

F. PUBLIC HEARINGS

Action on each public hearing will be taken immediately following the close of the hearing
Protomatic request for Industrial Facilities Tax Exemption

ACTION - Consideration of: RESOLUTION APPROVING THE REQUEST FROM
PROTOMATIC FOR AN INDUSTRIAL FACILITIES
EXEMPTION CERTIFICATE FOR REAL AND PERSONAL
PROPERTY

Page # 7-16

G. NON-ARRANGED PARTICIPATION:

Non-arranged participation will include those in the audience not listed on the agenda that wish to speak. At the Village President's discretion, members of the audience may be called on to speak at any time. Those addressing the Council will state their name, and address. This section is limited to 5-minutes per participant or 10-minutes for group representatives.

H. COMMUNICATIONS:

1. Upcoming Meeting List
2. Dexter Area Chamber of Commerce Dues Letter
3. Michigan State University Extension Center – Quarterly Report
4. Ice Skating Rink Feedback

Page # 17-28

I. REPORTS:

1. Finance Director/Treasurer Marie Sherry – 2nd Quarter Report

Page # 29-40

2. Board, Commission, & Other Reports- “Bi-annual or as needed”
Arts, Culture & Heritage Committee
Chelsea Area Planning Team / Dexter Area Regional Team

“This meeting is open to all members of the public under Michigan Open Meetings Act.”

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Dexter Area Chamber
Dexter Area Fire Department
Downtown Development Authority Chair
Farmers Market Representative
Gordon Hall Mgmt Team Representative
Huron River Watershed Council Representative
Library Board Representative
Parks & Recreation Commission – Joe Semifero
Planning Commission Chair
Tree Board Chair
Washtenaw Area Transportation Study Policy Committee Rep
Western Washtenaw Area Value Express Representative

3. Subcommittee Reports - None

4. Village Manager Report

Page # 41-44

5. President's Report

Page # 45-46

J. CONSENT AGENDA

Bills & Payroll will be a standing item under consent agenda. Discussion of the Budget and Financial matters will be covered under the Presidents Report as a standing item. Items under consent agenda are considered routine and will be acted upon in one motion. There will be no separate discussion of these items unless a Council Member so requests, and the item will be removed from Consent and added to the regular agenda at the end of New Business.

1. Consideration of: Bills & Payroll in the amount of: \$ 95,857.15

Page # 47-52

K. OLD BUSINESS- Consideration and Discussion of:

1. Discussion of: Cityhood – Boundary Commission Legal Sufficiency Hearing

Page # 53-56

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2. Consideration of: Additions to the Ann Arbor Street Project

Page # 57-58

L. NEW BUSINESS- Consideration and Discussion of:

1. Consideration of: Acceptance of 2008-2009 Audit

Page # Separate in Packet

2. Consideration of: Contract Extension with Waste Management

Page # 59-86

3. Discussion of: Downtown Fire Prevention

Page # 87-90

4. Consideration of: Setting Public Hearings on February 8, 2010 to consider amendments to the following Ordinances in the General Code
Chapter 21, Article I-IX – Subdivision
Chapter 2, Article IV – Planning Commission

Page # 91-92

5. Consideration of: 2009-2010 Budget Amendments

Page # 93-94

M. COUNCIL COMMENTS

N. NON-ARRANGED PARTICIPATION

Same as item F. Those addressing the Council will state their name, and address. This section is limited to 5-minutes per participant or 10-minutes for group representatives.

O. ADJOURNMENT

WORK SESSION – FEBRUARY 6, 2010

Village Facilities

9 a.m. – Dexter Senior Center

DEXTER VILLAGE COUNCIL
REGULAR MEETING
MONDAY, JANUARY 11, 2010

A. CALL TO ORDER AND PLEDGE OF ALLEGIANCE

The meeting was called to order at 7:33 by Trustee Semifero in the Dexter Senior Center located at 7720 Dexter Ann Arbor Rd. in Dexter, Michigan

B. ROLL CALL: President Keough-absent (arrived at 7:40 pm)

- | | |
|-----------|---|
| J. Carson | P. Cousins |
| D. Fisher | J. Semifero |
| J. Smith | R. Tell-absent
(arrived at
7:40 pm) |

C. APPROVAL OF THE MINUTES

1. Regular Council Meeting Minutes - December 28, 2009

Motion Smith; support Carson to approve the minutes of the Regular Council Meeting of December 28, 2009.

Unanimous voice vote for approval with Trustee Tell and President Keough absent

D. PREARRANGED PARTICIPATION

None

E. APPROVAL OF THE AGENDA

Motion Smith; support Fisher to approve the agenda with the following changes:

L-4 REMOVE Consideration of: Proposal from Ferguson Advisory Services, LLC

ADD Consideration of: Setting a date and time for a Council Work Session within the next 30 days for the purpose of discussing and setting the direction for a Village Economic Development Plan

L-5 ADD Consideration of: Additional Sewer Lining

Unanimous voice vote for approval with Trustee Tell and President Keough absent

F. PUBLIC HEARINGS

Action on each public hearing will be taken immediately following the close of the hearing
Dexter Research Center request for Industrial Facilities Tax Exemption

Hearing was opened at 7:38 pm. Robert Toth, Jr. of 4869 Meadowlark Lane, Dexter, and President of the Dexter Research Center, addressed Council regarding the tax exemption request.

Trustee Tell and President Keough entered the meeting at 7:40 pm

The public hearing was closed at 7:41 pm

ACTION – Consideration of: RESOLUTION APPROVING THE REQUEST FROM DEXTER RESEARCH CENTER FOR AN INDUSTRIAL FACILITIES EXEMPTION CERTIFICATE FOR REAL AND PERSONAL PROPERTY

Motion Fisher; support Cousins to approve the request from Dexter Research Center, 7300 Huron River Drive, Dexter for an Industrial Facilities Exemption Certificate in the total amount of \$1,622,000 for real and personal property for the period of 12 years.

Ayes: Cousins, Fisher, Smith, Semifero, Tell, Carson and Keough

Nays: None

Motion carries

G. NON-ARRANGED PARTICIPATION

None

H. COMMUNICATIONS:

1. Upcoming Meeting List
2. December Citation Report

I. REPORTS

1. Community Development Manager – Allison Bishop – written report only
General Code Amendment – Subdivision Ordinance
General Code Amendment - Planning Commission Ordinance
Zoning Ordinance Amendment – Baker Road Corridor
Question raised on the listing of four meetings per year for the planning commission with the explanation that this is the state minimum standard and Dexter will continue the to meet as in the past.

2. Boards, Commissions. & Other Reports-“Bi-annual or as needed”

Dexter Area Fire Department – Written update – Jim Seta

Questions were raised regarding the budget with Lima Township and allocating walk-in responses.

Western Washtenaw Area Value Express Representative – Jim Carson

Mr. Carson handed out the budget for 2009-2010 and questions were asked regarding income allocations.

3. Subcommittee Reports

None

4. Village Manager Report

Mrs. Dettling submits her report as per packet.

5. President's Report

Mr. Keough submits his report as per packet. In addition Mr. Keough mentioned the future work sessions on the budget and Village manager's review; distributed a letter from Mrs. Dettling to local businesses regarding DTE; mentioned that Jolly Pumpkin is asking questions about the Martinrea building in the Industrial Park; scheduling a workshop on January 25 prior to the Council meeting with the Municipal Employees' Retirement System (MERS) representative; questioned why the annual audit was not submitted by January 1 and requested ideas for the next Town Hall meeting which usually would be held in the first quarter of the year.

J. CONSENT AGENDA

1. Consideration of: Bills and Payroll in the amount of \$161,324.77

Motion Fisher; support Cousins to approve item 1 of the consent agenda as presented.

Unanimous voice vote for approval

K. OLD BUSINESS-Consideration and Discussion of:

1. Discussion of: Ann Arbor Street Project

Rhett Gronevelt of Orchard, Hiltz and McCliment reported that the project is on tract, curbing will be installed in front of the Bluewater Building as well as on the south side of the street and discussed the crossing at Kensington Street. Request from Council for Rhett to check on the cost of constructing traffic bump-outs at Kensington as there are now at Inverness Street.

L. NEW BUSINESS-Consideration of and Discussion of:

1. Consideration of: Site Plan Extension to November 26, 2011 for the proposed Mill Creek Terrace (8140 Forest) as recommended by the Planning Commission

Motion Cousins; support Semifero based on the information provided by the applicant, the recommendation of the Planning Commission and the provisions set forth in Section 21.04(E)9, Site Plan Extensions, the Village Council extends the Mill Creek Terrace final site plan until December 1, 2010.

Ayes: Smith, Semifero, Tell, Carson, Fisher, Cousins and Keough

Nays: None

Motion carries

2. Consideration of: 2010 Organizational Matters Resolution

Motion Semifero; support Smith to approve the 2010 Organizational Matters Resolution.

Ayes: Semifero, Tell, Fisher, Carson, Cousins, Smith and Keough

Nays: None

Motion carries

3. Consideration of: Special Event Liquor License for Arts, Culture & Heritage Committee Event

Motion Semifero; support Carson to approve the application for a special events liquor license for the Arts, Culture & Heritage Committee event on February 9, 2010.

Ayes: Tell, Carson, Cousins, Fisher, Semifero and Keough

Nays: Smith

Motion carries 6-1

4. Consideration of: Setting a date and time for a Council Work Session within the next 30 days for the purpose of discussing and setting the direction for a Village Economic Development Plan

Motion Carson; support Smith to set a work session with the Village Manager in the next 30 days for the purpose of discussing the Village Economic Development Plan.

Ayes: Carson, Cousins, Fisher, Smith, Semifero, Tell and Keough

Nays: None

Motion carries

5. Consideration of: Additional Sewer Lining

Motion Semifero; support Cousins to authorize \$29,000 for additional preventative maintenance sewer lining.

Ayes: Cousins, Fisher, Smith, Semifero, Tell, Carson and Keough

Nays: None

Motion carries

M. COUNCIL COMMENTS

Cousins	Mentioned the passing of a long time Village employee and if there was any precedent for making a donation.
Fisher	Mentioned that it is a nuisance to have newspapers thrown in yards of non-subscribers; inquired on how the local snow ordinance removal is doing; and how does the Village handle parking enforcement in the winter time.
Carson	Requested that at the proposed January 23 Work Session Council have the final report for the Economic Advancement Program.
Jones	None

Smith Thanked Sean Dalton for the correction printed in the Dexter Leader, however it did not appear online. Asked where televisions fit into trash collection, are they picked up as there has been one at the curb for a few weeks.

Semifero Reported getting good comments and feedback on the Monument Park ice skating rink.

Tell Thanked Council for flowers and well wishes. Doing all right.

N. NON-ARRANGED PARTICIPATION

None

O. ADJOURNMENT

Motion Fisher; support Smith to adjourn at 9:00 pm.

Unanimous voice vote for approval

Respectfully submitted,

Carol J. Jones
Clerk, Village of Dexter

Approved for Filing: _____

VILLAGE OF DEXTER

cnicholls@villageofdexter.org

8140 Main Street Dexter, MI 48130-1092

Phone (734)426-8303 ext 17 Fax (734)426-5614

MEMO

To: President Keough and Council
From: Courtney Nicholls, Assistant Village Manager
Date: January 25, 2010
Re: Protomatic

Protomatic, Inc located at 2125 Bishop Circle West has submitted an Industrial Facilities Tax Exemption request for approximately \$250,000 in new personal property at their facility for a period of 2 years.

Included with this item is a listing of the Village's current and recently expired Industrial Facilities Tax Exemptions.

NOTICE OF PUBLIC HEARING
INDUSTRIAL FACILITIES TAX EXEMPTION CERTIFICATE
DEXTER VILLAGE COUNCIL

The Dexter Village Council will hold a public hearing **Monday, January 25, 2010** at 7:30 p.m. at the Dexter Senior Center, 7720 Dexter-Ann Arbor Road, Dexter, Michigan. The purpose of the hearing is to receive public input on an application filed by **Protomatic, Inc located at 2125 Bishop Circle West**, Dexter Michigan, for an Industrial Facilities Tax Exemption Certificate.

Protomatic, Inc. is a leading contract manufacturer of high-precision prototype, short-run machining and assembly. The project consists of approximately \$250,486 in new personal property investment. The exemption would apply to this personal property at their facility located in Dexter Michigan for a period of 2 years.

The application is on file and available for review at the Village Office, 8123 Main Street, 2nd Floor of the National City Bank Building, Dexter, Michigan, weekdays between 9:00 a.m. and 5:00 p.m. Written comments regarding this project should be submitted to the Village Manager, and must be received no later than 5:00 p.m. **Tuesday, January 19, 2010.**

Donna Dettling
Village Manager

Publish: January 7, 2010

Application for Industrial Facilities Tax Exemption Certificate

Issued under authority of Public Act 198 of 1974, as amended. Filing is mandatory.

INSTRUCTIONS: File the original and two copies of this form and the required attachments (three complete sets) with the clerk of the local government unit. The State Tax Commission (STC) requires two complete sets (one original and one copy). One copy is retained by the clerk. If you have any questions regarding the completion of this form or would like to request an informational packet, call (517) 373-3272.

To be completed by Clerk of Local Government Unit	
Signature of Clerk <i>Carol J. Jones</i>	Date received by Local Unit <i>December 11, 2009</i>
STC Use Only	
Application Number	Date Received by STC

APPLICANT INFORMATION

All boxes must be completed.

1a. Company Name (Applicant must be the occupant/operator of the facility) <i>PROFORMAL, INC</i>		1b. Standard Industrial Classification (SIC) Code - Sec. 2(10) (4 or 6 Digit Code) <i>7199</i>	
1c. Facility Address (City, State, ZIP Code) (real and/or personal property location) <i>2125 Bishop Circle West Dexter MI</i>		1d. City/Township/Village (indicate which) <i>Dexter</i>	1e. County <i>Westland</i>
2. Type of Approval Requested <input checked="" type="checkbox"/> New (Sec. 2(4)) <input type="checkbox"/> Speculative Building (Sec. 3(8)) <input type="checkbox"/> Research and Development (Sec. 2(9))		3a. School District where facility is located <i>Dexter</i>	3b. School Code <i>81050</i>
<input type="checkbox"/> Transfer (1 copy only)		4. Amount of years requested for exemption (1-12 Years) <i>2</i>	
<input type="checkbox"/> Rehabilitation (Sec. 3(1))			

5. Per section 5, the application shall contain or be accompanied by a general description of the facility and a general description of the proposed use of the facility, the general nature and extent of the restoration, replacement, or construction to be undertaken, a descriptive list of the equipment that will be part of the facility. Attach additional page(s) if more room is needed.

See Attached

6a. Cost of land and building improvements (excluding cost of land)..... * Attach list of improvements and associated costs. * Also attach a copy of building permit if project has already begun.	Real Property Costs <i>0</i>
6b. Cost of machinery, equipment, furniture and fixtures..... * Attach itemized listing with month, day and year of beginning of installation, plus total	Personal Property Costs <i>250,486</i>
6c. Total Project Costs..... * Round Costs to Nearest Dollar	Total of Real & Personal Costs <i>250,486</i>

7. Indicate the time schedule for start and finish of construction and equipment installation. Projects must be completed within a two year period of the effective date of the certificate unless otherwise approved by the STC.

	<u>Begin Date (M/D/Y)</u>	<u>End Date (M/D/Y)</u>	
Real Property Improvements	<i>7/1/2009</i>	<i>12/31/2009</i>	<input type="checkbox"/> Owned <input type="checkbox"/> Leased
Personal Property Improvements	<i>7/1/2009</i>	<i>12/31/2009</i>	<input checked="" type="checkbox"/> Owned <input type="checkbox"/> Leased

8. Are State Education Taxes reduced or abated by the Michigan Economic Development Corporation (MEDC)? If yes, applicant must attach a signed MEDC Letter of Commitment to receive this exemption. Yes No

9. No. of existing jobs at this facility that will be retained as a result of this project. <i>2</i>	10. No. of new jobs at this facility expected to create within 2 years of completion. <i>2</i>
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11. Rehabilitation applications only: Complete a, b and c of this section. You must attach the assessor's statement of SEV for the entire plant rehabilitation district and obsolescence statement for property. The Taxable Value (TV) data below must be as of December 31 of the year prior to the rehabilitation.

a. TV of Real Property (excluding land)	
b. TV of Personal Property (excluding inventory)	
c. Total TV	<i>N/A</i>

12a. Check the type of District the facility is located in:
 Industrial Development District Plant Rehabilitation District

12b. Date district was established by local government unit (contact local unit) <i>May 26, 1987</i>	12c. Is this application for a speculative building (Sec. 3(8))? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
---	---

APPLICANT CERTIFICATION - complete all boxes.

The undersigned, authorized officer of the company making this application certifies that, to the best of his/her knowledge, no information contained herein or in the attachments hereto is false in any way and that all are truly descriptive of the industrial property for which this application is being submitted.

It is further certified that the undersigned is familiar with the provisions of P.A. 198 of 1974, as amended, being Sections 207.551 to 207.572, inclusive, of the Michigan Compiled Laws; and to the best of his/her knowledge and belief, (s)he has complied or will be able to comply with all of the requirements thereof which are prerequisite to the approval of the application by the local unit of government and the issuance of an Industrial Facilities Exemption Certificate by the State Tax Commission.

13a. Preparer Name <i>Douglas Webster</i>	13b. Telephone Number <i>734-426-3655</i>	13c. Fax Number <i>734-426-2725</i>	13d. E-mail Address <i>Douglas@Protonmail.com</i>
14a. Name of Contact Person <i>Douglas Webster</i>	14b. Telephone Number <i>734-426-3655</i>	14c. Fax Number <i>734-426-2725</i>	14d. E-mail Address <i>Douglas@Protonmail.com</i>
▶ 15a. Name of Company Officer (No Authorized Agents) <i>Rita Webster</i>			
15b. Signature of Company Officer (No Authorized Agents) <i>[Signature]</i>	15c. Fax Number <i>734-426-2725</i>	15d. Date <i>12/10/09</i>	
▶ 15e. Mailing Address (Street, City, State, ZIP Code) <i>2125 Bishop Circle West Westland, MI 48180</i>		15f. Telephone Number <i>734-426-3655</i>	15g. E-mail Address <i>Rita@Protonmail.com</i>

LOCAL GOVERNMENT ACTION & CERTIFICATION - complete all boxes.

