

**WORK SESSION**  
**Facilities Discussion -Village Offices**  
**6:00 p.m. to 7:00 p.m. - Copeland Board Room**

**THE VILLAGE OF DEXTER**  
**VILLAGE COUNCIL MEETING**  
**Monday, January 26, 2009**

**\*\*\*\*\*7:30pm\*\*\*\*\***

**Dexter Senior Center, 7720 Dexter Ann Arbor Road**

**A. CALL TO ORDER AND PLEDGE OF ALLEGIANCE**

- |                      |                  |           |             |
|----------------------|------------------|-----------|-------------|
| <b>B. ROLL CALL:</b> | President Keough | J. Carson | P. Cousins  |
|                      |                  | D. Fisher | J. Semifero |
|                      |                  | J. Smith  | R. Tell     |

**C. APPROVAL OF THE MINUTES**

1. Regular Council Meeting Minutes – January 12, 2009

**Page# 1-4**

**D. PRE-ARRANGED PARTICIPATION:**

*Pre-arranged participation will be limited to those who notify the Village office before 5:00 p.m. Tuesday of the week preceding the meeting, stating name, intent and time requirements. (10-minute limit per participant)*

Arts Alliance

JJR – Mill Park Concept Plan

**E. APPROVAL OF AGENDA:**

**F. PUBLIC HEARINGS**

*Action on each public hearing will be taken immediately following the close of the hearing*

None

*"This meeting is open to all members of the public under the Michigan Open Meetings Act."*

**[www.villageofdexter.org](http://www.villageofdexter.org)**

**G. NON-ARRANGED PARTICIPATION:**

*Non-arranged participation will include those in the audience not listed on the agenda that wish to speak. At the Village President's discretion, members of the audience may be called on to speak at any time. Those addressing the Council will state their name, and address. This section is limited to 5-minutes per participant or 10-minutes for group representatives*

**H. COMMUNICATIONS:**

1. Upcoming Meeting List
2. Washtenaw Area Transportation Study – Technical Meeting Updates
3. Village Notice Publication
4. Navigating Human Services in Troubled Times Meeting
5. American Recovery and Reinvestment Act of 2009
6. Letter from County Administrator Robert Guenzel

**Page# 5-34**

**I. REPORTS:**

1. Finance Director/Treasurer – Marie Sherry  
2<sup>nd</sup> Quarter 2008-2009

**Page# 35-46**

2. Board, Commission, & Other Reports- “Bi-annual or as needed”

Arts, Culture & Heritage Committee Representative

Dexter Area Chamber

Dexter Area Fire Department Representative

Downtown Development Authority Chair

Farmers Market Representative

Gordon Hall Mgmt Team Representative

Huron River Watershed Council Representative

Library Board Representative

**Parks & Recreation Commission Chair – Alan Green**

**Page# 47-58**

Planning Commission Chair

Tree Board Chair

Washtenaw Area Transportation Study Policy Committee Rep.

**Western Washtenaw Area Value Express Representative – Jim Carson**

*“This meeting is open to all members of the public under the Michigan Open Meetings Act.”*

**[www.villageofdexter.org](http://www.villageofdexter.org)**

3. Subcommittee Reports

4. Village Manager Report

Page# 59-62

5. President's Report

Page# 63-64

**J. CONSENT AGENDA**

*Bills & Payroll will be a standing item under consent agenda. Discussion of the Budget and Financial matters will be covered under the Presidents Report as a standing item. Items under consent agenda are considered routine and will be acted upon in one motion. There will be no separate discussion of these items unless a Council Member so requests, and the item will be removed from Consent and added to the regular agenda at the end of New Business.*

1. Consideration of: Bills & Payroll in the amount of: \$ 134,757.98

Page# 65-70

**K. OLD BUSINESS- Consideration and Discussion of:**

1. Discussion of: Main Street Bridge Project – Construction Updates  
Phase 2 Funding Updates

2. Discussion of: Facilities Matrix

3. Consideration of: Resolution in support of the Huron-Clinton Metropolitan  
Authority's Phase 2 Trail

Postponed from January 12, 2009

Motion Fisher, Seconded Smith to postpone consideration of the HCMA resolution until  
January 26, 2009.

Page# 71-78

*"This meeting is open to all members of the public under the Michigan Open Meetings Act."*

**[www.villageofdexter.org](http://www.villageofdexter.org)**

**L. NEW BUSINESS- Consideration and Discussion of:**

1. Consideration of: Acceptance of Fiscal Year 2007-2008 Audit  
**Page# Audit in Packet**
  
2. Consideration of: Recommendation to enroll in the Municipal Employees Retirement System's Retiree Health Funding Vehicle  
**Page# 79-102**
  
3. Consideration of: Recommendation from Mill Creek Planning Team to support and accept the Mill Creek Master Plan  
**Page# 103-110**
  
4. Consideration of: JJR Preliminary Grading Scope for Mill Creek Park  
**Page# 111-114**
  
5. Consideration of: Well Easement  
**Page# 115-128**
  
6. Consideration of: Liquor Control Commission Local Approval Notice – Request for transfer of ownership of a micro brewer license from Jolly Pumpkin Artisan Ales LLC to Northern United Brewing Company LLC and request for a new Small Wine Maker License and Small Distiller license located at 3115 Broad Suite A, Dexter, Michigan.  
**Page# 129-132**

*"This meeting is open to all members of the public under the Michigan Open Meetings Act."*

**[www.villageofdexter.org](http://www.villageofdexter.org)**

7. Consideration of: 2008-2009 Budget Amendments

Page# 133-134

8. Discussion of: Cityhood Process – Next Steps

Page# 135-150

**M. COUNCIL COMMENTS**

**N. NON-ARRANGED PARTICIPATION**

*Same as item F. Those addressing the Council will state their name, and address. This section is limited to 5-minutes per participant or 10-minutes for group representatives.*

**O. ADJOURNMENT**

**Town Hall Meeting Reminder  
February 26<sup>th</sup> – 7 p.m. to 9 p.m. at the Senior Center  
Topic: Village Emergency Services &  
General Questions and Answers**

*"This meeting is open to all members of the public under the Michigan Open Meetings Act."*

**[www.villageofdexter.org](http://www.villageofdexter.org)**



DEXTER VILLAGE COUNCIL  
REGULAR MEETING  
MONDAY, JANUARY 12, 2009

AGENDA 1-26-09  
ITEM C-1

**A. CALL TO ORDER AND PLEDGE OF ALLEGIANCE**

The meeting was called to order at 7:31 by President Keough in the Dexter Senior Center located at 7720 Dexter Ann Arbor Rd. in Dexter, Michigan

**B. ROLL CALL:** President Keough

J. Carson      P. Cousins  
D. Fisher      J. Semifero  
J. Smith      R. Tell

**C. APPROVAL OF THE MINUTES**

Regular Council Meeting Minutes- December 22, 2008 as presented.

Motion Smith; support Semifero to approve the regular Council minutes of December 22, 2008.

Unanimous voice vote for approval

**D. PREARRANGED PARTICIPATION**

None

**E. APPROVAL OF THE AGENDA**

Motion Smith; support Semifero to approve the agenda with a brief report from the Gordon Hall Representative.

Unanimous voice vote for approval

**F. PUBLIC HEARINGS**

None

**G. NON-ARRANGED PARTICIPATION**

None

**H. COMMUNICATIONS:**

1. Upcoming Meeting List
2. 2009 Report Schedule
3. Transportation Funding Responses
4. 2009 Dexter Area Fire Department Budget

Council requested that a discussion on the budget be included in next month's meeting.

**I. REPORTS**

1. Community Development Manager -- Allison Bishop -- Written Update  
Mr. Cousins mentioned three options that the schools have for a new bus garage facility: a) Martinrea site on Grand St., b) Shield Rd. next to High

School football field, and c) Dan Hoey Rd. four acres by the cemetery next to Cornerstone school. There will be a meeting on Friday, January 16 regarding the bus garage and it was suggested that there should be someone representing the Village in attendance. Mr. Cousins also asked how the school trail plan will relate to the Mill Creek Park development plan.

2. Assistant Village Manager – Courtney Nicholls  
Ms. Nicholls mentioned that she will be continuing to attend the Police Steering Committee meetings. She also asked about the topics for the February Townhall Meeting. After much discussion it was concluded to only cover emergency services at the Townhall Meeting and include participation by the County Commissioner on emergency preparedness, costs of safety and use a power point presentation.
3. Boards, Commission, & Other Reports
  - a) Arts, Culture & Heritage Committee Representative – Paul Cousins  
Mr. Cousins reported that this committee meets monthly and that other communities are envious of Dexter's involvement into the arts. The committee is looking to a relationship with the Dexter District Library and provide informational and historical kiosk at various locations. There will be a presentation from the Arts Alliance group at the next Council meeting.
  - b) Gordon Hall Management Team – Donna Fisher  
Ms Fisher reported that she will be attending an Ann Arbor Board of Realtors meeting to receive an award for the preservation of Gordon Hall.
4. Subcommittee Reports  
No planned reports from the subcommittees.
5. Village Manager Report  
Mrs. Dettling submits her report as per packet. In addition she highlighted four items: a) Central Street Design Workshop on January 22, b) City Status, c) Well Easement at next meeting for approval, and d) report on fluoridation. The question was raised regarding relief on personal property taxes and that the Village cannot make arbitrary changes to those being taxed.
6. President's Report  
President Keough submits his report as per packet. In addition he reported on the following: a) wrote letters on behalf of the Village for Gordon Hall grants, b) will be meeting on Friday (January 16) regarding sewer/septic issue at Gordon Hall, c) the DDA did finalize purchase of property at Broad St. Parking Lot, and d) met with Colorbok President Chuck McGonigle, Bill Tupper and SPARK regarding a larger site for Colorbok to lease in the Village and use of the Martinrea site in the Industrial park

## **J. CONSENT AGENDA**

1. Consideration of: Bills and Payroll in the amount of \$124,930.42

Motion Fisher; support Smith to approve the consent agenda as presented.  
Unanimous voice vote for approval

Motion Cousins; support Smith to suspend the agenda to have County Commissioner, Mark Ouimet, address Council.

Ayes: Cousins, Fisher, Smith, Semifero, Tell, Carson and Keough

Nays: None

Motion carries.

Mr. Ouimet mentioned the following:

- a) Also submitted a letter on the importance of Gordon Hall for grants
- b) County budget currently has a 20,000,000 gap
- c) There is new leadership in the County Board of Commissioners with a focus on mandatory services and he will keep the Village informed on any budget issues
- d) Wireless Washtenaw – the county is prohibited from providing funding

**K. OLD BUSINESS-Consideration and Discussion of:**

1. Discussion of: Main Street Bridge Project- Construction Updates  
Phase 2 Funding Updates

Included in packet was an update on winter shutdown on bridge construction. A handout was provided on agreement for preliminary engineering services for \$30,000 from Norfolk Southern Railway Company; cannot move into Phase 2 without the agreement.

2. Discussion of: Facilities Matrix

Motion Cousins; support Carson to direct staff to look at 8140 Main Street, Option 2 and come up with a phasing plan for adding on to the existing fire station for Village offices and how it can be financed from information from consultants Orchard, Hiltz & McCliment and Cornerstone Design.

Ayes: Smith, Semifero, Tell, Carson, Fisher, Cousins and Keough

Nays: None

Motion carries

Council will meet on January 26 at 6 pm in a workshop to review the information.

**L. NEW BUSINESS-Consideration of and Discussion of:**

1. Consideration of: Drinking Water Revolving Fund – Scope of Work from Orchard, Hiltz & McCliment to complete the application process

Motion Tell; support Carson to approve Orchard, Hiltz and McCliment to complete the engineering services for the Drinking Water Revolving Fund project plan.

Ayes: Semifero, Tell, Fisher, Carson, Cousins, Smith and Keough

Nays: none

Motion carries

2. Consideration of: Resolution in support of the Huron-Clinton Metropolitan Authority's Phase 2 Trail

Motion Fisher; support Smith to postpone until the next meeting.

Ayes: Tell, Carson, Cousins, Smith, Fisher, Semifero and Keough

Nays: None

Motion carries

- 3. Consideration of: Request from Arts, Culture and Heritage Committee for membership in the Arts Alliance

Motion Cousins; support Fisher to allocate \$250 to join the Arts Alliance.

Ayes: Carson, Cousins, Fisher, Smith, Semifero, Tell and Keough

Nays: None

Motion carries

- 3. Consideration of: Employee Handbook

Motion Semifero; support Carson to approve the Employee Handbook

Ayes: Cousins, Fisher, Smith, Semifero, Tell, Carson and Keough

Nays: None

Motion carries

**M. COUNCIL COMMENTS**

- Tell Thank you to Ed and the boys for the plowing and snow removal. Outstanding work
- Fisher Same thoughts
- Smith Concur
- Jones Concur
- Semifero Regarding organizational matters and declaring a paper of record, would it be better to use the Dexter Post to cover the village? Concur on snow removal.
- Carson Unanimous on snow removal
- Cousins questions being location at the "knobby" table

**N. NON-ARRANGED PARTICIPATION**

None

**O. ADJOURNMENT**

Motion Semifero; support Cousins to adjourn at 10:27

Unanimous voice vote for approval

Respectfully submitted,

Carol J. Jones  
Clerk, Village of Dexter

Approved for Filing: \_\_\_\_\_

## 2009 Upcoming Meetings

Board	Date	Time	Location	Website	Village Representative
Huron River Watershed Council	1/22/2009	5:30 p.m.	1100 N. Main, Suite 210, Ann Arbor	<a href="http://www.hrwc.org/">http://www.hrwc.org/</a>	Paul Cousins
Chelsea City Council	1/27/2009	7:00 p.m.	Washington Street Education Center	<a href="http://www.city-chelsea.org/">http://www.city-chelsea.org/</a>	
Dexter Township Planning	1/27/2009	7:00 p.m.	Dexter Township Hall	<a href="http://www.twp-dexter.org/">http://www.twp-dexter.org/</a>	
Scio Township Board	1/27/2009	7:00 p.m.	Scio Township Hall	<a href="http://www.twp.scio.mi.us/">http://www.twp.scio.mi.us/</a>	Jim Carson
Western Washtenaw Area Value Express	1/27/2009	8:15 a.m.	Chelsea Community Hospital		
Dexter Community Schools Board of Education	2/2/2009	7:00 p.m.	Creekside Intermediate School	<a href="http://web.dexter.k12.mi.us/">http://web.dexter.k12.mi.us/</a>	
Dexter District Library Board	2/2/2009	7:30 p.m.	Dexter District Library	<a href="http://www.dexter.lib.mi.us/">http://www.dexter.lib.mi.us/</a>	
Dexter Village Planning Commission	2/2/2009	7:30 p.m.	Senior Center	<a href="http://www.villageofdexter.org">http://www.villageofdexter.org</a>	Jim Carson
Washtenaw County Road Commission	2/3/2009	1:00 p.m.	Road Commission Offices	<a href="http://www.wcroads.org/">http://www.wcroads.org/</a>	
Washtenaw Area Transportation Study- Technical	2/4/2009	9:30 a.m.	Road Commission Offices	<a href="http://www.miwats.org/">http://www.miwats.org/</a>	Rhett Gronewelt
Washtenaw County Board of Commissioners	2/4/2009	6:45 p.m.	Board Room, Admin Building	<a href="http://www.ewashtenaw.org/government/boc/">http://www.ewashtenaw.org/government/boc/</a>	
Chelsea Area Planning Team/Dexter Area Regional T	2/5/2009	7:00 p.m.	Dexter Township Hall	<a href="http://www.ewashtenaw.org/">http://www.ewashtenaw.org/</a>	Jim Carson
Dexter Area Historical Society	2/5/2009	7:30 p.m.	Dexter Area Historical Museum	<a href="http://www.hvci.org/info/dextermuseum/">http://www.hvci.org/info/dextermuseum/</a>	

AGENDA 1-26-09  
M-1

Due to the possibility of cancellations please verify the meeting date with the listed website or the Village Representative



# Memorandum

AGENDA 1-26-09

ITEM M-2

**OHM**

Engineering Advisors

Date: January 7, 2009

To: Donna Dettling, Village Manager

CC: Jim Carson, WATS Policy Committee Representative

From: Rhett Gronevelt, P.E.

Re: WATS Tech Committee Meeting, and STP-U Committee Summary  
January 7, 2009

Donna-

Attached to this memorandum is a copy of the Agendas for the 1/7/08 WATS Technical Committee meeting and STP-U Federal-Aid Committee, as well as minutes from the past meetings of each group that I attended on behalf of the Village of Dexter. The following a brief summary of relevant items discussed at the meeting. The meetings lasted from 9:30 – 11:45, and covered several topics, so I have highlighted items I thought most relevant to the Village, the meeting minutes will be forwarded once received from WATS.

- At the STP-U Federal-Aid meeting, several amendments were made to the programs for the next few years ('09-'13). The final approved program is attached. In general, each program was reduced, as the latest projection for Federal funds continues to decline. The hope is that the next transportation bill would increase funding by the 2011 program, but the 2009-2010 programs will be reduced.
- It was noted that '09 funds are expected to run out sooner than expected, so it is good the Village's advance-construct payback has already been received.
- At the WATS Technical Committee meeting, the only new business was approval of the STP-U program changes, and a presentation on the updated City of Ann Arbor Downtown Master Plan. Information on this can be found at <http://www.a2gov.org/a2d2/>
- During the Agency reports, much of the discussion was on the Federal Stimulus funding, particularly as it relates to Transportation. No one really has any concrete answers. The FHWA representative provided the most current information. We will continue to work with you to best position the Village for opportunity.

**Urban Surface Transportation Program  
FAC Adopted 1/7/09**

		Washtenaw County UA	Livingston County UA
<b>FY 2009</b>	<b>Allocation*</b>	<b>\$ 4,440,006</b>	<b>\$ 145,886</b>
Whittaker (@ Stony Creek) - WC		\$ 680,000	
Lowell (Huron River to Forest) - YC		\$ 137,000	
W. Stadium (Pauline to Seventh) - AA		\$ 1,333,668	
Hewitt (Packard to Clark) - WC		\$ 360,520	
Mansfield (Washtenaw to Westmoreland) -YC		\$ 232,162	
Dexter-Arn Arbor (Dan Hoey to Meadowview) - DV		\$ 338,940	
Huron Parkway (at Nixon) Nixon (Huron Parkway to Plymouth) - AA		\$ 800,000	
Washtenaw NM (Glenwood to Tounny)		\$ 239,716	
Plymouth Rd Bridge CE (over Fleming Creek) - WC		\$ 72,000	
Preventive Maintenance - WC		\$ 200,000	
Traffic Counters - Regional		\$ 46,000	
Total		\$ 4,440,006	\$ -
Ending Balance		\$ -	\$ 768,230
<b>FY 2010</b>	<b>Allocation</b>	<b>Revised*</b>	<b>\$ 4,187,689</b>
W. Stadium (Pauline to Seventh) - AA		1,575,178	\$ 1,671,279
Willis (S Arn Arbor to Arboretum Dr) - SC		364,912	\$ 387,175
Border to Border - WCM/CPPRC		182,543	\$ 193,680
Ford Blvd (Ecourse to US-12) - WC		179,434	\$ 190,381
Holmes (Spencer to Michigan) - WC		667,710	\$ 708,447
Geddes Road Bikepath (Prospect to Ridge) - WC/Superior Twp		364,912	\$ 387,175
Washtenaw NM (Glenwood to Tounny)		207,627	\$ 220,294
Whittaker (@ Stony Creek) - WC		169,650	\$ 180,000
Preventive Maintenance - WC		188,500	\$ 200,000
Non-Motorized Bikelane striping - AA		50,080	\$ 53,135
N University Transit Center (Church Street to Natural History Museum)		124,043	\$ 131,611
Dexter-Pinckney Bridge CE (over Portage Lake canal) - WC		113,100	\$ 120,000
Total		4,187,689	\$ 4,443,177
Ending Balance		\$ 0	\$ (255,488)
<b>FY 2011</b>	<b>Allocation</b>	<b>Revised*</b>	<b>\$ 4,187,689</b>
E. Stadium (Seventh to White) -AA		1,078,748	\$ 1,200,000
Ford Blvd (Ecourse to US-12) - WC		89,896	\$ 100,000
N University Transit Center (Church Street to Natural History Museum)		780,644	\$ 868,389
Golfside (Packard to Clark) - WC		269,687	\$ 300,000
Liberty NM (State to City Limit) AA		107,875	\$ 120,000
			\$ 0.90
		\$ 4,187,689	\$ 134,828

-6.10%

Holmes (Spencer to Michigan) - WC	692,196	\$	770,000
Preventive Maintenance - WC	269,687	\$	300,000
Mansfield (Westmoreland to Congress) -YC/WC	449,478	\$	500,000
Carpenter (Washtenaw to Packard) - WC	449,478	\$	500,000

Total 4,187,689 \$ 4,658,389 \$0

Ending Balance 0 \$ (470,700) \$ 917,886

Key AA - Ann Arbor DV - Dexter SC - Saline YC - Ypsilanti WC - Washtenaw County Road Commission

\* Note the Livingston County funds must be spent each year and are included in the County allocation.

Washtenaw County UA Livingston County UA

**FY 2012 Allocation Revised\* \$ 4,326,010 \$ 139,142**

College Place (Forest to Cross) - YC	\$109,757	\$	117,200	93.65%
Dexter (W Huron to Fairview) -AA	\$1,238,978	\$	1,323,000	
Plymouth (Dixboro to M-153) - WC	\$749,193	\$	800,000	
Green Road Resurfacing (Frederick to Glazier Way) -AA	\$1,114,424	\$	1,190,000	
Oakvalley (Waters to Sdo Church) - WC	\$374,596	\$	400,000	
Preventive Maintenance - WC	\$280,947	\$	300,000	
Mill Pond NM (Dexter Bridge to Shield Road) -DV	\$458,115	\$	489,182	

Total 4,326,010 \$ 4,619,382 \$0

Ending Balance 0 \$ (293,372) \$ 1,057,029

**FY 2013 Allocation \$ 4,468,894 \$143,595**

Seven Mile (Main to Sunflower) - WC	\$	800,000	\$800,000
Dexter (W Huron to Fairview) -AA	\$	1,150,000	
Border to Border NM (Dexter to AA City) -WC	\$	400,000	
Green Road (Plymouth to Frederick) - AA	\$	1,400,000	
Preventive Maintenance - WC	\$	300,000	
Uncommitted	\$	368,894	
Central Street (Fifth to Village Limit) -DV	\$	50,000	

Total \$ 4,468,894 \$800,000

Ending Balance \$ 0 \$400,624

Key AA - Ann Arbor DV - Dexter SC - Saline YC - Ypsilanti WC - Washtenaw County Road Commission

\* Note the Livingston County funds must be spent each year and are included in the County allocation.



AGENDA 1-26-09

ITEM

M-3

[cnicholls@villageofdexter.org](mailto:cnicholls@villageofdexter.org)

## VILLAGE OF DEXTER

8140 Main Street Dexter, MI 48130-1092

Phone (734)426-8303 ext 17 Fax (734)426-5614

MEMO

**To: President Keough and Council Members**  
**From: Courtney Nicholls, Assistant Village Manager**  
**Date: January 26, 2009**  
**Re: Village Notice Publication**

The General Law Village Act requires the Village to publish certain notices in a "newspaper of general circulation in the village". No statutory requirement exists to name one paper in which the notices will appear. Currently legal ads are published in the Dexter Leader, unless their early deadline (one week before publication) is prohibitive. In these rare instances, notices are published in the Ann Arbor News. The following is a comparison of the cost of publication of a meeting synopsis:

Dexter Leader - \$148.50  
Ann Arbor News - \$501.65

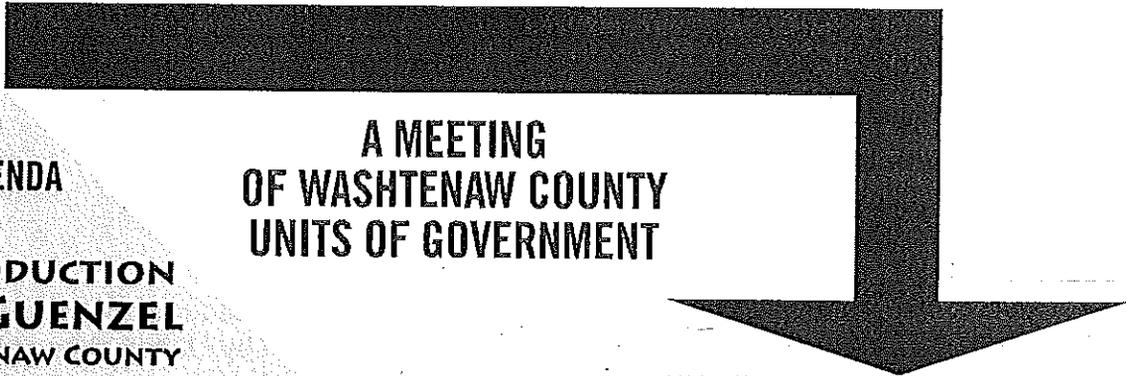
I did solicit a quote from the Dexter Post for ad publication; however it is considered an advertisement section, not a newspaper. Though we won't be able to use the Dexter Post for legally required notices, it does provide us with one more opportunity to distribute information to every home in the Village. If Council is interested in another method of publicizing the availability of council meeting information we could run a small \$59 ad, every other month in the Dexter Post, reminding citizens that our agendas, minutes & packets can be found online or at the Village Offices (and potentially at the library after they relocate). The ad could also be used to advertise the Village e-mail list.



AGENDA 1-26-09

ITEM M-4

# NAVIGATING HUMAN SERVICES IN TROUBLED TIMES



## A MEETING OF WASHTENAW COUNTY UNITS OF GOVERNMENT

### AGENDA

**INTRODUCTION**  
**BOB GUENZEL**  
WASHTENAW COUNTY  
ADMINISTRATOR

**2-1-1 REPORT**  
**BOB MILLER**  
DIRECTOR, REGIONAL  
2-1-1 CALL CENTER

where it has been  
where it is now  
where it is headed

**COMMUNITY OUTLOOK**  
**DEBBIE JACKSON**  
DIRECTOR, COMMUNITY  
INVESTMENT

what are the current realities  
why collaboratives succeed

**CAMPAIGN UPDATE**  
**SANDY RUPP**  
PRESIDENT, UNITED WAY  
OF WASHTENAW COUNTY

where we stand  
what is in the future

Date: FEBRUARY 12, 2009

Time: 9 A.M. - 10:30 A.M.

Location: UNITED WAY  
OF WASHTENAW COUNTY

2305 PLATT ROAD

ANN ARBOR, MI 48104

RSVP: UWWASHTENAW.ORG  
BY FEBRUARY 6, 2009

Cost: FREE (AND A CHANCE  
TO WIN!!!...SEE BELOW)

**STILL LOST? WE ARE GIVING ONE LUCKY PERSON A  
TOMTOM NAVIGATION SYSTEM**

donated by TDS Metrocom

**Donna Dettling**

---

**From:** Agnes Hryczyk [ahryczyk@uwwashtenaw.org]  
**Sent:** Friday, January 16, 2009 12:46 PM  
**To:** Adele Laporte; Brenda Stumbo; Dale Weidmayer; Dan Bishop; Debra Mozurkewich; Donna Dettling; E. Spaulding Clark; Edward Koryzno Jr.; Jan Godek; Jeff Wallace; Joe Zurawski; John Francis; John Hanifan; John Kingsley; Jolea Mull; Kay Williams; Kenneth Unterbrink; Mandy Grewal; Michael Moran; Pat Kelly; Patricia Vailliencourt; Pete Hafler; Richard Jones; Robert Heyl; Robert Lange; Ron Mann; Shawn Keough; Todd Campbell  
**Cc:** Sandra Rupp; Robert Miller  
**Subject:** FW: Bob Guenzel requests your participation  
**Attachments:** invitefebb12.pdf

Good afternoon,

Mr. Bob Guenzel requests your participation in a meeting focused on current local human services needs and available resources. The event is hosted by United Way of Washtenaw County. Please see attachments for details. **RSVP required.**

Thank you.

Kind regards,

Agnes Hryczyk  
Executive Assistant  
United Way of Washtenaw County  
2305 Platt Road  
Ann Arbor, MI 48104  
734-971-8200  
[ahryczyk@uwwashtenaw.org](mailto:ahryczyk@uwwashtenaw.org)  
[www.uwwashtenaw.org](http://www.uwwashtenaw.org)

GIVE. ADVOCATE. VOLUNTEER. LIVE UNITED

**AMERICAN RECOVERY AND REINVESTMENT ACT OF 2009**  
Highlights of funding programs of importance to Michigan communities

Transportation

- \$30 Billion for federal-aid highways and bridge construction
- \$3 Billion for Airport Improvement Projects
- \$9 Billion for transit including:
  - \$1 Billion for Capital Investment Grants
  - \$2 Billion for Upgrades and Repair
  - \$8 Billion for Transit Capital Assistance
  - \$1.1 Billion for Amtrak and Intercity Passenger Rail Construction Grants

Of the \$30 billion for federal aid highways and bridge construction, the proposal calls for 55% (\$16.1 billion) to go directly to state departments of transportation with the remaining 45% (\$13.1 billion) to be sub-allocated like state transportation program funds for transportation enhancements; local MPO's and to state departments. The legislation also calls for priority to be given to projects that, among can award contracts within 120 days of enactment of the bill; are included in an approved Statewide Transportation Improvement Program (STIP) and/or Metropolitan Improvement Program (TIP); and, are projected for completion within a three-year time frame.

Sewer and Water

- \$6 billion for loans to help communities upgrade wastewater treatment systems
- \$2 billion for loans for drinking water infrastructure
- \$1.5 billion to support grants and loans for rural water and waste disposal

States are to use 50% of their Clean Water and Drinking Water funds as a subsidy to municipalities, including forgiveness of principal, negative interest loans and grants for projects on the State's priority list. Communities should contact the Michigan Department of Environmental Quality to discuss having those projects placed on the MDEQ Project Priority Lists for the revolving loan funds. Members can discuss the process of adding a project to one of the lists by contacting the MDEQ at 517-373-2161.

Other Programs of Interest

- \$4 billion for local law enforcement (\$3 billion for Byrne Justice Assistance grants and \$1 billion for the COPS grant program).
- \$3.5 billion for the Energy Efficiency and Conservation Block Grant program.
- \$1 billion for the Community Development Grant Program.
- \$800 million for Superfund Hazardous Waste Cleanup

Other Items of Interest

It does not appear that new public buildings are eligible, although funding is provided to retrofit existing buildings to make them more energy efficient.

The bill contains no earmarks and there are also a number of prohibited uses of stimulus funds including:

- Casino's or other gaming establishments
- Aquariums

- Zoo's
- Golf courses.
- Public swimming pools.

Accountability and transparency mechanisms are put in place:

- How funds are spent, all announcements of contract and grant competitions and awards, and formula grant allocations must be posted on a special website created by the President. Program managers will also be listed so the public knows who to hold accountable.
- Public notification of funding must include a description of the investment funded, the purpose, the total cost and why the activity should be funded with recovery dollars. Governors, mayors or others making funding decisions must personally certify that the investment has been fully vetted and is an appropriate use of taxpayer dollars. This will also be placed on the recovery website.
- A Recovery Act Accountability and Transparency Board will be created to review management of recovery dollars and provide early warning of problems. The seven member board includes Inspectors General and Deputy Cabinet secretaries.

## **SUMMARY: AMERICAN RECOVERY AND REINVESTMENT**

The package contains targeted efforts in:

- Clean, Efficient, American Energy
- Transforming our Economy with Science and Technology
- Modernizing Roads, Bridges, Transit and Waterways
- Education for the 21st Century
- Tax Cuts to Make Work, Pay and Create Jobs
- Lowering Healthcare Costs
- Helping Workers Hurt by the Economy
- Saving Public Sector Jobs and Protect Vital Services

### **EXECUTIVE SUMMARY**

**Unprecedented Accountability:** A historic level of transparency, oversight and accountability will help guarantee taxpayer dollars are spent wisely and Americans can see results for their investment.

- In many instances funds are distributed through existing formulas to programs with proven track records and accountability measures already in place.
- How funds are spent, all announcements of contract and grant competitions and awards, and formula grant allocations must be posted on a special website created by the President. Program managers will also be listed so the public knows who to hold accountable.
- Public notification of funding must include a description of the investment funded, the purpose, the total cost and why the activity should be funded with recovery dollars. Governors, mayors or others making funding decisions must personally certify that the investment has been fully vetted and is an appropriate use of taxpayer dollars. This will also be placed on the recovery website.
- A Recovery Act Accountability and Transparency Board will be created to review management of recovery dollars and provide early warning of problems. The seven member board includes Inspectors General and Deputy Cabinet secretaries.
- The Government Accountability Office and the Inspectors General are provided additional funding and access for special review of recovery funding.
- Federal and state whistleblowers who report fraud and abuse are protected.
- There are no earmarks in this package.

This plan targets investments to key areas that will create and preserve good jobs at the same time as it is strengthening the ability of this economy to become more efficient and produce more opportunities for employment.

**Clean, Efficient, American Energy:** To put people back to work today and reduce our dependence on foreign oil tomorrow, we will strengthen efforts directed at doubling renewable energy production and renovate public buildings to make them more energy efficient.

- \$32 billion to transform the nation's energy transmission, distribution, and production systems by allowing for a smarter and better grid and focusing investment in renewable technology.
- \$16 billion to repair public housing and make key energy efficiency retrofits.
- \$6 billion to weatherize modest-income homes.

**Transform our Economy with Science and Technology:** We need to put scientists to work looking for the next great discovery, creating jobs in cutting-edge-technologies, and making smart investments that will help businesses in every community succeed in a global economy. For every dollar invested in broadband the economy sees a ten-fold return on that investment.

- \$10 billion for science facilities, research, and instrumentation.
- \$6 billion to expand broadband internet access so businesses in rural and other underserved areas can link up to the global economy.

**Modernize Roads, Bridges, Transit and Waterways:** To build a 21st century economy, we must engage contractors across the nation to create jobs rebuilding our crumbling roads, and bridges, modernize public buildings, and put people to work cleaning our air, water and land.

- \$30 billion for highway construction;
- \$31 billion to modernize federal and other public infrastructure with investments that lead to long term energy cost savings;
- \$19 billion for clean water, flood control, and environmental restoration investments;
- \$10 billion for transit and rail to reduce traffic congestion and gas consumption.

**Education for the 21st Century:** To enable more children to learn in 21st century classrooms, labs, and libraries to help our kids compete with any worker in the world, this package provides:

- \$41 billion to local school districts through Title I (\$13 billion), IDEA (\$13 billion), a new School Modernization and Repair Program (\$14 billion), and the Education Technology program (\$1 billion).
- \$79 billion in state fiscal relief to prevent cutbacks to key services, including \$39 billion to local school districts and public colleges and universities distributed through existing state and federal formulas, \$15 billion to states as bonus grants as a reward for meeting key performance measures, and \$25 billion to states for other high priority needs such as public safety and other critical services, which may include education.
- \$15.6 billion to increase the Pell grant by \$500.
- \$6 billion for higher education modernization.

