

G. NON-ARRANGED PARTICIPATION:

Non-arranged participation will include those in the audience not listed on the agenda that wish to speak. At the Village President's discretion, members of the audience may be called on to speak at any time. Those addressing the Council will state their name, and address. This section is limited to 5-minutes per participant or 10-minutes for group representatives.

H. COMMUNICATIONS:

1. Upcoming Meeting List
2. March Citation List
3. Thank You Letter for Participation in MAMSE Conference
4. Census New Construction Program
5. Webster Township Public Hearing Notice
6. Michigan Municipal League – Fiscal Year 2010/2011 Dues
7. Dexter Community Schools – Frequently Asked Questions Regarding the Transportation Study
8. Road Funding Press Release from the Michigan Transportation Team
9. SEMCOG – Ann Arbor / Detroit Rail System Update

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I. REPORTS:

1. Community Development Manager – Allison Bishop
3rd Quarter Report

Page # 45-58

2. Board, Commission, & Other Reports- “Bi-annual or as needed”

Arts, Culture & Heritage Committee
Chelsea Area Planning Team / Dexter Area Regional Team
Dexter Area Chamber
Dexter Area Fire Department
Downtown Development Authority Chair
Farmers Market Representative
Gordon Hall Mgmt Team Representative
Huron River Watershed Council Representative – Paul Cousins
Library Board Representative
Parks & Recreation Commission
Planning Commission Chair
Tree Board Chair
Washtenaw Area Transportation Study Policy/Technical Committee Reps
Western Washtenaw Area Value Express Representative

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3. Subcommittee Reports
 Website **Page # 59-60**
 Downtown Fire Detection **Page # 61-62**
 Economic Preparedness

4. Village Manager Report **Page # 63-70**

5. President's Report **Page # 71-72**

J. CONSENT AGENDA

Bills & Payroll will be a standing item under consent agenda. Discussion of the Budget and Financial matters will be covered under the Presidents Report as a standing item. Items under consent agenda are considered routine and will be acted upon in one motion. There will be no separate discussion of these items unless a Council Member so requests, and the item will be removed from Consent and added to the regular agenda at the end of New Business.

1. Consideration of: Bills & Payroll in the amount of: \$ 509,359.14
Page # 73-80

2. Consideration of: Request from the Dexter Area Historical Society and Museum to place four (4) signs in the Village right-of-way from April 16 through May 2 to advertise their Quilt Show
Page # 81-82

3. Consideration of: Request to place signage in the Village right-of-way advertising the Dexter Farmers Market on Tuesdays and Saturdays from May 8 to October 30
Page # 83-86

4. Consideration of: Request from Dexter Community Schools to place a sign in the Village right-of-way from April 13 to April 25 advertising a play
Page # will be provided at meeting

K. OLD BUSINESS- Consideration and Discussion of:

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1. Consideration of: Cityhood – Recommendation for Legal Services
Page # 87-96

2. Consideration of: Cityhood – Determination of Boundary For Next Petition Submittal
Page # 97-102

3. Discussion of: Mill Creek Park Next Steps
Page # 103-110

4. Discussion of: Village Office Next Steps
Page # 111-120

L. NEW BUSINESS- Consideration and Discussion of:

1. Consideration of: Downtown Landscaping Bid Award
Page # 121-124

2. Consideration of: Proposal from SME for testing services for the Ann Arbor Street project
Page # 125-138

3. Consideration of: Community Garden
Page # 139-150

4. Consideration of: Scope of Services from Orchard, Hiltz & McCliment for Evaluation of Village Crosswalks
Page # 151-154

5. Consideration of: Scope of Services from Orchard, Hiltz & McCliment to complete Baker Road Crosswalk Grant Application
Page # 155-174

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6. Consideration of: Planning Commission recommendation to adopt amendments to Article 17, RD Research and Development District of the Village of Dexter Zoning Ordinance

Page # 175-180

7. Consideration of: Planning Commission recommendation to approve the Special Land Use Application from Gary Ouillette for the Absolute Fun Inc., an indoor recreation facility, at 3219 Broad Street.

Page # 181-194

8. Discussion of: Recommendation to approve Ann Arbor Landscape for Spring 2010 Tree Planting

Page # 195-202

9. Discussion of: Use of Social Networking Websites (Facebook, Twitter, etc) as a Communication Tool

Page# 203-210

M. COUNCIL COMMENTS

N. NON-ARRANGED PARTICIPATION

Same as item F. Those addressing the Council will state their name, and address. This section is limited to 5-minutes per participant or 10-minutes for group representatives.

O. CLOSED SESSION FOR THE PURPOSE OF DISCUSSING PURCHASE OF PROPERTY IN ACCORDANCE WITH MCL 15.268 Sec. 8(d) – if necessary

P. ADJOURNMENT

"This meeting is open to all members of the public under Michigan Open Meetings Act."

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DEXTER VILLAGE COUNCIL
REGULAR MEETING
MONDAY, MARCH 22, 2010

ITEM C-1

A. CALL TO ORDER AND PLEDGE OF ALLEGIANCE

The meeting was called to order at 7:30 by President Keough in the Dexter Senior Center located at 7720 Dexter Ann Arbor Rd. in Dexter, Michigan.

B. ROLL CALL: President Keough

J. Carson	P. Cousins
D. Fisher	J. Semifero
J. Smith	R. Tell

C. APPROVAL OF THE MINUTES

1. Work Session - March 8, 2010
2. Regular Council Meeting – March 8, 2010
3. Work Session – March 13, 2010

Motion Smith; support Semifero to approve the minutes of the Work Session of March 8, 2010, the Regular Council Meeting of March 8, 2010 and the Work Session of March 13, 2010 with one correction on page 10 of the March 13 Work Session to change *Content* to *content* under item 5.

Unanimous voice vote for approval

D. PREARRANGED PARTICIPATION

Michael Donahue of URS presented the Village with a Merit Award on behalf of the American Council of Engineering Companies on the Dexter dam removal and stream restoration project. Mr. Donahue stated that what put the application over the top was the cooperation of all parties involved.

E. APPROVAL OF THE AGENDA

Motion Smith: support Fisher to approve the agenda with the following additions:

- Move item J-2 – Request from Dexter United Methodist Church from the Consent Agenda to item L-6 under New Business;
- Move item J-3 – Request from St. Andrew’s Church from the Consent Agenda to item L-7 under New Business;
- Move item J-5 – 2010-2011 Goals & Objectives from the Consent Agenda to item L-8 under New Business;
- and Add item L-9 under New Business, Discussion of the Community Garden

Unanimous voice vote for approval

F. PUBLIC HEARINGS

Action on each public hearing will be taken immediately following the close of the hearing

None

G. NON-ARRANGED PARTICIPATION

None

H. COMMUNICATIONS:

1. Upcoming Meeting List
2. Michigan Municipal League – Committee Appointment
3. February Citation List
4. Letter from Washtenaw County re: Planning Services
5. Meeting Invitation from Congressman Schauer’s Office

I. REPORTS

1. Community Development Manager - Allison Bishop
Commission Updates
2nd Quarter Report

Ms. Bishop submits her report as per packet. In addition, Ms. Bishop updated on the Westside Connector as currently there is not a connection to Westridge in the plans and asked Council for guidance regarding the Village’s \$100,000 commitment to the project recommending that the Village withhold the payment until the total connection is finished; Ms. Bishop reported on the Land Preservation meeting with Scio Township and that no recommendation was made at this time; and Ms. Bishop was happy with the University of Michigan student project. Trustee Cousins mentioned a lawsuit between Washtenaw County and the Department of Natural Resources regarding a bridge at the Dexter-Huron Metro Park.

2. Boards, Commissions. & Other Reports-“Bi-annual or as needed”

Parks & Recreation Commission – Joe Semifero

The Parks & Recreation Commission report was included in the packet. In addition Trustee Semifero reported that the Commission was also pleased with the University of Michigan student project and that the Capital Improvement Plan was included in the report.

3. Subcommittee Reports
None

4. Village Manager Report

Mrs. Dettling submits her report as per packet. In addition Mrs. Dettling mentioned that she had spoken to Steve Puuri of the Washtenaw County Road Commission regarding the Viaduct meeting and Trustee Carson suggested that Scio Township and Washtenaw Transportation Study also be involved; Jim Smith met with Marie and the committee is going to begin to discuss the Website updates; the Village is working to submit a grant for the Baker Road

crossings to the Chelsea Wellness Foundation, are looking to keep the bump outs at the crossings consistent in the Village, and should have some preliminary information for the April 12 meeting; and the meeting for the Watermain Project residents has been scheduled for April 14 possibly at Wylie Elementary School.

5. President's Report

Mr. Keough submits his report as per packet. In addition Mr. Keough highlighted the Downtown Development Authority (DDA) meeting on March 18 where the DDA did go through the Capital Improvement Plan with Element 3A and the Riverwalk being the top two items to be funded; and the Fire Prevention Committee did meet, they will be sending a letter to all businesses, and the committee has been renamed the Fire Detection Committee.

J. CONSENT AGENDA

1. Consideration of: Bills and Payroll in the amount of \$476,076.01
4. Consideration of: Arbor Day Proclamation

Motion Fisher; support Smith to approve items 1 and 4 of the consent agenda as presented.

Unanimous voice vote for approval

K. OLD BUSINESS-Consideration and Discussion of:

1. Discussion of: Cityhood Update

Ms. Nicholls reported that a summary was included in the packet on the meeting with the Boundary Commission Staff on March 9. They offered suggestions such as to bring a small finger of land by the railroad track on the east side into the Village, change wording from high water line to edge of the water, and when using a parcel number also refer to the liber page. In regards to contiguity, it is not a part of sufficiency but would likely be a requirement for cityhood. It would be proposed that the Village make the necessary change for contiguity before the Boundary Commission would mandate any changes. President Keough reported that the March 18 meeting with the Boundary Commission was a short meeting that verified the Commission's original decision. Mrs. Dettling reported on the attorney search and will have a recommendation for the April 12 meeting.

2. Consideration of: Economic Preparedness Next Steps

Postponement from the March 8 meeting

Motion Cousins: support Smith to postpone the consideration of the Economic Preparedness – Next Steps

Ayes: Smith, Semifero, Tell, Carson, Fisher, Cousins and Keough

Nays: None

Motion carries

On March 22, 2010 Trustee Smith gave a presentation on the materials included in the Council packet regarding economic preparedness.

Motion Semifero; support Smith to form a committee to make a recommendation on the next steps.

Ayes: Cousins, Fisher, Smith, Semifero, Tell, Carson and Keough

Nays: None

Motion carries

3. Discussion of: Mill Creek Park Next Steps

President Keough prepared and distributed a hand out to explain the cost summary of the current plan for Mill Creek Park.

At 9:11 p.m. a recess was taken and the meeting re-convened at 9:15 p.m.

L. NEW BUSINESS-Consideration of and Discussion of:

1. Consideration of: Scope of services from Orchard, Hiltz & McCliment for Additional Design Services and Construction Inspection / Engineering for the Ann Arbor Street project

Motion Cousins; support Fisher to approve the scope of services from Orchard, Hiltz & McCliment for additional design services at a cost of \$5500.00 and construction administration and construction engineering at a cost of \$29,400.00 for the Ann Arbor Street project.

Ayes: Smith, Semifero, Tell, Carson, Fisher, Cousins and Keough

Nays: None

Motion carries

2. Consideration of: Contract with Norfolk Southern for Central Street Design Review

Motion Carson; support Tell to approve the agreement for the preliminary engineering service agreement between the Village of Dexter and Norfolk Southern Railway Company with the cost to be invoiced by Norfolk Southern.

Ayes: Semifero, Tell, Fisher, Carson, Cousins, Smith and Keough

Nays: None

Motion carries

3. Consideration of: Scope of services from Orchard, Hiltz & McCliment for Additional Design Services and Construction to Address Water Supply Copper Levels

Motion Cousins; support Carson to approve the scope of services from Orchard, Hiltz & McCliment for the additional design services and construction to address the water supply's copper levels at a cost of \$5000.00 to be paid from the Water System Improvements Project Fund.

Ayes: Tell, Carson, Cousins, Smith, Fisher, Semifero and Keough

Nays: None

Motion carries

4. Consideration of: Amendment to the Main Street Bridge Sediment Placement Area Restrictive Covenants & Authorization for Village Manager to Sign the Amended Covenant

Motion Carson; support Smith to approve the amendment to the Main Street Bridge Sediment Placement Area Restrictive Covenants and to authorize the Village Manager to sign the amended covenant.

Ayes: Carson, Cousins, Fisher, Smith, Semifero, Tell and Keough

Nays: None

Motion carries

5. Consideration of: Electric Service Agreement with Dexter Community Schools

Motion Carson; support Cousins to approve the Electric Service Agreement and Easement between the Village of Dexter and Dexter Community Schools.

Ayes: Cousins, Fisher, Smith, Semifero, Tell, Carson and Keough

Nays: None

Motion carries

6. Consideration of: Request from Dexter United Methodist Church to place seven (7) signs in the Village Right of Way from April 17 to April 26 and September 17 to September 27 to advertise their Rummage Sale

Motion Smith; support Semifero to approve the request from the Dexter United Methodist Church to place seven signs in the Village right of way from April 17 to April 26 and September 17 to September 27 to advertise their Rummage Sale.

Ayes: Smith, Semifero, Tell, Carson, Fisher, Cousins and Keough

Nays: None

Motion carries

7. Consideration of: Request from St. Andrew's United Church of Christ to place one (1) sign in the Village Right of Way to advertise their monthly dinner on the following dates: April 4-8, May 2-6, September 5-9, October 3-7, October 31-November 4, and November 28-December 2

Motion Smith; support Fisher to approve the request from St. Andrew's United Church of Christ to place one sign in the Village Right of Way to advertise their

monthly dinner on the following dates: April 4-8, May 2-6, September 5-9, October 3-7, October 31-November 4 and November 28-December 2.

Ayes: Semifero, Tell, Fisher, Carson, Cousins, Smith and Keough
Nays: None
Motion carries

8. Consideration of: 2010-2011 Goals & Objectives

Motion Tell; support Carson to approve the 2010-2011 Goals & Objectives with the following changes:

- a. Under Goal – Ensure Good Stewardship of Municipal Infrastructure, item 3 - Complete a Facilities Master Plan that encompasses all Village facilities, change both bullet points to now read *Research potential for expansion/new Fire Hall, and Village Hall – Acquire/Build/Upgrade/Lease*
- b. Under Goal – Engage the Community, item 2, fourth bullet point change *Scio* to read *surrounding townships*

Ayes: Tell, Carson, Cousins, Smith, Fisher, Semifero and Keough
Nays: None
Motion carries

9. Discussion of: Next Steps in a Community Garden

Trustee Cousins spoke about the potential of having a community garden on the Village owned Dan Hoey property and applying for a mini grant of \$3000.00 from the Chelsea Wellness Foundation. Trustee Cousins mentioned having a community board to oversee the garden, adopting rules and having signed waivers by renters of the plots. Questions were raised regarding insurance and liability. Council gave a nod of approval to the Village Manager to submit for the small grant application, and they requested additional details on how a community garden would work to be presented at the next Council Meeting.

M. COUNCIL COMMENTS

None

N. NON-ARRANGED PARTICIPATION

Courtney Nicholls, Assistant Village Manager, thanked those who sent their condolences on the recent death of her grandmother.

O. CLOSED SESSION FOR THE PURPOSE OF DISCUSSING PURCHASE OF PROPERTY IN ACCORDANCE WITH MCL 15.26 Sec. 8(d)

Motion Tell; support Semifero to go into closed session at 10:19 pm to discuss potential purchase of property

Ayes: Carson, Cousins, Fisher, Smith, Semifero, Tell and Keough

Motion Smith; support Fisher to leave the closed session at 11:14 pm.

Ayes: Cousins, Fisher, Smith, Semifero, Tell, Carson and Keough

Nays: None

Motion carries

Trustee Fisher left the meeting at 11:15 pm.

Motion Cousins; support Carson to authorize the Village Manager to proceed as directed in closed session.

Ayes: Smith, Semifero, Tell, Carson, Cousins and Keough

Nays: None

Absent: Fisher

Motion carries

Motion Cousins; support Smith to adjourn at 11:17 pm.

Unanimous voice vote for approval

Respectfully submitted,

Carol J. Jones
Clerk, Village of Dexter

Approved for Filing: _____

2010 Upcoming Meetings

Board	Date	Time	Location	Website	Village Representative
Washtenaw Area Transportation Study-Technical	4/7/2010	9:30 a.m.	Road Commission Offices	http://www.miwats.org/	Rhett Gronewelt
Washtenaw County Board of Commissioners	4/7/2010	6:45 p.m.	Board Room, Admin Building	http://www.ewashtenaw.org/government/boc/	
Dexter Community Schools Board of Education	4/12/2010	7:00 p.m.	Creekside Intermediate School	http://web.dexter.k12.mi.us/	
Dexter Village Council	4/12/2010	7:30 p.m.	Dexter Senior Center	http://www.villageofdexter.org	
Scio Township Downtown Development Authority	4/12/2010	12:00 p.m.	Scio Township Hall	http://www.twp.scio.mi.us/	
Scio Township Planning	4/12/2010	7:30 p.m.	Scio Township Hall	http://www.twp.scio.mi.us/	
Scio Township Board	4/13/2010	7:00 p.m.	Scio Township Hall	http://www.twp.scio.mi.us/	
Dexter Area Chamber of Commerce	4/14/2010	8:00 a.m.	Copeland Board Room	http://www.dexterchamber.org/	Paul Cousins
Residents Meeting for Watermain Project	4/14/2010	6:30 p.m.	Wylie - Cafeteria		
Dexter Downtown Development Authority	4/15/2010	7:30 a.m.	Senior Center	http://www.villageofdexter.org	Shawn Keough
Healthy Community Steering Committee	4/15/2010	8:30 a.m.	Chelsea Hospital - White Oak Room		Paul Cousins
Chelsea Area Planning Team/Dexter Area Regional	4/19/2010	7:00 p.m.	Dexter District Library	http://www.ewashtenaw.org/	Jim Carson
Dexter Village Zoning Board of Appeals	4/19/2010	7:00 p.m.	Senior Center	http://www.villageofdexter.org	Ray Tell
Dexter Township Board	4/20/2010	7:00 p.m.	Dexter Township Hall	http://www.twp-dexter.org/	
Dexter Village Parks Commission	4/20/2010	7:00 p.m.	Village Offices	http://www.villageofdexter.org	Joe Semifero
Webster Township Board	4/20/2010	7:30 p.m.	Webster Township Hall	http://www.twp.webster.mi.us/	
Regional Fire Consolidation	4/21/2010	3:30 p.m.	Dexter District Library		Shawn Keough
Washtenaw Area Transportation Study-Policy	4/21/2010	9:30 a.m.	Scio Township Hall	http://www.miwats.org/	Jim Carson
Washtenaw County Board of Commissioners	4/21/2010	6:45 p.m.	Board Room, Admin Building	http://www.ewashtenaw.org/government/boc/	
Webster Township Planning	4/21/2010	7:30 p.m.	Webster Township Hall	http://www.twp.webster.mi.us/	
Huron River Watershed Council	4/22/2010	5:30 p.m.	1100 N. Main, Suite 210, Ann Arbor	http://www.hrwc.org/	Paul Cousins
Dexter Community Schools Board of Education	4/26/2010	7:00 p.m.	Creekside Intermediate School	http://web.dexter.k12.mi.us/	
Dexter Village Council	4/26/2010	7:30 p.m.	Dexter Senior Center	http://www.villageofdexter.org	
Scio Township Planning	4/26/2010	7:30 p.m.	Scio Township Hall	http://www.twp.scio.mi.us/	
Scio Township Board	4/27/2010	7:00 p.m.	Scio Township Hall	http://www.twp.scio.mi.us/	
Western Washtenaw Area Value Express	4/27/2010	8:15 a.m.	Chelsea Community Hospital		Jim Carson

Due to the possibility of cancellations please verify the meeting date with the listed website or the Village Representative

ITEM 14-1
 AGENDA 4-12-10



Washtenaw County Sheriff's Activity Log

Area: 39 Dexter Village
Date Range: 03/01/2010 - 03/31/2010

Activity Log Citation by Area Report

Log ID: 187052	Date: 03/01/2010	Location: AA/INVERNESS	Ticket #: SH263033
Citation 1: C/I		Other: impede	
Log ID: 187052	Date: 03/01/2010	Location: AA/INVERNESS	
Log ID: 187078	Date: 03/01/2010	Location: BAKER N/O DAN HOEY RD	
Log ID: 187143	Date: 03/01/2010	Location: BAKER RD/DAN HOEY RD	Ticket #: N/A
Log ID: 187188	Date: 03/02/2010	Location: BAKER/HUDSON	
Log ID: 187188	Date: 03/02/2010	Location: BAKER/HUDSON	
Log ID: 187398	Date: 03/03/2010	Location: HUDSON AND 4TH	Ticket #: SH 241 090
Citation 1: C/I		Other: NO REGIS.	
Log ID: 187398	Date: 03/03/2010	Location: 4TH AND HUDSON	Ticket #: SH 241 091
Citation 1: C/I		Other: EXPIRED PLATE	Citation 2: C/I
		Other: NO PROOF INS	
Log ID: 187440	Date: 03/03/2010	Location: HURON / BROAD	
Log ID: 187440	Date: 03/03/2010	Location: HURON / BROAD	
Log ID: 187489	Date: 03/03/2010	Location: BAKER RD/GRAND ST	Ticket #: N/A
Log ID: 187511	Date: 03/03/2010	Location: DEXTER AA/THIRD	Ticket #: SH240509
Citation 1: C/I		Violation of posted speed limit	Citation 2: C/I
		Other: INSURANCE	
Log ID: 187543	Date: 03/03/2010	Location: DEXTER AA / MEADOW VIEW	
Log ID: 187556	Date: 03/03/2010	Location: BAKER/DAN HOEY	
Log ID: 187556	Date: 03/03/2010	Location: BAKER/GRAND	
Log ID: 187595	Date: 03/04/2010	Location: HUDSON AND 4TH	
Log ID: 187595	Date: 03/04/2010	Location: 2ND AND HUDSON	
Log ID: 187652	Date: 03/04/2010	Location: ANN ARBOR ST / KENSINGTON	Ticket #: SH-252861
Citation 1: C/I		Violation of posted speed limit	
Log ID: 187745	Date: 03/04/2010	Location: 4TH / EDISON	
Log ID: 187745	Date: 03/04/2010	Location: 4TH / HUDSON	
Log ID: 187810	Date: 03/05/2010	Location: BROAD AND FOREST	
Log ID: 187810	Date: 03/05/2010	Location: HURON AND BROAD	
Log ID: 187810	Date: 03/05/2010	Location: 4TH AND HUDSON	
Log ID: 187862	Date: 03/05/2010	Location: BAKER / GRAND	Ticket #: SH-252864
Citation 1: C/I		Violation of posted speed limit	
Log ID: 187862	Date: 03/05/2010	Location: ANN ARBOR / INVERNESS ST	

11EM
 H-2
 AGENDA 4-12-10
 01-21-10

Log ID: 187966	Date: 03/05/2010	Location: 4TH / EDISON	
Log ID: 187966	Date: 03/05/2010	Location: CENTRAL / 4TH	
Log ID: 188045	Date: 03/06/2010	Location: CENTRAL /FIFTH	
Log ID: 188094	Date: 03/06/2010	Location: MAIN/INVERVNESS	Ticket #: SH245493
	Citation 1: C/I	DEFECTIVE HEADLIGHT	
Log ID: 188158	Date: 03/07/2010	Location: 4TH AND HUDSON	
Log ID: 188158	Date: 03/07/2010	Location: DAN HOEY AND BAKER	
Log ID: 188544	Date: 03/10/2010	Location: HURON / BROAD	
Log ID: 188591	Date: 03/09/2010	Location: BAKER RD/DAN HOEY RD	Ticket #: N/A
Log ID: 188612	Date: 03/09/2010	Location: DEXTER AA / HURON VIEW CT	
Log ID: 188612	Date: 03/09/2010	Location: CENTRAL / 4TH	
Log ID: 188654	Date: 03/10/2010	Location: DOVER/FOURTH	
Log ID: 188657	Date: 03/10/2010	Location: BROAD AND FOREST	
Log ID: 188881	Date: 03/11/2010	Location: HUDSON AND 4TH	
Log ID: 188881	Date: 03/11/2010	Location: BROAD AND FOREST	
Log ID: 188919	Date: 03/11/2010	Location: ANN ARBOR X DOVER	
Log ID: 189244	Date: 03/13/2010	Location: INVERNESS/ANN ARBOR	
Log ID: 189332	Date: 03/13/2010	Location: AA/INVERNESS	Ticket #: SH240510
	Citation 1: C/I	SPEEDNG	
Log ID: 189400	Date: 03/14/2010	Location: EATON/DEXTER ANN ARBOR	
Log ID: 189434	Date: 03/14/2010	Location: HUDSON AND 4TH	
Log ID: 189434	Date: 03/14/2010	Location: HUDSON AND FOREST	
Log ID: 189447	Date: 03/14/2010	Location: DEX ANN ARBOR / MEADOWVIEW	Ticket #: SH 256464
	Citation 1: C/I	Violation of basic speed	
Log ID: 189447	Date: 03/14/2010	Location: FIFTH/CENTRAL	Ticket #: SH256465
	Citation 1: C/I	Other: insurance	Citation 2: C/I Disobey stop sign
Log ID: 189481	Date: 03/14/2010	Location: BAKER RD/DAN HOEY RD	Ticket #: N/A
Log ID: 189481	Date: 03/14/2010	Location: DEXTER-ANN ARBOR RD/MEADOW VIEW	Ticket #: N/A
Log ID: 189958	Date: 03/17/2010	Location: CENTRAL / FFOURTH	
Log ID: 190020	Date: 03/17/2010	Location: BAKER RD/DAN HOEY RD	Ticket #: N/A
Log ID: 190020	Date: 03/17/2010	Location: DEXTER-ANN ARBOR RD/DAN HOEY RD	Ticket #: N/A
Log ID: 190044	Date: 03/18/2010	Location: BAKER	Ticket #: SH263041
	Citation 1: C/I	Other: impede	
Log ID: 190044	Date: 03/18/2010	Location: BAKER	
Log ID: 190134	Date: 03/18/2010	Location: MAIN/ KENSINGTON	Ticket #: SH258108
	Citation 1: MISD	NO OPS	Citation 2: C/I DEF BRAKELIGHT (CENTER) Citat
Log ID: 190246	Date: 03/19/2010	Location: BROAD AND FOREST	
Log ID: 190285	Date: 03/19/2010	Location: HURON / BROAD	

Log ID: 190285	Date: 03/19/2010	Location: HURON / BROAD	
Log ID: 190416	Date: 03/19/2010	Location: MAIN JEFFORDS	Ticket #: SH244151
	Citation 1: C/I	Other: No proof insurance	License & Registration
		Citation 2: C/I	
Log ID: 190435	Date: 03/20/2010	Location: BAKER/DAN HOEY	
Log ID: 190435	Date: 03/20/2010	Location: ANN ARBOR/LEXINGTON	Ticket #: SH261063
	Citation 1: C/I	License & Registration	
Log ID: 190466	Date: 03/20/2010	Location: FOREST AND BROAD	
Log ID: 190521	Date: 03/20/2010	Location: MAIN/BROAD	
Log ID: 190575	Date: 03/21/2010	Location: ANN ARBOR/DAN HOEY	
Log ID: 190603	Date: 03/21/2010	Location: 4TH AND HUDSON	
Log ID: 190603	Date: 03/21/2010	Location: 4TH AND HUDSON	
Log ID: 190603	Date: 03/21/2010	Location: GRAND AND BROAD	
Log ID: 190706	Date: 03/22/2010	Location: DEXTER ANN ARBOR/DAN HOEY	Ticket #: SH261064
	Citation 1: C/I	Violation of posted speed limit	
Log ID: 190706	Date: 03/22/2010	Location: DAN HOEY/BISHOP CIR	Ticket #: SH261065
	Citation 1: C/I	Violation of posted speed limit	
Log ID: 190949	Date: 03/23/2010	Location: A2 / HUDSON	
Log ID: 191356	Date: 03/25/2010	Location: 4TH / INVERNESS	
Log ID: 191536	Date: 03/26/2010	Location: 4TH AND HUDSON	
Log ID: 191628	Date: 03/26/2010	Location: MAST / WALSH	Ticket #: SH256585
	Citation 1: C/I	No Proof of Insurance	
Log ID: 191628	Date: 03/26/2010	Location: WEBSTER-CHURCH / WHEELER	
Log ID: 191674	Date: 03/26/2010	Location: HRD & MAST	Ticket #: SH257280
	Citation 1: C/I	40/35	
Log ID: 191745	Date: 03/27/2010	Location: HUDSON AND 4TH	
Log ID: 191745	Date: 03/27/2010	Location: 2ND AND HUDSON	
Log ID: 192043	Date: 03/29/2010	Location: DEX A2/HUDSON	
Log ID: 192043	Date: 03/29/2010	Location: DEX A2/DAN HOEY	
Log ID: 192442	Date: 03/31/2010	Location: MAPLE / M-14	

Total Traffic Stops: 80
Total Citations Issued: 24
Total Citation1's: 18
Total Citation2's: 5
Total Citation3's: 1

Tickets Not Issued: 62

Traffic Stops that ended in an Arrest: 3



Mill Creek Middle School
7305 Dexter-Ann Arbor Road
Dexter, MI 48130
(734) 424-4150

Jami Bronson
Principal
Tammy Reich
Assistant Principal

Dexter Village Council
8140 Main St.
Dexter, MI 48130

Dear President Keough and the Dexter Village Council,
On behalf of the Mill Creek staff and the Michigan Association of Middle School Educators (MAMSE), we would like to thank you for your support of the 40th Annual MAMSE Conference hosted by Mill Creek on March 4 and 5. The conference was a huge success. We appreciate everyone's help to make that happen.

Thank you and the other Council members for greeting the participants on Thursday morning. Your actions set a positive tone for the conference making it clear that this was a community event and not just a middle school event. We appreciate the welcome that you and Carly gave. You put a smiling face on our community and school for the conference participants.

We appreciated the opportunity to address the Village Council to share with you the conference preparations. The input from the Council members was helpful. The support of the local community and businesses was key to the success of the conference. Thanks for working with us. We are fortunate to live in a community where the Village Council is so supportive of the schools and their programs.

Sincerely,

Valorie Berryman
Valorie Berryman
MAMSE Planning Committee

Lauren Straub
Lauren Straub
MAMSE Planning Committee

Cc: Rob Glass, Superintendent
Jami Bronson, Principal



UNITED STATES DEPARTMENT OF COMMERCE
Economics and Statistics Administration
U.S. Census Bureau
Regional Census Center
DETROIT, MI 48207-4184

February 8, 2010

AGENDA 4-12-10
ITEM H-4

Ms. Courtney Nicholls
Assistant Village Manager
Dexter Village
8140 Main Street
Dexter, MI 48130

Dear Ms. Nicholls:

We appreciate your efforts providing addresses for the 2010 Census New Construction (NC) Program. This letter acknowledges our receipt of your NC materials. Your participation in the New Construction program helps ensure that each new housing unit built since the address canvassing operation (Spring 2009) is included in the 2010 Census.

The Census Bureau appreciates your assistance and cooperation with this project. If you have any questions, please contact my Geography staff at the Detroit Regional Census Center. The toll-free number is 1-866-511-5822.

Sincerely,

Dwight P. Dean
Regional Director

Cc: Mr. Shawn Keough, President, Dexter Village



WEBSTER TOWNSHIP

AGENDA 4-12-10
ITEM H-5

WEBSTER TOWNSHIP NOTICE OF PUBLIC HEARING

THE WEBSTER TOWNSHIP BOARD OF TRUSTEES WILL HOLD A PUBLIC HEARING AT THE REGULAR MEETING ON TUESDAY, APRIL 20, 2010 AT 7:30 P.M. AT THE WEBSTER TOWNSHIP HALL, 5665 WEBSTER CHURCH ROAD, DEXTER, MI 48130

AGENDA:

- 1) Consideration of request by Thomson-Shore, Inc. to receive an Industrial Facilities Exemption Certificate in the amount of SEVEN MILLION dollars (\$7,000,000.00) for twelve (12) years on their business located at 7300 W. Joy Road, Dexter MI 48130.

Those with disabilities must notify the Township Clerk no less than seven days prior to the meeting, so that accommodations may be furnished to satisfy their disability and allow for meaningful attendance.

Mary Dee Heller, Clerk

Publish: March 25, 2010

AGENDA 4-12-10
ITEM M-6

March 16, 2010

Mrs. Donna M. Dettling
Village Manager
Dexter
8140 Main St.
Dexter MI 48130-1092

Re: Fiscal year 2010/11 League Dues

Dear Donna,

We have received many inquiries from our members about what to expect for League dues for the upcoming 2010/11 fiscal year. With many of you currently working on your 2010/11 budgets, we understand the importance of getting you information as early as possible. Knowing that you face many tough budget decisions this year and beyond, the League intends to do its part to help address the fiscal issues challenging our members.

To that end, we are recommending to the League Board that we eliminate the Environmental Affairs Assessment (EAA) beginning with the 2010/11 fiscal year. This change in no way represents a diminishment in our commitment to work on environmental issues on behalf of our members. The elimination of the EAA will, however, reduce your community's dues by 12%. This change will be presented to the League Board of Trustees at their April 13, 2010 meeting for approval. If approved, it will affect dues beginning July 1, 2010, and be formally announced at the League's Capital Conference.

The League certainly recognizes the difficulties being faced by our membership, and we will always do our part to assist. In addition to the 12% proposed reduction for 2010/11, the League froze dues for the 2009/10 fiscal year foregoing a scheduled inflationary increase of 4.4%. Dues were also cut by 10% for the 2005/06 fiscal year.

Rest assured that in spite of our reductions in dues revenue, the League is committed to delivering the highest level of service and fighting every day to improve all of our member communities.


Dan Gilmartin
ED/CEO


Jeff Jenks
President

**Dexter Community Schools
Frequently Asked Questions
to the Transportation Study Presentations
(revision February 26, 2010)**

A. Background Information

A.1. What is our budget?

	2009-10	2008-09	2007-08
	<u>Budget</u>	<u>Actual</u>	<u>* Actual</u>
Student count (all students)	3,648	3,640	3,642
Transportation expenses	\$2,203,244	\$2,090,203	\$2,140,343**
** excludes \$295,261 school buses purchased from General Fund			
Transportation expenses per student (all students, not just riders)	\$604	\$574	\$588
Per pupil foundation	\$7,773*	\$7,938	\$7,843
* after proration of \$165 from the State			
Blended state aid membership count	3,605		
Foundation grant from State Aid	\$24,302,221		
General Fund expenses	\$35,979,311	\$34,948,448	\$34,446,115

A.2. How much do other districts spend on transportation services?

Michigan School Business Officials (MSBO) conducts a bi-annual Student Transportation Benchmarking Survey. The 2009 survey uses data from the 2007-08 fiscal year. While this is somewhat already dated, it provides some comparison.

From the MSBO Transportation Benchmarking Survey, data for the average cost of providing pupil transportation for each regular education student who rides the bus on count day, including bus amortization (which is not an operational expense on any budget), is as follows:

	<u>2007-08</u>
All Districts in Michigan	\$724
Southeast Michigan <i>(Macomb, Oakland, Washtenaw, Wayne)</i>	\$720
South Central Michigan <i>(Branch, Calhoun, Clinton, Eaton, Hillsdale, Ingham, Jackson, Lenawee, Livingston, Monroe)</i>	\$739
Riders 2000-3000 students	\$731
Dexter	\$905
Chelsea	\$703
Saline	\$607

The full study can be reviewed at:

<http://www.msbo.org/services/Trans/2009/BenchmarkSurvey.pdf>

A.3. How much should we spend on transportation services?

A lot of factors determine how much other districts spend on transportation services. Density of students per square mile, number of students transported, number of square miles, level of special education transportation services, and amount of amortization on a newer fleet are probably the biggest factors in benchmarking against other districts. For our district to be able to do a reasonable benchmark, we might take a subset of districts in the State. The data used was from the 2007-08 transportation data collection submissions (SE-4094) from every school district in the State. The subset was districts reporting between 1,000 and 3,500 riders on count day. There are 170 districts in the subset. From this data we would look at the average and total cost of providing pupil transportation for regular education students, excluding bus amortization and geographic area.

	2007-08					2008-09
	<u>Riders</u>	<u>Area</u>	<u>Expenditures</u>	<u>Per Rider</u>	<u>Rank</u>	<u>Per Rider</u>
Statewide	1,668	100	\$1,101,075	\$660		
Dexter	2,083	85	\$1,744,421	\$837	153/170	\$816
Chelsea	1,534	124	\$ 934,086	\$609	63/170	\$646
Saline	2,961	95	\$1,707,922	\$577	43/170	\$592

To be in the 25th percentile of districts with the lowest operating costs, we would need to target a per rider cost of \$577.

Due to the complexities in funding for special education transportation services, that data is specifically excluded, although data suggests a similar comparison between Dexter and other school districts.

A.4. Why are we being compared to Chelsea and Saline?

Chelsea and Saline have comparable geographic and demographic characteristics. Dexter and Saline currently have a dual tier system. Chelsea has a single tier system.

A.5. Why are all the budget cuts falling on the transportation department?

The District has been planning for budget reductions throughout the entire district. The information was presented to the Board of Education and the community at a special Board Meeting held on February 8. The District website has a PowerPoint presentation with comprehensive information about districtwide budget reductions:

<http://sites.google.com/a/dexterschools.org/dexterity/>

A.6. Why did we do this Transportation Study, who did it, how much did it cost, and who paid for it?

The 2008 Bond Issue included capital improvements to the transportation facility. During the pre-construction phase, the needs and requirements for the facility and site were evaluated by the architects and construction manager. The design development estimate exceeded the budget by over \$900,000. We were obligated to ask whether it was

financially prudent to invest in the current facility or develop alternatives that could increase the likelihood of developing a Transportation facility within the Bond budget. All District Bond projects have included a specific goal that the design and functionality should maximize operational cost savings.

A request for proposal (RFP) was issued March 18, 2009 for a Transportation Study to provide analysis and recommendation regarding whether the current transportation department bus facility located on Marshall Road should be modernized in place or relocated to a site that would result in greater operational efficiencies. Several proposals were received and reviewed.

Midwestern Consulting was engaged to perform the technical evaluation of the study. The cost of the technical evaluation was \$29,259. The District chose to engage a separate consultant to assist in conducting an outreach campaign with our stakeholders (employees, parents, board, administration, and community). Hulings & Associates LLC was engaged to perform an outreach process. The professional service fees are paid for with Bond funds.

The final report (July 2009) of the Transportation Study can be reviewed at:
<http://sites.google.com/a/dexterschools.org/dexterity/home/transportation>

A.7. What is the district expecting to save by implementing the various components recommended in the Transportation Study?

The Transportation Study identified that the implementation of optimization, a single tier system, relocating the transportation facility, and no mid-day kindergarten transport would save, in combination, \$730,000. In addition, implementing the no transport zone would save an additional \$202,000. Full implementation of all components would save approximately \$900,000 of our \$2,200,000 total budget.

Based on the 2007-08 statewide average annual expenditures per regular education rider in districts transporting between 1000 and 3500 students is \$668. If we were to get into the top 25% of those districts, our cost per rider would be \$577 per student.

An actual transportation budget will be developed once decisions are made about which components will be implemented for the 2010-11 school year.

A.8. No mid-day Kindergarten transportation?

At the time we engaged the Transportation Study, we were planning for an upcoming State mandate of all day kindergarten. The State has since postponed the mandate, but we fully expect the mandate to be reintroduced in the next few years. In addition, research supports the all day Kindergarten model. Our restructuring themes include both budget reductions and program enhancements. One of the program enhancements under consideration is the addition of all day Kindergarten, while maintaining a ½ day Kindergarten option. Mid-day Kindergarten transportation will not be provided for students.

A.9. Do the savings listed in the study include any capital costs that may be necessary to expend to allow for a single tier system or a relocated facility?

Capital related costs were purposely excluded from the transportation study. The 2008 bond issue was specifically designed to include capital improvements that would reduce ongoing operational costs AND to move the purchase of capital equipment (i.e. buses and computers) out of general fund.

Transportation related items included in the bond issue were:

\$6.1 million	79 school buses over ten years (we have purchased 15)
\$3.8 million	Facility renovation and security
\$1.5 million	Intercampus roadway for bus traffic

A single tier system, combined with no mid-day kindergarten routes, would reduce the miles driven per bus per year by more than one-half. In 2007-08 we drove 480,000 miles with our regular education buses, averaging 17,700 miles per bus and 100,000 miles with our special education buses, averaging 16,900 miles per bus. In 2008-09 we drove 470,000 miles with our regular education buses, averaging 17,400 miles per bus and 94,000 miles with our special education buses, averaging 18,800 miles per bus. On average, we “use up” a bus in 5.6 years. Chelsea, on a single tier system, averages 8,900 miles per bus per year. Statewide, buses average a 12-year replacement cycle, and this is consistent with industry best practices (source: MSBO Student Transportation Benchmarking Survey). Our bond dollars for the purchase of school buses would last longer.

A.10. How much does a bus cost?

The most recent 71-passenger buses we purchased cost \$77,179. Hybrid buses cost an additional \$90,000-\$150,000 depending on the type of battery used. Hybrid buses are most effective in urban settings. We could explore grant opportunities to introduce hybrid buses to the district.

A.11. Will we need to hire more bus drivers?

It will depend on which components we choose to implement. The Transportation Study was based on the configuration of the Transportation department at the time the study was conducted in April 2009. At that time we employed:

- 1 Director
- 1 Assistant Director/dispatcher
- 1 Secretary (has since been eliminated)
- 2 Mechanics
- 33 Bus Drivers (before changes implemented February 1, 2010)

At that time we had 27 dual tier bus runs of regular education students, 5 bus runs of special education students, a vocational education run, 5 mid-day AM kindergarten runs, and 5 mid-day PM kindergarten runs.

If we fully implement all components suggested by the study, a no-transport zone, no mid-day kindergarten routes, a relocated facility, and a single tier system we would need 28-29 regular education routes and 3-4 special education routes which would be a total of 31-33 bus drivers.

A.12. How will these changes affect the bus driver's pay and benefits?

\$1.8 million of the current transportation budget (83%) pays for salaries and benefits for transportation employees, including bus drivers under a contract negotiated between their union affiliation and the board of education. Depending on the number and length of the bus runs, some changes may result in a reduction of the number of bus drivers and their hours.

B. Transportation Regulations

B.1. Isn't the school district required to transport my child?

School districts are NOT required by law to transport regular education students. Michigan Compiled Law (MCL) 380.1321 outlines the obligations of the school district IF its board of education elects to provide transportation. Under Article 3 of the Revised School Code, the school district is obligated to provide for the transportation of a special education student if the Individualized Educational Planning Committee (IEPC) has determined that the transportation is a specialized service which is included within and necessary to carry out the student's IEP.

B.2. Can't the school district just charge parents for transportation services?

No. IF the board of education elects to provide transportation, then transportation shall be without charge. Michigan Compiled Law (MCL) 380.1321 outlines the obligations of the school district for Transportation for pupils; requirements; payment.

The board of a school district may collect a fee for transporting pupils enrolled in grades K to 12 to or from nonmandatory and noncredit events sponsored by the school district (Michigan Compiled Law (MCL) 380.1332)

B.3. Can't the school district eliminate high school transportation services?

The board of education can define different levels of transportation for the elementary school level, middle school level, or high school level and can provide all, some, or no transportation for the different levels. Michigan Compiled Law (MCL) 380.1321 outlines the obligations of the school district for Transportation for pupils; requirements; payment.

We are not considering the elimination of transportation at any levels.

C. Optimization of Current Operations

C.1. How many students does a bus hold?

School buses transport passengers in a wide range of sizes. The bus seat is 39 inches wide and generally is considered to have a maximum seating capacity of three. This capacity rating is not meant to be a measure of the absolute capacity of the school bus seat for all sizes of passengers. Rather, it is the "rated maximum capacity" as determined by the

school bus body manufacturer and specified on the vehicle. The capacity is rated based on passengers being approximately 4 feet 11 inches tall and weighing 102 pounds. Most of our buses are designed to carry a maximum of 71 students. In practice, a 39-inch seat may safely accommodate three primary school-aged children yet two older children.

The 2009 MSBO Student Transportation Benchmarking Survey reported that 16% of districts use 3 per seat in all grades, 21% use 3 per seat in elementary and middle school and 2 per seat in high school, 55% use 3 per seat in elementary school and 2 per seat in middle and high school, 8% use 2 per seat in all grades.

