i>Date of RSA:</i>	26 - 28 October 2004
<i>RSA Stage(s):</i>	<input checked="" type="checkbox"/> design stage <input type="checkbox"/> RSA of existing roads
<i>RSA team:</i>	staff from Federal Highway Administration Resource Center, Arizona DOT, and Opus Hamilton

PROJECT BACKGROUND:

HAWK (High-Intensity Activated CrossWalk) signals are a type of traffic control beacon for marked pedestrian crosswalks, developed by the City of Tucson and implemented in Tucson and elsewhere in Arizona. The City of Tucson received approval from FHWA to experiment with this device; it is not yet adopted in the *Manual of Uniform Traffic Control Devices*. The innovative HAWK signal, shown in FIGURE A.12, incorporates elements from fire station signals and school bus flashing displays, as well as from European pedestrian signal displays, to provide a familiar signal sequence for drivers and pedestrians. The HAWK signal is activated by a pedestrian pushbutton. The activated signal progresses from a dark display through flashing amber, solid amber, solid red, and flashing red, ending with a dark display. Drivers are required to stop during the solid red display, and may proceed with caution during the flashing red display. Pedestrians are controlled using traditional pedestrian signal displays and, at the sites audited under this contract, countdown timers.



Source: City of Tucson

FIGURE A.12 HAWK PEDESTRIAN SIGNAL

At the time of the RSA, about 40 HAWK signals were operating in Tucson, and the City was expanding its HAWK installation program. In 2003, the City's Mayor and Council allocated increased funding to install HAWK signals at six additional locations throughout the City.⁴ The six sites selected for HAWK implementation were chosen on the basis of pedestrian and bicycle collision frequency from 1999 through 2002. The six sites, listed in TABLE A.9, were the focus of this RSA.

TABLE A.9 TUCSON RSA SITES

MAJOR ROAD	MINOR ROAD	2004 MAJOR ROAD AADT*
Flowing Wells Road	Pastime Road	24,900
First Avenue	Graybill Drive	39,000
Broadway Boulevard	Cherry Avenue	26,700
Fort Lowell Road	Park Avenue	21,800

Speedway Boulevard	Rook Avenue	47,600
Grant Road	Palo Verde Boulevard	62,300

* Annual Average Daily Traffic volumes reported by the Pima Association of Governments

At the time of the RSA, the contract for construction had been awarded, and the underground portion of construction was underway or had been completed at many of the sites. Final design drawings for the signal hardware were complete. This RSA of locations where an experimental pedestrian signal system was being implemented provided an opportunity to conduct an RSA with a focus on pedestrian needs.

KEY RSA FINDINGS AND SUGGESTIONS:

The RSA findings were divided into two categories:

- general HAWK system issues and suggestions (Issues 1 and 2),
- site-specific issues and suggestions (Issues 3 to 6).

Observations regarding the general HAWK system (Issues 1 and 2) include suggestions that are intended to enhance the HAWK system with a view to national adoption as a useful and effective traffic control device with an intermediate level of control between a traditional flashing amber beacon and a full signal.

In its response, the City undertook to consider the RSA team's suggestions and to monitor a number of locations at which safety issues had been identified. For this late-stage RSA, suggestions were declined where they would entail substantial changes to completed works, such as changes to signal equipment or completed electrical works.

TABLE A.10 SUMMARY OF SELECTED SAFETY ISSUES AND SUGGESTIONS
TUCSON RSA

SELECTED SAFETY ISSUE (Number and Description)	RISK RATING	SUGGESTIONS
1 <i>use of flashing red signal indication:</i> Drivers legally entering the crosswalk on a flashing (alternating or "wig-wag") red signal may conflict with pedestrians clearing the crosswalk near the end of the pedestrian clearance phase.	B	<ul style="list-style-type: none"> • Eliminate the flashing red interval. • Introduce a split pedestrian phase.
2 <i>duration of pedestrian clearance interval:</i> The pedestrian clearance interval may be short, particularly for elderly pedestrians.	B	<ul style="list-style-type: none"> • Reduce assumed walking speed used to calculate clearance interval.
3 <i>interference from adjacent side streets and driveways:</i> Drivers turning into the arterial road from adjacent side streets and driveways may interfere with pedestrians in the HAWK crossing.	B	<ul style="list-style-type: none"> • Enhance signing.
4 <i>obstructed sightlines:</i> Sightlines between pedestrians entering the HAWK crossings and approaching drivers may be obstructed.	B	<ul style="list-style-type: none"> • Post "No Parking" signs on selected approaches. • Relocate near-side bus stops. • Relocate HAWK crossing at one site.
5 <i>pedestrian desire lines:</i> Pedestrians may not use HAWK crossings that are located away from apparent pedestrian desire lines.	B	<ul style="list-style-type: none"> • Observe desire lines before determining HAWK location. • Enhance pedestrian signing.
6 <i>night-time visibility at Speedway Blvd / Rook Ave:</i> Drivers may be confused by competing background visual elements at night.	B	<ul style="list-style-type: none"> • Install reflective border around HAWK signal.