**Tax Cuts to Make Work Pay and Create Jobs:** We will provide direct tax relief to 95 percent of American workers, and spur investment and job growth for American Businesses. [marked up by the Ways and Means Committee]

**Lower Healthcare Costs:** To save not only jobs, but money and lives, we will update and computerize our healthcare system to cut red tape, prevent medical mistakes, and help reduce healthcare costs by billions of dollars each year.

- \$20 billion for health information technology to prevent medical mistakes, provide better care to patients and introduce cost-saving efficiencies.
- \$4.1 billion to provide for preventative care and to evaluate the most effective healthcare treatments.

**Help Workers Hurt by the Economy:** High unemployment and rising costs have outpaced Americans' paychecks. We will help workers train and find jobs, and help struggling families make ends meet.

- \$43 billion for increased unemployment benefits and job training.
- \$39 billion to support those who lose their jobs by helping them to pay the cost of keeping their employer provided healthcare under COBRA and providing short-term options to be covered by Medicaid.
- \$20 billion to increase the food stamp benefit by over 13% in order to help defray rising food costs.

**Save Public Sector Jobs and Protect Vital Services:** We will provide relief to states, so they can continue to employ teachers, firefighters and police officers and provide vital services without having to unnecessarily raise middle class taxes.

- \$87 billion for a temporary increase in the Medicaid matching rate.
- \$4 billion for state and local law enforcement funding.

## **DETAILED SUMMARY**

### **CREATE JOBS WITH CLEAN, EFFICIENT, AMERICAN ENERGY**

To put people back to work today and reduce our dependence on foreign oil tomorrow, we will make investments aimed at doubling renewable energy production and renovate public buildings to make them more energy efficient. America's energy shortcomings present a huge opportunity to put people to work in ways that will transform our economy.

- **Reliable, Efficient Electricity Grid:** \$11 billion for research and development, pilot projects, and federal matching funds for the Smart Grid Investment Program to modernize the electricity grid making it more efficient, secure, and reliable and build new power lines to transmit clean, renewable energy from sources throughout the nation.
- **Renewable Energy Loan Guarantees:** \$8 billion for loans for renewable energy power generation and transmission projects.

- **GSA Federal Buildings: \$6.7 billion** for renovations and repairs to federal buildings including at least \$6 billion focused on increasing energy efficiency and conservation. Projects are selected based on GSA's ready-to-go priority list.
- **Local Government Energy Efficiency Block Grants: \$6.9 billion** to help state and local governments make investments that make them more energy efficient and reduce carbon emissions.
- **Energy Efficiency Housing Retrofits: \$2.5 billion** for a new program to upgrade HUD sponsored low-income housing to increase energy efficiency, including new insulation, windows, and furnaces. Funds will be competitively awarded.
- **Energy Efficiency and Renewable Energy Research: \$2 billion** for energy efficiency and renewable energy research, development, demonstration, and deployment activities to foster energy independence, reduce carbon emissions, and cut utility bills. Funds are awarded on a competitive basis to universities, companies, and national laboratories.
- **Advanced Battery Loans and Grants: \$2 billion** for the Advanced Battery Loan Guarantee and Grants Program, to support U.S. manufacturers of advanced vehicle batteries and battery systems. America should lead the world in transforming the way automobiles are powered.
- **Energy Efficiency Grants and Loans for Institutions: \$1.5 billion** for energy sustainability and efficiency grants and loans to help school districts, institutes of higher education, local governments, and municipal utilities implement projects that will make them more energy efficient.
- **Home Weatherization: \$6.2 billion** to help low-income families reduce their energy costs by weatherizing their homes and make our country more energy efficient.
- **Smart Appliances: \$300 million** to provide consumers with rebates for buying energy efficient Energy Star products to replace old appliances, which will lower energy bills.
- **GSA Federal Fleet: \$600 million** to replace older vehicles owned by the federal government with alternative fuel automobiles that will save on fuel costs and reduce carbon emissions.
- **Electric Transportation: \$200 million** for a new grant program to encourage electric vehicle technologies.
- **Cleaning Fossil Energy: \$2.4 billion** for carbon capture and sequestration technology demonstration projects. This funding will provide valuable information necessary to reduce the amount of carbon dioxide emitted into the atmosphere from industrial facilities and fossil fuel power plants.
- **Department of Defense Research: \$350 million** for research into using renewable energy to power weapons systems and military bases.
- **Alternative Buses and Trucks: \$400 million** to help state and local governments purchase efficient alternative fuel vehicles to reduce fuel costs and carbon emissions.
- **Industrial Energy Efficiency: \$500 million** for energy efficient manufacturing demonstration projects.

**Diesel Emissions Reduction:** \$300 million for grants and loans to state and local governments for projects that reduce diesel emissions, benefiting public health and reducing global warming. This includes technologies to retrofit emission exhaust systems on school buses, replace engines and vehicles, and establish anti-idling programs. 70% of the funds go to competitive grants and 30% funds grants to states with approved programs. Last year EPA was able to fund only 27% of the applications received.

## **TRANSFORMING OUR ECONOMY WITH SCIENCE AND TECHNOLOGY**

We need to put scientists to work looking for the next great discovery, creating jobs in cutting-edge technologies and making smart investments that will help businesses in every community succeed in a global economy.

### **Broadband to Give Every Community Access to the Global Economy**

- **Wireless and Broadband Grants:** \$6 billion for broadband and wireless services in underserved areas to strengthen the economy and provide business and job opportunities in every section of America with benefits to e-commerce, education, and healthcare. For every dollar invested in broadband the economy sees a ten-fold return on that investment.

### **Scientific Research**

- **National Science Foundation:** \$3 billion, including \$2 billion for expanding employment opportunities in fundamental science and engineering to meet environmental challenges and to improve global economic competitiveness, \$400 million to build major research facilities that perform cutting edge science, \$300 million for major research equipment shared by institutions of higher education and other scientists, \$200 million to repair and modernize science and engineering research facilities at the nation's institutions of higher education and other science labs, and \$100 million is also included to improve instruction in science, math and engineering.
- **National Institutes of Health Biomedical Research:** \$2 billion, including \$1.5 billion for expanding good jobs in biomedical research to study diseases such as Alzheimer's, Parkinson's, cancer, and heart disease - NIH is currently able to fund less than 20% of approved applications - and \$500 million to implement the repair and improvement strategic plan developed by the NIH for its campuses.
- **University Research Facilities:** \$1.5 billion for NIH to renovate university research facilities and help them compete for biomedical research grants. The National Science Foundation estimates a maintenance backlog of \$3.9 billion in biological science research space. Funds are awarded competitively.
- **Centers for Disease Control and Prevention:** \$462 million to enable CDC to complete its Buildings and Facilities Master Plan, as well as renovations and construction needs of the National Institute for Occupational Safety and Health.
- **Department of Energy:** \$1.9 billion for basic research into the physical sciences including high-energy physics, nuclear physics, and fusion energy sciences and improvements to DOE laboratories and scientific facilities. \$400 million is for the Advanced Research Project Agency - Energy to support high-risk, high-payoff research into energy sources and energy efficiency.
- **NASA:** \$600 million, including \$400 million to put more scientists to work doing climate change research, including Earth science research recommended by the National

Academies, satellite sensors that measure solar radiation critical to understanding climate change, and a thermal infrared sensor to the Landsat Continuing Mapper necessary for water management, particularly in the western states; \$150 million for research, development, and demonstration to improve aviation safety and Next Generation air traffic control (NextGen); and \$50 million to repair NASA centers damaged by hurricanes and floods last year.

- Biomedical Advanced Research and Development, Pandemic Flu, and Cyber Security: \$900 million to prepare for a pandemic influenza, support advanced development of medical countermeasures for chemical, biological, radiological, and nuclear threats, and for cyber security protections at HHS.
- National Oceanic and Atmospheric Administration Satellites and Sensors: \$600 million for satellite development and acquisitions, including climate sensors and climate modeling.
- National Institute of Standards and Technology: \$300 million for competitive construction grants for research science buildings at colleges, universities, and other research organizations and \$100 million to coordinate research efforts of laboratories and national research facilities by setting interoperability standards for manufacturing.
- Agricultural Research Service: \$209 million for agricultural research facilities across the country. ARS has a list of deferred maintenance work at facilities of roughly \$315 million.
- U.S. Geological Survey: \$200 million to repair and modernize U.S.G.S. science facilities and equipment, including improvements to laboratories, earthquake monitoring systems, and computing capacity.

#### **Creating Small Business Opportunity**

- Small Business Credit: \$430 million for new direct lending and loan guarantee authorities to make loans more attractive to lenders and free up capital. The number of loans guaranteed under the SBA's 7(a) business loan program was down 57% in the first quarter of this year compared to last.
- Rural Business-Cooperative Service: \$100 million for rural business grants and loans to guarantee \$2 billion in loans for rural businesses at a time of unprecedented demand due to the credit crunch. Private sector lenders are increasingly turning to this program to help businesses get access to capital.
- Industrial Technology Services: \$100 million, including \$70 million for the Technology Innovation Program to accelerate research in potentially revolutionary technologies with high job growth potential, and \$30 million for the Manufacturing Extension Partnerships to help small and mid-size manufacturers compete globally by providing them with access to technology.
- Economic Development Assistance: \$250 million to address long-term economic distress in urban industrial cores and rural areas distributed based on need and ability to create jobs and attract private investment. EDA leverages \$10 in private investments for \$1 in federal funds.

**DTV Conversion Coupons:** \$650 million to continue the coupon program to enable American households to convert from analog television transmission to digital transmission.

#### **MODERNIZE ROADS, BRIDGES, TRANSIT AND WATERWAYS**

To build a 21st century economy, we must engage contractors across the nation to create jobs - rebuilding our crumbling roads and bridges, modernizing public buildings, and putting people to work cleaning our air, water, and land.

Highway Infrastructure: \$30 billion for highway and bridge construction projects. It is estimated that states have over 5,100 projects totaling over \$64 billion that could be awarded within 180 days. These projects create jobs in the short term while saving commuters time and money in the long term. In 2006, the Department of Transportation estimated \$8.5 billion was needed to maintain current systems and \$61.4 billion was needed to improve highways and bridges.

- **Transit:** Public transportation saves Americans time and money, saving as much as 4.2 billion gallons of gasoline and reducing carbon emissions by 37 million metric tons each year.
- **New Construction:** \$1 billion for Capital Investment Grants for new commuter rail or other light rail systems to increase public use of mass transit and to speed projects already in construction. The Federal Transit Administration has \$2.4 billion in pre-approved projects.
- **Upgrades and Repair:** \$2 billion to modernize existing transit systems, including renovations to stations, security systems, computers, equipment, structures, signals, and communications. Funds will be distributed through the existing formula. The repair backlog is nearly \$50 billion.
- **Transit Capital Assistance:** \$6 billion to purchase buses and equipment needed to increase public transportation and improve intermodal and transit facilities. The Department of Transportation estimates a \$3.2 billion maintenance backlog and \$9.2 billion in needed improvements. The American Public Transportation Association identified 787 ready-to-go transit projects totaling \$15.5 billion. Funds will be distributed through the existing formulas.
- **Amtrak and Intercity Passenger Rail Construction Grants:** \$1.1 billion to improve the speed and capacity of intercity passenger rail service. The Department of Transportation's Inspector General estimates the North East Corridor alone has a backlog of over \$10 billion.
- **Airport Improvement Grants:** \$3 billion for airport improvement projects that will improve safety and reduce congestion. An estimated \$41 billion in eligible airport infrastructure projects are needed between 2007-2011.
- **Transportation Security Administration Explosive Detection Systems:** \$500 million to install Aviation Explosive Detection Systems in the nation's airports, improving security, and making life easier on travelers by speeding security lines. Funds are competitively awarded based on security risk.
- **Coast Guard Bridges:** \$150 million for ready-to-go investments to repair or remove bridges deemed hazardous to marine navigation, thereby removing obstructions and improving the safety of marine navigation.

#### **Technology Improvements for a More Efficient and Secure Government**

- **Social Security Administration Modernization:** \$400 million to replace the 30 year old Social Security Administration's National Computer Center to meet growing needs for processing retirement and disability claims and records storage.

- **Farm Service Agency:** \$245 million for critical IT improvements to systems that have been unable to handle workload increases.
- **State Department Technology:** \$276 million to upgrade and modernize information technology platforms for the Department to meet security requirements post-9/11.
- **Department of Agriculture:** \$44 million for repairs and security improvements at USDA's headquarters.

#### **Department of Defense Facilities**

- **Medical Facilities:** \$3.75 billion for new construction of hospitals and ambulatory surgical centers, and \$455 million in renovations to provide state-of-the-art medical care to service members and their families.
- **Facilities Renovations:** \$2.1 billion to address needed repairs to military facilities.
- **Troop Housing:** \$1.2 billion for new construction and \$154 million for renovations to improve housing for our troops.
- **Child Development Center:** \$360 million for new child development centers.
- **Guard and Reserve:** \$400 million for new construction to support Guard and Reserve units across the country with operations and training facilities and utilities infrastructure.

#### **Veterans Administration Facilities**

- **Veterans Medical Facilities:** \$950 million for veterans' medical facilities. The Department has identified a \$5 billion backlog in needed repairs, including energy efficiency projects, at its 153 medical facilities.
- **Veterans Cemeteries:** \$50 million to put people to work making monument and memorial repairs at cemeteries for American heroes.

**Border Ports of Entry:** \$1.15 billion to construct GSA and Customs and Border Patrol land ports of entry to improve border security, make trade and travel easier and reduce wait times, and to procure non-intrusive inspection technology at sea ports of entry, which is used to scan cargo containers to reduce the risk that containers can be used to smuggle weapons of mass destruction.

**Job Corps Facilities:** \$300 million to upgrade job training facilities serving at-risk youth while improving energy efficiency.

**Construction on Public Lands and Parks:** \$3.1 billion for infrastructure projects on federal lands including improvements to visitor facilities, road and trail restoration, preservation of buildings of cultural and historic importance, rehabilitation of abandoned mines and oil fields, and environmental cleanup projects. This includes \$1.8 billion for the National Park Service, \$325 million for the Bureau of Land Management, \$300 million for the National Wildlife Refuges and National Fish Hatcheries, and \$650 million for the Forest Service.

**National Treasures:** \$400 million, including \$200 million to address the deterioration of the National Mall, such as repair of the Jefferson Memorial's collapsing Tidal Basin walls; \$150 million to address the repair backlog at the Smithsonian; and \$50 million for the National Endowment for the Arts.

## Clean Water

- **Clean Water State Revolving Fund:** \$6 billion for loans to help communities upgrade wastewater treatment systems. EPA estimates a \$388 billion funding gap. The Association of State and Interstate Water Pollution Control Administrators found that 26 states have \$10 billion in approved water projects.
- **Drinking Water State Revolving Fund:** \$2 billion for loans for drinking water infrastructure. EPA estimates there is a \$274 billion funding gap. The National Governors Association reported that there are \$6 billion in ready-to-go projects, which could quickly be obligated.
- **Rural Water and Waste Disposal:** \$1.5 billion to support \$3.8 billion in grants and loans to help communities fund drinking water and wastewater treatment systems. In 2008, there were \$2.4 billion in requests for water and waste loans and \$990 million for water and waste grants went unfunded.

## Water Resources

- **Corps of Engineers:** \$4.5 billion for environmental restoration, flood protection, hydropower, and navigation infrastructure critical to the economy. The Corps has a construction backlog of \$61 billion.
- **Bureau of Reclamation:** \$500 million to provide clean, reliable drinking water to rural areas and to ensure adequate water supply to western localities impacted by drought. The Bureau has backlogs of more than \$1 billion in rural water projects and water reuse and recycling projects.
- **Watershed Infrastructure:** \$400 million for the Natural Resources Conservation Service watershed improvement programs to design and build flood protection and water quality projects, repair aging dams, and purchase and restore conservation easements in river flood zones.
- **International Boundary and Water Commission:** \$224 million to repair flood control systems along the international segment of the Rio Grande damaged by hurricane Katrina and other serious storms.

## Environmental Cleanup

- **Superfund Hazardous Waste Cleanup:** \$800 million to clean up hazardous and toxic waste sites that threaten health and the environment. EPA has 1,255 sites on its National Priority List, selected based on a hazard ranking system. There are many Superfund sites ready for construction, but not funded due to budget shortfalls and over 600 sites with ongoing construction that could be accelerated.
- **Leaking Underground Storage Tanks:** \$200 million for enforcement and cleanup of petroleum leaks from underground storage tanks at approximately 1,600 additional sites. There are an estimated 116,000 sites with the potential to contaminate important water supplies.
- **Nuclear Waste Cleanup:** \$500 million for nuclear waste cleanup at sites contaminated as a result of the nation's past nuclear activities. Accelerating the completion of projects will reduce long-term costs.

- **Closed Military Bases:** \$300 million for cleanup activities at closed military installations allowing local communities to redevelop these properties for productive use. The Department estimates that there is a \$3.5 billion environmental cleanup backlog at bases closed during previous BRAC rounds.
- **NOAA Habitat Restoration:** \$400 million for ready-to-go habitat restoration projects.
- **Brownfields:** \$100 million for competitive grants for evaluation and cleanup of former industrial and commercial sites - turning them from problem properties to productive community use. Last year EPA was only able to fund 37% of Brownfields applications.

**Reducing Wildfires Threats:** \$850 million for hazardous fuels removal and other efforts to prevent wildfires on public lands. Making these investments today will create jobs in the short run, but also save long term costs of fighting fires in the future.

- **State and Private Forest Service Wildfire:** \$550 million for state and local volunteer programs and hazardous fuels reduction efforts which states and communities have determined are of the highest priority.
- **Federal Forest Service Wildfire:** \$300 million for urgently needed hazard reduction on federal lands.

**Bureau of Indian Affairs:** \$500 million to address maintenance backlogs at schools, dams, detention and law enforcement facilities, and over 24,000 miles of roads. BIA schools alone have an over \$1 billion construction and maintenance backlog including shamefully unsafe conditions.

## **EDUCATION FOR THE 21st CENTURY**

We will put people to work building 21st century classrooms, labs, and libraries to help our kids compete with any worker in the world.

### **21st Century Classrooms**

- **School Construction:** \$20 billion, including \$14 billion for K-12 and \$6 billion for higher education, for renovation and modernization, including technology upgrades and energy efficiency improvements. Also includes \$100 million for school construction in communities that lack a local property tax base because they contain non-taxable federal lands such as military bases or Indian reservations, and \$25 million to help charter schools build, obtain, and repair schools.
- **Education Technology:** \$1 billion for 21st century classrooms, including computer and science labs and teacher technology training.

**Higher Education:** Tuition is up, unemployment is up, and as a result more people are choosing to go to school to upgrade their skills and more of these students need student aid. This investment addresses those short term needs while investing in our nation's future economic strength.

- **Pell Grants:** \$15.6 billion to increase the maximum Pell Grant by \$500, from \$4,850 to \$5,350.
- **College Work-Study:** \$490 million to support undergraduate and graduate students who work.
- **Student Loan Limit Increase:** Increases limits on unsubsidized Stafford loans by \$2,000.

- Student Aid Administration: \$50 million to help the Department of Education administer surging student aid programs while navigating the changing student loan environment.

**K-12 Education:** As states begin tackling a projected \$350 billion in budget shortfalls these investments will prevent cuts to critical education programs and services.

- IDEA Special Education: \$13 billion for formula grants to increase the federal share of special education costs and prevent these mandatory costs from forcing states to cut other areas of education.
- Title I Help for Disadvantaged Kids: \$13 billion for grants to help disadvantaged kids in nearly every school district and more than half of all public schools reach high academic standards.
- Statewide Data Systems: \$250 million for competitive grants to states to design and develop data systems that analyze individual student data to find ways to improve student achievement, providing teachers and administrators with effective tools.
- Education for Homeless Children and Youth: \$66 million for formula grants to states to provide services to homeless children including meals and transportation when high unemployment and home foreclosures have created an influx of homeless kids.
- Improving Teacher Quality: \$300 million, including \$200 million for competitive grants to school districts and states to provide financial incentives for teachers and principals who raise student achievement and close the achievement gaps in high-need schools and \$100 million for competitive grants to states to address teacher shortages and modernize the teaching workforce.

#### **Early Childhood Development**

- Child Care Development Block Grant: \$2 billion to provide child care services for an additional 300,000 children in low-income families while their parents go to work. Today only one out of seven eligible children receives care.
- Head Start: \$2.1 billion to provide comprehensive development services to help 110,000 additional children succeed in school. Funds are distributed based on need. Only about half of all eligible preschoolers and less than 3 percent of eligible infants and toddlers participate in Head Start.
- IDEA Infants and Families: \$600 million for formula grants to help states serve children with disabilities age 2 and younger.

#### **LOWER HEALTHCARE COSTS**

To save not only jobs, but money and lives, we will update and computerize our healthcare system to cut red tape, prevent medical mistakes, and help reduce healthcare costs by billions of dollars each year.

- Health Information Technology: \$20 billion to jumpstart efforts to computerize health records to cut costs and reduce medical errors.
- Prevention and Wellness Fund: \$3 billion to fight preventable chronic diseases, the leading cause of deaths in the U.S., and infectious diseases. Preventing disease rather

than treating illnesses is the most effective way to reduce healthcare costs. This includes hospital infection prevention, Preventive Health and Health Services Block Grants for state and local public health departments, immunization programs, and evidence-based disease prevention.

- **Healthcare Effectiveness Research:** \$1.1 billion for Healthcare Research and Quality programs to compare the effectiveness of different medical treatments funded by Medicare, Medicaid, and SCHIP. Finding out what works best and educating patients and doctors will improve treatment and save taxpayers money.
- **Community Health Centers:** \$1.5 billion, including \$500 million to increase the number of uninsured Americans who receive quality healthcare and \$1 billion to renovate clinics and make health information technology improvements. More than 400 applications submitted earlier this year for new or expanded CHC sites remain unfunded.
- **Training Primary Care Providers:** \$600 million to address shortages and prepare our country for universal healthcare by training primary healthcare providers including doctors, dentists, and nurses as well as helping pay medical school expenses for students who agree to practice in underserved communities through the National Health Service Corps.
- **Indian Health Service Facilities:** \$550 million to modernize aging hospitals and health clinics and make healthcare technology upgrades to improve healthcare for underserved rural populations.

#### **HELP WORKERS HURT BY THE ECONOMY**

High unemployment and rising costs have outpaced Americans' paychecks. We will help workers train and find jobs, and help struggling families make ends meet.

##### **Helping Workers Find Jobs**

- **Training and Employment Services:** \$4 billion for job training including formula grants for adult, dislocated worker, and youth services (including \$1.2 billion to create up to one million summer jobs for youth). The needs of workers also will be met through dislocated worker national emergency grants, new competitive grants for worker training in high growth and emerging industry sectors (with priority consideration to "green" jobs and healthcare), and increased funds for the YouthBuild program. Green jobs training will include preparing workers for activities supported by other economic recovery funds, such as retrofitting of buildings, green construction, and the production of renewable electric power.
- **Vocational Rehabilitation State Grants:** \$500 million for state formula grants for construction and rehabilitation of facilities to help persons with disabilities prepare for gainful employment.
- **Employment Services Grants:** \$500 million to match unemployed individuals to job openings through state employment service agencies and allow states to provide customized services. Funds are targeted to states with the greatest need based on labor force, unemployment, and long-term unemployed rates.
- **Community Service Employment for Older Americans:** \$120 million to provide subsidized community service jobs to an additional 24,000 low-income older Americans.

##### **Unemployment Insurance Benefits**

- **Benefits Extension:** \$27 billion to continue the current extended unemployment benefits program – which provides up to 33 weeks of extended benefits - through December 31, 2009 given rising unemployment.
- **Increased Benefits:** \$9 billion to increase the current average unemployment insurance benefit from roughly \$300 per week, paid out of State trust funds, by \$25 per week using Federal funds, through December 2009. There are currently 5.3 million workers receiving regular UI and an additional 1.9 million receiving extended benefits.
- **Unemployment Insurance Modernization:** Provides funds to states through a "Reed Act" distribution, tied to states' meeting specific reforms to increase unemployment insurance coverage for low-wage, part-time, and other jobless workers.

**COBRA Healthcare for the Unemployed:** \$30.3 billion to extend health insurance coverage to the unemployed, extending the period of COBRA coverage for older and tenured workers beyond the 18 months provided under current law. Specifically, workers 55 and older, and workers who have worked for an employer for 10 or more years will be able to retain their COBRA coverage until they become Medicare eligible or secure coverage through a subsequent employer. In addition, subsidizing the first 12 months of COBRA coverage for eligible persons who have lost their jobs on or after September 1, 2008 at a 65 percent subsidy rate, the same rate provided under the Health Care Tax Credit for unemployed workers under the Trade Adjustment Assistance program. [Ways and Means]

**Medicaid Coverage for the Unemployed:** \$8.6 billion to provide 100 percent Federal funding through 2010 for optional State Medicaid coverage of individuals (and their dependents) who are involuntarily unemployed and whose family income does not exceed a State-determined level, but is no higher than 200 percent of poverty, or who are receiving food stamps.

#### **Attacking the Housing Crisis**

- **Public Housing Capital Fund:** \$5 billion for building repair and modernization, including critical safety repairs. Every dollar of Capital Fund expenditures produces \$2.12 in economic return. \$4 billion of the funds will be distributed to public housing authorities through the existing formula and \$1 billion will be awarded through a competitive process for projects that improve energy efficiency.
- **HOME Investment Partnerships:** \$1.5 billion to help local communities build and rehabilitate low-income housing using green technologies. Thousands of ready-to-go housing projects have been stalled by the credit crunch. Funds are distributed by formula.
- **Native American Housing Block Grants:** \$500 million to rehabilitate and improve energy efficiency at some of the over 42,000 housing units maintained by Native American housing programs. Half of the funding will be distributed by formula and half will be competitively awarded to projects that can be started quickly.
- **Neighborhood Stabilization:** \$4.2 billion to help communities purchase and rehabilitate foreclosed, vacant properties in order to create more affordable housing and reduce neighborhood blight.
- **Homeless Assistance Grants:** \$1.5 billion for the Emergency Shelter Grant program to provide short term rental assistance, housing relocation, and stabilization services for families during the economic crisis. Funds are distributed by formula.

- **Rural Housing Insurance Fund:** \$500 million to support \$22 billion in direct loans and loan guarantees to help rural families and individuals buy homes during the credit crunch. Last year these programs received \$13.4 billion more in applications than they could fund.
- **Self-Help and Assisted Homeownership Program:** \$10 million for rural, high-need areas to undertake projects using sustainable and energy-efficient building and rehabilitation practices. Funds will be awarded by competition to projects that can begin quickly.
- **Lead Paint:** \$100 million for competitive grants to local governments and nonprofit organizations to remove lead-based paint hazards in low-income housing.
- **Rural Community Facilities:** \$200 million to support \$1.2 billion in grants and loans to rural areas for critical community facilities, such as for healthcare, education, fire and rescue, day care, community centers, and libraries. There are over \$1.2 billion in applications pending.

### **Alleviating Hunger**

- **Supplemental Nutrition Assistance:** \$20 billion to provide nutrition assistance to modest-income families and to lift restrictions that limit the amount of time individuals can receive food stamps.
- **Senior Nutrition Programs:** \$200 million for formula grants to states for elderly nutrition services including Meals on Wheels and Congregate Meals.
- **Afterschool Meals:** \$726 million to increase the number of states that provide free dinners to children and to encourage participation by new institutions by increasing snack reimbursement rates.
- **Supplemental Nutrition Program Information Systems:** \$100 million to improve state management information systems for the WIC program.

**Payments to Disabled and Elderly:** \$4.2 billion to help 7.5 million low-income disabled and elderly individuals with rising costs by providing an additional SSI payment in 2009 equal to the average monthly federal payment under the program (approximately \$450 for an individual and \$630 for a couple). This one-time payment will serve as an immediate economic stimulus as half of SSI recipients have no other form of income and the other half average outside income of less than \$450 per month.

**Community Services Block Grant:** \$1 billion for grants to local communities to support employment, food, housing, and healthcare efforts serving those hardest hit by the recession. Community action agencies have seen dramatic increases in requests for their assistance due to rising unemployment, housing foreclosures, and high food and fuel prices.

**Community Development Block Grants:** \$1 billion for community and economic development projects including housing and services for those hit hard by tough economic times.

**Emergency Food and Shelter:** \$200 million to help local community organizations provide food, shelter, and support services to the nation's hungry, homeless, and people in economic crisis including one-month utility payments to prevent service cut-off and one-month rent or mortgage assistance to prevent evictions or help people leave shelters. Funds are distributed by formula based on unemployment and poverty rates.

**Low-Income Home Energy Assistance:** \$1 billion to help low-income families pay for home heating and cooling at a time of rising energy costs.

**Child Support Enforcement:** \$1 billion to provide federal incentive funds for states to collect support owed to families.

**Social Security Administration Disability Backlog and Claims Processing:** \$500 million to help the Social Security Administration process a steep rise in disability and retirement claims, getting people their benefits faster, and preventing existing backlogs from getting worse. Within this total, \$40 million will help SSI upgrade health information technology.

**Centers for Independent Living:** \$200 million for state formula grants to help individuals with disabilities continue to live in their communities.

**AmeriCorps Programs:** \$200 million to put approximately 16,000 additional AmeriCorps members to work doing national service, meeting needs of vulnerable populations and communities during the recession.

**Compassion Capital Fund:** \$100 million for grants to faith- and community-based organizations to provide critical safety net services to needy individuals and families.

**Department of Labor Worker Protection and Oversight:** \$80 million to ensure that worker protection laws are enforced as recovery infrastructure investments are carried out.

#### **SAVE PUBLIC SECTOR JOBS AND PROTECT VITAL SERVICES**

We will provide relief to states, so they can continue to employ teachers, firefighters, and police officers and provide vital services without having to unnecessarily raise middle class taxes.

**Medicaid Aid to States (FMAP):** \$87 billion to states, increasing through the end of FY 2010 the share of Medicaid costs the Federal government reimburses all states by 4.8 percent, with additional relief tied to rates of unemployment. This approach has been used in previous recessions to prevent cuts to health benefits for their increased low-income patient loads at a time when state revenues are declining.

**State Education and Other Budget Priorities:** \$120 billion to states and school districts to stabilize budgets and prevent tax increases and deep cuts to critical education programs, including:

- \$41 billion to local school districts through Title I (\$13 billion), IDEA (\$13 billion), a new School Modernization and Repair Program (\$14 billion), and the Education Technology program (\$1 billion).
- \$79 billion in state fiscal relief, including: \$39 billion to local school districts and public colleges and universities distributed through existing state and federal formulas; \$15 billion to states as bonus grants as a reward for meeting key performance measures; and \$25 billion to states for other high priority needs such as public safety and other critical services, which may include education.

**Temporary Assistance for Needy Families:** \$2.5 billion for block grants to help States deal with the surge in families needing help during the recession and to prevent them from cutting work programs and services for abused and neglected children.

**State and Local Law Enforcement:** \$4 billion to support state and local law enforcement including \$3 billion for the Byrne Justice Assistance formula grants to support local law enforcement efforts with equipment and operating costs, and \$1 billion for the COPS hiring grant

program, to hire about 13,000 new police officers for three years. The grantee is responsible for at least 25% in matching funds and must commit to use their own funds to keep the officer on board in the fourth year.

**Periodic Census and Programs, Communications:** \$1 billion for work necessary to ensure a successful 2010 census, including \$150 million for expanded communications and outreach programs to minimize undercounting of minority groups.

**OTHER IMPORTANT POLICY PROVISION**

**Medicare and Medicaid Regulations:** The bill extends the moratorium on Medicaid and Medicare regulations through October 1, 2009.

AGENDA 1-26-09

ITEM H-6



## COUNTY ADMINISTRATOR

220 NORTH MAIN STREET, P.O. BOX 8645  
ANN ARBOR, MICHIGAN 48107-8645

Donna Dettling  
Dexter, Village Manager  
8140 Main Street  
Dexter, MI 48130

"The future is uncertain...but this uncertainty is at the very heart of human creativity."

-Ilya Prigogine, Nobel Prize winning Chemist

Greetings,

These uncertain times afford us an even greater opportunity to work together. Going forward it may become necessary to rely more heavily on intergovernmental collaborations to accomplish many of our goals and objectives.

Washtenaw County strives to work effectively with the 28 local units of government within the county. For example, **1Washtenaw** is a county-wide effort to promote communication and collaboration among the local governments and Washtenaw County to keep pace with fast-changing technologies.

Beginning in January and February, County Administration would like to set aside time to meet with you and your County Commissioner to discuss future collaborations between Washtenaw County and your community. A member of our administrative team will be contacting you directly to schedule this meeting.

We look forward to meeting and working with all of you in the near future.

Sincerely,

A handwritten signature in black ink, appearing to read "R. E. Guenzel".

Robert E. Guenzel  
Washtenaw County Administrator

CC: Mark Ouimet, County Commissioner  
Carol Jones, Clerk  
Marie Sherry, Treasurer



AGENDA 1-26-09

ITEM I-1

**Treasurer/Finance Director's Report to Council  
Fiscal Year 2008/2009  
Second Quarter**

I am pleased to present you with the Treasurer/Finance Director's Report to Council for the Second Quarter of Fiscal Year 2008/2009.

In this report I will give Council a more detailed view of this department's activities, as well as an overview of the Village's financial outlook. As always, if you have any questions, please call me. I would be happy to sit down with you.

**Department Activities**

**Village Investments**

Recently the State of Michigan approved the CEDARS legislation, which allows municipalities to invest in accounts that provide the maximum FDIC insurance. For example, a \$500,000 certificate of deposit would be split between two financial institutions in order to maximize the \$250,000 per institution FDIC insurance. I will be pursuing these options with our local banks.

**Fiscal Year 2007/2008 Audit**

All audit documents, including the Qualifying Statement, were filed with the State prior to the end of 2008. Our auditor will be presenting her audit to Council at the January 26<sup>th</sup> meeting, and to the Downtown Development Authority at their February 12<sup>th</sup> meeting.

**2008 Village Taxes**

In the past, there was a fixed date of March 1<sup>st</sup> to turn over delinquent real property taxes to the county, together with a fixed date for the last day of collections at February 28<sup>th</sup>/29<sup>th</sup>. This year, February 28<sup>th</sup> and March 1<sup>st</sup> fall on a weekend. Instead of requiring all local and county treasurers to be in their offices that weekend, the State amended the legislation to make the last day of collection the following Monday and the turn-over date the following Tuesday if the 28<sup>th</sup>/29<sup>th</sup> and 1<sup>st</sup> fall on a weekend. Therefore, the last day to pay delinquent real property taxes at the Village offices is Monday March 2, 2009.