When considering seating guidelines there must be sufficient space on the school bus seat for each passenger's body to be completely within the seat compartment. In the event of a crash or sudden driving maneuver, students that are not properly seated within the seat compartment may not benefit from the passenger crash protection systems built into the school bus under Federal and State Regulations. We will NEVER exceed the maximum capacity of any bus at any time.

We will evaluate future bus purchases for the efficiency that can be gained from purchasing 77 passenger school buses.

C.2. What guidelines do we currently follow for how many students are on our buses?

We do not have steadfast rules on deciding how many students are actually transported in our school buses.

Our utilization of the available seats on our school buses (on student count day in 2007-08) for regular education students was:

K-12 (3 per seat)	49.7%
K-8 (3 per seat)/9-12 (2 per seat)	51%
K-6 (3 per seat)/7-12 (2 per seat)	54%

C.3. Has our utilization increased since the routing changes were implemented on February 1, 2010?

K-12 (3 per seat)	55%
K-8 (3 per seat)/9-12 (2 per seat)	57%
K-6 (3 per seat)/7-12 (2 per seat)	61%

C.4. How can three students ride to a seat with all their backpacks and instruments?

The school bus is not to be used for transporting freight, goods, or merchandise other than that which is carried on the laps of individual passengers (MCL 257.1865(5)(c)). On days where a student needs to bring more items than can be placed on his/her lap, the parent should consider an alternate transportation arrangement to school.

C.5. How can a school bus driver manage that many students on a bus?

A school bus transports up to 71 students, a number of students far greater than what a classroom teacher would be expected to supervise alone. School bus drivers are confronted with this task on a daily basis. Qualified and well-trained drivers are the main defense keeping our school buses safe.

The District needs to provide school bus drivers with instruction and training on proper school bus etiquette including boarding and leaving the bus, evacuation of the bus in an emergency, road crossing procedures and the correct hand signal in the district, requirements of the Pupil Transportation Act, and student management. The Transportation Director has always had a discretionary budget for the professional development. In addition, our risk management carrier (insurance pool) and the Washtenaw Intermediate School District have opportunities for training at no or low cost to the District. Other aides such as cameras or bus buddies could be utilized as means of positive behavior supports.

C.6. The students think the bus is a playground. How will that many more students behave if congregated at bus stops or on the bus?

In addition to qualified and well-trained drivers, the students need to know the rules --- and obey them. The school district needs to provide students instruction on proper school bus safety including the time they are at the bus stop, boarding the bus, on the bus, exiting the bus, evacuation of the bus, road crossing procedures, and the correct hand signal in the district.

C.7. The number of students riding the bus fluctuates day to day. How will we determine how many students to schedule on a bus?

It may not be possible to know exactly how many students will arrive at the school bus stops on a route seeking transportation to and from school. We may need to survey parents in advance to better determine transportation needs. At certain times, there may be instances where overcrowding exists temporarily on some school buses. In such situations, additional efforts will be made to provide safe seating to all school bus passengers in a timely and efficient manner, so that during regular operations all passengers are safely seated.

From 2007-08 District count data, we experienced a 2.3% drop-off of student riders by mid-year.

C.8. How does the modeling in the Transportation Study relate to the maximum capacity of the bus?

The Transportation Study was modeled to pick up 69 students on first run (grades 5-12) and 71 students on second run (grades K-4) based on the actual students who rode the bus on those days that the data was collected in April 2009, and did not account for non-riding student fluctuations that may occur day to day. Thus there will be days when the actual number of riders will be less than the planned number of riders. Once routes are established, there will NEVER be a day when the number of students assigned to a bus exceeds its capacity.

C.9. Will children be allowed to cross paved roadways in the future?

Michigan Compiled Law (MCL) 257.1855(4) and (5) outlines the regulations for crossing roads and prohibited stops. A comprehensive PowerPoint presentation regarding the correct procedures for receiving and discharging pupils is available on the Michigan State Police website at:

[http://www.michigan.gov/documents/schoolbusstops\(revised\)_63777_7.ppt](http://www.michigan.gov/documents/schoolbusstops(revised)_63777_7.ppt)

In accordance with State law, at a minimum, students will not be allowed to cross paved roadways in the following instances:

- Within 200 feet of a public or private roadway intersection unless the stop is approved by the school administrator.
- Upon a roadway that has been divided into 2 roadways by leaving a center median.
- Upon a roadway constructed or marked to permit 3 or more separate lanes of vehicular traffic in either direction.
- If the lawful speed limit is more than 35 miles per hour and the stopped bus is not clearly and continuously visible to approaching vehicles on that highway or roadway for at least 400 feet. When the distance from the stopped bus to the end of the highway or roadway is less than 400 feet, clear and continuous visibility must be available from the bus to the end of the highway or roadway.
- If the lawful speed limit is 35 miles per hour or less and the stopped bus is not clearly and continuously visible to approaching vehicles on that highway or roadway, for at least 200 feet. When the distance from the stopped bus to the end of the highway or roadway is less than 200 feet, clear and continuous visibility must be available from the bus to the end of the highway or roadway.
- Within 50 feet of an intersection if the intersection is controlled by a traffic control signal.

The school district has discretion to be more selective on roads we choose to allow students to cross.

C.10. How can we protect our students when people speed excessively on our main thoroughfares?

Community input has made us acutely aware that some motorists are either unaware or choose to disobey traffic laws around school buses and school zones. We can and will reach out to the public to educate them about the traffic laws related to student transportation. We will fully cooperate with law enforcement agencies to enforce traffic laws related to the safety of our students.

- Red overhead flashing lights tell the driver of a motor vehicle that the school bus is stopped to load or unload children. State law requires a vehicle to stop at least 20 feet from the front or rear of a school bus when red lights are flashing and not proceed until the school bus resumes motion or until signaled by the school bus driver to proceed (MCL 257.682, Michigan Vehicle Code).
- A driver of a motor vehicle must stop when a school crossing guard is in a school crossing and is holding a stop sign in an upright position visible to approaching vehicular traffic (MCL 257.613d, Michigan Vehicle Code).

C.11. What factors are involved in establishing where the school bus stops?

There are many factors that are taken into consideration when establishing the placement of school bus stops. The basic legal factors are spelled out in MCL 257.1855, but the primary concern is visibility of the bus to other traffic and the consideration of stopping sight distances necessary for other motor vehicles in order to accomplish safe loading and unloading of the children. In general, state law requires 400 feet of clear and continuous visibility on a highway or roadway where the speed limit is more than 35 miles per hour, and 200 feet where the speed limit is less than 35 miles per hour. There is no state law that specifies a maximum distance between stops, however because of the requirements of actuating the hazard (yellow) flashers, the minimum distance between stops is effectively 200 feet.

A comprehensive PowerPoint presentation regarding school bus stops is available on the Michigan State Police website at:

[http://www.michigan.gov/documents/schoolbusstops\(revised\)_63777_7.ppt](http://www.michigan.gov/documents/schoolbusstops(revised)_63777_7.ppt)

C.12. Is there a law about how far my child has to walk to the bus stop?

No law specifies the maximum distance a student may walk to the bus stop.

C.13. What about the safety of my child getting to and from the bus stop? There are no sidewalks where we live and it's not very safe walking on the busy road we live on.

It is the responsibility of the parent or legal guardian to see that a child gets safely to and from the bus stop. The school district provides transportation as a non-mandated service and establishes placement of the bus stops in accordance with the requirements of the law.

C.14. My child spends over two hours a day just riding the bus to and from school. Is there a maximum riding time in the law?

There is not maximum riding time in the law for children in kindergarten through grade twelve. However, we are sensitive to minimizing ride time on the bus. The current configuration of pickup at every individual school building, constraints we have in place about right side of the road pick-up and right turn only routing, in addition to pick up locations in private subdivisions adds significantly to the time the students are on the bus. The optimization of our current operations will require that we modify our current constraints. A central transfer location outlined below will eliminate the time spent on the bus driving between school buildings, and subsequently reduce the time students spend on the school bus.

Another factor in student drop-off time involves the length of time it takes to load the buses and get them on the road to take students home. By creating a central pick-up and drop-off location multiple schools could load or unload at a common time. We know that from a child's perspective, the length of the trip home starts at dismissal and ends when they arrive in the house. By trying to route efficiently and make afternoon pick-up procedures more streamlined, we are attempting to address overall trip length.

The Transportation Study model predicts the average length of time spent on a bus once it has either made its first pick-up in the am, or once the pupils have boarded in the pm for each scenario:

- Grades 5-12 pickup of the optimized dual tier system with the current transportation facility: 32 minutes (average), with a range between 16 minutes and 53 minutes.
- Grades K-4 pickup of the optimized dual tier system with the current transportation facility: 36 minutes (average), with a range between 15 minutes and 51 minutes.
- Grades 5-12 pickup of the optimized dual tier system with the moved transportation facility: 36 minutes (average), with a range between 15 minutes and 54 minutes.
- Grades K-4 pickup of the optimized dual tier system with the moved transportation facility: 37 minutes (average), with a range between 19 minutes and 65 minutes.
- Single K-12 pickup with the current transportation facility: 33 minutes (average), with a range between 16 minutes and 62 minutes.
- Single K-12 pickup with the relocated transportation facility: 30 minutes (average), with a range between 16 minutes and 57 minutes.

Remember that the relocated facility will allow a 2-bus reduction so the increased average riding time is a function of greater use of bus capacity and thus the longer average riding times.

D. No-Transport Zone/ Central Transfer Location

D.1. How will we determine the areas of the village for a no-transport zone?

Suggested “no-transport zone” maps have been presented to administration over the years by the Transportation Director. The practical suggestion has been that a no-transport zone be established for all village residents living within 1-1/2 miles of the pupil’s school building excluding those pupils who would be required to cross (over or under) any railroad crossings that do not have specific pedestrian crossings.

A school district is not required to transport or pay for transportation of a resident pupil living within 1-1/2 miles, by the nearest traveled route, to the public or state approved nonpublic school in which the pupil is enrolled (MCL 380.1321).

D.2. How many students that are currently transported actually live in a possible no-transport zone?

In April 2009, there were 276 students who live within a possible no-transport zone (who reside in the Village).

D.3. How will students who live in the no-transport zone get to school?

That will be up to the parent. Some options are to walk, bike, be transported by the parent, walk with parent, or carpool with friends or neighbors.

D.4. How can the students walk safely across the roadways?

Safety of our students is a team effort. In partnership with the Village of Dexter, the Washtenaw County Sheriff, Dexter Community Schools, and parent groups we are committed to student safety. The Village of Dexter has made significant commitment to making this a walkable community. Crosswalks have already been added throughout the village and more will be added. Safe Routes to Schools, a parent-initiative that had previously been formed and received grant funding, possibly could be relaunched. Our students need to know rules for safety – and obey them.

D.5. Who will pay for the added cost of crossing guards?

We use district employees as crossing guards, however the Village reimburses us for the cost. The Village is responsible for the cost of crossing guards (MCL 357.163(c)).

D.6. What is a central transfer location?

A location that serves both as a drop off and pick up location and parking for buses. Students would be dropped off at this location and walk to their respective buildings (or get onto a shuttle bus to the High School). At the end of the day, students would walk to this central location to get on their respective school bus.

D.7. What happens when it snows and rains and is cold outside? How will the kids walk to school from home or from the central transfer location?

Parents are responsible to be sure their children are appropriately dressed for the weather conditions expected during the day.

During extreme inclement weather students who normally ride the bus would be provided a revised service directly to school buildings to protect students from extreme elements, which may involve delayed drop off times at students' homes.

D.8. Will the central transfer location increase traffic in the village?

No. Buses would be removed from Village streets and neighborhoods if they occupy a central transfer location and will no longer circulate on Village streets between adjacent schools. One of the major causes of congestion in the Village of Dexter, at certain times of the day, is school buses.

E. Single Tier System

E.1. What is a single tier system?

A single tier system is when all students in grades K-12 are consolidated for a single ride time, such as Chelsea and Manchester school districts currently use. All buses would be dispatched on routes throughout the district in the morning and pick up all students in grades K through 12 and take them to school. We currently operate a dual tier system where buses are dispatched on routes throughout the district to pick up students in grades 5-12 and take them to their schools, then the buses rerun routes throughout the district a second time to pick up students in grades K-4. Five of the buses are dispatched a third time to pick up the PM K students and five additional buses a fourth time to drop off AM K students.

E.2. How does a single tier system save money?

All of our buses drive routes throughout our 85 square miles two times every morning and two times every afternoon. Ten more buses drive routes throughout our 85 square miles an additional time every day. By picking up all the students at the same time, the buses will only drive routes throughout our 85 square miles one time in the morning and one time in the afternoon. By implementing a standard program of all-day kindergarten the mid-day routes would also be eliminated. A single tier system is when all students in K-12 are consolidated for a single ride time.

Special education transportation would also realize significant savings. In 07-08 the special education rider count was 53 riders and we had 6 bus routes. In 08-09 the special education rider count was 50 riders on 5 bus routes. Again, each route served K-4 and 5-12 separately.

If we reduce our number of miles driven annually by more than 50%, we would achieve savings from fuel, maintenance, and repairs exceeding 50%. Our vehicle related purchases totaled \$216,611 in 2008-09 and \$307,907 in 2007-08 (The price we paid for fuel was \$1.86/gallon in 2008-09 and \$3.08/gallon in 2007-08.)

E.3. Has anyone done a study of how many parents would drive his or her kids if we went to a single tier system?

We contacted 40 school districts whose average annual expenditures per regular education rider (2007-08 data) was in the lowest one-half of school districts transporting between 1000 –3500 students. In those with a single tier system (2007-08 data) 64% of students rode the bus. Those with a dual or three-tier system had a 56% of students ride the bus. Dexter (dual tier) has 57% riders, Chelsea (single tier) has 57% riders, and Saline (dual tier) has 54% riders. It is possible that implementing a single tier system would increase the number of students who ride the school bus.

E.4. How does the modeling in the single tier Transportation study relate to the maximum capacity of the bus?

In the Transportation study, the model used 71 students per bus at the K-4 level and 69 students per bus at the 5-12 level.

However, in practice, in a single tier system, the assignment of students will be a blend of 3 students per seat at the K-6 or K-8 level and 2 students per seat at the 7-12 or the 9-12 level. In a single tier system between 62 and 64 students will actually be on each bus.

In an optimized dual tier system, the assignment of students will target 3 students per seat at the K-6 or K-8 level and 2 students per seat at the 7-12 or the 9-12 level. In building optimized routes we expect that there will be approximately 46-60 students per bus on the first run and up to 71 students per bus on the second run.

E.5. How can we expect a kindergarten student to ride the same bus as a high school student?

A single tier system is common throughout the State. Locally, both Chelsea and Manchester schools use a single tier system. Preliminary contact with districts that already have a single tier system yielded only positive comments. “Switched to a one-tier system two years ago. We have not seen an increase in discipline problems, and parents have not made any complaints.” “It really isn't a problem and quite honestly the older kids that do ride the bus are very helpful to the driver with the little ones!”

There were 114 school districts that responded to the 2009 MSBO Transportation Benchmarking Survey (there are 611 school districts in the State who provided any type of transportation service). The “typical” district that responded to the survey was a district operated transportation program (versus privatized) utilizing 33 buses in a single bell system (versus dual or three-tier system) that transported slightly more than 2,000 students.

Operational procedures will need to be developed to support a single tier system. We will continue to gather specific details about operational procedures and impact of a single tier system from districts that already use a single tier system.

We currently have students assigned to specific seats or rows of seats. A bus under a single tier system might be depicted:

Driver							
K-2	K-2	K-2		K-2	K-2	K-2	
K-2	K-2	K-2		K-2	K-2	K-2	
K-2	K-2	K-2		K-2	K-2	K-2	
WY	WY	WY		WY	WY	WY	
WY	WY	WY		WY	WY	WY	
CRK	CRK	CRK		CRK	CRK	CRK	
CRK	CRK	CRK		CRK	CRK	CRK	
MC	MC		MC	CMC			
MC	MC		MC	MC			
MC	MC		MC	MC			
DHS	DHS		DHS	DHS			
DHS	DHS		DHS	DHS			

E.6. How long will my child be on the bus if we implement a single tier system?

The Transportation Study model predicts the average length of time spent on a bus once it has either made its first pick-up in the am, or once the pupils have boarded in the pm:

- Single K-12 pickup with the current transportation facility: 33 minutes (average), with a range between 16 minutes and 62 minutes.
- Single K-12 pickup with the relocated transportation facility: 30 minutes (average), with a range between 16 minutes and 57 minutes.

As we do currently, the first student picked up in the morning (rides the bus the longest) would be the first student dropped off in the afternoon (rides the bus the shortest).

F. Relocation of Transportation Facility

F.1. Where will the relocated transportation facility be located?

We do not know for sure because we have not been through a site selection process. The Transportation Study assumed a location central to our current school buildings. During a site selection process we would evaluate multiple sites.

F.2. What attributes would the relocated transportation facility have?

The desirable attributes were listed in the presentation and included:

- Area – 7 to 8 acres
- Utilities – water, sewer, natural gas, telephone
- Compatible surrounding land uses (nonresidential)
- Future land use
- Transportation Safety,
- Connectivity/Congestion
- Noise Compatibility
- Drainage and wetlands
- Employee parking
- Berm & landscape
- Air quality emissions
- District ownership
- Security & supervision
- Site flexibility
- Site plan approval
- Centrally located

F.3. How is the existing Transportation Facility deficient?

The current facility was built in 1988, when our student enrollment was 1,951 students. We currently have 3,648 students.

We own 5 acres of land, on an unpaved road, located in the southern portion of the school district boundaries. Access to major thoroughfares is by a stop sign at Baker Road and a stop sign at Zeeb Road. There is not sufficient space for on-site parking for our bus fleet and bus drivers' personal vehicles. The offices and the building are not compliant with Americans with Disability Act (ADA), the parking lot is gravel contributing to premature corrosion of buses, the bays cannot accommodate newer longer buses, there is no wash bay, there is no fill overflow protections at the fuel facility, the site does not comply with current Scio Township regulations, the portable buildings where the offices are located

are inefficient to operate, the roofs leak, and the floors are weak, and the connectivity of internet and telephone service has been costly and unreliable, to name a few deficiencies.

If the facility is renovated for any improvements, it must be brought up to current standards, including standards for storm water detention.

F.4. We only have two mechanics, why do we need four bus bays?

The facility should be sized to enable you to service 10% of your fleet in a day. With 36 buses, we need to be able to service 4 buses. We also anticipate that we will resume our growth trends when the economy improves. Currently there are times when two bays are full and one bus is waiting on parts, then we only have one operational bay for preventive maintenance or other repairs of the buses. When this happens, we need to reassemble the bus and move it into the parking lot until the parts arrive.

F.5. Can't we contract bus-washing needs instead of building a bus wash bay?

Buses should be washed weekly, which is not our current practice, because of cost. The portable power washer we have cannot adequately flush the undercarriage. We have used the bus wash facility at the truck stop at I-94 and Baker Road. The cost is approximately \$45 per bus, plus bus driver time and mileage. Annual operating costs for this bus wash option approaches \$60,000, plus driver wages. An on-site powering washing contractor charges nearly \$500 per wash cycle. Annual operating costs for this bus wash option approaches \$20,000.

Especially with optimized systems, the buses will be expected to last longer and corrosion will be a limiting factor in how long our buses will last. We plan to include a bus wash bay in the renovated or relocated facility. The cost of equipment and installation will be paid for by the bond project. The water would be reclaimed and recycled so the only operational costs would be limited to make up quantities of water.

F.6. Why have we identified Wylie as a possible site location?

The bond project included several different projects that if combined with integrated design and functionality, would enable us to accomplish multiple needs within the funding allocated. In addition, we are prohibited from building a new stand-alone transportation facility, so a relocated facility would need to be attached to an existing district building. Budgets for the transportation facility renovation and security, an intercampus roadway to separate bus and car traffic at Wylie, renovations at Wylie pool, and renovations at Wylie Elementary School all tend to suggest Wylie as a location we should further investigate.

Wylie is a central location to our school buildings, has space in the rear wing that could be renovated into transportation offices, bus drivers could use existing parking lots for personal vehicles, the Wylie pool accesses water utility that excludes sewer consumption that could be tapped for the make-up water for a bus wash bay. The only addition necessary would be the 4-bay garage. The Wylie playground on the west side of the building could be relocated to the east side of the building.

Moving all school bus access to Dan Hoey Road would remove school bus traffic from Village streets and neighborhoods. Dan Hoey Road is a major street with existing traffic signals located at Ann Arbor Road and Baker Road. These traffic signals can be easily retimed to accommodate the changing bus volumes associated with the central transfer location.

F.7. What will be the cost of the relocated facility?

Transportation facility related items included in the bond issue were:

\$3.8 million	Facility renovation and security
\$1.5 million	Intercampus roadway for bus traffic

F.8. Have we considered displaced fields if we would use a site at Wylie?

Yes. We would relocate displaced fields. We would work with current users of the fields to determine the most appropriate options.

F.9. What fuel do we use in the buses?

Currently we use premium diesel fuel that has lower emissions (burns cleaner) than regular diesel fuel. Our buses are under stricter Federal emission regulations than are normal automobile diesel engines.

Our current underground fuel tanks preclude our ability to switch to biodiesel. If we install new tanks at the relocated facility (or existing facility) then we would be able to use biodiesel in our existing and future buses. Biodiesel fuels generate lower emissions than the premium diesel fuel we currently use.

Community input has suggested, and we will look at, future bus purchases to be of hybrid and/or natural gas technologies.

F.10. What will be the air quality impact on our students in the school buildings near the central transfer location?

This is an area that needs further study. The transportation facilities at many school districts are adjacent to school buildings.

Our expectation is that with the optimized system and the relocated facility, total engine run time is predicted to be less than current operations. The operational plan for the system will minimize the amount of time the buses are running during the school day. Particularly, the buses may be directed to start up in the afternoon only after all students are loaded on the buses. The need for warm up time in the afternoon is unnecessary (and not currently done).

Although the buses will be running for less time than they are now, if it is decided that the facility should be relocated, we will we will look at the impact of the revised starting patterns and test to make sure that adjacent buildings ventilation systems are structured in such a way that fresh air intakes do not include air that may be negatively impacted by clean diesel emissions or biodiesel emissions.

F.11. What will be the air quality impact be on the area near the central transfer location when buses are started up each morning?

The operational plan for the system will minimize the amount of time the buses are running each morning. Under normal operating conditions, buses are not started until after the pre-trip inspection. The buses are then started and after approximately 10 minutes the air pressure builds in the brake system, the buses leave the parking lot. Buses burn a lot of fuel at idle and it is not our operating practice. During cold weather 10 degrees F and below, buses are started 20 minutes prior to departure. During these times, no students are in adjacent buildings and there is a significant delay between the bus startup and when students enter the buildings.

F.12. Will the District be doing an Environmental Impact Study (EPA) on a new location?

No. The National Environmental Protection Act criteria for mandating an Environmental Impact Study is not needed because no federal funds are being used to support the bond project.

F.13. Is the current site contaminated or a Brownfield?

We do not know, but we have no indications that would lead us to believe that there is contamination. A level-2 contamination screening would verify the presence of underground containments. The cost would be approximately \$1,500. This would be a normal part of a site plan process.

F.14. If we relocate the transportation facility, what would happen to the current site?

No options have been considered.

G. Timeline

G.1. What is the next step?

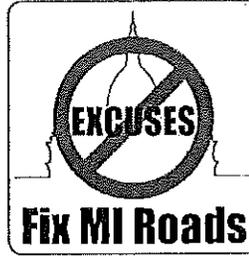
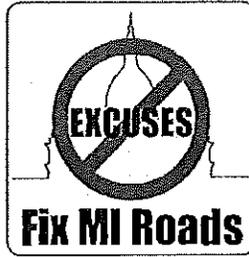
On March 1, the Board of Education will be presented with an overview from the Transportation Study consultants and the results of the Transportation Study community forum series. Administration will then develop a recommendation for implementation of specific initiatives. District administration will continue to include the leadership of the drivers in our ongoing discussions.

G.2. What is the timeline for implementing components of the Transportation Study?

The Washtenaw ISD countywide transportation study will be completed in mid-April and the District will need to be prepared to evaluate the countywide initiative against our own initiatives at that time.

A transition plan to implement any selected individual components will be developed shortly after decisions are made to implement them. Timelines will be determined based on the needs specified in the transition plan. We understand that in order to implement any of the components for 2010-11 decisions need to be made soon.

We realize not all components could possibly be implemented for the 2010-11 school year. For example, a possible relocation of the Transportation facility will require investigation, planning, and construction that would not be complete until the 2011-12 school year. All day kindergarten (and associated elimination of the mid-day routes) are under consideration for the 2011-12 school year, and not sooner. We realize that not all cost saving initiatives would be fully realized in 2010-11 and our plan will need to include a phased implementation.



FOR IMMEDIATE RELEASE:
March 30, 2010

CONTACT:
Mike Nystrom, Executive Vice President, MITA
Office: (517) 347-8336
Cell: (517) 896-1493

AGENDA 4-12-10
ITEM 4-8

MICHIGAN RANKS SECOND IN THE NATION FOR WORST ROADS

LANSING – According to Overdrive Magazine’s Highway Report Card, Michigan’s roads are once again ranked high on the list of the worst in the nation – snagging second place this year, up from third in 2009.

While the ranking will not come as much of a surprise to Michigan motorists, forced daily to navigate the unsafe cement and asphalt obstacle courses we call roads, the message this sends to the nation’s leading businesses and job creators is alarming.

The recent list of the top three worst state roads, according to Overdrive Magazine (article attached) – a national trucking publication – is below:

- Worst Roads
1. Pennsylvania
 2. Michigan
 3. New York and California (tie)

“The quality of our roads remains low because our state government’s commitment to our roads remains low,” said Mike Nystrom, executive vice president of the Michigan Infrastructure and Transportation Association (MITA) and co-chair of the Michigan Transportation Team (MTT). “We have the technology and we have the talent to fix our roads, but unfortunately we lack the will. Until the legislature steps up and provides adequate funding to repair our crumbling infrastructure, national groups and publications will keep sending the same message to businesses and job creators across America – stay off Michigan’s roads.”

-MORE-

Under the current proposed Michigan Department of Transportation (MDOT) budget being reviewed by legislators, Michigan would leave \$500 million of federal aid on the table and

cut the state highway program by a whopping 62 percent. This drastic decline in funding has forced MDOT to scale back their 2010-2014 Five-Year Program, which includes the elimination of 257 road and bridge projects statewide. In addition, 38 counties in Michigan have pulverized more than 100 miles of pavement back to gravel because they don't have the money needed for repairs.

Michigan's historic disinvestment in the state's transportation system and inability to increase state investment would cause Michigan's pavement conditions to drop dramatically from 90 percent "good" on the state trunkline system in 2010, to a low 50 percent by 2020.

"Investment in better, safer roads is not only important to drivers, but vital to making Michigan more business-friendly, it will spur economic growth and help create thousands of good-paying jobs." Nystrom said.

Michigan residents can voice their concerns about road funding by calling a toll-free number – 888-719-3087 – set up by MTT. Callers simply enter their five-digit ZIP code to be connected with their legislative offices.

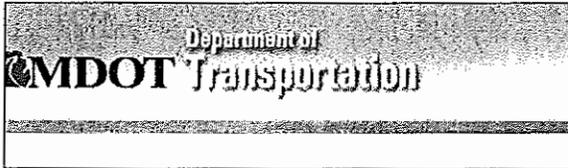
MTT is a broad-based, bi-partisan partnership of business, labor, local government, associations and citizens linked with the common goal of improving Michigan's transportation infrastructure. The DriveMI campaign is committed to promoting the development and maintenance of a safe, convenient and efficient transportation network that serves the public, private and economic development needs of Michigan. For more information visit www.drivemi.org.

*Link to Overdrive Road poll: The good, the bad, the better:
<http://www.overdriveonline.com/the-good-the--bad-the-better/>*

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AGENDA 4-12-10

ITEM H-9.



March 31, 2010

Over the past months, Southeast Michigan Council of Governments and the Michigan Department of Transportation have been working diligently to implement passenger rail service between Ann Arbor and Detroit. This project could not have reached its current level of activity or near-term implementation without the support and tremendous participation of our partners Norfolk Southern, the Canadian National, Conrail, and Amtrak.

The focus of the project has been to provide four weekday round trips and three weekend round trips by October 2010. The partners jointly undertook an analysis of the corridor to identify needed improvements to provide this level of safe and reliable passenger service while continuing to provide and expand freight service to existing and potential future customers. There is agreement on the capital projects needed to allow passenger and freight service to safely exist in the same corridor. We are working cooperatively with local, state and federal agencies and leaders to secure the necessary funding to construct the agreed upon projects.

The lack of existing funds for the needed improvement projects have not altered the goal of providing four daily round trips of service throughout the corridor, but it has altered our time frame for establishing the initial service. We are modifying our plan to provide a series of special event trains to begin later this year. These trains will provide passenger service for thousands of our residents to some of the more popular events that take place along the corridor. A detailed list of events, times, and costs will be available in the near future. The provision of event trains will spark interest and excitement while at the same time helping the public to become familiar with the route, parking and other aspects of train travel.

Meanwhile, work continues on other part of the project. Locomotives are being acquired, rail cars are being refurbished, and station improvements are being planned.

We thank all of you for being patient as we work out all of the details to allow for future passenger rail service in the corridor.

Sincerely,

A handwritten signature in black ink, appearing to read "Kirk T. Steudle".

Kirk T. Steudle
Director
Michigan Department of Transportation

A handwritten signature in black ink, appearing to read "Paul E. Tait".

Paul E. Tait, CAE
Executive Director
Southeast Michigan Council of Governments



AGENDA 4-12-10
ITEM I-1.
VILLAGE OF DEXTER - COMMUNITY DEVELOPMENT OFFICE

8140 Main Street • Dexter, Michigan 48130-1092 • (734) 426-8303 • Fax (734) 426-5614

MEMORANDUM

TO: Village Council / Planning Commission
Donna Dettling, Village Manager
FROM: Allison Bishop, AICP, Community Development Manager
SUBJECT: 3rd Quarter Board and Commission Update FY 09-10
DATE: April 1, 2010

Attached you will find the FY 09-10 3rd quarter Board and Commission update, Zoning/Ordinance Activity report, and Project Summary. You will also find an update on current Village projects and a summary of ongoing projects and activity from the Community Development Office.

Parks and Recreation Commission (PaRC)

U of M Master Students Project –The students gave their final presentation to the PaRC on March 16th. The PowerPoint presentation was shared with Village Council and the Planning Commission. Mock ups of the signs are at the Village Offices and will be used when finalizing signage for the Mill Creek Park.

Mill Creek Park –

Village was AWARDED \$450,000 from the Michigan Natural Resources Trust Fund (MNRTF). The Village's largest grant award ever, excluding water and sewer projects.

Council authorized JJR to complete the MDEQ (MDNRE) Permitting and Design Development Documents in an amount not to exceed \$117,600. The permit will be submitted once the Village determines the scope of the stream restoration.

Council authorized JJR to complete the MDEQ (MDNRE) Permitting for the Waterways Grant on November 9, 2009 in an amount not to exceed \$17,360. A meeting is scheduled with the grant administrator to discuss some of the necessary project changes given property issues.

Connecting Communities Initiative – A grant application was submitted requesting funding for the construction of a staircase and bicycle ramp from Warrior Creek Park to Alpine Street. Funding was not awarded by the Connecting Communities Initiative; however the project was favored as a fundable project for the B2B funding. The County will coordinate construction with the Westside Connector Bridge within Warrior Creek Park, slated for 2010-2011.

Ice Rink –Project closed out. Response was users were positively overwhelming.

Scio Township Trail Planning Team – Trail committee continues to evaluate potential non-motorized trails throughout the Township. Goal is to select one project to recommend for construction ASAP.

Annual Budget Review – The PaRC started to review the budget recommendations for FY 10-11. The PaRC completed the Parks and Recreation CIP worksheets for FY 10-15.

Planning Commission

Article 2, Definitions, Article 15A, CBD amendments were adopted.

General Code Amendments –

Planning Commission Ordinance and Subdivision Regulations were adopted.

Article 17, RD Research and Development has pending amendments.

2010-2015 Capital Improvements Plan – The Planning Commission and DDA started the annual review of the CIP. A public hearing is scheduled for April 5, 2010.

Special Land Use Consideration – Absolute Fun Center, Indoor Recreation Special Land Use application.

Other

Downtown Fire Subcommittee – Appointed to downtown fire prevention subcommittee. Had first meeting and will proceed with providing recommendations to the Village Council and DDA.

DAPCO Redevelopment Subcommittee – Appointed to committee – no activity to date.

Tree Board – Met and reviewed tree planting and trimming bids, bid projects, annual planting and planned Arbor Day 2010. Tree Board will complete annual planting on Dexter Ann Arbor Road between Meadowview and United Bank and Trust to complete the tree corridor started last year. Sporadic plantings will occur throughout the Village based on resident tree orders and removals.

Newsletter – Contributed to the newsletter, Wellhead Protection, parks, trees, environmental education, special thanks and ice rink close out.

Wellhead Protection – Coordinating ¼ ly Wellhead Protection meetings and grant requirements based on grant funding received. Ordered and distributed reusable grocery bags with groundwater protection education. Bags have been a hit with residents and encourages reuse. Currently working to cooperate with Busch's and Country Market to sponsor additional bag purchase for free distribution at community events and at Village office.

Please feel free to contact me if you have any questions.

Thank you.

**Village of Dexter
3rd Quarter Report 2009-10
January 1 - March 31, 2010**

1st Quarter Activity January 1 - March 31, 2010	1st Qtr. July-Sept	2nd Qtr. Oct-Dec	3rd Qtr. Jan-March	4th Qtr. April-June	09-10 YTD Total	08-09 YTD Total	07-08 YTD Total	06-07 YTD Total	2005 YTD Total	2004 YTD Total	2003 YTD Total
Prelim. Zoning Compli. Permits	25	12	13		50	32	32	98	67	211	161
(New Construction)	4	2	1		7	2	2	11	12	107	75
Condominium Units	16	9	8		33	0	2	0	1	21	2
(Commercial/Office)	5	1	2		8	5	5	30	8	3	
(Additions/Remodels/Build outs))	7	3	6		16	13	10	21	5	5	3
(Fences)	0	0	0		0	2	2	8	2	5	11
(Accessory structure)	1	0	0		1	2	1	4	1	5	3
(Decks)	2	3	0		5	8	10	24	38	65	65
Final Zoning Compli. Permits	7	13	5		25	29	44	58	188	157	122
(New Construction)	0	5	1		6	2	10	9	38	85	78
(Additions/Remodels/Build Outs)	6	0	0		6	9	10	4	19	6	1
(Fences/decks)	1	3	0		4	0	13	25	121	58	43
(Accessory structure)	0	0	0		0	0	2	0	2	1	0
(Commercial/Office)	0	5	0		5	18	6	19			
(Condominiums)	0	0	11		11	0	3	0	8	7	0
PERMITS/OTHER											
(Temporary Uses/Structures)	1	0	0		1	0	6	7	11	7	0
Land Division / Combination	1	0	0		1	3	4	2	0	3	2
Ordinance Amendments	2	1	5		8	4	15	11	9	11	6
Rezoning or Conditional Rezoning	1	0	0		1	2	0	1	0	1	0
Special Use Permits	0	0	1		1	1	0	8	6	1	3
Preliminary Site Plan Approvals	0	0	0		0	0	1	4	3	0	1
Final Site Plan Approvals	0	0	0		0	0	2	4	3	0	2
Combined Site Plan Approvals	1	1	0		2	1	3	1	2	0	1
PUD Area Plan	0	0	0		0	0	0	1	0	0	2
(Sign Permits)	3	2	1		6	10	12	21	13	11	14
(Temporary Signs/Sandwich)	4	10	7		21	13	21	37	21	14	
Outdoor Seating Permits	0	0	0		0	6	2	5	6		
(ZBA Cases) Non-Residential	1	0	0		1	1	1	2	3	5	3
(ZBA Cases) Residential	0	0	0		0	2	2	4	4	3	2
Variances Granted	1	0	0		1	2	2	5	7	7	5
Demolition Permits	1	2	2		5	2	2	6	5	2	4
Right-of-way permits	1	1	4		6	1	2	0	4	3	
Park Use	5	1	6		12	14	6	7	4		
Home Occupation Permits	0	0	0		0	0	2	3	2	2	1

**Village of Dexter
3rd Quarter Report 2009-10
January 1 - March 31, 2010**

1st Quarter Activity January 1 - March 31, 2010	1st Qtr. July-Sept	2nd Qtr. Oct-Dec	3rd Qtr. Jan-March	4th Qtr. April-June	09-10 YTD Total	08-09 YTD Total	07-08 YTD Total	06-07 YTD Total	2005 YTD Total	2004 YTD Total	2003 YTD Total
Freedom of Information Requests	0	0	0		0	1	1	1	1	8	4
Hawkers & Peddlers Permits	1	0	4		5	9	9	12	10	7	4
Requests for service/Correspondence	0	1	0		1	14	9	28	15	33	-
Resident/Merchant/Business Communic.	15	9	0		24	6	24	48	38		
Enforcement					0	116	200	0			
Initial Notice	9	23	58		90	108	181	123	83	155	113
Second Notice	2	3	1		6	11	11	8	10	11	20

- * **General Code Amendment : Planning Commission and Subdivision Regulations**
- * **Zoning Ordinance Amendment Pending: Article 17**
- * **Zoning Ordinance Amendments: Article 2, Definitions, Article 15A CBD, Article 15D BRC**
- * **Site Plans : Mill Creek Terrace extension granted**
- * **Sign Permits: Verizon Wireless**
- * **Rezoning: None**
- * **Special Use Permits: Absolute Fun Center**
- * **Resolutions/Support : Village/DDA Connecting Communities Initiative Funding, Arbor Day Proclamation, HCMA MNRTF Letter of Support, Support of County Westside Connector bridge alignment, approval of JJR Scope of Work \$72,400**
- * **Enforcement :12 signs, 4 junk/rubbish, 5 vehicles, 37 snow**
- * **ZBA : None**
- * **Modification requests: None**

Revenue -

Through September 30, 2009	Zoning Compliance Permits: \$1,190 Site Plan Review Fees: \$1,500 Misc. Planning/Zoning Fees: \$0
Through December 31, 2009	Zoning Compliance Permits: \$3,200 Site Plan Review Fees: \$1500 Misc. Planning/Zoning Fees: \$0
Through February 28, 2010	Zoning Compliance Fees: \$4,358.25 Site Plan Fees: \$1500 Misc. Planning/Zoning Fees: \$0
Through June 30, 2010	

Village of Dexter
3rd Quarter Update 2009-10
January 1, 2010 – March 31, 2010

Dexter Crossing – Blackhawk Development / Signature Home Traditions

NO NEW ACTIVITY

Victoria Condominiums

Preliminary Zoning Compliance	0
Final Zoning Compliance	0
Units Not Sold (Total Units)	98(114)
Single Family Homes Final Zoning Compliance	0

CONDOS

- A maximum of five buildings may be under construction at any one time.
- Homestead exemption forms will be required for each Final Zoning Compliance request.
- No Change.

SINGLE FAMILY

- 8 vacant single-family home sites remain in Dexter Crossing under BHD control.
- All home plans must have HOA approval for Zoning Compliance.
- The roads within Phases 1-5A were milled and resurfaced – October 2009

COMMERCIAL

- Occupancy remains at fifteen (15) or 64% based on units, and at 61% occupied based on square footage.
- No new information on potential new tenants.
- Dedication of underground utilities still required.

Dexter Crossing (Phases 6-8) - Peters Building Company

Preliminary Zoning Compliance	1
Final Zoning Compliance	1
Units Remaining <small>(ready for occupancy, not sold)</small>	0
Vacant Lots	51

- Final punch list walk through conducted October 2006. Another final walk necessary prior to dedication.
- An assessment of road maintenance is recommended due to the age of the roads and due to the future request for road dedication.

West Ridge of Dexter – JR Homes/Mancuso Homes/Hazel Ravine Partnership

Preliminary Zoning Compliance	1
Final Zoning Compliance	0
Units Remaining <small>(ready for occupancy, not sold)</small>	2
Vacant Lots	82

- 36 lots controlled by Mancuso Homes are in receivership.
- Hazel Ravine Partnership controls 24 lots (4 partially completed and 14 vacant lots). HRP's lots may be in receivership, contacts phone numbers have been disconnected.
- Westridge of Dexter (Peters Building) controls 34 vacant lots and is currently digging one basement.
- HOA bylaws reviewed to assure for architectural compatibility. Materials must be compatible, no architectural requirements, only restricted materials.

Cedars of Dexter – UMRC / Gordon Hall Project

Preliminary Zoning Compliance	8
Final Zoning Compliance	11
C of O's issued	15
Units Remaining	34
Total Units	60

- The Planning Commission recommended approval of the Final site plan on May 7, 2007. The Village Council approved the final site plan on September 24, 2007.
- The development agreement was approved by the Village Council on January 14, 2008.
- Water and sewer permits were granted by the MDEQ in May 2008.
- The developer has started construction of the Club House.
- Per the development agreement the developer is required to submit the tree contribution when the 30th C of O is requested for the development.
- A minor amendment was approved in April 2009 due to changes in the building and community center layouts.
- Council approved execution of an Estoppel Certificate.

Dexter Pharmacy (Phase 1)

- Final Site Plan was approved September 14, 2009 plan date 8-13-09.
- Demolition and site development started in December 2009.
- Site construction started spring 2010.

Dexter Wellness Center (Former Colorbok site)

- The Village Council approved the final site plan for the overall site development on October 8, 2007. An extension has been granted until October 8, 2011.
- Water and Sewer permits for the project were issued by the MDEQ in October 2008.

Wallace Building

- Final Zoning Compliance was issued for the project in October 2007.
- Simpson Chiropractic opened this quarter. Absolute Fun Center being considered by Planning Commission April 5, 2010.
- Uses that compete with Busch's are not permitted for 10 years following Busch's relocation to Dexter Ann Arbor Road location (2007).

Katie's Restaurant

- The second one year final site plan extension was granted to November October 12, 2010.

Schulz Development – Mill Creek Building

- The Planning Commission recommended approval of the combined site plan on November 5, 2007. The Village Council approved the combined site plan on November 26, 2007.
- The final site plan expired on November 26, 2009, however an extension was granted by the DDA and Village Council to extend the development agreement and site plan to December 1, 2010.

- The Village Council passed a resolution to vacate the ROW needed for the project and passed a resolution to sell the property to the developer.
- The Village sold the vacated property (closed June 2008).

Dexter Library

- The library opened in March 2009.
- A final walkthrough was completed and a bond was posted due to incomplete site work.
- As-Built drawings have been completed and the project is CLOSED.

Berry and Associates

- Submittal of final as-built drawings is complete and the project will is CLOSED.
- October 12, 2009 IFT Granted by Village Council.

Plans Approved

Plan Reviews

Other

- County Parks B2B and HCMA Trail Support
- Wellhead Protection Program – solicit donations for reusable grocery bags
- CIP meetings with staff, DDA and Planning Commission
- OHM Update meetings
- Coordination of EQ Basin soil for Mill Creek Park
- University of Michigan students final project presentation
- Scio Township Non-Motorized Trail Committee meetings
- Ice Rink project close out.
- Village Facebook Page Started
- Council Workshop on Mill Creek Park next steps
- Revise permits and procedures as necessary
- Attend Scio Township Land Preservation Commission meeting
- Tree trimming and Tree Planting bids

Grants

- MNRTF-Michigan Natural Resources Trust Fund - \$450,000 (AWARDED)
- GLBFHP (Great Lake Basin Fisheries Habitat Protection) - \$143,000 (April 2010 Notification)
- Connecting Communities Initiative (CCI) - \$80,000 (April 2010 Notification) (NOT AWARDED, however preferred for B2B funding.
- DDA ADA Ramp Contribution - \$150,000 (AWARDED)
- Inland Fisheries - \$25,000 (Grant postponed)
- Waterways Infrastructure - \$48,000 (AWARDED)
- National Oceanic and Atmospheric Administration (NOAA) - \$1.6 million (Not awarded)
- Plum Creek Foundation - \$10,000 (September notification) (Not Awarded)
- Wellhead Protection - \$6,357 (October notification) AWARDED
- Sustain Our Great Lakes Community Grant - \$253,622 (April 2010 notification) (Not Awarded)
- Community Forestry Grant - \$10,500 (November notification) (Not Awarded)

Training and Education

- The Value of Parks and Recreation on the Local Economy



Memorandum

To: Village Council and President Keough
Donna Dettling, Village Manager
From: Allison Bishop, AICP, Community Development Manager
Re: REPORT
Date: April 12, 2010

Planning Commission

CIP – The Planning Commission held the public hearing for the 2010-2015 CIP on April 5, 2010, however postponed action until the May meeting. It is anticipated that the CIP is essentially complete; however additional discussion may occur on the Sidewalks and Walkability section. Anyone interested in the CIP to date please let me know. I have attached the project summary sheet for your reference. The adopted CIP will be presented to the Village Council for acceptance following the planning Commission adoption.