This section must be completed by the clerk of the local governing unit before submitting application to the State Tax Commission. Check items on file at the Local Unit and those included with the submittal.

▶ 16. Action taken by local government unit <input type="checkbox"/> Abatement Approved for _____ Yrs Real (1-12), _____ Yrs Pers (1-12) After Completion <input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> Denied (Include Resolution Denying)	16b. The State Tax Commission Requires the following documents be filed for an administratively complete application: Check or Indicate N/A if Not Applicable <input type="checkbox"/> 1. Original Application plus attachments, and one complete copy <input type="checkbox"/> 2. Resolution establishing district <input type="checkbox"/> 3. Resolution approving/denying application. <input type="checkbox"/> 4. Letter of Agreement (Signed by local unit and applicant) <input type="checkbox"/> 5. Affidavit of Fees (Signed by local unit and applicant) <input type="checkbox"/> 6. Building Permit for real improvements if project has already begun <input type="checkbox"/> 7. Equipment List with dates of beginning of installation <input type="checkbox"/> 8. Form 3222 (if applicable) <input type="checkbox"/> 9. Speculative building resolution and affidavits (if applicable)
16a. Documents Required to be on file with the Local Unit Check or indicate N/A if Not Applicable <input type="checkbox"/> 1. Notice to the public prior to hearing establishing a district. <input type="checkbox"/> 2. Notice to taxing authorities of opportunity for a hearing. <input type="checkbox"/> 3. List of taxing authorities notified for district and application action. <input type="checkbox"/> 4. Lease Agreement showing applicants tax liability.	
16c. LUCI Code	16d. School Code
17. Name of Local Government Body	▶ 18. Date of Resolution Approving/Denying this Application

Attached hereto is an original and one copy of the application and all documents listed in 16b. I also certify that all documents listed in 16a are on file at the local unit for inspection at any time.

19a. Signature of Clerk	19b. Name of Clerk	19c. E-mail Address
19d. Clerk's Mailing Address (Street, City, State, ZIP Code)		
19e. Telephone Number	19f. Fax Number	

State Tax Commission Rule Number 57: Complete applications approved by the local unit and received by the State Tax Commission by October 31 each year will be acted upon by December 31. Applications received after October 31 may be acted upon in the following year.

Local Unit: Mail one original and one copy of the completed application and all required attachments to:
State Tax Commission
Michigan Department of Treasury
P.O. Box 30471
Lansing, MI 48909-7971

(For guaranteed receipt by the STC, it is recommended that applications are sent by certified mail.)

STC USE ONLY				
▶ LUCI Code	▶ Begin Date Real	▶ Begin Date Personal	▶ End Date Real	▶ End Date Personal

Subject: Request for Personal Property Tax Abatement

SECTION 5- Attachment

Company: *Protomatic, Inc.*

Date: 12/10/2009

Address: 2125 Bishop Circle West, Dexter, MI

Total Value: \$250,486.94

Contact: Doug Wetzel

Phone: 734-426-3655

Background:

Protomatic, Inc. is a privately held, local business founded in 1971. Business has resided in Dexter since 1971. First at 8060 Grand Street, then moved to 7866 Second Street in 1984 and finally moved to the present location in 1999.

Business Segment:

Business segment historically has been automotive (80% FY 2001), but over the last five years has converted to aerospace (10% FY2009) and precision medical components (80% FY2009).

Business Conditions:

These changes have been difficult due to the economic conditions. Transitioning to a different industry requires additional personnel training, modification of Quality Management Systems such as AS9100 (Aerospace) and ISO-13485 (Medical ISO-9001) and just simply understanding the different industries needs.

Capital Equipment:

The equipment that is being proposed in this Personal Property Abatement is part of the changing process needed to support the changing industrial workplace. The major changes have been higher precision components, higher throughput with new technology and automation.

Employment History:

Employment History	Employee Count (Ave)
Year	
CY 2005	20.8
CY 2006	18.8
CY 2007	20.8
CY 2008	23.2
CY 2009	24.3

Equipment Summary:

Assets acquired in CY2009:	Installation	Application	Value	Ref. PO #
Keyence Laser Micrometer (new)	10/2009	Measurement	\$10430.00	(#25194)
2 Haas VF-2SSYT CNC Milling Machine (new)	12/2009	Machined Parts	\$178540.00	(#25358)
Hardinge Auto loader GT-27 Lathe (used)	11/2009	Machined Parts	\$10980.60	(#Auc.,24632, 25030)
Rigging and Installation	12/2009	Installation	\$ 6000.00	(Est.Miller,McNaug,Madison)
CAT-40/ AC-125 Tools	12/2009	Tooling	\$25000.00	(#25360, Est.)
Rotary Tables (4,5 Axis)	11/2009	Tooling	\$14176.00	(#25217)
Computers (Dell Precision Workstations)	08/2009	Machine Program	\$5360.34	(#24480,24666,24777,24995)

Total \$250,486.94

In view of these difficult conditions, Protomatic requests approval of the tax abatement.



Where Passion & Process Control Meet

Protomatic is a leading contract manufacturer of high-precision prototype, short-run machining and assembly. We know that when you select a contract manufacturer for product development assistance, you look to extend the passion of your team. At Protomatic, we join your team to create success. We're passionate about delivering products that embody the innovation, quality and excellence that exceed the exacting standards of our customers.

Protomatic manufactures complex, high-precision components:

- Quality – maintain tolerances +/- .0001" (.0025mm)
- Machining – CNC 4,5-axis milling and 3-axis turning
- Materials – plastics, rubbers, ceramics, aluminum, steel, stainless steel, super alloys, titanium, refractory metals
- Special operations – laser scanning, tumbling, glass bead blasting, micro-blasting, polishing, riveting, assembly
- Inspection – part are inspected to insure specs are met; using a multi-step process including hand gauges, CMM, optical comparator, Go/No-Go gauges, creating Inspection Sample Warrants for First Article Test compliant with ISO and AS.

Protomatic provides expert technical product design support:

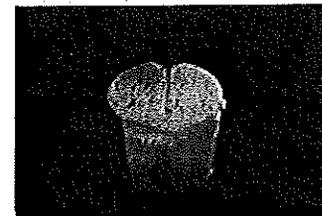
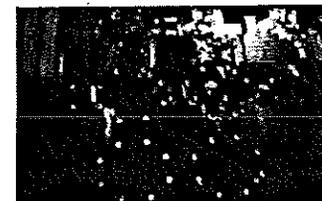
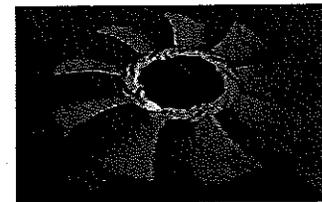
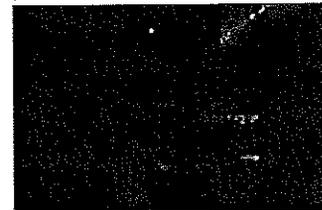
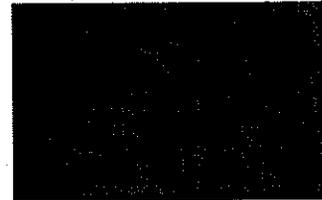
- CAD/CAM – from idea, drawing, reverse engineering or CAD file, we'll enhance your design for optimal-cost manufacturability
- Non-Disclosure Agreements and Confidentiality are standard

Protomatic is your "one stop shop" for turn-key solutions:

- rapid response to quotes, most commercial in 24 hrs
- We partner to solve your toughest challenges – innovation, new product development, production, production "emergency"
- Provide or manage secondary operations – Anodize, grind, plate, weld, sandblast, paint, electro-polish, dry film lubricate
- Program management of your job beginning to end
- We deliver on time and seek out cost reductions

Protomatic culture rallies around these certifications:

- ISO 9001:2000 Certified QMS
- AS 9100B:2004 Aerospace Compliant
- ISO 13485:2003 Medical Device Compliant



Protomatic helps turn your ideas into reality; your complete "one stop shop" for technical design, complex machining and program management.

**Protomatic is more than customer driven -
We're mission-critical ready!**

2125 Bishop Circle West
Dexter, MI 48130
734.426.3655(t) 734.426.2725(f)
www.protomatic.com

VILLAGE OF DEXTER
P.A. 198 INDUSTRIAL FACILITIES EXEMPTION
TAX ABATEMENT FORM

YEARS OF TAX ABATEMENT ELIGIBILITY

<u>Points</u>	<u>Years</u>
0 - 9	0
10 - 19	1
20 - 29	2
30 - 39	3
40 - 49	4
50 - 59	5
60 - 69	6
70 - 74	7
75 - 79	8
80 - 84	9
85 - 89	10
90 - 94	11
95 - 100 +	12

Village of Dexter - Industrial Facilities Tax Exemptions

Real Property - Active			
Business	Year Expires	Estimated Value of Property	Estimated Tax Revenue Increase (6.7781 mills)
Dexter Fastener	2011	\$2,000,000.00	\$6,778.10
Abeltech	2011	\$592,000.00	\$2,006.32
K-Space	2013	\$805,000.00	\$2,728.19
Berry & Associates	2015	\$450,000.00	\$1,525.07
Dexter Research	2022	\$520,000.00	\$1,762.31
Personal Property - Active			
Business	Year Expires	Estimated Value of Property	Estimated Tax Revenue Increase (6.7781 mills)
DAPCO	2010	\$1,155,000.00	\$3,914.35
Dexter Fastener	2011	\$766,000.00	\$2,596.01
Dexter Fastener	2011	\$1,153,000.00	\$3,907.57
Abeltech	2011	\$351,000.00	\$1,189.56
Protomatic (pending approval)	2012	\$250,000.00	\$847.26
DAPCO	2013	\$150,000.00	\$508.36
DAPCO	2013	\$600,000.00	\$2,033.43
K-Space	2013	\$70,000.00	\$237.23
Berry & Associates	2015	\$100,000.00	\$338.91
Dexter Research	2022	\$1,622,000.00	\$5,497.04
Real Property - Expired Over The Past 5 Years			
Business	Year Expires	Estimated Value of Property	Estimated Tax Revenue Increase (6.7781 mills)
Dexter Fastener	2006	\$898,000.00	\$3,043.37
Protomatic	2006	\$820,000.00	\$2,779.02
Van Con	2006	\$204,000.00	\$691.37
All Season Gutter	2006	\$373,000.00	\$1,264.12
Ann Arbor Fabrications	2006	\$205,000.00	\$694.76
Dexter Fastener	2007	\$819,000.00	\$2,775.63
Ann Arbor Fabrications	2007	\$749,000.00	\$2,538.40
Ann Arbor Fabrications	2008	\$205,000.00	\$694.76
Variety Die & Stamping	2009	\$264,000.00	\$894.71
Personal Property - Expired Over The Past 5 Years			
Business	Year Expires	Estimated Value of Property	Estimated Tax Revenue Increase (6.7781 mills)
Dexter Fastener	2006	\$788,000.00	\$2,670.57
Promatic	2006	\$82,000.00	\$277.90
Van Con	2006	\$25,000.00	\$84.73
Dexter Fastener	2007	\$2,510,000.00	\$8,506.52
Dexter Fastener	2007	\$1,388,000.00	\$4,704.00
Protomatic	2007	\$205,000.00	\$694.76
Ann Arbor Fabrications	2007	\$10,000.00	\$33.89
Variety Die & Stamping	2009	\$166,000.00	\$562.58

2010 Upcoming Meetings

Board	Date	Time	Location	Website
Washtenaw County Board of Commissioners	1/20/2010	6:45 p.m.	Board Room, Admin Building	http://www.ewashtenaw.org/government/boc/
Dexter Village Zoning Board of Appeals	1/20/2010	7:00 p.m.	Senior Center	http://www.villageofdexter.org
Webster Township Planning	1/20/2010	7:30 p.m.	Webster Township Hall	http://www.twp.webster.mi.us/
Washtenaw Area Transportation Study-Policy	1/20/2010	9:30 a.m.	Scio Township Hall	http://www.miwats.org/
Dexter Area Fire Board	1/21/2010	6:30 p.m.	Webster Township Hall	http://dexterareafire.org/
Dexter Downtown Development Authority	1/21/2010	7:30 a.m.	Senior Center	http://www.villageofdexter.org
Healthy Community Steering Committee	1/21/2010	8:30 a.m.	Chelsea Hospital - White Oak Room	http://www.villageofdexter.org
Dexter Village Council Work Session	1/23/2010	9:00 a.m.	Senior Center	http://www.villageofdexter.org
Scio Township Board	1/25/2010	7:00 p.m.	Scio Township Hall	http://www.twp.scio.mi.us/
Dexter Village Council	1/25/2010	7:30 p.m.	Dexter Senior Center	http://www.villageofdexter.org
Scio Township Planning	1/25/2010	7:30 p.m.	Scio Township Hall	http://www.twp.scio.mi.us/
Western Washtenaw Area Value Express	1/26/2010	8:15 a.m.	Chelsea Community Hospital	
Huron River Watershed Council	1/28/2010	5:30 p.m.	1100 N. Main, Suite 210, Ann Arbor	http://www.hrwc.org/
Dexter Community Schools Board of Education	2/1/2010	7:00 p.m.	Greekside Intermediate School	http://web.dexter.k12.mi.us/
Dexter District Library Board	2/1/2010	7:30 p.m.	Dexter District Library	http://www.dexter.lib.mi.us/
Dexter Village Planning Commission	2/1/2010	7:30 p.m.	Senior Center	http://www.villageofdexter.org
Dexter Village Arts, Culture & Heritage Committee	2/2/2010	7:00 p.m.	Senior Center	http://www.villageofdexter.org
Washtenaw County Board of Commissioners	2/3/2010	6:45 p.m.	Board Room, Admin Building	http://www.ewashtenaw.org/government/boc/
Washtenaw Area Transportation Study- Technical	2/3/2010	9:30 a.m.	Road Commission Offices	http://www.miwats.org/
Dexter Area Historical Society	2/4/2010	7:30 p.m.	Dexter Area Historical Museum	http://www.hvcn.org/info/dextermuseum/
Dexter Village Council Work Session	2/6/2010	8:00 a.m.	Dexter Senior Center	http://www.villageofdexter.org
Scio Township Downtown Development Authority	2/8/2010	12:00 p.m.	Scio Township Hall	http://www.twp.scio.mi.us/
Dexter Village Council	2/8/2010	7:30 p.m.	Dexter Senior Center	http://www.villageofdexter.org
Scio Township Planning	2/8/2010	7:30 p.m.	Scio Township Hall	http://www.twp.scio.mi.us/
Scio Township Board	2/9/2010	7:00 p.m.	Scio Township Hall	http://www.twp.scio.mi.us/

AGENDA 1-25-10

ITEM M-1

Due to the possibility of cancellations please verify the meeting date with the listed
website or the Village Representative

DEXTER AREA CHAMBER OF COMMERCE



AGENDA

1-25-10

ITEM

H-2

January 5, 2010

Dear Donna,

It's been an exciting year for the Dexter Area Chamber of Commerce (DACC) thanks to you and your support of the Chamber. As you know, the DACC exists only through the support of members like you and we're working hard to make sure we're here to support you, as a business owner and a community member.

Two valued members of our Board hit their term limits this year; Barb Gergely and Matt LaFontaine have both given countless hours and much energy to the community and the Chamber and we look forward to continuing our relationship with them even as they are no longer formally on the Board.

Two new members have joined us: you can learn more about Josh Sager and Marni Schmid in our next newsletter. Both are excited to be more active with the Chamber and with the community.

Joe Nowak ended his term as President this year and the Board elected me, Andy Kudwa, the new President. I'm looking forward to working with the Board and gleaning as much help from Joe as he will allow.

Through your continued support, the Board held successful, entertaining events including the Chamber Annual Dinner, the Summer Music Concert Series and our 18th Annual Golf Outing. We also worked with the Dexter Daze committee to hold a jam-packed Dexter Daze festival and, through the hard work of many volunteers and support of sponsors, we have recently put together and distributed materials for the beautiful Village of Dexter Luminaries project.

The Board also worked closely with Dexter's service clubs and other non-profit organizations to successfully hand over the reins for Apple Daze and Home for the Holidays. This will enable the Board to focus more effort toward supporting commerce in Dexter.

Finally, the Chamber Board has built stronger bonds with the Village of Dexter and the Dexter Community Schools in an effort to put in place an Economic Advancement Plan. The purpose of this plan is to help improve the chances for success for our current businesses and to make Dexter a destination for new businesses and families. We want Dexter to thrive!

Paid \$200.00 dues 1/25/10

8005 Main Street, Dexter Michigan 48130

Tel. (734)-426-0887 ♦ Fax (734) 426-6055

info@dexterchamber.org ♦ www.dexterchamber.org

DEXTER AREA CHAMBER OF COMMERCE



The Board has set some lofty goals for the next year, the first is to take a hard look at where the Chamber is going and how we can be of the most service to you, our members. We will be reviewing and possibly revising our by-laws and membership categories and we are looking at current efforts and new possibilities for marketing Dexter to the outside world. Our priority though, is to make sure we are providing value to you, our member, and providing benefits that you appreciate.

We will be surveying you throughout the year through our emails – we would really appreciate your input on those surveys, but you can contact any one of your Board members, any time, to let us know what you're thinking.

Of course, we couldn't meet any of our goals without your continued support. You should have received your dues renewal statement under separate cover. In an effort to keep membership affordable, we have not increased membership dues. We appreciate your timely renewal.

If you're not receiving the weekly eBlast or the monthly newsletter, please let Judy know (426-0887 or info@dexterchamber.org). She can update or add your email address.

