



**G. NON-ARRANGED PARTICIPATION:**

*Non-arranged participation will include those in the audience not listed on the agenda that wish to speak. At the Village President's discretion, members of the audience may be called on to speak at any time. Those addressing the Council will state their name, and address. This section is limited to 5-minutes per participant or 10-minutes for group representatives.*

**H. COMMUNICATIONS:**

1. Upcoming Meeting List
2. SEMCOG – Renewal Letter
3. Resolution from Scio Township regarding the Promulgation of Annexation Policy
4. Dexter-Pinckney Rd Bridge over the Portage Lake Canal Construction Project Frequently Asked Questions
5. Ann Arbor Area Convention & Visitors Bureau – Film Questionnaire

**Page # 9-20**

**I. REPORTS:**

1. Community Development Manager Allison Bishop – Parks & Recreation Commission Update

**Page # 21-24**

2. Board, Commission, & Other Reports- “Bi-annual or as needed”
  - Arts, Culture & Heritage Committee – Paul Cousins/Courtney Nicholls**
  - Chelsea Area Planning Team / Dexter Area Regional Team
  - Dexter Area Chamber
  - Dexter Area Fire Department
  - Downtown Development Authority Chair
  - Farmers Market Representative
  - Gordon Hall Mgmt Team Representative
  - Huron River Watershed Council Representative
  - Library Board Representative

*“This meeting is open to all members of the public under Michigan Open Meetings Act.”*

**[www.villageofdexter.org](http://www.villageofdexter.org)**

Parks & Recreation Commission  
Planning Commission Chair  
Tree Board Chair  
Washtenaw Area Transportation Study Policy/Technical Committee Reps – Jim  
Carson & Rhett Gronevelt  
Western Washtenaw Area Value Express Representative

**Page # 25-44**

3. Subcommittee Reports - None

4. Village Manager Report

**Page # 45-52**

5. President's Report

**Page # 53-56**

#### **J. CONSENT AGENDA**

*Bills & Payroll will be a standing item under consent agenda. Discussion of the Budget and Financial matters will be covered under the Presidents Report as a standing item. Items under consent agenda are considered routine and will be acted upon in one motion. There will be no separate discussion of these items unless a Council Member so requests, and the item will be removed from Consent and added to the regular agenda at the end of New Business.*

1. Consideration of: Bills & Payroll in the amount of: \$ 365,999.10

**Page # 57-66**

2. Consideration of: Request from the Ann Arbor Track Club to hold the Dexter Ann Arbor Run on June 6, 2010 including the temporary closures of a portion of Baker, Main, and Central intermittently from 8:00 a.m. to 9:30 a.m.

**Page # 67-68**

#### **K. OLD BUSINESS- Consideration and Discussion of:**

1. Discussion of: Cityhood – Boundary Commission Legal Sufficiency Hearing

**Page # 69-70**

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**L. NEW BUSINESS- Consideration and Discussion of:**

1. Consideration of: Letter of Support for Huron Clinton Metropolitan Authority's (HCMA) Natural Resources Trust Fund Grant Application

**Page # 71-74**

2. Consideration of: Resolution Approving MDOT Contract No. 10-5094 and Authorizing the Village President and Manager to execute the contract for the Dexter Ann Arbor Road Improvement Project

**Page # 75-104**

3. Consideration of: Economic Preparedness Matrix

**Page # 105-106**

**M. COUNCIL COMMENTS**

**N. NON-ARRANGED PARTICIPATION**

*Same as item F. Those addressing the Council will state their name, and address. This section is limited to 5-minutes per participant or 10-minutes for group representatives.*

**O. ADJOURNMENT**

**WORK SESSION – FEBRUARY 25, 2010**  
**Discussion of Funding Priorities and Facilities**  
Dexter Senior Center - 6:00 p.m.

*"This meeting is open to all members of the public under Michigan Open Meetings Act."*

**[www.villageofdexter.org](http://www.villageofdexter.org)**

DEXTER VILLAGE COUNCIL  
WORK SESSION  
SATURDAY, FEBRUARY 6, 2010

AGENDA 2-22-10  
ITEM C-1

**A. CALL TO ORDER**

The meeting was called to order at 9:13 AM by President Keough in the Board Room of the Copeland Building at 7714 Dexter Ann Arbor Rd. in Dexter, Michigan

**B. ROLL CALL:** President Keough

|           |             |
|-----------|-------------|
| J. Carson | P. Cousins  |
| D. Fisher | J. Semifero |
| J. Smith  | R. Tell     |

Also attending Village Manager, Donna Dettling; Assistant Village Manager, Courtney Nicholls; and Council Clerk, Carol Jones. County Commissioner, Mark Ouimet arrived at 10:45 AM

**C. FACILITIES DISCUSSION**

- What are our priorities vs. Goals?
- Understand philosophy of each member as it relates to where to spend reserve dollars.
- Understand budget philosophy, how debt and reserves are used?
- Better understand each Council members philosophy on borrowing \$1.1 million in additional bonds. Do we want to do it, and under what scenario?
- Bridge Restricted, original \$400,000 move remaining amount back into general fund reserves
- Desire to have a list of priorities
  - Mill Creek Park including West Side Connector "First Phase using Michigan Natural Resources Trust Fund"
  - Mill Creek Park, Non-motorized path Cemetery to Shield Road "Second Phase"
  - Mill Creek Park Future Phases
  - Village Office
  - Fire Department
  - Unfunded Liability, Health Care and Pension
- General Fund Operating cost for Police and Fire increases that take funds away from being able to pay for priorities or build up reserves
- 100% of current Revenues are spent at some percent less than 100% each year for expenses. This difference helps bolster our reserves. This difference is getting smaller and smaller.
- Better understand our Revenue increases i.e. (Cedars of Dexter, new homes built in subdivisions) which Fiscal Year will we see increase and predict how much.
- Better understand Industrial Facilities Tax Abatements, impact on revenues.
- Update 5-year model to reflect what changes will impact revenue and expenses, predict impact of current economic conditions.
- Step back and do a global view of priorities. Schedule another work session (2-25-10) to look at the list of priorities and put them in the order or on a time-line that Council desires to achieve them. The goals established during the goal and objective setting work session should then support the priority time-line.

**D. ADJOURNMENT**

Adjourned at 11:26 AM

This is a Special Council work session; action will NOT be taken.

*"This meeting is open to all members of the public under Michigan Open Meetings Act"*

Respectfully submitted,

Carol J. Jones  
Clerk, Village of Dexter

Approved for Filing: \_\_\_\_\_

DEXTER VILLAGE COUNCIL  
REGULAR MEETING  
MONDAY, FEBRUARY 8, 2010

**A. CALL TO ORDER AND PLEDGE OF ALLEGIANCE**

The meeting was called to order at 7:30 by President Keough in the Dexter Senior Center located at 7720 Dexter Ann Arbor Rd. in Dexter, Michigan.

**B. ROLL CALL:** President Keough

|                  |             |
|------------------|-------------|
| J. Carson-Absent | P. Cousins  |
| D. Fisher        | J. Semifero |
| J. Smith         | R. Tell     |

**C. APPROVAL OF THE MINUTES**

1. Regular Council Meeting Minutes - January 25, 2010

Motion Smith; support Semifero to approve the minutes of the Work Session of January 23, 2010; the Work Session of January 25, 2010; and the Regular Council Meeting of January 25, 2010 with the following corrections:

- Page 7, I-4 correct the word *works* to read *work*
- Page 8, L-1 correct the word *discus* to read *discuss*
- Page 8, L-3 replace *to* after review with *the*
- Page 8, L-3 replace *to* after DDA with *that* and change *recommend* to *recommends*

Unanimous voice vote for approval with Trustee Carson absent

**D. PREARRANGED PARTICIPATION**

Northern United Brewery – Jon Carlson  
Mr. Carlson spoke on a plan to bring their brewery from Northern Michigan to a location on Bishop Circle and a mega grant for hiring. The Dexter location will give Northern United Brewery space for a micro brewery, wine making, distillery, corporate offices, a salesroom for sampling and a bakery.

**E. APPROVAL OF THE AGENDA**

- Motion Tell; support Fisher to approve the agenda with the following additions:
- I-4 ADD Update: Traffic Signal at Meadowview and Dexter-Ann Arbor Road
  - J-1 ADD Corrected total for Bills and Payroll of \$194,550.28
  - K-1 ADD Legal Sufficiency Review from the State Boundary Commission

Unanimous voice vote for approval with Trustee Carson absent

**F. PUBLIC HEARINGS**

Action on each public hearing will be taken immediately following the close of the hearing  
General Code of Ordinance Amendments – Subdivision & Planning Commission  
Ordinance

Hearing was opened at 7:41 pm. There were no comments or speakers regarding the General Code of Ordinance Amendments. The public hearing was closed at 7:42 pm.

ACTION – Consideration of: Amendments to Chapter 21, Article 1-4, Subdivision Regulations and Chapter 2, Article 4, Board and Commissions, Division 2, Planning Commission of the Village of Dexter General Code of Ordinances

Motion Smith; support Semifero pursuant to the requirements of PA 33 of 2008 the Village Council moves to approve amendments to Chapter 21, Article 1-4, Subdivision Regulations of the Village of Dexter General Code and Chapter 2, Article 4, Board and Commissions, Division 2, Planning Commission of the Village of Dexter General Code.

Ayes: Cousins, Fisher, Smith, Semifero, Tell and Keough

Nays: None

Absent: Carson

Motion carries

#### **G. NON-ARRANGED PARTICIPATION**

Lisa Paull of 8565 Parkridge Drive, Dexter, spoke about opposing a bicycle path through the Westridge subdivision because of safety issues. She identified numerous issues: unwanted parking and traffic, increased potential crime, noise pollution and impacts, and possible law suits. She also identified additional tree removal along Dexter-Pinckney Road, endangered species in the area and no division for some of the residents between their property and the path as reasons that she is opposed to the path.

Catherine Mittenthal of 8533 Parkridge Drive, Dexter, spoke about the people who now use Samuel Drive to enter the Metro Park as well as those non-residents using the pond in the sub-division. Ms. Mittenthal stated she would like to be able to walk to the downtown but not in favor of the Metro Park path through the sub-division.

Scott Stewart of 8556 Parkridge Drive, Dexter, has a hearing impaired child and worries about increased parking on Samuel Drive. Mr. Stewart stated that to benefit a few would put all in harms way.

Allison Picinotti of 8513 Parkridge Drive, Dexter would like to see a safe, easy route into Dexter but not a bike path to the Metro Park. Ms. Picinotti also state that she is concerned about resale values of homes in Westridge.

#### **H. COMMUNICATIONS:**

1. Upcoming Meeting List
2. Letters from Comcast
3. Follow Up Information from the December 11 meeting with the Washtenaw County Building Department
4. Dexter Area Historical Society and Museum Newsletter

## I. REPORTS

1. Washtenaw County Sheriff's Office – Sgt. Gieske  
January Citation Report

Sgt. Gieske submits her report as per packet. In addition, she spoke about the information provided by Westridge residents regarding the parking issue on Samuel Drive; the Sheriff's Department is beginning the one year bid cycle in Dexter; concern with traffic issues at Mill Creek School and Meadowview; and the use of 911 no matter what the emergency. Trustee Tell thanked Sgt. Gieske for traffic control in the Village.

2. Boards, Commissions. & Other Reports-“Bi-annual or as needed”

*Library Board Representative – Pat Cousins*

Mrs. Cousins distributed a report on circulation in January from 2005 through 2010. In addition Mrs. Cousins reported that the Library continues to thrive and expand with the addition of a higher technical librarian and Mango Languages, an online language study program. She also mentioned that the Library has 400-500 visitors on a daily basis, the Library has purchased a piano, and that in the fall there will be a request for the renewal of the 0.7 operating millage.

3. Subcommittee Reports

None

4. Village Manager Report

Mrs. Dettling submits her report as per packet. In addition Mrs. Dettling spoke about the meeting on traffic issues at Meadowview and Dexter-Ann Arbor Road; Capital Day on February 24 and the Safety Summit on Friday, February 12 at Scio Township offices.

4. President's Report

Mr. Keough submits his report as per packet. In addition Mr. Keough mentioned placing dates for future workshops and meetings on personal calendars; the meeting on Monday morning with a representative from Park Avenue Lighting who will be reviewing Village lighting for LED (Light Emitting Diode) usage; asked for a representative from Council to be a part of the Fire Safety Committee and Mr. Cousins and Mr. Smith both volunteered; mentioned plans to attend the meeting on February 16 with the Huron Clinton Metropolitan Authority; and setting a date to continue the discussion on budgeting and priorities for the Village.

## J. CONSENT AGENDA

1. Consideration of: Bills and Payroll in the amount of \$194,550.28
2. Consideration of: Request from the Dexter Area Historical Society to place 6 signs in the right of way from April 4 to April 17 to advertise Dexter's Pioneer Art Fair on April 17

3. Consideration of: Request from the Dexter Community Band to place 4 signs in the right of way from February 18 to February 28 and April 14 to April 25 to advertise their concerts on February 28 and April 25

Motion Fisher; support Smith to approve items 1, 2 and 3 of the consent agenda as presented.

Unanimous voice vote for approval with Trustee Carson absent

**K. OLD BUSINESS-Consideration and Discussion of:**

1. Discussion of: Cityhood – Boundary Commission Legal Sufficiency Hearing

Ms. Nicholls reported that the Village has received information from the State Boundary Commission regarding sufficiency which reports an issue with Part III of the application.

**L. NEW BUSINESS-Consideration of and Discussion of:**

1. Discussion of: Washtenaw County Parks Westside Connector Bridge alignment concept

Ms. Bishop and Coy Vaughn from Washtenaw County Parks presented a proposal on bridge alignment under the Warrior Creek Railroad Bridge.

Motion Tell; support Semifero that although there are other outstanding considerations such as approval from the railroad and the Michigan Department of Environmental Quality prior to the project construction, the Village of Dexter would like to support the project and the proposed bridge alignment.

Ayes: Smith, Semifero, Tell, Fisher, Cousins and Keough

Nays: None

Absent: Carson

Motion carries

2. Consideration of: Planning Commission recommendation to adopt amendments to Zoning Ordinance – Article 15D –Baker Road Corridor

Motion Cousins; support Semifero per Section 23.06, Criteria for Amendment to the Zoning Ordinance Text and the Planning Commission recommendation, the Village Council approves the amendments to Article 15D, Baker Road Corridor Ordinance to correct problems and conflicts, and provide clarifications on the goals and objectives of the Baker Road Corridor plan.

Ayes: Semifero, Tell, Fisher, Cousins, Smith and Keough

Nays: None

Absent: Carson

Motion carries

3. Consideration of: Scope of Services from JJR to complete the design and bid documents for Mill Creek Park in the amount not to exceed \$72,400 and approval of the necessary budget amendment

Motion Tell; support Semifero to approve entering into a Scope of Services contract with JJR to complete the design and bid documents for Mill Creek Park in the amount not to exceed \$72,400 and approval of the necessary budget amendment.

Ayes: Tell, Cousins, Smith, Fisher, Semifero and Keough

Nays: None

Absent: Carson

Motion carries

4. Consideration of: Setting a Public Hearing for March 8, 2010 to consider an Industrial Facilities Tax Exemption Request from AA Gear

Motion Fisher; support Smith to set a Public Hearing for March 8, 2010 to consider an Industrial Facilities Tax Exemption Request for approximately \$2,252,000 for seven years from AA Gear located at 2105 Bishop Circle West.

Ayes: Cousins, Fisher, Smith, Semifero, Tell and Keough

Nays: None

Absent: Carson

Motion carries

#### **M. COUNCIL COMMENTS**

None

#### **N. NON-ARRANGED PARTICIPATION**

Roger Sullivan of 3220 Eastridge Drive, Dexter, thanked Westridge residents for attending tonight's meeting and thanked Ms. Bishop, Coy Vaughn and President Keough for working with the homeowners. He stated that the bike path and the connector are two separate issues and that the connector is necessary.

Noreen Wolcott of 8209 Webster Drive, Dexter, has been a resident of Dexter for 20 years and moved to Westridge three years ago. She was distressed to see the options presented for the bike path, especially along Island Lake Road because of safety issues. She felt the need to let the DEQ know that we value our residents.

Meredith Giltner of 8442 Parkridge Drive, Dexter, explained that she lives in the area where the trail would go next to her home. She asked what will assure the residents that they would be safe and the people would not come into the subdivision to park and take the path.

Jack Donaldson of 8468 Parkridge Drive, Dexter, thanked the Village for providing information and thanked the Westridge residents who attended.

**O. ADJOURNMENT**

Motion Smith; support Fisher to adjourn at 9:22 pm.

Unanimous voice vote for approval with Trustee Carson absent

Respectfully submitted,

Carol J. Jones  
Clerk, Village of Dexter

Approved for Filing: \_\_\_\_\_

## 2010 Upcoming Meetings

| Board   | Date      | Time       | Location                          | Website   | Village Representative |
|---|-----------|------------|-----------------------------------|---|------------------------|
| Dexter Downtown Development Authority             | 2/18/2010 | 7:30 a.m.  | Senior Center                     | <a href="http://www.villageofdexter.org">http://www.villageofdexter.org</a>                       | Shawn Keough           |
| Healthy Community Steering Committee              | 2/18/2010 | 8:30 a.m.  | Chelsea Hospital - White Oak Room |   | Paul Cousins           |
| Dexter Village Council                            | 2/22/2010 | 7:30 p.m.  | Dexter Senior Center              | <a href="http://www.villageofdexter.org">http://www.villageofdexter.org</a>                       |                        |
| Scio Township Planning                            | 2/22/2010 | 7:30 p.m.  | Scio Township Hall                | <a href="http://www.twp.scio.mi.us/">http://www.twp.scio.mi.us/</a>                               |                        |
| Scio Township Board                               | 2/23/2010 | 7:00 p.m.  | Scio Township Hall                | <a href="http://www.twp.scio.mi.us/">http://www.twp.scio.mi.us/</a>                               | Jim Carson             |
| Western Washtenaw Area Value Express              | 2/23/2010 | 8:15 a.m.  | Chelsea Community Hospital        |   |                        |
| Dexter Village Council Work Session               | 2/25/2010 | 6:00 p.m.  | Dexter Senior Center              | <a href="http://www.villageofdexter.org">http://www.villageofdexter.org</a>                       |                        |
| Dexter Community Schools Board of Education       | 3/1/2010  | 7:00 p.m.  | Creekside Intermediate School     | <a href="http://web.dexter.k12.mi.us/">http://web.dexter.k12.mi.us/</a>                           |                        |
| Dexter District Library Board                     | 3/1/2010  | 7:30 p.m.  | Dexter District Library           | <a href="http://www.dexter.lib.mi.us/">http://www.dexter.lib.mi.us/</a>                           |                        |
| Dexter Village Planning Commission                | 3/1/2010  | 7:30 p.m.  | Senior Center                     | <a href="http://www.villageofdexter.org">http://www.villageofdexter.org</a>                       | Jim Carson             |
| Dexter Village Arts, Culture & Heritage Committee | 3/2/2010  | 7:00 p.m.  | Senior Center                     | <a href="http://www.villageofdexter.org">http://www.villageofdexter.org</a>                       |                        |
| Washtenaw County Board of Commissioners           | 3/3/2010  | 6:45 p.m.  | Board Room, Admin Building        | <a href="http://www.ewashtenaw.org/government/boc/">http://www.ewashtenaw.org/government/boc/</a> |                        |
| Washtenaw Area Transportation Study- Technical    | 3/3/2010  | 9:30 a.m.  | Road Commission Offices           | <a href="http://www.miwats.org/">http://www.miwats.org/</a>                                       | Rhett Gronevelt        |
| Dexter Area Fire Board                            | 3/4/2010  | 6:30 p.m.  | Webster Township Hall             | <a href="http://dexterareafire.org/">http://dexterareafire.org/</a>                               | Ray Tell/Jim Seta      |
| Dexter Area Historical Society                    | 3/4/2010  | 7:30 p.m.  | Dexter Area Historical Museum     | <a href="http://www.hvcn.org/info/dextermuseum/">http://www.hvcn.org/info/dextermuseum/</a>       |                        |
| Scio Township Downtown Development Authority      | 3/8/2010  | 12:00 p.m. | Scio Township Hall                | <a href="http://www.twp.scio.mi.us/">http://www.twp.scio.mi.us/</a>                               |                        |
| Dexter Village Council                            | 3/8/2010  | 7:30 p.m.  | Dexter Senior Center              | <a href="http://www.villageofdexter.org">http://www.villageofdexter.org</a>                       |                        |
| Scio Township Planning                            | 3/8/2010  | 7:30 p.m.  | Scio Township Hall                | <a href="http://www.twp.scio.mi.us/">http://www.twp.scio.mi.us/</a>                               |                        |
| Scio Township Board                               | 3/9/2010  | 7:00 p.m.  | Scio Township Hall                | <a href="http://www.twp.scio.mi.us/">http://www.twp.scio.mi.us/</a>                               |                        |

AGENDA 2-22-10  
M-1

Due to the possibility of cancellations please verify the meeting date with the listed website or the Village Representative



February 9, 2010

Donna Dettling, Manager  
Village of Dexter  
8140 Main Street  
Dexter, MI 48130-1092

Dear Manager Dettling:

Thank you for your membership and your continued support and involvement in SEMCOG. Rest assured that while Southeast Michigan, and our nation, face unprecedented challenges SEMCOG will continue to work with our membership to position ourselves for the opportunities of the future. I am happy to report that with membership renewal you will once again benefit from a dues reduction (4 percent reduction from 2009 dues). You will continue to receive important benefits at a reduced cost, including:

- access to free consulting services for increasing efficiencies, developing collaborative arrangements, and organizational restructuring;
- access to individualized assistance on a range of local transportation, environmental and CED projects;
- a strong advocate for Southeast Michigan with state and federal legislators and agencies for the good of the region and our citizens;
- free training on a variety of topics important to the future of Southeast Michigan.

SEMCOG continues to monitor member satisfaction with our services. While satisfaction levels remain strong, we know that many members are adjusting priorities to meet fiscal challenges. SEMCOG is committed to serving your needs. You may submit specific suggestions at [www.semcoq.org/feedback](http://www.semcoq.org/feedback).

For additional information on making your SEMCOG membership work for you, visit [www.semcoq.org/members.aspx](http://www.semcoq.org/members.aspx), or contact Amy Malmer at 313/324-3308 or by e-mail at [malmer@semcoq.org](mailto:malmer@semcoq.org).

It is an honor to serve your community. Please let us know if we can better meet serve you.

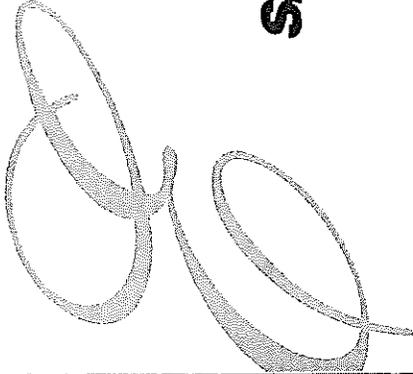
Sincerely,



Paul Tait, CAE  
Executive Director

Renewed 2/22/10

\$734.00



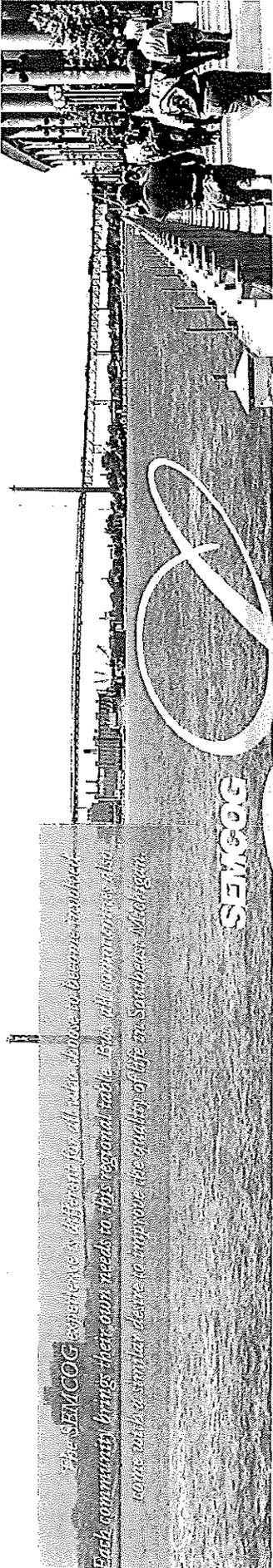
**SEMCOG**

planning partnership  
 of governmental units  
 serving 4.9 million people  
 in the seven-county region  
 of Southeast Michigan  
 striving to enhance the  
 region's quality of life.



A resource for all

**SEMCOG** · Southeast Michigan Council of Governments



*The SEMCOG experience is different for all who choose to become involved. Each community brings their own needs to this regional table. But, all communities also contribute, and together, we can improve the quality of life in Southeast Michigan.*

SEMCOG

# erwes Southeast Michigan

Your

# Participation

in SEMCOG makes a difference

SEMCOG is committed to **engaging our members** in policy development, delivery of member services, and regional leadership opportunities.

To quickly leverage the expertise of our members and other regional stakeholders, SEMCOG uses **issue-specific task forces and affiliation groups**.

**E-communication** is the foundation of the affiliation groups, with emphasis on opportunities for two-way communication, whether in-person or through the use of technology.

For those interested in **transportation planning**, SEMCOG's Transportation Advisory Council (TAC) addresses issues related to the existing and future transportation system, including roads and bridges, traffic safety, transit, airports, rail, bicycle, and pedestrian. TAC also recommends actions on the regional transportation plan (RTP) and implementation through the Transportation Improvement Program (TIP).

- ◉ Southeast Michigan's local governments join with SEMCOG to solve **regional problems and promote the most efficient use of limited tax dollars.**
- ◉ SEMCOG's member local governments **regularly work on issues that cross local government boundaries** in Livingston, Macomb, Monroe, Oakland, St. Clair, Washtenaw, and Wayne Counties.
- ◉ **Local government decision making** is supported by SEMCOG in the areas of transportation, land use, environment, community and economic development, and education.
- ◉ Local elected officials of SEMCOG's member governments **make policy decisions**, ensuring that regional policies reflect the interests and concerns of member communities.
- ◉ SEMCOG is the **premier resource for data** about Southeast Michigan's economy and quality of life.



*Bringing communities together*

# SEMCOG

Please mark your 2010 calendar with the dates below, or post this schedule as a reminder.

## Executive Committee meetings

Friday, January 22      Thursday, July 29  
Friday, February 26      Thursday, August 26  
Friday, April 30      (tentative)  
Thursday, May 20      Friday, September 17  
Friday, December 3

Executive Committee meetings are held in SEMCOG's Ambassador Room, unless otherwise noted. Meetings are open to the public and convene at 1 p.m. Networking and lunch for members begins at 12:30 p.m.

## General Assembly meetings

Thursday, March 25  
Best Western Sterling Inn • Sterling Heights

Thursday, June 24  
The Detroit Institute of Arts • Detroit

Thursday, October 28  
Lovett Hall, The Henry Ford • Dearborn

General Assembly meetings are open to the public, and usually convene at 4:30 p.m. For additional information about any SEMCOG meeting, call (313) 961-4266, or visit [www.semco.org](http://www.semco.org).

# 2010

## SEMCOG

535 Griswold St., Suite 300 • Detroit, Michigan 48226-3602  
(313) 961-4266 • Fax: (313) 961-4869 • [www.semco.org](http://www.semco.org)  
[InfoCenter@semco.org](mailto:InfoCenter@semco.org)

**SEMCOG**... *Equipping local government leaders for the future*  
Southeast Michigan Council of Governments

E. Spaulding Clark, Supervisor  
Nancy C. Hedberg, Clerk  
Donna E. Palmer, Treasurer

Darrell A. Fecho, Manager

# Township of Scio

Trustees: Richard A. DeLong  
Christine A. Green  
David S. Read  
M. Jack Knowles

AGENDA 2-22-10  
ITEM M-3

10 February 2010

Ms. Carol Jones, Clerk  
Village of Dexter  
8140 Main Street  
Dexter, MI 48130

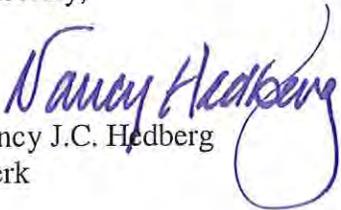
Re: 1981 Promulgation of Annexation Policy Agreement

Dear Ms. Jones:

Please find enclosed the Resolution that our Board of Trustees approved at our February 9<sup>th</sup> meeting. It was advised that we move this forward so that Dexter's Village Council could act upon it as well.

Please feel free to give me a call if you have any questions.

