

**Closed Session – Village Manager Review  
6:30 p.m. – 7:15 p.m. Village Offices - 8123 Main**

**THE VILLAGE OF DEXTER  
VILLAGE COUNCIL MEETING  
Monday, June 8, 2009**

**\*\*\*\*\*7:30pm\*\*\*\*\***

**Dexter Senior Center, 7720 Dexter Ann Arbor Road**

**A. CALL TO ORDER AND PLEDGE OF ALLEGIANCE**

- |                                       |                                    |                                      |
|---------------------------------------|------------------------------------|--------------------------------------|
| <b>B. ROLL CALL: President Keough</b> | J. Carson<br>D. Fisher<br>J. Smith | P. Cousins<br>J. Semifero<br>R. Tell |
|---------------------------------------|------------------------------------|--------------------------------------|

**C. APPROVAL OF THE MINUTES**

1. Regular Council Meeting Minutes – May 26, 2009

**Page # 1-6**

**D. PRE-ARRANGED PARTICIPATION:**

*Pre-arranged participation will be limited to those who notify the Village office before 5:00 p.m. Tuesday of the week preceding the meeting, stating name, intent and time requirements. (10-minute limit per participant)*

**E. APPROVAL OF AGENDA:**

**F. PUBLIC HEARINGS**

*Action on each public hearing will be taken immediately following the close of the hearing*

1. Millage Rate

Consideration of:      **RESOLUTION TO ESTABLISH 2009-2010 MILLAGE RATES**

**Page # 7-8**

*"This meeting is open to all members of the public under Michigan Open Meetings Act."*

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2. Water, Sewer, Refuse Rates

Consideration of: RESOLUTION FOR THE PURPOSE OF ESTABLISHING WATER, SEWER AND REFUSE RATES EFFECTIVE JULY 1, 2009 FOR THE VILLAGE OF DEXTER, MICHIGAN

Page # 9-10

3. Proposed 2009-2010 Budget

Page # 11-62

**G. NON-ARRANGED PARTICIPATION:**

*Non-arranged participation will include those in the audience not listed on the agenda that wish to speak. At the Village President's discretion, members of the audience may be called on to speak at any time. Those addressing the Council will state their name, and address. This section is limited to 5-minutes per participant or 10-minutes for group representatives*

**H. COMMUNICATIONS:**

1. Upcoming Meeting List
2. Notice from State Revolving Fund re: Principal Forgiveness Increase
3. SEMCOG Regional Fire Analysis Report
4. Comcast Network Enhancement Letter 5-29-09
5. Town Hall Meeting Feedback Forms

Page # 63-76

**I. REPORTS:**

1. Board, Commission, & Other Reports- "Bi-annual or as needed"
  - Arts, Culture & Heritage Committee Representative
  - Chelsea Area Planning Team / Dexter Area Regional Team
  - Dexter Area Chamber
  - Dexter Area Fire Department Representative
  - Downtown Development Authority Chair
  - Farmers Market Representative
  - Gordon Hall Mgmt Team Representative
  - Huron River Watershed Council Representative
  - Library Board Representative
  - Parks & Recreation Commission Chair
  - Planning Commission Chair
  - Tree Board Chair
  - Washtenaw Area Transportation Study Policy Committee Rep
  - Western Washtenaw Area Value Express Representative

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2. Subcommittee Reports

3. Village Manager Report

**Page # 77-82**

4. President's Report

**Page # 83-84**

**J. CONSENT AGENDA**

*Bills & Payroll will be a standing item under consent agenda. Discussion of the Budget and Financial matters will be covered under the Presidents Report as a standing item. Items under consent agenda are considered routine and will be acted upon in one motion. There will be no separate discussion of these items unless a Council Member so requests, and the item will be removed from Consent and added to the regular agenda at the end of New Business.*

1. Consideration of: Bills & Payroll in the amount of: \$ 266,576.20

**Page # 85-92**

2. Consideration of: Sign in Monument Park advertising the Dexter Summer Music Series

**Page # 93-94**

3. Consideration of: Request from Pride & Honor to place signs advertising their July 11<sup>th</sup> bottle drive starting July 3-July 11.

**Page # 95-96**

**K. OLD BUSINESS- Consideration and Discussion of:**

1. Discussion of: Main Street Bridge Project  
Verbal Update

2. Discussion of: Phase 2 Funding Updates

3. Discussion of: Facilities  
Update on Soil Stability  
Storm Water Update

**Page # 97-100**

*"This meeting is open to all members of the public under Michigan Open Meetings Act."*

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4. Consideration of: Acceptance of Proposal from Ferguson Advisory Services LLC

Original Motion:

Motion Semifero; support Carson to authorize the Village Manager to execute the Consulting Agreement with Ferguson Advisory Services for an 8-month term, starting June 1, 2009 at a cost of \$17,600.00

Motion to Postpone:

Motion Smith, support Carson to table consideration of the proposal with Ferguson Advisory Services until the next meeting to get more information as to the time in existence of the company, length of time positions held with various organizations, and research examples of other communities that have similar economic programs.

Ayes: Semifero, Fisher, Carson, Cousins, Smith, and Keough

Nays: Tell

Motion Carries

**Page # 101-142**

**L. NEW BUSINESS- Consideration and Discussion of:**

1. Discussion of: Equalization Basin Update  
Vicki Putala from OHM

**Page # 143-144**

2. Consideration of: Bid Award for 2009 Asset Management Program

**Page # 145-150**

3. Consideration of: Village Manager Employment Agreement

**Page # 151-154**

4. Consideration of: Treasurer/Finance Officer Employment Agreement

**Page # 155-158**

5. Consideration of: Recommendation to accept bid for Tandem Truck Build Out  
\$47,891 from Truck and Trailer

**Page # 159-162**

**M. COUNCIL COMMENTS**

**N. NON-ARRANGED PARTICIPATION**

*Same as item F. Those addressing the Council will state their name, and address. This section is limited to 5-minutes per participant or 10-minutes for group representatives.*

**O. ADJOURNMENT**



DEXTER VILLAGE COUNCIL  
REGULAR MEETING  
TUESDAY, MAY 26, 2009

AGENDA 6-809  
ITEM C-1

**A. CALL TO ORDER AND PLEDGE OF ALLEGIANCE**

The meeting was called to order at 7:30 by President Keough in the Dexter Senior Center located at 7720 Dexter Ann Arbor Rd. in Dexter, Michigan

**B. ROLL CALL:** President Keough

J. Carson	P. Cousins
D. Fisher	J. Semifero
J. Smith	R. Tell

**C. APPROVAL OF THE MINUTES**

Regular Council Meeting Minutes- May 11, 2009.

Motion Smith; support Carson to approve the Regular Council Minutes of May 11, 2009 with the following correction:

Page 1 G. Non-Arranged Participation, Mr. Rush's remarks correct s aped to a speed.

Unanimous voice vote for approval

**D. PREARRANGED PARTICIPATION**

None

**E. APPROVAL OF THE AGENDA**

Motion Carson; support Smith to approve the agenda as printed.

Unanimous voice vote for approval

**F. PUBLIC HEARINGS**

Amendments to the Village of Dexter Code of Ordinances Article IV – Sewer Services and Article II – Water Service

President Keough opened the hearing at 7:31. There were no comments from the audience. The public hearing was closed at 7:32.

Consideration of: Amendments to the Village of Dexter Code of Ordinances Article IV - Sewer Services and Article II – Water Services

Motion Carson; support Fisher to amend the Village of Dexter Code of Ordinances Article IV – Sewer Services and Article II – Water Services

Ayes: Cousins, Fisher, Smith, Semifero, Tell, Carson and Keough

Nays: None

Motion carries

## **G. NON-ARRANGED PARTICIPATION**

J. D. Boydston of 6951 Wellington Drive, Dexter commented on an email message sent earlier on May 26 (attached) encouraging the Village to add fluoride to the water supply.

Tom Kochheiser of 230 North Washington Square, Lansing on behalf of the Michigan Dental Association and Washtenaw County District Dental Society spoke on the benefits of fluoride on public health. (His message is attached.)

Susan Deming of the Michigan Department of Community Health on Washington Square, Lansing presented a letter of support of community water fluoridation and offered assistance to help the community purchase equipment for fluoridation. (See attached letter.)

Melissa Barnabo of 3588 Ryan Drive, Dexter spoke as a resident supporting the addition of fluoride to the water supply.

Robert Eber of 7219 Quakenbush, Dexter spoke as a dental professional, a peridontist, strongly supported adding fluoride as the right thing to do.

Debra Eber of 7219 Quakenbush, Dexter, a resident of Huron Farms, spoke on behalf of the children in Huron Farms and in the school system on adding fluoride.

Woosung Sohn of 3125 Asher Road, Ann Arbor and the University of Michigan Dental School supported fluoridation of Village water.

Carol Schreck of 453 Sunark Way, Ann Arbor spoke as a concerned dental professional in support of fluoridation.

Anne Gwozdek of 3413 Huron View Court, Dexter urged Council to take advantage of the University of Michigan Dental School for information on fluoride.

County Commissioner Mark Ouimet of 3502 River Pines, Ann Arbor spoke of the information sessions that the county is holding on the budgeting process for the county.

## **H. COMMUNICATIONS:**

1. Upcoming Meeting List
2. Washtenaw County Community Forums

## **I. REPORTS**

1. Community Development Manager – Allison Bishop

Ms. Bishop submits her report as per packet. In addition Ms. Bishop reported on the following: the DDA Main Street/Jeffords Street Plaza will be on the Planning Commission's agenda for discussion on Monday, June 1; submitted the Michigan Department of Environmental Quality permit last week; Berry & Associates have submitted a plan for expansion; Allison asked for comments

or questions regarding the Code Enforcement Policy that will be presented for adoption on June 8.

2. Boards, Commission, & Other Reports

Dexter Area Fire Department Representative – Joe Semifero

There was no meeting scheduled for May. Trustee Tell has been replaced on the Fire Board as his replacement term was completed.

Huron River Watershed Council Representative – Paul Cousins

Mr. Cousins reported that the Annual Meeting for the Watershed Council was held on April 23 with updates on their program offerings. There has been testing done on the Mill Creek and have found the same organisms after the dam removal as there were before. There have been reports of large fish one mile up Mill Creek. Mr. Cousins mentioned that he has stepped down as the chairman of the Watershed Council but remains as the vice-chair for the next year.

Western Washtenaw Area Value Express Representative – Jim Carson

Mr. Carson distributed a 6 month report on the Community Connector which shows that ridership is down about 20% due to the Jackson Road program which is scheduled to end in July. There has been a 16% increase in the Dexter door-to-door riders over the last year. Mr. Carson also presented a draft of the proposed budget and indicated that they will be adopting a deficit budget. Mr. Carson also spoke about a meeting coming up with Scio Township and that they are looking to become a partner in the program.

3. Subcommittee Reports

No affected reports

4. Village Manager Report

Mrs. Dettling submits her report as per packet. In addition Mrs. Dettling reported on obtaining an easement with the Hosmer's for the new well field and there will not be an easement needed from the Bates property due to alignment in the current right of way; and she will be following up on the aesthetics on the Main Street Bridge.

5. President's Report

Mr. Keough submits his report as per packet. In addition Mr. Keough reported that he attended the Washtenaw County Budget Forum on Tuesday, May 26.

**J. CONSENT AGENDA**

1. Consideration of: Bills and Payroll in the amount of \$122,340.99

Motion Fisher; support Carson to approve item 1 of the consent agenda as presented.

Unanimous voice vote for approval

**K. OLD BUSINESS-Consideration and Discussion of:**

1. Discussion of: Main Street Bridge Project

Staying on track with the aesthetics.

2. Discussion of: Phase 2 Funding Updates

Mr. Carson reported that the stimulus discretionary money request for Phase 2 was sent in through Washtenaw Area Transportation Study to be awarded in February 2011. The minimum amount for projects is \$20,000,000 but a waiver can be requested for lesser amounts. It was also reported that have not heard anything from Rep. Schauer's office regarding contacting the railroad officials.

3. Discussion of: Facilities

A workshop preceded tonight's meeting on facilities at 8140 Main Street. The question was raised as to the next step and council authorized staff to look into storm water procedures for the parking area and other alternative for facility improvements.

**L. NEW BUSINESS-Consideration of and Discussion of:**

1. Consideration of: Purchasing the Equipment and Materials Needed to Add Fluoride to the Village Water Supply to the ADA  
Recommended Level of 1.0 ppm in the first quarter of Fiscal Year 2009-2010

Motion Semifero; support Tell to purchase the equipment and materials needed to add fluoride to the Village water supply to the ADA recommended level of 1.0 ppm during the fiscal year of 2009-2010 and pursue available grants to assist in the total cost.

Ayes: Semifero, Tell, Carson, Fisher, Cousins and Keough

Nays: Smith

Motion carries 6 to 1

2. Discussion of: Review 2009/2010 Water & Sewer Budgets

Will need to dip into unrestricted reserve for fluoride and will look into grants.  
Need to add a line item for fluoride.

3. Consideration of: Acceptance of Proposal from Ferguson Advisory Services LLC

Motion Semifero; support Carson to authorize the Village Manager to execute the Consulting Agreement with Ferguson Advisory Services for an 8-month term, starting June 1, 2009 at a cost of \$17,600.00.

Motion Smith; support Carson to table consideration of the proposal with Ferguson Advisory Services until the next meeting to get more information as to the time in existence of the company, length of time positions held with various organizations, and research examples of other communities that have similar economic programs.

Ayes: Semifero, Fisher, Carson, Cousins, Smith and Keough

Nays: Tell

Motion carries 6 to 1

At 10:23 pm a recess was taken and the meeting re-convened at 10:29 pm

4. Discussion of: Update on Ryan Drive Traffic Calming Project

An update was given on narrowing Ryan Drive for calming and the impact on designating Ryan Drive as a major road. The project is scheduled to proceed in June.

5. Discussion of: Tree Management Plan & Tree Specifications Manual

Ms. Bishop asked for comments on the plan and will present it for adoption at the June 8 meeting.

6. Discussion of: 2009 Preventative Maintenance Program

Review of the proposed cape and crack seal program.

**M. COUNCIL COMMENTS**

Semifero	Will talk to Ms. Nicholls regarding comments on the Town Hall presentation
Tell	None
Smith	None
Jones	None
Carson	None
Fisher	Glad to see the President Keough stuck to the rules regarding audience participation
Cousins	None

**N. NON-ARRANGED PARTICIPATION**

None

Motion Carson; support Fisher to go into closed session to discuss Village Manager Performance Review per MCL 15.268 section 8(a) at 11:01 pm.

Ayes: Tell, Carson, Cousins, Smith, Fisher, Semifero and Keough

Nays: None

Motion carries

Motion Tell; support Smith to move out of closed session at 12:24 pm.

Unanimous voice vote for approval

**O. ADJOURNMENT**

Motion Carson; support Tell to adjourn at 12:25 pm.

Unanimous voice vote for approval

Respectfully submitted,

Carol J. Jones  
Clerk, Village of Dexter

Approved for Filing: \_\_\_\_\_

AGENDA 6-809

VILLAGE OF DEXTER

ITEM F-1

RESOLUTION - 2009

TO ESTABLISH 2009-2010 MILLAGE RATES

At a regular meeting of the Village Council of the Village of Dexter held at the Dexter Senior Center – 7720 Dexter-Ann Arbor Road, called to order by President Keough on June 8, 2009 at 7:30 p.m. the following resolution was offered:

WHEREAS, the Village of Dexter will adopt the 2009-2010 Budget prior to July 1, 2009 in accordance with the millage rate herein established, and

WHEREAS it is necessary to establish a millage rate for the 2009-2010 Fiscal Year to support a 2009-2010 Budget, and

WHEREAS the Village Council held a Public Hearing on June 8, 2009, and has met the requirements to establish such millage rates.

NOW, THEREFORE BE IT RESOLVED, THAT THE 2009 MILLAGE RATE FOR THE VILLAGE OF DEXTER, for real and personal property is hereby established and approved as follows:

General Operating	9.8151
Streets	2.9786
General Obligation Debt	0.7625
Total	13.5562

BE IT FURTHER RESOLVED, that the Village will collect the taxes generated from this millage, including applicable interest and penalties that accrue after the September 15, 2009 due date, until February 28, 2010.

BE IT FURTHER RESOLVED that all resolutions in conflict herewith are hereby rescinded.

Yeas:

Nays:

RESOLUTION DECLARED ADOPTED THIS 8<sup>th</sup> DAY OF JUNE 2009

\_\_\_\_\_  
Carol J. Jones, Village Clerk



Resolution# -2009

**RESOLUTION FOR THE PURPOSE OF ESTABLISHING WATER, SEWER AND  
REFUSE RATES EFFECTIVE JULY 1, 2009 FOR THE VILLAGE OF DEXTER,  
MICHIGAN**

At a regular meeting of the Village Council of the Village of Dexter, Michigan called to order by President Keough on June 8, 2009 at 7:30 p.m., the following resolution was offered:

Moved by: Second by:

WHEREAS, Village Council has accepted the "Fund Analysis and Rate Study" on April 10, 2006, which provides a cost of service analysis to adjust water and sewer rates in the Village according to the following schedule, and

WHEREAS, the "Fund Analysis and Rate Study" is available for public inspection at the Village Office, and

WHEREAS, the Village published these rates prior to their adoption, and provided a "Public Informational Meeting" on June 8, 2009 for public education and comment, and

WHEREAS, Village Ordinance requires rates to be established by Council by Resolution.

NOW THEREFORE BE IT RESOLVED:

Water Rates (+3%) – Effective July 1, 2009 Usage Billing rate established as follows:

Ready To Serve Monthly Fee	\$6.32
First Meter Per 1,000 Gallons	\$2.85
Second Meter Per 1,000 Gallons (135%)	\$3.85

Sewer Rates (+3%) – Effective July 1, 2009 Usage Billing rate established as follows:

Ready To Serve Monthly Fee	\$5.47
Per 1,000 Gallons	\$6.73

Other Charges and Penalties:

<b>Penalties on Late Monthly Charges (Cumulative)</b>	<b>2%</b>
Turn-on and Turn-off Charges	\$35
Meter Calibration Charge	\$35
Water Only Meter	\$250

Refuse Rates (+ \$2.50) – Effective July 1, 2009:

Residential Monthly Fee	\$17.50
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Extra Strength Surcharges– Effective July 1, 2009:

BOD in excess of 300 mg/l	\$0.09/pound
Suspended solids in excess of 275 mg/l	\$0.1/pound
Phosphorous as P in excess of 16 mg/l	\$1.41/pound

Industrial Cost Recovery– Effective July 1, 2009:

Water usage in excess of 22 gpepd	\$0.140 per 1,000 gallons
BOD in excess of 300 mg/l	\$0.09/pound

Suspended solids in excess of 275 mg/l	\$0.1/pound
Phosphorous as P in excess of 16 mg/l	\$1.41/pound

AYES:

NAYS:

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Carol J. Jones, Clerk

RESOLUTION DECLARED ADOPTED THIS 8<sup>TH</sup> DAY OF JUNE 2009

AGENDA 6-809

ITEM F-3

[cnicholls@villageofdexter.org](mailto:cnicholls@villageofdexter.org)

## VILLAGE OF DEXTER

8140 Main Street Dexter, MI 48130-1092

Phone (734)426-8303 ext 17 Fax (734)426-5614

MEMO

**To: President Keough and Council Members**  
**From: Courtney Nicholls, Assistant Village Manager**  
**Date: June 3, 2009**  
**Re: 2009-2010 Budget**

Enclosed for your review is the draft 2009-2010 budget. The official public hearing on this budget is June 8, 2009. Adoption of the budget will be on the agenda on June 22, 2009. Cells that contain recent modifications are outlined in bold.



BUDGET WORKSHEET 2009-2010

	Actual 2005	Actual 2006	Actual 2007	Actual 2008	Current Year 2008/09		Manager	Council
					July 1st FY	Estimated	Proposed	Adopted
					Adopted	YE Position	2009/2010	2009/2010
<b>Fund: 101 General Fund</b>								
<b>Revenues</b>								
402.000 Taxes - Real Property	1,336,291	1,440,927	1,576,232	1,627,612	1,655,300	1,493,344	1,798,500	
Based on actual TV and actual Headlee, less estimated DDA capture. This amount will be spread to 410,000 and 412,000 when the actual tax roll numbers are available.								
410.000 Taxes - Personal Property	287,261	273,849	262,921	245,608	261,500	328,997		
Based on actual TV and actual Headlee, less estimated DDA capture.								
412.000 Delinquent Taxes - Real Prop	39,712	101,227	90,264	108,982	-	92,849	-	
Leave zero for budget purposes, this number is included in 402,000								
420.000 Delinquent Tax - Personal Prop	18,033	2,390	7,952	1,607	1,000	10,433	1,000	
History varies from \$2,000 to \$18,000. Budget low due to uncollectables.								
425.000 Delinquent Utility Bills (On Tax Roll)	9,971	2,404	3,257	3,983	3,000	5,000	3,500	
445.000 Taxes - Penalties & Interest	3,146	8,471	7,611	10,571	8,000	11,800	10,000	
History varies from \$1700 to \$10400, budget lower for average.								
452.000 Cable TV Franchise Fees -	34,934	39,496	53,815	47,227	47,000	47,000	47,000	
Comcast paid village twice each year, bi-annual payments averaged \$20,000 Proposed legislation created uniform agreement, did NOT eliminate revenue. New agreement requires payment quarterly, received an additional quarterly payment in May. Quarterly payments average \$11,000								
476.000 Non Business Licenses & Permits	1,000	2,350	2,895	2,905	2,000	2,000	2,000	
Banner permits, zoning permits, demo permits, sign permits, etc. Average of past three years plus inflation								
477.000 Zoning Compliance Permits	12,840	10,635	8,955	3,602	4,000	2,000	2,500	
Reduce due to economic and real estate downturn								
574.000 State Shared Revenue	188,978	190,772	185,560	185,591	190,000	175,697	176,000	
Conservative projection based on trend and economic climate - actual 08 includes 3,890 in liquor license revenue								
575.000 State Shared - Liquor Licenses	2,750	2,360	2,408	2,814	2,500	3,500	2,500	
Use trend data to develop projection.								
580.000 State Grants	10,353	20,000	2,754	9,125	-	-	-	
Tree grant reimbursements. Revenue would match any expected grant expenditures, includes EAB & CFG grant programs.								
581.000 Contribution from local govt. Scio Twp transpo	17,880	-	-	-	-	-	-	
County Recycle grant reimbursements, ended 2005. Scio Twp transportation payment not committed.								
582.000 School Reimbursement for Fire	-	-	-	8,114	2,000	3,000	3,000	
Annual reimbursement of Fire Runs to High School on Parker Road, per agreement.								
589.000 School Contribution for PSU	-	-	-	-	-	-	-	
Don't use this program any longer. DCS contracts for 1 PSU and Village pays half, see 101.301 for detail. Keep for detail								
590.000 Enterprise Fund Admin Fees	77,596	120,598	147,793	130,808	159,700	159,700	165,000	
Based on a proportion of actual salaries and benefits for employees performing services for other funds.								
590.001 Street Fund Admin Fees	20,132	24,024	29,543	28,743	31,000	33,000	34,000	
Based on a proportion of actual salaries and benefits for employees performing services for other funds.								
608.000 Site Plan Review Fees	3,729	11,391	10,968	1,300	2,000	2,700	2,000	
Never know how many site plans will be turned in each year, reduce due to economic down turn.								
611.000 Miscellaneous Planning Fees	600	-	-	50	-	350	-	
Special Use permits, variance request fees,								
628.000 Solid Waste Collection Fee	414,346	355,984	418,604	421,162	480,000	480,000	525,000	
Rate increase for commercial due to waste management contract								
643.000 Sale of Printed Materials	0	147	16	12	-	-	-	
Do not budget for revenue because of the use of the internet for materials requested.								
644.000 Sales - Composting Program	(39)	-	-	-	-	-	-	

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BUDGET WORKSHEET 2009-2010

	Actual 2005	Actual 2006	Actual 2007	Actual 2008	Current Year 2008/09		Manager	Council
					July 1st FY	Estimated	Proposed	Adopted
					Adopted	YE Position	2009/2010	2009/2010
Do not budget for revenue because we use waste management for our composting program.								
645.000 Sales - Recycling Program	775	705	525	545	500	500	500	
Sale of \$5 recycle bins, and yard waste stickers.								
657.000 Parking Violations	255	570	415	230	200	100	200	
658.000 District Court Fines	3,880	5,460	8,946	4,588	4,500	3,000	4,500	
Established using 5-year model								
663.001 Ordinance Violation Fines	-	-	110	265	100	400	100	
New line for 07/08 - consists of fines snow removal and noxious weed ordinance violations								
663.002 False Alarm Fees	-	-	1,550	200	200		100	
Conservative estimate due to no historical data.								
665.000 Interest Eamed	7,231	41,245	88,278	113,951	50,000	42,000	50,000	
Use trend data to determine projected revenue. Expect reduced cash balances in FY 08/09 using balances for projects								
667.000 Rents (General)	7,550	7,695	7,159	7,662	8,200	2,000	7,500	
Hazel's Home Cockin' - 12 months at \$625 per month								
667.001 Lease Income - DAFD	8,321	-	9,195	9,461	9,600	9,600	9,600	
Reimbursement of payments made by village that DAFD reimburses per the interlocal agreement.								
667.002 Farmers Market (formerly Radio Tower)	-	-	1,740	1,420	1,500	1,500	1,500	
Vendor fees								
671.000 Other Revenue	28,408	76,950	11,894	17,294	6,000	27,500	10,000	
Not predictable - includes reimbursement of storm water permit expense from DCS, holiday lighting from Chamber								
671.002 Zoning Charges	-	-	1698		-		-	
Previous FY								
673.000 Sale of Fixed Assets	-	-	-	174,467	-	-	-	
Did not sell village assets this year.								
675.001 Contributions - Park	3,330	117	2,913		-	-	-	
Lions club, DAPCO, Developers, etc make donations to Parks. Assumes zero								
695.000 Transfers In	-	-	4,775	73,746	-	-	-	
None expected.								
695.002 Trans In from Fund 402	91,854	165,000	6,000		-	-	-	
Equipment replace fund reserves used for purchasing equipment. Becomes zero with the conversion to a stand alone 402 Fund								
695.003 LDFA Excess Tax Capture	-	-	201,468		-	-	-	
One time only payment in 2007								
696.000 Trans In DDA	58,000	22,760	40,000	40,000	40,000	45,000	45,000	
Revenue from DDA to cover a portion of the expenses in Cost Center 101-442 Invoice \$45,000 which includes christmas lighting								
<b>Total Revenues</b>	<b>2,689,115</b>	<b>2,927,529</b>	<b>3,198,214</b>	<b>3,283,644</b>	<b>2,969,800</b>	<b>2,982,970</b>	<b>2,901,000</b>	<b>-</b>
<b>Use of Reserves</b>			<b>73,861</b>		<b>807,000</b>			
Reserves in 08-09 used for Sedimentation, Bridge Project, & OPEB								
<b>Total of Revenue and Reserves</b>	<b>2,689,115</b>	<b>2,927,529</b>	<b>3,272,075</b>	<b>3,283,644</b>	<b>3,776,800</b>	<b>2,982,970</b>	<b>2,901,000</b>	<b>-</b>

BUDGET WORKSHEET 2009-2010

	Actual 2005	Actual 2006	Actual 2007	Actual 2008	Current Year 2008/09		Manager	Council
					July 1st FY	Estimated	Proposed	Adopted
					Adopted	YE Position	2009/2010	2009/2010
<b>Fund: 101 General Fund</b>								
<b>Expenditures</b>								
<b>Dept: 101.000 Village Council</b>								
702.000 Salaries - Elected Officials	15,970	15,145	16,850	17,880	18,000	18,000	18,000	
6 Trustees x \$80 x 24 meetings; President 24 meetings x \$275								
720.000 Social Security & Medicare	1,222	1,159	1,271	1,368	1,400	1,386	1,400	
Requires 7.65% total gross wages								
727.000 Office Supplies	117	-	-		500	350	300	
Specific needs of elected officials								
802.000 Professional Services	11,184	3,388	1,650	24,972	20,000	10,000	14,000	
Economic Preparedness								
861.000 Travel & Mileage	-	-			500	500	500	
Cover travel for conference/training								
901.000 Printing & Publishing	3,432	4,021	3,663	5,451	9,000	9,000	9,000	
Continue to publish newsletter 4X's - include cost for mailing town hall meeting postcards & main street banner updates								
943.000 Council Chambers Lease	2,004	1,800	1,950	1,800	1,800	2,000	2,400	
Senior Center charge \$200 month								
955.000 Miscellaneous	477	136		437	500	300	500	
956.000 Council Discretionary Expenses	1,195	1,178	383	625	1,500	1,500	1,500	
958.000 Memberships & Dues	10,285	10,313	8,226	6,854	8,200	7,500	7,000	
Cover DACC, SEMCOG, HRWC, WATS, MML								
960.000 Education & Training	10	-			1,000	900	1,000	
For MML conference or other miscellaneous training fees								
<b>Total Village Council</b>	<b>45,896</b>	<b>37,139</b>	<b>33,993</b>	<b>59,386</b>	<b>62,400</b>	<b>51,436</b>	<b>55,600</b>	<b>-</b>

BUDGET WORKSHEET 2009-2010

	Actual 2005	Actual 2006	Actual 2007	Actual 2008	Current Year 2008/09		Manager	Council
					July 1st FY	Estimated	Proposed	Adopted
					Adopted	YE Position	2009/2010	2009/2010
<b>Dept: 172.000 Village Manager</b>								
703.000 Salaries - Non Union	91,965	108,825	112,456	105,647	120,500	120,178	124,000	
2008-09 base salaries VM \$70,500 & AVM \$50,000 includes lump sum in lieu of base increase								
704.000 Salaries - Union	48,295	55,385	57,486	58,220	62,000	64,052	66,000	
705.000 Salaries - Overtime	591	21			-	-		
720.000 Social Security & Medicare	11,597	13,172	13,874	13,407	14,000	14,899	15,500	
Cover gross wages at 7.65%								
721.000 Health & Dental Insurance	18,797	17,161	22,210	30,378	33,000	33,954	34,000	
722.000 Life & Short Term Disability Insurance				83	2,000	1,449	2,000	
4 Employees Covered								
723.000 Retirement Plan	15,577	16,623	19,008	18,994	21,000	21,138	22,000	
Covers 14% of gross wages for union, 10% for non-bargaining								
724.001 Car Allowance	4,400	4,300	4,800	4,800	4,800	4,800	4,800	
Per contract \$400 month capped								
725.000 Longevity	823	921	1,050	1,212	1,500	1,346	2,100	
Per union contract. Additional employee eligible for longevity starting this fiscal year.								
726.000 Vacation/Sick Time Cash Out	3,918	-			500		500	
Per union contract.								
727.000 Office Supplies	393	469	248	238	500	500	500	
Average Calculated								
745.000 Uniform Allowance	100	100	100	100	100	100	100	
802.000 Professional Services	1,541	2,004	955	6,901	2,000	800	1,000	
861.000 Travel & Mileage	1,282	-	19	521	1,000	800	500	
901.000 Printing & Publishing	618	88	518	455	500	-	100	
955.000 Miscellaneous	787	233	102	368	500	300	500	
958.000 Memberships & Dues	150	150	-	110	500	500	500	
Covers MMLGMA and ICMA memberships. Also cover memberships for other staff								
960.000 Education & Training	2,994	2,048	3,015	2,105	4,000	3,000	3,000	
Covers Tuition reimbursement per VM contract. Covers training for staff								
977.000 Equipment	6,018	73	1,556	1,841	1,500	1,000	1,500	
<b>Total Village Manager</b>	<b>209,846</b>	<b>221,572</b>	<b>237,397</b>	<b>245,379</b>	<b>269,900</b>	<b>268,817</b>	<b>278,600</b>	<b>-</b>

BUDGET WORKSHEET 2009-2010

	Actual 2005	Actual 2006	Actual 2007	Actual 2008	Current Year 2008/09		Manager	Council
					July 1st FY	Estimated	Proposed	Adopted
					Adopted	YE Position	2009/2010	2009/2010
<b>Dept: 191.000 Elections</b>								
708.000 Salaries - Election Workers	944	-	-		-	-	-	
Funds are not needed starting in FY 05/06 since Scio Township will be running the Village Election.								
727.000 Office Supplies	55	-	-		-	-	-	
Funds are not needed starting in FY 05/06 since Scio Township will be running the Village Election.								
901.000 Printing & Publishing	1,321	-	-		-	-	-	
Funds are not needed starting in FY 05/06 since Scio Township will be running the Village Election.								
955.000 Miscellaneous	186	-	-		-	-	-	
No elections in the village fiscal year 05/06								
960.000 Education & Training	-	-	-		-	-	-	
Funds are not needed starting in FY 05/06 since Scio Township will be running the Village Election.								
977.000 Equipment	-	-	-		-	-	-	
Funds are not needed starting in FY 05/06 since Scio Township will be running the Village Election.								
<b>Total Elections</b>	<b>2,506</b>	<b>-</b>	<b>-</b>		<b>-</b>	<b>-</b>	<b>-</b>	
This department will be needed again, if the Village becomes a City.								

