

H. COMMUNICATIONS:

1. Upcoming Meeting List
2. Comcast Service Change – 6/26/09

Page # 9-12

I. REPORTS:

1. Community Development Manager – Allison Bishop
Quarterly Report

Page # 13-20

2. Public Works Superintendent – Ed Lobdell
Quarterly Report

Page # 21-28

3. Assistant Village Manager – Courtney Nicholls

Page # 29-36

4. Board, Commission, & Other Reports- “Bi-annual or as needed”

Arts, Culture & Heritage Committee Representative
Chelsea Area Planning Team / Dexter Area Regional Team
Dexter Area Chamber

Dexter Area Fire Department Representative – Jim Seta

Page # 37-68

Downtown Development Authority Chair

Farmers Market Representative

Gordon Hall Mgmt Team Representative

Huron River Watershed Council Representative

Library Board Representative

Parks & Recreation Commission

Planning Commission Chair

Tree Board Chair

Washtenaw Area Transportation Study Policy Committee Rep – Jim Carson

Western Washtenaw Area Value Express Representative

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5. Subcommittee Reports - None

6. Village Manager Report

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7. President’s Report

Page # 79-80

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J. CONSENT AGENDA

Bills & Payroll will be a standing item under consent agenda. Discussion of the Budget and Financial matters will be covered under the Presidents Report as a standing item. Items under consent agenda are considered routine and will be acted upon in one motion. There will be no separate discussion of these items unless a Council Member so requests, and the item will be removed from Consent and added to the regular agenda at the end of New Business.

1. Consideration of: Bills & Payroll in the amount of: \$ 253,569.13
Page # 81-90

2. Consideration of: Contract with Washtenaw Area Value Express for Door to Door Service – July 1, 2009 to June 30, 2010 in the amount of \$12,000
Page # 91-94

3. Consideration of: Contract with Washtenaw Area Value Express for Community Connector Service – July 1, 2009 to June 30, 2010 in the amount of \$10,000
Page # 95-98

4. Consideration of: Request from the Dexter Area Chamber of Commerce’s Dexter Daze Committee to hold the annual Dexter Daze Festival on August 14 and 15, to close Central between Main and Fifth from August 12 to August 16 and to provide assistance as indicated in their letter
Page # 99-100

5. Consideration of: Request from the Dexter Area Chamber of Commerce’s Dexter Daze Committee to hold the annual Dexter Daze Parade on Dexter-Ann Arbor Road/Main Street from Kensington to the Bridge on August 15
Page # 101-102

6. Consideration of: Amending Organizational Matters to replace Trustee Semifero with President Pro-Tem Tell as one of the Village’s representatives to the Dexter Area Fire Board
Page # 103-106

K. OLD BUSINESS- Consideration and Discussion of:

1. Discussion of: Main Street Bridge Project
Verbal Update

2. Discussion of: Phase 2 Funding Updates

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3. Discussion of: Facilities

L. NEW BUSINESS- Consideration and Discussion of:

1. Consideration of: State Revolving Loan Fund Bond Authorizing Resolution
Page # 107-118

2. Consideration of: Code Enforcement Policy
Page # 119-122

3. Consideration of: Tree Management Plan and Tree Specifications Manual
Page # 123-162

4. Consideration of: Contract Extension with Washtenaw County for Police Services through December 31, 2010
Page # 163-166

M. COUNCIL COMMENTS

N. NON-ARRANGED PARTICIPATION

Same as item F. Those addressing the Council will state their name, and address. This section is limited to 5-minutes per participant or 10-minutes for group representatives.

O. ADJOURNMENT

"This meeting is open to all members of the public under Michigan Open Meetings Act."

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DEXTER VILLAGE COUNCIL
REGULAR MEETING
MONDAY, JUNE 22, 2009

AGENDA 7-13-09
ITEM C-1

A. CALL TO ORDER AND PLEDGE OF ALLEGIANCE

The meeting was called to order at 7:34 by President Keough in the Dexter Senior Center located at 7720 Dexter Ann Arbor Rd. in Dexter, Michigan

B. ROLL CALL: President Keough

J. Carson	P. Cousins
D. Fisher-absent	J. Semifero
J. Smith	R. Tell

C. APPROVAL OF THE MINUTES

Regular Council Meeting Minutes- June 8, 2009.

Motion Smith; support Carson to approve the Regular Council Minutes of June 8, 2009.

Unanimous voice vote for approval

D. PREARRANGED PARTICIPATION

None

E. APPROVAL OF THE AGENDA

Motion Carson; support Smith to approve the agenda as printed.

Unanimous voice vote for approval

F. PUBLIC HEARINGS

None

G. NON-ARRANGED PARTICIPATION

Jon Rush, 7930 Fifth Street, Dexter commented on speeding in Dexter. Mr. Rush asked the Village to enforce the speed limits, post the speed limits of 25 miles per hour where they are not posted and review all streets for speed signage. Mr. Rush requested this be done for the summer of 2009.

Richard Ulrich of 3760 Delhi Court, Ann Arbor, spoke on behalf of the Dexter Lions Club thanking the Village and who ever planted the flowers in Lions Park by the small gazebo.

Allison Bishop, Village Community Development Manager, thanked Richard Ulrich for spear heading the renovation of the roof on the small gazebo at Lions Park.

H. COMMUNICATIONS:

1. Upcoming Meeting List
2. Letter from the Development of Community Health re: Fluoride
3. Dexter Senior Center Thank You Letter
4. Open Burning Permit – Relay for Life

I. REPORTS

1. Community Development Manager – Allison Bishop

Ms. Bishop gave a verbal report on the following: working with the county on a Brownfield loan/grant for Mill Creek Park for \$200,000 for drainage; submitted grant for well-head protection; submitted grant to Plum Creek for interpretive signage for Mill Creek Park; contacted Rep. Schauer's office regarding a grant from the National Oceanic and Atmospheric Administration and should hear back by the end of June; LaFontaine Chevrolet has applied for a variance on having a sales trailer with re-development of the property in two years; will be meeting with A.R. Brouwer tomorrow regarding a two-store office building at the north end of the current Colorbok property; and Ms. Bishop along with Mr. Cousins will be making a presentation to the Dexter School Board for funding from the Michigan Natural Resources Trust Fund.

2. Boards, Commission, & Other Reports

Downtown Development Authority Chair – Dan O'Haver

Mr. O'Haver reported that construction along Jeffords and Forest Street is moving along again; Tom Covert has been appointed as Treasurer for the Downtown Development Authority (DDA) and he has been working on a budget for 2009-2010; and Mr. O'Haver reviewed the DDA's focus for spending for the coming year which includes finishing Jeffords Street, working on Mill Creek Park and setting up a fund for the site design of the Tupper Property.

Parks & Recreation Commission – Joe Semifero

Mr. Semifero submits his report as per packet.

3. Subcommittee Reports

No affected reports

4. Village Manager Report

Mrs. Dettling submits her report as per packet. In addition Mrs. Dettling reported on attending the Dexter Area Fire Department meeting last Thursday on the grant proposal; will be meeting with Blackhawk Development to go over the proposals for improvements at Dexter Crossings; reminded all on the Washtenaw Area Transportation Study meeting at the Dexter Library on Wednesday and that Mr. Carson has been selected as the Chairman of the Policy Committee; looking at Friday evening, July 24th for the Bridge Ceremony; Forest/Broad Street Project had some concrete poured today but still need to choose staining color for bridge; Susan Deming has found

\$24,999 in grant monies from the state for fluoridation for the Village; noted a correction on the budget amendment 202-478-000-740-000 - original budget should be \$11,500 amended budget should be \$21,500; and working on planning a Council Retreat for Saturday, July 25.

5. President's Report

Mr. Keough submits his report as per packet. In addition Mr. Keough reported that he will be in town for the July 13th meeting and will be meeting again with Spaulding Clark of Scio Township and asked for discussion topics.

J. CONSENT AGENDA

1. Consideration of: Bills and Payroll in the amount of \$245,060.66
2. Consideration of: Final 2008/2009 Budget Amendments
3. Consideration of: Reappointments to the Parks & Recreation Commission, Planning Commission, Zoning Board of Appeals, and Tree Board

Motion Semifero; support Smith to approve items 1, 2 and 3 of the consent agenda as presented.

Unanimous voice vote for approval

K. OLD BUSINESS-Consideration and Discussion of:

1. Discussion of: Main Street Bridge Project
Verbal Update

A.F. Smith will install bases for floodlights this week.

2. Discussion of: Phase 2 Funding Updates

Mr. Carson reported that Washtenaw Area Transportation Study will write the document for grant and will be filed by September 10.

3. Discussion of: Facilities

Mrs. Dettling mentioned that she is looking at options for spending the balance of the bond fund.

L. NEW BUSINESS-Consideration of and Discussion of:

1. Consideration of: Berry & Associates Final Site Plan

Motion Semifero; support Smith that based upon the information received from the applicant, reflected in minutes of this meeting, and in conformance with

Section 21.04(E)3 of the Village of Dexter Zoning Ordinance, the Village Council finds the Berry and Associates combined site plan dated 6-15-09 meets the requirements to approve the combined site plan. In making this determination, the following additional condition shall apply: all outstanding engineering concerns must be addressed prior to scheduling a pre-construction meeting.

Ayes: Cousins, Smith, Semifero, Tell, Carson and Keough

Nays: None

Absent: Fisher

Motion carries

2. Consideration of: Dexter Wellness Center Final Site Plan Extension to October 8, 2011

Motion Semifero; support Smith that based on the information provided by the applicant and the provisions set forth in Section 21.04(E)9, Site Plan Extensions and the Planning Commission's recommendation, the Village Council approves the request to extend the Dexter Wellness Center final site plan until October 8, 2011.

Ayes: Smith, Semifero, Tell, Carson, Cousins and Keough

Nays: None

Absent: Fisher

Motion carries

3. Discussion of: Jeffords Street Lane Widening and Jeffords/Main Plaza - Site Plan

Ms. Bishop explained the Plaza concept.

4. Consideration of: Fiscal Year 2009-2010 Budget

Motion Semifero; support Smith whereas, a detailed revenue and expenditure plan has been presented in accordance with all applicable Village, State, and Federal statutes; and whereas, a public hearing was held on June 8, 2009 on the proposed budget; now, therefore be it resolved, that the attached budget for July 1, 2009 through June 30, 2010 is hereby adopted.

Ayes: Semifero, Tell, Carson, Cousins, Smith and Keough

Nays: None

Absent: Fisher

Motion carries

5. Consideration of: Acceptance of 2009-2010 Downtown Development Authority Budget

Motion Carson; support Semifero to accept the 2009-2010 Downtown Development Authority Budget as presented.

Ayes: Tell, Carson, Cousins, Smith, Semifero and Keough

Nays: None

Absent: Fisher

Motion carries

6. Consideration of: Village Manager Employment Agreement

Motion Tell; support Cousins to approve the Village Manager Employment Agreement and correct the contract to commence as of May 21, 2009 and continue through June 30, 2010.

Ayes: Carson, Cousins, Smith, Tell and Keough

Nays: Semifero

Absent: Fisher

Motion carries 5 to 1

7. Consideration of: Purchase of replacement Outdoor Warning Siren

Motion Cousins; support Smith to accept the proposal from West Shore relative to upgrading of the outdoor warning siren at Copeland at a cost of \$19,600.00

Ayes: Cousins, Smith, Semifero, Tell, Carson and Keough

Nays: None

Absent: Fisher

Motion carries

8. Consideration of: Lease Renewal for 8123 Main Street between the Village of Dexter and PNC/National City

Motion Carson; support Semifero to enter into a lease agreement with PNC/National City for a term commencing with July 1, 2009 through June 30, 2012 with the early termination right set at 365 days.

Ayes: Smith, Semifero, Tell, Carson, Cousins and Keough

Nays: None

Absent: Fisher

Motion carries

9. Consideration of: Participating in an application for an American Reinvestment and Recovery Act Fire Station Construction Grant

Motion Tell; support Semifero that Village Staff work with Doug Armstrong to complete a Fire Station Construction Grant from the American Recovery and Reinvestment Act that will be submitted by the Dexter Area Fire Department, at a cost not to exceed \$4000.00.

Ayes: Semifero, Tell, Carson, Cousins, Smith and Keough

Nays: None

Absent: Fisher

Motion carries

M. COUNCIL COMMENTS

Cousins None

Carson	None
Tell	None
Jones	Relay for Life took in over \$108,000
Semifero	Will be out of town next week. Heard that the State of Michigan is considering combining the DEQ and the DNR
Smith	Had a successful Alumni Banquet on June 13

N. NON-ARRANGED PARTICIPATION

None

O. ADJOURNMENT

Motion Carson; support Cousins to adjourn at 9:00 pm.

Unanimous voice vote for approval

Respectfully submitted,

Carol J. Jones
Clerk, Village of Dexter

Approved for Filing: _____

DEXTER VILLAGE COUNCIL
SPECIAL COUNCIL MEETING
MONDAY, JULY 6, 2009
6:00 p.m.

AGENDA 7-13-09
ITEM C-2.

A. CALL TO ORDER

The meeting was called to order at 6:08 pm by President Pro-tem Tell at the Dexter Senior Center located at 7720 Dexter Ann Arbor Rd. in Dexter, Michigan

B. ROLL CALL:

J. Carson P. Cousins
D. Fisher J. Semifero
J. Smith R. Tell
Absent: S. Keough

C. NEW BUSINESS

1. Consideration of: Blackhawk-Dexter Crossing Settlement

Motion Cousins; support Semifero whereas: the Village has negotiated in good faith with Blackhawk Development regarding a Letter of Credit and Maintenance and guarantee bond dated July 9, 2007, due to expire on July 23, 2009 and whereas: an offer to enter into a settlement agreement and release with Blackhawk was negotiated on July 1, 2009, and whereas: it was agreed that \$110,000 would be paid to the Village upon execution of the settlement agreement to be used for improvements to Dexter Crossing Roads in Phase 1 through 5a. Now therefore be it resolved: that the Village Council accepts the offer and authorizes the execution of a settlement agreement consistent with the terms negotiated on July 1, 2009.

Ayes: Carson, Cousins, Fisher, Semifero, Smith and Tell
Nays: None
Absent: Keough
Motion carries

2. Discussion of: Fire Station Construction Grant

Mrs. Dettling handed our a one page synopsis of the grant submittal information

Motion Carson; support Smith to commit \$100,000 from the Village as a contribution to the American Reinvestment and Recovery Act renovation grant request.

Ayes: Fisher; Semifero, Smith, Tell, Carson and Cousins
Nays: None
Absent: Keough
Motion carries

D. NON-ARRANMGED PARTICIPATION

None

E. ADJOURNMENT

Motion Smith; support Cousins to adjourn the Special Council Meeting at 6:46 pm.
Unanimous voice vote for approval.

Respectfully submitted

Carol J. Jones
Clerk, Village of Dexter

Approved for Filing: _____

2009 Upcoming Meetings

Board	Date	Time	Location	Website	Village Representative
Scio Township Downtown Development Authority	7/13/2009	12:00 p.m.	Scio Township Hall	http://www.twp.scio.mi.us/	
Dexter Village Council	7/13/2009	7:30 p.m.	Dexter Senior Center	http://www.villageofdexter.org	
Scio Township Planning	7/13/2009	7:30 p.m.	Scio Township Hall	http://www.twp.scio.mi.us/	
Chelsea City Council	7/14/2009	7:00 p.m.	Washington Street Education Center	http://www.city-chelsea.org/	
Dexter Township Planning	7/14/2009	7:00 p.m.	Dexter Township Hall	http://www.twp-dexter.org/	
Scio Township Board	7/14/2009	7:00 p.m.	Scio Township Hall	http://www.twp.scio.mi.us/	
Dexter Farmers' Market Oversight Committee	7/15/2009	5:00 p.m.	Village Offices	http://www.villageofdexter.org	Ray Tell
Webster Township Planning	7/15/2009	7:30 p.m.	Webster Township Hall	http://www.twp.webster.mi.us/	
Washtenaw Area Transportation Study-Policy	7/15/2009	9:30 a.m.	Scio Township Hall	http://www.miwats.org/	Jim Carson
Dexter Downtown Development Authority	7/16/2009	7:30 p.m.	Senior Center	http://www.villageofdexter.org	Shawn Keough
Healthy Community Steering Committee	7/16/2009	8:30 a.m.	Chelsea Hospital - White Oak Room		Paul Cousins
Chelsea Area Planning Team/Dexter Area Regional T	7/20/2009	7:00 p.m.	Dexter District Library	http://www.ewashtenaw.org/	Jim Carson
Dexter Village Zoning Board of Appeals	7/20/2009	7:00 p.m.	Senior Center	http://www.villageofdexter.org	Ray Tell
Washtenaw County Road Commission	7/21/2009	1:00 p.m.	Road Commission Offices	http://www.wcroads.org/	
Dexter Village Tree Board	7/21/2009	5:30 p.m.	Village Offices	http://www.villageofdexter.org	
Dexter Township Board	7/21/2009	7:00 p.m.	Dexter Township Hall	http://www.twp-dexter.org/	
Dexter Village Parks Commission	7/21/2009	7:00 p.m.	Village Offices	http://www.villageofdexter.org	Joe Semifero
Webster Township Board	7/21/2009	7:30 p.m.	Webster Township Hall	http://www.twp.webster.mi.us/	
Huron River Watershed Council	7/23/2009	5:30 p.m.	1100 N. Main, Suite 210, Ann Arbor	http://www.hrwc.org/	Paul Cousins
Dexter Village Council Work Session	7/25/2009	8:00 a.m.	Copeland Board Room	http://www.villageofdexter.org	
Dexter Village Council	7/27/2009	7:30 p.m.	Dexter Senior Center	http://www.villageofdexter.org	
Chelsea City Council	7/28/2009	7:00 p.m.	Washington Street Education Center	http://www.city-chelsea.org/	
Dexter Township Planning	7/28/2009	7:00 p.m.	Dexter Township Hall	http://www.twp-dexter.org/	
Scio Township Board	7/28/2009	7:00 p.m.	Scio Township Hall	http://www.twp.scio.mi.us/	
Western Washtenaw Area Value Express	7/28/2009	8:15 a.m.	Chelsea Community Hospital		Jim Carson

AGENDA 7-1309
ITEM H-1

Due to the possibility of cancellations please verify the meeting date with the listed
website or the Village Representative



AGENDA 7-13-09
ITEM M-2

June 26, 2009

Donna Dettling, Manager
Village of Dexter
8140 Main St.
Dexter, MI 48130

Dear Ms. Dettling:

As part of Comcast's commitment to keep you informed about important developments that affect our customers in your community, I am writing to notify you of channel changes, effective July 30, 2009. Customers will be notified of these changes by a newspaper advertisement with the following information.

ESPN Classic Ch 725 will move to the Sports Entertainment Package, Business Class Sports Pack and Business Class Sports & Entertainment Package and will no longer be available with Digital Classic, Business Class Deluxe or Business Class Preferred. ESPN U Ch 735, NFL Network Ch 180/736, NFL Network HD Ch 181*, NHL Network Ch 737 and NBA TV Ch 733 will be added to Digital Classic, Business Class Deluxe and Business Preferred. ESPNNews Ch 102, ESPN U Ch 735, MLB Network Ch 740 and MLB Network HD Ch 258* will be added to Sports Entertainment Package, Business Class Sports Pack and Business Class Sports & Entertainment Package.

Not all channels available in areas. *To receive HD channels, an HD television (not provided) and HDTV equipment are required.

Please direct any customer calls about Comcast products, services and prices to 1-888-COMCAST. Our Customer Account Executives are available 24 hours a day, 7 days a week. As always, feel free to contact me directly at 734-254-1888 with any questions you may have.

Sincerely,

Frederick G. Eaton
Government Affairs Manager
Comcast, Michigan Region
41112 Concept Drive
Plymouth, MI 48170



MEMORANDUM

TO: Village Council / Planning Commission
Donna Dettling, Village Manager
FROM: Allison Bishop, AICP, Community Development Manager
SUBJECT: 4th Quarter Board and Commission Update FY 08-09
DATE: July 8, 2009

Attached you will find the FY 08-09 4th quarter Board and Commission update, Zoning/Ordinance Activity report, and Project Summary. You will also find an update on current Village projects and a summary of ongoing projects and activity from the Community Development Office.

Parks and Recreation Commission

Ryan Drive Traffic Calming – The Ryan Drive Project was completed this quarter. Additional no parking signage had to be installed due to the new road configuration and parking enforcement will be required until users get accommodated to the new road.

Mill Creek Park –

A funding request of \$10,000 for interpretive signage was made to the Plum Creek Foundation.

Brownfield Funding – I am currently exploring funding for potential clean up/restoration within the Mill Creek Park through the Downriver Brownfield Coalition. Funding could potentially help with grading and capping of soil within the park, if necessary and possible demolition of the DAPCO building.

Land was purchased from the Forest Lawn Cemetery and quit claimed from Dexter Plastics. The Village now owns approximately 24 acres of land adjacent to the Mill Creek from the Main Street Bridge south to the Dexter Community Schools property.

U of M Student Project – I continue to meet and communicate with the U of M students on their Masters Project for the Mill Creek Park. The students have also started to work with the school district on educational programming for the outdoor lab. The students will host a visioning session on July 29th to obtain public input on the interpretive signage.

Presentation – I gave a presentation to the Cedars of Dexter Charter members group on the Mill Creek Park. They were interested in the parks connection to the Cedars project, pedestrian connectivity and funding.

Regional Trail Update – County Parks received the URS feasibility study on the Mill Creek crossing for the Border to Border and HCMA trail link into the Village. At this time the County is exploring next steps for the project.

Park Reappointments – Kim Covert and Toni Henkemeyer were reappointed to the Parks and Recreation Commission through June 2012.

Park Improvements – Funding budgeted by Council and the PaRC was used to complete landscaping improvements to Community Park, Lions Park and Monument Park. Improvements included bed maintenance, shrub and tree trimming and perennial and shrub planting.

Lions Club – I worked with the Lions Club to rehab the small gazebo in Lions Park.

Planning Commission

Ann Arbor Road and Baker Road Corridor Subcommittee– The subcommittee continues to meet to discuss potential amendments to Article 15B (ARC) and Article 15D (BRC).

2009-2014 CIP – The Planning Commission adopted and Council accepted the 2009-2014 CIP. Each year I try to make improvements to the document. This year maps and photographs were added and formatting was entirely changed to make the document more useful and as a quick reference guide.

Reappointments – Matt Kowalski, Kim Clugston and Mary Kimmel were reappointed to the Planning Commission through June 2012 and officer elections were held. Matt Kowalski, Chair, Scott Bell, Vice Chair, Kim Clugston, Secretary.

Tree Board

Tree Board Management Plan – The Tree Board recommended approval of the Tree Management Plan and Specifications Manual on March 17, 2009. The plan will be presented to Council for approval on July 13, 2009.

Spring Tree Planting – The Tree Board planted over 30 trees along Dexter Ann Arbor Road as part of this year's annual tree planting. Several residents participated in the tree planting and trees throughout the Village that were removed were replaced.

Rotary Club – I worked with the Rotary Club to plant 4 trees, 3 along Dexter Ann Arbor and 1 at Terry B's for this year's tree planting.

Arbor Day – The annual Arbor Day celebration was held this April. The Tree Board celebrated the spring tree planting and took photographs of the tree planting. Signage and balloons were also placed at the tree planting location in acknowledgment of Arbor Day.

Tree City USA – The Village was recognized as a Tree City USA for the first time in 2008. Tree City USA is recognition from the Arbor Day Foundation for communities who have demonstrated a commitment to tree planting and preservation. I expect to continue applying for the recognition and expect that the Village will continue to receive the award. Sandy Hansen and I also attended a Tree City USA award luncheon this April to accept the award on behalf of the Village.

Tree Trimming and Pruning – In accordance with the budget tree trimming was conducted throughout the Village on an as noted or as reported basis. Remaining available funding was used to conduct recommended pruning and trimming of trees within all the newer subdivisions, Westridge, Dexter Crossing and Huron Farms.

Reappointments – Jeff Peters and Cindy Henes were reappointed to the Tree Board until June 2012.

Other Projects

Wellhead Protection Program –The Village meets quarterly to discuss Wellhead Protection. The grant was closed out in June and funding remains that will be used for next years eligible expenses.

DDA Jeffords Street / Main Street Plaza Project Coordination – Project plans are 90% complete and a permit for wetland and floodplain fill have been submitted to the MDEQ. It is anticipated that the project will be permitted and bid by August 2009 and under construction this fall. The project includes widening of Jeffords Street, installation of a temporary sidewalk and construction of the Jeffords and Main plaza.

Newsletter – Contributions to the newsletter to inform the public about trees, water quality and conservation, parks and other projects occurs quarterly. This quarter an information pamphlet on zoning and code enforcement was created and will be included in the next newsletter.

2009-2010 Budget – I worked closely with the PaRC and staff on budget recommendations for park, planning, ZBA and tree management needs for the next FY.

Jolly Pumpkin Special Land Use – Planning Commission and Council approved the special land use application for a bar/tavern/lounge and outdoor seating for the Jolly Pumpkin Artesian Ales Café. Jolly Pumpkin is expanding at their current location along Broad Street near the Encore Theatre.

ZBA – The ZBA met twice this quarter (2 times total in FY 08-09). The variance requests were minor and facilitated property improvements for the Village, the property owner and the neighborhoods.

Please feel free to contact me if you have any questions.
Thank you.

Village of Dexter
4th Quarter Update 2008-09
April 1, 2009 – June 30, 2009

Dexter Crossing – Blackhawk Development / Signature Home Traditions

Victoria Condominiums

Preliminary Zoning Compliance	0
Final Zoning Compliance	0
Units Not Sold (Total Units)	98(114)
Single Family Homes Final Zoning Compliance	0

CONDOS

- Construction on the condominiums is now permitted to proceed due to the dedication of Phases 1-5A.
- A maximum of five buildings may be under construction at any one time.
- Homestead exemption forms will be required for each Final Zoning Compliance request.

SINGLE FAMILY

- 8 vacant single-family home sites remain in Dexter Crossing under BHD control; however they have been put up for sale. All home plans must have Home Owners Association approval prior to requesting Zoning Compliance to ensure compliance with Home Owners Association bylaws.

COMMERCIAL

- Dexter Crossing Strip Mall: occupancy remains at fifteen (15) or 64% based on units, and at 61% occupied based on square footage.
- No additional information has been provided by Blackhawk Development regarding potential new tenants. Edward Jones will be occupying space vacated by Movie and Tanning.
- Blackhawk must still dedicate underground utilities within the commercial phase; above ground utilities are not public.

Dexter Crossing (Phases 6-8) - Peters Building Company

Preliminary Zoning Compliance	1
Final Zoning Compliance	1
Units Remaining (ready for occupancy, not sold)	3
Vacant Lots	56

- The final punch list walk through was conducted in October 2006. Due to the time lapse further inspection will be necessary upon the developers request to dedicate.

West Ridge of Dexter – JR Homes/Mancuso Homes/Hazel Ravine Partnership

Preliminary Zoning Compliance	0
Final Zoning Compliance	0
Units Remaining (ready for occupancy, not sold)	4
Vacant Lots	84

- Mancuso Homes was a partner with JR Homes; however the 36 lots controlled by Mancuso are in foreclosure. Foreclosure has a redemption period of 6-12 months at which time the lots will likely be sold.
- Hazel Ravine Partnership has contacted the Village and indicated that they control 24 lots within West Ridge (4 partially completed homes and 14 vacant lots).
- Westridge of Dexter (Peters Building) controls 34 vacant lots within Westridge.
- Coordination with HCMA, County Parks and the Home Owners Association will start once design for the regional trail and connection to Westridge is underway.

Wallace Building

- Final Zoning Compliance was issued for the project in October 2007.
- Cottage Inn and Snap Fitness are the only tenants to date.
- No additional tenant information has been provided.
- Due to a deed restriction uses that compete with Busch's are not permitted.

Katie's Restaurant

- A one year final site plan extension has been granted. The plan will now expire October 12, 2009.

Dexter Wellness Center (Colorbok)

- The Village Council approved the final site plan on October 8, 2007. An extension has been granted until October 8, 2011.
- Water and Sewer permits for the project were issued by the MDEQ in October 2008.
- A site plan has been submitted for review for August 2009. The DDA is considering a contribution to the project for economic development.

Schulz Development – Mill Creek Building

- The Planning Commission recommended approval of the combined site plan on November 5, 2007. The Village Council approved the combined site plan on November 26, 2007. The site plan expires on November 26, 2009.

- The Village Council passed a resolution to vacate the ROW needed for the project and passed a resolution to sell the property to the developer.
- The Village sold the vacated property (closed June 2008).
- The developer has submitted a majority of the information required to start the project and has indicated starting in July 2009.

Cedars of Dexter – UMRC / Gordon Hall Project

- The Planning Commission recommended approval of the Final site plan on May 7, 2007. The Village Council approved the final site plan on September 24, 2007.
- The development agreement was approved by the Village Council on January 14, 2008.
- Water and sewer permits were granted by the MDEQ in May 2008.
- The developer has started construction of 4 units and has completed construction of 2 of the units.
- A minor amendment was approved in April 2009 due to changes in the building and community center layouts.

Dexter Library

- The library opened in March 2009.
- A final walkthrough was completed and a bond was posted due to incomplete site work.

Plans Approved

- Berry and Associates Combined Site Plan

Plan Reviews

- Dexter Pharmacy – July 2009

Other

Grants

- MNRTF-Michigan Natural Resources Trust Fund - \$500,000 (December notification)
- Inland Fisheries - \$25,000 (August notification)
- Waterways Infrastructure - \$96,000 AWARDED
- National Oceanic and Atmospheric Administration (NOAA) - \$1.6 million NOT AWARDED
- Plum Creek Foundation - \$10,000 (September notification)
- Wellhead Protection - \$4,000 (approximately) (October notification)

Training and Education

- Michigan Downtown Association Conference
- CIP Workshop
- Michigan Downtown Conference – September

AGENDA 7-13-09
ITEM I-2

VILLAGE OF DEXTER

PUBLIC SERVICES DEPT.

8360 HURON ST.

DEXTER MI 48130

(734) 426-4572 FAX (734) 426-5466

TO: VILLAGE COUNCIL
FROM: ED LOBDELL
SUBJECT: PUBLIC SERVICES UPDATE
DATE: 7-06-09

Attached you will find an update for the Water and Sewer Departments, along with an update from the Streets Department.

- 1 - Water meter work completed during this period, (March 1, 2009 thru 6-30-2009).
- 2 - Water meter work this fiscal year.
- 3 - Other work completed during this period.
- 4 - CIP Update.
- 5 - Streets Update.
- 6 - Consumer Confidence Report, (CCR).

Should you have any questions, please call or stop by.

Respectfully Submitted:



Ed Lobdell

Public Services Supt.

VILLAGE OF DEXTER

PUBLIC SERVICES DEPT.

8360 HURON ST.

DEXTER MI 48130

(734) 426-4572 FAX (734)426-5466

UTILITY DEPT. WATER METER/SERVICE CALL UPDATE

For the period beginning March 1, 2009 and ending June 30, 2009 the following denotes work completed.

New meter and read units installed	- 16
Water only meters installed	- 9
Read unit maintenance	- 22
Miss Digs	- 104
All other service calls	- 106

Along with the above items, other tasks performed during this period are as follows.

Flushing select sewers	- Monthly
Reading meters	- Bimonthly
Checking all lift stations	- Weekly
Backwashing filter plant	- Weekly

Conducted tours for Ann Arbor Schools.