### **Delinquent Personal Property Taxes**

Attached is a report on the collection status and attorney fees (if applicable) for the personal property tax lawsuits that have been filed in the past six months.

The total spent on attorney fees and court costs are \$1,229.19 for cases in which we can recoup money from the defendants, and \$2,810.39 to purge uncollectible personal property taxes from our 2002 tax roll.

The total collected from delinquent taxpayers so far is \$8,015.44.

In addition, John Richards Homes had owed the Village \$593.37 for personal property taxes which we deducted from a performance guarantee bond that was returned to them in October.

### **Education and Committee Memberships**

No activity in this quarter.

## Fiscal Year 2008/2009 Second Quarter Revenues and Expenditures

The Revenue/Expenditure Report is used to track how our revenue and expenditures compare to our budget. A general rule of thumb is that each quarter represents 25% of the budget, although certain departments may spend all of their budget at one time. I will give you an overview of the different funds, and then I will detail areas of concern.

The following is a summary of the revenues and expenditures for the Second Quarter:

		QTD Actual	% of Budget
Revenue		\$ 2,130,778.27	71.7%
Expenditures		\$ 1,735,102.40	46.0%
	Village Council	\$ 21,890.68	35.1%
	Village Manager	\$ 143,013.73	53.0%
	Finance Department	\$ 911.92	6.4%
	Attorney	\$ 14,912.21	29.8%
	Village Clerk	\$ 1,705.00	14.6%
	Village Treasurer	\$ 49,395.76	49.3%
	Buildings & Grounds	\$ 39,997.04	53.2%
	Village Tree Program	\$ 11,819.30	24.1%
	Law Enforcement	\$ 216,331.12	40.3%
	Fire Department	\$ 168,033.67	48.8%
	Planning Department	\$ 55,671.74	46.4%
	Zoning Board of Appeals	\$ 40.50	3.4%
	Dept of Public Works	\$ 113,974.27	43.0%
	Downtown Public Works	\$ 29,667.44	38.8%
	Storm Water	\$ 8,067.50	100.8%
	Engineering	\$ 4,998.50	45.4%
	Municipal Street Lights	\$ 22,489.09	40.9%
	Solid Waste	\$ 262,360.54	50.8%
	Parks & Recreation	\$ 31,948.25	24.2%
	Long-Term Debt	\$ 35,003.75	28.0%
	Insurance & Bonds	\$ 39,520.21	17.2%
	Contributions	\$ 74,249.97	89.1%
	Capital Improvements	\$ 172,100.21	42.0%
	Transfers Out	\$ 217,000.00	100.0%

If second quarter revenue is compared to the first quarter, it appears that the Village only received a couple of hundred dollars in the quarter. This is not the case. The DDA capture reduced the tax revenue line by over \$200,000.00, which resulted in the small overall net gain.

A majority of expenditures are at or near benchmark. A budget amendment for the Storm Water department has been presented this evening for your approval. The Manager's department is slightly high due to the payment of medical cash outs and longevity in December. The Contributions is high because the Village has changed the payment for bus services from monthly to quarterly, and is now paid through March 2009. The Buildings and Grounds department has equipment purchases, which brings it over benchmark.

<b>Fund 202 - Major Streets Fund</b>				
			<b>QTD Actual</b>	<b>% of Budget</b>
Revenue			\$ 278,617.28	29.7%
Expenditures			\$ 393,988.01	42.0%
	Administration		\$ 36.77	36.8%
	Contracted Road Construction		\$ 306,103.74	43.9%
	Routine Maintenance		\$ 45,120.74	32.7%
	Traffic Services		\$ 10,827.25	35.3%
	Winter Maintenance		\$ 31,899.51	50.7%
<b>Fund 203 - Local Streets Fund</b>				
			<b>QTD Actual</b>	<b>% of Budget</b>
Revenue			\$ 204,052.16	68.7%
Expenditures			\$ 129,960.29	43.8%
	Administration		\$ 60.36	60.4%
	Contracted Road Construction		\$ 55,535.66	69.4%
	Routine Maintenance		\$ 36,168.88	28.9%
	Traffic Services		\$ 7,727.96	35.8%
	Winter Maintenance		\$ 30,467.43	50.8%
<b>Fund 204 - Municipal Streets Fund</b>				
			<b>QTD Actual</b>	<b>% of Budget</b>
Revenue			\$ 550,476.65	92.3%
Expenditures			\$ 180,613.88	43.0%
	Administration		\$ 613.88	1.8%
	Transfers Out		\$ 180,000.00	46.6%

The Streets funds are fine at this time. Some departments are over benchmark, but that is due to the construction season. We will be keeping an eye on the Winter Maintenance departments as the winter season progresses.

<b>Fund 590 - Sewer Fund</b>				
			<b>QTD Actual</b>	<b>% of Budget</b>
Revenue			\$ 294,598.30	24.9%
Expenditures			\$ 528,624.69	45.8%
	Administration		\$ 1,351.14	1.6%
	Sewer Utilities		\$ 381,831.46	56.7%
	Long-Term Debt		\$ 104,635.13	62.1%
	Contingencies		\$ -	0.0%
	Capital Improvements		\$ 40,806.96	20.4%
<b>Fund 591 - Water Fund</b>				
			<b>QTD Actual</b>	<b>% of Budget</b>
Revenue			\$ 260,002.40	30.2%
Expenditures			\$ 289,800.59	34.3%
	Administration		\$ 1,946.31	2.2%
	Water Utilities		\$ 130,543.78	36.2%
	Long-Term Debt		\$ 141,407.50	72.1%
	Contingencies		\$ -	0.0%
	Capital Improvements		\$ 15,903.00	10.6%

The sewer and water revenue appears low, but this is due to the timing of the billings. The debt service departments are over benchmark but they will be fine at year end since the included October payments were interest and principal, and the upcoming April payments are only interest. We will continue to monitor the Sewer Utilities department.

#### Miscellaneous Funds

Budget amendments for the Equipment Fund are being presented for Council approval due to higher than anticipated maintenance costs. There is adequate fund balance in this fund to cover the amendments. All other funds are good at this time.

***Village of Dexter v Diecutting Services  
Washtenaw County Circuit Court***

9/23/08 Attorney Fees	\$225.00
10/23/08 Attorney Fees	\$225.00
10/23/08 Costs	\$5.67
11/21/08 Attorney Fees	\$168.75
11/21/08 Costs	\$54.08
	<u>\$678.50</u>

Payment received 10/29/2009

Taxes	\$5,762.71
Interest/Fees	\$1,138.92
	<u>\$6,901.63</u>

Status: Paid in Full. Lawsuit dismissed.

***Village of Dexter v Power Plus  
Washtenaw County Circuit Court***

10/23/08 Attorney Fees	\$225.00
10/23/08 Costs	\$1.30
11/21/09 Attorney Fees	\$56.25
Costs	\$1.86
	<u>\$284.41</u>

Advised taxpayer that the Village would accept monthly payments.

Advised taxpayer to contact the Township on his assessment, and his attorney on lawsuit.

Payment of \$200 received on 11/20/08.

No further contact from taxpayer.

Request for default judgment filed with Court on 1/12/09.

Status: Awaiting Judgment from Court

***Village of Dexter vs. Servicemaster  
14A-3 District Court***

8/1/08 Court Costs	\$50.32
--------------------	---------

Judgment for \$871.66 received 9/23/08.

Status: Awaiting collection activities.

***Village of Dexter vs. Law Offices of Jan Slotnick  
14A-3 District Court***

8/1/08 Court Costs	\$30.32
--------------------	---------

Judgment for \$348.18 received 9/23/08.

Garnishment made 10/21/08 - account closed.

Status: Awaiting further collection activities.

***Village of Dexter vs. Gilbert Contractors  
14A-3 District Court***

8/1/08 Court Costs \$65.00

Mediation 9/16/08: Taxpayer to work with Scio Township to correct assessment and ownership issue.  
Second hearing 10/21/08: Taxpayer did not appear at court.  
Judgment for \$2733.82 received 10/22/08.

**Status:** Awaiting collection activities.

***Village of Dexter vs. Aeromover Systems  
14A-3 District Court***

8/1/08 Court Costs \$50.32

Taxpayer to file personal property statement with Scio Township assessor.  
Payment made 9/12/08 of \$100 against estimated taxes of \$15.95 plus court costs.  
Taxpayer not on December Board of Review report from Scio Township

**Status:** Need to follow up with assessor/taxpayer and refile lawsuit if necessary.

***Village of Dexter vs. Saing H. Yam  
14A-3 District Court***

8/1/08 Court Costs \$50.32

Payment of \$813.81 received 9/10/08.  
Lawsuit dismissed 9/15/08.

**Status:** Paid in Full. Lawsuit dismissed.

***Purge 2002 Delinquent Personal Property Taxes from Roll  
Washtenaw County Circuit Court***

9/23/08 Attorney Fees	\$450.00
9/23/08 Costs	\$175.02
10/23/08 Attorney Fees	\$731.25
10/23/08 Costs	\$91.77
11/21/08 Attorney Fees	\$281.25
11/21/08 Costs	\$5.54
12/22/08 Attorney Fees	\$1,068.75
12/22/08 Costs	\$6.81
	<u>\$2,810.39</u>

The only way to purge uncollectible delinquent personal property taxes from the rolls is by petitioning the circuit court. See the Property Tax Act 206 of 1893. This requires the petition, service on the schools and the county treasurer, filing of a motion, attorney attendance at the motion hearing, and service of the order on the schools and county treasurer. No money is recouped from the taxpayers in this process.

**Status:** Judgment entered 11/12/2008.

Village of Dexter  
Cash Accounts

General Ledger Name	Bank & Account Name	Purpose	Balance 12/31/08	Status of Cash
<b>General Fund</b>				
Cash			\$ 812,159.71	Unrestricted
TCF Bank CD	TCF & National City Pooled	General operating	\$ 400,000.00	Unrestricted
Chelsea Bank CD	TCF Bank	General operating	\$ 200,897.99	Unrestricted
United Bank CD	Chelsea Bank	General operating	\$ 266,489.14	Unrestricted
National City Bank CD	United Bank	General operating	\$ 250,000.00	Unrestricted
Comerica Bank CD	National City Bank	General operating	\$ 250,000.00	Unrestricted
Building Reserve Account	Comerica Bank	General operating	\$ 206,250.34	Restricted
Petty Cash	TCF Pooled	Reserved for future building project	\$ 50.00	Unrestricted
Facilities Bond Debt	Office	Small cash purchases	\$ 38,072.89	Restricted
Main Street Bridge Project	National City Bank	Debt retirement	\$ 19,172.85	Restricted
Park Fund	TCF Pooled	Bridge project	\$ 12,901.38	Restricted
Tree Replacement Program	Nat City Parks & Recreation	General parks use	\$ 21,045.01	Restricted
Property Tax Savings	Nat City Parks & Recreation	Reserved for tree related activities	\$ 122,739.72	Restricted*
Property Tax Checking	TCF Property Tax Savings	Clearing account for undistributed tax collections	\$ 917.77	Unrestricted
	TCF Property Tax Checking	Used to distribute taxes and make refunds	\$ 2,180,514.61	
<b>Subtotal Unrestricted</b>			\$ 420,182.19	
<b>Subtotal Restricted</b>			\$ 2,600,696.80	
<b>Total General Fund</b>				

\*This account contains undistributed taxes collections

<b>Major Streets Fund</b>				
Cash	TCF Pooled	General operating for major streets activities	\$ 13,781.32	Unrestricted
Cash - Savings	TCF Major & Local Streets	General operating for major streets activities	\$ 278,098.10	Unrestricted*
Ann Arbor Street (Pooled)	TCF Pooled	Reserved for Ann Arbor Street improvements	\$ -	Restricted
<b>Subtotal Unrestricted</b>			\$ 291,879.42	
<b>Subtotal Restricted</b>			\$ -	
<b>Total Major Streets Fund</b>			\$ 291,879.42	

\*These funds come from the State in the form of Act 51 payments. I move money to the cash (pooled) account as needed. If we need more than what is available in this account, I will transfer funds from the Municipal Streets accounts, which is part of the budget.

Village of Dexter  
Cash Accounts

General Ledger Name	Bank & Account Name	Purpose	Balance 12/31/08	Status of Cash
<b>Local Streets Fund</b>				
Cash	TCF Pooled	General operating for major streets activities	\$ 93,607.83	Unrestricted
Cash - Savings	TCF Major & Local Streets	General operating for major streets activities	\$ 17,650.69	Unrestricted*
ROW Account (Pooled)	TCF Pooled	Reserved for ROW activities	\$ 55,376.99	Restricted
<b>Subtotal Unrestricted</b>			\$ 111,258.52	
<b>Subtotal Restricted</b>			\$ 55,376.99	
<b>Total Local Streets Fund</b>			\$ 166,635.51	

\*These funds come from the State in the form of Act 51 payments. I move money to the cash (pooled) account as needed. If we need more than what is available in this account, I will transfer funds from the Municipal Streets accounts, which is part of the budget.

<b>Municipal Streets Fund</b>				
Cash	TCF Pooled	Available for transfer to Major & Local Streets	\$ 752,111.80	Unrestricted
<b>Subtotal Unrestricted</b>			\$ -	Unrestricted
<b>Subtotal Restricted</b>			\$ 752,111.80	
<b>Total Municipal Streets Fund</b>			\$ -	
			\$ 752,111.80	

<b>Streetscape Debt Service Fund</b>				
Cash	TCF Pooled	Tax collections for GO Bond payments	\$ 133,308.33	Restricted
Streetscape Debt Retire	Nat City Streetscape	Special Assessments for bond payments	\$ 117,564.32	Restricted
<b>Subtotal Unrestricted</b>			\$ -	
<b>Subtotal Restricted</b>			\$ 250,872.65	
<b>Total Streetscape Debt Service Fund</b>			\$ 250,872.65	

Village of Dexter  
Cash Accounts

P44

General Ledger Name	Bank & Account Name	Purpose	Balance 12/31/08	Status of Cash
<b>Special Projects Fund</b>				
2007 Bond Money Market	Fifth-Third Bank	Reserved for facilities improvements	\$ 339,446.34	Restricted
<b>Subtotal Restricted</b>			\$ 339,446.34	
<b>Total Special Projects Fund</b>			\$ 339,446.34	
<b>Equipment Replacement Fund</b>				
Cash	TCF Pooled	Reserved for vehicle expenses including capital purchases	\$ 267,481.38	Restricted
<b>Subtotal Restricted</b>			\$ 267,481.38	
<b>Total Equipment Replacement Fund</b>			\$ 267,481.38	
<b>Sewer Enterprise Fund</b>				
Cash	TCF Pooled	Sewer operating	\$ 51,913.42	Unrestricted
RD Sewer Debt Retirement	Nat City RD Sewer Debt	Reserved for RD Sewer bond payments	\$ -	Restricted
RD Sewer Bond Reserve	Nat City RD Sewer Bond	Reserved for RD Sewer final year bond payment	\$ 156,956.39	Restricted
RD Sewer Repair & Improve	Nat City RD Sewer R&I	Reserved for infrastructure & equipment replacement	\$ 102,438.39	Restricted
Sewer Tap Fees Account	TCF Sewer & Water	Tap fees to be redistributed at end of year	\$ 419,879.22	Unrestricted
<b>Subtotal Unrestricted</b>			\$ 471,792.64	
<b>Subtotal Restricted</b>			\$ 259,394.78	
<b>Total Sewer Enterprise Fund</b>			\$ 731,187.42	

Village of Dexter  
Cash Accounts

General Ledger Name	Bank & Account Name	Purpose	Balance 12/31/08	Status of Cash
<b>Water Enterprise Fund</b>				
Cash	TCF Pooled	Water operating	\$ 267,397.43	Unrestricted
RD Water Debt Retirement	Nat City RD Water Debt	Reserved for RD Water bond payments	\$ 255,199.36	Restricted
RD Water Bond Reserve	Nat City RD Water Bond	Reserved for RD Water final year bond payment	\$ 140,332.31	Restricted
RD Water Repair & Improve	Nat City RD Water R&I	Reserved for infrastructure & equipment replacement	\$ 36,344.68	Restricted
Water Tap Fees Account	TCF Water & Water	Tap fees to be redistributed at end of year	\$ 352,283.96	Unrestricted
<b>Subtotal Unrestricted</b>			\$ 619,681.39	
<b>Subtotal Restricted</b>			\$ 431,876.35	
<b>Total Water Enterprise Fund</b>			\$ 1,051,557.74	
<b>Trust &amp; Agency Fund</b>				
Performance Guarantees	TCF Performance Guarantees	Escrows for development bonds such as tree bonds	\$ 50,273.40	Restricted
Site Plan Review	TCF Pooled	Escrows for payment of development related fees	\$ 25,828.59	Restricted
Tree Escrow	TCF Pooled	Escrows for Tree Replacement	\$ -	Restricted
<b>Subtotal Unrestricted</b>			\$ 76,101.99	
<b>Subtotal Restricted</b>			\$ 76,101.99	
<b>Total Trust &amp; Agency Fund</b>			\$ 152,203.98	
<b>Payroll Fund</b>				
Cash	TCF Payroll	Funds reserved for payment of accrued benefits	\$ 49,459.43	Restricted
<b>Subtotal Unrestricted</b>			\$ 49,459.43	
<b>Subtotal Restricted</b>			\$ 49,459.43	
<b>Total Trust &amp; Agency Fund</b>			\$ 98,918.86	
<b>Total Unrestricted</b>			\$ 4,427,238.38	
<b>Total Restricted</b>			\$ 2,150,192.10	
<b>Grand Total Cash</b>			\$ 6,577,430.48	

Summary of General Funds Available for Operational Use

Village of Dexter  
Cash Accounts

General Fund Unrestricted	\$	1,679,596.84
15% Fundbalance	\$	(566,130.00)
Overage in 08/09 Budget	\$	2,600.00
Available Unrestricted	\$	<u>1,116,066.84</u>
Restricted for Parks	\$	33,946.39
Restricted for Bridge Project	\$	19,172.85
Restricted for Equipment	\$	267,481.38



**Memorandum**

To: Village Council  
Donna Dettling, Village Manager  
From: Allison Bishop, AICP, Community Development Manager  
Re: Parks and Recreation Master Plan Goals and Objectives  
Date: January 26, 2009

In preparation for the Parks and Recreation Commission's Public Hearing on the Parks and Recreation Master Plan the Parks Commission would like to give a brief presentation on the plan revisions.

A copy of the plan is available on the website at [www.villageofdexter.org](http://www.villageofdexter.org) / Reference Desk / Parks and Recreation / DRAFT Parks and Recreation Plan. If you would like a hard copy of the DRAFT please let me know otherwise a copy will be provided to you on February 23, 2009 when the Council will be asked to adopt the plan.

**In light of the requirement to have an adopted plan to the Michigan Department of Natural Resources (MDNR) to be eligible for funding it is important that the Village have an adopted plan as soon as possible following the public hearing. If you have any questions, comments or concerns please bring them to the attention of the Parks and Recreation Commission or me immediately.**

Goals and Objectives

The goals and objectives were thoroughly reviewed with the most recent update to the Parks Plan and provide a more refined set of priorities for the Parks and Recreation Commission. The goals and objectives have been divided into categories, Space and Facilities, Recreation, Accessibility, Environment, Management, and Community.

Other Updates

Background data – All available census data has been updated using SEMCOG information if other new information was not available.

Additional Funding Sources Identified – Additional sources of possible funding have been identified. Sources specific to the Mill Creek Park are also included in the Mill Creek Master Plan.

Regional Trail Initiatives and Cooperation – The regional trail plans and desire for cooperation and coordination has been added to the text of the document to highlight the exciting trail and park opportunities happening in and around the Village.

Regional and Local Recreation Inventories – Public and private recreation facilities/parks were updated.

Implementation Measures – Park specific implementation measures were updated to be more concise.

Capital Improvements Plans – CIP Worksheets will be updated upon the annual review of the projects by the Parks and Recreation Commission.

Please feel free to contact me if you have any questions.

Thank you.

## Long Range Goals and Objectives

### I. GOAL: (Space/Facilities) Meet present and future community needs for parks, greenways, trails, and recreation.

#### A. Objective: Plan and develop a system of parks, greenways, open space, and recreation facilities that provides a minimum of 16 acres per 1,000 Village residents.

1. *Strategy: Identify desirable parcels within or adjacent to the Village and evaluate for park system inclusion.*
2. *Strategy: Seek to provide required space or facilities through the development of partnerships, or the purchase of easements or property.*
3. *Strategy: Consider the location of existing parks and facilities when choosing new sites in order to provide a balanced distribution.*
4. *Strategy: Encourage the development of parks and facilities in areas which are pathway accessible and will serve a large number of Village residents or a priority targeted group.*
5. *Strategy: Provide park and recreation facilities that are consistent with NPRA standards and guidelines and that coincide with the needs of the Village.*
6. *Strategy: Develop park and recreation assets with safe, universally accessible pathway linkages as a priority consideration.*

#### B. Objective: Encourage the preservation of green space and the development of new parks and/or recreation assets when opportunities arise.

1. *Strategy: Encourage park projects that honor and preserve local history and historic architecture.*
2. *Strategy: Promote the integration of our goals with the Village Planning Commission and their development review process to ensure that projects meet increased parks and recreation needs.*
3. *Strategy: Use the development review process to encourage the clustering of dwellings facilitating more space for parks, recreation, pathways, open space, or linear parks.*
4. *Strategy: Encourage large developments to dedicate a minimum of 30% of their project as green open space, exclusive of stormwater detention/retention ponds and paved surfaces.*
5. *Strategy: Encourage small developments to provide green open space for small mini-parks.*
6. *Strategy: Encourage developers to preserve green open space and mature trees in their projects, to protect significant ecosystems, and to use greenways and linear parks to buffer their projects, to provide for the safe movement of wildlife, and to connect to the linear parks or greenways of adjacent jurisdictions.*
7. *Strategy: Encourage developers to provide pathways connecting their project with the Village's system of pathways and the pathways of adjacent parks, trail systems, or jurisdictions.*
8. *Strategy: Encourage developers to meet the recreation demands created by their project through the construction of new neighborhood parks and active recreation facilities.*

9. *Strategy: Encourage developers to contribute to the restricted parks and recreation endowment commensurate with the size of their project and estimated population.*

**C. Objective: Following removal of the Mill Creek dam, plan and develop a linear park along the Mill Creek.**

1. *Strategy: Seek Village Council creation of a Mill Creek Park Planning Team, with Parks and Recreation Commission representation, to formulate goals, objectives and related criteria to guide the planning and development process.*
2. *Strategy: Collaborate with the Mill Creek Park Planning Team to develop an environmental framework and master plan for the new park.*
3. *Strategy: Coordinate linear park and pathway connections with regional and local jurisdictions including the planned Huron-Clinton Metropolitan Authority Hike-Bike Trail, Washtenaw County's Border-to-Border Trail, other adjacent Washtenaw County Parks and Preserves, and with the master plans of neighboring townships.*
4. *Strategy: Select a consultant through a Request for Qualifications (RFQ) process to help develop detailed plans for the park's development.*
5. *Strategy: Secure approval and funding from Village Council to engage the services of preferred consultant to develop a Master Plan for the Mill Creek linear park.*
6. *Strategy: Apply for funding from both Village and non-Village sources to help execute the Mill Creek Park plan and park development.*
7. *Strategy: Execute the park development plan in phases as funding allows.*
8. *Strategy: Encourage adjacent jurisdictions to collaborate when appropriate.*

**II. GOAL: (Recreation) Encourage healthy lifestyles for Village residents through recreation.**

**A. Objective: Offer Village residents a balanced program of active and passive recreation opportunities.**

1. *Strategy: Develop and promote a program of active and passive recreation activities and local events that are affordable and provide good value to citizens of all ages.*
2. *Strategy: Make pathway and passive recreation development first priority in order to achieve the highest utilization and return on investment.*
3. *Strategy: Develop active recreation facilities secondarily but as required to meet specific high priority needs.*
4. *Strategy: Collaborate with the Dexter Community Schools and other public and private interests in the planning and delivery of recreation opportunities while eliminating duplication.*
5. *Strategy: Evaluate the feasibility of developing passive facilities in support of birding, photography, and environmental education.*
6. *Strategy: Evaluate the feasibility of developing active facilities in support of a skateboarding/inline skating, outdoor ice skating, outdoor rock climbing, fishing, and paddle sports.*

**B. Objective: Offer Village residents multiple opportunities to walk, run, bike, skate, or paddle without leaving their community.**

1. *Strategy: Design and develop a system of all-season, non-motorized pathways, trails, water trails, sidewalks, and bike paths.*
2. *Strategy: Identify, promote, and help develop longer outings via additional pathway and water trail linkages to adjacent parks, trail systems, greenways, and waterways owned and operated by other jurisdictions.*
3. *Strategy: Build the proposed west side connector and other linkages to the Washtenaw County Border-to-Border Trail and the Miller/Smith Preserves.*
4. *Strategy: Develop a pathway system within the boundaries of the proposed linear park at Mill Creek.*
5. *Strategy: Develop a Mill Creek water trail from Shield Road to the Huron River.*

**III. GOAL: (Accessibility) Strive to make every Village park and recreation site accessible.**

**A. Objective: Design and develop a system of all-season, non-motorized pathways, trails, sidewalks, and bike paths linking Village neighborhoods with both Village and adjacent non-Village parks, greenways, pathways, recreation venues, schools, and commercial retail areas.**

1. *Strategy: Develop a pathway system within the boundaries of the proposed linear park at Mill Creek that will serve as a central hub connecting to other pathway systems.*
2. *Strategy: Construct the proposed west side connector from WestRidge to the proposed Mill Creek linear park.*
3. *Strategy: Identify and develop bicycle lanes on all major roads and streets in the Village.*
4. *Strategy: Segregate bicycle and pedestrian traffic from motorized traffic where appropriate and feasible.*
5. *Strategy: Collaborate with the Dexter Community Schools to establish pathways connecting the High School and Intermediate Schools with the proposed linear park at Mill Creek.*
6. *Strategy: Coordinate park and trail planning with the State of Michigan, specifically with the goals of the Michigan State Outdoor Recreation Plan (SCORP).*
7. *Strategy: Coordinate park and trail planning with Washtenaw County Parks and Recreation, especially their regional Border-to-Border Trail Initiative.*
8. *Strategy: Coordinate park and trail planning with the Huron-Clinton Metropolitan Authority, especially their Hike-Bike Trail initiative.*
9. *Strategy: Proactively invite other Village and/or regional groups involved in planning to enhance linkages to Village parks and recreation for a broader regional system.*

**B. Objective: Ensure that all parks and recreation assets are barrier-free and universally accessible.**

1. *Strategy: Review all plans, for new parks and recreation facilities, for compliance with current ADA standards.*
2. *Strategy: Develop and implement strategies to make existing parks and recreation facilities compliant with current ADA standards.*
3. *Strategy: Explore securing funding assistance for ADA-related improvements.*

**IV. GOAL: (Environment) Make nature and healthy ecosystems an important characteristic of our Village.**

**A. Objective: In designated Village natural areas, enhance and preserve healthy ecosystems for native plants, fish, and wildlife.**

1. *Strategy: Develop and implement a comprehensive management plan, including environmental framework, to enhance and sustain the above.*
2. *Strategy: Prioritize invasive species and minimize their impact where practical.*
3. *Strategy: Identify desirable species and provide supportive habitat.*
4. *Strategy: Periodically repopulate desirable native species where and when appropriate.*
5. *Strategy: Perform maintenance as required within natural areas and waterways to enhance the environment for native species.*
6. *Strategy: Encourage the Village to maintain best practice stormwater solutions to increase water quality.*
7. *Strategy: Promote and maintain riparian buffers to reduce erosion and lower water temperatures.*
8. *Strategy: Promote and maintain sufficient ability for fish to move upstream.*
9. *Strategy: Educate community about habitat, plants, wildlife, fishery, and their value.*
10. *Strategy: Educate community about potential for pet damage to habitat, plant life, wildlife, fishery, and water quality.*
11. *Strategy: Develop and promote identification and education programs in our natural areas using citizen volunteers, teachers, or partnering with non-Village organizations.*
12. *Strategy: Promote the use of our natural areas by residents in an effort to increase their sense of ownership and support.*
13. *Strategy: Develop a volunteer stewardship program in support of our natural areas, including school-based programs to educate and nurture interest.*

**B. Objective: In Village urban areas, enhance the natural feel of each park.**

1. *Strategy: Integrate the use of native plants with non-native perennials and annuals.*
2. *Strategy: Use bioretention islands, bioswales, rain gardens, and other innovative water retention strategies when appropriate.*
3. *Strategy: Add and maintain features or structures that invite and support wildlife, e.g., hummingbird gardens, birdhouses, bat houses, etc.*
4. *Strategy: Consider integrating large boulders, water features, or other natural-style hardscape.*

**C. Objective: Advocate for the enhancement and preservation of natural features within and surrounding our Village.**

1. *Strategy: Promote the preservation of scenic vistas, natural land buffers, greenways, and waterways.*

2. *Strategy: Promote the preservation and enhancement of important wildlife habitat and migration routes, including aquatic, in and through the Village.*
3. *Strategy: Promote increased public access to adjacent waterways, greenways, and public lands.*

**V. GOAL: (Management) Use sound planning, financial, and operational management practices.**

**A. Objective: Deliver on our stated goals and objectives.**

1. *Strategy: Develop and annually review the development plan for each Village park and recreation site.*
2. *Strategy: Annually maintain and implement project priorities as listed in the 5-year Capital Improvements Plan (CIP).*
3. *Strategy: Develop an annual plan for meeting program objectives through the implementation of specific strategies, both CIP and non-CIP items.*
4. *Strategy: Review progress quarterly on the implementation of our annual plan to keep on track.*
5. *Strategy: Annually review degree to which prior year's plans were implemented and recommend adjustments for the future.*

**B. Objective: Ensure that our parks and recreation assets remain available for enjoyment, now and in the future.**

1. *Strategy: Develop a parks and recreation master plan and update it at a minimum of every 5 years.*
2. *Strategy: Annually secure adequate funding for operations and maintenance.*
3. *Strategy: Establish and promote a restricted parks and recreation endowment fund.*
4. *Strategy: Leverage outside funding, partnerships, and other assets whenever possible.*
5. *Strategy: Consider opportunities for the development of parks and recreation revenues from user fees, rentals, and/or other direct services when appropriate and desirable, e.g., gazebo rentals, facility and equipment rentals, concessions, etc.*
6. *Strategy: Periodically consider asking citizens to provide a dedicated and stable revenue base through a renewable millage.*
7. *Strategy: Annually develop and submit a budget and capital improvement plan.*
8. *Strategy: Fully implement and live within the authorized operating and capital improvement budgets.*
9. *Strategy: Build effective working relationships with Village Council, staff, and other Village and non-Village agency representatives as required.*
10. *Strategy: Develop community support as required.*

**C. Objective: Foster smart and efficient management practices.**

1. *Strategy: Ensure appropriate staff and volunteers are educated in relevant current best practices of the parks and recreation profession.*

2. *Strategy: Ensure that appropriate staff and volunteers are provided the resources and support of Village government to be successful.*
3. *Strategy: Stay abreast of changing trends and add this information to our discussions.*
4. *Strategy: Recommend investment in assets and programs that satisfy community needs and values while staying true to our mission and goals.*
5. *Strategy: Develop and implement appropriate asset maintenance schedules, reflective of the investment and projected long-term value of the asset.*
6. *Strategy: Participate in Village and regional groups involved in planning that would impact Village parks and recreation.*
7. *Strategy: Partner with other public and private entities where duplication could be eliminated or to help provide new programs and facilities for Village residents.*

**D. Objective: Identify and utilize all available Village and non-Village funding resources to meet our goals.**

1. *Strategy: Identify and apply to funding sources that may serve as alternatives or supplements to Village funds.*
2. *Strategy: Consider selling park, facility, hardscape, or equipment sponsorships as a part of any funding campaign.*
3. *Strategy: Develop and promote efforts to fund a Village Parks and Recreation Endowment, e.g., Dexter Parks & Recreation Guide to Giving, raffle-style giveaway, or other fundraising device.*

**VI. GOAL: (Community) Foster a community-wide sense of pride in and support for our parks and recreation program.**

**A. Objective: Promote parks and recreation activities in the community and our broader service area.**

1. *Strategy: Request amendment from Village Council to change existing name from Parks and Recreation Commission to Parks and Recreation Commission.*
2. *Strategy: Communicate with the Village Planning Commission and Village Council the importance of parks and recreation initiatives in the community.*
3. *Strategy: Meet with the Downtown Development Authority, Chamber of Commerce, and other local civic organizations about our initiatives.*
4. *Strategy: Develop and consistently use a Village Parks & Recreation brand including logo, marketing message, etc.*
5. *Strategy: Develop a Parks & Recreation branded website as part of the Village site, e.g., [www.villageofdexter.org/parksandrec](http://www.villageofdexter.org/parksandrec).*
6. *Strategy: Produce an integrated set of branded print and PDF brochures promoting our parks and recreation assets and programs.*
7. *Strategy: Promote our parks and programs through participation in major downtown events.*
8. *Strategy: Promote our parks and programs through branded wayfinding and activity promotion signage and advertising.*
9. *Strategy: Communicate our annual plan to the general public.*
10. *Strategy: Communicate our success and shortfalls to the general public annually.*
11. *Strategy: Provide periodic updates through a combination of communication channels, e.g., Village newsletter, website, brochures, Dexter Leader.*
12. *Strategy: Work with other public and private agencies to promote our parks and recreation program through shared mailings and/or joint sponsorship, e.g., education, recreation, events, etc.*

**B. Objective: Provide and promote opportunities for individual citizens and community groups to influence the mission, priorities, management, and operations of the parks and recreation program.**

1. *Strategy: Regularly survey residents to measure program and service quality, user satisfaction, and to collect citizen input.*
2. *Strategy: Establish an online comment form and email address for suggestions or feedback.*
3. *Strategy: Regularly invite residents to attend and participate in Parks and Recreation meetings.*
4. *Strategy: Invite citizens to volunteer in support of Parks and Recreation objectives.*
5. *Strategy: Understand the importance of engaging the public and local community organizations.*
6. *Strategy: Identify and promote project opportunities for voluntary community participation.*

7. *Strategy: Meet annually with the Downtown Development Authority, Dexter Community Schools, Washtenaw County Planning and Recreation Departments, Huron-Clinton Metropolitan Authority, and other local units of government within the Dexter vicinity.*
8. *Strategy: Meet annually with local civic organizations and neighborhood groups to inform them of our goals and projects and to invite their feedback and participation.*
9. *Strategy: Annually review citizen feedback, incorporating desired ideas.*

**C. Objective: Deliver superior service to citizens and others seeking our help.**

1. *Strategy: Commit to serving residents with warmth, courtesy, and respect in all matters.*
2. *Strategy: Communicate with residents regularly to enhance timeliness of information, transparency of process, and support for parks and recreation in our Village.*
3. *Strategy: Make ease of use and affordability priorities when developing recreation programs.*

**D. Objective: Develop an overall parks and recreation program that makes a positive contribution to the economic sustainability of the Village.**

1. *Strategy: When developing park and recreation assets and programs, maximize how each will contribute to the local economy consistent with our mission and goals.*
2. *Strategy: When possible and appropriate, consider improvements that will support efforts to build "Dexter as a Destination".*
3. *Strategy: Stay abreast of, influence, and support the activities and objectives of other Village organizations, e.g., DDA, Chamber of Commerce, Dexter Community Schools, Historical Society, when consistent with our mission and goals.*

**E. Objective: Develop and maintain parks and recreation assets that incorporate a high degree of aesthetic appeal.**

1. *Strategy: Engage the services of appropriate design professionals when developing or upgrading parks and recreation assets.*
2. *Strategy: Develop and implement design standards for all park and recreation assets.*
3. *Strategy: Periodically review existing assets for appearance and invest as necessary to elevate to desired standard.*
4. *Strategy: Utilize or compliment other design standards used in the Village by other departments and organizations.*

**F. Objective: Develop and maintain park and recreation assets and recreation programs that meet current industry safety standards and, where standards do not exist, develop and maintain assets and programs with careful consideration for user or participant safety.**

1. *Strategy: Engage the services of appropriate safety or risk assessment professionals when developing or upgrading parks and recreation assets.*
2. *Strategy: To assure safety of users, require that current industry standards be identified and met when developing any design or bid specification.*

3. *Strategy: Work with local law enforcement personnel to develop appropriate design safeguards and post-implementation strategies.*
4. *Strategy: Where identifiable, clearly indicate potential risks to participants or users and any limits to participation or use, e.g., signage.*
5. *Strategy: Follow recommendations of the Michigan Municipal Risk Management Authority (MMRMA).*

## Implementation Measures

This portion of the Action Plan proposes tasks that incorporate the existing facilities evaluation, the Village's goals, and objectives and future projections/conditions within the Village. The tasks are applied specifically to each park and recreational facility as well as to future conditions. For all of the parks the Village intends on coordinating park and recreation facilities through the installation of conforming signs, lighting, and landscape design will unify the park system. A focus on pedestrian and handicapped pathway connections and defined entrances will accomplish this.