BUDGET WORKSHEET 2009-2010

	Actual 2005	Actual 2006	Actual 2007	Actual 2008	Current Year 2008/09		Manager	Council
					July 1st FY	Estimated	Proposed	Adopted
					Adopted	YE Position	2009/2010	2009/2010
<b>Dept: 201.000 Finance Department</b>								
802.000 Professional Services	14,285	15,157	5,300	8,631	5,000	2,500	2,500	
Annual disclosure report, Payroll provider, other financial needs.								
802.001 Financial Audit	5,150	6,975	8,953	7,500	8,000	7,500	8,000	
Post, Smyth Annual audit cost share with other funds								
840.000 Bank Service Charges	294	421	915	1,226	1,200	4,122	1,200	
FY 08/09 included one time charge for FDIC insurance.								
<b>Total Finance Department</b>	<b>19,729</b>	<b>22,553</b>	<b>15,167</b>	<b>17,357</b>	<b>14,200</b>	<b>14,122</b>	<b>11,700</b>	<b>-</b>

BUDGET WORKSHEET 2009-2010

	Actual 2005	Actual 2006	Actual 2007	Actual 2008	Current Year 2008/09		Manager	Council
					July 1st FY	Estimated	Proposed	Adopted
					Adopted	YE Position	2009/2010	2009/2010
<b>Dept: 210.000 Attorney</b>								
810.000 Attorney Fees	49,325	15,256	29,375	44,719	50,000	35,000	40,000	
General Services, projection based on historic data								
812.000 Attorney Fees - Millpond Park	128	21,890	2,000	8,200			-	
Activity going forward - see Parks - Mill Creek Park								
<b>Total Attorney</b>	<b>49,453</b>	<b>37,146</b>	<b>31,375</b>	<b>52,919</b>	<b>50,000</b>	<b>35,000</b>	<b>40,000</b>	<b>-</b>

BUDGET WORKSHEET 2009-2010

	Actual 2005	Actual 2006	Actual 2007	Actual 2008	Current Year 2008/09		Manager	Council
					July 1st FY	Estimated	Proposed	Adopted
					Adopted	YE Position	2009/2010	2009/2010
<b>Dept: 215.000 Village Clerk</b>								
702.000 Salaries - Elected Officials 24 meetings x \$80 per meeting	3,920	650	2,480	1,760	2,000	1,920	2,000	
720.000 Social Security & Medicare Covers 7.65% of wages.	300	50	190	135	200	150	200	
815.000 Ordinance Codification General Code Supplement is paid per page of code changes, completed every other year.	350	350	350	400	4,000	500	500	
861.000 Travel & Mileage	-	-	-	-	-	-	-	
901.000 Printing & Publishing Publishing minutes & non-planning ordinances/public hearings/notices	1,019	338	425	4,801	5,000	3,500	4,000	
955.000 Miscellaneous	-	-	-	-	-	-	-	
958.000 Memberships & Dues	-	-	-	-	-	-	-	
960.000 Education & Training	25	-	-	-	500	-	500	
<b>Total Village Clerk</b>	<b>5,614</b>	<b>1,387</b>	<b>3,445</b>	<b>7,095</b>	<b>11,700</b>	<b>6,070</b>	<b>7,200</b>	<b>-</b>

BUDGET WORKSHEET 2009-2010

	Actual 2005	Actual 2006	Actual 2007	Actual 2008	Current Year 2008/09		Manager	Council Adopted 2009/2010
					July 1st FY	Estimated	Proposed	
					Adopted	YE Position	2009/2010	
<b>Dept: 253.000 Village Treasurer</b>								
703.000 Salaries - Non Union	51,135	55,250	58,658	59,725	63,000	64,269	66,000	
<i>Per employment agreement</i>								
720.000 Social Security & Medicare	3,882	4,227	4,487	4,637	4,900	4,915	5,200	
<i>Covers 7.65% of gross wages</i>								
721.000 Health & Dental Insurance	13,160	12,655	15,100	16,864	16,000	14,639	16,500	
722.000 Life & Short Term Disability Insurance				21	500	422	500	
<i>One employee covered</i>								
723.000 Retirement Plan	6,284	5,637	5,994	6,061	6,300	6,426	6,600	
<i>Covers 10% of gross wages</i>								
726.001 Vacation/Sick Accrual	87		-		-	-		
<i>Required to fund current and future liability</i>								
727.000 Office Supplies	-	227	62	231	500	500	500	
<i>Average Calculated</i>								
861.000 Travel & Mileage	1,535	688	1,087	350	1,000	1,000	500	
901.000 Printing & Publishing	83	-	-		-	-	-	
902.000 Tax Bills & Services	1,572	1,483	3,636	3,748	3,700	3,700	3,700	
<i>Expense for tax bill, web hosting, tax mailing, software support</i>								
955.000 Miscellaneous	102	200	-	58	500	500	500	
957.001 Property Tax Refunds	-	680	160	985	1,500	1,000	1,500	
<i>Dependent on Board of Review</i>								
958.000 Memberships & Dues	325	380	380	505	400	300	400	
<i>MGFOA, GFOA, MMTA, APT US&amp;C, Washtenaw County Treasurers</i>								
960.000 Education & Training	780	715	832	715	1,000	1,000	1,000	
<i>Continuing Education requirements</i>								
977.000 Equipment	1,910	108	372	260	1,000	250	500	
<b>Total Village Treasurer</b>	<b>80,855</b>	<b>82,249</b>	<b>90,769</b>	<b>94,159</b>	<b>100,300</b>	<b>98,921</b>	<b>103,400</b>	<b>-</b>

BUDGET WORKSHEET 2009-2010

	Actual 2005	Actual 2006	Actual 2007	Actual 2008	Current Year 2008/09		Manager Proposed 2009/2010	Council Adopted 2009/2010
					July 1st FY	Estimated		
					Adopted	YE Position		
<b>Dept: 265.000 Buildings &amp; Grounds</b>								
727.000 Office Supplies	6,299	3,283	3,987	3,887	4,000	4,000	4,000	
Average Calculated								
728.000 Postage	1,671	2,089	2,158	2,363	2,500	2,000	2,500	
Average Calculated								
803.000 Contracted Services	4,621	1,025	3,913	5,400	5,500	5,200	5,500	
Covers Fund Balance Maint. (Tyler Tech), computer (Absolute), electrical services, DynaCal								
843.000 Property Taxes	-	-	2,114	2,199	6,400	5,398	1,900	
Covers Cookie Momster building \$1900								
920.000 Utilities	3,975	8,422	10,273	9,820	10,000	8,939	13,000	
Now includes all landline phone and internet charges along with DTE								
920.001 Utilities - Telephones	5,746	5,054	5,604	6,677	6,600	6,692	1,700	
Removed landline charges due to switch to Voice over IP								
935.000 Building Maintenance & Repair	2,215	1,529	3,583	1,527	5,000	5,000	5,000	
Covers rug contract (Cintas) @\$600, Comfort Zone @\$800, unexpected needs.								
935.001 Office Cleaning	4,174	4,160	3,520	4,560	4,200	4,200	4,200	
Service \$80 per week.								
936.000 Equipment Service Contracts	8,889	3,757	6,233	6,952	8,500	5,000	7,000	
Covers Ricoh (Lanier) @\$6,500, Earth Link @100, Neo Post @250								
937.000 Equipment Maintenance & Repair	176	515	488	747	500	1,500	500	
Average Calculated								
941.000 Equipment Rentals	747	-	-	-	500		500	
Covers office equipment rentals and DPW equipment rentals.								
943.001 Office Space Rent	7,050	6,500	8,400	9,800	9,000	9,000	9,600	
Cover NatCity rent, monthly increase 7-2009 \$800 No rental for storage, use old DPW office.								
955.000 Miscellaneous	952	19,603	299	272	500	500	500	
Covers Petty Cash, Hackney								
970.000 Capital Improvements	14,281	44,388	13,989	6,280			-	
Cover costs to outfit new building with items not covered in contract								
974.000 CIP Capital Improvements	1,025	-	-				-	
977.000 Equipment	3,448	1,352	47	367	12,000	11,000	3,000	
<b>Total Buildings &amp; Grounds</b>	<b>65,269</b>	<b>101,678</b>	<b>64,610</b>	<b>60,851</b>	<b>75,200</b>	<b>68,428</b>	<b>58,900</b>	<b>-</b>
Decreased due to reduction of equipment budget and implementation of Voice Over IP								

BUDGET WORKSHEET 2009-2010

	Actual 2005	Actual 2006	Actual 2007	Actual 2008	Current Year 2008/09		Manager	Council
					July 1st FY	Estimated	Proposed	Adopted
					Adopted	YE Position	2009/2010	2009/2010
<b>Dept: 285.000 Village Tree Program</b>								
<b>Created a cost center (Department) for the Village Tree Program to better track all tree related expenses.</b>								
731.000 Landscape Supplies	-	1,290	1,019	1,425	2,000	2,000	2,000	
Covers ongoing supplies needed for removal and planting of trees.								
731.001 Landscape Supplies-Trees (Replace/New)	-	11,115	11,006	12,571	15,000	15,000	10,000	
Covers the purchase of trees to replace the trees that are removed, and plantings as recommended by the Tree Board.								
731.003 Trees- for Village Parks	-	2,597	2,925	1,800	2,000	2,000	1,000	
Covers the replacement of trees in village parks.								
803.000 Contracted Services	-	31,938	24,780	33,431	30,000	30,000	20,000	
Covers removal of damaged/dangerous trees. Fall & Spring Removals, Continue to update Tree Inventory								
<b>Total Village Tree Program</b>	-	47,191	39,730	49,228	49,000	49,000	33,000	-

BUDGET WORKSHEET 2009-2010

	Actual 2005	Actual 2006	Actual 2007	Actual 2008	Current Year 2008/09		Manager	Council
					July 1st FY	Estimated	Proposed	Adopted
					Adopted	YE Position	2009/2010	2009/2010
<b>Dept: 301.000 Law Enforcement</b>								
803.000 Contracted Services	246,506	268,828	301,694	370,835	450,000	446,000	458,000	
2009 PSU Rate - \$141,963, 2010 PSU Rate - \$144,802, Overtime Rate - \$8,000 per deputy								
803.001 DCS Officer & King Guards	31,592	46,863	75,376	63,550	73,000	73,000	75,000	
Village 50% of school PSU (\$72,000) and \$3,000 for crossing guard.								
920.000 Utilities	4,486	4,943	5,943	11,592	12,000	6,000	7,000	
935.000 Building Maintenance & Repair	3,234	7,533	1,077	1,644	1,500	1,200	1,000	
<b>Total Law Enforcement</b>	<b>285,817</b>	<b>328,166</b>	<b>384,090</b>	<b>447,621</b>	<b>536,500</b>	<b>526,200</b>	<b>541,000</b>	<b>-</b>

BUDGET WORKSHEET 2009-2010

	Actual 2005	Actual 2006	Actual 2007	Actual 2008	Current Year 2008/09		Manager	Council
					July 1st FY	Estimated	Proposed	Adopted
					Adopted	YE Position	2009/2010	2009/2010
<b>Dept: 336.000 Fire Department</b>								
803.000 Contracted Services	266,800	307,586	324,795	326,567	338,000	313,990	308,000	
Quarterly payments 2009 \$75,939 actual, 2010 78,000 estimate								
920.000 Utilities	2,952	3,703	2,501	4,312	3,400	8,000	9,000	
935.000 Building Maintenance & Repair	5,472	1,615	1,713	3,452	2,000	3,500	2,000	
Siren PM contract, unexpected breakdowns of HVAC								
970.000 Capital Improvements	-	-	-	724	1,000	1,000	1,000	
Cover cost of overhead door replacement or other building needs.								
<b>Total Fire Department</b>	<b>275,225</b>	<b>312,904</b>	<b>329,009</b>	<b>335,055</b>	<b>344,400</b>	<b>326,490</b>	<b>320,000</b>	<b>-</b>

BUDGET WORKSHEET 2009-2010

	Actual 2005	Actual 2006	Actual 2007	Actual 2008	Current Year 2008/09		Manager	Council Adopted 2009/2010
					July 1st FY	Estimated	Proposed	
					Adopted	YE Position	2009/2010	
<b>Dept: 400.000 Planning Department</b>								
703.000 Salaries - Non Union	41,543	46,279	53,760	55,391	57,800	59,874	61,400	
704.000 Salaries - Union	6,502	8,776	9,242	10,367	10,500	9,333	10,000	
Brenda's wages covered 35%								
705.000 Salaries - Overtime	2,580	1,444	971	1,069	1,700	500	1,000	
Includes union staff extra work at planning commission meetings.								
706.000 Salaries - Planning Commission	3,590	3,280	4,520	3,000	6,000	5,000	5,000	
Budget maximum liability.								
720.000 Social Security & Medicare	4,109	4,571	5,258	5,377	5,800	5,303	5,600	
Covers gross wages at 7.65%								
721.000 Health & Dental Insurance	8,530	11,307	12,053	14,330	15,000	14,351	16,500	
722.000 Life & Short Term Disability Insurance				21	500	500	500	
One Employee Covered								
723.000 Retirement Plan	5,603	5,722	6,835	7,673	7,000	7,260	7,500	
Gross Wages at 14% for bargaining, 10% for non-bargaining								
726.001 Vacation/Sick Accrual	(978)	3,860	-		-			
727.000 Office Supplies	20	755	442	54	700	500	700	
Supplies for CDM, ie. color printer ink.								
802.000 Professional Services	22,136	4,521	5,149	6,385	5,500	5,129	5,500	
Covers Master Plan or corridor studies. \$390 monthly retainer contract with CWA								
861.000 Travel & Mileage	172	120	417	211	500	500	500	
Attend annual MSP & MACEO conference. Cover cost of mileage for CDO Manager and staff inspections.								
901.000 Printing & Publishing	3,280	2,250	1,404	2,088	2,000	1,000	1,500	
Covers legal notice and publishing of ordinances. Cover printing cost for various documents.								
955.000 Miscellaneous	211	604	21	1,000	500	500	500	
Cover PC training and special meetings.								
958.000 Memberships & Dues	510	479	1,049	1,564	1,600	1,500	1,600	
Cover AICP dues, publications for PC and staff. Increase to cover APA, MSP and other membership dues.								
960.000 Education & Training	1,381	763	1,190	2,451	2,000	2,000	2,000	
Cover ArcView updates and workshops for CDM and staff, new AICP training requirements								
977.000 Equipment	2,258	259	539	1,784	3,000	1,000	1,000	
<b>Total Planning Department</b>	<b>102,848</b>	<b>94,990</b>	<b>104,050</b>	<b>112,764</b>	<b>120,100</b>	<b>114,248</b>	<b>120,800</b>	<b>-</b>

BUDGET WORKSHEET 2009-2010

	Actual 2005	Actual 2006	Actual 2007	Actual 2008	Current Year 2008/09		Manager	Council
					July 1st FY	Estimated	Proposed	Adopted
					Adopted	YE Position	2009/2010	2009/2010
<b>Dept: 410.000 Zoning Board of Appeals</b>								
802.000 Professional Services	1,575	-	-	738	500	-	500	
Cover review costs								
901.000 Printing & Publishing	333	547	402	569	500	100	500	
Covers publication of variance application								
955.000 Miscellaneous	-	-	-	11	100	-	100	
Cover special variance review cost or meetings								
960.000 Education & Training	-	-	-		100	-	-	
Training for ZBA								
<b>Total Zoning Board of Appeals</b>	<b>2,258</b>	<b>547</b>	<b>402</b>	<b>1,317</b>	<b>1,200</b>	<b>100</b>	<b>1,100</b>	<b>-</b>

BUDGET WORKSHEET 2009-2010

	Actual 2005	Actual 2006	Actual 2007	Actual 2008	Current Year 2008/09		Manager	Council Adopted 2009/2010
					July 1st FY Adopted	Estimated YE Position	Proposed 2009/2010	
					<b>Dept: 441.000 Department of Public Works</b>			
703.000 Salaries - Non Union	11,213	4,009	9,964	7,285	10,500	5,955	10,000	
Prorated portion of superintendent and summer help over 101-441, 101-442, 101-528, 101-751, 202, 203, 590 & 591								
704.000 Salaries - Union	46,224	53,337	46,467	61,567	55,000	66,579	62,000	
Prorated portion of four union employees in 101-441, 101-442, 101-528, 101-751, 202 and 203								
705.000 Salaries - Overtime	624	1,020	-	48	500	500	500	
Overtime related to union salaries and DPW activities								
720.000 Social Security & Medicare	6,823	6,397	5,232	6,888	6,300	5,548	6,300	
Use 7.65% of gross wages								
721.000 Health & Dental Insurance	12,076	13,312	14,844	17,257	20,000	17,219	20,000	
Prorated portion of employee benefits in 101-441, 101-442, 101-528, 101-751, 202 and 203								
722.000 Life & Short Term Disability Insurance				26	500	500	500	
Partial Coverage for DPW employees								
723.000 Retirement Plan	9,657	10,433	12,094	14,132	13,000	14,407	14,000	
Use 14% of gross wages								
725.000 Longevity	4,083	4,123	2,593	11,791	1,600	500	600	
Per union contract - spread over 101-441, 101-751, 202 and 203 - reduction due to cash out								
726.000 Vacation/Sick Time Cash Out	15,003	510	1,969		1,000	-	1,000	
Covers retirement cash out and vacation cash out per union contract								
726.001 Vacation/Sick Accrual	(4,663)	-	-		-	-		
Included for accounting purposes only								
740.000 Operating Supplies	4,993	4,343	5,964	6,849	6,200	6,000	6,200	
Supplies used to complete DPW tasks: tools, welding supplies, parts, cleaning supplies								
745.000 Uniform Allowance	4,510	3,522	3,874	6,057	4,400	3,500	4,400	
Contractual benefit								
751.000 Gasoline & Oil	7,049	7,558	7,935	15,312	18,000	12,000	13,000	
802.000 Professional Services	12,594	7,417	5,022	2,833	8,000	5,000	5,000	
Covers decals for rr crossing & stop bars, chloride, drain maintenance & unexpected projects.								
861.000 Travel & Mileage	290	35	-	472	500	500	500	
Staff training work related workshops								
901.000 Printing & Publishing	-	140	-	149	500	500	500	
Cover publishing of spring clean up, or other DPW activities.								
920.000 Utilities	5,154	5,908	6,010	12,403	10,000	22,736	22,000	
paid DTE bill from opening of DPW in Sept 2007 in 08-09 - includes Comcast Voice over IP								
920.001 Utilities - Telephones	3,478	3,052	4,022	3,397	4,000	3,177	2,000	
Nextel Only								
931.000 Off-Street Maintenance	283	-	-	-	500	-	500	
935.000 Building Maintenance & Repair	465	759	222	704	500	600	600	
New building should not need maintenance and repair this year, continued upkeep of old facility								
937.000 Equipment Maintenance & Repair	2,807	1,217	10,531	2,449	3,000	1,000	2,000	
Cover repair of lawn mowers, other equipment.								
941.000 Equipment Rentals	-	-	-	15,000	15,500	15,500	15,500	
Start internal equipment rental transfer to 402 from this department								
941.001 Equipment Rentals Outside	50	-	-		100	-	100	
For unexpected rentals								
955.000 Miscellaneous	739	40	90	60	100	100	100	

BUDGET WORKSHEET 2009-2010

	Actual 2005	Actual 2006	Actual 2007	Actual 2008	Current Year 2008/09		Manager	Council
					July 1st FY	Estimated	Proposed	Adopted
					Adopted	YE Position	2009/2010	2009/2010
957.000 Miscellaneous Fees	130	837	240	225	500	500	500	
Covers CDL's per contract, few expired.								
958.000 Memberships & Dues	346	-	60	-	200	300	300	
960.000 Education & Training	105	-	-	728	2,000	500	1,000	
963.000 Medical Expenses	36	139	245	-	500	-	500	
Drug testing, return to work exams								
970.001 Sidewalks Repair & Replace	4,429	24,782	30,760	82,968	80,000	80,000	30,000	
2009-2010 Continue repairs per CIP								
977.000 Equipment	6,750	23,197	-	1,334	2,000	1,500	2,000	
Weed whip, chain saw etc.								
<b>Total Public Works</b>	<b>303,064</b>	<b>196,497</b>	<b>175,779</b>	<b>269,934</b>	<b>264,900</b>	<b>264,620</b>	<b>221,600</b>	<b>-</b>
Decrease due to reduction of sidewalk expenditures								

BUDGET WORKSHEET 2009-2010

	Actual 2005	Actual 2006	Actual 2007	Actual 2008	Current Year 2008/09		Manager	Council
					July 1st FY	Estimated	Proposed	Adopted
					Adopted	YE Position	2009/2010	2009/2010
<b>Dept 442: Downtown Public Works</b>								
703.000 Salaries - Non-Union	4,917	9,152	10,889	2,764	10,000	5,000	10,000	
Covers \$10,000 (maximum) for Administrative support Staff								
704.000 Salaries - Union	13,668	24,927	22,681	18,384	30,000	23,342	25,000	
Expect additional cost to repair sprinklers, hours worked by staff cleaning/mowing/making repairs etc. in downtown. Also includes parking enforcement officer @ \$5,000.								
720.000 Social Security & Medicare	1,283	2,614	2,718	1,515	2,500	2,859	3,100	
Cover gross wages at 7.65%.								
730.000 Farmers Market Supplies					2,000	2,000	2,000	
731.000 Landscape Supplies - Trees	-	21	675		800	800	800	
Coordinate downtown street tree maintenance and replacement with the Village's comprehensive tree program.								
740.000 Operating Supplies	2,294	950	1,841	6,012	5,000	5,000	6,000	
Includes items needed for downtown public works activities								
744.000 Holiday Lighting Supplies						-6,000	6,000	
Offset by funds from Chamber and DDA								
802.000 Professional Services	24,218	29,025	16,679	24,118	17,400	17,000	18,000	
Cardinal Gardens \$15,000, PM on clock \$500, DDA meeting Senior Center Rent (\$50*12)								
920.000 Utilities - Metered Street Lights	11,296	5,033	6,108	6,429	6,300	6,000	6,500	
937.000 Equipment Maintenance & Repair	323	-	-		-	-	-	
977.000 Equipment	-	22,760	-		2,500	2,500	1,000	
<b>Total Downtown Public Works</b>	<b>57,999</b>	<b>94,481</b>	<b>61,591</b>	<b>59,222</b>	<b>76,500</b>	<b>70,501</b>	<b>78,400</b>	<b>-</b>
DDA pays \$45,000 for services to cover this department.								

BUDGET WORKSHEET 2009-2010

	Actual 2005	Actual 2006	Actual 2007	Actual 2008	Current Year 2008/09		Manager	Council
					July 1st FY	Estimated	Proposed	Adopted
					Adopted	YE Position	2009/2010	2009/2010
<b>Dept: 445.000 Storm Water</b>								
802.000 Professional Services	3,160	3,727	4,575	3,348	10,000	10,300	6,000	
Storm Water DEQ Permit fee. Phase II services for ongoing public education and public involvement requirements. Permit fee, HRWC membership and recertification requirements for DEQ. Stormwater improvement projects are paid from Major/Local Funds								
<b>Total Storm Water</b>	<b>3,160</b>	<b>3,727</b>	<b>4,575</b>	<b>3,348</b>	<b>10,000</b>	<b>10,300</b>	<b>6,000</b>	<b>-</b>

BUDGET WORKSHEET 2009-2010

	Actual 2005	Actual 2006	Actual 2007	Actual 2008	Current Year 2008/09		Manager	Council
					July 1st FY	Estimated	Proposed	Adopted
					Adopted	YE Position	2009/2010	2009/2010
<b>Dept: 447.000 Engineering</b>								
830.000 Engineering Consulting	33,134	11,746	8,333	9,980	11,000	10,000	11,000	
General services for Village projects not covered in other project line items								
830.001 Engineering Inspections	-	8,674	-		-	1,365	-	
<b>Total Engineering</b>	<b>34,918</b>	<b>20,420</b>	<b>8,333</b>	<b>9,980</b>	<b>11,000</b>	<b>11,365</b>	<b>11,000</b>	<b>-</b>

BUDGET WORKSHEET 2009-2010

	Actual 2005	Actual 2006	Actual 2007	Actual 2008	Current Year 2008/09		Manager	Council
					July 1st FY	Estimated	Proposed	Adopted
					Adopted	YE Position	2009/2010	2009/2010
<b>Dept: 448.000 Municipal Street Lights</b>								
920.003 Utilities - Street Lights	55,253	46,763	53,574	52,539	55,000	54,153	57,000	
Ongoing unmetered Street Light charges from DTE								
970.000 Capital Improvements	-	974	-		-	-	-	
<b>Total Municipal Street Lights</b>	<b>55,253</b>	<b>47,736</b>	<b>53,574</b>	<b>52,539</b>	<b>55,000</b>	<b>54,153</b>	<b>57,000</b>	<b>-</b>

BUDGET WORKSHEET 2009-2010

	Actual 2005	Actual 2006	Actual 2007	Actual 2008	Current Year 2008/09		Manager	Council
					July 1st FY	Estimated	Proposed	Adopted
					Adopted	YE Position	2009/2010	2009/2010
<b>Dept: 528.000 Solid Waste</b>								
703.000 Salaries - Non Union	1,397	1,818	2,967	4,165	4,300	3,787	4,300	
Prorated portion of superintendent and summer help for leaf pickup over 101-441, 101-442, 101-528, 101-751, 202, 203, 590 & 591								
704.000 Salaries - Union	16,799	21,577	28,236	20,701	28,000	22,828	25,000	
Prorated portion of four union employees in 101-441, 101-442, 101-528, 101-751, 202 and 203								
705.000 Salaries - Overtime	1,148	1,192	530	348	1,500	1,500	1,500	
720.000 Social Security & Medicare	1,990	1,881	2,428	1,929	2,600	2,123	2,500	
Cover gross wages at 7.65%								
723.000 Retirement Plan	3,993	2,439	3,554	3,099	3,700	3,501	3,700	
Cover gross wages at 12%								
740.000 Operating Supplies	1,747	959	2,956	2,245	3,000	3,000	3,000	
Average Calculated								
805.000 Contracted Solid Waste Service	377,312	364,807	402,003	419,853	447,000	434,646	450,000	
Average wastemanagement invoices 12 months, plus 2.6% increase March 1st, plus additional customer base, 3/09-3/10 residential - \$17,700 & commercial - \$19,300 will be rebid in March 2010								
806.000 Compost						10,000	8,500	
Contract with Breuningers - \$5000 Additional WM expense to haul other compost \$3500								
901.000 Printing & Publishing	509	906	419	254	800	500	500	
Notices for leaf pick-up. Help pay for printing of bills.								
941.000 Equipment Rentals	21,383	24,801	26,012	26,136	26,000	26,000	26,000	
Internal equipment rental transferred to Fund 402								
960.000 Education & Training	-	-	-	-	-	-	-	
970.000 Capital Improvements	-	-	-	-	-	-	-	
977.000 Equipment	-	-	-	-	-	-	-	
983.002 Lease Payment - Leaf Machine	-	-	-	-	-	-	-	
<b>Total Solid Waste</b>	<b>426,455</b>	<b>420,380</b>	<b>469,106</b>	<b>478,732</b>	<b>516,900</b>	<b>507,886</b>	<b>525,000</b>	<b>-</b>

BUDGET WORKSHEET 2009-2010

					Current Year 2008/09		Manager	Council
	Actual	Actual	Actual	Actual	July 1st FY	Estimated	Proposed	Adopted
	2005	2006	2007	2008	Adopted	YE Position	2009/2010	2009/2010
<b>Dept: 751.000 Parks &amp; Recreation</b>								
703.000 Salaries - Non Union	594	1,036	9,924	6,932	6,400	4,381	6,000	
Prorated portion of superintendent and summer help over 101-441, 101-442, 101-528, 101-751, 202, 203, 590 & 591								
704.000 Salaries - Union	15,031	12,301	4,976	7,565	11,500	6,054	8,000	
Prorated portion of four union employees in 101-441, 101-442, 101-528, 101-751, 202 and 203								
705.000 Salaries - Overtime								
709.000 Salaries - Park Commissioners	1,345	-	1,605	1,347	2,500	2,000	2,000	
Covers pay for commissioners and recording secretary								
720.000 Social Security & Medicare	1,298	1,020	1,070	1,212	1,000	797	1,200	
Cover gross wages at 7.65%								
721.000 Health & Dental Insurance	1,191	1,124	1,336	1,451	2,000	1,500	2,000	
Prorated portion of employee benefits in 101-441, 101-442, 101-528, 101-751, 202 and 203								
722.000 Life & Short Term Disability Insurance				4	200	70	200	
Partial Coverage for DPW employees								
723.000 Retirement Plan	1,919	1,404	924	1,414	2,200	1,095	1,500	
725.000 Longevity	-	700	538	600	600	600	300	
Per union contract - spread over 101-441, 101-751, 202 and 203								
726.001 Vacation/Sick Accrual	-	-	-	-	-	-	-	
Included for accounting purposes only								
731.000 Landscape Supplies	5,088	2,161	3,082	447	6,000	6,000	13,000	
Covers topsoil, grass seed, fertilizer, Etc. Increase for replacement of woodchips @ Warrior Creek Park and Community Park every other year, and shrubs / rain garden maintenance at Dexter Community Park to increase buffer.								
740.000 Operating Supplies	531	661	873	2,123	2,500	2,500	2,500	
Covers supplies needed to care for parks.								
802.000 Professional Services	7,961	124	2,519	5,121	2,200	2,000	2,000	
937.000 Equipment Maintenance & Repair	409	8	-	1,000	6,500	6,000	9,000	
\$5000 for portion of roof repair for Monument Park gazebo - solicit Lions/DDA for remainder of \$10,000 expense								
941.000 Equipment Rentals	753	809	1,463	1,583	1,500	1,000	1,500	
944.000 Portable Toilet Rental	1,360	1,336	2,250	2,325	2,600	2,600	2,600	
Cover 5 units at \$80 each for 6 months at Warrior Creek Park, First St. Park, Community Park								
955.000 Miscellaneous	314	174	930	494	1,000	1,000	1,000	
Printed materials, maps, and workshops								
970.000 Capital Improvements - Millpond	105	-	-	-	80,000	80,000	60,000	
JUR/ECT - Design/permit work not covered by grant also could be used as matching funds								
974.000 CIP Capital Improve.			3,583					
977.000 Equipment	614	1,817	1,944	2,796	3,500	2,000	10,000	
Cover equipment needed to complete tasks in parks and signage, trash cans, picnic tables, benches, Park amenities								
<b>Total Parks &amp; Recreation</b>	<b>38,671</b>	<b>24,674</b>	<b>37,017</b>	<b>36,412</b>	<b>132,200</b>	<b>119,597</b>	<b>122,800</b>	<b>-</b>

BUDGET WORKSHEET 2009-2010

	Actual 2005	Actual 2006	Actual 2007	Actual 2008	Current Year 2008/09		Manager	Council
					July 1st FY	Estimated	Proposed	Adopted
					Adopted	YE Position	2009/2010	2009/2010
<b>Dept: 850.000 Long Term Debt</b>								
990.000 Debt Service	-	-		55,000	125,000	125,000		128,000
2006 Facilities Bond payment per debt schedule								
992.000 Bond Fees	-	-	36,476	225	-	225	300	
996.004 '06 Facilities Bond Interest				71,758				
<b>Long Term Debt Total</b>	-	-	36,476	126,983	125,000	125,225	128,300	-

BUDGET WORKSHEET 2009-2010

	Actual 2005	Actual 2006	Actual 2007	Actual 2008	Current Year 2008/09		Manager Proposed 2009/2010	Council Adopted 2009/2010
					July 1st FY	Estimated		
					Adopted	YE Position		
<b>Dept: 851.000 Insurance &amp; Bonds</b>								
719.000 Unemployment Compensation	4,053	585	103	109	500	100	500	
721.001 Retiree Health Insurance	17,584	21,645	24,298	26,056	26,000	25,485	27,000	
723.001 Other Post Employment Benefits					160,000	160,000	20,000	
726.001 Vacation/Sick Accrual			1,319	263	1,000	1,000	1,000	
910.000 Workers Compensation	14,209	13,925	11,117	13,563	12,000	11,000	11,000	
911.000 Liability Insurance	28,897	30,183	29,418	28,850	31,000	30,942	33,000	
<b>Insurance &amp; Bonds Total</b>	<b>64,742</b>	<b>66,339</b>	<b>66,255</b>	<b>68,842</b>	<b>230,500</b>	<b>228,527</b>	<b>92,500</b>	<b>-</b>
<b>Dept: 875.000 Contributions</b>								
965.001 Contribution to WAVE	10,829	10,671	9,996	11,833	12,000	12,000	12,000	
Contracted monthly								
965.002 Contribution Community Serve	250	250	250	250	300	250	250	
Covers support of Dexter Historic Society								
965.003 Contribution Senior Center	1,000	1,000	9,270	9,300	1,000	1,000	1,000	
Covers support of Dexter Senior Center								
965.004 Contribution WAVE Door to Door	-	2,917	7,000	7,000	10,000	10,000	10,000	
Supports Door to Door Transportation Service								
965.005 Contribution to Gordon Hall	-	100,000	20,000	20,000	60,000	60,000		
First installment of \$20,000 due March 1, 2007, final installment of \$60,000 paid September 2008								
<b>Contributions - Control Total</b>	<b>12,079</b>	<b>114,837</b>	<b>46,516</b>	<b>48,383</b>	<b>83,300</b>	<b>83,250</b>	<b>23,250</b>	<b>-</b>
<b>Dept: 890.000 Contingencies</b>								
955.000 Miscellaneous	-	-	-	-	7,000	-	35,000	
Used in 2008-2009 for Final Gordon Hall Payment & Increase in Stormwater budget								
<b>Contingencies Total</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>7,000</b>	<b>-</b>	<b>35,000</b>	<b>-</b>

BUDGET WORKSHEET 2009-2010

	Actual 2005	Actual 2006	Actual 2007	Actual 2008	Current Year 2008/09		Manager	Council
					July 1st FY	Estimated	Proposed	Adopted
					Adopted	YE Position	2009/2010	2009/2010
<b>Dept: 901.000 CIP Plan</b>								
974.004 Salt Storage/DPW Facility	90,239	4,257		8,944				
Funds Taken from bond proceeds								
974.005 Dexter Cmty Park	43,183	11,488	76,894	63,076			-	
Pavilion Project 2006/07 Budget amendment 8-14-06 inc. \$77,000, Parks Commission requested Play Court and Tot Lot purchase for Community Park 2007/08;								
974.008 Millcreek sediment plan	-	-		199,680	410,000	380,000		
Includes purchase of property in 07/08 and contract with URS. Reconciled WCRC non-participating agreement and URS contract for amount needed in 08-09 for all non-participating items								
<b>CIP Plan Total</b>	<b>133,422</b>	<b>15,745</b>	<b>76,894</b>	<b>271,700</b>	<b>410,000</b>	<b>380,000</b>	<b>-</b>	<b>-</b>
<b>Dept: 965.000 Transfers Out</b>								
999.000 Transfer Out	22,000	-						
999.007 Transfer Out - Bridge Project	-	-	73,861	149,093	217,000	59,000		
This is a reserve amount that will be transferred to Major Streets for the Bridge Project. Reconciled WCRC agreement (A & B) for amount needed in 2008-09.								
<b>Transfers Out Total</b>			<b>73,861</b>	<b>149,093</b>	<b>217,000</b>	<b>59,000</b>	<b>-</b>	<b>-</b>
<b>Total Expenditures</b>	<b>2,275,080</b>	<b>2,292,356</b>	<b>2,444,012</b>	<b>3,058,297</b>	<b>3,774,200</b>	<b>3,473,255</b>	<b>2,872,150</b>	<b>-</b>
<b>General Fund - Revenue over Expense</b>	<b>414,036</b>	<b>635,173</b>	<b>828,063</b>	<b>225,348</b>	<b>2,600</b>	<b>(490,285)</b>	<b>28,850</b>	<b>-</b>

BUDGET WORKSHEET STREET FUNDS 2009-2010

	Actual 2005	Actual 2006	Actual 2007	Actual 2008	Current Year 2008/09		Manager Proposed 2009-2010	Council Adopted 2009-2010
					July 1st FY Adopted	Estimated YE Position		
<b>Fund: 202 Major Streets Fund</b>								
<b>Revenues</b>								
576.000 State Shared Rev-Gas & Weight	126,889	120,898	119,711	117,704	120,000	112,461	110,000	
Average calculated								
577.000 State Shared Rev-Local Roads	4,149	4,139	4,134	4,129	4,000	4,122	4,100	
Average calculated								
580.000 State Grants			-	353,000	460,000		-	
583.000 Contributions from County Road	-	-			-	-	-	-
665.000 Interest Earned	602	4,476	4,210	3,411	1,000	3,000	2,500	
675.000 Contributions - Private Source	33,000	-			-	-	-	-
676.001 Intersection Project Reimb.	-	-			-	-	-	-
MDOT Grant program for Dan Hoey & Dexter AA Road. Keep for history								
671.000 Other Revenue	-	-	400		-		-	-
695.001 Trans In - Municipal Streets	63,000	20,000	47,000	471,472	139,650	268,066	213,900	
Transferred in from Municipal Street Fund to Balance Major Street Fund								
695.005 Trans In - Main Street Bridge Project	-	-	73,861	149,093	217,000	59,000		
Transferred in from General Fund cash reserve								
<b>Total Revenues</b>	<b>227,639</b>	<b>149,513</b>	<b>249,316</b>	<b>1,098,811</b>	<b>941,650</b>	<b>446,649</b>	<b>330,500</b>	<b>-</b>

BUDGET WORKSHEET STREET FUNDS 2009-2010

	Actual 2005	Actual 2006	Actual 2007	Actual 2008	Current Year 2008/09		Manager Proposed 2009-2010	Council Adopted 2009-2010
					July 1st FY Adopted	Estimated YE Position		
<b>Fund: 202 Major Streets Fund</b>								
<b>Dept: 248.000 Administration</b>								
840.000 Bank Service Charges	-	55	69	81	100	100	100	
Average calculated								
<b>Total Administration</b>	-	55	69	81	100	100	100	-
<b>Fund: 202 Major Streets Fund</b>								
<b>Dept: 451.000 Contracted Road Construction</b>								
803.000 Contracted Services	18,210	9,053	30,908	13,259	30,000	25,000	30,000	
Continue stormwater infrastructure repairs & improvements.								
974.000 Capital Improvements	-	-		379,360	350,000	85,737	-	
2008-2009 Ann Arbor Street - design/inspection only - contractor paid through MDOT								
974.009 Capital Improvements - Central					100,000	40,000	50,000	
Finish design process for Central Street project								
974.007 Main Street Bridge Replacement	2,896	-	73,861	118,023	217,000	100,000	-	
<b>Total Contracted Road Const.</b>	<b>21,106</b>	<b>9,053</b>	<b>104,770</b>	<b>510,642</b>	<b>697,000</b>	<b>250,737</b>	<b>80,000</b>	<b>-</b>

BUDGET WORKSHEET STREET FUNDS 2009-2010

	Actual 2005	Actual 2006	Actual 2007	Actual 2008	Current Year 2008/09		Manager Proposed 2009-2010	Council Adopted 2009-2010
					July 1st FY Adopted	Estimated YE Position		
<b>Fund: 202 Major Streets Fund</b>								
<b>Dept: 463.000 Routine Maintenance</b>								
703.000 Salaries - Non Union	7,559	5,049	7,631	7,875	8,000	8,249	8,600	
Gross salary paid from 11 accounts, for Supervisor- Adjusted cost share 06/07								
704.000 Salaries - Union	20,700	23,867	29,240	27,334	25,000	23,921	25,000	
Contractual increase								
705.000 Salaries - Overtime	416	40	-	313	350	400	400	
Average calculated								
720.000 Social Security & Medicare	2,191	2,215	2,821	2,717	2,700	2,493	3,000	
Gross salaries at 7.65%								
721.000 Health & Dental Insurance	5,969	5,855	7,331	7,543	7,500	8,063	9,000	
Actual calculated								
722.000 Life & Short Term Disability Insurance				22	500	369	500	
Partial Coverage for DPW Employees								
723.000 Retirement Plan	3,681	3,151	4,542	4,511	4,300	4,092	4,300	
Gross salaries x 14%								
725.000 Longevity	100	500	342	500	500	500	500	
Prorated across funds								
726.000 Vacation/Sick Time Cash Out	2,000	534	600	600	600	600	600	
Prorated across funds								
726.001 Vacation/Sick Accrual	(2,748)	-	-		-	-	-	
Book liability at year end, depends upon benefit hour balances								
740.000 Operating Supplies	1,662	3,527	3,944	3,790	5,000	5,000	5,000	
Covers asphalt, gravel, culverts, block, mortar basin lids, sand, soil concrete. Average calculated								
802.000 Professional Services	10,320	8,442	1,116	8,463	9,000	9,000	9,000	
Alley chloride, storm drain rodding, catch basin cleaning, etc.								
803.002 Pavement Management					57,000	57,000	57,000	
Use Roadsoft to design a routine maintenance schedule - 10% of Streets Millage revenue								
910.000 Workers Compensation	1,295	1,269	1,013	1,235	1,000	778	1,000	
Actual calculated								
911.000 Liability Insurance	6,229	6,507	6,342	6,129	6,500	6,500	6,700	
941.000 Equipment Rentals	9,302	9,789	12,210	13,357	10,000	10,000	10,000	
Average calculated								
957.000 Miscellaneous Fees	145	-	-		-	-	-	
<b>Total Routine Maintenance</b>	<b>68,823</b>	<b>70,744</b>	<b>77,131</b>	<b>84,390</b>	<b>137,950</b>	<b>136,965</b>	<b>140,600</b>	<b>-</b>

BUDGET WORKSHEET STREET FUNDS 2009-2010

	Actual 2005	Actual 2006	Actual 2007	Actual 2008	Current Year 2008/09		Manager Proposed 2009-2010	Council Adopted 2009-2010
					July 1st FY Adopted	Estimated YE Position		
<b>Fund: 202 Major Streets Fund</b>								
<b>Dept: 474.000 Traffic Services</b>								
703.000 Salaries - Non Union	837	3,166	5,084	5,330	5,700	5,407	5,700	
Gross salary paid from 11 accounts								
704.000 Salaries - Union	2,846	1,453	2,852	4,000	5,000	2,805	5,000	
May vary from year to year based on tasks and projects assigned.								
705.000 Salaries - Overtime	461	140	804	680	700	500	700	
Average calculated								
720.000 Social Security & Medicare	316	364	669	766	1,000	649	1,000	
Gross salaries at 7.65%								
721.000 Health & Dental Insurance	1,820	1,801	2,357	2,321	3,000	2,595	3,000	
Actual calculated								
722.000 Life & Short Term Disability Insurance				7	300	113	300	
Partial Coverage for DPW Employees								
723.000 Retirement Plan	776	472	991	1,154	1,400	955	1,400	
Gross salaries 14%								
725.000 Longevity	50	300	196	300	300	300	200	
726.000 Vacation/Sick Time Cash Out	500	-	-		-			
740.000 Operating Supplies	623	622	1,036	3,680	5,000	5,000	5,000	
Signal bulbs, signs, posts, paint, etc.								
802.000 Professional Services	5,982	1,191	9,117	8,512	7,000	3,000	5,000	
Signal repair & contracted street painting								
910.000 Workers Compensation	451	441	352	430	400	270	400	
Actual calculated								
911.000 Liability Insurance	781	816	795	792	900	900	1,000	
Actual calculated								
941.000 Equipment Rentals	2,992	3,077	3,445	3,055	3,000	3,000	3,000	
ED and MARIE estimated hours and rate for equipment. Moved into Fund 402								
970.000 Capital Improvements	488	-	-	77,169				-
970.002 Baker Road Signal	238	-			-	-		-
<b>Total Traffic Services</b>	<b>19,161</b>	<b>13,843</b>	<b>27,697</b>	<b>108,196</b>	<b>33,700</b>	<b>25,493</b>	<b>31,700</b>	<b>-</b>