Sandwich Board Discussion – Following enforcement of the sign ordinance it was recommended that Body Wisdom Massage Therapy write a letter to the Planning Commission voicing their concerns with language within the sandwich board sign ordinance. Receipt of a letter from Body Wisdom, attached, was put on the agenda for discussion purposes. The Planning Commission briefly discussed language within the ordinance and directed staff to review other community’s language to see if alternative language is warranted to address concerns brought up by downtown tenants. Further discussion of the sandwich board sign ordinance language will occur at the May meeting. Any recommendations to amend the ordinance would be put before the Village Council for approval.

Other

Wellhead Protection – The Wellhead Protection Team is working with Country Market and Busch’s to sponsor the purchase of 500 reusable grocery bags that promote protection of groundwater. The bags should be available within the next month and will have groundwater education and Busch’s or Country Market’s logo.

Arbor Day – This week trees will be planted along Dexter Ann Arbor Road between Meadowview and United Bank and Trust AND along Dan Hoey Road as part of the Village’s annual tree planting and in celebration of Arbor Day. Planting of 5-6 trees will be completed on Friday April 30th; the official Arbor Day. The Village will be giving away seedlings to local day cares and those visiting the Village offices. A banner will be also be placed across Main Street as part of this year’s celebration.

Tree Orders – Tree orders for this year’s resident participation tree planting are due April 9th.

Please feel free to contact me if you have any questions.
Thank you.

Capital Improvements Plan
Project Summary 2010-2015

PROJECT NAME	FUNDING SOURCE	FY10-11	FY11-12	FY12-13	FY13-14	FY14-15	Beyond	TOTALS
							FY15	
		<i>IN THOUSANDS</i>						
Section 1.0								
DDA								
ADA Ramp Element 3A-Mill Creek Park	DDA	150						\$150
River walk (Main to Forest)	DDA	200						\$200
Downtown Crosswalk Improvements	DDA	10	50					\$60
Downtown Capital Maintenance	DDA	10	10	10	10	10	10	\$60
Downtown Façade Improvements	DDA	10		10		10		\$30
Downtown Fire Safety	DDA		10		10		10	\$30
Baker Road Streetscape Enhancements	DDA/Other	30			300			\$330
Main Street Parking Rehabilitation	DDA	95						\$95
Main Street Paving	DDA			160				\$160
DDA Parking Lot Maintenance	DDA	50						\$50
DAPCO Property Demolition	DDA			175				\$175
Central Street Streetscape	DDA/Other				200			\$200
Jeffords Street Extension/Phase 2 River walk	DDA			485				\$485
Forest Street Enhancements	DDA						1000	\$1,000
Property Acquisition	DDA	20	20	20	20	20	20	\$120
Dexter Ann Arbor Road Corridor Improv.	DDA/Other					300		\$300
TOTAL		\$575	\$90	\$860	\$540	\$340	\$1,040	\$3,445
Section 2.0								
Parks and Recreation								
Mill Creek Park - Phase 1	General/Other	900						\$900
Mill Creek Park - Phase 2	General/Other		1173	150				\$1,323
Warrior Creek Park	General/Bond/Other		10	400				\$410
Community Park	General Fund					150		\$150
Monument Park	General Fund						55	\$55
Property Acquisition	General Fund	25	25	25	25	25	25	\$150
School Property Acquisition	General/MNRTF		252					\$252
Skatepark	Various	25	25	25	25	25	25	\$150
PaRC Branding Study	General Fund		10					\$10
TOTAL		\$950	\$1,495	\$600	\$50	\$200	\$105	\$3,400

Capital Improvements Plan
Project Summary 2010-2015

PROJECT NAME	FUNDING SOURCE	FY10-11	FY11-12	FY12-13	FY13-14	FY14-15	Beyond	TOTALS
							FY15	
Section 3.0								
Sidewalks								
Annual Sidewalk Repair	General Fund	10	10	10	10	10	10	\$60
Minor Repairs	General Fund	10	10	10	10	10	10	\$60
Edison Street New Sidewalk	General Fund		60					\$60
Crosswalk Improvements	General Fund	10	50					\$60
Second Street New Sidewalk	General Fund	60						\$60
Hudson Street New Sidewalk	General Fund			45				\$45
Fifth Street New Sidewalk	General Fund			9				\$9
Fourth Street New Sidewalk	General Fund				12			\$12
Inverness Street New Sidewalk	General Fund				30			\$30
Forest Street New Sidewalk	General Fund					45		\$45
Edison Street New Sidewalk	General Fund						45	\$45
Meadowview Drive New Sidewalk	General Fund						9	\$9
Border to Border Connection Thru Village	General Fund/Streets						300	\$300
TOTAL		\$90	\$130	\$74	\$62	\$65	\$374	\$795
Section 4.0								
Buildings-Grounds-Equipment								
Village Hall* (ESTIMATE)	Various			1040	260			\$1,300
Equipment Replacement	Equipment Replacement	20	35	75				\$130
TOTAL		\$20	\$35	\$1,115	\$260	\$0	\$0	\$1,430
Section 5.0								
Planning and Zoning								
Master Plan Update	General Fund	20						\$20
Tree Inventory	General Fund		10					\$10
Permit Management Software	General Fund			12	12	12		\$36
TOTAL		\$20	\$10	\$12	\$12	\$12	\$0	\$66

Capital Improvements Plan
Project Summary 2010-2015

PROJECT NAME	FUNDING SOURCE	FY10-11	FY11-12	FY12-13	FY13-14	FY14-15	Beyond	TOTALS
							FY15	
Section 6.0								
Streets and Alleys								
Central Street Streetscape	Various				1300			\$1,300
Roadway Maintenance	Act 51 Streets	20	10	10	10	10	10	\$70
Annual Alley Maintenance	Act 51 Streets	10	10	10	10	10	10	\$60
Fifth Street and Alpine Reconstruct	Act 51 Streets		300					\$300
Alley Project - Baker/Hudson/Forest/Grand	Act 51 Streets	60						\$60
Inverness Street Resurfacing	Act 51 Streets			200				\$200
Alley Project - Inverness/Hudson/Forest/Grand	Act 51 Streets			10				\$10
Dover Street Resurfacing	Act 51 Streets				130			\$130
Fourth Street Resurfacing	Act 51 Streets					180		\$180
Forest Street Resurfacing	Act 51 Streets					225		\$225
Edison Street Resurfacing	Act 51 Streets					110		\$110
Grand Street Resurfacing	Act 51 Streets					275		\$275
Alley Project - Baker/Broad/Forest/Grand	Act 51 Streets				50			\$50
Second Street Resurfacing	Act 51 Streets						290	\$290
Hudson Street Resurfacing	Act 51 Streets						280	\$280
Broad Street Reconstruction	Act 51 Streets						130	\$130
Huron Street Reconstruction	Act 51 Streets						180	\$180
Sign Module - Road Soft	Act 51 Streets		50				100	\$150
TOTAL		\$90	\$370	\$230	\$1,500	\$810	\$1,000	\$4,000
Section 7.0								
Stormwater								
Catch Basin Replacement	Municipal Streets	50	50	50	50	50	50	\$300
Regional Storm Basin	Municipal Streets/Grants		274					\$274
Storm Channel Rahab	Municipal Streets/Grants		48					\$48
Fourth Street Storm	Municipal Streets			100				\$100
Grand Street Storm	Municipal Streets				135			\$135
Storm Outlet Rehab	Municipal Streets						200	\$200
Bio-retention systems	Municipal Streets/Grants						80	\$80
TOTAL		\$50	\$372	\$150	\$185	\$50	\$330	\$1,137

Capital Improvements Plan
Project Summary 2010-2015

PROJECT NAME	FUNDING SOURCE	FY10-11	FY11-12	FY12-13	FY13-14	FY14-15	Beyond FY15	TOTALS
Section 8.0								
Wastewater								
Equalization Basin	SRF	1700						\$1,700
Sanitary Sewer Rahab	SRF	20	20	20	20	20	20	\$120
Grand Street Sanitary	Sewer Fund				135			\$135
TOTAL		\$1,720	\$20	\$20	\$155	\$20	\$20	\$1,955
Section 9.0								
Water								
New Well	DWRF	700						\$700
Upgrade High Service Pumps	DWRF	184						\$184
Water System Upgrades	DWRF	455			325	325		\$1,105
2nd New Water Well	DWRF						150	\$150
Emergency Storage (Water Tower)	DWRF						1300	\$1,300
Grand Street NEW Water Main	Water Fund				230			\$230
TOTAL		\$1,339	\$0	\$0	\$555	\$325	\$1,450	\$3,669
Section 10.0								
Regional Cooperation Projects								
Westside Connector (Warrior Creek to Westridge)	Various	1100						\$1,100
Phase 2 Main Street Underpass	Various						10000	\$10,000
Baker /Shield Intersection	Various							\$0
TOTAL		\$1,100	\$0	\$0	\$0	\$0	\$10,000	\$11,100
GRAND TOTAL (including DDA)		\$5,934	\$2,487	\$2,986	\$3,319	\$1,822	\$14,319	\$30,867
GRAND TOTAL		\$5,359	\$2,397	\$2,126	\$2,779	\$1,482	\$13,279	\$27,422

Dear Dexter Village,

Regarding the Violation of the Sign Ordinance we are requesting an alteration and amendment to the code due to our unusual circumstance.

Body Wisdom Massage Therapy and Jazzercise have been part of the Dexter community and have supported other Dexter businesses for years. We have both recently moved locations and are trying to promote ourselves to the community by using a small sandwich board visible to Main St. traffic.

It has been explained to us that our combined businesses fall under a parcel of land and that the ordinance allows for 1 sign for each parcel. However, we are separate buildings both of us set back off of the street not visible to the town unless you are actively looking for us.

We only use the sandwich board approx. 10 hours a week when we have no business and once we do get walk-in clients we remove the sign. Body Wisdom gains new clients and calls inquiring about us and they are thrilled to find out that Dexter provides a Massage Therapy studio that can accommodate their health care needs on a walk-in basis and be pampered at the same time.

We are under the assumption that you and the community would love for small Dexter businesses to thrive and this only helps the community by bringing in people traveling through town and we absolutely recommend local establishments to our clients.

Body Wisdom is asking to be granted permission to continue to promote ourselves by placing the sandwich board in the grass area between the street and sidewalk, out of the way of pedestrians and visible to the traffic so we can continue to actively serve our community.

Thank you,

Susan Cormier and Rebekah Tipton

AGENDA 4-12-10

ITEM I-3

Village of Dexter Website Committee Meeting

The Website Committee (Courtney, Donna F., Marie and Jim S.) met on April 1, 2010.

The purpose of the Committee is: Develop a plan for improving the Village's website with consideration for content, navigation, readability, design, use of standards and ease of maintenance.

We discussed the following items:

- Staff input (Marie's memo previously given to Council)
- Background information about the Village's website
- Marie's availability to devote time to the website
- Software, current and needed
- Observation from current site (from Jim)

The Committee agreed to initiate a plan containing two projects as follows:

Project 1 - Improvements to current website

1. Timeline: April and May 2010
2. Implement simple improvements to enhance readability and navigation
3. Implement a reorganized Reference Desk
4. Adopt and implement standards/conventions
 - file/page naming convention
 - browser function
 - file organization
 - site management
 - Develop standard procedures for Staff

Project 2 – Development of a new website

1. Timeline: June 2010 – May 2011
(Timeline will be influenced by chosen approach to development, such as, whether an outside contractor is utilized for site design and production.)
2. Input and Feedback from Staff, Council, Residents and Businesses
(Pre-project, at Project milestones, during Project testing and Post-project)
3. Proposed Methodology for Long-Term Project
 - a. Define the scope of the project
 - b. Plan the project
 - c. Identify and develop the design and content
 - d. Merge content with design
 - e. Production and implementation
 - f. Testing
 - g. Deploy
 - h. Evolve
 - i. Maintenance and updates
4. Develop Standard Procedures and a Web Policy for Staff

Next Steps

1. Village Staff will review current contents of the Reference Desk to determine possible ways to list the items by categories.
2. Marie and Jim will be meeting to go over some Dreamweaver techniques and tips, and to implement some of the simple improvements identified.

Dexter Fire Detection Committee
Thursday, March 18, 2010 @ 4:45 pm

Meeting Minutes
Dexter Library Meeting Room

Attendees: J. Smith, D. Fisher, S. Keough, D. Schnettler, G. Vanderhaggen, A. Bishop, Don Dettling

Introductions –

New Business

Discussed goal of the committee and determined that initial charge would be fire detection.

Committee desire to determine way to protect downtown historically significant properties through detection measures and education of building owners.

Options – Ordinance that requires vs. Education and Voluntary approach

DDA authority to mandate fire protection/detection? G. Vanderhaggen to check into legislation

- Committee to come up with ideas for detection to guide property owners
- Identify types of detection/prevention systems and investment (cost)
- Identify available options and or opportunities for multiple users/coordination – Alarm companies available and what they offer and monthly fees/commitments required – D. Dettling to contact companies
- Identify funding sources - Can DDA offer financial assistance / other groups / Village / grants / loans to be paid back over time / Dexter Fire Dept or Fire Association / other?
- Identify costs – knox boxes, alarm systems, detection, monitoring, inspection fees with County Building
- D. Dettling to contact D. Armstrong for information on potential grant availability for detection.
- Discussed interaction with property owners - How do we convince property owners of the importance of detection - Dexter's has had 3 fires downtown and Lake Orion and Rochester have had devastating downtown fires.
- How do we get the word out to property owners for participation and education
- Impact on insurance rates – may provide cost savings to insurance rates over time. Need to determine.
- Consider hosting a public meeting with property owners once goals, objectives and information has been gathered

- Send out letter to property owners informing them of the committee and the meetings to encourage additional participation and buy in. D Dettling to draft for circulation among committee. Letter should explain heightened awareness of potential devastating impacts of fire on a historic downtown, the character, shared walls, etc. Letter should invite property owners to a meeting. Need to determine when, what, where, may need more information to present prior to next meeting.
- Consider a survey to gauge level of interest / support / understanding
- Compile list of property owners and contact info for future letter.
- Map needed for area under consideration

Committee will develop a plan to present the options to Council.

Next meeting – April 22 at 4:45 pm at the Dexter Library meeting room.

Respectfully Submitted:

Allison Bishop

8VILLAGE OF DEXTER

ddettling@villageofdexter.org

8140 Main Street Dexter, MI 48130-1092 Phone (734)426-8303 ext 11 Fax (734)426-5614

MEMO

To: President Keough and Council Members
From: Donna Dettling, Village Manager
Date: April 5, 2010
Re: Village Manager Report April 12, 2010

1. Meeting Review:

- March 24th – Bridge Conference in Big Rapids
- March 25th - Progress meeting Water Improvements, an update on the project is attached
- March 25th – Progress meeting Sewer Improvements, an update on the project is attached
- March 25th – OHM Project Update Meeting, see attached summary
- March 25th – MDOT Ann Arbor Road Reconstruction Project, Pre-construction meeting
- March 25th – Baker Road Pedestrian Crossing Grant Application Meeting, see detail under L-5 in the packet.
- March 29th – Department of Natural Resources and Environment Workshop MS4 Permit Compliance. Continuing education to remain in compliance with the Village's Storm water Permit
- March 29th - Community Garden Grant Application Meeting, see agenda for detail
- March 30th – Creative Lawn and Landscape Interview
- March 30th – Lotus Garden Interview
- March 30th – County Lane Interview
- April 1st – Tee to Green Interview
- April 5th – Todd's Landscaping
- April 5th – L-n-J Landscaping

2. Upcoming Meeting Review:

- April 7th – Wellhead Protection Team Meeting
- April 8th - Progress meeting Water Improvements
- April 8th - Progress meeting Sewer Improvements
- April 12th – Council Meeting
- April 14th Citizen Meeting Water Main Project
- April 15th – DDA Meeting
- April 16th – Mary Marshall review Safe Routes to School program
- April 21st – Closed Work Session Performance Review
- April 22nd - Progress meeting Water Improvements
- April 22nd - Progress meeting Sewer Improvements
- April 23rd – Chamber Annual Dinner

3. Fluoride Grant. The Village submitted a \$40,000 grant request to the Michigan Department of Community Health on March 29, 2010 to assist with the addition of fluoride to the water system. The grant would help cover the cost of the Water Treatment Plant building addition, which will provide proper chemical storage.
4. Healthy Communities Committee. Attached is a letter of support that the Village has been asked to sign in support of the Healthy Communities Committee's grant request to the Chelsea Wellness Foundation. This grant will not be in competition with other grants the Village has applied for; Chelsea Community Hospital and its Committee's have a separate pool of money to compete for. The goal of the grant the Committee is requesting is to improve the nutrition of the Chelsea, Dexter and Manchester area through work and church based interventions to encourage people to eat fruits and vegetables.

5. Arts, Culture, & Heritage Committee. Jerusha Clark has resigned from the Arts, Culture & Heritage Committee. Jerusha held one of the four Village resident positions. We will be recruiting to fill the vacancy via the e-mail update and Dexter Leader.
6. Farmers Market – Opening Day for the 2010 Farmer’s Market will be May 8. The kick off meeting for the 2010 season was held on March 24. Our next meeting will be April 28. The Huron River Watershed Council will be using the Market Pavilion in conjunction with the Library Meeting Room for their Annual Meeting the evening of April 29.
7. Dexter-Ann Arbor Road Rehabilitation Project- A progress schedule is attached for your review. Meetings with the homeowners that are impacted by parking changes due to the project are planned for this week. A verbal update on the outcome of this interaction will be provided at the meeting.

OHM Project Update Notes - March 25, 2010

SRF - EQ Basin - Bi-Weekly project update meeting are continuing. OHM to provide a project update memo for the April 12 Council meeting. ✓

SRF - Sewer Rehab - This work has been completed. Project closeout, including the payment of retainage, is expected in April.

DWRF - 5th Well/Wellhouse, Current Wellhouse - Bi-Weekly project update meeting are continuing. OHM to provide a project update memo for the April 12 Council meeting. ✓

DWRF - Grand, Forest, Inverness Watermain - Work that will not impact the schools to begin in late April/early May - work around the schools will start after school gets out in June. A residents meeting with the contractor is scheduled for April 14 at 6:30 p.m. at Wylie.

Central Street - Village to submit signed contract for the railroad review of the Central Street crossing. Waiting for railroad to send contract for Broad crossing. OHM has forwarded information to the railroad on both.

Dexter Ann Arbor - Bid awarded to Ajax Paving. Pre-Construction meeting held on March 25. Construction is expected to start after school is out. The Village will be contacting the homeowners whose ability to park in front of their homes will be impacted by the improvements.

Boundary Survey - OHM to provide tax parcel listing to staff to make records request to Washtenaw County.

Crosswalks - OHM will provide a scope of services to create a program to identify the location and make-up of our crosswalks and determine methods of unifying their look and function.

Additional Roadwork - OHM will provide an estimate of extending the road replacement currently planned on Inverness in conjunction with the water project - estimate will also include re-establishing all season access for homeowners that use the Inverness alley.

Engineering Standards - OHM to provide a proposal to complete updates/corrections to the Village Engineering Standards.

Memorandum



Date: April 6, 2010

To: Donna Dettling, Village Manager

From: Christine Phillips, PE

Re: Updates on the SRF and DWRF projects

The projects funded through the State Revolving Fund (SRF) and the Drinking Water Revolving Fund (DWRF) are well underway within the Village. Projects funded through the SRF include the Equalization Basin (EQ Basin) Project and the Sewer Rehabilitation Project. The DWRF is funding the Dexter 2010 DWRF Water System Improvements Project.

Sewer Rehabilitation Project

This project has been completed. The Village lined approximately 9,000 feet of sanitary sewer with cured-in-place pipe lining techniques. Currently, OHM is working with the contractor to close out this project.

Equalization Basin Improvements Project

Currently, the concrete walls of the equalization basin are being formed and poured. To get to this point, monitoring wells were constructed to lower the groundwater level and the entire site mass graded. When the groundwater level was lowered, excavation for the EQ basin was begun. Then, the foundation of the EQ basin was constructed prior to the walls being installed.

Once the concrete work for the EQ basin is completed, the contractor will backfill around the basin. Then, construction will begin on the diversion control structure and the underground piping to and from the EQ Basin. This is expected to start in May.

Dexter 2010 DWRF Water System Improvements Project

As you recall, this project involves construction of a well, well house, and transmission main at the Dexter High School property, upgrades to water main along Grand St, Forest St, and Inverness St, improvements at the existing Water Treatment Plant (WTP), and water connection for Bates Elementary School.

To date, 90% of the transmission main on the Dexter High School property itself has been completed. On Monday, April 5th, the contractor started installation of the transmission main along Shield Road, and will continue installation along Shield and Parker Roads for approximately two weeks. At the well house, the foundation has been poured and the masonry block walls are erected. Soon, one can expect to see the roof trusses on the well house, as well as work begin on the finish brick for the well house.

As for the water main upgrades along Grand St, Forest St, and Inverness St, it is expected that this work will start in late April or early May. A meeting with residents in the area is scheduled for Wednesday, April 14, 2010 at 6:30pm pm at Wylie Elementary School. Coordination with the schools paving program has been coordinated to minimize impacts at the school property.

At the WTP, the lagoon dredging has been completed. Also, work has started on the building addition (needed to store the chemicals). The foundation has been poured, the masonry block walls are in place, and the floor is expected to be poured next week.



VILLAGE OF DEXTER

8140 Main Street • Dexter, Michigan 48130-1092 • (734) 426-8303 • Fax (734) 426-5614

Village Council

Shawn Keough
President

Ray Tell
President Pro-Tem

Jim Carson
Trustee

Paul Cousins
Trustee

Donna Fisher
Trustee

Joe Semifero
Trustee

James Smith
Trustee

Administration

Donna Dettling
Manager

Carol Jones
Clerk

Marie Sherry, CPFA
Treasurer/Finance Director

Courtney Nicholls
Assistant Village Manager

Ed Lobdell
Public Services Superintendent

Allison Bishop, AICP
Community Development Manager

THE VILLAGE OF
DEXTER IS AN EQUAL
OPPORTUNITY
PROVIDER AND
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www.
villageofdexter.org

April 5, 2010

To Whom It May Concern:

I am writing in support of the Healthy Communities Steering Committee's application to the Chelsea-area Wellness Foundation for the Nutrition Improvement Initiative. The Village of Dexter fully supports the mission, goals and activities of Healthy Communities. We understand the important role prevention plays in supporting our residents in leading healthy lives, and we appreciate the leadership and resources Healthy Communities brings to the people in our towns.

The Village of Dexter will collaborate with Healthy Communities to implement the Nutrition Improvement Initiative. We know that increasing the consumption of fruits and vegetables is an effective way to prevent many diseases, and maintain a healthy weight, and that our residents will benefit from this important program.

The Healthy Communities Walking Program got people moving, and we are confident that the new Nutrition Improvement Initiative will get people to eat better. We fully support this application, and we look forward to working with Healthy Communities in program implementation when this proposal is successfully funded.

Sincerely,

Donna Dettling, Village Manager
Village of Dexter

PROGRESS SCHEDULE

Information required by MDOT in order to establish a construction schedule.
Distribution: Original - Finance/Contracts, copy - Region, copy - Project files

FILE 102

1 of 2

CONTROL SECTION 81406	JOB NUMBER 107421A	<input checked="" type="checkbox"/> INITIAL	<input type="checkbox"/> UPDATE
PROPOSAL ITEM NUMBER 1003-078	LETTING DATE 03/05/10		

OUTLINE OF PROPOSED ORDER OF WORK FOR CONTROLLING WORK ITEMS - when approved, this outline will become part of the contract.

CONTROLLING WORK ITEM	DURATION OF CONTROLLING OPERATION	
	START (Date/Work Day)	COMPLETE (Date/Work Day)
<input type="checkbox"/> CALENDAR DAY <input type="checkbox"/> WORK DAY <input checked="" type="checkbox"/> CALENDAR DATE Dexter Ann Arbor Road Rehabilitation Project Begin work within ten days of award or as agreed to with the Engineer. No earlier than 6/14/10.		
Stage 1		
Mill entire road.	06/14/10	06/14/10
Complete asphalt Joint repairs.	06/15/10	06/15/10
Stage 2 (Westbound Shoulder)		
Complete excavation and aggregate base installation.	06/16/10	06/18/10
Install concrete curbs and walks.	06/19/10	06/22/10
Place asphalt base (3C) in widening.	06/23/10	06/23/10
Stage 3 (Eastbound Shoulder)		
Complete excavation and aggregate base installation.	06/24/10	06/26/10
Install concrete curbs and walks.	06/27/10	06/30/10
Place asphalt base (3C) in widening.	07/01/10	07/01/10
July 4th Weekend - Friday at 3:00pm to Monday at 7:00am	07/02/10	07/04/10

REMARKS

Traffic shall be maintained in accordance with the Special Provision in the Proposal.

1 of 2

CONTRACT COMPLETION WORKDAYS July 26, 2010	Conformance with progress clause and proposal (Maintain traffic requirements) <input checked="" type="checkbox"/> Yes Overlapping dates? <input checked="" type="checkbox"/> No <input type="checkbox"/> Yes, if yes, attach justification. If A + B bid or rental (lane/bridge/ramp), is schedule in accordance with contract? <input type="checkbox"/> Yes Incentive/Disincentive? <input checked="" type="checkbox"/> No <input type="checkbox"/> Yes If yes, enter maximum total incentive amount: \$
OPEN TO TRAFFIC DATE(S) WORKDAYS July 12, 2010	
A + B bid? <input checked="" type="checkbox"/> No <input type="checkbox"/> Yes, if yes, enter date(s):	
Lane/Bridge/Ramp rental <input checked="" type="checkbox"/> No <input type="checkbox"/> Yes	
CONTRACTOR NAME (PRINT) Ajax Paving Industries, Inc.	LOCAL AGENCY <i>Mike Donnell</i>
CONTRACTOR SIGNATURE <i>David C. Marshall</i>	APPROVAL - MDOT'S ENGINEER FOR REGION (Signature) <i>[Signature]</i>
DATE 03/25/10	DATE 3/25/2010
	DATE 03/29/2010

Village President Report

Hello Residents and Council Members,

Here is a written update of my activities over the past couple of weeks and some things on my calendar looking ahead:

My activities since preparing my last report include:

March 17, 2010 - Regional Fire Department meeting - discussion continues on the idea of expanding our existing regional fire department. We are participating in this discussion with representatives of Scio Twp, Dexter Twp, Webster Twp and the Village of Dexter.

March 18, 2010 - Downtown Development Authority meeting - the focus of this meeting was to initially review the list of capital improvement projects for the next fiscal year 2010-2011. Key projects discussed include participation in the Mill Creek park development and the river walk along Jeffords Street.

March 25, 2010 - Assisted staff by reviewing a draft of the Village Newsletter

March 26, 2010 - Met with Dan Schlaff and Kurt Augustine to update them on Council's MERS discussion and provide them with copies of the informational spreadsheet.

March 29, 2010 - Meeting to discuss the idea of forming a Community Garden

Future Activities

April 12, 2010 - Village Council Meeting and Pre-Council workshop in closed session for Council only to prepare for Village Manager performance evaluation.

April 15, 2010 - Village of Dexter Downtown Development Authority meeting at 7:30 am

April 21, 2010 - Regional Fire Department meeting at 3:30 pm at Dexter District Library

April 21, 2010 - Special Meeting (in closed session) for the Village Manager Performance Review with Village Manager and Council

April 26, 2010 - Village Council Meeting

As always, I welcome you to contact me with any questions you may have. See you around town. Enjoy the spring weather!

Shawn W. Keough, Village President

(734) 426-5486 (home number) (313) 363-1434 (cell phone) skeough@villageofdexter.org

SUMMARY OF BILLS AND PAYROLL

12-Apr-10

Payroll Check Register	03/24/10	\$38,707.21	Bi-weekly payroll processing
	04/07/10	\$38,033.38	

Account Payable Check Register	04/12/10	\$432,618.55	
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\$509,359.14 TOTAL BILLS & PAYROLL EXPENDED ALL FUNDS

Summary Items from Bills & Payroll	Amount	Comments
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**ALL PAYABLES ARE WITHIN ACCEPTABLE BUDGET LIMITS
DETAIL VENDOR LIST AND ACCOUNT SUMMARY PROVIDED**

Exceptions:

The following Budget Amendments will be made in April.

*Fire Budget amendment needed prior to next quarterly payment

*Blue Care Network, previously uncovered employee now subscribes which will require a \$5200 amendment in 101.441

*Street Fund amendment to cover Dexter-Ann Arbor Road Project engineering services

*Street Fund amendment to cover final Bridge payment

"This is the summary report that will be provided with each packet. Approval of the total bills and payroll expended, all funds will be necessary."

VENDOR APPROVAL SUMMARY REPORT

Date: 04/07/2010

Time: 11:00am

Page: 1

Village of Dexter

Vendor Name	Vendor Number	Description	Check Amount	Hand Check Amount
ABSOLUTE TITLE COMPANY	ABSOLUTE T	MILL CREEK PROPERTY-TITLE SEAR	150.00	0.00
ALEXANDER CHEMICAL CORPORATION	ALEXANDER	DEPOSIT FEE REFUND	1,032.50	0.00
ARBOR DAY FOUNDATION	ARBOR DAY	GIFT TREES-ARBOR DAY	480.00	0.00
ARBOR SPRINGS WATER CO.INC	ARBOR SPRI	1 5 GAL SPRING WATER	5.75	0.00
AT&T	AT&T	734 426-4572 813 0	1,350.22	0.00
AVAYA, INC.	AVAYA, INC	SERVICE AGREEMENTS	125.16	0.00
ALLISON BISHOP	BISHOP	EXPENSE REPORT	94.70	0.00
BLUE CARE NETWORK OF MICHIGAN	BLUE CARE	COVERAGE PERIOD 4/1-4/30/10	15,736.07	0.00
BOULLION SALES	BOULLION	PARTS	78.48	0.00
CHAMPION WATER TREATMENT	CHAMPION W	3 BOTTLED WATER	12.75	0.00
CHEMSEARCH	CHEMSEARCH	BLUE BEAST	245.84	0.00
CINTAS CORPORATION	CINTAS	MARCH STATEMENT	583.90	0.00
CMR MECHANICAL	CMR	WWTP-CSD 1 INSPECTION	390.00	0.00
COMCAST	COMCAST	09588 328749-01-4	265.34	0.00
CORRIGAN OIL COMPANY	CORRIGAN O	GAS	1,549.27	0.00
COURTNEY NICHOLLS	COUR	EXPENSE REPORT	18.30	0.00
DEXTER COMMUNITY EDUCATION	DEX EDUCAT	CLASSROOM RENTAL	216.00	0.00
DEXTER HISTORICAL SOCIETY	DEX	2010 CONTRIBUTION	250.00	0.00
DEXTER PHARMACY	DEX PHARMA	SHIPPING	9.50	0.00
DEXTER SENIOR CITIZENS CENTER	DEX SENIOR	QUARTERLY RENT PAYMENT	1,750.00	0.00
DEXTER VILLAGE	DEXVIL	WATER BILL-DPW	760.50	0.00
DIUBLE EQUIPMENT INCORPORATED	DIUBLE EQU	SNOW BLADE W/WING KIT	3,800.00	0.00
DONNA DETTLING	DONNA D	EXPENSE REPORT	25.00	0.00
DORNOS SIGN & SAFTEY INC.	DORNOS	SIGNS	141.43	0.00
DTE ENERGY	DET EDISON	MARCH BILLS	13,403.34	0.00
DTE ENERGY-STREET LIGHTING	DTE ENERGY	7727-1	5,062.41	0.00
ENVIRONMENTAL CONSULTING TECH	ECT	PREPARE GRANT APPLICATION	3,696.00	0.00
ESRI	ESRI	MATERIAL NO. 82273	19.95	0.00
EXPRESSIGN DESIGN	EXPRESSIGN	BANNER-ARBOR DAY APR 30TH	600.00	0.00
GRISSOM JANITORIAL	GRISSOM	CLEANING VILLAGE OFFICE	320.00	0.00
HACH COMPANY	HACH CO	ROLLER ASSY, PUMP	185.95	0.00
HACKNEY HARDWARE	HACKNEY	MARCH STATEMENT	498.97	0.00
HERITAGE NEWSPAPERS	HERITAGE N	LEGALS ART 2/15A CBD & CIP PH	202.95	0.00
HOPP ELECTRIC, INC.	HOPPS	REPAIR OF GREEN POLES	1,321.88	0.00
INDUSTRIAL TEST SYSTEMS, INC	INDUSTRIAL	ECONO QUICK TEST KITS	315.24	0.00
JOHN'S SANITATION	JOHNS SAN	MONUMENT PARK	140.00	0.00
KLAPPERICH WELDING	KLAPPERICH	MISC STEEL-SQUARE TUBE	80.00	0.00
KOMLINE-SANDERSON	KOMLINE	LAB	188.58	0.00
LESSORS WELDING SUPPLY	LESSORS	CYLINDER RENTAL	48.76	0.00
LOCAL TECHNICAL ASSISTANCE PRO	LOCAL TECH	CONFERENCE 5/4/10 KURT/BRUCE	100.00	0.00
LOWE'S BUSINESS ACCOUNT	LOWE S	SUPPLIES	54.74	0.00
MCI	MCI	LONG DISTANCE	15.68	0.00
MICHIGAN DEPARTMENT OF ENERGY	MI DEPT EN	BOILER INSPECTION	130.00	0.00
MICHIGAN DOWNTOWN ASSN	MICH DOWNT	ASSOCIATE MEMEBERSHIP	250.00	0.00
MICHIGAN MUNICIPAL LEAGUE	MICH UNEMP	UNEMPLOYMENT COMPENSATION	85.53	0.00
MICHIGAN RECREATIONAL CONSTR	MICHIGAN R	DISASSEMBLE ICE RINK	600.00	0.00
MIDWESTERN CONSULTING	MIDWEST	PROF. SERVICES	929.50	0.00
NORTH CENTRAL LABORATORIES	NCL	LAB SUPPLIES	914.19	0.00
ORCHARD, HILTZ & MCCLIMENT INC	OHM	MARCH INVOICES	98,740.75	0.00
PITNEY BOWES	PITNEY	LEASE PAYMENT FOR POSTAGE MACH	381.00	0.00
SCOTT E. MUNZEL, PC	SCOTT MUNZ	LEGAL SERVICES	198.00	0.00
STATE OF MICHIGAN	MI DEPT MA	MIDEAL MEMEBERSHIP	180.00	0.00
STATE OF MICHIGAN	MICH AGRIC	INV #WLW10-400	145.00	0.00
THOMAS PHILLIPS	THOMAS PHI	GRAPHIC IMAGES	450.00	0.00
TRIMATRIX LABORATORIES	TRIM	CHEMICALS	65.00	0.00
UIS PROGRAMMABLE SERVICES INC	UIS PROGRA	TEST FLOW METER WWTP	456.00	0.00
US BANK CORPORATE TRUST	US	LIMITED TAX GEN OBLIG BOND	234,343.75	0.00
WASHTENAW COUNTY TREASURER	W CTY TREA	LAW ENF. OT JAN 2010	38,499.75	0.00
WASTE MANAGEMENT	WASTE MANA	ROLL OFF MARCH 2010	799.92	0.00
BRUCE WHITLEY	WHITLEY/BR	EXPENSE REPORT	125.00	0.00
Grand Total:			432,618.55	0.00

INVOICE APPROVAL LIST BY FUND

Date: 04/07/2010
 Time: 11:02am
 Page: 1

Village of Dexter

Fund	Department Account	GL Number Abbrev	Vendor Name Invoice Description	Check Number	Invoice Number	Due Date	Amount
Fund: General Fund							
Dept: Village Council							
	101-101.000-943.000	Council Ch	DEXTER SENIOR CITIZENS CENTER	0		04/05/2010	600.00
	101-101.000-955.000	Miscellaneous	QUARTERLY RENT PAYMENT	0		04/05/2010	81.00
	101-101.000-955.000	Miscellaneous	DEXTER COMMUNITY EDUCATION	0		04/07/2010	135.00
	101-101.000-956.000	Miscellaneous	CLASSROOM RENTAL	0	10-00028	04/07/2010	135.00
	101-101.000-956.000	Council Di	DEXTER COMMUNITY EDUCATION	0		04/06/2010	2,828.00
	101-101.000-956.000	Council Di	CLASSROOM RENTAL	0		04/06/2010	2,828.00
	101-101.000-956.000	Council Di	ORCHARD, HILTZ & MCCLIMENT INC	0		04/06/2010	2,828.00
	101-101.000-956.000	Council Di	MARCH INVOICES	0		04/06/2010	2,828.00
Total Village Council							3,644.00
Dept: Village Manager							
	101-172.000-721.000	Health & L	BLUE CARE NETWORK OF MICHIGAN	0		04/05/2010	1,835.87
	101-172.000-721.000	Health & L	COVERAGE PERIOD 4/1-4/30/10	0		04/05/2010	1,835.87
	101-172.000-960.000	Education	DONNA DETTLING	0		04/05/2010	25.00
	101-172.000-960.000	Education	EXPENSE REPORT	0		04/05/2010	25.00
Total Village Manager							1,860.87
Dept: Attorney							
	101-210.000-810.000	Attorney F	SCOTT E. MUNZEL, PC	0		04/06/2010	198.00
	101-210.000-810.000	Attorney F	LEGAL SERVICES	0	306	04/06/2010	198.00
Total Attorney							198.00
Dept: Village Clerk							
	101-215.000-901.000	Printing &	HERITAGE NEWSPAPERS	0		04/06/2010	45.00
	101-215.000-901.000	Printing &	LEGALS-ANNUAL REPORT	0	1992341	04/06/2010	45.00
	101-215.000-901.000	Printing &	HERITAGE NEWSPAPERS	0		04/06/2010	54.00
	101-215.000-901.000	Printing &	LEGALS SYNOPSIS/MEETING 4-5-10	0	1991752	04/06/2010	54.00
Total Village Clerk							99.00
Dept: Village Treasurer							
	101-253.000-721.000	Health & L	BLUE CARE NETWORK OF MICHIGAN	0		04/05/2010	1,327.25
	101-253.000-721.000	Health & L	COVERAGE PERIOD 4/1-4/30/10	0		04/05/2010	1,327.25
Total Village Treasurer							1,327.25
Dept: Buildings & Grounds							
	101-265.000-727.000	Office Sup	ARBOR SPRINGS WATER CO.INC	0		04/05/2010	5.75
	101-265.000-727.000	Office Sup	1 5 GAL SPRING WATER	0	1181618	04/05/2010	5.75
	101-265.000-727.000	Office Sup	HACKNEY HARDWARE	0		04/06/2010	16.92
	101-265.000-728.000	Postage	MARCH STATEMENT	0		04/06/2010	16.92
	101-265.000-728.000	Postage	COURTNEY NICHOLLS	0		04/06/2010	18.30
	101-265.000-728.000	Postage	EXPENSE REPORT	0		04/06/2010	18.30
	101-265.000-728.000	Postage	PITNEY BOWES	0		04/06/2010	300.00
	101-265.000-728.000	Postage	POSTAGE BY PHONE	0		04/06/2010	300.00
	101-265.000-920.000	Utilities	COMCAST	0		04/05/2010	265.34
	101-265.000-920.000	Utilities	09588 328749-01-4	0		04/05/2010	265.34
	101-265.000-920.000	Utilities	DTE ENERGY	0		04/07/2010	801.49
	101-265.000-920.000	Utilities	MARCH BILLS	0		04/07/2010	801.49
	101-265.000-935.000	Bldg Maint	CINTAS CORPORATION	0		04/05/2010	63.40
	101-265.000-935.000	Bldg Maint	MARCH STATEMENT	0		04/05/2010	63.40
	101-265.000-935.000	Bldg Maint	HACKNEY HARDWARE	0		04/06/2010	61.40
	101-265.000-935.000	Bldg Maint	MARCH STATEMENT	0		04/06/2010	61.40
	101-265.000-935.001	Office Cle	GRISSOM JANITORIAL	0		04/05/2010	320.00
	101-265.000-935.001	Office Cle	CLEANING VILLAGE OFFICE	0	332	04/05/2010	320.00
	101-265.000-936.000	Equip Serv	PITNEY BOWES	0		04/06/2010	81.00
	101-265.000-936.000	Equip Serv	LEASE PAYMENT FOR POSTAGE MACH	0	1361023-MR10	04/06/2010	81.00
	101-265.000-937.000	Equip Main	STATE OF MICHIGAN	0		04/06/2010	145.00
	101-265.000-937.000	Equip Main	INV #WLW10-400	0	24596	04/06/2010	145.00
Total Buildings & Grounds							2,078.60
Dept: Village Tree Program							
	101-285.000-803.000	Contracted	ARBOR DAY FOUNDATION	0		04/05/2010	480.00
	101-285.000-803.000	Contracted	GIFT TREES-ARBOR DAY	0	4148	04/05/2010	480.00
	101-285.000-803.000	Contracted	EXPRESSION DESIGN	0		04/06/2010	600.00
	101-285.000-803.000	Contracted	BANNER-ARBOR DAY APR 30TH	0	23651	04/06/2010	600.00
Total Village Tree Program							1,080.00
Dept: Law Enforcement							
	101-301.000-803.000	Contracted	WASHTENAW COUNTY TREASURER	0		04/06/2010	36,200.75
	101-301.000-803.000	Contracted	LAW ENF. MARCH 2010	0	18624	04/06/2010	36,200.75
	101-301.000-803.000	Contracted	WASHTENAW COUNTY TREASURER	0		04/06/2010	2,299.00
	101-301.000-803.000	Contracted	LAW ENF. OT JAN 2010	0	18650	04/06/2010	2,299.00

INVOICE APPROVAL LIST BY FUND

Date: 04/07/2010
 Time: 11:02am
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Village of Dexter

Fund	Department	Account	GL Number	Vendor Name	Check Number	Invoice Number	Due Date	Amount
			Abbrev	Invoice Description				
Fund: General Fund								
Dept: Law Enforcement								
		101-301.000-920.000	Utilities	DEXTER VILLAGE	0		04/05/2010	105.24
				WATER BILL DEXTER FIRE HALL				
		101-301.000-920.000	Utilities	DTE ENERGY	0		04/07/2010	376.40
				MARCH BILLS				
Total Law Enforcement								38,981.39
Dept: Fire Department								
		101-336.000-920.000	Utilities	DEXTER VILLAGE	0		04/05/2010	131.54
				WATER BILL DEXTER FIRE HALL				
		101-336.000-920.000	Utilities	DTE ENERGY	0		04/07/2010	470.50
				MARCH BILLS				
Total Fire Department								602.04
Dept: Planning Department								
		101-400.000-721.000	Health & L	BLUE CARE NETWORK OF MICHIGAN	0		04/05/2010	1,327.25
				COVERAGE PERIOD 4/1-4/30/10				
		101-400.000-802.000	Profession	THOMAS PHILLIPS	0		04/06/2010	450.00
				GRAPHIC IMAGES				
		101-400.000-861.000	Travel & M	ALLISON BISHOP	0		04/05/2010	94.70
				EXPENSE REPORT				
		101-400.000-901.000	Printing &	HERITAGE NEWSPAPERS	0		04/06/2010	40.95
				LEGALS SYNOPSIS/MEETING 4-5-10		1991752		
		101-400.000-901.000	Printing &	HERITAGE NEWSPAPERS	0		04/06/2010	63.00
				LEGALS ART 2/15A CBD & CIP PH		1991196		
		101-400.000-958.000	Membership	MICHIGAN DOWNTOWN ASSN	0		04/06/2010	250.00
				ASSOCIATE MEMEBERSHIP				
		101-400.000-977.000	Equipment	ESRI	0		04/05/2010	19.95
				MATERIAL NO. 82273		92147146		
Total Planning Department								2,245.85
Dept: Department of Public Works								
		101-441.000-721.000	Health & L	BLUE CARE NETWORK OF MICHIGAN	0		04/05/2010	1,819.80
				COVERAGE PERIOD 4/1-4/30/10				
		101-441.000-740.000	Operating	HACKNEY HARDWARE	0		04/06/2010	78.44
				MARCH STATEMENT				
		101-441.000-740.000	Operating	LESSORS WELDING SUPPLY	0		04/06/2010	26.26
				WELDING SUPPLIES		492774		
		101-441.000-740.000	Operating	LESSORS WELDING SUPPLY	0		04/06/2010	22.50
				CYLINDER RENTAL		191046		
		101-441.000-745.000	Uniform Al	CINTAS CORPORATION	0		04/05/2010	247.25
				MARCH STATEMENT				
		101-441.000-751.000	Gasoline &	CORRIGAN OIL COMPANY	0		04/05/2010	790.06
				GAS				
		101-441.000-861.000	Travel & M	BRUCE WHITLEY	0		04/06/2010	125.00
				EXPENSE REPORT				
		101-441.000-920.000	Utilities	DEXTER VILLAGE	0		04/05/2010	26.30
				WATER BILL DEXTER FIRE HALL				
		101-441.000-920.000	Utilities	DEXTER VILLAGE	0		04/06/2010	71.48
				WATER BILL-DPW				
		101-441.000-920.000	Utilities	DTE ENERGY	0		04/07/2010	1,394.10
				MARCH BILLS				
		101-441.000-935.000	Bldg Maint	HACKNEY HARDWARE	0		04/06/2010	251.83
				MARCH STATEMENT				
		101-441.000-935.000	Bldg Maint	KLAPPERICH WELDING	0		04/06/2010	80.00
				MISC STEEL-SQUARE TUBE		9348		
		101-441.000-958.000	Membership	STATE OF MICHIGAN	0		04/06/2010	180.00
				MIDEAL MEMEBERSHIP				
		101-441.000-960.000	Education	LOCAL TECHNICAL ASSISTANCE PRO	0		04/06/2010	100.00
				CONFERENCE 5/4/10 KURT/BRUCE		LW-27648 & LW-27649		
		101-441.000-977.000	Equipment	DIUBLE EQUIPMENT INCORPORATED	0		04/05/2010	3,800.00
				SNOW BLADE W/WING KIT		5028		
Total Department of Public Works								9,013.02
Dept: Downtown Public Works								
		101-442.000-802.000	Profession	DEXTER SENIOR CITIZENS CENTER	0		04/05/2010	150.00
				QUARTERLY RENT PAYMENT				
		101-442.000-802.000	Profession	HOPP ELECTRIC, INC.	0		04/06/2010	1,321.88
				REPAIR OF GREEN POLES		S2982		
		101-442.000-920.000	Utilities	DTE ENERGY	0		04/07/2010	682.90
				MARCH BILLS				