Coordinated landscaping repairs at the Mobil station and on Shields Rd. At Kestersons,
(From prior water main installation).

Dismantled and checked out #1 sand filter.

Replaced damaged parts in #1 sand filter.

Pulled #1 high service pump for maintenance - 5-04-09.

Completed Spring sludge hauling - 5-06-09.

Completed Spring preventative maintenance - 5-05-09.

Replaced defective curb stop on Baker, (3031) - 5-20-09.

Larry attended Etna seminar on sensus meter technology, -5-21-09.

Reinstalled #1 high service pump, 6-09-09.

Coordinated installation of bulk bisulfite tank, Completed - 6-17-09.

Worked on complete meter changeover at Walkabout Creek Apts,
(to make them compatible with village billing system).

Power failure - 6-25-09 - at 4:45pm all generators running, monitored throughout the night.
Power restored at 11:00am - 6-26-09.

VILLAGE OF DEXTER PUBLIC SERVICES DEPT.

8360 HURON ST. DEXTER MI 48130 (734) 426-4572 FAX (734)426-5466

FISCAL YEAR WATER METER/SERVICE CALL UPDATE.

For the period from July1, 2008 thru June 30 2009.

New meters and read units installed	- 21
Water only meters installed	- 18
Read unit maintenance	- 49
Miss Digs	- 216
All other service calls	- 292

OTHER ANNUAL/SEMI ANNUAL ISSUES HANDLED

Semi-Annual Fire Hydrant Flushing	- Completed April 23,2009.
Semi-Annual Sewer Main Flushing	- Completed May 5,2009.
Semi-Annual Sludge Hauling	- Completed May 6,2009.
DEQ Required Sampling	- Sampling is ongoing as required.

CIP UPDATE

1 - NEW WELL SEARCH

Property agreement has been reached. Design is underway. Additional sampling has been completed. We will keep you posted with further updates.

2 - SIDEWALK REPLACEMENT

As of June 30,2009 we have replaced 796 lineal feet, and installed 200 feet of new walk To connect sidewalk to the library.

3 - DEXTER ANN ARBOR RD.

M-DOT completed a preliminary walkthrough of the project, with a final to be scheduled Soon. The sign crew was here to repair signs.

4 - JEFFORDS ALLEY PROJECT

Phase II has started with installation of storm sewer, this project should be wrapping up shortly. We will keep you posted.

5 - CENTRAL STREET

Survey work is complete. We will keep you informed as this project moves along.

6 - EQ Basin

There was a mandatory meeting on July 7,2009 with a plant walkthrough directly after. Bids are due on the 22nd of July.

STREETS UPDATE

THE FOLLOWING IS AN UPDATE OF WHAT HAS BEEN GOING ON WITH THE STREETS DEPARTMENT DURING THE PERIOD OF MARCH 1,2009 THRU JUNE 30,2009

Ongoing issues that are dealt with on a regular basis.

- | | |
|-----------------|--|
| DDA Issues | - Trash - Smoke Pots - Decorative Lighting - Dumpster Issues |
| Storm Cleanup | - Chipping and general storm cleanup. |
| Weekly Chipping | - Scheduled for every Wednesday - (as needed). |
| Cutting Grass | - Parks - Industrial Park - Other Village owned property. |
| Snow Removal | - Parking lots - Brick Pavers - Downtown Sidewalks |
-
-

Other projects and issues dealt with this period are as follows.

Lowered Flags per Governor Granholm Executive order for fallen Michigan serviceman.

Replaced light bulbs in decorative lighting.

Replaced light bulbs in pedestrian walkway lights.

Replaced light bulbs in traffic signals.

Coordinated traffic light repair on Ann Arbor at Dan Hoey - 3-30-09

Worked on leaf pickup - Completed 4-24-09.

Installed banner for Town Hall Meeting - removed after.

Installed banner for Encore Theater Group - removed after.

Installed banner for Dexter Soccer club tryouts - removed after.

Installed banner for Farmers Market - removed after.

Heavy Wet Snow - 5 inches - limbs down - general storm cleanup - 4-06-09.

Filling pot holes.

Completed storm water improvements on Fifth St. at alley - 6-05-09.

Power failure, storm damage - put four way stops at all traffic lights - cleaned up downed trees.
6-25-09.

Traffic lights out temporarily - 6-27-09 - storm outage.

VILLAGE OF DEXTERcnicholls@villageofdexter.org

8140 Main Street Dexter, MI 48130-1092

Phone (734)426-8303 ext 17 Fax (734)426-5614

MEMO

To: President Keough and Council Members
From: Courtney Nicholls, Assistant Village Manager
Date: July 13, 2009
Re: Assistant Village Manager Updates

Asset Management – The pre-construction meeting for this summer’s pavement management project was held on July 1. The first phase of the work will be the catch basin and manhole rehabilitation which is scheduled to begin the week of July 20. As more dates are scheduled and confirmed we will be informing Council, the community and the individual residences affected by the work. Attached is a list of all the streets in the Village and information on what is scheduled for each one. This list will be available on the website so that residents can get an idea for what is planned in their area.

Town Hall Meeting – Due to the popularity of the Library as a meeting place we need to set the date of our next Town Hall meeting and reserve the room. Scheduling it now will also allow us to advertise it in the upcoming July newsletter. I would like to propose Wednesday, October 7 from 6:30 to 8:30.

Cityhood – As of July 8th we have received a total of 180 signatures, of which 166 are from property owners. No new signatures sheets have been turned in for a few weeks. The 166 signatures represent 7.1% of our official population of 2,338 and 4.7% of our estimated population of 3,500, so we have met the requirements of the Boundary Commission.

DRAFT - Village of Dexter Roads

Name	From	To	Rating	Action	Other
2nd St	Dover St	Central St	5	Capital Improvement Plan	
2nd St	Edison St	Dover St	4	Capital Improvement Plan	
2nd St	Hudson St	Edison St	4	Capital Improvement Plan	
2nd St	Inverness St	Hudson St	3	Capital Improvement Plan	
2nd St	Inverness St	second to cushing	4	Capital Improvement Plan	
2nd St	second to cushing	Cul-de-sac	4	Capital Improvement Plan	
3rd St	Central St	Broad St	3	Capital Improvement Plan	
3rd St	Dover St	Central St	10	Review for Crack Seal - 2013	New in 2008
3rd St	Edison St	Dover St	10	Review for Crack Seal - 2013	New in 2008
3rd St	Hudson St	Edison St	10	Review for Crack Seal - 2013	New in 2008
3rd St	Inverness St	Hudson St	10	Review for Crack Seal - 2013	New in 2008
3rd St	Cul-de-sac	Inverness St	10	Review for Crack Seal - 2013	New in 2008
4th St	Central St	Broad St	6	Capital Improvement Plan - Capeseal 2009	
4th St	Dover St	Central St	6	Capital Improvement Plan - Capeseal 2009	
4th St	Edison St	Dover St	6	Capital Improvement Plan - Capeseal 2009	
4th St	Hudson St	Edison St	6	Capital Improvement Plan - Capeseal 2009	
4th St	Inverness St	Hudson St	6	Capital Improvement Plan - Capeseal 2009	
5th St	Broad St	Alpine St	7	Capital Improvement Plan	
5th St	Central St	Broad St	6	Capital Improvement Plan - Capeseal 2009	
5th St	Dover St	Central St	5	Capital Improvement Plan - Capeseal 2009	
5th St	Edison St	Dover St	3	Capital Improvement Plan - Capeseal 2009	
Alpine St	Main St	new pavement	9	Capital Improvement Plan	
Alpine St	new pavement	5th St	5	Capital Improvement Plan - Capeseal 2009	
Ann Arbor Street	4th St	Kensington St	5	Review for Treatment in 2010	
Ann Arbor Street	Inverness St	4th St	5	Review for Treatment in 2010	
Ann Arbor Street	Hudson St	Inverness St	5	Review for Treatment in 2010	
Ann Arbor Street	Edison St	Hudson St	5	Review for Treatment in 2010	
Ann Arbor Street	Dover St	Edison St	5	Review for Treatment in 2010	
Ann Arbor Street	Baker Rd	Dover St	6	Treatment - 2010	Stimulus Funding
Baker Rd	Dan Hoey Rd	Hudson St	7	Micro-Surface - 2009	
Baker Rd	Hudson St	Grand St	7	Micro-Surface - 2009	

DRAFT - Village of Dexter Roads

Name	From	To	Rating	Action	Other
Baker Rd	Grand St	Forest St	7	Micro-Surface - 2009	
Baker Rd	Forest St	Main St	7	Micro-Surface - 2009	
Boulder Ct	Bridgeway Dr	Cul-de-sac	7	Crack Seal - 2009	
Bridgeway Dr	Eastridge Dr	Cul-de-sac	8	Crack Seal - 2009	
Bridgeway Dr	Parkridge Dr	Eastridge Dr	8	Crack Seal - 2009	
Bristol Dr	Kingsley	Kingsley	5		Undedicated Dexter Crossing
Bristol Dr	Kingsley	Wellington Dr	6		Undedicated Dexter Crossing
Bristol Dr	Wellington Dr	Kingsley	4		Undedicated Dexter Crossing
Broad St	Grand St	Forest St	6	Cape Seal - 2009	
Broad St	Railroad	Huron St	5	Capital Improvement Plan - Capeseal 2009	
Broad St	3rd St	Railroad	5	Capital Improvement Plan - Capeseal 2009	
Broad St	4th St	3rd St	6	Capital Improvement Plan - Capeseal 2009	
Broad St	5th St	4th St	6	Capital Improvement Plan - Capeseal 2009	
Broad St	Main St	5th St	6	Capital Improvement Plan - Capeseal 2009	
Cambridge Dr	Carrington Dr	Lexington Dr	4	Review for Treatment in 2010	Dexter Crossing
Carrington Dr	Wellington Dr	Dexter Ann Arbor Rd	6	Review for Treatment in 2010	Dexter Crossing
Carrington Dr	Lexington Dr	Wellington Dr	5	Review for Treatment in 2010	Dexter Crossing
Carrington Dr	Lexington Dr	Lexington Dr	4	Review for Treatment in 2010	Dexter Crossing
Carrington Dr	Cambridge Dr	Lexington Dr	6	Review for Treatment in 2010	Dexter Crossing
Carrington Dr	South Downs Dr	Cambridge Dr	4	Review for Treatment in 2010	Dexter Crossing
Carrington Dr	Preston Cir	South Downs Dr	6	Review for Treatment in 2010	Dexter Crossing
Carrington Dr	Coventry Cir	Preston Cir	4	Review for Treatment in 2010	Dexter Crossing
Carrington Dr	Coventry Cir	Coventry Cir	8		Undedicated Dexter Crossing
Carrington Dr	Wellington Dr	Coventry Cir	8		Undedicated Dexter Crossing
Carrington Dr	Cul-de-sac	Wellington Dr			Undedicated Dexter Crossing
Central St	1st St	Huron St	7	Capital Improvement Plan	
Central St	Railroad	1st St	7	Capital Improvement Plan	
Central St	2nd St	Railroad	7	Capital Improvement Plan	
Central St	3rd St	2nd St	7	Capital Improvement Plan	
Central St	4th St	3rd St	5	Capital Improvement Plan	
Central St	5th St	4th St	5	Capital Improvement Plan	

DRAFT - Village of Dexter Roads

Name	From	To	Rating	Action	Other
Central St	Main St	5th St	5	Capital Improvement Plan	
Cottonwood	Cottonwood Condos				Private Road
Coventry Cir	Carrington Dr	Carrington Dr	7		Undedicated Dexter Crossing
Cushing	2nd St	Cul-de-sac	5	Review for Treatment in 2010	
Dan Hoey Rd	Baker Rd	Dongara Dr	6	Cape Seal - 2009	
Dan Hoey Rd	Dongara Dr	Bishop Cir	6	Cape Seal - 2009	
Dan Hoey Rd	Bishop Cir	Lexington Dr	5	Cape Seal - 2009	
Dan Hoey Rd	Lexington Dr	Dexter Ann Arbor Rd	4	Cape Seal - 2009	
Dexter Ann Arbor	Kensington St	Huron View Ct	6	Review for Treatment in 2010	
Dexter Ann Arbor	Huron View Ct	Meadowview Dr	5	Review for Treatment in 2010	
Dexter Ann Arbor	Meadowview Dr	Eaton Ct	5	Review for Crack Seal - 2013	New in 2008
Dexter Ann Arbor	Eaton Ct	Lexington Dr	4	Review for Crack Seal - 2013	New in 2008
Dexter Ann Arbor	Lexington Dr	Village Limits	5	Review for Treatment in 2010	
Dongara	Walkabout Creek				Private Road
Dover St	3rd St	2nd St	4	Capital Improvement Plan	
Dover St	4th St	3rd St	4	Capital Improvement Plan	
Dover St	5th St	4th St	4	Capital Improvement Plan	
Dover St	Main St	5th St	3	Capital Improvement Plan	
E Bishop Cir	Mill Creek Dr	W Bishop Cir	3	Review for Treatment in 2010	Industrial Park
E Bishop Cir	W Bishop Cir	Mill Creek Dr	4	Review for Treatment in 2010	Industrial Park
E Bishop Cir	W Bishop Cir	End	5	Review for Treatment in 2010	Industrial Park
Eastridge Dr	Island Lake Rd	Webster Dr	7	Crack Seal - 2009	
Eastridge Dr	Webster Dr	Bridgeway Dr	8	Crack Seal - 2009	
Eastridge Dr	Bridgeway Dr	Parkridge Dr	7	Crack Seal - 2009	
Eastridge Dr	Parkridge Dr	Cul-de-sac	8	Crack Seal - 2009	
Eaton Ct	Main St	Meadowview Dr	0	Review for Treatment in 2010	
Edison St	3rd St	2nd St	4	Capital Improvement Plan	
Edison St	4th St	3rd St	3	Capital Improvement Plan	
Edison St	5th St	4th St	3	Capital Improvement Plan	
Edison St	Main St	5th St	3	Capital Improvement Plan	
Forest St	Hudson St	Baker Rd	6	Capital Improvement Plan	

DRAFT - Village of Dexter Roads

Name	From	To	Rating	Action	Other
Forest St	Inverness St	Hudson St	4	Capital Improvement Plan	
Forest St	Kensington St	Inverness St	4	Capital Improvement Plan	
Forest St	Baker Rd	Jeffords	4	DDA Project 2009	
Glacier Ct	Webster Dr	Cul-de-sac	8	Crack Seal - 2009	
Grand St	Hudson St	Baker Rd	3	Capital Improvement Plan	
Grand St	Inverness St	Hudson St	3	Capital Improvement Plan	
Grand St	pavement change	Inverness St	4	Capital Improvement Plan	
Grand St	Kensington St	pavement change	10	Capital Improvement Plan	
Grand St	Baker Rd	Broad St	5	Capital Improvement Plan - Capeseal 2009	
Hudson Ct	Cottonwood Condos				Private Road
Hudson St	Hudson Ct	Cottonwood Ln	2	Capital Improvement Plan	
Hudson St	2nd St	Hudson Ct	2	Capital Improvement Plan	
Hudson St	3rd St	2nd St	5	Capital Improvement Plan - Capeseal 2009	
Hudson St	4th St	3rd St	6	Capital Improvement Plan - Capeseal 2009	
Hudson St	Main St	4th St	6	Capital Improvement Plan - Capeseal 2009	
Hudson St	Forest St	Main St	4	Capital Improvement Plan	
Hudson St	Grand St	Forest St	4	Capital Improvement Plan	
Hudson St	Baker Rd	Grand St	4	Capital Improvement Plan	
Huron St	Broad St	Treatment Plant	8	Capital Improvement Plan	
Huron St	Mast Rd	Broad St	6	Capital Improvement Plan	
Huron View Ct	Main St	Cul-de-sac	0	Review for Treatment in 2010	
Inverness St	Lake St	Condos			Private Road
Inverness St	2nd St	End	4	Capital Improvement Plan	
Inverness St	3rd St	2nd St	2	Capital Improvement Plan	
Inverness St	4th St	3rd St	2	Capital Improvement Plan	
Inverness St	Main St	4th St	8	Capital Improvement Plan	
Inverness St	Forest St	Main St	3	Capital Improvement Plan	
Inverness St	Grand St	Forest St	3	Capital Improvement Plan	
Jeffords	Forest St	Main St	4	DDA Project 2009	
Katherine	Cedars of Dexter				Private Road
Kensington St	Wall Ct	Main St	10	Review for Crack Seal - 2012	New in 2007

DRAFT - Village of Dexter Roads

Name	From	To	Rating	Action	Other
Kensington St	Forest St	Wall Ct	10	Review for Crack Seal - 2012	New in 2007
Kensington St	Grand St	Forest St	10	Review for Crack Seal - 2012	New in 2007
Kingsley	Bristol Dr	Bristol Dr	5		Undedicated Dexter Crossing
Kookaburra	Walkabout Creek				Private Road
Lake St	Inverness St	Circle	5	Review for Treatment in 2010	
Lake St	Meadowview Dr	Inverness St	5	Review for Treatment in 2010	
Lexington Dr	Dan Hoey Rd	Main St	6	Review for Treatment in 2010	Dexter Crossing
Lexington Dr	Cambridge Dr	Dan Hoey Rd	5	Review for Treatment in 2010	Dexter Crossing
Lexington Dr	Carrington Dr	Cambridge Dr	6	Review for Treatment in 2010	Dexter Crossing
Lexington Dr	Carrington Dr	Carrington Dr	5	Review for Treatment in 2010	Dexter Crossing
Main St	Bridge	Alpine St	0	Future DDA/Village Project	
Main St	Alpine St	Broad St	6	Future DDA/Village Project	
Main St	Broad St	Central St	4	Future DDA/Village Project	
Main St	Central St	Baker Rd	5	Treatment - 2010	Stimulus Funding
McCormick	Cedars of Dexter				Private Road
Meadowview Dr	Dexter-Ann Arbor	Eaton Ct	6	Review for Treatment in 2010	
Meadowview Dr	Eaton Ct	York St	4	Review for Treatment in 2010	
Meadowview Dr	York St	Lake St	5	Review for Treatment in 2010	
Meadowview Dr	Lake St	Quackenbush Dr	6	Review for Treatment in 2010	
Meadowview Dr	Quackenbush Dr	Circle	6	Review for Treatment in 2010	
Melbourne	Walkabout Creek				Private Road
Mill Creek Dr	W Bishop Cir	E Bishop Cir	5	Review for Treatment in 2010	Industrial Park
N Wilson Ct	S Wilson Ct	Wilson St	8	Crack Seal - 2009	
Noble Dr	Quackenbush Dr	Circle	5	Review for Treatment in 2010	
Noble Dr	York St	Quackenbush Dr	6	Review for Treatment in 2010	
Oliver Dr	Circle	Wilson St	6	Review for Treatment in 2010	
Palmer St	Ryan Dr	View	7	Crack Seal - 2009	
Park Ridge Ct	Park Ridge Dr	Cul-de-sac	8	Crack Seal - 2009	
Park Ridge Dr	Park Ridge Ct	Samuel	7	Crack Seal - 2009	
Park Ridge Dr	Westridge Dr	Park Ridge Ct	7	Crack Seal - 2009	
Parkridge Dr	Bridgeway Dr	Westridge	7	Crack Seal - 2009	

DRAFT - Village of Dexter Roads

Name	From	To	Rating	Action	Other
Parkridge Dr	Bridgeway Dr	Eastridge Dr	7	Crack Seal - 2009	
Preston Cir	Carrington Dr	Carrington Dr	4	Review for Treatment in 2010	Dexter Crossing
Quackenbush Dr	Noble Dr	Meadowview Dr	5	Review for Treatment in 2010	
Quackenbush Dr	View	Noble Dr	6	Review for Treatment in 2010	
Ryan Dr	Dexter Ann Arbor Rd	Wilson St	8	Review for Treatment in 2010	
Ryan Dr	Wilson St	Palmer St	6	Review for Treatment in 2010	
Ryan Dr	Palmer St	Ulrich St	6	Review for Treatment in 2010	
S Wilson Ct	N Wilson Ct	Wilson St	8	Crack Seal - 2009	
Shaw Ct	Wilson St	Circle	6	Review for Treatment in 2010	
South Downs Dr	Carrington Dr	Carrington Dr	8		Partially Undedicated Dexter Crossing
Taylor Ct	Wilson St	Circle	6	Review for Treatment in 2010	
Ulrich St	Ryan Dr	View	5	Review for Treatment in 2010	
Ulrich St	View	Circle	4	Review for Treatment in 2010	
Ulrich St	Wilson St	Ryan Dr	8	Review for Treatment in 2010	
Victoria	Dexter Crossing Condos				Private Road
View	Palmer St	Ulrich St	6	Review for Treatment in 2010	
View	Quackenbush Dr	Palmer St	3	Review for Treatment in 2010	
View	Wilson St	Quackenbush Dr	6	Review for Treatment in 2010	
W Bishop Cir	E Bishop Cir	Mill Creek Dr	5	Review for Treatment in 2010	Industrial Park
W Bishop Cir	E Bishop Cir	Dan Hoey Rd	5	Review for Treatment in 2010	Industrial Park
W Bishop Cir	Mill Creek Dr	E Bishop Cir	5	Review for Treatment in 2010	Industrial Park
Wall Ct	Kensington St	Cul-de-sac	10	Review for Crack Seal - 2012	New in 2007
Webster Dr	Glacier Ct	Eastridge Dr	8	Crack Seal - 2009	
Webster Dr	Westridge Dr	Glacier Ct	8	Crack Seal - 2009	
Wellington Ct	Wellington Dr	Cul-de-sac	7	Review for Treatment in 2010	Dexter Crossing
Wellington Dr	Carrington Dr	Bristol Dr	5	Review for Treatment in 2010	Dexter Crossing
Wellington Dr	Bristol Dr	Bristol Dr	7		Undedicated Dexter Crossing
Wellington Dr	Bristol Dr	Wellington Ct	4		Undedicated Dexter Crossing
Wellington Dr	Wellington Ct	Carrington Dr	7		Undedicated Dexter Crossing
Westridge Dr	Dexter Pinckney Rd	Webster Dr	8	Crack Seal - 2009	
Westridge Dr	Webster Dr	Park Ridge Dr	8	Crack Seal - 2009	

DRAFT - Village of Dexter Roads

Name	From	To	Rating	Action	Other
Wilson St	Oliver Dr	Circle	7	Crack Seal - 2009	
Wilson St	View	Oliver Dr	7	Crack Seal - 2009	
Wilson St	Shaw Ct	View	7	Crack Seal - 2009	
Wilson St	Taylor Ct	Shaw Ct	7	Crack Seal - 2009	
Wilson St	Taylor Ct	Ryan Dr	7	Crack Seal - 2009	
Wilson St	Ryan Dr	N Wilson Ct	8	Crack Seal - 2009	
Wilson St	N Wilson Ct	Ulrich St	8	Crack Seal - 2009	
Wilson St	Ulrich St	Circle	8	Crack Seal - 2009	
York Ct	Meadowview Dr	Circle	4	Review for Treatment in 2010	
York St	Meadowview Dr	Noble Dr	7	Crack Seal - 2009	
York St	Noble Dr	Oliver Dr	7	Crack Seal - 2009	

**Dexter Area Fire Department
Profit & Loss Budget vs. Actual
January through May 2009**

	<u>Jan - May 09</u>	<u>Budget</u>	<u>\$ Over Budget</u>	<u>% of Budget</u>
Income				
1628 - CHARGE FOR SERVICE/WEBSTER TWP	155,397.50	310,795.00	(155,397.50)	50.0%
1629 - CHARGE FOR SERVICE/DEXTER TWP	119,626.50	239,253.00	(119,626.50)	50.0%
1630 - CHARGE FOR SERVICE/LIMA TWP	55,122.00	110,244.00	(55,122.00)	50.0%
1631 - CHARGE FOR SERVICE/WILL DEX	151,879.00	303,758.00	(151,879.00)	50.0%
1665 - INTEREST INCOME	109.52	1,100.00	(990.48)	9.86%
1670 - GRANTS & DONATIONS	0.00	400.00	(400.00)	0.0%
1671 - MISCELLANEOUS/SUNDRY INCOME	7,744.19			
Total Income	489,878.71	965,550.00	(475,671.29)	50.74%
Expense				
1700 - PAYROLL-FULL TIME	134,094.32	340,200.00	(206,105.68)	39.42% ✓
1700.10 - PAYROLL- FULL TIME OVERTIME	15,413.73	35,000.00	(19,586.27)	44.04% ✓
1700.20 - EMPLOYEE BENEFITS- INSURANCE	53,689.74	91,000.00	(37,310.26)	59.0%
1700.30 - EMPLOYEE BENEFITS- RETIREMENT	18,200.76	42,000.00	(23,799.24)	43.34% ✓
1701 - PAYROLL-PAID ON CALL	33,357.37	80,000.00	(46,642.63)	41.7% ✓
1702 - SOC SEC & MED EXPENSE	14,067.88	34,800.00	(20,732.14)	40.43% ✓
1703 - TRAINING	2,642.00	6,000.00	(3,358.00)	44.03% ✓
1704 - TRAINING-CHIEF	0.00	1,500.00	(1,500.00)	0.0%
1720 - ACCOUNTING SERVICE	2,000.00	5,200.00	(3,200.00)	38.46%
1740 - LEGAL SERVICES	0.00	2,500.00	(2,500.00)	0.0%
1760 - AUDIT	3,000.00	2,700.00	300.00	111.11%
1775 - INSURANCE, VEHICLE/PROPERTY	38,818.00	42,000.00	(3,182.00)	92.42%
1780 - WORKERS' COMP. EXPENSE	18,064.00	19,000.00	(936.00)	95.07%
1790 - DISPATCH	4,490.40	14,600.00	(10,109.60)	30.76%
1800 - SUPPLIES, PRINTING, POSTAGE	1,383.51	1,850.00	(466.49)	74.78%
1815 - DUES & MEMBERSHIPS	1,685.00	2,900.00	(1,215.00)	58.1%
1820 - OPERATING SUPPLIES	3,698.51	8,000.00	(4,401.49)	44.98%
1830 - COMPUTER SUPPORT	0.00	1,000.00	(1,000.00)	0.0%
1840 - QUARTERS	122.47	3,500.00	(3,377.53)	3.5%
1850 - RENT-BUILDING	800.00	16,000.00	(15,200.00)	5.0%
1860 - UTILITIES	1,461.43	4,500.00	(3,038.57)	32.48%
1870 - COMMUNICATIONS	7,681.61	15,000.00	(7,318.39)	51.21%
1895 - EQUIPMENT RENTAL	388.08	3,200.00	(2,811.92)	12.13%
1910 - MEDICAL EXPENSE	170.00	3,200.00	(3,030.00)	5.31%
1920 - FIT CLOTHING ALLOWANCE	633.87	4,700.00	(4,066.13)	13.49%
1930 - POC CLOTHING ALLOWANCE	132.62	2,000.00	(1,867.38)	6.63%
1930.01 - CLOTHING ALLOWANCE - GRANT	(1,295.15)			
1940 - MISCELLANEOUS	32.10	1,500.00	(1,467.90)	2.14%
1956 - TRAVEL	578.52	1,500.00	(921.48)	38.57%
1960 - FUEL	2,803.52	17,000.00	(14,196.48)	16.49%
1960.10 - VEHICLE ALLOWANCE- CHIEF	3,150.00	8,300.00	(3,150.00)	50.0%
1962 - VEHICLE REPAIRS	4,169.72	24,000.00	(19,830.28)	17.37%
1964 - PREVENTATIVE MAINTENANCE	2,100.88	4,500.00	(2,399.12)	46.69%
1968 - EQUIPMENT REPAIRS	88.84	3,500.00	(3,411.16)	2.54%
1968 - RADIO REPAIR AND MAINTENANCE	2,507.27	4,800.00	(2,292.73)	52.24%
1984 - CAPITAL OUTLAY/FIRE FT EQUIP	511.00	14,000.00	(13,489.00)	3.65%
1985 - CAPITAL OUTLAY/COMMUNICATIONS	0.00	3,200.00	(3,200.00)	0.0%
1996.10 - TRANSFER TO DEBT SERVICE	101,337.85	101,400.00	(62.15)	99.94%
Total Expense	471,879.83	964,050.00	(492,170.17)	48.95%
Net Income	17,998.88	1,500.00	16,498.88	1,199.93%

Dexter Area Fire Department
Balance Sheet
As of May 31, 2009

	May 31, 09
ASSETS	
Current Assets	
Checking/Savings	
1001 · CASH, CHECKING- CSB	220,915.06
Total Checking/Savings	220,915.06
Other Current Assets	
1076.30 · DUE FROM WEBSTER TOWNSHIP	985.41
1076.40 · DUE FROM DEXTER TOWNSHIP	(310.24)
1076.50 · DUE FROM LIMA TOWNSHIP	385.00
1077.10 · DUE FROM DEXTER VILL-FIRE SER	(1,038.73)
1123 · PREPAID EXPENSES	28,953.23
Total Other Current Assets	28,954.67
Total Current Assets	249,869.73
Fixed Assets	
1150 · FIXED ASSETS	1,535,296.37
Total Fixed Assets	1,535,296.37
Other Assets	
1077.20 · DUE FROM DEXTER VILL-MISC.	1,253.00
5180 · AMT PROVIDED FOR LT DEBT	297,191.09
Total Other Assets	298,444.09
TOTAL ASSETS	2,083,610.19
LIABILITIES & EQUITY	
Liabilities	
Current Liabilities	
Other Current Liabilities	
1228 · PAYROLL LIABILITIES	(1,449.57)
Total Other Current Liabilities	(1,449.57)
Total Current Liabilities	(1,449.57)
Long Term Liabilities	
1250 · LONG TERM DEBT	297,191.09
Total Long Term Liabilities	297,191.09
Total Liabilities	295,741.52
Equity	
1389 · RESERVE-CAPITAL REPLACEMENT	180,000.00
1390 · INVESTMENT IN FIXED ASSETS	1,535,296.37
1391 · Undesignated Fund Balance	54,573.42
Net Income	17,998.88
Total Equity	1,787,868.87
TOTAL LIABILITIES & EQUITY	2,083,610.19

DEXTER AREA FIRE DEPARTMENT

FINANCIAL STATEMENTS

DECEMBER 31, 2008

**KARL L. DRAKE
CERTIFIED PUBLIC ACCOUNTANT**

DEXTER AREA FIRE DEPARTMENT

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INDEPENDENT AUDITOR'S REPORT

Board of Directors
Dexter Area Fire Department
Dexter, Michigan

We have audited the accompanying financial statements of the governmental activities and each major fund of Dexter Area Fire Department, as of and for the year ended December 31, 2008, which collectively comprise the Department's basic financial statements as listed in the table of contents. These financial statements are the responsibility of Dexter Area Fire Department's management. Our responsibility is to express opinions on these financial statements based on our audit.

We conducted our audit in accordance with United States generally accepted auditing standards and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free of material misstatement. An audit includes examining, on a test basis, evidence supporting the amounts and disclosures in the financial statements. An audit also includes assessing the accounting principles used and significant estimates made by management, as well as evaluating the overall financial statement presentation. We believe that our audit provides a reasonable basis for our opinion.

In our opinion, the financial statements referred to above present fairly, in all material respects, the respective financial position of the governmental activities and each major fund of Dexter Area Fire Department as of December 31, 2008, and the respective changes in financial position, thereof for the year then ended in conformity with United States generally accepted accounting principles.