BUDGET WORKSHEET STREET FUNDS 2009-2010

	Actual 2005	Actual 2006	Actual 2007	Actual 2008	Current Year 2008/09		Manager Proposed 2009-2010	Council Adopted 2009-2010
					July 1st FY Adopted	Estimated YE Position		
<b>Fund: 202 Major Streets Fund</b>								
<b>Dept: 478.000 Winter Maintenance</b>								
703.000 Salaries - Non Union	2,212	4,749	6,712	6,974	7,300	6,000	7,000	
Gross salary paid from 11 accounts, for Supervisor								
704.000 Salaries - Union	11,807	8,005	7,527	15,106	11,000	13,000	11,000	
Average calculated								
705.000 Salaries - Overtime	3,932	3,653	2,191	8,099	5,000	6,500	5,000	
Average calculated								
720.000 Social Security & Medicare	1,480	1,290	1,257	2,309	2,400	2,438	3,000	
Gross salaries at 7.65%								
721.000 Health & Dental Insurance	3,559	3,604	4,659	4,642	5,000	5,192	5,800	
Actual calculated								
722.000 Life & Short Term Disability Insurance				13	400	227	400	
Partial Coverage of DPW Employees								
723.000 Retirement Plan	2,377	1,841	1,947	3,825	3,000	3,300	3,000	
Gross salaries 14%								
725.000 Longevity	75	400	342	500	500	500	500	
726.000 Vacation/Sick Time Cash Out	1,000	-	-	-	-	-	-	
740.000 Operating Supplies	3,344	6,985	5,479	11,855	11,000	20,000	15,000	
Covers salt and sand. Increase cost of salt and sand								
802.000 Professional Services	-	-	-	-	500	500	500	
Contracts for heavy snow removals as needed.								
910.000 Workers Compensation	658	651	517	631	500	397	500	
Actual calculated								
911.000 Liability Insurance	1,168	1,220	1,190	1,087	1,300	1,300	1,400	
Actual calculated								
941.000 Equipment Rentals	14,776	16,770	10,284	15,453	15,000	15,000	15,000	
Average of past three years plus a minor increase								
970.000 Capital Improvements	-	-	-	-	-	-	-	
<b>Total Winter Maintenance</b>	<b>47,814</b>	<b>49,618</b>	<b>42,104</b>	<b>70,494</b>	<b>62,900</b>	<b>74,353</b>	<b>68,100</b>	<b>-</b>
<b>Fund: 202 Major Streets Fund</b>								
<b>Dept: 890.000 Contingencies</b>								
955.000 Miscellaneous	-	-	-	-	10,000	-	10,000	
<b>Total Contingencies</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>10,000</b>	<b>-</b>	<b>10,000</b>	<b>-</b>
<b>Fund: 202 Major Streets Fund</b>								
<b>Dept: 965.000 Transfers Out - Control</b>								
999.006 Transfer Out to Local Streets	-	30,225	-	-	-	-	-	-
<b>Total Transfers Out - Control</b>	<b>-</b>	<b>30,225</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Total Expenditures</b>	<b>156,904</b>	<b>173,539</b>	<b>251,771</b>	<b>773,803</b>	<b>941,650</b>	<b>487,649</b>	<b>330,500</b>	<b>-</b>
<b>Major Streets Fund - Rev over Exp</b>	<b>70,735</b>	<b>(24,026)</b>	<b>(2,455)</b>	<b>325,007</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>

BUDGET WORKSHEET STREET FUNDS 2009-2010

	Actual 2005	Actual 2006	Actual 2007	Actual 2008	Current Year 2008/09		Manager Proposed 2009-2010	Council Adopted 2009-2010
					July 1st FY Adopted	Estimated YE Position		
<b>Fund: 203 Local Streets Fund</b>								
<b>Revenues</b>								
573.000 ROW Revenue	14,205	11,443	7,881	8,334	1,000	1,000	1,000	
ROW Permit fees, and METRO Act Fees-								
576.000 State Shared Rev-Gas & Weight	44,647	42,586	44,879	44,792	44,000	42,703	42,000	
Act 51- Average Calculated								
577.000 State Shared Rev-Local Roads	1,459	1,458	1,549	1,571	1,500	1,570	1,500	
Average calculated								
665.000 Interest Eamed	335	942	2,607	1,915	1,000	2,132	1,000	
Average calculated								
671.000 Other Revenue			1,045			-	-	
675.000 Contributions - Private Source								
	-	-	-		-	-	-	-
695.001 Trans In - Municipal Streets	110,000	130,000	866,399	491,876	249,400	257,072	199,600	
Transferred in from Municipal Street Fund to Balance Local Street Fund								
695.004 Trans In - Major Streets		30,225	-		-	-	-	-
<b>Total Revenues</b>								
	170,646	216,653	924,360	548,488	296,900	304,477	245,100	-
<b>Fund: 203 Local Streets Fund</b>								
<b>Dept: 248.000 Administration</b>								
840.000 Bank Service Charges	-	28	43	56	100	100	100	
Average calculated								
<b>Total Administration</b>								
	-	28	43	56	100	100	100	-
<b>Fund: 203 Local Streets Fund</b>								
<b>Dept: 451.000 Contracted Road Construction</b>								
803.000 Contracted Services	23,424	10,050	16,210	8,922	20,000	20,000	20,000	
Stormwater materials to repair and improve stormwater infrastructure. Continue stormwater improvements								
970.000 Capital Improvements	-	-	755,895	383,310	40,000	40,000	-	
974.001 Capital Improvements								
	22,931	96,357			30,000	30,000	-	
Philosophy to coordinate projects and make comprehensive improvements addressing all infrastructure needs. Traffic Calming work on Ryan Drive - Budget Amended to \$30000								
<b>Total Contracted Road Const.</b>								
	46,356	106,406	772,104	392,233	90,000	90,000	20,000	-

BUDGET WORKSHEET STREET FUNDS 2009-2010

	Actual 2005	Actual 2006	Actual 2007	Actual 2008	Current Year 2008/09		Manager Proposed 2009-2010	Council Adopted 2009-2010
					July 1st FY Adopted	Estimated YE Position		
<b>Fund: 203 Local Streets Fund</b>								
<b>Dept: 463.000 Routine Maintenance</b>								
703.000 Salaries - Non Union	7,559	5,049	7,631	7,865	8,100	8,262	8,600	
Gross salary paid from 11 accounts, for Supervisor								
704.000 Salaries - Union	25,876	23,293	26,406	27,985	24,000	26,636	27,500	
Average calculated								
705.000 Salaries - Overtime	176	122	-	416	300		300	
720.000 Social Security & Medicare	2,569	2,193	2,604	2,774	2,600	2,669	2,800	
Gross salaries at 7.65%								
721.000 Health & Dental Insurance	1,691	1,802	2,575	2,321	3,000	2,895	3,200	
Actual calculated								
722.000 Life & Short Term Disability Insurance				7	300	113	300	
Partial Coverage of DPW Employees								
723.000 Retirement Plan	3,203	3,115	4,160	4,613	4,200	4,401	4,600	
Gross salaries 14%								
725.000 Longevity	100	500	391	600	500	500	500	
726.000 Vacation/Sick Time Cash Out	500	134	200	200	200			
726.001 Vacation/Sick Accrual	(2,563)	-	-		-	-	-	
Need to budget								
740.000 Operating Supplies	1,086	4,108	1,135	459	5,000	5,000	5,000	
Covers asphalt, gravel, culverts, block, mortar basin lids, sand, soil concrete.								
802.000 Professional Services	8,160	2,816	5,967	7,888	8,000	8,000	8,000	
Catch basin cleaning, chloride, scales, painting. Increase basin maintenance								
803.002 Pavement Management					57,000	57,000	57,000	
Use Roadsoft to design a routine maintenance schedule - 10% of Streets Millage revenue								
910.000 Workers Compensation	394	386	308	376	300	236	300	
Actual calculated								
911.000 Liability Insurance	1,557	1,627	1,585	1,560	1,700	1,700	1,800	
Actual calculated								
941.000 Equipment Rentals	9,112	9,438	11,163	13,312	10,000	10,000	10,000	
ED and MARIE estimated hours and rate for equipment. Moved into Fund 402								
957.000 Miscellaneous Fees	-	-	-		-	-	-	
<b>Total Routine Maintenance</b>	<b>59,420</b>	<b>54,582</b>	<b>64,125</b>	<b>70,375</b>	<b>125,200</b>	<b>127,412</b>	<b>129,900</b>	<b>-</b>

BUDGET WORKSHEET STREET FUNDS 2009-2010

	Actual 2005	Actual 2006	Actual 2007	Actual 2008	Current Year 2008/09		Manager Proposed 2009-2010	Council Adopted 2009-2010
					July 1st FY Adopted	Estimated YE Position		
<b>Fund: 203 Local Streets Fund</b>								
<b>Dept: 474.000 Traffic Services</b>								
703.000 Salaries - Non Union	725	1,583	4,245	4,419	4,600	4,505	4,700	
Gross salary paid from 11 accounts, for Supervisor								
704.000 Salaries - Union	866	1,248	3,012	2,785	3,400	2,890	3,000	
Average calculated								
705.000 Salaries - Overtime	28	61	109		200	200	200	
720.000 Social Security & Medicare	134	221	563	551	600	565	600	
Gross salaries at 7.65%								
721.000 Health & Dental Insurance	460	450	644	580	1,000	873	1,000	
Actual calculated								
722.000 Life & Short Term Disability Insurance				2	100	100	100	
Partial Coverage of DPW Employees								
723.000 Retirement Plan	211	305	833	811	1,000	315	1,000	
Gross salaries 14%								
725.000 Longevity	50	400	98	100	100	100	100	
Average calculated								
726.000 Vacation/Sick Time Cash Out	500	134	-		-			
740.000 Operating Supplies	23	297	278	343	5,000	2,500	5,000	
Paint, signs, posts, bulbs, etc. Average Calculated								
802.000 Professional Services	700	-	693	1,621	2,000	1,000	2,000	
Covers signal repair & contracted street painting Cost increase for additional painting								
910.000 Workers Compensation	141	138	110	134	200	84	200	
Actual calculated								
911.000 Liability Insurance	779	813	793	780	900	900	1,000	
Actual calculated								
941.000 Equipment Rentals	1,300	2,713	1,146	980	2,500	2,500	2,500	
ED and MARIE estimated hours and rate for equipment. Moved into Fund 402								
<b>Total Traffic Services</b>	<b>5,917</b>	<b>8,362</b>	<b>12,525</b>	<b>13,105</b>	<b>21,600</b>	<b>16,532</b>	<b>21,400</b>	<b>-</b>

BUDGET WORKSHEET STREET FUNDS 2009-2010

	Actual 2005	Actual 2006	Actual 2007	Actual 2008	Current Year 2008/09		Manager Proposed 2009-2010	Council Adopted 2009-2010
					July 1st FY Adopted	Estimated YE Position		
<b>Fund: 203 Local Streets Fund</b>								
<b>Dept: 478.000 Winter Maintenance</b>								
703.000 Salaries - Non Union	2,156	3,166	5,034	5,230	5,500	5,000	5,500	
Gross salary paid from 11 accounts, for Supervisor- Adjusted cost share 06/07								
704.000 Salaries - Union	10,738	7,109	5,992	14,411	10,000	12,000	10,000	
Average calculated								
705.000 Salaries - Overtime	3,536	3,395	2,379	7,770	5,000	6,000	5,000	
720.000 Social Security & Medicare								
	1,353	1,067	1,025	2,097	2,200	2,500	2,200	
Gross salaries at 7.65%								
721.000 Health & Dental Insurance	940	900	1,506	1,161	2,000	1,748	2,000	
Actual calculated								
722.000 Life & Short Term Disability Insurance				3	100	100	100	
Partial Coverage of DPW Employees								
723.000 Retirement Plan	1,832	1,533	1,602	3,513	3,000	3,000	3,200	
Gross salaries 14%								
725.000 Longevity	75	500	391	600	600	600	500	
726.000 Vacation/Sick Time Cash Out								
	500	-	-		-			
740.000 Operating Supplies								
	13,012	5,536	5,045	12,680	11,500	20,000	15,000	
Sand and salt increase cost.								
802.000 Professional Services	-	-	-		500		500	
910.000 Workers Compensation								
	310	303	242	295	300	186	300	
Actual calculated								
911.000 Liability Insurance	1,166	1,218	1,187	1,292	1,300	1,300	1,400	
Actual calculated								
941.000 Equipment Rentals	17,264	17,560	11,374	17,474	18,000	18,000	18,000	
ED and MARIE estimated hours and rate for equipment. Moved into Fund 402								
<b>Total Winter Maintenance</b>	<b>54,457</b>	<b>42,763</b>	<b>35,779</b>	<b>66,526</b>	<b>60,000</b>	<b>70,434</b>	<b>63,700</b>	<b>-</b>
<b>Fund: 203 Local Streets Fund</b>								
<b>Dept: 890.000 Contingencies</b>								
957.000 Miscellaneous	-	-			10,000	-	10,000	
<b>Total Contingencies</b>	<b>-</b>	<b>-</b>			<b>10,000</b>	<b>-</b>	<b>10,000</b>	<b>-</b>
<b>Total Expenditures</b>	<b>166,149</b>	<b>212,142</b>	<b>884,576</b>	<b>542,295</b>	<b>306,900</b>	<b>304,477</b>	<b>245,100</b>	<b>-</b>
<b>Local Streets Fund - Rev over Exp</b>	<b>4,498</b>	<b>4,510</b>	<b>39,784</b>	<b>6,193</b>	<b>(10,000)</b>	<b>(0)</b>	<b>-</b>	<b>-</b>

BUDGET WORKSHEET STREET FUNDS 2009-2010

	Actual 2005	Actual 2006	Actual 2007	Actual 2008	Current Year 2008/09		Manager Proposed 2009-2010	Council Adopted 2009-2010
					July 1st FY Adopted	Estimated YE Position		
<b>Fund: 204 Municipal Streets</b>								
<b>Revenues</b>								
403.000 Taxes - Streets (Real)	400,210	432,066	479,814	506,796	504,100	475,555	570,000	
410.000 Taxes - Personal Property	86,305	82,208	76,839	75,676	79,600	79,136	-	
412.000 Delinquent Taxes - Real Prop	11,931	30,421	26,684	27,750	-	25,297	-	
Estimated								
445.000 Taxes - Penalties & Interest	789	2,530	2,411	3,245	1,500	3,878	2,000	
665.000 Interest Earned	4,252	13,925	37,695	27,934	10,000	10,923	10,000	
Average calculated								
<b>Total Revenues</b>	<b>503,487</b>	<b>561,149</b>	<b>623,442</b>	<b>641,400</b>	<b>595,200</b>	<b>594,789</b>	<b>582,000</b>	<b>-</b>
<b>Fund: 204 Municipal Streets</b>								
<b>Expenditures</b>								
<b>Dept: 248.000 Administration</b>								
840.000 Bank Service Charges	710	586	793	961	800	600	600	
841.000 Village Administration Costs	20,132	24,024	29,543	28,743	33,000	33,000	34,000	
957.001 Property Tax Refunds	-	180		107	500	262	500	
Used for Board of Review REFUNDS for prior year adjustments								
<b>Total Administration</b>	<b>20,842</b>	<b>24,790</b>	<b>30,336</b>	<b>29,811</b>	<b>34,300</b>	<b>33,862</b>	<b>35,100</b>	<b>-</b>
<b>Fund: 204 Municipal Streets</b>								
<b>Dept: 965.000 Transfers Out - Control</b>								
999.005 Transfer Out to Major Streets	63,000	20,000	47,000	471,472	139,650	268,066	213,900	
Match to Fund 202 xls. Line 22 transfer needed to balance Major Street Fund								
999.006 Transfer Out to Local Streets	110,000	130,000	866,399	491,876	249,400	257,072	199,600	
Match to Fund 203 xls. Line 178 Transfer needed to balance Local Street Fund								
<b>Total Transfers Out - Control</b>	<b>173,000</b>	<b>150,000</b>	<b>913,399</b>	<b>963,349</b>	<b>389,050</b>	<b>525,138</b>	<b>413,500</b>	<b>-</b>
<b>Total Expenditures</b>	<b>193,842</b>	<b>174,790</b>	<b>943,735</b>	<b>993,160</b>	<b>423,350</b>	<b>559,000</b>	<b>448,600</b>	<b>-</b>
<b>Municipal Streets - Rev over Exp</b>	<b>309,645</b>	<b>386,360</b>	<b>(320,293)</b>	<b>(351,760)</b>	<b>171,850</b>	<b>35,789</b>	<b>133,400</b>	<b>-</b>

BUDGET WORKSHEET 2008/2009

	Actual 2003	Actual 2004	Actual 2005	Actual 2006	Actual 2007	Actual 2008	Current Year 09-10		Manager Proposed	2009-10 Adopted
							Adopted Budget	Projected YE Position		
<b>Fund: 303 Streetscape Debt Service Fund</b>										
<b>Revenues</b>										
402.000 Property Taxes (Real Property)	153,543	143,261	134,399	107,404	117,469	115,979	142,700	135,967	161,300	
<i>Actual from Tax account - assuming proposed millage of .6209</i>										
404.000 Streetscape Special Assess	152,160	79,777	75,474	61,106	72,938	65,498	64,900	66,812	57,600	
<i>From Special Assessment spreadsheet</i>										
410.000 Property Tax (Personal)	32,976	28,718	27,261	19,432	16,593	16,344	20,815	22,849	-	
<i>Actual from Tax account - assuming proposed millage of .6209</i>										
411.000 Delinquent Taxes Streetscape SA	-	-	10,497	-	6,085	6,684	-	9,030	-	
<i>Included in line 404.000</i>										
412.000 Delinquent Taxes-Real Prop	-	-	3,738	-	5,948	5,640	-	6,364	-	
<i>Included in line 402.000</i>										
420.000 Delinquent Taxes (Personal)	-	-	634	-	-	-	-	-	-	
<i>Included in line 410.000</i>										
445.000 Property Tax Penalties	100	783	250	70	884	846	500	563	500	
<i>Based on past three years - estimate low end</i>										
665.000 Interest Earned	2,216	1,205	1,895	3,699	10,178	7,754	3,000	2,724	3,000	
<i>Lower balances being kept in bond account due to FY change</i>										
<b>Total Revenues</b>	<b>340,995</b>	<b>253,744</b>	<b>254,149</b>	<b>191,712</b>	<b>230,095</b>	<b>218,746</b>	<b>231,915</b>	<b>244,309</b>	<b>222,400</b>	<b>-</b>
<b>Expenditures</b>										
<b>Dept: 248.000 Administration</b>										
840.000 Bank Service Charges	607	156	88	52	76	56	100	79	100	
<i>Average</i>										
957.001 Property Tax Refunds	-	-	-	56	-	23	100	53	100	
<i>New- For Board of Review REFUNDS from prior FY</i>										
<b>Administration</b>	<b>607</b>	<b>156</b>	<b>88</b>	<b>109</b>	<b>76</b>	<b>79</b>	<b>200</b>	<b>132</b>	<b>200</b>	<b>-</b>
<b>Dept: 570.000 Debt</b>										
990.001 Debt Service '96 Streetscape	119,443	54,486	60,611	61,740	300	-	-	-	-	
<i>Final payment made 10/05</i>										
990.002 Debt Service '98 Streetscape	116,928	88,530	86,040	80,592	60,000	60,000	60,000	60,000	60,000	
<i>From Bond payment spreadsheet</i>										
990.003 Debt Service '02 Refunding	-	98,446	79,553	84,002	105,000	110,000	115,000	115,000	120,000	
<i>From Bond payment spreadsheet</i>										
992.000 Bond Fees	49,345	1,038	725	725	663	550	600	-	-	
<i>For two bonds</i>										
996.005 Streetscape Special Interest	-	-	-	-	19,035	16,230	13,400	13,380	10,500	
996.006 '02 Refunding Interest	-	-	-	-	51,203	48,368	45,100	45,067	41,400	
<b>Debt Total</b>	<b>285,716</b>	<b>242,500</b>	<b>226,929</b>	<b>227,059</b>	<b>236,200</b>	<b>235,148</b>	<b>234,100</b>	<b>233,447</b>	<b>231,900</b>	<b>-</b>
<b>Dept: 965.000 Transfers Out</b>										
999.000 Transfers Out	-	-	-	-	-	37,858	-	-	-	

BUDGET WORKSHEET 2008/2009

	Actual 2003	Actual 2004	Actual 2005	Actual 2006	Actual 2007	Actual 2008	Current Year 09-10		Manager Proposed	2009-10
							Adopted Budget	Projected YE Position		Adopted
<b>Total Expenditures</b>	286,323	242,656	227,017	227,168	236,276	273,085	234,300	233,579	232,100	-
<b>Streetscape Debt Rev/Expenditure</b>	54,672	11,088	27,132	(35,456)	(6,181)	(54,339)	(2,385)	10,730	(9,700)	-

BUDGET WORKSHEET 2008/2009

	Actual 2005	Actual 2006	Actual 2007	Actual 2008	Current Year 08/09		Manager Proposed	2009-2010
					Adopted Budget	Projected YE Position		ADOPTED
<b>Fund: 402 Equipment Replacement</b>								
<b>Revenues</b>								
665.000 Interest Earned	982	1,538	4,815	5,607	2,000	2,000	2,000	
Average of last three years, rounded down								
667.003 Equipment Rental	78,767	26,591	80,324	108,695	97,800	103,000	103,000	
From equipment rental lines in 101, 202, 203, and 591. Increase due to addition of 101-441 to user pool								
673.000 Sale of Fixed Assets	-	-	-	-	-	-	-	-
Not a regular source of revenue								
<b>Total Revenues</b>	<b>79,749</b>	<b>28,128</b>	<b>85,139</b>	<b>114,303</b>	<b>99,800</b>	<b>105,000</b>	<b>105,000</b>	<b>-</b>
<b>Expenditures</b>								
<b>Dept: 248.000 Administration</b>								
840.000 Bank Service Charges	181	78	125	195	500	500	500	
Average of last three years, rounded up, AMENDED 1/26/09								
937.000 Equipment Maintenance and Repair	-	-	-	-	-	-	-	-
Moved from General Fund FY 2007/08								
<b>Administration Total</b>	<b>181</b>	<b>78</b>	<b>125</b>	<b>195</b>	<b>500</b>	<b>500</b>	<b>500</b>	<b>-</b>
<b>Dept: 441.000 Equipment Fund</b>								
939.000 Vehicle Maintenance & Repairs	-	-	-	7,847	31,000	32,100	35,000	
AMENDED 1/26/09 & 3/9/2009								
<b>Capital Imp. Total</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>7,847</b>	<b>31,000</b>	<b>32,100</b>	<b>35,000</b>	<b>-</b>
<b>Dept: 903.000 Vehicles</b>								
981.000 Vehicles	-	-	-	13,920	150,000	150,000	-	
Purchase of tandem plow vehicle								
<b>Vehicles Total</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>13,920</b>	<b>150,000</b>	<b>150,000</b>	<b>-</b>	<b>-</b>
<b>Dept: 965.000 Transfer Out</b>								
999.000 Transfer Out	91,854	14,194	6,000	-	-	-	-	-
Discontinue in FY 07/08. Equipment now to be purchased by this fund. No new equipment required this FY.								
<b>Transfer Out Total</b>	<b>91,854</b>	<b>14,194</b>	<b>6,000</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Total Expenditures</b>	<b>92,035</b>	<b>14,272</b>	<b>6,125</b>	<b>21,962</b>	<b>181,500</b>	<b>182,600</b>	<b>35,500</b>	<b>-</b>
<b>Equipment Replacement Fund - Rev/ Exp</b>	<b>(12,286)</b>	<b>13,856</b>	<b>79,014</b>	<b>92,341</b>	<b>(81,700)</b>	<b>(77,600)</b>	<b>69,500</b>	<b>-</b>



BUDGET WORKSHEET 2009-2010

	Actual 2005	Actual 2006	Actual 2007	Actual 2008	Current Year 2008-2009		Manager	Council
					Adopted Budget	Estimated YE Position	Proposed 2009-2010	Adopted 2009-2010
<b>Fund: 590 Sewer Enterprise Fund</b>								
<b>Revenues 590</b>								
406.000 A2 Special Assessment	302	-	-		-	-		-
<b>NO MORE LEVY- BOND PAID OFF!</b>								
425.000 Delinquent Bills (Tax Roll)	13,834	2,751	5,602	4,097	2,000	4,717	3,000	
Use historical trend.								
426.000 NE Sewer Special Assessment	196,573	498,415	-		-	-	-	-
578.000 State of Michigan S2 Grant								
			174,225			-	-	
No grant funds expected.								
633.002 Utility Bills - Sewer	702,686	713,470	717,431	841,255	861,200	841,115	860,000	
Estimated YE position lower than projected in rate study.								
634.000 Utility Bill Penalties	8,865	17,261	9,084	12,909	8,000	10,024	9,000	
Use historical trend.								
636.001 Sewer Tap In Fees	149,487	208,500	52,446	61,159	267,500	15,000	137,500	
Based on 29 Tap Fees								
637.000 Sewer Debt Surcharge	28,834	27,459	(1,132)		-	-	-	-
Not segregated from rates per Rate Study recommendation								
665.000 Interest Earned	9,154	33,210	68,375	38,252	30,000	14,097	20,000	
Keeping interest slightly higher than FY 08/09 estimated due to incoming SRF reimbursement								
667.000 Rents (General)	-	-			-	-	-	-
No rent at this time. Keep for historical data.								
671.000 Other Revenue	5,657	9,269	1,970	6,817	10,000	20,129	5,000	
672.000 Reimbursements for Gasoline								
	-	-	3,131	3,674	3,800	2,729	3,000	
675.002 LDFA share of RD Sewer								
	114,967	114,967			-	-	-	-
LDFA payments end 2006; received final payment for RD Sewer								
695.000 Transfer In		-			-	-	200,000	-
Reimbursement from SRF fund for prepaid expenses								
<b>Total Revenues</b>	<b>1,230,358</b>	<b>1,625,302</b>	<b>1,031,131</b>	<b>968,164</b>	<b>1,182,500</b>	<b>907,811</b>	<b>1,237,500</b>	<b>-</b>

BUDGET WORKSHEET 2009-2010

	Actual 2005	Actual 2006	Actual 2007	Actual 2008	Current Year 2008-2009		Manager	Council
					Adopted Budget	Estimated YE Position	Proposed 2009-2010	Adopted 2009-2010
<b>Expenditures 590</b>								
<b>Dept: 248.000 Administration</b>								
802.001 Financial Audit	2,000	2,500	2,814	2,500	2,500	2,500	2,500	
811.000 Attorney Fees	1,053	1,251	1,013	1,164	2,000	1,500	2,000	
840.000 Bank Service Charges	120	101	114	149	200	100	200	
841.000 Village Administrative Costs	38,798	60,707	71,726	65,404	81,500	81,500	86,000	
Per Rate Study								
<b>Administration</b>	<b>41,971</b>	<b>64,560</b>	<b>75,666</b>	<b>69,217</b>	<b>86,200</b>	<b>85,600</b>	<b>90,700</b>	<b>-</b>
<b>Expenditures 590</b>								
<b>Dept: 548.000 Sewer Utilities Department</b>								
703.000 Salaries - Non Union	30,787	28,547	20,975	21,792	22,500	22,556	25,000	
Includes portion of part-time summer help								
704.000 Salaries - Union	148,485	172,352	178,422	175,915	192,000	200,000	206,000	
705.000 Salaries - Overtime	6,620	8,538	8,754	8,827	9,000	10,611	10,000	
705.001 Salaries - Call In Pay	386	1,100	-	-	-	-	-	
Don't use line item, call in pay in in overtime								
720.000 Social Security & Medicare	14,993	16,874	17,619	17,748	18,000	18,919	19,500	
Covers 7.45% of total gross wages								
721.000 Health & Dental Insurance	40,132	48,504	57,706	56,750	57,500	53,997	59,500	
722.000 Life & Short Term Disability Insurance				74	1,700	1,365	1,700	
Partial Coverage for Sewer/Water Employees								
723.000 Retirement Plan	23,544	23,892	28,154	30,340	31,000	30,333	32,000	
725.000 Longevity	7,656	7,851	10,741	15,976	7,500	15,316	2,500	
726.000 Vacation/Sick Time Cash Out	2,415	2,178	6,588	9,492	5,000	5,000	5,000	
Expect contractual level of vacation cash out. Include 1/3 sick leave cash out.								
726.001 Vacation/Sick Accrual	37,205	-	(3,203)	2,024	-	-	-	
Must book liability at year end, depends upon benefit hour balances, used average 2 years of data								
728.000 Postage	1,664	1,146	1,061	1,947	2,000	1,500	2,000	
Portion of Utility Bill postage								
740.000 Operating Supplies	2,396	1,523	2,009	2,092	2,000	2,000	2,000	
Average calculated								
741.000 Road Repair Supplies	500	820	1,415	-	2,000	1,500	2,000	
742.000 Chemical Supplies - Plant	18,787	19,996	23,795	32,505	35,000	30,000	35,000	
Daily chemical cost rising, increasing MDEQ requirements								
743.000 Chemical Supplies - Lab	8,806	6,380	8,876	4,659	7,000	7,566	8,000	

BUDGET WORKSHEET 2009-2010

	Actual 2005	Actual 2006	Actual 2007	Actual 2008	Current Year 2008-2009		Manager Proposed 2009-2010	Council Adopted 2009-2010
					Adopted Budget	Estimated YE Position		
Average monthly calculated plus extra for increases in cost								
745.000 Uniform Allowance	2,960	2,667	2,898	2,886	2,800	2,000	2,800	
751.000 Gasoline & Oil	3,227	4,143	8,356	13,787	10,000	10,049	11,000	
Average monthly calculated and additional expense for WAVE (reimbursed)								
802.000 Professional Services	83,576	89,877	86,588	109,521	95,000	95,000	95,000	
Sludge hauling, annual sewer cleaning contract, OHM, UIS, Synagro.								
824.000 Testing & Analysis	2,788	4,032	3,946	5,573	6,500	6,204	6,700	
830.000 Engineering Consulting	922	-	-	-	-	-	-	
830.002 Engineering-Collection System	-	25,239	-	-	-	-	-	
861.000 Travel & Mileage	349	158	-	83	500	200	500	
901.000 Printing & Publishing	324	528	458	223	300	200	300	
910.000 Workers Compensation	7,602	7,447	5,944	7,252	6,500	4,570	6,000	
911.000 Liability Insurance	19,466	20,332	19,817	19,581	21,400	21,400	23,000	
920.000 Utilities	66,534	53,839	66,589	86,400	75,000	66,947	70,000	
920.001 Utilities - Telephones	6,264	6,749	8,841	11,363	12,000	9,567	11,000	
Land lines and wireless communications. Includes cost for SCADA System, the phone line alarm communications on lift stations, and pump stations								
935.000 Building Maintenance & Repair	1,826	8,262	1,565	6,253	10,000	5,000	5,000	
937.000 Equipment Maintenance & Repair	3,629	2,881	704	2,241	4,000	3,000	3,000	
Unpredictable breakdown items								
939.000 Vehicle Maintenance & Repairs	-	104	616	937	1,500	100	1,000	
941.000 Equipment Rentals	-	-	-	-	-	-	-	
Emergency safety equipment rental, jack hammer etc. cover cost of DPW equipment rental (Marie adjustment)								
955.000 Miscellaneous	916	16	-	36	300	61,121	300	
Reconciliation of previous fiscal year's receivables necessitated an accounting adjustment. This is where Marie placed it. Not an actual monetary expense.								
958.000 Memberships & Dues	185	-	149	245	200	100	200	
960.000 Education & Training	723	155	-	99	500	200	500	
968.000 Depreciation	-	-	-	-	-	-	-	
970.000 Capital Improvements	-	4,500	-	-	-	-	-	
977.000 Equipment	3,596	17,805	2,257	9,425	35,000	38,357	10,000	

BUDGET WORKSHEET 2009-2010

	Actual 2005	Actual 2006	Actual 2007	Actual 2008	Current Year 2008-2009		Manager	Council
					Adopted	Estimated	Proposed	Adopted
					Budget	YE Position	2009-2010	2009-2010
977.001 Equipment Replacement	-	-	-	-	-	-	-	-
Use reserves for pump replacement								
981.000 Vehicles	45	-	-	20,000			-	
999.000 Transfer Out				34,556				
<b>Sewer Utilities Department</b>	<b>549,307</b>	<b>588,437</b>	<b>571,638</b>	<b>710,603</b>	<b>673,700</b>	<b>724,678</b>	<b>656,500</b>	<b>-</b>
<b>Expenditures 590</b>								
<b>Dept: 890.000 Contingencies</b>								
955.000 Miscellaneous	-	-	-		25,000	-	25,000	
Used for health premium shortfall, and emergencies.								
<b>Contingencies Total</b>	<b>-</b>	<b>-</b>	<b>-</b>		<b>25,000</b>	<b>-</b>	<b>25,000</b>	<b>-</b>
<b>Expenditures 590</b>								
<b>Dept: 901.000 CIP Plan</b>								
974.000 Capital Improvements + Eng.	-	31,712	246,391	67,195	200,000	100,000	100,000	
Fund EQ Basin design and sewer rehabilitation project to be paid back with SRF Bond proceeds								
<b>CIP Plan Total</b>	<b>-</b>	<b>31,712</b>	<b>246,391</b>	<b>67,195</b>	<b>200,000</b>	<b>100,000</b>	<b>100,000</b>	<b>-</b>
<b>Expenditures 590</b>								
<b>Dept: 850.000 Debt</b>								
977.002 Equipment - Screw Pumps	8,369	38,333	3,597	1,842			-	
Pay off May 2008, discuss redirecting this amount in 2008/09 to a new bond payment or toward RD Principal.								
990.000 Debt Service	1,726	-	-		-	-		-
992.000 Bond Fees	560	300	300	-	400	400	400	
995.001 NE Sewer	-	180,000	180,000	180,000			-	
Principal paid in October								
995.002 RD Sewer Bond A&B Principal	-	38,000	40,000	42,000	43,000	43,000	47,000	
996.001 NE Sewer Interest	29,025	21,600	10,800	3,600			-	
996.002 RD Sewer Interest	130,598	128,914	126,186	124,258	125,000	125,000	120,500	
<b>Debt Total</b>	<b>170,278</b>	<b>407,147</b>	<b>360,883</b>	<b>351,700</b>	<b>168,400</b>	<b>168,400</b>	<b>167,900</b>	<b>-</b>
<b>Total Expenditures</b>								
	<b>761,556</b>	<b>1,091,856</b>	<b>1,254,578</b>	<b>1,198,714</b>	<b>1,153,300</b>	<b>1,078,678</b>	<b>1,040,100</b>	<b>-</b>
<b>Sewer Enterprise Fund - Rev over Exp</b>								
	<b>468,802</b>	<b>533,445</b>	<b>(223,447)</b>	<b>(230,550)</b>	<b>29,200</b>	<b>(170,867)</b>	<b>197,400</b>	<b>-</b>
Any shortfall is more than covered by Debt Reserves and RRI Reserves that are kept in reserve to cover debt & Capital Projects expenses								

BUDGET WORKSHEET 2009-2010

	Actual 2005	Actual 2006	Actual 2007	Actual 2008	Current Year 2008-2009		Manager	Council
					Adopted Budget	Estimated YE Position	Proposed 2009-2010	Adopted 2009-2010

BUDGET WORKSHEET 2009-2010

	Actual 2005	Actual 2006	Actual 2007	Actual 2008	Current Year 2008-2009		Manager	Council
					Adopted Budget	Estimated YE Position	Proposed 2009-2010	Adopted 2009-2010
<b>Fund: 591 Water Enterprise Fund</b>								
<b>Revenues 591</b>								
406.000 A2 Street Special Assessment	21,726	-	-		-	-		-
Bond & Assessment closed, Bond paid off								
425.000 Delinquent Utility Bills (Tax)	6,364	1,439	3,607	4,141	3,000	3,318	3,000	
579.000 MDOT Well Grant/RD Water								
	1,072	1,209	923		-	-	-	-
633.003 Utility Bills - Water								
	463,315	486,584	514,621	602,642	648,600	641,562	650,000	
Estimated YE position lower than projected in rate study.								
634.000 Utility Bill Penalties								
	5,842	8,766	6,112	8,862	8,000	8,052	8,000	
636.002 Water Tap In Fees								
	180,575	137,500	34,109	40,001	162,000	9,000	84,000	
Based on 29 Tap Fees								
646.000 Sales of 2nd Water Meters								
	14,921	11,025	5,845	4,375	2,000	2,000	2,000	
Over estimated revenue, expected more 2nd meters. 07/08 reduce expectation								
665.000 Interest Eamed								
	6,062	26,083	49,454	39,789	30,000	17,070	10,000	
Reduced due to unfavorable interest rates								
671.000 Other Revenue								
	4,088	4,620	13,122	2,450	3,000	5,405	3,000	
Estimated YE includes sales of fixed assets								
672.000 Reimbursements for Gasoline								
	-	-	2,543	3,124	3,000	2,241	2,000	
New line item added in 2006/07 track fuel reimbursements from WAVE								
673.000 Insurance Reimbursement								
				15,340			-	
ADDED BY AMENDMENT 1/28/08								
675.003 LDFA Share of RD Water								
	176,775	176,775			-	-	-	-
NO MORE LDFA PAYMENTS								
<b>Total Revenues</b>	<b>880,739</b>	<b>854,001</b>	<b>630,335</b>	<b>720,723</b>	<b>859,600</b>	<b>688,648</b>	<b>762,000</b>	<b>-</b>