Sincerely,

  
Nancy J.C. Hedberg  
Clerk

Cc: Ms. Donna Dettling, Village Manager

Excerpt from the Township of Scio Board of Trustees Meeting of 9 February 2010 regarding the Promulgation Agreement with the Village of Dexter, Michigan:

**10017: MOTION BY TRUSTEE GREEN, SUPPORT BY TRUSTEE KNOWLES TO APPROVE THE RESOLUTION TO DECLARE THE "1981 PROMULGATION OF ANNEXATION POLICY" AND THE "AMENDMENT TO THE 1981 SCIO TOWNSHIP-VILLAGE AGREEMENT (1995)" NULL AND VOID.**

Whereas, the Township of Scio and the Village of Dexter executed a Promulgation of Annexation Policy on the 23<sup>rd</sup> day of June, 1981, and

Whereas, the Township of Scio and the Village of Dexter wish to declare the 1981 Promulgation of Annexation Policy and the 1995 Amendment null and void,

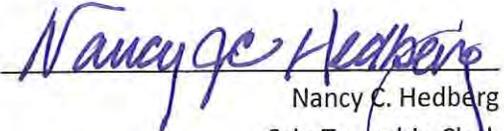
Now, therefore, be it resolved that the Township of Scio Board of Trustees hereby declares the "1981 Promulgation of Annexation Policy" and the "Amendment to the 1981 Scio Township-Dexter Village Agreement (1995)" null and void.

YES: 6      NO: 0

**MOTION CARRIED.**

CERTIFICATION OF TOWNSHIP BOARD ADOPTION

The above motion was duly adopted at a meeting of the Board of Trustees of the Township of Scio of the 9<sup>th</sup> day of February 2010.

  
Nancy C. Hedberg  
Scio Township Clerk

**DEXTER-PINCKNEY RD BRIDGE OVER THE PORTAGE LAKE CANAL  
CONSTRUCTION PROJECT FAQ's (Frequently Asked Questions)**

**Purpose:** To inform residents, area motorists, public agencies and other project stakeholders of the scope of the impending bridge construction and to address general concerns.

**What are the limits of the construction?** Construction will include the removal and replacement of the existing Dexter-Pinckney Road Bridge over the Portage Lake Canal. The limits of the project extend approximately 100-feet north and south of the bridge.

**Who is the contractor for this project?** The prime contractor is Dan's Excavating, Inc. of Shelby Township, Michigan. Dan's Excavating, Inc. constructed the Jackson Boulevard Bridges over Honey Creek in 2002. Dan's Excavating, Inc. most recently constructed the third phase of the Jackson Boulevard project.

**How is the project being paid for?** The bid submitted by Dan's Excavating, Inc. through the Michigan DOT bidding process was \$1.38 million. The project is being funded through the Michigan DOT Local Bridge Program, with 95-percent of the cost being paid by the State, and 5-percent being paid by the Washtenaw County Road Commission. Costs associated with right-of-way, construction inspection and surveying, and materials testing are also being paid by the WCRC.

**What is the construction schedule?** Pending the award of the contract by the MDOT, the project is expected to start in March 2010. Per the project specifications, the project is to be completed in August 2010.

**What will be the hours of construction?** Hours are generally established by the contractor, based on the project schedule. It is common for contractor crews to work Monday through Saturday, roughly 10-12 hours per day. Per the project specifications, site work is to be suspended during recognized holiday weekends, including Memorial Day and Independence Day. Placing of deck concrete during the summer months is required during nighttime hours, due to the effect of high daytime temperatures on concrete.

**How will the new bridge differ from the existing?** The new bridge will be 73' long (span over the Canal) with a 35'-6" clear roadway (2 lanes @ 11', 2 shoulders @ 6'-9") and will be capable of carrying full legal loads. The existing bridge, constructed in 1920, is 46' long with a 23' clear roadway and is weight restricted due to structural deterioration (23T-31T-35T).

**Will traffic be maintained during the bridge construction?** Dexter-Pinckney Road will be completely closed at the bridge during construction. The signed detour route will follow McGregor Road and M-36. Access will be maintained for addresses from the north and from the south, but the existing bridge will be completely removed and closed to motorists, cyclists and pedestrians.

Boating traffic in the canal will experience intermittent closures. The closures will be kept to a minimum, but must be implemented at certain times to ensure the safety of passing boaters. Warning buoys, fencing and signs will be placed. Per the project specifications, the Canal must be open to boat traffic during the Independence Day holiday weekend.

**Will trees be removed as part of the construction project?** A limited number of trees will need to be removed to accommodate the construction of the new bridge. Representatives of the Road Commission have met with affected property owners to discuss tree removal and disposal of wood.

**How will access to adjacent properties be maintained?** The Contractor is charged with the responsibility of providing and maintaining all temporary ramps, crossings, etcetera necessary to provide access throughout the project; however short delays will occasionally be needed to accommodate construction operations.

The WCRC Operations Department is making accommodations for the possibility of winter maintenance (plowing) to the north and south of the bridge during the closure.

Local public agencies have been advised of the impending closure: Livingston County 911 Central Dispatch, Huron Valley Ambulance, Putnam Township and Dexter Area Fire Departments, Livingston County and Washtenaw County Sheriff's Departments, Village of Pinckney Police, Livingston County Road Commission, Dexter Community Schools Transportation Department, and the US Postal Service.

**Will area utilities be affected?** The replacement of the bridge will include the relocation of an existing 6" sanitary sewer force main. The WCRC has coordinated this utility relocation with the Portage-Base Lakes Area Water & Sewer Authority. Detroit Edison (electric), Consumers Energy (gas), and AT&T (telephone) utilities have also been identified and relocated as needed. The Contractor is responsible for protecting utilities and for contacting utility owners in the event a utility is impacted by the construction activities.

**Can adjacent property owners get additional work done by contractor for the project?** The Contractor and any subcontractors are prohibited from performing any private work within the project area until the work governed by the Road Commission contract is completed.

#### **OTHER POTENTIAL CONCERNS:**

**Responsibility for protecting/relocating existing landscape features.** Adjacent property owners are responsible for any lights, landscaping, sprinklers, fences or other personal property located within the public road right-of-way. The WCRC is not responsible for damage to personal property items that remain within the public road right-of-way.

**Safety:** Safety is the most important aspect of the project. Please be mindful of the equipment, trucks, and personnel coming to and departing from the site. Please be attentive to all signs.

While these construction activities are often interesting to observe, the site will only be open to authorized construction personnel.

AGENDA 2-22-10ITEM H-5**Courtney Nicholls**

**From:** Keough, Shawn [SKEOUGH@WadeTrim.com]  
**Sent:** Wednesday, February 17, 2010 1:49 PM  
**To:** Donna Dettling; Courtney Nicholls  
**Subject:** FW: FILM INDUSTRY QUESTIONS

FYI  
 - Staff to provide responses

**From:** Kay Seaser [mailto:KSeaser@annarbor.org]  
**Sent:** Wednesday, February 17, 2010 12:21 PM  
**To:** jlindauer@city-chelsea.org; skeough@villageofdexter.org; jwallace@vil-manchester.org;  
 kymm@ci.milan.mi.us; tcampbell@cityofsaline.org; salinetownship@gmail.com  
**Subject:** FILM INDUSTRY QUESTIONS

Hello Everyone,

As you are probably aware the state of Michigan began offering a tax incentive to the film industry in Spring 2008. Since that time, we have had lots of film production activity in Washtenaw County and received very favorable feedback from film casts and crews that have temporarily worked or lived in our area.

Many inquiries have come through our office and I have fielded tons of calls. We have received calls for filming location suggestions, directions and photos. Once a film production company has selected our area, they are asking about office and warehouse space, housing and numerous other services or products (rental cars, cleaning companies, gift baskets, etc.). *We recently applied to AFCI (Association of Film Commissions International) to be the ANN ARBOR AREA FILM OFFICE and are now interim members!*

I am assembling a resource guide to provide to incoming film production companies but am still missing important information regarding local policies, procedures, permits or fees required by our communities.

From each township, village and town, I would like to know the following information:

- Does your community have a FILM policy in place or are you planning to have one?
- Do you have an application form required to film in your community?
- If yes to either, is there a website page/link with the information or form to easily access? We will provide your links on our film page.
- Do you have specific fees related to filming?
- If someone is interested in filming in your community, are you the first point of contact? If not, who is?
- If you have your own police or fire departments, should there be a secondary contact person? Please include email addresses, office phones and cell phones for key contacts.

The cities of Ann Arbor and Ypsilanti have procedures and applications online. I would like to include the most current information for all of our townships, villages and towns in my list of resources and contacts. Please provide me with information for your community by Wednesday, March 1<sup>st</sup>.

Also, this spring we are planning an informational meeting for local communities and you, or your community's key contact person will all be invited. We'll invite a representative from the Michigan Film Office in Lansing to speak about the film industry tax incentive and a "locations" person to talk about what film production companies expect but also what communities can expect in return.

The film industry can have great economic impact on communities. We would like to continue to welcome film industry casts and crews but also make it the right fit for our communities and a great experience for all involved!

Kay Seaser  
Ann Arbor Area Convention & Visitors Bureau  
734-995-7281 x309  
[www.visitannarbor.org](http://www.visitannarbor.org)



VILLAGE OF DEXTER  
PARKS AND RECREATION COMMISSION

8140 Main Street • Dexter, Michigan 48130-1092 • (734) 426-8303 • Fax (734) 426-5614

AGENDA 2-22-10

ITEM I-1

MEMORANDUM

TO: Village Council and President Keough  
Donna Dettling, Village Manager  
FROM: Allison Bishop, AICP, Community Development Manager  
RE: PaRC Report  
DATE: February 17, 2010

*UPDATES FOR VILLAGE COUNCIL FROM PARC's MEETING in italics*

**U of M Student Project** – Included in your packet is the information provided to me by the students.

Timeline:

February 16<sup>th</sup> – review/critique sign drafts

March 16<sup>th</sup> – presentation of final product

*The students will give their final project presentation on March 16<sup>th</sup> at 7:00 pm at the Dexter library meeting room.*

**Council Action on JJR Scopes Approvals** – On February 8, 2010 the Village Council approved the PaRC's recommendation to proceed with JJR Mill Creek Park project scope including the design and development documents necessary to proceed with park construction this summer. The MDEQ permit will be submitted within the next few weeks.

**County Border to Border/Westside Connector Update** – I have a meeting scheduled Tuesday to discuss the project status with the partners (County, HCMA, WCRC, Village) and will provide an update at the meeting.

*Meeting update –*

*The partners discussed the funding distribution, expectations and shortfalls. A new cost estimate table is included in the report. Other items discussed were stipulations of the Village's \$100,000 contribution to the project and the likelihood that the link would have to be made to Westridge. The County is in the process of updating the project cost estimates to include the link into Westridge. Following an understanding of the increases in cost the Village will likely be requested to make the funding commitment to the project.*

*It was also discussed that the discussions with the Westridge HOA would need to start in anticipation of the need for an easement and a HOA vote/approval. The ideal scenario would be that the HOA would grant a public easement to the Village to eliminate any liability to the subdivision, access and address maintenance and future improvements to the infrastructure as necessary. Once we receive the updated cost information from the County Council will review the information and decide how to proceed with the HOA and obtaining an easement.*

*Please note that the current project schedule would be to complete the Village Segment, with or without the Westridge connection this summer and the HCMA segment in 2011 following award of MNRTF funding. The MDOT funding from the road commission would solely be used for the HCMA segment due to the requirements of the federal funding (i.e. 14 foot boardwalk and bridges).*

Please note that HCMA is hosting their PUBLIC HEARING for the MNRTF application for the trail from the golf course to the Village the evening of our meeting (7pm at the Hudson Mills Activity Center). The pathway alignment being presented for inclusion in the grant application is the original path along the river and through the existing HCMA easement within the Westridge Sub.

AGENDA ITEM- Consideration of a resolution prepared by Chair Alan Green that supports a particular trail alignment for the Westside Connector / B2B regional trail connection into the Village and offering support to the project. A resolution could be provided in lieu of our attendance at the meeting, if necessary.

*The PaRC did not pass a resolution, but opted to send a letter of support. The DRAFT letter is included for your review.*

**Scio Township Trail Planning** – Toni and I attended the group’s second meeting and will provide more detail at the meeting.

*The group met for the second time and completed a SWOT exercise for non-motorized pathways within the Township and then divided into 2 groups to discuss potential pathways (on road and off road) within the Township. Key objectives of the group were connecting destinations (B2B, Huron River, Jackson Ave, bus stops, shopping, Dexter Village and Ann Arbor), serving populations, creating circular paths/routes and improving access or crossing challenges. Each team member then got to vote on their top 5 preferences. The next meeting will be discussion of the top project priorities in an effort to identify a non motorized project within the Township that can be constructed within the next year +. Our next meeting is March 11<sup>th</sup> at the Township Hall.*

**Monument Park Ice Skating Rink** – The Village continues to receive positive feedback on the rink. The PaRC should begin to consider when we will close the rink or under what conditions we should consider taking the rink down. I expect that the weather will begin to warm up in March and want to discuss closing the rink at the February meeting to prepare. I would also like to consider establishing a subcommittee to evaluate the rink and prepare a synopsis and recommendation to the PaRC for next year.

*The PaRC will discuss the pros/cons of the skating rink at the next meeting in an effort to plan for next year and budget for 2011. The PaRC is also considering installing a feedback box at the rink as a way to get additional feedback from users of the rink. The rink will likely close once we have 1 week of 35 degree and above weather, likely in March. We will keep people posted via the email update, etc when the decision has been made. The PaRC continues to receive great feedback on the rink!*

**CIP Worksheets** – The CIP Worksheets have been updated since our last meeting based on PaRC comments. I will provide an updated sheet for the Westside Connector once I have more information from the morning meeting. If the PaRC is ready to recommend the worksheets to the Planning Commission for inclusion in the 2010-2015 CIP please make a motion doing so.

*The PaRC moved to recommend approval of the 2010-2015 CIP worksheets for the Parks and Recreation capital improvements.*

Please feel free to contact me prior to the meeting if you have questions.

Thank you.

The cost estimate: Village Portion \$ 700,000.00  
 HCMA Portion \$ 2,190,000.00

| <b>FUNDING PARTNERS</b>  | Village Trail<br>0.25 Miles | HCMA Trail<br>2.98 Miles | Total<br>Estimated Cost<br>3.18 Miles |
|--|-----------------------------|--------------------------|---------------------------------------|
| <b>Organization</b>  |                             |                          |                                       |
| Washtenaw County Parks and Recreation Commission                             | \$ 600,000                  | \$ 710,000               | \$ 1,310,000                          |
| Washtenaw County Road Commission   | 0                           | 100,000                  | 100,000                               |
| Transportation Enhancement Grant (Federal program administered through MDOT) | 0                           | 780,000                  | 780,000                               |
| Village of Dexter  | 100,000                     | 0                        | 100,000                               |
| HCMA   | 0                           | 100,000                  | 100,000                               |
| Michigan Natural Resources Trust Fund Grant                                  |                             | 500,000                  | 500,000                               |
| <b>Total Project Cost</b>  | <b>\$ 700,000</b>           | <b>\$ 2,190,000</b>      | <b>\$ 2,890,000</b>                   |

**Universal Access**

The proposed asphalt trail will be 10 feet' in width. The design will comply with AASTHO criteria and the American with Disabilities Standards. Benches and interpretative signage will be designed for access. The benches will be located at heights that will allow wheelchair users to transfer onto the benches. Interpretive signs will be located at elevations that are readable from wheelchairs. Bridges and boardwalks will be 14 feet in width to meet AASHTO criteria. Barrier Free parking and restrooms are available at Hudson Mills Metropark. The connection to the Village Downtown at Warrior Park and the new Mill Creek Park, will provide access from the south end. The two Village parks will connect with the downtown business district and a non-motorized pathway system (see map under Village of Dexter Section) for the Village will connect schools, neighborhoods, and then return to the river where the trail will continue east with the next phase of the Border to Border Trail. The Village conducted a downtown parking study in 2004. The survey inventoried the core downtown and found that the Village has 597 parking spaces with a peak occupancy rate of 80%. These spaces provide parking for the downtown businesses, proposed parks, and free access to the proposed Hudson Mills Phase 2 Trail.

The trail alignment was selected with universal access in mind. The slope of the trail along its centerline will not exceed 5% and will have a cross slope of 2% or less. There will be no road crossings until the trail is in the Village.

**Design Factors**

The proposed trail traverses undeveloped lands on which HCMA intended to construct a regional parkway in the 1950's. Fallow for 60 years, the trail follows the river through woodlots, meadows, and skirts wetlands for a tremendous natural outdoor setting for exercise, viewing wildlife, accessing remote river sections to fish, travel as a non-motorized transportation link, and enjoyment of remote quiet space.



## VILLAGE OF DEXTER - PARKS COMMISSION

8140 Main Street • Dexter, Michigan 48130-1092 • (734) 426-8303 • Fax (734) 426-5614

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Huron Clinton Metropolitan Authority  
Jim Kropp  
13000 High Ridge Drive  
Brighton, MI 48114-9058

February 17, 2010

Re: Village of Dexter Project Support

Mr. Kropp,

The Village of Dexter Parks and Recreation Commission is pleased to provide you with a letter of support for construction of a non-motorized trail connection from the Village of Dexter to Phase 1 of the Huron Clinton Metropolitan Authority (HCMA) Hike Bike Trail within Hudson Mills Metropark and outside the Village of Dexter. The connection of this trail to the County Border to Border Trail and the Village of Dexter is a key connection to creating a valuable regional trail network in and around the Village of Dexter.

The PaRC believes that the construction of a non-motorized trail connecting the Village to the HCMA trail system supports the goals of the Village Parks and Recreation Master Plan by promoting healthy lifestyles through the active recreation opportunities that the pathway can provide, as well as providing additional opportunities for linking a regional trail system to the Village and our Mill Creek Park trail system.

The PaRC's master plan goals also include promoting increased public access to adjacent waterways, greenways and public lands while making best efforts to protect surrounding land uses, such as adjacent home owners.

Thank you for your efforts and we look forward to the construction of the trail and the potential positive economic impacts that it can provide to the Village of Dexter.

Alan Green  
Village of Dexter  
Parks and Recreation Commission Chair

AGENDA 2-22-10

ITEM I-2

[cnicholls@villageofdexter.org](mailto:cnicholls@villageofdexter.org)

## VILLAGE OF DEXTER

8140 Main Street Dexter, MI 48130-1092

Phone (734)426-8303 ext 17 Fax (734)426-5614

### MEMO

**To:** President Keough and Council Members  
**From:** Courtney Nicholls, Assistant Village Manager / Paul Cousins, Village Trustee  
**Date:** February 17, 2010  
**Re:** Arts, Culture and Heritage Committee Update

On February 16, the Arts, Culture and Heritage Committee hosted its first event in conjunction with the Encore Musical Theatre and the Arts Alliance. The event was very successful, with a turnout of approx. 50 people, even after the postponement due to weather. The cast of the current Encore musical performed three songs from the show. People attended from Dexter and also our surrounding areas of Chelsea, Ann Arbor, Ypsilanti and Milan.

On the bills & payroll you will see a check to Jolly Pumpkin. This was offset by a check from Jolly Pumpkin for the same amount as their donation to the event. We will be sending thank you notes to our generous sponsors that included Jolly Pumpkin, Busch's, Rave Associates, North Point Seafood & Steakhouse, Bistro Renaissance, Dexter's Pub, Simply Scrumptious and Terry B's.

The Arts Alliance announced that their new artist's web portal will be accessible to the public at the end of March. If you are interested in viewing the beta site you can do so at its temporary location <http://www.a2arts.org/>. This site will be an important information hub for all artists, venues and cultural organizations in Washtenaw County and the Arts, Culture & Heritage Committee will be working with local groups to make sure they are taking full advantage of what it has to offer.

Attached for your review are the most recent notes from the committee meetings.

**ARTS, CULTURE & HERITAGE COMMITTEE**  
**TUESDAY, OCTOBER 6, 2009 - 7:00 p.m.**  
**DEXTER SENIOR CENTER**

**THE VILLAGE OF DEXTER**

Members present: Audrey Becker, Anne Savage, Mike Vickers, Paul Cousins, Pam O'Hara, Jill Love, Jerusha Clark, Tom Rosenbaum and Lynn Babcock.

The September meeting notes were reviewed and no changes were made.

Jill gave an update on the progress of the Arts Alliance web portal. The site was developed for \$50,000 and the URL will be a3arts.org. The site will allow artists, venues, organizations and event organizers to post information. Each community is encouraged to fill it with community specific information. It is the intention of the committee to use this as our main website. A page on the Village's website would still be created that would provide a link to the Arts Alliance site. A kick-off event for the site is being hosted by the Arts Alliance on December 1 from 8 am to 1 pm at Eastern Michigan University. The site is expected to be released to the public in February.

The following subcommittees were created to begin implementing the ideas approved in the budget.

Creative Connections Meeting Planning – Mike, Pam, Jill

Poetry Reading/Folk Music/Storytelling Event – Mike, Tom, Lynn

Speaker Series – Audrey, Jerusha

Fundraising – Jill, Paul

Banner – Paul, Jill

Conversation was also held about establishing a marketing/sponsorship committee that would look at the needs of other groups in the community and how we can partner with them in a mutually beneficial fashion.

The goal of the sub-committees is to advance the idea between meetings and present updates to the larger group monthly. It is the hope of the Committee to be able to announce the plans for the events at the February Creative Connections meeting, which coincides with the launch of the Arts Alliance website.

The idea of inviting other local community Arts & Culture groups to the Creative Connections meeting was discussed as an opportunity to network and learn from each other's ideas. Dan Cooney of the Encore Theater will be providing the venue and a performer for the event. Any other activities or refreshments are to be provided by the Committee.

The Committee was in receipt of Joe Semifero's donation to the committee and will send a thank you note acknowledging the contribution.

**ARTS, CULTURE & HERITAGE COMMITTEE**  
**TUESDAY, NOVEMBER 3, 2009 - 7:00 p.m.**  
**DEXTER SENIOR CENTER**

**THE VILLAGE OF DEXTER**

Members present: Audrey Becker, Anne Savage, Mike Vickers, Paul Cousins, Pam O'Hara, Julie Nagel, Jerusha Clark, and Lynn Babcock.

The October meeting notes were reviewed and no changes were made.

A copy of the Arts Alliance's Dexter Working Plan was distributed to the Committee.

Creative Connections – Mike provided an update on the planning for this February event. The Committee discussed personally inviting Dexter artists to attend using information from the Arts Alliance artist's census. Also discussed was soliciting food from local restaurants and the possibility of having wine available. Dan Cooney from the Encore Theater will provide entertainment, however the committee may also want to solicit additional performers. The general format of the evening will be a meet and greet. An e-mail with additional items is attached to the minutes.

Deb Marsh will be attending our December meeting to discuss ideas for the poetry reading event. The general thought is to have an outdoor event in the spring/summer.

Paul continues to work with Grace Shakman and local metalsmiths to prepare the wording/photos for the historical sign as well as ideas for its appearance. He will assist the committee in coordinating with the Parks & Recreation Commission.

Planning for the speaker series will resume after the first of the year.

Jill's notes from the fundraising meeting with other committees in surrounding communities are attached to the minutes.

Anne is working on a design for the banner – it will be modeled after the Huron River Watershed Councils banner which is vertically oriented and free standing.

**ARTS, CULTURE & HERITAGE COMMITTEE**  
**TUESDAY, DECEMBER 1, 2009 - 7:00 p.m.**  
**DEXTER SENIOR CENTER**

**THE VILLAGE OF DEXTER**

Members present: Audrey Becker, Mike Vickers, Paul Cousins, Jill Love, Tom Rosenbaum, Jerusha Clark, Louie Nagel and Lynn Babcock.

The November meeting notes were reviewed and no changes were made.

Creative Connections - Courtney updated the committee on the liquor license issue. The fee for the license and the bond will be \$75. The Village's insurance will cover the event with no additional cost. Mike has spoken to Jolly Pumpkin and they are willing to provide beer to the event. Courtney will continue to work through the State requirements to secure the license.

Arts Alliance Convergence - Class Summaries:

Information about the classes can also be accessed here - <http://www.a2artsalliance.org/>

Ann Savage

The second session, *Making the Most of Social Networks & Online Marketing*, was very helpful. The fact of the matter is, in order to reach as many people as you can you now need to do it through as many outlets as possible, unlike the not so distant past when newspapers were the primary outlet. Therefore, I believe that having an active presence on various social media sites is essential to promote our group, notify the community of activities and to raise money. It'll take work and time to get our group set up and the community notified of our online presence but I believe it would be well worth it. I am very active on Facebook, Flickr and for the most part Twitter and I have a blog on blogger. If someone hasn't already volunteered to spearhead our presence on social websites I would be happy to be the person to do that.

Jill Love

The second session I attended was "Making the Most of Social Networks & Online Marketing." We need to address the social media we intend to incorporate into our committee for the benefit of the arts in our community. [www.network4good.org](http://www.network4good.org) is apparently a 'must visit' site for innovative ideas about online fundraising opportunities for our committee. Apparently they have free weekly online fundraising webinars even! Linh Song, MSW, was the speaker from NEW (Nonprofit Enterprise at Work). [www.new.org](http://www.new.org). They provide organizations with strategy plans for their social media efforts from fundraising to launching an awareness campaign. Their focus is on helping nonprofits raise money, build online communities, and measure the effectiveness of our online presence.

Other sites I wrote down to go visit as successful examples of blogs:

<http://detroit.blogs.time.com/>

<http://community.dooce.com/>

<http://mqoblog.com/>

<http://beyondjustmom.com/>

<http://markmaynard.com/>

<http://www.kitchenchick.com/>

One of their biggest points is that social media creates community because it is 'word of mouth' on a much larger scale.

From the web portal class I feel the strongest thing we need to take away and consider is 'who' and 'how many' of us are going to be inputting into this site to properly represent Dexter so we don't miss the boat! Each artist, of course, can handle their own input, but some groups could stay on top of our representation on this site such as the Village, the Chamber, etc. We also need to be sure to get the word out about it as quickly as possible and offer training wherever needed.

Lynn Babcock

#### Arts Education:

-The new organization website is: [a2success.org](http://a2success.org). The idea is to build the arts for K-12 schools across Washtenaw County. Fair share is needed to equalize the benefits for students in every school district in the county. Local artists will be utilized.

-Washtenaw Intermediate School District and the Arts Alliance in the next few years will work together to build bridges and also do an analysis of what can be offered and improved on for students in Washtenaw County.

-An Implementation Matrix is one of the outcomes of the a2success committee.

-Education for the Arts (EFA) is a program arm of Kalamazoo RESA. EFA's roots are based on a unanimous desire of the nine public school districts in Kalamazoo County to make arts education a learning and teaching priority. EFA is a respected organization which a2success is studying and researching.

#### Art Walk:

-It's held during a weekend in October.

-There is a year-round guide available.

-The artist chairing the meeting said she had 80 people come to her studio.

-There is a membership of 60.

-Advertisements that are purchased in the guide are in great demand especially because of fewer newspapers.

-It is a volunteer organization.

-There was a lot of discussion re; how to improve and expand the Art Walk.

-I have about 40 Art Walk brochures to distribute to businesses in downtown Dexter.

Courtney

"Future of Arts & Culture Fundraising". The main point of this class was to encourage non-profits to look within their organization for creative ways to generate revenue. No "one size fits all" approach is out there as the answer to fundraising. Traditional donation request mailings are being replaced with house parties and e-mails with personally recorded messages. The representative from the Ann Arbor Community Foundation also mentioned that his foundation is now focusing on helping to sustain current organizations/finding new ways to provide the same services, instead of funding start-ups & brand new programs.

**ARTS, CULTURE & HERITAGE COMMITTEE**  
**TUESDAY, JANUARY 5, 2010 - 7:00 p.m.**  
**DEXTER SENIOR CENTER**

**THE VILLAGE OF DEXTER**

Members present: Audrey Becker, Mike Vickers, Paul Cousins, Jill Love, Tom Rosenbaum, Jerusha Clark, Louie Nagel, Julie Nagel, Pam O'Hara, Anne Savage and Lynn Babcock.

The December meeting notes were reviewed and no changes were made.

**Creative Connections Event:**

Mike gave a report of the event sub-committee. Several restaurants have agreed to donate hors d'oeuvres; Paul agreed to contact the remaining restaurants and two wineries to determine if they would like to participate. The liquor license will be on the Council agenda at the meeting on January 11.

Advertising for the event - Committee members are encouraged to send Courtney the contact information for local artists they would like to personally invite. It will be included in the Chamber's e-blast so that local businesses that market to the arts community can attend. Invitations will also go out to the Chamber Board, Dexter Art/Music teachers, and Village Council. The invitation will make it clear that the Committee views this evening as an opportunity to meet the artists in the community.

The hours for the event will be 6:30 to 8:30 pending confirmation from the Arts Alliance.

