

**THE VILLAGE OF DEXTER  
CITY CHARTER COMMISSION  
MINUTES OF THE WEDNESDAY, APRIL 2, 2014 MEETING**

**A. CALL TO ORDER AND PLEDGE OF ALLEGIANCE**

The meeting was called to order at 6:30PM by Chairman Hansen at the Copeland Board Room located at 7714 Ann Arbor Street in Dexter, Michigan.

**B. ROLL CALL:** Phil Arbour, Jack Donaldson, John Hansen, Matt Kowalski, Phil Mekas, Mary-Ellen Miller, Thom Phillips (arr at 6:36), Michael Raatz, and James Smith.

Also present: Courtney Nicholls, Assistant Village Manager and Carol Jones, Village Clerk, Tom Ryan, Charter Attorney, Sue Sherrill, resident and Jim Pruitt of the Heritage News.

**C. APPROVAL OF THE AGENDA**

Motion James Smith; support Jack Donaldson to approve the agenda as presented.  
Unanimous voice vote approval.

**D. APPROVAL OF THE MINUTES**

1. Regular Meeting – March 26, 2014  
Motion James Smith; support Phil Mekas to approve the minutes with the following correction:  
Page 4, part d – Additional items from James Smith page for should be page four.  
Unanimous voice vote approval.

**E. PREARRANGED PARTICIPATION**

Tom Ryan, Attorney for the Charter Process

**F. PUBLIC HEARINGS**

None

**G. CHARTER CONSTRUCTION**

Staff Update Memo

1. Review of draft City Charter

Began the review page by page of the Draft Charter. Many of the pages had minor changes such as word use and date corrections, numerical references to sections, capitalization and punctuation. The following is a listing of the major changes:

Page 5 – delete Section 3.03-Eligibility as it is duplicated in Section 5.01 and re-number the sections.

Page 6 & 7 – Council’s Dealings with Administrative Services...swap the two paragraphs.

Page 9 – Section 4.10-Nominations-Approval of Petitions (and Section 16.05 of Transition)...Motion James Smith; support Mary-Ellen Miller to change the maximum number of signatures on nomination petitions from 25 to 30. Motion carries.

Page 10 – Section 4.14 Election Commission – Creation; Composition; Duties and Compensation. This section will be edited by Ms. Nicholls.

Page 14 – Section 5.06-Conflict of Interest...Motion Phil Arbour; support James Smith to improve on this section with the addition of ‘and staff who contribute input’ following the words by officials. Motion carries.

Page 15 - Section 6.05 (a)-Organization, Rules and Order of Business...reword this section.

Page 29 – Section 9.04-Budget – Recommended...(a) and (c) to be edited by Ms. Nicholls.

Page 31 – Section 9.07-Budget – Appropriations; Charging of Expenditures; Interim Accounting (a)...delete the sentence...All city expenditures shall be incurred in compliance with the requirements of Uniform Budgeting and Account Act 2 of the Public Acts of 1968 and add the words ‘as required by state law’ to the end of the previous sentence.

Page 31 – Section 9.07 (d) to be edited by Ms. Nicholls.

Page 32 – Section 9.12-Withdrawal of Funds...Ms Nicholls read a more detailed listing of types of funds withdrawals. Motion Phil Arbour; support Jack Donaldson to accept the proposed language. Motion carries

Motion James Smith; support Phil Arbour to continue the meeting from 8:38 PM until the end of the task at hand. Motion carries. Thom Phillips and Phil Mekas were excused from the meeting at this time.

Page 46 and 47 – Rates...(b) delete the balance of this section beginning with ‘Transitions pertaining to ownership...’

Acknowledgement of comments and corrections sent by Village resident Carl Heyer and that they have been addressed.

Judge of Qualifications – *The City Council shall be the judge of the election and qualifications of its members, and of the grounds for forfeiture of their office. In order to exercise these powers, the Council shall have power to subpoena witnesses, administer oaths and require the production of evidence. A member charged with*

*conduct constituting grounds for forfeiture of office shall be entitled to a public hearing on demand, and notice of such hearing shall be published in one or more newspapers of general circulation in the city and by other public media at least one week in advance of the hearing.*

This section was left out of the current draft and under discussion it was decided that the Commissioners except this concept and approve of it being placed in the appropriate location around Sections 5.04 and 5.05

Motion Phil Arbour; support James Smith to adopt the changes made at the April 2, 2014 meeting.

Unanimous voice vote approval with Mekas and Phillips absent.

**I. OTHER ITEMS AS REQUESTED BY COMMISSIONERS**

None

**J. AGENDA PREPARATION FOR THE NEXT MEETING**

Next meeting:

Approval of the proposed final document.

Cancel all of the remaining meetings.

**K. NON-ARRANGED PARTICIPATION**

None

**L. ADJOURNMENT**

Motion Phil Arbour; support Jack Donaldson to adjourn at 9:31 PM.

Unanimous voice vote approval with Mekas and Phillips absent.

Respectfully submitted,

Carol J. Jones

Clerk, Village of Dexter

Approved for Filing: April 9, 2014