In accordance with *Government Auditing Standards*, we have also issued our report dated April 23, 2009, on our consideration of Dexter Area Fire Department's internal control over financial reporting and our tests of its compliance with certain provision of laws, regulations, contracts and grants.

The administration's discussion and analysis and budgetary comparison information on pages 3 through 8 and page 22 are not a required part of the basic financial statements but is supplemental information required by the Governmental Accounting Standards Board. We have applied certain limited procedures, which consisted principally of inquiries of management regarding the methods of measurement and presentation of the required supplemental information. However, we did not audit the information and express no opinion on it.

Our audit was conducted for the purpose of forming opinions on the financial statements that collectively comprise Dexter Area Fire Department's basic financial statements. The accompanying other supplemental information, as identified in the table of contents, is presented for purposes of additional analysis and is not a required part of the basic financial statements. Such information has been subjected to the auditing procedures applied in the audit of the general purpose financial statements and, in our opinion, is fairly stated in all material respects in relation to the general purpose financial statements taken as a whole.

Karl L. Drake

Karl L. Drake, P.C.
Certified Public Accountant

April 23, 2009

DEXTER AREA FIRE DEPARTMENT

Management's Discussion and Analysis

This section of Dexter Area Fire Department's annual financial report presents our discussion and analysis of the Department's financial performance during the fiscal year ended December 31, 2008. It is best read in conjunction with the Department's financial statements that follow this section.

Using This Annual Report

This annual report consists of a series of financial statements and notes to those statements. These statements are organized so the reader can understand Dexter Area Fire Department financially as a whole. The *Government-Wide Financial Statements* provide information about the activities of the entire Department, presenting both an aggregate view of the Department's finances and a longer-term view of those finances. The fund financial statements provide the next level of detail. For governmental activities, these statements tell how services were financed in the short-term as well as what remains for future spending. The fund financial statements look at the Department's operations in more detail than the government-wide financial statements by providing information about the Department's most significant fund - the General Fund - with all other funds presented in one column as non-major funds.

Management's Discussion and Analysis (MD&A)
(Required Supplemental Information)

Basic Financial Statements

Government-Wide Financial Statements

Fund Financial Statements

Notes to the Basic Financial Statements

Budgetary Information for the General Fund
(Required Supplemental Information)

Other Supplemental Information

Reporting The Department As A Whole - Government-Wide Financial Statements

One of the most important questions asked about the Department is, "As a whole, what is the Department's financial condition as a result of the year's activities?" The statement of net assets and the statement of activities, which appear first in the Department's financial statements, report information on the Department as a whole and its activities in a way that helps answer this question. These statements are prepared to include all assets and liabilities, using the accrual basis of accounting, which is similar to the accounting used by most private-sector companies. All of the current year's revenue and expenses are taken into account regardless of when cash is received or paid.

These two statements report the Department's net assets - the difference between assets and liabilities, as reported in the statement of net assets - as one way to measure the Department's financial health or financial position. Over time, increases or decreases in the Department's net assets - as reported in the statement of activities - are indicators of whether its financial health is improving or deteriorating. The relationship between revenue and expenses is the Department's operating results. However, the Department's goal is to provide services to residents, not to generate profits as commercial entities do. One must consider many other non-financial factors to assess the overall health of the Department.

The statement of net assets and statement of activities report the governmental activities for the Department, which encompass all of the Department's services, including resources and community enrichment. Revenue from other governments finance most of these activities.

Reporting The Department's Most Significant Funds - Fund Financial Statements

The Department's fund financial statements provide detailed information about the most significant funds - not the Department as a whole. Some funds are required to be established by State law and by bond covenants. However, the Department establishes funds as needed to help it control and manage money for particular purposes or to show that it's meeting legal responsibilities for using certain taxes, grants, and other money. The governmental funds of the Department use the following accounting approach:

Governmental Funds - All of the Department's services are reported in governmental funds. Governmental fund reporting focuses on showing money inflow and outflow and the balances remaining at year end that are available for spending. They are reported using an accounting method called modified accrual accounting, which measures cash and all other financial assets that can readily be converted to cash. The governmental fund statements provide a detailed short-term view of the operations of the Department and the services it provides. Governmental fund information helps you determine whether there are more or fewer financial resources that can be spent in the near future to finance the Department's programs. The relationship (or differences) between governmental activities (reported in the statement of net assets and the statement of activities) and governmental funds is described in a reconciliation.

DEXTER AREA FIRE DEPARTMENT

Management's Discussion and Analysis

The Department As A Whole

Recall that the statement of net assets provides the perspective of the Department as a whole. Table 1 provides a summary of the Department's net assets as of December 31, 2008 and 2007:

TABLE 1	Governmental Activities	
	(In Thousands)	
	2008	2007
ASSETS		
Current and other assets	\$ 265.3	\$ 263.8
Capital assets - Net of accumulated depreciation	966.8	1,066.2
TOTAL ASSETS	1,232.1	1,330.0
LIABILITIES		
Current liabilities	144.7	148.2
Long-term liabilities	592.2	571.7
TOTAL LIABILITIES	736.9	719.9
NET ASSETS <DEFICIT>		
Invested in property and equipment - Net of related debt	510.7	531.2
Restricted	0.0	0.0
Unrestricted <Deficit>	-15.5	78.9
TOTAL NET ASSETS	\$ 495.2	\$ 610.1

The above analysis focuses on the net assets (see Table 1). The change in net assets (see Table 2) of the Department's governmental activities is discussed below. The Department's net assets were \$495.2 thousand at December 31, 2008. Capital assets, net of related debt totaling \$510.7 thousand compares the original cost, less depreciation of the Department's capital assets to long-term debt, including accrued interest on capital appreciation bonds, used to finance the acquisition of those assets. Restricted net assets are reported separately to show legal constraints from debt covenants and enabling legislation that limit the Department's ability to use those net assets for day-to-day operations. The remaining amount of net assets (\$-15.5 thousand) was unrestricted.

The \$-15.5 thousand in unrestricted net assets of governmental activities represents the *accumulated* results of all past years' operations. The operating results of the General Fund will have a significant impact on the change in unrestricted net assets from year to year.

The results of this year's operations for the Department as a whole are reported in the statement of activities (see Table 2), which shows the changes in net assets for fiscal years 2008 and 2007.

TABLE 2	Governmental Activities	
	(In Thousands)	
	2008	2007
REVENUE		
Program Revenue		
Charges for Services	\$ 937.4	\$ 916.4
Grants and Categoricals	70.8	35.0
General Revenue		
Property Taxes	---	---
State Aid	---	---
Interest	0.4	0.7
Other	20.9	3.3
TOTAL REVENUE	\$ 1,029.5	\$ 955.4
FUNCTION/PROGRAM EXPENSES		
General Government	\$ ---	\$ ---
Public Safety	1,022.6	866.4
Public Works	---	---
Community Enrichment	---	---
Interest	22.4	23.7
Depreciation (unallocated)	99.3	98.4
TOTAL FUNCTION/PROGRAM EXPENSES	1,144.3	988.5
INCREASE <DECREASE> IN NET ASSETS	\$ -114.8	\$ -33.1

DEXTER AREA FIRE DEPARTMENT

Management's Discussion and Analysis

As reported in the statement of activities, the cost of all of governmental activities this year was \$1,144.3 thousand. Certain activities were partially funded from those who benefited from the programs (\$937.4 thousand) or by other governments and organizations that subsidized certain programs with grants and categoricals (\$70.8 thousand). The remaining "public benefit" portion of our governmental activities was paid with other revenues, such as interest and general entitlements.

The Department experienced a decrease in net assets of \$114.8 thousand. The key reason for the change in net assets was increased fringe benefit costs. The increase in net assets differs from the change in fund balance and a reconciliation appears on page 13.

As discussed above, the net cost shows the financial burden that was placed on the State and the Department's taxpayers by each of these functions. Since charges for services constitute the vast majority of the Department's operating revenue sources, the Board of Directors must annually evaluate the needs of the Department and balance those needs with available unrestricted resources.

The Department's Funds

As we noted earlier, the Department uses funds to help it control and manage money for certain purposes. Looking at funds helps the reader consider whether the Department is being accountable for the resources taxpayers and others provide to it and may provide more insight into the Department's overall financial health.

As the Department completed this year, the governmental funds reported a combined fund balance of \$216.5 thousand, which is an increase of \$5.9 thousand from last year. The primary reason for the increase is controlling expenditures. The General Fund, the principal operating fund, saw the fund balance increase \$5,876 to \$216,543, which is better than the budgeted increase of \$1,300.

General Fund Budgetary Highlights

Over the course of the year, the Department amends its budget as it attempts to deal with changes in revenue and expenditures. State law requires that the budget be amended to ensure that expenditures do not exceed appropriations. A schedule showing the Department's original and final budget amounts compared with amounts actually paid and received is provided in required supplemental information of these financial statements.

Capital Asset And Debt Administration

Capital Asset

At December 31, 2008, the Department had \$966.8 thousand invested in capital assets that include vehicles and equipment. This amount represents a net decrease (including additions and disposals) of approximately \$99,338 or 7 percent over last year.

	2008	2007
Vehicles	\$ 1,585,526	\$ 1,585,526
Equipment	178,263	218,263
Total Capital Assets	<u>1,763,789</u>	<u>1,803,789</u>
Less Accumulated Depreciation	<u>-796,946</u>	<u>-737,608</u>
Net Capital Assets	<u>\$ 966,843</u>	<u>\$ 1,066,181</u>

Other obligations include employee-compensated absences. We present more detailed information about our long-term liabilities in the notes to the financial statements.

Economic Factors And Next Year's Budgets And Rates

Our elected officials and administration considered many factors when setting the Department's 2009 fiscal year budget.

The Department's budget is very similar to the prior year. Personnel costs will increase, and governmental revenue will be increased to compensate. Revenue and expenditures will be very consistent with last year.

Contacting The Department's Financial Management

This financial report is designed to provide the citizens, taxpayers, customers, investors and creditors of Dexter Area Fire Department with a general overview of the Department's finances and to demonstrate the Department's accountability for the money it receives. If you have questions about this report or need additional financial information, contact the Fire Chief, 8140 Main Street, Dexter, Michigan 48130.

DENTER AREA FIRE DEPARTMENT

Government-Wide Financial Statements

STATEMENT OF NET ASSETS

DECEMBER 31, 2008

	Governmental Activities
ASSETS	
CURRENT ASSETS	
Cash	\$ 195,630
Accounts Receivable	19,241
Due from Other Governmental Units	26,417
Prepaid Expenditures	24,031
TOTAL CURRENT ASSETS	<u>265,319</u>
NON-CURRENT ASSETS	
Capital Assets	1,763,789
Less: Accumulated Depreciation	-796,946
TOTAL NON-CURRENT ASSETS	<u>966,843</u>
TOTAL ASSETS	<u><u>\$ 1,232,162</u></u>
LIABILITIES AND NET ASSETS	
CURRENT LIABILITIES	
Accounts Payable	\$ 48,776
Current Portion of Notes and Bonds Payable	79,790
Accrued Interest	16,161
Deferred Revenue	---
TOTAL CURRENT LIABILITIES	<u>144,727</u>
NON-CURRENT LIABILITIES	
Notes and Bonds Payable	360,197
Compensated Absences and Severance Pay	231,999
TOTAL NON-CURRENT LIABILITIES	<u>592,196</u>
TOTAL LIABILITIES	<u>736,923</u>
NET ASSETS <DEFICIT>	
Invested in Capital Assets, Net of Related Debt	510,695
Restricted for Debt Service	---
Unrestricted <Deficit>	-15,456
TOTAL NET ASSETS	<u>495,239</u>
TOTAL LIABILITIES AND NET ASSETS	<u><u>\$ 1,232,162</u></u>

See Accompanying Notes to Financial Statements

STATEMENT OF ACTIVITIES

YEAR ENDED DECEMBER 31, 2008

		Program Revenues		Governmental Activities
	Expenses	Charges For Services	Operating Grants	Net <Expense> Revenue and Changes in Net Assets
FUNCTIONS/PROGRAMS				
Governmental Activities				
General Government	\$ ---	\$ ---	\$ ---	\$ ---
Public Safety	1,022,614	937,400	70,800	-14,414
Public Works	---	---	---	---
Community Enrichment	---	---	---	---
Interest on Long-Term Debt	22,479	---	---	-22,479
Depreciation (Unallocated)	99,338	---	---	-99,338
Total Governmental Activities	\$ 1,144,431	\$ 937,400	\$ 70,800	\$ -136,231
General Revenue				
Taxes				
Property Taxes, Levied for General Operations				\$ ---
Property Taxes, Levied for Debt Service				---
State of Michigan Aid, Unrestricted				---
Interest Earnings				414
Other				20,978
Total General Revenue				21,392
				-114,839
CHANGE IN NET ASSETS				-114,839
NET ASSETS - BEGINNING OF YEAR				610,078
NET ASSETS - END OF YEAR				\$ 495,239

See Accompanying Notes to Financial Statements.

DEXTER AREA FIRE DEPARTMENT

Fund Financial Statements

BALANCE SHEET - GOVERNMENTAL FUNDS

DECEMBER 31, 2008

	General	Other Non-Major Governmental Funds	Total Governmental Funds
ASSETS			
Cash and Investments	\$ 195,630	\$ ---	\$ 195,630
Accounts Receivable	19,241	---	19,241
Due from Other Governmental Units	26,417	---	26,417
Due from Other Funds	---	---	---
Inventories	---	---	---
Prepaid Expenditures	24,031	---	24,031
TOTAL ASSETS	\$ 265,319	\$ ---	\$ 265,319
LIABILITIES AND FUND BALANCES			
LIABILITIES			
Accounts Payable	\$ 42,308	\$ ---	\$ 42,308
Accrued Salaries and Withholdings	6,468	---	6,468
Due to Other Funds	---	---	---
Deferred Revenue	---	---	---
TOTAL LIABILITIES	48,776	---	48,776
FUND BALANCES			
Reserved for Inventories	---	---	---
Reserved for Future Purchases	---	---	---
Unreserved and Undesignated	216,543	---	216,543
TOTAL FUND BALANCES	216,543	---	216,543
TOTAL LIABILITIES AND FUND BALANCES	\$ 265,319	\$ ---	\$ 265,319
TOTAL GOVERNMENTAL FUND BALANCES			\$ 216,543
Amounts reported for governmental activities in the statement of net assets are different because:			
- Capital assets used in governmental activities are not financial resources, and are not reported in the funds:			
Cost of the Capital Assets			\$ 1,763,789
Accumulated Depreciation			-796,946
			966,843
- Long-term Liabilities are not due and payable in the current period and are not reported in the fund.			
Loans Payable			-439,987
Compensated absences			-231,999
			-16,161
- Accrued interest is not included as a liability in governmental fund.			
NET ASSETS OF GOVERNMENTAL ACTIVITIES			\$ 495,239

See Accompanying Notes to Financial Statements.

**STATEMENT OF REVENUE, EXPENDITURES AND CHANGES IN FUND
BALANCES - GOVERNMENTAL FUNDS**

YEAR ENDED DECEMBER 31, 2008

	General	Other Funds	Totals
REVENUE			
Federal Grants	\$ 70,800	\$ ---	\$ 70,800
Property Taxes	---	---	---
State Grants	---	---	---
Governmental Revenue	937,400	---	937,400
Investment	414	---	414
Other	20,978	---	20,978
TOTAL REVENUE	1,029,592	---	1,029,592
EXPENDITURES			
General Government	---	---	---
Public Safety	892,949	---	892,949
Public Works	---	---	---
Recreational and Cultural	---	---	---
Debt Service	101,338	---	101,338
Capital Outlay	29,429	---	29,429
TOTAL EXPENDITURES	1,023,716	---	1,023,716
EXCESS OF REVENUE OVER EXPENDITURES	5,876	---	5,876
OTHER FINANCING SOURCES			
Loan Proceeds	---	---	---
Operating Transfers In	---	---	---
Operating Transfers Out	---	---	---
TOTAL OTHER FINANCING SOURCES	---	---	---
NET CHANGE IN FUND BALANCES	5,876	---	5,876
FUND BALANCES - BEGINNING OF YEAR	210,667	---	210,667
FUND BALANCES - END OF YEAR	\$ 216,543	\$ ---	\$ 216,543

See Accompanying Notes to Financial Statements.

DEXTER AREA FIRE DEPARTMENT

Fund Financial Statements

RECONCILIATION OF THE STATEMENT OF REVENUE, EXPENDITURES AND CHANGES IN FUND BALANCES OF GOVERNMENTAL FUNDS TO THE STATEMENT OF ACTIVITIES

YEAR ENDED DECEMBER 31, 2008

NET CHANGE IN FUND BALANCES - TOTAL GOVERNMENTAL FUNDS **\$ 8,641**

Amounts reported for governmental activities in the statement of activities are different because:

- Governmental funds report capital outlays as expenditures; in the statement of activities, these costs are allocated over their estimated useful lives as depreciation.

Depreciation Expense	-99,338	
Capital Outlay	---	
	<hr/>	-99,338

- Loan proceeds are included as other financing sources in the governmental funds, but not in the statement of activities (where it increases long-term debt) ---

- Accrued interest is recorded in the statement of activities when incurred; it is not reported in governmental funds until paid 2,794

- Repayment of note and bond principal is an expenditure in the governmental funds, but not in the statement of activities (where it reduces long-term debt) 76,065

- Compensated absences are included in expenditures in the statement of activities but not in the governmental funds -100,236

CHANGE IN NET ASSETS OF GOVERNMENTAL ACTIVITIES **\$ -112,074**

NOTE 1 - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

The accounting policies of the Department conform to United States generally accepted accounting principles as applicable to governmental units. The following is a summary of the significant accounting policies.

A. REPORTING ENTITY

The Dexter Area Fire Department provides fire protection and rescue services to the Village of Dexter and the Townships of Webster, Dexter, and Lima, of Washtenaw County, Michigan operating under an intergovernmental service agreement. The Department is directed by a Board consisting of representatives from each of the participating governmental entities.

B. BASIS OF PRESENTATION

Government-Wide and Fund Financial Statements

The government-wide financial statements (i.e., the statement of net assets and the statement of activities) report information on all of the non-fiduciary activities of the primary government. For the most part, the effect of interfund activity has been removed from these statements. Governmental activities, which normally are supported by taxes and intergovernmental revenues, are reported separately from business-type activities, which rely to a significant extent on fees and charges for support.

The statement of activities demonstrates the degree to which the direct expenses of a given function or segment are offset by program revenues. Direct expenses are those that are clearly identifiable with a specific function. Program revenue includes (1) charges to customers or applicants who purchase, use, or directly benefit from goods, services, or privileges provided by a given function and (2) grants and contributions that are restricted to meeting the operational or capital requirements of a particular function. Taxes, intergovernmental payments, and other items not properly included among program revenues are reported instead as general revenue.

Government-Wide Statements

The government-wide financial statements are reported using the economic resources measurement focus and the accrual basis of accounting. Revenue is recorded when earned and expenses are recorded when a liability is incurred, regardless of the timing of related cash flows. Property taxes are recognized as revenue in the year for which they are levied. Grants, categorical aid and similar items are recognized as revenue as soon as all eligibility requirements imposed by the provider have been met.

As a general rule, the effect of inter-fund activity has been eliminated from the government-wide financial statements.

DEXTER AREA FIRE DEPARTMENT

Notes To Financial Statements

B. BASIS OF PRESENTATION (CONTINUED)

Fund Financial Statements

Governmental fund financial statements are reported using the current financial resources measurement focus and the modified accrual basis of accounting. Revenue is recognized as soon as it is both measurable and available. Revenue is considered to be available if it is collected within the current period or soon enough thereafter to pay liabilities of the current period. For this purpose, the government considers revenues to be available if they are collected within 60 days of the end of the current fiscal period. Expenditures generally are recorded when a liability is incurred, as under accrual accounting. However, debt service expenditures, as well as expenditures related to compensated absences and severance pay, are recorded only when payment is due.

Property taxes, unrestricted state aid, intergovernmental grants and interest associated with the current fiscal period are all considered to be susceptible to accrual and so have been recognized as revenue of the current fiscal period. All other revenue items are considered to be available only when cash is received by the government.

GOVERNMENTAL FUND

General Fund - The General Fund is the general operating fund of the Department. It is used to account for all financial resources except those required to be accounted for in another fund.

C. BUDGETS AND BUDGETARY ACCOUNTING

The General Fund is under formal budgetary control. Budgets are adopted on the modified accrual basis of accounting. Amendments are by action of the Board.

P.A. 621 of 1978, Section 18 (1), as amended, provides that a local unit shall not incur expenditures in excess of the amount appropriated.

In the body of the financial statements, the Department's actual expenditures and budgeted expenditures for the budgetary funds have been shown on a functional basis. The approved budgets of the Department for these budgetary funds were adopted at the functional level.

D. CASH EQUIVALENTS

The Department considers all highly liquid investments with maturity of three months or less when purchased to be cash equivalents.

E. FINANCIAL INSTRUMENTS

The Department does not require collateral to support financial instruments subject to credit risk.

F. FUND EQUITY

Reservations of fund balance represent these portions of fund equity not appropriate for expenditure or legally segregated for a specific future use.

G. CAPITAL ASSETS

Capital assets, which include equipment and vehicles are reported in the applicable governmental column in the government-wide financial statements. The government defines capital assets as assets with an initial individual cost of more than \$5,000 and an estimated useful life in excess of 1 year. Such assets are recorded at historical cost or estimated historical cost if purchased or constructed. Donated capital assets are recorded at estimated fair market value at the date of donation. Costs of normal repair and maintenance that do not add to the value materially extended asset life are not capitalized.

Equipment, and vehicles are depreciated using the straight-line method over the following useful lives:

Vehicles	5-20 years
Equipment	5-10 years

H. LONG-TERM OBLIGATIONS

In the government-wide financial statements, long-term debt and other long-term obligations are reported as liabilities in the statement of net assets. Bond premiums and discounts, as well as issuance costs, are deferred and amortized over the life of the bonds using the effective interest method. Bonds payable are reported net of the applicable bond premium or discount. Bond issuance costs are reported as deferred charges and amortized over the term of the related debt.

In the fund financial statements, governmental fund types recognize bond premiums and discounts, as well as bond issuance costs, during the current period.

Premiums received on debt issuances are reported as other financing sources while discounts are reported as other financing uses. Issuance costs are reported as debt service expenditures.

I. TOTAL COLUMNS ON COMBINED STATEMENTS

Total columns on the Combined Statements are captioned (Memo Only) to indicate that they are presented only to facilitate financial analysis. Data in these columns do not present financial position or results of operations in conformity with United States generally accepted accounting principles. Neither is such data comparable to a consolidation. Inter-fund eliminations have not been made in the aggregation of this data.

DEXTER AREA FIRE DEPARTMENT

Notes To Financial Statements

J. ESTIMATES

The preparation of financial statements in conformity with United States generally accepted accounting principles requires management to make estimates and assumptions that affect the reported amounts of assets and liabilities and disclosure of contingent assets and liabilities at the date of the financial statements and the reported amounts of revenues and expenditures during the reporting period. Actual results could differ from those estimates.

NOTE 2 - DEPOSITS WITH FINANCIAL INSTITUTIONS

A. LEGAL OR CONTRACTUAL PROVISIONS FOR DEPOSITS AND INVESTMENTS

The Michigan Political Subdivisions Act No. 20, Public Acts of 1943, as amended by Act No. 217, Public Acts of 1982, states the Department, by resolution, may authorize investment of surplus funds as follows:

1. In bonds and other direct obligations of the United States or an agency or instrumentality of the United States.
2. In certificates of deposit, savings accounts, or depository receipts of a bank, which is a member of the Federal Deposit Insurance Corporation; or a savings and loan association, which a member of the Federal Savings and Loan Insurance Corporation; or a credit union, which is insured by the National Credit Union Association; but only if the bank, savings and loan association, or credit union complies with Subsection (2).
3. In commercial paper rated at the time of purchase within the 2 highest classifications established by not less than 2 standard rating services and which matures not more than 270 days after the date of purchase. Not more than 50% of any fund may be invested in commercial paper at any time.
4. In United States government or Federal agency obligation repurchase agreements.
5. In bankers' acceptances of United States banks.
6. In mutual funds composed of investment vehicles that are legal for direct investment by local units of government in Michigan.

The Department is in compliance with State law regarding their cash deposits.

The Department maintains its cash deposits at one bank.

The Governmental Accounting Standards Board Statement No. 3 risk disclosures for the Department's cash deposits are as follows:

<u>Deposits</u>	<u>Book Value</u>	<u>Carrying Amounts</u>
Insured (FDIC)	\$ 195,630	\$ 207,464
Uninsured & Uncollateralized	---	---
Total Deposits	\$ 195,630	\$ 207,464

Deposits in transit and outstanding checks cause the differences between the book value and the bank carrying amounts.

NOTE 3 - ACCUMULATED FUND DEFICITS

There were no accumulated fund deficits at December 31, 2008.

NOTE 4 - CAPITAL ASSETS

Capital asset activity of the Department's Governmental activities was as follows:

	Balance January 1, 2008	Additions	Disposals and Adjustments	Balance December 31, 2008
Capital assets being depreciated:				
Vehicles	\$ 1,585,526	\$ ---	\$ ---	\$ 1,585,526
Equipment	218,263	---	40,000	178,263
Subtotal	1,803,789	---	40,000	1,763,789
Accumulated depreciation:				
Vehicles	-615,074	-81,512	---	-696,586
Equipment	-122,534	-17,826	40,000	-100,260
Subtotal	-737,608	-99,338	40,000	-796,946
Net capital assets	\$ 1,066,181	\$ -99,338	\$ ---	\$ 966,843

Depreciation expense was not charged to activities as the Department considers its assets to impact multiple activities and allocation is not practical.

DEXTER AREA FIRE DEPARTMENT

Notes To Financial Statements

NOTE 5 - EXPENDITURES IN EXCESS OF BUDGET

PA 621 of 1978, Sect. 186(1), as amended provides that a local unit shall not incur expenditures in excess of the amount appropriated. In the body of the financial statements, the Department's actual expenditures and budgeted expenditures for the budgetary funds have been shown on an activity basis. The approved budgets of the Department for these budgetary funds are adopted at the activity level

During the year ended December 31, 2008, there were expenditures in excess of the amounts appropriated as follows:

	Budget	Actual	Variance
Public Safety	\$ 880,000	\$ 892,949	\$ 12,949
Capital Outlay	\$ 17,200	\$ 29,429	\$ 12,229

NOTE 6 - LEASES

The Department leases a garage and office space from the Village of Dexter. The term of the lease is indefinite. The lease may be terminated when the Fire Department ceases to exist or at such time that the Village ceases to hold an interest in the Department. Rent is \$693.38 per month. Total lease expense for this lease was \$9,461 in 2008.

The Department leases garage space from the Multi-Lakes Water and Sewer Authority for \$400 per month. Total lease expense was \$4,800 in 2008.

NOTE 7 - ACCUMULATED UNPAID BENEFITS

Volunteer employees are paid annually for excess vacation and sick pay. Full-time employees are allowed to accumulate sick and vacation pay. The amount accrued at December 31, 2008 was \$231,999, and is included in Long-Term Debt.

NOTE 8 - POST-EMPLOYMENT BENEFITS

The Department provides no post-employment benefits to retirees.

NOTE 9 - RISK MANAGEMENT

The Department is exposed to various risks of loss related to property loss, torts, errors, omissions, and employee injuries (worker's compensation). The Department has purchased commercial insurance for property loss, torts and workers' compensation claims, settled claims relating to the commercial insurance have not exceeded the amount of insurance coverage in any of the past three years.

NOTE 10 - LONG-TERM DEBT

The Department purchased a 2001 Pierce Dash Pumper Truck on March 7, 2001 for \$332,956. The truck was financed through Banc One Leasing Corporation. An initial payment of \$32,956 was made on March 7, 2001. Thereafter, annual payments of \$54,363.53 including interest at 5.7% were due beginning July 7, 2002 for seven years. The final three payments of this loan were refinanced in 2006. No future obligations exist.

The Department purchased a 2006 Pierce Dash Tanker Truck on May 2, 2006 for \$505,958. The truck was financed through Oshkosh Capital, and the financing included the 3 remaining payments on the 2001 Pierce Dash Pumper Truck purchase. The financing calls for 7 annual payments (beginning in March 2007) of \$101,337.85, including interest at 4.897%. Future annual obligations are as follows:

	<u>Principal</u>	<u>Interest</u>	<u>Total</u>
2009	\$ 79,789.93	\$ 21,547.92	\$ 101,337.85
2010	83,697.56	17,640.29	101,337.85
2011	87,796.56	13,541.29	101,337.85
2012	92,096.31	9,241.54	101,337.85
2013	96,606.64	4,731.21	101,337.85
	<u>\$ 439,987.00</u>	<u>\$ 66,702.25</u>	<u>\$ 506,689.25</u>

DEXTER AREA FIRE DEPARTMENT

REQUIRED SUPPLEMENTAL INFORMATION

Budgetary Comparison Schedule

GENERAL FUND

YEAR ENDED DECEMBER 31, 2008

	Budgeted Amounts		Actual (Budgetary Basis)	Variance
	Original	Final		
REVENUE				
Federal Grants	\$ 61,600	\$ 61,600	\$ 70,800	\$ 9,200
State Revenue	---	---	---	---
Governmental Revenue	937,400	937,400	937,400	---
Investment	900	900	414	-486
Other	---	---	20,978	20,978
Loan Proceeds	---	---	---	---
Transfers In	---	---	---	---
TOTAL REVENUE	999,900	999,900	1,029,592	29,692
EXPENDITURES				
General Government	---	---	---	---
Public Safety	880,000	880,000	892,949	-12,949
Public Works	---	---	---	---
Recreation and Culture	---	---	---	---
Debt Service	101,400	101,400	101,338	62
Capital Outlay	17,200	17,200	29,429	-12,229
Other Uses - Operating Transfers Out	---	---	---	---
TOTAL EXPENDITURES	998,600	998,600	1,023,716	-25,116
EXCESS OF REVENUE OVER <UNDER> EXPENDITURES AND OTHER USES	1,300	1,300	5,876	4,576
BUDGETARY FUND BALANCE - JANUARY 1, 2008	202,279	156,426	210,667	54,241
BUDGETARY FUND BALANCE - DECEMBER 31, 2008	\$ 203,579	\$ 157,726	\$ 216,543	\$ 58,817

DEXTER AREA FIRE DEPARTMENT

OTHER SUPPLEMENTAL INFORMATION

COMPARATIVE BALANCE SHEET

DECEMBER 31, 2008 AND 2007

	2008	2007
ASSETS		
Cash	\$ 195,630	\$ 79,884
Accounts Receivable	19,241	4,174
Due from Other Governments	26,417	154,285
Prepaid Expenses	24,031	25,476
	\$ 265,319	\$ 263,819
 LIABILITIES AND FUND BALANCE		
LIABILITIES		
Accounts Payable	\$ 42,308	\$ 53,152
Accrued Payroll and Payroll Taxes	6,468	---
	48,776	53,152
TOTAL LIABILITIES	48,776	53,152
FUND BALANCE	216,543	210,667
TOTAL LIABILITIES AND FUND BALANCE	\$ 265,319	\$ 263,819

DEXTER AREA FIRE DEPARTMENT

All Governmental Funds

COMPARATIVE STATEMENT OF REVENUE, EXPENSES AND CHANGES IN FUND BALANCE

FOR THE YEARS ENDED DECEMBER 31, 2008 AND 2007

	2008	2007
REVENUE		
Grant Revenue	\$ 70,800	\$ 35,000
Governmental Revenue		
Village of Dexter	330,647	322,487
Township of Webster	273,834	299,287
Township of Dexter	227,248	214,605
Township of Lima	105,671	80,042
Investment Revenue	414	715
Miscellaneous Revenue	824	3,313
Insurance Reimbursements	20,154	---
TOTAL REVENUE	1,029,592	955,449
OPERATING EXPENDITURES		
Salaries	440,798	427,402
Professional Fees	8,475	8,144
Dues and Memberships	2,730	2,670
Payroll Taxes	34,028	32,696
Insurance	42,654	45,897
Benefits	142,974	137,827
Workers Compensation	17,478	14,020
Supplies	8,821	9,512
Quarters	2,754	1,030
Training	5,774	2,526
Equipment Rental	1,902	3,196
Utilities	4,277	5,968
Repairs and Maintenance	28,599	30,418
Building Rent	14,261	13,595
Gas, Oil and Fuel	23,248	11,928
Telephone	13,966	14,996
Dispatch	13,471	10,271
Clothing Allowance	82,782	12,444
Medical	3,123	2,348
Miscellaneous	834	2,026
Capital Outlay	29,429	56,809
Debt Service	101,338	101,338
TOTAL EXPENDITURES	1,023,716	947,061
INCREASE IN FUND BALANCE	5,876	8,388
FUND BALANCE - BEGINNING OF YEAR	210,667	202,279
FUND BALANCE - END OF YEAR	\$ 216,543	\$ 210,667

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Horton, Michigan 49246

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Email: kdrakecpa@gmail.com

**REPORT ON INTERNAL CONTROL OVER FINANCIAL REPORTING AND ON COMPLIANCE
AND OTHER MATTERS BASED ON AN AUDIT OF FINANCIAL STATEMENTS
PERFORMED IN ACCORDANCE WITH *GOVERNMENT AUDITING STANDARDS***

To the Township Board
Dexter Area Fire Department

We have audited the financial statements of the governmental activities and each major fund of the Dexter Area Fire Department, as of and for the year ended December 31, 2008, which collectively comprise the Dexter Area Fire Department's basic financial statements and have issued our report thereon dated April 23, 2009. We conducted our audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States.