Audrey and Anne will work on putting together a Powerpoint presentation that includes information about the committee, our plans for upcoming projects, and information on upcoming local arts/culture events in Dexter. Committee members are encouraged to forward information on upcoming events to Anne & Audrey.

**Poetry Reading/Folk Music/Storytelling:**

A tentative date of May 22 has been suggested for this event - potentially called Slam, Songs & Smores. Discussion was held about the event being located at Warrior Creek Park in the evening. Discussion was also held about coordinating an "open-mic" night.

**Banner:**

Two banners with the Committee's logo will be ordered and delivered in time for the Creative Connections event.

**Speaker Series:**

The Committee decided not to move forward with the Speaker Series at this time to focus on other events.

**Items for February meeting:**

Creative Connections - final planning  
National Endowment for the Arts Grant Opportunity  
Group Photo



# Memorandum

AGENDA 2-22-10

ITEM I-2

**OHM**

Engineering Advisors

**Date:** February 16, 2010

**To:** Donna Dettling, Village Manager

**CC:** Jim Carson, WATS Policy Committee Representative

**From:** Rhett Gronevelt, P.E.

**Re:** WATS Tech Committee & Fed-Aid Committee Update

Donna-

In discussions with Trustee Carson, the WATS Policy Committee Representative and Chairman, we felt it was a good time to provide update to Village Council on recent activities with WATS, particularly in regards to funding opportunities. Below are some brief updates on recent Tech meeting activities, and summary of recent Federal-Aid Committee (FAC) meetings.

## *Recent Meetings:*

### December Tech Meeting:

- I've included the December Minutes, as the main activity at this meeting was creating a priority list for MDOT of desired projects in the region. The minutes include the List generated by the group.

### January Tech meeting cancelled, FAC Urban meeting instead.

- Near the end of 2009, a call for projects for the 2014 TIP (STP-U) was issued. Trustee Carson and I met with the administration and discussed a strategy. The Village did not submit a new application, as we felt Central Street was the priority, and adequate funding has not been secured for this project.
- At the meeting, the Committee did increase the funding for the Central Street project from \$50k to \$100k, but to do so required moving it from FY 2013 to FY 2014.
- The Village's recent and planned projects on the TIP represent a greater share of the STP-U program than what the target would be, which is restricting us from getting more funds assigned.

### Jobs for Main Street Funding, February 2, 2010:

- As I'm sure Council is aware, the House passed legislation titled "Jobs for Main Street" that proposes to provide more federal funding for infrastructure. This is the so-called "Stimulus II" that has been discussed. While it remains to be seen if the Senate will pass a similar Bill, the States are preparing project lists. Assumptions are funding levels will be similar to ARRA.
- The FAC was called to generate a list of projects, using the similar requirements from ARRA, with an assumption for an increased delivery time.
- While this funding is still questionable, the general strategy Trustee Carson and I followed was to again defer new projects, and request the committee give additional

# Memorandum

**OHM**

Engineering Advisors

funding for Central Street in the STP-U program. The committee agreed, so new funds from the Jobs for Main Street Bill were not assigned to the Village. If the Bill passes, The Village will seek more funding in the 2014 STP-U program.

February Tech Meeting:

- While I did not attend this meeting, the Committee took action to recommend approval of the two previous funding items and passed them to the Policy Committee for approval. The MODT project list from December was also finalized.

*Funding Strategy:*

We want the opportunity to confirm the project funding priorities with the Village Council, as we continue to pursue available Federal Funds. Most of the programs available are confined to the Federal-Aid system. In the Village this would include Baker, Dexter-Ann Arbor Rd., and Central Street. The two projects we have been trying to fund, are:

- 1) Central Street, reconstructing all or portions from Downtown, to the Village limits.
- 2) Dexter-Ann Arbor Rd, resurfacing in the Downtown.

The resurfacing project Downtown is unfortunately difficult to fund with Federal money, as the angled parking does not meet AASHTO standards and would need to be revised.

As we have pursued funding for Central Street, the main constraint has been the amount of the Village's "share". Generally, the FAC sees that over time the funding levels for the various agencies is consistent with the targets, with are based upon the last population data. For the Village, this means about 2% of the overall funds.

Attached is the latest project list for the STP-U program. The Village is scheduled to receive about \$460k in federal funding for the Mill Creek Trail project in 2012, and currently \$100k for Central St in 2014. When the funds were approved for the Mill Creek Trail project, we were under the impression that they were assigned because the project helped to meet a non-motorized funding target for the committee. While that is still true, we now understand that the funds are also allocated against the Village's overall share, essentially delaying the funding possibilities for Central Street or other road projects.

We are not suggesting that this is bad, but we want to make sure the Council understands the situation, and confirms the priority. Essentially, should the \$460k of STP-U money continue to be planned for the Mill Creek Trail, in lieu of other potential road projects? I believe Trustee Carson plans to lead some discussion on this topic, and I can be available to answer any questions.

W  
A  
T  
S



## WASHTENAW AREA TRANSPORTATION STUDY

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705 NORTH ZEEB ROAD 2ND FLOOR  
ANN ARBOR, MICHIGAN 48103-1560  
PHONE: (734) 994-3127 FAX: (734) 994-3129  
WEBSITE: WWW.MIWATS.ORG  
E-MAIL: WATS@MIWATS.ORG

### TECHNICAL ADVISORY SUBCOMMITTEE

DATE: December 2, 2009

TIME: 9:30 a.m.

PLACE: WCRC Offices, 555 N. Zeeb Road, Ann Arbor, MI 48103

Members Present: City of Ann Arbor Planning – Eli Cooper, 1<sup>st</sup> Vice-Chair  
Washtenaw County Strategic Planning – Anya Dale (for Brett Lenart, 2<sup>nd</sup> Vice Chair)  
AATA – Chris White  
City of Ann Arbor Engineering – Homayoon Pirooz  
Washtenaw County Road Commission – Roy Townsend  
City of Ypsilanti DPW – Stan Kirton  
MDOT University Region – Paul Lott  
City of Chelsea - Christine Linfield  
Eastern Michigan University – Dieter Otto  
Village of Dexter – Rhett Gronevelt  
MDOT Planning – Ola Williams  
Ypsilanti Township – Joe Lawson

Members Absent: City of Saline – Gary Roubal  
Dexter Township – Patrick Sloan  
Pittsfield Township – Paul Montagno  
University of Michigan – Dave Miller, Chair

Others Present: FHWA – Chris Dingman  
Ann Arbor – Pat Cawley  
MDOT – Larry Dropiewski, Jeff Reid  
WATS – Terri Blackmore, Ryan Buck, Nick Sapkiewicz, Sarah Pressprich

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#### POLICY COMMITTEE MEMBERS

• CITY OF ANN ARBOR • ANN ARBOR TRANSPORTATION AUTHORITY • ANN ARBOR TOWNSHIP • CITY OF CHELSEA • VILLAGE OF DEXTER •  
• DEXTER TOWNSHIP • EASTERN MICHIGAN UNIVERSITY • MICHIGAN DEPARTMENT OF TRANSPORTATION • NORTHFIELD TOWNSHIP • PITTSFIELD TOWNSHIP •  
• CITY OF SALINE • SCIO TOWNSHIP • SOUTHWEST WASHTENAW COUNCIL OF GOVERNMENTS • SUPERIOR TOWNSHIP • UNIVERSITY OF MICHIGAN •  
• WASHTENAW COUNTY BOARD OF COMMISSIONERS • WASHTENAW COUNTY ROAD COMMISSION • CITY OF YPSILANTI • YPSILANTI TOWNSHIP •  
• EX OFFICIO: FEDERAL HIGHWAY ADMINISTRATION • SOUTHEAST MICHIGAN COUNCIL OF GOVERNMENTS •

AN INTERMUNICIPALITY COMMITTEE ORGANIZED UNDER ACT 200 OF PUBLIC ACTS OF MICHIGAN (1957)  
REPRESENTING WASHTENAW COUNTY

1. Call to Order

Vice-Chair Cooper called the meeting to order at 9:35 A.M. and asked those present to introduce themselves.

2. Public Participation

Vice-Chair Cooper asked if anyone from the public would like to address the Committee. No one asked to address the committee so public participation time was closed.

3. Approval of the November 4, 2009 Minutes

Ms. Linfield made a motion to approve the November 4, 2009 Technical Committee minutes. Mr. Townsend supported the motion and the minutes were approved.

4. Communications and Announcements

Ms. Blackmore reported that the federal government has rescinded more than \$256 Million from Michigan Enhancement, STP, Bridge, CMAQ, Rail, Safety Equity Bonus (TEDF - C+D) and Metropolitan Planning (WATS Funding). The rescission depleted several of the funding categories and until a longer Continuing Resolution is passed, CMAQ and STP funds will not be able to be flexed to Transit. ARRA funds will not be affected.

Ms. Blackmore reported that on December 16 from 10:00 to 1:00 WATS will host a 35<sup>th</sup> Anniversary Celebration. All committee members and previous members have been invited with an RSVP due by December 10.

Handouts at place:

1. Upcoming meetings and important dates

5. WATS Activities

Ms. Blackmore reported AATA held a WALLY Coalition meeting on November 2 at 10:00 am at Northfield Township Public Safety Building. WALLY brochures and corridor maps are available.

Ms. Blackmore reported that the new traffic counters have been picked up and local agencies have been mailed invoices. Nearly all agencies have paid their matching portion. Dexter and Saline must still need to pick up their counters.

Ms. Blackmore reported WATS has been reviewing the City of Milan's master plan. Ms. Blackmore also reported that staff is assisting Pittsfield Township with development of the 2010 Plan.

Ms. Blackmore reported WATS is working with the Office of Highway Safety Planning and Wayne State University to evaluate 25 intersections in the County. Once WATS receives the report from Wayne State, WATS will schedule a Washtenaw County Safety Summit to provide presentations on the Wayne State findings and recommendations as well as other relevant safety information. The safety summit will be held in early February.

Ms. Blackmore reported the WATS staff has assisted on three TIGER grant applications, including; Stadium Bridges, US-12 Improvements near the City of Saline in Pittsfield Township and WALLY. Ms. Blackmore reported that WATS has committed assistance in the development of the CAPT/DART Access Plan, and is providing informational assistance to the Saline Sustainability Circle.

Ms. Blackmore reported that the AATA Board will be holding a special meeting December 8 at the Washtenaw County Community College, Morris Lawrence Building to discuss the options for reorganization under Public Act 196. Mr. White added that Public Act 196 would more clearly enumerate the powers and limitations of the transportation authority.

Ms. Blackmore reported WATS is providing assistance to the Mobility Management office to incorporate as a 501(C)3 with the intention of providing education to seniors and other transit dependent populations on using the bus systems in addition to matching callers with trip options.

6. Old Business

There was no old business.

7. New Business

A. Prepare list of State needs for MDOT

Ms. Blackmore requested at the November Technical Committee meeting that members come to the December meeting with potential MDOT Improvements for MDOT facilities for MDOT to consider during their programming processes. The improvements identified are listed below.

**BL-94/Jackson/Huron/Washtenaw**

- 4 to 3 conversion (Limits Maple to Dexter), with bike lanes
- 4 to 3 conversion (Limits Dexter to Third), with bike lanes
- 4 to 3 conversion (Limits S. University to Stadium), with bike lanes
- HAWK Signal at 3<sup>rd</sup> and Chapin
- Pedestrian Crossing Improvements (Refuge Islands) between Thayer and Ingalls, Stadium and US-23, and further west on Stadium
- 2-way conversion of Washtenaw/Cross
- Bus pullout bays along Washtenaw
- SCOOT implementation or interconnection from 1<sup>st</sup> to Maple Corridor
- Implement Access Management recommendations
- Double Left onto SB Maple (Terri)
- Study feasibility of intersection redesign at Maple (roundabout)
- Traffic calming or cues for drivers to slow down via landscaping, pedestrian walk at Maple

**BR-12/Michigan Ave**

- Sidewalks
- Lighting (at local expense)
- Midblock Pedestrian Crossings location TBD by residents (consider HAWK, Pedestrian Refuge Islands)
- Create additional pedestrian crossing between West Willow and neighborhood to Northwest

**BR-US-12/Hamilton/Huron**

- 3 to 2 conversion with bike lanes/parking

**BR-23/Main St**

- Complete non-motorized facilities from Huron River Drive, connect existing pathways
- Drainage improvement
- Signal improvement: right turn overlap phase at Main and Depot
- Conduct feasibility for other improvements at Main and Depot
- Redesign for a bus turnaround south of M-14

**M-17/Washtenaw/Michigan/Ecorse/Cross**

- Sidewalks on both side of road
- Convert US-23 interchange ramps to T-in ramps to enable safer non-motorized crossings
- Streetscape improvement per Reenvision Washtenaw
- Install Transit Bypass lanes (Queue Jump lanes)
- Initiate feasibility/analysis—Corridor Study for Public Transit
- Intercept Transit Parking Deck (Park and Ride) near Arborland at US—23
- Lighting (at local expense)
- Implement Access Management recommendations
- Midblock pedestrian refuge islands on Washtenaw (US-23 to Mansfield) and at Huron Parkway

**M-153/Ford Rd**

- Install advance street signs, particularly for Prospect

**M-52/Main**

- Install signal at Werkner Road
- Install wide shoulders along entire route
- Install center rumble strips
- Implement recommendations from safety study from Old-12 to 94
- Complete Access Management
- Relocate signal from Brown Dr to Commerce Park

**M-14**

- Resurface from East Tri-level to County line
- Non-motorized improvements at interchange and bridge at Miller/Maple
- Implement ITS and Courtesy Patrol

#### **US-12/Michigan**

- Implement improvements included in the approved EIS
- Install non-motorized improvements (sidewalks, bike lanes)
- Provide pedestrian refuge islands near Walmart
- Use CMAQ funds to improve US-23/US-12 interchange
- Reconstruct US-12 from Mills Road to Maple Road
- Streetscape improvements in downtown area (in US-12 R.O.W. in limits of the above reconstruction)
- Installation of left turn signals at US-12 & Maple and at US-12 and Industrial

#### **US-23**

- Non-motorized improvements at interchanges and bridges at Barker, Jennings, 6 Mile, 8 Mile/Whitmore Lake, Warren, Plymouth, Washtenaw, US-12, Carpenter
- Implement ITS and Courtesy Patrol
- Install ramp extensions and upgrade interchanges
- Implement Feasibility Study

#### **I-94**

- Non-motorized improvements at interchanges and bridges at Baker, M-52, Ann Arbor-Saline, State, Michigan, and Huron
- At State Street Intersection, landscape enhancements on bridge
- Repave/reconstruct approaches, bridge and off-ramps at Ann Arbor-Saline, particularly EB off-ramp
- Convert interchange ramps to T-in ramps to enable safer non-motorized crossings
- Eliminate slip ramps at Ann Arbor-Saline interchange
- Implement ITS and Courtesy Patrol
- Realign curve at Kalmbach
- Add right turn land on EB-ramp at State St
- Upgrade Fletcher Rd interchange
- Upgrade Jackson Rd interchange

#### **Other**

- Implement ITS and Courtesy Patrol
- Adequate funding for Local Bridge Program

#### **Carpool Lots**

- Look at potential for Park and Ride lots at existing MDOT carpool lots at I-94 and State, Ann Arbor-Saline, Zeeb (or Baker) and US-23 and Territorial

Ms. Linfield made a motion to recommend the Technical Committee's comments for the MDOT Five Year Plan to the Policy Committee. Mr. White supported and the motion passed.

#### **B. WATS 35<sup>th</sup> Anniversary Celebration**

Ms. Blackmore announced that a celebration of WATS' 35<sup>th</sup> anniversary would follow the December 16 Policy Committee meeting and that RSVPs are due by December 10.

Mr. Townsend asked for a status update on the Complete Streets program. Mr. Cooper explained that Ann Arbor had not yet committed to a formal policy, but that the Ann Arbor continues to be in support of complete streets. Washtenaw County Townships and MDOT have yet to adopt a Complete Streets policy.

8. Agency Reports

A. City of Ann Arbor

Mr. Pirooz reported that MDOT has selected 3 bridges for the 2010 Local Bridge program and that the Stadium Bridge in Ann Arbor was not one of them. Mr. Cooper made a recommendation for a future agenda item to explore how WATS can inform the bridge selection process. Mr. Townsend added the system for selecting bridges needs to be updated. Mr. Cooper recommended asking Mark Harrison to come to a future meeting to relay issues of local and critical bridges to him. Mr. Pirooz reported that design work for the Stadium Bridge should be ready next summer.

Mr. Pirooz also reported that the West Stadium Blvd. four-to-three lane conversion with bike lanes is undergoing a scope of work for 2011.

Mr. Cooper reported that the City of Ann Arbor continues to work toward a bike lane ordinance. Mr. Cooper also reported that the Fuller Road Station concept plan and memorandum of understanding to work with the University of Michigan have been approved.

Mr. Cooper reported that the Plymouth Rd. and State St. Signature Transit discussions continue.

B. AATA

Mr. White reported that on December 8 the AATA Board would hold a special meeting to discuss reorganization of the authority under Public Act 196 and that at the last meeting a new vision statement was adopted that would move the authority toward becoming a countywide service provider. A consultant will design the new countywide service.

Mr. White also reported that DTE will have electrical connections completed for the Plymouth Rd. Park-and-Ride lot in January.

C. City of Chelsea

Ms. Linfield had nothing to report.

D. Dexter Township

Mr. Sloan was not present.

E. Village of Dexter

Mr. Gronevelt had nothing to report.

F. Eastern Michigan University

Mr. Otto had nothing to report.

G. Federal Highway Administration

Mr. Dingman reported that the current continuing resolution has not been renewed and continues through December 18, 2009.

Mr. Dingman reported that there would be no ARRA redistribution of funds between States.

H. Pittsfield Township

Mr. Montagno was not present.

I. MDOT Planning

Mr. Williams reported that the MDOT five year plan is available for public review through December 11.

Mr. Williams reported that MDOT is evaluating the status of SAFETEA-LU earmark projects to see if any funding will be left over.

Mr. Williams also reported that MDOT will try to keep ARRA funding within designated regions before transferring and that all other funding opportunities would need to be exhausted before funds would be transferred between regions.

J. MDOT Region

Mr. Lott reported that the MDOT carpool lot team is continuing their review of existing lots and appreciates the comments they have received.

K. SEMCOG

Mr. Tumidanski was not present.

L. City of Saline

Mr. Roubal was not present.

M. University of Michigan

Mr. Miller was not present.

N. Washtenaw County Road Commission

Mr. Townsend reported that work on Jackson Rd. is nearly complete and that landscaping would be completed in the spring.

O. City of Ypsilanti

Mr. Kirton reported that a lane on Cornell was closed due to a storm water project.

P. Ypsilanti Township

Mr. Lawson reported that the Township Board approved their contract with AATA through next year.

Q. Washtenaw County Strategic Planning

Ms. Dale reported that the Reimagining Washtenaw Avenue report is nearly complete and will be going to the joint Technical Committee. The report is expected to be a public document as of December 21.

Ms. Blackmore thanked the Washtenaw County Office of Strategic Planning for their participation in WATS as this would be the office's last meeting. The office is being replaced by a county Economic Development department.

9. Adjournment

Mr. Townsend made a motion to adjourn the meeting. Ms. Linfield seconded the motion and the meeting adjourned at 10:55.

**Urban Surface Transportation Program  
FAC U 1/6/2010**

|   |                    | Washtenaw<br>County UA | Livingston<br>County UA |
|---|--------------------|------------------------|-------------------------|
| <b>FY 2010</b>  | <b>Allocation*</b> | <b>\$ 4,322,517</b>    | <b>\$ 134,828</b>       |
| W. Stadium (Pauline to Seventh) 4/3 w BL - AA                         | \$                 | 1,594,306              |                         |
| Willis (S Ann Arbor to Arboretum Dr) - SC                             | \$                 | 369,343                |                         |
| Geddes Road Bikepath (Prospect to Ridge) - WC/Superior Twp            | \$                 | 369,343                |                         |
| Washtenaw NM (Glenwood to Toumy) - AA                                 | \$                 | 210,148                |                         |
| Preventive Maintenance - WC   | \$                 | 1,228,139              | \$ 300,000              |
| Non-Motorized Bikelane striping - AA                                  | \$                 | 50,688                 |                         |
| N University Transit Center (Church Street to Natural History Museum) | \$                 | 125,549                |                         |
| Oak Valley (Waters to Scio Church) with Sidewalk gap - WC             | \$                 | 375,000                |                         |
| Total   | \$                 | 4,322,517              | \$ 300,000              |
| Ending Balance  | \$                 | 0                      | \$ 603,058              |
| <b>FY 2011</b>  | <b>Allocation*</b> | <b>\$ 4,322,517</b>    | <b>\$ 134,828</b>       |
| E. Stadium Bridges - AA   | \$                 | 1,186,623              |                         |
| Border to Border - WC/WCPRC   | \$                 | 100,000                |                         |
| Ford Blvd (Ecorse to US-12) - WC                                      | \$                 | 272,000                |                         |
| N University Transit Center (Church Street to Natural History Museum) | \$                 | 780,644                |                         |
| Golfside (Packard to Clark) 4/3 w/ sidewalk gaps + BL - WC            | \$                 | 269,687                |                         |
| Preventive Maintenance - WC   | \$                 | 104,518                |                         |
| Preventive Maintenance - YC   | \$                 | 359,567                |                         |
| Holmes III - WC   | \$                 | 800,000                |                         |
| Carpenter (Washtenaw to Packard) - WC                                 | \$                 | 449,478                |                         |
| Total   | \$                 | 4,322,517              | \$ -                    |
| Ending Balance  | \$                 | -                      | \$ 737,886              |
| <b>FY 2012</b>  | <b>Allocation*</b> | <b>\$ 4,460,837</b>    | <b>\$ 139,142</b>       |
| Preventive Maintenance - YC   | \$                 | 244,586                |                         |
| E. Stadium Bridges - AA   | \$                 | 2,353,425              |                         |
| Holmes III - WC   | \$                 | 500,000                |                         |
| Plymouth (Dixboro to M-153) - WC                                      | \$                 | 600,000                |                         |
| Waters (Wagner to Township Line) - WC                                 | \$                 | 200,000                |                         |
| Preventive Maintenance - WC   | \$                 | 104,708                |                         |
| Mill Pond NM (Dexter Bridge to Shield Road) -DV                       | \$                 | 458,119                |                         |
| Total   | \$                 | 4,460,838              | \$ -                    |
| Ending Balance  | \$                 | (0)                    | \$ 877,028              |

Key AA - Ann Arbor DV - Dexter SC - Saline YC - Ypsilanti WC - Washtenaw County Road Commission

\* Note the Livingston County funds must be spent each year and are included in the County allocation.

|   |                    | Washtenaw<br>County UA | Livingston<br>County UA |
|---|--------------------|------------------------|-------------------------|
| <b>FY 2013</b>  | <b>Allocation*</b> | <b>\$4,603,584</b>     | <b>\$ 143,595</b>       |
| E. Stadium Bridges - AA   |                    | \$ 2,821,336           |                         |
| Border to Border NM (Dexter to AA City) -WC   |                    | \$ 100,000             |                         |
| Plymouth (Dixboro to M-153) - WC  |                    | \$ 500,000             |                         |
| Preventive Maintenance - WC   |                    | \$ 662,248             | \$ 300,000              |
| Urban Resurfacing - WC  |                    | \$ 450,000             | \$ 150,000              |
| Bemis PE (Stony Creek to Hitchingham) - WC  |                    | \$ 70,000              |                         |
| Total   |                    | \$ 4,603,584           | \$ 450,000              |
| Ending Balance  |                    | \$ 0                   | \$ 570,624              |
| <b>FY 2014</b>  | <b>Allocation*</b> | <b>\$4,750,899</b>     | <b>\$ 148,190</b>       |
| Bemis(Stony Creek to Hitchingham) - WC  |                    | \$ 530,000             |                         |
| Liberty NM (State to City Limit) AA   |                    | \$ 107,875             |                         |
| Central Street (Fifth to Village Limit) -DV   |                    | \$ 100,000             |                         |
| N. Ann Arbor (Bennett to Tower) - SC  |                    | \$ 369,000             |                         |
| E. Stadium Bridges - AA   |                    | \$ 1,638,616           |                         |
| Ellsworth (Fairhills to Hewitt) - WC  |                    | \$ 400,000             |                         |
| Hewitt (Michigan to Packard) - WC   |                    | \$ 400,000             |                         |
| Urban Resurfacing - WC  |                    | \$ 330,000             |                         |
| E. Stadium (Seventh to White) -AA   |                    | \$ 500,000             |                         |
| Urban Preventive Maintenance - WC   |                    | \$ 325,408             |                         |
| Urban Sign Replacement - WC   |                    | \$ 50,000              |                         |
| Total   |                    | \$ 4,750,899           | \$ -                    |
| Ending Balance  |                    | \$ 0                   | \$ 718,814              |
| Key AA - Ann Arbor DV - Dexter SC - Saline YC - Ypsilanti WC - Washtenaw County Road Commission       |                    |                        |                         |
| * Note the Livingston County funds must be spent each year and are included in the County allocation. |                    |                        |                         |
| <b>FY 2015</b>  |                    |                        |                         |
| Dexter (W Huron to Fairview) -AA  |                    | \$ 1,238,990           |                         |
| Green Road Resurfacing (Frederick to Glazier Way) -AA   |                    | \$ 1,114,435           |                         |
| Seven Mile (Main to Sunflower) - WC   |                    | \$ 800,000             | \$800,000               |
|   |                    | \$ 3,153,425           |                         |
| <b>FY 2016</b>  |                    |                        |                         |
| Dexter (W Huron to Fairview) -AA  |                    | \$ 2,550,000           |                         |

**VILLAGE OF DEXTER**

ddettling@villageofdexter.org

8140 Main Street Dexter, MI 48130-1092 Phone (734)426-8303 ext 11 Fax (734)426-5614

**MEMO**

**To: President Keough and Council Members**  
**From: Donna Dettling, Village Manager**  
**Date: February 16, 2010**  
**Re: Village Manager Report February 22, 2010**

## 1. Meeting Review:

- February 8<sup>th</sup> - Mike Bergren of Park Avenue Lighting to discuss the feasibility study for LED lighting improvements that the DDA approved in December.
- February 9<sup>th</sup> - Staff Meeting
- February 9<sup>th</sup> – Doug Lewan of Carlise Wortman re: General Update
- February 10<sup>th</sup> – Granger re: Gas & Electric Service to new Well House
- February 11<sup>th</sup> – Lansing at the Annual Certified Business Park Meeting
- February 11<sup>th</sup> – Lansing at the State Boundary Commission, Legal Sufficiency Hearing
- February 12<sup>th</sup> – Washtenaw County Safety Summit
- February 16<sup>th</sup> - Creative Connections

## 2. Upcoming Meeting Review:

- February 17<sup>th</sup> – McNaughton-McKay re: LED product promotion
- February 18<sup>th</sup> – OHM Project Update
- February 18<sup>th</sup> – School Transportation at Creekside
- February 18<sup>th</sup> - Grant Criteria Wellness Foundation
- February 23<sup>rd</sup> – School Transportation at Creekside
- February 24<sup>th</sup> – Capitol Day

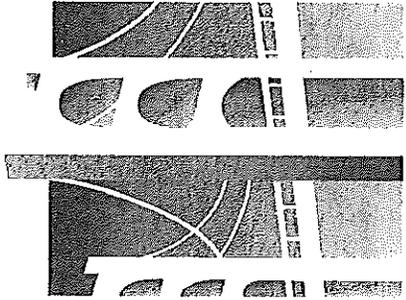
3. Capitol Day REMINDER, this Wednesday the 24<sup>th</sup> is Capitol Day 2010, held in Lansing. Trustee Carson has registered for the event and there is still time to register, so let me know if you'd like to attend.
4. Electric Service to New Well House An agreement between Dexter Community Schools and the Village for Electric Service to the New Well House is being finalized. School representatives have been helpful in developing options to bring electricity to the new well house. An agreement will be presented for approval at the next Council meeting.
5. MERS Options Courtney and I will be working on a summary of options available for Council to consider and discuss in the near future.
6. Washtenaw County Safety Summit. Excellent workshop that continues discussions on Walkability. A device gaining popularity is the HAWK signal (High-Intensity Activated Crosswalk). The PowerPoint slide showing this signal is included with my report. This could be an option for the Baker Road crossing the School wants to install.
7. Bridge Seminar – Staff met with Paul Cousins to finalize the outline for the Bridge Conference Seminar that the Village is participating in along with the Road Commission. The presentation will be broken into three sections – history (Village), construction (Road Commission) and future plans (Village). Information about registering for this seminar is attached to the report.