KEY LESSONS LEARNED:

The RSA process can enhance the implementation of innovative road safety measures with the aim of promoting their success. This RSA focused on pedestrian crossing locations where the HAWK device was to be installed. One of the outcomes of the RSA has been a set of suggestions to enhance the HAWK system with a view to its wider (statewide or nationwide) application. In this way, the RSA may have been beneficial as a means of reviewing the HAWK signal in a working environment, identifying possible factors that may compromise its successful implementation elsewhere, and suggesting measures to address them.

See also the discussion of "Key Factors for Success" and "Lessons Learned" in the main text.

²Eugene Wilson and Martin Lipinski. *NCHRP Synthesis 336: Road Safety Audits, A Synthesis of Highway Practice* (National Cooperative Highway Research Program, TRB, 2004)

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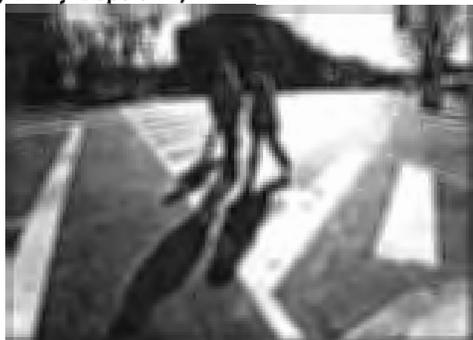
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Cities try to improve crosswalk safety

Updated 2/24/2008 6:52 PM

By Larry Copeland, USA TODAY



By H. Darr Beiser, USA TODAY

Pedestrians use a crosswalk on Connecticut Avenue in Washington. The city plans to add crossing signals developed in Arizona in about 30 places.

Cities alarmed by deaths and injuries of pedestrians are ramping up efforts to make crosswalks safer for people on foot, especially seniors and children who need more time to cross streets.

A pedestrian is killed in a traffic crash in the USA every 110 minutes; one is injured every nine minutes, according to federal data. Crosswalks can

be especially perilous for the elderly. Among people 70 and older, 36% of pedestrian deaths in 2006 occurred at intersections, compared with 21% of those younger than 70, according to the Insurance Institute for Highway Safety.

The Federal Highway Administration will recommend next year that states increase by nearly 15% the amount of time traffic signals afford pedestrians to cross the street after the flashing orange hand appears.

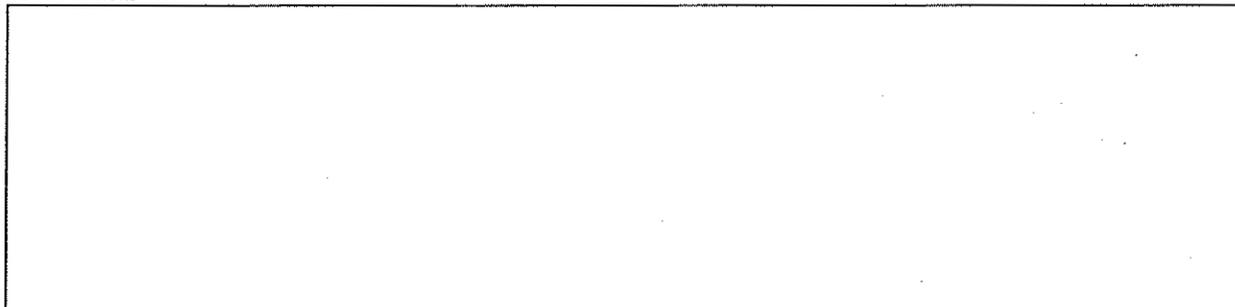
FHWA spokesman Doug Hecox says reasons for the change include an aging population that needs more time to cross; health-conscious Americans walking more; children encouraged to walk to prevent obesity and high gas prices pushing people to walk instead of drive.