Internal Control Over Financial Reporting

In planning and performing our audit, we considered the Dexter Area Fire Department's internal control over financial reporting as a basis for designing our auditing procedures for the purpose of expressing our opinions on the financial statements, but not for the purpose of expressing an opinion on the effectiveness of the Dexter Area Fire Department's internal control over financial reporting. Accordingly, we do not express an opinion on the effectiveness of the Dexter Area Fire Department's internal control over financial reporting.

Our consideration of the internal control over financial reporting was for the limited purpose described in the preceding paragraph and would not necessarily identify all deficiencies in internal control over financial reporting that might be significant deficiencies or material weaknesses. However, as discussed below, we identified certain deficiencies in internal control over financial reporting that we consider to be significant deficiencies.

A control deficiency exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent or detect misstatements on a timely basis. A significant deficiency is a control deficiency, or combination of control deficiencies, that adversely affects the Dexter Area Fire Department's ability to initiate, authorize, record, process, or report financial data reliably in accordance with generally accepted accounting principles such that there is more than a remote likelihood that a misstatement of the Dexter Area Fire Department's financial statements that are more than inconsequential will not be prevented or detected by the Dexter Area Fire Department's internal control. We consider the deficiencies described below to be significant deficiencies in internal control over financial reporting.

The Department does not have procedures in place to prepare financial statements in accordance with U.S. generally accepted accounting principles, including procedures to record changes in capital assets and to present required financial statement disclosures.

A material weakness is a significant deficiency, or combination of significant deficiencies, that results in more than a remote likelihood that a material misstatement of the financial statements will not be prevented or detected by the Dexter Area Fire Department's internal control.

Our consideration of the internal control over financial reporting was for the limited purpose described in the first paragraph of this section and would not necessarily identify all deficiencies in the internal control that might be significant deficiencies and, accordingly, would not necessarily disclose all significant deficiencies that are also considered to be material weaknesses. However, we believe that none of the significant deficiencies described above is a material weakness.

Compliance and Other Matters

As part of obtaining reasonable assurance about whether the Dexter Area Fire Department's financial statements are free of material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, contracts and grant agreements, noncompliance with which could have a direct and material effect on the determination of financial statement amounts. However, providing an opinion on compliance with those provisions was not an objective of our audit and, accordingly, we do not express such an opinion.

This report is intended solely for the information and use of management, the Fire Department, and the State of Michigan, and is not intended to be and should not be used by anyone other than these specified parties.



Karl L. Drake PC
Certified Public Accountant

April 23, 2009

WATS Policies

Funding Policy regarding the Use of Federal Funds

(Draft 2009 unless otherwise noted)

The WATS allocated federal funds may be used for the following uses:

1. Construction or capital purchase for a transportation improvement
2. EPE/EIS/EA. Record of decision (ROD) for an Environmental Impact Statement or a finding of no significant impact for an Environmental Assessment is valid for only three years and if local transportation agencies do not make progress towards construction within the three-year period, the local agency must update the environmental work. If an agency has received federal funding for previous EPE/EIS/EA for the same project, the project will not be eligible for additional federal funding for this phase.
3. Preliminary Engineering (PE) not to exceed 10 percent of the total participating construction cost estimate. (standard practice 7- 10%)
4. Purchase of Right of Way (ROW) not to exceed 15 percent of the total estimated construction cost estimate.
5. Construction Engineering is allowed as an eligible expense. (December 2006) (practice is up to 15%)
6. Non-motorized improvements such as sidewalks and lighting are eligible for federal funding at the Agency's discretion. (June 2006)
7. Funding for EPE/EIS/EA, PE or ROW must be paid back to the federal government and will be lost to the State and WATS if these projects do not move on to construction. This is a federal policy.

WATS Executive Director or any WATS Policy member may request a review of this policy annually.

Funding Policy for Mode Split Targets

(Approved October 2006)

WATS established new federal funding split targets to 80% for roads, 10% for non-motorized and 10% for transit to replace the previous policy of 84% for roads, 12% for public transit and 4% for bikes. (September 2006)

**Funding Policy regarding the Use and Tracking of Federal Funds for the Mode Targets
(Draft 2009)**

WATS shall track the expenditure of federal funds by mode and allocate funds spent on non-motorized and transit supportive improvements to understand and if necessary adjust the future selection of projects for the Mode Targets of 80% for roads and bridges, 10% for Transit, and 10% for non-motorized uses.

1. The percentages establish priorities and are not a set-aside.
2. WATS will count all non-motorized improvements meeting American Association of State Highway Transportation Officials (AASHTO) guidelines providing a dedicated non-motorized facility towards the percentages with the following considerations:
 - a. WATS will track funds spent on non-motorized improvements occurring along a transit route by splitting 50% of the cost of the non-motorized improvements towards the non-motorized percentage and 50% towards the transit percentage.
3. WATS will track the cost of construction or reconstruction of in-road non-motorized improvements such as bike lanes at a prorated share of the width of the road. WATS will allocate only the cost of striping if the conversion does not include any rehabilitation or reconstruction.
4. WATS staff will track the expenditure of federal funds for non-motorized and transit supportive improvements as part of the Annual List of Obligated Projects. WATS will complete a review of how the Agency has met the mode percentages after the conclusion of each federal transportation reauthorization.

VILLAGE OF DEXTER

ddettling@villageofdexter.org

8140 Main Street Dexter, MI 48130-1092

Phone (734)426-8303 ext 11 Fax (734)426-5614

MEMO

To: President Keough and Council Members**From: Donna Dettling, Village Manager****Date: July 13, 2009****Re: Village Manager Report**

1. Meeting Review:

- June 23rd US Fish and Wildlife site Visit
- June 24th Morton Buildings Fire Grant Meeting
- June 25th Blackhawk Development, Joe Bonar
- June 25th Doug Armstrong, Fire Grant
- June 29th Alexis Lahti- Stormwater
- June 30th Adair Printing, Dennis Adair
- June 30th Brouwer Outlot Project
- July 1st Blackhawk Development, Joe Bonar
- July 1st DWRF Update meeting
- July 2nd Bridge aesthetics meeting

2. Upcoming Meeting Review:

- July 9th Berry & Associates, Dave Berry
- July 9th Township CEO Meeting
- July 14th Walkability Audit
- July 22nd Bid Open SRF Sewer Project

3. Walkability Audit- Tuesday TOMORROW, July 14th from 3:00 p.m. to 8:30 p.m. the Village Walkability Audit is scheduled. We have about 20 confirmed participants.
4. Work Session. REMINDER A draft agenda is attached to my report. Please let President Keough or Courtney know if you have discussion topics to add to the agenda.
5. Dexter Bridge Ceremony- REMINDER - Friday, July 31st is set for a joint ceremony for the Bridge and the re-opening of Warrior Creek Park. Invitations will be mailed by July 10th.
6. Forest/Broad/Alley DDA Improvements. Progress meeting Thursday, July 9th, additional detail will be provided at the meeting.
7. Economic Development- Shawn Ferguson has started and he will be providing an update and summary of all July activities to Council at the August 10, 2009 meeting.
8. US Fish and Wildlife Services- The Village received a wire transfer from US Fish and Wildlife Service in the amount of \$46,000 for the grant we were awarded in August 2008. The grant was awarded to enhance fish passage through dam removal and stream restoration in Mill Creek.

9. Grant Match- The village was awarded the Waterways Infrastructure Grant to pay for canoe and kayak launches. The Village's required match is 50% of the total project cost or \$48,000. I plan to bring an action item before Council on July 27th to restrict funds for grant match requirements. Options include using the \$46,000 received from the Fish and Wildlife grant to fund the Waterways grant, or we can continue to restrict the original restricted bridge funds, which will have approximately \$100,000 + or - remaining after the bridge project is closed out later this year.

10. Traffic calming/speeding solutions update. Sergeant Gieske will provide a draft "Service Contract" for targeted traffic enforcement in the village Friday, July 10th. This document will be provided at the meeting. I am looking for feedback from Council regarding options for traffic calming/speeding solutions before I make a recommendation for formal consideration. We're evaluating additional enforcement services as well as traffic calming enhancements similar to Ryan Drive and traffic tables i.e. speed bumps for future reconstruction projects. Attached to my report is data from the road tubes placed on Central and a summary of the data provided by Jim Valenta. Data collected on Fifth Street will be provided when it's available. Sergeant Gieske will be attending our next meeting July 27, 2009.

July

Schedule for Cool City Walkable Audits

Sun	Mon	Tue	Wed	Thu	Fri	Sat
			1	2	3	4
5	6	7	8	9	10	11
	Niles (8:00 – 1:00) Benton Harbor (2:00 – 4:30)	South Haven (8:00 – 1:00) Ludington (4:00 – 6:00) (Cindy)	Ludington (8:00 – 9:30) Scottville (10:00 – 2:30) Manistee (3:30 – 8:30) (Cindy)	Cadillac (8:00 – 1:00) Boyne City (3:00 – 8:30) (Cindy)	Roger City (10:20 – 4:30) (Cindy)	Cheboygan (8:30 – 1:30)
12	13	14	15	16	17	18
Clarkston (10:00 – 3:00)	MDOT Staff (TBD – AM) Detroit SW (2:00 – 6:30)	Detroit SDBA (8:30 – 1:00) Dexter (TBD - PM)	Woodward Multiple locations (TBD)	Flint (8:00 – 1:00) Hamtramck (3:00 – 8:30)	Saline (TBD)	
19	20	21	22	23	24	25
26	27	28	29	30	31	

2009

WORK SESSION
SATURDAY, JULY 25, 2009
8:00 a.m.

THE VILLAGE OF DEXTER
VILLAGE COUNCIL

Copeland Board Room, 7714 Dexter Ann Arbor Road

- 1) Improved Fire Service
- 2) Village Facilities
- 3) General Topics

This is a Special Council work session meeting; action will NOT be taken.

"This meeting is open to all members of the public under Michigan Open Meetings Act"

Donna Dettling

From: Jim Valenta [JJV@MIDWESTERNCONSULTING.COM]
Sent: Wednesday, July 08, 2009 2:01 PM
To: Donna Dettling
Subject: RE: Information

It appears that on Tuesday May 12 the WCRC put a couple of road tubes out on Central between 2nd and 3rd. The data was collected starting at 2:00 pm and continued through 2:00 pm the next day. The information indicates that a total of 8,287 vehicles crossed over the tubes during that 24 hour period, 3,758 were traveling westbound and 4,529 were traveling eastbound. Since Central is orientated in more of a north-south direction I would think that the eastbound volumes are northbound and the westbound volumes are southbound.

The peak traffic hour occurred between 5 and 6 pm and contained 813 total vehicles, or 9.8 percent of the total daily traffic. During this peak hour the directional distribution was 64% northbound and 36% southbound.

The am peak hour occurred between 7:00 and 8:00 am when 617 vehicles tripped the count tubes. During the am peak hour the directional distribution was 29% northbound and 71% southbound.

Over the noon hour the peak volume occurred between 1:00 and 2:00 when a total of 567 vehicles were counted.

None of the volume data presents surprising results given the traffic patterns that normally occur in Dexter

The next page contains vehicle classification data for the same 8,287 vehicles. In this analysis the predominant vehicle type is the car, pickup and van which comprised 71.6% of all vehicles. The next highest was the 2-axle long wheelbase vehicle (such as a large van or pickup) which included 17% of all vehicles. Buses and 2-axle large trucks comprised 4.2% of all vehicles. The remaining vehicle types are not significant.

None of the vehicle classification data presents surprising results.

The third page represents the recorded speed of the 8,287 vehicles. The average speed of all vehicles is 26 mph, which lies within the 10 mph pace speed. 56.5% of the vehicles traveled within the 10 mph pace speed (21-30 mph), and since the speed limit (25 mph) is nicely nestled at the midpoint of the pace speed, I can opine that there is not an overall speeding problem along this portion of Central.

There are some extreme speeds, which may be indicated either by speeding vehicles, or by malfunctions of the road tubes. 1,158 vehicles were recorded traveling at more than 5 mph above the speed limit: representing 14% of all speeds. There would be a speeding problem if far more than 10% of all speeds exceeded the posted speed limit by 5 mph.

The speed data is not out of line with other recent speed data in the same area.

Washtenaw County Road Commission

Scio Township

Central between 2nd and 3rd
Village of Dexter
Site Code: 1080650002
Station ID: 16410
Date Start: 12-May-09

Start Time	11-May-09		12-May-09		13-May-09		14-May-09		Thu		Fri		Day Average
	WB	EB	WB	EB	WB	EB	WB	EB	Total	Total	Total	Total	
12:00 AM	*	*	*	*	14	21	35	*	*	*	*	*	35
01:00	*	*	*	*	7	14	21	*	*	*	*	*	21
02:00	*	*	*	*	1	9	10	*	*	*	*	*	10
03:00	*	*	*	*	6	10	16	*	*	*	*	*	16
04:00	*	*	*	*	16	10	26	*	*	*	*	*	26
05:00	*	*	*	*	48	12	60	*	*	*	*	*	60
06:00	*	*	*	*	135	110	245	*	*	*	*	*	245
07:00	*	*	*	*	435	182	617	*	*	*	*	*	617
08:00	*	*	*	*	322	182	504	*	*	*	*	*	504
09:00	*	*	*	*	211	155	366	*	*	*	*	*	366
10:00	*	*	*	*	191	158	349	*	*	*	*	*	349
11:00	*	*	*	*	221	210	431	*	*	*	*	*	431
12:00 PM	*	*	*	*	206	231	437	*	*	*	*	*	437
01:00	*	*	*	*	170	223	393	*	*	*	*	*	393
02:00	*	*	*	*	210	357	567	*	*	*	*	*	567
03:00	*	*	268	349	617	*	*	*	*	*	*	*	617
04:00	*	*	239	456	695	*	*	*	*	*	*	*	695
05:00	*	*	296	577	873	*	*	*	*	*	*	*	873
06:00	*	*	279	385	664	*	*	*	*	*	*	*	664
07:00	*	*	166	307	493	*	*	*	*	*	*	*	493
08:00	*	*	149	342	491	*	*	*	*	*	*	*	491
09:00	*	*	91	145	236	*	*	*	*	*	*	*	236
10:00	*	*	26	104	130	*	*	*	*	*	*	*	130
11:00	*	*	36	46	82	*	*	*	*	*	*	*	82
Total	0	0	1565	2651	4216	2193	1878	4071	0	0	0	0	8287
24 Hr. Avg.													

AM Peak	07:00
Vol.	617
PM Peak	17:00
Vol.	813

Washtenaw County Road Commission

Scio Township

Central between 2nd and 3rd
Village of Dexter
Site Code: 1080650002
Station ID: 16410
Date Start: 12-May-09

WB_EB	Start Time	Cars & Trailers	2 Axle Long	Buses	2 Axle 6 Tire	3 Axle Single	4 Axle Single	<5 Axle Double	5 Axle Double	>6 Axle Double	<6 Axle Multi	6 Axle Multi	>6 Axle Multi	Not Classed	Total
	15:00	414	106	8	27	1	1	4	4	0	0	0	0	0	612
	16:00	478	124	8	30	1	0	0	1	0	0	0	0	44	695
	17:00	575	155	1	25	5	0	2	1	0	0	0	0	43	813
	18:00	519	94	0	15	0	0	1	0	0	0	0	1	28	664
	19:00	390	71	0	14	1	0	3	0	0	0	0	0	10	493
	20:00	398	72	0	11	0	0	0	0	0	0	0	0	7	491
	21:00	196	32	0	3	1	0	0	0	0	0	0	0	4	236
	22:00	100	23	0	2	0	0	1	0	0	0	0	0	4	130
	23:00	60	17	0	1	0	0	0	0	0	0	0	0	3	82
	05/13/09	23	7	0	0	0	0	1	0	0	0	0	0	2	35
	01:00	17	4	0	0	0	0	0	0	0	0	0	0	0	21
	02:00	10	0	0	0	0	0	0	0	0	0	0	0	0	10
	03:00	8	1	0	0	0	0	0	0	0	0	0	0	0	10
	04:00	20	2	0	1	0	0	0	0	0	0	0	0	2	26
	05:00	41	15	0	2	0	0	0	0	0	0	0	0	1	60
	06:00	169	46	8	11	2	0	0	1	0	0	0	0	7	245
	07:00	457	101	11	18	1	0	5	3	0	0	0	0	17	617
	08:00	349	90	9	22	6	0	2	4	0	0	0	0	21	504
	09:00	240	79	1	13	5	0	4	0	0	0	0	0	22	366
	10:00	239	74	2	12	3	0	0	0	0	0	0	0	14	349
	11:00	276	96	2	23	1	1	4	2	0	0	0	0	22	431
	12:PM	296	90	6	16	3	1	5	1	0	0	0	0	14	437
	13:00	267	77	1	16	2	1	3	2	1	0	0	0	21	393
	14:00	390	104	8	20	4	0	5	0	1	0	0	0	34	567
	Total	5932	1480	65	282	36	4	40	20	2	0	0	7	363	8287
	Percent	0.7%	17.9%	0.8%	3.4%	0.4%	0.0%	0.5%	0.2%	0.0%	0.0%	0.0%	0.1%	4.4%	

AM Peak Vol.	17:00	15:00	16:00	13:00	18:00	16:00	17:00
16:00	575	8	30	1	1	44	813
PM Peak Vol.	17:00	15:00	16:00	13:00	18:00	16:00	17:00
	575	8	30	1	1	44	813

Washtenaw County Road Commission

Scio Township

Central between 2nd and 3rd
Village of Dexter
Site Code: 1080650002
Station ID: 16410
Date Start: 12-May-09

WB, EB	16	21	24	26	28	31	34	35	36	38	41	43	45	46	51	85th	Over
Start Time	20	23	25	27	30	33	35	35	37	40	42	45	50	50	9999	Percent	Speed
15:00	43	92	91	122	129	61	22	25	4	4	1	0	0	0	0	30	343
16:00	53	69	109	140	176	95	25	30	5	3	0	0	0	0	0	31	444
17:00	41	91	126	149	218	123	30	30	9	2	0	0	0	0	0	32	531
18:00	32	17	104	146	182	97	12	12	7	2	0	0	0	0	0	31	446
19:00	9	15	83	98	137	72	15	15	5	2	0	1	0	0	0	31	330
20:00	7	21	89	121	132	40	16	16	2	0	0	1	0	0	0	30	302
21:00	2	4	37	60	71	33	3	3	2	1	0	0	0	0	0	31	170
22:00	3	7	22	28	47	16	3	3	1	1	0	0	0	0	0	31	96
23:00	2	2	8	20	17	15	2	2	2	0	0	0	0	0	0	32	56
01:00	0	0	4	2	6	5	2	2	0	0	0	0	0	0	0	32	56
02:00	0	0	4	2	6	3	1	1	0	0	0	0	0	0	0	32	21
03:00	0	0	1	2	3	4	0	0	3	0	0	0	0	0	0	35	15
04:00	1	1	2	3	3	1	0	0	0	0	0	0	0	0	0	21	15
05:00	1	4	3	3	3	1	0	0	0	0	0	0	0	0	0	10	9
06:00	6	11	6	18	15	3	0	0	0	0	0	0	0	0	0	29	7
07:00	17	42	55	60	50	12	0	0	0	0	0	0	0	0	0	26	17
08:00	21	104	161	146	109	47	11	11	2	1	0	0	0	0	0	60	40
09:00	32	97	118	110	85	42	7	7	3	0	0	0	0	0	0	245	125
10:00	16	44	70	57	36	25	6	6	2	0	0	0	0	0	0	617	316
11:00	23	83	62	61	51	20	1	1	0	0	0	0	0	0	0	504	248
12 PM	20	43	83	92	70	28	10	10	0	1	0	0	0	0	0	366	126
13:00	31	78	67	85	83	47	9	9	3	1	0	0	0	0	0	349	134
14:00	53	93	59	86	91	43	7	7	3	2	0	0	0	0	0	431	204
Total	416	1248	1466	1683	1840	891	182	182	59	22	2	2	0	0	0	393	209
Percent	5.0%	5.7%	15.1%	20.3%	22.2%	10.8%	2.2%	2.2%	0.7%	0.3%	0.0%	0.0%	0.0%	0.0%	0.0%	30	263

Statistics

- 85th Percentile : 30 MPH
- 15th Percentile : 21 MPH
- 25th Percentile : 23 MPH
- 50th Percentile : 26 MPH
- 75th Percentile : 29 MPH
- 95th Percentile : 33 MPH
- 10 MPH Pace Speed : 21-30 MPH
- Number in Pace : 6237
- Percent in Pace : 75.3%
- Number of Vehicles > 25 MPH : 4681
- Percent of Vehicles > 25 MPH : 56.5%

AGENDA 7-13-09

ITEM I-7

Village President Report

Hello Residents and Council Members,

Here is my written update of my activities:

Activities since the June 22, 2009 Village Council Meeting include:

June 23, 2009 - Attended a pre-application meeting for the Dexter Wellness North Outlot project.

June 24, 2009 - Attended the WATS 2035 Transportation Plan meeting

June 27, 2009 - At the request of Sean Dalton I wrote a guest article for the Dexter Leader.

June 30, 2009 - Participated in an economic preparedness meeting with Shawn Ferguson, Donna Dettling, Allison Bishop and Steve Brouwer regarding his future plans.

Future activities:

July 16, 2009 - DDA Meeting - This meeting was moved from its originally scheduled date of June 9.

July 20, 2009 - Chelsea Area Planning Team/Dexter Area Regional Team (CAPT/DART) meeting hosted by Dexter at the Library

July 25, 2009 - Council Work Session

July 27, 2009 - Village Council Meeting

Donna Dettling and I are planning to meet with Spaulding Clark of Scio Township before the next Council meeting.

Please feel free to call me or send me an email anytime you have questions. I look forward to seeing you around town.

Shawn W. Keough

Village President

(734) 426-5486 (home number)

skeough@villageofdexter.org

AGENDA 7-13-09

ITEM J-1

SUMMARY OF BILLS AND PAYROLL

13-Jul-09

Payroll Check Register 07/01/09 \$44,070.17 Bi-weekly payroll processing

Account Payable Check Register 07/14/09 \$209,498.96

\$253,569.13 TOTAL BILLS & PAYROLL EXPENDED ALL FUNDS

Summary Items from Bills & Payroll	Amount	Comments
------------------------------------	--------	----------

**ALL PAYABLES ARE WITHIN ACCEPTABLE BUDGET LIMITS
DETAIL VENDOR LIST AND ACCOUNT SUMMARY PROVIDED**

"This is the summary report that will be provided with each packet. Approval of the total bills and payroll expended, all funds will be necessary."

VENDOR APPROVAL SUMMARY REPORT

Date: 07/08/2009

Time: 2:39pm

Page: 1

Village of Dexter

Vendor Name	Vendor Number	Description	Check Amount	Hand Check Amount
A-1 ENGRAVING	A-1 ENGRAV	VINYL DECAL	140.00	0.00
ALEXANDER CHEMICAL CORPORATION	ALEXANDER	DEPOSIT FEE REFUND	1,204.50	0.00
ANN ARBOR LANDSCAPING INC.	AA LANDSCA	1 MAPLE TREE 3516 LEXINGTON	638.00	0.00
ARBOR CARE TREE SURGEONS	ARBOR CARE	WESTRIDGE RAISE TREES	9,960.00	0.00
ARBOR SPRINGS WATER CO.INC	ARBOR SPRI	2 5 GAL WATER	23.00	0.00
AT&T	AT&T	734 R01-0859 416 4	1,626.62	0.00
AVAYA, INC.	AVAYA, INC	SERVICE AGREEMENT	125.16	0.00
BARCO PRODUCTS COMPANY	BARCO	8' TABLE & 6' TABLE	3,402.50	0.00
BARRETT PAVING MATERIALS INC	BARRETT PA	COMM. TOPPIN TONS	78.11	0.00
BOSTWICK COMPANY	BOSTWICK	ASPHALT REPAIRS	5,090.00	0.00
BOULLION SALES	BOULLION	PARTS	8.33	0.00
CARDINAL GARDENS	CARDINAL	GENERAL MAINT. & MULCH	2,704.00	0.00
CARLISLE-WORTMAN ASSOCIATES	CARL-WORT	BERRY & ASSOC.-DEV. REVIEW	1,167.50	0.00
CHAMPION WATER TREATMENT	CHAMPION W	4 WATER	17.00	0.00
CINTAS CORPORATION	CINTAS	JUNE 09-STATEMENT	956.90	0.00
COMCAST	COMCAST	DEXTER VILLAGE HALL	299.60	0.00
CORRIGAN OIL COMPANY	CORRIGAN O	GAS	2,815.72	0.00
COURTNEY NICHOLLS	COUR	EXPENSE REPORT	52.37	0.00
CUMMINS BRIDGEWAY	CUMMINS	GENERATOR REPAIR	408.00	0.00
DEXTER CARDS & GIFTS SHOP	DEX CARDS	RECEIPT BOOK	12.75	0.00
DEXTER MILL	DEX MILL	MULCH	99.00	0.00
DEXTER SENIOR CITIZENS CENTER	DEX SENIOR	JUNE AND JULY 09 RENT	500.00	0.00
DEXTER VILLAGE	DEXVIL	HD-08-06-127-014	505.55	0.00
DORNBOS SIGN & SAFTEY INC.	DORNBOS	FARMER'S MARKET PARKING SIGNS	124.80	0.00
DTE ENERGY	DET EDISON	JUNE 09 ACCOUNT PAYMENTS	8,471.35	0.00
ETNA SUPPLY CO	ETNA SUPPL	CORRUGATED METAL PIPE	424.95	0.00
GEOSYNTEC CONSULTANTS	GEOSYNTEC	PROFESSIONAL SERVICES	151.41	0.00
GM & SON INC	GM & SONS	RYAN DRIVE TRAFFIC CLAMING	24,501.00	0.00
GREEN GUYS LAWN AND LANDSCAPE	G GUYS	PARK FERTILIZER-6-24-09	95.00	0.00
GRISSOM JANITORIAL	GRISSOM	CLEANING JUNE 09	320.00	0.00
HACKNEY HARDWARE	HACKNEY	JUNE 09 STATEMENT	573.21	0.00
HERITAGE NEWSPAPERS	HERITAGE N	LEGALS	310.50	0.00
HOPP ELECTRIC, INC.	HOPPS	INSTALL 3 IEC CONTACTORS	380.00	0.00
INDUSTRIAL TEST SYSTEMS, INC	INDUSTRIAL	TESTING SUPPLIES	269.40	0.00
JOHN'S SANITATION	JOHNS SAN	PARK PORTA POTIES	225.00	0.00
KLAPPERICH WELDING	KLAPPERICH	WWTP WELDING	180.00	0.00
LA FONTAINE	LA FON	PARTS AND LABOR	587.79	0.00
LAYNE CHRISTENSEN COMPANY	LAYNE CHRI	REHAB VILLAGE SERVICE PUMP	10,892.03	0.00
LESSORS WELDING SUPPLY	LESSORS	CYLINDER RENTAL	18.00	0.00
MADISON ELECTRIC	MADISON EL	SUPPLIES	254.55	0.00
MARY ANN SIMPKINS	SIMPKINS	FARMER'S MARKET CRAFTS	13.05	0.00
MCI	MCI	LONG DISTANCE	14.35	0.00
METRO ENVIROMENTAL SERVICES	METRO ENVI	INDUSTRIAL JET SERVICE	2,166.25	0.00
METRO VIEWS, INC	METRO VIEW	AERIAL PHOTOS ON CD	250.00	0.00
MICHIGAN DEPT OF ENVIRONMENTAL	MI DEQ	CENTRAL ST. WATER FILTRATION	18.00	0.00
MICHIGAN MUNICIPAL RISK	MI RISK MG	FIRST INSTALLMENT FY 2009-2010	36,595.00	0.00
MICHIGAN RURAL WATER ASSOC	MI RURAL W	CLASS REGISTRATION-DAN SCHLAFF	115.00	0.00
MIDWESTERN CONSULTING	MIDWEST	RYAN DR TRAFFIC CALMING	168.30	0.00
NATIONAL CITY CORPORATION	NATIONAL C	JULY-DECEMBER 2009 RENT	4,800.00	0.00
NEXTEL COMMUNICATIONS	NEXTEL COM	PHONES	497.33	0.00
NORTH CENTRAL LABORATORIES	NCL	CHEMICAL SUPPLIES	598.68	0.00
PARAGON LABORATORIES INC	PARA	TESTING	120.00	0.00
PARTS PEDDLER AUTO SUPPLY	PARTS PEDD	DPW FILTER BID	2,165.25	0.00
POSTER COMPLIANCE	POSTER SER	1 YEAR COMPLIANCE PROTECTION	207.00	0.00
POSTMASTER	US POSTAL	ON CALL POSTAGE	800.00	0.00
PROCESS PIPING & EQUIPMENT	PROCESS PI	CHEMICAL IMPROVEMENT JOB 09-04	12,127.00	0.00
QUALITY ASSURANCE SERVICE	QUA ASSU	ANNUAL SERVICE OF LAB BALANCE	115.00	0.00
QUALITY COPY CENTER	QUAL COPY	PRINTING FOR WATER QUALITY REP	466.70	0.00
ROMINE CONSTRUCTION L.L.C.	ROMINE	SIDEWALK REPLACEMENT FIFTH ST	5,767.75	0.00
ROTO ROOTER	ROTO ROOTE	JUNE STATEMENT	2,370.00	0.00
S.F. STRONG	SF STRONG	MAINTENANCE SUPPLIES	368.50	0.00
SCIO TOWNSHIP TREASURER	SCIO TWSP	HD-08-06-127-014	397.35	0.00
SCOTT E. MUNZEL, PC	SCOTT MUNZ	LEGAL SERVICES	924.00	0.00
SIEMENS WATER TECHNOLOGIES	SIEMENS WA	SAND FILTER REHAB	10,729.56	0.00
SWANNS	SWANNS	CLOTHING	305.71	0.00
THOMAS L STRINGER	STRINGER	LEGAL SERVICES	357.00	0.00
TYLER TECHNOLOGIES	TYLER	PRINTER RIBBONS	13.98	0.00