8. Chamber Update – Every Thursday at 9:30 a.m. the Chamber has a fifteen-minute spot on the Lucy Ann Lance show to talk about anything Dexter. Staff has participated to discuss cityhood, the Mill Creek Park and economic development. If any Trustees are interested in participating, either on behalf of the Village or another organization you are involved in please contact Courtney. Rob Glass gave an update on the schools attempts to find ways to reduce their budget. They will be posting a new job that will oversee both the Athletic Department and the Community Education Department. The person they are looking for will have the entrepreneurial ability to make these combined departments a revenue producer. They are still discussing expanding their world language program in the elementary schools, implementing the international baccalaureate program, creating personalized learning plans and starting all day kindergarten. The Chamber's Annual Dinner will be held on April 23 and they have secured Michigan Gubernatorial Candidate Rick Snyder as their speaker. The location has not been finalized. Plans are moving forward for the summer series and they are hoping to have three to four networking events through the next year.
9. Certified Business Park (CBP) Annual Meeting Included with my report are several documents from the Certified Business Park Annual meeting. Having this designation assures prospects that the park offers specific advantages that are not available in other business parks. Certification standards must be met to remain certified. Designation as a CBP is a valuable marketing tool. The cost to maintain certification is \$250 per year. I discuss the potential project (Northern United Brewing Company) proposed at the Martinrea Site in the Dexter Business and Research Park with the CBP team and confirmed that this project would not jeopardize our certification.
10. DTE System Improvements Doug Lewan confirmed that DTE is planning to present options to Scio Township for locating a substation. I plan to attend the Scio Board meetings when this is discussed.



Local Technical Assistance Program  
 309 Dillman Hall  
 Michigan Technological University  
 1400 Townsend Drive  
 Houghton, MI 49931-1295  
 (906) 487-2102

Nonprofit Organization  
 U.S. POSTAGE PAID  
 Permit No. 11  
 Houghton, Michigan  
 49931

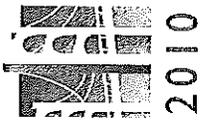


**MICHIGAN  
 BRIDGE  
 CONFERENCE**

March 24, 2010  
 Big Rapids

Pre-conference Workshop  
*Bridge Inspection: Safety Refresher Workshop*  
 8:30 AM – 4:00 PM on March 23

Special Presentation  
*The Solution is with the Details*  
 Dr. Henry Sarteled, Jr., MTU Professor Emeritus  
 7:00 PM on March 23



2010

FHWA Update

MDOT Update

Local Bridge Program—Rating System

Historic Bridge Program Update

Accelerated Construction

Migratory Bird Special Provision

TAMC Update

Load Rating

Widening a Bridge

Anti-icing—SafeLane

Deck Delaminations

Gateway to a Community



Michigan's  
 Local Technical  
 Assistance Program  
 (906) 487-2102 or Fax (906) 487-3409  
[www.MichiganLTAP.org](http://www.MichiganLTAP.org)

## 2010 Michigan Bridge Workshop and Conference

The Michigan Bridge Conference and pre-conference workshop provide information about bridge inspection, research, construction, repair, and management. The workshop and conference will be held at the Holiday Inn and Conference Center in Big Rapids, MI, on March 23 and 24, 2010.

### Registration

You must register separately for each event. Seating is limited for both events; please register as early as possible to ensure your participation. To register, call the Michigan LTP office at (906) 487-2102. Visa and MasterCard are accepted. When registering, please let us know if you have any special dietary needs. Please also indicate whether you plan to attend the Special Presentation on the evening of March 23 (no extra cost to attend).

**Cancellation Policy:** No-shows and cancellations within three business days prior to the workshop or conference will be charged the full registration fee. Substitutions will be accepted.

### Accommodations

A block of rooms has been reserved at the Holiday Inn. The rooms are available on a first-come, first-served basis at a rate of \$82.00 per room. To reserve a room at this rate, call the Holiday Inn at (231) 796-4400 by March 2, 2010, and mention "Michigan Bridge Conference."

### Advance Check-in

To avoid early morning crowds for the conference, you may check in on Tuesday, March 23 from 6:30 to 7:30 P.M.

### Cost

- Workshop: Bridge Inspection, Safety Refresher Workshop (Tuesday, March 23)
  - Employees of Public Agencies.....\$75
  - Employees of Private Companies.....\$95
- Michigan Bridge Conference (Wednesday, March 24)
  - Employees of Public Agencies.....\$95
  - Employees of Private Companies.....\$120

The costs for each event include break refreshments, lunch, conference materials, and handouts. The registration fee does not include hotel accommodations.

### Driving Directions

**From the North:**  
Take US 131 to Exit 139, Head East. The hotel is 1 mile on the right side of the street.

**From the South:**  
Take US 131 to Exit 139, Head East. The hotel is 1 mile on the right side of the street.

**From the East:**  
Take I-96 to US 131 North to Exit 139, Head East. The hotel is 1 mile on the right side of the street.

**From the West:**  
Take M-20 to Big Rapids. The hotel is 1 mile past US 131 overpass on the right side of the street.

## Tuesday, March 23, 2010

### Workshop: Bridge Inspection—Safety Refresher

The National Bridge Inspection Standards (NBIS) Title 23-CFR-650 Section 650.313g requires all states to provide periodic refresher training for persons involved in bridge inspection. As per this requirement, the State of Michigan requires 24 hours of training in the preceding 5 years. With proper documentation, persons who participate in this workshop will receive credit for 6 hours of refresher training; further information regarding documentation will be provided at the workshop. This workshop is intended for all persons involved in the bridge inspection process, including inspection team leaders, members and managers, as well as bridge engineers, safety officers, traffic control personnel, public works officials and other technical personnel involved in the transportation infrastructure field. This workshop will provide topic-specific safety awareness for bridge inspectors. Its goal is to provide information to aid in the safe accomplishment of a typical bridge inspection and to provide guidance on safety planning and documentation. Presenters include Terry Browne, P.E. (Division Mgr., Collins Engineers, Inc.) & Allan Morby, P.E. (Division Mgr., Collins Engineers, Inc.).

### Workshop Agenda - 8:30 AM - 4:00 PM

- 8:30 Check-in
- 9:00 Workshop Begins
- 10:30 - 10:45 Break
- 12:00 - 1:00 Lunch (Provided)
- 2:00 - 2:15 Break
- 4:00 PM Adjourn

### Workshop Topics will include:

- Bridge Inspection Planning / Job Safety Analysis / Personal Protection Equipment
- Work Plan, Paperwork, Reporting, Record Keeping
- Vehicle, Marine, & Railway Protection
- Requirements On, In, Near, or Over Water
- Fall Protection, Ladders, & Scaffolding
- Aerial Lifts / Snooper Trucks / Access Climbing Equipment
- Confined Space & Permitted-entry Issues
- Mechanical / Electrical Issues (Moveable Bridges)

### Special Presentation: The Solution is with the Details

7:00 PM on Tuesday, March 23

Grill Room, Holiday Inn - Big Rapids, MI

*Dr. Henry Svanoynt, Jr., Professor Emeritus of Civil & Environmental Engineering at Michigan Tech, will use recent studies on topics including FEMA Flood Insurance levels, for Dam, Bridge Replacement, and Structural Failures, to illustrate what can and has occurred when reliance solely on models prevented over-fall and careful consideration of the details.*

*All are welcome to join Michigan Tech alumni and friends for refreshments and Dr. Svanoynt's presentation. There is no charge to attend, but please RSVP for planning purposes. Visit [huskylink.mtu.edu/techconnectbigrapids2010](http://huskylink.mtu.edu/techconnectbigrapids2010) or call toll-free (877) 688-2586 to register for the special presentation.*

## Wednesday, March 24, 2010

### Bridge Conference Agenda

|       |  |
|-------|--|
| 8:00  | Check-in   |
| 8:25  | Opening Remarks<br><i>Moderator, Chris Gilbertson, P.E., Michigan Technological University</i>   |
| 8:30  | Federal Highway Administration Update<br><i>Ted Burch, P.E., Assistant Division Administrator, FHWA—Michigan Division</i>  |
| 9:00  | Michigan Department of Transportation Update<br><i>Dave Jantunen, P.E., Engineer of Bridge Operations, MDOT</i>  |
| 9:30  | Local Bridge Program Rating System<br><i>Mark Harrison, P.E., Bridge Program Manager, MDOT</i>   |
| 10:00 | Question & Answer Period—FHWA & MDOT   |
| 10:15 | Break  |
| 10:30 | Site & Situation: Bridges in Context(Historic Bridge Program Updates<br><i>Lloyd Baschin, Historical/Cultural &amp; Historic-Resources Coordinator, MDOT</i>   |
| 11:15 | Accelerated Construction/Replacement Using Pre-engineered Structures<br><i>Dave Kauffman, P.E., Director of Precast Bridge Development</i><br><i>Sara Mulhany, P.E., Regional Project Consultant</i><br><i>CONTECH Construction Products, Inc.</i> |
| 12:00 | Lunch  |
| 1:10  | Bridges & Birds: Use & Implementation of the Migratory Bird Special Provision<br><i>Richard A. Walneik, Wildlife Ecologist, MDOT</i>   |
| 1:30  | Transportation Asset Management Council Update<br><i>Roger Safford, Region Engineer, MDOT &amp; T&amp;MC Bridge Committee Chair</i><br><i>Mark Harrison, P.E., Bridge Program Manager, MDOT</i>  |
| 2:00  | Load Rating: Are You Ready for October, 2010?<br><i>Roseanna Curtis, P.E., Load Rating Engineer, MDOT</i>  |
| 2:30  | Break  |
| 2:45  | Widening a Bridge: Unusual History & Solution—Ada, MI<br><i>Thomas Byle, P.E., Assistant Director of Engineering, Kent County Road Commission</i>  |
| 3:15  | Stop Ice Before it Happens?<br>Anticipating Pavements and the Use of Safelane<br><i>Russ Alger, Director, Institute of Snow Research, Michigan Technological University</i>  |
| 3:45  | Deck Delaminations—Detection & Mapping by Thermal Imaging<br><i>Gary Howard, Director of Engineering, Teton Research, Inc.</i>   |
| 4:15  | Gateway to a Community: Dexter Main Street Bridge Replacement / Mill Creek Restoration Project<br><i>Aaron Berkholz, P.E., Construction Supervisor, Washtenaw County Road Commission</i><br><i>Paul Cousins, Trustee, Village of Dexter</i>        |
| 5:00  | Adjourn  |

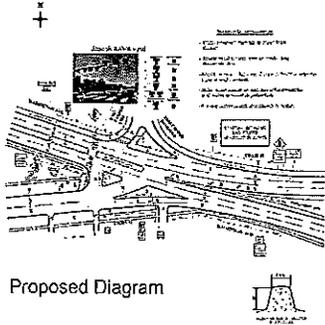
| Park Name  | Original Certification Year | Next Certification Year |
|--|-----------------------------|-------------------------|
| 1 Centreville Industrial Park                                | 1995                        | 2009                    |
| 2 Samuel Combs Industrial Park                               | 1999                        | 2009                    |
| 3 Three Rivers Airport Industrial Park                       | 2006                        | 2009                    |
| 4 Port City Industrial Center                                | 1970                        | 2010                    |
| 5 Fort Custer Industrial Park                                | 1972                        | 2010                    |
| 6 Brooks Industrial and Research Park, The                   | 1979                        | 2010                    |
| 7 Boyne City Air Industrial Park                             | 1986                        | 2010                    |
| 8 Valley Center Technology Park                              | 1986                        | 2010                    |
| 9 St. Clair County International Airport Air Industrial Park | 1987                        | 2010                    |
| 10 Plainwell Industrial Park                                 | 1989                        | 2010                    |
| 11 Lapeer Industrial and Research Park                       | 1992                        | 2010                    |
| 12 Frenchtown Charter Twp. Industrial Park                   | 1994                        | 2010                    |
| 13 Webberville Business Park                                 | 1994                        | 2010                    |
| 14 St. Johns Business Park                                   | 1998                        | 2010                    |
| 15 Whitehall Industrial Park                                 | 1998                        | 2010                    |
| 16 Parma-Sandstone Certified Business Park                   | 2000                        | 2010                    |
| 17 James E. Potvin Industrial Park                           | 2003                        | 2010                    |
| 18 Centerpoint Business Campus                               | 2004                        | 2010                    |
| 19 City of Ewart Air Industrial Park                         | 2004                        | 2010                    |
| 20 State Street Executive Park                               | 2004                        | 2010                    |
| 21 Albion Industrial Park                                    | 1968                        | 2011                    |
| 22 Mt. Pleasant Industrial Park - South                      | 1974                        | 2011                    |
| 23 Bangor Industrial Park                                    | 1983                        | 2011                    |
| 24 Allegan Highland Business Park                            | 1989                        | 2011                    |
| 25 Dexter Business & Research Park                           | 1989                        | 2011                    |
| 26 Litchfield Industrial Park                                | 1989                        | 2011                    |
| 27 Eastwick Industrial Park                                  | 1990                        | 2011                    |
| 28 Dowagiac Industrial Park                                  | 1993                        | 2011                    |
| 29 Three Rivers Area Enterprise Park                         | 1993                        | 2011                    |
| 30 Jackson Technology Park                                   | 1998                        | 2011                    |
| 31 Lawrence-Crandall Business Centre                         | 1999                        | 2011                    |
| 32 Farwell Enterprise Park                                   | 2002                        | 2011                    |
| 33 Beck North Corporate Park                                 | 2005                        | 2011                    |
| 34 Coleman Industrial Park                                   | 2005                        | 2011                    |
| 35 Leslie Business Park                                      | 2005                        | 2011                    |
| 36 Midlink Business Park                                     | 2005                        | 2011                    |
| 37 Oakwood Executive Park                                    | 2005                        | 2011                    |
| 38 Seaway Industrial Park                                    | 2005                        | 2011                    |
| 39 Wixom Business Center                                     | 2005                        | 2011                    |
| 40 Davis Creek Business Park                                 | 2008                        | 2011                    |
| 41 Alma Industrial Park                                      | 1976                        | 2012                    |
| 42 Ithaca Industrial Park                                    | 1976                        | 2012                    |
| 43 Greenville Industrial Park                                | 1982                        | 2012                    |
| 44 St. Louis Woodside Industrial Centre                      | 1982                        | 2012                    |
| 45 Edward F. Redies Industrial Park                          | 1983                        | 2012                    |
| 46 Donald E. Shelton Industrial Park                         | 1987                        | 2012                    |
| 47 Williamston I-96 Industrial Park (Phase 1)                | 1988                        | 2012                    |
| 48 Pere Marquette Industrial Park                            | 1994                        | 2012                    |
| 49 South Ithaca Industrial Park                              | 1998                        | 2012                    |
| 50 Sauk Trail Business Park                                  | 1999                        | 2012                    |
| 51 Grand Ledge Willis Industrial Park                        | 2003                        | 2012                    |
| 52 Haggerty Corridor Corporate Park                          | 2005                        | 2012                    |
| 53 Big Rapids Township Airport Business Park                 | 2006                        | 2012                    |
| 54 White Cloud Industrial Park                               | 2003                        | 2012                    |
| 55 Central Business Park                                     | 2009                        | 2012                    |
| 56 First Street Business Park                                | 2009                        | 2012                    |

| 2009 Certified Business Park Website Hit Report   |              |              |              |              |              |              |              |              |              |              |              |              |                 |
|---|--------------|--------------|--------------|--------------|--------------|--------------|--------------|--------------|--------------|--------------|--------------|--------------|-----------------|
| Newsletters Sent: 1/28, 4/24, 7/21, 10/7 to [Site Consultants] & 2/2, 4/24, 7/28, 10/14 to [Everyone] |              |              |              |              |              |              |              |              |              |              |              |              |                 |
| Month   | January      | February     | March        | April        | May          | June         | July         | August       | September    | October      | November     | December     | Intellista Year |
| Front Page  | 310          | 268          | 263          | 259          | 179          | 167          | 308          | 216          | 238          | 315          | 244          | 244          | 3019            |
| Join the Program  | 135          | 146          | 181          | 135          | 99           | 106          | 229          | 142          | 138          | 210          | 124          | 151          | 1803            |
| About the Program   | 153          | 158          | 193          | 129          | 106          | 101          | 168          | 123          | 121          | 180          | 132          | 160          | 1744            |
| CBP News  | 51           |              | 54           | 34           | 35           | 54           | 57           | 61           | 66           | 71           | 54           | 61           | 647             |
| Application Form  | 146          | 156          | 207          | 112          | 58           | 48           | 77           | 29           | 61           | 94           | 69           | 87           | 864             |
| Definition & Covenant Requirements  | 97           | 108          | 135          | 98           | 84           | 52           | 96           | 79           | 98           | 146          | 90           | 101          | 1191            |
| Benefits of Certification   | 75           | 71           | 98           | 81           | 59           | 48           | 102          | 83           | 68           | 108          | 75           | 92           | 923             |
| Recertification Questionnaire   | 56           | 72           | 82           | 58           | 45           | 51           | 72           | 44           | 60           | 100          | 73           | 66           | 784             |
| Advantages of CBP's   | 67           | 79           | 103          | 56           | 50           | 42           | 64           | 58           | 74           | 100          | 77           | 86           | 859             |
| CBP Directory   | 94           | 20           | 92           | 96           | 61           | 28           | 65           | 123          | 61           |              | 17           |              | 694             |
| Looking for a Site in a CBP   | 33           | 35           | 61           | 30           | 25           | 29           | 39           | 28           | 32           | 43           | 19           | 26           | 403             |
| Clickable Map   | 36           | 20           | 28           | 20           | 15           | 8            | 19           |              |              |              |              |              | 214             |
| Tenant List Form  |              |              |              |              |              | 23           | 65           | 43           | 50           | 79           | 62           | 64           | 387             |
| CBP Template  |              |              |              |              |              | 4            |              |              |              |              |              |              |                 |
| CBP Simple URL's  |              |              |              |              |              |              | 68           | 111          | 104          | 146          | 111          | 117          | 663             |
| <b>Region 1: Upper Peninsula</b>  | <b>177</b>   | <b>179</b>   | <b>202</b>   | <b>153</b>   | <b>131</b>   | <b>76</b>    | <b>170</b>   | <b>131</b>   | <b>146</b>   | <b>195</b>   | <b>136</b>   | <b>181</b>   | <b>1884</b>     |
| <b>Region 2: Northern Lower Peninsula</b>   | <b>152</b>   | <b>175</b>   | <b>216</b>   | <b>150</b>   | <b>235</b>   | <b>94</b>    | <b>163</b>   | <b>134</b>   | <b>123</b>   | <b>217</b>   | <b>134</b>   | <b>161</b>   | <b>1969</b>     |
| Parks   |              |              |              |              |              |              |              |              |              |              |              |              |                 |
| Boyer City Air Industrial Park  | 60           | 62           | 117          | 76           | 48           | 42           | 74           | 80           | 59           | 87           | 58           | 63           | 825             |
| City of Evant Air Industrial Park   | 56           | 63           | 60           | 24           | 28           | 22           | 61           | 40           | 49           | 69           | 45           | 59           | 577             |
| Farwell Enterprise Park   | 77           | 85           | 105          | 67           | 43           | 44           | 81           | 61           | 72           | 107          | 89           | 78           | 909             |
| First Street Business Park  |              |              |              |              |              |              | 40           | 34           | 74           | 74           | 72           | 74           | 299             |
| James E. Polvin Industrial Park   | 55           | 50           | 66           | 47           | 41           | 32           | 58           | 61           | 54           | 91           | 72           | 72           | 700             |
| Pere Marquette Industrial Park  | 63           | 55           | 76           | 65           | 59           | 44           | 111          | 90           | 105          | 175          | 129          | 152          | 1131            |
| Whitcloud Industrial Park   | 44           | 42           | 58           | 47           | 28           | 35           | 66           | 44           | 50           | 75           | 58           | 60           | 607             |
|   | <b>394</b>   | <b>357</b>   | <b>492</b>   | <b>328</b>   | <b>247</b>   | <b>219</b>   | <b>451</b>   | <b>416</b>   | <b>414</b>   | <b>678</b>   | <b>523</b>   | <b>558</b>   | <b>5048</b>     |
| <b>Region 3: Southwest Michigan</b>   | <b>175</b>   | <b>185</b>   | <b>233</b>   | <b>195</b>   | <b>138</b>   | <b>104</b>   | <b>185</b>   | <b>122</b>   | <b>129</b>   | <b>215</b>   | <b>142</b>   | <b>189</b>   | <b>2020</b>     |
| Parks   |              |              |              |              |              |              |              |              |              |              |              |              |                 |
| Albion Industrial Park  | 45           | 52           | 83           | 53           | 39           | 40           | 68           | 74           | 88           | 123          | 98           | 92           | 876             |
| Allegan Highlands Industrial Park   | 68           | 84           | 95           | 61           | 42           | 42           | 74           | 91           | 70           | 113          | 91           | 88           | 902             |
| Bangor Industrial Park  | 54           | 47           | 68           | 43           | 32           | 35           | 54           | 68           | 64           | 86           | 65           | 72           | 689             |
| Brooks Industrial and Research Park   | 48           | 45           | 60           | 48           | 31           | 30           | 57           | 52           | 46           | 59           | 59           | 55           | 592             |
| Centreville Industrial Park   | 24           | 35           | 57           | 39           | 25           | 31           | 50           | 52           | 56           | 80           | 56           | 60           | 566             |
| Davis Creek Business Park   | 41           | 278          | 735          | 661          | 532          | 281          | 528          | 620          | 649          | 750          | 725          | 796          | 6629            |
| Dowagiac Industrial Park  | 42           | 33           | 57           | 51           | 32           | 24           | 56           | 62           | 59           | 95           | 66           | 81           | 661             |
| Fort Custer Industrial Park   | 73           | 74           | 119          | 77           | 66           | 40           | 88           | 111          | 98           | 102          | 70           | 87           | 1011            |
| Greenville Industrial Park  | 58           | 50           | 65           | 47           | 31           | 30           | 61           | 69           | 42           | 63           | 79           | 88           | 705             |
| Jackson Technology Park   | 53           | 47           | 73           | 65           | 28           | 30           | 67           | 60           | 40           | 76           | 66           | 67           | 667             |
| Lawrence-Crandell Business Centre   | 44           | 33           | 44           | 52           | 38           | 41           | 58           | 64           | 51           | 94           | 59           | 79           | 669             |
| Litchfield Industrial Park  | 54           | 54           | 70           | 48           | 28           | 33           | 78           | 216          | 103          | 137          | 97           | 104          | 1026            |
| Midink Business Park  | 54           | 44           | 51           | 41           | 25           | 45           | 50           | 58           | 60           | 46           | 47           | 57           | 557             |
| Parma-Sandstone Certified Business Park   | 40           | 43           | 57           | 47           | 31           | 29           | 53           | 59           | 50           | 82           | 57           | 60           | 610             |
| Palmwell Industrial Park  | 53           | 65           | 85           | 60           | 51           | 47           | 103          | 90           | 75           | 119          | 93           | 84           | 929             |
| Fort City Industrial Park   | 41           | 52           | 75           | 46           | 36           | 32           | 55           | 68           | 51           | 100          | 71           | 71           | 703             |
| Seaway Industrial Park  | 40           | 38           | 57           | 39           | 33           | 33           | 53           | 64           | 51           | 98           | 56           | 64           | 626             |
| Three Rivers Area Enterprise Park   | 51           | 42           | 77           | 48           | 33           | 35           | 65           | 61           | 59           | 94           | 62           | 69           | 698             |
| Three Rivers Airport Industrial Park  | 45           | 40           | 63           | 47           | 38           | 31           | 62           | 66           | 59           | 88           | 59           | 68           | 669             |
| Whitehall Industrial Park   | 43           | 38           | 65           | 40           | 28           | 36           | 54           | 61           | 45           | 91           | 62           | 71           | 639             |
|   | <b>971</b>   | <b>1173</b>  | <b>2036</b>  | <b>1601</b>  | <b>1174</b>  | <b>925</b>   | <b>1755</b>  | <b>2058</b>  | <b>1812</b>  | <b>2528</b>  | <b>2037</b>  | <b>2203</b>  | <b>20424</b>    |
| <b>Region 4: Mid-Michigan</b>   | <b>194</b>   | <b>209</b>   | <b>236</b>   | <b>236</b>   | <b>151</b>   | <b>101</b>   | <b>205</b>   | <b>160</b>   | <b>152</b>   | <b>221</b>   | <b>156</b>   | <b>176</b>   | <b>2210</b>     |
| Parks   |              |              |              |              |              |              |              |              |              |              |              |              |                 |
| Alma Industrial Park  | 73           | 68           | 85           | 61           | 42           | 40           | 98           | 92           | 69           | 114          | 82           | 76           | 879             |
| Big Rapids Township Airport Industrial Park   | 79           | 105          | 134          | 109          | 88           | 68           | 111          | 104          | 71           | 130          | 100          | 116          | 830             |
| Coleman Industrial Park   | 38           | 45           | 52           | 45           | 33           | 33           | 57           | 72           | 57           | 86           | 58           | 64           | 642             |
| Eastwick Industrial Park  | 44           | 45           | 64           | 48           | 42           | 38           | 74           | 62           | 76           | 117          | 100          | 95           | 808             |
| Grand Ledge West Industrial Park  | 23           |              | 24           | 60           | 34           | 43           | 58           | 85           | 79           | 98           | 88           | 77           | 689             |
| Ithaca Industrial Park  | 83           | 70           | 84           | 66           | 45           | 43           | 70           | 77           | 78           | 103          | 77           | 75           | 835             |
| Leslie Business Park  | 46           | 42           | 58           | 47           | 39           | 38           | 58           | 70           | 61           | 91           | 61           | 65           | 676             |
| ML Pleasant Industrial Park South   | 131          | 141          | 177          | 212          | 97           | 46           | 104          | 115          | 124          | 183          | 155          | 166          | 1665            |
| Oakwood Executive Park  | 32           |              | 31           | 44           | 40           | 43           | 78           | 74           | 72           | 102          | 97           | 94           | 720             |
| St. Johns Business Park   | 52           | 49           | 78           | 72           | 46           | 35           | 99           | 84           | 73           | 93           | 64           | 76           | 791             |
| Samuel Combs Industrial Park  | 45           | 38           | 58           | 57           | 38           | 30           | 68           | 68           | 52           | 76           | 55           | 69           | 652             |
| South Ithaca Industrial Park  | 48           | 43           | 55           | 38           | 35           | 47           | 60           | 61           | 67           | 89           | 58           | 67           | 671             |
| Valley Center Technology Park   | 48           | 36           | 45           | 55           | 40           | 40           | 47           | 68           | 78           | 91           | 68           | 65           | 683             |
| Webberville Business Park   | 41           | 32           | 59           | 48           | 31           | 31           | 55           | 79           | 74           | 79           | 63           | 68           | 665             |
| Williamston I-96 Industrial Park Phase 1  | 36           | 46           | 53           | 42           | 35           | 23           | 67           | 71           | 77           | 95           | 68           | 61           | 678             |
| Woodside Industrial Centre  | 42           | 46           | 58           | 54           | 35           | 33           | 65           | 91           | 88           | 118          | 97           | 103          | 832             |
|   | <b>839</b>   | <b>609</b>   | <b>1067</b>  | <b>1056</b>  | <b>720</b>   | <b>631</b>   | <b>1145</b>  | <b>1269</b>  | <b>1194</b>  | <b>1663</b>  | <b>1291</b>  | <b>1335</b>  | <b>12716</b>    |
| <b>Region 5: Southeast Michigan</b>   | <b>211</b>   | <b>189</b>   | <b>255</b>   | <b>185</b>   | <b>118</b>   | <b>94</b>    | <b>197</b>   | <b>191</b>   | <b>135</b>   | <b>230</b>   | <b>119</b>   | <b>195</b>   | <b>2140</b>     |
| Parks   |              |              |              |              |              |              |              |              |              |              |              |              |                 |
| Beck North Corporate Park   | 74           | 69           | 95           | 67           | 52           | 44           | 94           | 91           | 90           | 124          | 72           | 101          | 976             |
| Centerpoint Business Campus   | 68           | 72           | 96           | 61           | 48           | 41           | 93           | 96           | 90           | 129          | 79           | 90           | 974             |
| * Dexter Business and Research Park   | 89           | 74           | 91           | 82           | 50           | 35           | 80           | 84           | 71           | 101          | 74           | 77           | 893             |
| Donald E. Shelton Industrial Park   | 28           | 16           | 12           | 42           | 34           | 44           | 62           | 85           | 68           | 93           | 73           | 81           | 595             |
| Edwards F. Redies Industrial Park   | 28           |              | 20           | 47           | 42           | 33           | 88           | 100          | 70           | 89           | 66           | 85           | 683             |
| Frenchtown Charter Township Industrial Park   | 63           | 47           | 61           | 57           | 44           | 37           | 73           | 81           | 69           | 100          | 81           | 73           | 792             |
| Haggerly Corridor Corporation Park  | 85           | 84           | 114          | 70           | 67           | 52           | 113          | 97           | 106          | 127          | 92           | 84           | 1102            |
| Lapeer Industrial and Research Park   | 54           | 51           | 81           | 50           | 37           | 33           | 68           | 82           | 80           | 106          | 74           | 83           | 771             |
| Sauk Trail Business Park  | 29           |              | 20           | 38           | 30           | 23           | 64           | 77           | 76           | 84           | 87           | 74           | 605             |
| State Street Executive Park   | 40           | 44           | 68           | 50           | 46           | 28           | 63           | 79           | 64           | 82           | 69           | 80           | 726             |
| St. Clair County Air Industrial Park  | 47           | 48           | 68           | 35           | 28           | 34           | 66           | 82           | 58           | 99           | 66           | 67           | 698             |
| Wixom Business Center   | 52           | 37           | 57           | 77           | 50           | 42           | 98           | 95           | 86           | 119          | 86           | 82           | 859             |
|   | <b>748</b>   | <b>642</b>   | <b>781</b>   | <b>656</b>   | <b>528</b>   | <b>446</b>   | <b>952</b>   | <b>1049</b>  | <b>912</b>   | <b>1273</b>  | <b>902</b>   | <b>977</b>   | <b>9704</b>     |
| <b>Total Views</b>  | <b>6,086</b> | <b>4,862</b> | <b>7,040</b> | <b>5,665</b> | <b>4,265</b> | <b>3,458</b> | <b>6,652</b> | <b>6,650</b> | <b>6,188</b> | <b>8,822</b> | <b>6,603</b> | <b>7,233</b> | <b>77,204</b>   |

## Washtenaw at Cross (EMU)

### List of Recommendations:

- Add High-Intensity Activated Crosswalk (HAWK) pedestrian signal at west crosswalk.
- Widen raised median on the west side of the intersection to 12 feet to accommodate pedestrian storage.
- Eliminate east crosswalk and sidewalk in median.