Pedestrian deaths declined 12% from 5,449 in 1996 to 4,784 in 2006, the National Highway Traffic Safety Administration (NHTSA) says. Those numbers are still too high for cities working to enhance safety:

- In Portland, Ore., where 49% of pedestrian injuries occur in crosswalks, police conduct monthly crackdowns similar to drunken-driving stings. Police identify an intersection where pedestrians have complained about motorists. They post signs warning drivers of "crosswalk enforcement ahead" and have pedestrian decoys try to cross the street. "If the drivers don't stop, a line of police on motorcycles will pull them over," says April Bertelsen, the city's pedestrian coordinator. Portland also has an "I Brake for People" campaign to educate drivers.

- St. Petersburg, Fla., partly attributes major reductions in pedestrian accidents to rapid-flashing signals that have raised the rate at which drivers yield to people in crosswalks to above 80% from

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about 8% at 18 marked intersections. The devices, which flash in an irregular pattern to alert drivers to pedestrians, will be field-tested next in Cambridge, Mass., Las Cruces, N.M., and Mundelein, Ill.

•Washington, where two women crossing Pennsylvania Avenue on a green light were killed last year by a city bus in a crosswalk, plans to add innovative signals developed by the city of Tucson at about 30 locations, says George Branyan, the city's pedestrian program coordinator.

•Phoenix is replacing 1,000 traditional traffic lights with countdown-timer signals that tell people how many seconds they have to cross. The signals could cut pedestrian accidents by up to 25%, traffic engineering supervisor Michael Cynecki says. "The countdown is so self-explanatory even a third-grader can understand it," he says.

•Denver, Knoxville, Tenn., and several other cities, have implemented a method in which all traffic at an intersection is stopped for about 30 seconds and pedestrians can cross in any direction.

Many factors at work

In 2006, 471 pedestrians nationwide were killed in crosswalks, down slightly from 488 10 years earlier, according to the NHTSA. Several factors contribute to danger at crosswalks:

- Highways are designed and built primarily to accommodate vehicles, not pedestrians.
- Most pedestrian accidents at intersections involve turning vehicles. Drivers who routinely fail to yield to pedestrians in crosswalks run little risk of being cited unless they actually strike a pedestrian.
- About one-third of pedestrian deaths result from their disobeying traffic signals or using poor judgment, according to federal data.

Richard Nassi, Tucson's transportation administrator, remembers a wreck in 1998 vividly: Some young children were crossing Valencia Street with their older sister when they were struck by a vehicle. Two children were killed, three others were seriously injured, and the driver sped off.

"That was just heartbreaking," says Nassi, 63, who had spent 20 years in the city's Traffic Engineering

Division. "Anytime someone is killed it's bad, but when they just drive away and leave the kids in the road, it's just outrageous."

Breakthrough in Tucson

The city didn't allow the tragedy to fade without meaning. Nassi and the city set out to improve pedestrian safety by making engineering improvements and educating young pedestrians. Arizona consistently ranks among the worst states for pedestrian fatalities, and Tucson had a pedestrian fatality rate of 3.26 per 100,000 people.

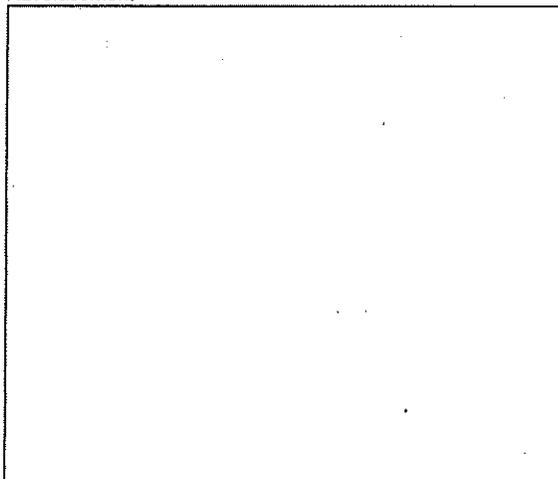
That rate since has fallen to 2.54. A pedestrian traffic signal developed by Nassi helped increase the percentage of drivers who yield to pedestrians at intersections to 97% from 31%.