BUDGET WORKSHEET 2009-2010

	Actual 2005	Actual 2006	Actual 2007	Actual 2008	Current Year 2008-2009		Manager	Council
					Adopted Budget	Estimated YE Position	Proposed 2009-2010	Adopted 2009-2010
<b>Fund: 591 Water Enterprise Fund</b>								
<b>Expenditures 591</b>								
<b>Dept: 248.000 Administration</b>								
802.001 Financial Audit	850	900	1,023	1,000	1,000	1,000	1,000	
811.000 Attorney Fees	-	-	4,680	1,164	5,000	4,200	3,000	
840.000 Bank Service Charges	9	97	129	242	200	200	200	
841.000 Village Administrative Costs	38,798	59,896	76,067	65,404	81,500	81,500	86,000	
<b>Administration</b>	<b>39,657</b>	<b>60,892</b>	<b>81,899</b>	<b>67,810</b>	<b>87,700</b>	<b>86,900</b>	<b>90,200</b>	<b>-</b>
<b>Expenditures 591</b>								
<b>Dept: 556.000 Water Utilities Department</b>								
703.000 Salaries - Non Union	29,036	28,303	16,780	17,434	18,200	18,027	20,000	
Includes portion of part-time summer help								
704.000 Salaries - Union	68,776	50,000	67,878	74,149	73,000	65,000	70,000	
705.000 Salaries - Overtime	3,374	1,649	4,492	6,249	5,000	5,180	5,300	
Water breaks unpredictable								
705.001 Salaries - Call In Pay	214	-	-	-	-	-	-	
Don't use line item, call in pay in overtime								
720.000 Social Security & Medicare	8,123	6,496	7,350	10,007	9,000	7,851	9,000	
721.000 Health & Dental Insurance	28,252	15,604	13,729	16,866	18,000	17,795	19,500	
722.000 Life & Short Term Disability Insurance				50	1,000	911	1,000	
Partial Coverage for Water/Sewer Employees								
723.000 Retirement Plan	12,548	9,200	12,022	16,852	15,000	13,000	15,000	
725.000 Longevity	2,044	2,656	3,470	24,480			-	
No further longevity payments due to cashouts								
726.000 Vacation/Sick Time Cash Out	481	-	5,605	5,505	5,000	5,000	500	
Expect contractual level of vacation cash out. Include 1/3 sick leave cash out.								
726.001 Vacation/Sick Accrual	(10,318)	13,205	(2,215)	(4,223)	-			
728.000 Postage	2,055	817	1,025	1,497	1,500	1,390	1,500	
Average monthly calculation plus increase in postage								
740.000 Operating Supplies	1,194	1,289	1,138	1,638	2,000	2,000	2,000	
741.000 Road Repair Supplies	5,415	3,678	8,696	5,683	7,000	3,500	7,000	
Dependent on water breaks, more water breaks than usual								
745.000 Uniform Allowance	2,201	1,958	2,172	2,776	2,100	2,000	2,100	

BUDGET WORKSHEET 2009-2010

	Actual 2005	Actual 2006	Actual 2007	Actual 2008	Current Year 2008-2009		Manager	Council
					Adopted	Estimated	Proposed	Adopted
					Budget	YE Position	2009-2010	2009-2010
751.000 Gasoline & Oil	2,529	1,661	4,102	5,192	8,000	8,217	8,500	
Average monthly calculated, budget additional expense for WAVE (reimbursed)								
802.000 Professional Services	4,631	7,827	13,180	20,595	10,000	25,000	25,000	
Cover additional DEQ permit fees, and UIS calibrations. Perform water tower inspection								
824.000 Testing & Analysis	884	56	391	592	1,500	618	1,000	
MDEQ requirements								
830.000 Engineering Consulting	26,636	9,361	-	-	-	-	-	
861.000 Travel & Mileage	295	659	309	815	500	400	500	
901.000 Printing & Publishing	1,348	1,189	564	1,109	2,000	500	1,000	
910.000 Workers Compensation	3,098	4,463	2,411	2,941	2,800	2,200	2,500	
911.000 Liability Insurance	6,723	7,023	6,845	6,806	7,000	7,000	7,200	
Renewal projected at 7%								
920.000 Utilities	54,307	53,420	52,836	61,736	62,000	55,000	55,000	
920.001 Utilities - Telephones	4,206	3,286	4,100	5,627	6,000	4,568	5,500	
935.000 Building Maintenance & Repair	1,235	1,595	25	665	1,000	500	1,000	
Misc. repairs, painting, unexpected repair and upkeep of buildings. PM								
937.000 Equipment Maintenance & Repair	7,187	3,118	478	9,872	7,500	2,000	5,000	
Cover cost to fix whatever breaks down. Equipment is aging and needs aggressive PM.								
939.000 Vehicle Maintenance & Repairs	659	14	-	375	500	600	600	
Repair any breakdown, continue aggressive PM on vehicles.								
941.000 Equipment Rentals	2,264	1,932	3,227	2,345	2,000	2,000	2,000	
(Marie adjustment for fund 402)								
955.000 Miscellaneous	97	52	25	-	100	23,374	100	
Reconciliation of previous fiscal year's receivables necessitated an accounting adjustment. This is where Marie placed it. Not an actual monetary expense.								
958.000 Memberships & Dues	519	569	593	621	700	500	700	
960.000 Education & Training	125	200	50	60	200	100	200	
961.000 Wellhead Protection Program	1,903	2,083	1,484	208	2,500	2,500	2,500	
Continue wellhead protection grant.								
968.000 Depreciation	-	-	-	-	-	-	-	
970.000 Capital Improvements	2,287	14,229	3,653	37,088	40,000	20,000	40,000	
Continue hydrant program until 2010, storts, fluoride implementation								
977.000 Equipment	64,136	48,412	29,819	36,269	50,000	40,000	70,000	
Well house meters, domestic meters and appurtances - replace/upgrade locating equipment - fluoride implementation								
977.001 Equipment Replacement	4,283	-	2,040	-	-	-	-	
Commit to keep unrestricted reserves to cover expensive pump repair and replacement \$30,000+ Do not budget annually for this, it does not function like an equipment replacement fund.								

BUDGET WORKSHEET 2009-2010

	Actual 2005	Actual 2006	Actual 2007	Actual 2008	Current Year 2008-2009		Manager	Council
					Adopted	Estimated	Proposed	Adopted
					Budget	YE Position	2009-2010	2009-2010
981.000 Vehicles	-	-	-	4,986			-	
<b>Water Utilities Department Total</b>	<b>342,746</b>	<b>296,004</b>	<b>268,271</b>	<b>376,863</b>	<b>361,100</b>	<b>336,729</b>	<b>381,200</b>	<b>-</b>
<b>Expenditures 591</b>								
<b>Dept: 890.000 Contingencies</b>								
955.000 Miscellaneous	-	-	-	-	50,000	-	20,000	
<b>Contingencies Total</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>50,000</b>	<b>-</b>	<b>20,000</b>	<b>-</b>
<b>Expenditures 591</b>								
<b>Dept: 901.000 CIP Plan</b>								
974.000 Other Capital Improvements	-	-	65,079	101,828	150,000	70,000	80,000	
5th Well & Well House design - will be reimbursable if approved by DWRP								
974.001 CIP Capital Improvements	3,237	10,473	12,470	45,947	-	-	-	-
<b>CIP Plan Total</b>	<b>3,237</b>	<b>10,473</b>	<b>77,549</b>	<b>147,776</b>	<b>150,000</b>	<b>70,000</b>	<b>80,000</b>	<b>-</b>
<b>Expenditures 591</b>								
<b>Dept: 850.000 Debt</b>								
990.000 Debt Service	20,199	-	-	-	-	-	-	-
Bond paid off - Reduce Budget to 0								
992.000 Bond Fees	440	150	300	300	150	300	300	
995.003 RD Water Bond Principal	-	38,000	40,000	42,000	45,000	44,000	46,000	
995.004 1998 Bond Water Project	-	60,593	54,925	53,055	58,000	56,100	54,000	
996.003 RD Water Interest	99,269	97,650	95,113	93,319	93,000	93,000	90,000	
<b>Debt Total</b>	<b>119,908</b>	<b>196,393</b>	<b>190,338</b>	<b>188,674</b>	<b>196,150</b>	<b>193,400</b>	<b>190,300</b>	<b>-</b>
<b>Total Expenditures Water Fund</b>	<b>505,549</b>	<b>563,761</b>	<b>618,056</b>	<b>781,123</b>	<b>844,950</b>	<b>687,029</b>	<b>761,700</b>	<b>-</b>
<b>Water Enterprise Fund - Rev over Exp</b>	<b>375,190</b>	<b>290,240</b>	<b>12,279</b>	<b>(60,399)</b>	<b>14,650</b>	<b>1,619</b>	<b>300</b>	<b>-</b>



## 2009 Upcoming Meetings

Board	Date	Time	Location	Website	Village Representative
Washtenaw County Board of Commissioners	6/3/2009	6:45 p.m.	Board Room, Admin Building	<a href="http://www.ewashtenaw.org/government/boc/">http://www.ewashtenaw.org/government/boc/</a>	
Dexter Village Town Hall Meeting	6/3/2009	6:30 p.m.	Dexter District Library	<a href="http://www.villageofdexter.org">http://www.villageofdexter.org</a>	
Dexter Area Historical Society	6/4/2009	7:30 p.m.	Dexter Area Historical Museum	<a href="http://www.hvcn.org/info/dextermuseum/">http://www.hvcn.org/info/dextermuseum/</a>	
Dexter Village Council	6/8/2009	7:30 p.m.	Dexter Senior Center	<a href="http://www.villageofdexter.org">http://www.villageofdexter.org</a>	
Scio Township Downtown Development Authority	6/8/2009	12:00 p.m.	Scio Township Hall	<a href="http://www.twp.scio.mi.us/">http://www.twp.scio.mi.us/</a>	
Scio Township Planning	6/8/2009	7:30 p.m.	Scio Township Hall	<a href="http://www.twp.scio.mi.us/">http://www.twp.scio.mi.us/</a>	
Chelsea City Council	6/9/2009	7:00 p.m.	Washington Street Education Center	<a href="http://www.city-chelsea.org/">http://www.city-chelsea.org/</a>	
Dexter Township Planning	6/9/2009	7:00 p.m.	Dexter Township Hall	<a href="http://www.twp-dexter.org/">http://www.twp-dexter.org/</a>	
Scio Township Board	6/9/2009	7:00 p.m.	Scio Township Hall	<a href="http://www.twp.scio.mi.us/">http://www.twp.scio.mi.us/</a>	
Dexter Area Chamber of Commerce	6/10/2009	7:30 a.m.	Chamber Offices	<a href="http://www.dexterchamber.org/">http://www.dexterchamber.org/</a>	Paul Cousins
Dexter Downtown Development Authority	6/11/2009	7:30 p.m.	Senior Center	<a href="http://www.villageofdexter.org">http://www.villageofdexter.org</a>	Shawn Keough
Chelsea Area Planning Team/Dexter Area Regional T	6/15/2009	7:00 p.m.	Sylvan Township	<a href="http://www.ewashtenaw.org/">http://www.ewashtenaw.org/</a>	Jim Carson
Dexter Community Schools Board of Education	6/15/2009	7:00 p.m.	Creekside Intermediate School	<a href="http://web.dexter.k12.mi.us/">http://web.dexter.k12.mi.us/</a>	
Dexter Village Zoning Board of Appeals	6/15/2009	7:00 p.m.	Senior Center	<a href="http://www.villageofdexter.org">http://www.villageofdexter.org</a>	Ray Tell
Dexter Township Board	6/16/2009	7:00 p.m.	Dexter Township Hall	<a href="http://www.twp-dexter.org/">http://www.twp-dexter.org/</a>	
Dexter Village Parks Commission	6/16/2009	7:00 p.m.	Village Offices	<a href="http://www.villageofdexter.org">http://www.villageofdexter.org</a>	Joe Semifero
Washtenaw County Road Commission	6/16/2009	1:00 p.m.	Road Commission Offices	<a href="http://www.wcroads.org/">http://www.wcroads.org/</a>	
Webster Township Board	6/16/2009	7:30 p.m.	Webster Township Hall	<a href="http://www.twp.webster.mi.us/">http://www.twp.webster.mi.us/</a>	
Washtenaw Area Transportation Study-Policy	6/17/2009	9:30 a.m.	Scio Township Hall	<a href="http://www.miwats.org/">http://www.miwats.org/</a>	Jim Carson
Webster Township Planning	6/17/2009	7:30 p.m.	Webster Township Hall	<a href="http://www.twp.webster.mi.us/">http://www.twp.webster.mi.us/</a>	
Dexter Area Fire Board	6/18/2009	6:30 p.m.	Dexter Township Hall	<a href="http://dexterareafire.org/">http://dexterareafire.org/</a>	Joe Semifero
Healthy Community Steering Committee	6/18/2009	8:30 a.m.	Chelsea Hospital - White Oak Room		Paul Cousins
Dexter Village Council	6/22/2009	7:30 p.m.	Dexter Senior Center	<a href="http://www.villageofdexter.org">http://www.villageofdexter.org</a>	
Scio Township Planning	6/22/2009	7:30 p.m.	Scio Township Hall	<a href="http://www.twp.scio.mi.us/">http://www.twp.scio.mi.us/</a>	

Due to the possibility of cancellations please verify the meeting date with the listed website or the Village Representative

AGENDA 6-8-09  
 ITEM 1-1





JENNIFER M. GRANHOLM  
GOVERNOR

STATE OF MICHIGAN  
DEPARTMENT OF ENVIRONMENTAL QUALITY  
LANSING

AGENDA 6-809  
ITEM H-2



STEVEN E. CHESTER  
DIRECTOR

May 26, 2009

Ms. Donna Dettling, Village Manager  
Village of Dexter  
8140 Main Street  
Dexter, Michigan 48130

Dear Ms. Dettling:

SUBJECT: State Revolving Fund (SRF)  
Village of Dexter  
SRF Project No. 5291-01

In March of this year when the Michigan Department of Environmental Quality (MDEQ) embarked on its plan to obligate funds made available through the American Recovery and Reinvestment Act (ARRA), nearly \$600 million in SRF loans were anticipated for the balance of Fiscal Year (FY) 2009. Since that time a number of potential borrowers have declined to proceed, which included large projects in Detroit and Dearborn. As a result, it is anticipated that only @ \$230 million in FY 2009 projects will be able to close on a loan. The March supplement to the FY 2009 Intended Use Plan proposed providing 23 percent principal forgiveness to qualified SRF borrowers in FY 2009, while seeking to allocate 75 percent of the available ARRA funds prior to October 1, 2009. The loss of anticipated projects necessitates a change to these plans.

**I am pleased to inform you that projects receiving an ARRA supported SRF loan in FY 2009 can now receive 40 percent principal forgiveness.** In order to capture this additional subsidy for the project referenced above, please ensure you continue to adhere to the project milestone schedule which was negotiated with the MDEQ. Assuming you are able to adequately complete the application process and comply with the additional requirements of the ARRA, the loan for the referenced project will include 40 percent principal forgiveness.

In these tough economic times I am sure you will find this additional subsidy a welcome relief to your community and the users of its wastewater system. If you have any questions please feel free to contact your project manager or you may contact me at the telephone number listed below.

Sincerely,

Chip Heckathorn, Chief  
Revolving Loan and Operator Certification Section  
Environmental Science and Services Division  
517-373-4725

cc: Mr. Rhett Gronevelt, Orchard, Hiltz & McCliment Inc  
Mr. John Barton, Department of Treasury, MMBA  
Water Bureau, Jackson District Office  
Ms. Karen Totzke, MDEQ



**Analysis**  
**Potential Fire Collaboration**  
**Western Washtenaw Area**

Officials from the six western Washtenaw County townships of Dexter, Lima, Lyndon, Sylvan, Scio and Webster townships and the communities of Chelsea and Dexter are considering alternative collaborative opportunities for fire services. Assistance has been requested from the Southeast Michigan Council of Governments (SEMCOG) to facilitate the discussions, analyze the current fire arrangements and provide potential collaborative approaches, specifically the feasibility of a single fire authority for the entire region.

This report provides a summary of the initial findings of the analysis based on the work of SEMCOG consultant Dave Boerger. The preliminary results yielded several technically feasible approaches for collaborative fire services in the region, each of which will be described later in this analysis. The key factors in the study included population/household/demographic trends, fire call volumes, apparatus conditions station locality, benchmark comparisons and funding strategies.

Currently, three separate authorities provide fire services to the 8 western Washtenaw local governments, as indicated on the map shown in Attachment I and service comparison data provided in Attachment II. The three existing authorities include:

- Scio Township Fire Department (STFD)
- Dexter Area Fire Department (DAFD) covering the village of Dexter, the entire Webster Township and the eastern portion of Lima and Dexter Townships
- Chelsea Area Fire Authority (CAFA) providing fire services for the city of Chelsea, Sylvan and Lyndon Townships and the western section of Lima and Dexter Townships.

Mutual aid agreements exist among all three authorities. Each of the fire authorities are funded in conventional ways, based on general fund contributions, differing millage rates and various service fee structures.

For any collaborative alternative to be viable, compelling reasons are needed to justify the upfront efforts associated with a major joint program. Therefore, creating a single fire authority for all eight local governments would have to dramatically improve service to the citizens of the region while offering those services at benchmark cost levels. Further complicating the process are the requirements of Michigan Public Act 57 of 1988, legislation that provides for the incorporation by 2 or more municipalities of certain authorities for the purpose of providing emergency services. The most critical requirement of this legislation is a "hold harmless" clause guaranteeing certain labor contracts and employment rights in regard to the formation and reorganization of authorities. Plus any joint program would have to be politically acceptable as well, since approvals initially by all the elected officials and subsequently by all the citizens from the eight local governments within the western Washtenaw County region would be required.

The potential collaborative alternatives that were identified by SEMCOG as a result of the initial analysis are each described below:

1. Region-wide Fire Authority funded at current millage rates & fee structures – Maintaining the current funding structure, but under a Fire Authority allows structural efficiencies that can be used to fund staff for any existing or new stations that would be constructed and funded by the local government where the station is located. This funding alternative means the fire costs for all the local governments would be unchanged from current levels resulting from the recent CAFA and STFD millage approvals.
2. Region-wide Fire Authority funded at 1.2 mills – This scenario assumes a common millage rate for the entire region that generates the same income as current (after the CAFA and STFD millage approvals), with structural efficiencies described later used to fund incremental staff for any existing or new stations that would be constructed and funded by the local government where the station is located. This common millage rate alternative means the fire costs for some local governments would increase while others would decrease from current levels.
3. Region-wide Fire Authority funded at 1.5 mills – This scenario assumes a common millage rate for the entire region that would generate incremental revenues and structural efficiencies to fund substantial service improvements including staffing for advance life support EMS capability and any existing or new stations that would be constructed and funded by the local government where the station is located.
4. Region-wide Fire Authority funded at 1.8 mills – Based on the successful approval by the electorate for a 1.8 millage rate to fund the CAFA fire authority, pursuing similar action for the entire 6 township and 2 community region could be considered. For example, should such an authority be structured like other similar authorities across the state, most notably the North Oakland County Fire Authority ([www.nocfa.org](http://www.nocfa.org)), adequate funding would be generated to provide for the costs of needed stations, equipment and personnel, including advanced life support EMS capability. Under such a scenario, response times and service levels would be dramatically enhanced across the entire region. This millage rate alternative means the fire costs for some local governments would increase while others would remain unchanged from current levels.

Supporting data for each of the above alternatives has been summarized on Attachment III, which provides demographic trends for each community as well as comparable benchmarks from other authorities across SE Michigan. The data demonstrates how creating a region-wide fire authority can concurrently provide service enhancements and efficiencies that improve the overall effectiveness and value of the delivered services to benchmark levels. With an integrated fire authority, synergies and efficiencies can be implemented such as a leaner organization structure, higher volume/lower cost purchases, less overhead costs, common work practices, shift pattern optimization, leaner staffing, mutual aid enhancements, cross training and best practice sharing, which will fund service enhancements, added operational staff and/or capital expenditures. Creating a region-wide authority if executed effectively, including

the above efficiencies, will theoretically drive costs to benchmark levels, which would mean potential savings of 20% as measured by cost per household serviced.

During the course of the research for this analysis, SEMCOG discovered an existing fire authority that provides an excellent model to replicate if an integrated authority is pursued. The North Oakland County Fire Authority provides fire and advanced life support EMS service through 2 existing stations in Rose and Holly Townships, plus one new station under construction and funded within the existing 1.7 millage rate. NOCFA Chief Lintz offered to provide help and information on their authority should a western Washtenaw County fire authority gain momentum.

The most critical and immediate service enhancement needed for the region is to provide staffing for stations in Dexter and Webster townships, so service and response times can be improved in those areas to the levels in place for the rest of the region. The efficiencies and potential revenue enhancements from forming an authority should be first applied to staffing for those stations.

After considering the information and data provided in this analysis, if the western Washtenaw County local governments are interested in considering a region-wide fire authority, SEMCOG would be please to work with local officials if the integrated fire authority approach is pursued. Since such a proposal is a rather complex collaborative venture, having an independent entity like SEMCOG facilitate the process can accelerate timely resolution of issues and successful implementation. The cost for such service is free to SEMCOG members; however, Dexter, Lyndon, Sylvan and Webster townships are not members. Annual membership fees are based upon population, with Dexter and Webster townships at \$1350 and Lyndon and Sylvan at \$850. Contact SEMCOG's Amy Malmer ([Malmer@semcog.org](mailto:Malmer@semcog.org) or 313-324-3308) for more information on membership. And please feel free to contact the author for more information on the contents of this analysis.

Dave Boerger  
Local Government Effectiveness & Collaboration  
SEMCOG  
[boerger@semcog.org](mailto:boerger@semcog.org)  
248-875-7120

	Demographic Data	Existing Agreement	Level of Service	Cost	Available Resources	Concerns & Issues
Webster Township	Population: 5,198 (20% urban, 80% rural) Median house/condo value: 2007 \$69,606 Total S.E.V. 2008: \$477,124,350	Dexter Area Fire Department	DAFD made 265 runs in 2008	\$310,795	Existing Station	
Scio Township	Population: 15,759 (81% urban, 19% rural) Median house/condo value: 2007 \$315,603 Total S.E.V. 2008: \$1,653,373,900	Scio Township		\$678,100 appropriation from general fund budget	Existing Station	April 2008: Study committee discussed regionalization, but indicated response from other area public safety organizations
Village of Dexter	Population: 3,300 Median house/condo value: 2007 \$218,588 Total S.E.V. 2008:	Dexter Area Fire Department (Annual Operating Budget \$964,000)	DAFD made 259 runs in 2008	\$303,758	Existing Station	
Lima Township	Population: 3,224 (28% urban, 72% rural) Median house/condo value: 2007 \$78,969 Total S.E.V. 2008: \$240,747,993	Dexter Area Fire Department (40%) Chelsea Area Fire Authority(50%)	DAFD made 94 runs in 2008	\$110,244 - DAFD \$168,264.10 - CAFA - based on 5 yr avg man hours		
Dexter Township	Population: 5,248 (11% urban, 89% rural) Median house/condo value: 2007 \$64,450 Total S.E.V. 2008: \$436,708,304	Dexter Area Fire Department (60%) Chelsea Area Fire Authority(40%)	DAFD made 204 runs in 2008	\$239,253 - DAFD \$67,390.71 - CAFA - based on 5 yr avg man hours		
Lyndon Township	Population: 2,728 (all rural) Median house/condo value: 2007 \$88,195 Total S.E.V. 2008: \$168,580,200	Chelsea Area Fire Authority		\$140,331.49 - CAFA - based on 5 yr avg man hours		
City of Chelsea	Population: 5,016 Median house/condo value: 2007 \$217,367 Total S.E.V. 2008: \$295,289,900	Chelsea Area Fire Authority		\$433,937.86 - CAFA - based on 5 yr avg man hours	Potential Station Location? Existing Station?	
Sylvan Township	Population: 6,425 (60% urban, 40% rural) Median house/condo value: 2007 \$241,248 Total S.E.V. 2008: \$252,279,800	Chelsea Area Fire Authority		\$202,860.84 - CAFA - based on 5 yr avg man hours	Existing Station	

**DAFD:** Located in downtown Dexter, with small stations on N. Territorial in Dexter Township, and on Webster Church Rd in Webster Township. The department has a full-time chief, six full-time firefighters and 25 paid on-call fire fighters. Total Budget: \$964,000 Total Service Calls: 822 (2008)

**DAFD Fire Trucks:**

**CAFA:** CAFA is staffed with two full time firefighters/ emergency medical technicians 24 hours a day 365 days a year. CAFA consists of 30 members: seven fulltime, 17 paid on call, and six fire investigators. Total Budget: \$1,012,785 Total Service Calls: 1,262 (2008)

**CAFA Equip:CAFA stuff:**  
1. 1999 Engine – 1200 gallon capacity, 1500 pump

**Scio Township Fire Department:** Located on Zeeb Rd., has 4 full-time firefighters and 25 on-call firefighters, and 1 non-fighter employee. Scio Fire Department started after breaking off from: DAFD in 1986.

**Scio Fire Dep Fire Trucks:**

CAFA Equip:

1. 1999 Engine – 1200 gallon capacity, 1500 pump
2. 1993 Engine – 1200 gallon capacity, 1500 pump
3. 2006 Tanker – 2500 gallon capacity, 1500 pump
4. 1976 85-ft Aerial Platform – 300 gallon capacity, 1250 pump
5. 2002 Heavy Rescue Truck (to be replace in 2009)
6. 1992 Jeep Grass Fire – 90 gallon capacity + pump
7. 2005 Brush – 300 gallon capacity + pump
8. 2001 Gator – 90 gallon capacity + pump
9. 2001 Ford Excursion – rescue/command

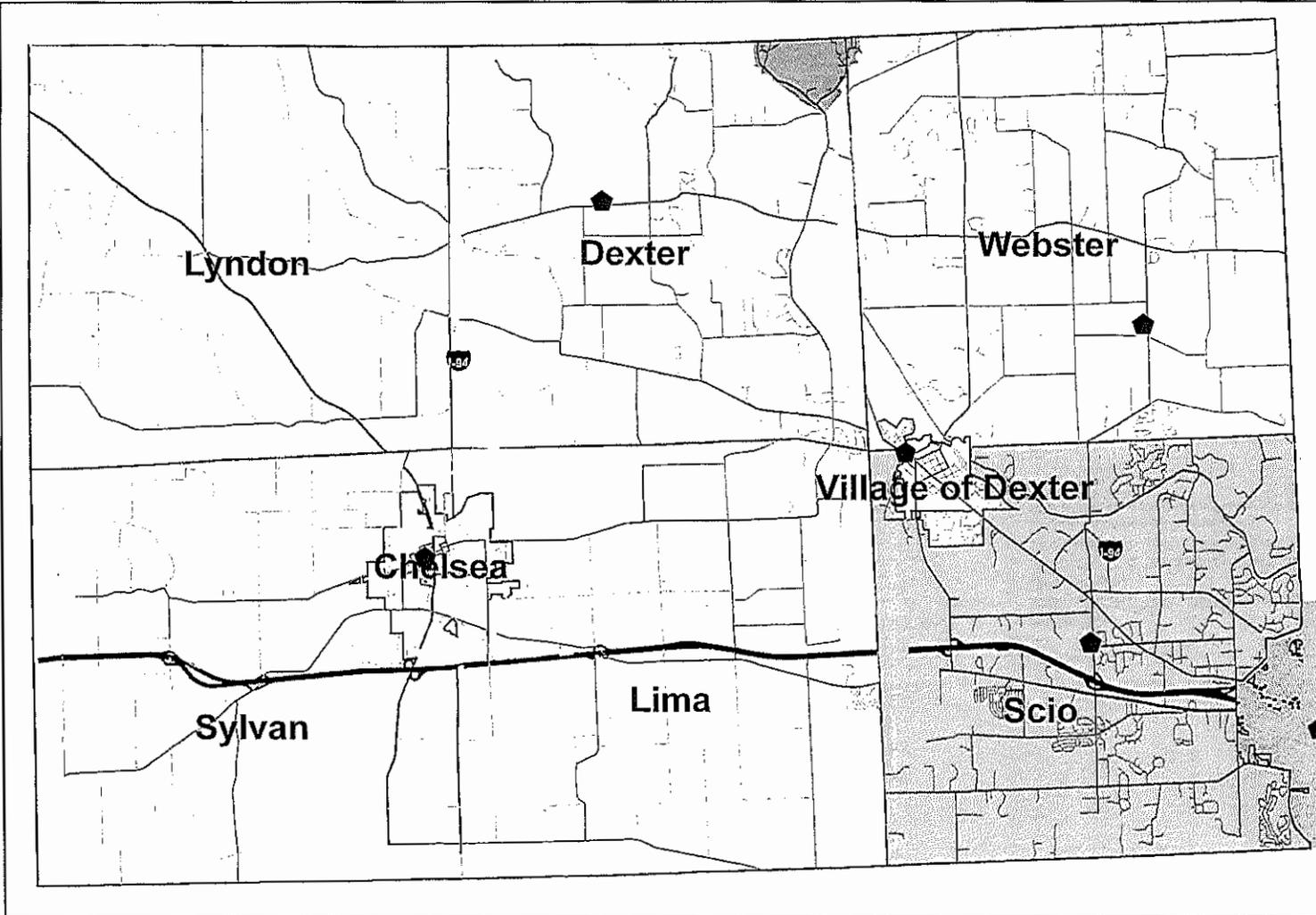
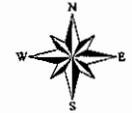
DAFD Equip:

- 1994 Engine
- 2000 Engine
- 2001 Tanker
- 2006 Tanker
- 1984 65-foot Tower
- 2000 Utility Pick-up - with slide-in unit for grass fires
- 2001 Utility Pick-up
- 2003 Utility Pick-up -with slide-in unit for grass fires
- 2004 Jeep Utility

Scio Equip:

- 1986 Engine 16-1, Tank:1,000 Gal, Pump Capacity: 1250
- 1990 Utility 16-1
- 2000 Engine 16-2, Tank:1,250 Gal, Pump: 1500 GPM
- 2002 Tanker 16-1, Tank: 2,500 Gal, Pump: 1500GPM
- 2004 Air-1 Compressor & Generator
- 2007 Bruhx16-1, Tank:250 Gal, Pump: 150 GPM

# CAPT / DART Fire Services



## Legend

Fire Stations

### Fire Districts

Chelsea Fire

Dexter Fire

Scio Township Fire

Ann Arbor City Fire

Putnam Twp

### Roads

Interstate Freeway

US Highway

State Route

Primary Paved

Primary Gravel

Local Paved

Local Gravel

Subdivision, Private

Subdivision, Public



AGENDA 6-8-09  
ITEM H-4

41112 Concept Drive  
Plymouth, MI 48170  
[www.comcast.com](http://www.comcast.com)

May 29, 2009

Donna Dettling, Manager  
Village of Dexter  
8140 Main St.  
Dexter, MI 48130

Dear Ms. Dettling:

I am writing to share some exciting news. **Coming soon we at Comcast will be enhancing our network in Dexter and delivering the world of digital entertainment to current Comcast Standard Cable subscribers.**

The way people watch TV, listen to music, or surf the Internet is evolving to a digital world. In an effort to keep our customers ahead of that digital curve and to provide them with the products and services we believe they want, we will be enhancing our services in order to allow our customers to enjoy the benefits of digital technology at no additional cost. **This is not a promotional offer – when completed, customers will be able to enjoy these exciting new features:**

- Access to over 10,000 On Demand titles;
- An on-screen programming guide, with search and parental control functions;
- A commercial-free music service with over 40 channels of uninterrupted music;
- Up to 1,000 HD Choices;
- Faster Internet speeds in the future

In order to bring customers in Dexter these new features, channels 29-74 will be transmitted only in digital format after we have converted our signals. **This means that customers will need to have either a digital receiver, digital adapter, or CableCard for each television on which they wish to continue viewing these channels.** If a customer does not obtain digital equipment by the time this digital enhancement is completed, their service will be changed to Limited Basic Service (channels 2-24 and 95-99) and their price reduced accordingly.

***Please note that this network enhancement is not related to the federally mandated Digital Broadcast Transition, which is currently under way and will be completed by June 12, 2009.***

In order to make this enhancement as seamless as possible for our customers, beginning on or shortly after May 29, 2009, Comcast will begin providing one digital receiver and up to two digital adapters to its current Preferred Basic customers at **no additional cost**. If a customer requests **more** than the two digital adapters and one digital receiver included as part of the Preferred Basic package, they will be charged a monthly service charge of \$1.99 for each additional digital adapter and the standard monthly service charge for each additional digital receiver. Providing customers access to this equipment in advance of our digital enhancement will increase the time they have to get the necessary equipment to continue viewing their favorite channels and to enjoy these new features.

Customers will be able to obtain equipment during a technician visit, by visiting a Comcast service center, calling a designated 1-877 number or by going on-line to a designated web site to determine the best solution for their homes.

As soon as more information becomes available on the timing of the channels to be converted we will be in contact with you again. In the meantime, if you should have any questions or concerns regarding this matter, or any matter, please feel free to contact me at 734-254-1888.

Sincerely,

Frederick G. Eaton  
Government Affairs Manager  
Comcast, Michigan Region



Town Hall Meeting Feedback

AGENDA 6-809

What was the best thing about today's town hall meeting?

ITEM 4-5

What (if anything) did you dislike about today's town hall meeting?

I Couldn't understand a lot of the talk  
They start out ok and the voice drops as the  
conversation goes on

How did you hear about tonight's meeting?

You sent me a notice

Suggestions for future improvements:

Town Hall Meeting Feedback

What was the best thing about today's town hall meeting?

Open Communication  
All questions answered

What (if anything) did you dislike about today's town hall meeting?

good format

How did you hear about tonight's meeting?

Sign down town & neighbors

Suggestions for future improvements:

Town Hall Meeting Feedback

What was the best thing about today's town hall meeting?

- discussions of speeding and traffic calming  
~~issues~~ is an important issue throughout our  
village and community.

What (if anything) did you dislike about today's town hall meeting?

- has the citizenship petition focused equally through  
the village, or has the weight of petition  
signing happened in adjoining subdivisions?

How did you hear about tonight's meeting?

email, dexter leader, word of mouth

Suggestions for future improvements:

good discussions, clear presentations

Town Hall Meeting Feedback

What was the best thing about today's town hall meeting?

Very Informative

What (if anything) did you dislike about today's town hall meeting?

Answers become to invaled.

How did you hear about tonight's meeting?

Ar News - attending previous meetings.

Suggestions for future improvements:

Continue to use library meeting room.

**VILLAGE OF DEXTER**[ddettling@villageofdexter.org](mailto:ddettling@villageofdexter.org)

8140 Main Street Dexter, MI 48130-1092

Phone (734)426-8303 ext 11 Fax (734)426-5614

## MEMO

**To: President Keough and Council Members**  
**From: Donna Dettling, Village Manager**  
**Date: June 8, 2009**  
**Re: Village Manager Report**

1. Meeting Review:
  - June 3<sup>rd</sup> – Town Hall Meeting
  - June 4<sup>th</sup> – DDA Forest St. Project Progress Meeting
  - June 4<sup>th</sup> – Meeting with Blackhawk Development(BHD) re: Dexter Crossing
2. Upcoming Meeting Review:
  - June 10<sup>th</sup> - Wellhead Protection Meeting
  - June 11<sup>th</sup> County Community Forum
  - June 11<sup>th</sup> – DDA Meeting
  - June 23<sup>rd</sup>- SEMCOG Transportation & Econ.Dev. Connections
  - June 23<sup>rd</sup> – US Fish and Wildlife Service, Site Visit
3. Blackhawk Letter of Credit Update – Staff and OHM met with Matt Ursitte and Jerry Bonar of Blackhawk Development on Thursday June 4<sup>th</sup>. On or before June 19<sup>th</sup> BHD will submit a work plan for corrective actions to repair the defects identified in field notes from OHM at Dexter Crossings. The work plan will be reviewed by OHM to determine if the level of repair is sufficient. I am working with Dan Schairbaum to submit a formal notice and status update to Fifth Third Bank. (Holder of the Irrevocable Letter of Credit).
4. WATS 2035 Plan Meeting- REMINDER the village is hosting a public meeting for the Washtenaw Area Transportation Study 2035 Plan development process. The meeting will be held on Wednesday, June 24, 2009 from 6pm to 8pm at the Dexter District Library.
5. Dexter Bridge Ceremony-. Aaron Berkholz of the WCRC along with the Road Commissioners are planning a “Bridge Opening Ceremony” for the week of July 13 or the week of July 21. Mr. Berkholz has tentatively set: **Monday, July 20, 2009 at 10:00 AM, pending village confirmation (see attached memo).**
6. May Citation Log WCSD- Attached to my report is the May, Washtenaw County Sheriff’s Citation Log. I am working with Sergeant Geiske on an enhanced speeding enforcement plan that could be implemented upon approval by council in fiscal year July 1, 2009 through June 30, 2010 for a trial period. Part of the process is analyzing how and at what level we can deploy current deputy resources for speeding enforcement, then establish what the desired level of enforcement should be and determine how to fill the gap, if any.
7. Out of office- Starting Tuesday, June 9<sup>th</sup>, I will be out of the office on vacation. However I plan to attend the DDA meeting Thursday night.
8. Forest/Broad/Alley DDA Improvements. Attached is a new time-line from Nagle to complete the project behind National City Bank

**Donna Dettling**

---

**From:** Berkholz, Aaron [berkhoza@wccroads.org]  
**Sent:** Wednesday, June 03, 2009 10:31 AM  
**To:** millpond89@comcast.net  
**Cc:** Rutledge, David; Fuller, Douglas; Puuri, Steve; Townsend, Roy; Ryan, Carrie; Donna Dettling  
**Subject:** RE: RE: Dexter bridge opening ceremony

Paul,

Amy Edwards contacted Rep. Byrnes' office yesterday. We have tentatively scheduled the Dexter Main Street Bridge ceremony for Monday, July 20 @ 11:00 AM. Please confirm the availability of this date/time for the Village of Dexter representatives who will be attending. Pending your confirmation, I will compose a notice to be distributed.