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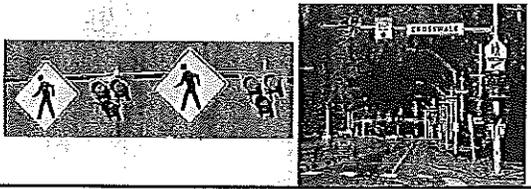
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## HAWK Signal Details

- New traffic control device for midblock pedestrian crosswalks on high-volume streets
- Design and operation similar to that of emergency vehicle signals.




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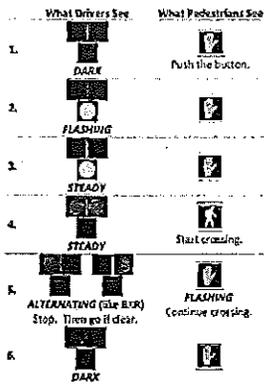
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## HAWK Operation




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## Village President Report

Hello Residents and Council Members,

Here is a written update of my activities over the past couple of weeks and some things on my calendar looking ahead:

Please make sure the following workshop dates are on your calendar. These have not changed from our previous discussions; however I have noted alternate dates, if necessary due to our discussion. If anyone has something come up, please bring it to my attention and I will see if we have another option:

- March 13, 2010 (Saturday - 9 am) - Council Workshop to discuss Goals and Objectives - If you have topics for discussion, please let me know.
- April 28, 2010 (Wednesday) - No meeting - however staff will distribute Draft Budget to Council in preparation for future Budget Review Work Sessions
- May 5, 2010 (Wednesday) - Budget Review Work Session - General Fund
- May 10, 2010 (Monday VCM) - Set Budget Related Public Hearings (i.e. for Utility Rates, Millage Rates and Proposed 2010/2011 Budget)
- May 12, 2010 (Wednesday - 6 pm) - 2nd Budget Review Work Session - Street Funds, Water Fund and Sewer Fund Review
- May 19, 2010 (Wednesday - 6 pm, if necessary) - 3<sup>rd</sup> Budget Review Work Session - Street Funds, Water Fund and Sewer Fund Review (if necessary)
- June 14, 2010 (Monday VCM) - Hold Public Hearings on Utility Rates (and adopt), Millage Rates (and adopt) and Hold Public Hearing on the Budget
- June 28, 2010 (Monday VCM) - Adopt 2010/2011 Proposed Budget

Dates for the Village Manager Review process are proposed as follows (no changes since the last meeting):

- April 12, 2010 - Pre- Council Meeting Workshop (5:30 to 7:15 pm) for Council to prepare for Village Manager review
- April 21, 2010 - This meeting will be a closed session starting at 7 pm for the purpose of the Village Manager Review
- April 28, 2010 - (Alternate date for Village Manager Review in case something changes - please keep this clear)

My activities since preparing my last report include:

Mill Creek Park - While no meetings have occurred in the past week or so, I did stay in touch with the adjacent property owner across the creek to keep him informed of the Village's permit activities and timeline. JJR/ECT has prepared a draft permit application. Because we are proposing some stream stabilization work from the opposite side of Mill Creek, we need permission from the adjacent property owner in the form of a letter as part of our permit application to the Michigan Department of Natural Resources and Environment (MDNRE). I forwarded a draft letter prepared by our consultant team to the adjacent property owner for his review.

February 11, 2010 - Cityhood Hearing in front of the State Boundary Commission - I attended this meeting in Lansing and presented our case for legal sufficiency in front of the Boundary Commission. Please see the update under Old Business, Item K -1 for a summary of the meeting. I would be happy to try and answer any questions that you may have after reading that update.

February 16, 2010 - Huron Clinton Metropark Authority (HCMA) meeting at Hudson Mills - About 30 to 35 people attended the public meeting hosted by HCMA. HCMA indicated that they would be submitting another application for funding to the Michigan Natural Resources Trust Fund (MNRTF) by April 1, 2010. They further described that the original route along the river was the desired route that they would be submitting as part of the application for funding. The route along the Huron River is most desirable because of its aesthetic features and has the least objection from neighbors. However, due to the wetlands in this area, it is also the most costly, which is why HCMA needs additional funding in order to proceed. HCMA explained the Westside Connector plan, which was being led by the County and Village to get access under the Railroad Tracks. Almost everyone in attendance was in support of the proposed route, although there were several concerns raised about the alternate routes that were previously evaluated. Those concerns included parking along Samuel Drive, proximity of the trail to the Westridge Subdivision and access points to the Bike/Hike Trail. HCMA clarified that there are no plans for adding parking at Samuel Drive, which helped clarify that issue, however, the Village is likely going to need to work with the Metropark to clear up jurisdiction of Samuel and how it can be better signed and enforced as a no parking area. I would be happy to provide more information or answer any questions at the meeting or feel free to contact me at any time.

### Future activities

At some point over the next couple of weeks, I am planning to meet with Donna Dettling and Courtney Nicholls to summarize the Municipal Employee Retirement System (MERS) options that were discussed when we met in our workshop with the MERS representative a few weeks ago. My goal is to list the options and show how they would affect both the Village's costs to support our employees retirement program as well as how the options would affect the employees and their retirement funding. The January workshop was very informative, however, I am still concerned about the large unfunded liability that we have and the fact that our annual costs to support this program keep rising. We need to continue to work with our bargaining employees in 2010 to find a balance that provides a solid retirement program but structurally is something that the Village can afford going forward.

February 17, 2010 - Regional Fire Department meeting at the Dexter District Library at 3:30 pm

February 18, 2010 - Downtown Development Authority meeting at 7:30 am at the Senior Center - the DDA will be previewing/discussing future projects for the Capital Improvement Plan process. I will also be asking for a second volunteer to serve on the downtown fire prevention committee that will be meeting in the near future.

February 22, 2010 - Village Council meeting

February 25, 2010 - Village Council Workshop - Continue discussion on funding priorities and facilities

March 4, 2010 - Michigan Association of Middle School Educators Conference at Mill Creek Middle School - I am honored to help with the introduction to this conference of middle school teachers who will be visiting the Village of Dexter for two days.

March 8, 2010 - Village Council Meeting

March 13, 2010 (Saturday - 9 am) - Council Workshop to discuss Goals and Objectives - If you have topics for discussion, please let me know.

March 22, 2010 - Village Council Meeting

As always, I welcome you to contact me with any questions you may have. See you around town.

Shawn Keough

Village President

(734) 426-5486 (home number)

(313) 363-1434 (cell phone)

[skeough@villageofdexter.org](mailto:skeough@villageofdexter.org)



AGENDA 2-22-10

ITEM 5-1

**SUMMARY OF BILLS AND PAYROLL**

**22-Feb-10**

Payroll Check Register      02/10/10      \$36,153.77      Bi-weekly payroll processing

Account Payable Check Register      02/22/10      \$329,845.33

**\$365,999.10** TOTAL BILLS & PAYROLL EXPENDED ALL FUNDS

Summary Items from Bills & Payroll      Amount      Comments

**ALL PAYABLES ARE WITHIN ACCEPTABLE BUDGET LIMITS  
DETAIL VENDOR LIST AND ACCOUNT SUMMARY PROVIDED**

*"This is the summary report that will be provided with each packet. Approval of the total bills and payroll expended, all funds will be necessary."*

VENDOR APPROVAL SUMMARY REPORT

Date: 02/17/2010

Time: 3:00pm

Page: 1

Village of Dexter

| Vendor Name                         | Vendor Number | Description                    | Check Amount | Hand Check Amount |
|-------------------------------------|---------------|--------------------------------|--------------|-------------------|
| DEXTER SENIOR CITIZENS CENTER       | DEX SENIOR    | RENT DEC 09, JAN-MAR 2010      | 1,000.00     | 0.00              |
| WESTERN-WASH. AREA VALUE EXPR. CATS |               | QUARTERLY PMT JAN/FEB/MAR 2010 | 5,499.99     | 0.00              |
| Grand Total:                        |               |                                | 6,499.99     | 0.00              |

INVOICE APPROVAL LIST BY FUND

Date: 02/17/2010  
 Time: 3:01pm  
 Page: 1

Village of Dexter

| Fund                        | Department | Account             | GL Number  | Vendor Name  | Check  | Invoice | Due        | Amount                      |          |
|-----------------------------|------------|---------------------|------------|--|--------|---------|------------|-----------------------------|----------|
|                             |            |                     | Abbrev     | Invoice Description  | Number | Number  | Date       |                             |          |
| Fund: General Fund          |            |                     |            |  |        |         |            |                             |          |
| Dept: Village Council       |            |                     |            |  |        |         |            |                             |          |
|                             |            | 101-101.000-943.000 | Council Ch | DEXTER SENIOR CITIZENS CENTER<br>RENT DEC 09, JAN-MAR 2010       | 0      |         | 02/17/2010 | 800.00                      |          |
|                             |            |                     |            |  |        |         |            | -----                       |          |
|                             |            |                     |            |  |        |         |            | Total Village Council       | 800.00   |
| Dept: Downtown Public Works |            |                     |            |  |        |         |            |                             |          |
|                             |            | 101-442.000-802.000 | Profession | DEXTER SENIOR CITIZENS CENTER<br>RENT DEC 09, JAN-MAR 2010       | 0      |         | 02/17/2010 | 200.00                      |          |
|                             |            |                     |            |  |        |         |            | -----                       |          |
|                             |            |                     |            |  |        |         |            | Total Downtown Public Works | 200.00   |
| Dept: Contributions         |            |                     |            |  |        |         |            |                             |          |
|                             |            | 101-875.000-965.001 | CATS       | WESTERN-WASH. AREA VALUE EXPR.<br>QUARTERLY PMT JAN/FEB/MAR 2010 | 0      |         | 02/17/2010 | 3,000.00                    |          |
|                             |            | 101-875.000-965.004 | WAVE       | WESTERN-WASH. AREA VALUE EXPR.<br>QUARTERLY PMT JAN/FEB/MAR 2010 | 0      |         | 02/17/2010 | 2,499.99                    |          |
|                             |            |                     |            |  |        |         |            | -----                       |          |
|                             |            |                     |            |  |        |         |            | Total Contributions         | 5,499.99 |
|                             |            |                     |            |  |        |         |            | -----                       |          |
|                             |            |                     |            |  |        |         |            | Fund Total                  | 6,499.99 |
|                             |            |                     |            |  |        |         |            | -----                       |          |
|                             |            |                     |            |  |        |         |            | Grand Total                 | 6,499.99 |

VENDOR APPROVAL SUMMARY REPORT

Date: 02/17/2010

Time: 1:27pm

Page: 1

Village of Dexter

| Vendor Name                    | Vendor Number | Description                    | Check Amount | Hand Check Amount |
|--------------------------------|---------------|--------------------------------|--------------|-------------------|
| ACI FINANCE INC.               | AMER FINAN    | 2010 DWRP LOAN/BOND ISSUE      | 16,200.00    | 0.00              |
| ALAN GREEN                     | ALAN GREEN    | REIMBURSE CONFERENCE 2010      | 120.00       | 0.00              |
| ALEXANDER CHEMICAL CORPORATION | ALEXANDER     | CHEMICALS                      | 1,584.50     | 0.00              |
| ARBOR CARE TREE SURGEONS       | ARBOR CARE    | INVOICE 7-8-09 PEACE PARK      | 1,075.00     | 0.00              |
| ARBOR SPRINGS WATER CO.INC     | ARBOR SPRI    | 1 5 GAL WATER                  | 5.75         | 0.00              |
| BLUE CARE NETWORK OF MICHIGAN  | BLUE CARE     | COVERAGE PERIOD 3/1-3/31/10    | 14,739.17    | 0.00              |
| BROWN EQUIPMENT CO INC         | BROWN EQIP    | AIR CLEANER ASSEMBLY           | 500.59       | 0.00              |
| BS&A SOFTWARE                  | BS&A SOFTW    | EQUALIZER TAX SYSTEM           | 585.00       | 0.00              |
| CHAMPION WATER TREATMENT       | CHAMPION W    | WATER WWTP                     | 4.25         | 0.00              |
| CMR MECHANICAL                 | CMR           | FURNACE REPAIR FIRE DEPT.      | 300.00       | 0.00              |
| CORRIGAN OIL COMPANY           | CORRIGAN O    | GAS                            | 1,307.58     | 0.00              |
| DENTAL NETWORK OF AMERICA      | DENTAL NET    | AIKEN & VIEBAHN                | 233.40       | 0.00              |
| DEXTER AREA FIRE DEPARTMENT    | DAFD          | QUARTERLY PAYMENT              | 93,629.00    | 0.00              |
| DEXTER COMMUNITY SCHOOLS       | DEX SCHOOL    | 1ST INSTALLMENT EASEMENT       | 10,000.00    | 0.00              |
| DEXTER VILLAGE                 | DEXVIL        | ICE RINK WATER-7980 ANN ARBOR  | 24.05        | 0.00              |
| ENVIRONMENTAL RESOURCE ASSOC   | ENVIR RESO    | PORTABLEWATR COLIFORM MICROBE  | 254.77       | 0.00              |
| ETNA SUPPLY CO                 | ETNA SUPPL    | SENSUS MTR OMNI-6              | 6,995.69     | 0.00              |
| HERITAGE NEWSPAPERS            | HERITAGE N    | LEGALS                         | 76.50        | 0.00              |
| JEFF MCKILLEN                  | MCKILLEN J    | CLOTHING ALLOWANCE             | 108.50       | 0.00              |
| JJR, LLC                       | JJR, LLC      | PHASE I-MDEQ PERMITTING        | 22,550.00    | 0.00              |
| JOLLY PUMPKIN                  | JOLLY         | CREATIVE CONN. OFFSET BY DONAT | 185.33       | 0.00              |
| KLAPPERICH WELDING             | KLAPPERICH    | 6" WELL CAP                    | 30.00        | 0.00              |
| LOWE'S BUSINESS ACCOUNT        | LOWE S        | SUPPLIES                       | 45.39        | 0.00              |
| MIKE VICKERS                   | MIKE VICKE    | REIMBURSE CREATIVE CONNECT.    | 25.93        | 0.00              |
| MILLER, CANFIELD, PADDOCK &    | MILLER CAN    | PROF. SERVICES                 | 26,000.00    | 0.00              |
| NEXTEL COMMUNICATIONS          | NEXTEL COM    | JANUARY STATEMENT              | 436.65       | 0.00              |
| ORCHARD, HILTZ & MCCLIMENT INC | OHM           | JANUARY INVOICES               | 41,425.75    | 0.00              |
| PARAGON LABORATORIES INC       | PARA          | TESTING                        | 55.00        | 0.00              |
| PARTS PEDDLER AUTO SUPPLY      | PARTS PEDD    | JANUARY STATEMENT              | 609.55       | 0.00              |
| RICOH AMERICAS CORPORATION     | RICOH AMER    | QUARTERLY PYMT-COPIER          | 1,032.92     | 0.00              |
| ROTO ROOTER                    | ROTO ROOTE    | SERVICE CALL-WWTP              | 70.00        | 0.00              |
| SCHLEEDE HAMPTON ASSOCIATES    | SCHLEEDE      | GEOTECHNICAL ENGINEERING SERV  | 5,010.00     | 0.00              |
| SCIO TOWNSHIP                  | SCIO          | REVIEW-WELL HOUSE DEXTER HS    | 200.00       | 0.00              |
| SCIO TOWNSHIP TREASURER        | SCIO TWSP     | FIRE CONSOLIDATION CONSULTANT  | 292.50       | 0.00              |
| SCOTT E. MUNZEL, PC            | SCOTT MUNZ    | PROF. SERVICES                 | 907.50       | 0.00              |
| SIEMENS WATER TECHNOLOGIES     | SIEMENS WA    | BALL VALVE                     | 868.00       | 0.00              |
| SOUTHEAST MICHIGAN COUNCIL     | SEMCOG        | 2010 MEMBERSHIP DUES           | 734.00       | 0.00              |
| STAPLES BUSINESS ADVANTAGE     | STAPLES OF    | OFFICE SUPPLIES                | 81.22        | 0.00              |
| THOMAS L STRINGER              | STRINGER      | PROF. SERVICES                 | 518.50       | 0.00              |
| UIS PROGRAMMABLE SERVICES INC  | UIS PROGRA    | SERVICES RENDERED LIFT STATION | 856.00       | 0.00              |
| WASHTENAW COUNTY TREASURER     | W CTY TREA    | WCSD LAW ENF. JAN. 2010        | 37,692.25    | 0.00              |
| WASTE MANAGEMENT               | WASTE MANA    | COMMERCIAL JANUARY 2010        | 35,975.10    | 0.00              |
| Grand Total:                   |               |                                | 323,345.34   | 0.00              |

INVOICE APPROVAL LIST BY FUND

Date: 02/17/2010  
 Time: 1:28pm  
 Page: 1

Village of Dexter

| Fund                                 | Department | GL Number                     | Vendor Name         | Check  | Invoice       | Due        | Amount     |
|--------------------------------------|------------|-------------------------------|---------------------|--------|---------------|------------|------------|
| Account                              | Account    | Abbrev                        | Invoice Description | Number | Number        | Date       |            |
| <b>Fund: General Fund</b>            |            |                               |                     |        |               |            |            |
| <b>Dept: Village Council</b>         |            |                               |                     |        |               |            |            |
| 101-101.000-802.000                  | Profession | SCIO TOWNSHIP TREASURER       |                     | 0      |               | 02/16/2010 | 102.50     |
|                                      |            | FIRE CONSOLIDATION CONSULTANT |                     |        | 1787          |            |            |
| 101-101.000-802.000                  | Profession | SCIO TOWNSHIP TREASURER       |                     | 0      |               | 02/16/2010 | 190.00     |
|                                      |            | FIRE CONSOLIDATION CONSULTANT |                     |        | 1783          |            |            |
| 101-101.000-958.000                  | Membership | SOUTHEAST MICHIGAN COUNCIL    |                     | 0      |               | 02/16/2010 | 734.00     |
|                                      |            | 2010 MEMBERSHIP DUES          |                     |        | 2010          |            |            |
| 101-101.000-959.000                  | Arts, Cult | JOLLY PUMPKIN                 |                     | 0      |               | 02/16/2010 | 185.33     |
| 101-101.000-959.000                  | Arts, Cult | MIKE VICKERS                  |                     | 0      |               | 02/17/2010 | 25.93      |
|                                      |            | REIMBURSE CREATIVE CONNECT.   |                     |        |               |            |            |
| Total Village Council                |            |                               |                     |        |               |            | 1,237.76   |
| <b>Dept: Village Manager</b>         |            |                               |                     |        |               |            |            |
| 101-172.000-721.000                  | Health & L | DENTAL NETWORK OF AMERICA     |                     | 0      |               | 02/16/2010 | 116.70     |
|                                      |            | AIKEN & VIEBANH               |                     |        | 179135        |            |            |
| 101-172.000-721.000                  | Health & L | BLUE CARE NETWORK OF MICHIGAN |                     | 0      |               | 02/17/2010 | 1,835.87   |
|                                      |            | COVERAGE PERIOD 3/1-3/31/10   |                     |        | 100360002128  |            |            |
| Total Village Manager                |            |                               |                     |        |               |            | 1,952.57   |
| <b>Dept: Attorney</b>                |            |                               |                     |        |               |            |            |
| 101-210.000-810.000                  | Attorney F | THOMAS L STRINGER             |                     | 0      |               | 02/16/2010 | 518.50     |
|                                      |            | PROP. SERVICES                |                     |        | 2278          |            |            |
| Total Attorney                       |            |                               |                     |        |               |            | 518.50     |
| <b>Dept: Village Clerk</b>           |            |                               |                     |        |               |            |            |
| 101-215.000-901.000                  | Printing & | HERITAGE NEWSPAPERS           |                     | 0      |               | 02/16/2010 | 76.50      |
|                                      |            | LEGALS                        |                     |        |               |            |            |
| Total Village Clerk                  |            |                               |                     |        |               |            | 76.50      |
| <b>Dept: Village Treasurer</b>       |            |                               |                     |        |               |            |            |
| 101-253.000-721.000                  | Health & L | BLUE CARE NETWORK OF MICHIGAN |                     | 0      |               | 02/17/2010 | 1,327.25   |
|                                      |            | COVERAGE PERIOD 3/1-3/31/10   |                     |        | 100360002128  |            |            |
| 101-253.000-727.000                  | Office Sup | STAPLES BUSINESS ADVANTAGE    |                     | 0      |               | 02/16/2010 | 33.13      |
|                                      |            | OFFICE SUPPLIES               |                     |        | 8014630402    |            |            |
| 101-253.000-902.000                  | Tax Bill P | BS&A SOFTWARE                 |                     | 0      |               | 02/16/2010 | 585.00     |
|                                      |            | EQUALIZER TAX SYSTEM          |                     |        | 64827         |            |            |
| Total Village Treasurer              |            |                               |                     |        |               |            | 1,945.38   |
| <b>Dept: Buildings &amp; Grounds</b> |            |                               |                     |        |               |            |            |
| 101-265.000-727.000                  | Office Sup | ARBOR SPRINGS WATER CO. INC   |                     | 0      |               | 02/16/2010 | 5.75       |
|                                      |            | 1 5 GAL WATER                 |                     |        | 1173275       |            |            |
| 101-265.000-727.000                  | Office Sup | STAPLES BUSINESS ADVANTAGE    |                     | 0      |               | 02/16/2010 | 9.50       |
|                                      |            | OFFICE SUPPLIES               |                     |        | 8014630402    |            |            |
| 101-265.000-920.001                  | Telephones | NEXTEL COMMUNICATIONS         |                     | 0      |               | 02/17/2010 | 109.16     |
|                                      |            | JANUARY STATEMENT             |                     |        | 593543512-095 |            |            |
| 101-265.000-936.000                  | Equip Serv | RICOH AMERICAS CORPORATION    |                     | 0      |               | 02/17/2010 | 1,032.92   |
|                                      |            | QUARTERLY PYMT-COPIER         |                     |        | 11089831      |            |            |
| Total Buildings & Grounds            |            |                               |                     |        |               |            | 1,157.33   |
| <b>Dept: Village Tree Program</b>    |            |                               |                     |        |               |            |            |
| 101-285.000-803.000                  | Contracted | ARBOR CARE TREE SURGEONS      |                     | 0      |               | 02/16/2010 | 1,075.00   |
|                                      |            | INVOICE 7-8-09 PEACE PARK     |                     |        |               |            |            |
| Total Village Tree Program           |            |                               |                     |        |               |            | 1,075.00   |
| <b>Dept: Law Enforcement</b>         |            |                               |                     |        |               |            |            |
| 101-301.000-803.000                  | Contracted | DEXTER AREA FIRE DEPARTMENT   |                     | 0      |               | 02/16/2010 | 93,629.00  |
|                                      |            | QUARTERLY PAYMENT             |                     |        |               |            |            |
| 101-301.000-803.000                  | Contracted | WASHTENAW COUNTY TREASURER    |                     | 0      |               | 02/17/2010 | 1,491.50   |
|                                      |            | WCSD OT DEC 2009              |                     |        | 18538         |            |            |
| 101-301.000-803.000                  | Contracted | WASHTENAW COUNTY TREASURER    |                     | 0      |               | 02/17/2010 | 36,200.75  |
|                                      |            | WCSD LAW ENF. JAN. 2010       |                     |        | 18520         |            |            |
| Total Law Enforcement                |            |                               |                     |        |               |            | 131,321.25 |
| <b>Dept: Fire Department</b>         |            |                               |                     |        |               |            |            |
| 101-336.000-935.000                  | Bldg Maint | CHR MECHANICAL                |                     | 0      |               | 02/16/2010 | 300.00     |
|                                      |            | FURNACE REPAIR FIRE DEPT.     |                     |        | 6452          |            |            |
| Total Fire Department                |            |                               |                     |        |               |            | 300.00     |
| <b>Dept: Planning Department</b>     |            |                               |                     |        |               |            |            |
| 101-400.000-721.000                  | Health & L | BLUE CARE NETWORK OF MICHIGAN |                     | 0      |               | 02/17/2010 | 1,327.25   |
|                                      |            | COVERAGE PERIOD 3/1-3/31/10   |                     |        | 100360002128  |            |            |