Do you know someone who would like to receive information from the Chamber? Would you like your staff to receive our newsletters – you or your staff can sign up on www.dexterchamber.org.

We're very excited to bring more value to you, our members, and to pursue our goals for the coming year. We're looking forward to working with you!

Your Board members:

Andy Kudwa, President	kudwa@dexterchamber.org
Joe Nowak, Past President	nowak@dexterchamber.org
Matt Rolfes, Vice President	rolfes@dexterchamber.org
Marni Schmid, Secretary	schmid@dexterchamber.org
Karl Schumacher, Treasurer	schumacher@dexterchamber.org
Judy Feldmann, Office Manager	jfeldmann@dexterchamber.org
Sarah Brunette,	brunette@dexterchamber.org
Fred Model	model@dexterchamber.org
Josh Sager	sager@dexterchamber.org
Larry Zahn	zahn@dexterchamber.org

8005 Main Street, Dexter Michigan 48130

Tel. (734)-426-0887 ♦ Fax (734) 426-6055

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MICHIGAN STATE
UNIVERSITY
EXTENSION

AGENDA 1-25-10
ITEM 1-3

January 5, 2010

Village of Dexter
Village Clerk
David Boyle, Village Clerk
8140 Main Street
Dexter, MI 48130

Dear City and Village officials,

Enclosed is the November 2009 issue of "Bringing Knowledge to Life in Washtenaw County". This quarterly report highlights several local Extension activities in Washtenaw County. We hope this summary will help to better familiarize you with the educational programs and services provided by your local Extension staff.

Please share this with your City or Village Administrator and Mayor. If you have any questions, or would like any further information, feel free to contact me.

Best wishes for a happy and safe new year.

Sincerely,

Nancy D. Thelen

Nancy Thelen
County Extension Director



WASHTENAW COUNTY

Michigan State University
Extension

705 N. Zeeb Road
P.O. Box 8645
Ann Arbor, Michigan
48107-8645

734/997-1MSU
Fax: 734/222-3990

msuextension@ewashtenaw.org
<http://extension.ewashtenaw.org>

Michigan State University Extension programs and materials are open to all without regard to race, color, national origin gender, religion, age, disability, political beliefs, sexual orientation, marital status, family status.

Michigan State University
U.S. Department of Agriculture and
Washtenaw County cooperating

MSU is an affirmative action,
Equal-opportunity employer.



705 N. Zeeb Road
Ann Arbor, Michigan 48107-8645
Phone: 734-997-1678

E-mail: msue.washtenaw@county.msu.edu
Fax: 734-222-3990
Web: msue.msu.edu/washtenaw

November 2009

Partnership helps Washtenaw County residents become homeowners

The Washtenaw Housing Education Partners (WHEP) initiative is committed to providing high-quality housing education for current, future and former Washtenaw County homeowners.

Washtenaw County MSU Extension was one of the founding members when WHEP formed in 2001. Through this partnership of non-profit agencies and county departments, people receive education and counseling to become homeowners.

MSU Extension is a Michigan State Housing Development Authority-certified counseling agency, the only HUD-certified agency in the county, and has been providing pre-purchase home buyer education since 1990.

Meeting with MSU Extension staff is the first step of the WHEP process. Everyone interested in housing funds must complete a six-hour pre-purchase homebuyer education class, which covers a variety of issues and considerations for purchasing a home with the goal of better informed consumers.

From April to October, 211 households completed the pre-purchase classes. Of these, 163 completed a survey after finishing the classes.

The results of this survey showed:

- 95 percent of participants wanted to learn more about the home buying process
- 83 percent took the class to meet the requirements of a mortgage or down payment assistance program.

Nearly a quarter of the participants felt they were financially ready to purchase a home immediately. Forty three percent expect to be ready in one year and 33 percent reported they felt they would be ready in two or more years.

Seventy-eight percent indicated that they understood how to avoid predatory lending practices and 80 percent reported understanding how to prevent foreclosure and felt that this class had helped them determine that homeownership was right for them.

In April, WHEP implemented the use of the Fannie Mae Home Counselor Online database to track households through the process. From this information, WHEP will get a better idea of how many succeed at purchasing and keeping their homes.

Contact: Terry Jones, 734-222-3943

Partners work to bring seniors downtown to meet, greet and buy eats

Washtenaw County MSU Extension and the Washtenaw County Public Health Department came together this summer to create senior identification with the Downtown Ypsilanti Farmers' Market.

To do this, the organizations sponsored Senior Project FRESH (Farm Resources Expanding and Supporting Health) and four Senior Appreciation Days at the Downtown Ypsilanti Farmers' Market.

Senior Project FRESH is free for adults at least 60 years old, who live at or below 185 percent of poverty. Participants receive coupons worth \$20 to purchase fresh Michigan produce. They also receive nutrition education to learn the value of consuming a variety of fruits and vegetables and how to select, prepare and store the produce.

Nearly 285 coupon books were issued to eligible seniors and to disabled persons who are at least 50-years-old and living in senior and disabled housing. More than 100 Ypsilanti Meals on Wheels recipients also received the information and produce.

Continued

Senior Project FRESH—continued

For the second summer, Meals on Wheels purchased and delivered fresh produce to vulnerable seniors on its regular delivery routes. Access to sources of fresh food is often limited for this clientele.

Senior Project FRESH participation requires a 2:1 local match. In the partnership's first three years, MSU Extension and Washtenaw County Public Health worked together to raise the funds. To insure a fourth season of Senior Project FRESH, the two organizations received a \$4,000 grant from the Ann Arbor Area Community Foundation.

The foundation's match dollars leveraged an additional \$2,000 from the Michigan Office of Services to the Aging. This brought a total of nearly \$6,000 in fresh produce into the shopping bags of seniors. These dollars stay in the community to help support the Ypsilanti Farmers' Market and other local vendors.

Senior Project FRESH works to increase food security and promote healthful eating among low-income seniors. It also supports local farmers and vendors by providing them income and helping build their customer base.

Previous program surveys indicated nearly half of Senior Project FRESH participants were concerned about having enough food during the past 30 days. A vast majority (93 percent) of recipients reported traveling more than a mile to buy groceries. Transportation is a major difficulty, as only about a quarter of the participants say they can drive themselves to grocery stores.

In addition to Senior Project FRESH, Extension and the public health department offered four "Senior Appreciation Days" at the farmers' market to further encourage seniors to visit the market. Participants enjoyed food demonstrations and sampling, nutrition education and other education aimed at senior health and wellness.

Surveys collected after the 2009 Senior Project FRESH and Senior Appreciation Days showed overwhelming satisfaction with the activities, as well as significant changes to participants' knowledge and attitudes about eating fresh fruits and vegetables.

Of the 173 participants, 88 percent enjoyed tasting the featured recipe and 86 percent responded they were either "very likely" or "somewhat likely" to try the featured recipe at home.

More than two-thirds of participants planned to purchase fruits or vegetables at the market to make the featured recipe. Three-quarters reported learning something new about fruits and vegetables during the nutrition education portion.

Senior Project FRESH and Senior Appreciation Days demonstrate the power of cooperation. As a result of the efforts of MSU Extension, Washtenaw County Public Health, Growing Hope and the Ypsilanti Food Cooperative, the Downtown Ypsilanti Farmers' Market (in its fourth season) gave area seniors a place to meet, learn and enjoy shopping for fresh food. The senior customer base for the market is invaluable to its success and its sustainability.

Contact: Joan Miller, 734-222-3956

Conservation Stewards explore natural resource management, volunteerism

Protecting the environment is a critical issue in Washtenaw County. To educate residents about natural resource management and encourage them to volunteer in local efforts, Washtenaw County MSU Extension offered the Conservation Steward program this spring.

The focus of the course is to teach students conservation practices that they will be able to put to use in volunteer projects. One student developed a plan for native plantings around a county lake to promote biodiversity. She said she would not have accomplished any of this conservation work if she had not attended the program.

"I am more informed about the importance of biodiversity and how my imprint with choices that I make day-to-day impacts the environment around me."

Students working closely with area conservation organizations volunteered more than 600 hours to local conservation efforts. They helped with plantings in native areas, invasive plant removal, prescribed burns, site assessments and planting rain gardens.

They also prepared presentations for county parks, wrote conservation plans, rebuilt bridges over streams and for a newly designated park, compiled a habitat inventory and developed a trail system.

One participant said the program training made her think more broadly about not only the immediate surroundings, but about people's behavior in the park (when planning for restoration) and to include people in the process.

*Contact: Robert Bricault, 734-222-3826
Nancy Thelen, 734-222-3825*

AGENDA 1-25-10

ITEM 1-4

Courtney Nicholls

From: Kim Swoverland
Sent: Tuesday, January 19, 2010 12:44 PM
To: Courtney Nicholls
Subject: Ice Rink

Hi Courtney --

I just wanted to let someone at the village know that I love, love, love the idea of the community ice rink! Everytime I drive through town it makes me smile to see so many people outside skating. The light strings are a nice touch. I think it really gives people a reason to brave the cold and come downtown on a winter's day where they might have otherwise just have stayed indoors. My kids have asked if they can get ice skates to give it a try! Please pass along my appreciation to everyone involved in getting this accomplished -- I'm sure it was not an easy task and it might help to know how much people appreciate it!

---KIM

Kimberly Swoverland
Administrative Assistant
Dexter District Library
(734) 426-4477 ext.110

Courtney Nicholls

From: Lasecki's
Sent: Wednesday, January 06, 2010 8:18 PM
To: Courtney Nicholls
Subject: RE: Village Update

Hi Courtney,

The frozen pond is a very creative idea. We love it. Thanks to all who were involved and funded it.

John

From: Courtney Nicholls [mailto:cnicholls@villageofdexter.org]
Sent: Monday, January 04, 2010 11:59 AM
To: Courtney Nicholls
Subject: Village Update

Village of Dexter E-Mail Update

The Ice Skating Rink in Monument Park has opened!

Days and Hours -

Sunday - Thursday 8 am - 9 pm

Friday and Saturday 8 am - 10 pm

Resurfacing daily between 8 am - 11 am, when necessary, or as soon as weather permits

Rule & Regulations

Skate at your own risk; safety gear recommended; no skate attendant on duty; no hockey, sticks or pucks.

Do not walk on gazebo with skates. For emergencies call 911.

No trespassing when rink is closed.

Thank you to the community for making the ice rink possible!

Dexter Village Council

Dexter Parks and Recreation Commission

Dexter Area Chamber

Dexter Lions Club

Dexter Rotary Club

Think Dexter First

Dexter Daze Committee

Courtney L. Nicholls

Village of Dexter

Assistant Village Manager

734-426-8303 ext. 17

This message was sent to those who have requested to be placed on the Village of Dexter e-mail list. If you would like your e-mail address removed please respond to this e-mail with "remove my address" in the subject.

Courtney Nicholls

From: Jeff Hughes (Merch)
Sent: Monday, January 04, 2010 1:12 PM
To: Courtney Nicholls; Allison Bishop
Subject: RE: Village Update

Congrats!

We went skating yesterday. While we were there, I saw four other families skating (in the 9 degree temperature). The setup is very nice and it looks really cool driving by. It's one more reason to be a proud resident of Dexter. Kudos to all involved.

Now, if we could just secure the use of the old Cottage Inn building for a hot chocolate and warming station...

Jeff Hughes

From: Courtney Nicholls [mailto:cnicholls@villageofdexter.org]
Sent: Monday, January 04, 2010 11:59 AM
To: Courtney Nicholls
Subject: Village Update

Village of Dexter E-Mail Update

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Thank you to the community for making the ice rink possible!

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Think Dexter First

Dexter Daze Committee

Courtney L. Nicholls

Village of Dexter

Assistant Village Manager

734-426-8303 ext. 17

Donna Dettling

From:

Sent: Saturday, January 16, 2010 7:52 PM

To: Donna Dettling

Subject: Nice Downtown

Hello,

Just wanted to say how nice it is in downtown Dexter these days with the lights, gazebo and new ice rink. Very quaint and heartwarming. Much better than the days we'd have to avoid downtown to protect our kids from seeing the dead deer display.

Thanks for all you've done to make it nice for us.

J. Blutarsky

**Treasurer/Finance Director's Report to Council
Fiscal Year 2009/2010
Second Quarter**

I am pleased to present you with the Treasurer/Finance Director's Report to Council for the Second Quarter of Fiscal Year 2009/2010.

In this report I will give Council a more detailed view of this department's activities, as well as an overview of the Village's financial outlook. As always, if you have any questions, please call me. I would be happy to sit down with you.

Department Activities

2009 Village Taxes

The last day to pay the 2009 Village taxes at the Village offices is Monday March 1st. The extra day is due to the fact that February 28th falls on a non-business day.

Fiscal Year 2008/2009 Audit

The audit has been completed and filed, and Rana Emmons will be attending the January 25th meeting to make her presentation. As Council is aware, the Village's audit and Qualifying Statement were not filed with the Michigan Department of Treasury by the deadline of December 31, 2009. This delay was not due to any actions or inactions of the Village, rather it was due to some unforeseen events that occurred for our auditor. I do believe that our auditor performed as well as she could under these circumstances, and if any individual Council member would like further information either one of us would be happy to provide it outside of a public meeting.

I do not believe that the late filing will have any adverse effects on the Village, since it is an extremely uncommon occurrence for us. If we were to appear in front of a rating agency in the near future, I feel that our generally strong financial performance and the procedures that we have in place will more than make up for this one-time event.

We will be looking at taking steps in future contracts and/or bid documents to try to ensure that this situation does not occur again.

Village Website

I am in the very early stages of investigating the upgrade of the Village's website. There are several things that staff has identified that we would like to be able to do with this new website. Some of these are:

- Forms that can be filled out on line, and then either submitted on line or printed.
- Making the website searchable, especially for agendas and minutes.
- Give employees the capability to update their portion of the website instead of having the ability tied to one individual computer.
- Expansion of Farmers Market information and economic development information.
- A policy to guide staff on what is appropriate to place on the website, especially in the area of economic development and outside organizations.

We do not currently have a budget for a website. Costs can vary widely, depending on how the website is designed and who does the work. There are templates available that are relatively inexpensive, or the Village could choose to send out a request for proposal for a full website design.

To give an example of a website that I really like, please visit <http://www.ci.birmingham.mi.us/>. This website (which is more extensive than the Village would require) was designed in 2004, at a cost of \$31,000. The Birmingham IT director said that at the time that it was bid, they received bids ranging from \$5,000 to \$100,000. For a lower cost option (I do not currently have an estimate), an example of a template-designed website that still has interesting design features can be found at Salem Township's website, <http://salem-mi.org/>.

At this point, direction from Council on a budget number would be appreciated. Any other suggestions from Council or residents for design, from the user's prospective, would also be helpful.

Education and Committee Memberships

No meetings or conferences have been attended since October 2009.

Fiscal Year 2009/2010 Second Quarter Revenues and Expenditures

The Revenue/Expenditure Report is used to track how our revenue and expenditures compare to our budget. A general rule of thumb is that each quarter represents 25% of the budget, although certain departments may spend all of their budget at one time. I will give you an overview of the different funds, and then I will detail areas of concern.

The following is a summary of the revenues and expenditures for the Second Quarter:

		QTD Actual	% of Budget
Revenue		\$ 2,014,247.80	69.4%
Expenditures		\$ 1,269,519.67	44.2%
	Village Council	\$ 27,934.71	45.6%
	Village Manager	\$ 151,788.57	54.5%
	Finance Department	\$ 2,393.86	20.5%
	Attorney	\$ 3,572.50	8.9%
	Village Clerk	\$ 2,089.50	29.0%
	Village Treasurer	\$ 65,444.44	62.4%
	Buildings & Grounds	\$ 31,009.90	52.6%
	Village Tree Program	\$ 4,524.35	13.7%
	Law Enforcement	\$ 224,979.17	41.6%
	Fire Department	\$ 154,492.99	48.3%
	Planning Department	\$ 59,951.47	49.6%
	Zoning Board of Appeals	\$ 195.00	17.7%
	Dept of Public Works	\$ 103,824.81	46.9%
	Downtown Public Works	\$ 38,140.69	48.6%
	Storm Water	\$ 2,282.00	38.0%
	Engineering	\$ 11,571.50	105.2%
	Municipal Street Lights	\$ 31,764.27	55.7%
	Solid Waste	\$ 208,149.63	39.6%
	Parks & Recreation	\$ 37,995.77	30.9%
	Long-Term Debt	\$ 33,903.75	26.4%
	Insurance & Bonds	\$ 62,510.81	67.6%
	Contributions	\$ 10,999.98	47.3%
	Capital Improvements	\$ -	0.0%
	Transfers Out	\$ -	0.0%

Overall revenue has decreased from the first quarter due to an adjustment made in the course of the audit. The July utility billing was moved back into Fiscal Year 2008/2009, and the July 2010 utility billing will be moved into this fiscal year as a part of the FY 09/10 audit.

A majority of expenditures are at or near benchmark. The Manager's department is slightly over due to longevity payments made in December. We will be keeping an eye on the Municipal Street Lights department, as it is also slightly over benchmark. Insurance and Bonds are higher than benchmark due to the entire OPEB contribution being made in this quarter.

In this quarter, there once again has been a relatively large Michigan Tax tribunal refund made on a property tax protest. I am presenting a budget amendment to move this expense line out of the Treasurer's department, because these costs skew the picture of what is actually being spent on department activities. It is being proposed to move them into the Miscellaneous Department due to the uncertain nature of these expenses.

I am also presenting an amendment for Engineers, due to costs associated with the old Orchard Hills bankruptcy. These costs have been offset with the forfeiture of some performance guarantee bonds associated with the project.