Thank you,

Aaron



# Washtenaw County Sheriff's Activity Log

Area: 39 Dexter Village  
Date Range: 05/01/2009 - 05/31/2009

## Activity Log Citation by Area Report

Log ID: 131902	Date: 05/01/2009	Location: CENTRAL/4TH	Ticket #: SH256347
	Citation 1: C/I	Expired license plate	
Log ID: 131902	Date: 05/01/2009	Location: CENTRAL/4TH	
Log ID: 131902	Date: 05/01/2009	Location: MAST/JOY	
Log ID: 131999	Date: 05/01/2009	Location: COUNTRY MARKET PARKING LOT	Ticket #: NO
Log ID: 132088	Date: 05/01/2009	Location: CENTRAL/HURON	
Log ID: 132242	Date: 05/02/2009	Location: CENTRAL/2ND	
Log ID: 132242	Date: 05/02/2009	Location: CENTRAL/2ND	
Log ID: 132242	Date: 05/02/2009	Location: CENTRAL/HURON	
Log ID: 132393	Date: 05/03/2009	Location: DOVER & THIRD	Ticket #: SH252549
	Citation 1: C/I	Disobey stop sign	
Log ID: 132603	Date: 05/04/2009	Location: CENTRAL & HURON	Ticket #: NONE
Log ID: 132603	Date: 05/04/2009	Location: CENTRAL & HURON	
Log ID: 133083	Date: 05/07/2009	Location: ANN ARBOR/KENSINGTON	Ticket #: SH254217
	Citation 1: C/I	Violation of posted speed limit	
Log ID: 133083	Date: 05/07/2009	Location: ANN ARBOR/KENSINGTON	Ticket #: AH254218
	Citation 1: C/I	Violation of posted speed limit	Citation 2: MISD Other: no valid ops
Log ID: 133088	Date: 05/07/2009	Location: ANN ARBOR/ HUDSON	Ticket #: SH250111
	Citation 1: C/I	SPEED 30/25	Citation 2: C/I NO PROOF INS
Log ID: 133176	Date: 05/07/2009	Location: 2ND/DOVER	
Log ID: 133176	Date: 05/07/2009	Location: 2ND/HUDSON	Ticket #: SH256350
	Citation 1: C/I	Other: no proof insur.	
Log ID: 133243	Date: 05/08/2009	Location: BROAD AND FOREST	
Log ID: 133265	Date: 05/08/2009	Location: ANN ARBOR/HUDSON	Ticket #: SH254531
	Citation 1: C/I	Violation of posted speed limit	
Log ID: 133591	Date: 05/10/2009	Location: MAST & HURON RIVER DRIVE	Ticket #: NONE
Log ID: 133591	Date: 05/10/2009	Location: CENTRAL & HURON	Ticket #: NONE
Log ID: 133886	Date: 05/12/2009	Location: ANN ARBOR/KENSINGTON	Ticket #: SH254533
	Citation 1: C/I	Violation of posted speed limit	
Log ID: 133986	Date: 05/12/2009	Location: ANN ARBOR & DOVER	Ticket #: NONE
Log ID: 133986	Date: 05/12/2009	Location: BAKER & DAN HOEY	Ticket #: SH252550
	Citation 1: C/I	Fail to signal	
Log ID: 133992	Date: 05/12/2009	Location: GRAND / BROAD	
Log ID: 134041	Date: 05/13/2009	Location: DAN HOEY AND BISHOP CIRCLE	
Log ID: 134041	Date: 05/13/2009	Location: DAN HOEY AND DEXTER ANN ARBOR	

Activity Log Citation by Area Report

Log ID: 134142	Date: 05/13/2009	Location: CENTRAL/4TH	
Log ID: 134142	Date: 05/13/2009	Location: CENTRAL/HURON	
Log ID: 134272	Date: 05/14/2009	Location: DEX-A2 / KENSINGTON	Ticket #: SH-252424
	Citation 1: C/I	Violation of posted speed limit	
Log ID: 134528	Date: 05/15/2009	Location: MAIN / BROAD	
Log ID: 134749	Date: 05/16/2009	Location: CENTRAL & HURON	Ticket #: SH252551
	Citation 1: C/I	License & Registration	
Log ID: 135758	Date: 05/21/2009	Location: CENTRAL/2ND	Ticket #: SH256351
	Citation 1: C/I	Other: no proof insurance	
Log ID: 136106	Date: 05/23/2009	Location: HUDSON/2ND	
Log ID: 136106	Date: 05/23/2009	Location: 2ND/DOVER	Ticket #: SH256352
	Citation 1: C/I	Other: no proof insurance	
Log ID: 136106	Date: 05/23/2009	Location: CENTRAL/HURON	
Log ID: 136197	Date: 05/24/2009	Location: BAKER/MAIN	
Log ID: 136197	Date: 05/24/2009	Location: CENTRAL/2ND	
Log ID: 136197	Date: 05/24/2009	Location: 2ND/HUDSON	
Log ID: 136197	Date: 05/24/2009	Location: CENTRAL/MAIN	
Log ID: 136204	Date: 05/24/2009	Location: CENTRAL & HURON	Ticket #: NONE
Log ID: 136204	Date: 05/24/2009	Location: JOY & MAST	Ticket #: NONE
Log ID: 136258	Date: 05/24/2009	Location: FOURTH & CENTRAL	
Log ID: 136459	Date: 05/26/2009	Location: MAIN/JEFFORDS	
Log ID: 136573	Date: 05/26/2009	Location: ANN ARBOR & DOVER	Ticket #: NONE
Log ID: 136931	Date: 05/28/2009	Location: DEXTER-ANN ARBOR/MEADOW VIEW	
Log ID: 137160	Date: 05/29/2009	Location: BAKER / DAN HOEY	
Log ID: 137205	Date: 05/30/2009	Location: DEXTER ANN ARBOR AND MEADOW VIEW	
Log ID: 137455	Date: 05/31/2009	Location: FOREST / BROAD	Ticket #: SH-243896
	Citation 1: MISD	Suspended/revoked ops	
Log ID: 137462	Date: 05/31/2009	Location: 4TH/HUDSON	

Total Traffic Stops: 49  
 Total Citations Issued: 16  
 Total Citation1's: 14  
 Total Citation2's: 2  
 Total Citation3's: 0

Tickets Not Issued: 34

Traffic Stops that ended in an Arrest: 0

"DRAFT"

Beckett and Raeder, Inc.																																			
VILLAGE OF DEXTER DDA																																			
Forest Street/Alleway Improvements																																			
Nagle Paving Probable Const. Schedule																																			
06.04.09																																			
Note: Does not Factor Rain Days																																			
Phase Two Forest Street																																			
Mobilize/ set up barricades-complete 5/11																																			
Remove existing pvmt.-complete 5/18																																			
Chloride treat roads-complete 5/19																																			
	6/2	6/3	6/4	6/5	6/6	Sun	6/8	6/9	6/10	6/11	6/12	6/13	Sun	6/15	6/16	6/17	6/18	6/19	6/20	Sun	6/22	6/23													
Order materials (Myers)	█																												<b>ORDER LEAD TIME</b>						
Receive final construction docs	█																																		
Layout (ArborLand)																																			
Myers Mobilize																																			
Install Underground Utilities																																			
	6/24	6/25	6/26	6/27	Sun	6/29	6/30	7/1	7/2	7/3	7/4	Sun	7/6	7/7	7/8	7/9	7/10	7/11	Sun	7/13	7/14	7/15													
Install Underground Utilities	█	█	█																																
Install Conduits (elect and irrig)	█	█	█																																
Balance Site																																			
Install aggregate base																																			
	7/16	7/17	7/18	Sun	7/20	7/21	7/22	7/23	7/24	7/25	Sun	7/27	7/28	7/29	7/30	7/31	8/1	Sun	8/3	8/4	8/5	8/6													
Complete rough grading/agg. base	█	█	█																																
Install concrete work																																			
Install light poles																																			
	8/7	8/8	Sun	8/10	8/11	8/12	8/13	8/14	8/15	Sun	8/17	8/18	8/19	8/20	8/21	8/22	Sun	8/24	8/25	8/26	8/27	8/28													
Install concrete work	█	█																																	
Landscape restoration/clean site	█	█																																	
Finish Grade/ install asphalt																																			
chedule will be developed once the concurrent electrical contract work is completed.																																			
Company does not have access to the schedule of the other contract.																																			



Village President Report

AGENDA 6-8-09  
ITEM I-4

Hello Residents and Council Members,

Here is my written update of my activities:

Activities since my last report include:

May 25, 2009 - Participation in the Memorial Day Parade and Dexter American Legion Memorial Day Program

May 26, 2009 - Attended the Washtenaw County budget review session.

May 26, 2009 - Village Council Meeting and Facilities Workshop

May 27 thru June 2, 2009 - Reviewed and commented on the budget presentation prepared by Assistant Village Manager Courtney Nicholls for the June 3<sup>rd</sup> Town Hall Meeting.

Future activities:

June 3, 2009 - Town Hall Meeting - topics include review of Proposed 2009/2010 Budget, Cityhood Status and General Questions

June 8, 2009 - Village Council Meeting

June 11, 2009 - Downtown Development Authority Meeting - I expect that the DDA will approve their budget for 2009/2010.

June 22, 2009 - Village Council Meeting

Please feel free to call me at home or send me an email anytime you have questions. I look forward to seeing you around town.

Shawn W. Keough

Village President

(734) 426-5486 (home number)

[skeough@villageofdexter.org](mailto:skeough@villageofdexter.org)





VENDOR APPROVAL SUMMARY REPORT

Date: 06/02/2009

Time: 4:38pm

Page: 1

Village of Dexter

Vendor Name	Vendor Number	Description	Check Amount	Hand Check Amount
ABSOLUTE COMPUTER SERVICES	ABSOLUTE C	DPW	45.00	0.00
ADAMS OUTDOOR ADVERTISING	ADAMS OUTD	BILL BOARD	200.00	0.00
ALEXANDER CHEMICAL CORPORATION	ALEXANDER	CREDIT	1,460.00	0.00
ANN ARBOR FABRICATION, INC	AA FABRICA	HANDRAIL REPAIR	389.00	0.00
ANN ARBOR LANDSCAPING INC.	AA LANDSCA	7850 ANN ARBOR	225.00	0.00
ARBOR CARE TREE SURGEONS	ARBOR CARE	TREE REMOVAL	500.00	0.00
ARBOR SPRINGS WATER CO.INC	ARBOR SPRI	OFFICE	5.75	0.00
AT&T	AT&T	734 426 8530 597 1	1,196.65	0.00
BARCO PRODUCTS COMPANY	BARCO	PINIC TABLES FOR WARRIOR PARK	3,402.50	0.00
BISBEE INFRARED	BISBEE	INSPECTION	300.00	0.00
ALLISON BISHOP	MENARD/ALL	SHINGLES, MILEAGE, SUPPLIES	78.67	0.00
BLUE CARE NETWORK OF MICHIGAN	BLUE CARE	PERIOD 06/01-06/30/09	15,567.97	0.00
CARDINAL GARDENS	CARDINAL	GENERAL GROUNDS WORK	3,378.00	0.00
CARLISLE-WORTMAN ASSOCIATES	CARL-WORT	APRIL RETAINER SERVICES	877.50	0.00
COMCAST	COMCAST	INTERNET/PHONE	580.46	0.00
COURTNEY NICHOLLS	COUR	KELLOGG CENTER CONFERENCE	95.36	0.00
DEXTER COMMUNITY SCHOOLS	DEX SCHOOL	CROSSING GAURD08/09	2,351.06	0.00
DEXTER MILL	DEX MILL	SHADY LAWN SEED	104.50	0.00
DICK ULRICH	D ULRICH	GAZEBO	15.80	0.00
DORNBOS SIGN & SAFTEY INC.	DORNBOS	DPW	50.81	0.00
ANDREA DORNEY	DORNEY/AND	CLOTHING	272.85	0.00
DR. JON M HUEGLI	DR.JON	CREDIT FOR FINAL BILL	13.34	0.00
DTE ENERGY	DET EDISON	3219 953 0001 9	149.77	0.00
DYKEMA GOSSETT PLLC	DYKEMA	PROFESSIONAL SERVICES	3,836.44	0.00
GRISSOM JANITORIAL	GRISSOM	MAY 09'	400.00	0.00
HACKNEY HARDWARE	HACKNEY	MAY 09' INVOICES	606.36	0.00
HERITAGE NEWSPAPERS	HERITAGE N	PUBLIC HEARING NOTICE	36.00	0.00
HOPP ELECTRIC, INC.	HOPPS	LANDSCAPE LIGHTING CIRCUIT	563.50	0.00
HURON RIVER WATERSHED COUNCIL	HURON RIVE	MEMBERSHIP DUES	400.00	0.00
JOHN'S SANITATION	JOHNS SAN	PARKS	225.00	0.00
LESSORS WELDING SUPPLY	LESSORS	RENTAL	18.00	0.00
MARY ANN SIMPKINS	SIMPKINS	FARMERS MARKET	42.99	0.00
MORRIS ELECTRIC INC	MORRIS ELE	LIGHT POLES	770.00	0.00
NORTH CENTRAL LABORATORIES	NCL	CHEMMICALS	212.75	0.00
ORCHARD, HILTZ & MCCLIMENT INC	OHM	CREE4KSIDE SSCHOOL REVIEW	109,556.75	0.00
PRINT-TECH, INC.	PRINT TECH	TOWN HALL MEETING POSTCARDS	441.61	0.00
RICOH AMERICAS CORPORATION	RICOH AMER	COPIER	1,032.92	0.00
ROBERT TAUB	ROBERT TAU	LEGAL SERVICE	56.87	0.00
ROMINE CONSTRUCTION L.L.C.	ROMINE	SIDEWALK REPLACEMENT	5,036.00	0.00
S.F. STRONG	SF STRONG	C-FOLD	151.42	0.00
SCOTT E. MUNZEL, PC	SCOTT MUNZ	LEGAL SERVICES	808.50	0.00
SPEARS FIRE & SAFETY SERVICES	SPEARS FIR	SERVICE CHARGE	154.25	0.00
SYNAGRO CENTRAL	SYNAGRO	TESTING	383.18	0.00
UNIVERSAL PUMP	UNI PUMP	pump	859.90	0.00
WASHTENAW COUNTY TREASURER	W CTY TREA	LOCAL UNIT	74,544.00	0.00
Grand Total:			231,396.43	0.00

INVOICE APPROVAL LIST BY FUND

Date: 06/02/2009  
 Time: 4:40pm  
 Page: 1

Village of Dexter

Fund	Department	Account	GL Number	Vendor Name	Check	Invoice	Due	Amount
			Abbrev	Invoice Description	Number	Number	Date	
Fund: General Fund								
Dept: Village Council								
		101-101.000-901.000	Printing &	PRINT-TECH, INC.	0		06/01/2009	441.61
				TOWN HALL MEETING POSTCARDS		193010		
		101-101.000-956.000	Council Di	COURTNEY NICHOLLS	0		06/01/2009	35.96
				KELLOGG CENTER CONFERENCE		06/01/09		
		101-101.000-958.000	Membership	HURON RIVER WATERSHED COUNCIL	0		06/01/2009	400.00
				MEMBERSHIP DUES		1181		
								-----
Total Village Council								877.57
Dept: Village Manager								
		101-172.000-721.000	Health & L	BLUE CARE NETWORK OF MICHIGAN	0		06/01/2009	1,835.87
				PERIOD 06/01-06/30/09		091350000108		
		101-172.000-726.001	Vac Accrue	ALLISON BISHOP	0		06/01/2009	52.59
				SHINGLES, MILEAGE, SUPPLIES		06/01/09		
		101-172.000-861.000	Travel & H	COURTNEY NICHOLLS	0		06/01/2009	59.40
				KELLOGG CENTER CONFERENCE		06/01/09		
		101-172.000-955.000	Miscellaneous	ADAMS OUTDOOR ADVERTISING	0		06/01/2009	200.00
				BILL BOARD		0206358		
								-----
Total Village Manager								2,147.86
Dept: Finance Department								
		101-201.000-840.000	Bank Fees	ROBERT TAUB	0		06/01/2009	56.87
				LEGAL SERVICE		12055		
								-----
Total Finance Department								56.87
Dept: Attorney								
		101-210.000-810.000	Attorney F	DYKEMA GOSSETT PLLC	0		06/01/2009	2,936.44
				PROFESSIONAL SERVICES		1277649		
		101-210.000-810.000	Attorney F	SCOTT E. MUNZEL, PC	0		06/02/2009	808.50
				LEGAL SERVICES		62		
								-----
Total Attorney								3,744.94
Dept: Village Clerk								
		101-215.000-901.000	Printing &	HERITAGE NEWSPAPERS	0		06/01/2009	36.00
				PUBLIC HEARING NOTICE		06/01/09		
								-----
Total Village Clerk								36.00
Dept: Village Treasurer								
		101-253.000-721.000	Health & L	BLUE CARE NETWORK OF MICHIGAN	0		06/01/2009	1,327.25
				PERIOD 06/01-06/30/09		091350000108		
								-----
Total Village Treasurer								1,327.25
Dept: Buildings & Grounds								
		101-265.000-727.000	Office Sup	ARBOR SPRINGS WATER CO. INC	0		06/01/2009	5.75
				OFFICE		1118572		
		101-265.000-727.000	Office Sup	HACKNEY HARDWARE	0		06/02/2009	48.81
				MAY 09' INVOICES		06/02/09		
		101-265.000-920.000	Utilities	COMCAST	0		06/01/2009	580.46
				INTERNET/PHONE		06/01/09		
		101-265.000-935.001	Office Cle	GRISSOM JANITORIAL	0		06/01/2009	400.00
				MAY 09'		116		
		101-265.000-936.000	Equip Serv	RICOH AMERICAS CORPORATION	0		06/02/2009	1,032.92
				COPIER		09994525		
								-----
Total Buildings & Grounds								2,067.94
Dept: Village Tree Program								
		101-285.000-731.001	Trees	ANN ARBOR LANDSCAPING INC.	0		06/01/2009	225.00
				7850 ANN ARBOR		06/01/09		
		101-285.000-803.000	Contracted	ARBOR CARE TREE SURGEONS	0		06/01/2009	500.00
				TREE REMOVAL				
								-----
Total Village Tree Program								725.00
Dept: Law Enforcement								
		101-301.000-803.000	Contracted	WASHTENAW COUNTY TREASURER	0		06/02/2009	35,490.75
				APRIL LAW ENFORCEMENT		17276		
		101-301.000-803.000	Contracted	WASHTENAW COUNTY TREASURER	0		06/02/2009	35,490.75
				MARCH LAW ENFORCEMENT		17215		
		101-301.000-803.000	Contracted	WASHTENAW COUNTY TREASURER	0		06/02/2009	551.00
				LOCAL UNIT OVER TIME MARCH 09'		17442		
		101-301.000-803.000	Contracted	WASHTENAW COUNTY TREASURER	0		06/02/2009	3,011.50
				LOCAL UNIT		17383		

INVOICE APPROVAL LIST BY FUND

Date: 06/02/2009  
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Village of Dexter

Fund Department Account	GL Number Abbrev	Vendor Name Invoice Description	Check Number	Invoice Number	Due Date	Amount
<b>Fund: General Fund</b>						
<b>Dept: Law Enforcement</b>						
101-301.000-803.001	DCS Office	DEXTER COMMUNITY SCHOOLS	0		06/01/2009	2,351.06
		CROSSING GAURD08/09		0809-101		
101-301.000-935.000	Bldg Maint	HACKNEY HARDWARE	0		06/02/2009	12.98
		MAY 09' INVOICES		06/02/09		
Total Law Enforcement						76,908.04
<b>Dept: Planning Department</b>						
101-400.000-721.000	Health & L	BLUE CARE NETWORK OF MICHIGAN	0		06/01/2009	1,327.25
		PERIOD 06/01-06/30/09		091350000108		
101-400.000-727.000	Office Sup	ALLISON BISHOP	0		06/01/2009	17.05
		SHINGLES, MILEAGE, SUPPLIES		06/01/09		
101-400.000-727.000	Office Sup	ALLISON BISHOP	0		06/01/2009	9.03
		SHINGLES, MILEAGE, SUPPLIES		06/01/09		
101-400.000-802.000	Profession	CARLISLE-WORTMAN ASSOCIATES	0		06/02/2009	390.00
		APRIL RETAINER SERVICES		29576		
Total Planning Department						1,743.33
<b>Dept: Department of Public Works</b>						
101-441.000-721.000	Health & L	BLUE CARE NETWORK OF MICHIGAN	0		06/01/2009	822.90
		PERIOD 06/01-06/30/09		091350000108		
101-441.000-740.000	Operating	LESSORS WELDING SUPPLY	0		06/01/2009	18.00
		RENTAL		180243		
101-441.000-740.000	Operating	S.F. STRONG	0		06/02/2009	151.42
		C-FOLD		167414-00		
101-441.000-740.000	Operating	SPEARS FIRE & SAFETY SERVICES	0		06/02/2009	102.25
		SERVICE CHARGE		105852		
101-441.000-740.000	Operating	HACKNEY HARDWARE	0		06/02/2009	146.32
		MAY 09' INVOICES		06/02/09		
101-441.000-920.001	Telephones	AT&T	0		06/01/2009	6.56
		734 426 8530 597 1		06/01/09		
101-441.000-937.000	Equip Main	ABSOLUTE COMPUTER SERVICES	0		06/01/2009	45.00
		DPW		60947		
101-441.000-970.001	Cap Sidewa	ROMINE CONSTRUCTION L.L.C.	0		06/02/2009	5,036.00
		SIDEWALK REPLACEMENT		06/02/09		
Total Department of Public Works						6,328.45
<b>Dept: Downtown Public Works</b>						
101-442.000-730.000	Farmers Ma	MARY ANN SIMPKINS	0		06/01/2009	17.38
		FARMERS MARKET		206401		
101-442.000-730.000	Farmers Ma	MARY ANN SIMPKINS	0		06/01/2009	25.61
		FARMERS MARKET		206402		
101-442.000-740.000	Operating	ANN ARBOR FABRICATION, INC	0		06/01/2009	389.00
		HANDRAIL REPAIR		16189		
101-442.000-740.000	Operating	HOPP ELECTRIC, INC.	0		06/01/2009	563.50
		LANDSCAPE LIGHTING CIRCUIT		52635		
101-442.000-740.000	Operating	HACKNEY HARDWARE	0		06/02/2009	65.14
		MAY 09' INVOICES		06/02/09		
101-442.000-802.000	Profession	CARDINAL GARDENS	0		06/02/2009	3,378.00
		GENERAL GROUNDS WORK				
Total Downtown Public Works						4,438.63
<b>Dept: Engineering</b>						
101-447.000-830.000	Engineerin	ORCHARD, HILTZ & MCCLIMENT INC	0		06/01/2009	2,009.25
		NON PROJECT TASK		126272		
Total Engineering						2,009.25
<b>Dept: Solid Waste</b>						
101-528.000-740.000	Operating	DEXTER MILL	0		06/02/2009	104.50
		SHADY LAWN SEED		19466		
Total Solid Waste						104.50
<b>Dept: Parks &amp; Recreation</b>						
101-751.000-721.000	Health & L	BLUE CARE NETWORK OF MICHIGAN	0		06/01/2009	132.73
		PERIOD 06/01-06/30/09		091350000108		
101-751.000-740.000	Operating	DORNBOS SIGN & SAFTEY INC.	0		06/01/2009	50.81
		DPW		45055		
101-751.000-944.000	Portable T	JOHN'S SANITATION	0		06/01/2009	225.00
		PARKS		27534		
101-751.000-970.000	Capital In	ORCHARD, HILTZ & MCCLIMENT INC	0		06/01/2009	1,424.00
		MILL CREEK PARK		125955		

INVOICE APPROVAL LIST BY FUND

Date: 06/02/2009  
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Village of Dexter

Fund	Department	GL Number	Vendor Name	Check	Invoice	Due	Amount	
Account	Account	Abbrev	Invoice Description	Number	Number	Date		
<b>Fund: General Fund</b>								
Dept: Parks & Recreation								
101-751.000-977.000	Equipment		BARCO PRODUCTS COMPANY	0		06/01/2009	3,402.50	
			PINIC TABLES FOR WARRIOR PARK		06/01/09			
101-751.000-977.000	Equipment		DICK ULRICH	0		06/02/2009	15.80	
			GAZEBO		06/02/09			
							Total Parks & Recreation	5,250.84
Dept: Insurance & Bonds								
101-851.000-721.001	Retiree He		BLUE CARE NETWORK OF MICHIGAN	0		06/01/2009	2,302.66	
			PERIOD 06/01-06/30/09		091350000108			
							Total Insurance & Bonds	2,302.66
							Fund Total	110,069.13
<b>Fund: Major Streets Fund</b>								
Dept: Contracted Road Construction								
202-451.000-974.009	Central St		ORCHARD, HILTZ & MCCLIMENT INC	0		06/01/2009	21,280.00	
			CENTRAL ST		125956,125955,126273			
							Total Contracted Road Construction	21,280.00
Dept: Routine Maintenance								
202-463.000-721.000	Health & L		BLUE CARE NETWORK OF MICHIGAN	0		06/01/2009	690.17	
			PERIOD 06/01-06/30/09		091350000108			
202-463.000-740.000	Operating		HACKNEY HARDWARE	0		06/02/2009	15.98	
			MAY 09' INVOICES		06/02/09			
202-463.000-802.000	Profession		ORCHARD, HILTZ & MCCLIMENT INC	0		06/01/2009	564.00	
			DEXTER CROSSING					
202-463.000-803.002	Pavement M		ORCHARD, HILTZ & MCCLIMENT INC	0		06/01/2009	3,283.63	
			ASSET MANAGEMENT		125957			
							Total Routine Maintenance	4,553.78
Dept: Traffic Services								
202-474.000-721.000	Health & L		BLUE CARE NETWORK OF MICHIGAN	0		06/01/2009	212.36	
			PERIOD 06/01-06/30/09		091350000108			
							Total Traffic Services	212.36
Dept: Winter Maintenance								
202-478.000-721.000	Health & L		BLUE CARE NETWORK OF MICHIGAN	0		06/01/2009	424.72	
			PERIOD 06/01-06/30/09		091350000108			
							Total Winter Maintenance	424.72
							Fund Total	26,470.86
<b>Fund: Local Streets Fund</b>								
Dept: Contracted Road Construction								
203-451.000-803.000	Contracted		ORCHARD, HILTZ & MCCLIMENT INC	0		06/01/2009	2,912.25	
			5TH ST STORMWATER					
203-451.000-970.000	Capital Im		ORCHARD, HILTZ & MCCLIMENT INC	0		06/01/2009	452.50	
			3RD ST		125647			
							Total Contracted Road Construction	3,364.75
Dept: Routine Maintenance								
203-463.000-721.000	Health & L		BLUE CARE NETWORK OF MICHIGAN	0		06/01/2009	212.36	
			PERIOD 06/01-06/30/09		091350000108			
203-463.000-803.002	Pavement M		ORCHARD, HILTZ & MCCLIMENT INC	0		06/01/2009	3,283.62	
			ASSET MANAGEMENT		126274			
							Total Routine Maintenance	3,495.98
Dept: Traffic Services								
203-474.000-721.000	Health & L		BLUE CARE NETWORK OF MICHIGAN	0		06/01/2009	53.09	
			PERIOD 06/01-06/30/09		091350000108			
							Total Traffic Services	53.09
Dept: Winter Maintenance								
203-478.000-721.000	Health & L		BLUE CARE NETWORK OF MICHIGAN	0		06/01/2009	106.18	
			PERIOD 06/01-06/30/09		091350000108			
							Total Winter Maintenance	106.18

INVOICE APPROVAL LIST BY FUND

Date: 06/02/2009  
 Time: 4:40pm  
 Page: 4

Village of Dexter

Fund Department Account	GL Number Abbrev	Vendor Name Invoice Description	Check Number	Invoice Number	Due Date	Amount
Fund: Local Streets Fund						
						Fund Total
						7,020.00
Fund: Special Projects Fund						
Dept: Village Hall						
401-904.000-830.007	Engineerin	ORCHARD, HILTZ & MCCLIMENT INC MUNICIPAL COMPLEX	0	125948	06/01/2009	680.75
						Total Village Hall
						680.75
						Fund Total
						680.75
Fund: Sewer Enterprise Fund						
Dept: Sewer Utilities Department						
590-548.000-721.000	Health & L	BLUE CARE NETWORK OF MICHIGAN PERIOD 06/01-06/30/09	0	091350000108	06/01/2009	4,896.34
590-548.000-740.000	Operating	SPEARS FIRE & SAFETY SERVICES SERVICE CHARGE	0	105858	06/02/2009	52.00
590-548.000-740.000	Operating	HACKNEY HARDWARE MAY 09' INVOICES	0	06/02/09	06/02/2009	139.22
590-548.000-742.000	Chem Plant	ALEXANDER CHEMICAL CORPORATION CHEMICALS	0	0415839	06/01/2009	1,580.00
590-548.000-742.000	Chem Plant	ALEXANDER CHEMICAL CORPORATION CREDIT	0	0415840	06/01/2009	-120.00
590-548.000-743.000	Chem Lab	NORTH CENTRAL LABORATORIES CHEMICALS	0	252327	06/01/2009	212.75
590-548.000-745.000	Uniform Al	ANDREA DORNEY CLOTHING	0		06/01/2009	255.55
590-548.000-802.000	Profession	BISBEE INFRARED INSPECTION	0	15932	06/01/2009	300.00
590-548.000-802.000	Profession	ORCHARD, HILTZ & MCCLIMENT INC SEWER- WWTIP NOTICE REPOSSES	0		06/01/2009	280.00
590-548.000-802.000	Profession	SYNAGRO CENTRAL TESTING	0	29417	06/02/2009	383.18
590-548.000-824.000	Testing &	ANDREA DORNEY SHIPPING	0	06/01/09	06/01/2009	17.30
590-548.000-920.000	Utilities	DTE ENERGY 3219 953 0001 9	0	06/01/09	06/01/2009	149.77
590-548.000-920.001	Telephones	AT&T 734 426 4572 813 0	0		06/01/2009	1,148.84
590-548.000-920.001	Telephones	AT&T 734 426 1425 243 0	0		06/01/2009	41.25
590-548.000-970.000	Capital Im	MORRIS ELECTRIC INC LIGHT POLES	0	06/01/09	06/01/2009	770.00
						Total Sewer Utilities Department
						10,106.20
Dept: Capital Improvements CIP						
590-901.000-974.000	CIP Capita	ORCHARD, HILTZ & MCCLIMENT INC EQ BASIN DESIGN/SRF	0	125949,950,953,12265,266,269	06/01/2009	55,610.50
						Total Capital Improvements CIP
						55,610.50
						Fund Total
						65,716.70
Fund: Water Enterprise Fund						
Dept: Administration						
591-248.000-811.000	Atty Misc	DYKEMA GOSSETT PLLC PROFESSIONAL SERVICES	0	1277649	06/01/2009	900.00
						Total Administration
						900.00
Dept: Water Utilities Department						
591-556.000-721.000	Health & L	BLUE CARE NETWORK OF MICHIGAN PERIOD 06/01-06/30/09	0	091350000108	06/01/2009	1,224.09
591-556.000-740.000	Operating	HACKNEY HARDWARE MAY 09' INVOICES	0	06/02/09	06/02/2009	177.91
591-556.000-802.000	Profession	ORCHARD, HILTZ & MCCLIMENT INC FLUORIDE	0		06/01/2009	240.75
591-556.000-955.000	Miscellaneous	DR. JON M HUEGLI CREDIT FOR FINAL BILL	0	06/01/09	06/01/2009	13.34
591-556.000-970.000	Capital Im	UNIVERSAL PUMP pump	0	46103	06/01/2009	859.90

INVOICE APPROVAL LIST BY FUND

Date: 06/02/2009  
 Time: 4:40pm  
 Page: 5

Village of Dexter

Fund	Department	Account	GL Number	Vendor Name	Check Number	Invoice Number	Due Date	Amount
			Abbrev	Invoice Description				
Fund: Water Enterprise Fund								
Dept: Water Utilities Department								
								-----
Total Water Utilities Department								2,515.99
Dept: Capital Improvements CIP								
591-901.000-974.000	CIP Capita	ORCHARD, HILTZ & MCCLIMENT INC		5TH WELL	0		06/01/2009	15,508.00
						125951,952,955,126267,268,275,		
Total Capital Improvements CIP								----- 15,508.00
Fund Total								----- 18,923.99
Fund: Trust & Agency Fund								
Dept: Assets, Liabilities & Revenue								
701-000.000-253.043	Dexter Dis	ORCHARD, HILTZ & MCCLIMENT INC		DEXTER DISTRICT LIBRARY	0	125946	06/01/2009	169.00
701-000.000-253.048	Dexter Ret	CARLISLE-WORTMAN ASSOCIATES		CEDARS OF DEXTER	0	29577	06/01/2009	487.50
701-000.000-253.053	Cedars of	ORCHARD, HILTZ & MCCLIMENT INC		DEXTER RETIREMENT CENTER	0	126264	06/01/2009	952.00
701-000.000-253.054	Dexter Sch	ORCHARD, HILTZ & MCCLIMENT INC		CREE4KSIDE SSCHOOL REVIEW	0	126276 ,125958	06/01/2009	906.50
Total Assets, Liabilities & Revenue								----- 2,515.00
Fund Total								----- 2,515.00
Grand Total								----- 231,396.43



AGENDA 6-809

ITEM J-2

Donna Dettling

---

**From:** Tom D [toppermost64@yahoo.com]  
**Sent:** Thursday, May 28, 2009 12:31 PM  
**To:** Donna Dettling  
**Subject:** Sign in Monument Park for Summer Music Series  
**Attachments:** dexter yard sign.jpg

Dear Dexter Village Council,

My name is Tom Diab and I am the chairman for the Dexter Summer Music Series sponsored by the Dexter Chamber of Commerce. We will featuring live entertainment at monument park for 12 Fridays from June to August this year. Our intention is to attract people to come to the downtown. Our goal is to increase business and to enhance the community character. Along with the music in the Gazebo we will also have other acts on the lawn such as juggling, magic, clowns, etc.

I would like to ask the council for permission to place a 3' x 8' sign in the park through out the summer to inform people of this series. I have attached an example of the sign.

Thank you for your consideration.

Tom Diab  
Volunteer Chairman  
Dexter Summer Music Series  
734-239-1225

# Dexter Summer Music Series

Fridays 6:30 - 8:30pm,

June-August

Monument Park



AGENDA 6809

ITEM S-3

Signage Locations for Pride & Honor

Two at all entrances to the Village – Baker, Central, Dexter Ann Arbor, Main Street

Baker / Main

Monument Park

1 near each of the five schools



AGENDA 6809ITEM K-3**Donna Dettling**

**From:** AValerio@Geosyntec.com  
**Sent:** Friday, May 29, 2009 10:32 AM  
**To:** Donna Dettling  
**Cc:** JEsseichick@Geosyntec.com  
**Subject:** Soil Stability

Donna –

From reviewing the logs for the borings near the fire station there does not appear to be any immediate concerns regarding stability of the soils. The soil lithology and the blow counts during drilling indicate sandy soils. No peat was noted in the logs and only a few instances of drilling with no recovery was noted. No recovery could indicate voids in the soil which would affect stability, however no recovery often occurs when drilling in loose wet sands because the wet sand slides out the base of the drilling rods. While the drilling logs provide some insight into the soil conditions it is advised that you have geotechnical borings completed prior to construction.

On another note, the gasoline impacted groundwater plume from the gas station could pose an issue. Since, the building site is directly downgradient of the shallow groundwater plume it is possible that vapor intrusion of VOCs could be an issue. Note that I didn't really dig into the details but it would be worth looking into prior to putting a building at the Site.

If you have any questions please let me know.

**Allison Valerio**  
**Engineer**

8120 Main St  
Dexter, Michigan 48130  
Phone: 734-426-0100  
Fax: 734-426-0101  
Cell: 734-717-2321  
[www.geosyntec.com](http://www.geosyntec.com)

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consultants

engineers | scientists | innovators

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# VILLAGE OF DEXTER

8140 Main Street Dexter, MI 48130-1092

[ddettling@villageofdexter.org](mailto:ddettling@villageofdexter.org)

Phone (734)426-8303 Fax (734)426-5614

## MEMO

**To: President Keough and Council**  
**From: Donna Dettling, Village Manager**  
**Date: June 8, 2009**  
**Re: Facilities Plan B**

Discussed at the May 26, 2009 Council meeting was the development of a list of allowable expenditures per the Bond requirements to spend the remaining \$320,000 prior to October 2009.

DPW Drive Improvements at 3600 Central Street	\$80,000
Parking Lot Improvements behind Fire Hall	\$106,000
Back Façade Improvements	\$50,000
General Building Improvements	\$100,000
Doors & Windows	
HVAC	
Other ?	

The costs associated with the improvements listed above are estimates. Additional design and engineering will be needed to develop a reliable cost.

24-2006

RESOLUTION AUTHORIZING  
LIMITED TAX GENERAL OBLIGATION BONDS,  
SERIES 2006

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Village of Dexter  
County of Washtenaw, State of Michigan

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Minutes of a regular meeting of the Village Council of the Village of Dexter, County of Washtenaw, State of Michigan (the "Village" or "Issuer"), held on September 25, 2006, at 7:30 o'clock p.m., Eastern Daylight Savings Time.