Next year, that device, which Tucson dubbed the HAWK (High-intensity Activated crossWalk), will be included in the Federal Highway Administration's Manual on Uniform Traffic Control Devices, which provides standards to the states.

"It's exciting for us, and it's also exciting that we can do something to help make it better for people in other places," Nassi says.

The HAWK, which Tucson adapted from a signal used at railroad and firetruck crossings in England, is used at marked crosswalks where there is no traffic light. It's a beacon signal featuring a yellow-red lens visible to drivers.

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When a pedestrian wishes to cross, he pushes a button to activate the signal. A flashing yellow is followed by a solid yellow advising drivers to prepare to stop. The signal changes to a solid red for drivers, and the pedestrian gets a walk signal. The signal then converts to a flashing red, indicating that drivers may proceed when it's safe to do so after stopping.

"That is a major breakthrough," says Branyan of Washington. "Many crosswalks are multilane roads. It's extremely difficult to cross because of the number of lanes and number of cars. We've found that you need to do much more than just put some paint down, because the paint isn't enough to get drivers' attention."

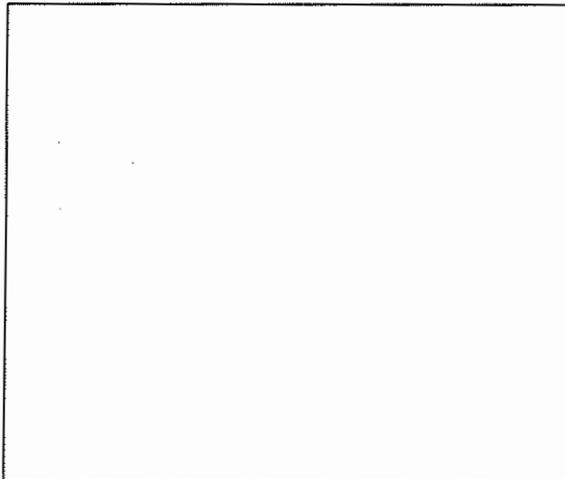
Not all of the efforts to protect pedestrians are high-tech. Many cities have improved safety by placing simple pylon signs at crosswalks. The signs warn drivers that state law requires them to stop.

Seattle is considering adding buckets of bright orange flags for pedestrians to wave while in a crosswalk. They return the flag to another bin when safely across. Washington and cities in Maryland, Virginia and Utah use similar flags.

Tucson is still out there on the cutting edge. The city is working on a traffic signal that uses sensing equipment in the crosswalk. If an elderly or handicapped person needs more time to get across and is still in the crosswalk, the signal lengthens the walk time, Nassi says.

"So far, it looks very promising," he says.

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AGENDA 4-26-10

ITEM L-2

Viaduct Pedestrian Access
Meeting April 15, 2010

Attendance: Roy Townsend and Brent Schlack of WCRC, Jim Carson, Paul Cousins, Donna Dettling Rhett Gronvelt, Ryan Buck of WATS, and Nancy Hedberg of Scio Township

Roy discussed challenges for the installation of pedestrian infrastructure.

- Meeting criteria for installing pedestrian stop including meeting warrants required for signal. WCRC provided copies of warrants from MUTCD to OHM.
- Challenges on West side due to grade issues and meeting ADA requirements.
- Implied safety if infrastructure is installed
- Design challenges increase due to speed limit, primarily West of viaduct

Nancy asked about speed limit, which is set by the WCRC. Roy said that the Road Commission must follow stricter guidelines than the Village. Roy suggested that the transfer of jurisdiction could be an option. If the area were under the Village's jurisdiction there would more flexibility for setting the speed limit and more flexibility on meeting warrants. Roy suggested that the WCRC would negotiate this transfer with the Village, which could include the removal of the look back clause in the Bridge cost share agreement.

Rhett commented that next steps under current jurisdiction would require WCRC buy-in to allow the Village to investigate whether or not we can meet the warrants, or just see how close we are to meeting warrants. It would be necessary to get pedestrian count data or estimate trips to determine if warrants can be met.

Liability would increase if warrants aren't met and signal goes in anyway. If improvements can't meet warrants or follow design standards, an accident could open up liability, and the WCRC would most likely not be willing to participate in the project.