Fund 202 - Major Streets Fund				
			QTD Actual	% of Budget
Revenue			\$ 380,362.89	77.2%
Expenditures			\$ 355,553.39	72.2%
	Administration		\$ 0.14	10.0%
	Contracted Road Construction		\$ 48,093.65	48.6%
	Routine Maintenance		\$ 278,369.91	98.2%
	Traffic Services		\$ 9,318.06	29.4%
	Winter Maintenance		\$ 19,771.63	29.0%
Fund 203 - Local Streets Fund				
			QTD Actual	% of Budget
Revenue			\$ 421,736.22	79.6%
Expenditures			\$ 393,272.32	74.2%
	Administration		\$ 3.45	3.5%
	Contracted Road Construction		\$ 256,151.48	87.7%
	Routine Maintenance		\$ 103,439.33	72.4%
	Traffic Services		\$ 5,596.80	26.2%
	Winter Maintenance		\$ 28,081.26	44.1%
Fund 204 - Municipal Streets Fund				
			QTD Actual	% of Budget
Revenue			\$ 576,685.58	99.1%
Expenditures			\$ 610,858.59	77.7%
	Administration		\$ 3,858.59	10.7%
	Transfers Out		\$ 607,000.00	80.9%

Revenue for both Fund 202 and Fund 203 are higher than benchmark due to the operating transfers that were made. Amendments are being presented for the Maintenance Program and the Tax Tribunal expenses.

Fund 590 - Sewer Fund				
			QTD Actual	% of Budget
Revenue			\$ 643,455.91	52.0%
Expenditures			\$ 453,802.91	43.6%
	Administration		\$ 516.61	60.0%
	Sewer Utilities		\$ 334,032.67	49.8%
	Long-Term Debt		\$ 107,622.63	64.1%
	Contingencies		\$ -	0.0%
	Capital Improvements		\$ 11,631.00	11.6%
Fund 591 - Water Fund				
			QTD Actual	% of Budget
Revenue			\$ 298,090.09	39.1%
Expenditures			\$ 355,757.90	46.7%
	Administration		\$ 2.23	0.0%
	Water Utilities		\$ 168,670.12	43.6%
	Long-Term Debt		\$ 141,365.00	74.3%
	Contingencies		\$ -	0.0%
	Capital Improvements		\$ 45,720.55	57.2%

Sewer and water look good at this time. Long Term Debt is higher than benchmark because principal payments are made in October. A budget amendment for revenue is being presented to reflect the reimbursement of costs related to the SRF project.

Miscellaneous Funds

The miscellaneous funds are good at this time, with the following amendments needed:

- Fund 401: Amend to add property purchase.
- Fund 303: Amend for Tax Tribunal refund.
- Fund 736: Create Retiree Health Care Fund.

Village of Dexter
Cash Accounts

General Ledger Name	Bank & Account Name	Purpose	Balance 12/31/09	Status of Cash
General Fund				
Cash	TCF & National City Pooled	General operating	\$ 650,913.45	Unrestricted
Chelsea Bank CD	Chelsea Bank	General operating	\$ 203,789.39	Unrestricted
National City Bank CD	National City Bank	General operating	\$ 256,854.77	Unrestricted
CSB Investments Money Market	Chelsea Bank	General operating	\$ 172,811.80	Unrestricted
Comerica Bank CD	Comerica Bank	General operating	\$ 258,847.22	Unrestricted
Key Bank CD/CSB Investments	Chelsea Bank	General operating	\$ 98,871.24	Unrestricted
Building Reserve Account	TCF Pooled	Reserved for future building project	\$ 207,567.47	Restricted
Main Street Bridge Project	TCF Pooled	Bridge project	\$ 177,924.85	Restricted
Petty Cash	Office	Small cash purchases	\$ 100.00	Unrestricted
Park Fund	Nat City Parks & Recreation	General parks use	\$ 12,962.28	Restricted
Tree Replacement Program	Nat City Parks & Recreation	Reserved for tree related activities	\$ 21,144.46	Restricted
Matching Funds for Park Grants	TCF Pooled	Reserved for grant match.	\$ 48,000.00	Restricted
Property Tax Savings	TCF Property Tax Savings	Clearing account for undistributed tax collections	\$ 260,618.84	Restricted*
Property Tax Checking	TCF Property Tax Checking	Used to distribute taxes and make refunds	\$ 3,310.55	Unrestricted
Voluntary Public Parking	TCF Pooled	Reserved for parking activities	\$ 10,022.61	Restricted
Facilities Bond Debt	National City Bank	Debt retirement	\$ 38,248.69	Restricted
Subtotal Unrestricted			\$ 1,645,498.42	
Subtotal Restricted			\$ 776,489.20	
Total General Fund			\$ 2,421,987.62	
*This account contains undistributed taxes collections				
Major Streets Fund				
Cash	TCF Pooled	General operating for major streets activities	\$ 11,484.24	Unrestricted
Cash - Savings	TCF Major & Local Streets	General operating for major streets activities	\$ 28,583.85	Unrestricted*
5th/3rd Bank CD	Fifth Third Bank	General operating for major streets activities	\$ 202,581.35	Unrestricted**
Subtotal Unrestricted			\$ 40,068.09	
Subtotal Restricted			\$ 202,581.35	
Total Major Streets Fund			\$ 242,649.44	

*These funds come from the State in the form of Act 51 payments. I move money to the cash (pooled) account as needed. If we need more than what is available in this account, I will transfer funds from the Municipal Streets accounts, which is part of the budget.

**This is the reimbursement for the Ann-Arbor Street project, which must be used in Major Streets.

Village of Dexter
Cash Accounts

General Ledger Name	Bank & Account Name	Purpose	Balance 12/31/09	Status of Cash
Local Streets Fund				
Cash	TCF Pooled	General operating for major streets activities	\$ 3,356.40	Unrestricted
Cash - Savings	TCF Major & Local Streets	General operating for major streets activities	\$ 14,640.19	Unrestricted*
ROW Account (Pooled)	TCF Pooled	Reserved for ROW activities	\$ 64,276.06	Restricted
Dexter Crossings Streets	TCF Pooled	Reserved for Dexter Crossings street work	\$ -	Restricted
Subtotal Unrestricted			\$ 17,996.59	
Subtotal Restricted			\$ 64,276.06	
Total Local Streets Fund			\$ 82,272.65	

*These funds come from the State in the form of Act 51 payments. I move money to the cash (pooled) account as needed. If we need more than what is available in this account, I will transfer funds from the Municipal Streets accounts, which is part of the budget.

Municipal Streets Fund				
Cash	TCF Pooled	Available for transfer to Major & Local Streets	\$ 201,505.22	Unrestricted
CDARS CD/CSB Investments	Chelsea State Bank	Available for transfer to Major & Local Streets	\$ 500,000.00	Unrestricted
Subtotal Unrestricted			\$ 701,505.22	
Subtotal Restricted			\$ -	
Total Municipal Streets Fund			\$ 701,505.22	

Streetscape Debt Service Fund				
Cash	TCF Pooled	Tax collections for GO Bond payments	\$ 133,224.60	Restricted
Streetscape Debt Retire	Nat City Streetscape	Special Assessments for bond payments	\$ 75,183.44	Restricted
Subtotal Unrestricted			\$ -	
Subtotal Restricted			\$ 208,408.04	
Total Streetscape Debt Service Fund			\$ 208,408.04	

Village of Dexter
Cash Accounts

General Ledger Name	Bank & Account Name	Purpose	Balance 12/31/09	Status of Cash
Special Projects Fund				
Cash	TCF Pooled	Reserved for facilities improvements	\$ -	Restricted
2007 Bond Money Market	Fifth-Third Bank	Reserved for facilities improvements	\$ 26,627.46	Restricted
Subtotal Restricted			\$ 26,627.46	
Total Special Projects Fund			\$ 26,627.46	
Equipment Replacement Fund				
Cash	TCF Pooled	Reserved for vehicle expenses including capital pu	\$ 174,840.00	Restricted
Subtotal Restricted			\$ 174,840.00	
Total Equipment Replacement Fund			\$ 174,840.00	
Sewer Enterprise Fund				
Cash	TCF Pooled	Sewer operating	\$ 33,205.27	Unrestricted
University Bank CD - Taps	University Bank Ann Arbor	Sewer tap-in fees	\$ 251,857.40	Unrestricted
RD Sewer Bond Reserve	Nat City RD Sewer Bond	Reserved for RD Sewer final year bond payment	\$ 175,930.06	Restricted
RD Sewer Repair & Improve	Nat City RD Sewer R&I	Reserved for infrastructure & equipment replaceme	\$ 34,566.47	Restricted
Sewer Tap Fees Account	TCF Sewer & Water	Sewer tap-in fees	\$ 329,335.20	Unrestricted
Subtotal Unrestricted			\$ 614,397.87	
Subtotal Restricted			\$ 210,496.53	
Total Sewer Enterprise Fund			\$ 824,894.40	

Village of Dexter
Cash Accounts

General Ledger Name	Bank & Account Name	Purpose	Balance 12/31/09	Status of Cash
Water Enterprise Fund				
Cash	TCF Pooled	Water operating	\$ 148,190.08	Unrestricted
Bank of Ann Arbor CD	Bank of Ann Arbor	Water tap-in fees	\$ 251,390.28	Unrestricted
RD Water Debt Retirement	Nat City RD Water Debt	Reserved for RD Water bond payments	\$ 107,257.80	Restricted
RD Water Bond Reserve	Nat City RD Water Bond	Reserved for RD Water final year bond payment	\$ 153,377.39	Restricted
RD Water Repair & Improve	Nat City RD Water R&I	Reserved for infrastructure & equipment replacement	\$ 36,512.34	Restricted
Water Tap Fees Account	TCF Sewer & Water	Water tap-in fees	\$ 128,766.49	Unrestricted
Subtotal Unrestricted			\$ 528,346.85	
Subtotal Restricted			\$ 297,147.53	
Total Water Enterprise Fund			\$ 825,494.38	
Trust & Agency Fund				
Performance Guarantees	TCF Performance Guarantees	Escrows for development bonds such as tree bond	\$ 32,937.90	Restricted
Site Plan Review	TCF Pooled	Escrows for payment of development related fees	\$ 32,210.42	Restricted
Tree Escrow	TCF Pooled	Escrows for Tree Replacement	\$ -	Restricted
Subtotal Unrestricted			\$ -	
Subtotal Restricted			\$ 65,148.32	
Total Trust & Agency Fund			\$ 65,148.32	
Retiree Health Care Fund				
Cash	Mers	Funds reserved for OPEB	\$ 207,855.81	Restricted
Subtotal Unrestricted			\$ -	
Subtotal Restricted			\$ 207,855.81	
Total Trust & Agency Fund			\$ 207,855.81	
Payroll Fund				
Cash	TCF Payroll	Funds reserved for payment of accrued benefits	\$ 21,857.19	Restricted
Subtotal Unrestricted			\$ -	
Subtotal Restricted			\$ 21,857.19	
Total Trust & Agency Fund			\$ 21,857.19	
Total Unrestricted			\$ 3,547,813.04	

Village of Dexter
Cash Accounts

Total Restricted	\$ 2,255,727.49
Grand Total Cash	\$ 5,803,540.53

Village of Dexter
Cash Accounts

Summary of General Funds Available for Non-Operational Use

General Fund Unrestricted	\$ 1,645,498.42
15% Fundbalance	\$ (430,822.50)
Expected revenue (based on budget)	\$ -
Expected expenditures (based on budget)	\$ -
<u>Available Unrestricted</u>	<u>\$ 1,214,675.92</u>
Restricted for Parks	\$ 34,106.74
Restricted for Bridge Project	\$ 177,924.85
Restricted for Equipment	\$ 174,840.00
Restricted for Facilities (Includes Special Projects Fund accounts)	\$ 234,194.93
Restricted for Public Parking	\$ 10,022.61
Restricted for Grant Match	\$ 48,000.00

VILLAGE OF DEXTER

ddettling@villageofdexter.org

8140 Main Street Dexter, MI 48130-1092 Phone (734)426-8303 ext 11 Fax (734)426-5614

MEMO

To: President Keough and Council Members
From: Donna Dettling, Village Manager
Courtney Nicholls, Assistant Village Manager
Date: January 25, 2010
Re: Village Manager Report

1. Meeting Review:
 - January 14th – EQ Basin Progress Meeting
 - January 14th – Mill Creek Park Permitting Coordination Meeting with JJR, ECT, Alan Green, President Keough, & Allison Bishop
 - January 15th – Aaron Berkholz & Paul Cousins re: Bridge Conference Preparation
2. Upcoming Meeting Review:
 - January 21st – Downtown Development Authority Meeting
 - January 28th – EQ Basin Progress Meeting
3. Sheriff's Deputies. The Washtenaw County Sheriff's Office does a yearly "shift bid" in December which sets the personnel that will be in the Dexter, Dexter, Webster Collaboration for the calendar year. Prior to the bid being released the Dexter, Dexter, Webster workgroup (Supervisor Kelly, Supervisor Kingsley & Courtney) met with the Sheriff's Office who presented a slightly modified deployment schedule for 2010. Previously the collaboration had two deputies assigned to midnights, three to days and three to afternoons. The Sheriff's Office has modified this to assign one and a half Deputies to midnights. The other half of the second Deputy's assignment will be flexible -- meaning that he can be used on either days or afternoons as needed. This deployment keeps a minimum of one officer on duty during midnights, while providing an additional officer during the busier afternoon or day shift. It is the intention that this Deputy will be able to devote a significant amount of time to traffic enforcement and other investigatory/proactive assignments. The Deputy's schedule can be modified at three times during the year (January, May and September) so the Sheriff's Office will have the opportunity to make adjustments if needed. Scio Township added three deputies effective January 1 and will be using a similar deployment strategy. Sergeant Gieske will be at the Council meeting on February 8 to answer any questions and give her quarterly Sheriff's Office report.
4. Equalization Basin. Work is continuing on the equalization basin. The dewatering operation will begin the week of January 18th followed by another week of excavation.
5. Update on Bridge/Dam payments to Road Commission. The Road Commission is continuing to work with E.T. MacKenzie to close out the remaining pay items in the bridge contract. They have a meeting scheduled on January 27 with the Michigan Department of Transportation which they hope will bring resolution to the two remaining outstanding items (temporary access road and permanent rock control structures).

6. February 6 Work Session. As part of the motion that was passed setting the February 6 work session, staff was asked to prepare information for the meeting. Please let us know what information you would like to have available. We would like to have the information compiled and distributed along with the next Council meeting packet on February 3.

7. DTE Letter. Attached to this report is a copy of the DTE letter that was mailed to all Dexter businesses on Friday, January 15. Along with the letter, each business also received a flyer to sign up for the Village's e-mail update list. So far approx. 10 businesses have been added to the list.



VILLAGE OF DEXTER

8140 Main Street • Dexter, Michigan 48130-1092 • (734) 426-8303 • Fax (734) 426-5614

Village Council

Shawn Keough
President

Ray Tell
President Pro-tem

Jim Carson
Trustee

Paul Cousins
Trustee

Donna Fisher
Councilperson

Joe Semifero
Trustee

James Smith
Trustee

Administration

Donna Dettling
Manager

Carol Jones
Clerk

Marie Sherry, CPFA
Treasurer/Finance Director

Courtney Nicholls
Assistant Village Manager

Ed Lobdell
Public Services Superintendent

Allison Bishop, AICP
Community Development Manager

THE VILLAGE OF
DEXTER IS AN EQUAL
OPPORTUNITY
PROVIDER AND
EMPLOYER

www.
villageofdexter.org

January 8, 2010

Dexter Businesses
Dexter MI 48130

Dear Local Business Owner:

In response to complaints received regarding power outages throughout the year, the Village is taking a pro-active approach to improve the situation. Electrical service is not a Village owned utility, therefore it is our goal to better understand DTE's service and infrastructure improvement plans, in order to assist in any way we can to support and encourage efforts to improve service to the Village.

Village representatives have met with and will continue to meet with DTE to determine what their plans are to provide reliable service to our residents and businesses. At this time DTE is working with Scio Township Officials to build a new substation, which will provide additional capacity and reliability to the Village.

Please contact me if you have any questions, or would like to report a power interruption. I will be keeping a log of power outages in the Village to help support our effort to motivate DTE to aggressively pursue improvements to electric service delivery.

Sincerely,

Donna Dettling
Village Manager

Cc: Paul Ganz, DTE/MICHCON Manager Corporate Relations
President Keough and Village Council
Dexter Area Chamber of Commerce
Dexter Downtown Development Authority

VILLAGE OF DEXTER

cnicholls@villageofdexter.org

8140 Main Street Dexter, MI 48130-1092

Phone (734)426-8303 ext 17 Fax (734)426-5614

MEMO

To: President Keough and Council Members
From: Courtney Nicholls, Assistant Village Manager
Date: January 25, 2010
Re: 2009 Road Project Summary and 2010 Look Ahead

As a wrap-up to the 2009 construction season, I wanted to provide a summary of the road projects that were completed.

2009 Asset Management – Total Project Cost \$357,720:

Highway Maintenance	\$335,254 (\$318,492 has been paid; holding \$16,762 in retainage)
OHM	\$ 22,466

The amount paid to Highway Maintenance will be approx 5% over the Council approved amount of \$320,000 after the final estimates for the additions to the contract due to the parking places that were left out of the original bid quantities, and additional striping and crack sealing work that was completed. We recently followed up with the Contractor regarding some pavement markings on Baker Road that have peeled off – the subcontractor PK Contracting has been notified and sent us confirmation that they will be repairing those areas this Spring.

The Council approved amount for the Dexter Crossing project was \$272,000. This project is expected to come in under the Council approved budget at approx. \$258,353. The breakout of the costs is as follows:

CTI (testing services)	\$5,741
Nagel Paving	\$222,142 (\$206,957 has been paid; holding \$15,185 in retainage)
OHM	\$30,470

As part of the 2nd quarter budget amendments (Item L-5), I have proposed the final amendments that will be needed to cover the cost of the projects.

As we plan road projects in the future we will be consistently utilizing the “project budget” method of Council approval that was used in the Dexter Crossing project. This will allow us to deal with issues as they arise and work within a defined contingency, while remaining within the Council approved budget.