1. **Warrior Creek Park.** With the swings, playground equipment, picnic tables and benches, this community park is a more active and more visited recreational facility owned by the Village. A defined universally accessible entrance should be installed at the most visible connection, the downtown. Consideration should be given to establishing a universally accessible connection to the Mill Creek Park and future regional trail connections. Ornamental lighting and signage should be installed to match other Village parks upon further streetscape improvements. Improvements to facilitate a temporary ice skating rink in the winter should be considered.

Warrior Creek largest problem is the access. The lack of access creates a parking shortage because of the number of people driving to the park. The Warrior Creek Park property is also the location of the Dexter Area Fire Department (DAFD) and formerly the Department of Public Works (DPW). The DAFD does not have a defined access point (see Appendix E), therefore presents a dangerous crossing point for pedestrians trying to reach the current park entrance. The DAFD, as with any fire department, enters and exits quickly in emergency situation and has a large number of volunteers also entering the site in emergency situations.

The topography of the area surrounding Warrior Creek Park is very steep, creating extreme limitations on access. The Parks and Recreation Commission and the Village

## VILLAGE OF DEXTER

8140 Main Street Dexter, MI 48130-1092

[ddettling@villageofdexter.org](mailto:ddettling@villageofdexter.org)

Phone (734)426-8303 ext 11 Fax (734)426-5614

### MEMO

**To: President Keough and Council Members**  
**From: Donna Dettling, Village Manager**  
**Date: January 26, 2009**  
**Re: Village Manager Report**

1. Meeting Review:

- January 8<sup>th</sup> – CIP Staff Review
- January 8<sup>th</sup> – Township CEO Meeting
- January 8<sup>th</sup> – DDA Meeting
- January 9<sup>th</sup> – MERS representative
- January 9<sup>th</sup> – Rana Emmons- Village Auditor
- January 12<sup>th</sup> – OHM re: review materials for Central Street Work Session
- January 14<sup>th</sup> - Chamber of Commerce After Hours at Northpoint
- January 20<sup>th</sup> – Certified Business Park Annual Meeting in Lansing
- January 21<sup>st</sup> – Annual Dinner, Dexter Area Chamber of Commerce
- January 21<sup>st</sup> – Tom Traciak re: water & sewer analysis
- January 22<sup>nd</sup> – SRF Project Progress Meeting
- January 22<sup>nd</sup> – Work Session re: Central Street Design

2. Upcoming Meeting Review:

- January 27<sup>th</sup> – Breakfast Roundtable NatCity & PNC
- January 27<sup>th</sup> – Joint Meeting with Scio Township

3. Moore Controls, LLC. The former Detroit Door Facility at 2290 Bishop Circle East was recently leased to Moore Controls. When their operation starts they will employ 6 people and add 4 more by summer. Their parent company is Lanco Assembly Systems located in Maine. Lanco is a leading manufacturer of components for production automation and a builder of flexible turnkey assembly machines. Lanco has 100 employees and annual sales of \$20 million. Moore Controls is currently making repairs and improvements to the facility inside and hopes to grow their operation to require an expansion of this facility.

4. Meeting with Scio Township. Just a reminder we are scheduled to meet with the Scio Township Board at the Scio Township Hall tomorrow, **Tuesday, January 27, 2009 - 6:00 p.m.** Discussion items included in the letter sent to Scio Township requesting this meeting include the 1981 Promulgation of Annexation Policy and the 1995 Amendment to the Agreement. Attached to my report is the agenda prepared by Scio Township.

5. Ann Arbor SPARK Presentation: Vince Nystrom from Ann Arbor SPARK is scheduled for a **Council Work Session on February 9, 2009 from 6:00 to 7:00 p.m.** The Work Session will be held in the Copeland Board Room. Ann Arbor Spark will be updating the Board on

their economic development activities in Washtenaw County and how they can enhance the village's economic development efforts.

6. Water & Sewer Fund Analysis: Tom Traciak is scheduled for a **Council Work Session on February 23, 2009 from 6:00 to 7:00 p.m.** The Work Session will be held in the Copeland Board Room. The focus of the work session is to review the Water and Sewer Financials and make Projections to determine how proposed capital improvements and SRF & DWRP Funding will impact future water and sewer rates.
  
7. Vacation Plans. I am planning a two-week vacation in March to go out West. I will provide details when they are available.

**SPECIAL SCIO BOARD OF TRUSTEES AND  
DEXTER VILLAGE COUNCIL  
JOINT MEETING**

***SCIO TOWNSHIP HALL  
827 N. ZEEB ROAD  
ANN ARBOR, MI 48103***

**Tuesday, January 27, 2009  
6:00 PM**

I. CALL TO ORDER

II. INTRODUCTION OF MEMBERS

III. GENERAL DISCUSSION ON ISSUES OF MUTUAL CONCERN

III. PUBLIC COMMENT

IV. ADJOURNMENT At 7:00 pm.

The Scio Township Board will provide necessary reasonable auxiliary aids and services, such as signers for the hearing impaired and audiotapes of printed materials being considered at the meeting, to individuals with disabilities at the meeting or public hearing upon 7-business days notice.

Individuals with disabilities requiring auxiliary aids or services should contact the Scio Township Clerk at the Scio Township Hall, 827 North Zeeb Road, Ann Arbor, MI 48103; telephone: 734-665-2123.

Darrell A. Fecho, Manager  
Scio Township



VILLAGE OF DEXTER

8140 Main Street + Dexter, Michigan 48130-1092 + (734) 426-8303 + Fax (734) 426-5614

~~AGENDA 10-27-08~~

~~ITEM H-6~~

Village Council

Shawn Keough  
President

Ray Tell  
President Pro-Tem

Jim Carson  
Councilperson

Paul Cousins  
Councilperson

Donna Fisher  
Councilperson

Joe Semifero  
Councilperson

James Smith  
Councilperson

Administration

Donna Dettling  
Manager

David Boyle  
Clerk

Marie Sherry, CPFA  
Treasurer/Finance  
Director

Courtney Nicholls  
Assistant Village  
Manager

Ed Lobdell  
Public Services  
Superintendent

Allison Bishop, AICP  
Community  
Development  
Manager

THE VILLAGE OF  
DEXTER IS AN EQUAL  
OPPORTUNITY  
PROVIDER AND  
EMPLOYER

www.  
villageofdexter.org

October 15, 2008

Scio Township Board of Trustees  
ATTN: Charles Nielsen, Supervisor  
827 N. Zeeb Rd.  
Ann Arbor, MI 48103

Dear Mr. Nielsen:

The Dexter Village Council would like to request a meeting with the Scio Township Board of Trustees to discuss the 1981 Promulgation of Annexation Policy and 1995 Amendment to the Agreement. Please contact me at your earliest convenience to schedule this joint meeting.

Sincerely,

  
Donna Dettling  
Village Manager

## Village President Report

### Activities since January 26, 2009 Village Council meeting:

January 14, 2009 - Attended the Mill Creek Terrace Building preview in the evening at North Pointe.

January 16, 2009 - Donna Dettling, Donna Fisher and I met at Washtenaw County with representatives from Webster Twp (John Kingsley), the Dexter Area Historical Society and Museum (Gil Campbell) and the County (DPS, County Admin Office and two Commissioners) to discuss DHS&M request to repair/upgrade the septic field at Gordon Hall. The meeting reviewed the history of their purchase of Gordon Hall and their subsequent request. The overall discussion was a good one and the County expects to review this internally more this week. Both Webster Twp and the Village supported the DHS&M's request to continue using a septic field and there was considerable discussion of the low volume of use expected in the future. Both Webster Twp and the Village discussed that the existing 425 Agreement describes that Village sanitary sewer is only available only after a request from the property owner to come into the Village, which at this time is not something that DHS&M is planning to do. The meeting adjourned with the idea that the County would complete their internal review prior to February 1<sup>st</sup>. We all agreed to meet again if necessary.

January 20, 2009 - Met with Don Dettling, the Dexter Area Fire Department (DAFD) Fire Inspector. I have been trying to learn more about the DAFD and how they operate. I attended the December 2008 DAFD meeting and learned a lot. I plan to attend the next one in February. Our Village representatives were both at the December meeting and very involved in the discussion. Joe Semifero chaired his last meeting as the DAFD Board Chair. For 2009, John Westman from Webster Twp will be the chair. While regional fire service is exactly what DAFD represents for all of the Village of Dexter, there are other member communities within the DAFD that are serviced by more than one regional fire department (i.e. - Dexter Twp is covered by 3 agencies, DAFD, Chelsea and Pinckney Fire Departments). Pat Kelly, Supervisor of Dexter Twp, has not been shy the last few months in mentioning that she would like to explore an even larger area fire department to see if service and cost could be improved for all of our residents. I expect there will be more info in the future on this topic and that our Village representatives on this Board will be very active in this discussion.

### Future activities:

January 21, 2009 - Chamber Annual Dinner

January 22, 2009 - Central Street Design Workshop

January 26, 2009 - Village Council Meeting

January 27, 2009 - Meeting with Scio Township

February 9, 2009 - Village Council Meeting

February 23, 2009 - Village Council Meeting

February 26, 2009 - Town Hall Meeting regarding Public Safety

I will provide additional details on anything else that comes up and be happy to answer your questions before or at the meeting. Hope everyone is staying warm...mother nature sure has turned the thermostat down this January.

Please feel free to call me at home or send me an email.

Shawn Keough

(734) 426-5486 (home number)

[skeough@villageofdexter.org](mailto:skeough@villageofdexter.org)

AGENDA 1-26-09  
 ITEM 5-1

**SUMMARY OF BILLS AND PAYROLL**

**26-Jan-09**

Payroll Check Register	01/14/09	37,760.90	Bi-weekly payroll processing
Account Payable Check Register	01/27/09	\$96,997.08	
		<b>\$134,757.98</b>	<b>TOTAL BILLS &amp; PAYROLL EXPENDED ALL FUNDS</b>

Summary Items from Bills & Payroll	Amount	Comments
------------------------------------	--------	----------

**ALL PAYABLES ARE WITHIN ACCEPTABLE BUDGET LIMITS  
 DETAIL VENDOR LIST AND ACCOUNT SUMMARY PROVIDED**

*"This is the summary report that will be provided with each packet. Approval of the total bills and payroll expended, all funds will be necessary."*

VENDOR APPROVAL SUMMARY REPORT

Date: 01/21/2009

Time: 12:48pm

Page: 1

Village of Dexter

Vendor Name	Vendor Number	Description	Check Amount	Hand Check Amount
ANN ARBOR WELL DRILLING, INC.	AA WELL DR	TEST PUMP	510.19	0.00
AT&T	AT&T	734 R01-0375 438 5	101.04	0.00
BRIDGEWATER TIRE COMPANY, INC.	BRIDGE TIR	SERVICE	323.00	0.00
CINTAS CORPORATION	CINTAS	UNIFORMS	843.50	0.00
COACHS CATASTROPHE CLEANING	COACHS CA	7742 COTTONWOOD	152.06	0.00
COMCAST	COMCAST	DPW	59.00	0.00
CORRIGAN OIL COMPANY	CORRIGAN O	5277006	2,194.25	0.00
DENTAL NETWORK OF AMERICA	DENTAL NET	PERIOD 02/01/-02/28/09	233.40	0.00
DEXTER SENIOR CITIZENS CENTER	DEX SENIOR	RENT	200.00	0.00
DEXTER VILLAGE	DEXVIL	WATER BILLS	4,488.52	0.00
DORNBOS SIGN & SAFTEY INC.	DORNBOS	SPEED LIMIT	94.23	0.00
DTE ENERGY	DET EDISON	DTE	19,926.80	0.00
GADALETO, RAMSBY & ASSOCIATES	FORT-GAD	PERIOD 02/01-03/01/09	527.86	0.00
GRAINGER	GRAING	STRAINER, SUCTION	39.66	0.00
HERITAGE NEWSPAPERS	HERITAGE N	PARK & REC	94.50	0.00
JJR, LLC	JJR, LLC	SERVICE PERIOD 11/1-11/2/-08	14,582.27	0.00
LA FONTAINE	LA FON	SERVICE	279.34	0.00
LESSORS WELDING SUPPLY	LESSORS	RENTAL	17.00	0.00
MICHIGAN FARM MARKETING& AGRI-	MI-FMAT	MEMBERSHIP DUES	100.00	0.00
MIDWESTERN CONSULTING	MIDWEST	SERVICES 11/30-12/27/08	143.00	0.00
MORTON SALT	MORTON SAL	SALT	7,721.35	0.00
NEXTEL COMMUNICATIONS	NEXTEL COM	CELLULAR	446.14	0.00
PARTS PEDDLER AUTO SUPPLY	PARTS PEDD	MISC PARTS	940.74	0.00
ROBERT TAUB	ROBERT TAU	2008 PERSONAL TAXES	1,133.67	0.00
ROBERT TURCK, DDS	TURCK	PATIENT: ANNA AIKEN	35.00	0.00
ROTO ROOTER	ROTO ROOTE	LINE @DOVER & FIFTH	410.00	0.00
SCOTT E. MUNZEL, PC	SCOTT MUNZ	WELL ISSUE	1,270.00	0.00
SHULTS EQUIPMENT, INC.	SHULTS EQU	CBS BLADE	1,793.40	0.00
STAPLES BUSINESS ADVANTAGE	STAPLES OF	SEWER & WATER	109.96	0.00
SWANNS	SWANNS	CLOTHING ALLOWANCE	121.74	0.00
THE ART ALLIANCE	THE ART AL	CONTRIBUTION	250.00	0.00
UIS PROGRAMMABLE SERVICES INC	UIS PROGRA	CALIBRATE INSTRUMENTS	884.00	0.00
UNIQUE PAVING MATERIALS	UN	COLD MIX	226.44	0.00
UNITED STATES POSTAL SERVICE	USPS	POSTAGE ON CALL	800.00	0.00
WASTE MANAGEMENT	WASTE MANA	RESIDENTIAL	35,626.52	0.00
WEST SHORE SERVICES INC	WEST SHORE	ADAPTER 4" STORZ	318.50	0.00
Grand Total:			96,997.08	0.00

INVOICE APPROVAL LIST BY FUND

Date: 01/21/2009  
 Time: 12:52pm  
 Page: 1

Village of Dexter

Fund	Department Account	GL Number Abbrev	Vendor Name Invoice Description	Check Number	Invoice Number	Due Date	Amount	
Fund: General Fund								
Dept: Village Council								
	101-101.000-943.000	Council Ch	DEXTER SENIOR CITIZENS CENTER RENT	0	01/20/09	01/20/2009	150.00	
	101-101.000-958.000	Membership	THE ART ALLIANCE CONTRIBUTION	0	01/20/09	01/20/2009	250.00	
							Total Village Council	400.00
Dept: Village Manager								
	101-172.000-721.000	Health & L	DENTAL NETWORK OF AMERICA PERIOD 02/01/-02/28/09	0	161628	01/20/2009	116.70	
	101-172.000-721.000	Health & L	ROBERT TURCK, DDS PATIENT: ANNA AIKEN	0	01/20/09	01/20/2009	35.00	
	101-172.000-722.000	Life & Dis	GADALETO, RAMSBY & ASSOCIATES PERIOD 02/01-03/01/09	0	01/20/09	01/20/2009	127.93	
							Total Village Manager	279.63
Dept: Attorney								
	101-210.000-810.000	Attorney F	ROBERT TAUB 2008 PERSONAL TAXES	0	11886	01/20/2009	1,133.67	
							Total Attorney	1,133.67
Dept: Village Clerk								
	101-215.000-901.000	Printing &	HERITAGE NEWSPAPERS COUNCIL	0	1956266	01/20/2009	58.50	
	101-215.000-901.000	Printing &	HERITAGE NEWSPAPERS PARK & REC	0	1956728	01/20/2009	36.00	
							Total Village Clerk	94.50
Dept: Village Treasurer								
	101-253.000-722.000	Life & Dis	GADALETO, RAMSBY & ASSOCIATES PERIOD 02/01-03/01/09	0	01/20/09	01/20/2009	37.30	
							Total Village Treasurer	37.30
Dept: Buildings & Grounds								
	101-265.000-728.000	Postage	UNITED STATES POSTAL SERVICE POSTAGE ON CALL	0	01/20/09	01/20/2009	400.00	
	101-265.000-803.000	Contracted	CINTAS CORPORATION OFFICE	0	300213453	01/20/2009	63.40	
	101-265.000-920.000	Utilities	DEXTER VILLAGE WATER BILLS	0	01/20/09	01/20/2009	86.95	
	101-265.000-920.000	Utilities	DTE ENERGY	0		01/21/2009	1,707.51	
	101-265.000-920.001	Telephones	NEXTEL COMMUNICATIONS CELLULAR	0	593543512-082	01/20/2009	131.22	
							Total Buildings & Grounds	2,389.08
Dept: Law Enforcement								
	101-301.000-920.000	Utilities	DEXTER VILLAGE WATER BILLS	0	01/20/09	01/20/2009	98.07	
							Total Law Enforcement	98.07
Dept: Fire Department								
	101-336.000-920.000	Utilities	DEXTER VILLAGE WATER BILLS	0	01/20/09	01/20/2009	122.58	
	101-336.000-920.000	Utilities	DTE ENERGY	0		01/21/2009	2,160.69	
							Total Fire Department	2,283.27
Dept: Planning Department								
	101-400.000-722.000	Life & Dis	GADALETO, RAMSBY & ASSOCIATES PERIOD 02/01-03/01/09	0	01/20/09	01/20/2009	36.54	
							Total Planning Department	36.54
Dept: Department of Public Works								
	101-441.000-721.000	Health & L	DENTAL NETWORK OF AMERICA PERIOD 02/01/-02/28/09	0	161628	01/20/2009	116.70	
	101-441.000-722.000	Life & Dis	GADALETO, RAMSBY & ASSOCIATES PERIOD 02/01-03/01/09	0	01/20/09	01/20/2009	38.81	
	101-441.000-740.000	Operating	LESSORS WELDING SUPPLY RENTAL	0	175116	01/20/2009	17.00	
	101-441.000-740.000	Operating	PARTS PEDDLER AUTO SUPPLY MISC PARTS	0	391119	01/20/2009	528.00	



INVOICE APPROVAL LIST BY FUND.

Date: 01/21/2009  
 Time: 12:52pm  
 Page: 3

Village of Dexter

Fund	Department	Account	GL Number	Vendor Name	Check	Invoice	Due	Amount	
			Abbrev	Invoice Description	Number	Number	Date		
Fund: Major Streets Fund									
								Fund Total	4,141.01
Fund: Local Streets Fund									
Dept: Contracted Road Construction									
203-451.000-974.001			Other capt	MIDWESTERN CONSULTING SERVICES 11/30-12/27/08	0	03088A-61	01/20/2009	143.00	
								Total Contracted Road Construction	143.00
Dept: Routine Maintenance									
203-463.000-722.000			Life & Dis	GADALETO, RAMSBY & ASSOCIATES PERIOD 02/01-03/01/09	0	01/20/09	01/20/2009	10.02	
203-463.000-740.000			Operating	UNIQUE PAVING MATERIALS COLD MIX	0	192186	01/20/2009	226.44	
								Total Routine Maintenance	236.46
Dept: Traffic Services									
203-474.000-722.000			Life & Dis	GADALETO, RAMSBY & ASSOCIATES PERIOD 02/01-03/01/09	0	01/20/09	01/20/2009	2.50	
								Total Traffic Services	2.50
Dept: Winter Maintenance									
203-478.000-722.000			Life & Dis	GADALETO, RAMSBY & ASSOCIATES PERIOD 02/01-03/01/09	0	01/20/09	01/20/2009	5.01	
203-478.000-740.000			Operating	MORTON SALT SALT	0	751551/751552	01/20/2009	4,055.67	
203-478.000-740.000			Operating	SHULTS EQUIPMENT, INC. CBS BLADE	0	0023465	01/20/2009	1,793.40	
								Total Winter Maintenance	5,854.08
								Fund Total	6,236.04
Fund: Equipment Replacement Fund									
Dept: Department of Public Works									
402-441.000-939.000			Vehicle Ma	BRIDGEWATER FIRE COMPANY, INC. SERVICE	0	49371	01/20/2009	323.00	
402-441.000-939.000			Vehicle Ma	PARTS PEDDLER AUTO SUPPLY MISC PARTS	0	391119	01/20/2009	412.74	
								Total Department of Public Works	735.74
								Fund Total	735.74
Fund: Sewer Enterprise Fund									
Dept: Sewer Utilities Department									
590-548.000-722.000			Life & Dis	GADALETO, RAMSBY & ASSOCIATES PERIOD 02/01-03/01/09	0	01/20/09	01/20/2009	120.53	
590-548.000-728.000			Postage	UNITED STATES POSTAL SERVICE POSTAGE ON CALL	0	01/20/09	01/20/2009	200.00	
590-548.000-740.000			Operating	STAPLES BUSINESS ADVANTAGE SEWER & WATER	0	3113434261	01/20/2009	109.96	
590-548.000-745.000			Uniform Al	CINTAS CORPORATION UNIFORMS	0	300216038	01/20/2009	225.00	
590-548.000-751.000			Gasoline &	CORRIGAN OIL COMPANY 5277006	0		01/20/2009	373.13	
590-548.000-802.000			Profession	COACHS CATASTROPHE CLEANING 7742 COTTONWOOD	0	024901	01/20/2009	152.06	
590-548.000-802.000			Profession	ROTO ROOFER	0	654660	01/20/2009	410.00	
590-548.000-802.000			Profession	LINE @DOVER & FIFTH GIS PROGRAMMABLE SERVICES INC	0	530333835	01/20/2009	884.00	
590-548.000-920.000			Utilities	CALIBRATE INSTRUMENTS DEXTER VILLAGE	0		01/20/2009	4,096.30	
590-548.000-920.000			Utilities	WATER BILLS DTE ENERGY	0	01/20/09	01/21/2009	6,745.11	
590-548.000-920.001			Telephones	DTE	0		01/20/2009	39.24	
590-548.000-920.001			Telephones	AT&T 426 1425 243 0	0	01/20/09	01/20/2009	104.97	
590-548.000-920.001			Telephones	NEXTEL COMMUNICATIONS CELLULAR	0	593543512-082	01/20/2009	61.80	
590-548.000-920.001			Telephones	AT&T 734 R01-0375 438 5	0	01/21/09	01/21/2009	61.80	

INVOICE APPROVAL LIST BY FUND

Date: 01/21/2009  
 Time: 12:52pm  
 Page: 4

Village of Dexter

Fund Department Account	GL Number Abbrev	Vendor Name Invoice Description	Check Number	Invoice Number	Due Date	Amount
Fund: Sewer Enterprise Fund						
Dept: Sewer Utilities Department						
Total Sewer Utilities Department						13,522.10
Fund Total						13,522.10
Fund: Water Enterprise Fund						
Dept: Administration						
591-248.000-811.000	Atty Misc	SCOTT E. MUNZEL, PC WELL ISSUE	0		01/20/2009	1,270.00
Total Administration						1,270.00
Dept: Water Utilities Department						
591-556.000-722.000	Life & Dis	GADALETO, RAMSBY & ASSOCIATES PERIOD 02/01-03/01/09	0	01/20/09	01/20/2009	80.36
591-556.000-728.000	Postage	UNITED STATES POSTAL SERVICE POSTAGE ON CALL	0	01/20/09	01/20/2009	200.00
591-556.000-740.000	Operating	GRAINGER STRAINER,SUCTION	0	9811029793	01/20/2009	39.66
591-556.000-745.000	Uniform Al	CINTAS CORPORATION UNIFORMS	0	300216038	01/20/2009	202.85
591-556.000-751.000	Gasoline &	CORRIGAN OIL COMPANY 5277006	0		01/20/2009	341.25
591-556.000-920.000	Utilities	DTE ENERGY DTE	0	591 556 920	01/21/2009	5,369.82
591-556.000-920.001	Telephones	NEXTEL COMMUNICATIONS CELLULAR	0	593543512-082	01/20/2009	78.73
591-556.000-939.000	Vehicle Ma	LA FONTAINE SERVICE	0		01/21/2009	279.34
Total Water Utilities Department						6,592.01
Dept: Capital Improvements CIP						
591-901.000-974.000	CIP Capita	ANN ARBOR WELL DRILLING, INC. TEST PUMP	0		01/21/2009	510.19
Total Capital Improvements CIP						510.19
Fund Total						8,372.20
Grand Total						96,997.08



**Memorandum**

To: Village Council  
Donna Dettling, Village Manager  
From: Allison Bishop, AICP, Community Development Manager  
Re: Resolution of Support for Huron Clinton Metropolitan Authority (HCMA) Phase  
2 Hike Bike Trail  
Date: January 26, 2009

**UPDATE FROM LAST MEETING**

Based on some of the Council's concerns from the last meeting regarding the details and status of the HCMA trail I have been in constant contact with HCMA and the County Parks.

I sent an email out to Council on January 13<sup>th</sup>, the day after the last meeting, detailing some information that I thought would be helpful. I have attached the email for your reference.

Since the 13<sup>th</sup> very specific details relating to available funding sources, creek crossing points and project costs have been brought up. These types of details may or may not impact the projects construction. I am working on setting up a meeting with representatives from HCMA and the County to try to get a better handle on the project and the details. A meeting date has tentatively been set for Friday; if I have additional details at Monday's meeting I will share them.

The project details should not impact whether or not the Village supports the general trail concept and the support for a regional trail system. It has been made very clear to the County and HCMA that the Village's \$100,000 pledge is ONLY available if the residents of Dexter directly benefit from the expenditure. Council and Parks Commission have also passed resolutions specifically stating that the funding is only available under certain circumstances (Council resolution included).

It is therefore recommended that the Council pass the resolution included in the packet as a resolution of support for the general trail concept.

The resolution was drafted by staff and reviewed by HCMA.

Please feel free to contact with me prior to the meeting if you have any questions.

Thank you.

**PREVIOUS INFO IN MEMO**

Attached is a resolution of support for the Phase 2 HCMA Hike Bike Trail from Hudson Mills to the Village of Dexter. The length of the trail is approximately 2.93 miles. Included in the packet is a map of the proposed trail alignment.

HCMA would like to request our support for the Michigan Natural Resources Trust Fund grant application that they will be submitting this April. Construction of the trail would likely not start until August 2010 based on the funding cycle.

The trail is a crucial segment in a regional trail system that will eventually surround the Village of Dexter and connect with the Village's plans for the Mill Creek Park development.

Due to some initial concern from the residents of Westridge HCMA relocated the trail 100 feet off of the fence line at the rear yards of the homeowners in Westridge. It is my understanding that the residents are happy with the relocation and generally support the trail.

Please note that the HCMA portion of the trail will not extend into the Village of Dexter. An additional map has been provided in your packet to show where the HCMA trail will stop and the County Parks trail will begin. Construction of the County trail is still in question because funding has not been announced. If funding is awarded to both projects the contract for trail construction will be bid together, therefore constructed under one contract.

It is recommended that the resolution supporting the trail be adopted due to the potential for regional recreation facilities in and around the Village of Dexter. Support for the project may also help publicize the Village's trail construction efforts at Mill Creek Park and help with funding awards due to the regional cooperation.

Please feel free to contact me prior to the meeting with questions.

Thank you,

VILLAGE OF DEXTER  
WASHTENAW COUNTY, MICHIGAN  
RESOLUTION OF SUPPORT FOR

HURON CLINTON METROPOLITAN AUTHORITIES (HCMA) MNRTF GRANT APPLICATION  
FOR PHASE 2 OF THE HIKE BIKE TRAIL FROM HUDSON MILLS METROPARK TO THE  
VILLAGE OF DEXTER

WHEREAS, the Huron Clinton Metropolitan Authority has completed construction of Phase 1, approximately two miles of the Hike Bike Trail from Hudson Mills Metroparks to the Village of Dexter, and;

WHEREAS, the proposed Phase 2, approximately three miles will complete the Hike Bike Trail from where Phase 1 ends to just outside the Village of Dexter, and;

WHEREAS, completion of Phase 2 of the Hike Bike Trail would result in approximately 10 miles of non-motorized pathways in the Dexter area; and

WHEREAS, completion of Phase 2 of the Hike Bike Trail will be a crucial segment in the long range plans for non-motorized trails in the region, and;

WHEREAS, completion of the trail would give the public extraordinary access to natural resources along the Huron River and Mill Creek that are currently inaccessible by the public, and;

WHEREAS, the trail system is part of a larger regional trail system, including Washtenaw County's Border to Border trail planning, the Village of Dexter's Mill Creek Park trail planning and Scio Township's parkland and trail planning, and;

Deleted: and

WHEREAS, Huron Clinton Metropolitan Authority has provided the Village with a map of the proposed trail alignment shown 100 feet from the Westridge fence line, and;

WHEREAS, the Village of Dexter and Washtenaw County Parks are coordinating and potentially jointly funding a connection from the Phase 2 Trail into the Village of Dexter (Westside Connector), and;

WHEREAS, the Village of Dexter supports HCMA trail Initiatives and Washtenaw County Parks Border to Border Trail Initiatives, and their connections in and around the Village of Dexter, and;

WHEREAS, the Village of Dexter believes in the importance of providing linear recreation opportunities for the region and expanding non-motorized transportation pathway linkages;

Deleted: (

BE IT THEREFORE RESOLVED, that the Village of Dexter Council supports Huron Clinton Metropolitan Authority's application to the Michigan Natural Resources Trust Fund to complete Phase 2, 2.93 miles of trail.

Deleted: /Parks and Recreation Commission)

MOVED BY:

SECONDED BY:

YEAS:

NAYS:

RESOLUTION DECLARED ADOPTED THIS 26<sup>TH</sup> DAY OF JANUARY, 2009.

Deleted: (

Deleted: 12

Deleted: /20<sup>TH</sup>)

Shawn Keough, Village President

Certified By: Carol Jones, Village Clerk

Deleted: Alan Green, Parks and Recreation Chair

VILLAGE OF DEXTER  
WASHTENAW COUNTY, MICHIGAN  
RESOLUTION OF SUPPORT FOR

HURON CLINTON METROPOLITAN AUTHORITIES (HCMA) MNRTF GRANT APPLICATION  
FOR PHASE 2 OF THE HIKE BIKE TRAIL FROM HUDSON MILLS METROPARK TO THE  
VILLAGE OF DEXTER

WHEREAS, the Huron Clinton Metropolitan Authority has completed construction of Phase 1, approximately two miles of the Hike Bike Trail from Hudson Mills Metroparks to the Village of Dexter, and;

WHEREAS, the proposed Phase 2, approximately three miles will complete the Hike Bike Trail from where Phase 1 ends to just outside the Village of Dexter, and;

WHEREAS, completion of Phase 2 of the Hike Bike Trail would result in approximately 10 miles of non-motorized pathways in the Dexter area; and

WHEREAS, completion of Phase 2 of the Hike Bike Trail will be a crucial segment in the long range plans for non-motorized trails in the region, and;

WHEREAS, completion of the trail would give the public extraordinary access to natural resources along the Huron River and Mill Creek that are currently inaccessible by the public, and;

WHEREAS, the trail system is part of a larger regional trail system, including Washtenaw County's Border to Border trail planning, the Village of Dexter's Mill Creek Park trail planning and Scio Township's parkland and trail planning, and;

WHEREAS, Huron Clinton Metropolitan Authority has provided the Village with a map of the proposed trail alignment shown 100 feet from the Westridge of Dexter fence line, and;

WHEREAS, the Village of Dexter and Washtenaw County Parks are coordinating and potentially jointly funding a connection from the Phase 2 Trail into the Village of Dexter (Westside Connector), and;

WHEREAS, the Village of Dexter supports HCMA trail Initiatives and Washtenaw County Parks Border to Border Trail Initiatives, and their connections in and around the Village of Dexter, and;

WHEREAS, the Village of Dexter believes in the importance of providing linear recreation opportunities for the region and expanding non-motorized transportation pathway linkages;

BE IT THEREFORE RESOLVED, that the Village of **Parks and Recreation Commission** supports Huron Clinton Metropolitan Authority's application to the Michigan Natural Resources Trust Fund to complete Phase 2, 2.93 miles of trail.

MOVED BY:

SECONDED BY:

YEAS:

NAYS:

RESOLUTION DECLARED ADOPTED THIS 20<sup>TH</sup> DAY OF JANUARY, 2009.