PRESENT: Seta, Carson, Semifero, Cousins, Keough, Fisher, Walters

ABSENT: None

The following preamble and resolution were offered by Semifero and supported by Walters:

WHEREAS, the Issuer does hereby determine that it is necessary to acquire, construct, furnish and equip certain capital improvements consisting of a public works facility and a public safety and Village office facility together with all necessary and related appurtenances and attachments therefore (the "Project"); and

WHEREAS, the cost of the Project together with financing costs is estimated to be not less than One Million Seven Hundred Thousand Dollars (\$1,700,000); and

WHEREAS, to finance the cost of the Project, this Village Council deems it necessary to borrow the principal sum of One Million Seven Hundred Thousand Dollars (\$1,700,000) and issue capital improvement bonds pursuant to Act 34, Public Acts of Michigan, 2001 ("Act 34"), to pay all or part of the cost of the Project; and



AGENDA 6-809

ITEM K-4

## VILLAGE OF DEXTER

[ddettling@villageofdexter.org](mailto:ddettling@villageofdexter.org)

8140 Main Street Dexter, MI 48130-1092

Phone (734)426-8303

Fax (734)426-5614

### MEMO

**To: President Keough and Council**  
**From: Donna Dettling, Village Manager**  
**Date: June 8, 2009**  
**Re: Postponed Action from May 26, 2009**  
**Proposal from Ferguson Advisory Services LLC**

The additional information requested at the May 26, 2009 meeting is attached to this memo. This memo is reproduced from the last meeting with the start date changed to July 1, 2009.

One of the items discussed during our Budget Planning Work Session in March was the idea that Economic Development would be an important priority for the Village because it is the key to sustaining and increasing our tax base. Since March we've wrestled with what a suitable framework for Dexter's Economic Preparedness would look like and we continue to weigh the benefit of funding this effort.

I am recommending that we get started immediately with Ferguson Advisory Services (FAS). These days we have to run faster and harder just to stay in the same place and Dexter's goal is to sustain and hopefully increase our tax base. This is an investment by staff and elected officials that will lay a foundation backed by dependable Economic Profession tools we will learn from FAS over the next 8-months. A suggested work plan is included to illustrate how tasks will be organized and executed.

Attached is a Service Proposal from Ferguson Advisory Services. This proposal provides for: Business Expansion and Jobs Retention Program, Business Attraction and Jobs Creation Program, the creation of a "Market" Dexter component that draws on local strengths and resources, participation in State and Regional Economic Development meetings and seminars, and the ongoing reporting necessary to review program activities and evaluate results.

#### Priority:

- Develop relationships with local Business
- Generate innovative ideas, community support and resources to bolster success of existing businesses
- Develop solid, on-going relationships with Michigan Economic Development Commission, SPARK, County Planning, SEMCOG, Utility Companies, Commercial Real Estate Companies and other economic development support agencies
- Engage and educate staff, Council, Dexter Area Chamber of Commerce and Downtown Development Authority to expand and coordinate our collective Economic Development effort
- Develop true incubator opportunities using local partnerships
- Develop a solid action plan that will highlight, enhance and market Dexter's strengths to create job opportunities
- Position Dexter to be prepared for new opportunities

- Develop an environment that will attract investment
- Strategically Brand Dexter to create a sense of place and aggressively market what Dexter has to offer

Suggested motion: Authorize the Village Manger to execute the Consulting Agreement with Ferguson Advisory Services for an 8-month term, starting July 1, 2009 at a cost of \$17,600.00.

**Ferguson Advisory Services, LLC**  
**21 North Drive, Brooklyn, Michigan 49230**  
**Consulting Agreement With:**  
**Village of Dexter**

**Proposal:**

- Start Date: July 1, 2009
- Term: 8 Months ends February 28, 2010
- Fees: \$2,200 per month / \$17,600 per term of agreement
- Payments on Monthly Basis
- Village Covers Following Expenses:
  - Printing Expenses Associated to all Marketing Activities
  - Travel Expenses Specific to all Projects and Meetings outside the Village of Dexter "With Prior Approval". Travel and Meeting Examples:
    - Meetings with SPARK, MEDC, and SEMCOG
    - Meetings with Washtenaw County Economic Development
    - Meetings with Utilities Companies
    - Meetings with Prospective Customers
  - Mileage Calculated at .55 per mile

**Services and Products Delivered:**

- **Business Expansion and Jobs Retention Program**
  - A comprehensive listing of companies within your community that also functions as an analysis tool to track business activity
  - On site visits to each company within your community with a primary focus on industrial activities, followed by service and retail
  - Specific follow-up with companies on potential projects generated from initial visits
  - Negotiation and packaging of expansion / job retention projects
  - A confidential report on each company visit
- **Business Attraction and Jobs Creation Program**
  - Target Market Industry Analysis
    - Review of existing industry
    - Identify potential opportunities that could enhance existing business activity
    - Review and align Village of Dexter potential targets with regional and state objectives
    - Conclusions and recommendations of specific target industries
  - Target Market Company Study
    - Identification of specific companies within industries identified per Target Market Industry Analysis

- Development of specific “Marketing Strategy” to approach select companies from Target Market Company Study using “existing” Dexter marketing materials
  - Creation and Implementation of “targeted” marketing mailings using various formats including hard copy and electronic communications
  - Follow up communication via phone conversations, e-mail, and hard copy correspondence
  - Brainstorming and “advisory” assistance with the creation of a long term branding and marketing strategy
- Assist with attracting new business to the community on a per project basis
- **Review and Recommendations on Local Incentive Programs**
- **Assistance with Development of Incubator Project**
  - Establish relationships with private sector investment
  - Identify new business growth opportunities
- **Participation as Requested for State and Regional Economic Development Meetings and Seminars**
  - SPARK, MEDC, SEMCOG, Washtenaw County Economic Development, Utility Companies
- **Reporting and Documentation**
  - Daily communication with Village of Dexter, Village Manager
  - Monthly written report to Village Council
  - Monthly and/or as needed verbal reporting to Village Council
  - Annual review of program activities and success

**Reference Documents:**

- Village of Dexter Master Plan
- Washtenaw County Economic Development Plan
- Michigan Economic Development Corporation
  - Strategic Action Plan
- Data and Information Available Through SPARK

**Benefits to the Village of Dexter:**

- Over 20 Years of Economic and Workforce Development Experience
- Assistance to existing Economic Enhancement Efforts
- Professional Services Delivered at Cost Effective Rates
- No Computer / Technology Costs
- No Office Expenses
- No Employment Taxes
- No Health Care Costs

**Village of Dexter**

**Ferguson Advisory Services, LLC**

---

Donna Dettling, Village Manager

---

Shawn Ferguson, Principle

## Donna Dettling

---

**From:** Shawn [fasllc@comcast.net]  
**Sent:** Wednesday, June 03, 2009 11:46 AM  
**To:** Donna Dettling  
**Subject:** RE: Follow-up  
**Attachments:** Articles of Organization.pdf; Professional References.doc

Hi Donna,

Ferguson Advisory Services incorporated in March of 2008. See Attached Articles

Our Clients are as follows:

Industrial Power Systems, Toledo Ohio  
Brooklyn Chamber of Commerce, Brooklyn, Michigan  
Village of Walton Hills, Ohio  
Economic Development Solutions, Cleveland, Ohio

The dates of past employment are as follows:

Ferguson Advisory Services	March 2008 to Present
Lucas County Improvement Corporation	July 2007 to November 2008
Fulton County Economic Development	July 1995 to June 2006
Toledo Regional Growth Partnership / Port Authority	August 1990 to June 2005

See attached references.

Please let me know if you need additional information.

Best Regards

Shawn Ferguson  
**Ferguson Advisory Services, LLC**  
21 North Drive  
Brooklyn, Michigan 49230  
**517.581.8899**  
FASLLC@comcast.net

FILED

MAR 11 2008

Administrator  
BUREAU OF COMMERCIAL SERVICES

<b>MICHIGAN DEPARTMENT OF LABOR &amp; ECONOMIC GROWTH BUREAU OF COMMERCIAL SERVICES</b>	
Date Received <b>MAR 11 2008</b>	(FOR BUREAU USE ONLY)
This document is effective on the date filed, unless a subsequent effective date within 90 days after received date is stated in the document.	

Name <b>Shawn D. Ferguson</b>		
Address <b>21 North Drive, Vineyard Lake</b>		
City <b>Brooklyn</b>	State <b>Michigan</b>	Zip Code <b>49230</b>

EFFECTIVE DATE:

Document will be returned to the name and address you enter above. If left blank document will be mailed to the registered office.

**ARTICLES OF ORGANIZATION**

**E05298**

**For use by Domestic Limited Liability Companies**

(Please read information and instructions on last page)

Pursuant to the provisions of Act 23, Public Acts of 1993, the undersigned execute the following Articles:

**ARTICLE I**

The name of the limited liability company is: Ferguson Advisory Services, LLC

**ARTICLE II**

The purpose or purposes for which the limited liability company is formed is to engage in any activity within the purposes for which a limited liability company may be formed under the Limited Liability Company Act of Michigan.

**ARTICLE III**

The duration of the limited liability company if other than perpetual is: Perpetual or until dissolved in accordance with Operating Agreement

**ARTICLE IV**

1. The street address of the location of the registered office is:  
21 North Drive, Vineyard Lake Brooklyn, Michigan 49230  
(Street Address) (City) (ZIP Code)

2. The mailing address of the registered office if different than above:  
Same as Above, Michigan \_\_\_\_\_  
(Street Address or P.O. Box) (City) (ZIP Code)

3. The name of the resident agent at the registered office is: Shawn D. Ferguson

**ARTICLE V** (Insert any desired additional provision authorized by the Act; attach additional pages if needed.)

Empty box for Article V provisions.

Signed this 6<sup>th</sup> day of March, 2008

By Shawn D. Ferguson  
(Signature(s) of Organizer(s))

Shawn D. Ferguson  
(Type or Print Name(s) of Organizer(s))

**Ferguson Advisory Services, LLC**  
**Client References**

- 1) Michelle Reed  
President  
Brooklyn-Irish Hills Area Chamber of Commerce  
Brooklyn, Michigan  
517-592-5452
- 2) Marlene Anelski  
Mayor  
Village of Walton Hills  
Walton Hills, Ohio  
(440) 232-7800  
anielskim@waltonhillsohio.gov
- 3) Dan Tyrell  
President  
NPK Construction Equipment  
Walton Hills, Ohio  
440) 232-7900 ext 184  
dant@npkce.com

**Shawn Ferguson**  
**Professional References**

- 1) Steve Weathers  
Chief Executive Officer  
Regional Growth Partnership  
Toledo, Ohio  
419-252-2700 ext. 307  
[weathers@rgp.com](mailto:weathers@rgp.com)
- 2) Steve Cavanaugh  
Chief Financial Officer  
HCR Manor Care  
Toledo, OH  
419-252-5601  
[scavanaugh@hcr-manorcare.com](mailto:scavanaugh@hcr-manorcare.com)
- 3) Rich Menzel  
Vice President Human Resources  
Northstar Bluescope Steel  
Delta, Ohio  
419-822-2200  
[Rich.Menzel@northstarbluescope.com](mailto:Rich.Menzel@northstarbluescope.com)
- 4) Jerry Dehnbostel  
Mayor  
Wauseon, Ohio  
419-335-3866  
[mayor@cityofwauseon.com](mailto:mayor@cityofwauseon.com)



# VILLAGE OF DEXTER

[cnicholls@villageofdexter.org](mailto:cnicholls@villageofdexter.org)

8140 Main Street Dexter, MI 48130-1092

Phone (734)426-8303 ext 17 Fax (734)426-5614

MEMO

**To: President Keough and Council Members**  
**From: Courtney Nicholls, Assistant Village Manager**  
**Date: May 28, 2009**  
**Re: Economic Development Information**

The following is information to help Council better understand other communities' involvement in economic development. Information from the websites of all these communities is attached for your review.

City of Saline – population 8,034

Saline has two employees involved in economic development – Lee Bourgoïn, Finance Director and Art Trapp, Downtown Development Director. Saline has three industrial parks and does not have a Downtown Development Authority.

City of Milan – population 4,775

Milan has a Downtown Development Authority – their City Administrator Ben Swayze acts as its staff person.

City of Tecumseh – population 8,574

Economic Development in Tecumseh is overseen by the City's Economic Development Director Paula Holtz. Tecumseh has a Downtown Development Authority and an industrial park.

City of Wixom – population 13,263

Wixom's economic development is handled by the City Manager and Assistant City Manager. I have included a copy of their Mayor's 2009 State of the City address that talks about their economic development goals (page 12)

City of Novi – population 52,231

Novi is a large community with an extensive Economic Development program. Attached is a copy of their 2008-09 economic development report that lists their goals & objectives and how they met those goals in the past year.

I have also attached information on the Certified Business Parks in Southeast Michigan.





About Saline Government Doing Business Services/Utilities Parks & Rec Calendar/Events Reference Desk

Search:

- [Saline Urban Design Report](#)
- [Saline Farmers' Market](#)
- [Craft Shows](#)
- [Event Applications](#)
- [Next Stop Saline Brochure](#)
- [Saline Area Restaurants](#)
- [Saline Celtic Festival](#)
- [Saline Downtown Merchants Association](#)
- [Saline Saltshaker](#)
- [Summer Music Series](#)
- [Saline Downtown Blueprint](#)

The City of Saline is located on US-12, (the old Chicago Road) about 35 miles west of Detroit and it bisects the downtown area at the corner of Ann Arbor Street. The population of Saline is nearing 9,000 residents and covers 4.14 square miles. Saline enjoys an abundance of parks, museums, walking paths, retail shop and businesses that can be enjoyed by all.

Downtown Saline has the charm of a small town that continues to change with the passing of each decade. Historic buildings over 100 years old, buildings built in the 1950's and 1960's and the new construction currently underway are the homes to our retail businesses, restaurants, specialty stores and indoor play facilities make Saline a unique downtown shopping district.

Special events that include the Farmer's Market, Sports Cars to Saline, the Saline Summerfest, the Harvest of the Arts Oktoberfest, and the Summer Music Series are held in the streets and parking lots in downtown Saline. The events are a coordination effort between the Downtown Merchants Association, the Chamber of Commerce and the City of Saline.

Parades play a big role in community involvement for Saline's downtown with the Holiday Parade as the number one downtown event each year for the last 30 plus years. An active volunteer community works with the City, Merchants and charitable organizations to make Saline's downtown a place to work, eat, shop and enjoy.

Contact [Art Trapp](#) by e-mail or phone at (734) 429-4907 Ext. 2210 for more information on Salines Downtown.



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(734) 429-4907

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- Search:
- German Companies
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## General Information about the Saline Area

General Information about the Saline Area

**"Saline--Proud of our past and confident of our future"**

**Who We Are:**  
 City of Saline  
 100 North Harris Street,  
 Saline, MI 48176  
 (734) 429-4907

contact: [Lee Bourgojn](mailto:Lee.Bourgojn@cityofsaline.org) - lbourgojn@cityofsaline.org

The municipal staff of the City of Saline seeks to work in cooperation with Ann Arbor Spark, the Saline Area Chamber of Commerce and the Southern Regional Center of Washtenaw Community College to recruit and provide assistance to businesses which will complement the Saline community and further enhance the excellent quality of life. It has a small town character, but immediate access to big city services.

Saline is a growing community in the vibrant Ann Arbor metropolitan area, which was chosen by *CNN/Money Magazine* in 2005 and 2007 as one of the most attractive small cities in America.

**In the heart of a high growth area...**  
 Saline is strategically located in southern Michigan's booming east-west metropolitan corridor. Combining the best aspects of small town life with the progressive attitude of a growing city, Saline's pro-business outlook is unrivaled.

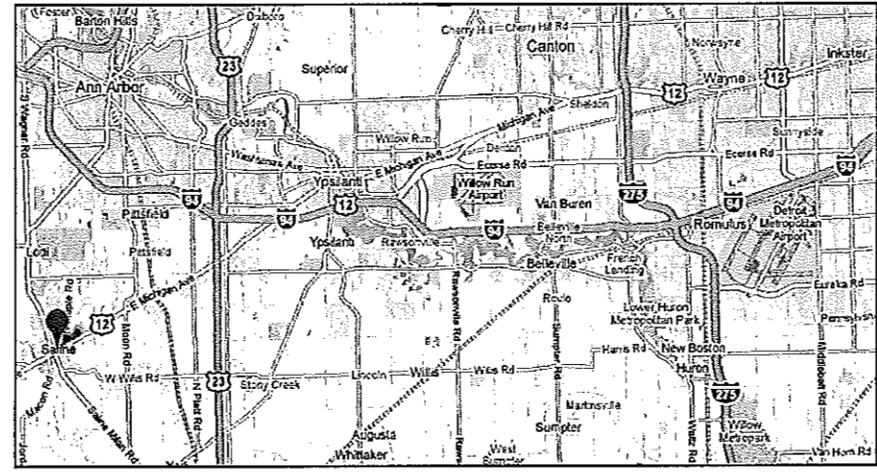
Proud of its past and optimistic about its future, the City of Saline has sustained a long period of prosperity through controlled growth. With a current population of 8,034, the City has established an exemplary history of achievement, providing a variety of local employment opportunities for its citizens, an excellent school system for its children, and a strong tax base.

In addition to these, Saline has an impressive array of top-notch community services involving an active Chamber of Commerce, as well as the Coalition for a Quality Community which networks with different groups and builds closer ties to the city and surrounding communities. It is also with pride, that the city of Saline maintains a strong affection with its sister city of Brecon, Wales through the Saline-Brecon Friendship Guild.

Just a ten minute drive from downtown Saline is Ann Arbor, one of America's fastest growing high-technology cities, home of the University of Michigan. U of M is world famous for its cultural amenities, research facilities, medical and business schools and sports in America's largest collegiate stadium; the university football and hockey teams won national championships in 1998.

Within the more than 1.5 million people who live within commuting distance of Saline is a work force that ranks among the most skilled and educated in America. The result is that relocating and expanding businesses can find the right people for every job just when they need them.

Saline's progressive attitudes toward economic development and business retention are two major reasons why more than two dozen different industries have made Saline their home. Among these industries are: Visteon Corporation, Liebherr Gear Technology, American Soy Products, Inc., R & B Plastics Machinery, Syron Corporation, Xycom, Inc and Condat Lubricants.



- 50% of the population of the U. S. and 30% of the population of Canada within 500 miles
- 54% of all U. S. manufacturing activity
- 48% of U. S. retail sales

Close proximity to both suppliers and customers makes Saline an ideal business location. Both coming and going, shipping costs are minimized.

Distance to major cities

Ann Arbor	7 miles
Detroit	50 miles
Flint	66 miles
Chicago	240 miles
Cleveland	142 miles
Indianapolis	280 miles
Toledo	37 miles
Pittsburgh	260 miles
St. Louis	520 miles
Canada	
Toronto, Ontario	250 miles
Windsor, Ontario	56 miles

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- HOME**
- Elected Officials**
- Building - Zoning**
- Clerk Treasurer**
- Development**
- Parks - Recreation**
- Police**
- Public Works**
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- Human Resources**



Next Meeting:

**Board Members**



**Thomas Preston**  
 Chairman  
 Precision Devices  
 Term Expires 12-31-09

**Rob Mull**  
 Vice Chairman  
 H&R Block  
 Term Expires 12-31-09

**Joe Wilkinson**  
 Diamond Setters  
 Term Expires 12-31-07

**Lance Smith**  
 Rapidware  
 Term Expires 12-31-09

**Jane Ferraiolo**  
 Secretary  
 Branch Manager  
 LaSalle Bank  
 Term Expires 12-31-08

**Eduardo Enriquez**  
 Milan Physical  
 Therapy  
 Term Expires 12-31-08

**Rod Hill**  
 Rod Hill Graphics  
 Term Expires 12-31-10

**Christian Tompson**  
 Christian's Catering  
 Term Expires 12-31-10

**Milan Development Office Services**

*Mission Statement*

*"To actively seek out, attract and retain a diversity of businesses and promotions to the Downtown district that compliment one another, that add to the quality of life for our citizens and guests, and which promote flexibility and positive changes in the area, and at the same time preserve and build on the strong historic character and apperance on Milan."*

*-Adopted by the DDA February 22, 2001*

Please contact the Development Office for more information about any listed services below. You may [e-mail us](#) or call us at (734) 439-0404 during office hours.

- ▶ **Milan Business Directory**  
 See the [online directory](#) of Milan businesses
- ▶ **Business Recruitment Package**
- ▶ **Milan Demographic Data**
- ▶ **Guidelines/Checklist for starting a business**  
[Checklist for a new business](#)  
[Requirements for a new business](#)
- ▶ **Milan Merchant News Brief**
- ▶ **Community Events**  
 (You may add to the Community Events

**How May We Help You?**

[Downtown Commercial Property](#)

[Washtenaw Development Council Radio Commercial](#)

[Link to Low Interest Loans Information](#)

**Helpful Links**

[Downtown Milan Merchants](#)

[Chamber of Commerce](#)

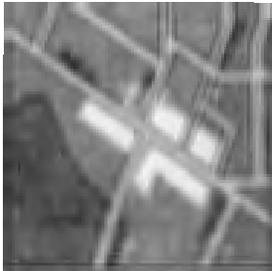
[Michigan Downtown Association](#)

[National Downtown Assistance](#)

[More Population and Employment Figures](#)

[City of Milan Map](#)

[City of Milan  
Downtown Parking](#)



list which is displayed on the [Milan homepage](#) by [e-mail](#) or at 439-0404)

- ▶ **Restoration Efforts**  
Building upon [Milan's past](#).

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## Downtown Development Authority

- Meets the Third Monday of the Month at 5:30pm at City Hall, 147 Wabash. (No meetings in June and December)

Agenda – monthly available Friday before each meeting

- Minutes – after approved by board

**You are Visitor**



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**Related Links**

- [An Ideal Location: Tecumseh Business and Technology Campus](#)
- [Available City Owned Industrial Property](#)
- [Demographic Information](#)
- [Downtown Development Authority](#)
- [How Can We Help Your Business?](#)
- [Lenawee Economic Development Corporation](#)
- [List of Area Leading Employers](#)
- [Michigan Economic Development Corporation](#)
- [Michigan Single Business Tax \(SBT\)](#)
- [Small Business Administration \(SBA\)](#)
- [Tecumseh Available Property Listing](#)
- [The Creation of the Department](#)

**Departments  
Economic Development**

***Paula Holtz, Economic Development Director***

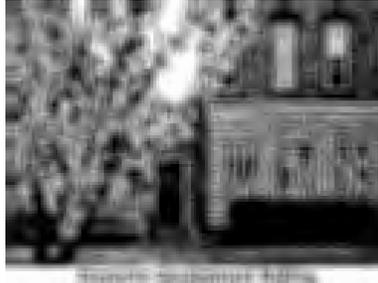
*112 South Ottawa Street*

*Phone: 517-424-6003*

*Fax: 517-424-7057*

*Email: [Click Here](#)*

*Hours: 8:00 a.m. until 5:00 p.m., Monday through Friday*



The Economic Development Department Is the resource center and liaison for commercial and industrial businesses.

**Departments**

- [Brookside Cemetery](#)
- [Center for the Arts](#)
- [City Assessor](#)
- [City Clerk](#)
- [City Treasurer](#)
- [Department of Public Works](#)
- [Development Services](#)
- [Economic Development](#)
- [Emergency Services](#)
- [Parks and Recreation](#)
- [Police Department](#)
- [Utilities](#)

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[Contact Webmaster](#)

Master Plan

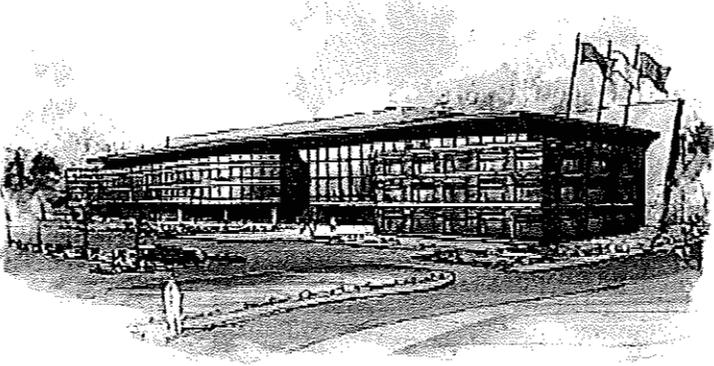
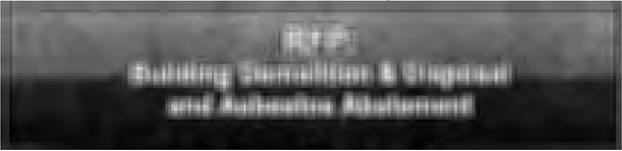
Feasibility Analysis

Design Guidelines

## Tecumseh Business and Technology Campus

The Tecumseh Business & Technology Campus is a 158-acre municipally owned Business Park, which is part of a long-term strategy initiated by the City to diversify its economic base and create the jobs of tomorrow for Lenawee County.

Discover more about Tecumseh and the TBTC



Go to:  
[City of Tecumseh](#)

[Tecumseh DDA](#)

[Lenawee Economic Development Corporation](#)

[City owned property listing in the Industrial Park](#)

[City owned property listing in the Business and Technology Campus](#)

"The Mission of the Tecumseh Business and Technology Campus is to serve Tecumseh and Lenawee County as the gateway into an economically diverse and inspiring place to live."

2009 STATE OF THE CITY ADDRESS  
Wixom City Hall February 10, 2009



**Mr. Mike Dornan- Introduction of 38<sup>th</sup> District Representative Mr. Hugh Crawford**  
**Mr. Hugh Crawford- Introduction of Mayor Kevin W. Hinkley**

Thank you my friends, ladies and gentlemen and thank you, Representative Hugh Crawford for the warm introduction.

It is my honor to address you today as Mayor of the City of Wixom. I am of the mindset that there are a whole lot of things right with Michigan and especially, Wixom, Michigan!

I'm confident that by working diligently and by working together, we can get positive results for the citizens of Wixom.

I want to acknowledge and thank Wixom's First Lady, Linda Hinkley. Linda and I are blessed to have two grown children. Fortunately our daughter Michelle is here this evening and regrettably our son Eric could not be here due to a military obligation. Also with us this evening is my Father Eugene Hinkley and Sister Nanette Kennedy.

I would also like to acknowledge and thank members of the City Council, City Administration, Boards and Commissions (who volunteer their time) and our Staff for everything they do, day in and day out, to move Wixom forward.

Will you all please rise and be recognized for your efforts and dedication to public service.

With this kind of talent it is no surprise that Wixom is leading the way to a more prosperous future.

Thanks also to our regional partners, Oakland County and our state legislators for their outstanding efforts.

Fellow citizens of Wixom, Council members, City Manager Dornan, members of the City Administration, Business Leaders and guests, it is with great pleasure that I address you in the great City of Wixom. Although times have been tough in Michigan the last few years, Wixom continues to grow and prosper. There is so much happening in our City related to residential and business development that we should all keep a positive optimistic outlook.

Indeed. I'm here, ladies and gentlemen, to share with you that the State of this City is very healthy and has a positive attitude. Everywhere I turn I find residents and businesses who have not given up on Michigan and most importantly on Wixom. They are buying, reinvesting, renovating, and constructing new homes and businesses in our community.

Winston Churchill said, "I am an optimist. It does not seem too much use being anything else".

I, too, am an optimist and when it comes to our hometown, I will go beyond the limits to see that it has every opportunity, resource and building block for its citizens. As our City Manager Mike Dornan tells us, while there is talk of recession, the City of Wixom chooses not to participate. Now that is positive thinking!

In November of 2008, Wixom through a Council and Staff initiative became one of the first four communities to become involved with the Mayors & Municipalities Automotive Coalition (MMAC). I felt compelled to support the industry because of the number of auto-dependent businesses and families in Wixom whose livelihood would be negatively impacted if no short term loan was given. This is an economic tsunami not unlike a natural disaster. The thing that irks me is that the Midwest rarely has natural disasters like California, which has its forest fires and mud slides, or other states around the country who are hit incessantly by hurricanes. The money flows freely to them the minute disaster strikes. Our current experience isn't any different. Our economic disaster affects thousands of families too.

That's why I felt that membership in this coalition was necessary. Now 17+ communities are part of this endeavor and membership is growing. This nationwide effort to bring together automotive communities seeks to obtain increased federal funding for direct grants to local governments with plants that have closed or may close, for cleanup, infrastructure upgrades and redevelopment. The idled Ford Wixom Assembly Plant is now close to becoming lifeless and if left a "mothballed Brownfield" will become blight on our community and region. The automotive companies do not have, and are not likely to have any time soon, time or staff power nor any resources to invest in infrastructure improvements, capital improvements, job-re-training, economic incentives and other approaches that are necessary to return these facilities to productivity again. Therefore, extreme measures in these extreme times need to be taken.

That is why I commit to you as my highest priority in 2009 to work with Lansing, the Governor's Office, the Michigan Economic Development Corporation and the Michigan Department of Environmental Quality along with congressional leadership and the new administration in Washington D.C. to see that Wixom does not feel the brunt of an extended closed assembly plant.

Wixom definitely is a great place to live, work, operate a business, learn and play. People choose to live in Wixom because it provides the best of what we need in excellent balance.

In these times of economic uncertainty, Wixom continues to provide the very best in City services while keeping our tax rate one of the lowest in Oakland County. We are fortunate to have very dedicated, loyal City employees who continue to serve our residents each and every day. We offer excellent services to our residential and corporate citizens. Our City services are second to none and because of this we cannot ignore our City staff that carry out day-to-day operations and are dedicated to serving Wixom citizens.

From our Building Department staff working with residents and contractors pulling permits to the DPW staff. From our dedicated Police Officers and Fire Fighters working 24/7 to keep our City safe to the Library staff who are there to answer our questions or help us find that perfect book, it's the day-to-day operations, which are vitally important for our residential needs.

Wixom has an A1 bond rating from Moody's. For the 4th consecutive year, the City of Wixom received all three of the International Government Finance Officers Association Awards for the City Budget Document, the Comprehensive Annual Financial Report and the City of Wixom 2008 Financial Summary. Thanks goes out to our Finance Director Kevin Brady and his team as we work on another balanced budget this year.

Wixom has received the 2007-2008 Audit Report from Plante Moran. This report has stated that the City has presented its financial statement fairly, and conformed to general accounting principles. It was also stated by the firm that the City's diligence in financial prudence has put the City in the strongest financial position to weather the next few years of economic uncertainty due to maintaining a healthy fund balance. This strong financial position is directly attributable to the Fiscal Action Plan approved by Council and implemented by Staff.

As I sit down with our City Council members and the Management team during the upcoming weeks to put together a fiscally responsible budget for 2009-2010, we as Wixom residents and business leaders should remember how very fortunate we are to live and work in one of the highest rated communities for our service, economy, public safety, schools and trained workforce. Our quality of life is second to none.

During 2008, our community continued to be the best and safest place to live in southeastern Michigan. Through the innovative efforts of our police and fire personnel and the commitment of the City Council to Public Safety, the Police & Fire Departments have continued their history of excellence and professionalism and have provided our community with the best public safety services anywhere. As an example, through the work of police personnel and the cooperation of the community, reported criminal offenses decreased an average of more than 10% despite a near 10% increase in calls-for-police-service. Both departments are models of how philosophies of community involvement promote public safety through community education, participation, and awareness. Last year, through Police and Fire grants of about \$65,000 and the generous contributions of businesses and other sponsors, the Police and Fire Departments were able to expand their services and capabilities through the purchase of new investigative and rescue equipment.

Additionally, I am pleased to announce we have received our new 100' aerial platform truck. The truck is truly state-of-the-art. In 2009, the Police & Fire Departments expect to expand by the introduction of a program to create Community Emergency Response Teams (CERT) that will facilitate and improve public safety through more community involvement and participation by our citizenry.

The Wixom Public Library, which just completed a renovation of the children's area, offers a full complement of service for children, youth, families, adults and seniors. It houses more than 55,062 books, books on CD, music CDs, DVD movies, magazines and educational material which are an excellent resource providing training and re-training materials for our workforce whether it be upgrading a skill or preparing a resume.

Our Library Director Lisa Hoenig, her staff and the Library Board formerly headed for several years by Jennifer Schnaible and this year by President Ann-Marie Sharpe, are launching us into the "information future".

I would also like to add that the Department of Public Works has been relentless in meeting the needs of the community for snow removal while Mother Nature has dealt us a good old fashioned Michigan winter. These folks have kept our City streets and sidewalks in very accessible condition, doing so with limited staff and working long hours.

The Department of Public Services was successful in securing a Congestion Mitigation and Air grant of \$150,802 for the Alpha Tech and Beck Road traffic signal. This traffic signal is scheduled for installation the first part of this year.

Through December, seven months into our fiscal year, the Building Department reports an investment in new construction in an amount of approximately \$19M. WOW.

Also what I like about the City is that we partner with other governmental agencies to leverage your tax dollars more efficiently. Here are a couple of examples. Through a joint effort with the Oakland County Drain Commissioner's office, the Taylor-Ladd Drain has received a much needed clean-out. This drain, located between Highgate-on-the-Green, Maple North and Nature's Cove was subject to flooding. Recognizing the severity of the problem, Council appropriated \$75,000 to correct this nuisance. Through Valued Engineering, final project costs were below budget by nearly \$10,000 and; in partnership with the Michigan Department of Transportation, we now have a new, modern Wixom Road and I-96 Interchange. Constructed in record time, capacity of the interchange is dramatically increased, access to our businesses improved and traffic congestion and delays reduced. Additionally, through this partnership, the Michigan Department of Transportation

improved Beck Road (between 12 Mile and West Roads) to three lanes and included a safety path across I-96; all at no cost to the City.

While our City Staff has been working hard to meet the needs of our residents, our business community continues to invest, grow and prosper in Wixom. Following the trends of recent years many new businesses moved to Wixom and existing companies expanded during the past year making 2008 a very active year for Wixom. We continue to see growth in our business development even during tough economic times.



Wixom's companies are employing people from within Wixom and all throughout this region. Wixom's employment centers range from financial institutions such as National City, Genisys Credit Union (formerly T&C Federal Credit Union), Michigan Heritage Bank; to industrial and commercial giants such as Caraco Pharmaceuticals, ranked one of the fastest growing companies in the 2009 Crain Detroit Business Book of Lists. Caraco was also ranked the number one biotech company with Wixom's Rockwell Technological being the 21<sup>st</sup> fastest growing companies and second largest biotech companies. Relatively new to Wixom, to name a few are Amigo Mobility Center, Accuride Corporation, Puckmasters and Majic Windows. Also coming to Wixom is Eberspaecher North America, a major manufacturer of exhaust systems. And finally, we are working hard on becoming the home of a lithium battery supplier as well.

Remember it was not long ago when Wixom was recognized as one of four local cities identified as a top performer for attracting and retaining entrepreneurial companies in a study by the University of Michigan Dearborn School of Management. City Manager Mike Dornan and Assistant City Manager Tony Nowicki continue to work diligently with their staff on business development and retention as another one of our important goals... "to retain and attract investment while encouraging redevelopment".

We also like to boast about Wixom's lifestyles being second to none. We know we're a great place to live, work, learn and do business, but playing and entertaining is also very important. This is evident by the quality of our Community Services Department and the variety of programs suited for all ages and abilities.

- Money received from the Federal Community Development Block Grant Program (\$44,652) was put to good use supporting community agencies such as Lakes Area Youth Assistance, Haven, Hospitality House and St. Vincent DePaul. Last year CDBG funds also allowed us to complete the safety path and pedestrian crossing on the south side of Grand River increasing accessibility of residents and senior citizens in the Leisure Co-Op to businesses in the area.
- 24 local businesses supported our Community Services and Parks and Recreation by participating in the "Event Sponsorship Program" providing approximately \$11,000 to defray the City's cost for programs from Founders Day to the Summer Concert Series to the Fall Fest and more. Please show your appreciation for their support by patronizing their business's and furthermore when you think about buying goods and services – think about Wixom first.

City Hall is full of good people who are working harder, faster and smarter than ever before. We have reduced our workforce, while expanding and improving our services to our community, but we have not reduced the workload on our employees. When folks retire or move on, they are usually not replaced and our remaining employees are working harder than ever to get the job done. We know that Wixom families are making do with less, and so, too, are we at City Hall. When it comes to leading by example, your city government is leading the way.

Yes friends, we do have a lot to be proud of!

If all these reasons I have just touched on are not enough to get your heart beating and put a smile on your face, know that you are an important part of Wixom as well. Consider these facts.....

- Although Wixom is a small community of 14,000 it is one of the largest cities in the State based on total property value and an important economic generator for Oakland County and the State of Michigan.
- Wixom is the third fastest growing City in Oakland County, one of the five most prosperous counties in the United States.
- Wixom offers real property tax abatement for plant rehabilitation and new investment.
- Wixom has the 7<sup>th</sup> lowest tax rate in Oakland County and is currently operating at a tax rate that is the 2<sup>nd</sup> lowest for the City since 1998.
- Business incentive programs in the City include a, Local Development Finance Authority, Tax Abatement Program, Downtown Development Authority and through Oakland County a Brownfield Redevelopment Authority..
- By visiting [www.cityofwixom.com](http://www.cityofwixom.com) residents and employees of businesses in Wixom can get information on education, child care, health, and community resources.

I have talked a lot about the past year and our future. Now, more than ever, we need to continue the practice of constantly planning to meet the changing needs of our residents and businesses as we move into the future and that includes scrutinizing the added value when spending each dollar of tax payer's money, checking out, as I say, the low hanging fruit by working better, working smarter and working with less to achieve more. This I commit to you.

From the words of the late, great President John F. Kennedy, "When written in Chinese, the word crisis is composed of two characters. One represents danger and the other represents opportunity."

So, in spite of what is going on all around us, our future looks very positive and solid. We have a lot of opportunities before us. Our City Council, Administration and Staff will continue to offer us the very best the City has to offer while keeping our costs low.

At this time, I want to recognize my fellow City Council Members for assisting in making this City a great place to live and work. **Please Stand**

**Deputy Mayor**  
Richard Ziegler

**Councilmembers:**  
Jim Cutright  
Nancy Dingeldey  
John Lee  
Ron Nordstrom  
Lori Rich

Thank you.

Finally, if you have suggestions or questions for the future, call us. You have our ear. You also have my personal commitment that I will continue to lead with a professional and positive attitude, be vigilant to protect your interest and truthful in my duties as Mayor, representing you and on expecting excellence for our community. Let's all work together and seize the opportunities in front of us!