VENDOR APPROVAL SUMMARY REPORT

Date: 07/08/2009

Time: 2:39pm

Page: 2

Village of Dexter

Vendor Name	Vendor Number	Description	Check Amount	Hand Check Amount
URS CORPORATION	URS CORP	DEXTER GRANT ADMINISTRATION	6,093.80	0.00
WASHTENAW AREA TRANSPORTATION	WA AREA ST	FY 2009-2010 DEXTER VILLAGE	1,000.00	0.00
WASHTENAW COUNTY SOIL EROSION	SOIL EROSI	SOIL EROSION PERMIT-8340 HURON	65.00	0.00
WASHTENAW COUNTY TREASURER	W CTY TREA	3 DEP. JUNE 2009	35,505.81	0.00
WESTERN-WASH. AREA VALUE EXPR.	CATS	JULY, AUGUST, SEPTEMBER 09	4,749.99	0.00
Grand Total:			209,498.96	0.00

INVOICE APPROVAL LIST BY FUND

Date: 07/08/2009
 Time: 2:40pm
 Page: 1

Village of Dexter

Fund Department Account	GL Number Abbrev	Vendor Name Invoice Description	Check Number	Invoice Number	Due Date	Amount
Fund: General Fund						
Dept: Assets, Liabilities & Revenue						
101-000.000-445.000	Tax Int	WASHTENAW COUNTY TREASURER HD-08-08-260-132	0		07/08/2009	15.06
						15.06
Total Assets, Liabilities & Revenue						15.06
Dept: Village Council						
101-101.000-802.000	Profession	GEOSYNTEC CONSULTANTS PROFESSIONAL SERVICES	0	189339	07/07/2009	151.41
101-101.000-943.000	Council Ch	DEXTER SENIOR CITIZENS CENTER JUNE AND JULY 09 RENT	0		07/08/2009	400.00
101-101.000-956.000	Council Di	COURTNEY NICHOLLS EXPENSE REPORT	0		07/07/2009	52.37
101-101.000-958.000	Membership	WASHTENAW AREA TRANSPORTATION FY 2009-2010 DEXTER VILLAGE	0		07/08/2009	1,000.00
						1,603.78
Total Village Council						1,603.78
Dept: Attorney						
101-210.000-810.000	Attorney F	SCOTT E. MUNZEL, PC LEGAL SERVICES	0		07/07/2009	924.00
101-210.000-810.000	Attorney F	THOMAS L STRINGER LEGAL SERVICES	0		07/08/2009	357.00
						1,281.00
Total Attorney						1,281.00
Dept: Village Clerk						
101-215.000-901.000	Printing &	HERITAGE NEWSPAPERS LEGALS	0	1970702	07/07/2009	54.00
101-215.000-901.000	Printing &	HERITAGE NEWSPAPERS LEGALS	0	1970109	07/07/2009	13.50
101-215.000-901.000	Printing &	POSTER COMPLIANCE 1 YEAR COMPLIANCE PROTECTION	0	987725-RN	07/08/2009	207.00
						274.50
Total Village Clerk						274.50
Dept: Buildings & Grounds						
101-265.000-727.000	Office Sup	ARBOR SPRINGS WATER CO. INC 2 5 GAL WATER	0	1124802	07/07/2009	11.50
101-265.000-727.000	Office Sup	ARBOR SPRINGS WATER CO. INC 2 5 GAL WATER	0	1127865	07/07/2009	11.50
101-265.000-727.000	Office Sup	DEXTER CARDS & GIFTS SHOP RECEIPT BOOK	0	1364	07/07/2009	12.75
101-265.000-727.000	Office Sup	TYLER TECHNOLOGIES PRINTER RIBBONS	0	FBWQ7082	07/08/2009	13.98
101-265.000-728.000	Postage	POSTMASTER ON CALL POSTAGE	0		07/08/2009	400.00
101-265.000-843.000	Property T	SCIO TOWNSHIP TREASURER HD-08-06-127-014	0		07/08/2009	397.35
101-265.000-843.000	Property T	DEXTER VILLAGE HD-08-06-127-014	0		07/08/2009	505.55
101-265.000-920.000	Utilities	COMCAST DEXTER VILLAGE HALL	0		07/07/2009	299.60
101-265.000-920.000	Utilities	DTE ENERGY JUNE 09 ACCOUNT PAYMENTS	0		07/08/2009	139.70
101-265.000-920.001	Telephones	AT&T 734 426-8303 494 6	0		07/07/2009	43.64
101-265.000-920.001	Telephones	NEXTEL COMMUNICATIONS PHONES	0		07/08/2009	124.33
101-265.000-935.000	Bldg Maint	CINTAS CORPORATION JUNE 09-STATEMENT	0		07/07/2009	63.40
101-265.000-935.001	Office Cle	GRISSOM JANITORIAL CLEANING JUNE 09	0	0117	07/07/2009	320.00
101-265.000-943.001	Office Spa	NATIONAL CITY CORPORATION JULY-DECEMBER 2009 RENT	0		07/07/2009	4,800.00
						7,143.30
Total Buildings & Grounds						7,143.30
Dept: Village Tree Program						
101-285.000-731.001	Trees	ANN ARBOR LANDSCAPING INC. REMOVAL TREE-3646 COVINGTON	0		07/06/2009	300.00
101-285.000-731.001	Trees	ANN ARBOR LANDSCAPING INC. 1 MAPLE TREE 3516 LEXINGTON	0		07/07/2009	225.00
101-285.000-803.000	Contracted	ANN ARBOR LANDSCAPING INC. TREE MOVED-LIBRARY	0		07/06/2009	113.00
101-285.000-803.000	Contracted	ARBOR CARE TREE SURGEONS 1 SUGAR MAPLE	0		07/06/2009	175.00

INVOICE APPROVAL LIST BY FUND

Date: 07/08/2009
 Time: 2:40pm
 Page: 2

Village of Dexter

Fund Department Account	GL Number Abbrev	Vendor Name Invoice Description	Check Number	Invoice Number	Due Date	Amount
Fund: General Fund						
Dept: Village Tree Program						
101-285.000-803.000	Contracted	ARBOR CARE TREE SURGEONS REMOVAL MISC HAZARD TREES	0		07/06/2009	6,185.00
101-285.000-803.000	Contracted	ARBOR CARE TREE SURGEONS HURON FARMS SUB	0		07/06/2009	2,400.00
101-285.000-803.000	Contracted	ARBOR CARE TREE SURGEONS WESTRIDGE RAISE TREES	0		07/06/2009	1,200.00
101-285.000-803.000	Contracted	HACKNEY HARDWARE JUNE 09 STATEMENT	0		07/07/2009	34.07
Total Village Tree Program						10,632.07
Dept: Law Enforcement						
101-301.000-803.000	Contracted	WASHTENAW COUNTY TREASURER 3 DEP. JUNE 2009	0	17621	07/08/2009	35,490.75
101-301.000-920.000	Utilities	DTE ENERGY JUNE 09 ACCOUNT PAYMENTS	0		07/08/2009	233.74
Total Law Enforcement						35,724.49
Dept: Fire Department						
101-336.000-920.000	Utilities	DTE ENERGY JUNE 09 ACCOUNT PAYMENTS	0		07/08/2009	40.82
101-336.000-935.000	Bldg Maint	HACKNEY HARDWARE JUNE 09 STATEMENT	0		07/07/2009	22.97
Total Fire Department						63.79
Dept: Planning Department						
101-400.000-802.000	Profession	CARLISLE-WORTMAN ASSOCIATES RETAINER SERVICES	0	29676	07/07/2009	390.00
101-400.000-901.000	Printing &	HERITAGE NEWSPAPERS LEGALS	0	1970702	07/07/2009	45.00
101-400.000-955.000	Miscellaneous	CARLISLE-WORTMAN ASSOCIATES CARPENTER LUMBER-DEV REVIEW	0	29677	07/07/2009	357.50
101-400.000-977.000	Equipment	METRO VIEWS, INC AERIAL PHOTOS ON CD	0	887	07/07/2009	250.00
Total Planning Department						1,042.50
Dept: Department of Public Works						
101-441.000-740.000	Operating	HACKNEY HARDWARE JUNE 09 STATEMENT	0		07/07/2009	144.94
101-441.000-740.000	Operating	LESSORS WELDING SUPPLY CYLINDER RENTAL	0	180383	07/07/2009	18.00
101-441.000-740.000	Operating	PARTS PEDDLER AUTO SUPPLY JUNE RECEIPTS	0		07/07/2009	20.37
101-441.000-740.000	Operating	S. F. STRONG MAINTENANCE SUPPLIES	0	168347-00	07/08/2009	368.50
101-441.000-745.000	Uniform Al	CINTAS CORPORATION JUNE 09-STATEMENT	0		07/07/2009	465.65
101-441.000-745.000	Uniform Al	SWANNS CLOTHING	0		07/08/2009	305.71
101-441.000-751.000	Gasoline &	CORRIGAN OIL COMPANY GAS	0	5326849	07/07/2009	471.10
101-441.000-751.000	Gasoline &	CORRIGAN OIL COMPANY GAS	0	5332168	07/07/2009	401.59
101-441.000-751.000	Gasoline &	CORRIGAN OIL COMPANY GAS	0	5332166	07/07/2009	340.36
101-441.000-802.000	Profession	A-1 ENGRAVING VINYL DECAL	0	21722	07/06/2009	140.00
101-441.000-920.000	Utilities	DTE ENERGY JUNE 09 ACCOUNT PAYMENTS	0		07/08/2009	1,805.34
101-441.000-920.001	Telephones	AT&T 734 R01-0375 438 5	0		07/07/2009	157.90
101-441.000-920.001	Telephones	AT&T 734 R01-0859 416 4	0		07/07/2009	278.40
101-441.000-920.001	Telephones	NEXTEL COMMUNICATIONS PHONES	0		07/08/2009	155.42
101-441.000-970.001	Cap Sidewa	ROMINE CONSTRUCTION L.L.C. SIDEWALK REPLACEMENT FIFTH ST	0		07/08/2009	5,767.75
Total Department of Public Works						10,841.03
Dept: Downtown Public Works						
101-442.000-730.000	Farmers Ma	DORNBOS SIGN & SAFTEY INC. FARMER'S MARKET PARKING SIGNS	0	444915	07/07/2009	75.00

INVOICE APPROVAL LIST BY FUND

Date: 07/08/2009
 Time: 2:40pm
 Page: 3

Village of Dexter

Fund	Department	Account	GL Number	Vendor Name	Check	Invoice	Due	Amount
			Abbrev	Invoice Description	Number	Number	Date	
Fund: General Fund								
Dept: Downtown Public Works								
101-442.000-730.000	Farmers Ma			HACKNEY HARDWARE	0		07/07/2009	88.67
				JUNE 09 STATEMENT				
101-442.000-730.000	Farmers Ma			MARY ANN SIMPKINS	0		07/07/2009	13.05
				FARMER'S MARKET CRAFTS				
101-442.000-740.000	Operating			GREEN GUYS LAWN AND LANDSCAPE	0		07/07/2009	95.00
				PARK FERTILIZER-6-24-09				
101-442.000-740.000	Operating			DORNBOSS SIGN & SAFTEY INC.	0		07/07/2009	49.80
				FARMER'S MARKET PARKING SIGNS		444915		
101-442.000-740.000	Operating			HOPP ELECTRIC, INC.	0		07/07/2009	380.00
				INSTALL 3 IEC CONTACTORS		2713		
101-442.000-802.000	Profession			CARDINAL GARDENS	0		07/07/2009	2,704.00
				GENERAL MAINT. & MULCH		103		
101-442.000-802.000	Profession			DEXTER SENIOR CITIZENS CENTER	0		07/08/2009	100.00
				JUNE AND JULY 09 RENT				
101-442.000-920.000	Utilities			DTE ENERGY	0		07/08/2009	177.97
				JUNE 09 ACCOUNT PAYMENTS				
Total Downtown Public Works								3,683.49
Dept: Solid Waste								
101-528.000-740.000	Operating			DEXTER MILL	0		07/07/2009	9.00
				PINE MULCH		22908		
Total Solid Waste								9.00
Dept: Parks & Recreation								
101-751.000-944.000	Portable T			JOHN'S SANITATION	0		07/07/2009	225.00
				PARK PORTA POTIES		27732		
101-751.000-955.000	Miscellaneous			DEXTER MILL	0		07/07/2009	90.00
				MULCH		21054		
101-751.000-955.000	Miscellaneous			HACKNEY HARDWARE	0		07/07/2009	24.95
				JUNE 09 STATEMENT				
101-751.000-955.000	Miscellaneous			MIDWESTERN CONSULTING	0		07/07/2009	168.30
				RYAN DR TRAFFIC CALMING		3088A-64		
101-751.000-977.000	Equipment			BARCO PRODUCTS COMPANY	0		07/07/2009	3,402.50
				8' TABLE & 6' TABLE		50902375		
Total Parks & Recreation								3,910.75
Dept: Insurance & Bonds								
101-851.000-911.000	Insurance			MICHIGAN MUNICIPAL RISK	0		07/07/2009	15,735.61
				FIRST INSTALLMENT FY 2009-2010		92550-1		
Total Insurance & Bonds								15,735.61
Dept: Contributions								
101-875.000-965.001	CATS			WESTERN-WASH. AREA VALUE EXPR.	0		07/08/2009	3,000.00
				JULY, AUGUST, SEPTEMBER 09				
101-875.000-965.004	WAVE			WESTERN-WASH. AREA VALUE EXPR.	0		07/08/2009	1,749.99
				-JULY, AUGUST, SEPTEMBER 09				
Total Contributions								4,749.99
Dept: Capital Improvements CIP								
101-901.000-974.008	Millcreek			URS CORPORATION	0		07/08/2009	284.10
				DEXTER DAM REMOVAL		3929749		
101-901.000-974.008	Millcreek			URS CORPORATION	0		07/08/2009	5,809.70
				DEXTER GRANT ADMINISTRATION		3929752		
Total Capital Improvements CIP								6,093.80
Fund Total								102,804.16
Fund: Major Streets Fund								
Dept: Contracted Road Construction								
202-451.000-803.000	Contracted			ETNA SUPPLY CO	0		07/07/2009	424.95
				CORRUGATED METAL PIPE		1688996		
Total Contracted Road Construction								424.95
Dept: Routine Maintenance								
202-463.000-740.000	Operating			BARRETT PAVING MATERIALS INC	0		07/07/2009	78.11
				COMM. TOPPIN TONS		110991		
202-463.000-802.000	Profession			BOSTWICK COMPANY	0		07/07/2009	2,545.00
				ASPHALT REPAIRS		13148		
202-463.000-911.000	Insurance			MICHIGAN MUNICIPAL RISK	0		07/07/2009	3,294.32
				FIRST INSTALLMENT FY 2009-2010		92550-1		

INVOICE APPROVAL LIST BY FUND

Date: 07/08/2009
 Time: 2:40pm
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Village of Dexter

Fund	Department	GL Number	Vendor Name	Check	Invoice	Due	Amount
Account	Account	Abbrev	Invoice Description	Number	Number	Date	
Fund: Major Streets Fund							
Dept: Routine Maintenance							
Total Routine Maintenance							5,917.43
Dept: Traffic Services		Insurance	MICHIGAN MUNICIPAL RISK	0		07/07/2009	439.14
202-474.000-911.000			FIRST INSTALLMENT FY 2009-2010		92550-1		
Total Traffic Services							439.14
Dept: Winter Maintenance		Insurance	MICHIGAN MUNICIPAL RISK	0		07/07/2009	548.93
202-478.000-911.000			FIRST INSTALLMENT FY 2009-2010		92550-1		
Total Winter Maintenance							548.93
Fund Total							7,330.45
Fund: Local Streets Fund							
Dept: Contracted Road Construction							
203-451.000-803.000		Contracted	METRO ENVIRONMENTAL SERVICES	0		07/07/2009	2,166.25
			INDUSTRIAL JET SERVICE		40246		
203-451.000-974.001		Other capi	GM & SON INC	0		07/07/2009	24,501.00
			RYAN DRIVE TRAFFIC CLAMING		290271		
Total Contracted Road Construction							26,667.25
Dept: Routine Maintenance		Profession	BOSWICK COMPANY	0		07/07/2009	2,545.00
203-463.000-802.000			ASPHALT REPAIRS		13148		
203-463.000-911.000		Insurance	MICHIGAN MUNICIPAL RISK	0		07/07/2009	853.53
			FIRST INSTALLMENT FY 2009-2010		92550-1		
Total Routine Maintenance							3,398.53
Dept: Traffic Services		Insurance	MICHIGAN MUNICIPAL RISK	0		07/07/2009	426.76
203-474.000-911.000			FIRST INSTALLMENT FY 2009-2010		92550-1		
Total Traffic Services							426.76
Dept: Winter Maintenance		Insurance	MICHIGAN MUNICIPAL RISK	0		07/07/2009	548.92
203-478.000-911.000			FIRST INSTALLMENT FY 2009-2010		92550-1		
Total Winter Maintenance							548.92
Fund Total							31,041.46
Fund: Equipment Replacement Fund							
Dept: Department of Public Works							
402-441.000-939.000		Vehicle Ma	BOULLION SALES	0		07/07/2009	8.33
			PARTS		175835		
402-441.000-939.000		Vehicle Ma	PARTS PEDDLER AUTO SUPPLY	0		07/07/2009	1,925.68
			DPW FILTER BID		402127		
402-441.000-939.000		Vehicle Ma	PARTS PEDDLER AUTO SUPPLY	0		07/07/2009	180.65
			JUNE RECEIPTS				
Total Department of Public Works							2,114.66
Fund Total							2,114.66
Fund: Sewer Enterprise Fund							
Dept: Sewer Utilities Department							
590-548.000-728.000		Postage	POSTMASTER	0		07/08/2009	200.00
			ON CALL POSTAGE				
590-548.000-740.000		Operating	CHAMPION WATER TREATMENT	0		07/07/2009	17.00
			4 WATER				
590-548.000-740.000		Operating	HACKNEY HARDWARE	0		07/07/2009	111.55
			JUNE 09 STATEMENT				
590-548.000-741.000		Road Repai	HACKNEY HARDWARE	0		07/07/2009	3.79
			JUNE 09 STATEMENT				
590-548.000-742.000		Chem Plant	ALEXANDER CHEMICAL CORPORATION	0		07/07/2009	1,469.50
			CHEMICALS		417451		
590-548.000-742.000		Chem Plant	ALEXANDER CHEMICAL CORPORATION	0		07/07/2009	-265.00
			DEPOSIT FEE REFUND		417452		

INVOICE APPROVAL LIST BY FUND

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Village of Dexter

Fund	Department	GL Number	Vendor Name	Check	Invoice	Due	Amount
Account	Abbrev	Invoice Description	Number	Number	Date		
Fund: Sewer Enterprise Fund							
Dept: Sewer Utilities Department							
590-548.000-743.000	Chem Lab	HACKNEY HARDWARE	0		07/07/2009	2.49	
		JUNE 09 STATEMENT					
590-548.000-743.000	Chem Lab	NORTH CENTRAL LABORATORIES	0		07/07/2009	216.40	
		CHEMICALS AND SUPPLIES		254169			
590-548.000-743.000	Chem Lab	NORTH CENTRAL LABORATORIES	0		07/08/2009	382.28	
		CHEMICAL SUPPLIES		254987			
590-548.000-743.000	Chem Lab	QUALITY ASSURANCE SERVICE	0		07/08/2009	115.00	
		ANNUAL SERVICE OF LAB BALANCE		629094			
590-548.000-745.000	Uniform Al	CINTAS CORPORATION	0		07/07/2009	225.00	
		JUNE 09-STATEMENT					
590-548.000-751.000	Gasoline &	CORRIGAN OIL COMPANY	0		07/07/2009	856.49	
		GAS		5326850			
590-548.000-802.000	Profession	ROTO ROOTER	0		07/08/2009	2,370.00	
		JUNE STATEMENT					
590-548.000-802.000	Profession	SIEMENS WATER TECHNOLOGIES	0		07/08/2009	10,729.56	
		SAND FILTER REHAB		SLS 62013253			
590-548.000-824.000	Testing &	PARAGON LABORATORIES INC	0		07/07/2009	65.00	
		TESTING		58140			
590-548.000-824.000	Testing &	PARAGON LABORATORIES INC	0		07/07/2009	55.00	
		TESTING		58248			
590-548.000-911.000	Insurance	MICHIGAN MUNICIPAL RISK	0		07/07/2009	10,978.50	
		FIRST INSTALLMENT FY 2009-2010		92550-1			
590-548.000-920.000	Utilities	DTE ENERGY	0		07/08/2009	4,226.04	
		JUNE 09 ACCOUNT PAYMENTS					
590-548.000-920.001	Telephones	AT&T	0		07/07/2009	756.81	
		734 426-4572 813 0					
590-548.000-920.001	Telephones	AVAYA, INC.	0		07/07/2009	125.16	
		SERVICE AGREEMENT					
590-548.000-920.001	Telephones	MCI	0		07/07/2009	14.35	
		LONG DISTANCE					
590-548.000-920.001	Telephones	NEXTEL COMMUNICATIONS	0		07/08/2009	124.33	
		PHONES					
590-548.000-935.000	Bldg Maint	HACKNEY HARDWARE	0		07/07/2009	47.76	
		JUNE 09 STATEMENT					
590-548.000-937.000	Equip Main	MADISON ELECTRIC	0		07/07/2009	254.55	
		SUPPLIES		663817-00			
590-548.000-937.000	Equip Main	KLAPPERICH WELDING	0		07/07/2009	180.00	
		WWTP WELDING		9054			
590-548.000-939.000	Vehicle Ma	PARTS PEDDLER AUTO SUPPLY	0		07/07/2009	8.76	
		JUNE RECEIPTS					
Total Sewer Utilities Department						33,270.32	
Dept: Capital Improvements CIP							
590-901.000-974.000	CIP Capita	WASHTENAW COUNTY SOIL EROSION	0		07/08/2009	65.00	
		SOIL EROSION PERMIT-8340 HURON					
Total Capital Improvements CIP						65.00	
Fund Total						33,335.32	

Fund: Water Enterprise Fund							
Dept: Water Utilities Department							
591-556.000-728.000	Postage	POSTMASTER	0		07/08/2009	200.00	
		ON CALL POSTAGE					
591-556.000-740.000	Operating	HACKNEY HARDWARE	0		07/07/2009	87.23	
		JUNE 09 STATEMENT					
591-556.000-745.000	Uniform Al	CINTAS CORPORATION	0		07/07/2009	202.85	
		JUNE 09-STATEMENT					
591-556.000-751.000	Gasoline &	CORRIGAN OIL COMPANY	0		07/07/2009	746.18	
		GAS		5332167			
591-556.000-802.000	Profession	CUMMINS BRIDGEWAY	0		07/07/2009	408.00	
		GENERATOR REPAIR		013-35531			
591-556.000-824.000	Testing &	INDUSTRIAL TEST SYSTEMS, INC	0		07/08/2009	269.40	
		TESTING SUPPLIES		1012002			
591-556.000-824.000	Testing &	MICHIGAN DEPT OF ENVIRONMENTAL	0		07/08/2009	18.00	
		CENTRAL ST. WATER FILTRATION		570381			
591-556.000-901.000	Printing &	HERITAGE NEWSPAPERS	0		07/07/2009	198.00	
		LEGALS		1971468			
591-556.000-901.000	Printing &	QUALITY COPY CENTER	0		07/08/2009	466.70	
		PRINTING FOR WATER QUALITY REP		09-06-0130			

INVOICE APPROVAL LIST BY FUND

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Village of Dexter

Fund	Department	Account	GL Number	Vendor Name	Check	Invoice	Due	Amount
			Abbrev	Invoice Description	Number	Number	Date	
Fund: Water Enterprise Fund								
Dept: Water Utilities Department								
591-556.000-911.000			Insurance	MICHIGAN MUNICIPAL RISK FIRST INSTALLMENT FY 2009-2010	0	92550-1	07/07/2009	3,769.29
591-556.000-920.000			Utilities	DTE ENERGY JUNE 09 ACCOUNT PAYMENTS	0		07/08/2009	1,847.74
591-556.000-920.001			Telephones	AT&T 734 426-4572 813 0	0		07/07/2009	389.87
591-556.000-920.001			Telephones	NEXTEL COMMUNICATIONS PHONES	0		07/08/2009	93.25
591-556.000-937.000			Equip Main	HACKNEY HARDWARE JUNE 09 STATEMENT	0		07/07/2009	4.79
591-556.000-937.000			Equip Main	PARTS PEDDLER AUTO SUPPLY JUNE RECEIPTS	0		07/07/2009	29.79
591-556.000-939.000			Vehicle Ma	LA FONTAINE PARTS AND LABOR	0	CVCS49487	07/07/2009	587.79
591-556.000-960.000			Education	MICHIGAN RURAL WATER ASSOC CLASS REGISTRATION-DAN SCHLAFF	0		07/07/2009	115.00
591-556.000-970.000			Capital In	LAYNE CHRISTENSEN COMPANY REHAB VILLAGE SERVICE PUMP	0	548473	07/08/2009	10,892.03
591-556.000-970.000			Capital In	PROCESS PIPING & EQUIPMENT CHEMICAL IMPROVEMENT JOB 09-04	0		07/08/2009	12,127.00
Total Water Utilities Department								32,452.91
Fund Total								32,452.91
Fund: Trust & Agency Fund								
Dept: Assets, Liabilities & Revenue								
701-000.000-253.055			Berry & As	CARLISLE-WORTMAN ASSOCIATES BERRY & ASSOC.-DEV. REVIEW	0	29678	07/07/2009	420.00
Total Assets, Liabilities & Revenue								420.00
Fund Total								420.00
Grand Total								209,498.96

AGREEMENT

WESTERN-WASHTENAW AREA VALUE EXPRESS, P.O. Box 272, Chelsea, MI 48118 (hereinafter "WAVE") and the VILLAGE OF DEXTER (hereinafter "DEXTER"), in consideration of the mutual promises contained herein, do hereby agree as follows this _____ day of _____ 2009.

1. **Background:** WAVE, a Michigan Non-Profit Corporation, formed under state statute, receives 'pass-through' funding through operating funds from the Michigan Department of Transportation (MDOT) pursuant to Public Act 51 of 1951 for the purpose of providing transportation according to its Articles and Bylaws within portions of the ANN ARBOR TRANSPORTATION AUTHORITY (hereinafter "AATA") service area, within Washtenaw County. DEXTER desires to contract with WAVE for WAVE to provide a portion of said public transportation within the AATA service area, and specifically to provide door-to-door service for the Village of Dexter and the Dexter School District area.
2. **Term:** The term of this Agreement shall be from July 1, 2009 through June 30, 2010.
3. **Public transportation service to be provided:** This agreement does not impose any duty or obligation upon WAVE to provide any specific public transportation service beyond what is stated expressly herein. WAVE hereby agrees to extend door-to-door service to DEXTER, five days per week, eight hours per day, Monday through Friday. It is mutually understood that WAVE is solely responsible for determining all aspects of the service to be provided including the hours of service, routes, and vehicle scheduling, and for determining all aspects of

the quality and safety of operation without oversight by DEXTER or consultation with DEXTER. Aspects of quality and safety of operation may include (as an example), eliminating part or all of a shift due to weather or other safety related issues.

4. **Ridership reporting:** WAVE agrees to maintain ridership data by demographics and to provide the same on a yearly basis to DEXTER.
5. **Payment:** DEXTER agrees to pay WAVE the sum of TWELVE THOUSAND and NO/100 DOLLARS (\$12,000) for the services described in this in equal installments due on the first day of each month of the Agreement. The monthly installment amount shall be ONE THOUSAND DOLLARS (\$1,000.00). The first installment shall be due on July 1, 2009. DEXTER understands that the sum does not fully cover operational expenses of a five-day-per-week door-to-door service. If local or other funding to subsidize this door-to-door service is not achieved, service days may be reduced accordingly during the agreement period.
6. **Indemnification:** WAVE agrees to indemnify and hold DEXTER harmless from all claims of any sorts, including but not limited to claims for personal injury or property damages which arise from any action or failure to act by WAVE in relation to its obligations under this Agreement. DEXTER agrees to indemnify and hold WAVE harmless for any and all claims of any sort arising out of a breach of this agreement by DEXTER.
7. **Insurance:** WAVE will provide such insurance as may be required by MDOT relating to the obligations of WAVE under this Agreement, and will name

DEXTER as an additional insured under any policy of insurance which may be required.

- 8. **Termination:** Either party may terminate this Agreement for cause at any time in the event that the other party fails to perform its obligations hereunder. Unless non-performance results in immediate threat to public health or safety, DEXTER will provide WAVE with written notice of non-compliance and a 30-day period to cure such non-compliance before termination of services. Further, either party may terminate this Agreement for its convenience upon 60 days written notice, provided that the parties shall continue their obligations to each other under the terms of this agreement until it is terminated.
- 9. **Assignment:** WAVE may not assign its obligations under this Agreement without the prior written consent of DEXTER.
- 10. **Governing law:** This agreement shall be governed by the law of Michigan.
- 11. **Severability:** In the event any provision of this Agreement is determined to be invalid, the remainder of this Agreement shall remain in full force and effect.

VILLAGE OF DEXTER

By: _____

WESTERN-WASHTENAW AREA VALUE EXPRESS

By: _____

AGENDA 7-13-09

ITEM 5-3

AGREEMENT

WESTERN-WASHTENAW AREA VALUE EXPRESS, P.O. Box 272, Chelsea, MI 48118 (hereinafter "WAVE") and the VILLAGE OF DEXTER (hereinafter "DEXTER"), in consideration of the mutual promises contained herein, do hereby agree as follows this _____ day of _____ 2009.

- Background:** WAVE, a Michigan Non-Profit Corporation, formed under state statute, receives 'pass-through' funding through operating funds from the Michigan Department of Transportation (MDOT) pursuant to Public Act 51 of 1951 for the purpose of providing transportation according to its Articles and Bylaws within portions of the ANN ARBOR TRANSPORTATION AUTHORITY (hereinafter "AATA") service area, within Washtenaw County. DEXTER desires to contract with WAVE for WAVE to provide a portion of said public transportation within the AATA service area, and specifically to provide an express connector service to an AATA transfer point that is located on Jackson Road, near Wagner Road with the City of Ann Arbor, and WAVE desires to provide public transportation on those terms.
- Term:** The term of this Agreement shall be from July 1, 2009 to June 30, 2010.
- Public transportation service to be provided:** This agreement does not impose any duty or obligation upon WAVE to provide any specific public transportation service beyond what is stated expressly herein. WAVE hereby agrees to extend its current service to DEXTER to provide additional pick-up locations within DEXTER, and provide shuttle service from DEXTER to the AATA transfer point referenced above. It is mutually understood that WAVE is solely responsible for

determining all aspects of the service to be provided including the hours of service, routes, and vehicle scheduling, and for determining all aspects of the quality and safety of operation without oversight by DEXTER or consultation with DEXTER. Aspects of quality and safety of operation may include (as an example), eliminating part or all of a shift due to weather or other safety related issues.