Alan Green, Parks and Recreation Chair

Certified By: Carol Jones, Village Clerk

**VILLAGE OF DEXTER  
WASHTENAW COUNTY, MICHIGAN  
RESOLUTION OF SUPPORT FOR**

**WASHTENAW COUNTY PARKS AND RECREATION COMMISSION BORDER TO BORDER  
TRAIL AND CONNECTION FROM HURON CLINTON METROPOLITAN AUTHORITIES  
HUDSON MILLS METROPARK TO THE VILLAGE OF DEXTER VIA A PATHWAY AND  
BRIDGE CONNECTION OVER THE MILL CREEK**

WHEREAS, the Huron Clinton Metropolitan Authority has started construction of Phase 1 of a trail connection from Hudson Mills Metroparks to the Village of Dexter, and;

WHEREAS, Washtenaw County Parks and Recreation has plans to construct a Border to Border trail throughout Washtenaw County, and;

WHEREAS, the Village of Dexter is centrally located among the Washtenaw County and Huron Clinton Parks, and;

WHEREAS, the Village of Dexter has previously committed to working with the Washtenaw County Parks and the Huron Clinton Metropolitan Authority for portions of the Phase 2 trail and the Border to Border trail, and;

WHEREAS, the Village of Dexter believes in the importance of providing linear recreation opportunities for the region, and;

WHEREAS, the Village's Parks and Recreation Master Plan has prioritized the need for a greenway corridor linkage with Huron Clinton Metropolitan Authority and Washtenaw County Parks, and;

WHEREAS, the Village of Dexter has allocated \$100,000 of future bond funding to facilitate a pedestrian connection for the western portion of the village and west of the Mill Creek; and;

WHEREAS, the Washtenaw County Road Commission, the Huron Clinton Metropolitan Authority, Washtenaw County Park and the Village of Dexter plan to coordinate and jointly fund a connection across the Mill Creek within Warrior Creek park as part a segment of the Border to Border trail initiative, and;

WHEREAS, the Village of Dexter and the Washtenaw County Road Commission will potentially submit an application for STP Enhancement Funding, and;

WHEREAS, the Village of Dexter and the Washtenaw County Parks have pledged funding for a grant match,

WHEREAS, the Village of Dexter Park Commission has adopted the same resolution and recommended that the Village Council also adopt the resolution, and;

BE IT THEREFORE RESOLVED, that the Village of Dexter Council supports the potential STP Enhancement grant application and proposed trail and bridge connection to Warrior Creek Park and pledges \$100,000 to be used to construct the trail and bridge connection to the western portion of the Village of Dexter via Warrior Creek Park and across the Mill Creek;

BE IT FURTHER RESOLVED, that the Village of Dexter and the residents of West Ridge of Dexter be permitted access to the Huron Clinton Metropolitan Authorities trail via the West Ridge open space adjacent to the proposed trail and bridge.

BE IT FURTHER RESOLVED, that an access easement agreement must be obtained from the West Ridge Home Owners Association in order to permit construction of a pathway connection to East Ridge Drive.

MOVED BY: Semifero

SUPPORTED BY: Smith

YEAS: Fisher, Smith, Carson, Tell, Cousins, Semifero, Keough

NAYS: None

RESOLUTION DECLARED ADOPTED THIS 28th DAY OF APRIL, 2008.

Shawn Keough, Village President

Certified by:  
David Boyle, Village Clerk

## Allison Bishop

---

**From:** Allison Bishop

**Sent:** Tuesday, January 13, 2009 4:47 PM

**To:** 'Courtney Nichols (cnicholls@villageofdexter.org)'; 'Donna Dettling (ddettling@villageofdexter.org)'; 'Donna Fisher (d.fisher@dexter.k12.mi.us)'; 'James D. Smith (jdsmith@umich.edu)'; 'Jim Carson (jcarson@aiserv.net)'; 'Joe Semifero (jrsemifero@yahoo.com)'; 'Paul Cousins (millpond89@comcast.net)'; 'Ray Tell (ellistell@aol.com)'; 'Ray Tell (warehouse@vanguardusa.com)'; 'Shawn Keough (sckeough@comcast.net)'; 'Shawn Keough (skeough@wadetrim.com)'

**Subject:** HCMA Trail update

Village Council,

I understand that there were some concerns regarding the HCMA trail and County Park trail connections and coordination at last night's meeting. Hopefully the following will address those issues.

The trail planning details are not yet coordinated; however Washtenaw County is currently in the process of selecting a consultant to do a feasibility study on the location of the river/railroad crossing into Warrior Creek Park either by a bridge or a tunnel, under the existing viaduct or at another location. Based on the feasibility study and funding the project would likely be constructed in 2011, possibly 2010. The feasibility study should be done this March in order for additional trail coordination with HCMA. The HCMA (Huron Clinton Metropolitan Authority) trail will be applying for funding this spring and if funded would likely be constructed in 2011, possibly 2010, depending on legislative appropriations.

Both projects are on the same timeline for construction, if there are no unforeseen issues. The goal of the County and HCMA is to bid the project together, but manage the project separately. Assuming the timelines stand the trail will be constructed within the same construction season.

Based on current information I do not think that it is necessary for the resolution to reflect the Village's desire to work with HCMA to construct the small trail segment to Eastridge. I can mention that in the letter that will be included with the resolution that also addresses the Village's concern regarding the width of the tree removal for the trail construction. The intent of the resolution was to give HCMA support for their grant MNRTF application similar to what we are requesting from them for ours and to represent the regional trail cooperation occurring in our area.

Please let me know if you have any additional questions. The resolution will be back on the Council's agenda on the 26<sup>th</sup> therefore please let me know prior to the meeting if there are additional amendments necessary.

Thanks.

**Allison Bishop, AICP**  
*Community Development Manager*  
*Planning and Zoning*  
*Village of Dexter*  
734.426.8303 ext. 15

## Allison Bishop

---

**From:** Allison Bishop  
**Sent:** Wednesday, January 14, 2009 12:49 PM  
**To:** 'Keough, Shawn'; Courtney Nicholls; Donna Dettling; d.fisher@dexter.k12.mi.us; jdsmith@umich.edu; jcarson@aiserv.net; jrsemifero@yahoo.com; millpond89@comcast.net; ellistell@aol.com; warehouse@vanguardusa.com; sckeough@comcast.net  
**Cc:** Alan  
**Subject:** RE: HCMA Trail update

Council,

HCMA is requesting support for their grant application to construction Phase 2 of their hike bike trail. I think it is best to give them, or not give them, support and not bog down the resolution with other issues and/or projects. I understand that there is concern over the County segment, but those questions cannot be answered until the feasibility study is done in March. The County and HCMA are working together on the feasibility study and HCMA will make adjustments to their trail if the County decides to cross the creek elsewhere.

I have drafted the resolution and HCMA has looked at it and thinks that it is appropriate. I drafted the resolution to try to highlight the regional trail cooperation, coordination and value. If there is too much information in the resolution that makes it confusing and Council would like it revised to simply include support for their trail then I can do that as well.

Hope that helps.

**Allison Bishop, AICP**  
*Community Development Manager  
Planning and Zoning  
Village of Dexter  
734.426.8303 ext. 15*

# Memo

**To:** Village Council  
**From:** Marie Sherry *MS*  
**CC:** Village Manager  
**Date:** 1/21/2009  
**Re:** Other Post Employment Benefits Funding Vehicle

---

Council –

I have researched the various options for funding vehicles for the Other Post-Employment Benefits (OPEB) monies that were approved in this year's budget. Below is an overview:

- CD or other regular bank funding vehicle
  - Pros
    - Liquidity
    - Simplicity
  - Cons
    - Does not comply with intent of OPEB as the monies are not in an approved trust
    - Future councils can use the funds for purposes other than intended under OPEB
    - Limited investment options lower rate of return
- Set up trust with a bank or other financial institution
  - Pros
    - Gives more control over investment options
    - Higher rates of return than a regular funding vehicle
    - Trust funds designated to exclusively fund OPEB

- Cons
  - Village personnel not trained in pension-type fund management
  - May require outside consulting and/or additional costs to manage investments
  - May be difficult and/or time consuming to set up to comply with applicable IRS rules and regulations
- MERS Retiree Health Funding Vehicle
  - Pros
    - Set up for Michigan municipalities. Other types of governmental organizations (ie police, teachers) have similar services available through their state-wide pension plans
    - Knowledge of rules and regulations as they pertain to governmental organizations
    - Investment decisions made by same board that manages pension funds -- knowledge base is high.
    - Higher rates of return than a regular funding vehicle
    - Trust funds designated to exclusively fund OPEB
    - They currently hold the Village's pension funds
  - Cons
    - May have limited investment options. Currently there is one option, however three more options currently being used elsewhere within Mers will soon be offered for OPEB

The Village Manager, Assistant Manager and I have had several discussions about the right funding vehicle, and the three of us agree that the MERS option is the most attractive based on what we are attempting to establish and the personnel resources that are available to us. We have met with the representative from MERS to discuss their plan in greater detail.

Attached to this memo is documentation from MERS. The first, entitled MERS Retiree Health Funding Vehicle, gives a basic outline of their product. Also included is a client list. Following are some highlights:

- The Village determines the funding levels, not MERS. We can put in as much or as little as we want. MERS does not require that we perform actuarial evaluations (although OPEB does).
- We can take money out as soon as we want to start funding retiree care. For instance, we can decide to keep funding without withdrawals for three years, or five years, or ten years – or we can use the proceeds in this fiscal year.
- Although there is currently only one investment option, more options are becoming available in the next few months. Please see the Investment profiles attached to this memo.

I have included for Council's review, and possible approval, the Uniform Resolution that is required to set up the trust fund for OPEB. If you have any questions, please do not hesitate to contact me.



**MERS** <sup>SM</sup>  
MUNICIPAL EMPLOYEES' RETIREMENT SYSTEM

# INDEX

	Page No.
<b>Section 1: MERS Overview.....</b>	<b>2</b>
<b>Section 2: Retiree Health Funding Vehicle Overview.....</b>	<b>3</b>
<b>Section 3: MERS Investments.....</b>	<b>5</b>
MERS Total Market Fund.....	5
Methodology.....	5
Performance History.....	6
<b>Section 4: Fee Structure.....</b>	<b>6</b>
<b>Section 5: Retiree Health Funding Vehicle References.....</b>	<b>6</b>
<b>Section 6: Uniform Resolution.....</b>	<b>6</b>

## **SECTION 1: MERS OVERVIEW**

The Municipal Employees' Retirement System of Michigan (MERS) is a statewide public employee retirement plan. MERS serves governmental entities like counties, cities, townships, villages, road commissions, hospitals, medical care facilities, libraries, community mental health boards, transportation authorities, and similar governmental entities.

MERS operated under the umbrella of state government from 1945 until Public Act 220 of 1996. This provided the system authority to hold a vote of the certified delegates of the participating municipalities to remove MERS from state government. Today, MERS provides benefits to more than 65,000 members in more than 680 municipalities.

MERS is located in Lansing Michigan. We are available for one-on-one meetings at the municipalities request. Additionally, regional meetings are scheduled throughout the year to bring news and information directly to our members.

## **SECTION 2: RETIREE HEALTH FUNDING VEHICLE OVERVIEW**

MERS developed the Retiree Health Funding Vehicle as a means to help municipalities in Michigan save and grow assets within the MERS investment portfolio to offset future retiree health care liabilities using MERS economies of scale. The funding vehicle, created by a Private Letter Ruling from the IRS, provides advantages in light of the Governmental Accounting Standards Board Other Post Employment Benefits (GASB OPEB) reporting requirements.

MERS will assist the municipality in maximizing the earnings of its trust fund balance within our Internal Revenue Service (IRS) approved medical trust for Retiree Health Care costs, **MERS Retiree Health Funding Vehicle**. The municipality may choose to adopt the program for existing funds and new funds. The program allows public employers to proactively set aside assets to take advantage of MERS investment returns within its portfolio of over \$6.5 billion. MERS primary investment objective is to maximize the long-term rate of return with a high degree of prudence and integrity.

All funds are invested as authorized by the Michigan Public Employee Retirement System's Investment Act, 1965 PA 314, as amended. In addition, the MERS Retirement Board shall act as the investment fiduciary (made up of a chairperson, 3 employee members, 2 officer members, 2 public members and 1 retiree member). Also, to the extent permitted by law, the assets will be commingled with other funds for investment purposes only. MERS will maximize investment earnings, provide quarterly and annual reporting, and make disbursements to the municipalities upon request.

The Retiree Health Funding Vehicle is a medical trust created by a Private Letter Ruling from the IRS Private Letter Ruling No. 2003-136326. The Municipal Employees Retirement Act of 1984, 1984 PA 427, section 36(2)(a); MCLA 38.1536(2)(a), authorizes MERS to make available benefit programs for municipal employees employed by a participating municipality or court. The Internal Revenue Code, section 115(1) states in part that gross income does not include “income derived from...exercise of any essential governmental function and accruing to a...political subdivision” of a State. The IRS has ruled that providing health benefits by a political subdivision for its employees and retirees is an “essential governmental function” (Revenue Rulings 77-261 and 90-74). Under the Municipal Employees Retirement Act, section 2C(3), MCLA 38.1502C(3), the Legislature has provided that MERS is a public corporation, “an instrumentality of the participating municipalities and participating courts.”

The municipality may fund a MERS Retiree Health Funding Vehicle account on a cash or actuarial basis. The municipality solely determines the contribution structure. The contributions, all investments, receipts, and disbursements with regard to the trust shall be used solely for the exclusive benefit of the participants and their dependents, as applicable, under the Retiree Health Funding Vehicle and defraying the reasonable expenses of administering the trust and the program. MERS will ensure that any payment from the Retiree Health Funding Vehicle conforms to the provisions in our IRS approved Trust Agreement and Plan Document, and of any applicable law. Payments from the Retiree Health Funding Vehicle account shall be made by electronic funds transfer to the order of the municipality.

To implement the Retiree Health Funding Vehicle, the municipality will need to submit a Retiree Health Funding Vehicle Uniform Resolution, attached in Section 7. Once the resolutions are received, account information and contribution and reporting instructions will be provided in order to make the initial transfer and ongoing contributions.

## **SECTION 3: MERS INVESTMENTS**

### **MERS Total Market Fund**

MERS Total Market Fund's objective is to achieve reasonable growth and income while minimizing market volatility relative to broader equity markets. The portfolio seeks returns that exceed the actuarial assumption rate of 8% annually and that are 3.5% over the annual rate of inflation. The portfolio offers diversified exposure to all major investment asset classes within established and prudent risk parameters.

### **Methodology**

The portfolio is managed in conformance with the Michigan Public Employee Retirement Systems Investment Act, 1965 PA 314, as amended. MERS professional investment personnel under the authority of the MERS Retirement Board oversee the portfolio. The MERS Retirement Board enforces investment guidelines that govern the portfolio. These guidelines are used to make investment decisions that maximize long-term capital gains and control the downside risk to which the assets are exposed. To achieve this goal, active management along with diversification by asset class and style are employed. Every effort is made to minimize costs without adversely affecting portfolio performance.

## Performance History

Annualized returns gross of fees as of December 31, 2007

	One Year	Two Years	Three Years	Five Years	Ten Years
MERS Total Market Portfolio	8.57%	11.06%	9.62%	13.55%	8.23%
MERS Policy Benchmark	8.01%	10.58%	9.31%	12.56%	7.63%
Excess Performance	0.56%	0.48%	0.31%	0.99%	0.60%

## **SECTION 4: FEE STRUCTURE**

MERS will charge an annual administration fee of 45 (.45%) basis points on the entire portfolio. Upon written notification, this fee is subject to adjustment of MERS underlying Investment Management fees increase.

## **SECTION 5: RETIREE HEALTH FUNDING VEHICLE REFERENCES**

City of Port Huron, John Ogden, (810) 984-9728

CMH for Central Michigan, John Obermesik, (989) 773-6961

Washtenaw County Road Commission, Dan Ackerman, (734) 327-6651

## **SECTION 6: UNIFORM RESOLUTION**

*Included seperately*

Account	Name
41B District Court	Retiree Health Funding
Algonac, City of	Retiree Health Funding
Allen Park, City of	Retiree Health Funding
Ann Arbor Transportation Authority	Retiree Health Funding
Battle Creek, City of	Retiree Health Funding
Benzie County Road Commission	Retiree Health Funding
Berkley, City of	Retiree Health Funding
Brandon Township	Retiree Health Funding
Brighton, City of	Retiree Health Funding
Cadillac, City of	Retiree Health Funding
Canton Charter Township	Retiree Health Funding
Canton Public Library	Retiree Health Funding
Chesterfield Township	Retiree Health Funding
Clay Township	Retiree Health Funding
Clinton County Road Commission	Retiree Health Funding
CMH for Central Michigan	Retiree Health Funding
Croswell, City of	Retiree Health Funding
Davison Township	Retiree Health Funding
Dowagiac, City of	Retiree Health Funding
East Lansing, City of	Retiree Health Funding
Eaton County	Retiree Health Funding
EUP Transit Authority	Retiree Health Funding
Farmington Community Library	Retiree Health Funding
Flushing Charter Township	Retiree Health Funding
Franklin, Village of	Retiree Health Funding
Genesee County CMH	Retiree Health Funding
Genesee County Drain Commissioner Division of Water & Waste Services	Retiree Health Funding
Gladwin County Road Commission	Retiree Health Funding
Grand Blanc, City of	Retiree Health Funding
Groveland Township	Retiree Health Funding
Huron Behavioral Health	Retiree Health Funding
Independence Township	Retiree Health Funding
Jackson District Library	Retiree Health Funding
Jackson, City of	Retiree Health Funding
Kent County Road Commission	Retiree Health Funding
Lapeer County	Retiree Health Funding
Lapeer, City of	Retiree Health Funding
Lincoln Park, City of	Retiree Health Funding
Macomb County Road Commission	Retiree Health Funding
Madison Heights, City of	Retiree Health Funding
Marquette Board of Light & Power	Retiree Health Funding
Marquette County Road Commission	Retiree Health Funding
Marshall, City of	Retiree Health Funding
Mason County	Retiree Health Funding
Metamora Township	Retiree Health Funding
Midland, City of	Retiree Health Funding
MMRMA	Retiree Health Funding
Mundy Charter Township	Retiree Health Funding
Muskegon Area District Library	Retiree Health Funding
Muskegon Charter Township	Retiree Health Funding
Muskegon County	Retiree Health Funding

Muskegon, City of	Retiree Health Funding
Network 180 (Kent County CMH)	Retiree Health Funding
Newaygo County Mental Health	Retiree Health Funding
North Muskegon, City of	Retiree Health Funding
Northville District Library	Retiree Health Funding
Northville, City of	Retiree Health Funding
Novi, City of	Retiree Health Funding
Oceana County	Retiree Health Funding
Otsego, City of	Retiree Health Funding
Pittsfield Charter Township	Retiree Health Funding
Port Huron, City of	Retiree Health Funding
Portage, City of	Retiree Health Funding
Rochester, City of	Retiree Health Funding
Roosevelt Park, City of	Retiree Health Funding
Royal Oak, City of	Retiree Health Funding
Saginaw County CMH	Retiree Health Funding
Saginaw County Road Commission	Retiree Health Funding
Saginaw Township	Retiree Health Funding
Saginaw-Midland Water Supply	Retiree Health Funding
Saline, City of	Retiree Health Funding
Shiawassee County Road Commission	Retiree Health Funding
SMART	Retiree Health Funding
Southeastern Oakland County Resource Recovery	Retiree Health Funding
Southfield Township	Retiree Health Funding
Spring Lake District Library	Retiree Health Funding
Summitt Township	Retiree Health Funding
Traverse City, City of	Retiree Health Funding
Utica, City of	Retiree Health Funding
Van Buren County Road Commission	Retiree Health Funding
Washtenaw County Road Commission	Retiree Health Funding
Wayne, City of	Retiree Health Funding
West Bloomfield Parks & Recreation	Retiree Health Funding
West Bloomfield Township Library	Retiree Health Funding
Wixom, City of	Retiree Health Funding
Woodhaven, City of	Retiree Health Funding
Ypsilanti Comm. Utilities Authority	Retiree Health Funding
Ypsilanti Township	Retiree Health Funding
Ypsilanti, City of	Retiree Health Funding

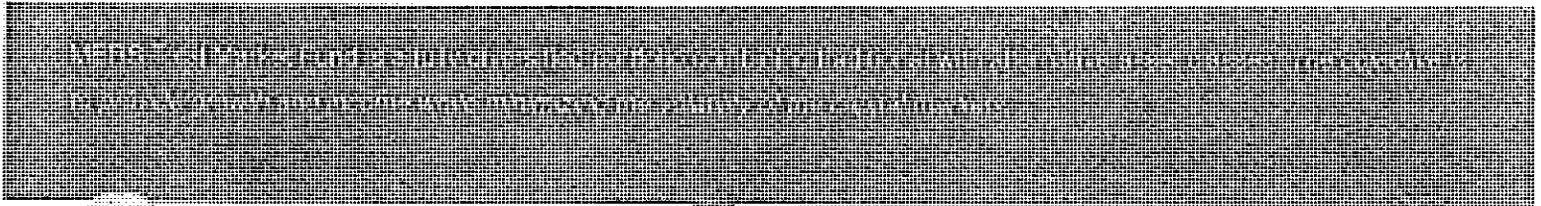


Well Diversified Income

# MERS Total Market Fund

Investment Profile | September 30, 2008

*Current & future option*



## Fund Summary

Annualized as of September 30, 2008 (Gross of Fees)

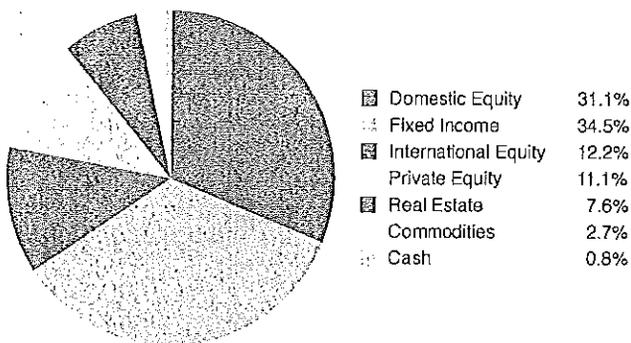
Assets Under Management as of September 30, 2008: \$5,519,957,914

Past performance is no guarantee of future results. Investment returns and principal value will fluctuate, so that an investor's shares, when redeemed, may be worth more or less than their original cost. Current performance may be lower or higher than the performance data illustrated.

	YTD	1-Year	3-Year	5-Year	10-Year
MERS Total Market Fund	-11.73%	-12.33%	3.49%	7.87%	6.53%
Benchmark: Custom Benchmark*	-12.43%	--12.95%	2.94%	6.72%	6.01%
<b>Excess Return</b>	<b>0.70%</b>	<b>0.62%</b>	<b>0.56%</b>	<b>1.15%</b>	<b>0.52%</b>

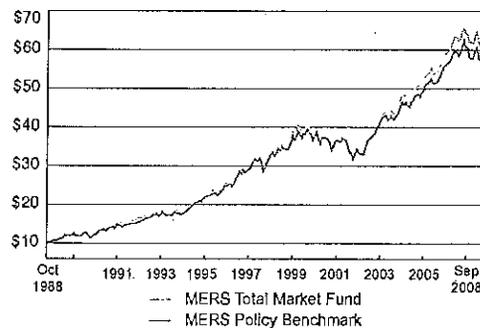
## Asset Allocation

As of September 30, 2008



## Growth of \$10,000

(Dollars in 1000s) | October 1988 - September 2008



## Historical Risk

Measured using standard deviation; measures an investment's return volatility over time. Illustrates the chance that an investment's return will be different than expected.

	YTD	1-Year	3-Year	5-Year	10-Year
Historical Risk: Total Market Fund	9.41%	10.05%	7.76%	7.27%	9.05%
Historical Risk: Custom Benchmark*	10.25%	10.96%	8.19%	7.43%	8.74%

\* Custom Benchmark: 23.0% Russell 3000, 11.5% Russell 2000, 6.0% S&P 400, 2.0% GSCI Total Return, 17.5% MS ACFT (Ex: U.S.), 25.0% I.B Aggregate, 5.0% ML HY Master II, 7.0% Real Estate Blend, 3.0% 90 Day T-Bill

This publication contains a summary description of MERS benefits, policies or procedures. MERS has made every effort to ensure that the information provided is accurate and up to date. Where the publication conflicts with the relevant Plan Document, the Plan Document controls. MERS, as a governmental plan, is exempted by federal and state law from registration with the SEC. However, it employs registered investment advisors to manage the trust fund in compliance with Michigan Public Employee Retirement System Investment Act. Past performance is not a guarantee of future returns.

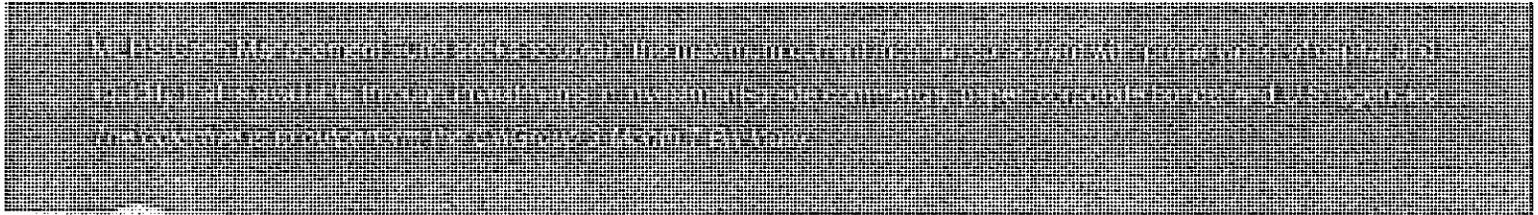


Income, Experience and Value

# MERS Cash Management Fund

*Future option*

Investment Profile | September 30, 2008



## Fund Summary

Annualized as of September 30, 2008 (Gross of Fees)

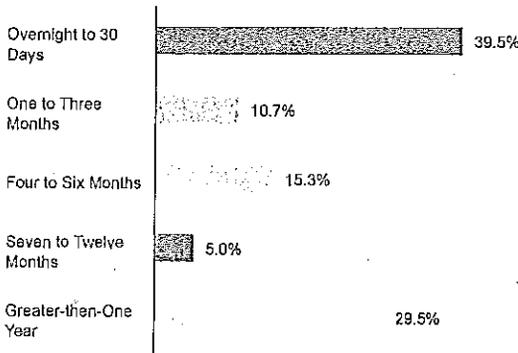
Assets Under Management as of September 30, 2008: \$46,207,296

Past performance is no guarantee of future results. Investment returns and principal value will fluctuate, so that an investor's shares, when redeemed, may be worth more or less than their original cost. Current performance may be lower or higher than the performance data illustrated.

	YTD	1 Year	3 Year	5 Year	10 Year
Cash Management Fund	8.6%	11.7%	10.1%	9.0%	8.4%
Benchmark: CitiGroup 3 Month T-Bill Index	1.5%	2.6%	4.0%	3.1%	3.4%
Excess Return	7.1%	9.2%	6.1%	5.9%	5.0%

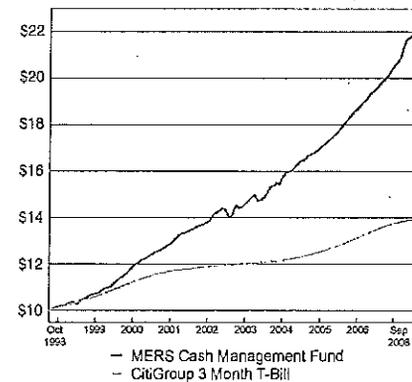
## Asset Allocation

As of September 30, 2008



## Growth of \$10,000

(Dollars in 1000s) | October 1998 - September 2008



## Historical Risk

Measured using standard deviation; measures an investment's return volatility over time. Illustrates the chance that an investment's return will be different than expected.

	YTD	1 Year	3 Year	5 Year	10 Year
Historical Risk: Cash Management Fund	2.0%	2.0%	1.3%	2.0%	2.1%
Historical Risk: CitiGroup 3 Month T-Bill Index	0.2%	0.3%	0.4%	0.4%	0.5%

*This publication contains a summary description of MERS' benefits, policies or procedures. MERS has made every effort to ensure that the information provided is accurate and up to date. Where the publication conflicts with the relevant Plan Document, the Plan Document controls. MERS, as a governmental plan, is exempted by federal and state law from registration with the SEC. However, it employs registered investment advisors to manage the trust fund in compliance with Michigan Public Employee Retirement System Investment Act. Past performance is not a guarantee of future returns.*

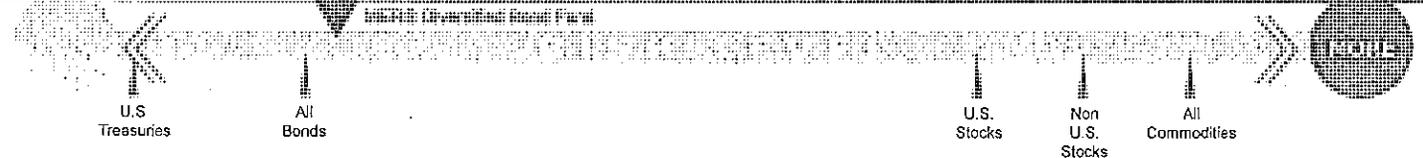
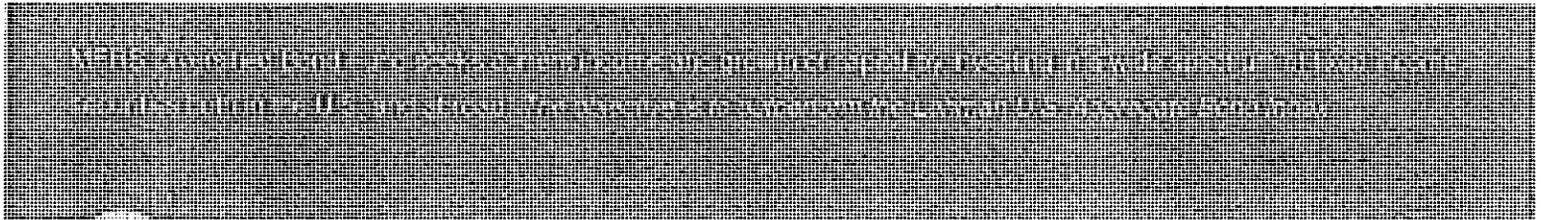


Gain from Expanded Horizons

# MERS Diversified Bond Fund

*Future option*

Investment Profile | September 30, 2008



## Fund Summary

Annualized as of September 30, 2008 (Gross of Fees)

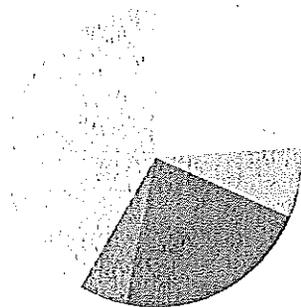
Assets Under Management as of September 30, 2008: **\$1,527,043,477**

*Past performance is no guarantee of future results. Investment returns and principal value will fluctuate, so that an investor's shares, when redeemed, may be worth more or less than their original cost. Current performance may be lower or higher than the performance data illustrated.*

	YTD	1 Year	3 Year	5 Year
MERS Diversified Bond Fund	-2.04%	2.02%	3.72%	4.26%
Benchmark: Lehman US Aggregate Bond Index	0.64%	3.66%	4.15%	3.79%
<b>Excess Return</b>	<b>-2.68%</b>	<b>-1.64%</b>	<b>-0.43%</b>	<b>0.47%</b>

## Asset Allocation

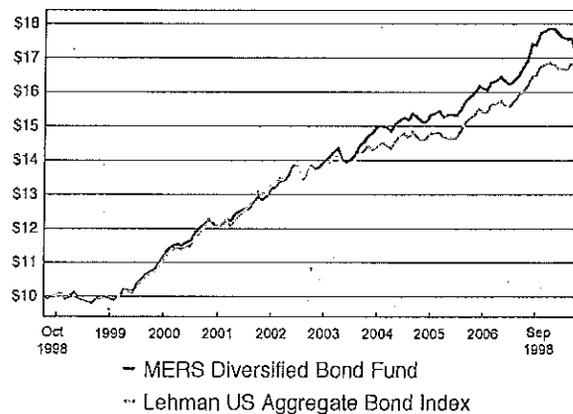
As of September 30, 2008



Enhanced Index	23.9%
Infrastructure	7.5%
Active Global	21.8%
Core	5.1%
Active Core	41.6%

## Growth of \$10,000

(Dollars in 1000s) | October 1998 - September 2008



## Historical Risk

Measured using standard deviation; measures an investment's return volatility over time. Illustrates the chance that an investment's return will be different than expected.