INVOICE APPROVAL LIST BY FUND

Date: 02/17/2010  
 Time: 1:28pm  
 Page: 2

Village of Dexter

| Fund                             | Department | Account             | GL Number  | Vendor Name  | Check  | Invoice                   | Due        | Amount     |
|----------------------------------|------------|---------------------|------------|--|--------|---------------------------|------------|------------|
|                                  |            |                     | Abbrev     | Invoice Description  | Number | Number                    | Date       |            |
| Fund: General Fund               |            |                     |            |  |        |                           |            |            |
| Dept: Planning Department        |            |                     |            |  |        |                           |            |            |
|                                  |            | 101-400.000-802.000 | Profession | ORCHARD, HILTZ & MCCLIMENT INC<br>JANUARY INVOICES           | 0      |                           | 02/17/2010 | 1,016.50   |
|                                  |            |                     |            |  |        |                           |            | -----      |
| Total Planning Department        |            |                     |            |  |        |                           |            | 2,343.75   |
| Dept: Department of Public Works |            |                     |            |  |        |                           |            |            |
|                                  |            | 101-441.000-721.000 | Health & L | DENTAL NETWORK OF AMERICA<br>AIKEN & VIEBAHN                 | 0      | 179135                    | 02/16/2010 | 116.70     |
|                                  |            | 101-441.000-721.000 | Health & L | BLUE CARE NETWORK OF MICHIGAN<br>COVERAGE PERIOD 3/1-3/31/10 | 0      | 100360002128              | 02/17/2010 | 822.90     |
|                                  |            | 101-441.000-740.000 | Operating  | LOWE'S BUSINESS ACCOUNT<br>SUPPLIES                          | 0      |                           | 02/16/2010 | 45.39      |
|                                  |            | 101-441.000-740.000 | Operating  | PARTS PEDDLER AUTO SUPPLY<br>JANUARY STATEMENT               | 0      |                           | 02/16/2010 | 50.98      |
|                                  |            | 101-441.000-740.000 | Operating  | STAPLES BUSINESS ADVANTAGE<br>OFFICE SUPPLIES                | 0      | 8014630402                | 02/16/2010 | 38.59      |
|                                  |            | 101-441.000-745.000 | Uniform Al | JEFF MCKILLEN<br>CLOTHING ALLOWANCE                          | 0      | 767728                    | 02/16/2010 | 40.50      |
|                                  |            | 101-441.000-751.000 | Gasoline & | CORRIGAN OIL COMPANY<br>GAS                                  | 0      |                           | 02/16/2010 | 569.67     |
|                                  |            | 101-441.000-920.001 | Telephones | NEXTEL COMMUNICATIONS<br>JANUARY STATEMENT                   | 0      | 593543512-095             | 02/17/2010 | 136.45     |
|                                  |            |                     |            |  |        |                           |            | -----      |
| Total Department of Public Works |            |                     |            |  |        |                           |            | 1,821.18   |
| Dept: Engineering                |            |                     |            |  |        |                           |            |            |
|                                  |            | 101-447.000-830.000 | Engineerin | ORCHARD, HILTZ & MCCLIMENT INC<br>JANUARY INVOICES           | 0      |                           | 02/17/2010 | 1,047.50   |
|                                  |            |                     |            |  |        |                           |            | -----      |
| Total Engineering                |            |                     |            |  |        |                           |            | 1,047.50   |
| Dept: Solid Waste                |            |                     |            |  |        |                           |            |            |
|                                  |            | 101-528.000-805.000 | Solid Wast | WASTE MANAGEMENT<br>RESIDENTIAL JANUARY 2010                 | 0      | 3769938                   | 02/16/2010 | 17,517.50  |
|                                  |            | 101-528.000-805.000 | Solid Wast | WASTE MANAGEMENT<br>COMMERCIAL JANUARY 2010                  | 0      | 3763101 SAME INV # DEC 09 | 02/16/2010 | 18,457.60  |
|                                  |            |                     |            |  |        |                           |            | -----      |
| Total Solid Waste                |            |                     |            |  |        |                           |            | 35,975.10  |
| Dept: Parks & Recreation         |            |                     |            |  |        |                           |            |            |
|                                  |            | 101-751.000-721.000 | Health & L | BLUE CARE NETWORK OF MICHIGAN<br>COVERAGE PERIOD 3/1-3/31/10 | 0      | 100360002128              | 02/17/2010 | 132.73     |
|                                  |            | 101-751.000-732.000 | Ice Rink S | DEXTER VILLAGE<br>ICE RINK WATER-7980 ANN ARBOR              | 0      |                           | 02/17/2010 | 24.05      |
|                                  |            | 101-751.000-955.000 | Miscellane | ALAN GREEN<br>REIMBURSE FOR CONF STEWARDSHIP                 | 0      |                           | 02/17/2010 | 20.00      |
|                                  |            | 101-751.000-955.000 | Miscellane | ALAN GREEN<br>REIMBURSE CONFERENCE 2010                      | 0      |                           | 02/17/2010 | 100.00     |
|                                  |            | 101-751.000-970.000 | Capital In | JJR, LLC<br>PHASE I-MDEQ PERMITTING                          | 0      | 73443                     | 02/16/2010 | 22,550.00  |
|                                  |            |                     |            |  |        |                           |            | -----      |
| Total Parks & Recreation         |            |                     |            |  |        |                           |            | 22,826.78  |
| Dept: Insurance & Bonds          |            |                     |            |  |        |                           |            |            |
|                                  |            | 101-851.000-721.001 | Retiree He | BLUE CARE NETWORK OF MICHIGAN<br>COVERAGE PERIOD 3/1-3/31/10 | 0      | 100360002128              | 02/17/2010 | 1,473.87   |
|                                  |            |                     |            |  |        |                           |            | -----      |
| Total Insurance & Bonds          |            |                     |            |  |        |                           |            | 1,473.87   |
|                                  |            |                     |            |  |        |                           |            | -----      |
| Fund Total                       |            |                     |            |  |        |                           |            | 205,072.47 |
| Fund: Major Streets Fund         |            |                     |            |  |        |                           |            |            |
| Dept: Routine Maintenance        |            |                     |            |  |        |                           |            |            |
|                                  |            | 202-463.000-721.000 | Health & L | BLUE CARE NETWORK OF MICHIGAN<br>COVERAGE PERIOD 3/1-3/31/10 | 0      | 100360002128              | 02/17/2010 | 690.17     |
|                                  |            | 202-463.000-740.000 | Operating  | KLAPPERICH WELDING<br>6" WELL CAP                            | 0      | 9307                      | 02/16/2010 | 30.00      |
|                                  |            |                     |            |  |        |                           |            | -----      |
| Total Routine Maintenance        |            |                     |            |  |        |                           |            | 720.17     |
| Dept: Traffic Services           |            |                     |            |  |        |                           |            |            |
|                                  |            | 202-474.000-721.000 | Health & L | BLUE CARE NETWORK OF MICHIGAN<br>COVERAGE PERIOD 3/1-3/31/10 | 0      | 100360002128              | 02/17/2010 | 212.36     |
|                                  |            |                     |            |  |        |                           |            | -----      |
| Total Traffic Services           |            |                     |            |  |        |                           |            | 212.36     |

Dept: Winter Maintenance

INVOICE APPROVAL LIST BY FUND

Date: 02/17/2010  
 Time: 1:28pm  
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Village of Dexter

| Fund                                      | Department | Account             | GL Number<br>Abbrev | Vendor Name<br>Invoice Description                           | Check<br>Number | Invoice<br>Number | Due<br>Date | Amount    |
|---|------------|---------------------|---------------------|--|-----------------|-------------------|-------------|-----------|
| <b>Fund: Major Streets Fund</b>           |            |                     |                     |  |                 |                   |             |           |
| <b>Dept: Winter Maintenance</b>           |            |                     |                     |  |                 |                   |             |           |
|   |            | 202-478.000-721.000 | Health & L          | BLUE CARE NETWORK OF MICHIGAN<br>COVERAGE PERIOD 3/1-3/31/10 | 0               | 100360002128      | 02/17/2010  | 424.72    |
|   |            |                     |                     |  |                 |                   |             | 424.72    |
| Total Winter Maintenance                  |            |                     |                     |  |                 |                   |             | 424.72    |
|   |            |                     |                     |  |                 |                   |             | 424.72    |
| Fund Total                                |            |                     |                     |  |                 |                   |             | 1,357.25  |
| <b>Fund: Local Streets Fund</b>           |            |                     |                     |  |                 |                   |             |           |
| <b>Dept: Contracted Road Construction</b> |            |                     |                     |  |                 |                   |             |           |
|   |            | 203-451.000-970.000 | Capital Im          | ORCHARD, HILTZ & MCCLIMENT INC<br>JANUARY INVOICES           | 0               |                   | 02/17/2010  | 1,493.25  |
|   |            |                     |                     |  |                 |                   |             | 1,493.25  |
| Total Contracted Road Construction        |            |                     |                     |  |                 |                   |             | 1,493.25  |
| <b>Dept: Routine Maintenance</b>          |            |                     |                     |  |                 |                   |             |           |
|   |            | 203-463.000-721.000 | Health & L          | BLUE CARE NETWORK OF MICHIGAN<br>COVERAGE PERIOD 3/1-3/31/10 | 0               | 100360002128      | 02/17/2010  | 212.36    |
|   |            | 203-463.000-802.000 | Profession          | ORCHARD, HILTZ & MCCLIMENT INC<br>JANUARY INVOICES           | 0               |                   | 02/17/2010  | 908.50    |
|   |            |                     |                     |  |                 |                   |             | 1,120.86  |
| Total Routine Maintenance                 |            |                     |                     |  |                 |                   |             | 1,120.86  |
| <b>Dept: Traffic Services</b>             |            |                     |                     |  |                 |                   |             |           |
|   |            | 203-474.000-721.000 | Health & L          | BLUE CARE NETWORK OF MICHIGAN<br>COVERAGE PERIOD 3/1-3/31/10 | 0               | 100360002128      | 02/17/2010  | 53.09     |
|   |            |                     |                     |  |                 |                   |             | 53.09     |
| Total Traffic Services                    |            |                     |                     |  |                 |                   |             | 53.09     |
| <b>Dept: Winter Maintenance</b>           |            |                     |                     |  |                 |                   |             |           |
|   |            | 203-478.000-721.000 | Health & L          | BLUE CARE NETWORK OF MICHIGAN<br>COVERAGE PERIOD 3/1-3/31/10 | 0               | 100360002128      | 02/17/2010  | 106.18    |
|   |            |                     |                     |  |                 |                   |             | 106.18    |
| Total Winter Maintenance                  |            |                     |                     |  |                 |                   |             | 106.18    |
|   |            |                     |                     |  |                 |                   |             | 106.18    |
| Fund Total                                |            |                     |                     |  |                 |                   |             | 2,773.38  |
| <b>Fund: Equipment Replacement Fund</b>   |            |                     |                     |  |                 |                   |             |           |
| <b>Dept: Department of Public Works</b>   |            |                     |                     |  |                 |                   |             |           |
|   |            | 402-441.000-939.000 | Vehicle Ma          | BROWN EQUIPMENT CO INC<br>DRIVE BELT                         | 0               | 18562             | 02/16/2010  | 250.14    |
|   |            | 402-441.000-939.000 | Vehicle Ma          | BROWN EQUIPMENT CO INC<br>TARCO DECAL SET                    | 0               | 18561             | 02/16/2010  | 51.96     |
|   |            | 402-441.000-939.000 | Vehicle Ma          | BROWN EQUIPMENT CO INC<br>AIR CLEANER ASSEMBLY               | 0               | 18529             | 02/16/2010  | 198.49    |
|   |            | 402-441.000-939.000 | Vehicle Ma          | PARTS PEDDLER AUTO SUPPLY<br>JANUARY STATEMENT               | 0               |                   | 02/16/2010  | 535.31    |
|   |            |                     |                     |  |                 |                   |             | 1,035.90  |
| Total Department of Public Works          |            |                     |                     |  |                 |                   |             | 1,035.90  |
|   |            |                     |                     |  |                 |                   |             | 1,035.90  |
| Fund Total                                |            |                     |                     |  |                 |                   |             | 1,035.90  |
| <b>Fund: SRF Project Fund</b>             |            |                     |                     |  |                 |                   |             |           |
| <b>Dept: Equalization Basin</b>           |            |                     |                     |  |                 |                   |             |           |
|   |            | 403-905.000-830.000 | Engineerin          | ORCHARD, HILTZ & MCCLIMENT INC<br>JANUARY INVOICES           | 0               |                   | 02/17/2010  | 29,440.25 |
|   |            |                     |                     |  |                 |                   |             | 29,440.25 |
| Total Equalization Basin                  |            |                     |                     |  |                 |                   |             | 29,440.25 |
|   |            |                     |                     |  |                 |                   |             | 29,440.25 |
| Fund Total                                |            |                     |                     |  |                 |                   |             | 29,440.25 |
| <b>Fund: DWRF Project Fund</b>            |            |                     |                     |  |                 |                   |             |           |
| <b>Dept: Capital Improvements</b>         |            |                     |                     |  |                 |                   |             |           |
|   |            | 404-901.000-802.000 | Profession          | ACI FINANCE INC.<br>2010 DWRF LOAN/BOND ISSUE                | 0               |                   | 02/16/2010  | 16,200.00 |
|   |            | 404-901.000-802.000 | Profession          | MILLER, CANFIELD, PADDOCK &<br>PROF. SERVICES                | 0               | 1045708           | 02/16/2010  | 26,000.00 |
|   |            | 404-901.000-830.000 | Engineerin          | SCHLEEDE HAMPTON ASSOCIATES<br>GEOTECHNICAL ENGINEERING SERV | 0               | 118239            | 02/16/2010  | 5,010.00  |
|   |            | 404-901.000-830.000 | Engineerin          | ORCHARD, HILTZ & MCCLIMENT INC<br>JANUARY INVOICES           | 0               |                   | 02/17/2010  | 5,037.25  |
|   |            |                     |                     |  |                 |                   |             | 52,247.25 |
| Total Capital Improvements                |            |                     |                     |  |                 |                   |             | 52,247.25 |

INVOICE APPROVAL LIST BY FUND

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 Time: 1:28pm  
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Village of Dexter

| Fund Department Account             | GL Number Abbrev | Vendor Name Invoice Description  | Check Number | Invoice Number | Due Date   | Amount               |
|-------------------------------------|------------------|----------------------------------|--------------|----------------|------------|----------------------|
| Fund: DWRP Project Fund             |                  |                                  |              |                |            | Fund Total 52,247.25 |
| Fund: Sewer Enterprise Fund         |                  |                                  |              |                |            |                      |
| Dept: Sewer Utilities Department    |                  |                                  |              |                |            |                      |
| 590-548.000-721.000                 | Health & L       | BLUE CARE NETWORK OF MICHIGAN    | 0            | 100360002128   | 02/17/2010 | 4,896.34             |
| 590-548.000-740.000                 | Operating        | COVERED PERIOD 3/1-3/31/10       | 0            |                | 02/16/2010 | 10.88                |
| 590-548.000-742.000                 | Chem Plant       | PARTS PEDDLER AUTO SUPPLY        | 0            |                | 02/16/2010 | 1,584.50             |
| 590-548.000-745.000                 | Uniform Al       | JANUARY STATEMENT                | 0            | 428465         | 02/16/2010 | 45.00                |
| 590-548.000-745.000                 | Uniform Al       | ALEXANDER CHEMICAL CORPORATION   | 0            | 767728         | 02/16/2010 | 23.00                |
| 590-548.000-802.000                 | Profession       | CHEMICALS                        | 0            | 767728         | 02/16/2010 | 70.00                |
| 590-548.000-802.000                 | Profession       | JEFF MCKILLEN                    | 0            | 662628         | 02/16/2010 | 856.00               |
| 590-548.000-802.000                 | Profession       | ROTO ROOTER                      | 0            | 530335600      | 02/17/2010 | 261.25               |
| 590-548.000-824.000                 | Testing &        | SERVICE CALL-WWTP                | 0            |                | 02/16/2010 | 55.00                |
| 590-548.000-920.001                 | Telephones       | UIS PROGRAMMABLE SERVICES INC    | 0            | 60866          | 02/17/2010 | 109.16               |
| 590-548.000-937.000                 | Equip Main       | SERVICES RENDERED LIFT STATION   | 0            | 593543512-095  | 02/16/2010 | 868.00               |
|                                     |                  | ORCHARD, HILTZ & MCCLIMENT INC   | 0            | 62013985       |            |                      |
|                                     |                  | JANUARY INVOICES                 |              |                |            |                      |
|                                     |                  | PARAGON LABORATORIES INC         | 0            |                |            |                      |
|                                     |                  | TESTING                          |              |                |            |                      |
|                                     |                  | NEXTEL COMMUNICATIONS            | 0            |                |            |                      |
|                                     |                  | JANUARY STATEMENT                |              |                |            |                      |
|                                     |                  | SIEMENS WATER TECHNOLOGIES       | 0            |                |            |                      |
|                                     |                  | BALL VALVE                       |              |                |            |                      |
|                                     |                  | Total Sewer Utilities Department |              |                |            | 8,779.13             |
|                                     |                  | Fund Total                       |              |                |            | 8,779.13             |
| Fund: Water Enterprise Fund         |                  |                                  |              |                |            |                      |
| Dept: Administration                |                  |                                  |              |                |            |                      |
| 591-248.000-811.000                 | Atty Misc        | SCOTT E. MUNZEL, PC              | 0            | 247            | 02/17/2010 | 907.50               |
|                                     |                  | PROF. SERVICES                   |              |                |            |                      |
|                                     |                  | Total Administration             |              |                |            | 907.50               |
| Dept: Water Utilities Department    |                  |                                  |              |                |            |                      |
| 591-556.000-721.000                 | Health & L       | BLUE CARE NETWORK OF MICHIGAN    | 0            | 100360002128   | 02/17/2010 | 1,224.08             |
| 591-556.000-740.000                 | Operating        | COVERED PERIOD 3/1-3/31/10       | 0            |                | 02/16/2010 | 4.25                 |
| 591-556.000-751.000                 | Gasoline &       | CHAMPION WATER TREATMENT         | 0            |                | 02/16/2010 | 737.91               |
| 591-556.000-802.000                 | Profession       | WATER WWTP                       | 0            |                | 02/17/2010 | 200.00               |
| 591-556.000-824.000                 | Testing &        | CORRIGAN OIL COMPANY             | 0            |                | 02/16/2010 | 254.77               |
| 591-556.000-920.001                 | Telephones       | GAS                              | 0            | 553074         | 02/17/2010 | 81.88                |
| 591-556.000-937.000                 | Equip Main       | SCIO TOWNSHIP                    | 0            | 593543512-095  | 02/16/2010 | 12.38                |
| 591-556.000-977.000                 | Equipment        | REVIEW-WELL HOUSE DEXTER HS      | 0            |                | 02/16/2010 | 6,995.69             |
|                                     |                  | ENVIRONMENTAL RESOURCE ASSOC     |              |                |            |                      |
|                                     |                  | PORTABLEWATR COLIFORM MICROBE    |              |                |            |                      |
|                                     |                  | NEXTEL COMMUNICATIONS            | 0            |                |            |                      |
|                                     |                  | JANUARY STATEMENT                |              |                |            |                      |
|                                     |                  | PARTS PEDDLER AUTO SUPPLY        | 0            |                |            |                      |
|                                     |                  | JANUARY STATEMENT                |              |                |            |                      |
|                                     |                  | ETNA SUPPLY CO                   | 0            |                |            |                      |
|                                     |                  | SENSUS MTR OMNI-6                |              | 1768819        |            |                      |
|                                     |                  | Total Water Utilities Department |              |                |            | 9,510.96             |
| Dept: Capital Improvements          |                  |                                  |              |                |            |                      |
| 591-901.000-974.000                 | CIP Capita       | DEXTER COMMUNITY SCHOOLS         | 0            |                | 02/16/2010 | 10,000.00            |
|                                     |                  | 1ST INSTALLMENT EASEMENT         |              |                |            |                      |
|                                     |                  | Total Capital Improvements       |              |                |            | 10,000.00            |
|                                     |                  | Fund Total                       |              |                |            | 20,418.46            |
| Fund: Trust & Agency Fund           |                  |                                  |              |                |            |                      |
| Dept: Assets, Liabilities & Revenue |                  |                                  |              |                |            |                      |
| 701-000.000-253.043                 | Dexter Dis       | ORCHARD, HILTZ & MCCLIMENT INC   | 0            |                | 02/17/2010 | 824.00               |
|                                     |                  | JANUARY INVOICES                 |              |                |            |                      |
| 701-000.000-253.055                 | Berry & As       | ORCHARD, HILTZ & MCCLIMENT INC   | 0            |                | 02/17/2010 | 197.00               |
|                                     |                  | JANUARY INVOICES                 |              |                |            |                      |

INVOICE APPROVAL LIST BY FUND

Date: 02/17/2010  
 Time: 1:28pm  
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Village of Dexter

| Fund                                | Department | Account             | GL Number<br>Abbrev | Vendor Name<br>Invoice Description                 | Check<br>Number | Invoice<br>Number | Due<br>Date | Amount     |
|-------------------------------------|------------|---------------------|---------------------|--|-----------------|-------------------|-------------|------------|
| Fund: Trust & Agency Fund           |            |                     |                     |  |                 |                   |             |            |
| Dept: Assets, Liabilities & Revenue |            |                     |                     |  |                 |                   |             |            |
|                                     |            | 701-000.000-253.056 | Dexter Pha          | ORCHARD, HILTZ & MCCLIMENT INC<br>JANUARY INVOICES | 0               |                   | 02/17/2010  | 401.25     |
|                                     |            | 701-000.000-253.056 | Dexter Pha          | ORCHARD, HILTZ & MCCLIMENT INC<br>JANUARY INVOICES | 0               |                   | 02/17/2010  | 799.00     |
| Total Assets, Liabilities & Revenue |            |                     |                     |  |                 |                   |             | 2,221.25   |
| Fund Total                          |            |                     |                     |  |                 |                   |             | 2,221.25   |
| Grand Total                         |            |                     |                     |  |                 |                   |             | 323,345.34 |





AGENDA 2-22-10

ITEM J-2

VILLAGE OF DEXTER

8140 Main Street • Dexter, Michigan 48130-1092 • (734) 426-8303 • Fax (734) 426-5614

**APPLICATION FOR MISCELLANEOUS USE OF RIGHT-OF-WAY for Special Events**

DESCRIPTION OF EVENT: Dexter - Ann Arbor Run FEE: \$50 REC#

|  |  |
|--|--|
| DATE REQUESTED:  | <u>6-6-10</u>  |
| TYPE OF EVENT:   | <u>running race</u>  |
| DESIRED LOCATION OF EVENT:   | <u>roads thru Dexter (see course map)</u>                            |
| TIME: (START AND FINISH)   | <u>8:30 AM - 9:10 AM</u>   |
| SCHEDULE OF EVENTS:  | PLEASE ATTACH DETAILED EVENTS/TIMES/LOCATION                         |
| BUSINESS OR ORGANIZATION NAME AND ADDRESS:   | <u>Ann Arbor Track Club<br/>Hal Wolfe, 2045 McKinley, Ypsi 48197</u> |
| CONTACT NAME AND PHONE:<br>(please list 2 contacts)  | <u>Stani Boh</u>   |
| RAIN DATE:   | <u>NA - 1 hr delay max</u>   |
| FOR ROAD CLOSURE<br>LIST ROUTE AND CLOSURE TIMES<br>(Consult with the WCSO for requirements) | <u>see road closure plan</u>   |
| INSURANCE CO:<br>(ATTACH COPY OF POLICY)   | <u>Star Ins.</u>   |
| OTHER:   |  |
| EMERGENCY RESPONSE CONTACT:  | <u>Sgt. Beth Gieske 734-424-0587</u>                                 |

NAME AND SIGNATURE OF FIRE AND POLICE OFFICIALS NOTIFIED OF EVENT  
(Attach agreements):

Beth Gieske  
Print name/Washtenaw County Sheriff Official

[Signature]  
Signature of Official

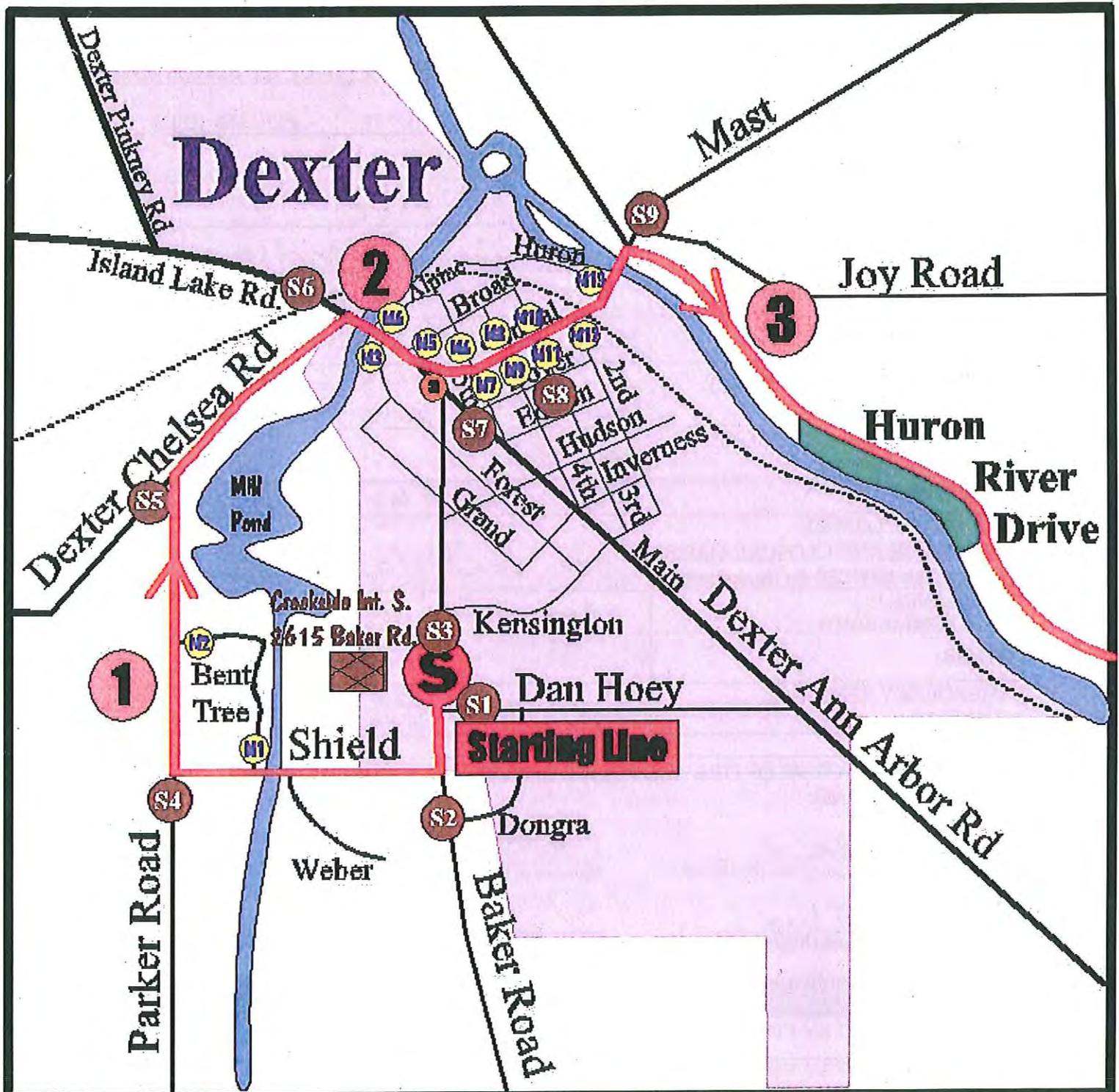
Donald Dettling  
Print name/Fire Department Official

[Signature]  
Signature of Official

| FOR OFFICE USE ONLY       |  |
|---------------------------|--|
| DATE APPROVED BY COUNCIL: |  |
| DATE APPROVED BY VILLAGE: |  |

# Dexter - Ann Arbor Run

**Dexter barricade placement: 13**



### Race start times:

10K: 8:10 AM  
 Half: 8:50 AM  
 5K: 9:05 AM

**13 Course marshals (M1-14)**

**8 Sheriff Deputies (S)**

**1 Supervisor (L)**

**VILLAGE OF DEXTER**

8140 Main Street Dexter, MI 48130-1092

Phone (734)426-8303

Fax (734)426-5614

**MEMO**

**To: Council**  
**From: President Keough**  
**Date: February 17, 2010**  
**Re: Cityhood Update**

Below is the e-mail update message that was sent last Friday. I have provided it as a summary and starting point to take any questions Council has about the meeting.

The Village of Dexter met in front of the State Boundary Commission (SBC) in Lansing yesterday afternoon. The meeting started at 1:40 pm and lasted approximately an hour and a half. No official action on the Village petition was taken at the meeting, however the Village expects the SBC to rule that our petition as submitted is "legally insufficient" at the March 18<sup>th</sup> meeting. For those interested in the process part of the meeting, the SBC officially opened the meeting and held a discussion on the Village petition, which essentially included the State Surveyor reading a letter into the record that commented both on the merits of our petition (i.e. - we met the population requirements, the density requirements, and exceeded the number of signatures required) and his recommendations regarding his review of the legal description prepared to describe our current Village Boundary. There are a lot of technical details that need to be included in the final description. Unfortunately, the Surveyor's recommendation was that our legal description as prepared needed to be less ambiguous in a few areas and more accurate in terms of some of the language we used to describe the Boundary of our current Village Limits. The Commission discussed the letter and then gave the Village an opportunity to provide comments. Village President Shawn Keough presented the steps toward Cityhood that the Village has taken since the City Study Committee was formed in 2006, reviewed the reasons for pursuing Cityhood that were submitted with our petition and presented reasons why the Village believed that its petition as submitted met the Legal Sufficiency requirements. After much discussion, the Commission decided that they needed to clarify a few things through the Attorney General's office. Thus two motions were made. They officially made a motion to declare our petition insufficient (because the purpose of the meeting is to declare it either sufficient or insufficient). However, before voting on that motion they made another motion to postpone the action until March 18<sup>th</sup> to allow them time to officially "clear up" a couple questions with the Attorney General's office. We believe that this is mostly procedure and that they will declare the Village petition insufficient at the March 18 meeting, consistent with the State Surveyor's recommendations.

What this means going forward, is that if the Village wants to continue the process, a new petition would have to be filed. While many of the technical comments made by the State Surveyor can easily be cleared up, the rules that the Commission follows do not allow additional information to be submitted prior to the SBC making a determination. Each petition submitted must stand or fall on its own merits.

The State Surveyor agreed to meet with the Village and our Engineering Consultant that prepared the Village legal description to discuss the details of a revised boundary description.

The issue of Contiguity was also discussed during the meeting. As residents may know, the Village is actually 3 separate areas. The Village petitioned to keep its boundary the same as those 3 areas (i.e. we are not trying to get any larger), however the SBC often introduces a discussion on this topic to minimize "irregular boundaries" during the incorporation process. The Village expects this topic to be discussed more in the future, potentially at the March 18, 2010 meeting at the SBC.





AGENDA 2-22-10

ITEM 6-1

**VILLAGE OF DEXTER - COMMUNITY DEVELOPMENT OFFICE**

8140 Main Street • Dexter, Michigan 48130-1092 • (734) 426-8303 • Fax (734) 426-5614

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**Memorandum**

To: Village Council and President Keough  
Donna Dettling, Village Manager  
From: Allison Bishop, AICP, Community Development Manager  
Re: Request from HCMA for a letter of support  
Date: February 22, 2010

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Attached is a DRAT letter of support for the Huron Clinton Metropolitan Authority (HCMA) Michigan Natural Resources Trust Fund (MNRTF) grant application for funding for Phase 2 of the Hike Bike Trail.