Prepared by: Donna Dettling

Memorandum

The logo for OHM (Ohio Highway Maintenance) features the letters "OHM" in a bold, black, sans-serif font. To the right of the text is a stylized graphic consisting of two overlapping triangles, one pointing up and one pointing down, forming a larger, irregular shape.

Date: April 20, 2010

To: Donna Dettling, Village Manager

From: Rhett Gronevelt, PE

Re: Railroad Viaduct – Pedestrian Crossing Improvements

Donna-

On April 15, 2010, I attended a meeting with the Village Staff, two Council members, and Washtenaw County Road Commission (WCRC) staff to discuss the Road Commission's reaction to a recent request from the Village. The Village had asked the WCRC to consider the feasibility of temporary improvements at the existing viaduct where Dexter-Pinckney Road crosses the Norfolk Southern Railroad. Specifically, the request was to consider a hybrid pedestrian signal control (potentially a High-intensity Activated Crosswalk (HAWK) signal) to stop vehicle traffic to accommodate pedestrians on the same route.

The WCRC presented that they had considered it and that initially the signal would need to meet warrants, or justification, for pedestrian signalization to even be considered. Those warrants are from the Manual of Uniform Traffic Control Devices (MUTCD). WCRC provided copies of the applicable sections for consideration. They also presented additional challenges that would impact such a project, particularly associated with constructing non-motorized facilities along the right-of-way on both sides of the viaduct. These facilities would need to meet ADA and other design requirements and could get very costly.

The conclusion was that the Village could complete further analysis on the proposal, which would likely need to begin with pedestrian and vehicle trip analysis to see if warrants are even close to being met, and then evaluate the requirements and develop preliminary cost estimates.

Since the meeting, I have had a chance to take a closer look at the standards for meeting warrants and the challenges of such a proposal. It is my opinion that investing additional effort into studying this option will not likely result in a viable option that the Village would want to pursue further.

Without conducting actual counts, or even projecting future counts, we are fairly confident that the MUTCD warrants will not be met to justify the signal (over 100 people per hour). Regardless of whether the viaduct were in the WCRC or Village jurisdiction, it would not be recommended that the signal be pursued without meeting warrants or the required design standards for liability reasons. In addition, taking a closer look at the potential requirements to install the signal, provide the required facilities leading to and from the viaduct, the costs appear to likely exceed several hundred thousand dollars. If this was being considered as a "temporary" solution, it seems likely to exceed what the Village would want to spend on a temporary basis. If it was intended to be permanent, I believe other options would be a better investment.

I can be available to answer more specific questions, or we could pursue the next steps of analyzing the warrants and completing more detailed estimates, if desired by the Village.

AGENDA 4-26-10

ITEM L-3

VILLAGE OF DEXTER

8140 Main Street Dexter, MI 48130-1092

ddettling@villageofdexter.org

Phone (734)426-8303

Fax (734)426-5614

MEMO

To: President Keough and Council
From: Donna Dettling, Village Manager
Date: April 26, 2010
Re: Community Garden Follow-up

Attached are the Award Letter and Acceptance Agreement for the Chelsea-Area Wellness Foundation. Staff is working on particulars for bringing the Farmer's Market Committee together with a Community Garden Committee into one Committee. This will come back to Council at the May 10, 2010 meeting. In the mean time, I'm working with Melissa to keep things moving prior to our first Committee meeting. For example, the grant requires a sign at the garden, recognizing CWA for their help funding the Community Garden project. The Dexter Leader was asked to publish a media release about the grant award and inform the public to make contact with the Village about renting a Garden plot.

Melissa and I will meet on Thursday, April 22nd to discuss the Plot Rental Application, which will require decisions regarding eligibility requirements and fees. I will have recommendations for Council Monday night on both these topics. We are also working on refining this years Budget and projecting next years budget.

Melissa will be contracting with a local Farmer to plow the area, which I am recommending we move forward with as soon as possible. I also recommend that we plow a little larger area than proposed just in case more than 20 applications are received. We are planning a first come first serve on the application, with mandatory time/date stamp at the Village Office to determine first come first serve.

I'll have verbal updates and several recommendations for Council at the meeting Monday night. The biggest challenge for me right now is, understanding what decisions I can make as Project Contact/Fiscal Agent and which decisions need to be made in committee or will require Council approval. I'll need Council's opinion on that topic.