	YTD	1 Year	3 Year	5 Year
Historical Risk: Diversified Bond Fund	3.90%	5.05%	3.58%	3.42%
Historical Risk: Lehman US Aggregate Bond Index	2.64%	3.18%	2.76%	3.09%

*This publication contains a summary description of MERS benefits, policies or procedures. MERS has made every effort to ensure that the information provided is accurate and up to date. Where the publication conflicts with the relevant Plan Document, the Plan Document controls. MERS, as a governmental plan, is exempted by federal and state law from registration with the SEC. However, it employs registered investment advisors to manage the trust fund in compliance with Michigan Public Employee Retirement System Investment Act. Past performance is not a guarantee of future returns.*



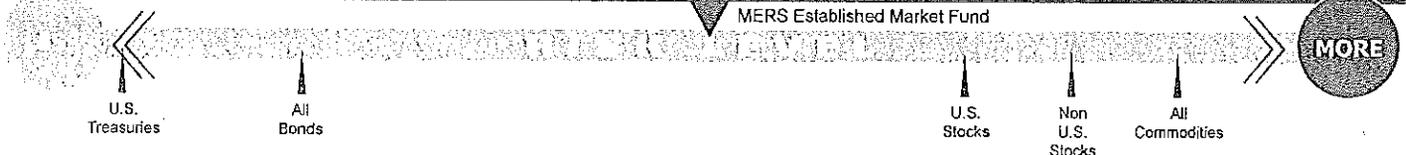
The Classic Approach to Investing

# MERS Established Market Fund

*Future Option*

Investment Profile | September 30, 2008

MERS Established Market Fund seeks to provide long-term growth of capital and income through a diversified mix of stocks and bonds. *The objective is to outperform the traditional 60/40 mix of stocks to bonds.*



## Fund Summary

Annualized as of September 30, 2008 (Gross of Fees)

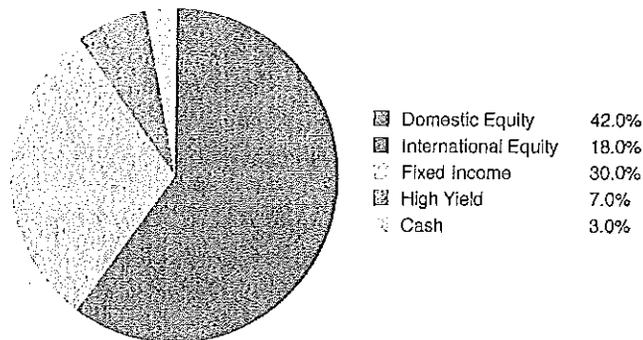
Assets Under Management as of September 30, 2008: \$4,337,871,615

*Past performance is no guarantee of future results. Investment returns and principal value will fluctuate, so that an investor's shares, when redeemed, may be worth more or less than their original cost. Current performance may be lower or higher than the performance data illustrated.*

	YTD	1-Year	3-Year	5-Year	7-Year
MERS Established Market Fund	-15.9%	-16.9%	1.7%	6.5%	6.4%
Benchmark: Custom EMF Policy Benchmark*	-13.7%	-14.4%	2.2%	6.1%	5.6%
<b>Excess Return</b>	<b>-2.2%</b>	<b>-2.5%</b>	<b>-0.5%</b>	<b>0.5%</b>	<b>0.8%</b>

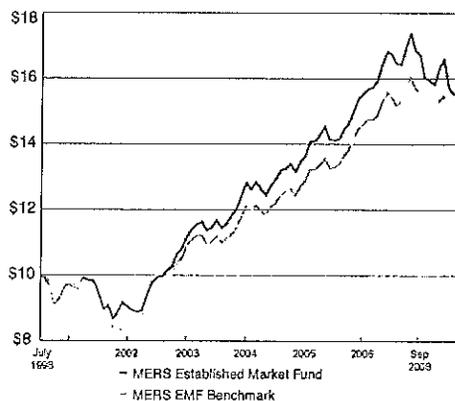
## Asset Allocation

As of September 30, 2008



## Growth of \$10,000

(Dollars in 1000s) | July 1998 - September 2008



## Historical Risk

Measured using standard deviation; measures an investment's return volatility over time. Illustrates the chance that an investment's return will be different than expected.

	YTD	1-Year	3-Year	5-Year	7-Year
Historical Risk: Established Market Fund	11.2%	11.9%	9.0%	8.0%	8.3%
Historical Risk: Custom EMF Policy Benchmark*	10.0%	10.5%	8.0%	7.2%	8.1%

\* Custom EMF Policy Benchmark: 42% Russell 3000 Index, 30% Lehman US Aggregate Index, 18% MSCI ACWI ex US Index, 7% Merrill Lynch High Yield Master II, 3% Citigroup T-Bill Index

This publication contains a summary description of MERS benefits, policies or procedures. MERS has made every effort to ensure that the information provided is accurate and up to date. Where the publication conflicts with the relevant Plan Document, the Plan Document controls. MERS, as a governmental plan, is exempted by federal and state law from registration with the SEC. However, it employs registered investment advisors to manage the trust fund in compliance with Michigan Public Employee Retirement System Investment Act. Past performance is not a guarantee of future returns.



## **RETIREE HEALTH FUNDING VEHICLE**

### **UNIFORM RESOLUTION**

## **Village of Dexter**

**(Participating Employer)**

**Municipal Employees' Retirement System of Michigan  
1134 Municipal Way  
Lansing, MI 48917  
517-703-9030**

**Restated: March 13, 2007**  
(Adopted May 14, 2003; amended December  
17, 2004 and November 15, 2005)

**UNIFORM RESOLUTION ADOPTING THE MERS  
RETIREE HEALTH FUNDING VEHICLE**

*(Excluding Plans Governed by Internal Revenue Code Section 401(h))*

**WHEREAS**, the Municipal Employees' Retirement System ("MERS") Plan Document of 1996, effective October 1, 1996, authorized the Municipal Employees' Retirement Board ("Board") to establish additional programs including but not limited to defined benefit and defined contribution program (MERS Plan Document Section 36(2)(a)); and the Municipal Employees Retirement Act of 1984, Section 36(2)(a) as amended by 1996 PA 220, MCL 38.1536(2)(a);

**WHEREAS**, the Board has previously authorized MERS' establishment of a retiree health funding vehicle ("RHFV" or "Program"), which a participating municipality or court, or another eligible public employer that is a political subdivision of the State which constitutes a "municipality" under MERS Plan Document Section 2B(4); MCL 38.1502b(2) ("Eligible Employer"), may adopt for its Eligible Employees;

**WHEREAS**, MERS has been determined by the Internal Revenue Service to be a tax-qualified "governmental plan" and trust under section 401(a) of the Internal Revenue Code of 1986, and all trust assets within MERS reserves are therefore exempt from taxation under Code section 501(a) (IRS Letter of Favorable Determination dated June 15, 2005).

**WHEREAS**, the Board has established a governmental trust under Section 115 of the Internal Revenue Code (the "Trust Fund") to hold the assets of the RHFV, which Trust Fund shall be administered under the discretion of the Board as fiduciary, directly by (or through a combination of) MERS or MERS' duly-appointed Program Administrator;

**WHEREAS**, 1999 PA 149, the Public Employee Health Care Fund Investment Act, MCL 38.1211 *et seq.* ("PA 149") provides for the creation by a public corporation of a public employee health care fund, and its administration, investment, and management, in order to accumulate funds to provide for the funding of health benefits for retirees and beneficiaries;

**WHEREAS**, a MERS health care trust fund constitutes a governmental trust established by a public corporation ("municipality") as an Eligible Employer, provided that all such employers shall be the State of Michigan, its political subdivisions, and any public entity the income of which is excluded from gross income under Section 115 of the Internal Revenue Code; provided further, that the health care trust shall not accept assets from any defined benefit health account established under Section 401(h) of the Internal Revenue Code;

**WHEREAS**, the Board acts as investment fiduciary for the pooled assets of each MERS participating municipality and court enrolled in MERS defined benefit programs, Health Care

Savings Program, the Retiree Health Funding Vehicle, and the Investment Services Pool Program, on whose behalf MERS performs all plan administration and investment functions, and such participating municipalities and courts have full membership, representation and voting rights at the Annual Meeting as provided under Plan Section 45; MCL 38.1545.

**WHEREAS**, the Board also acts as investment fiduciary for those participating employers who are non-MERS participating municipalities and courts that have adopted the MERS Health Care Savings Program, Retiree Health Funding Vehicle, or Investment Service Pool Program, and such entities are not accorded membership, representation or voting rights provided to MERS participating municipalities and courts at the Annual Meeting under Plan Section 45; MCL 38.1545.

**WHEREAS**, adoption of this Uniform Resolution (the "Uniform Resolution") by the Eligible Employer is necessary and required in order that the benefits available under the MERS Retiree Health Funding Vehicle may be extended;

**WHEREAS**, this Uniform Resolution has been approved by the Board under the authority of 1996 PA 220, MERS Plan Document Section 36(2)(a), MCL 38.1536(2)(a), declaring that the Board "shall determine . . . and establish" all provisions of the retirement system. The MERS RHFV shall not be implemented with respect to any Eligible Employer unless in strict compliance with the terms and conditions of this Resolution, the Trust Document, and Trust Agreement.

- It is expressly agreed and understood as an integral and nonseverable part of extension or continuation of coverage under this Uniform Resolution Adopting MERS Retiree Health Funding Vehicle that Section 43B of the MERS Plan Document shall not apply to this Uniform Resolution, its administration or interpretation.
- In the event any alteration of the language, terms or conditions stated in this Uniform Resolution Adopting MERS Retiree Health Funding Vehicle is made or occurs, under MERS Plan Document Section 43B or other plan provision or other law, it is expressly recognized that MERS and the Board, as fiduciary of the MERS Plan and its trust reserves, and whose authority is nondelegable, shall have no obligation or duty: to administer (or to have administered) the MERS RHFV or its Trust Fund; or to continue administration.

**NOW, THEREFORE, BE IT RESOLVED** that the governing body adopts the MERS PA 149 Health Care Trust Fund as provided below.

**SECTION 1. MERS RHFV PROGRAM**

EFFECTIVE January 26, 2009, the MERS Retiree Health Funding Vehicle is hereby adopted by the Village of Dexter  
(MERS municipality or court or other eligible employer)

**CONTRIBUTIONS** shall be made only by the Eligible Employer, remitted to MERS by the Eligible Employer, and credited to the Eligible Employer’s separate fund within the trust sub-fund for MERS RHFV. As this Plan is funded solely by employer, on a cash or actuarial basis as determined by the employer, there is no requirement for a Participation Agreement establishing the schedule of contributions.

**INVESTMENT** of funds accumulated and held in the Fund shall be held in a separate reserve and invested on a pooled basis by MERS subject to the Public Employee Retirement System Investment Act ("PERSIA"), 1965 PA 314, as provided by MERS Plan Document Section 39; MCL 38.1539, and PA 149.

**THE ELIGIBLE EMPLOYER** shall abide by the terms of MERS RHFV, including all investment, administration, and service agreements, and all applicable provisions of the Code and other law. It is affirmed that no assets from any defined benefit health account established under Section 401(h) of the Internal Revenue Code shall be transferred to, or accepted by, MERS.

**SECTION 2. IMPLEMENTATION DIRECTIONS FOR MERS AS RHFV INVESTMENT FIDUCIARY AND TRUSTEE**

- (A) The governing body of this Eligible Employer desires that all assets placed in its MERS RHFV (as a sub-fund within all pooled Trust Funds with MERS) be administered by MERS, which shall act as investment fiduciary with all powers provided under Public Employee Retirement System Investment Act, PA 149, all applicable provisions of the Internal Revenue Code and other relevant law.
- (B) The governing body desires, and MERS upon its approval of this Resolution agrees, that all funds accumulated and held in the MERS RHFV Trust Fund shall be invested and managed by MERS within the collective and commingled investment of all funds held in trust for all Eligible Employers.
- (C) All monies in the MERS RHFV Trust Fund (and any earnings thereon, positive or negative) shall be held and invested for the sole purpose of paying health care benefits for the exclusive benefit of “Eligible Employees” who shall constitute “qualified persons” who have retired or separated from employment with the Eligible Employer, and for any expenses of administration, and shall not be used for any other purpose, and shall not be distributed to the State.

(D) The Eligible Employer will fund its MERS RHFV Trust sub-fund to provide funds for health care benefits for "Eligible Employees" who shall constitute "qualified persons." Participation in and any coverage under RHFV shall not constitute nor be construed to constitute an "accrued financial benefit" under Article 9 Section 24 of the Michigan Constitution of 1963, nor shall any contribution method for Eligible Employer funding other than "pay as you go" cash funding be required or imposed, and all benefits, rights, and obligations conferred by or arising under RHFV shall be as provided under the RHFV documents.

(E) The Eligible Employer generically designates the following groups of persons as "Eligible Employees" who shall constitute "qualified persons," to receive retiree health care benefits subsidized under the MERS RHFV trust sub-fund. Groups may include any dependent(s) as specified in your bargaining agreement and/or personnel policy (provide copies of any governing agreement or other policy):

*For example "non-union employees*

Union employees and dependents as determined by union contract.  
Full time non-union employees and dependents as determined by the employee handbook.

(F) The Village Treasurer \_\_\_\_\_ (Use title of official, not name) shall be the Eligible Employer's RHFV Coordinator; **shall direct payment of fund monies for the benefit of the** Eligible Employees identified in (E) under any MERS (or non-MERS) retiree health care benefit program, including, but not limited to, MERS HCSP, or MERS Premier Health; make investment allocations of the Employer's sub-trust fund within MERS-approved portfolios; receive necessary reports, notices, etc.; shall act on behalf of the Eligible Employer; and may delegate any administrative duties relating to the Fund to appropriate departments.

(G) Fees and Expenses for the MERS RHFV are contained in Addendum A to this Resolution.

### SECTION 3. EFFECTIVENESS OF THIS RESOLUTION

This Resolution shall have no legal effect until a certified copy of this adopting Resolution shall be filed with MERS, and MERS determines that all necessary requirements under MERS Plan Document Section 36(2)(a), 1999 PA 149 and other relevant laws, and this Resolution have been met. Upon MERS' determination that all necessary documents have been submitted, MERS shall record its formal approval upon this Resolution, and return a copy to the Eligible Employer's RHFV Coordinator as identified above.

In the event an amendatory resolution or other action by the Eligible Employer is required by MERS, such Resolution or action shall be deemed effective as of the date of the initial Resolution or action where concurred in by this governing body and MERS (and the Program Administrator if necessary). Section 54 of the MERS Plan Document shall apply to this Resolution and all acts performed under its authority. The terms and conditions of this Resolution supersede and stand in place of any prior resolution, and its terms are controlling.

I hereby certify that the above is a true copy of the Resolution Adopting the MERS Retiree Health Funding Vehicle adopted at the official meeting held by the governing body of this municipality:

On \_\_\_\_\_, 20\_\_\_\_\_  
(Signature of authorized official)

Please send MERS fully executed copy of:

1. Retiree Health Funding Vehicle Uniform Resolution
2. Certified minutes stating Governing Body approval; and
3. Union contract language and/or personnel policy

**RECEIVED AND APPROVED BY THE MUNICIPAL EMPLOYEES'  
RETIREMENT SYSTEM OF MICHIGAN**

Dated: \_\_\_\_\_, 20\_\_\_\_\_  
(Authorized MERS signatory)

**MUNICIPAL EMPLOYEES' RETIREMENT SYSTEM**  
**RETIREE HEALTH FUNDING VEHICLE**

**CONTACT INFORMATION**

Employer Name Village of Dexter

Contact Person and Title Marie Sherry, Treasurer

Phone ( 734 ) 426 - 8303 Ext 14

Facsimile ( 734 ) 426 - 5614

E-mail msherry@villageofdexter.org

Address 8140 Main St

City Dexter Zip 48130

**ADDENDUM A**

Fees and Expenses for the MERS RHFV are as follows:

(a) The administrative fee is 45 basis points (45 hundredths of 1 percent). The fee will be applied by MERS to the fair market value of assets determined as of the first business day of each month. The fee will be deducted from the municipality's account. A quarterly statement will be provided following each quarter.

(b) The administrative fee is separate from and does not include underlying investment management expenses netted from all MERS trust funds under investment on a daily valuation basis.

Dated: \_\_\_\_\_, 20\_\_\_\_

\_\_\_\_\_  
(Signature of authorized official)

\_\_\_\_\_  
(Title)

**RECEIVED AND APPROVED BY THE MUNICIPAL EMPLOYEES'  
RETIREMENT SYSTEM OF MICHIGAN**

Dated: \_\_\_\_\_, 20\_\_\_\_

\_\_\_\_\_  
(Authorized MERS RHFV signatory)



**Memorandum**

To: Village Council  
Donna Dettling, Village Manager  
From: Allison Bishop, AICP, Community Development Manager  
Re: Mill Creek Park Master Plan  
Recommendation from Mill Creek Park Planning Team  
Date: January 26, 2009

---

On October 8, 2007 the Village Council established, by resolution, a Planning Team to create a redevelopment plan for the land reclaimed following the removal of the Main Street Bridge Dam.

Since October of 2007 the Team selected a consultant, developed goals and objectives, held subcommittee meetings and two (2) public meetings in an effort to develop a preferred park concept plan to include in the Parks and Recreation Master Plan and apply for grant funding.

On December 17, 2008 the Team moved to proceed with presenting the preferred concept to Boards and Commissions. To date the Parks and Recreation Commission has discussed the concept plan and offered their acceptance and support via a similar resolution and the DDA and Planning Commission has offered their acceptance and support of the concept plan.

The Team's consultant, JJR and ECT, will be at the meeting to provide a brief presentation of the process and preferred concept.

**REVIEW**

The Mill Creek Team had their last meeting on January 21, 2009 to review and accept the Mill Creek Park Master Plan. The team also recommended that Council accept and support the Mill Creek Park Master Plan.

**ACTION REQUESTED**

Attached is a resolution requesting acceptance and support for the Mill Creek Park Master Plan. The final Mill Creek Master Plan will be delivered to you on Friday once revisions from the subcommittee have been made. Following Council acceptance and support of the plan it will be incorporated into the Parks and Recreation Master Plan set for public hearing on February 17, 2009. Council will also be asked to adopt the Parks and Recreation Master Plan on February 23, 2009.

**NEXT STEPS**

It is envisioned that the Mill Creek Planning Team has completed the task assigned by the Village Council. The resolution creating the team is attached for your review.

Upon Council acceptance of the Mill Creek Park Master Plan it is anticipated that the Mill Creek Park Planning Team will be disbanded and implementation of the plan will be taken over by the Parks and Recreation Commission.

Please feel free to contact me prior to the meeting with questions.

**THANK YOU**

The Mill Creek Park Planning Team would like to thank Council for the opportunity to plan a park that will be a benefit, recreationally, environmentally and economically to the residents, visitors, business owners and the region.

**VILLAGE OF DEXTER  
WASHTENAW COUNTY, MICHIGAN  
RESOLUTION ACCEPTING AND SUPPORTING THE MILL CREEK  
PLANNING TEAM'S RECOMMENDATION**

WHEREAS, on October 8, 2007 the Dexter Village Council established the Mill Creek Park Concept Planning Team; and

WHEREAS, the Team was created to act on the following:

1. Provide a single distinct channel for any and all ideas, historic and new, relative to the Mill Pond Redevelopment following the removal of the Main Street Dam.
2. An open information exchange to create a redevelopment plan that takes into account regional storm water management, aesthetic, recreational, ecological and financial objectives.

WHEREAS, the Team established a set of goals including the following: To restore and to protect the Mill Creek and its watershed consistent with today's best practices of system stewardship, To select, develop, and enhance site appropriate passive and low-impact active recreation opportunities, To develop the park as a trail system hub and a link to adjacent recreation areas and community assets, To stimulate spin-off economic activity within the Village as a result of creating an additional "Dexter as Destination" focal point and to foster community development through collaborative planning amongst Village, township, county, regional, and state commissions, authorities, agencies, and stakeholders.

WHEREAS, the Team and the consultants met over the past year to discuss the scope of the project, the needs of the Village and the goals and objectives of the project; and

WHEREAS, the Team held public meetings on September 29, 2008 and December 15, 2008 to hear public comment on the proposed park concept; and

WHEREAS, the Team has developed a preferred concept for the Mill Creek Park based on the Council resolution, the goals and objectives, public comment and subcommittee deliberations; and

WHEREAS, the Team has received acceptance and support of the preferred concept from the Planning Commission, the Downtown Development Authority, and the Parks Commission;

BE IT THEREFORE RESOLVED, that the Village of Dexter Council accepts and supports the Mill Creek Park Planning Team's recommendation to adopt the Mill Creek Park concept and Master Plan;

BE IT FURTHER RESOLVED, that the concept and plan be incorporated in the Village of Dexter Parks and Recreation Master Plan and to apply for appropriate grant funding to implement the plan.

MOVED BY:

SECONDED BY:

YEAS:

NAYS:

ABSENT:

RESOLUTION DECLARED ADOPTED THIS 26<sup>th</sup> DAY JANUARY OF 2009.

---

Shawn Keough, Village President

CERTIFIED BY:

---

Carol Jones, Village Clerk

RESOLUTION # 28-2007  
RESOLUTION FOR THE PURPOSE OF ESTABLISHING THE MILL POND PARK –  
CONCEPT PLANNING COMMITTEE

At a regular meeting of the Village Council of the Village of Dexter, Michigan called to order by President Jim Seta on October 8, 2007 at 7:30 p.m. the following resolution was offered:

Motion by Fisher      Support Carson

WHEREAS, Village Council has expressed a desire to establish a Mill Pond Park – Concept Planning Committee, and

WHEREAS, the Mill Pond Park – Concept Planning Committee members shall be appointed by Village Council:

NOW THEREFORE BE IT RESOLVED, that the Mill Pond Park – Concept Planning Committee be created to act within the following parameters:

1. This Committee will provide a single distinct channel for any and all ideas, historic and new, relative to the Mill Pond redevelopment to be shared and researched.
2. The overall goal will be to use this open information exchange to create a redevelopment plan that takes into account storm water, aesthetic, recreational, ecological and financial objectives.
3. Any funding required must be requested through the Village Manager who will determine availability.

BE IT FURTHER RESOLVED, that the individuals listed below be appointed to the Mill Pond Park – Concept Planning Committee

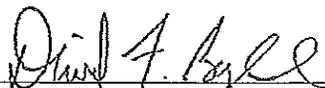
Parks Commission Representative	Alan Green
Parks Commission / Council Representative	Joe Semifero
Planning Commission Representative	Scott Bell
Planning Commission Representative	Thomas Phillips
Downtown Development Authority Representative	Dan O'Haver (Gary VanderHagen – Alternate)
Village Staff Representative	Allison Bishop
Member at Large	Paul Cousins

Ayes: Carson, Cousins, Fisher, Keough, Semifero, Tell, Seta

Nays: None

Absent: None

I certify that the above Resolution was adopted by the Village of Dexter on October 8, 2007.

  
\_\_\_\_\_  
David F. Boyle, Village Clerk



land use  
planning  
urban design  
civil engineering  
environmental science

To: Village of Dexter Village Council  
Subject: Mill Creek Park Master Plan Summary  
Date: January 12, 2009

The removal of the Mill Creek Dam has presented the Village of Dexter with an incredible opportunity to create a new recreational asset benefiting local residents and businesses and allowing the community to embrace the water resources that have been a significant part of their history. It also offers the opportunity to identify the Village as a destination in the larger regional non-motorized trail network. The Mill Creek Park Planning Committee was established in October 2007 and created the following goals for development of the Mill Creek Park Master Plan:

1. To restore and protect the Mill Creek and its watershed consistent with today's best practices of system stewardship.
2. To select, develop, and enhance site appropriate passive and low-impact active recreation opportunities.
3. To develop the park as a trail system hub and a link to adjacent recreation areas and community assets.
4. To build on "Dexter as a Destination" promotional efforts and stimulate additional economic activity.
5. To foster community development through collaborative planning amongst Village, township, county, regional, and state commissions, authorities, agencies and stakeholders.

The JJR/ECT team initiated work on the Mill Creek Park Master Plan in August, 2008. Over the following five month period, several meetings with the Committee resulted in an evaluation of strategies to achieve the established goals for the park. Existing information from multiple sources including the Main Street Bridge reconstruction and dam removal (MDOT, WCRC and the Village), the DDA's Jeffords Street and Alleyways improvement project, the Village's Stormwater Master Plan and the School District's Shield Road Trail planning efforts has been compiled and reviewed as it relates to development of the park. Collectively, potential elements to be included as part of the park's master plan were identified.

A Stakeholder Workshop was held on September 29, 2008. The purpose of this meeting was to meet with individuals and organizations that may have knowledge of existing conditions or an interest in the Mill Creek Park planning efforts. Each of the forty-three attendees participated in breakout groups focusing on specific aspects of the proposed park. These included: 1) Mill Creek – Ecology, 2) Mill Creek – Recreation, 3) the downtown/DDA zone (south of the Main Street Bridge) and 4) the Warrior Park zone. Key discussion items from each breakout group was documented and reported back to meeting attendees.



Information from the Stakeholder Workshop was used to develop alternatives for the park Master Plan. These alternatives were reviewed and refined through multiple meetings with the Committee resulting in development of a preliminary Master Plan.

The Preliminary Mill Creek Park Master Plan was presented in a public meeting on December 15, 2009. Over 60 people attended the meeting and public comment was overwhelmingly in support of the proposed improvements.

The final Master Plan report includes a description of the planning process, a description of the proposed park elements, an implementation/phasing plan, a concept level estimate of probable construction costs and a list of potential funding sources.



**JJR ECT RFQ**  
**Mill Creek Park Plan**  
**Mill Creek Park Plan**  
**Mill Creek Park Perspective**

<b>December 3, 2007</b>	<b><u>Agenda</u></b>	<b><u>Minutes</u></b>
<b>December 18, 2007</b>	<b><u>Agenda</u></b>	<b><u>Minutes</u></b>
<b>January 24, 2008</b>	<b><u>Agenda</u></b>	<b><u>Minutes</u></b>
<b>February 18, 2008</b>	<b><u>Agenda</u></b>	<b><u>Minutes</u></b>
<b>February 26, 2008</b>	<b><u>Agenda</u></b>	<b><u>Minutes</u></b>
<b>March 11, 2008</b>	<b><u>Agenda</u></b>	<b><u>Minutes</u></b>
<b>March 25, 2008</b>	<b><u>Agenda</u></b>	<b><u>Minutes</u></b>
<b>April 16, 2008</b>	<b><u>Agenda</u></b>	<b><u>Minutes</u></b>
<b>June 5, 2008</b>	<b><u>Agenda</u></b>	<b><u>Minutes</u></b>
<b>June 16, 2008</b>	<b><u>Agenda</u></b>	<b><u>Minutes</u></b>
<b>September 10, 2008</b>	<b><u>Agenda</u></b>	<b><u>Minutes</u></b>
<b>September 29, 2008 Visioning Workshop</b>	<b><u>Invitation Agenda</u></b>	<b><u>Minutes</u></b>
<b>October 20, 2008</b>	<b><u>Agenda</u></b>	<b><u>Minutes</u></b>
<b>November 6, 2008</b>	<b><u>Agenda</u></b>	<b><u>Minutes</u></b>
<b>November 17, 2008</b>	<b><u>Agenda</u></b>	<b><u>Minutes</u></b>
<b>December 15, 2008 Workshop</b>	<b><u>Invitation</u></b>	<b><u>Public Comments</u></b>
<b>December 17, 2008</b>	<b><u>Agenda</u></b>	<b><u>Minutes</u></b>



**Memorandum**

To: Village Council  
Donna Dettling, Village Manager  
From: Allison Bishop, AICP, Community Development Manager  
Re: Mill Creek Park Grading Plan Scope Approval  
Date: January 26, 2009

Attached is a Proposal for Services from JJR to complete a Preliminary Grading Plan for the Mill Creek Park area based on the conceptual Mill Creek Plan recommended by the Mill Creek Park Planning Team. The total project cost is \$8,100. The project will be completed 2 weeks after approval.

At the December 17, 2008 meeting the Mill Creek Planning Team discussed the next steps for the development of the Mill Creek Park. The team also discussed the coordination necessary with the DDA and the DDA engineering and design for the Jeffords Street project slated to start in early 2009. Throughout the Mill Creek Park conceptual design phase the team understood the importance of project coordination with the DDA. Now that the Mill Creek Park concept is complete and the DDA will start engineering design for Jeffords Street and the River Walk, it is imperative that grading and/or engineering from one project does not adversely affect another.

**RECOMMENDATION**

It is therefore recommended that the Scope of Work for JJR to complete a preliminary grading plan in an amount not to exceed \$8,100 be approved.

Included in the Scope is the purpose of the scope and what will be identified as part of the project.

The budget currently has \$80,000 in funding for Mill Creek Park activities, 101-751-000-970-000. As of December 2008 the amount spent is \$24,390.25.

Please feel free to contact me prior to the meeting with questions.

Thank you,



land use and site plan  
planning  
urban design  
civil engineering  
environmental science

December 29, 2009

Ms. Allison Bishop  
Community Development Director  
Village of Dexter  
8140 Main Street  
Dexter, MI 48130

RE: Proposal of Professional Services- Contract Amendment  
Mill Pond Park Redevelopment Plan  
JJR No. 50094.000

Dear Ms. Bishop,

JJR, LLC (JJR) has prepared the following Scope of Services as a Contract Amendment to our existing contract with the village (signed May 19, 2008), for the above referenced project. The Terms and Conditions of the contract will apply to this amendment. If you concur with this amendment as outlined below, please sign both copies and return one original for our files.

#### SCOPE OF SERVICES

##### Project Area

The project area is defined as Warrior Park and the area adjacent to Jeffords Street west to the Mill Creek banks as shown on the Site Plan titled: "Mill Creek Park Preliminary Master Plan" and dated December 15, 2008. This is the graphic of the ADA and Warrior Park Areas presented at the December 15, 2008 public meeting.

##### Basic Services

The work identified under this Contract Amendment will focus on one principal task. This task will require JJR to evaluate and prepare a preliminary site grading plan (grading plan) of the above referenced Preliminary Master Plan area.

The purpose of this grading plan is to:

- Assist the Village in determining cut and fill requirements,
- Determine appropriate invert elevations of proposed storm sewer improvements planned for the adjacent Jeffords Street area,
- Understand regulatory issues associated with ADA requirements and MDEQ floodplain impacts, and
- Assist the Village in coordinating Park improvements with the soon to be implemented Jeffords Street improvements along the east edge of the park.

Under this task, JJR will utilize the December 15, 2008 Preliminary Master Plan as the base drawing for the grading plan. JJR will endeavor to identify:

- All critical spot elevations of pavement areas and plaza areas based on available existing grades and preliminary grading information identified by others. At least one spot elevation will be identified for each of these areas.
- Proposed desired invert elevations of known or anticipated future storm sewer outlets into the project area (three locations).
- One foot contours across critical slope areas.

JJR, LLC | 110 MILLER AVENUE, ANN ARBOR, MI 48104 | T 734.662.4457 F 734.662.7520



Ms. Allison Bishop / Community Development Director / Village of Dexter  
 Mill Pond Park Redevelopment Plan  
 Proposal of Professional Services - Contract Amendment  
 December 29, 2008  
 Page 2

- Ramp areas depicting locations of landings and ramps and related contours and spot elevations.
- Top of wall and bottom of wall elevations (finished grades without footing depth information).

JJR will utilize existing site surveys provided by the village to assess existing and anticipated spot elevations along the perimeter of the study area. This information has already been provided and additional information is currently not anticipated.

The final product will be a PDF preliminary grading plan of the project area at an approximate scale of 1" = 30' and 5 full-size copies of the same plan.

There are no meetings anticipated under this task.

**SCHEDULE**

JJR will initiate work within one week of notification of acceptance of this proposal and will provide a completed project within two weeks of said notification. It is anticipated that all work will be completed no later than January 30, 2009.

**COMPENSATION**

Remuneration for the performance of the SERVICES and in accordance with the conditions of the existing Agreement shall be compensated on an hourly basis per the Standard Fee and Reimbursement Schedule. The total fee including labor and expenses shall not exceed \$8,100 (eight thousand eight hundred dollars).

The information contained in the above SCOPE OF SERVICES is proprietary and shall not be disclosed to any parties outside of the Village's staff and/or Committee members, or be duplicated, used, or disclosed in whole or in part for any purpose other than to evaluate the proposal. Should the proposal be accepted, the Village shall have the right to duplicate, use, or disclose the information to the extent provided through written agreement with JJR. We look forward to continuing our services on this project.

Sincerely,

Patrick M. Doher, P.E.  
 Senior Vice President

Neal Billetdeaux, ASLA  
 Principal

p:\50041607\admitt\contracts\dexter mill pond\additional services proposal 12 29 08.doc

AUTHORIZED CLIENT REPRESENTATIVE: VILLAGE OF DEXTER

BY: \_\_\_\_\_ TITLE: \_\_\_\_\_

PRINTED  
 SIGNATURE: \_\_\_\_\_ DATE: \_\_\_\_\_



AGENDA 1-26-09  
ITEM 6-5

**VILLAGE OF DEXTER**

ddettling@villageofdexter.org

8140 Main Street Dexter, MI 48130-1092

Phone (734)426-8303

Fax (734)426-5614

**MEMO**

**To: President Keough and Council**  
**From: Donna Dettling, Village Manager**  
**Date: January 26, 2009**  
**Re: Well/Water Main/Access Easement**

Attached is the Well/Water Main/Access Easement including all necessary exhibits. The School and Village Attorneys have review it and both Boards have seen drafts of the document.

Staff is recommending Council authorize execution of the Easement at tonight's meeting. The School Board will consider execution of the Easement at their February 9, 2009 meeting. Final signatures and notarization will occur after February 9, 2009.

## EASEMENT AGREEMENT

**THIS EASEMENT AGREEMENT** ("Agreement") is made and entered into this \_\_\_\_\_ day of January, 2009 (the "Effective Date") by and between **DEXTER COMMUNITY SCHOOLS**, whose address is 7714 Ann Arbor Street, Dexter, Michigan 48130 ("Grantor") and the **VILLAGE OF DEXTER**, a Michigan municipal corporation, whose address is 8140 Main Street, Dexter, Michigan 48130 ("Grantee").

### RECITALS:

**WHEREAS**, Grantor is the owner of a parcel of land, located in Scio Township, County of Washtenaw, State of Michigan, more particularly described by the attached Exhibit A (the "Grantor Parcel"); and

**WHEREAS**, Grantee has requested and Grantor has agreed to grant to Grantee a nonexclusive easement for the installation, maintenance, repair and replacement of a well, pump house, water main, and related appurtenances, on the Grantor Parcel in the area identified on Exhibit B.

**NOW THEREFORE**, in consideration of the sum of forty thousand dollars (\$40,000.00) payable as provided below, the mutual covenants contained herein and other good and valuable consideration, the receipt and adequacy of which is acknowledged and with the intent to be legally bound, the parties agree as follows:

1. **Annual Installments of Monetary Consideration.** Grantee shall pay to Grantor the sum of forty thousand dollars (\$40,000.00) payable in four (4) equal, annual installments in the amount of ten thousand dollars (\$10,000.00) as follows:

- (a) First installment due on the Effective Date;
- (b) Second installment due on the First Anniversary of the Effective Date;
- (c) Third installment due on the Second Anniversary of the Effective Date; and
- (d) Fourth and final installment due on the Third Anniversary of the Effective Date.

2. **Grant and Description of the Well/Water Main Easement.** Grantor hereby grants and conveys to Grantee, for the benefit of Grantee, A) a nonexclusive, perpetual easement for the

AALIB:545323.21022912-00003

01/22/09 12:25 PM

installation, maintenance, repair and replacement of a well, not to exceed 12" in diameter, pump house, water main and related appurtenances, and otherwise in accordance with the plans and specifications attached hereto as Exhibit C, to be located within the area designated as the Well/Water Main Easement Area on Exhibit B (the "Well/Water Main Easement"); B) a nonexclusive, perpetual easement for ingress and egress purposes to the Well/Water Main Easement Area, to be located within the area designated as the Access Area on Exhibit B (the "Access Easement") and C) a nonexclusive, perpetual easement for electrical lines and for gas lines over, under and across the Grantor Parcel, in an area to be approved by the Grantor in its sole and exclusive discretion (the "Electrical Easement" and "Gas Easement" respectively), for the sole purpose of providing electrical service and gas service to the pump house and well to be located within the Well/Water Main Easement Area.