INVOICE APPROVAL LIST BY FUND

Date: 04/07/2010
 Time: 11:02am
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Village of Dexter

Fund						
Department Account	GL Number Abbrev	Vendor Name Invoice Description	Check Number	Invoice Number	Due Date	Amount
Fund: General Fund						
Dept: Downtown Public Works						
Total Downtown Public Works						2,154.78
Dept: Engineering 101-447.000-830.000	Engineerin	ORCHARD, HILTZ & MCCLIMENT INC MARCH INVOICES	0		04/06/2010	55.00
Total Engineering						55.00
Dept: Municipal Street Lights 101-448.000-920.003	St Lights	DTE ENERGY-STREET LIGHTING 7727-1	0		04/05/2010	5,062.41
Total Municipal Street Lights						5,062.41
Dept: Solid Waste 101-528.000-806.000	Contracted	WASTE MANAGEMENT ROLL OFF MARCH 2010	0		04/06/2010	799.92
Total Solid Waste						799.92
Dept: Parks & Recreation 101-751.000-721.000	Health & L	BLUE CARE NETWORK OF MICHIGAN COVERAGE PERIOD 4/1-4/30/10	0		04/05/2010	132.73
101-751.000-732.000	Ice Rink S	MICHIGAN RECREATIONAL CONSTR DISASSEMBLE ICE RINK	0	210115A	04/06/2010	600.00
101-751.000-740.000	Operating	LOWE'S BUSINESS ACCOUNT SUPPLIES	0		04/06/2010	54.74
101-751.000-944.000	Portable T	JOHN'S SANITATION MONUMENT PARK	0	29015	04/06/2010	140.00
101-751.000-970.000	Capital Im	ABSOLUTE TITLE COMPANY MILL CREEK PROPERTY-TITLE SEAR	0	64509	04/05/2010	150.00
101-751.000-970.000	Capital Im	ENVIRONMENTAL CONSULTING TECH PREPARE GRANT APPLICATION	0	101102	04/05/2010	3,696.00
Total Parks & Recreation						4,773.47
Dept: Long-Term Debt 101-850.000-990.000	Debt Servi	US BANK CORPORATE TRUST LIMITED TAX GEN OBLIG BOND	0		04/06/2010	60,000.00
101-850.000-996.004	'06 Facili	US BANK CORPORATE TRUST LIMITED TAX GEN OBLIG BOND	0		04/06/2010	33,678.75
Total Long-Term Debt						93,678.75
Dept: Insurance & Bonds 101-851.000-719.000	Unemploye	MICHIGAN MUNICIPAL LEAGUE UNEMPLOYMENT COMPENSATION	0	04/06/10	04/06/2010	85.53
101-851.000-721.001	Retiree He	BLUE CARE NETWORK OF MICHIGAN COVERAGE PERIOD 4/1-4/30/10	0		04/05/2010	1,473.87
Total Insurance & Bonds						1,559.40
Dept: Contributions 101-875.000-965.002	Community	DEXTER HISTORICAL SOCIETY 2010 CONTRIBUTION	0	64226	04/05/2010	250.00
101-875.000-965.003	Senior	DEXTER SENIOR CITIZENS CENTER ANNUAL CONTRIBUTION	0	64708	04/05/2010	1,000.00
Total Contributions						1,250.00
Fund Total						170,463.75
Fund: Major Streets Fund						
Dept: Contracted Road Construction						
202-451.000-974.009	Central St	ORCHARD, HILTZ & MCCLIMENT INC MARCH INVOICES	0		04/06/2010	3,150.00
Total Contracted Road Construction						3,150.00
Dept: Routine Maintenance 202-463.000-721.000	Health & L	BLUE CARE NETWORK OF MICHIGAN COVERAGE PERIOD 4/1-4/30/10	0		04/05/2010	690.17
202-463.000-802.000	Profession	ORCHARD, HILTZ & MCCLIMENT INC MARCH INVOICES	0		04/06/2010	435.00
Total Routine Maintenance						1,125.17
Dept: Traffic Services						

INVOICE APPROVAL LIST BY FUND

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Village of Dexter

Fund	Department	GL Number	Vendor Name	Check	Invoice	Due	Amount	
Account	Account	Abbrev	Invoice Description	Number	Number	Date		
Fund: Major Streets Fund								
Dept: Traffic Services								
202-474.000-721.000		Health & L	BLUE CARE NETWORK OF MICHIGAN COVERAGE PERIOD 4/1-4/30/10	0		04/05/2010	212.36	
202-474.000-802.000		Profession	MIDWESTERN CONSULTING PROF. SERVICES	0	3088A-69	04/06/2010	344.50	
							Total Traffic Services	556.86
Dept: Winter Maintenance								
202-478.000-721.000		Health & L	BLUE CARE NETWORK OF MICHIGAN COVERAGE PERIOD 4/1-4/30/10	0		04/05/2010	424.72	
							Total Winter Maintenance	424.72
							Fund Total	5,256.75
Fund: Local Streets Fund								
Dept: Routine Maintenance								
203-463.000-721.000		Health & L	BLUE CARE NETWORK OF MICHIGAN COVERAGE PERIOD 4/1-4/30/10	0		04/05/2010	212.36	
							Total Routine Maintenance	212.36
Dept: Traffic Services								
203-474.000-721.000		Health & L	BLUE CARE NETWORK OF MICHIGAN COVERAGE PERIOD 4/1-4/30/10	0		04/05/2010	53.09	
203-474.000-740.000		Operating	DORNBOSS SIGN & SAFETY INC. SIGNS	0	48372	04/05/2010	141.43	
203-474.000-802.000		Profession	MIDWESTERN CONSULTING PROF. SERVICES	0	3088A-69	04/06/2010	585.00	
							Total Traffic Services	779.52
Dept: Winter Maintenance								
203-478.000-721.000		Health & L	BLUE CARE NETWORK OF MICHIGAN COVERAGE PERIOD 4/1-4/30/10	0		04/05/2010	106.18	
							Total Winter Maintenance	106.18
							Fund Total	1,098.06
Fund: Streetscape Debt Service Fund								
Dept: Streetscape								
303-570.000-990.003		Debt Servi	US BANK CORPORATE TRUST REFUNDING BONDS 2002	0		04/06/2010	120,000.00	
303-570.000-996.006		'02 Refund	US BANK CORPORATE TRUST REFUNDING BONDS 2002	0		04/06/2010	20,665.00	
							Total Streetscape	140,665.00
							Fund Total	140,665.00
Fund: Equipment Replacement Fund								
Dept: Department of Public Works								
402-441.000-939.000		Vehicle Ma	BOULLION SALES PARTS	0	184068	04/05/2010	78.48	
402-441.000-939.000		Vehicle Ma	CHEMSEARCH BLUE BEAST	0	715480	04/05/2010	245.84	
							Total Department of Public Works	324.32
							Fund Total	324.32
Fund: SRF Project Fund								
Dept: Equalization Basin								
403-905.000-830.000		Engineerin	ORCHARD, HILTZ & MCCLIMENT INC MARCH INVOICES	0		04/06/2010	41,930.50	
							Total Equalization Basin	41,930.50
							Fund Total	41,930.50

Fund: DWRP Project Fund
 Dept: Capital Improvements

INVOICE APPROVAL LIST BY FUND

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Village of Dexter

Fund	Department	Account	GL Number	Vendor Name	Check	Invoice	Due	Amount
			Abbrev	Invoice Description	Number	Number	Date	
Fund: DWRP Project Fund								
Dept: Capital Improvements								
404-901.000-830.000	Engineerin			ORCHARD, HILTZ & MCCLIMENT INC MARCH INVOICES	0		04/06/2010	39,170.00

						Total Capital Improvements		39,170.00
							Fund Total	----- 39,170.00
Fund: Sewer Enterprise Fund								
Dept: Sewer Utilities Department								
590-548.000-721.000	Health & L			BLUE CARE NETWORK OF MICHIGAN COVERAGE PERIOD 4/1-4/30/10	0		04/05/2010	4,896.34
590-548.000-740.000	Operating			HACKNEY HARDWARE MARCH STATEMENT	0		04/06/2010	20.26
590-548.000-742.000	Chem Plant			ALEXANDER CHEMICAL CORPORATION CHEMICALS	0	431104	04/05/2010	1,132.50
590-548.000-742.000	Chem Plant			ALEXANDER CHEMICAL CORPORATION DEPOSIT FEE REFUND	0	431105	04/05/2010	-100.00
590-548.000-743.000	Chem Lab			HACH COMPANY ROLLER ASSY, PUMP	0	6660816	04/06/2010	185.95
590-548.000-743.000	Chem Lab			INDUSTRIAL TEST SYSTEMS, INC ECONO QUICK TEST KITS	0	1015658	04/06/2010	315.24
590-548.000-743.000	Chem Lab			NORTH CENTRAL LABORATORIES LAB SUPPLIES	0	267610	04/06/2010	592.86
590-548.000-743.000	Chem Lab			NORTH CENTRAL LABORATORIES LAB SUPPLIES	0	267214	04/06/2010	139.20
590-548.000-743.000	Chem Lab			NORTH CENTRAL LABORATORIES LAB SUPPLIES	0	266822	04/06/2010	182.13
590-548.000-745.000	Uniform Al			CINTAS CORPORATION MARCH STATEMENT	0		04/05/2010	150.00
590-548.000-751.000	Gasoline &			CORRIGAN OIL COMPANY GAS	0		04/05/2010	759.21
590-548.000-802.000	Profession			CMR MECHANICAL WWTP-CSD 1 INSPECTION	0	4642	04/05/2010	390.00
590-548.000-802.000	Profession			MICHIGAN DEPARTMENT OF ENERGY BOILER INSPECTION	0	BLR0687390	04/06/2010	130.00
590-548.000-802.000	Profession			ORCHARD, HILTZ & MCCLIMENT INC MARCH INVOICES	0		04/06/2010	110.00
590-548.000-824.000	Testing &			DEXTER PHARMACY SHIPPING	0	21071301	04/05/2010	9.50
590-548.000-824.000	Testing &			TRIMATRIX LABORATORIES CHEMICALS	0	1003173	04/06/2010	65.00
590-548.000-920.000	Utilities			DEXTER VILLAGE WWTP WATER BILL	0		04/06/2010	425.94
590-548.000-920.000	Utilities			DTE ENERGY MARCH BILLS	0		04/07/2010	4,808.95
590-548.000-920.001	Telephones			AT&T 734 426-4572 813 0	0		04/05/2010	891.15
590-548.000-920.001	Telephones			AVAYA, INC. SERVICE AGREEMENTS	0	2729849188	04/05/2010	125.16
590-548.000-920.001	Telephones			MCI LONG DISTANCE	0		04/06/2010	15.68
590-548.000-937.000	Equip Main			HACKNEY HARDWARE MARCH STATEMENT	0		04/06/2010	17.40

						Total Sewer Utilities Department		15,262.47
							Fund Total	----- 15,262.47
Fund: Water Enterprise Fund								
Dept: Water Utilities Department								
591-556.000-721.000	Health & L			BLUE CARE NETWORK OF MICHIGAN COVERAGE PERIOD 4/1-4/30/10	0		04/05/2010	1,224.08
591-556.000-740.000	Operating			CHAMPION WATER TREATMENT 3 BOTTLED WATER	0		04/05/2010	12.75
591-556.000-740.000	Operating			HACKNEY HARDWARE MARCH STATEMENT	0		04/06/2010	52.72
591-556.000-745.000	Uniform Al			CINTAS CORPORATION MARCH STATEMENT	0		04/05/2010	123.25
591-556.000-802.000	Profession			ORCHARD, HILTZ & MCCLIMENT INC MARCH INVOICES	0		04/06/2010	192.50

INVOICE APPROVAL LIST BY FUND

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Village of Dexter

Fund	Department	Account	GL Number Abbrev	Vendor Name Invoice Description	Check Number	Invoice Number	Due Date	Amount
Fund: Water Enterprise Fund								
Dept: Water Utilities Department								
	591-556.000-802.000		Profession	UIS PROGRAMMABLE SERVICES INC TEST FLOW METER WWTP	0	530335735	04/06/2010	456.00
	591-556.000-920.000		Utilities	DTE ENERGY MARCH BILLS	0		04/07/2010	4,869.00
	591-556.000-920.001		Telephones	AT&T 734 426-4572 813 0	0		04/05/2010	459.07
	591-556.000-937.000		Equip Main	KOMLINE-SANDERSON LAB	0	42005893	04/06/2010	188.58

Total Water Utilities Department								7,577.95
Dept: Capital Improvements								
	591-901.000-974.000		CIP Capita	ORCHARD, HILTZ & MCCLIMENT INC MARCH INVOICES	0		04/06/2010	5,836.50

Total Capital Improvements								5,836.50

Fund Total								13,414.45
Fund: Trust & Agency Fund								
Dept: Assets, Liabilities & Revenue								
	701-000.000-253.056		Dexter Pha	ORCHARD, HILTZ & MCCLIMENT INC MARCH INVOICES	0		04/06/2010	5,033.25

Total Assets, Liabilities & Revenue								5,033.25

Fund Total								5,033.25

Grand Total								432,618.55

Temporary Sign Request

Name of Organization: DEXTER AREA HISTORICAL SOCIETY AND MUSEUM

The organization qualifies as: non-profit charitable educational religious

Contact Person: MINA RACKHAM, SUSAN BEHNKE (734-426-4763)

Organization Address: 3443 WIVERNESS

Contact Phone/E-mail: 426-2494

Reason for Request: PHILIT SHOW

Dates Requested: APRIL 16, 2010 THRU MAY 2, 2010

Number of Signs Requested: 4 Size: 21x24

Sign Locations: Select all that apply:

Entrances to the Village Baker, Central, Dexter Ann Arbor, Main St

Baker/Main

Monument Park

Near Each of the Five Schools

Other - please explain in detail: _____

By signing this application I understand/agree that:

- 1 - The signs must be approved by Village Council before they are posted.
- 2 - My request must be received at least three (3) weeks prior to the starting date of the request.
(Village Council meets on the second and fourth Monday of every month and the request must be submitted by the Monday before the meeting)
- 3 - Placing the signs prior to Council approval is grounds for the request to be denied.
- 4 - The signs will be removed within 24 hours of the end of the approved period.

Mina Rackham
Signature of Applicant

April 3, 2010
Date

Date Received: 4/5/10

Date Approved by Council: _____



Museum Quilt Show

Saturday, May 1, 2010
8am to 5pm

at the
Dexter Area Museum

3443 Inverness
Dexter, Michigan

For more information call
734.426.2519

Temporary Sign Request – Village Property

Examples of Village Property include public parks, the area between the sidewalk and the curb, public plaza areas, and Village facilities.

Name of Organization: DEXTER FARMER'S MARKET

The organization qualifies as: non-profit charitable educational religious

Contact Person: BRENDA TUSCANO & COURTNEY NICHOLS

Organization Address: 8123 MAIN ST. DEXTER, MI

Contact Phone/E-mail: _____

Reason for Request: SIGNAGE TO NOTIFY THE PUBLIC OF THE MARKET HOURS & DAYS OF OPERATION

Dates Requested: MAY 2010 – OCT 2010 SATURDAYS 8A – 1P; TUES. 3p – 7p

Number of Signs Requested** 7 Size** 18" x 24"
1 42" x 36"

**The Village's goal is to limit the number of signs and locations used for temporary signage. If the request exceeds five (5) signs and/or includes a sign larger than 18" x 24" please use the back of the form to explain why you need to exceed the guidelines.

Sign Locations: Select all that apply:

- Entrances to the Village – Baker, Central, Dexter Ann Arbor (Main St @ ALPINE 1 LARGE)
- Baker/Main – 2 SIGNS
- Monument Park 1 @ HURON / CENTRAL
- Near Each of the Five Schools
- Other – please explain in detail: 2 @ BROAD / FIFTH ; 2 @ FIFTH / CENTRAL

By signing this application I understand/agree that:

- 1 – The signs must be approved by Village Council before they are posted.
- 2 – My request must be received at least three (3) weeks prior to the starting date of the request.
(Village Council meets on the second and fourth Monday of every month and the request must be submitted by the Monday before the meeting)
- 3 – Placing the signs prior to Council approval is grounds for the request to be denied.
- 4 – The signs will be removed within 24 hours of the end of the approved period.

Brenda Tuscano Courtney Nichols
Signature of Applicant

3-4-1-10
Date

Date Received: 4/1/10 Date Approved by Council: _____

2010 Temporary Sign Requests

	Name of Group	Dates Requested	Number Approved	Date Approved by Council	Locations		Name of Group	Dates Requested	Number Approved	Date Approved by Council	Locations
January	Friends of the Library	7-9	9 - 18" x 24"	12/14/2009	1,4,16,17,18 19(2), 20(2)	July					
February	Knights of Columbus	Jan 26-7	6 - 18" x 24"	1/25/2010	1,2,5,6,10,11						
	Friends of the Library	4-6	9 - 18" x 24"	12/14/2009	1,4,16,17,18 19(2), 20(2)	August	Encore - Intermittent	July 19-22	2 sandwich 3 directional	11/23/2009	15,16
	Encore - Intermittent	4-21	2 sandwich 3 directional	11/23/2009	15,16		Friends of the Library	12-14	9 - 18" x 24"	12/14/2009	1,4,16,17,18 19(2), 20(2)
	Community Band	17-28	4 - 2' x 4'	2/8/2010	2,3,4,5						
March	Community Orchestra	Feb 24 - 7	4 - 3' x 4'	12/28/2009	2,4,5,9						
	Friends of the Library	4-6	9 - 18" x 24"	12/14/2009	1,4,16,17,18 19(2), 20(2)	September	St. Andrews	4-8	1 - 24" x 36"	3/22/2010	8
	Knights of Columbus	9-26	5 - 18" x 24"	3/8/2010	1,5,6,7,10		United Methodist	17-27	3 - 24" x 36" 4 - 18" x 24"	3/22/2010	1,2,4,6,7,10,21
April	Friends of the Library	1-3	9 - 18" x 24"	12/14/2009	1,4,16,17,18 19(2), 20(2)	October	Friends of the Library	Sept 30 - 2	9 - 18" x 24"	12/14/2009	1,4,16,17,18 19(2), 20(2)
	Encore - Intermittent	March 15-18	2 sandwich 3 directional	11/23/2009	15,16		St. Andrews	3-7	1 - 24" x 36"	3/22/2010	8
	St. Andrews	4-8	1 - 24" x 36"	3/22/2010	8						
	Pioneer Art Fair	4-17	6 - 28" x 25"	2/8/2010	1,5,7,10,12,13	November	St. Andrews	Oct 31 - 4	1 - 24" x 36"	3/22/2010	8
	United Methodist	17-26	3 - 24" x 36" 4 - 18" x 24"	3/22/2010	1,2,4,6,7,10,21		Friends of the Library	4-6	9 - 18" x 24"	12/14/2009	1,4,16,17,18 19(2), 20(2)
	Community Band	14-25	4 - 2' x 4'	2/8/2010	2,3,4,5						
May	Friends of the Library	April 29 - 1	9 - 18" x 24"	12/14/2009	1,4,16,17,18 19(2), 20(2)	December	St. Andrews	Nov 28 - 2	1 - 24" x 36"	3/22/2010	8
	St. Andrews	2-6	1 - 24" x 36"	3/22/2010	8		Friends of the Library	2-4	9 - 18" x 24"	12/14/2009	1,4,16,17,18 19(2), 20(2)
	Community Orchestra	12-23	4 - 3' x 4'	12/28/2009	2,4,5,9						
June	Friends of the Library	3-5	9 - 18" x 24"	12/14/2009	1,4,16,17,18 19(2), 20(2)						
	Encore - Intermittent	May 17-20	2 sandwich 3 directional	11/23/2009	15,16						
	Community Orchestra	8-18	3 - 3' x 4'	3/8/2010	4,5,9						

Location Listing: 1 - Baker/Main, 2 - Central/Mill, 3 - Dexter Ann Arbor/Copeland, 4 - Main/Alpine, 5 - Baker/Cemetery, 6 - Monument Park, 7 - Creekside, 8 - 7610 Dexter Ann Arbor, 9 - Peace Park, 10 - Dexter Ann Arbor/Limits, 11 - Cornerstone, 12 - Bates, 13 - 3443 Inverness, 14 - 7720 Ann Arbor Street, 15 - S. Main/Broad, 16 - N. Main/Broad, 17 - Edison/Ann Arbor Street, 18 - Dover/Fifth, 19 - Central/Fifth, 20 - Broad/Fifth, 21 - Mill Creek Middle School

**The Senior Center had signage approved on March 8 however they have informed the Village that they will not be putting out the sign.

VILLAGE OF DEXTER

8140 Main Street Dexter, MI 48130-1092

ddettling@villageofdexter.org

Phone (734)426-8303

Fax (734)426-5614

MEMO

To: President Keough and Council
From: Donna Dettling, Village Manager
Date: April 12, 2010
Re: Recommendation for Legal Services
City Incorporation Process

AGENDA

4-12-10

ITEM

K-1

As a follow-up to the direction from Council to secure Legal Services for the City Incorporation Process, the following summary is provided. Contact was made with John Etter and he felt there would be an ethical concern to represent the Village on City related matters. Mr. Etter still represents both Scio and Webster Township and feels this would be a conflict of interest. He believes there may be a possibility that he could be called to testify on behalf of Scio and/or Webster Townships in the future. He appreciated being asked, but declined as an ethical matter.

I contacted Dykema and they don't have experts in proceedings before the Boundary Commission, and felt they couldn't be of assistance. However, they recommended Bill Fahey for these types of matters.

I asked Mr. Etter to suggest other attorney's he felt had experience with the State Boundary Commissions. I also asked Dave Rutledge to make a recommendation as well as the Michigan Municipal League. Bill Fahey, Jerry Lax and Bill Beach were recommended.

Bill Fahey currently represents Webster Township; therefore I did not contact him to discuss the possibility of representing the Village.

I also contacted the Michigan Municipal League to recommend Attorneys for City Incorporation. A list of the Attorney's MML recommends is attached. Other than Bill Beach, I have not contacted Attorney's from this list. If it is Council's desire to get a proposal from each of the Attorney's on the list, please let me know.

Bill Beach of Miller Canfield was contacted and he submitted a proposal letter. Jerry Lax was also contacted and although he was interested, he was not able at this time due to scheduling to submit a proposal letter. I asked Scott Munzel, DDA Attorney if he has experience with the State Boundary Commission. Although, he doesn't have State Boundary Commission experience he asked if he could submit a service proposal letter for our consideration. I received a proposal letter from Mr. Munzel.

The proposal letters from Bill Beach and Scott Munzel are attached for your review. Unless, Council's desire is to have me make contact with all the Attorney's on the MML recommended list, I recommend that we accept the service proposal from Bill Beach.

Donna Dettling

From: Mary Charles [mcharles@mml.org]
Sent: Wednesday, March 31, 2010 12:54 PM
To: Donna Dettling
Subject: Charter/Incorporation attorneys
Attachments: Municipal Attorneys with Charter Experience.doc

Donna, I'm sorry to be so slow with this. I kept thinking we'd get better contact information for Stan Burke who did the work in Chelsea. If I do get it, I'll forward that on to you.

Let us know if there is anything else we can do to help.

Mary

Mary Charles
Research Analyst, Information and Policy Research
Ph: 734-669-6322 | Fax: 734-663-4496
1675 Green Road, Ann Arbor MI 48105
www.mml.org



Municipal Attorneys with Charter/Incorporation Experience

John Barr

Barr, Anhut & Associates PC
105 Pearl St.
Ypsilanti, MI 48197
Tel: 734-483-1100
E-Mail: jmbarr@barrlawfirm.com

William A. Beach

Miller, Canfield, Paddock and Stone, P.L.C.
150 West Jefferson, Suite 2500
Detroit, MI 48226
Tel: (313) 496-7617
E-Mail: beach@millercanfield.com

Stan Burke

Traverse City, MI
Tel: 231-929-4405
E-Mail: burke468@charter.net

Thomas M. Donnellan

653 S. Saginaw St.
Flint, MI 48502
Tel: 810/234-4851

R. Bruce Laidlaw

2023 Vinewood Blvd.
Ann Arbor, MI 48104
Tel: 734-663-3481
E-mail: rblaw@umich.edu

Robert Marzano

Plunkett Cooney
38505 Woodward Ave. Suite 2000
Bloomfield Hills, MI 48034
Tel: 248-901-4400
E-Mail: rmarzano@plunkettcooney.com

Daniel Matson

202 E. Washington, PO Box 190
DeWitt, MI 48820-0190
Tel: 517-669-2095
E-Mail: matskor@4wbi.net

Thomas J. Ryan

Thomas J. Ryan, PC
2055 Orchard Lake Rd.
Sylvan Lake, MI 48320
Tel: 248-646-6404
E-Mail: sylvanlaw@aol.com

Founded in 1852
by Sidney Davy Miller

MILLER CANFIELD

WILLIAM B. BEACH
TEL (313) 496-7617
FAX (313) 496-8450
E-MAIL beach@millercanfield.com

Miller, Canfield, Paddock and Stone, P.L.C.
150 West Jefferson, Suite 2500
Detroit, Michigan 48226
TEL (313) 963-6420
FAX (313) 496-7500
www.millercanfield.com

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Detroit • Grand Rapids
Kalamazoo • Lansing
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FLORIDA: Naples

ILLINOIS: Chicago

NEW YORK: New York

OHIO: Cincinnati

CANADA: Toronto • Windsor

CHINA: Shanghai

MEXICO: Monterrey

POLAND: Gdynia

Warsaw • Wrocław

April 2, 2010

Via E-Mail

Ms. Donna Dettling
Manager
Village of Dexter
8140 Main Street
Dexter, MI 48130-1092

PROPOSAL FOR LEGAL SERVICES

Dear Ms. Dettling:

It was a pleasure to talk to you the other day. I am greatly honored that the Village would consider using my services to assist it in the process of incorporation as a city. You asked me to use the proposal to walk the Village officials through the process and identify how an attorney could help the Village. Hopefully the following complies with your wishes.

Legal Sufficiency of the Application: My understanding is that the Village has already prepared the application to incorporate as a city and is about to send it in to the State Boundary Commission. Make sure that the application meets all of the requirements set forth in Rule 25 and 27 of the General Rules of the State Boundary Commission. They are very strict in enforcing those rules. I had one application rejected because the North South arrow was pointing in the wrong direction. I would be happy to review said application outside the scope of services of this proposal without charge if the Village needs an additional set of eyes to look at it prior to submission. In addition, please note that the Commission believes it is their task is to create even and/or regular boundaries for any new city it incorporates. It therefore takes upon itself at the legal sufficiency hearing to redraw the boundaries despite whatever the legal description or the map depicts in the City's application. It does this for the sole purpose of meeting the notice requirements for the public hearing. The Commission, by including the expanded boundaries, has given proper notice, even if it does not ultimately include all or any of that additional territory in the final order.

Donna Dettling

-2-

April 2, 2010

Assuming that the application is declared legally sufficient, it is also my understanding that the Village is seeking legal assistance for the remainder of the incorporation process. I would be delighted to assist you in this endeavor.

Public Hearing: The public hearing is the next step. It is generally held between 60 to 90 days after the legal sufficiency hearing at a neutral site within the surrounding area of the Village, a high school auditorium or some other comparable facility. The purpose of said hearing is for the Boundary Commission to consider the reasonableness of the proposed incorporation. In doing so, the Commission measures the presentation against the 18 criteria set forth in Section 9 of the Boundary Commission Act (MCL §123.1009). I like to use a power point presentation, prepared and presented by Village staff. I will give you the outline and help you create the power point. I like to have the chairperson of the incorporation committee or the Village President make the presentation with the Village department heads supporting their portions of the power point. The Commission likes this because the most knowledgeable person about the subject is there to answer their questions. If the application was submitted by a committee, they would be given twenty (20) minutes to make a presentation. The Village then gets twenty (20) minutes to make its own presentation. The Township gets its own twenty (20) minutes. The Commission allows a period for rebuttal before turning the floor over to the public for comment. The hearing ends with questions from the Boundary Commission members. I have seen these sessions last an hour and a half or go as long as three days.

Additional Public Comment Period: The Boundary Commission allows additional public comment to be submitted in writing for thirty (30) days after the public hearing. Usually this is time to provide further information responding to questions from the Commission or points raised by the township. A seven (7) day rebuttal period is allowed after the Commission sends the Village its compilation of information gathered by their staff.

Findings of Fact: Approximately sixty (60) to ninety (90) days after the rebuttal period, an adjudication hearing is held by the Boundary Commission where the staff presents all of the information collected in the process. The staff makes its own recommendation about whether the criteria required by the rules have been met. This can become a heated discussion between attorneys asserting the sufficiency or insufficiency of the evidence presented.

Adoption of Facts and Recommendation: Approximately thirty (30) to sixty (60) days after the adjudication hearing, the Commission meets and adopts a findings of facts and makes a recommendation to approve or deny to the Director of the Energy, Labor & Economic Growth, who makes the final decision.

Referendum: Within forty five (45) days after the approval of the Director, objectors have the opportunity to file a petition to hold a referendum on the incorporation with the Commission. If the petitions are legally sufficient, the Commission set an election on the question of incorporation.

Legal Representation: An attorney with experience before the Boundary Commission can make the process move much faster and with a lot less aggravation. Their presence at the public hearing and the findings of fact steps can be crucial. This is where the advocacy skills comes into play. I would very much enjoy representing the Village for at least those two hearings. I have been through this process three times in the past two years. All three were approved by the Boundary Commission. Two of the incorporations were ultimately successful. The third died at referendum.

Charter Commission: Assuming there is no referendum or the electorate votes to incorporate, a second election is held to elect nine (9) charter commissioners. Their first meeting has to be held within ten (10) days of the election. If hired to represent the charter commission, I generally use that meeting to do a seminar on writing a charter. I provide copies of new charters from the form of government they are looking to adopt and send them off on the task. My instructions are to proceed on an article by article basis, bringing in the city staff affected by their appropriate article. I really do not have to attend all of the meetings except to answer questions, which can be done by phone. I like to review the draft language as it evolves. I share the first complete draft with the Attorney General in Lansing for his comments. The process takes about a year. Once formally submitted, it goes to the Governor for approval. Once approved, the charter is put up for a vote by the people.

Division of Assets: If the charter is approved, the newly formed city has to sit down with the township and go through a process of dividing up the assets and liabilities of the township in proportion to the amount of property the city has carved out of the Township. In some instances, the new city has simply let things stay undivided. Other cities fight for every nickel and usually end up in court. There have been new demands to share unfunded liabilities by townships. There is no law in this area. Our firm is trying to create legislation to address this.

MILLER, CANFIELD, PADDOCK AND STONE, P.L.C.

Donna Dettling

-4-

April 2, 2010

Attorney Fees: I will charge a preferred hourly rate of \$310. If there are no unexpected surprises, we should be able to get through the referendum period for less than \$5,000. If we have a sophisticated Charter Commission, the cost of drafting the Charter should not exceed a similar amount. I will use associates as much as possible to keep the costs down. I will keep the Village apprised of the hours spent and secure permission to exceed the above amounts. The firm will charge for its costs, including but not limited to faxes, mileage, copying, etc.

Summary: We are Miller Canfield would be honored to assist the Village of Dexter through this process and hope that you determine to hire us in this endeavor. If there are any questions feel free to call.

Very truly yours,

Miller, Canfield, Paddock and Stone, P.L.C.

By: _____

William B. Beach

WBB/sm

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17,858,138.1N134223-00007

Scott E. Munzel, P.C.
Attorney at Law
Of Counsel to the Reach Law Firm

121 W. Washington Street, Suite 400
Ann Arbor, MI 48104
T 734 994 6610/F 734 994 6615

To: Dexter Village Council Trustees
Donna Dettling

From: Scott Munzel

Re: Response to Request for Proposal- Incorporation as a City

Date: March 19, 2010

I. Introduction

I am pleased to respond to Ms. Dettling's request for a proposal to assist the Village in pursuing incorporation as a city. I am certain that I have the skills and knowledge to successfully assist the Village. I have reviewed the city incorporation process, reviewed the materials the Village has already prepared for the State Boundary Commission, and conducted some additional research on this issue. I would look forward to working with the Village officials and staff to present a persuasive case for incorporation to the Commission, in the most cost-effective manner possible.

II. State Boundary Commission Application and Process

The key legal part of the incorporation process is participation in the hearings before the State Boundary Commission. The most important of these hearings is the initial public hearing, although there are subsequent hearings at which legal issues may arise. These public hearings are both judicial and administrative in nature; I have substantial experience with both types of proceedings. The key to success is knowing the applicable law, presenting clear facts, conveying a compelling argument, and clearly answering any opposing arguments. The Commission evaluates the application according to numerous criteria (contained at MCL 123.1009); we would need to prepare all witnesses and submittals to clearly meet the criteria and support the Village's request for incorporation as a city.

I will note that an important issue for the Commission is "contiguity" and "compactness" of boundaries. This may be an issue with some of the proposed boundaries, particularly on the western side of the Village, and perhaps to a lesser extent on the southwest side. While the recent application contemplated incorporating only the areas currently within the Village or served by Act 425 agreements, the proposed boundaries may need to be addressed. I also note that the Commission has the legal authority to unilaterally revise the boundaries of a proposed city, which could change the proposed boundaries notwithstanding the Village's preferences.

March 19, 2010

Page Two

III. Statement of Qualifications

I will be candid in informing you that I have not represented a client before the State Boundary Commission in the past. I have, however, represented clients before many different administrative tribunals, including the Michigan Tax Tribunal, the State Historic Preservation Officer, numerous city zoning boards of appeals, planning commissions, and councils. I also have represented clients before judicial bodies, including circuit and district courts in numerous counties, as well as the Michigan Court of Appeals. I am confident that my experiences before these administrative and judicial bodies have equipped me to successfully represent the Village of Dexter before the State Boundary Commission. The key is preparation of the case as I described above.

I would also note that I am Of Counsel to the Reach Law Firm, and can draw on the expertise of several other attorneys who practice in the same office as me. In particular, Jim Reach, who represents Washtenaw County, has a wealth of experience with administrative and judicial bodies. Finally, I would note that I know two of the members of the State Boundary Commission (although not so close as to present any type of conflict of interest issue). While my familiarity with these two Commissioners would not impact their decision on the merits of the case, it certainly can be helpful in creating a positive environment for the Village's interaction with the Commission.

IV. Fee Schedule

I propose to represent the Village on an hourly basis, and that my hourly rate for this matter would be the same as I charge the Village for other legal work, equal to \$165/hour, plus any expenses incurred on behalf of the Village.

V. Conclusion

I am confident that I have the experience and knowledge to be an effective attorney for the Village before the State Boundary Commission, and that I could represent the Village in a cost-effective manner. Please contact me if you have any questions or need additional information, and thank you for considering me for this matter, which is of utmost importance to the Village.

AGENDA 4-12-10

ITEM K-2

VILLAGE OF DEXTER

8140 Main Street Dexter, MI 48130-1092

Phone (734)426-8303

Fax (734)426-5614

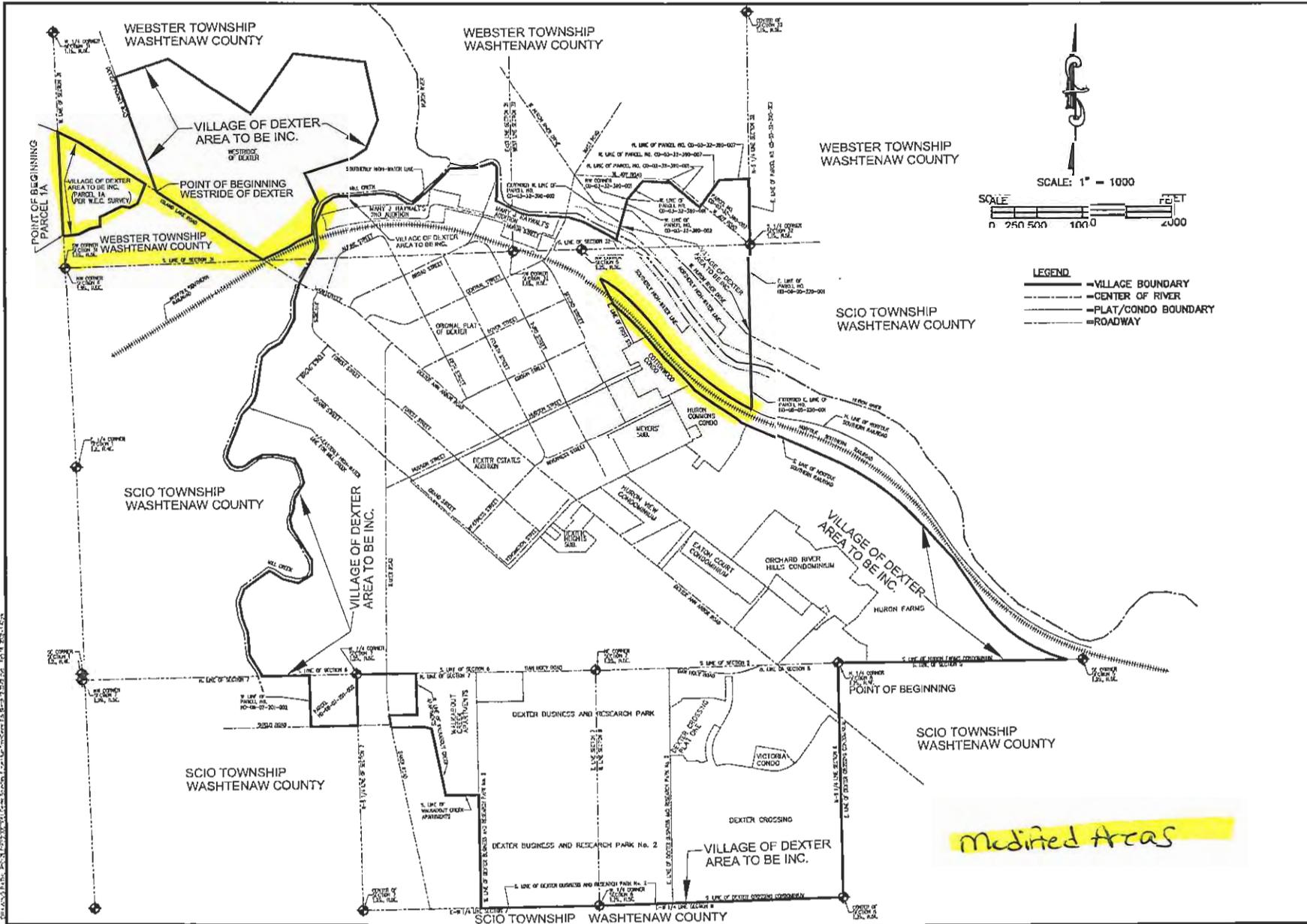
MEMO

To: Council
From: President Keough & Courtney Nicholls, Assistant Village Manager
Date: April 12, 2010
Re: Cityhood – Boundary for Next Petition Submittal

Before moving forward with the petition process Council will need to decide on the proposed Village Boundary, so that the map can be updated and presented to petition signers. Included for your review is a proposed boundary that gives the Village contiguity while impacting the fewest property owners. The boundary would now include two additional Webster Township parcels (commonly known as a portion of both the Gordon Hall property and the Mill Creek Sporting Goods property) and a portion of Dexter Pinckney Road between Westridge and Gordon Hall. Per the suggestion of the state survey staff the portion of the railroad in the northeast side of the Village will also be drawn in to eliminate the odd boundary in that area. The original boundary map with the changed areas highlighted along with a "clean" map and aerial of the area is also provided for your review.

If Council decides to accept this Boundary the following is a draft timeline leading to the next submittal.

April 12 - Boundary determined
May 17 - OHM completes revised Boundary Map
May 18 through June 14 - Gather signatures
July 1 - Submit petition to Boundary Commission



Modified Areas

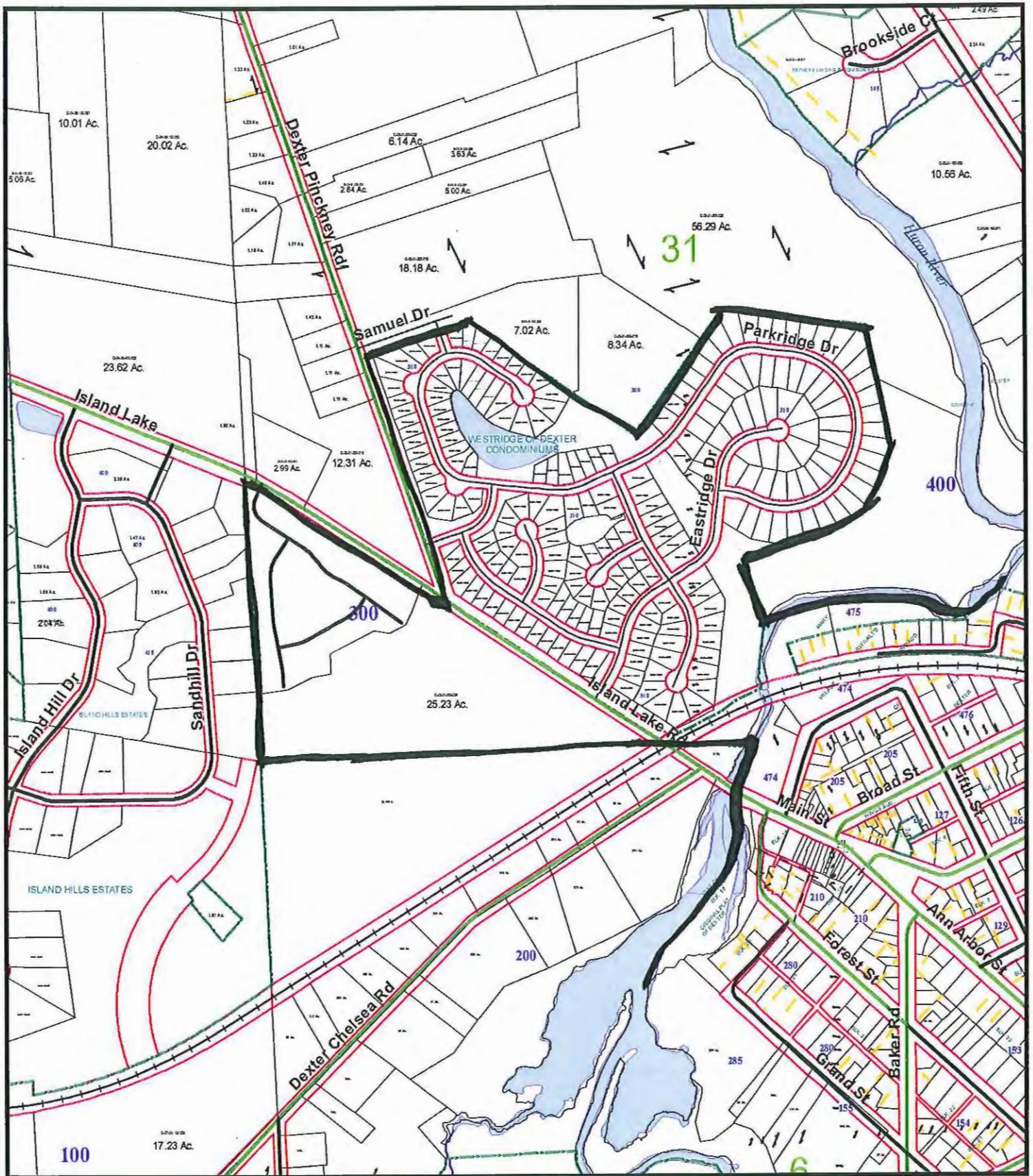
OHM

VILLAGE OF DEXTER BOUNDARY 0130-07-0061
PERMETER MAP

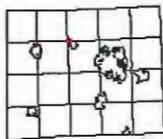
0130-07-0061

34000 Plymouth Road | Livonia, MI 48150 | P (734) 522-6111 | F (734) 522-6427 | WWW.OHMADVISORS.COM

SHEET 1 OF 2



Location Map



0 560 1,120

Feet

1 inch = 708.2 feet



Geographic Information System

The information contained in this cadastral map is used to locate, identify and inventory parcels of land in Washtenaw County for appraisal and taxing purposes only and is not to be construed as a "survey description". The information is provided with the understanding that the conclusions drawn from such information are solely the responsibility of the user. Any assumption of legal status of this data is hereby disclaimed.