Pat Conlin

Ann Davis

Garry Faja

Randy Forsch

Ken Grefen

Kathleen Griffiths

Jeff Hardcastle

Amy Heydlauff

Diane Howlin

Shawn Lewis-Lokin

Judy Nold

Alicia Pollard

Jack Wheeler

Jim Woods



April 9, 2010

Donna Dettling
Dexter Village Manager
Dexter Village
8140 Main St.
Dexter, MI 48130

Dear Donna,

The Chelsea-Area Wellness Foundation is pleased to inform you that Dexter Village has been awarded a grant in the amount of \$4,000.00 for the Dexter Community Garden. Please review the enclosed Agreement which outlines the conditions of this grant. Upon return of the signed Agreement, CWF will provide a check in the amount noted above.

The Chelsea-Area Wellness Foundation is a private foundation whose mission is to create a culture of wellness and foster sustainable improvements in community health. We hope this grant makes our community a better place for its citizens.

We encourage you to publicize your grant from CWF by submitting a press release to local media outlets and by mentioning the support you received in any of your organization's publications. The credit line "Made possible in part by a grant from the Chelsea-Area Wellness Foundation" may be appropriate.

An Outcomes Report Form will be electronically sent on or about Oct. 31, 2010. Please complete and return the report to us within 30 days of its receipt. If you have questions, please do not hesitate to contact me at 734-433-4599. Congratulations and our best wishes to your organization.

Sincerely,

Amy Heydlauff, RN, MHSA
Executive Director

310 N Main
Suite 203
Chelsea, MI
48118

(734)433-4599

5healthytowns.org

Chelsea-Area Wellness Foundation Mini-Grant Agreement

April 12, 2010

Dexter Village has been chosen as a recipient of a mini-grant in the amount of \$4,000.00.

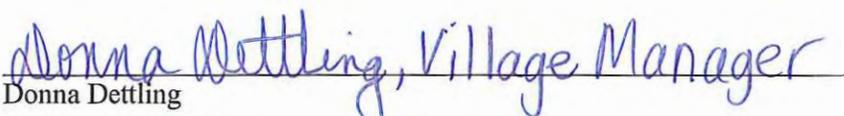
The grant is made subject to the following conditions:

1. The funds provided pursuant to this grant may be spent only for this project.
2. The grant will be used exclusively for tax-exempt purposes as described in Section 501(c)(3) of the Internal Revenue Code and will not be used to carry on propaganda, to support attempts to influence legislation (except as permitted by Section 501), or to participate in any political campaign on behalf of any candidate for public office.
3. The grantee organization is responsible for the expenditure of funds and for maintaining adequate supporting records consistent with generally accepted accounting practices.
4. The period of the grant is from 5/1/2010 through 9/30/2010. An uncompleted project may require a return of grant funds. Any change in the approved grant/project or its scheduled completion date must be approved by the Foundation.
5. The grantee will furnish the Chelsea-Area Wellness Foundation with a **written final report by 10/30/2010**, or earlier at the request of the Foundation. Some areas of interest to us: how the program benefits your organization, the community and/or the participants; outcomes met and those not met; copies of any publicity or media that benefitted the program; photos of the program participants/event.
6. Acknowledgment of the Chelsea-Area Wellness Foundation's support of your organization in appropriate printed material (i.e., annual reports, printed programs and news releases) is required.
7. Any questions you have and all follow-up matters should be addressed to Amy Heydlauff, Executive Director. Should any material changes occur in your organization or in the program for which this grant is made, please notify CWF as soon as possible to confirm Foundation approval.

Please indicate your acceptance of the above conditions by countersigning both copies of this letter. Return the original to the Foundation and retain the copy for your files. The grant payment process will begin when the executed original has been received by the Foundation. \$4,000.00 will be issued for use on receipt of this signed agreement.

We are excited about your project and are pleased to award you this grant.

Acceptance:


Donna Dettling

Date: 4/19/2010

AGENDA 4-26-10

ITEM L-4

VILLAGE OF DEXTER

ddettling@villageofdexter.org

8140 Main Street Dexter, MI 48130-1092

Phone (734)426-8303

Fax (734)426-5614

MEMO

To: President Keough and Council
From: Donna Dettling, Village Manager
Date: April 26, 2010
Re: UPDATE Bridge/Dam Cost Share

Provided here is a historical synopsis and recommendations on the Village's Bridge/Dam cost share with the Washtenaw County Road Commission.