HCMA has requested an updated letter of support from the Village for the 2010 MNRTF grant application due on April 1, 2010. In 2009 the Village provided the attached resolution, which will be included with the letter of support if authorized. Also included is a map of the proposed trail alignment that will be included in HCMA's grant application.

The PaRC passed a similar resolution in 2009 and has opted to provide a letter of support for the project as well (included in staff report).

Please feel free to contact me if you have any additional questions.

Thank you.

1. 2009

VILLAGE OF DEXTER  
WASHTENAW COUNTY, MICHIGAN  
RESOLUTION OF SUPPORT FOR

HURON CLINTON METROPOLITAN AUTHORITIES (HCMA) MNRTF GRANT APPLICATION  
FOR PHASE 2 OF THE HIKE BIKE TRAIL FROM HUDSON MILLS METROPARK TO THE  
VILLAGE OF DEXTER

WHEREAS, the Huron Clinton Metropolitan Authority has completed construction of Phase 1, approximately two miles of the Hike Bike Trail from Hudson Mills Metroparks to the Village of Dexter, and;

WHEREAS, the proposed Phase 2, approximately three miles will complete the Hike Bike Trail from where Phase 1 ends to just outside the Village of Dexter, and;

WHEREAS, completion of Phase 2 of the Hike Bike Trail would result in approximately 10 miles of non-motorized pathways in the Dexter area; and

WHEREAS, completion of Phase 2 of the Hike Bike Trail will be a crucial segment in the long range plans for non-motorized trails in the region, and;

WHEREAS, completion of the trail would give the public extraordinary access to natural resources along the Huron River and Mill Creek that are currently inaccessible by the public, and;

WHEREAS, the trail system is part of a larger regional trail system, including Washtenaw County's Border to Border trail planning, the Village of Dexter's Mill Creek Park trail planning and Scio Township's parkland and trail planning, and;

WHEREAS, Huron Clinton Metropolitan Authority has provided the Village with a map of the proposed trail alignment shown 100 feet from the Westridge fence line, and;

WHEREAS, the Village of Dexter and Washtenaw County Parks are coordinating and potentially jointly funding a connection from the Phase 2 Trail into the Village of Dexter (Westside Connector), and;

WHEREAS, the Village of Dexter supports HCMA trail Initiatives and Washtenaw County Parks Border to Border Trail Initiatives, and their connections in and around the Village of Dexter, and;

WHEREAS, the Village of Dexter believes in the importance of providing linear recreation opportunities for the region and expanding non-motorized transportation pathway linkages;

BE IT THEREFORE RESOLVED, that the Village of Dexter Council supports Huron Clinton Metropolitan Authority's application to the Michigan Natural Resources Trust Fund to complete Phase 2, 2.93 miles of trail.

MOVED BY: Fisher

SECONDED BY: Smith

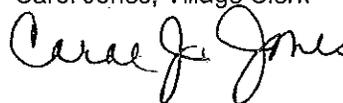
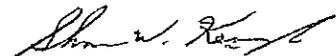
YEAS: Smith, Fisher, Carson, Cousins, Tell, Semifero, Keough

NAYS: None

RESOLUTION DECLARED ADOPTED THIS 26<sup>TH</sup> DAY OF JANUARY, 2009.

Shawn Keough, Village President

Certified By: Carol Jones, Village Clerk





# VILLAGE OF DEXTER

8140 Main Street • Dexter, Michigan 48130-1092 • (734) 426-8303

**Village Council**

Shawn Keough  
*President*

Ray Tell  
*President Pro-Tem*

Jim Carson  
*Trustee*

Paul Cousins  
*Trustee*

Donna Fisher  
*Trustee*

Joe Semifero  
*Trustee*

James Smith  
*Trustee*

**Administration**

Donna Dettling  
*Manager*

Carol Jones  
*Clerk*

Marie Sherry, CPFA  
*Treasurer/Finance Director*

Courtney Nicholls  
*Assistant Village Manager*

Ed Lobdell  
*Public Services Superintendent*

Allison Bishop, AICP  
*Community Development Manager*

THE VILLAGE OF  
DEXTER IS AN EQUAL  
OPPORTUNITY  
PROVIDER AND  
EMPLOYER

www.  
villageofdexter.org

Huron Clinton Metropolitan Authority  
Jim Kropp  
13000 High Ridge Drive  
Brighton, MI 48114-9058

February 17, 2010

Re: Village of Dexter Project Support

Mr. Kropp,

The Village of Dexter Council is pleased to provide you with this letter of support for construction of a non-motorized trail connection from the Village of Dexter to Phase 1 of the Huron Clinton Metropolitan Authority (HCMA) Hike Bike Trail within Hudson Mills Metropark and outside the Village of Dexter. The connection of this trail to the County Border to Border Trail and the Village of Dexter is a key connection to creating a valuable regional trail network in and around the Village of Dexter.

The Village of Dexter believes that the construction of a non-motorized trail connecting the Village to the HCMA trail system supports the goals of the Village Parks and Recreation Master Plan by promoting healthy lifestyles through the active recreation opportunities that the pathway can provide, as well as providing additional opportunities for linking a regional trail system to the Village and our Mill Creek Park trail system.

The Village's Parks and Recreation Master Plan goals also include promoting increased public access to adjacent waterways, greenways and public lands while making best efforts to protect surrounding land uses, such as adjacent home owners.

Thank you for your efforts and we look forward to the construction of the trail and the potential positive economic impacts that it can provide to the Village of Dexter.

Shawn W. Keough  
Village President on behalf of the Village of Dexter Council

Attachment: 2009 Resolution of Support for project



AGENDA 2-22-10

ITEM 6-2

Resolution 2010 –

RESOLUTION APPROVING THE MDOT CONTRACT NO. 10-5094 AND AUTHORIZING THE VILLAGE PRESIDENT AND MANAGER TO EXECUTE THE CONTRACT FOR THE DEXTER-ANN ARBOR ROAD IMPROVEMENT PROJECT

WHEREAS, the Village of Dexter submitted an application for Surface Transportation Program Funding for the upgrade of Dexter-Ann Arbor Road from Kensington Street southeasterly to Huron View Court; and

WHEREAS, the Village of Dexter was awarded funding in the amount of \$100,000 in Federal funds; and

WHEREAS, the Village of Dexter is required to enter into a contract with MDOT and designate officials who are authorized to sign the contract; and

WHEREAS, the contract was reviewed by Village Engineer Orchard, Hiltz, and McCliment; and

WHEREAS, the Village of Dexter desires to complete the project and receive the funding;

BE IT THEREFORE RESOLVED, that the Village of Dexter Council approves entering into MDOT Contract No. 10-5094 and authorizes Shawn W. Keough, Village President and Donna Dettling, Village Manager to execute MDOT Contract No. 10-5094.

MOVED BY:                      SECONDED BY:

YEAS:

NAYS:

ABSENT:

RESOLUTION DECLARED ADOPTED THIS \_\_\_\_ DAY OF \_\_\_\_ 2010.

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Carol J. Jones, Village Clerk

ARRA



DIR

|                  |  |
|------------------|--|
| Control Section  | ARU 81406  |
| Job Number       | 107421   |
| Project          | ARRA 1081(011)                                       |
| Federal Item No. | JJ 3965  |
| CFDA No.         | 20.205 (Highway Research<br>Planning & Construction) |
| Contract No.     | 10-5094  |

PART I

THIS CONTRACT, consisting of PART I and PART II (Standard Agreement Provisions), is made and entered into this date of \_\_\_\_\_, by and between the MICHIGAN DEPARTMENT OF TRANSPORTATION, hereinafter referred to as the "DEPARTMENT"; and the VILLAGE OF DEXTER, a Michigan municipal corporation, hereinafter referred to as the "REQUESTING PARTY"; for the purpose of fixing the rights and obligations of the parties in agreeing to the following improvements, in the Village of Dexter, Michigan, hereinafter referred to as the "PROJECT" and estimated in detail on EXHIBIT "I", dated January 29, 2010, attached hereto and made a part hereof:

Hot mix asphalt cold milling and resurfacing work along Dexter-Ann Arbor Road from Kensington Street southeasterly to Huron View Court; including shoulder, sidewalk ramps, and pavement marking work; and all together with necessary related work.

WITNESSETH:

WHEREAS, pursuant to Federal law, monies have been provided for the performance of certain improvements on public roads; and

WHEREAS, the reference "FHWA" in PART I and PART II refers to the United States Department of Transportation, Federal Highway Administration; and

WHEREAS, the PROJECT, or portions of the PROJECT, at the request of the REQUESTING PARTY, are being programmed with the FHWA, for implementation with the use of Federal Funds under the following Federal program(s) or funding:

AMERICAN RECOVERY AND REINVESTMENT ACT

WHEREAS, the parties hereto have reached an understanding with each other regarding the performance of the PROJECT work and desire to set forth this understanding in the form of a written contract.

NOW, THEREFORE, in consideration of the premises and of the mutual undertakings of the parties and in conformity with applicable law, it is agreed:

1. The parties hereto shall undertake and complete the PROJECT in accordance with the terms of this contract.

2. The term "PROJECT COST", as herein used, is hereby defined as the cost of the physical construction necessary for the completion of the PROJECT, including any other costs incurred by the DEPARTMENT as a result of this contract, except construction engineering and inspection.

No charges will be made by the DEPARTMENT to the PROJECT for any inspection work or construction engineering.

The costs incurred by the REQUESTING PARTY for preliminary engineering, construction engineering, construction materials testing, inspection, and right-of-way are excluded from the PROJECT COST as defined by this contract.

3. The DEPARTMENT is authorized by the REQUESTING PARTY to administer on behalf of the REQUESTING PARTY all phases of the PROJECT, including advertising and awarding the construction contract for the PROJECT or portions of the PROJECT. Such administration shall be in accordance with PART II, Section II of this contract.

Any items of the PROJECT COST incurred by the DEPARTMENT may be charged to the PROJECT.

4. The REQUESTING PARTY, at no cost to the PROJECT or to the DEPARTMENT, shall:

- A. Design or cause to be designed the plans for the PROJECT.
- B. Appoint a project engineer who shall be in responsible charge of the PROJECT and ensure that the plans and specifications are followed.
- C. Perform or cause to be performed the construction engineering, construction materials testing, and inspection services necessary for the completion of the PROJECT.

The REQUESTING PARTY will furnish the DEPARTMENT proposed timing sequences for trunkline signals that, if any, are being made part of the improvement. No timing adjustments shall be made by the REQUESTING PARTY at any trunkline intersection, without prior issuances by the DEPARTMENT of Standard Traffic Signal Timing Permits.

5. The PROJECT COST shall be met in part by contributions by the Federal Government. Federal American Recovery and Reinvestment Act Funds shall be applied to the

eligible items of the PROJECT COST up to the lesser of: (1) \$100,000, or (2) an amount such that 100 percent, the normal Federal participation ratio for such funds, is not exceeded at the time of the award of the construction contract. The balance of the PROJECT COST, after deduction of Federal Funds, shall be charged to and paid by the REQUESTING PARTY in the manner and at the times hereinafter set forth.

Any items of PROJECT COST not reimbursed by Federal Funds shall be the sole responsibility of the REQUESTING PARTY.

6. No working capital deposit will be required for this PROJECT.

In order to fulfill the obligations assumed by the REQUESTING PARTY under the provisions of this contract, the REQUESTING PARTY shall make prompt payments of its share of the PROJECT COST upon receipt of progress billings from the DEPARTMENT as herein provided. All payments will be made within 30 days of receipt of billings from the DEPARTMENT. Billings to the REQUESTING PARTY will be based upon the REQUESTING PARTY'S share of the actual costs incurred less Federal Funds earned as the PROJECT progresses.

In the event of any discrepancies between PART I and PART II of this contract, the provisions of PART I shall prevail.

7. Upon completion of construction of the PROJECT, the REQUESTING PARTY will promptly cause to be enacted and enforced such ordinances or regulations as may be necessary to prohibit parking in the roadway right-of-way throughout the limits of the PROJECT.

8. The performance of the entire PROJECT under this contract, whether Federally funded or not, will be subject to the provisions and requirements of PART II that are applicable to a Federally funded project.

Buy American Requirements (23 CFR 635.410) shall apply to the PROJECT and will be adhered to, as applicable, by the parties hereto.

9. The REQUESTING PARTY certifies that a) it is a person under 1995 PA 71 and is not aware of and has no reason to believe that the property is a facility as defined in MSA 13A.20101(1)(I); b) the REQUESTING PARTY further certifies that it has completed the tasks required by MCL 324.20126 (3)(h); MSA 13A.20126(3)(h); c) it conducted a visual inspection of property within the existing right of way on which construction is to be performed to determine if any hazardous substances were present; and at sites on which historically were located businesses that involved hazardous substances, it performed a reasonable investigation to determine whether hazardous substances exist. This reasonable investigation should include, at a

minimum, contact with local, state and federal environmental agencies to determine if the site has been identified as, or potentially as, a site containing hazardous substances; d) it did not cause or contribute to the release or threat of release of any hazardous substance found within the PROJECT limits.

The REQUESTING PARTY also certifies that, in addition to reporting the presence of any hazardous substances to the Department of Environmental Quality, it has advised the DEPARTMENT of the presence of any and all hazardous substances which the REQUESTING PARTY found within the PROJECT limits, as a result of performing the investigation and visual inspection required herein. The REQUESTING PARTY also certifies that it has been unable to identify any entity who may be liable for the cost of remediation. As a result, the REQUESTING PARTY has included all estimated costs of remediation of such hazardous substances in its estimated cost of construction of the PROJECT.

10. If, subsequent to execution of this contract, previously unknown hazardous substances are discovered within the PROJECT limits, which require environmental remediation pursuant to either state or federal law, the REQUESTING PARTY, in addition to reporting that fact to the Department of Environmental Quality, shall immediately notify the DEPARTMENT, both orally and in writing of such discovery. The DEPARTMENT shall consult with the REQUESTING PARTY to determine if it is willing to pay for the cost of remediation and, with the FHWA, to determine the eligibility, for reimbursement, of the remediation costs. The REQUESTING PARTY shall be charged for and shall pay all costs associated with such remediation, including all delay costs of the contractor for the PROJECT, in the event that remediation and delay costs are not deemed eligible by the FHWA. If the REQUESTING PARTY refuses to participate in the cost of remediation, the DEPARTMENT shall terminate the PROJECT. The parties agree that any costs or damages that the DEPARTMENT incurs as a result of such termination shall be considered a PROJECT COST.

11. If federal and/or state funds administered by the DEPARTMENT are used to pay the cost of remediating any hazardous substances discovered after the execution of this contract and if there is a reasonable likelihood of recovery, the REQUESTING PARTY, in cooperation with the Department of Environmental Quality and the DEPARTMENT, shall make a diligent effort to recover such costs from all other possible entities. If recovery is made, the DEPARTMENT shall be reimbursed from such recovery for the proportionate share of the amount paid by the FHWA and/or the DEPARTMENT and the DEPARTMENT shall credit such sums to the appropriate funding source.

12. The DEPARTMENT'S sole reason for entering into this contract is to enable the REQUESTING PARTY to obtain and use funds provided by the Federal Highway Administration pursuant to Title 23 of the United States Code.

Any and all approvals of, reviews of, and recommendations regarding contracts, agreements, permits, plans, specifications, or documents, of any nature, or any inspections of work by the DEPARTMENT or its agents pursuant to the terms of this contract are done to assist the REQUESTING PARTY in meeting program guidelines in order to qualify for available

funds. Such approvals, reviews, inspections and recommendations by the DEPARTMENT or its agents shall not relieve the REQUESTING PARTY and the local agencies, as applicable, of their ultimate control and shall not be construed as a warranty of their propriety or that the DEPARTMENT or its agents is assuming any liability, control or jurisdiction.

The providing of recommendations or advice by the DEPARTMENT or its agents does not relieve the REQUESTING PARTY and the local agencies, as applicable of their exclusive jurisdiction of the highway and responsibility under MCL 691.1402, MSA 3.996(102).

When providing approvals, reviews and recommendations under this contract, the DEPARTMENT or its agents is performing a governmental function, as that term is defined in MCL 691.1401; MSA 3.996(101), which is incidental to the completion of the PROJECT.

13. The DEPARTMENT, by executing this contract, and rendering services pursuant to this contract, has not and does not assume jurisdiction of the highway, described as the PROJECT for purposes of MCL 691.1402; MSA 3.996(102). Exclusive jurisdiction of such highway for the purposes of MCL 691.1402; MSA 3.996(102) rests with the REQUESTING PARTY and other local agencies having respective jurisdiction.

14. The REQUESTING PARTY shall approve all of the plans and specifications to be used on the PROJECT and shall be deemed to have approved all changes to the plans and specifications when put into effect. It is agreed that ultimate responsibility and control over the PROJECT rests with the REQUESTING PARTY and local agencies, as applicable.

15. The REQUESTING PARTY agrees that the costs reported to the DEPARTMENT for this contract will represent only those items that are properly chargeable in accordance with this contract. The REQUESTING PARTY also certifies that it has read the contract terms and has made itself aware of the applicable laws, regulations, and terms of this contract that apply to the reporting of costs incurred under the terms of this contract.

16. The parties shall promptly provide comprehensive assistance and cooperation in defending and resolving any claims brought against the DEPARTMENT by the contractor, vendors or suppliers as a result of the DEPARTMENT'S award of the construction contract for the PROJECT. Costs incurred by the DEPARTMENT in defending or resolving such claims shall be considered PROJECT COSTS.

17. The DEPARTMENT shall require the contractor who is awarded the contract for the construction of the PROJECT to provide insurance in the amounts specified and in accordance with the DEPARTMENT'S current Standard Specifications for Construction and to:

- A. Maintain bodily injury and property damage insurance for the duration of the PROJECT.
- B. Provide owner's protective liability insurance naming as insureds the State of Michigan, the Michigan State Transportation Commission, the

DEPARTMENT and its officials, agents and employees, the REQUESTING PARTY and any other county, county road commission, or municipality in whose jurisdiction the PROJECT is located, and their employees, for the duration of the PROJECT and to provide, upon request, copies of certificates of insurance to the insureds. It is understood that the DEPARTMENT does not assume jurisdiction of the highway described as the PROJECT as a result of being named as an insured on the owner's protective liability insurance policy.

- C. Comply with the requirements of notice of cancellation and reduction of insurance set forth in the current standard specifications for construction and to provide, upon request, copies of notices and reports prepared to those insured.

18. In accordance with the American Recovery and Reinvestment Act of 2009 (ARRA), the following language is made a part of this contract and is to be made a part of all tier subcontracts or consultant contracts for work covered by this contract funded with funds appropriated or otherwise made available by the ARRA:

Pursuant to Section 902 of the ARRA, the United States Comptroller and any of his representatives have the authority:

- (1) to examine any records of the contractor or any of its subcontractors, or any State or local agency administering such contract, that directly pertain to, and involve transactions relating to, the contract or subcontract; and
- (2) to interview any officer or employee of the contractor or any of its subcontractors, or any State or local government agency administering the contract, regarding the transactions.

The United States Comptroller and his representatives have the authority and rights provided under Section 902 of the ARRA with respect to this contract. As provided in Section 902 of the ARRA, nothing in Section 902 of the ARRA shall be interpreted to limit or restrict in any way any existing authority of the Comptroller General.

Pursuant to Section 1515 of the ARRA, any representatives of the Inspector General have the authority:

- (1) to examine any records of the contractor or grantee, any of its subcontractors or subgrantees, or any State or local agency administering such contract, that pertain to, and involve transactions relating to the contract, subcontract, grant, or subgrant; and
- (2) to interview any officer or employee of the contractor, grantee, subgrantee, or agency regarding such transactions.

Nothing set forth in Section 1515 of the ARRA shall be interpreted to limit or restrict in any way any existing authority of an inspector general.

19. As a part of the ARRA, Davis-Bacon prevailing wage requirements apply to all ARRA funded construction projects regardless of location (including projects on local roads or rural minor collectors, and Transportation Enhancement projects outside the highway right-of-way) and will be adhered to, as applicable, by the parties hereto.

20. Within ten (10) days after the end of each month in which ARRA funded PROJECT work is performed, the REQUESTING PARTY shall provide the DEPARTMENT a monthly report, in a format and on forms approved by the DEPARTMENT, which shall include, for such work performed by the REQUESTING PARTY, the contractor, and all tier subcontractors and consultants in that preceding month:

- \* The total number of employees who performed work on this contract
- \* The total number of hours worked by employees who performed work on this contract
- \* The total wages of employees who performed work on this contract

If necessary to conform to guidance provided by the FHWA concerning the ARRA reporting requirements, the REQUESTING PARTY will revise their reporting as directed by the DEPARTMENT. Failure to comply with the reporting requirements under ARRA would jeopardize the DEPARTMENT'S continued receipt of ARRA funding. Should the REQUESTING PARTY fail to comply with the above monthly reporting, the DEPARTMENT may withhold reimbursement of federal funds for the PROJECT work until compliance is achieved.

21. In accordance with the ARRA, the following language is made a part of this contract and is to be made a part of all tier subcontracts or consultant contracts for work covered by this contract funded with funds appropriated or otherwise made available by the ARRA:

Pursuant to Section 1553 of the ARRA, all non-federal employers receiving ARRA funds, including the State of Michigan, all contractors and grantees of the State of Michigan, and all subcontractors and subgrantees, are prohibited from discharging, demoting or otherwise discriminating against an employee for disclosures by the employee that the employee reasonably believes are evidence of:

- (1) gross mismanagement of a contract or grant relating to ARRA funds;
- (2) a gross waste of ARRA funds;
- (3) a substantial and specific danger to public health or safety related to the implementation or use of ARRA funds;
- (4) an abuse of authority related to the implementation or use of ARRA funds; or
- (5) a violation of law, rule, or regulation related to an agency contract (including the competition for or negotiation of a contract) or grant, awarded or issued relating to ARRA funds.

Any employer receiving ARRA funds must post notice of the rights and remedies available to employees under Section 1553 of the ARRA.

22. This contract shall become binding on the parties hereto and of full force and effect upon the signing thereof by the duly authorized officials for the parties hereto and upon the adoption of the necessary resolutions approving said contract and authorizing the signatures thereto of the respective officials of the REQUESTING PARTY, a certified copy of which resolution shall be attached to this contract.

IN WITNESS WHEREOF, the parties hereto have caused this contract to be executed the day and year first above written.

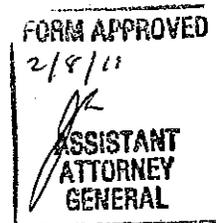
VILLAGE OF DEXTER

MICHIGAN DEPARTMENT  
OF TRANSPORTATION

By \_\_\_\_\_  
Title:

By \_\_\_\_\_  
Department Director MDOT

By \_\_\_\_\_  
Title:



January 29, 2010

EXHIBIT I

|                 |                |
|-----------------|----------------|
| CONTROL SECTION | ARU 81406      |
| JOB NUMBER      | 107421         |
| PROJECT         | ARRA 1081(011) |

ESTIMATED COST

CONTRACTED WORK

|                |           |
|----------------|-----------|
| Estimated Cost | \$174,800 |
|----------------|-----------|

COST PARTICIPATION

|                                    |                  |
|------------------------------------|------------------|
| GRAND TOTAL ESTIMATED COST         | \$174,800        |
| Less Federal Funds*                | <u>\$100,000</u> |
| BALANCE (REQUESTING PARTY'S SHARE) | \$ 74,800        |

\*Federal Funds for the PROJECT are limited to an amount as described in Section 5.

NO DEPOSIT

DOT

TYPE B  
BUREAU OF HIGHWAYS  
03-15-93

PART II

STANDARD AGREEMENT PROVISIONS

SECTION I COMPLIANCE WITH REGULATIONS AND DIRECTIVES

SECTION II PROJECT ADMINISTRATION AND SUPERVISION

SECTION III ACCOUNTING AND BILLING

SECTION IV MAINTENANCE AND OPERATION

SECTION V SPECIAL PROGRAM AND PROJECT CONDITIONS

## SECTION I

### COMPLIANCE WITH REGULATIONS AND DIRECTIVES

- A. To qualify for eligible cost, all work shall be documented in accordance with the requirements and procedures of the DEPARTMENT.
- B. All work on projects for which reimbursement with Federal funds is requested shall be performed in accordance with the requirements and guidelines set forth in the following Directives of the Federal-Aid Policy Guide (FAPG) of the FHWA, as applicable, and as referenced in pertinent sections of Title 23 and Title 49 of the Code of Federal Regulations (CFR), and all supplements and amendments thereto.
  - 1. Engineering
    - a. FAPG (6012.1): Preliminary Engineering
    - b. FAPG (23 CFR 172): Administration of Engineering and Design Related Service Contracts
    - c. FAPG (23 CFR 635A): Contract Procedures
    - d. FAPG (49 CFR 18.22): Uniform Administrative Requirements for Grants and Cooperative Agreements to State and Local Governments—Allowable Costs
  - 2. Construction
    - a. FAPG (23 CFR 140E): Administrative Settlement Costs-Contract Claims
    - b. FAPG (23 CFR 140B): Construction Engineering Costs
    - c. FAPG (23 CFR 17): Recordkeeping and Retention Requirements for Federal-Aid Highway Records of State Highway Agencies
    - d. FAPG (23 CFR 635A): Contract Procedures
    - e. FAPG (23 CFR 635B): Force Account Construction
    - f. FAPG (23 CFR 645A): Utility Relocations, Adjustments and Reimbursement

- g. FAPG (23 CFR 645B): Accommodation of Utilities (PPM 30-4.1)
  - h. FAPG (23 CFR 655F): Traffic Control Devices on Federal-Aid and other Streets and Highways
  - i. FAPG (49 CFR 18.22): Uniform Administrative Requirements for Grants and Cooperative Agreements to State and Local Governments—Allowable Costs
3. Modification Or Construction Of Railroad Facilities
- a. FAPG (23 CFR 140I): Reimbursement for Railroad Work
  - b. FAPG (23 CFR 646B): Railroad Highway Projects
- C. In conformance with FAPG (23 CFR 630C) Project Agreements, the political subdivisions party to this contract, on those Federally funded projects which exceed a total cost of \$100,000.00 stipulate the following with respect to their specific jurisdictions:
- 1. That any facility to be utilized in performance under or to benefit from this contract is not listed on the Environmental Protection Agency (EPA) List of Violating Facilities issued pursuant to the requirements of the Federal Clean Air Act, as amended, and the Federal Water Pollution Control Act, as amended.
  - 2. That they each agree to comply with all of the requirements of Section 114 of the Federal Clean Air Act and Section 308 of the Federal Water Pollution Control Act, and all regulations and guidelines issued thereunder.
  - 3. That as a condition of Federal aid pursuant to this contract they shall notify the DEPARTMENT of the receipt of any advice indicating that a facility to be utilized in performance under or to benefit from this contract is under consideration to be listed on the EPA List of Violating Facilities.
- D. Ensure that the PROJECT is constructed in accordance with and incorporates all committed environmental impact mitigation measures listed in approved environmental documents unless modified or deleted by approval of the FHWA.
- E. All the requirements, guidelines, conditions and restrictions noted in all other pertinent Directives and Instructional Memoranda of the FHWA will apply to this contract and will be adhered to, as applicable, by the parties hereto.

## SECTION II

### PROJECT ADMINISTRATION AND SUPERVISION

- A. The DEPARTMENT shall provide such administrative guidance as it determines is required by the PROJECT in order to facilitate the obtaining of available federal and/or state funds.
- B. The DEPARTMENT will advertise and award all contracted portions of the PROJECT work. Prior to advertising of the PROJECT for receipt of bids, the REQUESTING PARTY may delete any portion or all of the PROJECT work. After receipt of bids for the PROJECT, the REQUESTING PARTY shall have the right to reject the amount bid for the PROJECT prior to the award of the contract for the PROJECT only if such amount exceeds by twenty percent (20%) the final engineer's estimate therefor. If such rejection of the bids is not received in writing within two (2) weeks after letting, the DEPARTMENT will assume concurrence. The DEPARTMENT may, upon request, readvertise the PROJECT. Should the REQUESTING PARTY so request in writing within the aforesaid two (2) week period after letting, the PROJECT will be cancelled and the DEPARTMENT will refund the unused balance of the deposit less all costs incurred by the DEPARTMENT.
- C. The DEPARTMENT will perform such inspection services on PROJECT work performed by the REQUESTING PARTY with its own forces as is required to ensure compliance with the approved plans & specifications.
- D. On those projects funded with Federal monies, the DEPARTMENT shall as may be required secure from the FHWA approval of plans and specifications, and such cost estimates for FHWA participation in the PROJECT COST.
- E. All work in connection with the PROJECT shall be performed in conformance with the Michigan Department of Transportation Standard Specifications for Construction, and the supplemental specifications, Special Provisions and plans pertaining to the PROJECT and all materials furnished and used in the construction of the PROJECT shall conform to the aforesaid specifications. No extra work shall be performed nor changes in plans and specifications made until said work or changes are approved by the project engineer and authorized by the DEPARTMENT.