4. **Ridership reporting:** WAVE agrees to maintain ridership data by pick up location and to provide the same on a quarterly basis to DEXTER.
5. **Payment:** DEXTER agrees to pay WAVE the sum of TEN THOUSAND and NO/100 DOLLARS (\$10,000) for the services described in this in equal installments due on the first day of each month of the Agreement. The monthly installment amount shall be EIGHT HUNDRED THIRTY THREE and 33/100 DOLLARS (\$833.00). The first installment shall be due on July 1, 2009.
6. **Indemnification:** WAVE agrees to indemnify and hold DEXTER harmless from all claims of any sorts, including but not limited to claims for personal injury or property damages which arise from any action or failure to act by WAVE in relation to its obligations under this Agreement. DEXTER agrees to indemnify and hold WAVE harmless for any and all claims of any sort arising out of a breach of this agreement by DEXTER.
7. **Insurance:** WAVE will provide such insurance as may be required by MDOT relating to the obligations of WAVE under this Agreement, and will name DEXTER as an additional insured under any policy of insurance which may be required.

8. **Termination:** Either party may terminate this Agreement for cause at any time in the event that the other party fails to perform its obligations hereunder. Unless non-performance results in immediate threat to public health or safety, DEXTER will provide WAVE with written notice of non-compliance and a 30-day period to cure such non-compliance before termination of services. Further, either party may terminate this Agreement for its convenience upon 60 days written notice, provided that the parties shall continue their obligations to each other under the terms of this agreement until it is terminated.
9. **Assignment:** WAVE may not assign its obligations under this Agreement without the prior written consent of DEXTER.
10. **Governing law:** This agreement shall be governed by the law of Michigan.
11. **Severability:** In the event any provision of this Agreement is determined to be invalid, the remainder of this Agreement shall remain in full force and effect.

VILLAGE OF DEXTER

By: _____

WESTERN-WASHTENAW AREA VALUE EXPRESS

By: _____

AGENDA 7-1309

ITEM 3-4

**DEXTER DAZE COMMITTEE
8070 MAIN STREET
DEXTER, MICHIGAN 48130**

Mrs. Donna Dettling
Dexter Village Manager
8123 Main Street
Dexter, Michigan 48130

June 23, 2009

Dear Donna:

The purpose of this letter is to formally request the assistance of the Village in conjunction with the annual Dexter Daze Festival. This year's festival is scheduled for August 14 and 15. As in the past, the Dexter Daze Committee relies on the Village for assistance to hold a successful event. We request that the Village assist us in the following ways:

1. Shut off the sprinkles in Monument Park from Wednesday, August 12 at 2:00 PM through Sunday, August 16, at 1:00 PM. This will enable us to begin preparing for the event set-up Wednesday afternoon and affect a good clean up of the park after all the events are completed.
2. Block off Central Street at Main and at Fifth on Wednesday after the morning rush hour. The committee will be laying out booth assignments in Monument Park on Wednesday afternoon.
3. Post No Parking signs along the Main Street side of Monument Park. We will limit parking along this area to exhibitors for the purpose of unloading their supplies and merchandise and then direct them to parking areas away from the Monument Park.
4. Run the street sweeper on Sunday to assist us in the general clean-up efforts.
5. Assist in closing off Dexter-Ann Arbor Road and Main Streets on Saturday, August 15 from 9:45 AM to approximately 11:45 AM from Kensington to Broad for the Dexter Daze parade.

As in the past, the Dexter Daze Committee has planned for a clean-up project on Sunday, August 16. We will remove all the trash and litter from Monument Park, clean the trash containers throughout downtown and police the neighborhood to pick up trash and litter. During Dexter Daze, we will empty trash containers as they become full into Mr. Rubbish dumpsters we have rented for the event.

We on the Dexter Daze Committee look forward to your help and assistance in holding another successful event to showcase our community. If you have any questions or need to reach me, please feel free to call me at 424-1122 or 645-9944.

Best Regards,



Karen Bentley
Dexter Daze Committee Chair



VILLAGE OF DEXTER

8140 Main Street • Dexter, Michigan 48130-1092 • (734) 426-8303 • Fax (734) 426-5614

APPLICATION FOR MISCELLANEOUS USE OF RIGHT-OF-WAY for Special Events

DESCRIPTION OF EVENT: <u>Dexter Daze</u>		FEE: \$50 REC#
DATE REQUESTED:	<u>AUG 14 & 15</u>	
TYPE OF EVENT:	<u>Dexter Daze</u>	
DESIRED LOCATION OF EVENT:	<u>Monument Park - Central/Main to 5th</u>	
TIME: (START AND FINISH)	<u>Weds. 8/12/09 2:00 pm - Sun. 8/15/09 11:00 pm</u>	
SCHEDULE OF EVENTS:	PLEASE ATTACH DETAILED EVENTS/TIMES/LOCATION	
BUSINESS OR ORGANIZATION NAME AND ADDRESS:	<u>Dexter Daze Committee 3215 Central St Dexter</u>	
CONTACT NAME AND PHONE: (please list 2 contacts)	<u>Carol Jones 426-8114 Karen Bentley 424-1122</u>	
RAIN DATE:	<u>none</u>	
FOR ROAD CLOSURE LIST ROUTE AND CLOSURE TIMES (Consult with the WCSD for requirements)	<u>Central Main to 5th</u>	
INSURANCE CO: (ATTACH COPY OF POLICY)	<u>see attached</u>	
OTHER:		
EMERGENCY RESPONSE CONTACT:		

NAME AND SIGNATURE OF FIRE AND POLICE OFFICIALS NOTIFIED OF EVENT
(Attach agreements):

Gieske
Print name/Washtenaw County Sheriff Official

[Signature]
Signature of Official

Dotling
Print name/Fire Department Official

[Signature]
Signature of Official

FOR OFFICE USE ONLY

DATE APPROVED BY COUNCIL:	
DATE APPROVED BY VILLAGE:	

INSTRUCTIONS AND REQUIREMENTS FOR APPLICATION

1. Application must be filed, and complete, at least 3 weeks prior to scheduled event (includes administrative approval). It is strongly encouraged that meetings be held with the Sheriff's Dept. and Fire Dept. as early as possible.



AGENDA 7-13-09

ITEM 55

VILLAGE OF DEXTER

8140 Main Street • Dexter, Michigan 48130-1092 • (734) 426-8303 • Fax (734) 426-5614

APPLICATION FOR MISCELLANEOUS USE OF RIGHT-OF-WAY for Special Events

DESCRIPTION OF EVENT:	FEE: \$50 REC#
DATE REQUESTED:	Aug 15
TYPE OF EVENT:	Dexter Daze Parade
DESIRED LOCATION OF EVENT:	Wylie Elem down Main St
TIME: (START AND FINISH)	10am to 11am
SCHEDULE OF EVENTS:	PLEASE ATTACH DETAILED EVENTS/TIMES/LOCATION
BUSINESS OR ORGANIZATION NAME AND ADDRESS:	Dexter Daze 3215 Central Dexter
CONTACT NAME AND PHONE: (please list 2 contacts)	Carol Jones 426-8114 Karen Bentley 424-1122
RAIN DATE:	None
FOR ROAD CLOSURE LIST ROUTE AND CLOSURE TIMES (Consult with the WCSD for requirements)	Inverness to Main, Main to Jeffords
INSURANCE CO: (ATTACH COPY OF POLICY)	
OTHER:	
EMERGENCY RESPONSE CONTACT:	

NAME AND SIGNATURE OF FIRE AND POLICE OFFICIALS NOTIFIED OF EVENT
(Attach agreements):

Beth Gieske
Print name/Washtenaw County Sheriff Official

J. Pottling
Print name/Fire Department Official

Beth Gieske
Signature of Official

[Signature]
Signature of Official

FOR OFFICE USE ONLY	
DATE APPROVED BY COUNCIL:	
DATE APPROVED BY VILLAGE:	

INSTRUCTIONS AND REQUIREMENTS FOR APPLICATION

1. Application must be filed, and complete, at least 3 weeks prior to scheduled event (includes administrative approval). It is strongly encouraged that meetings be held with the Sheriff's Dept. and Fire Dept. as early as possible.

AGENDA 7-13-09

ITEM 5-6.

VILLAGE OF DEXTER

8140 Main Street Dexter, MI 48130-1092

Phone (734)426-8303 Fax (734)426-5614

MEMO

To: Council
From: President Keough
Date: July 13, 2009
Re: Appointment Change

Trustee Semifero has requested to resign his seat on the Dexter Area Fire Board to allow President Pro-Tem Tell to take his place. I would like to amend our Organizational Matters resolution to make this change effective immediately.

31-2008
**RESOLUTION FOR THE PURPOSE OF ESTABLISHING
ORGANIZATIONAL MATTERS FOR THE VILLAGE OF
DEXTER**

At a regular meeting of the Village Council of the Village of Dexter, Michigan called to order by President Shawn Keough on December 22, 2008 at 7:30 p.m., the following resolution was offered:

Moved by: Fisher

Supported by: Smith

WHEREAS, the Village intends to utilize various firms and individuals for particular matters to coincide with the regular village election every November of even years, and

WHEREAS, the following firms and individual appointments can be changed as deemed necessary by Council by a simple majority vote of Council at any point during this time period.

NOW, THEREFORE, BE IT RESOLVED, that the Village Council does confirm using the following firms and individuals as needed in their respective responsibilities:

1. President Shawn Keough, Treasurer Marie Sherry, President Pro Tem Ray Tell, Assistant Village Manager Courtney Nicholls, and Village Manager Donna Dettling as Bank Signatories.
2. President Pro Tem - Ray Tell
3. Treasurer- Marie Sherry, March 2008 to March 2010. Reappointment or appointment required every even number year in March
4. Village Attorney for enforcement of Traffic Laws –Thomas Stringer
5. Miller, Canfield, Paddock and Stone as Attorney for bonding matters.
6. Dykema and Scott Munzel as Attornies for other general legal matters.
7. Varnum, Riddering, Schmidt & Howlett, for Telecommunication legal matters.
8. Carlisle/Wortman Associates, Inc. as consultants for planning and zoning matters.
9. Orchard, Hiltz and McCliment for general consultant and engineering matters.
10. Jones & Henry and Williams & Works for specialized Water and Sewer Engineering and Consulting
11. Midwestern Consulting, Jim Valenta PE, Traffic Engineer/Public Works Project Support & Coordinator
12. Post, Smythe, Lutz & Ziel for auditing.
13. Assistant Village Manager as Freedom of Information Officer.
14. Street Administrator- Ed Lobdell.
15. As representatives to the following organizations:
 - Huron River Watershed Council Paul Cousins
 - Planning Commission, Ex-officio Jim Carson

- Parks & Recreation Commission Ex-officio Joe Semifero
- Chamber of Commerce Paul Cousins
- Zoning Board of Appeals Ray Tell
- Dexter Area Fire Department Board Joe Semifero, Jim Seta
- WATS Jim Carson, Alternate-Paul Cousins
- WAVE Jim Carson
- Utilities Committee Joe Semifero, Shawn Keough
- Facilities Committee Shawn Keough, Jim Smith
- Main Street Bridge Phase II Jim Carson, Jim Smith, Shawn Keough
- Stormwater Phase II Citizen Advisory Group Paul Cousins
- Healthy Communities Committee Paul Cousins
- SEMCOG Shawn Keough
- Dexter Farmer's Market Oversight Committee Ray Tell
- DHS- Gordon Hall Management Team Donna Fisher
- Arts, Culture & Heritage Committee Paul Cousins

BE IT FURTHER RESOLVED, that the Village of Dexter is committed to the purchase of local goods and the use of local business, and

BE IT FURTHER RESOLVED, that the regular meeting of the Village Council shall be held the 2nd and 4th Monday of each month at 7:30 p.m. at the Dexter Senior Center – 7720 Dexter Ann Arbor Road.

That, all representatives shall report to Council as scheduled, review significant issues and proposals with Council for input and discussion, as needed, and forward copies of meeting agendas and minutes to Village Council in a timely fashion,

That the Regular Meeting of the Village Planning Commission shall be held the 1st Monday of each Month at 7:30 p.m. at the Dexter Senior Center – 7720 Dexter Ann Arbor Road.

That the Regular Meeting of the Village Parks & Recreation Commission shall be held the 3rd Tuesday of each month at 7:00 p.m. at the Village Offices 8123 Main Street.

That the Regular Meeting of the Zoning Board of Appeals shall be held the 3rd Monday of each month at 7:00 p.m. at the Dexter Senior Center – 7720 Main Street. Meetings of the Z.B.A. will only be held when requests are pending.

AYES: Cousins, Fisher, Smith, Semifero, Tell, Carson, Keough NAYS: None

RESOLUTION DECLARED ADOPTED THIS 22nd DAY OF DECEMBER 2008

Carol Jones, Village Clerk

AGENDA 7-13-09

ITEM 6-1

VILLAGE OF DEXTER

8140 Main Street Dexter, MI 48130-1092

ddettling@villageofdexter.org

Phone (734)426-8303

Fax (734)426-5614

MEMO

To: President Keough and Council
From: Donna Dettling, Village Manager
Date: July 13, 2009
Re: EQ Basin and Sewer Rehab Bond Authorizing Resolution

Attached is the Bond Authorizing Resolution, necessary for the issuance of up to \$3,995,000 in Bonds to cover the cost of the EQ Basin and Sewer rehabilitation project. An SRF Cost Worksheet is attached that breaks out the total project costs. The Generator cost of \$250,000 was included in the bid as an alternate construction item. The decision to include the generator was made because the current generator at the plant was installed in the 70's and is inadequate to support the plant upgrades. However, this item can be eliminated when the bid is awarded.

Again, the Bond authorizes up to \$3,995,000.00, however the final amount of the Bond will depend upon the actual bid and whether or not the generators is included. The Bond authorization must include the maximum amount SRF will provide the village for this project. The Resolution does not take into account the 40% principal forgiveness from stimulus funding that the Village will receive.

Tom Colis, Miller Canfield Bond Attorney will be attending the meeting to answer any questions you have.

SRF Budget Cost Worksheet

Village of Dexter

EQ Basin and Sewer Rehab

	Incurring Costs	Estimated Costs	TOTAL
Planning Costs	\$ 272,430.00		\$ 272,430.00
Revenue System Development Costs		\$ 4,500.00	\$ 4,500.00
Design Costs - TOTAL	\$ 150,619.00	\$ 90,000.00	\$ 240,619.00
EQ Basin (inc. prelim design)	\$ 118,881.00	\$ 53,000.00	
Generator Design		\$ 20,000.00	
Sewer Rehabilitation	\$ 18,089.00	\$ 5,000.00	
SRF Loan Application	\$ 13,649.00	\$ 12,000.00	
Legal/Financial Service Fees		\$ 12,360.00	\$ 12,360.00
Administrative Costs			\$ -
Bond Counsel Fees		\$ 30,000.00	\$ 30,000.00
Bid Advertisement Costs		\$ 100.00	\$ 100.00
Land Acquisition			\$ -
Land Purchase Costs			\$ -
Construction Engineering Costs - TOTAL		\$ 335,000.00	\$ 335,000.00
EQ Basin		\$ 305,000.00	
Sewer Rehabilitation		\$ 30,000.00	
Construction Costs - TOTAL		\$ 2,975,000.00	\$ 2,975,000.00
EQ Basin		\$ 2,024,000.00	
Generator		\$ 250,000.00	
Sewer Rehabilitation		\$ 701,000.00	
Equipment Costs			\$ -
Other Project Costs - TOTAL	\$ 4,932.00	\$ 60,000.00	\$ 64,932.00
DTE pole relocation	\$ 4,932.00		
New combined O&M Manual for WWTP		\$ 60,000.00	
		SUBTOTAL	\$ 3,934,941.00
		6% contingency (req'd by MDEQ - to nearest \$5,000)	\$ 235,000.00
		S2 Grant Total (subtracted from loan amount)	\$ 174,225.00
		TOTAL	\$ 3,995,716.00

**RESOLUTION AUTHORIZING LIMITED TAX GENERAL
OBLIGATION BONDS, SERIES 2009
STATE REVOLVING FUND PROGRAM**

**Village of Dexter
County of Washtenaw, State of Michigan**

Minutes of a regular meeting of the Village Council of the Village of Dexter, County of Washtenaw, State of Michigan, held on July 13, 2009 at 7:30 o'clock p.m. prevailing Eastern Time.

PRESENT: Members: _____

ABSENT: Members: _____

Councilmember _____ offered and moved the adoption of the following resolution, seconded by Councilmember _____:

WHEREAS, pursuant to the provisions of Act 451, Public Acts of Michigan, 1994, as amended ("Act 451"), when the department of natural resources, the department of public health, or a court of competent jurisdiction in this state has ordered, or when the department of natural resources has issued a permit for, the installation, construction, alteration, improvement, or operation of a sewage system, solid waste facility, or waterworks system in a municipality, and the plans for the facility or system have been prepared and approved by the state department or commission having the authority by law to grant the approval, the legislative body of the municipality may issue and sell the necessary bonds for the construction, installation, alteration, operation, or improvement, including the treatment works, and other facilities as may be ordered or set forth in the permit as being necessary to provide for the effective operation of the system; and

WHEREAS, the Village of Dexter, County of Washtenaw, State of Michigan (the "Village"), pursuant to Administrative Consent Order No. ACO-SW08-011 of the Michigan Department of Environmental Quality, as now in force or hereafter amended, (the "Order"), is required to make certain modifications to its wastewater treatment plant which improvements are necessary in order for the Village to meet its clean water obligations under relevant federal and state law; and

WHEREAS, the Village desires to comply with the Order and to make the improvements required thereby, consisting generally of acquiring, constructing, furnishing and equipping improvements to the Village's existing Wastewater Treatment Plant, including the construction of an equalization basin, together with all necessary appurtenances and attachments thereto (the "Project"); and

WHEREAS, the Project qualifies for the State Revolving Fund ("SRF") Loan Program administered by the Michigan Department of Environmental Quality ("MDEQ") and the Michigan Municipal Bond Authority ("MMBA"), whereby bonds of the Village are sold to the MMBA and bear interest at a fixed rate of two and one-half percent (2.50%) per annum; and

WHEREAS, the plans for the Project have been prepared and have been or shortly shall be approved by MDEQ as required by Act 451; and

WHEREAS, in pursuance of the authority granted by Act 451, this Village Council desires to issue and sell the necessary bonds to the MMBA to pay all or part of the cost of the Project; and

WHEREAS, it is the determination of the Village Council that at this time limited tax general obligation bonds in the aggregate principal amount of not to exceed Three Million Nine Hundred Ninety Five Thousand Dollars (\$3,995,000) should be issued to pay for the Project.

NOW, THEREFORE, BE IT RESOLVED THAT:

1. Bonds of the Village designated **LIMITED TAX GENERAL OBLIGATION BONDS, SERIES 2009** (the "Series 2009 Bonds") are authorized to be issued in the aggregate principal sum of not to exceed Three Million Nine Hundred Ninety Five Thousand Dollars (\$3,995,000), as finally determined by orders of the MDEQ, for the purpose of paying all or part of the cost of the Project, including the costs incidental to the issuance, sale and delivery of the Series 2009 Bonds. The Series 2009 Bonds shall be in the form of a single fully-registered, nonconvertible bond in the denomination of the full principal amount thereof, dated as of the date of delivery of the Series 2009 Bonds, payable in principal installments serially as finally determined by the order of the MDEQ at the time of sale of the Series 2009 Bonds and approved by the MMBA and the Village President, Village Manager or Finance Director (the "Authorized Officers"). Final determination of the Principal Amount and the payment dates and amounts of principal installments of the Series 2009 Bonds shall be evidenced by execution of a Purchase Contract (the "Purchase Contract"), between the Village and the MMBA providing for sale of the Series 2009 Bonds, and any Authorized Officer is hereby authorized and directed to execute and deliver the Purchase Contract when in final form and to make the determinations set forth above.

The Series 2009 Bonds or principal installments thereof shall be subject to redemption prior to maturity at any time with the prior written consent of MMBA on terms approved by MMBA.

The Series 2009 Bonds shall bear interest at a rate of two and one-half percent (2.50%) per annum on the par value thereof or such other rate as evidenced by execution of the Purchase Contract, but in any event not to exceed the rate permitted by law, and the Authorized Officers shall deliver the Series 2009 Bonds in accordance with the delivery instructions of the MMBA.

The Series 2009 Bonds principal amount is expected to be drawn down by the Village periodically, and interest on principal amount shall accrue from the date such principal amount is drawn down by the Village.

The Series 2009 Bonds shall not be convertible or exchangeable into more than one fully-registered bond. Principal of and interest on the Series 2009 Bonds shall be payable as provided in the Series 2009 Bonds form in this Resolution as the same may be amended to conform to MMBA requirements.

An Authorized Officer shall record on the registration books payment by the Village of each installment of principal or interest or both when made and the cancelled checks or other records evidencing such payments shall be returned to and retained by the Authorized Officer.

Upon payment by the Village of all outstanding principal of and interest on the Series 2009 Bonds, the MMBA shall deliver the Series 2009 Bonds to the Village for cancellation.

The bonds shall be signed by the manual or facsimile signature of the Village President and countersigned by the manual or facsimile signature of the Village Clerk and shall have the seal of the Village impressed or printed thereon.

2. The Series 2009 Bonds may be transferred upon the books required to be kept pursuant to this Section by the person in whose name it is registered, in person or by the registered owner's duly authorized attorney, upon surrender of the Bond for cancellation, accompanied by delivery of a duly executed written instrument of transfer in a form approved by the Treasurer of the Village who shall act as transfer agent (the "transfer agent"). Whenever any Bond or Bonds shall be surrendered for transfer, the Village shall execute and the transfer agent shall authenticate and deliver a new Bond or Bonds, for like aggregate principal amount. The transfer agent shall require payment by the bondholder requesting the transfer of any tax or other governmental charge required to be paid with respect to the transfer.

The transfer agent shall keep or cause to be kept at its principal office sufficient books for the registration and transfer of the Bonds, which shall at all times be open to inspection by the Village; and upon presentation for such purpose the transfer agent shall under such reasonable regulations as it may prescribe transfer or cause to be transferred on said books Bonds as hereinbefore provided.

If any Bond shall become mutilated, the Village, at the expense of the holder of the Bond, shall execute, and the transfer agent shall authenticate and deliver, a new Bond of like tenor in exchange and substitution for the mutilated Bond, upon surrender to the transfer agent of the mutilated Bond. If any Bond issued under this Resolution shall be lost, destroyed or stolen, evidence of the loss, destruction or theft may be submitted to the transfer agent and, if this evidence is satisfactory to both and indemnity satisfactory to the transfer agent shall be given, and if all requirements of any applicable law including Act 354, Public Acts of Michigan, 1972, as amended ("Act 354"), being sections 129.131 to 129.135, inclusive, of the Michigan Compiled Laws have been met, the Village, at the expense of the owner, shall execute, and the transfer agent shall thereupon authenticate and deliver, a new Bond of like tenor and bearing the

statement required by Act 354, or any applicable law hereafter enacted, in lieu of and in substitution for the Bond so lost, destroyed or stolen. If any such Bond shall have matured or shall be about to mature, instead of issuing a substitute Bond the transfer agent may pay the same without surrender thereof.

3. The Treasurer of the Village is authorized to open a separate depository account with a bank or trust company designated by the Village, to be designated 2009 GENERAL OBLIGATION BONDS DEBT RETIREMENT FUND (the "Debt Retirement Fund"), the moneys to be deposited into the Debt Retirement Fund to be specifically earmarked and used solely for the purpose of paying principal of and interest on the Bonds as they mature. All proceeds from taxes levied for the Debt Retirement Fund shall be deposited into the Debt Retirement Fund as collected. Commencing with the fiscal year beginning July 1, 2009, the Village shall provide in its budget each year until the Bonds are paid, in the manner provided by the provisions of Act 451, an amount sufficient to promptly pay, when due, after taking into account other available funds of the Village, the principal of and interest on the Bonds becoming due prior to the next annual tax levy. The limited tax full faith, credit and resources of the Village are hereby pledged for the prompt payment of the principal of and interest on the Bonds as they become due, which pledge shall include the Village's obligation to pay from its general funds as a first budget obligation said principal and interest and, if necessary, to levy ad valorem taxes on all taxable property in the Village, within applicable constitutional and statutory tax rate limitations.

In the event a deposit of trust is made of cash or direct obligations of the United States or obligations the principal of an interest on which are guaranteed by the United States, or a combination thereof, the principal of and interest on which, without reinvestment, come due at times and in amounts sufficient to pay at maturity or irrevocable call for earlier optional or mandatory redemption, the principal of, premium, if any, and interest on the Bond, this Resolution shall be defeased and the owners of the Bond shall have no further rights under this Resolution except to receive payment of the principal of, premium, if any, and interest of the Bond from the cash or securities deposited in trust and the interest and gains thereon.

4. The Treasurer is authorized to open a separate depository account with a bank or trust company designated by the Village, to be designated 2009 GENERAL OBLIGATION BONDS CONSTRUCTION FUND (the "Construction Fund") and deposit into said Construction Fund the proceeds of the Series 2009 Bonds. The moneys in the Construction Fund shall be used solely to pay the costs of the Project and the costs of issuance of the Bonds.

5. The Series 2009 Bonds shall be in substantially the following form, subject to such modifications which may be required by the Michigan Attorney General and the MMBA and approved by bond counsel:

UNITED STATES OF AMERICA
STATE OF MICHIGAN
COUNTY OF WASHTENAW

VILLAGE OF DEXTER

LIMITED TAX GENERAL OBLIGATION BOND, SERIES 2009

REGISTERED OWNER: Michigan Municipal Bond Authority

PRINCIPAL AMOUNT: _____ Dollars (\$ ____,000)

DATE OF ORIGINAL ISSUE: _____, 2009

The VILLAGE OF DEXTER, County of Washtenaw, State of Michigan (the "Village"), acknowledges itself to owe and for value received hereby promises to pay to the Michigan Municipal Bond Authority (the "Authority"), or registered assigns, the Principal Amount shown above, in lawful money of the United States of America, unless prepaid or reduced prior thereto as hereinafter provided, on the dates and in the annual principal installment amounts set forth in Schedule A attached hereto and made a part hereof, as such Schedule may be adjusted as provided in the Purchase Contract between the Village and the Authority and a Supplemental Agreement by and among the Village, the Authority and the State of Michigan acting through the Department of Environmental Quality, with interest on said principal installments from the date each said installment is delivered to the holder hereof until paid at the rate of two and one-half percent (2.50%) per annum. Interest is first payable on April 1, 2010, and semiannually thereafter on April 1 and October 1 of each year, and principal is payable on the first day of April commencing April 1, 2011 and annually thereafter, as set forth in the Purchase Contract. For prompt payment of this bond, both principal and interest, the full faith, credit and resources of the Village are hereby irrevocably pledged.

During the time funds are being drawn down by the Village under this Bond, the Authority will periodically provide the Village a statement showing the amount of principal that has been advanced and the date of each advance, which statement shall constitute prima facie evidence of the reported information; provided that no failure on the part of the Authority to provide such a statement or to reflect a disbursement or the correct amount of a disbursement shall relieve the Village of its obligation to repay the outstanding principal amount actually advanced (subject to any principal forgiveness as provided for in Schedule A), all accrued interest thereon, and any other amounts payable with respect thereto in accordance with the terms of this Bond.

Notwithstanding any other provision of this bond, as long as the Authority is the owner of this bond, (a) this bond is payable as to principal, premium, if any, and interest at The Bank of

New York Mellon Trust Company, N.A. or at such other place as shall be designated in writing to the Village by the Authority (the "Authority's Depository"); (b) the Village agrees that it will deposit with the Authority's Depository payments of the principal of, premium, if any, and interest on this bond in immediately available funds by 12:00 noon at least five business days prior to the date on which any such payment is due whether by maturity, redemption or otherwise; in the event that the Authority's Depository has not received the Village's deposit by 12:00 noon on the scheduled day, the Village shall immediately pay to the Authority as invoiced by the Authority an amount to recover the Authority's administrative costs and lost investment earnings attributable to that late payment; and (c) written notice of any redemption of this bond shall be given by the Village and received by the Authority's Depository at least 40 days prior to the date on which such redemption is to be made.

Additional Interest

In the event of a default in the payment of principal or interest hereon when due, whether at maturity, by redemption or otherwise, the amount of such default shall bear interest (the "additional interest") at a rate equal to the rate of interest which is two percent above the Authority's cost of providing funds (as determined by the Authority) to make payment on the bonds of the Authority issued to provide funds to purchase this bond but in no event in excess of the maximum rate of interest permitted by law. The additional interest shall continue to accrue until the Authority has been fully reimbursed for all costs incurred by the Authority (as determined by the Authority) as a consequence of the Village's default. Such additional interest shall be payable on the interest payment date following demand of the Authority. In the event that (for reasons other than the default in the payment of any municipal obligation purchased by the Authority) the investment of amounts in the reserve account established by the Authority for the bonds of the Authority issued to provide funds to purchase this bond fails to provide sufficient available funds (together with any other funds which may be made available for such purpose) to pay the interest on outstanding bonds of the Authority issued to fund such account, the Village shall and hereby agrees to pay on demand only the Village's pro rata share (as determined by the Authority) of such deficiency as additional interest on this bond.

This bond is a single, fully-registered, non-convertible bond in the principal sum of \$_____, issued for the purpose of paying the cost of certain improvements to the Village's Wastewater Treatment Plant and paying costs incidental to the issuance of the bonds, in pursuance of the authority granted under Act 451, Public Acts of Michigan, 1994, as amended, and to comply with the provisions of Administrative Consent Order No. ACO-SW08-011 of the Michigan Department of Environmental Quality, as now in force or hereafter amended.

Bonds may be subject to redemption prior to maturity by the Village only with the prior written consent of the Authority and on such terms as may be required by the Authority.

This bond, including the interest hereon, is payable as a first budget obligation from the general funds of the Village, and the Village is required, if necessary, to levy ad valorem taxes on all taxable property in the Village for the payment thereof, subject to applicable constitutional and statutory tax rate limitations.

This bond is transferable only upon the registration books of the Village by the registered owner of record in person, or by the registered owner's attorney duly authorized in writing, upon the surrender of this bond together with a written instrument of transfer satisfactory to the Village duly executed by the registered owner or the registered owner's attorney duly authorized in writing, and thereupon a new registered bond or bonds in the same aggregate principal amount and of the same maturity shall be issued to the transferee in exchange therefor as provided in the resolution authorizing this bond and upon the payment of the charges, if any, therein prescribed.

It is hereby certified and recited that all acts, conditions and things required by law to be done, precedent to and in the issuance of this bond exist and have been done and performed in regular and due form and time as required by law.

IN WITNESS WHEREOF, the Village, by its Village Council, has caused this bond to be signed in its name with the facsimile signatures of its Village President and Village Clerk and its corporate seal to be printed hereon, all as of the Date of Original Issue.