The, first agreement entered into with Washtenaw County Road Commission for period dated May 5, 2006 to June 2008. A second agreement was crafted picking up where Agreement #1 left off. Agreement #1 anticipated \$219,000 in village cost share for the Dam/Bridge Project. Before this agreement was fully realized a new agreement was put into place picking up where agreement #1 left off. Prior to agreement #2 starting a total of \$126,253 was expended while agreement #1 was in place.

Agreement #2, which distinguished participating and non-participating cost share started in June 2008 and expires when the project is closed out. Agreement #2 recalculated the village cost share starting from June 2008 including all participating and non-participating cost from that point forward. Agreement #2 anticipated \$590,000 in village costs.

Agreement #2 required 2 deposits of 40% be made to the Road Commission. One was made on August 11, 2008 in the amount of \$232,992.69 and the other was made on November 3, 2008 in the same amount. Including the current invoice of \$44,513.49, which the village will pay on the April 27 2010, the Road Commission invoiced the Village a total of \$510,498.87.

All costs were monitored and entered into a spreadsheet starting in May of 2006. This worksheet was compared to the worksheet the County prepared for a final reconciliation. As I've been the only staff person tracking this data, I asked Shawn Keough to review the worksheets. His review found that the village's Local Funding Match for Total Contract (1.5%) was applied to all participating as well as the non-participating items. The non-participating items were paid 100% by the village and there would be no need to apply a Local Funding Match to these items. This resulted in a recalculation of the final invoice to the Village and an overall adjustment to the Village's final costs of \$4,428.52.

A worksheet summary was also prepared to show final quantities for the non-participating items. A copy of this worksheet is attached. The DDA was invoiced for the Bridge Aesthetics items and Jeffords Road items in the amount of \$99,407 and the Village received payment on April 19, 2010.

A budget amendment is necessary to pay the \$44,513.49 invoice and an estimated \$1,000 needed to cover an invoice from WCRC for services to close out the contract for period January 1, 2010 to March 31, 2010. The proposed budget amendment appears on the 4-26-10 agenda for approval. The budget amendment would reduce the balance remaining in the current restricted Bridge/Dam Fund from \$177,924.85 to approximately \$132,411.36.

It is recommended that after the final invoice is paid that the remaining balance in the Restricted Bridge Fund be unrestricted and placed back into general fund reserves.

P126

WCRC Worksheet Non-Participating Costs				
Bridge Aesthetics Items	Orig Bid Price	Adj Bid Price	YTD Payments	
Hand Staining	\$8,510	\$0	\$0	DDA paid Custom Rock \$12,000
Railing Post cap modification	\$1,214	\$1,214	\$1,214	
Railing cross member mod	\$8,600	\$8,600	\$8,600	
Railing steel plate modification	\$3,113	\$3,113	\$3,113	
Ornamental Steel Railing	\$28,280	\$31,080	\$31,080	
Texturing Concrete	\$11,500	\$16,141	\$16,141	
Reinforcement Steel Epoxy Coated	\$74	\$74	\$74	
	\$61,217	\$60,148	\$60,222	
Construction Engineering Cost 10%			\$6,022	
			\$66,244	Invoice DDA Paid 4-19-10
Jeffords Road Work Items	Orig Bid Price	Adj Bid Price	YTD Payments	
Aggregate Base 6" Modified	\$0	\$550	\$550	
Embankment LM	\$29,600	\$12,777	\$12,777	
Guardrail Rem	\$350	\$262	\$262	
Roadway Grading	\$3,137	\$3,262	\$3,262	
Dr Structure Cover	\$299	\$1,330	\$1,330	
Dr Structure Rem Abandon	\$1,000	\$529	\$529	
Culv End Rem Less than 24 inch	\$0	\$0	\$0	
Sewer CI E 12 inch Tr Det B	\$441	\$1,302	\$1,302	
Sewer CI E 15 inch Tr Det B	\$7,392	\$9,219	\$9,219	
Barricade Type III Oper	\$200	\$0	\$0	
Barricade Type III Furn	\$0	\$500	\$500	
Plastic Drum High Intensity Lighted Furn	\$280	\$280	\$280	
Plastic Drum High Intensity Lighted Oper	\$0	\$0	\$0	
Sign Type B Temp Prismatic Furn	\$178	\$137	\$137	
Sign Type B Temp Prismatic Oper	\$0	\$0	\$0	
Pavt Mrkg Inlay Cold Plastic 20 inch	\$102	\$0	\$0	
Pavt Mrkg Waterborne 4inch yellow	\$220	\$0	\$0	
Pavt Mrkg Waterborne 4inch yellow 2nd app	\$60	\$0	\$0	
	\$43,259	\$30,148	\$30,148	
Construction Engineering Cost 10%			\$3,015	
			\$33,163	Invoice DDA Paid 4-19-10
Sedimentation & Stabilization Mgmt	Orig Bid Price	Adj Bid Price	YTD Payments	
Conc. Grade S2	\$1,911	\$1,911	\$1,911	
Concrete Apron Remove		\$13,500	\$13,500	
Conduit 4 inch	\$0	\$960	\$960	
Culv End Rem 24 inch to 48 inch	\$0	\$0	\$0	
Culv End Rem Less than 24 inch	\$0	\$0	\$0	