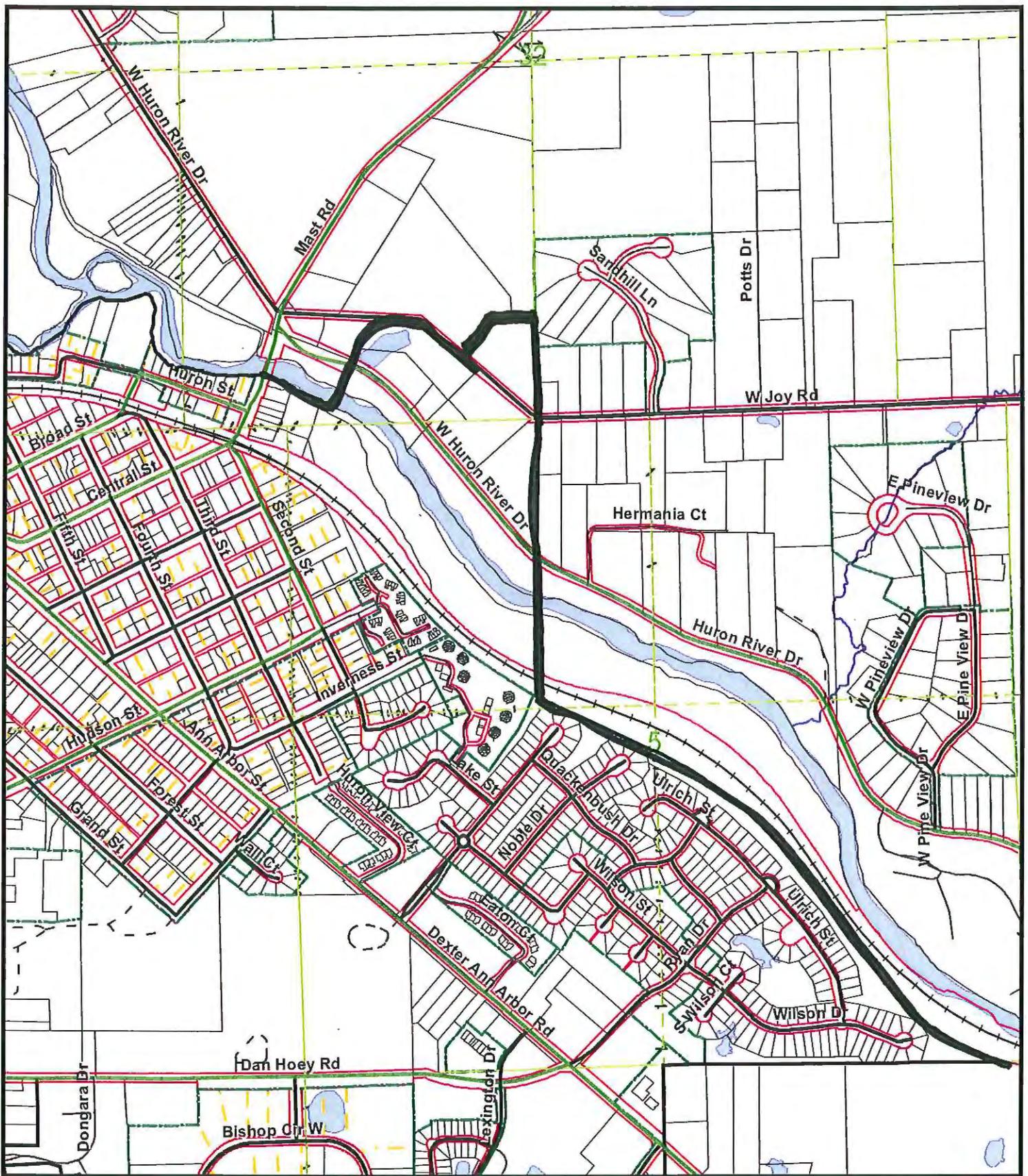
NOTE: PARCELS MAY NOT BE TO SCALE

GIS Map Print

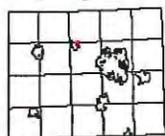
THIS MAP REPRESENTS PARCELS AT THE TIME OF PRINTING. THE OFFICIAL PARCEL TAX MAPS ARE MAINTAINED SOLELY BY THE WASHTENAW COUNTY EQUALIZATION DEPARTMENT AND CAN BE OBTAINED BY CONTACTING THAT OFFICE AT 734-222-6662.

Date Printed: 04/06/2010

P99



Location Map



0 760 1520



Feet

1 inch = 962.6 feet



Geographic Information System

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NOTE: PARCELS MAY NOT BE TO SCALE

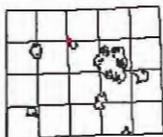
GIS Map Print

THIS MAP REPRESENTS PARCELS AT THE TIME OF PRINTING. THE OFFICIAL PARCEL TAX MAPS ARE MAINTAINED SOLELY BY THE WASHTENAW COUNTY EQUALIZATION DEPARTMENT AND CAN BE OBTAINED BY CONTACTING THAT OFFICE AT 734-222-6682.



GIS Map Print

Location Map



0 560 1,120



1 inch = 708.2 feet



The information contained in this cadastral map is used to locate, identify and inventory parcels of land in Washtenaw County for appraisal and taxing purposes only and is not to be construed as a "survey description". The information is provided with the understanding that the conclusions drawn from such information are solely the responsibility of the user. Any assumption of legal status of this data is hereby disclaimed.

NOTE: PARCELS MAY NOT BE TO SCALE

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Date Printed: 04/06/2010

P101



Memorandum

To: Village Council and President Keough
Donna Dettling, Village Manager
From: Allison Bishop, AICP, Community Development Manager
Re: Mill Creek Park
Date: April 12, 2010

Attached is additional information on the proposed modifications to the Mill Creek Park grading plan to reduce the wetland impacts. Reducing the wetland impacts included the following:

1. removing the fill necessary for the DDA Jeffords Street road extension
2. relocating the amphitheatre to an existing upland area

These two (2) changes to the plan have reduced the wetland impact from 2.18 acres to 0.25 acres (estimates, not approved by MDNRE).

Wetlands do not need to be mitigated if the impact is less than 0.33 acres, therefore by making the above modifications we have eliminated our need for wetland mitigation, on site or off.

ALTERNATIVE ANALYSIS

Paul Evanoff is currently working on an additional alternative, which will include modifications to the grading plan that keeps the DDA Jeffords Street road extension and moves the amphitheatre. The information should be available Thursday (4/8) and will be forwarded as soon as it is received. The alternative will provide us with information on the impacts of the roadway to the wetland mitigation requirements and the need for additional on site modifications or off site mitigation requirements in order to maintain the Mill Creek Park Master Plan vision and DDA vision.

Please feel free to contact me if you have any questions.
Thank you.



Allison Bishop

From: Andrea Kline [akline@ectinc.com]
Sent: Tuesday, March 23, 2010 1:14 PM
To: Allison Bishop
Cc: 'Paul Evanoff'
Subject: RE: Revises riverwalk design

Hi Allison – I've reviewed the revised grading plan – I think it offers some interesting possibilities. Thanks to Paul for pulling it together. Here are my initial thoughts:

- Deleting the fill for the future extension of Jeffords Street has significantly reduced wetland impacts. Deleting this element from this phase of wetland permitting makes a lot of sense since getting a permit to fill for the future road will be challenging, especially since there is no money ear-marked for the project at this time.
- Moving the amphitheater to the upland area is also helpful in reducing wetland fill – the new location accomplishes this goal without compromising the desire for a central seating area.
- ECT will continue to propose excavating the wetlands by 1-2 feet in the lower part of the park as part of our strategy to restore the stream and its connectivity to the floodplain. We believe that impacts to wetlands resulting from stream restoration measures will not require mitigation since those areas will retain their wetland characteristics. If necessary we could revisit this – especially in light of the reduced area of fill in the floodplain.
- Based on our conversation, it looks like you are proposing converting the lower part of the park to wetland/native vegetation. If the Client still wants some lawn there the upland areas can be converted to lawn without a permit.
- Getting the total fill down to less than one-third of an acre may result in eliminating the need to mitigate altogether. This is the biggest benefit of the revised grading plan. There is still some wiggle room between the quarter-acre you are estimating and the one-third acre limit – this may be useful as you work through the details of the new design (including identification of future lawn areas if desired).
- Obviously, any estimates of wetland impacts at this point are based on the assumption that MDNRE will concur with our wetland boundaries. This could change once they visit the site; we will do our best to convince them of our position.

We could always ask James for a meeting but I'm not sure what we would gain from that. If this is the direction we want to go in, we should submit a permit application based on this plan. If we are not sure that this is the direction we want to go in, we shouldn't show him this alternative at all unless we want to use it as an alternative that doesn't meet our goals. We can discuss this further if you would like – I am in the office all day today.

Andrea

Andrea Kline, RLA
 Environmental Consulting & Technology, Inc.
 2200 Commonwealth Blvd., Suite 300
 Ann Arbor, Michigan 48105

Direct Line: 734-272-0856
 Office Line: 734-769-3004
 Cell: 734-904-1979

From: Paul Evanoff [mailto:Paul.Evanoff@jrr-us.com]
Sent: Tuesday, March 23, 2010 9:54 AM
To: Allison Bishop
Cc: Andrea Kline
Subject: FW: Revises riverwalk design

Allison

Just talked with Andrea. She will talk internally and send you something by noon.

Andrea – I forgot to mention- Allison want to move forward with a discussion with James Salee on this concept but I commented that we probably won't be able to do this until the application has been issued. Can you confirm this as well?

Thank you.

Paul

From: Paul Evanoff
Sent: Tuesday, March 23, 2010 9:14 AM
To: 'Allison Bishop'; 'Alan'; Andrea Kline
Subject: Revises riverwalk design

Hi everyone- I think this concept will address everyone's concerns and still allow for the Master Plan program to remain intact. Based on my calculations, there is right around 0.25 acres of wetland fill and we can still say that a majority of it is associated with the accessible ramp. This area also includes a small amount of fill at the Cemetery path. I hope that we can use all the stockpiled soil Allison. If not, it will probably be put to good use when the village demo's the DAPCO building.

We obviously need buyoff from the DDA on the DAPCO for the revised trail. I actually like this area better than the Master Plan since this better defines the access point for the Shared Use Path that will extend south to Shield Road.

I used the BRI concept to reconstruct a more acceptable ramp up to Jeffords and am confident the grades will work.

The only real tradeoff that I see is that we will probably want to delete the lawn area in the floodplain and make it all native vegetation. We still have plenty of turf areas adjacent to the Amphitheatre and the corner of Main Street so this should not be too big of a concern.

I did not show the boardwalk but it is still in.

There is also room for a couple rain gardens along Jeffords.

Allison- JJR/ECT awaits further direction.

Paul

Paul Evanoff
Senior Landscape Architect

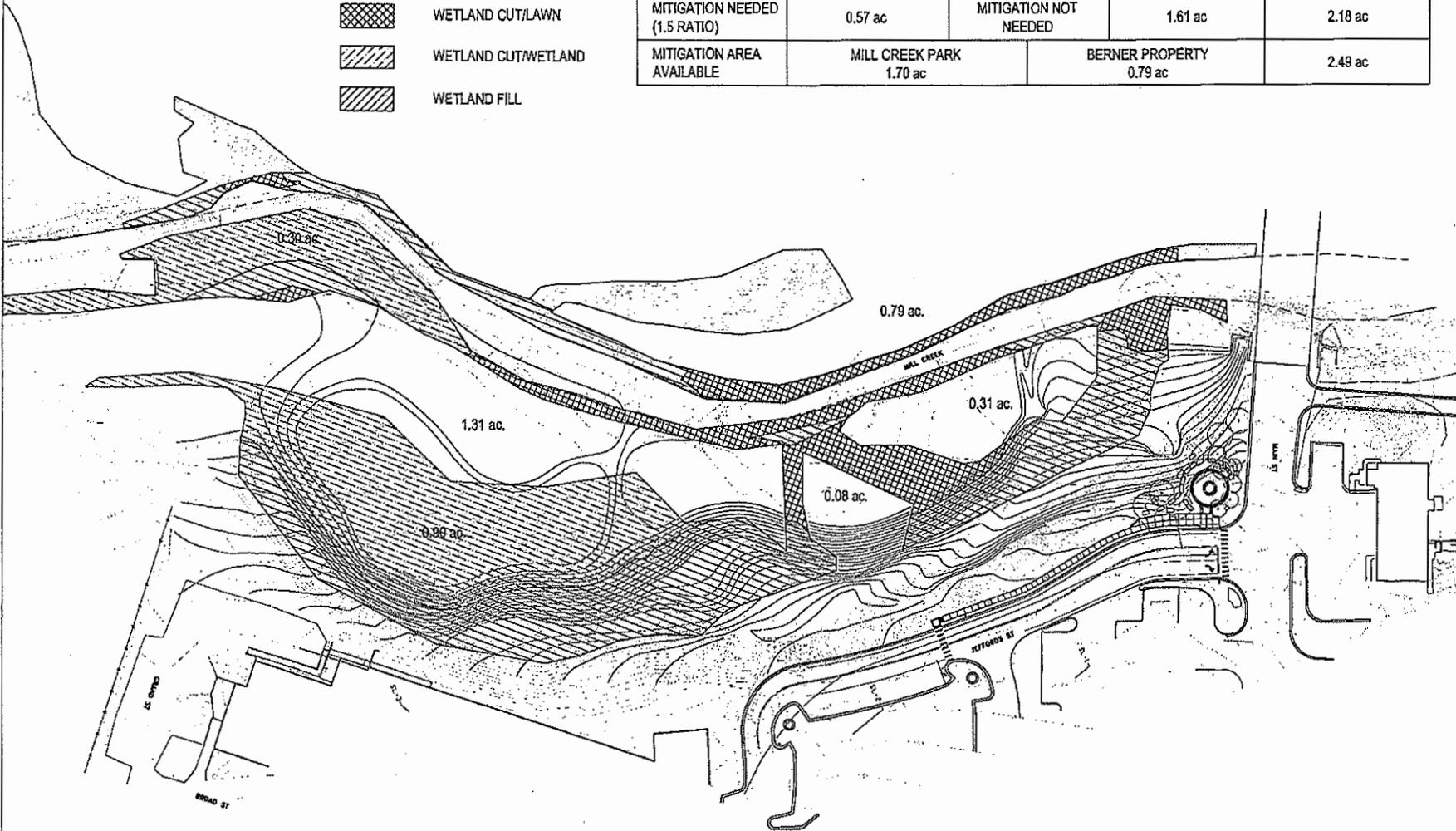
JJR

110 Miller Ave
Ann Arbor, Michigan 48104
T 734.669.2706
F 734.780.8432
www.jjr-us.com

LEGEND

-  WETLAND AREA
-  WETLAND CUT/LAWN
-  WETLAND CUT/WETLAND
-  WETLAND FILL

	WETLAND CUT (LAWN)	WETLAND CUT (WETLAND)	WETLAND FILL	TOTAL MITIGATION
AREA (PROPOSED)	0.38 ac	1.20 ac	1.07 ac	
MITIGATION NEEDED (1.5 RATIO)	0.57 ac	MITIGATION NOT NEEDED	1.61 ac	2.18 ac
MITIGATION AREA AVAILABLE	MILL CREEK PARK 1.70 ac		BERNER PROPERTY 0.79 ac	2.49 ac



EGT
Environmental Geology & Surveying, Inc.
2200 COMMONWEALTH BLVD
SUITE 300
ANN ARBOR, MI 48106
TEL: 734-769-3004
FAX: 734-768-3164
www.egtinc.com

JJR
JAMES J. RYAN, INC.
10 WILSON AVENUE
ANN ARBOR, MICHIGAN 48104
TEL: 734-769-1107
FAX: 734-769-1117
www.jjr.com



MILL CREEK PARK
WETLAND IMPACT AND MITIGATION OPPORTUNITIES

VILLAGE OF DEXTER

DATE PREPARED: 08/11/2009
DATE CHECKED: 08/11/2009
DATE APPROVED: 08/11/2009

SCALE: 1" = 40' @ 24" x 36"

IF WORKING DAYS BEFORE YOU DIG CALL MISS DIG 1-800-482-7171

NORTH
SHEET NUMBER: 1 OF 1

**Stream Restoration Alternatives
Mill Creek Park**

Project Goals	Proposed Alternative	Alternative #1: No Alteration of West Bank	Alternative #2 No Stabilization
<ul style="list-style-type: none"> Protect property and investment in Mill Creek Park 	<p>Realign and reshape creek to provide meanders, stable channel and banks.</p> <p>Proposed channel dimensions: Channel width =60' Channel depth = 4'</p>	<p>Minimize ability to realign creek</p> <p>Create proposed cross-section by leaving west bank intact and encroaching into Park property to create 60' wide channel</p>	<p>Current unstable conditions will continue unchecked. Loss of land, bank and channel erosion, downstream sedimentation will continue.</p>
<ul style="list-style-type: none"> Provide recreational access to Mill Creek for paddlesports and fishing 	<p>Install riffle structures to control headcutting and provide habitat</p>	<p>Limited ability to create riffle structures without encroaching on private property.</p> <p>Limits effectiveness in addressing channel stability.</p> <p>Limited ability to install habitat structures and improve habitat.</p>	
<ul style="list-style-type: none"> Improve Fish habitat and fishing opportunities 	<p>Lower ground immediately adjacent to channel to reconnect channel to floodplain and increase stability</p>	<p>Erosion of west bank not addressed.</p> <p>Stability of creek may be improved over existing condition but may not be adequately addressed for long term. Additional modeling needed.</p>	
	<p>Land consumed in Mill Creek Park: 0.62 ac Land consumed on west side: 0.28 ac.</p>	<p>Land consumed in Mill Creek Park: 0.94 ac. Land consumed on west side: 0 ac.</p>	<p>Amount of land lost in the future to on-going erosion unknown</p>

AGENDA 4-12-10

ITEM K-4

VILLAGE OF DEXTER

8140 Main Street Dexter, MI 48130-1092

Phone (734)426-8303 Fax (734)426-5614

MEMO

To: Council
From: President Keough
Date: April 6, 2010
Re: Village Office Next Steps

To assist in determining the next steps in the Village Office process two documents that were distributed at the February 6 Work Session are provided for your review:

- Trustee Smith's Facilities February 6 Work Session Agenda
- Trustee Cousins' Village Facility Proposal

**Dexter Village Council
Facilities Work Session
February 6, 2010**

AGENDA

1. Discussion Guidelines
 - a. Identify what facility items are to be discussed (#2)
 - b. In summary, note specifics about the particular item (preferably in one sentence or less) (#2)
 - c. Prioritize the discussion order (#3)
 - d. Focus initial discussion on the "what" and "why" (#4)
 - e. Follow-up discussion on other issues such as "cost" will occur after all initial discussions have been completed (#5)
 - f. Next Steps/Wrap-up

2. What items do we wish to discuss today? Add summary statements.
 - a. Village Offices
 - i. Need for additional space
 - ii. Council decision to designate 8140 Main as future location
 - iii.
 - iv.
 - v.

 - b. Fire Hall
 - i. Need for additional space
 - ii. Future use of Dan Hoey property
 - iii.
 - iv.
 - v.

c. Public Rest Rooms

- i. Location
- ii.
- iii.
- iv.
- v.

d. Park Access

- i. Does Warrior Creek Park need elevator access?
- ii.
- iii.
- iv.
- v.

e. Old DAPCO Building

- i. Committee
- ii.
- iii.

f. Others

3. What are the priorities for discussion of above items?
Make notation of discussion order agreed upon on part two above.
4. Discussion of facility items listed in part two in the order determined in part three.
Focus initial discussion on the "what" and "why".
5. Follow-up discussion on any of the items discussed previously (takes place after all initial discussions have been completed).
6. Next Steps for Council/Wrap-up

**PROPOSAL - 8140 MAIN STREET
Renovation from Fire Hall to Village Offices**

See Diagram #1

Facts: 8140 Main = 4510 sq ft
(Fire Dept – 3400 sq ft, Police Dept –1110 sq ft)

This square foot area with projected needs for Police and Village offices is not enough space, that being with the philosophy of “a needed police presence in the downtown”.

Thus, two options are considered.

OPTION #1

Renovate old storage area below the present fire hall for more for adequate space for police.
ANALYSIS: Expensive and would place police off of Main Street.

OPTION #2

Expand area on east side of present fire hall to house a new bathroom and storage area. This provides enough space for police and Village offices on the same level, using shared bathroom and break area.

See Diagram # 2 and 3

1. Proposes two sets of bathrooms at the present (fire station) level. One for park/public use and one for Village offices.
2. Different entry levels could be designed. This area would also be used for storage of village records, etc.
3. Provides enhanced public safety with police visibility in downtown and park areas.
4. Creates a plaza over the addition and fills in the area to create a walkway from the Farmer’s Market to the downtown, and creates angle parking along Alpine, which generates an increase in parking spaces, from 3 to 12. The created plaza in the developing corridor along Alpine matches the DDA/Mill Creek park design with the potential for landscaping, pavers, seating and public art.
5. Develops pedestrian access from the Farmer’s Market and library areas via the plaza, eliminating the need to walk in the street.
6. Public would enter the Village offices via the plaza elevation, or the park level or the Main Street level, which eliminates the need for a footbridge.
7. Creates an elevator in the Southeast corner of the fire hall.
 - A. Provides handicap access to the park from downtown.
 - B. Provides access to public bathrooms
 - C. Provides access to the plaza/downtown from the park
 - D. Provides access to the Village hall from the plaza, downtown and park levels
 - E. Provides access to the Border-to-Border Trail from downtown
8. Concept eliminates the need for (3B) handicap sidewalk to Warrior Creek from downtown.
9. Tied to #9 in the master park plan, and with increased Warrior Creek parking (#13 in master park plan) and incorporating public restrooms parking (#15 in master park plan) reduces future expenses in the Park Master Plan.

SAVINGS SUMMARY:

#15	\$181,000 – outside bathrooms
3B	\$155,000 – access ramp
#13	\$107,000 – parking lot

\$443,000 Total

10. Accelerates the completion of the Park Plan

***PARKING SOLUTIONS IN THIS PORPOSAL**

Activity in the new Mill Creek Park will increase the demand for parking. With it serving as a trailhead for the Border-to-Border Trail, more parking will be needed. A new Village hall will also increase the demand for parking. With some of these activities, long term parking will be necessary. New parking spaces are needed to relieve the demand on parking in the business areas.

See Diagram #4

- 1) This plan provides for 43 paved spaces accessible from behind the fire hall.
- 2) This plan provides 12 angle parking spaces on alpine Street (12 – 3 = 9)

See Diagram #5

- 1) This plan provides 8-plus spaces in front of the present fire hall, for a total of 60-plus new spaces.
- 2) It allows parking of police cars under the fire hall.

Estimated cost depends on the type of paving used and the treatment of storm water – Approximately \$110,000 to \$150,000.

This proposal anticipates the renovation of the police area at 8140 main Street, thus the cost for those renovations and a percentage of other improvements for the 8140 conversion should be included as *Public Safety Benefits*.

A possible formula to anticipate costs: 1110 sq ft at \$100 per sq ft = \$110,000. 1110 sq ft is one-fourth of the total area renovated.

OTHER IMPROVEMENTS

\$150,000 – parking
\$400,000 – elevator
\$ 30,000 – break room / bathrooms

\$580,000 divided by 4 = \$145,000

\$145,000 + 110,000 = \$225,000 which is police share of the proposal

ESTIMATED COSTS FOR 8140 MAIN STREET RENOVATION

- A. New Area – 43x23 – bathrooms / storage – 946 sq ft @ \$150 per sq ft = \$142,000
- B. Remodel 8140 - 3400 + 1110 sq ft = 4510 sq ft @ \$100 per sq ft = \$450,000
- C. Parking lot - \$150,000
- D. Elevator - \$400,000
- E. Plaza / Alpine parking - \$100,000

Total estimate \$1,242,000

(\$4.65 sq ft concrete, \$7.95 sq ft asphalt – substrate)

*OFFICE / VILLAGE HALL NEEDS

(Based on Redstone, OHM, R. Henes, Office Staff input)

	Sq footage
Village Manager	200
Asst. Village Manager	150
Community Dev. Mgr.	150
Finance Director	150
Future office need	150
Work Room	150
Work Stations	200
Council Chambers	1200
?Conference Room	300
Mechanical	50
Electrical – IT	50

(Possible location of Mech. & IT in lower area w/ elev. mech.-est.168 sq ft)

	<u>2750 sq ft</u>
Shared bathroom-break room	plus 300 =
	<u>3050 sq ft</u>
Police area	plus 1110 =
	<u>4160 sq ft</u>
Four bathrooms, storage, hall	plus 946 =
	<u>5106 sq ft</u>

Approx. 350 sq ft remains for hallways and lobby or adjustments in office space. It does not include 376 sq ft of space for lobby/hallways in the newly created bathroom/storage area.

*FUNDING

In this plan, all of the renovation of 8140 Main requires moving the present fire hall.

Options for relocation of fire hall:

- 1) Receive grant for 1.7 million to renovate present fire hall or build a new hall
- 2) Bond for New fire hall (procedure same as previous bonds)
- 3) Ask voters to approve bond for public safety improvements
- 4) Others

Funding sources for 8140 renovations are based on the success of the above.

Suggested possibilities:

\$205,000	Building reserve
\$100,000	DDA payback on bridge project
\$130,000	remaining from bridge project
\$500,000	½ of present bond project
Remaining ½ to match NRTF grants in 2010 - \$250,000 and 2011 - \$250,000 = \$500,000	
\$255,000	Police fair share
\$250,000	DDA
<hr/>	
\$1,430,000	

1.7 million bond = \$127,000 per year OR 1.1 million bond = \$90,000 per year

\$1,475,000

\$1,242,000

\$197,000 Difference Plus

SUMMARY

(Items in no order of importance)

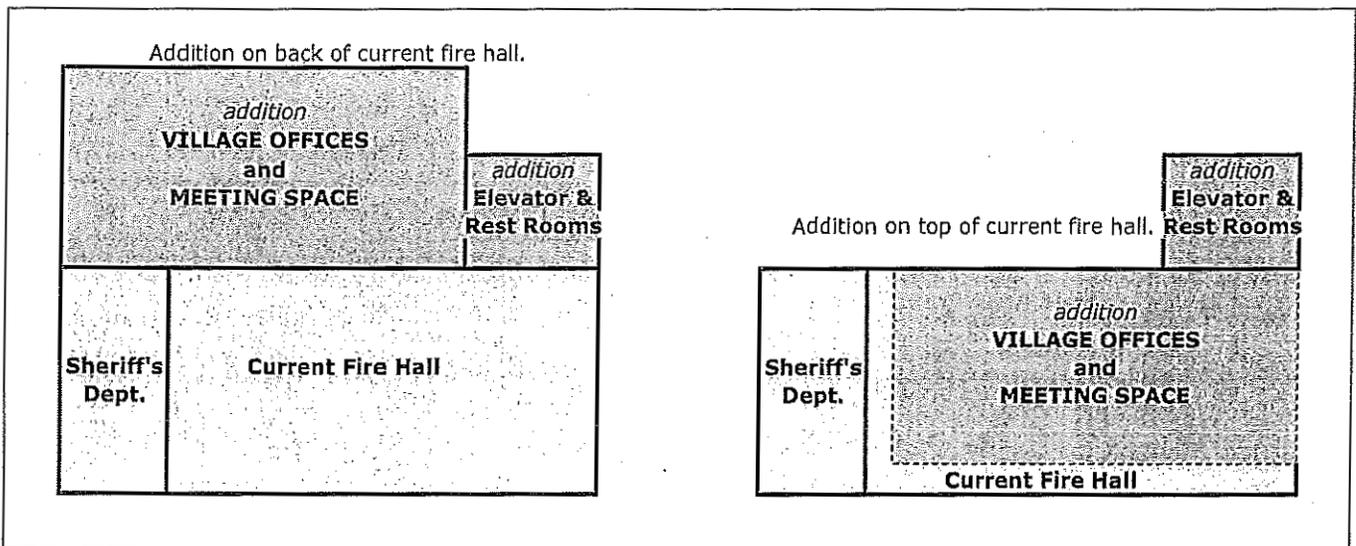
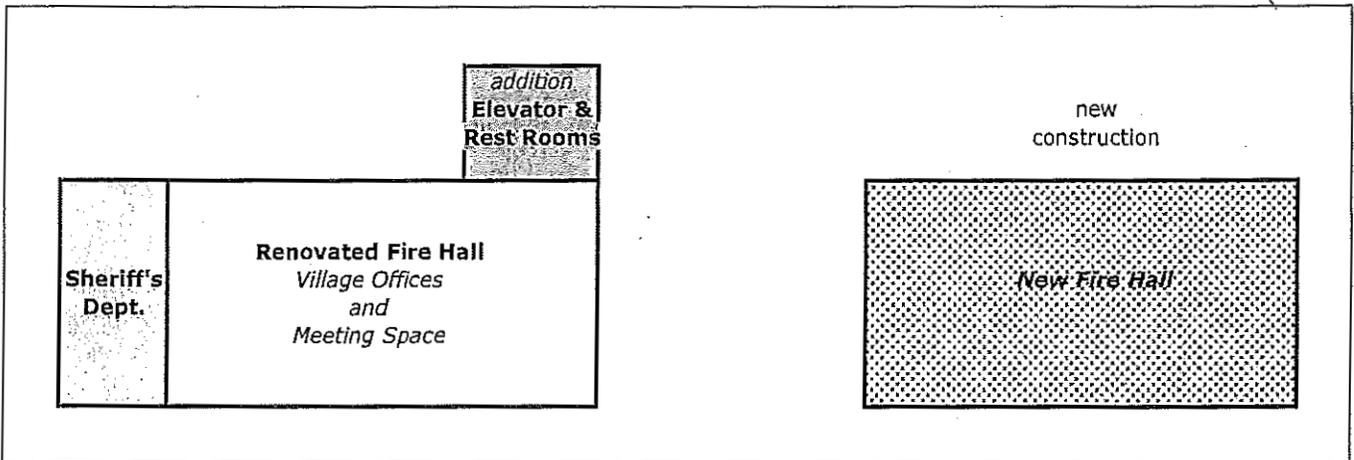
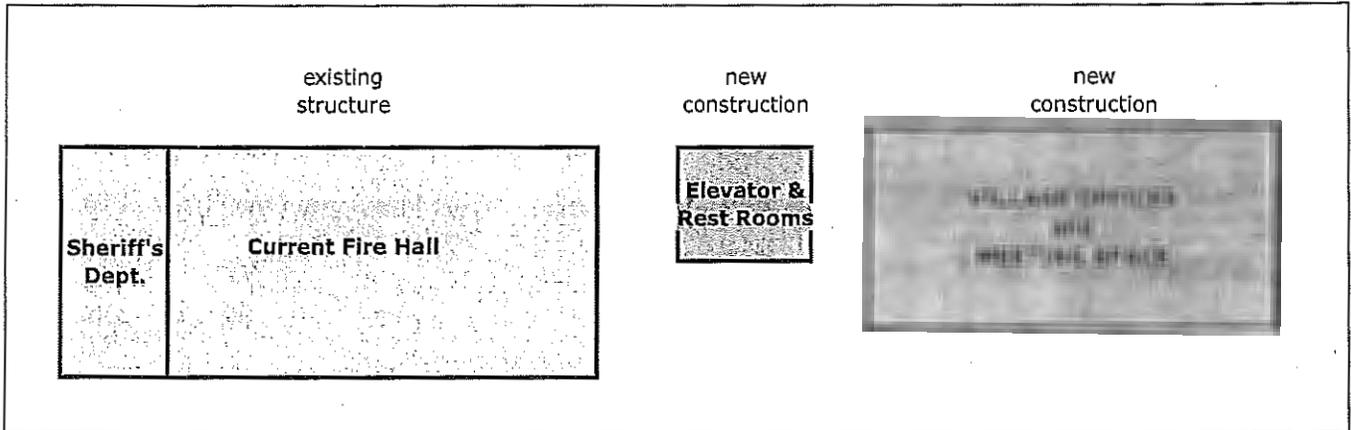
- x) The proposals provide adequate, but not excessive areas for both police and Village offices/hall for many years to come. Both could be expanded in the future to meet needs if necessary.
- x) Continued visual police presence in the downtown area
- x) The timing for the building trades as per our recent projects in cost savings is best now.
- x) The cost savings for the Mill Creek Master Plan is significant.
- x) The plaza design eliminates the footbridge and compliments the park DDA designs, as well as, walk-ability.
- x) Eliminates the cost of present rentals (\$12,000 per year) for office and meeting space and eliminates conflicts in scheduling.

- x) Provides for addition of 60-plus parking spaces
- x) Provides elevator for access to Warrior Creek park
- x) Provides public bathroom in park/downtown area
- x) Does not dip into the 15% reserve of present or future budgets.
- x) Continues to allow for the \$250,000 NRTF (Natural Resources Trust Fund) grant match for 2010.
- x) Allows for future NRTF grant matches up to \$250,000
- x) Does not reduce any other present reserves

With the explanation of these issues to the Village citizens and with the support of the Village Council, its Commissions, and the DDA, the case can be made to moving with the proposal forward.

Dexter Village is the only unit of Government in Washtenaw County without its own offices and Village hall. There is opportunity to do this as well as we have done other projects in the Village.

It is possible. The Village has the resources. Is there the will?



AGENDA 4-12-10

ITEM L-1

VILLAGE OF DEXTER

8140 Main Street Dexter, MI 48130-1092

ddettling@villageofdexter.org

Phone (734)426-8303

Fax (734)426-5614

MEMO

To: President Keough and Council
From: Donna Dettling, Village Manager
Date: April 12, 2010
Re: Downtown Landscape (Flowerbed) Contract

Attached is a summary of the landscape proposals distributed and received. Kurt Augustine and I interview the seven vendors that turned in a proposal and we found all seven to be qualified. Several of the vendors have more experience than others, especially with annual and perennial flower care. The cost range of \$17,000 to \$18,000 is acceptable and in line with what we paid last season. Our focus was on personalized care of the downtown streetscape and it was clear that each company was committed to quality care through one primary person and enhanced by available staff support. They were all determined to meet the very high expectation that Debbie created for the downtown streetscape flowerbeds. It was extremely difficult to choose one vendor, when it was clear that these companies have much to offer in the way of talent, professionalism, and dedication on which to provide an exceptional service to the village.

Creative Lawn and Landscape, LLC owned and managed by Jennifer Doemland is being recommended for the Downtown Landscape (Flowerbed) Contract. It was felt that Jennifer provided the best chance to duplicate the successful arrangement we've come to appreciate from Debbie for the past 9 years. Creative Lawn and Landscape has been in business for 12 years. Her home and business is located on 1835 S. Parker Road. Jennifer graduated from Michigan State with a Bachelor of Science in Horticulture and Landscape Design. It came down to giving one company a shot at providing the service over another, and Jennifer's energy, passion and commitment nudged out the competition.

There is always the chance that a new service provider's performance will not measure up to our expectations, so I included in the proposal a one-year trial contract period starting in April 2010, with a three-year renewal option based on satisfactory performance.

Upon acceptance of the recommendation, contact by phone and an appreciation letter will be provided to the six vendors that participated in the process. An informational update to the DDA will also be provided at the April DDA meeting.

Vendor Name		Location	Cost - Range	Ins.	WC	Hold Harmless	Experience & References	Comments
Country Lane Contact: Allison Breining Ph# 734-426-3525 Fax# 426-3525	Y	Dexter MI Vaughn Road	Season \$16,890	Y	Y	Y	33 years exp. Plan to consult with Debbie Helzerman, Debbie recommended their work. Contacted reference-Jim Chaconas	Proposal Out 3-10-10 Returned 3-16-10 Interviewed 3-30-10
Creative Lawn & Landscape Jennifer Doemland Ph# 260-4661	Y	Dexter MI Parker Road	Season \$17,000	Y	Y	Y	12 Years exp. Debbie was impressed with her knowledge. Contacted reference-Delsa Quinn	Proposal Returned 3-23-10, Interview 3-30-10
L-n-J Landscaping Contact: Lesia Cobb 216-6881 Jamie Cobb PH# 734-426-0846 Fax# 426-8377	Y	Dexter MI 7314 Park Lake Drive	Labor \$10,890 Materials \$5,000 -\$6,000 \$16,890	Y	Y	Y	15 years exp. Contacted reference-Doug Fuller	Proposal Out 3-11-10 Returned 3-22-10 Interviewed 4-5-10 lnj@aiserv.net
Lotus Gardens Contact: Jason Ph#734-761-8888 Fax#761-8882 Cell#734-323-5166	Y	Dexter MI Jackson Road	Season \$17,000	Y	Y	Y	13 years exp. 5 minutes from downtown Contacted reference-Betsy @McKinley Properties	Proposal Out 3-10-10 Returned 3-24 -10 Steve Earl, Jason, Traven, Guido Interview 3-30-10
Milligan's Landscaping Contact: Dave Milligan Ph#734-424-0611 Fax#424-9271	Y	Dexter MI Mast Road	Season \$17,800	Y	Y	Y	18 years exp. Contacted reference-Ed Going	Proposal Out 3-10-10 Returned 3-24-10 Phone Interview 4-1-10 milligansLLC@yahoo.com
Tee ToGreen Lawn Care Courtney Aili, Bill 665-2123 Contact: Courtney 734-276-0596	Y	Chelsea MI 18265 Garvey	Labor \$8,500 Materials \$5,000 -\$6,000 \$14,500	Y	Y	Y	She does the Jackson Road Blvd. Landscape work for Scio Twp. Contacted reference Nancy Hedberg.	Mailed 3-10-10 Returned 3-24-10 18265 Garvey Chelsea MI caili@emich.edu Interview 4-1-10
Todd's Services Contact: Ed Esch Ph# 810-231-2778 Josh	Y	Hamburg MI Ed Esch Dexter resident	Season \$17,820	Y	Y	Y	30 Years exp. Designate one person for bulk of work (Steve) Ed to oversee effort. Contacted reference Mark Hefner.	Proposal Out 3-11-10 Returned 3-24-10 Interview 4-5-10 ESCH@toddservices.com
Dexter Flowers Contact: Teresa Ph# 426-3240	N	Dexter MI 8054 Main						Stopped in 3-15-10 Not Interested
Dexter Garden Contact:?? 734-426-6600	N	Dexter MI 1885 Baker Road						Left message 3-9-10, 3-11-10, 3-19-10 No Response

Dexter Mill Contact: Jackie Ph# 426-4621	N	Dexter MI 3515 Central						Stopped in 3-10-10 Not Interested
Fraleigh's Landscape Contact: Doug Fraleigh PH# 734-426-5067x12 F#426-4595	N	Dexter MI Jackson Road						Proposal Out 3-10-10 Jeff Peter's inquired
Hackney Hardware Contact: Dan O'Haver PH#734-426-4009	N	Dexter MI						Proposal Out 3-10-10 Not Interested
John Kelly Landscapes Contact: John Kelly PH#737-426-9847 FX#426-9847	N	Dexter MI						Called 3-10-10 NOT Interested
Lodi Farms Contact: Justin Ph#734-665-5651 Fax#665-6393	N							Proposal Out 3-11-10 Not Interested
Sun and Shade Contact: ?? Ph# 734-662-1666	N							Left message 3-9-10, 3-11-10 No Response
Vision Lawn Contact: Denise Ph# 989-288-4649 Fax#288-4606	N	Swartz Creek MI						Proposal Out 3-10-10 No Response
Yard Master Contact: Shelly Ph#734-439-1795 Fac#439-1755	N	Milan MI						Proposal Out 3-10-10 No Response
Green Glacier Contact: Gary Griffith Fax# 517-851-0076	N	Stockbridge MI						Proposal Out 3-16-10 No Response
Hearts & Flowers Contact: Dee Dee PH# 734-426-3025	N	Dexter MI 8111 Main St						Received Proposal 3-10-10 Not Interested

AGENDA 4-12-10

ITEM L-2.

VILLAGE OF DEXTER

cnicholls@villageofdexter.org

8140 Main Street Dexter, MI 48130-1092

Phone (734)426-8303 ext 17 Fax (734)426-5614

MEMO

To: President Keough and Council Members
From: Courtney Nicholls, Assistant Village Manager
Date: April 12, 2010
Re: Testing Services for Ann Arbor Street

Village Engineer Orchard, Hiltz & McCliment (OHM) has solicited two proposals for testing services for the Ann Arbor Street project, which are attached for your review. SME submitted the lower estimate of \$4800. Staff is recommending that Council approve entering into this contract at an amount not to exceed \$5300, which includes a 10% contingency.



Soil and Materials Engineers, Inc.
The Kramer Building
49980 Plymouth Oaks Blvd.
Plymouth, MI 48170-2584
tel (734) 454-8900
fax (734) 454-0629
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Kenneth W. Kramer, PE
Founder

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Gerald M. Bellan, PE
Chuck A. Gemayel, PE
James M. Harless, PhD, CHMM, RBP
Larry P. Jedele, PE
Edward S. Lindow, PE
Gerard P. Madej, PE
Timothy J. Mitchell, PE
Robert C. Rabeler, PE
Daniel O. Roeser, PG

Daniel R. Cassidy, CPG
Andrew J. Emmert, CPA
Sheryl K. Fountain, SPHR
Michael E. Gass, CWI, ASNT III
David J. Hurlbut, PE
Cheryl Kehres-Dietrich, CGWP
Jeffery M. Krusinga, PE, GE
James M. Lees, CIH
Michael S. Meddock, PE
Mark L. Michener, LEED GA, CDT
Larry W. Shook, PE
Thomas H. Skotzke
Michael J. Thelen, PE
John C. Zarzecki, CWI, CDT

March 19, 2010

Ms. Christine Phillips
Orchard, Hiltz & McCliment, Inc.
34000 Plymouth Road
Livonia, Michigan 48150

Via electronic mail: Christine.Phillips@ohm-advisors.com

RE: Proposal for Construction Materials Services
Dexter-Ann Arbor Road Rehabilitation
Dexter, Michigan
SME Proposal No. P10-0278rev

Dear Ms. Phillips:

SOIL AND MATERIALS ENGINEERS, INC. (SME) would be pleased to provide construction materials services (CMS) for the referenced project. We have developed our fee estimate based on our review of the State of Michigan Department of Transportation Proposal that we received on March 15, 2010, as well as our review of the engineering drawings prepared by OHM dated October 12, 2009. Our scope of services and our estimated fee to provide the CMS are included in the following paragraphs.

UNDERSTANDING OF THE PROJECT

We understand the project consists of 0.18 miles of hot mix asphalt cold milling and resurfacing on Dexter-Ann Arbor Road from Kensington Street southeasterly to Huron View Court. The project also includes shoulder widening and concrete sidewalk, ramps, and curb/gutter. Two-way traffic will be maintained during the project.

We also understand the project is funded through the American Recovery and Reinvestment Act funds and will require testing in accordance with the extent and frequency required by MDOT 2003 specifications.

SCOPE OF SERVICES

We anticipate our services during construction of the referenced project will consist of providing services related to aggregate materials, concrete, and bituminous paving materials.