VILLAGE OF DEXTER
County of Washtenaw
State of Michigan

By _____
Its Village President

(SEAL)

By _____
Its Village Clerk

DEQ Project No.: 5291-01
DEQ Approved Amt: \$ _____

SCHEDULE A

Based on the schedule provided below unless revised as provided in this paragraph, repayment of principal of the bond shall be made until the full amount advanced to the Village is repaid. In the event the Order of Approval issued by the Department of Environmental Quality (the "Order") approves a principal amount of assistance less than the amount of the bond delivered to the Authority, the Authority shall only disburse principal up to the amount stated in the Order. In the event (1) that the payment schedule approved by the Village and described below provides for payment of a total principal amount greater than the amount of assistance approved by the Order, (2) that less than the principal amount of assistance approved by the Order is disbursed to the Village by the Authority or (3) that any portion of the principal amount of assistance approved by the Order and disbursed to the Village is forgiven pursuant to the Order, the Authority shall prepare a new payment schedule which shall be effective upon receipt by the Village.

<u>Due Date</u>	<u>Amount of Principal Installment Due</u>
April 1, 2011	\$155,000
April 1, 2012	160,000
April 1, 2013	165,000
April 1, 2014	170,000
April 1, 2015	175,000
April 1, 2016	175,000
April 1, 2017	180,000
April 1, 2018	185,000
April 1, 2019	190,000
April 1, 2020	195,000
April 1, 2021	200,000
April 1, 2022	205,000
April 1, 2023	210,000
April 1, 2024	215,000
April 1, 2025	220,000
April 1, 2026	225,000
April 1, 2027	235,000
April 1, 2028	240,000
April 1, 2029	245,000
April 1, 2030	250,000

Interest on the bond shall accrue on that portion of principal disbursed by the Authority to the Village which has not been forgiven pursuant to the Order from the date such portion is disbursed, until paid, at the rate of 2.50% per annum, payable April 1, 2010, and semi-annually hereafter.

The Village agrees that it will deposit with the Authority's Depository, or such other place as shall be designated in writing to the Village by the Authority payments of the principal of, premium, if any, and interest on this bond in immediately available funds by 12:00 noon at least five business days prior to the date on which any such payment is due whether by maturity, redemption or otherwise. In the event that the Authority's Depository has not received the Village's deposit by 12:00 noon on the scheduled day, the Village shall immediately pay to the Authority as invoiced by the Authority an amount to recover the Authority's administrative costs and lost investment earnings attributable to that late payment.

6. The estimated period of usefulness of the Project to be financed with the proceeds of the Series 2009 Bonds is hereby declared to be not less than twenty-one (21) years and its total cost is estimated to be not less than the amount set forth in Section 1 of this Resolution.

7. The Village shall, to the extent permitted by law, take all actions within its control necessary to maintain the exclusion of the interest on the Bonds from gross income for federal income tax purposes under the Internal Revenue Code of 1986, as amended (the "Code"), including, but not limited to, actions relating to any required rebate of arbitrage earnings and the expenditure and investment of Bond proceeds and moneys deemed to be Bond proceeds.

8. The Authorized Officers are each hereby authorized to make application to the Authority and to the MDEQ for placement of the Series 2009 Bonds with the Authority. Any of the Authorized Officers is further authorized to execute and deliver such contracts, documents and certificates as may be required by the Authority or MDEQ or as may be otherwise necessary to effect the approval, sale and delivery of the Series 2009 Bonds, including a Purchase Contract, a Supplemental Agreement and Issuer's Certificate.

9. The Authorized Officers are authorized and directed to file an application for waivers and approvals, to the extent necessary, for the Series 2009 Bonds from the Michigan Department of Treasury (the "Department"), to make post-delivery filings and to pay all fees related thereto; and to take all other actions necessary or advisable, and to make such other filings for waivers or other approvals with the Department or with other parties, to enable the sale and delivery of the Series 2009 Bonds as contemplated herein.

10. The Authorized Officers are each hereby authorized to adjust the final bond details set forth herein to the extent necessary or convenient to complete the transactions authorized herein, and in pursuance of the foregoing is authorized to exercise the authority and make the determinations authorized pursuant to Section 315(1)(d) of Act 34, Public Acts of Michigan, 2001, as amended, including but not limited to, determinations regarding interest rates, prices, discounts, maturities, principal amounts, denominations, dates of issuance, interest payment dates, redemption rights, the place of delivery and payment, designation of bonds, and other matters.

11. All resolutions and parts of resolutions insofar as they conflict with the provisions of this Resolution be and the same hereby are rescinded.

YEAS: Members: _____

NAYS: Members: _____

RESOLUTION DECLARED ADOPTED.

Carol Jones
Village Clerk

I hereby certify that the foregoing is a true and complete copy of a resolution adopted by the Village Council of the Village of Dexter, County of Washtenaw, State of Michigan, at a regular meeting held on July 13, 2009, and that said meeting was conducted and public notice of said meeting was given pursuant to and in full compliance with the Open Meetings Act, being Act 267, Public Acts of Michigan, 1976, and that the minutes of said meeting were kept and will be or have been made available as required by said Act.

Carol Jones
Village Clerk

DELIB:3106242.2022911-00024

COMMUNITY DEVELOPMENT DEPARTMENT
CODE ENFORCEMENT POLICY
June 2009

PURPOSE AND AUTHORITY

The purpose of this policy statement is to provide standard policies for all code enforcement procedures conducted by the Community Development Office (hereinafter "Code Enforcement Department"). The authority to enforce the Village of Dexter regulations is provided by the Village of Dexter Zoning Ordinance, Village of Dexter General Code of Ordinances and the State of Michigan.

POLICY STATEMENT

The intent of code enforcement is to protect the public health, safety, and welfare of the Community and to provide for compliance with regulations. Code Enforcement will enforce the regulations in a fair and equitable manner and will provide policies and procedures that are clear and that provide the property owner with an understanding of the regulations and the procedures available to bring the property into compliance. Enforcement of the regulations by the Village and its professional staff will include both proactive and reactive enforcement procedures as defined below.

When staff first determines a code violation exists, either by complaint or inspection, the Code Enforcement Department seeks to focus on working with the violator to remedy the violation in the most efficient and timely manner. Initially, the Code Enforcement Department shall be more focused on having the property bring the subject property into compliance with the Regulations rather than punishing the violators by issuing a citation (i.e. fine).

When the Code Enforcement Department works with violators who are in the process of bringing a property into compliance with the regulations, the staff documents its actions and makes those records available to the public. Persons interested in the status of pending code violations may review files regarding the violation in the Community Development Office.

ENFORCEMENT POLICIES

The Code Enforcement Department will try to make every effort to consistently process complaints and manage enforcement actions. Deviation from established procedures should be documented and justified when adherence to these guidelines is not practical. The following are general policies:

- The regulations shall be enforced by the Code Enforcement Department and the duly authorized staff (the Zoning Enforcement Officer and others designated by the Community Development Department or Village Manager).
- All zoning related complaints shall be on complaint forms available at the Community Development Office and on the village's website.
- The Code Enforcement Department will investigate all complaints. However, complaints regarding violations that may pose an immediate threat to the public health, safety, or welfare of the community will be investigated first.

Deleted: anonymous

Deleted: such complaints will receive a lower priority than those

Deleted: lodged by a resident who discloses his or her identity unless staff determines that the reported violation

- Zoning is not to be used as a mean of furthering neighbor and/or civil disputes. In such cases, the staff may advise the complainant to address the issue by private means.
- All Code Enforcement letters and orders shall include the following: the nature of the violation; the date of inspection; the regulation being violated; the means to comply with the regulation; and the appeals process.

ENFORCEMENT PRIORITIES

The Code Enforcement Department shall prioritize all zoning enforcement actions in the following order:

1. Violations that pose immediate danger to public health, safety, or general welfare of the community;
2. Violations related to development projects that are in the construction phase;
3. Proactive enforcement programs initiated by the Village Council;
4. Reactive or complaint based enforcement programs;
5. Anonymous complaints, unless the Code Enforcement Department determines that the reported violation may pose an immediate threat to the public health, safety and welfare of the community.

ENFORCEMENT PROCEDURES

When conducting proactive and/or reactive enforcement action, the Code Enforcement Department shall adhere to the following procedures:

STEP ONE – COMPLAINT FILED

A concerned citizen must complete a Code Complaint Form. An inspection can also be generated/filed by the Zoning officials if a violation is observed, or if the Village Council brings an apparent violation to the Code Enforcement Department's attention. Anonymous complaints are accepted, but given a lower priority. All complaints shall be recorded and entered into the zoning file for the subject property and into the enforcement database. No action will be taken if the Zoning Official determines that the complaint is not considered a violation.

STEP TWO – PRIORITIZE

The violation shall be given an enforcement priority by the Zoning Official per the enforcement priorities list above.

STEP THREE – CONDUCT A SITE INSPECTION

A site inspection is required to determine whether there is a code violation or any other issues associated with the property. Photographs of the property should be taken to document the violation existed. The photographs should be included in the file, dated and initialed and/or signed by the inspector.

STEP FOUR – PROPERTY RESEARCH

The Code Enforcement Department shall conduct a check of its records for the subject property, such as subject property address, tax identification number, owner, tenant and previous and/or pending violations.

STEP FIVE -- ENFORCEMENT

If it is determined that a violation exists, the following procedural options are:

- A. Issuance of an initial zoning violation notification letter requesting 10 calendar days for violation abatement measures to be taken.
- B. Following 10 calendar days if violator has not contacted the Village to request extension of time to abate violation OR applied to the Zoning Board of Appeals for a challenge of interpretation, a Notice of Violation Citation will be issued giving an additional 5 calendar days to abate the alleged violation.
- C. If violation abatement has not occurred within the additional 5 calendar days following the Notice of Violation Citation a Notice of Civil Infraction will be issued and court proceedings will be scheduled with District Court 14A, Chelsea.

The above procedures are not intended to be mutually exclusive and may be used in any combination to remove the violation.

STEP SIX -- ABEYANCE

There may be instances where the violator has been issued a Notice of Violation or a Notice of Civil Infraction and the violator may need additional time to remedy the violation. In these instances, the Code Enforcement Department may agree to an abeyance of the enforcement action, so long as the violator is willing to agree in writing to specific terms of compliance set forth by the Code Enforcement Department. This technique has been developed in recognition that enforcement of codes requires flexibility in the approach in order to enable compliance. The Code Enforcement Officer may grant abeyance periods not to exceed 30 calendar days each during any enforcement proceedings.

STEP SEVEN -- CLOSURE

Once the violation has ceased and the violator is in compliance, the Code Official can close the case. Cases are closed if the Zoning Board of Appeals or the Courts do not find in favor of the Code Enforcement Department. No fee shall be collected where the case has been closed for the above referenced reasons.

VILLAGE OF DEXTER
CODE COMPLAINT FORM

This form must be completed for all filings of code related complaints. All complaints should be made in writing and filed with the Code Enforcement Department of the Community Development Office of the Village of Dexter. If the person or persons filing this complaint wish to remain anonymous do not fill out the complainant information. The person or persons filing this complaint shall understand that by signing and/or attesting to the information contained herein may be asked and/or summoned by subpoena to provide testimony on this complaint, if necessary.

NAME OF COMPLAINANT _____

ADDRESS _____

TELEPHONE (HOME/CELL) _____

NAME OF OWNER AND PROPERTY'S ADDRESS WHERE ALLEGED VIOLATION IS OCCURRING: _____

PLEASE DESCRIBE THE ALLEGED VIOLATION IN DETAIL (times and dates of alleged violations are needed with pictures, if possible):

PLEASE SIGN HERE THAT YOU AGREE THAT THIS COMPLAINT DESCRIBED ABOVE IS TRUE AND ACCURATE TO THE BEST OF YOUR KNOWLEDGE:

_____, DATE: _____
SIGNATURE

****OFFICE USE ONLY****

TAX ID: _____
ADDRESS: _____
OWNER: _____
OCCUPANT: _____
DATE OF INSPECTION: _____

VILLAGE OF DEXTER
WASHTENAW COUNTY, MICHIGAN

RESOLUTION REGARDING
VILLAGE COUNCIL ADOPTION OF THE
VILLAGE OF DEXTER
TREE MANAGEMENT PLAN AND TREE SPECIFICATIONS
MANUAL

WHEREAS, the Village of Dexter Council established a Tree Board to develop a written management plan that would provide a systematic approach to all tree-related activities within the Village and that would provide guidelines for Village staff to administer the tree program; and

WHEREAS, the Tree Board has reviewed and established a set of goals, objectives, and developed an action plan for the tree program; and

WHEREAS, the Tree Board has created a set of guidelines and policies, Tree Specifications Manual, for the administration of the Tree Management Plan; and

WHEREAS, the Tree Management Plan includes recommendations on tree planting, tree removal, pruning, trimming, budgeting and other necessary tree work to achieve a high quality, thriving community forest; and

WHEREAS, the management of the Village's community forest will assure tree health and survival and result in long term benefits and reduced liability through eliminating hazardous conditions; and

WHEREAS, trees are an important part of the community and provide many aesthetic, environmental, and economic benefits, their natural beauty and grace create a sense of place and soften the urban landscape, their shade creates pleasant environments in neighborhoods and business districts, and trees provide habitat for wildlife, reduce stormwater runoff, reduced air pollution and energy consumption;

WHEREAS, on March 17, 2009 the Village Tree Board adopted a resolution recommending that the Village Council adopt the Tree Management Plan and Tree Specifications Manual;

BE IT THEREFORE RESOLVED, that the Village Council accepts the Tree Management Plan and Tree Specifications Manual as a policy guide for tree related activities within the Village of Dexter.

MOVED BY:

SECONDED BY:

YEAS:

NAYS:

ABSENT:

RESOLUTION DECLARED ADOPTED THIS 8th DAY June 2009.

Shawn Keough, Village President

CERTIFIED BY:

Carol Jones, Village Clerk

VILLAGE OF DEXTER

TREE MANAGEMENT PLAN

A guide for tree care and maintenance in the Village of Dexter

TREE BOARD

ADOPTED March 17, 2009

ACCEPTED BY VILLAGE COUNCIL

June 8, 2009

Tree Management Plan

Acknowledgments

The Village of Dexter Tree Board wishes to thank everyone who contributed to the preparation and development of the Village of Dexter Tree Management Plan. Many people have donated their time, energy, and enthusiasm to its creation. Special acknowledgment should be given to the members of the Dexter Tree Board: John Coy, Sandy Hansen, Cindy Henes, Jeff Peters, and Allison Bishop, Community Development Director-Village of Dexter.

Introduction

Trees are an important part of a community. They provide aesthetic, environmental, and economic benefits. Their natural beauty and grace create a sense of place and soften the urban landscape. Their shade creates pleasant walking environments in our neighborhoods and business districts. They are habitat for wildlife. Trees also produce economic benefits by reducing the costs associated with stormwater runoff, reduction of air pollution, and energy consumption. According to the article "22 Benefits of Urban Street Trees" by Dan Burden, senior urban designer, Summer 2006, "For a planting cost of \$250-\$600 (which includes the first 3 years of maintenance), a single street tree returns over \$90,000 of direct benefits (not including aesthetics, social and natural) in a lifetime of the tree."

A Tree Management Plan is the method of implementing a Tree Program. The Village has been developing a Tree Program over several years; but had not yet established important goals and objectives for the program. The plan will provide guidance for tree management within the Village of Dexter and strategies for implementing the stated goals and objectives of the plan. The plan will guide the implementation of the Village's community tree program, including planting, removal, pruning, trimming and other tree work necessary to achieve a quality, thriving community forest.

The Tree Management Plan shall also serve as the basis for prioritization, scheduling and budgeting for the management of the Village's community forest, assure tree health and survival and bring long term benefits and reduced liability through eliminating hazardous conditions.

It is the intention of the Tree Board that the Tree Management Plan and the goals and objectives of the plan be reviewed every five (5) years.

The Village of Dexter Tree Board

In order to protect the Village of Dexter's community forest and to ensure that it remains one of Dexter's finest assets, the Dexter Village Council created the Village of Dexter Tree Board in 2005 to develop a written management plan that would provide a systematic approach to all tree-related activities within the Village and that would provide guidelines for Village staff to administer the tree program. The tree board also advises Village Council on matters regarding Dexter's community forest.

2006 Established Mission Statement

It is the mission of the Dexter Tree Board to promote the well being of the residents of the Village of Dexter by preserving, enhancing, and fostering the growth of a variety of trees within the Village.

Tree Inventory

In 2004 the Village of Dexter created a tree inventory and a GIS database. The Village hired a qualified consultant to determine the location, species, size, health, and replacement value of trees with a dbh greater than two inches within the street rights-of-way and parks. Each tree was tagged with a numbered metal identification tag. All data was entered into a computerized tree inventory accessible to Village staff via the Internet.

The tree board recommends that the following inventory data be reviewed annually and that the inventory be updated as changes occur*:

1. Species Composition and Diversity
2. Health Assessment
3. Size - DBH - Diameter at Breast Height (4 feet)

In addition, the tree board recommends an annual windshield assessment of the health of all trees in the community forest.

The Tree Board also recommends that the computerized tree inventory be reviewed every five (5) years due to the speed in which the health of a tree can

change. Re-evaluation of the tree inventory in parks and along streets should be recorded separately.

*Updates to the tree inventory occur as trees are removed and replaced. The DPW is responsible for removing tree tags and reordering or replacing the tags with the new information. A tree work order is also created and forwarded to the tree inventory database manager. Tree work orders are typically completed bi-annually as part of the fall and spring tree plantings. Upon reassessment of the tree inventory (anticipated 2009) trees will be located by address. Locating trees by address will reduce the Village's dependence on a consultant to update the inventory and the tag system can be eliminated.

Tree Inventory and Analysis

Species Composition*

	2006	2007	2008	2009	2010	2011	2012	2013	2014	2015
Maple	50%	52%	50%							
Honeylocust	8%	8.4%	8%							
Callery Pear	7%	7%	7%							
Green Ash	4%	1%	1%							
White Ash	1%	<1%	<1%							
Colorado Spruce	3%	3.5%	3.3%							
Flowering Crab	3%	2.7%	2.7%							
Littleleaf Linden	2%	2.5%	2.4%							
London Plane	-	-	<1%							
Oak	-	5%	5.4%							
Japanese Zelkova	-	<1%	<1%							
Sweetgum	-	2.5%	2.7%							
Tulip Tree	-	1.7%	2%							
Yellowwood	-	-	<1%							

* Removal and replacement factored annually.

In 2006 there were sixty-six tree species in Dexter's street rights-of-way and parks; in 2007 there were sixty-eight species. Approximately 50% are some type of maple. The sugar maple (*Acer saccharum*) is the most common species comprising 17% of Dexter's community forest. It is followed by the red maple (*Acer rubrum*), 13%; Norway maple (*Acer platanoides*), 12%; and silver maple (*Acer saccharinum*), 9%. The top ten species in the Village are rounded out by honeylocust (*Gleditsia tricanthos*), 8.4%; callery pear (*Pyrus calleryana*), 7%; oaks (*Quercus* sp.), 5%; Colorado spruce (*Picea pungens*), 3.5%; flowering crab (*Malus* sp.), 2.7%; littleleaf linden (*Tilia cordata*), 2.5% and American sweetgum (*Liquidambar styraciflua*), 2.5%.

In 2006 ash trees comprised 5% of Dexter's community forest. With assistance from the State of Michigan Emerald Ash Borer tree planting grant over 130 ash trees were removed due to emerald ash borer infestation, reducing their percentage of total population down to less than 2%.

Health Assessment

	2006*	2007*	2008*	2009	2010	2011	2012	2013	2014	2015
Excellent	71%	74.6%	73%							
Average	17%	15.6%	14.8%							
Poor	5%	4%	3.7%							
Physically Damaged	5%	4%	4.2%							
Under Stress	<1%	<1%	<1%							

*Based on 2005 tree inventory data, changes in health overtime not factored.

The overall condition of the trees was described as (1) excellent, (2) average, (3) poor, (4) insect damaged, (5) physically damaged, or (6) under stress. In 2006, 71% of the trees were in excellent condition, 17% were average, 5% were in poor or damaged condition; and less than 1% were under stress or had been subjected to insect damage.

Average dbh*

	2006	2007	2008	2009	2010	2011	2012	2013	2014	2015
dbh	11.5	10.3	10.7							

* Removals and Replacements factored annually, based on 2005 tree inventory data, growth overtime not factored.

The age and size of the trees within Dexter's community forest range from the small, young trees in the neighborhoods built within the last decade to the much larger, older trees within "old" Dexter. The dbh data show that the sugar maples, Norway maples, and silver maples are likely the oldest trees within the Village. The average dbh for the sugar maple is eighteen inches; for the silver maple it is fifteen inches. Diameters for the remaining trees range from two to fifty-seven inches.

The tree inventory is a useful body of information on Dexter's community forest is. The inventories, updated at regular intervals, provide a useful measure of the composition and condition of the public trees within the community. This information can be worked in various ways to assist in the tree management program.

- Data showing the distribution of different species within the Village can be referenced in selecting species for the planting programs to assure a healthy mix of diverse species along Dexter's streets, in parks and other public spaces.
- Inventory information on the dbh, or trunk diameter at breast height (4 feet) can be sorted to show where there are concentrations of the largest

(oldest, aging) trees, the areas and neighborhoods of newest (youngest, smallest) street trees, and the distribution of a large middle category of mature community forest - well established, substantial trees.

- The dbh (size/age) information is informative at the 'big picture' level. It can be useful in projecting zones of corridors in the community where different tree maintenance techniques and practices may apply. It is not a diagnostic tool; a young tree is not healthy by virtue of its youth, nor is a noble old specimen automatically in decline because of its size and age.

Annual Work Plan

A work plan will be developed annually using the tree inventory and the general policies established by the tree board regarding tree removal, planting, and maintenance. Since there are many needs throughout the Village, a priority list and their funding sources was created:

- Trees that are dead, dying or diseased will be removed.
- Trees that obstruct visibility on streets and at intersections will be pruned or removed.
- Trees that interfere with pedestrian safety on sidewalks will be pruned or removed.
- Planting
 - Entrances to the Village (Baker Road, Dexter-Ann Arbor Road, Main Street and Central Street)
 - Homes of resident cost-share program participants
 - Spring planting lottery

All new trees planted should be a minimum of 2.5" caliper and should be included in the list of recommended plantings in Article 6, Landscaping Standards of the Village of Dexter Zoning Ordinance. Street trees should be planted a maximum of thirty (30) feet apart.

Funding

Funding for the tree program comes from a variety of sources:

- General Fund, Tree Program Department, Line Item 101.285.000.000.000
- Resident cost-share planting program

- Donations of money and time from local businesses and community organizations
- Tree Replacement Restricted Account established by Article IV, Section 6.14 of the Village of Dexter Zoning Ordinance
- Grants (DTE, Community Forestry, Arbor Day, Emerald Ash Borer, Tree City, etc.)

Budgeting

Budget amounts in the tree management plan are based on past expenditures for removal, tree planting, general maintenance and storm-damage clean up, and on recommendations from the Community Development Manager and Department of Public Services Superintendent. The Tree Board will review budgets annually in May and June and make recommendations to Village Council for incorporation into the Dexter Village Annual Budget (July 1 - June 30). The following table is the recommended funding allocation for annual tree related activities:

ACTIVITY	% of annual budget
Removal of hazardous, dead, and declining trees	30%
Tree maintenance activities (trimming, pruning, etc.)	35%
Tree Planting*	30%
Administrative activities	5%

*Funding can fluctuate due to resident cost share participation and grant awards

Vision for Dexter's Community Forest

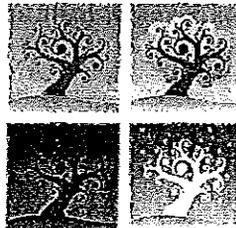
Using the Tree Management Plan as a guide, by 2020 Dexter's community forest will be well stocked, diverse, and properly maintained. The Village of Dexter will be a certified Tree City USA.

The Tree Management Plan will recommend annual budgets as well as long range capital improvements, maintenance and care schedules, planting and removal priorities, and species selection recommendations.

The Tree Management Plan will provide information to Village residents on the benefits of trees and the role residents play in keeping the community forest vital and safe.

2009 Village of Dexter Tree Board

John Coy
Sandy Hansen
Cindy Henes
Jeff Peters
Allison Bishop



Program Goals

Consistent with the Vision Statement the Dexter Tree Board established a number of goals to preserve, maintain, and develop its community forest.

Goal 1

Educate Village officials and staff on the importance of trees in a community.

Goal 2

Provide education on the importance of trees in a community and their impacts on property values.

Goal 3

Reduce the Village's exposure to liability by maintaining the community forest.

Goal 4

Manage the Village's community forest through the use of the Tree Management Plan and the computerized tree inventory.

Goal 5

Develop partnerships with professionals to ensure effectiveness and efficiency in managing the community forest.

Goal 6

Promote and improve species diversity throughout Dexter's community forest to minimize potential for disease or insect infestation and forestry devastation.

Goal 7

Create an effective and adaptable Tree Management Plan.

Goal 8

Obtain funding for the implementation of the Tree Program.

Goal 1

Educate Village officials and staff on the importance of trees in a community.

Objectives

- ❖ Develop a tree education program.
- ❖ Encourage proper planting and maintenance techniques.
- ❖ Provide proper training for in-house personnel on planting and maintenance.
- ❖ Apply for DTE tree planting grants, Emerald Ash Borer grants, community forestry grants, and all other available funding or grants.
- ❖ Participate in National Arbor Day celebrations.
- ❖ Become s Tree City USA.
- ❖ Provide on-going guidance to Village officials and staff on tree care.
- ❖ Update the Village Tree Ordinance and Landscaping Standards as needed.

Strategies

- Create a list of materials that to be included in a tree education program and determine how best to distribute to make the information available.
- Adopt guidelines for planting and maintenance, including guidelines for tree selection and placement near overhead and underground utility lines. Include diagrams illustrating recommended tree spacing.
- Meet the Tree City USA qualifications and apply for certification.
- Report to Dexter Village Council annually on the Tree Board's activities and accomplishments.

Goal 2

Provide education on the importance of trees in a community and their impact on property values.

Objectives

- ❖ Develop a tree education program for Village residents which includes tree selection, planting, and care information.
- ❖ Inform the public about the Tree Management Plan and the Tree Replacement Program and the importance of the tree inventory.
- ❖ Foster a sense of ownership of the community forest by offering a resident participation tree-planting program.
- ❖ Encourage residents to report hazardous trees to the Village.
- ❖ Encourage community organizations such as the Rotary Club, Lions Club, Kiwanis Club, Scouts, and school groups to participate in tree-related activities sponsored by the Village.

Strategies

- Create a printed materials for residents on:
 - Selecting the right tree
 - Tree planting and care
 - Participation in the tree planting program.
 - The Tree Management Plan and the lottery system used by the Tree Board to determine planting locations.
 - Information on how to report damaged or hazardous trees, tree conflicts with overhead wires, impediments to visibility, clearance problems, etc.
- Invite community organizations to participate in tree-related activities when appropriate, i.e., National Arbor Day celebration.
- Use the Village website and quarterly newsletter to educate the public on the importance of tree and to advertise community forestry milestones and successes.

Goal 3

Reduce the Village of Dexter's exposure to liability through on-going tree maintenance.

Objectives

- ❖ Promote and protect the health, safety and welfare of the public by providing for maintenance of trees in the community.
- ❖ Prune or remove hazardous trees that are on public property or that overhang public property.
- ❖ Address hazardous conditions created by tree roots under sidewalks or in public utilities.

Strategies

- Use the "International Society of Arboriculture (ISA) Tree Hazard Evaluation Form" to identify tree hazards.
- The Tree Board and/or staff will inspect public trees or trees on private property that overhang public property for hazardous conditions. Inspections will occur annually and written records of the inspection will be maintained. Abatement work will be prioritized and addressed efficiently.
- The pruning or removal of trees that interfere with visibility of signs or at intersections will be a priority.
- Respond quickly to requests by property owners regarding tree hazards.
- The Village will contract for tree work only with qualified and insured arborists or tree maintenance firms experienced in structural maintenance of trees.

Goal 4

Manage the Village's community forest through the use of the Tree Management Plan and the computerized tree inventory.

Objectives

- ❖ Promote and protect the health, safety and general welfare of the public by providing for the maintenance of trees in the community forest and public rights-of-way and to create a well-stocked, diverse and properly maintained community forest.
- ❖ Identify hazardous trees and prioritize their removal.
- ❖ Track the condition of individual trees and provide for their maintenance.
- ❖ Identify locations needing trees.
- ❖ Assure a healthy mix of diverse species in Dexter's community forest.
- ❖ Monitor the health of individual trees in the community forest.
- ❖ Develop criteria for the removal and replacement of trees.

Strategies-Tree Management Plan

- Establish an annual schedule for assessment (structural, health, safety) of all public trees.
- Establish a priority list for the pruning or removal of hazardous trees.
- Develop a plan for on-going tree trimming and deadwood removal to achieve a well-maintained look throughout the Village.
- Develop a bidding process for annual tree trimming and deadwood removal within established budgets.
- Create a tree work bid template that includes planting, maintenance, and tree stock specifications.
- Use the Tree Management Plan, the Tree Specifications Manual, the 5-year Action Plan and CIP to make annual funding recommendations to Village Council.

Strategies-Computerized Tree Inventory

- Maintain, update, and improve the computerized tree inventory.
- Tag newly planted trees and record tree data.
- Develop the mapping capabilities of the tree inventory.
- Make the tree inventory available online.
- Bring the tree inventory's management in-house.

Goal 5

Make use of professional publications resources and standards in managing Dexter's community forest.

Objectives

- ❖ Ensure the effectiveness and efficiency in community tree care.

Strategies

- Adopt Detroit Edison's "Right Tree, Right Location" standards.
- Adopt the Michigan Department of Natural Resources "Three-Year Maintenance Guidelines" and Annual Maintenance Checklist".
- Adopt the planting standards recommended by the Michigan Department of Natural Resources and the National Arbor Day Foundation.
- Use the resources of the International Society of Arboriculture.
- Buy tree stock that meets the standards set forth in the Michigan Insect Pest and Plant Disease Act, Public Act 189, 1931.
- Purchase trees grown and dug in conformance with the American Standard for Nursery Stock published by the American Association of Nurserymen.
- Work with qualified local foresters, arborists and other municipal staff to determine the most efficient and cost effective operations for community tree care.

Goal 6

Promote and improve species diversity throughout Dexter's community forest to minimize potential for disease or insect infestation and forest devastation.

Objectives

- ❖ Encourage the planting of native species or species suitable for southeastern Michigan's climate and soils.

Strategies

- Develop and revise, at regular intervals, lists of recommended and preferred trees species and cultivars for various public planting applications in the Village.
- Develop a photo book of recommended species to help residents select trees that will succeed in the growing conditions on their property.
- Use the Landscaping Standards, Article 6, of the Village of Dexter Zoning Ordinance to promote species diversity and native plantings.

Goal 7

Create an effective and adaptable Tree Management Plan.

Objectives

- ❖ Create a management plan that is supported by the Village Council and that can be implemented by staff and the Tree Board.
- ❖ Update the management plan as necessary.

Strategies

- Improve the tree inventory using state-of-the-art technology.
- Develop a 5-Year Capital Improvements Plan.
- Execute the 5-Year Action Plan.

Goal 8

Obtain funding for the implementation of the Tree Program.

Objectives

- ❖ Research funding sources for tree management.
- ❖ To extend the life of the resident cost-share program.
- ❖ To supplement the annual budget.
- ❖ To develop creative approaches to tree replacement.

Strategies

- Create a list of available grants and deadlines and apply for funding.
- Encourage private donations to the tree endowment for tree replacement.
- Develop ways to contribution to the tree endowment so that it can last into perpetuity.

Implementation

The Tree Management Plan was drafted to help with the management of the Village of Dexter's urban forest. Without a commitment of the resources necessary to implement the components of the plan the goals and objectives of the Tree Board, within the Management Plan, will not be achieved. It is imperative to implement the management plan in order to protect and enrich the Village's urban forest which is essential to the preservation of the quality and community character of the Village.