**Budget Amendment Form - Council Approval Required
Fiscal Year 2009/2010**

Line #	Description	Original Budget	Amended Budget	Difference	Reason for Amendment
101-000.000-420.000	Delinquent Tax - Personal Property	1,000.00	15,000.00	14,000.00	To reflect actual collections
101-000.000-665.000	Interest Earned	50,000.00	36,000.00	(14,000.00)	To reflect lower interest rates
101-000.000-675.006	Contributions - Ice Rink	-	1,500.00	1,500.00	To show donations for ice rink
101-000.000-696.001	Bridge Project Reimbursement - DDA	-	99,000.00	99,000.00	To show reimbursement from the DDA
101-215.000-815.000	Ordinance Codification	500.00	2,600.00	2,100.00	To recodify the ordinances passed over the last five years
101-215.000-901.000	Printing and Publishing	4,000.00	3,500.00	(500.00)	To cover cost of recodification
101-400.000-901.000	Printing and Publishing	1,500.00	1,000.00	(500.00)	To cover cost of recodification
101-210.000-810.000	Attorney Fees	40,000.00	38,900.00	(1,100.00)	To cover cost of recodification
101-751.000-732.000	Ice Rink Supplies	-	3,300.00	3,300.00	To show expenditures for the ice rink
101-336.000-803.000	Contracted Services	308,000.00	340,000.00	32,000.00	To cover increased DAFD charges
101-441.000-721.000	Health & Dental Insurance	20,000.00	26,000.00	6,000.00	To add previously uncovered employee to insurance
101-965.000-999.007	Transfer Out to Bridge Project	-	45,000.00	45,000.00	To cover final invoices for bridge project
<i>Net change in budget</i>				<i>14,200.00</i>	

Line #	Description	Original Budget	Amended Budget	Difference	Reason for Amendment
202-000.000-695.005	Transfer In - Bridge Project	-	45,000.00	45,000.00	To show transfer from the General Fund for final invoices
202-451.000-974.000	Capital Improvements	19,000.00	29,000.00	10,000.00	Additional design work to be performed prior to July 1st.
202-451.000-974.007	Construction - Bridge Project	-	45,000.00	45,000.00	To cover final invoices for bridge project
<i>Net change in budget</i>				<i>(10,000.00)</i>	<i>Amendments may be needed to balance budget at year end.</i>

Line #	Description	Original Budget	Amended Budget	Difference	Reason for Amendment
590-000.000-673.001	Reimburse for SRF Costs	-	300,500.00	300,500.00	To show reimbursement from the SRF funds
<i>Net change in budget</i>				<i>300,500.00</i>	<i>Amendments may be needed to balance budget at year end.</i>

Line #	Description	Original Budget	Amended Budget	Difference	Reason for Amendment
591-000.000-673.002	Reimburse for DWRF Costs	-	97,600.00	97,600.00	To show reimbursement from the DWRF funds
<i>Net change in budget</i>				<i>97,600.00</i>	<i>Amendments may be needed to balance budget at year end.</i>

ITEM 4-5
 BANDA 4-20-10
 [Signature]