3. **Installation, Maintenance, Repair and Replacement.** Grantee shall, at its sole cost and expense, install, maintain, repair and replace the well, pump house, water main and related appurtenances. Grantee shall use the driveway(s) currently located within the Access Easement for ingress and egress purposes to the Well/Water Main Easement Area, and shall not install, maintain, repair or replace any of the existing driveways without prior written consent from Grantor. The parties recognize that minor amounts of additional driveway, extending from Grantor's existing driveways, will be required for Grantee to access the well and pump house. Grantee may install such driveway, at its sole cost and expense, which driveway will meet all construction and design standards which apply to all driveways otherwise subject to Grantee's jurisdiction. The location of the additional driveway is shown on Exhibit B. Grantee, at its sole cost and expense, will install, maintain, repair and replace the electrical lines installed within the Electrical Easement and the gas lines installed within the Gas Easement.

4. **Grantor's Reserved Rights and Obligations.** Grantor shall have the right to install, maintain or replace overhead or underground utility mains or lines across, over or under the Grantor Parcel, including the Well/Water Main Easement, as well as any other such additional items deemed necessary or convenient for development of the Grantor Parcel, provided that any improvements installed by the Grantor shall not prevent or unreasonably interfere with the continued use of the Well/Water Main Easement by the Grantee for its intended purpose. Specifically, Grantor shall comply with any applicable rules and regulations set forth in the Michigan Safe Water Drinking Act, Act 399, PA 1976, which prohibits certain improvements from being located within the proximity of drinking wells. The Grantor shall notify and obtain approval from Grantee and the Michigan Department of Environmental Quality at least 90 days prior to installation of any improvements within the Well/Water Main Easement. Grantor shall maintain the driveway(s) currently located within the Access Area so as to insure the Grantee has commercially reasonable ingress and egress to the Well/Water Main Easement Area.

5. **Indemnity and Insurance.** To the extent permitted by law, Grantee shall indemnify, defend and hold the Grantor free and harmless of, from and against any and all claims, damages, liabilities, costs and expenses, of every nature and kind whatsoever, including reasonable attorney fees and court costs arising from or on account of any act, event, occurrence, omission or other event on, relating to or otherwise arising on account of the use of the Well/Water Main Easement.

6. **Water Capacity.** Grantee shall take all necessary steps to ensure that all real property owned and operated by the Grantor as schools or for uses ancillary to the operation of schools, including, but not limited to as garages for the housing and maintenance of school buses and grounds keeping and construction equipment ("School Uses"), shall have sufficient water capacity to reasonably operate such properties in the manner contemplated by the Grantor; provided however that Grantee's obligation pursuant to this paragraph is limited to A) any Grantor's property located within the Grantee's village boundaries; B) Grantor's property located south of Shield Road and subject to the agreement entered into by Grantee and Scio Township pursuant to 1984 Public Act 425 (the "High School Property"); C) property owned as of the Effective Date by Grantor located immediately south of the High School Property (together the "Grantor's Properties"). Furthermore, if Grantor acquires additional real property outside of the Grantee's village boundaries for School Uses, Grantee shall use good faith efforts to provide water to such real property, upon such terms and conditions as might typically apply to such a request. (Any such additional real property for School Uses shall also be included in Grantor's Properties.)

7. **Water Service Fees.** In exchange for the Well/Water Main Easement herein granted, the Grantee hereby agrees, in perpetuity, that Grantor shall always be charged resident rates (or the lowest rate offered by the Grantee for all water service) for all water service provided to Grantor's Properties owned and/or operated by the Grantor as schools and uses ancillary to the operation of schools, including, but not limited to as garages for the housing and maintenance of school buses and grounds keeping and construction equipment. Grantee shall execute any and all documentation Grantor deems reasonably necessary to evidence the Grantee's obligation to charge Grantor residential rates (or the lowest rate offered by the Grantee for all water service) for all water service provided to property owned and/or operated by the Grantor as schools, if any.

8. **Additional Wells.** Grantee shall notify Grantor if it determines additional well/water main capacity is required and Grantor agrees to consider granting an additional easement to the Grantee; any such additional well/water main easement shall be upon terms and conditions acceptable to both parties. Nothing herein shall be deemed to obligate the Grantor to grant an additional well/water main easement to the Grantee, but Grantor agrees to consider Grantee's request in good faith.

9. **Binding on Successors and Assigns.** This Well/Water Main Easement is intended to and shall run with the land, and shall be a burden on the Grantor Parcel and bind Grantor and its successors and assigns and shall inure to the benefit of Grantee and its successors and assigns.

10. **Amendment; Termination.** No termination, amendment or waiver of any of the provisions of this Agreement shall be effective unless in writing signed by the parties.

11. **Waiver.** No waiver of any of the provisions of this Agreement shall be effective unless it is in writing, signed by the party against whom it is asserted, and any such written waiver shall only be applicable to the specific instance which it relates and shall not be deemed to be a continuing and permanent waiver unless so specifically stated.

12. **Severability.** The provisions of this Agreement are severable. If any section, paragraph, sentence or provision hereof shall be determined to be invalid or unenforceable, it shall not affect the validity of any remaining provisions herein and all remaining provisions shall be given full force and effect separately from the invalid or unenforceable section, paragraph, sentence or provision, as the case may be.

13. **Captions.** The captions in the section headings are for the convenient reference only and in no way define, describe or extend or limit the scope or intent of this Agreement, nor the intent of any provision hereof.

14. **Counterparts.** This Agreement may be executed in any number of counterparts, and when fully executed by all parties, shall be deemed one and the same instrument binding upon all parties.

15. **No Public Dedications.** The Well/Water Main Easement granted hereunder is not intended, nor shall it be construed, to create any rights in or for the benefit of the general public (except for its use as a well/water main easement) or as an offer of public dedication.

[Signature pages follow]



**GRANTEE:**

\_\_\_\_\_  
By: Shawn Keough

Its: Village President

\_\_\_\_\_  
By: Donna Dettling

Its: Village Manager

STATE OF MICHIGAN     )  
  )SS  
COUNTY OF \_\_\_\_\_ )

The foregoing instrument was acknowledged before me this \_\_\_ day of \_\_\_\_\_, 2009, by Shawn Keough, President of the Village of Dexter, a Michigan municipal corporation, and by Donna Dettling, Manager of the Village of Dexter, a Michigan municipal corporation, on behalf of the corporation.

\_\_\_\_\_  
Notary Public  
\_\_\_\_\_, County, Michigan  
Acting in \_\_\_\_\_ County, Michigan  
My Commission Expires: \_\_\_\_\_

- Exhibit A     Grantor Parcel
- Exhibit B     The Well/Water Main Easement and Access Easement
- Exhibit C     Plans and Specifications for Well and Water Main

Drafted by and when recorded return to:

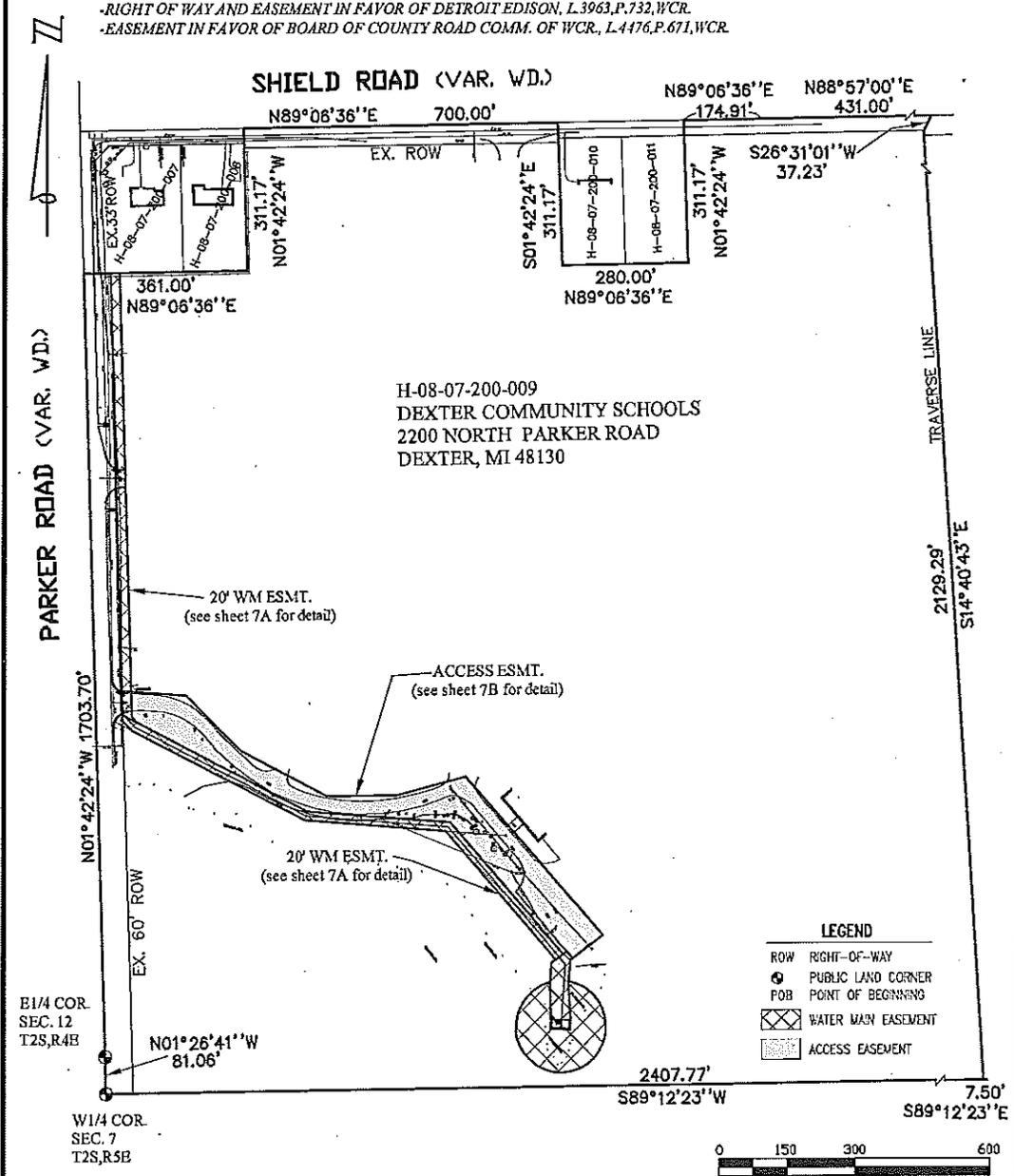
Brandy L. Mathie, Esq.  
Miller Canfield Paddock and Stone, PLC  
101 N. Main Street, 7<sup>th</sup> Floor  
Ann Arbor, MI 48104  
(734) 668-7621

# SKETCH AND DESCRIPTION OF GRANTOR PARCEL

Exhibit "A"

**PARCEL IS SUBJECT TO:**

- RIGHT OF WAY IN FAVOR OF SBC, L.1540, P.648,WCR
- STORM DRAINAGE EASEMENT, L.3367, P.102,WCR
- RIGHT OF WAY AND EASEMENT IN FAVOR OF DETROIT EDISON, L.3963,P.732,WCR
- EASEMENT IN FAVOR OF BOARD OF COUNTY ROAD COMM. OF WCR, L.4476,P.671,WCR



**PARCEL DESCRIPTION (H-08-07-200-009)**

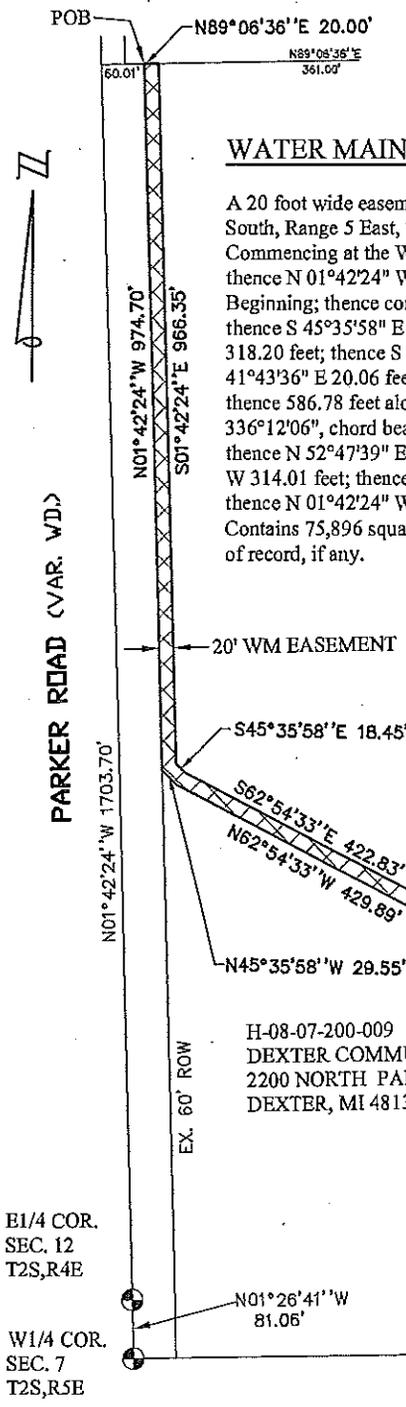
A parcel of land being part of the NW 1/4 of Section 7, Town 2 South, Range 5 East, Township of Scio, Washtenaw County, Michigan, described as:  
 Beginning at the West 1/4 post of said Section 7; thence N 01°26'41" W 81.06 feet; thence N 01°42'24" W 1703.70 feet; thence N 89°06'36" E 361.00 feet; thence N 01°42'24" W 311.17 feet; thence N 89°06'36" E 700.00 feet; thence S 01°42'24" E 311.17 feet; thence N 89°06'36" E 280.00 feet; thence N 01°42'24" W 311.17 feet; thence N 89°06'36" E 174.91 feet; thence N 88°57'00" E 431.00 feet to meander point no. 1 (thence on traverse lines: 1) S 26°31'01" W 37.23 feet to mean point no. 2 & 2) S 14°40'43" E 2129.29 feet; thence S 89°12'23" E 7.50 feet to meander point no. 3; thence S 89°12'23" W 2407.77 feet to the Point of Beginning. Subject to all easements and restrictions of record, if any.

REVISED 01-22-03

<b>WATER MAIN EASEMENT</b>		<b>OHM</b> 34000 Plymouth Road   Livonia, MI 48150 p (734) 522-6711   f (734) 522-6427 Advancing Communities Engineering Advisors
PART OF THE NW 1/4 OF SECTION 7 T2S, R5E, TOWNSHIP OF SCIO, WASHTENAW COUNTY <b>PARCEL H-08-07-200-009</b>		
CLIENT: DEXTER COMMUNITY SCHOOLS	DATE: 01-20-09 DRAWN BY: SH DWG: WM-ESMT-SCHOOL	SHEET: 6 JOB NO.: 0130-08-0080

# SKETCH AND DESCRIPTION OF WELL/WATER MAIN EASEMENT

Exhibit "B"

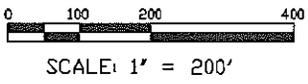
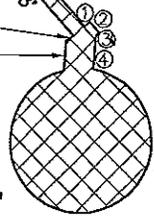


## WATER MAIN EASEMENT

A 20 foot wide easement for water main being part of the NW 1/4 of Section 7, Town 2 South, Range 5 East, Township of Scio, Washtenaw County, Michigan, described as: Commencing at the West 1/4 post of said Section 7; thence N 01°26'41" W 81.06 feet; thence N 01°42'24" W 1703.70 feet; thence N 89°06'36" E 60.01 feet to the Point of Beginning; thence continuing N 89°06'36" E 20.00 feet; thence S 01°42'24" E 966.35 feet; thence S 45°35'58" E 18.45 feet; thence S 62°54'33" E 422.83 feet; thence S 85°37'10" E 318.20 feet; thence S 40°59'08" E 380.36 feet; thence N 52°47'39" E 10.02 feet; thence S 41°43'36" E 20.06 feet; thence S 52°47'39" W 7.00 feet; thence S 04°00'52" W 46.19 feet; thence 586.78 feet along a curve to the right having a radius of 100.00 feet, delta of 336°12'06", chord bears of S 87°51'16" W 41.24 feet; thence N 04°00'52" E 41.29 feet; thence N 52°47'39" E 12.35 feet; thence N 40°59'08" W 370.83 feet; thence N 85°37'10" W 314.01 feet; thence N 62°54'33" W 429.89 feet; thence N 45°35'58" W 29.55 feet; thence N 01°42'24" W 974.70 feet to the Point of Beginning. Contains 75,896 square feet or 1.742 acres of land. Subject to all easements and restrictions of record, if any.

- 1) N52°47'39"E 10.02'
- 2) S41°43'36"E 20.06'
- 3) S52°47'39"W 7.00'
- 4) S04°00'52"W 46.19'

N52°47'39"E 12.35'  
 N04°00'52"E 41.29'  
 R=100.00' L=586.78'  
 Δ=336°12'06"  
 CH=S87°51'16"W 41.24'



LEGEND	
—	ROW RIGHT-OF-WAY
⊙	PUBLIC LAND CORNER
●	POB POINT OF BEGINNING
⊗	WATER MAIN EASEMENT

**WATER MAIN EASEMENT**

PART OF THE NW 1/4 OF SECTION 7  
 T2S, R5E, TOWNSHIP OF SCIO, WASHTENAW COUNTY  
**PARCEL H-08-07-200-009**

CLIENT: DEXTER COMMUNITY SCHOOLS

34000 Plymouth Road | Livonia, MI 48150  
 p (734) 522-6711 | f (734) 522-6427

Advancing Communities  
 Engineering Advisors

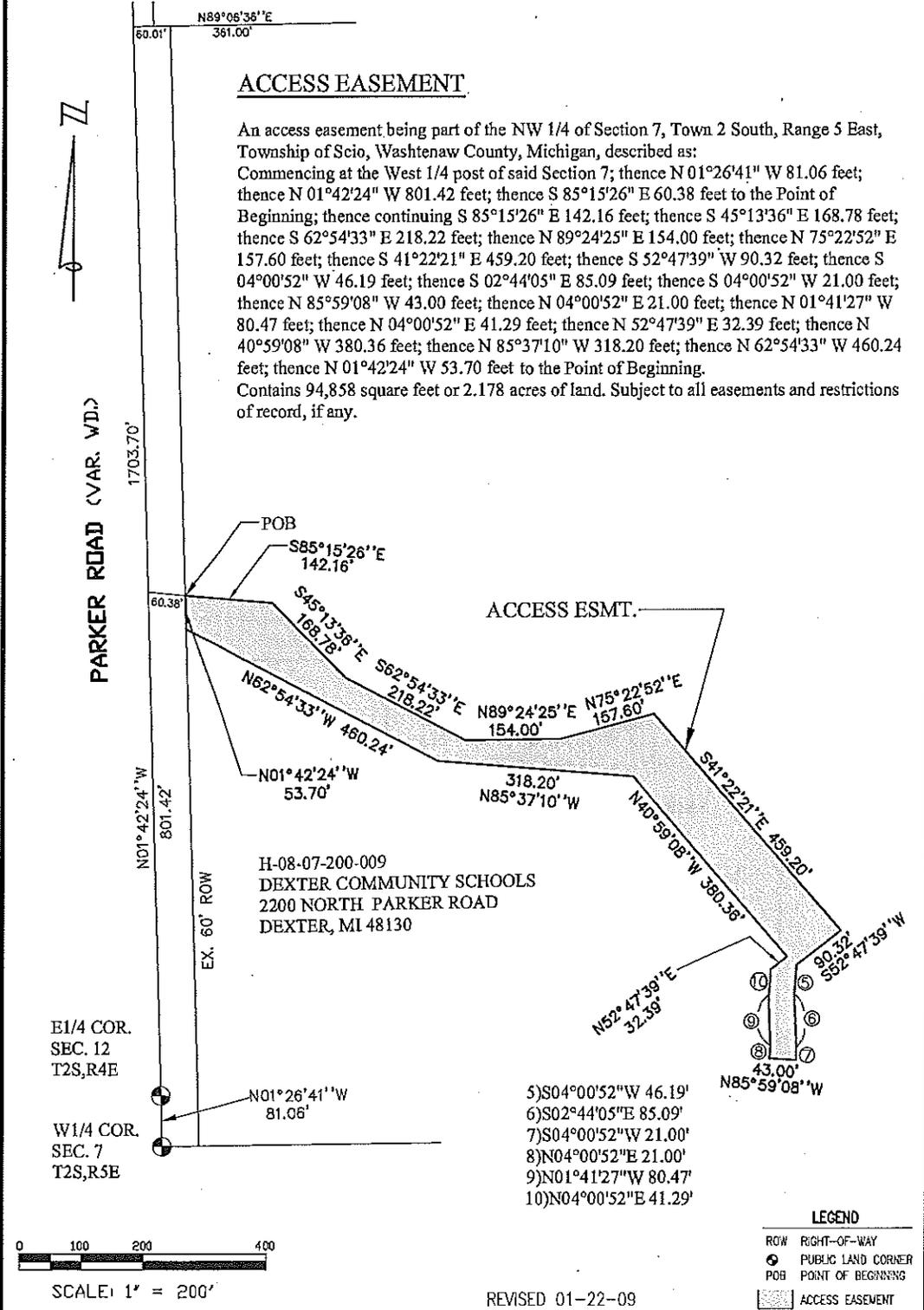
DATE: 01-20-09	SHEET: 7A	JOB NO.: 0130-08-0080
DRAWN BY: SH		
DWG: WM-ESMT-SCHOOL		

# SKETCH AND DESCRIPTION OF ACCESS EASEMENT

Exhibit "B"

## ACCESS EASEMENT

An access easement being part of the NW 1/4 of Section 7, Town 2 South, Range 5 East, Township of Scio, Washtenaw County, Michigan, described as:  
 Commencing at the West 1/4 post of said Section 7; thence N 01°26'41" W 81.06 feet;  
 thence N 01°42'24" W 801.42 feet; thence S 85°15'26" E 60.38 feet to the Point of Beginning; thence continuing S 85°15'26" E 142.16 feet; thence S 45°13'36" E 168.78 feet;  
 thence S 62°54'33" E 218.22 feet; thence N 89°24'25" E 154.00 feet; thence N 75°22'52" E 157.60 feet; thence S 41°22'21" E 459.20 feet; thence S 52°47'39" W 90.32 feet; thence S 04°00'52" W 46.19 feet; thence S 02°44'05" E 85.09 feet; thence S 04°00'52" W 21.00 feet;  
 thence N 85°59'08" W 43.00 feet; thence N 04°00'52" E 21.00 feet; thence N 01°41'27" W 80.47 feet; thence N 04°00'52" E 41.29 feet; thence N 52°47'39" E 32.39 feet; thence N 40°59'08" W 380.36 feet; thence N 85°37'10" W 318.20 feet; thence N 62°54'33" W 460.24 feet; thence N 01°42'24" W 53.70 feet to the Point of Beginning.  
 Contains 94,858 square feet or 2.178 acres of land. Subject to all easements and restrictions of record, if any.

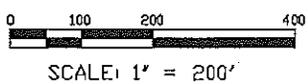


E1/4 COR.  
 SEC. 12  
 T2S,R4E

W1/4 COR.  
 SEC. 7  
 T2S,R5E

H-08-07-200-009  
 DEXTER COMMUNITY SCHOOLS  
 2200 NORTH PARKER ROAD  
 DEXTER, MI 48130

- 5) S04°00'52" W 46.19'
- 6) S02°44'05" E 85.09'
- 7) S04°00'52" W 21.00'
- 8) N04°00'52" E 21.00'
- 9) N01°41'27" W 80.47'
- 10) N04°00'52" E 41.29'



REVISED 01-22-09

**LEGEND**

	ROW RIGHT-OF-WAY
	PUBLIC LAND CORNER
	POB POINT OF BEGINNING
	ACCESS EASEMENT

**ACCESS EASEMENT**

PART OF THE NW 1/4 OF SECTION 7  
 T2S, R5E, TOWNSHIP OF SCIO, WASHTENAW COUNTY  
**PARCEL H-08-07-200-009**

CLIENT: DEXTER COMMUNITY SCHOOLS

**OHM**  
 Advancing Communities  
 Engineering Advisors

34000 Plymouth Road | Livonia, MI 48150  
 p (734) 522-8711 | f (734) 522-6427

DATE: 01-21-09	SHEET	JOB NO.
DRAWN BY: SH	7B	0130-08-0080
DWG: WM-ESMT-SCHOOL		

# PRELIMINARY ALIGNMENT AND FLOOR PLAN FIFTH WELL AND WATER SYSTEM IMPROVEMENTS VILLAGE OF DEXTER "EXHIBIT C"

## VILLAGE COUNCIL

SHAWN KEOUGH  
- PRESIDENT -

RAY TELL  
- PRESIDENT PRO-TEM -

CAROL JONES  
- CLERK -

JIM CARSON

PAUL COUSINS

DONNA FISHER

JOE SEMIFERO

JAMES SMITH

- TRUSTEES -

## VILLAGE MANAGER

DONNA DETTLING

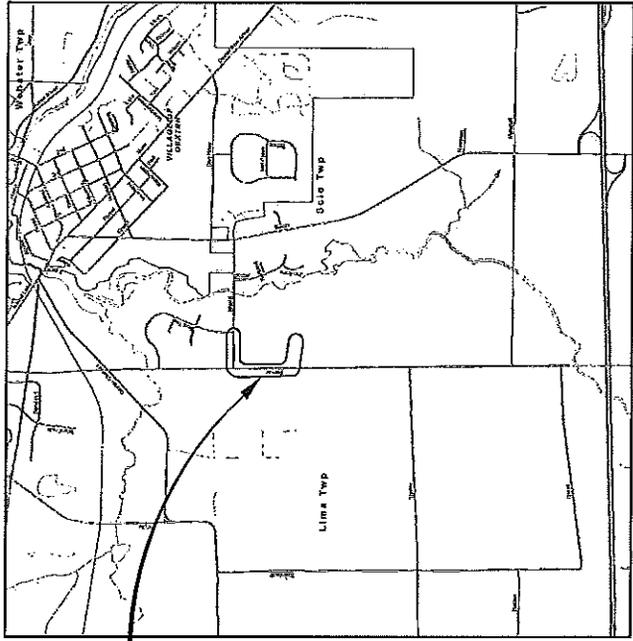
### GENERAL PROVISIONS

THE IMPROVEMENTS SHOWN ON THESE PLANS SHALL BE DONE IN ACCORDANCE WITH THE ORDINANCES OF THE VILLAGE OF DEXTER, MISSOURI, INCLUDING THE 2003 MISSOURI DEPARTMENT OF TRANSPORTATION CHANGED SPECIFICATIONS TO THE MISSOURI STANDARD SPECIFICATIONS FOR ROAD AND BRIDGE CONSTRUCTION, SEVENTH EDITION, AND THE 2003 MISSOURI STANDARD SPECIFICATIONS FOR ROAD AND BRIDGE CONSTRUCTION, SEVENTH EDITION, DATED 7/1/03.

THE LOCATION OF ALL PUBLIC UTILITIES SHOWN ON THESE PLANS IS TAKEN FROM THE 2003 MISSOURI DEPARTMENT OF TRANSPORTATION CHANGED SPECIFICATIONS TO THE MISSOURI STANDARD SPECIFICATIONS FOR ROAD AND BRIDGE CONSTRUCTION, SEVENTH EDITION, DATED 7/1/03. A PROFESSIONAL ENGINEER HAS CONDUCTED A VISUAL SURVEY OF THE PROJECT AREA AND HAS DETERMINED THAT THE UTILITIES SHOWN ON THESE PLANS ARE ACCURATE. THE CONTRACTOR SHALL BE RESPONSIBLE FOR VERIFYING THE LOCATION OF ALL UTILITIES PRIOR TO THE START OF CONSTRUCTION.

THE DRAWINGS SHOWN ON THESE PLANS ARE BASED ON MAPS FROM VARIOUS SOURCES.

<p>CONTRACT FOR: 100% DESIGN OF FIFTH WELL AND WATER SYSTEM IMPROVEMENTS OF VILLAGE OF DEXTER, MISSOURI. INCLUDING: FIFTH WELL AND WATER MAIN INSTALLATION, TRAFFIC SIGNAL, INCREMENTAL, BIRTH CONTROL, STORM SEWER AND RESTORATION.</p>										
 <p><b>OHM</b> Engineering &amp; Construction</p>										
<p>PREPARED UNDER THE SUPERVISION OF:</p>										
<p>49808 Registration No.</p>	<p>01/29/2009 Date</p>									
<p>INETT GRANVELT</p>										
<p>REVISIONS</p>										
<table border="1"> <tr> <th>NO.</th> <th>DESCRIPTION</th> <th>DATE</th> </tr> <tr> <td> </td> <td> </td> <td> </td> </tr> <tr> <td> </td> <td> </td> <td> </td> </tr> </table>		NO.	DESCRIPTION	DATE						
NO.	DESCRIPTION	DATE								
<p>PROJECT NO. 0130-08-0880</p>	<p>SHEET NO. 1 OF 3</p>									



LOCATION MAP  
N.T.S.

INDEX OF SHEETS	
SHEET NO.	DESCRIPTION
X	GENERAL SHEET
X	GENERAL NOTES & ALIGNMENT PLAN
X	LEGEND
X	CONSTRUCTION PLANS
X	ARCHITECTURAL PLAN
X	WATER MAIN DETAILS
X	SOIL CROSS-SECTION DETAILS

WATER QUANTITIES		
DESCRIPTION	QUANTITY	UNIT
12 INCH CLM IN WATER MAIN, TRENCH B	X	PI
12 INCH GATE VALVE & WELL	X	EO
FIRE HYDRANT CONNECTION TO EXISTING WATER MAIN	X	EO

UTILITIES ON THIS PROJECT

SEE DRAWINGS

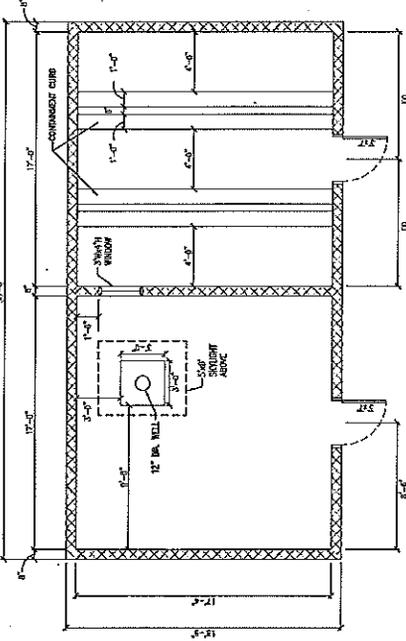
MISSOURI CONSTRUCTION CO. INC.  
1000 N. HIGHWAY 67  
ST. LOUIS, MO 63107  
(314) 377-7228

UTILITY

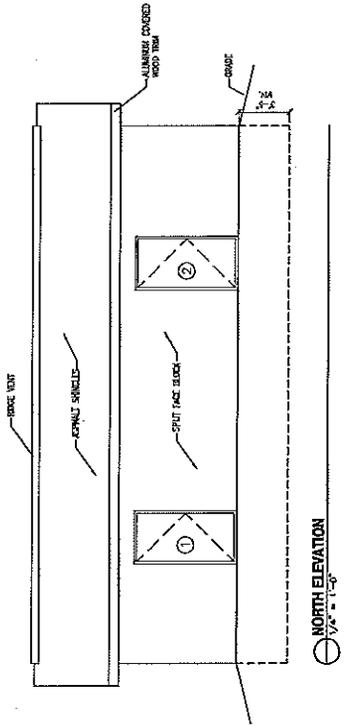
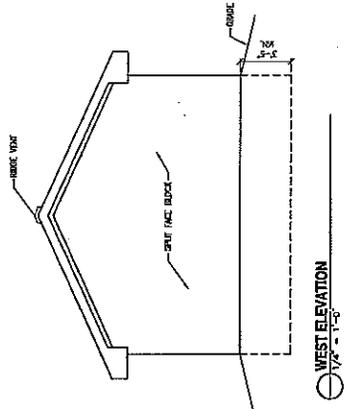
VALLEY OF DEXTER, MO  
1000 N. HIGHWAY 67  
ST. LOUIS, MO 63107  
(314) 377-7228

APPLICATION DATE	PERMITS	APPROVAL DATE
-	MADE WATER MAIN PERMIT	
-	WASHINGTON COUNTY SOIL EROSION PERMIT	





**FLOOR PLAN**  
 1/4" = 1'-0"





AGENDA 1-26-09

ITEM L-6

**VILLAGE OF DEXTER**

[cnicholls@villageofdexter.org](mailto:cnicholls@villageofdexter.org)

8140 Main Street Dexter, MI 48130-1092

Phone (734)426-8303 ext 17 Fax (734)426-5614

**MEMO**

**To: President Keough and Council Members**  
**From: Courtney Nicholls, Assistant Village Manager**  
**Date: January 26, 2009**  
**Re: Liquor Control Commission – Local Approval Notice**

On June 9, 2008 Council passed a resolution recommending approval of a Micro Brewer license transfer of ownership request from Jolly Pumpkin Artisan Ales LLC to Northern United Brewing Company, LLC. A modification has been made to the initial request; it is now for a Small Wine Maker License and a Small Distiller License instead of a Small Wine Maker License and a new Manufacturer of Spirits License. A definition of the types of licenses is below:

**Manufacturers of spirits**, manufacturing spirits but not including makers, blenders, and rectifiers of wines containing 21% or less alcohol by volume, \$1,000.00 per year.

**Small Distiller** manufacturing not more than 60,000 gallons of spirits of all brands combined in Michigan annually, \$100.00 per year.

**Small Wine Maker** manufacturing and bottling not more than 50,000 gallons of wine in a calendar year, \$25.00 per year.

According to State Law, the Liquor Control Commission cannot consider the approval of this application without approval of the local legislative body. A copy of their recommended resolution is attached.



Michigan Department of Energy, Labor & Economic Growth  
**MICHIGAN LIQUOR CONTROL COMMISSION (MLCC)**

7150 Harris Drive, P.O. Box 30005  
Lansing, Michigan 48909-7505

**AMENDED  
LOCAL APPROVAL NOTICE**

[Authorized by MCL 436.1501]

**FOR MLCC USE ONLY**

Request ID # 470454

Business ID # 208859

January 12, 2009

**TO:** Dexter Village Council  
8140 Main St  
Dexter, MI 48130-1092

**APPLICANT:** Northern United Brewing Company, LLC

**Home Address and Telephone No. or Contact Address and Telephone No.:**

**Contact:** Attorney Kelly Allen  
39533 Woodward, Suite 210  
Bloomfield Hills, MI 48304  
(248) 540-7400

The MLCC cannot consider the approval of an application for a new or transfer of an M&W license without the approval of the local legislative body pursuant to the provisions of MCL 436.1501 of the Liquor Control Code of 1998. For your information, local legislative body approval is also required for DANCE, ENTERTAINMENT, DANCE-ENTERTAINMENT AND TOPLESS ACTIVITY PERMITS AND FOR OFFICIAL PERMITS FOR EXTENDED HOURS FOR DANCE AND/OR ENTERTAINMENT pursuant to the provisions of MCL 436.1916 of the Liquor Control Code of 1998.