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consultants in the geosciences, materials, and the environment

OFFICES
Michigan
Indiana

Proposal for Construction Materials Services
Dexter-Ann Arbor Road Rehabilitation - Dexter, Michigan

SME Proposal No P10-0278rev
March 19, 2010 - Page 2

We would also be available to provide engineering consultation and recommendations related to special conditions that may be encountered during construction. We anticipate our scope of services for this project will include:

- Performing field density tests on the aggregate base materials.
- Performing plastic field tests and molding compressive strength specimens of the concrete for curbs/gutters and sidewalks.
- Providing bituminous lay down construction reviews including loose thickness and temperature checks, and in-place density testing of compacted asphalt concrete. We have assumed that we will not be requested to provide laboratory services during paving operations at the supplier's plant due to the small tonnage of paving quantities.
- Providing laboratory services related to the construction materials such as extractions, gradations, modified proctors, and compressive strength tests on molded concrete cylinders.

PROFESSIONAL SERVICE FEE

For our budget estimate, we have assumed that the east and west bound lanes will be constructed separately to maintain two-way traffic. Our assumptions are listed below:

- 2 site visits for in-place density testing on the aggregate base materials;
- 1 site visit for in-place density testing on the aggregate shoulders;
- 4 site visits for concrete testing during curb/sidewalk placements;
- 2 site visits for the HMA leveling course;
- 2 site visit for the HMA wearing course;
- 16 concrete cylinders, and;
- 4 bituminous extractions.

These services will be provided in accordance with the attached fee schedules (FS:0 and FS:4) and General Conditions based upon the actual amount of time expended, tests performed and materials used. This is determined by your staff's request of our services during construction based on the duration, progress and scheduling of the above items. We estimate a fee of \$4,800 to provide the CMS services outlined above for the referenced project.

This estimate assumes the work will occur from Monday through Friday during normal working hours (7:00 am to 5:00 pm). Additional fees beyond the above estimate would be required for services provided on weekends or holidays, site visits lasting longer than 4 hours, or for additional site visits spent beyond the estimated scope indicated above. Our budget estimate also includes a limited amount of project management for scheduling, coordination, technical support, report review, and report preparation and transmittal.



Proposal for Construction Materials Services
Dexter-Ann Arbor Road Rehabilitation- Dexter, Michigan

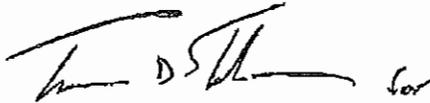
SME Proposal No P10-0278rev
March 19, 2010 - Page 3

AUTHORIZATION

After you have reviewed our proposal and our General Conditions for performing these services, please sign and return a copy of the General Conditions and return one copy to us for our records. Please note that the General Conditions have been modified per our discussions on previous projects. If you have any questions or require additional information, please call or e-mail us at murley@sme-usa.com. Additional information about SME, including staff and project profiles, is available at our corporate website, www.sme-usa.com.

Very truly yours,

SOIL AND MATERIALS ENGINEERS, INC.



Matthew T. Bertucci, PE
Staff Engineer



Simon C. Murley, PE
Project Engineer

Enclosures: FS: 0 & FS: 4 (OHM)
GC: (1/09) modified for OHM

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consultants in the geosciences, materials, and the environment

FEE SCHEDULE PERSONNEL AND EXPENSES

PERSONNEL

Engineering Technician.....	Per Hour	45.00
Field Engineer	Per Hour	65.00
Staff Engineer/Geologist, Materials Specialist, Environmental Specialist.....	Per Hour	80.00
Senior Engineer/Geologist, Senior Materials Specialist, Senior Environmental Specialist	Per Hour	95.00
Project Engineer/Consultant, Materials Consultant.....	Per Hour	110.00
Senior Project Engineer/Consultant, Project Manager	Per Hour	135.00
Senior Consultant, Senior Project Manager, Certified Industrial Hygienist.....	Per Hour	155.00
Principal Consultant	Per Hour	185.00
Laboratory Technician	Per Hour	65.00
CAD	Per Hour	75.00
Drafter	Per Hour	60.00
Log Processor.....	Per Hour	55.00
Word Processing, Administrative Assistant	Per Hour	48.00
Communication Fee (Postage, Shipping, Faxes, Cell Phones, etc).....	3% of Personnel Fees	

Expert Testimony and Depositions (including preparation time)..... Premium of 50% added to hourly rate
 Overtime rate (Applies to all work in excess of 8 hours per day,
 before 8:00 am or after 5:00 pm Monday through Friday or
 anytime Saturday, Sunday, or Holiday)..... Standard Rate x 1.5

TRANSPORTATION AND EXPENSES

Transportation Charge, SME or Private Vehicle.....	Per Mile	0.50
Lodging, Subsistence, Out-of-town Travel	At Cost + 20%	
Subcontract Expenses, Equipment Rental	At Cost + 20%	
Direct Expenses (Film, Photos, Prints, Permits, Maps, etc).....	At Cost + 20%	
Extra Copies of Report (normal distribution is 3 copies).....	Per Copy.....	50.00
Blueprints	Per Sheet.....	2.00
Blueprint Sepia	Per Sheet.....	20.00
<i>Other Services including Drilling, Special Equipment use, and Special Laboratory Testing</i>	<i>See Appropriate Fee Schedule</i>	

*Other services not listed will be provided upon request

GENERAL NOTES

- Hourly rates will be charged for time spent in the interest of the project, in preparation of reports, as well as travel time to and from the job site. Fees for laboratory tests include reporting of routine results without comments, recommendations or conclusions. Discussion, interpretation, and consultation are charged at appropriate hourly rates.
- SME representatives may provide observation and field-testing. The scope of services does not include job or site safety, supervision, or direction of the actual work of the contractor. The presence of SME on the job site should not be construed to relieve the contractor in any way of his obligations and responsibilities under the construction contract.
- SME General Conditions govern all the work performed.

FEE SCHEDULE ENGINEERED MATERIALS SERVICES**SEE FS-0 FOR STAFF RATES****EQUIPMENT**

Use of Coring Machine.....	Per Day	160.00
Use of Coring Machine and Generator.....	Per Day	250.00
Plus bit wear for concrete (0 - 12" thick).....	Per Core	25.00
Mobilization of drill rig and two-man crew on and off site.....	Per Mile Each Way	3.75
	Minimum Charge.....	475.00
Mobilization of all-terrain drill rig and two-man crew on and off site.....	Per Mile-Each Way	3.75
	Minimum Charge.....	475.00
Charge for all-terrain drill rig.....	Per Day	400.00
Use of Drill Rig and two-man crew.....	Per Hour.....	185.00
Centrifuge Extractor for Asphalt Batch Plant.....	Per Day	80.00
Penetrometer (Housel, Dynamic Cone or Vaneshear).....	Per Day	30.00
Corps of Engineers DCP.....	Per Day	80.00
Muck Probe.....	Per Day	50.00
Resistivity Moisture Meter.....	Per Day	30.00
Nuclear Density - Moisture Meter.....	Per Day	50.00
	Per Week.....	200.00
	Per Month.....	600.00
Field Maximum Density Equipment.....	Per Day	35.00
Field Maximum Density Equipment.....	Per Week.....	150.00
Field Maximum Density Equipment.....	Per Month.....	450.00
Windsor Probe.....	Per Day	105.00
Windsor Probe Shot Costs.....	Each	12.00
Profilometer for Floor Flatness (manual).....	Per Day	150.00
Profilometer for Floor Flatness (computerized).....	Per Day	200.00
FWD (Falling Weight Deflectometer).....	Per Day	1,500.00
FWD (Falling Weight Deflectometer).....	Per Hour (Min. 2 Hours).....	300.00
Mobilization of FWD.....	Per Mile Each Way	3.00
Minimum Mobilization Charge.....		300.00
Profilometer.....	Per Day	600.00
Power Hand Auger.....	Per Day	110.00
Survey Equipment (total station).....	Per Day	160.00
(rod & level).....	Per Day	30.00
Bentleyman Beam.....	Per Day	110.00
GPS RTK Unit.....	Per Day	500.00
GPS Unit (with sub-meter assembly).....	Per Day	200.00
GPS Unit (with sub-meter assembly).....	Per Week.....	800.00
GPS Unit (with sub-meter assembly).....	Per Month.....	2,500.00
R-Meter.....	Per Day	100.00
Infrared Thermography.....	Per Day	600.00
Torque Wrench.....	Per Day	75.00
Magnetic Particle - Yoke Method.....	Per Day	45.00
Ultrasonic Testing - Flaw Detector.....	Per Day	100.00
Hydraulic Load Test Equipment.....	Per Day	200.00
Pulse Radar.....	Per Day	800.00
Phased Array UT.....	Per Day	800.00
UPV with Spectral Analysis of Surface Waves (SASW).....	Per Day	600.00
Ultrasonic Pulse Velocity (UPV).....	Per Day	400.00
Ultrasonic Impact Echo.....	Per Day	250.00
Paint Dry Film Thickness Gauge.....	Per Day	50.00
Coating Pinhole/Holiday Gauge.....	Per Day	160.00

Compressive Strength of Prism – Hollow	Each prism	300.00
– Solid (Grouted).....	Each prism	400.00
Freeze-Thaw Testing (100 cycles).....	5 Block Set.....	850.00
Freeze-Thaw Testing (additional 50 cycles).....	5 Block Set.....	350.00
Freeze-Thaw Testing (Canadian Method 50 cycles)	5 Block Set.....	500.00

Brick

Compressive Strength.....	5 Brick Set.....	250.00
Modulus of Rupture for Paving Brick	5 Brick Set.....	250.00
Absorption -- Basic with Saturation Coefficient	5 Brick Set.....	300.00
– Initial Rate (Lab method)	5 Brick Set.....	150.00
Efflorescence.....	5 Brick Set.....	300.00
Dimensional Review.....	10 Brick Set.....	150.00
Freeze-Thaw Testing (50 cycles).....	5 Brick Set.....	700.00

Retaining Wall Masonry Units

Compressive Strength.....	3 Block Set.....	450.00
Absorption.....	3 Block Set.....	250.00
Freeze-Thaw Testing (100 cycles).....	5 Block Set.....	750.00

Paver Brick

Compressive Strength.....	Each	50.00
Absorption.....	Each	30.00
Freeze-Thaw Testing (50 cycles).....	5 Block Set.....	500.00

Grout/Mortar

Compressive Strength – 2" x 2" Cubes	Each	35.00
– 3" x 3" x 6" Specimen.....	Each	45.00
Splitting Tensile – 3" x 6" Cylinders.....	Each	50.00
Mortar Aggregate Ratio.....	Each	125.00
Quantitative Analysis of Hardened Mortar (Historical/Mix).....	Each	1,700.00

Roofing

Built-up Roof Test Cut Analysis (ASTM D-2829) with aggregate.....	Each	300.00
Built-up Roof Test Cut Analysis (ASTM D-3617) without aggregate.....	Each	225.00
Thermal Insulation Compressive Strength (ASTM D-1621)	Each	100.00
Thermal Insulation Density (ASTM D-1622).....	Each	80.00
Softening Point of Bitumen – Ring and Ball (ASTM D-36).....	Each	200.00
Measuring Voids in Roofing Membrane (ASTM D-5076).....	Each	200.00

Fireproofing

Adhesion/Cohesion Bond Equipment.....	Per Test	50.00
Density Laboratory Test	Each	80.00
Intumescent Dry Film Thickness Gauge	Per Day	75.00

GENERAL NOTES

1. Equipment charges do not include personnel time for performing test.
2. Consultation, interpretation of data, and recommendation or conclusions based on tests results are not included in equipment fee.

SME PROPOSAL NAME: Dexter-Ann Arbor Road
SME PROPOSAL NUMBER: P10-027R

SME GENERAL CONDITIONS

1. In this Agreement, the party agreeing to have the services performed is the "Client." The Client's client shall be referred to as the "Owner," (unless expressly stated otherwise. Soil and Materials Engineers, Inc., its employees, agents, subconsultants and subcontractors, are collectively referred to as "SME.")
2. SME will submit invoices to Client monthly and a final bill upon completion of services. Payment is due upon presentation of invoice to the Client and is past due 30 days from date of the invoice. Client agrees to pay a service charge of 1-1/2% per month, or the maximum rate allowed by law, whichever is greater, on past due accounts.
3. All reports, field data, field notes, laboratory test data, calculations, estimates, and other documents prepared by SME in connection with this Project shall be considered instruments of service, and shall remain the property of SME. SME grants Client and Owner a limited license to use such instruments of service for the purpose of designing, constructing, maintaining or repairing work that is part of this Project. Any reuse of SME's instruments of service for any purpose other than the limited license granted herein is prohibited and SME shall have no responsibility to Client, Owner or third parties for unauthorized use of its instruments of services.
4. SME will retain pertinent records relating to the services performed for Client for a period of time consistent with SME's File Management Plan, a copy of which will be provided to Client upon request. During that period, the records will be made available to the Client at reasonable times. At the end of the retention period indicated in SME's File Management Plan, SME may, in its sole discretion, dispose of all such records.
5. **SME MAKES NO WARRANTY, EXPRESS OR IMPLIED, WITH REGARDS TO ITS SERVICES.**
6. Either party may terminate this Agreement upon at least 7 days written notice in the event of substantial failure by the other party to perform in accordance with the terms hereof. Such termination will not be effective if that substantial failure is remedied before expiration of the period specified in the written notice. This Agreement shall also be automatically terminated upon a suspension of the project for more than 3 months. In the event of termination, Client will pay SME for services performed to the termination notice date plus reasonable termination expenses. In the event of termination, or suspension, prior to completion of all reports contemplated by this Agreement, SME may complete such analyses and records as are necessary to complete the files and may also complete a report on the services performed to the date of notice of termination or suspension. The expenses of termination or suspension include all direct costs of completing such analyses, records, and reports.
7. If any dispute arising out of or relating to this Agreement, or its breach, is not settled through direct discussions, the parties agree that as a condition precedent to litigation, they will endeavor for 30 days following written notice by one party to the other of a dispute or breach, to settle the dispute by mediation with the assistance of a neutral mediator. In any litigation or arbitration, if applicable, the parties agree that the prevailing party is entitled to recover all reasonable costs incurred in defense or prosecution of the claim, including its staff time, court costs, attorney's fees, and other claim-related expenses. Notwithstanding, SME has no obligation to mediate with Client prior to litigation when collecting fees legally owed by Client.
8. If Client gives SME other-than-written authorization to proceed with services after receiving SME's written proposal, Client agrees to accept the proposal, including these General Conditions, as the Agreement governing SME's services and the relationship between the parties. Such acceptance based on other-than-written authorization is effective except for those provisions that Client objects to in writing within 7 days following the other-than-written authorization.

9. SME and its staff are protected by worker's compensation insurance and SME has coverage under General Liability and Professional Liability insurance policies. SME will provide Client with evidence of such policies upon written request. SME is not responsible for any loss, damage or liability arising from acts of Client, its agents, staff, and other consultants employed by Client. the available limits of insurance.
10. In consideration for SME's undertaking to perform services at the rates set forth on the Fee Schedule attached to SME's proposal or the lump sum fee provided, Client agrees to limit all potential liability of SME to Client, its employees, agents, successors and assigns, for any and all claims, losses, breaches, damages or expenses arising from, or relating to SME's performance of services on this Project, such that SME's total aggregate liability to Client, its employees, agents, successors and assigns shall not exceed ~~\$50,000 or SME's total fee for the services rendered on the project, whichever is greater.~~ The Client understands that it may negotiate a higher limit of liability in exchange for an appropriate increase in SME's fee.
 - a) Client further agrees that it will require all of its contractors and consultants on this project and their respective subcontractors and subconsultants, be bound by an identical limitation of SME's aggregate liability in their agreements for work on this project.
 - b) Client further agrees that it will require all of its contractors and subcontractors defend and indemnify Client and SME from any and all loss or damage, including bodily injury or death, arising from contractor or subcontractors performance of work on this project, regardless of whether or not such claim, damage, loss or expense is caused in part by SME; provided however, that this obligation shall not apply to claims, damage, loss or expense caused by the sole negligence or fault of SME.
11. To the fullest extent permitted by law, Client shall defend and indemnify SME from and against all claims, damages, losses and expense, including reasonable attorney fees, arising out of the performance of SME's services or the materials of others in connection with the project regardless of whether or not such claim, damage, loss or expense is caused in part by SME; provided however, that this obligation shall not apply to claims, damage, loss or expense caused by the sole negligence of SME.
12. Notwithstanding any period of limitations that might otherwise apply, the parties agree that no action, claim or proceeding of any kind, whether in tort, contract or equity arising out of SME's services may be brought against SME more than two years after the first to occur of the following events: (i) the date of Client's acceptance, use or occupancy of the Project that is the subject of this engagement, or (ii) the date of SME's last service in connection with this Project.
13. If SME provides services at the request of Client, in addition to those described in the scope of work contained in SME's proposal, Client agrees that these general conditions including the general notes on the fee schedules shall apply to all such additional services.
14. In the event any provision of this Agreement is held invalid or unenforceable, the other provisions will remain in full force and effect, and binding upon the parties. All obligations arising prior to the termination of this Agreement and all provisions of this Agreement allocating responsibility or liability between Client and SME will survive the completion of the services and the termination of this Agreement. This Agreement cannot be assigned by either party without the written consent of the other party. This Agreement includes SME's Fee Schedule(s), and any notes thereon, these General Conditions and other documents incorporated herein. This Agreement constitutes the entire Agreement between the parties and cannot be changed except by a written instrument signed by both parties. All preprinted terms and conditions on Client's Purchase Order(s) or acknowledgement forms are inapplicable to this Agreement. The parties agree that this Agreement shall be governed in all respects by the laws of the State of Michigan.

PROPOSAL ACCEPTED BY:		BILLING ADDRESS	
Signature	Date	Street	
Printed Name	Title	City, State	
Company		Zip Code	

SCHLEEDE HAMPTON ASSOCIATES INC

CONSULTING ENGINEERS

March 12, 2010

Orchard, Hiltz & McCliment, Inc.
34000 Plymouth Road
Livonia, Michigan 48150

Attention: Ms. Christine Phillips, PE
Project Engineer

Regarding: A Proposal to Provide Materials Engineering Services
Dexter – Ann Arbor Road Improvements
Village of Dexter, Michigan
MDOT ARU 51406-107421
SHA Proposal 010122

Dear Ms. Phillips:

In response to your request, Schleede-Hampton Associates, Inc. (SHA) is pleased to submit this proposal to provide materials testing and engineering services for the Ann Arbor Road Improvements program in the Village of Dexter.

We understand that the project includes HMA resurfacing, localized curb and gutter replacement, and localized sidewalk replacement.

We are very familiar with projects of this type, and have completed several local agency projects working with Orchard, Hiltz & McCliment, Inc. and surrounding communities / agencies including the Cities of Ypsilanti and Romulus, YCUA and Ypsilanti Township and WCRC. We also completed a geotechnical investigation on portions the subject project.

SHA maintains MDOT prequalification for Density Inspection and Testing, Aggregate Inspection and Testing, PC Concrete Inspection and Testing, HMA Testing and Geotechnical Engineering. A copy of MDOT's internet page identifying the prequalification is attached to this letter.

We have reviewed the plans and sequencing information provided to us, and developed a description of the construction phase scope of our services available for this project.

- Grading / Base Preparation - Our work in this area will include sampling and testing proposed aggregate base and granular base course materials, performing field

2254 COLE STREET
BIRMINGHAM, MICHIGAN 48009
248-540-3044 • FAX: 248-540-3282

compaction tests as the contractor prepares and compacts the base course, and monitoring and testing materials placed in undercut areas. Field testing may include MI Cone maximum density determinations and nuclear moisture-density tests on the base course materials.

- Concrete Curb & Gutter, Paving, Approaches, Ramps, Walkways - We are available to review the contractor's mix designs and monitor concrete placement. Field testing may include observance of concrete age, slump, temperature, entrained air content and unit weight tests. Laboratory tests will include compressive strength tests on concrete test cylinders.
- Hot Mix Asphalt Paving - We are available to review and verify the contractor's mix designs, monitor asphalt lay down operations, and perform laboratory QA testing in accordance with Special Provision 03SP502(O) during HMA production and density tests on the compacted mat.
- Concrete Curb & Gutter, Paving, Approaches, Ramps, Walkways and Structures/Foundations- We are available to review the contractor's mix designs and monitor concrete placement. Field testing may include observance of concrete age, slump, temperature, entrained air content and unit weight tests. Laboratory tests will include compressive strength tests on concrete test cylinders.

All of the testing and engineering work for this project would be overseen by William J. West, PE. Mr. West has implemented the materials testing programs for several similar projects on behalf of both Local Agencies and as part of MDOT Contractor Quality Control.

During construction, Schleede-Hampton Associates, Inc. is capable of providing construction materials testing and engineering services on less than 24 hours notice. SHA has worked with OHM construction engineering staff for many years, and we seamlessly integrate into the project team during construction.

All of our work will be scheduled at the direction of your project representative or the Village of Dexter representative, as required. Daily reports will be issued for all field tests and laboratory tests performed.

Services and fees will be based on our 2010 Schedule of Services and Fees. All invoices for the project will be sent to OHM and the Village of Dexter as required. Based on our understanding of the project at this time and the anticipated scope of work, we anticipate that the materials testing and engineering services for the projects can be completed within a budget of \$5,500.

This budget estimate assumes that the concrete placement events occur efficiently. If the sidewalk, ADA ramp, and curb & gutter concrete placement occurs across several small placement events, the level of required testing effort will exceed the assumptions used herein to create the estimate. The use of Visual Inspection (VI) testing methods will be utilized to the greatest extent on this project, in accordance with MDOT guidelines. SHA will coordinate with OHM field engineering staff to ensure that the testing is completed in as efficient a manner as possible. If the construction work occurs at an efficiency that exceeds the assumptions used to prepare this estimate, the testing costs will be lower.

Closure

SHA is grateful for the opportunity to provide service to OHM and The Village of Dexter. Please contact the undersigned if you have any questions regarding this submittal, or if you wish to have any aspect of the submittal revised for any reason.

Very Truly Yours,
Schleede-Hampton Associates, Inc.

A handwritten signature in black ink that reads "William West". The signature is written in a cursive style with a large, prominent initial "W".

William J. West, PE
Project Manager

SCHLEEDE HAMPTON ASSOCIATES INC

CONSULTING ENGINEERS

Schedule of Fees and Services – 2010 Construction Season

Fees Valid through December 31, 2010

A. Engineering Services

Construction Materials Testing and Engineering Services for field testing and inspection duties, meetings and conferences, recommendations, reporting, and consultation will be furnished in accordance with the following schedule of hourly rates:

Engineering Technician I (2 hour minimum charge)	\$ 44.00
Engineering Technician II (2 hour minimum charge)	\$ 54.00
Field Engineer (2 hour minimum charge)	\$ 59.00
Staff Engineer	\$ 75.00
Project Engineer	\$ 85.00
Project Manager	\$ 125.00
Senior Managing Engineer	\$ 145.00

Rates are portal to portal from our Birmingham, Michigan office.

Overtime rates of 1.50 x base rate apply to time on the project in excess of 8 hours per day, before 8:00 AM or after 5:00 PM Monday through Friday or anytime Saturdays, Sundays, and recognized legal holidays.

Technician rates include all concrete field testing equipment costs and report review, preparation and distribution charges. Engineering time will only be charged for direct involvement in the project.

Daily communication / vehicle charge, which includes all site vehicle usage and communications costs, will be invoiced at \$20.00 per day.

Trips to project sites or borrow sources for sample collection / pick-up will be invoiced at a lump sum of \$100.00, which includes all personnel time and vehicle usage charges.

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248-540-3044 • FAX: 248-540-3282

B. Laboratory Testing Services

Aggregates

Washed Gradations	
1/2" Maximum and smaller	\$ 70.00
3/4" Maximum and larger	\$ 85.00
Abrasion (LA Machine)	\$ 350.00
Sulfate Soundness, per cycle	\$ 225.00
Mix Design Verification, per agg. (includes gradation, fineness modulus, absorption, specific gravity, and unit weight)	\$ 195.00
Deleterious Substances - visual pick	\$ 75.00
Moisture-Density Tests	
Modified Proctor (ASTM D 1557, AASHTO T180)	\$ 160.00
Standard Proctor (ASTM D 698, AASHTO T99)	\$ 140.00
ASTM D5268 Topsoil Evaluation, per sample (includes grain size, pH and organic content)	\$ 175.00
Atterberg Limits (LL, PL, PI) determination	\$ 95.00
Grain Size Distribution with Hydrometer Analysis, per sample	\$ 155.00

Portland Cement Concrete

Concrete Compression Tests, each (including reserves not tested)	\$ 15.00
Flexural Tests on Concrete Beams	\$ 75.00
Concrete Mix Design Preparation (ACI 211)	\$ 600.00

Asphalt Materials, per sample

Extraction Tests	\$ 150.00
Marshall Properties (stability, flow, unit wt.)	\$ 150.00
Theoretical Maximum Specific Gravity (Rice's Method)	\$ 75.00
Asphalt Recovery by Abson Method	\$ 425.00
Penetration Test (ASTM D-5)	\$ 75.00

C. Equipment Charges

Nuclear Moisture/Density Gauge, per day	\$ 45.00
Field Marshall Test Equipment, per day	\$ 30.00
MDOT Field Density Test Equipment, per day	\$ 30.00

AGENDA 4-12-10

ITEM L-3

VILLAGE OF DEXTER

8140 Main Street Dexter, MI 48130-1092

ddettling@villageofdexter.org

Phone (734)426-8303

Fax (734)426-5614

MEMO

To: President Keough and Council
From: Donna Dettling, Village Manager
Date: April 12, 2010
Re: Community Garden Follow-up

Included with this memo are the documents listed below:

- Draft Resolution
- Email dated April 5, 2010 from Amy Heydlauff of the Chelsea Wellness Foundation (CWA)
- Grant Application that was submitted to CWA
- Proposed 2010 Season Budget
- Proposed Gardening Guidelines
- Proposed Gardening Agreement
- Proposed Garden Location Map NTS, with potential parking locations and garden location.
- Letter of Support from Walkabout Creek
- Recommendations letter from Village Insurance provider. The Village is covered for this activity under our current property and liability coverage, however our provider makes recommendations for risk avoidance purposes. Our Risk Consultant will come out free of charge to assess/audit the site for additional risk avoidance considerations and recommendations.
- Meeting notes from the March 29, 2010, Community Garden grant application meeting.

The first decision point is Council's desire to have a Community Garden. The draft Resolution provided by Paul Cousins, provides a place to start. The next important decision point is whether or not Melissa Kesterson will provide services this season as the Village's Community Garden Coordinator. Subsequent to these decisions there are other considerations, discussions and decision points including but not limited to the following:

- Grant requirement that a sign be placed at the Garden acknowledging the Chelsea Wellness Foundation for grant funding. CWF needs help getting the word out about their funding opportunities.
- Grant requirement to support and help enhance the efforts of the CWF's survey. This is another way to help CWF get the word out about their funding opportunities.
- If Council decides to use Melissa's services this season, discuss Village Manager recommendation to work with Melissa Kesterson this year to establish a field work guide for Dexter's Community Garden. Melissa to help develop plan including training and transfer of duties to village staff for subsequent garden years.
- If Council decides to use Melissa's services this season, discuss Village Manager recommendation to work with Melissa to establish framework for operational, administrative functions that the Village will need moving forward. This framework would include administrative details for subsequent garden years to be handled by Village Manager.
- Discuss whether or not it makes sense to have a Community Garden Committee.
- If Council decides a Committee is a good approach, would it make sense to coordinate the Garden committee effort with the Farmer's Market Committee?
- If Council decides a Committee is a good approach, discuss what structure will work and what authority might be given to work on some of the details of the operational plan and what duties or details will be recommendations back to Council.
- Discuss administering grant award dollars, plot rentals, donations, etc. through village general fund, and account for revenue and expenditures for this function much like the Farmer's Market.
- Discuss plot rental costs.
- Discuss garden location, and size.
- Discuss Garden Guidelines and Garden Agreements.

Where as the Village of Dexter 's 2009-2010 Goals and Objectives state a Community garden as a desirable goal and

Where as the Village of Dexter participates in the Washtenaw County/ Chelsea Hospital Healthy Communities program which promotes a healthy lifestyle and

Where as there is a present opportunity of space/area and an initial grant of \$4000 from the Chelsea Wellness Foundation

Therefore be it resolved the Village of Dexter will start and support in 2010 A Community Garden at 764¹/₅ Dan Hoey and employ Melissa Kesterson as its coordinator with the Village manager as her supervisor.

Donna Dettling

From: Amy Heydlauff [amy@5healthytowns.org]
Sent: Monday, April 05, 2010 11:51 AM
To: Donna Dettling
Cc: Gwen Stubbs
Subject: CWF grant application

Donna,

Congratulations! I am writing to inform you the Chelsea-Area Wellness Foundation is pleased to approve your grant application for the Dexter Community Garden. A formal notice will be sent by USPS.

When Melissa returns I would like to speak with her about the measurement plan; the only part of this application that is not clearly articulated.

We are supportive of every item in the budget, including the largest anticipated expenditure. Although \$2000 is a considerable amount of money for a coordinator, we believe it will increase your chances of success and give you a better chance of arriving at a sustainability plan. In the end, this project is likely to require less funding with a coordinated sustainability plan. We would encourage you to include sustainability as a significant part of the coordinator's job description.

Sincerely,

Amy

Amy Heydlauff, RN, MHSA
Executive Director
Chelsea-Area Wellness Foundation
734.433.4599
www.5healthytowns.org



Chelsea Area Wellness Foundation Mini Grant Application

This request is for:	Mini-Grant	eGrant Application #: 102847	
Organization Name:	Dexter Village		
Address:	8140 Main St.		
Address, cont.:			
City/State/Zip:	Dexter	MI	48130
Federal Tax ID Number:	38-6004671		
Fiscal Agent (if needed):	Village of Dexter		
Project Contact:	Donna Dettling		
Contact Title:	Dexter Village Manager		
Contact Phone:	734-426-8303		
Contact Email:	ddettling@villageofdexter.org		
Fax:	734-426-5614		
Website:	www.villageofdexter.org		
Executive Director: (if different from above)	Donna Dettling		
What area of the CWF Vision will your program primarily impact?	Multiple Areas		
Which community in our service area will your program primarily impact?	Dexter		
Amount Requested:	\$4,000		
Funds Required By:	5/1/2010		
Project Title:	Dexter Community Garden		



Chelsea Area Wellness Foundation Mini Grant Application

Sponsorships: How will you use the money to support wellness?

Mini-grants: How will you use the money to support wellness? Describe your goals, activities, and expected outcomes

Dexter Community garden will serve as an activity, and a space, that is both passive and active in its recreational benefits.

Gardening provides exercise with lifting, shoveling and stretching, while it also provides a meditative and contemplative space for many people.

Dexter Community gardeners will enjoy using organic gardening techniques to grow their own healthy food and at the same time land that is currently unused in the Village of Dexter will begin to provide food for many Dexter families.

In close proximity to the proposed community garden site is Walk About Creek apartments where 40% of the residents earn less than 50% of the median income of Washtenaw county. Walk About Creek residents will have the opportunity to grow their own fresh food in the community garden.

The community gardeners will forge new friendships with other gardeners and community will be created with the community gardening space being the meeting point and gardening, sharing recipes and food preservation being the common denominators.

The Dexter Community Garden will provide space, tools and programmatic oversight to enable people to garden with expected outcomes for the community garden being fresh food, community building, and physical exercise. These expected outcomes can be measurable and the community garden planning committee is putting in place a system to measure the success of the community garden to ensure its sustainability.

The Dexter community garden planning committee plans to make the community garden fiscally sustainable through plots fees, monetary gifts from the community at large and business community, and gifts in kind from area businesses and residents.

Well run community gardens are an attribute for any community. They give people the space to grow: their food, their physical and mental health and their relationships with others in the community.

I certify that this application is submitted with the approval of the Executive Director and/or Trustees of this organization.

Dexter Community Garden
Budget
2010 Season

Items for Purchase: 2010 Season		Purchase \$	
Hoses		350	
Trash Container and bags		100	
Signs		350	
Rakes, shovels, trowels, hoes		150	
Storage Bin		25	
Compost		250	
Fencing and Posts		450	Fencing amount based on 10 20x20 plots = 300'
Plowing		200	
Garden Coordinator		2000	
Plot Markers		60	
Misc. Supplies		65	Tape measure, permanent markers, paper, hammer, tape, lock, etc
		<u>4000</u>	

**Dexter Community Garden
Gardening Guidelines
2010 Season**

Dexter Community Garden is committed to encouraging people to garden in socially and environmentally responsible ways. Fertilizers and pest control measures which may be used in the garden plots are those which are accepted by major organic certification agencies such as the Organic Crop Improvement Association. In general, soil fertility is maintained by creating optimal conditions for soil biological activity through crop rotations and the maintenance of soil organic content. Judicious use of organic and natural mineral soil amendments is also practiced, and in some cases processed mineral fertilizers may be acceptable for short-term use. Guidelines for permissible gardening practices are given below:

Weed Control

Herbicides of any kind are **prohibited** in the garden plots, as they are hazardous to human health, may kill or damage desirable crops, drift into neighboring gardens, or persist in the soil. Hoeing, mulching, and hand weeding are recommended.

Insect Control

Synthetic insecticides are **prohibited** in the garden plots. Preferred control methods are crop rotation, hand picking of insect pests, introduction of predator species, such as ladybugs, companion planting, soil solarization, and biological controls, e.g. *Bacillus thuringiensis*, a bacterium that controls cabbage worms. As a last resort, natural botanicals, i.e. rotenone and pyrethrum (that break down quickly and do not leave harmful residues in the soil) may be used.

Disease Control

Most problems can be controlled if you maintain a healthy soil, choose disease-resistant varieties, water judiciously, and remove diseased plants from the garden.

Fertilizers and Soil Amendments

Commercial inorganic fertilizers (i.e., 5-1-5, Miracle Grow, etc.) are **prohibited**. Products of plant or animal origin, i.e. compost, leaf mold, livestock manure, blood and bone meal, cover crops, fish emulsion, kelp meal, liquid seaweed, and commercial organic fertilizers are acceptable. Natural mineral fertilizers, i.e. greensand, granite dust, and ground limestone, are also acceptable. Gardeners are strongly urged to add as much organic material (i.e. compost, leaf mold, and manure) as possible to their plots to maintain soil fertility.

Non-Acceptable Plants

Dexter Community Garden cannot allow plants with the following characteristics to be grown in any of the gardens:

Invasive species, i.e. mint, comfrey, etc.
Trees, bushes, or other woody perennials
Illegal or dangerous plants

End of Season Community Garden Closing Information

1. Remove all fencing, cages, stakes, string, plastics and all other non-organic material from your garden and take them home with you. Do not place any material in sheds. . Remove rock borders and large rocks and put them in designated rock piles.
2. Pull out all plants that have tough stalks or long vines, such as sunflowers, corn, pumpkin, etc, and cut them into 12-inch pieces. These can be spread around your site, to be plowed under later in the fall. Similarly, chop all non-infected plant materials into 12-inch pieces and spread around your plot. Please do not leave them in piles or throw them outside the garden perimeter. If you have un-used bales of hay, spread them throughout your plot.
3. Remove all tomatoes and diseased or once infected materials from your plot and discard at home.

*Dexter Community Garden Guidelines based on those of Ann Arbor's Project Grow

**Dexter Community Garden
Gardening Agreement
2010 Season**

Please read carefully and sign below

As a Dexter Community garden gardener, I agree to:

1. Abide by the Dexter Community Garden Gardening Guidelines.
2. Take steps to maintain and improve the soil in my plot.
3. Keep my plot and the pathways adjacent to it well maintained and free of weeds.
4. Notify the community garden coordinator immediately if I cannot maintain my plot for any reason during the rental period..
5. Begin gardening in my Community Garden only after plots have been officially staked out in the spring .
6. Clear my community garden plot of all non-organic materials (fencing, large rocks, string, wire, stakes, etc.) and shred or remove all large or woody plant debris, no later than the end of the day on October 16th, 2010. I understand that if my Community Garden plot is left in a condition unsuitable for plowing, I may forfeit the right to garden in the Dexter Community Garden in the future.
7. Accept that Dexter Community Garden and the Village of Dexter assumes no liability for persons or property in the gardens.

Failure to garden in accordance with this Gardening Agreement may result in immediate expulsion from the garden or forfeiture of the right to garden in the Dexter Community Garden in the future.

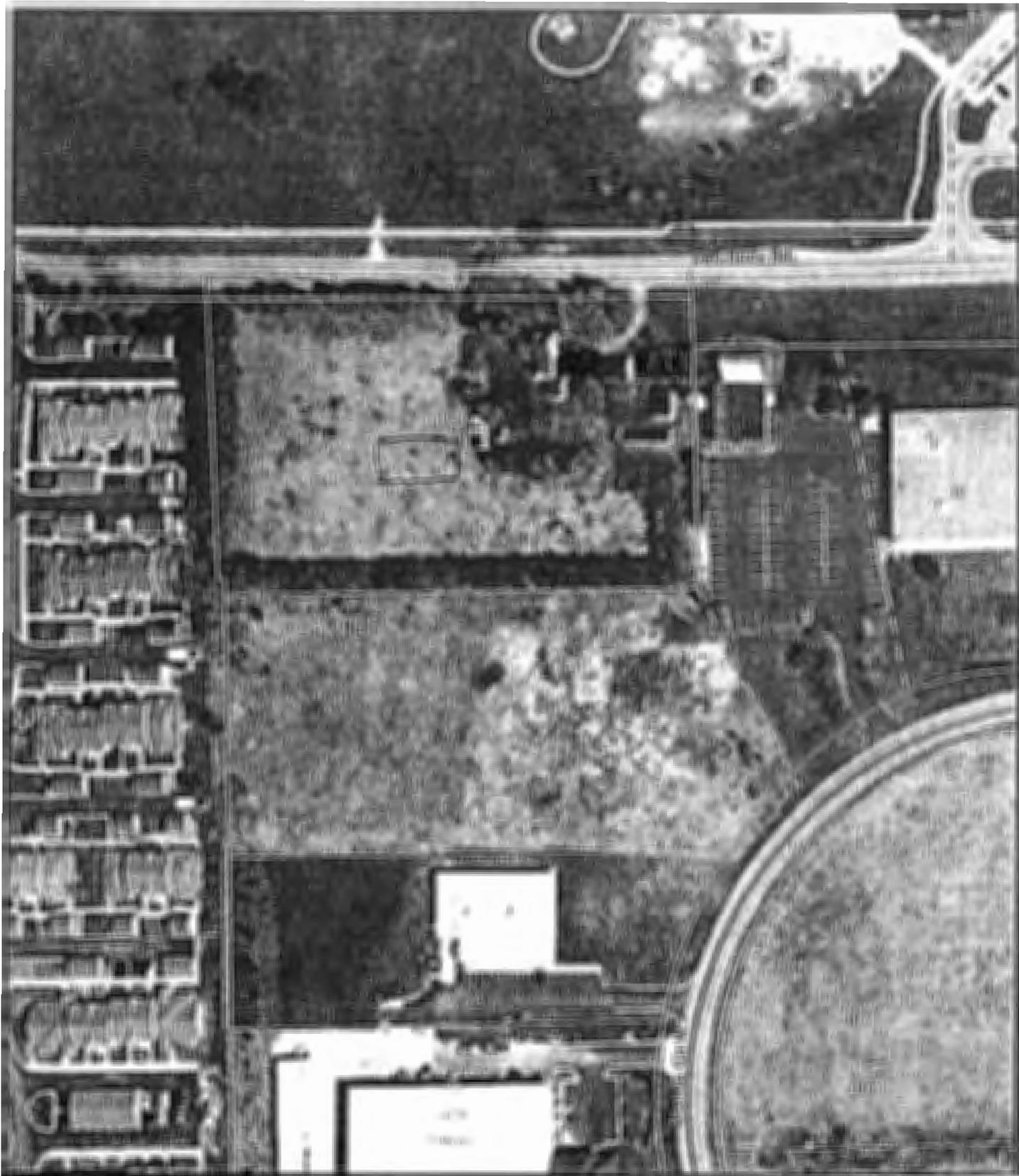
Signed _____

Primary Gardener

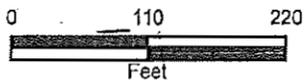
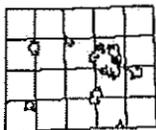
Secondary Gardener

*Dexter Community Garden Gardening Agreement based on those of Ann Arbor's Project Grow

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Location Map



1 inch = 142.3 feet



Geographic Information System

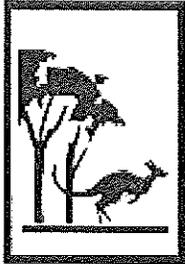
The information contained in this cadastral map is used to locate, identify and inventory parcels of land in Washtenaw County for appraisal and taxing purposes only. It is not to be construed as a "survey description". The information is provided with the understanding that the user assumes all responsibility for the use of any information and that the user is not liable for any errors or omissions.

NOTE: PARCELS MAY NOT BE TO SCALE

Dexter Community Garden

THIS MAP REPRESENTS PARCELS AT THE TIME OF PRINTING. THE OFFICIAL PARCEL TAX MAPS ARE MAINTAINED SOLELY BY THE WASHTENAW COUNTY EQUALIZATION DEPARTMENT AND CAN BE OBTAINED BY CONTACTING THAT OFFICE AT 734-222-8662.

Date Printed: 03/22/2010



Walkabout Creek

Life's a Walkabout.

2230 Melbourne Ave.
Dexter, MI 48130

March 29, 2010

Dear sir or madam

My Name is Molly Smith and I have been a Dexter resident since 2005 and the Community Manager of Walkabout Creek Apartments since 2006. Over 40% of the residents at Walkabout Creek make less than 50% of the average median income of a house hold in Washtenaw County. Most of these house holds lived pay check to paycheck, with out the luxury of being able to save, and often falling behind in rent and other living expenses, with even the smallest of unexpected expenses like illness or family emergency.

The economic issues we have all felt over the last few years have hit the residents at Walkabout Creek especially hard. Many residents have struggled greatly; facing cuts in pay, hours, layoffs, and in some cases complete job loss. This has lead to dire situations for many, often making decisions on what bills to pay, and what to go with out. Food pantries that many of these house holds would have relied on to make up the difference have dwindled.

A community garden in Dexter would allow these house holds the opportunity to grow there own food. This would be a largely rewarding activity for those in need here at Walkabout Creek and Dexter as a whole. Gardening coupled with community recourses will help these residents to build food stores that will help them through lean times, and grant them the ability and knowledge needed to keep food on the tables for them selves and there families, at the same time improving the nutritional quality of there meals. The long term health benefits of nutritional improvement alone could stave off illness and health issues that these house holds simply can not afford. Further more as many of these house holds have less money for activities and outings a community garden will provide an outlet and activity that has proven to be both physically and mentally beneficial.

Please find you way to award this grant to the community of Dexter as it would be beneficial to the long term health and well being of the entire community for years to come.

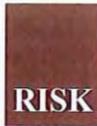
Thank you,

Molly M Smith

Community Manager,

Walkabout Creek Apartments





MICHIGAN MUNICIPAL
RISK MANAGEMENT
AUTHORITY

March 26, 2010

Donna Dettling, Village Manager
Village of Dexter
8140 Main Street
Dexter, MI 48130

Dear Donna,

I am writing about our recent conversation regarding the proposed community garden program on village-owned property. Following is a summary of the recommendations we discussed.

- Participants should be required to sign a waiver releasing the village from liability for their use of the property. See enclosed Risk Transfer Manual for a sample waiver.
- Develop a use policy for power equipment (rototillers, weed whackers, and power cultivators). Check to see if you have an ordinance on noise restrictions that may apply to the garden.
- You may have spills and disposal issues with the Department of Natural Resources (DNR) and/or the Department of Environmental Quality (DEQ). Consider banning the use of chemicals.
- I would discourage pets/animals at the garden except those required for handicap accessibility.
- Have a plan for disposal of garden debris. Raw garden waste, when stacked in the sun, could create a chemical reaction with the potential to cause a fire. Proper disposal receptacles and removal procedures should be in place.
- General trash debris from the garden's users will also need a trash disposal system.
- Alert local emergency services providers to the location of the garden. Easy access for emergency vehicles should be considered in your designs.
- Ensure adequate parking spaces and well-kept surfacing near the garden, including handicap accessibility to the site with respect to American with Disability Act requirements.

I look forward to meeting in April to review the garden site. Please feel free to contact me with any questions or concerns.

Sincerely,

Terry VanDoren
MMRMA Risk Consultant

TV/ks

cc: Ibex Insurance Agency

Enclosures

BOARD OF DIRECTORS

JAMES KOHMESCHER Chair City of Wyoming	JAMES SCHARRE ViceChair City of Southfield	MICHAEL BOSANAC Secretary Monroe County	RICHARD BURKI City of Ishpeming	MICHAEL DORNAJ City of Wixom	DOUGLAS JOHNSON Otsego County	FABIAN KNIZACKY Mason County	TRISCIA PILCHOWSKI Charter Township of Highland	KATHY REVELS City of Mason	ROBERT SEETERLIN Charter Township of Waterford
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MICHAEL L. RHYNER, Executive Director

Community Garden-Grant Application Meeting

March 29, 2010

Submitted by: Donna Dettling

Attendance: Donna Fisher, Shawn Keough, Paul Cousins, Jim Carson, Jim Smith, Joe Semifero, Donna Dettling, Melissa Kesterson, Brian Koval, and Molly Smith.