At our internal staff meeting regarding the Capital Improvement Plan, staff discussed the upcoming 2010-2011 budget process and has a few recommendations to start the major/local streets budgeting discussion.

- It is our intention to complete crack sealing where necessary utilizing Village staff and City of Chelsea equipment. We will be identifying the areas to be crack sealed this Spring.
- The Ann Arbor Street project will begin, likely in July, which will use a combination of Village and stimulus funding.
- Ed Lobdell has been working to identify and cost estimate several alley/stormwater projects to continue addressing alley concerns.
- We also discussed adding a “walkability” project, perhaps involving the unsignalized crosswalks downtown or in another area of the community.

As we move forward in the budgeting process we will be better defining these potential projects and would like to encourage Council to share your ideas and suggestions for projects to consider.

Village President Report

AGENDA 1-25-10
ITEM I-5

Hello Residents and Council Members,

Here is a written update of my activities over the past couple of weeks and some things on my calendar looking ahead:

My activities since the January 11, 2010 Village Council Meeting include:

I am listing the proposed budget planning dates again for Council feedback. The only one that has been changed is the first one, the goal setting session in light of input from the last meeting from March 27th to March 13th. Please review these dates one more time and let me know if you cannot attend. I would like to get these confirmed and set.

- March 13, 2010 (Saturday) REVISED - Council Workshop to discuss Goals and Objectives - typically we start in the morning around 8 am or 9 am.
- April 28, 2010 (Wednesday) - Staff will distribute Draft Budget to Council in preparation for future Budget Review Work Sessions
- May 5, 2010 (Wednesday) - Budget Review Work Session - General Fund
- May 10, 2010 (Monday VCM) - Set Budget Related Public Hearings (i.e. for Utility Rates, Millage Rates and Proposed 2010/2011 Budget)
- May 12 or May 19, 2010 (Wednesday) - 2nd Budget Review Work Session - Street Funds, Water Fund and Sewer Fund Review (if necessary)
- June 14, 2010 (Monday VCM) - Hold Public Hearings on Utility Rates (and adopt), Millage Rates (and adopt) and Hold Public Hearing on the Budget
- June 28, 2010 (Monday VCM) - Adopt 2010/2011 Proposed Budget

Dates for the Village Manager Review process are proposed as follows (no changes since the last meeting):

- April 12, 2010 - Pre- Council Meeting Workshop (5:30 to 7:15 pm) for Council to prepare for Village Manager review
- April 21 or April 28, 2010 - We typically do the official Village Manager Review in a closed session.

If anyone has any questions or ideas on the proposed schedule, please give me a call.

January 14, 2010 - I attended a meeting with JJR/ECT, Courtney Nicholls, Allison Bishop and Alan Green at Village offices. JJR/ECT provided a permitting update regarding their effort related to the Mill Creek Park project. The latest topographical survey cross-sections of the Mill Creek stream channel collected last month show that head cutting continues along the entire stretch of Mill Creek. The channel is deeper and narrower than they believe it should be in order to be stable. As a result of their current modeling of the normal and flood flow events, they proposed a slightly wider and shallower channel be part of our permit submittal in order to provide long term stability of the stream channel. They believe the MDEQ will be quite in favor of this activity because the stream configuration as it is has too much energy in it, which leads to unnecessary erosion and poor habitat for fish. Their presentation also highlighted the need to work from the other side of the stream in order to accomplish this effort. The Village was asked to set up a meeting with the property owner on the opposite side of the Mill Creek Park area to seek cooperation and permission to use the property

January 19, 2010 - I attended a meeting with the two property owners on the west side of Mill Creek with JJR, Paul Cousins, and Alan Green. The meeting was similar to the one explained above on the 14th with the goal to update the property owners on the Villages goals, objectives and timeline for 2010. The key discussion item was that it might make the most sense for the Village to actually own the property on the west side of the Mill Creek. The Village, with permission from the property owners, will be initiating steps to get an appraisal of this property. The thought is that the Village is likely going to have to create some wetland areas as part of our mitigation for filling areas in the proposed park. One option that may be the most cost effective way to do this would be to acquire the property opposite the park and use it for the wetland mitigation rather than buy into a wetland bank from the County in another area. This would also allow the Village to control the view of the west bank as part of the entire green space area along this corridor. One concern is that this property is not technically in the Village, although it is contiguous to the Village's west border. If anyone has any questions on this, please give me a call. I plan to try to better describe this at the meeting.

Future activities

January 20, 2010 - I am attending a conference titled "Working with Mayors, Managers and Council's during Lean Budget Times" in Frankenmuth

January 20, 2010 - Regional Fire Department meeting - 3:30 pm at the Dexter District Library

January 21, 2010 - Downtown Development Authority meeting at 7:30 am at the Senior Center - I forwarded the agenda to Council and will provide an update on the discussion.

January 25, 2010 - Village Council meeting (and workshop to meet with our Municipal Employee Retirement System (MERS) representative at 6 pm).

February 6, 2010 - Council Workshop to discuss Village Facilities (please note that I may have a work related conflict on this date, but I am trying to get ahead in order to attend)

February 8, 2010 - Village Council meeting

February 11, 2010 - Cityhood Hearing in front of the State Boundary Commission

February 22, 2010 - Village Council meeting

The next 6 months look like they will be very busy. I look forward to working with each of you. See you around town.

Shawn Keough

Village President

(734) 426-5486 (home number)

(313) 363-1434 (cell phone)

skeough@villageofdexter.org

AGENDA 1-25-10

ITEM J-1

SUMMARY OF BILLS AND PAYROLL

25-Jan-10

Payroll Check Register	01/13/10	\$40,568.76	Bi-weekly payroll processing
Account Payable Check Register	01/19/10	\$55,288.39	
		\$95,857.15	TOTAL BILLS & PAYROLL EXPENDED ALL FUNDS

Summary Items from Bills & Payroll	Amount	Comments

**ALL PAYABLES ARE WITHIN ACCEPTABLE BUDGET LIMITS
DETAIL VENDOR LIST AND ACCOUNT SUMMARY PROVIDED**

"This is the summary report that will be provided with each packet. Approval of the total bills and payroll expended, all funds will be necessary."

VENDOR APPROVAL SUMMARY REPORT

Date: 01/19/2010

Time: 4:27pm

Page: 1

Village of Dexter

Vendor Name	Vendor Number	Description	Check Amount	Hand Check Amount
ABSOLUTE COMPUTER SERVICES	ABSOLUTE C	SERVICE	35.00	0.00
AT&T	AT&T		42.53	0.00
CHAMPION WATER TREATMENT	CHAMPION W	3 5 GAL WATERS-WWTP	12.75	0.00
COURTNEY NICHOLLS	COUR	REIMBURSE REGISTRATION FEE	60.00	0.00
DENTAL NETWORK OF AMERICA	DENTAL NET	AIKEN & VIEBAHN	233.40	0.00
DEXTER AREA CHAMBER	DEX CHAMBE	2010 MEMBERSHIP RENEWAL	200.00	0.00
DEXTER VILLAGE	DEXVIL	WATER BILLS	2,992.64	0.00
DIUBLE EQUIPMENT INCORPORATED	DIUBLE EQU	PARTS	117.17	0.00
DTE ENERGY	DET EDISON	321995300084 & 321995300100	467.76	0.00
FEDERAL LICENSING, INC.	FED LICN	ULS APPLICATION FEE	124.00	0.00
FISHER SCIENTIFIC	FISHER SCI	WASH BOTTLE PTFE 125ML	303.30	0.00
GADALETO, RAMSBY & ASSOCIATES	FORT-GAD	BILLING PERIOD 2/1-3/1/10	527.86	0.00
HERITAGE NEWSPAPERS	HERITAGE N	LEGALS	76.50	0.00
LOWE'S BUSINESS ACCOUNT	LOWE S	82130231083228	48.92	0.00
MADISON ELECTRIC	MADISON EL	WWTP-REPAIR	123.13	0.00
MASTERCRAFT PLUMBING	MASTERCRAF	REPAIR WATER HEATER-8050 MAIN	183.98	0.00
NEXTEL COMMUNICATIONS	NEXTEL COM	ACCT NO. 5935543512-094	439.95	0.00
NORTH AMERICAN SALT COMPANY	NORTH AMER	BULK HIGHWAY COARSE SALT	11,186.09	0.00
NORTH CENTRAL LABORATORIES	NCL	CHEMICALS	84.62	0.00
PARAGON LABORATORIES INC	PARA	LABORATORY SUPPLIES	320.00	0.00
ROTO ROOTER	ROTO ROOTE	MAIN REPAIR BAKER & GRAND	815.00	0.00
S.F. STRONG	SF STRONG	C-FOLD TOWELS	28.75	0.00
SCOTT E. MUNZEL, PC	SCOTT MUNZ	PROF. SERVICES	82.50	0.00
STAPLES BUSINESS ADVANTAGE	STAPLES OF	OFFICE SUPPLIES	206.38	0.00
VARNUM, RIDDERING, SCHMIDT	VARNUM, RI	PROF. SERVICES	76.50 592.68	0.00
WASTE MANAGEMENT	WASTE MANA	ROLL-OFF	36,499.66	0.00
Grand Total:			55,804.57	0.00

55,288.39

INVOICE APPROVAL LIST BY FUND

Date: 01/19/2010
 Time: 4:30pm
 Page: 1

Village of Dexter

Fund Department Account	GL Number Abbrev	Vendor Name Invoice Description	Check Number	Invoice Number	Due Date	Amount
Fund: General Fund						
Dept: Village Council						
101-101.000-958.000	Membership	DEXTER AREA CHAMBER 2010 MEMBERSHIP RENEWAL	0		01/19/2010	200.00
101-101.000-960.000	Education	COURTNEY NICHOLLS REIMBURSE REGISTRATION FEE	0		01/19/2010	60.00
Total Village Council						260.00
Dept: Village Manager						
101-172.000-721.000	Health & L	DENTAL NETWORK OF AMERICA AIKEN & VIEBAHN	0	177874	01/19/2010	116.70
101-172.000-722.000	Life & Dis	GADALETO, RAMSBY & ASSOCIATES BILLING PERIOD 2/1-3/1/10	0		01/19/2010	127.93
Total Village Manager						244.63
Dept: Village Clerk						
101-215.000-901.000	Printing &	HERITAGE NEWSPAPERS LEGALS	0		01/19/2010	76.50
Total Village Clerk						76.50
Dept: Village Treasurer						
101-253.000-722.000	Life & Dis	GADALETO, RAMSBY & ASSOCIATES BILLING PERIOD 2/1-3/1/10	0		01/19/2010	37.30
101-253.000-727.000	Office Sup	STAPLES BUSINESS ADVANTAGE OFFICE SUPPLIES	0		01/19/2010	129.99
Total Village Treasurer						167.29
Dept: Buildings & Grounds						
101-265.000-727.000	Office Sup	STAPLES BUSINESS ADVANTAGE OFFICE SUPPLIES	0		01/19/2010	76.39
101-265.000-920.001	Telephones	NEXTEL COMMUNICATIONS ACCT NO. 5935543512-094	0		01/19/2010	109.99
101-265.000-937.000	Equip Main	MASTERCRAFT PLUMBING REPAIR WATER HEATER-8050 MAIN	0	12190	01/19/2010	183.98
Total Buildings & Grounds						370.36
Dept: Law Enforcement						
101-301.000-920.000	Utilities	DEXTER VILLAGE WATER BILLS	0		01/19/2010	82.24
Total Law Enforcement						82.24
Dept: Fire Department						
101-336.000-920.000	Utilities	DEXTER VILLAGE WATER BILLS	0		01/19/2010	102.80
Total Fire Department						102.80
Dept: Planning Department						
101-400.000-722.000	Life & Dis	GADALETO, RAMSBY & ASSOCIATES BILLING PERIOD 2/1-3/1/10	0		01/19/2010	36.54
101-400.000-977.000	Equipment	ABSOLUTE COMPUTER SERVICES SERVICE	0	797	01/19/2010	35.00
Total Planning Department						71.54
Dept: Department of Public Works						
101-441.000-721.000	Health & L	DENTAL NETWORK OF AMERICA AIKEN & VIEBAHN	0	177874	01/19/2010	116.70
101-441.000-722.000	Life & Dis	GADALETO, RAMSBY & ASSOCIATES BILLING PERIOD 2/1-3/1/10	0		01/19/2010	38.81
101-441.000-740.000	Operating	S.F. STRONG C-FOLD TOWELS	0	356761	01/19/2010	28.75
101-441.000-920.000	Utilities	DEXTER VILLAGE WATER BILLS	0		01/19/2010	20.56
101-441.000-920.000	Utilities	DEXTER VILLAGE WATER BILLS	0		01/19/2010	42.74
101-441.000-920.001	Telephones	NEXTEL COMMUNICATIONS ACCT NO. 5935543512-094	0		01/19/2010	137.48
Total Department of Public Works						385.04
Dept: Downtown Public Works						
101-442.000-744.000	Holiday Di	LOWE'S BUSINESS ACCOUNT 82130231083228	0		01/19/2010	35.90
Total Downtown Public Works						35.90

INVOICE APPROVAL LIST BY FUND

Date: 01/19/2010
 Time: 4:30pm
 Page: 2

Village of Dexter

Fund Department Account	GL Number Abbrev	Vendor Name Invoice Description	Check Number	Invoice Number	Due Date	Amount
Fund: General Fund						
Dept: Solid Waste						
101-528.000-805.000	Solid Waste	WASTE MANAGEMENT COMMERCIAL DEC 09	0	3763101	01/19/2010	18,558.51
101-528.000-805.000	Solid Waste	WASTE MANAGEMENT RESIDENTIAL DEC 09	0	3761860	01/19/2010	17,453.80
101-528.000-806.000	Contracted	WASTE MANAGEMENT ROLL-OFF	0	3764752-1389-2	01/19/2010	487.35
Total Solid Waste						36,499.66
Dept: Parks & Recreation						
101-751.000-722.000	Life & Dis	GADALETO, RAMSBY & ASSOCIATES BILLING PERIOD 2/1-3/1/10	0		01/19/2010	6.26
101-751.000-740.000	Operating	LOWE'S BUSINESS ACCOUNT 82130231083228	0		01/19/2010	13.02
Total Parks & Recreation						19.28
Fund Total						38,315.24
Fund: Major Streets Fund						
Dept: Routine Maintenance						
202-463.000-722.000	Life & Dis	GADALETO, RAMSBY & ASSOCIATES BILLING PERIOD 2/1-3/1/10	0		01/19/2010	32.55
Total Routine Maintenance						32.55
Dept: Traffic Services						
202-474.000-722.000	Life & Dis	GADALETO, RAMSBY & ASSOCIATES BILLING PERIOD 2/1-3/1/10	0		01/19/2010	10.02
Total Traffic Services						10.02
Dept: Winter Maintenance						
202-478.000-722.000	Life & Dis	GADALETO, RAMSBY & ASSOCIATES BILLING PERIOD 2/1-3/1/10	0		01/19/2010	20.03
202-478.000-740.000	Operating	NORTH AMERICAN SALT COMPANY BULK HIGHWAY COARSE SALT	0	70454925	01/19/2010	5,593.05
Total Winter Maintenance						5,613.08
Fund Total						5,655.65
Fund: Local Streets Fund						
Dept: Routine Maintenance						
203-463.000-722.000	Life & Dis	GADALETO, RAMSBY & ASSOCIATES BILLING PERIOD 2/1-3/1/10	0		01/19/2010	10.02
Total Routine Maintenance						10.02
Dept: Traffic Services						
203-474.000-722.000	Life & Dis	GADALETO, RAMSBY & ASSOCIATES BILLING PERIOD 2/1-3/1/10	0		01/19/2010	2.50
Total Traffic Services						2.50
Dept: Winter Maintenance						
203-478.000-722.000	Life & Dis	GADALETO, RAMSBY & ASSOCIATES BILLING PERIOD 2/1-3/1/10	0		01/19/2010	5.01
203-478.000-740.000	Operating	NORTH AMERICAN SALT COMPANY BULK HIGHWAY COARSE SALT	0	70454925	01/19/2010	5,593.04
Total Winter Maintenance						5,598.05
Fund Total						5,610.57
Fund: Equipment Replacement Fund						
Dept: Department of Public Works						
402-441.000-939.000	Vehicle Ma	DIUBLE EQUIPMENT INCORPORATED PARTS	0	72249	01/19/2010	117.17
Total Department of Public Works						117.17
Fund Total						117.17
Fund: Sewer Enterprise Fund						
Dept: Administration						

INVOICE APPROVAL LIST BY FUND

Date: 01/19/2010
 Time: 4:30pm
 Page: 3

Village of Dexter

Fund	Department	Account	GL Number	Vendor Name	Check	Invoice	Due	Amount
			Abbrev	Invoice Description	Number	Number	Date	
Fund: Sewer Enterprise Fund								
Dept: Administration								
590-248.000-811.000	Atty Misc			VARNUM, RIDDERING, SCHMIDT PROF. SERVICES	0	807646	01/19/2010	592.68 <i>716.50</i>
Total Administration								592.68
Dept: Sewer Utilities Department								
590-548.000-722.000	Life & Dis			GADALETO, RAMSBY & ASSOCIATES BILLING PERIOD 2/1-3/1/10	0		01/19/2010	120.53
590-548.000-743.000	Chem Lab			FISHER SCIENTIFIC WASH BOTTLE PTFE 125ML	0	9388638	01/19/2010	303.30
590-548.000-743.000	Chem Lab			NORTH CENTRAL LABORATORIES CHEMICALS	0	263577	01/19/2010	84.62
590-548.000-802.000	Profession			FEDERAL LICENSING, INC. ULS APPLICATION FEE	0		01/19/2010	124.00
590-548.000-802.000	Profession			ROTO ROOTER MAIN REPAIR BAKER & GRAND	0	662171	01/19/2010	815.00
590-548.000-920.000	Utilities			DTE ENERGY 321995300084 & 321995300100	0		01/19/2010	425.76
590-548.000-920.000	Utilities			DEXTER VILLAGE WATER BILLS	0		01/19/2010	2,744.30
590-548.000-920.001	Telephones			AT&T 734-424-1425 243 0	0		01/19/2010	42.53
590-548.000-920.001	Telephones			NEXTEL COMMUNICATIONS ACCT NO. 5935543512-094	0		01/19/2010	109.99
590-548.000-935.000	Bldg Maint			MADISON ELECTRIC WWTP-REPAIR	0	673523-00	01/19/2010	123.13
Total Sewer Utilities Department								4,893.16
Fund Total								5,485.84
Fund: Water Enterprise Fund								
Dept: Administration								
591-248.000-811.000	Atty Misc			SCOTT E. MUNZEL, PC PROF. SERVICES	0	230	01/19/2010	82.50
Total Administration								82.50
Dept: Water Utilities Department								
591-556.000-722.000	Life & Dis			GADALETO, RAMSBY & ASSOCIATES BILLING PERIOD 2/1-3/1/10	0		01/19/2010	80.36
591-556.000-740.000	Operating			CHAMPION WATER TREATMENT 3 5 GAL WATERS-WWTP	0	45643	01/19/2010	12.75
591-556.000-824.000	Testing &			PARAGON LABORATORIES INC LABORATORY SUPPLIES	0	60595	01/19/2010	320.00
591-556.000-920.000	Utilities			OTE ENERGY 321995300084 & 321995300100	0		01/19/2010	42.00
591-556.000-920.001	Telephones			NEXTEL COMMUNICATIONS ACCT NO. 5935543512-094	0		01/19/2010	82.49
Total Water Utilities Department								537.60
Fund Total								620.10
Grand Total								55,804.57

VILLAGE OF DEXTER

8140 Main Street Dexter, MI 48130-1092

Phone (734)426-8303 ext 17 Fax (734)426-5614

MEMO

To: President Keough and Council Members
From: Courtney Nicholls, Assistant Village Manager
Date: January 25, 2010
Re: Cityhood

On January 14 the Village received the official notification that the legal sufficiency hearing on our Cityhood petition will be held on February 11 at the Boundary Commission Offices in Okemos. A copy of the meeting agenda is included. At some point prior to February 1, the Boundary Commission will post memos drafted by their staff that outline any problems or questions about the filing and whether they recommend that it be declared sufficient. The Village and other "involved parties" (the County and Scio & Webster Townships) will have an opportunity to speak at the meeting. There is also an opportunity for public comment.