- F. Should it be necessary or desirable that portions of the work covered by this contract be accomplished by a consulting firm, a railway company, or governmental agency, firm, person, or corporation, under a subcontract with the REQUESTING PARTY at PROJECT expense, such subcontracted arrangements will be covered by formal written agreement between the REQUESTING PARTY and that party.

This formal written agreement shall: include a reference to the specific prime contract to which it pertains; include provisions which clearly set forth the maximum reimbursable and the basis of payment; provide for the maintenance of accounting records in accordance with generally accepted accounting principles, which clearly document the actual cost of the services provided; provide that costs eligible for reimbursement shall be in accordance with clearly defined cost criteria such as 49 CFR Part 18, 48 CFR Part 31, 23 CFR Part 140, OMB Circular A-87, etc. as applicable; provide for access to the department or its representatives to inspect and audit all data and records related to the agreement for a minimum of three years after the department's final payment to the local unit.

All such agreements will be submitted for approval by the DEPARTMENT and, if applicable, by the FHWA prior to execution thereof, except for agreements for amounts less than \$100,000 for preliminary engineering and testing services executed under and in accordance with the provisions of the "Small Purchase Procedures" FAPG (23 CFR 172), which do not require prior approval of the DEPARTMENT or the FHWA.

Any such approval by the DEPARTMENT shall in no way be construed as a warranty of the subcontractor's qualifications, financial integrity, or ability to perform the work being subcontracted.

- G. The REQUESTING PARTY, at no cost to the PROJECT or the DEPARTMENT, shall make such arrangements with railway companies, utilities, etc., as may be necessary for the performance of work required for the PROJECT but for which Federal or other reimbursement will not be requested.
- H. The REQUESTING PARTY, at no cost to the PROJECT, or the DEPARTMENT, shall secure, as necessary, all agreements and approvals of the PROJECT with railway companies, the Railroad Safety & Tariffs Division of the DEPARTMENT and other concerned governmental agencies other than the FHWA, and will forward same to the DEPARTMENT for such reviews and approvals as may be required.
- I. No PROJECT work for which reimbursement will be requested by the REQUESTING PARTY is to be subcontracted or performed until the DEPARTMENT gives written notification that such work may commence.

- J. The REQUESTING PARTY shall be responsible for the payment of all costs and expenses incurred in the performance of the work it agrees to undertake and perform.
- K. The REQUESTING PARTY shall pay directly to the party performing the work all billings for the services performed on the PROJECT which are authorized by or through the REQUESTING PARTY.
- L. The REQUESTING PARTY shall submit to the DEPARTMENT all paid billings for which reimbursement is desired in accordance with DEPARTMENT procedures.
- M. All work by a consulting firm will be performed in compliance with the applicable provisions of 1980 PA 299, Subsection 2001, MCL 339.2001; MSA 18.425(2001), as well as in accordance with the provisions of all previously cited Directives of the FHWA.
- N. The project engineer shall be subject to such administrative guidance as may be deemed necessary to ensure compliance with program requirement and, in those instances where a consultant firm is retained to provide engineering and inspection services, the personnel performing those services shall be subject to the same conditions.
- O. The DEPARTMENT, in administering the PROJECT in accordance with applicable Federal and State requirements and regulations, neither assumes nor becomes liable for any obligations undertaken or arising between the REQUESTING PARTY and any other party with respect to the PROJECT.
- P. In the event it is determined by the DEPARTMENT that there will be either insufficient Federal funds or insufficient time to properly administer such funds for the entire PROJECT or portions thereof, the DEPARTMENT, prior to advertising or issuing authorization for work performance, may cancel the PROJECT, or any portion thereof, and upon written notice to the parties this contract shall be void and of no effect with respect to that cancelled portion of the PROJECT. Any PROJECT deposits previously made by the parties on the cancelled portions of the PROJECT will be promptly refunded.
- Q. Those projects funded with Federal monies will be subject to inspection at all times by the DEPARTMENT and the FHWA.

### SECTION III

#### ACCOUNTING AND BILLING

A. Procedures for billing for work undertaken by the REQUESTING PARTY:

1. The REQUESTING PARTY shall establish and maintain accurate records, in accordance with generally accepted accounting principles, of all expenses incurred for which payment is sought or made under this contract, said records to be hereinafter referred to as the "RECORDS". Separate accounts shall be established and maintained for all costs incurred under this contract.

The REQUESTING PARTY shall maintain the RECORDS for at least three (3) years from the date of final payment of Federal Aid made by the DEPARTMENT under this contract. In the event of a dispute with regard to the allowable expenses or any other issue under this contract, the REQUESTING PARTY shall thereafter continue to maintain the RECORDS at least until that dispute has been finally decided and the time for all available challenges or appeals of that decision has expired.

The DEPARTMENT, or its representative, may inspect, copy, or audit the RECORDS at any reasonable time after giving reasonable notice.

If any part of the work is subcontracted, the REQUESTING PARTY shall assure compliance with the above for all subcontracted work.

In the event that an audit performed by or on behalf of the DEPARTMENT indicates an adjustment to the costs reported under this contract, or questions the allowability of an item of expense, the DEPARTMENT shall promptly submit to the REQUESTING PARTY, a Notice of Audit Results and a copy of the audit report which may supplement or modify any tentative findings verbally communicated to the REQUESTING PARTY at the completion of an audit.

Within sixty (60) days after the date of the Notice of Audit Results, the REQUESTING PARTY shall: (a) respond in writing to the responsible Bureau or the DEPARTMENT indicating whether or not it concurs with the audit report, (b) clearly explain the nature and basis for any disagreement as to a disallowed item of expense and, (c) submit to the DEPARTMENT a written explanation as to any questioned or no opinion expressed item of expense, hereinafter referred to as the "RESPONSE". The RESPONSE shall be clearly stated and provide any supporting documentation necessary to resolve any disagreement or questioned or no opinion expressed item of expense. Where the documentation is voluminous, the REQUESTING PARTY may supply appropriate excerpts and make alternate

arrangements to conveniently and reasonably make that documentation available for review by the DEPARTMENT. The RESPONSE shall refer to and apply the language of the contract. The REQUESTING PARTY agrees that failure to submit a RESPONSE within the sixty (60) day period constitutes agreement with any disallowance of an item of expense and authorizes the DEPARTMENT to finally disallow any items of questioned or no opinion expressed cost.

The DEPARTMENT shall make its decision with regard to any Notice of Audit Results and RESPONSE within one hundred twenty (120) days after the date of the Notice of Audit Results. If the DEPARTMENT determines that an overpayment has been made to the REQUESTING PARTY, the REQUESTING PARTY shall repay that amount to the DEPARTMENT or reach agreement with the DEPARTMENT on a repayment schedule within thirty (30) days after the date of an invoice from the DEPARTMENT. If the REQUESTING PARTY fails to repay the overpayment or reach agreement with the DEPARTMENT on a repayment schedule within the thirty (30) day period, the REQUESTING PARTY agrees that the DEPARTMENT shall deduct all or a portion of the overpayment from any funds then or thereafter payable by the DEPARTMENT to the REQUESTING PARTY under this contract or any other agreement, or payable to the REQUESTING PARTY under the terms of 1951 PA 51, as applicable. Interest will be assessed on any partial payments or repayment schedules based on the unpaid balance at the end of each month until the balance is paid in full. The assessment of interest will begin thirty (30) days from the date of the invoice. The rate of interest will be based on the Michigan Department of Treasury common cash funds interest earnings. The rate of interest will be reviewed annually by the DEPARTMENT and adjusted as necessary based on the Michigan Department of Treasury common cash funds interest earnings. The REQUESTING PARTY expressly consents to this withholding or offsetting of funds under those circumstances, reserving the right to file a lawsuit in the Court of Claims to contest the DEPARTMENT'S decision only as to any item of expense the disallowance of which was disputed by the REQUESTING PARTY in a timely filed RESPONSE.

The REQUESTING PARTY shall comply with the Single Audit Act of 1984, P.L. 98-502.

The REQUESTING PARTY shall adhere to the following requirements associated with audits of accounts and records:

- a. Agencies expending a total of \$500,000 or more in federal funds, from one or more funding sources in its fiscal year, shall comply with the requirements of the federal Office of Management and Budget (OMB) Circular A-133, as revised or amended.

The agency shall submit two copies of:

The Reporting Package  
The Data Collection Form  
The management letter to the agency, if one issued by the audit firm

The OMB Circular A-133 audit must be submitted to the address below in accordance with the time frame established in the circular, as revised or amended.

b. Agencies expending less than \$500,000 in federal funds must submit a letter to the Department advising that a circular audit was not required. The letter shall indicate the applicable fiscal year, the amount of federal funds spent, the name(s) of the Department federal programs, and the CFDA grant number(s). This information must also be submitted to the address below.

c. Address: Michigan Department of Transportation  
Bureau of Highways Technical Services  
425 W. Ottawa, P.O. Box 30050  
Lansing, MI 48909

d. Agencies must also comply with applicable State laws and regulations relative to audit requirements.

e. Agencies shall not charge audit costs to Department's federal programs which are not in accordance with the OMB Circular A-133 requirements.

f. All agencies are subject to the federally required monitoring activities, which may include limited scope reviews and other on-site monitoring.

2. Agreed Unit Prices Work - All billings for work undertaken by the REQUESTING PARTY on an agreed unit price basis will be submitted in accordance with the Michigan Department of Transportation Standard Specifications for Construction and pertinent FAPG Directives and Guidelines of the FHWA.

3. Force Account Work and Subcontracted Work - All billings submitted to the DEPARTMENT for Federal reimbursement for items of work performed on a force account basis or by any subcontract with a consulting firm, railway company, governmental agency or other party, under the terms of this contract, shall be prepared in accordance with the provisions of the pertinent FHPM Directives and the procedures of the DEPARTMENT. Progress billings may be submitted monthly during the time work is being performed provided, however, that no bill of a lesser amount than \$1,000.00 shall be submitted unless it is a final

or end of fiscal year billing. All billings shall be labeled either "Progress Bill Number \_\_\_\_\_", or "Final Billing".

4. Final billing under this contract shall be submitted in a timely manner but not later than six months after completion of the work. Billings for work submitted later than six months after completion of the work will not be paid.
5. Upon receipt of billings for reimbursement for work undertaken by the REQUESTING PARTY on projects funded with Federal monies, the DEPARTMENT will act as billing agent for the REQUESTING PARTY, consolidating said billings with those for its own force account work and presenting these consolidated billings to the FHWA for payment. Upon receipt of reimbursement from the FHWA, the DEPARTMENT will promptly forward to the REQUESTING PARTY its share of said reimbursement.
6. Upon receipt of billings for reimbursement for work undertaken by the REQUESTING PARTY on projects funded with non-Federal monies, the DEPARTMENT will promptly forward to the REQUESTING PARTY reimbursement of eligible costs.

B. Payment of Contracted and DEPARTMENT Costs:

1. As work on the PROJECT commences, the initial payments for contracted work and/or costs incurred by the DEPARTMENT will be made from the working capital deposit. Receipt of progress payments of Federal funds, and where applicable, State Critical Bridge funds, will be used to replenish the working capital deposit. The REQUESTING PARTY shall make prompt payments of its share of the contracted and/or DEPARTMENT incurred portion of the PROJECT COST upon receipt of progress billings from the DEPARTMENT. Progress billings will be based upon the REQUESTING PARTY'S share of the actual costs incurred as work on the PROJECT progresses and will be submitted, as required, until it is determined by the DEPARTMENT that there is sufficient available working capital to meet the remaining anticipated PROJECT COSTS. All progress payments will be made within thirty (30) days of receipt of billings. No monthly billing of a lesser amount than \$1,000.00 will be made unless it is a final or end of fiscal year billing. Should the DEPARTMENT determine that the available working capital exceeds the remaining anticipated PROJECT COSTS, the DEPARTMENT may reimburse the REQUESTING PARTY such excess. Upon completion of the PROJECT, payment of all PROJECT COSTS, receipt of all applicable monies from the FHWA, and completion of necessary audits, the REQUESTING PARTY will be reimbursed the balance of its deposit.

2. In the event that the bid, plus contingencies, for the contracted, and/or the DEPARTMENT incurred portion of the PROJECT work exceeds the estimated cost therefor as established by this contract, the REQUESTING PARTY may be advised and billed for the additional amount of its share.

C. General Conditions:

1. The DEPARTMENT, in accordance with its procedures in existence and covering the time period involved, shall make payment for interest earned on the balance of working capital deposits for all projects on account with the DEPARTMENT. The REQUESTING PARTY in accordance with DEPARTMENT procedures in existence and covering the time period involved, shall make payment for interest owed on any deficit balance of working capital deposits for all projects on account with the DEPARTMENT. This payment or billing is processed on an annual basis corresponding to the State of Michigan fiscal year. Upon receipt of billing for interest incurred, the REQUESTING PARTY promises and shall promptly pay the DEPARTMENT said amount.
2. Pursuant to the authority granted by law, the REQUESTING PARTY hereby irrevocably pledges a sufficient amount of funds received by it from the Michigan Transportation Fund to meet its obligations as specified in PART I and PART II. If the REQUESTING PARTY shall fail to make any of its required payments when due, as specified herein, the DEPARTMENT shall immediately notify the REQUESTING PARTY and the State Treasurer of the State of Michigan or such other state officer or agency having charge and control over disbursement of the Michigan Transportation Fund, pursuant to law, of the fact of such default and the amount thereof, and, if such default is not cured by payment within ten (10) days, said State Treasurer or other state officer or agency is then authorized and directed to withhold from the first of such monies thereafter allocated by law to the REQUESTING PARTY from the Michigan Transportation Fund sufficient monies to remove the default, and to credit the REQUESTING PARTY with payment thereof, and to notify the REQUESTING PARTY in writing of such fact.
3. Upon completion of all work under this contract and final audit by the DEPARTMENT or the FHWA, the REQUESTING PARTY promises to promptly repay the DEPARTMENT for any disallowed items of costs previously disbursed by the DEPARTMENT. The REQUESTING PARTY pledges its future receipts from the Michigan Transportation Fund for repayment of all disallowed items and, upon failure to make repayment for any disallowed items within ninety (90) days of demand made by the DEPARTMENT, the DEPARTMENT is hereby authorized to withhold an equal amount from the REQUESTING PARTY'S share of any future distribution of Michigan Transportation Funds in settlement of said claim.

4. The DEPARTMENT shall maintain and keep accurate records and accounts relative to the cost of the PROJECT and upon completion of the PROJECT, payment of all items of PROJECT COST, receipt of all Federal Aid, if any, and completion of final audit by the DEPARTMENT and if applicable, by the FHWA, shall make final accounting to the REQUESTING PARTY. The final PROJECT accounting will not include interest earned or charged on working capital deposited for the PROJECT which will be accounted for separately at the close of the State of Michigan fiscal year and as set forth in Section C(1).
  
5. The costs of engineering and other services performed on those projects involving specific program funds and one hundred percent (100%) local funds will be apportioned to the respective portions of that project in the same ratio as the actual direct construction costs unless otherwise specified in PART I.

## SECTION IV

### MAINTENANCE AND OPERATION

A. Upon completion of construction of each part of the PROJECT, at no cost to the DEPARTMENT or the PROJECT, each of the parties hereto, within their respective jurisdictions, will make the following provisions for the maintenance and operation of the completed PROJECT:

1. All Projects:

Properly maintain and operate each part of the project, making ample provisions each year for the performance of such maintenance work as may be required, except as qualified in paragraph 2b of this section.

2. Projects Financed in Part with Federal Monies:

a. Sign and mark each part of the PROJECT, in accordance with the current Michigan Manual of Uniform Traffic control Devices, and will not install, or permit to be installed, any signs, signals or markings not in conformance with the standards approved by the FHWA, pursuant to 23 USC 109(d).

b. Remove, prior to completion of the PROJECT, all encroachments from the roadway right-of-way within the limits of each part of the PROJECT.

With respect to new or existing utility installations within the right-of-way of Federal Aid projects and pursuant to FAPG (23 CFR 645B): Occupancy of non-limited access right-of-way may be allowed based on consideration for traffic safety and necessary preservation of roadside space and aesthetic quality. Longitudinal occupancy of non-limited access right-of-way by private lines will require a finding of significant economic hardship, the unavailability of practicable alternatives or other extenuating circumstances.

c. Cause to be enacted, maintained and enforced, ordinances and regulations for proper traffic operations in accordance with the plans of the PROJECT.

d. Make no changes to ordinances or regulations enacted, or traffic controls installed in conjunction with the PROJECT work without prior review by the DEPARTMENT and approval of the FHWA, if required.

- B. On projects for the removal of roadside obstacles, the parties, upon completion of construction of each part of the PROJECT, at no cost to the PROJECT or the DEPARTMENT, will, within their respective jurisdictions, take such action as is necessary to assure that the roadway right-of-way, cleared as the PROJECT, will be maintained free of such obstacles.
- C. On projects for the construction of bikeways, the parties will enact no ordinances or regulations prohibiting the use of bicycles on the facility hereinbefore described as the PROJECT, and will amend any existing restrictive ordinances in this regard so as to allow use of this facility by bicycles. No motorized vehicles shall be permitted on such bikeways or walkways constructed as the PROJECT except those for maintenance purposes.
- D. Failure of the parties hereto to fulfill their respective responsibilities as outlined herein may disqualify that party from future Federal-aid participation in projects on roads or streets for which it has maintenance responsibility. Federal Aid may be withheld until such time as deficiencies in regulations have been corrected, and the improvements constructed as the PROJECT are brought to a satisfactory condition of maintenance.

## SECTION V

### SPECIAL PROGRAM AND PROJECT CONDITIONS

- A. Those projects for which the REQUESTING PARTY has been reimbursed with Federal monies for the acquisition of right-of-way must be under construction by the close of the twentieth (20th) fiscal year following the fiscal year in which the FHWA and the DEPARTMENT projects agreement covering that work is executed, or the REQUESTING PARTY may be required to repay to the DEPARTMENT, for forwarding to the FHWA, all monies distributed as the FHWA'S contribution to that right-of-way.
- B. Those projects for which the REQUESTING PARTY has been reimbursed with Federal monies for the performance of preliminary engineering must be under construction by the close of the tenth (10th) fiscal year following the fiscal year in which the FHWA and the DEPARTMENT projects agreement covering that work is executed, or the REQUESTING PARTY may be required to repay to the DEPARTMENT, for forwarding to the FHWA, all monies distributed as the FHWA'S contribution to that preliminary engineering.
- C. On those projects funded with Federal monies, the REQUESTING PARTY, at no cost to the PROJECT or the DEPARTMENT, will provide such accident information as is available and such other information as may be required under the program in order to make the proper assessment of the safety benefits derived from the work performed as the PROJECT. The REQUESTING PARTY will cooperate with the DEPARTMENT in the development of reports and such analysis as may be required and will, when requested by the DEPARTMENT, forward to the DEPARTMENT, in such form as is necessary, the required information.
- D. In connection with the performance of PROJECT work under this contract the parties hereto (hereinafter in Appendix "A" referred to as the "contractor") agree to comply with the State of Michigan provisions for "Prohibition of Discrimination in State Contracts", as set forth in Appendix A, attached hereto and made a part hereof. The parties further covenant that they will comply with the Civil Rights Acts of 1964, being P.L. 88-352, 78 Stat. 241, as amended, being Title 42 U.S.C. Sections 1971, 1975a-1975d, and 2000a-2000h-6 and the Regulations of the United States Department of Transportation (49 C.F.R. Part 21) issued pursuant to said Act, including Appendix "B", attached hereto and made a part hereof, and will require similar covenants on the part of any contractor or subcontractor employed in the performance of this contract.
- E. The parties will carry out the applicable requirements of the DEPARTMENT'S Disadvantaged Business Enterprise (DBE) program and 49 CFR, Part 26, including, but not limited to, those requirements set forth in Appendix C.

APPENDIX A  
PROHIBITION OF DISCRIMINATION IN STATE CONTRACTS

In connection with the performance of work under this contract; the contractor agrees as follows:

1. In accordance with Act No. 453, Public Acts of 1976, the contractor hereby agrees not to discriminate against an employee or applicant for employment with respect to hire, tenure, terms, conditions, or privileges of employment, or as a matter directly or indirectly related to employment, because of race, color, religion, national origin, age, sex, height, weight, or marital status. Further, in accordance with Act No. 220, Public Acts of 1976 as amended by Act No. 478, Public Acts of 1980 the contractor hereby agrees not to discriminate against an employee or applicant for employment with respect to hire, tenure, terms, conditions, or privileges of employment, or a matter directly or indirectly related to employment, because of a disability that is unrelated to the individual's ability to perform the duties of a particular job or position. A breach of the above covenants shall be regarded as a material breach of this contract.
2. The contractor hereby agrees that any and all subcontracts to this contract, whereby a portion of the work set forth in this contract is to be performed, shall contain a covenant the same as hereinabove set forth in Section 1 of this Appendix.
3. The contractor will take affirmative action to insure that applicants for employment and employees are treated without regard to their race, color, religion, national origin, age, sex, height, weight, marital status or a disability that is unrelated to the individual's ability to perform the duties of a particular job or position. Such action shall include, but not be limited to, the following: employment, upgrading, demotion or transfer, recruitment advertising; layoff or termination; rates of pay or other forms of compensation; and selection for training, including apprenticeship.
4. The contractor will, in all solicitations or advertisements for employees placed by or on behalf of the contractor, state that all qualified applicants will receive consideration for employment without regard to race, color, religion, national origin, age, sex, height, weight, marital status or disability that is unrelated to the individual's ability to perform the duties of a particular job or position.
5. The contractor or his collective bargaining representative will send to each labor union or representative of workers with which he has a collective bargaining agreement or other contract or understanding, a notice advising the said labor union or workers' representative of the contractor's commitments under this appendix.
6. The contractor will comply with all relevant published rules, regulations, directives, and orders of the Michigan Civil Rights Commission which may be in effect prior to the taking of bids for any individual state project.
7. The contractor will furnish and file compliance reports within such time and upon such forms as provided by the Michigan Civil Rights Commission, said forms may also elicit information as to the practices, policies, program, and employment statistics of each subcontractor as well as the contractor himself, and said contractor will permit access to his books, records, and accounts by the Michigan Civil Rights Commission and/or its agent, for purposes of investigation to ascertain compliance with this contract and relevant with rules, regulations, and orders of the Michigan Civil Rights Commission.
8. In the event that the Civil Rights Commission finds, after a hearing held pursuant to its rules, that a contractor has not complied with the contractual obligations under this agreement, the Civil Rights Commission may, as part of its order based upon such findings, certify said findings to the Administrative Board of the State of Michigan, which Administrative Board may order the cancellation of the contract found to have been violated and/or declare the contractor ineligible for future contracts with the state and its political and civil subdivisions, departments, and officers, and including the governing boards of institutions of higher education, until the contractor complies with said order of the Civil Rights Commission. Notice of said declaration of future ineligibility may be given to any or all of the persons with whom the contractor is declared ineligible to contract as a contracting party in future contracts. In any case before the Civil Rights Commission in which cancellation of an existing contract is a possibility, the contracting agency shall be notified of such possible remedy and shall be given the option by the Civil Rights Commission to participate in such proceedings.
9. The contractor will include, or incorporate by reference, the provisions of the foregoing paragraphs (1) through (8) in every subcontract or purchase order unless exempted by the rules, regulations or orders of the Michigan Civil Rights Commission, and will provide in every subcontract or purchase order that said provisions will be binding upon each subcontractor or seller.

March, 1998

APPENDIX B

During the performance of this contract, the contractor, for itself, its assignees, and successors in interest (hereinafter referred to as the "contractor") agrees as follows:

1. Compliance with Regulations: The contractor shall comply with the Regulations relative to nondiscrimination in Federally assisted programs of the Department of Transportation, Title 49, Code of Federal Regulations, Part 27, as they may be amended from time to time (hereinafter referred to as the Regulations), which are herein incorporated by reference and made a part of this contract.
2. Nondiscrimination: The contractor, with regard to the work performed by it during the contract, shall not discriminate on the grounds of race, color, or natural origin in the selection and retention of subcontractors, including procurements of materials and leases of equipment. The contractor shall not participate either directly or indirectly in the discrimination prohibited by Section 21.5 of the Regulations, including employment practices when the contract covers a program set forth in Appendix B of the Regulations.
3. Solicitations for Subcontracts, Including Procurements of Materials and Equipment: In all solicitations either by competitive bidding or negotiation made by the contractor for work to be performed under a subcontract, including procurements of materials or leases of equipment, each potential subcontractor or supplier shall be notified by the contractor of the contractor's obligations under this contract and the Regulations relative to nondiscrimination on the grounds of race, color, or national origin.
4. Information and Reports: The contractor shall provide all information and reports required by the Regulations, or directives issued pursuant thereto, and shall permit access to its books, records, accounts, other sources of information, and its facilities as may be determined by the Michigan Department of Transportation or the Federal Highway Administration to be pertinent to ascertain compliance with such Regulations or directives. Where any information required of a contractor is in the exclusive possession of another who fails or refuses to furnish this information, the contractor shall so certify to the Michigan Department of Transportation, or the Federal Highway Administration as appropriate, and shall set forth what efforts it has made to obtain the information.
5. Sanctions for Noncompliance: In the event of the contractor's noncompliance with the nondiscrimination provisions of this contract, the Michigan Department of Transportation shall impose such contract sanctions as it or the Federal Highway Administration may determine to be appropriate, including, but not limited to:
  - (a) Withholding of payments to the contractor under the contract until the contractor complies, and/or
  - (b) Cancellation, termination, or suspension of the contract, in whole or in part.
6. Incorporation of Provisions: The contractor shall include the provisions of paragraphs 1 through 6 of every subcontract, including procurements of materials and leases of equipment, unless exempt by the Regulations, or directives issued pursuant thereto. The contractor shall take such action with respect to any subcontract or procurement as the Michigan Department of Transportation or the Federal Highway Administration may direct as a means of enforcing such provisions including sanctions for non-compliance; provided, however, that in the event a contractor becomes involved in, or is threatened with, litigation with a subcontractor or supplier as a result of such direction, the contractor may request the Michigan Department of Transportation to enter into such litigation to protect the interests of the State, and, in addition, the contractor may request the United States to enter into such litigation to protect the interests of the United States.

## APPENDIX C

### TO BE INCLUDED IN ALL FINANCIAL ASSISTANCE AGREEMENTS WITH LOCAL AGENCIES

#### Assurance that Recipients and Contractors Must Make (Excerpts from US DOT Regulation 49 CFR 26.13)

- A. Each financial assistance agreement signed with a DOT operating administration (or a primary recipient) must include the following assurance:

The recipient shall not discriminate on the basis of race, color, national origin, or sex in the award and performance of any US DOT-assisted contract or in the administration of its DBE program or the requirements of 49 CFR Part 26. The recipient shall take all necessary and reasonable steps under 49 CFR Part 26 to ensure nondiscrimination in the award and administration of US DOT-assisted contracts. The recipient's DBE program, as required by 49 CFR Part 26 and as approved by US DOT, is incorporated by reference in this agreement. Implementation of this program is a legal obligation and failure to carry out its terms shall be treated as a violation of this agreement. Upon notification to the recipient of its failure to carry out its approved program, the department may impose sanctions as provided for under Part 26 and may, in appropriate cases, refer the matter for enforcement under 18 U.S.C. 1001 and/or the Program Fraud Civil Remedies Act of 1986 (31 U.S.C. 3801 et seq.).

- B. Each contract MDOT signs with a contractor (and each subcontract the prime contractor signs with a subcontractor) must include the following assurance:

The contractor, sub recipient or subcontractor shall not discriminate on the basis of race, color, national origin, or sex in the performance of this contract. The contractor shall carry out applicable requirements of 49 CFR Part 26 in the award and administration of US DOT-assisted contracts. Failure by the contractor to carry out these requirements is a material breach of this contract, which may result in the termination of this contract or such other remedy as the recipient deems appropriate.



ITEM

U-3

**VILLAGE OF DEXTER**

[cnicholls@villageofdexter.org](mailto:cnicholls@villageofdexter.org)

8140 Main Street Dexter, MI 48130-1092

Phone (734)426-8303 ext 17 Fax (734)426-5614

MEMO

**To: President Keough and Council Members**  
**From: Courtney Nicholls, Assistant Village Manager**  
**Date: February 17, 2010**  
**Re: Economic Preparedness Plan**

As discussed at the January 23 work session, included for your consideration is the Framework Plan for Economic Preparedness prepared by President Keough. The goal in adopting the plan is to formally recognize it as the basis for our future economic development activities. It is anticipated that the plan will evolve over time as items are completed and new initiatives are introduced and defined.