An agenda was provided by Melissa Kesterson to help guide the discussion, below is a summary of the items discussed.

Current Business:

- I. Update on status of a community garden in the Village of Dexter
 - Paul Cousins provided the back-story as a member of the Healthy Community Group that promotes this type of activity. He also attended the grant workshop put on by the Chelsea Wellness Foundation and suggested that funding by CWF could help the Village get a Community Garden started.
 - Question raised if alternate sites in Dexter have been explored. Paul Cousins said that the Dan Hoey site seemed logical, but he felt we need to explore other sites and perhaps multiple sites.
 - Concern raised about the Village being involved. Melissa commented that the Ann Arbor Project Grow is an independent, not for profit organization.
 - Concern about moving the garden in the future, when the Village uses the property.
 - Size of plots was briefly discussed, but noted that this detail is not necessary to submit the grant. Melissa is suggesting 10 plots 20 feet by 20 feet, with the option of doing half plots 10 X10.
- II. Discussion of CWF grant application
 - The grant application is a mini-grant through CWF, up to \$5,000 and due March 31, 2010.
 - Group agreed that grant needs to be turned in without specifics.
 - Group agreed that next steps will be necessary if grant is awarded.

Other Items:

- I. Discussion of community garden guidelines, gardening agreement.
 - Melissa provided sample documents for the group to review. These are details that will be worked out if the Village decides to have a Community Garden.
 - Question raised about typical plot rental, which Melissa shared based on her experience a minimum of \$47 up to \$140
- II. Promotion of community garden to the public, invitation to planning committee
 - The group briefly discussed groups like Rotary, Faith in Action, Walkabout Creek, and Lions Club as potential partners, participants.

Future Items:

- I. Plan for sustainability of community garden
- II. System for measuring community garden outcomes

Proposed next meeting of the Dexter Community Garden Planning Committee: Monday, April 19th at 7:00 p.m. at the Dexter District Library.



Engineering Advisors

April 6, 2010

Village of Dexter
8140 Main St
Dexter, MI 48130

Attn: Donna Dettling
Village Manager

Re: Village Crosswalk Evaluation
Scope of Engineering Services

Dear Donna:

Thank you for this opportunity to provide professional engineering services for the above referenced project. We have prepared the following project understanding and scope of services to be provided by Orchard, Hiltz, and McCliment, Inc. based on our previous discussions.

PROJECT UNDERSTANDING

The Village of Dexter is becoming increasingly interested in improving the walkability of the Village. This means constructing and enhancing non-motorized facilities, such as sidewalks, sidewalk ramps, bike lanes, crosswalks, etc. As part of this initiative, the possibility of improving non-motorized facilities as part of engineering projects when they are designed and constructed is explored. This recently occurred as part of the Ann Arbor St Project, along with many other recent Capital Improvement projects. As upgrading non-motorized facilities becomes the norm in the Village, it is important to develop a plan when improving facilities.

Presently, the Village is exploring ways to improve crosswalks throughout the Village, and has requested that an evaluation of the existing crosswalks within the Village be completed. Once the evaluation is completed, a policy for crosswalk construction and improvement can be developed.

SCOPE OF SERVICE

The following items are included in the scope of services for the Village Crosswalk Evaluation:

1. Identify the general types of crosswalks (i.e. residential crosswalk, downtown crosswalk, school crossing, etc) existing within the Village
2. Determine best crosswalk configuration and standards for each general type of crosswalk.
3. Review adequacy of existing crosswalks. Ninety crossings within the Village will be evaluated.
4. Identify adequate crosswalks versus crosswalks in need of enhancement. Identify and prioritize locations where crosswalks could be installed, removed or enhanced.
5. Provide overall evaluation and policy for crosswalk improvement in report form.

SCHEDULE

It is expected that this work will be completed within 4 weeks of Village approval.

COMPENSATION

The services outlined above will be performed on an hourly basis for the not-to-exceed amount of \$6,500.

Should you find this agreement acceptable, please execute both copies and return one copy to us for our files. We look forward to providing professional services on this project. If you have any questions, please contact us.

Sincerely,
ORCHARD, HILTZ & McCLIMENT, INC.

Christine AC Phillips

Christine Phillips, PE
Project Engineer

**Village of Dexter
Crosswalk Evaluation
Engineering Services**

Accepted By: _____

Printed Name: _____

Title: _____

Date: _____

AGENDA 4-12-10

ITEM L-5.

VILLAGE OF DEXTER

ddettling@villageofdexter.org

8140 Main Street Dexter, MI 48130-1092

Phone (734)426-8303

Fax (734)426-5614

MEMO

To: President Keough and Council
From: Donna Dettling, Village Manager
Date: April 12, 2010
Re: Baker Road Pedestrian Crossing Project
CWF Full Grant Application & Scope of Services

At the Council meeting on March 22, 2010, Council asked for an update related to the collaboration with the Schools on a grant application through the Chelsea Wellness Foundation to fund the Baker Road Pedestrian Crossing Project. I met with Larry Cobler, Jim Valenta, and Christine Phillips on March 25, 2010 to discuss the grant process.

Attached is an update from Christine Phillips on activities related to the Baker Road Pedestrian Crossing Project being considered for submission to the Chelsea Wellness Foundation for Grant Funding. A copy of the Full Grant Application is also attached for your review. So far Christine has spent 10 hours or \$1,200 working on the application and she estimates a not to exceed amount of \$4,000 to complete the application per the Scope of Engineering Services included with this memo. I am uncomfortable proceeding any further with the grant application without understanding Council's level of support. **Therefore, a scope of services to complete the grant application is included for your consideration in the amount not to exceed \$4,000. Funding would come out of the Major Streets Fund.**

At this point the Village has taken the lead on the Grant Application, and completed the section: "Describe the purpose". As Christine mentioned in her memo the remaining items include information regarding the number of impacted residents, models of other successful programs, research of the area, expected project outcomes and sustainability.

The School agreed to provide a cost estimate for the improvement as well as data to support the sections of the grant "Estimate total number and describe the residents who will benefit", and "Briefly summarize any collected data and/or research that demonstrates a need for your program". A letter of commitment from the collaborator is also required from the School. I am working with Larry Cobler to secure the items needed to complete the grant.

Memorandum



Date: April 6, 2010

To: Donna Dettling, Village Manager

From: Christine Phillips, PE

Re: Chelsea-Area Wellness Foundation Grant

The Chelsea-Area Wellness Foundation (CWF) is soliciting grant applications from non-profit organizations for projects that further CWF's mission and vision. The vision is as follows: "As the healthiest communities in the Midwest, we choose to eat better, move more, avoid unhealthy substances and connect with others in healthy ways." In addition, a focus area has been established for this round of funding. Programs that target youth, young adults and young families will be given funding priority.

One of the projects that the Village and Dexter Community Schools are considering is the construction of a pedestrian crossing on Baker Road. With the changes proposed in school transportation (a No-Transport Zone and a Transportation Hub), a pedestrian crossing on Baker Road is beneficial.

This project appears to be a good candidate for the Chelsea-Area Wellness Foundation (CWF) Grant, as it promotes more movement and connection with others. Below is a basic project description that is requested as part of the grant submittal.

The Village of Dexter, with Dexter Community Schools, is proposing to construct a mid-block pedestrian crossing on Baker Road. This pedestrian crossing will facilitate students crossing Baker Road, the road that separates Creekside Intermediate School from the other elementary and middle schools (see Figure 1).

During the 2010-2011 school year, the Schools are initiating a Walk Zone within the Village limits and instigating a central Transportation Hub. Currently, students within the Village limits are bused to each of the individual six schools within the Dexter Community School District. In 2010-2011, those students within the Village limits that live south and west of the railroad track will no longer receive busing. They will either need to walk or be dropped off by parents.

The Transportation Hub will be established along the school driveway between Bates and Wylie Schools. From the hub, students will walk to their respective schools. See Figure 2. Currently, four of the schools are on adjacent properties and students have no need to cross a road. However, Creekside School is on the other side of Baker Road from the Transportation Hub.

Under both of these initiatives, one of the concerns noted by the community is the students' ability to cross Baker Road, the busiest road within the Village carrying

approximately 16,000 vehicles per day. A mid-block pedestrian crossing with a High-intensity Actuated crossWalk (HAWK) signal that stops the traffic will help students safely cross Baker Road. [See picture of HAWK signal below.]

This project easily relates to two of the four vision statements of CWF – move more and connect with others. The Baker Road pedestrian crosswalk will be an integral link for walking routes within the Village and neighboring communities encouraging residents to move more. It will also provide a connection for students between the Village neighborhoods, the transportation hub and the school. In addition, the Baker Road pedestrian crossing provides a link for the community to access the proposed Mill Creek Park (a segment of Washtenaw County's Border to Border trail). See Figures 3 and 4.

In addition to the project description, the grant application requests information regarding the number of impacted residents, models of other successful programs, research of the area, expected project outcomes, and sustainability. The grant application is due on April 30, 2010.



HAWK signal in Tucson, Arizona.

Improving Non-Motorized Networks: Pedestrian Crossing Islands and HAWK Signals

Walking is the most basic form of transportation— even if you use cars or buses to get around town, eventually you must get out and onto your feet. Kids get off the school bus, people walk into work or to the store, casual strollers take in the downtown, others simply enjoy walking for exercise or for fun. These pedestrians, more often than not, must cross streets. Cars and pedestrians don't mix well: those on foot are small, slow, and unprotected compared to motorized vehicles.

Long blocks, multiple lanes, and high vehicle speeds create a particularly challenging situation for pedestrians on arterial roads. A signalized intersection may be too far away, but crossing 4-lanes of cars moving at 40 miles an hour can be a difficult choice. Simply making a crosswalk increases pedestrian visibility, but also pedestrian confidence— unfortunately! The speed of traffic on arterial roads is often too high for a car to safely see a pedestrian and stop in time. To provide safer crossings in Washtenaw County, agencies have installed pedestrian refuge islands and are considering installing HAWK signals.

Pedestrian Refuge Islands

One solution, recently implemented in several places in Washtenaw County, is to create a raised pedestrian “island” or “refuge” in the center of a busy road. This island allows pedestrians to cross the first section of the road, pause safely, and then cross the second half of the road; dealing with only one direction of traffic at a time and effectively shortening the distance to cross the street.



Oak Valley Road, Pittsfield Township
(Google Street View)

The raised median, signs, and optional plantings signal to drivers to be cautious and to look out for pedestrians. The raised median also causes a perceived narrowing of the roadway, slowing traffic slightly. Pedestrian islands may be located at an intersection, but are especially effective when located mid-block, where signalized intersections are far from each other. The FHWA reports that this kind of facility has been demonstrated to decrease the percentage of pedestrian crashes and casualties by 57-82%, the highest impact on reducing crashes for non-signalized intersections.

HAWK Signals

Washtenaw County agencies are examining another pedestrian crossing innovation: the HAWK signal (High-intensity Activated crossWalk), a signal that stops traffic only when pedestrians are present. Many roads with high speeds, poor visibility, or limited traffic gaps are difficult for pedestrians to cross safely, but do not warrant a traditional stoplight.



HAWK Signal Configuration

Installing a HAWK signal allows traffic to flow uninterrupted until a pedestrian actuates the signal— the signal is normally off. When a pedestrian presses the crossing button, the signal blinks yellow to indicate caution, soon turning red to stop vehicles at the crossing. After a set interval, the red lights start to blink, indicating that vehicles should stop, but may proceed if the intersection is clear. Then, when the crossing interval is over, the signal turns off.

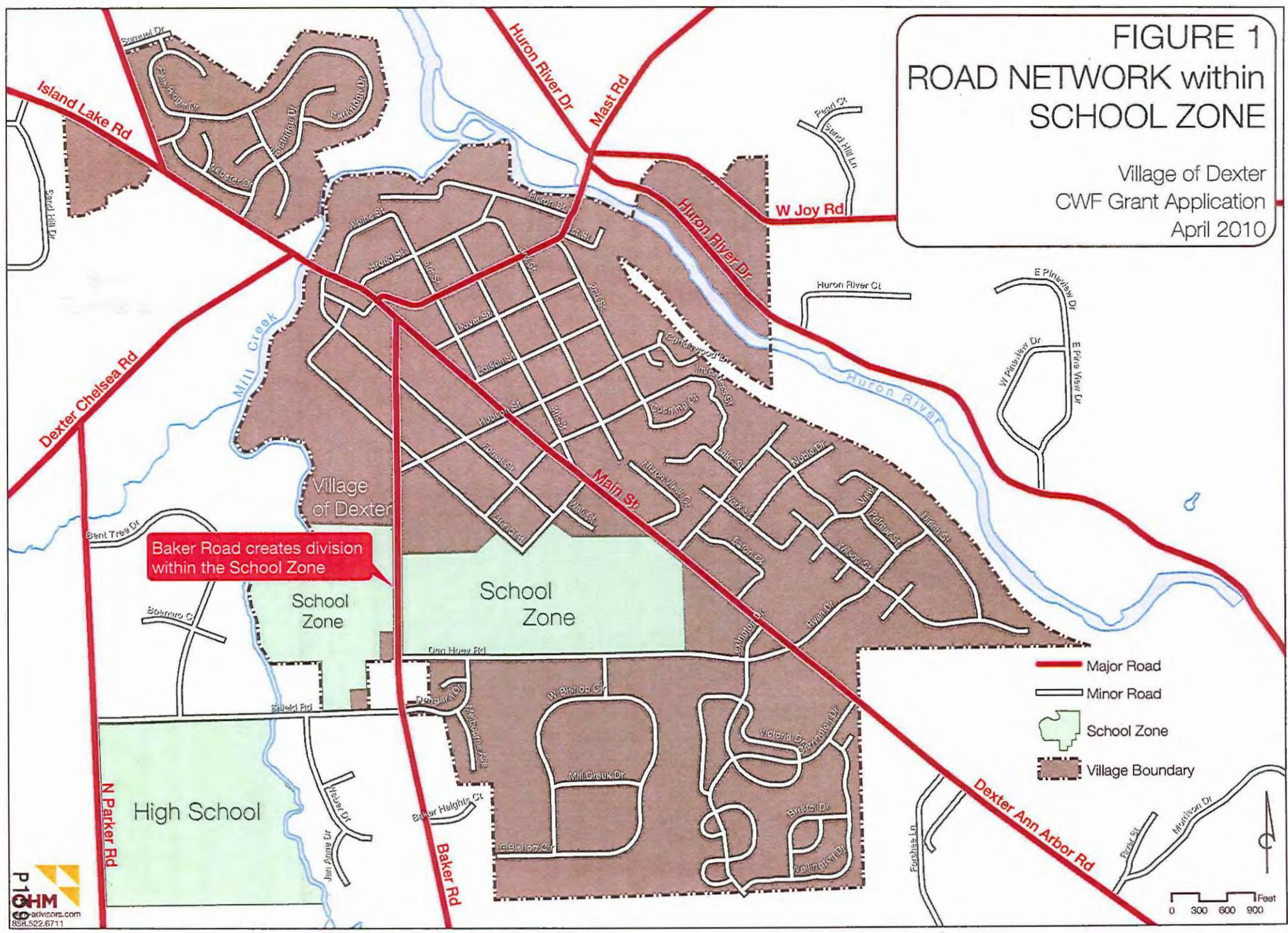
Sign up for Green Vehicle

Thanks to all who have selected the electronic version of *THE VEHICLE*! To change your subscription from the print to electronic version, email Nick Sapkiewicz at sapkiewicz@miwats.org with “Green Newsletter” in the subject line.



FIGURE 1
ROAD NETWORK within
SCHOOL ZONE

Village of Dexter
 CWF Grant Application
 April 2010



Baker Road creates division within the School Zone

FIGURE 2 WALKING ROUTES between TRANSPORTATION HUB and SCHOOLS

Village of Dexter
CWF Grant Application
April 2010

N Parker Rd

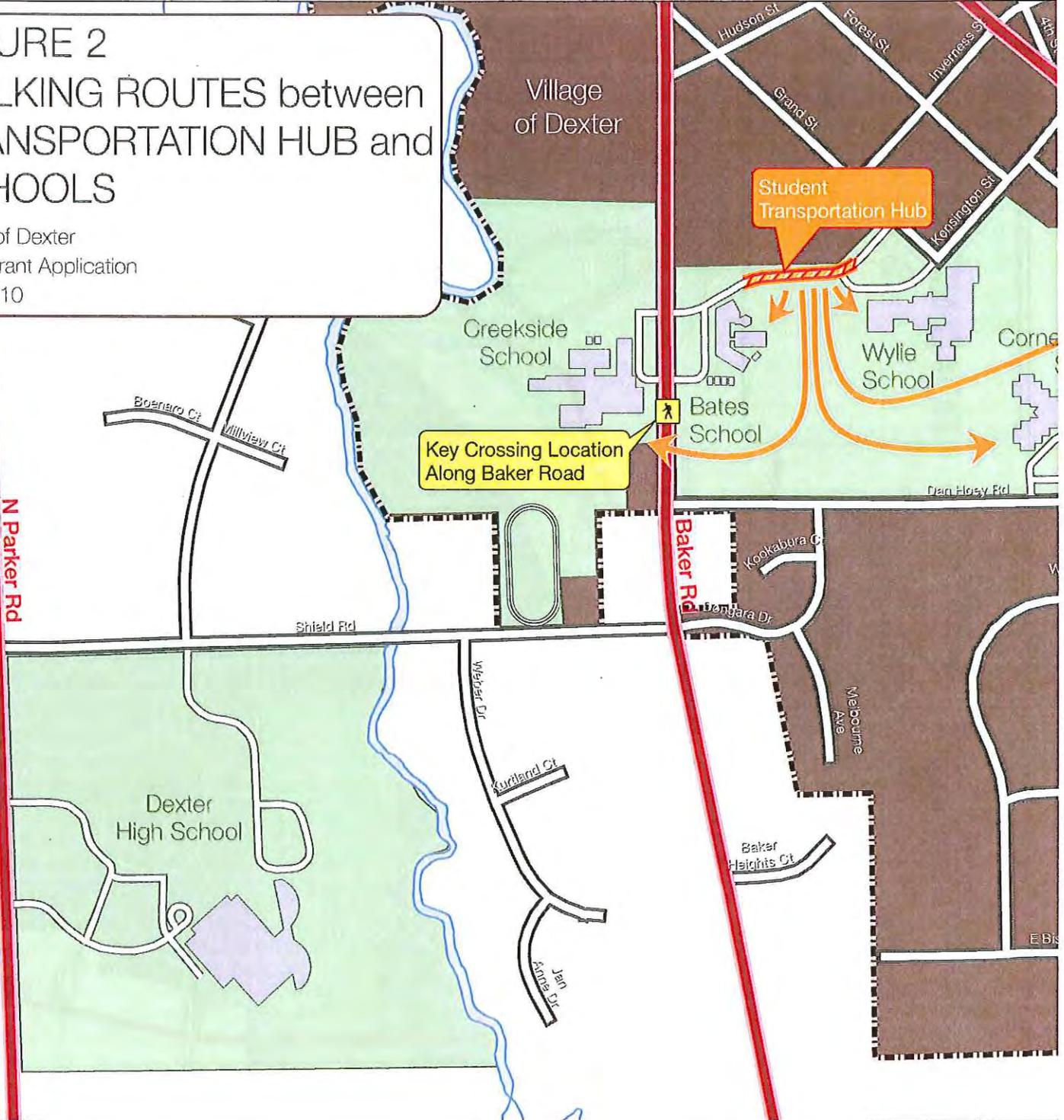


FIGURE 3 KEY ACCESS to the WEST

Village of Dexter
CWF Grant Application
April 2010

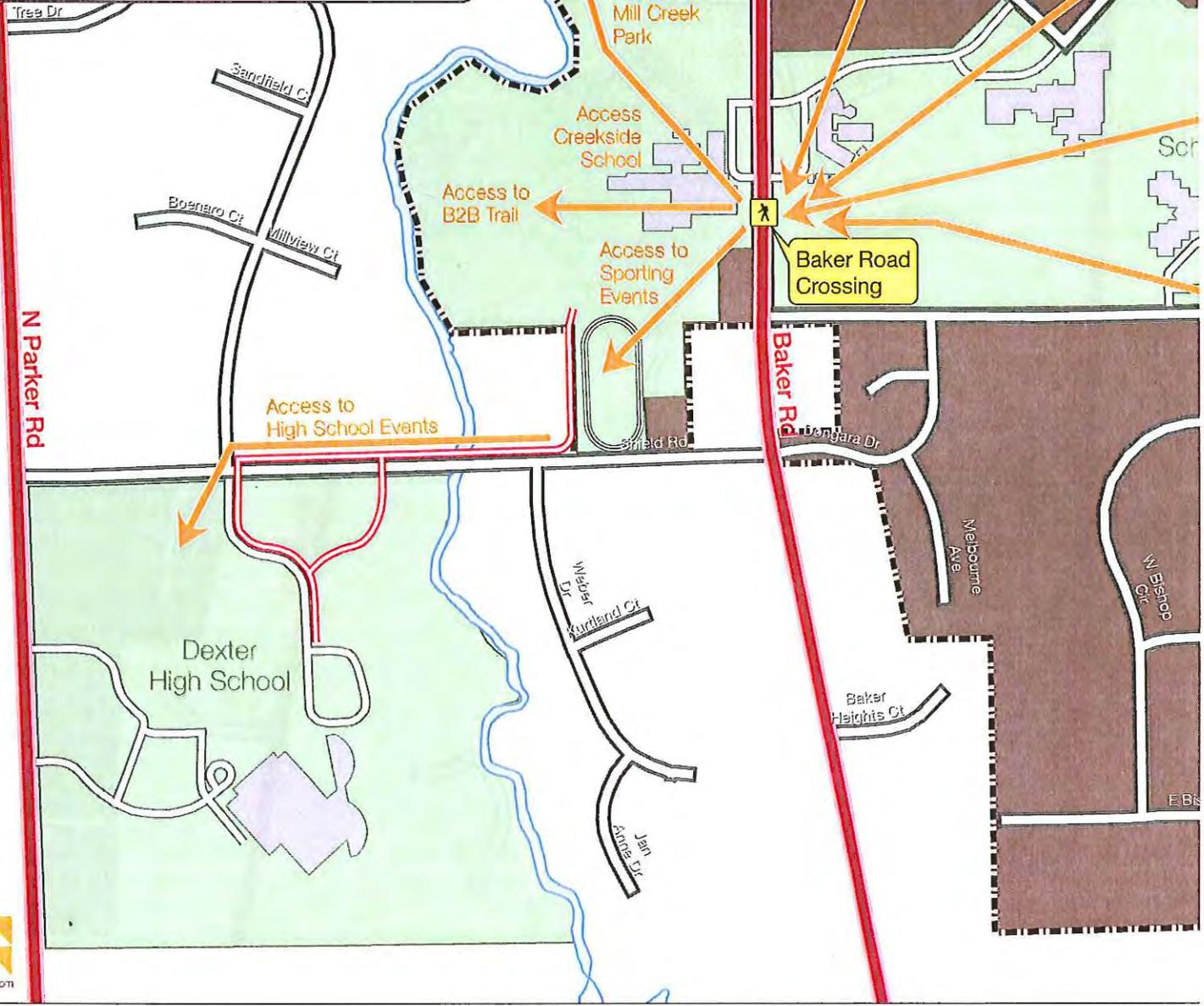
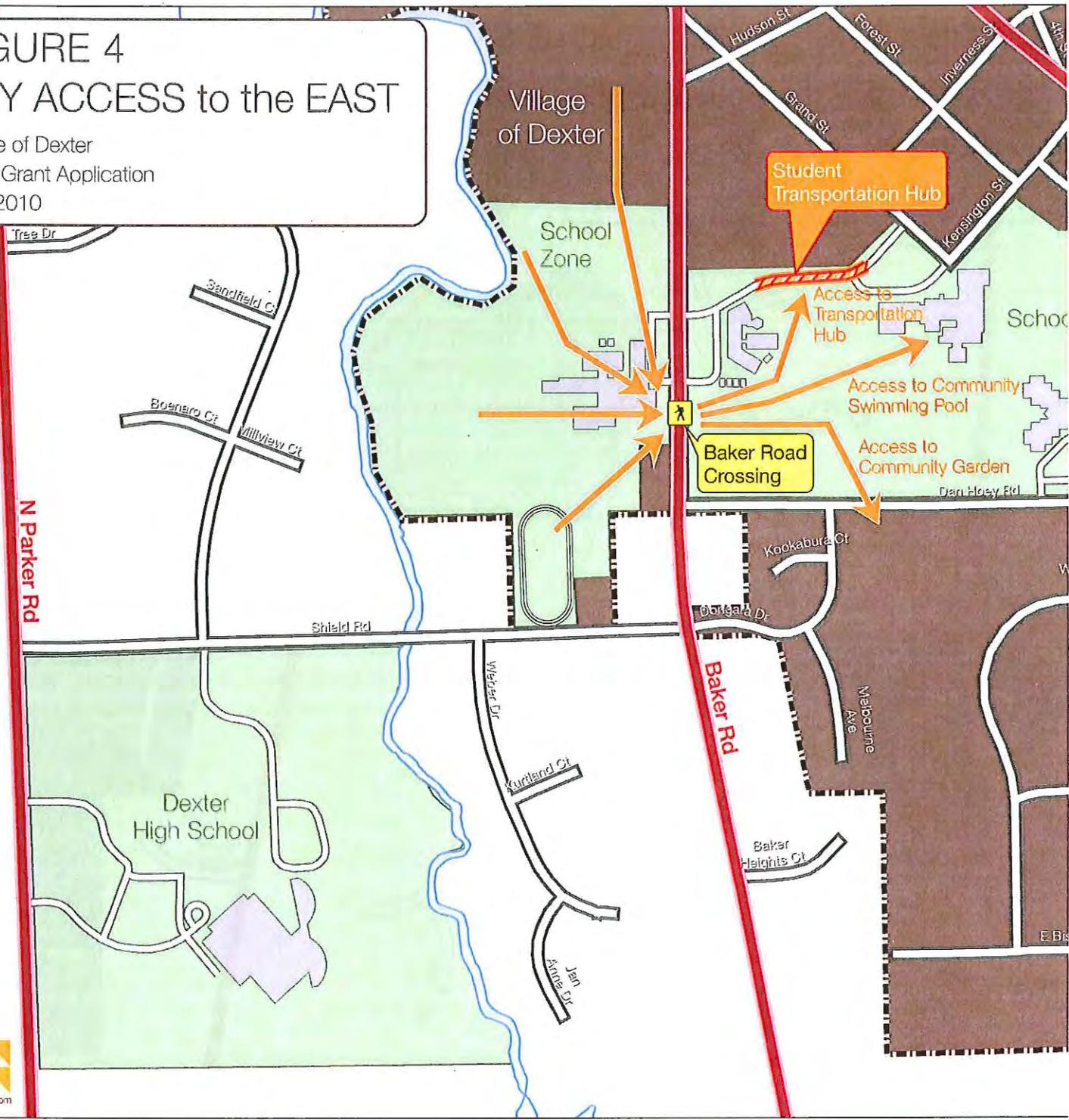


FIGURE 4 KEY ACCESS to the EAST

Village of Dexter
CWF Grant Application
April 2010





Chelsea Area Wellness Foundation Full Grant Application

eGrant Application #: 103167

Organization Name: _____
Address: _____
Address, cont.: _____
City/State/Zip: _____
Federal Tax ID Number: _____
Fiscal Agent (if needed): _____
Project Contact: _____
Contact Title: _____
Contact Phone: _____
Contact Email: _____
Fax: _____
Website: _____
Executive Director (if different from above): _____
Organization's Purpose/Mission: _____

Summary of organization's health and wellness objectives and goals



Chelsea Area Wellness Foundation Full Grant Application

What area of the CWF Vision will your program primarily impact? _____

Which community in our service area will your program primarily impact? _____

Type of project: _____

Primary Type of Support Requested: _____

Population Served: _____

Date Funds Required: _____

Proposed Date for Program Impact Evaluation by CWF: _____

Amount Requested: _____

Total project budget: _____

Other organizations solicited for support (include name, amount requested, date requested, and amount received): _____

Project Budget:

Project Budget Narrative
(if instructive):

Bibliography/references
(if applicable):

 Letter of Commitment from
collaborator (if applicable):

Letter of Commitment from an
additional collaborator (if applicable):

I certify that this application is submitted with the approval of the Executive Director and/or Trustees of this organization.



Chelsea Area Wellness Foundation Full Grant Application

Describe the purpose of the program you are proposing and how it relates to CWF's Vision.



Chelsea Area Wellness Foundation Full Grant Application

Estimate the total number and describe the residents who will benefit from your program.



Chelsea Area Wellness Foundation Full Grant Application

Describe any models or best practice examples of other successful programs similar to the one you are proposing, if known.



Chelsea Area Wellness Foundation Full Grant Application

Briefly summarize any collected data and/or research that demonstrates a need for your program.



Chelsea Area Wellness Foundation Full Grant Application

What are the expected outcomes of your program and how will you measure them?



Chelsea Area Wellness Foundation Full Grant Application

How will your program promote collaboration among residents, organizations, and/or communities?



Chelsea Area Wellness Foundation Full Grant Application

Describe your plan for the sustainability of your program.



Engineering Advisors

April 6, 2010

Village of Dexter
8140 Main St
Dexter, MI 48130

Attn: Donna Dettling
Village Manager

Re: Chelsea Area Wellness Foundation Grant Application
Scope of Engineering Services

Dear Donna:

Thank you for this opportunity to provide professional engineering services for the above referenced project. We have prepared the following project understanding and scope of services to be provided by Orchard, Hiltz, and McCliment, Inc. based on our previous discussions.

PROJECT UNDERSTANDING

The Village of Dexter is interested in applying for grant funding offered through the Chelsea Area Wellness Foundation (CWF). Grants are awarded based on projects that further the vision and mission of CWF. CWF's vision is the following, "As the healthiest communities in the Midwest, we choose to eat better, move more, avoid unhealthy substances and connect with others in healthy ways." While their mission is "to create a culture of wellness and foster sustainable improvements in the health of our communities through stewardship of our resources, innovative and collaborative grants, and engagement of our residents in the pursuit of healthy life choices."

To that end, the Village of Dexter would like to apply for grant funding to install a mid-block pedestrian crossing on Baker Road between Dan Hoey Rd and Grand St to facilitate safe crossing of Baker Road. It is expected that the mid-block pedestrian crossing will include a pedestrian island and a High-intensity Activated crossWalk (HAWK) signal. This crossing will have a large impact on the Dexter Community Schools, as they implement new transportation policies and anticipate a larger number of students crossing Baker Road.

SCOPE OF SERVICE

With traffic information provided by MCI, we will assemble the necessary information and complete the CWF grant application. Specific work efforts include:

- Compile information for the grant submittal as required by the online process.
- Provide a draft of the grant submittal for review and comment by the Village prior to submittal. Revise the grant submission based on the review.
- Provide draft support letter for signature by supporting organizations.

It is expected that MCI will provide a gap study completed for Baker Road, estimated costs for a HAWK signal, and supporting documentation for students that are expected to cross Baker Road.

SCHEDULE

The work for the project would begin immediately upon notice to proceed. The grant application deadline is April 30, 2010.

COMPENSATION

The services outlined above will be performed on an hourly basis for the not-to-exceed amount of \$4,000.00.

Should you find this agreement acceptable, please execute both copies and return one copy to us for our files. We look forward to providing professional services on this project. If you have any questions, please contact us.

Sincerely,
ORCHARD, HILTZ & McCLIMENT, INC.

Christine AC Phillips

Christine Phillips, PE
Project Engineer

**Village of Dexter
CWF Grant Application
Engineering Services**

Accepted By: _____

Printed Name: _____

Title: _____

Date: _____



VILLAGE OF DEXTER - COMMUNITY DEVELOPMENT OFFICE

8140 Main Street • Dexter, Michigan 48130-1092 • (734) 426-8303 • Fax (734) 426-5614

AGENDA 4-12-10
ITEM L-6

Memorandum

To: Village Council and President Keough
Donna Dettling, Village Manager
From: Allison Bishop, AICP, Community Development Manager
Re: Planning Commission Recommended Zoning Ordinance Amendments
Article 17, Research and Development
Date: April 12, 2010

PLANNING COMMISSION DECISION

At the April 5, 2010 meeting the Planning Commission held the second public hearing on the following amendments proposed to Article 17, RD Research and Development District:

1. Section 17.02K to add Retail/Showroom for goods manufactured on site or in conjunction with site operations. Maximum 15% of total gross floor area.
2. Section 17.03E from recreation center to Personal fitness center. Personal fitness center is defined within Article 2 as, a facility which provides indoor exercise facilities, such as exercise machines and weight-lifting equipment, usually in a structured physical activity program supervised by professional physical fitness instructors. As defined herein, "personal fitness center" shall not include court sports facilities or spectator seating for sports events. A personal fitness center may or may not be enclosed within a gym.

The amendments were proposed due to the change in the definition of indoor recreation center and recreation center and to provide for additional uses within the RD District.

The following motion was passed by the Planning Commission:

Per Section 23.06, Criteria for Amendment to the Zoning Ordinance Text and the Public Hearing held by the Planning Commission on April 5, 2010, the Planning Commission **recommends** that the Village Council amend Article 17, Research and Development District, Section 17.02K to include Retail/Showroom as a permitted use and changing special land use Recreation Center to Personal Fitness Center in order to correct problems and create consistency within the ordinance and to help promote implementation of the goals and objectives of the Master Plan.

ACTION REQUESTED

Please take action on the Planning Commission's recommendation. Approval of the recommended amendments will make them effective on May 12, 2010.

ORDINANCE EXCERPT

The Planning Commission and Village Council shall consider the following criteria to determine the appropriateness of amending the text, standards and regulations of the Zoning Ordinance.

- A. Documentation has been provided from Village Staff or the Board of Zoning Appeals indicating problems and conflicts in implementation of specific sections of the Ordinance.
- B. Reference materials, planning and zoning publications, information gained at seminars or experiences of other communities demonstrate improved techniques to deal with certain zoning issues, or that the Village's standards are outdated.
- C. The Village Attorney recommends an amendment to respond to significant case law.
- D. The amendment would promote implementation of the goals and objectives of the Village's Master Plan.
- E. Other factors deemed appropriate by the Planning Commission and Village Council.

REVIEW

The definition of Recreation Center has been removed from Article 2, Definitions; therefore the proposed amendment eliminates conflicts within the ordinance and provides a suitable definition for uses permitted within the RD Research and Development District and Dexter Business and Research Park (DBRP). The proposed amendment to personal fitness center is currently in Article 2, Definitions. Adding retail/showroom to the ordinance will promote additional potential users to the RD Park, while limiting the amount of retail and showroom permitted and further promote the implementation of the Master Plan.

SUGGESTED MOTION

Per Section 23.06, Criteria for Amendment to the Zoning Ordinance Text and the Planning Commission recommendation, the Village Council **approves** that the proposed amendments to Article 17, Research and Development District, Section 17.02K to include Retail/Showroom as a permitted use and changing special land use Recreation Center to Personal Fitness Center in order to correct problems and create consistency within the ordinance and to help promote implementation of the goals and objectives of the Master Plan.

OR

Based on the information presented at the meeting the Village Council moves to **postpone** the recommendation for the proposed amendments to Article 17, Research and Development until _____(DATE)_____ to allow more time for the following:

Article XVII

RD RESEARCH AND DEVELOPMENT DISTRICT

Section 17.01 INTENT

This district provides for the development or redevelopment of larger parcels of land as an industrial subdivision. This district is located to permit the development of industrial uses consistent with road, transportation and utility service availability and to protect both the industrial park and the surrounding areas against the encroachment of incompatible uses. To these ends, certain uses, which would function more effectively in other districts and would interfere with the operation of industrial park activities and the purpose of this district, have been excluded. Industrial park district development shall comply with the applicable sections of the Village of Dexter Subdivision Regulations.

This district is has been established to promote and to protect the health, safety and welfare of the general public; designate, regulate, and restrict the location, purpose and use of buildings and all other research and development structures in Dexter and to protect the character and stability through promotion of orderly and beneficial development; to prevent overcrowding; to promote the most advantageous development and use of these lands; to provide for appropriate facility design in keeping with the character of the subdivision; and, to encourage and promote a healthy, stable local economy.

Section 17.02 PERMITTED PRINCIPAL USES

- A. Research facilities.
- B. Manufacturing, compounding, processing, packaging or treatment of such products as, but not limited to: bakery goods, candy, cosmetics, pharmaceuticals, toiletries, food products, non-animal agricultural products, hardware and cutlery, tools, die, gauge and machine shops, however excluding:
 - 1. Smelting or other similar processing of raw ores and metals.
 - 2. All petroleum products and products with petroleum bases, from asphalt to perfume.
 - 3. Slaughtering and/or processing of animals and animal parts.
- C. Manufacturing, compounding, assembling, or treatment of articles or merchandise from previously prepared materials: bone, canvas, cellophane, cloth, cork, elastomers, feathers, felt, fiber, fur, glass, hair, horn, leather, paper, plastics, rubber, precious or semi-precious metals or stones, sheet metal, shell, textiles, tobacco, wax, wire, wood and yams.

- D. Packaging of previously prepared goods and materials, but not including the bailing of discards such as iron or other metal, wood, lumber, glass, paper, rags, cloth, or other materials not generated on-site.
- E. Printing, lithographic, blueprinting, and similar processes when used to manufacture product but excluding retailing of product or service, such as a copy and printing center for carry-in/carry out service.
- F. Laboratories - experimental, film, testing.
- G. Storage of materials to be used on-site and of products made on-site, but excluding warehousing of items not involved in the on-site processes.
- H. The manufacture of pottery and figurines or other similar ceramic products using only previously pulverized clay and kilns fired only by electricity or natural gas.
- I. Manufacture and repair, when repair is incidental to manufacturing, of sheet metal products.
- J. Testing facilities.
- K. Retail/Showroom for goods manufactured on site or in conjunction with site operations. Maximum 15% of total gross floor area.
- L. Accessory uses, buildings or structures.

~~M. Signs, only in accordance with the regulations specified in Article VII and applicable protective covenants.~~

Deleted: L

~~N. Off-street parking in accordance with regulations in Article V and applicable protective covenants.~~

Deleted: M

Section 17.03 SPECIAL USES

The following uses may be permitted, upon review and approval by the Village Council in accordance with the general standards for all Special Land Uses listed in Section 8.03, and the standards for the specific use listed in Section 8.11.

- A. Restaurants and cafeteria facilities and child care facilities for employees when in a separate building. This provision does not apply to such facilities when provided as an Incidental use within a principal building.
- B. Bus stops and taxi stands.
- C. Any permitted use producing more than 70 decibels at the property line when such use is completely enclosed and when located in the interior of the district so that no property line shall form the exterior boundary of the RD district.

D. Recycling centers.

E. Personal fitness center

Deleted: Recreation Center

SECTION 17.04 REQUIRED CONDITIONS

Unless defined herein, definitions of words and phrases shall be as contained in the Village of Dexter Zoning Ordinance.

1. Open storage or materials and products on the lots is prohibited.
2. Each lot shall be at least one acre in size.
3. All vehicle access to any lot within an industrial or research and development park shall be constructed or permitted to exist from a park entrance drive.
4. All building and other structures shall be constructed of durable materials, such as face brick, treated concrete, steel, aluminum or other architectural exterior surfaces or equal material, requiring no periodic painting or treatment. All building fronts shall be 50 percent or more masonry surface including the glass surface.
5. Site Landscaping shall be in accordance with regulations specified in Article 6, Landscaping Standards.
6. The following uses are forbidden within subject lands:
 - (a) Bowling alleys, roller rinks.
 - (b) Dance halls.
 - (c) Taverns
 - (d) Drive-in/car hop restaurants
 - (e) Car wash business
 - (f) Outside bulk storage of petroleum products, lumber and chemicals
 - (g) Truck terminals
 - (h) Local and suburban transit terminals but not including bus stops along a transit route
 - (i) Auto repair and body shops
 - (j) Trailer parks
 - (k) Motels and hotels
 - (l) Miniature golf ranges
 - (m) Kennels
 - (n) New or used car dealers
 - (o) Retail commercial business
 - (p) Warehouses or facilities for storage of material or goods not associated with, or secondary to, the operations of a permitted use.

Definitions

recreational facilities, permitted signs, sidewalks, bike paths, and necessary drives and utility lines, unless as otherwise provided in this Ordinance. Where open space is required, no more than fifty percent (50%) of the required area shall be comprised of lakes, ponds, regulated wetlands or floodplain. Exceptions: The following structures may be located anywhere on the lot: open and unroofed terraces, patios, stoops and steps, ramps for handicapped access, awnings, flag poles, trellises, retaining walls, fountains, outdoor cooking equipment, sidewalks, mailboxes, light poles, and fences in accordance with Article 3. In residential districts, the following types of structures may be located anywhere on the lot except in required front open space; fire escapes, and mechanical equipment. Certain architectural features such as cornices, eaves, gutters, and chimneys may project two (2) feet into required open space.

Outdoor storage: The keeping, outside of an enclosed building, of any goods, junk, material merchandise or vehicles in the same place for more than 24 hours.

Outlot: A parcel of land which is designated as an "outlot" on the recorded plat, and which is usually not intended to be used for the same purposes as other lots in the plat.

Parcel: A continuous area, tract, or acreage of land that has not been divided or subdivided according to the provisions of the Subdivision Control Act and has frontage on a public street.

Parking space: An area of definite length and width, said area shall be exclusive of drives, aisles or entrances giving access thereto, and shall be fully accessible for the parking of permitted vehicles.

Performance guarantee: A financial guarantee to ensure that all improvements, facilities, or work required by this ordinance will be completed in compliance with the ordinance, regulations and the approved plans and specifications of a development.

Person: An individual, trustee, executor, fiduciary, corporation, firm, partnership, association, organization, or other legal entity acting as a unit.

Personal fitness center: A facility which provides indoor exercise facilities, such as exercise machines and weight-lifting equipment, usually in a structured physical activity program supervised by professional physical fitness instructors. As defined herein, "personal fitness center" shall not include court sports facilities or spectator seating for sports events. A personal fitness center may or may not be enclosed within a gym.

Pervious surface: A surface that permits full or partial absorption of storm water.

Pet: A domesticated dog, cat, bird, gerbil, hamster, guinea pig, turtle, fish, rabbit, or other similar animal that is commonly available and customarily kept for pleasure or companionship.

Pool or billiard hall: An establishment wherein the substantial or significant portion of all useable floor area is devoted to the use of pool or billiard tables.

Planning Commission: The Village of Dexter Planning Commission.



AGENDA 4-12-10

ITEM L-7

VILLAGE OF DEXTER - COMMUNITY DEVELOPMENT OFFICE

8140 Main Street • Dexter, Michigan 48130-1092 • (734) 426-8303 • Fax (734) 426-5614

Applicant: Gary Ouillette, Absolute Fun, Inc.

Project Name: Absolute Fun Indoor Recreation Special Land Use Request

Review Date: March 25, 2010

Location: 3219 Broad Street

Zoning: CBD Central Business District.

Action Requested: Action on request for special land use approval to permit indoor recreation as required by ordinance within the CBD.

SPECIAL LAND USE APPROVALS

In accordance with Article 8, Special Land Use review and approval provides the following:

- Provide a mechanism for public input on decisions involving more intense land uses.
- Establish criteria for both new development and infill/redevelopment consistent with the Village's land use goals and objectives as stated in the Village Master Plan.
- Regulate the use of land on the basis of impact to the Village overall, and adjacent properties in particular.
- Promote a planned and orderly development pattern which can be served by public facilities and service in a cost-effective manner.
- Ensure uses can be accommodated by the environmental capability of specific sites.
- Provide site design standards to diminish negative impacts of potentially conflicting land uses.
- Provide greater flexibility to integrate land uses within the Village.

PROJECT AND SITE DESCRIPTION

Location: 3219 Broad Street, Downtown Dexter

The applicant proposes to occupy approximately 4500 square feet (sq ft) remaining in the Wallace Building (Broad Street Plaza/former Busch's), with an indoor recreation facility which includes Lazer Tag, an arcade and party rooms.

Pursuant to Article 15(A).03, Special Land Uses Within the CBD:

(F) Indoor Recreation

LAND USE AND ZONING

Site: The subject site is zoned CBD, Central Business District and is located in the former Busch's Building, site plan approved as the Wallace Building, 3219 Broad Street.

The site is surrounded by CBD, Central Business District, zoning and with uses including office, commercial and residential.