For your convenience a resolution form is enclosed that includes a description of the licensing application requiring consideration of the local legislative body. The clerk should complete the resolution certifying that your decision of approval or disapproval of the application was made at an official meeting. **Please return the completed resolution to the MLCC as soon as possible.**

If you have any questions, please contact the M&W Section of the Licensing Division as (517) 322-1415 or (517) 322-1416.

**PLEASE COMPLETE ENCLOSED RESOLUTION AND RETURN  
TO THE LIQUOR CONTROL COMMISSION AT ABOVE ADDRESS**

AMENDED RESOLUTION

At a \_\_\_\_\_ meeting of the \_\_\_\_\_  
(Regular or Special) (Township Board, City or Village Council)

called to order by \_\_\_\_\_ on \_\_\_\_\_ at \_\_\_\_\_ P.M.

The following resolution was offered:

Moved by \_\_\_\_\_ and supported by \_\_\_\_\_

That the request made by NORTHERN UNITED BREWING COMPANY, LLC to transfer ownership of the Micro Brewer License from Jolly Pumpkin Artisan Ales LLC, and request for new Small Wine Maker License and Small Distiller License located at 3115 Broad St, Suite A, Dexter, MI 48130, Washtenaw County. (request was amended from the request for a new Manufacturer of Spirits License to new Small Distiller License)

be considered for \_\_\_\_\_  
(Approval or Disapproval)

APPROVAL

DISAPPROVAL

Yeas: \_\_\_\_\_

Yeas: \_\_\_\_\_

Nays: \_\_\_\_\_

Nays: \_\_\_\_\_

Absent: \_\_\_\_\_

Absent: \_\_\_\_\_

It is the consensus of this legislative body that the application be:

\_\_\_\_\_ for issuance  
(Recommended or Not Recommended)

State of Michigan \_\_\_\_\_)

County of \_\_\_\_\_)

I hereby certify that the foregoing is a true and complete copy of a resolution offered and

adopted by the \_\_\_\_\_ at a \_\_\_\_\_  
(Township Board, City or Village Council) (Regular or Special)

meeting held on \_\_\_\_\_  
(Date)

(Signed) \_\_\_\_\_  
(Township, City or Village Clerk)

SEAL

\_\_\_\_\_  
(Mailing address of Township, City or Village)



AGENDA 1-26-09  
 ITEM 4-7

Budget Amendment Form - Council Approval Required  
 Fiscal Year 2008/2009

Line #	Description	Original Budget	Amended Budget	Difference	Reason for Amendment
101-851.000-911.000	Liability Insurance	\$ 30,000	\$ 31,000	\$ 1,000	Increase in liability insurance
101-890.000-955.000	Contingencies	\$ 10,000	\$ 9,000	\$ (1,000)	Decrease to keep net change at zero.
101-445.000-802.000	Storm Water Professional Services	\$ 8,000	\$ 10,000	\$ 2,000	Increase to cover storm water related expenses
101-890.000-955.000	Contingencies	\$ 9,000	\$ 7,000	\$ (2,000)	Decrease to keep net change at zero.
<i>Net change in budget</i>				\$ -	
402-248.000-840.000	Bank Service Charges	\$ 200	\$ 500	\$ 300	Increase cash balances bring higher proportion of fees
402-441.000-939.000	Vehicle Maintenance	\$ 9,500	\$ 20,000	\$ 10,500	Changes in the way maintenance costs are coded in funds.
<i>Net change in budget</i>				\$ 10,800	

Approved by Council on January 26, 2009

Carol J. Jones, Village of Dexter Clerk



**VILLAGE OF DEXTER**

8140 Main Street Dexter, MI 48130-1092

Phone (734)426-8303 ext 17 Fax (734)426-5614

**MEMO**

**To: President Keough and Council Members**  
**From: Courtney Nicholls, Assistant Village Manager**  
**Date: January 26, 2009**  
**Re: Cityhood – Next Steps**

Now that the Village boundary map has been completed, the next step in the Cityhood process is collecting petition signatures. Once the petition signatures are obtained, the formal petition for incorporation is filed with the State Boundary Commission. This submittal would contain:

- Part 1
  - o Boundary map
  - o Aerial boundary map
- Part 2
  - o Petition for City Incorporation
  - o Resolution of support by Village Board
- Part 2a
  - o Identification of Petitioner, Village and Township officials
- Part 3
  - o Legal description of property to be incorporated
- Part 4
  - o Petitions signed by qualified electors
- Part 5
  - o Reasons for incorporation as a Home Rule City
- Part 6
  - o Map of the relationship of the Village of Dexter to the surrounding Townships

If it is Council's desire to move forward with the process, the members of the City Study Committee will be contacted to begin collecting petition signatures. Currently the village has 2436 registered voters (2176 in Scio and 260 in Webster). The petitions must contain at least 122 signatures (5% of the registered voters), with a minimum of 10 coming from Village residents in Scio Township and 10 coming from Village residents in Webster Township.

The following documents are included for your review:

- Village boundary map
- Village boundary map – aerial view
- Village legal description
- Updated document - "Stepping into Cityhood"
- Sample Local Proposal Petition
- General Instructions for Preparation of a City Incorporation Petition
- Accounting of money spent on Cityhood to date

# Memorandum



**Date:** January 5, 2009  
**To:** Donna Dettling, Village Manager  
**From:** Christine Cale, PE  
**Re:** Boundary Survey

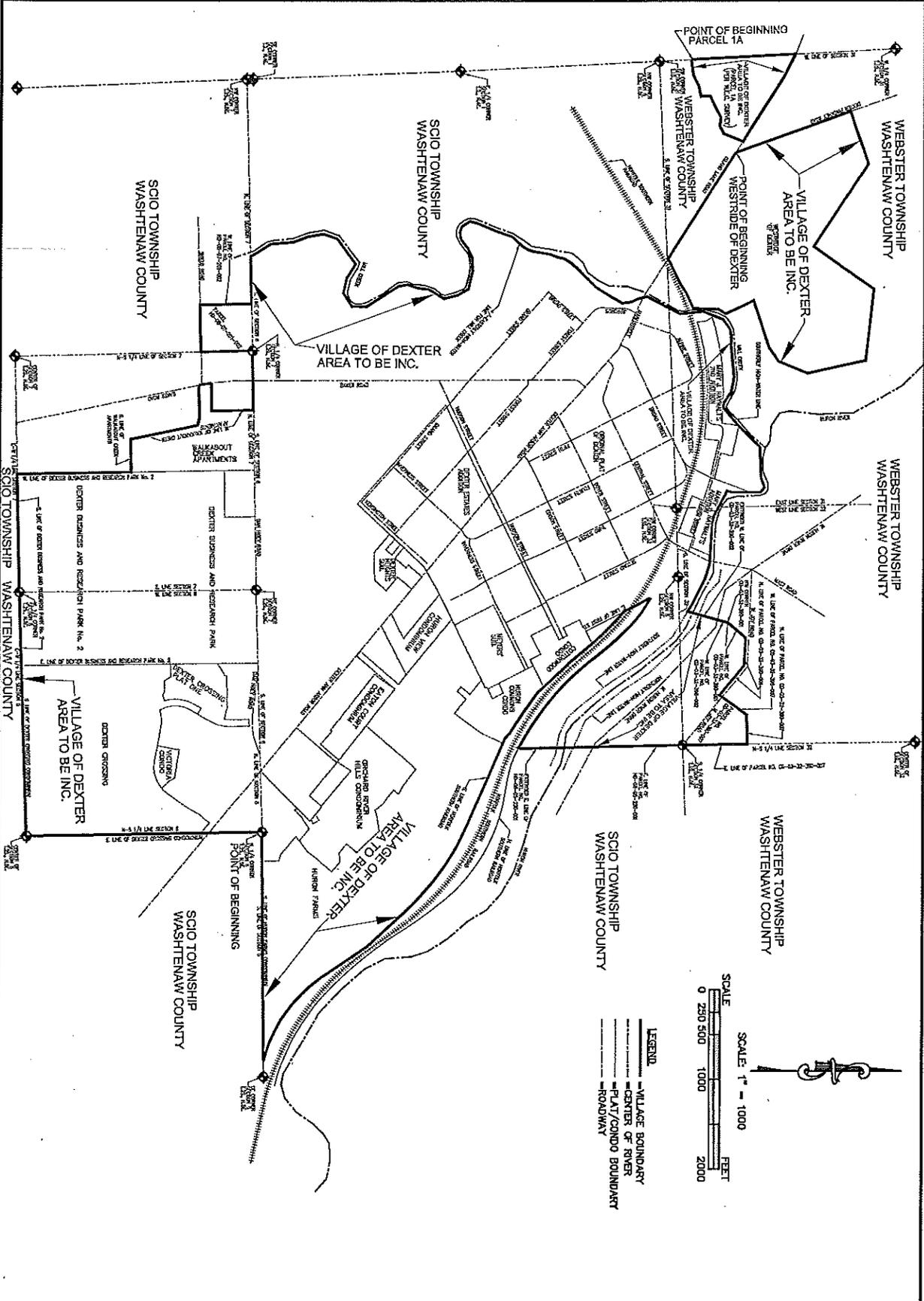
Donna –

At the December 3, 2008 Council meeting, we presented a boundary map showing the current status of the Village boundary description. OHM was still working to finalize the description along the Mill Creek. Since that time, the boundary along Mill Creek has been finalized and the boundary description has been developed. Attached please find both the boundary map (two versions) and boundary description showing the Village boundary.

Please note that the Boundary description is representative of the current Village Boundary, with only one exception. The area of land between the Mill Creek and the current Village Boundary has been included in the description. This is shown on Sheet 2A.

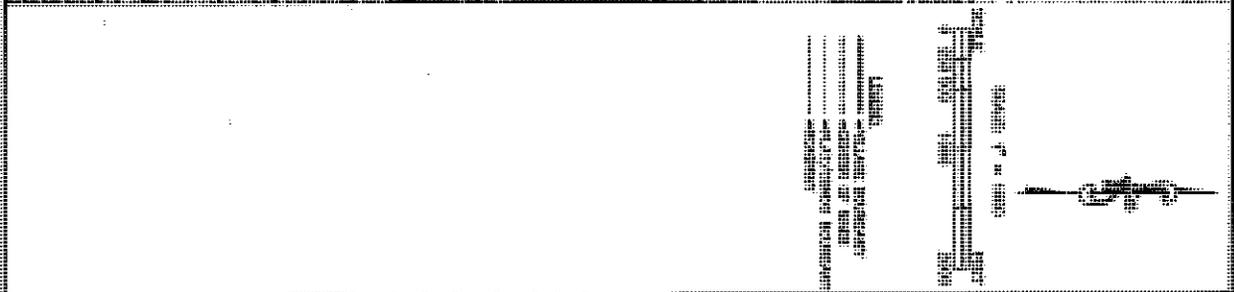
The boundary map and description were submitted to Dave Rutledge for a cursory review. Once OHM receives any feedback from Dave Rutledge, we will notify the Village, otherwise, the information should be ready for use with any potential petition for Cityhood.

Please contact us if you have any other questions or concerns.



<p>VILLAGE OF DEXTER BOUNDARY 0130-07-0061 PERIMETER MAP</p>		<p>VILLAGE OF DEXTER</p>		<p>6130-07-0061</p>	
DATE	SCALE	PROJECT	DATE	SCALE	PROJECT
11/20/11	1" = 1000'	VILLAGE OF DEXTER	11/20/11	1" = 1000'	VILLAGE OF DEXTER
REVISION	DATE	REVISION	DATE	REVISION	DATE
<p>34000 Plymouth Road   Livonia, MI 48160   P (734) 622-6711   F (734) 622-6427   WWW.OHM-ADVISORS.COM</p>					





111.4 ISLAND OF BIKERIBI NEIGH BOUNDARY 1984/1985	1:50,000 1:50,000 1:50,000		
	1:50,000 1:50,000 1:50,000		

**LEGAL DESCRIPTION**  
**VILLAGE OF DEXTER**

BEGINNING AT THE NORTH ¼ CORNER OF SECTION 8, T.2S., R.5E, THENCE PROCEEDING SOUTH ALONG THE NORTH-SOUTH ¼ LINE OF SAID SECTION 8, A PORTION OF SAID LINE ALSO BEING THE EAST LINE OF DEXTER CROSSING CONDOMINIUM, TO THE CENTER CORNER OF SAID SECTION 8; THENCE ALONG THE EAST-WEST ¼ LINE OF SAID SECTION 8, SAID LINE ALSO BEING THE SOUTH LINE OF DEXTER CROSSING CONDOMINIUM, TO THE SOUTHEAST CORNER OF DEXTER BUSINESS AND RESEARCH PARK NO. 2, RECORDED IN LIBER 30, PAGES 48-54 OF PLATS, WASHTENAW COUNTY RECORDS; THENCE PROCEEDING ALONG THE SAID EAST-WEST ¼ LINE, SAID LINE ALSO BEING THE SOUTH LINE OF SAID DEXTER BUSINESS AND RESEARCH PARK NO. 2 TO THE SOUTHWEST CORNER OF SAID DEXTER BUSINESS AND RESEARCH PARK NO. 2; THENCE PROCEEDING NORTH ALONG THE WEST LINE OF SAID DEXTER BUSINESS AND RESEARCH PARK NO. 2 TO THE SOUTHEAST CORNER OF THE WALKABOUT CREEK APARTMENTS; THENCE WEST 366.88' ALONG THE SOUTH LINE OF SAID WALKABOUT CREEK APARTMENTS TO THE SOUTHWEST CORNER OF SAID WALKABOUT CREEK APARTMENTS; THENCE NORTHWESTERLY 768.57' ALONG THE WEST LINE OF SAID WALKABOUT CREEK APARTMENTS; THENCE WESTERLY APPROXIMATELY 451.07' ALONG TWO COURSES OF THE SOUTHERLY BOUNDARY OF SAID WALKABOUT CREEK APARTMENTS TO A POINT ON THE CENTERLINE OF BAKER ROAD; THENCE NORTHERLY 142.09' ALONG A CURVE IN THE CENTERLINE OF BAKER ROAD TO A NORTHERLY BOUNDARY OF SAID WALKABOUT CREEK APARTMENTS; THENCE EAST 310.35' ALONG SAID NORTHERLY BOUNDARY TO THE WEST LINE OF WALKABOUT CREEK APARTMENTS; THENCE NORTH 467.01' ALONG SAID WEST LINE TO THE NORTH LINE OF SECTION 7, T.2S., R.5E.; THENCE WEST ALONG SAID NORTH LINE TO THE NORTH ¼ CORNER OF SAID SECTION 7, THENCE SOUTH ALONG NORTH-SOUTH ¼ LINE OF SAID SECTION 7 TO A POINT ON THE CENTERLINE OF SHIELD ROAD; THENCE WEST ALONG THE SAID CENTERLINE OF SAID SHIELD ROAD A DISTANCE OF 524.21 FEET TO THE SOUTHWEST CORNER OF PARCEL NUMBER HD-08-07-201-002, LOCATED IN THE FRACTIONAL NORTHWEST ¼ OF SECTION 7, T.2S., R.5E.; THENCE NORTH ALONG THE WEST LINE OF SAID PARCEL NUMBER HD-08-07-201-002 TO THE NORTH LINE OF SAID SECTION 7; THENCE WEST ALONG SAID NORTH LINE TO THE EASTERLY HIGH WATER MARK OF MILL CREEK; THENCE NORTH ALONG THE SAID EASTERLY HIGH WATER MARK OF MILL CREEK TO THE POINT OF INTERSECTION WITH THE SOUTHERLY HIGH WATER MARK FOR THE HURON RIVER; THENCE EAST ALONG THE SOUTHERLY HIGH WATER MARK OF THE HURON RIVER TO THE INTERSECTION OF THE EXTENDED WEST LINE OF PARCEL NUMBER CD-03-32-390-002, LOCATED IN SOUTHWEST ¼ OF SECTION 32, T.1S., R.5 E., WEBSTER TOWNSHIP; THENCE NORTHERLY ALONG SAID EXTENSION OF WEST LINE TO THE NORTHWEST CORNER OF SAID PARCEL NUMBER CD-03-

32-390-002, SAID POINT ALSO BEING THE SOUTHWESTERLY CORNER OF PARCEL NUMBER CD-03-32-390-001, LOCATED IN SOUTHWEST  $\frac{1}{4}$  OF SECTION 32, T.1S., R.5 E., WEBSTER TOWNSHIP; THENCE NORTHEAST ALONG WEST LINE OF SAID PARCEL NUMBER CD-03-32-390-001 TO THE NORTHWEST CORNER OF SAID PARCEL NUMBER CD-03-32-390-001, SAID POINT ALSO BEING ON THE SOUTHERLY RIGHT OF WAY LINE FOR WEST JOY ROAD (66' WIDE, PUBLIC); THENCE EAST ALONG THE SAID NORTH LINE OF PARCEL NUMBER CD-03-32-390-001 AND SAID SOUTHERLY RIGHT OF WAY LINE FOR WEST JOY ROAD TO THE INTERSECTION WITH THE EXTENDED WESTERLY LINE OF PARCEL NUMBER CD-03-32-390-007, LOCATED IN SOUTHWEST  $\frac{1}{4}$  OF SECTION 32, T.1S., R.5E., WEBSTER TOWNSHIP; THENCE NORTHEASTERLY ALONG SAID WESTERLY LINE OF PARCEL NUMBER CD-03-32-390-007 TO THE NORTHWEST CORNER OF SAID PARCEL NUMBER CD-03-32-390-007; THENCE EAST ALONG THE NORTH LINE OF SAID PARCEL NUMBER CD-03-32-390-007 TO THE NORTH-SOUTH  $\frac{1}{4}$  LINE OF SAID SECTION 32; THENCE SOUTH ALONG SAID NORTH-SOUTH  $\frac{1}{4}$  LINE TO THE SOUTH  $\frac{1}{4}$  CORNER OF SAID SECTION 32, SAID POINT ALSO BEING THE NORTHEAST CORNER OF PARCEL NUMBER HD-08-05-220-001, LOCATED IN THE FRACTIONAL NORTHWEST  $\frac{1}{4}$  OF SECTION 5, T.2S., R.5E.; THENCE SOUTH ALONG THE EAST LINE OF SAID PARCEL NUMBER HD-08-05-220-001 TO THE SOUTHERLY CORNER OF SAID PARCEL NUMBER HD-08-05-220-001; THENCE CONTINUING SOUTH ON THE EXTENSION OF THE EAST LINE OF SAID PARCEL NUMBER HD-08-05-220-001 TO ITS POINT OF INTERSECTION WITH THE NORTHERLY RIGHT OF WAY LINE OF THE NORFOLK SOUTHERN RAILROAD; THENCE NORTHWESTERLY ALONG THE SAID NORTHERLY RIGHT-OF-WAY LINE TO THE INTERSECTION WITH THE EXTENSION OF THE EASTERLY LINE OF FIRST STREET, AS PLATTED IN THE MAP OF VILLAGE OF DEXTER, RECORDED IN LIBER B, PAGE 341 OF PLATS, WASHTENAW COUNTY RECORDS; THENCE SOUTHEASTERLY ALONG THE SAID EXTENSION OF THE EASTERLY LINE OF FIRST STREET TO THE SOUTHERLY RIGHT-OF-WAY LINE OF THE NORFOLK SOUTHERN RAILROAD; THENCE SOUTHEASTERLY ALONG SAID SOUTHERLY RIGHT-OF-WAY LINE TO THE POINT OF INTERSECTION WITH THE SOUTH LINE OF SAID SECTION 5; THENCE WEST ALONG THE SAID SOUTH LINE TO THE SOUTH  $\frac{1}{4}$  CORNER OF SAID SECTION 5, SAID POINT ALSO BEING THE NORTH  $\frac{1}{4}$  CORNER OF SAID SECTION 8 AND THE POINT OF BEGINNING.

ALSO, A PARCEL SHOWN AS "PARCEL 1A" ON A CERTIFICATE OF SURVEY COMPLETED BY WASHTENAW ENGINEERING COMPANY (JOB REFERENCE NUMBER 30479, DATED 11-20-06). DESCRIBED AS: COMMENCING AT THE SOUTHWEST CORNER OF SECTION 31, T.1S., R.5E., WEBSTER TOWNSHIP, WASHTENAW COUNTY, MICHIGAN; THENCE N.02°53'00"W., 364.46 FEET ALONG THE WEST LINE OF SAID SECTION 31 TO THE POINT OF BEGINNING; THENCE CONTINUING N.02°53'00"W., 1181.66 FEET ALONG THE WEST LINE OF SAID SECTION 31; THENCE S.62°31'28E., 284.56 FEET ALONG THE CENTERLINE OF ISLAND LAKE ROAD; THENCE S.56°57'50"E., 852.64 FEET

ALONG THE CENTERLINE OF ISLAND LAKE ROAD; THENCE S.21°25'18"W., 152.69 FEET; THENCE S.23°51'02"W., 78.23 FEET; THENCE S.62°10'51"W., 101.34 FEET; THENCE N.80°37'20"W., 89.25 FEET; THENCE S.62°49'21"W., 268.00 FEET; THENCE S.01°39'33"E., 106.36 FEET; THENCE S.77°50'09"W., 109.10 FEET; THENCE S.63°39'40"W., 145.16 FEET; THENCE S.82°49'30"W., 172.00 FEET TO THE POINT OF BEGINNING. BEING A PART OF THE SOUTHWEST ¼ OF SECTION 31, T.1S., R.5E., WEBSTER TOWNSHIP, WASHTENAW COUNTY, MICHIGAN AND CONTAINING 14.78 ACRES OF LAND, MORE OR LESS. BEING SUBJECT TO THE RIGHTS OF THE PUBLIC OVER THE SOUTHWESTERLY 33 FEET OF ISLAND LAKE ROAD. ALSO BEING SUBJECT TO EASEMENTS AND RESTRICTIONS OF RECORD, IF ANY.

ALSO A PARCEL KNOWN AS WESTRIDGE OF DEXTER CONDOMINIUM, MORE COMPLETELY DESCRIBED AS: A PARCEL OF LAND IN SECTION 31, T.1S., R.E., WEBSTER TOWNSHIP, WASHTENAW COUNTY, MICHIGAN, DESCRIBED AS FOLLOWS: COMMENCING AT THE WEST ¼ CORNER OF SAID SECTION 31; THENCE S.00°15'45"W. ALONG THE WEST LINE OF SAID SECTION 31, 1134.00 FEET TO THE CENTERLINE OF ISLAND LAKE ROAD AS MONUMENTED; THENCE S.59°21'51"E. ALONG SAID CENTERLINE 283.91 FEET; THENCE CONTINUING ALONG SAID CENTERLINE S.53°47'50"E., 1000.99 FEET TO THE CENTERLINE INTERSECTION OF ISLAND LAKE ROAD AND DEXTER-PINCKNEY ROAD AS MONUMENTED AND THE POINT OF BEGINNING; THENCE N.16°04'40"W. ALONG SAID CENTERLINE OF DEXTER-PINCKNEY ROAD 1384.34 FEET; THENCE N.73°55'20"E., 614.93 FEET; THENCE S.52°57'22"E., 1112.62 FEET; THENCE N.38°00'00"E., 831.53 FEET; THENCE S.80°09'00"E., 803.99 FEET; THENCE S.09°00'00"E., 674.13 FEET; THENCE S.25°17'46"W., 353.45 FEET; THENCE S.58°03'30"W., 183.12 FEET; THENCE S.74°41'20"W., 557.82 FEET; THENCE S.21°33'10"E., 350.39 FEET; THENCE S.33°17'20"W., 92.45 FEET; THENCE S.06°31'20"W., 290.51 FEET TO THE WESTERLY RIGHT-OF-WAY LINE OF THE CONRAIL RAILROAD EASEMENT; THENCE S.67°51'19"W., ALONG SAID WESTERLY RIGHT-OF-WAY LINE OF SAID CONRAIL RAILROAD EASEMENT 179.34 FEET; THENCE CONTINUING ALONG SAID CONRAIL RAILROAD EASEMENT S.59°06'19"W., 107.18 FEET; THENCE S.66°07'49"W., 124.20 FEET; THENCE S.66°43'49"W., 168.97 FEET; THENCE S.62°03'49"W., 44.19 FEET TO SAID CENTERLINE OF ISLAND LAKE ROAD; THENCE N.53°48'41"W. ALONG SAID CENTERLINE OF ISLAND LAKE ROAD 1412.13 FEET TO THE POINT OF BEGINNING. CONTAINING 94.14 ACRES OF LAND MORE OR LESS AND SUBJECT TO THE RIGHTS OF THE PUBLIC OVER THE NORTHEASTERLY 33.00 FEET OF ISLAND LAKE ROAD AS MONUMENTED AND DEXTER-PINCKNEY ROAD AS MONUMENTED; ALSO EXCEPTING A 100.00 FOOT WIDE EASEMENT ON THE EASTERLY SIDE OF SAID PARCEL PARALLEL TO THE FOLLOWING TWO LINES; S.33°17'20"W., 92.45' AND S.06°31'20"W., 290.51 FEET; ALSO BEING SUBJECT TO ANY EASEMENTS AND RESTRICTIONS OF RECORD.

December 23, 2008

PA0126\_01650130070061\_DEXTER\_BOUNDARY\_SURVEY\_SURVEY\ADMIN\CORRES\12-23-08\DEXTER BDY LEGAL DESC 12-23-08.DOC

## VILLAGE OF DEXTER - STEPPING INTO CITYHOOD

### Steps Taken as of January 26, 2009

- The City Study Committee comprised of residents was formed and met from July 31, 2006 to March 7, 2007
- After completing its research the committee presented its findings to the public on March 7, 2007 and to the Village Council on March 26, 2007 that included their recommendation that the Village Council move forward in the process
- May 14, 2007 - Village Council passes Resolution 21-2007 Declaring Intent to Pursue City Status and Incorporate as the City of Dexter
- September 2007 - Village solicits Village Engineer Orchard, Hiltz, and McCliment to submit a proposal to create a boundary map
- November 26, 2007 - Village hires former State Boundary Commissioner David Rutledge to assist in the process at a cost not to exceed \$3,000
- February 25, 2008 - Village accepts proposal from Orchard, Hiltz and McCliment to complete Phases 1 & 2 of the boundary map process for a cost not to exceed \$10,000
- Orchard, Hiltz, and McCliment completes Phases 1 & 2 of the boundary map process
- May 12, 2008 - Council authorizes Orchard, Hiltz, and McCliment to complete Phases 3 & 4 of the boundary map process at a cost not to exceed \$19,500
- Completed boundary map - January 2009

### Potential Future Steps

- Prepare petitions
- Circulate petitions for signatures - need 5% of Village of Dexter registered voters - minimum of 100 (the Village has approximately 2070 registered voters)
  - o At least 10 from Scio Township and 10 from Webster Township (*this is a correction from the previous version that stated 25 from each jurisdiction*)
- File petition with the State Boundary Commission
- Boundary Commission meets to determine legal sufficiency
- If petition is found to be sufficient, the Boundary Commission conducts a public hearing
  - o If the petition is not found to be sufficient the process stops
- Boundary Commission adopts its findings -
  - o If it finds that the process should move forward the Commission approves the petition
  - o If not the petition is denied and the process stops
- If a referendum petition is filed within 45 days of the Commission's approval the issue is placed on the ballot - need 5 % of Village of Dexter registered voters on the petition
- If a referendum petition is not filed the Village elects a nine (9) member Charter Commission
- Charter Commission writes a City Charter
- City Charter sent to Governor for approval
- Once the Charter receives the approval of the Governor the Village electors vote on it
  - o If the charter is not adopted within three years the process ends
- If residents adopt the Charter within the three year period, the Village becomes a City

**INSTRUCTIONS ON REVERSE SIDE**

**COUNTY/LOCAL PROPOSAL PETITION**

We, the undersigned qualified and registered electors, residents in the  City  Township  Village of Dexter in the County of Washtenaw State of Michigan, respectively petition for:

the State Boundary Commission to consider the question of incorporation of the proposed City of Dexter as a home rule city within its existing boundaries.

**WARNING—A PERSON WHO KNOWINGLY SIGNS THIS PETITION MORE THAN ONCE, SIGNS A NAME OTHER THAN HIS OR HER OWN, SIGNS WHEN NOT A QUALIFIED AND REGISTERED ELECTOR, OR SETS OPPOSITE HIS OR HER SIGNATURE ON A PETITION, A DATE OTHER THAN THE ACTUAL DATE THE SIGNATURE WAS AFFIXED, IS VIOLATING THE PROVISIONS OF THE MICHIGAN ELECTION LAW.**

SIGNATURE	PRINTED NAME	STREET ADDRESS OR RURAL ROUTE	ZIP CODE	DATE OF SIGNING		
				MONTH	DAY	YEAR
1.						
2.						
3.						
4.						
5.						
6.						
7.						
8.						
9.						
10.						
11.						
12.						

**CERTIFICATE OF CIRCULATOR**

The undersigned circulator of the above petition asserts that he or she is qualified to circulate this petition and that each signature on the petition was signed in his or her presence; and that, to his or her best knowledge and belief, each signature is the genuine signature of the person purporting to sign the petition, the person signing the petition was at the time of signing a qualified registered elector of the City, Township or Village listed in the heading of the petition, and the elector was qualified to sign the petition.

**WARNING—A CIRCULATOR KNOWINGLY MAKING A FALSE STATEMENT IN THE ABOVE CERTIFICATE, A PERSON NOT A CIRCULATOR WHO SIGNS AS A CIRCULATOR, OR A PERSON WHO SIGNS A NAME OTHER THAN HIS OR HER OWN AS CIRCULATOR IS GUILTY OF A MISDEMEANOR.**

**CIRCULATOR -- DO NOT SIGN OR DATE CERTIFICATE UNTIL AFTER CIRCULATING PETITION.**

(Signature of Circulator) \_\_\_\_\_ / /  
 (Date)  
 (Printed Name of Circulator) \_\_\_\_\_  
 (City, Township or Village Where Registered) \_\_\_\_\_  
 Complete Residence Address (Street and Number or Rural Route) \_\_\_\_\_ (Zip Code)

State of Michigan  
Department of Labor & Economic Growth  
Office of Policy & Legislative Affairs  
State Boundary Commission

**GENERAL INSTRUCTIONS FOR THE PREPARATION OF A  
CITY INCORPORATION PETITION  
TO BE FILED WITH THE STATE BOUNDARY COMMISSION**

A CITY INCORPORATION PETITION IS COMPOSED OF THE FOLLOWING PARTS AND FORMS:

- PART I..... A map or drawing for the area proposed to be annexed, prepared by the petitioner in such a way that the minimum map size is 8 ½" by 13", with a maximum map size of 14" by 18". The map or drawing is supplied by the petitioner. Label this map PART I. Review State Boundary Commission Administrative Rules No. 25 and 27 regarding the content of this map.
- PART II.....
- PART II(a).....
- PART III..... Review State Boundary Commission Administrative Rules No. 25 and 27 regarding the content of this description.
- PART IV..... Petition Form No. 2010-2002 – Can be obtain from the State Boundary Commission or the Secretary of State (size 8 ½ x 14).
- PART V.....
- PART VI..... A map prepared on paper supplied by petitioner, showing the relationship of the area proposed for annexation to the balance of the involved and adjacent units of government. The map may be of a size the petitioner chooses and shall not be evaluated by the Commission in its determination of legal sufficiency. Label this map PART VI.

This petition form is issued under authority of Public Act 191 of 1968, as amended. Completion of this form is voluntary but failure to do so may result in a denial of your application.

The completed petition should be filed with the Boundary Commission Office in Lansing. This may be done in person between the hours of 8:00 a.m. - 5:00 p.m., or by mail, at the following address:

State Boundary Commission  
Office of Policy & Legislative Affairs  
Michigan Department of Labor & Economic Growth  
611 W. Ottawa Street  
P.O. Box 30004  
Lansing, MI 48909

In compliance with the American Disabilities Act, the Department of Labor & Economic Growth will not discriminate against any individual or group because of race, sex, religion, age, national origin, color, marital status, disability or political beliefs. If you need assistance with reading, writing, hearing, etc., you may make your needs known to this agency.

# PETITION FOR CITY INCORPORATION

## PART II

To the State Boundary Commission:

We, the undersigned qualified electors who are freeholders of \_\_\_\_\_ township(s) in \_\_\_\_\_ county(s) and the territory affected and/or described herein (in PART III), do petition that the question of incorporation of the proposed City of \_\_\_\_\_ as a home rule city be considered by your commission in accordance with the provisions of Act 279 of the Public Acts of 1909, as amended, and the provisions of Act 191 of the Public Acts of 1968, as amended.

It is not necessary to sign and notarize this form. The phrase, "WE, the undersigned..." refers to petition signers in PART IV.

# PETITION FOR CITY INCORPORATION

## PART IIa

As petitioner, it is your responsibility to furnish the State Boundary Commission the names, addresses and telephone numbers of persons and governmental bodies that will be noticed for Commission meetings and hearings. The importance of accurate and most current information cannot be overemphasized. Processing of this petition may be delayed if inaccuracies cause improper notice.

1.

Name of Petitioner:
Mailing Address:
Telephone Number: (     )                      Fax: (     )

2.

Name of Village:
Name of Village Clerk:
Mailing Address:
Telephone Number: (     )                      Fax: (     )

3.

Name of Township:
Name of Township Clerk:
Mailing Address:
Telephone Number: (     )                      Fax: (     )

4.

Name of County:
Name of County Clerk:
Mailing Address:
Telephone Number: (     )                      Fax: (     )

5. If the petition should involve more than one township, county and/or village, place additional township, county and/or village information on separate sheet and attach to this form.

# PETITION FOR CITY INCORPORATION

## PART III

The proposed city of \_\_\_\_\_ is described as follows:

# PETITION FOR CITY INCORPORATION

## PART V

We further represent that the incorporation proposed in this petition is necessary or desirable at this time for the following reason(s):

Cityhood Expenses

Expense	Awarded/Incurred Date	Total Contract	Amount Spent
Attorney Fee - Preparation and Presentation to City Study Committee	8/21/2006		\$1,650.00
City Study Committee - Open House Notice Publication	2/15/2007 & 2/22/07		\$45.00
City Study Committee - Meeting Room Rent for Final Presentation	3/5/2007		\$115.00
David Rutledge	11/26/2007	\$3,000.00	\$388.57
OHM - Boundary Survey Steps 1 & 2	2/25/2008	\$10,000.00	\$9,998.50
OHM - Boundary Survey Steps 3 & 4 includes \$1400 of additional work through step 6 to complete the map	5/12/2008	\$19,500.00	\$20,984.50
<b>Total Spent as of January 21, 2009</b>			<b>\$33,181.57</b>