If the Boundary Commission decides that the petition is legally sufficient, they will schedule a public hearing in the Village. Following this public hearing they will make their determination as to whether the process should move forward. It is after this decision that the 45 day referendum period begins. An updated copy of the "Steps to Cityhood" document is included that further clarifies these steps.

The determination of who will speak on behalf of the Village will, in part, be determined by the questions generated by the Boundary Commission staff. For example, if the Commission has concerns specifically about the boundary survey we may want to have a representative from Orchard, Hiltz, and McCliment available to address them. We will also need to decide who should provide the overview of the Village / City Study Committee's efforts.

We will have one more Council meeting (February 8th) before the hearing to confirm the final details.



JENNIFER M. GRANHOLM
GOVERNOR

STATE OF MICHIGAN
DEPARTMENT OF ENERGY, LABOR & ECONOMIC GROWTH
LANSING

STANLEY "SKIP" PRUSS
DIRECTOR

STATE BOUNDARY COMMISSION
BUREAU OF CONSTRUCTION CODES

Meeting Location:
2501 Woodlake Circle - Conference Room 3/First Floor
Okemos, MI 48864

February 11, 2010
1:40 p.m.

AGENDA

DOCKET #09-I-1; WASHTENAW COUNTY

Determination of legal sufficiency of a petition proposing the incorporation of the Village of Dexter as a home rule city.

- a. Call to Order and Determination of Quorum.
- b. Opening Statement.
- c. Comments and/or Presentations by Involved Parties.
- d. Public Comment.
- e. Commission Questions/Discussion/Deliberation.
- f. Commission Action.
- g. Adjourn.

**MATERIAL FOR THIS AGENDA WILL BE AVAILABLE ON THE WEB
TEN DAYS PRIOR TO THE MEETING AT:**

- www.michigan.gov/sbc
- CLICK ON "STATE BOUNDARY COMMISSION RESPONSIBILITIES AND MEETING SCHEDULE."
- REFER TO THE RESPECTIVE MEETING DATE TO ACCESS AGENDA AND DOCKET MATERIAL.

Providing for Michigan's Safety in the Built Environment

BUREAU OF CONSTRUCTION CODES
P.O. BOX 30704 • LANSING, MICHIGAN 48909
Telephone (517) 241-6321 • Fax (517) 241-6301
www.michigan.gov/bcc • www.michigan.gov/sbc

DELEG is an equal opportunity employer/program.

Auxiliary aids, services and other reasonable accommodations are available upon request to individuals with disabilities.

THESE AGENDA ITEMS WILL BE CONSIDERED AT 1:30 P.M., OR AS SOON THEREAFTER AS THEY MAY BE HEARD, BUT NOT NECESSARILY IN THE SAME ORDER AS LISTED ABOVE.

IF YOU HAVE ANY QUESTIONS ABOUT THIS MEETING,
PLEASE CALL (517) 241-6321 BEFORE 11:00 AM ON THE DAY OF THE MEETING.

.....
Please make sure all cell phones, pagers, and other personal electronic devices are either turned off or set to vibrate. The meeting site is accessible and includes handicapped parking. In order to enhance accessibility for everyone, individuals attending the meeting are encouraged to refrain from using heavily scented personal care products. Persons with disabilities requiring additional accommodation in order to participate should contact the Boundary Commission Office by either telephone (517-241-6321) or email (obrienk@michigan.gov) at least ten business days in advance.
.....

VILLAGE OF DEXTER - STEPPING INTO CITYHOOD

Steps Taken as of January 15, 2010

- The City Study Committee comprised of residents was formed and met from July 31, 2006 to March 7, 2007
- After completing its research the committee presented its findings to the public on March 7, 2007 and to the Village Council on March 26, 2007 that included their recommendation that the Village Council move forward in the process
- May 14, 2007 - Village Council passes Resolution 21-2007 Declaring Intent to Pursue City Status and Incorporate as the City of Dexter
- September 2007 - Village solicits Village Engineer Orchard, Hiltz, and McCliment to submit a proposal to create a boundary map
- November 26, 2007 - Village hires former State Boundary Commissioner David Rutledge to assist in the process at a cost not to exceed \$3,000
- February 25, 2008 - Village accepts proposal from Orchard, Hiltz and McCliment to complete Phases 1 & 2 of the boundary map process for a cost not to exceed \$10,000
- Orchard, Hiltz, and McCliment completes Phases 1 & 2 of the boundary map process
- May 12, 2008 - Council authorizes Orchard, Hiltz, and McCliment to complete Phases 3 & 4 of the boundary map process at a cost not to exceed \$19,500
- Completed boundary map - January 2009
- Circulated petitions for signatures - gathered 164 signature or approx. 7% of eligible voters and property owners in the Village
- Filed petition with the State Boundary Commission on November 6, 2009
- Boundary Commission holds hearing to determine legal sufficiency - Meeting set for February 11, 2010

Potential Future Steps

- If petition is found to be sufficient, the Boundary Commission conducts a public hearing
 - o If the petition is not found to be sufficient the process stops
- Boundary Commission adopts its findings -
 - o If it finds that the process should move forward the Commission approves the petition
 - o If not the petition is denied and the process stops
- If a referendum petition is filed within 45 days of the Commission's approval the issue is placed on the ballot - need 5 % of Village of Dexter registered voters (currently approx. 122 signatures) on the petition
- If a referendum petition is not filed Village voters elects a nine (9) member Charter Commission
- Charter Commission writes a City Charter
- City Charter sent to Governor for approval
- Once the Charter receives the approval of the Governor the Village electors vote on it
 - o If the charter is not adopted within three years the process ends
- If residents adopt the Charter within the three year period, the Village becomes a City

Memorandum

AGENDA 1-25-10
ITEM K-2



Date: January 20, 2010

To: Donna Dettling, Village Manager

CC:

From: Rhett Gronevelt, P.E.

Re: Dexter Ann Road - ARRA Project

Donna-

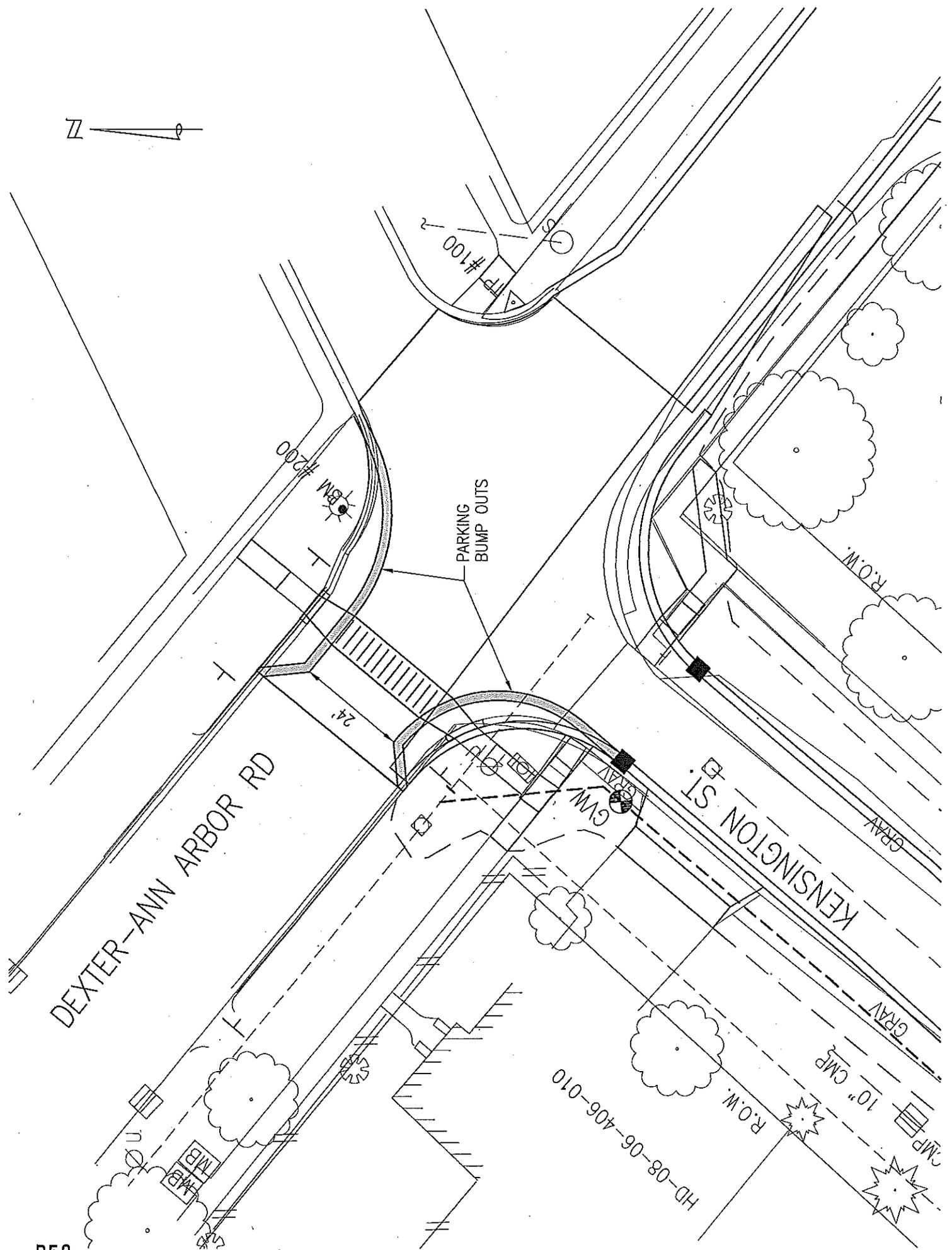
On January 5 we presented an update to the Village Council on the above project. One item we discussed was the pedestrian crossing at Kensington St. From our last update, we roughly estimated that the crossing on the west side is about \$2,000, and \$4,000 on the east side. Besides the cost, a grading permit would be necessary from the property owner on the southeast corner to accommodate the crossing on the east side.

Upon considering this information, the Village Council also raised the question of adding curb "bump outs" at this location. These would be similar to the Jeffords St. intersection. They would protect the on-street parking spaces, shorten the length of the pedestrian crossing, and by narrowing the roadway, they would provide some "traffic calming".

We evaluated this intersection, using some of the topo we had from the past Kensington Street project, and feel that the attached sketch would be feasible at this location. The existing curb would be removed and replaced such that the roadway would be narrowed to 24 feet at the bump outs. This would reduce the extra pavement available for on-street bicyclists, through the intersection, but will accomplish the other goals.

We estimate that the attached design will add approximately \$10k - \$12k to the cost of the current project. This is largely because the current project had stopped the paving at the east side of this intersection. By reconfiguring the curb, we would recommend that this entire intersection be milled and resurfaced.

I can be available at the next meeting to review this with the Council in more detail. If there are any questions, please feel free to give me a call.



AGENDA 1-25-10

ITEM

L-2

cnicholls@villageofdexter.org

VILLAGE OF DEXTER

8140 Main Street Dexter, MI 48130-1092

Phone (734)426-8303 ext 17 Fax (734)426-5614

MEMO

To: President Keough and Council Members
From: Courtney Nicholls, Assistant Village Manager
Date: January 25, 2010
Re: Waste Management Contract Extension

At the December 14th Council meeting a motion was made directing staff to bring a contract extension with Waste Management back to Council for consideration at a future meeting. The current offer from Waste Management at that time was for a 1% increase in the first year with 3% increases the next two years and an optional three year extension with a 2.5% increase. With the assistance of President Keough, staff was able to negotiate a 1% increase in the first year with 2% increases the next two years, with the same optional three year extension. The fuel surcharge will begin at \$3.25 per gallon and will increase at the same percentage as our contractual increase (for example, it will begin at \$3.32 in year two). The estimated overall increased cost to the Village for residential pick-up over the three year contract (without factoring in a possible fuel surcharge) is approximately \$11,000.

Staff is recommending that Council accept the terms of this agreement.

**SECOND AMENDMENT TO CONTRACT BETWEEN
VILLAGE OF DEXTER AND WASTE MANAGEMENT OF MICHIGAN, INC.**

This Second Amendment ("Second Amendment") is made and entered into this ____ day of _____ 2010, by and between the Village of Dexter, a Michigan municipal corporation ("Village") and Waste Management of Michigan, Inc., a Michigan corporation ("WMM").

1. Statement of Purpose

1.1 The parties entered into a Contract dated January 28, 2002, and amended such Contract on April 12, 2004 (collectively, the "Contract"), and the Contract generally provides for WMM's provision of solid waste collection and disposal services, yard waste and recycling services for the benefit of Village residents.

1.2 The Contract term currently extends from March 1, 2005 through February 28, 2010, and the term of the Contract may be extended upon mutual agreement of the parties.

1.3 In addition, the Village, under the provisions of the Natural Resources and Environmental Protection Act, MCL §324.11902(b), has the authority to enter into contracts to provide for the handling and disposal of solid waste, upon the negotiation of acceptable contract terms.

1.4 On January 14, 2010, WMM submitted to Village a proposal to extend the term of the Contract, to modify certain of the pricing terms.

1.5 The Village has reviewed the terms set forth in the WMM proposal, and has determined them to be financially advantageous, subject to WMM's acceptance of the terms set forth in this Second Amendment.

1.6 In consideration of the mutual benefits set forth herein, the parties now desire to amend the terms of the Contract, in accordance with the following.

2. Amendments to Contract

2.1 Extension of Contract Term. The term of the Contract is hereby extended for a period of three (3) years. The Contract shall remain in effect through February 28, 2013, and may thereafter be extended at the option of the Village for an additional period of three (3) years, at the

pricing set forth herein. In addition, the Contract may thereafter be further extended upon mutual agreement of the parties.

2.2 Rate Increases. All rates set forth in the Contract shall increase by one percent (1%), effective March 1, 2010, and shall further increase by two percent (2%) over the then applicable rates on March 1, 2011 and March 1, 2012, respectively. In the event the Village elects to exercise its option to extend the term of the Contract for an additional three (3) year period, on March 1, 2013, March 1, 2014 and March 1, 2015, all Contract service rates shall increase by two and a half percent (2.5%) over the then applicable rates.

2.3 Fuel Surcharge. Commencing March 1, 2010, the then applicable rates for residential services and commercial solid waste services shall be subject to a fuel adjustment, calculated as follows. If the rate of diesel fuel increases above \$3.25 per gallon at any given time during the Contract, a fuel surcharge shall apply. The rate of diesel fuel used by Contractor for the fuel adjustment calculation shall be the Low Sulfur Diesel Fuel average monthly rate determined by the Energy Administrative Information, Official Energy Statistics of the U.S. Government, currently located at the following website:

http://tonto.eia.doe.gov/dnav/pet/pet_pri_gnd_dcus_nus_w.htm.

By way of example, the fuel adjustment for the month of January, 2011 shall be the determined by taking the average of the weekly rates for the month of December, 2010; and determining if such average monthly rate exceeds \$3.25 per gallon .

The fuel surcharge shall be applied as follows:

- (a) Residential Fuel Surcharge: For each \$0.04 per gallon diesel fuel increase over \$3.25 per gallon, a \$0.01 fuel surcharge shall be applied to the then applicable residential unit per month.
- (b) Commercial Fuel Surcharge: for each \$0.04 per gallon diesel fuel increase over \$3.25 per gallon, a .05% fuel surcharge shall apply to the per yard rate.

No fuel surcharge or credit shall be taken if fuel is below \$3.25 per gallon.

The base rate of \$3.25 shall increase 2% per year March 1, 2011 and March 1, 2012. The base rate shall also increase 2.5% on March 1, 2013 and March 1, 2014 if the Village agrees to the additional three-year option.