SPECIAL USE CONSIDERATIONS

Pursuant to Section 8.03, the Zoning Ordinance requires that the Planning Commission and Village Council consider the following standards for the use at the proposed location:

- A. *The Special Land Use will be consistent with the goals, objective and future land use plan described in the Dexter Master Plan.*

The future land use map designates the subject site as Central Business District (CBD). The CBD designation incorporates a mixture of land uses within the core downtown of the Village. The intensity of uses within the district tends to be higher than the rest of the Village due to the proximity of services, parks and activities within the downtown. Pursuant to the Master Plan uses customarily found within the CBD include, but are not limited to restaurants, services, retail, offices.

Recreational goals within the Master Plan encourage privately owned and commercial recreation facilities to locate in the Village, provide that the type and location of such facilities is consistent with the Village's recreational goals. Recreational goals also include providing assistance of recreational opportunities for all residents of the Village, including both passive and active opportunities.

- B. *The Special Land Use will be consistent with the stated intent of the zoning district.*

The statement of purpose/intent within the Central Business District (CBD) is to foster continued improvements and redevelopment around the historical theme and heritage of the "old Dexter" thereby adding to the character, social and environmental diversity and improvement in economic viability of the downtown area.

To foster an appealing high-density pedestrian environment, the CBD is intended to be physically compact and to provide a diversity of products and services, convenient parking, and pedestrian and vehicle safety. Mixed-uses are encouraged within buildings.

The proposed indoor recreation use promotes the goal of providing a diversity of uses within the CBD and also provides for a social gathering place for youth in the community that the downtown does not currently have. The proposal will provide additional activity for residents of the Dexter Area to patronize local business and promote additional destinations and activity in the downtown.

- C. *The Special Land Use will be designed, constructed, operated and maintained to be compatible with, and not significantly alter, the existing or intended character of the general vicinity in consideration of environmental impacts, views, aesthetics, noise, vibration, glare, air quality, drainage, traffic, property values or similar impacts.*

Absolute Fun

The applicant is proposing all changes to the interior of the building, excluding signage. The proposed interior improvements will be required to meet all Michigan Building Code.

Given the nature of the use and its primary users (youth), the applicant should provide the Village with a plan to combat loitering outside of the building and any potential disruption to surrounding property owners and tenants. The hours of operation are proposed in the applicant's information, however clarification should be provided as to when Absolute Fun will be open for drop in play as opposed to scheduled play.

Conditions may only be placed on the special land use approval if they meet the following:

1. protect the health, safety, and welfare of those affected;
2. are related to the valid exercise of the police power of the Village;
3. are necessary to meet the intent and purpose of this Ordinance;
4. are related to the standards established in this Ordinance for the land use or activity under consideration and are necessary to ensure compliance with those standards;
5. provide adequate protection to existing land uses so the proposed land use will not be detrimental or injuries to the surrounding neighborhood.

D. The Special Land Use will not significantly impact the natural environment.

The applicant is not proposing to change the natural environment; all proposed improvements are to existing facilities.

E. The Special Land Use can be served adequately by public facilities and services such as police and fire protection, schools, drainage structures, water and sewage facilities, and refuse disposal.

The site is currently served adequately by public facilities and services. The applicant will be required to pay a tap fee for the water usage.

F. The proposed use shall be of a nature that will make vehicular and pedestrian traffic no more hazardous than is normal for the district involved.

It is not anticipated that the proposed use will make vehicular and pedestrian traffic more hazardous. The downtown area and general vicinity provide ample public parking facilities and pedestrian pathways. Redevelopment of the Wallace Building, 3219 Broad Street, also included a pedestrian walkway within the parking area (site plan included) to safely move pedestrians through the parking area.

G. The proposed use shall be such that the location and height of buildings or structures, and the location, nature and height of walls, fences, and landscaping will not interfere with or discourage the appropriate development and use of adjacent land and buildings or unreasonably affect their value.

The proposed use is within an existing building. The use should not interfere or discourage development and use of adjacent land or buildings if loitering is prohibited. The use will likely create a destination in the Village for birthday parties and other events that residents currently have to go to another community to find. The proposed collaboration with local

Absolute Fun

restaurants to provide pizza, etc. will also provide additional economic development opportunities for existing businesses.

- H. *The proposed use shall be designed, located, planned, and operated to protect the public health, safety, and welfare.*

We would not anticipate any negative impacts to the health, safety, or welfare to the public if loitering is monitored.

Items to be Addressed:

1. *Additional information on drop in and scheduled times of play.*
2. *The applicant's plans to limit loitering.*

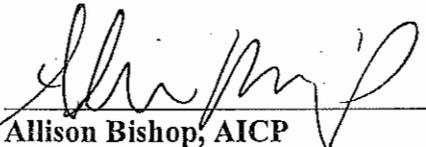
CONCLUSION

Based on the comments of this review we find that the proposed Special Land Use to permit indoor recreation located at 3219 Broad Street meets the requirements of the Village's Special Land Use Provisions.

PLANNING COMMISSION DECISION

The Planning Commission held a public hearing on April 5, 2010 to discuss the special land use application. Public comment was taken from the property owner, Jim Wallace, who commented on the Village's concerns about loitering. Mr. Wallace stated that he would immediately address all loitering complaints because he does not want loitering to be a problem at his property or for his other tenants. Paul Cousins also spoke in support of the application based on its benefit to the community by providing a need for youth and families in the community. He also spoke of the economic development opportunities that potential business spin off may provide. Gary and Sherry Ouillette, applicants were also at the meeting to address the Commission.

The Planning Commission discussion included, but was not limit to the loitering concern. The Commission discussed how it would be legally difficult to prohibit loitering at the Absolute Fun Center as a condition of approval based on the challenge that the owner cannot prohibit behavior outside of his control and outside of his building. It was also discussed that the Village currently has an ordinance, enforced by the sheriffs department that prohibits loitering. The applicant stated that he would prohibit loitering to the best of his ability through on site supervision and owner presence at the establishment.


Allison Bishop, AICP
Community Development Manager

CC: Donna Dettling, Village Manager
Applicant

Absolute Fun

SUGGESTED MOTIONS

Based on the information provided by the applicant and the Planning Commission recommendation, the Village Council **APPROVES** the special land use application submitted by Gary Ouillette for the Absolute Fun, Inc., an indoor recreation facility, located at 3219 Broad Street.

OR

Based on the information provided by the applicant the Village Council moves to **DENY** the special land use application submitted by Gary Ouillette for the Absolute Fun, Inc., an indoor recreation facility, located at 3219 Broad Street.

OR

The Village Council moves to **POSTPONE** the Special Land Use request submitted by Gary Ouillette, Absolute Fun, Inc., for indoor recreation until **(DATE)** to allow the applicant more time to address the following:

- 1. _____
- 2. _____
- 3. _____

Please feel free to contact me prior to the meeting with questions.

Thank you,

NOTICE OF PUBLIC HEARING
VILLAGE OF DEXTER
PLANNING COMMISSION

Pursuant to Michigan Public Act 110 of 2006, as amended, notice is hereby given that the Dexter Village Planning Commission will have a public hearing on Monday, April 5, 2010 at 7:30 pm at the Dexter Senior Center, 7720 Ann Arbor Street, Dexter, Michigan, for the purpose of hearing public comment regarding the following special land use application:

Gary Ouillette, Absolute Fun, Inc., special land use application to permit an approximately 4500+ square foot indoor recreation facility, Family Fun Center, at 3219 Broad Street, HD-08-06-205-022. Per Section 15(A).03F, Special Land Uses within the CBD Central Business District, a special land use application is required for all Indoor Recreation uses as defined by Article 2, Definitions.

Information regarding the special land use application is available for public inspection at the Village Offices, 8123 Main Street, Dexter, weekdays between 9:00 a.m. to 5:00 p.m. or by phone at (734) 426-8303 Ext. 15. Written comments regarding the proposed special land use application should be submitted to the Village Offices, and must be received no later than 5:00 p.m., Tuesday, March 30, 2010. Sign language interpreter, or other assistance, is provided upon request to the Clerk, at least 72 hours in advance of the meeting. Minutes of all meetings are available at Village Offices and on the Village website following approval.



March 9, 2010

FEC = Family Entertainment Center

Dexter Planning Commission
8123 Main Street
Dexter, MI 48130

3219 Broad St.

Re: Special Land Use Request

We would like to open a Family Fun Center in downtown Dexter. Absolute Fun, Inc. is a family owned and operated company based in Webster Township. The Broad Street Plaza has approximately 4,500 square ft. space available, which could serve the downtown district with birthday parties and walk in Fun. We currently own one of the largest gaming companies in Michigan, and operate in Livingston and Washtenaw Counties. Our arcade games consist of large simulators, redemption games, skill games, air hockey, an electronic Shooting gallery, crane machines and more. We also own a 9 hole Mini-Golf course, and now have an 18 player Lazer tag system.

The attractions in Dexter would include a Lazer Tag, Arcade, and Party center. We feel that this is a good fit for the downtown location. However, our experience tells us that flexibility is also important in the FEC industry. New products and attractions are always on the horizon, and a simple floor plan / build-out is the key to longevity.

Dexter is a beautiful Village and the addition of our Family Fun Center will be no exception. The building exterior has a modern upscale appearance, which will be continued to the interior. The Center will have quality lighting, flooring, and décor. The floor design will include two private party rooms that will open up to accommodate larger groups, along with two separate restrooms. High ceilings in the arcade area will provide a light, open atmosphere.

Operations will include a variety of party packages that would consist of Lazer games, Arcade tokens, pizza and soft drinks. Food will be supplied by local restaurants, and would be available to us on an on-demand basis. Snacks and soft drinks will be available. Redemption Arcade games will dispense tickets that customers redeem for prizes at our redemption counter. Lazer games run in 15 minute intervals, and can accommodate up to four teams. All activities will be available for walk-in customers, parties will be on a reserved basis. Employees would include a game operator, counter person, and/or owner. Absolute Fun could employ from 6 to 10 people.

Absolute Fun uses a simple family friendly approach. Alarm systems, signage, web-based camera system, and adult supervision are effective ways to address and avoid loitering. Owners will be on site most; if not all of the time. Operating hours will be Family friendly to avoid late night hang-outs.

Proposed operating hours:

Winter Hours

Mon-Thur. 3:00pm-9:00pm

Fri. 3:00pm-10:00pm

Sat. 12:00pm-10:00pm

Sun. 12:00pm-7:00pm

Summer Hours

Mon-Thur. 12:00pm-9:00pm

Fri. 12:00pm-10:00pm

Sat. 12:00pm-10:00pm

Sun. 12:00pm-7:00pm

*Special event hours will be required for school functions, fundraisers, church groups, and rentals.

I hope you will consider this proposal, so that we can help in building a better community together.

Thank you,



Gary Ouillette
Absolute Fun, Inc.



7953 Jennings Rd., Whitmore Lake, MI 48189 - (586) 295-3003

3219 Broad St.
HD-08-06-205-
022

Dexter Planning Commission:

I would like to open a Family Fun Center in downtown Dexter. Absolute Fun, Inc. is a family owned and operated company based in Webster Township. The Broad Street Plaza has 4,500+ square ft. space available, which could serve the downtown district with birthday parties and walk in Fun. We currently own one of the largest gaming companies in Michigan, and operate in Livingston and Washtenaw Counties. Our arcade games consist of large simulators, redemption games, skill games, air hockey, a Shooting gallery, cranes and more. We also own a 9 hole Mini-Golf course, and have a Lazer tag option.

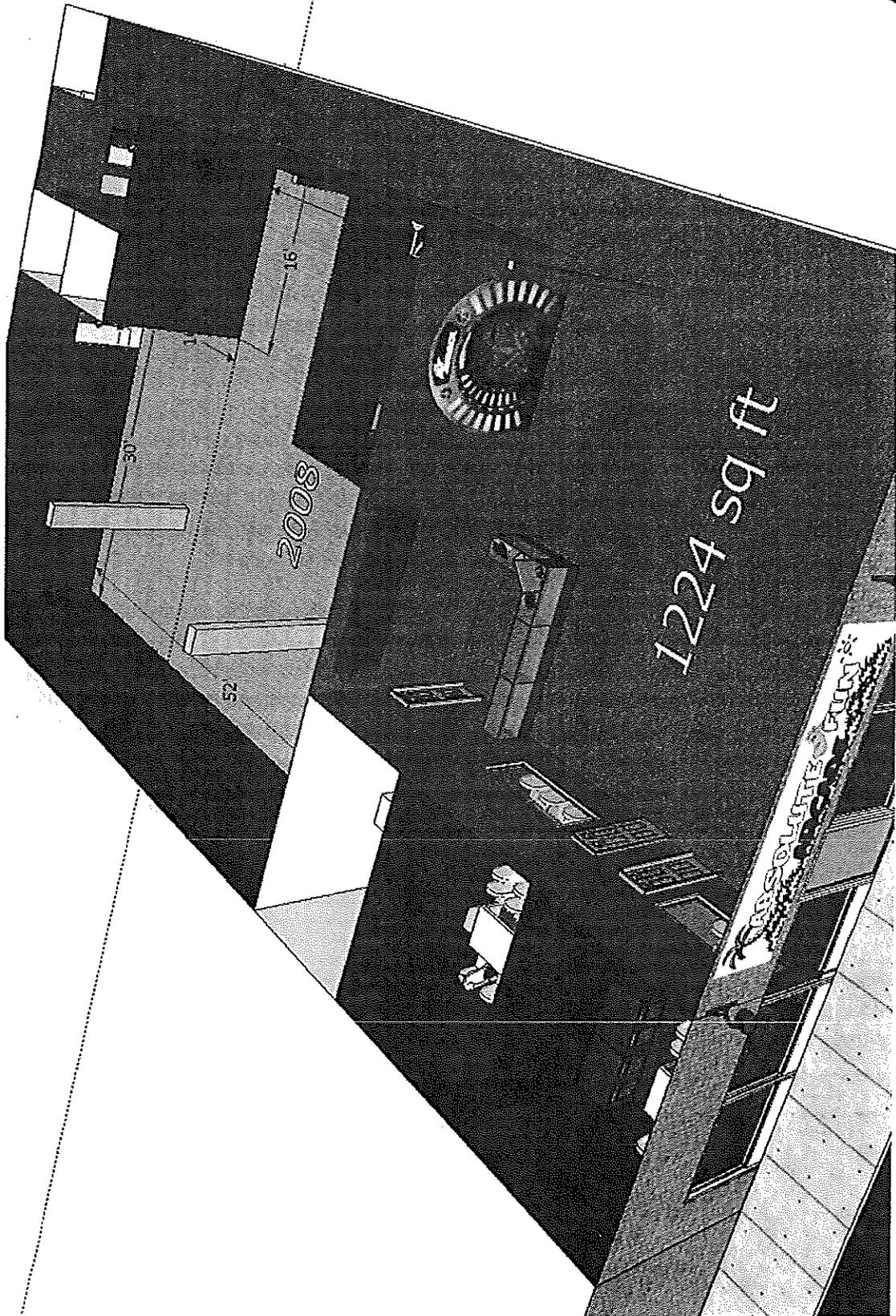
I would like to open my business in Dexter as an Arcade/Party area/Snack bar type business (or) Lazer Tag/Arcade/Party area/Snack bar. Either way, we see a win-win situation for the downtown Dexter area. Although I currently have a food service license, I have spoke with Cottage Inn about working together on supplying food for parties and such. They welcomed our idea of delivering without leaving the building, and offered their support.

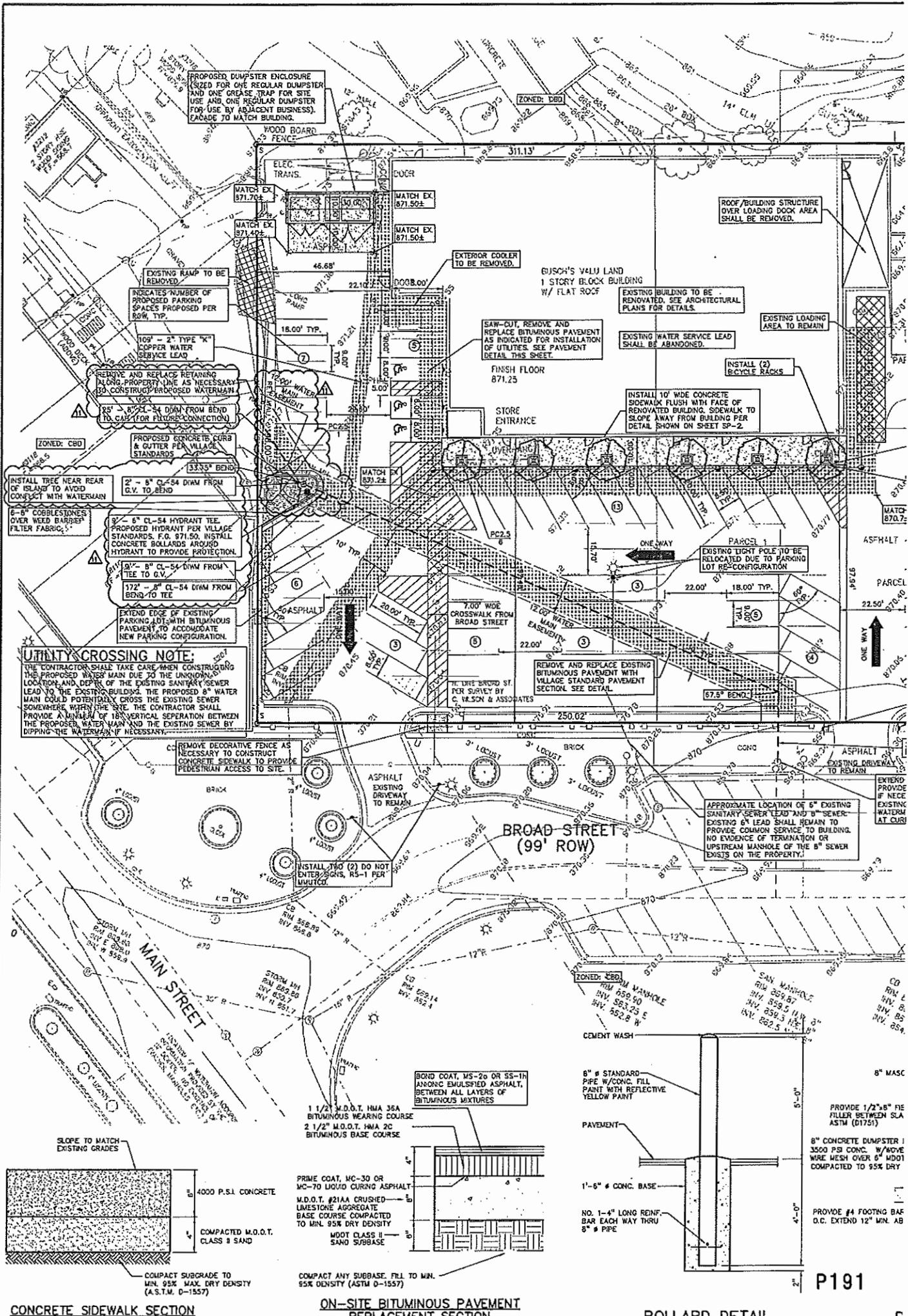
The downtown Dexter area has little for kids and families to do, and I feel our Fun center would increase downtown business traffic. Families will shop together if there is something for everyone to do. I am an experienced General Manager and business owner, and have been operating the largest Family Fun Center in Livingston Co. for over six years. We have had no police calls due to behavior, alcohol, or drugs. We are proof that not all kids are bad kids, and a Family atmosphere promotes better behavior overall.

I hope you will consider this proposal, so we can help in building a better community together!

Thank you,

Gary Ouillette
Absolute Fun, Inc.





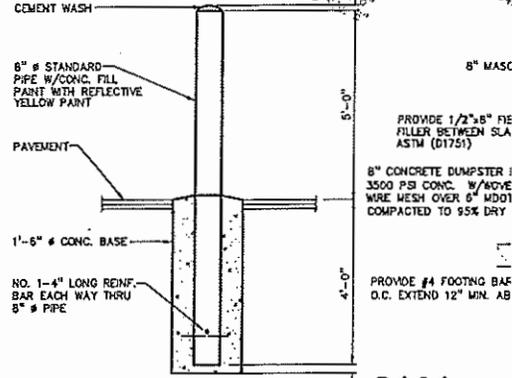
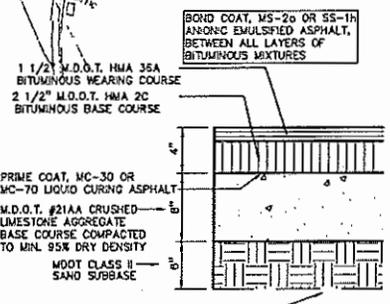
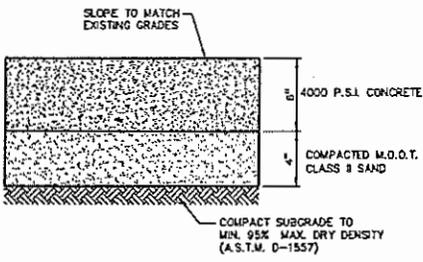
PROPOSED DUMPSTER ENCLOSURE (SIZED FOR ONE REGULAR DUMPSTER AND ONE GREASE TRAP FOR SITE USE AND ONE REGULAR DUMPSTER FOR USE BY ADJACENT BUSINESS). CANADA TO MATCH BUILDING.

INDICATES NUMBER OF PROPOSED PARKING SPACES PROPOSED PER 800^{sq} TYP.

REMOVE AND REPLACE RETAINING WALL ALONG PROPERTY LINE AS NECESSARY TO CONSTRUCT PROPOSED WATERMAIN.

INSTALL TREE NEAR REAR OF ISLAND TO AVOID CONFLICT WITH WATERMAIN

UTILITY CROSSING NOTE:
THE CONTRACTOR SHALL TAKE CARE WHEN CONSTRUCTING THE PROPOSED WATER MAIN DUE TO THE UNKNOWN LOCATION AND DEPTH OF THE EXISTING SANITARY SEWER LEAD TO THE EXISTING BUILDING. THE PROPOSED 8" WATER MAIN COULD POTENTIALLY CROSS THE EXISTING SEWER SOMEWHERE WITHIN THE SITE. THE CONTRACTOR SHALL PROVIDE A MINIMUM OF 18" VERTICAL SEPARATION BETWEEN THE PROPOSED WATER MAIN AND THE EXISTING SEWER BY DIPPING THE WATERMAIN IF NECESSARY.



**VILLAGE OF DEXTER
SITE PLAN REVIEW & SPECIAL USE APPLICATION**

See Fee Schedule for Details; Receipt #: 2605 Date Rec'd: 3/10/10

Application is being made for: () Preliminary Site Plan Review; () Final Site Plan Review
() Combined Site Plan Special Use Permit

3219 Broad Street HD-08-06-205-022 Indoor Recreation CBD
Property Address Tax Code I.D. Proposed Use Zoning District

Property Owner, Address, City, State, Zip Phone
Absolute Fun, Inc., 7953 Jennings Rd, Whitmore Lk, MI 48189 (586) 295-3003
Applicant, Address, City, State, Zip Phone

Representative, (e.g. Engineer), Address, City, State, Zip Phone

Regulations and Standards (applicant must complete):
Applicable standards must be noted on site plan.

	<u>Plan Submitted</u>	<u>Requirement</u>
1. Front Yard Setback (ft)	<u>NA - existing</u>	() check here if corner lot
2. Side Yard Setback (ft)	<u>bldg</u>	
3. Rear Yard Setback (ft)		
4. Lot Coverage (%) (7a/6)		
5. Height (ft)		
6. Total Site Area (ft)		
7. a. Blg. Coverage / b. Floor Area(ft)		
8. Floor Area Ratio (%) (7b/6)		
9. Total Paved area (ft)		
10. Total Impervious Cov. (7a+15)/6		
11. # Parking Stalls		
12. Density (6/13)		
13. # Units (residential Only)		
14. For Multi-Family: efficiency		
1 bedroom		
2 bedroom		

VILLAGE OF DEXTER
SITE PLAN REVIEW & SPECIAL USE APPLICATION

See Fee Schedule for Details; Receipt #: _____ Date Rec'd: _____

Additional required information for Special Use Permit:

15. Statement describing the use proposed. This should include information about the hours of operation, number of employees and clients, type of programming or services, traffic expected to be generated, and any other pertinent information and/or site development characteristics.
16. All applications are presented to the Planning Commission at a public hearing for a recommendation prior to begin forwarded to the Village Council for final consideration. Therefore, all applications must be submitted 4 weeks prior to 1st Monday of month in order to ensure proper notice time and preparation time. Incomplete applications cannot be processed.

Alex Wallace 4-5-10
Owner's Signature Date

G. P. B. [Signature] 3-10-10
Applicant's Signature Date

STAFF REVIEW:

Planning Commission review date: 4/5/10
Council review date: 4/12/10

Date _____ Approved _____
_____ Denied _____

APPROVAL STAMP

Reviewed by: _____

REASONS FOR DENIAL:

EXISTING NONCONFORMITY'S/ VARIANCES GRANTED:



AGENDA 4-12-10
ITEM 1-8

Memorandum

To: Village Council and President Keough
Donna Dettling, Village Manager
From: Allison Bishop, AICP, Community Development Manager
Re: Recommendation to approve Ann Arbor Landscape for Spring 2010 Tree Planting
Date: April 12, 2010

Attached are the 2010 Spring Tree Planting Bid Tabulation and Bid based on the Tree Management Plan and Tree Board recommendations.

The Village proposed to plant approximately 36 trees throughout the Village, primarily along Dexter Ann Arbor Road (completion of planting started last year), along Dan Hoey Road (completion/replacement of planting started 2 years ago), and to replace other tree removals throughout the Village.

The Village received 4 responses to the bid and Ann Arbor Landscape was the low bidder.

The Village has worked with Ann Arbor Landscape for the last 3 years and has had a great tree survival rate and has been very satisfied with the level of service provided by Ann Arbor Landscape. It is therefore recommended that Ann Arbor Landscape be awarded the 2010 Spring Tree Planting Contract.

As presented the contract is for \$7,590, however it is recommended that the contract be approved in an amount not to exceed \$10,000 because the Village does not yet have resident tree planting participation quantities, which will change the total amount of the contract.

ACTION REQUESTED

Please approve Ann Arbor Landscape for the 2010 Spring Tree Planting contract.

101.285.000.731.001 - \$10,000 funds budgeted for tree plantings.

Please feel free to contact me if you have any questions.
Thank you.

BID TABULATION – 2010 SPRING TREE PLANTING

	Ann Arbor Landscape	Milligans	John Kelly	Yard Master
Maple	195/1170	255/1530	315/1890	216/1296
Oak	250/1500	395/2250	534/3204*	336/2016
Birch	205/1230	255/1530	420/2520*	276/1656
Pear	195/1170	255/1530	315/1890	276/1565
Ginkgo	225/1350	312.50/1875	828/4968	336/2016
Cypress	195/1170	375/2250	350/2100	268/1608
TOTAL	7590	10965	16572	10248

Ann Arbor Landscape – LOW BID

BIDDER'S LIST

2010 Spring tree planting

FIRM NAME	ADDRESS	PHONE	BID TOTAL COST	COMPLETION DATE
L n J Landscaping	Dexter	734-426-0846 734-426-8377	NO BID	
Sun and Shade	Ann Arbor	734-662-1666 734-662-5111	NO BID	
Lotus Gardens	Ann Arbor	734-761-8888 734-761-8882	NO BID	
John Kelly Landscapes Dexter		734-426-9847 734-426-9847	BID	
Milligan's Landscaping Dexter milligansLLC@yahoo.com		734-424-0611 734-424-9271	BID	
Yard Master	Willis	734-439-1795 734-439-1755	BID	
Fraleigh's Landscape Doug Fraleigh	Dexter	734-426-5067 ext 12 734-426-4595	NO BID	
Green Glacier Gary Griffith	Stockbridge	517-851-0076	NO BID	
Ann Arbor Landscape John Reding	Ann Arbor	665-3311 665-9481	BID	

SPRING – 2010
VILLAGE OF DEXTER
DEPARTMENT OF PUBLIC SERVICES
AND COMMUNITY DEVELOPMENT

SPECIFICATIONS AND BID SHEET: DECIDUOUS TREES (2" TO 2 ½")

THIS BID IS FOR:

SPRING 2010 STREET TREE PLANTING
(Annual extensions possible)

BIDS ARE DUE BY NOON ON TUESDAY MARCH 23, 2010

TO: Village of Dexter
Allison Bishop
8140 Main Street
Dexter, MI 48130

OR via fax Attn: Allison Bishop, 734-426-5614

SPECIFICATIONS

PLANTING LOCATION

Planting of 36+ street trees will occur primarily along Dexter Ann Arbor Road between United Bank and Trust and Meadowview Drive, with additional localized planting around the Village of Dexter.

GENERAL

Section includes supply of trees, installation, soil treatments and/or amendment as specified herein. Trees shall be warranted for one (1) year after date of installation. Village would like to hand select trees from yard if possible.

Trees shall be Michigan State Agriculture Department inspected and certified. Trees shall be nursery grown and dug for sale in conformance with the American Standard for Nursery Stock, published by the American Association of Nurserymen. Nursery of origin of all trees shall be noted on the bid as plant material may be inspected. A Michigan Department of Agriculture certificate will be **required** for all planting from out-of-state. Stock obtained from municipal or government nurseries must meet relevant standards per the Michigan Insect Pest and Plant Disease Act, Public Act 189, 1931.

The Contractor shall notify the Village of all delivery times in order that a representative of the Village be present upon delivery to inspect the trees prior to off-loading. Trees shall be true to name, free of disease, insects, mechanical injuries, root and trunk damage, and other objectionable features. Trees exhibiting damage, or with evidence of pest infestation or disease will be rejected.

Trees shall be installed in locations as staked by the Village. The contractor will ensure that Miss Dig has inspected staked locations, if necessary. The Village to confirm that trees will not be in conflict with underground utilities. Tree sites in locations where there are overhead lines will have been staked to avoid conflict with the lines. If obstructions are encountered that were not indicated, the Contractor shall not proceed with planting until an alternative location has been identified by the Village's representative.

The planting schedule shall be included on a separate form, with starting and ending dates. No planting shall be carried out in frozen soil, and installation shall be completed no later than June 1, 2010. Village prefers that planting be completed the week of April 26th in conjunction with Arbor Day Celebrations.

PLANT MATERIAL

Trees shall be true to name, and as specified on the Plant List. All trees shall be balled and burlapped. Trees shall to be two (2) to two and a half (2 ½) inches caliper, with a soil ball of twenty-four (24) inches minimum diameter. Height shall be within AAN standards (typically 12-14', maximum 16' for 2-2 1/2" caliper trees). Minimum branch height shall be 5-6' depending on species. Upon planting, remove burlap from top 1/3 of ball and bend back top of wire basket.

Trees shall be uniform in growth habit, with straight trunks, well-developed root systems, balanced branching; and shall be symmetrical in growth. The height of bottom branches shall be in conformance with AAN standards for street trees, and in proper relationship to the size and kind of tree, in order to assure good balance with the trunk as the tree grows.

TREE PLANTING

Tree installation shall be carried out in accordance with the planting details supplied by the Village. (Additional references are the Michigan Department of Natural Resources standards and National Arbor Day Foundation standards).

Planting pits shall be round, with vertical sides and a flat bottom, and sized in accordance with outlines and dimensions shown on the detail. Remove and dispose of sod, weeds, roots within the circumference of the tree planting pit.

Scarify the bottom four (4) inches of the planting pit. Scarify sides of the planting pit, if excavation has been by auger or other mechanical means that leaves a smooth impervious surface on the sides of the pit.

Remove and dispose of any rocks, roots or other foreign material encountered in excavation of the planting pit.

Center the tree in the pit, on four (4) inches of compacted planting mixture, or as necessary for the root collar to be at the level of finished grade. Remove the burlap from the top 1/3 of the ball and bend back the top of the wire basket. Place planting mixture (excavated material from the tree pit amended with superphosphate at a rate of 2 lbs. per cubic yard of backfill) around the ball and carefully compact to fill in voids around and under sides of the root ball. Backfill pit to approximately two-thirds full, then add water and allow the plant mix to settle. After water is absorbed, fill the planting pit with the rest of the plant mix and tamp lightly to grade and form a watering basin of the size indicated on the planting detail.

Mulch the newly installed tree with finely shredded composted bark, spread to depth and placement as shown on the detail, minimum 4 inches deep. No mulch to touch the tree's trunk or be piled higher than 4".

Stakes shall be installed per the planting detail, immediately upon completion of planting.

Trees must be watered upon completion of planting.

The **Hold Harmless Agreement** (Page HHA-1) of this Contract shall be executed by the CONTRACTOR. Bidders must sign enclosed Hold Harmless Agreement and supply insurance prior to starting work. Insurance requirements are as follows:

Contractor Insurance Requirements: The Contractor shall not commence work under this Contract until he has obtained the insurance required under this paragraph. All coverages shall be with insurance companies licensed and admitted to do business in the State of Michigan. All coverages shall be with insurance carriers acceptable to the Village of Dexter, Michigan.

- A. Workers's Compensation Insurance: The CONTRACTOR shall procure and maintain during the life of this Contract, Worker's Compensation Insurance, including Employer's Liability Coverage, in accordance with all applicable Statutes of the State of Michigan.
- B. Commercial General Liability Insurance: The CONTRACTOR shall procure and maintain during the life of this Contract, Commercial General Liability Insurance, on an "Occurrence Basis", with limits of liability not less than \$300,000 per occurrence and/or aggregate combined single limit Personal Injury, Bodily Injury and Property Damage. Coverage shall include the following extensions: (a) Contractual Liability; (b) Products and

Completed Operations; (c) Independent Contractor's Coverage; (d) Broad Form General Liability Extensions, or equivalent; (e) Deletion of all Explosion, Collapse and Underground (XCU) Exclusions, if applicable.

- C. Motor Vehicle Liability: The CONTRACTOR shall procure and maintain during the life of this Contract, Motor Vehicle Liability Insurance, including Michigan No-Fault Coverage, with limits of liability not less than \$300,000 per occurrence combined single limit Bodily Injury and Property Damage. Coverage shall include all owned vehicles, all non-owned vehicles, and all hired vehicles.
- D. Additional Insured: Commercial General Liability Insurance and Motor Vehicle Liability Insurance, as described above, shall include an endorsement stating the following shall be "Additional Insured": The Village of Dexter, all elected and appointed officials, all employees and volunteers, all boards, commissions, and/or authorities and board members, including employees and volunteers thereof.
- E. Cancellation Notice: Worker's Compensation Insurance, Commercial General Liability Insurance, and Motor Vehicle Liability Insurance, as described above, shall include an endorsement stating the following: "It is understood and agreed that thirty (30) days Advance Written Notice of Cancellation, Non-Renewal, and/or Material Change in Coverage will be sent to: Village of Dexter, 8140 Main, Dexter, MI 48130.
- F. Owner's & Contractor's Protective Liability: The CONTRACTOR shall procure and maintain during the life of this Contract, Owner's and Contractor's Protective Liability with the limits of liability not less than \$300,000 per occurrence and/or aggregate, combined single limit, Bodily Injury and Property Damage. The Village of Dexter, Michigan, shall be "Named Insured" on said coverage. Thirty (30) days notice of cancellation shall apply to this policy.
- G. Proof of Insurance Coverage: The CONTRACTOR shall provide the Village of Dexter, Michigan, at the time contracts are returned by him for execution, certificates and policies as listed below:
- a. Three (3) copies of Certificates of Insurance for Worker's Compensation Insurance;
 - b. Three (3) copies of Certificates of Insurance for Commercial General Liability Insurance;
 - c. Three (3) copies of Certificates of Insurance for Vehicle Liability Insurance;
 - d. Original Policy, or Original Binder pending issuance of policy, or Owner's & Contractor's Protective Liability Insurance;
 - e. If so requested, Certified copies of all policies mentioned above will be furnished.
- H. If any of the above coverages expire during the term of this Contract, the CONTRACTOR shall deliver renewal certificates and/or policies to the Village of Dexter at least thirty (30) days prior to expiration date.
- I. The Hold Harmless Agreement (Page HHA-1) of this Contract shall be executed by the CONTRACTOR.

TREES FOR SPRING 2010 PLANTING

<u>QUANTITY</u>	<u>VARIETY*</u>	<u>UNIT PRICE</u>	<u>QUANTITY PRICE</u>
6	Autumn Blaze Maple (<i>Acer freemani</i>)	_____	_____
6	Shingle Oak (<i>Quercus imbrucaria</i>)	_____	_____
6	Heritage River Birch (single stem) (<i>Betula nigra (Heritage)</i>)	_____	_____
6	Chanticleer Flowering Pear (<i>Pyrus calleryana</i>)	_____	_____
6	Ginko (male only) (<i>Ginko biloba</i>)	_____	_____
6	Bald Cypress (<i>Taxodium distichum</i>)	_____	_____

*All trees to be warrantied for one year.

*The Village will stake locations. The contractor shall contact MISS DIGG, if necessary.

*Actual quantities may vary based on additional orders. Additional orders likely.

ANY AND ALL DEVIATIONS FROM PRECEDING SPECIFICATIONS ARE TO BE LISTED ON THE
FOLLOWING LINES: _____

START DATE: _____ END DATE: _____

LOCATION OF GROWING NURSERY (include necessary certifications if stock received from outside of Michigan):

DELIVERY DATE: _____ TERMS: _____

BID FIRM FOR: _____ F.O.B. VILLAGE OF DEXTER, MICHIGAN.

FIRM FOR SIGNATURE: _____

BID PREPARED BY: _____
NAME OF INDIVIDUAL TITLE

NAME OF COMPANY: _____

ADDRESS CITY STATE/ZIP

PHONE #: _____ FAX #: _____

REFERENCES (if applicable): _____



AGENDA 4-12-10

ITEM L-9

VILLAGE OF DEXTER – COMMUNITY DEVELOPMENT OFFICE
8140 Main Street • Dexter, Michigan 48130-1092 • (734) 426-8303 • Fax (734) 426-5614

Memorandum

To: Village Council and President Keough
Donna Dettling, Village Manager
From: Allison Bishop, AICP, Community Development Manager
Re: Social Networking sites
Date: April 12, 2010

A few weeks ago it was brought up to the Village Council whether or not the Village wanted to use Facebook and other networking sites as a way to provide information to residents and other people interested in the Village of Dexter.

Staff is looking for some direction on whether or not this is something that we want to do.

Attached is information from a list serv that illustrates the benefits that many people/communities find by using Facebook. It should also be noted that Dexter Community Schools, the Dexter Library, the Huron River Watershed Council and the State of Michigan, to name only a few, are on Facebook.

I have also attached what I have started to develop if the Village decides to pursue creating a Facebook page. The page is NOT published. The "Village of Dexter, Michigan" name has been taken by me; therefore no one else will be able to establish a page.

Please feel free to contact me if you have any questions.
Thank you.

Village of Dexter, Michigan

Become a Fan

Wall Info Photos Discussions Events Notes

What's on your mind?

Attach:

Everyone

This page has not been published



Village of Dexter, Michigan Parade, music, performances, crafts, booths and social tent

Dexter Daze

Time: 9:00AM Friday, August 13th
Location: Downtown Dexter

February 13 at 3:32pm · Comment · Like · Share · RSVP to this event



Village of Dexter, Michigan

Zoning Board of Appeals

3rd Monday of the month at 7:00pm at the Dexter Senior Center - 7720 Dexter Road, as requested. See www.villageofdexter.org for agendas and minutes.

February 13 at 3:29pm · Comment · Like · Share



Village of Dexter, Michigan

Parks & Recreation Commission Meetings

3rd Tuesday of each month at 7:00 pm at the Village Offices, 8123 Main Street www.villageofdexter.org for agendas and minutes.

February 13 at 3:27pm · Comment · Like · Share



Village of Dexter, Michigan

Planning Commission Meetings

1st Monday of each month at 7:30 pm at the Dexter Senior Center - 7720 Dexter Road. See www.villageofdexter.org for agendas and minutes.

February 13 at 3:25pm · Comment · Like · Share



Village of Dexter, Michigan

Village Council Meetings

2nd and 4th Mondays of each month at 7:30 pm at the Dexter Senior Center - Ann Arbor Road. See www.villageofdexter.org for agendas and minutes.

February 13 at 3:23pm · Comment · Like · Share



Village of Dexter, Michigan

Dexter Daze 2010

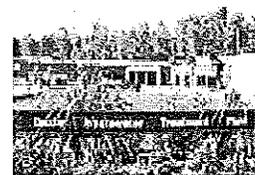
Time: 9:00AM Friday, August 13th
Location: Downtown Dexter

February 11 at 9:42pm · Comment · Like · Share · RSVP to this event





Village of Dexter, Michigan Points of interest in the Village of Dex



Dexter Sights

13 new photos

February 11 at 9:36pm · Comment · Like · Share

RECENT ACTIVITY

Village of Dexter, Michigan edited their Phone, Location and Website.

Village of Dexter, Michigan joined Facebook.

I was very interested with the email that circulated about Village's having a "Facebook Policy". I am wondering how many communities have actually done a Facebook page for their Villages or Cities, and how it is working out for you?

Mary Deb Rabourn, Clerk

Village of Kalkaska
200 Hyde Street
Kalkaska, MI 49646
(231) 258-9191

Mary,

We have created a Fan Page for the Village of Kingsley. It is a nice piece of additional communication.

Adam J. Umbrasas, Village Manager

(231)263-7778 Office

(231)263-7575 Direct

(231)263-2278 Fax

(231)883-2059 Mobile

207 S. Brownson

Kingsley, Michigan

49649

We have a facebook page for Quincy and it has been very well received. The clerk, chamber president, and I keep it updated. WE look at it as another tool to get info out.

Eric Zuzga
Village Manager
Village of Quincy
47 Cole Street
Quincy, MI 49082
517.639.9065, ext. 11
517.639.8645-fax
517.204.2859-cell

We have a fan page and it works well. One thing we do is we also have a blog, and whenever we post a new blog we use the facebook page to link to it and at least give our "fans" the ability to read it if the headline interests them.

Tim Wolff
Lake Isabella Village Manager
www.lakeisabellami.org & www.lakeisabella.blogspot.com

989.644.8654

I created a Village of Roscommon Facebook Fan Page and it has been a positive with over 500 "fans". I also do what Tim talks about, where I link my blog posts to the Facebook fan page, and the headline shows up and a link if they are interested.

Also, I have found that residents who have moved away or have family in the area post quite a bit and are interested in the happenings of the community.

Tom Gromek
Village Manager
Village of Roscommon
989-275-5743 (work)
989-710-7165 (cell)
tom@roscommonvillage.com

The Village of Bellevue has a fan page on Facebook that has been very well received. Overwhelmingly the posts have been very positive. The community has used it as a way to stay informed about upcoming events. Our experience has been we have almost as many former residents fans as current residents as fans. The former residents comments have been some of the most fun to read as they share memories.

Travis Brininstool
Village Manager
Village of Bellevue

We have a page for our "downtown" but we announce a lot of stuff on it. So far we have 600 + fans without any publicity. No policy in place as I am the only one who accesses it.

Good Luck,

Victor

Victor Cardenas
Village Manager
Village of Brooklyn
121 N. Main
P.O. Box 90
Brooklyn, MI 49230
Ph: (517) 592-2591
Fax: (517) 592-2277
victorcardenas@villageofbrooklyn.com
<http://www.villageofbrooklyn.com>

Jonesville has a Facebook page with 1,215 friends (as of today), it is a great public communication tool. Same as Brooklyn, no policy. AS

Adam R. Smith, Manager
Village of Jonesville
265 E. Chicago St.
Jonesville, MI 49259
(517) 849-2104 office
(517) 849-9037 fax
manager@jonesville.org

It (Facebook) working great for us, and we have just started using Twitter as a way to keep our citizens informed of public events and the feedback from our residents has been highly positive, we (Council) could not be more pleased. Of course we do have a growing Senior population that does avoid using some technology. Also have a publication called "Crosswind" that is going online, but it is available at a few locations as a hard copy for those that do not have excess to computers or are not computer friendly, but the whole publication "Crosswind" will be available online.

It does save cost and time, and we are lucky that we have an employee (part-time) that is leading the way for us, and we also use Interns when ever possible.

Take care,

Bill

William Filber
Village President
Village of Spring Lake

Keep me

Email

[Sign Up](#)

Facebook and Government is on Facebook

Sign up for Facebook to connect with Facebook and Government.



Facebook and Government

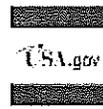
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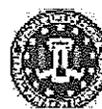
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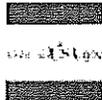
Federal Housing Administration, Department of Housing and Urban Development



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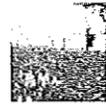
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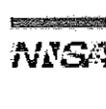
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