God bless all of you, our City, State, and Country as we move forward together. Thank You



## MEMORANDUM



TO: CLAY J PEARSON, CITY MANAGER  
FROM: ARA TOPOUZIAN, ECONOMIC DEVELOPMENT MANAGER  
CINDY UGLOW, SMALL BUSINESS MANAGER  
SUBJECT: 2008-09 ECONOMIC DEVELOPMENT REPORT  
DATE: DECEMBER 23, 2008

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This report is a summary of the economic development activities accomplished in 2008 as measured by the adopted goals and objectives set forth by the Novi City Council in December 2007. Also included in this report are recommendations for the City Council's consideration in moving forward in 2009 and beyond.

Economic development continues to play an important role in maintaining Novi's growth and quality of life for both commercial ventures and residents. Troubled times in Michigan call for all communities to formulate and execute sound economic development plans that will both foster new growth and retain development. Such investments provide the jobs and taxable value Novi needs to maintain and grow municipal services – an integral component of our success formula. We influence and facilitate the process that allows business to create jobs and grow a diversified Novi tax base.

The City of Novi continues to move in the right direction as it pertains to economic development. It is important to pay attention to maintaining property tax values as well as continuing to treat the business community as our partners. Novi at times battles a reputation of both perception and reality as it pertains to a business-friendly environment. Increased and improved customer service has provided constructive feedback over the past year which has been turned into action by Community Development staff. Much of what is expected when starting a business is a sense of urgency. There have been many positive examples that prove this point. For instance, at a retention meeting with Autodesk executives to introduce myself and learn more about their business, it was revealed that there was a negative experience in establishing their business in Novi several years ago. I assured them dealings with Novi would be smoother and now they have a contact person. It should be noted that even in this particular example, the negative perception was formulated in incorrect communications between the building owner and the company;

nonetheless, the perception was placed upon the City for us to unearth and correct. This past year, Autodesk contacted me and presented plans for expansion along with a need for a sign on their building. As they relayed their past experiences to us, assurance was given to them that changes have been made and they had a wait-and-see attitude. The end result was a positive one for Autodesk and Novi.

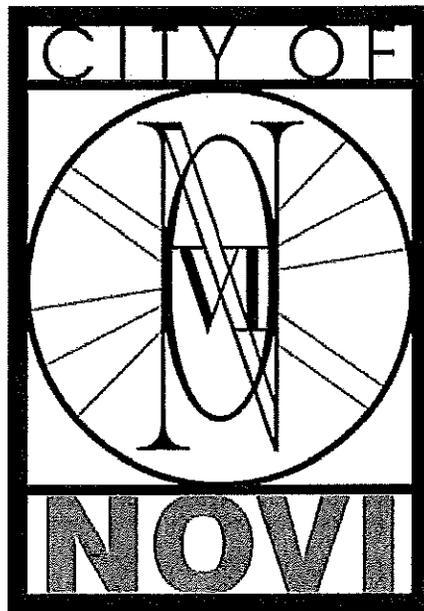
***"We greatly appreciate the interest and concerted collaboration that the City of Novi team has shown Autodesk over the past few months: it's wonderful to see how your offer to assist us several months ago has now turned into concrete actions."***

***—John King, Regional Facilities Manager for Autodesk.***

We recently presented to City staff about our Neighborhood and Business Relations Group economic development work, emphasizing that customer service plays an important role in dealing with existing business. Positive reinforcement to the business community of Novi's forward thinking attitude concerning project development and working with Novi's partners in economic development are ongoing efforts which will pay off in the future.

The uncertainty of the current economy places a risk on our existing 1,600+ businesses; therefore, the focus of economic development needs to continue to be on ways to strategize retention and expansion efforts with the Novi business community. Representing close to 40% of our taxable value, non-residential properties provide jobs and outweigh the residential property climate with additional expansions and new construction.

# 2008 City of Novi Economic Development Report



[cityofnovi.org](http://cityofnovi.org)

**Expansion, Attraction, and Retention, Strategy #1.0** Economic development within the City of Novi is still an important and vital component to overall sustainability. Retention, expansion, and attraction efforts must be an ongoing process.

a) **Focus on personal retention and expansion visits and support (linking to resources) our existing Novi businesses.**

Over 80 personalized retention visits have been made to Novi businesses this past year. These include both small (BAT visits) and large corporate businesses. This does not account for numerous conferences or other events (i.e. Chamber events, trade shows) allowing for additional connections with area businesses. General feedback from the business community is mixed as to their stability in current economic market. Small businesses continue to have challenges in current market, also having difficulty in marketing goods/services to general public. The larger business stays stable within their marketplace, all looking for diversification of their product/services. Larger businesses tied to automotive have struggled throughout the last few years; many have been forced to emerge into other sectors of industry to sustain cash flow.

b) **Conduct familiarization tour for site selectors.**

In partnership with the local chapter of the National Association of Industrial & Office Properties (NAIOP), the City of Novi hosted Destination Novi, a site tour of six major development projects. The tour attracted 35 brokers from the Detroit area for a bus tour followed by networking at Rock Financial Showplace. The feedback from the attendees was positive and they supported hosting more of these types of events.

It is recommended that similar tours of different locales within the city take place in the future.

c) **Maintain partnerships with organizations holding mutual goals.**

Along with maintaining relationships with the local business community, it has been important to also maintain and develop relationships within Oakland County and beyond. Having a presence in Southeastern Michigan through organizations such as the Detroit Economic Club and a variety of international chamber of commerce allows greater visibility in many different business circles. Maintaining relationships with local businesses along with creating new relationships with both out of state and international businesses has increased over the past year by becoming involved in a variety of associations and increased exposure at networking events.

**Incentives, Strategy #2.0**

a) **Report on any recommended changes to the existing property Tax Abatement Policy; report on any new financial incentives to business appropriate to Novi.**

A revised tax abatement policy was adopted by Council in September, 2008; the maximum number of years abatement was updated to twelve (12), which is the statutory maximum to date. Tax abatement policies should be considered working documents that can be changed as an economy evolves. As the focus of the next few years may need to

be on retention of business, abatements can be used for purpose of attracting new business.

In July, 2008, the City Council adopted a strategy in order to participate in MEGA projects that focus on job creation. Legislation changes this past April opened up the level of local contribution that was once restricted to local tax abatements for MEGA projects. From Novi's perspective, the local function is to help encourage projects that are selecting the City for the merits of the location but who need a "final mile" encouragement to effect the decision. It is very likely a business with an approved MEGA credit will locate in Novi, but it is not guaranteed.

See attachment for Novi participated in the following MEGA projects in 2008.

As these projects are all recent and have not finalized their leases or location in Novi, future reports will consist of updates on these and other businesses receiving a MEGA with Novi's support.

### **Internal Development Review Processes, Strategy #3.0**

The Economic Development Manager and Small Business Manager will continue to monitor the City's internal process by evaluating surveys and working with Community Development in order to improve customer service and communication between the developer and/or business and the city.

- Customer service continues to be vital in retention efforts and is a team effort. We have seen and have heard of improvements from the business community. We have also established ourselves in the community enough where business owners and the brokerage community know who to initially call if they have an issue with the City of Novi and need quick solutions.
- Businesses in the City of Novi were surveyed in the past 12 months regarding their experience/feedback concerning opening and/or expanding their business. Initially, surveys were mailed and follow-up phone calls were made to the main contact on the project--in many cases this could be either a developer or a contractor. However, despite all of our efforts the response rate remained very low. To try and increase the response rate, an anonymous web-based survey was established and sent out to businesses, but it has been difficult to obtain sufficient feedback to our inquiries. To date, 139 surveys have been mailed/emailed with a response rate of only 11. The summary is as follows:

#### **Site plan review (planning):**

- 56% rate the site plan review process average or above (9% indifferent) compared with other communities.
- Overall experience with Site Plan Review process: 50% average or above with 50% below average or disappointing.

#### **Building plan review:**

- 64% rate the building plan review below average or poor compared with other communities.
- 60% rate the building plan review process below average/disappointing.

**Building plan inspections:**

- Nearly 90% rate the building inspection process average to excellent compared with other communities.
- 74% rate their overall experience with the inspection process as average to excellent.

**Community Development Process Overall:**

- Overall satisfaction with CD process: 36% satisfied, 45% dissatisfied/very dissatisfied (9% indifferent).
- 73% claimed staff presented themselves in a clear professional manner.
- Overall communication with city staff: 66% satisfied/very satisfied (9% indifferent)

Surveying will continue as projects are completed. Comparative analysis will again take place next year in hopes of a higher response rate. With low responses, it is difficult to accurately discern if a shift in response attitudes have been affected by improved internal processes.

**Internal Structure of Neighborhood and Business Relations Group, Strategy #4.0**

Efficiency in equally covering association events and trade expositions.

In light of the current economic conditions, attendance has been evenly distributed over the multitude of different events and expos that take place. This not only allows the team to be cost conscious, but allows for more effective networking. Cindy covers most international (Japanese, Swedish, Italian) Chamber events; Ara attends most trade show/expos for the purpose of lead generation and retention.

City involvement in the international chambers and business affinity groups also reflects the City's deep respect and openness to diverse communities. For example, the City devotes time and resources to participation with the Japanese Business Society of Detroit and the Asian Pacific Chamber of Commerce. Each are active and vibrant groups, reflecting new investments and opportunities for the participants and Novi. The outreach and openness also reflects a community value of embracing diversity. From an economic development perspective, being known for that trait assists Novi being at the top of the list for investments, both residential and business.

**Economic Development Resources, Strategy #4.1** Additional funds (\$3,000) are requested in order to accommodate future goals pertaining to educational growth, business attraction opportunities, and co-sponsorship of trade shows, as well as an increase in special events held and hosted by the Small Business Manager. These funds are all in line with efforts being made for economic development.

The addition of an intern to assist with database entry and various economic development research projects would greatly help the productivity of the department.

Neighborhood & Business Relations modified plans within the fiscal year to not have a paid intern and utilized high school students from both Novi and Northville to assist in various tasks, including updating and completion of the business (ACT!) database.

Event participation and the number of attendees continue to be monitored in order to not duplicate efforts and to allow for maximum amount of exposure without compromising this line item in the budget.

**Define role of community volunteer involvement in Novi tax base development, specifically the Novi Economic Development Corporation (EDC), Strategy #5.0**

Two task forces have been created that allow EDC members an opportunity to stay involved and assist in economic development.

Business Recognition Awards successfully took place this past October. Five local businesses were honored; task force included EDC members, Novi Chamber and Novi News.

Future and additional Business Assistance Teams lead by Cindy Uglow will be created to include EDC members.

**Master Plan for Land Use, Strategy #6.1** Promotion of the City of Novi's Master Plan for Land Use.

The Master Plan for Land Use continues to be promoted/presented to the homeowner associations through the Neighborhood and Small Business Manager. As new business come to Novi, they are made aware of the Master Plan and also updates have been presented to the realtor community by the Economic Development Manager.

**I-96 Corridor Study, Strategy #6.2** The ultimate goal of the I-96 Corridor Study is to establish the framework as a gateway into the City of Novi

As part of the venture teams established this past year, the Land Use & Transportation Study: The Victory Plan group was formed. It provides the initial findings of an actionable transportation area study by June 30, 2009. The study area encompasses several major state, county and local thoroughfares (including I-96, M-5, I-696, I-275, Grand River Avenue, Twelve Mile Road, Novi Road, Beck Road, and Wixom Road), and is bounded by Grand River Avenue on the south, Twelve Mile Road on the north, Napier Road/Wixom's west city limits on the west, and I-275 on the east. The study will involve active participation from public and private stakeholders and result in the development of transportation system improvement alternatives that, when implemented, will reduce traffic congestion, improve traffic safety and foster economic growth in the study area.

In October, 2008, MDOT offered to contribute \$150,000 toward project funding (out of the \$250,000 needed). The source for most of this contribution is federal funding, and in order for it to be used on this study, MDOT is required to take the project lead. This shift in leadership has caused a delay. MDOT has been in the preparation stage for two months and will be providing a more complete schedule starting in January.

The connection between transportation and economic development is an important interface as it effects where people decide to live and work and with fuel costs rising, location has become the key decision for businesses. The mobility of workers is critical to economic development. Roadway congestion can slow or cripple such development if not addressed in time.

- Effective transportation creates value in many ways including:

- Getting to jobs/school where they can earn income or improve their ability to earn income.
- Businesses can move goods to places where they have more value.
- Businesses can increase their "market reach".

## Marketing, Strategy

**a) Strategy, #7.0** Development of a quarterly e-newsletter to be distributed to the Novi business community.

A bi-monthly eBiz e-mail newsletter was created in March/April to update the business community of latest happenings. To date, it is sent to 700 e-mail addresses. New businesses and contacts are always added. An average of 40% of the e-mails sent are opened and read within the first week of delivery.

**b) Strategy, #7.1** Production of a promotional DVD that features economic development in Novi.

A five-minute DVD was produced by SWOCC and used for attraction purposes. Currently these DVDs are disseminated to local brokers for their own use. The movie can be found on investnovi.org as well as on YouTube.

**c) Strategy, #7.2** A business expo targeted to Novi's small businesses is being planned for the spring of 2008.

In partnership with Walsh College, the City of Novi co-sponsored "Small Business Makeover," a small business conference that took place this past spring at the Novi campus. At the conference, a room (Novi Business Boulevard) was reserved to allow fifteen local businesses to display their goods and services. Over 200 were in attendance.

**d) Strategy, #7.3** The City of Novi will host the MichBio (life sciences trade association) annual expo on November 18-19, 2008.

Partnering with Oakland County, the City of Novi was a sponsor of the MichBio annual expo held this past November. The event drew over 500 attendees and over 200 packets of information pertaining to Novi were distributed.

**e) Strategy, #7.4** Continue the organization of periodic seminars targeted to both small and large businesses and featuring topics pertinent to business. This puts Novi above most communities that currently do not offer such programming.

Three Coffee & Conversations took place throughout the fiscal year. Whereas the topics were felt to have been of interest to the business community, attendance was low. A revamping of these seminars will take place in 2009 and partnership with the Novi Chamber may assist in boosting attendance.

## Thinking Globally, Strategy #8.0

Participation in a variety of international Chamber events by the Neighborhood and Small Business Manager.

In April, 2008, Novi hosted Japanese governmental employees from the Council of Local Authorities for International Relations (CLAIR). CLAIR promotes the international exchange activities of Japanese local governments. Cindy Uglow and Ara Topouzian provided these visitors the opportunity to learn about local government practices in Novi.

The Small Business Manager attended the 40<sup>th</sup> Annual Midwest US/Japan Association Conference in Wisconsin in September, 2008. Efforts are being coordinated with the MEDC to possibly have Novi host the 2010 conference.

Novi co-sponsored with the Japanese Business Society of Detroit (for second year) the Japanese Festival which once again had over 5,000 attendees.

Attended 15<sup>th</sup> World Congress on Intelligent Transport Systems in New York (7,000 attendees from around the world in growing field integrating transportation system of vehicles, commerce, transit, and the road itself.

Participated in International City/County Management Association committee meetings in Bangalore, India, including visits to Infosys, a global information technology firm.

Attended first India Entrepreneurs conference, TiE, in Southfield.

### **Conclusion:**

Continued efforts involving economic development are vitally important to Novi's future. While maintaining tax values, retention efforts continue to be a major focus during current economic times. Goals achieved allow for greater flexibility for establishing future ties to the local business community and the international client base.

## **OTHER 2008 RESULTS**

### Marketing:

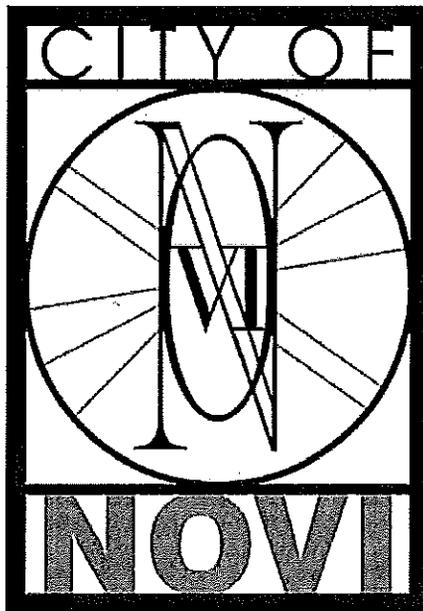
- **InvestNovi.org** -- a website dedicated to economic development was launched in 2008. The site allows ease for site selectors to view pertinent information about Novi and also provides the local business community a venue to announce and promote accomplishments and events.
- Through a partnership with the Art Institute of Michigan, a marketing folder was designed and produced for the purpose of having a professional and consistent presentation for attracting new business to Novi.
- Continued production of Corporate Review, Update Novi, and Faces and Places allows local businesses the opportunity to showcase their goods and services to the general public. Both programs have been excellent and inexpensive retention tools for business.
- Participated with Oakland County as a booth volunteer for the national Brownfield Conference at Joe Louis Arena in May, 2008.
- Ara and Cindy nominated several local small and large businesses to receive awards through *Corp!* business magazine. The winners include: Ryder System, ITC Holdings, Emagine! Theatre and Cityscape Architects.

- Oakland County Publication, Community Profile to be delivered in January 2009

Film Office:

- Through the Venture Team – Hollywood Novi and led by the Economic Development Manager and Fire Marshal, a comprehensive plan was put together and implemented to have Novi become a film friendly community. This included text amendments to current ordinances which effect filming in Novi, opening the Novi Film Office through investnovi.org, and creating a database for Novi residents that are interested in becoming extras currently has 550 entries.

# 2009 City of Novi Economic Development Recommendations



[cityofnovi.org](http://cityofnovi.org)

## **2009 and Beyond ...**

As Novi has seen a reduction in new construction projects, focus for 2009 will be to think locally with a retention and expansion focus. Structuring activities that can assist the already 1,600 businesses located in Novi is vitally important to retain the growth we have experienced over the last few years. It is important to assist these businesses when possible with the desire to spark additional development down the road when there are attraction opportunities to be had.

### **Expansion, Attraction, and Retention, Strategy #1.0**

Economic development within the City of Novi is still an important and vital component to overall sustainability. Continuation of retention, expansion, and attraction efforts must be an ongoing process.

1. Focus on major employers in Novi with personal retention visits and support (linking to resources) to our existing Novi businesses. Results will be tabulated in ACTI software and quarterly report to be provided.
2. Utilization of a new marketing package for use in attraction efforts.
3. Attraction efforts opportunities in intelligent transport systems (ITS) & logistics (capitalizing upon Aerotropolis initiative) firms.

ITS has an estimated \$12.5 billion market worldwide by 2010 according to New Report by Global Industry (December 2007). At the same time, given that this is a field in its early stages, there is no absolute about growth or direction of the market. The point is that we have an opportunity as a region to be "early in" developing a concerted effort to be one of the early backers of a market cluster and not chasing after players in a developed market with ITS World Congress Impressions and Opportunities for Economic Development established roots elsewhere. Novi and southeast Michigan have untapped advantages to have a large presence in the ITS market.

- a) Capitalize and promote the ITS-Michigan Annual Meeting at Rock Financial Showplace (May 12-13, 2009).
  - b) Facilitate meetings between economic development expertise with the educational/technical expertise ITS-MI, U of M Transportation Institute.
  - c) Quantify and identify the talent advantage of the region for engineers and separately for engineers with ITS experience. Build an education and awareness program for existing engineers to gain ITS experience.
4. The City of Novi is committed to a mini-corridor study of 1-96 (from 1-275 to Wixom Road). The study warrants serious consideration to use ITS techniques. As the application rises to list of early possibilities as expensive widening options are not realistic. More appropriate will be signage, signals, timing, and targeted work to move traffic more quietly and safely.

*Ongoing strategy; Quarterly (April, August, December) reports (Ara T and Cindy U)*

### **Incentives, Strategy #2.0**

On July 28, 2008, Council adopted a strategy for participating in Hi-Tech MEGA projects. Funds will be allocated for public infrastructure improvements such as drive approach, road curb-cuts, pervious asphalt, traffic signage and/or bioswale/rain garden, to be determined upon submission

of a final site plan. Review of MEGA projects with status on businesses that received local contribution.

*Ongoing strategy; Updated report by December 31, 2009 (Ara T)*

**Internal Structure of Neighborhood and Business Relations Group, Strategy #3.0**

- a) It is recommended that a yearly meeting (at the end of the mainstream construction season) between Community Development and local developers take place to allow for continued evaluation of Novi's plan review process and to obtain feedback and suggestions for continued improvements.

*By November 1, 2009 (Ara T and Steve R)*

- b) Participant survey is important to Community Development and to understand and recognize the issues concerning the 1,600 local businesses in Novi. Creation of an online survey and allowing for businesses to identify issues they face on a normal basis will help identify future goals for the Business Relations Group.

*By August, 2009 (Ara T, Cindy U and Steve R)*

**Marketing, Strategy**

- a) **Promoting investnovi.org website, Strategy #4.0**

Investnovi.org was created as both a search engine for site selectors to learn more about the Novi business climate and also for the local business community to communicate its accomplishments. Visibility of this site is vital for its usefulness.

*Ongoing strategy; Updated report by June, 2009 (Ara T)*

- b) **Distribution of Why Novi? DVD and Marketing Package, Strategy #4.1**

Promotional visits to the local large realtor/broker firms including CB Richard Ellis, Friedman Real Estate Group, Grubb & Ellis, Signature Group and Colliers International will be conducted. Visits will include distributing the DVD and marketing package to these firms.

*Ongoing strategy; Updated report by April, 2009 (Ara T)*

- c) **Advertising, Strategy #4.2**

Advertise and promote InvestNovi.org in a national publication, SITE Selection. The magazine is mailed to over 44,000 high level site selectors around the globe and this issue (January/February, 2009) will focus on Michigan with additional distribution to four trade shows, three of which are overseas.

*By January, 2009 (Ara T)*

- d) **Business Recognition Awards, Strategy #4.3**

The Business Recognition Awards program will continue into 2009 with a small task force consisting of members from the EDC, Chamber, and local media (Novi News).

Awards will be given to five local (small and large) businesses with a reception and special awards presentation form City Council.

*By October 31, 2009 (Ara T and Cindy U)*

#### **Business Assistance Teams (BAT), Strategy #5.0**

BAT visits have been very successful in Novi with a total of 57 visits since inception. New goals for future visits involve restructuring and creating specialized business visits to the small business community.

1. Increase BAT visits to monthly with a minimum of 50 visits in 2009.
2. Create additional BAT teams that will allow for the ability to increase involvement of local business professionals and targeted industries. It is suggested that each BAT team contain a certified public accountant.
3. Prior to any BAT visit, a biography sheet of BAT professionals will be furnished to the business along with advance questions that will be discussed in order to make the most of each visit.
4. Notifications of all future BAT visits will be done via email.
5. Measure results by compiling information that would include business name, type of business, issues that a business faces, recommendations given, and feedback from the business.

*Ongoing strategy; Updated Quarterly (April, August, December) reports, 2009 (Cindy U)*

#### **Retail Signage Issues for Ordinance Review, Strategy #6.0**

Retail businesses have indicated difficulties with Novi's sign ordinance, such as the ability to allow additional signage promoting an event or special offer from the store. It is proposed that "Sandwich Saturday," the first Saturday of the month, businesses will be allowed to have a sandwich board in front of their business.

*By February, 2009 (Cindy U)*

#### **Coffee & Conversations, Strategy #7.0**

Focus on five future seminars will carry the thinking locally theme and pertain to present day issues businesses are experiencing. Programming will include sessions on updating a resume', marketing your company on the Internet, and understanding unemployment (co-sponsor with Michigan Works!)

*Ongoing strategy; Updated report by December 31, 2009 (Cindy U)*

#### **Economic Development Certification CEcD, Strategy #8.0**

Through the Michigan Economic Development Association (MEDA), courses and testing to become a Certified Economic Developer (CEcD) will become available for 2009-2010. This will reduce the overall cost of travel expenses and speed up the overall process of becoming certified. Expenses would be over a two-year period. There are 5 remaining courses. Courses range from two to three days in length and there is a written and oral exam at the end of the

process. The cost will be at a discounted rate of \$2500 per person for the remaining courses. (This is a \$600 savings due to IEDC membership).

*Ongoing strategy; Updated report by June, 2009 (Ara T and Cindy U)*

**Film Office, Strategy, #9.0**

As film companies utilize Novi as a location shoot, a compiled list of Novi business resources will be available on the Novi Film Office website ([www.investnovi.org/film](http://www.investnovi.org/film)) and available as a PDF download.

*Report by March 1, 2009 (Ara T)*

**Small Business Expo, Strategy #10.0**

The City of Novi and the Novi Chamber will partner to host and organize a small business to business expo.

*By Spring, 2009 (Cindy U)*

Appendix A

2008 MEGA Projects Approved for Novi Involving Incentives									
Business	Jobs before MEGA	MEGA Approved Date	Direct Jobs to Novi	Indirect Jobs throughout Michigan	Total Jobs	Avg. Weekly Wage	Local Novi Participation	ESTIMATED Value of Investment	Note
Brembo North America*	--	May, 2008	--	--	--	--	--	--	
Harman Becker Systems	100	July, 2008	135	140	275	\$1,450	\$5k / Public Infrastructure Improv.	\$10 M	Expan/Consolidation
Mando North America	51	Sept. 2008	101	106	207	\$1,544	\$20k / Infrastructure Impr.	\$17.5 M	Expan/Consolidation
Howa Holdings USA	2	Nov. 2008	25	27	52	\$1,545	None	\$712,000	Expansion
Kongsberg Automotive	114	Dec. 2008	58	55	113	\$1,086	None	\$875,000	Expan/Consolidation
Global Wind Systems	0	Dec. 2008	358	451	807	\$1,095	None	\$32.3 M	New
Novixus, LLC	0	Dec. 2008	192	236	428	\$1,323	\$4k / Training Facilities	\$3.4 M	Expansion
* Located in Plymouth, MI									

# Certified Business Parks

## Southeast Michigan



**Southeast Michigan** is perhaps the most well-known region of Michigan. It houses Detroit, Ann Arbor, Pontiac, a very large population, many new industries, international corporations like General Motors and the Ford Motor Company, world-reowned universities like the University of Michigan and Wayne State University, one of the busiest airports in the world in the Detroit Metro Airport, and popular sports teams, including the Detroit Loins, Tigers, Red Wings and Pistons. Besides the big cities, there are several growing cities and communities in this region such as Novi, Monroe, Dearborn, Adrian and Ypsilanti. The list of opportunities, growth, and amazing places in Southeast Michigan is extensive.

Top industries and employment areas include professional and business services, manufacturing, regional trade, government and education and health services. Despite automotive manufacturers' choices to expand their international manufacturing base, many automotive companies are still locating in this area as it has many automotive-related research and development facilities, among other benefits.

### Certified Business Parks

<p><b><u>Beck North Corporate Park</u></b> Park is 100% developed. Flexible sized parcels for sale.</p> <p><b><u>Centerpoint Business Campus</u></b> Several world-class corporations within. Excellent for office, high tech, auto and industrial research, etc.</p> <p><b><u>Dexter Business and Research Park</u></b> Close proximity to Ann Arbor and the University of Michigan. Located 2 miles from I-94.</p> <p><b><u>Donald E. Shelton Industrial Park</u></b> Airport located within 4 miles. Park is 100% developed.</p> <p><b><u>Edward F. Redies Industrial Park</u></b> Airport located within 4 miles. Park is 100% developed.</p> <p><b><u>Frenchtown Charter Township Industrial Park</u></b> Adjacent to I-75 highway. Park served by two railroads.</p>	<p><b><u>Haggerty Corridor Corporate Park</u></b> Target users are office, R&amp;D and light manufacturing. Located along a very heavily-traveled corridor.</p> <p><b><u>Lapeer Industrial and Research Park</u></b> Adjacent to I-69 highway. Park is 100% developed.</p> <p><b><u>St. Clair County Air Industrial Park</u></b> St. Clair County International Airport onsite. Buildings available for sale and lease.</p> <p><b><u>Sauk Trall Business Park</u></b> Park is 100% developed. Adjacent to US-12 highway.</p> <p><b><u>State Street Executive Park</u></b> Less then five miles from I-94 and US-23. Park is 100% Developed.</p> <p><b><u>Wixom Business Center</u></b> Located 1 mile from I-96. Park is 100% developed.</p>
--	--

[Cleary University](#)  
[Davenport University](#)  
[Eastern Michigan University](#)  
[Lawrence Technological University](#)  
[Madonna University](#)  
[University of Michigan](#)  
[University of Detroit](#)  
[Wayne State University](#)

[Adrian College](#)  
[Ave Maria College](#)  
[Baker College](#)  
[Carnegie Institute](#)  
[Everest College](#)  
[Henry Ford Community College](#)  
[Macomb Community College](#)  
[Monroe County Community College](#)  
[Oakland Community College](#)

#### Companies/Industries

[Daimler Chrysler](#)  
 (automobiles, engines, trucks, etc.)  
[Ford Motor Company, Dearborn](#)  
 (automobiles, engines, trucks, etc.)  
[General Motors, Detroit](#)  
 (automobiles, engines, trucks, etc.)  
[Guardian Industries, Auburn Hills](#)  
 (glass)  
[Quicken Loans, Livonia](#)  
 (mortgage organization and servicing)  
[King Pharmaceutical, Rochester](#)  
 (antibiotics, vaccines)  
[Nissan R&D Center, Farmington Hills](#)  
 (automotive development and testing)  
[United States Steel, Ecorse](#)  
 (steel)

[Ann Arbor SPARK](#)  
[Detroit/Wayne County Port Authority](#)  
[Detroit Economic Growth Corporation](#)  
[Detroit Regional Chamber](#)  
[Detroit Regional Economic Partnership](#)  
[DTE Economic Development](#)  
[Economic Development Alliance of St. Clair County](#)  
[HP Devco, Inc.](#)  
[Lapeer Development Corporation](#)  
[Lenawee Economic Development Corporation](#)  
[Livingston Economic Development Council](#)  
[Macomb County Department of Planning and Economic Development](#)  
[Monroe County Industrial Development Corporation](#)  
[Oakland County Planning and Economic Development Services](#)  
[Oxford Downtown Development Authority](#)  
[Southeast Michigan Community Alliance](#)  
[Southeast Michigan Council of Governments](#)  
[St. Clair County Metropolitan Planning Commission](#)  
[Washtenaw Land Trust](#)  
[Wayne County](#)

#### Global Trade

[Greater Detroit Foreign Trade Zone, Inc.](#)

#### Science/Technology

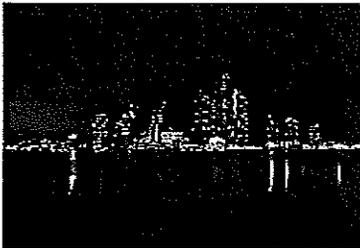
[Center for Automotive Research](#)  
[Focus Hope Machinist Training Institute](#)  
[International Academy of Design and Technology](#)  
[ITT Technical Institute](#)  
[Michigan Institute of Aviation and Technology](#)  
[Michigan Information Technology Center](#)

#### Business Schools

[Detroit Business Institute](#)  
[Dorsey Business Schools](#)  
[Lewis College of Business](#)

#### Michigan's East Coast

Michigan's East Coast is full of activities, whether you are looking for shopping, recreation, sports venues, concerts, casinos, unique restaurants and history or educational museums and exhibits, there is always something available, accommodations around every corner to make your stay as comfortable as possible and transportation to take you from place to place.



In the summer, enjoy one of over 40 golf courses within the counties that make up Southeast Michigan. Take your friends and family to a football game at the University of Michigan if you are craving live sports. Music festivals are held often in the area, including the Stars and Stripes Festival in Detroit, the Michigan Elvisfest in Ypsilanti and many, many more.

In the winter, take the slopes at the Mt. Brighton Ski Lodge or go snowmobiling at the Island Lake Recreation Area. Winter festivals include the Blues Festival in Ferndale and the Trap Attack Ice Fishing Festival in Brooklyn. The possibilities are endless!

#### **Michigan Economic Developers Association**

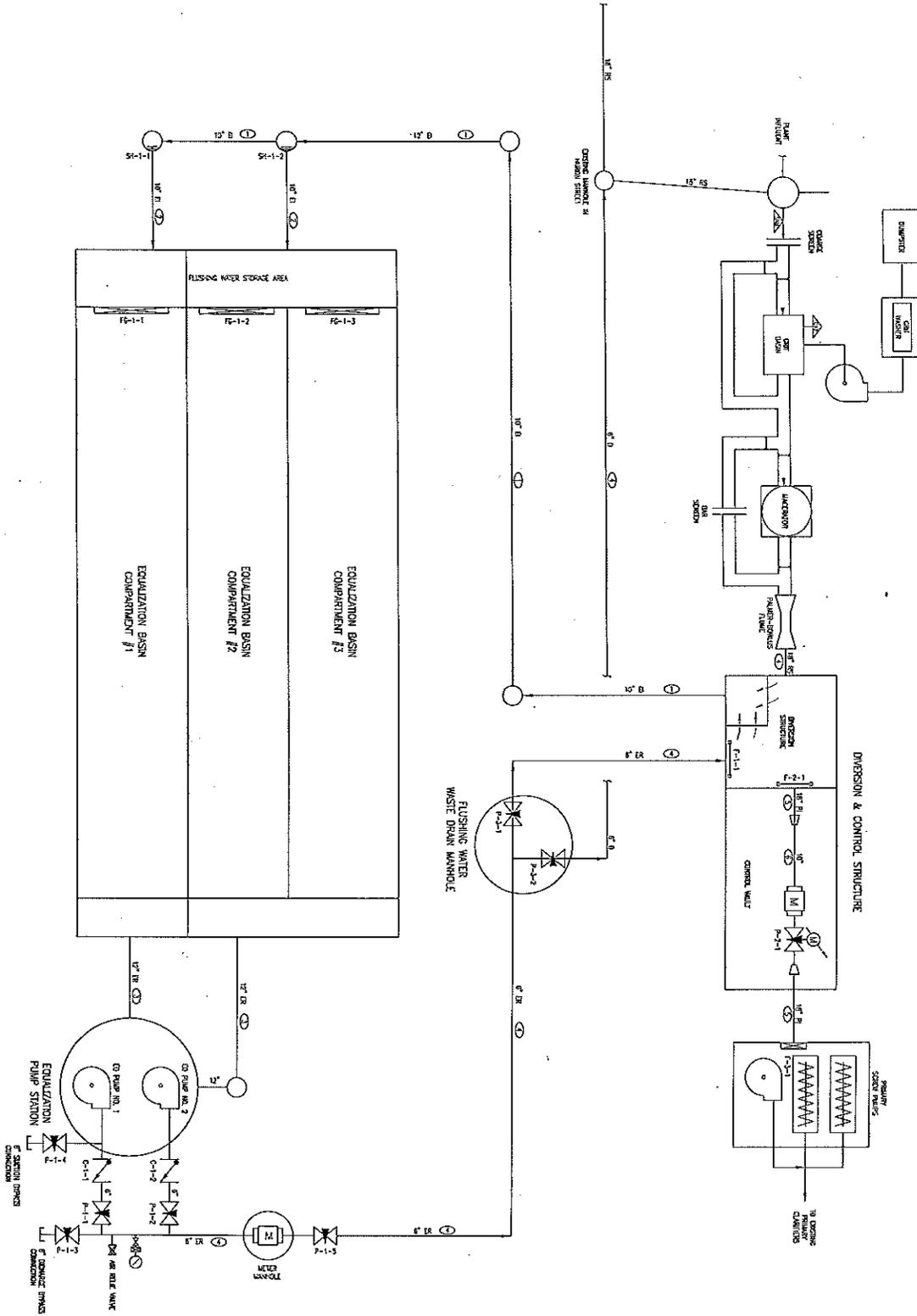
P. O. Box 15096  
 Lansing, MI 48901-5096  
 Phone: 517-241-0011  
 Fax: 517-241-0089

Updated Quarterly

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EQUALIZATION BASIN PROCESS FLOW SCHEMATIC



EQUALIZATION BASIN IMPROVEMENTS  
 VILLAGE OF DEXTER  
 PROCESS FLOW DIAGRAM

DATE	ISSUED FOR	BY	REVISION	DESCRIPTION	DATE	BY	DESCRIPTION
05/12/20	ISSUED FOR	ED/JS	1	ISSUED FOR	05/12/20	ED/JS	ISSUED FOR

VILLAGE OF DEXTER  
 34000 Plymouth Road | Livonia, MI 48150 | P (734) 522-6711 | F (734) 522-6427 | WWW.OHM-ADVISORS.COM



AGENDA 6-8-09

ITEM L-2

## VILLAGE OF DEXTER

[cnicholls@villageofdexter.org](mailto:cnicholls@villageofdexter.org)

8140 Main Street Dexter, MI 48130-1092

Phone (734)426-8303 ext 17 Fax (734)426-5614

MEMO

**To: President Keough and Council Members**  
**From: Courtney Nicholls, Assistant Village Manager**  
**Date: June 8, 2009**  
**Re: Asset Management**

Attached is a letter from OHM with the recommendation that we award the 2009 Preventative Maintenance contract to Highway Maintenance.

The original Asset Management Plan called for cape sealing 55,000 sy of roadway. Using the \$228,000 we have budgeted for this project will allow us to cape seal 44,000 sy of roadway. Staff recommends that roads in Huron Farms be removed from the current program and budgeted for 2010-2011. This will give Council & staff the opportunity to see the cape seal applied and determine whether it will be appropriate for all the residential roads in the Village.

Doing the Huron Farms work this summer would require an additional 43,000.00.

The bid award does exceed the \$228,000 budget because it includes approx. \$29,000 storm sewer work that will be paid through major and local streets storm water line items.



June 3, 2009

**VILLAGE OF DEXTER**  
8140 Main Street  
Dexter, MI 48130

Attention: Donna Dettling  
Village Manager

Regarding: **2009 Road Maintenance Program - Recommendation Letter**  
**OHM Job # 0130-09-0031**

Dear Ms. Dettling:

Bids for the 2009 Road Maintenance Program were received on Tuesday, June 2, 2009, at OHM. Bids were received from four bidders, with bids ranging from \$256,073.00 to \$322,990.00, as shown on the attached tabulation. The apparent low bid was received from Highway Maintenance and Construction Company, 12101 Wahrman Road, Romulus, Michigan 48174 in the amount of \$256,073.00.

It is recommended that the 2009 Road Maintenance Program contract be awarded to Highway Maintenance and Construction Company of Romulus, Michigan, in the amount of \$256,073.00 based on their bid unit prices. Highway Maintenance and Construction Company meets the qualifications set forth in the contract documents and is capable of performing the work.