2.4 Recycling Tipping Fees. The parties acknowledge that WMM utilizes the services of a third party recycling processor for the processing of the recyclables generated by Village residents and businesses. The recycling market fluctuates significantly as market conditions change, and recycling fees have ranged in the past from a rebate of \$45 per ton to a charge of \$45 per ton. Commencing March 1, 2010, in the event recycling fees exceed \$30 per ton, WMM shall pass on such fees in excess of \$30 per ton to the Village, based upon the actual tons recycled (currently 25 tons per month, on average). In the event the rebate exceeds \$30 per ton, WMM shall pass the rebate in excess of \$30 per ton to the Village, based upon the actual tons recycled.

3. Ratification.

The Contract, as amended by the terms of this Second Amendment, is hereby ratified and affirmed, and shall remain in full force and effect.

The parties have entered into this Agreement by their duly authorized representatives on the date set forth above.

VILLAGE OF DEXTER

By _____

Donna Dettling
Village Manager

By _____

Carol Jones
Village Clerk

WASTE MANAGEMENT OF MICHIGAN, INC.

By _____

Print Name _____

Title _____

**FIRST AMENDMENT TO JANUARY 28, 2002 CONTRACT BETWEEN
VILLAGE OF DEXTER AND WASTE MANAGEMENT OF MICHIGAN, INC.**

This First Amendment ("Amendment") is made and entered into this 12th day of April, 2004, by and between the Village of Dexter, a Michigan municipal corporation ("Village") and Waste Management of Michigan, Inc., a Michigan corporation ("WMM").

1. Statement of Purpose

1.1 The parties entered into a Contract dated January 28, 2002, ("Contract") which Contract generally provides for WMM's provision of solid waste collection and disposal services for the benefit of Village residents.

1.2 The Contract term extends from March 1, 2002 through February 28, 2005, and the term of the Contract may be extended upon mutual agreement of the parties.

1.3 In addition, the Village, under the provisions of the Natural Resources and Environmental Protection Act, MCL §324.11902(b), has the authority to enter into contracts to provide for the handling and disposal of solid waste, upon the negotiation of acceptable contract terms.

1.4 On December 16, 2003, WMM submitted to Village a proposal to extend the term of the Contract, to modify the Contract to provide for curbside yard waste collection and processing services, and to modify certain other terms of the Contract.

1.5 The Village has reviewed the terms set forth in the WMM proposal, and has determined them to be financially advantageous, subject to WMM's acceptance of the terms set forth in this Amendment.

1.6 In consideration of the mutual benefits set forth herein, the parties now desire to amend the terms of the Contract, in accordance with the following.

2. Amendments to Contract

2.1 Extension of Contract Term. The term of the Contract is hereby extended for a period of five (5) years. The Contract shall remain in effect through February 28, 2010, and may thereafter be extended upon mutual agreement of the parties.

2.2 Existing Surcharges. Senate Bill 561, also known as MCL 325.11525a(6), establishes a \$.07 per cubic yard surcharge on the disposal of all solid waste in the State of Michigan, effective October 1, 2003. Under the terms of Senate Bill 561, such surcharge may be passed through by the provider of services to the waste generator. In addition, Wayne County Ordinance 2003-531 establishes a \$.15 per ton surcharge on all solid waste disposed of within landfills or incinerators within Wayne County. WMM currently disposes of the Village's solid waste at WMM's Woodland Meadows Landfill, located in Van Buren Township, Wayne County, Michigan. (Senate Bill 561 and Wayne County Ordinance 2003-531, as currently in effect, shall be referred to as "Existing Surcharges"). Throughout the remaining term of the Contract, WMM agrees not to pass through the Existing Surcharges to the Village or its residents.

2.3 New or Increased Governmental Charges. Any new or increased governmentally imposed fees, taxes, surcharges, or costs that are directly related to the collection, transportation, hauling, processing, or disposal of the Village solid waste or yard waste, including any increases in the Existing Surcharges, shall be passed through to the Village.

2.4 Residential Yard Waste. Commencing March 1, 2004, WMM agrees to provide weekly residential yard waste collection services to all Village residents who are eligible to receive residential solid waste collection services. Such yard waste collection services will be provided for the period April 1 through November 30, or such shorter period of time as deemed appropriate by the Village. The cost for the services shall be as follows:

- Collection: \$2.00/home/month – billed 12 months/year. Based upon the existing figure of 1174 homes, the current charge would be \$28,176.00/year. Those condominium units that elect not to utilize this service shall not be included in the unit count of the number of homes.

Material must be placed at the curb each Friday in paper yard waste bags or rigid 32 gallon containers with a "Yard Waste" sticker. Yard waste placed in plastic bags will not be collected. WMM will supply an educational brochure outlining the new program for each home. In addition, WMM will provide 800 yard waste stickers at the beginning of each yard waste season to the Village for the term of the Contract.

Village, through WMM, may purchase additional yard waste stickers from WMM, at WMM's cost.

- Disposal: \$7.15/yard with an estimated twenty (25) yards per week on average, for an estimated total of \$773.98/month for disposal.

WMM agrees to dispose of a yard waste material at a licensed compost site.

Yard waste shall include grass clippings, garden trimmings, leaves, and pencil thin bundled brush, and must meet the definition of "Yard Clippings" as contained in MCL 324.11506(7). The rates set forth above shall be subject to the price escalation provisions of Paragraph 2.5 below.

2.5 Price Increases. All rates currently in effect, including the rates set forth in Paragraph 2.4 above, shall remain in effect through February 28, 2005, i.e., there shall be no service rate increases (subject to WMM's rights to pass through new or increased governmental charges under the provisions of Paragraph 2.3 above) through February 28, 2005, subject to the following. The commercial rates under the Contract shall increase by 3%, effective March 1, 2004. On March 1, 2005, March 1, 2006 and March 1, 2007, all Contract service rates, including residential, commercial and yard waste processing fees, shall increase by 3% over the then applicable rates. On March 1, 2008 and March 1, 2009, all Contract service rates, including residential, commercial and

2.6 yard waste processing fees, shall increase by 2.6% over the then applicable rates.

2.7 Front End Container Service. WMM shall provide, at no cost to the Village, collection and disposal service for front end containers/service currently provided at the Village DPW Office, Cemetery and Sewage Plant, for the remaining term of the Contract.

3. Ratification.

The Contract, as amended by the terms of this Amendment, is hereby ratified and affirmed, and shall remain in full force and effect.

The parties have entered into this Agreement by their duly authorized representatives on the date set forth above.

VILLAGE OF DEXTER

By Donna Euseste
Village Manager

Print Name DONNA Euseste

By David Boyle
Village Clerk

Print Name David Boyle

WASTE MANAGEMENT OF MICHIGAN, INC.

By Jeff M. Harris

Print Name JEFF M. HARRIS

Title Area Vice President

CONTRACT

THIS CONTRACT, made and entered into this 28 day of *January, 2002*, by and between the Village of Dexter, a Municipal Corporation of Washtenaw County, Michigan (hereinafter called the "Village") and Waste Management of Michigan, Inc. D.B.A. Mister Rubbish (hereinafter called "Contractor").

W I T N E S S E T H :

WHEREAS, the Contractor did on the 14th day of December, 2001 submit a proposal to provide Collection and Disposal of Solid Waste, Curbside Recycling, & Corrugated Cardboard within the Village and to perform such work as may be incidental thereto.

NOW, THEREFORE, in consideration of the following mutual agreements and covenants, it is understood and agreed by and between parties hereto as follows:

1. The Contractor is hereby granted the sole and exclusive franchise, license and privilege within the territorial jurisdiction of the Village and shall furnish all personnel, labor, equipment, trucks, and all other items necessary to provide Collection and Disposal services as specified and to perform all of the work called for and described in the Contract Documents.
2. The Contract Documents shall include the following documents, and this Contract does hereby expressly incorporate same herein as fully as if set forth verbatim in this Contract:
 - a. Request for Proposals.
 - b. Instructions to Proponents.
 - c. Contractor's Proposal.
 - d. General Specifications.
 - e. Ordinance #89-2310001.
 - f. Performance Bond.
 - g. Contract
 - h. Any addenda or changes to the foregoing documents agreed to by the parties hereto.
3. All provisions of the Contract Documents shall be strictly complied with and conformed to by the Contractor, and no amendment to this Contract shall be made except upon the written consent of the parties, which consent shall not be unreasonably withheld. No amendment shall be construed to release either party from any obligation of the Contract Documents except as specifically provided for in such amendment.

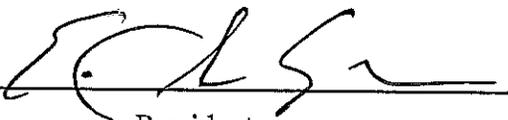
Refuse Contract

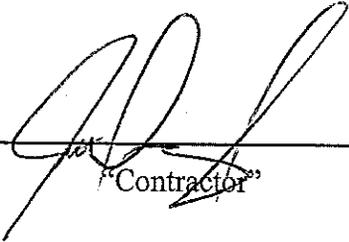
4. This Contract is entered into subject to the following conditions:
- a. The Contractor shall procure and keep in full force and effect throughout the term of this Contract all of the insurance policies specified in, and required by, the Contract Documents.
 - b. Neither the Contractor nor the Village shall be liable for the failure to perform their duties if such failure is caused by a catastrophe, riot, war, governmental order or regulation, strike, fire, accident, act of God or other similar or different contingency beyond the reasonable control of the Contractor.
 - c. In the event that any provision or portion thereof of any Contract Document shall be found to be invalid or unenforceable, then such provision or portion thereof shall be reformed in accordance with the applicable laws. The invalidity or unenforceability of any provision or portion of any Contract Documents shall not affect the validity or enforceability of any other provision or portion of the Contract Documents.

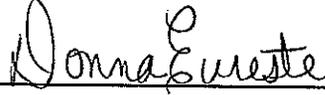
In witness thereof, this contract has been executed by the parties on this 28th day of January 2002.

*Village of Dexter, Michigan
A Municipal Corporation of
Washtenaw County, Michigan*

*Waste Management of Michigan,
d.b.a. Mister Rubbish*

By: 
President

By: 
Contractor

By: 
Village Manager

Attest: 
Village Clerk

INSTRUCTIONS TO PROPONENTS

FOR COLLECTION AND DISPOSAL OF SOLID WASTE, CURBSIDE RECYCLING, AND CORRUGATED CARDBOARD — VILLAGE OF DEXTER

1. PREPARATION OF THE PROPOSAL

All proposals shall be made in the Proposal Form attached hereto and shall give the amount of bids for work in both words and figures and must be signed by the Contractor as Proponent. All blank spaces in each Proposal Form together with appropriate schedules must be completed in full in ink or typewritten, in both words and figures.

Any proposal received after the time and date specified shall not be considered. Any proposal that does not include all portions of requested service will not be considered.

2. EVIDENCE OF INSURANCE

Each Proposal must be accompanied by evidence that the insurance coverage set forth in the General Specifications is attainable.

3. SECURITY FOR PERFORMANCE

The Proposal shall be accompanied by a letter from a corporate surety, authorized to do business in the state of Michigan and satisfactory to the Village, stating that the Performance Bond will be furnished by it to the person submitting the Proposal in the event it is the successful Proponent. Such letter is to be signed by an authorized representative of the surety together with a certified and effectively dated copy of the power of attorney attached thereto.

The successful Proponent will be required to furnish a performance bond as security for the faithful performance of this contract in the amount of \$50,000.

A bid bond or a certified check of the Proponent, drawn on a national bank, in an amount equal to Ten Thousand Dollars, \$10,000, must accompany each Proposal.

4. SCOPE OF WORK

The work under this Proposal and subsequent contract shall consist of the items contained herein, including all incidentals necessary to fully complete said work in accordance with the Contract Documents.

- a. RESIDENTIAL -Once-a-week collection of residential garbage and mixed refuse from each residential unit within the corporate boundaries of the Village. The weekly volume per household is limited to three (3) 30 gallon cans not exceeding 60 pounds or four (4) 30 gallon plastic bags not exceeding 30 pounds each or one (1) 90 gallon Curb Cart (must be compatible with contractors hydraulic equipment) not exceeding 100 pounds each. Yard waste will be picked up by the Dexter Department of Public Works. Contractor will be expected to pick-up Christmas trees.
- b. RESIDENTIAL – Once-a-week collection of co-mingled recyclables at the curbside from each residential participating unit. Residents are required to place their clean but co-mingles recyclables in designated bins.
- c. RESIDENTIAL “SPECIAL” -One special residential collection per year at a date to be selected by the Village, usually a “Spring Clean Up”, to be completed within a six (6) day time period acceptable to the Village. The collection will be without weight restriction and be for all residential solid waste exclusive of recyclables, hazardous or toxic waste, yard rubbish, large auto parts, tires, batteries, and construction debris. Other restrictions will apply. A document prepared by the village to educate residents will be made available to contractor.
- d. RESIDENTIAL “SPECIAL”- There will be a bulk item pickup provided twice annually upon request of resident. Proponent will track customer use of this provision. This will be the special collection of a bulk item in addition to the normal weekly volume limits. Bulk items include an item of furniture or other large item, which two persons can safely handle. Collection of bulk items must be scheduled by residents in advance with the proponent.

- e. RESIDENTIAL "RECYCLE BINS" -Recycle bins will be provided by the contractor to the Village for distribution to residents. This item will be priced out on bid document.
- f. COMMERCIAL & INDUSTRIAL - Collection of garbage, mixed refuse, industrial refuse, and/or commercial refuse according to the prescribed schedule attached hereto. This schedule includes containerized corrugated pickup and recycle.
- g. DOWNTOWN TRASH CONTAINERS - Daily collection of garbage and mixed refuse from containers in the downtown area and Village parks. This will only include trash receptacles in the downtown area, which includes Monument Park. Daily pickup will be seasonal, May to October. Twice-a-week pickup from November to April. Container count adjustments will be made quarterly. (Ordinance prohibition of unauthorized dumping of refuse in Village containers.)
- h. EXCLUSION – Storms and Other Disasters, the work under this Contract does not include the collection and disposal of any increased volume of material resulting from a fire, flood, tornado, or similar or different event or act of God over which the Contractor has no control. In the event of such a fire, flood, tornado, or other event of God, the Contractor and the Village will negotiate the payment to be made to the Contractor. Further, if the Village and the Contractor reach such agreement, then the Village shall grant the Contractor variances in routes and schedules as deemed necessary by the Contractor.

5. CONDITIONS

Each Proponent shall fully acquaint itself with conditions relating to the scope and restrictions attendant to execution of the work under proposal. Proponents shall thoroughly examine and be familiar with the specifications.

6. ADDENDA AND EXPLANATIONS

Explanations desired by prospective Proponent shall be requested of the Village in writing, and if explanations are necessary, a reply shall be made in the form of an Addendum, a copy of which will be forwarded to each Proponent. Every request for such explanation shall be in writing addressed to the Village Manager.

Addenda issued to Proponents prior to date of receipt of Proposals shall become a part of the documents, and all Proposals shall include the work described in the Addenda.

No inquiry received within five (5) days of the date fixed for the submission and opening of Proposals will be given consideration.

7. LEGAL STATUS OF PROPONENT

The Proposal must be properly signed in ink and the address of the Proponent given. The legal status of the Proponent, whether corporation, partnership, or individual, shall also be stated in the Proposal.

8. REQUIRED ADDENDUMS TO SUBMISSION

The Village will require submission with the Proposal the following supporting data regarding the qualifications of the Proponent in order to determine whether it is a qualified, responsible Proponent.

- a. An itemized list of the Proponent's equipment available for use on the contract.
- b. A copy of the latest available certified financial statement of the Proponent.
- c. Evidence that the Proponent is in good standing under the laws of the State of Michigan.
- d. Evidence that the Proponent has been in existence as a going concern for at least five (5) years and possesses at least five (5) years of actual operating

experience in refuse collection and disposal; or in a manner acceptable to the Village:

1. Evidence that the Proponent is capable of commencing performance as required in the documents.
2. Evidence that the Proponent possesses as a going concern the managerial and financial capacities to perform all phases of the work called for.
3. Such additional information as will satisfy the Village that the Proponent is adequately prepared to fulfill the Proposal.

9. DISPOSAL SITES

The Proponent shall indicate on the Proposal the name and location of the Disposal Site(s) which the Proponent intends to use to perform the Contract, including recyclables processing facilities.

10. GENERAL SPECIFICATIONS

a. Definitions

1. Bags – Plastic sacks designed to store refuse with sufficient wall strength to maintain physical integrity when lifted by top. Total weight of a bag and its contents shall not exceed 30 lbs.
2. Bins – 18 gallon recycling bins, provided by the Village and owned by the resident. Contractor will provide bins to Village for distribution.
3. Bulky Waste – Stoves, refrigerators (when freon has been removed by a certified technician indicated by a sticker), water tanks, washing machines, dryers, furniture and other similar materials, other than Construction Debris,

Dead Animals, Hazardous Waste, Medical Waste, motor vehicles and parts, and Yard Waste.

4. Construction Debris – Waste building materials resulting from construction, remodeling, repair or demolition operations.
5. Contractor – The person, firm, corporation or partnership performing under the terms and conditions of this Proposal.
6. Disposal Site – A refuse depository including but not limited to landfills, transfer stations, incinerators, and waste processing or separation centers that are licensed or approved by all governmental bodies and agencies having jurisdiction and requiring such licenses, permits or approvals to receive solid waste of any other matter covered by the Proposal for processing or final disposal.
7. Garbage – All putrescible or easily decomposable animal or vegetable waste matter, normal household trash, except as otherwise excluded.
8. Industrial/Commercial Refuse – Waste material resulting from non-residential procedures. Mixed refuse, garbage and materials typically produced from industrial and manufacturing processes, but not hazardous materials and medical waste requiring special handling under separate permitting.
9. Mixed Refuse – All other Solid Waste not included in the definitions of Garbage, Yard Refuse, Construction Debris, Industrial/Commercial Refuse, and Bulky Waste. It includes, but is not limited to, discarded waste materials including cans, bottles, boxes, containers, packaging materials, rags, items of apparel, rubber, plastics and other synthetics, inoperable or obsolete parts, and other similar discarded materials and trash.
10. Producer – An occupant who generates Solid Waste.