The following annual action plan will guarantee implementation of the Tree Management Plan and the Tree Board's goals and objectives for a healthy and thriving urban forest in the Village of Dexter.

5 Year Action Plan

YEAR 1 ACTION

1. **Identify the responsibilities of the Village Tree Board.**
 - A. Develop a prioritized list and map for Village tree maintenance and planting.
 - B. Recommend updates to the Village of Dexter Zoning Ordinance, Article 6, Landscaping Regulations.
 - C. Compile the annual list of trees to be offered in the Village tree planting program.
 - D. Compile a tree selection, planting and maintenance handbook for residents. Include planting, spacing standards, etc.
 - E. Apply for available grants.

2. **Develop a Village tree management program**
 - A. Prepare a tree inventory map; update annually.
 - B. Prepare a checklist for tree maintenance and replacement.
 - C. Assess hazardous trees, using the ISA tree hazard evaluation form.
 - a. Estimate time for annual tree assessment.
 - b. Determine skills, time and budget required to perform the maintenance and/or removal work.
 - D. Prepare a tree maintenance manual; update, amend periodically.
 - E. Carry out maintenance work, with visual clearance on streets and at intersections a top priority.

3. **Join and become active in the National Arbor Day Foundation**
 - A. Prepare and submit application.
 - B. Identify potential funding sources and propose an annual budget to Council
 - C. Organize, in participation with local organizations, National Arbor Day observances and celebrations
 - a. National Arbor Day events
 - b. Identify and enlist the participation of schools, service clubs, churches, Scouts, 4-H and other community organizations.
 - c. Determine, with community partners, the date, location and time of Arbor Day event(s).
 - d. Establish a planning committee to organize Arbor Day events.

4. **Become a Tree City USA**
 - A. Prepare and submit application.
 - B. Prepare a resolution for Council committing \$2 per capita ($\$2 \times 3558 = \7116)

5. **Develop a Tree Planting and Replacement Program**
 - A. Prepare a descriptive statement on the community tree planting program.
 - B. Develop an information sheet for distribution to community residents
 - a. Describe the requirements for participation
 - b. Prepare/provide a form for application to the program, including a hardship case form.
 - c. Prepare an information piece that describes the details of how the program work
 - d. Distribute to all households and property owners in the Village
 - e. Identify and use existing publications from public sources that can be distributed to the community.
 - f. Identify ways to distribute information to the community, i.e. newsletter, website, welcome packets, resident handbook.
 - g. Identify groups and community organizations that would use the information and the best way to get the information to the groups, i.e. schools, Lions Club, Rotary Club, Boards and Commissions, Boy and Girl Scouts, etc.

YEAR 2 ACTION

1. **Apply for available grants**
 - A. Develop a list of available grants and timelines for submittal.
2. **Annual update of inventory street trees and public park trees.**
 - A. Determine if it is necessary to re-analyze the tree data based on the plantings and removals completed in the previous year.
 - B. Prepare a list of hazard trees identified per the annual tree hazard inspection to be removed.
3. **Begin ongoing, routine tree management schedule**
 - A. Evaluate inspection procedures to determine that hazards are being properly identified. Modify procedures as necessary.
 - B. Continue the maintenance of trees as prioritized or per the areas identified on the maintenance map quadrant schedule.
4. **Evaluate and implement necessary changes to Arbor Day and Tree City USA requirements.**
 - A. Continue the celebrations organization by subcommittee.
 - B. Schedule and organize the events for the year.
 - C. Reapply for Tree City USA.
5. **Advertise community forestry milestones and successes.**
 - A. Establish a community relations leader.
 - B. Identify a list of press opportunities and contacts.
 - C. Establish key facts about the tree inventory in the newspaper and at the Arbor Day celebration.
 - D. Promote the Arbor Day celebration and the Tree City USA designation.

YEAR 3 ACTION

1. **Apply for available grants.**
 - A. Develop a list of available grants and timelines for submittal.
2. **Annual update of inventory street trees and public park trees.**
 - A. Determine if it is necessary to re-analyze the tree data based on the plantings and removals completed in the previous year.
 - B. Provide a list of hazard trees identified per the annual tree hazard inspection.
3. **Begin ongoing, routine tree management schedule.**
 - A. Evaluate inspection procedures to determine that hazards are being properly identified. Modify procedures as necessary.
 - B. Continue the maintenance of trees as prioritized or per the areas identified on the maintenance map quadrant schedule.
4. **Evaluate and implement necessary changes to Arbor Day and Tree City USA requirements.**
 - A. Continue the celebrations organization by subcommittee.
 - B. Schedule and organize the events for the year.
 - C. Reapply for Tree City USA.
5. **Advertise community forestry milestones and successes**
 - A. Designate a community relations leader.
 - B. Identify a list of press opportunities and contacts.
 - C. Establish key facts about the tree inventory in the newspaper and at the Arbor Day celebration.
 - D. Promote the Arbor Day celebration and the Tree City USA designation.
6. **Disseminate information about tree care and pruning in the community.**
 - A. Circulate information prepared and developed in year one to the community, etc.

YEAR 4 ACTION

1. **Apply for available grants.**
 - A. Develop a list of available grants and timelines for submittal.
2. **Annual update of inventory street trees and public park trees.**
 - A. Determine if it is necessary to re-analyze the tree data based on the plantings and removals completed in the previous year.
 - B. Provide a list of hazard trees identified per the annual tree hazard inspection.
3. **Begin ongoing, routine tree management schedule.**
 - A. Evaluate inspection procedures to determine that hazards are being properly identified. Modify procedures as necessary.
 - B. Continue the maintenance of trees as prioritized or per the areas identified on the maintenance map quadrant schedule.
4. **Evaluate and implement necessary changes to Arbor Day and Tree City USA requirements.**
 - A. Continue the celebrations organization by subcommittee.
 - B. Schedule and organize the events for the year.
 - C. Reapply for Tree City USA.
5. **Advertise community forestry milestones and successes.**
 - A. Establish a community relations leader.
 - B. Identify a list of press opportunities and contacts.
 - C. Establish key facts about the tree inventory in the newspaper and at the Arbor Day celebration.
 - D. Promote the Arbor Day celebration and the Tree City USA designation.
6. **Disseminate information about tree care and pruning in the community.**
 - A. Circulate information prepared and developed in year one to the community, etc.

YEAR 5 ACTION

1. **Apply for available grants.**
 - A. Develop a list of available grants and timelines for submittal.
2. **Annual update of inventory street trees and public park trees.**
 - A. Determine if it is necessary to re-analyze the tree data based on the plantings and removals completed in the previous year.
 - B. Provide a list of hazard trees identified per the annual tree hazard inspection.
3. **Begin ongoing, routine tree management schedule.**
 - A. Evaluate inspection procedures to determine that hazards are being properly identified. Modify procedures as necessary.
 - B. Continue the maintenance of trees as prioritized or per the areas identified on the maintenance map quadrant schedule.
4. **Evaluate and implement necessary changes to Arbor Day and Tree City USA requirements.**
 - A. Continue the celebrations organization by subcommittee.
 - B. Schedule and organize the events for the year.
 - C. Reapply for Tree City USA.
5. **Advertise community forestry milestones and successes.**
 - A. Establish a community relations leader.
 - B. Identify a list of press opportunities and contacts.
 - C. Establish key facts about the tree inventory in the newspaper and at the Arbor Day celebration.
 - D. Promote the Arbor Day celebration and the Tree City USA designation.
6. **Disseminate information about tree care and pruning in the community.**
 - A. Circulate information prepared and developed in year one to the community, etc.
7. **Review the 5-year action plan and the goals and objectives of the Tree Management Plan.**
 - A. Provide updated plan to Commissions and Board and prepare resolution to readopt plan to assure commitment to the goals and objectives of the plan.

VILLAGE OF DEXTER

TREE SPECIFICATIONS MANUAL
Policies and Procedures Manual

TREE BOARD

ADOPTED March 17, 2009

ACCEPTED BY VILLAGE COUNCIL
June 8, 2009

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TREE SPECIFICATIONS MANUAL

AUTHORITY

Pursuant to authority granted under the "Municipal Tree Ordinance", Ordinance #15-2005, adopted by the Dexter Village Council, Dexter, Michigan, on April 28, 2005, the Community Development Manager having had the advice and assistance of the Tree Board, established in the said Ordinance, hereby promulgates the following Arboriculture Specifications and Standards of Practice for the Village of Dexter, Michigan, hereinafter called the Village of Dexter Tree Specifications Manual.

1. POLICY

- A. GENERAL POLICY - To reduce the unnecessary expense and unnecessary removal of healthy trees, the Tree Board recommends removal of only those trees that are dead, dying, or diseased and trees that are determined by the Tree Board or designee to be hazardous to the public.
- i. All work on public trees shall comply with the "Municipal Tree Ordinance" (Appendix 1) of the Village of Dexter, Michigan, and this Tree Specifications Manual.
 - ii. The Tree Specifications Manual shall be adhered to at all times, but may be amended at any time that experience, new research, or laws indicate that improved methods or circumstances make it advisable, and only then with the advice and assistance of the Village of Dexter Tree Board, all as provided for in the above said Ordinance.
 - iii. The policy of the Village of Dexter Tree Board, the Village of Dexter Department of Public Works, and the Village of Dexter shall be to cooperate with the public, property owners, and with appropriate non-profit organizations.

2. SPECIES, CULTIVARS AND VARIETIES

- A. A list of tree species and/or their varieties acceptable and approved for planting on Village property has been compiled with the assistance of the Village Tree Board and approved by Village Council, Article 6, Landscaping Standards, of the Village of Dexter Zoning Ordinance (Appendix 2).
-

- B. Prohibited tree species and their varieties are listed in Article 6, Section 6.11C of the Landscaping Standards (Appendix 2).
- C. Other tree species and their varieties may be planted on Village owned property, but only trees of good appearance, beauty, and adaptability that are free from injurious insects, diseases, or other limitations and that have been approved by the Tree Board.
- D. The Tree Board, in conjunction with the Community Development Manager or Department of Public Services Superintendent, shall review at least once every two years the species, cultivars, and varieties list in Appendix 2 to determine whether any should be removed or whether certain species, cultivars, or varieties of proven adaptability and value should be added; and the Tree Board shall similarly review the trees listed in Article 6, Landscaping Standards, to determine whether any should be removed or whether certain new species, cultivars, or varieties should be added.

3. PLANTING STOCK REQUIREMENTS

- A. GENERAL - Trees shall be Michigan State Agriculture Department inspected and certified. Trees shall be nursery grown and dug for sale in conformance with the American Standard for Nursery Stock (Appendix 3), published by the American Association of Nurserymen. Nursery of origin of all trees shall be noted on the bid as plant material may be inspected. A Michigan Department of Agriculture certificate will be required for all planting from out-of-state. Stock obtained from municipal or government nurseries must meet relevant standards per the Michigan Insect Pest and Plant Disease Act, Public Act 189, 1931.
- B. SIZE - Unless otherwise specified all tree planting stock shall conform to American Association of Nurserymen Standards and shall be at least 2-2 ½ inch caliper.
- C. GRADE - Unless otherwise allowed for specific reasons, all trees shall have comparatively straight trunks, well developed leaders and crowns and shall exhibit evidence of proper nursery pruning practices. Trees shall have acceptable balance and at the time of planting must be free from mechanical injuries and other objectionable features that affect future form and beauty of the plant.

D. SPACING AND LOCATION

- i. Trees shall be planted at least 10 feet from driveways and alleys, and at street intersections the distance shall be 15 feet pursuant to Section 3.08A3, Clear Vision Areas.
- ii. No tree shall be planted closer than 30 feet to a utility pole or within 15 feet of a streetlight to allow for maintenance and light penetration.
- iii. Spacing of trees shall be 30-60 feet depending on the species planted and the width of the lot. Generally all large trees, at maturity, shall be spaced 40-60 feet; all medium trees shall be spaced 35 feet and all small trees shall be placed 25 feet apart.
- iv. No street tree shall be planted under or within 10 lateral feet of any overhead utility wire, or over or within 8 lateral feet of any underground utility wire.
- v. All planting on streets without curbs or sidewalks must be approved by the Village, who shall determine the location of the tree to avoid future injury or damage when the street is curbed or when sidewalks are constructed.

4. PLANTING METHOD AND SUPPORT

- A. Tree planting within the Village of Dexter should follow the American National Standards Institute (ANSI) standards for tree planting, Tree City USA Bulletin No. 19 - How to Select and Plant a Tree (Appendix 4), OR Michigan Department of Natural Resources Tree Planting Guide (IC 4108) (Appendix 5).
- B. Planting holes for balled and burlapped trees all be a minimum of 24 inches greater than the diameter of the ball of soil to allow proper backfill. The hole shall be the depth of the root ball.
- C. Root balls shall be placed on undisturbed subgrade to prevent settling. Care should be taken not to over excavate the planting hole depth.
- D. In poorly drained soil, artificial drainage may be provided for wet sites and species selection should be tolerant of poor drainage conditions. Soil amendments may be added to the backfill on sites where existing soils are not ideal for proper root development. Amendments should be added at a rate of one-third to two-thirds existing soil to minimize the effects of soil interface. Acceptable soil amendments are topsoil, compost, or peat moss.
- E. Wire baskets and burlap shall be removed from the top one-third of the root ball prior to backfilling to prevent future girdling.

- F. Tree trunks shall be suitably wrapped and guyed, or supported in an upright position, according to standard arboriculture practice. Guys or supports installed shall not girdle or cause serious injury to the tree nor endanger public safety.
- G. Planting method information can be found in Appendix 6 of this manual.

5. EARLY MAINTENANCE

A. GENERAL

- i. Maintenance for Village trees should follow the Michigan Department of Natural Resources Tree Maintenance Guidelines detailing the first three years of maintenance (Appendix 7) and the Michigan Department of Natural Resources Tree Maintenance Checklist (Appendix 8).
- ii. Although top pruning should be done to develop a balance with the root system, excessive pruning at the time of transplanting should be avoided. Properly selected plants at the nursery will minimize the need for excessive pruning.
- iii. Newly planted trees, shrubs, or other plants require special maintenance for three growing seasons following planting. All maintenance practices shall follow approved arboriculture standards.

B. WATERING - Ample soil moisture shall be maintained following planting. A thorough watering once in five (5) to ten (10) days, depending on soil type and drainage provisions, is usually adequate during the growing season. A soil probe can be used to check the moisture in the soil ball and/or backfill. Over watering should be avoided. Information on watering from the Urban and Community Forestry Division of the Conservation Commission of the State of Missouri can be found in Appendix 9.

C. FERTILIZATION - Fertilization of newly-planted trees and shrubs is NOT recommended. Adequate quantities of the essential nutrients should be available for new root growth in existing soils. However, provision of good drainage and adequate moisture of the backfill and soil ball is essential. To increase vigor of existing trees, a pre-approved fertilizer may be applied when needed.

D. INSECT DISEASE AND CONTROL - Frequent and thorough inspections shall be made to determine when measures for the control of insects and disease shall be taken. Plants are in a weakened

condition following transplanting, and they are more susceptible to insects (especially borers) and disease than are vigorously growing trees. Where control is deemed necessary, pesticides will be used that are target specific and have been formulated to provide acceptable control. All pesticides shall be applied using the most recently approved federal guidelines. Where more than one pesticide is recommended for control, the less toxic formulation shall be used.

- E. PRUNING - Pruning of newly-planted trees shall consist of removing dead, broken, or injured branches; and the pruning out of rank, uneven growth that affects form. Water sprouts shall be removed when they reach the diameter of a pencil. Pruning shall be practiced in accordance with the Village of Dexter Tree Ordinance. Newly planted trees are to be correctively pruned annually for three (3) years.

6. GENERAL MAINTENANCE

- A. All pruning of Village-owned trees shall be performed in accordance with the United States Department of Agriculture Forest Service (NA-FR-01-95), Appendix 10. Appendix 10 also includes a deciduous tree pruning calendar prepared by the Virginia Cooperative Extension.
- B. In order to efficiently use available personnel to effectively provide required tree maintenance for Village-owned trees, the following pruning cycles have been established:
 - i. The following maintenance shall be performed on a five-year cycle, village-wide, block by block:
 - a. Sidewalk clearance for pedestrians to a minimum of seven feet.
 - b. Street clearance for trucks and buses to a minimum of 14 feet.
 - c. Corrective pruning of trees less than eight inches in diameter.
 - d. Clearance for traffic signage and lighting.
 - e. Clearance within the clear vision zone of intersections (pursuant to Section 3.08A3).
 - ii. Once a year, public and private overhanging trees within the public right-of-way in the Village of Dexter will be surveyed for potential hazards. This tree survey will be conducted in a systematic manner so that every street tree is visually examined via a "windshield" survey. The Community Development

Manager or the Department of Public Services Superintendent or Village Manager designee will be looking primarily for deadwood greater than 2 inches in diameter or poorly formed crotches that show evidence of splitting or decay. Simultaneously, low limbs posing pedestrian or vehicular hazards will also be identified. Insect, disease, or environmental problems shall also be identified for initiation of integrated pest management practices.

- iii. Records and Ratings - A record of all hazardous situations will be developed, each tree being identified by:
 - a. Section
 - b. Priority
 - c. Address
 - d. Size and Species
 - e. Description of Work Required
 - f. Time
 - g. Material
 - h. Additional Comments

Priority shall be assigned on a nine-point scale. Three points will be assigned to each of the following aspects of the potentially hazardous situation.

Size of Limb

- 1 Point - limbs up to two inches
- 2 Points - limbs 2" to 6"
- 3 Points - limbs greater than 6"

Target Area

- Primary pedestrian/vehicular corridors. Examples of this being areas around parks, schools, churches, and public buildings (3 points).
- Secondary pedestrian/vehicular corridors. Examples of this being minor arterial roadways, primarily all other residential areas.

- iv. Species and Hazard Interaction - Evaluation of characteristics of the individual species structural strength and the speed at which wood decays. (For example - Fast growing species such as willows and cottonwoods are weak wooded and as such are more susceptible to fail, splitting and branch drop, once decay has begun. Oaks, being a hardwood, will hold their deadwood much longer.)

- v. Posting - All work scheduled to remove trees or large limbs originating on private property will be publicized to the property owner by "doorknob" message or first class mail. Care all be taken that only legally permissible work on or above the public right-of-way will be scheduled without permission from property owners directly affected by maintenance procedures. If a property owner disputes the planned work, the Village shall retain a certified arborist to assess the tree prior to removal, pruning, or other maintenance work.

7. PRUNING POLICY

Pruning Classifications of Village trees shall be performed in accordance with the United States Department of Agriculture Forestry Service (NA-FR-01-95). Pruning classifications are to be determined by size and significance as determined by the Village.

A. Class I or Fine Prune

- i. All trees eight inches in diameter or less
- ii. Any other tree as determined by the Village.

B. Class II or Medium Prune

- i. Trees with diameters in excess of eight inches but less than 25 inches.
- ii. Any other tree as determined by the Village.

C. Class III or Coarse Prune

- i. All trees in excess of 25 inches in diameter.

D. Class IV or Safety Reduction Prune

- i. In the event a tree is determined hazardous by the Village, cutting back or drop crotching may be performed to eliminate the hazard provided the useful life of the tree will be extended long enough to warrant doing so. If the expected pruning cost exceeds the tree's value, removal and replacement shall be considered.

8. WOOD DISPOSAL POLICY -Woodchips will not be left at homes immediately following tree removal. Woodchips will be made available to residents/property owners free of charge and can be picked up directly from the Department of Public Works. The wood chips shall not be stock piled in the public right of ways fronting private properties.

9. STREET CLOSING - To protect the public from danger, suitable street and sidewalk barriers or signs shall be used. Right-of-way permits must be applied for and approved through the Village Offices and details of the closures must be provided. Signals, flares or flashing lights shall be placed on all barriers or obstructions remaining in the street after dark.

10. TREE REMOVAL POLICY -

The Village recognizes the significant contribution made by street trees to both the aesthetic and environmental aspects of existing streetscapes within the Village. It also recognizes that in some cases tree retention may not be desirable, feasible, or reasonable owing to the condition, location, or species of the tree or its implications for development of an abutting site and/or the achievement of other Village objectives.

The Village wishes to avoid removal of street trees except where retention is considered undesirable or unreasonable, such as:

- exceptional circumstances exist relating to public risk and safety
- the species is not an approved variety and is not acceptable to the Village
- the tree precludes redevelopment of an adjoining site with no reasonable alternative to removal.

Owing to the hazardous nature of the task, residents/occupants will not be permitted to remove street trees themselves. Where removal is approved as a result of a development application, replacement of the tree with an approved variety will be required and its maintenance for the first two summers following its planting also required to assure the establishment of the replacement tree(s).

PROCEDURE

- A. The Village shall normally undertake the removal of street trees (based on a quotation from its preferred contractor through an approved bid process) under the following circumstances:
- i. The tree is diseased and beyond remedial treatment, or dead;
 - ii. The tree has been assessed by the Village as structurally weak and dangerous, placing the public at risk.
 - iii. The tree has been irreparably damaged by a storm;
 - iv. The tree is hazardous to motorists / pedestrians owing to interference with intersection sightlines presented by the tree's alignment or spacing;

- v. The tree is affected by road widening, service modification / relocation, or other infrastructure works and all other options to retain the tree have been deemed by the Village to be infeasible;
- vi. The tree is dangerously in contact with overhead power lines or distributor wires to properties and where, for reasons of growth habit pertaining to the variety, selective pruning is not practical with the only option being severe lopping.

B. The following are not considered sufficient reasons for the removal of street trees:

- i. The tree obscures or potentially obscures views (other than traffic or pedestrian)
- ii. The tree variety is disliked;
- iii. The tree variety causes nuisance by way of leaf, fruit and/or bark shedding or the like;
- iv. The tree causes allergy or health problems;
- v. The tree shades private gardens, solar hot water installations or the like.

The guiding principles of the tree removal policy are:

- To maintain public safety by reducing risk to people and/or by mitigating dead, dying, deteriorating, damaged, diseased and/or hazardous Village street trees on the public right-of-way in a timely and reasonable manner.
- To maintain publicly-owned tree resources by ensuring that professional standards are met, reasonable care is demonstrated, and corrective actions are taken when necessary for the welfare and safety of the public.
- To notify in a timely and reasonable manner the owner of the property that directly abuts the public right-of-way where a Village street tree is marked for removal.

The notification policy shall be as follows:

- The Village will give 14 calendar days' notice prior to the removal of the a street trees to the occupant and owner of the property abutting the Village right-of-way upon which a trees is slated for removal unless it is determined that the tree is hazardous and poses an imminent danger to the welfare and safety of the public or has a non-treatable contagious disease that poses imminent danger to the health of surrounding trees or the community forest, in which case no

notification shall be required. 14 days' shall commence based on the date of the written correspondence.

- If 14 days' notice is required, then for any size street trees marked for removal, the Village shall mail a letter, first class, to the occupant and owner of the address that directly abuts the public right-of-way upon which the street tree is located. The Village shall also notify by email any active home owners' association, if available, of trees marked for removal in the association's jurisdiction.
- Abutting occupants/property owners or home owners' associations shall have 14 days to dispute the removal.
- If abutting occupants/property owners or home owners' associations object to the removal of the tree, then removal work will cease until the Tree Board can take action on the dispute. The Village will consult at least two (2) certified arborists for structural health assessments. It will be the Tree Board's responsibility to determine whether the tree meets the standards for removal as stated in the Tree Removal Policy.

NOTIFICATION FOR WORK TO TAKE PLACE ON PRIVATE PROPERTY

All work scheduled to remove trees or large limbs originating on private property should be publicized in accordance with the Tree Removal Policy noted above. Care should be taken that only legally permissible work on or above the public right-of-way will be scheduled without permission from property owners directly affected by maintenance procedures.

11. TREE DAMAGE POLICY - Immediately upon receiving information indicating damage to a Village tree, the Village or a qualified contractor shall inspect the tree and complete a "Tree Evaluation" form, Appendix 11, to determine a course of remediation for the tree. If the tree warrants removal OR trimming, etc. to eliminate a health, safety, and welfare concern, the Department of Public Works and or qualified designee shall schedule the remediation activity.
12. RESIDENT PARTICIPATION POLICY - Annually the Village of Dexter will offer a Resident Cost Share Tree Planting. Residents can share in the cost to purchase a tree for planting in the extension and/or public right of way. The cost is typically 50/50. The cost will be determined annually based on pricing from a contractor. A contractor shall be selected based on the low bid. A contractor may be used in subsequent years if pricing stays the same. All trees are warrantied for one year. Participating

residents will receive information on proper maintenance and care of the tree.

13. TREE PLANTING LOTTERY POLICY - Locations around the Village will be selected for annual tree planting, when funding is available. The locations have been identified by the Tree Board as needing trees. Locations have also been added at the request of property owners. Property owners may request that their address be added to the lottery if they would like a tree, but cannot participate in the cost share program. The Tree Board will then select a species for each location. All trees are warranted for one year. Recipients of a lottery tree will receive information on proper maintenance and care of the tree.
14. TREE BOARD PLANTING LOCATION POLICY - Budget dependent the Tree Board will select locations around the village to plant trees. These locations have been identified in the lottery or have been identified as a top priority planting location. Locations have been selected based on the following:
 - A. Tree removal location
 - B. Public Property (Schools, Parks, etc)
 - C. Major thoroughfares
 - D. Secondary thoroughfares
 - E. Minor thoroughfares
15. MAPLE TREE TAPPING POLICY - The Village's street and parks trees yield aesthetic and environmental benefits and are not crops or food sources. It is therefore the policy of the Village of Dexter to PROHIBIT the tapping of street trees in the Village right-of-way for the following reasons:
 - A. Street trees are currently under stress due to compacted soils around root zones;
 - B. Roads, driveways and sidewalks reduce water infiltration caused by impervious surfaces;
 - C. Salt, lawn chemicals, heat from pavement and poor soils contribute to increased stress;
 - D. Maple trees are not among the most urban tolerant species;
 - E. Many maple trees within the Village are old and their health is on the decline; introducing additional stresses could increase rate of decline.

AMENDMENTS

The Community Development Manager OR the Department of Public Services Superintendent shall have the authority to modify, amend, or extend with the advice and assistance of the Village of Dexter Tree Board, the Tree Specifications Manual at any time that experience indicates improved methods or whenever circumstances make it advisable.

AGENDA 7-13-09

ITEM L-4

cnicholls@villageofdexter.org

VILLAGE OF DEXTER

8140 Main Street Dexter, MI 48130-1092

Phone (734)426-8303 ext 17 Fax (734)426-5614

MEMO

To: President Keough and Council Members
From: Courtney Nicholls, Assistant Village Manager
Date: July 13, 2009
Re: Washtenaw County Sheriff Contract Renewal

The Village's current contract with the Washtenaw County Sheriff expires on December 31, 2009. The Washtenaw County Board of Commissioners has approved an extension of the contract until December 31, 2010 with a 2% increase.

Recommended motion: To authorize the Village President to sign the contract extension with the Washtenaw County Sheriff with an expiration date of December 31, 2010 and a 2% cost increase.



OFFICE OF CORPORATION COUNSEL

220 North Main, P.O. Box 8645
Ann Arbor, Michigan 48107-8645
(734) 222-6745
FAX (734) 222-6758
<http://www.ewashtenaw.org>

May 28, 2009

Shawn Keough, President
Village of Dexter
8140 Main Street
Dexter, Michigan 48130

Re: Offer to Extend Police Services Contract through December 31, 2010

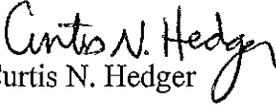
Dear Mr. Keough:

Washtenaw County and the Washtenaw County Sheriff currently contract with the Village of Dexter to provide police services within the Village through December 31, 2009. The Washtenaw County Board of Commissioners has approved a Resolution (#08-0234) authorizing the County Administrator to propose an Amendment to the Contract which would extend the term of the Contract by an additional year through December 31, 2010 with a 2% price increase over 2009 rates to pay for the cost of such services for the additional year.

I have enclosed three copies of the proposed Amendment to the Contract. If you would like to extend the police services contract for an additional year at a 2% price increase, please execute all three copies and return them to my office at the above-stated address. I will then obtain the necessary County signatures and return one fully executed original to you.

Please feel free to e-mail (hedgerc@ewashtenaw.org) or call (734) 222-6745 if you have any questions on this matter.

Very truly yours,


Curtis N. Hedger

AMENDMENT TO THE WASHTENAW COUNTY POLICE SERVICES CONTRACT WITH
THE VILLAGE OF DEXTER

WHEREAS, Washtenaw County, ("County") the Washtenaw County Sheriff ("Sheriff") and the Village of Dexter ("Village") executed a Contract calling for the County, through its Sheriff's Office, to provide road patrol and other law enforcement services to the Village from January 1, 2006 through December 31, 2009; and

WHEREAS, the parties have discussed extending the current Contract by an additional year through December 31, 2010 with a 2% increase in the price of such police services for the additional year.

NOW THEREFORE, the parties agree to amend the current Police Services Contract as follows:

Replace the fifth "WHEREAS" clause on the front page of the Contract with the following language:

WHEREAS, it is now necessary to execute new contracts effective January 1, 2006 through December 31, 2010, to insure the seamless continuation of police services for those communities; and

Replace the last paragraph of Article I-A with the following language:

For the last three years of this Contract (January 1, 2008—December 31, 2010), the County will continue to provide road patrol and other law enforcement services pursuant to a model to be determined as explained in this Contract.

In Article II-COMPENSATION, replace any reference to the last or final two years of the Contract with the last or final three years of this Contract and replace any reference to 2009 or to December 31, 2009, with 2010 or December 31, 2010.

Replace the first sentence of Article V-Term with the following sentence:

The term of this contract shall be sixty (60) months with an effective date retroactive to January 1, 2006 and ending on December 31, 2010.

In Exhibit B to the Contract add the following language:

2010 Police Service Costs—Increase by 2% from 2009 Rate

- "No-Fill" Deputy (80 bi-weekly hours; 2080 annual hours)—The price of each contracted for deputy in 2010 is \$122,020.00
- Sergeant—The total price for each sergeant is \$143,505.00. The pro rata price for sergeants is \$19,133.00 for each contracted for deputy (i.e. if 4 deputies are under contract, the price for sergeants would be \$76,532.00 (\$19,133.00 x 4 deputies)).

- Lieutenant—The total price for each lieutenant is \$160,130.00. The pro rate price for lieutenants is \$3,650.00 for each contracted for deputy (i.e. if 4 deputies are under contract, the price for lieutenants would be \$14,600.00 (\$3,650.00 x 4 deputies)).

Specific Price for the Village of Dexter for 2008-2010

- The specific price to the Village of Dexter for the cost of police services for 2008-2010 will be calculated after the Village notifies the County on or before July 1, 2007 of the number of deputies and related personnel the Village would like to purchase for 2008-2010. The total price for these deputies and personnel will be based upon the prices stated above.

All other terms and conditions of the Contract shall remain in full force and effect throughout the life of the Contract.

VILLAGE OF DEXTER

WASHTENAW COUNTY

By: _____
Shawn Keough (DATE)
Village President

By: _____
Robert E. Guenzel (DATE)
County Administrator

WASHTENAW COUNTY SHERIFF

ATTESTED TO:

By: _____
Jerry Clayton (DATE)
Sheriff

By: _____
Lawrence Kestenbaum (DATE)
County Clerk/Register

h: contract/amendpsdexvill