It should be noted that the current bid includes cape sealing 44,000 sy of roadway. However, it is recommended that approximately 55,000 sy of roadway be cape sealed. This includes cape sealing Baker Road (originally planned for crack sealing) due to the proposed sewer structure repairs. The Village will need to finalize the roads that they would prefer to include as part of the 2009 Road Maintenance Program contract prior to start of construction.

We have checked their references and have reason to believe that Highway Maintenance and Construction Company is a reputable firm with adequate experience in these types of projects. Highway Maintenance and Construction Company has shown that they have adequate resources needed to perform the work associated with this project in the time allotted.

Should there be any questions, please contact this office at (734) 522-6711.

Sincerely,  
**ORCHARD, HILTZ & McCLIMENT, INC.**

*Christine A. Cale*

---

Christine A. Cale, P.E.  
Project Engineer

cc: Ed Lobdell, DPS Superintendent  
Jeff Demek, Highway Maintenance and Construction Company, PO Box 74411, Romulus, MI 48174  
Chris Donajkowski, OHM

Tabulation for Bids Received  
**2009 Road Maintenance Program**  
 Village of Dexter, County of Washtenaw, State of Michigan  
 OHM Job No.: 0130-09-0031

Highway Maintenance & Constr Co.  
 12101 Wahrman Road  
 Romulus, MI 48174

Douglas N. Higgins, Inc.  
 3390 Travis Pointe Rd.,  
 Suite A  
 Ann Arbor, MI 48108

C&D Hughes, Inc.  
 3097 Lansing Road  
 Charlotte, MI 48813

E.T. MacKenzie Company  
 6400 Jackson Road  
 Ann Arbor, MI 48103

Item	Description	Estimated Quantity	Phone: 734.941.8885		Phone: 734.996.9500		Phone: 517.645.0111		Phone: 734.761.5050	
			Price	Amount	Price	Amount	Price	Amount	Price	Amount
1	Audio Video Route Survey	1 LS	\$ 5,985.00	\$ 5,985.00	\$ 8,000.00	\$ 8,000.00	\$ 6,000.00	\$ 6,000.00	\$ 23,465.00	\$ 23,465.00
2	Traffic Maintenance and Control	1 LS	\$ 3,000.00	\$ 3,000.00	\$ 10,000.00	\$ 10,000.00	\$ 25,000.00	\$ 25,000.00	\$ 14,717.50	\$ 14,717.50
3	Concrete Curb and Gutter, Remove	320 Ft	\$ 10.00	\$ 3,200.00	\$ 9.00	\$ 2,880.00	\$ 10.00	\$ 3,200.00	\$ 8.60	\$ 2,752.00
4	Pavement, Remove	500 Syd	\$ 13.50	\$ 6,750.00	\$ 6.00	\$ 3,000.00	\$ 8.00	\$ 4,000.00	\$ 15.15	\$ 7,575.00
5	Milling HMA Surface	270 Syd	\$ 25.00	\$ 6,750.00	\$ 17.00	\$ 4,590.00	\$ 15.00	\$ 4,050.00	\$ 8.25	\$ 2,227.50
6	Inside Structure, Pointing Up	85 Ea	\$ 65.00	\$ 5,525.00	\$ 150.00	\$ 12,750.00	\$ 200.00	\$ 17,000.00	\$ 105.00	\$ 8,925.00
7	Frame and Cover, Remove and Replace	5 Ea	\$ 450.00	\$ 2,250.00	\$ 800.00	\$ 4,000.00	\$ 650.00	\$ 3,250.00	\$ 950.00	\$ 4,750.00
8	Adjust/Reconstruct Structure	20 Ea	\$ 375.00	\$ 7,500.00	\$ 475.00	\$ 9,500.00	\$ 500.00	\$ 10,000.00	\$ 750.00	\$ 15,000.00
9	Adjust/Reconstruct Structure, Additional Depth	20 Ft	\$ 200.00	\$ 4,000.00	\$ 150.00	\$ 3,000.00	\$ 250.00	\$ 5,000.00	\$ 650.00	\$ 13,000.00
10	Heat Shrinkable Manhole Wrap	8 Ea	\$ 400.00	\$ 3,200.00	\$ 495.00	\$ 3,960.00	\$ 400.00	\$ 3,200.00	\$ 2,325.00	\$ 18,600.00
11	Subgrade Undercutting, Type II (Modified)	120 Cyd	\$ 40.00	\$ 4,800.00	\$ 43.00	\$ 5,160.00	\$ 35.00	\$ 4,200.00	\$ 46.75	\$ 5,610.00
12	Aggregate, 21AA Limestone, 8"	500 Syd	\$ 15.55	\$ 7,775.00	\$ 12.00	\$ 6,000.00	\$ 9.00	\$ 4,500.00	\$ 15.15	\$ 7,575.00
13	Concrete Curb and Gutter	320 Ft	\$ 20.00	\$ 6,400.00	\$ 33.00	\$ 10,560.00	\$ 21.00	\$ 6,720.00	\$ 27.50	\$ 8,800.00
14	Overband Crack Fill	5,000 Lbs	\$ 1.96	\$ 9,800.00	\$ 2.00	\$ 10,000.00	\$ 1.85	\$ 9,250.00	\$ 2.00	\$ 10,000.00
15	Capeseal	44,000 Syd	\$ 3.26	\$ 143,440.00	\$ 3.30	\$ 145,200.00	\$ 3.26	\$ 143,440.00	\$ 3.30	\$ 145,200.00
16	Micro-Surfacing-Standard	25,000 Syd	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
17	HMA, 36A, 1.5 inch	770 Syd	\$ 10.05	\$ 7,738.50	\$ 8.30	\$ 6,391.00	\$ 13.00	\$ 10,010.00	\$ 8.65	\$ 6,660.50
18	HMA, 2C, Residential, 2.5 inch	250 Syd	\$ 14.85	\$ 3,712.50	\$ 19.00	\$ 4,750.00	\$ 25.00	\$ 6,250.00	\$ 15.40	\$ 3,850.00
19	HMA, 2C, Multi-Use, 4 inch	350 Syd	\$ 19.70	\$ 6,895.00	\$ 22.00	\$ 7,700.00	\$ 35.00	\$ 12,250.00	\$ 25.75	\$ 9,012.50
20	Pavement Marking, Waterborne, 4 inch, White, Solid	17,000 Ft	\$ 0.118	\$ 2,006.00	\$ 0.12	\$ 2,040.00	\$ 0.12	\$ 2,040.00	\$ 0.12	\$ 2,040.00
21	Pavement Marking, Waterborne, 4 inch, White, Dashed	200 Ft	\$ 0.118	\$ 23.60	\$ 0.12	\$ 24.00	\$ 0.12	\$ 24.00	\$ 0.12	\$ 24.00
22	Pavement Marking, Waterborne, 4 inch, Yellow, Solid	25,000 Ft	\$ 0.118	\$ 2,950.00	\$ 0.12	\$ 3,000.00	\$ 0.12	\$ 3,000.00	\$ 0.12	\$ 3,000.00
23	Pavement Marking, Waterborne, 4 inch, Yellow, Dashed	6,800 Ft	\$ 0.118	\$ 802.40	\$ 0.12	\$ 816.00	\$ 0.12	\$ 816.00	\$ 0.12	\$ 816.00
24	Pavement Marking, Waterborne, 6 inch White	100 Ft	\$ 1.75	\$ 175.00	\$ 1.75	\$ 175.00	\$ 1.75	\$ 175.00	\$ 1.75	\$ 175.00
25	Pavement Marking, Waterborne, 12 inch, White	60 Ft	\$ 3.50	\$ 210.00	\$ 3.50	\$ 210.00	\$ 3.50	\$ 210.00	\$ 3.50	\$ 210.00
26	Pavement Marking, Waterborne, 24" Stop Bar	110 Ft	\$ 7.00	\$ 770.00	\$ 7.00	\$ 770.00	\$ 7.00	\$ 770.00	\$ 7.00	\$ 770.00
27	Overlay Cold Plastic Pavement Marking, Left Turn Arrow Symbol	4 Ea	\$ 125.00	\$ 500.00	\$ 125.00	\$ 500.00	\$ 125.00	\$ 500.00	\$ 125.00	\$ 500.00
28	Overlay Cold Plastic Pavement Marking, Right Turn Arrow Symbol	4 Ea	\$ 125.00	\$ 500.00	\$ 125.00	\$ 500.00	\$ 125.00	\$ 500.00	\$ 125.00	\$ 500.00
29	Overlay Cold Plastic Pavement Marking, Only	6 Ea	\$ 135.00	\$ 810.00	\$ 135.00	\$ 810.00	\$ 135.00	\$ 810.00	\$ 135.00	\$ 810.00
30	Overlay Cold Plastic Pavement Marking, Stop	5 Ea	\$ 135.00	\$ 675.00	\$ 135.00	\$ 675.00	\$ 135.00	\$ 675.00	\$ 135.00	\$ 675.00
31	Overlay Cold Plastic Pavement Marking, School	2 Ea	\$ 185.00	\$ 370.00	\$ 185.00	\$ 370.00	\$ 185.00	\$ 370.00	\$ 185.00	\$ 370.00
32	Overlay Cold Plastic Pavement Marking, 6" White	550 Ft	\$ 2.65	\$ 1,457.50	\$ 2.65	\$ 1,457.50	\$ 2.65	\$ 1,457.50	\$ 2.65	\$ 1,457.50
33	Overlay Cold Plastic Pavement Marking, 24" Stop Bar	140 Ft	\$ 10.50	\$ 1,470.00	\$ 10.50	\$ 1,470.00	\$ 10.50	\$ 1,470.00	\$ 10.50	\$ 1,470.00
34	Overlay Cold Plastic Pavement Marking, 12" Crosswalk	30 Ft	\$ 5.25	\$ 157.50	\$ 5.25	\$ 157.50	\$ 5.25	\$ 157.50	\$ 5.25	\$ 157.50
35	Overlay Cold Plastic Pavement Marking, Railroad Crossing	1 Ea	\$ 475.00	\$ 475.00	\$ 475.00	\$ 475.00	\$ 475.00	\$ 475.00	\$ 475.00	\$ 475.00
36	3" Topsoil, Class A Seed and Mulch	200 Syd	\$ 10.00	\$ 2,000.00	\$ 9.00	\$ 1,800.00	\$ 7.00	\$ 1,400.00	\$ 5.35	\$ 1,070.00
37	3" Topsoil and Sod	100 Syd	\$ 20.00	\$ 2,000.00	\$ 15.00	\$ 1,500.00	\$ 10.00	\$ 1,000.00	\$ 7.50	\$ 750.00
<b>Total Bid Amount:</b>			<b>\$ 256,073.00</b>		<b>\$ 274,191.00</b>		<b>\$ 293,170.00</b>		<b>\$ 322,990.00</b>	

**CORRECTIONS**

<sup>1</sup> OHM corrected contractor multiplication error

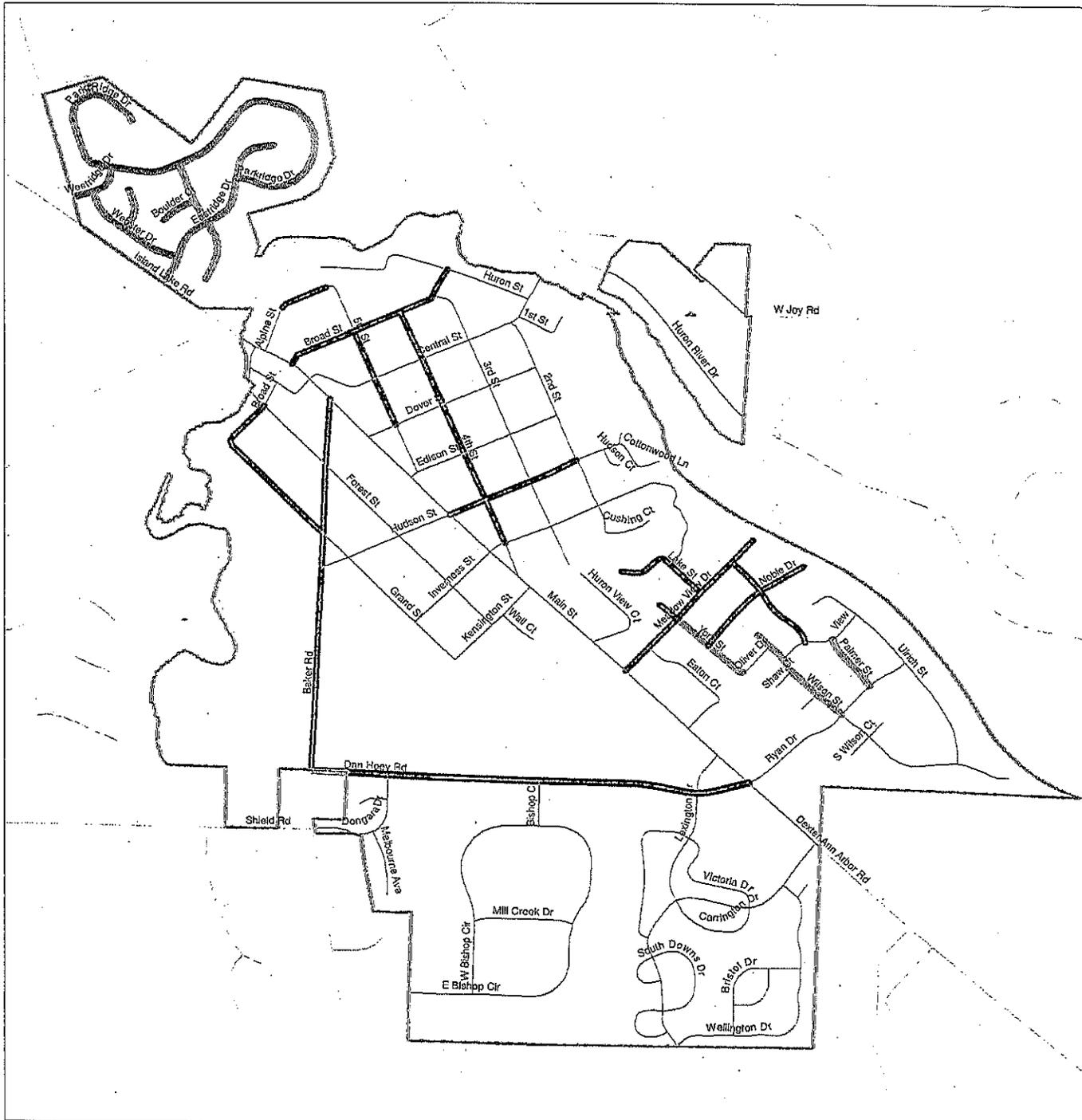
<sup>2</sup> OHM adjusted total to reflect correction(s)

**ROADS RECOMMENDED FOR CAPE SEAL**

Road Name	From	To	PASER rating	Length (miles) Designated in report	Area (sy)	Description
Baker Rd	Dan Hoey Rd	Main St	7	0.719	9280	Major Road
Dan Hoey Rd	Baker Rd	Dexter-Ann Arbor	4, 5, & 6	0.82	10580	Major Road
Broad St	Main St	Huron St	5 & 6	0.358	4620	Old Village Area
Fourth St	Inverness St	Broad St	6	0.486	6270	Old Village Area
Hudson St	Main St	Second St	5 & 6	0.259	3340	Old Village Area
Alpine St	Pavement Change	Fifth St	5	0.082	1060	Old Village Area
Fifth	Broad St	Dover St	5 & 6	0.195	2520	Old Village Area
Grand St	Baker Rd	Broad St	5	0.185	2390	Old Village Area
Broad St	Grand St	Forest St	6	0.157	2030	Old Village Area
Lake St	Meadowview Dr	End	5	0.183	2360	Huron Farms
Quackenbush Dr	View Dr	Meadowview Dr	5 & 6	0.209	2700	Huron Farms
Meadowview Dr	Main St	End	4, 5, & 6	0.346	4470	Huron Farms
Nobel Dr	York St	End	5	0.238	3070	Huron Farms
York Ct	Meadowview Dr	End	4	0.042	540	Huron Farms
		<b>TOTAL</b>		<b>4.279</b>	<b>55230</b>	

# VILLAGE OF DEXTER

C-1-1  
 ENGINEERING ADVISORS  
 OHM ENGINEERING ADVISORS, INC. ENGINEERING CONSULTANTS

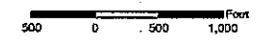
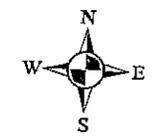


## MAP 1 CRACK SEAL and CAPE SEAL RECOMMENDATIONS

VILLAGE OF DEXTER  
ROAD MAINTENANCE PLAN  
FY 08/09 - FY 09/10



- Crack Seal
- Cape Seal
- Road
- River/Stream
- Municipal Boundary



34000 PLYMOUTH ROAD  
 LIVONIA, MI 48150  
 734.522.6711  
 734.522.6427 (fax)

Data provided by Orchard, Hiltz and McCliment and the Washtenaw County Information Technology Department. Orchard, Hiltz and McCliment does not warrant the accuracy of the data and/or the map. This document is intended to depict the approximate spatial location of the mapped features within the Village and all use is strictly at the user's own risk.  
 PUBLISHED 04.16.2009



**EMPLOYMENT AGREEMENT  
VILLAGE MANAGER  
VILLAGE OF DEXTER  
2009**

This is an employment contract (the "Contract"), made and entered into this 8th Day of June 2009 by and between the Village Council of Dexter, State of Michigan, a General Law Village, hereinafter called "Employer" or "Council" as party of the first part, and Donna Dettling, hereinafter called "Dettling" as party of the second part.

**WHEREAS**, It is the desire of the employer to continue the employ Dettling as Village Manager of the Village of Dexter, subject to the terms and conditions herein provided; and

**WHEREAS**, Dettling desires to accept continued employment as Village Manager of the Village of Dexter subject to the terms and conditions herein provided;

**NOW THEREFORE**: inconsideration of the mutual covenants herein contained, the parties agree as follows:

**SECTION 1 DUTIES**

Ms. Dettling agrees to continue in service to the Village of Dexter in the manner and according to the duties and responsibilities prescribed for the Village Manager by the Village President, the Village Charter, the Village Ordinances, and resolutions of the Village Council and by Law.

**SECTION 2 TERM OF EMPLOYMENT**

- A. Dettling agrees to remain in the employ of the Employer until her termination date. The term of employment under this contract commences May 21, 2008, and will continue for 1 year, at the pleasure of the Employer.
- B. In the event written notice of termination is not given by either party of this contract 90 days prior to its expirations date as hereinafter provided, agreement shall be extended on the same terms and conditions as herein provided, for an additional period up to one year.
- C. Nothing in this agreement shall prevent, limit or otherwise interfere with the right of the Council to terminate the services of Dettling. Dettling may be suspended, terminated and /or removed by affirmative vote of the majority of the members of the Council for any reason or no reason, and with or without cause, as determined by the Council.
- D. Nothing in the Agreement shall prevent, limit or otherwise interfere with the right of Dettling to resign at any time from her position with Employer, subject only to the provisions of Section 5 of this Agreement.

**SECTION 3 SUSPENSION**

Employer may suspend Dettling with pay and benefits at any time during the term of this agreement for any reason or no reason, with or without cause, and for any period of time, upon an affirmative vote of the majority of the members of the Village Council.

**SECTION 4 TERMINATION AND SEVERANCE PAY**

In the event Dettling is terminated by the Council without stated cause before expiration of this agreement and during such time that Dettling is willing and able to perform her duties under this Agreement, then in that

event, Employer agrees to pay Dettling a lump cash payment equal to three months salary during the first year; five months salary during the second year; six months salary during the third year and subsequent years of employment. Dettling shall also be compensated for all earned and unused vacation, holidays, pension and insurance benefits accrued up to the date of his employment. In the event Dettling is terminated for cause, Employer shall have no obligation to make the lump sum cash payment herein provided.

For the purpose of this provision "Cause" shall be construed to mean [1] commission of criminal offense, and / or [2] having been charged with any act involving moral turpitude, which the Council has reasonable grounds to believe, is true, and / or [3] the willful and habitual failure to perform duties and responsibilities in the manner prescribed by the Council.

#### **SECTION 5 RESIGNATION**

In the event Dettling voluntarily resigns her position with Employer before expiration of this agreement, then Dettling shall give Employer thirty-30 days notice in advance, unless the parties agree otherwise.

#### **SECTION 6 SALARY**

Employer agrees to pay Dettling for her services, rendered pursuant hereto, an annual base salary of \$ 70,418 effective July 1, 2008 and **July 1, 2009**, payable in installments at the same time as other management employees of the Employer are paid. **A lump sum in lieu of a base percent adjustment for fiscal year 2009/10 will be provided in the amount of \$1,400 payable July 1, 2009.** In addition, Employer agrees to review said base salary and/or benefits of Dettling on the basis of an annual performance review of Dettling made on or about employee's anniversary date, with the next review scheduled for May **2010**. Future pay adjustment will be made July 1<sup>st</sup> each year. The Village Manager position is considered exempt from overtime or compensatory time.

#### **SECTION 7 PERFORMANCE EVALUATION**

The Council will review goals and evaluate the performance of Dettling once a year. Said review and evaluation shall be in accordance with the criteria developed jointly by the Employer and Dettling, which may be added to or deleted from as the Council sees fit. Further, the President and the Village council shall provide Dettling with a summary of the Council's evaluation of performance and provide an adequate opportunity for Dettling to discuss the evaluation with Council.

Each year, in January but no later than the end of the fiscal year, Council and Dettling shall define the goals and performance objectives that they determine necessary for the proper operation of the Village of Dexter and in the attainment of the Council's objectives. The Council working with Dettling shall also establish priority among those various goals and objectives and attempt to reasonably ensure they are attainable within the annual operating and capital budgets adopted by the Council.

#### **SECTION 8 AUTOMOBILE**

Employer will provide a monthly automotive allowance of \$400 "Capped" effective January 1, 2006 for the use of Dettling's personal vehicle.

#### **SECTION 9 FRINGE BENEFITS**

**Vacation Time** - Dettling shall be credited with twenty [20] days vacation leave annually on her anniversary date. In the event that Dettling does not complete the year her vacation time will be prorated. The balance available will be determined by the total days received annually divided by 12 months, which is accrued on the first day of each month. Unused vacation time will be paid in the year accrued except that five [5] days may be carried forward to the next year. The practice of paying for vacation time will cease.

**Sick Time** - Dettling shall receive ten [10] days sick leave each year. Sick leave may be accrued and carried forward equal to the number of days needed to cover a 3-month period of disability. Dettling may accumulate a maximum of 480 hours of sick leave. Sick leave benefits are available for periods of incapacity due to illness or injury while actively employed with the Village. Sick leave benefits will not be paid under any other circumstances.

**Insurance Benefits** – Except as otherwise provided in this Contract, the Employer agrees to provide Dettling the same comprehensive health, dental, life (\$50,000) and long and short term disability insurance, under the same plans as apply to other Department Heads of the Employer. Dettling may choose to be compensated for 60% of the total actual value of Medical and Rx coverage at the single rate. Compensation will be made on the first pay period of December.

**Retirement** – The Employer agrees to contribute 10% of Dettling’s gross pay to the retirement programs of Dettling’s choice.

### **SECTION 10 PROFESSIONAL DEVELOPMENT**

- a. After the successful completion of 1 year, employer agrees to budget for and to pay for/tuition reimburse up to \$3,000 “Capped” effective (May 21, 2005) and thereafter until such time as proof of graduation is presented and this benefit is rolled into the salary. Provided that said tuition is at University level education where the letter grad received is a C or better. 50% payable upfront and 50% payable upon successful completion of the course. This benefit is hereby capped at \$3,000 per year. Upon receipt of a Master’s Degree in Public Administration, the annual amount of this benefit will be rolled into Dettling’s salary.
- b. Professional Growth: In addition, the Village agrees to pay for travel and subsistence expenses of Dettling for courses, institutions, and seminars that are necessary for her professional development and for the good of the village, will be authorized by the Village President, and limited only by the employer’s budget.

### **SECTION 11 ARBITRATION**

It is mutually agreed between the parties that arbitration shall be the sole and exclusive remedy to redress and dispute, claim or controversy involving the interpretation of this Contract or the terms, conditions or termination of Dettling’s employment with the Employer. Any such dispute, claim or controversy arising under or in connection with this Contract shall be settled exclusively by arbitration in accordance with the Voluntary Labor Arbitration Rules of the America Arbitration Association then in effect. The arbitrator’s sole authority shall be to interpret or apply the provisions of this Contract; he shall not change, add to, or subtract from any of its provisions. The Arbitrator shall have the power to compel attendance or witnesses at a hearing. The arbitration award shall be final and binding and shall be the sole remedy for any claimed breach of this Contract. Judgment may be entered on the arbitrator’s award in any court having jurisdiction, but neither party may otherwise resort to any court or administrative agency with respect to any dispute that is able to arbitrated under this section except for claims that the arbitrator will be borne by the Employer and Dettling equally. This arbitration provision shall, with respect to any dispute, claim or controversy rising under or in connection with this Contract, survive the termination or expiration of the Contract.

### **SECTION 12 INDEMNIFICATION**

Employer shall defend, save harmless, and indemnify Dettling against any tort, professional liability claim or demand or other legal action to the extent provided for under the Village’s insurance policies with its carriers arising out of an alleged act or omission occurring within the scope of employment and in the good faith performance of Dettling’s duties as Village Manager.

**SECTION 13 BONDING**

Employer shall bear the full cost of any fidelity or other bonds required of Dettling under any law or ordinance.

**SECTION 14 OTHER TERMS AND CONDITIONS**

The Council, in consultation with Dettling, shall fix any such other terms and conditions of Dettling's employment, as it may determine from time to time provided such terms and conditions are not inconsistent with or in conflict with the provisions of this Contract, the Village Charter or any law.

**SECTION 15 REPRESENTATION OF EMPLOYER**

Employer represents that it has the legal authority to enter into and be bound by the terms of this Contract.

**SECTION 16 SEVERABILITY**

Should a court of jurisdiction hold any provision of this Contract unlawful, all other provisions of the Contract shall remain in force for the duration of the Contract.

**SECTION 17 NOTICES**

Notices pursuant to this Contract shall be given by personal delivery to the other party, or by certified mail through the United States Postal Service, postage prepaid, addressed as follows:

Village President	Dettling's Address:
8140 Main St.	7331 Webb Shore Drive
Dexter, MI 48130	Gregory, MI 48137

Alternatively, notices required pursuant to this Contract may be personally served in the same manner as is applicable to civil judicial practice. Notice shall be deemed given as of the date of personal service or deposit with the United States Postal Service.

**SECTION 18 ENTIRE AGREEMENT**

This contract contains the entire agreement between the parties relating to the subject matter hereof and supersedes all previous discussions, negotiations, and agreements between the parties, whether written or oral, with respect to the subject matter hereof. This Contract cannot be modified, altered, or amended except by written agreement, signed by both parties. Each of the parties has received an executed original of this Contract.

**SECTION 19 BINDING NATURE, NON-ASSIGNMENT**

This contract shall be binding upon and inure to the benefit of the parties hereto and Ms. Dettling's respective heirs, personal representatives and attorneys-in-fact. This Contract is non-assignable.

IN WITNESS WHEREOF, The Village of Dexter has caused this Agreement to be signed and executed on its behalf by the Village President, the day and year written above.

\_\_\_\_\_  
Donna Dettling, Village Manager

\_\_\_\_\_  
Date

\_\_\_\_\_  
Shawn Keough, Village President

\_\_\_\_\_  
Date

AGENDA 6-809

ITEM L-4

**EMPLOYMENT AGREEMENT**  
**2009**  
**VILLAGE TREASURER/FINANCE DIRECTOR**  
**VILLAGE OF DEXTER**

This is an employment agreement, made and entered into this 8th Day of June 2009 by and between the Village of Dexter, State of Michigan, and Marie A. Sherry.

**WHEREAS**, It is the desire of the employer to employ Sherry as Finance Officer/Village Treasurer of the Village of Dexter, subject to the terms and conditions herein provided; and

**WHEREAS**, Sherry desires to accept employment as Finance Officer/Village Treasurer of the Village of Dexter subject to the terms and conditions herein provided;

**NOW THEREFORE**: inconsideration of the mutual covenants herein contained, the parties agree as follows:

**SECTION 1 DUTIES**

Ms. Sherry agrees to provide service to the Village of Dexter in the manner and according to the duties and responsibilities prescribed for the Finance Officer/Village Treasurer by the Village Manager, the Village Charter, the Village Ordinances, and resolutions of the Village Council and by Law.

**SECTION 2 TERM OF EMPLOYMENT**

- A. Sherry agrees to remain in the employ of the Employer until her termination date. The term of employment under this agreement commenced December 17, 2001, which is the initial appointment of office of the Finance Officer/Treasurer and shall be for two years, and may be renewed.
- B. Nothing in this agreement shall prevent, limit or otherwise interfere with the right of the Manager to terminate the services of Sherry according to the ordinance, which provides for the appointment of the village treasurer, hereto attached.
- C. Nothing in the Agreement shall prevent, limit or otherwise interfere with the right of Sherry to resign at any time from her position with Employer, subject only to the provisions of Section 5 of this Agreement.

**SECTION 3 SUSPENSION**

Employer may suspend Sherry with pay and benefits at any time during the term of this agreement for any reason or no reason, with or without cause, and for any period of time, as deemed necessary by the Village Manager.

**SECTION 4 TERMINATION AND SEVERANCE PAY**

Sherry shall be compensated for all earned and unused vacation, holidays, pension and insurance benefits accrued up to the date of her employment. In the event Sherry is terminated for cause, Employer shall have no obligation to make the lump sum cash payment herein provided.

For the purpose of this provision "Cause" shall be construed to mean [1] commission of criminal offense, and/or [2] having been charged with any act involving moral turpitude, which the Council has reasonable grounds to believe is true, and/or [3] the willful and habitual failure to perform her duties and responsibilities in the manner prescribed by the Village Manager.

#### **SECTION 5 RESIGNATION**

In the event Sherry voluntarily resigns her position with Employer before expiration of this agreement, then Sherry shall give Employer thirty-30 days notice in advance, unless the parties agree otherwise.

#### **SECTION 6 SALARY**

Employer agrees to pay Sherry for her services, rendered pursuant hereto, an annual base salary of **\$64,450.00** payable in installments at the same time as other management employees of the Employer are paid. This pay adjustment is effective July 1, 2009 and July 1, 2010.

**A lump sum in lieu of a base percent increase adjustment for fiscal year 2009/10 will be provided in the amount of \$1,400.0 payable July 1, 2009.**

Annual adjustments in base salary shall be made based on an annual performance review of Sherry made in **May of each year in place of the current practice of the anniversary date.** The Finance Officer/Village Treasurer position is considered exempt from overtime or compensatory time.

#### **SECTION 7 PERFORMANCE EVALUATION**

The Manager will review goals and evaluate the performance of Sherry once a year in May. Said review and evaluation shall be in accordance with the criteria developed jointly by the Employer and Sherry, which may be added to or deleted from as the Manager sees fit. Ms. Sherry requests that discussion by Village Council of her performance be completed in closed session.

#### **SECTION 8 FRINGE BENEFITS**

**Vacation Time** - Sherry shall be credited with twenty [20] days vacation leave upon hire and thereafter annually on her employment anniversary date. Vacation time will be used during the following 12-month period. The practice of paying for vacation time, and carrying over vacation time will cease. The Village has adopted a strict use it or lose it policy.

**Sick Time** - Sherry shall receive twelve [12] days sick leave each calendar year. Sick leave may be accrued and carried forward equal to the number of sick days needed to cover a 3-month period of disability. Sherry may accumulate a maximum of 480 hours of sick leave. Sick leave benefits are available for periods of incapacity due to illness or injury while actively employed with the Village. Sick leave benefits will not be paid under any other circumstances.

**Insurance Benefits** – In the event Sherry elects not to participate in the hospitalization, surgical and comprehensive medical insurance coverage provided by the Employer, then in-lieu of said coverage the Employer will make a payment to Sherry in an amount equal to 60% of the total cost of coverage for a single person up to a maximum annual payment of \$3,000.00.

Except as otherwise provided in this Agreement, the Employer agrees to provide Sherry the same comprehensive health, dental, life (\$50,000) and long and short term disability insurance, under the same plans as apply to other Department Heads of the Employer.

**Retirement** – The Employer agrees to contribute 10%+ or - of Sherry's gross pay to the retirement program MERS. The maximum employee contribution will not exceed 4%.

### **SECTION 9 ARBITRATION**

It is mutually agreed between the parties that arbitration shall be the sole and exclusive remedy to redress and dispute, claim or controversy involving the interpretation of this Agreement or the terms, conditions or termination of Sherry's employment with the Employer. Any such dispute, claim or controversy arising under or in connection with this Agreement shall be settled exclusively by arbitration in accordance with the Voluntary Labor Arbitration Rules of the America Arbitration Association then in effect. The arbitrator's sole authority shall be to interpret or apply the provisions of this Agreement; he shall not change, add to, or subtract from any of its provisions. The Arbitrator shall have the power to compel attendance or witnesses at a hearing. The arbitration award shall be final and binding and shall be the sole remedy for any claimed breach of this Agreement. Judgment may be entered on the arbitrator's award in any court having jurisdiction, but neither party may otherwise resort to any court or administrative agency with respect to any dispute that is able to arbitrated under this section except for claims that the arbitrator will be borne by the Employer and Sherry equally. This arbitration provision shall, with respect to any dispute, claim or controversy rising under or in connection with this Agreement, survive the termination or expiration of the Agreement.

### **SECTION 10 INDEMNIFICATION**

Employer shall defend, save harmless, and indemnify Sherry against any tort, professional liability claim or demand or other legal action to the extent provided for under the Village's insurance policies with its carriers arising out of an alleged act or omission occurring within the scope of her employment and in the good faith performance of Sherry's duties as Finance Officer/Village Treasurer.

### **SECTION 11 BONDING**

Employer shall bear the full cost of any fidelity or other bonds required of Sherry under any law or ordinance.

### **SECTION 12 OTHER TERMS AND CONDITIONS**

The Manager, in consultation with Sherry, shall fix any such other terms and conditions of Sherry's employment, as it may determine from time to time provided such terms and conditions are not inconsistent with or in conflict with the provisions of this Agreement, the Village Charter or any law.

### **SECTION 13 REPRESENTATION OF EMPLOYER**

Employer represents that it has the legal authority to enter into and be bound by the terms of this Agreement.

### **SECTION 14 SEVERABILITY**

Should a court of jurisdiction hold any provision of this Agreement unlawful, all other provisions of the Agreement shall remain in force for the duration of the Agreement.

### **SECTION 15 NOTICES**

Notices pursuant to this Agreement shall be given by personal delivery to the other party, or by certified mail through the United States Postal Service, postage prepaid, addressed as follows:

Village Manager  
8140 Main St.  
Dexter, MI 48130

Sherry's Address:  
7801 Salem Road  
Northville, MI 48167

Alternatively, notices required pursuant to this Agreement may be personally served in the same manner as is applicable to civil judicial practice. Notice shall be deemed given as of the date of personal service or deposit with the United States Postal Service.

**SECTION 16 ENTIRE AGREEMENT**

This agreement contains the entire agreement between the parties relating to the subject matter hereof and supersedes all previous discussions, negotiations, and agreements between the parties, whether written or oral, with respect to the subject matter hereof. This Agreement cannot be modified, altered, or amended except by written agreement, signed by both parties. Each of the parties has received an executed original of this Agreement.

**SECTION 17 BINDING NATURE, NON-ASSIGNMENT**

This agreement shall be binding upon and inure to the benefit of the parties hereto and Ms. Sherry's respective heirs, personal representatives and attorneys-in-fact. This Agreement is non-assignable.

IN WITNESS WHEREOF, The Village of Dexter has caused this Agreement to be signed and executed in its behalf by the Village Manager, the day and year first above written.

\_\_\_\_\_  
Marie A. Sherry

\_\_\_\_\_  
Date

\_\_\_\_\_  
Shawn W. Keough,  
Village President

\_\_\_\_\_  
Date

\_\_\_\_\_  
Donna Dettling  
Village Manager

\_\_\_\_\_  
Date

AGENDA 6-8-09

ITEM L-5

**VILLAGE OF DEXTER**

8140 Main Street Dexter, MI 48130-1092

[ddettling@villageofdexter.org](mailto:ddettling@villageofdexter.org)  
Phone (734)426-8303 ext 11 Fax (734)426-5614

MEMO

**To: President Keough and Council Members**  
**From: Donna Dettling, Village Manager**  
**Date: June 3, 2009**  
**Re: Tandem Truck**

On April 13, 2009 Council approved the purchase of a Tandem Axle Cab & Chassis. Bids were recently received for the necessary build out items to complete the outfitting of the truck. The \$150,000 budgeted for in the vehicle replacement fund 402.903.000.981.000 is sufficient to cover the cost of both the truck and the build out.

# VILLAGE OF DEXTER

PUBLIC SERVICES DEPT.

8360 HURON ST.

DEXTER MI 48130

(734) 426-4572 FAX (734)426-5466

6-01-09

TO: Donna Dettling  
From: Ed Lobdell  
RE: Tandem build out

Donna;

I agree with Kurt's recommendation to approve the purchase from Truck & Trailer Specialties, in the total amount of \$47,891.00.

Respectfully Submitted;

*Ed Lobdell*  
Ed Lobdell

Public Services Supt.



## VILLAGE OF DEXTER D.P.W.

3600 Central Street • Dexter, Michigan 48130-1092 • (734) 426-8530

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To: Ed Lobdell  
RE: Tandem Truck Build outs

Ed, Here is a list of the truck build out bids for the new Kenworth tandem:

Truck & Trailer Specialties	\$43,242
Shults Equipment	\$51,078
Cannon Equipment	\$44,499

After reviewing the three bids my recommendation is to go with Truck & Trailer Specialties. They were the lowest, and we already have some of their equipment. Truck and Trailer also gave us a price on having the V-box made of stainless steel at an additional price of \$4,649. It is also my recommendation that we go with the stainless steel for a total of \$47,891

Thanks,  
Kurt Augustine