11. Recyclables – Newsprint, glass bottles and jars, #1 and #2 plastics, steel and tin cans, paper, cardboard, aluminum. A copy of the educational material provided to Village residents is included.
12. Residential Unit – A dwelling within the corporation limits of the Village occupied by a person or group of persons comprising not more than four families. Each family shall be counted as a separate Residential Unit. A condominium dwelling shall be treated as a Residential Unit, with each single family swelling counted as a separate Residential Unit.
13. Solid Waste – Shall mean all of the foregoing categories of waste materials as defined herein.
14. Yard Rubbish – Combustible or compostable materials consisting of small tree branches, twigs, grass, clippings, weeds, leaves, and general yard and garden waste materials.

b. Scope of Work

The work under this contract shall consist of the items contained in the Proposal, including the supervision, materials, equipment, labor and all other items necessary to complete the work in accordance with the contract.

c. Bond

The successful Proponent shall furnish a performance bond in the amount of Fifty Thousand Dollars, \$50,000 for the collection and disposal of solid waste to be covered under the Contract.

d. Insurance

The successful Proponent will be required to furnish liability insurance to the Village with the Village named as an additional insured in not less than the following amounts:

Workers Compensation		Statutory
Employer's Liability		\$500,000
Public Liability and Property Damage		
Bodily Injury	\$ 500,000	each occurrence
	\$ 1,000,000	aggregate
Property Damage	\$ 250,000	each occurrence
	\$ 500,000	aggregate
Owners & Contractors Protective Liability & PD		
Bodily Injury	\$ 1,000,000	each occurrence
Property Damage	\$ 250,000	each occurrence
	\$ 500,000	aggregate
Single Limit	\$ 1,500,000	combined
Motor Vehicle		
Bodily Injury	\$ 500,000	each occurrence
Property Damage	\$ 200,000	each occurrence
Single Limit	\$ 1,000,000	
Excess Umbrella Liability	\$ 5,000,000	

e. Payment

The contract will provide for payment to be made monthly no later than the 15th of the month following the month for which payment is due.

f. Duration

The Contract shall be for three (3) years commencing March 1, 2002 through February 28, 2005. There will be one three (3) year extension provided the Village accepts the new fee schedule.

g. Tip Fees

In the event that landfill tip fees paid by the Proponent to firms other than those in which the Proponent has an interest, increases more than twenty percent in aggregate, the Village will negotiate the compensation in a manner appropriate to the increase.

h. Transferability

Other than by operation of law, no assignment of the contract or any right accruing under the Contract shall be made without the express written consent of the Village, which consent shall not be unreasonable withheld.

i. Ordinance

All activities involving pursuant to the Contract shall comply with Ordinance # 89-231001 (copy attached).

j. Increase or Decrease of Users and/or Quantity

The Contract will be increased on a pro-rata basis to cover the cost of service as follows:

1. Commercial/industrial customers on the basis of monthly increase or decrease.
2. Residential customers shall be reviewed quarterly.

All changes shall be authorized by the Village only.

k. Dumpsters and Containers

The contractor shall be responsible for furnishing dumpsters in the appropriate size to those commercial/industrial customers requesting them. Sizes, which may be requested, will range from two (2) to eight (8) cubic yards. Dumpsters must be of either front-load or rear-load variety. The Proponent shall promptly remove from service any dumpster which leaks, has damaged functional parts or has a

poor exterior appearance. When required, dumpsters shall be adequately sanitized. Dumpsters shall remain the property of the Proponent. The Proponent shall not require but may provide special containers to commercial/industrial customers. Such containers shall remain the property of the Proponent. No dumpster shall exceed 6 feet in height.

Curbside recycling bins that are purchased by the residential customer from the Village shall be the only acceptable container to be used for recycling.

Alternatives for commercial/industrial recycling containers will be considered.

l. Hours of Operation

Collection in residential neighborhoods shall not start before 7:00 a.m. or continue after 4:00 p.m. on the same day. Exceptions shall be effected only upon approval of the Village.

m. Route of Collection

Collection routes shall be established by the Proponent. Such routes shall be submitted to the Village for approval, which approval shall not be unreasonably withheld. The Proponent shall establish days for collection, submitted to the Village for approval, such approval shall not be unreasonably withheld. The Proponent shall, at the commencement of the Contract and upon any change of days, publish at its expense a map of such collection routes in the Dexter Leader showing clearly all pertinent information for each route including hours, days, and any other pertinent information.

The following shall be holidays for the purpose of the contract and service may be suspended for one day later than normal:

New Year's Day
Memorial Day
Independence Day
Labor Day
Thanksgiving Day
Christmas Day

n. Complaints

All complaints shall be given prompt and courteous attention and in the case of verified missed scheduled collections, the Proponent shall arrange for collection to be made within 48 hours. The Village shall be notified of all complaints. The Proponent shall log all complaints and a monthly report shall be given to the Village.

o. Collection Equipment

There shall be provided an adequate number of vehicles and other equipment for regular collection services. All vehicles and equipment shall be kept in good repair, appearance, and in a sanitary condition at all times. Each vehicle shall have clearly visible on each side the identity and telephone number of the Proponent. All vehicles shall be operated in a safe and courteous manner.

p. Office

The Proponent shall maintain an office through which it can be contacted, with a reasonable person in charge, from 8:00 a.m. to 5:00 p.m. on regular collection days. A toll free line will be provided for the convenience of residents.

q. Hauling

All Solid Waste hauled by the Proponent shall be so contained, tied or enclosed that leaking, spilling or blowing are prevented.

r. Compliance With Laws

The Proponent shall conduct operations under the Contract in compliance with all applicable laws.

s. Nondiscrimination

The Proponent shall not discriminate against any person because of race, sex, age, creed, color, religion or national origin.

t. Recording and Reporting

The Proponent shall submit to the Village on a minimum of a quarterly basis reports which quantify the amounts and types of material that are collected, the amount and types of material recycled and/or reused, and the amount of material disposed of in the landfill. This includes all solid waste materials and programs that are described herein. Monthly reports will be required for commercial container stops, with all changes noted. All reporting must comply with the requirements of the Washtenaw County Solid Waste Program.

SCHEDULES AND BID DOCUMENTS ATTACHED

BID SHEET
RESIDENTIAL & COMMERCIAL/INDUSTRIAL
REFUSE COLLECTION SERVICE
VILLAGE OF DEXTER

Name of Bidder (Contractor) Waste Management of Michigan d.b.a. Mister Rubbish

Address: 11655 Venture Dr.

P.O. Box 650

Whitmore Lake, MI 48189

ITEM #4 SCOPE OF WORK

a. **Residential Refuse – Once-a-week Collection**

Stops as of 11-06-01 1,098 Price /Month \$ 7,642.08 /Year \$91,704.96

Year 2 Base stops 1,098 Price/Month \$7,872.66 /Year \$94,471.92

Year 3 Base stops 1,098 Price/Month \$8,114.22 /Year \$97,370.64

b. **Residential Recycle – Once-a-week Collection**

Stops as of 11-06-01 1,098 Price /Month \$ 2,031.30 /Year \$24,375.60

Year 2 Base stops 1,098 Price/Month \$2,097.18 /Year \$25,166.16

Year 3 Base stops 1,098 Price/Month \$2,163.06 /Year \$25,956.72

c. **Residential “Special” – Spring Clean Up**

Lump Sum Bid Amount: \$ No Additional Charge

Year 2 \$ No Additional Charge

Year 3 \$ No Additional Charge

d. **Residential “Special” – Bulk Item Pick-up**

Lump Sum Bid Amount: \$ No Additional Charge

Year 2 \$ No Additional Charge

Year 3 \$ No Additional Charge

e. Residential "Recycle Bins"

Price per bin: \$ 5.00

Year 2 \$ 5.25

Year 3 \$ 5.50

f. Commercial/Industrial Per Container Stop Spreadsheet (Included)

Annual Grand Total \$207,444.00

Year 2 \$213,667.32

Year 3 \$220,077.34

g. Downtown Trash Containers Daily May to October & twice weekly November to April.

40 Gallon Container Count: 11 x \$850.00 Price per Container per year

Annual Total \$ 9,350.00 *

Year 2 \$ 9,630.50 *

Year 3 \$ 9,920.00 *

ITEM 9 – DISPOSAL SITES DISCLOSURE

Woodland Meadows, 5900 Hannan Rd., Wayne, MI 48184; Ann Arbor Material Recovery Facility, 4150 Platt Rd, Ann Arbor, MI 48108

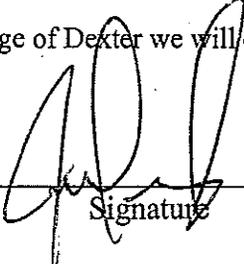
FINAL ANNUALIZED TOTAL - Provide the grand total for all portions of this bid.

Bid in numbers \$ 332,874.56 * (See Attached Alternative)

Bid in words Three hundred thirty-two thousand eight hundred seventy-four dollars and fifty-six cents

I do attest that the Bid as presented is correct and proper and if the bid of Waste Management of Michigan
d.b.a. Mister Rubbish is accepted by the Village of Dexter we will enter into an agreement with the
Village of Dexter to perform the tasks as specified.

December 14, 2001
Date


Signature

AGENDA 1-25-10

ITEM L-3

VILLAGE OF DEXTER

8140 Main Street Dexter, MI 48130-1092

Phone (734)426-8303 Fax (734)426-5614

MEMO

To: Council
From: President Keough
Date: January 25, 2010
Re: Fire Prevention Letter

Donna Dettling and I received the enclosed letter from Gary Vanderhaagen in regards to fire prevention in the downtown area. The letter was addressed to all of Council so I have included it in the packet to start the discussion. The letter was also an item on the Downtown Development Authority's January meeting agenda.

Staff looked into the section of state law Gary referenced in the letter – a copy is attached. Before pursuing taking action under this statute we will need to fully understand the consequences associated with declaring an area "historic".

January 12, 2010

Dexter Village Manager
Dexter Village Council
Downtown Development Authority
Dexter Area Fire Department

Reference: 2009 Christmas Day Fire at 8118 Main St. Dexter, MI 48130

Community Leadership,

As everyone is aware we were spared a major downtown fire disaster on Christmas Day. The early alarm and fast response of our Fire Fighters resulted in major damage to a single building only. However, there was adjacent smoke and physical damage to adjacent buildings that is still being addressed by their owners. The alarm for this fire was turned in by the adjacent "Home Store" building, 8122 Main St by penetration of smoke largely through cracks between the brick in the first and second floor joist pockets. Without this smoke penetration and subsequent alarm by the adjacent building the result could have been disastrous.

This is the second instance in less than 8 years where the monitored alarm at 8122 Main Street helped avert substantial damage and in the first case a possible fatality. There are a number of our historic downtown buildings without dialup and monitored alarm systems. With our historic buildings sharing walls, some with minimal fire separation, we need to take action to reduce the chance for loss of life and potential major loss of an entire block of our downtown. I appreciate getting building owners to act on prevention is a difficult task. However, there are provisions within the State's Downtown Development Authority Act to help us take action that will benefit the entire community:

Sec. 29. (1) A public facility, building, or structure that is determined by the municipality to have significant historical interests shall be preserved in a manner as considered necessary by the municipality in accordance with laws relative to the preservation of historical sites. The preservation of facilities, buildings, or structures determined to be historic sites by a municipality shall include, at a minimum, equipping the historic site with a fire alarm system.

A least three actions seem necessary: 1) the Village to designate the two blocks of Main Street as "buildings of significant historical interest", 2) the Village institute appropriate ordinance changes to require a dialup and monitored fire alarm system and a "Knox Box" for all significant historic buildings, and 3) the DDA offer financing or shared grant for those needing assistance in installing the systems.

I call on our Village leadership to take action. Loss of a large section of our downtown through fire is preventable. Life, property, and the viability of our Village are at stake. Please consider these minimal actions immediately.

Respectively Submitted,

Gary Vander Haagen
Owner 8122 Main Street, Dexter, MI

DOWNTOWN DEVELOPMENT AUTHORITY (EXCERPT)
Act 197 of 1975

125.1679 Historic sites.

Sec. 29. (1) A public facility, building, or structure that is determined by the municipality to have significant historical interests shall be preserved in a manner as considered necessary by the municipality in accordance with laws relative to the preservation of historical sites. The preservation of facilities, buildings, or structures determined to be historic sites by a municipality shall include, at a minimum, equipping the historic site with a fire alarm system.

(2) An authority shall refer all proposed changes to the exterior of sites listed on the state register of historic sites and the national register of historic places to the applicable historic district commission created under the local historic districts act, 1970 PA 169, MCL 399.201 to 399.215, or the department of history, arts, and libraries for review.

History: 1975, Act 197, Imd. Eff. Aug. 13, 1975;—Am. 2001, Act 68, Imd. Eff. July 24, 2001;—Am. 2004, Act 66, Imd. Eff. Apr. 20, 2004.

Compiler's note: For transfer of powers and duties of department of history, arts, and libraries or the Michigan historical center relating to the identification, certification, and preservation of historical sites to the Michigan state housing development authority, see E.R.O. No. 2009-26, compiled at MCL 399.752.

Popular name: DDA

Popular name: Downtown Development Authority Act

VILLAGE OF DEXTER

8140 Main Street Dexter, MI 48130-1092

cnicholls@villageofdexter.org
Phone (734)426-8303 ext 17 Fax (734)426-5614

MEMO

To: President Keough and Council Members
From: Allison Bishop, Community Development Manager / Courtney Nicholls, Assistant Village Manager
Date: January 25, 2010
Re: General Code of Ordinances Amendments

Staff would like to request that Council set two public hearings for February 8, 2010 to consider amendments to the following General Code Ordinances:

- Chapter 21, Article I-IX – Subdivision
- Chapter 2, Article IV – Planning Commission

Council will also be asked to consider an amendment to Article 15D (Baker Road Corridor) of the Zoning Ordinance at the February 8th meeting. Copies of the amendments were distributed in the last Council packet. Electronic copies of all three ordinances are available to Council and the public on the "Council Packet" page of the Village website.

Budget Amendment Form - Council Approval Required
Fiscal Year 2009/2010

202-451.000-974.009	Central Street Project	\$	50,000	\$	30,000	(20,000.00)	Leaves \$30,000 in budget to work with the Railroad
202-000.000-695.001	Transfer In - Municipal Streets	\$	375,900	\$	395,900	20,000.00	Increase transfer from Municipal Streets
202-463.000-803.002	Pavement Management	\$	200,000	\$	240,000	40,000.00	Increase for pavement management work
<i>Net change in budget</i>							
203-000.000-695.001	Transfer In - Municipal Streets	\$	374,600	\$	380,600	6,000.00	Increase transfer from Municipal Streets
203-451.000-970.000	Capital Improvements	\$	272,000	\$	259,000	(13,000.00)	Dexter Crossing Project Under Budget
203-463.000-803.002	Pavement management	\$	70,000	\$	89,000	19,000.00	Increase for pavement management work
<i>Net change in budget</i>							
204-965.000-999.005	Transfer Out to Major Streets	\$	375,900	\$	395,900	20,000.00	Increase transfer to cover budget amendments
204-965.000-999.006	Transfer Out to Local Streets	\$	374,600	\$	380,600	6,000.00	Increase transfer to cover budget amendments
<i>Net change in budget</i>							
101-253.000-957.001	Property Tax Refunds	\$	3,000	\$	-	(3,000.00)	Move to different department
101-890.000-957.001	Property Tax Refunds	\$	-	\$	13,000	13,000.00	Move from Dept 253 and increase for Tax Tribunal decision
101-890.000-955.000	Miscellaneous	\$	27,800	\$	17,800	(10,000.00)	Cover increase cost of Tax Tribunal refund
<i>Net change in budget</i>							
101-447.000-830.001	Engineering Inspections	\$	-	\$	5,300	5,300.00	Prior year engineering costs
101-000.000-671.000	Other Revenue	\$	10,000	\$	10,600	600.00	Revenue that offsets engineering write-off
101-890.000-955.000	Miscellaneous	\$	17,800	\$	13,100	(4,700.00)	Cover remainder of write off of bankruptcy engineering costs
<i>Net change in budget</i>							
101-101.000-956.000	Council Discretionary Expenses	\$	1,500	\$	2,200	700.00	Cover costs for bridge ceremony - offset by increased revenue
101-000.000-675.000	Contributions - Private Sources	\$	-	\$	700	700.00	Offsets expense line
<i>Net change in budget</i>							
204-248.000-957.001	Property Tax Refunds	\$	1,400	\$	4,000	2,600.00	Increased cost of Tax Tribunal decision
<i>Net change in budget</i>							
303-248.000-957.001	Property Tax Refunds	\$	300	\$	1,400	(1,100.00)	Increased cost of Tax Tribunal decision
<i>Net change in budget</i>							

401-901.000-975.008	Property Purchase	\$	-	\$	289,000	289,000.00	Property purchase, Dan Hoey
	<i>Net change in budget</i>					<i>(289,000.00)</i>	<i>Covered by Bond reserves</i>
590-000.000-673.001	Reimburse for SRF costs	\$	-	\$	306,200	306,200.00	Reimbursement of tap fees used in prior years
	<i>Net change in budget</i>					<i>306,200.00</i>	<i>Placed in Tap Fees cash account</i>
736-000.000-665.000	Interest earned	\$	-	\$	14,000	14,000.00	Interest on Mers OPEB account
736-000.000-675.005	Contributions for OPEB	\$	-	\$	20,000	20,000.00	Village annual contribution
736-248.000-840.000	Bank Service Charges	\$	-	\$	600	600.00	Mers administrative fees
	<i>Net change in budget</i>					<i>33,400.00</i>	<i>Creation of new fund</i>